

# Shire of Shark Bay

## Minutes of the Ordinary Council meeting held on the 27 May 2015







## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 27 May 2015 commencing at 3.01 pm

### Table of Contents

<b>1.</b>	<b>Declaration Of Opening</b> .....	<b>3</b>
<b>2.</b>	<b>Record Of Attendances / Apologies / Leave Of Absence Granted</b> .....	<b>3</b>
<b>3.</b>	<b>Response To Previous Public Questions On Notice</b> .....	<b>3</b>
<b>4.</b>	<b>Public Question Time</b> .....	<b>3</b>
<b>5.</b>	<b>Applications For Leave</b> .....	<b>3</b>
<b>6.</b>	<b>Petitions</b> .....	<b>4</b>
<b>7.</b>	<b>Confirmation Of Minutes</b> .....	<b>4</b>
7.1	Confirmation of the Minutes of the Ordinary Council meeting held on 29 April 2015 ..	4
<b>8.</b>	<b>Announcements By The Chair</b> .....	<b>4</b>
<b>9.</b>	<b>President's Report</b> .....	<b>4</b>
<b>10.</b>	<b>Councillors' Reports</b> .....	<b>6</b>
11.2	Monkey Mia Jetty .....	10
<b>11.</b>	<b>Administration Report</b> .....	<b>21</b>
11.1	Western Australian Local Government Association Annual Conference - 2015 (Local Government Week) .....	21
11.2	Monkey Mia Jetty – dealt with before item 11.1 .....	39
11.3	Water Desalination Concept.....	39
11.4	Application For Use of the Reserve 49809 - Common .....	41
<b>12.</b>	<b>Finance Report</b> .....	<b>53</b>
12.1	Schedule of Accounts Paid To Be Received .....	53
12.2	Financial Reports to 30 April 2015 .....	61
<b>13.</b>	<b>Town Planning Report</b> .....	<b>92</b>
13.1	Proposed Single House – Lot 194 (11) Spaven Way, Denham .....	92
13.2	Proposed Outbuilding – Lot 182 (4) Fletcher Court, Denham .....	96
<b>14.</b>	<b>Building Report</b> .....	<b>101</b>
<b>15.</b>	<b>Health Report</b> .....	<b>101</b>
<b>16.</b>	<b>Works Report</b> .....	<b>101</b>
16.1	Netta's Beach Redevelopment .....	101
16.2	Temporary Car Park – Hughes Street .....	105
16.3	Five (5) Year Road Capital Plan 2015/2016-2019/20 .....	115
16.4	Proposed Road Schedule 2015/2016 .....	118
16.5	Five Year Plant Replacement Program .....	121
<b>17.</b>	<b>Tourism, Recreation And Culture Report</b> .....	<b>125</b>
<b>18.</b>	<b>Motions Of Which Previous Notice Has Been Given</b> .....	<b>125</b>
<b>19.</b>	<b>Urgent Business Approved By The Person Presiding Or By Decision</b> .....	<b>125</b>
19.1	Proposed Outbuilding – Lot 350 (Reserve 40771) Dampier Road, Denham .....	125
19.2	Shark Bay 2016 Commemoration Advisory Committee - Recommendations From The Meeting of 21 May 2015.....	128
19.3	Shark Bay Land Conservation District Committee .....	133
<b>20.</b>	<b>Matters Behind Closed Doors</b> .....	<b>146</b>
20.1	Tamala Station (Camping Activities) .....	146
20.2	Complaint: Lot 4 (145) Knight Terrace, Denham.....	147
<b>21.</b>	<b>Date And Time Of Next Meeting</b> .....	<b>148</b>
<b>22.</b>	<b>Closure Of Meeting</b> .....	<b>148</b>

**1. DECLARATION OF OPENING**

The President declared the meeting open at 3.01 pm.

**2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED**

ATTENDANCES

Cr C Cowell	President
Cr K Capwell	Deputy President
Cr M Prior	
Cr G Ridgley	
Cr B Wake	
Cr L Bellottie	
Cr K Laundry	

Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Mrs G McBride	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

VISITORS

6 Visitors in the Gallery

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE**

The submission by Mr T Hargreaves is addressed at item 16.1 of this agenda.

**4. PUBLIC QUESTION TIME**

The President opened Public Question Time at 3.01pm.

Mr Hargreaves presented Council with additional information regarding item 16.1 on the Council agenda.

Mrs Standen-Ridgley addressed Council regarding issues and suggestions to amend the Local Laws associated with the use of the Monkey Mia Jetty.

Mr Robbie Morgan asked re altering Local Laws on the Monkey Mia Jetty.

The President and Chief Executive Officer advised that the Council would be considering the Monkey Mia Local Laws at item 11.2 of the Council agenda and if any variation to the laws is considered a period of public consultation would be required to be undertaken.

The President closed Public Question Time at 3.08 pm

**5. APPLICATIONS FOR LEAVE**

There were no Applications for Leave applied for.

**6. PETITIONS**

Additional information was provided by Mr Hargreaves re Access to Beach – East End of Knight Terrace to support information that was presented to the April 2015 Ordinary Council meeting.

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 APRIL 2015**

Moved Cr Laundry  
 Seconded Cr Capewell

**Council Resolution**

**That the minutes of the ordinary council meeting held on 29 April 2015, as circulated to all councillors, be confirmed as a true and accurate record.**

**7/0 CARRIED**

**8. ANNOUNCEMENTS BY THE CHAIR**

**9. PRESIDENT’S REPORT**

GV00002

**Council Committee Membership**

Member	Audit Committee
Member	Gascoyne Zone of Western Australian Local Government Association
Member	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Delegate	Shark Bay Marine Facilities Management Committee
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	Gascoyne Regional Collaboration Group

**Other Committee Membership**

Member	Gascoyne Development Commission Board
Member	Gascoyne Development Commission Audit Sub-Committee
Member	Ningaloo-Shark Bay National Landscapes Steering Committee
Member (Chair)	Local Emergency Management Committee
Member	Gascoyne Regional Tourism Strategy steering committee
Deputy Delegate	Western Australian Local Government Association – State Council Committee

Meeting Attendance

- 22 April 2015 Community Forum and Councillor Forum - Gascoyne Regional  
Blueprint
- 25 ANZAC day speech unable to be delivered- unexpected departure from town
- 28 Sunrise TV appearance – Shark Bay World Heritage Discovery and Visitor Centre, as above
- 29 Shire Budget workshop  
April Ordinary Council meeting
- 1 May Chaired Western Australian Local Government Gascoyne Zone meeting teleconference
- 2 Met with Australian Bush Heritage representatives
- 10 With Mr V Catania and Mr S Webster, Chief Executive Officer, Gascoyne Development Commission and local recipients of Community Chest (Royalties for Regions) funding
- 13 Met the Honourable Kerry Sanderson AO, Governor of Western Australia at airport, accompanied her and entourage to Monkey Mia and returned to Denham  
Held Civic Reception at the Shark Bay World Heritage Discovery and Visitor Centre  
Dinner at Bough Shed hosted by Shire, attended by Governor, Gascoyne Development Commission staff, Shire Councillors and Shire senior staff
- 14 Ocean Park tour and breakfast with Governor and entourage  
Emergency Services precinct tour and morning tea with volunteers  
Denham and local area tour and transport to airport
- 18 Monkey Mia Jetty users meeting  
Project3 event co-ordinator consultants;
- 19 Councillors 2016 Commemoration event workshop
- 20 Shark Bay Arts Council 2016 Commemoration event workshop  
Met with Monkey Mia jetty primary users  
Shark Bay Community 2016 Commemoration event workshop  
Shark Bay Business and Tourism Association 2016 workshop
- 20 Red FM radio broadcast – Dirk Hartog celebrations
- 21 Shark Bay 2016 Commemoration Advisory Committee meeting
- 25 Council Asset Management/Financial Plan workshop – UHY Haines  
Norton financial advisor
- 27 Council Budget Workshop
- 27 May Ordinary Council meeting

General Matters

Nil

Signatures

Councillor

*Councillor Cowell*

Date of Report

15 May 2015

Moved Cr Prior  
Seconded Cr Ridgley

**Council Resolution**

**That the President's activity report for May 2015 be received.**

**7/0 CARRIED**

**10. COUNCILLORS' REPORTS**

10.1 Cr Wake  
GV00007

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Gascoyne Regional Road Group
Deputy Delegate	For Cr Laundry - Development Assessment Panel
Deputy Delegate	Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

13 May 2015	Reception with Her Excellency the Governor of Western Australia the Honourable Kerry Sanderson AO
27 May	Budget Workshop
27	Ordinary Council Meeting

General Matters

Pastoral community is organizing a general baiting of feral animals. This has been twice delayed by rain events.

Signatures

Councillor	<i>Councillor Wake</i>
Date of Report	18 May 2015

Moved Cr Prior  
Seconded Cr Capewell

**Council Resolution**

**That Councillor Wake's May 2015 report on activities as Council representative be received.**

**7/0 CARRIED**

10.2 Cr Capewell  
GV00005

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee



10.4 Cr Bellottie  
GV00010

Committee Membership

Member	Audit Committee
Member	Works Committee
Member	St John's Ambulance – Shark Bay Sub Centre
Deputy Member	For Cr Cowell – Development Assessment Panel

Meeting Attendance

13 May 2015	Attended the Civic Reception at the Shark Bay World Heritage Discovery and Visitor Centre Dinner at Bough Shed hosted by Shire, attended by Governor, Gascoyne Development Commission staff, Shire Councillors and Shire senior staff
27	Council Budget Workshop
27	Ordinary Council meeting

General Matters

Nil

Signatures

Councillor	<i>Councillor Bellottie</i>
Date of Report	19 May 2015

Moved	Cr Prior
Seconded	Cr Laundry

**Council Resolution**

**That Councillor Bellottie's May 2015 report on activities as Council representative be received.**

**7/0 CARRIED**

10.5 Cr Ridgley  
GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne
Member	Shark Bay Health Advisory Board
Member	Shark Bay Community Resource Centre Committee

Meeting Attendance

13 May 2015	Attended the Civic Reception at the Shark Bay World Heritage Discovery and Visitor Centre Dinner at Bough Shed hosted by Shire, attended by Governor, Gascoyne Development Commission staff, Shire Councillors and Shire senior staff
-------------	--

- 13 Attended the Civic reception for the Governors Visit  
Dinner at Bough Shed with the Governor  
21 2016 Celebration

General Matters

Nil

Signatures

Councillor *Councillor Ridgley*  
Date of Report 19 May 2015

Moved Cr Prior  
Seconded Cr Capewell

Council Resolution

**That Councillor Ridgley's May 2015 report on activities as Council representative be received.**

**7/0 CARRIED**

- 10.6 Cr Prior  
GV00006

Committee Membership

Member Audit Committee  
Member Shark Bay Commerce and Tourism Committee  
Member Shark Bay Arts Council Inc  
Member The Aviation Community Consultation Group  
Deputy Member 2<sup>nd</sup> Deputy for Works Committee

Meeting Attendance

29 April 2015 Budget workshop  
4 May Shark Bay Arts Council Meeting  
10 May Vince Catania morning tea for Community Chest recipients  
19 May Shark Bay Arts Council 2016 workshop  
19 May Council 2016 workshop  
20 May Community 2016 workshop  
20 May Shark Bay Tourism Association 2016 workshop  
25 May Asset Management Workshop  
27 Council Budget Workshop  
27 Ordinary Council meeting

General Matters

Nil

Signatures

Councillor *Councillor Prior*  
Date of Report 15 May 2015

Moved Cr Ridgley  
Seconded Cr Capewell

**Council Resolution**

**That Councillor Prior's May 2015 report on activities as Council representative be received.**

**7/0 CARRIED**

Moved Cr Prior  
Seconded Cr Capewell

**Council Resolution**

**That Council bring forward Item 11.2 Monkey Mia Jetty**

**7/0 CARRIED**

11.2 MONKEY MIA JETTY  
RC00003

AUTHOR  
CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST  
Declaration of Interest: Cr Ridgley  
Nature of Interest: Financial Interest as user of the Monkey Mia Jetty

Cr Ridgley requested to return to the meeting for the discussion and then left the Council Chamber at 3.22 pm

Moved Cr Prior  
Seconded Cr Bellottie

**Council Resolution**

**To allow Cr Ridgley to return to the Council Chamber for the discussion on item 11.2 – Monkey Mia Jetty**

**4/2 CARRIED**

Cr Ridgley returned to the Council Chamber at 3.35 pm

Officer Recommendation

That Council:

1. In accordance with Shire of Shark Bay Local Government Property Local Laws clause 7.12 (b) close the following sections of the Monkey Mia Jetty to vessels to land at the;
  - (a) The Western section delineated by the railing and pedestrian access way.  
Or
2. In accordance with Shire of Shark Bay Local Government Property Local Laws clause 7.12 (b) close the following sections of the Monkey Mia Jetty to vessels to land at the following areas
  - (a) The Western section delineated by the railing and pedestrian access way.
  - (b) The head of the Monkey Mia Jetty.  
Or
3. Request the administration to commence the proceedings to amend the following Shire of Shark Bay Local Government Property Local laws clauses

*7.4 When a Boat May Remain Moored*

*Without the prior consent of the local government, a person in control of a boat shall not moor or make fast the boat to the Jetty unless -*

- (b) the embarking or disembarking of passengers is in progress, and:
  - (i) the boat is moored for no longer than two hours; and*
  - (ii) a period of not less than one hour has passed since the boat last cast off from the jetty;**

*7.5 Loading and Discharging*

*A person in control of a boat shall not allow the boat to come alongside or be moored or made fast to the Jetty for the purpose of loading or discharging cargo or other goods -*

- (b) without the consent of the Local Government -
  - (ii) for longer than two hours; and*
  - (iii) a period of not less than one hour has passed since the boat last cast off from the jetty.**

To enable the consideration of an amendment for the periods of mooring or making fast times to the Monkey Mia Jetty for the following areas;

(a) The Eastern and Western sections, excluding the viewing area on the closed western section

(b) The Head of the Monkey Mia Jetty

AND/OR

1. Subject to the installation of permanent fenders on the Monkey Mia jetty by Council, all commercial operators utilising the Monkey Mia Jetty be advised that private fendering and modifications permanently affixed to the Monkey Mia Jetty are not permitted and all previous approvals verbal and written are rescinded.

**AMENDMENT TO OFFICERS RECOMMENDATION**

**Reason:** Council considered in light of the issues that have been ongoing a full review of the Shark Bay Local Government Property Local Law Part 7 Monkey Mia Jetty should be undertaken and proposed an amendment to part three (3) of the officers recommendation.

Moved            Cr Capewell  
Seconded       Cr Cowell

Cr Ridgley left the Council Chamber prior to voting taking place at 3.46 pm

Councillor Recommendation

That Council:

**That Council request the Administration to commence proceedings to review the Shire of Shark Bay Local Government Property Local Law Part 7 Monkey Mia Jetty.**

**5/1 CARRIED**

**The amendment was carried 5/1 and became part of the substantive motion**

**SUBSTANTIATIVE MOTION  
AMENDMENT TO OFFICERS RECOMMENDATION**

**Reason:** Council considered in light of the issues that have been ongoing and raised a full review of the Shark Bay Local Government Property Local Law Part 7 Monkey Mia Jetty should be undertaken and included this amendment in the council resolution.

Moved            Cr Capewell  
Seconded       Cr Cowell

**Council Resolution**

- 1. In accordance with Shire of Shark Bay Local Government Property Local Laws clause 7.12 (b) close the following sections of the Monkey Mia Jetty to vessels to land at the;**

**The Western section delineated by the railing and pedestrian access way.**

- 2. That Council request the Administration to commence proceedings to review the Shire of Shark Bay Local Government Property Local Law Part 7 Monkey Mia Jetty.**
- 3. Subject to the installation of permanent fenders on the Monkey Mia jetty by Council, all commercial operators utilising the Monkey Mia Jetty be advised that private fendering and modifications permanently affixed to the Monkey Mia Jetty are not permitted and all previous approvals verbal and written are rescinded.**

**5/1 CARRIED**

Cr Ridgley returned to the Council Chamber at 3.48 pm

**BACKGROUND**

The Council recently commissioned a new jetty at Monkey Mia which while longer in overall length and has greater berthing area has a different configuration to the previous jetty.

The new jetty also includes a viewing area to enable an elevated area to view the dolphin interaction area on the western side.

The Council reviewed and amended the Local Government Property Laws in July 2014 which were gazetted on the 12 August 2014. Part seven deals specifically with the Monkey Mia jetty.

The Council sought submissions and considered various options put forward in regard to the overall use of the jetty and specifically the length of time persons in control of vessels were allowed to moor or make fast their vessel to the jetty.

The implications of the new configuration of the jetty, with the viewing area and the reduced head and the ongoing issues with the exception of berthing duration was not exhaustively discussed when the Local Laws were under consideration.

The Council resolved that the following sections should be included in the Local Laws:

## 7.4 When Boat May Remain Moored

Without the prior consent of the local government, a person in control of a boat shall not moor or make fast the boat to the Jetty unless -

- (a) the boat is in distress and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere;
- (b) the embarking or disembarking of passengers is in progress, and:
  - (i) the boat is moored for no longer than two hours; and
  - (ii) a period of not less than one hour has passed since the boat last cast off from the jetty;
- (c) the loading or discharging of cargo or other goods is in progress in accordance with Division 5; and
- (d) where the boat is used at that time for commercial purposes, the person has first paid the fee (if any) for such mooring or making fast, to the local government.

## 7.5 Loading and Discharging

A person in control of a boat shall not allow the boat to come alongside or be moored or made fast to the Jetty for the purpose of loading or discharging cargo or other goods –

- (a) until the cargo or other goods are ready to be loaded or discharged; and
- (b) without the consent of the Local Government -
  - (i) between the hours of 6.00 pm to 6.00 am on the next day;
  - (ii) for longer than two hours; and
  - (iii) a period of not less than one hour has passed since the boat last cast off from the jetty.

The full amended Local Law was gazetted and came into force on the 12 August 2014.

### COMMENT

The new jetty at Monkey Mia has provided significantly improved infrastructure for the charter operators and others to undertake their business from Monkey Mia.

There are still some additional works that have been identified in conjunction with the primary tourist operators to finalise which will predominately but not fully address the concerns that have been identified and raised with the administration.

These are the installation of additional chafers, additional “D” fendering and review of the chafer construction in regard to utilisation for berthing.

The Council would be aware that there had been ongoing conflicts between the main tourism operators utilising the jetty which unfortunately has continued since the new jetty has been constructed.

These issues appear to be predominately regarding access to the jetty and the berthing of vessels at the end of the jetty.

Mr Clinton Doak who is employed by MP Rogers and Associates who assisted in the design and construction of the jetty was asked for input into the berthing arrangements and provided the following information and advice.

*The newly constructed jetty at Monkey Mia provides improved berthing opportunities compared to the old jetty. Specifically, the berthing faces on the new jetty are longer and are not effected by differences in the width of the jetty as they were for the old*

*jetty. Even excluding the difficulties associated with the change in width on the old jetty, the total berthing face has increased from approximately 18m to 33m on the eastern side and from approximately 18m to 25m on the western side with the construction of the new jetty (even accounting for the pedestrian viewing area).*

*The differences in width of the old jetty made it necessary in certain circumstances to berth across the end of the jetty. However, given that long, straight berthing faces are now provided along the sides of the new jetty, berthing at the end of the jetty should be discouraged for vessels longer than around 5 metres for a number of reasons.*

*Firstly, vessels berthing at the end of the jetty will provide an impediment to other vessels trying to approach the jetty. This is simply due to the fact that the vessel is longer than the jetty is wide, so other vessels would need to manoeuvre around the moored vessel in order to berth along the sides of the jetty. This can greatly increase the risk of damage and personal injury for both vessels, particularly in windy conditions or when strong currents are present. Secondly, berthing of larger vessels at the end of the jetty increases the risk for damage to the jetty and vessel given that the vessel is much longer than the face that it is berthing against. This makes it harder to appropriately secure the vessel, particularly during energetic conditions. Thirdly, cleats for large vessels have not been provided at the end of the jetty, which would necessitate securing the vessel against the chafers, which have not been designed for this purpose.*

*In summary, the new jetty provides vastly improved berthing opportunities than the old jetty. Given these opportunities, there is no reason for large vessels to berth across the end of the jetty, which ultimately creates an obstacle and hazard for other jetty users.*

There has been complaints of obstruction in regard to the jetty and in discussions with the operators it would appear as though the interpretation of obstruction appears to be subjective by both parties. The utilisation of this clause in the Local Laws may not provide an ongoing readily enforceable solution for the Council.

There has been a number of attempts to encourage the current operators to utilise the Monkey Mia jetty in an amicable manner, however any ongoing cooperation in regard to the utilisation of the jetty may unfortunately be short-lived and would not provide an equitable ongoing enforceable solution for the Council.

The adherence to the current and any amendment to the local laws applicable to the Monkey Mia jetty would also require ongoing compliance and may require the administration to put in place more significant resources and punitive measures to ensure this occurs.

Given the advice provided by MP Rogers that in their opinion the new jetty has adequate room for both operators to utilise concurrently it may be prudent for Council to consider either a reduced time frame or closing the end of the jetty to reduce and limit the potential of any obstructions and potential hazards.

Whilst it is appreciated that there will be instances when tides and wind conditions will inhibit berthing on either side of the jetty, the operators will be required to adhere to the local laws in regard to berthing times.

The current berthing times allow for vessel to be moored for no longer than two hours at the jetty.

The current local laws clause 7.12 (b) stipulates as follows;

*A person shall not land at, use or go on any part of the Jetty which is -*

*(a) under construction or repair, or*

*(b) closed,*

*unless that person has first obtained the consent of the Local Government.*

The Council could consider utilising this section of the Local Laws to close the jetty to vessels landing on the area dedicated to the viewing platform on the western side and the head of the jetty.

The obtaining of consent of the Local Government (Chief Executive Officer), however may be present some issues as there may be repeated requests to utilise specific closed areas of the jetty. This issue could in the first instance be managed by the administration.

The Council may also consider an amendment necessary to the Local Laws to vary the berthing times for separate sections of the jetty and impose a reduced (15 minute) time limit on the jetty end for all vessels to enable berthing during difficult conditions.

The Council may also consider further attempts at mediation between the operators to work within the current Local Laws and Code of Conduct applicable to the jetty, however any agreements at mediation would not be legally binding or able to be enforced by the Council without the support of clearly worded and enforceable legislation.

Another contributing issue to the conflict has been the permitted practise of allowing operators utilising the jetty to affix their fenders and equipment specific to their vessels operation to specific areas of the jetty instead of their vessels.

This makes an impediment to other vessels utilising the area and a perceived right/ownership of the privately fendered or equipped area.

There is also the real possibility of ongoing conflict if any other vessel damages or utilises the area any private fenders are placed at.

The Council if it considers it appropriate install additional fendering permanently on the jetty that is suitable to a majority of vessels, however it may be difficult to arrive at a solution that is both cost effective short and long term to the Council and accepted by all operators.

#### LEGAL IMPLICATIONS

The Shire of Shark Bay Local Government Property Law part 7 Monkey Mia Jetty applies

## **12 PART 7 - MONKEY MIA JETTY**

### 12.1 Division 1 - Preliminary

## **7.1 Interpretation**

*"Jetty" means the Monkey Mia Jetty located at Edel Location 34,*

*"bulk cargo" means bulk produce, such as grain, coal, oil or mineral ore, which is not packaged.*

### 12.2 Division 2 - Consents and Fees

## **7.2 Applications for Consent and Application Fee**

- (1) *Where a person is required to obtain the consent of the Local Government under this Part, the person is to apply for that consent in the manner required by the Local Government.*
- (2) *The Local Government may require an application for consent made under subclause (1) to be accompanied by a fee.*
- (3) *If an application for consent is not made in the manner required by the Local Government or the fee which is to accompany that application is not paid, the Local Government may refuse to consider the application for consent.*
- (4) *The Local Government shall give its decision on an application for consent, in writing to the person who applied for that consent.*
- (5) *Where a fee is referred to in this Part, the fee must be imposed and determined by the Local Government under and in accordance with Sections 6.16 to 6.19 of the Act.*

### 12.3 Division 3 - Mooring Boats to Jetty

## **7.3 Method of Mooring Boat**

- (1) *A person in control of a boat shall not moor or make fast the boat to the Jetty, or to any part of the Jetty, except to such mooring piles, ring bolts or other fastenings as are provided.*
- (2) *No person shall cause any obstruction on or to the Jetty or impede the free passage of other persons on the Jetty.*

### 12.4 Division 4 - When Boats May Remain at Jetty

## **7.4 When Boat May Remain Moored**

*Without the prior consent of the local government, a person in control of a boat shall not moor or make fast the boat to the Jetty unless -*

- (a) *the boat is in distress and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere;*

- (b) *the embarking or disembarking of passengers is in progress, and:*
  - (i) *the boat is moored for no longer than two hours; and*
  - (ii) *a period of not less than one hour has passed since the boat last cast off from the jetty;*
- (c) *the loading or discharging of cargo or other goods is in progress in accordance with Division 5; and*
- (d) *where the boat is used at that time for commercial purposes, the person has first paid the fee (if any) for such mooring or making fast, to the local government.*

#### 11.5 Division 5 - Cargo or Other Goods

##### **7.5 Loading and Discharging**

*A person in control of a boat shall not allow the boat to come alongside or be moored or made fast to the Jetty for the purpose of loading or discharging cargo or other goods*

–

- (a) *until the cargo or other goods are ready to be loaded or discharged; and*
- (b) *without the consent of the Local Government -*
  - (i) *between the hours of 6.00 pm to 6.00 am on the next day;*
  - (ii) *for longer than two hours; and*
  - (iii) *a period of not less than one hour has passed since the boat last cast off from the jetty.*

##### **7.6 Outgoing Cargo Not to be Stored on Jetty**

*A person in control of cargo or other goods intended for loading on to a boat shall -*

- (a) *not allow them to be stored or placed on the Jetty unless and until the boat is moored or fastened to or alongside the Jetty, and*
- (b) *load them onto the boat as soon as practicable after the boat is moored or fastened to or alongside the Jetty.*

##### **7.7 Removal of Incoming Cargo from Jetty**

*Any person unloading cargo or other goods from a boat on to the Jetty shall remove them, or cause them to be removed from the Jetty as soon as practicable.*

##### **7.8 No Obstruction on Jetty**

*A person shall not cause any obstruction on or to the Jetty or impede the free passage of other persons on the Jetty.*

##### **7.9 Authorised Person May Direct Removal**

*An authorised person may direct a person who, in the opinion of the authorised person, is in charge of cargo or other goods which remain on the Jetty contrary to any provision of this Part to remove them from the Jetty.*

##### **7.10 Handling of Bulk Cargo**

*Except with the prior consent of the Local Government, a person shall not place or deposit bulk cargo from a vehicle, boat or container on to the Jetty.*

### **7.11 Explosives on Jetty**

*Except with the prior written consent of the Local Government, a person shall not land, place or handle on the Jetty any explosives as defined in Section 4 of the Explosives and Dangerous Goods Act 1961.*

## **12.6 Division 6 - Prohibitions and Limitations on Use of Jetty**

### **7.12 Jetty May be Closed**

*A person shall not land at, use or go on any part of the Jetty which is -*

- (a) under construction or repair, or*
- (b) closed,*

*unless that person has first obtained the consent of the Local Government.*

### **7.13 Vehicles on Jetty**

- (1) A person shall not drive a vehicle of a gross weight exceeding three tonnes on to the Jetty or allow it to remain on the Jetty.*
- (2) Vehicles shall be prohibited from being on the Jetty within fifteen minutes of schedules arrivals or departures of licensed charters other than vehicles of professional fishermen while loading or unloading.*
- (3) Vehicles shall be removed from the Jetty immediately after completing loading or unloading of the vehicle.*
- (4) A vehicle shall not be parked in a manner that obstructs access to or from the Jetty.*
- (5) A person shall not ride or have a bicycle on the Jetty.*

### **7.14 Rubbish from Jetty**

- (1) A person shall not throw or cause to be thrown any glass, stone or other missile, or any filth, dirt, rubbish or other matter of a similar nature from the Jetty so as to pollute the surrounding area.*
- (2) A person shall not deposit any commercial rubbish from charter boats or offal into any rubbish bin located on the Jetty.*

### **7.15 Liquor on Boats**

*A person shall not sell alcoholic beverages from a boat while moored to, or alongside the Jetty.*

### **7.16 Fishing from Jetty**

*A person shall not fish from the Jetty.*

Any amendment to the Council Local Laws has to follow the process prescribed in a accordance with section 3.12 of the Local Government Act.

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

The ongoing conflict resolution and resources required to enforce the Local Laws have an impact upon the Councils ongoing operational expenditure which is difficult to determine and is dependent upon the level of noncompliance that occurs.

There would be an estimated cost of \$3,500 associated with the process associated with the drafting of an amendment to the Local Law.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

There are a no risk management implications relative to this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

*P Anderson*

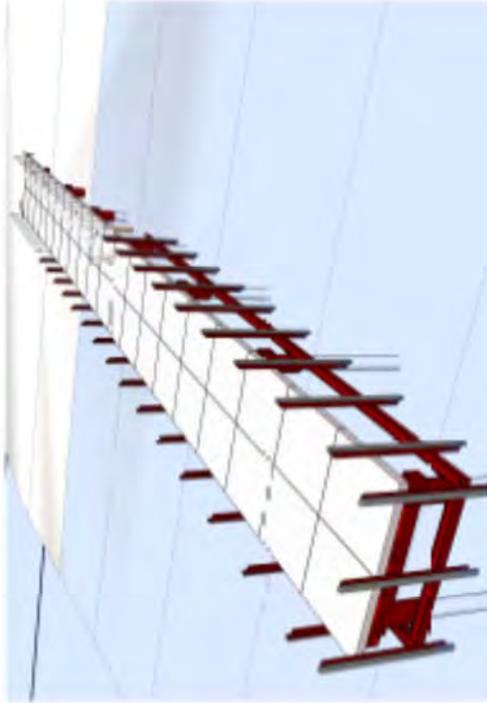
Date of Report

18 May 2015

# MONKEY MIA JETTY

**DRAWING LIST**

3000	COVER SHEET	3000	SECTION
3001	NOTES SHEET	3002	DETAILS
3002	SITE PLAN & LAYOUT	3003	ASSEMBLY PLAN & SECTION
3003	GENERAL ARRANGEMENT PLAN & SEPARATION	3004	DECK
3004	DECK PLAN & SECTION	3005	PRECAST PLANK DETAILS
3005	JETTY FLOORING PLAN & SECTION		



NO.	DATE	BY	CHKD	DESCRIPTION
1	15/05/2015	...	...	...
2	15/05/2015	...	...	...
3	15/05/2015	...	...	...
4	15/05/2015	...	...	...
5	15/05/2015	...	...	...
6	15/05/2015	...	...	...

3000  
MONKEY MIA JETTY  
ASSEMBLY PLAN & SECTION  
COVER SHEET

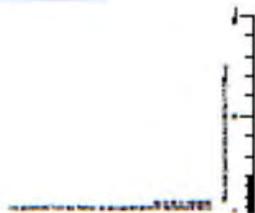
**AZTEC**  
AZTEC GROUP  
ARCHITECTS

**MAINTENANCE**  
CONSTRUCTION

MONKEY MIA JETTY  
ASSEMBLY PLAN & SECTION  
COVER SHEET

NO. 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

APPROVED: [Signature]



**11. ADMINISTRATION REPORT**

**11.1 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE - 2015 (LOCAL GOVERNMENT WEEK)**

CM00053

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved            Cr Bellottie  
Seconded       Cr Capewell

**Council Resolution**

- 1. That the following Councillor's be nominated to attend the 2015 Western Australian Local Government Association Annual Conference to be held in Perth on Wednesday 5 to Friday 7 August 2015:**

**Cr Laundry  
Cr Bellottie**

**A maximum of two of the following councillors in order of preference be approved to attend the conference in the event Cr Laundry or Cr Bellottie cannot attend**

**Cr Ridgley  
Cr Wake  
Cr Prior**

- 2. That the Chief Executive Officer be authorised to attend the Western Australian Local Government Association Annual Conference to be held in Perth on Wednesday 5 to Friday 7 August 2015.**

**7/0 CARRIED**

Background

The annual 2015 Western Australian Local Government Association Conference (Local Government Week) is scheduled for 5 to 7 August 2015.

The conference normally attracts over 400 delegates from Local Governments around Western Australia as well as various exhibitors and guest speakers.

Comment

The Western Australian Local Government Association Annual conference is a significant event in the Local Government in Western Australia. The program for the Conference contains a number of topics that have relevance to the Shire that may provide some opportunity for local benefit.

Registrations for the conference close Tuesday 7 July 2015. Council needs to decide if it wishes to propose any agenda items for the conference.

Accommodation requirements need to be considered and booked before accommodation in the Central City area is unavailable.

