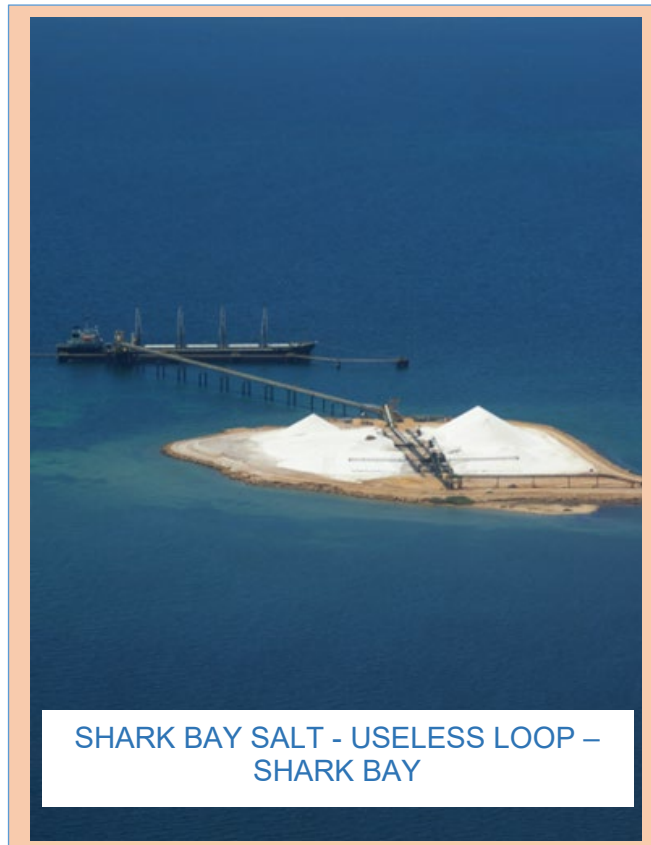


SHIRE OF SHARK BAY MINUTES

31 August 2022

ORDINARY COUNCIL MEETING



31 AUGUST 2022



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MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 31 August 2022 commencing at 3.06 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Acknowledgement of Country	4
3.0	Record of Attendances / Apologies / Leave of Absence Granted	4
4.0	Response To Previous Public Questions On Notice	4
5.0	Public Question Time	4
6.0	Applications For Leave Of Absence	5
6.1	Application For Leave Of Absence – Councillor Bellottie	5
7.0	Petitions	7
8.0	Confirmation Of Minutes	7
8.1	Confirmation of the Minutes of the Ordinary Council meeting held on 27 July 2022 ...	7
8.2	Confirmation of the Minutes of the Special Council meeting held on 26 August 2022	7
9.0	Announcements By The Chair	7
10.0	Administration Report	8
10.1	Annual Review of Register of Delegations	8
10.2	Christmas/New Year Closure 2022.....	20
11.0	Finance Report	22
11.1	Schedule of Accounts Paid to be Received	22
12.0	Motions of Which Previous Notice Has Been Given	37
13.0	Questions by Members of Which Due Notice Has Been Given	37
14.0	Urgent Business Approved By The Person Presiding Or By Decision	37
15.0	Matters Behind Closed Doors	37
16.0	Date And Time Of Next Meeting	37
17.0	Closure of Meeting	37

31 AUGUST 2022

1.0 DECLARATION OF OPENING

The President declared the meeting open at 3.06 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present, and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell President

Cr E Fenny

Cr G Ridgley

Cr M Smith

Cr P Stubberfield

Mr D Chapman Chief Executive Officer

Mr B Galvin Works Manager

Mrs D Wilkes Executive Manager Community Development

Mrs R Mettam Executive Assistant

APOLOGIES

Cr M Vankova Leave of Absence approved at the Ordinary Council meeting held on the 27 July 2022, Item 6.1

Cr L Bellottie Leave of Absence approved at Item 6.1 of these minutes

VISITORS

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public questions on notice.

5.0 PUBLIC QUESTION TIME

The President opened public question time at 3.06 pm and as there were no questions from the gallery the President closed public question time at 3.07 pm.

31 AUGUST 2022

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR BELLOTTIE
GV00010

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Stubberfield

Seconded Cr Smith

Council Resolution

Councillor Bellottie is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 31 August 2022.

5/0 CARRIED

Background

Councillor Bellottie has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 31 August 2022. The Council in accordance with Section 2.25 of the *Local Government Act 1995* as amended may by resolution grant leave of absence to a member.

Comment

Councillor Bellottie has advised the Chief Executive Officer, that he will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 31 August 2022 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Bellottie leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995* Section 2.25 Disqualification for Failure to Attend Meetings**

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 24 August 2022

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

7.0 PETITIONS

There were no petitions presented to the August 2022 Ordinary Council meeting.

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 JULY 2022

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

That the minutes of the Ordinary Council meeting held on 27 July 2022, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

8.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 26 AUGUST 2022

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That the minutes of the Special Council meeting held on 26 August 2022, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

9.0 ANNOUNCEMENTS BY THE CHAIR

That the Local Government Insurance Service will have a representative in Denham to talk to the Council at the September 2022 Ordinary Council meeting.

31 AUGUST 2022

10.0 ADMINISTRATION REPORT

10.1 ANNUAL REVIEW OF REGISTER OF DELEGATIONS
CM00039

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Smith

Seconded

Cr Ridgley

Council Resolution

That Council adopt the Delegations to the Chief Executive Officer as reviewed in this report in accordance with the *Local Government Act 1995*.

5/0 CARRIED BY ABSOLUTE MAJORITY

Background

Section 5.42 of the *Local Government Act 1995* (the Act) provides that a Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act other than those referred to in Section 5.43. Any decision to make, amend or revoke a delegation is to be by an absolute majority - see Section 5.45(1) (b) below.

5.45. Other matters relevant to delegations under this Division

(1) *Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 –*

(b) *any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.*

The Register of Delegations is required to be reviewed once every financial year, as required by Section 5.46(2) of the Act. The Register of Delegations was last reviewed in full at the Ordinary Council meeting held on 25 August 2021.

Comment

The purpose of the review is to consider the operational effectiveness of the current delegations, whether each delegation is necessary, whether each delegation is appropriate and whether legislative amendments necessitate any changes.

All delegations have been reviewed to ensure format consistency with other Shire documents (such as Policies) and with a view to ensuring consistency with references to statutory references and any changes to relevant legislation that describes the power or duty being delegated.

31 AUGUST 2022

Legal Implications

Section 5.46 of the **Local Government Act 1995** states that -

- (1) *The Chief Executive Officer is to keep a register of the delegation made under this Division to the Chief Executive Officer and to the employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

Policy Implications

The current Policy Manual adopted by Council at the Ordinary Council meeting held on the 27 August 2014, item 1.7 Instrument of Delegation (2) States: "When powers and duties are delegated by the Council to the Chief Executive Officer the Instrument of Delegation be signed by the President or the person presiding".

Financial Implications

This delegation will save Council the cost of gazetting staff to Ranger positions and Registration Officers for the receipting of dog and cat licencing.

Strategic Implications

There are no Strategic Implications related to this report.

Risk Management

This is a low risk item to Council.

