

SHIRE OF SHARK BAY MINUTES

28 JUNE 2023

ORDINARY COUNCIL MEETING



DENHAM FORESHORE – SHARK BAY



28 JUNE 2023



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

The unconfirmed minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 28 June 2023 commencing at 3.00 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Acknowledgement of Country	4
3.0	Record of Attendances / Apologies / Leave of Absence Granted	4
4.0	Response To Previous Public Questions On Notice	4
5.0	Public Question Time	4
6.0	Applications For Leave Of Absence	4
7.0	Petitions	4
8.0	Confirmation Of Minutes	5
8.1	Confirmation of the Minutes of the Ordinary Council meeting held on 31 May 2023 ..	5
8.2	Confirmation of the Minutes of the Special Council meeting held on 15 June 2023 ...	5
9.0	Announcements By The Chair	5
10.0	Administration Report	6
10.1	Western Australian Local Government Association Annual Conference 2023	6
10.2	Adoption of Strategic Community Plan	12
11.0	Finance Report	16
11.1	Schedule of Accounts Paid to be Received	16
11.2	Financial Reports To 31 May 2023	29
12.0	Town Planning Report	58
12.1	Application Seeking New Approval (Short Stay) – Strata Lot 2 (36b) Denham Road, Denham	58
12.2	Application Seeking New Planning Approval For An Existing Dwelling To Be Used For Short Stay Accommodation – Strata Lot 1 (6a) Fry Court, Denham	71
12.3	Existing Telecommunications Tower, Lot 346, Reserve 658, Hamelin Pool	82
13.0	Tourism, Recreation and Culture Report	88
13.1	Shark Bay Local Recovery Plan	88
14.0	Motions of Which Previous Notice Has Been Given	90
15.0	Questions by Members of Which Due Notice Has Been Given	90
16.0	Urgent Business Approved By The Person Presiding Or By Decision	90
17.0	Matters Behind Closed Doors	90
17.1	Shire of Shark Bay Essential Worker and Shire Staff Accommodation Project	90
18.0	Date And Time Of Next Meeting	91
19.0	Closure of Meeting	91

28 JUNE 2023

1.0 DECLARATION OF OPENING

The President declared the Ordinary Council meeting open at 3.00 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr M Vankova	Deputy President
Cr L Bellottie	
Cr E Fenny	
Cr G Ridgley	
Cr M Smith	
Cr P Stubberfield	

Mr D Chapman	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Mr B Galvin	Works Manager
Mrs D Wilkes	Executive Manager Community Development
Mrs R Mettam	Executive Assistant

APOLOGIES

There were no apologies for the June 2023 Ordinary Council meeting.

VISITORS

No visitors attended the June 2023 Ordinary Council meeting.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public questions on notice for the June 2023 Ordinary Council meeting.

5.0 PUBLIC QUESTION TIME

The President opened public question time at 3.01 pm and as there were no visitors present in the Chamber the President closed public question time at 3.01 pm.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for leave of absence presented to the June 2023 Ordinary Council meeting.

7.0 PETITIONS

There were no petitions presented to the June 2023 Ordinary Council meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 31 MAY 2023

Moved Cr Fenny
Seconded Cr Vankova

Council Resolution

That the minutes of the Ordinary Council meeting held on 31 May 2023, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

8.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 15 JUNE 2023

Moved Cr Fenny
Seconded Cr Vankova

Council Resolution

That the minutes of the Special Council meeting held on 15 June 2023, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

9.0 ANNOUNCEMENTS BY THE CHAIR

There were no announcements from the President for the June 2023 Ordinary Council meeting.

28 JUNE 2023

10.0 ADMINISTRATION REPORT

10.1 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE 2023
CM00053

Author
Executive Assistant

Disclosure of Any Interest
Nil

Moved Cr Fenny
Seconded Cr Vankova

Council Resolution

- 1. That the following Councillor's be nominated to attend the 2023 Western Australian Local Government Association Annual Conference to be held in Perth from Sunday 17 to Tuesday 19 September 2023:
Cr Ridgely
Cr Vankova
Cr Cowell**
- 2. That the Chief Executive Officer be authorised to attend the Western Australian Local Government Association Annual Conference to be held in Perth on Sunday 17 to Tuesday 19 September 2023.**

7/0 CARRIED

Background

The Western Australian Local Government Association holds an Annual Conference for Councillor's and Chief Executive Officers.

Council is required to nominate which Councillor's are attending the conference so that the administration staff can register the Councillor's, and book accommodation and flights.

Comment

The annual 2023 Western Australian Local Government Association Conference (Local Government Week) is scheduled to be held from Sunday 17 to Tuesday 19 September 2023.

Convention Exhibition and Supplier Showcase will be hosted outdoors at the Crown on 19-20 September. Also as per previous years, exhibition of professional services and information stalls will be held inside the Crown between 18-19 September.

The conference normally attracts over 400 delegates from the Western Australian Local Government sector, as well as various exhibitors and guest speakers.

The Western Australian Local Government Association Annual conference is a significant event for Local Government in Western Australia.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

The conference is an opportunity for Councillors to interact with representatives from other Local Governments, State Agencies, and other organisations, additionally the agenda provides for training, professional development, and information opportunities.

The theme for the 2023 WA Local Government Convention is **Local Futures** and will explore changes to the Local Government landscape over the coming years and how the sector can come together to inform, guide and embrace change.

The full Program is attached at the end of this report.

Councillors need to consider the conference dates and advise that they wish to be nominated to attend the conference at the June 2023 Ordinary Council meeting.

Previous attendance to the Conference is as follows:

YEAR	NOMINATED	NOTES
2022	Cr Smith Cr Cowell Cr Vankova Cr Ridgley	Cr Ridgley did not attend Cr Smith did not attend
2021	Cr Smith Cr Ridgley	Cr Ridgley did not attend
2020	Conference Cancelled	Due to COVID-19
2019	All Councillors Nominated	Cr Laundry and Cr Bellottie attended
2018	Cr Fenny Cr Burton Cr Cowell	Cr Cowell did not attend
2017	Cr Bellottie Cr Laundry	
2016	Cr Ridgley Cr Capewell Cr Cowell	
2015	Cr Laundry Cr Bellottie	
2014	Cr Ridgley Cr Wake Cr Prior	Cr Ridgley did not attend
2013	Cr Cowell Cr Prior	
2012	Cr Wake Cr Capewell	
2011	Cr Cowell Cr Wake	
2010	Cr Cowell	

Legal Implications

There are no legal implications relative to this report.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

Policy Implications

Council's Policy number 1.6 Conference and Training Attendance:

The conferences and training to which this policy applies shall generally be limited to:

- Events organised by the Western Australian Local Government Association, Australian Local Government Association and Australian Local Government's Women's Association.

Financial Implications

The total cost of a Councillor attending the 2023 Conference is approximately \$3,500 ex GST. This includes flights, accommodation, meals, and conference fees.

The costs associated with the conference will be catered for in the 2023/2024 budget.

Strategic Implications

Civic Leadership 4.2.2 – Implement effective training programs for administration and Councillors.

Risk Management

This is a low-risk item for Council.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

12 June 2023

28 JUNE 2023



Local Futures

2023 WA Local Government Convention

PROGRAM

Sunday 17 September

2.00pm Registration desk opens for day 1
 3.30pm – 5.00pm Mayors and Presidents Forum
 5.00pm – 8.30pm Welcome Drinks

Monday 18 September

6.00am Registration desk opens for day 2
 7.00am – 9.00am Breakfast with Heads of Agencies (invitation only)
 9.00am – 11.30am Convention Opening
 Keynote Speaker: Dominic Thurbon - Business Disruption, Behavioural Change and Transformation expert
 11.30am - 12.00pm Morning Tea
 12.00pm - 1.15pm State Political Panel Session with Ben Harvey, Chief Reporter, The West Australian
 1.15pm - 2.00pm Lunch
 2.00pm - 5.00pm WALGA AGM
 5.00pm - 6.00pm Break
 6.30pm - 9.30pm Gala Cocktails

Tuesday 19 September

6.00am Registration desk opens for day 3
 7.30am - 9.00am Supplier Showcase opens
 9.00am - 9.50am Convention Breakfast with Michelle Payne (separate registration)
 9.50am - 11.00am Federal Minister Address and Q&A
 11.00am - 11.30am Diversity Panel Session
 Morning Tea
 11.30am - 1.00pm Plenary Sessions: Active Mobility and Regional Housing
 1.00pm - 2.00pm Lunch
 2.00pm - 3.30pm WALGA President closing address
 3.30pm Conference closes

Additional events

Tuesday 19 September

Supplier Showcase | Planning Showcase

Wednesday 20 September

Supplier Showcase | Procurement Forum | Construction Panel Session
 Sustainability Forum



28 JUNE 2023



WALGA Local Government Convention 2023

Sunday 17 September

3:30pm – 5:00pm Mayors and Presidents Forum (invitation only)
5:00pm – 8:30pm Welcome Drinks
Local Government Awards

Monday 18 September

7:00am – 9:00am Breakfast with Heads of Agencies (invitation only)
9:00am – 11:30am Convention opens
Keynote: Dominic Thurbon - Business Disruption, Behavioural Change and Transformation expert
10:30am Convention Exhibition opens
11:30am - 12:00pm Morning Tea
12:00pm - 1:15pm State Political Panel Session with Ben Harvey, Chief Reporter, The West Australian newspaper
1:15pm - 2:00pm Lunch
2:00pm - 5:00pm WALGA AGM (invitation only)
Diploma Graduation
Showcase in Pixels Award
5:00pm Convention Exhibition closes
5:00pm - 6:00pm Break
6.30pm - 9:30pm Gala Cocktails

Tuesday 19 September

7:30am - 9:00am Convention Breakfast with Michelle Payne (separate registration)
9:00am - 9:50am Federal Minister Address and Q&A
9:00am Convention Exhibition opens
10:00am - 3:00pm Planning Showcase
9:50am - 11:00am Diversity Panel Session
11:00am - 11:30am Morning Tea
11:30am - 1:00pm Plenary Sessions: Active Mobility and Regional Housing
1:00pm - 1:45pm Lunch
1:45pm - 3:30pm Closing Keynote and President's Close
3:30pm Convention closes
3:00pm - 5:00pm Planning Sundowner
4:30pm Convention Exhibition closes



WALGA Supplier Showcase 2023

Tuesday 19 September

7:00am – 9:30am Exhibitor registration and display bump-in
10:00am Showcase opens
3:30pm – 5:00pm Construction Forum
5:00pm Showcase closes
5:30pm – 7:00pm Supplier Showcase Sundowner

Wednesday 20 September

7:00am – 9:30am Exhibitor Registration and display set up
9:00am Showcase opens
9:00am – 12:00pm Procurement Forum
1:00pm – 3:30pm Energy Forum
4:30pm Showcase closes
6:00pm Bump-out



28 JUNE 2023

10.2 ADOPTION OF STRATEGIC COMMUNITY PLAN
CM00020

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgely
Seconded Cr Vankova

Council Resolution

The Draft Shark Bay Council Plan 2023 - 2033 as presented in the attachment be considered.

7/0 CARRIED BY ABSOLUTE MAJORITY

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

That Council adopt the Shark Bay Council Plan 2023 - 2033 as attached.

7/0 CARRIED BY ABSOLUTE MAJORITY

BACKGROUND

Section 5.56 of the *Local Government Act 1995* requires councils to plan for the future of the district. As part of this planning, Regulation 19C and 19DA of the Local Government (Administration) Regulations 1996 requires councils to develop a Strategic Community Plan for a period of at least 10 years and a Corporate Business Plan for at least 4 years.

All Western Australian local governments are required by current legislation to prepare a Plan for the Future, comprising a Strategic Community Plan and Corporate Business Plan. With the current Local Government Act reform process currently underway, foreshadowed changes to the legislation include a Plan for the Future being amended to a Council Plan. The Shire has decided to take this integrated approach early, aligning to the anticipated amendments.

As part of the suite of reports that make up the Integrated Planning and Reporting Framework, the Long-Term Financial Plan, Asset Management Plan and Workforce are informing Plans to the Council Plan and have also been reviewed as part of this process.

28 JUNE 2023

COMMENT

Draft Council Plan 2023-2033

In accordance with statutory requirements, the Strategic Community Plan is reviewed and updated on a 4-year cycle including community consultation, with a desktop review to be undertaken every 2 years.

Statutory requirements also require the Corporate Business Plan component of the Council Plan is to be reviewed and updated annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.

The Shires Draft Council Plan 2033-2033 (attached under separate cover) is the integrated approach to combining the Strategic Community Plan and Corporate Business Plan into one document, reflecting their strategic alignment and integration.

As part of the ongoing development and review of the Strategic Community Plan, extensive community consultation was again sought in early 2023. This community engagement included a key focus on the community's aspirations, vision and objectives for the future and feedback in relation to the services and facilities provided by the Shire of Shark Bay.

The 2023 Community Survey saw 69 completed surveys returned, and 15 attendees at the Community Workshop. The feedback received through the engagement process generally continued to align with feedback received during previous iterations of the Strategic Community Plan, although several significant shifts were highlighted:

- Protecting and retaining the natural environment for future generations is priority for the community and the Council.
- Maintain and enhance Shark Bay as an attractive, desirable, and welcoming place, to attract and retain families, visitors, and investment.
- Ensure adequate consideration of social and environmental impacts of future development. Continued planning is required to balance growth whilst protecting and enhancing the natural environment and community lifestyle.
- Opportunities to improve the built environment, through increased amenities and accommodation for small businesses.
- A desire for community events, activities and opportunities for engagement and involvement, however recognising the small volunteer base and the risk of volunteer fatigue. Support and an increase of volunteer opportunity awareness is required.
- In recognition of an increasing older resident population, ongoing planning and advocating for appropriate infrastructure and services is key to enabling older residents to remain in Shark Bay.

28 JUNE 2023





- An increase in childcare facilities and services in recognition of the growing number of pre school age children is key to attracting and retaining families in Shark Bay.

The Shire delivers services to the community in line with the vision, values and the four (4) key themes and strategic objectives. Whilst all important and interrelated, Councils role will vary from being the doer, collaborating, and advocating on behalf of the community.





Our Vision:

“Shark Bay is a proud, unified community, respecting and sharing our pristine environment and great lifestyle”.

Our Values:

- Sustainable growth and progress  Protecting our precious natural environment and retaining our lifestyle values and community spirit.
- Respect for the rights of citizens  Provide appropriate service delivery and providing the opportunity to participate in the governance of the Shire.
- Integrity  Commitment to openness, transparency, honesty, and fairness.
- Lifestyle  Safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

Key Strategic Objectives:

- Economic  A progressive, resilient, and diverse economy.
- Environment  Maintain our community infrastructure and support protection of the unique natural environment.
- Social  A safe, welcoming, and inclusive community.
- Leadership  A transparent, resilient organisation demonstrating leadership and good governance.

Key performance measures have been identified in line with the above strategic objectives, and these measures will be used to monitor and report progress.

Capital Projects

Several capital projects are forecast to be undertaken during the life of the Corporate Business Plan 2023/2024 – 2026/2027, resulting in additional capital expenditure.

The projects include new, expansion, upgrade and renewal of assets and are detailed in the forecast capital expenditure provided in the Long-Term Financial Plan 2023/2024 – 2037/2038.