This is an opportune time to arrange other meetings with Ministers and Government Agencies if required while in Perth. The conference this year is also providing extra training in the days leading up to and after the conference that Councillors and Executive Officers could combine with the conference. Refer attached Development Opportunities brochure.

Legal Implications

There are no legal implications relative to this report

Policy Implications

There are no policy implications relative to this report

Financial Implications

Indicative costing for the conference is as follows:

All figures exclude GST.

1. Full Conference Delegate fee covers the conference program, lunches, refreshments and a ticket to both the Opening Reception and the Sundowner at a cost of \$1,475 per delegate to be paid by 7 July 2015;
2. Gala Dinner at a cost of \$90 per delegate and partner;
3. Accommodation costs of \$300;
4. Car parking at a cost of \$50;
5. Airfares per delegate at a cost of \$570; and
6. Travel costs if travelling by private vehicle.

Therefore for one delegate attending the Conference, Gala dinner and travelling by air the cost will be approximately \$3,335 (excl GST).

Extra training costs and accommodation will be applied should a Councillor wish to take advantage of the training that is held in conjunction with the Conference.

A provision will be made in the 2015/2016 budget in accordance with Council's decision in this matter.

Strategic Implications

Civic Leadership 4.2.2 – Implement effective training programs for administration and Councillors

Voting Requirements

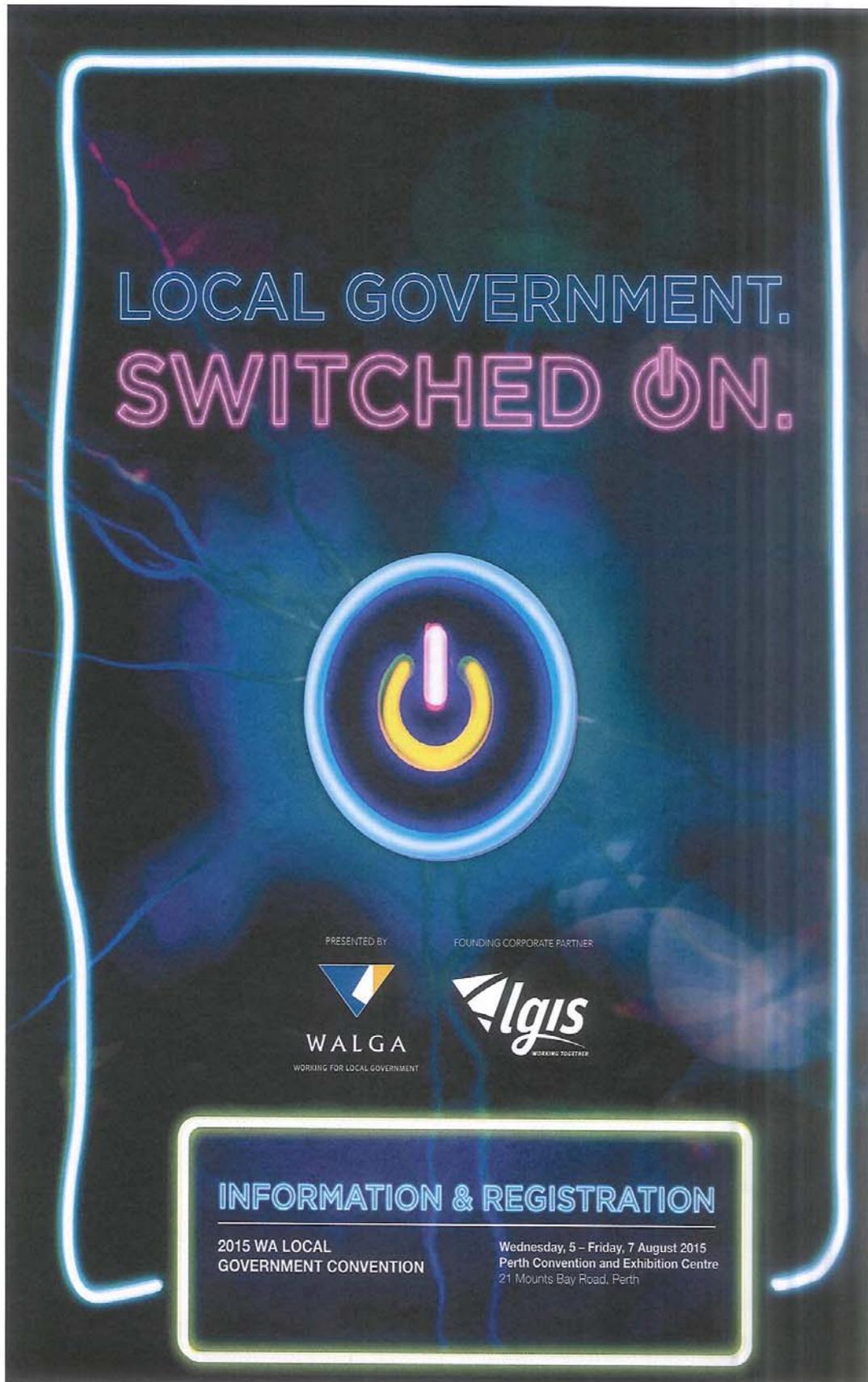
Simple Majority Required

Signatures

Executive Assistant *R Mettam*

Chief Executive Officer *P Anderson*

Date of Report 8 May 2015





## EVENT PARTNERS



### Founding Corporate Partner

LGIS works together with Local Government in Western Australia to deliver risk financing and risk management solutions through an industry based self-insurance Scheme.

The Scheme incorporates protection for property, civil liability exposures, volunteer fire fighters and workers' compensation. LGIS offers a specialised broking service for all other insurance needs.

Fundamental to the success of the self-insurance approach is each Local Government's ability to manage its exposure to risk. LGIS offers a number of complimentary risk management programs and services such as health and wellbeing, human resource risk services and injury management.



CIVIC LEGAL

### Principal Sponsor

Civic Legal has long been a favourite with Local Government for its approachability, responsiveness and clarity of advice. Formed in close consultation with WALGA, it is the only firm in WA originally created for the purpose of servicing the Local Government sector. A Preferred Supplier of legal services to the sector, Civic Legal is a loyal supporter of the Convention and has deep knowledge of how Local Government works. Don't hesitate to ask us how we can help with your Local Government's legal issues!

### Supporting Sponsors



Government of Western Australia  
Department of Local Government and Communities



### Convention Supporters



CITY OF PERTH



KOTT GUNNING  
LAWYERS

### Keynote Speaker Sponsor

Department of Local Government and Communities

**INFORMATION & REGISTRATION**

## AN INVITATION



It is my great pleasure to invite you to attend the 2015 WA Local Government Convention and Trade Exhibition at the Perth Convention and Exhibition Centre. Conference sessions are scheduled across two days – Thursday, 6 and Friday, 7 August – with the Annual General Meeting and Opening Welcome Reception on Wednesday, 5 August.

Themed *Local Government. Switched On.*, the conference aims to inspire new ways of thinking, innovative ways of working, and assist the Local Government sector in shaping its own future. We are excited to have a number of travelling speakers this year. Our keynote speaker is former world chess champion and current Chairman of the Human Rights Foundation International Council, **Garry Kasparov**, 'The Ethics Guy', **Dr Bruce Weinstein**, and Nebraskan agriculture advocate, **Trent Loos**.

Flying across the ditch to be with us is **Sir Bob Parker KNZM**, former Mayor of Christchurch during the 2010-2011 earthquakes, one of New Zealand's deadliest and most catastrophic natural disasters. And from the east coast of Australia, **Tony Mowbray**, sailor and Antarctic adventurer. Tony has sailed solo, non-stop and unassisted around the world, spending 181 days alone at sea; and completed the 1998 Sydney to Hobart Yacht Race, and has a lot to share on the power of commitment.

The **Trade Exhibition** is once again a major feature of the annual gathering, with a wide range of organisations continuing their support of Local Government through considerable investment in displays and participation in the pavilions. In turn, I encourage delegates to take full advantage of this dedicated time to meet and discuss sector specific products and services with their representatives.

Partners are also catered for and can choose from a special activities program created for their enjoyment. Everyone is encouraged to network with friends and colleagues at the Convention Opening Welcome Reception on Wednesday, the Sundowner on Thursday, Mayors and Presidents' Government House Reception on Thursday and finally the Convention Gala Dinner held on Friday evening.

On behalf of the Association I would like to express appreciation for the valuable support provided by the Convention Founding Partner Local Government Insurance Services (LGIS) and Principal Sponsor Civic Legal. I also wish to thank our Supporting Sponsors, the Department of Local Government and Communities and PlayRope Pty Ltd, and the City of Perth for their continuing support for the popular Banners in the Terrace competition.

I look forward to seeing you in August.

Mayor Troy Pickard  
President

## ABOUT THE EVENT

### WHO SHOULD ATTEND?

The Convention and Trade Exhibition is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by General Managers, Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

### OPTIONAL BREAKFASTS

**Thursday, 6 August**  
ALGWA AGM and Breakfast

**Friday, 7 August**  
Convention Breakfast with Justin Langer

### SOCIAL ACTIVITIES

The Partner Program offers an interesting range of options for accompanying guests, and social networking functions include the Official Opening Welcome Reception on Wednesday, a Sundowner and the invitational Mayors and Presidents' Reception hosted by Her Excellency the Honourable Kerry Sanderson AO at Government House on Thursday, and the closing Gala Dinner which is scheduled for Friday evening.

There is also an optional fun tour to New Norcia available for delegates and partners on Saturday, 8 August.

### ELECTED MEMBER TRAINING

To facilitate progress with the Elected Member Development Program, a number of modules are again being offered prior to the Convention, as well as after the Convention. Full details are enclosed in a separate flyer – enquiries to [training@walga.asn.au](mailto:training@walga.asn.au)

## BANNERS IN THE TERRACE

2014 Joint Overall Winners –  
Shire of Quairading and  
the Shire of Narembreen

Take some time to view the outstanding display of this year's creative entries in the Banners in the Terrace competition – flying high along St Georges and Adelaide Terraces between Sunday, 26 July and Saturday 8, August.



## THE PROGRAM

### Wednesday, 5 August

10.00am Delegate Service Desk open for Convention Registration (PCEC Level 2)

12.00pm – 1.00pm Luncheon for 2015 WALGA Honours Recipients

1.30pm – 5.30pm **WALGA ANNUAL GENERAL MEETING**

Parliamentarian addresses from  
Hon Colin Barnett MLA, Premier (invited)  
Hon Mark McGowan MLA, Leader of the Opposition  
Presentation of Honour Awards

5.30pm – 7.00pm **CONVENTION OPENING WELCOME RECEPTION**

### Thursday, 6 August

7.00am Delegate Service Desk open for Registration (PCEC Level 2)

7.00am – 8.30am **ALGWA (WA) AGM and Breakfast.** Register online via Delegate Registration. Other enquiries to Mayor Heather Henderson, City of Subiaco – M: 0457 733 469 or mayor@subiaco.wa.gov.au; or Cr Janet Davidson OAM JP, City of Perth – M: 0417 974 936 or janetdavidsonjp@hotmail.com

9.00am **OPENING KEYNOTE ADDRESS FROM GARRY KASPAROV**



**Garry Kasparov, Chess Grandmaster and Chairman of the Human Rights Foundation International Council**

Known as an extremely intuitive chess player, Garry Kasparov also emphasises intuition's role in achieving one's full potential as an individual and achieving superior performance as the leader of a group or organisation. His battles with the super computer 'Deep Blue' were headline news worldwide, and he has been at the forefront of innovation in chess for over twenty years. He has been at the cutting-edge of research and the battles between humans and computers from as far back as 1989.

As a master of strategy, Garry will apply the insights and unique perspective from his extraordinary chess career to the issues of leadership, logical thinking, strategy, and success.

10.15am – 11.00am Refreshments

11.00am **SESSION 2 AUGMENTED REALITY IN LOCAL GOVERNMENT**



While augmented reality is not a new concept, we are now in a time of increased consumer awareness and uptake of the technology. The ubiquity of the smartphone, and more recent developments such as Google Glass and Microsoft HoloLens, mean that the application of augmented reality technology presents a real opportunity to improve customer experience and productivity in the public sector. Michael will discuss where the technology is heading, the opportunities for Local Government, and how to incorporate augmented reality opportunities into an enterprise digital strategy.

*Michael Scott, Partner, Deloitte Australia*

12.00pm

**SESSION 3 BOOST YOUR BRAIN AND STAY SWITCHED ON**



Most people work on building up and boosting their financial assets. But how many people work on building up and boosting their greatest asset: their brain? The emerging field of neuroplasticity has shown that the brain can change its own structure and function. It can grow new cells, new circuits and new connections in response to what we do, what we think and how we behave. This presentation distils the essence of the neuroplastic revolution and gives immediately implementable, practical suggestions to improve the functioning of the brain.

*Dr Helena Popovic*

1.00pm – 2.00pm

Lunch

2.00pm

**SESSION 4 CONCURRENT SESSIONS**

All delegates will be asked to indicate session preference when registering to assist with venue planning.

**Switch On to Biodiversity**

Local Government demonstrates leadership in many different ways. This session will explore how you can use your local natural areas to demonstrate your Council's leadership, and improve your community's sense of place and wellbeing. Renowned experts on Western Australia's unique biodiversity will discuss how it can add value to your community, and demonstrate the leading tools to help you manage your natural areas. Be inspired and take away practical techniques that when implemented, will demonstrate leadership to your community, your peers, and future generations.

**Switch On to Contemporary Country Health Issues**

People living in rural and remote areas do not always have the same opportunities for good health as those living in major cities. This has led to innovative ways of doing things differently. With the introduction of better technologies and service models, access to health services in the bush is changing and encourages a more collaborative approach to health and well-being. Join us to find out more.

**Switch On to Building Stronger Partnerships**

Social commentator Hugh Mackay wrote recently "a good life is lived at the heart of a thriving community, among people we trust, and within an environment of mutual respect". There are many partners that work collectively create that good life. Using a community development approach, learn how State, Local Government and the not-for-profit sector are working together to achieve the good life for your communities.

**Switch On to Natural Disaster Preparedness**

Leadership in managing disasters and emergencies can minimise the damage inflicted by an event, whilst a lack of successful leadership exacerbates the impact. It is the challenge of the leader to bring things back to 'normal'. Despite the negative effects that are present in times of crisis, it a window of opportunity in which a leader has the chance to reform institutional structures and relationships.

Leaders need certain skills and abilities in order to manage catastrophes based on the environmental conditions, organisations they lead and scope of the disaster. Join us to explore your leadership in a super storm situation.

3.30pm – 4.15pm

Refreshments

4.15pm

Banners in the Terrace Awards

**INFORMATION & REGISTRATION**

## THE PROGRAM

4.30pm

**SESSION 5 LOOS TALES**

As WA's mining industry settles down, coming out of the construction phase, a different rural and regional focus will evolve around agricultural production. The focus will shift to the requirements of feeding a growing world population, and the opportunities for WA to participate in doing this.

Trent Loos travels the globe to unearth stories about the people involved in the many different facets of production agriculture and to spread the good word about food producers. In 2013, Trent travelled to 22 different American States, Ireland and Canada to share his passion for an industry he truly believes in. He encourages producers to stand up and proudly tell consumers about life on their operations. He utilises modern technologies to share his experiences abroad and to "spread the good word" about this age-old and "essential to life" industry with his radio and web audience.

*Trent Loos, Agriculture Advocate and American Radio Personality*

5.30pm – 7.00pm

**SUNDOWNER** in the Trade Pavilions; OR

6.00pm – 7.30pm

**MAYORS AND PRESIDENTS' RECEPTION** at Government House hosted by Her Excellency The Honourable Kerry Sanderson AO (by prior invitation)

## Friday, 7 August

7.00am

Delegate Service Desk open

7.30am – 8.45am

**CONVENTION BREAKFAST WITH JUSTIN LANGER**

Until the announcement of his retirement from test cricket in 2007 Justin was one of Australia's great top-order batsmen. Originally playing at number 3 he moved to opener in 2001 and played 105 test matches scoring 7,696 runs including 23 test centuries. Few have worn the baggy green cap with greater pride.

Justin speaks about the game of cricket with great vision, understanding, experience and humour. He has many valuable stories about the wonderful mateship, the hardships and also the many thrilling triumphs he experienced during his wonderful cricket career.

*Justin Langer appears by arrangement with Saxton Speakers Bureau.*

9.00am

**SESSION 6 IS IT STILL CHEATING IF I DON'T GET CAUGHT?**

Dr Bruce Weinstein, The Ethics Guy, believes that the key to success is having not just emotional intelligence, but ethical intelligence, too. Ethical dilemmas arise every day-from getting back too much change at the supermarket to issues involving areas of government, business, health care, and the law.

Bruce will explore how to apply five principles of ethics that are found in every religion and have been instilled in children by their parents for generations: do no harm, make things better, respect others, be fair and be compassionate.

*Bruce Weinstein, The Ethics Guy*

10.15am – 11.00am

Refreshments

11.00am

**SESSION 7 SPEAK UP AND INFLUENCE PEOPLE**

Every day we are faced with opportunities to persuade those around us in the workplace. Some occasions, such as a formal presentation are obvious opportunities to persuade. Other opportunities are less obvious, for example unplanned meetings, an informal conversation with a stakeholder, a lift ride with a possible referrer, a professional development event that you have decided to attend at the last minute. Our persuasiveness is limited by our communication style and often we don't take full advantage of the opportunities that present.

This high energy session will show you that anyone can have the power to influence and the confidence to speak up in meetings, one-on-ones, even conferences. Simply learn the 3 x Ps of Persuasion and have the right attitude.

*Michelle Bowden, Certified Speaking Professional*

12.15pm – 1.15pm

Lunch

1.15pm

**SESSION 8 LEADERSHIP IN COMMUNITY DEVELOPMENT**



Community development can be defined as the process whereby different people, from different backgrounds, with different and aligned interests come together to resolve issues in a collaborative manner. Local Governments often use this process to assist with decision making and community engagement. Creating active civic, public and commercial areas can also serve to build social capital by providing attractive meeting places for social and economic interaction. The City of Christchurch was faced with the challenge of rebuilding their city in the aftermath of the earthquakes in 2010 and 2011. Join us to explore the community development approach the City of Christchurch undertook to support the rebuild.

Sir Robert Parker served four terms as Mayor of Christchurch City, including during the 2010 and 2011 earthquakes, 2011 being one of New Zealand's deadliest and most catastrophic natural disasters. He won wide praise for his role, leadership and work in response to the quake that claimed 185 lives, and collapsed or undermined tens of thousands of buildings throughout the city and beyond.

*Sir Robert Parker KNZM*

*This session is proudly supported by the Department of Local Government and Communities. Sir Robert Parker appears by arrangement with Saxton Speakers Bureau.*

2.45pm – 3.15pm

Refreshments

3.15pm

**CONVENTION CLOSING ADDRESS  
SESSION 9 THE POWER OF COMMITMENT**



In 1998, Tony and his crew competed in the Sydney to Hobart Yacht Race, encountering the worst race conditions in its 64 year history. Tony and his team fought a 15 hour epic battle of life and death. Tony's yacht, Solo Globe Challenger surfed down the face of a 60 foot wave upside down after a monumental knock down. Tragically six men died but against the odds, Tony survived, however his dream of sailing around the world was shattered. His boat all but destroyed, he was physically spent, mentally near broken and severely traumatised.

Just one year and 10 months later Tony had rebuilt his boat, re-ignited his spirit and set off on an epic non-stop journey around the world. In December 2001, just eight months after finishing the solo world trip in front of 30,000 people, Tony and the same team from the 1998 race quietly crossed the finish line of the 2001 Sydney to Hobart, finishing off what they started in 1998.

*Tony Mowbray, Around-the-World Sailor and Antarctic Adventurer*

4.30pm

Official Close of the 2015 Local Government Convention

7.00pm – 11.30pm

**PRE-DINNER DRINKS AND GALA DINNER, PCEC BelleVue Ballroom**

## PARTNER ACTIVITIES

### Wednesday, 5 August

5.30pm – 7.00pm

**OPENING WELCOME RECEPTION IN THE TRADE EXHIBITION \$60**

### Thursday, 6 August

9.00am – 1.00pm

**ANYONE FOR CROQUET?**

The game of croquet was a very popular game played during the reign of Charles II and called Pall Mall. The first All England Croquet club was formed in 1868. Croquet was also played in France, Italy and now in down town Nedlands. This is sure to be a fun morning so come and see what it is about this game that has stood the test of time.

Comfortable attire is recommended and flat-soled shoes must be worn. In case of rain there are shelters close by to the courts. Rain does not interfere with the game.

**Includes:** Facilitator, coach transport, morning tea and croquet instructor(s).

**\$85** (minimum 16 – maximum 32)

9.30am – 12.30pm

**ROYAL PERTH HOSPITAL MUSEUM AND FIRE HERITAGE CENTRE**

Displays and archives at the Royal Perth Hospital Museum reflect the medical and social history of the hospital from its establishment in 1855 to the present day. The medical equipment of the past provides a fascinating insight into the changes constantly taking place in the field of medicine, and each object within the museum has a unique story to tell.

Located in the original Perth Central Fire Station, the Fire Heritage Centre showcases a heritage trail offering a history of vintage fire service appliances and exhibition space featuring the history and stories about fire brigades, hazards and emergency responses.

**Includes:** Entry to the museums, morning tea and guide.

**\$35** (minimum 10 – maximum 20)

10.30am – 1.30pm

**COOKING WITH PASSION**

Fresh, simple to prepare, and impressive. Back by popular demand is a cooking demonstration at Urban Provider but this time the class menu is "Nico's Favourite Passion", a selection of Nico's favourite dishes he cooks for his own guests. Sign up early for this one!

**Includes:** Cooking demonstration, coach transport, facilitator, and lunch.

**\$195** (minimum 10 – maximum 13)

1.30pm – 4.30pm

**CHAMPAGNE AND CANVAS**

Come, paint, sip and enjoy. At the end of the afternoon take home a painting for all to admire. This is a unique way to own an original masterpiece and to be able to say "I did it". Sit down, relax with brush in one hand and a refreshing drink in the other and be guided step-by-step by a professional artist. All participants will paint the same chosen subject.

**Includes:** Professional artist, facilitator, champagne and afternoon tea.

**\$115** (minimum 12 – maximum 25)

5.30pm – 7.00pm

**SUNDOWNER IN THE TRADE EXHIBITION \$60**

6.00pm – 7.30pm

**MAYORS AND PRESIDENTS' CIVIC RECEPTION AT GOVERNMENT HOUSE** (by prior invitation)

### Friday, 7 August

7.30am – 8.45am

**BREAKFAST WITH JUSTIN LANGER** (at the PCEC) \$88

9.00am – 11.30am

**FIRST AID** (at the PCEC)

The course is designed as a lecture/demonstration for those who would like an introduction or basic refresher on first aid knowledge. It covers common injuries and illnesses that occur in everyday life. This course combines both theory and practical demonstrations including the recovery position, Cardiopulmonary Resuscitation [CPR] and fracture management. This course acts as a good foundation on which to build further first aid knowledge and skills.

**Includes:** First Aid Instructor and morning tea.

**\$90** (minimum 20 – maximum 30)

9.00am – 4.00pm

**WALK IN THE SHOES OF A CONVICT**

Unlike the first convicts who came to our shores by ship, our 'ship' will be courtesy of a Transperth train. However once in Fremantle our guide will have your imagination working overtime as to what it would have been like to reach one of the most feared places of being transported to. Walk the same streets the convicts did when building 'their own home' – the Limestone Lodge (Fremantle Prison) and tour the finished building.

Time to take off the shoes of a convict and return to current times. Ticket of Leave for good behaviour has been earned so a short time can be spent in the nearby markets before being whisked away in more comfortable transport.



**Includes:** Train fare, walk and prison guide, refreshments (incl lunch) and transfer back to PCEC.

**\$115** (minimum 10 – maximum 20)

12.00pm – 5.00pm

#### CORE CIDERY

It's a Perth Hills must-do experience. You'll learn about Perth's first cidery, its finest ciders, the brewing process and a few historical yarns from this 4th generation property. The orchard is in a very picturesque destination providing stunning ciders and wines with delicious food.

Please wear closed in shoes and be ready for any weather conditions.

**Includes:** Transport, facilitator, tour and lunch.

**\$115** (minimum 15 – maximum 30)

7.00pm – 11.30pm

#### CONVENTION GALA DINNER (at the PCEC)

**\$90** for partners of Full Delegates

**\$190** for all other guests

## Saturday, 8 August

*An additional option for Delegates and Partners*

8.30am – 4.30pm

#### NEW NORCIA

Due North is where we are headed this year to the charming town of New Norcia. This is an opportunity to see behind closed doors Australia's only monastic town into some of the richly decorated buildings, many of which are listed on the National Trust and not accessible to the public. For a truly unique experience, we join the monks for Midday prayers after viewing the beautifully Spanish Chapel restored within the Monastery Walls.

Lunch is in the beautiful New Norcia Hotel, built in 1927 as a hostel for parents visiting their children being educated at the town's colleges. After lunch there will be time to wander around the New Norcia Museum and Art Gallery before heading back.

**Includes:** Comfortable coach transport, morning tea, lunch, and New Norcia guide.

**\$150** (minimum 15 – maximum 30)

**Registration required for all activities – prices include GST.**

## GENERAL INFORMATION

### ONLINE REGISTRATIONS

#### A SIMPLE PROCESS

Log on to [www.walga.asn.au](http://www.walga.asn.au) – and click on the 2015 Convention and Trade Exhibition link to complete your registration online.

Full delegate fees cover the daily conference program, lunches and refreshments, the Opening Reception on Wednesday, 5 August and the Sundowner on Thursday, 6 August. The Convention Gala Dinner on Friday evening is optional and a ticket fee applies.

## GENERAL INFORMATION

### CONVENTION FEES

Prices are per person and are all inclusive of GST.  
Deadline for all Registrations is **Tuesday, 7 July 2015**.

#### Convention Registration

Full Delegate	\$1,475
WALGA Life Members	Complimentary
<b>Day Delegate Registration</b>	
Day: Thursday, 6 August <i>(includes Sundowner)</i>	\$780
Day: Friday, 7 August	\$725

#### Optional Extras

##### Gala Dinner

Full Delegate and Partner	\$90
WALGA Life Member	\$90
Gala Dinner Only	\$190

##### Breakfast

ALGWA AGM and Breakfast <i>(Thursday)</i>	\$55
Convention Breakfast with Justin Langer <i>(Friday)</i>	\$88

#### Partners/Guests

Opening Reception <i>(Wednesday)</i>	\$60
Sundowner <i>(Thursday)</i>	\$60
Lunch <i>(Thursday)</i>	\$50
Lunch <i>(Friday)</i>	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information if your partner would like to attend a particular conference session.

Elected Member Professional Development – see enclosed leaflet for details.

### CHANGES TO YOUR REGISTRATION

You can modify your online booking at any time by using the link provided in your confirmation email. Once you have completed your registration, a tax invoice with a confirmation number will be emailed to you. Click on the link and enter your Confirmation Number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of Tuesday, 7 July 2015. Thereafter full fees are payable, or alternatively a registration may be transferred to another member of Council.

### SPECIAL REQUIREMENTS

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

### ACCOMMODATION

A range of accommodation options were issued to Councils in December, and hotel booking forms and details are available at [www.walga.asn.au](http://www.walga.asn.au). Reservations are to be made direct and please note that city hotels have limited guest parking so clarify these arrangements when booking.

### INTER-VENUE TRANSFERS

Coach transfers will be provided for the Mayors and Presidents' Reception at Government House on Thursday, 6 August collecting guests from Mounts Bay Road (near Mill Street intersection) – with returns to both the PCEC and CBD hotels, as required.

A limited service will similarly be provided between CBD hotels and the PCEC for the Gala Dinner on Friday evening.

The convenient, free and frequent bus services operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to [www.transperth.wa.gov.au](http://www.transperth.wa.gov.au) – and hotel staff can offer some local advice to guests.

The limited transfer schedule will be displayed at the Delegate Service Desk.

### PCEC PARKING

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) parking space in the underground car park at the PCEC at a daily cost of \$37. Parking space requests must be indicated on the registration form – please note the non-extendable deadline for these requests is Tuesday, 7 July 2015.

### ENQUIRIES

Ulla Wolter, WALGA Marketing and Events Officer  
T (08) 9213 2000 | F (08) 9213 2077  
E [registration@walga.asn.au](mailto:registration@walga.asn.au)



Information in this brochure is correct at time of printing but may be subject to change

 **SWITCHED ON.**

LOCAL GOVERNMENT.  
SWITCHED ON.

**FOR FURTHER INFORMATION**

Please contact Ulla Wolter, WALGA Marketing and Events Officer

T (08) 9213 2043 | F (08) 9213 2077 | E [uwolter@walga.asn.au](mailto:uwolter@walga.asn.au)

ONE70 LV1, 170 Railway Parade, West Leederville WA 6007

T (08) 9213 2000 | F (08) 9213 2077

[www.walga.asn.au](http://www.walga.asn.au)

PRESENTED BY



**WALGA**

WORKING FOR LOCAL GOVERNMENT



## WALGA PROFESSIONAL DEVELOPMENT OPPORTUNITIES

The following WALGA training courses are offered in Perth during Monday, 3 August to Tuesday, 11 August to coincide with the 2015 Local Government Convention.

Pre Convention	
<p><b>Monday, 3 and Tuesday, 4 August</b> 9.00am – 4.30pm</p> <p><b>Cost:</b> \$1,200 (+GST)</p> <p><b>Venue:</b> Adina Apartment Hotel (Avon Room)</p>	<p><b>Procurement Training for Local Government (for Officers)</b></p> <p><i>Procurement Training for Local Government</i> is a foundation course in procurement for Local Government Managers and Officers, designed specifically for individuals who are not formally trained or qualified in procurement.</p> <p>This 2 day workshop will provide participants with a practical working knowledge of best practise procurement and contract management that is directly relevant and transferrable to their roles and responsibilities within Local Government.</p>
<p><b>Tuesday, 4 August</b> 9.00am – 4.30pm</p> <p><b>Cost:</b> \$650 (+GST)</p> <p><b>Venue:</b> Adina Apartment Hotel (Canning Room)</p>	<p><b>Managing Contracts in Local Government (for Officers)</b></p> <p><i>Managing Contracts in Local Government</i> is designed to assist Local Governments and Contract Managers in Western Australia to address issues and raise the bar in improving all aspects of their contract management performance. Managing Contracts tailors modern leading contract management practice specifically for contract managers in the Western Australian Local Government Context.</p> <p>This practical training is designed for procurement practitioners and for all those in Local Government who have contract management responsibilities and would like to improve their understanding and practice.</p>
<p><b>Tuesday, 4 August</b> 9.00am – 4.30pm</p> <p><b>Cost:</b> \$450 (GST exempt)</p> <p><b>Venue:</b> WALGA Boardroom</p>	<p><b>Serving on Council (for Elected Members)</b></p> <p><i>Serving on Council</i> is designed to give Elected Members the confidence to perform their role on Council. This course has been specifically developed to address the unique needs of Elected Members in leading and support their communities whilst acting within the processes and procedures imposed on Local Government in general and, more specifically, at a governing board level.</p> <p>The course provides an overview of the roles and responsibilities of Elected Members, the Local Government environment and Council operating procedures. It recognises both internal and external influences on Councillors and the necessity for them to perform their role in a due diligence environment.</p>



Convention

Wednesday, 5 August  
9.00am – 4.30pm

Cost: \$450 (GST inclusive)

Venue: WALGA Boardroom

**Decision Making at a Governing Board Level  
(for Elected Members)**

*Decision Making at a Governing Board Level* is designed to allow Councillors to look in-depth at the decision-making processes and capabilities required by those who have been elected to serve their communities within Local Government.

The course examines the separate but complementary roles and functions of those involved at the decision making levels of Local Government and why we depend on people to make the system work and not the other way around. Participation in this course provides insights into what it means to operate at the highest levels in Local Government.

Wednesday, 5 August  
9.00am – 4.30pm

Cost: \$650 (GST)

Venue: Adina Apartment Hotel  
(Canning Room)

**Planning and Specification Development (for Officers)**

*Planning and Specification Development* focuses in detail on the critical steps associated with planning and specification development for successful contracts.

Addressing key planning areas including; understanding the supply market, risk management and procurement planning, this course will also provide skills, processes and hands on case studies to assist those Officers involved in all aspects of the preparation of specifications.

Thursday, 6 August  
9.00am – 4.30pm

Cost: \$550 (GST)

Venue: WALGA Boardroom

**Participate in Local Government Emergency Management  
(for Elected Members and Officers)**

*Participate in Local Government Emergency Management Preparation* provides the foundation to increase Local Governments' knowledge of their preparation and planning responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government emergency management planning activities under the *Emergency Management Act 2005*.