Voting Requirements

Absolute Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

8 August 2022

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

Section / Regulation	RELEVANT EXERCISABLE POWER or DISCHARGEABLE DUTY OF LOCAL GOVERNMENT	To the Chief Executive Officer	Scope, conditions or Limitations
Part 2 - Constitution of local government			
2.8 (1)(f)	Representing the Shire - President liaises with the Chief Executive Officer on the local government's affairs and the performance of its functions	✓	The President and Chief Executive Officer may decide suitable functions for Council to meet and show hospitality to official visitors
2.8	Representing the Shire - use of Shire logo	✓	Chief Executive Officer may approve applications from all groups for the use of the Shire logo on promotional material, provided that the words "Shire of" must not be included for commercial use or products.
Part 3 - Functions of local government			
3.22(1)	A local government that causes damage through the performance of its function must pay compensation to the owner or occupier	✓	
3.25(1)	A local government may give an occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1. The local government must also inform the owner if the occupier is not the owner	✓	
3.26(2)	In order to make a person comply with a notice, a local government may do anything it considers necessary to achieve the purpose for which the notice was given	✓	
3.26(3)	A local government may continue to undertake works that are not carried out by the owner or occupier and recover the costs as a debt	✓	
3.27(1)	A local government may go onto private land in the circumstances prescribed in Schedule 3.2 and carry out works, even if it does not have the consent of the owner	✓	
3.31(2)	After a local government has given notice, it may authorise a person to enter land, premises or thing without consent, unless the owner or occupier has objected to the entry	✓	
3.34(1)	A local government may enter land in an emergency without notice or consent	✓	
3.40A(1)	Local government may authorise a person to remove and impound an abandoned vehicle wreck	✓	
3.40A(4)	Local government may declare that a vehicle is an abandoned vehicle wreck	✓	
3.47(1)	The local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under section 3.43	✓	
3.47(2)	The local government may sell or otherwise dispose of any vehicle that has not been collected within 2 months of a notice having been given under section 3.40(3) or 7 days of a declaration being made that a vehicle is an abandoned vehicle wreck	✓	
3.47(2a)	The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in section 3.47(2b) of the date a notice is given under sections 3.42(1)(b) or 3.44	✓	

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

3.47A(1)	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass	✓	
3.48	If goods are removed or impounded under section 3.39 and the offender is convicted, the local government may recover any expenses incurred in removing and impounding the goods	✓	
3.50(1)	A local government may close a thoroughfare to vehicles, wholly or partially, for a period not exceeding 4 weeks	✓	
3.50(1a) and 3.50(4)	A local government may, after providing public notice of its intention and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks	✓	
3.50A	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare	✓	
Functions & General Reg 6(3)	A local government may, by local public notice, revoke an order under regulation 6(1) that closed a thoroughfare or alter it to make it less restrictive	✓	
3.51(3)	Before fixing, altering or realigning a public thoroughfare or draining water onto adjoining land, the local government must give notice of its proposal, invite submissions and consider those submissions	✓	
3.53(3)	If an unvested facility lies within 2 or more districts, the local governments concerned can agree on its control and management	✓	
3.54(1)	A local government may do anything it could do under the Parks and Reserves Act 1895 if it were a Board appointed under that Act, to control and manage any land reserved under the Land Act 1933 and vested in or placed under the control and management of the local government	✓	
3.57(1)	A local government must invite tenders before it enters into a contract for goods or services with a value of \$250,000 or more (Functions and General Reg 11)	✓	
Functions & General Reg 14 (2a)	Where a local government is inviting tenders, the local government must determine in writing the criteria for accepted tenders	✓	
Functions & General Reg 18 (4) & (5)	A local government must consider any tender that has not been rejected and decide which one to accept. It may decline to accept any tender	✓	
Functions & General Reg 20	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer	✓	
Functions & General Reg 20 (2)	If the successful tenderer does not want to accept the contract with the variation or the local government and the tenderer cannot reach agreement, the local government can select the next most appropriate tenderer	✓	

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

Functions & General Reg 21 (1)	A local government may seek expressions of interest before entering the tender process	✓	
Functions & General Reg 23 (3)	A local government must consider any submissions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services	✓	
Functions & General Reg 24E(1)	Where a local government intends to give a regional price preference the local government is to prepare a regional price preference policy	✓	
Functions & General Reg 24E(4)	A local government cannot adopt a regional price policy until the local government has considered submissions received	✓	
	To make variation in the goods or services required, after it has entered into a contract for the supply of the goods or services required subject to such variations in the contract as may be agreed with the contractor.	✓	Approval of variations necessary to achieve the outcome of the scope of the project and within the adopted budget of the project
3.58(2)	A local government can only dispose of property to the highest bidder at public auction or the most suitable public tender	✓	
3.58(3)	A local government can dispose of property by private treaty but must follow the process set out in section 3.58(3)	✓	
Part 5 – Administration			
5.18	A local government must review all delegations made to a committee	✓	
5.27(2)	General meeting of electors to be held on a day selected by a local government but not more than 56 days after the local government accepts the annual report for the previous financial year	✓	
5.37(1)	A local government may designate any employee to be a senior employee	✓	
Admin Reg 18(D)	A local government is to consider, accept or reject a review of the CEO's performance	✓	
5.50(1)	A local government must prepare a policy for employees whose employment is finishing, setting out the circumstances in which the local government would pay a gratuity and how that gratuity would be assessed, and give local public notice of the policy	✓	
5.50(2)	A local government may make a payment to an employee whose employment is finishing, that is in addition to the amount set out in its policy, provided that local public notice of the payment is given	✓	
5.53(1)	A local government must prepare an annual report for each financial year	✓	
5.56	A local government is to prepare a plan for the future	✓	
Admin Reg 19C(4)	A local government is to review its current plan for the future every 2 years	✓	
Admin Reg 29A(2)	Information prescribed as confidential but that, under 5.95(7), may be available for inspection if a local government so resolves	✓	
5.98(2)(b)	A local government may approve expenses which are to be reimbursed to its councillors, provided that the expenses are of the kind prescribed as those which the local government can approve for reimbursement [subject to section 5.98(3)]	✓	
5.98(4)	A local government may approve the reimbursement to a council member of an approved expense, either generally or in a particular case	✓	

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

5.100(2)	A local government may decide to reimburse expenses to committee members who are not council members or employees	✓	
5.103(2)	A local government must review its code of conduct within 12 months of every ordinary elections day	✓	
Part 6 – Financial Management			
Financial M'gmt Reg 19(1)	A local government must establish and document internal control procedures to ensure control over investments	✓	
6.7(2) Financial M'gmt Reg 12(1)	To make payments from the municipal fund or the trust fund for the performance of functions and exercise of powers	✓	(i) Payment of salaries up to the amount required to meet the Council's employee entitlements obligations; (ii) All other payments not to exceed \$250,000 unless approved by Tender process; (iii) In accordance with Council policies and adopted budget; and (iv) Payment within the scope of Budgeted project and within the adopted budget of the project.
6.9(4)	A local government may transfer money held in trust for 10 years to its municipal fund, but must repay it to a person who establishes a right to the repayment, together with any interest earned on the investment	✓	
6.12(1)(b)	A local government may waive or grant concessions in relation to any amount of money or write off any amount of money that it is owed to the local government [subject to section 6.12(2)]	✓	
6.12(3)	The local government may determine what conditions apply to the granting of a concession	✓	
6.14(1)	A local government may invest money in its municipal or trust funds that is not being used, in accordance with Part III of the Trustees Act 1962	✓	
6.49	A local government may make an agreement with a person to pay their rates and service charges	✓	
6.50(1) and 6.50(2)	A local government may determine the due date that rates and charges become due, but which date cannot be sooner than 35 days after the date noted on the rate notice	✓	
6.56(1)	A local government may recover an unpaid rate or service charge and the cost of proceedings in court of competent jurisdiction	✓	
6.60(2)	A local government may give notice (to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the local government in satisfaction of the rate or service charge)	✓	
6.60(3)	If a local government gives notice to a lessee, under section 6.60(2), the local government must give a copy of the notice to the lessor	✓	
6.60(4)	If a local government gives notice to a lessee, under section 6.60(2), and the lessee fails to pay rent to the local government, the local government may recover the rate or service charge as a debt from the lessee	✓	
6.64(1)	If any rates or service charges have remained unpaid for at least 3 years, a local government may take possession of the land and hold the land against a person having an estate or interest in the land, and may lease or sell the land or subject to transfer it to the Crown or itself 5.43(d)	✓ subject to 5.43 (d)	