28 JUNE 2023

LEGAL IMPLICATIONS

Section 5.56 of the *Local Government Act 1995* requires councils to plan for the future of the district. Regulation 19C and 19DA govern the requirements of Integrated Planning and Reporting Framework.

POLICY IMPLICATIONS

There are no policy implications with this item.

FINANCIAL IMPLICATIONS

The Corporate Business Plan sets out the actions for the next 4 years to achieve the objectives in the Council Plan. The major projects over this time are expected to be funded by a combination of grant and/or reserve funds, with the balance of actions will be funded from operations.

STRATEGIC IMPLICATIONS

Outcome 4.2 Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs.

RISK MANAGEMENT

This is a high-risk item for Council. Should Council not adopt this recommendation it will be in breach of the Local Government Act and relevant Regulations. Changes can be made to the documents once adopted however public notice of changes must be given.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Chief Executive Officer

D Chapman

Date of Report

16 June 2023

28 JUNE 2023

11.0 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Vankova

Seconded Cr Ridgley

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$697,031.46 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of May 2023 totalling \$1,731.71.

Municipal fund direct debits to Council for the month of May 2023 totalling \$24,633.41.

Municipal fund account electronic payment numbers MUNI 30977 to 31104 totalling \$475,513.26.

Municipal fund account for May 2023 payroll totalling \$178,987.68.

Municipal fund Police Licensing for May 2023 transaction number 222311 totalling \$16,165.40 and

No Trust fund account cheque numbers were issued for May 2023 totalling \$0.

The schedule of accounts submitted to each member of Council on 23 June 2023 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

D Chapman

Date of Report

21 June 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – MAY 2023

TOTAL \$1,731.71

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
27/04/2023	STARLINK INTERNET	STARLINK INTERNET - TAMALA CAMP	139.00
27/04/2023	STARLINK INTERNET	STARLINK INTERNET - REFUSE SITE	139.00
27/04/2023	STARLINK INTERNET	STARLINK INTERNET - MOBILE UNIT - BFB	174.00
1/05/2023	AMAZON MARKETPLACE AU	BUSINESS CLIPBOARD FOLDER	29.99
3/05/2023	AMAZON MARKETPLACE AU	SPARE PARTS INCLUDING FREIGHT FOR KOMATSU - 5 WHEEL LOADER (P163)	310.62
4/05/2023	BELONG	SHARK BAY RECREATION CENTRE DOOR ENTRY INTERNET COMMUNICATIONS	15.00
4/05/2023	BELONG	TOWN HALL DOOR ENTRY INTERNET COMMUNICATIONS	15.00
10/05/2023	SEEK AU	RE-ADVERTISEMENT FOR VACANT POSITION - SBDC MANAGER	324.50
		TOTAL	\$1,147.11

CEO

DATE	NAME	DESCRIPTION	AMOUNT
3/05/2023	REX AIRLINES	FLIGHT LIZ BUSHBY (CARNARVON TO PERTH) - GASCOYNE REGIONAL PLANNING WORKSHOP	261.38
3/05/2023	REX AIRLINES	FLIGHT LIZ BUSHBY (PERTH TO MONKEY MIA) - GASCOYNE REGIONAL PLANNING WORKSHOP	323.22
		TOTAL	\$584.60

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

SHIRE OF SHARK BAY – MUNI DIRECT DEBITS

MAY 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17165.1	01/05/2023	EXETEL PTY LTD	SHIRE PROPERTIES - INTERNET CHARGES - MAY 2023	-382.35
DD17186.1	07/05/2023	URL NETWORKS PTY LTD	SHIRE OFFICES - TELEPHONE CHARGES - APRIL 2023	-183.23
DD17190.1	19/05/2023	VIVA ENERGY AUSTRALIA	MONTHLY FUEL CARD ACCOUNT - APRIL 2023	-283.98
DD17195.1	07/05/2023	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-2810.77
DD17195.2	07/05/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-441.13
DD17195.3	07/05/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-261.82
DD17195.4	07/05/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-240.65
DD17195.5	07/05/2023	REST	SUPERANNUATION CONTRIBUTIONS	-280.39
DD17195.6	07/05/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-209.87
DD17195.7	07/05/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-512.36
DD17195.8	07/05/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17195.9	07/05/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4022.92
DD17201.1	29/05/2023	EXETEL PTY LTD	SHIRE ADMINISTRATION BUILDING AND STAFF HOUSING - INTERNET CHARGES - JUNE 2023	-382.35
DD17206.1	21/05/2023	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-3030.72
DD17206.2	21/05/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-435.47
DD17206.3	21/05/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-261.82
DD17206.4	21/05/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-240.65
DD17206.5	21/05/2023	REST	SUPERANNUATION CONTRIBUTIONS	-259.75
DD17206.6	21/05/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-240.63
DD17206.7	21/05/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-512.36
DD17206.8	21/05/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD17206.9	21/05/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3886.62
DD17213.1	04/05/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - WATER USAGE	-47.55
DD17213.2	19/05/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES	-24.08

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17195.10	07/05/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-309.04
DD17195.11	07/05/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-126.42
DD17195.12	07/05/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-490.32
DD17195.13	07/05/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1201.98
DD17195.14	07/05/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-262.50
DD17206.10	21/05/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-409.70
DD17206.11	21/05/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-194.93
DD17206.12	21/05/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-624.49
DD17206.13	21/05/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-929.13
DD17206.14	21/05/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-262.50
			TOTAL	\$24,633.41

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

SHIRE OF SHARK BAY – MUNI EFT

MAY 2023

EFT # 30977 to # 31104

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30977	03/05/2023	MAC ATTACK FISHING CHARTERS	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-527.00
EFT30978	03/05/2023	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-1284.80
EFT30979	03/05/2023	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-422.40
EFT30980	03/05/2023	BLUE LAGOON PEARLS	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-288.00
EFT30981	03/05/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-4023.03
EFT30982	03/05/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-522.72
EFT30983	03/05/2023	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-282.93
EFT30984	03/05/2023	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-11391.60
EFT30985	03/05/2023	LOIS JANE COPE	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-32.00
EFT30986	03/05/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-10203.60
EFT30987	03/05/2023	OCEANSIDE VILLAGE	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-1346.40
EFT30988	03/05/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-528.88
EFT30989	03/05/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-1288.32
EFT30990	03/05/2023	SHARK BAY HOTEL MOTEL	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-561.00
EFT30991	03/05/2023	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-79.20
EFT30992	03/05/2023	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-1839.20
EFT30993	03/05/2023	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-1548.80
EFT30994	03/05/2023	SHIRE OF SHARK BAY	BOOKEASY COMMISSION PAYMENT - APRIL 2023	-5371.35
EFT30995	03/05/2023	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-1445.56

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30996	03/05/2023	TURQUOISE SAFARIS / SEA LION CHARTERS	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-106.25
EFT30997	03/05/2023	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY OPERATOR PAYMENT - APRIL 2023	-1108.80
EFT30998	05/05/2023	AUSTRALIA POST	SHIRE MONTHLY POSTAL SERVICE - APRIL 2023 AND PHONE ADAPTER FOR REFUSE SITE	-85.42
EFT30999	05/05/2023	AUSTRAL PLUMBING	CONTRACTOR LABOUR - HERITAGE STABLES REFURBISHMENT	-4840.00
EFT31000	05/05/2023	BRIAN CHILD	REPAIRS TO BROKEN TAP AT OP SHOP, UNBLOCK SHOWER/URINAL AT TOWN HALL AND UNBLOCK ABLUTIONS AND REPAIRS TO FORESHORE SHOWER FACILITIES	-990.00
EFT31001	05/05/2023	BOC LIMITED	MONTHLY CONTAINER RENTAL - APRIL 2023	-42.47
EFT31002	05/05/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-247.50
EFT31003	05/05/2023	BEAVIS & SMITH CLEANING & CHEMICALS	MONTHLY CLEANING ACCOUNT - APRIL 2023	-21116.25
EFT31004	05/05/2023	CELLARBRATIONS DENHAM	ADMINISTRATION STAFF DRINKS FOR CEO'S BIRTHDAY	-87.99
EFT31005	05/05/2023	FAR WEST ELECTRICAL	DISCONNECT AND MAKE SAFE OLD SUPPLY CABLE TO HERITAGE STABLES. SHIRE OFFICE, DEPOT, RECORDS ROOM, MORTUARY, TV RECEIVER ROOM, DAY CARE, 51 DURLACHER STREET, 5 SPAVEN WAY, 16A AND 16B SUNTER PLACE - AIRCONDITIONER MAINTENANCE AND CLEAN AT EACH SITE AND INCLUDES ELECTRICAL SAFETY CHECK AND INSPECTION OF SMOKE ALARMS AND HWS. PENSIONER UNITS 2 POWER FAULT REPORTED AND UNIT 13 INSTALLATION OF NEW SMOKE ALARM.	-8420.50
EFT31006	05/05/2023	GASCOYNE IN MAY INC	COMMUNITY ASSISTANCE GRANT - SIGNIFICANT EVENT SPONSORSHIP - 2022/2023 CREALITY - BAREFOOT BLACK TIE	-5500.00
EFT31007	05/05/2023	THINK WATER GERALDTON	SLIP FIX PVC JOINER FITTINGS - TOWN OVAL RETICULATION	-198.45

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31008	05/05/2023	GERALDTON TROPHY CENTRE	20 YEAR SERVICE AWARD FOR WORKS MANAGER, 10 YEAR SERVICE AWARDS FOR RANGER AND ADMINISTRATION OFFICER - DEPOT	-198.54
EFT31009	05/05/2023	HORIZON POWER	STREET LIGHTING - APRIL 2023	-4214.95
EFT31010	05/05/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	MEALS AND ACCOMMODATION FOR SHARK BAY RD SHOULDER MAINTENANCE FOR PERIOD 7/3/2023 – 28/04/2023 – ONCHARABLE TO MAIN ROADS	-8608.50
EFT31011	05/05/2023	HOT TONER	PRINTER AND PHOTOCOPIER TONER CARTRIDGES - ADMINISTRATION OFFICE AND SBDC	-4204.78
EFT31012	05/05/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT – APRIL 2023	-227.75
EFT31013	05/05/2023	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV CHARGEABLE SCHEDULE #G2023/2 AND #G2023/1	-157.17
EFT31014	05/05/2023	MARKET FORCE PTY LTD	ADVERTISEMENT - FEES AND CHARGES FOR 2023/2024	-465.73
EFT31015	05/05/2023	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT - APRIL 2023	-2483.43
EFT31016	05/05/2023	MURRAY VIEWS	SBDC - MERCHANDISE - KEY RINGS	-1358.60
EFT31017	05/05/2023	OUTBACK COAST AUTOMOTIVES AND RADIATORS	10,000 KM SERVICE FOR CEO VEHICLE (P203)	-383.35
EFT31018	05/05/2023	OFFICEWORKS LTD	STATIONARY ORDER FOR ADMINISTRATION OFFICE AND SBDC - APRIL 2023	-761.02
EFT31019	05/05/2023	PEST-A-KILL	EXTERRA TERMITE INTERCEPTION & BAITING SYSTEM PENSIONER UNITS	-880.00
EFT31020	05/05/2023	XL2	WATCHGUARD SECURITY SUBSCRIPTION FOR FIREFOX - 12 MONTHS	-885.50
EFT31021	05/05/2023	PAULS TYRES	SUPPLY 4X TYRES - RANGER VEHICLE (P206) AND 4x TYRES – TOWN GARDENERS UTE (P200)	-2200.00
EFT31022	05/05/2023	SHARK BAY BAKERY	STRATEGIC PLANNING MEETING - REFRESHMENTS - 1 MARCH 2023	-57.00
EFT31023	05/05/2023	SHARK BAY SERVICES	AC/DELCO BATTERY FOR GENERATOR (PP060)	-275.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31024	05/05/2023	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING - APRIL 2023	-12417.05
EFT31025	05/05/2023	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE CHARGES - APRIL 2023	-420.30
EFT31026	05/05/2023	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES - APRIL 2023	-2557.50
EFT31027	05/05/2023	WOODLANDS DISTRIBUTORS AND AGENCIES PTY LTD	6 X 240L DOUBLE SIDED BIN RETAINERS - IN GROUND & HEAVY DUTY AND GALVANISED BIKE RACK - BOLT DOWN STELLA ROWLEY DRIVE	-3058.88
EFT31028	05/05/2023	WEST COAST FASTENERS PTY LTD	BOLTS NUTS & WASHERS FOR - HINO PRIME MOVER (P196)	-45.27
EFT31029	05/05/2023	MARIE ANNE GAMBLE	RENT SUBSIDY FOR DENHAM DAY CARE EDUCATOR - 03/04/2023 TO 30/04/2023	-2000.00
EFT31030	21/05/2023	AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT MAY 2023	-20182.00
EFT31040	22/05/2023	DEPARTMENT OF COMMUNITIES	REFUND OF OVER PAYMENT OF INVOICE #21617	-91.00
EFT31041	22/05/2023	ALPERSTEIN DESIGNS PTY LTD	SBDC - MERCHANDISE - BAGS AND BACKPACKS	-999.35
EFT31042	22/05/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-701.25
EFT31043	22/05/2023	CITY OF GREATER GERALDTON	BUILDING CERTIFICATION SERVICES - JANUARY TO MARCH 2023	-2238.54
EFT31044	22/05/2023	SHARK BAY SUPERMARKET	SHIRE SUPERMARKET ACCOUNT - APRIL 2023	-138.20
EFT31045	22/05/2023	HARTOG COTTAGES	CROSSOVER REIMBURSEMENT FOR 51 HARTOG CRESCENT	-4611.50
EFT31046	22/05/2023	HARKEN FAMILY TRUST	REFUND OF OVER PAYMENT FOR INVOICE #21535 (DOUBLE PAID INVOICE)	-5472.00
EFT31047	22/05/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	FREIGHT - BIKE RACK FROM WOODLANDS DISTRIBUTORS	-381.76
EFT31048	22/05/2023	KRISTY ANNE BLACKMAN	REIMBURSEMENT - COFFEE FOR ADMINISTRATION OFFICE	-22.74
EFT31049	22/05/2023	MIDWEST CONTRACTING	3 DAYS MAINTENANCE GRADING EASTERN ROADS - FINAL PAYMENT	-6534.00
EFT31050	22/05/2023	MIDWEST MOWERS & CAN-AM	2 X 8 PLY TURF TYRES FOR RIDE ON MOWER (P192)	-468.30
EFT31051	22/05/2023	MADISON MUELLER ART	SBDC - MERCHANDISE - TUMBLERS	-1090.00
EFT31052	22/05/2023	NADIA KLINE (NAUTILUS DESIGN CO)	SBDC - MERCHANDISE - GREETING CARDS	-800.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31053	22/05/2023	PEMCO DIESEL	DIFF CENTRE & LEVEL SENSOR FOR HINO PRIME MOVER (P196)	-16168.79
EFT31054	22/05/2023	XL2	MONTHLY WORKSTATION MONITORING AND SUPPORT, WEBROOT ENDPOINT PROTECTION, BACK UP SERVICES, MANAGEMENT FEE FOR VOIP PHONE SYSTEM AND COMPUTER LICENCES - JUNE 2023	-1903.51
EFT31055	22/05/2023	REBECCA COCK	REIMBURSEMENT - CORDLESS STICK VACUUM CLEANER FOR ADMINISTRATION OFFICE	-159.00
EFT31056	22/05/2023	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - APRIL 2023	-1013.82
EFT31057	22/05/2023	SHARK BAY HOTEL MOTEL	CATERING FOR YEARS OF SERVICE CELEBRATION OF WORKS MANAGER, RANGER AND DEPOT ADMINISTRATION OFFICER	-400.00
EFT31058	22/05/2023	ZZZ SHARK BAY SKIPS	SKIP BIN ACCOUNT - DOT FORESHORE - ONCHARGABLE	-143.00
EFT31059	22/05/2023	SCIENCE AND NATURE PTY LTD	SBDC - MERCHANDISE - ANIMAL REPLICAS AND OCEAN SCIENCE KITS	-498.19
EFT31060	22/05/2023	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE CHARGES - MAY 2023	-516.90
EFT31061	22/05/2023	TRANS TASMAN MEDIA PTY LTD	FULL PAGE COLOUR ADVERT IN THE SKIPPERS "IN FLIGHT" MAGAZINE – TOURISM PROMOTION	-2200.00
EFT31062	22/05/2023	WEST COAST FASTENERS PTY LTD	BOLTS & WASHERS FOR MAIN ROAD SIGNS	-209.77
EFT31063	22/05/2023	WIN WESTERN AUSTRALIA	SHARK BAY ADVERTISING DURING DESERT VET TELEVISION SERIES SCREENING - APRIL 2023	-181.50
EFT31064	22/05/2023	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE - COMMISSION FEE - APRIL 2023	-348.43
EFT31065	22/05/2023	MARIE ANNE GAMBLE	RENT SUBSIDY FOR DENHAM DAY CARE EDUCATOR - 21/05/2023 TO 03/06/2023 (2 WEEKS)	-1000.00
EFT31066	22/05/2023	SHARK BAY FUEL FISHING AND CAMPING CENTRE	ANDERSON PLUG FOR JINKER - P175	-37.98
EFT31067	22/05/2023	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL ACCOUNT - APRIL 2023	-15964.43