Thursday, 6 August  
– Friday, 7 August  
9.00am – 4.30pm

Cost: \$850 (GST)

Venue: WALGA Boardroom

**Local Government Act (Advanced) (for Officers)**

*Local Government Act – Advanced* has been designed to enhance the ability of participants to comply with their role as professionals under the *Local Government Act*. This course discusses our legal system, how to understand and interpret Statutes and how to relate this specifically to the *Local Government Act 1995*. Other relevant Acts and Regulations were referred to throughout the course.

Participants will increase their knowledge and skills in order to respond to questions or provide information to Council and Councillors.

Friday, 7 August  
9.00am – 4.30pm

Cost: \$550 (GST)

Venue: WALGA Boardroom

**Manage Recovery Activities for Local Government  
(for Elected Members and Officers)**

*Manage Recovery Activities for Local Government* provides the foundation to increase Local Governments' knowledge of their recovery responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government recovery activities under the *Emergency Management Act 2005*.

Post Convention

Saturday, 8 August  
9.00am – 4.30pm

Cost: \$495 (+GST)

Venue: WALGA Boardroom

**Professionally Speaking (for Elected Members)**

*Professionally Speaking (for how to deal with communication minefields – everything from media interviews to hostile public meetings) is an interactive workshop specifically designed to get participants 'battle-ready' and offers practical techniques for handling unfamiliar public speaking situations with confidence and aplomb. While the focus of the session is on demystifying the media and getting the best result from every media opportunity, these skills can also be effectively used in other business settings.*

*Presented by Award Winning TV Journalist, Andrea Burns.*

Monday, 10 August  
9.00am – 4.30pm

Cost: \$450 (+GST)

Venue: WALGA Boardroom

**Understanding Financial Reports and Budgets (for Elected Members)**

*Understanding Financial Reports and Budgets uses existing legislation as its basis to explore the way in which Local Governments are required to plan for the future, develop an annual budget and monitor, review and interpret financial reports.*

*Topics covered within the course include the legislative requirements for Local Government accounting, understanding budget documents, familiarisation with budget processes and discussing accounting terms and financial reports.*

Tuesday, 11 August  
9.00am – 4.30pm

Cost: \$450 (GST exempt)

Venue: WALGA Boardroom

**CEO Performance Appraisals (for Elected Members)**

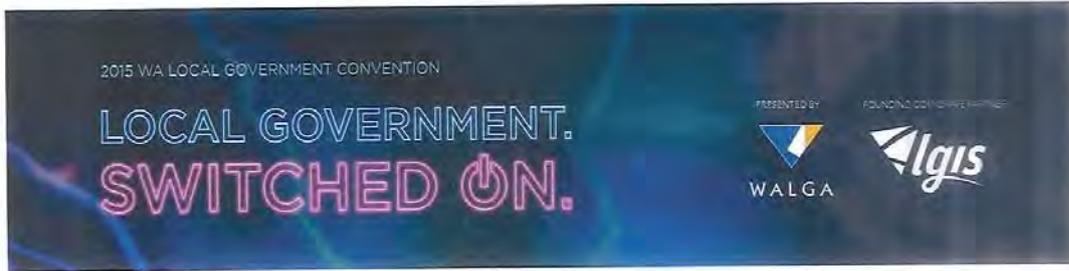
*CEO Performance Appraisals provides the skills and knowledge required for Elected Members to manage the performance of their Chief Executive Officer. This course makes the link between performance management and performance development, and reinforces both functions as a key requirement of an effective CEO.*

*Topics covered within the course include the legal responsibility of Elected Members to review the performance of their CEO, the process involved before and after the review, measuring achievements and setting goals.*



Places are limited, so be sure to register as soon as possible.





## REGISTRATION FORM

To register interest in any of the aforementioned training courses, please complete this Registration Form, including a Purchase Order number, and return to the WALGA Training via email at [training@walga.asn.au](mailto:training@walga.asn.au).

All general enquiries regarding course content should be directed to WALGA Training on 9213 2089.

### COURSE DETAILS

- Procurement Training for Local Government \_\_\_\_\_
- Managing Contracts in Local Government \_\_\_\_\_
- Serving on Council \_\_\_\_\_
- Decision Making at a Governing Board Level \_\_\_\_\_
- Planning and Specification Development \_\_\_\_\_
- Participate in Local Government Emergency Management \_\_\_\_\_
- Local Government Act (Advanced) \_\_\_\_\_
- Manage Recovery Activities for Local Government \_\_\_\_\_
- Professionally Speaking \_\_\_\_\_
- Understanding Financial Reports and Budgets \_\_\_\_\_
- CEO Performance Appraisals \_\_\_\_\_

### YOUR DETAILS

Name of Participant \_\_\_\_\_

Council \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Purchase Order No \_\_\_\_\_

Dietary/Other Special Requirements \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

 Places are limited, so be sure to register as soon as possible.



11.2 MONKEY MIA JETTY  
RC00003

DEALT WITH AFTER ITEM 10.6

11.3 WATER DESALINATION CONCEPT  
LP00001

AUTHOR  
CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST  
NIL

Moved           Cr Capewell  
Seconded       Cr Ridgley

**Council Resolution**

**That Council receive and endorse the report on Renewable Driven Desalination and forward to the following:**

**Water Corporation,  
Gascoyne Development Commission  
relevant Ministers and  
Local Members of Parliament**

**for their comment and consideration of the recommendations contained within the report**

**7/0 CARRIED**

**BACKGROUND**

The shire utilising grant funding commissioned GHD to undertake a Town Site Plan to be used as blueprint for infrastructure and investment which was adopted by Council in November 2014.

This project was completed with sufficient grant funding available to undertake a further project regarding the concept of renewable driven desalination(circulated under separate cover) which was identified in the Town Site Plan as an impediment to growth.

**COMMENT**

The issue of an affordable water supply has been an issue for the community of Denham since the inception of the dual metered system.

The attached report provides a viable option for the utilisation of renewable energy which has the potential to reduce water charges over the medium term for the town site.

The utilisation of renewable energy systems will also reduce the reliance on the current diesel/wind power generation from Horizon Power and significantly reduce the greenhouse emissions required to produce the town's water under the current system.

This concept address the objectives for Regional Investment and growth in Denham in the Gascoyne Development Commission Regional Investment blueprint in encouraging innovation and has the potential benefits of reduced energy cost s and reduced greenhouse gas emissions and also addresses the Gascoyne Regional Energy strategy in developing renewable projects for long term energy options.

The Shire of Shark Bay while being the reports instigator may have little control apart from exerting political influence, in regard to the possible implementation of the options contained within the report.

However if the Council considers the options detailed in the report have sufficient merit the report should be forwarded to the Water Corporation, Gascoyne Development Commission and relevant Ministers and Local Members of Parliament for consideration, comment and support in addressing what has been a significant community concern for a considerable period of time.

LEGAL IMPLICATIONS

There are no legal implications relative to this report

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report at this point, however the possible inclusion of this project for future State funding has the potential to assist the strategic objectives of the shire in regard to economic growth.

RISK MANAGEMENT

There are a no risk management implications relative to this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

*P Anderson*

Date of Report

12 May 2015

11.4 APPLICATION FOR USE OF THE RESERVE 49809 - COMMON RES49809

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved            Cr Bellottie  
Seconded       Cr Ridgley

**Council Resolution**

**That a licence to occupy an area of 34.113 ha of the Reserve 49809 - Common as depicted on the application submitted by Mr G Desmond and Mr H Hoult be granted for a period of five (5) years expiring on 30 April 2020 on the following conditions:**

- 1. Ongoing compliance with the guidelines of the Shire's Management Statement for Reserve 49809 - Common.**
- 2. The allocated area being suitably fenced and maintained by the licence holder, to ensure stock is contained within the approved area.**
- 3. The approval of the Minister of Lands is granted.**

**7/0 CARRIED**

Background

The Shire of Shark Bay has a Management Order on Reserve 49809 which has a current purpose classified as Common. The area of the reserve is 1,139.223 hectares.

The management order authorises Council to issue licences for designated area for a maximum period of 5 years with the approval of the Minister.

The Council also has a management statement for the occupation of the common that applies to the licence holders.

The licence allows for an applicant to apply for a term of up to five (5) years.

The following licences have been issued by Council and approved by the Minister for use of the Common:

Mrs Alison McLean  
Licence issued 1 June 2013 and expires 31 May 2018  
Area 4.2 Hectares  
Stock – 4 horses

Ms T Weiss  
Licence issued 1 September 2014 and expires 31 August 2019  
Area 609 m<sup>2</sup>  
Stock – three horses, one goat

All conditions have been complied with, including the fencing of the area allocated and the licence has been approved by the Minister.

There were also two other licences considered by Council that were granted conditional approval being:

Mrs M Hargreaves  
Conditional approval 1 July 2010 expiring 30 June 2015  
Area 1,500m<sup>2</sup>  
Stock 2 Horses, 2 goats, 2 sheep maximum 12 poultry

Mr H Van Eek  
Conditional approval 1 July 2010 expiring 30 June 2015  
Area 5 hectares  
Stock 12 camels

Due to administrative issues and the conditions applicable to the Council approvals these licenses were not finalised in accordance with the Management Order and did not receive Ministerial approval.

Correspondence has been forwarded to both Mrs Hargreaves and Mr Van Eek advising of the issues and that the conditional approvals expiry dates are the 30 June 2015.

No response or application has been received from either Mrs Hargreaves or Mr Van Eek in regard for consideration by Council.

#### Comment

A request for an area of the Reserve 49809 - Common has been submitted by Mr G Desmond and Mr H Hout (attached).

Mr Desmond and Mr Hout originally were approved by Council in 2010 to occupy an area of the Common, this application also required the approval of the Minister which due to an administration error was not sought.

Mr Desmond and Mr Hout in their application have indicated the same area that was the subject to the previous Council approval.

This area occupied has been verified by the administration and is adequately fenced and maintained to contain their stock in accordance with Council's Management Statement. The location of the area allocated on Reserve 49809 is indicated in red on the attached map titled – Map occupied areas.

There have been no reported incidences of non-compliance or complaints by other occupiers of the reserve in regards to Mr Desmond and Mr Hout occupation of Reserve 49809.

However during the verification of the fencing and area of land allocated under the licence to occupy part of Reserve 49809 it has been identified that Mr Desmond and Mr Hout are also in occupation of areas of what is now Reserve 29363.

Reserve 29363 Lot 353 is immediately adjacent (refer attached map) to Reserve 49809 and was vested in the Shire of Shark Bay in 1968 with the power to lease for the purposes of public recreation as a golf course.

The historical area of this reserve was 69.034 hectare's.

There was also an area of unallocated crown land also immediately to Reserve 29363 adjacent which was reclassified on 23 February 2007 as part of Reserve 29363 lot 358 comprising of 155.96 hectare's making a total area of reserve 224.99 for the purposes of public recreation (golf course).

It would appear from the preliminary research that has been undertaken that Mr Desmond and Mr Hoult were in occupation of an area of the unallocated crown land when the vesting was changed and have been in continuous occupation since. The areas indicated in blue and yellow on the attached map indicating occupied areas have been plotted by the Works Manager and he has reported that they are fenced to a standard that contains the stock within the boundaries.

Mr Hoult has also verbally advised he was in discussions with the Department of Lands regarding an approval to occupy an area of the unallocated crown land prior to the vesting in 2007.

The shire leases Reserve 29363 in total to the Boolbardie Country Club (Incorporated) and renewed the lease on 1 January 2012 for a period of 21 years.

The Lease with the Boolbardie Country Club (Inc) has the following clauses:

*12. Use*

*(1) (a) the lessee must not and must not suffer or permit a person to – use the premises for any purpose other than the permitted purpose (Public Recreation - Golf Course)*

*22. assignment, subletting and charging*

*(1) The lessee must not assign the leasehold estate in the premises nor sublet, part with possession, or dispose of the premises or any part of the premises without the prior written consent of the lessor and any other persons whose consent is required under tis lease or at law.*

The issue of the ongoing occupation of Reserve 29363 by Mr Desmond and Mr Hoult while needing to be addressed can, if Council considers it appropriate be viewed in isolation to the application to occupy an area of Reserve 49809.

It is the Chief Executive Officers intent to undertake additional research and provide a report to Council for consideration in regard to the matters identified with the ongoing occupation or otherwise of Reserve 29363 by Mr Desmond and Mr Hoult.

Legal Implications

The Council has a Management Order for Reserve 49809 in accordance with the Land Administration Act. The Management Order enables Council to issue licences for a term not exceeding five years with the final approval of the Minister for areas of the reserve.

Policy Implications

There are no policy implications applicable to this report.

Financial Implications

In accordance with Council resolution an annual fee of \$100 will be applied in the first year.

Strategic Implications

There are no Strategic Implications associated with this item.

Risk Management

It has been assessed that there is a minimal risk associated with this application.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

*P Anderson*

Date of Report

7 May 2015

Management Statement for the Occupation and use of the Town Common

- a) The shire is to maintain a register of all occupiers of the town common along with the following base data;
1. The area and location of land being utilised along with the specific infrastructure thereon.
  2. The number of stock being grazed.
  3. Other activities that are being undertaken. E.g., sand extraction, trail bike riding etc.
- b) Occupiers of the town common
1. All occupiers of the town common will require a license to be granted for the designated purpose of occupation of the town common for a term not exceeding (5) years and be subject to the approval in writing from the minister for lands.  
  
The approved licence will specify all current activities undertaken pursuant to the licence and detail any conditions of approval relative to that occupation.
- c) Reporting Requirements
1. A report will be provided to council on an annual basis detailing current occupiers of the town common that includes their infrastructure, stock details, cubic metres of sand removed and other details of change that may have occurred.
- d) General Management Statement for Occupiers
1. All occupiers of the town common will observe basic requirements for its occupation.
  2. Activities are to be controlled and maintained to ensure long term environmental sustainability and ultimate re-instatement of its land use.
  3. Due respect is to be observed to other occupiers of the town common with regard to mutual required services and infrastructure.
  4. Activity infrastructure will be required to be set back a specified distance from the access road as determined by the shire.
  5. Speed limits will be specified on the access road within the town common.
  6. Occupiers of the town common are required to address issues of concern directly to the shire and not to other occupiers.
  7. all occupiers
- B) That “General Management Statement for occupiers” includes licensed occupiers of the common are to ensure that all activities conform to any relevant legislation/statutory requirements.

27 MAY 2015

**SHIRE OF SHARK BAY**

65 Knight Terrace  
Denham WA 6537  
PO Box 126 Denham WA 6537

RES11667



Telephone (08) 9948 1218

Facsimile (08) 9948 1237

Email admin@sharkbay.wa.gov.au

All correspondence to the  
Chief Executive Officer

**APPLICATION FOR USE OF TOWN COMMON**

*As a condition of the license approval for the use of Town Common, the Applicant acknowledges and agrees that:*

- Occupation of the common will require that all activities conform with any relevant legislation or other statutory requirements, including the Town Common Policy;
- License approval will be granted with the acknowledgment and agreement that the Shire of Shark Bay, its officials, employees and agents shall not be held responsible for personal injuries or damages sustained or property or stock lost or stolen on the Town Common;
- The Shire of Shark Bay reserves the right to refuse the issue of a license for an activity that is not considered appropriate to the Town Common.

(Electronic: please fill out grey areas, save and return via email)

SIGNATURE: Gary Desmond DATE: 14.4.15

PLEASE PRINT FULL NAME: GARY DESMOND TELEPHONE NUMBER: 0477392679

ADDRESS: 113 Dumpler Rd Denham, 6537.

\* The person signing this application on behalf of an organization must have the authority to sign on behalf of said group or organization, and by signing this certifying that he/she has such authority.

**CONTACT DETAILS**

FIRST NAME:	<u>Gary</u>	<u>BOBBY</u>
LAST NAME:	<u>DESMOND</u>	<u>HOULT</u>
BUINESS/ORGANISATION NAME:	<u>SRD</u>	<u>VH2</u>
POSTAL ADDRESS:	<u>P.O Box Denham 6537</u>	
HOME PHONE NUMBER:	<u>N/A</u>	
WORK PHONE NUMBER:	<u>0477392679</u>	
FAX NUMBER:	<u>N/A</u>	

Town Common Use

Please provide a short description of the activities that you wish to undertake at the Town Common. Eg: Stock tenure.

FENCE INCLOSURE TO PARADOCK HORSES  
TO BE USED FOR PERSONAL RECREATION  
USE ONLY.

List the vehicles which will be used to access to Common?

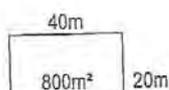
SB-075  
SB-293  
DRUZER REGO

What infrastructure or stock control devices will be utilised?  
Please tick appropriate box.

~~Shed~~  Caravan  Shade structure  Internal fences  Gates

Location and Area in m<sup>2</sup> to be fenced

Example:



Or None of the above

Length of time you wish to utilize the Common within a period of 5yrs?

5yrs Plus

**Stock Application**

I hereby apply for permission to occupy the Shire of Shark Bay Town Common for the following stock:-

- ( 8 ) horse/s
- ( ) cattle
- ( ) sheep
- ( ) camels

( ) chickens

Other considerations that may be applicable? Eg: Special Circumstances.

On receipt of your application it will be placed in the Agenda for the upcoming council meeting for approval of your licence. Once approved by the Shire of Shark Bay Council the licence will then be referred to the Minister of Land pursuant to the provisions of Section 20 of the Land Administration Act 1997.

I have read and understood all parts of the application for use of the common and am fully aware of all that is required of me as a lessee. I agree to abide by the Licence to Occupy once approved by the Minister of Lands.

Signed By Lessee

Print full name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### ➤ How to lodge this application

**BY POST;**

Address the application to:

The Chief Executive Officer  
Shire of Shark Bay  
PO Box 164  
Denham WA 6537

Courier or personal Delivery:

Shire Offices  
65 Knight Terrace  
Denham WA 6537

Electronically:

[admin@sharkbay.wa.gov.au](mailto:admin@sharkbay.wa.gov.au)

Contact the Shire offices on:

Phone:

08) 9948 1218

Fax:

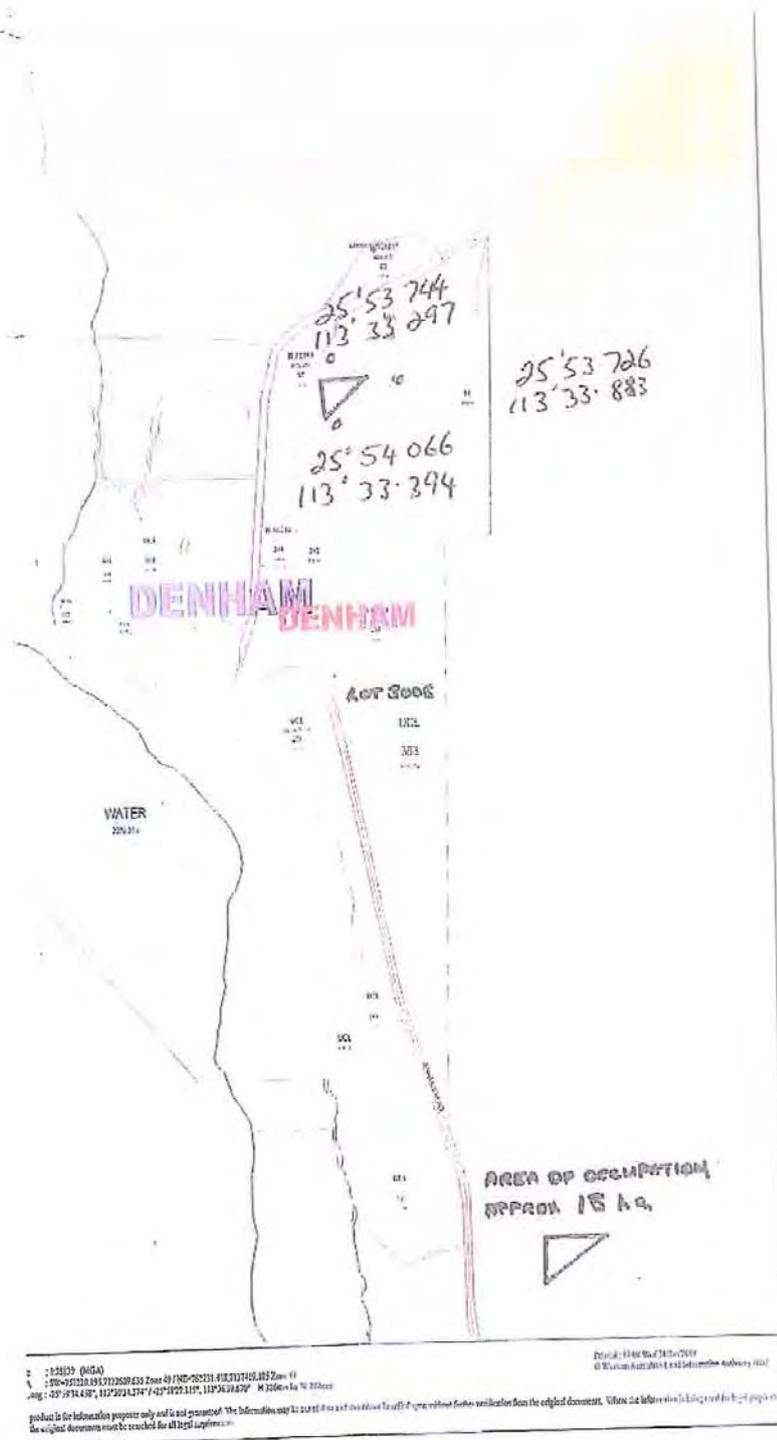
08) 9948 1237

E-mail:

[admin@sharkbay.wa.gov.au](mailto:admin@sharkbay.wa.gov.au)

Web:

[www.sharkbay.wa.gov.au](http://www.sharkbay.wa.gov.au)



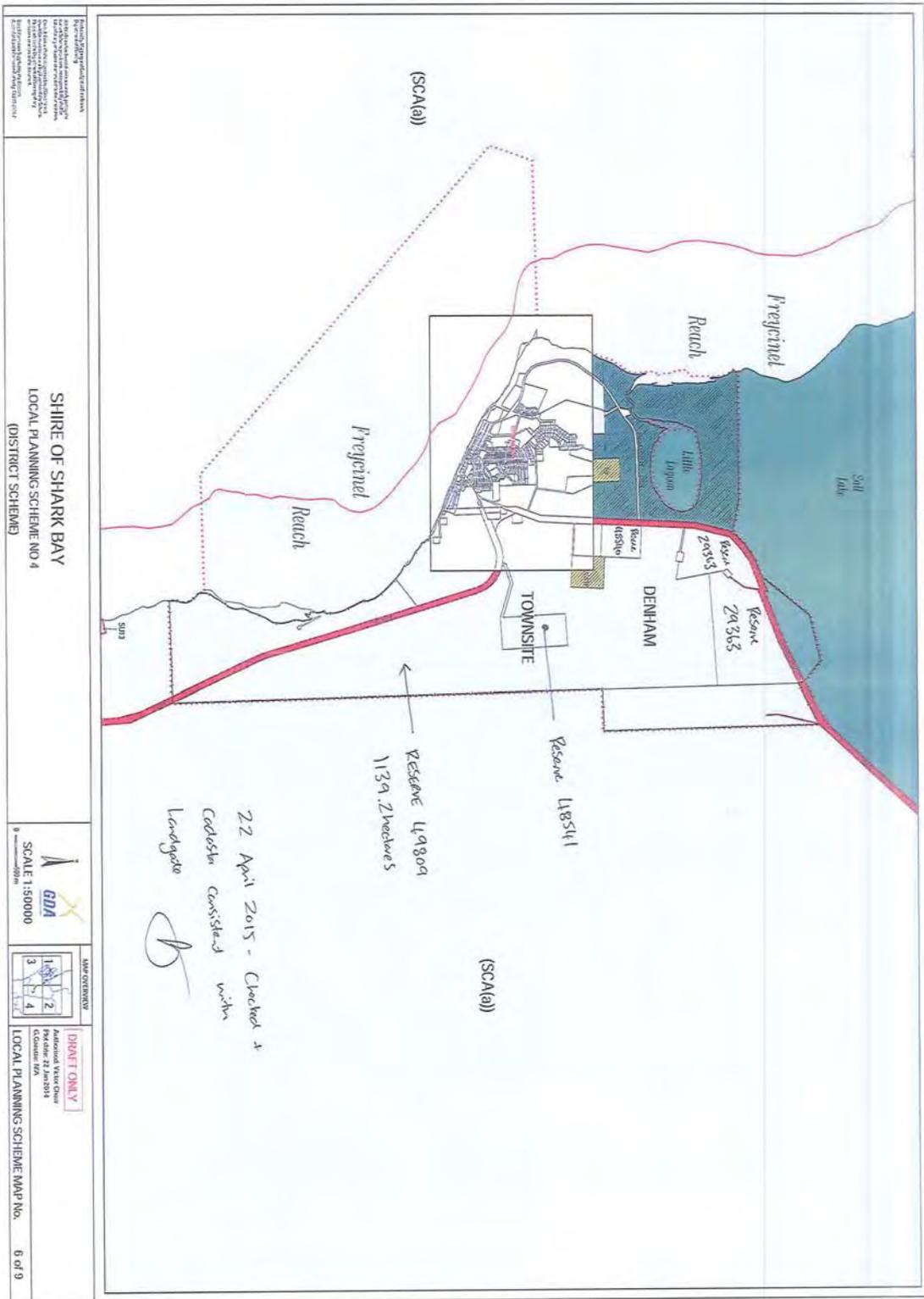




Scale : 1:38139 (MGA)  
MGA : SW=751220.195,7122689.635 Zone 49 / NE=762231.418,7137419.185 Zone 49  
Lat/Long : -25°59'34.458", 113°30'34.574" / -25°51'29.115", 113°36'59.670" H 386mm by W 289mm

Printed : 12:08 Wed 31/Jan/2007  
© Western Australian Land Information Authority 2007

This product is for information purposes only and is not guaranteed. The information may be out of date and should not be relied upon without further verification from the original documents. Where the information is being used for legal purposes then the original documents must be searched for all legal requirements.





27 MAY 2015

**SHIRE OF SHARK BAY  
MUNI CHEQUES 26742-26752 TO 30 APRIL 2015**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26742	10/04/2015	HORIZON POWER	ELECTRICITY - EMERGENCY SERVICES BUILDING AND 6/34 HUGHES	-580.67
26743	15/04/2015	HORIZON POWER	STREET LIGHTS MONTHLY ACCOUNT	-3191.22
26744	15/04/2015	HORIZON POWER	ELECTRICITY BI MONTHLY ACCOUNT	-10887.91
26745	15/04/2015	WATER CORPORATION	BI MONTHLY WATER ACCOUNT SHIRE PROPERTIES	-7952.83
26746	17/04/2015	ADRIAN A HIPPER	REFUND OF PEN FEES FOR MAY AND JUNE 2015	-706.33
26747	17/04/2015	WATER CORPORATION	BI MONTHLY WATER ACCOUNT SHIRE OFFICE	-94.31
26748	21/04/2015	ELGAS LIMITED	RUBBISH TIP GAS BOTTLE	-165.00
<b>26749</b>		<b>CANCELLED CHEQUE</b>		
26750	30/04/2015	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-373.76
26751	30/04/2015	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-386.28
26752	30/04/2015	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-358.16
<b>TOTAL</b>				<b>\$24,696.47</b>

**SHIRE OF SHARK BAY  
MUNI EFTS 17356-17515 TO 30 APRIL 2015**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
<b>EFT17356</b>	<b>-EFT17357</b>	<b>USED IN TRUST</b>		
EFT17358	01/04/2015	SYLVIA MARTIN	NATIONAL POLICE CERTIFICATE	-62.40
EFT17359	01/04/2015	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE	-547.30
EFT17360	01/04/2015	BRIAN JOHN GALVIN	ELECTRICITY REIMBURSEMENT	-285.19
EFT17361	01/04/2015	CHERYL LORRAINE COWELL	MEETING ATTENDANCE	-1795.03
EFT17362	01/04/2015	CARNARVON RANGELAND BI-SECURITY ASSOCIATION	CONTRIBUTION TO CARE AND CONTROL OF RANGELANDS MURCHISON/GASCOYNE REGION	-5500.00

## ORDINARY COUNCIL MINUTES

27 MAY 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17363	01/04/2015	CARROLL & RICHARDSON FLAGWORLD	SHIRE OF SHARK BAY OFFICE FLAGS	-1177.00
EFT17364	01/04/2015	DAVID GRAY AND CO	FOGGER PART	-11.00
EFT17365	01/04/2015	FRANCESCA HOULT	NATIONAL POLICE CLEARANCE	-62.40
EFT17366	01/04/2015	FLEET HYDRAILICS	PLANT PARTS	-218.67
EFT17367	01/04/2015	GERALDTON AGRICULTURAL SERVICES	FUEL METER FOR TRUCK	-396.00
EFT17368	01/04/2015	TOLL IPEC	FREIGHT	-279.03
EFT17369	01/04/2015	ITVISION	SYNERGY TRAINING MANAGING FINANCIALS AND BUDGETING COURSES	-2343.00
EFT17370	01/04/2015	JASON SIGNMAKERS	SIGN POSTS, BRACKETS AND BOLTS	-4316.40
EFT17371	01/04/2015	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE	-755.21
EFT17372	01/04/2015	KEVIN LAUNDRY	MEETING ATTENDANCE	-702.80
EFT17373	01/04/2015	MCLEODS BARRISTERS & SOLICITORS	ADVICE WALL ISSUE LOT 150 DURLACHER	-747.30
EFT17374	01/04/2015	MIDWEST FIRE PROTECTION SERVICE	HALF YEARLY SHIRE FIRE EQUIPMENT SERVICE AND QUARTERLY FIRE ALARM AND PUMP SERVICE SBDC	-3062.31
EFT17375	01/04/2015	THE MURRAY HOTEL	ACCOMMODATION FOR TRAINING CR LAUNDRY	-408.00
EFT17376	01/04/2015	PAUL GREGORY ANDERSON	CEO CONTRACTUAL ALLOWANCE REIMBURSEMENT	-2113.80
EFT17377	01/04/2015	MARGARET PRIOR	MEETING ATTENDANCE	-547.30
EFT17378	01/04/2015	PROFESSIONAL PC SUPPORT	NEW PC, HARDRIVE AND SETUP	-1150.00
EFT17379	01/04/2015	GREGORY LEON RIDGLEY	MEETING ATTENDANCE	-547.30
EFT17380	01/04/2015	RICOH	PHOTOCOPIER INK CARTRIDGE	-143.00
EFT17381	01/04/2015	SHARK BAY CLEANING SERVICE	MONTHLY ACCOUNT	-13441.80
EFT17382	01/04/2015	MCKELL FAMILY TRUST	MONTHLY ACCOUNT PLUS CYCLONE CLEAN UP STREET SWEEPING	-13481.28
EFT17383	01/04/2015	SHARK BAY CAR HIRE	DOCTOR CAR HIRE MONTHLY ACCOUNT	-495.00
EFT17384	01/04/2015	TELSTRA CORPORATION LIMITED	MONTHLY OFFICE PHONE/INTERNET ACCOUNT	-1961.08
EFT17385	01/04/2015	TOTAL UNIFORMS	SBDC STAFF UNIFORM	-86.20
EFT17386	01/04/2015	BRIAN WAKE	MEETING ATTENDANCE AND TRAVEL REIMBURSEMENT FOR 3 MEETINGS	-1314.76
EFT17387	02/04/2015	WA LIBRARY SUPPLIES	LIBRARY OTTOMAN	-650.00
EFT17388	02/04/2015	BRUZER FISHERIES	REFUND FOR ACCOUNT PAID TWICE	-687.00
<b>EFT17389</b>	<b>-EFT17413</b>	<b>USED IN TRUST</b>		
EFT17414	13/04/2015	REBECCA STANLEY	PRIZES FOR NATIONAL YOUTH WEEK	-104.00

