

SHIRE OF SHARK BAY NOTICE OF MEETING

25 October 2023

ORDINARY COUNCIL AGENDA



Shire of Shark Bay awarded a Regional Economic Development Grant from the Honourable Minister Don Punch

Photo Credit: Minister Punch's Office





DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

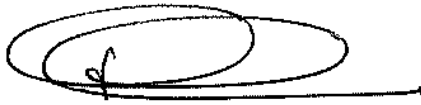
In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 25 October 2023 commencing at 3.00 pm.



Dale Chapman
Chief Executive Officer
20 October 2023

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Acknowledgement of Country	4
3.0	Record of Attendances / Apologies / Leave of Absence Granted	4
4.0	Response To Previous Public Questions On Notice	4
5.0	Public Question Time	4
6.0	Applications For Leave Of Absence	4
7.0	Petitions	4
8.0	Confirmation Of Minutes	5
8.1	Confirmation of the Minutes of the Ordinary Council meeting held on 27 September 2023	5
9.0	Announcements By The Chair	5
10.0	Administration Report	6
10.1	Christmas/New Year Closure 2023	6
11.0	Finance Report	8
11.1	Schedule of Accounts Paid to be Received	8
11.2	Financial Reports To 30 September 2023	27
11.3	Community Assistance Grants Round 1 2023/2024	51
11.4	Request For Rates Concession and Waiver – Yadgalah Aboriginal Corporation	86
12.0	Town Planning Report	92
12.1	Holiday Accommodation / Two Grouped Dwellings – Lot 115 (129) Knight Terrace, Denham	92
12.2	Dirk Hartog Island Recreation and Tourism Opportunities Analysis (July 2023)	116
13.0	Motions of Which Previous Notice Has Been Given	136
14.0	Questions by Members of Which Due Notice Has Been Given	136
15.0	Urgent Business Approved By The Person Presiding Or By Decision	136
16.0	Matters Behind Closed Doors	136
17.0	Date And Time Of Next Meeting	136
18.0	Closure of Meeting	136

25 OCTOBER 2023

1.0 DECLARATION OF OPENING

The President will declare the meeting open.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr L Bellottie

Cr E Fenny

Cr M Vankova

Cr Elect C Cowell

Cr Elect G Ridgley

Cr Elect M Smith

Cr Elect P Stubberfield

Mr D Chapman

Chief Executive Officer

Mr B Galvin

Works Manager

Ms J Green

Supervisor Finance and Administration

Mrs D Wilkes

Executive Manager Community Development

Mrs R Mettam

Executive Assistant

APOLOGIES

VISITORS

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

5.0 PUBLIC QUESTION TIME

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

7.0 PETITIONS

25 OCTOBER 2023

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 SEPTEMBER 2023

Moved Cr
Seconded Cr

Officer Recommendation

That the minutes of the Ordinary Council meeting held on 27 September 2023, as circulated to all Councillors, be confirmed as a true and accurate record.

9.0 ANNOUNCEMENTS BY THE CHAIR

No announcements as President position is currently vacant until swearing in of the new Councillors and Election of President, Deputy President and Committee's.

The Shire of Shark Bay Rates Incentive Prize for the 2023/2024 financial year will be drawn. Rates incentive prize closed on the 9 October 2023 at 400pm.

1st prize – Assessment #
2nd prize – Assessment #
3rd prize – Assessment #

25 OCTOBER 2023

10.0 ADMINISTRATION REPORT

10.1 CHRISTMAS/NEW YEAR CLOSURE 2023
CM00016

Author

Executive Assistant

Disclosure of Any Interest

Disclosure of Interest:

Nature of Interest:

Moved Cr

Seconded Cr

Officer Recommendation

That the:

- 1. Council's administration office and depot close for the Christmas/New Year period from close of business Friday 22 December 2023 to Tuesday 2 January 2024 inclusive;**
- 2. Shark Bay World Heritage Discovery and Visitor Centre be closed on Monday 25 December 2023 and Monday 1 January 2024 and operate at reduced hours from 22 December 2023 until 2 January 2024 inclusive;**
- 3. Denham Refuse Site be:**
 - a. Closed on Monday 25 December 2023;**
 - b. Open 4 hours 8am-12pm Tuesday 26 December 2023;**
 - c. Closed on Monday 1 January 2024; and**
 - d. Open 4 hours 8am-12pm Tuesday 2 January 2024.**
- 4. Rubbish pickups will be on Fridays and Wednesdays throughout the Christmas and New Year break.**

Background

Council has previously closed the office and depot between Christmas and New Year. The public holidays for this period are Christmas Day being Monday 25 December 2023, Boxing Day Tuesday 26 December 2023, New Year's Day, Monday 1 January 2024 plus the Observed Holidays, Tuesday 2 January 2024.

Comment

Administration Office and Depot

It is recommended that the office and depot be closed from the close of business Friday 22 December 2023 and reopen on Wednesday 3 January 2024. This means the closure is for seven working days and includes Public Holidays on Monday 25 December 2023, Tuesday 26 December 2023, Monday 1 January 2024 and Tuesday 2 January 2024.

25 OCTOBER 2023

Staff would be required to take leave as follows:

- Public Holidays; and
- Accrued RDO's or Annual Leave

Emergency staff would still be contactable, and a skeleton crew would be working at the depot.

Shark Bay World Heritage Discovery and Visitor Centre

Shark Bay World Heritage Discovery and Visitor Centre would be open, at reduced hours, throughout with the exception of Christmas Day 2023 and New Year's Day 2024 when the Centre would be closed.

Refuse Site

The refuse site would be closed from Sunday 24 December 2023 to Monday 25 December, and again Sunday 31 December to Monday 1 January 2024.

The refuse site will be open for 4 hours on Saturday 23 December 2023, Tuesday 26 December 2023, Saturday 30 December 2023 and Tuesday 2 January 2024 from 8:00 am to 12:00 pm to allow caravan parks and businesses access to the refuse site.

Rubbish pickups will be on Fridays and Wednesdays throughout the Christmas and New Year break.

Legal Implications

There are no legal implications relating to this report

Policy Implications

There are no policy implications relating to this report.

Financial Implications

The closure of the office and depot would assist in the reduction of leave liability.

Strategic Implications

There are no strategic implications relating to this report.

Risk Management

This is a low risk item to Council.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 9 October 2023

25 OCTOBER 2023

11.0 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr

Seconded Cr

Officer Recommendation

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$788,776.99 be accepted.

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of September 2023 totalling \$10,104.51

Municipal fund BPay for the month of September 2023 totalling \$1,759.84

Municipal fund direct debits to Council for the month of September 2023 totalling \$29,036.81

Municipal fund account electronic payment numbers MUNI 31449 to 31649 totalling \$549,678.52

Municipal fund account for September 2023 payroll totalling \$186,597.56

Municipal fund Police Licensing for September 2023 transaction number 222323 totalling \$11,599.75 and

The schedule of accounts submitted to each member of Council on 20 October 2023 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

0

Signature

Chief Executive Officer

D Chapman

Date of Report

16 October 2023

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – SEPTEMBER 2023

TOTAL \$10,104.51

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
5/09/2023	REX AIRLINES	RETURN FLIGHTS FOR CDO - LG PROFESSIONALS WA COMMUNITY DEVELOPMENT CONFERENCE	\$ 407.41
7/09/2023	SP TRIDEX INT P/L	DYMO LABELS REFILL ROLLS - SHARK BAY DISCOVERY CENTRE	\$ 322.51
8/09/2023	HERITAGE RESORT	DRINKS - STAFF MEETING	\$ 46.97
10/09/2023	CROWN PROMENADE PERTH	ACCOMMODATION FOR EMCD - LG PROFESSIONALS WA COMMUNITY DEVELOPMENT CONFERENCE	\$ 1,385.68
11/09/2023	CROWN PROMENADE PERTH	ACCOMMODATION FOR CDO - LG PROFESSIONALS WA COMMUNITY DEVELOPMENT CONFERENCE	\$ 1,174.90
		TOTAL	\$3,337.47

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
31/08/2023	STARLINK AUSTRALIA PTY	STARLINK INTERNET - TAMALA CAMP	\$ 139.00
31/08/2023	STARLINK AUSTRALIA PTY	STARLINK INTERNET - REFUSE SITE	\$ 139.00
31/08/2023	STARLINK AUSTRALIA PTY	STARLINK INTERNET - MOBILE UNIT - BFB	\$ 174.00
4/09/2023	BELONG	SHARK BAY RECREATION CENTRE DOOR ENTRY INTERNET COMMUNICATIONS	\$ 15.00
4/09/2023	BELONG	TOWN HALL DOOR ENTRY INTERNET COMMUNICATIONS	\$ 15.00
		TOTAL	\$482.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

CEO

DATE	NAME	DESCRIPTION	AMOUNT
17/08/2023	CROWN PERTH METROPOL	ACCOMMODATION FOR CEO - WALGA CONFERENCE 17 TO 20 SEPTEMBER 2023	\$ 1,028.67
17/08/2023	CROWN PERTH METROPOL	ACCOMMODATION FOR CR CHERYL COWELL - WALGA CONFERENCE 17 TO 20 SEPTEMBER 2023	\$ 1,028.67
17/08/2023	CROWN PERTH METROPOL	ACCOMMODATION FOR CR GREG RIDGLEY - WALGA CONFERENCE 17 TO 20 SEPTEMBER 2023	\$ 1,028.67
17/08/2023	CROWN PERTH METROPOL	ACCOMMODATION FOR CR MIRA VANKOVA - WALGA CONFERENCE 17 TO 20 SEPTEMBER 2023	\$ 1,028.67
22/08/2023	REGIONAL EXPRESS	RETURN FLIGHTS FOR BEATS IN THE BAY ENTERTAINERS 2023	\$ 2,114.41
30/08/2023	SHARK BAY CAFE	RATES - MORNING TEA	\$ 13.95
30/08/2023	SHARK BAY BAKERY	RATES - MORNING TEA	\$ 42.00
		TOTAL	\$6,285.04

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

**SHIRE OF SHARK BAY – MUNI BPAY
SEPTEMBER 2023**

CHQ #	DATE	NAME	DESCRIPTION	AMOUNT
BPAY	29/09/2023	AWARE SUPER	SUPERANNUATION	-377.96
BPAY	29/09/2023	GESB	SUPERANNUATION	-1381.88
			TOTAL	\$ 1,759.84

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
SEPTEMBER 2023**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17404.1	15/09/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - WATER USAGE 20 JUNE TO 14 AUGUST 2023	-87.76
DD17404.2	21/09/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES AUGUST 2023	-25.43
DD17412.1	21/09/2023	VIVA ENERGY AUSTRALIA	MONTHLY FUEL CARD ACCOUNT - AUGUST 2023	-274.56
DD17413.1	07/09/2023	URL NETWORKS PTY LTD	SHIRE OFFICES TELEPHONE CHARGES - AUGUST 2023	-174.68
DD17416.1	10/09/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-6011.84
DD17416.2	10/09/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-806.45
DD17416.3	10/09/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-487.50
DD17416.4	10/09/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-313.11
DD17416.5	10/09/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-265.36
DD17416.6	10/09/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-460.58
DD17416.7	10/09/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-304.67
DD17416.8	10/09/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-497.02
DD17416.9	10/09/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-470.40

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17416.10	10/09/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4168.80
DD17416.11	10/09/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-383.88
DD17416.12	10/09/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-417.80
DD17416.13	10/09/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-888.97
DD17416.14	10/09/2023	UNISUPER	SUPERANNUATION CONTRIBUTIONS	-229.53
DD17416.15	10/09/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-275.00
DD17434.2	24/09/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-870.59
DD17434.3	24/09/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-487.50
DD17434.4	24/09/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-313.11
DD17434.5	24/09/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-265.36
DD17434.6	24/09/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-470.41
DD17434.7	24/09/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-228.50
DD17434.8	24/09/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-497.02
DD17434.9	24/09/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-513.47
DD17434.10	24/09/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4498.08
DD17434.11	24/09/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1852.75
DD17434.12	24/09/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-417.80
DD17434.13	24/09/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-888.97
DD17434.14	24/09/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-133.82
DD17434.15	24/09/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-275.00
DD17423.1	28/09/2023	EXETEL PTY LTD	SHIRE ADMINISTRATION OFFICE INTERNET CHARGES - OCTOBER 2023	-382.35
			TOTAL	\$29,036.81

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

**SHIRE OF SHARK BAY – MUNI EFT
SEPTEMBER 2023
EFT 31449 - 31649**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31449	01/09/2023	MAC ATTACK FISHING CHARTERS	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-748.00
EFT31450	01/09/2023	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-387.20
EFT31451	01/09/2023	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-422.40
EFT31452	01/09/2023	BLUE LAGOON PEARLS	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-4496.00
EFT31453	01/09/2023	HARTOG COTTAGES	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-1161.60
EFT31454	01/09/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-1314.95
EFT31455	01/09/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-50.00
EFT31456	01/09/2023	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-25427.60
EFT31457	01/09/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-15043.60
EFT31458	01/09/2023	ON THE DECK @ SHARK BAY	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-777.92
EFT31459	01/09/2023	PINNACLE COACHLINES	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-831.63
EFT31460	01/09/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-832.48
EFT31461	01/09/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-11621.28
EFT31462	01/09/2023	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-372.48
EFT31463	01/09/2023	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-4046.24
EFT31464	01/09/2023	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-2710.40
EFT31465	01/09/2023	SHIRE OF SHARK BAY	BOOKEASY COMMISSION AUGUST 2023	-10791.90
EFT31466	01/09/2023	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-1530.32
EFT31467	01/09/2023	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOKEASY OPERATOR PAYMENT AUGUST 2023	-2424.40
EFT31468	01/09/2023	STATE LIBRARY OF WA	BETTER BEGINNINGS 2023/2024	-33.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31469	01/09/2023	AD ENGINEERING INTERNATIONAL PTY LTD	SUPPLY OF ALARM BOARD, REGULATOR, DATA CABLE AND LIGHT SENSOR, INCLUDING FREIGHT FOR SIGN TRAILER (PP166)	-1799.60
EFT31470	01/09/2023	ASM ECLIPSE PTY LTD	SBDC - MERCHANDISE INCLUDING FREIGHT	-4090.06
EFT31471	01/09/2023	NAPA AUTO PARTS	CABLE FOR SEMI TRAILER (P151), CABLE AND INDICATOR LAMP FOR SEMI TRAILER (P155), DUAL WALL HEAT SHRINK TUBING FOR ROADWEST SIDE TIPPER (PP097)	-982.58
EFT31472	01/09/2023	BERNHARD KAISER	SUPPLY OF ROPE AND FITTINGS FOR FORESHORE PLAYGROUND	-337.00
EFT31473	01/09/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-247.50
EFT31474	01/09/2023	BEAVIS & SMITH CLEANING & CHEMICALS	SUPPLY OF SOAP DISPENSER TOWN OVAL TOILETS	-27.90
EFT31475	01/09/2023	DIRK HARTOG ISLAND DISTILLERIES PTY LTD	SBDC MERCHANDISE - THE ESSENCE OF DIRK HARTOG ISLAND BOOKS	-400.00
EFT31476	01/09/2023	FAR WEST ELECTRICAL	SBDC - ANNUAL TESTING AND TAGGING OF APPLIANCES	-990.00
EFT31477	01/09/2023	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL ACCOUNT - JULY 2023	-14020.46
EFT31478	01/09/2023	HARTOG COTTAGES	REFUND FOR PLANNING APPLICATION #14/2023 (51 HARTOG CRESCENT) NOT REQUIRED	-147.00
EFT31479	01/09/2023	HINCHY PUBLICATIONS	SBDC MERCHANDISE - 20x SHARK BAY CRUISING GUIDE (PART ORDER)	-660.00
EFT31480	01/09/2023	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES	-5879.41
EFT31481	01/09/2023	HART SPORT	BASKETBALL BACKBOARD INCLUDING FREIGHT	-909.80
EFT31482	01/09/2023	HUGGABLE TOYS	SBDC MERCHANDISE - PLUSH TOYS (PART ORDER)	-3363.03
EFT31483	01/09/2023	ISABELLE STASEV	REIMBURSEMENT FOR NATIONAL POLICE CLEARANCE - CUSTOMER SERVICE OFFICER RECEPTION	-54.90
EFT31484	01/09/2023	JANINE ANN STANDEN	REFUND OF GYM KEY FOB DEPOSIT	-30.00
EFT31485	01/09/2023	LYN PRICE	SBDC MERCHANDISE - 30x SHARK BAY DAYS BOOKS	-180.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31486	01/09/2023	MARKET FORCE PTY LTD	ADVERTISEMENT OF TENDER 2023/2024-01 ACCOUNTING AND FINANCE SERVICES IN WEST AUSTRALIAN 2 AUGUST 2023	-511.37
EFT31487	01/09/2023	OCEANFRONT HOTEL PTY LTD T/A SHARK BAY HOTEL	CATERING FOR FAREWELL EVENT - FINANCE OFFICER REVENUE (RECEIVED INVOICE LATE)	-280.00
EFT31488	01/09/2023	OFFICEWORKS LTD	STATIONARY ORDER FOR CDO, BEATS IN THE BAY 2023, COUNCIL CHAMBERS AND ADMINISTRATION OFFICE - AUGUST 2023	-500.49
EFT31489	01/09/2023	PURCHER INTERNATIONAL PTY LTD	VALVES AND HOOD LATCH BRACKET FOR FREIGHTLINER PRIME MOVER (P174)	-280.44
EFT31490	01/09/2023	PRUE JOHNSON	SBDC MERCHANDISE - BEACH TOWELS INCLUDING FREIGHT	-3065.00
EFT31491	01/09/2023	XL2	SUPPORT WITH SHARED CALENDAR ACCESS - ADMINISTRATION, ADDITIONAL DELEGATION FOR EVENTS@ EMAIL ADDRESS, FIXING OF WORD ERROR MESSAGE - SBDC CENTRE MANAGERSUPPORT WITH BOUNCING EMAILS CDO AND SETUP OF REFUSE SITE LAPTOP,	-453.75
EFT31492	01/09/2023	SHARK BAY STATE EMERGENCY SERVICE UNIT INC	1ST QUARTER LGGS 2023 / 2024	-14796.65
EFT31493	01/09/2023	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS USELESS LOOP / SHARK BAY ROADS, FORESHORE, INCLUDES FUEL LEVY - ONCHARGEABLE TO DBCA / MAINROADS AND DOT	-5926.80
EFT31494	01/09/2023	SHARK BAY SPEEDWAY CLUB (INC)	REFUND OF BUILDING PERMIT #3431 (RETAINING WALL) NO LONGER REQUIRED	-171.65
EFT31495	01/09/2023	SUN CITY BATTERIES	INPUT CHARGER & ADAPTOR PLATE FOR ROODBERG HYDRAULIC BOAT TRAILER REMOTE CONTROLLER, JINKER (P175)	-179.00
EFT31496	01/09/2023	SIMON VANYAI	50% DEPOSIT - TAIKO PERFORMANCE AND COMMUNITY WORKSHOP FOR BEATS IN THE BAY 2023, INCLUDING TRAVEL AND ACCOMMODATION	-2750.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31497	01/09/2023	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE SERVICES - 16 AUGUST TO 15 SEPTEMBER 2023	-420.00
EFT31498	01/09/2023	TRUCKLINE PARTS CENTRE	2x LAMP TAIL DURALED COMBI FOR HPORTR SEMI TRAILER (P151)	-354.62
EFT31499	01/09/2023	WEST COAST FASTENERS PTY LTD	BUGLE BATTEN SCREWS FOR HERITAGE STABLES REFURBISHMENT	-126.19
EFT31500	01/09/2023	WIN WESTERN AUSTRALIA	SHARK BAY ADVERTISING DURING DESERT VET TELEVISION SERIES SCREENING - JULY 2023	-610.50
EFT31501	01/09/2023	WILLIAM THOMAS WARDLE	SBDC MERCHANDISE - PHOTO COASTERS	-225.00
EFT31502	01/09/2023	ZAIN CHRISTOPHER LAUDEHR	50% DEPOSIT PAYMENT - THE MELODICS LIVE PERFORMANCE FOR BEATS IN THE BAY 2023, INCLUDING TRAVEL AND ACCOMMODATION	-1375.00
EFT31503	21/09/2023	AUSTRALIAN TAXATION OFFICE	TAX	-9453.00
EFT31504	07/09/2023	PAIGE ELISE TRANTHAM	DUO PERFORMANCE FOR BEATS IN THE BAY 2023 INCLUDING TRAVEL AND ACCOMMODATION - FINAL PAYMENT	-3750.00
EFT31505	08/09/2023	JF CADDY / JJ GALLAGHER / DR JOHN / RF MACE / MX PARISH	FIGUREHEAD LIVE PERFORMANCE, INCLUDING TRAVEL AND ACCOMMODATION FOR BEATS IN THE BAY 2023	-5500.00
EFT31506	08/09/2023	ALL THE LIGHTS	ENTERTAINMENT FOR BEATS IN THE BAY 2023 INCLUDING TRAVEL AND ACCOMMODATION	-8775.80
EFT31507	08/09/2023	AUSTRALIA POST	MONTHLY POSTAL SERVICE - AUGUST 2023	-755.42
EFT31508	08/09/2023	AIYANA JOAN CHRISTI WRIGHT	SBDC - VARIOUS RESIN MERCHANDISE	-795.00
EFT31509	08/09/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-2186.25
EFT31510	08/09/2023	BEAVIS & SMITH CLEANING & CHEMICALS	MONTHLY CLEANING ACCOUNT - AUGUST 2023	-21866.98
EFT31511	08/09/2023	CELLARBRATIONS DENHAM	REFRESHMENTS FOR STAFF FUNCTION - EMFA AND CSO RECEPTION FAREWELL	-115.97
EFT31512	08/09/2023	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	2023 / 2024 EMERGENCY SERVICES LEVY	-72800.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31513	08/09/2023	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL ACCOUNT - AUGUST 2023	-11368.25
EFT31514	08/09/2023	THINK WATER GERALDTON	HUNTER STATION NODE FOR FORESHORE PARKS RETICULATION	-260.70
EFT31515	08/09/2023	HORIZON POWER	STREET LIGHTING - AUGUST 2023	-4612.43
EFT31516	08/09/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	TAIKO-ON HOSPITALITY FOR BEATS IN THE BAY 2023	-3255.79
EFT31517	08/09/2023	DENHAM WA PTY LTD	SUPERMARKET ACCOUNT - AUGUST 2023	-1112.91
EFT31518	08/09/2023	JILLIAN HILL	REFUND OF KEY CARD FOB DEPOSIT	-30.00
EFT31519	08/09/2023	JAKE MASON	PROFESSIONAL PHOTOGRAPHY AND VIDEOGRAPHY FOR BEATS IN THE BAY 2023	-800.00
EFT31520	08/09/2023	KICK SOLUTIONS	SBDC - PROMOTIONAL MAPS	-1404.00
EFT31521	08/09/2023	MADISON MUELLER ART	SBDC - TUMBLERS INCLUDING FREIGHT	-455.00
EFT31522	08/09/2023	RHONDA JOY METTAM	REIMBURSEMENT OF EXPENSES FOR USB POCKET HUBS, POWER BOARD AND LEAD FOR COUNCILLORS	-612.45
EFT31523	08/09/2023	OAKLEY EARTHWORKS PTY LTD	SUPPLY OF PRE MIX CONCRETE FOR VARIOUS KERBING AND FOOTPATH BACKFILLS	-907.50
EFT31524	08/09/2023	XL2	SETUP OF NEW ACCESS DELEGATION OF RECEPTION MAILBOX	-82.50
EFT31525	08/09/2023	PERTH STITCHINGS	SBDC - MENS POLO SHIRTS WITH STITCHING INCLUDING FREIGHT	-3648.15
EFT31526	08/09/2023	QUALITY PRESS	SBDC MERCHANDISE - FIRE ON THE WATER BROCHURES	-874.50
EFT31527	08/09/2023	RALPH DODSON	INSTALLATION OF WINDOW TINT ON FRONT WINDOW ADMINISTRATION OFFICE	-75.00
EFT31528	08/09/2023	REECE PTY LTD	SUPPLY OF ABOVE-BENCH 5 LITRE BOILING WATER DISPENSER FOR ADMINISTRATION OFFICE	-1168.34
EFT31529	08/09/2023	BILLIONS AUSTRALIA PTY LTD T/A SUPERSONIC AUSTRALASIA	THE SOUTHERN RIVER BAND LIVE PERFORMANCE INCLUDING TRAVEL AND ACCOMMODATION FOR BEATS IN THE BAY 2023	-22000.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31530	08/09/2023	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS USELESS LOOP / SHARK BAY ROADS, FORESHORE AUGUST 2023, INCLUDES 20% FUEL LEVY - ONCHARGEABLE TO DBCA AND MAINROADS AND DOT	-5504.40
EFT31531	08/09/2023	SHARK BAY COMMUNITY RESOURCE CENTRE	RECREATION CENTRE MANAGEMENT - JULY 2023 (INCLUDES SCHOOL HOLIDAYS)	-13344.38
EFT31532	08/09/2023	65THIRTY PTY LTD	STAGING, LIGHT, SOUND AND VISUAL FOR BEATS IN THE BAY2023 INCLUDING TRAVEL AND LABOUR - FINAL PAYMENT	-8452.40
EFT31533	08/09/2023	SUMMER GYPSEA	SBDC MERCHANDISE - ASSORTED JEWELLERY	-755.50
EFT31534	08/09/2023	SUNNY INDUSTRIAL BRUSHWARE	DIGGA BROOM FOR SKID STEER (P161)	-869.44
EFT31535	08/09/2023	SELECT MUSIC AGENCY PTY LTD	NOAH DILLON LIVE PERFORMANCE FOR BEATS IN THE BAY 2023 INCLUDING TRAVEL AND ACCOMMODATION - FINAL PAYMENT	-6250.00
EFT31536	08/09/2023	SIMON VANYAI	TAIKO PERFORMANCE AND COMMUNITY WORKSHOP FOR BEATS IN THE BAY 2023 INCLUDING TRAVEL AND ACCOMMODATION - FINAL PAYMENT	-2750.00
EFT31537	08/09/2023	WIN WESTERN AUSTRALIA	SHARK BAY ADVERTISING DURING DESERT VET TELEVISION SERIES SCREENING - AUGUST 2023	-165.00
EFT31538	08/09/2023	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE BOOKING MARKETING FEE - AUGUST 2023	-233.37
EFT31539	08/09/2023	MARIE ANNE GAMBLE	RENT SUBSIDY FOR DENHAM DAYCARE EDUCATOR - 27 AUGUST TO 23 SEPTEMBER 2023 (4 WEEKS)	-2000.00
EFT31540	08/09/2023	ZAIN CHRISTOPHER LAUDEHR	THE MELODICS LIVE PERFORMANCE FOR BEATS IN THE BAY 2023 INCLUDING TRAVEL AND ACCOMMODATION - FINAL PAYMENT	-1375.00
EFT31541	14/09/2023	BOC LIMITED	MONTHLY CONTAINER RENTAL - AUGUST 2023	-93.15
EFT31542	14/09/2023	BRIAN JOHN GALVIN	SALARY SACRIFICE WORKS MANAGER - ELECTRICITY, WATER, COMMUNICATIONS AND RATE CHARGES	-2837.95
EFT31543	14/09/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-495.00
EFT31544	14/09/2023	DEBORAH ANN WILKES	REIMBURSEMENT FOR LANTERNS PURCHASED FOR BEATS IN THE BAY 2023	-249.95