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31068	22/05/2023	GERALDTON HYDRAULICS	PLUGS & CAPS FOR SKID STEER - P161	-107.64
EFT31069	22/05/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT	-44.44
EFT31070	22/05/2023	MIDWEST CONTRACTING	PLANT, MACHINERY, ACCOMMODATION AND LABOUR- 7 DAYS MAINTENANCE GRADING ON THE EASTERN ROADS WITHIN SHIRE OF SHARK BAY	-15246.00
EFT31071	22/05/2023	MATE RONCEVICH	CROSSOVER REIMBURSEMENT - 5 POLAND RD	-552.00
EFT31072	22/05/2023	R & L COURIERS	MONTHLY FREIGHT ACCOUNT	-343.20
EFT31073	22/05/2023	SHARK BAY SERVICES	12 VOLT BATTERY FOR COUNTRY SUPERVISOR VEHICLE - P201 AND SIGN TRAILER (PP166)	-630.00
EFT31074	22/05/2023	SHARK BAY MECHANICAL & TOWING SERVICES	LIGHT BAR FOR COMMUNITY BUS - PP077, PLUG FOR TOYOTA HILUX UTE - P200, O-RING FOR GRADER - P156 TYRE CHANGE FOR HINO 300 - P178, ADD BLUE FOR WHEEL LOADER - P191, AIRLINE CHUCKS FOR WORKSHOP, COOLANT FOR GENERATOR - PP060	-257.48
EFT31075	31/05/2023	TREMOR EARTHMOVING	DRY ROLLER HIRE SHARK BAY RD – ONCHARABLE	-10560.00
EFT31076	31/05/2023	ANDREA PEARS	REIMBURSEMENT OF MOBILE PHONE COVER	-12.94
EFT31077	31/05/2023	AIYANA JOAN CHRISTI WRIGHT	SBDC - MERCHANDISE - SERVING BOARDS AND COASTERS	-825.00
EFT31078	31/05/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-866.25
EFT31079	31/05/2023	BEAVIS & SMITH CLEANING & CHEMICALS	REPLACEMENT JUMBO TOILET ROLL DISPENSER - WEST END ABLUTIONS	-126.00
EFT31080	31/05/2023	CARNARVON MOTOR GROUP	NEW VEHICLE - TOWN SUPERVISOR UTE - P214 TRADE IN OF P201	-13308.51
EFT31081	31/05/2023	COLAS Western Australia Pty Ltd	EAGLE BLUFF ROAD - TWO COAT ROAD SEALING	-172072.45
EFT31082	31/05/2023	CIRCUITWEST INC	CO-FUNDED MAGICAL PERFORMANCE IN CONJUNCTION WITH SHARK BAY ARTS COUNCIL - 17 JUNE 2023 DENHAM TOWN HALL	-2750.00
EFT31083	31/05/2023	DAVID GRAY AND CO PTY LTD	SESHIN FOGGER VEHICLE SS400F - NEW PURCHASE	-6200.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31084	31/05/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMIT #3448 and # 3460	-528.59
EFT31085	31/05/2023	FAR WEST ELECTRICAL	REPLACEMENT OF FAULTY EXHAUST FAN MENS TOILET SHIRE OFFICE	-181.50
EFT31086	31/05/2023	GYM CARE	2 x REPLACEMENT WEIGHT SELECTION PIN FOR GYM EQUIPMENT	-200.60
EFT31087	31/05/2023	HORIZON POWER	SHIRE PROPERTIES - ELECTRICITY CHARGES - APRIL 2023	-10027.73
EFT31088	31/05/2023	RJ & D HEWITT	ERECT 100 METRES OF SECURITY FENCE - SHIRE DEPOT	-2750.00
EFT31089	31/05/2023	DENHAM WA PTY LTD	SHIRE SUPERMARKET ACCOUNT - APRIL 2023	-406.17
EFT31090	31/05/2023	IRWIN PLANT HIRE	DRY HIRE PRIME MOVER - SHARK BAY RD SHOULDERING – ONCHARGABLE	-4598.00
EFT31091	31/05/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	FREIGHT ACCOUNT - BOLTS, FOGGER & ROAD BROOM	-770.12
EFT31092	31/05/2023	KICK SOLUTIONS	SBDC - SHARK BAY MAPS - PROMOTIONAL	-2427.00
EFT31093	31/05/2023	MICHELLE FANALI	REIMBURSEMENT FOR PARCEL DELIVERY OF SOUND MIXER FOR TOWN HALL	-48.38
EFT31094	31/05/2023	MIDWEST FIRE PROTECTION SERVICE	6 MONTHLY FIRE EXTINGUISHER SERVICING	-1738.66
EFT31095	31/05/2023	PRUE JOHNSON	SBDC - MERCHANDISE - TOWELS	-1225.00
EFT31096	31/05/2023	XL2	SERVER MAINTENANCE - 2 MONTHLY	-750.64
EFT31097	31/05/2023	PAPER PLUS OFFICE NATIONAL	DEPOT - STATIONARY ORDER - OCTOBER 2022	-319.82
EFT31098	31/05/2023	PERTH STITCHINGS	SBDC - MERCHANDISE - MENS SHIRTS	-2796.75
EFT31099	31/05/2023	SHARK BAY COMMUNITY RESOURCE CENTRE	CATERING FOR ASTROTOURISM EVENT - VOLUNTEERS	-59.00
EFT31100	31/05/2023	SHARK BAY MECHANICAL & TOWING SERVICES	PICK UP FROM GERALDTON AND RETURN TO DENHAM - WORKS MANAGER VEHICLE P209 – TO BE ONCHARGED TO FORD	-1289.50
EFT31101	31/05/2023	SOFIE ALICE HAYES (SOFIE SEYAH ILLUSTRATION)	SBDC - MERCHANDISE - STICKERS, PRINTS AND BLANKETS	-1047.75
EFT31102	31/05/2023	SUNNY INDUSTRIAL BRUSHWARE	DIGGA BROOM FOR P161	-869.44
EFT31103	31/05/2023	SHIRE OF SHARK BAY	BSL LEVY COMMISSION PERMIT #3448 AND #3460	-10.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31104	31/05/2023	MARIE ANNE GAMBLE	RENT SUBSIDY FOR DENHAM DAY CARE EDUCATOR - 01/05/2023 TO 20/05/2023 (3 WEEKS)	-1500.00
			TOTAL	\$475,513.26

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
MAY 2023**

DATE	NAME	DESCRIPTION	AMOUNT
09/05/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 07 MAY 2023	\$94251.53
22/05/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 21 MAY 2023	\$84736.15
		TOTAL	\$178,987.68

**SHIRE OF SHARK BAY
MAY 2023
POLICE LICENSING TRANSACTION #222311**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
222311	31/05/2023	COMMISSIONER OF POLICE	POLICE LICENSING MAY 2023	16165.40
			TOTAL	\$16,165.40

28 JUNE 2023

11.2 FINANCIAL REPORTS TO 31 MAY 2023
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Vankova
Seconded Cr Ridgley

Council Resolution

That the monthly financial report to 31 May 2023 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to 31 May 2023 are attached.

VARIANCE ANALYSIS

Actual Operating Revenue as at May 2023 is \$134,652 higher than budget. This is mainly attributable to actual Interest Earned, Private Works – Other, Camping Fees, Caravan Park Leases and Brickies Sand Sales being higher than year to date budget.

Actual Operating Expenditure as at May 2023 is less than the year to date budget by \$671,650. This is substantially due to overall underspend in Year-to-date actual expenditure compared to budget.

Capital Revenue year to date actual is less than year to date budget by \$104,094 due to Regional Road Group Useless Loop Grant Final Claim occurring in June compared to Budgeted timing of May 2023.

Capital Expenditure actual is more than year to date budget by \$2,810 and the variance is not reportable as it is less 0.52 percent.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows the financial position of the Shire has exceeded the year-to-date budget as a result of strategies put in place to address the significant adverse trend in the financial position of the Shire. In addition, due to the COVID-19 pandemic further strategies were implemented in the budget to further reduce expenditure in anticipation of an adverse impact on cashflow forecast for the 2022/2023 financial year.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

D Chapman

Date of Report

20 June 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 May 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
Note 5 Payables	13
Note 6 Rate Revenue	14
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16
Note 9 Borrowings	17
Note 10 Cash Reserves	18
Note 11 Other Current Liabilities	23
Note 12 Operating grants and contributions	24
Note 13 Non operating grants and contributions	25
Note 14 Bond Liability	19
Note 15 Budget Amendments	26
Note 16 Explanation of Material Variances	27

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2023

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MAY 2023

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Expenses associated with the provision of services to members of council and elections.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. This also includes the costs associated with raising these revenues e.g. valuation expenses, debt collection and overheads.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Enforcement of Local Laws, fire prevention, animal control and the provision of ranger services.
HEALTH To provide an operational framework for environmental and community health.	Health inspection services, food quality control and mosquito control.
HOUSING To provide and maintain housing for the elderly and staff.	Provision and maintenance of rented housing accommodation for pensioners and employees.
COMMUNITY AMENITIES To provide services required by the community.	Sanitation, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, foreshore, public halls and the Shark Bay Recreation Centre.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, drainage, parking facilities, traffic control, depot operations, marine facilities and street cleaning.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing	Tourism, community development, building services and private works.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts.	Plant maintenance, administration, labour overheads and stock.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,043,803	2,043,803	2,043,803	0	0.00%	
Revenue from operating activities							
Governance		34,307	27,992	29,801	1,809	6.46%	
General purpose funding - general rates	6	1,530,037	1,530,037	1,526,077	(3,960)	(0.26%)	
General purpose funding - other		775,347	767,173	801,836	34,663	4.52%	
Law, order and public safety		106,884	92,777	96,864	4,087	4.41%	
Health		2,600	2,575	1,757	(818)	(31.77%)	
Housing		100,375	91,939	87,702	(4,237)	(4.61%)	
Community amenities		386,781	374,132	382,444	8,312	2.22%	
Recreation and culture		378,015	346,626	335,244	(11,382)	(3.28%)	
Transport		559,209	552,343	550,390	(1,953)	(0.35%)	
Economic services		1,025,842	852,032	927,406	75,374	8.85%	▲
Other property and services		119,860	101,102	133,859	32,757	32.40%	▲
		5,019,257	4,738,728	4,873,380	134,652		
Expenditure from operating activities							
Governance		(468,149)	(419,044)	(284,542)	134,502	32.10%	▲
General purpose funding		(108,229)	(98,704)	(82,957)	15,747	15.95%	▲
Law, order and public safety		(324,752)	(302,428)	(254,258)	48,170	15.93%	▲
Health		(111,225)	(98,805)	(64,875)	33,930	34.34%	▲
Housing		(210,027)	(193,430)	(182,689)	10,741	5.55%	▲
Community amenities		(730,496)	(669,832)	(639,722)	30,110	4.50%	
Recreation and culture		(2,208,083)	(2,023,587)	(1,820,544)	203,043	10.03%	▲
Transport		(1,943,511)	(1,748,685)	(1,728,360)	20,325	1.16%	
Economic services		(1,291,881)	(1,126,033)	(1,087,669)	38,364	3.41%	
Other property and services		(120,860)	(115,256)	21,462	136,718	118.62%	▲
		(7,517,213)	(6,795,804)	(6,124,154)	671,650		
Non-cash amounts excluded from operating activities	1(a)	1,788,673	1,655,653	1,621,833	(33,820)	(2.04%)	
Amount attributable to operating activities		(709,283)	(401,423)	371,059	772,482		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,392,083	358,671	260,941	(97,730)	(27.25%)	▼
Proceeds from disposal of assets	7	611,791	484,700	478,336	(6,364)	(1.31%)	
Payments for property, plant and equipment and infrastructure	8	(3,555,785)	(1,429,132)	(1,431,942)	(2,810)	(0.20%)	
Amount attributable to investing activities		(1,551,911)	(585,761)	(692,665)	(106,904)		
Financing Activities							
Transfer from reserves	10	1,368,732	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(69,277)	(69,277)	0	0.00%	
Transfer to reserves	10	(1,082,064)	(43,500)	(62,741)	(19,241)	(44.23%)	▼
Amount attributable to financing activities		217,391	(112,777)	(132,018)	(19,241)		
Closing funding surplus / (deficit)	1(c)	0	943,842	1,590,179	646,337		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MAY 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, *ex-gratia* rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,043,803	2,043,803	2,043,803	0	0.00%	
Revenue from operating activities							
Rates	6	1,530,037	1,530,037	1,526,077	(3,960)	(0.26%)	
Specified area rates	6	36,616	36,616	36,616	0	0.00%	
Operating grants, subsidies and contributions	12	1,301,942	1,281,623	1,284,872	3,249	0.25%	
Fees and charges		1,760,250	1,543,658	1,603,475	59,817	3.88%	
Interest earnings		82,890	75,885	110,094	34,209	45.08%	▲
Other revenue		179,476	164,614	205,286	40,672	24.71%	▲
Profit on disposal of assets	7	128,046	106,295	106,960	665	0.63%	
		5,019,257	4,738,728	4,873,380	134,652		
Expenditure from operating activities							
Employee costs		(2,430,586)	(2,214,541)	(2,151,352)	63,189	2.85%	
Materials and contracts		(2,524,375)	(2,204,565)	(1,652,012)	552,553	25.06%	▲
Utility charges		(185,721)	(167,396)	(145,797)	21,599	12.90%	▲
Depreciation on non-current assets		(1,882,489)	(1,727,718)	(1,726,933)	785	0.05%	
Interest expenses		(21,959)	(16,323)	(16,322)	1	0.01%	
Insurance expenses		(214,479)	(214,479)	(217,500)	(3,021)	(1.41%)	
Other expenditure		(223,374)	(216,552)	(212,378)	4,174	1.93%	
Loss on disposal of assets	7	(34,230)	(34,230)	(1,860)	32,370	94.57%	▲
		(7,517,213)	(6,795,804)	(6,124,154)	671,650		
Non-cash amounts excluded from operating activities	1(a)	1,788,673	1,655,653	1,621,833	(33,820)	(2.04%)	
Amount attributable to operating activities		(709,283)	(401,423)	371,059	772,482		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,392,083	358,671	260,941	(97,730)	(27.25%)	▼
Proceeds from disposal of assets	7	611,791	484,700	478,336	(6,364)	(1.31%)	
Payments for property, plant and equipment and infrastructure	8	(3,555,785)	(1,429,132)	(1,431,942)	(2,810)	(0.20%)	
Amount attributable to investing activities		(1,551,911)	(585,761)	(692,665)	(106,904)		
Financing Activities							
Transfer from reserves	10	1,368,732	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(69,277)	(69,277)	0	0.00%	
Transfer to reserves	10	(1,082,064)	(43,500)	(62,741)	(19,241)	(44.23%)	▼
Amount attributable to financing activities		217,391	(112,777)	(132,018)	(19,241)		
Closing funding surplus / (deficit)	1(c)	0	943,842	1,590,179	646,337		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MAY 2023

