

SHIRE OF SHARK BAY MINUTES

30 May 2018

ORDINARY COUNCIL MEETING



Moloch Horridus (Thorny Devil) Photo by John Craig



30 MAY 2018



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

The unconfirmed minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 30 May 2018 commencing at 3.03 pm.

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1.0 DECLARATION OF OPENING

The President declared the meeting open at 3.03 pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell President
Cr L Bellottie
Cr J Burton
Cr K Capewell
Cr E Fenny
Cr G Ridgley

Mr P Anderson Chief Executive Officer
Ms A Pears Executive Manager Finance and Administration
Ms L Butterly Executive Manager Community Development
Mr B Galvin Works Manager
Mrs R Mettam Executive Assistant

APOLOGIES

Cr K Laundry Leave of Absence granted Ordinary Council meeting 30 May 2018 Item 5.1

VISITORS

2 visitors

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public questions on notice.

4.0 PUBLIC QUESTION TIME

The President opened public question time at 3.04 pm and as there were no questions presented from the gallery the President closed public question time at 3.04pm.

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5.0 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR LAUNDRY
GV00013

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Bellottie
Seconded Cr Burton

Council Resolution

Councillor Laundry is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on the 30 May 2018.

6/0 CARRIED

Background

Councillor Laundry has applied for leave of absence from the ordinary meeting of Council scheduled for 30 May 2018. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Laundry has advised the Chief Executive Officer due to personal reasons he will be unable to attend the Ordinary meeting of Council scheduled to be held on the 30 May 2018 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that his obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Laundry leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for each meeting.

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- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a. If no meeting of the council at which a quorum is present is actually held on that day; or
 - b. If the non-attendance occurs while –
 - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications associated with this report.

Financial Implications

There are no financial implications associated with this report.

Strategic Implications

There are no strategic implications associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

16 May 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

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5.2 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR BELLOTTIE
GV00010

Item pulled out of the agenda / minutes as Cr Bellottie in attendance to the Ordinary Council meeting.

6.0 PETITIONS

There were no petitions presented to Council for May 2018.

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 26 APRIL 2018

Moved Cr Fenny
Seconded Cr Burton

Council Resolution

That the minutes of the Ordinary Council meeting held on 26 April 2018, as circulated to all Councillors, be confirmed as a true and accurate record.

6/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

Nil

9.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member	Audit Committee
Member	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Local Emergency Management Advisory Committee
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	The Aviation Community Consultation Group

Meeting Attendance

3 May 2018	Western Australian Local Government Association State Council – Kalamunda
4	As above
16	Friends of the Festival meeting
30	Ecoscope landscape architects workshop May Ordinary Council meeting

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	22 May 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

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Moved Cr Bellottie
Seconded Cr Burton

Council Resolution

That the President's activity report for May 2018 be received.

6/0 CARRIED

10.0 COUNCILLORS' REPORTS

10.1 CR BURTON
GV00018

Nil report for the May 2018 Ordinary Council meeting.

10.2 CR RIDGLEY
GV00008

Committee Membership

Member Audit Committee
Member Shark Bay Tourism Committee

Meeting Attendance

14 May 2018 Attended the Shark Bay Tourism Association meeting

Signatures

Councillor *Councillor Ridgley*
Date of Report 14 May 2018

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That Councillor Ridgley's May 2018 report on activities as Council representative be received.

6/0 CARRIED

10.3 CR LAUNDRY
GV00013

Committee Membership

Member Audit Committee
Member Shark Bay Community Resource Centre Committee
Member Shark Bay Bowling Club Inc Committee
Proxy Member For Cr Cowell on the Development Assessment Panel

Meeting Attendance

8 May 2018 Attended the Shark Bay Bowling Club committee meeting

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Signatures

Councillor

Councillor Laundry

Date of Report

16 May 2018

Moved Cr Ridgley

Seconded Cr Fenny

Council Resolution

That Councillor Laundry's May 2018 report on activities as Council representative be received.

6/0 CARRIED

10.4 CR BELLOTTIE
GV00010

Cr Bellottie gave a verbal report on the Native Title hearing he attended on Monday 28 & Tuesday 29 May 2018 in regards to boundary resolution with the Malgana and Nhanda people. Cr Bellottie advised Council that he considered the outcomes of the Hearing very positive and a good outcome for all participants.

Moved Cr

Seconded Cr

Council Resolution

That Councillor Bellottie's May 2018 report on activities as Council representative be received.

6/0 CARRIED

10.5 CR FENNY
GV00017

Nil report for the May 2018 Ordinary Council meeting.

10.6 CR CAPEWELL
GV00005

Nil report for the May 2018 Ordinary Council meeting.

The President advised Council that item 13.6 would be brought forward so that the proponent of the item, Mr Prior, who was present at the meeting, could have it dealt with first thing.

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13.6 PROPOSED WAREHOUSE – LOT 332 (145) DAMPIER ROAD, DENHAM P1525

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Fenny

Seconded Cr Burton

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 3.16 pm for open discussion on Item 13.6 Proposed Warehouse – Lot 332 (145) Dampier Road Denham.

6/0 CARRIED

Moved Cr Bellottie

Seconded Cr Ridgely

Council Resolution

That Council reinstate Standing Orders at 3.31pm.

6/0 CARRIED

Officer Recommendation

That Council:

1. Defer the application (10/2018) lodged by Raymond Pryer for a warehouse on Lot 332 Dampier Road, Denham and request lodgement of a Bushfire Attack Level Assessment by a suitably qualified fire consultant accredited by the Fire Protection Association Australia which is the first training and currently only accrediting body for Bushfire Attack Level Assessors recognised by the State Government.
2. Advise the owner/ applicant that the Basic Bushfire Attack Level assessment does not sufficiently demonstrate that the proposed development is not within 100 metres of any vegetation. Although remaining vegetation may appear sparse it has not been classified by a fire consultant and may still attract a Bushfire Attack Level. It is also recognised that there is Unallocated Crown Land and state owned land within 100 metres. There is no guarantee that these areas will be maintained as cleared in perpetuity.

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AMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council considered that option 3 as presented in the report was a move advantageous proposition for the applicant that still required a Bushfire Attack Level but did not prolong the planning process.

Moved Cr Capewell
Seconded Cr Bellottie

Council Resolution

1. **Approve the application (10/2018) lodged by Raymond Pryer for a warehouse on Lot 332 Dampier Road, Denham subject to the following conditions:**
 - (i) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
 - (iii) **This approval is issued based on a proposed landuse of 'warehouse'.**
 - (iv) **The building shall not be used for habitation at any time.**
 - (v) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**
2. **Include a footnote / advice note on any planning approval to advise the applicant that:**
 - (a) **Planning consent is not an approval to commence construction. A separate Building Permit must be obtained for all work.**

Additional option:

- (vi) **Prior to the issue of a Building Permit, the proponent to lodge a Bushfire Attack Level Assessment prepared by a suitably qualified fire consultant accredited by the Fire Protection Association Australia which is the first training and currently only accrediting body for BAL Assessors recognised by the State Government.**

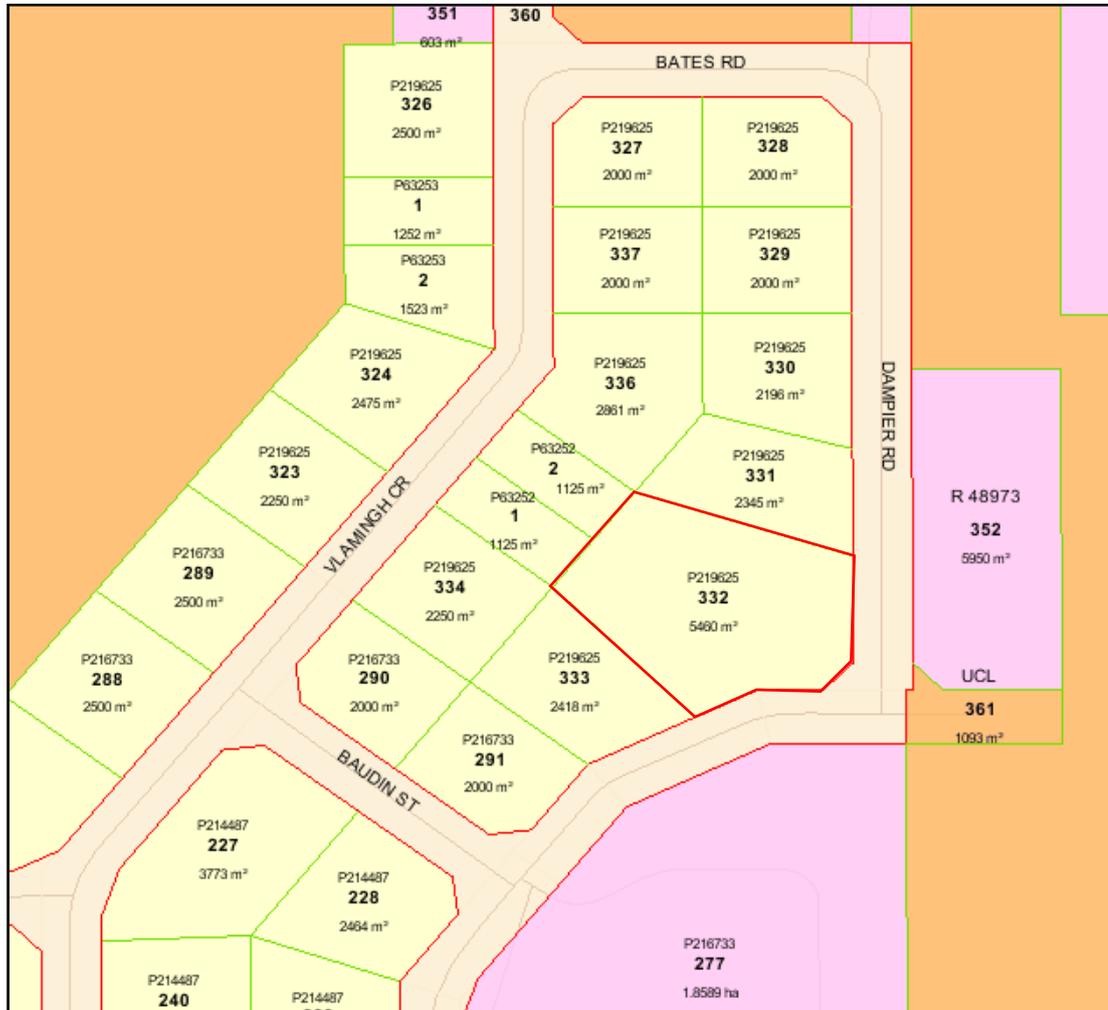
6/0 CARRIED

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BACKGROUND

Lot 332 is zoned 'Industry' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The lot has an approximate area of 5460m², and is vacant.



Location Plan

Source: Landgate

COMMENT

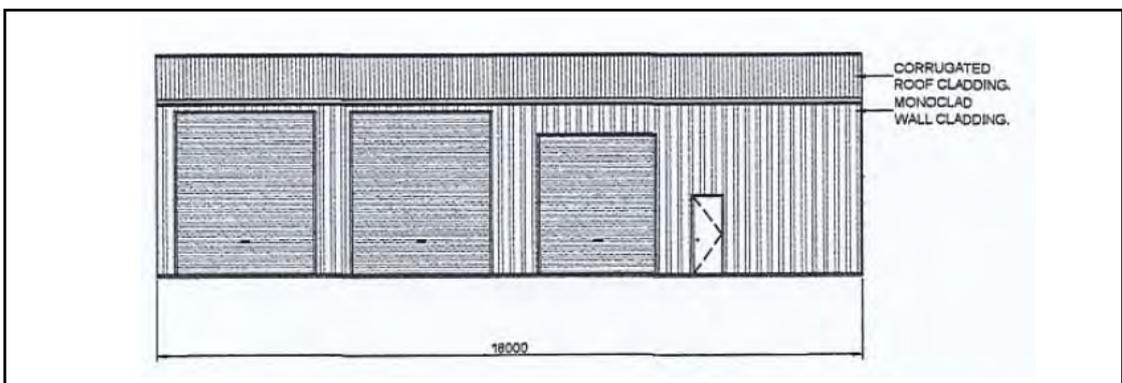
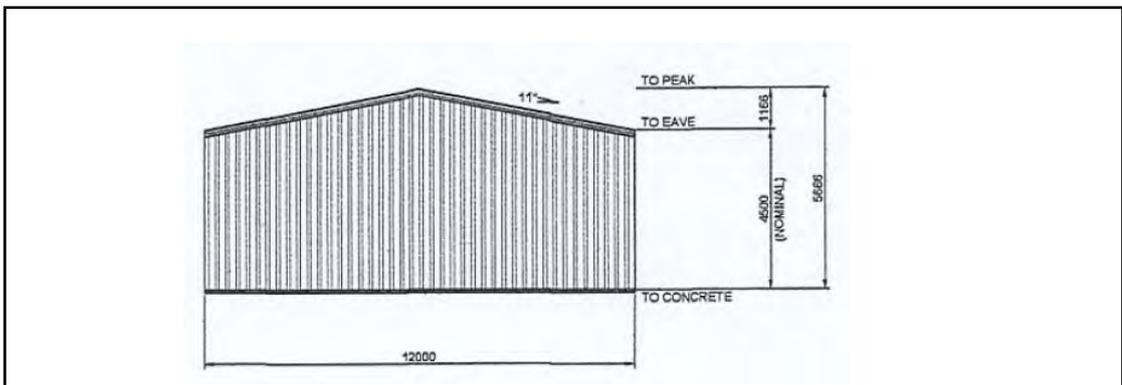
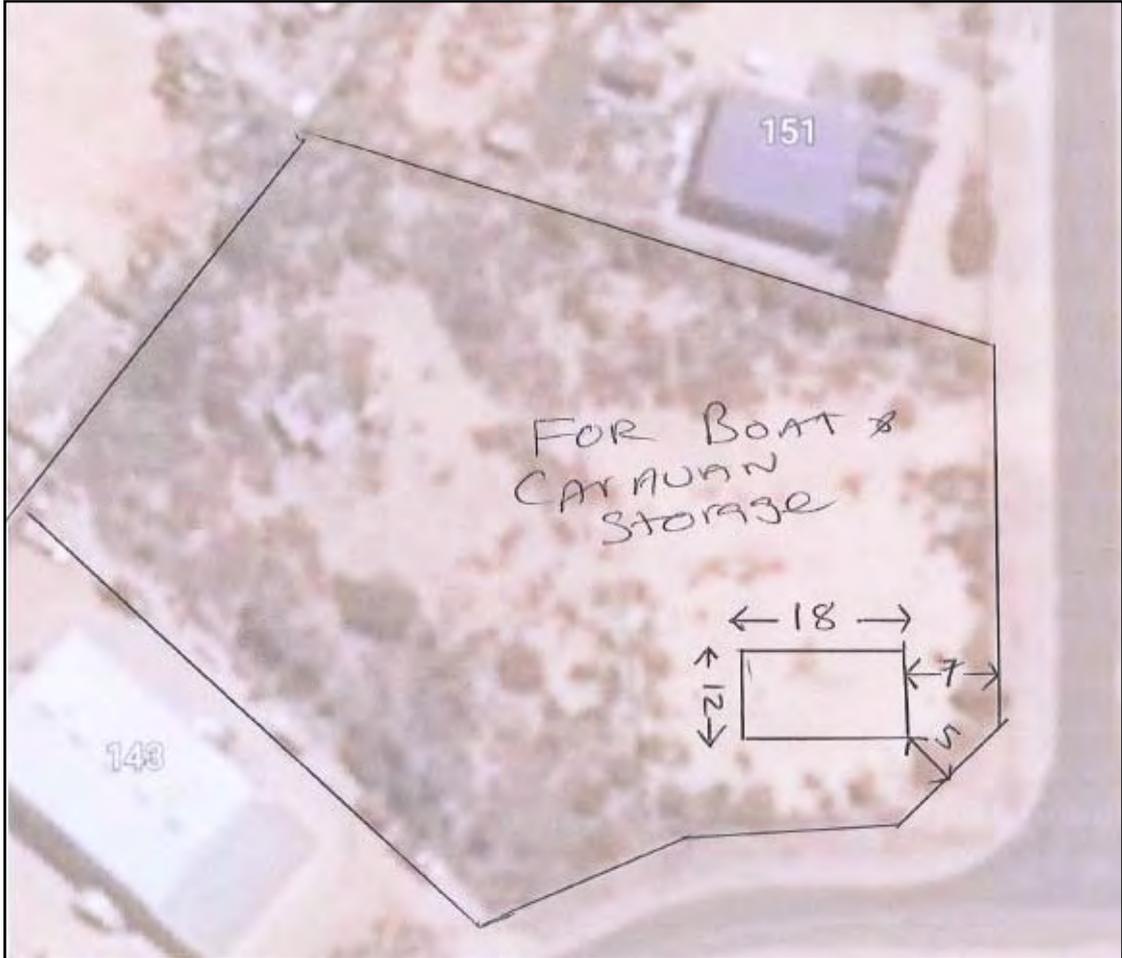
- *Description of Development*

The owner proposes to construct a shed on the lot to use for storage. It will be setback 7 metres from the Dampier Road frontage – site plan overpage.

The building will measure 12 metres by 18 metres, with a maximum height of 5.6 metres.

It is recommended that the landuse be construed as a 'warehouse' which 'means premises used to store or display goods and may include sale by wholesale'. A warehouse is permitted in the 'Industry' zone.

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- *Relevant State Planning Guidelines and Policies – Bushfire Prone Areas*

Under the ‘deemed provisions’ of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have ‘due regard’ to any state planning policy.

This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of ‘State Planning Policy 3.7: Planning in Bushfire Prone Areas’.

The Shire has a mandatory obligation to consider State Planning Policy 3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas (‘the Guidelines’) in December 2015. These documents apply to all land declared as Bushfire Prone by the Commissioner of Fire and Emergency Services.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. A portion of Lot 332 is within the declared bushfire prone area (pink area).



Source: Department of Fire and Emergency Services website

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment. There is no exemption for industrial developments, even though no higher construction

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standards currently exist for industrial buildings under the Australian Standard 3959. The Bushfire Attack Level rating can influence the setbacks for proposed industrial buildings.

The Western Australian Planning Commission released Planning Bulletin 111/2016 in October 2016 which clarifies that exemptions can be applied under specific circumstances such as where there is no landuse intensification, the development is ancillary, there is no increase of staff on site and the development will not result in increased bushfire risk.

Town Planning Innovations is of the view that the exemption does not apply to the proposed building as it is not ancillary.

- *Basic Bushfire Attack Level Assessment by owner*

There is provision for owners to undertake their own Basic Bushfire Attack Level assessment if their development is not within 100 metres of vegetation.

A Bushfire Attack Level assessment is a simplified process for determining the Bushfire Attack Level for a proposed building that has a low risk of bushfire exposure because it is not within 100 metres of any bushfire prone vegetation.

A landowner may prepare their own Basic Bushfire Attack Level assessment in place of a BAL assessment by a fire consultant if:

- The surrounding area has been cleared since the latest release of the Map of Bush Fire Prone Areas was published so that it no longer contains bushfire prone vegetation, and is not within 100 metres of bushfire prone vegetation; or
- The subject land is large enough to locate the proposed building so that the building envelope is not within 100 metres of bushfire prone vegetation.

The owner of Lot 332 has advised surrounding land has been cleared since 2017 and has lodged a Basic Bushfire Attack Level – Attachment 1 at the end of this report.

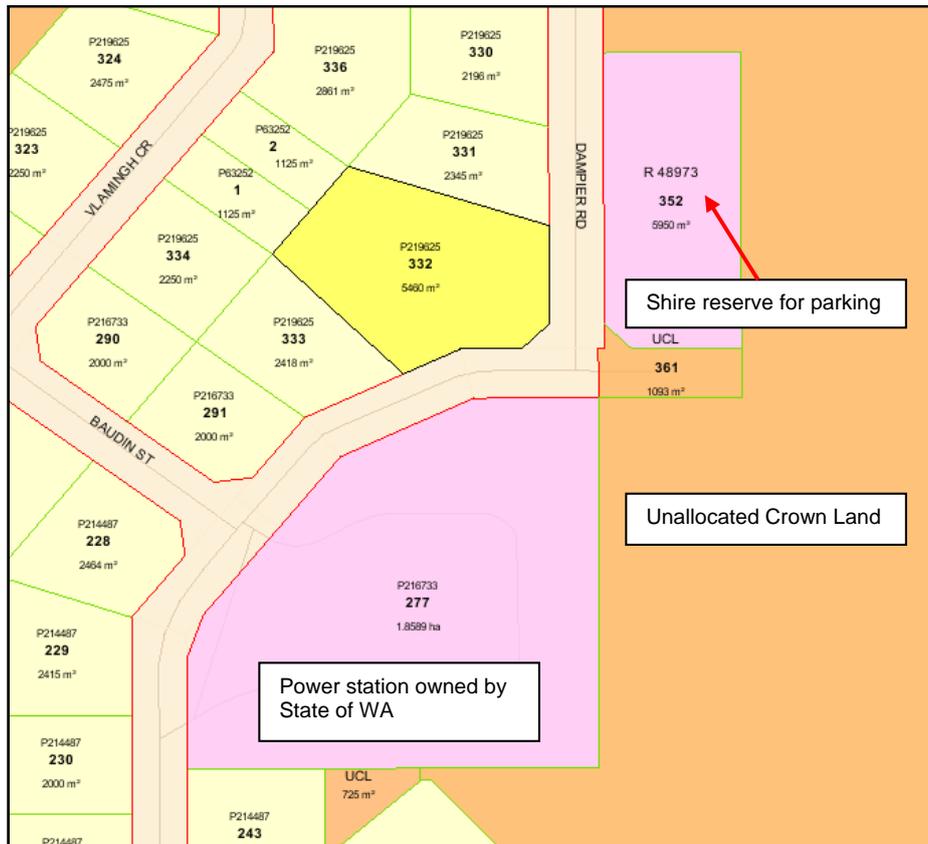
Town Planning Innovations requested an aerial outlining the extent of cleared area which has been provided – copy overpage.

There are 3 options available to Council in considering the Basic Bushfire Attack Level which are discussed in detail in this report.

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Applicants map



Location Plan

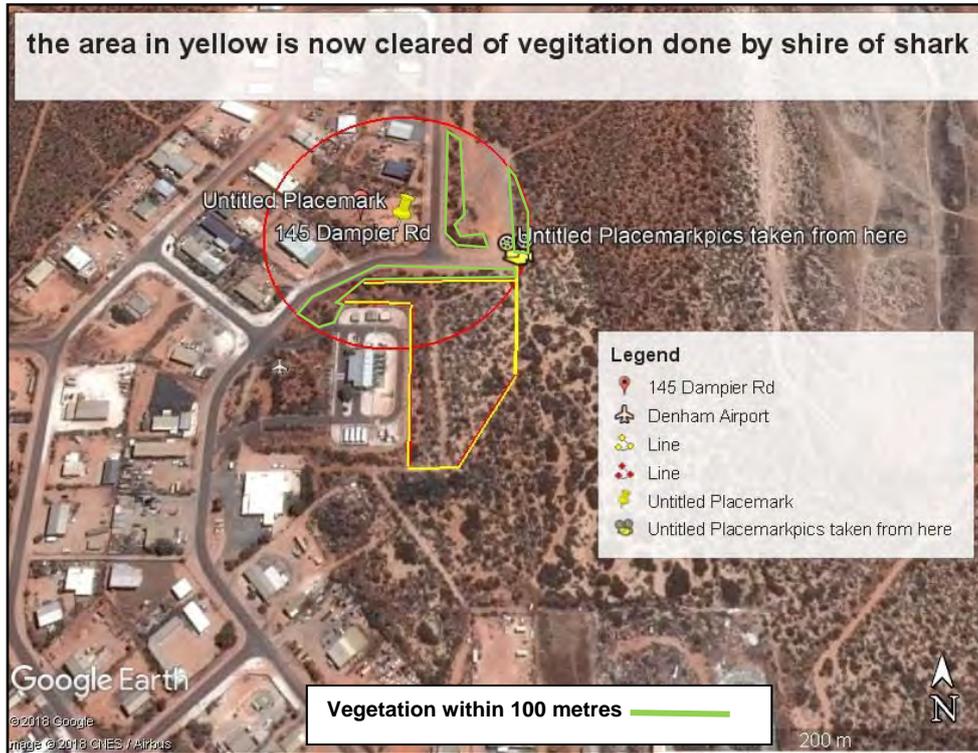
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Council has three options in regards to the Bushfire Attack Level Assessment as follows:

Option 1 – Accept the basic Bushfire Attack Level lodged by the applicant

Council may be prepared to accept the Basic Bushfire Attack Level as compiled by the owner. To a certain extent the owner takes some responsibility for risk by certifying that the lot is 100 metres from any vegetation.

