

# SHIRE OF SHARK BAY MINUTES

15 June 2023

## Special Council Meeting



Shark Bay – Dugong



15 JUNE 2023



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# MINUTES OF THE SPECIAL COUNCIL MEETING

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The minutes of the Special meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham, on Thursday 15 June 2023, commencing at 2.30 pm.

**PURPOSE** I advise that a special meeting of Council is called in accordance with Section 5.4 (a), (i) of the ***Local Government Act 1995***, to discuss and adopt the following Items:

- 1.0 Discretionary Fees and Charges 2023/2024**
- 2.0 Provision of Kerbside Waste Collection and Street Sweeping Services**

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## 1.0 **DECLARATION OF OPENING**

The President declared the Special Council meeting open at 2.30 pm.

## 2.0 **ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present, and emerging.

## 3.0 **ATTENDANCES AND APOLOGIES**

### ATTENDANCES

Cr C Cowell	President
Cr M Vankova	Deputy President
Cr L Bellottie	
Cr E Fenny	
Cr G Ridgley	

Cr P Stubberfield

Mr D Chapman	Chief Executive Officer
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

### APOLOGIES

Cr M Smith

### VISITORS

## 4.0 **PUBLIC QUESTION TIME**

The President opened public question time at 2.30 pm and as there was no visitors in the gallery the President closed public question time at 2.30 pm.

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**5.0 DISCRETIONARY FEES AND CHARGES 2023/2024**

FM52324

AUTHOR

Executive Manager Finance and Administration

DISCLOSURE OF ANY INTEREST

Nil

Moved            Cr Ridgley  
Seconded       Cr Vankova

**Council Resolution**

**That Council:**

- 1. Endorse the attached Schedule of Discretionary Fees and Charges effective from 1 July 2023; and**
- 2. Incorporate these fees and charges into the 2023/2024 budget document.**

**6/0 CARRIED**

BACKGROUND

In accordance with Section 6.16 of the *Local Government Act 1995*, a Local Government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. Fees and charges are to be imposed (generally) when adopting the annual budget and must be resolved by an absolute majority.

In determining the amount of a fee or charge for a service or goods a Local Government is required to consider the following factors (s 6.17) -

- (a) the cost to the Local Government of providing the goods or service;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

COMMENT

The attached fees and charges document reflect the proposed fees to be charged in 2023/2024. This document discusses the discretionary fees and charges only, as the Council does not have any control over legislative fees and charges. If any changes do occur after this date, then it will be incorporated into fees and charges and will be presented to Council for adoption with the budget.

The Consumer Price Index was 5.8% for the March 2023 financial year for the Perth Capital City Region. Taking this into account we propose an increase of approximately 5.8% on a portion of fees and charges in line with wage increases to the Modern Award Rates for the 2023/2024 financial year. Following a major review of all discretionary fees and charges in 2022/2023, only seven (7) categories have been highlighted for increase.

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The following fees and charges have been amended/increased/introduced for 2023/2024:

1. Housing

*Pensioner Units* - \$130 per week based on lease (Aligned with Centrelink's Rental Assistance Eligibility Requirements)

2. Waste Disposal

*Refuse Removal (Charged via Rates Notice)* – Domestic \$458, Commercial, and Industrial \$520, and Non-Rateable Property \$740.

3. Equipment Hire

*Gymnasium Memberships:*

**Adult**

- 1 Month \$35
- 3 Months \$70
- 6 Months \$110
- 12 Months \$200

**Couple or Family – 2 Adults and 2 Children 12-17 Years of Age**

- 1 Month \$60
- 3 Months \$120
- 6 Months \$200
- 12 Months \$380

**Student (12 to 17) Must be accompanied by an Adult**

- 1 Month \$25
- 3 Months \$40
- 6 Months \$55
- 12 Months \$80

**Pensioner / Concession Card Holder**

- 1 Month \$30
- 3 Months \$50
- 6 Months \$80
- 12 Months \$130

**Pensioner / Concession Card Holder Couple**

- 1 Month \$40
- 3 Months \$75
- 6 Months \$120
- 12 Months \$205

*Equipment Hire Delivery and Return* – New charges have been introduced for the delivery and collection of hire equipment of \$175 per event and a penalty charge

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of \$110 per event where the equipment is not presented appropriately for collection.

#### 4. Accommodation, Caravan Parks, and Camping Charges

*Overflow Camping (Overnight Only)* – Unpowered Tent and Caravan (up to 2 persons) \$40.

