

Shire of Shark Bay

Minutes of the Ordinary Council Meeting held 28 September 2016



28 SEPTEMBER 2016



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 28 September 2016 commencing at 3:01 pm.

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MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

1. DECLARATION OF OPENING

The President declared the meeting open at 3.01pm.

2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Capewell	Deputy President
Cr L Bellottie	
Cr K Laundry	
Cr G Ridgley	
Vacant Position	Useless Loop / Pastoral Ward

Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Ms L Butterly	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs F Hoult	Administration Assistant – Works
Ms J Yorke	Administration Assistant

APOLOGIES

Cr M Prior	Approval for Leave of Absence granted at the Ordinary Council meeting held on 31 August 2016 Item 5.2
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VISITORS

NIL

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

4. PUBLIC QUESTION TIME

The President opened public question time at 3.02 pm and as there were no public present the President closed public question time at 3.02 pm.

5. APPLICATIONS FOR LEAVE

There are no applications for leave presented.

6. PETITIONS

There were no petitions presented to Council.

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 31 AUGUST 2016

Moved	Cr Ridgley
Seconded	Cr Laundry

Council Resolution

That the minutes of the Ordinary Council meeting held on 31 August 2016, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

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7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 15 SEPTEMBER 2016

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

That the minutes of the Special Council meeting held on 15 September 2016, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

8. **ANNOUNCEMENTS BY THE CHAIR**

The Rates Incentive prizes for the 2016/2017 year were drawn.

1st Prize – Hounsome Farms / Stade Farming
2nd Prize – E Valentine
3rd Prize – David and Susan Naldrett

9. **PRESIDENT'S REPORT**

GV00002

Council Committee Membership

Member	Audit Committee
Member (Chair)	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Collaboration Group
Deputy Delegate	The Aviation Community Consultation Group

Other Committee Membership

Member	Gascoyne Development Commission Board
Member (Chair)	Gascoyne Development Commission Audit and Risk Sub-Committee
Acting Chair	Ningaloo-Shark Bay National Landscapes Steering Committee
Member (Chair)	Local Emergency Management Committee
Member	Gascoyne Tourism Board
Delegate	Western Australian Local Government Association – State Council

Meeting Attendance

1 September 2016	Local Emergency Management Committee Shark Bay meeting Met with Jill Dwyer – Gascoyne Development Commission
5	Fenny Group forum – Ocean Park

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6	Red FM radio interview
7	ABC North West journalist meeting Spirit Radio Geraldton interview
13	Site inspection, Knight Terrace
15	District Emergency Management Committee Emergency Management teleconference Special Meeting of Council Knight Terrace Site inspection
16	School Assembly – distribution of coins
17	Judging Shark Bay Art Awards Opening Night – Shark Bay Art Awards
28	September Council Meeting

Signatures

Councillor

Councillor Cowell

Date of Report

16 September 2016

Moved Cr Bellottie
Seconded Cr Capewell

Council Resolution

That the President's activity report for September 2016 be received.

5/0 CARRIED

10. COUNCILLORS' REPORTS

10.1 Cr Prior
GV00006

Nil report for the September 2016 Ordinary Council meeting.

10.2 Cr Bellottie
GV00010

Committee Membership

Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Deputy Delegate	3 rd Deputy for Works Committee
Proxy Member	For Cr Cowell on the Development Assessment Panel

Other Committee Membership

Ministerial Appointment Gascoyne Development Commission Board

Meeting Attendance

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5 – 10 September 2016 Attended an Australian Institute of Company Directors training course in Perth
15 September Attended the Special Council meeting
28 September Attend Ordinary Council Meeting

Signatures

Councillor *Councillor Bellottie*

Date of Report 13 September 2016

Moved Cr Capewell
Seconded Cr Cowell

Council Resolution

That Councillor Bellottie's September 2016 report on activities as Council representative be received.

5/0 CARRIED

10.3 Cr Capewell
GV00005

Committee Membership

Member Works Committee
Member Audit Committee
Deputy Delegate Shark Bay Marine Facilities Management Committee
Deputy Delegate Regional Road Group
Deputy Delegate Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

15 September Attend Special Council Meeting
17 September Attend Arts Council Opening
28 September Attend Ordinary Council Meeting

Signatures

Councillor *Councillor Capewell*

Date of Report 16 September 2016

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That Councillor Capewell's September 2016 report on activities as Council representative be received.

5/0 CARRIED

10.4 Cr Ridgley

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GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne
Member	Shark Bay Community Resource Centre Committee

Meeting Attendance

15 September 2016	Attended Special Council meeting
28 September	Attend Ordinary Council Meeting

Signatures

Councillor *Councillor Ridgley*

Date of Report 16 September 2016

Moved Cr Bellottie
Seconded Cr Capewell

Council Resolution

That Councillor Ridgley's September 2016 report on activities as Council representative be received.

5/0 CARRIED

10.5 Cr Laundry
GV00013

Committee Membership

Member	Audit Committee
Member	Works Committee
Member	Shark Bay Arts Council
Proxy Member	For Cr Wake on the Development Assessment Panel

Meeting Attendance

15 September 2016	Attended Special Council meeting
28 September	Attend Ordinary Council Meeting

Signatures

Councillor *Councillor Laundry*
Date of Report 16 September 2016

Moved Cr Ridgley

28 SEPTEMBER 2016

Seconded Cr Capewell

Council Resolution

That Councillor Laundry's September 2016 report on activities as Council representative be received.

5/0 CARRIED

11. ADMINISTRATION REPORT

11.1 MONKEY MIA JETTY – LOCAL GOVERNMENT PROPERTY LOCAL LAW 7.24 PENALTIES LE00011

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Ridgley

Nature of Interest: Financial Interest due to working on the Monkey Mia Jetty

Cr Ridgley left Council Chambers at 3.09pm

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That all users of the Monkey Mia Jetty that have received infringements in accordance with the Shark Bay Local Government Property Local Law part 7 Monkey Mia Jetties and Boat Ramp in the current 12 month period from 1 March 2016 be advised that any further infringements may result in a suspension from utilising the Monkey Mia Jetty in accordance with clause 7.24.

4/0 CARRIED

Cr Ridgley returned to Council Chambers at 3.24pm

BACKGROUND

On 5 January 2016 Council gazetted changes to the Local Government Property Local Laws.

Contained within the new local laws were specific clauses relative to the Monkey Mia jetties and boat ramp at part 7. These new clauses identified penalties and the option for Council in accordance with clause 7.24 to consider the suspension of a person from mooring a vessel to the commercial jetty.

Following the gazettal of the local laws the CCTV footage has been utilised to identify and prosecute the following infringements:

Offender	Infringement issued date	Section	Penalty	Date paid	Vessel/vehicle
Mr G Ridgley	16/3/2016	7.6(2)	\$300	13/04/16	Ford Station Wagon

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Mr G Ridgley	12/5/2016	7.6(2)	\$300	9/06/16	Ford Station Wagon
Mr H Raven	12/5/2016	7.6(2)	\$300	9/06/16	Toyota Land cruiser
Mr H Raven	30/3/2016	7.3(c)(iii)	\$500	21/04/16	Shotover
Mr H Raven	12/5/2016	7.3(c)(iii)	\$500	9/06/16	Shotover

As indicated all infringements have been paid and at the time of writing of this report no further infringements have been identified.

It is now up to Council to decide if Clause 7.24 Penalties of the local law is to be applied and to set parameters in regard to the application of the Local Law.

If this suspension is to be enforced then a notice in writing to suspend the vessel from mooring to the Monkey Mia Jetty needs to be issued in accordance with the Local Laws.

COMMENT

The wording of section 7.24 penalties of the Local Government Local laws clauses (1) and (2) both commence with the wording "*The Local Government may*"

Council can now consider the application of clause 7.24 of the Local Government property laws in relation to the infringements that have been issued and as payment has been made, accepted by the individuals.

Clause 7.24 Penalties in full states

- (1) The Local Government may by notice in writing suspend a person from mooring a vessel to the commercial jetty where the person has been convicted, or has paid the modified penalty, within the last 12 months in respect of 2 or more offences under Part 7 of this local law.
- (2) The Local Government may by notice in writing cancel the suspension referred to in subclause (1) once a person has been convicted, or has paid the modified penalty, for only one offence under Part 7 of the local law within the last 12 months

The Local Law does not stipulate a set time for any suspension that may be imposed, however as the parameters are within the last 12 months, it could reasonably assumed only be for a maximum of up to a 12 month period.

A legal interpretation from McLeod's solicitors of the Local Law interpretation and enforcement follows;

To summarise the position under the Local Law with regard to the 'suspension' of the right to moor at the Shire's commercial jetty, I provide the following comments:

1. *The power to suspend the right to moor at the commercial jetty (in other words, to suspend the 'written authority' issued by the Shire upon payment of a fee) arises*

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once a person has been convicted of, or has paid the modified penalty (an infringement) for, 2 or more offences under the Local Law within the last 12 months (cl.7.24 (1)).

2. *Once suspended, the Shire may only cancel that suspension once a person has only 1 conviction or has paid only one infringement under the Local Law within the last 12 months (cl.7.24(2)).*
3. *The length of time for which a person will be 'suspended' will depend on the length of time between convictions or the payment of infringements.*
4. *For example:*
 - a. *Mr Ridgley paid an infringement on 13 April 2016 and another on 9 June 2016.*
 - b. *As Mr Ridgley has paid 2 infringements within the last 12 months, the Shire has the power to suspend Mr Ridgley's right to moor at the commercial jetty under cl.7.24(1).*
 - c. *If the Shire suspended Mr Ridgley's right to moor at the commercial jetty and assuming Mr Ridgley does not receive or pay any further infringements, the Shire would not be able to consider cancelling that suspension before 14 April 2017 as that is when Mr Ridgley will only have paid an infringement for one offence within the last 12 months (the infringement paid on 9 June 2016).*
 - d. *If the Shire suspended Mr Ridgley's right to moor at the jetty next week, that suspension would apply until at least 14 April 2017, a period of nearly 7 months.*
5. *By way of another example:*
 - a. *If a person paid an infringement on 1 January 2016 and another today (16 September), the Shire could suspend that person's right to moor at the jetty on the basis they had paid 2 infringements within the last 12 months.*
 - b. *The Shire could then cancel that suspension on 2 January 2017 as that is when the person would only have paid one infringement within the last 12 months (the infringement paid on 16 September).*
 - c. *In this example, if the person's right to moor was suspended next week, the suspension would apply for a little over 3 months (i.e. until 2 January 2017).*
6. *The effect of clauses 7.24(1) and (2) is that the period of suspension is directly related to the time between the 2 convictions or the payment of the 2 infringements. If the convictions or infringements are close together in time, the period of suspension will be significant whereas if the convictions or infringements are well spaced, the suspension will be shorter. For example, if infringements are paid 1 month apart, the suspension could be for 10 or 11 months whereas if infringements are paid 11 months apart, then any suspension would be for less than a month.*

As noted in my email below, a potential difficulty with the way cl.7.24 operates is that people may stop paying infringements if they fear it will lead to them being suspended from mooring at the jetty.

For example, they may elect to go to court on the second infringement to buy time and allow 12 months to pass from the payment of the first infringement. Once the 12

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months has passed, they could plead guilty to the second offence and be immune from suspension.

It may be beneficial, long term, for the Council to review the Local Law further and set parameters in regard to the application of this clause to define the length of the suspension to be imposed using consistent and defensible parameters, as the Local Law in its current state allows for the Council to consider a suspension for up to 12 months for any two or more offences under part 7.

This could be any number or combination of offences listed include swimming, using a bicycle or fishing from the jetty which all have a \$100 penalty attached.

While these are legitimate penalties the imposition of a ban following two or more of these type of offences, on using the jetty may appear to be harsh and may prove difficult to apply or enforce.

It may be an option to impose a monetary value basis in conjunction with the number of offences to any suspension period being considered i.e.

3 penalties/value less than \$900 7days/28 day's suspension
3 penalties/value greater than \$901 but less \$1,200 14 days suspension
3 penalties/value greater than \$1,201 but less \$1,500 21 days suspension
3 penalties/value greater than \$1,501 but less \$1,500 28 days suspension

This proposal could be extended out further under the same principles and be considered by Council further to provide future guidance to both the Council and administration.

It may also be beneficial if required to amend the Local Law to include these provisions once Council has agreed on a reasonable outcome.

If the vessel continues to berth at the jetty after notice in writing has been issued then another penalty could be applied of \$500.00 for each offence (Clause 7.3(1)).

LEGAL IMPLICATIONS

The Shire of Shark Bay Local Government Property Local laws applies specifically section 7 Monkey Mia jetties and Boat Ramp

The Local Law clause 7.24 Penalties reads as follows:

- (1) The local government may by notice in writing suspend a person from mooring a vessel to the commercial jetty where the person has been convicted, or has paid the modified penalty, within the last 12 months in respect of 2 or more offences under Part 7 of this local law.
- (2) The local government may by notice in writing cancel the suspension referred to in subclause (1) once a person has been convicted, or has paid the modified penalty, for only one offence under Part 7 of the local law within the last 12 months

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POLICY IMPLICATIONS

Any proposed suspension periods could be incorporated into Council policy to provide guidance to the administration and clear parameters for the Council to consider when considering the imposition of a suspension.

FINANCIAL IMPLICATIONS

There may, if a suspension period is imposed, be a request for a refund of any annual fees paid on a pro-rata basis, however this would have minimal impact upon Council finances.

The current 2016/2017 annual charge for individual vessels utilising the Monkey Mia jetty is less than \$1,500 each.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

16 September 2016

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12. FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Capewell

Seconded Cr Ridgley

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$2,229,810.10 be accepted.