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 May 2023

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2023

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget Budget (a)	YTD Actual Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(128,046)	(106,295)	(106,960)
Add: Loss on asset disposals	7	34,230	34,230	1,860
Add: Depreciation on assets		1,882,489	1,727,718	1,726,933
Total non-cash items excluded from operating activities		1,788,673	1,655,653	1,621,833

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 May 2022	Year to Date 31 May 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,618,458)	(3,904,752)	(4,681,199)
Add: Borrowings	9	69,278	67,131	69,278
Total adjustments to net current assets		(4,549,180)	(3,837,621)	(4,611,921)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,873,796	7,513,413	7,833,686
Rates receivables	3	34,985	49,713	67,120
Receivables	3	58,452	122,952	327,841
Other current assets	4	289,639	122,914	173,588
Less: Current liabilities				
Payables	5	(725,238)	(163,945)	(104,926)
Borrowings	9	(69,278)	(67,131)	(69,278)
Contract liabilities	11	(628,325)	(183,364)	(1,784,883)
Provisions	11	(241,048)	(219,964)	(241,048)
Less: Total adjustments to net current assets	1(b)	(4,549,180)	(3,837,621)	(4,611,921)
Closing funding surplus / (deficit)		2,043,803	3,336,967	1,590,179

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

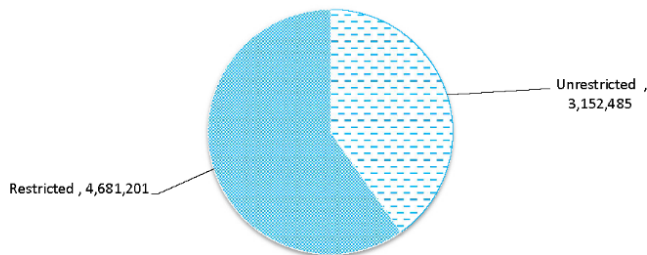
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	272,103	0	272,103	0	Bankwest	0.00%	At Call
Municipal Telenet Saver	Cash and cash equivalents	1,053,441	0	1,053,441	0	Bankwest	2.50%	At Call
Reserve Bank Account	Cash and cash equivalents	0	179	179	0	Bankwest	0.00%	At Call
Reserve Telenet Saver Account	Cash and cash equivalents	0	1,681,022	1,681,022	0	Bankwest	1.35%	At Call
SHERP Telenet Saver	Cash and cash equivalents	826,041	0	826,041	0	Bankwest	1.35%	At Call
Till Floats	Cash and cash equivalents	900	0	900	0	N/A	0.00%	On Hand
Municipal Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000	0	Bankwest	3.45%	6/06/2023
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	0	Bankwest	3.45%	6/06/2023
Reserve Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000	0	Bankwest	3.50%	19/06/2023
Total		3,152,485	4,681,201	7,833,686	0			
Comprising								
Cash and cash equivalents		3,152,485	4,681,201	7,833,686	0			
		3,152,485	4,681,201	7,833,686	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

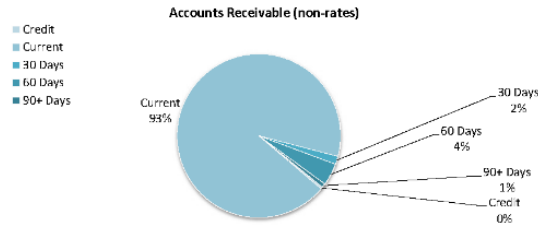
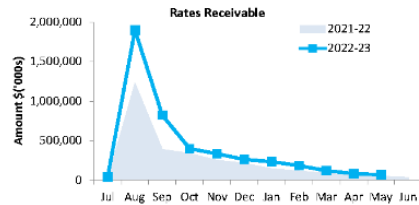
Rates receivable	30 June 2022	31 May 2023
	\$	\$
Opening arrears previous years	22,380	34,985
Levied this year	1,773,706	1,915,693
Less - collections to date	(1,761,101)	(1,883,558)
Equals current outstanding	34,985	67,120
Net rates collectable	34,985	67,120
% Collected	98.1%	96.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,150)	278,466	4,830	13,124	2,408	297,678
Percentage	(0.4%)	93.5%	1.6%	4.4%	0.8%	
Balance per trial balance						297,679
Sundry receivable						27,803
GST and FBT receivable						2,359
State Revenue Pensioner Rebate						
Total receivables general outstanding						327,841

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 May 2023
	\$	\$	\$	\$
Inventory				
Fuel and materials	38,043	0	0	38,043
Merchandise	102,139	0	0	102,139
Prepayments				
Prepayments	7,045	0	(7,045)	0
Accrued income	142,412	0	(109,006)	33,406
Total other current assets	289,639	0	(116,051)	173,588
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

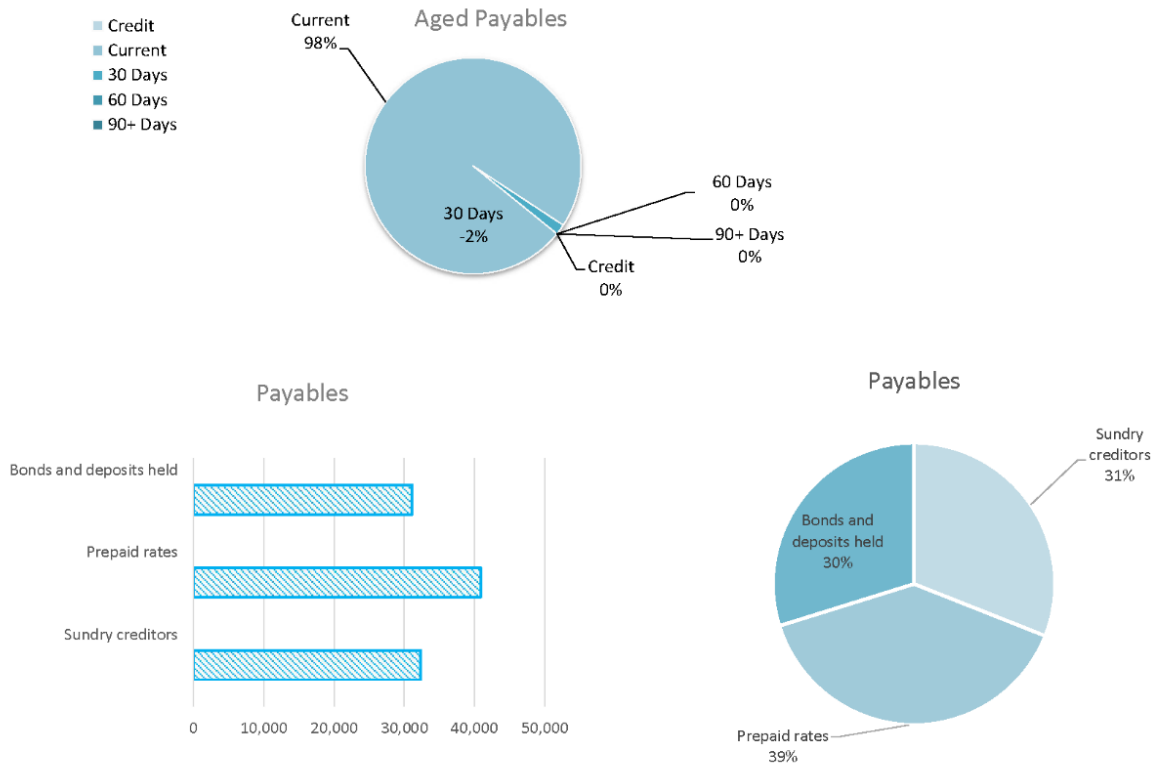
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	32,903	(534)	0	0	32,369
Percentage	0%	101.6%	-1.6%	0%	0%	
Balance per trial balance						
Sundry creditors						32,369
Prepaid rates						40,898
Bonds and deposits held						31,128
Payables - Other						295
ESL Levied						236
Total payables general outstanding						104,926

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

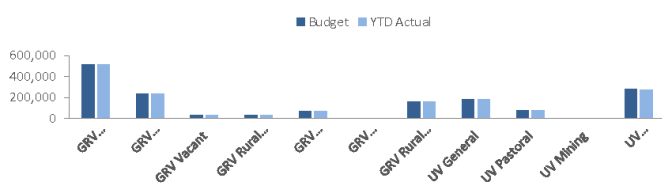
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.09831	375	5,228,662	514,014	1,676	0	515,690	514,014	1,857	0	515,871
GRV Commercial	0.10103	41	2,333,188	235,713	0	0	235,713	235,713	0	0	235,713
GRV Vacant	0.09831	16	310,500	30,524	2,287	74	32,885	30,524	2,287	0	32,811
GRV Rural Commercial	0.10217	5	324,980	33,204	1,690	0	34,894	33,204	1,690	0	34,894
GRV Industrial / Residential	0.10879	47	648,094	70,504	0	0	70,504	70,504	0	74	70,578
GRV Industrial / Residential Vacant	0.09831	0	0	0	0	0	0	0	239	0	239
GRV Rural Resort	0.10785	2	1,474,650	159,038	0	1,061	160,099	159,038	0	1,061	160,099
Unimproved value											
UV General	0.19796	7	922,205	182,558	0	0	182,558	182,558	0	0	182,558
UV Pastoral	0.13557	11	544,676	73,842	0	0	73,842	73,842	0	0	73,842
UV Mining	0.27000	1	9,350	2,525	0	0	2,525	2,525	0	0	2,525
UV Exploration	0.25961	14	1,027,524	266,751	10,681	2,543	279,975	266,751	6,301	2,543	275,595
Sub-Total		519	12,823,829	1,568,673	16,334	3,678	1,588,685	1,568,673	12,374	3,678	1,584,725
Minimum payment			Minimum \$								
Gross rental value											
GRV Residential	833	9	54,964	7,497	0	0	7,497	7,497	0	0	7,497
GRV Commercial	833	17	90,080	14,161	0	0	14,161	14,161	0	0	14,161
GRV Vacant	833	82	237,625	68,306	0	0	68,306	68,306	0	0	68,306
GRV Rural Commercial	833	0	0	0	0	0	0	0	0	0	0
GRV Industrial / Residential	833	3	20,040	2,499	0	0	2,499	2,499	0	0	2,499
GRV Industrial / Residential Vacant	520	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	833	0	0	0	0	0	0	0	0	0	0
Unimproved value											
UV General	875	6	9,862	5,250	0	0	5,250	5,250	0	0	5,250
UV Pastoral	875	0	0	0	0	0	0	0	0	0	0
UV Mining	875	1	770	875	0	0	875	875	0	0	875
UV Exploration	875	1	2,190	875	0	0	875	875	0	0	875
Sub-total		119	415,531	99,463	0	0	99,463	99,463	0	0	99,463
Concession							(158,111)				(158,111)
Amount from general rates							1,530,037				1,526,077
Total general rates							1,530,037				1,526,077
Specified area rates											
Monkey Mia Bore Replacement	0.025949			36,616	0	0	36,616	36,616	0	0	36,616
Total specified area rates			0	36,616	0	0	36,616	36,616	0	0	36,616
Total							1,566,653				1,562,693

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



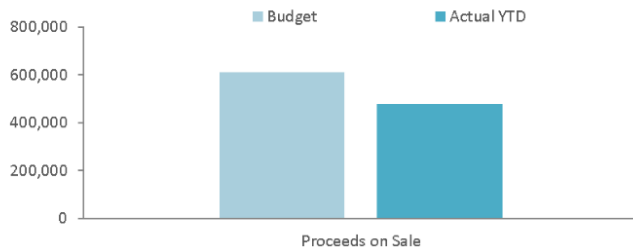
MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
MV188	CEO Vehicle	52,920	58,000	5,080	0	0	0	0	0
MV194	EMFA Vehicle	9,119	23,636	14,517	0	9,119	23,636	14,517	0
	Economic services								
MV195	EMCD Vehicle	10,047	23,636	13,589	0	10,047	23,636	13,589	0
	Transport								
MV202	Dual Cab Ute - Works Manager	40,251	45,455	5,204	0	40,251	45,455	5,204	0
MV200	Dual Cab Ute - Town Supervisor	39,846	49,091	9,245	0	0	0	0	0
MV201	Dual Cab Ute - Country	39,847	47,273	7,426	0	40,244	40,909	665	0
MV197	Dual Cab Ute - Town Gardener	19,247	35,000	15,753	0	19,247	35,000	15,753	0
MV168	Town Truck - 5 Tonne	51,860	50,000	0	(1,860)	51,860	50,000	0	(1,860)
MV167	Town Truck - 3 Tonne	26,658	35,000	8,342	0	26,658	35,000	8,342	0
MV178	Dual Cab Truck 4x4	52,370	20,000	0	(32,370)	0	0	0	0
MV156	Grader	172,608	215,000	42,392	0	172,608	215,000	42,392	0
PE109	Mitsubishi Canter	3,202	9,700	6,498	0	3,202	9,700	6,498	0
		517,975	611,791	128,046	(34,230)	373,236	478,336	106,960	(1,860)



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	190,000	38,924	39,092	168
Buildings - specialised	506,766	68,826	73,261	4,435
Furniture and equipment	38,956	18,956	21,629	(2,673)
Plant and equipment	1,153,551	922,626	922,585	(41)
Heritage Assets	45,000	18,000	18,042	42
Infrastructure - roads other	561,637	350,000	344,423	(5,577)
Infrastructure - roads town	427,425	0	0	0
Infrastructure - footpaths	276,350	0	1,335	1,335
Infrastructure - public facilities	356,100	11,800	11,575	(225)
Payments for Capital Acquisitions	3,555,785	1,429,132	1,431,942	(2,536)
Total Capital Acquisitions	3,555,785	1,429,132	1,431,942	(2,536)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,392,083	358,671	260,941	(97,730)
Other (disposals & C/Fwd)	611,791	484,700	478,336	(6,364)
Cash backed reserves				
Reserves cash backed - Plant Replacement Reserve	551,460	0	0	0
Reserves cash backed - Infrastructure Reserve	697,272	0	0	0
Reserves cash backed - Pensioner Unit Maintenance Reserve	70,000	0	0	0
Reserves cash backed - Recreation Facilities Upgrade Reserve	50,000	0	0	0
Contribution - operations	183,179	585,761	692,665	106,904
Capital funding total	3,555,785	1,429,132	1,431,942	2,810

SIGNIFICANT ACCOUNTING POLICIES

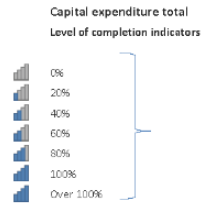
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.














