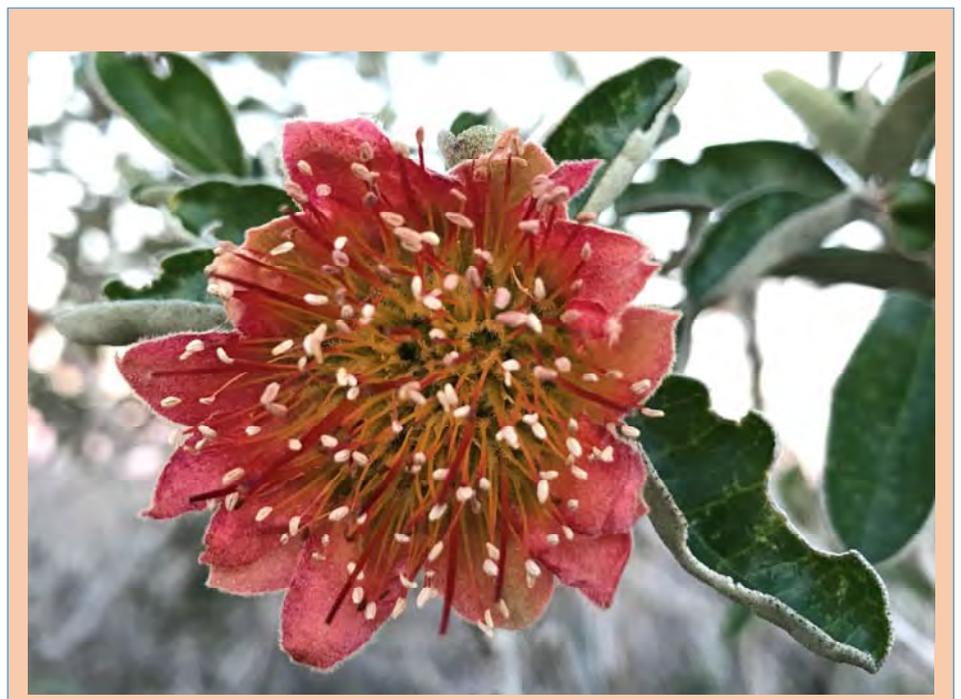


SHIRE OF SHARK BAY MINUTES

25 July 2018

ORDINARY COUNCIL MEETING



Tamala Rose – SHARK BAY – Photo By Joanna Yorke



25 JULY 2018



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

The unconfirmed minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 25 July 2018 commencing at 3.00 pm.

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25 JULY 2018

1.0 DECLARATION OF OPENING

The President declared the Ordinary Council meeting open at 3.00 pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Laundry	Deputy President
Cr L Bellottie	
Cr J Burton	
Cr K Capewell	
Cr E Fenny	
Cr G Ridgley	

Mr P Anderson	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Ms L Butterly	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

VISITORS

There were no visitors in the gallery

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public questions on notice.

4.0 PUBLIC QUESTION TIME

The President opened public question time at 3.01 pm and as there were no questions from the gallery, the President closed public question time at 3.01pm.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Refer Item 17.2 of these minutes.

6.0 PETITIONS

There were no petitions presented to the Ordinary meeting of Council.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 JUNE 2018

Moved Cr Fenny
Seconded Cr Burton

Council Resolution

That the minutes of the Ordinary Council meeting held on 27 June 2018, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

The President spoke about the outcome of the Fisheries, Community members, Snapper Trawline meeting which was held earlier today.

The President also spoke about the Nationals meeting with the community and Council.

9.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member	Audit Committee
Member	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Local Emergency Management Advisory Committee
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	The Aviation Community Consultation Group

Meeting Attendance

4 July 2018	Western Australian Local Government Association State Council Meeting - Perth Governance Policy Meeting – Western Australian Local Government Association Strategic Forum – Western Australian Local Government Association
17	Met with Cedric Cremiere – Director Le Havre Museum, France
18	Friends of Freycinet Festival Meeting
22	National Party Gathering at Shark Bay Resource Centre
23	Councillors National Party meeting
25	Snapper Trawl Line Presentation - Fisheries July Ordinary Council Meeting

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	17 July 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That the President's activity report for July 2018 be received.

7/0 CARRIED

10.0 COUNCILLORS' REPORTS

10.1 CR BURTON
GV00018

Committee Membership

Member Audit Committee
Member Shark Bay Arts Council

Meeting Attendance

22 July 2018 Shark Bay Community Sundowner – The National WA Team
23 Nationals / Vince Catania Council meeting and catchup.
25 Primary Industries and Regional Development – Fisheries,
Focus Group meeting for the Snapper Trawl Line review.

Signatures

Councillor *Councillor Burton*
Date of Report 16 July 2018

Moved Cr Laundry
Seconded Cr Fenny

Council Resolution

That Councillor Burton's July 2018 report on activities as Council representative be received.

7/0 CARRIED

10.2 CR RIDGLEY
GV00008

Nil report for the July 2018 Ordinary Council meeting.

10.3 CR LAUNDRY
GV00013

Committee Membership

Member Audit Committee
Member Shark Bay Community Resource Centre Committee
Member Shark Bay Bowling Club Inc Committee
Proxy Member For Cr Cowell on the Development Assessment Panel

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Meeting Attendance

17 July 2018 Attended the Shark Bay Bowling Club committee meeting

Signatures

Councillor

Councillor Laundry

Date of Report

18 July 2018

Moved Cr Bellottie

Seconded Cr Ridgley

Council Resolution

That Councillor Laundry's July 2018 report on activities as Council representative be received.

7/0 CARRIED

- 10.4 CR BELLOTTIE
GV00010
Nil report for the July 2018 Ordinary Council meeting.
- 10.5 CR FENNY
GV00017
Nil report for the July 2018 Ordinary Council meeting.
- 10.6 CR CAPEWELL
GV00005
Nil report for the July 2018 Ordinary Council meeting.

25 JULY 2018

11.0 ADMINISTRATION REPORT

11.1 VIRGINIA HEWETT – CORRESPONDENCE RECEIVED
GV00015

AUTHOR

CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Capewell
Seconded Cr Fenny

Council Resolution

That Council note the correspondence received from Virginia Hewett via email on Wednesday 4 July 2018.

7/0 CARRIED

BACKGROUND

On Wednesday 4 July 2018, Council's administration office received correspondence from Virginia Hewett.

Ms Hewett has commented that Council has carried out a prolonged and vindictive attack on a man and woman that have lived here in our community.

The Council may assume the identity of the individual that is referred to as alleged to being subject to harassment and foul play, however without substantial evidence the email correspondence is predominantly hearsay.

COMMENT

Ms Hewett has requested that a copy of the item received by the Council at a Council meeting.

The email received on Wednesday 4 July 2018 is attached at the end of this report.

LEGAL IMPLICATIONS

There are no legal implications relative to this report.

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

This is low risk item to Council

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

5 July 2018

Cc to Vince Catania and minister templeton Virginia Hewett
6 bredt st
Bairnsdale
Victoria. 3875

Dear shark bay council,

I am writing this letter in bewilderment ,as I try to gain understanding into your behaviour. My husband and I are from a small country town in Victoria and we visited your beautiful little town 10 years ago with friends , since that time you have obviously made great headway and the foreshore is a credit to you ,as is the obvious development of the facilities ,and council buildings that you have.

What I can not even begin to understand is that,(having met one of your local identities and listened at length to his stories,)what on earth has developed in the council to have made you carry out such a prolonged and Vindictive attack on a , (what I have observed , to be) man and woman that have lived here in your community .and served in whatever capacity they have been able to.

le building one of your most photographed buildings in shark bay and running it as a restaraunt ,Volunteering in most of ,if not all of the local ses. Rsl, and other voluntary organisations Being an active help in the community by helping the poor, and needy and disadvantaged over a prolonged period of time. I was able to talk with quite a few people in the community while I was there,and also a couple who own the caravan park. Their dad and my husband are both Vietnam veterans, another group who travel extensively.

In our town these types of People are put forward for the Australian of the year ,or for awards to honour them for their long and continuous service to the community.

But your council appears to have carried out a long and sustained bullying attack which continues to today , (even to the point on obvious collusion and harassment)on a weekly basis, of endorsing petty infingments and building inspections that to me reek of intimidation .and a council that has nothing better to do than enforce ,and try to destroy some of ,what history will describe as its finest citizens, You may have seen the eternity sign on the Sydney harbour bridge, a sign now synonymous with Sydney, but a man who during his life had a fine chapter of many council meetings. With them trying to stop him And undermine the message he had.

I am just letting you know that having heard the long list, which is probably only the tip of the ice berg, of harassment and foul play that has been carried out against my friend , I thought I would ask if you had any valid reason for this sustained attack I full intend to carry my

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

concerns back east . My uncle was a psychiatrist in Perth for many years and he has a family ,my cousins who are not afraid to expose nefarious and ridiculous behaviours.

My grandfather held the balance of power in federal parliament for many years .My sister works in Parliament House. My uncle started the law department in Monash university and was the vice chancellor of Melbourne university. So I have many influential and family members that I am going to find out about what can be done.

Your area is obviously going to become a more and more influential area as the world heritage and the environmental issues impact the world ,and tourism continues to increase ,so any negative and bad publicity on the Internet I assume would be bad for your area. I do not know whether you realise it or not, but when the Holy Spirit was poured out in Toronto in Canada a number of years back the highest gross earner in tourism was people flying from all over the world to Canada to church. Having said all this I believe that you maybe should have a good look at some of your practices and stop persecuting this beautiful couple.

Another little thing I have just been speaking to a couple who were there after the heavy rain, they asked your council office if it was safe to drive out, they were told yes, they almost didn't make it ,due to the very deep water across the road, so maybe accurate information on travel could also be something you, look at in your next council meeting.

Your sincerely

Pls could please send me a copy of the coespondece received in your council meeting offer you have read my letter Virginia Hewett

Sent from my iPad

27 JULY 2018

11.2 HORIZON POWER- UNDERGROUNDING OF DISTRIBUTION LINES
EN00002

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That Council invite Mr Laurie Curro General Manager Horizon Power – Power System Services to address Council at the August 2018 on the Denham Conductor Replacement – Contribution for Underground Power Solution proposal.

7/0 CARRIED

Background

Horizon Power have forwarded correspondence (attached at the end of this report) regarding the Denham Overhead Electrical Distribution Network and the options that Horizon Power are reviewing, which include replacing the overhead lines or the undergrounding of the distribution network.

Comment

The correspondence indicates that the:

The underground option has a higher up front cost than the overhead solution.

However, the undergrounding solution offers operational and maintenance cost savings over the life of the asset and offers significant differentiating non-financial benefits compared to an overhead network.

These benefits include:

- *Safety – reduced safety risks as underground assets greatly reduce the potential fatality risk associated with the exposure of energised equipment to the public.*
- *Reliability – improved reliability, as underground network assets are less susceptible to the impact of extreme weather events and the effects of the highly corrosive marine environment*
- *Wider community benefits - improved energy security during severe weather events; Reduction in electrical incidents from contact with overhead wires; Improved night time safety through the installation of modern lighting; Increased property values*

Horizon Power requires some external funding to allow the underground option to proceed. The Shire is requested to provide an indication of whether they could contribute any funds to this project, and if so the expected contribution amount

The estimated cost for the undergrounding of the power in Denham is \$12m and a contribution of 25% is generally sought from the Council.

25 JULY 2018

Based on a \$12m project this would equate to a \$3m contribution from the Council, generally projects of this nature are funded through loan funding with a service charge applied to the relevant properties.

The individual service charge could then be applied based on type of property or a flat charge across all properties.

Prior to progressing with projects of this nature it is advisable to undertake a community survey to gauge the level of commitment from the property owners who would be funding the project through the service charge or rate increase required to meet any required contribution from Council.

The correspondence indicates that Mr Laurie Curro General Manager – Power System Service has offered to come to Council to discuss this option and it would be opportune to invite Mr Curro to address Council on this matter.

Legal Implications

There are no legal implications associated with this report

Policy Implications

There are no policy implications associated with this report

Financial Implications

The financial implications are significant given the current expectation of a 25% contribution towards the undergrounding of power.

No financial modelling has been undertaken at this stage, however given the Councils current financial resources an amount of this nature would be difficult to fund through loan funding and restrict Council borrowing for a significant period.

Strategic Implications

There are no strategic implications associated with this report

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

19 July 2018

25 JULY 2018

Our Ref: 10071494

17 July 2018

The CEO
Shire of Shark Bay
PO Box 126
Denham WA 6537

Att: Paul Anderson

Gascoyne Mid West
Regional Office

Corner Robinson Street & Bay Road
Carnarvon WA 6701

P.O. Box 825 Carnarvon WA 6701

Telephone (08) 9941 6299

Facsimile (08) 9941 6201

www.horizonpower.com.au



Dear Paul

Denham Conductor Replacement – Contribution for Underground Solution

The majority of Denham's overhead distribution network has been in operation for more than 50 years and will soon reach the end of its useful asset life.

Horizon Power is currently reviewing both overhead and underground replacement options for the distribution network.

The underground option has a higher up front cost than the overhead solution. However, the undergrounding solution offers operational and maintenance cost savings over the life of the asset and offers significant differentiating non-financial benefits compared to an overhead network. These benefits include:

- Safety – reduced safety risks as underground assets greatly reduce the potential fatality risk associated with the exposure of energised equipment to the public.
- Reliability – improved reliability, as underground network assets are less susceptible to the impact of extreme weather events and the effects of the highly corrosive marine environment.
- Wider community benefits
 - improved energy security during severe weather events;
 - Reduction in electrical incidents from contact with overhead wires
 - Improved night time safety through the installation of modern lighting
 - Increased property values

Horizon Power requires some external funding to allow the underground option to proceed. The Shire is requested to provide an indication of whether they could contribute any funds to this project, and if so the expected contribution amount.

Laurie Curro, General Manager – Power System Services has offered to come and discuss this opportunity with you so let us know if you would be open to this.

Please do not hesitate to contact me if you have any questions or require additional information.

Kind Regards

A handwritten signature in black ink, appearing to read "Craig Deetlefs".

Craig Deetlefs
Retail and Community Manager
Gascoyne/ Mid West Region

25 JULY 2018

12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$997,586.87 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering -
Municipal fund credit card direct debits for the month of June 2018 totalling \$3,724.30

Municipal fund account cheque number 26884 totalling \$7,856.13

Municipal fund direct debits to Council for the month of June 2018 totalling \$26,756.50

Municipal fund account electronic payment numbers MUNI 23332 to 23340, 23368 to 23408, 23411, 23415 to 23469, 23481 to 23489 and 23509 to 23526 totalling \$783,886.01

Cancelled EFT numbers for June 2018 are 23413 to 23414, 23471 to 23480 and 23490 to 23508

Municipal fund account for June 2018 payroll totalling \$117,165.00

No Trust fund account cheque numbers were issued for June 2018

Trust fund Police Licensing for June 2018 transaction number 171812 totalling \$23,023.50 and

Trust fund account electronic payment numbers 23409 to 23410, 23412 and 23527 to 23556 totalling \$35,175.43

The schedule of accounts submitted to each member of Council on 20 July 2018 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

25 JULY 2018

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author *A Pears*

Chief Executive Officer *P Anderson*

Date of Report 18 July 2018

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

**SHIRE OF SHARK BAY – CREDIT CARD PERIOD
JUNE 2018**

CREDIT CARD TOTAL \$3,724.30

CEO

DATE	NAME	DESCRIPTION	AMOUNT
16/05/2018	BANKWEST REWARDS	REWARDS CASHBACK MAY	\$70.00
16/05/2018	BANKWEST	FACILITY FEE	\$99.00
21/05/2018	SWAN TAXIS	TAXI – STRATEGIC PLANNING MEETING PERTH	\$27.20
21/05/2018	BAYSWATER HOTEL/MOTEL	REFRESHMENTS – STRATEGIC PLANNING MEETING PERTH	\$17.00
21/05/2018	QANTAS AIRWAYS LIMITED	AIRFARE P ANDERSON – STRATEGIC PLANNING MEETING PERTH	\$404.98
21/05/2018	THAI ESARN RESTAURANT	MEAL – STRATEGIC PLANNING MEETING PERTH	50.00
22/05/2018	SWAN TAXIS	TAXI – STRATEGIC PLANNING MEETING PERTH	\$29.61
22/05/2018	SWAN TAXIS	TAXI – STRATEGIC PLANNING MEETING PERTH	\$54.29
22/05/2018	CITY OF GREATER GERALDTON	AIRPORT PARKING – STRATEGIC PLANNING MEETING PERTH	7.00
26/06/2018	MONKEY MIA BOUGHSHED	REFRESHMENTS CEO AND PRESIDENT MEETING	\$22.00

\$ 781.08

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
21/05/2018	WOTIF	ACCOMMODATION R.STANLEY – YOUTH STRATEGY CONSULTATION	\$274.92
31/05/2018	AIRBNB	ACCOMMODATION E.CRAIG AND A.WRIGHT – BOOKEASY TRAINING	\$278.50
11/06/2018	WHITBENN PTY LTD	WINDSCREEN REPLACEMENT – RAV 4 46SB	\$392.50
19/06/2018	MEGA OFFICE SUPPLIES	DYMO LABELMANAGER AND LABELS FOR SBDC	\$199.78

\$1,145.70

EMFA

15/05/2018	REGIONAL EXPRESS DIRECT	AIRFARE – E.FORTE, S.MCARDELL, I.MCARDELL-DALLY – WINTER FESTIVAL	\$1771.96
22/05/2018	PAYPAL *RAJIBKAISER	MOBILE PHONE PROTECTORS, EMFA, TOWN SUPERVISOR, RANGER	\$25.56

\$1,797.52

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

**SHIRE OF SHARK BAY – MUNI CHQ
JUNE 2018**

CHEQUE # 26884

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
26884	22/06/2018	WATER CORPORATION – OSBORNE PARK	WATER USAGE – SHIRE PROPERTIES	-7856.13
				\$7,856.13

**SHIRE OF SHARK BAY – DIRECT DEBITS
JUNE 2018**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD14422.1	10/06/2018	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-3533.22
DD14422.2	10/06/2018	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-202.12
DD14422.3	10/06/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14422.4	10/06/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-269.29
DD14422.5	10/06/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-403.06
DD14422.6	10/06/2018	AUSTRALIAN SUPERANNUATION	ETHICAL PAYROLL DEDUCTIONS	-382.97
DD14422.7	10/06/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-203.56
DD14422.8	10/06/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-381.46
DD14422.9	10/06/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14428.1	05/06/2018	BANKWEST CORPORATE MASTERCARD	CORPORATE CARD EXPENDITURE MAY	-1618.19
DD14454.1	24/06/2018	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-3460.37
DD14454.2	24/06/2018	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-202.12

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD14454.3	24/06/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14454.4	24/06/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-241.44
DD14454.5	24/06/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-403.06
DD14454.6	24/06/2018	AUSTRALIAN SUPERANNUATION	ETHICAL PAYROLL DEDUCTIONS	-382.97
DD14454.7	24/06/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-202.12
DD14454.8	24/06/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-468.35
DD14454.9	24/06/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14486.1	30/06/2018	BANKWEST CORPORATE MASTERCARD	CORPORATE CARD EXPENDITURE JUNE	-3502.52
DD14507.1	30/06/2018	BANKWEST CORPORATE MASTERCARD	CORPORATE CARD EXPENDITURE JUNE	-221.78
DD14422.10	10/06/2018	MTAA SUPERANNUATION	PAYROLL DEDUCTIONS	-571.91
DD14422.11	10/06/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-912.58
DD14422.12	10/06/2018	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-895.87
DD14422.13	10/06/2018	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14422.14	10/06/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1682.34
DD14422.15	10/06/2018	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	-224.42
DD14422.16	10/06/2018	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-191.76
DD14422.17	10/06/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-112.86
DD14454.10	24/06/2018	MTAA SUPERANNUATION	PAYROLL DEDUCTIONS	-440.60
DD14454.11	24/06/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-958.89
DD14454.12	24/06/2018	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1044.30
DD14454.13	24/06/2018	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14454.14	24/06/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1361.08
DD14454.15	24/06/2018	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	-233.80
DD14454.16	24/06/2018	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-155.04
DD14454.17	24/06/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-156.69
TOTAL				\$26,756.50