5/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of August 2016 totalling \$1,922.72

Municipal fund account cheque numbers 26823 to 26826 totalling \$15,162.28

Municipal fund direct debits to Council for the month of August 2016 totalling \$20,573.55

Municipal fund account electronic payment numbers MUNI EFT 19943 to 19990 and 19996 to 20081 totalling \$1,996,475.80

Municipal fund account for August 2016 payroll totalling \$111,585.00

Trust fund account cheque numbers none issued for August 2016.

Trust fund Police Licensing for August 2016 cheque # 161702 totalling \$33,645.95 and

Trust fund account electronic payment numbers 19991 to 201099 totalling \$50,444.80.

The schedule of accounts submitted to each member of Council on 23 September 2016 has been checked and are fully supported by vouchers and invoices. All vouchers

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and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

C Wood

Chief Executive Officer

P Anderson

Date of Report

9 September 2016

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SHIRE OF SHARK BAY – CREDIT CARD AUGUST 2016

CREDIT CARD TOTAL \$1,922.72

CEO

DATE	NAME	DESCRIPTION	AMOUNT
17/6/2016	MONKEY MIA BOUGHSHED	FORESHORE PROJECT	63.92
24/6/2016	SHIRE OF UPPER GASCOYNE	ACCOMMODATION AND MEALS-MEMBERS TRAVEL	565.00
3/7/2016	WOOLWORTHS FUEL	FUEL CEO VEHICLE	111.38
			\$740.30

EMCD

16/6/2016	WIKI CAPMS	APP-CENTRE MANAGER'S PHONE	7.99
7/7/2016	WORLD OF PETS	MERCHANDISE SBDC	217.13
			\$225.12

EMFA

25/6/2016	BUNNINGS	PLANTS – 51 DURLACHER STREET	19.60
6/7/2016	ADINA APARTMENTS HOTEL	ACCOMMODATION – STAFF – TOURISM CONFERENCE	732.00
7/7/2016	VIRGIN	TRAVEL – STAFF – TOURISM CONFERENCE	205.70
			\$957.30

SHIRE OF SHARK BAY – MUNI CHEQUES
AUGUST 2016 CHEQUE # 26823-26826

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26823	17/08/2016	WATER CORPORATION - OSBORNE PARK	WATER USAGE – 3 MONTHLY ACCOUNT	-2362.58
26824		CANCELLED		
26825	23/08/2016	WATER CORPORATION - OSBORNE PARK	WATER USAGE – 3 MONTHLY ACCOUNT	-12751.67
26826	24/08/2016	WATER CORPORATION - OSBORNE PARK	WATER USAGE PENSIONER UNITS	-48.03
			TOTAL	\$15,162.28

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

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**SHIRE OF SHARK BAY – DIRECT DEBITS
AUGUST 2016**

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD13069.1	07/08/2016	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-57.55
DD13069.2	07/08/2016	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-200.63
DD13069.3	07/08/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-234.32
DD13069.4	07/08/2016	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-550.19
DD13069.5	07/08/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13069.6	07/08/2016	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13069.7	07/08/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-372.39
DD13069.8	07/08/2016	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13069.9	07/08/2016	WALGA SUPER	PAYROLL DEDUCTIONS	-4955.78
DD13099.1	21/08/2016	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-141.23
DD13099.2	21/08/2016	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-200.63
DD13099.3	21/08/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-189.40
DD13099.4	21/08/2016	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-545.01
DD13099.5	21/08/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13099.6	21/08/2016	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13099.7	21/08/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-388.60
DD13099.8	21/08/2016	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13099.9	21/08/2016	WALGA SUPER	PAYROLL DEDUCTIONS	-5148.66
DD13069.10	07/08/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-686.86
DD13069.11	07/08/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1546.82
DD13069.12	07/08/2016	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98
DD13069.13	07/08/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-217.71
DD13069.14	07/08/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-143.35
DD13069.15	07/08/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-192.68
DD13069.16	07/08/2016	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-196.26
DD13099.10	21/08/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-686.86
DD13099.11	21/08/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1534.91
DD13099.12	21/08/2016	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98
DD13099.13	21/08/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-217.70

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D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD13099.14	21/08/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-143.35
DD13099.15	21/08/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-192.68
DD13099.16	21/08/2016	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-196.26
TOTAL				\$20,573.55

SHIRE OF SHARK BAY – MUNI EFT

AUGUST 2016

EFT 19943-19990, 19996-20081

EFT	DATE	COMPANY	DESCRIPTION	AMOUNT
EFT19943	04/08/2016	ASHDOWN INGRAM	BEACON LIGHTS & ROOF RACKS	-1523.50
EFT19944	04/08/2016	BUTCHART MARINE SERVICES	HYDRAULIC BOAT TRAILER-JINKER	-52075.38
EFT19945	04/08/2016	COOPERS CONCRETE	CONCRETE SOAKWELL LIDS	-1232.00
EFT19946	04/08/2016	COVS AUTOMOTIVE,	FUEL CAP FOR P150	-100.24
EFT19947	04/08/2016	FLEET HYDRAULICS	HYDRAULIC HOSE FOR KOBELCO	-138.92
EFT19948	04/08/2016	GEARING BUTCHER'S	WEEKLY SUPPLIES FOR OUTSIDE CREW	-288.72
EFT19949	04/08/2016	HORIZON POWER	U6/34 HUGHES STREET	-152.90
EFT19950	04/08/2016	HERITAGE RESORT	REFRESHMENTS GALLERY OPENING - BOTANICA EXHIBIT	-408.79
EFT19951	04/08/2016	INTEGRITY COACH LINES	COMMISSION	-209.10
EFT19952	04/08/2016	INSTANT WEIGHING	CALIBRATE LOADER SCALES BUCKET	-2854.50
EFT19953	04/08/2016	JUMP N BUMP	WINTER MARKETS-HIRE OF BOUNCY CASTLES	-2274.00
EFT19954	04/08/2016	SHARK BAY P & C	GRANT ROUND 1 2016/17	-2870.00
EFT19955	04/08/2016	PLUMOVATION	HOT WATER SYSTEM-CHILD CARE CENTRE	-1237.50
EFT19956	04/08/2016	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-105.00
EFT19957	04/08/2016	PERTH STITCHINGS	MERCHANDISE - SBDC	-1058.20
EFT19958	04/08/2016	RICHARD CLAUDE MORONEY	CLEAN UP AND REMOVE RUBBISH SBDC	-32.00
EFT19959	04/08/2016	SKIPPERS AVIATION	CONSULTANTS - F BURKE, B KAISER, MITCHELL, FIRNS - FORESHORE PROJECT	-3949.00
EFT19960	04/08/2016	SHARK BAY BOWLING CLUB INC.	GRANT ROUND 1 2016/17	-6600.00
EFT19961	04/08/2016	SHARK BAY TAXI SERVICE	MAIN RDS RUBBISH COLLECTION	-1452.00

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

EFT19962	04/08/2016	SHARK BAY COMMUNITY RESOURCE	GRANT ROUND 1 2016-17	-1174.00
EFT19963	04/08/2016	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-18173.80
EFT19964	04/08/2016	1616 SALT CO. PTY LTD	MERCHANDISE - SBDC	-745.92
EFT19965	04/08/2016	MCKELL FAMILY TRUST	MONTHLY-RUBBISH COLLECTION & STREET SWEEPING	-10936.48
EFT19966	04/08/2016	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT19967	04/08/2016	ST JOHN AMBULANCE - SHARK BAY	DEFIB PADS FOR REC CENTRE MACHINE	-161.96
EFT19968	04/08/2016	TELSTRA CORPORATION LIMITED	LANDLINES PHONE ACCOUNTS	-2446.25
EFT19969	04/08/2016	TOURISM COUNCIL	VCWA BREAKFAST-TOURISM WA CONFERENCE	-50.00
EFT19970	10/08/2016	STATE LIBRARY OF WA	ANNUAL LOST AND DAMAGED BOOKS 2016-17	-220.00
EFT19971	10/08/2016	GASCOYNE OFFICE EQUIPMENT	PRINTER CARTRIDGES	-1605.00
EFT19972	10/08/2016	HORIZON POWER	CONNECTION FOR LOT 101 KNIGHT FORESHORE PROJECT	-26426.45
EFT19973	10/08/2016	HORIZON POWER	ELECTRICITY BI MONTHLY ACCOUNT SHIRE PROPERTIES	-15023.88
EFT19974	10/08/2016	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-175.01
EFT19975	10/08/2016	PAPER PLUS OFFICE NATIONAL	STATIONERY	-3007.41
EFT19976	10/08/2016	DEPAW	MONKEY MIA PARK PASSES	-7065.00
EFT19977	10/08/2016	SHIRE OF NORTHAMPTON	CONSULTANT-BUILDING AND HEALTH	-6138.00
EFT19978	10/08/2016	AUSTRALIA POST	JULY 16 - LOCAL POST	-743.99
EFT19979	10/08/2016	HAMES SHARLEY PLANNING	PROJECT MANAGEMENT FOR FORESHORE	-2112.00
EFT19980	10/08/2016	TOLL IPEC PTY LTD	WEEKLY FREIGHT ACCOUNT	-154.95
EFT19981	10/08/2016	ITVISION	REMOTE ASSISTANCE SYNERGY	-477.40
EFT19982	10/08/2016	LANDGATE	GRV VALUATION	-15.60
EFT19983	10/08/2016	LOCAL HEALTH AUTH ANALYTICAL	ANNUAL FEE FOR LOCAL HEALTH TESTING	-385.00
EFT19984	10/08/2016	MCLEODS BARRISTERS	LEASE M005930 BOOLBARDIE COUNTRY CLUB	-402.13
EFT19985	10/08/2016	MARKET CREATIONS	VISION SIGNAGE FOR SBDC FRONT WINDOW	-2359.50
EFT19986	10/08/2016	MP ROGERS & ASSOCIATES	DENHAM FORESHORE ADDITIONAL DESIGN & CONSTRUCTION PHASE SERVICES	-2726.35
EFT19987	10/08/2016	SKIPPERS AVIATION	MRS SALLY CAPEWELL-WALGA CONFERENCE	-718.00
EFT19988	10/08/2016	SEALIFE DIFFERENTLY IMAGERY	IMAGE -DUGONG FOR SBDC WINDOW DECALS	-330.00
EFT19989	10/08/2016	SANTALEUCA SANDLEWOOD	MERCHANDISE - SBDC	-147.00
EFT19990	10/08/2016	TELSTRA CORPORATION LIMITED	SMS TO PUBLIC WITH COMMUNITY MESSAGES	-195.88

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EFT19996	15/08/2016	DENHAM IGA X-PRESS	JULY ACCOUNT	-830.19
EFT19997	15/08/2016	SHARK BAY SUPERMARKET	JULY ACCOUNT	-692.81
EFT19998	15/08/2016	REFUEL AUSTRALIA	JULY ACCOUNT	-10469.86
EFT19999	15/08/2016	TOLL IPEC PTY LTD	WEEKLY FREIGHT	-751.07
EFT20000	15/08/2016	JASONSIGN MAKERS	SIGNS	-39.60
EFT20001	15/08/2016	MOMAR AUSTRALIA PTY LTD	MATERIALS FOR DEPOT MAINTENANCE	-2382.60
EFT20002	15/08/2016	TRUE VALUE HARDWARE	JULY ACCOUNT	-648.45
EFT20003	15/08/2016	PURCHER INTERNATIONAL PTY LTD	PRIME MOVER REPAIRS	-11287.28
EFT20004	15/08/2016	SHARK BAY FREIGHTLINES	WEEKLY ACCOUNT	-1759.99
EFT20005	15/08/2016	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-5016.00
EFT20006	15/08/2016	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY COMMISSION	-948.20
EFT20007	15/08/2016	EARTHCARE	DENHAM FORESHORE REVITALISATION PROJECT	-382365.50
EFT20008	15/08/2016	MCLEODS BARRISTERS	LEGAL COSTS	-585.59
EFT20009	15/08/2016	THYLACINE DESIGN & PROJECT	CONSULTANT - LIGHTING UPGRADE SBDC	-5489.00
EFT20010	15/08/2016	HOLIDAY GUIDE PTY LTD	COMMISSION	-125.93
EFT20011	15/08/2016	DENHAM BOBCATS	CONCRETE-SOLAR LIGHTS @ LITTLE LAGOON	-886.50
EFT20012	15/08/2016	BUNNINGS BUILDING SUPPLIES	MATERIALS - CEMENT	-313.50
EFT20013	15/08/2016	BOC LIMITED	MATERIALS FOR DEPOT MAINTENANCE	-213.79
EFT20014	15/08/2016	BURTON TILING MAINTENANCE	TILING WORKS FOR FORESHORE TOILETS	-12392.82
EFT20015	15/08/2016	CDH ELECTRICAL	INSTALL 3 PHASE OUTLET - RECREATION CENTRE	-2058.80
EFT20016	15/08/2016	ELGAS LIMITED	GAS BOTTLE-51 DURLACHER STREET	-332.00
EFT20017	15/08/2016	ATOM-GERALDTON INDUSTRIAL	TOOLS – CUTTING DISCS	-202.40
EFT20018	15/08/2016	HORIZON POWER	STREET LIGHTING JULY	-3361.55
EFT20019	15/08/2016	TOLL IPEC PTY LTD	WEEKLY FREIGHT	-51.50
EFT20020	15/08/2016	LANDMARK OPERATIONS	HERBICIDE	-251.68
EFT20021	15/08/2016	OUTBACK COAST AUTOMOTIVES	WINDSCREEN-WORKS SUPERVISORS UTE	-510.00
EFT20022	15/08/2016	PEST-A-KILL	MONTHLY MICE MONITORING & BAITING	-330.00
EFT20023	15/08/2016	PLUMOVATION	FORESHORE TOILET UPGRADE	-22880.00
EFT20024	15/08/2016	QUALITY PRESS	DFES - VEHICLE IDENTIFICATION STICKERS	-52.25
EFT20025	15/08/2016	WEST AUSTRALIAN NEWSPAPERS	ADVERTISEMENT FOR SALE EX SHIRE VEHICLES X 3	-189.28

