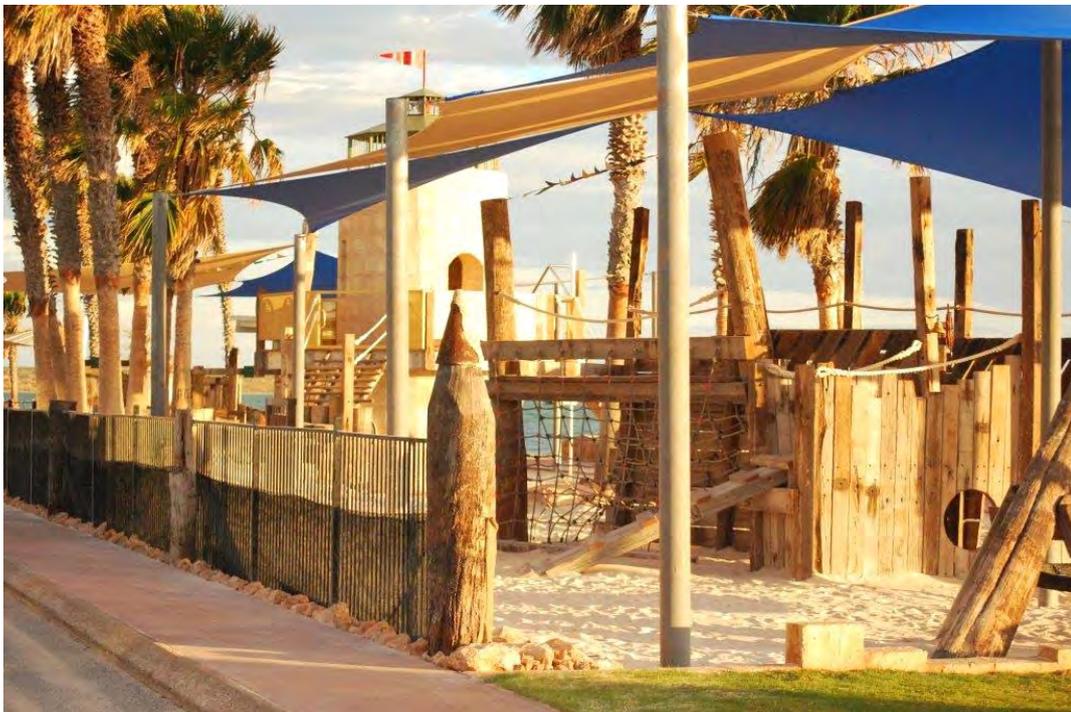


# Shire of Shark Bay

## Minutes of the Ordinary Council meeting held on the 19 December 2016



Denham Foreshore Adventure Park



19 DECEMBER 2016



## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

19 DECEMBER 2016

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on Monday 19 December 2016 commencing at 3.00 pm.

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**Council Resolution**

**Councillor Capewell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 19 December 2016.**

**4/0 CARRIED**

**Background**

Councillor Capewell has applied for leave of absence from the ordinary meeting of Council scheduled for 19 December 2016. The Council in accordance with Section 2.25 of the *Local Government Act 1995* as amended may by resolution grant leave of absence to a member.

**Comment**

Councillor Capewell has advised the Chief Executive Officer due to personal commitments will be unable to attend the Ordinary meeting of Council scheduled to be held on 19 December 2016 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Capewell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

**Legal Implications**

***Local Government Act 1995* Section 2.25 Disqualification for Failure to Attend Meetings**

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
  - a) If no meeting of the council at which a quorum is present is actually held on that day; or
  - b) If the non attendance occurs while –
    - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
    - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
    - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

**Policy Implications**

There are no policy implications relative to this report.

MINUTES OF THE ORDINARY COUNCIL MEETING

---

19 DECEMBER 2016

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer      *P Anderson*

Date of Report                      9 December 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

6. **PETITIONS**

There were no petitions presented to Council.

7. **CONFIRMATION OF MINUTES**

7.1 **CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 NOVEMBER 2016**

Moved Cr Ridgley  
Seconded Cr Bellottie

**Council Resolution**

**That the minutes of the Ordinary Council meeting held on 30 November 2016, as circulated to all Councillors, be confirmed as a true and accurate record.**

**4/0 CARRIED**

8. **ANNOUNCEMENTS BY THE CHAIR**

The President thanked Ms Cheryl Wood for her service to the Shire of Shark Bay and wished her well in her retirement.

9. **PRESIDENT'S REPORT**

GV00002

**Council Committee Membership**

Member	Audit Committee
Member (Chair)	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Collaboration Group
Deputy Delegate	The Aviation Community Consultation Group

**Other Committee Membership**

Member	Gascoyne Development Commission Board
Member (Chair)	Gascoyne Development Commission Audit and Risk Sub-Committee
Acting Chair	Ningaloo-Shark Bay National Landscapes Steering Committee
Member (Chair)	Local Emergency Management Committee
Member	Gascoyne Tourism Board
Delegate	Western Australian Local Government Association – State Council

## MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

### Meeting Attendance

30 November 2016	Aviation strategy teleconference November Council meeting Annual Electors meeting
5-6 December	Thank a Volunteer Breakfast Gascoyne Development Commission Board meeting
7	Western Australian Local Government Association Governance Policy Team meeting – Perth Western Australian Local Government Association Strategic Forum Western Australian Local Government Association State Council meeting + Local Government Minister presentation
12	Shark Bay School concert and presentations
15	Destination Shark Bay Group meeting
16	Seniors' Christmas Party
19	December Council Meeting

### Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	12 December 2016

Moved	Cr Fenny
Seconded	Cr Ridgley

### Council Resolution

**That the President's activity report for December 2016 be received.**

**4/0 CARRIED**

## **10. COUNCILLORS' REPORTS**

### 10.1 Cr Prior GV00006

Nil report for the December 2016 Ordinary Council meeting.

### 10.2 Cr Bellottie GV00010

Nil report for the December 2016 Ordinary Council meeting.

### 10.3 Cr Capewell GV00005

Nil report for the December 2016 Ordinary Council meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

10.4 Cr Ridgley  
GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne
Member	Shark Bay Community Resource Centre Committee

Meeting Attendance

6 December 2016	Attended the Shark Bay Tourism Association meeting
7	Attended the Shark Bay Community Resource Centre Committee meeting
19	Ordinary Council meeting

Signatures

Councillor	<i>Councillor Ridgley</i>
Date of Report	12 December 2016

Moved	Cr Fenny
Seconded	Cr Cowell

Council Resolution

**That Councillor Ridgley's December 2016 report on activities as Council representative be received.**

**4/0 CARRIED**

10.5 Cr Laundry  
GV00013

Nil report for the December 2016 Ordinary Council meeting.

10.6 Cr Fenny  
GV00017

Nil report for the December 2016 Ordinary Council meeting.

19 DECEMBER 2016

**11. ADMINISTRATION REPORT**

**11.1 ANNUAL ELECTORS MEETING 30 NOVEMBER 2016**  
GV00011

Author

Executive Assistant

Disclosure of Any Interest

Disclosure of Interest: Cr Fenny

Nature of Interest: Proximity Interest as father owns 155 Knight Terrace.

**With the declaration of interest by Cr Fenny, Council was without a quorum and therefore this item will lay on the table and be presented back to the Ordinary Council meeting scheduled to be held on the 22 February 2017.**

Moved            Cr  
Seconded       Cr

Officers Recommendation

1. The minutes of the annual electors meeting held on Wednesday 30 November 2016 be noted.
2. That the decision of the of the electors meeting put forward by Mr P Wood and seconded by Ms F Castling being:

*That Council remove the 6 stormwater diversion devices at the eastern end of Knight Terrace and leave in place of rockwork on the seaward side to help minimise erosion. The road to be re-instated with line marking and signage to delineate the road centre and parking bays*

be considered

Background

The annual general meeting of electors relating to the financial year ended 30 June 2016 was held on Wednesday 30 November 2016. A copy of the minutes of the meeting is attached at the end of the report.

Section 5.32 (b) of the **Local Government Act 1995** requires the Chief Executive Officer to:

Ensure that copies of the minutes are available for inspection by members of the public before the Council meeting at which decisions made at the electors meeting are first considered”

The minutes have been made available for inspection since 7 December 2016 and have been placed on Council’s website.

Comment

There was only one decision put forward by the electors as follows:

Moved by Mr P Wood and Seconded by Ms F Castling

19 DECEMBER 2016

***That Council remove the 6 stormwater diversion devices at the eastern end of Knight Terrace and leave in place of rockwork on the seaward side to help minimise erosion. The road to be re-instated with line marking and signage to delineate the road centre and parking bays.***

In accordance with the *Local Government Act 1995* the Council is only required to consider the decision made at the electors meeting.

In considering the decision, the Council can either take no further action and note the decision or take the course of action the Councils consider reasonable and record the reasons for the Council decision.

If the Council considers the elector's decision has merit and requires investigation or should be undertaken, it would be advisable to refer the matter back to the administration for further information and a report being presented to Council to ascertain if the proposal put forward by the electors is feasible or other options are explored as decided by Council.

#### Legal Implications

##### ***Local Government Act 1995***

The Act also requires the decisions of the electors meeting to be considered by the Council (section 5.53) at its next ordinary meeting where practicable. The act states

(1) all decisions made at the electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable,

- (a) At the next ordinary council meeting after that meeting, or
- (b) At a special meeting called for that purpose, whichever happens first.

(2) if at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

#### Policy Implications

There are no policy implications relative to this report

#### Financial Implications

There are no financial implications relative to this report

#### Strategic Implications

There are no strategic implications relative to this report

#### Risk Management

There is no risk involved with this item

#### Voting Requirements

Simple Majority Required

#### Signatures

Chief Executive Officer

*P Anderson*

Date of Report

7 December 2016

19 DECEMBER 2016



SHIRE OF SHARK BAY

# ANNUAL ELECTORS' MEETING

Wednesday 30 November 2016

6.30 pm

Shark Bay Recreation Centre

## MINUTES



MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

ANNUAL ELECTORS MEETING - Minutes – 30 November 2016

- 2 -

1. Declaration of Opening

The President declared the Annual Electors meeting open at 6.33pm

2. Attendances and Apologies

ATTENDANCES

Cr C Cowell	President – Denham Ward
Cr K Capewell	Deputy President – Denham Ward
Cr L Bellottie	Denham Ward
Cr K Laundry	Denham Ward
Cr G Ridgley	Useless Loop / Pastoral Ward
Cr E Fenny	Useless Loop / Pastoral Ward

Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Ms L Butterfly	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs F Hoult	Works Assistant
Ms J Yorke	Administration Assistant

APOLOGIES

Cr M Prior	Denham Ward
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VISITORS

Mr V Catania MLA  
Ms F Castling  
Mr P Wood

3. Receiving of The Annual Report of the Shire of Shark Bay for The Year Ending 30 June 2016

Moved Cr Laundry  
Seconded Cr Ridgley

Electors Resolution

That the Annual Report, including the Annual Financial Statements, Presidents Report and Auditors Report of the Shire of Shark Bay for the Year ending 30 June 2016 be received

CARRIED

4. General Business

Ms Fay Castling asked if Council must review local laws every 8 years.

The President and Chief Executive Officer advised that in accordance with legislation the Local Laws must be reviewed every 8 years, however if an issue arose the Council could amend or introduce local laws as the Council deemed necessary.

Mr Wood raised the matter of the diversion devices on the eastern end of Knight Terrace and advised that he wished to move a motion in regard to this item

Moved            P Wood  
Seconded        F Castling

Electors Resolution

That Council remove the 6 stormwater diversion devices at the eastern end of Knight Terrace and leave in place of rockwork on the seaward side to help minimise erosion. The road to be re-instated with line marking and signage to delineate the road centre and parking bays.

CARRIED

Ms Fay Castling raised her concerns about the build-up of sand at Little Lagoon entrance and asked if council was concerned about this matter.

The President and Councillors indicated that they were aware of this matter and the matter had been forwarded to the State Department to investigate.

Ms Fay Castling asked whose responsibility it is to clear noxious weed prickly pear.

The Chief Executive Officer advised that Council has responsibility to remove declared plants from areas under its care and control. The Department of Parks and Wildlife has responsibility in the National Park and unallocated crown lands.

Ms Fay Castling asked if the Time Capsule idea was being investigated.

The President advised that this idea had only recently been raised with Council and may be investigated further.

5. Closure of Meeting

With no further business the President closed the Annual Electors meeting at 6.51pm.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

**12. FINANCE REPORT**

**12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED**  
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Ridgley

Seconded Cr Fenny

**Council Resolution**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,273,270.83 be accepted.**

**4/0 CARRIED**

Comment

The schedules of accounts for payment covering -  
Municipal fund credit card direct debits for the month of November 2016 totalling \$2,711.15

Municipal fund account cheque numbers 26832 to 26837 totalling \$14,631.08

Municipal fund direct debits to Council for the month of November 2016 totalling \$20,527.24

Municipal fund account electronic payment numbers MUNI 20440 to 20468, 20502 to 20594 and 20599 to 20649 totalling \$1,073,091.61

Municipal fund account for November 2016 payroll totalling \$113,945.00

No Trust fund account cheque numbers were issued for November 2016

Trust fund Police Licensing for November 2016 cheque number 161705 totalling \$19,505.65 and

Trust fund account electronic payment numbers 20535 to 20536, 20595 to 20598 and 20650 to 20671 totalling \$28,859.10

The schedule of accounts submitted to each member of Council on 15 December 2016 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

19 DECEMBER 2016

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POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author *C Wood*

Chief Executive Officer *P Anderson*

Date of Report 12 December 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

**SHIRE OF SHARK BAY – CREDIT CARD  
NOVEMBER 2016**

**CREDIT CARD TOTAL \$ 2,711.15**

**CEO**

DATE	NAME	DESCRIPTION	AMOUNT
15.9.2016	VIRGIN	D COURT - TRAINING	358.00
16.9.2016	SHIRE OF SHARK BAY	ACCOMMODATION 1616	720.00
23.9.2016	VIRGIN	F BETTESWORTH – TRAINING	362.65
12.10.2016	TRYBOOKING	TICKETS FOR BALL	621.20
			<b>\$ 2,061.85</b>

**EMCD**

16.9.2016	ADINA APARTMENTS	D COURT – TRAINING	376.20
23.9.2016	DULUX	PAINT FOR GALLA	333.22
SEPT 16	BANKWEST	BANK ERROR REPAYMENT	-451.24
			<b>\$258.18</b>

**EMFA**

13.9.2016	TOURISM COUNCIL	FLAGS - SBDC	185.90
14.9.2016	CENTRAL BOOK SUPPLIES	BOOKS - SBDC	139.00
16.9.2016	PLE COMPUTERS	SWITCH - SBDC	32.00
21.9.2016	WORLD FOR PETS	GOODS NOT SUPPLIED – CREDIT	-109.53
30.9.2016	WOOLWORTHS	BOTTLED WATER – 1616	22.00
30.9.2016	MACH 1 AUTO PARTS	KEY WRENCH SET - SBDC	29.95
			<b>\$391.12</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

**SHIRE OF SHARK BAY – MUNI CHEQUES  
NOVEMBER 2016 CHEQUE # 26832-26837**

<b>CHQ</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
26832	09/11/2016	SHIRE OF SHARK BAY	CEO VEHICLE LICENSE TO 30 JUNE 17	-231.70
26833	15/11/2016	HARVEY NORMAN ELECTRICS	TELEVISION-SBDC HMAS SYDNEY II REFLECTION ROOM	-12500.00
26834	15/11/2016	SURF N DOLPHIN	REFUND OF APPLICATION FEE	-147.20
26835	15/11/2016	WATER CORPORATION -	FORESHORE WATER USAGE CHARGE	-57.33
26836	25/11/2016	SILVER CHAIN NURSING POST	DONATION - TASTE OF SHARK BAY 1616 CELEBRATIONS	-1500.00
26837	25/11/2016	SHIRE OF SHARK BAY	HINO TRUCK LICENSE TO 30.6.2017	-194.85
			<b>TOTAL</b>	<b>\$14,631.08</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

		<b>SHIRE OF SHARK BAY – DIRECT DEBITS</b>		<b>NOVEMBER 2016</b>	
<b>D/D</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>		<b>AMOUNT</b>
DD13280.1	13/11/2016	AUSTRALIAN ETHICAL	SUPERANNUATION CONTRIBUTIONS		-414.39
DD13280.2	13/11/2016	MACQUARIE SUPER	SUPERANNUATION CONTRIBUTIONS		-198.38
DD13280.3	13/11/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		-281.82
DD13280.4	13/11/2016	AMP SUPERANNUATION	PAYROLL DEDUCTIONS		-577.32
DD13280.5	13/11/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS		-188.35
DD13280.6	13/11/2016	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		-148.77
DD13280.7	13/11/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		-316.13
DD13280.8	13/11/2016	REST	SUPERANNUATION CONTRIBUTIONS		-261.46
DD13280.9	13/11/2016	WALGA SUPER	PAYROLL DEDUCTIONS		-5114.75
DD13298.1	27/11/2016	AUSTRALIAN ETHICAL	SUPERANNUATION CONTRIBUTIONS		-370.25
DD13298.2	27/11/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		-234.32
DD13298.3	27/11/2016	AMP SUPERANNUATION	PAYROLL DEDUCTIONS		-577.32
DD13298.4	27/11/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS		-185.96
DD13298.5	27/11/2016	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		-148.53
DD13298.6	27/11/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		-371.92
DD13298.7	27/11/2016	REST	SUPERANNUATION CONTRIBUTIONS		-213.96
DD13298.8	27/11/2016	WALGA SUPER	PAYROLL DEDUCTIONS		-5162.78
DD13298.9	27/11/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS		-686.86
DD13280.10	13/11/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS		-686.86
DD13280.11	13/11/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS		-1202.91
DD13280.12	13/11/2016	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS		-230.98
DD13280.13	13/11/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS		-262.63
DD13280.14	13/11/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS		-187.71
DD13280.15	13/11/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS		-133.39
DD13280.16	13/11/2016	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS		-196.26
DD13298.10	27/11/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS		-1248.66
DD13298.11	27/11/2016	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS		-230.98
DD13298.12	27/11/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS		-167.80
DD13298.13	27/11/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS		-140.13
DD13298.14	27/11/2016	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS		-196.26
DD13298.15	27/11/2016	MACQUARIE SUPER	SUPERANNUATION CONTRIBUTIONS		-189.40
			<b>TOTAL</b>		<b>\$20,527.24</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

**SHIRE OF SHARK BAY – MUNI EFT  
NOVEMBER 2016 EFT 20440-20468, 20502-20594, 20599-20649**

<b>EFT</b>	<b>DATE</b>	<b>COMPANY</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT20440	01/11/2016	METRIX CONSULTING PTY LTD	ECONOMIC EVALUATION-1616 CELEBRATION	
EFT20441	02/11/2016	TREMOR EARTHMOVING	RIVER STONE-FORESHORE	-5180.18
EFT20442	02/11/2016	AUSCOINSWEST	MERCHANDISE - SBDC	-291.50
EFT20443	02/11/2016	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY COMMISSION	-1074.94
EFT20444	02/11/2016	DPAW	MONKEY MIA PASSES	-4176.00
EFT20445	02/11/2016	COVS AUTOMOTIVE	AIR FILTERS-VARIOUS VEHICLES	-588.04
EFT20446	02/11/2016	GERALDTON HYDRAULICS	HYDRAULIC HOSE -EXCAVATOR	-232.53
EFT20447	02/11/2016	ATOM-GERALDTON	MAINTENANCE MATERIALS	-569.58
EFT20448	02/11/2016	HERITAGE RESORT	T HEWITT, M FLETCHER ACCOMMODATION - ND5 PHOTOGRAPHERS	-180.00
EFT20449	02/11/2016	HAMES SHARLEY	PROJECT MANAGEMENT FOR FORESHORE	-2112.00
EFT20450	02/11/2016	KICK SOLUTIONS	PVC -KNIGHT TCE BANNERS X 8	-1754.00
EFT20451	02/11/2016	MOORE STEPHENS	AUDIT REGULATION REVIEW	-18707.89
EFT20452	02/11/2016	DS AGENCIES PTY LTD	GREYSTONE DECKING	-2035.17
EFT20453	02/11/2016	OCEANSIDE VILLAGE	ADDITIONAL 1 X NIGHT ACCOMMODATION FOR ND5 EXHIBIT LIGHTING.	-165.00
EFT20454	02/11/2016	PAPER PLUS OFFICE NATIONAL	STATIONERY	-478.46
EFT20455	02/11/2016	PAINT N QUIP	40 LITRES EXTERIOR PAINT –DENHAM HALL	-770.00
EFT20456	02/11/2016	PERTH STITCHINGS	MERCHANDISE - SBDC	-1245.48
EFT20457	02/11/2016	MP ROGERS & ASSOCIATES	DENHAM FORESHORE ADDITIONAL DESIGN	-149.33
EFT20458	02/11/2016	ROSHER E & MJ	STEERING BUSHES-RIDE ON MOWER	-40.30
EFT20459	02/11/2016	STAPLES AUSTRALIA PTY LTD	OFFICE CHAIRS	-2150.65
EFT20460	02/11/2016	STATEWIDE BEARINGS	SEALS FOR PP097	-226.78
EFT20461	02/11/2016	SHARK BAY NEWSAGENCY	STATIONERY	-349.50
EFT20462	02/11/2016	SHARK BAY CLEANING SERVICE	CLEANING MATERIALS	-137.45
EFT20463	02/11/2016	TRAFFIC FORCE	TRAFFIC MANAGEMENT PLAN FOR ROAD CLOSURE	-478.50