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY – MUNI EFT

JUNE 2018

EFT 23332-23340, 23368-23408, 23411, 23415-23469, 23481-23489, 23509-23526

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23332	05/06/2018	BUNNINGS BUILDING SUPPLIES PTY LTD	WORKSHOP CONSUMABLES, DEPOT TOOLS	-165.58
EFT23333	05/06/2018	CORAL COAST PLUMBING	REPAIR TOILET IN DISABLED ABLUTIONS - SBDC	-407.67
EFT23334	05/06/2018	COVS AUTOMOTIVE, MINING & INDUSTRIAL SUPPLIES	P174 COOLANT, P177 ANTENNA	-183.98
EFT23335	05/06/2018	GRIFFIN CIVIL	KNIGHT TERRACE RESEAL 2018 (PS 2017/18 - 07)	-326744.00
EFT23336	05/06/2018	ATOM- GERALDTON INDUSTRIAL SUP	SAFETY GLASSES AND GLOVES	-187.97
EFT23337	05/06/2018	PURCHER INTERNATIONAL PTY LTD	P146 SPRINGS	-215.29
EFT23338	05/06/2018	SHARK BAY COTTAGES	ACCOMMODATION FOR PAINTER FOR 80 DURLACHER STREET	-480.00
EFT23339	05/06/2018	SHARK BAY CLEANING SERVICE	CLEANING: PUBLIC TOILETS – FORESHORE, SHIRE HALL, AND TOWN OVAL. FISH CLEANING FACILITIES, BBQ GAZEBOS ON FORESHORE AND LITTLE LAGOON, SHIRE DEPOT, MORTUARY, SPORTS & REC CENTRE, DISCOVERY CENTRE, SHIRE OFFICES AND SHIRE HALL – MAY 2018	-20587.04
EFT23340	05/06/2018	TRUCKLINE PARTS CENTRE	P174 INDICATOR LIGHTS, P177 INVERTER	-174.27
EFT23368	08/06/2018	SHIRE OF NORTHAMPTON	CONSULTANT FEES- HEALTH/BUILDING INSPECTIONS MR GLEN BANGAY 17-8-17 TO 14-5-18	-12672.00
EFT23369	08/06/2018	ATC MIDWEST APPRENTICE & TRAINEESHIP	THOMAS MORONEY - TRAINEE WAGES - WEEKENDING 27/5/18	-109.38
EFT23370	08/06/2018	ART ON THE MOVE	BUSH BABIES EXHIBITION SBDC	-3025.00
EFT23371	08/06/2018	BOOEASY AUSTRALIA PTY LTD	APRIL/MAY BOOKINGS COMMISSION	-1946.34
EFT23372	08/06/2018	BURTON TILING MAINTENANCE & RENOVATIONS	PENSIONER UNIT 10 - INSTALL KITCHEN	-3080.00
EFT23373	08/06/2018	DAVRIC AUSTRALIA PTY LTD	MERCHANDISE SBDC	-475.20
EFT23374	08/06/2018	CDH ELECTRICAL	INSTALL POWER AND DATA OUTLET FOR PRINTER IN MAIN OFFICE - SBDC	-444.44

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23375	08/06/2018	DONNELLE OAKLEY	REIMBURSEMENT - FUEL FOR SHIRE BUS - YOUTH GROUP KALBARRI CAMP	-106.69
EFT23376	08/06/2018	EMU TRACKS	MERCHANDISE SBDC	-526.78
EFT23377	08/06/2018	HORIZON POWER	DENHAM STREET LIGHTING- MAY ACCOUNT	-3258.73
EFT23378	08/06/2018	NAUTILUS DESIGN CO	MERCHANDISE SBDC	-170.00
EFT23379	08/06/2018	PROFESSIONAL PC SUPPORT	IT ASSISTANCE FOR EMCD'S COMPUTER	-350.00
EFT23380	08/06/2018	PERTH STITCHINGS	MERCHANDISE SBDC	-1504.80
EFT23381	08/06/2018	BUCKINGHAM PEWTER	MERCHANDISE SBDC	-258.50
EFT23382	08/06/2018	ROGER WINSTON CHRISTISON	PAYMENT RECEIVED IN ERROR - PENSIONER RENT	-230.00
EFT23383	08/06/2018	RAY WHITE REAL ESTATE SHARK BAY	UNIT 6/34 HUGHES STREET RENT 29-5-18 TO 27/6/18	-1191.66
EFT23384	08/06/2018	WINC AUSTRALIA PTY LIMITED	OFFICE STATIONERY	-1523.45
EFT23385	08/06/2018	SHARK BAY MECHANICAL & TOWING SERVICES	30,000KM SERVICE AND REPLACEMENT OF 2 TYRES SB47	-601.55
EFT23386	08/06/2018	TELSTRA CORPORATION LTD	SMS TO PUBLIC WITH COMMUNITY MESSAGES	-664.25
EFT23387	08/06/2018	TELEMALL AUDIO COMMUNICATIONS	MESSAGES ON HOLD QUARTERLY FEE - JUNE TO AUGUST 2018	-366.30
EFT23388	08/06/2018	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES MAY 2018	-9528.76
EFT23389	08/06/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	TENDER PREPARATION & COORDINATION COSTS - TEN2017/2018-01 RESTRICTED TENDER PROCESS FOR AQUACULTURE LAND	-3596.00
EFT23390	08/06/2018	WA MUSEUM	DESIGN AND DELIVERY OF 8 PANELS DEPICTING FREYCINET'S VISIT TO SHARK BAY	-10000.00
EFT23391	08/06/2018	YADGALAH ABORIGINAL CORPORATION	BUS HIRE SENIORS WELLBEING 1 JUNE 2018	-605.00
EFT23392	08/06/2018	AIR LIQUIDE	MONTHLY RENTAL OF CYLINDERS	-68.90
EFT23393	08/06/2018	ABSOLUTE PAINTING WA	EXTERIOR PAINTING: 80 DURLACHER ST	-5720.00
EFT23394	08/06/2018	BLACKWOODS ATKINS	WORKSHOP CONSUMABLES	-44.96
EFT23395	08/06/2018	CARNARVON MOTOR GROUP	P176 OIL FILTER	-172.37
EFT23396	08/06/2018	SHARK BAY FUEL FISHING AND CAMPING CENTRE	P179 OIL, P162 SPARK PLUGS, WORKSHOP CONSUMABLES	-114.65
EFT23397	08/06/2018	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-747.13
EFT23398	08/06/2018	REFUEL AUSTRALIA (FORMERLY GERALDTON FUEL COMPANY)	BULK FUEL - 9800 LITRES - FUEL TANKER	-26110.56

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	INDUSTRIAL	DESCRIPTION	AMOUNT
EFT23399	08/06/2018	ATOM-GERALDTON SUPPLIES	INDUSTRIAL	RECYCLING INITIATIVE - BINS SELF DUMPING	-24898.50
EFT23400	08/06/2018	J & T FREIGHT		FREIGHT – WORKSHOP CONSUMABLES	-112.00
EFT23401	08/06/2018	PRESTIGE INSTALLATIONS (WA) PTY LTD		SUPPLY AND INSTALL 1 X FUJITSU 2.5KW INVERTER SPLIT SYSTEM TO 51 DURLACHER STREET	-1776.50
EFT23402	08/06/2018	SHARK BAY SKIPS		MAIN ROADS PICK UP SKIP BINS	-6820.00
EFT23403	08/06/2018	MCKELL FAMILY TRUST		MONTHLY-RUBBISH COLLECTION AND STREET SWEEPING	-11366.28
EFT23404	08/06/2018	TRUCKLINE PARTS CENTRE		P154 PARTS, P174 ANTENNA	-143.03
EFT23405	08/06/2018	WESTLINE CONTRACTING		LINEMARKING TO KNIGHTS TERRACE - ALL MARKING TO MAIN ROADS WA STANDARD	-13820.40
EFT23406	08/06/2018	WELLARD CONTRACTING & PLANT HIRE SERVICE		PRIME MOVER AND SEMI WATERCART HIRE FOR USELESS ROAD RRG 17/18	-14649.25
EFT23407	08/06/2018	WURTH AUSTRALIA PTY LTD		WORKSHOP CONSUMABLES	-73.88
EFT23408	08/06/2018	DENHAM IGA X-PRESS		MONTHLY ACCOUNT	-1066.52
EFT23411	13/06/2018	DEBRA CAVERZASIO		RATES REFUND FOR ASSESSMENT A1324 33 VLAMINGH CRESCENT DENHAM 6537	-457.22
EFT23415	14/06/2018	ROGER WINSTON CHRISTISON		RETURN OF FUNDS RECEIVED IN ERROR – PENSIONER RENT	-230.00
EFT23416	15/06/2018	DENHAM SEASIDE CARAVAN PARK		BOOEASY COMMISSION	-5.13
EFT23417	18/06/2018	RADROCK ADVENTURES		HIRE OF RADROCK CLIMBING WALL – YOUTH WEEK	-2310.00
EFT23418	18/06/2018	REBECCA STANLEY		REIMBURSEMENT FOR DECORATIONS - YOUTH STRATEGY CONFERENCE - PERTH 31 MAY 2018	-109.67
EFT23419	18/06/2018	AUSTRALIA POST		MONTHLY POSTAGE	-116.11
EFT23420	18/06/2018	THE FLOWER POT		WREATH FOR ANZAC DAY 2018	-80.00
EFT23421	18/06/2018	IAN DINSDALE		CROSSOVER DRIVEWAY REIMBURSEMENT	-640.50
EFT23422	18/06/2018	KIMBERLEY OUTBACK TOURS PTY LTD		REFUND DOUBLE PAYMENT OF INVOICES 16767 AND 16768	-1032.04
EFT23423	18/06/2018	MCLEODS BARRISTERS AND SOLICITORS	AND	LEGAL COSTS DOG ACT PROSECUTION, LEGAL COSTS AQUACULTURE LEASE MONKEY MIA	-1923.19
EFT23424	18/06/2018	SKIPPERS AVIATION		E&S COWELL AIR TICKETS – REIMBURSE	-314.00

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23425	18/06/2018	SHARK BAY COMMUNITY RESOURCE CENTRE	REC CENTRE MANAGEMENT MAY 2018	-2717.50
EFT23426	18/06/2018	SHAW X MANUFACTURING	HYDRAULIC QUICK COUPLER FOR EXCAVATOR	-9075.00
EFT23427	18/06/2018	USELESS LOOP PRIMARY SCHOOL	SHIRE OF SB COMMUNITY GRANT ROUND 1	-800.00
EFT23428	22/06/2018	BETTA ROADS	POLYCOM FOR USELESS LOOP ROAD RRG 17/18	-88000.00
EFT23429	22/06/2018	ATC MIDWEST APPRENTICE & TRAINEESHIP	THOMAS MORONEY - TRAINEE WAGES FORTNIGHT ENDING 10/6/18	-328.14
EFT23430	22/06/2018	BRIAN JOHN GALVIN	SALARY SACRIFICE - REIMBURSEMENT WATER	-254.51
EFT23431	22/06/2018	BURTON TILING MAINTENANCE & RENOVATIONS	UNIT 10 PENSIONER UNIT - WALL AND CEILING REPAIRS	-3388.00
EFT23432	22/06/2018	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	SBDC MERCHANDISE	-299.00
EFT23433	22/06/2018	CDH ELECTRICAL	REC CENTRE ELECTRICAL FRIDGE REPAIR	-600.37
EFT23434	22/06/2018	ECOSCAPE	PART PAYMENT LITTLE LAGOON MASTER PLAN PROJECT	-5610.00
EFT23435	22/06/2018	ETCHED GLASS DESIGN	SBDC MERCHANDISE	-789.80
EFT23436	22/06/2018	CARNARVON MOTEL	ACCOMMODATION AND CATERING - PAUL ANDERSON MEETING IN CARNARVON WITH EMERGENCY SERVICES MINISTER	-261.50
EFT23437	22/06/2018	HORIZON POWER	STREET LIGHTING DENHAM – JUNE ACCOUNT	-3348.56
EFT23438	22/06/2018	HORIZON POWER	POWER SHIRE BUILDINGS	-5819.43
EFT23439	22/06/2018	IMPART MEDIA PTY LTD	WEBSITE DEVELOPMENT - SBDC	-9006.36
EFT23440	22/06/2018	TOLL IPEC PTY LTD	FREIGHT	-22.43
EFT23441	22/06/2018	LANDGATE (WA LAND INFORMATION AUTHORITY)	AERIAL MAPS	-1072.60
EFT23442	22/06/2018	PAUL GREGORY ANDERSON	SALARY SACRIFICE - REIMBURSEMENT HEALTH FUND 28 MARCH TO 28 JUNE 2018	-1574.65
EFT23443	22/06/2018	PROFESSIONAL PC SUPPORT	JULY AGREEMENT PPS AGENT AND ANTIVIRUS, BACKUP ONLINE	-610.50
EFT23444	22/06/2018	PAPER PLUS OFFICE NATIONAL	SHIRE OFFICE STATIONERY	-303.12
EFT23445	22/06/2018	SHARK BAY NEWSAGENCY	STATIONERY	-651.70

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23446	22/06/2018	SHARK BAY COMMUNITY RESOURCE CENTRE	REC CENTRE MANAGEMENT - APRIL 2018	-9955.70
EFT23447	22/06/2018	TELSTRA CORPORATION LTD	TELSTRA ACCOUNT MOBILES – VOICE ONLY	-100.00
EFT23448	22/06/2018	TALIS	FAIR VALUATION REPORT - PART PAYMENT - SHARK BAY RDC - FOOTPATHS - DRAINAGE - FIELD SURVEY	-9363.75
EFT23449	22/06/2018	TOURISM COUNCIL	MEMBERSHIP SBDC	-1328.00
EFT23450	22/06/2018	HOLIDAY GUIDE PTY LTD (FORMERLY WEST-OZ WEB SERVICES)	MAY 2018 MARKETING FEE	-86.55
EFT23451	22/06/2018	WATER TECHNOLOGY PTY LTD	PROFESSIONAL SERVICES - DENHAM TOWNSITE COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN – CLAIM FOR WORK UNDERTAKEN TIL END OF MAY 2018	-26451.28
EFT23452	25/06/2018	BLACKWOODS ATKINS	240L GREEN WHEELIE BIN, WORKSHOP CONSUMABLES	-712.57
EFT23453	25/06/2018	DENHAM DIESEL SERVICES	FREIGHT FROM PERTH TO DENHAM FOR 18 TIPPER BINS – RECYCLING INITIATIVE	-1650.00
EFT23454	25/06/2018	CDH ELECTRICAL	YEARLY RCD & TAG TESTING – SBDC, PP126 REPLACE 3 PHASE CIRCUIT BREAKER	-1120.85
EFT23455	25/06/2018	FLEET HYDRAULICS	SEAL KITS FOR P146, P174, P151 AND P155	-128.26
EFT23456	25/06/2018	FAR WEST ELECTRICAL	REPAIR FAULT TO NIGHT SECURITY LIGHT AT PENSIONER UNITS	-97.00
EFT23457	25/06/2018	TOLL IPEC PTY LTD	FREIGHT- BOOKS	-124.49
EFT23458	25/06/2018	JOHN FAMLONGA	P154 - BEND UP GUARDS FOR WATER TRAILER	-198.00
EFT23459	25/06/2018	SHARK BAY MARINE REPAIR AND SERVICES	REMOVE BEACH SAND FROM LOADING RAMP AT MONKEY MIA	-742.00
EFT23460	25/06/2018	TRUE VALUE HARDWARE	WORKSHOP CONSUMABLES MAY 2018	-214.30
EFT23461	25/06/2018	MAX MARINE	WORKSHOP CONSUMABLES - STARTER CORD	-160.01
EFT23462	25/06/2018	PEST-A-KILL	MICE MONITORING & BAITING SHIRE PREMISES	-330.00
EFT23463	25/06/2018	PAULS TYRES	P133 LOADER TYRES, PP124 ROLLER TYRE REPAIR	-1541.00
EFT23464	25/06/2018	SHARK BAY NEWSAGENCY	DEPOT STAFF FLU VACCINES	-247.00
EFT23465	25/06/2018	SHARK BAY COTTAGES	ACCOMMODATION FOR PAINTING CONTRACTOR 80 DURLACHER STREET	-360.00

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23466	26/06/2018	SHIRE OF NORTHAMPTON	CONSULTANT FEES - HEALTH INSPECTIONS PROVIDED BY W. DALLYWATER	-8035.50
EFT23467	26/06/2018	HERITAGE RESORT	BUSH BABIES EVENT REFRESHMENTS	-57.99
EFT23468	26/06/2018	LYONS ENTERPRISES AUS PTY LTD	HIRE VEHICLE FOR VISITING MEDICAL STAFF	-526.48
EFT23469	26/06/2018	RAY WHITE REAL ESTATE SHARK BAY	RENT 28/06/18-28/07/18 FOR 6/34 HUGHES STREET	-1191.66
EFT23481	29/06/2018	BETTA ROADS	POLYCOM FOR EAGLE BLUFF ROAD	-23760.00
EFT23482	29/06/2018	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	HOLIDAY PARK PASSES FOR SBDC	-414.04
EFT23483	29/06/2018	CHUBB FIRE & SECURITY LTD	SECURITY MONITORING DIALLER - SBDC	-139.67
EFT23484	29/06/2018	TOLL IPEC PTY LTD	FREIGHT SBDC MERCHANDISE	-50.18
EFT23485	29/06/2018	INDEPENDENCE STUDIOS PTY LTD	SBDC MERCHANDISE	-1208.46
EFT23486	29/06/2018	JOMAC SANDALWOOD	SBDC MERCHANDISE	-186.45
EFT23487	29/06/2018	PAULS TYRES	P146 TYRES, P168 TYRE, PP124 TYRE REPAIR	-2715.00
EFT23488	29/06/2018	SHARK BAY MECHANICAL & TOWING SERVICES	UPLOAD BALER AT REFUSE SITE	-110.00
EFT23489	29/06/2018	SHARK BAY CLEANING SERVICE	CLEANING: PUBLIC TOILETS – FORESHORE, SHIRE HALL, AND TOWN OVAL. FISH CLEANING FACILITIES, BBQ GAZEBOS ON FORESHORE AND LITTLE LAGOON, SHIRE DEPOT, MORTUARY, SPORTS & REC CENTRE, DISCOVERY CENTRE, SHIRE OFFICES AND SHIRE HALL – JUNE 2018	-20587.04
EFT23509	29/06/2018	REBECCA STANLEY	REIMBURSEMENT FOR DECORATIONS - RENDEZVOUS FESTIVAL	-209.58
EFT23510	29/06/2018	ATC MIDWEST APPRENTICE & TRAINEESHIP	THOMAS MORONEY – APPRENTICE WAGES WEEKENDING 24/6/18	-109.38
EFT23511	29/06/2018	SHARK BAY AVIATION	WALGA ZONE MEETING CHARTER FLIGHT FOR COUNCILLORS – CARNARVON 22 JUNE 2018	-700.00
EFT23512	29/06/2018	AIYANA JOAN CHRISTIE WRIGHT	REIMBURSEMENT FOR MEALS ON TRAINING COURSE	-9.50
EFT23513	29/06/2018	BURTON TILING MAINTENANCE & RENOVATIONS	PENSIONER UNIT 10 FLOOR REPAIRS	-2024.00
EFT23514	29/06/2018	EMMA ELAINE CRAIG	SALARY SACRIFICE - REIMBURSEMENT UTILITIES	-275.19