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31545	14/09/2023	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY ACCOUNT - AUGUST 2023	-99.60
EFT31546	14/09/2023	SHARK BAY SUPERMARKET	SUPERMARKET ACCOUNT - AUGUST 2023	-1182.97
EFT31547	14/09/2023	FAR WEST ELECTRICAL	TEST AND TAG ELECTRICAL ITEMS AT SHIRE DEPOT	-1897.91
EFT31548	14/09/2023	JOANNE FITZGERALD	SCRIPTING AND CREATION OF SHORT-FORM VERTICAL VIDEOS AND DOCUMENT PREPARATION FOR SHARK BAY RECYCLING CENTRE	-305.00
EFT31549	14/09/2023	JANE ELEANOR GREEN	REIMBURSEMENT FOR HOME DONGLE FOR INTERNET TO RUN REMOTE GATEWAY	-35.00
EFT31550	14/09/2023	GRAYT MAINTENANCE SOLUTIONS	MONTHLY RUBBISH TRUCK HIRE - AUGUST 2023	-5399.96
EFT31551	14/09/2023	KIM ELLEN RYAN	REIMBURSEMENT FOR NATIONAL POLICE CLEARANCE - FINANCE OFFICER REVENUE	-58.70
EFT31552	14/09/2023	KICK SOLUTIONS	RESIN NAME BADGES FOR ADMINISTRATION STAFF	-175.50
EFT31553	14/09/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	COMMUNITY DEVELOPMENT CONFERENCE 2023 ATTENDANCE INCLUDING DINNER - CDO	-2260.00
EFT31554	14/09/2023	SHARK BAY PHARMACY	TOILET PAPER FOR BEATS IN THE BAY 2023	-23.99
EFT31555	14/09/2023	XL2	EXCHANGE TO 365 MIGRATIONS, INCLUDES LABOUR AND 18x BITTITAN MIGRATIONWIZ-MAILBOX MIGRATION TOOL, EXCHANGE TO 365 MIGRATION, INCLUDES LABOUR AND 18x BITTITAN MIGRATIONWIZ-MAILBOX MIGRATION TOOL, SETUP OF REFUSE SITE LAPTOP, SETUP OF NEW FINANCE OFFICER REVENUE'S COMPUTER, SUPPORT WITH CCTV CAMERA ISSUES AT DISCOVERY AND RECREATION CENTRE, CHANGE NAME ON FOR@SHARKBAY.WA.GOV.AU EMAIL FOR NEW FINANCE OFFICER REVENUE, XL2 COMPUTER SOFTWARE SUPPORT, GST	-3062.40
EFT31556	14/09/2023	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - AUGUST 2023	-1009.80
EFT31557	14/09/2023	SUN CITY BATTERIES	2 NEW BATTERIES FOR KOBELCO EXCAVATOR (PP127)	-627.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31558	14/09/2023	TELSTRA LIMITED	SMS SERVICE TO PUBLIC WITH 2x COMMUNITY MESSAGES - 25 JULY TO 24 AUGUST 2023	-198.12
EFT31559	14/09/2023	TRUCKLINE PARTS CENTRE	INVERSION VALVE FOR FREIGHTLINER PRIME MOVER (P174)	-191.64
EFT31560	14/09/2023	TOTALLY WORKWEAR	SAFETY UNIFORMS FOR SHIRE DEPOT STAFF	-1897.24
EFT31561	14/09/2023	WREN OIL	OIL WASTE DISPOSAL - DEPOT	-33.00
EFT31562	15/09/2023	ELGAS LIMITED	ANNUAL GAS CONTAINER SERVICE CHARGE - 1 JULY 2023 TO 30 JUNE 2024 – SHIRE PROPERTIES	-580.80
EFT31563	15/09/2023	PINNACLE COACHLINES	BOOKEASY OPERATOR PAYMENT JULY 2023	-607.06
EFT31564	22/09/2023	ASM ECLIPSE PTY LTD	SBDC MERCHANDISE - WOVEN PATCHES INCLUDING FREIGHT	-447.70
EFT31565	22/09/2023	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY BOOKING FEE - AUGUST 2023	-1868.54
EFT31566	22/09/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-247.50
EFT31567	22/09/2023	BEAVIS & SMITH CLEANING & CHEMICALS	CLEANING OF TRANSIT HOUSE AFTER STAY OF 65 THIRTY FOR BEATS IN THE BAY 2023	-162.20
EFT31568	22/09/2023	HOWARD WILLIAM COCK	WELCOME TO COUNTRY FOR BEATS IN THE BAY 2023	-150.00
EFT31569	22/09/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION - JULY 2023	-56.65
EFT31570	22/09/2023	GERALDTON HYDRAULICS	PARTS FOR TANDEM SIDE TIPPER (PP097)	-451.72
EFT31571	22/09/2023	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES - AUGUST 2023	-5757.09
EFT31572	22/09/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	CORRECTION TO POSTING PERIOD - FREIGHT, GERALDTON MOWER & REPAIRS	-1239.70
EFT31573	22/09/2023	JANE ELEANOR GREEN	MORNING TEA FOR STAFF MEETING	-69.00
EFT31574	22/09/2023	MIDWEST COURIERS	FREIGHT - PICK UP HOT WATER DISPENSER FROM REECE	-31.63
EFT31575	22/09/2023	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT - AUGUST 2023	-1527.82
EFT31576	22/09/2023	XL2	BITLOCKER RECOVERY KEY FOR SBDC MANAGER COMPUTER, WORD ERROR MESSAGE RESOLVED AT TEAM LEADER AND FRONT DESK COMPUTER AT DISCOVERY	-5742.16

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
			<p>CENTRE, BACKUP ISSUE RESOLVED AFTER DISCOVERY DURING MAINTENANCE, SERVER MAINTENANCE - 2 MONTHLY, MONTHLY WORKSTATION MONITORING AND SUPPORT, WEBROOT ENDPOINT PROTECTION, BACKUP SERVICES, MANAGEMENT FOR VOIP PHONE SYSTEM AND COMPUTER LICENCES - OCTOBER 2023, XL2 WORKSTATION MONITORING AGENT, WEBROOT SECURE ANYWHERE BUSINESS ENDPOINT PROTECTION - MANAGED VIA REMOTE AGENT, BACKUP SERVICE ONLINE TO 1,000GB LIMIT, MANAGED PHONE SYSTEM - ADMINISTRATION OFFICE, MANAGED PHONE SYSTEM - SBDC, MANAGED PHONE SYSTEM - DEPOT, MANAGED PHONE SYSTEM - SHARK BAY RECREATION CENTRE, BACKUP SOFTWARE, CREATION OF 4 NEW USER ACCOUNTS FOR REMOTE LOGIN - MOORE AUSTRALIA, INSTALLATION OF NEW PRINTER FOR RECORDS ROOM, SUPPORT WITH DELEGATED ACCESS ON I SERVER - CREDITOR FOLDERS, SUPPORT WITH RETRIEVING EMAILS - RECEPTION COMPUTER, MONTHLY WORKSTATION MONITORING AND SUPPORT, WEBROOT ENDPOINT PROTECTION, BACKUP SERVICES, MANAGEMENT FOR VOIP PHONE SYSTEM AND COMPUTER LICENCES - SEPTEMBER 2023, XL2 WORKSTATION MONITORING AGENT, WEBROOT SECURE ANYWHERE BUSINESS ENDPOINT PROTECTION</p>	
EFT31577	22/09/2023	R & L COURIERS	MONTHLY FREIGHT ACCOUNT - AUGUST 2023	-657.80

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31578	22/09/2023	RUMUR JEAN BLACKMAN	SBDC MERCHANDISE - EARRINGS	-231.00
EFT31579	22/09/2023	THINKPROJECT AUSTRALIA PTY LTD	RAMM TRANSPORT ASSET ANNUAL SUPPORT AND MAINTENANCE 1 JULY 2023 TO 30 JUNE 2024	-8181.86
EFT31580	22/09/2023	SHARK BAY BAKERY	CATERING FOR SPECIAL COUNCIL MEETING AND 2x ORDINARY COUNCIL MEETINGS	-360.00
EFT31581	22/09/2023	SHARK BAY COMMUNITY RESOURCE CENTRE	MONTHLY SUPPLY OF INSCRIPTION POST - SEPTEMBER 2023	-14.00
EFT31582	22/09/2023	SALTWATER CREATIONS	SBDC MERCHANDISE - SCARVES INCLUDING FREIGHT	-2550.00
EFT31583	22/09/2023	ST JOHN AMBULANCE ASSOC. - SHARK BAY SUB CENTRE	FIRST AID REFILL OF RECREATION CENTRE KITCHEN WALLMOUNT KIT	-159.61
EFT31584	22/09/2023	SHIRE OF SHARK BAY	BSL LEVY COMMISSION - JULY 2023	-5.00
EFT31585	22/09/2023	SUNPRINTS CLOTHING COMPANY	SBDC MERCHANDISE - MENS LONG SLEEVE TEES INCLUDING FREIGHT (PART ORDER)	-7923.58
EFT31586	22/09/2023	SALTWATER BAY PTY LTD	SBDC MERCHANDISE - BATH SALT AND SHOWER BOMBS	-253.00
EFT31587	22/09/2023	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE SERVICES - 16 SEPTEMBER TO 15 OCTOBER 2023	-420.00
EFT31588	22/09/2023	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES	-4455.00
EFT31589	22/09/2023	WENDY BINKS - STUNNED EMU DESIGN	SBDC - VARIOUS MERCHANDISE INCLUDING FREIGHT	-3095.35
EFT31590	22/09/2023	WESTRAC EQUIPMENT PTY LTD	INSURANCE CLAIM - RIM ASSY FOR CATERPILLAR TOOL CARRIER (P205)	-4451.90
EFT31591	29/09/2023	AUSCOINSWEST	SBDC MERCHANDISE - SOUVENIR COINS INCLUDING FREIGHT	-859.10
EFT31592	29/09/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-288.75
EFT31593	29/09/2023	DEBORAH ANN WILKES	REIMBURSEMENT OF EXPENSES FOR DINNER DURING COMMUNITY DEVELOPMENT CONFERENCE	-31.00
EFT31594	29/09/2023	LANDGATE (WA LAND INFORMATION AUTHORITY)	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE G2023/05 AND G2023/6	-506.23
EFT31595	29/09/2023	MITCHELL & BROWN RETRAVISION	DISHWASHER FOR DISCOVERY CENTRE - INSURANCE CLAIM	-995.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31596	29/09/2023	MIDWEST FIRE PROTECTION SERVICE	RECREATION CENTRE - QUARTERLY SERVICING OF FIRE PUMP ALARM SYSTEM INCLUDING TRAVEL AND ACCOMMODATION, SEPTEMBER 2023	-342.65
EFT31597	29/09/2023	NATURALISTE PLUMBING PTY LTD	INSTALLATION OF HOT WATER DISPENSER - ADMINISTRATION OFFICE, INSTALLATION OF HOT WATER DISPENSER - ADMINISTRATION OFFICE, GST REPAIR OF LEAKING SHOWER TAP IN MASTER ENSUITE - 16A SUNTER PLACE, EXCAVATOR HIRE FOR TOWN OVAL MAINTENANCE,	-1205.00
EFT31598	29/09/2023	MP ROGERS & ASSOCIATES	PROGRESSIVE PAYMENT - PROJECT MANAGEMENT CHARGES FOR DENHAM FINGER JETTY	-13935.95
EFT31599	29/09/2023	STEPHEN BRUCE STOKES	REFUND FOR DEVELOPMENT APPLICATION NOT REQUIRED	-1373.90
EFT31600	29/09/2023	TELSTRA LIMITED	BUSH FIRE BRIGADE SATELLITE PHONES - 14 SEPTEMBER TO 13 OCTOBER 2023	-90.00
EFT31601	29/09/2023	VARIETY WA INCORPORATED	REFUND OF EQUIPMENT HIRE BOND - VARIETY BASH	-2200.00
EFT31602	29/09/2023	WESTERN IRRIGATION PTY LTD	DESIGN AND INSTALL UPGRADED IRRIGATION AT TOWN OVAL - FINAL PAYMENT	-14685.22
EFT31603	29/09/2023	WURTH AUSTRALIA PTY LTD	WORKSHOP CONSUMABLES - DIAMOND CUTTING DISC, CARBIDE BUR, ADHESIVE AND NITRILE GLOVES INCLUDING FREIGHT	-456.06
EFT31632	30/09/2023	MAC ATTACK FISHING CHARTERS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-374.00
EFT31633	30/09/2023	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-1170.40
EFT31634	30/09/2023	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-545.60
EFT31635	30/09/2023	BLUE LAGOON PEARLS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-974.40
EFT31636	30/09/2023	NINGALOO CORAL BAY	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-147.90
EFT31637	30/09/2023	HARTOG COTTAGES	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-871.20
EFT31638	30/09/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-1035.72
EFT31639	30/09/2023	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-19003.60

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31640	30/09/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-14599.20
EFT31641	30/09/2023	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-1777.60
EFT31642	30/09/2023	PINNACLE COACHLINES	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-1075.24
EFT31643	30/09/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-404.80
EFT31644	30/09/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-7457.11
EFT31645	30/09/2023	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-4781.92
EFT31646	30/09/2023	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-2261.60
EFT31647	30/09/2023	SHIRE OF SHARK BAY	BOOKEASY COMMISSION PAYMENT - SEPTEMBER 2023	-8373.69
EFT31648	30/09/2023	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-664.40
EFT31649	30/09/2023	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2023	-1825.20
			TOTAL	\$549,678.52

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
SEPTEMBER 2023**

DATE	NAME	DESCRIPTION	AMOUNT
12/09/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 10 SEPTEMBER 2023	\$106,867.33
26/09/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 24 SEPTEMBER 2023	\$79,730.23
		TOTAL	\$186,597.56

**SHIRE OF SHARK BAY
SEPTEMBER 2023
POLICE LICENSING TRANSACTION #222323**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
222323	30/09/2023	COMMISSIONER OF POLICE	POLICE LICENSING SEPTEMBER 2023	11,599.35
			TOTAL	\$11,599.75

25 OCTOBER 2023

11.2 FINANCIAL REPORTS TO 30 SEPTEMBER 2023
CM00017

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr

Seconded Cr

Officer Recommendation

That the monthly financial report to 30 September 2023 as attached be received.

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 September 2023** are attached.

VARIANCE ANALYSIS

Actual Operating Revenue as of 30 September 2023 was \$107,682 higher than the year to date budget. This is mainly attributable to an increase in Fees and Charges revenue of \$68,515, specifically Caravan Park Leases and Discovery Centre Merchandise Sales, Other Revenue of \$22,328, specifically Community Development Program Employer Incentive Funding, Visitor Centre booking commission and diesel fuel rebate, and Interest Earnings \$12,849.

Actual Operating Expenditure as of 30 September 2023 is less than the year-to-date budget by \$582,471. This is substantially due to overall underspend in year-to-date actual expenditure compared to budget, specifically Depreciation yet to be finalised \$474,271, and Materials and Contracts \$129,201.

Capital Revenue year to date actual is less than year to date budget by \$39,321 due to Regional Road Group Grant income, Seawall Revetment and Local Roads and Community Infrastructure Grant income not yet received.

Capital Expenditure actual is less than year to date budget by \$754,243 due to underspend of \$597,758 on Capital Works for staff housing, pensioner units, and the Social Housing Economic Recovery Package (Independent Living Units) project, and \$156,485 relative to Seawall Upgrade, Town Oval Reticulation, and Roads to Recovery.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

25 OCTOBER 2023

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows the financial position of the Shire. Strategies built into the budget to closely manage expenditure remain in place.

STRATEGIC IMPLICATIONS

Strategy 7.2 – Provide appropriate services to the community in a professional and efficient manner.

7.2.2 – Maintain accountability and financial responsibility in accordance with Long Term Financial Plan.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

Date of Report

D Chapman

18 October 2023

SHIRE OF SHARK BAY
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 September 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Statement of Financial Activity Information	5
Note 3 Explanation of Material Variances	6

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
	1,488,455	1,490,958	1,482,205	(8,753)	(0.59%)	▼
	113,772	113,772	114,542	770	0.68%	▲
	770,438	353,380	380,172	26,792	7.58%	▲
	1,717,150	531,688	600,203	68,515	12.89%	▲
	117,250	28,041	40,890	12,849	45.82%	▲
	141,189	34,912	57,240	22,328	63.96%	▲
	24,483	14,819	0	(14,819)	(100.00%)	▼
	4,372,737	2,567,570	2,675,252	107,682	4.19%	
Expenditure from operating activities						
	(2,803,877)	(640,195)	(625,666)	14,529	2.27%	▲
	(2,317,521)	(491,868)	(362,667)	129,201	26.27%	▲
	(179,775)	(47,574)	(31,345)	16,229	34.11%	▲
	(1,881,680)	(474,271)	0	474,271	100.00%	▲
	(20,139)	0	0	0	0.00%	
	(242,362)	(99,647)	(140,782)	(41,135)	(41.28%)	▼
	(229,781)	(49,747)	(60,371)	(10,624)	(21.36%)	▼
	(145,336)	0	0	0	0.00%	
	(7,820,471)	(1,803,302)	(1,220,831)	582,471	32.30%	
	2,002,533	459,452	941	(458,511)	(99.80%)	▼
	(1,445,201)	1,223,720	1,455,362	231,642	18.93%	
INVESTING ACTIVITIES						
Inflows from investing activities						
	8,069,996	140,831	101,510	(39,321)	(27.92%)	▼
	327,000	54,545	54,545	0	0.00%	
	8,396,996	195,376	156,055	(39,321)	(20.13%)	
Outflows from investing activities						
	(5,245,985)	(653,601)	(55,843)	597,758	91.46%	▲
	(4,553,570)	(337,350)	(180,865)	156,485	46.39%	▲
	(9,799,555)	(990,951)	(236,708)	754,243	76.11%	
	(1,402,559)	(795,575)	(80,653)	714,922	89.86%	
FINANCING ACTIVITIES						
Inflows from financing activities						
	1,189,340	0	0	0	0.00%	
	1,189,340	0	0	0	0.00%	
Outflows from financing activities						
	(34,324)	0	0	0	0.00%	
	(1,115,884)	(23,693)	(23,693)	0	0.00%	
	(1,150,208)	(23,693)	(23,693)	0	0.00%	
	39,132	(23,693)	(23,693)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
	2,808,628	2,808,628	2,870,770	62,142	2.21%	▲
	(1,445,201)	1,223,720	1,455,362	231,642	18.93%	▲
	(1,402,559)	(795,575)	(80,653)	714,922	89.86%	▲
	39,132	(23,693)	(23,693)	0	0.00%	
	0	3,213,080	4,221,786	1,008,706	31.39%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

| 2

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

**SHIRE OF SHARK BAY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	Actual 30 June 2023 \$	Actual as at 30 September 2023 \$
CURRENT ASSETS		
Cash and cash equivalents	11,663,685	11,278,969
Trade and other receivables	142,315	1,831,447
Inventories	140,182	140,182
Other assets	39,473	33,406
TOTAL CURRENT ASSETS	11,985,655	13,284,004
NON-CURRENT ASSETS		
Trade and other receivables	10,621	10,621
Other financial assets	40,745	40,745
Property, plant and equipment	25,009,234	25,010,531
Infrastructure	66,889,943	67,070,809
TOTAL NON-CURRENT ASSETS	91,950,543	92,132,706
TOTAL ASSETS	103,936,198	105,416,710
CURRENT LIABILITIES		
Trade and other payables	636,010	40,907
Other liabilities	3,384,911	3,904,595
Borrowings	103,602	103,602
Employee related provisions	282,731	282,731
TOTAL CURRENT LIABILITIES	4,407,254	4,331,835
NON-CURRENT LIABILITIES		
Borrowings	597,897	597,897
Employee related provisions	42,514	42,514
TOTAL NON-CURRENT LIABILITIES	640,411	640,411
TOTAL LIABILITIES	5,047,665	4,972,246
NET ASSETS	98,888,533	100,444,464
EQUITY		
Retained surplus	39,654,130	41,186,368
Reserve accounts	5,010,342	5,034,035
Revaluation surplus	54,224,061	54,224,061
TOTAL EQUITY	98,888,533	100,444,464

This statement is to be read in conjunction with the accompanying notes.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Matters of non-compliance with Basis of Preparation

The following matters on non-compliance with the basis of preparation have not been correct.

1. Depreciation has not been raised during the current financial year.
2. Balances as at 30 June 2023 have not been audited and may be subject to change.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land, buildings and infrastructure

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 October 2023

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Adopted Budget Opening	Actual as at	Actual as at
(a) Net current assets used in the Statement of Financial Activity	1 July 2023	30 June 2023	30 Sep 2023
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	11,663,686	11,663,685	11,278,969
Trade and other receivables	142,412	142,315	1,831,447
Inventories	140,182	140,182	140,182
Other assets	40,645	39,473	33,406
	11,986,925	11,985,655	13,284,004
Less: current liabilities			
Trade and other payables	(500,313)	(636,010)	(40,907)
Other liabilities	(3,384,911)	(3,384,911)	(3,904,595)
Borrowings	(34,324)	(103,602)	(103,602)
Employee related provisions	(282,731)	(282,731)	(282,731)
	(4,202,279)	(4,407,254)	(4,331,835)
Net current assets	7,784,646	7,578,401	8,952,169
Less: Total adjustments to net current assets	2(c) (4,976,018)	(4,707,631)	(4,730,383)
Closing funding surplus / (deficit)	2,808,628	2,870,770	4,221,786

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
Non-cash amounts excluded from operating activities	30 June 2024	(a)	(b)
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(24,483)	(14,819)	0
Add: Movement in liabilities associated with restricted cash	0	0	941
Add: Loss on asset disposals	145,336	0	0
Add: Depreciation	1,881,680	474,271	0
Total non-cash amounts excluded from operating activities	2,002,533	459,452	941

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Actual as at	Actual as at
	1 July 2023	30 June 2023	30 Sep 2023
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	(5,010,342)	(5,010,342)	(5,034,035)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	34,324	103,602	103,602
- Current portion of employee benefit provisions held in reserve	0	199,109	200,050
Total adjustments to net current assets	2(a) (4,976,018)	(4,707,631)	(4,730,383)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Please refer to the compilation report

| 5

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2023-24 year is \$5,000 or 5.00% whichever is the greater.