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EFT20026	16/08/2016	ERTECH PTY LTD	CONTRACT FOR DENHAM FORESHORE	-804562.19
EFT20027	-20028	TRUST	PROJECT	
EFT20029	17/08/2016	GASCOYNE OFFICE EQUIPMENT	PHOTOCOPIER MAINTENANCE	-687.00
EFT20030	17/08/2016	GRAY & LEWIS LAND USE PLANNERS	PLANNING ADVICE - GENERAL	-3155.63
EFT20031	17/08/2016	JOANNA YORKE	POLICE LICENSING TRAINING – REIMBURSABLE REIMBURSEMENT	-52.60
EFT20032	17/08/2016	LOCAL GOVERNMENT MANAGERS	SUBSCRIPTIONS-CEO	-513.00
EFT20033	17/08/2016	MICHAEL JOHN ANDERSON	REIMBURSEMENT FOR MATERIALS FOR CAMP	-30.00
EFT20034	17/08/2016	OUTBACK COAST	SUPPLY AND FIT TYRES SUPERVISORS UTE	-1100.00
EFT20035	17/08/2016	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-1077.29
EFT20036	17/08/2016	STRUT & FRET	EVENT MANAGEMENT 1616 FESTIVAL	-143000.00
EFT20037	17/08/2016	ST JOHN AMBULANCE - SHARK BAY	FIRST AID TRAINING SBDC STAFF	-632.00
EFT20038	17/08/2016	SUNPRINTS CLOTHING COMPANY	MERCHANDISE SBDC	-613.17
EFT20039	17/08/2016	SALTWATER CAFE	CATERING FOR THE BOTANICA EXHIBIT 22/7/16	-450.00
EFT20040	17/08/2016	TALIS	REVALUATION OF ROADS, FOOTPATHS, DRAINAGE AND CULVERTS	-880.00
EFT20043	24/08/2016	GLENN BANGAY	REIMBURSEMENT COSTS	-382.20
EFT20044	24/08/2016	A & O FACILITY MANAGEMENT	MAINTENANCE AND ASSET REPORT	-4290.00
EFT20045	24/08/2016	AUSCOINSWEST	MERCHANDISE SBDC	-669.90
EFT20046	24/08/2016	DEBORAH COURT	TRAVEL AND ACCOMMODATION CONFERENCE	-295.59
EFT20047	24/08/2016	FIRE & EMERGENCY SERVICES	ANNUAL MONITORING 2016-17 SBDC	-1763.28
EFT20048	24/08/2016	ETCHED GLASS DESIGN	MERCHANDISE SBDC	-294.00
EFT20049	24/08/2016	GEARING BUTCHER'S	WEEKLY ACCOUNT FOR OUTSIDE CREW	-103.11
EFT20050	24/08/2016	GRAY & LEWIS LAND USE PLANNERS	REVIEW OF TOWN PLANNING SCHEME	-4991.25
EFT20051	24/08/2016	KOMATSU AUSTRALIA	FILTERS FOR SERVICING LOADER	-144.78
EFT20052	24/08/2016	LEEWIN OCEAN ADVENTURE FOUNDATION LTD	SPONSORSHIP FOR TRANSFER OF LEEWIN PASSENGERS INTO DENHAM	-540.00
EFT20053	24/08/2016	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-280.02
EFT20054	24/08/2016	RAC TOURISM ASSETS	CLEARING SAND - BOAT RAMP MONKEY MIA	-187.50
EFT20055	24/08/2016	RAY WHITE SHARK BAY	RENT ON 34 HUGHES ST	-1127.00
EFT20056	24/08/2016	SKIPPERS AVIATION	FLIGHTS FOR R STANLEY - CDO CONFERENCE	-718.00
EFT20057	24/08/2016	SHARK BAY BUSINESS & TOURISM	GRANT ROUND 1 2016/17	-6000.00
EFT20058	24/08/2016	SHARK BAY COMMUNITY RESOURCE	SPORTS AND REC CENTRE MANAGEMENT	-6270.00

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT20059	24/08/2016	STRUT & FRET	EVENT MANAGEMENT 16116 FESTIVAL	-191883.49
EFT20060	24/08/2016	TELSTRA CORPORATION LIMITED	NEW PHONE CEO AND MONTHLY ACCOUNT	-1728.91
EFT20061	24/08/2016	VISAGE PRODUCTIONS	PARTICIPATION IN OUR TOWN WA TELEVISION SERIES	-11000.00
EFT20062	24/08/2016	WALGA	LOCAL GOVERNMENT CONFERENCE REGISTRATIONS	-6252.00
EFT20063	24/08/2016	WESTRAC EQUIPMENT PTY LTD	HYDRAULIC HOSE FOR P138	-129.26
EFT20064	24/08/2016	WORLEYPARSONS SERVICES	PROVISION OF CONSULTANCY DENHAM FORESHORE	-116134.81
EFT20067	29/08/2016	ILLUMINATED DESIGN	ILLUMINATED DESIGNS PAYMENT	-16500.00
EFT20068	29/08/2016	M & B SALES	MATERIALS FOR CONSTRUCTION OF EASTERN END FORESHORE SHADE SHELTERS	-2490.28
EFT20069	29/08/2016	BAILEYS FERTILISERS	FERTILISER	-1353.00
EFT20070	29/08/2016	BURTON TILING MAINTENANCE	TILING WORKS FOR FORESHORE TOILETS	-5280.00
EFT20071	29/08/2016	BULLIVANTS HANDLING SAFETY	TOOLS AND MATERIALS	-1490.41
EFT20072	29/08/2016	CORAL COAST PLUMBING	REPAIRS RECREATION CENTRE TOILETS	-1308.56
EFT20073	29/08/2016	CUMMINS ENGINE COMPANY	FILTERS FOR GENERATOR	-189.55
EFT20074	29/08/2016	CDH ELECTRICAL	SUPPLY AND INSTALL LED LIGHTS TO SHIRE DEPOT	-1379.05
EFT20075	29/08/2016	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-101.61
EFT20076	29/08/2016	ATOM-GERALDTON	MINOR TOOLS	-183.42
EFT20077	29/08/2016	TOLL IPEC PTY LTD	WEEKLY FREIGHT ACCOUNT	-484.62
EFT20078	29/08/2016	PAINT N QUIP	PAINT FOR BANNISTERS-CAPE INSCRIPTION	-147.40
EFT20079	29/08/2016	SHARK BAY FREIGHTLINES	FREIGHT - TILES FOR FORESHORE TOILETS	-1670.90
EFT20080	29/08/2016	TRUCKLINE PARTS CENTRE	TRUCK PARTS-SEMI TRAILER	-607.17
EFT20081	29/08/2016	YADGALAH ABORIGINAL CORP	HIRE OF DIGGER FOR OFFICE CAR PARK	-760.00
TOTAL				\$1,996,475.80

**SHIRE OF SHARK BAY – TRUST CHEQUE
AUGUST 2016 TRUST CHEQUE # 161702**

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
161702	31/08/2016	COMMISSIONER OF POLICE	POLICE LICENSING AUGUST 2016	-33645.95

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

**SHIRE OF SHARK BAY – TRUST EFT
AUGUST 2016 EFT 19991-20109**

EFT	Date	Name	Description	Amount
EFT19991	11/08/2016	ALEISHA HEWITT	GYM CARD DEPOSIT REFUND	-20.00
EFT19992	11/08/2016	AZOUJAR ISSAM	GYM CARD REFUND	-20.00
EFT19993	11/08/2016	CIARA WELLAND	GYM CARD DEPOSIT REFUND	-20.00
EFT19994	11/08/2016	RON GORDON	GYM CARD REFUND	-20.00
EFT19995	11/08/2016	ST JOHN AMBULANCE SHARK BAY	DONATION OF GYM CARD DEPOSIT TO ST JOHN AMBULANCE	-20.00
EFT20027	17/08/2016	SABRINA KING	GYM CARD DEPOSIT REFUND	-20.00
EFT20028	17/08/2016	IRENE PATRICIA MARQUIS	GYM CARD DEPOSIT REFUND	-20.00
EFT20041	24/08/2016	GIUDICE & BARNDON FUNERAL DIRECTORS	HALL CLEANING DEPOSIT REFUND	-275.00
EFT20042	24/08/2016	RHONDA JOY METTAM	GYM CARD DEPOSIT REFUND	-20.00
EFT20082	31/08/2016	MAC ATTACK FISHING CHARTERS	BOOKEASY AUGUST 2016	-361.25
EFT20083	31/08/2016	SHARK BAY AVIATION	BOOKEASY AUGUST 2016	-3162.00
EFT20084	31/08/2016	BOTANICA FINE ART PHOTOGRAPHY	BOOKEASY AUGUST 2016	-184.00
EFT20085	31/08/2016	BAY LODGE MIDWEST OASIS	BOOKEASY AUGUST 2016	-2137.75
EFT20086	31/08/2016	BLUE LAGOON PEARLS	BOOKEASY TOUR AUGUST 2016	-347.75
EFT20087	31/08/2016	CASSA'S COTTAGE	BOOKEASY AUGUST 2016	-48.00
EFT20088	31/08/2016	SHARK BAY COASTAL TOURS	BOOKEASY AUGUST 2016	-1801.15
EFT20089	31/08/2016	DENHAM SEASIDE CARAVAN PARK	BOOKEASY AUGUST 2016	-1387.20
EFT20090	31/08/2016	ECO ADVENTURES DIRK HARTOG ISLAND	BOOKEASY AUGUST 2016	-924.00
EFT20091	31/08/2016	CARNARVON MOTEL	BOOKEASY AUGUST 2016	-131.75
EFT20092	31/08/2016	HARTOG COTTAGES	BOOKEASY AUGUST 2016	-3200.40
EFT20093	31/08/2016	HINCHY PUBLICATIONS	BOOKEASY AUGUST 2016	-88.64
EFT20094	31/08/2016	HAMELIN POOL CARAVAN PARK	BOOKEASY AUGUST 2016	-110.50
EFT20095	31/08/2016	INTEGRITY COACH LINES	BOOKEASY AUGUST 2016	-270.30
EFT20096	31/08/2016	MONKEY MIA YACHT CHARTERS	BOOKEASY AUGUST 2016	-5612.64
EFT20097	31/08/2016	MONKEYMIA WILDSIGHTS	BOOKEASY AUGUST 2016	-5441.69
EFT20098	31/08/2016	NINGALOO REEF RESORT	BOOKEASY AUGUST 2016	-967.40
EFT20099	31/08/2016	WA OCEAN PARK PTY LTD	BOOKEASY AUGUST 2016	-3528.35
EFT20100	31/08/2016	OCEANSIDE VILLAGE	BOOKEASY AUGUST 2016	-1249.60

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EFT20101	31/08/2016	PATRICA ANDREW	BOOKEASY AUGUST 2016	-128.00
EFT20102	31/08/2016	RAC TOURISM ASSETS P	BOOKEASY AUGUST 2016	-915.20
EFT20103	31/08/2016	SHARK BAY COACHES AND TOURS	BOOKEASY AUGUST 2016	-334.40
EFT20104	31/08/2016	SHARK BAY HOLIDAY COTTAGES	BOOKEASY AUGUST 2016	-246.50
EFT20105	31/08/2016	SHARKBAY CARAVAN PARK	BOOKEASY AUGUST 2016	-1160.25
EFT20106	31/08/2016	SHARK BAY FISHING AND ECO TOURS	BOOKEASY AUGUST 2016	-5771.50
EFT20107	31/08/2016	SHIRE OF SHARK BAY	BOOKEASY COMMISSION AUG 2016	-7415.18
EFT20108	31/08/2016	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY AUGUST 2016	-211.20
EFT20109	31/08/2016	WULA GUDA NYINDA (CAPES)	BOOKEASY AUGUST 2016	-2873.20
			TOTAL	\$50,444.80

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

12.2 FINANCIAL REPORTS TO 31 AUGUST 2016

CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Laundry
Seconded Cr Ridgley

Council Resolution

**That the monthly financial report to 31 August 2016 as attached be received.
5/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 August 2016** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

C Wood
P Anderson
20 September 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT

For the Period Ended 31 August 2016

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 3 Net Current Funding Position

