

SHIRE OF SHARK BAY MINUTES

26 May 2021

ORDINARY COUNCIL MEETING



SHARK BAY – May 2021



26 MAY 2021



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 26 May 2021 commencing at 3.03 pm.

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1.0 DECLARATION OF OPENING

The President declared the meeting open at 3.03 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr E Fenny	Deputy President
Cr L Bellottie	
Cr J Burton	
Cr M Smith	
Cr P Stubberfield	

Mr P Anderson	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Mr B Galvin	Works Manager
Mrs D Wilkes	Executive Manager Community Development
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr G Ridgley	Approved Leave of Absence Item 6.1 of these minutes
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VISITORS

1 Visitor in the Gallery

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

5.0 PUBLIC QUESTION TIME

The President opened public question time at 3.03 pm.

Mr Geoff Irvin, representative of RSL spoke to Council about the 80th anniversary of the HMAS Sydney and asked for Council's support for the anniversary.

The President advised the Council was very supportive of the concept and asked that a submission to come back to Council for assessment.

The President closed public question time at 3.24pm

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6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR RIDGLEY
GV00008

Author

Executive Assistant

Disclosure of Any Interest

Nil

Officers Recommendation

Councillor Ridgley is *granted/ refused* leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 26 May 2021.

Moved Cr Fenny
Seconded Cr Burton

Council Resolution

Councillor Ridgley is *granted* leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 26 May 2021.

6/0 CARRIED

Background

Councillor Ridgley has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 26 May 2021. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Ridgley has advised the Chief Executive Officer, he will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 26 May 2021 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Ridgley leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

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- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 24 May 2021

MINUTES OF THE ORDINARY COUNCIL MEETING

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7.0 PETITIONS

There were no/one petition submitted to the May 2021 Ordinary Council meeting.

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 APRIL 2021

Moved Cr Fenny
Seconded Cr Burton

Council Resolution

That the minutes of the Ordinary Council meeting held on 28 April 2021, as circulated to all Councillors, be confirmed as a true and accurate record.

6/0 CARRIED

9.0 ANNOUNCEMENTS BY THE CHAIR

Nil

10.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member	Audit Committee
Member	Development Assessment Panel
Member (Chair)	Local Emergency Management Advisory Committee
Member (Chair)	Western Australian Local Government Association – Gascoyne Zone
Deputy Delegate	The Aviation Community Consultation Group
Ministerial Appointment	Gascoyne Development Commission

Meeting Attendance

28 April 2021	April Ordinary Council Meeting Citizenship Ceremony
29	Gascoyne Development Commission board (Chair) Audit and Risk Committee Gascoyne Development Commission Board meeting
5 May	Western Australian Local Government Association State Council meeting
11	Local Emergency Management Committee meeting (Chair) Chief Executive Officer Recruitment and Selection Workshop
25	Chief Executive Officer Recruitment and Selection Committee meeting
26	May Ordinary Council meeting

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	14 May 2021

Moved Cr Bellottie
Seconded Cr Smith

Council Resolution

That the President's activity report for May 2021 be received.

26 MAY 2021

6/0 CARRIED

11.0 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author
Finance Officer / Accounts Payable

Disclosure of any Interest
Nil

Moved Cr Fenny
Seconded Cr Stubberfield

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$403,535.70 be accepted.

6/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of April 2021 totalling \$6,303.89

Municipal fund account cheque numbers 26942 totalling \$7,893.60

Municipal fund direct debits to Council for the month of April 2021 totalling \$20,408.35

Municipal fund account electronic payment numbers MUNI 27909 to 27915 and 27945 to 28072 totalling \$241,935.01

Municipal fund account for April 2021 payroll totalling \$116,726.00

Municipal fund Police Licensing for April 2021 transaction number 202110 totalling \$10,268.85; and

No Trust fund account cheque numbers or EFT payments were issued for April 2021.

The schedule of accounts submitted to each member of Council on 21 May 2021 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

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FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

19 May 2021

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SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – APRIL 2021

CREDIT CARD TOTAL \$6,303.89

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
17/03/2021	SHIRE OF SHARK BAY	ACCOMMODATION ENTERTAINERS – WACKY MAGIC AND SCIENCE SHOW EVENT 19 JUNE 2021	316.00
26/03/2021	REGIONAL AIR EXPRESS	AIRFARE – MOORE AUSTRALIA – REGULATION 17 CONSULTANTS	1,439.02
27/03/2021	BELONG	1GB MONTHLY TELEVISION CONNECTION WITH N-COM	10.00
			\$1,765.02

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
16/03/2021	SHIRE OF SHARK BAY	BUILDING PERMIT #3370 DENHAM DAYCARE SHED	61.65
26/03/2021	SHARK BAY FUEL	ANDERSON PLUG 50AMP FOR ROLLER (P187)	24.95
26/03/2021	TRINITY	ACCOMMODATION DEPOSIT A.WRIGHT – IGNITE MANAGEMENT TRAINING	110.00
26/03/2021	TRINITY	ACCOMMODATION DEPOSIT C.USZKO – IGNITE MANAGEMENT TRAINING	110.00
26/03/2021	REGIONAL AIR EXPRESS	RETURN FLIGHT A.WRIGHT & C.USZKO – IGNITE MANAGEMENT TRAINING	933.12
31/03/2021	REGIONAL AIR EXPRESS	RETURN FLIGHT FREEDOM FAERIES – SHARK BAY WINTER FESTIVAL	1,439.02
8/04/2021	BOFFINS BOOKSHOP	HMAS SYDNEY BOOKS – DISCOVERY CENTRE MERCHANDISE	1,807.13
14/04/2021	KMART ONLINE	SHELVING FOR COMMUNITY GYM EQUIPMENT	53.00
			\$4,538.87

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**SHIRE OF SHARK BAY – MUNI CHQ
APRIL 2021
CHEQUE # 26942**

CHQ #	DATE	NAME	DESCRIPTION	AMOUNT
26942	16/04/2021	WATER CORPORATION - OSBORNE PARK	WATER AND SERVICE CHARGES FOR SHIRE PREMISES	-7893.60
			TOTAL	\$7893.60

SHIRE OF SHARK BAY – MUNI DIRECT DEBITS

APRIL 2021

DD #	DATE	NAME	DESCRIPTION	AMOUNT
BPAY	06/04/2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-198.60
DD15996.1	07/04/2021	URL NETWORKS PTY LTD	MARCH 2021 SHIRE VOIP TELEPHONE CHARGES	-190.23
DD16008.1	11/04/2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3706.32
DD16008.2	11/04/2021	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-217.38
DD16008.3	11/04/2021	THE TRUSTEE FOR SUPER TRAWLER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-395.89
DD16008.4	11/04/2021	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-95.60
DD16008.5	11/04/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-231.54
DD16008.6	11/04/2021	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-411.87
DD16008.7	11/04/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-610.45
DD16008.8	11/04/2021	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-980.01
DD16008.9	11/04/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1898.89
DD16016.1	21/04/2021	VIVA ENERGY AUSTRALIA	FUEL FOR EMCD VEHICLE	-40.53
DD16017.1	28/04/2021	EXETEL PTY LTD	MAY 2021 SHIRE BUILDINGS INTERNET CHARGES	-374.97
DD16024.1	25/04/2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3571.26

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16024.2	25/04/2021	THE TRUSTEE FOR SUPER TRAWLER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-78.50
DD16024.3	25/04/2021	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-441.46
DD16024.4	25/04/2021	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-221.85
DD16024.5	25/04/2021	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-223.86
DD16024.6	25/04/2021	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-411.88
DD16024.7	25/04/2021	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-610.45
DD16024.8	25/04/2021	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-977.99
DD16024.9	25/04/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1909.34
DD16008.10	11/04/2021	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-532.71
DD16008.11	11/04/2021	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-214.28
DD16008.12	11/04/2021	REST	SUPERANNUATION CONTRIBUTIONS	-451.34
DD16008.13	11/04/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-211.18
DD16008.14	11/04/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-194.82
DD16024.10	25/04/2021	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-205.85
DD16024.11	25/04/2021	REST	SUPERANNUATION CONTRIBUTIONS	-363.85
DD16024.12	25/04/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-221.85
DD16024.13	25/04/2021	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-194.82
DD16024.14	25/04/2021	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-217.38
			TOTAL	\$20,408.35

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**SHIRE OF SHARK BAY – MUNI EFT
APRIL 2021
EFT 27909-27915, 27945-28072**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT27909	01/04/2021	LAURENCE JAMES MICHAEL BELLOTTIE	APRIL - JUNE 2021 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT27910	01/04/2021	CHERYL LORRAINE COWELL	APRIL - JUNE 2021 QUARTERLY COUNCILLOR PAYMENT	-6446.00
EFT27911	01/04/2021	EDMUND GEORGE FENNY	APRIL - JUNE 2021 QUARTERLY COUNCILLOR PAYMENT	-2702.75
EFT27912	01/04/2021	JAMIE BURTON	APRIL - JUNE 2021 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT27913	01/04/2021	MARK CORBETT SMITH	APRIL - JUNE 2021 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT27914	01/04/2021	PIETR JON STUBBERFIELD	APRIL - JUNE 2021 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT27915	01/04/2021	GREGORY LEON RIDGLEY	APRIL - JUNE 2021 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT27945	01/04/2021	ABBERFIELD INDUSTRIES PTY LTD	REPAIRS TO C22P COIN EVENT ELECTRONIC COIN VALIDATOR - COMMUNITY STANDPIPE	-275.00
EFT27946	01/04/2021	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER FEES	-264.00
EFT27947	01/04/2021	CRAZY COMMUNITIES	COMMUNITY CLUB CAPACITY BUILDING WORKSHOPS CONSULTANT	-3767.50
EFT27948	01/04/2021	CORAL COAST PLUMBING	REMOVAL AND REPLACEMENT OF HOT WATER SYSTEM - PENSIONER UNIT 5 AND PENSIONER UNIT 9	-2187.92
EFT27949	01/04/2021	FAR WEST ELECTRICAL	REPLACE SPLIT SYSTEM AIRCONDITIONER - PENSIONER UNIT 8	-1714.90
EFT27950	01/04/2021	KEVREK (AUSTRALIA) PTY LTD	CRANE CONTROL VALVE FOR HINO (P178)	-299.42
EFT27951	01/04/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	PROGRAM REGISTRATION - IGNITE MANAGEMENT PROGRAM C.USZKO	-2900.00
EFT27952	01/04/2021	N-COM PTY LTD	6 MONTHLY MAINTENANCE VISIT - TV AND RADIO INCLUDING UPGRADE TO MPEG-4	-5790.81
EFT27953	01/04/2021	PROFESSIONAL PC SUPPORT	SOFTWARE SUPPORT FOR OUTLOOK - SHIRE DEPOT	-38.50
EFT27954	01/04/2021	PAPER PLUS OFFICE NATIONAL	NEW BINDING MACHINE FOR SHIRE OFFICE	-1298.53
EFT27955	01/04/2021	PAULS TYRES	4 NEW TYRES FOR HINO 3T (P178), TYRE REPAIR TO GRADER (P156)	-1907.00
EFT27956	01/04/2021	R & L COURIERS	MONTHLY FREIGHT ACCOUNT FEBRUARY 2021	-2026.25
EFT27957	01/04/2021	SHARK BAY BAKERY	CATERING FOR COMMUNITY CLUB CAPACITY BUILDING WORKSHOP	-70.00

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EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT27958	01/04/2021	SHARK BAY SERVICES	2 NEW BATTERIES FOR GRADER (P156)	-1060.00
EFT27959	01/04/2021	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING MARCH 2021	-11719.05
EFT27960	01/04/2021	SHARK BAY SKIPPER SERVICES	LABOUR HIRE FROM 22-26/03/2021 SHARK BAY ROAD SHOULDERING – PRIVATE WORKS	-2205.00
EFT27961	01/04/2021	TELSTRA CORPORATION LTD	SHIRE MOBILE PHONE CHARGES - MARCH 2021	-385.00
EFT27962	01/04/2021	TRUCKLINE PARTS CENTRE	FILTER KITS FOR HINO (P196), ROLLER (P187) & FREIGHTLINER (P174)	-581.07
EFT27963	01/04/2021	BLUE DOLPHIN CARAVAN PARK	BOOKEASY MARCH 2021	-1479.00
EFT27964	01/04/2021	BAY LODGE MIDWEST OASIS	BOOKEASY MARCH 2021	-325.00
EFT27965	01/04/2021	DENHAM SEASIDE CARAVAN PARK	BOOKEASY MARCH 2021	-334.12
EFT27966	01/04/2021	HARTOG COTTAGES	BOOKEASY MARCH 2021	-1013.70
EFT27967	01/04/2021	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY MARCH 2021	-1636.90
EFT27968	01/04/2021	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY MARCH 2021	-522.58
EFT27969	01/04/2021	LOIS JANE COPE	BOOKEASY MARCH 2021	-72.00
EFT27970	01/04/2021	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	FAREHARBOR MARCH 2021	-1981.40
EFT27971	01/04/2021	MONKEYMIA WILDSIGHTS	BOOKEASY MARCH 2021	-196.56
EFT27972	01/04/2021	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOKEASY MARCH 2021	-369.60
EFT27973	01/04/2021	ON THE DECK @ SHARK BAY	BOOKEASY MARCH 2021	-341.44
EFT27974	01/04/2021	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY MARCH 2021	-1428.00
EFT27975	01/04/2021	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY MARCH 2021	-1539.40
EFT27976	01/04/2021	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY MARCH 2021	-1000.92
EFT27977	01/04/2021	SHARK BAY HOTEL MOTEL	BOOKEASY MARCH 2021	-1160.50
EFT27978	01/04/2021	SHARK BAY CARAVAN PARK	BOOKEASY MARCH 2021	-1752.14
EFT27979	01/04/2021	SHARK BAY 4WD TOURS	BOOKEASY MARCH 2021	-360.80
EFT27980	01/04/2021	SHARK BAY HOLIDAY COTTAGES	BOOKEASY MARCH 2021	-1206.60
EFT27981	01/04/2021	SHARK BAY COASTAL TOURS	BOOKEASY MARCH 2021	-442.90
EFT27982	01/04/2021	SHIRE OF SHARK BAY	COMMISSION BOOKEASY & FAREHARBOR MARCH 2021	-3265.98

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EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT27983	01/04/2021	SHARK BAY SEAFRONT APARTMENTS	BOOKEASY MARCH 2021	-784.96
EFT27984	01/04/2021	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY MARCH 2021	-1084.80
EFT27985	09/04/2021	BOC LIMITED	MONTHLY GAS CONTAINER RENTAL FEBRUARY 2021	-48.64
EFT27986	09/04/2021	CHUBB FIRE & SECURITY LTD	DISCOVERY CENTRE - QUARTERLY ACCOUNT PERMACONN MONITORING APRIL - JUNE 2021	-263.32
EFT27987	09/04/2021	DENHAM MEATS	COUNTRY CREW BUTCHER ACCOUNT – USELESS LOOP ROAD MAINTENANCE	-165.64
EFT27988	09/04/2021	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL AND OIL ACCOUNT MARCH 2021	-11749.94
EFT27989	09/04/2021	HORIZON POWER	MONTHLY STREET LIGHT ACCOUNT - MARCH 2021	-3907.77
EFT27990	09/04/2021	HERITAGE RESORT	STAFF FUNCTION - REFRESHMENTS	-133.96
EFT27991	09/04/2021	ITVISION	SHIRE STAFF CENTRAL RECORDS ONSITE TRAINING FOR ALL OFFICERS	-7438.34
EFT27992	09/04/2021	NATURES BOTANICAL PRODUCTS	INSECT REPELLANT - NATURES BOTANICAL 50G TUB – SHIRE DEPOT	-217.02
EFT27993	09/04/2021	OAG - OFFICE OF THE AUDITOR GENERAL	AUDIT FEES FOR THE YEAR ENDING 30/06/2020	-48972.00
EFT27994	09/04/2021	PEST-A-KILL	PENSIONER UNITS TERMITE TREATMENT EXTERRA SYSTEM AND SPOT CHEMICAL TREAT, MICE MONITORING AS SHIRE PREMISES	-3256.00
EFT27995	09/04/2021	RYCO HYDRAULICS PTY LTD	DUST CAPS AND PLUGS FOR JINKER (P175) & PRESSURE CLEANER (P159)	-1505.72
EFT27996	09/04/2021	SHARK BAY STATE EMERGENCY SERVICE UNIT INC	4TH QUARTER LGGS GRANT (APRIL - JUNE 2021)	-12441.00
EFT27997	09/04/2021	SHARK BAY NEWSAGENCY	50 REAMS OF A4 COPIER PAPER – SHIRE PRINTING	-946.89
EFT27998	09/04/2021	SHARK BAY SKIPPER SERVICES	LABOUR HIRE FOR PLANT MAINTENANCE ON P178 HINO 300 SERIES, P161 JOHN DEERE SKIDSTEER, P196 HINO PRIME MOVER, P156 GRADER AND P151 HPORTR SEMI TRAILER	-1327.50
EFT27999	09/04/2021	TELSTRA CORPORATION LTD	MONTHLY TELSTRA ACCOUNT SMS MESSAGES TO PUBLIC - MARCH 2021	-307.84
EFT28000	09/04/2021	AFGRI EQUIPMENT	AIR & FUEL FILTERS FOR GRADER (P156)	-792.75

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EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT28001	09/04/2021	YADGALAH ABORIGINAL CORPORATION	HIRE OF YADGALAH MINI EXCAVATOR ON THE 28TH OF JANUARY 2021 FUNERAL	-160.00
EFT28002	21/04/2021	AUSTRALIAN TAXATION OFFICE	MARCH 2021 BAS	-31278.00
EFT28003	16/04/2021	AUSTRALIA POST	SHIRE POSTAGE MARCH 2021	-186.77
EFT28004	16/04/2021	CONSTRUCTION TRAINING FUND	BCITF LEVY COLLECTED - MARCH 2021 #3371	-171.75
EFT28005	16/04/2021	CELLARBRATIONS DENHAM	HORIZON POWER XMAS VOUCHER PRIZE AND STAFF MEETING REFRESHMENTS	-409.98
EFT28006	16/04/2021	CITY OF GREATER GERALDTON	BUILDING CERTIFICATION SERVICES - OCTOBER TO DECEMBER 2021	-3611.29
EFT28007	16/04/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION MARCH 2021# 3371	-174.95
EFT28008	16/04/2021	SHARK BAY SUPERMARKET	MARCH 2021 SHIRE ACCOUNT	-154.38
EFT28009	16/04/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	PROGRAM REGISTRATION - IGNITE MANAGEMENT PROGRAM A.WRIGHT	-2900.00
EFT28010	16/04/2021	MALGANA ABORIGINAL CORPORATION	2020-21 COMMUNITY ASSISTANCE GRANTS SIGNIFICANT EVENTS SPONSORSHIP - SEAGRASS FESTIVAL	-2200.00
EFT28011	16/04/2021	SHARK BAY MARINE AND HARDWARE	MARCH 2021 MONTHLY HARDWARE ACCOUNT	-1169.16
EFT28012	16/04/2021	RAY WHITE REAL ESTATE SHARK BAY	WATER CONSUMPTION - 12 MEAD STREET	-10.49
EFT28013	16/04/2021	WINC AUSTRALIA PTY LIMITED	LABEL PRINTERS AND LABELS FOR SHIRE OFFICE RECORDS FILING	-1141.29
EFT28014	16/04/2021	SHARK BAY COMMUNITY RESOURCE CENTRE	MARCH 2021 RECREATION CENTRE MANAGEMENT AND INSCRIPTION POSTS	-4139.00
EFT28015	16/04/2021	SHIRE OF SHARK BAY	BCITF LEVY COMMISSION - MARCH 2021 #3371	-18.25
EFT28016	16/04/2021	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES MARCH 2021	-5445.00
EFT28017	23/04/2021	STATE LIBRARY OF WA	ANNUAL FREIGHT RECOUP - INTER LIBRARY LOANS	-418.85
EFT28018	23/04/2021	ARTHUR EYRE ELECTRICAL PTY LTD	PROGRESS CLAIM FOR FORESHORE WALL LIGHTS	-7788.66
EFT28019	23/04/2021	NAPA AUTO PARTS	UHF HAND PIECES FOR PRIME MOVER (P196)	-176.55
EFT28020	23/04/2021	BUNNINGS BUILDING SUPPLIES PTY LTD	WEST END TOILET ROOF REPLACEMENT MATERIALS	-307.04
EFT28021	23/04/2021	BOLTS R US	PARTS FOR SEMI TRAILER (P151)	-112.21
EFT28022	23/04/2021	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER FEES	-429.00
EFT28023	23/04/2021	BLACKWOODS ATKINS	SAND BAGS FOR CYCLONE PREPARATION	-1639.00
EFT28024	23/04/2021	CELLARBRATIONS DENHAM	REFRESHMENTS - STAFF FUNCTION	-319.99