Description	Var. \$ \$	Var. % %
Revenue from operating activities		
General rates	(8,753)	(0.59%) ▼
Interim rating for GRV Residential and Industrial.		
Interim rating for UV General and Exploration.		
Grants, subsidies and contributions	26,792	7.58% ▲
Grant - Preparing Australian Communities - Emergency Recovery Exercise		
Balance of FAGS commission funding received.		
Fees and charges	68,515	12.89% ▲
Refuse site fees, development applications, entrance fees SBDC, merchandise sales, camping fees, caravan park leases and private works actual income higher than YTD budget.		
DOT Marina Facility agreement, MRWA Monkey Mia and Shark Bay roads actual income less than YTD budget.		
Interest revenue	12,849	45.82% ▲
Interest earnings are higher than the YTD budget profiled at 3/12th of the annual budget.		
Other revenue	22,328	63.96% ▲
CDP Employer Incentive Funding, Visitor Centre booking commission and diesel fuel rebate actual income higher than YTD budget.		
Profit on asset disposals	(14,819)	(100.00%) ▼
Disposal of vehicle to be processed in the asset register.		
Expenditure from operating activities		
Employee costs	14,529	2.27% ▲
Most YTD budgets are profiled as 3/12th of the annual budget.		
Useless Loop road maintenance, MRWA Shark Bay road.		
Materials and contracts	129,201	26.27% ▲
Most YTD budgets are profiled as 3/12th of the annual budget.		
Conference expenses, Fair Value Valuations, Audit fees, Pensioner units maintenance, domestic refuse collection, cleaning BBQs.		
Useless Loop road maintenance, subscriptions, merchandise purchases.		
Utility charges	16,229	34.11% ▲
YTD budgets are profiled as 3/12th of the annual budget.		
Depreciation	474,271	100.00% ▲
Depreciation not processed as 2023 Annual Financial Report is not yet finalised.		
Insurance	(41,135)	(41.28%) ▼
Insurance general and workers compensation insurance.		
Other expenditure	(10,624)	(21.36%) ▼
Council Assistance Program. Conference expenses members.		
Non-cash amounts excluded from operating activities	(458,511)	(99.80%) ▼
Depreciation not processed as 2023 Annual Financial Report is not yet finalised. Proceeds on asset disposal.		
Inflows from investing activities		
Proceeds from capital grants, subsidies and contributions	(39,321)	(27.92%) ▼
RRG Grants - Capital Projects not yet received.		
Seawall Revetment Capital Projects and LRCI grant.		
Outflows from investing activities		
Payments for property, plant and equipment	597,758	91.46% ▲
Capital Works Staff Housing. SHERP - Community Housing Project.		
Pensioner Units Capital Works. Dual Cab Truck 5T. Dual Cab Ute - Country.		
Payments for construction of infrastructure	156,485	46.39% ▲
Seawall Upgrade. Town Oval and Recreation Reticulation/Resurfacing.		
Town Footpaths - Dual Use Path Construction. Roads To Recovery - R2R.		
Surplus or deficit at the start of the financial year	62,142	2.21% ▲
Refer to note 2(a) for detail of differences.		
Surplus or deficit after imposition of general rates	1,008,706	31.39% ▲
Due to variances described above		

Please refer to the compilation report

| 6

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
TABLE OF CONTENTS

1	Key Information	2
2	Key Information - Graphical	3
3	Cash and Financial Assets	4
4	Reserve Accounts	5
5	Capital Acquisitions	6
6	Disposal of Assets	8
7	Receivables	9
8	Other Current Assets	10
9	Payables	11
10	Rate Revenue	12
11	Borrowings	13
12	Other Current Liabilities	14
13	Grants and contributions	15
14	Capital grants and contributions	16

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.81 M	\$2.81 M	\$2.87 M	\$0.06 M
Closing	\$0.00 M	\$3.21 M	\$4.22 M	\$1.01 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables		Receivables			
Unrestricted Cash	\$6.24 M	55.4%	Trade Payables	\$0.04 M	% Outstanding	Rates Receivable	\$0.37 M	% Collected
Restricted Cash	\$5.03 M	44.6%	0 to 30 Days	\$0.00 M		Trade Receivable	\$0.37 M	% Outstanding
			Over 30 Days		0.0%	Over 30 Days		49.5%
			Over 90 Days		0.0%	Over 90 Days		4.2%

Refer to 3 - Cash and Financial Assets Refer to 9 - Payables Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.45 M)	\$1.22 M	\$1.46 M	\$0.23 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$1.60 M	% Variance	YTD Actual	\$0.38 M	% Variance	YTD Actual	\$0.60 M	% Variance
YTD Budget	\$1.60 M	(0.5%)	YTD Budget	\$0.35 M	7.6%	YTD Budget	\$0.53 M	12.9%

Refer to 10 - Rate Revenue Refer to 13 - Grants and Contributions Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.40 M)	(\$0.80 M)	(\$0.08 M)	\$0.71 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.05 M	%	YTD Actual	\$0.18 M	% Spent	YTD Actual	\$0.10 M	% Received
Adopted Budget	\$0.33 M	(83.3%)	Adopted Budget	\$4.55 M	(96.0%)	Adopted Budget	\$8.07 M	(98.7%)

Refer to 6 - Disposal of Assets Refer to 5 - Capital Acquisitions Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.04 M	(\$0.02 M)	(\$0.02 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings		Reserves	
Principal repayments	\$0.00 M	Reserves balance	\$5.03 M
Interest expense	\$0.00 M	Interest earned	\$0.02 M
Principal due	\$0.70 M		

Refer to 11 - Borrowings Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

| 2

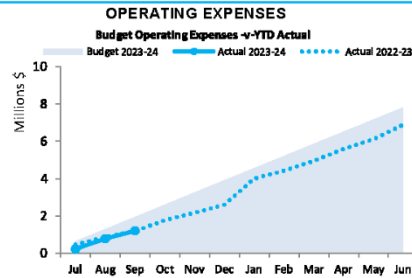
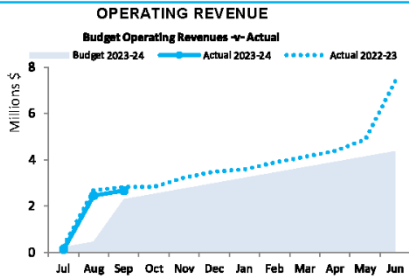
ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

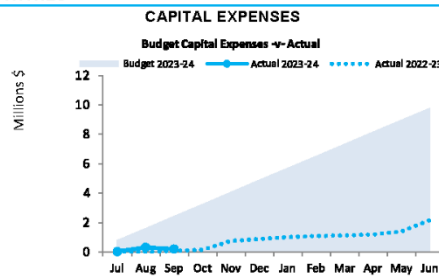
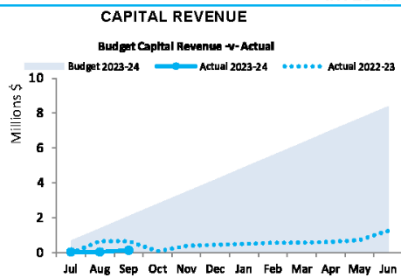
SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 KEY INFORMATION - GRAPHICAL

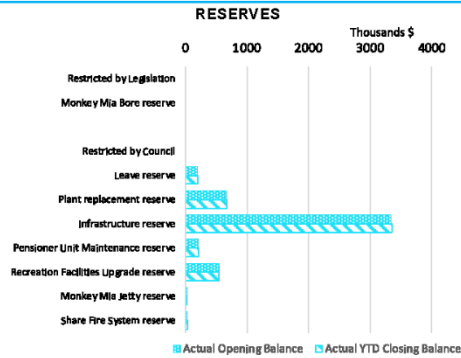
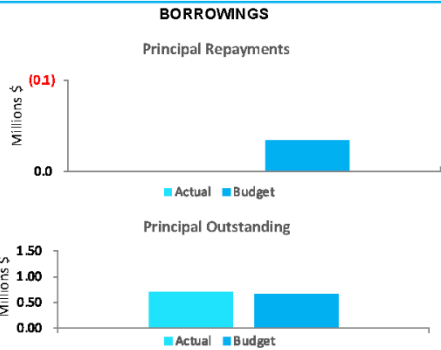
OPERATING ACTIVITIES



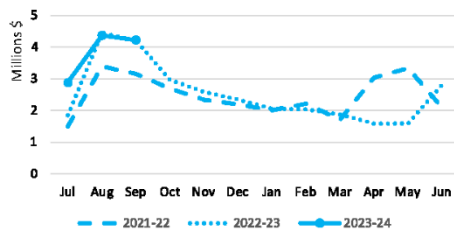
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Cash Float	Cash and cash equivalents	900	0	900	Not applicable	Not applicable	NA
Municipal Fund Bank	Cash and cash equivalents	591,865	0	591,865	Bankwest	Variable	NA
Municipal Telenet Saver Account	Cash and cash equivalents	1,893,165	0	1,893,165	Bankwest	Variable	NA
SHERP Telenet Saver Account	Cash and cash equivalents	979	0	979	Not available	Not available	NA
Municipal Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000	Not available	Not available	NA
FESA Grant TD	Cash and cash equivalents	1,931,984	0	1,931,984	Not available	Not available	NA
SHERP Grant TD	Cash and cash equivalents	826,041	0	826,041	Not available	Not available	NA
Reserve Telenet Saver 0454	Cash and cash equivalents	0	2,033,856	2,033,856	Not available	Not available	NA
Reserve Bank Account	Cash and cash equivalents	0	179	179	Bankwest	Variable	NA
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	Not available	Not available	NA
Reserve Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000	Not available	Not available	NA
Total		6,244,934	5,034,035	11,278,969			
Comprising							
Cash and cash equivalents		6,244,934	5,034,035	11,278,969			
		6,244,934	5,034,035	11,278,969			

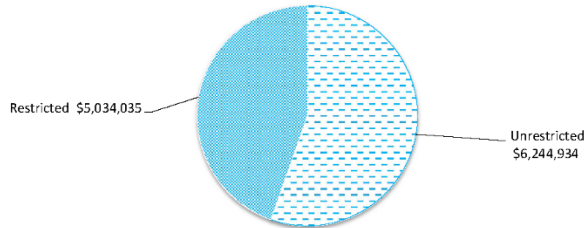
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfer s Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Monkey Mia Bore reserve	0	0	15,200	0	15,200	0	0	0	0	0
Restricted by Council										
Leave reserve	199,109	0	3,300	0	202,409	199,109	941	0	0	200,050
Plant replacement reserve	671,374	0	392,000	(501,785)	561,589	671,374	3,175	0	0	674,549
Infrastructure reserve	3,336,123	0	643,534	(577,555)	3,402,102	3,336,123	15,776	0	0	3,351,899
Pensioner Unit Maintenance reserve	207,868	0	53,000	(60,000)	200,868	207,868	983	0	0	208,851
Recreation Facilities Upgrade reserve	543,114	0	8,000	(50,000)	501,114	543,114	2,568	0	0	545,682
Monkey Mia Jetty reserve	22,560	0	350	0	22,910	22,560	107	0	0	22,667
Share Fire System reserve	30,194	0	500	0	30,694	30,194	143	0	0	30,337
	5,010,342	0	1,115,884	(1,189,340)	4,936,886	5,010,342	23,693	0	0	5,034,035

Please refer to the compilation report

| 5

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

**SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Capital acquisitions				
Buildings	4,360,200	434,816	240	(434,576)
Furniture & Office Equip.	30,000	0	0	0
Plant , Equip. & Vehicles	828,785	218,785	54,034	(164,751)
Heritage Assets	27,000	0	1,569	1,569
Acquisition of property, plant and equipment	5,245,985	653,601	55,843	(597,758)
Roads (Non Town)	528,117	0	0	0
Footpaths	163,120	100,000	0	(100,000)
Town Streets	597,350	237,350	4,346	(233,004)
Public Facilities	3,264,983	0	176,519	176,519
Acquisition of infrastructure	4,553,570	337,350	180,865	(156,485)
Total capital acquisitions	9,799,555	990,951	236,708	(754,243)
Capital Acquisitions Funded By:				
Capital grants and contributions	8,069,996	140,831	101,510	(39,321)
Other (disposals & C/Fwd)	327,000	54,545	54,545	0
Reserve accounts				
Plant replacement reserve	501,785	0	0	0
Infrastructure reserve	577,555	0	0	0
Pensioner Unit Maintenance reserve	60,000	0	0	0
Recreation Facilities Upgrade reserve	50,000	0	0	0
Contribution - operations	213,219	795,575	80,653	(714,922)
Capital funding total	9,799,555	990,951	236,708	(754,243)

KEY INFORMATION

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

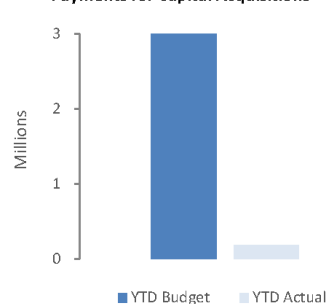
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Please refer to the compilation report

| 6

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

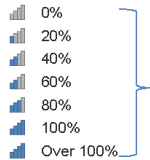
SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Current	Adopted	Year to Date	Year to Date	Variance
		Budget	Year to Date	Budget	Actual	(Under)/Over
Account Description						
Capital Expenditure						
	Furniture & Office Equip.					
	05204975 Office Furniture & Equipment	30,000	0	0	0	0
	Furniture & Office Equip. Total	30,000	0	0	0	0
	Plant , Equip. & Vehicles					
	05205335 CEO Vehicle Replacement	61,193	61,193	61,193		(0)
	45205346 Town Gardener's Ute	50,000	0	0	0	0
	45205475 Major Plant Items - Capital	20,000	0	(7,159)		(7,159)
	45205506 Prime Mover	250,000	0	0	0	0
	45205510 Dual Cab Truck 5T	105,000	105,000	0		(105,000)
	45205512 Multi Tyred Rubber Roller	180,000	0	0	0	0
	45205515 Rangers Vehicle	50,000	0	0	0	0
	45205516 Dual Cab Ute - Country	52,592	52,592	0		(52,592)
	45205518 Road Sweeper	60,000	0	0	0	0
	Plant , Equip. & Vehicles Total	828,785	218,785	54,034		(164,751)
	Buildings					
	09128000 Capital Works Staff Housing	52,000	12,996	0		(12,996)
	25104775 SHERP - Community Housing Project	4,118,200	411,820	240		(411,580)
	25104785 Pensioner Units Capital Works	60,000	10,000	0		(10,000)
	35104702 Denham Town Hall Capital Works	80,000	0	0	0	0
	35304736 Sport and Recreation Buildings Capital Works	50,000	0	0	0	0
	Buildings Total	4,360,200	434,816	240		(434,576)
	Public Facilities					
	30405593 Cemetery Upgrade	5,500	0	0	0	0
	30445150 Carpark Capital Works	10,000	0	0	0	0
	35205538 Hard Shade Structures - Playgrounds	63,129	0	0	0	0
	35205539 Disability Beach/Water Access and Equipment	50,000	0	0	0	0
	35205540 CCTV Upgrades	50,000	0	0	0	0
	35205541 Seawall Upgrade - Capital Works	2,146,649	0	11,510		11,510
	35205542 Beach Emergency Numbers Signage - Capital Expenditure	11,230	0	0	0	0
	35302284 Little Lagoon Upgrades, Gazebo, Bollards and Signage	5,000	0	0	0	0
	35305511 Town Oval and Recreation Reticulation/Resurfacing	203,000	0	158,350		158,350
	35305512 Access Bicycle and Walking Paths - Recreation Precinct	30,000	0	0	0	0
	35305586 Parks & Gardens Capital Exp	12,000	0	0	0	0
	45156790 Electronic Road Closed Sign - Useless Loop Road	30,000	0	0	0	0
	45156791 LRCI Phase 4 - Unallocated Capital Projects	229,258	0	0	0	0
	45505558 Denham Finger Jetty - Foreshore	419,217	0	6,659		6,659
	Public Facilities Total	3,264,983	0	176,519		176,519
	Heritage Assets					
	35605182 Heritage Stables Refurbishment	27,000	0	1,569		1,569
	Heritage Assets Total	27,000	0	1,569		1,569
	Footpaths					
	45145250 Town Footpaths - Dual Use Path Construction	163,120	100,000	0		(100,000)
	Footpaths Total	163,120	100,000	0		(100,000)
	Town Streets					
	45156690 Roads To Recovery - R2R	597,350	237,350	4,346		(233,004)
	Town Streets Total	597,350	237,350	4,346		(233,004)
	Roads (Non Town)					
	45165670 Regional Roads Group - RRG	528,117	0	0	0	0
	Roads (Non Town) Total	528,117	0	0		0
	Grand Total	9,799,555	990,951	236,708		(754,243)

Please refer to the compilation report

| 7

ORDINARY COUNCIL AGENDA

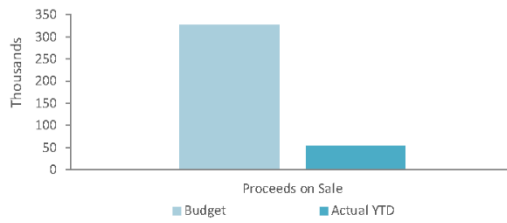
25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant and equipment	400,000	254,664	0	(145,336)	0	0	0	0
	Plant and equipment	47,853	72,336	24,483	0	0	54,545	0	0
		447,853	327,000	24,483	(145,336)	0	54,545	0	0



Please refer to the compilation report

| 8

ORDINARY COUNCIL AGENDA

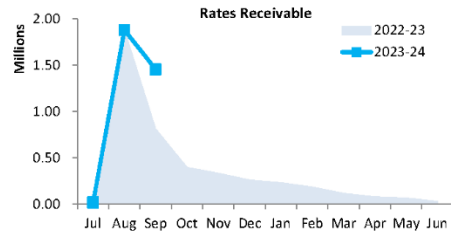
25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2023	30 Sep 2023
Opening arrears previous years	\$ 34,985	\$ 31,192
Levied this year	1,915,923	1,596,747
Less - collections to date	(1,919,716)	(171,341)
Gross rates collectable	31,192	1,456,598
Net rates collectable	31,192	1,456,598
% Collected	98.4%	10.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(363)	182,946	162,409	1,589	15,123	361,704
Percentage	(0.1%)	50.6%	44.9%	0.4%	4.2%	
Balance per trial balance						
Trade receivables						361,704
Other receivables						13,145
Total receivables general outstanding						374,849

Amounts shown above include GST (where applicable)

KEY INFORMATION

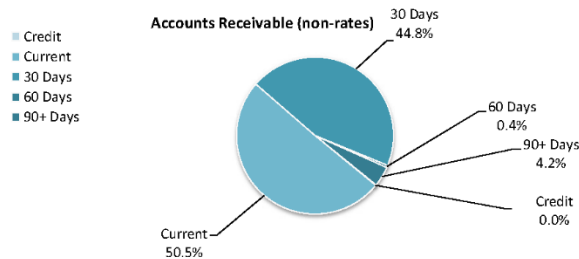
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Please refer to the compilation report

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 Sep 2023
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on hand	140,182	0	0	140,182
Other assets				
Prepayments	6,067	0	(6,067)	0
Accrued income	33,406	0	0	33,406
Total other current assets	179,655	0	(6,067)	173,588

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0.0%	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Other payables						1,644
Esl Liability						373
Bond Liability						32,130
Prepaid Rates						6,760
Total payables general outstanding						40,907

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

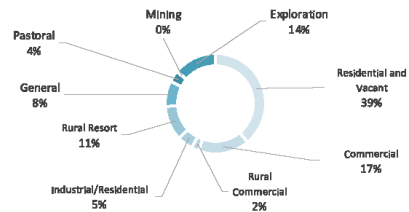
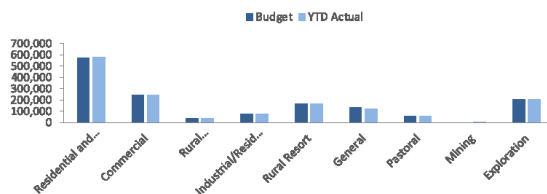
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of Properties	Rateable Value	Rate	Budget	Total Revenue	Rate	YTD Actual	Total Revenue
	\$			Revenue	Interim Rate Revenue		Interim Rate Revenue	\$	
Gross rental value									
Residential and Vacant	0.1022	394	5,575,693	570,056	0	570,056	575,681	1,022	576,703
Commercial	0.105067	41	233,198	245,141	0	245,141	245,141	0	245,141
Rural Commercial	0.106260	5	341,522	36,290	0	36,290	36,290	0	36,290
Industrial/Residential	0.113138	47	648,097	73,324	0	73,324	74,795	0	74,795
Rural Resort	0.112162	2	1,474,654	165,400	0	165,400	165,400	0	165,400
Unimproved value									
General	0.1455	7	922,203	134,180	0	134,180	122,262	0	122,262
Pastoral	0.099645	11	544,677	54,274	0	54,274	54,274	0	54,274
Mining	0.198451	1	9,350	1,856	0	1,856	2,024	0	2,024
Exploration	0.190811	13	1,089,739	207,934	0	207,934	205,316	0	205,316
Sub-Total		521	10,839,133	1,488,455	0	1,488,455	1,481,183	1,022	1,482,205
Minimum payment	Minimum Payment \$								
Gross rental value									
Residential and Vacant	866	92	295,702	79,672	0	79,672	78,806	0	78,806
Commercial	866	17	90,069	14,722	0	14,722	14,722	0	14,722
Industrial/Residential	866	3	20,036	2,598	0	2,598	1,732	0	1,732
Unimproved value									
General	659	6	9,863	3,954	0	3,954	3,954	0	3,954
Pastoral	910	1	769	910	0	910	910	0	910
Mining	910	2	5,839	1,820	0	1,820	1,820	0	1,820
Sub-total		121	422,278	103,676	0	103,676	101,944	0	101,944
Concession									(2,401)
Total general rates									1,581,748
Specified area rates	Rate in \$								
Monkey Mia Bore Replacement	0.010630		1,411,050	15,000	0	15,000	14,999	0	14,999
Total specified area rates			1,411,050	15,000	0	15,000	14,999	0	14,999
Total						1,602,227			1,596,747

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please refer to the compilation report

| 12

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
	Town Oval Bore	58	701,499	0	0	0	(34,324)	701,499	667,175	0	(20,139)
Total			701,499	0	0	0	(34,324)	701,499	667,175	0	(20,139)
	Current borrowings		34,324					103,602			
	Non-current borrowings		667,175					597,897			
			701,499					701,499			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

**SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 Sep 2023 \$
Other liabilities						
Contract liabilities		193,019	0	135,164	(77,109)	251,074
Capital grant/contributions liabilities		3,191,892	0	563,139	(101,510)	3,653,521
Total other liabilities		3,384,911	0	698,303	(178,619)	3,904,595
Employee Related Provisions						
Provision for annual leave		282,731	0	0	0	282,731
Total Provisions		282,731	0	0	0	282,731
Total other current liabilities		3,667,642	0	698,303	(178,619)	4,187,326

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2023	Current Liability 30 Sep 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
FESA Grant - Operating Bush Fire Brigade	1,819	2,926	(4,122)	623	623	11,655	2,914	2,914
Grant FESA - SES	0	11,738	(11,738)	0	0	53,806	13,452	13,452
Planning & Strategy - Regional North LG	130,000	0	0	130,000	130,000	130,000	0	0
Coburn Resources Education Contribution	5,000	0	0	5,000	5,000	5,000	0	0
Road Preservation Grant	0	0	0	0	0	141,902	141,902	141,902
Useless Loop Road - Mtce	0	0	0	0	0	330,000	132,000	132,000
Community Development	0	0	0	0	0	1,000	0	0
DoC - Day Care Provider Accommodation Subsidy	24,000	0	(6,249)	17,751	17,751	25,000	6,249	6,249
Every Club - Gaming & Wagering Commission	7,200	0	0	7,200	7,200	7,200	1,800	0
Lotterywest - Beats in the Bay	20,000	0	(20,000)	0	0	20,000	20,000	20,000
Horizon - Beats in the Bay	5,000	0	(5,000)	0	0	5,000	5,000	5,000
RAC Monkey Mia Resort - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000
Strandline Resources - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000
High Grade Mechancial - Beats in the Bay	0	20,000	(20,000)	0	0	20,000	20,000	20,000
Grants Commission - General	0	0	0	0	0	0	0	17,928
Grants Commission - Roads	0	0	0	0	0	0	0	7,318
Preparing Australian Communities - ERE	0	0	0	0	0	0	0	3,302
Gascoyne Devel Commission - Beats in the Bay	0	500	0	500	500	0	0	0
	193,019	45,164	(77,109)	161,074	161,074	760,563	353,317	380,065
Contributions								
Donations - HMAS Sydney Exhibit	0	0	0	0	0	250	63	107
Contribution to Road Maintenance - Pipeline	0	0	0	0	0	9,625	0	0
Caravan Park Leases Mun	0	90,000	0	90,000	90,000	0	0	0
	0	90,000	0	90,000	90,000	9,875	63	107
TOTALS	193,019	135,164	(77,109)	251,074	251,074	770,438	353,380	380,172

Please refer to the compilation report

| 15

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2023		(As revenue)	30 Sep 2023	30 Sep 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Grant - SHERP Community Housing Project	823,640	0	0	823,640	823,640	4,118,200	0	0
Grant - Seawall Revetment Capital Projects	1,931,984	0	(11,510)	1,920,474	1,920,474	2,146,649	0	11,510
Grant - Beach Emergency Numbers Signage	0	12,353	0	12,353	12,353	11,230	0	0
Roads To Recovery Grant - Cap	107,169	0	0	107,169	107,169	297,245	0	0
RRG Grants - Capital Projects	0	140,831		140,831	140,831	352,078	140,831	0
Local Road and Community Infrastructure Program Grant	329,099	409,955	(90,000)	649,054	649,054	830,191	0	90,000
Grant - Finger Jetty	0	0	0	0	0	314,403	0	0
	3,191,892	563,139	(101,510)	3,653,521	3,653,521	8,069,996	140,831	101,510

Please refer to the compilation report

| 16

25 OCTOBER 2023

11.3 COMMUNITY ASSISTANCE GRANTS ROUND 1 2023/2024
GS00001

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest:

Nature of Interest:

Moved Cr
Seconded Cr

Officer Recommendation

Council approve three applications for the Shire's Community Assistance Grants Round 1 2023/2024 (Community Projects) to the total value of \$5,858.

Organisation and community project	Requested funding
Boolbardie Country Club Inc. <i>Upgrade of First Aid Equipment & Defibrillator</i>	\$2,000
Shark Bay Community Resource Centre <i>Kindy Gym Equipment & Christmas Party</i>	\$2,850
Shark Bay War on Waste <i>Recycling Blister Packs</i>	\$1,008

BACKGROUND

The Shire of Shark Bay's Community Assistance Grants are dedicated to ensuring local community-based organisations are supported to reach their full potential.

Applications for Round 1 (Community Projects) were open from 20 September 2023 until 16 October 2023 and were advertised to residents, associated clubs and groups in the Shark Bay region through the following media outlets:

- Shire's website
- Facebook page and relevant community Facebook groups
- Inscription Post
- Emails

There were three grant applications received during this time. These applications meet the Shire's Community Assistance Grant Guidelines and are within the Shire's 2023/2024 allocated budget for Round 1 Community Assistance Grants.

25 OCTOBER 2023

APPLICATION 1

Organisation: **Boolbardie Country Club Inc.**
Amount requested: **\$2,000.00**
Total event budget: **\$2,186.00**
Project: **Update Medical Equipment & Purchase Defibrillator**
Date: **November 2023**
Funding category: **Community Projects**
Strategic Community Plan category: **Economic and Social**

Boolbardie Country Club Inc would like up update outdated First Aid equipment and purchase a Defibrillator for the use of club members.

The application states that upgrading their medical equipment will make any response to an accident or incident more time saving and could prevent a serious outcome. It goes on to say that this grant will support the health and well being of members and visitors, many of whom are in their senior years and have various medical conditions and that upgrading medical equipment and purchasing a Defibrillator will contribute to their duty of care.

They have also provided an additional statement that they have two members with current First Aid certificates who would demonstrate the use of the Defibrillator to other members.

The proposed funding will cover the purchase of the Defibrillator in full, and partially cover the purchase of a new wall mounted first aid kit with the balance would be funded by Boolbardie Country Club Inc.

These items would be purchased through the St John's WA Shark Bay Sub Centre.

Officer Recommendation:

The Officer's recommendation is to approve Boolbardie Country Club's funding application for purchasing First Aid equipment and a Defibrillator. The funding application meets the selection criteria to involve and benefit the wider Shark Bay community by providing potentially lifesaving First Aid.

It should be noted that Council have previously funded the Boolbardie Country Club Inc for the Denham golf championships, as well as upgrades to the facilities and Tee Box signage. The most recent funding was for \$1,000 in June 2022, for catering for the 2023 Golf Open Weekend Championship. That grant has been acquitted.

APPLICATION 2

Organisation: **Shark Bay Community Resource Centre**
Amount requested: **\$ 2,850**
Total project budget: **\$ 4,450**
Project: **Kindy Gym Equipment & Christmas Party**
Date: **12/12/2023**
Funding category: **Community Projects**
Strategic Community Plan category: **Economic & Social**

This application seeks funding for the Kindy Gym program to host the 2023 Christmas Party and purchase of new equipment that will have ongoing use.

25 OCTOBER 2023

The application states that the Shark Bay Community Resource Centre aim to facilitate a Christmas and Graduation Party in December specifically aimed for children aged 0-5 with their families and friends. This end of year party has been enjoyed by many families past and present as they have hosted this successful event for the past 7 years. In hosting this annual initiative, Shark Bay Community Resource Centre aim to use financial support for catering, Christmas gifts, Christmas resources, Graduation gifts and new messy play equipment as an activity for the party.

This project will support the local economy through the engagement of local businesses to provide catering for the event and the purchase of gifts and resources where possible.

The application states that this project is working towards cohesion of community by ensuring that social development opportunities are made available for families in our community. Participants are encouraged to bring a family member or relative such as grandparents etc. giving families the opportunity to connect with other parents, seniors and children in a safe environment. The Messy play equipment will foster creative, imaginative play and will be utilised for other programs such as Mums and Bubs.