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Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 August 2016							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance		5,000	0	4,343	4,343	0.00%	▲
General Purpose Funding - Rates	9	1,242,752	1,233,836	1,285,376	51,540	4.18%	▲
General Purpose Funding - Other		1,955,540	476,584	474,084	(2,500)	(0.5%)	▼
Law, Order and Public Safety		52,830	11,448	4,208	(7,240)	(63%)	▼
Health		750	750	815	65	8.67%	▲
Housing		84,760	14,134	12,698	(1,436)	(10.2%)	▼
Community Amenities		284,000	215,666	214,550	(1,116)	(0.52%)	▼
Recreation and Culture		520,150	129,024	76,560	(52,464)	(40.7%)	▼
Transport		4,310,014	103,000	2,615,275	2,512,275	2439.1%	▲
Economic Services		1,130,314	97,196	452,866	355,670	365.9%	▲
Other Property and Services		34,000	5,666	15,040	9,374	165.4%	▲
Total Operating Revenue		9,620,110	2,287,304	5,155,815	2,868,511	125.41%	
Operating Expense							
Governance		(307,761)	(85,111)	(71,064)	14,047	(16.5%)	▲
General Purpose Funding		(118,973)	(22,412)	(22,608)	(196)	0.9%	▼
Law, Order and Public Safety		(303,147)	(55,532)	(65,482)	(9,950)	17.9%	▼
Health		(65,372)	(4,078)	(11,198)	(7,120)	174.6%	▼
Housing		(184,713)	(33,852)	(29,924)	3,928	(11.6%)	▲
Community Amenities		(620,366)	(117,070)	(100,537)	16,533	(14.1%)	▲
Recreation and Culture		(2,099,333)	(345,224)	(362,154)	(16,930)	4.9%	▼
Transport		(5,266,537)	(241,198)	(2,133,768)	(1,892,570)	784.7%	▼
Economic Services		(1,773,085)	(435,694)	(507,744)	(72,050)	16.5%	▼
Other Property and Services		(33,500)	5,188	(45,306)	(50,494)	(973.3%)	▼
Total Operating Expenditure		(10,772,787)	(1,334,983)	(3,349,785)	(2,014,802)	150.9%	
Funding Balance Adjustments							
Add back Depreciation		1,782,700	297,116	280,161	(16,955)		
Adjust (Profit)/Loss on Asset Disposal	8	3,343	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		633,366	1,249,437	2,086,191	836,754	66.97%	
Capital Revenues							
Grants, Subsidies and Contributions	11	1,388,106	145,000	144,687	(313)	(0.2%)	▼
Proceeds from Disposal of Assets	8	115,000	0	0	0		▼
Total Capital Revenues		1,503,106	145,000	144,687	(313)	(0.2%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(200,000)	(32,000)	(27,176)	4,824	15.08%	▲
Infrastructure - Roads	13	(1,345,789)	(268,013)	(36,751)	231,262	86.3%	▲
Infrastructure - Public Facilities	13	(1,771,341)	(354,000)	(783,433)	(429,433)	(121.3%)	▼
Infrastructure - Streetscapes	13	(60,000)	(8,334)	(3,700)	4,634	55.6%	▲
Infrastructure - Footpaths	13	(50,000)	0	0	0	0.00%	▲
Infrastructure - Drainage	13	(40,000)	0	0	0	0.00%	▲
Heritage Assets	13	(110,000)	(12,000)	(24,590)	(12,590)	(104.9%)	▼
Plant and Equipment	13	(865,000)	0	(97,066)	(97,066)	0.00%	▼
Furniture and Equipment	13	(10,000)	0	(1,309)	(1,309)	0.00%	▼
Total Capital Expenditure		(4,452,130)	(674,347)	(974,025)	(299,678)	(44.4%)	
Net Cash from Capital Activities		(2,949,024)	(529,347)	(829,338)	(299,991)	(56.67%)	
Financing							
Proceeds from New Debentures					0		
Transfer from Reserves	7	1,402,458	0	0	0	0.00%	
Repayment of Debentures	10	(63,588)	(9,670)	(9,673)	(3)	(0.0%)	
Transfer to Reserves	7	(415,707)	0	0	0	0.0%	
Net Cash from Financing Activities		923,163	(9,670)	(9,673)	(3)	(0.03%)	
Net Operations, Capital and Financing		(1,392,495)	710,420	1,247,180	536,760	(75.56%)	▲
Opening Funding Surplus(Deficit)	3	1,412,495	1,412,495	1,386,714	(25,781)		
Closing Funding Surplus(Deficit)	3	20,000	2,122,915	2,633,894	510,979	(24.07%)	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

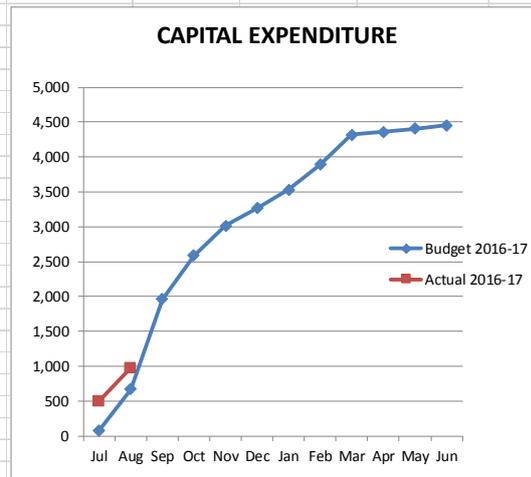
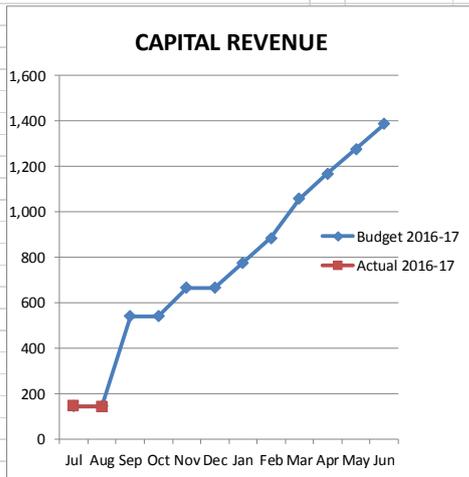
SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 August 2016				
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues		\$	\$	\$
Rates	9	1,233,252	1,232,252	1,284,550
Operating Grants, Subsidies and Contributions	11	6,896,734	578,032	3,490,885
Fees and Charges		1,201,174	360,854	336,112
Interest Earnings		68,540	6,668	6,440
Other Revenue		217,000	109,498	37,828
Profit on Disposal of Assets	8	3,410	0	0
Total Operating Revenue		9,620,110	2,287,304	5,155,815
Operating Expense				
Employee Costs		(2,158,915)	(320,858)	(299,399)
Materials and Contracts		(6,295,604)	(571,574)	(2,566,257)
Utility Charges		(145,960)	(21,694)	(25,389)
Depreciation on Non-Current Assets		(1,782,700)	(297,116)	(280,161)
Interest Expenses		(17,505)	0	3,067
Insurance Expenses		(160,850)	(80,700)	(96,246)
Other Expenditure		(204,500)	(43,041)	(85,400)
Loss on Disposal of Assets	8	(6,753)	0	0
Total Operating Expenditure		(10,772,787)	(1,334,983)	(3,349,785)
Funding Balance Adjustments				
Add back Depreciation		1,782,700	297,116	280,161
Adjust (Profit)/Loss on Asset Disposal	8	3,343	0	0
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		633,366	1,249,437	2,086,191
Capital Revenues				
Grants, Subsidies and Contributions	11	1,388,106	145,000	144,687
Proceeds from Disposal of Assets	8	115,000	0	0
Total Capital Revenues		1,503,106	145,000	144,687
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	13	(200,000)	(32,000)	(27,176)
Infrastructure - Roads	13	(1,345,789)	(268,013)	(36,751)
Infrastructure - Public Facilities	13	(1,771,341)	(354,000)	(783,433)
Infrastructure - Streetscapes	13	(60,000)	(8,334)	(3,700)
Infrastructure - Footpaths	13	(50,000)	0	0
Infrastructure - Drainage	13	(40,000)	0	0
Heritage Assets	13	(110,000)	(12,000)	(24,590)
Plant and Equipment	13	(865,000)	0	(97,066)
Furniture and Equipment	13	(10,000)	0	(1,309)
Total Capital Expenditure		(4,452,130)	(674,347)	(974,025)
Net Cash from Capital Activities		(2,949,024)	(529,347)	(829,338)
Financing				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,402,458	0	0
Repayment of Debentures	10	(63,588)	(9,670)	(9,673)
Transfer to Reserves	7	(415,707)	0	0
Net Cash from Financing Activities		923,163	(9,670)	(9,673)
Net Operations, Capital and Financing		(1,392,495)	710,420	1,247,180
Opening Funding Surplus(Deficit)	3	1,412,495	1,412,495	1,386,714
Closing Funding Surplus(Deficit)	3	20,000	2,122,915	2,633,894

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY								
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING								
For the Period Ended 31 August 2016								
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)	
Land and Buildings	13	\$ 0	\$ 27,176	\$ 27,176	\$ 32,000	\$ 305,000	\$ 4,824	
Infrastructure Assets - Roads	13		36,751	36,751	268,013	1,127,400	231,262	
Infrastructure Assets - Public Facilities	13	81,953	701,480	783,433	354,000	1,746,341	(429,433)	
Infrastructure Assets - Footpaths	13	0	0	0	0	50,000	0	
Infrastructure Assets - Drainage	13		0	0	0	40,000	0	
Infrastructure Assets - Streetscapes	13		3,700	3,700	8,334	278,389	4,634	
Heritage Assets	13		24,590	24,590	12,000	30,000	(12,590)	
Plant and Equipment	13	97,066	0	97,066	0	865,000	(97,066)	
Furniture and Equipment	13		1,309	1,309	0	10,000	(1,309)	
Capital Expenditure Totals		179,019	795,006	974,025	674,347	4,452,130	(299,678)	



Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 August 2016	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(f) Cash and Cash Equivalents				
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
(g) Trade and Other Receivables				
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
(h) Inventories				
General				
Inventories are measured at the lower of cost and net realisable value.				
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
Land Held for Resale				
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
(i) Fixed Assets				
Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
Mandatory Requirement to Revalue Non-Current Assets				
Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 August 2016					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Land Under Control</i>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	Revaluation			
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.			
	Transitional Arrangement			
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.			
	Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.			
	Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.			
	Land Under Roads			
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.			
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.			
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.			
	Depreciation			
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(j) Fixed Assets (Continued)				
Major depreciation periods used for each class of depreciable asset are:				
Buildings				10 to 50 years
Furniture and Equipment				5 to 10 years
Plant and Equipment				5 to 10 years
Heritage				25 to 100 years
Sealed Roads and Streets				
- Subgrade				Not Depreciated
- Pavement				80 to 100 years
- Seal	Bituminous Seals			15 to 22 years
	Asphalt Surfaces			30 years
Formed Roads (Unsealed)				
- Subgrade				Not Depreciated
- Pavement				18 years
Footpaths				40 to 80 years
Drainage Systems				
- Drains and Kerbs				20 to 60 years
- Culverts				60 years
- Pipes				80 years
- Pits				60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.				
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.				
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.				
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.				
Capitalisation Threshold				
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.				
(k) Fair Value of Assets and Liabilities				
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:				
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(k) Fair Value of Assets and Liabilities (Continued)				
As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.				
To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).				
For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.				
Fair Value Hierarchy				
AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:				
Level 1				
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.				
Level 2				
Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.				
Level 3				
Measurements based on unobservable inputs for the asset or liability.				
The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.				
Valuation techniques				
The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:				
Market approach				
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(k)	Fair Value of Assets and Liabilities (Continued)			
	Income approach			
	Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.			
	Cost approach			
	Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.			
	Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.			
	As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.			
(l)	Financial Instruments			
	Initial Recognition and Measurement			
	Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).			
	Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.			
	Classification and Subsequent Measurement			
	Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.			
	Amortised cost is calculated as:			
	(a) the amount in which the financial asset or financial liability is measured at initial recognition;			
	(b) less principal repayments and any reduction for impairment; and			
	(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(l) Financial Instruments (Continued)			
	<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>			
	<i>(i) Financial assets at fair value through profit and loss</i>			
	<p>Financial assets are classified at “fair value through profit or loss” when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>			
	<i>(ii) Loans and receivables</i>			
	<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>			
	<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>			
	<i>(iii) Held-to-maturity investments</i>			
	<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council’s management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>			
	<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>			
	<i>(iv) Available-for-sale financial assets</i>			
	<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>			
	<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>			
	<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>			
	<i>(v) Financial liabilities</i>			
	<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(l) Financial Instruments (Continued)				
<i>Impairment</i>				
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).				
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.				
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.				
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.				
<i>Derecognition</i>				
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.				
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.				
(m) Impairment of Assets				
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.				
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.				
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(m)	Impairment of Assets (Continued)			
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.			
(n)	Trade and Other Payables			
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.			
(o)	Employee Benefits			
	Short-Term Employee Benefits			
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.			
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.			
	Other Long-Term Employee Benefits			
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.			
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 August 2016					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 August 2016					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	4,343	0.0%	▲	Timing	No reporting variance.
General Purpose Funding - Rates	51,540	4.2%	▲	Permanent	General Rates higher due to RAC account-subsequently written off which is reflected in expenditure.
General Purpose Funding - Other	(2,500)	(0.5%)	▼	Timing	No reporting variance.
Law, Order and Public Safety	(7,240)	(63.2%)	▼	Permanent	1st quarter Grant for SES prepaid in June 16.
Health	65	8.7%	▲	Timing	Increase due to Itinerant food vendors license.
Housing	(1,436)	(10.2%)	▼	Timing	Pensioner unit rent less due to units 4 and 13 - vacant.
Community Amenities	(1,116)	(0.5%)	▼	Timing	No reporting variance.
Recreation and Culture	(52,464)	(40.7%)	▼	Timing	Transfer from Trust account will occur in September.
Transport	2,512,275	2439.1%	▲	Timing	Foreshore Grant received.
Economic Services	355,670	365.9%	▲	Timing	Grants for 1616 Celebrations.
Other Property and Services	9,374	165.4%	▲	Permanent	Increase in refunds income.
Operating Expense					
Governance	14,047	(16.5%)	▲	Timing	Increase due to Asset Management program for buildings
General Purpose Funding	(196)	0.9%	▼	Timing	No reportable variance.
Law, Order and Public Safety	(9,950)	17.9%	▼	Timing	SES operating Grant greater than budgeted.
Health	(7,120)	174.6%	▼	Timing	Consultant expenses higher than expected at this time.
Housing	3,928	(11.6%)	▲	Timing	Maintenance on staff housing yet to commence.
Community Amenities	16,533	(14.1%)	▲	Timing	Planning project yet to commence
Recreation and Culture	(16,930)	4.9%	▼	Permanent	Higher expenditure on merchandise for SBDC
Transport	(1,892,570)	784.7%	▼	Timing	DOT area project progressing.
Economic Services	(72,050)	16.5%	▼	Timing	Expenditure on 1616 Celebrations.
Other Property and Services	(50,494)	(973.3%)	▼	Timing	Refunds expenditure greater than expected and plant costs underrecovered
Capital Revenues					
Grants, Subsidies and Contributions	(313)	0.0%	▼	Timing	No reportable variance.
Proceeds from Disposal of Assets	0	0.0%	▲	Timing	No reportable variance.
Capital Expenses					
Land and Buildings	4,824	15.1%	▲	Timing	Some projects are yet to commence
Infrastructure - Roads	231,262	86.3%	▲	Timing	Cycle ways yet to commence
Infrastructure - Public Facilities	(429,433)	(121.3%)	▼	Timing	Expenditure on Foreshore Project.
Infrastructure - Footpaths	0	0.0%	▲	Timing	No reportable variance.
Infrastructure - Drainage	0	0.0%	▲	Timing	No reportable variance.
Infrastructure - Streetscapes	4,634	55.6%	▲	Timing	Expenditure on Info Bay signage just beginning
Heritage Assets	(12,590)	(104.9%)	▼	Timing	Old Jail and Stables project progressing and Museum lighting just beginning.
Plant and Equipment	(97,066)	0.0%	▼	Timing	Plant replacement program commencing - YTD budget incorrect
Furniture and Equipment	(1,309)	0.0%	▼	Timing	No reportable variance.
Financing					
Loan Principal	(3)	(0.0%)	▼	Timing	No reportable variance.