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

6.64(3)	A local government may lodge a caveat in respect of any land for which rates and service charges are outstanding	✓	
6.71(1)	If a local government is unable to sell land under Part 6 Division 6 Subdivision 6 within 12 months, it may transfer the land to the Crown or itself	✓ subject to 5.43 (d)	
6.74(1)	A local government may apply in the prescribed form to the Minister to have land revested in the Crown if it is rateable vacant land and rates or service charges in respect of it have remained unpaid for at least 3 years	✓	
Financial M'gmt Reg 77(3)	A local government must consider any objections it receives in relation to a reinvestment under regulation 77	✓	
6.76(5)	The local government must consider any objections to the rates record and may disallow or allow the objection either wholly or in part	✓	
6.76(6)	The local government is to provide the person with notice of its decision	✓	
7.12A(3)	A local government is to examine the auditor's report, under section 7.9(1) and any report under section 7.9(3), and must determine if any matters raised by the report require action and ensure that appropriate action is taken.	✓	
7.12A(4)	A local government must prepare a report on any action taken in response to an auditor's or section 7.9(3) report, and provide it to the Minister	✓	
Part 8 – Scrutiny of the affairs of local governments			
8.14(3)	A local government must give the Minister advice of what things it has done or will do to comply with an enquiry report from the Minister or a person authorised by the Minister, within 35 days of receiving the report	✓	
8.23(4)	A local government must give the Minister advice of what things it has done, or will do, to comply with an Inquiry Panel's report within 35 days of receiving the report, or give its comment on a recommendation to dismiss the council	✓	
Part 9 – Miscellaneous provisions			
9.6(5)	The local government is to ensure that the person who made the objection is given notice in writing of how it has been decided to dispose of the objection and the reasons for disposing of it in that way.	✓	
9.10(1) & (2)	The local government may appoint persons or classes of persons to be authorised to perform certain functions and must issue them with a certificate stating they are authorised	✓	
9.60(4)	A local government is to administer any regulation made under section 9.60 as if it were a local law	✓	

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

9.56	Certain persons protected from liability for wrongdoing - legal costs indemnification			Where there is a need for the provision of urgent legal services before an application can be considered by Council, the Chief Executive Officer may give an authorisation to the value of \$5,000 provided that: (1) where it is the Chief Executive Officer who is seeking urgent financial support for legal services, the Council shall deal with the application; and (2) subject to any other conditions Council may set in its policy regarding costs indemnification for legal representation.
		✓		
6.76(5)	The local government must consider any objections to the rates record and may disallow or allow the objection either wholly or in part	✓		
6.76(6)	The local government is to provide the person with notice of its decision	✓		
	Schedule 2.1 – Provisions about creating, changing the boundaries of, and abolishing districts			
11(2)	Any local governments affected by an order made under clause 2.1 are to negotiate any adjustment or transfer between them of property, rights and liabilities	✓		
	Schedule 2.2 – Provisions about wards and representation			
8	The council must have regard to community of interests, physical and topographical features, demographic trends, economic factors and the ratio of councillors to electors in respect of considerations about wards	✓		
9	When a ward review is complete, the local government must prepare a report for the Advisory Board and may propose the making of an order under clauses 2.2(1), 2.3(3) or 2.18(3)	✓		
	Schedule 6.2 – Provisions relating to lease of land where rates or service charges unpaid			
1(1)	A local government may lease the land with any conditions for a term that does not exceed 7 years	✓	subject to 5.43 (d)	
	Schedule 6.3 - Provisions relating to the sale or transfer of land where rates or service charges are unpaid			
1(4)	The local government must appoint a time at which the land may be offered for sale by public auction, not less than 3 months and not more than 12 months from the service of the notice under clauses 1(1) or 1(2)	✓		
2(3)	The local government must give the Registrar of Titles or the Registrar of Deeds a memorial of the Statewide notice	✓		
4(1)	A local government may transfer or convey to the purchaser of the land an indefeasible estate in fee simple	✓	subject to 5.43 (d)	

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

Planning and Development (Local Planning Schemes) Regulations 2015 , Deemed provisions for local planning schemes, Part 10, Schedule 2 ('the Regs 2015')			
Clause 79 of the Regs 2015	That Council authorise the Chief Executive Officer to enter and inspect any building or land for the purposes of ascertaining whether the local planning scheme is being complied with	✓	
Clause 82(1) of the Regs 2015	That Council grant delegated authority to the Chief Executive Officer to issue deemed refusal letters for applications where an application is deemed refused in accordance with Clause 75(2) of the Planning and Development (Local Planning Schemes) Regulations 2015	✓	
Clause 82(1) of the Regs 2015	That Council grant delegated authority to the Chief Executive Officer to determine an application for planning approval where it is established prior to, or at, an Ordinary Council meeting that the minimum number of Councillors needed for a quorum will not be available to vote on an application at a scheduled Council meeting (due to absence or planned declaration of interest).		<ol style="list-style-type: none"> 1. The use is a 'P' or 'D' use under the Shire of Shark Bay Local Planning Scheme No. 4 ('the Scheme'); or 2. The proposed use or development is ancillary to existing development; or 3. For residential development, the application complies with the 'deemed to comply' requirements of the Residential Design Codes or satisfies the 'Design Criteria' of the Residential Design Codes ; and 4. The application generally complies with the Scheme with no major variations to setback, site coverage or car parking requirements; and 5. The use or development complies with any relevant Local Planning Policy. This delegation must not be exercised by the Delegated officer where: <ol style="list-style-type: none"> a) The development entails a variation to the Scheme or Residential Design Codes that is considered by the Delegate to be significant; b) The Delegate considers the development will have the potential to negatively impact on the amenity of the locality; c) The height of the development exceeds two storeys;
Clause 82(1) of the Regs 2015	Conditions Continued	✓	<ol style="list-style-type: none"> d) A written objection has been lodged during a formal advertising period; e) The Delegate considers an application should be advertised for public comment and no advertising has been conducted; f) Development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest; g) The estimated cost of development exceeds \$500,000.00; h) The development is located in a Special Use zone; and i) The Delegate considers the proposal has potential to negatively impact on World Heritage values.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