Based on the map lodged by the owner, there are areas of vegetation within 100 metres of the lot.



Option 1 is therefore not recommended. A basic Bushfire Attack Level is only feasible where development is not within 100 metres of any vegetation.

Even though remaining vegetation may appear to be sparse coastal scrub, it can still attract a Bushfire Attack Level rating and can only be properly classified by a fire consultant.

Option 2 – Defer the application and require a Bushfire Attack Level assessment by a suitably qualified fire consultant

Although there are extensive cleared areas the Basic Bushfire Attack Level does not fully demonstrate that the development is not located 100 metres from any vegetation.

Town Planning Innovations requested that the owner provide a map showing where each photograph had been taken from and the direction (marked with arrows). The owner has not provided the map requested, and instead indicated the Shire could inspect the land.

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Whilst surrounding vegetation may not appear to be significant the allowance for a Basic Bushfire Attack Level is only for development on lots which have absolutely minimal fire risk.

The Shire maintains Reserve 48973 to the east for car parking. There is no guarantee that cleared areas on Lot 277 and Unallocated Crown Land will be maintained in perpetuity (by Council's) in the future. This would be taken into consideration in a Bushfire Attack Level by a qualified fire consultant.

Town Planning Innovations provided the proponent with alternative options, such as locating the building to the rear of the site outside of the bushfire prone area, however it is understood they have already prepared for the pad location.

It should be noted that other owners in the industrial area have lodged professionally prepared Bushfire Attack Level assessments as part of the normal planning process.

Whilst Town Planning Innovations has reservations about aspects of State Planning Policy 3.7, there is a statutory obligation to have due regard for current bushfire guidelines, and other owners in the Industrial area have had to engage consultants to demonstrate compliance.

This is the first Basic Bushfire Attack Level that has been lodged for the Shire so if it was accepted it would set the quality for future applicants.

Town Planning Innovations therefore recommends Option 2.

Option 3 – Approve the development with conditions

Council can approve the development subject to conditions.

Council can impose a condition that requires lodgement of a Bushfire Attack Level assessment by a suitably accredited fire consultant prior to the issue of a Building Permit.

Option 3 is not recommended as Bushfire Attack Level ratings can impact on setbacks so it is more desirable and practical to resolve bushfire matters as part of the planning process. Resolving bushfire considerations as part of the planning process is consistent with State Planning Policy 3.7.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

Planning and Development (Local Planning Schemes) Regulations 2015 - In accordance with Regulation 67 (f) in Schedule 2 the 'matters to be considered by the local government' includes 'any approved State Planning Policy'.

POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

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FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

There may be risk associated in approving any Basic Bushfire Attack Level if the Shire has knowledge that it does not meet the 100 metre setback to any vegetation.

There may also be a risk of liability if the Shire accepts the basic Bushfire Attack Level based on an intention to continue to clear surrounding land, and a future Council does not continue to clear nearby areas and increases bushfire risk by allowing regrowth.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	25 May 2018


 Department of Planning
 
 Western Australian Planning Commission

PLANNING IN BUSHFIRE PRONE AREAS BAL ASSESSMENT (BASIC) REPORT

A BAL REPORT FOR A PROPOSED BUILDING ON A SITE THAT IS NOT WITHIN 100 METRES OF BUSHFIRE PRONE VEGETATION

Please read the 80 before completing this report.

<p>1. Fire Danger Index (FDI) 80</p> <p>Determine the FDI for your site. The FDI for all of Western Australia is 80.</p> <p>2. Bushfire prone vegetation NIL</p> <p>Determine if there is bushfire prone vegetation within 100 metres of the proposed building. Insert NIL where there is no bushfire prone vegetation within 100 metres of the proposed building.</p> <p>3. Distance between the proposed building and bushfire prone vegetation YES</p> <p>Determine the horizontal distance between the proposed building and the nearest bushfire prone vegetation in the area surrounding the proposed building. Insert YES where the horizontal distance is greater than 100 metres on flat land and 170 metres on sloping land.</p>	<p>4. Slope of the land under bushfire prone vegetation N/A</p> <p>Determine the horizontal distance between the proposed building and the nearest bushfire prone vegetation. Insert N/A where the horizontal distance is greater than 100 metres on flat land and 170 metres on sloping land.</p> <p>Step 5: Bushfire Attack Level (BAL) LOW</p> <p>Determine the BAL for the proposed building or development. Insert the BAL.</p> <p>If the BAL is BAL-LOW, then this report may be used to support a relevant application for the proposed building or development. If the BAL is not BAL-LOW, this report should not be used.</p> <p>Attach any supporting information (i.e. site plans, photos, aerial photography and other design documents and specifications) as evidence that your site is not within 100 metres of bushfire prone vegetation.</p>
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I certify that the inputs into this BAL assessment (basic) report are a true and accurate representation of the conditions of the proposed building and site on the date of this assessment for the site located at:

lot 332 #145 Dampier Road Denham WA

And being the whole of the land described in Certificate of Title: **VOLUME 2220 FOLIO 252**

The BAL rating is: **LOW** Date of assessment: **16/05/2018**

Signed: 

Postal address: **13 Dennis St Quinns Rocks WA 6030**

Phone: **342772772** Email: **ray.pryer@yahoo.com.au**

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Aerial picture of cleared area supplied by applicant

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Bush near power station cleared by power station (photo named and supplied by applicant)



Strip of cleared bush behind the power station / east of it (photo named and supplied by applicant)

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Lot east of road (photo named and supplied by applicant)



(photo unnamed and supplied by applicant)

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(photo unnamed and supplied by applicant)

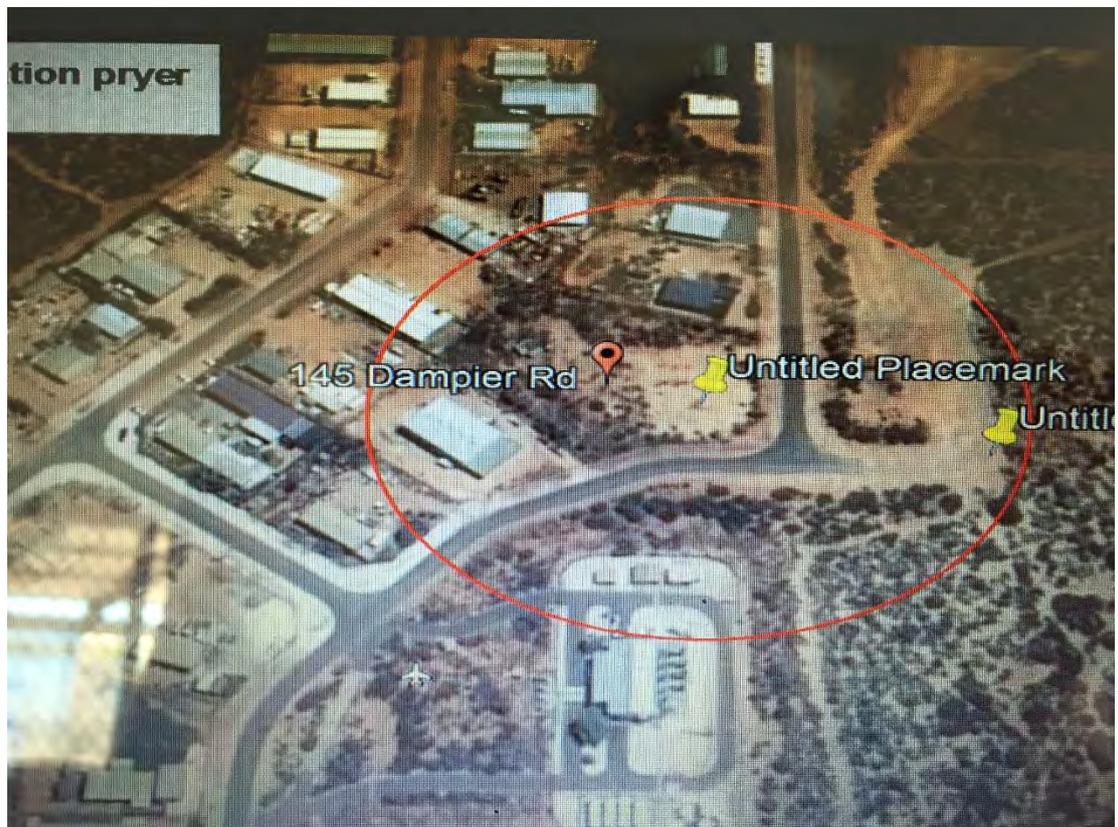


(photo unnamed and supplied by applicant)

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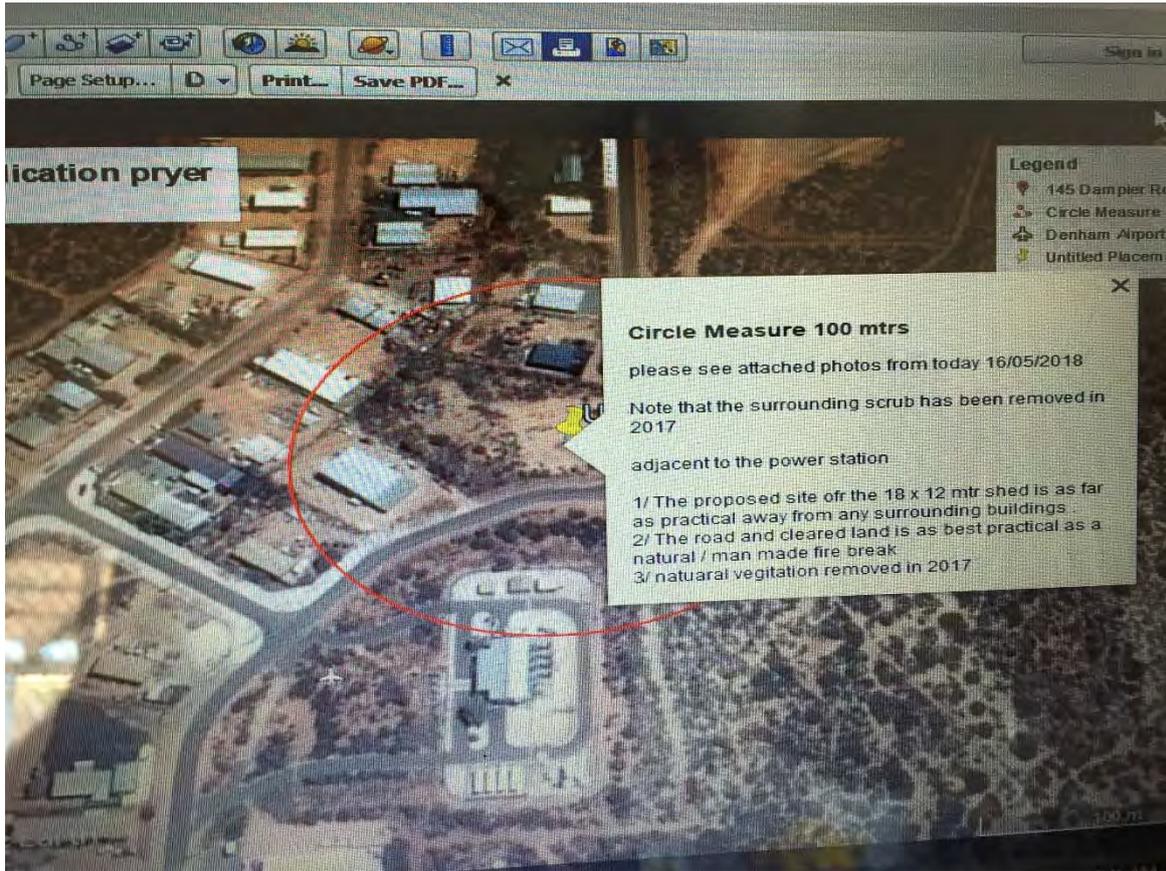
(photo unnamed and supplied by applicant)



Supplied by applicant

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Supplied by applicant

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11.0 ADMINISTRATION REPORT

**11.1 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE
- 2018 (LOCAL GOVERNMENT WEEK)**
CM00053

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Cowell

Seconded Cr Burton

Council Resolution

1. That the following Councillor's be nominated to attend the 2018 Western Australian Local Government Association Annual Conference to be held in Perth on Wednesday 1 to Friday 3 August 2018:

Cr Fenny

Cr Burton

Cr Cowell

2. That the Chief Executive Officer be authorised to attend the Western Australian Local Government Association Annual Conference to be held in Perth on Wednesday 1 to Friday 3 August 2018.

6/0 CARRIED

Background

The annual 2018 Western Australian Local Government Association Conference (Local Government Week) is scheduled for 1 to 3 August 2018. In conjunction with the program on Tuesday 31 July 2018 at 3.30 there will be a Mayors and Presidents' Forum followed at 5.30pm a Mayors and Presidents; Reception, this event is by invitation only.

The conference normally attracts over 400 delegates from Local Governments around Western Australia as well as various exhibitors and guest speakers.

Comment

The Western Australian Local Government Association Annual conference is a significant event in the Local Government in Western Australia. The program for the Conference contains a number of topics that have relevance to the Shire that may provide some opportunity for local benefit.

Registrations for the conference close Tuesday 3 July 2018. Council needs to decide if it wishes to propose any agenda items for the conference.

Accommodation requirements need to be considered and booked before accommodation in the Central City area is unavailable.

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This is an opportune time to arrange other meetings with Ministers and Government Agencies if required while in Perth. The conference this year is also providing extra training in the days leading up to and after the conference that Councillors and Executive Officers could combine with the conference. Refer attached Development Opportunities brochure.

Previous attendance to the Conference is as follows:

YEAR	NOMINATED	NOTES
2017	Cr Bellottie Cr Laundry	
2016	Cr Ridgley Cr Capewell Cr Cowell	
2015	Cr Laundry Cr Bellottie	
2014	Cr Ridgley Cr Wake Cr Prior	Cr Ridgley did not attend
2013	Cr Cowell Cr Prior	
2012	Cr Wake Cr Capewell	
2011	Cr Cowell Cr Wake	
2010	Cr Cowell	

Legal Implications

There are no legal implications relative to this report

Policy Implications

There are no policy implications relative to this report

Financial Implications

Indicative costing for the conference is as follows:

All figures include GST.

1. Full Conference Delegate fee covers the conference program, lunches, refreshments and a ticket to both the Opening Reception and the Sundowner at a cost of \$1,475 per delegate to be paid by 3 July 2018;
2. Gala Dinner at a cost of \$140 per delegate and partner;
3. ALGWA Breakfast (Thursday) \$55
4. Convention Breakfast with Brad Hogg (Friday) \$88
5. Accommodation costs of \$300 per Councillor per day;
6. Car parking at a cost of \$50 per day;
7. Airfares per delegate at a cost of \$718; and
8. Travel costs if travelling by private vehicle.

Therefore for one delegate attending the Conference, Gala dinner, both Breakfast functions and travelling by air the cost will be approximately \$3,376.00. This includes

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

3 nights' accommodation if flying to Perth departure would be on Tuesday 31 July and return flight on Friday 3 August.

Strategic Implications

Civic Leadership 4.2.2 – Implement effective training programs for administration and Councillors

Risk Management

This is a low risk item for Council.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

24 April 2018

30 MAY 2018

**READY &
RELEVANT**

INFORMATION AND REGISTRATION

PRESENTED BY

WALGA

FOUNDING
CORPORATE PARTNER

lgis



**2018 WA Local
Government
Convention**

Perth Convention and
Exhibition Centre
1 - 3 August 2018

Event partners



Founding Corporate Partner

LGIS is proud to partner with WALGA at the WA Local Government Convention. We understand the importance of this major annual event and the exceptional opportunities it delivers for the WA Local Government sector.

LGIS is focused on the long term protection of Western Australian Local Government through a member-owned industry based self-insurance scheme. A comprehensive risk management support program is provided as a complimentary benefit of LGIS membership in the areas of professional risks, liability risks, property risks, occupational safety and health, human resource risks, and allied health services.

The local LGIS team look forward to meeting Local Government representatives at the conference to talk about how we might be able to support the Sector in delivering services and protecting communities, with a range of protection solutions that go beyond just insurance.



CIVIC LEGAL

Principal Sponsor

Civic Legal is pleased to be the principal sponsor of the WA Local Government Convention again this year. We always look forward to catching up with you to hear your stories and the issues you are currently facing.

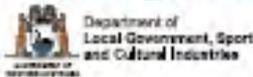
Civic Legal has its roots in Local Government. Our lawyers are passionate about the sector and working out the best solutions to legal issues peculiar to Local Government – using Clear Legal English! Come and drop by our booth and chat with our team. They can help you with planning, governance or complex contracts. They can also discuss your litigation or prosecution needs.

Thank you again to WALGA for organizing an exciting Convention – we trust you will find it as enjoyable and educational as we will.

Best regards

Anthony Quahe
Managing Principal

Supporting Sponsors



Coffee Cart Sponsor



Recharge Bar Sponsor



An invitation



It is again my pleasure to invite all Elected Members, CEOs and Senior Managers to attend the 2018 WA Local Government Convention, scheduled for Wednesday, 1 – Friday, 3 August at the Perth Convention & Exhibition Centre (PCEC).

Themed Ready & Relevant, the program encourages delegates to reflect on where we are as a sector, and plan for the challenges ahead. An energising line up awaits us, including plenary speakers Anh Do, Dr Geoff Raby, Mark McCrindle, Billie Jordan, and we will welcome back Paul Huschilt and his World Famous Conference Ending Summary. The concurrent sessions will discuss contemporary and sometimes controversial topics, while the overarching conference format provides opportunity to converse, debate, discuss and to share ideas in a welcoming and professional forum.

The event gets underway with WALGA's AGM, followed by two days of plenary and concurrent sessions. Following their popularity in 2017, we are again offering a number of field trips alongside our concurrent sessions. A key change to this year's program is the Gala Dinner moving from the Friday night to the Thursday night and I encourage you to join us for a night of good fun.

A significant contingent of industry suppliers will make up the trade exhibition to show off their latest offerings to the Local Government sector. I encourage you to take this once a year opportunity to meet with these valuable suppliers and be updated on what is currently available.

I would like to express appreciation for the valuable support provided by the Convention Founding Partner LGIS, Principal Sponsor Civic Legal and our Supporting Sponsors, Synergy and the Department of Local Government, Sport and Cultural Industries.

The 2018 WA Local Government Convention is an excellent opportunity to learn, meet with friends and have some fun.

I look forward to seeing you in August.

Cr Lynne Craigie
President



About the event

Who should attend?

The WA Local Government Convention and Trade Exhibition is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by Executive Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

Optional breakfasts

Wednesday, 1 August

Council Controlled Organisations – How Local Government Can Meet Market Failures (\$50pp).

Online registrations via the WALGA website – www.walga.asn.au/events

Thursday, 2 August

Australian Local Government Women's Association (ALGWA) AGM and Breakfast (\$55pp).

PHAIWA Children's Health and Wellbeing Awards – please contact PHAIWA directly to register.

Friday, 3 August

Convention Breakfast with Brad Hogg (\$88pp).

Social activities

Social networking functions include the Opening Welcome Reception on Wednesday evening and the Gala Dinner on Thursday evening. The Partner Program offers an interesting range of options for accompanying guests, including a full day tour of the Ferguson Valley.

Elected Member training

To facilitate progress with the Elected Member Development Program, a number of modules are again being offered prior to the Convention, as well as after the Convention. Full details are enclosed in a separate flyer – enquires to training@walga.asn.au.



Banners in the Terrace

2017 Overall Winner –
Shire of Shark Bay

Take some time to view the outstanding display of this year's creative entries in the Banners in the Terrace competition – flying high along St Georges and Adelaide Terraces between Sunday, 22 July and Saturday 4, August.

Keynote speakers



Anh Do

Anh Do arrived in Australia aged two, on a small fishing boat heaving with 47 other Vietnamese refugees, dehydrated and starving, terrified by pirate attacks, and grieving, having lost one young man at sea.

Many of you will be familiar with his story, having read his award-winning autobiography, *The Happiest Refugee*.

Despite a challenging start, by the time he was 30 years old, Anh Do held a Bachelor of Business and a Bachelor of Laws, and was voted Australian Comedian of the Year.

His lived experience is truly a story of resilience, grit and optimism - from language difficulties to an absent father, from being broke to being bullied, from starting life as a refugee to becoming one of Australia's best-loved personalities.



Dr Geoff Raby

Chairman and CEO of Geoff Raby & Associates (Beijing); Former Australian Ambassador to China

Dr Geoff Raby was Australia's Ambassador to China from 2007 to 2011. Following completion of his ambassadorial term and after 27 years in the public service, mostly with the Department of Foreign Affairs and Trade (DFAT), Geoff resigned to establish his Beijing-based business advisory company – Geoff Raby & Associates Ltd.

In China, Geoff serves as Co-Chair of Corrs Chambers Westgarth's China practice and as Vice Chairman of Macquarie Group (Greater China).

Geoff is a member of the non-for-profit Advance Global Advisory Board and a member of the University of Sydney's China Studies Centre Advisory Board. He is currently Vice Chancellor's Professorial Fellow at Monash University.

Geoff was a Deputy Secretary in DFAT from 2002 to 2006, holding a number of senior positions including First Assistant Secretary, International Organisations and Legal Division (2001-2002); Ambassador and Permanent Representative to the World Trade Organisation, Geneva (1998-2001); First Assistant Secretary, Trade Negotiations Division (1995-1998); and APEC Ambassador from November 2002 to December 2004. He was head of the Trade Policy Issues Division in the OECD, Paris, from 1993 to 1995.





Mark McCrindle

Research Based Futurist

Mark is an award-winning social researcher, best-selling author, TedX speaker and influential thought leader. He is regularly commissioned to deliver strategy and advice to the boards and executive committees of leading organisations in Australia and overseas.

Mark's understanding of the key social trends as well as his engaging communication style places him in high demand in the press, on radio and on television shows, such as Sunrise, Today, The Morning Show, ABC News 24 and A Current Affair.

His research firm counts amongst its clients more than 100 of Australia's largest companies and his highly valued reports and infographics have developed his regard as a data scientist, demographer, futurist and social commentator.



Billie Jordan

Founder of the Hip Op-eration Crew

After surviving an abusive childhood and repeated trauma in the Christchurch Earthquake, Billie Jordan used these experiences as a catalyst for improving the lives of people in her community. She established The Hip Op-eration Crew, a hip hop dance group consisting of members aged 73 to 98 years old.

Billie was the New Zealand Woman of the Year in 2016/2017, a recipient of a Queens Honour (MNZM) in 2016 and received the New Zealander of the Year award in the Local Hero category in 2015. Billie will share her inspiring story of how she changed the lives of her elderly neighbours and how they changed hers.



Paul Huschilt

At this year's WA Local Government Convention we're welcoming back our favourite Canadian speaker. Paul Huschilt is returning to help close our conference in his unique way. If you haven't seen him before, he'll be presenting a summary of everything you've seen and heard over the two days. But it's not your average recap of facts.

Paul's World Famous Conference Ending Summary is created throughout the Convention. He gathers and writes his notes as the program unfolds. He then weaves it together into a one-of-a-kind comic summary. With his quick wit and inventive style, all of the key learnings, messages, and events are played out as an insightful and hilarious outsider's take on what we experienced at the conference.

Paul believes strongly that laughter helps people remember. His mission is to send you home thinking about everything that happened at the Convention so that you're not just Ready and Relevant, you're also laughing. A lot.

Panel Session

Mark Latham



Mark Latham was the Member for Worriwa (1994-2005), a Labor shadow minister (1996-98 and 2001-2003) and Leader of the Opposition (2003-2005). Since leaving parliament, he has been a columnist for various newspapers, including the Australian Financial Review (2007-2015) and Sydney's Daily Telegraph (2016 -2018).

Mr. Latham is prominent in the Australian media as a commentator for Radio 2GB/4BC, 2SM Network and Seven Sunrise and is the author of 11 books, including *Civilising Global Capital* (1998), *The Latham Diaries* (2005) and *Outsiders* (2017).

In March 2017 he established an online platform, *Mark Latham's Outsiders* and ran a high-profile Save Australia Day Campaign in January 2018.

In 2017, after being banned by Rainbow Labor from speaking at ALP events in Western Sydney, Mark Latham joined the Liberal Democrats, the party of freedom.