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EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT28025	23/04/2021	CITY OF GREATER GERALDTON	JANUARY TO MARCH 2021 BUILDING CERTIFICATION SERVICES	-953.93
EFT28026	23/04/2021	CANDICE USZKO	SALARY SACRIFICE - COMMUNICATIONS	-79.00
EFT28027	23/04/2021	DAVID GRAY AND CO PTY LTD	MOSQUITO FOGGING – PYFOG	-1513.60
EFT28028	23/04/2021	DENHAM MEATS	BUTCHER ACCOUNT FOR BUSH CREW - USELESS LOOP ROAD RESEAL	-235.89
EFT28029	23/04/2021	DENHAM IGA X-PRESS	MONTHLY ACCOUNT - MARCH 2021	-1072.19
EFT28030	23/04/2021	GRAYT MAINTENANCE SOLUTIONS	REPLACE 7 METRES OF COLOURBOND ROOFING ON DISCOVERY CENTRE	-1320.00
EFT28031	23/04/2021	JASON SIGNMAKERS	BRACKETS FOR SIGNS - PRIVATE WORKS MAIN ROADS	-623.15
EFT28032	23/04/2021	LLEW WITHERS	PREPARATION OF THE SHIRE OF SHARK BAY PUBLIC HEALTH PLAN - FIRST STAGE PREPARATION OF THE HEALTH PROFILE REPORT	-4000.00
EFT28033	23/04/2021	MARKET FORCE PTY LTD	ANNUAL ELECTORS GENERAL MEETING ADVERTISEMENT	-641.76
EFT28034	23/04/2021	MCLEODS BARRISTERS AND SOLICITORS	MATTER 46488 - DOG ATTACK AT DENHAM JETTY - PREPARING FOR COURT AND COURT APPEARANCE	-660.51
EFT28035	23/04/2021	NAUTILUS DESIGN CO	SBDC MERCHANDISE	-728.00
EFT28036	23/04/2021	PROFESSIONAL PC SUPPORT	MAY 2021 AGREEMENT PPS AGENT, ANTIVIRUS, MONTHLY BACKUP SERVICES, TELEPHONE SUPPORT AND COMPUTER LICENCE FEES	-1965.88
EFT28037	23/04/2021	R & L COURIERS	MARCH 2021 FREIGHT - SHIRE OF SHARK BAY	-818.02
EFT28038	23/04/2021	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF - MARCH 2021	-881.23
EFT28039	23/04/2021	RAY WHITE REAL ESTATE SHARK BAY	RENT FOR 12 MEAD STREET (3 MAY TO 30 MAY 2021)	-1100.00
EFT28040	23/04/2021	SHARK BAY SERVICES	BATTERY FOR GENERATOR (PP060)	-260.00
EFT28041	23/04/2021	SHARK BAY CLEANING SERVICE	MARCH CLEANING OF SHIRE PREMISES AND FACILITIES	-21146.53
EFT28042	23/04/2021	SHARK BAY SKIPS	SUPPLY AND LIFT OF SKIP BINS - DOT	-605.00
EFT28043	23/04/2021	STATROLLS (SCRIBAL GROUP P/L)	THERMO ROLLS FOR DISCOVERY CENTRE TILLS	-518.00
EFT28044	23/04/2021	TELSTRA CORPORATION LTD	REFUSE SITE MOBILE PHONE CHARGES	-25.38
EFT28045	30/04/2021	ALLIGHT PTY LTD	LIFT PUMP FOR 30KVA GENERATOR (PP126)	-429.47
EFT28046	30/04/2021	Abrolhos Steel PTY LTD	MATERIALS FOR WESTEND ABLUTIONS ROOF REPLACEMENT	-921.80

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT28047	30/04/2021	BUNNINGS BUILDING SUPPLIES PTY LTD	MATERIALS FOR WESTEND ABLUTIONS ROOF REPLACEMENT	-321.00
EFT28048	30/04/2021	SHARK BAY SCHOOL	EVENT SPONSORSHIP - NAIDOC DAY SHARK BAY SCHOOL	-500.00
EFT28049	30/04/2021	BLACKWOODS ATKINS	EAR PLUGS AND WORKSHOP RAGS FOR DEPOT	-269.41
EFT28050	30/04/2021	CDH ELECTRICAL	REPLACE SPLIT SYSTEM AIRCONDITIONER TO SHIRE OFFICE	-3367.10
EFT28051	30/04/2021	DENHAM MEATS	COUNTRY CREW BUTCHER ACCOUNT - USELESS LOOP ROAD MAINTENANCE	-150.97
EFT28052	30/04/2021	FUTURE GLASS	SBDC MERCHANDISE	-60.00
EFT28053	30/04/2021	FLEET HYDRAULICS	GASKETS FOR DISCOVERY CENTRE FIRE FIGHTING PUMP	-286.77
EFT28054	30/04/2021	THE FLOWER POT	ANZAC DAY WREATH	-80.00
EFT28055	30/04/2021	FAR WEST ELECTRICAL	DISCONNECT AND RECONNECT OF HOT WATER SYSTEM PENSIONER UNIT 5	-154.00
EFT28056	30/04/2021	GYM CARE	NEW GYM EQUIPMENT FOR GYMNASIUM	-9295.00
EFT28057	30/04/2021	GERALDTON HYDRAULICS	REFURB HYDRAULIC CYLINDERS FOR EXCAVATOR HYDRAULIC GRAB ATTACHMENT (PP127)	-1536.43
EFT28058	30/04/2021	HORIZON POWER	MONTHLY STREET LIGHTS ACCOUNT - APRIL 2021	-3777.85
EFT28059	30/04/2021	TOLL IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT	-1503.11
EFT28060	30/04/2021	MURRAY VIEWS	SBDC MERCHANDISE	-721.16
EFT28061	30/04/2021	MONKEYMIA WILDSIGHTS	ACCOMMODATION FOR CONSULTANTS - REG 17 RISK AND FINANCIAL AUDIT REVIEW	-328.00
EFT28062	30/04/2021	PASCAL PRESS	SBDC MERCHANDISE	-738.07
EFT28063	30/04/2021	PROFESSIONAL PC SUPPORT	UPGRADE TO OFFICE 365 TO INCORPORATE MICROSOFT TEAMS	-223.30
EFT28064	30/04/2021	RAW BAYKER	SBDC MERCHANDISE	-206.00
EFT28065	30/04/2021	REXNER MALACAS	GYM CARD DEPOSIT REFUND	-20.00
EFT28066	30/04/2021	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING - APRIL 2021	-11719.60
EFT28067	30/04/2021	SUNNY INDUSTRIAL BRUSHWARE	NEW DIGGA BROOM - SHARK BAY ROAD MAINTENANCE	-869.44
EFT28068	30/04/2021	SHARK BAY SKIPPER SERVICES	LABOUR HIRE USELESS LOOP ROAD MAINTENANCE	-1980.00
EFT28069	30/04/2021	TELSTRA CORPORATION LTD	MOBILE TELEPHONE ACCOUNT - MARCH 2021	-456.70

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EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT28070	30/04/2021	AFGRI EQUIPMENT	OIL FILTERS FOR GRADER (P156)	-332.29
EFT28071	30/04/2021	WURTH AUSTRALIA PTY LTD	ASSORTMENT OF GREASE NIPPLES AND PLIERS - WORKSHOP CONSUMABLES	-1151.14
EFT28072	30/04/2021	DHI DEVELOPMENT PTY LTD	RATES REFUND FOR ASSESSMENT A4281 LOT 304 DIRK HARTOG ISLAND SHARK BAY 6537	-813.51
			TOTAL	\$241,935.01

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
APRIL 2021**

DATE	NAME	DESCRIPTION	AMOUNT
13/04/2021	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 11 APRIL 2021	\$60,940.00
27/04/2021	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 25 APRIL 2021	\$55,786.00
		TOTAL	\$116,726.00

**SHIRE OF SHARK BAY
APRIL 2021
POLICE LICENSING TRANSACTION # 202110**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
202110	30/04/2021	COMMISSIONER OF POLICE	POLICE LICENSING MARCH 2021	\$10,268.85
			TOTAL	\$10,268.85

26 MAY 2021

11.2 FINANCIAL REPORTS TO 30 APRIL 2021
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Burton

Seconded Cr Smith

Council Resolution

**That the monthly financial report to 30 April 2021 as attached be received.
6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 April 2021** are attached.

VARIANCE ANALYSIS

Operating Revenue was in excess of the year to date budget by \$99,230 mainly due to increases in Interest Earned (\$12,644), Rate Enquiry and Instalment Fees (\$5,028), Refuse Site Fees (\$7,827), Gym Fees (\$5,056), Development and Planning Applications (\$5,591), Shark Bay World Heritage Discovery and Visitor Centre Entrance Fees (\$16,747), Sales and Booking commissions (\$29,673) and Refund Expenditure income of (\$7,785).

Operating Expenditure is under the year to date budget by \$487,528 mainly due to reductions in Elected Members Training (\$21,000), Health Consultancy (\$11,394), Pensioner Unit Maintenance (\$8,304), Recycling Service Review (\$14,310), Refuse Operations (\$32,730), Town Planning Scheme Expenses (\$20,000), Child Care Centre and Town Hall Maintenance (\$18,552), Council Assistance Program (\$14,500), Recreation Centre and Town Oval Facilities Operating Expenditure (\$44,940), Maintenance – Velsheda/Galla (\$15,073), Maintenance Shark Bay World Heritage Discovery and Visitor Centre (\$26,523), Utilities (\$18,377), Travelling Exhibition Costs (\$5,400), Country Roads Maintenance (\$65,780) and overall underspend in governance overhead costs.

Capital Revenue year to date actual was less than year to date budget by \$2,087 and is not a reportable variance.

Capital Expenditure is in excess of the year to date budget by \$1,328 and is not a reportable variance.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows the financial position of the Shire has exceeded the year to date budget as a result of strategies put in place to address the significant adverse trend in the financial position of the Shire, as the Operating Surplus Ratio has been below the Department of Local Government, Sports and Cultural Industries standard for the past three years. In addition, due to the COVID-19 pandemic further strategies were implemented in the budget to further reduce expenditure in anticipation of an adverse impact on cashflow forecast for the 2020/2021 financial year.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

A Pears
P Anderson
18 May 2021

MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 30 April 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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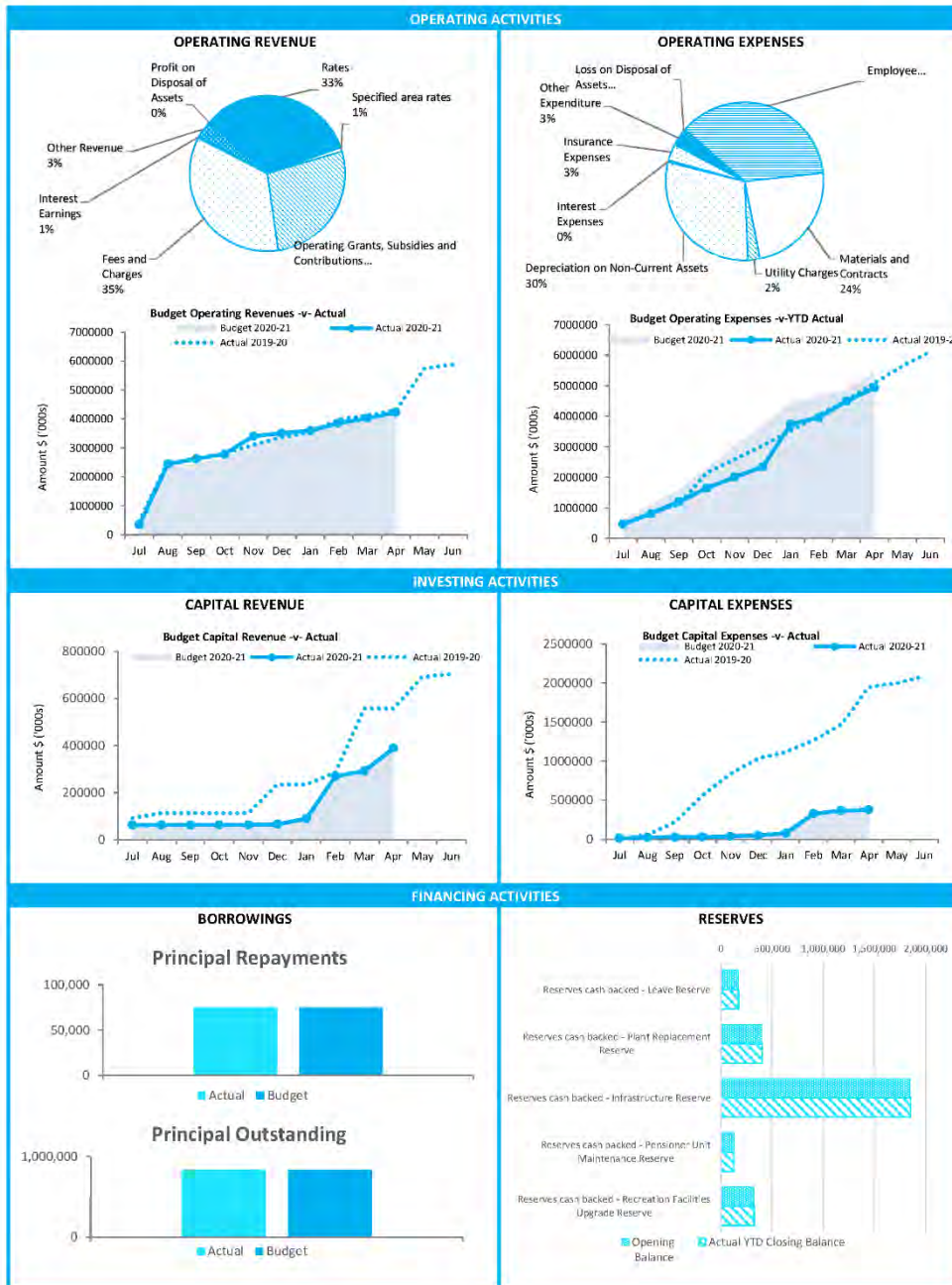
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MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2021

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components				
Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.60 M	\$1.60 M	\$1.60 M	\$0.00 M
Closing	\$0.00 M	\$1.82 M	\$2.32 M	\$0.50 M
Refer to Statement of Financial Activity				
Cash and cash equivalents		Payables		Receivables
	\$6.00 M	% of total	\$0.16 M	% Outstanding
Unrestricted Cash	\$3.07 M	51.2%	Trade Payables	\$0.11 M
Restricted Cash	\$2.93 M	48.8%	Over 30 Days	0.0%
			Over 90 Days	0%
				Rates Receivable \$0.20 M
				\$0.04 M
				97.6%
				Trade Receivable \$0.20 M
				Over 30 Days
				5.9%
				Over 90 Days
				0.2%
Refer to Note 2 - Cash and Financial Assets		Refer to Note 5 - Payables		Refer to Note 3 - Receivables
Key Operating Activities				
Amount attributable to operating activities				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$0.07 M)	\$0.29 M	\$0.79 M	\$0.50 M	
Refer to Statement of Financial Activity				
Rates Revenue		Operating Grants and Contributions		Fees and Charges
YTD Actual	\$1.44 M	% Variance	YTD Actual	\$1.15 M
YTD Budget	\$1.44 M	(0.2%)	YTD Budget	\$1.15 M
			% Variance	0.5%
			YTD Actual	\$1.47 M
			YTD Budget	\$1.41 M
			% Variance	4.4%
Refer to Note 6 - Rate Revenue		Refer to Note 12 - Operating Grants and Contributions		Refer to Statement of Financial Activity
Key Investing Activities				
Amount attributable to investing activities				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$1.12 M)	\$0.01 M	\$0.01 M	(\$0.00 M)	
Refer to Statement of Financial Activity				
Proceeds on sale		Asset Acquisition		Capital Grants
YTD Actual	\$0.06 M	%	YTD Actual	\$0.38 M
Adopted Budget	\$0.26 M	(78.1%)	Adopted Budget	\$2.91 M
			% Spent	(87.0%)
			YTD Actual	\$0.33 M
			Adopted Budget	\$1.54 M
			% Received	(78.3%)
Refer to Note 7 - Disposal of Assets		Refer to Note 8 - Capital Acquisition		Refer to Note 8 - Capital Acquisition
Key Financing Activities				
Amount attributable to financing activities				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$0.41 M)	(\$0.08 M)	(\$0.08 M)	\$0.00 M	
Refer to Statement of Financial Activity				
Borrowings		Reserves		
Principal repayments	\$0.07 M	Reserves balance	\$2.93 M	
Interest expense	\$0.02 M	Interest earned	\$0.01 M	
Principal due	\$0.84 M			
Refer to Note 9 - Borrowings		Refer to Note 10 - Cash Reserves		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 APRIL 2021

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Expenses associated with the provision of services to members of council and elections.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. This also includes the costs associated with raising these revenues e.g. valuation expenses, debt collection and overheads.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Enforcement of Local Laws, fire prevention, animal control and the provision of ranger services.
HEALTH To provide an operational framework for environmental and community health.	Health inspection services, food quality control and mosquito control.
HOUSING To provide and maintain housing for the elderly and staff.	Provision and maintenance of rented housing accommodation for pensioners and employees.
COMMUNITY AMENITIES To provide services required by the community.	Sanitation, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, foreshore, public halls and the Shark Bay Recreation Centre.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, drainage, parking facilities, traffic control, depot operations, marine facilities and street cleaning.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	Tourism, community development, building services and private works.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts.	Plant maintenance, administration, labour overheads and stock.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,601,685	1,601,685	1,601,685	0	0.00%	
Revenue from operating activities							
Governance		2,502	2,070	3,403	1,333	64.40%	
General purpose funding - general rates	6	1,404,421	1,404,420	1,401,896	(2,524)	(0.18%)	
General purpose funding - other		988,518	751,891	772,307	20,416	2.72%	
Law, order and public safety		69,900	67,260	70,216	2,956	4.39%	
Health		1,800	1,490	1,541	51	3.42%	
Housing		128,580	107,050	105,792	(1,258)	(1.18%)	
Community amenities		335,876	319,426	333,159	13,733	4.50%	
Recreation and culture		325,630	271,280	329,219	57,939	21.36%	▲
Transport		849,679	442,180	436,582	(5,598)	(1.27%)	
Economic services		870,350	727,400	730,713	3,313	0.46%	
Other property and services		40,000	33,330	42,199	8,869	26.61%	▲
		5,017,256	4,127,797	4,227,027	99,230		
Expenditure from operating activities							
Governance		(266,462)	(130,886)	(110,768)	20,118	15.37%	▲
General purpose funding		(106,220)	(88,500)	(81,876)	6,624	7.48%	▲
Law, order and public safety		(272,004)	(226,500)	(255,215)	(28,715)	(12.68%)	▼
Health		(87,889)	(63,200)	(51,289)	11,911	18.85%	▲
Housing		(212,910)	(177,230)	(166,907)	10,323	5.82%	▲
Community amenities		(693,071)	(577,270)	(486,289)	90,981	15.76%	▲
Recreation and culture		(2,142,316)	(1,784,640)	(1,589,013)	195,627	10.96%	▲
Transport		(2,131,515)	(1,481,760)	(1,391,335)	90,425	6.10%	▲
Economic services		(1,030,321)	(858,380)	(809,572)	48,808	5.69%	▲
Other property and services		(39,500)	(32,760)	8,666	41,426	126.45%	▲
		(6,982,208)	(5,421,126)	(4,933,598)	487,528		
Non-cash amounts excluded from operating activities	1(a)	1,897,775	1,581,250	1,494,251	(86,999)	(5.50%)	▼
Amount attributable to operating activities		(67,177)	287,921	787,680	499,759		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,536,052	332,868	332,726	(142)	(0.04%)	
Proceeds from disposal of assets	7	257,182	58,182	56,237	(1,945)	(3.34%)	
Payments for property, plant and equipment and infrastructure	8	(2,914,043)	(377,274)	(378,602)	(1,328)	(0.35%)	
Amount attributable to investing activities		(1,120,809)	13,776	10,361	(3,415)		
Financing Activities							
Transfer from reserves	10	1,041,523	0	0	0	0.00%	
Repayment of debentures	9	(74,957)	(74,957)	(74,957)	0	0.00%	
Transfer to reserves	10	(1,380,265)	(8,396)	(8,396)	0	0.00%	
Amount attributable to financing activities		(413,699)	(83,353)	(83,353)	0		
Closing funding surplus / (deficit)	1(c)	0	1,820,029	2,316,373			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold, Refer threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF SHARK BAY | 8