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23515	29/06/2018	HERITAGE RESORT	CATERING – COUNCIL MEETING AND ACCOMMODATION MATT GREEN – PPS	-510.00
EFT23516	29/06/2018	ILLION SOLUTIONS	DEBTOR RECOVERY	-53.09
EFT23517	29/06/2018	LANDGATE (WA LAND INFORMATION AUTHORITY)	RURAL GRV VALUATION - RATES	-427.34
EFT23518	29/06/2018	TRISHA SUSAN MORONEY	REIMBURSEMENT FOR TRAVEL TO PERTH - WALGA TRAINING COURSE – PAYG WORKSHOP	-359.00
EFT23519	29/06/2018	PROFESSIONAL PC SUPPORT	DELIVER AND INSTALL REPAIRED SERVER	-1079.10
EFT23520	29/06/2018	ROGER WINSTON CHRISTISON	RETURN OF FUNDS RECEIVED IN ERROR – PENSIONER RENT	-230.00
EFT23521	29/06/2018	SHARK BAY COMMUNITY RESOURCE CENTRE	AMENDMENT TO MAY REC CENTRE MANAGEMENT – GST AMOUNT LEFT OFF ORIGINAL INVOICE	-270.55
EFT23522	29/06/2018	SHARK BAY FREIGHTLINES	FREIGHT JAN TO APRIL 2018 – R&L COURIERS	-1566.95
EFT23523	29/06/2018	1616 SALT CO. PTY LTD	MERCHANDISE SBDC	-586.00
EFT23524	29/06/2018	SHOPS FOR SHOPS	DISPLAY STANDS FOR SBDC	-2120.40
EFT23525	29/06/2018	TELSTRA CORPORATION LTD	SHIRE STAFF MOBILE PHONE ACCOUNT	-446.11
EFT23526	29/06/2018	WUNDERTRAINING	LEADERSHIP AND COMMUNICATIONS WORKSHOP – SOCIAL MEDIA	-4180.00
TOTAL				\$783,886.01

**SHIRE OF SHARK BAY – TRUST TRANSACTION
JUNE 2018
TRUST POLICE LICENSING TRANSACTION # 171812**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
171812	30/06/2018	COMMISSIONER OF POLICE	POLICE LICENSING JUNE 2018	-23023.50
TOTAL				\$23,023.50

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**SHIRE OF SHARK BAY – TRUST EFT
JUNE 2018**

EFT 23409-23410, 23412, 23527-23556

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23409	12/06/2018	GERDA AND JEFF FLOOD	GYM CARD DEPOSIT REFUND	-20.00
EFT23410	12/06/2018	HANNAH TAYLOR	GYM CARD DEPOSIT REFUND	-20.00
EFT23412	13/06/2018	SARAH COGDON	GYM CARD DEPOSIT REFUND	-20.00
EFT23470	26/06/2018	ROBERT AND ROSEMARY MCCASKIE	GYM CARD DEPOSIT REFUND	-20.00
EFT23527	29/06/2018	MICHELLE LEIGH GALVIN	GYM CARD DEPOSIT REFUND	-20.00
EFT23528	30/06/2018	CONSTRUCTION TRAINING FUND	CTF PERMIT 3293 LOT 200 SHARK BAY RD HAMELIN	-600.97
EFT23529	30/06/2018	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING LEVY PERMIT 3293 LOT200 SHARK BAY RD HAMELIN	-412.96
EFT23530	30/06/2018	SHIRE OF SHARK BAY	CTF COLLECTION FEE PERMIT 3293	-26.50
EFT23531	30/06/2018	MAC ATTACK FISHING CHARTERS	BOOKEASY SALES JUNE 2018	-1649.00
EFT23532	30/06/2018	SHARK BAY AVIATION	BOOKEASY SALES JUNE 2018	-1173.00
EFT23533	30/06/2018	BLUE DOLPHIN CARAVAN PARK	BOOKEASY SALES JUNE 2018	-646.00
EFT23534	30/06/2018	BIG 4 PLANTATION CARAVAN PARK	BOOKEASY SALES JUNE 2018	-38.25
EFT23535	30/06/2018	BUSH HERITAGE HAMELIN STATION STAY	BOOKEASY SALES JUNE 2018	-22.10
EFT23536	30/06/2018	BAY LODGE MIDWEST OASIS	BOOKEASY SALES JUNE 2018	-991.76
EFT23537	30/06/2018	SHARK BAY COASTAL TOURS	BOOKEASY SALES JUNE 2018	-879.75
EFT23538	30/06/2018	DENHAM SEASIDE CARAVAN PARK	BOOKEASY SALES JUNE 2018	-1074.27
EFT23539	30/06/2018	RAC EXMOUTH CAPE HOLIDAY PARK	BOOKEASY SALES JUNE 2018	-139.40
EFT23540	30/06/2018	HARTOG COTTAGES	BOOKEASY SALES JUNE 2018	-818.40
EFT23541	30/06/2018	HERITAGE RESORT	BOOKEASY SALES JUNE 2018	-396.00
EFT23542	30/06/2018	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY SALES JUNE 2018	-168.30
EFT23543	30/06/2018	KALBARRI SEAFRONT VILLAS	BOOKEASY SALES JUNE 2018	-126.65
EFT23544	30/06/2018	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY SALES JUNE 2018	-4114.88
EFT23545	30/06/2018	MONKEYMIA WILDSIGHTS	SHOTOVER SALES JUNE 2018	-3428.30

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23546	30/06/2018	DENHAM NATURETIME - 4WD	BOOKEASY SALES JUNE 2018	-1540.00
		TOURS/PHOTOGRAPHY TOURS		
EFT23547	30/06/2018	WA OCEAN PARK PTY LTD	BOOKEASY SALES JUNE 2018	-6652.95
EFT23548	30/06/2018	OCEANSIDE VILLAGE	BOOKEASY SALES JUNE 2018	-1249.60
EFT23549	30/06/2018	PATRICA ANDREW	BOOKEASY SALES JUNE 2018	-192.00
EFT23550	30/06/2018	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY SALES JUNE 2018	-204.00
EFT23551	30/06/2018	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY SALES JUNE 2018	-1474.88
EFT23552	30/06/2018	SHARK BAY HOTEL MOTEL	BOOKEASY SALES JUNE 2018	-426.00
EFT23553	30/06/2018	SHIRE OF SHARK BAY	SALES COMMISSION JUNE 2018	-4554.64
EFT23554	30/06/2018	THREE ISLANDS WHALE SHARK DIVE	BOOKEASY SALES JUNE 2018	-671.50
EFT23555	30/06/2018	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY SALES JUNE 2018	-1297.12
EFT23556	30/06/2018	JURIEN BAY TOURIST PARK	BOOKEASY SALES JUNE 2018	-106.25
TOTAL				\$35,175.43

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**SHIRE OF SHARK BAY – MUNI EFT
CANCELLED EFT PAYMENTS FOR JUNE 2018
EFT 23413 to 23414, 23471 to 23480 and 23490 to 23508**

Date	Order	Updated	Due date	Creditor	Bank Code	Order	Name	Trans Type	Description	Year	Period	Batch	Ref No	GST Amount charged	Amount
14/06/2018		Yes		CRC17	1		ROGER WINSTON CHRISTISON	Cancel Payment		17/18	12	14432	EFT23413		\$ 230.00
14/06/2018		Yes		CTO02	1		AUSTRALIAN TAXATION OFFICE	Cancel Payment		17/18	12	14432	EFT23414		\$ 54,810.91
29/06/2018		Yes		5444	1		BETTA ROADS	Cancel Payment		17/18	12	14463	EFT23471		\$ 23,760.00
29/06/2018		Yes		CCA20	1		DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	Cancel Payment		17/18	12	14463	EFT23472		\$ 414.04
29/06/2018		Yes		CCE16	1		CHUBB FIRE & SECURITY LTD	Cancel Payment		17/18	12	14463	EFT23473		\$ 139.67
29/06/2018		Yes		CIP05	1		TOLL IPEC PTY LTD	Cancel Payment		17/18	12	14463	EFT23474		\$ 50.18
29/06/2018		Yes		CIS02	1		INDEPENDENCE STUDIOS PTY LTD	Cancel Payment		17/18	12	14463	EFT23475		\$ 1,208.46
29/06/2018		Yes		CJS16	1		JOMAC SANDALWOOD	Cancel Payment		17/18	12	14463	EFT23476		\$ 186.45
29/06/2018		Yes		CPT25	1		PAULS TYRES	Cancel Payment		17/18	12	14463	EFT23477		\$ 2,715.00
29/06/2018		Yes		CSB50	1		SHARK BAY MECHANICAL & TOWING SERVICES	Cancel Payment		17/18	12	14463	EFT23478		\$ 110.00
29/06/2018		Yes		CSB60	1		SHARK BAY CLEANING SERVICE	Cancel Payment		17/18	12	14463	EFT23479		\$ 20,587.04
29/06/2018		Yes		CTO02	1		AUSTRALIAN TAXATION OFFICE	Cancel Payment		17/18	12	14463	EFT23480		\$ 34,592.40
29/06/2018		Yes		5448	1		REBECCA STANLEY	Cancel Payment		17/18	12	14466	EFT23490		\$ 209.58
29/06/2018		Yes		CAT25	1		ATC MIDWEST APPRENTICE & TRAINEESHIP	Cancel Payment		17/18	12	14466	EFT23491		\$ 109.38
29/06/2018		Yes		CAV01	1		SHARK BAY AVIATION	Cancel Payment		17/18	12	14466	EFT23492		\$ 700.00
29/06/2018		Yes		CBA04	1		AIYANA JOAN CHRISTIE WRIGHT	Cancel Payment		17/18	12	14466	EFT23493		\$ 9.50
29/06/2018		Yes		CBS01	1		BURTON TILING MAINTENANCE & RENOVATIONS	Cancel Payment		17/18	12	14466	EFT23494		\$ 2,024.00
29/06/2018		Yes		CEC16	1		EMMA ELAINE CRAIG	Cancel Payment		17/18	12	14466	EFT23495		\$ 275.19
29/06/2018		Yes		CHR02	1		HERITAGE RESORT	Cancel Payment		17/18	12	14466	EFT23496		\$ 510.00
29/06/2018		Yes		CIS16	1		ILLION SOLUTIONS	Cancel Payment		17/18	12	14466	EFT23497		\$ 53.09
29/06/2018		Yes		CLG15	1		LANDGATE (WA LAND INFORMATION AUTHORITY)	Cancel Payment		17/18	12	14466	EFT23498		\$ 427.34
29/06/2018		Yes		CMT66	1		TRISHA SUSAN MORONEY	Cancel Payment		17/18	12	14466	EFT23499		\$ 359.00
29/06/2018		Yes		CPP15	1		PROFESSIONAL PC SUPPORT	Cancel Payment		17/18	12	14466	EFT23500		\$ 1,079.10
29/06/2018		Yes		CRC17	1		ROGER WINSTON CHRISTISON	Cancel Payment		17/18	12	14466	EFT23501		\$ 230.00
29/06/2018		Yes		CSB48	1		SHARK BAY COMMUNITY RESOURCE CENTRE	Cancel Payment		17/18	12	14466	EFT23502		\$ 270.55
29/06/2018		Yes		CSB75	1		SHARK BAY FREIGHTLINES	Cancel Payment		17/18	12	14466	EFT23503		\$ 1,566.95
29/06/2018		Yes		CSC20	1		1616 SALT CO. PTY LTD	Cancel Payment		17/18	12	14466	EFT23504		\$ 586.00
29/06/2018		Yes		CSS17	1		SHOPS FOR SHOPS	Cancel Payment		17/18	12	14466	EFT23505		\$ 2,120.40
29/06/2018		Yes		CTA04	1		TELSTRA CORPORATION LTD	Cancel Payment		17/18	12	14466	EFT23506		\$ 446.11
29/06/2018		Yes		CTO02	1		AUSTRALIAN TAXATION OFFICE	Cancel Payment		17/18	12	14466	EFT23507		\$ 34,592.40
29/06/2018		Yes		CWT09	1		WUNDERTRAINING	Cancel Payment		17/18	12	14466	EFT23508		\$ 4,180.00

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12.2 FINANCIAL REPORTS TO 30 JUNE 2018
CM00017

Refer to Item 17.1 Urgent Business

12.3 LEASES – ANNUAL PAYMENT REQUEST
RES 40344, RES 40771, RES29363

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Disclosure of Interest: Cr Laundry

Nature of Interest: Impartiality Interest as committee member of the Shark Bay Bowling Club

Disclosure of Interest: Cr Burton

Nature of Interest: Impartiality Interest as committee member of the Shark Bay Speedway Club

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as committee member of the Shark Bay Pistol Club.

Moved Cr Ridgley

Seconded Cr Burton

Council Resolution

That Council:-

- 1. Charge the Shark Bay Bowling Club an amount of \$150 for the 2018/2019 financial year in accordance with its lease agreement; and**
- 2. Charge the Shark Bay Speedway Club an amount of \$150 for the 2018/2019 financial year in accordance with its lease agreement.**
- 3. Charge the Shark Bay Pistol Club an amount of \$150 for the 2018/2019 financial year in accordance with its lease agreement.**

7/0 CARRIED

Background

Council has in place lease agreements with the Shark Bay Bowling Club, the Shark Bay Speedway Club and the Shark Bay Pistol Club which provides for Council to impose lease payments for the use of the land on an “on demand” basis.

Therefore, each year Council needs to determine whether the payment should be charged. Over the last 13 years charges have been applied as follows:

Year	Shark Bay Speedway	Shark Bay Bowling Club	Shark Bay Pistol Club
2017-18	Paid	Paid	Paid
2016-17	Paid	Paid	N/A

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

2015-16	Paid	Paid	N/A
2014-15	Paid	Paid	N/A
2013-14	Waived	Waived	N/A
2012-13	Not Raised	Not Raised	N/A
2011-12	Not Raised	Not Raised	N/A
2010-11	Paid	Paid	N/A
2009-10	Paid	Paid	N/A
2008-09	Paid	Paid	N/A
2007-08	Paid	Paid	N/A
2006-07	Paid	Paid	N/A
2005-06	Paid	Paid	N/A

Legal Implications

There are no legal implications associated with this item. Leases are in place with these organisations.

Policy Implications

There are no policy implications associated with this item.

Financial Implications

The imposition of these charges will generate an increase in revenue of \$450 which has been included in the 2018/2019 budget.

Strategic Implications

There are no strategic implications associated with this report.

Risk Management

This item is low risk as the lessees have existing leases in place.

Voting Requirements

Simple Majority Required

Signatures

Author *A Pears*

Chief Executive Officer *P Anderson*

Date of Report 4 July 2018

25 JULY 2018

12.4 INTERIM AUDIT REPORT 2017 / 2018
FM00003

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Burton

Council Resolution

That Council notes and endorse the advice from the Auditors, Moore Stephens, that the interim audit has been completed and endorse the actions which the administration has taken to address the Auditors recommendations.

7/0 CARRIED

Background

The Shire's auditor, Moore Stephens, conducted its interim audit visit on the 9 April 2018.

Generally, the interim audit report and the matters raised are provided for general information. This report provides an opportunity for the matters to be addressed and assists with ensuring compliance with legislation.

Comment

Moore Stephens has advised that the interim audit has been completed and that the matters raised are provided for the purposes of general information only and are not part of the formal audit report.

A copy of the auditor's letter is attached for Council's information.

The Audit advice from Moore Stevens now needs be noted by Council. All the recommendations have been implemented as indicated in the management comment by the responsible officer.

Legal Implications

Although the interim audit is not part of the final audit report, it does assist the auditor to confirm the Shire's compliance with legislation under Part 7 of the *Local Government Act 1995*.

Policy Implications

There are no policy issues with this matter.

Financial Implications

The interim audit forms part of the overall engagement of the auditor.

Strategic Implications

4.1 Outcome - the Shire is efficient in its operation, actively listens to the community and anticipates and responds to the community's needs.

25 JULY 2018

4.1.3 Maintain accountability and financial responsibility

Risk Management

This item is low risk as there are no matters requiring attention.

Voting Requirements

Simple Majority Required

Signature

Executive Manager Finance
and Administration

A Pears

Chief Executive Officer

P Anderson

Date of Report

9 July 2018

25 JULY 2018

FM 00003 I-CR-24584
RECEIVED
04 JUL 2018
SHIRE OF SHARK BAY

MOORE STEPHENS

29 June 2018

Level 15, Exchange Tower,
2 The Esplanade, Perth, WA 6000

PO Box 5785, St Georges Terrace, WA 6831

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www.moorestephenswa.com.au

Cr Cheryl Cowell
The Chairman
Audit Committee
Shire of Shark bay
65 Knight Terrace
DENHAM WA 6537

Dear Cr Cowell

INTERIM AUDIT VISIT

We have completed our onsite procedures in respect of our interim audit visit on 9 April 2018 and attach a list of matters raised with management during our exit meeting.

Please note, we will follow these up during our final visit later in the year to help ensure appropriate action has been implemented.

This letter, together with the attached matters are provided for the purposes of general information only and are not part of our formal audit reporting process. Our audit and management reports will be formally issued at the conclusion of our audit in respect of the year ended 30 June 2018.

If you have any queries regarding these or other matters, please contact me.

Yours sincerely



Greg Godwin
Partner
Moore Stephens

cc: Mr Paul Anderson, Chief Executive Officer

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25 JULY 2018

SHIRE OF SHARK BAY**PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018****FINDINGS IDENTIFIED DURING THE INTERIM AUDIT**

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. No evidence of debtors, rates and asset reconciliations being reviewed		X	
2. No evidence of journals being reviewed after being processed		X	
3. Noted that certain journals were processed by the EMFA (Executive Manager of Finance and Administration) without being reviewed		X	
4. Late submission of Annual Returns	X		
5. No evidence of the Manual Rolling Reconciliation being reviewed		X	

KEY TO RATINGS

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However even if the issue is not likely to impact the audit opinion, it should be addressed promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

25 JULY 2018

SHIRE OF SHARK BAY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018

FINDINGS IDENTIFIED DURING THE *INTERIM* AUDIT

Finding Number 1

The monthly debtors, rates and asset reconciliations contained no evidence of being reviewed by a person more senior than the preparer.

Rating: Moderate

Implication

If reconciliations are not reviewed, errors could occur and not be picked up in a timely manner.

Recommendation

Ensure each reconciliation is reviewed. The review should be evidenced by the reviewer signing and dating the reconciliation.

Management Comment

Noted reconciliations are being undertaken at time of audit the audit trail was not completed by senior management.

Reconciliations review to be signed by Executive Manager Finance and Administration to review confirm process has been undertaken.

Responsible Person: EMFA

Completion Date: 30 June 2018

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SHIRE OF SHARK BAY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018

FINDINGS IDENTIFIED DURING THE *INTERIM* AUDIT

Finding Number 2

We noted no evidence that journals processed have been agreed back to authorised journals.

Rating: Moderate

Implication

Errors could occur between the journals approved for processing and the journals actually posted.

Recommendation

The GL Impact Listing Report should be reviewed to help ensure the effect of the journals posted is as expected. The review should be evidenced by the reviewer signing and dating the report.