## ORDINARY COUNCIL MINUTES

27 MAY 2015

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT17415	13/04/2015	GLENN BANGAY	MEAL REIMBURSEMENTS FOR MARCH 2015	-347.03
EFT17416	13/04/2015	AUTO ONE	SPOTLIGHTS COUNTRY WORKS UTE	-600.50
EFT17417	13/04/2015	AIRPORT PUBLICATIONS	ADVERTISING NORTH WEST MAP AUTUMN 2015	-528.00
EFT17418	13/04/2015	BAJA DATA & ELECTRICAL SERVICES	REPAIRS TO FORESHORE BBQ & DISCONNECT FISH CLEANING ELECTRICITY AFTER CYCLONE DAMAGE	-418.00
EFT17419	13/04/2015	BOC LIMITED	CONTAINER RENTAL MONTHLY ACCOUNT	-76.90
EFT17420	13/04/2015	DENHAM IGA X-PRESS	MONTHLY ACCOUNT	-842.92
EFT17421	13/04/2015	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-932.49
EFT17422	13/04/2015	SHARK BAY FUEL & SERVICE CENTRE	MONTHLY ACCOUNT	-166.25
EFT17423	13/04/2015	GEARING BUTCHER'S	SUPPLIES FOR COUNTRY WORKS CREW	-452.24
EFT17424	13/04/2015	GASCOYNE OFFICE EQUIPMENT	PHOTOCOPIER REPAIR AND SERVICE	-525.00
EFT17425	13/04/2015	UHY HAINES NORTON	FBT WEBINAR REGISTRATION	-231.00
EFT17426	13/04/2015	HITS RADIO	RADIO ADVERTISING FOR MARCH	-532.40
EFT17427	13/04/2015	TOLL IPEC	FREIGHT	-1139.23
EFT17428	13/04/2015	LANDGATE	GRV VALUATION	-62.35
EFT17429	13/04/2015	MITRE 10 SHARK BAY	MONTHLY ACCOUNT	-749.65
EFT17430	13/04/2015	PAPER PLUS OFFICE NATIONAL	SHELVING FOR FILING ROOM	-688.05
EFT17431	13/04/2015	POWERQUEST	POST CYCLONE EMERGENCY SERVICES AERIAL INSPECTION AND FOOTING RECOMPACTION	-561.00
<b>EFT17432</b>		<b>RETURNED ITEM</b>		
EFT17433	13/04/2015	PAULS TYRES	REPAIRS TO MULTI TYRED ROLLER	-151.25
EFT17434	13/04/2015	ROBBRO WA	DURLACHER INTERSECTION AND DRAINAGE RECONSTRUCTION- CONCRETE & ASPHALT WORKS	-49500.00
EFT17435	13/04/2015	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN MARCH 2015	-1452.00
EFT17436	13/04/2015	SHARK BAY CRC	SBDC POSTERS FOR SCHOOL HOLIDAY EVENTS AND INSCRIPTION POSTS	-134.80
EFT17437	13/04/2015	SHARKRON EARTHMOVING	REPAIRS TO GENERATOR SET	-1440.00
EFT17438	13/04/2015	TELSTRA CORPORATION LIMITED	COMMUNITY SMS MESSAGES AND 1300 NUMBER FOR SBDC	-581.76
EFT17439	13/04/2015	TRADEWINDS SEAFRONT APARTMENTS	BUILDING INSPECTOR ACCOMMODATION	-350.00
EFT17440	14/04/2015	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-3856.00
<b>EFT17441</b>	<b>-EFT17445</b>	<b>USED IN TRUST</b>		
EFT17446	15/04/2015	SUSANNE MASON	GYM MEMBERSHIP CANCELLATION	-30.00

## ORDINARY COUNCIL MINUTES

27 MAY 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17447	15/04/2015	PAINT N QUIP	ROAD MARK PAINT	-484.00
<b>EFT17448</b>		<b>USED IN TRUST</b>		
EFT17449	17/04/2015	GERALDTON TOYOTA	FILTERS FOR WORKS VEHICLES AND PLANT	-433.52
EFT17450	17/04/2015	SHIRE OF NORTHAMPTON	BUILDING AND HEALTH SERVICES 1/7/2014-2/4/2015	-31461.82
EFT17451	17/04/2015	P.G & S. J WOOD	REPAIR EFTPOS PHONE LINE SHIRE OFFICE	-100.00
EFT17452	17/04/2015	ALLELECTRIX	STORM DAMAGE TO PENSIONER TV AERIALS	-148.50
EFT17453	17/04/2015	AUSTRALIA POST	MONTHLY POSTAGE	-208.22
EFT17454	17/04/2015	BAJA DATA & ELECTRICAL SERVICES	REPAIR FAULTY GYM DOOR	-99.00
EFT17455	17/04/2015	BOOKEASY AUSTRALIA	BOOKEASY MARCH COMMISSION	-200.91
EFT17456	17/04/2015	BRIAN JOHN GALVIN	PHONE AND WATER REIMBURSEMENT	-284.71
EFT17457	17/04/2015	BATTERY MART	BATTERIES FOR PLANT	-343.20
EFT17458	17/04/2015	CORAL COAST PLUMBING	REPAIRS TO UNIT 12 PLUMBING AND DUMP POINT	-386.43
EFT17459	17/04/2015	DEPARTMENT OF LANDS	LEASE OVER PORTION OF DEDICATED ROAD - LOT 551 ON DEPOSITED PLAN 402356 - MONKEY MIA CONSTRUCTION AND USE OF AN ARTESIAN BORE - RENTAL FOR 50 YEAR LEASE	-487.00
EFT17460	17/04/2015	DEPARTMENT OF TRANSPORT	JETTY LICENCE KNIGHT TCE DENHAM	-37.20
EFT17461	17/04/2015	GERALDTON FUEL COMPANY	MONTHLY BULK AND FUEL CARD ACCOUNT	-11440.40
EFT17462	17/04/2015	MCLEODS BARRISTERS & SOLICITORS	GOVERNANCE ADVICE	-250.84
EFT17463	17/04/2015	ASPEN MONKEY MIA	BOBCAT WORK AT BOAT RAMP	-375.00
EFT17464	17/04/2015	RAYMOND MCMILLAN	REFUND OF PEN FEES FOR MAY AND JUNE 2015	-593.67
EFT17465	17/04/2015	PEST-A-KILL	MICE MONITORING & BAITING	-275.00
EFT17466	17/04/2015	PROFESSIONAL PC SUPPORT	RESET PASSWORD ACCESS ISSUES	-70.00
EFT17467	17/04/2015	PAPER PLUS OFFICE NATIONAL	STATIONERY	-71.28
EFT17468	17/04/2015	ROBBRO WA	FORM UP NEW AND REMOVE CYCLONE DAMAGED CONCRETE STEPS AND FORESHORE	-8360.00
EFT17469	17/04/2015	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES ST FOR MAY 2015	-1127.00
EFT17470	17/04/2015	SKIPPERS AVIATION	REIMBURSABLE FLIGHT	-313.00
EFT17471	17/04/2015	SHARK BAY CRC	SPORTS AND REC CENTRE MANAGEMENT MARCH	-4863.00
EFT17472	17/04/2015	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-6357.62
EFT17473	17/04/2015	SHARK BAY SKIPS	MONTHLY SKIP BIN ACCOUNTS	-4532.00
EFT17474	17/04/2015	GET STITCHED	REPAIR SHADE SAIL PIONEER PARK	-2550.00

## ORDINARY COUNCIL MINUTES

27 MAY 2015

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT17475	17/04/2015	SARAH TRANT	JIMMY POLAND PROJECT EVENT LAUNCH REIMBURSEMENT TRAVEL MS SARAH TRANT	-617.95
EFT17476	17/04/2015	VMR SHARK BAY INC	REFUND OF PEN FEES FOR MAY AND JUNE 2015	-303.33
<b>EFT17477</b>		<b>USED IN TRUST</b>		
EFT17478	21/04/2015	BUNNINGS BUILDING SUPPLIES	WHIRLYBIRD REPLACEMENTS DUE TO CYCLONE	-224.20
EFT17479	21/04/2015	BAJA DATA & ELECTRICAL SERVICES	REPAIRS TO REC CENTRE GAZEBO AND FISH CLEANING LIGHTING	-326.70
EFT17480	21/04/2015	CDH ELECTRICAL	REWIRE OVERLANDER HALL, REPLACE FLUROS AT WORKSHOP, TEST AND TAG PORTABLE APPLIANCE, ELECTRICAL FAULTS PENSIONER UNIT 2, 12 AND 5 SPAVEN WAY. DISCONNECT/RECONNECT EMERGENCY GENERATOR AT REC CENTRE FOR CYCLONE PREP	-10109.42
EFT17481	21/04/2015	TOLL IPEC	FREIGHT	-109.21
EFT17482	21/04/2015	SHARK BAY CRC	COFFEE MUGS WITH SHIRE EMBLEM	-550.22
EFT17483	21/04/2015	WURTH AUSTRALIA	PUMP BOTTLES WORKS	-203.01
EFT17484	22/04/2015	GRAY & LEWIS LAND USE PLANNERS	REVIEW OF TOWN PLANNING SCHEME AND GENERAL PLANNING ADVICE	-11226.88
EFT17485	22/04/2015	NORDIC HOMES	50% OF THE AGGREGATED RETENTION MONIES	-27971.49
EFT17486	24/04/2015	AUSCOINSWEST	SBDC MERCHANDISE	-566.50
EFT17487	24/04/2015	GEARING BUTCHER'S	NATIONAL YOUTH WEEK SUPPLIES AMAZING RACE	-110.00
EFT17488	24/04/2015	UHY HAINES NORTON	EOY AUDIT FEES 50% AND FAIR VALUE ADVICE	-12480.60
EFT17489	24/04/2015	HERITAGE RESORT SHARK BAY	REFRESHMENTS POST CYCLONE CLEANUP	-50.99
EFT17490	24/04/2015	MCLEODS BARRISTERS AND SOLICITORS	LEASE SHOP 3 HAIRDRESSERS	-287.99
EFT17491	24/04/2015	OAKLEY EARTHWORKS	HIRE OF DIGGER	-550.00
EFT17492	24/04/2015	PAPER PLUS OFFICE NATIONAL	STATIONERY	-603.00
EFT17493	24/04/2015	ROBBRO WA	DURLACHER INTERSECTION AND DRAINAGE RECONSTRUCTION	-49500.00
FT17494	24/04/2015	SHARK BAY FREIGHTLINES	FREIGHT	-257.27
<b>EFT17495</b>		<b>USED IN TRUST</b>		
EFT17496	30/04/2015	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-429.35
EFT17497	30/04/2015	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-798.15
EFT17498	30/04/2015	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-344.31

ORDINARY COUNCIL MINUTES

27 MAY 2015

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT17499	30/04/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-230.58
EFT17500	30/04/2015	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-750.74
EFT17501	30/04/2015	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-377.90
EFT17502	30/04/2015	JOHN AND GAYNA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-559.04
EFT17503	30/04/2015	MLC NOMINEES	SUPERANNUATION CONTRIBUTIONS	-307.50
EFT17504	30/04/2015	WA LOCAL GOV SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-8544.84
EFT17505	30/04/2015	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-377.90
EFT17506	30/04/2015	REST	SUPERANNUATION CONTRIBUTIONS	-1266.93
EFT17507	30/04/2015	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-358.16
EFT17508	30/04/2015	SMA SUPER	SUPERANNUATION CONTRIBUTIONS	-343.96
EFT17509	30/04/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-592.15
EFT17510	30/04/2015	HARVEY NORMAN ELECTRICS	RANGER CAMERA, FLASH DRIVE & CARD READER	-295.00
EFT17511	30/04/2015	TOLL IPEC	FREIGHT	-154.84
EFT17512	30/04/2015	NORDIC HOMES	FINAL BALANCE 50% OF RETENTION MONIES	-13985.74
EFT17513	30/04/2015	SHARK BAY CRC	CLEANING RECREATION CENTRE POST CYCLONE	-264.00
EFT17514	30/04/2015	SHARK BAY FREIGHTLINES	FREIGHT	-854.08
EFT17515	30/04/2015	TELSTRA CORPORATION LIMITED	OFFICE AND MOBILE ACCOUNT	-2410.34
<b>TOTAL</b>				<b>\$350,887.97</b>

**SHIRE OF SHARK BAY  
TRUST CHQS 1053 TO 30 APRIL 2015**

<b>CHQ</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1053	28/04/2015	CARMEL JOY KEVILL	GYM CARD REFUND	-20.00
<b>TOTAL</b>				<b>\$20.00</b>

**SHIRE OF SHARK BAY  
TRUST EFTS 17356-17515 TO 30 APRIL 2015**

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT17356	01/04/2015	DEPARTMENT OF COMMERCE	BUILDING LEVY FEE	-71.00
EFT17357	01/04/2015	SHIRE OF SHARK BAY	BUILDING LEVY COMMISSION	-10.00
EFT17441	15/04/2015	CHERYL MARIA BELL	GYM CARD RETURN	-20.00
EFT17442	15/04/2015	DWAYNE BURHBACH	GYM CARD RETURN	-20.00
EFT17443	15/04/2015	SHARON BAGNALL	LIBRARY REFUND	-50.00
EFT17444	15/04/2015	SUSANNE MASON	GYM CARD REFUND	-20.00
EFT17445	15/04/2015	NEIL ALAN SMITH	GYM CARD REFUND	-20.00
EFT17448	16/04/2015	SHIRE OF SHARK BAY	BUILDING PERMIT EXTENSION PAID TO TRUST SHOULD HAVE BEEN MUNI	-92.00
EFT17477	20/04/2015	NATASHA LEE BABICH	GYM CARD RETURN	-20.00
EFT17495	29/04/2015	YAMATJI MARLPA ABORIGINAL CORPORATION	CLEANING DEPOSIT REFUND	-270.00
<b>TOTAL</b>				<b>\$593.00</b>

12.2 FINANCIAL REPORTS TO 30 APRIL 2015

CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Ridgley

Seconded Cr Cowell

**Council Resolution**

**That the monthly financial report to 30 April 2015 as attached be received.**

**7/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to 30 April 2015 are attached.

Voting Requirements

Simple Majority Required

Signature

Author *C Wood*

Chief Executive Officer *P Anderson*

Date of Report 15 May 2015

**SHIRE OF SHARK BAY****MONTHLY FINANCIAL REPORT****For the Period Ended 30 April 2015****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

Compilation Report							
Monthly Summary Information							
Statement of Financial Activity by Program							
Statement of Financial Activity By Nature or Type							
Statement of Capital Acquisitions and Capital Funding							
Statement of Budget Amendments							
Note 1	Significant Accounting Policies						
Note 2	Explanation of Material Variances						
Note 3	Net Current Funding Position						
Note 4	Cash and Investments						
Note 6	Receivables						
Note 7	Cash Backed Reserves						
Note 8	Capital Disposals						
Note 9	Rating Information						
Note 10	Information on Borrowings						
Note 11	Grants and Contributions						
Note 12	Trust						
Note 13	Capital Acquisitions						

ORDINARY COUNCIL MINUTES

27 MAY 2015

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 30 April 2015							
	Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		60,226	60,226	60,231	5	0.01%	▲
General Purpose Funding - Rates	9	1,172,118	1,172,121	1,173,166	1,045	0.09%	▲
General Purpose Funding - Other		1,987,309	1,490,029	1,498,665	8,636	0.58%	▲
Law, Order and Public Safety		46,081	45,335	52,893	7,558	16.67%	▲
Health		750	750	751	1	0.13%	▲
Housing		75,680	63,340	73,401	10,061	15.88%	▲
Community Amenities		280,937	264,997	262,911	(2,086)	(0.79%)	▼
Recreation and Culture		225,456	190,046	222,968	32,922	17.32%	▲
Transport		427,009	422,592	364,715	(57,877)	(13.70%)	▼
Economic Services		834,010	670,015	449,311	(220,704)	(32.94%)	▼
Other Property and Services		18,000	15,000	22,550	7,550	50.33%	▲
Total Operating Revenue		5,127,576	4,394,451	4,181,562	(212,889)		
<b>Operating Expense</b>							
Governance		(332,721)	(249,046)	(247,763)	1,283	(0.52%)	▲
General Purpose Funding		(104,798)	(87,870)	(85,014)	2,856	(3.25%)	▲
Law, Order and Public Safety		(287,429)	(243,617)	(313,314)	(69,697)	28.61%	▼
Health		(58,735)	(50,486)	(47,949)	2,537	(5.02%)	▲
Housing		(179,077)	(129,865)	(140,513)	(10,648)	8.20%	▼
Community Amenities		(671,341)	(564,390)	(542,323)	22,067	(3.91%)	▲
Recreation and Culture		(1,823,939)	(1,542,720)	(1,529,181)	13,539	(0.88%)	▲
Transport		(1,914,174)	(1,599,129)	(1,336,148)	262,981	(16.45%)	▲
Economic Services		(1,348,548)	(1,102,593)	(886,081)	216,513	(19.64%)	▲
Other Property and Services		(18,000)	(24,600)	(63,038)	(38,438)	156.25%	▼
Total Operating Expenditure		(6,738,762)	(5,594,316)	(5,191,325)	402,991		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		2,219,831	1,839,407	1,846,716	7,309		
Adjust (Profit)/Loss on Asset Disposal	8	63,662	63,662	124,305	60,643		
Adjust Provisions and Accruals							
<b>Net Cash from Operations</b>		<b>672,307</b>	<b>703,203</b>	<b>961,258</b>	<b>258,055</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	3,023,281	2,951,876	2,489,523	(462,353)	(15.66%)	▼
Proceeds from Disposal of Assets	8	128,000	128,000	135,455	7,455	5.82%	▲
Total Capital Revenues		3,151,281	3,079,876	2,624,978	(454,898)		
<b>Capital Expenses</b>							
Land Held for Resale							
Land and Buildings	13	(582,717)	(564,344)	(460,906)	103,438	18.33%	▲
Infrastructure - Roads	13	(926,595)	(807,258)	(291,012)	516,246	63.95%	▲
Infrastructure - Public Facilities	13	(3,442,976)	(2,939,492)	(2,390,005)	549,487	18.69%	▲
Infrastructure - Streetscapes	13	(25,000)	0	(364)	(364)		
Infrastructure - Footpaths	13	(64,400)	(53,200)	(56,164)	(2,964)	(5.57%)	▼
Infrastructure - Drainage	13	(30,000)	(23,338)	(16,890)	6,448	27.63%	▲
Heritage Assets	13	(68,572)	(18,572)	(13,573)	4,999	26.92%	▲
Plant and Equipment	13	(711,047)	(611,927)	(717,009)	(105,082)	(17.17%)	▼
Furniture and Equipment	13	(42,000)	(37,000)	(24,051)	12,949	35.00%	▲
Total Capital Expenditure		(5,893,307)	(5,055,130)	(3,969,973)	1,085,157		
<b>Net Cash from Capital Activities</b>		<b>(2,742,026)</b>	<b>(1,975,254)</b>	<b>(1,344,995)</b>	<b>630,259</b>		
<b>Financing</b>							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,578,352	1,028,713	1,028,713	0	0.00%	
Repayment of Debentures	10	(105,311)	(89,606)	(98,155)	(8,549)	(9.54%)	▼
Transfer to Reserves	7	(1,192,758)	(492,231)	(492,231)	0	0.00%	
<b>Net Cash from Financing Activities</b>		<b>280,283</b>	<b>446,876</b>	<b>438,327</b>	<b>(8,549)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(1,789,436)</b>	<b>(825,175)</b>	<b>54,591</b>	<b>879,765</b>		<b>▲</b>
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,789,436</b>	<b>1,789,436</b>	<b>1,789,436</b>	<b>0</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>964,261</b>	<b>1,844,027</b>	<b>879,765</b>		<b>▲</b>

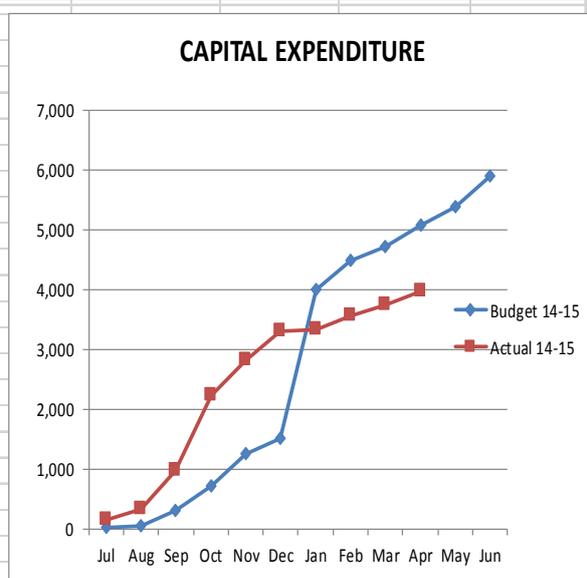
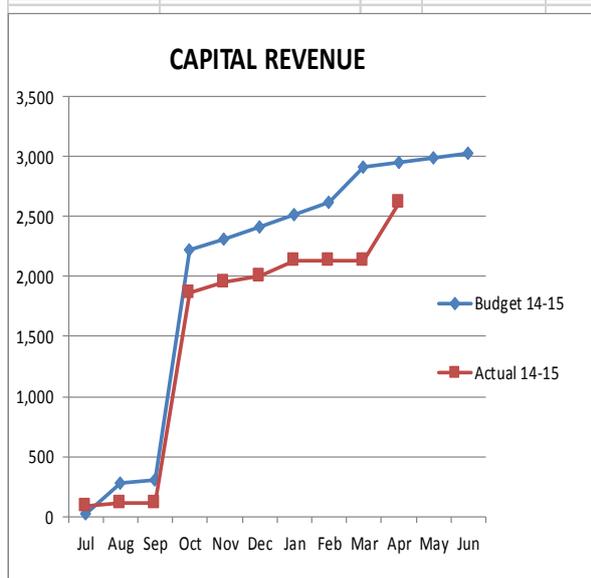
Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

<b>SHIRE OF SHARK BAY</b>				
<b>STATEMENT OF FINANCIAL ACTIVITY</b>				
<b>(By Nature or Type)</b>				
<b>For the Period Ended 30 April 2015</b>				
	<b>Note</b>	<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>
<b>Operating Revenues</b>		\$	\$	\$
Rates	9	1,163,355	1,164,198	1,164,186
Operating Grants, Subsidies and Contributions	11	2,374,416	1,883,329	1,829,260
Fees and Charges		1,334,942	1,124,305	942,305
Interest Earnings		105,600	86,020	82,693
Other Revenue		149,263	136,599	159,118
Profit on Disposal of Assets	8	0	0	4,000
<b>Total Operating Revenue</b>		<b>5,127,576</b>	<b>4,394,451</b>	<b>4,181,561</b>
<b>Operating Expense</b>				
Employee Costs		(1,814,926)	(1,508,192)	(1,459,626)
Materials and Contracts		(2,165,795)	(1,767,421)	(1,376,518)
Utility Charges		(125,113)	(105,675)	(102,916)
Depreciation on Non-Current Assets		(2,219,831)	(1,839,407)	(1,846,716)
Interest Expenses		(27,033)	(13,580)	(16,015)
Insurance Expenses		(149,887)	(148,888)	(115,167)
Other Expenditure		(172,515)	(147,494)	(146,061)
Loss on Disposal of Assets	8	(63,662)	(63,662)	(128,306)
<b>Total Operating Expenditure</b>		<b>(6,738,762)</b>	<b>(5,594,318)</b>	<b>(5,191,324)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation		2,219,831	1,839,407	1,846,716
Adjust (Profit)/Loss on Asset Disposal	8	63,662	63,662	124,305
Adjust Provisions and Accruals				
<b>Net Cash from Operations</b>		<b>672,307</b>	<b>703,203</b>	<b>961,259</b>
<b>Capital Revenues</b>				
Grants, Subsidies and Contributions	11	3,023,281	2,951,876	2,489,523
Proceeds from Disposal of Assets	8	128,000	128,000	135,455
<b>Total Capital Revenues</b>		<b>3,151,281</b>	<b>3,079,876</b>	<b>2,624,978</b>
<b>Capital Expenses</b>				
Land Held for Resale		0	0	0
Land and Buildings	13	(582,717)	(564,344)	(460,906)
Infrastructure - Roads	13	(926,595)	(807,258)	(291,012)
Infrastructure - Public Facilities	13	(3,442,976)	(2,939,492)	(2,390,005)
Infrastructure - Streetscapes	13	(25,000)	0	(364)
Infrastructure - Footpaths	13	(64,400)	(53,200)	(56,164)
Infrastructure - Drainage	13	(30,000)	(23,338)	(16,890)
Heritage Assets	13	(68,572)	(18,572)	(13,573)
Plant and Equipment	13	(711,047)	(611,927)	(717,009)
Furniture and Equipment	13	(42,000)	(37,000)	(24,051)
<b>Total Capital Expenditure</b>		<b>(5,893,307)</b>	<b>(5,055,130)</b>	<b>(3,969,973)</b>
<b>Net Cash from Capital Activities</b>		<b>(2,742,026)</b>	<b>(1,975,254)</b>	<b>(1,344,995)</b>
<b>Financing</b>				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,578,352	1,028,713	1,028,713
Repayment of Debentures	10	(105,311)	(89,606)	(98,155)
Transfer to Reserves	7	(1,192,758)	(492,231)	(492,231)
<b>Net Cash from Financing Activities</b>		<b>280,283</b>	<b>446,876</b>	<b>438,327</b>
<b>Net Operations, Capital and Financing</b>		<b>(1,789,436)</b>	<b>(825,175)</b>	<b>54,591</b>
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,789,436</b>	<b>1,789,436</b>	<b>1,789,436</b>
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>964,261</b>	<b>1,844,027</b>

ORDINARY COUNCIL MINUTES

27 MAY 2015

SHIRE OF SHARK BAY								
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING								
For the Period Ended 30 April 2015								
Capital Acquisitions	Note	YTD Actual	YTD Actual	YTD Actual Total	YTD Budget	Amended	Variance	
		New /Upgrade	(Renewal					
		(a)	(b)	(c) = (a)+(b)	(d)	Budget	(d) - (c)	
		\$	\$	\$	\$	\$	\$	
Land and Buildings	13	378,575	82,331	460,906	564,344	582,717	103,438	
Infrastructure Assets - Roads	13	7,145	283,867	291,012	807,258	926,595	516,246	
Infrastructure Assets - Public Facilities	13	2,128,691	261,314	2,390,005	2,939,492	3,442,976	549,487	
Infrastructure Assets - Footpaths	13	56,164	0	56,164	53,200	64,400	(2,964)	
Infrastructure Assets - Drainage	13	0	16,890	16,890	23,338	30,000	6,448	
Infrastructure Assets - Streetscapes	13	364	0	364	0	25,000	(364)	
Heritage Assets	13	13,573	0	13,573	18,572	68,572	4,999	
Plant and Equipment	13	58,545	658,464	717,009	611,927	711,047	(105,082)	
Furniture and Equipment	13	0	24,051	24,051	37,000	42,000	12,949	
<b>Capital Expenditure Totals</b>		<b>2,643,056</b>	<b>1,326,917</b>	<b>3,969,973</b>	<b>5,055,130</b>	<b>5,893,307</b>	<b>1,085,157</b>	
<b>Funded By:</b>								
Capital Grants and Contributions					2,489,523	2,951,876	3,023,381	462,353
Borrowings					0	0	0	0
Other (Disposals & C/Fwd)					448,845	448,845	968,111	(0)
<b>Own Source Funding - Cash Backed Reserves</b>								
Infrastructure Reserve					250,497	611,658	931,900	361,161
Pensioner Unit Maintenance Reserve					25,198	25,000	30,000	(198)
Plant Replacement Reserve					414,855	414,855	414,855	0
Fire Fighting Replacement Reserve					11,761	12,000	12,000	239
Recreation Facility Reserve					83,635	138,897	178,897	55,262
<b>Total Own Source Funding - Cash Backed Reserves</b>					<b>785,946</b>	<b>1,202,410</b>	<b>1,567,652</b>	<b>416,464</b>
Own Source Funding - Operations					245,658	452,000	334,163	206,342
<b>Capital Funding Total</b>					<b>3,969,973</b>	<b>5,055,130</b>	<b>5,893,307</b>	<b>1,085,158</b>



ORDINARY COUNCIL MINUTES

27 MAY 2015

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2015				
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES</b>			
	<b>(a) Basis of Preparation</b>			
	The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.			
	Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.			
	<b>The Local Government Reporting Entity</b>			
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.			
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.			
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.			
	<b>(b) 2013/14 Actual Balances</b>			
	Balances shown in this budget as 2013/14 Actual are as forecast at the time of budget preparation and are subject to final adjustments.			
	<b>(c) Rounding Off Figures</b>			
	All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.			
	<b>(d) Rates, Grants, Donations and Other Contributions</b>			
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.			
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.			
	<b>(e) Goods and Services Tax (GST)</b>			
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).			
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.			
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.			
	<b>(f) Superannuation</b>			
	The Council contributes to a number of Superannuation Funds on behalf of employees.			
	All funds to which the Council contributes are defined contribution plans.			

<b>SHIRE OF SHARK BAY</b>			
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>			
<b>For the Period Ended 30 April 2015</b>			
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>		
	<b>(g) Cash and Cash Equivalents</b>		
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.		
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.		
	<b>(h) Trade and Other Receivables</b>		
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.		
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.		
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.		
	<b>(i) Inventories</b>		
	<b>General</b>		
	Inventories are measured at the lower of cost and net realisable value.		
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.		
	<b>Land Held for Resale</b>		
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.		
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.		
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.		
	<b>(j) Fixed Assets</b>		
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.		
	<b>Mandatory Requirement to Revalue Non-Current Assets</b>		
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.		

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 30 April 2015			
	<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>		
	<b>(j) Fixed Assets (Continued)</b>		
	The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:		
	(a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and		
	(b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -		
	(i) that are plant and equipment; and		
	(ii) that are -		
	(I) land and buildings; or		
	(II) infrastructure;		
	and		
	(c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.		
	Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.		
	In 2013, Council commenced the process of adopting Fair Value in accordance with the Regulations.		
	Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget as necessary.		
	<b>Land Under Control</b>		
	In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.		
	Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.		
	Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.		
	<b>Initial Recognition and Measurement between Mandatory Revaluation Dates</b>		
	All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.		
	In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.		
	Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.		

<b>SHIRE OF SHARK BAY</b>				
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>				
<b>For the Period Ended 30 April 2015</b>				
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
	<b>(j) Fixed Assets (Continued)</b>			
	<b>Revaluation</b>			
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.			
	<b>Transitional Arrangement</b>			
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.			
	Those assets carried at cost will be carried in accordance with the policy detailed in the <b>Initial Recognition</b> section as detailed above.			
	Those assets carried at fair value will be carried in accordance with the <b>Revaluation Methodology</b> section as detailed above.			
	<b>Land Under Roads</b>			
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.			
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.			
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.			
	<b>Depreciation</b>			
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.			

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2015				
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
<b>(j) Fixed Assets (Continued)</b>				
Major depreciation periods used for each class of depreciable asset are:				
Buildings				25 to 50 years
Construction other than buildings (Public Facilities)				5 to 50 years
Plant and Equipment				5 to 15 years
Furniture and Equipment				4 to 10 years
Heritage				25 to 50 years
Roads				25 years
Footpaths				50 years
Sewerage piping				75 years
Water supply piping & drainage systems				75 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.				
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.				
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.				
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.				
<b>Capitalisation Threshold</b>				
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.				
<b>(k) Fair Value of Assets and Liabilities</b>				
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:				
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.				

<b>SHIRE OF SHARK BAY</b>			
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>			
<b>For the Period Ended 30 April 2015</b>			
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>		
	<b>(k) Fair Value of Assets and Liabilities (Continued)</b>		
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.		
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).		
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.		
	<b>Fair Value Hierarchy</b>		
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:		
	<b>Level 1</b>		
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.		
	<b>Level 2</b>		
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.		
	<b>Level 3</b>		
	Measurements based on unobservable inputs for the asset or liability.		
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.		
	<b>Valuation techniques</b>		
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:		
	<b>Market approach</b>		
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.		

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2015				
	<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
	<b>(k) Fair Value of Assets and Liabilities (Continued)</b>			
	<b>Income approach</b>			
	Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.			
	<b>Cost approach</b>			
	Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.			
	Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.			
	As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.			
	<b>(l) Financial Instruments</b>			
	<b>Initial Recognition and Measurement</b>			
	Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).			
	Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.			
	<b>Classification and Subsequent Measurement</b>			
	Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.			
	Amortised cost is calculated as:			
	(a) the amount in which the financial asset or financial liability is measured at initial recognition;			
	(b) less principal repayments and any reduction for impairment; and			
	(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.			

<b>SHIRE OF SHARK BAY</b>				
<b>NOTES TO AND FORMING PART OF THE BUDGET</b>				
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>				
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
	<b>(I) Financial Instruments (Continued)</b>			
	<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>			
	<i>(i) Financial assets at fair value through profit and loss</i>			
	<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>			
	<i>(ii) Loans and receivables</i>			
	<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>			
	<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>			
	<i>(iii) Held-to-maturity investments</i>			
	<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>			
	<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>			
	<i>(iv) Available-for-sale financial assets</i>			
	<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>			
	<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>			
	<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>			
	<i>(v) Financial liabilities</i>			
	<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>			

SHIRE OF SHARK BAY				
NOTES TO AND FORMING PART OF THE BUDGET				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
1.	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
(l)	<b>Financial Instruments (Continued)</b>			
	<b><i>Impairment</i></b>			
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).			
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.			
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.			
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.			
	<b><i>Derecognition</i></b>			
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.			
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.			
(m)	<b>Impairment of Assets</b>			
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.			
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.			
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.			