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 APRIL 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

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MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

 STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 APRIL 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening funding surplus / (deficit)	1(c)	1,601,685	1,601,685	1,601,685	0	0.00%	
Revenue from operating activities							
Rates	6	1,404,421	1,404,420	1,401,896	(2,524)	(0.18%)	
Specified area rates	6	37,104	37,104	37,104	0	0.00%	
Operating grants, subsidies and contributions	12	1,776,701	1,149,047	1,154,344	5,297	0.46%	
Fees and charges		1,644,391	1,409,616	1,471,053	61,437	4.36%	
Interest earnings		9,650	6,860	19,504	12,644	184.31%	▲
Other revenue		144,487	120,340	143,126	22,786	18.93%	▲
Profit on disposal of assets	7	502	410	0	(410)	(100.00%)	▼
		5,017,256	4,127,797	4,227,027	99,230		
Expenditure from operating activities							
Employee costs		(2,227,427)	(1,855,460)	(1,820,411)	35,049	1.89%	
Materials and contracts		(2,299,530)	(1,520,176)	(1,162,216)	357,960	23.55%	▲
Utility charges		(194,865)	(162,220)	(121,168)	41,052	25.31%	▲
Depreciation on non-current assets		(1,758,645)	(1,465,300)	(1,460,488)	4,812	0.33%	
Interest expenses		(31,159)	(25,960)	(20,205)	5,755	22.17%	▲
Insurance expenses		(168,073)	(139,970)	(168,178)	(28,208)	(20.15%)	▼
Other expenditure		(162,877)	(135,680)	(147,169)	(11,489)	(8.47%)	▼
Loss on disposal of assets	7	(139,632)	(116,360)	(33,763)	82,597	70.98%	▲
		(6,982,208)	(5,421,126)	(4,933,598)	487,528		
Non-cash amounts excluded from operating activities							
	1(a)	1,897,775	1,581,250	1,494,251	(86,999)	(5.50%)	▼
Amount attributable to operating activities		(67,177)	287,921	787,680	499,759		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,536,052	332,868	332,726	(142)	(0.04%)	
Proceeds from disposal of assets	7	257,182	58,182	56,237	(1,945)	(3.34%)	
Payments for property, plant and equipment and infrastructure	8	(2,914,043)	(377,274)	(378,602)	(1,328)	(0.35%)	
Amount attributable to investing activities		(1,120,809)	13,776	10,361	(3,315)		
Financing Activities							
Transfer from reserves	10	1,041,523	0	0	0	0.00%	
Repayment of debentures	9	(74,957)	(74,957)	(74,957)	0	0.00%	
Transfer to reserves	10	(1,380,265)	(8,396)	(8,396)	0	0.00%	
Amount attributable to financing activities		(413,699)	(83,353)	(83,353)	0		
Closing funding surplus / (deficit)	1(c)	0	1,820,029	2,316,373	496,344		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2021

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 20 April 2021

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	7	(502)	(410)	0
Movement in pensioner deferred rates (non-current)				0
Add: Loss on asset disposals	7	139,632	116,360	33,763
Add: Depreciation on assets		1,758,645	1,465,300	1,460,488
Total non-cash items excluded from operating activities		1,897,775	1,581,250	1,494,251

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 April 2020	Year to Date 30 April 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(2,922,352)	(1,303,973)	(2,930,748)
Add: Borrowings	9	74,957	50,599	74,957
Total adjustments to net current assets		(2,847,395)	(1,253,374)	(2,855,791)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,912,395	3,716,635	6,002,558
Rates receivables	3	32,544	252,012	43,845
Receivables	3	68,577	183,098	196,378
Other current assets	4	131,544	156,048	127,279
Less: Current liabilities				
Payables	5	(324,150)	(199,747)	(158,070)
Borrowings	9	(74,957)	(50,599)	(74,957)
Contract liabilities	11	(33,488)	0	(701,484)
Provisions	11	(263,385)	(208,068)	(263,385)
Less: Total adjustments to net current assets	1(b)	(2,847,395)	(1,253,374)	(2,855,791)
Closing funding surplus / (deficit)		1,601,685	2,596,005	2,316,373

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

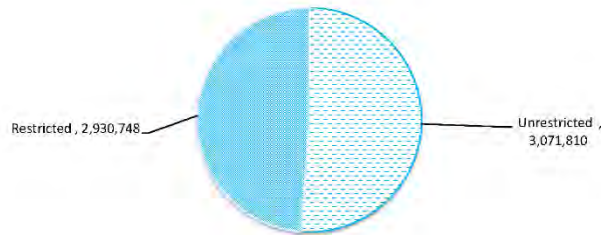
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	154,576		154,576	0	Bankwest	0.01%	At Call
Municipal Telenet Saver	Cash and cash equivalents	2,916,334		2,916,334	0	Bankwest	0.15%	At Call
Trust Bank Account	Cash and cash equivalents	0		0	0	Bankwest	0.00%	At Call
Reserve Bank Account	Cash and cash equivalents	0	179	179	0	Bankwest	0.00%	At Call
Reserve Telenet Saver Account	Cash and cash equivalents	0	2,930,569	2,930,569	0	Bankwest	0.15%	At Call
Till Floats	Cash and cash equivalents	900		900	0	N/A	0.00%	On Hand
Total		3,071,810	2,930,748	6,002,558	0			
Comprising								
Cash and cash equivalents		3,071,810	2,930,748	6,002,558	0			
		3,071,810	2,930,748	6,002,558	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



MINUTES OF THE ORDINARY COUNCIL MEETING

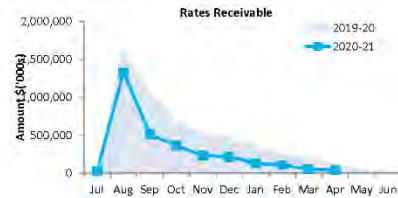
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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2021

Rates receivable	30 June 2020	30 Apr 2021
	\$	\$
Opening arrears previous years	31,927	32,544
Levied this year	1,827,891	1,773,389
Less - collections to date	(1,827,274)	(1,762,088)
Equals current outstanding	32,544	43,845
Net rates collectable	32,544	43,845
% Collected	98.3%	97.6%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,498)	152,461	7,412	1,518	365	158,258
Percentage	(2.2%)	96.3%	4.7%	1%	0.2%	
Balance per trial balance						
Sundry receivable						158,258
GST and FBT receivable						33,692
Tenancy Bond - 12 Mead Street						1,100
ESL Levied						25
State Revenue Pensioner Rebate						3,303
Total receivables general outstanding						196,378
Amounts shown above include GST (where applicable)						

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 April 2021
	\$	\$	\$	\$
Inventory				
Fuel and materials	17,973		(2,637)	15,336
Merchandise	112,017		(74)	111,943
Prepayments				
Prepayments	365		(365)	0
Accrued income	1,189		(1,189)	0
Total other current assets	131,544	0	(4,265)	127,279
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

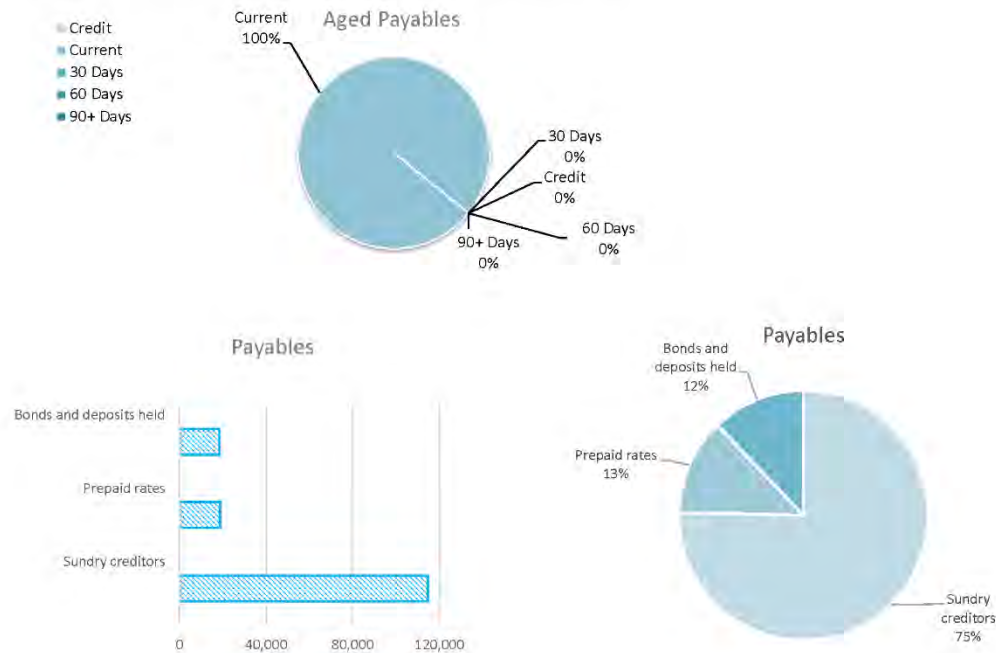
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	114,725	0	0	0	114,725
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						114,725
Prepaid rates						18,920
Bonds and deposits held						18,521
Payables - Other						5,904
Total payables general outstanding						158,070

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$
RATE TYPE											
Gross rental value											
GRV Residential	0.10284	321	3,843,414	394,828	5,576	153	400,557	393,647	3,319	153	397,119
GRV Commercial	0.10569	41	2,130,457	225,168			225,168	225,168	470	0	225,638
GRV Vacant	0.10284	18	360,104	37,033	0	0	37,033	37,033	(618)	0	36,415
GRV Rural Commercial	0.10688	5	315,380	33,709	0	0	33,709	33,709	0	0	33,709
GRV Industrial / Residential	0.11380	46	640,229	72,860	0	0	72,860	72,860	930	0	73,790
GRV Industrial / Residential Vacant	0.10284	2	0	0	0	0	0	0	0	0	0
GRV Rural Resort	0.11282	1	1,346,800	151,949	0	0	151,949	151,949	0	0	151,949
Unimproved value											
UV General	0.20709	7	859,222	177,936	0	0	177,936	177,936	0	0	177,936
UV Pastoral	0.14182	11	642,378	91,105	0	0	91,105	91,105	0	0	91,105
UV Mining	0.28245	1	8,415	2,245	0	0	2,245	2,277	0	0	2,277
UV Exploration	0.27158	10	806,582	219,052	0	0	219,052	219,051	0	0	219,051
Sub-Total		463	10,952,981	1,405,885	5,576	153	1,411,614	1,404,835	4,101	153	1,409,089
Minimum payment		Minimum \$									
Gross rental value											
GRV Residential	876	51	360,188	44,676	0	0	44,676	44,676	0	0	44,676
GRV Commercial	876	17	93,993	14,892	0	0	14,892	14,892	0	0	14,892
GRV Vacant	876	80	262,806	70,080	0	0	70,080	70,080	0	0	70,080
GRV Rural Commercial	876	3	0	0	0	0	0	0	0	0	0
GRV Industrial / Residential	876	3	19,439	2,628	0	0	2,628	2,628	0	0	2,628
GRV Industrial / Residential Vacant	546	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	876	0	0	0	0	0	0	0	0	0	0
Unimproved value											
UV General	735	6	9,395	4,410	0	0	4,410	4,410	0	0	4,410
UV Pastoral	920	0	0	0	0	0	0	0	0	0	0
UV Mining	920	1	693	920	0	0	920	920	0	0	920
UV Exploration	920	1	2,073	920	0	0	920	920	0	0	920
Sub-total		159	748,527	138,526	0	0	138,526	138,526	0	0	138,526
Concession							(145,719)				(145,719)
Amount from general rates							1,404,421				1,401,896
Total general rates							1,404,421				1,401,896
Specified area rates		Rate in \$ (cents)									
Monkey Mia Boro Replacement	0.03480		1,066,000	37,104	0	0	37,104	37,104	0	0	37,104
Total specified area rates			1,066,000	37,104	0	0	37,104	37,104	0	0	37,104
Total							1,441,525				1,439,000

KEY INFORMATION

Prepaid rates are, until the taxable event (or the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



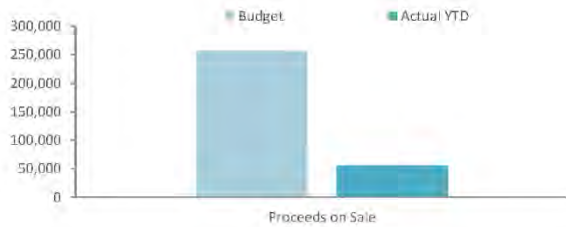
MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Plant and equipment									
Governance									
MV188	CEO Vehicle	54,498	55,000	502	0	0	0	0	0
Transport									
MV193	Dual Cab Ute - Works Manager	39,229	34,000	0	(5,229)	0	0	0	0
MV189	Dual Cab Ute - Town	34,310	25,000	0	(9,310)	0	0	0	0
MV190	Dual Cab Ute - Country	34,310	25,000	0	(9,310)	0	0	0	0
MV147	Country Loader	144,389	60,000	0	(84,389)	0	0	0	0
MV134	Vibration Roller	89,576	58,182	0	(31,394)	90,000	56,237	0	(33,763)
		396,312	257,182	502	(139,632)	90,000	56,237	0	(33,763)



MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted			YTD Actual Variance
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Buildings	220,000	0	0	0
Buildings - specialised	692,787	260,000	249,661	(10,339)
Furniture and equipment	27,500	10,000	8,498	(1,502)
Plant and equipment	449,000	4,500	4,474	(26)
Heritage Assets	50,000	1,950	1,949	(1)
Infrastructure - roads other	352,035	11,603	12,135	532
Infrastructure - roads town	450,000	0	0	0
Infrastructure - footpaths	260,000	3,000	2,324	(676)
Infrastructure - public facilities	412,721	86,221	99,561	13,340
Total Capital Acquisitions	2,914,043	377,274	378,602	1,328
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,536,052	332,868	332,726	(142)
Other (disposals & C/Fwd)	257,182	58,182	56,237	(1,945)
Cash backed reserves				
Reserves cash backed - Plant Replacement Reserve	320,000	0	0	0
Reserves cash backed - Infrastructure Reserve	564,023	0	0	0
Reserves cash backed - Pensioner Unit Maintenance Reserve	35,000	0	0	0
Reserves cash backed - Recreation Facilities Upgrade Reserve	122,500	0	0	0
Contribution - operations	79,286	(13,776)	(10,361)	3,415
Capital funding total	2,914,043	377,274	378,602	1,328

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

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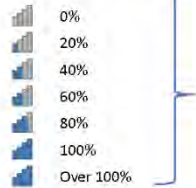
MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
05204736 Shire Office Asbestos Removal	3.1, 4.1	Buildings	75,000	0	0	0
05205335 CEO Vehicle Replacement	4.1	Buildings	70,000	0	0	0
09128001 Capital Works 5 Spaven Way	4.1	Buildings	10,000	0	0	0
09128020 Capital Works 65 Brockman St	4.1	Buildings	10,000	0	0	0
09128040 Capital Works 80 Durlacher St	4.1	Buildings	10,000	0	0	0
09128050 Capital Works 51 Durlacher St	4.1	Buildings	10,000	0	0	0
25104785 Pensioner Units Capital	4.1	Buildings	25,000	0	0	0
Pensioner Shed Door/Water Pipe						
25104790 Replacement	4.1	Buildings	10,000	0	0	0
Buildings Total			220,000	0	0	0

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
30404756 Morgue Building	4.1	Buildings - Specialised	85,000	0	0	0
35104705 Town Hall Asbestos Removal	3.1, 4.1	Buildings - Specialised	75,000	0	0	0
35104706 Town Hall Access	4.1, 5.1, 5.2	Buildings - Specialised	40,000	0	0	0
35104701 Child Care Centre Site Works	5.1	Buildings - Specialised	40,000	35,000	22,293	12,707
35104732 Child Care Building	5.1	Buildings - Specialised	300,000	225,000	227,368	(2,368)
35104733 Mens Shed Building	5.1	Buildings - Specialised	110,287	0	0	0
35104734 Mens Shed Site Works	5.1	Buildings - Specialised	20,000	0	0	0
36004993 SBDC Door Upgrade	4.1, 5.1, 5.2	Buildings - specialised	12,500	0	0	0
45104722 Depot Office Awning	4.1	Buildings - specialised	10,000	0	0	0
		Buildings - Specialised Total	692,787	260,000	249,661	10,339
35305506 Gymnasium Equipment	4.1, 5.1, 5.2	Furniture and equipment	15,000	10,000	8,498	1,502
35305507 Recreation Centre Entry System	4.1, 5.1, 5.2	Furniture and equipment	12,500	0	0	0
		Furniture and equipment Total	27,500	10,000	8,498	1,502
35605182 Heritage Stables Refurbishment	4.1	Heritage Assets	50,000	1,950	1,949	1
		Heritage Assets Total	50,000	1,950	1,949	1
Footpath Construction (As Per Denham						
45145251 Footpath Plan)	1.1, 4.1, 5.1	Infrastructure - footpaths	100,000	0	0	0
45145257 Francis Street Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	1,000	586	414
45145258 Stella Rowley Drive Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	2,000	1,738	262
		Infrastructure - footpaths Total	260,000	3,000	2,324	676

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
30401932 Cemetery Shade	4.1	Infrastructure - public facilities	5,000	0	0	0
30445151 Hamelin Pool Carpark	4.1	Infrastructure - public facilities	10,000	0	0	0
35205531 Rock Wall - Foreshore	4.1	Infrastructure - public facilities	45,000	31,000	31,123	(123)
35205534 West End Toilet Roof Replacement	4.1	Infrastructure - public facilities	15,000	0	1,409	(1,409)
35205536 Playground Fence Replacement	4.1, 5.1, 5.2	Infrastructure - public facilities	15,000	15,000	19,422	(4,422)
35205537 Adventure Park Lighting Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	15,000	0	0	0
35302283 Little Lagoon Signs and Barriers	3.1, 4.1	Infrastructure - public facilities	25,000	12,500	8,388	4,112
Little Lagoon Upgrades, Gazebo, Bollards and Signage	3.1, 4.1	Infrastructure - public facilities	35,000	0	0	0
35304741 Recreation Centre Panel And Paint Upgrade	4.1	Infrastructure - public facilities	50,000	0	0	0
35305570 Playground Softfall Replacement - Town Oval	4.1, 5.1, 5.2	Infrastructure - public facilities	20,000	20,000	30,193	(10,193)
35305504 Multi Purpose Courts Light Upgrade	4.1	Infrastructure - public facilities	25,000	0	0	0
35305508 Skate Park Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	55,000	0	0	0
35305509 Multi Purpose Courts Resurface Charlie Sappie Park Bed Removal and Replacement	4.1	Infrastructure - public facilities	70,000	0	0	0
35305560 Replacement	4.1	Infrastructure - public facilities	20,000	0	0	0
35305578 Town Oval Bore Capital	4.1, 5.1, 5.2	Infrastructure - public facilities	0	0	1,860	(1,860)
35305582 Town Bore Fence Extensions	4.1, 5.1, 5.2	Infrastructure - public facilities	0	0	2,002	(2,002)
45104720 Depot Fencing	4.1	Infrastructure - public facilities	7,721	7,721	5,164	2,557
		Infrastructure - public facilities Total	412,721	86,221	99,561	(13,340)
45150036 RRG Eagle Bluff Road 19/20	1.1	Infrastructure - roads other	8,203	8,203	8,672	(469)
45150038 RRG Useless Loop Road 20-21	1.1	Infrastructure - roads other	216,057	300	274	26
45150039 RRG Eagle Bluff Road 20-21	1.1	Infrastructure - roads other	127,775	3,100	3,189	(89)
		Infrastructure - roads other Total	352,035	11,603	12,135	(532)
45180091 R2R Brockman Street 20-21	1.1	Infrastructure - roads town	450,000	0	0	0
		Infrastructure - roads town Total	450,000	0	0	0
45105350 Depot Tools and Major Plant	4.1	Plant and equipment	20,000	4,500	4,474	26
45205345 Country Ute Replacement	4.1	Plant and equipment	46,000	0	0	0
45205507 Dual Cab Ute - Works Manager	4.1	Plant and equipment	57,000	0	0	0
			2,914,043	377,274	378,602	(1,328)