Jacqui Lambie



Jacqui Lambie was born in Tasmania, and was raised in a public housing estate in Devonport. She served 10 years in the Australian Army before injury forced her out of uniform. Jacqui was elected as a Senator for Tasmania at the 2013 federal election representing the Palmer United Party. Her term began in July 2014 and in November 2014, she resigned from the Palmer United Party to sit in the Senate as an independent. In May 2015, she formed the Jacqui Lambie Network political party, established with herself as its leader. She was re-elected to the Senate in 2016. On 14th November 2017 she resigned from the Senate after it was confirmed she was a dual national by descent. She is the mother of two boys and her memoir *A Rebel with a Cause* was published in March 2018 by Allen and Unwin.

Liam Bartlett



Award winning broadcaster/journalist and 60 Minutes reporter/presenter

A Bachelor of Economics from the University of WA and a Churchill Fellow, Liam has spent 30 years working in the media across the three major forms of news delivery... television, print and radio.

His previous roles have included hosting the WA edition of 7.30 Report for ABC TV, news anchor for Channel Nine Perth, host of ABC 720's flagship statewide morning current affairs program, host of Radio 6PR's morning program, a long time columnist for the Sunday Times and for years he has lived life mostly out of a suitcase for the Nine Network's prestigious public affairs program '60 Minutes'.





Convention Breakfast – Brad Hogg

Born in Narrogin, Brad grew up on a farm near Williams and is a former pupil of Aquinas College. He made his first class cricket and domestic limited overs debut for Western Australian in February 1994. He was primarily a left arm wrist spinner (chinaman) bowler and a capable lower order left-hand batsman and excellent fielder.

Brad made his mark in the Australian One Day team replacing Shane Warne in 2003. He also represented Australia touring Sri Lanka and India in 1996, and then spent seven years in the wilderness, before returning to the team in 2003. No other Australian player has waited so long between matches.

At age 40 he made a comeback to cricket in 2011 when he was asked to join Perth's new Big Bash team, Perth Scorchers. He instantly became something of a cult hero at the WACA with crowds chanting 'Hoggie, Hoggie' every time he touched the ball. His stunning performances caught the attention of Australian cricket officials and he was selected to play for Australia in the 2012 Twenty 20 squad. Rarely has a player retired from playing cricket, been out of the game for three years, and then regained a place in the Australian team.

At 45+ plus years of age Brad shows no sign of slowing down and has a mantra to play to 50 years of age at the highest level he possibly can. In a motivating, inspiring and entertaining presentation Brad takes you on a journey of his highs and lows, the people who inspired him along the way, what the baggy green means to him and Australia, how he deals with nerves, change room pranks and anecdotal tour stories.



The program

Tuesday, 31 July (Pre-Convention)

- 3.30pm – 5.30pm Mayors and Presidents' Forum (separate registration – by invitation only)
 5.30pm – 7.00pm Mayors and Presidents' Reception (separate registration – by invitation only)

Wednesday, 1 August (Pre-Convention)

- 7.00am – 9.00am Council Controlled Organisations – How Local Government Can Meet Market Failures
 To register for this breakfast please visit www.walga.com.au/events
- 9.00am – 12.15pm **State & Local Government Forum (separate registration)**
 Followed by Lunch
- 10.00am Delegate Service Desk open for Convention Registration (PCEC Level 2)
- 12.00pm – 1.15pm Luncheon for 2018 WALGA Honours Recipients (by invitation only)
- 1.30pm – 5.00pm **WALGA Annual General Meeting (includes presentation of Honours Awards)**
- 5.00pm – 6.30pm **Convention Opening Welcome Reception**
 A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

Thursday, 2 August

- 7.00am Delegate Service Desk open for Registration (PCEC Level 2)
- 7.00am – 8.30am ALGWA (WA) AGM and Breakfast
 Register online via Delegate Registration. Other enquiries to Heather Henderson – M: 0457 733 469 or E: hhenderson195@hotmail.com
- 7.00am – 8.45am PHAIWA Children's Health and Wellbeing Awards and Breakfast
 To register for this breakfast please visit www.phaiwa.org.au
- 9.00am **SESSION 1 Opening Keynote Presentation**
Anh Do
 Author, Actor, Producer and Comedian
 Anh Do appears by arrangement with Sector Speakers
- 10.15am – 11.00am Refreshments
- 11.00am **SESSION 2 Big Picture Economy**
Dr Geoff Raby
 Chairman and CEO of Geoff Raby & Associates; Former Australian Ambassador to China
 Dr Geoff Raby appears by arrangement with Sector Speakers
- 11.45am **SESSION 3 Demographic snapshot of Australia: now and towards 2020**
Mark McCrindle
 Research Based Futurist

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

2018 WA Local Government Convention

Information and Registration - B

12.30pm - 1.30pm

Lunch

1.30pm

SESSION 4 - CONCURRENT SESSIONS

Leading Local Economies

The session will explore the important role of Local Government in sustainable economic development. Speakers from academia, business and Local Government will provide short presentations and participate in a facilitated discussion about the role that Local Government can play in leading their local economy on a path to sustainable growth.

Too Toxic to Talk

We've all come across them: they are the people who drain you of energy instead of enriching you, the people who pull you down instead of raising you up, the people who require more than they can provide: the negative, whining, needy, manipulative people who can turn a happy day into a living hell. No matter how good our people skills are in general, most of us have problems with dealing effectively with this kind of people. Even those with really sharp people skills often get caught up in the polluting relationships (personal or professional) toxic people create.

The good news is that there are effective ways to deal with toxic people and this session will provide a number of strategies to assist in these situations.

Changing Nature of Communities & Empowering your Community and Creating Great Places

We all know our communities are changing. Information is abundant, but how do we make sense of it, engage the vast diversity and apply it to our individual circumstance to create vibrant, liveable activated communities for all to enjoy?

The Office of Multicultural Interests will present on these changes and introduce Search Diversity WA, a new online tool that allows you to search and download data on cultural, faith and language statistics in WA from the Australian Bureau of Statistics Census information.

Followed by

Every place and community is different. So how can you harness the uniqueness and creativity of your citizens and make your town centre the very best it can be?

The Town Team Movement is a non-profit organisation helping 'town teams' to organise and empower their local communities by working proactively with their Local Government create active, resilient and successful places. This session will provide practical advice on how to involve your community in creating authentic great places, as well as present case studies for regional communities to consider.

Field Trip: Nature Play WA 'Walkshop'

(Maximum 24 participants)**

Do you want to create a more connected community where kids and families are outdoors, more often, for the sake of their health, happiness and connection to nature?

Join Nature Play WA for a 'walkshop' from the PCEC to Elizabeth Quay where you will:

- Learn what makes a great nature play space;
- Discover how developing nature play spaces can spark important community conversation and connections; and
- Discuss strategies for activating your natural assets through events and digital site interpretation.

Walk and talk about what's happening in your Local Government, ask questions, reflect and discuss opportunities to translate your learnings into action.

By bringing unstructured outdoor play (nature play) back into our children's lives we can help their cognitive, emotional and physical development and ensure they build resilience and imagination that are so important for a fulfilling life. And we can build stronger communities in the process!

Field Trip: White Gum Valley Estate

(Maximum 30 participants)**

White Gum Valley Estate (WGV) is a modern, sustainable residential development in the City of Fremantle that is an Innovation through Demonstration project. This development features cutting edge water and energy-saving initiatives that will reduce resident's living expenses, such as shared solar photovoltaic systems, energy trading between residents, a shared electric vehicle and a community bore. The development also features in-situ use of demolition materials for construction, retention of significant trees to meet WGV's target of 30% tree canopy cover, and use of edible plants in landscaping. The development has a strong focus on affordability and social inclusion, through provision of a diversity of housing types and tenures, including social housing and adult share houses.

This tour will discuss the process of Local Government, the development industry and utility providers partnering to deliver a housing precinct that is a showcase in sustainability and affordability, and how some of the innovations used in WGV can be adopted in both urban and regional areas.

**Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 3 July, all registered delegates interested in attending a field trip(s), will be placed into a draw and notified. Delegates interested in joining a field trip will also be asked to indicate a second preference when registering, should they not be successful during the ballot process.

3.00pm - 3.45pm

Refreshments

3.45pm

Banners in the Terrace Awards

4.00pm

SESSION 5 The Granny Whisperer

Billie Jordan

Founder of the Hip Op-eration Crew

7.00pm - 11.00pm

Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and after-dinner entertainment.

Friday, 3 August

7.00am

Delegate Service Desk open

8.00am - 9.15am

Convention Breakfast with Bradd Hogg (\$88)

Bradd Hogg appears by arrangement with Cheryl Gardner & Associates

9.30am

SESSION 6 Conversations

A panel conversation around the current political system in Australia and the future for Local Government.

Mari Latham, former Federal Labor Leader

Jacqui Lambie, former Senator

Liam Bartlett, ED Minutes reporter, award winning broadcaster and journalist

Liam Bartlett appears by arrangement with Cheryl Gardner & Associates

10.45am - 11.30am

Refreshments



11.30am

SESSION 7 CONCURRENT SESSIONS

All delegates will be asked to indicate session preference when registering to assist with venue planning.

How Prepared Are We?

Each year Local Governments contribute to an annual Emergency Preparedness report. The Emergency Preparedness Report is a state-wide assessment on the preparedness of the State to combat emergencies. This style of reporting started in 2012 following some catastrophic fires in the preceding fire season. WA is the only state in Australia to do such a report and since its inception it has become the sentinel document for Emergency Preparedness here in Western Australia. This session will highlight the key findings and provide an overview of the state's preparedness against a number of risks/hazards our communities may face.

There are new NDRRA arrangements coming into effect on 1 July 2018 which will impact on State and Local Governments after an eligible event. The session provides a great opportunity to hear about the latest developments and trends in the increasingly important recovery space, and will include any Machinery of Government changes to DFES and the Emergency Management agencies.

South West Native Title Settlement and Local Government

Following the very successful Aboriginal Culture and Heritage Preservation Forum run in 2017, this session will focus on the South West Native Title Settlement including what Local Government needs to know, how to engage in the process including tools and tips and what some Local Governments are doing already including the importance of Reconciliation Action Plans. Presentations will include examples of the meaningful and committed work that is already occurring in Local Governments across the State as part of the process.

Getting Professional Performance from Non-Professionals

Council Members in Western Australia have incredibly diverse careers, interests and cultures but when they come together to represent their communities, there is a universal expectation of high performance. Governing a Local Government's affairs, managing large budgets, determining levels of service, providing stewardship of substantial assets, observing uncompromising standards of personal behaviour set out in the Local Government Act and meeting high expectations of your community are all part of the day-to-day life of Council Members.

The combination of personal and civic responsibilities creates tremendous pressures that can and do impact on the ability to perform at a high level. It is arguable that Council Members share many similarities with elite amateur sportspeople as both are expected to perform at a level equivalent with professionals in their field but without the support structures or generous financial rewards and accolades commonly seen in modern politics or sport.

Dwayne Nestor is a high performance coach who spent 12 years developing elite amateur and professional athletes and worked for many years with up-and-coming talent at the Western Force. He has rare insight into the demands placed on both elite professional and elite amateur athletes, and in this session will discuss the psychological mindset required for elite amateurs to achieve professional outcomes.

Field Trip: Nature Play WA 'Walkshop'

(Maximum 24 participants)**

Do you want to create a more connected community where kids and families are outdoors, more often, for the sake of their health, happiness and connection to nature?

Join Nature Play WA for a 'walkshop' from the PCEC to Elizabeth Quay where you will:

- Learn what makes a great nature play space;
- Discover how developing nature play spaces can spark important community conversation and connections; and,
- Discuss strategies for activating your natural assets through events and digital site interpretation.

Walk and talk about what's happening in your Local Government, ask questions, reflect and discuss opportunities to translate your learnings into action.

By bringing unstructured outdoor play (nature play) back into our children's lives we can help their cognitive, emotional and physical development and ensure they build resilience and imagination that are so important for a fulfilling life. And we can build stronger communities in the process!

Field Trip: City of Cockburn Landfill, Community Drop-off Facility, Household Hazardous Waste Facility, Resource Recovery Workshop and Reuse Shop Tour

(Maximum 30 participants)**

The City of Cockburn has it all on one site! This tour will take in the range of waste related activities that occur at the Henderson Waste Recovery Park, including a highly profitable Reuse Shop, temporary or low cost Community Drop-off Facility and landfill operations.

*** Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 3 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified. Delegates interested in joining a field trip will also be asked to indicate a second preference when registering, should they not be successful during the ballot process.*

1.00pm – 2.00pm

Lunch

2.00pm

SESSION 8 World Famous Conference Ending Summary
Paul Huschilt

3.00pm

Official Close of the 2018 Local Government Convention
and Refreshments



Partner activities

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

Wednesday, 1 August

Opening Welcome Reception in the Trade Exhibition

5.00pm – 6.30pm

\$65

Thursday, 2 August

Ferguson Valley Tour

8.30am – 4.30pm

Shhh... this is the one to discover a little known destination within a couple of hours of Perth. After leaving the Convention Centre it's all aboard the Australind Train to Brunswick Junction where we will be met by a local coach company for the scenic drive around the Ferguson Valley. This is a hidden valley nestled in the lush rolling countryside with some funky wineries and breweries, one of which will be our lunch stop. If we are lucky we might see a gnome or two before heading back to the city by coach.

Includes: Australind train and comfortable coach transport, morning and afternoon tea, lunch, middy size cider/beer, and accompanying guide

\$120 (minimum 15 – maximum 30)

Indoor Rock Climbing

9.30am – 1.00pm

Want to experience the fun and excitement of vertical rock climbing? This session will give you the starting point for a solid foundation of fundamental skills and techniques for climbing to become your own Spiderman!

Includes: Two-hour Rock climbing course, shoe hire, light lunch and transfers.

\$95 (minimum 10 – maximum 20)

The World of Wine and Cheese

1.45pm – 3.30pm

Join a witty and engaging tour of natural Western Australian wines from our awarding local "Young Guns of Wines" and the cheeses that make them shine. This will be an insightful journey into the new wave of natural winemaking, wines and artisan cheeses from some of WA's great talents.

Includes: Cheese & Wine course

\$140 (minimum 10 – maximum 16)

Gala Dinner Hair & Make-up (at the PCEC)

2.00pm – 4.30pm

Take the fuss out of getting ready for the Convention Gala Dinner by allowing the Makeup and Hair students (fully supervised) from Perth College of Beauty take care of you.

Includes: Hair and Make-up.

\$60 (minimum 15 – maximum 30)

Convention Gala Dinner (at the PCEC)

7.00pm – 11.00pm

\$140 for partners of Full Delegates and Life Members

\$190 for all other guests

Friday, 3 August

Breakfast with Brad Hogg (at the PCEC)

8.00am – 9.15am

\$85

A Walk Back in Time

9.30am – 11.30am

Be transported back in time and experience the period of the convicts in the Swan River Colony. Western Australia became a destination for convicts from 1850 – 1868. The convicts played an important part in the construction of many significant Perth landmarks including the Perth Town Hall and the Supreme Court. Visit these landmarks and learn about the Convict and Gold rush eras.

Includes: Walking tour and morning tea.

\$50 (minimum 10 – maximum 20)

Travel Smart (at the PCEC)

9.30am – 3.00pm

Learn all that you need to know about going overseas and coming back home safely. Experts will cover everything from the government's efforts to prevent, respond to and recover from pests and diseases that threaten the economy and environment, to the cool and quirky places that many people may not have thought of travelling to.

Includes: Expert speakers, morning tea and lunch.

\$150 (minimum 15 – maximum 40)

General information

ONLINE CONVENTION REGISTRATIONS

Visit www.walga.asn.au/lgc18 to complete your registration online.

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on Wednesday, 1 August. The Convention Gala Dinner on Thursday evening and Convention Breakfast on Friday morning are optional, and a ticket fee applies.

Convention fees

Prices are per person and are all inclusive of GST. Deadline for all Registrations is **Tuesday, 3 July 2018**.

Convention Registration

Full Delegate	\$1,475
WALGA Life Members	Complimentary

Day Delegate Registration

Day: Thursday, 2 August	\$845
Day: Friday, 3 August	\$720

Optional Extras

Gala Dinner	
Full Delegate & Partner	\$140 each
WALGA Life Member & Partner	\$140 each
Gala Dinner Only	\$190 each

Breakfast

ALGWA Breakfast (Thursday)	\$55
Convention Breakfast with Brad Hogg (Friday)	\$88

Partners/Guests

Opening Reception (Wednesday)	\$65
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

Elected Member Professional Development – see enclosed leaflet for details.

Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of **Tuesday, 3 July 2018**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

Accommodation

Hotel information and booking forms are available at www.walga.asn.au/lgc18. Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

Inter-venue transfers

A limited service will be provided between CBD hotels and the PCEC for the Gala Dinner on Thursday evening. The limited transfer schedule will be displayed at the Delegate Service Desk. The convenient, free and frequent bus services operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to www.transperth.wa.gov.au – and hotel staff can offer some local advice to guests.

PCEC Parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) parking space in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated on the registration form – please note the non-extendable deadline for these requests is **Tuesday, 3 July 2018**.



Enquiries

Ulta Pritt, WALGA Marketing and Events Officer

T 08 9213 2043
F 08 9213 2077
E registration@walga.asn.au

Information in this brochure is correct at time of printing but may be subject to change.

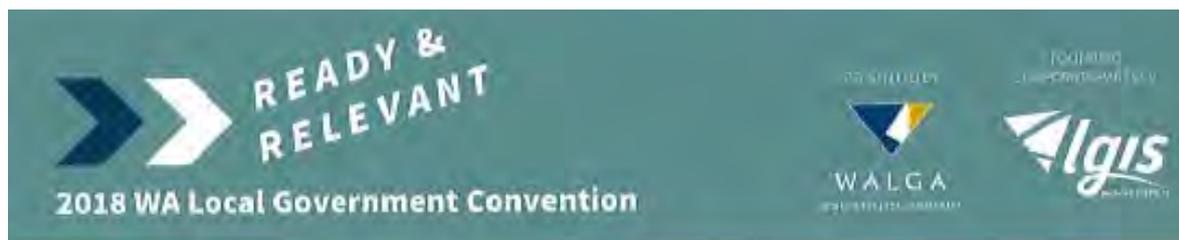
30 MAY 2018

READY &
RELEVANT



ONE70 LV1, 170 Railway Parade, West Leederville WA 6007
T (08) 9213 2000 | F (08) 9213 2077 | E info@walga.wa.gov.au
www.walga.wa.gov.au

30 MAY 2018



WALGA Professional Development Opportunities

The following WALGA training courses are offered in Perth Monday, 30 July to Tuesday, 7 August to coincide with the 2018 Local Government Convention.

Monday, 30 July
9.00am – 4.30pm

WALGA Boardroom A
Cost \$515 (GST exempt)

Planning Practices - the Essentials (for Elected Members)

Planning Practices (the Essentials) introduces participants to the purpose of planning and how the process of planning is managed in order to meet the expectations of the community.

The course content introduces land use planning, the various roles and responsibilities, types of legislation, regional and local planning instruments and community consultation processes.

**This course is a prerequisite to WALGA's Planning Practices (Advanced).*

Tuesday, 31 July
9.00am – 4.30pm

WALGA Boardroom A
Cost \$515 (GST exempt)

CEO Performance Appraisals (for Elected Members)

CEO Performance Appraisals addresses the processes, skills and attributes required for Elected Members to contribute effectively to their Council's annual appraisal of its Chief Executive Officer.

Topics within the course include the legal responsibility of Elected Members to review the performance of their CEO, the planning and processes involved with the annual appraisal, assessing achievements and setting goals.

Friday, 3 August
9.00am – 4.30pm

WALGA Boardroom A
Cost \$515 (GST exempt)

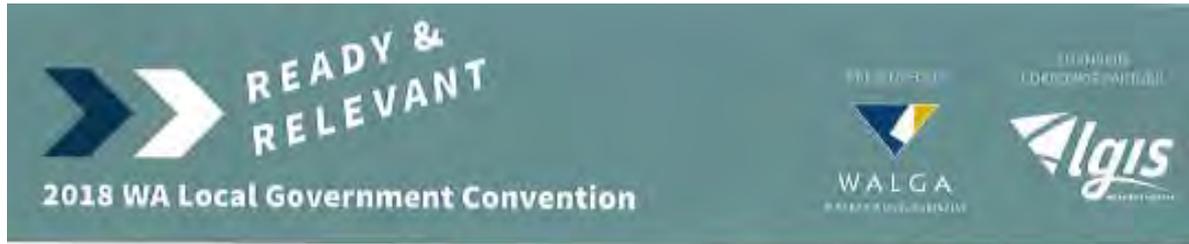
Planning Practices -Advanced (for Elected Members)

Planning Practices (Advanced) uses practical examples to guide participants on how to formulate a good planning outcome based on a planning framework which has a strategic focus supported by sound statutory planning processes.

The course focuses on helping participants understand how planning processes must be consistent and transparent and when decisions are made they are done so in the public interest.

**Elected Members must have previously completed WALGA's Planning Practices (Essentials) previously called Land Use Planning.*

30 MAY 2018



Monday, 6 August
9.00am - 4.30pm

WALGA Boardroom B
Cost \$677 (incl GST)

**Participate in Local Government Emergency Management
(for Elected Members and Officers)**

Participate in Local Government Emergency Management Preparation provides the foundation to increase Local Governments' knowledge of their preparation and planning responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government emergency management planning activities under the *Emergency Management Act 2005*.

Tuesday, 7 August
9.00am - 4.30pm

WALGA Boardroom B
Cost \$677 (incl GST)

**Manage Recovery Activities for Local Government
(For Elected Members and Officers)**

Manage Recovery Activities for Local Government provides the foundation to increase Local Governments' knowledge of their recovery responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government recovery activities under the *Emergency Management Act 2005*.



Register

To register your interest in any of the above mentioned training courses, contact:

W walga.asn.au/Training

E training@walga.asn.au

P (08) 9213 2088



30 MAY 2018

11.2 INSURANCES
RM00001

Author
Chief Executive Officer

Disclosure of Any Interest
Nil

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That Council consider and review the fair values for insurance purposes of the Shires built assets and advise administration as to the level of insurable risk that is acceptable on Council assets.

6/0 CARRIED

Moved Cr Capewell
Seconded Cr Bellottie

Council Resolution

That Council instruct the Administration to adjust the Assets insurable values in line with Council discussion and as attained by the Chief Executive Officer's reports.

6/0 CARRIED

Background

In accordance with the new fair value accounting legislation requirements a review of Council built assets was undertaken by a licensed Valuer and incorporated into Councils financial position.

These values also impact upon the current replacement cost of assets and this also flows through to the insurable values of Council built assets.

The administration is now seeking Council guidance in regard to the level of insurable values and risk that Council would like applied to specific assets.

Comment

The fair value asset review is required to indicate the replacement values of all Council existing assets.

There has been discussion in Council in regard to the retention and future use of a number of assets and in line with the budget review it was considered opportune that the insurable values of Councils assets be considered.

I have, under separate cover, attached the full property register for Councils review with the fair values and insurable values indicated for Council information and discussion.

MINUTES OF THE ORDINARY COUNCIL MEETING

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The Council needs to consider if insuring all assets for a total loss in accordance with the fair valuation insurance values on all assets is the level of risk Council is prepared to accept or if a lower level of insured valued recognising that Council may not replace the asset or would replace the asset with an asset with a lower value.

The main assets that Council may consider the replacement valuation on are being considered are as follows:

Asset	Replacement value \$	Insurance cost 2018/2019
Overlander community centre	\$700,000	\$1,226.96
Overlander tennis courts	\$295,000	\$513.45
Cape Inscription Lighthouse keepers quarters	\$1,400,000	\$2,436.69
Cape inscription Toilet block	\$23,000	\$40.03
Cape Inscription Laundry building	\$75,000	\$130.54
Galla vessel	\$284,000	\$494.30
Valsheda vessel	\$200,000	\$348.10
Total	\$2,977,000	\$5,190.07

As indicated the values are for the replacement of the asset and Council should consider if it would replace the asset if it suffered a complete loss, or if the asset was even able to be replaced.

Legal Implications

There are no strategic implications relevant to this report.

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

In consideration of the fair values and insurable values the Council should consider the ongoing insurable amount of the buildings.

Any increase in insurable values will increase the Councils premium.

The consideration of insurable value will effectively reduce the Councils overall premium.

year	Contribution rate	premium	Property value
2018/19	0.17233	\$83,559	\$48,488,951
2017/18	0.16412	\$84,284	\$51,105,294
2016/17	0.12974	\$65,694	\$50,387,134

MINUTES OF THE ORDINARY COUNCIL MEETING

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The contribution rate is adjusted on an annual basis and is dependent upon the insurance market and the level of claims that have been experienced by the individual organisation.