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

EFT20464	02/11/2016	TOTALLY WORKWEAR	STAFF UNIFORM AND SAFETY BOOTS	-1188.87
EFT20465	02/11/2016	VANGUARD PRESS	MAPS OF DENHAM	-1864.50
EFT20466	02/11/2016	WALGA	STAFF TRAINING-F BETTESWORTH	-984.50
EFT20467	02/11/2016	WESTRAC EQUIPMENT PTY LTD	SENSOR FOR TOOL CARRIER	-440.64
EFT20468	02/11/2016	WINCHESTER INDUSTRIES	25 TON AGGREGATE	-1458.05
EFT20502	04/11/2016	AZURE BISTRO	CATERING - DUFYKIN EVENT	-600.00
EFT20503	04/11/2016	ALLELECTRIX PTY LTD	ELECTRICAL WORK PENSIONER UNIT 8	-323.51
EFT20504	04/11/2016	BUNNINGS BUILDING	CEMENT	-199.60
EFT20505	04/11/2016	BAILEYS FERTILISERS	FERTILISER	-1509.75
EFT20506	04/11/2016	CORAL COAST HELICOPTER	FERRY CARNARVON - DENHAM-CARNARVON FOR STANDBY OCT 2016	-2200.00
EFT20507	04/11/2016	COVS AUTOMOTIVE,	OIL FILTERS, FUEL FILTERS, AIR FILTER	-222.66
EFT20508	04/11/2016	DEBORAH COURT	TRAINING	-214.21
EFT20509	04/11/2016	CDH ELECTRICAL	REPLACEMENT -15 FLORO LIGHTS IN TOWN HALL TO LED DIFFUSED	-2447.50
EFT20510	04/11/2016	DENHAM PAPER SUPPLIES	CARTONS OF LARGE PAPER BAGS	-243.87
EFT20511	04/11/2016	FIRE & EMERGENCY SERVICES	SBDC ESL LEVY 2016/17	-3794.70
EFT20512	04/11/2016	ATOM-GERALDTON	PAD RUBBER & SANDING DISCS - MAKITA SAW	-37.23
EFT20513	04/11/2016	HERITAGE RESORT	REFRESHMENTS 1616 CELEBRATIONS	-184.89
EFT20514	04/11/2016	TOLL IPEC PTY LTD	FREIGHT - JASON SIGNS	-793.19
EFT20515	04/11/2016	J & T FREIGHT	FREIGHT FORTNIGHTLY ACCOUNT	-52.00
EFT20516	04/11/2016	JASON SIGNMAKERS	STREET SIGNS, POLES AND BRACKETS	-14084.11
EFT20517	04/11/2016	KERRY MCDONALD	SBDC – REIMBURSEMENT FOR CLOTHES RACK	-30.00
EFT20518	04/11/2016	LEE EVELEGH	REFUND OF JETTY FEES	-51.15
EFT20519	04/11/2016	MARKET CREATIONS	ONE WAY VISION SIGNAGE FOR SBDC FRONT WINDOW	-10263.00
EFT20520	04/11/2016	PHOTOGRAPHY PTY LTD	ND5 2016 INSCRIPTION EXHIBITION - 24 IMAGES	-5500.00
EFT20521	04/11/2016	PLUMOVATION	NEW ROOF FORESHORE TOILET	-6858.50
EFT20522	04/11/2016	PASCAL PRESS	MERCHANDISE SBDC	-305.93
EFT20523	04/11/2016	PROFESSIONAL PC SUPPORT	NEW COMPUTER, REMOTE MAINTENANCE, SOFTWARE LICENSE	-4099.40
EFT20524	04/11/2016	BUCKINGHAM PEWTER	MERCHANDISE SBDC	-891.00

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

EFT20525	04/11/2016	RICOH	PRINTER CARTRIDGES	-345.40
EFT20526	04/11/2016	SHARK BAY HOTEL MOTEL	REFRESHMENTS 1616 CELEBRATIONS	-334.00
EFT20527	04/11/2016	SHARK BAY FREIGHTLINES	FREIGHT – MERCHANDISE SBDC	-308.31
EFT20528	04/11/2016	1616 SALT CO. PTY LTD	MERCHANDISE	-5727.40
EFT20529	04/11/2016	MCKELL FAMILY TRUST	MONTHLY-RUBBISH COLLECTION AND STREET SWEEPING - OCTOBER 16	-10296.51
EFT20530	04/11/2016	STATROLLS	STATIONERY	-390.00
EFT20531	04/11/2016	TELSTRA CORPORATION	MONTHLY ACCOUNT	-1992.35
EFT20532	04/11/2016	TOTALLY WORKWEAR	DEPOT STAFF UNIFORM AND SAFETY BOOTS	-51.51
EFT20533	04/11/2016	VANGUARD PRESS	ALTERATIONS TO ARTWORK-MAPS	-270.00
EFT20534	04/11/2016	WELLARD CONTRACTING HIRE	SEMI SIDE TIPPER AND LABOUR	-2931.50
EFT20535	-20536	TRUST		
EFT20537	09/11/2016	ALLELECTRIX PTY LTD	80 DURLACHER - AIR CONDITIONER MAINTENANCE	-264.00
EFT20538	09/11/2016	AIR LIQUIDE	RENTAL OF CYLINDERS	-80.37
EFT20539	09/11/2016	BLACKWOODS ATKINS	DROPPERS FENCE STEEL-SHARK BAY ROAD	-256.81
EFT20540	09/11/2016	CDH ELECTRICAL	SUPPLY & INSTALL LIGHTING, HAND DRYERS AND RCD FORESHORE TOILETS	-3950.19
EFT20541	09/11/2016	DIRK HARTOG ISLAND TOURS	SBDC MERCHANDISE	-700.00
EFT20542	09/11/2016	FELICITY BETTESWORTH	REIMBURSEMENT TRAINING EXPENSES	-264.50
EFT20543	09/11/2016	REFUEL AUSTRALIA	MONTHLY FUEL ACCOUNT	-304.47
EFT20544	09/11/2016	ATOM-GERALDTON INDUSTRIAL	PROTECTIVE WEAR	-309.68
EFT20545	09/11/2016	HORIZON POWER	MONTHLY ACCOUNT	-2595.15
EFT20546	09/11/2016	HERITAGE RESORT	DYUFKIN VIP EVENT: REFRESHMENTS	-128.93
EFT20547	09/11/2016	J & T FREIGHT	FREIGHT – FORTNIGHTLY ACCOUNT	-373.00
EFT20548	09/11/2016	MCLEODS BARRISTERS	LEGAL COSTS	-1569.03
EFT20549	09/11/2016	MOORE STEPHENS	AUDIT FEES	-14475.64
EFT20550	09/11/2016	MIDWEST WINDSCREENS	REPLACEMENT WINDSCREEN FOR WORKS MANAGERS	-1085.00
EFT20551	09/11/2016	PRESTIGE INSTALLATIONS (WA)	80 DURLACHER –AIR CONDITIONER	-2216.50
EFT20552	09/11/2016	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-311.30
EFT20553	09/11/2016	REPLAS	BENCHES FOR EASTERN END SHELTERS	-3728.74

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

EFT20554	09/11/2016	ROYAL WA HISTORICAL SOCIETY	MERCHANDISE SBDC-BOOKS	-570.00
EFT20555	09/11/2016	SKIPPERS AVIATION	S CHANDLER - FLIGHTS	-359.00
EFT20556	09/11/2016	SHARK BAY RESOURCE CENTRE	PRINT- SURVEY CARDS	-179.00
EFT20557	09/11/2016	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING – OCT 16	-18173.80
EFT20558	09/11/2016	SHARK BAY FREIGHTLINES	FREIGHT – MONTHLY ACCOUNT	-754.58
EFT20559	09/11/2016	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT20560	09/11/2016	TELSTRA CORPORATION	1300 PHONE # SBDC	-55.79
EFT20561	09/11/2016	VOYAGER ESTATE PTY LTD	2014 EENDRACHT SPK CHENIN	-2268.00
EFT20562	09/11/2016	WALGA	TRAINING – R METTAM, M ANDERSON	-1969.00
EFT20563	09/11/2016	WAYFOUND	INFORMATION BAY SIGNAGE UPGRADE	-3080.00
EFT20564	15/11/2016	AUSTRALIA POST	MONTHLY ACCOUNT	-698.67
EFT20565	15/11/2016	BOOEASY AUSTRALIA PTY LTD	BOOEASY COMMISSION	-1156.20
EFT20566	15/11/2016	CENTAMAN SYSTEMS PTY LTD	ANNUAL LICENSE AND SUPPORT FEE	-3990.53
EFT20567	15/11/2016	DEBORAH COURT	REIMBURSEMENT OF ELECTRICITY	-507.60
EFT20568	15/11/2016	EARTHCARE	DENHAM FORESHORE PROJECT	-343201.65
EFT20569	15/11/2016	GRAY & LEWIS	PLANNING ADVICE - GENERAL	-9669.83
EFT20570	15/11/2016	HORIZON POWER	ELECTRICITY ACCOUNT	-222.82
EFT20571	15/11/2016	HAMES SHARLEY PLANNING	PROJECT MANAGEMENT	-2112.00
EFT20572	15/11/2016	MICHAEL JOHN ANDERSON	TRAVEL REIMBURSEMENT - TRAINING	-118.95
EFT20573	15/11/2016	THE MURRAY HOTEL	TRAINING ACCOMMODATION	-612.00
EFT20574	15/11/2016	MOORE STEPHENS	STRATEGIC PLANNING	-11550.00
EFT20575	15/11/2016	PASCAL PRESS	MERCHANDISE SBDC	-301.27
EFT20576	15/11/2016	RAY WHITE REAL ESTATE	RENT ON 34 HUGHES ST	-1127.00
EFT20577	15/11/2016	SKIPPERS AVIATION	MR P ANDERSON STAFF INTERVIEWS, D LACOPO-EARTHCARE	-1436.00
EFT20578	15/11/2016	SHARK BAY CLEANING SERVICE	CLEANING FOR NEW BBQs - FORESHORE	-3101.73
EFT20579	15/11/2016	VISAGE PRODUCTIONS	50% TOWARDS PARTICIPATION WITH CARNARVON SHIRE IN OUR TOWN WA TELEVISION EPISODE	-11000.00
EFT20580	16/11/2016	CORAL COAST PLUMBING	PLUMBING REPAIRS PENSIONER - UNIT 11	-175.45
EFT20581	16/11/2016	DENHAM IGA X-PRESS	MONTHLY ACCOUNT OCT 16	-637.35
EFT20582	16/11/2016	SHARK BAY FUEL FISHING	MONTHLY ACCOUNT OCT 16	-378.26

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

EFT20583	16/11/2016	SHARK BAY SUPERMARKET	RATES INCENTIVE PRIZE	-193.86
EFT20584	16/11/2016	HORIZON POWER	STREET LIGHTING	-3181.37
EFT20585	16/11/2016	TOLL IPEC PTY LTD	FREIGHT - JASON SIGNS	-944.57
EFT20586	16/11/2016	TRUE VALUE HARDWARE	MONTHLY ACCOUNT OCTOBER 2016	-3198.45
EFT20587	16/11/2016	MAX MARINE	MATERIALS FOR FORESHORE	-2092.78
EFT20588	16/11/2016	ROAD AND TRAFFIC SERVICES	WHITE LINES FOR CROSSWALK & RAMP ON KNIGHT TCE	-2744.50
EFT20589	16/11/2016	SHARK BAY NEWSAGENCY	MONTHLY ACCOUNT OCT 16	-128.90
EFT20590	16/11/2016	SHARK BAY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT	-5709.00
EFT20591	16/11/2016	SHARK BAY CLEANING SERVICE	MATERIALS FOR TOILETS	-1207.81
EFT20592	16/11/2016	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-6380.00
EFT20593	16/11/2016	SUNNY SIGN COMPANY	SIGNS	-1177.00
EFT20594	16/11/2016	WORLEYPARSONS SERVICES	CONSULTANCY SERVICES FOR DENHAM FORESHORE REVITALISATION	-13913.35
EFT20595	-20598	TRUST		
EFT20599	25/11/2016	ASHDOWN INGRAM	MINE BAR, LED BEACONS, FOR TOWN UTE	-889.04
EFT20600	25/11/2016	AUTO ONE	SEAT COVERS WORKS MANAGER'S VEHICLE	-176.20
EFT20601	25/11/2016	BOC LIMITED	80 X SAFETY CONES - WITCHES HATS	-1432.51
EFT20602	25/11/2016	CHRISTIE BETTESWORTH	REIMBURSEMENT FOR POLICE CLEARANCE	-52.60
EFT20603	25/11/2016	CORAL COAST PLUMBING	REPAIRS TOWN HALL	-148.83
EFT20604	25/11/2016	CONPLANT AUSTRALIA	NUT AND BOLTS-MULTI TYRED ROLLER	-397.94
EFT20605	25/11/2016	CHERYL DAWN WOOD	REIMBURSEMENT 51 DURLACHER	-87.90
EFT20606	25/11/2016	DENNIS MORTON	WHITE CARD	-38.00
EFT20607	25/11/2016	WA ELECTORAL COMMISSION	EXTRAORDINARY ELECTION 14.12.2016	-2716.17
EFT20608	25/11/2016	GEARING BUTCHER'S	STAFF FUNCTION	-90.28
EFT20609	25/11/2016	HORIZON POWER	ELECTRICITY - SES	-799.65
EFT20610	25/11/2016	LGIS WORKCARE	INSURANCE	-1250.17
EFT20611	25/11/2016	MIDWEST FIRE PROTECTION	QUARTERLY SERVICE ALARM SYSTEM	-981.64
EFT20612	25/11/2016	PROFESSIONAL PC SUPPORT	SOFTWARE LICENSE OFFICE PRO PLUS	-9215.40
EFT20613	25/11/2016	RICHARD CLAUDE MORONEY	SBDC MAINTENANCE	-32.00
EFT20614	25/11/2016	SHARK BAY BUSINESS & TOURISM	ANNUAL MEMBERSHIP SHARK BAY TOURISM	-275.00
EFT20615	25/11/2016	SHARK BAY HOTEL MOTEL	STAFF FUNCTION	-45.00

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

EFT20616	25/11/2016	SHARK BAY SUB BRANCH RSL	REPLACEMENT OF LOST RSL SOUND SYSTEM REMOTE CONTROL	-77.00
EFT20617	25/11/2016	SHARK BAY RESOURCE CENTRE	COPY OF NAVIGATING THE WEST CD - DIRK HARTOG FESTIVAL OF DISCOVERY	-5.00
EFT20618	25/11/2016	SHARK BAY CLEANING SERVICE	GARBAGE BAGS FOR MAIN ROADS LITTER COLLECTION	-244.07
EFT20619	25/11/2016	SHARK BAY FREIGHTLINES	FREIGHT MONTHLY ACCOUNT	-1032.72
EFT20620	25/11/2016	STRUT & FRET	DIRK HARTOG VOYAGE OF DISCOVERY FESTIVAL	-68496.70
EFT20621	25/11/2016	ST JOHN AMBULANCE SHARK BAY	FIRST AID COURSE - STAFF	-1080.00
EFT20622	25/11/2016	TELSTRA CORPORATION LIMITED	MONTHLY ACCOUNT	-1890.32
EFT20623	25/11/2016	THYLACINE DESIGN & PROJECT MANAGEMENT PTY LTD	CONSULTANT FEES AND CHARGES LIGHTING UPGRADE PROJECT	-5489.00
EFT20624	25/11/2016	WALGA	CONTRACT TO REVIEW, INTERVIEW EMFA POSITION	-6534.59
EFT20625	25/11/2016	WURTH AUSTRALIA PTY LTD	WORKSHOP MATERIALS	-502.92
EFT20626	30/11/2016	SHIRE OF NORTHAMPTON	GHD FEES-PLANNING STUDY UPDATE PROPOSAL	-6325.00
EFT20627	30/11/2016	REBECCA STANLEY	REIMBURSEMENT-REPLACEMENT ESKY	-56.98
EFT20628	30/11/2016	GLENN BANGAY	GLENN BANGAY REIMBURSEMENT	-96.87
EFT20629	30/11/2016	ALLELECTRIX PTY LTD	FIX TV IN PENSIONER UNIT 4	-198.00
EFT20630	30/11/2016	AUSTRALIAN INSTITUTE OF MANAGEMENT WA	EXCEL & WORD TRAINING	-10191.96
EFT20631	30/11/2016	BUNNINGS BUILDING	MAINTENANCE MATERIALS	-431.36
EFT20632	30/11/2016	DPAW	MONKEY MIA PASSES	-4185.00
EFT20633	30/11/2016	CHERYL DAWN WOOD	REIMBURSEMENT 51 DURLACHER ST MAINTENANCE	-49.77
EFT20634	30/11/2016	DENHAM COMPUTING	REPAIR SCREEN BEHIND COUNTER SBDC	-77.00
EFT20635	30/11/2016	ERTECH PTY LTD	CONTRACT FOR DENHAM FORESHORE	-270663.19
EFT20636	30/11/2016	TOLL IPEC PTY LTD	FREIGHT - MAX MARINE	-1040.21
EFT20637	30/11/2016	LGIS LIABILITY	MOTOR VEHICLE ADJUSTMENT 2015-16	-1745.33
EFT20638	30/11/2016	MOORE STEPHENS	AUDIT FEES	-1100.00
EFT20639	30/11/2016	OUTBACK COAST AUTOMOTIVES	TYRE REPAIR-COUNTRY SUPERVISOR'S UTE	-38.50
EFT20640	30/11/2016	PRESTIGE INSTALLATIONS	REPAIRS - SBDC AIR CONDITIONERS	-2432.00

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT20641	30/11/2016	PROFESSIONAL PC SUPPORT	NEW COMPUTER AND SOFTWARE RENEWAL	-4520.60
EFT20642	30/11/2016	PAPER PLUS OFFICE NATIONAL	STATIONERY	-141.57
EFT20643	30/11/2016	DPAW	MONKEY MIA PASSES	-1798.50
EFT20644	30/11/2016	SHARK BAY NEWSAGENCY	STATIONERY	-347.50
EFT20645	30/11/2016	SHARK BAY MECHANICAL	10,000KMS SERVICE RAV 4	-427.11
EFT20646	30/11/2016	SHARK BAY CLEANING SERVICE	MONTHLY ACCOUNT NOVEMBER 16	-18173.80
EFT20647	30/11/2016	1616 SALT CO. PTY LTD	MERCHANDISE SBDC	-1587.40
EFT20648	30/11/2016	TELSTRA CORPORATION	MOBILE ACCOUNT	-443.61
EFT20649	30/11/2016	TELEMALL	MESSAGE ON HOLD QUARTERLY FEE	-355.30
EFT20650	-20671	TRUST		
<b>TOTAL</b>				<b>\$1,073,091.61</b>

**SHIRE OF SHARK BAY – TRUST CHEQUE  
NOVEMBER 2016 TRUST CHEQUE # 161705**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
161705	30/11/2016	COMMISSIONER OF POLICE	POLICE LICENSING NOVEMBER 2016	-19505.65

**SHIRE OF SHARK BAY – TRUST EFT  
NOVEMBER 2016  
EFT 20535, 20536, 20595-20598, 20650-20671**

EFT	Date	Name	Description	Amount
EFT20535	09/11/2016	TIFFANY TAGGART	GYM CARD DEPOSIT REFUND	-20.00
EFT20536	09/11/2016	YADGALAH ABORIGINAL	MARQUEE DEPOSIT REFUND	-700.00
EFT20595	17/11/2016	EDMUND GEORGE FENNY	ELECTION DEPOSIT REFUND	-80.00
EFT20596	17/11/2016	AMBER PHILLIPPS	GYM CARD REFUND	-20.00
EFT20597	24/11/2016	DAVID ALLEN	GYM CARD DEPOSIT REFUND	-20.00
EFT20598	24/11/2016	MARTIN GEORGE CHINNERY	GYM CARD DEPOSIT REFUND	-20.00
EFT20650	30/11/2016	MAC ATTACK FISHING CHARTERS	BOOKEASY NOVEMBER 2016	-297.50
EFT20651	30/11/2016	SHARK BAY AVIATION	BOOKEASY NOVEMBER 2016	-204.00