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2020 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Governance										
Staff Housing	56	9,901	0	0	9,901	9,901	0	0	288	289
Recreation and culture										
Town Oval Bore	58	800,000	0	0	32,105	32,105	767,895	767,895	16,869	26,716
Economic services										
Monkey Mia Bore	57	102,963	0	0	32,951	32,951	70,012	70,012	3,048	4,154
Total		912,864	0	0	74,957	74,957	837,907	837,907	20,205	31,159
Current borrowings		74,957					74,957			
Non-current borrowings		837,907					762,950			
		912,864					837,907			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	171,006	680	491	24,000	0	0	0	195,686	171,497
Reserves cash backed - Plant Replacement Reserve	401,851	300	1,155	450,000	0	(320,000)	0	532,151	403,006
Reserves cash backed - Infrastructure Reserve	1,847,922	1,500	5,309	677,765	0	(564,023)	0	1,963,164	1,853,231
Reserves cash backed - Pensioner Unit Maintenance Reserve	127,114	30	365	45,000	0	(35,000)	0	137,144	127,479
Reserves cash backed - Recreation Facilities Upgrade Reserve	322,812	850	927	180,000	0	(122,500)	0	381,162	323,739
Reserves cash backed - Monkey Mia Jetty Reserve	22,087	60	64	0	0	0	0	22,147	22,151
Reserves cash backed - Share Fire System Reserve	29,560	80	85	0	0	0	0	29,640	29,645
	2,922,352	3,500	8,396	1,376,765	0	(1,041,523)	0	3,261,094	2,930,748

KEY INFORMATION

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 April 2021
		\$	\$	\$	\$
Other current liabilities					
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	15,642	1,279,853	(1,254,344)	41,151
- non-operating	13	17,846	975,213	(332,726)	660,333
Total unspent grants, contributions and reimbursements		33,488	2,255,066	(1,587,070)	701,484
Provisions					
Annual leave		138,427	0	0	138,427
Long service leave		124,958	0	0	124,958
Total Provisions		263,385	0	0	263,385
Total other current assets		296,873	2,255,066	(1,587,070)	964,869

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

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MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2020	Increase In Liability	Liability Reduction (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies											
General purpose funding											
WALGGC - Grants Commission - General	0	535,595	(535,595)	0	0	714,127	535,595	692,158	21,969	714,127	535,595
WALGGC - Grants Commission - Roads	0	156,102	(156,102)	0	0	208,136	156,102	226,736	(18,600)	208,136	156,102
Law, order, public safety											
FESA Grant - Bush Fire Brigade	2,543	9,108	(11,451)	0	0	8,970	8,970	8,970	0	8,970	11,451
FESA Grant - SES	11,310	33,930	(45,240)	0	0	45,240	45,240	45,240	0	45,240	45,240
FESA Grant - AWARE Funding	0	19,829	0	19,829	19,829						0
Transport											
Main Roads Road WA Preservation Grant	0	117,315	(117,315)	0	0	117,315	117,315	117,315	0	117,315	117,315
Main Roads WA Useless Loop Maintenance	0	264,000	(262,822)	1,178	1,178	657,058	260,000	330,000	327,058	657,058	262,822
Economic services											
Department of Communities - Thank A Volunteer	0	750	(750)	0	0	700	700	700	0	700	750
Keep Australia Beautiful Council Grant for Community Litter	0	1,500	(1,500)	0	0	1,500	1,500	0	1,500	1,500	1,500
Gaming and Wagering Commission - Club Capacity Building Workshop	0	3,000	(3,000)	0	0	3,000	3,000	0	3,000	3,000	3,000
Department of Local Government, Sports and Culture Gascoyne Sports Modelling	1,989	0	(1,989)	0	0	0	0	0	0	0	1,989
Horizon Power Christmas Festival	0	7,500	(7,356)	144	144	7,500	7,500	0	7,500	7,500	7,356
NAIDOC Week Flag Raising Ceremony	0	250	(250)	0	0	250	250	0	250	250	250
TOTALS	15,642	1,148,879	(1,148,370)	21,151	21,151	1,763,796	1,136,172	1,421,119	342,677	1,763,796	1,148,370
Operating contributions											
Recreation and culture											
Contributions - HMAS Sydney Exhibit	0	354	(354)	0	0	200	170	200	0	200	354
Transport											
DPLH - Natural Gas Pipeline Corridor Road Maintenance Contribution	0	10,120	(10,120)	0	0	12,705	12,705	12,705	0	12,705	10,120
Economic services											
Keep Australia Beautiful Council Award Proceeds - Tidy Town Winner	0	500	(500)	0	0	0	0	0	0	0	500
RAC Caravan Park Rental (Fees April to June Unexpired)	0	120,000	(100,000)	20,000	20,000	0	0	0	0	0	0
TOTALS	0	130,974	(110,974)	20,000	20,000	12,905	12,875	12,905	0	12,905	10,974
TOTALS	15,642	1,279,853	(1,259,344)	41,151	41,151	1,776,701	1,149,047	1,434,024	342,677	1,776,701	1,159,344

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Recreation and culture											
Department of Industry, Science, Energy and Resources – Little Lagoon Rehabilitation Project	12,500	0	(4,194)	8,306	8,306	12,500	4,000	12,500	0	12,500	4,194
Ngala Bright Stars Child Care Centre	0	227,368	(227,368)	0	0	300,000	227,368	0	300,000	300,000	227,368
Little Lagoon WA State Trail Planning Program	0	15,000	0	15,000	15,000	0	0	0	0	0	0
Gaming Community Chest - Mens Shed	0	0	0	0	0	110,287	0	0	110,287	110,287	0
Transport											
RRG Grants- Capital Projects	5,246	95,395	(7,655)	93,086	93,086	234,567	7,500	243,956	(9,389)	234,567	7,655
Roads to Recovery - Capital Projects	0	297,245	0	297,245	297,245	297,245	0	0	0	0	0
Local Roads and Community Infrastructure	0	340,205	(93,509)	246,696	246,696	581,453	94,000	334,062	247,391	581,453	93,509
	17,846	975,213	(332,726)	660,333	660,333	1,536,052	332,868	590,518	648,289	1,238,807	332,726

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 14
BOND LIABILITY

Funds held for the purpose of bonds or levies (previously trust) and which are reported as a liability are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2020	Received	Paid	30 Apr 2021
	\$	\$	\$	\$
CITF Levy	294	3,336	(3,560)	70
Library Card Bond	150	150	(200)	100
Bookeasy- Sales	199	465,859	(462,300)	3,758
Kerb/Footpath Deposit	4,800	2,000	(1,000)	5,800
Bond Key	3,850	1,940	(940)	4,850
Hall Bond	825	551	(825)	551
Police Licensing	4,705	182,690	(186,634)	761
Building Licence Levy	277	4,493	(4,646)	124
Road Reserve - Hughes Street	2,298	0	0	2,298
Rates Unidentified Deposit	210	0	0	210
	17,607	661,019	(660,105)	18,521

KEY INFORMATION



MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption	24/02/2021					0
	Opening Surplus/(Deficit)		Opening Surplus/(Deficit)			(180,157)	(180,157)
00102900	Valuation Expenses - Rates		Operating Expenses		17,000		(163,157)
00103010	Rates GRV Residential		Operating Revenue		2,251		(160,906)
00103012	Rates GRV Commercial		Operating Revenue		2,748		(158,158)
00103020	Rates UV - General		Operating Revenue		6,534		(151,624)
00103030	Rates UV - Pastoral		Operating Revenue		3,549		(148,075)
00103031	Rates UV Exploration		Operating Revenue		12,186		(135,889)
00103039	Minimum Rates GRV Vacant Residential		Operating Revenue			(1,752)	(137,641)
00103040	Minimum Rates GRV Residential		Operating Revenue		876		(136,765)
00103080	Interim Rates GRV - Residential		Operating Revenue		5,576		(131,189)
00103110	Back Rates GRV - Residential		Operating Revenue		153		(131,036)
00103160	Rates Concession UV - Pastoral		Operating Revenue			(2,319)	(133,355)
00103161	Rates Concession UV - Exploration		Operating Revenue			(4,566)	(137,921)
00203245	Grants Commission - General		Operating Revenue		21,969		(115,952)
00203246	Grants Commission - Roads		Operating Revenue			(18,600)	(134,552)
05100732	Council Chambers Items < \$5k		Operating Expenses			(7,000)	(141,552)
05101010	Conference Expenses - Members		Operating Expenses		9,500		(132,052)
05101300	Fair Value Valuations		Operating Expenses			(14,000)	(146,052)
05101404	Reg 17 Review		Operating Expenses			(15,000)	(161,052)
05102480	Election Expenses		Operating Expenses		14,000		(147,052)
05200001	Staff Housing Costs		Operating Expenses		2,160		(144,892)
05200611	Central Records Upgrade		Operating Expenses			(13,500)	(158,392)
05200975	Printing & Stationery - Governance		Operating Expenses			(1,185)	(159,577)
05201301	Depreciation - Plant & Equipment		Non Cash Item	1,670			(159,577)
05201302	Depreciation - Furniture & Equipment		Non Cash Item	(2,645)			(159,577)
10301303	Depreciation - Buildings		Non Cash Item	4,055			(159,577)
10302751	Ranger Patrols		Operating Expenses			(16,700)	(176,277)
10302790	Insurance - Emergency Services Building		Operating Expenses		2,560		(173,717)
10303402	Reimbursements - SES		Operating Revenue		1,600		(172,117)
10303403	SES Charges to be recovered		Operating Expenses			(1,600)	(173,717)
10303405	St Johns Ambulance - Charges to be recovered		Operating Expenses			(960)	(174,677)
10303406	Reimbursements - St Johns Ambulance		Operating Revenue		960		(173,717)
09100001	House 5 Spaven Way (CEO)		Non Cash Item	755			(173,717)

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MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
09100020	House 65 Brockman Street		Non Cash Item	800			(173,717)
09100040	House 80 Durlacher St		Non Cash Item	310			(173,717)
09100050	House 51 Durlacher St		Non Cash Item	1,405			(173,717)
09100060	House 16A Sunter Place		Non Cash Item	1,410			(173,717)
09100070	House 16B Sunter Place		Non Cash Item	1,410			(173,717)
09100080	House 12 Mead Street		Operating Expenses			(11,200)	(184,917)
09100100	Staff Housing Costs Allocated to Services		Operating Expenses		3,310		(181,607)
09110550	Rental Income 12 Mead Street		Operating Revenue		1,800		(179,807)
25101303	Depreciation - Buildings		Non Cash Item	12,955			(179,807)
30101304	Depreciation - Public Facility		Non Cash Item	5			(179,807)
30201304	Depreciaton - Public Facility		Non Cash Item	1,000			(179,807)
30203720	Refuse Site Fees		Operating Revenue		27,000		(152,807)
30401303	Depreciation - Buildings		Non Cash Item	4,585			(152,807)
30401304	Depreciation - Public Facility		Non Cash Item	(35)			(152,807)
35101302	Depreciation - Furniture & Equipment		Non Cash Item	(505)			(152,807)
35101303	Depreciation - Buildings		Non Cash Item	72,795			(152,807)
35101310	Depreciation - Heritage Assets		Non Cash Item	3,305			(152,807)
35103907	Grant - Mens Shed Gaming Community Trust		Capital Revenue		110,287		(42,520)
35100732	Child Care Buildings - Refunds Expenditure		Operating Revenue		300,000		257,480
35201303	Depreciation - Buildings		Non Cash Item	(12,290)			257,480
35201304	Depreciation - Public Facility		Non Cash Item	15,680			257,480
35301301	Depreciation - Plant & Equip.		Non Cash Item	(645)			257,480
35301302	Depreciation - Furn & Equip		Non Cash Item	1,245			257,480
35301304	Depreciation - Public Facility		Non Cash Item	(18,235)			257,480
35303000	Shark Bay Recreation Centre Operating		Operating Expenses		10,000		267,480
35601304	Depreciation - Public facilities		Non Cash Item	(20)			267,480
35601310	Depreciation - Heritage Assets		Non Cash Item	27,290			267,480
36000683	Staff Housing Costs		Operating Expenses			(9,400)	258,080
36001301	Depreciation - Plant & Equipment		Non Cash Item	10			258,080
36001302	Depreciation - Furniture and Equipment (SBDC)		Non Cash Item	1,690			258,080
36001303	Depreciation - Buildings		Non Cash Item	45,825			258,080
36002699	Purchase - Merchandise		Operating Expenses			(15,000)	243,080
36003722	Entrance Fees - SBDC		Operating Revenue		14,000		257,080
36003770	Sale - Merchandise		Operating Revenue		34,000		291,080

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
36003772	Sale - Dept of Parks & Wildlife Park Passes		Operating Revenue			(4,500)	286,580
36003791	Visitor Centre Booking Commission		Operating Revenue		30,000		316,580
45101301	Depreciation - Plant & Equip.		Non Cash Item	5			316,580
45101303	Depreciation - Land & Building		Non Cash Item	(3,050)			316,580
45101305	Depreciation - Roads (Non Town)		Non Cash Item	(11,295)			316,580
45101306	Depreciation - Town Streets		Non Cash Item	(4,455)			316,580
45101307	Depreciation - Footpaths		Non Cash Item	(3,650)			316,580
45101308	Depreciation - Drain & Culvert.		Non Cash Item	(1,760)			316,580
45101309	Depreciation - Streetscapes		Non Cash Item	415			316,580
45103280	Useless Loop Road - Mtce		Operating Expenses		327,058		643,638
45103365	RRG Grants - Capital Projects		Capital Revenue			(9,389)	634,249
45103366	Local Road and Community Infrastructure Program Grant		Capital Revenue		247,391		881,640
45121946	Useless Loop Road Maintenance		Operating Expenses			(327,058)	554,582
45401304	Depreciation - Pub. Facilities		Non Cash Item	(55)			554,582
50100770	Staff Housing		Operating Expenses		1,110		555,692
50102750	Community Events and Festivals		Operating Expenses			(10,750)	544,942
50102753	Keep Australia Beautiful - Community Litter Grant Expense		Operating Expenses			(1,500)	543,442
50103674	Grant - Keep Australia Beautiful for Community Litter		Operating Revenue		1,500		544,942
50103675	Grant - Horizon Power Christmas Festival		Operating Revenue		7,500		552,442
50103676	Sponsorship - NAIDOC Week Flag Raising Ceremony		Operating Revenue		250		552,692
50103677	Grant - Club Capacity Building Workshop		Operating Revenue		3,000		555,692
50102663	Men Shed Site Works		Capital Expenses		20,000		575,692
50203850	Camping fees		Operating Revenue			(797)	574,895
50203903	Caravan Park Leases		Operating Revenue		60,000		634,895
50401303	Depreciation -Buildings		Non Cash Item	6,520			634,895
50501900	Private Works - Other		Operating Revenue		1,410		636,305
55101562	Staff Housing Costs		Operating Expenses		1,410		637,715
55101580	Less Public Works Overheads Allocated Works/Services		Operating Expenses			(1,410)	636,305
55201585	Less Plant Operating Costs Allocated Works/Services		Operating Expenses		18,780		655,085
55201623	Plant Operating Costs - Deprec		Non Cash Item	(18,780)			655,085
30404756	Morgue Building		Capital Expenses			(45,000)	610,085
35104732	Child Care Building		Capital Expenses			(300,000)	310,085
35104733	Mens Shed Building		Capital Expenses			(110,287)	199,798
35104734	Mens Shed Site Works		Capital Expenses			(20,000)	179,798

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
35205537	Adventure Park Lighting Upgrade		Capital Expenses			(15,000)	164,798
35302284	Little Lagoon Upgrades, Gazebo, Bollards and Signage		Capital Expenses			(35,000)	129,798
35305506	Gymnasium Equipment		Capital Expenses			(15,000)	114,798
35305507	Recreation Centre Entry System		Capital Expenses			(12,500)	102,298
35305508	Skate Park Upgrade		Capital Expenses			(55,000)	47,298
35305509	Multi Purpose Courts Resurface		Capital Expenses			(70,000)	(22,702)
36004993	SBDC Door Upgrade		Capital Expenses			(12,500)	(35,202)
45150038	Rrg Useless Loop Road 20-21		Capital Expenses		13,901		(21,301)
	Transfer to Reserves		Reserve Transfers		8,692		(12,609)
	Transfer from Reserves		Reserve Transfers		12,609		0
				127,720	1,358,630	(1,358,630)	

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 16 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	1,333	64.40%	Timing	No Reportable Variance
General purpose funding - rates	(2,524)	(0.18%)	Timing	No Reportable Variance
General purpose funding - other	20,416	2.72%	Timing	No Reportable Variance
Law, order and public safety	2,956	4.39%	Timing	No Reportable Variance
Health	51	3.42%	Timing	No Reportable Variance
Housing	(1,258)	(1.18%)	Timing	No Reportable Variance
Community amenities	13,783	4.30%	Timing	No Reportable Variance
Recreation and culture	57,939	21.36%	▲ Permanent	Increases in SBDC Sales and Commission and SBRC Gym Fees compared to YTD Budget
Transport	(5,598)	(1.27%)	Timing	No Reportable Variance
Economic services	3,313	0.46%	Timing	No Reportable Variance
Other property and services	8,869	26.61%	▲ Permanent	Refunds Income greater than YTD Budget
Expenditure from operating activities				
Governance	20,118	15.37%	▲ Timing	Overall expenditure less than YTD Budget
General purpose funding	6,624	7.48%	▲ Timing	Governance Overheads less than YTD Budget
Law, order and public safety	(28,715)	(12.68%)	▼ Timing	Cyclone Seroja Expenditure \$36,861 incurred and not included in budget
Health	11,911	18.85%	▲ Timing	Health Consultancy less than YTD Budget
Housing	10,323	5.82%	▲ Timing	No Reportable Variance
Community amenities	90,981	15.76%	▲ Timing	Refuse Site Expenditure and Town Planning Scheme expenditure less than YTD Budget
Recreation and culture	195,627	10.96%	▲ Timing	Recreation Centre Building and Grounds plus SBDC Operating Expenditure less than YTD Budget
Transport	90,425	6.10%	▲ Timing	Maintenance - Country Roads and DOT Marina Facility Agreement Actual Expenditure less than YTD Budget
Economic services	48,808	5.69%	▲ Timing	No Reportable Variance
Other property and services	41,426	126.45%	▲ Timing	Over Recovery of Plant overheads compared to YTD Budget
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(142)	(0.04%)	Timing	No Reportable Variance
Proceeds from disposal of assets	(1,945)	(3.34%)	Timing	No Reportable Variance
Payments for property, plant and equipment and infrastructure	(1,328)	(0.35%)	Timing	No Reportable Variance
Financing activities				
Proceeds from new debentures	0	0.00%	Timing	No Reportable Variance
Transfer from reserves	0	0.00%	Timing	No Reportable Variance
Repayment of debentures	0	0.00%	Timing	No Reportable Variance
Transfer to reserves	0	0.00%	Timing	No Reportable Variance

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11.3 COMMUNITY ASSISTANCE GRANTS ROUND 2 2020/2021
GS00001

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Smith

Nature of Interest: Impartiality Interest as Volunteer for St Johns Ambulance

Declaration of Interest: Cr Stubberfield

Nature of Interest: Impartiality Interest Committee member for Shark Bay Community Resource Centre

Declaration of Interest: Cr Burton

Nature of Interest: Financial Interest as Employed by Shark Bay Community Resource Centre

Declaration of Interest: Cr Fenny

Nature of Interest: Impartiality Interest as Committee Member of Volunteer Marine Rescue

Cr Burton left the Council Chamber at 3.42 pm.

Officer Recommendation

1. Council approve five applications for the Shire's community assistance grants round 2 2020/2021 (equipment / minor community projects) to the total value of \$5,000

Organisation and community project	Requested funding
Marine Rescue Shark Bay <i>Barbecue replacement</i>	\$1,000.00
St John Ambulance Association Shark Bay <i>Volunteer Training Workstation Upgrade</i>	\$1,000.00
Shark Bay Community Resource Centre <i>Community Noticeboard at Charlie Sappie Park</i>	\$1,000.00
Shark Bay Speedway Club <i>Cool room panels</i>	\$1,000.00
Shark Bay School Parents & Citizen Association <i>P + C Disco equipment</i>	\$1,000.00

Or

2. Council approve five applications for the Shire's community assistance grants round 2 2020/2021 (equipment / minor community projects) for the value of \$_____

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Organisation and community project	Recommended funding
Marine Rescue Shark Bay <i>Barbecue replacement</i>	
St John Ambulance Association Shark Bay <i>Volunteer Training Workstation Upgrade</i>	
Shark Bay Community Resource Centre <i>Community Noticeboard at Charlie Sappie Park</i>	
Shark Bay Speedway Club <i>Cool room panels</i>	
Shark Bay School Parents & Citizen Association <i>P + C Disco equipment</i>	

Moved Cr Smith
Seconded Cr Fenny

Council Resolution

Council approve five applications for the Shire's community assistance grants round 2 2020/2021 (equipment / minor community projects) for the value of \$8,000.