Management Comment

Executive Manager Finance and Administration to sign off/confirm journals agree back to the GL

Responsible Person: EMFA

Completion Date: 30 June 2018

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SHIRE OF SHARK BAY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018

FINDINGS IDENTIFIED DURING THE *INTERIM* AUDIT

Finding Number 3

We noted certain journals were processed by EMFA without being reviewed by any senior staff.

Rating: Moderate

Implication

Journals could be processed without approval.

Recommendation

To help maintain the integrity of the accounting system, a person more senior than the preparer should review and authorise all journal entries. The review should be evidenced by the reviewer signing and dating the journal entries concerned.

Management Comment

The only senior staff to Executive Manager Finance and Administration is Chief Executive Officer

Process will be put in place to have journals undertaken by Finance staff and verified by EMFA to reduce risk and where required and appropriate journals will be checked by Chief Executive Officer

Responsible Person: EMFA

Completion Date: 30 June 2018

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SHIRE OF SHARK BAY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018

FINDINGS IDENTIFIED DURING THE *INTERIM* AUDIT

Finding Number 4

We noted the Annual Return forms were sent out to Councillors and staff on 5 September 2017, resulting in all returns being returned after the due date of 31 August 2017.

Rating: Significant

Implication

Late submission results in non-compliance with s5.76(1) of the Act for which penalties may apply.

Recommendation

To help ensure Annual Returns are submitted by 31 August each year the Shire should consider a suitable reminder system be put in place.

Management Comment

Noted that the officer missed the deadline.

Process has been reviewed and resilience has been built into process to reduce reliance upon one staff member.

Responsible Person: Executive Assistant

Completion Date: 30 June 2018

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SHIRE OF SHARK BAY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018

FINDINGS IDENTIFIED DURING THE *INTERIM* AUDIT

Finding Number 5

The Monthly Manual Rolling Reconciliations of land valuations had no evidence of being reviewed by a person more senior than the preparer.

Rating:

Implication

Potential for interim rate notices not to be raised or incorrect valuations to be used on rate notices.

Recommendation

The Monthly Manual Rolling Reconciliation of land valuations should be reviewed by a person more senior than the preparer. The review should be evidenced by the reviewer signing and dating the reconciliation.

Management Comment

EMFA:

Reconciliation has been checked

Reconciliations review now to be signed by Executive Manager Finance and Administration to review confirm process has been undertaken.

Responsible Person: EMFA

Completion Date:30 June 2018

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13.0 TOWN PLANNING REPORT

13.1 PROPOSED MEN'S SHED – RESERVE 40344, LOT 295 (14) FRANCIS STREET, DENHAM RES40344 P4071

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Laundry

Nature of Interest: Impartiality Interest as member of the Men's Club

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

That Council:

1. **Authorise the Chief Executive Officer to waive the planning application fee and Building Permit application fee to assist to facilitate the community Men's Shed project, however advise the applicant that the Construction Training Fund Levy and Building Commission Services Levy will still need to be paid.**

The Shire does not have any authority to exempt payment of the Construction Training Fund Levy or the Building Commission Services Levy.

2. **Authorise the Chief Executive Officer to sign the planning application form to provide the 'owners consent' to the application, as the Shire has a Management Order over Reserve 40344, and the proposed use is consistent with the Recreation purpose of the reserve.**
3. **Note that the Lessee (Shark Bay Bowling Club Inc) has lodged a letter in support of the application – Attachment 1.**
4. **Approve the Application No 15/2018 for a community 'Mens Shed' on a portion of Reserve 40344, Lot 295 (14) Francis Street, Denham subject to the following conditions:**
 - (i) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **All development including the shed, car parking and landscaping shall be fully contained within the boundary of Lot 295.**

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- (iii) **A Bushfire Attack Level Assessment is to be lodged to the Shire for separate written approval by the Chief Executive Officer prior to the issue of a Building Permit as the development is located within a declared bushfire prone area.**
- (iv) **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
- (v) **An informal carparking area with capacity to accommodate a minimum of 7 carparking bays is to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire's Chief Executive Officer in accordance with the plans submitted.**
- (vi) **If any front fencing is to be installed, the applicant shall lodge a detailed fencing plan for separate written approval by the Shire's Chief Executive Officer.**
- (vii) **Any landscaping installed by the applicant shall be maintained to the satisfaction of the Shire's Chief Executive Officer.**
- (viii) **If the development the subject of this approval is not substantially commenced within a period of 3 years, the approval shall lapse and be of no further effect.**

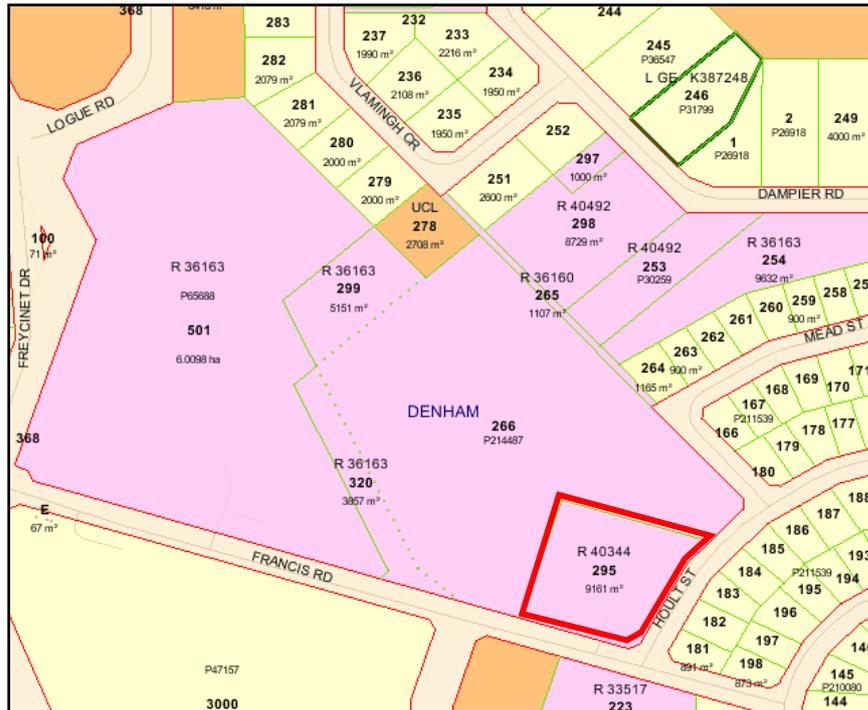
7/0 CARRIED

BACKGROUND

Lot 295, known as Reserve 40344, has been developed with the local bowling club, ancillary outbuildings, bowling green and car parking. The lot is reserved for 'Parks and Recreation' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

A location plan is included below for ease of reference.

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Source: LandGate Map Viewer

There is a Management Order over the reserve to the Shire of Shark Bay for 'Recreation', and the Shire has the power to lease. The Shire leases the Reserve to the Bowling Club, who has lodged a letter consenting to the proposal – Attachment 1.

The Shire has two separate roles in dealing with this application being:

1. The landowner. The Shire can sign the planning application form and provide the landowner consent as the Shire holds the Management Order and the proposed land use is consistent with the recreation purpose of the reserve.
2. The determining authority for the planning application.

COMMENT

- ***Request for Fee Waiver***

The applicant has lodged a written request that the Shire waive the Planning Application fee and Building Permit application fee to assist with delivery of this future community project.

The statutory planning and building fees are maximums that can be charged by the Shire, and Council has discretion to charge no fee.

Town Planning Innovations has liaised with the Shires Building Surveyor who has confirmed the Building Permit application fee can be waived, however the applicant will still have to pay the Construction Training Fund Levy and the Building Commission Services Levy.

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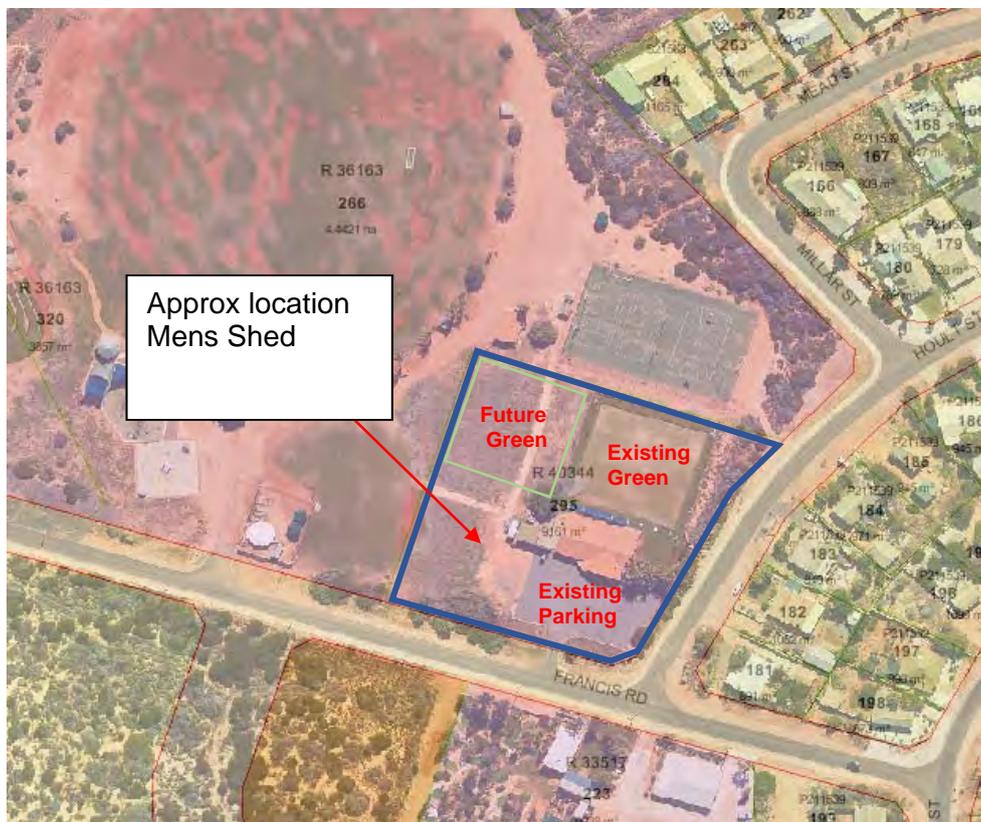
- **Description of Development**

The application is for a community based 'Men's Shed'. It is proposed by the Shark Bay Community Men's Shed Association to provide a safe space, friendly environment and facilities for it's members to contribute towards their general wellbeing.

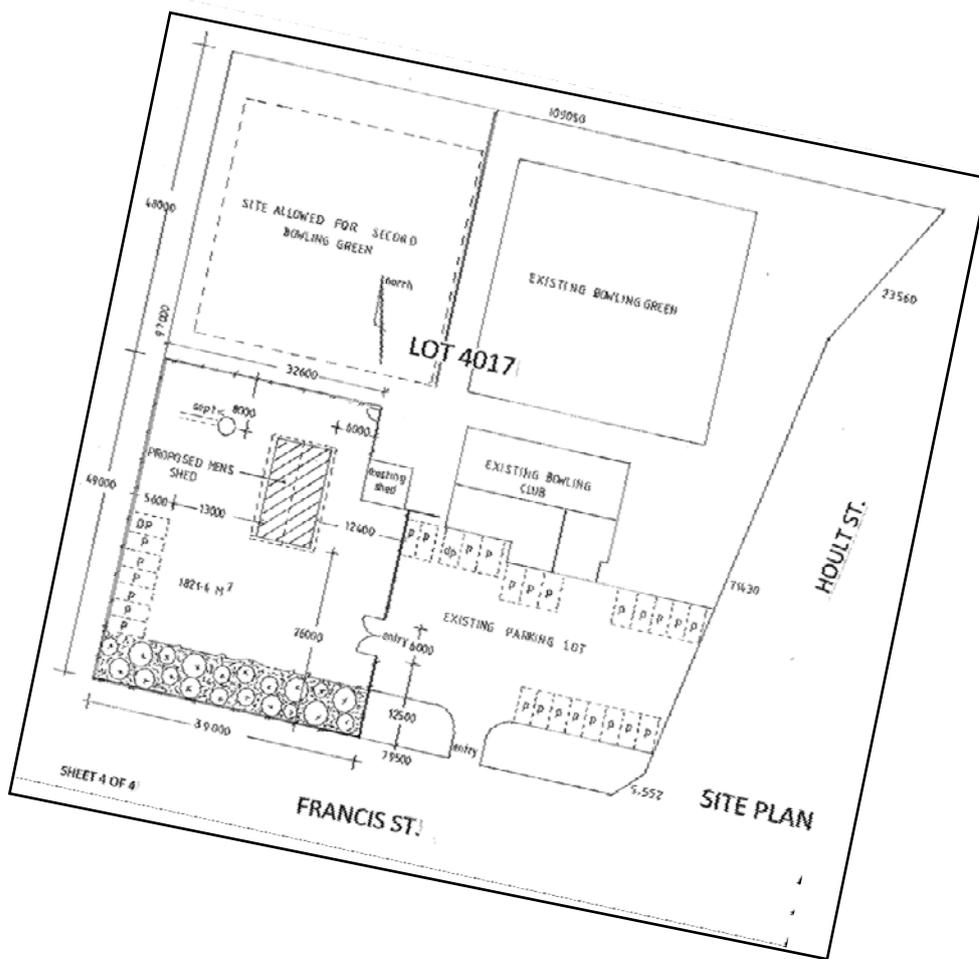
These types of community based projects provide a hub for information exchange, a social environment where men can work on meaningful projects, and can reduce any potential for health issues that can be associated with isolation.

The shed and associated infrastructure will be located on the south west portion of Reserve 40344.

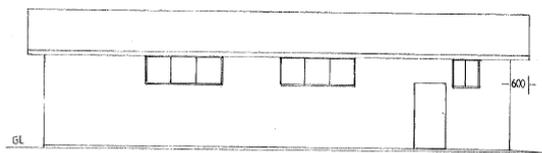
An aerial plan and site plan is included below.



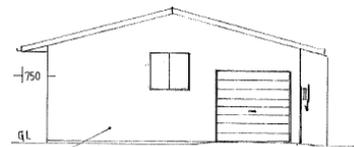
25 JULY 2018



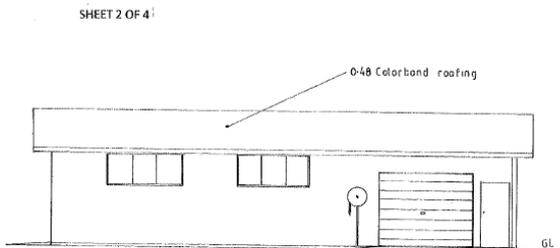
The shed will have a maximum height of 4.6 metres to the peak of the roof – refer elevations below. The floor area is approximately 120m².



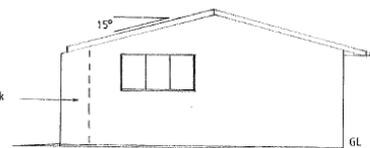
EAST ELEVATION



WeatherTex cladding NORTH ELEVATION



WEST ELEVATION



SOUTH ELEVATION

PROPOSED: 15M X 8M SHED
 AT: LOT 4017 FRANCIS ST, DENHAM
 FOR: SHARK BAY COMMUNITY MEN'S SHED ASSOC. INC.

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- ***Car Parking***

Car parking provisions and standards are to the discretion of Council.

The applicant proposes an informal car parking area along the north-west boundary of the lot with sufficient length to accommodate 7 car parking bays. At this stage car parking is proposed to consist of compressed soil with blue gravel over.

The applicant has advised that car parking is expected to be low trafficked as most members are within walking distance of the proposed shed.

Whilst Council has discretion to require car parking to be bituminised, given the community based nature of the project, support for an informal blue metal car park is recommended.

- ***Landscaping***

Landscaping provision is to the discretion of Council. The plans indicate a front landscaping area.

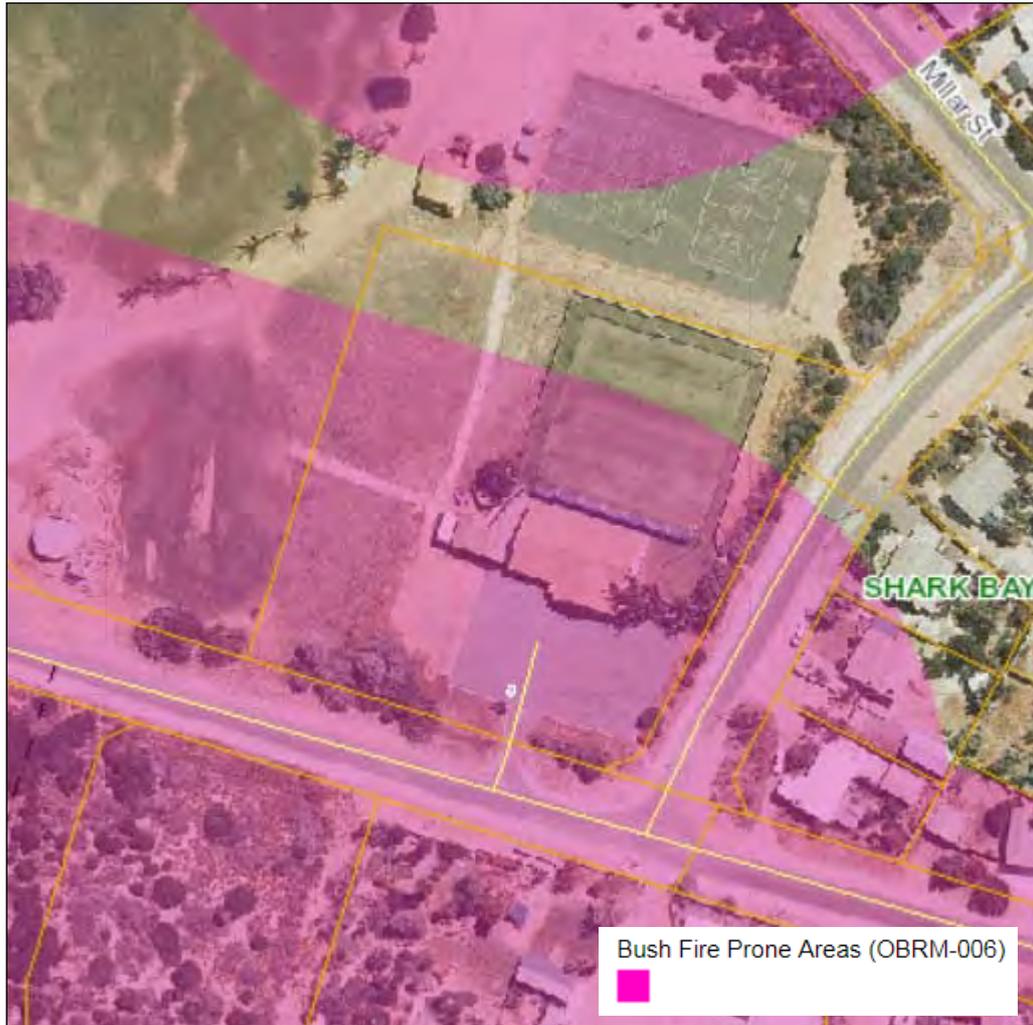
A condition is recommended to require maintenance of any landscaping installed, however it allows flexibility for any existing vegetation to be retained as landscaping.

- ***Relevant State Planning Guidelines and Policies – Bushfire Prone Areas***

The Western Australian Planning Commission has released new Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') and State Planning Policy 3.7: Planning in Bushfire Prone Areas. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. The proposed development is within an identified Bushfire Prone Area.

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Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment. A Bushfire Attack Level has not been supplied.

Under certain and limited circumstances, Council has discretion to exempt some development from a Bushfire Attack Level, such as where it is ancillary and would not increase the bushfire risk.