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

EFT20652	30/11/2016	BAY LODGE MIDWEST OASIS	BOOKEASY NOVEMBER 2016	-2201.20
EFT20653	30/11/2016	BLUE LAGOON PEARLS	JEWELLERY SALE NOVEMBER 2016	-80.00
EFT20654	30/11/2016	BLUE WATER VIEWS	BOOKEASY NOVEMBER 2016	-422.40
EFT20655	30/11/2016	SHARK BAY COASTAL TOURS	BOOKEASY NOVEMBER 2016	-2937.60
EFT20656	30/11/2016	DENHAM SEASIDE CARAVAN PARK	BOOKEASY NOVEMBER 2016	-318.80
EFT20657	30/11/2016	HARTOG COTTAGES	BOOKEASY NOVEMBER 2016	-127.60
EFT20658	30/11/2016	INTEGRITY COACH LINES	BOOKEASY NOVEMBER 2016	-742.90
EFT20659	30/11/2016	MONKEY MIA YACHT CHARTERS	BOOKEASY NOVEMBER 2016	-4081.44
EFT20660	30/11/2016	MONKEYMIA WILDSIGHTS	BOOKEASY NOVEMBER 2016 -	-6432.77
EFT20661	30/11/2016	NANGA BAY RESORT	BOOKEASY NOVEMBER 2016	-153.00
EFT20662	30/11/2016	WA OCEAN PARK PTY LTD	BOOKEASY NOVEMBER 2016	-459.00
EFT20663	30/11/2016	OCEANSIDE VILLAGE	BOOKEASY NOVEMBER 2016	-529.80
EFT20664	30/11/2016	RAC TOURISM ASSETS P/L	BOOKEASY NOVEMBER 2016	-527.12
EFT20665	30/11/2016	SHARK BAY HOTEL MOTEL	BOOKEASY NOVEMBER 2016	-637.50
EFT20666	30/11/2016	SHARK BAY COACHES AND TOURS	BOOKEASY NOVEMBER 2016	-105.60
EFT20667	30/11/2016	SHIRE OF SHARK BAY	BOOKEASY COMMISSION NOVEMBER 16	-3896.10
EFT20668	30/11/2016	TRADEWINDS APARTMENTS	BOOKEASY NOVEMBER 2016	-105.60
EFT20669	30/11/2016	WULA GUDA NYINDA (CAPES)	BOOKEASY NOVEMBER 2016	-3677.52
EFT20670	30/11/2016	DEPARTMENT OF COMMERCE -	BUILDING SERVICES LEVY NOVEMBER 16	-56.65
EFT20671	30/11/2016	SHIRE OF SHARK BAY	BUILDING LEVY COLLECTION FEE	-5.00
<b>TOTAL</b>				<b>\$28,859.10</b>

19 DECEMBER 2016

12.2 FINANCIAL REPORTS TO 30 NOVEMBER 2016

CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Bellottie

Seconded Cr Ridgley

**Council Resolution**

**That the monthly financial report to 30 November 2016 as attached be received.  
4/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to 30 November 2016 are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

Chief Executive Officer

Date of Report

*C Wood*

*P Anderson*

12 December 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

<b>SHIRE OF SHARK BAY</b>	
<b>MONTHLY FINANCIAL REPORT</b>	
<b>For the Period Ended 30 November 2016</b>	
<b>LOCAL GOVERNMENT ACT 1995</b>	
<b>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</b>	
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MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 30 November 2016							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Operating Revenues</b>							
Governance		5,000	0	8,983	8,983	0.00%	▲
General Purpose Funding - Rates	9	1,242,752	1,236,212	1,218,984	(17,228)	(1.39%)	▼
General Purpose Funding - Other		1,955,540	957,335	973,493	16,158	1.7%	▲
Law, Order and Public Safety		52,830	28,355	19,801	(8,554)	(30%)	▼
Health		750	750	1,703	953	127.07%	▲
Housing		84,760	35,335	33,907	(1,428)	(4.0%)	▼
Community Amenities		284,000	233,415	235,529	2,114	0.91%	▲
Recreation and Culture		520,150	187,060	277,820	90,760	48.5%	▲
Transport		4,310,014	4,237,270	3,432,004	(805,266)	(19.0%)	▼
Economic Services		1,130,314	758,594	737,600	(20,994)	(2.8%)	▼
Other Property and Services		34,000	14,165	25,482	11,317	79.9%	▲
<b>Total Operating Revenue</b>		<b>9,620,110</b>	<b>7,688,491</b>	<b>6,965,306</b>	<b>(723,185)</b>	<b>(9.41%)</b>	
<b>Operating Expense</b>							
Governance		(307,761)	(189,012)	(141,601)	47,411	(25.1%)	▲
General Purpose Funding		(118,973)	(51,280)	(54,587)	(3,307)	6.4%	▼
Law, Order and Public Safety		(303,147)	(145,617)	(129,856)	15,761	(10.8%)	▲
Health		(65,372)	(11,467)	(22,338)	(10,871)	94.8%	▼
Housing		(184,713)	(82,530)	(68,679)	13,851	(16.8%)	▲
Community Amenities		(620,366)	(265,985)	(247,601)	18,384	(6.9%)	▲
Recreation and Culture		(2,099,333)	(889,002)	(941,021)	(52,019)	5.9%	▼
Transport		(5,266,537)	(4,431,250)	(4,354,233)	77,017	(1.7%)	▲
Economic Services		(1,773,085)	(1,164,984)	(989,244)	175,740	(15.1%)	▲
Other Property and Services		(33,500)	(39,745)	(53,265)	(13,520)	34.0%	▼
<b>Total Operating Expenditure</b>		<b>(10,772,787)</b>	<b>(7,270,872)</b>	<b>(7,002,425)</b>	<b>268,447</b>	<b>(3.7%)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		1,782,700	742,790	746,591	3,801		
Adjust (Profit)/Loss on Asset Disposal	8	3,343	0	27,078	27,078		
Adjust Provisions and Accruals		0	0	0			
<b>Net Cash from Operations</b>		<b>633,366</b>	<b>1,160,409</b>	<b>736,550</b>	<b>(423,859)</b>	<b>(36.53%)</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	1,388,106	666,306	1,376,210	709,904	106.5%	▲
Proceeds from Disposal of Assets	8	115,000	79,607	79,607	0	0.0%	▲
<b>Total Capital Revenues</b>		<b>1,503,106</b>	<b>745,913</b>	<b>1,455,817</b>	<b>709,904</b>	<b>95.2%</b>	
<b>Capital Expenses</b>							
Land Held for Resale							
Land and Buildings	13	(200,000)	(120,002)	(40,334)	79,668	66.39%	▲
Infrastructure - Roads	13	(1,345,789)	(590,659)	(402,297)	188,362	31.9%	▲
Infrastructure - Public Facilities	13	(1,771,341)	(1,430,150)	(1,439,698)	(9,548)	(0.7%)	▼
Infrastructure - Streetscapes	13	(60,000)	(30,835)	(61,580)	(30,745)	(99.7%)	▼
Infrastructure - Footpaths	13	(50,000)	(16,666)	(777)	15,889	0.00%	▲
Infrastructure - Drainage	13	(40,000)	(8,890)	0	8,890	0.00%	▲
Heritage Assets	13	(110,000)	(110,000)	(69,769)	40,231	36.6%	▲
Plant and Equipment	13	(865,000)	(701,666)	(330,773)	370,893	52.9%	▲
Furniture and Equipment	13	(10,000)	(3,334)	(1,458)	1,876	0.00%	▲
<b>Total Capital Expenditure</b>		<b>(4,452,130)</b>	<b>(3,012,202)</b>	<b>(2,346,686)</b>	<b>665,516</b>	<b>22.1%</b>	
<b>Net Cash from Capital Activities</b>		<b>(2,949,024)</b>	<b>(2,266,289)</b>	<b>(890,869)</b>	<b>1,375,420</b>	<b>60.69%</b>	
<b>Financing</b>							
Proceeds from New Debentures					0		
Transfer from Reserves	7	1,382,458	1,012,895	1,012,895	0	0.00%	
Repayment of Debentures	10	(63,588)	(23,560)	(31,380)	(7,820)	(33.2%)	▼
Transfer to Reserves	7	(415,707)	(323,850)	(323,850)	0	0.0%	
<b>Net Cash from Financing Activities</b>		<b>903,163</b>	<b>665,485</b>	<b>657,665</b>	<b>(7,820)</b>	<b>1.18%</b>	
<b>Net Operations, Capital and Financing</b>		<b>(1,412,495)</b>	<b>(440,395)</b>	<b>503,346</b>	<b>943,741</b>	<b>214.29%</b>	<b>▲</b>
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,412,495</b>	<b>1,412,495</b>	<b>1,386,714</b>	<b>(25,781)</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>972,100</b>	<b>1,890,060</b>	<b>917,960</b>	<b>(94.43%)</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES OF THE ORDINARY COUNCIL MEETING

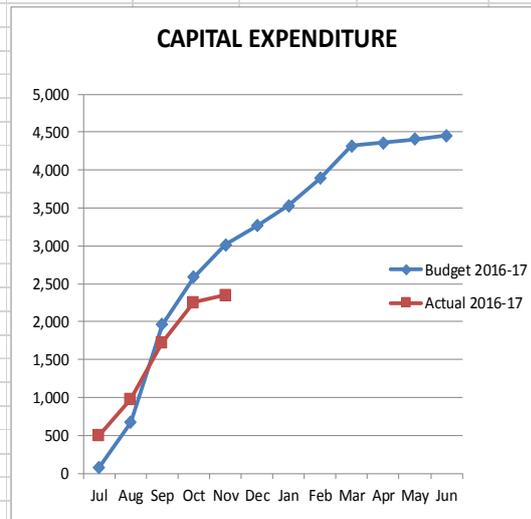
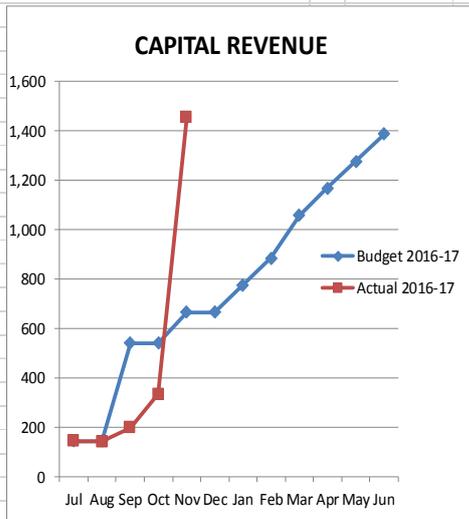
19 DECEMBER 2016

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 30 November 2016				
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)
<b>Operating Revenues</b>		\$	\$	\$
Rates	9	1,233,252	1,232,252	1,211,172
Operating Grants, Subsidies and Contributions	11	6,896,734	5,670,669	4,227,911
Fees and Charges		1,201,174	629,155	707,194
Interest Earnings		68,540	16,670	32,769
Other Revenue		217,000	139,745	786,262
Profit on Disposal of Assets	8	3,410	0	0
<b>Total Operating Revenue</b>		<b>9,620,110</b>	<b>7,688,491</b>	<b>6,965,308</b>
<b>Operating Expense</b>				
Employee Costs		(2,158,915)	(932,761)	(796,159)
Materials and Contracts		(6,295,604)	(5,294,820)	(5,078,489)
Utility Charges		(145,960)	(58,201)	(47,110)
Depreciation on Non-Current Assets		(1,782,700)	(742,790)	(746,591)
Interest Expenses		(17,505)	(4,285)	(3,824)
Insurance Expenses		(160,850)	(160,850)	(159,597)
Other Expenditure		(204,500)	(77,165)	(143,579)
Loss on Disposal of Assets	8	(6,753)	0	(27,078)
<b>Total Operating Expenditure</b>		<b>(10,772,787)</b>	<b>(7,270,872)</b>	<b>(7,002,427)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation		1,782,700	742,790	746,591
Adjust (Profit)/Loss on Asset Disposal	8	3,343	0	27,078
Adjust Provisions and Accruals		0	0	0
<b>Net Cash from Operations</b>		<b>633,366</b>	<b>1,160,409</b>	<b>736,550</b>
<b>Capital Revenues</b>				
Grants, Subsidies and Contributions	11	1,388,106	666,306	1,376,210
Proceeds from Disposal of Assets	8	115,000	79,607	79,607
<b>Total Capital Revenues</b>		<b>1,503,106</b>	<b>745,913</b>	<b>1,455,817</b>
<b>Capital Expenses</b>				
Land Held for Resale			0	0
Land and Buildings	13	(200,000)	(120,002)	(40,334)
Infrastructure - Roads	13	(1,345,789)	(590,659)	(402,297)
Infrastructure - Public Facilities	13	(1,771,341)	(1,430,150)	(1,439,698)
Infrastructure - Streetscapes	13	(60,000)	(30,835)	(61,580)
Infrastructure - Footpaths	13	(50,000)	(16,666)	(777)
Infrastructure - Drainage	13	(40,000)	(8,890)	0
Heritage Assets	13	(110,000)	(110,000)	(69,769)
Plant and Equipment	13	(865,000)	(701,666)	(330,773)
Furniture and Equipment	13	(10,000)	(3,334)	(1,458)
<b>Total Capital Expenditure</b>		<b>(4,452,130)</b>	<b>(3,012,202)</b>	<b>(2,346,686)</b>
<b>Net Cash from Capital Activities</b>		<b>(2,949,024)</b>	<b>(2,266,289)</b>	<b>(890,869)</b>
<b>Financing</b>				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,382,458	1,012,895	1,012,895
Repayment of Debentures	10	(63,588)	(23,560)	(31,380)
Transfer to Reserves	7	(415,707)	(323,850)	(323,850)
<b>Net Cash from Financing Activities</b>		<b>903,163</b>	<b>665,485</b>	<b>657,665</b>
<b>Net Operations, Capital and Financing</b>		<b>(1,412,495)</b>	<b>(440,395)</b>	<b>503,346</b>
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,412,495</b>	<b>1,412,495</b>	<b>1,386,714</b>
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>972,100</b>	<b>1,890,060</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY							
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING							
For the Period Ended 30 November 2016							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	0	40,334	40,334	120,002	305,000	79,668
Infrastructure Assets - Roads	13		402,297	402,297	590,659	1,127,400	188,362
Infrastructure Assets - Public Facilities	13	187,848	1,251,850	1,439,698	1,430,150	1,746,341	(9,548)
Infrastructure Assets - Footpaths	13	777	0	777	16,666	50,000	15,889
Infrastructure Assets - Drainage	13		0	0	8,890	40,000	8,890
Infrastructure Assets - Streetscapes	13		61,580	61,580	30,835	278,389	(30,745)
Heritage Assets	13		69,769	69,769	110,000	30,000	40,231
Plant and Equipment	13	193,676	137,097	330,773	701,666	865,000	370,893
Furniture and Equipment	13		1,458	1,458	3,334	10,000	1,876
<b>Capital Expenditure Totals</b>		<b>382,301</b>	<b>1,964,385</b>	<b>2,346,686</b>	<b>3,012,202</b>	<b>4,452,130</b>	<b>665,516</b>



Increase in graph represents WATC income and In kind income from DOT.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

<b>SHIRE OF SHARK BAY</b>	
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>	
<b>For the Period Ended 30 November 2016</b>	
<b>1. SIGNIFICANT ACCOUNTING POLICIES</b>	
<b>(a) Basis of Preparation</b>	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	<b>The Local Government Reporting Entity</b>
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
<b>(b) Rounding Off Figures</b>	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
<b>(c) Rates, Grants, Donations and Other Contributions</b>	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
<b>(d) Goods and Services Tax (GST)</b>	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
<b>(e) Superannuation</b>	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 November 2016				
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
	<b>(f) Cash and Cash Equivalents</b>			
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.			
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.			
	<b>(g) Trade and Other Receivables</b>			
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.			
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.			
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.			
	<b>(h) Inventories</b>			
	<b>General</b>			
	Inventories are measured at the lower of cost and net realisable value.			
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.			
	<b>Land Held for Resale</b>			
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.			
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.			
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.			
	<b>(i) Fixed Assets</b>			
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.			
	<b>Mandatory Requirement to Revalue Non-Current Assets</b>			
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.			

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(j) Fixed Assets (Continued)</b>					
<b><i>Land Under Control</i></b>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<b><i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i></b>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 November 2016				
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
<b>(j) Fixed Assets (Continued)</b>				
<b>Revaluation</b>				
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.				
<b>Transitional Arrangement</b>				
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.				
Those assets carried at cost will be carried in accordance with the policy detailed in the <b>Initial Recognition</b> section as detailed above.				
Those assets carried at fair value will be carried in accordance with the <b>Revaluation Methodology</b> section as detailed above.				
<b>Land Under Roads</b>				
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.				
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.				
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.				
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.				
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.				
<b>Depreciation</b>				
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.				

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 November 2016				
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
<b>(j) Fixed Assets (Continued)</b>				
Major depreciation periods used for each class of depreciable asset are:				
Buildings				10 to 50 years
Furniture and Equipment				5 to 10 years
Plant and Equipment				5 to 10 years
Heritage				25 to 100 years
Sealed Roads and Streets				
- Subgrade				Not Depreciated
- Pavement				80 to 100 years
- Seal	Bituminous Seals			15 to 22 years
	Asphalt Surfaces			30 years
Formed Roads (Unsealed)				
- Subgrade				Not Depreciated
- Pavement				18 years
Footpaths				40 to 80 years
Drainage Systems				
- Drains and Kerbs				20 to 60 years
- Culverts				60 years
- Pipes				80 years
- Pits				60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.				
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.				
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.				
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.				
<b>Capitalisation Threshold</b>				
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.				
<b>(k) Fair Value of Assets and Liabilities</b>				
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:				
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.				

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
	<b>(k) Fair Value of Assets and Liabilities (Continued)</b>				
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.				
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).				
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.				
	<b>Fair Value Hierarchy</b>				
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:				
	<b>Level 1</b>				
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.				
	<b>Level 2</b>				
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.				
	<b>Level 3</b>				
	Measurements based on unobservable inputs for the asset or liability.				
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.				
	<b>Valuation techniques</b>				
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:				
	<b>Market approach</b>				
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.				

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(k) Fair Value of Assets and Liabilities (Continued)</b>					
<b>Income approach</b>					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
<b>Cost approach</b>					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
<b>(l) Financial Instruments</b>					
<b>Initial Recognition and Measurement</b>					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
<b>Classification and Subsequent Measurement</b>					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 November 2016	
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>	
<b>(l) Financial Instruments (Continued)</b>	
	The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.
	<i>(i) Financial assets at fair value through profit and loss</i>
	Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.
	<i>(ii) Loans and receivables</i>
	Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.
	<i>(iii) Held-to-maturity investments</i>
	Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.
	<i>(iv) Available-for-sale financial assets</i>
	Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.
	They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.
	Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.
	<i>(v) Financial liabilities</i>
	Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(l) Financial Instruments (Continued)</b>					
<b><i>Impairment</i></b>					
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).					
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.					
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.					
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.					
<b><i>Derecognition</i></b>					
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.					
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.					
<b>(m) Impairment of Assets</b>					
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.					
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.					
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.					