Organisation and community project	Recommended funding
Marine Rescue Shark Bay <i>Barbecue replacement</i>	\$1,000
St John Ambulance Association Shark Bay <i>Volunteer Training Workstation Upgrade</i>	\$2,000
Shark Bay Community Resource Centre <i>Community Noticeboard at Charlie Sappie Park</i>	\$1,000
Shark Bay Speedway Club <i>Cool room panels</i>	\$2,500
Shark Bay School Parents & Citizen Association <i>P + C Disco equipment</i>	\$1,500

4/1 CARRIED

Cr Burton returned to Council Chamber at 3.52 pm

26 MAY 2021

BACKGROUND

The Shire's grants are dedicated to ensuring local community-based organisations are supported to reach their full potential. On 27 August 2020, Council endorsed a restructure of the timing of the 2020/2021 Community Assistance Grants due to the COVID-19. This restructure gave community projects/events priority for the first available funding round, with the second round being for equipment and/or minor community projects.

The applications were open from 1 April 2021 until 30 April 2021 and were advertised to residents, associated clubs and groups in the Shark Bay region through the following media outlets:

- Shire's website
- Facebook page and relevant community Facebook groups
- Inscription Post
- Shire and community noticeboards
- SMS (short message system)
- Emails.

The five grant applications received all meet the Shire's community assistance grant guidelines and are within the Shire's 2020/2021 allocated budget for Round 2 Community Assistance Grants (\$10,000). Applications are attached under separate confidential cover.

APPLICATION 1

Organisation: **Marine Rescue Shark Bay**

Amount requested: **\$1,000**

Project: **Barbecue replacement**

Funding category: **Equipment**

Strategic Community Plan category: **Social**

Marine Rescue Shark Bay is a vital volunteer emergency services group in Denham responding to several sea rescue calls during the year. The group hosts many informal barbecues during the year at the Emergency Services Precinct. These events aim to foster camaraderie amongst the group and provide an opportunity for new and existing members to mingle in a relaxed social setting. Marine Rescue Shark Bay has identified the need to replace their current aging barbeque to host the informal gatherings.

The community assistance grant will contribute to purchasing new outdoor barbeque.

Officer Recommendation:

Community Development Officer's recommendation is to approve Marine Rescue Shark Bay funding application for barbeque replacement. The funding application meets the selection criteria and they have indicated other community groups can utilise the barbeque in the future.

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APPLICATION 2

Organisation: **St John Ambulance Association Shark Bay**

Amount requested: **\$1,000**

Project: **Volunteer Training Workstation Upgrade**

Funding category: **Equipment**

Strategic Community Plan category: **Social**

St John Ambulance Association Shark Bay are seeking to replace their existing volunteer laptop computer and old desk chair with a new all-in-one desktop computer and ergonomic chair. This new equipment will be utilised by the volunteers to complete their ongoing training requirements in a comfortable environment. It is vital that all volunteer ambulance officers are up skilled and provided the opportunity to complete the training.

The community assistance grant will contribute to the following equipment items:

- Purchasing a desktop computer
- Purchasing an ergonomic chair.

Officer Recommendation:

Community Development Officer's recommendation is to approve St John Ambulance Association Shark Bay funding application for volunteer workstation equipment. The funding application meets the selection criteria and they have indicated other community groups can utilise the equipment in the future.

APPLICATION 3

Organisation: **Shark Bay Community Resource Centre**

Amount requested: **\$1,000**

Project: **Community Noticeboard at Charlie Sappie Park**

Funding category: **Equipment**

Strategic Community Plan category: **Economic, Environmental & Social**

The Shark Bay Community Resource Centre is an important not-for-profit organisation in Denham, and they provide relevant up to date information to the community. The current noticeboard located at Charlie Sappie Park is on Council land; the noticeboard was originally owned by the Shark Bay Film Club and was donated to the Shark Bay community Resource Centre several years ago. The Shark Bay Community Resource Centre staff continue to use the noticeboard to display relevant community information relating to events and local businesses. The noticeboard is now rusted and ageing, making it difficult to open.

The community assistance grant will contribute to the following equipment items:

- 2 x noticeboards (1050 x 1075 x 38) fixed side-by-side
- Labour and fixings to install new noticeboards
- Note: the application included an in-kind contribution from the Shire to remove and dispose of the existing noticeboard.

The proposed location of the new noticeboards will be on the limestone wall at Charlie Sappie Park, instead of the current garden bed location. The new location has been identified for weather resistance and its proximity to existing tourism information in the Department of Biodiversity, Conservation and Attractions area map.

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Note: The Shark Bay Community Resource Centre was successful in the Shire's previous grant round this financial year, for Kindy Gym Christmas Party event for the value of \$1,000.

Officer Recommendation:

Community Development Officer's recommendation is to approve Shark Bay Community Resource Centre funding application for community noticeboard at Charlie Sappie Park. It is noted that the Shark Bay Community Resource Centre have already received funding this financial year, for a specific one-day event (Kindy Gym Christmas Party) and this current funding proposal is to upgrade a community asset.

The funding application meets the selection criteria and they have indicated other community groups can utilise the equipment (i.e. display flyers) in the future. As this is a permanent structure on Council's land, it is also recommended that a 'Proudly Sponsored by Shire of Shark Bay' is displayed on the noticeboard.



Current noticeboard location at Charlie Sappie Park



Proposed noticeboard location (highlighted in yellow) at Charlie Sappie Park

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APPLICATION 4

Organisation: **Shark Bay Speedway Club**

Amount requested: **\$1,000**

Project: **Cool room**

Funding category: **Equipment**

Strategic Community Plan category: **Economic & Social**

The Shark Bay Speedway Club has several races at the local speedway track throughout the year. At each race event, food and drink service is provided for spectators. The Club has ongoing maintenance issues with their fridge and are currently borrowing eskies to keep items cold. The Club is seeking funding assistance towards the purchase and installation of cool room panels (from local Denham refrigeration technician) which will help kitchen staff volunteers on race day.

The proposed cool room addition (3m x 3m x 2.4m) to their current shed infrastructure does not require Shire planning approval. The cool room is expected to be a long-term economic benefit at the facility. The community assistance grant will contribute 25% of the cost to purchase and install cool room panels.

Note: The Shark Bay Speedway Club was successful in the Shire's Significant Event Sponsorship Funding round this financial year, for their 2021/2021 racing calendar for the value of \$8,000.

Officer Recommendation:

Community Development Officer's recommendation is to approve Shark Bay Speedway Club funding application for cool room. It is noted that the Shark Bay Speedway Club have already received funding this financial year for race competition prizes, while this current funding proposal will be for a long-term community asset.

The funding application meets the selection criteria and they have indicated other community groups can utilise the equipment, if utilising the venue. As this is a permanent structure on Council's land, it is also recommended that a 'Proudly Sponsored by Shire of Shark Bay' is displayed on the outside of the cool room.

APPLICATION 5

Organisation: **Shark Bay School Parent & Citizen Association**

Amount requested: **\$1,000**

Project: **P + C Disco Equipment**

Funding category: **Equipment**

Strategic Community Plan category: **Economic & Social**

The Shark Bay School Parent & Citizen Association host regular Discos as a social opportunity for school aged children. The group has identified a range of equipment that will improve the running of the events and can be utilised at several other events during the year.

The community assistance grant will contribute to the following equipment items:

- iPad to be used as the 'dj' at Discos
- iTunes gift card to purchase songs for the Discos
- Large drink holder
- Esky
- Catering supplies (cups and lolly bags)

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Note: The Shark Bay School Parent & Citizen Association was successful in the Shire's previous grant round this financial year, for Lego equipment for their after-School Lego program for the value of \$3,160.83.

Officer Recommendation:

Community Development Officer's recommendation is to approve Shark Bay Parent & Citizens Association funding application for Disco equipment. The funding application meets the selection criteria and they have indicated other community groups can utilise the equipment. It is noted that the Shark Bay School Parent & Citizen Association have already received funding this financial year to purchase Lego for the after-school program but this current funding proposal is for a different asset.

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

These recommendations comply with current Policies made by Council 2.2 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

An amount of \$10,000 is included in the 2020/2021 Shire's annual budget.

If these five applications are approved, there will be a surplus of \$5,000 left in the 2020/2021 Shire annual budget for community assistance grants round 2.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

Economic Objective: A progressive, resilient and diverse economy

RISK MANAGEMENT

These recommendations comply with the Shire's community assistance grants guidelines.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager Community Development *D Wilkes*

Chief Executive Officer *P Anderson*

Date of Report 5 May 2021

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

11.4 COMMUNITY ASSISTANCE GRANTS – SIGNIFICANT EVENT SPONSORSHIP FUNDING - 2022
WIND ON WATER FESTIVAL
GS00001

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

1. Council approves the Shark Bay Business and Tourism Association Incorporated application for a Community Assistance Grant – Significant Event Sponsorship Funding for the value of \$8,000.00 to contribute to the 2022 Wind on Water Festival

Or

2. Council approves the Shark Bay Business and Tourism Association Incorporated application for a Community Assistance Grant - Significant Event Sponsorship Funding for the value of \$_____ to contribute to the 2022 Wind on Water Festival.

Or

3. Council does not approve the Shark Bay Business and Tourism Association Incorporated application for a Community Assistance Grant – Significant Event Sponsorship Funding to contribute to contribute to the 2022 Wind on Water Festival.

Moved Cr Stubberfield

Seconded Cr Burton

Council Resolution

Council approves the Shark Bay Business and Tourism Association Incorporated application for a Community Assistance Grant - Significant Event Sponsorship Funding for the value of \$5,000 for prize money to contribute to the 2022 Wind on Water Festival.

6/0 CARRIED

BACKGROUND

The Significant Event Sponsorship Funding supports current major events and future innovative events, that attract additional funds into town and recognises the positive economic value that these events bring to the Shark Bay community. Applications for the Significant Event Sponsorship Funding is open for the duration of the financial year and funding is allocated at Council's discretion.

In 2017, the Shark Bay Business and Tourism Association applied for \$6,000 in funding through the Round 1 2017/2018 Shire Community Assistance Grants to run a Wind and Water Festival. Council was supportive of the concept and approved an ongoing budget allocation of \$6,000 towards the anticipated annual event.

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Ordinary Meeting of Council 28 June 2017

Council Resolution

That Council approves a \$6,000 budget item allocation to the Shark Bay Business and Tourism Association for the inaugural 2018 and ongoing annual development of the Winds and Water Festival for Shark Bay.

The initial 2018 event was cancelled due to unforeseen circumstances, but the Association was hopeful it would be run in 2019, so Council resolved to continue to allocate funding for the event.

Ordinary Council Meeting dated 30 May

Council resolution

That Council acknowledges the Shark Bay Business and Tourism Association's advice regarding the cancellation of the inaugural 2018 Wind on Water Festival, and

That Council approves the continuation of the \$6,000 allocation in the 2018/2019 budget to the Shark Bay Business and Tourism Association for the Wind on Water Festival event to be held in 2019.

However, in April 2019 the Shark Bay Business and Tourism Association, wrote to Council requesting \$10,000 as a contribution towards a number of strategic tourism initiatives to promote the area (including the development and distribution of the *Sink Your Teeth In Branding*) and resolved the following.

Ordinary Meeting of Council on 29 May 2019.

Council Resolution

Through a formal application process, Council agrees to provide financial support to the Shark Bay Business Association of up to \$5,000 budget allocation per year for the following four years (2020-2024) to ensure the take-up and use of the brand and other Shark Bay promotional strategies.

In 2019/20 the \$5,000 allocation was used to run an area promotion across GWN just as COVID regional border closures were lifting. The Association has not yet invoiced the Shire for the 2020/21 financial year but have been working on a number of tourism initiatives.

COMMENT

On the 29 April 2020, Shark Bay Business and Tourism Association applied to the Shire for Significant Event Sponsorship to host a Wind on Water Festival in January 2022.

The Wind on Water Festival will be the first of its kind in Denham. The proposed two-day festival will include water sport competitions, a community art project and social community activities. The event will be held in January, the windiest (and best) time in Shark Bay to participate in kite surfing and will provide an opportunity to attract visitors

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to Shark Bay during the traditionally less popular January School Holidays (approximately 200-300 people).

The attached application highlights the Shire's funding will contribute towards prize money, advertising, and event activities. The Shark Bay Business and Tourism Association will contribute both cash and in-kind support towards the event, the application also includes in-kind contributions from the Shire, Shark Bay Arts Council & Boolbardi Country Club.

In the 2020/2021 annual budget, \$20,000 was allocated for Significant Event Sponsorship funding. Three organisations have been successful in receiving funding, Shark Bay Speedway Club (\$8,000), Shark Bay Fishing Club (\$6,000) and Malgana Aboriginal Corporation (\$2,000). At the February 2021 budget review, monies that were unallocated from the Community Assistance Grants Round 1 – Community Projects were redirected to the Significant Event Sponsorship funding budget, giving a total remaining balance of \$12,839.17.

The Shire's Community Development Officer will continue to promote the Significant Event Sponsorship funding opportunity to the Shark Bay community.

The application and details and attached under separate confidential cover.

APPLICATION

Group: **Shark Bay Business and Tourism Association Incorporated**

Amount requested: **\$8,000.00**

Project: **2022 Wind on Water Festival**

Funding category: **Funding for a specific event, prize money and leveraging a grant from a State or Federal Agency**

Strategic Community Plan (category): **Economic, Environment and Social**

The Shark Bay Business and Tourism Association Incorporated is a membership-based organisation representing local businesses and tourism operators. To promote Shark Bay area and support local business and tourism operators, the Association is planning to host a Wind on Water Festival that encompasses the region's weather, water sports, community spirit and family time spent by the ocean.

The Significant Event Sponsorship Funding will contribute to the following items:

- Prize money
- Advertising
- Finale event (catering)

Note: the application did not include quotes as the items of prizes, advertising and catering will depend on participating numbers (clarified closer to date).

Officer Recommendation:

It is recommended that Council support the Wind on Water Festival, with the amount of financial assistance to be determined by Council.

The Festival organisers will also be required to prepare appropriate event risk management plans aligning with the Western Australia State Government COVID-19

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health regulations at the time of the event. In addition, include the Shire's logo and 'Proudly supported by the Shire of Shark Bay' on all promotional material.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

These recommendations comply with current Policies made by Council 2.2 Financial Assistance/Donations, which states:

Significant Event Sponsorship Funding is available all year round with funding allocated at Council's discretion. The funding assists community groups and organisations to host large scale events and festivals that attract additional funds into Shark Bay.

FINANCIAL IMPLICATIONS

There is currently \$12,839.17 remaining in the Significant Events funding budget. If Shark Bay Business and Tourism Association is successful in receiving \$8,000 funding requested, \$4,839.17 will remain.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

Economic Objective: A progressive, resilient and diverse economy

RISK MANAGEMENT

The Shark Bay Business and Tourism Association will be required to prepare appropriate event risk management plans aligning with the Western Australia State Government COVID-19 health regulations at the time of the event.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager Community Development *D Wilkes*

Chief Executive Officer *P Anderson*

Date of Report 10 May 2021

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11.5 COMMUNITY ASSISTANCE GRANTS – SIGNIFICANT EVENT SPONSORSHIP FUNDING – GASCOYNE ARTS SOCIETY
GS00001

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

1. Council approves the Gascoyne Arts Society Inc application for a Community Assistance Grant – Significant Event Sponsorship Funding for the value of \$2,200.00 to contribute to the Gascoyne Arts Award Exhibition.

Or

2. Council approves the Gascoyne Arts Society Inc application for a Community Assistance Grant - Significant Event Sponsorship Funding for the value of \$_____ to contribute to the Gascoyne Arts Award Exhibition.

Or

3. Council does not approve the Gascoyne Arts Society Inc application for a Community Assistance Grant – Significant Event Sponsorship Funding to contribute to contribute to the Gascoyne Arts Award Exhibition.

Moved Cr Burton

Seconded Cr Smith

Council Resolution

Council does not approve the Gascoyne Arts Society Inc application for a Community Assistance Grant – Significant Event Sponsorship Funding to contribute to the Gascoyne Arts Award Exhibition.

6/0 CARRIED

BACKGROUND

The Significant Event Sponsorship Funding supports current major events and future innovative events that attract additional funds into town and recognises the positive economic value that these events bring to the Shark Bay community. Applications for the Significant Event Sponsorship Funding is open for the duration of the financial year and funding is allocated at Council's discretion.

The Shire of Shark Bay received an email from the Gascoyne Arts Society Inc on 5 April 2021 requesting sponsorship for their upcoming Art Awards and Exhibition. The Shire Administration responded and encouraged the organisation to apply for sponsorship through the Community Assistance Grants – Significant Event Sponsorship Funding. The Shire Administration received their funding application on 10 May 2021.

The art displayed at the exhibition will be advertised to sell and judged by people's choice award for cash prizes. The competition is categorised in the following:

- Gascoyne Landscape

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- Gascoyne Seascape
- Still Life
- Three Dimensional
- Contemporary
- Human Form
- High School

Records show that the Shire of Shark Bay provided \$1,000 sponsorship to the Gascoyne Arts Council in 2002 specifically to be used as a prize “for a painting depicting Shark Bay or cultural heritage”.

The application for funding states that the Shire of Shark Bay provided \$1,500 sponsorship in 2014, however Shire records show that a request in 2014 for \$500 was rejected, with an explanation that “The Shark Bay Shire currently contributes \$7,000 annually to the Shark Bay Arts council annual acquisitive art awards and considers that this is a significant contribution to the arts in the Gascoyne region”.

COMMENT

The funding application is presented for Council’s consideration, however, as the event will not be held in Shark Bay and the grant funds will be not spent locally at Shark Bay businesses, the application does not meet the Shire’s Community Assistance Grants guidelines.

Should Council choose to support this initiative, there is sufficient funding remaining in the 2020/2021 Community Assistance Grants budget to provide sponsorship for the Gascoyne Arts Society.

The application is attached under separate confidential cover.

APPLICATION

Group: **Gascoyne Arts Society Inc**
Amount requested: **\$2,200.00**
Project: **Gascoyne Arts Award Exhibition**
Funding category: **Funding for a specific event**
Strategic Community Plan (category): **Social**

Gascoyne Arts Society Inc established the Art Award Exhibition in 1984 aiming to stimulate artists from the Gascoyne region, this year’s exhibition will be held in Carnarvon on 22 October 2021. The organisation is seeking funding towards the cost of running the event in 2021.

Shark Bay artists will be encouraged to enter the art competition.

An entry fee of \$30 will be charged plus any personal travel expenses for local Shark Bay artists to attend the art exhibition in Carnarvon.

Officer Recommendation:

If Council choose to support the Gascoyne Art Award Exhibition financially, it is recommended that Council appoint a representative to attend the event. The

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Gascoyne Arts Society Inc will be encouraged to include the Shire's logo and 'Proudly supported by the Shire of Shark Bay' on all promotional material and to have the Shire's pull-up banner displayed at the event.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

The request for funding does not comply with Council Policy 2.2 Financial Assistance/Donations which states:

Significant Event Sponsorship Funding is available all year round with funding allocated at Council's discretion. The funding assists community groups and organisations to host large scale events and festivals that attract additional funds into Shark Bay.

FINANCIAL IMPLICATIONS

If Gascoyne Arts Award Exhibition is successful in receiving \$2,200 funding requested, \$2,639.17 will remain in the Significant Event Sponsorship funding budget.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

Economic Objective: A progressive, resilient and diverse economy

RISK MANAGEMENT

These recommendations do not comply with the Shire's community assistance grants guidelines and if approved may set a precedent for other requests for funding from outside the Shark Bay area.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager Community Development

D Wilkes

Chief Executive Officer

P Anderson

Date of Report

13 May 2021

26 MAY 2021

11.6 VARIATION TO WORKS FOR DUAL USE PATH ON STELLA ROWLEY DRIVE
TT00008

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

1. That Council agrees to complete the project to install a dual use path along Stella Rowley Drive from Denham to the Lookout and approved the unbudgeted expenditure of \$125,000 from the Infrastructure Reserve.

OR

2. That Council agrees to undertake part of the work to install a dual use path along Stella Rowley Drive from Denham to the Lookout with the remaining work to be undertaken as soon as practicable in line with other budget priorities and external funding opportunities.

ABSOLUTE MAJORITY REQUIRED FOR OPTION 1

Moved Cr Fenny
Seconded Cr Smith

Council Resolution

That Council agrees to undertake part of the work to install a dual use path along Stella Rowley Drive from Denham to the Lookout with the remaining work to be undertaken as soon as practicable in line with other budget priorities and external funding opportunities.