The proposed funding will cover catering, Christmas gifts and craft materials with the majority of the grant going towards Messy Play equipment.

Officer Recommendation:

The Officer's recommendation is to approve the Shark Bay Community Resource Centre funding application. The application meets the selection criteria and will help the Shark Bay Community Resource Centre add value to important programs in the community.

It should be noted that Council have previously funded the Shark Bay Community Resource Centre for a range of activities and projects. The most recent funding was for \$8,000 in April 2023, for the Shark Bay Fiesta. That grant has been acquitted.

A confidential attachment is supplied under separate cover with financial reports for both applicants.

APPLICATION 3

Organisation: **Shark Bay War on Waste**
Amount requested: **\$ 1,008**
Total project budget: **\$ 1,008**
Project: **Medication Blister Pack Recycling**
Date: **As soon as possible**
Funding category: **Community Projects**
Strategic Community Plan category: **Social & Environment**

This application seeks funding for the Shark Bay War on Waste to run a program to recycle medication blister packs.

The application states that the Shark Bay War on Waste aim to begin a community initiative to recycle blister packs that come from over the counter and prescription medication, which can be made into other products.

25 OCTOBER 2023

This project aims to reduce landfill and by engaging Pharmacycle, the separated plastic and aluminium can be reused in the manufacture of other products. Shark Bay War on Waste is working towards engaging the community in recycling programs to help develop a sense of pride and achievement and showcase to our visitors that we are a progressive society committed to changing the impact we have on our fragile World Heritage environment by recycling, reusing and reducing landfill.

Recycling points will be located at the War on Waste Op Shop and the Shark Bay Pharmacy.

Officer Recommendation:

The Officer's recommendation is to approve the Shark Bay War on Waste funding application. The application meets the selection criteria and will help the Shark Bay War on Waste expand on their mission to protect our environment and engage the community in worthwhile projects.

It should be noted that this is the first time that the Shark Bay War on Waste has applied for a Community Grant.

A confidential attachment is supplied under separate cover with financial reports for all three applicants.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

These recommendations comply with current Policies made by Council 2.2 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

An amount of \$50,000.00 is included in the 2022/2023 adopted budget for Community Assistance Grants this includes Round 1 (larger events), Round 2 (equipment/small project) grants and Significant Event Funding.

This is the first round of funding for the current financial year. If all three of these applications are successful, it will total \$5,858, leaving \$44,142 in the Community Assistance Grants fund.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

Economic Objective: A progressive, resilient and diverse economy

RISK MANAGEMENT

These recommendations comply with the Shire's Community Assistance Grants guidelines.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager Community Development

Chief Executive Officer

Date of Report

D Wilkes

D Chapman

18/10/2023

25 OCTOBER 2023



Shire of Shark Bay Community Assistance Grants

APPLICATION FORM

Please complete and return the signed application form to the Shire of Shark Bay with the advertised timeframe. **Late submissions will not be considered**

Applications to be addressed to: Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537

Applications can be delivered: Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Email: cdo@sharkbay.wa.gov.au

For further information, please contact the Community Development Officer on 9948 1218

Please ensure you have read the Shire of Shark Bay Community Assistance Grants – Guidelines before completing the application form to confirm your organisation's eligibility.

FUNDING ROUND

Please indicate which funding round you are applying for:

- Round 1 - Community Projects Year: 2023/24
- Round 2 - Equipment and minor projects Year: _____
- Significant Event Sponsorship Funding Year: _____

ORGANISATION DETAILS

Organisation Name BOOLBARDIE COUNTRY CLUB INC.

Postal Address c/o POST OFFICE, DENHAM WA 6537

Contact Person JILL DESCHAMP

Position/Title SECRETARY

Telephone 0477245309

E-mail jilldeschampa@westnet.com.au

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

What category best describes your organisation?

- Sporting Club
- Community Group
- Not-for-profit organisation
- Other: _____

Which of the following best describes your organisation's status?

- | | YES | NO |
|---|-------------------------------------|-------------------------------------|
| • Incorporated | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • GST Registered | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Have a current Association Constitution | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Australian Business Number (ABN): 811 234 88 015

Please note the Shire of Shark Bay requires applicants to have an ABN. Applicants who do not have one may be subjected to withholding tax of 48.5%. If you are unsure, please contact the Shire to discuss how to best proceed.

Bank details

Account Name: BANKWEST
BSB: 306 049 Account Number: 415325-3

FUNDING DETAILS

Project title: UPDATE MEDICAL EQUIPMENT

Project description: (max 50 words)

TO REPLACE OUTDATED 1ST AID BOX AND PURCHASE A DEFIBRILLATOR.

Date(s) the project will take place: NOVEMBER 2023

Location(s) where the project will take place: GOLF

Total project funds requested (including GST if applicable) \$ 2186

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

Has your organisation previously received funding from the Shire of Shark Bay?

- Yes
 No

If Yes, Previous funding amount received: \$ 1000

Round / Year funding was received: ROUND 2 2023

Funded project: DENHAM OPEN

Has your organisation acquitted all previous Shire of Shark Bay funding?

- Yes
 No

If No, please outline why?

Please Note: Your organisation is not eligible to receive new funding from the Shire of Shark Bay, until previous Shire of Shark Bay funding has been acquitted.

PROJECT DETAILS

What is the funding to be used for?

- Leveraging a grant from a State or Federal agency
- Purchasing goods and services (i.e. equipment and/or engaging a professional for the purpose of instruction)
If your funding application involves purchasing equipment, can the equipment be used by other community groups in the future?
 Yes
 No
- Infrastructure (i.e. significant construction or improvement of facilities). Please include Planning Approvals from the Shire
- Funding for a specific event or program
- Prize money.

Does the project meet the objectives of the Shire of Shark Bay Strategic Community Plan 2020-2030? Copy of the Plan can be found on the Shire's website.

- Economic A progressive, resilient and diverse economy
- Environment Help protect our unique natural and built environment
- Social A safe, welcoming and inclusive community

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

Outline the project goals and how they will benefit Shark Bay community (minimum of one objective):

Economic: (max 150 words)

UPGRADING MEDICAL EQUIPMENT WILL MAKE ANY RESPONSE TO ACCIDENT OR INCIDENT MORE TIME SAVING AND COULD PREVENT A SERIOUS OUTCOME.

Environment: (max 150 words)

THE GOLF CLUB MEMBERS ARE AWARE OF THE PRISTINE ENVIRONMENT IN SHARK BAY AND STRIVE TO PROTECT THE UNIQUE FLORA AND FAUNA.

Social: (max 150 words)

SUPPORT THE HEALTH AND WELL BEING OF OUR MEMBERS AND VISITORS. MANY ARE IN THEIR SENIOR YEARS AND HAVE VARIOUS MEDICAL CONDITIONS. UPGRADING MEDICAL EQUIPMENT AND PURCHASING A DEFIBRILLATOR WILL CONTRIBUTE TO OUR DUTY OF CARE.

Please list other organisations involved in this project (if applicable)

Name of Organisation	Project Involvement
NIL	

Project Referees:

Please provide two referees (that is not associated with your organisation) that are in support of your application, alternatively you can attach letters of support.

Name	Phone	Email	Organisation and position held
JUDY BRITZA	99481787	sharkbay.crc.net.au	SB CRC PROJECT OFFICER
JOLANTHE COOK	0419911512	blantire@bigpond.com	SB BRIDGE CLUBS COMMITTEE

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SIGNIFICANT EVENT - ONLY

If your project is a **Significant Event** will it attract additional visitors to town? If so, how many additional visitors are you planning for?

- 50-100
- 100-200
- 200-300
- Over 500

Will you be charging an entry fee to attend the event?

- Yes
- No

If **Yes**, how much? _____

PROJECT BUDGET

Please provide a budget description of how the Shire of Shark Bay funds, your organisation contribution and other funding source (if applicable). Please attach quotes with details of each expenditure item being spent.

Expenditure Item Description (i.e. materials, equipment, advertising, catering, prizes)	Shire of Shark Bay Grant (\$)	*In-Kind (\$)	Other Funding Amount (\$)	Other Funding Organisation Name (your organisation or external)
PORTABLE DEFIB	1960			
1 st AIB KIT	40		186	BOULBARDIE
Total	\$ 2000	\$	\$ 186	

***In-Kind value:** Number of volunteers x hours worked directly on project x \$25 per hour

Will any of your expenditure items be spent locally with **Shark Bay businesses**?

- Yes
- No

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

PART 6 – ADDITIONAL INFORMATION

Please attach a copy of the following:

- Organisation's most recent (Audited) Financial Statement ✓
- Quotations for expenditure items ✓

PART 7 – DECLARATION

I hereby certify that I am the authorised person to sign on behalf of the organisation and that the information is correct. I have read, understand and agree to abide by the conditions set out in the Shire of Shark Bay Community Assistance Grants guidelines.

NAME

JILL DESCHAMP

SIGNATURE



POSITION IN ORGANISATION

SECRETARY

DATE

13th OCT 2023

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

RECEIVED

13 OCT 2023

BOOLBARDIE COUNTRY CLUB



SHARK BAY WA

SHIRE OF SHARK BAY

President: Kevin Blennerhassett
Ph: 0427753752

Secretary: Jill Deschamp
Ph: 0477245309
Email: jilldeschamp@westnet.com.au

*BOOLBARDIE COUNTRY CLUB INC. SHARK BAY GOLF CLUB
MONKEY MIA ROAD, DENHAM W.A. 6537*

Dear Michelle

Please find attached application for Round 1 Community Assistance Grants.

I have been unable to line up any members for a 1st. Aid Course but have decided to still lodge the application.

Many of our members have done multiple 1st. Aid courses and are not interested in doing another. If we purchase a fully automatic Defibrillator it is a very simple unit to operate. We do have at least two members with current 1st. Aid certificates who would demonstrate the Unit to other members.

We will understand if the project does not meet the Shire requirements.

Regards

A handwritten signature in black ink, appearing to read 'Jill Deschamp', with a long horizontal stroke extending to the right.

Jill Deschamp

Secretary
12th. October 2023

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

12/10/2023, 09:30

Re: St John Ambulance WA - Shark Bay Subcentre Quote

Thanks
Leah

Leah Ricetti

Administration Officer

Wednesday/Thursday 8:30am to 1:00pm



SharkBay.SubCentre@stjohnwa.com.au

stjohnwa.com.au

08 9948 3023



The information contained in the mail message, including any attachments, may contain confidential or privileged material. If you are not the intended recipient please delete your copy and notify the sender. Legal privilege is not waived if this message is received either intentionally or unintentionally and the use, reproduction, reliance or further distribution of this message by any person or entities other than the intended recipient is strictly prohibited.

From: #Co mc as t <jilldeschamp@westnet.com.au>

Sent: Wednesday, 11 October 2023 11:28 AM

To: Shark Bay Sub Centre <sharkbay.subcentre@stjohnwa.com.au>

Subject: No Subject

Hi Leah

Can you please email me a quote for a Wallmount Workplace 1st aid kit.
We are applying to the Shire for a community grant and need written quotes.

Also can you supply a quote for a CPR refresher course for possibly 4 participants.
This would happen sometime in early 2024.

thanks for your help.

Jill Deschamp
Secretary
Boolbardie Country Club Inc.
jilldeschamp@westnet.com.au
0477245309

25 OCTOBER 2023

12/10/2023, 09:30

Re: St John Ambulance WA - Shark Bay Subcentre Quote

Subject: Re: St John Ambulance WA - Shark Bay Subcentre Quote

From: Shark Bay Sub Centre
<SharkBay.SubCentre@stjohnwa.com.au>

To: #Co mc as t <jilldeschamp@westnet.com.au>

Wed, 11 Oct 2023 05:14:29 +0000

Hi Jill,

Thank you for your request to provide your club a quote:

1 x Medium Risk Wall Mount First Aid Kit - \$225.95
<https://stjohnwa.com.au/first-aid-kits-and-supplies/first-aid-kits/details/1225?keyword=medium%20Risk&show=12>

In regards to first aid courses, we offer the following two here at the Shark Bay Sub Centre:

1 x Refresher CPR Course - \$65.00 each
Please note that to be able to do this Refresher CPR course only you must have completed a Provide First Aid Course within the last 18 months as it is assessment only.
For course information click on the following link:
<https://stjohnwa.com.au/first-aid-training/first-aid-courses/details/2454-7/provide-cpr-assessment-only?cat=workplace&sort=popularity&show=10&ref=courses>

1 x Provide First Aid Course = \$170.00
For course information click on the following link:
<https://stjohnwa.com.au/first-aid-training/first-aid-courses/details/2456-2/provide-first-aid-1-day?cat=workplace&sort=popularity&show=10&ref=courses>

We will be running the last of our courses for 2023:
Refresher CPR - 16 November 23 - 2:00pm to 4:30pm
Provide first Aid - 17 November 23 - 8:30am to 4:30pm

Our next lot of courses will be run in early March 2024

Also, just in case Boolbardie Country Club is interested we do have a special for the month of October of 20% off on our G5 Defibrillators and Carry Cases
For more information on these units you can click on the link below:
<https://stjohnwa.com.au/st-john-g5-defibrillator> # 1960
There are other units available if you would like to check them out too on the the website <https://stjohnwa.com.au/>

All can be ordered here, direct by me at our local Shark Bay Sub Centre

25 OCTOBER 2023



**Shire of Shark Bay
Community Assistance Grants
APPLICATION FORM**

Please complete and return the signed application form to the Shire of Shark Bay with the advertised timeframe. **Late submissions will not be considered**

Applications to be addressed to: Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537

Applications can be delivered: Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Email: cdo@sharkbay.wa.gov.au

For further information, please contact the Community Development Officer on 9948 1218

Please ensure you have read the Shire of Shark Bay Community Assistance Grants – Guidelines before completing the application form to confirm your organisation's eligibility.

FUNDING ROUND

Please indicate which funding round you are applying for:

- Round 1 - Community Projects Year: 2023/24
- Round 2 - Equipment and minor projects Year: _____
- Significant Event Sponsorship Funding Year: _____

ORGANISATION DETAILS

Organisation Name Shark Bay Community Resource Centre

Postal Address 10 Denham Rd Denham WA 6537

Contact Person Natalie Dul

Position/Title Office Manager

Telephone 08 99481 787

E-mail sharkbay@crc.net.au

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

What category best describes your organisation?

- Sporting Club
- Community Group
- Not-for-profit organisation
- Other: _____

Which of the following best describes your organisation's status?

- | | YES | NO |
|---|-------------------------------------|--------------------------|
| • Incorporated | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • GST Registered | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • Have a current Association Constitution | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Australian Business Number (ABN): 31964552684 _____

Please note the Shire of Shark Bay requires applicants to have an ABN. Applicants who do not have one may be subjected to withholding tax of 48.5%. If you are unsure, please contact the Shire to discuss how to best proceed.

Bank details

Account Name: Shark Bay Community Resource Centre _____
BSB: 306012 _____ Account Number: 0616478 _____

FUNDING DETAILS

Project title: Kindy Gym Community Resource Centre _____

Project description: (max 50 words)

SB CRC aim to facilitate a Christmas and Graduation party in December at the Rec Centre specifically aimed for children aged 0-5 with their families and friends. This end of year party has been enjoyed by many families past and present as we have hosted this successful event for the past 7 years. In hosting this annual initiative, SB CRC aim to use financial support for catering, Christmas gifts, Christmas resources, Graduation gifts and new messy play equipment as an activity for the party.

Date(s) the project will take place: 12/12/23 ongoing _____

Location(s) where the project will take place: Shark Bay Rec Centre Precinct _____

Total project funds requested (including GST if applicable) \$2850 _____

25 OCTOBER 2023

Has your organisation previously received funding from the Shire of Shark Bay?

- Yes
 No

If Yes, Previous funding amount received: \$ 2469
Round / Year funding was received: 2022
Funded project: Kindy Gym Community Christmas Party

Has your organisation acquitted all previous Shire of Shark Bay funding?

- Yes
 No

If No, please outline why?

Please Note: Your organisation is not eligible to receive new funding from the Shire of Shark Bay, until previous Shire of Shark Bay funding has been acquitted.

PROJECT DETAILS

What is the funding to be used for?

- Leveraging a grant from a State or Federal agency
- Purchasing goods and services (i.e. equipment and/or engaging a professional for the purpose of instruction)
If your funding application involves purchasing equipment, can the equipment be used by other community groups in the future?
 Yes
 No
- Infrastructure (i.e. significant construction or improvement of facilities). Please include Planning Approvals from the Shire
- Funding for a specific event or program
- Prize money.

Does the project meet the objectives of the Shire of Shark Bay Strategic Community Plan 2020-2030? Copy of the Plan can be found on the Shire's website.

- Economic A progressive, resilient and diverse economy
- Environment Help protect our unique natural and built environment
- Social A safe, welcoming and inclusive community

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

Outline the project goals and how they will benefit Shark Bay community (*minimum of one objective*):

Economic: (*max 150 words*)

The Shark Bay Community Resource Centre is not only a community event but also a boost the local economy. With the grant we can engage local businesses, offering them opportunities to cater for the event. We can potentially buy resources in relation to setting up Messy Play, craft and presents that need purchasing for the event.

Environment: (*max 150 words*)

Social: (*max 150 words*)

The SBCRC is working to ensure the cohesion of community. We are attempting to achieve this by ensuring social development opportunities are made available for families in our community. Kindy Gym and the Christmas party initiative is targeted at families of all ages and backgrounds to participate in a range of engaging activities. Participants are encouraged to bring a family friend or relative such as grandparents etc. The aim of such an event is to facilitate and promote the following for the Shark Bay Community: To give families the opportunity to socialise and connect with other parents, seniors and children in a safe environment. To foster creative, imaginative play through a new activity set up with Messy Play in a setting which promotes positive relationships within and between families in the community. Messy Play will also be able to be utilised for other groups like Mums and Bubs. To bring a Grandparent/friend gives mature people the chance to connect with a young family and to participate in meaningful experiences with younger members in our community.

Please list other organisations involved in this project (*if applicable*)

Name of Organisation	Project Involvement
Denham Fire and Rescue	Volunteer Driver/ truck for transport of Santa
Shire of Shark Bay	Venue, storage, use of equipment
Shark Bay Speedway	Provision of Santa suit

Project Referees:

Please provide two referees (*that is not associated with your organisation*) that are in support of your application, alternatively you can attach letters of support.

Name	Phone	Email	Organisation and position held
Rebecca Moroney	0409331728	Rebecca.Moroney@educat	Corporate Services Manager School
Sarah Lyons	0474556296	sarah.bec27@gmail.com	Parent - Member of Kindy Gym

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SIGNIFICANT EVENT - ONLY

If your project is a **Significant Event** will it attract additional visitors to town? If so, how many additional visitors are you planning for?

- 50-100
- 100-200
- 200-300
- Over 500

Will you be charging an entry fee to attend the event?

- Yes
- No

If **Yes**, how much? _____

PROJECT BUDGET

Please provide a budget description of how the Shire of Shark Bay funds, your organisation contribution and other funding source (*if applicable*). Please attach quotes with details of each expenditure item being spent.

Expenditure Item Description (i.e. materials, equipment, advertising, catering, prizes)	Shire of Shark Bay Grant (\$)	*In-Kind (\$)	Other Funding Amount (\$)	Other Funding Organisation Name (your organisation or external)
Catering	\$500			
Christmas Gifts/freight	\$150			
Advertising/printing		\$100		SB CRC
Graduation Gifts/certificate			\$50	SB CRC
Wages			\$1250	SB CRC
Consumables		\$100		SB CRC
Messy Play resources <i>+ freight</i>	\$2000			
Volunteers hours		\$100		
Christmas craft	\$200.00			
Total	\$ 2850	\$ 300	\$ 1300	

**In-Kind value: Number of volunteers x hours worked directly on project x \$25 per hour*

Will any of your expenditure items be spent locally with **Shark Bay businesses**?

- Yes
- No

25 OCTOBER 2023

PART 6 – ADDITIONAL INFORMATION

Please attach a copy of the following:

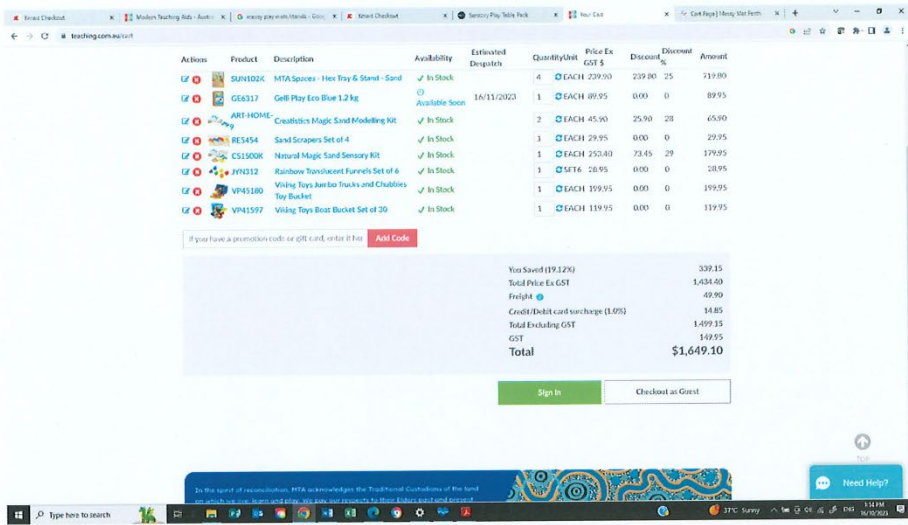
- Organisation's most recent (Audited) Financial Statement
- Quotations for expenditure items

PART 7 – DECLARATION

I hereby certify that I am the authorised person to sign on behalf of the organisation and that the information is correct. I have read, understand and agree to abide by the conditions set out in the Shire of Shark Bay Community Assistance Grants guidelines.

NAME	Natalie Dul
SIGNATURE	
POSITION IN ORGANISATION	Office Manager
DATE	16/10/23

25 OCTOBER 2023



Messy Play - This is variable as prices can be out special plus freight might change.

= \$2000 on the budget rather than exact prices.

16/10/2023, 12:47

Cart Page | Messy Mat Perth



- [Home](#)
- [Book Now](#)
- [Shop Sensory Starters](#)
- [About](#)
- [Birthday Parties](#)
- [Contact](#)
- [More](#)

My cart



500g Sensory Rice

\$59.70



\$9.95

Colour: Green

- 6 +

Enter a promo code

Add a note

Subtotal \$59.70

Delivery \$12.95

Western Australia, Australia

Standard shipping - \$12.95 v

Total \$72.65

Tax included

Please note: by purchasing items you have agreed to understand all warnings in description

[Checkout](#)

[Secure Checkout](#)

© 2020 Messymat Perth - ABN 11 644 784 650

Messy play

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023



[Continue shopping](#)

✔ You're signed in with **OnePass**

1. Bag /

2. Details /

3. Delivery /

4. Payment

① Bag — \$148.00

Delivery

Click & Collect

To suburb or postcode

DENHAM WA 6537

You're saving \$18.00 with Kmart free delivery

Items in your bag



8 Piece Paint Your Koala Planter \$18.00

— 3 +



♥ [Move to wishlist](#)



Disney Christmas Paint with Water - Book \$40.00

— 10 +



♥ [Move to wishlist](#)



INKredibles Magic Reveal! Christmas Mess-Free Activity Kit - Book \$24.00

— 6 +



♥ [Move to wishlist](#)



INKredibles The Elf on The Shelf: A Christmas Tradition Mess-Free Activity Kit - Book \$16.00

— 4 +



♥ [Move to wishlist](#)

② Details ✔

Free

[Change](#)

natalie dul
nataliedul@bigpond.com
0439 938 125

③ Delivery ✔

[Change](#)

5 Wear PI, DENHAM WA 6537

Billing address:
Same as delivery address.

④ Payment ⋮


[Change](#)

Flybuys: 279 55159 52514
Paying with Credit or Debit card


Presents - Christmas.
Grad Gifts Budget \$150


ORDINARY COUNCIL AGENDA


25 OCTOBER 2023




Scratch Surprise: Happy Christmas - Book \$25.00


— 5 + 

 [Move to wishlist](#)




We Wish You a Merry Christmas - Sound Book \$25.00

— 5 + 

 [Move to wishlist](#)

Subtotal	\$148.00
----------	----------

Free standard delivery to 6537 May take up to 14-20 business days	\$0.00
Delivery for order over \$65	Free

 **You have not subscribed to OnePass**

Subscribe to OnePass to get **free delivery** on eligible items*. No minimum spend.
*excludes items marked "excluded from free delivery"

[Renew subscription](#)

Total (including GST)	\$148.00
------------------------------	-----------------

[Continue to details](#)

People also bought

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

MTA Christmas Craft

The screenshot shows a shopping cart on the website teaching.com.au. The cart contains the following items:

Product	Description	Availability	Quantity	Unit	Price Ex GST \$	Amount
C59344	Scratch Christmas Ornaments - Pack of 30	In Stock	1	EACH	8.95	8.95
C59204	Scratch Christmas Decorations - Pack of 30	In Stock	1	EACH	8.95	8.95
C59194	Creativics Christmas Pom Poms - Pack of 300	In Stock	1	EACH	14.95	14.95
SH1221	Christmas Candy Pipe Cleaners - Pack of 25	In Stock	1	EACH	6.95	6.95
C59146	Creativics Christmas Pipe Cleaners - Pack of 500	In Stock	1	EACH	14.95	14.95
C57249	Creativics 3D Christmas Tree - Pack of 20	In Stock	2	PK20	16.95	33.00
TH1890	Christmas Pom Poms - Pack of 300	In Stock	1	PK300	21.95	21.95
AUS203	Christmas Potty Pans - Pack of 100	In Stock	1	EACH	5.95	5.95
CL2205	Creativics Tinsel Pipe Cleaners - Pack of 150	In Stock	1	EACH	12.95	12.95
SH1025	Creativics Apple Eyes 12 mm - Pack of 100	In Stock	1	EACH	6.95	6.95
SH980	Creativics Adhesive Apple Eyes - Pack of 100	In Stock	1	EACH	11.95	11.95

Summary of the cart:

Total Price Ex GST	149.40
Freight	26.90
Credit/Debit card surcharge (1.6%)	1.76
Total Excluding GST	178.06
GST	17.86
Total	\$195.92

Budget \$200

25 OCTOBER 2023



Shire of Shark Bay Community Assistance Grants

APPLICATION FORM

Please complete and return the signed application form to the Shire of Shark Bay with the advertised timeframe. **Late submissions will not be considered**

Applications to be addressed to: Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537

Applications can be delivered: Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Email: cdo@sharkbay.wa.gov.au

For further information, please contact the Community Development Officer on 9948 1218

Please ensure you have read the Shire of Shark Bay Community Assistance Grants – Guidelines before completing the application form to confirm your organisation's eligibility.