<b>SHIRE OF SHARK BAY</b>				
<b>NOTES TO AND FORMING PART OF THE BUDGET</b>				
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>				
	<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
	<b>(m) Impairment of Assets (Continued)</b>			
				For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.
	<b>(n) Trade and Other Payables</b>			
				Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
	<b>(o) Employee Benefits</b>			
	<b>Short-Term Employee Benefits</b>			
				Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
				The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.
	<b>Other Long-Term Employee Benefits</b>			
				Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.
				The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

<b>SHIRE OF SHARK BAY</b>				
<b>NOTES TO AND FORMING PART OF THE BUDGET</b>				
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>				
	<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
	<b>(p) Borrowing Costs</b>			
	Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.			
	<b>(q) Provisions</b>			
	Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.			
	Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.			
	<b>(r) Current and Non-Current Classification</b>			
	In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.			

ORDINARY COUNCIL MINUTES

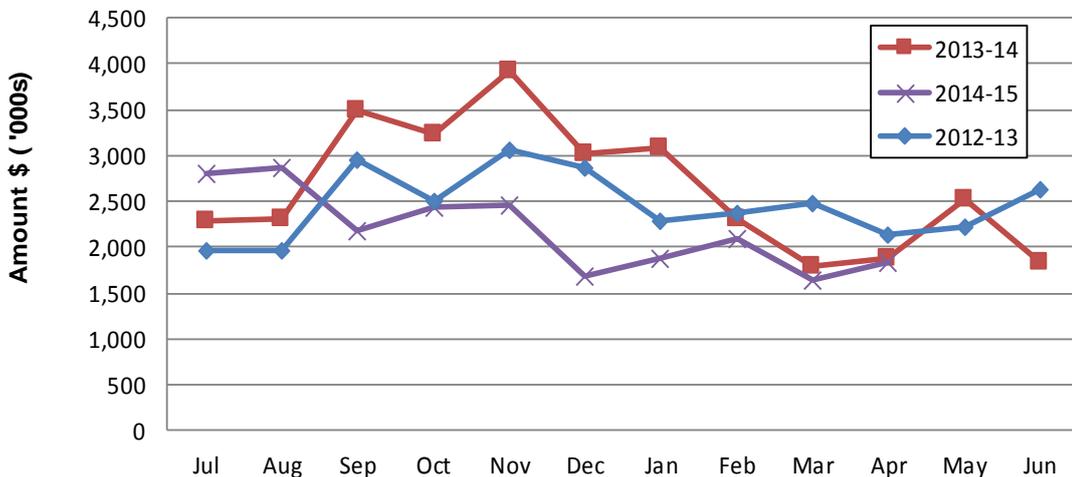
27 MAY 2015

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 30 April 2015					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	V	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	5	0.01%	▲	Permanent	No reportable variance
General Purpose Funding - Rate	1,045	0.09%	▲	Permanent	No reportable variance
General Purpose Funding - Other	8,636	0.58%	▲	Permanent	Increase in commissions received
Law, Order and Public Safety	7,558	16.67%	▲	Timing	Extra FESA exp for 13/14 paid in 14/15
Health	1	0.13%	▲	Permanent	No reportable variance
Housing	10,061	15.88%	▲	Timing	Pensioner Units rents invoiced in advance
Community Amenities	(2,086)	(0.79%)	▼	Permanent	No reportable variance
Recreation and Culture	32,922	17.32%	▲	Permanent	Increase sales at Shark Bay Discovery Centre
Transport	(57,877)	(13.70%)	▼	Timing	Grant Money yet to be received for Useless
Economic Services	(220,704)	(32.94%)	▼	Timing	Income from Monkey Mia Road and Shark Bay Road yet to be received
Other Property and Services	7,550	50.33%	▲	Permanent	Diesel Fuel Rebate higher than expected
<b>Operating Expense</b>					
Governance	1,283	(0.52%)	▲	Timing	No reportable variance
General Purpose Funding	2,856	(3.25%)	▲	Timing	No reportable variance
Law, Order and Public Safety	(69,697)	28.61%	▼	Permanent	program
Health	2,537	(5.02%)	▲	Timing	No reportable variance
Housing	(10,648)	8.20%	▼	Permanent	Depreciation on Sunter Place and maintenance on Pensioner Units
Community Amenities	22,067	(3.91%)	▲	Timing	Planning and Development costs less than expected
Recreation and Culture	13,539	(0.88%)	▲	Timing	Loss on disposal of history books
Transport	262,981	(16.45%)	▲	Timing	Country road maintenance under expended at this time.
Economic Services	216,513	(19.64%)	▲	Timing	Monkey Mia Road and Shark Bay works underexpended at this time.
Other Property and Services	(38,438)	156.25%	▼	Timing	Higher depreciation on plant items
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(462,353)	(15.66%)	▼	Timing	Awaiting capital grant for Monkey Mia carpark.
Proceeds from Disposal of Assets	7,455	5.82%	▲	Permanent	Gain on sale of vehicles
<b>Capital Expenses</b>					
Land and Buildings	103,438	18.33%	▲	Timing	Shire carpark to be commenced, Overlander hall in progress, Rec Centre Sound proofing progressing
Infrastructure - Roads	516,246	63.95%	▲	Timing	Road projects yet to be completed
Infrastructure - Public Facilities	549,487	18.69%	▲	Timing	Projects to be completed include Tennis Court resurfacing, Monkey Mia Jetty and Carpark
Infrastructure - Footpaths	(2,964)	(5.57%)	▼	Permanent	Project completed - less expenditure incurred
Infrastructure - Drainage	6,448	27.63%	▲	Timing	Project commenced
Heritage Assets	4,999	26.92%	▲	Timing	Shade over Velsheda to be constructed
Plant and Equipment	(105,082)	(17.17%)	▼	Timing	SES TYD budget for capital items incorrect
Furniture and Equipment	12,949	35.00%	▲	Permanent	New computer server to be purchased
<b>Financing</b>					
Loan Principal	(8,549)	(9.54%)	▼	Timing	YTD budget incorrect

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2015**

<b>Note 3: NET CURRENT FUNDING POSITION</b>				
Positive=Surplus (Negative=Deficit)				
	Note	YTD 30 Apr 2015	30th June 2014	YTD 30 Apr 2014
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,547,852	1,077,678	1,668,763
Cash Restricted	4	1,458,483	1,994,965	1,949,088
Receivables - Rates	6	46,186	15,073	28,335
Receivables -Other	6	547,099	1,115,568	312,966
Interest / ATO Receivable/Trust		20,968	6,876	23,168
Inventories		144,100	146,545	139,424
		<b>3,764,688</b>	<b>4,356,705</b>	<b>4,121,745</b>
<b>Less: Current Liabilities</b>				
Payables		(213,026)	(323,153)	(68,474)
Provisions		(249,152)	(249,152)	(227,306)
		<b>(462,177)</b>	<b>(572,305)</b>	<b>(295,780)</b>
Less: Cash Reserves	7	(1,458,483)	(1,994,965)	(1,949,088)
<b>Net Current Funding Position</b>		<b>1,844,027</b>	<b>1,789,436</b>	<b>1,876,877</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

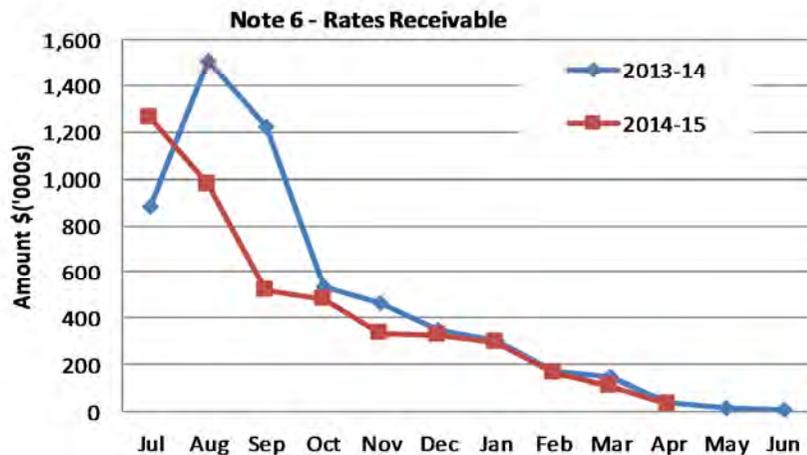
Liquidity will decrease over the next few months as expenditure on roads and capital projects is completed.

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 April 2015							
<b>Note 4: CASH AND INVESTMENTS</b>							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	1.25%	10,701			10,701	Bankwest	At Call
Reserve Bank Account	0.00%		483		483	Bankwest	At Call
Telenet Saver	2.50%	536,451			536,451	Bankwest	At Call
Trust Bank Account	0.00%			53,912	53,912	Bankwest	At Call
Cash On Hand		700			700	Bankwest	On Hand
<b>(b) Term Deposits</b>							
Municipal Gold 3	3.00%	1,000,000			1,000,000	Bankwest	May 2015
Trust	3.25%			92,320	92,320	Bankwest	Aug 2015
Reserve Investment Account	3.50%		1,000,000		1,000,000	Bankwest	July 2015
Reserve Investment Account	2.25%		458,000		458,000	Bankwest	June 2015
<b>Total</b>		<b>1,547,852</b>	<b>1,458,483</b>	<b>146,232</b>	<b>3,152,567</b>		
<b>Comments/Notes - Investments</b>							
Surplus funds invested for terms conducive to cashflow requirements							

**Shire of Shark Bay  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2015**

**Note 6: RECEIVABLES**

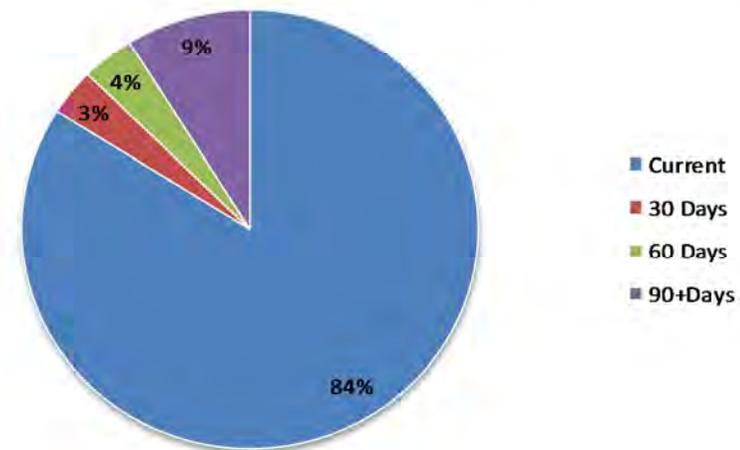
Receivables - Rates Receivable	YTD 30 Apr 2015	30 June 2014
	\$	\$
Opening Arrears Previous Years Levied this year	5,744	6,217
Less Collections to date	(1,232,067)	(1,120,010)
Equals Current Outstanding	35,023	5,744
<b>Net Rates Collectable</b>	<b>35,023</b>	<b>5,744</b>
% Collected	97.24%	99.49%



Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	458,465	18,785	20,443	48,342
<b>Total Receivables General Outstanding</b>				<b>546,035</b>

Amounts shown above include GST (where applicable)

**Receivables - General**



**Comments/Notes - Receivables Rates**

Collection rate is similar to 2013/14 at this time

**Comments/Notes - Receivables General**

Sundry debtors at an acceptable level - major debtors include FESA and Shire of Carnarvon which have both paid.

ORDINARY COUNCIL MINUTES

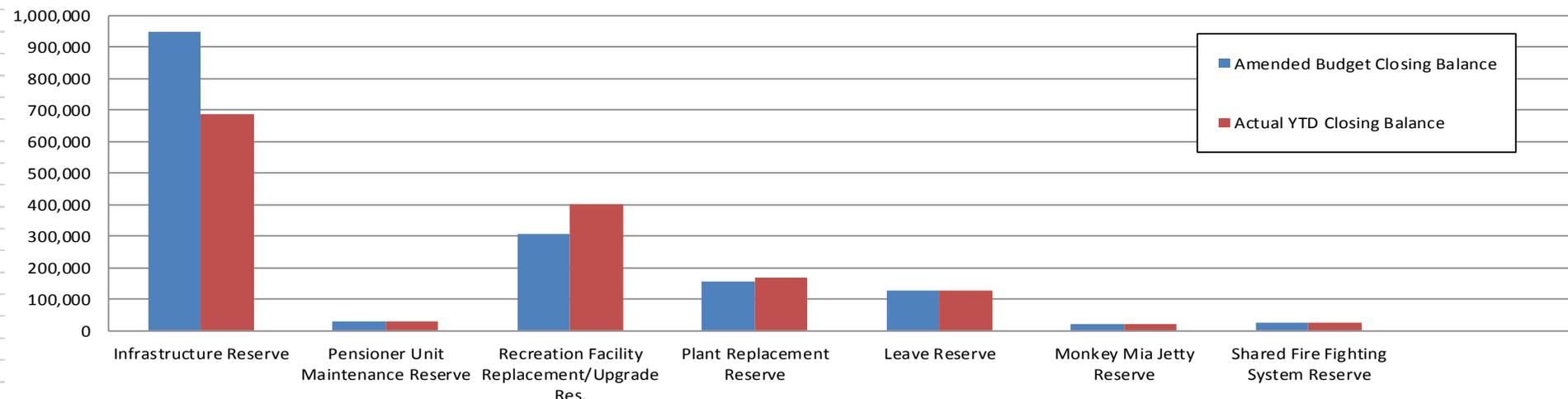
27 MAY 2015

**Shire of Shark Bay  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2015**

**Note 7: Cash Backed Reserve**

2014-15 Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Infrastructure Reserve	1,163,060	40,000	24,327	676,658	0	(931,900)	(499,500)		947,818	687,887
Pensioner Unit Maintenance Reserve	56,875	1,800	1,138	0	0	(30,000)	(30,000)		28,675	28,013
Recreation Facility Replacement/Upgrade Res.	469,092	15,000	9,948	0	0	(178,897)	(76,897)		305,195	402,143
Plant Replacement Reserve	114,832	4,000	2,662	450,000	450,000	(414,855)	(399,855)		153,977	167,639
Leave Reserve	134,189	3,500	2,918	0	0	(10,700)	(10,700)		126,989	126,407
Monkey Mia Jetty Reserve	19,417	600	422	0	0	0	0		20,017	19,839
Shared Fire Fighting System Reserve	37,498	1,200	815	0	0	(12,000)	(11,761)		26,698	26,552
	<b>1,994,963</b>	<b>66,100</b>	<b>42,231</b>	<b>1,126,658</b>	<b>450,000</b>	<b>(1,578,352)</b>	<b>(1,028,713)</b>		<b>1,609,369</b>	<b>1,458,481</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



## Shire of Shark Bay

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2015

## Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Current Budget YTD 30 04 2015			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)	Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$	
				<b>Plant and Equipment</b>			
41,544	(12,112)	30,909	1,477	0	1,477	1,477	Works Manager Ute
31,830	(8,511)	0	(23,319)	(23,319)	(\$23,319)	0	SES Vehicle (Useless Loop)
31,197	(9,175)	24,545	2,524	0	2,524	2,524	Town Supervisor Ute
148,067	(27,724)	80,000	(40,343)	(40,343)	(\$40,343)	(0)	Grader
70,797	(6,154)	0	(64,643)	0	(\$64,643)	(64,643)	Heritage Assets
<b>323,436</b>	<b>(63,676)</b>	<b>135,455</b>	<b>(124,305)</b>	<b>(63,662)</b>	<b>(124,305)</b>	<b>(60,643)</b>	

## Comments - Capital Disposal/Replacements

Plant Replacement Program for the year has been completed.

ORDINARY COUNCIL MINUTES

27 MAY 2015

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2015

Shire of Shark Bay												
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY												
For the Period Ended 30 April 2015												
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$		
<b>Note 9: RATING INFORMATION</b>												
<b>RATE TYPE</b>												
<b>Differential General Rate</b>												
Gross Rental Value	8.6183	305	4,011,093	345,080	1,180	0	346,261	345,688	1,200	0	346,888	
GRV - Commercial	8.6183	54	3,755,697	323,677	0	0	323,677	323,677	0	0	323,677	
GRV - Industrial	8.6183	39	551,945	47,568	0	0	47,568	47,568	0	0	47,568	
Unimproved Value	19.3581	6	671,384	129,967		0	129,967	129,967	-6,700	0	123,267	
UV Mining	19.3581	11	701,415	139,645	(5,244)	0	134,401	139,645	0	0	139,645	
UV Pastoral	10.6928	12	757,960	80,799	0	0	80,799	80,799	0	0	80,799	
<b>Sub-Totals</b>		427	10,449,494	1,066,738	(4,063)	0	1,062,674	1,067,344	-5,500	0	1,061,844	
<b>Minimum Payment</b>												
<b>Minimum \$</b>												
Gross Rental Value	765.00	169	955,032	129,285	0	0	129,285	129,285	0	0	129,285	
GRV - Commercial	765.00	28	178,274	21,420	0	0	21,420	21,420	0	0	21,420	
GRV - Industrial	765.00	6	46,233	4,590	0	0	4,590	4,590	0	0	4,590	
Unimproved Value	765.00	5	7,209	3,825	0	0	3,825	3,825	0	0	3,825	
UV Mining		2	0	0	0	0	0	0	0	0	0	
<b>Sub-Totals</b>		210	1,186,748	159,120	0	0	159,120	159,120	0	0	159,120	
<b>Concessions</b>												
<b>Amount from General Rates</b>												
<b>Specified Area Rates</b>												
<b>Totals</b>												
						(94,577)					(94,577)	
						<b>1,127,218</b>					<b>1,126,387</b>	
						36,968					36,968	
						<b>1,164,186</b>					<b>1,163,355</b>	

Comments - Rating Information

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 April 2015								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-14	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 48 - McCleary Property	53,675	0	25,926	25,926	31,589	31,589	1,205	2,021
Loan 48 - Shire Office	45,723	0	22,086	22,086	19,797	19,797	1,414	2,373
Loan 53 - Staff Housing	98,693	0	17,305	17,305	81,388	81,388	3,028	5,559
Loan 56 - Staff Housing	108,482	0	6,948	14,104	101,534	94,378	2,463	6,292
Loan 57 - Monkey Mia Bore	275,129	0	25,890	25,890	249,239	249,239	7,905	10,787
	581,702	0	98,155	105,311	483,547	476,391	16,015	27,033

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

ORDINARY COUNCIL MINUTES

27 MAY 2015

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2015**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2014-15 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	1,447,213	0	1,447,213	0	1,085,410	361,803
Grants Commission - Roads	WALGGC	Y	422,446	0	422,446	0	316,835	105,612
<b>LAW, ORDER, PUBLIC SAFETY</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	5,820	0	5,820	0	5,820	
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	34,384	0	34,384	0	39,384	(5,000)
FESA SES Capital Grants	Dept. of Fire & Emergency Serv.	Y	62,450	0	0	62,450	32,076	30,374
FESA Non Cash Capital Grant	Dept. of Fire & Emergency Serv.	Y	0			86,016	86,016	(0)
<b>COMMUNITY AMENITIES</b>								
Grant - Recycling at Landfill	Gascoyne Development Commission	Y	378,341			378,341	378,341	0
<b>RECREATION AND CULTURE</b>								
Grant - Jimmy Poland project	LotteryWest	Y	5,000	0	5,000	0	5,636	0
Grant -Tennis Court Resurfacing	Dept. of Sport and Recreation	N	100,000			100,000	2,000	98,000
<b>TRANSPORT</b>								
Road Preservation Grant	State Initiative	Y	84,500	0	84,500	0	84,500	0
Useless Loop Road - Mtce	Main Roads WA	Y	300,000	0	300,000		240,000	60,000
Contributions - Road Projects	Miscellaneous	Y	5,000	0	0	5,000	5,000	0
Contributions - Road Projects	Pipeline	Y	7,650	0	7,650	0	0	7,650
Roads To Recovery Grant - Cap	Roads to Recovery	Y	199,877	0	0	199,877	0	199,877
RRG Grants - Capital Projects	Regional Road Group	Y	295,113	0	0	295,113	236,090	59,023
Grant - MM Boat Ramp Carpark	Dept. of Transport	Y	232,500	0	0	232,500	0	232,500
Grant - R4R Monkey Mia Jetty	Dept. of Regional Development	Y	1,750,000	0	0	1,750,000	1,750,000	0
<b>ECONOMIC SERVICES</b>								
Contributions-Seniors Projects	Council of the Aged WA	Y	800	0	800	0	800	0
Grants - Community Activities	Dept. of Communities	Y	2,000	0	2,000	0	1,000	1,000
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	49,876		49,876		49,876	0
Contribution - Signage	Gascoyne Development Commission	N	12,727		12,727	0	0	12,727
Contribution - Signage	Tourism Association	N	2,000		2,000	0	0	2,000
<b>TOTALS</b>			<b>5,397,697</b>	<b>0</b>	<b>2,374,416</b>	<b>3,109,297</b>	<b>4,318,784</b>	<b>1,165,565</b>
	Operating		2,374,416				1,829,260	
	Non-operating		3,023,281				2,489,524	
			5,397,697				4,318,784	

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2015**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 14	Amount Received	Amount Paid	Closing Balance 30-Apr-15
	\$	\$	\$	\$
Election Deposits	240	0	(240)	0
Library Card Bond	50	300	(300)	50
Kerb/Footpath Deposit	4,200	0	0	4,200
Building Completion Bond	71,728	1,738	(73,465)	0
Bond Key	1,690	1,440	(1,020)	2,110
Police Licensing	2,347	213,669	(215,048)	969
Marquee Deposit	700	700	(1,400)	0
Building Licence Levy		1,894	(1,606)	288
Sunter Place - Recreation Reserve	90,250	2,071	0	92,321
Tours Sales	0	247,625	(221,338)	26,287
Bookeasy Sales	0	106,586	(87,378)	19,208
BCITF Levy	0	3,379	(2,579)	800
Hall Bond	0	810	(810)	0
Community Bus	0	600	(600)	0
	<b>171,205</b>	<b>580,812</b>	<b>(605,784)</b>	<b>146,232</b>

ORDINARY COUNCIL MINUTES

27 MAY 2015

SHIRE OF SHARK BAY

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2015

Note 13: CAPITAL ACQUISITIONS

Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		<b>Land Improvements</b>								<b>Level of Completion Indicators</b>
		<b>Governance</b>								0% ○
0%	○	Shire Office Carpark Capital Works	3.7.1	CEO	(20,000)	(20,000)	0	20,000		20% ○
		<b>Governance Total</b>			<b>(20,000)</b>	<b>(20,000)</b>	<b>0</b>	<b>20,000</b>		40% ●
		<b>Buildings</b>								60% ●
		<b>Housing</b>								80% ●
100%	●	Construction Staff Housing Sunter Place	1.2.4	CEO	(165,000)	(164,681)	(162,143)	2,537		100% ●
100%	●	Staff Housing - 5 Spaven Way	1.2.4	CEO	(3,500)	(1,875)	(3,304)	(1,429)	(3,304)	Completed
100%	●	Staff Housing - 65 Brockman St	1.2.4	EMCD	(3,800)	(1,875)	(3,799)	(1,924)	(3,799)	Completed
100%	●	Staff Housing - 51 Durlacher St	1.2.4	EMFA	(4,100)	(1,875)	(4,085)	(2,210)	(4,085)	Completed
100%	●	Staff Housing - 80 Durlacher St	1.2.4	EMCD	(3,600)	(1,875)	(3,304)	(1,429)	(3,304)	Completed
60%	●	Pensioner Units Capital	1.2.4	EMCD	(30,000)	(25,000)	(25,198)	(198)	(25,198)	Units 1, 2 and 5 completed. Miscellaneous improvements to other units
		<b>Housing Total</b>			<b>(210,000)</b>	<b>(197,181)</b>	<b>(201,834)</b>	<b>(4,653)</b>	<b>(39,690)</b>	
		<b>Law, Order And Public Safety</b>								
100%	●	Emergency Services Building Construction	3.7.1	CEO	(200,000)	(200,000)	(201,806)	(1,806)		Completed
100%	●	Emergency Services Building Site Works	3.7.1	CEO	0	0	0	0		
		<b>Law, Order And Public Safety Total</b>			<b>(200,000)</b>	<b>(200,000)</b>	<b>(201,806)</b>	<b>(1,806)</b>		
		<b>Recreation And Culture</b>								
15%	○	Recreation Centre - Sound Proofing	3.7.1	EMCD	(50,000)	(50,000)	0	50,000		Accessing Quotes
40%	●	Town Hall Pathways and Wall Extension	3.7.1	WKM	(25,000)	(19,446)	(14,626)	4,820		Disabled Carpark asphalt laid
15%	○	Overlander Hall Upgrade	3.7.1	EMCD	(50,000)	(50,000)	(14,983)	35,017	(14,983)	Work to be completed in May
		<b>Recreation And Culture Total</b>			<b>(125,000)</b>	<b>(119,446)</b>	<b>(29,609)</b>	<b>89,837</b>	<b>(14,983)</b>	
		<b>Transport</b>								
100%	●	Depot - Replacement of Depot Walls	3.7.1	WKM	(25,674)	(25,674)	(25,615)	59	(25,615)	Works completed
100%	●	Replacement of Air Conditioners	3.7.1	WKM	(2,043)	(2,043)	(2,043)	0	(2,043)	Works completed
		<b>Transport Total</b>			<b>(27,717)</b>	<b>(27,717)</b>	<b>(27,658)</b>	<b>59</b>	<b>(27,658)</b>	
		<b>Land and Buildings Total</b>			<b>(582,717)</b>	<b>(564,344)</b>	<b>(460,906)</b>	<b>103,438</b>	<b>(82,331)</b>	

ORDINARY COUNCIL MINUTES

27 MAY 2015

Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		<b>Drainage/Culverts</b>								
		<b>Transport</b>								
50%	●	Drainage/Sump Construction	3.7.1	WKM	(30,000)	(23,338)	(16,890)	6,448	(16,890)	Plans Accepted. Materials received.
		<b>Transport Total</b>			<b>(30,000)</b>	<b>(23,338)</b>	<b>(16,890)</b>	<b>6,448</b>	<b>(16,890)</b>	
		<b>Drainage/Culverts Total</b>			<b>(30,000)</b>	<b>(23,338)</b>	<b>(16,890)</b>	<b>6,448</b>	<b>(16,890)</b>	
		<b>Footpaths</b>								
		<b>Transport</b>								
100%	●	Footpath Construction	3.7.1	WKM	(64,400)	(53,200)	(56,164)	(2,964)		Construction completed
		<b>Transport Total</b>			<b>(64,400)</b>	<b>(53,200)</b>	<b>(56,164)</b>	<b>(2,964)</b>		
		<b>Footpaths Total</b>			<b>(64,400)</b>	<b>(53,200)</b>	<b>(56,164)</b>	<b>(2,964)</b>		
		<b>Furniture &amp; Office Equip.</b>								
		<b>Governance</b>								
0%	○	Computer Hardware Upgrade/New	1.2.1	EMFA	(5,000)	(5,000)	(2,277)	2,723	(2,277)	Server to be purchased
100%	●	Computer Software Upgrade/New	1.2.1	EMFA	(5,000)	(5,000)	(4,469)	531	(4,469)	Completed
0%	○	Council Chambers Furniture and Equipment	1.2.1	EMFA	(2,000)	(2,000)	0	2,000	0	Requirements to be identified
100%	●	Office Furniture & Equipment	1.2.1	EMFA	(5,000)	(5,000)	(2,580)	2,420	(2,580)	Completed
		<b>Governance Total</b>			<b>(17,000)</b>	<b>(17,000)</b>	<b>(9,325)</b>	<b>7,675</b>	<b>(9,325)</b>	
		<b>Recreation And Culture</b>								
100%	●	Inflatable Movie Screen	2.4.1	EMCD	(10,000)	(10,000)	(9,331)	669		Completed
50%	●	Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(15,000)	(10,000)	(5,395)	4,605	(5,395)	Displays installed
		<b>Recreation And Culture Total</b>			<b>(25,000)</b>	<b>(20,000)</b>	<b>(14,726)</b>	<b>5,274</b>	<b>(5,395)</b>	
		<b>Furniture &amp; Office Equip. Total</b>			<b>(42,000)</b>	<b>(37,000)</b>	<b>(24,051)</b>	<b>12,949</b>	<b>(14,721)</b>	
		<b>Heritage Assets</b>								
		<b>Recreation And Culture</b>								
0%	○	Shade over Velsheda	2.2.2	WKM	(5,000)	(5,000)	0	5,000		Planning stage
100%	●	Directional Plaque	2.2.2	EMCD	(13,572)	(13,572)	(13,573)	(1)		Completed
0%	○	Refurbishment of Old Jail and Stables	2.2.2	CEO	(50,000)	0	0	0	0	Developing Plan of Works
		<b>Recreation And Culture Total</b>			<b>(68,572)</b>	<b>(18,572)</b>	<b>(13,573)</b>	<b>4,999</b>		
		<b>Heritage Assets Total</b>			<b>(68,572)</b>	<b>(18,572)</b>	<b>(13,573)</b>	<b>4,999</b>		

ORDINARY COUNCIL MINUTES

27 MAY 2015

Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		<b>Plant , Equipment and Vehicles</b>								
		<b>Law, Order And Public Safety</b>								
50%	●	SES Rescue Equipment	3.7.1	EMFA	(62,450)	0	(32,076)	(32,076)		SES
100%	●	SES Loop Personnel Carrier	3.7.1	EMFA	0	0	(86,016)	(86,016)	(86,016)	Unbudgeted item purchased by SES
		<b>Law, Order And Public Safety Total</b>			<b>(62,450)</b>	<b>0</b>	<b>(118,092)</b>	<b>(118,092)</b>		
		<b>Recreation And Culture</b>								
0%	○	Recreation Centre - Scissor Lift	1.6.7	EMCD	(35,000)	0	0	0		Not started
100%	●	Replacement Fire Pump	1.6.7	EMCD	(12,000)	(12,000)	(11,761)	239	(11,761)	Completed
		<b>Recreation And Culture Total</b>			<b>(47,000)</b>	<b>(12,000)</b>	<b>(11,761)</b>	<b>239</b>	<b>(11,761)</b>	
		<b>Transport</b>								
100%	●	Fire Fighting Pumps	1.1.6	WKM	(6,576)	(6,576)	(6,576)	0		Completed
30%	○	Depot Tools and Major Plant	1.1.6	WKM	(10,000)	(8,330)	(3,641)	4,689		As required
50%	●	Communications Upgrade	1.1.6	WKM	(2,500)	(2,500)	(1,554)	946		As required
100%	●	Water Tanker	1.1.6	WKM	(101,730)	(101,730)	(101,730)	0	(101,730)	Completed
100%	●	Town Supervisor's Ute	1.1.6	WKM	(39,450)	(39,450)	(39,436)	14	(39,436)	Completed
100%	●	Works Manager's Ute	1.1.6	WKM	(49,185)	(49,185)	(49,185)	0	(49,185)	Completed
50%	●	Major Plant Items	1.1.6	WKM	(15,000)	(15,000)	(7,878)	7,122		As required
100%	●	Pallet Racking	1.1.6	WKM	(6,820)	(6,820)	(6,820)	0		Completed
100%	●	Grader	1.1.6	WKM	(370,336)	(370,336)	(370,336)	0	(370,336)	Completed
		<b>Transport Total</b>			<b>(601,597)</b>	<b>(599,927)</b>	<b>(587,156)</b>	<b>12,771</b>	<b>(560,687)</b>	
		<b>Plant , Equipment and Vehicles Total</b>			<b>(711,047)</b>	<b>(611,927)</b>	<b>(717,009)</b>	<b>(105,082)</b>	<b>(572,448)</b>	

ORDINARY COUNCIL MINUTES

27 MAY 2015

Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		<b>Public Facilities</b>								
		<b>Community Amenities</b>								
0%	○	Refuse Tip and Recycling	2.4.2	WKM	(378,341)	(126,114)	0	126,114		15/16 Project
		<b>Community Amenities Total</b>			<b>(378,341)</b>	<b>(126,114)</b>	<b>0</b>	<b>126,114</b>		
		<b>Recreation And Culture</b>								
10%	○	Town Oval Bore	3.7.1	WKM	(30,000)	(30,000)	(1,422)	28,578		Preliminary investigations undertaken
		<b>Economic Services Total</b>			<b>(30,000)</b>	<b>(30,000)</b>	<b>(1,422)</b>	<b>28,578</b>		
		<b>Recreation And Culture</b>								
80%	●	Recreation Centre Grounds	1.6.7	EMCD	(184,635)	(153,378)	(129,609)	23,769		Landscaping to be completed
0%	○	Charlie Sappie Park	3.7.1	WKM	(15,000)	0	(93)	(93)	(93)	Planning works
0%	○	Foreshore Revitalisation	3.7.1	CEO	(200,000)	0	(5,850)	(5,850)	(5,850)	Preliminary scoping completed
70%	◎	Replacement of Gazebos	3.7.1	WKM	(20,000)	(20,000)	(14,738)	5,262	(14,738)	installation.
0%	○	Practice Cricket Nets	3.7.1	WKM	(5,000)	0	0	0	0	Researching materials options
10%	○	Tennis Court Resurfacing	3.7.1	EMCD	(100,000)	(100,000)	0	100,000	0	On hold
		<b>Recreation And Culture Total</b>			<b>(524,635)</b>	<b>(273,378)</b>	<b>(150,290)</b>	<b>123,088</b>	<b>(20,681)</b>	
		<b>Transport</b>								
100%	●	Monkey Mia Jetty	1.6.5	CEO	(2,200,000)	(2,200,000)	(1,997,661)	202,339		Completed
90%	●	Monkey Mia Boat Ramp Carpark	1.6.5	WKM	(310,000)	(310,000)	(240,633)	69,367	(240,633)	Final works to be completed
		<b>Transport Total</b>			<b>(2,510,000)</b>	<b>(2,510,000)</b>	<b>(2,238,294)</b>	<b>271,706</b>	<b>(240,633)</b>	
		<b>Public Facilities Total</b>			<b>(3,442,976)</b>	<b>(2,939,492)</b>	<b>(2,390,005)</b>	<b>549,487</b>	<b>(261,314)</b>	