6/0 CARRIED

BACKGROUND

As part of the Federal Governments COVID-19 recovery plan, grants to the value of \$581,453 were allocated to the Shire of Shark Bay through the federal government's Local Roads and Community Infrastructure program. At the Ordinary Meeting of Council on 24 February 2021, Council endorsed a schedule of work that included a dual use path along Stella Rowley Drive from the Denham town site to the lookout. At that time, it was reasonably anticipated that the path would cost \$100,000 to complete however final quotes have now been received and the cost is considerably higher.

COMMENT

Based on similar works previously undertaken, the administration had originally estimated the cost to be around \$100,000, with \$50,000 of that coming from the grant and \$50,000 coming from the Shire. Final quotations have now been received and the cost is approximately \$171,000 (ex GST).

Council can now choose to either allocate additional funds from the Infrastructure Reserve to complete the project immediately, or Council can choose to complete part of the project now (in line with the \$100,000 already allocated) and complete the remaining portion as and when further funding becomes available. Council should note that administration recently applied for \$70,000 through the WA Bicycle Network

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grants for this project and were unsuccessful but we may be able to access grant monies through this fund in the future to complete this project.

LEGAL IMPLICATIONS

There are no legal implications to this project.

POLICY IMPLICATIONS

There are no policy implications with this item.

FINANCIAL IMPLICATIONS

The Shire of Shark Bay has been allocated a total of \$581,453 through Phases 1 and 2 of the federally funded Local Roads and Community Infrastructure program. This has allowed the Shire to undertake infrastructure improvements and upgrades to the value of \$700,000 for the relatively modest outlay of only \$173,547.

It is recognised that the projects identified have effectively enabled Council to bring forward maintenance programs from future years which will have an ongoing positive affect on the Councils future budgets and allow the Council to manage its future maintenance programs far more efficiently.

At 30 April 2021 the balance of the Infrastructure Reserve was \$1,853,230.24

STRATEGIC IMPLICATIONS

Environment Objective

Help protect our unique natural and built environment.

Outcome 4

A well-planned built environment and infrastructure supporting our community

Strategies

4.1 ongoing development, maintenance and upgrade of infrastructure

RISK MANAGEMENT

This is a low-risk item for Council.

VOTING REQUIREMENTS

Absolute Majority Required for Option 1

SIGNATURES

Executive Manager Community Development	<i>D Wilkes</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	18 May 2021

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12.0 TOWN PLANNING REPORT

12.1 GENERAL REPORT ON CHANGES TO STATE PLANNING POLICY 7.3 – RESIDENTIAL DESIGN CODES VOLUME 1
LP00002

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Officer Recommendation

That Council:

- A. Note that changes to State Planning Policy 7.3 – Residential Design Codes will become effective on the 2 July 2021.
- B. Note that any determination of an application for residential development issued on or after the 2 July 2021 will have to be based on assessment with the revised Codes.
- C. Landscaping Options
Pursue Option 1 –
Require new development to comply with the new requirements of the Residential Design Codes, which are aimed at increasing tree canopy's, and instruct Shire Administration to develop an information sheet to explain to builders, owners and stakeholders that they need to show landscaping, impervious surfaces and trees on their site plans lodged for Building Permits.
Pursue Option 2 –
Instruct Shire Administration to draft a Local Planning Policy to guide alternative acceptable solutions such as;
- *provision of a tree, bush or shrub on the verge maintained by the owner (which would improve streetscapes);*
 - *A suggested (but not compulsory) list of waterwise and /or native species suitable for verge use;*
 - *Suggestions for materials for front yard landscaping designs that do not involve plantings such as a combination of shell, gravel, bird baths, arches, arbours, garden seating etc*
- Pursue Option 3 -
Instruct Shire Administration to draft a Local Planning Policy that exempts development from landscaping based on inaccessibility to plants locally, climate, and water restrictions but retain the limit of impervious surfaces in the front setback area.
- D. Carport Options
Pursue Option 1 –
Instruct Shire Administration to require a planning application for any flat roof or curved roof carport proposed in front of a house that has a pitched roof (when the revised R Codes become operative).
Pursue Option 2 –
Instruct Shire Administration to draft a local planning policy that has clear guidelines on what is considered compatible. The Policy can discourage flat carports unless they are specifically designed to be of an exceptional high

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quality with brick or rendered columns (or other design qualities that are supported by Council). The Policy could also provide guidance on skillion roof carports.

- E. Note that any proposed Draft Local Planning Policy will be referred to a future Council meeting for consideration and has to undergo a statutory process including public advertising.
- F. Note that further changes to the Residential Design Codes are planned for early 2022, and sections may be replaced by new Medium Density Codes that have been drafted by the Western Australian Planning Commission.

Moved Cr Smith
Seconded Cr Stubberfield

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 4.07 pm for open discussion on Item 12.1 General Report on Changes to State Planning Policy 7.3 – Residential Design
6/0 CARRIED

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That Council reinstate Standing Orders at 4.21 pm.

6/0 CARRIED

Moved Cr Smith
Seconded Cr Fenny

Councillor Recommendation

That Council:

- A. Note that changes to State Planning Policy 7.3 – Residential Design Codes will become effective on the 2 July 2021.
- B. Note that any determination of an application for residential development issued on or after the 2 July 2021 will have to be based on assessment with the revised Codes.
- C. Landscaping Options

Pursue Option 2 –

Instruct Shire Administration to draft a Local Planning Policy to guide alternative acceptable solutions such as;

- *provision of a tree, bush or shrub on the verge maintained by the owner (which would improve streetscapes);*
- *A suggested (but not compulsory) list of waterwise and /or native species suitable for verge use;*
- *Suggestions for materials for front yard landscaping designs that do not involve plantings such as a combination of shell, gravel, bird baths, arches, arbours, garden seating etc*

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D. Carport Options

Pursue Option 1 –

Instruct Shire Administration to require a planning application for any flat roof or curved roof carport proposed in front of a house that has a pitched roof (when the revised R Codes become operative).

E. Note that any proposed Draft Local Planning Policy will be referred to a future Council meeting for consideration and has to undergo a statutory process including public advertising.

F. Note that further changes to the Residential Design Codes are planned for early 2022, and sections may be replaced by new Medium Density Codes that have been drafted by the Western Australian Planning Commission.

2/4 Lost

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That Council:

- A. **Note that changes to State Planning Policy 7.3 – Residential Design Codes will become effective on the 2 July 2021.**
- B. **Note that any determination of an application for residential development issued on or after the 2 July 2021 will have to be based on assessment with the revised Codes.**
- C. **Landscaping Options - Pursue Option 3 -
Instruct Shire Administration to draft a Local Planning Policy that exempts development from landscaping based on inaccessibility to plants locally, climate, and water restrictions but retain the limit of impervious surfaces in the front setback area.**
- D. **Carport Options - Pursue Option 1 –
Instruct Shire Administration to require a planning application for any flat roof or curved roof carport proposed in front of a house that has a pitched roof (when the revised R Codes become operative).**
- E. **Note that any proposed Draft Local Planning Policy will be referred to a future Council meeting for consideration and has to undergo a statutory process including public advertising.**
- F. **Note that further changes to the Residential Design Codes are planned for early 2022, and sections may be replaced by new Medium Density Codes that have been drafted by the Western Australian Planning Commission.**

5/1 CARRIED

BACKGROUND

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The Residential Design Codes (R-Codes) are produced by the Western Australian Planning Commission, operate as a state planning policy, and control the design of most residential development throughout Western Australia.

The R Codes include provisions relating to site requirements, setbacks, site open space, overlooking, site works, carparking, driveways and ancillary development such as carports, garages and outbuildings.

The WA Government has conducted an interim review of State Planning Policy 7.3: Residential Design Codes - Volume 1 (R-Codes) as part of its package of planning reforms to assist with economic recovery from the COVID-19 pandemic.

The review resulted in a series of amendments to the R-Codes aimed at simplifying clauses and streamlining approval processes for low to medium density housing projects.

There is expectation that the changes may result in more applications complying (and not needing planning approval).

COMMENT

- **General Description of changes**

The amendments will be gazetted and become operational on Friday 2nd July 2021.

This deferred timeframe is to allow stakeholders, including local government, the residential building industry, and homeowners a transitional period to adjust to the amended provisions.

The purpose of this report is to keep Councillors informed about the main changes which are summarised below;

- a) Increased flexibility for minor projections into the front setback area for unenclosed porches, balconies, and verandahs. The front setback for these structures can be reduced by up to 50%. (eg if the front setback is 6 metres a verandah can be built at 3 metres).*
- b) Previously the Codes allowed boundary walls with a zero setback on one side for R20, R25 and R30 coded lots (subject to limits). The changes will allow boundary walls behind the front setback line on two lot boundaries subject to wall height and length limitations.*
- c) Outdoor living areas are to have access from a primary living space of a dwelling and have a minimum length and width of 4 metres.*
- d) New simplified setbacks for retaining walls.*
- e) Separate provisions for small outbuildings (less than 10m²) and large and multiple outbuildings (that collectively or individually exceed 60m²).*
- f) A new requirement for ancillary dwellings to be designed to be compatible with the colour, roof pitch and materials of the single house on the same lot.*
- g) Reduction of the 1.5 metre side setback to 1 metre for side walls between 10-14 metres long, with no major openings and heights less 3.5 metres.*
- h) Increases to building heights.*

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- **New Landscaping requirements - Description**

Councillors are requested to discuss views on landscaping which will apply to all new single house and grouped dwelling developments after the 2 July 2021 (for lots where the R Codes apply).

The revised Codes will require:

1. *Outdoor living areas to have sufficient uncovered space for landscaping and the planting of trees;*
2. *A minimum requirement of one tree per single house and grouped dwelling;*
3. *A minimum tree planting area of 2 x 2 metres;*
4. *Landscaping of the street setback area with not more than 50% of this area to be impervious materials;*
5. *One tree per every 4 car parking bays for shade (for grouped dwellings/ unit developments).*

- **New Landscaping requirements – Options for Council Discussion**

There are a number of options available including and not limited to;

Option 1 – *Require new development to comply with the new requirements of the Residential Design Codes, which are aimed at increasing tree canopy's.*

If a development does not comply planning approval would be required.

If Option 1 is supported and Town Planning Innovations recommends that an information sheet be developed to explain to builders, owners and stakeholders that they need to show landscaping, impervious surfaces and trees on their site plans lodged for Building Permits.

Option 2 - *Develop a Local Planning Policy to guide alternative acceptable solutions such as;*

- *provision of a tree, bush or shrub on the verge maintained by the owner (which would improve streetscapes);*
- *A suggested (but not compulsory) list of waterwise and /or native species suitable for verge use;*
- *Suggestions for materials for front yard landscaping designs that do not involve plantings such as a combination of shell, gravel, bird baths, arches, arbours, garden seating etc*

If the Shire supports Option 2, it is likely that a suitably qualified horticulturalist and / or land designer will need to be engaged to assist with policy development.

Option 3 - *Develop a Local Planning Policy that exempts development from landscaping based on inaccessibility to plants locally, climate, and water restrictions but retain the limit of impervious surfaces in the front setback area.*

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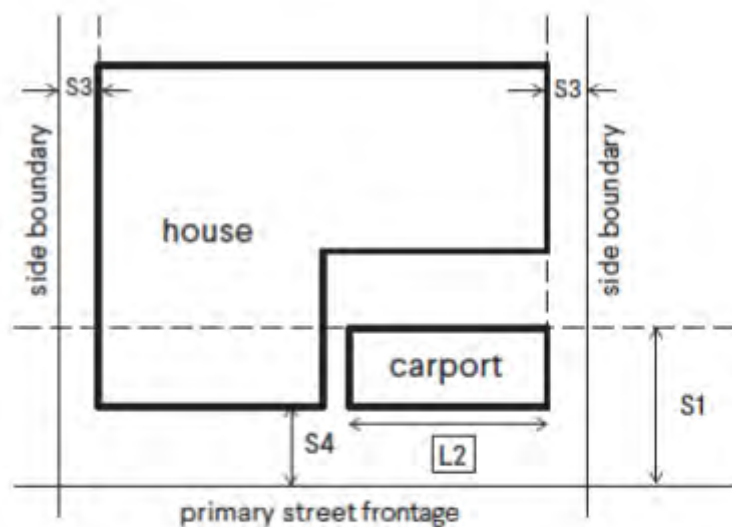
The Policy can still encourage a mixture of impervious surfaces, materials and structures in the front setback area without it being compulsory.

- **New Carport requirements - Description**

The 'deemed to comply' criteria for carports will allow a reduction of the front setback by 50% where:

- (i) The width of the carport does not exceed 60% of the frontage;*
- (ii) the construction allows an unobstructed view between the dwelling and the street;*
- (iii) the carport roof pitch, colours and materials are compatible with the dwelling.*

Refer to figure over page.



- NOTES:**
- S1 Primary street setback distance (Table 1)
 - S3 Side boundary setback (Tables 2a and 2b)
 - S4 Maximum reduced setback (half S1)
 - L2 Maximum 60 per cent of frontage

The reference to the carport roof pitch, colours and materials being compatible with the dwelling introduces a new design element to be considered as part of the assessment process at an officer level.

The assessment of compatibility of the carport roof pitch with a dwelling will be subjective in some cases, such as a skillion roof carport.

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FOR DISCUSSION

Council is encouraged to discuss views on flat roof carports, and whether there is stronger preference for pitched roof carports (for pitched roof houses) as required by the R Codes.

Some options that can be considered include:

- Option 1 - Based on the specific reference to roof pitch, require a planning application for any flat roof or curved roof carport proposed in front of a house that has a pitched roof; and / or*
- Option 2 - Develop a local planning policy that has clear guidelines on what is considered compatible. The Policy can discourage flat carports unless they are specifically designed to be of an exceptional high quality with brick or rendered columns (or other design qualities that are supported by Council). The Policy could also provide guidance on skillion roof carports.*

Some carport photographs are included below and over page to assist with discussions.

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Example 1 – Flat roof carport in front of pitched roof dwelling. Colours match house downpipes/gutters.



Example 2 – Flat roof carport in front of pitched roof dwelling. Colours match house gutters.

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Example 3 – Flat roof carport in front of dwelling. Colours match house roof and external walls.



Example 4 – Flat roof carport in front of dwelling. Colours match house gutters.

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Example 5 – Flat roof carport with brick piers in front of dwelling. Colours match painted walls of house.



Example 6 and 7 – Flat roof carport with rendered piers in front of dwelling. Colours match rendered house walls.

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LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 – The Regulations exempt a single house and ancillary development (such as outbuildings, carports, patios etc) from the need for any planning approval where they comply with the Residential Design Codes.

Shire of Shark Bay Local Planning Scheme No 4 – Under Clause 25 the Residential Design Codes apply to an area if the area has a coding number superimposed on it.

POLICY IMPLICATIONS

The Residential Design Codes allow local governments to develop Local Planning Policies.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

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SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

14 May 2021

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13.0 WORKS REPORT

**13.1 STRANDLINE BIRDRONG MONITORING BORE
P2005 / P4029**

Author

Works Manager

Disclosure of Any Interest

Disclosure of Interest: Cr Smith

Nature of Interest: Impartiality Interest as has minor share purchase.

Moved

Cr Fenny

Seconded

Cr Stubberfield

Council Resolution

That Council endorse the Chief Executive Officers action in authorising Strandline Resources install and maintain a monitoring bore on the Hamelin Common for the purpose of monitoring the Birdrong aquifer in relation to and for the life of the Coburn Mineral Sands Project.

6/0 CARRIED

Background

Strandline Resources are continuing to establish a mineral sands project on Coburn Station.

As part of the environmental requirements for the project Strandline need to install monitoring bores to monitor the water conditions of the Birdrong aquifer.

To meet these conditions Strandline have asked the Shire of Shark Bay where we would consider an appropriate place to install a monitoring bore.

Comment

Strandline Resources are required to install monitoring bores to monitor the water usage from the Birdrong aquifer. Three sites were identified two are on the Shark bay Road reserve and one was on the Hamelin Pastural lease.

It is unknow if the sites identified on the Shark Bay Road reserve were accepted by Main Roads Western Australia. Conversations were undertaken with Hamelin Station but an agreement was unable to be struck with Bush Heritage Australia

Strandline has since contacted administration seeking some guidance and possible locations to install a monitoring bore for the Coburn Mineral Sands project.

Administration has identified a location it believes is suitable for the installation. The location is on Hamelin Common that was once a Shire Roads Crew camp site and is indicated in the attached email. This site is also close the original site proposed to Bush Heritage by Strandline.

The position is GDA94 J50 218410mE, 7075080mN

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This camp was utilised when the Shire Bush crew would undertake works programs in the area. This site is no longer used for its original purpose and would make an excellent site to place a monitoring bore. The site has the history of a known disturbed site.

Once the bore is drilled the headworks would be caged off to prevent tampering and damage to the equipment.

It should be noted that this will be a monitoring bore only and not suitable for any construction works that may occur in the area in the future.

Strandline Resources have indicated that they will undertake any environmental requirements to have the monitoring bore installed.

The Chief Executive Officer gave approval subject to Council endorsement to proceed with the installation of the monitoring bore in the previously utilised locations.

Legal Implications

There are no legal implications to this report

Policy Implications

There are no policy implications to this report

Financial Implications

There are no financial implications to this report

Strategic Implications

There are no strategic implications to this report

Risk Management Implications

There are no strategic implications to this report

Voting Requirements

Simple Majority Required

Signatures

Author *B Galvin*

Chief Executive Officer *P Anderson*

Date of Report 11 May 2021

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Hi Paul

Thanks for your positive reply yesterday regarding locating the monitoring bore on Shire Land. The approximate location of the bore will be as per the figure below. Or in GDA94 co-ords
218410mE
7075080mN

Plus or minus 10m but within the white area on the map. I have also attached an image of the site.

In terms of next steps what is required to document this activity and access with the Shire. Unfortunately time is of the essence on this one.



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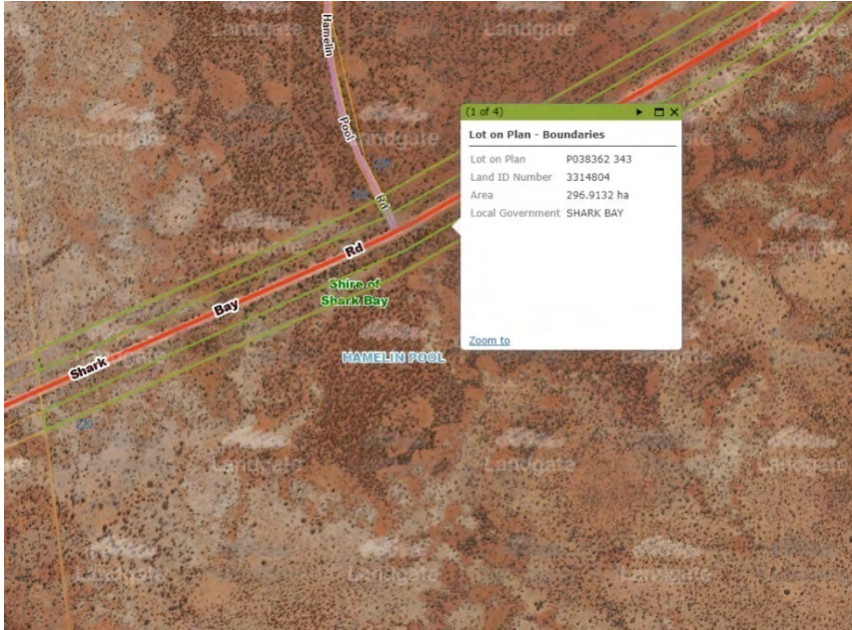


Can you also advise who looks after the area outside of the road corridor along the Overlander Denham Road. Maybe it all the road reserve under MRWA but there appears to be two boundaries. The first image below shows the outside area to the road to the fence (Lot PO38362 343) and the second shows the internal boundary to the road (Lot P Road).

Let me know or it might be easier to talk it through.

Cheers
Brendan

26 MAY 2021



Kind Regards

Brendan Cummins

Exploration Manager and Chief Geologist
Strandline Resources Limited
Level 9 / 216 St George's Tce | Perth | WA 6000
PO Box 7127 | Cloisters Square PO | WA 6850
Tel: +61 400 799 756
www.strandline.com.au



MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

From: Brendan Cummins
Sent: Wednesday, 21 April 2021 6:43 PM
To: Paul Anderson <paul@sharkbay.wa.gov.au>
Cc: Jim White <james.white@strandline.com.au>
Subject: FW: Proposed Bore holes within the road reserve along the Shark Bay - Overlander road.

Hi Paul

Please see from the email below the location I have discussed with Brian. We just need some direction from Shire if STA is able to access and drill on Shire land and formalise some sort of land access agreement for this key monitoring bore.

We can provide a cage or we are now considering a more concealed headwork that would be essentially buried or lie just above the ground level.