		Adopted						
	Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
	5204734 Shire Office Asbestos Removal	3.1, 4.1	Buildings	80,000	0	0	0	
	09128001 Capital Works 5 Spaven Way	4.1	Buildings	10,000	0	0	0	
	09128020 Capital Works 65 Brockman St	4.1	Buildings	10,000	0	0	0	
	09128040 Capital Works 80 Durlacher St	4.1	Buildings	10,000	0	0	0	
	09128050 Capital Works 51 Durlacher St	4.1	Buildings	10,000	0	0	0	
	25104785 Pensioner Units Capital Works	4.1	Buildings	60,000	30,310	30,310	0	
	25104775 SHERP Community Housing Project	4.1	Buildings	0	0	168	(168)	
	25104790 Pensioner Shed Door Replacement	4.1	Buildings	10,000	8,614	8,614	0	
			Buildings Total	190,000	38,924	39,092	(168)	
	05204975 Office Furniture & Equipment <i>Comments: Video Conferencing Equipment project carried forward from 2021/22</i>	4.1, 7.1	Furniture & equipment	20,000	0	0	0	
	36005000 Digong Interactive Zone with Hungry Sky Software Project	2.2.A.1	Furniture & equipment	18,956	18,956	21,629	(2,673)	
			Furniture & Equipment Total	38,956	18,956	21,629	(2,673)	

SHIRE OF SHARK BAY | 17

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

Level of completion indicator, please see table at the end of this note for further detail.

				Adopted			
Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
 35104705 Town Hall Asbestos Removal	3.1, 4.1	Buildings - Specialised	80,000	0	0	0	
 36004994 SBDC Roof Upgrade <i>Comments: Upgrade is completed</i>	4.1, 5.1, 5.2	Buildings - Specialised	21,766	21,766	21,766	0	
 36004998 SBDC Airconditioner Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	300,000	37,060	37,060	0	
 45104722 Depot Office Awning	4.1	Buildings - Specialised	10,000	10,000	14,435	(4,435)	
 35304741 Recreation Centre Panel And Paint Upgrade	4.1	Buildings - Specialised	50,000	0	0	0	
 35504902 Automatic Sliding Door - Library	4.1	Buildings - Specialised	25,000	0	0	0	
 35104710 Electronic Entry System for Town Hall and Recreation Centre	4.1	Buildings - Specialised	20,000	0	0	0	
		Buildings - Specialised Total	506,766	68,826	73,261	(4,435)	
 35605182 Heritage Stables Refurbishment	4.1	Heritage Assets	45,000	18,000	18,042	(42)	
		Heritage Assets Total	45,000	18,000	18,042	(42)	
						0	
 45145251 Footpath Construction (As Per Denham Footpath Plan)	1.1, 4.1, 5.1	Infrastructure - footpaths	56,350	0	0	0	
 45145259 Stella Rowley Drive Dual Footpath	1.1, 4.1, 5.1	Infrastructure - footpaths	140,000	0	1,335	(1,335)	
 45145260 Problematic Area Street Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	0	0	0	
		Infrastructure - footpaths Total	276,350	0	1,335	(1,335)	
 30401932 Cemetery Shade	4.1	Infrastructure - public facilities	5,500	0	0	0	
 30445151 Hamelin Pool Carpark	4.1	Infrastructure - public facilities	10,000	0	0	0	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023







Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Strategic Plan Reference	Class	Adopted			
			Budget	YTD Budget	YTD Actual	Variance (Under)/Over
35305512 Access Bicycle and Walking Paths Recreation Precinct	4.1, 5.1, 5.2	Infrastructure - public facilities	30,000	0	0	0
35305560 Charlie Sappie Park Bed Removal and Replacement	4.1	Infrastructure - public facilities	11,600	7,800	7,796	4
35302284 Little Lagoon Upgrades, Gazebo, Bollards and Signage	4.1	Infrastructure - public facilities	4,000	4,000	3,779	221
35205538 Hard Shade Structures - Playgrounds	4.1, 5.1, 5.2	Infrastructure - public facilities	75,000	0	0	0
35205539 Disability Beach/Water Access inclusive of Floating Beach Wheelchairs	4.1, 5.1, 5.2	Infrastructure - public facilities	50,000	0	0	0
35305511 Town Ovals and Recreation Reticulation/Resurfacing Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	90,000	0	0	0
35205540 CCTV Upgrades	4.1	Infrastructure - public facilities	50,000	0	0	0
45156790 Electronic Road Closed Sign - Useless Loop Rd	1.1,4.1	Infrastructure - public facilities	30,000	0	0	0
		Infrastructure - public facilities Total	356,100	11,800	11,575	225
45150040 RRG Useless Loop Road 22-23	1.1	Infrastructure - roads other	401,637	190,000	187,994	2,006
45150041 RRG Eagle Bluff Road 22-23	1.1	Infrastructure - roads other	160,000	160,000	156,429	3,571
		Infrastructure - roads other Total	561,637	350,000	344,423	5,577
45180093 R2R Durlacher Street 22-23	1.1	Infrastructure - roads town	427,425	0	0	0
		Infrastructure - Roads Town Total	427,425	0	0	0
45205199 Dual Cab Ute - Town Supervisor	4.1	Plant and equipment	52,592	52,592	52,490	102
45205346 Town Gardener's Ute	4.1	Plant and equipment	50,950	50,950	50,979	(29)
45205175 Major Plant items - Capital	4.1	Plant and equipment	20,000	6,000	6,032	(32)
45205501 Town Truck - 5 Tonne	4.1	Plant and equipment	115,927	115,927	115,927	0
45205502 Town Truck - 3 Tonne	4.1	Plant and equipment	62,124	62,124	62,124	0
45205500 Grader	4.1	Plant and equipment	490,815	490,815	490,815	0

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Strategic Plan Reference	Class	Adopted			
			Budget	YTD Budget	YTD Actual	Variance (Under)/Over
 45205507 Dual Cab Ute - Works Manager	4.1	Plant and equipment	61,884	61,884	61,884	0
 45205510 Dual Cab Truck 5T	4.1	Plant and equipment	105,000	0	0	0
 45205516 Dual Cab Ute - Country	4.1	Plant and equipment	52,592	0	0	0
 50104002 EMCD Vehicle	4.1	Plant and equipment	41,167	41,167	41,167	0
 5205335 CEO Vehicle Replacement	4.1	Plant and equipment	59,333	0	0	0
 5205338 FMFA Vehicle Replacement	4.1	Plant and equipment	41,167	41,167	41,167	0
		Plant and equipment Total	1,153,551	922,626	922,585	41
		Grand Total	3,555,785	1,429,132	1,431,942	(137)

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Town Oval Bore	58	735,067	0	0	33,568	33,568	701,499	701,499	15,474	21,052
Economic services										
Monkey Mia Bore	57	35,709	0	0	35,709	35,709	0	0	848	907
Total		770,776	0	0	69,277	69,277	701,499	701,499	16,322	21,959
Current borrowings		69,278					69,278			
Non-current borrowings		701,498					632,221			
		770,776					701,499			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	195,752	1,800	2,659	0	0	0	0	197,552	198,411
Reserves cash backed - Plant Replacement Reserve	744,743	7,000	10,117	359,700	0	(551,460)	0	559,983	754,860
Reserves cash backed - Infrastructure Reserve	2,950,046	26,000	40,077	560,574	0	(697,272)	0	2,839,348	2,990,123
Reserves cash backed - Pensioner Unit Maintenance Reserve	191,251	2,000	2,598	70,000	0	(70,000)	0	193,251	193,849
Reserves cash backed - Recreation Facilities Upgrade Reserve	484,801	4,500	6,586	50,000	0	(50,000)	0	489,301	491,387
Reserves cash backed - Monkey Mia Jetty Reserve	22,180	200	301	0	0	0	0	22,380	22,481
Reserves cash backed - Share Fire System Reserve	29,685	290	403	0	0	0	0	29,975	30,088
	4,618,458	41,790	62,741	1,040,274	0	(1,368,732)	0	4,331,790	4,681,199

KEY INFORMATION

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 May 2023
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	100,015	1,353,080	(1,394,872)	58,223
- non-operating	13	509,354	1,478,247	(260,941)	1,726,660
Total unspent grants, contributions and reimbursements		609,369	2,831,327	(1,655,813)	1,784,883
Provisions					
Annual leave		142,377	0	0	142,377
Long service leave		98,671	0	0	98,671
Total Provisions		241,048	0	0	241,048
Total other current assets		850,417	2,831,327	(1,655,813)	2,025,931

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	Annual	Budget	Expected	YTD Revenue
	1 July 2022	in Liability	Reduction (As revenue)	31 May 2023	31 May 2023						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies											
General purpose funding											
WALGGC - Grants Commission - General	0	541,634	(541,634)	0	0	386,892	541,634	386,892	154,742	541,634	541,634
WALGGC - Grants Commission - Roads	0	87,969	(87,969)	0	0	63,746	87,969	63,746	24,223	87,969	87,969
Law, order, public safety											
FESA Grant - Bush Fire Brigade	365	8,863	(7,720)	1,508	1,508	8,863	8,863	8,863	0	8,863	7,720
FESA Grant - SES	0	49,293	(47,580)	1,713	1,713	47,580	47,580	47,580	0	47,580	47,580
FESA Grant - AWARE Funding	1,822	2,378	(4,200)	0	0	0	0	0	0	0	4,200
Preparing Australian Communities - Emergency Recovery Exercise	29,719	0	(23,257)	6,462	6,462	36,323	23,323	36,323	0	36,323	23,257
Recreation and culture											
Cobourm Resources Education Contributions	0	5,000	0	5,000	5,000	0	0	0	0	0	0
Transport											
Main Roads Road WA Preservation Grant	0	135,108	(135,108)	0	0	132,265	135,108	132,265	2,843	135,108	135,108
Main Roads WA Useless Loop Maintenance	0	330,000	(330,000)	0	0	330,000	330,000	330,000	0	330,000	330,000
Economic services											
GDC Workforce Accommodation Business Case	41,068	0	(35,728)	5,340	5,340	41,068	35,768	41,068	0	41,068	35,728
Safe 4WD Exploring Project	2,041	0	(2,041)	0	0	2,041	2,041	2,041	0	2,041	2,041
Department of Communities - Day Care Provider Accomodation Subsidy	25,000	0	(24,000)	1,000	1,000	25,000	23,000	25,000	0	25,000	24,000
Department of Communities - Thank A Volunteer Day	0	1,361	(1,361)	0	0	1,300	1,300	1,300	0	1,300	1,361
Lotterywest - Beats in the Bay	0	40,000	(20,000)	20,000	20,000	20,000	20,000	20,000	0	20,000	20,000
GDC - Beats in the Bay	0	500	(500)	0	0	0	500	0	500	500	500
Horizon - Beats in the Bay	0	8,933	(8,933)	0	0	8,933	8,933	8,933	0	8,933	8,933
RAC Monkey Mia Resort - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000	0	5,000	5,000
Every Club - Gaming & Wagering Commission	0	7,200	0	7,200	7,200	0	0	0	0	0	0
	100,015	1,223,239	(1,275,031)	48,223	48,223	1,109,011	1,271,019	1,109,011	182,308	1,291,319	1,275,031
Operating contributions											
Recreation and culture											
Contributions - HMAS Sydney Exhibit	0	216	(216)	0	0	250	231	250	0	250	216
Transport											
DPLH - Natural Gas Pipeline Corridor Road Maintenance Contribution	0	9,625	(9,625)	0	0	10,373	10,373	10,373	0	10,373	9,625
Economic services											
RAC Caravan Park Rental (Full Year Expiry)	0	120,000	(110,000)	10,000	10,000	0	0	0	0	0	0
	0	129,841	(119,841)	10,000	10,000	10,623	10,604	10,623	0	10,623	9,841
TOTALS	100,015	1,353,080	(1,394,872)	58,223	58,223	1,119,634	1,281,623	1,119,634	182,308	1,301,942	1,284,872

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2023	Current Liability 31 May 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Housing											
SHERP - Community Housing Project	0	823,640	0	823,640	823,640	0		0	0	0	0
Recreation and culture											
Coburn Resources Educational Contribution			0	0	0						
Dugong Interactive Zone - SBDC	0	18,956	(18,956)	0	0	18,956	18,956	18,956	0	18,956	18,956
Transport											
RRG Grants - Capital Projects	0	292,206	(195,329)	96,877	96,877	337,758	292,091	337,758	9,667	347,425	195,329
Roads to Recovery - Capital Projects	0	297,245	0	297,245	297,245	297,245	0	297,245	0	297,245	0
Local Roads and Community Infrastructure	509,354	0	(45,321)	464,033	464,033	668,124	46,124	668,124	0	668,124	45,321
Department of Transport - Stella Rowley Dr Footpath	0	46,200	(1,335)	44,865	44,865	70,000	1,500	70,000	0	70,000	1,335
TOTALS	509,354	1,478,247	(260,941)	1,726,660	1,726,660	1,392,083	358,671	1,392,083	9,667	1,401,750	260,941

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

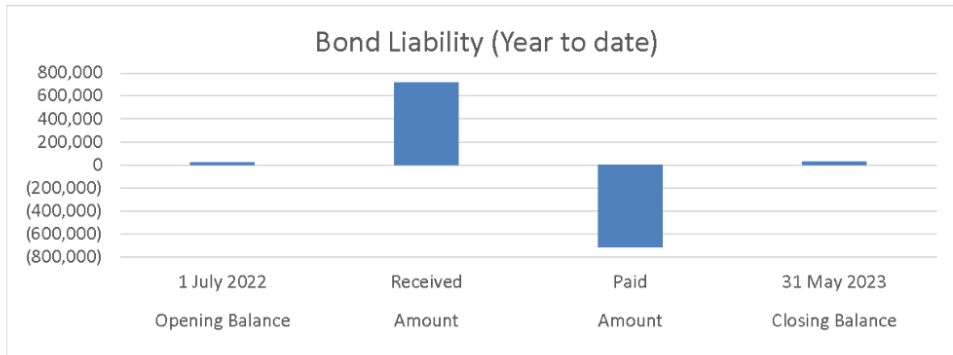
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