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(m) Impairment of Assets (Continued)</b>					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
<b>(n) Trade and Other Payables</b>					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
<b>(o) Employee Benefits</b>					
	<b>Short-Term Employee Benefits</b>				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	<b>Other Long-Term Employee Benefits</b>				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(p) Borrowing Costs</b>					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
<b>(q) Provisions</b>					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
<b>(r) Current and Non-Current Classification</b>					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 30 November 2016					
<b>Note 2: EXPLANATION OF MATERIAL VARIANCES</b>					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	8,983	0.0%	▲	Permanent	Insurance reimbursement received.
General Purpose Funding - Rates	(17,228)	(1.4%)	▼	Permanent	Variance due to reversal of prepaid rates from 2015/16.
General Purpose Funding - Other	16,158	1.7%	▲	Timing	Interest received on Reserves
Law, Order and Public Safety	(8,554)	(30.2%)	▼	Permanent	1st quarter Grant for SES prepaid in June 16.
Health	953	127.1%	▲	Permanent	Increase due to Itinerant food vendors and septic tank licences.
Housing	(1,428)	(4.0%)	▼	Timing	No reporting variance.
Community Amenities	2,114	0.9%	▲	Timing	No reporting variance.
Recreation and Culture	90,760	48.5%	▲	Timing	Increase in Discovery Centre sales and receipt of Museum Lighting grant.
Transport	(805,266)	(19.0%)	▼	Timing	Budget for DOT Boat area incorrect - will be corrected in budget review.
Economic Services	(20,994)	(2.8%)	▼	Timing	Decrease in Main Roads income
Other Property and Services	11,317	79.9%	▲	Permanent	Increase in refunds income.
<b>Operating Expense</b>					
Governance	47,411	(25.1%)	▲	Timing	Overall decrease in administration expenses
General Purpose Funding	(3,307)	6.4%	▼	Permanent	Increase in rates written off
Law, Order and Public Safety	15,761	(10.8%)	▲	Timing	Decrease in cyclone clean up costs and contribution to Biosecurity Council yet to be paid
Health	(10,871)	94.8%	▼	Timing	Consultant expenses higher than expected at this time.
Housing	13,851	(16.8%)	▲	Timing	YTD budget incorrect - to be corrected at budget review
Community Amenities	18,384	(6.9%)	▲	Timing	Planning projects for tourism and economic development yet to commence.
Recreation and Culture	(52,019)	5.9%	▼	Permanent	Maintenance for Cape Inscription, Foreshore shades and Council Assistance Program
Transport	77,017	(1.7%)	▲	Timing	DOT area budgets incorrect - will be fixed in budget review
Economic Services	175,740	(15.1%)	▲	Timing	Underexpenditure on 2016 Celebrations and community events
Other Property and Services	(13,520)	34.0%	▼	Timing	Overall under expenditure in overheads and stock
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	709,904	106.5%	▲	Timing	Grants received for Foreshore and Playground
Proceeds from Disposal of Assets	0	0.0%	▲	Timing	No reportable variance.
<b>Capital Expenses</b>					
Land and Buildings	79,668	66.4%	▲	Timing	Some projects are yet to commence.
Infrastructure - Roads	188,362	31.9%	▲	Timing	R2R projects for 16/17 yet to commence
Infrastructure - Public Facilities	(9,548)	(0.7%)	▼	Timing	Refuse and Recycling project yet to commence
Infrastructure - Footpaths	15,889	0.0%	▲	Timing	Footpath program yet to commence
Infrastructure - Drainage	8,890	0.0%	▲	Timing	Drainage program yet to commence
Infrastructure - Streetscapes	(30,745)	(99.7%)	▼	Timing	Expenditure on Info Bay signage commenced.
Heritage Assets	40,231	36.6%	▲	Timing	Old Jail and Stables progressing.
Plant and Equipment	370,893	52.9%	▲	Timing	Plant replacement program progressing.
Furniture and Equipment	1,876	0.0%	▲	Timing	No reportable variance.
<b>Financing</b>					
Loan Principal	(7,820)	(33.2%)	▼	Timing	YTD budget incorrect

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

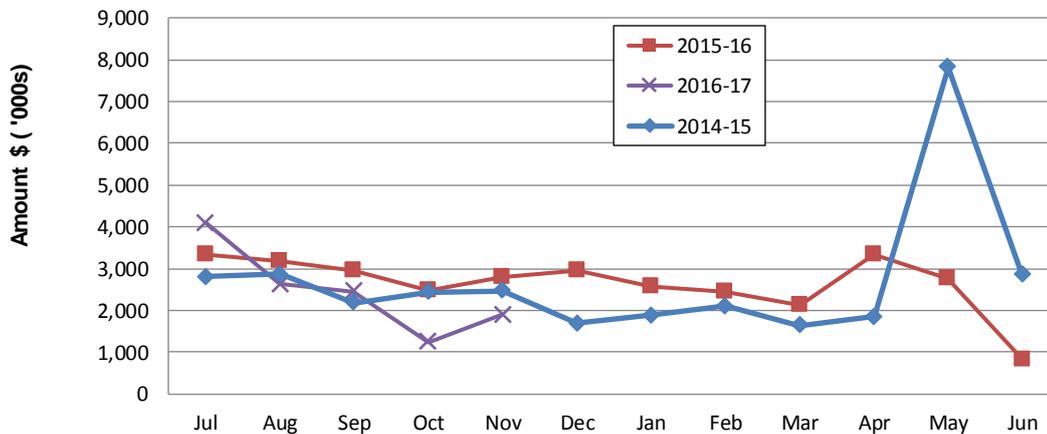
19 DECEMBER 2016

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**Note 3: NET CURRENT FUNDING POSITION**

	Note	Positive=Surplus (Negative=Deficit)		
		30 November 2016	30th June 2016	30 November 2015
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,339,288	5,204,530	8,073,193
Cash Restricted	4	1,266,223	1,955,268	2,065,217
Receivables - Rates	6	317,208	32,321	400,407
Receivables -Other	6	299,617	687,966	266,528
Interest / ATO Receivable		17,082	8,541	11,044
Inventories		190,159	190,158	110,379
		3,429,577	8,078,784	10,926,768
<b>Less: Current Liabilities</b>				
Payables		(76,193)	(1,339,701)	(149,442)
Provisions		(197,101)	(197,101)	(226,945)
Royalties for Regions Funding		0	(3,200,000)	(5,700,000)
		(273,294)	(4,736,802)	(6,076,387)
Less: Cash Reserves	7	(1,266,223)	(1,955,268)	(2,065,217)
<b>Net Current Funding Position</b>		<b>1,890,060</b>	<b>1,386,714</b>	<b>2,785,164</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

Liquidity higher due to receipt of Balance of WATC funds.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 November 2016

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	0.10%	(257,803)			(257,803)	Bankwest	At Call
Reserve Bank Account	0.00%		66,223		66,223	Bankwest	At Call
Telenet Saver	1.10%	1,596,291			1,596,291	Bankwest	At Call
Trust Bank Account	0.00%			9,237	9,237	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) <b>Term Deposits</b>							
Reserve Investment	2.30%		1,200,000		1,200,000	Bankwest	1/01/2017
<b>Total</b>		1,339,288	1,266,223	9,237	2,614,748		

**Comments/Notes - Investments**

Surplus funds invested for terms conducive to cashflow requirements. Although the Municipal Bank Account appears in overdraft, it is not. There is a timing issue on the update of the ledger compared to the actual transfer of funds to cover the payments.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

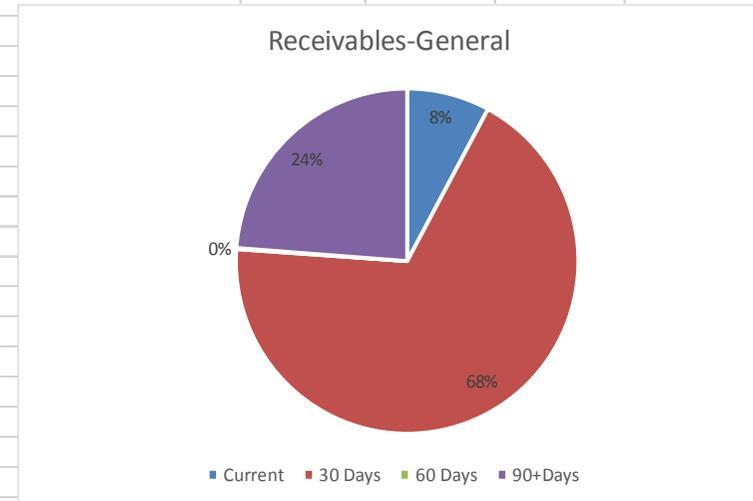
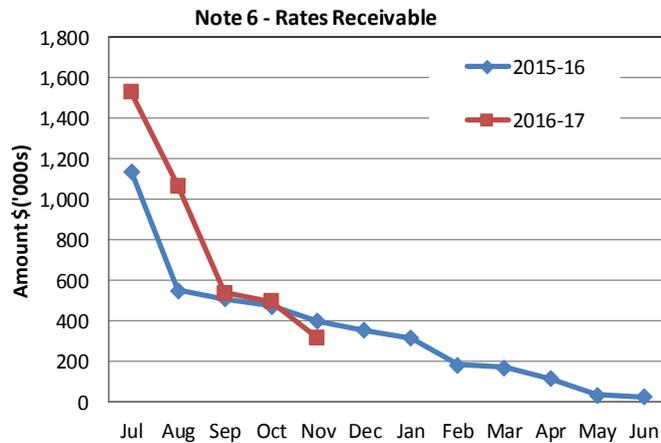
For the Period Ended 30 November 2016

**Note 6: RECEIVABLES**

Receivables - Rates Receivable	30 November 2016	30 June 2016
	\$	\$
Opening Arrears Previous Years	25,814	5,744
Levied this year	1,520,406	1,175,951
Less Collections to date	(1,230,149)	(1,155,881)
Equals Current Outstanding	<b>316,071</b>	<b>25,814</b>
<b>Net Rates Collectable</b>	<b>316,071</b>	<b>25,814</b>
% Collected	79.56%	97.82%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	23,364	203,461	289	70,871
<b>Total Receivables General Outstanding</b>				<b>297,985</b>

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables Rates**

Rates collection is better than last year.

No major issues at this time - major debtors are Main Roads and Tourism WA.

MINUTES OF THE ORDINARY COUNCIL MEETING

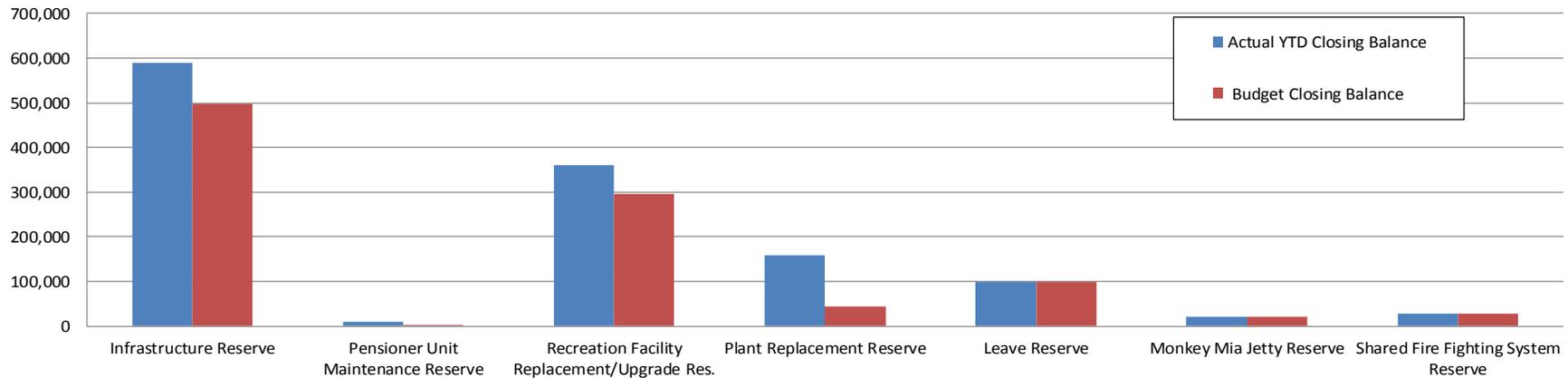
19 DECEMBER 2016

Shire of Shark Bay  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 30 November 2016

**Note 7: Cash Backed Reserve**

2016-17										
Name	Opening Balance	2016/17 Budget Interest Earned	Actual Interest Earned	2016/17 Budget Transfers In (+)	Actual Transfers In (+)	2016/17 Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,302,197	\$ 15,000	\$ 9,224	\$ 66,667	\$	\$ (886,458)	\$ (721,958)		\$ 497,406	\$ 589,463
Pensioner Unit Maintenance Reserve	10,160	100	72	10,500		(20,000)			760	10,232
Recreation Facility Replacement/Upgrade Res.	366,294	6,400	2,595	0		(76,000)	(8,125)		296,694	360,764
Plant Replacement Reserve	140,462	4,000	995	300,000	300,000	(400,000)	(282,812)		44,462	158,645
Leave Reserve	87,921	2,100	623	10,000	10,000	0			100,021	98,544
Monkey Mia Jetty Reserve	20,627	400	146	0		0			21,027	20,773
Shared Fire Fighting System Reserve	27,607	540	195	0		0			28,147	27,802
	<b>1,955,268</b>	<b>28,540</b>	<b>13,850</b>	<b>387,167</b>	<b>310,000</b>	<b>(1,382,458)</b>	<b>(1,012,895)</b>		<b>988,517</b>	<b>1,266,223</b>

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
Note 7a: Cash Backed Reserve Detail					
2016-17	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
Name	\$		\$	\$	\$
<b>Infrastructure Reserve</b>	<b>1,302,197</b>				
Interest		Investment	15,000		
Transfer of funds		General Revenue	66,667		
Foreshore project				216,458	
Jinker				200,000	
Admin Office Carpark				20,000	
Staff Housing				40,000	
Overlander Solar Relocation				10,000	
Museum Lighting				80,000	
Footpath Upgrades				50,000	
Drainage Upgrades				40,000	
Abultion Depot				10,000	
Information Signage				50,000	
Shade Shelters Eastern Foreshore				15,000	
Denham Hall				30,000	
SBDC Emergency Power				5,000	
Town Oval Bore 14-15 CFWD				40,000	
Town Oval Toilets				50,000	
Old Jail and Stables 14-15 CFWD				30,000	
	<b>1,302,197</b>		<b>81,667</b>	<b>886,458</b>	<b>497,406</b>
<b>Pensioner Unit Maintenance Reserve</b>	<b>10,160</b>				
Interest		Investment	100		
Transfer of Funds		General Revenue	10,500		
Upgrade to Units				20,000	
	<b>10,160</b>		<b>10,600</b>	<b>20,000</b>	<b>760</b>
<b>Recreation Facility Replacement/Upgrade Res.</b>	<b>366,294</b>				
Interest		Investment	6,400		
Childcare Centre Softfall				25,000	
Recreation Centre 3 Phase Power				5,000	
Rectification Works Rec Centre				20,000	
Cricket Practice Nets				6,000	
Recreation Centre Signage				20,000	
	<b>366,294</b>		<b>6,400</b>	<b>76,000</b>	<b>296,694</b>
<b>Plant Replacement Reserve</b>	<b>140,462</b>				
Interest		Investment	4,000		
Depreciation		General Funds	300,000		
Camp Upgrades				85,000	
Major Plant items				20,000	
Prime Mover				215,000	
Works Manager- Dual Cab Ute				27,000	
Town Supervisor- Dual Cab Ute				28,000	
Town- Single Cab Ute				25,000	
	<b>140,462</b>		<b>304,000</b>	<b>400,000</b>	<b>44,462</b>
<b>Leave Reserve</b>	<b>87,921</b>				
Interest		Investment	2,100		
Transfer of Funds		General Funds	10,000		
LSL Taken					
	<b>87,921</b>		<b>12,100</b>	<b>0</b>	<b>100,021</b>
<b>Monkey Mia Jetty Reserve</b>	<b>20,627</b>				
Interest		Investment	400		
	<b>20,627</b>		<b>400</b>	<b>0</b>	<b>21,027</b>
<b>Shared Fire Fighting System Reserve</b>	<b>27,607</b>				
Interest		Investment	540	0	
	<b>27,607</b>		<b>540</b>	<b>0</b>	<b>28,147</b>
<b>Total</b>	<b>\$1,955,268</b>		<b>\$415,707</b>	<b>\$1,382,458</b>	<b>\$988,517</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 November 2016							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
					YTD 30 11 2016		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				<b>Plant and Equipment</b>			
				<b>Transport</b>			
0	0	0	0	Primemover Powerstar	0	0	0
43,000	(1,019)	30,000	(11,981)	Ute -Hilux 4x4	(3,718)	(11,981)	(8,263)
34,000	(509)	25,062	(8,429)	Ute -Dual Cab	(3,035)	(8,429)	(5,394)
32,000	(787)	24,545	(6,668)	Ute- Ford Ranger	3,410	(6,668)	(10,078)
			0		0		
			0				
<b>109,000</b>	<b>(2,315)</b>	<b>79,607</b>	<b>(27,078)</b>		<b>(3,343)</b>	<b>(27,078)</b>	<b>(23,735)</b>
<b>Comments - Capital Disposal/Replacements</b>							
Plant Replacement program just commencing							

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 30 November 2016											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2016/17 Budget Rate Revenue \$	2016/17 Budget Interim Rate \$	2016/17 Budget Back Rate \$	2016/17 Budget Total Revenue \$	
<b>Note 9: RATING INFORMATION</b>											
<b>RATE TYPE</b>											
<b>Differential General Rate</b>											
GRV Rateable Property	0.092319	299	3,595,145	322,891	(681)	(723)	321,486	331,900			331,900
GRV Vacant	0.092319	18	345,894	28,041			28,041	31,933			31,933
GRV - Commercial	0.094872	43	2,041,029	191,231			191,231	193,637			193,637
GRV - Industrial/Residential	0.102160	44	610,127	61,093			61,093	62,331			62,331
GRV Industrial /Residential Vacant	0.092315	2	17,100	(474)			-474	1,579			1,579
GRV Rural Commercial	0.095949	5	304,200	29,188			29,188	29,188			29,188
GRV Resort	0.101279	2	1,112,800	112,703			112,703	112,700			112,700
UV General	0.190448	6	739,348	219,156			219,156	140,807			140,807
UV Mining	0.259757	1	21,367	4,579	(4,579)		0	5,550			5,550
UV Pastoral	0.130428	12	654,760	85,399			85,399	85,399			85,399
UV Exploration	0.249757	9	581,262	148,786			148,786	145,174			145,174
<b>Sub-Totals</b>		441	10,023,032	1,202,593	(5,260)	(723)	1,196,609	1,140,198	0	0	1,140,198
<b>Minimum Payment</b>											
GRV Rateable Property	800.00	67		53,600			53,600	53,600			53,600
GRV Vacant	800.00	85		68,000			68,000	68,000			68,000
GRV - Commercial	800.00	26		20,800			20,800	20,800			20,800
GRV - Industrial/Residential	800.00	4		3,200			3,200	3,200			3,200
GRV Industrial /Residential Vacant	500.00	1		0			0	500			500
Rural Commercial	800.00	0		0			0	0			0
GRV Resort	800.00	0		0			0	0			0
UV General	835.00	5		4,175			4,175	4,175			4,175
UV Mining	835.00	1		835			835	835			835
UV Pastoral	835.00	0		0			0	0			0
UV Exploration	835.00	1		0			0	835			835
<b>Sub-Totals</b>		190	0	5,010			150,610	151,945			151,945
Concessions							(174,515)				(98,361)
<b>Amount from General Rates</b>							<b>1,172,704</b>				<b>1,193,782</b>
Specified Area Rates							38,468				38,470
<b>Totals</b>							<b>1,211,172</b>				<b>1,232,252</b>
<b>Comments - Rating Information</b>											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2015/16 being applied to 2015/16 and reversed in 2016/17. Should the same trend of excess payments continue in 2016/17 then the level of rates received should reach the budgeted amount.											

MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 November 2016								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget
			\$	\$	\$	\$	\$	\$
Loan 57 Monkey Mia Bore	222,287	0	13,888	28,060	208,399	194,227	1,987	9,425
Loan 53 - Staff Housing	62,945	0	9,673	19,660	53,272	43,285	66	3,200
Loan 56 - Staff Housing	79,415	0	7,819	15,870	71,596	63,545	1,771	4,880
	364,647	0	31,380	63,590	333,267	301,057	3,824	8,080

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 30 November 2016

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details	Grant Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	1,455,000	0	1,455,000	0	725,842	729,158
Grants Commission - Roads	WALGGC	Y	418,000	0	418,000	0	207,053	210,947
<b>LAW, ORDER, PUBLIC SAFETY</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	8,130	0	8,130	0	1,770	6,360
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	35,000	0	35,000	0	10,797	24,203
<b>RECREATION AND CULTURE</b>								
Foreshore Revitalisation	Royalties for Regions	Y	396,306	0	0	396,306	1,005,396	(609,090)
Community Bus	Lotterywest	N	150,000	0	150,000	0	0	150,000
Grant- Foreshore	Stronger Communities	Y	20,000	0	0	20,000	20,000	0
Grant- Walking Trail		N	50,000		50,000	0	0	50,000
Grant - Foreshore Playground	Lotterywest	y	0		0	0	89,310	(89,310)
Grant - Museum Lighting	Tourism WA	y	0		0	0	36,130	(36,130)
<b>TRANSPORT</b>								
Road Preservation Grant	State Initiative	Y	99,000	0	99,000	0	99,131	(131)
Useless Loop Road - Mtce	Main Roads WA	Y	300,000	0	300,000	0	126,000	174,000
Contributions - Road Projects	Pipeline	Y	8,000	0	8,000	0	0	8,000
Roads To Recovery Grant - Cap	Roads to Recovery	Y	659,800	0	0	659,800	0	659,800
Foreshore - DOT Boat Area	Royalties for Regions	Y	2,893,604	0	2,893,604	0	2,194,604	699,000
RRG Grants - Capital Projects	Regional Road Group	Y	312,000	0	0	312,000	225,374	86,626
Grant-RBFS Trailer Parking	Recreational Boating Facilities Scheme	Y	750,000	0	750,000	0	0	750,000
DOT - Trailer Parking-Non Cash Contribution	Department of Transport	Y	250,000	0	250,000	0	391,406	(141,406)
<b>ECONOMIC SERVICES</b>								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	57,524	(7,524)
Grants - 2016 Celebrations	GDC and WA Tourism	Y	430,000	0	430,000	0	412,700	17,300
Community Events	Thank a Volunteer	Y	0	0	0	0	1,000	(1,000)
<b>TOTALS</b>			<b>8,284,840</b>	<b>0</b>	<b>6,896,734</b>	<b>1,388,106</b>	<b>5,604,037</b>	<b>2,680,803</b>
			Operating		6,896,734		4,227,827	
			Non-operating		1,388,106		1,376,210	
					8,284,840		5,604,037	
<b>Comments - Operating and Non Operating Grants</b>								

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 November 2016					
<b>Note 12: TRUST FUND</b>					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 30-Nov-16	
	\$	\$	\$	\$	
BCITF Levy	112	200	(312)	0	
Library Card Bond	100	100	(200)	0	
Bookeasy- Sales	0	245,303	(245,303)	0	
Kerb/Footpath Deposit	4,300	0	0	4,300	
Bond Key	2,450	890	(680)	2,660	
Hall Bond	0	550	(550)	0	
Police Licensing	4,470	137,557	(141,750)	277	
Marquee Deposit	0	700	(700)	0	
Building Licence Levy	0	260	(260)	0	
Road Reserve - Hughes Street	0	2,000	0	2,000	
Sunter Place - Recreation Reserve	95,343	1,438	(96,781)	0	
	<b>106,775</b>	<b>388,998</b>	<b>(486,536)</b>	<b>9,237</b>	

MINUTES OF THE ORDINARY COUNCIL MEETING

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CAPITAL WORKS PROGRAM 2016/17								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Land and Buildings</b>								
<b>Governance</b>								
Admin Office Carpark	3.7.1	WKM	(20,000)	0	(25,679)	25,679	25,679	Project completed
<b>Governance Total</b>			<b>(20,000)</b>	<b>0</b>	<b>(25,679)</b>	<b>25,679</b>		
<b>Housing</b>								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(3,334)	0	(3,334)	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(3,334)	0	(3,334)	0	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(3,334)	0	(3,334)	0	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(3,334)	0	(3,334)	0	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(6,666)	0	(6,666)	0	
<b>Housing Total</b>			<b>(60,000)</b>	<b>(20,002)</b>	<b>0</b>	<b>(20,002)</b>		
<b>Recreation and Culture</b>								
Denham Town Hall	3.7.1	EMCD	(30,000)	(30,000)	(10,018)	(19,982)	10,018	Project commenced.
Recreation Centre - 3 Phase Power	3.7.1	EMCD	(5,000)	0	(1,737)	1,737	1,737	Project completed.
Discovery Centre-Emergency Power	3.7.1	EMCD	(5,000)	0	(2,900)	2,900	2,900	Project completed.
Town Oval Toilets			(50,000)	(50,000)	0	(50,000)	0	
Recreation Centre - Signage	3.7.1	EMCD	(20,000)	(20,000)	0	(20,000)	0	
<b>Recreation and Culture Total</b>			<b>(110,000)</b>	<b>(100,000)</b>	<b>(14,655)</b>	<b>(85,345)</b>		
<b>Transport</b>								
Depot- New Ablution	3.7.1	WKM	(10,000)	0	0	0	0	
<b>Transport Total</b>			<b>(10,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Land and Buildings Total</b>			<b>(200,000)</b>	<b>(120,002)</b>	<b>(40,334)</b>	<b>(79,668)</b>		
<b>Drainage/Culverts</b>								
<b>Transport</b>								
Drainage upgrades	3.7.1	WKM	(40,000)	(8,890)	0	(8,890)	0	
<b>Transport Total</b>			<b>(40,000)</b>	<b>(8,890)</b>	<b>0</b>	<b>(8,890)</b>		
<b>Drainage/Culverts Total</b>			<b>(40,000)</b>	<b>(8,890)</b>	<b>0</b>	<b>(8,890)</b>		
<b>Footpaths</b>								
<b>Transport</b>								
Footpath Construction-Denham Footpath Plan	3.7.1	WKM	(50,000)	(16,666)	(777)	(15,889)	0	
<b>Transport Total</b>			<b>(50,000)</b>	<b>(16,666)</b>	<b>(777)</b>	<b>(15,889)</b>		
<b>Footpaths Total</b>			<b>(50,000)</b>	<b>(16,666)</b>	<b>(777)</b>	<b>(15,889)</b>		

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Furniture &amp; Office Equip.</b>								
<b>Recreation And Culture</b>								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(3,334)	(1,458)	(1,876)	1,458	
<b>Recreation And Culture Total</b>			<b>(10,000)</b>	<b>(3,334)</b>	<b>(1,458)</b>	<b>(1,876)</b>		
<b>Furniture &amp; Office Equip. Total</b>			<b>(10,000)</b>	<b>(3,334)</b>	<b>(1,458)</b>	<b>(1,876)</b>		
<b>Heritage Assets</b>								
<b>Recreation And Culture</b>								
Museum and Art Gallery Lighting	2.2.2	WKM	(80,000)	(80,000)	(59,099)	(20,901)	59,099	Project completed.
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	(30,000)	(30,000)	(10,670)	(19,330)	10,670	Project continuing.
<b>Recreation And Culture Total</b>			<b>(110,000)</b>	<b>(110,000)</b>	<b>(69,769)</b>	<b>(40,231)</b>		
<b>Heritage Assets Total</b>			<b>(110,000)</b>	<b>(110,000)</b>	<b>(69,769)</b>	<b>(40,231)</b>		
<b>Plant , Equipment and Vehicles</b>								
<b>Recreation and Culture</b>								
Community Bus	1.1.6	WKM	(150,000)	0	0	0	0	
<b>Recreation and Culture</b>			<b>(150,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Transport</b>								
Prime Mover	1.1.6	WKM	(265,000)	(265,000)	0	(265,000)	0	
Works Manager-Dual Cab Ute	1.1.6	WKM	(52,000)	(52,000)	(52,081)	81	52,081	Purchase completed.
Town- Dual Cab Ute	1.1.6	WKM	(48,000)	(48,000)	(43,253)	(4,747)	43,253	Purchase completed.
Town- Single Cab Ute	1.1.6	WKM	(45,000)	(45,000)	(41,763)	(3,237)	41,763	Purchase completed.
Camp Upgrades	1.1.6	WKM	(85,000)	(85,000)	0	(85,000)	0	
Major Plant Items	1.1.6	WKM	(20,000)	(6,666)	0	(6,666)	0	
Boat Jinker	1.1.6	WKM	(200,000)	(200,000)	(193,676)	(6,324)		Awaiting arrival of Jinker
<b>Transport Total</b>			<b>(715,000)</b>	<b>(701,666)</b>	<b>(330,773)</b>	<b>(370,893)</b>		
<b>Plant , Equipment and Vehicles Total</b>			<b>(865,000)</b>	<b>(701,666)</b>	<b>(330,773)</b>	<b>(370,893)</b>		

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Public Facilities</b>								
<b>Community Amenities</b>								
Refuse Tip and Recycling	2.4.2	WKM	(378,341)	(115,148)	0	(115,148)	85	
<b>Community Amenities Total</b>			<b>(378,341)</b>	<b>(115,148)</b>	<b>0</b>	<b>(115,148)</b>		
<b>Recreation And Culture</b>								
Recreation Grounds	1.6.7	WKM	(52,000)	(17,334)	(85)	(17,249)	85	
Foreshore Revitalisation	3.7.1	CEO	(1,125,000)	(1,125,000)	(1,222,644)	97,644	1,222,644	Project continuing.
Pontoon for Foreshore	3.7.1	WKM	(90,000)	(90,000)	(48,100)	(41,900)		Project Completed
Beach Access Ramp	3.71	WKM	(40,000)	(40,000)	(40,000)	0		Project Completed
Playground	3.71	WKM	0	0	(99,748)	99,748		
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(15,000)	(15,000)	(11,679)	(3,321)	11,679	Project continuing.
Practice Cricket Nets	3.7.1	WKM	(6,000)	(6,000)	0	(6,000)	0	
Childcare Centre Softfall	3.7.1	WKM	(25,000)	(8,334)	(15,934)	7,600	15,934	Project completed.
Town Oval Bore	3.7.1	WKM	(40,000)	(13,334)	(1,508)	(11,826)	1,508	
<b>Recreation And Culture Total</b>			<b>(1,393,000)</b>	<b>(1,315,002)</b>	<b>(1,439,698)</b>	<b>124,696</b>		
<b>Public Facilities Total</b>			<b>(1,771,341)</b>	<b>(1,430,150)</b>	<b>(1,439,698)</b>	<b>9,548</b>		

MINUTES OF THE ORDINARY COUNCIL MEETING

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Roads (Non Town)</b>								
<b>Transport</b>								
Useless Loop Road - RRG 16/17	1.1.6	WKM	(377,600)	(152,336)	(170,646)	18,310	170,646	Project continuing.
R2R Nanga Road	1.1.6	WKM	(90,000)	0	0	0	0	
R2R Cycle Ways - Foreshore	1.1.6	WKM	(218,389)	(218,389)	(133,145)	(85,244)	133,145	Project continuing.
R2R 15/16 - Knight Terrace	1.1.6	WKM	0	0	(82,882)	82,882	82,882	Carry over from 15/16
R2R 15/16 -Hughes Street	1.1.6	WKM	0	0	(15,624)	15,624	15,624	Carry over from 15/16
Road Projects R2R 16/17	1.1.6	WKM	(659,800)	(219,934)	0	(219,934)	0	
<b>Transport Total</b>			<b>(1,345,789)</b>	<b>(590,659)</b>	<b>(402,297)</b>	<b>(188,362)</b>		
<b>Roads (Non Town) Total</b>			<b>(1,345,789)</b>	<b>(590,659)</b>	<b>(402,297)</b>	<b>(188,362)</b>	<b>0</b>	
<b>Streetscapes</b>								
<b>Economic Services</b>								
Overlander - Solar Light Improvements	2.1.3	EMCD	(10,000)	(10,000)	0	(10,000)	0	
Welcome Signage	2.1.3	EMCD	(50,000)	(20,835)	(61,580)	40,745	61,580	Project Commenced.
<b>Economic Services Total</b>			<b>(60,000)</b>	<b>(30,835)</b>	<b>(61,580)</b>	<b>30,745</b>		
<b>Capital Expenditure Total</b>			<b>(4,452,130)</b>	<b>(3,012,202)</b>	<b>(2,346,686)</b>	<b>(665,516)</b>		

19 DECEMBER 2016

12.3 REVIEW OF RISK MANAGEMENT, LEGISLATIVE COMPLIANCE AND INTERNAL CONTROLS

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Ridgely

Seconded Cr Fenny

Council Resolution

**That Council:**

- i. adopt the report prepared by the Chief Executive Officer on risk management, legislative compliance and internal controls in accordance with Regulation 17 of the Local Government (Audit) Regulations 1996; and**
- ii. notes that the Chief Executive Officer is satisfied that the Council's systems and procedures in this regard are appropriate and effective and the associated action plan will be implemented over the next 2 years.**

**4/0 CARRIED**

Background

The Local Government (Audit) Regulations 1996 Regulation 17 requires the following:

- (1) *The Chief Executive Officer is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
  - (a) *risk management; and*
  - (b) *internal control; and*
  - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
- (3) *The Chief Executive Officer is to report to the audit committee the results of that review.*

The report has been completed by the Chief Executive Officer with the assistance of Moore Stephens and is attached (as a separate item) for the Committee's information. This is the second review in response to Regulation 17. Regulation 16 (c) requires the Audit Committee to review the report and report to Council on the results of its review.

## MINUTES OF THE ORDINARY COUNCIL MEETING

---

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The Audit Committee has reviewed the report and has no concerns with the matters noted in the report.

### Comment

The review of risk, internal control and legislative compliance of Shire of Shark Bay systems and procedures is a legislative requirement and is to be undertaken by the Chief Executive Officer every 2 years.

The Chief Executive Officer is satisfied that the systems and procedures in the Council are appropriate and effective.

The attached report identifies areas of improvement for the Shire and these recommendations will be addressed over the next 2 years.

### Legal Implications

Regulation 17 of the Local Government (Audit) Regulations 1996 applies to this report.

### Policy Implications

There are no policy implications associated with this item.

### Financial Implications

The review provides some areas of improvement however it is not expected that there will be any financial implications associated with the improvements.

### Strategic Implications

Outcome 4.1: The Shire is efficient in its operations, actively listens to the community and anticipates and responds to the community's needs.

4.1.3: Maintain accountability and financial responsibility.

### Risk Management Implications

Council is required to consider this report in accordance with the Local Government (Audit) Regulations 1996 while the monitoring of the actions in this report will reduce Council's risk exposure.

### Voting Requirements

Simple Majority Required

### Signatures

Chief Executive Officer  
Date of Report

*P Anderson*  
6 December 2016

19 DECEMBER 2016

12.4 Adoption of Strategic Resource Plan and Corporate Business PLAN  
CM00020, CM00001 & FM00006

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Bellottie

Seconded Cr Cowell

**Council Resolution**

**That Council adopt the:**

- 1. Strategic Resource Plan 2017-2032 as presented in the attachment; and**
- 2. Corporate Business Plan 2017-2021 as presented in the attachment.**

**4/0 CARRIED BY ABSOLUTE MAJORITY**

BACKGROUND

Section 5.56 of the *Local Government Act 1995* requires councils to plan for the future of the district. As part of this planning, Regulation 19C and 19DA of the Local Government (Administration) Regulations 1996 requires councils to develop a Strategic Community Plan for a period of at least 10 years and a Corporate Business Plan for at least 4 years. In planning for the future, councils are to have regard for the capacity of its current resources and the anticipated capacity of its future resources.

Other documents required by Council as part of this integrated planning for the future are the Long Term Financial Plan, Asset Management Plan and the Workforce Plan.

COMMENT

Strategic Resource Plan 2017-2032

Council adopted its Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan in April 2016. At the Budget adoption in July, it adopted its Asset Management Plan.

At the time of adopting the Asset Management it was explained that a review of this plan would be undertaken in 2016/2017. This has now been completed and, to ensure that there is a correlation between the Asset Management requirements and the ability to fund these requirements, the Long Term Financial Plan has been incorporated into this document to form a Strategic Resource Plan. This integrated Plan is for a period of 15 years and aligns with the Strategic Community Plan.

The Strategic Resource Plan marries the recognition of the need to maintain and renew the Shire's assets, which have predominantly been constructed with the assistance of external contributions, and the long term financial capacity to maintain these assets.

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Critical assets have been identified in the Plan – these being the Shire Depot, Recreation Centre and heavy plant and equipment. These assets have been prioritised to help minimise the risk of sudden unexpected failure of these assets. Road maintenance and renewal has been recognised as a high priority for the Shire due to strategic economic benefit that it provides, however this maintenance and renewal is highly dependent on the receipt of external grants.

New projects forecast in the Plan are the boat jinker in 2016/2017, aged units in 2018/2019; multi-use administration facility in 2019/2020 and footpath additions in all years. Total capital expenditure over the life of the Plan totals \$31m.

Financially, the Shire will never achieve independent financial status without the assistance of external grants however, with the current level of operating grants, it can maintain long term financial sustainability and the Plan has been structured on this basis.

Operational revenues and expenditure need to ensure adequate provision for asset renewal and, to achieve this, the Plan uses rates increases marginally higher than CPI.

Borrowings are forecast to remain at low levels in the Plan in order to protect future borrowing capacity to allow Council to respond to unexpected expenditure requirements or the loss of planned external grants. This also allows Council to leverage against future grant funding opportunities as they become available. The Plan also includes use of cash backed reserves to save for future asset renewal requirements.

The Strategic Resource Plan has been developed to achieve improvement in the target ratios levels set out by the Department of Local Government and Communities. The Strategic Resource Plan shows improvements in these ratios over the period.

#### Corporate Business Plan

As a result of the updated Strategic Resource Plan, the Corporate Business Plan has been updated to ensure alignment of actions and years.

#### LEGAL IMPLICATIONS

Section 5.56 of the *Local Government Act 1995* requires councils to plan for the future of the district. Regulation 19DA and the Department of Local Government Integrated Planning and Reporting Advisory Standard govern the requirements for these documents.

#### POLICY IMPLICATIONS

***There are no policy implications with this item.***

#### FINANCIAL IMPLICATIONS

The Corporate Business Plan sets out the actions for the next 4 years in order to achieve the objectives in the Community Strategic Plan. The major projects over this time are expected to be funded by grant or reserve funds and the balance of actions will be funded from operations.

## MINUTES OF THE ORDINARY COUNCIL MEETING

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The Strategic Resource Plan shows that Council is financially sound over the next 15 years.

### STRATEGIC IMPLICATIONS

Outcome 4.1 Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs.

4.1.2 Review, update and maintain operational plans.

### RISK MANAGEMENT

This is a low risk item for Council. Council needs to review these documents annually and, should it not adopt this recommendation, it will be operating with out of date documents which will not assist in good planning for the future.

### VOTING REQUIREMENTS

Absolute Majority Required

### SIGNATURES

Chief Executive Officer

*P Anderson*

Date of Report

7 December 2016

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**13. TOWN PLANNING REPORT**

**13.1 PROPOSED GAZEBO ON RESERVE 33517, LOT 223 (9) FRANCIS ROAD, DENHAM RES33517**

AUTHOR

Liz Bushby, Gray and Lewis Landuse Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Bellottie

Nature of Interest: Financial Interest as a Director and Vice President of Yadgalah Aboriginal Corporation.

**With the declaration of interest by Cr Bellottie, Council was without a quorum. The Chief Executive Officer will, under his Delegation of Authority, issue planning approval.**

Moved            Cr  
Seconded       Cr

Officer Recommendation

That Council:

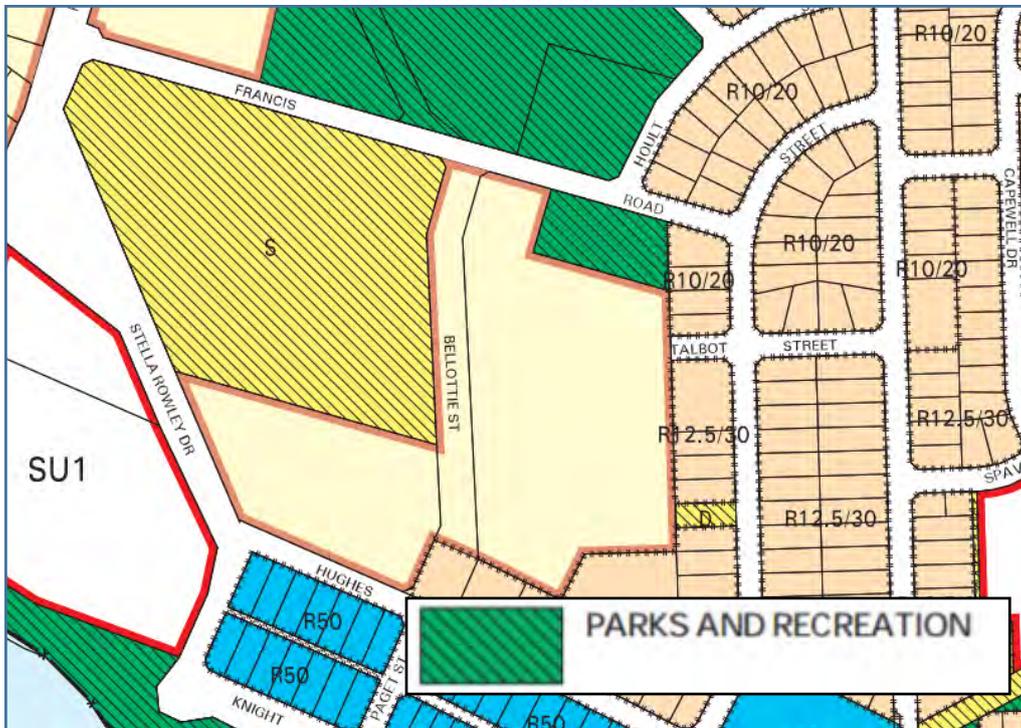
1. Approve the application for a gazebo and rainwater tank on Reserve 33517, Lot 223 (9) Francis Road, Denham subject to the following conditions:
  - (i) The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the plans lodged unless otherwise approved separately in writing by the Chief Executive Officer.
  - (ii) All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.
  - (iii) The roof is to be constructed out of non reflective colours and materials to the satisfaction of the Chief Executive Officer.
  - (iv) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.
2. Advise the applicant via a footnote advice on the planning approval that:
  - (a) Planning consent is not an approval to commence construction. A building permit must be obtained for all work.