Shark Bays premiums have risen due to claims of \$150,808 in the 2015/2016 due to the damage caused by Cyclone Olwyn.

Strategic Implications

There are no strategic implications relevant to this report.

RISK MANAGEMENT

There is an inherent risk in underinsuring assets in the event that a total loss is experienced.

The Council could make an informed decision to not replace an asset or replace the asset to a lesser value if this is in the communities' interest.

Insuring items to a lesser value than the fair market assessed value will effectively reduce the annual premiums payable by the Council if the contribution rate does not vary.

Voting Requirements

Simple majority required.

Signature

Chief Executive Officer

P Anderson

Date of Report

2 May 2018

30 MAY 2018

12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Ridgely
Seconded Cr Burton

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$521,458.07 be accepted.

6/0 CARRIED

Comment

The schedules of accounts for payment covering -
Municipal fund credit card direct debits for the month of April 2018 totalling \$1,152.02

No Municipal fund account cheque for April 2018

Municipal fund direct debits to Council for the month of April 2018 totalling \$32,487.12

Municipal fund account electronic payment numbers MUNI 23044 to 23051, 23079 to 23110, and 231125 to 23117 totalling \$263,140.43

Municipal fund account for April 2018 payroll totalling \$176,895.00

No Trust fund account cheque numbers were issued for April 2018

Trust fund Police Licensing for April 2018 transaction number 171810 totalling \$9,424.95 and

Trust fund account electronic payment numbers 23200 to 23229 totalling \$38,358.55

The schedule of accounts submitted to each member of Council on 25 May 2018 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

MINUTES OF THE ORDINARY COUNCIL MEETING

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FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

22 May 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY - CREDIT CARD PERIOD					
				CREDIT CARD TOTAL	\$ 1152.02
GEO					
Date	Purchased From	Type of Purchase	Reason for Purchase	GL Code	Amount
14/03/2018	Monkey Mia Boughshed	Strategic Planning	Moore Stephens Strategic planning	1051012810	16.50
23/03/2018	Shire Of Shark Bay	Building Permit	Building Permit Application	30105578.000	61.65
26/03/2018	Accor Advantage	Membership	Accor Plus membership	1052006130.310	349.00
					\$ 427.15
EMFA					
Date	Purchased From	Type of Purchase	Reason for Purchase	GL Code	Amount
19/03/2018	Gull 440 Roadhouse	Fuel	Fuel for P170	P170	36.92
27/03/2018	Gull 440 Roadhouse	Fuel	Fuel for P170	P170	43.77
13/04/2018	Reward Fee	Bank fees	Reward Program	1052014130	39.00
13/04/2018	Annual Fee	Bank fees	Annual Bank Fee	1052014130	39.00
					\$ 158.69
Date	Purchased From	Type of Purchase	Reason for Purchase	GL Code	Amount
13/03/2018	OZ 3D Zen Promotional	3D Glasses	HMAS Sydney	35702610	93.50
26/03/2018	AFMPlasticPrcts	MDF- 6mm+9mm Display	HMAS Sydney	35702611	286.00
9/04/2018	IKEA Pty Ltd	Furniture	Childrens Furniture	136004990	154.98
11/04/2018	Booktopia Pty Ltd	Stationary	Guest Book	1052009750.330	31.70
					\$ 566.18

SHIRE OF SHARK BAY – DIRECT DEBITS

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APRIL 2018

DD	DATE	NAME	DESCRIPTION	AMOUNT
DD14274.1	01/04/2018	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-3431.44
DD14274.2	01/04/2018	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-202.13
DD14274.3	01/04/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14274.4	01/04/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-254.21
DD14274.5	01/04/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-594.54
DD14274.6	01/04/2018	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-382.97
DD14274.7	01/04/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-202.13
DD14274.8	01/04/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-362.81
DD14274.9	01/04/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14291.1	05/04/2018	BANKWEST CORPORATE MASTERCARD	CORPORATE CREDIT CARD MARCH 2018	-1076.51
DD14307.1	05/04/2018	SHERIFF'S OFFICE, PERTH	LODGEMENT FEE FOR REGISTERING INFRINGEMENTS UNPAID	-177.00
DD14310.1	21/04/2018	VIVA ENERGY AUSTRALIA	FUEL-WORKS MANAGER	-155.68
DD14318.1	15/04/2018	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-3494.22
DD14318.2	15/04/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14318.3	15/04/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-351.25
DD14318.4	15/04/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-594.54
DD14318.5	15/04/2018	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-424.12
DD14318.6	15/04/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-202.12
DD14318.7	15/04/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-211.25
DD14318.8	15/04/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14318.9	15/04/2018	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14325.1	29/04/2018	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-3428.15
DD14325.2	29/04/2018	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-202.13
DD14325.3	29/04/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59

MINUTES OF THE ORDINARY COUNCIL MEETING

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DD14325.4	29/04/2018	PRIME SUPERANNUATION		SUPERANNUATION CONTRIBUTIONS	-295.64
DD14325.5	29/04/2018	GESB		SUPERANNUATION CONTRIBUTIONS	-154.31
DD14325.6	29/04/2018	AMP SUPERANNUATION		PAYROLL DEDUCTIONS	-403.06
DD14325.7	29/04/2018	AUSTRALIAN SUPERANNUATION	ETHICAL	PAYROLL DEDUCTIONS	-382.97
DD14325.8	29/04/2018	CBUS SUPER		SUPERANNUATION CONTRIBUTIONS	-202.12
DD14325.9	29/04/2018	SUN SUPERANNUATION		PAYROLL DEDUCTIONS	-242.59
DD14274.10	01/04/2018	MERCER SUPER TRUST		SUPERANNUATION CONTRIBUTIONS	-237.16
DD14274.11	01/04/2018	MTAA SUPERANNUATION		SUPERANNUATION CONTRIBUTIONS	-551.84
DD14274.12	01/04/2018	BT SUPER FOR LIFE		SUPERANNUATION CONTRIBUTIONS	-981.83
DD14274.13	01/04/2018	HOSTPLUS PTY LTD		SUPERANNUATION CONTRIBUTIONS	-948.34
DD14274.14	01/04/2018	AUSTRALIAN SUPER		SUPERANNUATION CONTRIBUTIONS	-1248.80
DD14274.15	01/04/2018	MLC SUPER FUND		SUPERANNUATION CONTRIBUTIONS	-43.36
DD14274.16	01/04/2018	AMP SUPERLEADER		SUPERANNUATION CONTRIBUTIONS	-124.68
DD14274.17	01/04/2018	ESSENTIAL SUPER		SUPERANNUATION CONTRIBUTIONS	-141.67
DD14318.10	15/04/2018	MTAA SUPERANNUATION		SUPERANNUATION CONTRIBUTIONS	-362.81
DD14318.11	15/04/2018	BT SUPER FOR LIFE		SUPERANNUATION CONTRIBUTIONS	-912.57
DD14318.12	15/04/2018	HOSTPLUS PTY LTD		SUPERANNUATION CONTRIBUTIONS	-1024.30
DD14318.13	15/04/2018	AUSTRALIAN SUPER		SUPERANNUATION CONTRIBUTIONS	-1286.71
DD14318.14	15/04/2018	AMP SUPERLEADER		SUPERANNUATION CONTRIBUTIONS	-197.18
DD14318.15	15/04/2018	ESSENTIAL SUPER		SUPERANNUATION CONTRIBUTIONS	-177.15
DD14318.16	15/04/2018	WESTPAC ADMINISTRATION LTD	SECURITIES	SUPERANNUATION CONTRIBUTIONS	-202.13
DD14325.10	29/04/2018	REST		SUPERANNUATION CONTRIBUTIONS	-220.13
DD14325.11	29/04/2018	MERCER SUPER TRUST		SUPERANNUATION CONTRIBUTIONS	-237.16
DD14325.12	29/04/2018	MTAA SUPERANNUATION		SUPERANNUATION CONTRIBUTIONS	-374.66
DD14325.13	29/04/2018	BT SUPER FOR LIFE		SUPERANNUATION CONTRIBUTIONS	-912.57
DD14325.14	29/04/2018	HOSTPLUS PTY LTD		SUPERANNUATION CONTRIBUTIONS	-1109.27
DD14325.15	29/04/2018	AUSTRALIAN SUPER		SUPERANNUATION CONTRIBUTIONS	-1301.47
DD14325.16	29/04/2018	GUILD SUPER		SUPERANNUATION CONTRIBUTIONS	-223.88
DD14325.17	29/04/2018	AMP SUPERLEADER		SUPERANNUATION CONTRIBUTIONS	-193.80
DD14325.18	29/04/2018	ESSENTIAL SUPER		SUPERANNUATION CONTRIBUTIONS	-136.57
TOTAL					\$32,487.12

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**SHIRE OF SHARK BAY – MUNI EFT
APRIL 2018
EFT 23044 TO 23051, 23079 TO 23110, 23112 TO 23177**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23044	03/04/2018	ALLELECTRIX PTY LTD	AIRCONDITIONER FAULT IN RECORDS ROOM REPAIRED	-99.00
EFT23045	03/04/2018	AUSTRALIA POST	POSTAGE FOR MONTH	-385.61
EFT23046	03/04/2018	MIDWEST FIRE PROTECTION SERVICE	QUARTERLY SERVICE ALARM SYSTEM	-904.64
EFT23047	03/04/2018	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING	-11367.28
EFT23048	03/04/2018	TOURISM COUNCIL	FINAL PAYMENT FOR TCWA DIGITAL MARKETING WORKSHOPS	-2021.00
EFT23049	03/04/2018	VISIT MERCHANDISE	SBDC MERCHANDISE	-488.84
EFT23050	03/04/2018	WES OLSON	SBDC MERCHANDISE	-234.00
EFT23051	03/04/2018	GERALDINE REY	DEPOSIT- FOR BAND AT SHARK BAY RENDEZVOUS FESTIVAL 2018	-1000.00
EFT23079	05/04/2018	LAURENCE JAMES MICHAEL BELLOTTIE	QUARTERLY COUNCILLOR ALLOWANCE AND MEETING FEES FOR APRIL TO JUNE 2018	-1671.34
EFT23080	05/04/2018	CHERYL LORRAINE COWELL	QUARTERLY COUNCILLOR ALLOWANCE AND MEETING FEES FOR APRIL TO JUNE 2018	-6163.34
EFT23081	05/04/2018	EDMUND GEORGE FENNY	QUARTERLY COUNCILLOR ALLOWANCE AND MEETING FEES FOR APRIL TO JUNE 2018	-1788.66
EFT23082	05/04/2018	JAIME BURTON	QUARTERLY COUNCILLOR ALLOWANCE AND MEETING FEES FOR APRIL TO JUNE 2018	-1954.00
EFT23083	05/04/2018	KEITH MICHAEL CAPEWELL	QUARTERLY COUNCILLOR ALLOWANCE AND MEETING FEES FOR APRIL TO JUNE 2018	-1671.34
EFT23084	05/04/2018	KEVIN LAUNDRY	QUARTERLY COUNCILLOR ALLOWANCE AND MEETING FEES FOR APRIL TO JUNE 2018	-2420.09
EFT23085	05/04/2018	GREGORY LEON RIDGLEY	QUARTERLY COUNCILLOR ALLOWANCE AND MEETING FEES FOR APRIL TO JUNE 2018	-1671.34
EFT23086	06/04/2018	ABSOLUTE PAINTING WA	EXTERIOR PAINTING: 65 BROCKMAN ST	-5379.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23087	06/04/2018	ALLWEST PLANT HIRE	DRY HIRE VOLVO LOADER FOR USELESS LOOP ROAD MAINTENANCE	-990.00
EFT23088	06/04/2018	AUSTRALIA P/L CORAL COAST PLUMBING	REPLACE MAIN FRESH WATER LINE INTO DAYCARE CENTRE.	-634.48
EFT23089	06/04/2018	CHUBB FIRE & SECURITY LTD	CALL OUT FEE SBDC LOW BATTERY ON ALARM	-275.99
EFT23090	06/04/2018	CROWN LIFT TRUCKS	CROWN HAND PALLET TROLLEY	-438.90
EFT23091	06/04/2018	CDH ELECTRICAL	ELECTRICAL INSTALLATION OF RECYCLING SHED AT SHIRE DEPOT	-2567.62
EFT23092	06/04/2018	TOLL IPEC PTY LTD	FREIGHT- LIBRARY BOOKS, DEPOT PARTS	-103.97
EFT23093	06/04/2018	SHARK BAY CLEANING SERVICE	CLEANING: PUBLIC TOILETS – FORESHORE, SHIRE HALL, AND TOWN OVAL. FISH CLEANING FACILITIES, BBQ GAZEBOS ON FORESHORE AND LITTLE LAGOON, SHIRE DEPOT, MORTUARY, SPORTS & REC CENTRE, DISCOVERY CENTRE, SHIRE OFFICES AND SHIRE HALL	-20587.04
EFT23094	06/04/2018	TELSTRA CORPORATION LTD	RANGER MOBILE	-1001.50
EFT23095	06/04/2018	TRUCKLINE PARTS CENTRE	PP060 FUEL FILTERS, P151 PARTS, P155 PARTS	-140.03
EFT23096	10/04/2018	ATC MIDWEST APPRENTICE & TRAINEESHIP	TRAINEE PAY –THOMAS MORONEY	-218.76
EFT23097	10/04/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	HUSQVARNA BLADE, DIAMOND BLADE FOR COMBI, FIRE EXTINGUISHER BRACKETS AND GREASE GUNS FOR DEPOT	-1204.16
EFT23098	10/04/2018	HITACHI CONSTRUCTION MACHINERY (AUST) PTY LTD	P161 500 HOUR SERVICE PARTS AND OIL, P156 RETAINER	-636.98
EFT23099	10/04/2018	MARKETFORCE PTY LTD	ADVERTISEMENT AMENDMENT LOCAL GOVERNMENT PROPERTY PART 7 MONKEY MIA JETTY IN THE WEST AUSTRALIAN 10 MARCH 2018 AND MIDWEST TIMES WEDNESDAY 14 MARCH 2018	-972.90
EFT23100	10/04/2018	MOORE STEPHENS	UPDATE STRATEGIC RESOURCE PLAN (COMBINED LONG TERM FINANCIAL AND ASSET MANAGEMENT PLAN)	-8694.00
EFT23101	10/04/2018	PROFESSIONAL PC SUPPORT	DPM355DF FUJI XEROX PRINTER WITH 10 TONERS	-1314.51
EFT23102	10/04/2018	RICHARD CLAUDE MORONEY	CLEAN UP AND REMOVE RUBBISH FROM AROUND SBDC	-50.00

MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23103	10/04/2018	SHARK BAY STATE EMERGENCY SERVICE UNIT INC	LGGS GRANT FINAL QUARTER	-11000.00
EFT23104	10/04/2018	SHARK BAY COMMUNITY RESOURCE CENTRE	INSCRIPTION POST ADVERTISING HMAS SYDNEY LAUNCH	-212.00
EFT23105	10/04/2018	SCAMPER DESIGN	MAP DESIGN AND PRINTING OF DENHAM VISITOR MAPS	-4218.50
EFT23106	10/04/2018	TRUCKLINE PARTS CENTRE	PP060 FUEL FILTERS, P174 GREASE, P142 GREASE, P151 SPRINGS	-225.54
EFT23107	10/04/2018	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES, WANNOO WASTE DISPOSAL SITE, HUGHES STREET ROAD CLOSURE, HAMELIN POOL STRUCTURE PLAN, SCHEME REVIEW	-7981.89
EFT23108	11/04/2018	SHIRE OF SHARK BAY	TRANSFER OF GYM CARD DEPOSIT PREVIOUSLY FORFEIT TO TRUST ACCOUNT T780 JOHN CRAIG AS MEMBERSHIP REINSTATED	-20.00
EFT23109	11/04/2018	YAMATJI MARLPA ABORIGINAL CORP	HALL CLEANING DEPOSIT REIMBURSEMENT	-275.00
EFT23110	11/04/2018	LASER CORPS WA	LASER TAG AT THE SHARK BAY OVAL – APRIL NATIONAL YOUTH WEEK 2018	-2175.00
EFT23112	11/04/2018	ROGER WINSTON CHRISTISON	PENSIONER REFUND FOR RENT RECEIVED IN ERROR	-460.00
EFT23113	12/04/2018	JACQUELINE AUDREY BRENNAN	GYM CARD DEPOSIT REFUND	-20.00
EFT23114	12/04/2018	AIR LIQUIDE	MARCH RENTAL OF CYLINDERS – OXYGEN AND ACETYLENE	-70.69
EFT23115	12/04/2018	DENHAM IGA X-PRESS	MARCH MONTHLY ACCOUNT	-1183.57
EFT23116	12/04/2018	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	2017/18 ESL ADJUSTMENT	-213.16
EFT23117	12/04/2018	SHARK BAY SUPERMARKET	MARCH MONTHLY ACCOUNT	-1301.45
EFT23118	12/04/2018	FAR WEST ELECTRICAL	LIGHTING FOR FLAGPOLES AT MONUMENT	-5565.72
EFT23119	12/04/2018	REFUEL AUSTRALIA (FORMERLY GERALDTON FUEL COMPANY)	FUEL TANKER 8250 LITRES DIESEL	-22293.20
EFT23120	12/04/2018	MIDWEST FIRE PROTECTION SERVICE	SERVICE OF FIRE EXTINGUISHERS	-1621.62
EFT23121	12/04/2018	WINC AUSTRALIA PTY LIMITED	SHIRE OFFICE MAINTENANCE AGREEMENT CHARGES	-1204.92
EFT23122	12/04/2018	WELLARD CONTRACTING & PLANT HIRE SERVICE	USELESS LOOP ROAD: SEMI SIDETIPPER DRY HIRE AND LABOUR HIRE AND WATER TANKER HIRE – MARCH 2018	-20982.50

MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23123	13/04/2018	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-33833.00
EFT23124	16/04/2018	BUNNINGS BUILDING SUPPLIES PTY LTD	PP118 TAMALA STATION CAMP LOCK AND TIEDOWN SETS	-122.58
EFT23125	16/04/2018	BOLTS R US	P146 HIGH TENSILE NUTS AND BOLTS	-36.38
EFT23126	16/04/2018	CONTROLLED IRRIGATION SUPPLIES AUSTRALIA	ARAD OCTAVE ULTRASONIC BULK WATER METERS FOR MONKEY MIA BORE AND TOWN OVAL BORE	-3938.00
EFT23127	16/04/2018	C J D EQUIPMENT PTY LTD	P174 VALVES	-255.44
EFT23128	16/04/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	WORKSHOP CONSUMABLES	-310.68
EFT23129	16/04/2018	TOLL IPEC PTY LTD	FREIGHT PARTS FROM - HOSEMANIA, COVS AND HINO	-227.31
EFT23130	16/04/2018	J & T FREIGHT	FREIGHT FOR P168 AND FROM ATOM	-119.10
EFT23131	16/04/2018	JASON SIGNMAKERS	LOADING ZONE AND ROADS TO RECOVERY SIGNS	-947.38
EFT23132	16/04/2018	TRUE VALUE HARDWARE	ALUMINIUM FLAT BAR	-624.00
EFT23133	16/04/2018	OUTBACK COAST AUTOMOTIVES AND RADIATORS	P161 ROTATE 2 TYRES ON RIMS	-44.00
EFT23134	16/04/2018	PURCHER INTERNATIONAL PTY LTD	P146 MATERIALS	-232.63
EFT23135	16/04/2018	SKIPPERS AVIATION	RICHARD BLOW - PERTH TO MONKEY MIA RETURN VALUATION CONSULTANT FOR FAIR VALUATION INFRASTRUCTURE.	-1436.00
EFT23136	16/04/2018	TRUCKLINE PARTS CENTRE	P146 MATERIALS AND OIL, P163 MATERIALS,	-631.27
EFT23137	16/04/2018	SHARK BAY YOUTH GROUP	DONATION - CLONTARF FOOTBALL MATCH - MARCH	-200.00
EFT23138	18/04/2018	ARTEIL (WA) PTY LTD	ARTEIL THEATRETTE SEATING: 3 X 3 SEATER AVA BEAM; 1 X 2 SEATER AVA BEAM	-3534.30
EFT23139	18/04/2018	BRIAN JOHN GALVIN	REIMBURSEMENT ELECTRICITY BILL	-333.81
EFT23140	18/04/2018	BURTON TILING MAINTENANCE & RENOVATIONS	UNIT 10 - PENSIONER UNITS SUPPLY AND INSTALL KITCHEN	-9859.01
EFT23141	18/04/2018	BLACKWOODS ATKINS	DYMARK LINE MARKING PAINT (WHITE)	-600.46
EFT23142	18/04/2018	HORIZON POWER	STREET LIGHTING	-3258.73
EFT23143	18/04/2018	JASON SIGNMAKERS	SUPPLY OF COMBUSTIBLE C1 STICKER	-38.50

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23144	18/04/2018	OUTBACK COAST AUTOMOTIVES AND RADIATORS	P173 & P172 SUPPLY AND FIT KUMHO ROAD VENTURE TYRES	-2552.00
EFT23145	18/04/2018	PURCHER INTERNATIONAL PTY LTD	P146 AIR DRYER	-1074.92
EFT23146	18/04/2018	PEST-A-KILL	MICE MONITORING AND BAITING FOR DENHAM HALL, SBDC, SB REC CENTRE, SHIRE OFFICE, DEPOT AND PENSIONER UNITS	-462.00
EFT23147	18/04/2018	SKIPPERS AVIATION	MS JOANNA GARCIA-WEBB - PERTH TO MONKEY MIA RETURN - CHMAP WORKSHOPS – MAY 2018	-1436.00
EFT23148	18/04/2018	SHARK BAY SUB BRANCH RSL	DONATION TO SHARK BAY RSL TO RUN GUNFIRE BREAKFAST ON ANZAC DAY	-1000.00
EFT23149	18/04/2018	TELSTRA CORPORATION LTD	TELEPHONE SERVICE FOR SMS TO PUBLIC WITH COMMUNITY MESSAGES	-100.17
EFT23150	23/04/2018	STATE LIBRARY OF WA	DDS FREIGHT RECOUP 2017-18 FIN YR - SHARK BAY PUBLIC LIBRARY	-114.96
EFT23151	23/04/2018	ASHDOWN INGRAM	P174 REVERSE STRIP LAMP 12V LED	-94.05
EFT23152	23/04/2018	AIR LIQUIDE	WORKSHOP CONSUMABLES - GAS	-276.30
EFT23153	23/04/2018	ABROLHOS STEEL PTY LTD	STEEL FOR REFUSE RECYCLING SHED	-277.20
EFT23154	23/04/2018	ATC MIDWEST APPRENTICE & TRAINEESHIP	TRAINEE WAGES – THOMAS MORONEY	-218.76
EFT23155	23/04/2018	SHARK BAY SCHOOL	REIMBURSEMENT OF FUEL COST INCURRED USING COMMUNITY BUS - CUSTOMER COULD NOT USE CALTEX FUEL CARD	-132.13
EFT23156	23/04/2018	CORAL COAST PLUMBING	REMOVE AND INSTALL NEW INDUCT CISTERNS AT SBDC	-2010.83
EFT23157	23/04/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	REFUSE SITE WHEELIE BINS	-716.91
EFT23158	23/04/2018	HORIZON POWER	ELECTRICITY SHIRE PROPERTIES	-9189.97
EFT23159	23/04/2018	TOLL IPEC PTY LTD	FREIGHT P146 PARTS, P163 PARTS, P174 PARTS, P142 PARTS, P151 PARTS, P155 PARTS AND JASON SIGNMAKERS	-300.93
EFT23160	23/04/2018	JASON SIGNMAKERS	USELESS LOOP ROAD SIGNS	-107.80