Notwithstanding the above, Town Planning Innovations has liaised with the Shires Building Surveyor and even if an exemption was granted at the planning stage (which is not being recommended), a Bushfire Attack Level Assessment would still have to be provided as part of the separate Building Permit process. The applicant is therefore going to need to provide a Bushfire Attack Level Assessment.

Town Planning Innovations would normally require a Bushfire Attack Level Assessment to be provided 'up front' as part of the planning process, as it can influence the setbacks and siting of a building on the lot.

In this case it is recommended that a Bushfire Attack Level Assessment be required as a condition of planning approval so as to minimise delays for this community

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project. Town Planning Innovations is of the understanding that progression of the project is reliant on grant funding.

Town Planning Innovations does not anticipate that a Bushfire Attack Level assessment will have major implications as:

- The worst case scenario is the shed may have to be setback further from Francis Street to achieve a low or lower Bushfire Attack Level rating.
- The site is sufficiently large enough that the shed could be positioned differently on the lot if required.

If the Bushfire Attack Level assessment concludes that a 'Bushfire Attack Level-Low' can be achieved then it will not impact on the application and no higher construction standards will apply. If the Bushfire Attack Level Assessment concludes a Bushfire Attack Level-12.5 or higher applies, then higher construction standards will apply at the building permit stage in accordance with Australian Standard 3959 – refer table below.

Bushfire attack level	Description of risk and levels of exposure
BAL – LOW	There is insufficient risk to warrant specific construction requirements.
BAL – 12.5	Risk of radiant heat is considered low. Primarily risk of ember attack.
BAL – 19	Risk is considered moderate. Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux between 12.5 and 19 kW m ² .
BAL – 29	Risk is considered high. Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux between 19 and 29 kW m ² .
BAL – 40	Risk is considered very high. Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames.
BAL – FZ	Risk is considered extreme. Direct exposure to flames from fire front in addition to heat flux and ember attack.

The applicant has been advised that a Bushfire Attack Level Assessment will need to be lodged as part of the Building Permit process.

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LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 –

Under Clause 3.2.1 a person may not use a reserve or carry out development on a Local reserve, without first obtained planning approval.

Under Clause 3.2.2 the local government is to have due regard to the matters set out in Clause 10.2 and the ultimate purpose of the reserve.

Clause 10.2 outlines general planning considerations such as any approved state planning policy, land use compatibility, amenity, traffic, carparking etc

Planning and Development (Local Planning Schemes) Regulations 2015 –

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

If Council agrees not to charge any fees, the applicant will save \$288.00 for planning and \$97.90 for building.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	6 July 2018

25 JULY 2018



SHARK BAY BOWLING CLUB (INC)

The Manager,

15.07.2018

Shark Bay Shire Council, Denham, 6537

RE: SITUATION OF SHARK BAY COMMUNITY MEN'S SHED ON LOT 295 FRANCIS RD. DENHAM

The Shark Bay Bowling Club Committee, by majority, have no objection to the plans, specifications and siting of the proposed shed on Lot 295 Francis Rd., leased wholly by the Shark Bay Bowling Club.

It is the general consensus of the committee that the proposal of the shed and the involvement of the group will benefit the Bowling Club through extra trade for the kitchen and bar, as well as locating the shed on a site beneficial to the whole community.

Yours faithfully,

John Senterrell, President

A handwritten signature in black ink, appearing to read 'John Senterrell', is written over the printed name.

25 JULY 2018

13.2 PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE – LOT 86 (RESERVE 43272) ADJACENT TO MONKEY MIA ROAD, MONKEY MIA RES43272

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Burton
Seconded Cr Fenny

Council Resolution

That Council:

1. **Approve the Planning Application No 16/2018 lodged by Planning Solutions for ‘telecommunications infrastructure’ on Lot 86 (known as Reserve 43272) in Monkey Mia subject to the following conditions:**
 - (i) **The plans lodged with this application dated 18 May 2018 shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

7/0 CARRIED

BACKGROUND

Lot 86 is zoned ‘Parks and Recreation’ under the Shire of Shark Bay Local Planning Scheme No 3 (‘the Scheme’).

The lot is known as Reserve 43272 and there is a Management Order to Telstra for the purpose of ‘radio’.

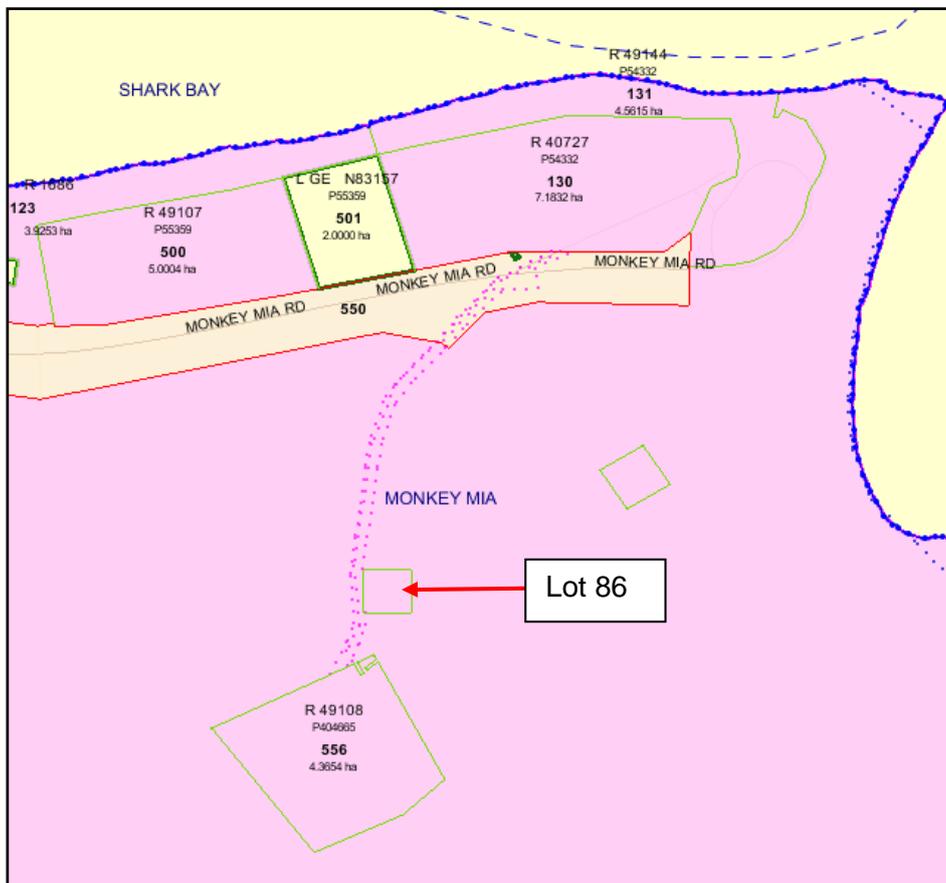
The land is to the south of the Monkey Mia Dolphin Resort and is near the Monkey Mia Waste Treatment Plant.

An existing 30.5 metre guyed pole has been developed on the land and is proposed to be removed and replaced by new development.

25 JULY 2018



Above: Existing telecommunications infrastructure proposed to be replaced



Above: Location Plan

25 JULY 2018

COMMENT

- *Description of Development*

The applicant, Planning Solutions, advises as follows:

- Telstra is building more than 650 new mobile base stations under the Mobile Black Spot Program which includes an investment of more than \$260 million of it's own capital.
- Telstra is committed to continuing to provide coverage to regional Australia. Combined with other investments this has helped extend it's national coverage to more than 2.5 million square kilometres.
- The application proposes to replace the existing 30.5 metre guyed mast with a new 42 metre guyed mast with 6 panel antennas, and an equipment shelter at ground level.
- There is provision for future emergency services communications infrastructure.

An elevation of the proposed telecommunications infrastructure (tower) is included overpage for ease of reference.

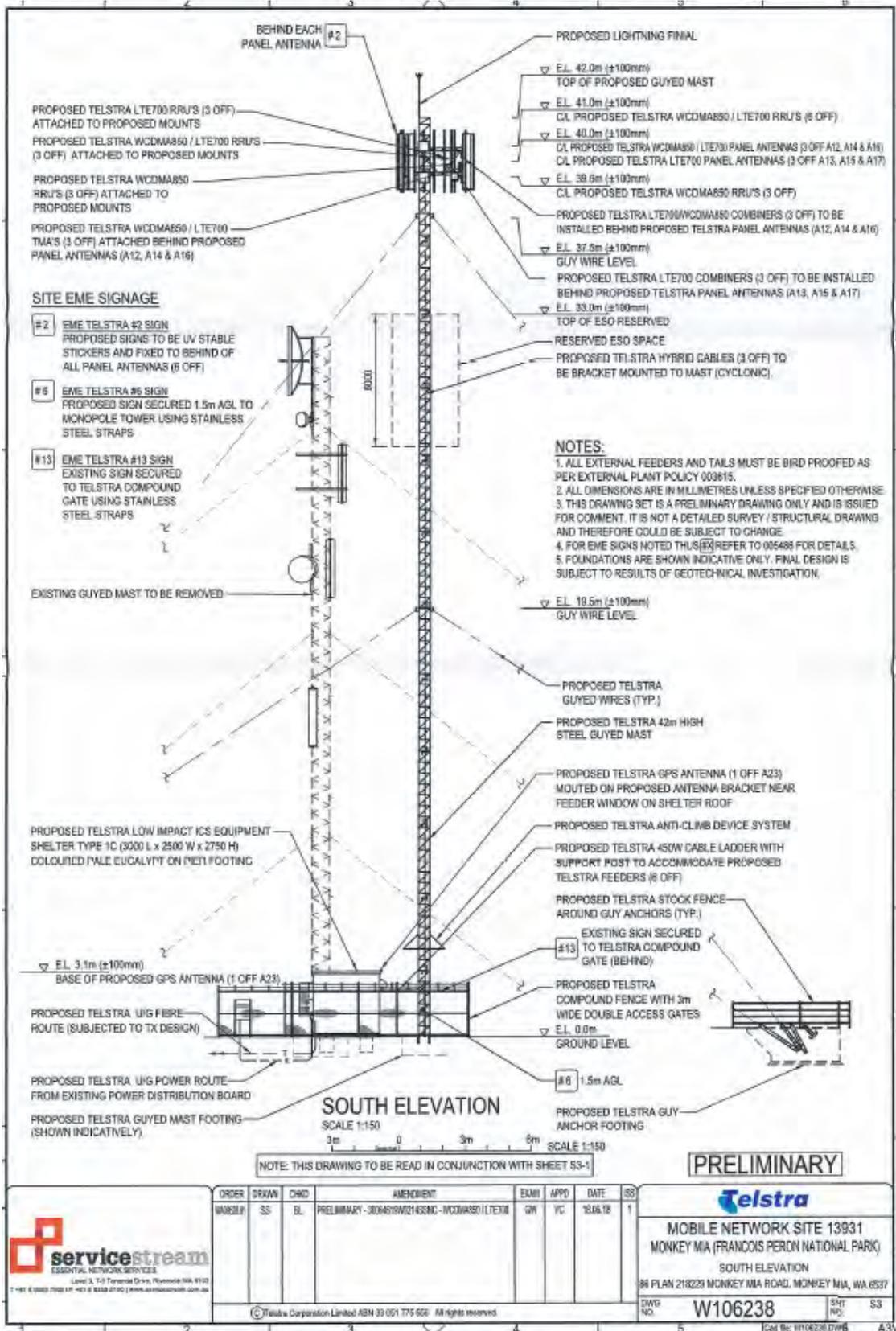
- *Landuse Classification and permissibility*

When an application for development approval is lodged, part of the planning assessment involves examining the land use definitions in the Scheme, and determining the 'best fit' land use classification.

The proposed development is construed as 'telecommunications infrastructure' which is defined under the Shire of Shark Bay Local Planning No 3 ('the Scheme') as '*means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antennae, tunnel, duct, hole, pit or other structure used, or for use in or in connection with a telecommunications network*'.

Council has broad discretion to consider the proposal in the 'Parks and Recreation Reserve' and has to have regard for the ultimate intended purpose of the reserve which is for 'radio'.

25 JULY 2018



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- *Western Australian Planning Commission Statement of Planning Policy No 5.2 on 'Telecommunications Infrastructure'*

The Western Australian Planning Commission has an adopted Statement of Planning Policy No 5.2 for Telecommunications Infrastructure (September 2015).

The applicant has addressed compliance with State Planning Policy 5.2 in detail in their covering letter.

State Planning Policy 5.2 recognises the importance of providing telecommunications services and states that '*telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community*'.

The Western Australian Planning Commission Policy discusses issues such as the need to meet the communication needs of the community and minimising potential adverse visual impact. However it recognises that by their very nature telecommunication infrastructure tends to be located where they are more likely to be visible to the general public.

The Policy acknowledges that assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a 'case by case' basis.

Whilst it encourages telecommunications infrastructure to be sited and designed to minimise visual impact whenever possible, this has to be balanced with the objective to '*facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs*'.

From a practical perspective, height is an essential attribute of telecommunications infrastructure and is integral to the development being able to provide a service to the local community, tourists, visitors and workers in the area.

Towns Planning Innovations considers that the proposed development generally complies with State Planning Policy 5.2 although it does encourage them to be located to avoid detracting from a significant view of a heritage place. The practical fact is that Telstra has a Management Order over the reserve and is simply replacing the existing tower to provide better coverage.

- *State Planning Policy 3.7 – Planning for Bushfire Prone Areas*

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy.

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land declared as Bushfire Prone by the Commissioner of Fire and Emergency Services.

25 JULY 2018

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. Lot 86 is within the declared bushfire prone area (pink area).

It is considered that the development can be exempted from the bushfire requirements as:

1. It is a structure and not a building;
2. There will not be any permanent staff presence on site;
3. The development will not increase the bushfire risk;
4. It is infrastructure replacing an existing telecommunications tower;
4. Exemptions can be applied pragmatically by the Council in accordance with Planning Bulletin 11/2016.

- *World Heritage*

The land is within the Special Control Area for the Shark Bay World Heritage Property.

The proposal has not been referred to the Shark Bay World Heritage Advisory Committee or Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Services) due to time constraints, and having regard that the development is replacing an existing telecommunications tower.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – Clause 3.2 outlines requirements for the ‘use and development of local reserves’.

Planning and Development (Local Planning Schemes) Regulations 2015 - In accordance with Regulation 67 (f) in Schedule 2 the ‘*matters to be considered by the local government*’ includes ‘*any approved State Planning Policy*’.

POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

Nil. An exemption to a Bushfire Attack Level report and State Planning Policy 3.7 is allowable for this type of development, as explained in the Western Australian Planning Commission Planning Bulletin 111/2016.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

19 July 2018

25 JULY 2018

14.0 WORKS REPORT

14.1 DEDICATION OF PORTION OF LOT 227 NORTH WEST COASTAL HIGHWAY, CARBLA – AS ROAD WIDENING
RD00018

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest as family owns Carbla Station

Cr Fenny left the Council Chamber at 4.01pm

Moved Cr Laundry
Seconded Cr Ridgley

Council Resolution

That Council concur to the taking of land, being Lot 301, the subject of Deposited Plan 414121 contained within the Shire of Shark Bay, and to its dedication as road under Section 56 of the *Land Administration Act 1997*.

6/0 CARRIED

Cr Fenny returned to the Council Chamber at 4.02pm

BACKGROUND

MNG Survey action on behalf of Main Roads Western Australia are preparing for the acquisition and dedication of portion of Lot 227 on Deposited Plan 29633 for portion of the North West Coastal Highway, Carbla.

The road widening has been shown as lot 301 on Deposited Plan 414121 as attached at the end of this report.

The road widening is necessary for an already constructed parking and rest area.

COMMENT

To enable the additional land to be dedicated as road reserve, it is a requirement of the Land Administration Act 1997 that the local authority concurrence be given to the dedication action. Maps are attached at the end of this report showing the area and position of the dedication.

LEGAL IMPLICATIONS

Land Administration Act 1997 regulations apply to this item

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report as Main Roads have indemnified Council against all costs and charges that relate to this dedication action.