ORDINARY COUNCIL MINUTES

27 MAY 2015

Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		<b>Roads (Non Town)</b>								
		<b>Transport</b>								
100%	●	Useless Loop Road RRG 13/14	1.1.6	WKM	(112,468)	(112,468)	(75,691)	36,777	(75,691)	Completed
0%	○	Woodleigh-Bryo Floodway RRG	1.1.6	WKM	(122,712)	(122,712)	0	122,712	0	Researching culvert options
0%	○	Road Projects R2R	1.1.6	WKM	(199,877)	(157,193)	0	157,193	0	Plan for funding to be developed
8%	○	Useless Loop Road - Resheet RRG	1.1.6	WKM	(229,957)	(153,304)	(52,581)	100,723	(52,581)	Project progressing
100%	●	Hamelin Pool Road - Reseal RRG	1.1.6	WKM	(90,000)	(90,000)	0	90,000	0	Reseal Complete
		<b>Transport Total</b>			<b>(755,014)</b>	<b>(635,677)</b>	<b>(128,271)</b>	<b>507,406</b>	<b>(128,271)</b>	
		<b>Roads (Non Town) Total</b>			<b>(755,014)</b>	<b>(635,677)</b>	<b>(128,271)</b>	<b>507,406</b>	<b>(128,271)</b>	
		<b>Streetscapes</b>								
		<b>Economic Services</b>								
35%	○	Information Bay Signage	2.1.3	EMCD	(25,000)	0	(364)	(364)		new year
		<b>Economic Services Total</b>			<b>(25,000)</b>	<b>0</b>	<b>(364)</b>	<b>(364)</b>		
		<b>Streetscapes Total</b>			<b>(25,000)</b>	<b>0</b>	<b>(364)</b>	<b>(364)</b>		
		<b>Town Streets</b>								
		<b>Transport</b>								
100%	●	Durlacher Street/Barnard Street R2R	1.1.6	WKM	(164,436)	(164,436)	(155,595)	8,841	(155,595)	Completed
100%	●	Police Station Carpark	1.1.6	WKM	(7,145)	(7,145)	(7,145)		0	Completed
		<b>Transport Total</b>			<b>(171,581)</b>	<b>(171,581)</b>	<b>(162,740)</b>	<b>8,841</b>	<b>(155,595)</b>	
		<b>Town Streets Total</b>			<b>(171,581)</b>	<b>(171,581)</b>	<b>(162,740)</b>	<b>8,841</b>	<b>(155,595)</b>	
		<b>Capital Expenditure Total</b>			<b>(5,893,307)</b>	<b>(5,055,130)</b>	<b>(3,969,973)</b>	<b>1,085,157</b>		

**13. TOWN PLANNING REPORT**

**13.1 PROPOSED SINGLE HOUSE – LOT 194 (11) SPAVEN WAY, DENHAM  
P1261**

Author

Liz Bushby, Gray & Lewis

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –  
Section 5.65 of *Local Government Act 1995*

Disclosure of Interest: Cr Laundry

Nature of Interest: Financial Interest as designer of house plans

Cr Laundry left the Council Chamber at 4.26 pm

Moved            Cr Capewell

Seconded       Cr Wake

**Council Resolution**

**That Council:**

- 1. Approve the application (2/2015) lodged by Mr G Boutet for a single house on Lot 194 (11) Spaven Way, Denham subject to the following conditions:**
  - (i) The plans lodged with this application shall form part of this planning approval, and no approval has been granted for any installation of retaining walls. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
  - (ii) All stormwater from roofed and paved areas shall be collected and disposed of to the satisfaction of the Shire.**
  - (iii) The proposed dwelling to be provided with two on site carparking spaces within the garage as shown on the site plan submitted (as required under Clause C3.1 of the Residential Design Codes).**
  - (v) A trafficable driveway shall be installed on site within 6 months of the issue of a building permit or alternative time period agreed to in writing by the Chief Executive Officer.**
  - (vi) The driveway shall be constructed and maintained to a trafficable standard to the satisfaction of the Chief Executive Officer.**
  - (vii) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

2. Include a footnote / advice note on any planning approval to advise the applicant that:

- (a) Planning consent is not an approval to commence construction. A building permit must be obtained for all work.
- (b) The applicant is advised of the need to ensure adequate dust mitigation measures are undertaken during all phases of construction to ensure neighbours are not affected by dust nuisance. It is the owners responsibility to take measures to prevent wind erosion or sand drift as a result of any works.

Section 3.25 of the Local Government Act allows the Shire of Shark Bay to serve notices on land owners to take measures to prevent wind erosion or sand drift.

- (c) Any future front fencing is to comply with the provisions of the Residential Design Codes, which require front wall and fences to be visually permeable above 1.2 metres.

**6/0 CARRIED**

Cr Laundry returned to Council Chamber at 4.30 pm.

Background

Council is to consider an application for a single house on Lot 194 (11) Spaven Way, Denham.

Lot 194 has an area of 855m<sup>2</sup> and is vacant. A location plan is included below for ease of reference.



Lot 194 is located opposite to an existing caravan park.

Comment

- *Zoning*

The lot is zoned Residential with a flexible density of R12.5/30 under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The base code is R12.5 however lots can be developed up to a maximum density of R30 if sewer is available.

Under the R12.5 code there is a minimum of 700m<sup>2</sup> and average of 800m<sup>2</sup> required per dwelling.

- *Building Setbacks*

The Residential Design Codes ('the Codes') set out 'deemed to comply' minimum building setbacks for different density codes. The term 'building' is defined in the Codes and includes a dwelling and verandah.

Gray & Lewis recommends that the application be assessed in accordance with the base code of R12.5 as only a single house is proposed. A single house on a 855m<sup>2</sup> lot is equivalent to an R12.5 density.

Setback Requirement	Proposed	Officer comment
Front : R12.5– 7.5m R30 – 4m	7.5m average (not including garage)	Complies with R12.5 requirement. Complies with R30 requirement.
Front – garage	4.5m	Complies. Clause 5.2.1 C1.1 allows a 4.5m setback for garages.
West side 1.5m	5.64m	Complies
East Side 1.5m	1.5m	Complies
Rear 6m	-5.06m to verandah -7.4m to house	Variation.

The Codes allow the front setback to be averaged. A portion of the proposed house is only setback 4.5 metres from the front boundary, however this is compensated for by the increased west side setback.

The application seeks a minor rear setback variation to the verandah however can meet the alternative 'design principle' of the Codes as follows:

Design Principle 5.1.3 P3.1 (rear setback)	Officer comment
Buildings setback from lot boundaries so as to:	
Reduce impacts of building bulk on adjoining properties	Complies. The rear setback variation is relatively minor (to the verandah) and will not result in building bulk impacts on adjacent

	Lot 140. The proposed house is only single storey.
Provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties	Complies. The house has northern facing windows to the rear lounge and kitchen. The western side open space has access to direct sunlight. Overshadowing will occur to the south (Spaven Way) so there will be no negatively impact on adjacent lots.
Minimise the extent of overlooking and resultant loss of privacy on adjoining properties	Complies. The house is single storey and there are no overlooking issues.

The rear setback variation only applies to the verandah which is on open sided structure that will not have any measurable visual impact on neighbours.

- *Carparking*

The Codes requires a minimum of 2 carparking spaces for a 2+ bedroom dwelling. The proposed garage can accommodate two cars.

- *Consultation*

The application was advertised to nearby and surrounding landowners. Advertising closed on the 2 March 2015 and no submissions were received.

#### Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – the main requirements are outlined in the body of this report.

Under Clause 8.2 b) a single house is permitted development unless it entails a variation to the Residential Design Codes. The proposed single house requires planning approval as it includes a minor rear setback variation to the verandah.

#### Policy Implications

There are no policy implications relative to this report

#### Financial Implications

There are no financial implications relative to this report

#### Strategic Implications

There are no strategic implications relative to this report

#### Voting Requirements

Simple Majority Required

#### Signatures

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	12 May 2015

13.2 PROPOSED OUTBUILDING – LOT 182 (4) FLETCHER COURT, DENHAM  
P1373

Author

Liz Bushby

Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire,  
– Section 5.60A and Section 5.70 of *the Local Government Act 1995*

Moved            Cr Ridgley

Seconded       Cr Prior

**Council Resolution**

**That Council:**

1.     **Grant delegated authority to the Chief Executive Officer in accordance with Clause 11.3.1 of the Shire of Shark Bay Local Planning Scheme No 3 to determine Planning Application 09/2015 lodged by Mr Danny Hellwig for an Outbuilding on Lot 182 (4) Fletcher Court, Denham.**
2.     **Note that the application has been referred to adjacent landowners for comment and advertising closes on the 2 June 2015.**
3.     **Note that the Chief Executive Officer will not determine the application until after the close of advertising.**

**7/0 CARRIED BY ABSOLUTE MAJORITY**

BACKGROUND

Council is to consider granting delegated authority to the Chief Executive Officer to determine an application for an outbuilding on Lot 182 (4) Fletcher Court, Denham.

- *Zoning*

The subject property is zoned 'Residential R10/20' under the Shire of Shark Bay Local Planning Scheme No 2 ('the Scheme').

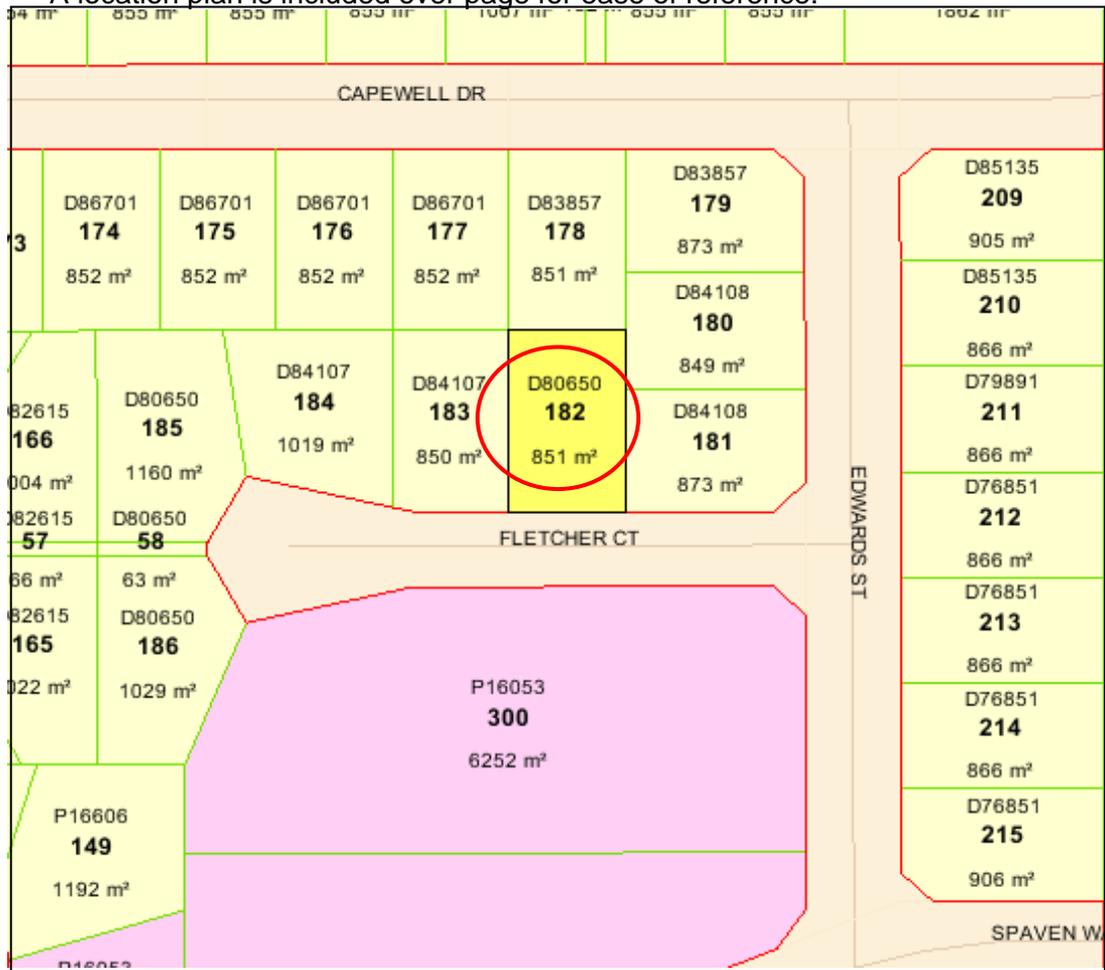
The lot has an approximate area of 851m<sup>2</sup> and the application has been assessed in accordance with the requirements applicable to the 'R10' density code.

- *Consultation*

The application has been referred to adjacent landowners for comment on a variation to the Residential Design Codes. Advertising closes on the 4 May 2015.

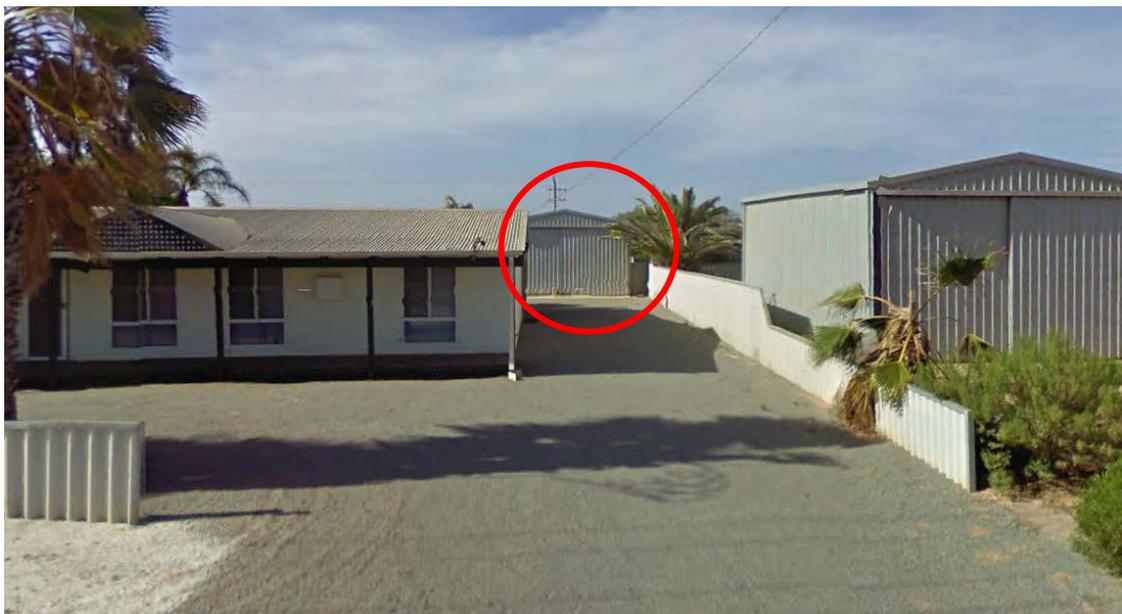
- *Location*

A location plan is included over page for ease of reference.



- Existing development

The lot has been developed with a single house and there is an existing 48m² zincalume/ grey outbuilding in the north east part of the lot.

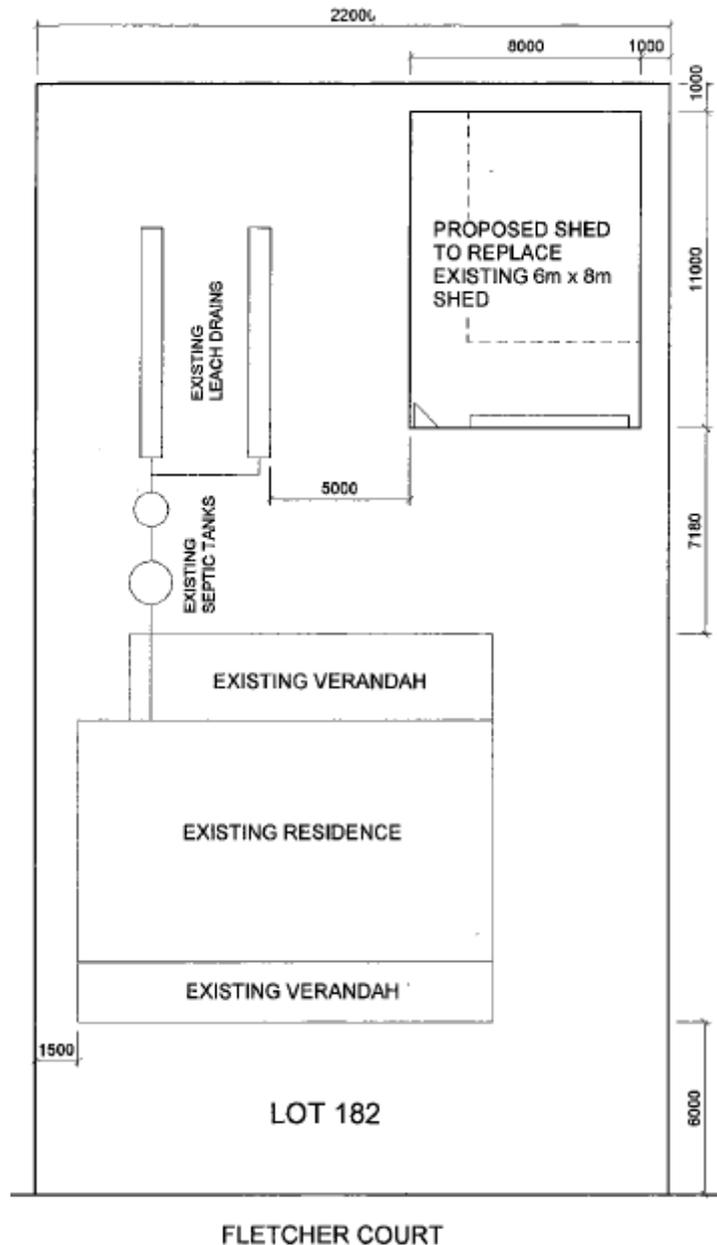


COMMENT

- *Proposed Development*

The application is for an 11 metre by 8 metre (88m<sup>2</sup>) outbuilding. The external materials proposed include beige colorbond walls and a zincalume roof.

The existing outbuilding on the lot is proposed to be removed. A site plan is included below for ease of reference.



Gray & Lewis recommends support of the proposed zincalume roof for this application as the topography is relatively flat, a low roof pitch is proposed, and there are existing zincalume sheds in the immediate area.

- *Residential Design Codes ('the Codes')*

The Residential Design Codes have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Where an application proposes a variation to the 'Deemed to Comply' criteria of the Codes, then planning approval is required for the development, and a more detailed assessment has to be made based on 'Design Principles' in the Codes.

Under the Codes there are specific 'deemed to comply' requirements for outbuildings as summarised in the table below.

Clause 5.4.3 C3 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Gray & Lewis)
(i) are not attached to the building	Complies.
(ii) are non-habitable	Complies.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. 88m <sup>2</sup> proposed.
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 4.2 metres is proposed.
(v) do not exceed a ridge height of 4.2 metres	Variation. The roof peak height exceeds 4.2 metres.
(vi) are not within the primary street setback area;	Complies.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the siting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Variation. A 1.5 metre side setback is required and a 1 metre setback is proposed.

The application proposes variations to the 'Deemed to Comply' requirements therefore Council has to determine if the development complies with the design principle which is:

*"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".*

Gray & Lewis is of the view that the outbuilding may comply with the abovementioned Design Principle as it is proposed to the rear of the existing dwelling and is well setback from the street. However the assessment cannot be completed until neighbour consultation occurs.

Accordingly it is recommended that Council grant delegated authority to the Chief Executive Officer to allow the application to be determined after the close of advertising (2 June 2015).

#### LEGAL IMPLICATIONS

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Clause 5.3 of the Scheme requires development to conform with the Residential Design Codes.
- Clause 8.2 (b) of the Scheme provides an exemption for outbuildings from obtaining planning approval where they are less than 60m<sup>2</sup>, except where a variation to the Residential Design Codes is proposed.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).
- Clause 11.3.1 allows delegation of functions to the Chief Executive Officer.
- Clause 11.3.3 requires any delegation of functions to be by an Absolute Majority.

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

The Shire pays Gray & Lewis Landuse Planners consultancy fees for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

There are no risk management issues relative to this report

VOTING REQUIREMENTS

Absolute Majority Required (for delegated authority)

SIGNATURES

Author *L Bushby*

Chief Executive Officer *P Anderson*

Date of Report 19 May 2015

**14. BUILDING REPORT**

There is no building report

**15. HEALTH REPORT**

There is no health report

**16. WORKS REPORT**

**16.1 NETTA'S BEACH REDEVELOPMENT**

FM00005

**AUTHOR**

CHIEF EXECUTIVE OFFICER

**DISCLOSURE OF ANY INTEREST**

NIL

Moved            Cr Prior  
Seconded       Cr Laundry

**Council Resolution**

**That Council:**

- 1. Receive and note the request presented by Mr Hargreaves in regard to access to beach- east end of Knight Terrace.**
- 2. That steps to the beach through the rock revetment be included in the Netta's Beach Gazebo Redevelopment**

**3 / 4 LOST**

Cr Cowell and Cr Prior are recorded as voting for the motion.

**BACKGROUND**

At the Ordinary meeting of Council held in April 2015 Mr Hargreaves presented a petition to the Shire Council (copy attached at the end of the item) titled access to beach – east end of Knight Terrace.

The petition is not a valid petition in accordance with the Council Standing Orders and has been presented to Council by the administration in the format of a request for consideration.

**COMMENT**

The request makes a number of statements which assume the project is finalised with a makeshift access to the beach through the rock wall.

This access has not been constructed by the Council as there is pedestrian access at the rear of the gazebo where the proposed ramp is to be situated.

The request also suggests an engineering solution which would not be prudent for Council to install.

The Council must in accordance with its disability access and inclusion obligations always consider disability access in any proposals for new infrastructure and ensure any designs meet current standards.

The design proposal was to have a 2 metre wide dual access ramp constructed on the land side of the gazebo with a wider area at the base to enable access to the beach and for the provision of parking mobility vehicles.

This construction was proposed to be above the current high water line.

The Council could if it considers the installation of steps with a rail in addition to the ramp necessary have the administration design and install steps that comply with current legislation through the rock revetment to enable access close to the hard sand area while ensuring the steps are protected from undermining by the sea.

#### LEGAL IMPLICATIONS

The Council's Local Laws Standing Orders details what a petition is required to contain to be effective:

#### **3.4 Petitions**

A petition, in order to be effective, is to -

- (a) be addressed to the President,
- (b) be made by electors of the district,
- (c) state the request on each page of the petition,
- (d) contain the names, addresses and signatures of the electors making the request, and the date each elector signed,
- (e) contain a summary of the reasons for the request,
- (f) state the name of the person upon whom, and an address at which, notice to the petitioners can be given,
- (g) be in the form prescribed by the Act and Local Government (Constitution) Regulation 1996 if it is -
  - (i) a proposal to change the method of filling the office of President,
  - (ii) a proposal to create a new district or the boundaries of the Local Government,

#### POLICY IMPLICATIONS

There are no policy implications relative to this report

#### FINANCIAL IMPLICATIONS

The amount included in the 2014/2015 budget estimate in for the Netta's Beach Gazebo redevelopment project was \$20,000 of which \$14,738 has been expended.

The ramp has not yet been installed due to issues with the supply of concrete. The installation would utilise all the remaining budgeted funds.

The estimated cost to include properly engineered steps and a rail within the revetment would be in the vicinity of \$5,000.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

There are a no strategic implications relative to this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

*P Anderson*

Date of Report

12 May 2015

**Access to beach – east end of Knight Terrace**

*Petition to Shire Council, Shire of Shark Bay*

We, the undersigned ratepayers, residents and regular tourists coming to Shark Bay do respectfully request that the previous method of accessing the beach at what is referred to as *Netta's locality* be restored as before. e.g. half a dozen cement/hessian sack steps with an accompanying single pine post hand rail.

1. The current set-up with rocks simply tipped off along the bank and the necessity to walk round them through the soft sand & seaweed leading down to the firm beach is not safe for the older pensioners with hip-replacements & similar disabilities.
2. This is the one beach where pensioners with their dogs - & dog owners generally - can give their animals a decent run & without leads.
3. There are plenty of facilities for families & their children along all the rest of Knight Terrace where the swings etc. are.
4. Suggestions by the Shire of waiting to put in a ramp & additional facilities for families & their children whilst commendable are of concern to us for the following reasons –
  - (a) Concrete ramps, particularly when wet, can be dangerous. The Shire has warning signs to this effect elsewhere on the front.
  - (b) Hessian sacks with a sand & cement mix for the few steps necessary is a quicker, cheaper & more than adequate solution for those who use this end of town the most.

Thank you.

NAME (Printed)	Signature	Address
NUGGET	<i>[Signature]</i>	
TIM HARGREAVES	<i>[Signature]</i>	DENHAM, SHARK BAY WA 6537
TIDE YOUNG	<i>[Signature]</i>	BROCKMAN ST DENHAM
B JOHNSON	<i>[Signature]</i>	" " "
M. HARGREAVES	<i>[Signature]</i>	14 DURLACHER ST. DENHAM
J RUSSELL	<i>[Signature]</i>	33 Hartog Cres Denham
N Forrest	<i>[Signature]</i>	5/6 CARAVAN P/K BOX 52
J. Forsche	<i>[Signature]</i>	DENHAM SHARK BAY WA 6537
M. ROWBRIDGE	<i>[Signature]</i>	Denham
N. TROWBRIDGE	<i>[Signature]</i>	Denham
Tele Ghan	<i>[Signature]</i>	57 HANTON CRE

CONT'D →

16.2 TEMPORARY CAR PARK – HUGHES STREET  
P3020

AUTHOR  
WORK MANAGER

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Prior

Nature of Interest: Proximity Interest as she resides in a property across the road from proposed car park

Cr Prior left the Council Chamber at 4.42 pm

Moved            Cr Ridgley  
Seconded       Cr Bellottie

**Council Resolution**

**That the designs and costing (\$40,000) for the off street vehicle parking on Shire and private land on Hughes Street Denham be endorsed and implemented with funding allocated for the Foreshore Redevelopment Plan being utilised for this project.**

**6/0 CARRIED**

Cr Prior returned to the Council Chamber at 4.47 pm.

BACKGROUND

In the future there will be a significant disturbance along Knight Terrace and the Recreational Boat Ramp with the commencement of the foreshore redevelopment plan in preparation for the 2016 celebrations.

As this work progresses there is a high probability that car parking options along Knight Terrace and within the Recreational Boat Ramp car park will be seriously minimised or even become non-existent.

At the Ordinary Council meeting on 29 April 2015 the following item 19.1 was resolved:

**Council Resolution**

***That the administration further investigate options for alternative Car Parking on Hughes Street Denham while works associated with the Foreshore Redevelopment Plan are implemented and submit a report to the May 2015 Ordinary Council meeting complete with designs and cost estimation's for further consideration by Council.***

**7/0 CARRIED**

COMMENT

On further investigation, Lots 68, 69 and 383 are still the most viable option on which to establish temporary car parking during the Foreshore Redevelopment.

Adding to the viability of this solution is the already established car parking adjacent to the old School site on Hughes Street and car parking along Barnard Street.

### Construction and Design

The Costed construction method envisaged at this stage would be to:

- 1 clear the land of all required vegetation without major alterations to the existing lay of the land.
- 2 Cart gravel to the Shire Depot and proceed to wet mix the material before transferring to the associated lots on Hughes Street.
- 3 Spread gravel to the required thickness (200mm) and roll. With the expected compaction rate of 30% this will give a gravel base thickness of 140 mm. This thickness of material will be strong enough to cater for all expected vehicle weights.

The above method is anticipated to negate the need for expensive retaining walls and minimise construction costs.

The Design of the car park will have a simple gravel running surface with plastic guide posts to delineate parking bays.

The parking bays on lot 383 will be parallel parking approximately 15 metres long and 3 metres wide with a 13 metre driveway between them.

The parking bays on lots 68 and 69 will be 12 metres long and 3 metres wide with an 18 metre distance between them.

The car park is designed to be one way with the entry from Hughes Street into lot 383 with angle parking as seen in the attached diagram and exiting onto Barnard Street from Lot 69. From this point vehicles can exit Barnard Street via Durlacher or Brockman Streets.

After the construction phase of the Foreshore Redevelopment has passed and Lots 68 and 69 have been returned to the land owner, it is envisaged that a driveway could exit from Lot 383 onto Hughes Street enabling the utilisation of Lot 383 for overflow Boat and Trailer parking until the land is required for development in a future project.

Associated costs for the development of Lots 68, 69 and 383 will be in the vicinity of \$40,000.00. A cost breakdown is included in the following table.

Item	Amount	Per Unit	Cost
Clear	3 days	\$ 2,440.00	\$7,320.00
Cart in Gravel	5 Days	\$ 1,750.00	\$8,750.00
Wet mix	2 Two	\$ 1,600.00	\$3,200.00
Cart and spread	8 Days	\$ 1,160.00	\$9,280.00
Trim	2 Days	\$ 1,960.00	\$3,920.00
Clean up	2 Days	\$ 1,600.00	\$3,200.00
Materials	1	\$ 4,000.00	\$4,000.00
Total			\$39,670.00

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

FINANCIAL IMPLICATIONS

The required cost to clear and sheet the identified land will be approximately \$40,000.00.

The Shire of Shark Bay has a financial obligation towards the Foreshore Redevelopment Plan and the required funding associated with this proposal could be sourced from this obligation.

STRATEGIC IMPLICATIONS

Outcome 2.2: improve the appearance, attractiveness and diversity of uses to add to town centre vibrancy.

RISK MANAGEMENT

There is a political risk associated with not supplying an alternative parking solution during the time required to complete the works along Knight Terrace.