#### 5. Marine Facility Charges:

*Monkey Mia Jetty Fees* – Annual Fee \$95 per metre of vessel length. Daily casual berthing fee \$9 per day per metre of vessel length.

*Jinker Fees - Haulage Fees - Monday to Friday (Excl. Public Holidays)*

Slipway lift out \$320 per lift, Slipway lift in \$320 per lift, Slipway lift out with bow beam \$475 per lift, Slipway lift in with bow beam \$475 per lift, use of trailer for survey of vessel (no work) \$80 per hour or part thereof.

*Jinker Fees - Haulage Fees - Outside of Normal Working Hours*

Slipway lift out \$420 per lift, Slipway lift in \$420 per lift, Slipway lift out with bow beam \$530 per lift, Slipway lift in with bow beam \$530 per lift.

*Jinker Travel* - Travel Fee (Includes Tow Vehicle, Jinker, and Lead Vehicle with Operators), \$305 per hour or part thereof.

#### 6. Building Supplies Charges

*Materials* – Brickies sand \$18, Gravel \$18, Pindan sand \$10, Crushed concrete \$30, Wood chips \$4, all per cubic metre or part thereof. A new charge of \$55 per hour loading fee has been introduced.

#### 7. Engineering and Works Services

*Private Works Crossover Reimbursement* – 2 coat seal \$80, pavers, and concrete \$125, all per metre or part thereof.

#### LEGAL IMPLICATIONS

Section 6.16 of the *Local Government Act 1995* enables a Local Government to impose and recover a fee or charge for any goods or service it provides or proposes to provide.

#### POLICY IMPLICATIONS

There are no policy implications associated with this item.

#### FINANCIAL IMPLICATIONS

Fees and charges revenue will account for approximately 28 percent of the Shires operating revenue in 2023/2024 and provides a means for the Shire to recover the costs of providing services on a user pay basis.

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## STRATEGIC IMPLICATIONS

Outcome 6 and 7

Shark Bay Council is a strategically focused, unified Council, functioning efficiently. It is a transparent, resilient organisation demonstrating leadership and governance whilst engaging actively with the community and providing appropriate services to the community.

## RISK MANAGEMENT

This is a low-risk item for Council. Council needs to set fees and charges to reduce the reliance on grant income and rates. Should Council not impose any fees and charges then there will be a need to increase rates to cover the shortfall. The community expect to pay fees and charges for the use of facilities and for the provision services.

## VOTING REQUIREMENTS

Simple Majority Required

## SIGNATURES

Executive Manager

Finance and Administration

*A Pears*

Chief Executive Officer

*D Chapman*

Date of Report

7 June 2023



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**6.0 MATTERS BEHIND CLOSED DOORS**

Moved Cr Stubberfield  
Seconded Cr Fenny

**Council Resolution**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.**

**6/0 CARRIED**

**6.1 PROVISION OF KERBSIDE WASTE COLLECTION AND STREET SWEEPING SERVICES**

TE2022/2023-02

**AUTHOR**

Chief Executive Officer

**DISCLOSURE OF ANY INTEREST**

Nil

Moved Cr Stubberfield  
Seconded Cr Fenny

**Council Resolution**

**That Council consider the Officer's Recommendation contained within the body of the confidential report.**

**6/0 CARRIED**

**AMENDMENT TO OFFICER'S RECOMMENDATION:**

**Reason:**

Moved Cr Fenny  
Seconded Cr Stubberfield

**Council Resolution**

**That Council:**

- 1. Authorise the administration to offer McKell Family Trust t/as Shark Bay Earthmoving Services a two (2) year contract for the provision of Kerbside Waste Collection and Street Sweeping Services;**
- 2. Delegate authority to the Chief Executive Officer to offer a two (2) year contract to GrayT Maintenance Solutions for the provision of Kerbside Waste Collection Services should the offer to McKell Family Trust t/as Shark Bay Earthmoving Services be declined;**

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3. **Approve an allocation of \$60,000 in the 2023/2024 Plant Capital Budget for the procurement of a compact street sweeper, should the two (2) year contract offer for the provision of Kerbside Waste Collection Street Sweeping Services be declined by McKell Family Trust t/a Shark Bay Earthmoving Services; and**
4. **Endorse that the provision of Kerbside Waste Collection Services be delivered in-house by the Shire by 1 July 2025.**

**6/0 CARRIED**

Moved           Cr Stubberfield  
Seconded       Cr Vankova

**Council Resolution**

**That the meeting be reopened to the members of the public.**

**6/0 CARRIED**

**7.0    CLOSURE OF MEETING**

As there was no further business, the President closed the Special Council meeting at 2.57 pm.