25 JULY 2018

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

There are is a low risk associated with Council agreeing to this dedication

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

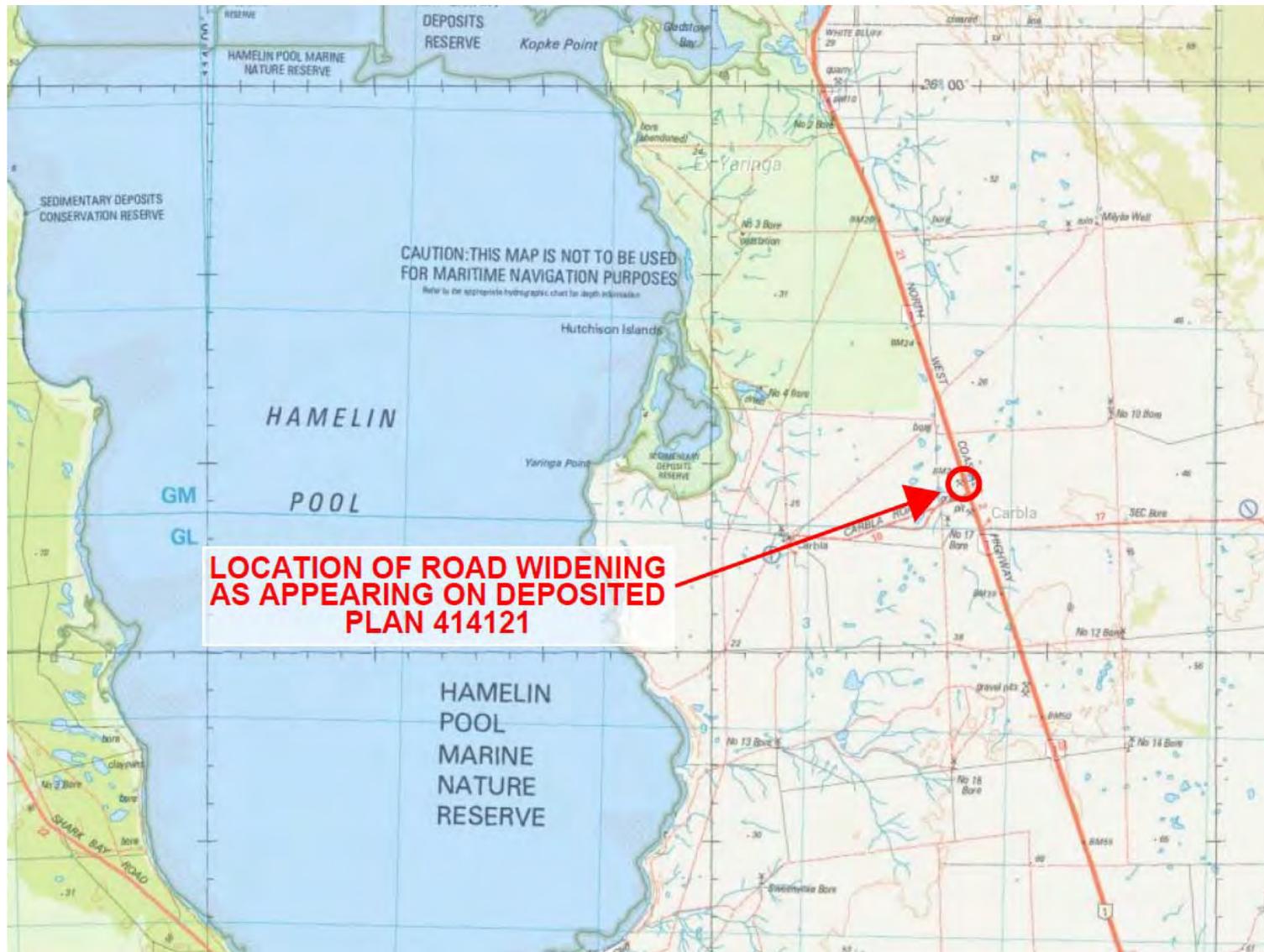
Chief Executive Officer

P Anderson

Date of Report

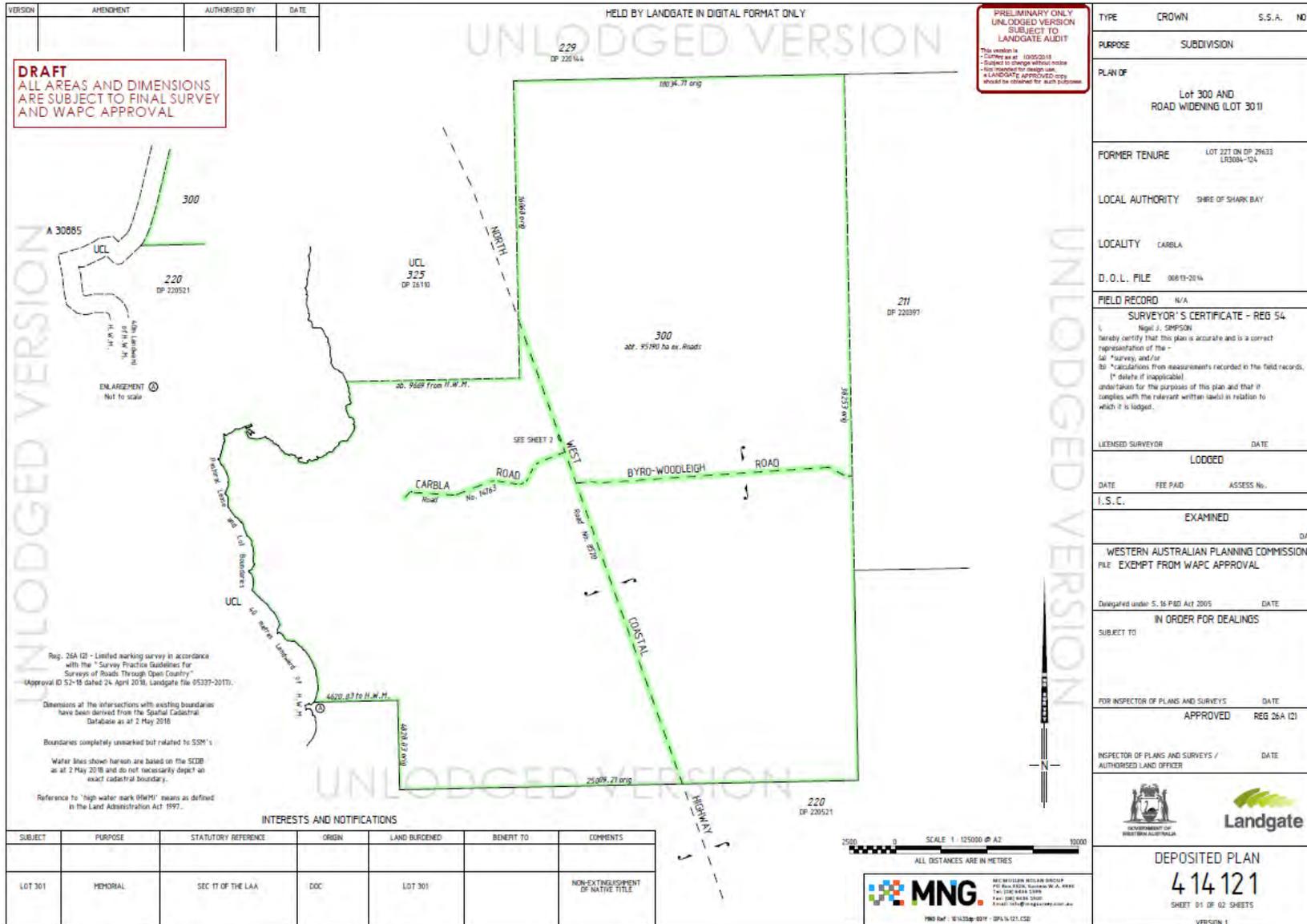
4 July 2018

25 JULY 2018



UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018



25 JULY 2018

15.0 TOURISM, RECREATION AND CULTURE REPORT

15.1 REVISION OF APPROVED COMMUNITY GRANT FOR SHARK BAY YOUTH GROUP

AUTHOR

COMMUNITY DEVELOPMENT OFFICER

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as closely related to the author

Moved Cr Burton

Seconded Cr Ridgley

Council Resolution

That Council approve the following resubmitted application from the Shark Bay Youth Group Incorporated, in Round 2, 2017/2018 Community Assistance Grants.

The additional requested funding of \$1,500 will bring the total allocated funding to \$36,951.60 of which \$40,000 was allocated towards the Shark Bay Rendezvous Festival in September 2018.

7/0 CARRIED

BACKGROUND

The Shark Bay Youth Group Association Incorporated applied for funding in the latest grant round, but resubmitted a revised budget after realising they needed funds for freight (an extra \$1,500 on their original budget). The resubmission was sent to the Community Development officer on the 16 May but was overlooked and not included in the report to Council.

The Council approved grant funding of \$3,120.41 at the June 2018 Ordinary Council meeting.

COMMENT

Strategic Community Plan Objectives:

Social Objectives: A safe, welcoming and inclusive community

3.1 Strong sense of spirit and pride in an inclusive community

3.1.2 Encourage inclusion, involvement and wellbeing.

Economic Objectives: A progressive, resilient and diverse economy

1.2 Supported local business and further investment in the district encouraged

1.2.2 Promote and support tourism industry

Shark Bay Youth Group Association Incorporated

Amount requested: \$4,620.41

Project: Photo Booth – French Guillotine

25 JULY 2018

The Shark Bay Youth Group Association has been operating for two years. The purpose of the organisation is to encourage personal development of young people in the Shark Bay community through enhancing life skills, self-image and vocational motivation. The Shark Bay Youth Group also aims to generate a sense of responsibility in young people. The group meets on a fortnightly basis at the Recreation Centre and attracts between 20 – 30 young people per session. The group is run by volunteers.

The group has requested funding to hold a French Photo Booth exhibition on the Denham foreshore during the festival. The photo booth is an original concept from the young people in our community – a French guillotine along with paper machete heads and other macabre elements to make the activity a spectacle. Visitors and locals will step back in time to experience a sense of 18th Century French history in Denham. The activity is designed for user interaction and participants will be required to dress up in the supplied period costumes. The photos from the activity will be printed on site and will serve as a piece of memorabilia from the festival event.

Included in the application:

Equipment quotes

Support letters from the Shark bay School, Shark Bay Youth Group and Shark Bay Community Resource Centre

Officer Recommendation:

It is recommended that Council approve total amount of \$4,620.14 to Shark Bay Youth Group Association.

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

These recommendations comply with Policy 6.10 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

Council approved for up to \$40,000 to be allocated in the second grant round of 2017/2018 to enhance community group involvement in the 200 years commemorative Shark Bay Rendezvous Festival de Freycinet Festival event in September 2018.

Total funding requested and approved in round 2 was \$ 35,451.60

With a surplus of \$6,396.40 remaining in the 2017/2018 Community Assistance Grants budget. The additional \$1,500 to the Shark Bay Youth Group will leave a surplus of \$4,896.40

STRATEGIC IMPLICATIONS

The Strategic Outcomes as directed by the Strategic Community Plan.

RISK MANAGEMENT

There is no risk associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

17 July 2018

25 JULY 2018

15.2 FEATURE FILM PROPOSAL
ED00011

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: The administration advised that the producer of the proposed film had advised that the title is being reconsidered and amended the resolution.

Officer Recommendation

That Council provides a letter of support to the appropriate Government Ministers and Gascoyne Development Commission for the production of the film Great White to be shot in the Gascoyne region in 2019.

Moved Cr Ridgley
Seconded Cr Cowell

Council Resolution

That Council provides a letter of support to the appropriate Government Ministers and Gascoyne Development Commission for the production of the feature film by Chris Veerhuis to be shot in the Gascoyne Region in 2019.

7/0 CARRIED

BACKGROUND

The Film and Television sector is a significant contributor to the Australian economy and in 2012-13 the sector contributed \$5.8billion to the Australian Gross Domestic Product (GDP) and created around 46,600 full time equivalent jobs.

The Australian screen industry has made its mark on the international stage as talented, creative, passionate and hardworking, ready to take on tentpole hits, franchise and indie films, sci-fi television series through to animated family films. Ausfilm works hard to help filmmakers find what they need in Australia to bring their stories to life.

Preparations are underway for an April/May 2019 shoot of a feature film (*Great White*) in the Gascoyne region (the scripted location referred to as Northern Australia) that will see many crew staying in Denham with production utilising local businesses, resources and people.

Leading underwater Cinematographer Ric Rifici already attached to the project, sees the Gascoyne as a film-friendly region that could service more films into the future.

The spend estimates for the region and the State are being formulated, however it is understood the numbers of \$1million locally and at least \$4million to the State.

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COMMENT

Great White producers Chris Veerhuis (Breath, Red Dog and True Blue) and Andrew McCarthy provided the information sheet (attached) to Screenwest prior to a meeting with Minister McTiernan. It is understood the Minister had concerns about the project. Subsequently, the Gascoyne Development Commission informed they were unable to support any application through the West Australian Regional Film Fund.

Producers are therefore seeking assistance from the Shire of Shark Bay to support a case which informs the Minister for Primary Industries and Regional Development (McTeirnan) and Tourism (Papalia) of the benefits that this project can bring to the Gascoyne region.

LEGAL IMPLICATIONS

There are no legal implications relating to this item.

POLICY IMPLICATIONS

There are no policy implication relating to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

OUTCOME 1.2

Support local business and further investment in the district encouraged.

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager

L Butterly

Chief Executive Officer

P Anderson

Date of Report

18 July 2018

25 JULY 2018

16.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice haven been given.

17.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

That Council accept the tabling of urgent business items as follows:

- 17.1 Financial Report to 30 June 2018**
- 17.2 Application for Leave of Absence – Councillor Cowell**
- 17.3 Infringement – Monkey Mia Carpark**
- 18.2 Reserve 49107 – Monkey Mia**

7/0 CARRIED

17.1 FINANCIAL REPORTS TO 30 JUNE 2018
CM00017

Author
Executive Manager Finance and Administration

Disclosure of Any Interest
Nil

Moved Cr Laundry
Seconded Cr Burton

Council Resolution

That the monthly financial report to 30 June 2018 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 June 2018** are attached. Please note that this is not the final report for the end of the financial year. The final report will be presented with the Annual Report after Auditing.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

25 JULY 2018

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

A Pears
P Anderson
20 July 2018

25 JULY 2018

SHIRE OF SHARK BAY	
MONTHLY FINANCIAL REPORT	
For the Period Ended 30 June 2018	
LOCAL GOVERNMENT ACT 1995	
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996	
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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 30 June 2018							
	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		13,892	13,892	3,252	(10,640)	(76.59%)	▼
General Purpose Funding - Rates	9	1,288,069	1,288,069	1,285,747	(2,322)	(0.18%)	▼
General Purpose Funding - Other		984,361	984,361	1,985,437	1,001,076	101.7%	▲
Law, Order and Public Safety		134,099	134,099	114,881	(19,218)	(14%)	▼
Health		1,665	1,665	1,782	117	7.03%	▲
Housing		82,118	82,118	92,032	9,914	12.1%	▲
Community Amenities		294,681	294,681	320,339	25,658	8.71%	▲
Recreation and Culture		316,409	316,409	322,045	5,636	1.8%	▲
Transport		424,857	424,857	432,486	7,629	1.8%	▲
Economic Services		909,731	909,731	847,171	(62,560)	(6.9%)	▼
Other Property and Services		48,000	48,000	49,234	1,234	2.6%	▼
Total Operating Revenue		4,497,882	4,497,882	5,454,407	956,525	21.27%	
Operating Expense							
Governance		(317,113)	(317,113)	(250,161)	66,952	(21.1%)	▲
General Purpose Funding		(118,081)	(118,081)	(107,107)	10,974	(9.3%)	▲
Law, Order and Public Safety		(428,655)	(428,655)	(305,100)	123,555	(28.8%)	▲
Health		(63,831)	(63,831)	(69,636)	(5,805)	9.1%	▲
Housing		(179,338)	(179,338)	(174,540)	4,798	(2.7%)	▲
Community Amenities		(644,611)	(644,611)	(628,413)	16,198	(2.5%)	▲
Recreation and Culture		(2,419,682)	(2,419,682)	(2,197,779)	221,903	(9.2%)	▲
Transport		(1,635,890)	(1,635,890)	(1,577,229)	58,661	(3.6%)	▲
Economic Services		(1,189,258)	(1,189,258)	(1,033,214)	156,044	(13.1%)	▲
Other Property and Services		(47,500)	(47,500)	(68,010)	(20,510)	43.2%	▼
Total Operating Expenditure		(7,043,959)	(7,043,959)	(6,411,189)	632,770	(9.0%)	
Funding Balance Adjustments							
Add back Depreciation		2,018,080	2,018,080	1,830,527	(187,553)		
Adjust (Profit)/Loss on Asset Disposal	8	7,961	7,961	7,502	(459)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		(520,036)	(520,036)	881,247	1,401,283		
Capital Revenues							
Grants, Subsidies and Contributions	11	872,363	872,363	781,403	(90,960)	(10.4%)	▼
Proceeds from Disposal of Assets	8	176,682	176,682	120,682	(56,000)	31.7%	
Total Capital Revenues		1,049,045	1,049,045	902,085	(146,960)	(14.0%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(100,000)	(100,000)	(52,082)	47,918	47.92%	▲
Infrastructure - Roads	13	(1,292,413)	(1,292,413)	(1,173,955)	118,458	9.2%	▲
Infrastructure - Public Facilities	13	(478,387)	(478,387)	(438,688)	39,700	8.3%	▲
Infrastructure - Streetscapes	13	(7,500)	(7,500)	0	7,500	0.0%	▲
Infrastructure - Footpaths	13	(50,000)	(50,000)	0	50,000	100.0%	▲
Infrastructure - Drainage	13	(13,441)	(13,441)	(13,441)	0	0.0%	▲
Plant and Equipment	13	(379,018)	(379,018)	(259,030)	119,988	31.7%	▲
Furniture and Equipment	13	(10,271)	(10,271)	(10,271)	0	0.0%	▲
Total Capital Expenditure		(2,331,030)	(2,331,030)	(1,947,467)	383,563	16.5%	
Net Cash from Capital Activities		(1,281,985)	(1,281,985)	(1,045,382)	236,603	18.46%	
Financing							
Proceeds from Self Supporting Loans		5,342	5,342	17,629	(12,287)	230.0%	
Transfer from Reserves	7	514,895	514,895	514,895	0	0.0%	
Repayment of Debentures	10	(67,020)	(67,020)	(66,998)	22	0.0%	
Transfer to Reserves	7	(975,793)	(975,793)	(973,208)	2,585	0.0%	
Loans to Community Groups		0	0	0	0	0.0%	
Net Cash from Financing Activities		(522,576)	(522,576)	(507,682)	(9,679)	2.9%	
Net Operations, Capital and Financing		(2,324,597)	(2,324,597)	(671,817)	1,652,780	71.10%	▲
Opening Funding Surplus(Deficit)	3	2,324,597	2,324,597	2,324,597	0		
Closing Funding Surplus(Deficit)	3	0	0	1,652,780	1,652,780		▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

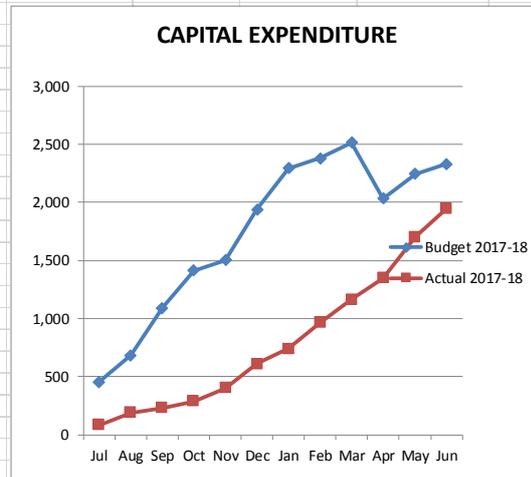
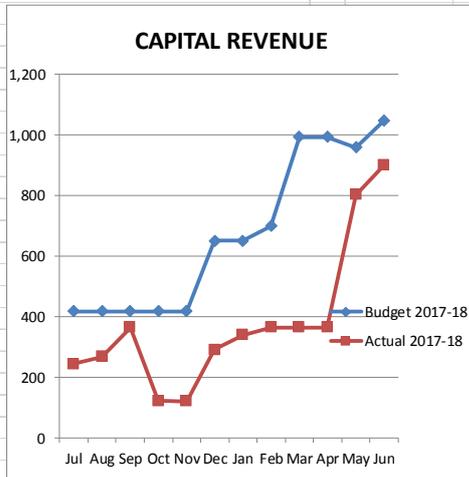
25 JULY 2018

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 30 June 2018				
	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)
Operating Revenues				
Rates	9	\$ 1,288,069	\$ 1,288,069	\$ 1,285,747
Operating Grants, Subsidies and Contributions	11	1,517,666	1,517,666	2,451,043
Fees and Charges		1,473,775	1,473,775	1,519,430
Interest Earnings		51,175	51,175	59,829
Other Revenue		157,105	157,105	138,357
Profit on Disposal of Assets	8	10,092	10,092	0
Total Operating Revenue		4,497,882	4,497,882	5,454,407
Operating Expense				
Employee Costs		(2,229,355)	(2,229,355)	(2,106,899)
Materials and Contracts		(2,239,941)	(2,239,941)	(1,950,736)
Utility Charges		(172,097)	(172,097)	(190,058)
Depreciation on Non-Current Assets		(2,018,080)	(2,018,080)	(1,830,527)
Interest Expenses		(14,360)	(14,360)	(11,453)
Insurance Expenses		(162,150)	(162,150)	(151,514)
Other Expenditure		(186,200)	(186,200)	(158,780)
Loss on Disposal of Assets	8	(21,776)	(21,776)	(11,222)
Total Operating Expenditure		(7,043,959)	(7,043,959)	(6,411,189)
Funding Balance Adjustments				
Add back Depreciation		2,018,080	2,018,080	1,830,527
Adjust (Profit)/Loss on Asset Disposal	8	7,961	7,961	7,502
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		(520,036)	(520,036)	881,247
Capital Revenues				
Grants, Subsidies and Contributions	11	872,363	872,363	781,403
Proceeds from Disposal of Assets	8	176,682	176,682	120,682
Total Capital Revenues		1,049,045	1,049,045	902,085
Capital Expenses				
Land Held for Resale				
Land and Buildings	13	(100,000)	(100,000)	(52,082)
Infrastructure - Roads	13	(1,292,413)	(1,292,413)	(1,173,955)
Infrastructure - Public Facilities	13	(478,387)	(478,387)	(438,688)
Infrastructure - Streetscapes	13	(7,500)	(7,500)	0
Infrastructure - Footpaths	13	(50,000)	(50,000)	0
Infrastructure - Drainage	13	(13,441)	(13,441)	(13,441)
Plant and Equipment	13	(379,018)	(379,018)	(259,030)
Furniture and Equipment	13	(10,271)	(10,271)	(10,271)
Total Capital Expenditure		(2,331,030)	(2,331,030)	(1,947,467)
Net Cash from Capital Activities		(1,281,985)	(1,281,985)	(1,045,382)
Financing				
Proceeds from New Debentures		5,342	5,342	17,629
Transfer from Reserves	7	514,895	514,895	514,895
Repayment of Debentures	10	(67,020)	(67,020)	(66,998)
Transfer to Reserves	7	(975,793)	(975,793)	(973,208)
Loans to Community Groups		0	0	0
Net Cash from Financing Activities		(522,576)	(522,576)	(507,682)
Net Operations, Capital and Financing		(2,324,597)	(2,324,597)	(671,817)
Opening Funding Surplus(Deficit)	3	2,324,597	2,324,597	2,324,597
Closing Funding Surplus(Deficit)	3	0	0	1,652,780

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY								
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING								
For the Period Ended 30 June 2018								
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)	
Land and Buildings	13	\$ 0	\$ 52,082	\$ 52,082	\$ 100,000	\$ 100,000	\$ 47,918	
Infrastructure Assets - Roads	13	0	1,173,955	1,173,955	1,292,413	1,292,413	118,458	
Infrastructure Assets - Public Facilities	13	414,450	24,238	438,688	478,387	478,387	39,700	
Infrastructure Assets - Footpaths	13	0	0	0	50,000	50,000	50,000	
Infrastructure Assets - Drainage	13	3,441	10,000	13,441	13,441	13,441	0	
Infrastructure Assets - Streetscapes	13	0	0	0	7,500	7,500	7,500	
Plant and Equipment	13	0	259,030	259,030	379,018	379,018	119,988	
Furniture and Equipment	13	10,271	0	10,271	10,271	10,271	0	
Capital Expenditure Totals		428,162	1,519,305	1,947,467	2,331,030	2,331,030	383,563	



UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 June 2018	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(f) Cash and Cash Equivalents				
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
	(g) Trade and Other Receivables				
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
	(h) Inventories				
	General				
	Inventories are measured at the lower of cost and net realisable value.				
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
	Land Held for Resale				
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
	(i) Fixed Assets				
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
	Mandatory Requirement to Revalue Non-Current Assets				
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Land Under Control</i>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Revaluation</i>					
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.					
<i>Transitional Arrangement</i>					
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.					
Those assets carried at cost will be carried in accordance with the policy detailed in the <i>Initial Recognition</i> section as detailed above.					
Those assets carried at fair value will be carried in accordance with the <i>Revaluation Methodology</i> section as detailed above.					
<i>Land Under Roads</i>					
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.					
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.					
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.					
<i>Depreciation</i>					
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.					