NOTE 11
BOND LIABILITY

Funds held for the purpose of bonds or levies (previously trust) and which are reported as a liability are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2022	Received	Paid	31 May 2023
	\$	\$	\$	\$
CITF Levy	2,973	4,714	(7,587)	100
Library Card Bond	100	0	0	100
Bookeasy- Sales	0	523,917	(523,917)	0
Kerb/Footpath Deposit	7,800	5,000	(1,000)	11,800
Bond Key	5,380	1,060	0	6,440
Equipment Bond	0	1,400	0	1,400
Hall Bond	2,726	1,950	0	4,676
Police Licensing	1,614	175,680	(176,542)	752
Building Licence Levy	2,464	5,372	(4,484)	3,352
Road Reserve - Hughes Street	2,298	0	0	2,298
Rates Unidentified Deposit	210	0	0	210
	25,565	719,093	(713,530)	31,128

KEY INFORMATION



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2023

NOTE 12 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	1,809	6.46%	Timing	No Reportable Variance
General purpose funding - rates	(3,960)	(0.26%)	Timing	No Reportable Variance
General purpose funding - other	34,663	4.52%	Permanent	No Reportable Variance
Law, order and public safety	4,087	4.41%	Timing	No Reportable Variance
Health	(818)	(31.77%)	Timing	No Reportable Variance
Housing	(4,237)	(4.61%)	Timing	No Reportable Variance
Community amenities	8,312	2.22%	Timing	No Reportable Variance
Recreation and culture	(11,382)	(3.28%)	Timing	No Reportable Variance
Transport	(1,953)	(0.35%)	Timing	No Reportable Variance
	75,374	8.85%	▲ Permanent	Private Works -Other, Camping Fees, Caravan Park Leases and Brickies Sand Sales higher than YTD Budget
Economic services				
Other property and services	32,757	32.40%	▲ Timing	Diesel Fuel Rebate and Refunds Income YTD Actual exceeds YTD Budget
Expenditure from operating activities				
	134,502	32.10%	▲ Timing	Overall actual YTD underspend compared to budget expectations.
Governance	15,747	15.95%	▲ Timing	Governance Overhead expenditure less than YTD Budget
General purpose funding	48,170	15.93%	▲ Timing	Actual YTD Ranger Patrols, Emergency Management Consultant and Emergency Recovery Training Expenses less than YTD Budget
Law, order and public safety				Overall Health Consultant, Public Health Plan and Mosquito Fogging Expenditure Actual YTD less than YTD Budget
Health	33,930	34.34%	▲ Timing	No Reportable Variance
Housing	10,741	5.55%	▲ Timing	No Reportable Variance
Community amenities	30,110	4.50%	Timing	No Reportable Variance
	203,043	10.03%	▲ Timing	Overall underspend Actual YTD Foreshore and Recreation facilities expenditure compared to YTD Budget
Recreation and culture				
Transport	20,325	1.16%	Timing	No Reportable Variance
Economic services	38,364	3.41%	Timing	No Reportable Variance
Other property and services	136,718	118.62%	▲ Timing	Timing of YTD Budget ahead of Actual YTD expenditure
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(97,730)	(27.25%)	▼ Timing	RRG Useless Loop Grant YTD Budget ahead of YTD Actual - Balance to be invoiced in June
Proceeds from disposal of assets	(6,364)	(1.31%)	Timing	No Reportable Variance
Payments for property, plant and equipment and infrastructure	(2,810)	(0.20%)	Timing	No Reportable Variance
Financing activities				
	(19,241)	(44.23%)	▼ Timing	Interest earned on Reserve Funds higher than YTD Budget
Transfer to reserves				

KEY INFORMATION

28 JUNE 2023

12.0 TOWN PLANNING REPORT

**12.1 APPLICATION SEEKING NEW APPROVAL (SHORT STAY) – STRATA LOT 2 (36B) DENHAM ROAD, DENHAM
P1105**

AUTHOR

Town Planning Innovations, Liz Bushby

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Cr Vankova

Officer Recommendation

That Council:

- A. Determine that the 'short stay strata dwelling' use may be consistent with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions before determining an application for development approval for the use of the land.
- B. Note that the application relating to Strata Lot 2 (36b) Denham Road, Denham has been advertised for public comment. Advertising closed on the 19 June 2023, and one objection has been received (Attachment 1).
- C. Note that a 12-month planning approval for short term holiday accommodation on Strata Lot 2 (36b) Denham Road, Denham was issued on the 6 April 2023 and has expired.
- D. Approve the application seeking a new approval for an existing dwelling on Strata Lot 2 (36b) Denham Road, Denham to be used for short stay accommodation subject to the following conditions:
 1. This approval is valid for a maximum of 12 months from the date of this planning consent. Following the 12-month period this approval shall expire and become void.
 2. This approval for the existing dwelling unit to be used for short stay accommodation is issued to Anvolt Pty Ltd. This approval shall not be transferred or assigned to any other person or company and shall not be transferred from the land in respect of which it was granted. Should there be a change of ownership of Strata Lot 2 this approval is cancelled and expires.
 3. The plans lodged with this application shall form part of this approval.
 4. All car parking areas are to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire's Chief Executive Officer in accordance with the site plan submitted with the application.
5. All guest car parking shall be accommodated within the boundary of Strata Lot 2 at all times.
6. The owner shall implement the measures in the Management Plan lodged and approved as part of this application.

28 JUNE 2023

7. The owner shall continue to engage a local property manager to manage the short stay unit in accordance with the Management Plan approved as part of this application.
If an alternative manager is engaged (other than the person stated in the Management Plan) , then a revised Management Plan is to be lodged for separate written approval by the Chief Executive Officer with revised contact details for any new property manager.
8. The owner shall keep and maintain a working fire extinguisher on the premises at all times in accordance with the Management Plan approved as part of this application, or any revised Management Plan approved separately in writing by the Chief Executive Officer.
9. An A3 laminated copy of each fire escape plan approved as part of this application shall be displayed in a prominent place within the existing dwelling.
10. No guest shall be accommodated for periods totalling more than 3 months in any 12-month period.
11. The maximum number of persons to be accommodated at any one time shall be limited to 6.
12. If any sign is installed to advertise or identify the holiday house it shall only be located within the lot boundary and the sign face shall not exceed an area of 0.2 square metres.
13. The existing crossover shall be maintained to the satisfaction of the Chief Executive Officer.

2/5 LOST

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council felt that as no complaints were received be either the property manager or the Shire during the first twelve months that a three (3) year renewal period should apply.

Moved Cr Bellottie
Seconded Cr Smith

Council Resolution

That Council:

- A. Determine that the ‘short stay strata dwelling’ use may be consistent with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions before determining an application for development approval for the use of the land.**
- B. Note that the application relating to Strata Lot 2 (36b) Denham Road, Denham has been advertised for public comment. Advertising closed on the 19 June 2023, and one objection has been received (Attachment 1).**
- C. Note that a 12-month planning approval for short term holiday accommodation on Strata Lot 2 (36b) Denham Road, Denham was issued on the 6 April 2023 and has expired.**
- D. Approve the application seeking a new approval for an existing dwelling on Strata Lot 2 (36b) Denham Road, Denham to be used for short stay accommodation subject to the following conditions:**

28 JUNE 2023

1. **This approval is valid for a maximum of 3 years from the date of this planning consent. Following the 3 year period this approval shall expire and become void.**
2. **This approval for the existing dwelling unit to be used for short stay accommodation is issued to Anvolt Pty Ltd. This approval shall not be transferred or assigned to any other person or company and shall not be transferred from the land in respect of which it was granted.**

Should there be a change of ownership of Strata Lot 2 this approval is cancelled and expires.

3. **The plans lodged with this application shall form part of this approval.**
4. **All car parking areas are to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire's Chief Executive Officer in accordance with the site plan submitted with the application.**
5. **All guest car parking shall be accommodated within the boundary of Strata Lot 2 at all times.**
6. **The owner shall implement the measures in the Management Plan lodged and approved as part of this application.**
7. **The owner shall continue to engage a local property manager to manage the short stay unit in accordance with the Management Plan approved as part of this application.**

If an alternative manager is engaged (other than the person stated in the Management Plan) , then a revised Management Plan is to be lodged for separate written approval by the Chief Executive Officer with revised contact details for any new property manager.

8. **The owner shall keep and maintain a working fire extinguisher on the premises at all times in accordance with the Management Plan approved as part of this application, or any revised Management Plan approved separately in writing by the Chief Executive Officer.**
9. **An A3 laminated copy of each fire escape plan approved as part of this application shall be displayed in a prominent place within the existing dwelling.**
10. **No guest shall be accommodated for periods totalling more than 3 months in any 12-month period.**
11. **The maximum number of persons to be accommodated at any one time shall be limited to 6.**

28 JUNE 2023

12. **If any sign is installed to advertise or identify the holiday house it shall only be located within the lot boundary and the sign face shall not exceed an area of 0.2 square metres.**
13. **The existing crossover shall be maintained to the satisfaction of the Chief Executive Officer.**

4/3 CARRIED

Cr Ridgley is recorded as voting against the motion.

BACKGROUND

- ***Relevant Council decisions***

Planning approval for short term holiday accommodation on Strata Lot 2 (36b) Denham Road, Denham was granted on the 6 April 2022. The approval was issued for a 12-month period.

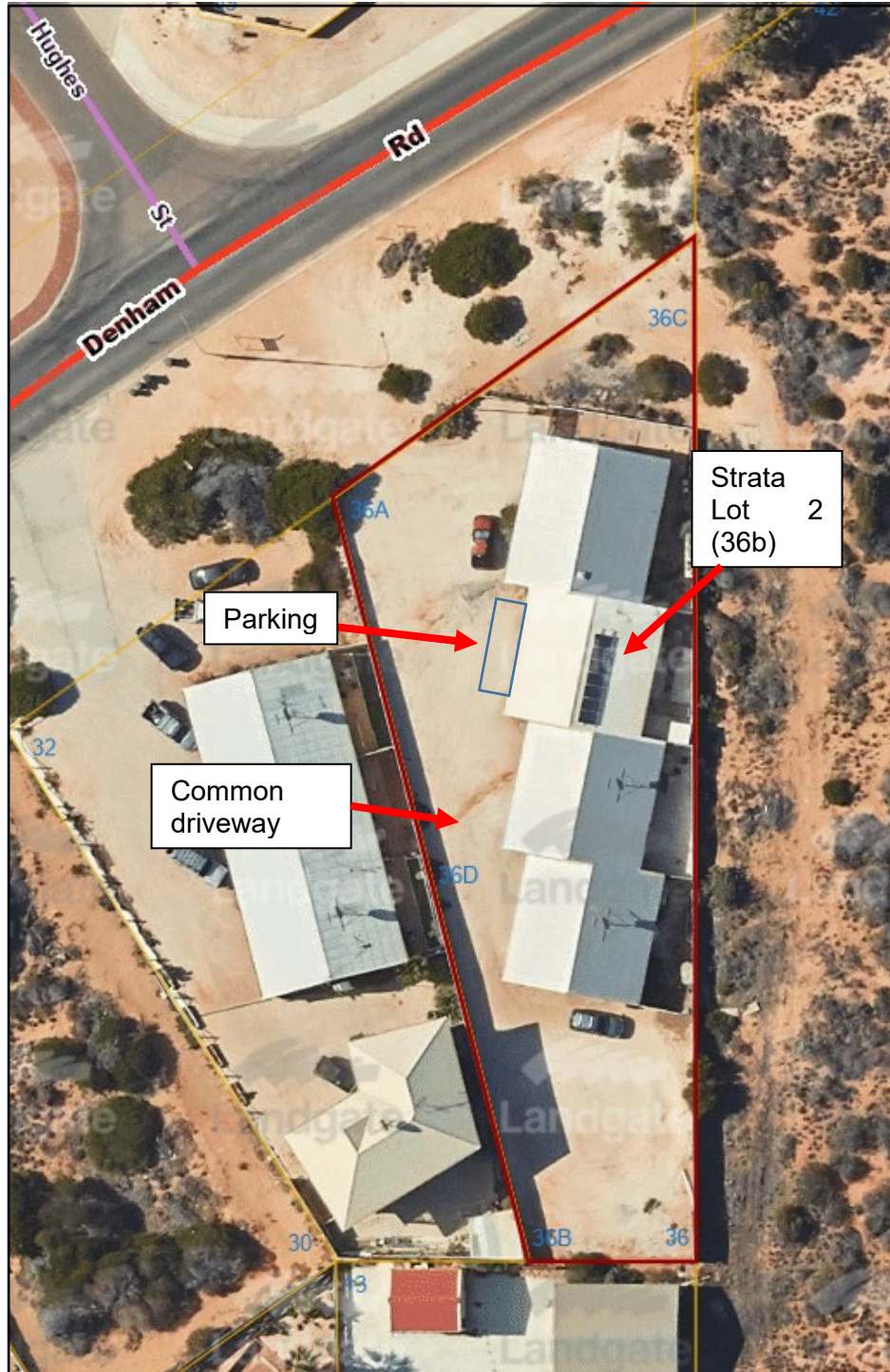
A separate planning application for adjacent Strata Lot 3 (36c) Denham Road was considered by Council at the meeting held on the 29 March 2023. An objection was lodged by the rear landowner, and Council approved the application for a 12-month period.

- ***Location***

The lot is located opposite to the intersection of Denham Road and Hughes Street. There are four grouped dwellings on the property.

A location plan is included below for ease of reference.

28 JUNE 2023



Location Plan

28 JUNE 2023

COMMENT

• **Description of proposal**

The application is summarised as follows:

- (i) The unit can accommodate a maximum of 6 persons at any one time.
- (ii) There is a long driveway to the side of the dwelling unit which can accommodate at least 2 cars.
- (iii) The owners intend to continue to use Ray White as their property manager.
- (iv) There have been no changes since the last approval was issued in March 2022.

• **Compliance with original approval – April 2022**

A number of conditions were placed on the original approval issued on the 6 April 2022.

The owners have lodged photographs to show that they have complied with conditions including the construction of a crossover, and installation of a fire blanket and fire extinguisher – refer to photographs below and over page.



Above: Constructed crossover

28 JUNE 2023



Above: Fire Blanket and Fire Extinguisher

- **Zoning and Proposed Land Use**

Strata Lot 2 is zoned 'Residential' under the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (i.e. if the land use is permitted, not permitted, discretionary or requires advertising).

Part of the planning assessment involves determining which land use definition from the Scheme 'best fits' the proposal.

A dwelling on a strata lot is not construed as a 'single house' under the Residential Design Codes. Accordingly, the proposed land use is not construed as a 'holiday house' which is defined in the Scheme as '*means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast*'.

28 JUNE 2023

The Residential Design Codes define a single house as a dwelling on a green title or survey strata lot, without common property. Strata Lot 3 was created as part of a built strata, and not a survey strata.

This proposal is somewhat unusual as;

- the short-term accommodation is proposed on one strata lot;
- there is an existing approval for Strata Lot 3 to be used for short stay; and
- the other two strata lots are used for permanent habitation.