Clause 82(1) of the Regs 2015	That Council grant delegated authority to the Chief Executive Officer to determine if development approval is not required for a temporary use which is not in existence for less than 48 hours, or a longer period agreed by the local government, in any 12 month period, in accordance with Clause 61(2)(d) of the Planning and Development (Local Planning Schemes) Regulations 2015.		This delegation must not be exercised by the Delegated officer where: a) The proposal is for a mobile trader; b) The Delegate considers the development will have the potential to negatively impact on the amenity of the locality; c) A written objection has been lodged during a formal advertising period; d) The Delegate considers an application should be advertised for public comment and no advertising has been conducted; e) Development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest; f) The Delegate considers the proposal has potential to negatively impact on World Heritage values.
Dog Act 1976			
10AA (2)	The delegation must be in writing	✓	
10AA (3)	The delegation may expressly authorise the delegate to further delegate the power or duty	✓	
	Council delegate authority to the Chief Executive Office to further delegate any power or duty of the Dog Act 1976	✓	
10AA (4)	A local government's chief executive officer who is exercising or performing a power or duty that has been delegated as authorised under this section, is to be taken to do so in accordance with the terms or the delegation unless the contrary is shown	✓	
10AA (5)	Nothing in the section limits the ability of a local government's chief executive officer to perform a function through an officer or agent	✓	
10AB (1)	The Chief Executive Officer of a local government is to keep a register of: (a) delegations made under section 10AA(1); and (b) further delegations made under the authority of a delegation made under section 10AA(1).	✓	
10AB (2)	At least once every financial year - (a) delegations made under section 10AA(1); and (b) further delegations made under the authority of a delegation made under section 10AA(1), are to be reviewed by the delegator.		

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

Cat Act 2011		✓	
Section 3	A local government may approve in writing an operator of a cat management facility	✓	
Section 9	A local government may grant, renew or refuse an application for cat registration	✓	
Section 9(5)	A local government may require an applicant to give documents or information relating to registration, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	✓	
Section 10	A local government may cancel the registration of a cat	✓	
Section 11	A local government is to issue a registration number, certificate and tag, including a replacement certificate or tag	✓	
Section 12	A local government must keep a cat register	✓	
Section 13	A local government must notify the owner of cat the outcome of a decision	✓	
Section 26	A local government may issue a cat control notice	✓	
Section 37	A local government may grant, renew or refuse an approval to breed application	✓	
Section 37(3)	A local government may require an applicant to give document or information relating to a breeder application, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	✓	
Section 38	A local government may cancel an approval to breed	✓	
Section 39	A local government must issue a certificate to an approved breeder	✓	
Section 40	A local government must notify the person affected by the decision in writing of the outcome	✓	
Section 42	A local government is to administer local laws	✓	
Section 47	A CEO needs to keep a register of delegations	✓	
Section 48	A local government may appoint, in writing, authorised persons	✓	
Section 49	A local government may recover the costs of having to destroy a cat	✓	
Section 37, reg 22	A local government may refuse an application to breed if the applicant has had an infringement in the past 12 months	✓	
	Council delegate authority to the Chief Executive Office to further delegate any power or duty of the Cat Act 2011	✓	
Health Act 2016			
Section 21(1)(b)(i)	A power or duty conferred or imposed on an enforcement agency may be delegated if the enforcement agency is a local government, to the chief executive officer of the local government.	✓	Refer Ordinary Council meeting held on the 19 December 2016 Item 15.1 for delegation authority

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

Bush Fires Act 1954			
Section 48 Part V (1)	A local Government may, in writing, delegate to its chief executive officer the performance of any of its functions under this Act.	✓	
(2)	Performance by the chief executive officer of a local government of a function delegated under subsection (1) - (a) is taken to be in accordance with the terms of a delegation under this section, unless the contrary is shown, and (b) is to be treated as performance by the local government	✓	
(3)	A delegation under this section does not include the power to subdelegate	✓	
(4)	Nothing in this section is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.	✓	
Graffiti Vandalism Act 2016			
Part 3 Division 1 16 (1)	The local government may delegate to its chief executive officer the exercise of any of its powers or the discharge of any of its duties under another provision of this Part.	✓	
Part 3 Division 1 16 (2)	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.	✓	
Part 3 Division 1 16 (3)	A decision to delegate under this section is to be made by an absolute majority.	✓	
Part 3 Division 1 17 (1)	A chief executive officer may delegate to any employee of the local government the exercise of any of the chief executive officer's powers or the discharge of any of the chief executive officer's duties under another provision of this Part other than this power of delegation.	✓	
Part 3 Division 1 17 (2)	A delegation under this section is to be in writing any may be general or as otherwise provided in the instrument of delegations.	✓	
Part 3 Division 1 17 (3)	This section extends to a power or duty the exercise or - discharge of which has been delegated by a local government to the chief executive officer under section 16, but in case of such a power or duty- (a) the chief executive officer's power under this section to delegate the exercise of that power or the discharge of that duty; and (b) the exercise of that power or the discharge of the duty by the chief executive officer's delegate, are subject to any conditions imposed by the local government on its delegation to the chief executive officer.	✓	
Part 3 Division 1 17 (4)	Subsection (3)(b) does not limit the chief executive officer's power to impose conditions or further conditions on a delegation under this section.	✓	
Part 3 Division 1 17 (5)	In subsections (3) and (4) - conditions includes qualifications, limitations or exceptions.	✓	

31 AUGUST 2022

10.2 CHRISTMAS/NEW YEAR CLOSURE 2022
CM00016

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Fenny
Seconded Cr Smith

Council Resolution

That the:

- 1. Council's administration office and depot close for the Christmas/New Year period from close of business Thursday 22 December 2022 to Monday 2 January 2023 inclusive.**
- 2. Shark Bay World Heritage Discovery and Visitor Centre be closed on Sunday 25 December 2022 and Sunday 1 January 2023 and operate at reduced hours from 23 December 2022 until 2 January 2023 inclusive; and**
- 3. Denham Refuse Site be:**
 - a. Closed on Saturday 24 December 2022;**
 - b. Closed on Sunday 25 December 2022;**
 - c. Closed on Monday 26 December 2022 ;**
 - d. Closed on Tuesday 27 December 2022;**
 - e. Closed on Saturday 31 December 2022; and**
 - f. Closed on Sunday 1 January 2023.**

5/0 CARRIED

Background

Council has previously closed the office and depot between Christmas and New Year. The public holidays for this period are Christmas Day being Sunday 25 December 2022, Boxing Day Monday 26 December 2022, New Year's Day, Sunday 1 January 2023 plus the Observed Holidays, Tuesday 27 December 2022, and Monday 2 January 2023.

Comment

Administration Office and Depot

It is recommended that the office and depot be closed from the close of business Thursday 22 December 2022 and reopen on Tuesday 3 January 2023. This means the closure is for eleven days and includes Public Holidays on Monday 26 December 2022, Tuesday 27 December 2022 and Monday 2 January 2023.

31 AUGUST 2022

Staff would be required to take leave as follows:

- Public Holidays; and
- Accrued RDO's or Annual Leave

Emergency staff would still be contactable, and a skeleton crew would be working at the depot.

Shark Bay World Heritage Discovery and Visitor Centre

Shark Bay World Heritage Discovery and Visitor Centre would be open, at reduced hours, throughout with the exception of Christmas Day 2022 and New Year's Day 2023 when the Centre would be closed.

Refuse Site

The refuse site would be closed on Saturday 24 December, Sunday 25 December, Monday 26 December and Tuesday 27 December 2022 and then again from Saturday 31 December 2022 to Monday 3 January 2023 inclusive.

The refuse site will be open for 4 hours on Monday 26 December 2022 and Monday 2 January 2023 from 8:00 am to 12:00 pm to allow caravan parks and businesses access to the refuse site.

Rubbish pickups will continue to be on Friday and Tuesday throughout the Christmas and New Year break.