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT23161	23/04/2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS TO THE 30 JUNE 2018	-544.50
EFT23162	23/04/2018	MIDWEST FIRE PROTECTION SERVICE	QUARTERLY SERVICING OF FIRE PUMP SYSTEM SBDC	-904.64
EFT23163	23/04/2018	SHARK BAY COMMUNITY RESOURCE CENTRE	LAMINATE LARGE POSTER DENHAM MAP	-10.00
EFT23164	23/04/2018	1616 SALT CO. PTY LTD	SBDC MERCHANDISE	-1137.60
EFT23165	23/04/2018	SCIENCE AND NATURE PTY LTD	SBDC MERCHANDISE	-307.12
EFT23166	23/04/2018	HOLIDAY GUIDE PTY LTD (FORMERLY WEST-OZ WEB SERVICES)	WA HOLIDAY GUIDE COMMISSION FEES FOR MARCH 2018	-53.35
EFT23167	23/04/2018	WATER TECHNOLOGY PTY LTD	DENHAM TOWNSITE COASTAL HAZARD RISK MANAGEMENT & ADAPTATION PLAN PROJECT INCEPTION AND STAKEHOLDER & COMMUNITY ENGAGEMENT PLAN – 50% COMPLETE	-2096.60
EFT23168	26/04/2018	TOLL IPEC PTY LTD	FREIGHT - FLEET HYDRAULICS	-41.63
EFT23169	26/04/2018	J & T FREIGHT	FREIGHT – WORKSHOP CONSUMABLES FROM ATOM AND BLACKWOODS	-298.90
EFT23170	26/04/2018	PS & LJ MCCABE	TO SUPPLY AND FIT NEW LOCKS TO DOOR OF PHARMACY	-74.80
EFT23171	26/04/2018	N-COM PTY LTD	6 MONTHLY MAINTENANCE SITE CHECK ON TV RECEIVER/TRANSMITTER	-3502.40
EFT23172	26/04/2018	OUTBACK COAST AUTOMOTIVES AND RADIATORS	P172 EXCESS INSURANCES CHARGES - ZURICH CLAIM NO. 633593327	-300.00
EFT23173	26/04/2018	PRESTIGE INSTALLATIONS (WA) PTY LTD	AIRCONDITIONER REPAIRS SBDC	-3472.70
EFT23174	26/04/2018	PROFESSIONAL PC SUPPORT	WORKSTATION MONITORING AND REMOTE SERVER MAINTENANCE	-708.51
EFT23175	26/04/2018	RAY WHITE REAL ESTATE SHARK BAY	RENT FROM 28//04/2018 TO 28/05/2018	-1191.66
EFT23176	26/04/2018	SHARK BAY SKIPS	MAIN ROADS AND USELESS LOOP PICK UP SKIP BINS	-6336.00
EFT23177	26/04/2018	TELSTRA CORPORATION LTD	PHONE SBDC	-1437.43
TOTAL				\$263,140.43

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

**SHIRE OF SHARK BAY – TRUST TRANSACTION
APRIL 2018**

TRUST TRANSACTION # 171810

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
171810	30/04/2018	COMMISSIONER OF POLICE	POLICE LICENSING APRIL 2018	-9424.95
			TOTAL	\$9,424.95

SHIRE OF SHARK BAY – TRUST EFT

APRIL 2018

EFT 23200 TO 23229

Chq/EFT	Date	Name	Description	Amount
EFT23200	30/04/2018	JAMES SNR POLAND	BOOKEASY SALES APRIL 2018	-64.00
EFT23201	30/04/2018	MAC ATTACK FISHING CHARTERS	BOOKEASY SALES APRIL 2018	-314.50
EFT23202	30/04/2018	SHARK BAY AVIATION	BOOKEASY SALES APRIL 2018	-2048.50
EFT23203	30/04/2018	BLUE DOLPHIN CARAVAN PARK	BOOKEASY SALES APRIL 2018	-272.00
EFT23204	30/04/2018	BAY LODGE MIDWEST OASIS	BOOKEASY SALES APRIL 2018	-2173.60
EFT23205	30/04/2018	NINGALOO CORAL BAY	BOOKEASY SALES APRIL 2018	-284.75
EFT23206	30/04/2018	SHARK BAY COASTAL TOURS	BOOKEASY SALES APRIL 2018	-2091.00
EFT23207	30/04/2018	DENHAM SEASIDE CARAVAN PARK	BOOKEASY SALES APRIL 2018	-263.42
EFT23208	30/04/2018	HARTOG COTTAGES	BOOKEASY SALES APRIL 2018	-155.00
EFT23209	30/04/2018	HINCHY PUBLICATIONS	BOOKEASY SALES APRIL 2018	-88.64
EFT23210	30/04/2018	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY SALES APRIL 2018	-48.45
EFT23211	30/04/2018	HERITAGE RESORT	BOOKEASY SALES APRIL 2018	-240.00
EFT23212	30/04/2018	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY SALES APRIL 2018	-261.88
EFT23213	30/04/2018	KINGS NINGALOO REEF TOURS	BOOKEASY SALES APRIL 2018	-671.50

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Chq/EFT	Date	Name	Description	Amount
EFT23214	30/04/2018	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY SALES APRIL 2018	-8648.64
EFT23215	30/04/2018	MONKEYMIA WILDSIGHTS	BOOKEASY SALES APRIL 2018	-4928.44
EFT23216	30/04/2018	NINGALOO REEF DIVE	BOOKEASY SALES APRIL 2018	-1666.00
EFT23217	30/04/2018	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOKEASY SALES APRIL 2018	-2288.00
EFT23218	30/04/2018	WA OCEAN PARK PTY LTD	BOOKEASY SALES APRIL 2018	-2966.50
EFT23219	30/04/2018	OCEANSIDE VILLAGE	BOOKEASY SALES APRIL 2018	-290.40
EFT23220	30/04/2018	PATRICA ANDREW	BOOKEASY SALES APRIL 2018	-96.00
EFT23221	30/04/2018	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY SALES APRIL 2018	-663.00
EFT23222	30/04/2018	SHARK BAY HOTEL MOTEL	BOOKEASY SALES APRIL 2018	-480.25
EFT23223	30/04/2018	SHARK BAY COTTAGES	BOOKEASY SALES APRIL 2018	-219.30
EFT23224	30/04/2018	SHIRE OF SHARK BAY	BOOKEASY COMMISSION APRIL 2018	-5058.59
EFT23225	30/04/2018	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY SALES APRIL 2018	-1156.00
EFT23226	30/04/2018	WICKED CAMPERS	BOOKEASY SALES APRIL 2018	-508.30
EFT23227	30/04/2018	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY SALES APRIL 2018	-350.24
EFT23228	30/04/2018	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY - MORGAN PERMIT 3277 LOT 90 (60) MONKEY MIA ROAD DENHAM	-56.65
EFT23229	30/04/2018	SHIRE OF SHARK BAY	BUILDING SERVICES LEVY COLLECTION FEE APRIL 2018	-5.00
TOTAL				\$38,358.55

30 MAY 2018

12.2 FINANCIAL REPORTS TO 31 APRIL 2018
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Cowell
Seconded Cr Ridgely

Council Resolution

That the monthly financial report to 30 April 2018 as attached be received.
6/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 April 2018** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

A Pears
P Anderson
22 May 2018

30 MAY 2018

SHIRE OF SHARK BAY	
MONTHLY FINANCIAL REPORT	
For the Period Ended 30 April 2018	
LOCAL GOVERNMENT ACT 1995	
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996	
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Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Note 13	Capital Acquisitions

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 30 April 2018							
	Note	Amended Annual Budget (a)	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		13,892	13,252	3,052	(10,200)	(76.97%)	▼
General Purpose Funding - Rates	9	1,288,069	1,288,069	1,265,663	(22,406)	(1.74%)	▼
General Purpose Funding - Other		984,361	820,910	751,445	(69,465)	(8.5%)	▼
Law, Order and Public Safety		134,099	114,230	74,177	(40,053)	(35%)	▼
Health		1,665	1,550	1,502	(48)	(3.10%)	▼
Housing		82,118	68,216	77,973	9,757	14.3%	▲
Community Amenities		294,681	245,560	292,120	46,560	18.96%	▲
Recreation and Culture		316,409	263,970	279,801	15,831	6.0%	▲
Transport		424,857	424,678	483,216	58,538	13.8%	▲
Economic Services		909,731	787,410	770,998	(16,412)	(2.1%)	▼
Other Property and Services		48,000	40,525	31,084	(9,441)	(23.3%)	▼
Total Operating Revenue		4,497,882	4,068,370	4,031,031	(37,339)	(0.92%)	
Operating Expense							
Governance		(317,113)	(297,049)	(234,210)	62,839	(21.2%)	▲
General Purpose Funding		(118,081)	(98,720)	(86,593)	12,127	(12.3%)	▲
Law, Order and Public Safety		(428,655)	(360,440)	(233,462)	126,978	(35.2%)	▲
Health		(63,831)	(53,536)	(43,831)	9,705	(18.1%)	▲
Housing		(179,338)	(150,611)	(147,394)	3,217	(2.1%)	▲
Community Amenities		(644,611)	(540,162)	(521,039)	19,123	(3.5%)	▲
Recreation and Culture		(2,419,682)	(2,055,684)	(1,821,924)	233,760	(11.4%)	▲
Transport		(1,635,890)	(1,373,740)	(1,266,208)	107,532	(7.8%)	▲
Economic Services		(1,189,258)	(1,014,078)	(890,593)	123,485	(12.2%)	▲
Other Property and Services		(47,500)	(48,542)	(87,205)	(38,663)	79.6%	▼
Total Operating Expenditure		(7,043,959)	(5,992,562)	(5,332,459)	660,103	(11.0%)	
Funding Balance Adjustments							
Add back Depreciation		2,018,080	1,681,580	1,660,800	(20,780)		
Adjust (Profit)/Loss on Asset Disposal	8	7,961	7,961	7,502	(459)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		(520,036)	(234,651)	366,874	601,525	(256.35%)	
Capital Revenues							
Grants, Subsidies and Contributions	11	872,363	872,363	245,288	(627,075)	(71.9%)	▼
Proceeds from Disposal of Assets	8	176,682	176,682	120,682	(56,000)	31.7%	▼
Total Capital Revenues		1,049,045	1,049,045	365,970	(683,075)	(65.1%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(100,000)	(96,660)	(35,744)	60,916	63.02%	▲
Infrastructure - Roads	13	(1,292,413)	(1,107,425)	(631,300)	476,125	43.0%	▲
Infrastructure - Public Facilities	13	(478,387)	(387,319)	(405,053)	(17,734)	(4.6%)	▼
Infrastructure - Streetscapes	13	(7,500)	0	0	0	0.0%	
Infrastructure - Footpaths	13	(50,000)	(50,000)	0	50,000	100.0%	▲
Infrastructure - Drainage	13	(13,441)	(13,441)	(13,441)	0	0.0%	▲
Plant and Equipment	13	(379,018)	(369,018)	(249,850)	119,168	32.3%	▲
Furniture and Equipment	13	(10,271)	(10,271)	(10,271)	0	0.0%	▲
Total Capital Expenditure		(2,331,030)	(2,034,134)	(1,345,659)	688,475	33.8%	
Net Cash from Capital Activities		(1,281,985)	(985,089)	(979,689)	5,400	0.55%	
Financing							
Proceeds from Self Supporting Loans		5,342	2,407	2,407	0	0.0%	
Transfer from Reserves	7	514,895	384,692	384,692	0	0.0%	
Repayment of Debentures	10	(67,020)	(58,455)	(58,455)	0	0.0%	
Transfer to Reserves	7	(975,793)	(357,275)	(357,275)	0	0.0%	
Loans to Community Groups		0	0	0	0	0.0%	
Net Cash from Financing Activities		(522,576)	(28,631)	(28,631)	0	0.0%	
Net Operations, Capital and Financing		(2,324,597)	(1,248,371)	(641,446)	606,925	48.62%	▲
Opening Funding Surplus(Deficit)	3	2,324,597	2,324,597	2,324,597	0		
Closing Funding Surplus(Deficit)	3	0	1,076,226	1,683,151	606,925	56.39%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES OF THE ORDINARY COUNCIL MEETING

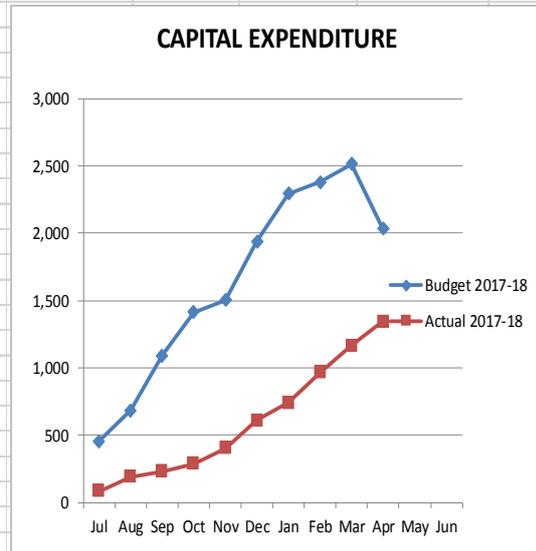
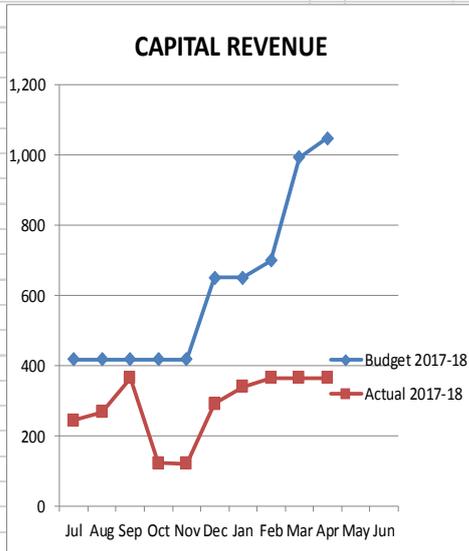
30 MAY 2018

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 30 April 2018				
	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)
Operating Revenues				
Rates	9	\$ 1,288,069	\$ 1,288,069	\$ 1,265,663
Operating Grants, Subsidies and Contributions	11	1,517,666	1,342,558	1,245,437
Fees and Charges		1,473,775	1,253,290	1,356,548
Interest Earnings		51,175	42,610	57,454
Other Revenue		157,105	131,751	105,929
Profit on Disposal of Assets	8	10,092		0
Total Operating Revenue		4,497,882	4,068,370	4,031,031
Operating Expense				
Employee Costs		(2,229,355)	(1,871,121)	(1,719,731)
Materials and Contracts		(2,239,941)	(1,935,985)	(1,495,041)
Utility Charges		(172,097)	(143,102)	(151,168)
Depreciation on Non-Current Assets		(2,018,080)	(1,681,580)	(1,660,800)
Interest Expenses		(14,360)	(9,102)	(8,910)
Insurance Expenses		(162,150)	(162,150)	(151,241)
Other Expenditure		(186,200)	(171,382)	(134,346)
Loss on Disposal of Assets	8	(21,776)	(18,140)	(11,222)
Total Operating Expenditure		(7,043,959)	(5,992,562)	(5,332,459)
Funding Balance Adjustments				
Add back Depreciation		2,018,080	1,681,580	1,660,800
Adjust (Profit)/Loss on Asset Disposal	8	7,961	7,961	7,502
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		(520,036)	(234,651)	366,874
Capital Revenues				
Grants, Subsidies and Contributions	11	872,363	872,363	245,288
Proceeds from Disposal of Assets	8	176,682	176,682	120,682
Total Capital Revenues		1,049,045	1,049,045	365,970
Capital Expenses				
Land Held for Resale				0
Land and Buildings	13	(100,000)	(96,660)	(35,744)
Infrastructure - Roads	13	(1,292,413)	(1,107,425)	(631,300)
Infrastructure - Public Facilities	13	(478,387)	(387,319)	(405,053)
Infrastructure - Streetscapes	13	(7,500)	0	0
Infrastructure - Footpaths	13	(50,000)	(50,000)	0
Infrastructure - Drainage	13	(13,441)	(13,441)	(13,441)
Plant and Equipment	13	(379,018)	(369,018)	(249,850)
Furniture and Equipment	13	(10,271)	(10,271)	(10,271)
Total Capital Expenditure		(2,331,030)	(2,034,134)	(1,345,659)
Net Cash from Capital Activities		(1,281,985)	(985,089)	(979,689)
Financing				
Proceeds from New Debentures		5,342	2,407	2,407
Transfer from Reserves	7	514,895	384,692	384,692
Repayment of Debentures	10	(67,020)	(58,455)	(58,455)
Transfer to Reserves	7	(975,793)	(357,275)	(357,275)
Loans to Community Groups		0	0	0
Net Cash from Financing Activities		(522,576)	(28,631)	(28,631)
Net Operations, Capital and Financing		(2,324,597)	(1,248,371)	(641,446)
Opening Funding Surplus(Deficit)	3	2,324,597	2,324,597	2,324,597
Closing Funding Surplus(Deficit)	3	0	1,076,226	1,683,151

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY							
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING							
For the Period Ended 30 April 2018							
Capital Acquisitions	Note	YTD Actual New / Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	0	35,744	35,744	96,660	100,000	60,916
Infrastructure Assets - Roads	13	0	631,300	631,300	1,107,425	1,292,413	476,125
Infrastructure Assets - Public Facilities	13	394,662	10,391	405,053	387,319	478,387	(17,734)
Infrastructure Assets - Footpaths	13	0	0	0	50,000	50,000	50,000
Infrastructure Assets - Drainage	13	3,441	10,000	13,441	13,441	13,441	0
Infrastructure Assets - Streetscapes	13	0	0	0	0	7,500	0
Plant and Equipment	13	0	249,850	249,850	369,018	379,018	119,168
Furniture and Equipment	13	10,271	0	10,271	10,271	10,271	0
Capital Expenditure Totals		408,374	937,285	1,345,659	2,034,134	2,331,030	688,475



MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 April 2018	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 April 2018					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(f) Cash and Cash Equivalents				
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
	(g) Trade and Other Receivables				
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
	(h) Inventories				
	General				
	Inventories are measured at the lower of cost and net realisable value.				
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
	Land Held for Resale				
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
	(i) Fixed Assets				
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
	Mandatory Requirement to Revalue Non-Current Assets				
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 April 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Land Under Control</i>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2018				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	Revaluation			
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.			
	Transitional Arrangement			
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.			
	Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.			
	Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.			
	Land Under Roads			
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.			
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.			
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.			
	Depreciation			
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.			

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(j) Fixed Assets (Continued)				
Major depreciation periods used for each class of depreciable asset are:				
Buildings				10 to 50 years
Furniture and Equipment				5 to 10 years
Plant and Equipment				5 to 10 years
Heritage				25 to 100 years
Sealed Roads and Streets				
- Subgrade				Not Depreciated
- Pavement				80 to 100 years
- Seal	Bituminous Seals			15 to 22 years
	Asphalt Surfaces			30 years
Formed Roads (Unsealed)				
- Subgrade				Not Depreciated
- Pavement				18 years
Footpaths				40 to 80 years
Drainage Systems				
- Drains and Kerbs				20 to 60 years
- Culverts				60 years
- Pipes				80 years
- Pits				60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.				
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.				
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.				
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.				
Capitalisation Threshold				
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.				
(k) Fair Value of Assets and Liabilities				
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:				
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.				

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2018				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(k) Fair Value of Assets and Liabilities (Continued)			
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.			
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).			
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.			
	Fair Value Hierarchy			
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:			
	Level 1			
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.			
	Level 2			
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.			
	Level 3			
	Measurements based on unobservable inputs for the asset or liability.			
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.			
	Valuation techniques			
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:			
	Market approach			
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.			

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 April 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
Income approach					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
Cost approach					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
(l) Financial Instruments					
Initial Recognition and Measurement					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
Classification and Subsequent Measurement					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(I) Financial Instruments (Continued)				
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>				
<i>(i) Financial assets at fair value through profit and loss</i>				
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>				
<i>(ii) Loans and receivables</i>				
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>				
<i>(iii) Held-to-maturity investments</i>				
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>				
<i>(iv) Available-for-sale financial assets</i>				
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>				
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>				
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>				
<i>(v) Financial liabilities</i>				
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>				

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 April 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(l) Financial Instruments (Continued)					
<i>Impairment</i>					
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).					
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.					
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.					
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.					
<i>Derecognition</i>					
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.					
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.					
(m) Impairment of Assets					
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.					
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.					
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 April 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.					
(n) Trade and Other Payables					
Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.					
(o) Employee Benefits					
Short-Term Employee Benefits					
Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.					
The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.					
Other Long-Term Employee Benefits					
Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.					
The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 30 April 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

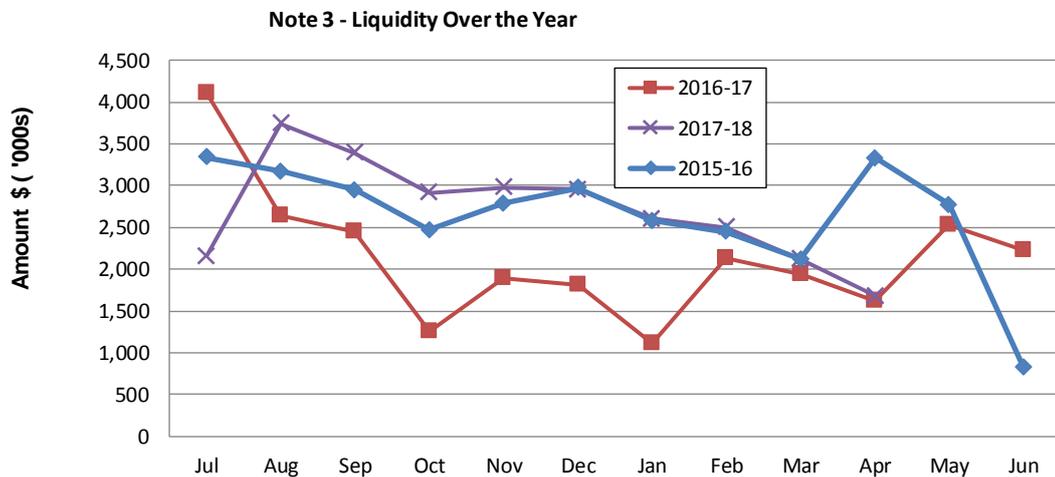
Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 30 April 2018					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(10,200)	(77.0%)	▼	Permanent	Variance due to Sale of of EMCA and EMFA vehicles only occurring in June
General Purpose Funding - Rates	(22,406)	(1.7%)	▼	Permanent	Variance due to reversal of prepaid rates from 2016/17.
General Purpose Funding - Other	(69,465)	(8.5%)	▼	Timing	Final Quarter of Financial Assistance Grant was not received until May but budgeted for April
Law, Order and Public Safety	(40,053)	(35.1%)	▼	Timing	SES Grant was received in May but Budgeted for April
Health	(48)	(3.1%)	▼	Permanent	No Reportable Variance
Housing	9,757	14.3%	▲	Timing	Rent Received in Advance plus Housing Reimbursements.
Community Amenities	46,560	19.0%	▲	Permanent	Increased refuse site fees, Sale of scrap Metal and planning, requisitions and development applications .
Recreation and Culture	15,831	6.0%	▲	Permanent	Increase in Hire of Public Halls and SBDC merchandise sales
Transport	58,538	13.8%	▲	Timing	Monies for Useless Loop Road payment recorded as a receipt and an invoice thereby overstating the account by \$63K - corrected in May resulting in no significant variance.
Economic Services	(16,412)	(2.1%)	▼	Timing	Increase in Private Works and Lease income offset by non receipt of Contribution - Monkey Mia Resort \$50K
Other Property and Services	(9,441)	(23.3%)	▼	Permanent	Decrease in refunds income.
Operating Expense					
Governance	62,839	(21.2%)	▲	Timing	Underspend in Council Expenses and Fair Value for infrastructure not yet complete
General Purpose Funding	12,127	(12.3%)	▲	Permanent	Reduction in Governance Overhead allocated costs
Law, Order and Public Safety	126,978	(35.2%)	▲	Timing	Coastal Hazard Identification project has recently commenced.
Health	9,705	(18.1%)	▲	Timing	Increase in consultant fees, travel and accomodation.
Housing	3,217	(2.1%)	▲	Timing	No reportable variance.
Community Amenities	19,123	(3.5%)	▲	Timing	Reduction in Governance Overhead allocated costs
Recreation and Culture	233,760	(11.4%)	▲	Timing	Various projects not yet completed such as Battle Off Shark Bay , Tourism WA RVCSGP Website Upgrade, Nicholson Point Rehabilitation and overall underspend compared to YTD budget
Transport	107,532	(7.8%)	▲	Timing	Useless Loop and Maintenance - Country Roads still to be completed.
Economic Services	123,485	(12.2%)	▲	Timing	Events and Festivals, Festival 2018 Grant
Other Property and Services	(38,663)	79.6%	▼	Timing	Overall under allocation of Plant and public works overheads.
Capital Revenues					
Grants, Subsidies and Contributions	(627,075)	(71.9%)	▼	Timing	R2R projects monies for 17-18 to be received in May and Ocean Park and Nanga Road RRG grants no longer receivable as Main Road contracted out the work enabling Eagle Bluff Road to be covered under this agreement for 17-18
Proceeds from Disposal of Assets	(56,000)	0.0%	▲	Timing	EMFA and EMCD Vehicles are schedule for Trade In in June 2018
Capital Expenses					
Land and Buildings	60,916	63.0%	▲	Timing	Denham Town Hall, New Depot Abultion Block and general underspend in Housing
Infrastructure - Roads	476,125	43.0%	▲	Timing	R2R projects for 17/18 not yet commenced and RRG Ocean Park and Nanga Roads contractors have been paid direct by Main Roads. SSB will be paying their portion next month to Main Roads. (No Longer receiving the grant).
Infrastructure - Public Facilities	(17,734)	(4.6%)	▼	Timing	Refuse and Recycling initiative 90% complete
Infrastructure - Footpaths	50,000	0.0%	▲	Timing	Expenditure on Footpaths yet to commence.
Infrastructure - Streetscapes	0	0.0%	▼	Timing	Overlander Solar Project not yet commenced.
Plant and Equipment	119,168	32.3%	▲	Timing	Excavator Repairs to commence in May/June and YTD underspend in Major Plant Items
Financing					
Loan Principal	0	0.0%	▼	Timing	No reportable variance.