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BACKGROUND

**Zoning**

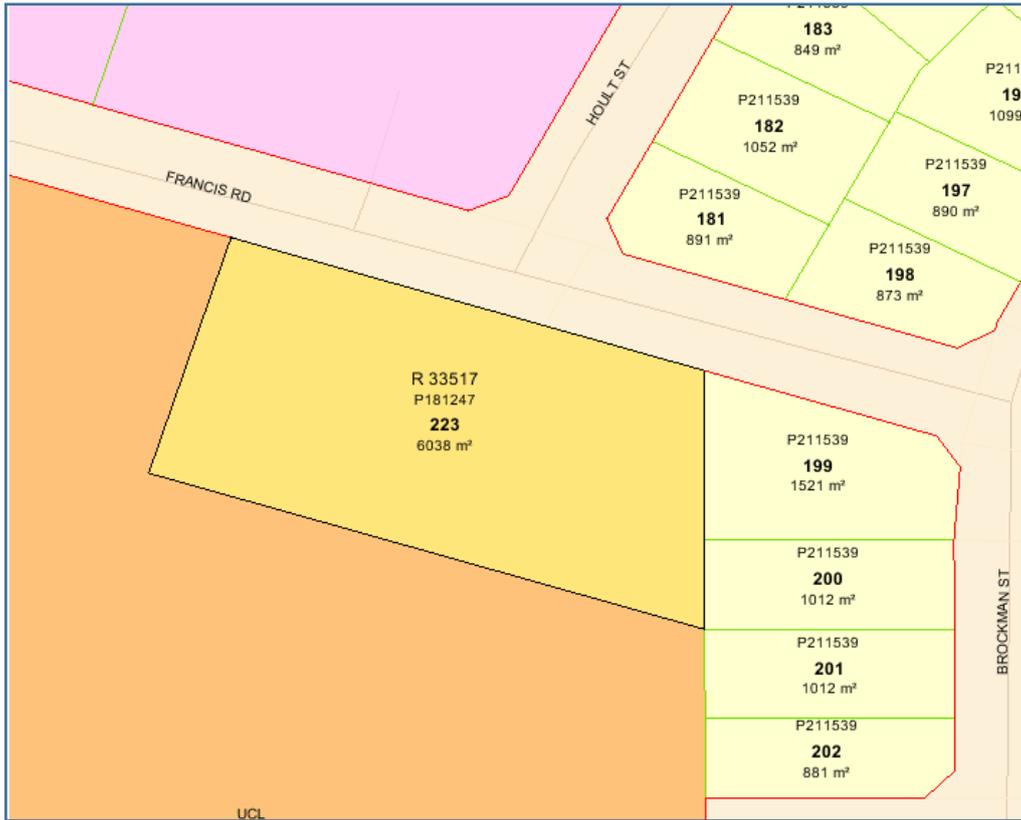
Reserve 33517 is reserved for 'Parks and Recreation' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').



**Location**

Existing Reserve 33517 is located near the corner of Francis Road and Brockman Street in Denham townsite. It has an area of 6038m<sup>2</sup>.

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The reserve has been developed with an administration building, mini golf, and an existing shed.

The Yadgalah Aboriginal Corporation holds a management order over the reserve for administration centre, recreation and community purposes.

COMMENT

**Description of Proposal**

An open sided gazebo with a colorbond pitched roof is proposed adjacent to the existing mini golf office. It is proposed to measure 14 metres by 7 metres. The supporting poles will be jarrah.

The structure is proposed to be setback 6.5 metres from the front boundary. Stormwater will be directed into a 5,000 litre rainwater tank.



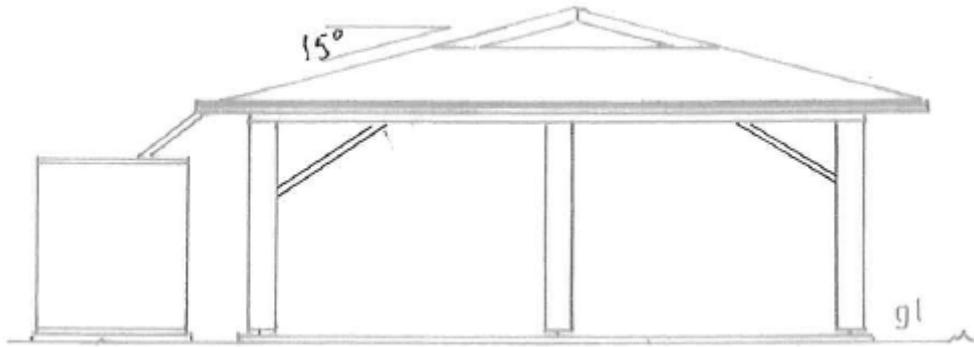
Setbacks are to the discretion of Council. The proposed 6.5 metre setback to Francis Street is not out of keeping with setbacks established on nearby residential lots located to the north east and immediate east of Reserve 33517.

The proposed development is ancillary to existing development on the lot, will provide an undercover area for visitors, and is generally supported.

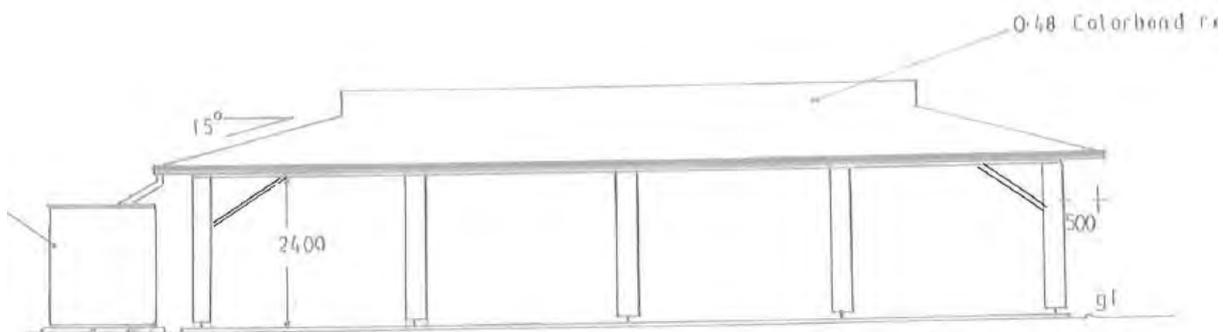
Under the Scheme, Council must have regard the ultimate purpose of the reserve. The proposed gazebo is considered to be consistent with the purpose of the reserve for 'community purpose' and 'recreation'. The applicant has advised it will be used as shaded area for guests gathering to play mini golf and as a rest area where guests can have refreshments.

Elevations of the proposed structure are included below for ease of reference.

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North Elevation



East Elevation

### LEGAL IMPLICATIONS

#### *Shire of Shark Bay Local Planning Scheme No 3 –*

Under Clause 3.2.1(b) development cannot be carried out on a reserve without planning approval.

Under Clause 3.2.2 of the Scheme Council is to have regard for general matters outlined in Clause 10.2, and the ultimate purpose of the reserve.

*Planning and Development (Local Planning Schemes) Regulations 2015* - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, and traffic.

MINUTES OF THE ORDINARY COUNCIL MEETING

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POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

STRATEGIC IMPLICATIONS

Reserve 33517 is proposed to be reserved 'civic and community' under the Shires Draft Local Planning Scheme No 4.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*L Bushby*

Chief Executive Officer

*P Anderson*

Date of Report

8 December 2016

19 DECEMBER 2016

13.2 PLANNING APPLICATION FOR PROPOSED OFFSHORE AQUACULTURE OPERATION IN WATERWAYS ADJACENT TO NANGA  
P4174

AUTHOR

Liz Bushby, Gray and Lewis Land Use Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Cowell

Nature of Interest: As Executive Officer of Shark Bay World Heritage Advisory Committee

Moved            Cr Fenny  
Seconded       Cr Cowell

Council Resolution

That Council:

1. **Note that the Planning Application (No 14/2016) lodged by TPG (Town Planners) for off shore aquaculture has been advertised for public comment and no submissions were received by the closing date of 22 November 2016.**
2. **Approve the application lodged by TPG (Town Planners) for off shore aquaculture adjacent to Lot 2 Nanga subject to the following conditions:**
  - (i) **This approval is for use of the waterways (ocean) for aquaculture.**
  - (ii) **All commercial activities are to be confined to the area shown as the 'licence area' on plans lodged with the application dated 13 October 2016. The plans lodged with this application dated 13 October 2016 shall form part of this planning approval.**
  - (iii) **The area to be used for aquaculture purposes shall be appropriately designated with a series of marker buoys/beacons as stated in the application.**
  - (iv) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**
4. **Advise the applicant via footnote advice on the planning approval as follows:**
  - (a) **No approval has been granted for any activities within adjacent Unallocated Crown Land located between the waterways / ocean and Lot 2, Nanga. A separate future application would be required if any commercial activities or development are planned within the Unallocated Crown Land and an application form would need to be endorsed by State Land Services.**

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- (b) As you are aware, a separate aquaculture licence is required to be obtained from the Department of Fisheries. It is noted that the Department will require implementation of an Aquaculture Management and Environmental Monitoring Plan.
- (c) As you are aware separate approval is required from State Land Services to secure access to the ocean through the adjacent Unallocated Crown Land.

4/0 CARRIED

BACKGROUND

- **Local Scheme Reserve – Waterways**

The ocean to the immediate west of Nanga is a Local Scheme Reserve for 'Waterways'. Waterways is also listed as a local scheme reserve under Clause 3.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

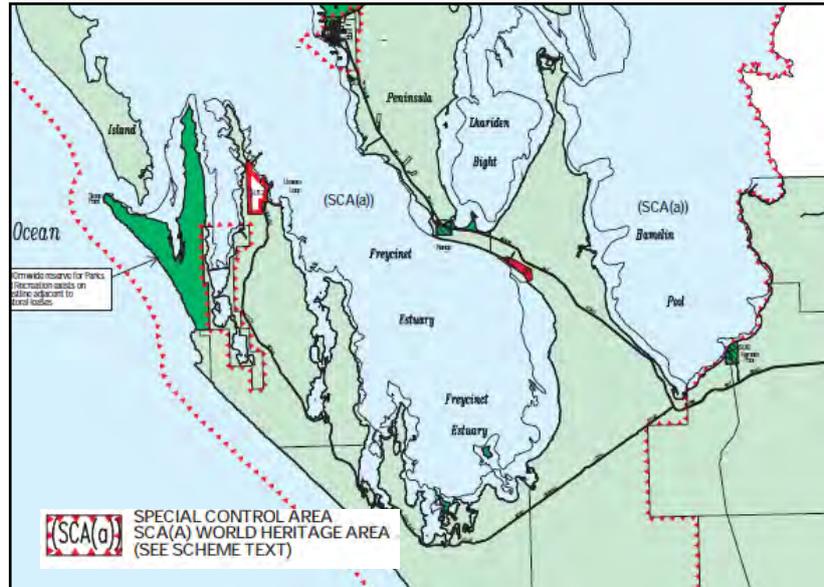


The red line on the scheme map that follows the coastline is the local government boundary. The local government boundary has changed since gazettal of the Scheme.

- **Special Control Area – World Heritage**

The waterway is within the Special Control Area for the Shark Bay World Heritage Property area.

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- **Previous Council consideration**

A report on this planning application was considered by Council at the meeting held on the 26 October 2016. Council resolved to advertise the application.

COMMENT

- **Description of Application**

A planning application has been signed by the Department of Transport who has jurisdiction over the waterways proposed to be used for aquaculture. The planning application has been lodged so that the related aquaculture licence (and lease) can be progressed.

The applicant seeks to utilise a 400.6 hectare area for aquaculture. A copy of the site plan is included at the end of this report.

The proposed species include edible oysters, pearl oysters, sea cucumbers/sand fish, abalone, clams and sponges.

The applicant has advised that:

- A range of farming methodologies will be employed dependent on the subject species, inclusive of both surface and subsurface technologies such as longlines, fencelines, racks, baskets, panels, purpose built grow-out structures and ranching.
- There is potential for the listed species to be farmed in unison.
- The proposed aquaculture area will be appropriately demarcated in accordance with the Department of Transport requirements using a series of marker buoys/beacons.
- No additional land based infrastructure is proposed as part of this application, however, this may be explored in the future subject to further investigations as to the feasibility of such development.

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- **Access**

The applicant has advised that access to the waterway will be via a strip of Unallocated Crown Land which sits between Lot 2 and the waterline – refer plan below.



In order to secure tenure over this unallocated crown land for the purposes of access, a Licence under Section 91 of the *Land Administration Act (1997)* is currently being arranged between Pan Holdings Pty Ltd ('the proponent') and the Department of Lands.

The applicant advises that it is anticipated that the Licence will be issued for a period of 24 months as an interim measure, with an easement being pursued thereafter to provide tenure in the longer term.

The Department of Lands consulted with the Shire in regards to access over the unallocated crown land and the matter was considered by Council on the 28 September 2016. The Shire has notified the Department of Lands that it has no objection any licence, lease or easement over the unallocated crown land.

- **Advertising / Consultation**

The application has been advertised for public comment. Advertising included:

- Letters to nearby and adjacent landowners
- Publication of a public notice in the *Midwest Times*
- Display of a public notice on the Shire noticeboard
- Letters to the Shark Bay World Heritage Advisory Committee and the Department of Parks of Wildlife.

No submissions from the general public or the Shark bay World Heritage Advisory Committee were received during advertising.

Department of Parks and Wildlife has advised that they already provided comment directly to the Department of Fisheries on the separate aquaculture licence. The only comment from Department of Parks and Wildlife on the planning application was a

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recommendation that *'the Shire consideration of the application take into account the outcome of Pan Holdings Pty Ltd application for an aquaculture license lodged with Department of Fisheries'*.

The aquaculture licence being pursued through Department of Fisheries is under separate legislation and is not under the Shires jurisdiction. Gray & Lewis has verbally advised Department of Parks and Wildlife that conditions cannot be imposed on any planning approval that relates to third party approvals or separate legislation.

The main pieces of [legislation](#) that Department of Fisheries use to regulate aquaculture are the *Fish Resources Management Act 1994* and the *Fish Resources Management Regulations 1995*. *This legislation has separate requirements which should not be duplicated by any planning approval.*

#### LEGAL IMPLICATIONS

##### ***Planning and Development (Local Planning Schemes) Regulations 2015 –***

Regulation 61 outlines 'development for which development approval is not required' and does not provide any exemption for development in a local scheme reserve.

***Shire of Shark Bay Local Planning Scheme No 3*** – Clause 3.2.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') states that *'a person must not (a) use a Reserve; or (b) commence or carry out development on a Local Reserve, with first having obtained planning approval...'*

Accordingly the proposed aquaculture use requires planning approval.

Clause 3.2.2 requires the local government to have regard the matters set out in Clause 10.2, and the ultimate purpose intended for the reserve. The Scheme does not specify any ultimate purpose of the waterway reserve.

The Scheme has a definition for 'agriculture – intensive' which means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following:

- a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
- b) the establishment and operation of plant or fruit nurseries;
- c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); or
- d) aquaculture.

#### POLICY IMPLICATIONS

There are no policy implications relative to this report.

#### FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

The applicant was invoiced for the cost of the newspaper advert in the Midwest Times.

## MINUTES OF THE ORDINARY COUNCIL MEETING

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### STRATEGIC IMPLICATIONS

The Shires Local Planning Strategy makes no significant recommendations in regards to Nanga or the adjacent waterways.

The Shark Bay Regional Strategy 1997 provides guidance for land, water and resource use and management in the World Heritage Property and provides specific commentary on the high level planning strategies to protect and enhance World Heritage Values.

The Strategy designates the marine waters adjacent to Nanga which are the subject of this application as being for 'Intensive Marine Use'. Table 2 of the Strategy states that these areas were specifically not included within the Shark Bay Marina Park to allow for commercial development and managed intensive use such as marine facilities associated with urban, industrial, tourism and recreational activity.

**Table 2. - Marine Use**

#### **INTENSIVE MARINE USE**

<b>Description</b>	<b>Location</b>	<b>Multiple Uses</b>	<b>Management Emphasis</b>	<b>System of Management Zones</b>	<b>Vesting</b>	<b>Proposed Tenure</b>
Denham, Nanga and Useless Loop Intensive Marine Use Areas	Waters adjacent to Denham, Nanga and Useless Loop.	Marine facilities associated with urban, industrial, tourism and recreation activity; ship loading, marina development.	These areas were not included in the Marine Park to allow for commercial development, Managed Intensive Use.	Not applicable.	Unvested.	No proposed changes to tenure.

Source: Shark Bay Regional Strategy 1997 – Western Australian Planning Commission

### RISK MANAGEMENT

This is a low risk item for Council.

### VOTING REQUIREMENTS

Simple Majority Required

### SIGNATURES

Author

*L Bushby*

Chief Executive Officer

*P Anderson*

Date of Report

13 December 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

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Coordinate System: GDA 1994 MGA Zone 49  
Projection: Transverse Mercator  
Datum: GDA 1994  
15-05-2015 smacleod

Cadastral survey boundaries, Lot 2 Nanga

Southern Forests, Technical Services  
ABN: 95973462739  
46 Paget Street, Hilton WA 6163  
Mobile: 0429 421228



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13.3 PROPOSED AQUACULTURE LEASE / LICENCE IN WATERWAYS ADJACENT TO NANGA P4174

AUTHOR

Liz Bushby, Gray & Lewis, Land Use Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Fenny

Seconded Cr Ridgley

**Council Resolution**

**That Council:**

1. **Authorise the Chief Executive Officer to advise the Department of Fisheries that the Shire has no objection to the proposed aquaculture licence as long as:**
  - (i) **The Department ensures that conditions are imposed on the licence to maintain the existing values and protection of the Shark Bay World Heritage Property area.**
  - (ii) **The Management and Environmental Monitoring Plan is revised to accommodate any comments already provided to the Department of Fisheries by the Shark Bay World Heritage Advisory Committee and Department of Parks and Wildlife.**
2. **Notify the applicant of the Council decision.**

**4/0 CARRIED**

BACKGROUND

***Zoning***

The ocean to the immediate west of Nanga is a Local Scheme Reserve for 'Waterways'. Waterways is also listed as a local scheme reserve under Clause 3.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

***History***

An application has been lodged by Pan Holdings Pty Ltd for an aquaculture licence and lease to the Department of Fisheries.

Department of Fisheries has referred the application to the Shire and requested comments by the 14 August 2016. The matter was considered by Council at the meeting held on the 28 September 2016. The Shire requested that the licence be placed on hold as the proposal required a separate planning approval for the aquaculture activities.

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COMMENT

**Description of Application**

The applicant seeks to utilise a 400.6 hectare area for aquaculture – refer plan below.



The proposed species include edible oysters, pearl oysters, sea cucumbers/sand fish, abalone, clams and sponges.

**Consultation**

On behalf of the Shire, Gray & Lewis has referred the application to the Shark Bay World Heritage Advisory Committee and Department of Parks and Wildlife.

The application is supported by a Management and Environmental Monitoring Plan which outlines species and quantity, farm methods, monitoring, bio-security, auditing and review.

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Both the Shark Bay World Heritage Advisory Committee and the Department of Parks and Wildlife provided comments on the original Management and Environmental Monitoring Plan. It has subsequently been revised by the applicant.

Gray & Lewis has recently liaised with the Department of Fisheries who advised that *'all the comments raised by DPaW through this consultation have been addressed in the Management and Environmental Monitoring Plan and licence conditions.'*

The Shark Bay World Heritage Advisory Committee has not lodged any further comments on the revised Management and Environmental Monitoring Plan.

### ***Recommendation***

Planning issues relating to the proposed aquaculture use have been resolved through lodgement of a separate planning application. It is recommended that the proposed licence be supported.

### LEGAL IMPLICATIONS

***Planning and Development (Local Planning Schemes) Regulations 2015*** – Regulation 61 outlines 'development for which development approval is not required' and does not provide any exemption for development in a local scheme reserve.

### ***Shire of Shark Bay Local Planning Scheme No 3 –***

Clause 3.2.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') states that *'a person must not (a) use a Reserve; or (b) commence or carry out development on a Local Reserve, with first having obtained planning approval...'*

Clause 3.2.2 requires the local government to have regard the matters set out in Clause 10.2, and the ultimate purpose intended for the reserve.

### POLICY IMPLICATIONS

There are no policy implications relative to this report.

### FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

### STRATEGIC IMPLICATIONS

The Shires Local Planning Strategy makes no significant recommendations in regards to Nanga or the adjacent waterways.