- ***Use Not Listed***

The proposal is construed as a 'short stay strata dwelling' which is not defined in the Scheme or listed in 'Table 1-Zoning Table' of the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

In accordance with Clause 18 (4) of the Scheme, as the use of the land for a 'short stay strata dwelling' is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the other existing use land use definition categories the Council may:

- Option 1: Determine that the 'short stay strata dwelling' use is consistent with the objectives of the Residential zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
- Option 2: Determine that the 'short stay strata dwelling' use may be consistent with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
- Option 3: Determine that the 'short stay strata dwelling' use is not consistent with the objectives of the Residential zone and is therefore not permitted in the zone.

It is recommended that Council pursue Option 2 and advertise the application for public comment. This is consistent with how the application for Strata Lot 3 was processed.

- ***Advertising and Submission***

The application was advertised for 28 days, and the closing date for submissions was the 19 June 2023.

The Shire has received one objection – Attachment 1.

The objector raised similar issues when consulted about short stay accommodation at adjacent 36c Denham Road in March 2023.

TPI was contacted by the rear landowner on the 16 March 2023, raising concerns over the application for 36c Denham Road. The main concerns related to boats parking close to their common boundary, guests on boats looking over their fence (which is low),

28 JUNE 2023

damage to their dividing fence from boats, lights from cars driving down the driveway, and noise from guests using the rear car parking area.

An aerial of the objector's lot is included below to provide context. There is an existing outbuilding to the rear of the objector's lot, which may interrupt some sightlines from the rear parking area at 36 Denham Road.

The area between the shed and the shared lot boundary is not an active outdoor space – refer to photograph below.



28 JUNE 2023

There is a section in the southwest corner of 36 Denham Road where there would be clear overlooking between the two lots, irrespective of whether a person was standing at ground level or on top of a boat.

The dividing fence between the two properties is low (likely less than 1 metre high)



Photograph 1 (above) – Shows area to the rear of objectors shed. The person in the photograph has been intentionally blocked out by Town Planning Innovations.

In the agenda report on the separate application for 36c Denham Road referred to Council in March 2023, Town Planning Innovations provided two options being:

1. Require compliance with a revised parking plan with separation between boats and the rear dividing fence; or
2. Shire Administration monitor the site on the receipt of any formal complaints, and the situation be reviewed in 12 months. Allowing a 12-month initial approval that allows for ongoing monitoring of any complaints was supported by Town Planning Innovations as it is consistent with how other objections have been handled.

Town Planning Innovations verbally advised the objector in March 2023 that if an approval was granted (for short stay at adjacent 36c Denham Road), it will be for a maximum of 12 months, so that neighbours can advise the Shire of any issues during the initial approval period.

Apart from this new objection, no complaints have been lodged to the Shire about activities associated with short stay accommodation at either 36b or 36c Denham Road, Denham.

Having regard that there has been an objection, Town Planning Innovations recommends that;

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

1. Any new approval be limited to a 12-month period to allow further monitoring; and
2. The Shire writes to the property managers of both units about the issues raised in the objection, and encourage boat parking to be moved away from the shared rear dividing fence, along with other options such as additional screening, planter boxes or a distance buffer to the rear of the property; and
3. The Shire writes to the objector and request that they email the Shire if any issues occur so the short stay uses at 36B and 36c Denham Road can be monitored by Shire staff over the next 12 months.

Council is encouraged to be consistent in decision making as the same objection was already considered in March 2023 prior to a 12-month approval being issued for adjacent 36c Denham Road, Denham.

- **Local Planning Policy No 1: Holiday Houses**

The Local Planning Policy does not strictly apply to this application as the proposal is not considered to be a 'holiday house'. The Policy is being used as a general guide only for the planning assessment as follows:

Policy Requirement	Comment
1. A site plan or good quality clear aerial showing the existing house, existing buildings, driveway, and guest parking areas. The location, number and dimensions of parking areas should be clearly marked on the plan.	The owners have lodged a clear aerial showing access and carparking bays. A car parking plan was approved in April 2022, and no changes are proposed since the original approval was issued.
2. An internal floor plan showing the house layout, the use of each room, and number of double, single or bunk beds per room (including fold out couches).	The owners have lodged detailed floor plans showing all bedrooms and written advice on the number of bedrooms. There has not been any change to the maximum number of guests since the original approval was issued in April 2022.
3. Carparking to be provided at a rate of 1 space every 3 guests.	2 carparking bays are required and can be accommodated to the side of the existing dwelling.
4. A Management Plan that addresses how the land use will be managed on a day to day basis to maximise protection of residential amenity, including details of how noise issues will be addressed by the Manager (handling of complaints), and full contact details of the Manager or employee of the Manager.	A Management Plan was lodged with the original 2022 application. Ray White is the property manager. The owners intend to continue to use Ray White's services.
5. A Fire and Emergency Response Plan that includes detailed fire escape route maps, provision of a fire extinguisher and emergency contact numbers.	A Fire and Emergency Response Plan was approved as part of the original 2022 application.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

	The owners have supplied a photograph showing a fire extinguisher and fire blanket on the kitchen wall.
--	---

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 –

Regulation 57 of the deemed provisions outlines 'matters to be considered by Council' including but not limited to orderly and proper planning, the compatibility of the development with its setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

Clause 64 outlines advertising requirements for different applications. Any application for a 'use not listed' is considered a complex application and requires a longer 28-day advertising period.

Shire of Shark Bay Local Planning Scheme No 4 – explained in the body of this report.

Clause 16(2) of the Scheme outlines the following objectives of the Residential Zone:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.
- To provide for tourist development which is compatible with and complementary to residential development.

POLICY IMPLICATIONS

The Shires existing Holiday House Policy does not strictly apply to this proposal, however, has been used as an assessment tool.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for general planning advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this report.

RISK MANAGEMENT

There are no known risks associated with the proposed development.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author
Chief Executive Officer
Date of Report

L Bushby
D Chapman
20 June 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

Attachment 1

19 June 2023

SHIRE OF SHARK BAY

65 KNIGHT TERRACE

DENHAM WA 6537

via email admin@sharkbay.wa.gov.au

Attention: Mr Dale Chapman CEO

Dear Dale,

**RE: Development Application – Proposed Short Stay Accommodation (Renewal) Lot 2 (36b)
Denham Road, Denham**

We wish to comment on the development application renewal for Lot 2 (36b) Denham Road. We would like to bring to the attention of Council the nature of the intermittent recurrence of anti-social and disruptive behaviour by holiday house guests that occurs to the rear of the units at Lot 2 (36) Denham Road.

As both units 36b and 36c are rented as short-stay holiday accommodation, we cannot identify which unit that holiday house guests are staying at with certainty. As an example we have provided imagery collected on 31 March 2023 which shows holiday house guests standing on their boat overlooking our outdoor living area (Attachment 1a) and another of a holiday house guest urinating at our fence (Attachment 1b).

As we have previously explained to Ms Liz Bushby, we experience holiday house guests staying at the 36 Denham Road units standing on their boats for extended periods of time looking directly into our outdoor living area. In our letter on 20 March 2023 and considered by Council on 29 March 2023 'New Development Application – Seeking Retrospective Planning Approval to use Existing Dwelling for Short Stay Accommodation – Lot 23 (36c) Denham Road, Denham' we asked that Council consider moving the parking area away from our boundary to reduce disturbance to our amenity.

Also, of concern is that we did not receive any notification of this recent development application for Unit 36b, either via email or via post. Has the practice whereby neighbouring properties are advised of proposed development applications been changed, or has this been an administrative oversight?

Thank you for your consideration regarding these matters.

Yours Sincerely,

SN & TE MORRIS

See Attachment 1a & 1b – two photographs

28 JUNE 2023

12.2 APPLICATION SEEKING NEW PLANNING APPROVAL FOR AN EXISTING DWELLING TO BE USED FOR SHORT STAY ACCOMMODATION – STRATA LOT 1 (6A) FRY COURT, DENHAM P1452

AUTHOR

Town Planning Innovations - Liz Bushby

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest as family owns 6B Fry Court

Cr Fenny left the Council Chamber at 3.43 pm.

Moved Cr Vankova
Seconded Cr Bellottie

Council Resolution

That Council:

- A. Determine that the ‘short stay strata dwelling’ use may be consistent with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions before determining an application for development approval for the use of the land.**
- B. Note that the application relating to Strata Lot 1 (6a) Fry Court, Denham is being advertised for public comment until 30 June 2023. At the time of writing this report no submissions had been received.**
- C. In accordance with Regulation 82 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* delegate authority (BY AN ABSOLUTE MAJORITY) to the Chief Executive Officer to determine the planning application for one existing grouped dwelling unit on Strata Lot 1 (6a) Fry Court, Denham to be used as a ‘short stay dwelling’.**

6/0 CARRIED BY ABSOLUTE MAJORITY

Cr Fenny returned to the Council Chamber at 3.45pm.

BACKGROUND

- ***Relevant Council decision: Local Planning Policy No 1 Holiday Houses in Residential Areas***

The Shire Council adopted Local Planning Policy No 1 (with modifications) at the meeting held in September 2020. Council also resolved to allow a 12-month transitional period for owners to comply with the Scheme and apply for planning approval.

- ***Location***

The lot is located near the intersection of Fry Court and Knight Terrace. There are 2 two storey grouped dwellings on the property.

28 JUNE 2023

A location plan is included over the page for ease of reference.



Location Plan

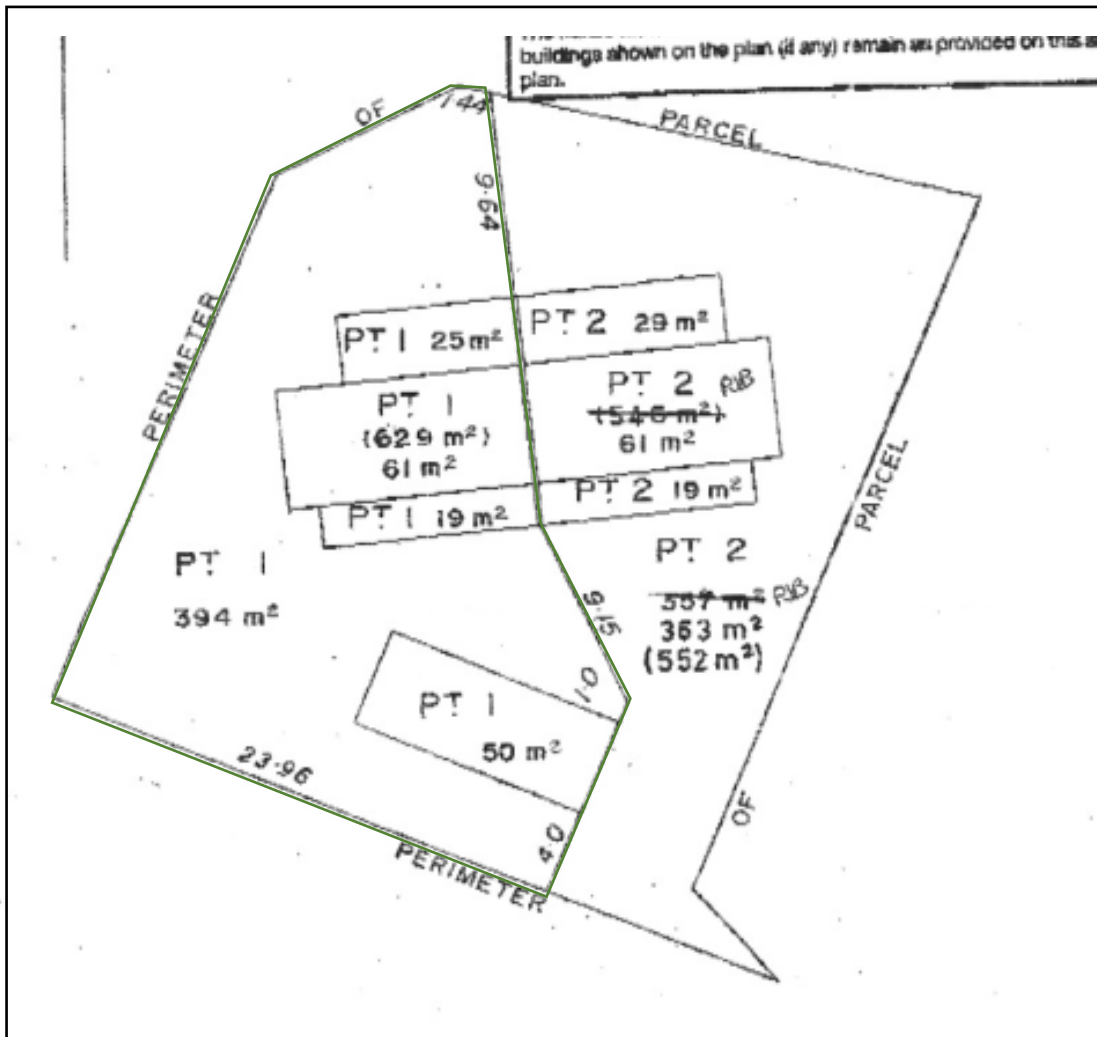
- **Strata Plan**

The existing dwelling is on a strata lot, and it should be noted that:

- (a) This application is for Strata Lot 1 which has its own access from Fry Court. Strata Lot 2 has a separate independent access and driveway;
- (b) There is no common property;
- (c) The strata lot consists of both buildings and land shown on a strata plan.
- (d) The dwelling on Strata Lot 2 does not form part of this application.

28 JUNE 2023

Strata Lot 1 is outlined in orange on the strata plan below. The 'orange' outline also represents the area for exclusive use associated with the dwelling on Strata Lot 1.



- **Relevant Council decision: March 2023**

An application for short term holiday accommodation on 6a Fry Court was considered by Council at the Ordinary Meeting held on 30 March 2023.

Council considered several options regarding crossovers, and supported the application without any crossover upgrading, because the dwelling is serviced with an existing brick paved crossover and driveway.

Photographs of the lot and crossovers are included over page.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023



Existing brick paved driveway and carport



Above: Second gravel area for boat parking (supported by Council 'as is')

28 JUNE 2023

COMMENT

• ***Description of proposal***

The application is summarised as follows:

- (i) The dwelling unit has 2 bedrooms and can accommodate a maximum of 6 persons at any one time.
- (ii) The master bedroom has a queen bed, and the second bedroom has a queen bed and two bunk beds.
- (iii) The owners have advised that as the unit only had two bedrooms it is more suited to 2 couples, or one couple and their children. They have advised that it is rare that 6 people would occupy the dwelling.
- (iv) There is an existing brick paved driveway to a carport attached to the dwelling. The carport and constructed driveway can accommodate 2 cars, or one car and a small boat.
- (v) There is a second gravel driveway that provides access to two outbuildings. The gravel driveway can accommodate more cars or be used for boat parking.
- (vi) The maximum length of stay for guests is typically two weeks. Bookings are generally for between one and two weeks.
- (vii) The owners intend to continue to use Ray White as the property manager. The property manager is responsible for all bookings, provision of information to guests, monitoring the property, ongoing maintenance, and dealing with any complaints.

The owner lodged a parking plan with their original application, which was approved in April 2022.

The owner has advised that nothing has changed since the last approval. The approved car parking plan is included over page for reference.