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2018				
Note 3: NET CURRENT FUNDING POSITION				
		Positive=Surplus (Negative=Deficit)		
	Note	30 Apr 2018	30th June 2016	30 Apr 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,842,424	5,204,530	7,058,457
Cash Restricted	4	1,210,832	1,955,268	1,101,743
Receivables - Rates	6	83,591	32,321	119,979
Receivables -Other	6	107,986	687,966	156,472
Interest / ATO Receivable		27,792	8,541	22,087
Inventories		218,244	190,158	101,434
		3,490,869	8,078,784	8,560,172
Less: Current Liabilities				
Payables		(393,152)	(1,339,701)	(701,144)
Provisions		(203,734)	(197,101)	(226,944)
Royalties for Regions Funding		0	(3,200,000)	(3,200,000)
		(596,886)	(4,736,802)	(4,128,088)
Less: Cash Reserves	7	(1,210,832)	(1,955,268)	(1,101,743)
Net Current Funding Position		1,683,151	1,386,714	3,330,341



Comments - Net Current Funding Position

MINUTES OF THE ORDINARY COUNCIL MEETING

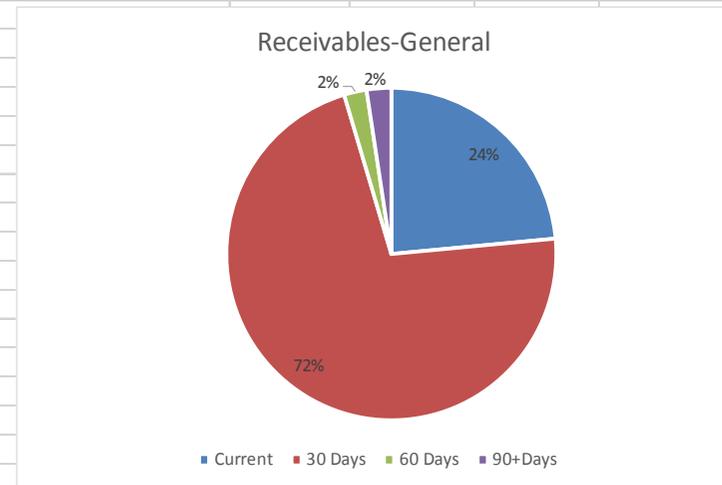
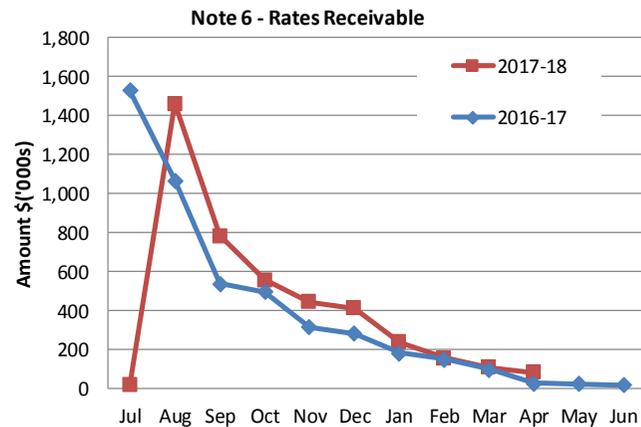
30 MAY 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 April 2018							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	(22,952)			(22,952)	Bankwest	At Call
Reserve Bank Account	0.00%		832		832	Bankwest	At Call
Telenet Saver	1.10%	564,576			564,576	Bankwest	At Call
Trust Bank Account	0.00%			15,002	15,002	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	2.35%	1,300,000			1,300,000	Bankwest	16/07/2018
Reserve Investment	2.35%		1,210,000		1,210,000	Bankwest	10/08/2018
Total		1,842,424	1,210,832	15,002	3,068,258		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements. Although the Municipal Bank Account appears in overdraft, it is not.							
There is a timing issue on the update of the ledger compared to the actual transfer of funds from the Telenet Saver to cover the payments.							

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 April 2018				
Note 6: RECEIVABLES				
Receivables - Rates Receivable	30 Apr 2018	30 June 2017	Receivables - General	Current 30 Days 60 Days 90+Days
	\$	\$		\$ \$ \$ \$
Opening Arrears Previous Years	25,814	25,814	Receivables - General	24,924 76,125 2,355 2,546
Levied this year	1,520,406	1,520,406	Total Receivables General Outstanding	105,951
Less Collections to date	(1,462,629)	(1,525,033)	Amounts shown above include GST (where applicable)	
Equals Current Outstanding	83,591	21,187		
Net Rates Collectable	83,591	21,187		
% Collected	94.59%	98.63%		



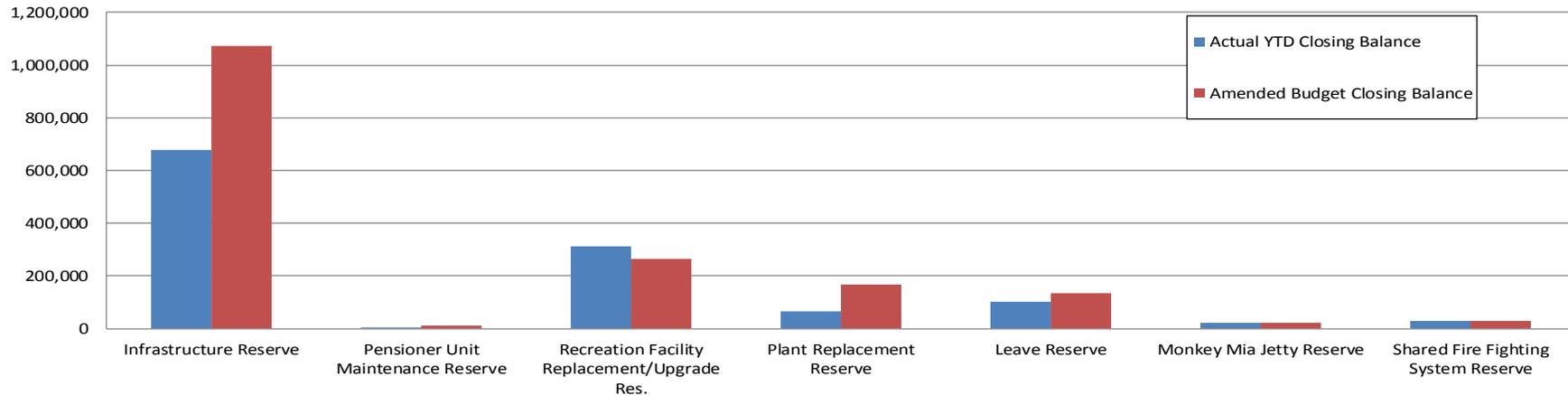
Comments/Notes - Receivables Rates

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 April 2018									
<u>Note 7: Cash Backed Reserve</u>									
2017-18									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	725,034	13,500	12,587	404,597	0	(68,692)	(58,692)	1,074,439	678,929
Pensioner Unit Maintenance Reserve	732	15	14	10,000	0	0	0	10,747	746
Recreation Facility Replacement/Upgrade Res.	307,765	6,250	5,752	0	0	(50,000)	0	264,015	313,517
Plant Replacement Reserve	55,128	2,050	1,133	505,336	335,000	(396,203)	(326,000)	166,311	65,261
Leave Reserve	100,199	2,040	1,868	31,000	0	0	0	133,239	102,067
Monkey Mia Jetty Reserve	21,122	430	394	0	0	0	0	21,552	21,516
Shared Fire Fighting System Reserve	28,269	575	527	0	0	0	0	28,844	28,796
	1,238,249	24,860	22,275	950,933	335,000	(514,895)	(384,692)	1,699,147	1,210,832

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 April 2018							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 30 04 2018		
\$	\$	\$	\$	Plant and Equipment	Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
					\$	\$	\$
				Transport			
55,000	(3,972)	48,182	(2,846)	CEO Vehicle	(2,846)	(2,846)	0
34,765	(13,323)			EMFA Vehicle	6,559	0	6,559
37,866	(13,400)			EMCD Vehicle	3,534	0	3,534
51,000	(14,992)	25,455		Dual Cab Truck 5T	(10,553)		10,553
32,000	(4,967)	24,319	(2,714)	Gardners Vehicle	(2,714)	(2,714)	0
32,000	(7,332)	22,726	(1,942)	Country Ute Single Cab	(1,941)	(1,942)	(1)
3,721	0	0	(3,721)	Denham Recreational Boat Ramp(DOT asset) Retention Cost Transfer	(3,721)	(3,721)	
246,352	(57,986)	120,682	(11,223)		(11,682)	(11,223)	20,645
Comments - Capital Disposal/Replacements							

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 30 April 2018											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2017/18 Budget Rate Revenue \$	2017/18 Budget Interim Rate \$	2017/18 Budget Back Rate \$	2017/18 Budget Total Revenue \$	
Note 9: RATING INFORMATION											
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.094627	301	3,606,327	341,256	474	2	341,732	341,256	331	2	341,589
GRV Vacant	0.094627	17	337,194	31,908			31,908	31,908			31,908
GRV - Commercial	0.097244	43	2,041,030	198,478			198,478	198,478			198,478
GRV - Industrial/Residential	0.104714	45	619,128	64,831	-1,069		63,762	64,831	-1,069		63,762
GRV Industrial /Residential Vacant	0.094627	2	17,099	1,618			1,618	1,618			1,618
GRV Rural Commercial	0.098348	5	304,201	29,917			29,917	29,917			29,917
GRV Resort	0.103811	2	1,112,800	115,521			115,521	115,521			115,521
UV General	0.194257	6	1,150,738	223,539	2,040	9,806	235,385	223,539	2,040	9,806	235,385
UV Mining	0.264952	1	6,990	1,852			1,852	1,852			1,852
UV Pastoral	0.133037	11	617,362	82,132			82,132	82,132			82,132
UV Exploration	0.254752	9	615,590	153,111			153,111	153,111			153,111
Sub-Totals		442	10,428,459	1,244,163	1,445	9,808	1,255,416	1,244,163	1,302	9,808	1,255,273
Minimum Payment											
GRV Rateable Property	825.00	67	511,894	70,125			70,125	70,125		7,528	77,653
GRV Vacant	825.00	85	283,570	55,275			55,275	55,275			55,275
GRV - Commercial	825.00	25	154,340	20,625	1,650	7,528	29,803	20,625	1,650		22,275
GRV - Industrial/Residential	825.00	3	19,760	2,475			2,475	2,475			2,475
GRV Industrial /Residential Vacant	515.00	0	0	0			0	0			0
Rural Commercial	825.00	0	0	0			0	0			0
GRV Resort	825.00	0	0	0			0	0			0
UV General	860.00	5	8,160	4300	1,720	7598	13,618	4,300	1,720	7598	13,618
UV Mining	860.00	1	596	860			860	860			860
UV Pastoral	860.00	0	0	0			0	0			0
UV Exploration	860.00	0	0	860		-118	742	860		-118	742
Sub-Totals		186	978,320	154,520	3,370	15,008	172,898	154,520	3,370	15,008	172,898
Excess Rates 16/17 Impact											
Concessions							(22,549)				
							(177,763)				(177,763)
Amount from General Rates											
Specified Area Rates							1,228,002				1,250,408
Totals							1,265,663				1,288,069
Comments - Rating Information											

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 April 2018								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Actual \$	2017/18 Amended Budget \$	2017/18 Actual \$	2017/18 Amended Budget \$	2017/18 Actual \$	2017/18 Amended Budget \$
Loan 57 Monkey Mia Bore	194,230	0	29,208	29,210	179,773	165,020	6,032	8,460
Loan 53 - Staff Housing	43,286	0	20,953	20,960	22,333	22,326	1,215	2,000
Loan 56 - Staff Housing	63,544	0	8,294	16,850	55,250	46,694	1,662	3,900
	301,060	0	58,455	67,020	257,356	234,040	8,909	14,360

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 April 2018								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2017-18	Variations	Operating	Capital	Recoup Status	
			Amended Budget	Additions (Deletions)			Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	672,403	0	672,403	0	504,302	168,101
Grants Commission - Roads	WALGGC	Y	226,077	0	226,077	0	169,558	56,519
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	5,633	0	5,633	0	5,633	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	36,415	0	36,415	0	23,585	12,830
Coastal Hazards Identification	WA Planning Commission	Y	15,000		15,000	0	0	15,000
Coastal Hazard Risk Management & Adaptation	WA Planning Commission	Y	65,000		65,000	0	32,500	32,500
RECREATION AND CULTURE								
Tourism WA RVCSGP Grant	Tourism WA	Y	24,879	0	24,879	0	24,879	(24,879)
TRANSPORT								
Road Preservation Grant	State Initiative - Main Roads WA	Y	57,908	0	57,908	0	57,908	(57,908)
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	315,000	0	378,000	
Contributions - Road Projects	Pipeline	Y	8,350	0	8,350	0	8,600	
Roads To Recovery Grant - Cap	Roads to Recovery	Y	399,753	0	0	399,753	0	0
RRG Grants - Capital Projects	Regional Road Group	Y	472,610	0	0	472,610	245,288	(245,288)
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	0	50,000
Destination Shark Bay Brand Dev.	Gascoyne Development Commission	Y	20,000	0	20,000	0	20,000	(20,000)
Community Engagement Team Building	Dept. Of Local Government, Sport and Cultural	Y	20,000	0	20,000	0	17,773	2,227
Thank A Volunteer Day	Dept. Of Local Government and Communities	Y	1,000	0	1,000	0	2,699	(1,699)
TOTALS			2,390,028	0	1,517,665	872,363	1,490,725	(12,597)
		Operating	1,517,665				1,245,437	
		Non-operating	872,363				245,288	
			2,390,028				1,490,725	
Comments - Operating and Non Operating Grants								

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

For the Period Ended 30 April 2018					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 30-Apr-18	
	\$	\$	\$	\$	
CITF Levy	0	4764	(4,764)	0	
Library Card Bond	50	200	(250)	0	
Bookeasy- Sales	0	359,152	(359,152)	0	
Kerb/Footpath Deposit	4,300	999	(1,000)	4,299	
Bond Key	2,080	1,740	(1,780)	2,040	
Hall Bond	0	275	0	275	
Police Licensing	1,393	235,004	(230,158)	6,239	
Election Deposit	0	560	(560)	0	
Marquee Deposit	0			0	
Building Licence Levy	0	3,867	(3,928)	-61	
Road Reserve - Hughes Street	2,000	0	0	2,000	
Tour Sales	0	2,821	(2,821)	0	
Rates Unidentified Deposit	210	0	0	210	
	10,033	609,382	(604,413)	15,002	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

CAPITAL WORKS PROGRAM 2017/2018								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(10,000)	(900)	(9,100)	900	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(10,000)	(16,230)	6,230	16,230	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(10,000)	(11,637)	1,637	11,637	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(10,000)	(900)	(9,100)	900	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(20,000)	(6,077)	(13,923)	6,077	
Housing Total			(60,000)	(60,000)	(35,744)	(24,256)	35,744	
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(20,000)	(16,660)	0	(16,660)		
Recreation and Culture Total			(20,000)	(16,660)	0	(16,660)	0	
Transport								
Depot- New Ablution	3.7.1	WKM	(20,000)	(20,000)	0	(20,000)		
Transport Total			(20,000)	(20,000)	0	(20,000)	0	
Land and Buildings Total			(100,000)	(96,660)	(35,744)	(60,916)	35,744	
Drainage/Culverts								
Transport								
Drain Kestrals - Foreshore	1.1.2	WKM	(3,441)	(3,441)	(3,441)	0		
Hughes Street Sump Upgrade	1.1.2	WKM	(10,000)	(10,000)	(10,000)	0	10,000	
Drainage/Culverts Total			(13,441)	(13,441)	(13,441)	0	10,000	
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	3.7.1	WKM	(50,000)	(50,000)	0	(50,000)		
Transport Total			(50,000)	(50,000)	0	(50,000)	0	
Footpaths Total			(50,000)	(50,000)	0	(50,000)	0	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
New Photocopier	1.1.2	EMFA	(10,271)	(10,271)	(10,271)	0		
Governance Total			(10,271)	(10,271)	(10,271)	0	0	
Recreation and Culture Total								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	0	0	0	0		
Recreation And Culture Total			0	0	0	0	0	
Furniture & Office Equip. Total			(10,271)	(10,271)	(10,271)	0	0	
Plant , Equipment and Vehicles								
Governance								
CEO Vehicle	1.1.2	CEO	(60,081)	(60,081)	(60,081)	0	60,081	
EMFA Vehicle	1.1.2	EMFA	(35,000)	(35,000)	0	35,000		
EMCD Vehicle	1.1.2	EMCD	(35,000)	(35,000)	0	35,000		
Total Governance			(130,081)	(130,081)	(60,081)	70,000	60,081	
Transport								
Dual Cab Truck 5T	1.1.6	WKM	(107,198)	(107,198)	(107,511)	313	107,511	
Excavator	1.1.6	WKM	(40,000)	(33,330)	0	(33,330)		
Gardeners Vehicle	1.1.6	WKM	(40,352)	(40,352)	(39,252)	1,100	39,252	
Dual Cab Ute - Country	1.1.6	WKM	(41,033)	(41,033)	(39,933)	(1,100)	39,933	
Camp Upgrades 16-17	1.1.6	WKM	(354)	(354)	(354)	0	354	
Major Plant Items	1.1.6	WKM	(20,000)	(16,670)	(2,719)	(13,951)	2,719	
Transport Total			(248,937)	(238,937)	(189,769)	(46,968)	189,769	
Plant , Equipment and Vehicles Total			(379,018)	(369,018)	(249,850)	23,032	249,850	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2017/18 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(325,680)	(357,033)	31,353		
Community Amenities Total			(388,341)	(325,680)	(357,033)	31,353	0	
Recreation And Culture								
Pioneer Park Improvements	3.2.2	WKM	(10,000)	(10,000)	(7,983)	0		
Westend Carpark to DOT Carpark Limestone Wall and Beach Upgrade	3.23	WKM	(29,646)	(29,646)	(29,646)	0		
Town Oval Bore C/F 16-17	3.7.1	WKM	(50,400)	(21,993)	(10,391)	(11,602)	10,391	
Recreation And Culture Total			(90,046)	(61,639)	(48,020)	(11,602)	10,391	
Public Facilities Total			(478,387)	(387,319)	(405,053)	19,751	10,391	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
R2R Knight Terrace 16-17	1.1.6	WKM	(148,283)	(148,283)	(148,283)	0	148,283	
R2R Old Knight Terrace 16-7	1.1.6	WKM	(35,462)	(35,462)	(37,067)	1,605	37,067	
R2R Projects 17/18	1.1.6	WKM	(399,753)	(333,120)	(116,556)	(216,564)	116,556	
Useless Loop Road - RRG 17-18	1.1.6	WKM	(459,915)	(383,260)	(329,394)	(53,866)	329,394	
Nanga Road - RRG 17-18	1.1.6	WKM	(159,000)	(132,300)	0	(132,300)	0	
Ocean Park Road - RRG 17-18	1.1.6	WKM	(90,000)	(75,000)	0	(75,000)	0	
Transport Total			(1,292,413)	(1,107,425)	(631,300)	(476,125)	631,300	
Roads (Non Town) Total			(1,292,413)	(1,107,425)	(631,300)	(476,125)	631,300	
Streetscapes								
Economic Services								
Overlander - Solar Light Improvements	2.1.3	EMCD	(7,500)	0	0	0	0	
Economic Services Total			(7,500)	0	0	0	0	
Capital Expenditure Total			(2,331,030)	(2,034,134)	(1,345,659)	(544,258)	937,285	

30 MAY 2018

12.3 RATES - DIFFERENTIAL RATES
FM00005

Author

Finance and Administration Manager

Disclosure of Any Interest

Nil

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

That Council, having regard to the budget deficiency in the context of the Strategic Community Plan and the Corporate Business Plan:

- 1. Advertise in *The Midwest Times* the Shire of Shark Bay's Notice of Intention to Levy the following Differential Rates in accordance with Section 6.36 of the *Local Government Act 1995*.**

Rates Category	Minimum Rates (\$)	Rate in the Dollar (¢)
Gross Rental Value (GRV)		
- Residential	850.00	9.8885
- Commercial	850.00	10.1620
- Industrial/Residential	850.00	10.9426
- Vacant	850.00	9.8885
- Rural Commercial	850.00	10.2773
- Industrial/Residential Vacant	530.00	9.8885
- Rural Resort	850.00	10.8482
Unimproved Value (UV)		
- General	890.00	20.0085
- Pastoral *	890.00	13.7028
- Mining	890.00	27.2901
- Exploration *	890.00	26.2395

*** Note – concessions have not been applied to these categories and will be considered as part of the budget process.**

- 2. Adopt the Objects and Reasons for each differential rate and minimum payment as attached.**

6/0 CARRIED

Background

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Should the Shire of Shark Bay wish to impose a differential general rate it must give local public notice as per Section 1.7 of the *Local Government Act 1995* of its intention within the period of two (2) months proceeding the commencement of the financial year (ie on or after 1 May).

An elector or ratepayer is invited to lodge a submission in respect of the proposed rate or minimum payment within twenty one (21) days of the notice being published. The Local Government is required to consider any submissions received before imposing the proposed rate.

A differential rate is defined under Section 6.33 (1) of the *Local Government Act 1995* -

“A local government may impose differential general rates according to any, or a combination, of the following characteristics-

- (a) the purpose for which the land is zoned under a town planning scheme in force under the Town Planning and Development Act 1928;*
- (b) The predominant purpose for which the land is held or used as determined by the local government;*
- (c) Whether or not the land is vacant land; or*
- (d) Any other characteristic or combination of characteristics prescribed.”*

The Shire of Shark Bay has previously imposed a differential rate in accordance with Section 6.35(6)(c) *Local Government Act 1995*. If the Shire wishes to impose a differential rate again this year, local public notice must be given and contain the following information -

- (a) details of each rate or minimum payment the Local Government intends to impose;
- (b) an invitation for submissions to be made by an elector or ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days of the notice; and
- (c) any further information in relation to matters specified in the above which may be prescribed.

In the 2017/2018 financial year the Shire of Shark Bay imposed the following differential rates -

Rates Category	Minimum Rates (\$)	Rate in the Dollar (¢)
Gross Rental Value (GRV)		
- Residential	825.00	9.4627
- Commercial	825.00	9.7244
- Industrial/Residential	825.00	10.4714
- Vacant	825.00	9.4627
- Rural Commercial	825.00	9.8348
- Industrial/Residential Vacant	515.00	9.4627
- Rural Resort	825.00	10.3811
Unimproved Value (UV)		
- General	860.00	19.4257

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- Pastoral *	860.00	13.3037
- Mining	860.00	26.4952
- Exploration *	860.00	25.4752

*** Note – concessions have not been applied to these categories and will be considered as part of the budget process.**

Comment

Rating

The Long Term Financial Plan adopted by council utilises a recommended 4% increase in rate revenue for the 2018/2019 year. If the council adopted this percentage increase approximately \$50,207 additional rates revenue would be achieved.

However the council may consider the economic impact that a rate increase of this nature would have on the community.

In the proposals, put forward for consideration by council for advertising purposes, the rate in the dollar for gross rental values have been increased by 4.50% and the unimproved values by 3% with a corresponding decrease in pastoral and exploration concession of 1%. A 3% rise has been applied to minimum rates in all rate categories.

The 3% increase in unimproved values has been utilised to ensure compliance with legislation in regard to no rate in the same category having a 50% variation.

In past years council has applied a concession to the unimproved values to comply with the legislation. This will required to be continued based on the rates on the dollars proposed. Due to the increase to unimproved values of 3% we will be proposing a decrease in the concession by 1% being 7.0799% of Unimproved Value Pastoral and 8.8579% for Unimproved Value Exploration.