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

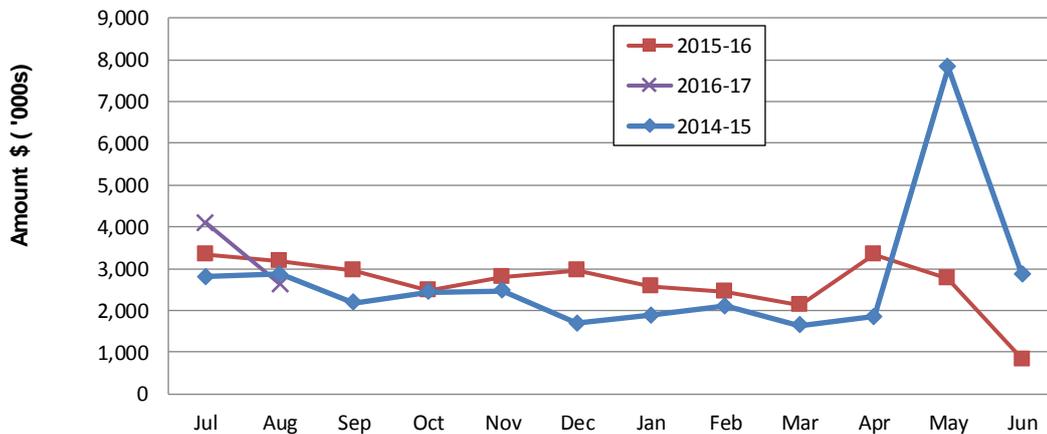
28 SEPTEMBER 2016

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2016

Note 3: NET CURRENT FUNDING POSITION

	Note	Positive=Surplus (Negative=Deficit)		
		31 August 2016	30th June 2016	31 August 2015
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	3,598,597	5,204,530	8,621,234
Cash Restricted	4	1,955,268	1,955,268	2,054,669
Receivables - Rates	6	1,063,796	32,321	548,060
Receivables -Other	6	422,563	687,966	60,406
Interest / ATO Receivable		8,541	8,541	5,522
Inventories		190,159	190,158	110,379
		7,238,924	8,078,784	11,400,270
Less: Current Liabilities				
Payables		(1,752,661)	(1,339,701)	(253,634)
Provisions		(197,101)	(197,101)	(226,944)
Royalties for Regions Funding		(700,000)	(3,200,000)	(5,700,000)
		(2,649,762)	(4,736,802)	(6,180,578)
Less: Cash Reserves	7	(1,955,268)	(1,955,268)	(2,054,669)
Net Current Funding Position		2,633,894	1,386,714	3,165,023

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Liquidity lower due to expenditure on Foreshore

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 August 2016							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	257,497			257,497	Bankwest	At Call
Reserve Bank Account	0.00%		55,268		55,268	Bankwest	At Call
Telenet Saver	1.10%	2,529,898			2,529,898	Bankwest	At Call
Trust Bank Account	0.00%			9,898	9,898	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
WATC Grant Funding	1.45%	810,402			810,402	WATC	At Call
Trust	3.00%			95,343	95,343	Bankwest	Sept 2016
Reserve Investment No 7	2.90%		1,900,000		1,900,000	Bankwest	Oct 2016
Total		3,598,597	1,955,268	105,241	5,659,106		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements							

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

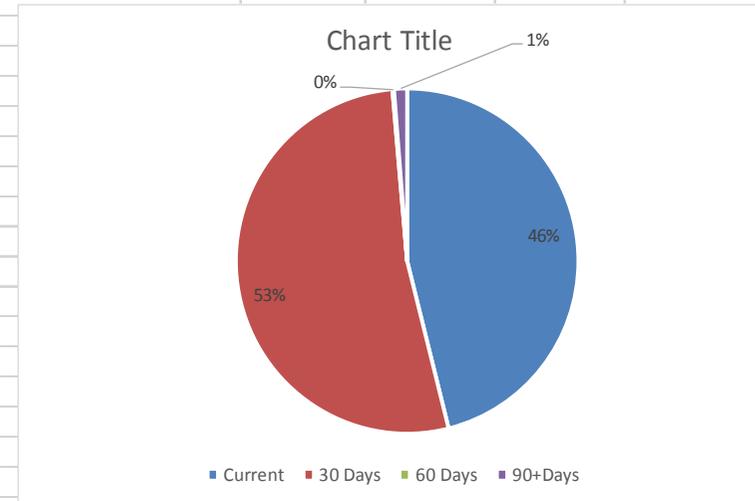
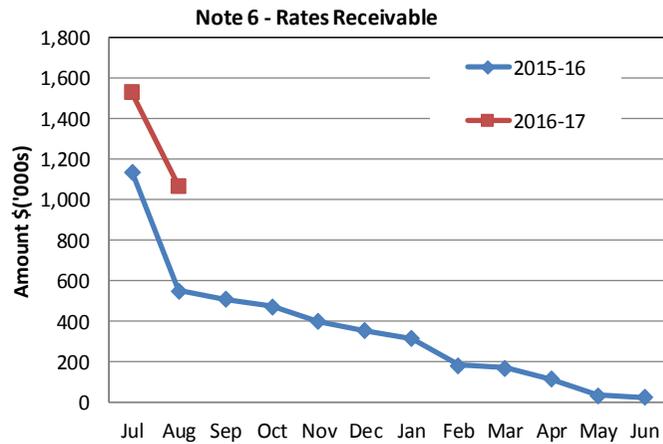
For the Period Ended 31 August 2016

Note 6: RECEIVABLES

Receivables - Rates Receivable	31 August 2016	30 June 2016
	\$	\$
Opening Arrears Previous Years	25,814	5,744
Levied this year	1,520,406	1,175,951
Less Collections to date	(476,075)	(1,155,881)
Equals Current Outstanding	1,070,145	25,814
Net Rates Collectable	1,070,145	25,814
% Collected	30.79%	97.82%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	186,873	212,968	567	5,005
Total Receivables General Outstanding				405,413

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Rates not due until September

No major issues at this time - awaiting reimbursements from RBFS and ATO.

MINUTES OF THE ORDINARY COUNCIL MEETING

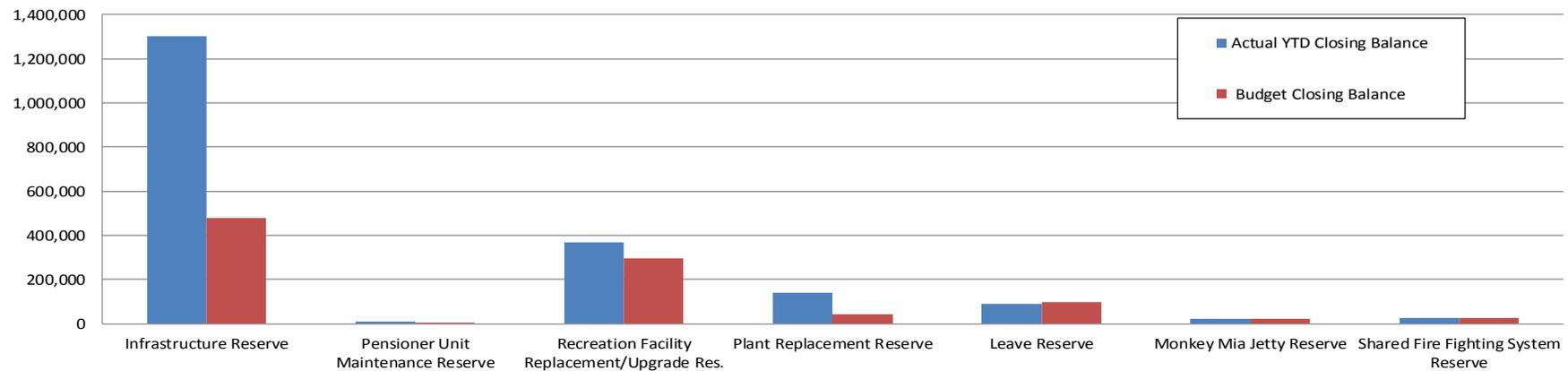
28 SEPTEMBER 2016

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 August 2016

Note 7: Cash Backed Reserve

2016-17 Name	Opening Balance	2016/17 Budget Interest Earned	Actual Interest Earned	2016/17 Budget Transfers In (+)	Actual Transfers In (+)	2016/17 Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,302,197	\$ 15,000	\$	\$ 66,667	\$	\$ (906,458)	\$		\$ 477,406	\$ 1,302,197
Pensioner Unit Maintenance Reserve	10,160	100		10,500		(20,000)			760	10,160
Recreation Facility Replacement/Upgrade Res.	366,294	6,400		0		(76,000)			296,694	366,294
Plant Replacement Reserve	140,462	4,000		300,000		(400,000)			44,462	140,462
Leave Reserve	87,921	2,100		10,000		0			100,021	87,921
Monkey Mia Jetty Reserve	20,627	400		0		0			21,027	20,627
Shared Fire Fighting System Reserve	27,607	540		0		0			28,147	27,607
	1,955,268	28,540	0	387,167	0	(1,402,458)	0		968,517	1,955,268

Note 7 - Year To Date Reserve Balance to End of Year Estimate



Higher balances at this time as no transfers have been actioned - will occur in October

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 August 2016					
Note 7a: Cash Backed Reserve Detail					
2016-17	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
Name	\$		\$	\$	\$
Infrastructure Reserve	1,302,197				
Interest		Investment	15,000		
Transfer of funds		General Revenue	66,667		
Foreshore project				216,458	
Jinker				200,000	
Admin Office Carpark				20,000	
Staff Housing				40,000	
Overlander Solar Relocation				10,000	
Museum Lighting				80,000	
Footpath Upgrades				50,000	
Drainage Upgrades				40,000	
Abultion Depot				10,000	
Information Signage				50,000	
Shade Shelters Eastern Foreshore				15,000	
Denham Hall				30,000	
SBDC Emergency Power				5,000	
Town Oval Bore 14-15 CFWD				40,000	
Town Oval Toilets				50,000	
Old Jail and Stables 14-15 CFWD				30,000	
Info Signage - extra approved Aug meeting				20,000	
	1,302,197		81,667	906,458	477,406
Pensioner Unit Maintenance Reserve	10,160				
Interest		Investment	100		
Transfer of Funds		General Revenue	10,500		
Upgrade to Units				20,000	
	10,160		10,600	20,000	760
Recreation Facility Replacement/Upgrade Res.	366,294				
Interest		Investment	6,400		
Childcare Centre Softfall				25,000	
Recreation Centre 3 Phase Power				5,000	
Rectification Works Rec Centre				20,000	
Cricket Practice Nets				6,000	
Recreation Centre Signage				20,000	
	366,294		6,400	76,000	296,694
Plant Replacement Reserve	140,462				
Interest		Investment	4,000		
Depreciation		General Funds	300,000		
Camp Upgrades				85,000	
Major Plant items				20,000	
Prime Mover				215,000	
Works Manager- Dual Cab Ute				27,000	
Town Supervisor- Dual Cab Ute				28,000	
Town- Single Cab Ute				25,000	
	140,462		304,000	400,000	44,462
Leave Reserve	87,921				
Interest		Investment	2,100		
Transfer of Funds		General Funds	10,000		
LSL Taken					
	87,921		12,100	0	100,021
Monkey Mia Jetty Reserve	20,627				
Interest		Investment	400		
	20,627		400	0	21,027
Shared Fire Fighting System Reserve	27,607				
Interest		Investment	540	0	
	27,607		540	0	28,147
Total	\$1,955,268		\$415,707	\$1,402,458	\$968,517

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 August 2016

Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 08 2016		
\$	\$	\$	\$		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				Plant and Equipment	\$	\$	\$
				Transport			
0	0	0	0	Primemover Powerstar	0	0	0
				Ute -Hilux 4x4	(3,718)	0	3,718
0	0	0	0	Ute -Dual Cab	(3,035)	0	3,035
0	0	0	0	Ute- Ford Ranger	3,410	0	(3,410)
					0		
0	0	0	0		(3,343)	0	3,343
Comments - Capital Disposal/Replacements							
Plant Replacement program just commencing							