The Shark Bay Hotel business and free hold is currently being offered for sale. Should the business be sold while the Foreshore Redevelopment is in progress there is no guarantee the new owner will honour the arrangement made with the current proprietor.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*B Galvin*

Chief Executive Officer

*P Anderson*

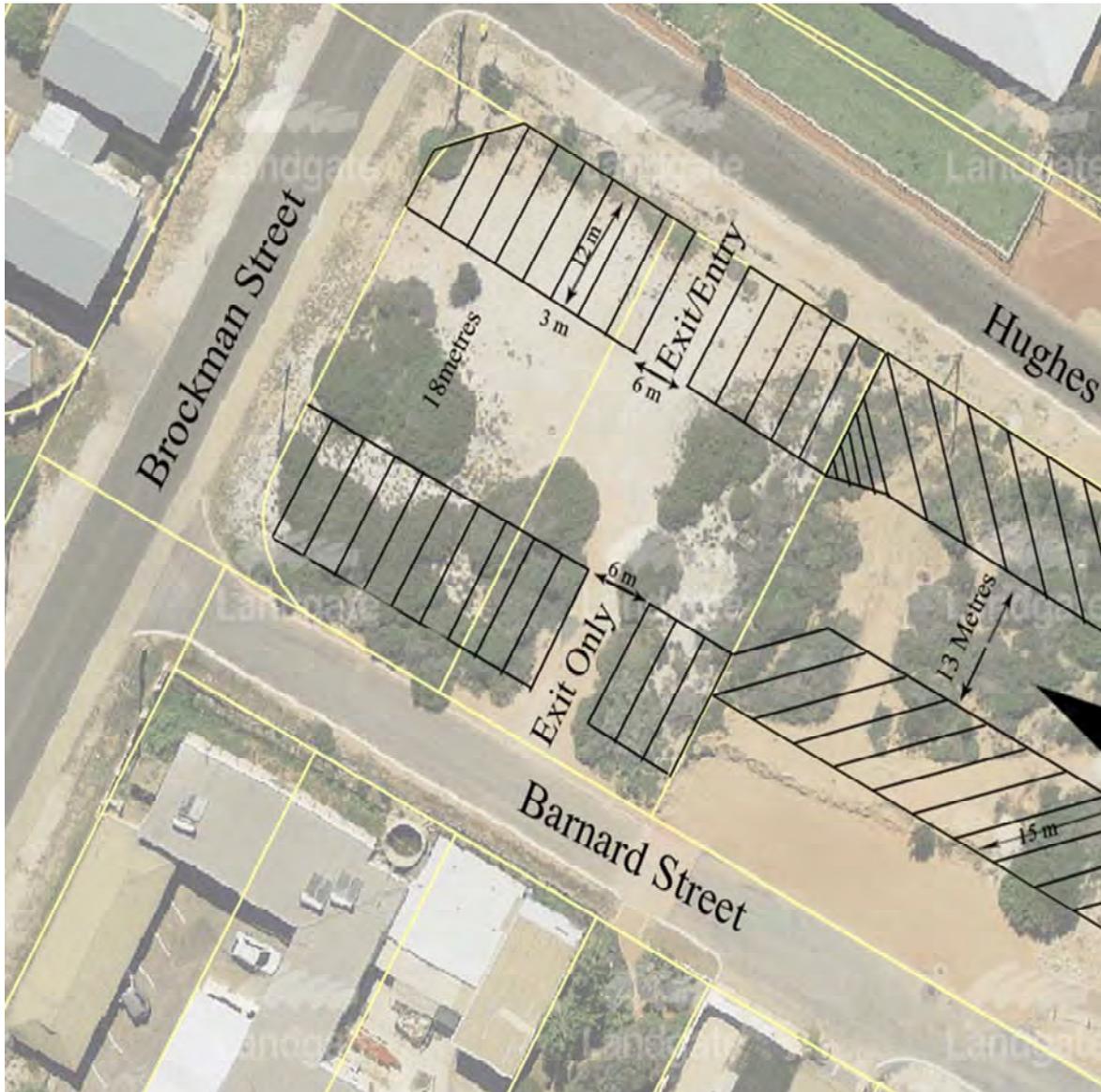
Date of Report

14 May 2015

ORDINARY COUNCIL MINUTES

27 MAY 2015

	<b>Item</b>	<b>Amount</b>	<b>Per Unit</b>	<b>Cost</b>	
	Clear	3	\$ 2,440.00	\$7,320.00	
	Cart in Gravel	5	\$ 1,750.00	\$8,750.00	
	wet mix	2	\$ 1,600.00	\$3,200.00	
	Cart and spread	8	\$ 1,160.00	\$9,280.00	
	Trim	2	\$ 1,960.00	\$3,920.00	
	Clean up	2	\$ 1,600.00	\$3,200.00	
	Materials	1	\$ 4,000.00	\$4,000.00	
	<b>Total</b>			<b>\$39,670.00</b>	





**Yellow Paths indicate access to Boat Ramp and Knight Terrace**

**Green Hatch indicates Private land**

**Red Hatch indicates Shire of Shark Bay Land**

**REPORT PUT TO THE ORDINARY COUNCIL MEETING APRIL 2015**

**BACKGROUND**

*In the future there will be a significant disturbance along Knight Terrace and the Recreational Boat Ramp with the commencement of the foreshore redevelopment plan in preparation for the 2016 celebrations.*

*As this work progresses there is a high probability that car parking options along Knight Terrace and within the Recreational Boat Ramp car park will be seriously minimised or even become non-existent.*

**COMMENT**

*As the works are progressing with the Foreshore Redevelopment there will almost certainly be a need to provide a location for alternate parking to enable users to park their vehicles, caravans and attached boat trailers whilst allowing readily available access to Knight Terrace and the Recreational Boat Ramp.*

*A contingency plan will need to be developed to negate disruption of parking along the foreshore during this construction phase.*

*After some investigation the most logical position to construct an interim car park meeting the mentioned requirements would be behind Knight Terrace between Barnard Street and Hughes Street.*

*The land in question are lots 68, 69 and 383 Hughes Street. Access to Knight Terrace from these lots can be via Sappie Park and via the access path down past the Department of Parks and Wildlife and Fisheries building (61 Knight Terrace). Access to the Recreational Boat Ramp would be down along Brockman Street. All options give pedestrians safe access to the various parts of the foreshore.*

*Lot 383 is owned by the Shire of Shark Bay and presents no land ownership issues.*

*Lots 68 and 69 Hughes Street are currently owned by the proprietor of the Shark Bay Hotel. After conversations with the proprietor there has been an agreement to allow the lots 68 and 69 Hughes Street to be utilised by the Shire of Shark Bay for the purpose of interim car parking during the construction phase of the Foreshore Redevelopment Plan.*

*A letter of consent from the owner has been attached. It has been agreed that all associated costs required to bring lots 68 and 69 up to a standard fit for requirements is to be the responsibility of the Shire of Shark Bay. Likewise all Occupational, Health and Safety requirements will also be the responsibility of the Shire of Shark Bay.*

*Although lots 68 and 69 are not owned by the Shire of Shark Bay it is believed that all improvements required on these blocks will be beneficial to the Shire of Shark Bay, the local business community and the community in general.*

*Lot 68 has an area of 1,032 square metres and Lot 69 has a square metre area of 1,060. Lot 383 has 2,002 square metres available. This brings the total area to 4,094 square metres.*

*The current Car park at the Recreational Boat Ramp has a total area of approximately 3,500 square metres. The car parking options that are most at risk of being unavailable during the construction phase of the Foreshore Redevelopment plan come to an area*

of approximately 1,344 square metres. The combined total is approximately 4,844 square metres of possible lost parking area.

The area identified along Hughes Street with the underutilised parking available on Barnard Street is expected to equal or exceed the possible lost parking along Knight Terrace and the Recreational Boat Ramp. The estimated combined total number of parking bays would be 120.

The envisaged construction method utilised would be to clear the land of all vegetation, sheet with sand clay then proceed with a wet cut and roll without major alterations to the lay of the land. This would negate the need for expensive retaining walls and minimise construction costs.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

FINANCIAL IMPLICATIONS

The required cost to clear and sheet the identified land will need to be taken into consideration.

The Shire of Shark Bay has a financial obligation towards the Foreshore Redevelopment Plan and the required funding associated with this proposal could be sourced from this obligation.

STRATEGIC IMPLICATIONS

Outcome 2.2: improve the appearance, attractiveness and diversity of uses to add to town centre vibrancy.

RISK MANAGEMENT

There is a political risk associated with not supplying an alternative parking solution during the time required to complete the works along Knight Terrace.

The Shark Bay Hotel business and free hold is currently being offered for sale. Should the business be sold while the Foreshore Redevelopment is in progress there is no guarantee the new owner will honour the arrangement made with the current proprietor.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author  
Chief Executive Officer  
Date of Report

*B Galvin*  
*P Anderson*  
28 April 2015



**Yellow Paths indicate access to Boat Ramp and Knight Terrace**

**Green Hatch indicates Private land**

**Red Hatch indicates Shire of Shark Bay Land**

27 MAY 2015

P3020 1-PR-19526



21<sup>st</sup> April 2015

Attention: Mr Brian Galvin  
Shire of Shark Bay  
DENHAM WA 6537

Dear Brian,

Re: Lots 68 and 69 Barnard Street, Denham

Thank you for speaking with us regarding the abovementioned lots of vacant land.

We understand the Shire of Shark Bay would like to utilise these lots for various purposes during construction and beautification projects to be undertaken in the near future.

We, as owners of the Shark Bay Hotel, are in agreement with the Shire of Shark Bay to use these lots as required and as previously discussed with you.

Our conditions of entering into this agreement would be the following:

1. The Shark Bay Hotel has no responsibility to cover any Shire worker or any Shire incident, be it accidental or negligent, by insurance and therefore accepts no responsibility for any such incident.
2. As the business and freehold of The Shark Bay Hotel is currently being offered for sale, this agreement should not be binding on any prospective buyer if they do not wish to continue the arrangement.
3. The owners of the Shark Bay Hotel are free to terminate the agreement should it impose a barrier to the sale of the hotel.
4. The lots are to be returned to the use of the Shark Bay Hotel in an improved state which will involve no financial cost to the Shark Bay Hotel.

We look forward to working with the Shire of Shark Bay on this project which we believe will be mutually beneficial to both parties.

Yours faithfully

Shane and Kerry Jones  
Licensees

Phone: (08) 9948 1203  
Fax: (08) 9948 1304

43 Knight Terrace, Denham WA 6537

www.sharkbayhotelwa.com.au  
ABN 49 151 149 209

16.3 FIVE (5) YEAR ROAD CAPITAL PLAN 2015/2016-2019/20

FM00005

Author

Works Manager

Disclosure of Any Interest

Nil

Moved Cr Bellottie

Seconded Cr Ridgley

**Council Resolution**

**That the 5 year Road Capital plan for the years 2015/2016 through to 2019/2020, within the Shire of Shark Bay, be endorsed.**

**7/0 CARRIED**

Background

The 5 year Road Capital plan proposed road works schedule contains an estimated Capital expenditure on roads within the Shire of Shark Bay for the next 5 years.

Comment

There has been established a 5 year road capital plan for capital works on rural and urban roads within the Shire of Shark Bay. This plan has been put into place to show the projected years that works will be completed and also the sections of those roads that, at this point in time, have been deemed to be in most need for capital works.

As road use changes and given the fact that certain events will occur out of our control, the projected years shown in the inserted spread sheet are estimates of the proposed works and time frames involved.

This Road capital plan is a living document and needs to be reviewed annually. This will ensure that capital expenditure will be spent in a most productive manner.

Regional Road Group projects for 2015/2016 include a re-sheet program on the Useless Loop Road between SLK 14 to SLK 21. This will involve contractors carting sheeting material from the gravel pit at SLK 28 and Shire laying out the material to achieve a 150mm coverage. Also included is the resealing of the second half of the Hamelin Pool Road to continue on from the first reseal achieved in 2014/2015.

It will be noted that there is no work programs included for the Roads to Recovery section of the accompanying spreadsheet.

The Shire of Shark Bay has an allocation of approximately 1.2 million dollars over the next 4 years. It is proposed to have a workshop with Councillor Participation to discuss potential road requirements within the Shire. This will ensure that funding is expended in ways that are most beneficial for all stakeholders in the Shire.

While discussing the needs and most appropriate areas to expend these funds it should be remembered that all roads within the Shire are acceptable for consideration,

both gravel and bitumen, providing the proposed projects meet the Roads to Recovery criteria.

Legal Implications

There are no legal implications associated with this report

Policy Implications

There are no policy implications associated with this report

Financial Implications

The Regional Road Group funding is based on a two thirds one third contribution from the Shire. In the 2015/2016 financial year the total Regional Road Group budget will be \$369,000.00. The required contribution from the Shire is one third, this equates to \$123,000.00.

Roads to Recovery funding does not require any contributions from the Shire.

Strategic Implications

Outcome 1.1

1.1.7 Develop and maintain sustainable transport infrastructure.

Outcome 1.2

1.2.5 Allocate resources to deliver economic development and population growth.

RISK MANAGEMENT

There are no risks associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Author	<i>B Galvin</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	11 May 2015

ORDINARY COUNCIL MINUTES

27 MAY 2015

SHIRE OF SHARK BAY Road Capital Program 2015/16 to 2019/20																									
Regional Road Group																									
Road	Year	Place		Amount	2015/16				2016/17				2017/18				2018/19				2019/20				
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	
Useless Loop Road	15/16	14.00	21.00	7.00	Resheet	July/15	Shire	\$ 279,000.00																	
	16/17	8.50	14.00	5.50					Resheet	July/16	Shire	\$ 229,000.00													
	17/18	77.00	82.50	5.50									Resheet	July/17	Shire	\$ 229,000.00									
	18/19	33.00	38.50	5.50										Resheet	July 18	Shire	\$ 229,000.00								
	19/20	74.00	77.00	3.00																Resheet	July/19	Shire	\$ 120,000.00		
19/20	63.00	65.50	2.50																Resheet	July/19	Shire	\$ 109,000.00			
Stella Rowley Drive	17/18	0.00	4.30	4.30									Shoulders	Oct-Nov 17	Shire	\$ 90,000.00									
Hamelin Pool Road 5.3	15/16	1.70	3.40	1.70	Reseal	Nov/15	Contract	\$ 90,000.00																	
	16/17	3.40	5.00	1.60					Reseal	Nov/16	Contract	\$ 90,000.00													
Ocean Park Road	17/18	0.00	2.50	2.50													Reseal	Nov/18	Contract	\$ 90,000.00	Reseal	Nov/19	Contract	\$ 90,000.00	
<b>Total RRG</b>								\$ 369,000.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00	
RRG								\$ 246,000.00				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67	
Balance								-\$ 123,000.00				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33	
Roads to Recovery																									
Road	Year	Place		Amount	2015/16				2016/17				2017/18				2018/19				2018/19				
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	
	15/16							\$ 599,630.00																	
	16/17											\$ 199,877.00													
	17/18												\$ 199,877.00												
	18/19																				\$ 199,877.00				
	19/20																							\$ 199,877.00	
<b>Total R2R</b>								\$ 599,630.00				\$ 199,877.00				\$ 199,877.00				\$ 199,877.00				\$ 199,877.00	
R2R																									
<b>Grand Total</b>								\$ 968,630.00				\$ 518,877.00				\$ 518,877.00				\$ 518,877.00				\$ 518,877.00	

16.4 PROPOSED ROAD SCHEDULE 2015/2016

FM00005

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Nil

Moved            Cr Prior  
Seconded       Cr Laundry

**Council Resolution**

**That the 12 month proposed rural road schedule for 2015/2016 be noted and endorsed.**

**7/0 CARRIED**

BACKGROUND

The following proposed road works schedule contains an estimated duration and time for maintenance works on rural roads within the Shire of Shark Bay for the next 12 months.

COMMENT

A schedule of maintenance works for rural roads within the Shire of Shark Bay has been established.

This schedule has been put into place to show the projected times and duration of works on individual roads within the Shire.

Due to the fact that certain events are out of the Shire's control, the projected times shown in the inserted schedule are estimates of proposed works and should be used as a guide only.

This schedule will be reviewed as regularly as required to ensure that the required works for the year are completed.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report

STRATEGIC IMPLICATIONS

Outcome 1.2

1.2.1 Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards full cost recovery.

RISK MANAGEMENT

There are no risk implications associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>B Galvin</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	12 May 2015

ORDINARY COUNCIL MINUTES

27 MAY 2015

Shire of Shark Bay  
Proposed Road Schedule 2015/2016

Road Name	Month	July				August				September				October				November				December				January				February				March				April				May				June			
	Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Hamelin Pool Reseal																																																	
Useless Loop Rd RRG																																																	
Useless Loop Rd Maintenance																																																	
Tamala Rd																																																	
Carrarang Rd																																																	
Woodleigh Byro Rd																																																	
Carbla Rd																																																	
Talisker Rd																																																	
Gilroyd Rd																																																	
Yalardy Rd																																																	
Yalardy-Talisker Rd																																																	
Talisker Rd																																																	
Woodleigh Rd																																																	
Woodleigh East Rd																																																	
Butchers Track																																																	
Meadow Rd																																																	
Nerren-Nerren Rd																																																	
Hamelin Pool Station Rd																																																	
Hamelin Pool Rd																																																	
Golf Club Access Rd																																																	
Airstrip Rd																																																	
Little Lagoon Rd																																																	
Common Rd																																																	
New Tip Rd																																																	
Town Lookout Rd																																																	
Eagle Bluff Rd																																																	
Eagle Bluff Lagoon Rd																																																	
Fowlers Camp Rd																																																	
Whalebone Rd																																																	
Goulet Bluff Rd																																																	
Shark Bay Rd																																																	
Monkey Mia Rd																																																	

Shire Christmas Break  
 Estimated Projected Time  
 Proposed Plant Maintenance and Training

16.5 FIVE YEAR PLANT REPLACEMENT PROGRAM

FM00005

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

NIL

Moved            Cr Prior  
Seconded       Cr Ridgley

**Council Resolution**

**That the Five Year Plant Replacement program be endorsed with the following amendments;**

- 1. Delete the replacement of a tractor angle broom and slasher at an estimated cost of \$135,000.00 in the 2015/2016 year.**
- 2. Include the purchase of a Skid Steer Loader and associated attachments at an estimated cost of \$100,000.00 in the 2015/2016 projections and subsequent inclusion in the ongoing plant replacement programme.**

**7/0 CARRIED**

BACKGROUND

The Five Year Plant Replacement Plan is a living document and as such is subject to review every year during budget consideration.

COMMENT

The 5 Year Plant Replacement program forecasts the plant replacement requirements for the Shire of Shark Bay for the next 5 years.

As this is a living document it is presented to Council annually to review the program to ensure that all Shire plant has been assessed by the administration and the anticipated time frames for replacement are appropriate for the conditions that Shire plant are exposed too within the district of Shark Bay.

As per the Shire of Shark Bay's Five Year Plant Replacement Plan the Case 95JX Tractor, Angle Broom and Slasher are due for replacement and inclusion in 2015/2016 budget.

The case 95JX tractor is at the moment predominantly used for Main Roads shoulder works with a minor amount of slashing works around town.

The routine slashing works along the Shark Bay Road and Monkey Mia Road have been issued to a contractor from Carnarvon specialising in slashing works and therefore set up for more cost effective operations than possible with the current Shire machinery.

Most of the Shire's slashing requirements are now being undertaken by the Carnarvon contractor consequently the slashing operations previously undertaken by the Shires case tractor are almost non-existent resulting in a piece of shire plant being underutilised for extended periods.

In the annual review regarding the utilisation and efficient use of Council plant and Shire's resources it has been identified that a skid steer loader in the vicinity of three tonnes with an angle broom, pickup broom, auger, bucket, pallet forks and trailer would provide a more cost effective and efficient use of Shire resources.

This combination will enhance the productivity and efficiency of specific works that are currently undertaken by the shire or in some occasion's external contractors.

The addition of the angle broom and auger attachment, will enable the shoulder works undertaken by the Shire of Shark Bay for Main Roads W.A. to be enhanced and deliver greater productivity and a higher standard of finish.

This is very relevant as expected cuts to the Main Roads budget in line with reduction to State budgets over the next few years have been forecast. The Shire should always be striving for continuous improvement and increased productivity in its works to ensure that the Shire of Shark Bay remains competitive negating the possibility of Main Roads W.A. considering an external contractor to undertake their shoulder works on the Shark Bay and Monkey Mia Roads.

It is planned that when the Skid Steer Loader isn't required by the Country Crew on Shoulder works for Main Roads W.A. it would be used in town for local works. There are many situations where work being undertaken around town would be more productive with a Skid Steer Loader enabling the Town Crew to become more efficient and effective in their operations.

#### LEGAL IMPLICATIONS

There are no Legal implications with this report.

#### POLICY IMPLICATIONS

There are no Policy implications with this report

#### FINANCIAL IMPLICATIONS

The Plant replacement programme currently has the inclusion for the purchase of a tractor, broom and slasher option at an estimated cost of \$135,000.00.

The estimated cost of a skid steer loader and associated equipment would be in the vicinity of \$100,000.00.

The total variation to the plant replacement budget is a saving of \$35,000.00.

The machinery proposed will be utilised on works undertaken for Main Roads W.A. which are cost recovery plus a profit margin to the shire which is an income source.

#### STRATEGIC IMPLICATIONS

Outcome 1.2: Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards full cost recovery.

#### RISK MANAGEMENT

There is a political risk associated with this proposal given there are contractors with similar machinery who may consider that the Shire may be positioning themselves to compete in the provision of services from this equipment.

The proposal is only focussed on utilising the machinery for council works and works undertaken on behalf of Main Roads W.A.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*B Galvin*

Chief Executive Officer

*P Anderson*

Date of Report

12 May 2015

ORDINARY COUNCIL MINUTES

27 MAY 2015

<b>Shire of Shark Bay</b>															
<b>Amended 5 Year Plant Replacement Program 2015/16 - 2019/20</b>															
Type	2015/16			2016/17			2017/18			2018/19			2019/20		
	Gross \$	Trade \$	Net												
<b>Major Plant</b>															
Water Tanker															
Semi Side Tipper				150,000	25,000	125,000									
5 Ton Town Truck	90,000	25,000	65,000												
3 Ton Town Truck	45,000	5,000	40,000												
Dual Cab Truck 5t										150,000	30,000	120,000			
Camp Super Van				75,000		75,000									
Prime Mover							280,000	45,000	235,000						
Volvo Front End Loader L70E													280,000	70,000	210,000
Vibrating Roller										150,000	30,000	120,000			
Multi Tyred Rubber Roller				150,000	30,000	120,000									
Community Bus	120,000		120,000												
30 KVA Generator Set										50,000	5,000	45,000			
Bob Cat, Attachments and Trailer	110,000	10,000	100,000												
Grader															
Low Loader													100,000	35,000	65,000
Refuse Site Loader	180,000	25,000	155,000												
Excavator							250,000	70,000	180,000						
Town Loader															
Slasher															
Road Broom															
Tractor															
Ride On Lawn Mower										45,000		45,000			
Major Plant Items	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000
<b>Vehicles</b>															
CEO Vehicle	71,000	44,000	27,000				74,000	46,000	28,000				77,000	48,000	29,000
EMFA Vehicle	45,000	28,000	17,000				45,000	28,000	17,000				47,000	29,000	18,000
EMTCED Vehicle	45,000	28,000	17,000				45,000	28,000	17,000				47,000	29,000	18,000
Rangers Vehicle	45,000	20,000	25,000				45,000	20,000	25,000				47,000	21,000	26,000
Dual Cab Ute - Works Manager				52,000	25,000	27,000				55,000	25,000	30,000			
Dual Cab Ute - Town				48,000	20,000	28,000				51,000	20,000	31,000			
Space Cab Ute - Country	48,000	21,000	27,000				51,000	23,000	28,000				54,000	25,000	29,000
Town Ute Single Cab				45,000	20,000	25,000				51,000	23,000	28,000			
<b>TOTAL</b>	<b>819,000</b>	<b>206,000</b>	<b>613,000</b>	<b>540,000</b>	<b>120,000</b>	<b>420,000</b>	<b>810,000</b>	<b>260,000</b>	<b>550,000</b>	<b>572,000</b>	<b>133,000</b>	<b>439,000</b>	<b>672,000</b>	<b>257,000</b>	<b>415,000</b>
<b>Major Plant</b>	565,000	65,000	500,000	395,000	55,000	340,000	550,000	115,000	435,000	415,000	65,000	350,000	400,000	105,000	295,000
<b>Vehicles</b>	254,000	141,000	113,000	145,000	65,000	80,000	260,000	145,000	115,000	157,000	68,000	89,000	272,000	152,000	120,000
<b>Total</b>	<b>819,000</b>	<b>206,000</b>	<b>613,000</b>	<b>540,000</b>	<b>120,000</b>	<b>420,000</b>	<b>810,000</b>	<b>260,000</b>	<b>550,000</b>	<b>572,000</b>	<b>133,000</b>	<b>439,000</b>	<b>672,000</b>	<b>257,000</b>	<b>415,000</b>

**17. TOURISM, RECREATION AND CULTURE REPORT**

Refer to Urgent Business Item 19.2 presented at the Council meeting.

**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are no motions of which previous notice has been given.

**19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Cr Ridgley left the Council Chamber at 4.56 pm

Moved            Cr Laundry  
Seconded       Cr Wake

**Council Resolution**

**That Council accept the tabling of urgent business items as follows:**

- 19.1 Proposed Outbuilding – Lot 350 (Reserve 40771) Dampier Road Denham,**
- 19.2 Shark Bay 2016 Commemoration Advisory Committee –  
Recommendations from the meeting of 21 May 2015.**
- 19.3 Shark Bay Land Conservation District Committee.**

**6/0 CARRIED**

Cr Ridgley returned to Council Chamber at 4.57 pm

**19.1 PROPOSED OUTBUILDING – LOT 350 (RESERVE 40771) DAMPIER ROAD, DENHAM  
RES40771**

**AUTHOR**

LIZ BUSHBY, GRAY & LEWIS

**DISCLOSURE OF ANY INTEREST**

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –  
Section 5.60A and Section 5.70 of *the Local Government Act 1995*

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**That Council;**

- 1. Approve the planning application (No 11/2015) for an outbuilding on Lot 350 (Reserve 40771) Dampier Road, Denham subject to the following conditions:**
  - (a). The plans lodged with this application shall form part of this planning approval, and no approval has been granted for any change of ground levels or retaining walls. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
  - (b). The outbuilding shall not be used for habitation at any time to the satisfaction of the Chief Executive Officer.**

- (c). All external walls of the outbuilding to be constructed out of non-reflective colours and materials to the satisfaction of the Chief Executive Officer. All external walls shall be constructed out of colorbond.
- (d). All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land.
- (e). If the outbuilding subject of this approval is not substantially commenced within a period of 2 years from the date of this approval, the approval shall lapse and be of no further effect.

2. Advise the applicant via a footnote on the planning approval that:

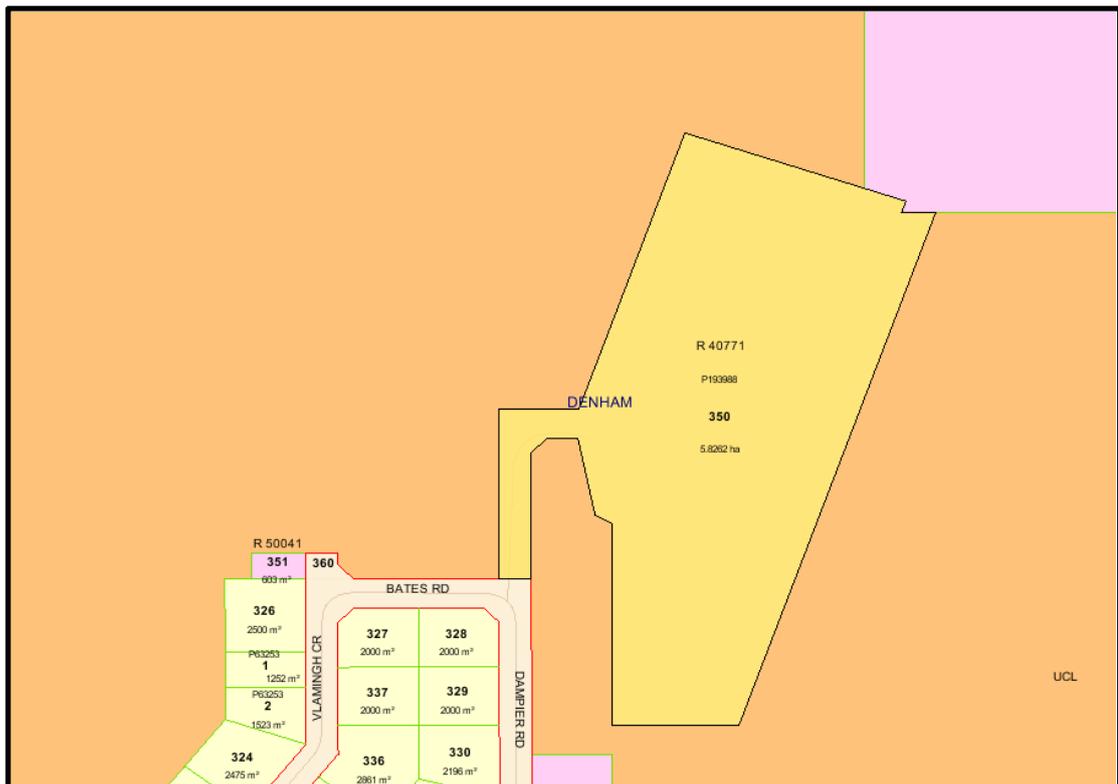
- (i) This is planning consent only, and is not authorisation to commence any on site construction. You are required to obtain a separate building permit for the outbuilding prior to any works commencing.

7/0 CARRIED

BACKGROUND

Reserve 40771 is located to the north of the Industrial area in Denham, and is surrounded by unallocated crown land.

There is a Management Order to the Shire of Shark Bay for Motor Vehicle Racing, and a speedway operates from the site. The planning application has been signed by the Chief Executive Officer.



COMMENT

Lot 350 is reserved 'Parks and Recreation' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The proposed outbuilding requires planning approval in accordance with Clause 3.2.1 of the Scheme which states '*a person shall not use a Reserve, or commence or carry out development on a Local Reserve, without first having obtained planning approval under Part 9 of the Scheme*'.

The Shire has broad discretion to approve a wide range of development in a local scheme reserve, and simply has to have regard for normal planning matters and the ultimate purpose intended for the Reserve.

The application is for an outbuilding proposed to be located to the immediate north of the existing clubhouse (south west of the speedway track). It is proposed to be setback approximately 50 metres from the western boundary.

The outbuilding will have a floor area of approximately 288m<sup>2</sup>, a wall height of 4.37 metres and is proposed to be constructed out of colorbond.

The outbuilding will be used for storage of machinery, will be ancillary to existing development and will be located so as not to impact upon available carparking.

Accordingly conditional approval is recommended.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – Clause 3.2.2 states:

*'In determining an application for planning approval the local government is to have due regard to:*

- a) *the matters set out in clause 10.2; and*
- b) *the ultimate purpose intended for the Reserve.'*

POLICY IMPLICATIONS

There are no policy implications relative to the report

FINANCIAL IMPLICATIONS

There are no financial implications relative to the report

STRATEGIC IMPLICATIONS

There are no strategic implications relative to the report

RISK MANAGEMENT

There is no risk to the Shire of Shark Bay. The Shark Bay Speedway Club (Inc) carry their own liability policies for insurance purposes.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*L Bushby*

Chief Executive Officer

*P Anderson*

Date of Report

26 May 2015

19.2 SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE - RECOMMENDATIONS FROM THE MEETING OF 21 MAY 2015

RC00007

Author

EXECUTIVE MANAGER COMMUNITY DEVELOPMENT

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Ridgley

Seconded Cr Cowell

Council Resolution

That Committee:

1. Receive the *Progress Report from Project3 for March 2015 advising of their activities to date.*
2. Endorse the Stakeholder Engagement Workshops to be held in Shark Bay on the following dates:
  - a) 19 May 2015 with the Shark Bay 2016 Commemorative Advisory Committee and Shire of Shark Bay Councillors,
  - b) 20 May 2015 with Shark Bay Community Forum and with the Shark Bay Business and Tourism Association, and
  - c) 21 May 2015 with the Shark Bay Arts Council.
3. Endorse a three phase framework for the event website, commencing with a basic framework to share information, the second phase to share more detailed information and the final phase to allow offsite participants to experience the event.
4. Endorse the Event Domain name as [www.sharkbay1616.com.au](http://www.sharkbay1616.com.au)
5. Endorse the Logo Concept 3 as below:

LOGO OPTION 3:

MOCK UP TEXT EXAMPLE WITH PLACE:



**7/0 CARRIED**

BACKGROUND

Council have appointed Project3 to deliver marketing management services for the Dirk Hartog commemorative event to be held in October 2016.

COMMENT

**Progress Report**

*A progress report has been received from Project3 advising of their activities to date, in accordance with their contractual obligations.*

**Workshops – Stakeholder Engagement**

*Members of Project 3 Claire Parker and Kathy Johnston were invited to the Bay to present a series of Event Branding and Communication workshops to the wider community and Council. The stakeholder engagement workshops were held on the 19, 20 and 21 May 2015.*

The workshops were well attended and included an update on the Commemorative Event Planning to date including the Dirk Hartog Implementation Committee (State Government) by the Executive Manager of Community Development and also an update on the Foreshore Development Plans by the Shire President.

Workshop - Shark Bay Arts Council

*Attendance: Members – 9, Project 3 – Claire Parker and Kathy Johnston, Shire of Shark Bay Staff, Gayna McBride, Rebecca Stanley*

*Outcomes:*

- *The commemorative event overall is well anticipated by the Arts Council members, active discussion was held on the Art Award being presented within the festival in different locations.*
- *Discussion on the Art Awards and if they can fit into the program of events. An outdoor installation is a possible category for the art council to consider in the Art Show. Charlie Sappie Park could be used as a space for the sculptures/installations.*
- *Discussions on a digital component of the competition, would take up less space and could make the exhibition interactive.*
- *Discussion on opening houses up as galleries and making an exhibition trail, local gardens could be used as exhibition spaces as well as peoples verandas.*
- *A twilight trail could be incorporated into this. Discussion on a junk to art category in the exhibition, this could be marketed to the Shark Bay School.*
- *The Arts Council would like to make the Arts component of the event accessible. Discussion about potential poetry readings on people verandas were added to the Arts Trail idea.*
- *The Arts Council could ask the Community Resource Centre for assistance as their Halloween Trail works very well. Suggested cafes would be invited to be part of the Art trail and have space for performances.*
- *Projections on the Discovery Centre Wall like the recent event Barefoot Black-tie were discussed - it was suggested a time lapse camera be used at Dirk Hartog Island and the image projected on to the wall in the evenings in Denham. A drone was also suggested to take photos of DHI. Suggested photos showing the weather conditions, animals, as well as what is happening at the island, to make people feel like they are at the island and being included in the event.*

- Discussion on the Words of Discovery event, suggested inviting the poet used for Bare Foot Black Tie event. Arts Council feels having a master class with authors will enhance people's experience of the event.
- Discussion on the Ball event. Suggested having a costume making session before the event. Suggested having a trip to Geraldton to search Op Shops for costumes.