FUNDING ROUND

Please indicate which funding round you are applying for:

- Round 1 - Community Projects Year: 2023
- Round 2 - Equipment and minor projects Year: _____
- Significant Event Sponsorship Funding Year: _____

ORGANISATION DETAILS

Organisation Name Shark Bay War on Waste

Postal Address c- Post Office Shark Bay 6537

Contact Person Sally Capewell

Position/Title Chairperson

Telephone 0429929175

E-mail sharkbaywow@gmail.com

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

What category best describes your organisation?

- Sporting Club
- Community Group
- Not-for-profit organisation
- Other: _____

Which of the following best describes your organisation's status?

- | | YES | NO |
|---|-------------------------------------|--------------------------|
| • Incorporated | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • GST Registered | <input type="checkbox"/> | <input type="checkbox"/> |
| • Have a current Association Constitution | <input type="checkbox"/> | <input type="checkbox"/> |

Australian Business Number (ABN): _____

Please note the Shire of Shark Bay requires applicants to have an ABN. Applicants who do not have one may be subjected to withholding tax of 48.5%. If you are unsure, please contact the Shire to discuss how to best proceed.

Bank details

Account Name: Shark Bay War on Waste
BSB: 306-821 Account Number: 1470953

FUNDING DETAILS

Project title: Recycling Blister packs

Project description: (max 50 words)

Shark Bay War on Waste would like to begin a community initiative which allows for the recycling of blister packs. These blister packs consist of plastic + aluminium. They come from over the counter or prescription medications + can be recycled into other products.

Date(s) the project will take place: as soon as purchased

Location(s) where the project will take place: Chemist, Op shop

Total project funds requested (including GST if applicable) \$ 1008.00

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

* Has your organisation previously received funding from the Shire of Shark Bay?

- Yes
 No

If Yes, Previous funding amount received: \$ _____

Round / Year funding was received: _____

Funded project: _____

Has your organisation acquitted all previous Shire of Shark Bay funding?

- Yes
 No

If No, please outline why?

Please Note: Your organisation is not eligible to receive new funding from the Shire of Shark Bay, until previous Shire of Shark Bay funding has been acquitted.

PROJECT DETAILS

What is the funding to be used for?

- Leveraging a grant from a State or Federal agency
- Purchasing goods and services (i.e. equipment and/or engaging a professional for the purpose of instruction)
If your funding application involves purchasing equipment, can the equipment be used by other community groups in the future?
- Yes
 No
- Infrastructure (i.e. significant construction or improvement of facilities). Please include Planning Approvals from the Shire
- Funding for a specific event or program
- Prize money.

Does the project meet the objectives of the Shire of Shark Bay Strategic Community Plan 2020-2030? Copy of the Plan can be found on the Shire's website.

- Economic A progressive, resilient and diverse economy
- Environment Help protect our unique natural and built environment
- Social A safe, welcoming and inclusive community

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

* Outline the project goals and how they will benefit Shark Bay community (minimum of one objective):

Economic: (max 150 words)

Environment: (max 150 words)

Many medications come pre packaged. Shark Bay recycling program can not recycled these items. By using Pharmacycle it allows our community to recycle these items, reduce landfill and allows the separated plastic + aluminium to be reused as other products

Social: (max 150 words)

By recycling blister packs our community can develop a sense of pride + achievement in successfully reducing landfill. It show cases to our many visitors that we are a progressive society committed to changing the impact we have on our fragile World Heritage environment and in a small way we are improving climate change, by recycling, reusing + reducing landfill.

Please list other organisations involved in this project (if applicable)

Name of Organisation	Project Involvement
Shark Bay Pharmacy	Collection point
Shark Bay OP Shop	Collection point

Project Referees:

Please provide two referees (that is not associated with your organisation) that are in support of your application, alternatively you can attach letters of support.

Name	Phone	Email	Organisation and position held
Malcom Chen	99481461		Shark Bay Pharmacy - owner
Nat Dul	99481787		Office Manager SBCRC

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

SIGNIFICANT EVENT - ONLY

If your project is a **Significant Event** will it attract additional visitors to town? If so, how many additional visitors are you planning for?

- 50-100
- 100-200
- 200-300
- Over 500

Will you be charging an entry fee to attend the event?

- Yes
- No

If Yes, how much? _____

PROJECT BUDGET

Please provide a budget description of how the Shire of Shark Bay funds, your organisation contribution and other funding source (if applicable). Please attach quotes with details of each expenditure item being spent.

Expenditure Item Description (i.e. materials, equipment, advertising, catering, prizes)	Shire of Shark Bay Grant (\$)	*In-Kind (\$)	Other Funding Amount (\$)	Other Funding Organisation Name (your organisation or external)
Boxes	1008			
Total	\$ 1008	\$	\$	

*In-Kind value: Number of volunteers x hours worked directly on project x \$25 per hour

Will any of your expenditure items be spent locally with Shark Bay businesses?

- Yes
- No

25 OCTOBER 2023

PART 6 – ADDITIONAL INFORMATION

Please attach a copy of the following:

- Organisation's most recent (Audited) Financial Statement

⊙ Quotations for expenditure items

Please note SBWOW will deliver & collect boxes.

PART 7 – DECLARATION

I hereby certify that I am the authorised person to sign on behalf of the organisation and that the information is correct. I have read, understand and agree to abide by the conditions set out in the Shire of Shark Bay Community Assistance Grants guidelines.

NAME

Sally Capewell

SIGNATURE

S Capewell

POSITION IN ORGANISATION

Chairperson.

DATE

12 Oct 2023

9:13 📶 🔋

☰ Pharmacy Information Pa... Done

Customer Facing Boxes - Pricing

Product	Description	Standard Inclusions	Price (per box)
Customer Facing Box - Single	All in one 60L Pharmacy blister pack recycling collection points are used to collect and return blister packs to Pharmacy. Includes: 1x Pharmacy Customer Facing Box 1x Delivery of flat pack box 1x Collection of filled box	<ul style="list-style-type: none"> Pharmacy registration Listing on the Find a Location feature of the Pharmacy website Collection direct from store Processing of blister packs Service report Helpdesk support 	\$175 (\$59)
Customer Facing Boxes - 2 Pack	All in one 60L Pharmacy blister pack recycling collection points are used to collect and return blister packs to Pharmacy. Includes: 2 x Pharmacy Customer Facing Box 1x Delivery of flat pack box 1x Collection of filled boxes	<ul style="list-style-type: none"> Pharmacy registration Listing on the Find a Location feature of the Pharmacy website Collection direct from store Processing of blister packs Service report Helpdesk support 	\$344 (\$172)

All prices exclude GST



Retail Display Collection Points - Pricing

Product	Description	Standard Inclusions	Price
Collection Point Starter Pack - Retail Display Cover + 6 Liner Boxes	Retail Display Cover with 6 Liner boxes that fit within the Retail Display Cover. Includes: 1x Retail Display Cover 6 x Pharmacy 60L Liner Boxes 1x Delivery of flat pack boxes 3x Collections of filled boxes	<ul style="list-style-type: none"> Pharmacy registration Listing on the Find a Location feature of the Pharmacy website Collection direct from store Processing of blister packs Service report Helpdesk support 	\$1,008
Liner Box Refills - Single	Liner boxes fit within the Retail Display Cover & are used to collect and return blister packs to Pharmacy. Includes: 1x Pharmacy 60L Liner Box 1x Delivery of flat pack box 1x Collection of filled box	<ul style="list-style-type: none"> Pharmacy registration Listing on the Find a Location feature of the Pharmacy website Collection direct from store Processing of blister packs Service report Helpdesk support 	\$165

All prices exclude GST
Additional Retail Display Covers can be purchased separately for \$65 + GST




What happens to collected blister packs?

Collected blister packs are transported to one of our processing facilities. Here, they are put through a series of mechanical recycling processes to separate the aluminium from the plastic. Finally, the separated aluminium and plastic materials are sent to end-users to be turned into new products:

- Recovered aluminium is remanufactured into thermal blocks that store renewable energy.
- Recovered plastic material is used to make a range of building and construction products.




9:13   



☰ Pharmacycycle Information Pa... Done

All prices exclude GST
Additional Retail Display Cover can be purchased separately for \$65 + GST

What happens to collected blister packs?

Collected blister packs are transported to one of our processing facilities. Here, they are put through a series of mechanical recycling processes to separate the aluminium from the plastic. Finally, the separated aluminium and plastic materials are sent to end-users to be turned into new products.

- Recovered aluminium is remanufactured into thermal blocks that store renewable energy.
- Recovered plastic material is used to make a range of building and construction products.



FAQs

What are the benefits of becoming a collection point?
When it comes to items that Australians wished they could recycle, blister packs are at the top of the list. However, as blister packs are made of different materials, including plastic and aluminium, they can't be recycled through kerbside recycling. By being able to drop off used and empty medicinal blister packs for recycling in store, Pharmacycycle provides participating retailers the opportunity to drive increased foot traffic and sales.

How long will it take for the receptacle to be filled?
We estimate that on average it will take around 3-4 weeks for a box to be filled, however this is dependent on several factors including program awareness and participation. The more the program is promoted and marketed the quicker the box will fill.


How do I organise a collection?
When full, book online or call our helpdesk to arrange a collection of your Pharmacycycle box. With every collection a replacement box will be provided to ensure continuity of service.



What happens to the blister packs after collection?
Once collected, blister packs are transported to one of our processing facilities. Here, they are put through a series of mechanical recycling processes to separate the aluminium from the plastic. Finally, the separated aluminium and plastic materials are sent to end-users to be turned into a range of new products.

Will I receive a report on recycling outcomes?
Yes, every collection point receives a regular performance report highlighting how much material has been collected and recycled.

Get in touch

Amy Herrett
sales@pharmacycycle.com.au
0405 251 196
www.pharmacycycle.com.au




   

9:13 📶 🔋

☰ Pharmacycycle Information Pa... Done

Collect blister packs for recycling

PARTNERSHIP PACK




We make it easy for you be at the forefront of medicinal blister packet recycling

Pharmacycycle is the only blister pack recycling program in Australia that provides a recycling solution from start to finish. Right now we're looking for partners to join our network and collect empty blister packs within their premises for collection and recycling—there many perks for you, including increasing foot traffic and sales.

Pharmacycycle is driven in partnership between innovative recycling company PanelCycle, product stewardship experts The Activ Group, and pioneering corporate sustainability firm NetNada. Leveraging the expertise and capabilities of these organizations, Pharmacycycle provides full transparency from start to finish, giving consumers peace of mind that their recycling effort will not go to waste.

ACTIVGROUP
PANEL CYCLE
NetNada





How it works

1. Become a collection point
Visit the Pharmacycycle website to register your interest in becoming a collection point. You will receive a call from our service team who will register you and get you started.

3. Spread out word
Promote your Pharmacycycle collection point and encourage customers to drop-off blister packs for recycling. Don't forget to collect empty blister packs from your own activities in-store.

2. Set up your receptacle
Once registered you will be sent out a starter pack, which will include instructions on how to set up your Pharmacycycle receptacle. Our friendly helpdesk team will be able to help with any questions you have.

4. Book a collection and repeat!
When full, book online or call our helpdesk team to arrange a collection of your Pharmacycycle box. With every collection a replacement box will be provided to ensure continuity of service. You can also select to purchase additional boxes, especially if you are collecting blister packs from front and back of house.

Customer Facing Boxes - Pricing

Product	Description	Standard Inclusions	Price (incl GST)

📄 🔍 📍 🗨️

25 OCTOBER 2023

11.4 REQUEST FOR RATES CONCESSION AND WAIVER – YADGALAH ABORIGINAL CORPORATION P4028 / RES33517

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr

Seconded Cr

Officer Recommendation

That Council:

In accordance with Section 6.47 of the *Local Government Act 1995*, grant a concession of 25% on the general rates for Assessment A4028 being property located at 9 Francis Road, Denham and owned by the Yadgalah Aboriginal Corporation on the basis that the land is not exclusively used for charitable purposes.

and

Do not grant the request for a 100% rates waiver for properties at 6 Hoult Street and 30 Capewell Drive Denham.

ABSOLUTE MAJORITY REQUIRED

Background

The Yadgalah Aboriginal Corporation has been established since 1984 and has been a registered charity since 2012.

The objectives of the Corporation are to:

- (a) further the advancement and wellbeing of Aboriginals in Australia generally and in the Shark Bay area specifically.
- (b) preserve and promote the culture and heritage of Aboriginal people.
- (c) establish and maintain amenities for the benefit of Aboriginal people.
- (d) advance the cause of cooperation and friendship between all Australian people, irrespective of their colour, race, or belief.
- (e) encourage and promote sporting, social, and recreational activity amongst Aboriginal people.
- (f) engage in business, hold shares, own real estate, and other property, enter partnerships to improve the economic situation of the Corporation and enhance employment prospects for its members.

Yadgalah Aboriginal Corporation promotes the cultural aspects of the Aboriginal people in the Shark Bay region. It provides both indigenous and non-indigenous people insight into the culture and history of the Aboriginal people who live within Shark Bay.

25 OCTOBER 2023

Historically Council has granted Yadgalah Aboriginal Corporation a 25% general rates waiver for their property located at 9 Francis Road Denham.

Council has received a written request from the Yadgalah Aboriginal Corporation for an increased waiver of 25% of the general rates for the property located at 9 Francis Road, Denham.

Additionally, a 100% waiver of general rates for Yadgalah Aboriginal Corporation rental properties located at 30 Capewell Drive and 6 Hoult Street Denham has been requested.

Comment

The Corporation is requesting a 25% rates waiver as a non-profit organisation and feel that the waiver of the annual rates would inject funds back into maintaining the Corporation.

The request for the increased reduction is solely due to the loss of \$36,000 in annual income from local employment group Real Futures. Real Futures have moved their office to the more centrally local Community Resource Centre thus no longer requiring the contract hire of the Yadgalah shed to conduct activities.

Yadgalah purchased the property at 6 Hoult Street Denham in 1986 from a grant obtained from the Aboriginal and Torres Strait Islander Commission, the property at 30 Capewell Drive Denham was purchased in 1994 from a grant obtained from Indigenous Business Australia. One of the criteria attached to both grants was that the properties were used to assist low-income Aboriginal people (Yadgalah Members).

The stated reason for the request for a 100% waiver of general rates for these properties is that the rental income received is invested solely back into the increasing costs of maintaining the properties and insurance costs. It should be noted that annual rental income for the properties at 6 Hoult Street and 30 Capewell Drive still exceeds annual expenses.

The following table shows that the value of a 50% waiver of rates applicable to the property at 9 Francis Street is \$1,299.75.

The value of a 100% waiver of rates applicable to 6 Hoult Street and 30 Capewell Drive would be \$653.69 and \$760.02 respectively.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

Property Address	Year	GRV	Rates	Bin/Waste Levy	Total
6 Hoult Street	2022-23	\$11,440.00	\$1,124.63	\$433.00	\$1,557.63
	2023-24	\$11,440.00	\$1,169.61	\$458.00	\$1,627.61
If Waived	2023-24	\$11,440.00	\$233.92	\$740.00	\$973.92
			Variance		-\$ 653.69

Property Address	Year	GRV	Rates	Bin/Waste Levy	Total
30 Capewell Drive	2022-23	\$12,740.00	\$1,252.43	\$433.00	\$1,685.43
	2023-24	\$12,740.00	\$1,302.52	\$458.00	\$1,760.52
If Waived	2023-24	\$12,740.00	\$260.50	\$740.00	\$1,000.50
			Variance		-\$ 760.02

Property Address	Year	GRV	Rates	Total
9 Francis Road	2022-23	\$47,650.00	\$4,813.89	\$1,203.47
	2023-24	\$476,550.00	\$5,006.44	\$2,503.22
			Variance	-\$ 1,299.75

Section 6.26 of the *Local Government Act 1995* sets out the requirements for land which is not rateable.

Section 6.26 (1) and (2) (g) state:

- (1) *Except as provided in this section all land within a district is rateable land.*
- (2) *following land is not rateable land –*
 - (g) *land exclusively used for charitable purposes.*

Yadgalah Aboriginal Corporation is both a registered Indigenous Corporation and a registered charity, based on the proportion on the land used for charitable purposes and whilst the loss of income from Real Futures is acknowledged, a 25% rates concession for 2023/2024 on the property at 9 Francis Street Denham for 2023/2024 as per previous years is recommended.

Whilst it is acknowledged that the properties at 6 Hoult Street exist to support low-income members of the Yadgalah Aboriginal Corporation, these properties are not used exclusively for charitable purposes and therefore do not qualify as being rates exempt under Section 6.26 of the *Local Government Act 1995*.

25 OCTOBER 2023

Legal Implications

Section 6.26 defines what land is to be treated as non-rateable. Section 6.47 allows Council to grant a concession.

6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferrals) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

*** Absolute majority required.**

Policy Implications

There are no policy implications with this item.

Financial Implications

Concessions and waivers to the value of \$1,299.75 for 9 Francis Street Denham and a combined \$1,413.71 for the properties at 6 Hault Street and 30 Capewell Drive Denham. Applicable Emergency Service Levy charges and rubbish collection charges would still need to be paid by the Corporation.

Strategic Implications

There are no strategic implications with this item.

Risk Implications

This is a low-risk item to Council.

Voting Requirements

Absolute Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

16 October 2023

25 OCTOBER 2023



RECEIVED

21 APR 2023

SHIRE OF SHARK BAY

Shire of Shark Bay
65 Knight Terrace
Denham 6537
19th April 2023

Dear Councillors,

I write in regards to Yadgalah Aboriginal Corporations two Rental Properties located at 30 Capewell Drive and 6 Hoult Street DENHAM.

Over the years Yadgalah have accumulated the 2 properties to assist our low income members with a reduced amount of rent payable. In the last few years with the ever increasing cost of Maintaining and Insurances we find our profit on these properties to be very minimal at the least. We try to keep the rent as low as possible to assist our members with affordable accommodation.

At a recent discussion with Yadgalah Committee Members it was decided to approach the Shire and request that our rates on the rental properties be waived to support Yadgalah in providing our low income members with subsidised rent.

As a non-profit organisation Yadgalah also request, that the Shire support a fifty percent reduction on our property located at 9 Francis Street, DENHAM.

25 OCTOBER 2023

In the past the Shire has supported the Murchison Regional Aboriginal Corporation (MRAC) to have their rates Waived and hope that Council will also consider Yadgalah's request.

Thank you in advance



Keith Capewell

Chairperson

Yadgalah Aboriginal Corporation

25 OCTOBER 2023

12.0 TOWN PLANNING REPORT

**12.1 HOLIDAY ACCOMMODATION / TWO GROUPED DWELLINGS – LOT 115 (129) KNIGHT TERRACE, DENHAM
P1010**

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Proximity Interest as family member owns adjacent property.

This item lay on the table, seeking further planning information, until the October 2023 Ordinary Council meeting.

Moved Cr
Seconded Cr

Officer Recommendation

That Council:

- A. Note that the revised plans for holiday accommodation/ two dwellings on Lot 115 (129) Knight Terrace, Denham has been advertised to nearby and adjacent landowners for comment. Advertising has closed and one submission of support has been received.**
- B. Approve the application for holiday accommodation/ grouped dwellings on Lot 115 (129) Knight Terrace Denham subject to the following conditions and footnotes:**
 - 1. Prior to the issue of a Building Permit, a formal revised scaled site plan is to be lodged for separate written approval by the Chief Executive that includes an informal rear car/boat parking area and crossover access via Fry Court.**
 - 2. All development shall generally be in accordance with the approved plans attached to this determination notice, unless otherwise approved in writing by the Chief Executive Officer. The approved plans shall include the revised site plan approved in writing by the Chief Executive Officer under Condition 1.**
 - 3. Prior to Unit 1 and Unit 2 being used for occupation, the upper storey windows (dining/living/kitchen) on the west elevations shall be screened in accordance with the approved plans.**
 - 4. Prior to Unit 1 and 2 being used for occupation, the owners shall install and construct two new crossovers and two formal**

25 OCTOBER 2023

hardstand driveways to Knight Terrace. The crossovers and driveways shall be constructed out of:

- a. A 150 mm compacted and water bound road base, sealed with two coat of bitumen and topped with an approved aggregate; or
 - b. A minimum of 100 mm reinforced concrete over a compacted sub-base; or
 - c. A minimum of 50 mm thick brick pavers.
5. An informal parking area to the rear of Unit 1 and 2 shall be designed and constructed in accordance with the revised plan approved under Condition 1. The parking area and a crossover to Fry Court must be constructed out of materials that are trafficable for cars and boats (compacted pea gravel/blue metal) or other materials approved separately in writing by the Chief Executive Officer within 12 months of the issue of a building licence or alternative time period approved by the Chief Executive Officer.
 6. The parking areas at ground level under each dwelling must be constructed out of materials that are trafficable for cars (compacted pea gravel or blue metal) or other materials approved separately in writing by the Chief Executive Officer within 12 months of the issue of a building licence or alternative time period approved by the Chief Executive Officer.
 7. All guest or resident car parking and boat parking shall be accommodated within the boundary of Lot 115 with the exception that cars may also park on the formal Knight Terrace crossovers (excluding the footpath).
 8. All driveways, parking areas and crossovers shall be maintained to a trafficable standard at all times to the satisfaction of the Chief Executive Officer.
 9. No clothes drying devices shall be erected or clothes dried outside which are visible from Knight Terrace.
 10. Prior to commencement of use or occupation of Unit 1 and Unit 2, the owners shall lodge a revised Management Plan for separate written approval by the Chief Executive Officer. The Management Plan shall include the details of a Local Manager.
 11. Prior to commencement of use or occupation of Unit 1 and Unit 2, the owners shall demonstrate that a local property manager is available to manage the accommodation in accordance with the Management Plan approved under Condition 10.

If there is any periodical change of a local manager, then a revised Management Plan is to be lodged for separate written approval by the Chief Executive Officer with revised contact details for any new property manager.

25 OCTOBER 2023

12. **Where the dwellings are occupied for short stay accommodation (for periods totalling less than 3 months in any 12-month period), the owners shall:**
 - a. **Keep and maintain a working fire extinguisher on the premises of Unit 1 and 2 in accordance with the approved Fire Evacuation Plan attached to this Determination Notice; and**
 - b. **Display an A3 laminated copy of each Fire Evacuation Plan, approved as part of this application, in prominent places within Unit 1 and 2.**
13. **The maximum number of persons to be accommodated at any one in each accommodation/dwelling unit shall be limited to 8 persons.**
14. **If any sign is installed to advertise the accommodation as short stay it shall only be located within the lot boundary and the sign face shall not exceed an area of 0.2 square metres.**
15. **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
16. **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnotes:

- (i) **A planning consent is not an approval to commence any works. A building permit must be obtained for all works.**

BACKGROUND

• ***Location***

An aerial location plan is included over page for ease of reference. The lot is located on the corner of Knight Terrace and Fry Court.

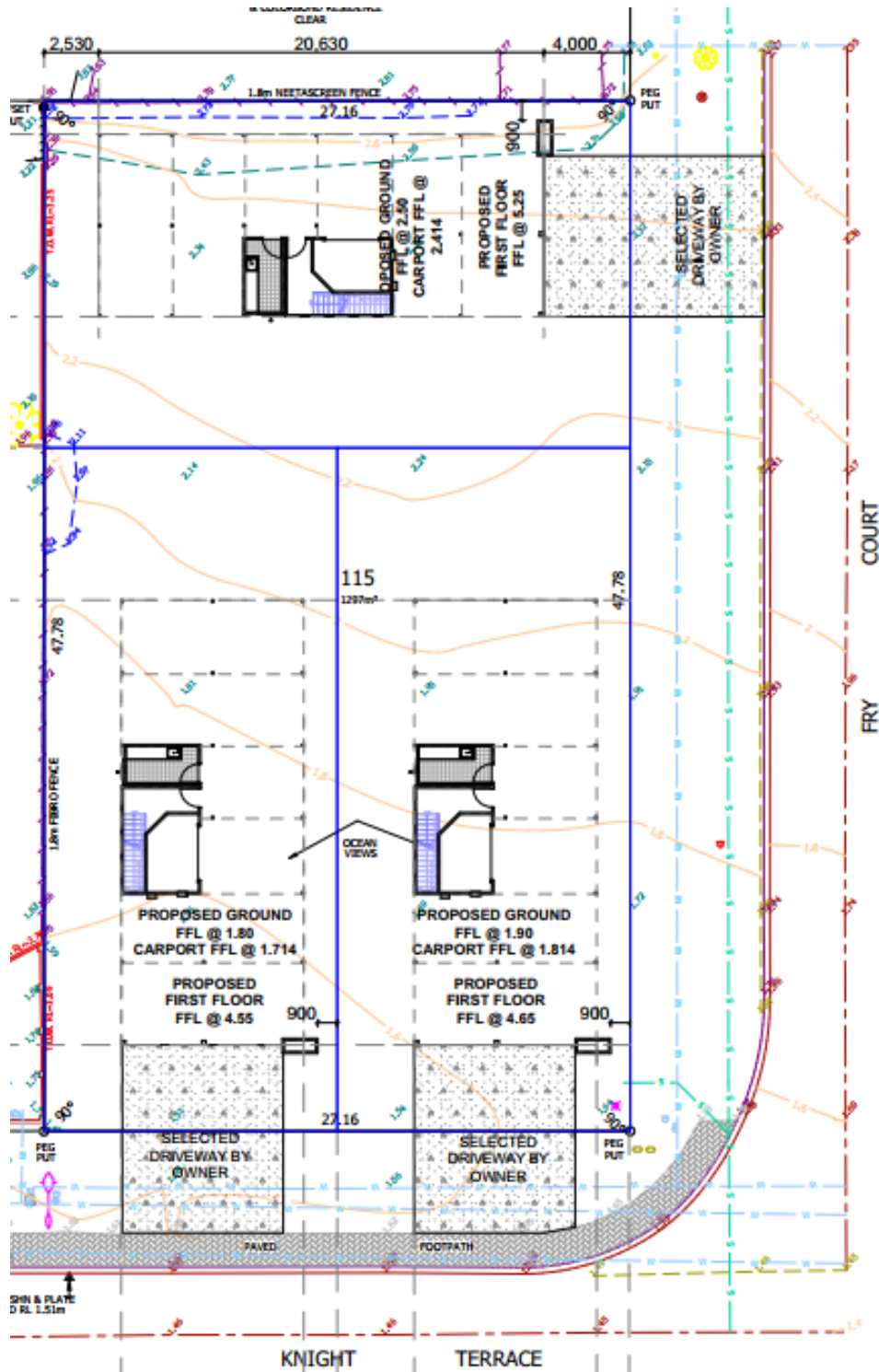


Above: Location Plan

- **Original Application and Consultation**

The owners originally lodged an application for 3 dwellings on the lot, which was advertised for public comment.