Legal Implications

There are no legal implications relating to this report

Policy Implications

There are no policy implications relating to this report.

Financial Implications

The closure of the office and depot would assist in the reduction of leave liability.

Strategic Implications

There are no strategic implications relating to this report.

Risk Management

This is a low risk item to Council.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 16 August 2022

31 AUGUST 2022

11.0 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Stubberfield
Seconded Cr Ridgley

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,255,212.21 be accepted.

5/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of July 2022 totalling \$5,644.44

Municipal fund account cheque numbers 26965 to 26966 totalling \$113.55

Municipal fund direct debits to Council for the month of July 2022 totalling \$41,498.81

Municipal fund account electronic payment numbers MUNI 29719 to 29825 totalling \$945,604.55

Municipal fund account for July 2022 payroll totalling \$220,583.51

Municipal fund Police Licensing for June and July 2022 transaction number 212212 and 222301 totalling \$41,767.35 and

No Trust fund account cheque numbers were issued for July 2022 totalling \$0

The schedule of accounts submitted to each member of Council on 26 August 2022 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

D Chapman

Date of Report

24 August 2022

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

**SHIRE OF SHARK BAY – CREDIT CARD
PERIOD – JULY 2022**

TOTAL 5,644.44

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
7/07/2022	ITECHWORLD	SOLAR GENERATOR BLANKET AND POWER STATION KIT - REFUSE SITE	1,322.50
8/07/2022	ITECHWORLD	SOLAR GENERATOR BLANKET AND POWER STATION KIT - ADMIN	1,322.50
		TOTAL	\$ 2,645.00

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
8/06/2022	SHARK BAY BAKERY	STAFF WORKING LUNCH - AUDIT PREPARATION	\$ 31.00
22/06/2022	JB HIFI	UNIDEN HANDHELD RADIOS X4 - BUSH FIRE BRIGADE	\$ 914.99
27/06/2022	STRATCO	MESH METAL SECURITY CABINETS – DEPOT	\$ 658.00
27/06/2022	TOUGH AS	TOUGH AS MECHANICS MAT - DEPOT	\$ 190.00
27/06/2022	TOUGH AS	TOUGH AS MECHANICS MAT – TAMALA STATION	\$ 190.00
27/06/2022	TOUGH AS	TOUGH AS MECHANICS MAT – P174 FREIGHTLINER PRIME MOVER	\$ 190.00
27/06/2022	TOUGH AS	TOUGH AS MECHANICS MAT – P196 HINO PRIME MOVER	\$ 190.00
27/06/2022	BELONG	1GB MONTHLY CHARGE FOR TELEVISION CONNECTION - 28/06/2022 TO 27/07/2022	\$ 15.00
2/07/2022	SHARK BAY CAFE	STAFF WORKING LUNCH - AUDIT PREPARATION	\$ 33.95
6/07/2022	SEMINARS AUSTRALIA	WEBINAR GST, SUPER & TAX - FINANCE OFFICER	\$ 586.50
		TOTAL	\$ 2,999.44

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

**SHIRE OF SHARK BAY – MUNI CHQ
JULY 2022
CHEQUE # 26965 – 26966**

CHQ #	DATE	NAME	DESCRIPTION	AMOUNT
26965	08/07/2022	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE WATER USAGE CHARGES	-90.06
26966	29/07/2022	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES JUNE 2022	-23.49
			TOTAL	\$ 113.55

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
JULY 2022**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16674.1	28/07/2022	EXETEL PTY LTD	MONTHLY INTERNET CHARGES - SHIRE PROPERTIES JUNE 2022	-269.97
DD16716.1	03/07/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-4145.81
DD16716.2	03/07/2022	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-422.02
DD16716.3	03/07/2022	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-475.14
DD16716.4	03/07/2022	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-460.34
DD16716.5	03/07/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-257.90
DD16716.6	03/07/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-445.68
DD16716.7	03/07/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-422.00
DD16716.8	03/07/2022	REST	SUPERANNUATION CONTRIBUTIONS	-1052.47
DD16716.9	03/07/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1054.27

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16724.1	05/07/2022	BANKWEST CORPORATE MASTERCARD	FACILITY FEE - ANNUAL CARD FEE	-4031.55
DD16736.1	21/07/2022	VIVA ENERGY AUSTRALIA	FUEL CARD ACCOUNT - JUNE 2022	-365.18
DD16738.1	07/07/2022	URL NETWORKS PTY LTD	SHIRE VOIP TELEPHONE CHARGES - JUNE 2022	-181.60
DD16740.1	17/07/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-4308.26
DD16740.2	17/07/2022	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-435.47
DD16740.3	17/07/2022	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-490.33
DD16740.4	17/07/2022	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-475.15
DD16740.5	17/07/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-337.75
DD16740.6	17/07/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD16740.7	17/07/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD16740.8	17/07/2022	REST	SUPERANNUATION CONTRIBUTIONS	-1003.26
DD16740.9	17/07/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1223.75
DD16753.1	28/07/2022	EXETEL PTY LTD	MONTHLY INTERNET CHARGES - SHIRE PROPERTIES JULY 2022	-374.97
DD16773.1	31/07/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-5486.69
DD16773.2	31/07/2022	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-433.05
DD16773.3	31/07/2022	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-490.33
DD16773.4	31/07/2022	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-469.48
DD16773.5	31/07/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-276.17
DD16773.6	31/07/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD16773.7	31/07/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD16773.8	31/07/2022	REST	SUPERANNUATION CONTRIBUTIONS	-1015.99
DD16773.9	31/07/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1126.82
DD16780.2	31/07/2022	BANKWEST CORPORATE MASTERCARD	WEBINAR - GST, SUPER & TAX - FINANCE OFFICER	-620.45
DD16716.10	03/07/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-410.09
DD16716.11	03/07/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1531.36
DD16716.12	03/07/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-167.58

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16716.13	03/07/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-161.44
DD16740.10	17/07/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-430.67
DD16740.11	17/07/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1756.14
DD16740.12	17/07/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-182.36
DD16740.13	17/07/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-152.67
DD16773.10	31/07/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-405.36
DD16773.11	31/07/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1955.87
DD16773.12	31/07/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-251.53
DD16773.13	31/07/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-150.99
				\$41,498.81

**SHIRE OF SHARK BAY – MUNI EFT
JUNE 2022
EFT 29719- 29825**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29826	01/07/2022	LAURENCE JAMES MICHAEL BELLOTTIE	JULY TO SEPTEMBER 2022 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT29827	01/07/2022	CHERYL LORRAINE COWELL	JULY TO SEPTEMBER 2022- QUARTERLY COUNCILLOR PAYMENTS - PRESIDENT	-6446.00
EFT29828	01/07/2022	EDMUND GEORGE FENNY	JULY TO SEPTEMBER 2022 COUNCILLOR PAYMENT	-1954.00
EFT29829	01/07/2022	MARK CORBETT SMITH	JULY TO SEPTEMBER 2022 COUNCILLOR PAYMENT	-1954.00
EFT29830	01/07/2022	MIROSLAVA VANKOVA	JULY TO SEPTEMBER 2022 QUARTERLY COUNCILLOR PAYMENTS - VICE PRESIDENT	-2702.75