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 August 2016											
NOTE 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2016/17 Budget Rate Revenue \$	2016/17 Budget Interim Rate \$	2016/17 Budget Back Rate \$	2016/17 Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.092319	299	3,595,145	322,891			322,891	331,900			331,900
GRV Vacant	0.092319	18	345,894	28,041			28,041	31,933			31,933
GRV - Commercial	0.094872	43	2,041,029	191,231			191,231	193,637			193,637
GRV - Industrial/Residential	0.102160	44	610,127	61,093			61,093	62,331			62,331
GRV Industrial /Residential Vacant	0.092315	2	17,100	(474)			-474	1,579			1,579
GRV Rural Commercial	0.095949	5	304,200	29,188			29,188	29,188			29,188
GRV Resort	0.101279	2	1,112,800	112,703			112,703	112,700			112,700
UV General	0.190448	6	739,348	219,156			219,155	140,807			140,807
UV Mining	0.259757	1	21,367	4,579	(4,579)		0	5,550			5,550
UV Pastoral	0.130428	12	654,760	85,399			85,399	85,399			85,399
UV Exploration	0.249757	9	581,262	148,786			148,786	145,174			145,174
Sub-Totals		441	10,023,032	1,202,593			1,198,013	1,140,198	0	0	1,140,198
Minimum Payment											
GRV Rateable Property	800.00	67		53,600	(681)	(723)	52,196	53,600			53,600
GRV Vacant	800.00	85		68,000			68,000	68,000			68,000
GRV - Commercial	800.00	26		20,800			20,800	20,800			20,800
GRV - Industrial/Residential	800.00	4		3,200			3,200	3,200			3,200
GRV Industrial /Residential Vacant	500.00	1		0			0	500			500
Rural Commercial	800.00	0		0			0	0			0
GRV Resort	800.00	0		0			0	0			0
UV General	835.00	5		4,175			4,175	4,175			4,175
UV Mining	835.00	1		835			835	835			835
UV Pastoral	835.00	0		0			0	0			0
UV Exploration	835.00	1		0			0	835			835
Sub-Totals		190	0	5,010			149,206	151,945			151,945
Concessions							(101,137)				(98,361)
Amount from General Rates							1,246,082				1,193,782
Specified Area Rates							38,468				38,470
Totals							1,284,550				1,232,252
Comments - Rating Information											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2015/16 being applied to 2015/16 and reversed in 2016/17. Should the same trend of excess payments continue in 2016/17 then the level of rates received should reach the budgeted amount.											

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 August 2016								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget
			\$	\$	\$	\$	\$	\$
Loan 57 Monkey Mia Bore	222,287	0	0	28,060	222,287	194,227	(2,525)	9,425
Loan 53 - Staff Housing	62,945	0	9,673	19,660	53,272	43,285	66	3,200
Loan 56 - Staff Housing	79,415	0	0	15,870	79,415	63,545	(608)	4,880
	364,647	0	9,673	63,590	354,974	301,057	(3,067)	8,080

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

28 SEPTEMBER 2016

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 August 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details	Grant Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	1,455,000	0	1,455,000	0	362,921	1,092,079
Grants Commission - Roads	WALGGC	Y	418,000	0	418,000	0	103,527	314,473
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	8,130	0	8,130	0	0	8,130
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	35,000	0	35,000	0	0	35,000
RECREATION AND CULTURE								
Foreshore Revitalisation	Royalties for Regions	Y	396,306	0	0	396,306	0	396,306
Community Bus	Lotterywest	N	150,000	0	150,000	0	0	0
Grant- Foreshore	Stronger Communities	Y	20,000	0	0	20,000	20,000	0
Grant- Walking Trail		N	50,000		50,000	0	0	
TRANSPORT								
Road Preservation Grant	State Initiative	Y	99,000	0	99,000	0	99,131	(131)
Useless Loop Road - Mtce	Main Roads WA	Y	300,000	0	300,000	0	0	300,000
Contributions - Road Projects	Pipeline	Y	8,000	0	8,000	0	0	8,000
Roads To Recovery Grant - Cap	Roads to Recovery	Y	659,800	0	0	659,800	0	659,800
Foreshore - DOT Boat Area	Royalties for Regions	Y	2,893,604	0	2,893,604	0	2,500,000	393,604
RRG Grants - Capital Projects	Regional Road Group	Y	312,000	0	0	312,000	124,687	187,313
Grant-RBFS Trailer Parking	Recreational Boating Facilities Scheme	Y	750,000	0	750,000	0	0	0
DOT - Trailer Parking-Non Cash Contribution	Department of Transport	Y	250,000	0	250,000	0	0	0
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	57,524	(7,524)
Grants - 2016 Celebrations	GDC and WA Tourism	Y	430,000	0	430,000	0	367,700	62,300
Communitycontribution	Miscellaneous Revenue	Y	0	0	0	0	82	0
TOTALS			8,284,840	0	6,896,734	1,388,106	3,635,572	3,449,350
			Operating		6,896,734		3,490,885	
			Non-operating		1,388,106		144,687	
					8,284,840		3,635,572	
Comments - Operating and Non Operating Grants								

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

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Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2016				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Aug-16
	\$	\$	\$	\$
BCITF Levy Income	0	0	0	0
Library Card Bond	100	0	0	100
Bookeasy- Sales	70	49,940	(50,010)	0
Kerb/Footpath Deposit	4,300	0	0	4,300
Building Completion Bond	0	0	0	0
Bond Key	2,610	150	(160)	2,600
Hall Bond	0	275	(275)	0
Police Licensing	1,910	33,934	(33,646)	2,198
Marquee Deposit	700	0	0	700
Building Licence Levy	0	0	0	0
Sunter Place - Recreation Reserve	95,343			95,343
	105,033	84,299	(84,091)	105,241

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CAPITAL WORKS PROGRAM 2016/17								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Governance								
Admin Office Carpark	3.7.1	WKM	(20,000)	0	(25,439)	25,439	25,439	Project completed
Governance Total			(20,000)	0	(25,439)	25,439		
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	0	0	0	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	0	0	0	0	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	0	0	0	0	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	0	0	0	0	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	0	0	0	0	
Housing Total			(60,000)	0	0	0	0	
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(30,000)	(12,000)	0	(12,000)	0	
Recreation Centre - 3 Phase Power	3.7.1	EMCD	(5,000)	0	(1,737)	1,737	1,737	Project Completed
Discovery Centre-Emergency Power	3.7.1	EMCD	(5,000)	0	0	0	0	
Town Oval Toilets			(50,000)	0	0	0	0	
Recreation Centre - Signage	3.7.1	EMCD	(20,000)	(20,000)	0	(20,000)	0	
Recreation and Culture Total			(110,000)	(32,000)	(1,737)	(30,263)		
Transport								
Depot- New Ablution	3.7.1	WKM	(10,000)	0	0	0	0	
Transport Total			(10,000)	0	0	0		
Land and Buildings Total			(200,000)	(32,000)	(27,176)	(4,824)		
Drainage/Culverts								
Transport								
Drainage upgrades	3.7.1	WKM	(40,000)	0	0	0	0	
Transport Total			(40,000)	0	0	0		
Drainage/Culverts Total			(40,000)	0	0	0		
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	3.7.1	WKM	(50,000)	0	0	0	0	0
Transport Total			(50,000)	0	0	0		
Footpaths Total			(50,000)	0	0	0		

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	0	(1,309)	1,309	1,309	
Recreation And Culture Total			(10,000)	0	(1,309)	1,309		
Furniture & Office Equip. Total			(10,000)	0	(1,309)	1,309		
Heritage Assets								
Recreation And Culture								
Museum and Art Gallery Lighting	2.2.2	WKM	(80,000)	0	(19,990)	(7,400)	19,990	Project commencing in October
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	(30,000)	(12,000)	(4,600)	0	4,600	Project continuing.
Recreation And Culture Total			(110,000)	(12,000)	(24,590)	(7,400)		
Heritage Assets Total			(110,000)	(12,000)	(24,590)	(7,400)		
Plant , Equipment and Vehicles								
Recreation and Culture								
Community Bus	1.1.6	WKM	(150,000)	0	0	0	0	
Recreation and Culture			(150,000)	0	0	0		
Transport								
Prime Mover	1.1.6	WKM	(265,000)	0	0	0	0	
Works Manager-Dual Cab Ute	1.1.6	WKM	(52,000)	0	0	0	0	
Town- Dual Cab Ute	1.1.6	WKM	(48,000)	0	0	0	0	
Town- Single Cab Ute	1.1.6	WKM	(45,000)	0	0	0	0	
Camp Upgrades	1.1.6	WKM	(85,000)	0	0	0	0	
Major Plant Items	1.1.6	WKM	(20,000)	0	0	0	0	
Boat Jinker	1.1.6	WKM	(200,000)	0	(97,066)	97,066		First two payments made for this purchase.
Transport Total			(715,000)	0	(97,066)	97,066		
Plant , Equipment and Vehicles Total			(865,000)	0	(97,066)	97,066		

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(378,341)	0	0	0	0	
Community Amenities Total			(378,341)	0	0	0		
Recreation And Culture								
Recreation Grounds	1.6.7	WKM	(52,000)	0	0	0	0	
Foreshore Revitalisation	3.7.1	CEO	(1,125,000)	(224,000)	(692,272)	468,272	692,272	Project continuing.
Pontoon for Foreshore	3.7.1	WKM	(90,000)	(90,000)	(41,953)	(48,047)		Pontoon paid for - installation to come
Beach Access Ramp	3.7.1	WKM	(40,000)	(40,000)	(40,000)	0		Project Completed
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(15,000)	0	(2,834)	2,834	2,834	Project continuing.
Practice Cricket Nets	3.7.1	WKM	(6,000)	0	0	0	0	
Childcare Centre Softfall	3.7.1	WKM	(25,000)	0	(6,374)	6,374	6,374	Project Completed
Town Oval Bore	3.7.1	WKM	(40,000)			0	0	
Recreation And Culture Total			(1,393,000)	(354,000)	(783,433)	429,433		
Public Facilities Total			(1,771,341)	(354,000)	(783,433)	429,433		

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
Useless Loop Road - RRG 16/17	1.1.6	WKM	(377,600)	(49,624)	(4,802)	(44,822)	4,802	Project commenced.
R2R Nanga Road	1.1.6	WKM	(90,000)	0	0	0	0	
R2R Cycle Ways - Foreshore	1.1.6	WKM	(218,389)	(218,389)	0	(218,389)	0	
R2R 15/16 - Knight Terrace	1.1.6	WKM	0	0	(28,000)		28,000	Carry over from 15/16
R2R 15/16 -Hughes Street	1.1.6	WKM	0	0	(3,949)		3,949	Carry over from 15/16
Road Projects R2R 16/17	1.1.6	WKM	(659,800)	0	0	0	0	
Transport Total			(1,345,789)	(268,013)	(36,751)	(263,211)		
Roads (Non Town) Total			(1,345,789)	(268,013)	(36,751)	(263,211)	0	
Streetscapes								
Economic Services								
Overlander - Solar Light Improvements	2.1.3	EMCD	(10,000)	0	0		0	
Welcome Signage	2.1.3	EMCD	(50,000)	(8,334)	(3,700)	(4,634)	3,700	Project Commenced.
Economic Services Total			(60,000)	(8,334)	(3,700)	0		
Capital Expenditure Total			(4,452,130)	(674,347)	(974,025)	252,373		

Confirmed at the Ordinary Council meeting held on the 26 October 2016 – Signed by the President Cr Cowell _____

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13. TOWN PLANNING REPORT

13.1 DRAFT LOCAL PLANNING SCHEME NO 4 – MODIFICATIONS REQUESTED BY WESTERN AUSTRALIAN PLANNING COMMISSION
LP00002

AUTHOR

Liz Bushby, Gray & Lewis Landuse Planners

DISCLOSURE OF ANY INTEREST

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire,
– Section 5.70 of the *Local Government Act 1995*

Moved Cr Laundry
Seconded Cr Cowell

Council Resolution

That Council:

1. **Endorse and approve the modifications requested by the Western Australian Planning Commission to the Draft Shire of Shark Bay Local Planning Scheme No 4 text for the purpose of proceeding with formal advertising (Attachment 1) with the exception of:**
 - (i) **Deletion of Clause 31.8 proposing controls over ‘Transportable, Prefabricated or Relocated Buildings’ and**
 - (ii) **Deletion of a definition for ‘Transportable, Prefabricated or Relocated Building’.**

for the following reasons:

- (a) **The Minister for Planning has already supported controls over ‘repurposed dwellings’ and ‘second hand dwellings’ due to potential amenity issues which is beneficial to the Shire and is supported by a number of local governments.**

It is reasonable and logical to also be able to control other forms of ‘Transportable, Prefabricated or Relocated Buildings’ that are not dwellings.

Examples of this type of development includes sea containers as outbuildings, and dongas proposed for offices, amenity buildings and short term accommodation.

- (b) **These types of development have occurred at roadhouses in remote locations and caravan parks within town sites. They have also occurred on key tourist sites within the Shark Bay World Heritage Area.**

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The World Heritage Area is a unique and special attribute of Shark Bay which warrants greater visual and amenity controls than otherwise afforded by the current Model Scheme Text.