The original site plan is included over page.



Above: Original ground floor plan showing 3 dwellings

25 OCTOBER 2023

The Shire received 4 submissions raising concerns over;

- The number of people/ holiday makers that can be accommodated on site (and potential noise);
- Whether there is sufficient car parking available for guests and 4 wheel drives;
- Whether it is proposed to cater for guests with boats/caravans, and where those boats/caravans will park;
- Visual impact / building bulk as a result of the reduced setback to the north lot boundary;
- Privacy and overlooking to the lot to the north and west.

The Shire wrote to the owners of Lot 115 on the 18 May 2023, advising them of the neighbours' concerns, and to encourage lodgement of revised plans.

The owners were provided with a detailed summary of the first round of submissions – Attachment 1.

The owners responded by advising that they wanted to establish a good relationship with neighbours and the community, so would proceed with revised plans.

Before the owners progressed revised the plans, they asked Town Planning Innovations to liaise with the neighbours for informal feedback as they expressed an intention to:

1. Reduce the number of dwelling units from three to two houses to eliminate the risk of limited space and possible over-crowding;
2. The two units would be at the front of the lot facing Knight Terrace with a central driveway;
3. There would be gate access to the rear, with the rear (north) part of the lot available for parking and boat parking.
4. They will engage Ray White as a property manager until such time as they can relocate to Denham, at which point they will take over the management and cleaning.

Informal feedback was received from 3 neighbours about the owners intention to pursue revised plans. The comments were generally supportive.

- ***Relevant Council Decision (September 2023)***

A report on this application was referred to the Ordinary Meeting of Council held on the 27 September 2023.

Council resolved to lay the item on the table, seeking further planning information, until the October 2023 Ordinary Council meeting.

Town Planning Innovations has provided an email update to the applicant, advising that it is likely a briefing session will be provided to Councillors prior to the October meeting.

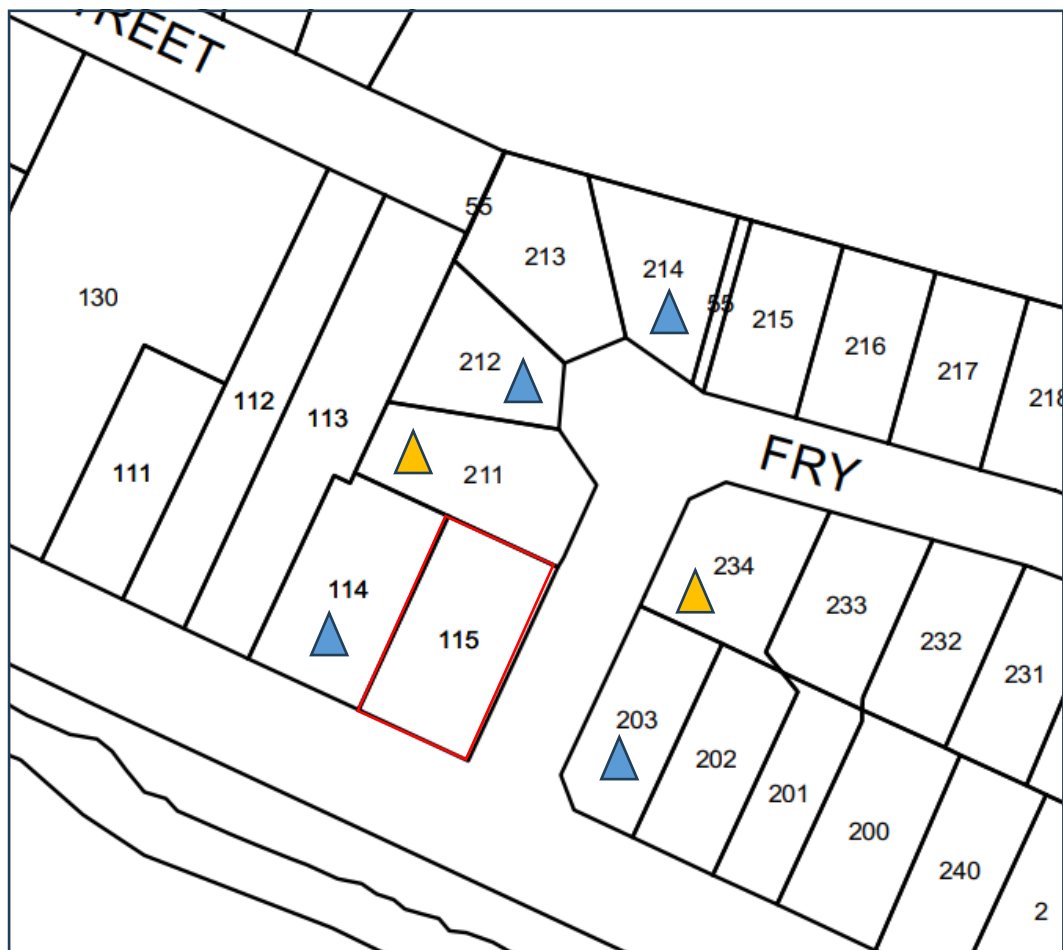
No additional information has been requested from the applicant. The September 2023 resolution doesn't specify the nature of additional 'planning information' being sought.

25 OCTOBER 2023

Town Planning Innovations is not privy to the discussions that occurred at the September 2023 meeting, however, has liaised with the Chief Executive Officer.

It is important for Councillors to note that:

1. Town Planning Innovations and Shire Administration have worked closely with the applicant to achieve a design that addresses neighbours' concerns, and planning considerations such as guest numbers, boat parking, parking, overlooking, amenity, and management.
2. Council has already supported a number of short stay accommodation uses in both Knight Terrace and Fry Court, including holiday houses, and strata units.



Blue – Approved Holiday Houses Orange – Approved short stay unit

3. The fact that 'holiday accommodation is listed in Table 1 of the Scheme, and that Council has discretion to consider the land use in the Residential zone, indicates that the land use may be acceptable in a Residential zone subject to normal planning considerations being addressed, such as amenity, car parking, ingress/egress, traffic, management, compliance with the R Codes etc

Council has clear discretion to approve the development under the Scheme, therefore the only remaining question is 'should it be approved' having regard for normal planning considerations.

Many of the site requirements are addressed through compliance with the Residential Design Codes, and Scheme requirements such as a minimum floor levels for 'land subject to inundation' have also been addressed.

COMMENT

- **Description of application**

The owners lodged revised plans reducing the number of dwellings to two – Attachment 2. The main living areas on the upper storey. The ground floor accommodates a laundry and storeroom.

The dwellings are proposed to be rented out for short stay accommodation, however the owners also seek flexibility to cater for longer rental stays.

- **Zoning and Land Use Permissibility**

The lot is zoned 'Residential' with a density code of R30 under the Shire of Shark Bay Local Planning Scheme No 4 ('the Scheme').

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (ie if the land use is permitted, not permitted, discretionary or requires advertising).

Part of the planning assessment involves determining which land use definition from the Scheme 'best fits' the proposal.

The development proposes the construction of two grouped dwellings. The R Codes defined grouped dwellings essentially as more than one dwelling on a lot.

The application is also construed as 'holiday accommodation' which is defined in the Scheme as *'means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot'*.

Holiday Accommodation is listed as an 'A' use in a Residential zone in the Zoning Table – refer extract below.

USE AND DEVELOPMENT CLASS	Commercial	Tourism	Residential	Urban Development	General Industry	Rural	Special use
	Holiday accommodation	A	D	A		X	X

25 OCTOBER 2023

The 'A' symbol means *'means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions'*.

- **Consultation**

The Shire advertised the revised plans (for two dwellings) for public comment.

One submission was received from the owners of 7a Fry Court in support of the application advising that:

- (i) We are much happier with the revised development application of 2 residences rather than 3 on the block, and also the setback of the buildings from our boundary fence.
- (ii) With 2 residences at the front of the block, while it obstructs our view, we do retain the majority of our privacy without having a residence overlooking our house which was one of our main concerns.
- (iii) While only 2 homes are to be built on this block it should help ease the overcrowding and parking situation.
- (iv) We do find it is an ongoing issue with the excess parking of cars, trailers and boats in our close proximity as there are so many holiday houses surrounding our residence.
- (v) As a permanent resident, we do constantly have issues with overcrowded street parking and are concerned about further congestion in the street.

- **Residential Design Codes (Site Areas Per Dwelling)**

Under the Residential Design Codes there are specific 'Deemed to Comply' requirements for grouped dwellings (ie more than one dwelling on a lot). Although the dwellings are also proposed for 'holiday accommodation' an assessment against the R Codes has still been undertaken.

The R30 density code dictates the site requirements to be applied under the Residential Design Codes (the Codes).

Under Table 1 of the Codes a minimum site area of 260m² is required per dwelling, and an average of 300m² is required per dwelling.

As Lot 115 has an area of 1297m² it could potentially be developed with 4 dwelling units at the R30 code.

The proposed development complies with the R Codes as a minimum and average site area of 648.85m² is achieved per dwelling unit.

- **Residential Design Codes (Driveways)**

The R Codes have specific provisions for driveways. The application complies with the exception that a variation is sought on the aggregate driveway width.

Clause C5.2 of the R Codes limits the aggregate width of multiple driveways to 9 metres for any one property. It is aimed at achieving fewer driveways, more useable verge space for street trees and verge parking, and to minimise conflict between vehicles and pedestrians.

25 OCTOBER 2023

The application entails a variation to the permitted aggregate driveway width as:

- (a) Two 7.46 metre wide driveways are proposed to Knight Terrace, equating to a 14.92 metre aggregate width;
- (b) A third informal driveway is proposed at the Fry Court frontage to service a rear car / boat parking area.

The driveway width variation is supported by Town Planning Innovations as:

- (a) It maximalises parking for guests on formal driveways which is considered better than parking on the verge;
- (b) Areas in the verge for street trees are not required;
- (c) It allows good access to the parking underneath each unit at ground level;
- (d) There are still good sightlines to the Fry Court intersection;
- (e) The footpath is on a quieter section of Knight Terrace so conflict with pedestrians is not considered to be substantial;
- (f) It maximises available parking for guests which was an issue raised by neighbours in the initial consultation.

• **Residential Design Codes (Privacy)**

Separate to building setbacks, there are also minimum privacy setbacks where the finished floor level is more than 0.5 metres above natural ground level. In this case the privacy setbacks of the upper storey windows for habitable rooms need to be considered.

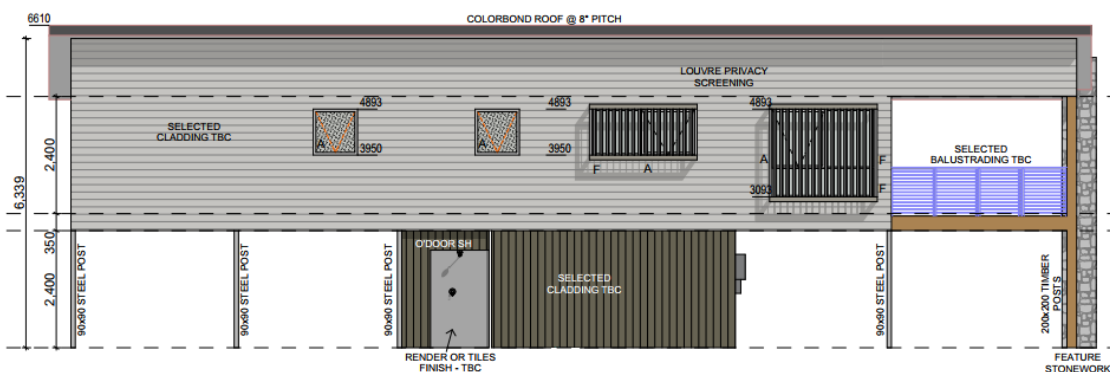
Privacy setbacks are measured using a 45 degree ‘cone of vision’. The R Codes set out the following privacy setbacks based on the habitable room use:

- 4.5 metres in the case of bedrooms and studies;
- 6.0 metres in the case habitable rooms other than bedrooms and studies; and
- 7.5 metres in the case of unenclosed outdoor active habitable spaces (balconies, decks, verandahs and the like).

Alternatively, windows can be screened to achieve compliance.

Both units are well setback from the rear lot boundary so the rear upper storey windows facing north are compliant, and overlooking to public spaces such as streets is encouraged.

The upper storey windows facing 127 Knight Terrace to the west are either to non-habitable rooms or are proposed to be screened – refer elevation below.



25 OCTOBER 2023

There is a rear upper storey bedroom window to Unit 1, however it is more than 4.5 metres from the boundary shared with adjacent 127 Knight Terrace to the west, which complies.

The development complies with the 'deemed to comply' privacy setbacks under the R Codes. It should be noted that the R Codes aim to limit overlooking but will not completely prevent overlooking.

- ***Residential Design Codes (General)***

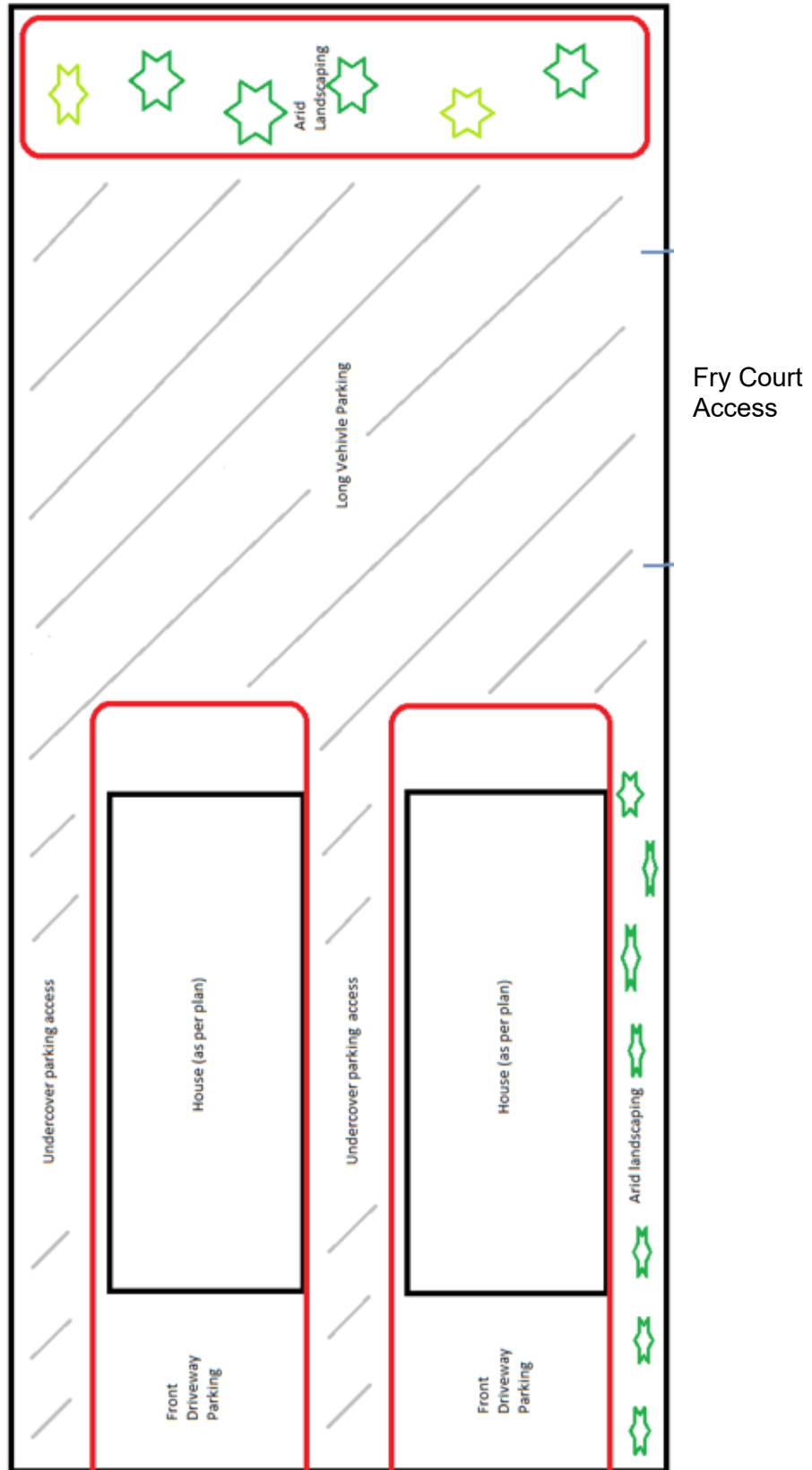
The development complies with all other aspects of the R Codes including building setbacks, site open space, car parking, building height, outdoor living areas, storerooms and site works.

- ***Parking for Cars and Boats***

Town Planning Innovations liaised with the owner's seeking advice on the proposed rear parking area.

They have advised that 'compaction and surface treatment to prevent soft and dusty conditions are planned. Use of local materials such as shell grit or pea gravel will be utilised depending on availability. Also, an arid garden with landscaping is proposed to define parking areas and pathways.'

They have lodged a sketch plan showing access to a rear car parking area. The sketch plan is over page.



The use of compacted pea gravel, blue metal or other appropriate trafficable material is supported for the rear carpark. Shell Grit is not supported for the carpark as it thins over time.

25 OCTOBER 2023

- **Crossover (Fry Court)**

Town Planning Innovations has recommended a condition be imposed to require two new crossovers to be constructed adjacent to Knight Terrace to service the 2 dwelling units.

A less formal crossover is recommended to the rear car parking area access via Fry Court for the following reasons:

1. Although the development is not for a holiday house, Council has made a number of decisions on crossovers for holiday houses and units being rented for short stay, which sets some precedent.

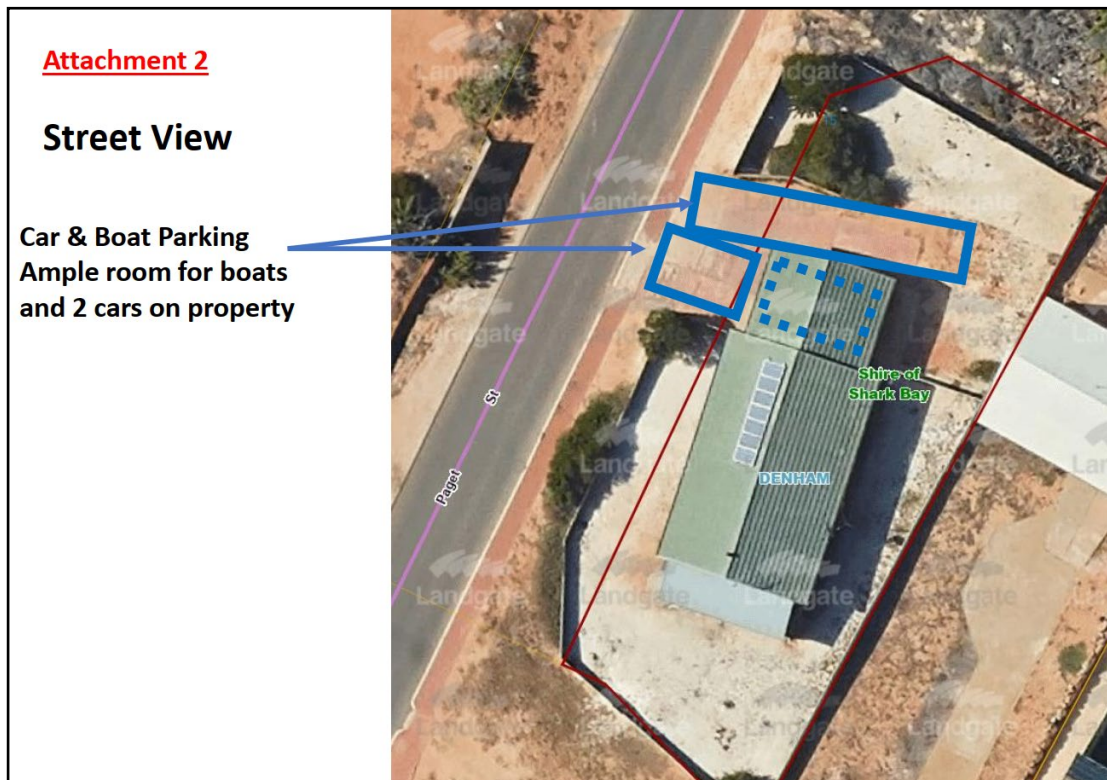
Consistent decision making provides a fair process for applicants.

2. In March 2022, Council supported a second gravel crossover and boat parking area for short stay accommodation at 6a Fry Court, Denham. The unit had a separate formal crossover and brick paved driveway for car parking.



Above: View of second gravel crossover and driveway for boat parking at 6a Fry Court.

3. In May 2022, Council supported requiring a new crossover to be constructed to a driveway for carparking for a holiday house at 15 Knight Terrace. No formal crossover was required for a boat parking area adjacent to the driveway.



Above: Aerial of 15 Knight Terrace showing secondary boat parking without any formal crossover requirement

4. In May 2022, Council supported requiring a new crossover to be constructed to a driveway for carparking for a holiday house at 73 Hughes Street. No formal crossover was required for a boat parking area to the rear of the dwelling.

Refer to photograph of 73 Hughes Street overpage.



Above: Aerial of 73 Hughes Street showing secondary boat parking without any formal crossover requirement

Although it is not a planning consideration, Town Planning Innovations is also mindful that the owners have pursued a revised plan as a compromise to address neighbours' concerns.

The only difference between the three examples provided above and this application, is that past decisions have been made about a change of land use for existing development, whereas this application is for purpose built new holiday accommodation.

25 OCTOBER 2023

- ***Land Subject to Inundation***

The units have been designed so that the habitable rooms and main living areas achieve a Finished Floor Area of 4.5 metres Australian height Datum, to meet the Scheme requirements for 'land subject to inundation'.

- ***Management***

The owners submitted a Management Plan citing themselves as the property managers, as they intend to relocate from Carnarvon to Denham.

They have confirmed that they will engage Ray White as a property manager in the event that they have not relocated to Denham by the time the units have been constructed and are ready to be occupied.

- ***Fire Evacuation Plan***

The owners have lodged a fire evacuation plan, consistent with the format of other plans that the Shire has approved for holiday houses. Each dwelling will be provided with a fire blanket and fire extinguisher when rented out for short stay accommodation.

- ***Term of Approval***

Consistent with the approval granted by the Shire for holiday accommodation on the 4 May 2022 for 51 Hartog Crescent, Denham (known as Hartog Cottages), no limit on the term of approval is recommended.

The Scheme only has provisions to limit the term of approval for holiday houses.

LEGAL IMPLICATIONS

Planning and Development Act 2005 - If an applicant is aggrieved by a Council determination there is a right of review by the State Administrative Tribunal in accordance with Part 14. An application must be made within 28 days of the determination.

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 64 outlines advertising requirements.

Clause 67(2) outlines the matters to be considered by Council including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Clause 68 outlines 'determination of application' requirements. Clause 68(2) states that:

'The local government may determine an application for development approval by —
(a) granting development approval without conditions; or
(b) granting development approval with conditions; or

25 OCTOBER 2023

(c) *refusing to grant development approval.*'

Shire of Shark Bay Local Planning Scheme No 4 – explained in the body of this report.

Planning approval is required for all development on 'land subject to inundation' under Clause 32.1 (a).

Clause 32.1(b) requires any new development within an area as being vulnerable to coastal storm surge inundation to comply with a minimum finished floor level not less than RL 4.2 metres AHD.

Notwithstanding Clause 32.1(b), Council has discretion to consider a minimum finished floor level less than RL 4.2 metres AHD for minor non habitable development that is ancillary to existing tourist development in the Scheme Area. The ground level laundry and storeroom are constructed as ancillary to each dwelling unit.

POLICY IMPLICATIONS

There are no Local Planning Policy implications associated with this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this report.