Site Plan showing car parking

- **Compliance with original approval – April 2022**

A number of conditions were placed on the original approval issued on 6 April 2022.

The owners have lodged photographs to show that they have complied with conditions including displaying their fire plan, and installation of a fire blanket and fire extinguisher – refer to photographs over page.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023





- ***Zoning and Proposed Land Use***

Strata Lot 1 is zoned 'Residential' under the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

28 JUNE 2023

Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (i.e., if the land use is permitted, not permitted, discretionary or requires advertising).

Part of the planning assessment involves determining which land use definition from the Scheme 'best fits' the proposal.

A dwelling on a strata lot is not construed as a 'single house' under the Residential Design Codes. Accordingly, the proposed land use is not construed as a 'holiday house' which is defined in the Scheme as '*means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast*'.

- **Use Not Listed**

The proposal is construed as a 'short stay strata dwelling' which is not defined in the Scheme or listed in 'Table 1-Zoning Table' of the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

In accordance with Clause 18 (4) of the Scheme, as the use of the land for a 'short stay strata dwelling' is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the other existing use land use definition categories the Council may:

- Option 1: Determine that the 'short stay strata dwelling' use is consistent with the objectives of the Residential zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
- Option 2: Determine that the 'short stay strata dwelling' use may be consistent with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
- Option 3: Determine that the 'short stay strata dwelling' use is not consistent with the objectives of the Residential zone and is therefore not permitted in the zone.

If Council pursues Option 1, it will set a precedent for other 'short stay strata dwellings' to be treated as a permitted land use in the Residential zone, which is considered undesirable. There may be cases where Council does not consider it appropriate for a built strata lot to be used for short stay.

It is recommended that Council pursue Option 2 and advertise the application for public comment.

The application is already being advertised for public comment by Shire Administration. Advertising closes on 30 June 2023.

This report recommends that Council delegate authority to the Chief Executive Officer to determine the application, to expedite the process.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

• **Local Planning Policy No 1: Holiday Houses**

The Local Planning Policy does not strictly apply to this application as the proposal is not considered to be a 'holiday house'. The Policy is being used as a general guide only for the planning assessment as follows (see over page):

Policy Requirement	Comment
1. A site plan or good quality clear aerial showing the existing house, existing buildings, driveway, and guest parking areas. The location, number and dimensions of parking areas should be clearly marked on the plan.	The owners have lodged a clear aerial showing access and car parking bays. The car parking plans was approved as part of the original (first) application in April 2022.
2. An internal floor plan showing the house layout, the use of each room, and number of double, single or bunk beds per room (including fold out couches).	The owners lodged detailed floor plans as part of their original 2022 application and have confirmed that the maximum number of guests has not changed.
3. Car parking to be provided at a rate of 1 space every 3 guests.	2 car parking bays are required and can be accommodated to the side of the existing dwelling, where there is a carport. Additional car bays or boat parking can be accommodated in the second gravel driveway, adjacent to outbuildings on the strata lot.
4. A Management Plan that addresses how the land use will be managed on a day-to-day basis to maximise protection of residential amenity, including details of how noise issues will be addressed by the Manager (handling of complaints), and full contact details of the Manager or employee of the Manager.	A Management Plan was lodged and approved with the original application in April 2022. The owner has confirmed that Ray White is still being used as the property manager.
5. A Fire and Emergency Response Plan that includes detailed fire escape route maps, provision of a fire extinguisher and emergency contact numbers.	The owner displays a Fire and Emergency Response Plan in the dwelling unit. The owner has lodged photographs of their fire blanket and fire extinguisher.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 –

Regulation 57 of the deemed provisions outlines '*matters to be considered by Council*' including but not limited to orderly and proper planning, the compatibility of the development with its setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

28 JUNE 2023

Clause 64 outlines advertising requirements for different applications. Any application for a 'use not listed' is considered a complex application and requires a longer 28-day advertising period.

Under Clause 82(1) and 82(2) it requires an Absolute Majority of Council for any delegated authority to the Chief Executive Officer.

Shire of Shark Bay Local Planning Scheme No 4 – explained in the body of this report.

Clause 16(2) of the Scheme outlines the following objectives of the Residential Zone:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.
- To provide for tourist development which is compatible with and complementary to residential development.

POLICY IMPLICATIONS

The Shires existing Holiday House Policy does not strictly apply to this proposal, however, has been used as an assessment tool.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for general planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this report.

RISK MANAGEMENT

There are no known risks associated with the proposed development.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>D Chapman</i>
Date of Report	16 June 2023

28 JUNE 2023

12.3 EXISTING TELECOMMUNICATIONS TOWER, LOT 346, RESERVE 658, HAMELIN POOL P1346

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgely
Seconded Cr Cowell

Council Resolution

That Council:

1. **Note that there is existing telecommunications infrastructure on Lot 346, Reserve 658, Hamelin Pool.**
2. **Resolves to support the request by PricewaterhouseCoopers and confirm that the Shire of Shark Bay supports lodgement of a Crown Land Enquiry to the Department for Planning, Lands and Heritage to seek a change to the existing Management Order for Reserve 658 that would provide the power to lease, subject to:**
 - (a) **All costs being met by the proponent;**
 - (b) **Telstra to undertake its own due diligence to meet any obligations associated with any future works in respect of the *Aboriginal Cultural Heritage Act 2021* (the Act) which will be proclaimed on 1 July 2023;**
 - (c) **Lodgement of a planning application seeking retrospective planning approval for the tower to formalise the use, if a future lease or licence is secured.**

7/0 CARRIED

BACKGROUND

• ***Existing Development***

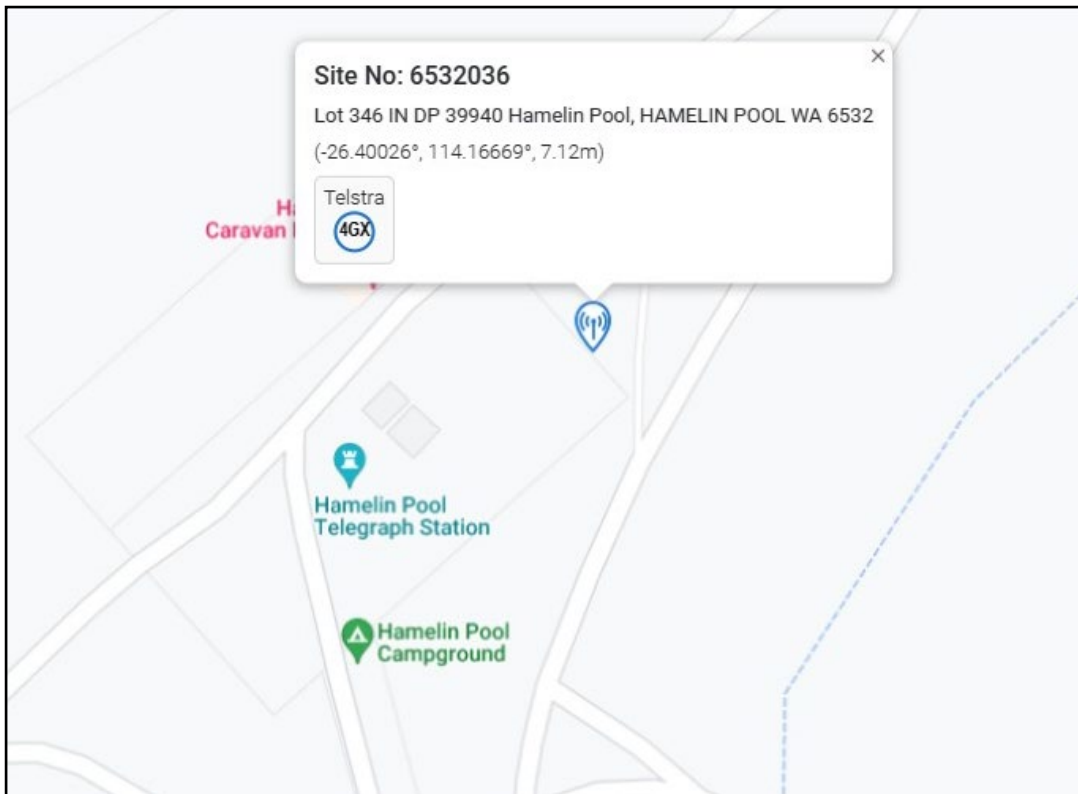
There is an existing Telstra tower located on Lot 346. Town Planning Innovations has liaised with Telstra, and they have advised that the tower would have been erected by the then Telcom prior to 1997.

Whilst under Telstra control, the tower can still operate as the existing site is 'grandfathered' under Clause.61 of Schedule 3 of the *Telecommunications Act 1997*.

There is no 'paperwork' on the tower, because of its age. The tower is located near to the boundary shared with the Hamelin Pool Caravan Park.

A location plan is included below.

28 JUNE 2023



Source: <https://www.rfnsa.com.au/6532036>

A photograph of the tower is included over page.

28 JUNE 2023



Above: Site Photograph

28 JUNE 2023

- **Reserve Information**

Lot 346 is known as Reserve 658 and has an approximate area of 597 hectares. The Reserve is owned by the State of Western Australia, and there is a Management Order to the Shire of Shark Bay for 'common'.

Under the existing Management Order, the Shire has no power to lease any portion of the reserve.



28 JUNE 2023

COMMENT

• ***Preliminary Consultation***

A real estate agent, PricewaterhouseCoopers contacted Town Planning Innovations as they want to formalise tenure over the existing tower in the form of a lease or licence. PricewaterhouseCoopers are representing Telstra.

Town Planning Innovations has advised PricewaterhouseCoopers that:

1. The Shire has no power to lease under the existing Management Order;
2. They need to lodge a Crown Land Enquiry request to the Department of Planning, Lands and Heritage to explore the options available to secure tenure. One option may be to change the Management Order to give the Shire power to lease;
3. They should lodge a formal request to the Shire for consideration. As part of any Crown Land Enquiry, proponents are to consult with the relevant local government and lodge a letter from that local government to the Department of Planning, Lands and Heritage as part of the process.

• ***Formal Request***

PricewaterhouseCoopers has lodged a formal request and advised that:

- a) Telstra recently announced the sale of a non-controlling stake in its mobile and non-mobile towers to a high-calibre consortium – comprising the Future Fund, Commonwealth Superannuation Corporation and Sunsuper, managed by HRL Morrison and Co.
- b) Telstra will retain 51% ownership and continue to own active parts of its network.
- c) To facilitate this sale, the assets and operations of the tower business will be transferred into a new Telstra subsidiary called Amplitel Pty Ltd.
- d) Amplitel will continue to operate towers in a similar manner to Telstra, including allowing telecommunications carriers and other tower users to access the facilities.
- e) All tower infrastructure needs to either have its existing tenure transferred to Amplitel, or in this case, where no documentation exists, a new tenure agreement between the landowner and Amplitel.
- f) There are a number of towers that exist without documentation, including the tower in Reserve 658 at Hamelin Pool.
- g) We seek support for a change to the Management Order for the reserve that would provide a power to lease, noting this will be subject to a Department of Planning, Lands and Heritage process.

Having regard that the tower has been in existence for an extended time period (and is currently protected whilst under Telstra control), it is recommended that the request be supported subject to all costs being met by the proponent.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2023

It is also recommended that PricewaterhouseCoopers be advised that if a future lease or licence is secured, lodgement of a planning application seeking retrospective planning approval for the tower is recommended to formalise the use.

LEGAL IMPLICATIONS

Telecommunications Act 1997 – Clause 60 refers to the fact that state and territory laws do not apply to existing buildings, structures and facilities operated by a carrier.

Shire of Shark Bay Local Planning Scheme No 4 – Lot 346 is a Local Scheme Reserve for 'Public Open Space'.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is no known risk associated with this application. Ultimately any request for a change to the existing Management Order for Reserve 658 will be subject to a process through the Department of Planning, Lands and Heritage.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>D Chapman</i>
Date of Report	15 June 2023

28 JUNE 2023

13.0 TOURISM, RECREATION AND CULTURE REPORT

13.1 SHARK BAY LOCAL RECOVERY PLAN
EM

Author

Executive Manager Community Development

Disclosure of Any Interest

Nil

Moved Cr Fenny
Seconded Cr Smith

Council Resolution

- 1. That the updated Local Recovery Plan be adopted and endorsed by the Council and the President be authorised to sign the document.**
- 2. That the Local Recovery Group Coordinator be authorised to make minor updates to the Appendices only in the Plan (such as contact names and details) to keep it up-to-date and correct.**

7/0 CARRIED

Background

The Shark Bay Shire as a Local Emergency Management Authority has an obligation to compile the Local Emergency Management Arrangement for the Shark Bay area including Useless Loop Salt Mine, Billabong, Overlander, Hamelin, Nanga, Monkey Mia and Denham.

One component of the Local Emergency Management Arrangement is the Local Recovery Plan.

Comment

In August 2019 Council endorsed a Local Recovery Plan. This Plan was similar to many others throughout the State but when several Shire administration staff undertook some comprehensive Emergency Management training in late 2021, they realised the Plan was challenging to use in a “real life” situation.

Two grants were subsequently obtained to undertake some community workshops and to review and update the Local Recovery Plan to make it more suitable for the uniqueness of Shark Bay and more user friendly.

Attached under separate cover, is the updated Plan, based on the feedback and input from the participants in the two workshops.

While the State Emergency Committee endorses the Local Emergency Management Arrangements, the Local Recovery Plan only needs Council endorsement.

28 JUNE 2023

Once endorsed, the Plan will be placed on the Shire website, and sent to all stakeholders identified in the document.

Legal Implications

Emergency Management Act 2005 Section 41 (1)

The arrangements are a requirement under the **Emergency Management Act 2005** and must be reviewed and updated on a regular basis.

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications associated with the endorsement of this item.

Strategic Implications

Outcome 7: a transparent, resilient organisation demonstrating leadership and governance.

Risk Management

The endorsement of this item is consistent with Council's obligations under the Emergency Management Act (2005).

Voting Requirements

Simple Majority Required

Signatures

Executive Manager Community Development

D. Wilkes

Chief Executive Officer

D. Chapman

Date of Report

16 June 2023

28 JUNE 2023

14.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice have been given for the June 2023 Ordinary Council meeting.

15.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There are no questions by members of which due notice have been given for the June 2023 Ordinary Council meeting.

16.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

No urgent business was presented to the June 2023 Ordinary Council meeting.

17.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Ridgley
Seconded Cr Stubberfield

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

7/0 CARRIED

17.1 SHIRE OF SHARK BAY ESSENTIAL WORKER AND SHIRE STAFF ACCOMMODATION PROJECT GR00006

AUTHOR
CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST
Nil

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That the recommendation submitted by the Chief Executive Officer in the confidential item Shire of Shark Bay Essential Worker and Shire Staff Accommodation Project be considered.

7/ CARRIED

28 JUNE 2023

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That Council adopt the officer's recommendation contained within the body of the confidential report.

7/0 CARRIED

Moved Cr Stubberfield
Seconded Cr Smith

Council Resolution

That the meeting be reopened to the members of the public.

7/0 CARRIED

18.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 26 July 2023, commencing at 3.00 pm.

19.0 CLOSURE OF MEETING

As there was no further business, the President closed the June 2023 Ordinary Council meeting at 4.12 pm.