- (c) Clear Scheme controls over 'Transportable, Prefabricated or Relocated Building' can be justified to ensure amenity and visual impact can be properly dealt with as part of the planning process.
2. Note that the Western Australian Planning Commission considers that Draft Clause 31.8 proposing controls over 'Transportable, Prefabricated or Relocated Building' and the correlating definition should be deleted from the Draft Scheme as it is inconsistent the Planning and Development (Local Planning Schemes) Regulations 2015.
 3. Authorise the Chief Executive Officer and Gray & Lewis to proceed to advertise the Draft Shire of Shark Bay Local Planning Scheme No 4 ('Draft Scheme) for 90 days in accordance with Regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015 including:
 - (i) Publication of a notice in a newspaper circulating in the scheme area;
 - (ii) A Public Notice to be displayed in the Shire office;
 - (iii) Publication on the Shire website;
 - (iv) Letters to relevant public authorities and government agencies;
 - (v) Letters to affected landowners (where a zoning change is proposed);
 - (vi) Letters to nearby and adjacent local governments.
 4. Authorise Gray & Lewis to update an explanatory report on the Scheme Review for use during public advertising (in consultation with the Chief Executive Officer).
 5. Authorise Gray & Lewis to advise the Western Australian Planning Commission of the Council decision and provide a package of information to support and justify the proposed controls over 'Transportable, Prefabricated or Relocated Building'.
 6. Note that:
 - (i) The Environmental Protection Authority confirmed that no environmental assessment of the Draft Shire of Shark Bay Local Planning Scheme No 4 is required.
 - (ii) The Minister for Planning may request modifications to the Draft Shire of Shark Bay Local Planning Scheme No 4 prior to granting any form of final approval.
 - (iii) A report on the Scheme review will be referred to a future Council meeting after advertising to consider any issues raised in submissions.

5/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

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BACKGROUND

Local Planning Strategy

The Shire has adopted a Local Planning Strategy which was endorsed by the Western Australian Planning Commission on the 2 September 2013.

The Local Planning Strategy provides the strategic planning basis for the Draft Shire of Shark Bay Local Planning Scheme No 4 ('Draft Scheme 4'). Draft Scheme 4 incorporates and implements the recommendations of the Local Planning Strategy.

Related Council resolutions

Councillor workshops have assisted to identify improvements that can be made as part of the Scheme Review process.

Major issues arising as part of the Scheme Review have been referred to formal Council meetings as summarised below.

Council meeting date	Summary
18 December 2013	Resolution to prepare a new scheme
30 April 2014	Review provisions of general building heights and views (Knight Terrace)
30 April 2014	Provisions for Special Use zones
25 June 2014	Engagement of MP Rogers to undertake coastal report (Scheme review placed on hold)
25 February 2015	Report on storm surge monitoring (new Finished Floor Level of 3.6 AHD supported by Council)
25 February 2015	Report on planning legislation – Draft Town Planning Scheme No 4 has been modelled on the Draft Planning and Development (Local Planning Schemes) Regulations 2014
24 June 2015	Resolution to adopt the Draft Scheme for the purpose of commencing advertising, and lodge the Draft Scheme to the Western Australian Planning Commission seeking consent to advertise.
30 March 2016	Consideration of a submission on the Scheme review for Wannoo town site

COMMENT

Scheme Text Format

The Department of Planning encouraged that the new Scheme be prepared in a format consistent with the Model Scheme Text and the 'deemed provisions' in the Draft Planning and Development (Local Planning Schemes) Regulations 2014.

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The Draft Scheme was again reformatted to capture changes between the Draft Regulations, and the published Planning and Development Scheme Regulations 2015 ('the Regulations').

Initially the Department indicated that there would still be a lot of flexibility within local government schemes once the Regulations became operative.

Gray & Lewis is of the understanding that circumstances have now changed as:

- There is a dedicated 'Schemes Team' within the Department and it appears there is minimum flexibility to introduce any provisions that are not consistent with the Model Scheme Text contained in the Regulations.
- New processes have been introduced whereby Department of Planning officers have no discretion to support any variation from the Model Scheme Text and Regulations unless it has been approved by the Schemes Team.
- There is an overarching state objective to standardise Local Planning Schemes.

Proposed Modifications

The Western Australian Planning Commission has endorsed the Draft Scheme for the purposes of advertising, however considers a number of modifications need to be made for it to be consistent with the Regulations.

A copy of a revised Scheme Text is included as Attachment 1 and shows the modifications as track changes.

Gray & Lewis considers that the majority of modifications are minor and do not impact on the integrity of the document.

Minor changes include deletion of some landuse definitions that are not contained in the Model Scheme Text (eg: display home) and wording to be exactly consistent with the Model Scheme Text.

No map changes have been requested.

Issue for Discussion

Gray & Lewis lodged a petition to the Minister of Planning in December 2015 seeking support for local governments to maintain planning controls over repurposed and second hand dwellings. The Minister agreed to two new landuses definitions as a result.

The Draft Scheme includes controls over second hand and repurposed (transportable) dwellings, which has so far been supported by the Western Australian Planning Commission.

The Draft Scheme also proposed controls over 'Transportable, Prefabricated or Relocated Building' under Clause 31.8. The intention was to control transportable buildings that were not proposed to be used as a dwelling (ie for permanent habitation).

Examples include sea containers for storage, and dongas for use as offices, amenity buildings, staff rooms, or short term accommodation.

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The Western Australian Planning Commission has recommended deletion of Clause 31.8 prior to advertising the Scheme as;

1. It is inconsistent with the Regulations.
2. The Model Scheme Text contained within the Planning and Development (Local Planning Schemes) Regulations 2015 has no standard provisions or definition relating to a 'Transportable, Prefabricated or Relocated Building'.

Council has two options in dealing with this issue:

Option A - Delete Clause 31.8 and the definition for 'Transportable, Prefabricated or Relocated Building' in line with the Western Australian Planning Commission request.

Option A likely leads to a more straightforward path at final approval stage as the Draft Scheme will accord with the Regulations.

Option B - Retain Clause 31.8 and the definition for 'Transportable, Prefabricated or Relocated Building' in the draft Scheme for advertising.

The Western Australian Planning Commission can require deletion of this Clause at final approval stage.

Gray & Lewis recommends Option B as it will allow the issue to be examined in more detail following public consultation. Council can take the opportunity to advise the Western Australian Planning Commission of this decision and put forward a case to justify why there should be controls over 'Transportable, Prefabricated or Relocated Buildings'.

Related Issue

There are a number of existing Local Planning Schemes throughout Western Australia that contain provisions to control transportable buildings and dwellings, particularly within town sites.

Any decision made by the Western Australian Planning Commission on this matter will also have wider implications for other local governments.

It is anticipated that the issue will be resolved in the next few months as:

- (a) The Shire of Exmouth has advertised a Draft Scheme which contains provisions for 'transportable structures and second hand external materials'.
- (b) Gray & Lewis compiled Scheme Amendment No 4 for the Shire of Northampton which includes provisions for any 'Transportable, Prefabricated or Relocated Building' (similar to those proposed in the Draft Scheme).

Amendment 4 has been advertised and will be lodged with the Western Australian Planning Commission for final approval if it is approved at the Shires September Council meeting.

Explanatory Report

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A short non statutory Explanatory Report was initially compiled to assist the Western Australian Planning Commission assess Draft Scheme 4, and to provide explanation of issues associated with the Scheme review (for advertising).

The explanatory report includes the following information:

- a) Location and Scheme Area plan
- b) Brief explanation of the existing Shire of Shark Bay Local Planning Scheme No 3, and the Draft Planning and Development (Local Planning Schemes) Regulations 2014.

A copy of the 'deemed provisions' of the Draft Planning and Development (Local Planning Schemes) Regulations 2014 are included as an attachment.

- c) Explanation of the strategic framework and includes a copy of Part 1 of the Local Planning Strategy as an attachment.
- d) A table which cross references the specific recommendations of the Local Planning Strategy with the corresponding relevant clauses in Draft Local Planning Scheme No 4.
- e) A summary of issues that came out of the Councillor workshop held in February 2014 and April 2014.
- f) Information on general issues stemming from the Scheme Review that were not covered by the Local Planning Strategy (eg Areas subject to Inundation).

The MP Rogers report is included as an attachment as it explains the proposed changes to minimum floor levels.

It is recommended that this report be updated to reflect the modified Draft Scheme so that it can be made available during advertising.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – the current Scheme remains operative until such time as the Minister for Planning grants final approval to the draft Local Planning Scheme No 4 and it is gazetted.

Planning and Development Act 2005 – outlines requirements for Local Planning Schemes including referral to the Minister for consent to advertise.

Planning and Development (Local Planning Schemes) Regulations 2015 – outline procedures for Schemes including advertising.

The Regulations also contain a Model Scheme Text which outlines the basic format for all new Schemes, includes zone objectives, and landuse definitions.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

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The Shire has funding from the Department of Planning for the Scheme Review. There will be advertising costs associated with the project.

STRATEGIC IMPLICATIONS

The Shire of Shark Bay Local Planning Strategy forms the strategic basis for the Draft Shire of Shark Bay Local Planning Scheme No 4.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

14 September 2016

28 SEPTEMBER 2016

13.2 GENERAL INFORMATION REPORT – PROPOSED AQUACULTURE LEASE / LICENCE IN WATERWAYS ADJACENT TO NANGA
P4174

AUTHOR

Liz Bushby, Gray and Lewis Landuse Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Council:

1. Note that:

- (i) **This matter has not been further progressed as:**
 - (a) **A formal planning application for aquaculture within the Waterways reserve has not yet been lodged and the seabed is owned by the Department of Transport.**
 - (b) **The water can only be accessed via adjacent Unallocated Crown Land. The applicant is liaising with the Department of Lands to formalise access to the Unallocated Crown Land.**
 - (c) **The Department of Transport has indicated they will sign a planning application form once the Unallocated Crown Land lease is finalised.**
- (ii) **Gray & Lewis has requested that the applicant provide a revised Management and Environmental Management Plan that addresses comments from the Shark Bay World Heritage Advisory Committee and the Department of Parks and Wildlife.**
- (iii) **Any formal planning application for aquaculture adjacent to Lot 2 in Nanga will be advertised for public comment and be referred to a future Council meeting for determination.**

- 2. Authorise the Chief Executive Officer to advise the Department of Lands that the Shire has no objections to any licence, lease or easement over Unallocated Crown Land adjacent to Lot 2 in Nanga on the understanding that the applicant intends to pursue all necessary approvals.**

5/0 CARRIED

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Background

▪ **Zoning**

The ocean to the immediate west of Nanga is a Local Scheme Reserve for 'Waterways'.

Waterways is also listed as a local scheme reserve under Clause 3.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').



The red line on the scheme map that follows the coastline is the local government boundary. The local government boundary has changed since gazettal of the Scheme.

▪ **Description of Application to Department of Fisheries**

An application has been lodged by Pan Holdings Pty Ltd for an aquaculture licence and lease to the Department of Fisheries. The applicant seeks to utilise a 400.6 hectare area for aquaculture.

The proposed species include rock oyster, black lipped pearl oyster, akoya pearl oyster, Shark Bay pearl oyster, penguin shell, clams / cockles, sea cucumbers/sandfish, sponges and abalone.

The proposal was considered by Council on the 27 July 2016.

▪ **Previous Council consideration – July 2016**

At the July Council meeting it was resolved as follows:

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- ‘1. Authorise the Chief Executive Officer to write to the Department of Fisheries and request that they place the lease/licence application on hold due to the following:
- (i) The ocean subject of the lease/licence proposal is a Local Scheme Reserve for Waterways under the Shire of Shark Bay Local Planning Scheme No 3 (‘the Scheme’).
 - (ii) The proposal to utilise the area for aquaculture requires planning approval. The applicant should secure local government approval prior to any separate issue of a lease/licence.
 - (iii) The planning application will need to be signed by the owner. The Shire is liaising with the Department of Transport to determine which government agency has jurisdiction or authority to sign a planning application as the proposal is within ocean waters.
 - (iv) The Shire, Department of Parks and Wildlife and the Shark Bay World Heritage Advisory Committee require a copy of the Management and Environmental Management Plan which contains additional information in order to make meaningful comment on the proposal. Given the lease/licence area is within a World Heritage area the Management and Environmental Management Plan is essential to assessment of the proposal.
2. Authorise the Chief Executive Officer to advise Pan Holdings Pty Ltd of the Council resolution with information on the application requirements.’

Comment

▪ **Ownership and Access**

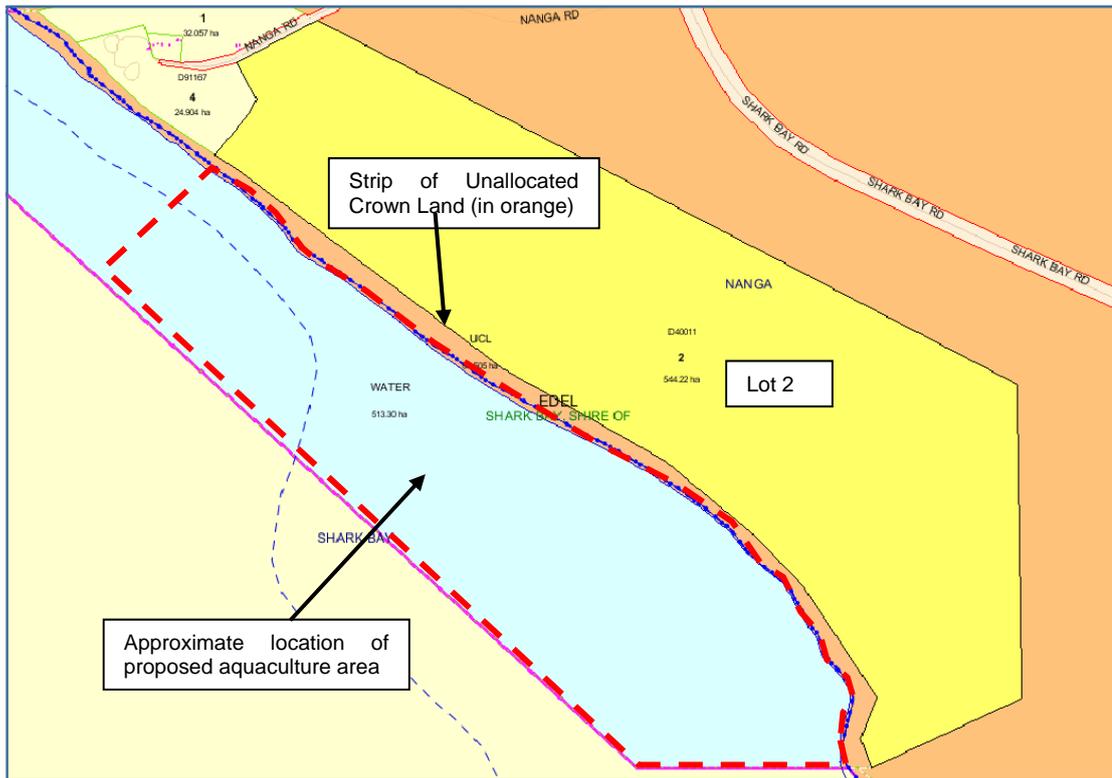
The proposed aquaculture area is separated from Lot 2 in Nanga by a strip of Unallocated Crown Land.