It was a most enjoyable night in Denham and appreciate the time you spent with us and introducing us to Simone.

Kind Regards

Brendan Cummins

Exploration Manager and Chief Geologist
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26 MAY 2021

From: Brendan Cummins
Sent: Tuesday, 30 March 2021 2:48 PM
To: Brian Galvin <Brian@sharkbay.wa.gov.au>
Cc: Mike Ferraro <mike.ferraro@strandline.com.au>
Subject: RE: Proposed Bore holes within the road reserve along the Shark Bay - Overlander road.

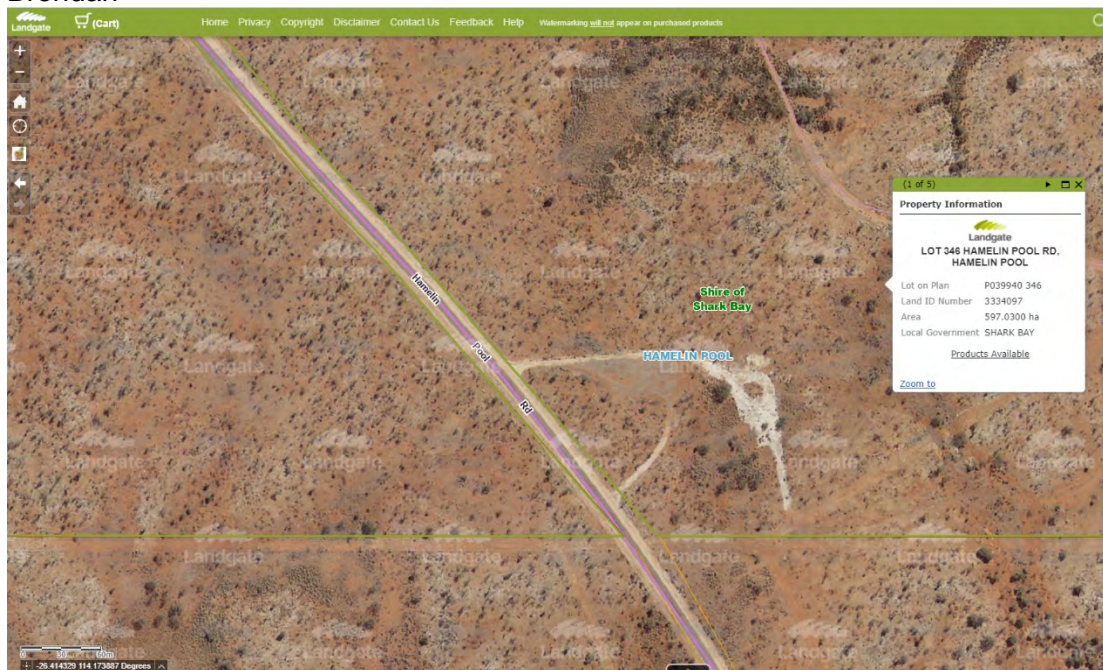
Hi Brian

Thanks for your time on the phone just then and suggesting we move the monitoring bore to the old road camp in the image attached.

If the Shire can provide a letter of approval that will allow the drilling of the bore and access for the life of the mine that would be most appreciated. Once the bore is drilled the headworks would be caged off to prevent tampering and damage to the equipment. The framework would be like that of the Gospers Bore on the Useless Loop road.

I will follow up after easter the break.

Cheers
Brendan



Kind Regards

Brendan Cummins

Exploration Manager and Chief Geologist
Strandline Resources Limited
Level 9 / 216 St George's Tce | Perth | WA 6000
PO Box 7127 | Cloisters Square PO | WA 6850
Tel: +61 400 799 756
www.strandline.com.au



Confirmed at the Ordinary Council meeting held on the 30 June 2021 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

From: Brendan Cummins
Sent: Tuesday, 30 March 2021 2:23 PM
To: mark.willson@mainroads.wa.gov.au; ernie.reynolds@mainroads.wa.gov.au; Brian Galvin <Brian@sharkbay.wa.gov.au>
Cc: RANKIN Jerolina (AMO) <jerolina.rankin@mainroads.wa.gov.au>; Mike Ferraro <mike.ferraro@strandline.com.au>
Subject: Proposed Bore holes within the road reserve along the Shark Bay - Overlander road.

Hi Mark and Brian

Thanks for your time this morning with regards discussing bore holes in the road reserve.

From the email last year and the discussion we subsequently had Strandline has tried to pursue an access agreement with Hamelin Station but an agreement was unable to be struck with Bush Heritage Australia. Further information on this can be shared provided I can get consent from Bush Heritage to do so. The bores we propose are an important requirement for the Coburn Project that will require monitoring for the project life (20 years) so we can further understand the aquifer prior to and after mining commences.

After reading the fact sheets and regulations the bores may constitute a low complexity activity without the need to modify and restrict traffic passage. The locations have been chosen so there is no requirement to clear native vegetation because the sites have either been previously disturbed, gravel pits or storage for blue metal/laydown. Prior to commencing any activities the Company would also seeking Heritage Surveys (if required) to be carried out by the Malgana Traditional Owners. The drilling activity has been located as far as practical from the bitumen road to reduce visibility from the road and hopefully prevent the general public from finding the bores and inadvertently damaging the headworks. However there is flexibility to move the holes within the general area.

I have attached a series of maps showing the locations of the proposed bores.

The Company is keen to work with the MRWA and the Shire Shark bay in applying for approval to work within the road reserves and would appreciate some feedback as to what information might be required to support the application.

Kind Regards

Brendan Cummins

Exploration Manager and Chief Geologist
Strandline Resources Limited
Level 9 / 216 St George's Tce | Perth | WA 6000
PO Box 7127 | Cloisters Square PO | WA 6850
Tel: +61 400 799 756
www.strandline.com.au



MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

From: Brendan Cummins
Sent: Tuesday, 13 October 2020 1:18 PM
To: ernie.reynolds@mainroads.wa.gov.au
Subject: Bore hole in the road reserve

Hi Ernie

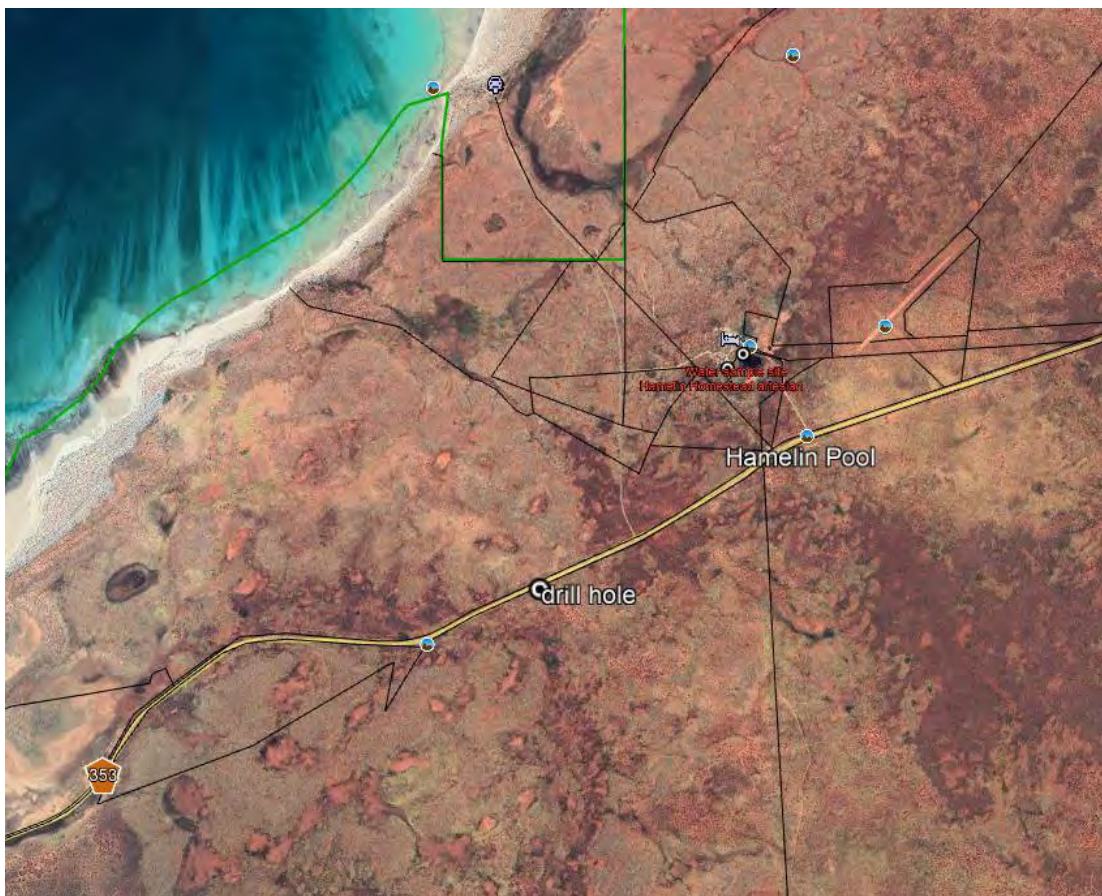
See below two maps that show the locations of bore hole along the Overland-Denham road. I am not sure how wide the road reserve is but I assume the fence line marks the boundary. The bore would be drilled and be monitored for drawdown over the next 20 years so we would need to fence it off and basically put a cage around it.

We will have permission from DWER to drill the monitoring bores because they form part of the project approvals.

Can you advise what Strandline would need to submit in order to order to gain approval from Main Raids for this Bore to be drilled and long term access.

Thanks in advance.

Brendan



26 MAY 2021



Kind Regards

Brendan Cummins

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14.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice have been given for the May 2021 Ordinary Council meeting.

15.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Fenny
Seconded Cr Smith

Council Resolution

That Council accept the tabling of urgent business items as follows:

15.1 Proposed Outbuilding (Revised Plans) – Lot 226 (24) Fry Court, Denham.

**15.2 Chief Executive Officer Recruitment and Selection Committee –
Candidates Selected for Interview**

6/0 CARRIED

**15.1 PROPOSED OUTBUILDING (REVISED PLANS) – LOT 226 (24) FRY COURT, DENHAM
P1444**

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.60A of *Local Government Act 1995*

Officer Recommendation

That Council:

1. Note that the proposed outbuilding on Lot 226 (24) Fry Court, Denham is being advertised for public comment. Advertising closes on the 22 April 2021 and one objection has been received.
2. Note that two options have been outlined in this report in regards to the proposed outbuilding.
3. Determine to pursue:
 - 3a **Option 1: Approve the Outbuilding**
Determine that the outbuilding meets the alternative Design Principle 5.4.3 P3 of the Residential Design Codes as ‘it *does not detract from the streetscape or the visual amenity of residents of neighbouring properties*’ and approve the Outbuilding on Lot 226 (24) Fry Court, Denham subject to the following conditions:
 - (i) The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.
 - (ii) All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully

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contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.

- (iii) The building is only approved for non habitable purposes.
- (iv) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

OR

3b. Option 2 – Refuse the Outbuilding proposed on Lot 226 (24) Fry Court, Denham for the following reasons:

- (i) The outbuilding does not meet the alternative Design Principle 5.4.3 P3 of the Residential Design Codes as the wall and roof height will detract from the streetscape and the visual amenity of the adjacent lots.
- (ii) The proposed outbuilding will have a detrimental impact on streetscape.

Moved Cr Smith
Seconded Cr Fenny

Council Resolution

That Council:

1. **Note that the proposed outbuilding on Lot 226 (24) Fry Court, Denham is being advertised for public comment. Advertising closes on the 22 April 2021 and one objection has been received.**
2. **Note that two options have been outlined in this report in regards to the proposed outbuilding.**
3. **Determine to pursue - *Option 2 – Refuse the Outbuilding proposed on Lot 226 (24) Fry Court, Denham for the following reasons:***
 - (i) **The outbuilding does not meet the alternative Design Principle 5.4.3 P3 of the Residential Design Codes as the wall and roof height will detract from the streetscape and the visual amenity of the adjacent lots.**
 - (ii) **The proposed outbuilding will have a detrimental impact on streetscape.**

5/1 CARRIED

BACKGROUND

Zoning

The lot is zoned 'Residential' with a density code of R30 under the Shire of Shark Bay Local Planning Scheme No 4 ('the Scheme').

The lot has an approximate area of 1119m² and contains an existing house. A location plan is included over page.

- ***Existing Approvals***

Council resolved to grant conditional approval of a second hand dwelling on Lot 226 Fry Court at the Ordinary Meeting held in October 2019.

- ***Relevant Council decision***

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A report on this application was referred to the April Council meeting.

On the 28 April 2021 Council resolved to defer determination of the proposed outbuilding on Lot 226 (24) Fry Court, Denham and authorise the Chief Executive Officer to write to the applicant and advise:

- (i) Council does not support the proposed outbuilding wall height and invites the applicant to lodge revised plans with a reduced wall height that better address the alternative Design Principle of the Codes.
- (ii) The plans include a skillion roof and then highest wall is proposed with a nil side setback. The plans can be revised so that the lowest wall fronts the adjacent neighbouring lot to the west.
- (iii) The Shire seeks to provide the applicant an opportunity to review the plans submitted, and consider whether the heights can be reduced having regard that the Shire has concerns over visual impact.

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COMMENT

• **Description of application**

The applicant has advised that the wall height has been reduced by some 375 mm across the board.

The applicant lodged revised plans for the outbuilding and the changes are summarised overpage:

Description	Plans considered in April 2021	Revised Plans lodged May 2021
Dimensions	7 metres by 12 metres	7 metres by 12 metres
Floor Area	84m ² .	84m ² .

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<p>Wall Height</p>	<p>A wall height of 4.2 to 4.46 metres is proposed. The height varies due to the skillion roof design.</p> <p>The wall height of the west elevation varies between 4.46 metres to 4.621 metres (from natural ground level) due to ground level differences.</p>	<p>Front Elevation – 3.981 to 4.241m</p> <p>Rear Elevation – 4.175 to 4.41m</p> <p>Varies due to the skillion roof design and Natural Ground Level.</p> <p>The wall height of the west elevation varies between 4.085 metres to 4.246 metres (from natural ground level) due to ground level differences.</p>
<p>Ridge Height</p>	<p>The maximum ridge height (on the west elevation) varied between 4.46 metres to 4.621 metres (from natural ground level) due to ground level differences.</p>	<p>The revised plans show the higher wall facing the owners house instead of the neighbour.</p> <p>The maximum ridge height on the front elevation is 4.48 metres.</p> <p>The highest ridge height on the east elevation is 4.6 metres.</p>

The outbuilding is proposed in the same location as the original plans considered in April 2021. The revised plans propose to have the lower wall with a nil side setback to the west boundary, and the higher wall facing east towards the owners dwelling (in line with Council’s suggestion).

The applicant has advised that the outbuilding height and size is proposed as the owner has a boat approximately 6 metres long. The owner also has a motorhome with a height of 3.7 m, hence a 3.8 m opening is proposed for adequate clearance.

The owner would like to store these items in the outbuilding to protect them from the elements. A toilet is proposed in the outbuilding however it is for convenience.

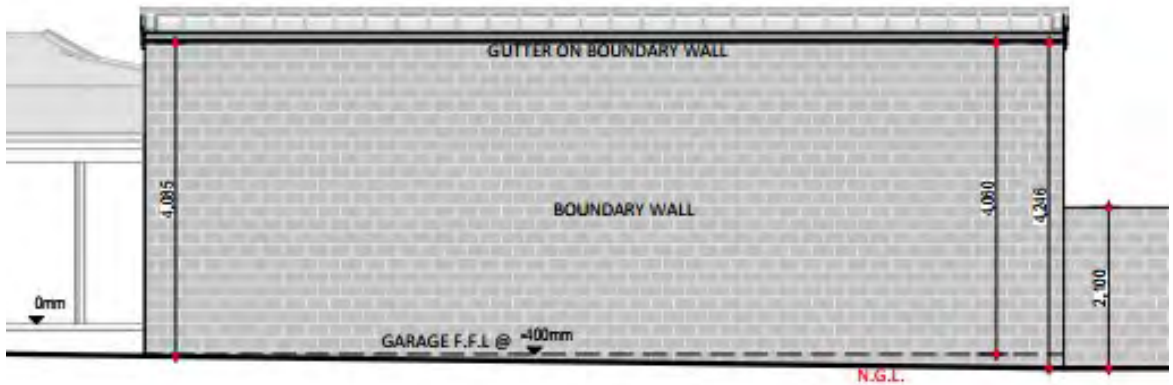
A revised site plan and elevations are included over page for ease of reference. A copy of the complete set of plans is available to Councillors on request.

The applicant has advised that a deck, carport, and patio addition is proposed however that component of future development complies with the ‘deemed to comply’ provisions of the Residential Design Codes. Other future development has been shown on the plans for context.

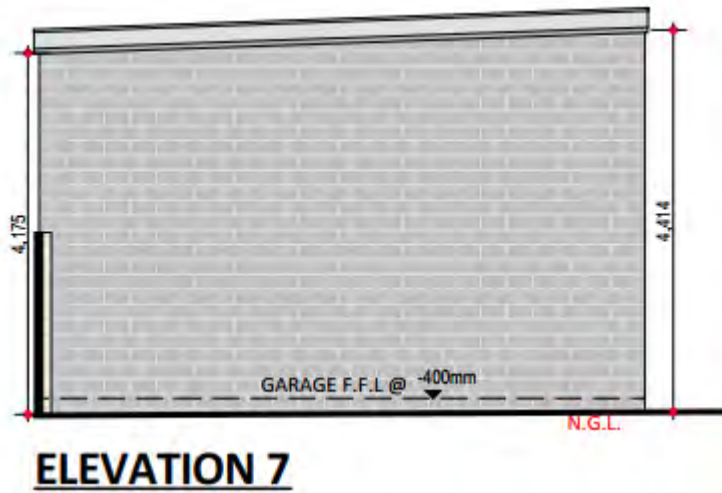


26 MAY 2021

Above: West Elevation



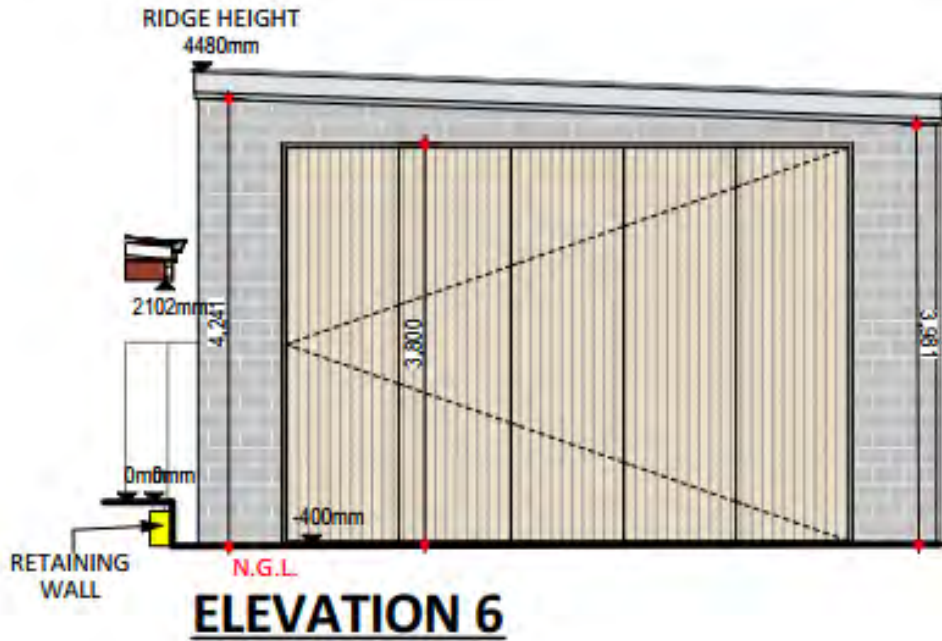
Above: West Elevation (Outbuilding wall on boundary)