The council can at the adoption of the budget resolve the amount of concession that will be applied in the 2018/2019 year.

The proposed increases would see an increase in rate income of \$49,227 taking into account no reduction in the current Unimproved Concession rates and an increase of \$50,207 should the 1% reduction in Unimproved Value concession be adopted by council. This increase is in line with our Strategic Plan with an overall increase of 4%.

Details of the draft proposal of rates for 2018/2019 are as follows -

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Rates Category	Minimum Rates (\$)	Rate in the Dollar (¢)
Gross Rental Value (GRV)		
- Residential	850.00	9.8885
- Commercial	850.00	10.1620
- Industrial/Residential	850.00	10.9426
- Vacant	850.00	9.8885
- Rural Commercial	850.00	10.2773
- Industrial/Commercial		
Vacant	530.00	9.8885
- Rural Resort	850.00	10.8482
Unimproved Value (UV)		
- General	890.00	20.0085
- Pastoral *	890.00	13.7028
- Mining	890.00	27.2901
- Exploration *	890.00	26.2395

* *Note – concessions have not been applied to these categories and will be considered as part of the budget process.*

These differential rates result in the rates model below -

Rate in the Dollar

Land Category	Rate in the Dollar (cents)	Number Of Properties	Rates Levied \$
GRV			
- Residential	9.8885	328	398,460
- Commercial	10.1620	43	215,832
- Industrial/Residential	10.9426	45	67,749
- Rural Commercial	10.2773	5	31,263
- Rural Resort	10.8482	2	120,719
UV			
- General	20.0085	7	150,911
- Pastoral	13.7028	11	84,596
- Mining	27.2901	1	1,907
- Exploration	26.2395	8	157,705
Total		442	\$1,229,144

Minimum Rates

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Land Category	Minimum \$	Number of Pro perti es	Rates Levied \$
GRV - all categories except Industrial/Resid ential -Vacant	825	163	138,550
GRV – Ind/Residential Vacant	515	0	0
UV – all categories	860	9	8,010
Total		172	\$146,560

Total rates levied on 622 properties is proposed to be \$1,375,704

*** Note – concessions have not been applied to these totals and will be considered as part of the budget process.**

Revaluation

There has been minimal revaluations during the year and the variations will be due to bracket creep in the various categories.

Adjustments to the rates in the dollar to the different categories were required to ensure that Council complied with the Local Government Act in relation to the number of properties that can be on a minimum rate.

Under the Local Government Act there can be no more than 50% of properties on the minimum rate for each differential rate.

This poses problems especially where there have been revaluations and the need to maintain relativity with previous years rate yield.

Council should note that, when adopting the budget, it may resolve to impose different rates to the above. In this case, readvertising of the adopted rates is not necessary.

Objects and Reasons

Council, in adopting the intention to implement differential rates, is required to develop a document describing the objects of, and reasons for, each proposed rate and minimum payment. In the notice of intention to levy rates, Council is to advise electors and ratepayers of the time and place where this document can be inspected. Attached is the objects and reasons for Council's consideration.

Legal Implications

Sub Division 2 of Division 6 under Part 6 of the *Local Government Act 1995*, Section 1.7 and Section 6.36 of the *Local Government Act 1995*.

Policy Implications

There are no policy implications relative to this report.

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Financial Implications

Council needs to ensure that rate revenue remains at a level where the Shire can maintain its present level of service to ratepayers.

The proposed increase in rates in the dollar will provide the Shire with an additional \$49,227 in revenue notwithstanding any adjustments to the concessions council may consider at a later date. Should the council adopt a 1% Unimproved Value Concession decrease the additional rates revenue will be \$50,207.

Strategic Implications

Outcome 4.1 The Shire is efficient in its operations, actively listens to the community and anticipates and responds to the community's needs.

Risk Management

This is a high risk item. Failure to adopt a motion for this would delay the adoption of the budget and be in contravention of the *Local Government Act 1995*.

Voting Requirements

Simple Majority Required.

Signatures

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	23 May 2018

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SHIRE OF SHARK BAY
2018/2019 DIFFERENTIAL RATES
STATEMENT OF OBJECTS AND REASONS

Objects and Reasons for Implementing a Differential Rate

In accordance with Section 6.36 of the Local Government Act 1995 and the Council's "Notice of Intention to Impose Differential Rates", the following information details the objectives and reasons for those proposals.

What are Rates?

The raising of rates is the primary source of revenue of all Councils throughout Australia. The purpose of levying rates is to meet Council's proposed budget requirements each year in a manner that is fair and equitable to the ratepayers of the community.

In Western Australia land is valued by Landgate Valuation Services (Valuer General's Office – a State Government agency) and those values are forwarded to each Local Government.

Two types of values are calculated:

- Gross Rental Value (GRV); and
- Unimproved Value (UV)

To calculate the rates to be charged, Council multiplies a rate in the dollar by the supplied value. The rate in the dollar is determined by the level of revenue the Council wishes to raise and is dependent on its proposed budget.

Apart from the need to ensure sufficient revenue to meet its expenditure needs, Council must be mindful of the impact and affordability of rates to the community.

The following are the estimated Differential Rates and Minimum Payments for the Shire of Shark Bay for the 2018/19 financial year.

Rating Category	Minimum Rate	Rate in the Dollar (cents)
GRV – Residential	\$850	9.8885
GRV – Commercial	\$850	10.1620
GRV – Industrial/Residential	\$850	10.9426
GRV – Vacant	\$850	9.8885
GRV – Rural Commercial	\$850	10.2773

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GRV - Industrial/Residential Vacant	\$530	9.8885
GRV – Rural Resort	\$850	10.8482
UV General	\$890	20.0085
UV Pastoral	\$890	13.7028
UV Mining	\$890	27.2901
UV Exploration	\$890	26.2395

Differential Rating

Local Government, under section 6.33 of the Local Government Act 1995, have the power to implement differential rating in order to take into account certain characteristics of the rateable land.

These characteristics include:

- ❖ The purpose for which the land is zoned under the town planning scheme in force;
- ❖ The predominant use for which the land is held or used as determined by the local government;
- ❖ whether or not the land is vacant land; or
- ❖ any other characteristic or combination of characteristics prescribed.

Differential rates may be applied according to any, or a combination of the above characteristics. However, local governments are constrained in the range of differential rates that they may impose. That is, a local government may not impose a differential rate which is more than twice the lowest differential rate applied by that local government unless approval from the Minister is sought.

GRV - Residential

This category is applied to all properties with a land use that does not fall within any of the other categories in GRV. The rate reflects the level of rating required to raise revenue for the Council to operate efficiently and provide the diverse range of services and programs required for developed residential areas.

GRV – Vacant

This category is applied to residential land that has not been developed.

GRV - Industrial /Residential

This category is applied to all properties with an industrial land use which has the capacity for a caretaker's residence and is located in the industrial estate. The rate reflects the level of infrastructure required to maintain an industrial area and the ability of commercial property owners to utilise taxation benefits.

GRV – Industrial/Residential Vacant

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This category is applied to all properties with an industrial land use which has not been developed. The rate reflects the level of infrastructure required to maintain an industrial area and the ability of commercial property owners to utilise taxation benefits.

GRV - Commercial

This category is applied to properties with a commercial land use and reflects the level of services to commercial operators and the ability of commercial property owners to utilise taxation benefits.

GRV Rural Commercial

This category is applied to properties of a commercial nature which are located outside of the town centre. The rate reflects the level of infrastructure and services provided to these properties and the ability of commercial property owners to utilise taxation benefits.

GRV – Resort

This category is applied to properties of a commercial nature which are established with the purpose of providing accommodation and activities to the tourism market. The rate reflects the level of infrastructure and services provided to these properties and the ability of commercial property owners to utilise taxation benefits.

UV – General

This category is applied to all properties which do not fall into one of the other UV categories and includes all unimproved land. The rate reflects a contribution towards built infrastructure and recognises that this infrastructure is used by all property owners.

UV - Pastoral

This category is applied to the pastoral properties and reflects the contribution required by pastoral properties for the facilities that are available to them in the Shire.

UV - Mining

This category applies to mining tenement leases and reflects the contribution required by mining to the maintenance of the Shire's assets and services to the extent that the mining operations use these assets.

UV Exploration

This category applies to mining exploration and applies until the exploration moves to the establishment of mining activities. This rates reflects the contribution to the maintenance of the Shire' assets and services.

GRV Minimum

The GRV minimum is considered to be the minimum contribution for basic infrastructure and services.

UV Minimum

The UV minimum is considered to be the minimum contribution for basic infrastructure and services.

Submissions are invited from any Elector or Ratepayer with respect to the proposed differential rate within 21 days of the date of the notice of intention.

All submissions in writing should be forwarded to the Shire of Shark Bay no later than 4.00pm on 29 June 2018.

Paul Anderson
CHIEF EXECUTIVE OFFICER
Shire of Shark Bay

30 MAY 2018

13.0 TOWN PLANNING REPORT

13.1 PROPOSED OUTBUILDING – LOT 108 (UNIT 1A) CROSS STREET, DENHAM P1462

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell

Seconded Cr Burton

Council Resolution

That Council:

- 1. Note two options have been provided in this report for Council consideration.**
- 2. Refuse the application (8/2018) lodged by Rick Burton an outbuilding on Lot 108 (Unit 1A) Cross Street, Denham subject to the following conditions:**
 - (i) The outbuilding does not comply with Design Principle 5.4.3 P3 of the Residential Design Codes which only allows for ‘*Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties*’.**
 - (ii) The proposed outbuilding will have a detrimental impact on streetscape and established character of the area.**

6/0 CARRIED

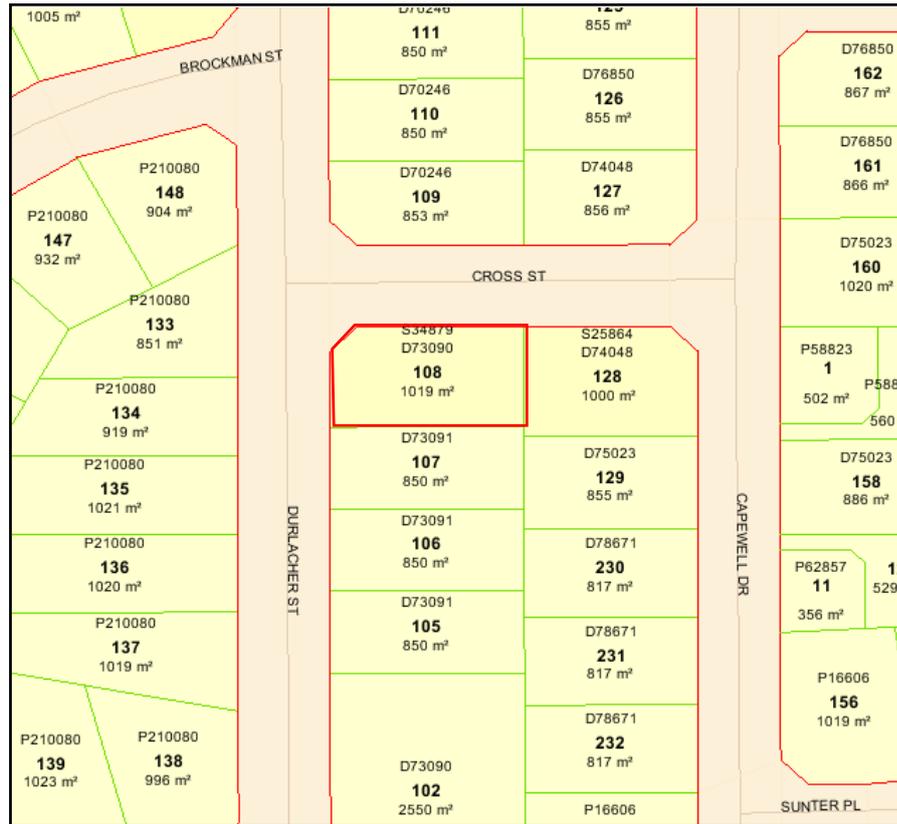
BACKGROUND

The lot is zoned ‘Residential’ under the Shire of Shark Bay Local Planning Scheme No 3 (‘the Scheme’). A flexible density code of R10/20 applies under the Scheme.

The existing lot is comprised of two strata titles and each has been developed with a dwelling and carport.

There is an existing outbuilding to the rear of Unit 1A which is proposed to be demolished.

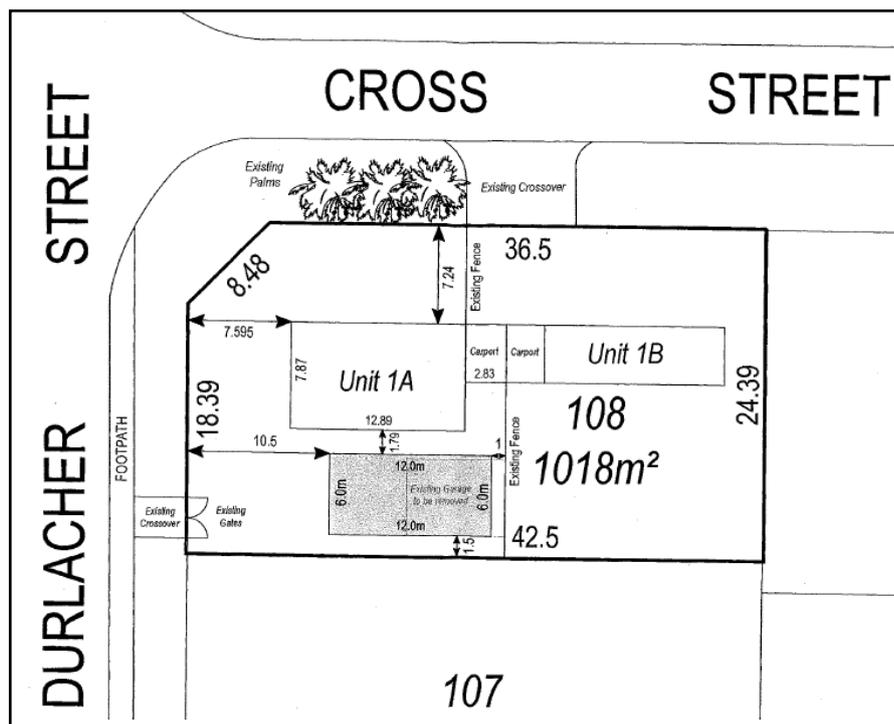
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COMMENT

- **Proposed Development**

The application is for a new colorbond outbuilding to the rear of Unit 1A. The applicant has advised they seek to replace the existing outbuilding with a larger one that can accommodate a boat and car.



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The outbuilding will come in kit form however the owner does not wish to purchase the kit unless Shire approval is first obtained.

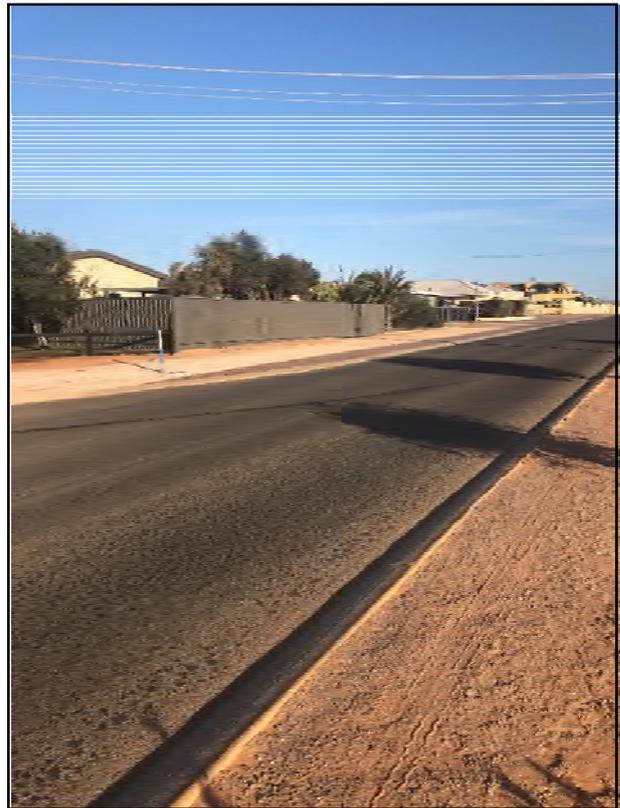
The applicant has submitted information in support of the proposal as follows:

- It is proposed to attach lattice to the front elevation of the outbuilding either side of the roller door and grow climbing plants up both sides such as bougainvillea.
- There are already small trees and shrubs growing along Durlacher Street behind a 1.8 metre high colorbond fence as well as substantial palms growing on the Cross Street boundary.
- My neighbours have written letters of support confirming they do not consider that the outbuilding will hinder any views and will blend in with the surrounding building – Attachment 1 at the end of this report.
- The proposed outbuilding is to protect my car and boat from the elements.

The applicant has lodged photographs which are included below and overpage.

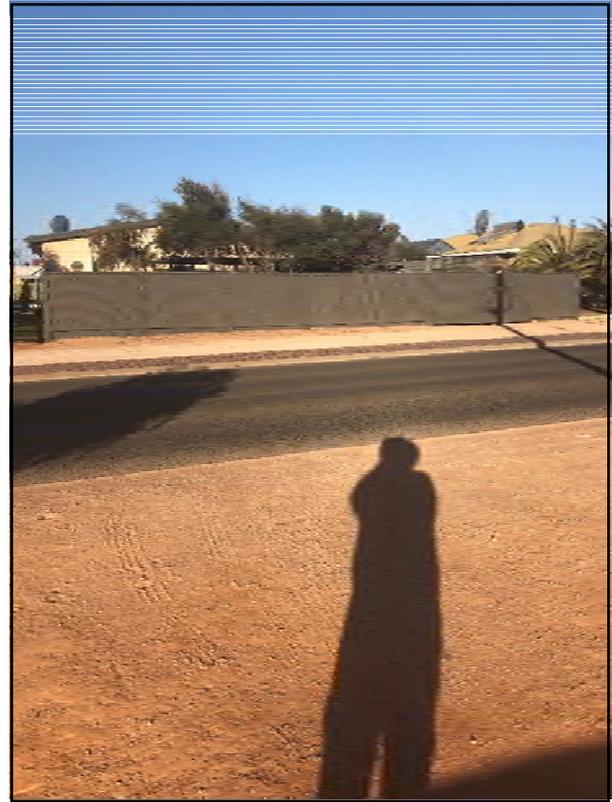
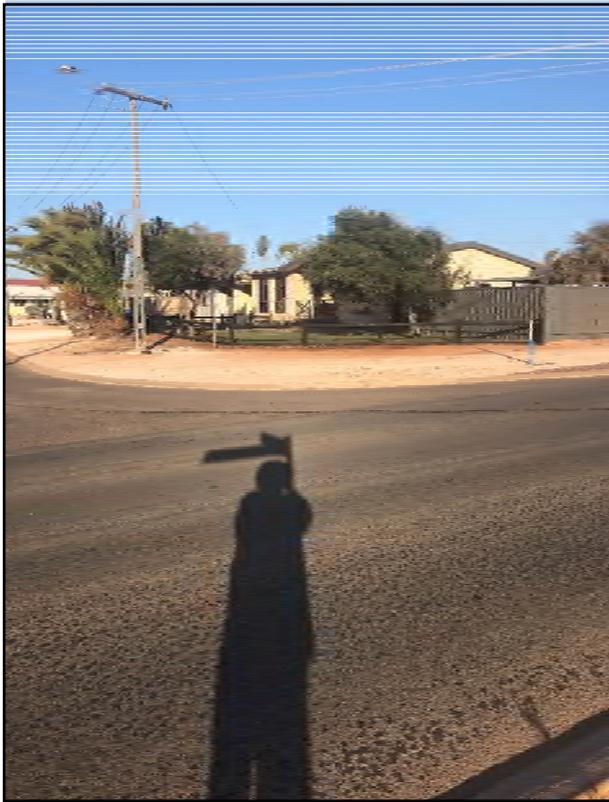


1. Existing house facing Cross Street



2. Fencing/vegetation along Durlacher Street

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3. Cross Street / Durlacher Street intersection

4. Durlacher Street frontage

• **Residential Design Codes ('the Codes') – Outbuilding Assessment**

The Residential Design Codes have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Where an application proposes a variation to the 'Deemed to Comply' criteria of the Codes, then planning approval is required for the development, and a more detailed subjective assessment has to be made based on 'Design Principles' in the Codes.

Under the Codes there are specific 'deemed to comply' requirements for outbuildings as summarised in the table below.

Clause 5.4.3 C3 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Town Planning Innovations)
(i) are not attached to the building	Complies.
(ii) are non habitable	Complies.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. A floor area of 72m ² is proposed.
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 4.5 metres is propose.
(v) do not exceed a ridge height of 4.2 metres	Variation. A ridge height of 5.08 metres is proposed.

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(vi) are not within the primary street setback area;	Complies.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the siting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Complies with the proposed 1 metre side setback.

The application proposes variations to the 'Deemed to Comply' requirements therefore Council has to determine if the outbuilding complies with the design principle which is:

"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".

The outbuilding will be partially screened from Cross Street by the existing unit and landscaping. It will also be partially screened from Durlacher Street by an existing fence and vegetation when viewed from the north west and north east.

Notwithstanding the above, the proposed height of the outbuilding is significant. There are gates along the Durlacher Street frontage and the outbuilding is likely to be highly visible from the street.



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- **Consultation**

The application has been referred to nearby and surrounding landowners for comment.

No objections to the outbuilding have been received.

- **Comparable Approvals – Outbuilding Assessment**

Irrespective of neighbour's comments, Council has to independently assess streetscape and amenity issues. The application has to be assessed on its own individual merit.

It is recognised that Council may have reservations about the height and scale of the proposed outbuilding, as it is larger than an outbuilding that was recently refused for Lot 39 (4) Sellenger Heights, Denham.

Address	Wall Height	Ridge Height	Floor Area	Council meeting date
Lot 39 (No 4) Sellenger Heights, Denham	4.2	4.9	89.9m ²	February 2018 REFUSED
1A Cross Street, Denham (subject application)	4.5	5.08	72m ²	May 2018 To be determined

Town Planning Innovations recognises that the two applications differ as Lot 39 is within Denham Estate which contains newer development, has a different streetscape, different topography, is in a different zone, and is in an area where high quality

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development is trying to be achieved through implementation of estate specific design guidelines.

Town Planning Innovations has researched outbuildings approved by Council (from July 2012 to now) in the established residential area of Denham townsite – Attachment 2 at the end of this report. Shire Administration has organised site photographs to assist Council examine the issue of streetscape.

Outbuildings of a comparable size to the one proposed at 1A Cross Street are included below.

Photo	Address	Wall Height	Ridge Height	Floor Area	Lot Area	Council meeting date
1.	Lot 36 (5) Dirk Place Denham	4	4.6	54m ²	875m ²	February 2017
2.	Lot 182 (4) Fletcher Court, Denham	4.2	4.2	88m ²	851m ²	Delegated authority after general report to Council in May 2015
3.	Lot 83 (47) Hartog Crescent, Denham	4	4.611	94m ²	1031m ²	Delegated authority after general report to Council in March 2015
4.	Lot 85 (43) Hartog Crescent, Denham	4.5	5.029	54m ²	885m ²	April 2012
5.	Lot 216 (5) Poland Road, Denham	4.1	4.95	80m ²	874m ²	July 2012

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1. Lot 36 (5) Dirk Place Denham – 4m wall height, 4.6 roof height, 54m²

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2. Lot 182 (4) Fletcher Court, Denham – 4.2m wall height, 4.2 roof height, 88m²



3. Lot 83 (47) Hartog Crescent, Denham – 4m wall height, 4.6 roof height, 94m²

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4. Lot 85 (43) Hartog Crescent, Denham – 4.5m wall height, 5.029 roof height, 54m²



4. Lot 216 (5) Poland Road, Denham – 4.1m wall height, 4.95 roof height, 80m²

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The prominence of each outbuilding is different depending on factors such as the scale and height of the existing house, the setback from the street, and topography.

Town Planning Innovations is of the view that the outbuildings which are located to the rear of dwellings have less impact on streetscape than those adjacent to dwellings.

Council has only approved comparably sized outbuildings on green titled lots with areas generally exceeding 820m².

- ***Options available to Council***

As explained in the body of this report, Council has to determine if the proposal meets the following design principle:

“Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties”.

There are two options being:

Option 1 - Approve the application subject to conditions

A portion of the outbuilding will be visible. Council may be prepared to approve it as it will be partially screened by the existing fencing and vegetation on the lot, screening along the front façade is proposed and it will be setback 10.5 metres from the Durlacher Street boundary. It will be behind the building line of the existing house.