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(j) Fixed Assets (Continued)				
Major depreciation periods used for each class of depreciable asset are:				
Buildings				10 to 50 years
Furniture and Equipment				5 to 10 years
Plant and Equipment				5 to 10 years
Heritage				25 to 100 years
Sealed Roads and Streets				
- Subgrade				Not Depreciated
- Pavement				80 to 100 years
- Seal	Bituminous Seals			15 to 22 years
	Asphalt Surfaces			30 years
Formed Roads (Unsealed)				
- Subgrade				Not Depreciated
- Pavement				18 years
Footpaths				40 to 80 years
Drainage Systems				
- Drains and Kerbs				20 to 60 years
- Culverts				60 years
- Pipes				80 years
- Pits				60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.				
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.				
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.				
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.				
Capitalisation Threshold				
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.				
(k) Fair Value of Assets and Liabilities				
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:				
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.				

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(k) Fair Value of Assets and Liabilities (Continued)				
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.				
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).				
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.				
	<i>Fair Value Hierarchy</i>				
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:				
	Level 1				
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.				
	Level 2				
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.				
	Level 3				
	Measurements based on unobservable inputs for the asset or liability.				
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.				
	<i>Valuation techniques</i>				
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:				
	Market approach				
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.				

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
Income approach					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
Cost approach					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
(l) Financial Instruments					
Initial Recognition and Measurement					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
Classification and Subsequent Measurement					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(I) Financial Instruments (Continued)				
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>				
<i>(i) Financial assets at fair value through profit and loss</i>				
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>				
<i>(ii) Loans and receivables</i>				
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>				
<i>(iii) Held-to-maturity investments</i>				
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>				
<i>(iv) Available-for-sale financial assets</i>				
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>				
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>				
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>				
<i>(v) Financial liabilities</i>				
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>				

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2018				
	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(l) Financial Instruments (Continued)			
	<i>Impairment</i>			
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).			
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.			
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.			
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.			
	<i>Derecognition</i>			
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.			
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.			
	(m) Impairment of Assets			
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.			
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.			
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.			

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.					
(n) Trade and Other Payables					
Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.					
(o) Employee Benefits					
Short-Term Employee Benefits					
Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.					
The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.					
Other Long-Term Employee Benefits					
Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.					
The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.					

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

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25 JULY 2018

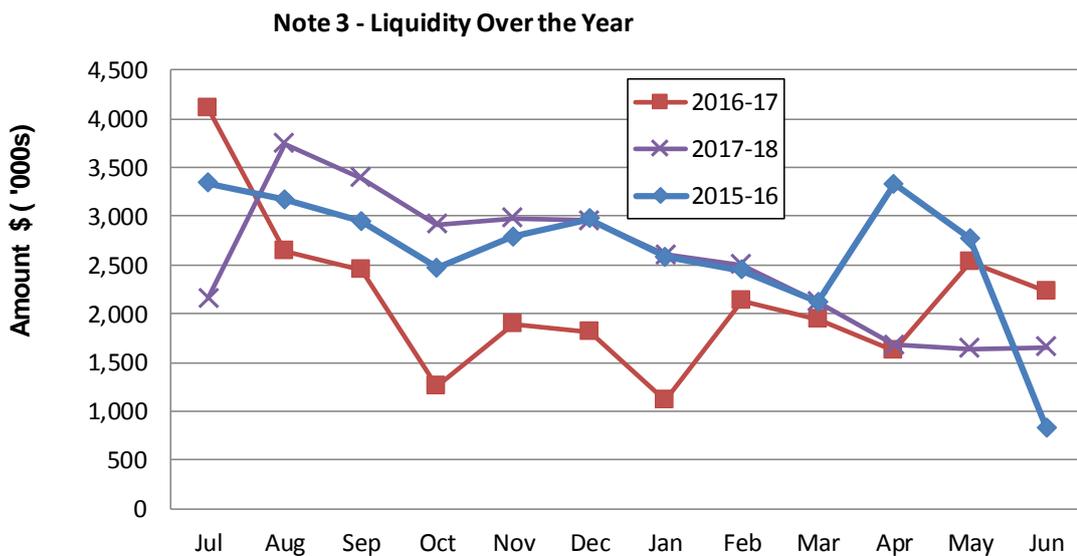
Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 30 June 2018					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Governance	(10,640)	(76.6%)	▼	Permanent	Variance due to Sale of of EMCA and EMFA vehicles budgeted for Trade In in June
General Purpose Funding - Rates	(2,322)	(0.2%)	▼	Permanent	Variance due to reversal of prepaid rates from 2016/17 and Excess Rates Paid 17/18.
General Purpose Funding - Other	1,001,076	101.7%	▲	Timing	Portion of 18/19 FAGS Grant Prepaid in Advance
Law, Order and Public Safety	(19,218)	(14.3%)	▼	Timing	SES 18/19 Quarterly Grant Received in Advance - Coastal Hazards Grants have not been fully received as project is still progressing
Health	117	7.0%	▲	Permanent	Septic Tank Application Fees removed from Fees and Charges as no longer valid
Housing	9,914	12.1%	▲	Timing	Pensioner Rent Received in Advance
Community Amenities	25,658	8.7%	▲	Permanent	Increased refuse site fees and Planning Orders and Requisitions applications .
Recreation and Culture	5,636	1.8%	▲	Permanent	No Reportable Variance
Transport	7,629	1.8%	▲	Timing	No Reportable Variance
Economic Services	(62,560)	(6.9%)	▼	Permanent	Variance due to non receipt of Contribution - Monkey Mia Resort \$50K and reduction in MRWA Private works compared to budget
Other Property and Services	1,234	2.6%	▼	Permanent	Increase in Diesel Fuel Rebate Income
Operating Expense					
Governance	66,952	(21.1%)	▲	Timing	Underspend in Council Expenses and Fair Value for Infrastructure not yet complete
General Purpose Funding	10,974	(9.3%)	▲	Permanent	Reduction in Governance Overhead allocated costs
Law, Order and Public Safety	123,555	(28.8%)	▲	Timing	Coastal Hazard Identification project has commenced Plus underspend in Ranger Patrol budget
Health	(5,805)	9.1%	▲	Timing	Health Inspection costs over budget offset against reduction in governance overheads
Housing	4,798	(2.7%)	▲	Timing	No reportable variance.
Community Amenities	16,198	(2.5%)	▲	Timing	Reduction in Governance Overhead allocated costs
Recreation and Culture	221,903	(9.2%)	▲	Timing	Under budget completion of Battle Off Shark Bay project , Nicholson Point Rehabilitation Project still in progress and overall underspend compared to YTD budget
Transport	58,661	(3.6%)	▲	Timing	Maintenance - Country Roads in progress with reduction in Governance Overhead Allocated Costs
Economic Services	156,044	(13.1%)	▲	Timing	Underspend compared to budget in Community Events and Festivals, Festival 2018 Grant Funding Assistance and Tourism Promotion. Also reduction in MRWA Private Works expenditure.
Other Property and Services	(20,510)	43.2%	▼	Timing	Overall under allocation of Plant and public works overheads.
Capital Revenues					
Grants, Subsidies and Contributions	(90,960)	(10.4%)	▼	Timing	Ocean Park and Nanga Road RRG grants no longer receivable as Main Road contracted out the work enabling Eagle Bluff Road to be covered under this agreement for 17-18
Proceeds from Disposal of Assets	(56,000)	0.0%	▲	Timing	EMFA and EMCD Car Trade In Values budgeted for June 2018
Capital Expenses					
Land and Buildings	47,918	47.9%	▲	Timing	Denham Town Hall and New Depot Abulion Block not yet completed
Infrastructure - Roads	118,458	9.2%	▲	Timing	RRG Ocean Park and Nanga Roads contractors have been paid direct by Main Roads. Eagle Bluff Road project has commenced.
Infrastructure - Public Facilities	39,700	8.3%	▲	Timing	Refuse and Recycling initiative 90% complete and Town Bore investigation in progress.
Infrastructure - Footpaths	50,000	0.0%	▲	Timing	Expenditure on Footpaths yet to commence.
Infrastructure - Streetscapes	7,500	0.0%	▼	Timing	Overlander Solar Project not yet commenced.
Plant and Equipment	119,988	31.7%	▲	Timing	Excavator Repairs have commenced and YTD underspend in Major Plant Items
Financing					
Loan Principal	22	0.0%	▼	Timing	No reportable variance.

Note: YTD budgets are an estimation at the time of preparing the annual budget.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Shire of Shark Bay			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 30 June 2018			
Note 3: NET CURRENT FUNDING POSITION			
		Positive=Surplus (Negative=Deficit)	
	Note	30 June 2018	30th June 2017
		\$	\$
Current Assets			
Cash Unrestricted	4	1,857,205	2,096,415
Cash Restricted	4	1,696,562	1,909,228
Receivables - Rates	6	36,581	21,187
Receivables -Other	6	73,711	123,224
Interest / ATO Receivable		6,948	6,948
Inventories		218,244	187,603
		3,889,251	4,344,605
Less: Current Liabilities			
Payables		(336,175)	(578,024)
Provisions		(203,734)	(203,734)
Royalties for Regions Funding		0	
		(539,909)	(781,758)
Less: Cash Reserves	7	(1,696,562)	(1,238,250)
Net Current Funding Position		1,652,780	2,324,597



Comments - Net Current Funding Position

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

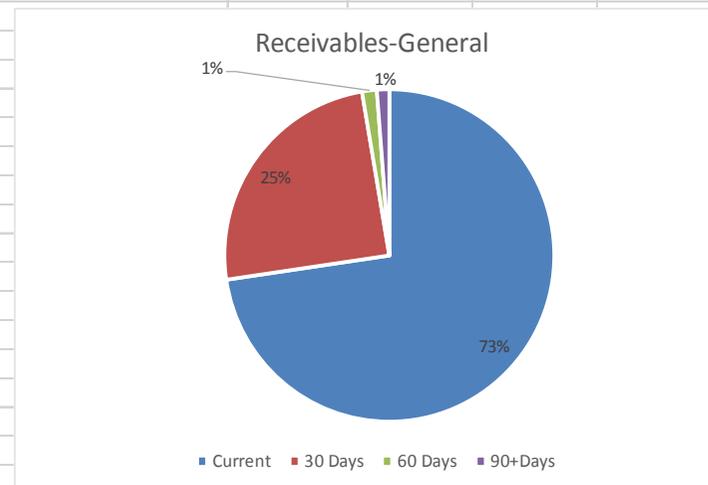
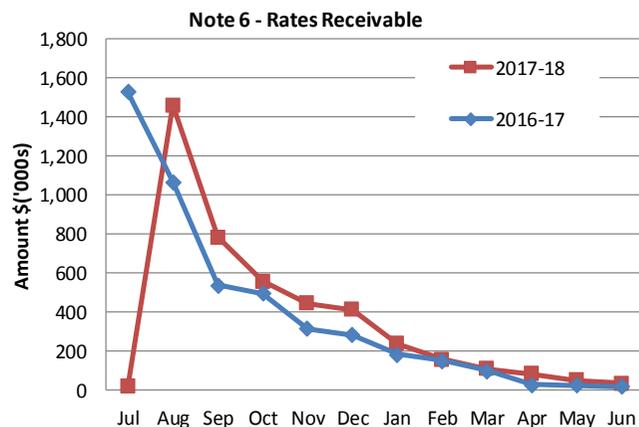
25 JULY 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 June 2018							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	26,898			26,898	Bankwest	At Call
Reserve Bank Account	0.00%		486,562		486,562	Bankwest	At Call
Telenet Saver	1.10%	529,507			529,507	Bankwest	At Call
Trust Bank Account	0.00%			13,041	13,041	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	2.35%	1,300,000			1,300,000	Bankwest	16/07/2018
Reserve Investment	2.35%		1,210,000		1,210,000	Bankwest	10/08/2018
Total		1,857,205	1,696,562	13,041	3,566,808		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements. Although the Municipal Bank Account appears in overdraft, it is not.							
There is a timing issue on the update of the ledger compared to the actual transfer of funds from the Telenet Saver to cover the payments.							

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2018				
Note 6: RECEIVABLES				
Receivables - Rates Receivable	30 June 2018	30 June 2017	Receivables - General	Current 30 Days 60 Days 90+Days
	\$	\$		\$ \$ \$ \$
Opening Arrears Previous Years	25,814	25,814	Receivables - General	53,560 18,188 1,070 893
Levied this year	1,288,212	1,520,406	Total Receivables General Outstanding	73,711
Less Collections to date	(1,277,445)	(1,525,033)	Amounts shown above include GST (where applicable)	
Equals Current Outstanding	36,581	21,187		
Net Rates Collectable	36,581	21,187		
% Collected	97.22%	98.63%		



Comments/Notes - Receivables Rates

Rates collection is better than last year.

No major issues at this time - major debtor is Main Roads and Department of Parks and Wildlife.

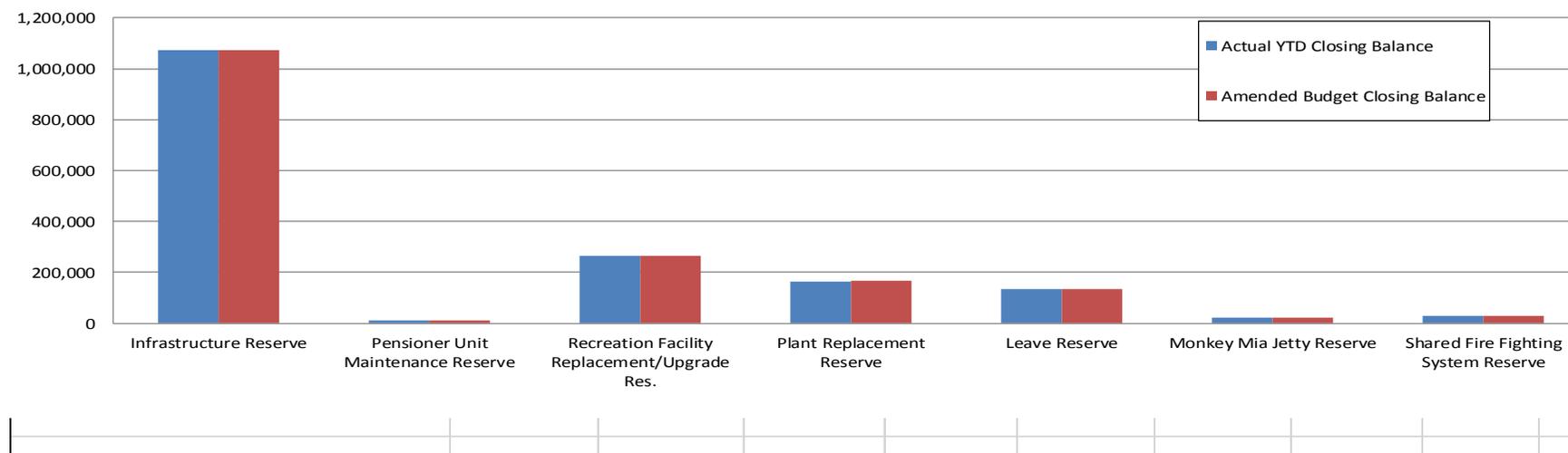
UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 7: Cash Backed Reserve									
2017-18									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	725,034	13,500	12,587	404,597	404,597	(68,692)	(68,692)	1,074,439	1,073,526
Pensioner Unit Maintenance Reserve	732	15	14	10,000	10,000	0	0	10,747	10,746
Recreation Facility Replacement/Upgrade Res.	307,765	6,250	5,752	0	0	(50,000)	(50,000)	264,015	263,517
Plant Replacement Reserve	55,128	2,050	1,133	505,336	505,336	(396,203)	(396,203)	166,311	165,394
Leave Reserve	100,199	2,040	1,868	31,000	31,000	0	0	133,239	133,067
Monkey Mia Jetty Reserve	21,122	430	394	0	0	0	0	21,552	21,516
Shared Fire Fighting System Reserve	28,269	575	527	0	0	0	0	28,844	28,796
	1,238,249	24,860	22,275	950,933	950,933	(514,895)	(514,895)	1,699,147	1,696,562

Note 7 - Year To Date Reserve Balance to End of Year Estimate



UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 June 2018							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 30 06 2018		
\$	\$	\$	\$		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				Plant and Equipment	\$	\$	\$
				Transport			
55,000	(3,972)	48,182	(2,846)	CEO Vehicle	(2,846)	(2,846)	0
34,765				EMFA Vehicle	6,559	0	6,559
37,866				EMCD Vehicle	3,534	0	3,534
51,000	(14,992)	25,455		Dual Cab Truck 5T	(10,553)	0	10,553
32,000	(4,967)	24,319	(2,714)	Gardners Vehicle	(2,714)	(2,714)	0
32,000	(7,332)	22,726	(1,942)	Country Ute Single Cab	(1,941)	(1,942)	(1)
3,721	0	0	(3,721)	Denham Recreational Boat Ramp(DOT asset) Retention Cost Transfer	(3,721)	(3,721)	
246,352	(31,263)	120,682	(11,223)		(11,682)	(11,223)	20,645
Comments - Capital Disposal/Replacements							