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29831	01/07/2022	PIETR JON STUBBERFIELD	JULY TO SEPTEMBER 2022 COUNCILLOR PAYMENT	-1954.00
EFT29832	01/07/2022	GREGORY LEON RIDGLEY	JULY TO SEPTEMBER 2022 COUNCILLOR PAYMENT	-1954.00
EFT29833	01/07/2022	SHIRE OF SHARK BAY	BULK MOTOR VEHICLE REGISTRATION 1 JULY 2022 TO 30 JUNE 2023	-8215.65
EFT29834	04/07/2022	M & B SALES	WEATHER TECH PANELS AND SCREWS FOR RECREATION CENTRE PANEL UPGRADE	-8959.92
EFT29835	04/07/2022	ARTHUR EYRE ELECTRICAL PTY LTD	LABOUR TO REMOVE, DISPOSE PLUS INSTALLATION OF 11 EXISTING INGROUND UP LIGHTS - FORESHORE	-8902.30
EFT29836	04/07/2022	SHARK BAY AVIATION	RETURN FLIGHTS FOR CEO, EMCD AND SHIRE COUNCIL REPRESENTATIVE TO CARNARVON ON THURSDAY 23 JUNE 2022 TO ATTEND AVIATION GROUP - COMMUNITY CONSULTATION	-750.00
EFT29837	04/07/2022	BLACKBOX CONTROL PTY LTD	12 MONTH TRACKING FEE FOR INCONTROL PLAN 28/06/2022 TO 27/06/2023 - RANGER VEHICLE	-396.00
EFT29838	04/07/2022	FRONTLINE FIRE AND RESCUE EQUIPMENT	BUSH FIRE BRIGADE – 20 WIDE BRIM HATS WITH LOGO	-935.00
EFT29839	04/07/2022	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER FEES - MAY 2022	-618.75
EFT29840	04/07/2022	FAR WEST ELECTRICAL	SUPPLY AND INSTALL EXTERNAL LIGHTING UPGRADE TO SHARK BAY SPORT AND RECREATION CLUB	-100442.10
EFT29841	04/07/2022	GERALDTON MOWER & REPAIRS SPECIALISTS	STWRB60 0 RB 600 HIGH-PRESSURE CLEANER FOR DEPOT	-1899.00
EFT29842	04/07/2022	HORIZON POWER	STREET LIGHTING FOR MAY 2022	-4189.57
EFT29843	04/07/2022	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	ACCOMMODATION AND LODGING – SHARK BAY ROAD SHOULDERING WORKS	-4738.50
EFT29844	04/07/2022	IPEC PTY LTD	FREIGHT ACCOUNT	-37.32

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29845	04/07/2022	LANDGATE (WA LAND INFORMATION AUTHORITY)	GROSS RENTAL VALUES REVALUATION 2021 / 2022 FOR COUNTRY REGION	-17403.84
EFT29846	04/07/2022	MARKET FORCE PTY LTD	ADVERTISING 04/06/2022 - ANNUAL ELECTORS GENERAL MEETING - 15/06/2022	-641.76
EFT29847	04/07/2022	MIDWEST FIRE PROTECTION SERVICE	QUARTERLY SERVICING OF FIRE PUMP SYSTEM - RECREATION CENTRE	-342.65
EFT29848	04/07/2022	QUINTIS SANDALWOOD PTY LTD	SBDC MERCHANDISE - SANDALWOOD PRODUCTS	-377.32
EFT29849	04/07/2022	MIDWEST FUNERALS	BOND REPaid FOR TOWN HALL 06/05/2022	-475.00
EFT29850	04/07/2022	NETLINK GROUP PTY LTD	SATELLITE PHONE - IRIDIUM 9575 GRAB N'GO BUNDLE x 2 FOR BUSH FIRE BRIGADE	-4590.00
EFT29851	04/07/2022	OFFICEWORKS LTD	A4 COPY PAPER	-376.90
EFT29852	04/07/2022	PROFESSIONAL PC SUPPORT	2 X HP PRODESK COMPUTERS AND MONITORS - ADMINISTRATION OFFICE	-4239.40
EFT29853	04/07/2022	RED DUST HOLDINGS PTY LTD	HIRE OF MULTI TYRED ROLLER – USELESS LOOP ROAD MAINTENANCE	-2244.00
EFT29854	04/07/2022	SHARK BAY BUSINESS AND TOURISM ASSOCIATION	CONTRIBUTION TOWARDS RE-SKINNING OF THE SIGNAGE ON NORTHWEST COASTAL HIGHWAY, (AS PER COUNCIL RESOLUTION 29 MAY 2019.) PAYMENT 2	-5000.00
EFT29855	04/07/2022	STATEWIDE BEARINGS	TIMKEN TAPERS FOR P155 (HPORTR SEMI-TRAILER)	-346.59
EFT29856	04/07/2022	SUMMER GYPSEA	SBDC MERCHANDISE - JEWELLERY	-518.00
EFT29857	04/07/2022	SCIENCE AND NATURE PTY LTD	SBDC MERCHANDISE - SCIENCE & NATURE PRODUCTS	-232.49
EFT29858	04/07/2022	TELSTRA CORPORATION LTD	SHIRE MOBILE PHONE CHARGES - JUNE 2022	-502.81
EFT29859	04/07/2022	THEM EARTHMOVING PTY LTD	SUPPLY PLANT AND LABOUR FOR ROAD REMEDIAL WORKS AS PER QUOTE PLUS EMERGENCY WORKS TO ENSURE ROAD SAFETY FOR USERS - USELESS LOOP ROAD	-177718.75

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29860	04/07/2022	TRUCKLINE PARTS CENTRE	FILTER KITS FOR P196 (HINO PRIME MOVER) & P174 (FREIGHTLINER PRIME MOVER)	-902.29
EFT29861	04/07/2022	WURTH AUSTRALIA PTY LTD	SCRAPER BLADES, WASHER SET, PUMP SPRAY BOTTLES, SHEARS AND SUPER GLUE FOR DEPOT	-746.69
EFT29862	06/07/2022	MAC ATTACK FISHING CHARTERS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-442.00
EFT29863	06/07/2022	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT JUNE 2022	-5517.60
EFT29864	06/07/2022	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-878.80
EFT29865	06/07/2022	BLUE LAGOON PEARLS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-1352.00
EFT29866	06/07/2022	DENHAM SEASIDE CARAVAN PARK	BOOKEASY OPERATOR PAYMENT JUNE 2022	-1849.36
EFT29867	06/07/2022	HARTOG COTTAGES	BOOKEASY OPERATOR PAYMENT JUNE 2022	-2508.00
EFT29868	06/07/2022	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT JUNE 2022	-1076.42
EFT29869	06/07/2022	HERITAGE RESORT SHARK BAY	BOOKEASY OPERATOR PAYMENT JUNE 2022	-110.00
EFT29870	06/07/2022	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY OPERATOR PAYMENT JUNE 2022	-174.76
EFT29871	06/07/2022	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT JUNE 2022	-13600.40
EFT29872	06/07/2022	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT JUNE 2022	-6943.20
EFT29873	06/07/2022	MONKEYMIA WILDSIGHTS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-1222.32
EFT29874	06/07/2022	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-2652.00
EFT29875	06/07/2022	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-6863.09
EFT29876	06/07/2022	SHARK BAY HOTEL MOTEL	BOOKEASY OPERATOR PAYMENT JUNE 2022	-187.00
EFT29877	06/07/2022	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENT JUNE 2022	-1213.52
EFT29878	06/07/2022	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-4869.80
EFT29879	06/07/2022	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT JUNE 2022	-1315.60
EFT29880	06/07/2022	SHIRE OF SHARK BAY	BOOKEASY COMMISSION PAYMENT JUNE 2022	-7359.35
EFT29881	08/07/2022	ABROLHOS STEEL PTY LTD	FLASHING FOR STABLES REFURBISHMENT, SAPPY PARK UPGRADE AND DEPOT AWNING	-7682.89
EFT29882	08/07/2022	BOOLBARDIE COUNTRY CLUB	COMMUNITY ASSISTANCE GRANTS - ROUND 2 2021/2022	-1000.00
EFT29883	08/07/2022	BOC LIMITED	CONTAINER RENTAL	-58.56