The Shark Bay Regional Strategy 1997 designates the marine waters adjacent to Nanga which are the subject of this application as being for 'Intensive Marine Use'. Table 2 of the Strategy states that these areas were specifically not included within the Shark Bay Marina Park to allow for commercial development and managed intensive use such as marine facilities associated with urban, industrial, tourism and recreational activity.

### RISK MANAGEMENT

This is a low risk item to Council as the licence process is controlled by the Department of Fisheries.

MINUTES OF THE ORDINARY COUNCIL MEETING

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VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*L Bushby*

Chief Executive Officer

*P Anderson*

Date of Report

13 December 2016

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14. **BUILDING REPORT**

There were no building reports presented to the Ordinary Council meeting for December 2016.

15. **HEALTH REPORT**

15.1 **PUBLIC HEALTH ACT 2016 - DELEGATIONS**  
CM00039

AUTHOR

Principal Environmental / Building Officer, Mr Glen Bangay

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Bellottie

Seconded Cr Cowell

**Council Resolution**

**That Council pursuant to Section 21(1)(b)(i) Part 2 of the Public Health Act 2016 resolves to delegate all the powers and duties conferred or imposed on the Shire of Shark Bay by the *Public Health Act 2016* to the Chief Executive Officer.**

**4/0 CARRIED**

BACKGROUND

The gazettal of the *Public Health Act 2016* represents a significant update and change to the implementation of environmental health legislation, replacing the *Health Act 1911*. As there is a significant amount of work required to transition to the new regulatory framework, the Department of Health (WA) has advised that implementation is to occur in a staged manner over the next 3 to 5 years.

The old *Health Act 1911* (which will be known as the *Health (Miscellaneous Provisions) Act 1911*), and all regulations made under the Health Act, will continue to be the main enforcement tool used by the Shire's Environmental Health Officers until the provisions of the new Act are proclaimed over the coming years.

There are five (5) stages of implementation, of which Stages 1 and 2 are already in effect and have no practical implications for local government. Stage 3 involves key elements of the administrative framework provided by Part 2 of the *Public Health Act 2016* coming into operation to replace the equivalent administrative framework provided by Part II of the *Health Act 1911*. This includes gazettal of Environmental Health Officers to enforce the provisions of the Act within their local government authority and annual reporting requirements.

Stage 3 is expected to occur on 24th January 2017, with works needed to be undertaken to effect this transition within the Shire of Shark Bay.

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Stage 4 will adopt changes to the *Public Health Act 2016* relating to notifiable infectious diseases and related conditions, prescribed conditions of health, serious public health incident powers and public health emergencies. Date for commencement is yet to be determined. No action by local government is expected during this implementation stage.

Stage 5 will be the most significant stage of implementation for enforcement agencies as it represents the point at which they move from the framework provided by the *Health (Miscellaneous Provisions) Act 1911* to the *Public Health Act 2016*. The development of new regulations under the *Public Health Act 2016* relating to environmental health matters will commence, and feature provisions for:

- the built environment
- water
- body art and personal appearances
- pests and vectors.

Equivalent provisions in the *Health (Miscellaneous Provisions) Act 1911* and regulations and by-laws made under that Act will be repealed.

The following provisions will also commence with the enforcement provisions:

- Public Health Planning
- Public Health Assessments and
- Registration and licensing

Stage 5 will require substantial works by local government to implement this stage. The Department of Health has advised that it will be working closely with Local Government Authorities in the lead up to this stage, including consultation on the development of the required regulations.

All currently employed Environmental Health Officers will automatically be authorised officers and will continue to enforce both the new and the old public health legislation as the transition continues. However, implementation of Stage 3 requires that they must be provided a certificate of authority, to be produced on request. The Shire's authorised delegate is required to sign the certificate.

Using section 21(1)(b)(i) Part 2 of the new *Public Health Act 2016*, Council may delegate the powers and duties conferred on it to the Chief Executive Officer or an authorised officer of the Local Government. At this time, the effect of the delegation being sought is minor (sign the certificate), however as further provisions are gazetted to expand the powers of the *Public Health Act 2016*, this delegation will provide for the smooth implementation of these provisions as they are implemented.

Precedent for this is already in place for the Health Act (Delegation 30) which enables the Chief Executive Officer to act on behalf of Council in respect to the Act and associated Regulations. This includes initiating legal action on behalf of the Shire for breaches of the *Health Act 1911*. The current delegation will need to remain in place during the transition to the new *Public Health Act 2016*.

#### COMMENT

The designation of authorised officers and the appointment of Environmental Health Officer's is now the responsibility of Local Government (enforcement agency). The Department of Health no longer has a role in the designation or appointment of Environmental Health Officer's/authorised officers.

MINUTES OF THE ORDINARY COUNCIL MEETING

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Once Stage 3 comes into effect, all designations must be made under the *Public Health Act 2016*, and no longer under the *Health Act 1911* (to be renamed the Health (Miscellaneous Provisions) Act 1911)

Section 17 of the new *Public Health Act 2016*, provides Council the ability to appoint Environmental Health Officers/Authorised Officers without the need to apply for approval from the Health Department of WA. As such Council will need to provide delegation to the Chief Executive Officer to carry out this new function.

Section 24 of the new *Public Health Act 2016* provides Council the ability to designate a person or class of persons as Authorised Officers and to issue authority cards to those officers. This function was previously carried out by the Health Department of WA. Council will now need to provide delegation to the Chief Executive Officer to carry this new function.

LEGAL IMPLICATIONS

There are no legal implications relative to this report.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

There are no financial implication relative to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*G Bangay*

Chief Executive Officer

*P Anderson*

Date of Report

8 December 2016

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**16. WORKS REPORT**

Refer Item 19.1 of these minutes.

**17. TOURISM, RECREATION AND CULTURE REPORT**

**17.1 ROUND 2 2016/2017 SHIRE OF SHARK BAY COMMUNITY GRANTS GS00001**

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Impartiality Interest as a member of the Shark Bay Sport and Recreation Association.

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as relative has compiled the report.

Moved Cr Ridgley

Seconded Cr Fenny

**Council Resolution**

**That Council approve the following six applications for round 2 of the 2016/2017 Shire of Shark Bay Community Program in full totalling \$ 22,399.00**

<b>Shark Bay Community Resource Centre</b>	<b>\$1,599.00</b>
<b>Shark Bay Youth Group Association Inc.</b>	<b>\$5,800.00</b>
<b>Shark Bay Fishing Club</b>	<b>\$6,000.00</b>
<b>Shark Bay Sport and Recreation Association</b>	<b>\$3,000.00</b>
<b>Boolbardie Country Club</b>	<b>\$6,000.00</b>
<b>TOTAL</b>	<b>\$22,399.00</b>

**4/0 CARRIED**

BACKGROUND

In the 2016/2017 Annual Budget, Council allocated \$60,000 in financial assistance and donations to community groups. Historically there have been two grant rounds issued through the financial year. Clubs are encouraged to apply for larger amounts in the first round to facilitate timely acquittals.

Applications for the second round of assistance grants for the 2016/2017 financial year were invited on 28 October 2016 and closed 2 December 2016. The open round was advertised in the Inscription Post, Facebook – Shark Bay Buy and Sell, as well as an individual email out to all clubs and groups in Shark Bay. Five applications were received. Copies of the applications will be circulated under separate cover.

19 DECEMBER 2016

If the five applications above are approved, this will bring the total funds expended in the 2016/2017 Shire of Shark Bay Community Grants to \$40,308 (Round 1 total \$17,909 plus round 2 \$22,399). Leaving a total of \$19,692 of the budgeted \$60,000 funds.

COMMENT

Round 2, 2016/2017 Donations and Financial Assistance Grant round has received a low number of applications from the community. This may be attributed to the clubs and community groups being encouraged to apply for funding through the Gascoyne Development Commission and other external funding sources.

Many Shark Bay clubs and groups have received funding through the Gascoyne Development Commission, Lottery West, Royalties for Regions, Healthways and Horizon Power for various local projects, this success has resulted in more money being brought into the region and extensive improvements to the services provided in Shark Bay.

**Shark Bay Community Resource Centre**

**Amount Requested: \$1,599**  
**Project: Sporting Equipment**

**Strategic Outcome:**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Community Resource Centre provides the Shark Bay community with access to technology, information and other community based services, supporting community development initiatives.

The Shark Bay Community Resource Centre currently runs sporting programs for children and youth of all ages, these programs are run from the Shark Bay Recreation Centre.

The Community Resource Centre would like funding to purchase equipment that will enhance young people and youth to develop new skills. The equipment can be used in any of the Recreation Centre programs. A table tennis table will enhance fine and gross motor skills and will also promote teamwork and sharing. Additional equipment for the current session of dodgeball and badminton will also be well received.

Included in the application:

Support letter – Claire Harrower

Support letter – Rebecca Moroney, Shark Bay Parents and Citizens Association

Quote – Hart Sport

**Officer Recommendation:**

It is recommended that Council approve the Shark Bay Community Resource Centre an amount of \$1599 to purchase new equipment for the Recreation Centre sporting program.

19 DECEMBER 2016

**Shark Bay Youth Group Association Incorporated**

**Amount requested: \$5,800**

**Project: Equipment and Workshop Fees**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

For the past year the Shark Youth Group Association Incorporated, an independent body, have been running for the past year under the umbrella of the Shark Bay Parents and Citizens Association and in October they became incorporated. The purpose of the organisation is to encourage personal development of young people in the Shark Bay Community through enhancing life skills, self-image and vocational motivation. The Shark Bay Youth Group Association Incorporated also aims to generate a sense of ownership and responsibility in young people. The Group meets on a fortnightly basis at the Shark Bay Recreation Centre and attracts from 10 – 30 young people per session. The group is run by volunteers.

The requested funding will cover the cost of electronic equipment and consumables and an archery clinic. It will also cover the cost of workshop – Rock and Water, a training workshop for youth group leaders.

Included in the application:

Quote – The Good Guys – Apple Ipad

Quote – Mobile Zap – Tough Case

Quote – Archery Clinic

Quote – Consumables (Pizza Night)

Quote – Consumables (Taco Night)

Quote – Shark Bay Cleaning Services

Quote – Rock and Water Leadership Program

Support letter – Kay Mack, Shark Bay School principal

Support letter – Glenn South, Shark Bay Police

Support Letter – Keith Capewell, Yadgalah Aboriginal Corporation

**Officer Recommendation:**

It is recommended that Council approve an amount of \$5,800 to Shark Bay Youth Group Association Incorporated for equipment, clinics and workshops.

**Shark Bay Fishing Club Inc**

**Amount requested: \$6,000**

**Project: Marquee Hire and Entertainment**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Fishing Club has been running the successful Shark Bay Fishing Fiesta in the Denham for the past 25 years. This event is an integral event on the Shark Bay calendar. The Shark Bay Fishing club is run by community minded volunteers and the group aims to increase tourism in the Shark Bay region through the promotion of fishing in a family friendly environment.

19 DECEMBER 2016

The Shark Bay Fishing Club has requested \$2,000 funding towards entertainment for the Fishing Fiesta event and use of the Shire of Shark Bay Marquee at \$4,000 during the 6 day festival.

Included in the application:

Support letter – Derek Watson, Shark Bay Entertainers  
Support letter – Natalie Dul, Shark Bay School P&C  
Quote – West Cost Fireworks

**Officer Recommendation:**

It is recommended that Council approve the amount of \$6,000 to the Shark Bay Fishing Club to enhance the Shark Bay Fishing Fiesta.

**Shark Bay Sport and Recreation Association**

**Amount requested: \$3,000**

**Project: Equipment, Uniforms and Travel**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Sport and Recreation Association provides a variety of sport and recreation activities for the community of Shark Bay. The group support and assist other groups to provide the community with activities. The Shark Bay Sport and Recreation Association has been a part of the Shark Bay community for the past six years and currently has 49 active members.

In 2015 several keen soccer players formed a group under the umbrella of the Shark Bay Sport and Recreation Association to enable the development of a Shark Bay Soccer Club. The group has been very successful in engaging with other communities including Carnarvon and Kalbarri, to play soccer matches in Denham and surrounding towns.

The Shark Bay Sporting Association is requesting funds for team uniforms and sporting equipment and assistance with travel to ensure the longevity of the Shark Bay Soccer Club.

Included in the application:

Support letter – Patricia Renior-Weston, Shark Bay Community Resource Centre  
Bank statement

**Officer Recommendation:**

It is recommended that Council approve the amount of \$3,000 to the Shark Bay Sport and Recreation Association for equipment, uniforms and travel.

**Boolbardie Country Club Inc.**

**Amount requested: \$6,000**

**Project: Solar Power and Generator Upgrade**

**3.1 Ongoing liaison with community organisations to build internal capacity and succession planning.**

## MINUTES OF THE ORDINARY COUNCIL MEETING

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The Boolbardie Country Club Inc. is a sporting group who provide facilities for playing golf and also a venue for social functions. The Club has been a part of the Shark Bay community for the past thirty years and currently has fifty active members.

The requested funding will assist the Boolbardie Country Club to install solar power to the club house and will also be used to maintain a backup generator. The Club has applied for an additional \$46,000 funding through the Gascoyne Development Commission for this project.

Included in the application:

Letter of support - Jamie Burton, Shark Bay Community Resource Centre

Letter of support – Helen Morgan, Blue Lagoon Pearls

Letter of Support – Paul Anderson, Shire of Shark Bay

Budget from Gascoyne Development Commission application

Quote – City Solar

Financial Statement

Bank Statement

### **Officer Recommendation:**

It is recommended that Council approve the Boolbardie Country Club an amount of \$6,000 to assist with the installation of solar power and generator maintenance.

### **LEGAL IMPLICATIONS**

There are no legal implications associated with this report

### **POLICY IMPLICATIONS**

These recommendations comply with Policy 6.10 Financial Assistance/Donations.

### **FINANCIAL IMPLICATIONS**

An amount of \$60,000 is included in the 2016/2017 Council budget for the Shire of Shark Bay Donations and Financial Assistance Program.

Total funding requested in this round is \$22,399.

If these five applications are approved, there will be a surplus of \$19,692 left in the 2016/2017 budget.

### **STRATEGIC IMPLICATIONS**

The Strategic Outcomes as directed by the Strategic Community Plan are noted against each application.

### **RISK MANAGEMENT**

There is no risk associated with this report.

### **VOTING REQUIREMENTS**

Simple Majority Required

### **SIGNATURES**

Author

*L Butterly*

Chief Executive Officer

*P Anderson*

Date of Report

8 December 2016

19 DECEMBER 2016

17.2 SHARK BAY FESTIVAL  
DE00005

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Bellottie

Seconded Cr Ridgley

**Council Resolution**

1. That Council considers and notes the 2016 Dirk Hartog Voyage of Discovery Interim Socio-Economic Impact Report with the view to the final version to include the broader Gascoyne regional impact.
2. That Council agrees to conduct a Community Information & Planning Forum in March 2017 to explore future opportunities of delivering a biennial music/concert festival that celebrates one or a combination of Shark Bay's already recognised world-class standing:
  - Maritime history
  - Eco-tourism
  - Heritage (marine science/flora & fauna) and
  - Seafood

**4/0 CARRIED**

BACKGROUND

October 2016 saw the highly successful delivery of the Dirk Hartog 400 year Commemorations and 5-day Festival of Discovery. The planning, resourcing and implementation of this historical event was heavily supported by State, regional, local and International governments.

The aim of the 5-day festival was to capitalise on the investment in the historical event thereby increasing the visitor numbers into Shark Bay during an otherwise *low season* period.

Along with local business, the strong commitment and engagement from the community through a range of festival programs (Shark Bay Entertainers, Shark Bay Community Resource Centre, Shark Bay Arts Council, Shark Bay Tourism and Speedway), helped push the message that Shark Bay was *open for business*.

COMMENT

**Considerations for deciding on an event for 2017**

There is evidence that the 2016 event delivered strong economic and tourism benefits for Shark Bay with a return on investment of \$17.3 for every \$1.00 spent by the Shire.

In summary, the face-to-face, on-line and business survey feedback strongly demonstrated that:

19 DECEMBER 2016

**Visitors:** Would come back to Shark Bay for festivals which focused on music/concerts and historical themes

**Locals:** Highlighted music/concerts and food themes.

Feedback from the South of Perth and Fremantle Yacht Clubs is that they are considering a biennial Yacht Race from Fremantle to Denham, therefore bypassing Geraldton. The concept is that the race should be a continuous event without any 'stop-overs'.

#### **Economic & political considerations**

- 2016 – 400 year commemorations attracted large and state-wide grants in support of the historical nature of the celebrations
- Shire of Shark Bay also invested considerable funds over two years
- It took up to four years and a number of State and local committees to create and implement the Dirk Hartog Commemorations
- The historical nature of the event meant that it was easy to promote and market to a broader and international audience
- A State Government election is to be held in early 2017 – impacting on timely access to grants, especially Royalties for Regions.
- If a new government is elected, time lapse in transitional periods will also impact on timeliness of grants available

#### **State Budget 2016/2017 (Tourism potential)**

- The net operating balance is forecast to be in deficit in 2016/2017, reflecting a projected shortfall between revenue (of \$25.7 billion) and recurrent spending (or expenses, of \$29.6 billion). General government revenue is expected to decline for the third year in a row in 2016/2017, which is unprecedented. Despite the Government's success in reining in expense growth, the broader economic and revenue environment means that operating deficits are unavoidable in the near term.
- \$30 million over four years (to 2020) for tourism events, conferences and destination marketing (mainly metro focused)

#### **Maritime History**

The historical importance of Shark Bay in scientific, exploratory and cartographic terms has been clearly documented. The principal significance of the area historically is that it is the site of the earliest recorded European landfall on the West Australian coast. Shark Bay, therefore, may be said to represent the opening chapter of Western Australian history.

Hartog's landfall heralded the beginning of a series of explorations by Dutch, English and French navigators, many of whom called at Shark Bay and charted its waters.

1616	-	Dirk Hartog 400 years since the first recorded landing
1697	-	Willem de Vlamingh
1699	-	William Dampier
1712	-	Francois de Saint-Alouarn
1801	-	Nicolas Baudin
1818	-	Louis de Freycinet

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1858 - Henry Mangles Denham

**Shark Bay Seafood**

Shark Bay fishermen are respected globally for their environmental standards. All seafood is of export quality and includes:

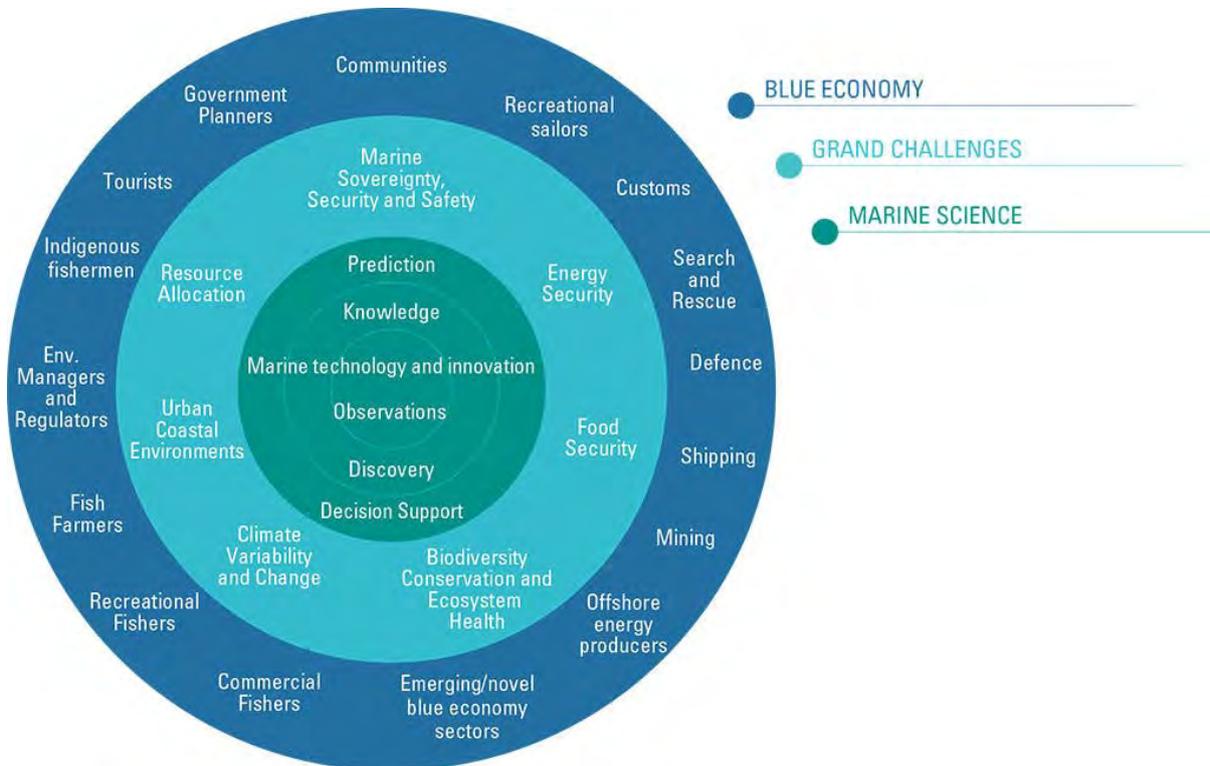
- Prawns
- Crabs
- Whiting
- Mullet
- Pink Snapper
- Squid
- Scallops

On Tuesday 25 October, the Shark Bay Fish Factory presented a ‘Taste of Shark Bay’ through a traditional menu fare at the foreshore. The seafood menu at the VIP function in the Discovery Centre was sponsored by the Shark Bay Prawn Trawler’s Association. Both events were highly regarded and extremely popular.