The Department of Transport has confirmed that they own the seabed in the application area. The applicant needs to secure separate formal access over the Unallocated Crown Land through the Department of Lands and has lodged a Crown Land Enquiry Form to commence that process.

The Department of Transport has indicated they will not sign a separate planning application form until access to the Unallocated Crown Land is formalised.

A location plan is included below for ease of reference.

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Source : Landgate. Modified by Gray & Lewis.

The Department of Lands is seeking Shire comment on access and has advised as follows:

- (a) It is proposed to initially grant a Licence pursuant to section 91 of the *Land Administration Act 1997* to provide accesses over a portion of Unallocated Crown Land in between Lot 2 on DP 40011 and the high water mark.
- (b) The Department of Lands intends to issue an easement over the subject land in the longer term, pending the successful completion of the required native title process.

It is recommended that the Shire advise the Department of Lands that there are no objections.

▪ **Consultation**

On behalf of the Shire, Gray & Lewis referred the Department of Fisheries letter to the Shark Bay World Heritage Advisory Committee and Department of Parks and Wildlife.

The Shark Bay World Heritage Advisory Committee and the Department of Parks and Wildlife were unable to provide detailed comments until a copy of the applicants Management and Environmental Management Plan was provided.

Both the Shark Bay World Heritage Advisory Committee and Department of Parks and Wildlife have provided written submissions to Gray & Lewis outlining a number of concerns over the aquaculture application as lodged to the Department of Fisheries. The main issues are summarised below:

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Department of Parks and Wildlife comments	Shark Bay World Heritage Advisory Committee comments
<ul style="list-style-type: none"> ▪ Concern that some of the species are not local to Shark Bay and risk of introducing exotic species into the marine park. ▪ Request for more detail on the source of brood stock collection and any potential removal of stock from the nearby marine park. ▪ Potential for increased risk of spreading pest species. ▪ The need to address water quality in more detail. ▪ The need for a very comprehensive Management and Environmental Monitoring Plan. ▪ Department of Parks and Wildlife is of the view that a substantially more comprehensive assessment is required and does not recommend endorsement at this stage. 	<p>Whilst members are generally supportive of aquaculture ventures in Shark Bay waters, the following issues have been raised.</p> <ul style="list-style-type: none"> ▪ The area being applied for has no natural shellfish, with the exception of cockles. There are no oysters or pearl shell at Nanga. The closest oysters to Nanga are north of Wilson Island and are quite small. This would indicate that the nutrients in the application area are not adequate to support the all the species proposed to be farmed. ▪ The proponent refers to the acquisition of long-term climate records to determine the negative impacts to the project from events such as flood, droughts and storms. It is suggested that the impact of a rise in sea temperature (as per the 2011 heatwave event) should also be considered. ▪ The Department of Fisheries guidance on Management and Environmental Management Plans does not require a systematic assessment of risk to key values or features and the World Heritage values are not specifically recognised. Therefore these risks are not identified and the monitoring not guided to confirm there will be a low risk, particularly during implementation. ▪ In Section 3.1.2 of the Management and Environmental Management Plan the proponent has listed activities that will be conducted based on recommendations from the Draft Aquaculture Plan for Shark Bay (2004). Recommendation 9 states 'Ensure proponents provide the following information in their applications'. The Management and Environmental Management Plan is not consistent with that statement. ▪ Entanglement in gear is noted as a low risk and Parks and Wildlife procedures referred to but not provided. Direct controls, such as inspecting and ensuring no floating loops etc. recording all sightings and incidents involving marine mega fauna, should be employed. ▪ The Management and Environmental Management Plan states that mollusc shells and biofouling will be disposed of over a wide area outside of the lease, however there is no indication of the

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	location and whether this will pose any risks. <ul style="list-style-type: none">▪ With only local brood stock to be used, the necessity to monitor for escapees is questioned, as is how the use of only local brood stock will be verified.
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Gray & Lewis has referred all comments to the applicant and the Department of Fisheries.

The applicant has been requested to address the comments and is currently progressing a revised Management and Environmental Management Plan.

Scheme Requirements

Clause 3.2.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') states that '*a person must not (a) use a Reserve; or (b) commence or carry out development on a Local Reserve, with first having obtained planning approval...*'

Accordingly the proposed aquaculture use requires planning approval.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 – Regulation 61 outlines 'development for which development approval is not required' and does not provide any exemption for development in a local scheme reserve.

Shire of Shark Bay Local Planning Scheme No 3 – Clause 3.2.2 requires the local government to have regard the matters set out in Clause 10.2, and the ultimate purpose intended for the reserve.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

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Date of Report 14 September 2016

14. BUILDING REPORT

There are no building reports for the September 2016 Council meeting.

15. HEALTH REPORT

There are no health reports for the September 2016 Council meeting.

16. WORKS REPORT

There are no works reports for the September 2016 Council meeting.

17. TOURISM, RECREATION AND CULTURE REPORT

There are no tourism, recreation or culture reports for the September 2016 Council meeting.

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice has been given.

19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Bellottie
Seconded Cr Capewell

Council Resolution

That Council accept the tabling of urgent business items as follows:

19.1 Dirk Hartog 2016

5/0 CARRIED

19.1 DIRK HARTOG 2016
RC00019

AUTHOR
CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST
NIL

Moved Cr Laundry
Seconded Cr Ridgley

Council Resolution

That Council consider the option of funding the costs associated with locating a helicopter in Denham for the 1616 commemoration activities.

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4/1 CARRIED

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That Council investigate various options for a single helicopter to be stationed in Denham during the October 2016 Festival of Discovery.

3/2 CARRIED

BACKGROUND

The Council would be aware that the Dirk Hartog 2016 commemorations on the 25 October 2016 comprises of two functions. One being held on the mainland at 2.30pm and another proposed at Cape Inscription in the morning.

The administration have been advised that the event on the mainland is being attended by the Premier and the Minister for Regional Development and the event at Cape Inscription is being attended by the Minister for Environment and the Minister for Health.

This proposal was put forward by the Premier to have two separate commemorations sites due in part to the logistics regarding the difficulties of accessing the Cape Inscription site.

COMMENT

The issue of accessing the Cape Inscription site where Dirk Hartog landed has been considered at length during the planning of the commemoration event.

The focus has been to promote an event that contributes to the ongoing economic sustainability of the Shire, while recognising the importance of Dirk Hartog's landing site.

Due to the difficulties of accessing the site the Local Emergency Management Committee has identified the issue with the logistics of retrieving an injured person from the island as an area of concern.

A request has been submitted to the Department of Fire and Emergency Services for the RAC rescue helicopter to be redeployed to Denham on the 24 and 25 October 2016 on standby, the outcome of this request is unknown at this point in time.

Enquiries have been made in regard to the costs associated with hiring a commercial operator to bring a helicopter to Denham for the event and the President has been in touch with Luke Wyllie a Director of Corsaire Aviation regarding the costs associated with the availability of a helicopter.

Hi Cheryl,

Thanks for touching base with us today.

I discussed with Trent our Chief Pilot and he believes it would be wise to have more than 1 machine there for redundancy purposes. Also all our machines are fitted with emergency floatation gear and all equipped with life jackets as a requirement for any passenger carrying service over water.

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As we discussed the costs associated with having the EC130 helicopter are very high and we are hoping through grants to solely cover costs we will be able to have our EC130 helicopter there as an asset in the event a celebrations public participant is injured and may need medivac. We are hoping the funding for the event can be sourced through the outlets you discussed as well as perhaps the embassy of the Kingdom of the Netherlands and the Dirk Hartog DPC.

We can then offer as an additional attraction to the event transfers from Denham to Cape Inscription and scenic flights of the Denham greater area. We would really need to be on the Denham foreshore as discussed to give us better viability to the public.

Any flight we do we could offer the Denham shire council a \$10 per head commission as a donation for allowing us to operate commercially during the event.

If we could get funding of \$15,000 we would bring our EC130 Helicopter and 2 X R44 Helicopters to assist with scenic flights and transfers. This is our direct costs for having these aircraft make the trip Perth and return including standby for our EC130 helicopter for the 4-5 days.

We have a couple of queries in regard to your anticipated costs and charges which Councillors will need to know prior to the deliberations.

So can you please advise **asap** the following?

- What is the amount you will be charging for a commercial flight, both around the Bay and a ferry trip from Denham to Dirk Hartog Island?
- What is the size of area of land required for landing the helicopter?

One option Council may wish to consider would be under-writing the helicopter transport costs with these being off-set by the revenue from your commercial flights.

Further

Hi Cheryl,

Please see my comments embedded in your email below.

Hi Luke

Following on from our recent discussions and your subsequent email regarding helicopter options, I advise that there will be a late item presented to [next Wednesday's](#) Shire Council meeting for consideration.

If you wish to add or qualify anything in regard to your proposal, please contact the Shire CEO, Paul Anderson (email address above).

We have a couple of queries in regard to your anticipated costs and charges which Councillors will need to know prior to the deliberations.

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What is the necessity to bring up 3 helicopters and what is the minimum number you would consider?

To bring the 3 machine the chart rate for us retain would be \$31,680+ gst our direct operating costs are \$11,150 for the helicopters only with NO fuel, pilots, ground crew, vehicles support We will need to bring all this with us at a cost So this figure we gave you of 15k in previous email is totally in good faith and covers cost only absolutely no profit at all.

We see this as a commercial risk and it is very unusual not to be requesting a standby fee per day as the amount of potential charter/Scenic flights is very much an unknown. We also haven't factored in any potential opportunity costs of missing out on work from our home base at Jandakot having most of our fleet/flight and ground crew up in shark bay.

Our thoughts being such a big event (400th anniversary) expectations are that a very large number of people will be in and around the area of Denham, Shark bay and Dirk Hartog. We assumed we could ferry people to and from Cape inscription from Denham in both the EC130 helicopter (6 at a time) and the R44 (3 at a time) whilst having another helicopter run scenic helicopter flights around Denham and Ocean Park. We thought we would be able to run a transfer service and scenic flight service whilst also having redundancy hence the 3 helicopters for any potential emergency situation, ultimately more capacity to cover the event and we would appreciate any help promoting our flights as the more flights we do the more \$ we can give back to the councils overall costs.

What is the amount you will be charging for a commercial flight, both around the Bay and a ferry trip from Denham to Dirk Hartog Island?

We were thinking a \$100 for a 10 min scenic flight based on 3 people in the R44 and 6 in the EC130 if it was very busy. For the Transfers it would be \$750 per person return from Cape Inscription based on full seats one way returns empty to pick up more guests. Repeat in later flights in reverse however this option may not be as popular as a scenic flight so more than likely the EC130 AMSA registered machine would be more of a standby machine for any emergency situation that hopefully don't occur.

We would also have cheaper options available for people just wanting a short time on the island as we may be able to wait and not have to factor in dead legs

What is the size of area of land required for landing the helicopter?

We only need about 40m as we need to be at least 15m from public during landing and take-off by law so it's not a very big space needed. Any machine not in use can possibly be parked at the airport ready to go if volume increase we can run them one after the other in the same pad which is very common in joy flight operations.

One option council may wish to consider would be under-writing the helicopter transport costs with these being off-set by the revenue from your commercial flights.

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As you can see there is nothing in it getting the machines there however the hope we can get some flying during this period. We would offer \$10 per head for scenic flights and \$15 per head for DHI/Cape inscription transfers to be paid back to the council to offset the 15k

We think having this helicopter option would be something really exciting for the town, and obviously the safety factor for any possible medivac situation

There are a number of ways Council could if it desires to consider this option as follows

1. Fully funding the costs associated the locate helicopter/s in Denham for the duration of the festival with no return
2. Fully fund the costs associated to locate helicopter/s in Denham for the duration of the festival with a negotiated commission per head.
3. Negotiate to underwrite the costs associated with locating helicopter/s in Denham to an agreed amount.

The helicopter service offered by Corsaire, at present due to not being accredited are not able to transport State Government politicians.

LEGAL IMPLICATIONS

There are no legal implications relative to this report at this point in time.

FINANCIAL IMPLICATIONS

The quoted cost of \$15,000 is limited to locating the helicopters in Denham for the 4-5 days of the event without additional flights to and from the island.

Any flights to and from the island or scenic flights would have an additional cost which would have to be paid for either by the passenger or the council.

The quoted cost from Corsaire is \$750 per passenger return to Cape Inscription for 6 passengers (\$4,500 per trip).

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report at this point in time.

RISK MANAGEMENT

There are a number of risks both financial and political associated with this concept.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

19 September 2016

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20. MATTERS BEHIND CLOSED DOORS

Nil

21. DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 26 October 2016 commencing at 3.00 pm.

22. CLOSURE OF MEETING

There being no further business, the President closed the Ordinary Council meeting at 4.25 pm