RISK MANAGEMENT

This is a low-risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

11 October 2023

25 OCTOBER 2023

ATTACHMENT # 1

		SUBMISSION TABLE (PROVIDED TO APPLICANT) – SUBMISSIONS ON ORIGINAL PLANS FOR 3 DWELLINGS
6A Fry Court Denham		<p>I have some concerns regarding noise and parking from the proposed development.</p> <p>At maximum capacity there could be 24 persons occupying the three dwellings at the same time. Even at one car per two persons, this would mean 12 vehicles that require parking, and I am concerned vehicles could overflow onto my property causing parking issues for my tenants.</p> <p>Equally 24 persons occupying one block of land could lead to noise issues and consequent loss of amenity to adjacent neighbours including my tenants.</p>
141 Terrace Denham	Knight	<p>Each unit can accommodate 8 people. This suggests that it would most likely be 2 families per unit = concerns about the amount of land available for vehicle parking.</p> <p>*Cars I understand that there will be parking under the units. 2 cars per unit = 6 cars These cars all could be 4 -wheel drive with side and roof attachments; will the height under the units accommodate these cars and their attachments?</p> <p>*Boats + trailers. 2/3 could be anticipated is there sufficient land to accommodate them?</p> <p>*Caravan is this to accommodate more than the proposed 24 people?</p> <p>*Land for parking on the premises may not be sufficient for the proposed number and types of vehicles that will be using it.</p> <p>*How will the owners or their agent manage the parking?</p> <p>?Will each unit have their own rubbish container.</p>
127 Terrace Denham	Knight	<p>We strongly object to this proposed development.</p> <ul style="list-style-type: none"> • The proposed density is unrealistic in terms of splitting the block 3 ways, and having that many people on it is not fair for the neighbourhood. Even if it was a residential development, and not holiday rentals, it would be unreasonable due to the density and amount of people proposed on that block. • The proposal of the building at the back of the block will tower over our backyard and be a complete invasion of privacy. • The proposal seems to be of commercial scale, not typical of residential private owners renting their house as holiday letting. We rent ours out as a holiday house as well, and have a maximum of 10 people, same size block. • The quantity of people proposed will bring vehicles and boats on numbers that will be unmanageable, and will subsequently overflow out the front of our property, and onto the streets, as what happens quite often down the road at the villas. • Large numbers of people, vehicles and boats on a corner block from Knight Terrace into Fry court will increase the HSE risk to the public on the roads and pathways.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

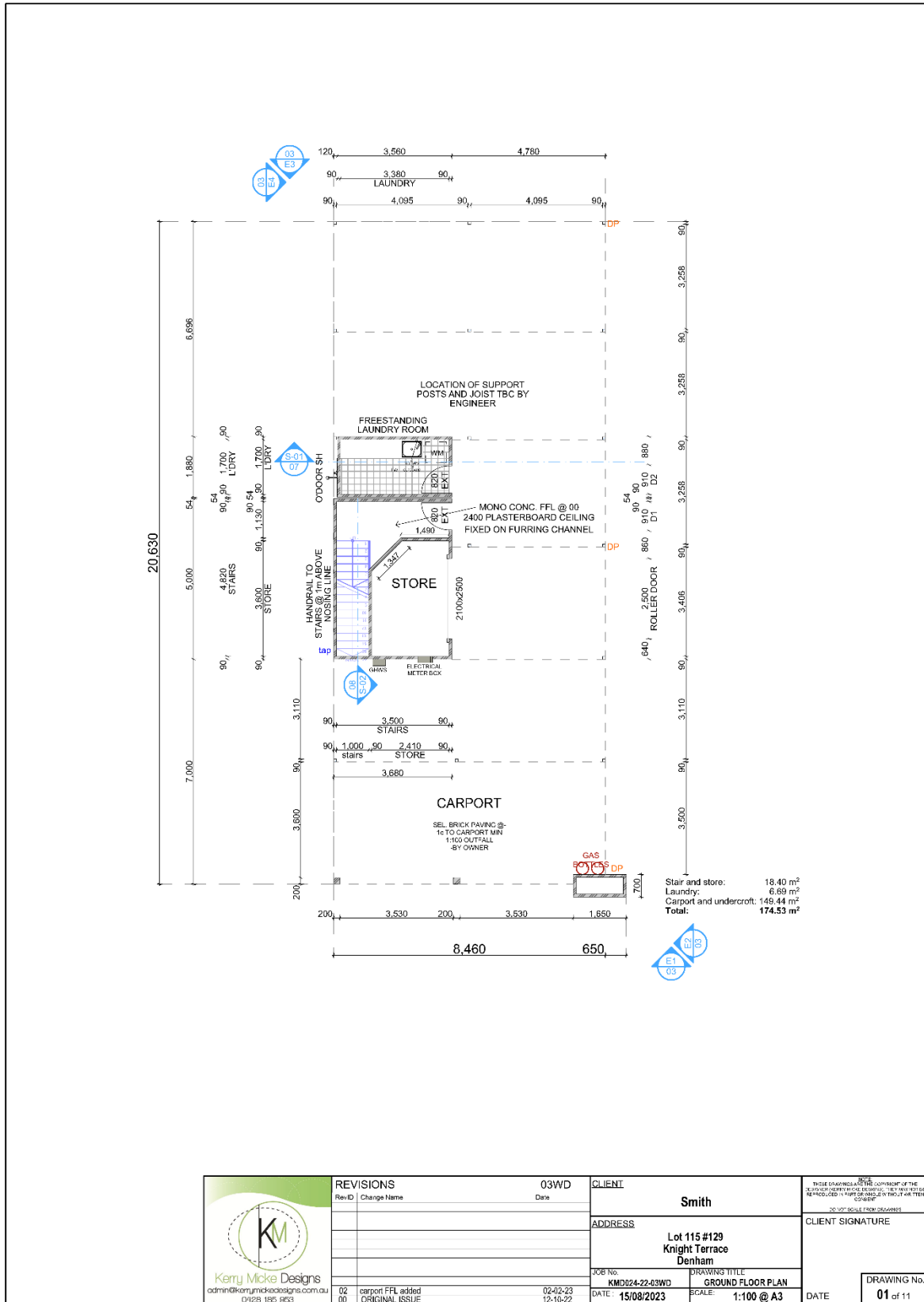
	<ul style="list-style-type: none"> No professional local property management rings alarm bells for us. The owner has started they will be in town? Maybe? I wouldn't think not a %100 all of the time, highly unlikely.
	<p>We have no issue at all about a house being built, but we do have two concerns with the proposal for 3 residences on one block.</p> <p>The amount of people that are allowed to stay in each house with 3 bedrooms?? If there are 8 people for instance there needs to be strict limits on cars and boats.</p> <p>24 people on one residential block would be a lot of noise for the neighbours to put up with. Even if it was 6 people per unit, 18 people seems a ridiculous number of people on one block. Where would they park their cars and boats?</p>
<p>7a Fry Court Denham</p>	<p>As a local resident we strongly object to this proposed unit development in its current form.</p> <p>We would like to formally raise our concerns regarding privacy. While we do not have any problems or concerns with development and always knew that one day someone would build a house on the vacant block in front of our property, we always thought it would be just a single dwelling built as per the new residence currently being built across the road (131 Knight Tce).</p> <p>We could understand maybe two smaller houses being built but to now see the proposal for three units to be built we are extremely concerned on how it will impact on our lifestyle and privacy. After checking the preliminary designs that have been sent, we see the units are positioned with two across the front (facing Knight Terrace) and one horizontal with my fence line (facing Fry Court).</p> <p>The proposed building facing Fry Court is only 1.5mtrs from our boundary and the roof line is under a metre which extends the full length of our fenceline at a height of over 6mtrs high which is higher than our house with a lounge room window 1.200 x 2.400 right opposite our balcony and lounge room. Not to mention an alfresco area only meters from us. We find this will be very intrusive and can't believe we will have transient people in such close proximity. We will be overshadowed by such a large ugly wall overlooking us and only meters away.</p> <p>We will be totally closed in and blocked off and people will be able to look straight into our house, yard and bedroom windows with little to no effort.</p> <p>The other concern we have, as a resident of Denham who has moved and lives full time in town helping service it's needs, it's very frustrating to learn we are now going to have another three sets of transient holiday makers in these units with the possibility of 24 or more people rotating on a weekly basis. The noise, cars and boats are only going to compound the problem that we already have in Fry Court. We are surrounded by holiday homes – there are currently five in close proximity of our house (and at times the noise and parking issues are</p>


25 OCTOBER 2023

	<p>intolerable). On occasions we can't even get our own car into our driveway! An example is the incident that occurred this week where the house next door (11 Fry Crt) had 9 people staying and had 5 cars and 3 boats with nowhere to park their vehicles - they just put them anywhere with no consideration for anyone else. Please see the attached photo. We are sure if this occurred at their property in Perth they would be jumping up and down. Unfortunately, people are simply not concerned about the residents that live here as they are only here for 7 to 10 days on holidays and then leave. They simply don't care and at times run amuck, rules don't really apply to them as they are on holiday. Are we expected to simply put up with this?</p> <p>We understand that we live in a coastal tourist town and people come here for a holiday so that is part of the course, and don't get us wrong we are not against any of that, but it is starting to impact on us and other residents in this town, as yourselves and the Council are well aware, and honestly, we do like our privacy like anyone else which is getting harder and harder to get.</p> <p>We thought a house would be built on the vacant block not a unit complex which is purely being built for holiday accommodation and a profit-making exercise - almost like a commercial set up. We thought we lived in a residential part of Denham and all multi-dwelling places were further up Knight Terrace.</p> <p>We never thought we would be contemplating anything like this. We moved to Denham for some peace and tranquillity but now find our privacy is under threat due to the holiday accommodation overload destroying that peaceful reputation.</p> <p>We are aware of lots of complaints throughout the town in regard to holiday homes and accommodation, and yes, it is a big juggling act but when is enough, enough? If we wanted to live right on top of people, we would have stayed in the city or moved into a villa complex where in some places it is taken as normal to live in such close proximity to your neighbours.</p> <p>As we have discussed we feel that there could be possible solutions, potentially only having two houses or a reconfiguration of the current proposal that could make a development plausible.</p> <p>Please put yourself in our shoes and take on board our thoughts and hopefully we don't have to live with people right on our doorstep which is something I'm sure nobody would like to have happening to themselves.</p>
--	--

ORDINARY COUNCIL AGENDA

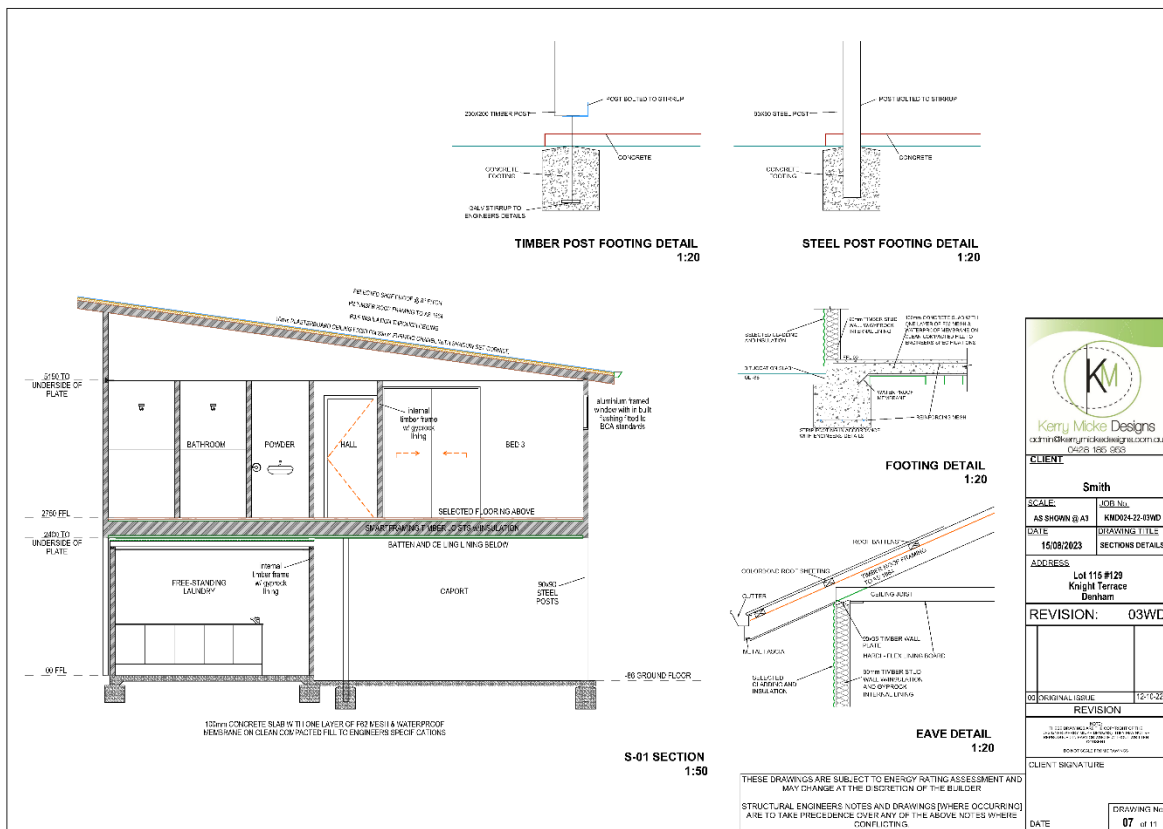
25 OCTOBER 2023



 <p>Kerry Micke Designs admin@kerrymicke.com.au 0123 185 953</p>	<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>Rev ID</th> <th>Change Name</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>carport FFL added</td> <td>02-02-23</td> </tr> <tr> <td>00</td> <td>ORIGINAL ISSUE</td> <td>12-10-22</td> </tr> </tbody> </table>	Rev ID	Change Name	Date	02	carport FFL added	02-02-23	00	ORIGINAL ISSUE	12-10-22	<p>03WD</p>	<p>CLIENT</p> <p>Smith</p>	<p><small>NOTE</small> THIS DRAWING IS THE PROPERTY OF THE DESIGNER/ARCHITECT. NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE WRITTEN PERMISSION OF THE DESIGNER/ARCHITECT.</p> <p><small>20:00% SCALE FROM DIMENSIONS</small></p>
	Rev ID	Change Name	Date										
	02	carport FFL added	02-02-23										
	00	ORIGINAL ISSUE	12-10-22										
			<p>ADDRESS</p> <p>Lot 115 #129 Knight Terrace Denham</p>	<p>CLIENT SIGNATURE</p>									
			<p><small>JOB No.</small> KMD24-22-03WD</p> <p><small>DRAWING TITLE</small> GROUND FLOOR PLAN</p> <p><small>DATE</small> 15/08/2023</p> <p><small>SCALE</small> 1:100 @ A3</p>	<p>DRAWING No.</p> <p>01 of 11</p>									
				<p>DATE</p>									

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023



25 OCTOBER 2023

12.2 DIRK HARTOG ISLAND RECREATION AND TOURISM OPPORTUNITIES ANALYSIS (JULY 2023)
P1346

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest as has a Tourism Business

Declaration of Interest: Cr Vankova

Nature of Interest: Financial Interest as owns a Tourism Business on Dirk Hartog Island and have been approved to develop on Dirk Hartog Island.

This Item lay on the table from the September 2023 Ordinary Council meeting due to a lack of a quorum.

Moved Cr
Seconded Cr

Officer Recommendation

That Council:

- A Note the ‘Dirk Hartog Island Recreation and Tourism Opportunities Analysis’ report included as Attachment 1 under separate cover.**
- B. Note that a Draft Submission on the report has been prepared – Attachment 2.**
- C. Authorise the Chief Executive Officer to lodge a submission on the ‘Dirk Hartog Island Recreation and Tourism Opportunities Analysis’ report to the Department of Biodiversity, Conservation and Attractions.**

BACKGROUND

The Department of Biodiversity, Conservation and Attractions has released a report titled ‘Dirk Hartog Island Recreation and Tourism Opportunities Analysis’ prepared by Peter Backshall from Marketrade.

The Department of Biodiversity, Conservation and Attractions has advised that Mr Backshall interviewed over 35 people from 20 organisations before formulating the document. An interview was held jointly with the Shire President, Chief Executive Officer and Liz Bushby of Town Planning Innovations.

The Department of Biodiversity, Conservation and Attractions is circulating the document to all the organisations involved in the interviews and requested comments by the 1 November 2023.

A copy of the Draft report is included as Attachment 1 under separate cover.

25 OCTOBER 2023

COMMENT

The Department of Biodiversity, Conservation and Attractions has advised that:

- (a) The primary purpose of this report is to summarise background information and provide recommendations for consideration by Malgana and the Department of Biodiversity, Conservation and Attractions during the preparation of a proposed joint management plan for the terrestrial reserves of Shark Bay, including Dirk Hartog Island National Park.
- (b) To assist Malgana and the Department of Biodiversity, Conservation and Attractions in considering the report's recommendations, stakeholders are invited to provide feedback and comments on the report.
- (c) Please note that the report's contents and recommendations represent the findings and opinions of the consultant based on his research and consultation with key stakeholders. The report does not necessarily represent the opinions of the Department of Biodiversity, Conservation and Attractions.

Town Planning Innovations has examined the document mainly from a town planning perspective, and has drafted comments in a submission table format provided by the Department of Biodiversity, Conservation and Attractions – Attachment 2.

The main concerns are summarised below.

- *Comments on future development on freehold lots*

There are restrictive covenants on the Certificate of Title(s) of Lots 303, 304 and 305. The covenant includes formulas outlining maximum tourist accommodation numbers as follows:

- (b) **the number of Visitor Accommodation Units that may be built or placed on the Land must not exceed the number (rounded down to the nearest whole number) that is three times the number of hectares in the Land (for example, if the Land is 17.3 hectares, the number of Visitor Accommodation Units may not be more than 51 – $17.3 \times 3 = 51.9$, rounded down to 51);**

The 'Dirk Hartog Island Recreation and Tourism Opportunities Analysis' (the Tourism Report') partly relies on the covenant calculations when it talks about potential development of the freehold lots.

It cites potential for up to 317 eco-accommodation units hosting over 60,000 visitors annually. It includes a table (page 17) which breaks the number of accommodation units per freehold lot as follows:

- (a) Lot 62 – 213 units
- (b) Lot 303 – 51 units
- (c) Lot 304 – 33 units

25 OCTOBER 2023

Whilst development has to comply with the maximum numbers permissible under the covenants, Town Planning Innovations has concerns over full reliance on those numbers as:

- (a) The covenants outline the maximum accommodation units, however also include a condition that it is subject to the necessary local government, state or federal approvals.
- (b) It is a simplistic approach and doesn't recognise the significant constraints to development on the Island. It may be unlikely that that level of accommodation numbers will be achieved due to factors such as bushfire management, reliance on on-site effluent disposal in a sensitive area, lack of services etc

Town Planning Innovations is concerned that the accommodation numbers cited in the Tourism Report may be an over estimation of what can realistically be achieved under the current planning framework, noting that planning legislation and state planning policies have significantly changed since the covenants were established.

The Tourism Report statement that the '*Shark Bay Town Planning Scheme allows for development up to 317 low impact eco-tourism accommodation units on Dirk Hartog Island, across five freehold / leasehold lots*' is incorrect and should be deleted. The Shires Scheme does not specify any accommodation numbers.

Council did not support the last application for a Local Development Plan for Lot 304 Sunday Island Bay in 2020 as it did not address bushfire management requirements or the Shires Scheme.

Town Planning Innovations also has concerns over:

- (a) The photograph examples provided for future development on the freehold lots, as they are not of a particular high quality. Refer examples below.
- (b) General commentary on the likely form of development, which will be subject to Shire approval.



25 OCTOBER 2023



If the Tourism Report is going to outline current landowners ambitions, such as for Lot 304, it should make it clear that it is a landowner aspiration.

Given that the document is to inform a joint management plan for the terrestrial reserves of Shark Bay, it is preferable that it focus on tourism in the Dirk Hartog Island National Park rather than providing extensive commentary on potential form and accommodation numbers of the freehold lots.

If specific tourist accommodation numbers for the freehold lots are outlined in the Tourism Report, it may create a false impression that the Department of Biodiversity, Conservation and Attractions support that scale of accommodation for future development.

Any proposal on the freehold lots will be assessed on merit, in accordance with the Shires Scheme, and will depend on planning and environmental issues being addressed.

- *Consultation*

Consultation has occurred with:

1. Australis Coral Coast
2. Coral Coast Helicopters
3. The Department of Biodiversity, Conservation and Attractions
4. Department of Planning, Lands and Heritage
5. Dirk Hartog Island Lodge
6. Dirk Hartog Island freehold landowners
7. Gascoyne Development Commission
8. Heyscape Tiny Cabins
9. Mulgana Aboriginal heritage Corporation
10. Monkey Mia Cruises
11. Ocean Park Aquarium

25 OCTOBER 2023

12. RAC, Monkey Mia Resort
13. Shark Bay Air Charter / Aviation
14. Shark Bay World Heritage Discovery and Visitor Centre
15. Shark bay Tourism Association
16. Shark Bay World Heritage Advisory Committee
17. Shire of Shark Bay
18. Tourism WA
19. Walu Gura Nyinda Eco Adventures

When interviewed, Shire representatives expressed the importance of public consultation with the local community and businesses. There should be a key focus on seeking the community's aspirations, vision and objectives for the future management of Dirk Hartog Island.

Town Planning Innovations has raised the lack of public consultation as a major issue in the Draft Submission.

Inclusive, regular and meaningful consultation between the Department of Biodiversity, Conservation and Attractions consultant and local community stakeholders is essential for progression, implementation and accountability.

The local community is perhaps one of the most important stakeholders, and they haven't been given any opportunity to have input into the Tourism Report.

- *Bushfire*

Town Planning Innovations also has concerns the Tourism Report has commentary on bushfire, and seems to minimise the potential for bushfire risk.

The document states that '*DHI is a salt-intensive island, with salt-tolerant flora, of low flammability, and no history of extreme fires. The cost of complying with fire and emergency obligations may result in responses that go against aesthetics, low-impact and functionality, which are requirements of the planning scheme.*'

Bushfire management is an essential issue because overseas tourists may not speak English, the location is remote, evacuation options are limited, the weather does not always permit boat access, and private landowners will rely on staff to protect tourists in the event of any fire event.

Any private development in Western Australia is required to address the Western Australian Planning Commission 'State Planning Policy 3.7 – Planning for Bushfire Protection'. State Planning Policy 3.7 is aimed at protecting peoples' lives and recognises that tourist accommodation is a vulnerable land use.

- *Recommendations*

The mapping in the Tourism Report is blurry and difficult to read, therefore Town Planning Innovations requested a separate pdf copy of the main map which outlines the report recommendations – Attachment 3.

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

The Tourism Report recommends:

1. Install pull over bays on roads
2. Establish self drive loops
3. Establish a Cape to Cape Hiking and Kayak Trail
4. Create a major heritage experience at Cape Inscription
5. Commence Master Planning a service hub at Herald Bay or nearby
6. Establish year round beach site at protected coves /bays, with wind shade shelters
7. Investigate installation of moorings or shore-based anchoring system for recreational boating
8. Establish short nature walks at National Park camp grounds
9. Investigate establishing a group camp site for tourist operators
10. Establish gateway entry nodes at Shelter Bay and Cape Ransonnet
11. Investigate potable water supply outside of Homestead precinct
12. Investigate upgrading all airstrips to night rated and flood resistant
13. Establish toilets at National Park campgrounds and major day use sites
14. Investigate establishing 3-4 secluded premium camp sites
15. Investigate establishing coastal lookouts to view marine life

Town Planning Innovations has no specific comments on the recommendations, however it is open to Councillors to add further comments to the Draft Submission. The Department of Biodiversity, Conservation and Attractions will have to consider budget allocations for any infrastructure upgrades.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 4 – The Tourism Report has some incorrect statements about zoning and statutory requirements. This has been outlined in the Draft Submission.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

The Tourism Report does not discuss the implications of its recommendations on Denham townsite.

RISK MANAGEMENT

This is no known risk associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

5 October 2023

25 OCTOBER 2023

ATTACHMENT # 2

**Dirk Hartog Island Recreation and Tourism Opportunities Analysis Report
Stakeholder feedback and comments to be sent to managementplans@dbca.wa.gov.au
by 1 November 2023**

To ensure your feedback is as effective as possible:

- note the page number and specific section or paragraph you are commenting on;
- say whether you agree or disagree with the report's recommendations and actions - clearly state your reasons, particularly if you disagree; and
- suggest alternatives for those aspects of the report with which you disagree.

Page number	Section title or paragraph number	Issue No	Comment
Cover Page		1.0	The 'explore parks' the Department of Biodiversity, Conservation and Attractions website has a wide range of impressive photographs of Dirk Hartog Island which could be incorporated into the a more modern cover.
(i)	1.	2.0	<p>The Executive Summary, paragraph 1, refers to potential for 300+ accommodation units on freehold lots.</p> <p>Reference to 300+ accommodation units should be deleted as:</p> <p>(a) Estimated accommodation numbers based solely on maximum visitor numbers using calculation ratios from the covenants on the freehold lot titles is a very simplistic approach that doesn't recognise the constraints of development on private lots on Dirk Hartog Island;</p> <p>(b) Accommodation numbers based on the covenant ratios may not be achievable and would likely entail significant clearing of native vegetation. The covenants set out maximum numbers, and there is no guarantee that those numbers would be supported by the Shire (or the Department of Biodiversity, Conservation and Attractions) for any planning proposals;</p> <p>(c) The ratios in the Covenants are only one aspect. The Covenants clearly state that any development must be in accordance with '<i>all relevant Government (Local, State and Commonwealth) and statutory approvals.</i>'</p> <p>(d) The covenants have become less relevant to the number of accommodation units that can be achieved as they were established prior to current planning legislation. Since the covenants were established, there have been significant changes to planning legislation, the Planning Regulations (2015), Western Australian Planning Commission state planning policies, the government sewerage policy, and bushfire requirements (State Planning Policy 3.7).</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

			<p>(e) The Shire has already refused a Local Development Plan for 304 Dirk Hartog Island as current planning requirements were not met. The Department of Biodiversity, Conservation and Attractions lodged a submission on the Local Development Plan on the 13 July 2020 (Reference: PRS45588) objecting to the Local Development Plan. The Department of Biodiversity, Conservation and Attractions letter is included as Attachment 1 to this submission.</p> <p>This demonstrates that obtaining local government approval, and the Department of Biodiversity, Conservation and Attractions support, will have a higher influence on the realistic 'eco-tourism' accommodation numbers that can be achieved on freehold lots on Dirk Hartog Island. The covenants are meaningless unless current planning requirements can be addressed (such as bushfire).</p> <p>(f) There are significant constraints for development on freehold lots due to current bushfire requirements under Western Australian Planning Commission State Planning Policy 3.7, the lack of available access, lack of servicing, reliance on on-site effluent disposal in a sensitive area, isolation, relationship with the conservation reserve, extent of regenerated native vegetation, and World Heritage values.</p> <p>(g) There would likely need to be extensive clearing of native vegetation on freehold lots to achieve 300+ accommodation units and meet current bushfire requirements, which would take away the very natural 'eco-tourism' environment that the Shires Scheme aims to achieve. It isn't in the Shires interest or the Department of Biodiversity, Conservation and Attractions to provide landowners with lots on Dirk Hartog Island with unrealistic development expectations through reference to 300+ accommodation units.</p>
(i)	4	3.0	<p>The Executive Summary refers to extensive consultation, however, there has been no public consultation with the local community, who is perhaps the most important stakeholder of all.</p> <p>There is extensive local knowledge held by residents and business owners who could provide valuable and meaningful input into the document.</p> <p>It is the local community aspirations for future development and tourism on Dirk Hartog Island which should be afforded a high priority. The document will be fundamentally flawed if it is progressed without any public consultation that allows for constructive local community input.</p> <p>Dirk Hartog Island is on the doorstep of Denham townsite. To not give locals a voice in the development of this document is not inclusive and gives the impression that the local community perspective is not important.</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

			<p>The Department of Biodiversity, Conservation and Attractions needs to allocate funds for public consultation and community workshops to provide people who live and work closest to Dirk Hartog Island with a real opportunity to have input into the future of the Island.</p> <p>Without public advertising, this document is being progressed in an exclusive way however it is likely that future management of Dirk Hartog Island is something that is very important to the local community.</p> <p>In 2023, public consultation is only meaningful if it encourages open dialogue with the general public. The Department of Biodiversity, Conservation and Attractions should embrace (and budget for) opportunities for community input at the beginning of these projects.</p> <p>Inclusive, regular, and meaningful consultation between the Department of Biodiversity, Conservation and Attractions consultant and local community stakeholders is essential for progression, implementation and accountability.</p> <p>The Shark Bay Terrestrial Reserves and Proposed Reserve Additions Management Plan No 75 (2012) states that '<i>key functions of the Department are to promote and facilitate community involvement in management of conservation lands</i>'. Given that this document is proposed to inform a future joint management plan it would seem appropriate to involve the community at this early stage.</p> <p>Public consultation provides opportunities for diverse voices to be heard, allowing people to share their knowledge, insight, and experience to advance future implementation of management of visitors and tourism on Dirk Hartog Island.</p> <p>Community input will ensure that practical and relevant views are incorporated into the document, so it can be delivered more effectively. Open consultation will strengthen the legitimacy of any future decision-making built around this document and provide the community with greater ownership of future management solutions for the conservation areas on Dirk Hartog Island.</p>
(i)	4	4.0	<p>It states that the Department of Biodiversity, Conservation and Attractions commissioned this study '<i>to investigate ways to improve and diversify visitor experiences whilst protecting Dirk Hartog Island's unique natural and cultural values.</i>'</p> <p>What better way to achieve that than asking the local community about their visitor experiences on Dirk Hartog Island, and what their vision is for future tourism?</p>
(i) & (ii)	6	5.0	<p>The Department of Biodiversity, Conservation and Attractions 'Return to 1616' is a successful restoration project. With the removal of sheep and goats, native vegetation on the Island is growing back and providing valuable habitat for native animals.</p> <p>The Department of Biodiversity, Conservation and Attractions needs to carefully balance ecological restoration aspirations with appropriate management and controls over visitor numbers.</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