**The Blue Economy**

Australia’s ocean industry sectors such as marine tourism, offshore oil and gas, aquaculture, commercial and recreational fishing and shipping, contribute significantly to the national economy: a recent evaluation of Australia’s maritime industries conservatively valued the ‘Ocean economy’ in 2011/2012 at more than \$47 billion, having almost doubled since 2002/2003.

The concept of the ‘blue economy’ in the Indo-Pacific rim is evolving, with more countries and businesses wishing to tap ocean resources for economic growth and investment.



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### **Heritage & Eco-Tourism**

In 2006, Western Australia developed a Heritage Tourism Strategy. The aim of the strategy is to increase heritage tourism experiences across WA, to raise awareness of the importance of our heritage, and to encourage the ongoing conservation of Western Australia's heritage places.

Heritage tourism has the potential to considerably improve the economic vitality of numerous Western Australian communities, broaden Western Australia's tourism base and improve awareness, appreciation and conservation of our physical and intangible heritage.

The rich, ancient landscape and the abundant natural resources it holds have fuelled economic booms and shaped our towns and cities. It has created Western Australians' optimistic and confident outlook. Understanding a place's heritage is important to understanding who they are. Heritage tourism helps to create a strong sense of place and identity.

It is this desire to understand what makes a place special and unique that has fuelled the growth in heritage tourism. Heritage tourists tend to stay longer, spend more, and seek out experiences in museums and art galleries, historical and heritage buildings, sites and monuments.

Ecotourism is a form of tourism involving visiting fragile, pristine, and relatively undisturbed natural areas, intended as a low-impact and often small scale alternative to standard commercial (mass) tourism.

Ecotourism typically involves travel to destinations where flora, fauna, and cultural heritage are the primary attractions. Ecotourism is intended to offer tourists insight into the impact of human beings on the environment, and to foster a greater appreciation of our natural habitats. There is also a growing interest in 'Citizen Science' as an element in eco-tourism.

For the past 40 years the UNESCO World Heritage Convention has conserved, protected and presented the Outstanding Universal Value of our shared heritage. These unique natural and cultural wonders represent our past and present, and belong to all. World Heritage properties are important travel destinations that if managed properly, have great potential impact for local economic development and long-term sustainability.

Shark Bay World Heritage Area is one of the most important natural treasures on Earth. In 1991 it was ranked alongside places such as the Galápagos Islands, the Great Barrier Reef and the Grand Canyon as a site of global environmental significance.

Shark Bay Marine Park is Australia's largest marine embayment at a size of 748,735 hectares. The bay is home to a myriad of aquatic wildlife including dolphins, dugongs, manta rays and turtles and some 17 species of mammals including humpback whales, 98 species of reptiles and amphibians and more than 230 species of birds.

### LEGAL IMPLICATIONS

There are not legal implications relating to this report.

MINUTES OF THE ORDINARY COUNCIL MEETING

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19 DECEMBER 2016

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

There are no financial implications relating to this report.

STRATEGIC IMPLICATIONS

Outcome 3.1

Existing strong community spirit and pride will be fostered, promoted and encouraged.

RISK MANAGEMENT

There are no risks associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*L Butterly*

Chief Executive Officer

*P Anderson*

Date of Report

9 December 2016

19 DECEMBER 2016

**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are no motions of which previous notice haven been given.

**19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Moved Cr Ridgely

Seconded Cr Fenny

**Council Resolution**

**That Council accept the tabling of urgent business items as follows:**

**19.1 Five Year Capital Road Plan 2016/2017 – 2020/2021 Adjustment,**

**20.2 Employment of Senior Designated Employee.**

**4/0 CARRIED**

**19.1 FIVE YEAR CAPITAL ROAD PLAN 2016/2017-2020/2021 ADJUSTMENT**

FM00008

Author

Works Manager

Disclosure of Any Interest

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest as the Managing Director of Ocean Park

**With the declaration of interest by Cr Fenny, this will leave Council without a quorum. It is advised that the item will lay on the table and be presented back to the Ordinary Council meeting scheduled to be held on the 24 February 2017.**

Moved Cr

Seconded Cr

**Officer Recommendation**

**That Council endorse the recommended adjustments to the five year Road Capital plan for the years 2016/2017 through to 2020/2021 within the Shire of Shark Bay to enable potential savings on Regional Road Group funding by joint sealing programs with Main Roads Western Australia in 2017/18 and 2018/19.**

Background

The 5 year Road Capital plan proposed road works schedule contains an estimated Capital expenditure on roads within the Shire of Shark Bay for the next 5 years.

In the Ordinary Council Meeting held 27 July 2016 the following Council Resolution was carried:

19 DECEMBER 2016

Moved            Cr Wake  
Seconded       Cr Capewell

**Council Resolution**

***That the 5 year Road Capital plan as attached to the Works Managers report dated 19 July 2016, for the years 2016/2017 through to 2020/2021, within the Shire of Shark Bay, be endorsed.***

**6/0 CARRIED**

An extract of the Council item is attached to the end of this report.

**Comment**

At the time of the report presented in the July ordinary council meeting it was unknown that Main Roads Western Australia had committed to a reseal program on the Monkey Mia Road.

It has since been confirmed that Main Roads Western Australia will be commencing a reseal program on the Monkey Mia Road in 2017/2018 and 2018/2019. Main Roads Western Australia have suggested that the Shire of Shark Bay enter into a joint resealing program to take advantage of the economy of scales that will be gained from a joint venture.

Main Roads would take all responsibility and tendering protocols associated with their tendering procedures alleviating the need for the Shire of Shark Bay to call for tenders.

From previous experience on the Hamelin Pool Road this process of joint sealing programs with Main Roads Western Australia can potentially have huge cost advantages to the Shire of Shark Bay. Essentially Regional Road Group funds associated with reseals will go a further and any savings will be reallocated to future Regional Road Group projects associated with the Shire of Shark Bay.

As such, an out of session approval has be asked for from the Regional Road Group to reschedule the approved Regional Road Group programs for this year and next year to take advantage of any potential savings.

The approvals being sought are as follows:

Introduce Ocean Park Road shoulders into 2016/2017  
Change Nanga Bay Road reseal from 2016/2017 to 2017/2018

With this in mind and the fact that the Monkey Mia Road will be resealed over two financial years, 2017/2018 and 2018/2019, it is suggested that the following changes are made to the 5 year capital road plan:

Introduce Ocean Park Road shoulders into 2016/2017  
Change Nanga Bay Road reseal from 2016/2017 to 2017/2018.  
Change Ocean Park reseal from 2018/2019 to 2020/2021  
Change Eagle Bluff re-sheet from 2018/2019 to 2020/2021

**Legal Implications**

There are no Legal implications associated with this report.

19 DECEMBER 2016

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Policy Implications

There are no policy implications associated with this this report.

Financial Implications

Exact savings associated with this report are hard to determine until the final tender has been accepted by Main Roads Western Australia. Past experience on the Hamelin Pool Road has shown savings of up to 30% and above are potentially obtainable.

Other cost savings associated with this strategy will be administrative as any time and effort required to enter into and conduct a formal tender and evaluation process will be undertaken by Main Roads Western Australia.

Strategic Implications

There are no strategic implications associated with this report

Risk Management Implications

There is no risk associated with this report

Voting Requirements

Simple Majority Required

Signatures

Author

*B Galvin*

Chief Executive Officer

*P Anderson*

Date of Report

14 December 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

SHIRE OF SHARK BAY Road Capital Program 2015/16 to 2019/20																									
Regional Road Group																									
Road	Year	Place		Amount	2016/17				2017/18				2018/19				2019/20				2020/21				
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	
Useless Loop Road	16/17	13.00	18.30	5.30	Resheet	July/16	Shire	\$ 377,600.00																	
	17/18	77.00	82.50	5.50					Resheet	July/17	Shire	\$ 229,000.00													
	18/19	33.00	38.50	5.50									Resheet	July 18	Shire	\$ 229,000.00									
	19/20	74.00	77.00	3.00													Resheet	July/19	Shire	\$ 120,000.00					
	20/21	63.00	65.50	2.50													Resheet	July/19	Shire	\$ 109,000.00					
20/21	50.40	55.90	5.50														Resheet	July/20	Shire	\$ 229,000.00					
Stella Rowley Drive	19/20	0.00	4.30	4.30													Shoulders	Nov/19	Shire	\$ 90,000.00					
Nanga Road	17/18	0.00	2.65	2.65					Reseal	43,132	Contractors	\$ 90,000.00													
Ocean Park Road	16/17	0.00	2.50	2.50	Shoulders	42,767	Shire	\$ 90,000.00																	
	18/19	0.00	2.50	2.50									Reseal	Feb/19	Contractors	\$ 90,000.00									
Eagle Bluff Road	18/19	0.00	4.38	4.38																Resheet	44,228	Shire	\$ 90,000.00		
<b>Total RRG</b>								<b>\$ 377,600.00</b>				<b>\$ 319,000.00</b>				<b>\$ 319,000.00</b>				<b>\$ 319,000.00</b>				<b>\$ 319,000.00</b>	
RRG								\$ 251,733.33				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67	
Balance								-\$ 125,866.67				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33	
Roads to Recovery																									
Road	Year	Place		Amount	2016/17				2017/18				2018/19				2019/20				2020/21				
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	
Woodleigh- Byro	16/17	84.00	120.00	36.00	Reconstruct	Sept/16	Contractor	\$ 150,000.00																	
Knight Terrace	16/17	0.00	0.90	0.90	Reseal	Feb/17	Contractor	\$ 361,150.00																	
Old Knight Terrace	16/17	0.00	0.14	0.14	Reconstruct	Mar/17	Contractor	\$ 150,000.00																	
Brockman Street	17/18	0.00	0.59	0.59					Reconstruct	Feb/18	Contractors	\$ 199,877.00													
Durlacher Street	18/19	0.00	1.12	1.12									Reconstruct	Feb/19	Contractors	\$ 399,745.00									
<b>Total R2R</b>								<b>\$ 661,150.00</b>				<b>\$ 199,877.00</b>				<b>\$ 399,745.00</b>				<b>\$ -</b>				<b>\$ -</b>	
R2R																									
<b>Grand Total</b>								<b>\$ 1,038,750.00</b>				<b>\$ 518,877.00</b>				<b>\$ 718,745.00</b>				<b>\$ 319,000.00</b>				<b>\$ 319,000.00</b>	

MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

27 JULY 2016

16.2 FIVE (5) YEAR ROAD CAPITAL PLAN 2016/2017 - 2020/2021  
FM00005

Author  
Works Manager

Disclosure of Any Interest  
Nil

Moved Cr Wake  
Seconded Cr Capewell

Council Resolution

That the 5 year Road Capital plan as attached to the Works Managers report dated 19 July 2016, for the years 2016/2017 through to 2020/2021, within the Shire of Shark Bay, be endorsed.

6/0 CARRIED

Background

The 5 year Road Capital plan proposed road works schedule contains an estimated Capital expenditure on roads within the Shire of Shark Bay for the next 5 years.

Comment

There is an established 5 year road capital plan for capital works on rural and urban roads within the Shire of Shark Bay. This plan has been put into place to show the projected years that works will be completed and also the sections of those roads that, at this point in time, have been deemed to be in most need for capital works.

As road use changes and given the fact that certain events will occur out of our control, the projected years shown in the inserted spread sheet are estimates of the proposed works and time frames involved.

This Road Capital plan is a living document and needs to be reviewed annually. This will ensure that capital expenditure will be spent in a most productive manner.

Regional Road Group projects for 2016/2017 include a re-sheet program on the Useless Loop Road between SLK 13 to SLK 18.5. This will involve contractors carting sheeting material from the gravel pit at SLK 28 and Shire laying out the material to achieve a 150mm coverage. Some extra works will be undertaken to do some minor realignments and form work in preparation for the expected 2017/18 seal program on the Useless Loop Road. It is estimated these works will come to \$377,600.00. Also included in the RRG funding is the part resealing of the Nanga Road, associated costs will be \$90,000.00.

The Shire of Shark Bay has an allocation of approximately 1.26 million dollars over the next 3 years. A workshop with councillor participation was held on the 11<sup>th</sup> of February 2016 to discuss potential road requirements within the Shire. Councillors indicated that

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Confirmed at the Ordinary Council meeting held on the 31 August 2016 – Signed by the President Cr Cowell \_\_\_\_\_

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Confirmed at the Ordinary meeting of Council held on 22 February 2017 – Signed by the President Cr Cowell \_\_\_\_\_

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# MINUTES OF THE ORDINARY COUNCIL MEETING

19 DECEMBER 2016

## MINUTES OF THE ORDINARY COUNCIL MEETING

27 JULY 2016

they would like to concentrate primarily on town streets with some expenditure on the Woodleigh-Byro Road.

The following table represents the Roads to Recovery allocations for the Shire of Shark Bay.

Year	Previous	New allocation	Increase/Decrease
2016/17	\$199,877	\$659,891	\$460,014
2017/18	\$199,877	\$199,877	Nil
2018/19	\$399,754	\$399,754	Nil
	\$1,199,260	\$1,830,708	\$631,448

With this in mind the following roads have been costed and presented for Council approval for 2016/17.

### Woodleigh-Byro Road:

The Woodleigh-Byro Road from SLK 84 (Cross Roads) to SLK 120 (Shire Boundary). This section of the Woodleigh-Byro Road is in need of some maintenance. It is proposed to resheet the road as required with forming and shaping in the remaining areas. Extra drainage will be installed as required with grids cleaned and batters maintained. The estimated cost involved with this project will be \$150,000.00.

### Knight Terrace:

Knight Terrace from the western end round-a-bout to the eastern end round-a-bout will be resealed with asphalt. The cost implication involved would be approximately \$360,000.00. This reseal would enhance the foreshore revitalisation projects already underway.

### Old Knight Terrace:

Old Knight Terrace in conjunction with Knight Terrace would be looked at to formalise the parking at and around the Shark Bay Supermarket whilst also implementing a suitable path for the jinker to navigate the western end round-a-bout. The storm water drainage issues would also be addressed at this stage. An allocation of \$150,000.00 has been given to this project.

### Legal Implications

There are no legal implications associated with this report

### Policy Implications

There are no policy implications associated with this report

### Financial Implications

The Regional Road Group funding is based on a two thirds one third contribution from the Shire. In the 2016/2017 financial year the total Regional Road Group budget will

Confirmed at the Ordinary Council meeting held on the 31 August 2016 – Signed by the President Cr Cowell \_\_\_\_\_

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be \$467,000.00. The required contribution from the Shire is one third, this equates to \$155,666.00.

Roads to Recovery funding does not require any contributions from the Shire. The total spend from Roads to Recovery will be \$695,800.00

Strategic Implications

Outcome 1.1

1.1.7 Develop and maintain sustainable transport infrastructure.

Outcome 1.2

1.2.5 Allocate resources to deliver economic development and population growth.

RISK MANAGEMENT

There are no risks associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Author	<i>B Galvin</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	19 July 2016

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SHIRE OF SHARK BAY Road Capital Program 2015/16 to 2019/20																									
Regional Road Group	Road	Year	Place		Amount	2016/17				2017/18				2018/19				2019/20				2020/21			
			From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost
Useless Loop Road	19/17	13.00	18.30	5.30	Resheet	July/16	Shire	\$ 377,000.00																	
	17/18	77.00	82.50	5.50					Resheet	July/17	Shire	\$ 220,000.00													
	18/19	33.00	36.50	3.50									Resheet	July 18	Shire	\$ 239,000.00									
	19/20	74.00	77.00	3.00													Resheet	July/19	Shire	\$ 120,000.00					
	19/20	83.00	85.50	2.50													Resheet	July/19	Shire	\$ 100,000.00					
	20/21	50.40	55.90	5.50																	Resheet	July/20	Shire	\$ 228,000.00	
Stella Rowley Drive	19/20	0.00	4.30	4.30												Shoulders	Nov/19	Shire	\$ 90,000.00						
Nanga Road	19/17	0.00	1.40	1.40	Reseal	Feb/17	Contractors	\$ 90,000.00																	
	17/18	1.40	2.85	1.25					Reseal	Feb/18	Contractors	\$ 90,000.00													
Ocean Park Road	20/21	0.00	2.50	2.50																Reseal	Nov/19	Contract	\$ 90,000.00		
Eagle Bluff Road	19/19	0.00	4.38	4.38									Resheet	Nov 18	Shire	\$ 90,000.00									
<b>Total RRG</b>								\$ 467,600.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00	
RRC								\$ 311,733.33				\$ 212,996.67				\$ 212,996.67				\$ 212,996.67				\$ 212,996.67	
Balance								-\$ 155,866.67				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33	
<b>Roads to Recovery</b>																									
Road	Year	From	To	Amount	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	
Woodleigh-Byro	19/17	84.00	120.00	36.00	Reconstruct	Sept/16	Contractor	\$ 150,000.00																	
Knight Terrace	19/17	0.00	0.00	0.00	Reseal	Feb/17	Contractor	\$ 361,150.00																	
Old Knight Terrace	19/17	0.00	0.14	0.14	Reconstruct	Mar/17	Contractor	\$ 150,000.00																	
Brodman Street	17/18	0.00	0.59	0.59					Reconstruct	Feb/18	Contractors	\$ 100,877.00													
Durlacher Street	18/19	0.00	1.12	1.12									Reconstruct	Feb/19	Contractors	\$ 309,745.00									
<b>Total R2R</b>								\$ 661,150.00				\$ 199,877.00				\$ 399,745.00				\$ -				\$ -	
<b>Grand Total</b>								\$ 1,128,750.00				\$ 518,877.00				\$ 718,745.00				\$ 319,000.00				\$ 319,000.00	

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**20. MATTERS BEHIND CLOSED DOORS**

Moved           Cr Fenny  
Seconded       Cr Ridgely

**Council Resolution**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.**

**4/0 CARRIED**

20.1 AUSTRALIA DAY ACTIVE CITIZENSHIP AWARDS 2017  
CR00001

Author

Community Development Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Nominator of Citizen for the youth award.

Disclosure of Interest: Cr Ridgley

Nature of Interest: Impartiality Interest as Nominator of Citizen for 25 Years and older.

Moved           Cr Ridgley  
Seconded       Cr Fenny

**Council Resolution**

- 1) **That this reported be noted.**
- 2) **Council nominate individuals or groups for the awards if any are suitable**
- 3) **The Australia Day Citizen of the Year (for a person of 25 years or older) is presented to Ms Jamie Burton.**
- 4) **The Australia Day Citizen of the Year - Youth (for a person under 25 years) is presented to Miss Leah Whitemore.**
- 5) **The Australia Day Citizen of the Year - Senior (for a person over 65 years) is not presented in 2017.**
- 6) **The Australia Day Active Citizen Award (for a community group or event) is not presented in 2017.**
- 7) **That the Council resolution be embargoed until the 26 January 2017.**

**4/0 CARRIED**

19 DECEMBER 2016

20.2 EMPLOYMENT OF SENIOR DESIGNATED EMPLOYEE  
PE00033

Author  
Chief Executive Officer

Disclosure of Any Interest

Nil

Moved           Cr Bellottie  
Seconded       Cr Fenny

**Council Resolution**

**That Council receive the report of the Chief Executive Officer in accordance with Section 5.37(2) of the *Local Government Act 1995*.**

**That the Chief Executive Officer's intent to employ a Senior designated officer to the position of Executive Manager Finance and Administration be endorsed.**

**4/0 CARRIED**

Moved           Cr Fenny  
Seconded       Cr Ridgley

**Council Resolution**

**That the meeting be reopened to the members of the public.**

**4/0 CARRIED**

21. **DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 22 February 2017 commencing at 3.00 pm.

22. **CLOSURE OF MEETING**

As there was no further business the President closed the Ordinary Council meeting at 5.12 pm.