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29884	08/07/2022	SHARK BAY SUPERMARKET	SHIRE MONTHLY ACCOUNT - JUNE 2022	-1117.14
EFT29885	08/07/2022	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL ACCOUNT - JUNE 2022	-49442.86
EFT29886	08/07/2022	IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT FOR PROFESSIONAL PC SUPPORT, JASON SIGNMAKERS, STATEWIDE BEARINGS AND GERALDTON MOWER AND REPAIRS	-3915.78
EFT29887	08/07/2022	JASON SIGNMAKERS	MAIN ROADS WORLD HERITAGE DRIVE SIGNS	-26965.36
EFT29888	08/07/2022	LANDGATE (WA LAND INFORMATION AUTHORITY)	GROSS RENTAL VALUATION CHARGES - SCHEDULE NO. G2022/5	-111.70
EFT29889	08/07/2022	MIDWEST COURIERS	FREIGHT ACCOUNT BUILDING SUPPLIES	-692.35
EFT29890	08/07/2022	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT - JUNE 2022	-1070.34
EFT29891	08/07/2022	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT - JUNE 2022	-21146.53
EFT29892	08/07/2022	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING - JUNE 2022	-11014.38
EFT29893	08/07/2022	SUNPRINTS CLOTHING COMPANY	SBDC MERCHANDISE - CAPS (INCLUDES FREIGHT)	-2483.45
EFT29894	08/07/2022	SUN CITY BATTERIES	2 NEW BATTERIES FOR FIRE FIGHTING SYSTEM SBDC	-496.00
EFT29895	08/07/2022	MARINE RESCUE SHARK BAY	COMMUNITY ASSISTANCE GRANTS - ROUND 2 2021/2022	-1000.00
EFT29896	08/07/2022	WESTRAC EQUIPMENT PTY LTD	DIAGNOSE AND REPAIR FUEL FAULT ON ENGINE CARRY OUT 250HR SERVICE CHANGE ENGINE OIL AND FUEL FILTERS P205 (CATERPILLAR 920K TOOL CARRIER)	-223.09
EFT29897	21/07/2022	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-10927.00
EFT29898	22/07/2022	CONCEPT MEDIA	SBDC ADVERTISING - HAVE A GO NEWSPAPERS	-377.69
EFT29899	22/07/2022	AUSTRALIA POST	MONTHLY POSTAGE ACCOUNT - JUNE 2022	-144.15
EFT29900	22/07/2022	Abrolhos Steel PTY LTD	HERITAGE STABLES REFURBISHMENT - SCREWS	-61.60

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29901	22/07/2022	ART ON THE MOVE	SBDC GALLERY EXHIBITION ART ON THE MOVE TRAVELLING EXHIBIT 'HE IS MYSELF' AT ROSE DE FREYCINET GALLERY – FEBRUARY 2023	-4000.00
EFT29902	22/07/2022	BOOKEASY AUSTRALIA PTY LTD	MONTHLY BOOKING COMMISSION - JUNE 2022	-1306.25
EFT29903	22/07/2022	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER FEES - END FINANCIAL YEAR	-3506.25
EFT29904	22/07/2022	CULT ARTISTS PTY LTD	ENTERTAINMENT FOR BEATS IN THE BAY FESTIVAL DEPOSIT FOR MUSIC ACT - JAMES ABBERLEY TRAVEL AND ACCOMMODATION INCLUDED	-3000.00
EFT29905	22/07/2022	CHUBB FIRE & SECURITY LTD	SBDC QUARTERLY SECURITY MONITORING - 01 JULY 2022 TO 30 SEPT 2022	-272.85
EFT29906	22/07/2022	ENVIRONMENTAL HEALTH AUSTRALIA	I'M ALERT FOOD SAFETY ANNUAL SUBSCRIPTION - 01 JULY 2022 TO 30 JUNE 2023	-330.00
EFT29907	22/07/2022	ELGAS LIMITED	ANNUAL SERVICE AND CYLINDER CHARGE - 01 JULY 2022 TO 30 JUNE 2023	-824.40
EFT29908	22/07/2022	DENHAM IGA X-PRESS	SHIRE ACCOUNT - JUNE 2022	-1081.62
EFT29909	22/07/2022	(FEDCO) FEDERAL TINWARE MANUFACTURING PTY LTD	MAIN ROADS ROADSIDE RUBBISH BINS WITH MESH BIN LIDS NO HOLE – INCLUDING PACKAGING	-7518.24
EFT29910	22/07/2022	FAR WEST ELECTRICAL	SHIRE OFFICE – REPAIR FAULTY FLURO LIGHT	-231.00
EFT29911	22/07/2022	GRAPHICS'LL DOO	DESIGN, ARTWORK AND LAYOUT FOR EDUCATIONAL SIGNAGE FOR LITTLE LAGOON GAZEBO	-12562.00
EFT29912	22/07/2022	HORIZON POWER	STREET LIGHTING - JUNE 2022	-4042.53
EFT29913	22/07/2022	HUGGABLE TOYS	SBDC MERCHANDISE - SOFT HUGGABLE TOYS	-1596.93
EFT29914	22/07/2022	LIFTRITE HIRE & SALES	PP127 (KOBELCO EXCAVATOR) - YN20P01034P2-K CAP	-142.53
EFT29915	22/07/2022	MIDWEST BOUNCE AND FUN	ENTERTAINMENT FOR SHARK BAY WINTER FESTIVAL BOUNCY CASTLE AND INFLATABLE SLIDE	-3489.08

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29916	22/07/2022	MIROSLAVA VANKOVA	REIMBURSEMENT OF COSTS ASSOCIATED WITH ATTENDING WA TOURISM CONFERENCE	-751.34
EFT29917	22/07/2022	ONEMUSIC AUSTRALIA	ANNUAL MUSIC LICENCE - 01 JULY 2022 TO 30 JUNE 2023	-350.00
EFT29918	22/07/2022	PROFESSIONAL PC SUPPORT	PPS WORKSTATION MONITORING, ONLINE BACKUP SERVICES, VOIP TELEPHONE SUPPORT, REMOTE MANAGEMENT AND SOFTWARE LICENCES - JULY 2022	-1805.28
EFT29919	22/07/2022	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR MEDICAL STAFF - JUNE 2022	-892.71
EFT29920	22/07/2022	SHARK BAY NEWSAGENCY & POSTAL AGENCY	SHIRE ACCOUNT - JUNE 2022	-45.60
EFT29921	22/07/2022	STRAYA CONTRACTING PTY LTD	SUPPLY AND INSTALL FOOTPATH - HARTOG CRESCENT	-25584.35
EFT29922	22/07/2022	SHIRE OF SHARK BAY	REGISTRATION 09 AUGUST 2022 TO 30 JUNE 2023 CEO VEHICLE	-395.85
EFT29923	22/07/2022	SCARLETS WAY	ALL AGES COMMUNITY FESTIVAL EVENT (BEATS IN THE BAY) MUSIC ENTERTAINMENT	-5950.00
EFT29924	22/07/2022	TOWN PLANNING INNOVATIONS	TOWN PLANNING CONSULTANT FEES - JUNE 2022	-8456.25
EFT29925	22/07/2022	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE COMMISSION FEE - JUNE 2022	-131.34
EFT29926	22/07/2022	LGISWA	SHIRE PROPERTY, VEHICLE, BUSHFIRE, CYBER LIABILITY, MANAGEMENT LIABILITY, PERSONAL ACCIDENT, PUBLIC LIABILITY, TRAVEL AND WORKERS COMPENSATION INSURANCE 30/06/2022 TO 30/06/2023 - 1ST INSTALMENT	-146192.71
EFT29927	29/07/2022	SHIRE OF NORTHAMPTON	CONSULTANT FEE HEALTH OFFICER SERVICES - JUNE 2022	-425.00
EFT29928	29/07/2022	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER FEES	-330.00
EFT29929	29/07/2022	CULT ARTISTS PTY LTD	ENTERTAINMENT FOR BEATS IN THE BAY FESTIVAL	-2000.00