#### Workshop - Shark Bay 2016 Commemorative Advisory Committee and Shire of Shark Bay Councillors

*Attendance:* Councillors and Committee Members – 10, Project3, Shire of Shark Bay Staff, Paul Anderson, Gayna McBride, Adam Morris and Rebecca Stanley

#### *Outcomes:*

##### *General Discussion:*

- Discussion on local business linking to the event website.
- Potential sponsors include Rio Tinto, Chevron, and Royal Dutch Shell
- Media will be invited to the Soft Launch to be held in Perth on 25 October
- 

##### *Welcome Event:*

- VIP function on the Duyfken (holds 50 people) is a possibility, this could coincide with a ball or bigger more inclusive function.
- Discussion concluded that the Welcome event (opening event) needs to be inclusive and large. The VIP event will include sponsors.
- Perth mint may launch their coin at this event.
- Suggested projecting images outside the Discovery Centre (similar to Arts Council recommendation)
- Potential to host the ball at the Discovery Centre.
- Discussion on number of people attending the event – Denham foreshore was suggested prominent event home space as it is open to the public.
- Sail Shark Bay as a supported event was discussed and that it would require a host organisation.
- Discussion on a sporting event resulted in the conclusion that this event can be done at any time and is not significant to the Dirk Hartog Celebrations.
- Discussion was held on a suitable band genre and target audience.

##### *Marketing and Logo Development (Project 3)*

- Discussion on logo development and the significance of target market.
- The idea of a logo is to keep it simple.
- The best target audience in online – so the logo must be clear and readable/recognisable.
- A second logo can be used for non-online media
- A tag line can be used to convey more information (suggested that a logo is only part of recognisable on line media).

##### *Website Name*

- Suggested that SharkBay1616 has longevity and is not in use currently.
- Discussion on funding bodies and their inclusion on the website.

#### Workshop - Shark Bay Community Forum

*Attendance:* Members – 10, Project 3, Shire of Shark Bay Staff, Gayna McBride, Rebecca Stanley

- Discussion on the Foreshore redevelopment and an update from the Shire President.
- Project 3 talking about community capacity building at the City of Albany, needing volunteers and upskilling people to ensure they can run their own events in the future.
- Discussion on venue for the ball, including the hall, marquee and the Rec Centre Courts. Further discussion on the courts regarding sound suppression and the need for carpet if an event was to be held in the courts.
- Suggestion of a photo booth style photography session to give people a memento to take away from the Celebrations.

#### Workshop - Shark Bay Business and Tourism Association

*Attendance:* Members – 10, Project3, Shire of Shark Bay - Cheryl Cowell (Shire President) and staff Gayna McBride, Adam Morris

#### *Marketing Concepts and Opportunities:*

- Discussion on local business linking to the event website. Project 3 will assist organisation to have links on their sites.
- Cross Marketing activities – Project3 can assist businesses with the marketing development
- Discussion on the soft launch in 2015 and that all events after this will be branded with the Dirk Hartog theme.
- Considerable discussion was held on the use of logo and branding concepts by local businesses – co - branding on merchandising including uniforms and coffee cups.
- Discussion on Sponsorship Opportunities – major sponsors would be sort however there would be opportunity for local businesses to participate at this level.

#### *Promotional Material Ongoing:*

- The tourism and business operators were enthusiastic to participate in all levels of activity with the event and were particularly interested in receiving promotional literature to give out to current visitors including a form to capture names to build a data base. It was advised that the current season was in full swing and that some form of flyer would be appreciated at the earliest possible availability.

#### *Logistical Issues:*

- The subject of how Shark Bay would cope with the influx of a potentially large crowd was discussed including items like general staple food items running short (milk and bread), water supplies and other areas of concern. Shire of Shark Bay (Gayna) advised that a rigorous *Risk Management Matrix* would be developed and that a *series* of discussion panels with service providers in the town would be carried out over the next twelve months and in the lead up to the event.

#### Website Concept Plan

A website plan was presented for adoption.

#### Logo Development

Due to considerations regarding feedback from the workshops – Project3 presented a re-work of the logo as presented. It was recommended that logo concept chosen would be presented in a final model as a simple worded logo and one that included the chosen imagery. This would help in the way the branding presented on social media outlets.

#### Domain Name Development

The suggested domain name in the initial report to the Committee was [www.dirkhartog1616.com.au](http://www.dirkhartog1616.com.au) however someone had already secured [www.dirkhartog1616.com](http://www.dirkhartog1616.com) which could affect use of the previous domain.

Revised domain name options were presented for discussion to the Committee. The longevity of the domain name [www.sharkbay1616.com.au](http://www.sharkbay1616.com.au) was strongly recommended by Project3 and accepted by the Committee.

It is in the opinion of the Executive Manager Community Development that the word 'festival' should be included in the event name and subsequently in the domain name. At this stage of the development it would be prudent to purchase additional domain names at a cost of under thirty dollars (\$30) each to ensure that Council has options if it wishes to grow the event in this direction i.e. [www.1616sharkbayfestival.com.au](http://www.1616sharkbayfestival.com.au) and [www.sharkbay1616festival.com.au](http://www.sharkbay1616festival.com.au) and [www.dirkhartog1616festival.com.au](http://www.dirkhartog1616festival.com.au).

Domain names are relatively inexpensive to purchase and park, however there are many persons in the public arena that will utilise the opportunity to exploit the event name and purchase and hold them to drive the value up.

LEGAL IMPLICATIONS

There is currently a contract for services in place with Project3. The contract was due to expire at the end of April, however due to other commitments the project has continued through May and will conclude in early June.

POLICY IMPLICATIONS

There are no policy obligations that affect this report.

FINANCIAL IMPLICATIONS

2014/2015 Budget for the 2016 Commemorative Event is \$80,000 with \$30,791 remaining - \$27,000 is allocated to finalise the contractor agreement.

STRATEGIC IMPLICATIONS

Strategic Action 1.1.1 Promote the Shire's Dirk Hartog celebrations, involve the community and build on exposure of the event.

Strategic Action 1.1.4 Ensure there is adequate funding in the budget for the Dirk Hartog event.

Strategic Action 1.1.5 Raise the education profile and awareness of Dirk Hartog's landing.

RISK MANAGEMENT

Low Risk Item – The event is in planning and development phase, risk to the actual presentation of the event is low at this time.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author  
Chief Executive Officer  
Date of Report

*G McBride*  
*P Anderson*  
26 May 2015

19.3 SHARK BAY LAND CONSERVATION DISTRICT COMMITTEE  
CM00054

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

NIL

Moved           Cr Capewell  
Seconded       Cr Cowell

**Council Resolution**

**That Council support the proposal presented by the Department of Agriculture and Food to commence proceedings to wind up the Shark Bay Land Conservation District Committee and note the retention of the Shark Bay Land Conservation District.**

**7/0 CARRIED**

BACKGROUND

Correspondence has been received from the Department of Agriculture and Food regarding the Shark Bay Land Conservation District and the Shark Bay Land Conservation District Committee.

A Land Conservation District is proclaimed by Order of the Governor and the boundaries duly gazetted.

A separate Order of the Governor is gazetted to set up a land conservation district committee.

The Shark Bay Land Conservation District Committee DCD was a statutory committee established under sections 22 and 23 of the **Soil and Land Conservation Act 1945** in May 1995 to manage activities in the Shark Bay Land Conservation District that was proclaimed by the Governor in 1995.

The Terms of Office of the Shark Bay Land Conservation District Committee expired on 30 September 2007 and since that time the Land Conservation District Committee has ceased to exist and has had no statutory authority to operate.

Where a Land Conservation District Committee is wound up because of lack of interest, the Commissioner will move to have the committee's establishment Order abolished.

In line with the Government's Public Sector Management Policy to review government committees in Western Australia, this proposal will see the abolition of a defunct land conservation district committee, but the land conservation district will remain, allowing a new committee to be established in the future if required.

The separate Order proclaiming the Land Conservation District will remain in force. This allows the Land Conservation District Committee to be re-established at a future time if the community so desires.

COMMENT

The following members were appointed to the Shark Bay Land Conservation District Committee for three year terms in December 2004:

Shire representative - Harold James Crawford  
Farmers' Federation representative - Bruce Richard Brown  
Pastoralists and Grazier – Brian Maurice Wake

Other members

Kerry Edith King- Tamala Station  
Peter Kopke – Carbla Station  
Allan James Crawford – Nerren-Nerren Station  
Donald David Stone – Billabong Hotel Motel  
Ian Stuart King – Tamala Station  
Henry Laurance Sutcliffe - Geraldton  
Bryan William Cane – Useless Loop  
Elaine Stoney – Woodleigh Station  
District Manager Department of Conservation and Land Management (now Department of Parks and Wildlife)

The Department has advised that there has been no limited indication of interest from the members appointed in 2004 to continue the committee.

It may be prudent for the Council to advise the members of the committee of the Department's intention and seek their input as if there is interest to establish a new Land Conservation District Committee.

However given that the Terms of Office of the committee members appointed in 2004 expired in 2007 it could be assumed that there is limited interest in reforming the committee at this point in time.

The proposal to abolish a Land Conservation District Committee is sent to the Minister for Agriculture and Food for approval, and has to be endorsed by the Commissioner of Soil and Land Conservation.

The Governor on recommendation of the Minister may then abolish a committee established in respect of a Land Conservation District.

Prior to this recommendation being forwarded consultation has to have occurred with the Shire or Shires where the Land Conservation District is established, as required by Section 23(2a) and 23(b) of the Act.

Support for the wind-up has to be received from the Shire of Shark Bay.

LEGAL IMPLICATIONS

There are no policy implications relative to this report

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

There are no risk management implications relative to this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

*P Anderson*

Date of Report

24 March 2015

27 MAY 2015

CM00054  
I-CL-1793



Government of Western Australia  
Department of Agriculture and Food

RECEIVED

26 MAY 2015



SHARK BAY

Chief Executive Officer  
Shire of Shark Bay  
65 Knight Terrace  
DENHAM WA 6537

Our Ref: 881778V02POG  
Enquiries: 9368 3301  
Date: 20 May 2015

Dear Mr Anderson

**PROPOSED WINDING UP OF THE SHARK BAY LAND CONSERVATION DISTRICT COMMITTEE (LCDC)**

The Shark Bay LCDC was a statutory committee established under *Sections 22 and 23 of the Soil and Land Conservation Act 1945* to manage activities in the Shark Bay Land Conservation District that was proclaimed by the Governor in 1995.

When the members' term of appointment expired on **30 September 2007**, the LCDC ceased to exist. Since that time the LCDC has had no authority to operate. As it is apparent that there is now a lack of interest in continuing the LCDC, I must move to have it wound up.

Before presenting our recommendation to the Minister, I need to obtain support for the proposal from the local governments within the district. As the Shire of Shark Bay is within the Shark Bay Land Conservation District, I accordingly request your support for the proposal.

If you have any questions in relation to this matter, please contact the Commissioner's Office on telephone 9368 3301.

Yours sincerely

Andrew Watson  
COMMISSIONER OF SOIL  
AND LAND CONSERVATION

OFFICE OF THE COMMISSIONER OF SOIL AND LAND CONSERVATION

3 BARON-HAY COURT SOUTH PERTH WESTERN AUSTRALIA 6151 (POSTAL ADDRESS: LOCKED BAG NO 4 BENTLEY DELIVERY CENTRE WA 6983)  
TELEPHONE: (08) 9368 3301 FACSIMILE: (08) 9368 3355

7164

GOVERNMENT GAZETTE, WA

31 December 2004

**3. Term of office**

Members appointed to the committee under this instrument will hold office for a term expiring on 30 November 2007.

Dated this day 16th day of December 2004.

DAVID HARTLEY, Commissioner of Soil and Land Conservation.

AG404\*

## SOIL AND LAND CONSERVATION ACT 1945

## SHARK BAY LAND CONSERVATION DISTRICT

(Appointment of Members of District Committee) Instrument 2004

Made by the Commissioner of Soil and Land Conservation.

**1. Citation**

This Instrument may be cited as the *Shark Bay Land Conservation District (Appointment of Members) Instrument 2004*.

**2. Appointment of members**

Under section 23(2b) of the Act and clause 5(1) of the *Soil and Land Conservation (Shark Bay Land Conservation District) Order 1995\**, the following members are appointed to the land conservation district committee for the Shark Bay Land Conservation District—

- (a) on the nomination of the Shire of Shark Bay: Harold James Crawford of Meadow Springs;
- (b) to represent the Western Australian Farmers Federation (Inc): Bruce Richard Brown of Tamala Station;
- (c) to represent the Pastoralists and Graziers Association of Western Australia: Brian Maurice Wake of Hamelin Station; and
- (d) as persons actively engaged in, or affected by or associated with, land use in the district—
  - (i) Kerry Edith King of Tamala Station
  - (ii) Peter Kopke of Carbla Station
  - (iii) Alan James Crawford of Nerren Nerren Station
  - (iv) Donald David Stone of Billabong
  - (v) Ian Stuart King of Tamala Station
  - (vi) Henry Laurance (Harry) Sutcliffe of Geraldton
  - (vii) Bryan William Cane of Useless Loop
  - (viii) Elaine Stoney of Woodleigh Station
  - (ix) District Manager, Department of Conservation and Land Management, Denham

(\*Published in the Gazette of 2 May 1995 at pp. 1670-1671).

**3. Term of office**

Members appointed to the committee under this instrument will hold office for a term expiring on 30 September 2007.

Dated this day 27th day of October 2004.

DAVID HARTLEY, Commissioner of Soil and Land Conservation.

AG405\*

## SOIL AND LAND CONSERVATION ACT 1945

## TOODYAY LAND CONSERVATION DISTRICT

(Appointment of Members of District Committee) Instrument 2004

Made by the Commissioner of Soil and Land Conservation.

**1. Citation**

This Instrument may be cited as the *Toodyay Land Conservation District (Appointment of Members) Instrument 2004*.

**2. Appointment of members**

Under section 23(2b) of the Act and clause 5(1) of the *Soil and Land Conservation (Toodyay Land Conservation District) Order 1989\**, the following members are appointed to the land conservation district committee for the Toodyay Land Conservation District—

- (a) on the nomination of the Shire of Toodyay: Sally Aileen Craddock of Toodyay and Michael McGuinness of Toodyay;
- (b) to represent the Western Australian Farmers Federation (Inc): Brian Douglas Wood of Toodyay; and

2 May 1995]

GOVERNMENT GAZETTE, WA

1671

"the producer organisations" means the bodies known respectively as the Western Australian Farmers Federation (Inc) and the Pastoralists and Graziers Association of Western Australia.

**Shark Bay Land Conservation District**

3. The land described in the Schedule to this order is hereby constituted the Shark Bay Land Conservation District.

**Establishment of the committee**

4. Pursuant to Section 23 (2) of the Soil and Land Conservation Act 1945 there is hereby established for the district a land conservation district committee to be known as the Land Conservation District Committee for the Shark Bay Land Conservation District.

**Constitution of the committee**

5. (1) It is hereby determined on the recommendation of the Minister, after consultation with the Shire of Shark Bay that the committee shall comprise 15 members of whom—

- (a) one shall be the Commissioner of Soil and Land Conservation or his nominee;
- (b) one shall be appointed by the Commissioner on the nomination of the Shire of Shark Bay
- (c) Two shall be representatives from the Western Australian Farmers Federation Inc;
- (d) one shall be a representative from the Pastoralists and Graziers Association of Western Australia;
- (e) 10 shall be persons actively engaged in, or affected by or associated with land use in the district including an officer from the Department of Conservation and Land Management;

(2) Subject to this clause, each appointed member shall hold office for such period not exceeding 3 years as is specified in the instrument of this appointment and is eligible for reappointment.

(3) The Minister may grant leave of absence to an appointed member on such terms and conditions as the Minister determines.

(4) The Minister may terminate the appointment of an appointed member for inability, inefficiency or misbehaviour.

(5) If an appointed member—

- (a) is or becomes an undischarged bankrupt or person whose property is subject to an order or arrangement under the laws relating to bankruptcy;
- (b) has his appointment terminated by the Minister, pursuant to subclause (4);
- (c) is absent, except on leave duly granted by the Minister, from 3 consecutive meetings of the committee of which he has had notice;
- (d) resigns his office by written notice addressed to the Minister, the office of that appointed member becomes vacant.

**Proceedings of the committee**

6. (1) The committee shall hold its meetings at such place on such days and at such intervals as the committee shall from time to time determine.

(2) At any meeting of the committee—

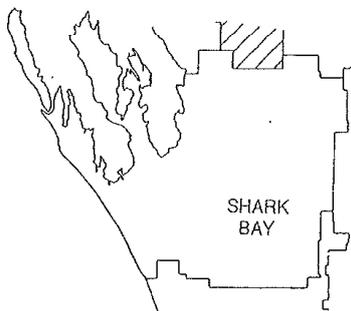
- (a) a majority of the members constitute a quorum;
- (b) the Chairperson will preside and where he or she is absent from the meeting the members may appoint one of their number to preside at that meeting;
- (c) each member present is entitled to a deliberative vote; and
- (d) where the votes cast on any question are equally divided the Chairperson, or the presiding member in terms of paragraph (b), shall have a casting vote.

(3) The committee shall cause accurate minutes to be kept of the proceedings at its meetings.

(4) To the extent that it is not prescribed, the committee may determine its own procedure.

**Schedule**

Boundaries of the District are the boundaries of the Shire of Shark Bay.



By His Excellency's Command,

M. C. WAUCHOPE, Clerk of the Council.

*Soil and Land Conservation Act 1945*

Part IIIA Land conservation districts

Division 1 Constitution of land conservation districts and appointment and functions of district committees

s. 22

**Part IIIA — Land conservation districts**

*[Heading inserted by No. 42 of 1982 s. 23; amended by No. 46 of 1988 s. 6.]*

**Division 1 — Constitution of land conservation districts and appointment and functions of district committees**

*[Heading inserted by No. 42 of 1982 s. 23; amended by No. 46 of 1988 s. 7.]*

**22. Soil conservation districts**

- (1) The Governor may by Order in Council made on the recommendation of the Minister —
- (a) constitute any portion of the State defined in the Order a conservation district for the purposes of this Act;
  - (b) assign a name to any such district;
  - (c) alter the boundaries of any such district;
  - (d) abolish any such district.
- (1aa) The portion of the State constituted as a land conservation district under subsection (1) may be defined by reference to a map showing, where practicable by using geographical or other known features, the locality in such a way as to enable the boundaries of the land conservation district to be readily identified.
- (1a) Before recommending that an Order be made under subsection (1) the Minister shall consult with the local government of each district that is wholly or in part comprised within the proposed land conservation district.
- (2) In respect of any districts constituted under this section the Governor may make regulations for all or any of the following purposes —
- (a) prohibiting the lighting of fires except under such circumstances, and subject to such limitations,

1670

GOVERNMENT GAZETTE, WA

[2 May 1995

AG413

**SOIL AND LAND CONSERVATION ACT 1945**  
**WELLSTEAD LAND CONSERVATION DISTRICT**  
**(APPOINTMENT OF MEMBERS OF LAND CONSERVATION**  
**DISTRICT COMMITTEE) INSTRUMENT 1995**

Made by the Deputy Commissioner for Soil and Land Conservation.

**Citation**

1. This Instrument may be cited as the Wellstead Land Conservation District (Appointment of Members District Committee) Instrument 1995.

**Interpretation**

2. In this Instrument

“Constitution order” means the Soil and Land Conservation (Wellstead Land Conservation District) Order 1991\*.

“Committee” means the District Committee established by Clause 4 of the Constitution Order.

[\*Published in the *Gazette* of 24 January 1992 at pp 351-353].

**Appointment of Members**

3. (1) Under Clause 5(1) (b) of the Constitution Order Michael Joseph Gorman of Wellstead is appointed a member of the Committee on the Nomination of the Shire of Albany.

(2) Under Clause 5 (1) (c) of the Constitution Order—

- (a) Robert Davy of Wellstead
- (b) Darryl William Hine of Wellstead

are appointed members of the Committee to represent the Western Australian Farmers Federation.

(3) Under Clause 5 (1) (e) of the Constitution Order

- a) Christopher John Gilmour of Wellstead
- b) Peter Crossing of Gnowellen
- c) Peter Ross Moir of Wellstead
- d) Noel Henry Armstrong Stoney of Wellstead
- e) Ian Alexander West of Wellstead
- f) Joan Bailey of Manypeaks
- g) Patricia Leighton of Wellstead
- h) James Harvey Baily of Manypeaks
- i) Jeffrey Edward MacTaggart of Wellstead
- j) Steven John Hall of Wellstead
- k) District Manager, Department of Conservation and Land Management, Albany.

are appointed members of the Committee being persons actively engaged in or affected by, or associated with land use in the Wellstead Land Conservation District.

**Term of Office**

4. The appointment which is made under Clause 5 (4) shall be for a term of three years commencing on the day that this Instrument is published in the *Gazette*.

JOHN DUFF, Deputy Commissioner for  
Soil and Land Conservation.

AG414

**SOIL AND LAND CONSERVATION ACT 1945**

**SOIL AND LAND CONSERVATION (SHARK BAY LAND CONSERVATION DISTRICT) ORDER 1995**

Made by His Excellency the Governor in Executive Council under Section 22 and 23 of the *Soil and Land Conservation Act 1945* on the recommendation of the Minister for Primary Industry.

**Citation**

1. This order may be cited as the *Soil and Land Conservation Act (Shark Bay Land Conservation District) Order 1995*.

**Interpretation**

2. In this order—

“appointed member” means a person appointed under clause 5 (1)(b) or (c) to be a member of the committee;

“commissioner” means the person for the time being holding or acting in the office of the Commissioner for Soil Conservation;

“committee” means the Land Conservation District Committee for the Shark Bay Land Conservation District;

“member” means a member of the Committee;

“the district” means the Shark Bay Land Conservation District constituted by clause 3;

*Soil and Land Conservation Act 1945*  
Land conservation districts      **Part IIIA**  
Constitution of land conservation districts and appointment and      **Division 1**  
functions of district committees

s. 22

- conditions and restrictions as may be prescribed by the regulations or pursuant thereto;
- (b) regulating or prohibiting the clearing or destruction of, or interference with trees, shrubs, plants or grasses;
  - (c) prohibiting or regulating any change in the use of any land;
  - (d) restricting or regulating the use of any land for agricultural or pastoral purposes;
  - (e) generally for requiring the doing on or in respect of any land of any act or thing which may be likely to prevent or mitigate land degradation or promote soil conservation and for prohibiting the doing on or in respect of any such land of any act or thing which may be likely to facilitate land degradation.
- (3) Any regulation made under subsection (2) —
- (a) may be made to apply to all land conservation districts, whether constituted before or after the regulations come into force or to any specified land conservation district;
  - (b) may be made to apply to any class or classes of land, or to all land, or to all land other than land of any specified class or classes within the area to which the regulation applies;
  - (c) may authorise any matter or thing to be determined, applied or regulated from time to time by the Minister or the Commissioner.
- (4) Every person who without lawful excuse acts in contravention of or fails to comply in any respect with any regulations made under subsection (2) or any direction, requirement, prohibition, condition, limitation or restriction given or imposed under any such regulations shall be guilty of an offence against this Act.

Penalty — \$2 500.

*[Section 22 amended by No. 113 of 1965 s. 8; No. 42 of 1982 s. 24 and 42; No. 46 of 1988 s. 21; No. 20 of 1989 s. 3; No. 47 of 1994 s. 10; No. 14 of 1996 s. 4.]*

*Soil and Land Conservation Act 1945*

Part IIIA Land conservation districts

Division 1 Constitution of land conservation districts and appointment and functions of district committees

s. 23

**23. Constitution and membership of district committees**

- (1) In this section the *producer organizations* means the bodies known, respectively, as the Western Australian Farmers Federation (Inc.) and the Pastoralists and Graziers Association of Western Australia.
- (2) On or after the constitution of a land conservation district the Governor may by Order in Council, establish a land conservation district committee for that land conservation district.
- (2a) In an Order establishing a district committee the Governor shall —
  - (a) in accordance with subsection (2b); and
  - (b) on the recommendation of the Minister made after consultation by the Minister with the local government of each district that is wholly or in part comprised within the conservation district and with the producer organizations,determine —
  - (c) the number of members who shall constitute the committee being not less than 5; and
  - (d) the manner in which the committee shall be constituted.
- (2b) The constitution of a district committee shall be determined under subsection (2a)(d) so as to provide for the following persons to be members of the committee —
  - (a) the Commissioner, *ex officio* or his nominee; and
  - (b) one or more persons appointed by the Commissioner on the nomination of the local government of each district that is wholly or in part comprised within the land conservation district; and
  - (c) if, in the opinion of the Minister, agricultural or pastoral activities, or both, are a major land use within the land conservation district, 3 persons appointed by the

*Soil and Land Conservation Act 1945*  
Land conservation districts      Part IIIA  
Constitution of land conservation districts and appointment and      Division 1  
functions of district committees

s. 23

Commissioner to represent one of the producer organizations or 2 persons to represent one of the producer organizations and one person representing the other producer organization; and

- (d) such number of other persons appointed by the Commissioner as is necessary to complete the membership of the committee as determined under subsection (2a)(c), being persons actively engaged in, or affected by or associated with, land use, or representing organizations, or Government departments, instrumentalities or agencies actively engaged in, or affected by or associated with, land use, in the land conservation district.
- (2c) Where an Order made under this section provides for a person or persons to be appointed as a member or members of a district committee to represent one of the producer organizations the Order shall make provision for the producer organization to submit to the Commissioner a panel containing the names of persons willing to be so appointed and shall provide that where such a panel is submitted in accordance with the Order one or more, as the case requires, of the persons whose names appear on the panel shall be appointed.
- (2d) The Governor may make an Order in Council amending, varying or revoking, or in substitution, for, any previous Order made under this section.
- (3) Members of a district committee (other than the Commissioner or his nominee) shall hold office for a period not exceeding 3 years, and shall be eligible for re-appointment.
- (4) The members of the committee shall elect one of their number (other than the Commissioner or his nominee) to be the chairperson thereof.

*[Section 23 amended by No. 42 of 1982 s. 25; No. 46 of 1988 s. 8, 20 and 21; No. 47 of 1994 s. 11; No. 14 of 1996 s. 4.]*

*Soil and Land Conservation Act 1945*  
Land conservation districts      Part IIIA  
Rating and finance              Division 2  
s. 25

- (2) A district committee has all such powers as are reasonably necessary to enable it to perform the functions set out in subsection (1) including the power to employ persons to assist in the performance by that committee of those functions.

*[Section 24 inserted by No. 46 of 1988 s. 9; amended by No. 91 of 1990 s. 16; No. 47 of 1994 s. 12; No. 4 of 1999 s. 6.]*

**25. Power to co-opt certain persons**

The Minister may, whenever he deems it necessary or expedient, invite any member of a district committee or any officer in any Government department or any other person to attend at any meeting of the Council and take part in any discussion on any particular matter before the Council.

*[Section 25 amended by No. 42 of 1982 s. 27; No. 46 of 1988 s. 10 and 20; No. 91 of 1990 s. 16.]*

**Division 2 — Rating and finance**

*[Heading inserted by No. 42 of 1982 s. 28.]*

**25A. Imposition of rate or service charge**

- (1) Subject to subsections (6) and (7) the Minister acting on the recommendation of the district committee for a land conservation district may, by notice published in the *Gazette*, impose a rate in respect of that district or such part of that district as is specified in the notice, and where a rate is so imposed rates shall be assessed, collected and paid on land in accordance with this Division at the rate so imposed.
- (1a) Subject to subsections (7) and (8) and to section 25AA the Minister, acting on the recommendation of the district committee for a land conservation district may, by notice published in the *Gazette*, impose a charge to meet the cost of a soil conservation service specified in the notice in respect of that district or such part of that district as is specified in the notice, and where a charge is so imposed the charge shall be collected and paid on land in accordance with this Division.

*Soil and Land Conservation Act 1945*

Part IIIA Land conservation districts

Division 1 Constitution of land conservation districts and appointment and functions of district committees

s. 24

**24. Functions of district committees**

- (1) The functions of a district committee are —
- (a) on behalf of, and in accordance with any direction, approval or authorisation given by, the Commissioner —
    - (i) to manage projects; and
    - (ii) to carry out or cause to be carried out works or practices,  
for preventing, remedying or mitigating land degradation and for promoting soil conservation and reclamation; and
  - (b) to review, assess and report to the Commissioner on the effects of land use or land management on the condition of the land within its land conservation district; and
  - (c) to develop, promote and, in accordance with any direction, approval or authorisation given by the Commissioner, implement programmes of soil and land conservation within its land conservation district; and
  - (d) if any matter relating to land use, land degradation or soil conservation is referred to it by the Minister or the Commissioner, to consider and report on that matter to the Commissioner or the Minister, as the case requires; and
  - (e) to make recommendations to, and to consult with, the Commissioner concerning any works, research, experimental or educational programmes which may be necessary or desirable within its land conservation district; and
  - (f) to make recommendations to the Minister for the purposes of section 25A(1) or (1a); and
  - (g) to make recommendations to the Minister or the Commissioner, as the case requires, for the purposes of section 25C(4); and
  - (h) to perform such functions relating to land degradation and soil conservation as may be agreed between the Council and the Commissioner.

**20. MATTERS BEHIND CLOSED DOORS**

Moved Cr Ridgley  
Seconded Cr Prior

**Council Resolution**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.**

**7/0 CARRIED**

**20.1 TAMALA STATION (CAMPING ACTIVITIES)**

P2014

**AUTHOR**

LIZ BUSHBY, GRAY & LEWIS LANDUSE PLANNERS

**DISCLOSURE OF ANY INTEREST**

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire,  
– Section 5.60A and Section 5.70 of the *Local Government Act 1995*

Moved Cr Capewell  
Seconded Cr Wake

**Council Resolution**

**That Council note that:**

- 1. Gabor Holdings Pty Ltd lodged a planning application seeking retrospective approval for camping activities at Tamala Station in September 2014, however the application was not valid as it was not signed by the Department of Lands.**
- 2. Gabor Holdings Pty Ltd has lodged a Section 91 Licence application (under the Land Administration Act 1997) seeking approval for camping activities by the Minister for Lands.**
- 3. Further reports on this matter will be referred to future Council meetings, and the Department of Lands will provide the Shire with opportunity to comment on the separate Section 91 Licence application.**

**7/0 CARRIED**

20.2 COMPLAINT: LOT 4 (145) KNIGHT TERRACE, DENHAM

P1005

AUTHOR

LIZ BUSHBY, GRAY & LEWIS LANDUSE PLANNERS

DISCLOSURE OF ANY INTEREST

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A and Section 5.70 of the Local Government Act 1995

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Ridgley

Seconded Cr Cowell

**Council Resolution**

**That Council:**

1. **Note the receipt of a formal complaint about a truck, caravan, barge, sea containers and general materials on Lot 4 (145) Knight Terrace, Denham.**
2. **Note the advice by Gray & Lewis that there are limited planning controls to deal with this complaint.**
3. **Note the advice of the Environmental health Officer that there are provisions under the Local Government Act 1995 whereby a notice can be served requiring an owner to undertake certain works if the property is construed as ‘unsightly’, however that no legal advice has been sought on this matter.**
4. **Authorise the Chief Executive Officer to write to the owner of Lot 4 to;**
  - (i) **Bring this matter to their attention, explain the planning requirements in regards to the sea containers, and request they consider taking action such as removal of the sea containers within a reasonable time period;**
  - (ii) **Suggest that the landowner consider a general tidy up the property in the interests of keeping the lot in good condition, and in an endeavour to resolve the complaint and maintain good neighbourly relations.**
  - (iii) **The owner to be advised that if the matter remains unresolved the Shire can further investigate it’s powers under the Local Government Act 1995 whereby owners can be served with a notice for removal of materials, disused vehicles and to tidy up a property. It is the Shire’s preference to resolve the situation amicably.**
5. **Authorise the Chief Executive Officer to write to the complainant and advise the Shire is actioning the complaint by writing to the owner of the land.**

**7/0 CARRIED**

Moved            Cr Wake  
Seconded       Cr Prior

**Council Resolution**

**That the meeting be reopened to the members of the public.**

**7/0 CARRIED**

**21. DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of Council will be held on the 24 June 2015 in Council Chambers commencing at 3.00 pm.

**22. CLOSURE OF MEETING**

As there was no further business the President closed the Ordinary Council meeting at 5.34 pm.