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 30 June 2018											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2017/18 Budget Rate Revenue \$	2017/18 Budget Interim Rate \$	2017/18 Budget Back Rate \$	2017/18 Budget Total Revenue \$	
Note 9: RATING INFORMATION											
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.094627	301	3,606,327	341,256	474	2	341,732	341,256	331	2	341,589
GRV Vacant	0.094627	17	337,194	31,908			31,908	31,908			31,908
GRV - Commercial	0.097244	43	2,041,030	198,478	-1,069		197,409	198,478			198,478
GRV - Industrial/Residential	0.104714	45	619,128	64,831			64,831	64,831	-1,069		63,762
GRV Industrial /Residential Vacant	0.094627	2	17,099	1,618			1,618	1,618			1,618
GRV Rural Commercial	0.098348	5	304,201	29,917			29,917	29,917			29,917
GRV Resort	0.103811	2	1,112,800	115,521			115,521	115,521			115,521
UV General	0.194257	6	1,150,738	223,539	2,040	9,806	235,385	223,539	2,040	9,806	235,385
UV Mining	0.264952	1	6,990	1,852			1,852	1,852			1,852
UV Pastoral	0.133037	11	617,362	82,132			82,132	82,132			82,132
UV Exploration	0.254752	9	615,590	153,111			153,111	153,111			153,111
Sub-Totals		442	10,428,459	1,244,163	1,445	9,808	1,255,416	1,244,163	1,302	9,808	1,255,273
Minimum Payment											
GRV Rateable Property	825.00	67	511,894	70,125			70,125	70,125		7,528	77,653
GRV Vacant	825.00	85	283,570	55,275			55,275	55,275			55,275
GRV - Commercial	825.00	25	154,340	20,625	1,650	7,528	29,803	20,625	1,650		22,275
GRV - Industrial/Residential	825.00	3	19,760	2,475			2,475	2,475			2,475
GRV Industrial /Residential Vacant	515.00	0	0	0			0	0			0
Rural Commercial	825.00	0	0	0			0	0			0
GRV Resort	825.00	0	0	0			0	0			0
UV General	860.00	5	8,160	4300	1,720	7598	13,618	4,300	1,720	7598	13,618
UV Mining	860.00	1	596	860			860	860			860
UV Pastoral	860.00	0	0	0			0	0			0
UV Exploration	860.00	0	0	860		-118	742	860		-118	742
Sub-Totals		186	978,320	154,520	3,370	15,008	172,898	154,520	3,370	15,008	172,898
Excess Rates 16/17 and 17/18 Impact							(2,465)				
Concessions							(177,763)				(177,763)
Amount from General Rates							1,248,086				1,250,408
Specified Area Rates							37,661				37,661
Totals							1,285,747				1,288,069
Comments - Rating Information											

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2018								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Actual \$	2017/18 Amended Budget \$	2017/18 Actual \$	2017/18 Amended Budget \$	2017/18 Actual \$	2017/18 Amended Budget \$
Loan 57 Monkey Mia Bore	194,230	0	29,208	29,210	165,022	165,020	6,625	8,460
Loan 53 - Staff Housing	43,286	0	20,953	20,960	22,333	22,326	1,294	2,000
Loan 56 - Staff Housing	63,544	0	16,837	16,850	46,707	46,694	3,533	3,900
	301,060	0	66,998	67,020	234,062	234,040	11,452	14,360

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2018								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2017-18 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	672,403	0	672,403	0	1,421,882	(749,479)
Grants Commission - Roads	WALGGC	Y	226,077	0	226,077	0	480,538	(254,461)
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	5,633	0	5,633	0	6,925	(1,293)
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	36,415	0	36,415	0	41,580	(5,165)
Coastal Hazards Identification	WA Planning Commission	Y	15,000	0	15,000	0	18,312	(3,312)
Coastal Hazard Risk Management & Adaptation	WA Planning Commission	Y	65,000	0	65,000	0	32,500	32,500
RECREATION AND CULTURE								
Tourism WA RVCSGP Grant	Tourism WA	Y	24,879	0	24,879	0	24,879	(24,879)
TRANSPORT								
Road Preservation Grant	State Initiative - Main Roads WA	Y	57,908	0	57,908	0	57,908	0
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	315,000	0	315,000	0
Contributions - Road Projects	Pipeline	Y	8,350	0	8,350	0	8,600	(250)
Roads To Recovery Grant - Cap	Roads to Recovery	Y	399,753	0	0	399,753	399,753	0
RRG Grants - Capital Projects	Regional Road Group	Y	472,610	0	0	472,610	381,650	90,960
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	0	50,000
Destination Shark Bay Brand Dev.	Gascoyne Development Commission	Y	20,000	0	20,000	0	20,000	0
Community Engagement Team Building	Dept. Of Local Government, Sport and Cultural	Y	20,000	0	20,000	0	20,000	0
Thank A Volunteer Day	Dept. Of Local Government and Communities	Y	1,000	0	1,000	0	2,700	(1,700)
TOTALS			2,390,028	0	1,517,665	872,363	3,232,227	(867,079)
Operating			1,517,665				2,451,043	
Non-operating			872,363				781,403	
			2,390,028				3,232,446	
Comments - Operating and Non Operating Grants								

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 June 2018					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 30-Jun-18	
	\$	\$	\$	\$	
CITF Levy	0	15,659	(15,659)	0	
Library Card Bond	50	250	(250)	50	
Bookeasy- Sales	0	428,401	(428,401)	0	
Kerb/Footpath Deposit	4,300	1,000	(1,000)	4,300	
Bond Key	2,080	2,160	(1,940)	2,300	
Hall Bond	0	275	(275)	0	
Police Licensing	1,393	283,139	(282,469)	2,063	
Election Deposit	0	560	(560)	0	
Marquee Deposit	0			0	
Building Licence Levy	0	11,453	(11,453)	0	
Road Reserve - Hughes Street	2,000	298	0	2,298	
Tour Sales	0	2,821	(2,821)	0	
Property Rental Bonds	0	1,820	0	1,820	
Rates Unidentified Deposit	210	0	0	210	
	10,033	747,836	(744,828)	13,041	

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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CAPITAL WORKS PROGRAM 2017/2018								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(10,000)	(5,822)	4,178	5,822	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(10,000)	(16,229)	(6,229)	16,229	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(10,000)	(13,414)	(3,414)	13,414	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(10,000)	(7,460)	2,540	7,460	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(20,000)	(9,157)	10,843	9,157	
Housing Total			(60,000)	(60,000)	(52,082)	7,918	52,082	
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(20,000)	(20,000)	0	20,000		
Recreation and Culture Total			(20,000)	(20,000)	0	(20,000)	0	
Transport								
Depot- New Ablution	3.7.1	WKM	(20,000)	(20,000)	0	20,000		
Transport Total			(20,000)	(20,000)	0	20,000	0	
Land and Buildings Total			(100,000)	(100,000)	(52,082)	7,918	52,082	
Drainage/Culverts								
Transport								
Drain Kestrals - Foreshore	1.1.2	WKM	(3,441)	(3,441)	(3,441)	0		
Hughes Street Sump Upgrade	1.1.2	WKM	(10,000)	(10,000)	(10,000)	0	10,000	
Drainage/Culverts Total			(13,441)	(13,441)	(13,441)	0	10,000	
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	3.7.1	WKM	(50,000)	(50,000)	0	50,000		
Transport Total			(50,000)	(50,000)	0	50,000	0	
Footpaths Total			(50,000)	(50,000)	0	50,000	0	

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
New Photocopier	1.1.2	EMFA	(10,271)	(10,271)	(10,271)	0		
Governance Total			(10,271)	(10,271)	(10,271)	0	0	
Furniture & Office Equip. Total			(10,271)	(10,271)	(10,271)	0	0	
Plant , Equipment and Vehicles								
Governance								
CEO Vehicle	1.1.2	CEO	(60,081)	(60,081)	(60,081)	0	60,081	
EMFA Vehicle	1.1.2	EMFA	(35,000)	(35,000)	0	35,000		
EMCD Vehicle	1.1.2	EMCD	(35,000)	(35,000)	0	35,000		
Total Governance			(130,081)	(130,081)	(60,081)	70,000	60,081	
Transport								
Dual Cab Truck 5T	1.1.6	WKM	(107,198)	(107,198)	(107,511)	(313)	107,511	
Excavator	1.1.6	WKM	(40,000)	(40,000)	(8,862)	31,138	8,862	
Gardeners Vehicle	1.1.6	WKM	(40,352)	(40,352)	(39,252)	1,100	39,252	
Dual Cab Ute - Country	1.1.6	WKM	(41,033)	(41,033)	(39,933)	1,100	39,933	
Camp Upgrades 16-17	1.1.6	WKM	(354)	(354)	(354)	0	354	
Major Plant Items	1.1.6	WKM	(20,000)	(20,000)	(3,037)	16,963	3,037	
Transport Total			(248,937)	(248,937)	(198,949)	49,988	198,949	
Plant , Equipment and Vehicles Total			(379,018)	(379,018)	(259,030)	119,988	259,030	

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

25 JULY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(388,341)	(384,804)	3,537		
Community Amenities Total			(388,341)	(388,341)	(384,804)	3,537	0	
Recreation And Culture								
Pioneer Park Improvements	3.2.2	WKM	(10,000)	(10,000)	(7,983)	2,017	7,983	
Westend Carpark to DOT Carpark Limestone Wall and Beach Upgrade	3.23	WKM	(29,646)	(29,646)	(29,646)	0		
Town Oval Bore C/F 16-17	3.7.1	WKM	(50,400)	(50,400)	(16,255)	34,145	16,255	
Recreation And Culture Total			(90,046)	(90,046)	(53,884)	36,162	24,238	
Public Facilities Total			(478,387)	(478,387)	(438,688)	39,700	24,238	

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
R2R Knight Terrace 16-17	1.1.6	WKM	(148,283)	(148,283)	(148,283)	0	148,283	
R2R Old Knight Terrace 16-7	1.1.6	WKM	(35,462)	(35,462)	(37,067)	(1,605)	37,067	
R2R Projects 17/18	1.1.6	WKM	(399,753)	(399,753)	(426,160)	(26,407)	426,160	
Useless Loop Road - RRG 17-18	1.1.6	WKM	(459,915)	(459,915)	(420,576)	39,339	420,576	
Nanga Road - RRG 17-18	1.1.6	WKM	(159,000)	(159,000)	(23,626)	135,374	23,626	
Ocean Park Road - RRG 17-18	1.1.6	WKM	(90,000)	(90,000)	(12,934)	77,066	12,934	
Eagle Bluff - RRG 17-18			0	0	(105,309)	(105,309)	105,309	
Transport Total			(1,292,413)	(1,292,413)	(1,173,955)	118,458	1,173,955	
Roads (Non Town) Total			(1,292,413)	(1,292,413)	(1,173,955)	118,458	1,173,955	
Streetscapes								
Economic Services								
Overlander - Solar Light Improvements	2.1.3	EMCD	(7,500)	(7,500)	0	7,500	0	
Economic Services Total			(7,500)	(7,500)	0	7,500	0	
Capital Expenditure Total			(2,331,030)	(2,331,030)	(1,947,467)	343,563	1,519,305	

25 JULY 2018

17.2 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR COWELL
GV00001

Author

Executive Assistant

Disclosure of Any Interest

Nil

Cr Cowell left the Council Chamber at 4.23 pm
Cr Laundry assumed the Chair

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

Councillor Cowell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 29 August 2018.

6/0 CARRIED

Cr Cowell returned to the Council Chamber at 4.25pm and assumed the chair.

Background

Councillor Cowell has applied for leave of absence from the ordinary meeting of Council scheduled for 29 August 2018. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Cowell has advised the Chief Executive Officer due to personal commitments will be unable to attend the Ordinary meetings of Council scheduled to be held on 29 August 2018 and has requested leave of absence be granted by Council for these meetings.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Cowell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

25 JULY 2018

- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 20 July 2018

25 JULY 2018

17.3 INFRINGEMENT – MONKEY MIA CARPARK
RC00003

AUTHOR

Executive Assistant

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

That Council:

Option 1

Request the administration to withdraw infringement 0024 and advise Mr Oakley that no further action will be taken in regard to this matter.

Or

Option 2

Refuse the request to withdraw infringement 0024 and instruct the administration to advise Mr Oakley that the infringement is due and payable and to take the necessary action to further prosecute the infringement if required.

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

That Council request the administration to withdraw infringement 0024 and advise Mr Oakley that no further action will be taken in regard to this matter.

7/0 CARRIED

Moved Cr Ridgley
Seconded Cr Fenny

Council Resolution

That Council consider Mr Oakley's request to park an unattached trailer in the Monkey Mia Carpark commercial operator's bay.

7/0 CARRIED

Moved Cr Ridgely
Seconded Cr Laundry

Council Resolution

Mr Oakley's request to park an unattached trailer in the Monkey Mia carpark respectfully be declined.

7/0 CARRIED

BACKGROUND

On the 13 July 2018 Council's ranger issued infringement 0024 to a trailer that was unattached to a vehicle (trailer registration 1TKV-063) in the Monkey Mia Carpark.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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The entrance to the carpark is clearly signposted (photo attached) indicating the carpark is for boat and trailer parking only and no unattached trailers.

There is no discrimination between commercial and private unattached trailers on the signage.

A copy of the infringement is attached at the end of this report.

COMMENT

On the 18 July 2018 Mr Oakley wrote to the Council regarding infringement number 0024 as per below:

18th July 2018

RECEIVED

18 JUL 2018

SHIRE OF SHARK BAY

Hi Paul,

I got back to the parking area yesterday to find a \$100 parking ticket on my flatty trailer. The ticket number is 0024 and dated 13/7/18. The offence was parking in a parking area not in accordance with signs. My offending trailer rego is 1TKV063.

I admit my trailer was unattached and parked not in the commercial bay as they were all full.

I didn't think that either of these practices were a problem as they have always been the way I have done things in my time operating my fishing business and have witnessed things being carried out as a deckie previous to this.

As it is a first offence, I have been told by your customer service staff that I should write to you and to council to have this fine considered and overturned.

As parking in this fashion go against the Parking and Parking Facilities Local Law, going forward I need your assistance in finding an alternate arrangement or exemption, as I need both my jet boat and net flatty when I work Monkey Mia. As I only have a single vehicle, I am already doing 2 trips from Denham to Monkey Mia to take both boats to Monkey Mia and then doing 2 trips from Monkey Mia to Denham at the end of the day to return the boats to Denham. It seems a waste of my time and expense to bring one trailer back to town as it wouldn't have a vehicle to be attached to for the day, only to finish my days work to then go and pick it up again. That would mean 6 trips for the day. The days are long enough. My second trailer rego is MH22281.

Any help would be good.

Thanks Paul.

Gavin Oakley
0429948123



LEGAL IMPLICATIONS

The infringement has been issued in accordance with the Shire of Shark Bay Parking and Parking Facilities Local Law section 3.1(3) (b)

25 JULY 2018

3.1 Restrictions on Parking in Particular Areas

- (3) A person shall not park a vehicle -
- (b) in a parking area, except in accordance with both the signs associated with the parking area and with this Local Law.

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

The modified penalty for the infringement is \$100.00

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

This is a low risk item to Council

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

18 July 2018



25 JULY 2018



25 JULY 2018



Shire of Shark Bay

65 Knight Terrace, Denham 6537
 PO Box 126, Denham 6537
 Ph: (08) 9948 1218 • Fax: (08) 9948 1237
 Email: admin@sharkbay.wa.gov.au

SCHEDULE 2 - LOCAL GOVERNMENT ACT 1995 - FORM 3

PARKING AND PARKING FACILITIES LOCAL LAW INFRINGEMENT NOTICE

Serial No 0024
 Date 13/07/2018

To (1)
 of (2)

It is alleged that on 13/07/2018 at (3) 3:06 PM

at (4) Monkey Mia Road (Opposite Carpark) In respect of vehicle -
 make NOT SEEN (NOI THERE)

model NOT SEEN (NOI THERE)
 registration 1JKV-063 (WVA) TRUCK

was involved in the commission of the following offence - PARKING IN A
PARKING AREA NOT IN ACCORDANCE WITH
SIGNS

contrary to Clause 37(1)(b) of the Parking and Parking Facilities Local Law.

The modified penalty for the offence is \$ 100.00

If you do not wish to have a complaint of alleged offence heard and determined by a court, the amount of the modified penalty may be paid to an Authorised Person at

(5) SHIRE OF SHARK BAY OFFICE
 within a period of 28 days after the giving of this notice.

Unless within 28 days after the being served with this notice -

- (a) you pay the modified penalty, or
- (b) you -
 - (i) inform the Chief Executive Officer or another Authorised Officer of the Local Government as to the identify and address of the person who was the driver or person in charge of the vehicle at the time the offence is alleged to have been committed, or
 - (ii) you satisfy the Chief Executive Officer that the vehicle had been stolen, or was being unlawfully used, at the time the offence is alleged to have been committed,
 you will, in the absence of proof to the contrary, be deemed to have committed the above offence and court proceedings may be instituted against you.

If you take no action this infringement notice may be registered with the fines Enforcement Registry after which your driver's licence or any vehicle licence held by you may be suspended. If the matter is registered with the Registry additional costs will also be payable.

If the above address is not your current address, or if you change your address, it is important that you advise us immediately. Failure to do so may result in your driver's licence or any vehicle licence you hold being suspended without your knowledge.

(6)
 (7) M. JAMES SHARK RANGER

- | | |
|---|--|
| (1) Name of alleged offender or "the owner" | (5) Place where modified penalty may be paid |
| (2) Address of alleged offender | (6) Signatures of Authorised Person |
| (3) Time of alleged offence | (7) Name and title of Authorised person given notice |
| (4) Location of alleged offence | |

Other
 Dist to sign: 6.5m Sign type: Side of Road: N S E W
 Outside Adjacent/Opposite to: Facing: N S E W L R
 Rego Plate: Writing BLUE Background WHITE State WA

MAP

25 JULY 2018

18.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Bellottie
Seconded Cr Burton

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

7/0 CARRIED

Staff, Mr Galvin, Ms Butterly and Ms Pears, left the Council Chamber at 4.45pm.

18.1 COMPLAINT ABOUT TRUCK WITH SCREEN LOCATED ON LOT 3 NORTH WEST COASTAL HIGHWAY, WANNOO P2027

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Council:

- 1. Note that a formal complaint has been received regarding a truck parked on Lot 3 North West Coastal Highway, Meadow which has a screen erected on the roof – Attachment 1.**
- 2. Note the advice from McLeods Barristers and Solicitors included as Attachment 2.**
- 3. Authorise the Chief Executive Officer to write to the owner of Lot 3 North West Coastal Highway, Meadow and advise that:**
 - (a) They need to apply for a building approval certificate for the structure;**
 - (b) If a proper application for a building approval certificate is not received within 21 days of the date of this letter, the Shire will require the removal of the screen structure.**

25 JULY 2018

A letter has been drafted by the McLeods – Attachment 3.

4. Authorise the Chief Executive Officer to write to the complainant and advise of the action being undertaken.
5. Note that Town Planning Innovations has advised the complainant and the owner of Lot 3 that a report on this matter is being considered at the July Council meeting.
6. Note that a further report on this matter will be referred to a future Council meeting prior to undertaking any further action.

7/0 CARRIED

18.2 RESERVE 49107 LOT 500 MONKEY MIA
RES49107

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Ridgley

Seconded Cr Cowell

Council Resolution

That Council note the correspondence from RAC General Manager Strategy, Mr James Hewitt, in regard to Reserve 49107 Lot 500 Monkey Mia and authorise the Chief Executive Officer to progress negotiations on options for this Reserve to be considered by Council at a future meeting.

7/0 CARRIED

Moved Cr Burton

Seconded Cr Bellottie

Council Resolution

That the meeting be reopened to the members of the public.

7/0 CARRIED

19.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 29 August 2018, at the Shark Bay Recreation Centre, commencing at 3.00 pm.

20.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 5.12pm.