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
			FINAL PAYMENT - MUSIC ACT - JAMES ABBERLEY	
EFT29930	29/07/2022	CARNARVON MOTOR GROUP	ANNUAL BUS INSPECTION PRE-REGISTRATION	-236.65
EFT29931	29/07/2022	DEPT OF FIRE & EMERGENCY SERVICES AUTHORITY	ANNUAL MONITORING OF FIRE SYSTEM - SBDC 01 JULY 2022 TO 30 JUNE 2023	-1881.00
EFT29932	29/07/2022	GERALDTON HYDRAULICS	TANK BREATHER FOR P196 (HINO PRIME MOVER)	-84.70
EFT29933	29/07/2022	ATOM-GERALDTON INDUSTRIAL SUPPLIES	WHEEL CHOCK AND GREASE GUNS, 240L GREEN RUBBISH BIN PINS AND HIVIS COVERALLS	-1522.16
EFT29934	29/07/2022	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY USAGE JUNE 2022	-8300.31
EFT29935	29/07/2022	IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT	-46.00
EFT29936	29/07/2022	ITVISION	ITVISION ANNUAL SOFTWARE LICENCE FEES - 2022 TO 2023	-43927.76
EFT29937	29/07/2022	JLT	INSURANCE - SALARY CONTINUANCE AND MARINE CARGO 2022 TO 2023	-1270.28
EFT29938	29/07/2022	OFFICEWORKS LTD	STATIONERY ORDER - JUNE 2022	-1697.82
EFT29939	29/07/2022	PROFESSIONAL PC SUPPORT	BIMONTHLY SERVER MAINTENANCE	-346.50
EFT29940	29/07/2022	SHARK BAY SKIPS	MONTHLY SKIP BIN ACCOUNT - JUNE 2022 USELESS LOOP ROAD TURN OFF	-3773.00
EFT29941	29/07/2022	MOORE AUSTRALIA	2022 BUDGET AND FINANCIAL REPORTING COMBO - TEMPLATES AND DOCUMENTATION	-2805.00
EFT29942	29/07/2022	SHOPS FOR SHOPS	PAPER BAGS WITH HANDLES - MERCHANDISE SALES SBDC	-640.00
EFT29943	29/07/2022	TRUCKLINE PARTS CENTRE	CAMSHAFT AND B/DRUM FOR P151 (HPORTR SEMI TRAILER)	-3432.32
EFT29945	31/07/2022	JAMES SNR POLAND	BOOKEASY OPERATOR PAYMENT JULY 2022	-32.00
EFT29946	31/07/2022	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT JULY 2022	-1601.60
EFT29947	31/07/2022	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT JULY 2022	-2173.60
EFT29948	31/07/2022	BLUE LAGOON PEARLS	BOOKEASY OPERATOR PAYMENT JULY 2022	-1372.75

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT29949	31/07/2022	DOWLING GIUDICI + ASSOCIATES	BOOKEASY OPERATOR PAYMENT JULY 2022	-165.00
EFT29950	31/07/2022	DENHAM SEASIDE CARAVAN PARK	BOOKEASY OPERATOR PAYMENT JULY 2022	-514.80
EFT29951	31/07/2022	HARTOG COTTAGES	BOOKEASY OPERATOR PAYMENT JULY 2022	-2012.00
EFT29952	31/07/2022	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT JULY 2022	-490.02
EFT29953	31/07/2022	HERITAGE RESORT SHARK BAY	BOOKEASY OPERATOR PAYMENT JULY 2022	-1443.20
EFT29954	31/07/2022	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT JULY 2022	-15189.20
EFT29955	31/07/2022	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT JULY 2022	-10228.80
EFT29956	31/07/2022	MONKEYMIA WILDSIGHTS	BOOKEASY OPERATOR PAYMENT JULY 2022	-148.72
EFT29957	31/07/2022	OCEANSIDE VILLAGE	BOOKEASY OPERATOR PAYMENT JULY 2022	-1821.60
EFT29958	31/07/2022	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY OPERATOR PAYMENT JULY 2022	-1785.00
EFT29959	31/07/2022	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY OPERATOR PAYMENT JULY 2022	-1559.36
EFT29960	31/07/2022	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT JULY 2022	-6142.40
EFT29961	31/07/2022	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENT JULY 2022	-617.36
EFT29962	31/07/2022	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT JULY 2022	-3476.00
EFT29963	31/07/2022	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT JULY 2022	-805.20
EFT29964	31/07/2022	SHIRE OF SHARK BAY	BOOKEASY / FAREHARBOR COMMISSION PAYMENT JULY 2022	-7705.61
EFT29965	31/07/2022	SHARK BAY SEAFRONT APARTMENTS	BOOKEASY OPERATOR PAYMENT JULY 2022	-902.88
EFT29966	31/07/2022	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY OPERATOR PAYMENT JULY 2022	-2512.40
				\$ 945,604.55

MINUTES OF THE ORDINARY COUNCIL MEETING

31 AUGUST 2022

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
JULY 2022**

DATE	NAME	DESCRIPTION	AMOUNT
05/07/2022	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 03 JULY 2022	\$68,705.69
19/07/2022	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 17 JULY 2022	\$74,529.80
02/08/2022	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 31 JULY 2022	\$77,348.02
			\$220,583.51

**SHIRE OF SHARK BAY
JULY 2022
POLICE LICENSING TRANSACTION #212212 AND #222301**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
212212	06/07/2022	COMMISSIONER OF POLICE	POLICE LICENSING JUNE 2022	-18899.00
222301	31/07/2022	COMMISSIONER OF POLICE	POLICE LICENSING JULY 2022	-22868.35
			TOTAL	\$41,767.35

31 AUGUST 2022

12.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motions of which previous notice have been given for the August 2022 Ordinary Council meeting.

13.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There were no question by members of which due notice have been given for the August 2022 Ordinary Council meeting.

14.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

There was no urgent business presented to the August 2022 Ordinary Council meeting.

15.0 MATTERS BEHIND CLOSED DOORS

There were no matters behind closed doors presented to the August 2022 Ordinary Council meeting.

16.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 28 September 2022 commencing at 3.00 pm.

17.0 CLOSURE OF MEETING

As there was no further business, the President closed the Ordinary Council meeting at 3.32 pm.