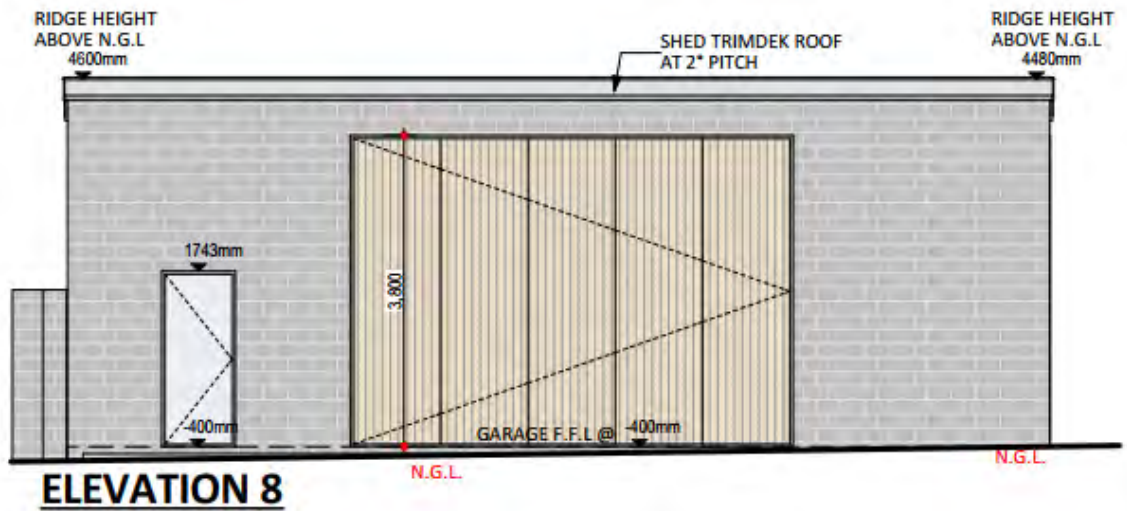
ELEVATION 7

Above: Rear Elevation

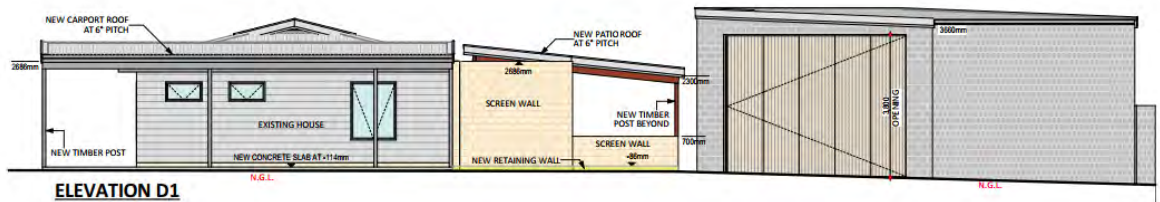
26 MAY 2021



Above: Front Elevation



Above: East Elevation



Above: Front Elevation showing house and proposed development

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• **Residential Design Codes**

The Residential Design Codes ('the Codes') have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Under the Residential Design Codes there are specific 'Deemed to Comply' requirements for outbuildings. The proposed outbuilding seeks variations to the Residential Design Codes as detailed below:

Clause 5.4.3 C3 'deemed to comply' criteria / Outbuildings that:	Officer Comment – Town Planning Innovations
(i) are not attached to the building	Complies.
(ii) are non habitable	Complies.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. A floor area of 84m ² is proposed for the new outbuilding.
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 3.981 to 4.241m is proposed for the front elevation and 4.175 to 4.41m for the rear elevation. The wall height of the west elevation varies between 4.085 metres to 4.246 metres (from natural ground level) due to ground level differences.
(v) do not exceed a ridge height of 4.2 metres	Variation. The maximum ridge height on the front elevation is 4.48 metres. The highest ridge height on the east elevation is 4.6 metres.
(vi) are not within the primary street setback area;	Complies.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the siting and design requirements but do not need to meet the rear setbacks requirements of table 1.	Variation. A nil side setback is proposed in lieu of 1.5 metres. <i>Note: The R Codes permit boundary walls for R30 coded lots however it is for walls not higher than 3.5 metres and a 3 metre average.</i>

The revised plan proposes variations to the 'Deemed to Comply' requirements therefore the Shire has to determine if the outbuilding complies with the 'Design Principle' (5.4.3 P3) of the Codes which is:

“Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties”.

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- **Applicant Justification (Outbuilding Size, Height and Nil wall setback)**

The applicant has requested that their specific advice be included in the agenda report, therefore their justification (in their own words) are included below:

“At the 28 April 2021 meeting, the Shire council resolved to –

- *defer determination of the proposed outbuilding; and*
- *write to the applicant to invite lodgement of revised plans with a reduce wall height (no mention of the boundary wall being an issue), suggesting that the skillion roof fall be re-directed so the lowest wall fronts the adjacent neighbouring lot to the west.*

The applicant having received this advice, has now prepared and submitted revised plans that comply with this resolution.

The resolution also asked for address of the alternative Design Principles of the R-Codes Volume 1, however, when considering the relevant ‘design principles’ under P3.1 and P3.2 of 5.1.3 (boundary walls) the outbuilding clearly complies given the following:

P3.1

- *The boundary wall for the outbuilding makes up a very small portion of the overall western boundary, with the of the dwelling being staggered and highly articulated in terms of setbacks and heights to provide architectural interest / relief and minimise building bulk.*
- *The relatively small length and height of the boundary wall maintains acceptable levels of direct sun and ventilation to the subject dwelling and its open space areas, plus the dwelling and its open spaces on the adjoining property to the west (noting the owners of the lot to the west also wish to build a shed abutting this boundary wall, something that the R-Codes Volume 1 encourages).*
- *There is no overlooking and no resultant loss of privacy on adjoining properties.*

P3.2

- *The parapet wall saves internal site space and enables ground level open space to be increased, enhancing everyday privacy and outdoor living for the occupants.*
- *The boundary wall does not compromise the design principle contained in clause 5.1.3 P3.1 (addressed above).*
- *The wall has no substantive impact on the amenity of adjoining properties as it will have low-reflective, face brick finish (rolled mortar joint).*

This is all, of course, notwithstanding that the owners to the west have provided their full support to the boundary wall.

Accepting the above, the over-height walls and ridge and oversized floor area are to be considered against the sole ‘design principle’ provision P3 under 5.4.3 being:

“Outbuildings that does not detract from the streetscape or the visual amenity of residents or neighbouring properties.”

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Noting that the outbuilding is well outside the primary street setback area and does not reduce open space required by Table 1 (i.e. being relevant directive from 'deemed to comply' criteria C3 vi. and vii.)

it is tenuous to argue that this proposed outbuilding causes impacts the streetscape, especially considering a two-storey house could occupy the effective frontage of the subject lot under the 'deemed-to-comply' requirements and this would have far greater impact to the visual amenity of dwellings / lots from Fry Court.

When this proposal is considered in proper perspective and context, the variations sought do not cause the proposal to detract from the streetscape or the visual amenity of residents or neighbouring properties. Hence the reason the Shire council have supported over-height and / or oversized outbuildings with boundary walls in the past, as evidenced in the photo of the neighbouring lot on Knight Terrace."

The applicant also requested that the following photograph of an outbuilding at 153 Knight Terrace Denham be included.



Town Planning Innovations Comment: *The Shire records show that the above outbuilding was approved in 2001. It is not known how accurate the plans are as they are hand drawn and have been scanned, but it has a floor area of 76.29m². Reports on the outbuilding were referred to Council on 15 December 2000 and 31 January 2001. The reports do not include any information on the Residential Design Codes.*

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• **Relevant Decisions on Outbuildings**

Each streetscape has different characteristics which need to be taken into account as part of specific assessments.

Council has approved some other outbuildings with roof heights above 4.46 metres – refer table below (highlighted).

Address	Wall Height	Ridge Height	Floor Area	Council meeting date
Lot 36 (5) Dirk Place Denham	4	4.6	54m ²	February 2017
Lot 182 (4) Fletcher Court, Denham	4.2	4.2	88m ²	Delegated authority after general report to Council in May 2015
Lot 83 (47) Hartog Crescent, Denham	4	4.611	94m ²	Delegated authority after general report to Council in March 2015
Lot 185 (10) Hoult Street, Denham	2.9			April 2015
Lot 154 (7) Sunter Place Denham	3.7	4.2	88.07m ²	December 2015
Lot 249 (4) Talbot Street, Denham	3.425	4.232	78m ²	June 2015
Lot 210 (10) Edwards Street, Denham	3.5	4.088	36.3m ²	July 2014
Lot 294 (33) Hughes Street, Denham (abuts child care centre and church)	3.6	5	90m ²	September 2014
Lot 191 (Strata Lot 2 – 71A) Brockman Street, Denham	2.7	3.571	58.5m ²	August 2024
Lot 200 (39) Capewell Drive, Denham (alteration and extension of existing outbuilding)	2.7-2.9	3.504	54m ²	February 2024
Lot 264 (Unit 2) Mead Street, Denham	3	4.2	68m ²	August 2024
Lot 85 (43) Hartog Crescent, Denham	4.5	5.029	54m ²	April 2012
Lot 216 (5) Poland Road, Denham	4.1	4.95	80m ²	July 2012
Lot 39 (4) Sellenger Heights, Denham	4.2	4.9	89.9m ²	Refused February 2018
Lot 39 (4) Sellenger Heights, Denham (Revised plans lodged after refusal issued in February 2018)	3.45 metres to 3.845 metres	3.845 metres	77m ²	February 2019
Lot 223 (10) Fry Court Denham	2.6 metres to 2.8 metres.	4.2	129m ²	Delegated authority after general report

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				to Council in March 2019
Lot 4 (145) Knight Terrace, Denham	3 metres	4.7	73.73m ²	March 2020
Lot 159 (37) Durlacher Street, Denham	3.6 metres	4.31 metres	29.6m ² is proposed and the existing outbuilding is 44.4m ² .	August 2020
Lot 224 (9) Leeds Court, Denham	3.7 metres	4.16 metres	96m ² in addition to a 54m ² existing outbuilding.	September 2020
Lot 61 (8) Hartog Crescent, Denham	2.7 metres	4.065 metres	60m ²	December 2020
Lot 148 (71) Durlacher Street, Denham	2.7 metres	3.22 metres	60m ²	December 2020
Lot 105 (9) Oakley Ridge, Denham	3 metres	3.8 metres	72m ²	February 2021
Lot 160 (22) Capewell Drive, Denham	3.5 metres	4.11 metres	56m ²	March 2021

• **Building Setbacks (Variation for west elevation)**

The Residential Design Codes have ‘deemed to comply’ setbacks based on the height and length of walls.

The outbuilding complies with the setback requirements with the exception of the west elevation as that wall is proposed to have a nil setback to the boundary shared with adjacent 22 Fry Court, Denham.

The proposed nil setback can only be approved by Council if satisfied that the proposal meets the alternative Design Principles below:

<p>Clause 5.1.3 P3.1 Design Principle</p> <p>Buildings setback from lot boundaries or adjacent buildings on the same lot so as to:</p> <ul style="list-style-type: none"> • Reduce impacts of building bulk on adjoining properties. • Provide adequate direct sun and ventilation to the building and open space on the site and adjoining properties. • Minimise the extent of overlooking and resultant loss of privacy on adjoining properties.
<p>Clause 5.1.3 P3.2 Design Principle</p> <p>Buildings built up to boundaries (other than the street boundary) where this:</p> <ul style="list-style-type: none"> • Makes more effective use of open space for enhanced privacy for the occupants or outdoor living areas. • Does not compromise the design principle 5.1.3 P3.1 • Does not have adverse impact on the amenity of the adjoining property.

Town Planning Innovations has no concerns over privacy, ventilation, or overlooking as a result of the proposed outbuilding.

The main consideration is the potential visual impact, particularly the impact of the building bulk that the combined west wall height and nil setback may impose.

MINUTES OF THE ORDINARY COUNCIL MEETING

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• **Consultation**

The applicant lodged letters of non objection that they obtained from adjacent and nearby landowners in Fry Court, as part of the application.

The Shire sent independent consultation letters to nearby and adjacent landowners.

Advertising closes on the 22 April 2021 and one objection was received.

	Submission by owner of 35A Fry Court	Town Planning Innovations Comment
1a.	I received a letter from Shire relating to the above development application and I would like to lodge my comments.	1a. Noted.
1b.	On 19 March, 2021 the owner of Lot 226 presented me with a pre-written proforma regarding the above application with the request that I read, sign and give back to him. I delayed for 3 days because I held concerns about the application. I rang the Chief Executive Officer and asked some questions. When the owner returned to collect the proforma I explained I did not support the application and would only sign subject to changing the wording to reflect that <i>"I did not give my full support and consent; but if the application was eventually approved by Council, then I would not continue to object."</i>	1b. Noted. The Shire sent independent consultant letters to neighbours to provide opportunity for submissions to be lodged direct to the Shire.
1c.	Reasons for my concerns are: <ul style="list-style-type: none"> The original plans presented in the proforma were difficult to understand given the font size of text (dimensions of proposed buildings) were too small to read. 	1c. The plans were made available for viewing at the Shire, and Shire officers are always available to provide advice to neighbours if they have any queries.
1d.	<ul style="list-style-type: none"> The dimensions (area and height) of the proposed outbuilding are excessive; being beyond what should be permitted in a residential area. It should be located in the Industrial Area. 	1d. Council has to consider the proposed wall height, and the options outlined in the agenda report.
1e.	<ul style="list-style-type: none"> Fry Court is a quiet, high value residential cul-de-sac with pleasant seascapes. Permitting oversize sheds/outbuildings to be built has the potential to devalue surrounding properties and houses and sets a precedent which is then difficult to reverse. 	1e. Noted. Council has to consider any impact on streetscape. If the outbuilding is approved it will set a precedent for future outbuildings in Fry Court. Property values are not a valid planning issue.

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1f.	<ul style="list-style-type: none"> The variation to the Residential Design Codes (from 60 m2 to 84 m2 and ridge height to 4.621m2) does not fit into the town plan or streetscape. The oversize/over height shed, will present a large ugly frontage and block any remaining view of the waterfront. This is a very valid concern borne out by Council's own rules and regulations. 	1f. As per 1e above.
1g.	<p>I feel large vehicles, boats and sheds are best located in the industrial area, where there is adequate space and appropriate storage facilities.</p>	1g. This is a statement. Council has to consider any application lodged and assess it against the design principles of the Residential Design Codes.

• **OPTIONS AVAILABLE TO COUNCIL –**

Option 1 : Approve the Outbuilding

To approve the outbuilding Council would need to be satisfied that the outbuilding meets the alternative Design Principle 5.4.3 P3 of the Residential Design Codes and that 'it *does not detract from the streetscape or the visual amenity of residents of neighbouring properties.*'

Council would also need to be satisfied that the outbuilding meets the Design Principles below.

<p>Clause 5.1.3 P3.1 Design Principle</p> <p>Buildings setback from lot boundaries or adjacent buildings on the same lot so as to:</p> <ul style="list-style-type: none"> Reduce impacts of building bulk on adjoining properties. Provide adequate direct sun and ventilation to the building and open space on the site and adjoining properties. Minimise the extent of overlooking and resultant loss of privacy on adjoining properties.
<p>Clause 5.1.3 P3.2 Design Principle</p> <p>Buildings built up to boundaries (other than the street boundary) where this:</p> <ul style="list-style-type: none"> Makes more effective use of open space for enhanced privacy for the occupants or outdoor living areas. Does not compromise the design principle 5.1.3 P3.1 Does not have adverse impact on the amenity of the adjoining property.

Option 2 – Refuse the Outbuilding

Irrespective of the lack of neighbours' objections it is the Council's role to:

- (a) independently assess and consider whether the outbuilding will have any negative impact on amenity or streetscape;
- (b) determine whether the outbuilding meets the Design Principle of the Codes.

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Council may determine that the outbuilding does not meet the alternative Design Principle 5.4.3 P3 of the Residential Design Codes if of the view that it will detract from the streetscape or the visual amenity of the western neighbouring property.

Council may also have concerns over the nil west setback and the impacts of the building bulk on adjoining properties.

- ***State Planning Policy 3.7 – Planning for Bushfire Protection***

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas'.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website.

A Bushfire Attack Level assessment is not required as part of the planning process for lots less than 1100m². The lot has an area marginally above that at 1119m².

The applicant has lodged a Bushfire Attack Level report that was completed for the existing house in August 2019. The Bushfire Attack Level stated that '*reliance on the assessment and determination of the Bushfire Attack level contained within the report should not be extend beyond a period of 12 months from the date of issue of the report*' (ie 29 August 2020).

The report identified that highest Bushfire Attack Level would be 12.5, which is acceptable. Whilst the Bushfire Attack Level report has expired, it is considered that this matter can be adequately addressed as part of the separate Building Permit stage.

Council has discretion over whether to require an updated Bushfire Attack Level assessment as part of the planning process.

LEGAL IMPLICATIONS

Planning and Development Act 2005 - If an applicant is aggrieved by a Council determination there is a right of review by the State Administrative Tribunal in accordance with Part 14. An application must be made within 28 days of the determination.

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 61(1)(d) only exempts outbuildings from the need for planning approval where no variation to the 'deemed to comply' provisions of the Residential Design Codes are proposed.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

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Shire of Shark Bay Local Planning Scheme No 4 – Explained in the body of this report.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

Any decision on this application may have implications for other lots in Fry Court in terms of the height and sizes of outbuildings.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

20 May 2021

26 MAY 2021

15.2 CHIEF EXECUTIVE OFFICER RECRUITMENT AND SELECTION COMMITTEE – CANDIDATES
SELECTED FOR INTERVIEW
GV10000

Author

Executive Assistant

Disclosure of Any Interest

Disclosure of Interest: Ms D Wilkes

Nature of Interest: Financial Interest as applicant for the position

Ms Wilkes left the Council Chamber at 4.41 pm.

Moved Cr Smith
Seconded Cr Burton

Council Resolution

That the Council note the unconfirmed minutes of the Chief Executive Officer Recruitment and Selection Committee meeting held on the 24 May 2021; and

That in accordance with the Local Government (Administration) Amendment Regulations 2021 Clause 9 Recommendation by selection panel for employment of Chief Executive Officer, approve candidates # 6, 7, 9, and 12 for interviews to take place on the 10 and 11 June 2021.

6/0 CARRIED

Background

The Chief Executive Officer Recruitment and Selection Committee held a committee meeting on Monday 24 May 2021 and the committee resolved the following:

***THAT THE FOLLOWING CANDIDATES ARE INTERVIEWED:
NOS. 6, 7, 9, 12***

Legal Implications

The Local Government (Administration) amendment regulations 2021 came into effect on 3 February 2021 and regulation 18C selection and appointment process for Chief Executive Officer was deleted and replaced by Schedule 2 (clauses 3-14) of the Local Government (Administration) Amendment Regulations 2021.

Policy Implications

There are no policy implications relative to this report.

Financial Implications

Council's Budget for Recruitment Relocation Expenses for the 2020/2021 financial years is \$7,500.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Executive Assistant

R Mettam

MINUTES OF THE ORDINARY COUNCIL MEETING

26 MAY 2021

Date of Report

25 May 2021

26 MAY 2021

16.0 MATTERS BEHIND CLOSED DOORS

Cr Fenny left Council Chamber at 4.44pm along with Council Staff.

Moved Cr Stubberfield
Seconded Cr Burton

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

5/0 CARRIED

Moved Cr Stubberfield
Seconded Cr Burton

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 4.46 pm for open discussion on Item 16.1 – Future Shire Scheme Amendment for General Discussion.

5/0 CARRIED

Moved Cr Stubberfield
Seconded Cr Cowell

Council Resolution

That Council reinstate Standing Orders at 4.59 pm.

5/0 CARRIED

16.1 FUTURE SHIRE SCHEME AMENDMENT FOR GENERAL DISCUSSION LP00002

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Fenny

Nature of Interest: Proximity Interest as Director of Ocean Park

Moved Cr Burton
Seconded Cr Smith

Council Resolution

That Council consider the Officers Recommendation contained within the body of the report.

5/0 CARRIED

26 MAY 2021

Moved Cr Smith
Seconded Cr Burton

Council Resolution

That Council authorise the Chief Executive Officer to instruct Town Planning Innovations to undertake the following as part of a proposed future Scheme Amendment -

- A. Review Table 1: Zoning Table to increase flexibility for land use permissibility's as outlined in the body of this report.**
- B. List telecommunications infrastructure as a discretionary use for Special Use zones and include conditions to limit the size of structures for lots within the world heritage area.**
- C. List aquaculture as a use that can be considered for coastal Special Use zones (excluding lots at Dirk Hartog Island).**
- D. Generally support inclusion of more comprehensive provisions for the Rural zone being drafted for future Council consideration.**
- E. Note and support that the existing corner lot provisions have been revised by the Shires solicitor, McLeods, to achieve the Council's objective, and new provisions propose that the ground level walls of all grouped dwellings be constructed (prior to any strata or subdivision).**

4/1 CARRIED

Cr Fenny returned to Council Chamber at 5.13 pm.

Moved Cr Burton
Seconded Cr Cowell

Council Resolution

That the meeting be reopened to the members of the public.

6/0 CARRIED

17.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 30 June 2021, commencing at 3.00 pm.

18.0 CLOSURE OF MEETING

As there was no further business, the President closed the Ordinary Council meeting at 5.13 pm .