			<p>References to high visitor numbers based on unknown future development of freehold lots is not supported.</p> <p>The potential for negative environmental impact associated with the 70,000-visitor forecast needs to be recognised.</p> <p>One of the attractions of Dirk Hartog Island is the opportunity to 'get back to nature'. If visitor numbers are too high, Dirk Hartog Island may lose some of the characteristics that it is highly valued for.</p> <p>There is very limited capacity for Denham to support a wider range of access options such as fast-boats, planes, helicopters, barges, and ferry's. There is also concern over whether all forms of transport referenced in the document are compatible with the Shark Bay Marine Park.</p>
1	2	6.0	<p>The Project Objectives includes <i>'reviewing land tenures in determining potential scenarios for land use and development'</i>. While the document should recognise that there are freehold lots on Dirk Hartog Island capable of potential development, the cited accommodation numbers and visitor numbers are not supported for the reasons outlined in 1.0 of this submission.</p> <p>Whilst the restrictive covenants may have created a high landowner expectation over development potential, the Shires Local Planning Scheme has specific provisions aimed at achieving a high-quality ecotourism development guided by a detailed Local Development Plan that addresses management, waste disposal, coastal setbacks, bushfire management, environmental issues, and is sympathetic to the unique character of the area.</p> <p>If the Department of Biodiversity, Conservation and Attractions uses this document to feed into a future joint Management Plan, then some of the accommodation and visitor numbers may give a false impression about the extent and scale of development that will be supported by the Department of Biodiversity, Conservation and Attractions on freehold lots.</p> <p>Whilst the Shire would support any Local Development Plan that addresses the Scheme requirements, there is concern that the scale of development that can realistically be achieved on freehold lots is most likely less than the maximum numbers outlined in the covenants, especially due to bushfire risk and the visitor safety risks associated with the isolated nature of Dirk Hartog Island which is in a cyclone region.</p>
4	3	7.0	<p>Recognition that conservation of the Dirk Hartog Island national park is the over-arching management focus on the Island is supported.</p> <p>Potential future visitor numbers and development of freehold lots need to occur in a manner that is compatible with the unique environmental and world heritage status of Dirk Hartog Island.</p>
7	1	8.0	<p>The document states that <i>'emergency or medical events may reply on external providers to evacuate visitors'</i>.</p> <p>The issue of visitor safety, especially for vulnerable overnight tourist accommodation, is a significant issue as:</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

			<p>(a) Mobile networks are poor;</p> <p>(b) the Department of Biodiversity, Conservation and Attractions have made it clear that private landowners need to be self-reliant in the event there is any major bushfire;</p> <p>(c) Rescue by external bodies may not be possible during some weather conditions and Dirk Hartog Island is in a cyclone region;</p> <p>(d) Overseas visitors may have language barriers and / or may have limited swimming capabilities if evacuated to a beach on the Island;</p> <p>(e) People panic in fire and emergency situations;</p> <p>(f) Future private developments will need to rely on staff to manage visitors in an emergency, especially a fire. Only water tanks will be available for fire fighting.</p> <p>(g) Protection of people's lives is high priority.</p> <p>Any future Management Plan should consider the need for an Evacuation Plan that considers different weather scenarios, and safe 'shelter in place' beaches with low or reduced fuel loads for a major bushfire event.</p>
8	1	9.0	<p>Paragraph refers to a limit of 20 vehicles staying at the national park camping areas. Previously the Department of Biodiversity, Conservation and Attractions advised that the issue of number of vehicles would be guided in a future tourism strategy – Attachment 2.</p> <p>It is noted that the document suggests an increase of vehicles on page 65, however it is not known if the Department of Biodiversity, Conservation and Attractions supports the increase.</p>
16 & 17	2-3, pge 16 Table, pge 17	10.0	<p>The 'Strategic and Statutory Planning' section implies in the first paragraph that the information contained in this section is based on the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme) and the Shires Local Planning Strategy.</p> <p>This is not correct as the section:</p> <p>(a) Cites 317 accommodation units and visitor numbers of 1590 overnight guests. Neither the Shires Scheme or Strategy contains any information on specific accommodation or visitor numbers;</p> <p>(b) It refers to covenants. The covenants are registered on the freehold lots certificate of title(s) and are completely separate to the Shires Scheme and Strategy. The covenants are administered by the Minister for Lands.</p> <p>The table on page 17 mixes the covenant limitations in with the Shires Scheme requirements. It reads like the Shires Strategy and / or Scheme have set the accommodation and visitor numbers.</p> <p>The information in the Table on page 17 and 18 is incorrect. For example, it states that Lot 300 is zoned 'special use' which is not the case. Lot 300, 351 and all reserves are 'local scheme reserves' for 'environmental conservation reserve' under the Scheme.</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

			<p>All information on the covenants (and references to subdivision) should be removed from the 'Strategic and Statutory Planning' section. It should only reference information derived from the Shires Strategy or Scheme.</p> <p>It is important to understand that the same statutory provisions apply to all freehold lots on Dirk Hartog Island under the Scheme.</p> <p>As outlined in Point 1.0 of this submission, it is not recommended that the ratios outlined in covenants be used as a basis for predicting accommodation or visitor numbers on the freehold lots. If those numbers were included in any future joint Management Plan, it would cement the Department of Biodiversity, Conservation and Attractions position on future development of freehold lots.</p>
20	1	11.0	<p>It is not clear why the document refers to '<i>activities undertaken by visitors to the Shires of Shark Bay and Carnarvon</i>'. The relevance of Carnarvon to the document is not clear.</p>
24	1-4	12.0	<p>The document outlines 'Eco Accommodation Options' for the private lots on Dirk Hartog Island which are zoned Special Use under the Shires' Scheme. The architectural quality of the examples provided are considered to be poor and are not in line with the Special Use zone conditions under the Shires Scheme which requires that '<i>development is to be of a high architectural quality</i>'.</p> <p>Given that the document is to feed into a Management Plan for the National Park, it is considered that:</p> <ul style="list-style-type: none"> (a) It should not set such a low expectation of development standard for future private development; (b) The need to try and pre-empt the form of future private development in the document is questioned; and (c) There are a wide range of accommodation and development options available. Development does not need to be limited to cabins. <p>It is recommended that this section be deleted. The Shire does not support the low-quality photograph examples of 'cabins' in the document.</p>
25	1-2	13.0	<p>The document outlines the current owners' aspirations for development on Lot 304 (for modular development). Again, it is not considered necessary for this document to include commentary on the likely form of future development on private lots. Ownerships and owners' aspirations change over time.</p> <p>It is recommended that this section be deleted.</p>
26	27	14.0	<p>The document notes that reliable visitor data is not available. It may be appropriate to establish better data collection and monitoring of visitor numbers in the future.</p>
30	5-7	15.0	<p>The aim to support aboriginal tourism as an integral part of any future management plan is supported.</p>
31	3	16.0	<p>The statement that the '<i>Shark Bay Town Planning Scheme allows for development up to 317 low impact eco-tourism accommodation units on Dirk Hartog Island, across five freehold / leasehold lots</i>' is incorrect and should be deleted.</p> <p>The Shires Scheme requires development to be guided by a Local Development Plan that addresses the Scheme, planning issues</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

			<p>and bushfire requirements. It does not specify a number of accommodation units.</p> <p>As outlined in Point 1.0 of this submission, it is not recommended that the ratios outlined in covenants (which are separate to the Scheme) be used as a basis for predicting accommodation or visitor numbers on the freehold lots.</p> <p>It is inappropriate to imply that the Shires Scheme allows for that level of accommodation numbers. Those numbers may not be achievable due to the significant constraints associated with development (such as bushfire management), the lack of services (particularly sewerage), lack of services, and isolated nature of the location.</p> <p>Accommodation numbers as part of any planning proposal will be assessed on merit and in accordance with the Scheme requirements.</p>
33	2-3	17.0	<p>Consultation was undertaken with approximately 19 stakeholders including the owners of freehold lots, government departments, and tour operators. This is a very limited group of stakeholders.</p> <p>Without extensive consultation with the general public and local community, it is not considered that this document is adequate to feed into a future joint management plan. Refer to Section 3.0 of this submission.</p>
34	1	18.0	<p>During consultation the Shire Chief Executive Officer expressed a concern over cruise ships to Dirk Hartog Island noting that Denham does not have capacity to service any large input of visitors.</p> <p>The document doesn't seem to look at the impacts associated with tourism on Dirk Hartog Island and the implications it may have on Denham townsite.</p>
35	3	19.0	<p>The document refers to 33 accommodation pods on Lot 304 Dirk Hartog Island.</p> <p>A Local Development Plan proposing 33 building envelopes on Lot 304 was already been refused by Council in August 2020 as it did not adequately address the Shires Scheme, bushfire requirements or current planning requirements. The Local Development Plan was not supported by the Department of Biodiversity, Conservation and Attractions.</p> <p>As outlined in Point 12.0 of this submission it is not considered that this document needs to try and pre-empt future development of the freehold lots, or comment on the likely form of future development.</p> <p>References to specific accommodation numbers on any private lot should be deleted.</p>
39	3	20.0	<p>The statement that the '<i>Shire of Shark Bay planning scheme allows for the development of up to 317 low impact, short stay eco-accommodation units on DHI.</i>' is incorrect and should be deleted.</p> <p>Refer to comments made in Point 16.0 of this submission.</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

39	3	21.0	<p>The document states that <i>'DHI is a salt-intensive island, with salt-tolerant flora, of low flammability, and no history of extreme fires. The cost of complying with fire and emergency obligations may result in responses that go against aesthetics, low-impact and functionality, which are requirements of the planning scheme.'</i></p> <p>This statement is unsubstantiated and should be deleted.</p> <p>It is irresponsible for the document to minimise the importance of addressing bushfire management which is a state planning requirement.</p> <p>Any private development in Western Australia is required to address the Western Australian Planning Commission's State Planning Policy 3.7. State Planning Policy 3.7 is aimed at protecting peoples' lives and recognises that tourist accommodation is a vulnerable land use.</p> <p>The document should not make statements inferring that a bushfire on Dirk Hartog Island is not likely. The land was historically grazed which may have contributed to there being no fire history. The native vegetation on the Island is revegetating, becoming thicker and more mature.</p> <p>There are examples where significant bushfires have occurred on Islands. The 2019-2020 summer bushfires on Kangaroo Island were the largest in the Islands recorded history and burnt more vegetation than any past fire on the Island.</p> <p>Bushfire management is an essential issue because overseas tourists may not speak English, the location is remote, evacuation options are limited, the weather does not always permit boat access, and private landowners will rely on staff to protect tourists in the event of any fire event.</p> <p>It is irresponsible and inappropriate for a tourism document to include commentary that indicates that the need to address bushfire management goes <i>'against aesthetics, low-impact and functionality, which are requirements of the planning scheme.'</i> The Shire strongly objects to this statement which is not factual.</p> <p>It is undesirable for a tourism document for a government department to contradict or minimise the need to address the Western Australian Planning Commission State Planning Policy 3.7. It is not the authors role to make statements about bushfire requirements.</p> <p>The Department of Biodiversity, Conservation and Attractions had input into the Scheme provisions that apply to freehold lots on the Island. The Scheme requires bushfire management to be addressed as it is already a requirement under State Planning Policy 3.7.</p>
40	5	22.0	<p>The document states that <i>'the potential future addition of up to 317 eco-accommodation units on DHI, capable of hosting over 60,000 visitors annually, could have unfathomable impact that requires quality base line data from the outset on tourism 'hot spots' and popular access routes'</i>.</p>

ORDINARY COUNCIL AGENDA

25 OCTOBER 2023

			It is for this reason that the document should not assume that all freehold lots will be developed to the maximum numbers outlined in the restrictive covenants, as it may create unrealistic expectations. Refer to Point 1.0 of this submission.
45	1	23.0	Objection to referencing specific visitor numbers resulting from potential development of freehold lots, for the reasons already outlined in this submission.
50	2	24.0	Refer to Point 12.0 of this submission. The document keeps mentioning a very limited form of development such as cabins, eco-tents, and pods. It doesn't recognise that a wide range of built forms can be achieved on the freehold lots.
55	2	25.0	Document states that Cape Levillian is zoned 'Special Use' which is incorrect. As explained in Point 10, only Lots 62, 303, 304 and 305 on Dirk Hartog Island are zoned 'Special Use' under the Shires Scheme.
58 & 61		26.0	The map on page 58 and 61 is blurry and unreadable. Any mapping needs to be readable, or it becomes superfluous for consultation. The Shire had to request a better copy of the map on page 68 to read the recommendations.

25 OCTOBER 2023

ATTACHMENT # 1 TO SUBMISSION TABLE



Department of Biodiversity,
Conservation and Attractions



Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Your ref:
Our ref: PRS45588
Enquiries: Steve Nicholson
Phone: 08 99482226
Email: steve.nicholson@dbca.wa.gov.au

Dear Mr Anderson

LOCAL DEVELOPMENT PLAN – LOT 304 SUNDAY ISLAND BAY, DIRK HARTOG ISLAND

Thank you for your email of 28 May inviting comments on the Local Development Plan (LDP) for Lot 304 Sunday Island Bay on Dirk Hartog Island.

The Department of Biodiversity, Conservation and Attractions (DBCA) is of the view that overall the LDP does not adequately address the planning issues for Lot 304 and surrounding areas, including the Shire of Shark Bay Local Planning Scheme No. 4 (LPS4) and Restrictive Covenant conditions that apply to Lot 304.

COMPLIANCE WITH RESTRICTIVE COVENANT

- DBCA notes that Lot 304 is subject to a number of restrictive covenants, including that *"the land may only be used for low impact eco-tourism"*.
- The restrictive covenant defines low impact as *"low impact on the environment having regard to the number of tourists visiting the Land and the facilities and other services provided for their use"*.
- In the context of the scale and density of the development, DBCA is not satisfied that the LDP demonstrates compliance with the covenant.

BIOSECURITY MEASURES

- The restrictive covenant for Lot 304 requires that any development *"fully comply with any quarantine management plan of any Governmental Agency relating to Dirk Hartog Island"*.
- LPS4 conditions require that the LDP include information on how biosecurity measures to mitigate the risks of feral animal incursions and disease impacts to the Dirk Hartog Island National Park (DHINP) will be achieved.
- The biosecurity plan included with the LDP appears to be largely copied from DBCA's Biosecurity Plan for Dirk Hartog Island and does not clearly state the measures that will be taken on Lot 304 to achieve biosecurity requirements.

VISUAL IMPACTS

- The LDP does not clearly demonstrate that the proposed development will have an acceptable visual impact on the surrounding landscape, consistent with requirements of the Shire of Shark Bay LPS4 or with World Heritage values.
- The LDP and Attachment D 'Design Guidelines' do not provide sufficient building design detail to demonstrate this has been adequately considered and addressed.
- In March 2015, in relation to a previous development proposal for Lot 304, the Environmental Protection Agency (EPA) recommended; *"Prior to approval of the*

development application that a Visual Impact Assessment is to be undertaken consistent with the Visual Landscape Planning in Western Australia, published by the Department of Planning (2007). This Visual Impact Assessment should be undertaken in consultation with Parks and Wildlife". DBCA considers that this advice is equally relevant to the current proposal for Lot 304 and that the LDP should meet this recommendation.

CONSISTENCY WITH PREVIOUS EPA ADVICE

- The March 2015 EPA advice recommended the proponent expand the existing Foreshore Management Plan to an Access Management Plan, to address impacts to DHINP from construction and operation of the proposal. The EPA recommendations included:
 - Protocols to minimise impacts to DHINP during construction
 - Protocols to minimise impacts to DHINP during operation through appropriate management of visitor access and recreation
 - Monitoring and rehabilitation procedures and protocols for areas within DHINP that are disturbed as a result of the construction operation of the proposal, with a particular emphasis on the foreshore area adjacent to the development.
- The LDP and attached Foreshore Management Plan do not adequately address these recommendations.

PEDESTRIAN ACCESS THROUGH DHINP

- DBCA recognises that there will be pedestrian access through the DHINP foreshore to enable access from the Lot to the beach.
- DBCA has previously provided detailed advice to the proponent's consultant (email 3 March 2020) concerning development of pedestrian access pathways. This advice included that proposed pedestrian access details be included in the Local Development Plan. The advice has not been addressed in the LDP and supporting documents, and they do not provide sufficient detail regarding proposed pedestrian access.
- The statement in the Foreshore Management Plan that "DPaW (DBCA) have agreed that long term pedestrian access to the beach front (nearshore) over the fore shore will be negotiated with DPaW (DBCA) prior to human occupation following or during the completion of any proposed development" is incorrect.

VEHICLE ACCESS THROUGH DHINP

- The Foreshore Management Plan attached to the LDP states that "*The only vehicles proposed to operate within the lot are Polaris style vehicles of 2,4 or 6 seat capacity. DPaW (now DBCA) has supported approval for the operation of these low impact vehicles within the National Park subject to DoT approval.*" This statement is incorrect. The advice provided by DBCA concerning an earlier development plan (2 February 2015) states: "*The proposal to discourage guests from travelling to the island by private vehicle is supported. DoT advice on the use of Polaris vehicles is pending.*"
- The Foreshore Management Plan states: "*Apart from agreed access over the foreshore via agreed and approved vehicle access routes there will be no permanent access over the vegetated foreshore area for vehicles apart from the agreed access track to the west of the lot.*" The intent of this statement is unclear. DBCA will not support ongoing vehicle access over the foreshore through DHINP to Lot 304. Visitor vehicle access will only be permitted on the existing vehicle track.

FORESHORE MANAGEMENT

- The Foreshore Management Plan provided as an attachment to the LDP does not adequately address how threats to the DHINP will be managed. For example, the Foreshore Management Plan outlines that the proponent intends to develop pedestrian access paths/raised boardwalks, physical barriers for pedestrians and

25 OCTOBER 2023

shade shelter structures within the DHINP foreshore, however no specifications or design guidelines for these structures are provided.

DESALINISATION

- The LDP proposes desalination systems to provide fresh water but does not describe how desalination will take place or what infrastructure will be required. Potential impacts from desalination infrastructure, such as piping, and brine outlets to the Shark Bay Marine Park and/or Dirk Hartog Island National Park are not identified.
- The proponent has not consulted with DBCA regarding water extraction from the Shark Bay Marine Park or the disposal of bitterns into the Marine park.

ATTACHMENTS NOT REFERRED TO IN THE LDP

- The LDP document does not clearly refer to the attachments as comprising part of the LDP. The LDP should refer to relevant attachments as forming part of the LDP.

Should you have any queries regarding this advice, please contact Steve Nicholson, Shark Bay District Manager, on 9948 2226 or steve.nicholson@dbca.wa.gov.au.

Yours sincerely



Nigel Sercombe
REGIONAL MANAGER
Midwest Region

13 July 2020

25 OCTOBER 2023

ATTACHMENT # 2 TO SUBMISSION TABLE

From: Steve Nicholson [<mailto:steve.nicholson@dbca.wa.gov.au>]
Sent: Thursday, 14 November 2019 11:48 AM
To: liz <liz@tخطيط.com.au>
Cc: Tahlia Young <tahlia.young@dbca.wa.gov.au>; Nigel Sercombe <nigel.sercombe@dbca.wa.gov.au>
Subject: FW: Seek more information on vehicle number restrictions - Lot 62 and 303 Dirk Hartog Island applications - TPI

Dear Liz,

As you know the 2012 management plan allowed for maximum of 10 private vehicles on the island at any one time, although the plan does allow for that limit to be altered with Director General approval. In August 2016 the Director General approved the increase from 10 vehicles to 20 vehicles per day. In March 2017 draft guidelines were endorsed for increasing the vehicle numbers limit from 10 to 20 visitor vehicles per day.

It was considered that the level of 10 vehicles per day was relatively minimal given the size of the island and the extensive track network, and the island has a significantly greater capacity. It was considered at that time that an increase from 10 to 20 vehicles per day would be appropriate and sustainable with appropriate and adequate management. In 2017 regional and district staff conducted an analysis of the carrying capacities of the various designated campsites within the national park and considered that was adequate capacity for an increased vehicle quota to be accommodated.

It was also considered that demand for the island had increased significantly over the 18 months since the 1616/2016 celebrations given the wide publicity, and given that the translocation of rare and threatened fauna on the island would also be a significant drawcard.

While Director General approval was received for the increase in vehicle numbers, there was no formal clarification of what that means in relation to any separation of visitor vehicles, management vehicles, CTO vehicles, vehicles garaged on freehold land etc. The following endorsed draft guidelines were intended to clarify this matter:

- 1 Twenty (20) vehicles is the maximum number of vehicles allowable on any given day/overnight.
- 2 This refers to visitor vehicles only, that are within the Dirk Hartog Island National Park overnight.
- 3 This 20 vehicle limit does not include:
 - Commercial Tour Operator vehicles
 - DBCA vehicles
 - Private vehicles garaged on freehold land
 - Visitors vehicles overnighing on freehold land
 - Vehicles driven by personnel approved by DBCA assisting with or undertaking works within the national park.
 - Shark Bay Shire or Australian Maritime Safety Authority vehicles enroute to Cape inscription
- 4 Approval may be granted by the Shark Bay District Manager for 'one off' increase in vehicle numbers under special circumstances or events.

As we discussed this morning, DBCA is looking at developing a Tourism Strategy for Dirk Hartog Island National Park and surrounding waters given the increasing need for guidance in this area. This would also include consideration of the vehicle limits.

Regards
Steve

Steve Nicholson | District Manager | Shark Bay District
Parks and Wildlife Service | Department of Biodiversity, Conservation and Attractions | Denham | Ph: (08) 9948 2226 |
0455 050149
steve.nicholson@dbca.wa.gov.au www.sharkbay.org

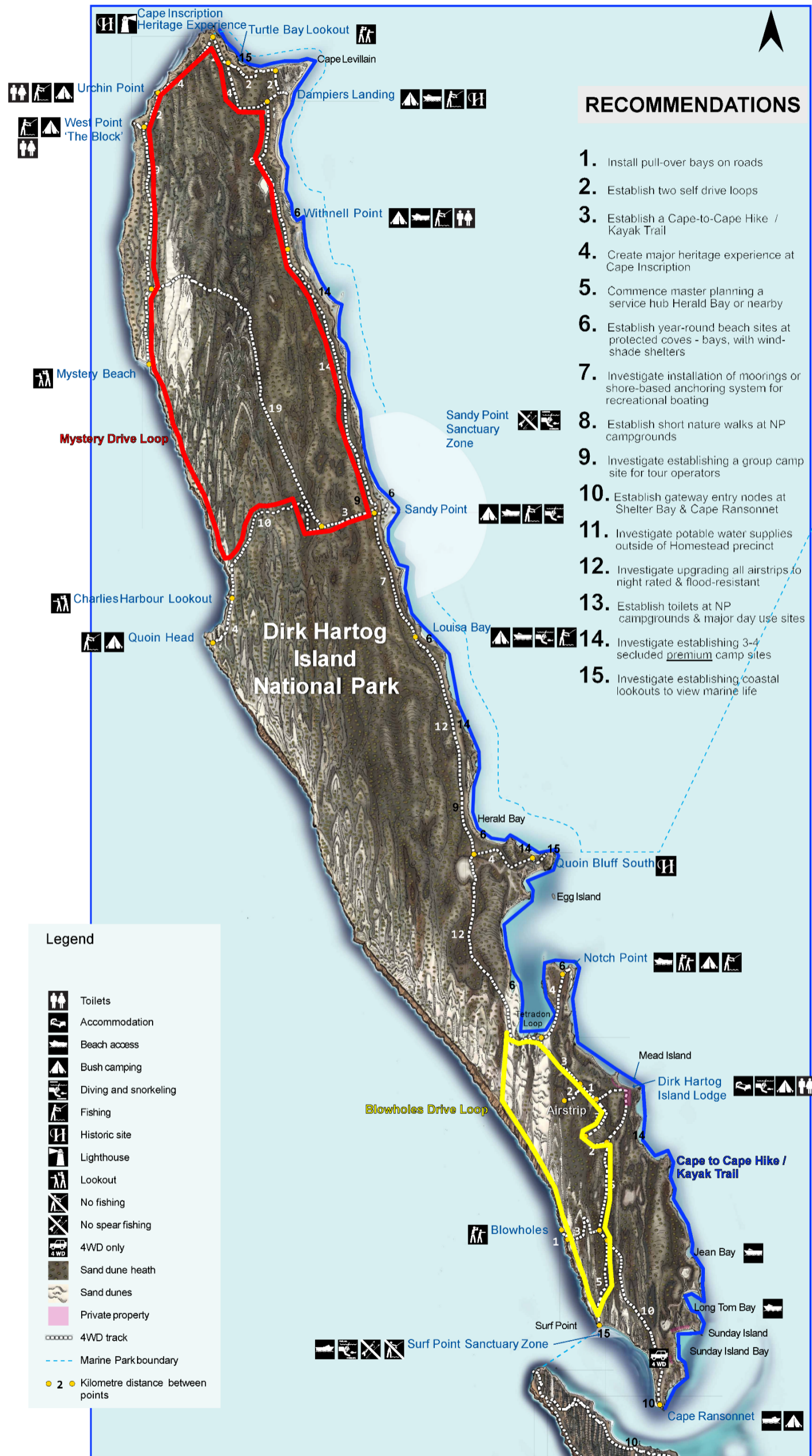


Department of Biodiversity,
Conservation and Attractions



We're working
Western Australia

ATTACHMENT # 3



13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.0 MATTERS BEHIND CLOSED DOORS

17.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 29 November 2023, commencing at 3.00 pm.

18.0 CLOSURE OF MEETING

When there is no further business, the President will close the Ordinary Council meeting.