A list of recommended conditions has been supplied to the Chief Executive Officer in the event that Council pursues Option 1.

Option 2 - Refuse the development

Council can refuse the development if it is considered that the outbuilding will negatively impact on the streetscape of Durlacher Street.

Town Planning Innovations recommends Option 2.

LEGAL IMPLICATIONS

Planning and Development Act 2005 –

Under Section 252(1) the owner/ applicant has a right of review to the State Administrative Tribunal if aggrieved by any refusal or conditions imposed by Council.

Planning and Development (Local Planning Schemes) Regulations 2015 -

Regulation 61(1)(d) only exempts ancillary outbuildings from requiring planning approval where they comply with the ‘deemed to comply’ requirements of the Residential Design Codes.

Regulation 67 outlines ‘matters to be considered by Council’ including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

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Regulation 82 allows delegation by the Council to the Chief Executive Officer however Regulation 82(2) requires delegation to be by an Absolute Majority.

Shire of Shark Bay Local Planning Scheme No 3 -

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Clause 5.3 of the Scheme requires development to conform with the Residential Design Codes.
- Clause 8.2 (b) of the Scheme provides an exemption for outbuildings from obtaining planning approval where they are less than 60m², except where a variation to the Residential Design Codes is proposed.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).
- Clause 11.3.3 requires an absolute majority for the exercise of the power of delegation.

POLICY IMPLICATIONS

The Residential Design Codes operate as State Planning Policy 3.1.

The Shire can develop a Local Planning Policy on Outbuildings as a guide for applicants and decision making.

Although Town Planning Innovations can draft a Policy, an alternative option is to workshop the positives and negatives of past approvals with some involvement by local community members, staff and Councillors.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

23 May 2018

ATTACHMENT # 1

MINUTES OF THE ORDINARY COUNCIL MEETING

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Dear Denham Councillors

I Craig Rennie Of 74 Durlacher St Denham have no objections to the proposed construction of a shed at 1A Cross Street Denham.

The proposed shed from my perspective will not hinder any ones view when travelling North or South on Durlacher Street and will blend in with the surrounding building. The property has a colour bond fence along Durlacher Street which limits the view into the back yard.

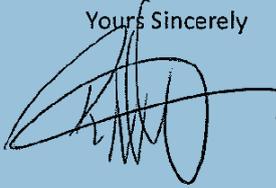
 Yours Sincerely
Date 10/05/18

Dear Denham Councillors

I Robert Sullivan Of 24 Capewell Dr Denham have no objections to the proposed construction of a shed at 1A Cross Street Denham.

The proposed shed from my perspective will not hinder any ones view when travelling North or South on Durlacher Street and will blend in with the surrounding building. The property has a colour bond fence along Durlacher Street which limits the view into the back yard.

Yours Sincerely Date

 11-5-18

Dear Denham Councillors

I Janet Court Of 71 Durlacher St Denham have no objections to the proposed construction of a shed at 1A Cross Street Denham.

The proposed shed from my perspective will not hinder any ones view when travelling North or South on Durlacher Street and will blend in with the surrounding building. The property has a colour bond fence along Durlacher Street which limits the view into the back yard.

Yours Sincerely Date

 11/05/2018

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Dear Denham Councillors

I Phillip Arthur of 72 Durlacher Street Denham have no objections to the proposed construction of a shed at 1A Cross Street Denham.

The proposed shed from my perspective will not hinder any ones view when travelling North or South on Durlacher Street and will blend in with the surrounding building. The property has a colour bond fence along Durlacher Street which limits the view into the back yard.

Yours Sincerely

Date



12/5/18

Dear Denham Councillors

I Dawn Archer of 3 Cross St Denham have no objections to the proposed construction of a shed at 1A Cross Street Denham.

The proposed shed from my perspective will not hinder any ones view when travelling North or South on Durlacher Street and will blend in with the surrounding building. The property has a colour bond fence along Durlacher Street which limits the view into the back yard.

Yours Sincerely

Date



11/5/18

Dear Denham Councillors

I Jesse Gray of 1 B Cross St Denham have no objections to the proposed construction of a shed at 1A Cross Street Denham.

The proposed shed from my perspective will not hinder any ones view when travelling North or South on Durlacher Street and will blend in with the surrounding building. The property has a colour bond fence along Durlacher Street which limits the view into the back yard.

Yours Sincerely

Date



11.5.18.

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ATTACHMENT # 2

Address	Wall Height	Ridge Height	Floor Area	Council meeting date
Lot 39 (No 4) Sellenger Heights, Denham	4.2	4.9	89.9m ²	February 2018
Lot 36 (No 5) Dirk Place Denham	4	4.6	54m ²	February 2017
Lot 182 (No 4) Fletcher Court, Denham	4.2	4.2	88m ²	Delegated authority after general report to Council in May 2015
Lot 83 (No 47) Hartog Crescent, Denham	4	4.611	94m ²	Delegated authority after general report to Council in March 2015
Lot 185 (No 10) Hoult Street, Denham	2.9			April 2015
Lot 154 (No 7) Sunter Place Denham	3.7	4.2	88.07m ²	December 2015
Lot 139 (No 4) Talbot Street, Denham	3.425	4.232	78m ²	June 2015
Lot 210 (No 10) Edwards Street, Denham	3.5	4.088	36.3m ²	July 2014
Lot 294 (No 33) Hughes Street, Denham (abuts child care centre and church)	3.6	5	90m ²	September 2014
Lot 191 (Strata Lot 2 – No. 71A) Brockman Street, Denham	2.7	3.571	58.5m ²	August 2013
Lot 200 (No 39) Capewell Drive, Denham (alteration and extension of existing outbuilding)	2.7-2.9	3.504	54m ²	February 2013
Lot 264 (Unit 2) Mead Street, Denham	3	4.2	68m ²	August 2013
Lot 85 (No 43) Hartog Crescent, Denham	4.5	5.029	54m ²	April 2012
Lot 216 (No 5) Poland Road, Denham	4.1	4.95	80m ²	July 2012

30 MAY 2018

13.2 HAMELIN STATION: PROPOSED SOLAR ARRAY ON LOT 220 SHARK BAY ROAD, HAMELIN POOL P2001

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Fenny

Nature of Interest: Proximity Interest as family owns neighbouring property.

Cr Fenny left the Council Chamber at 4.34pm

Moved Cr Ridgely

Seconded Cr Burton

Council Resolution

That Council:

1. **Approve Planning Application 12/2018 lodged by GCO Electrical (on behalf of Bush Heritage Australia) for a solar array, sea container and associated infrastructure on Lot 220 Shark Bay Road, Hamelin Pool subject to the following conditions and footnotes:**
 - (i) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **All development shall occur within cleared areas as stated in the application.**
 - (iii) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnote:

Planning consent is not an approval to commence construction. A separate Building Permit must be obtained for all work prior to commencement.

5/0 CARRIED

Cr Fenny returned to Council Chamber at 4.38 pm

30 MAY 2018

BACKGROUND

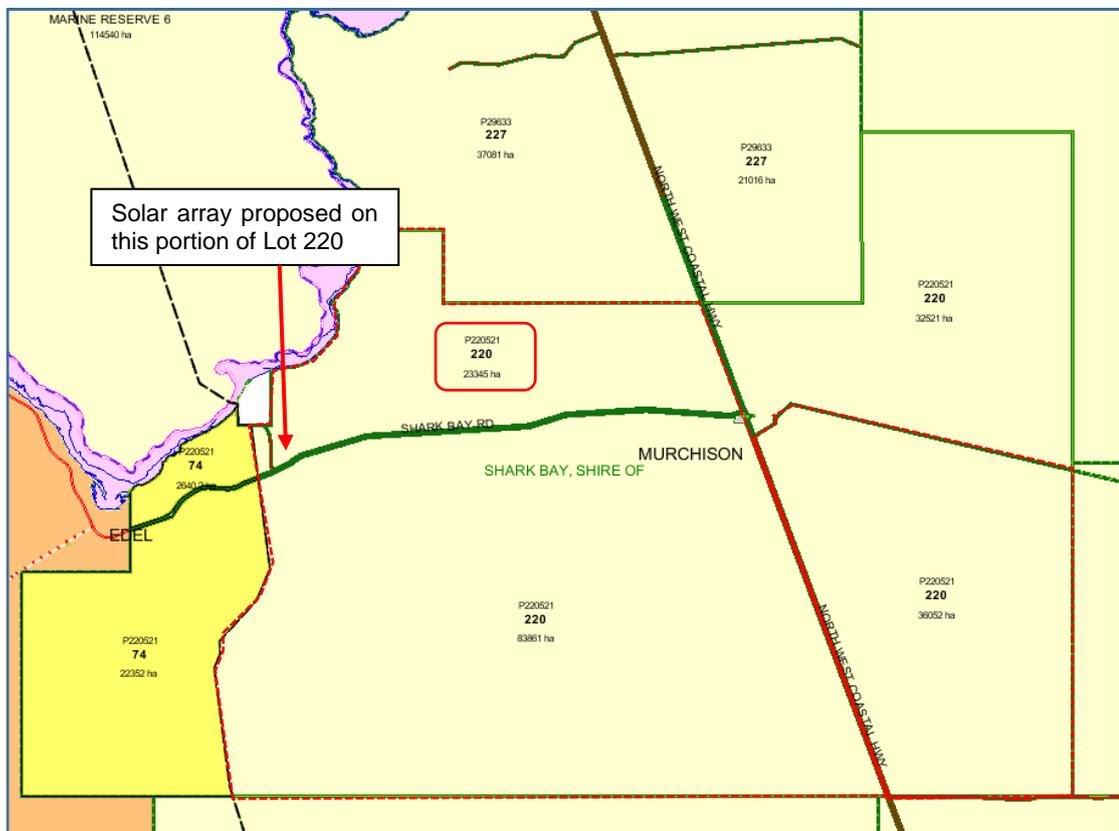
- ***Location and zoning***

Hamelin Station is zoned ‘Rural/Pastoral’ under the Shire of Shark Bay Local Planning Scheme No 3 (‘the Scheme’).

Hamelin Station is comprised of Lot 74 and 220 adjacent to Shark Bay Road – refer to map over page. The proposed development is on Lot 220.

The lots are crown land and there is an existing pastoral lease held by Bush Heritage Australia. Bush Heritage Australia has previously advised they intend to retain the land for conservation.

The application form has been signed by the Department of Planning, Lands and Heritage on behalf of the State of Western Australia.



Location Plan – Lot 220 Shark Bay Road, Hamelin Pool
Source: Landgate

- ***History of approvals***

An application for ‘tourism’ was lodged in 1999 and was conditionally approved under Town Planning Scheme No 2. Town Planning Innovations is of the view that the owners at the time did not proceed with that approval as they applied again for a similar proposal in 2009 which was approved on the 31 March 2009.

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The 2009 approval was issued under the Shire of Shark Bay Local Planning Scheme No 3 ('Scheme 3'). It included a nature park and camping ground.

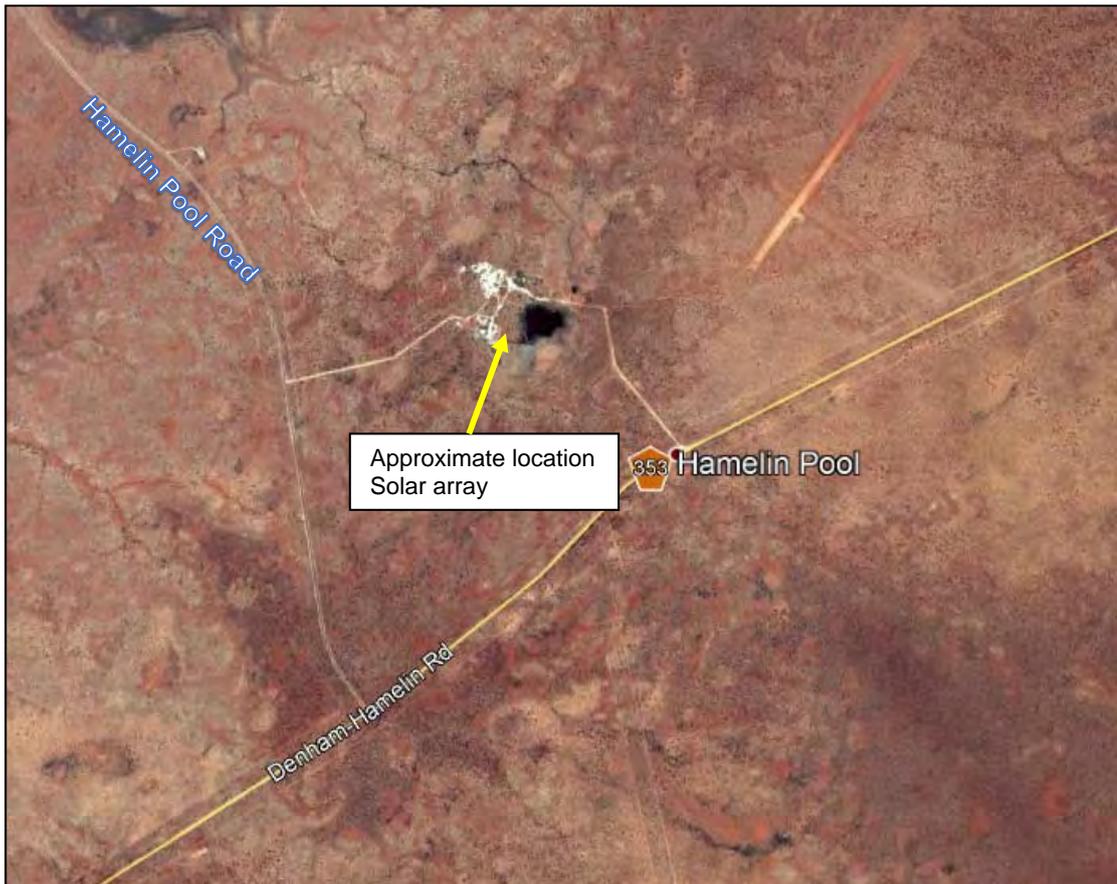
The Shire has issued annual caravan park licences since 1 September 2009 for 10 short and long term sites, and 20 campsites.

COMMENT

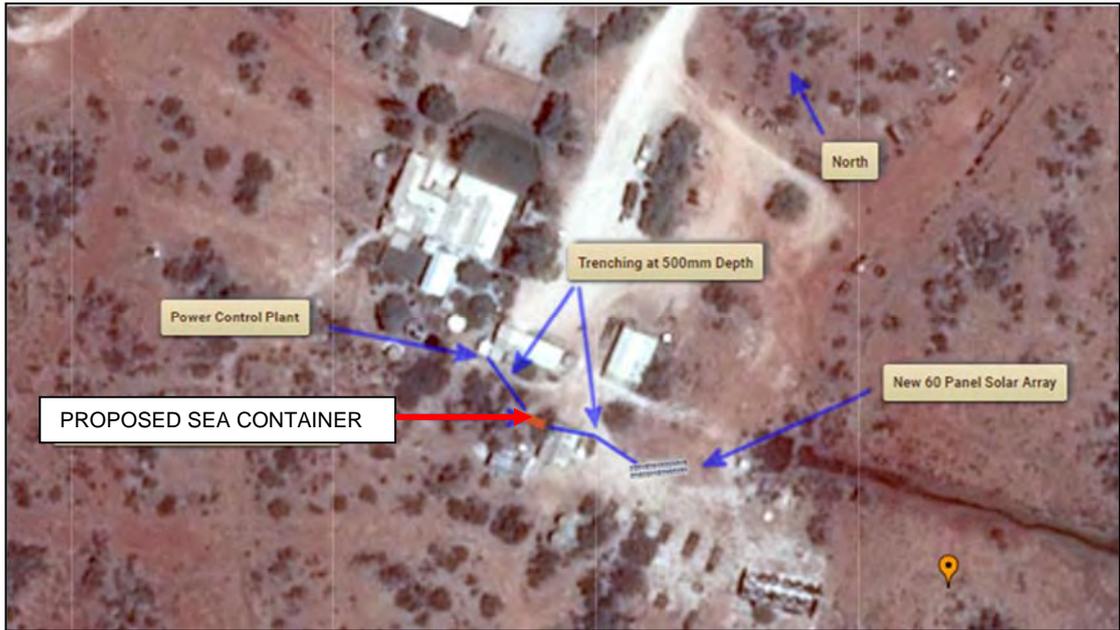
The application seeks approval for installation of 60 above ground mounted solar panels, a sea container and ancillary infrastructure.

Bush Heritage Australia has advised that currently power is generated through a combination of a hydropower system and back up diesel generator. The current power system is costly and unreliable which impacts on conservation and station stay operations. The new solar power system will provide clean and reliable energy to support existing operations, and will be located in an existing cleared area.

The location has been shown on an aerial below to provide context in relation to existing roads and buildings.



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The power control plant is an existing building.

The application is for installation of 60 solar panels. There will be one row of 2 x 10 panels and a separate row of 2 x 20 panels.

Example elevation photos have been provided as follows:



It is considered that the design of the solar panels is not an overly obtrusive in terms of visual amenity of the locality given the significant setback distances from both Shark Bay Road and Hamelin Pool Road.

The proposed solar array is ancillary to existing development, is appropriate within a cleared area of Lot 220 and provides a wider benefit in the generation of clean energy to service existing buildings established at Hamelin Station.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') –

Clause 4.2 outlines the following objectives for the Rural / Pastoral zone:

- a) to retain the existing pastoral leases for pastoral industry;
- b) to prohibit the use of any land which may be incompatible to the existing uses or which may adversely affect the expansion of the areas adjacent to Denham, Monkey Mia and Nanga;
- c) to prohibit the erection of any structure other than a fence on the land subject to inundation; and
- d) to ensure that Rural/Pastoral uses protect World Heritage Values, minimise land degradation, promote soil conservation and ensure the sustainable use of land for rural purposes.
- e) to provide for low key tourism uses that are compatible with the operations of pastoral leases and the World Heritage Values.

Clause 5.12.1 outlines that setbacks shall be to the discretion of the local government taking into consideration landform and road access.

Clause 8.1 outlines that all development on land zoned under the Scheme requires planning approval.

Incidental use is defined as '*means a use of premises which is ancillary and subordinate to the predominant use*'.

Planning and Development (Local Planning Schemes) Regulations 2015 ('the Regulations') –

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Clause 60 requires planning approval for any works on land in the Scheme area.

Whilst the use is considered to be ancillary to existing development, it is considered that the 'works' component requires planning approval due to the size and scale.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

Currently Lots 74 and 220 are proposed to be zoned 'Rural' under the Draft Shire of Shark Bay Local Planning Scheme No 4, with a number of additional uses to increase flexibility for future development.

The Draft Scheme has been supported by the Western Australian Planning Commission with a number of modifications. The Draft Scheme and modifications are still being considered by the Minister for Planning who makes the final decision.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 May 2018

30 MAY 2018

13.3 GENERAL REPORT – UNALLOCATED CROWN LAND, NICHOLSON POINT
ED00010

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

That Council:

1. **Note the advice provided by the Department of Planning, Lands and Heritage which is included as Attachment 1 at the end of this report.**
2. **Resolve to place any further investigation of a possible future road excision for the track on Unallocated Crown Land at Nicholson Point on hold until there is a determination on the Malgana claim (anticipated to occur by the end of 2018).**

6/0 CARRIED

BACKGROUND

The Shire over a period of years would appear to have established and is maintaining a gravel access and carpark within Nicholson Point on Unallocated Crown Land. The Shire has also established a walking trail and erected gazebos and seating.

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Currently the Shire has no formal jurisdiction over ongoing management of Nicholson Point. This matter was considered at the Council meeting held on the 28 February 2018 where it was resolved as follows:

- ‘1. *Resolve to pursue Option 2 outlined in this report to seek excision of the existing gravel track and carpark within the Nicholson Point Unallocated Crown Land allotment for conversion to a public local road, and authorise Liz Bushby of Town Planning Innovations to lodge a ‘Crown Land Enquiry Form’ to the Department of Planning, Lands and Heritage on the Shires behalf.*
2. *Resolve to authorise the Chief Executive Officer and / or Liz Bushby of Town Planning Innovations to liaise with the Department of Planning, Lands and Heritage in December 2018/January 2019 to monitor the native title situation associated with Nicholson Point. ‘*

COMMENT

In accordance with the February 2018 Council resolution, Town Planning Innovations wrote to the Department of Planning, Lands and Heritage seeking preliminary advice on the process involved should the Shire seek to excise the track from the Unallocated Crown Land at Nicholson Point and convert it to road reserve.

The Departments complete advice is included as Attachment 1 at the end of this report.

In summary they advise as follows:

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- In order to dedicate the track as a road the Shire would have to comply with the *Land Administration Act 1997* and the *Land Administration Regulations 1998*.
- The Shire would be responsible for costs associated with preparation of a deposited plan.
- Native title rights and interests would need to be addressed as there is a registered Malgana claim. A road can proceed without extinguishment of native title with a memorial placed on the title in accordance with section 24KA of the *Native Title Act 1993*. Any action entitles the native title party to claim compensation however there is no guide on the amount that can be claimed.
- The Shire would have to indemnify the Minister for Lands against any native title claim.
- The alternative is for the Shire to fund and negotiate a formal agreement with the registered native title claimants using an Indigenous Land Use Agreement. Due to costs it would not be economical to enter into an Indigenous Land Use Agreement solely for the purpose of creating this road.
- The Malgana claim is likely to be determined by the end of 2018. This will have the effect of determining what type of native title rights exist and where.

It is recommended that the Shire monitor the outcome of the Malgana claim before further investigating the feasibility of any future road excision.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – Nicholson Point is a local scheme reserve for Parks and Recreation. The adjacent ocean is within the Special Control Area for World Heritage Area.

Aboriginal Heritage Act 1972 – Section 17 outlines offences relating to Aboriginal sites.

It states that 'A person who -

- (a) *excavates, destroys, damages, conceals or in any way alters any Aboriginal site; or*
- (b) *in any way alters, damages, removes, destroys, conceals, or who deals with in a manner not sanctioned by relevant custom, or assumes the possession, custody or control of, any object on or under an Aboriginal site;*
- (c) *commits an offence unless he is acting with the authorisation of the Registrar under section 16 or the consent of the Minister under section 18.*

It is recommended that the Shire be aware of its obligations in regards to any works near Nicholson Point. There are registered Aboriginal Heritage sites on the south portion of Nicholson Point.

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Source: Aboriginal Heritage Inquiry System Department Planning, Lands and Heritage

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

The Shire may consider a budget allocation for future costs associated with this matter such as preparation of a deposited plan.

There would also be costs associated with the rehabilitation, redesigns and establishment of a defined carpark and road. These costs can be further established dependent upon the area of parking that councils considers is required.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

Risks associated with potential native title are outlined in the body of this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author *L Bushby*

Chief Executive Officer *P Anderson*

Date of Report 10 May 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

ATTACHMENT 1



Department of Planning,
Lands and Heritage

Contact: 08464-1585, 08 9273 4677
Enquiries: Lisa Howard, 08 9273 4577
lisa.howard@dppl.wa.gov.au

Liz Bunby
Town Planning Innovations
PO Box 223
GUILDFORD WA 6935

By email: liz@tblplanning.com.au

Dear Liz

Process and Costs Associated with Creation of New Road Reserve – Portion of Unallocated Crown Land at Nicholson Point, Shire of Shark Bay

Thank you for your letter dated 16 March 2018 requesting an indication of what would be involved should the Shire of Shark Bay (Shire) request to pursue formal dedication of the existing gravel track on unallocated Crown land at Nicholson Point, currently maintained by the Shire.

In order to dedicate the track as a road, the Shire would be required to comply with the statutory requirements of section 56 of the *Land Administration Act 1997* and regulation B of the *Land Administration Regulations 1998*.

The Shire would be responsible for costs for the preparation for a deposited plan.

As the track is located on unallocated Crown land within the Malgana registered claim, native title rights and interests will need to be addressed. As the proposal is for a local road this can be progressed under section 24KA of the *Native Title Act 1993 (Cth)* (NTA). This provides for the non-extinguishment of any native title rights and interests which may exist over the land. A memorial to this effect will be placed on the Certificate of Title for the road and should the road be removed in the future, native title rights and interests will return.

The native title party is entitled to claim compensation for any action progressed pursuant to section 24KA of the NTA. Unfortunately, I cannot provide a guide as to the quantity of compensation which may be claimed.

The Shire will be required to indemnify the Minister for Lands against any claim which may arise from section 24KA of the NTA, in the form of a Council resolution and on Shire letterhead signed by the Chief Executive Officer. The department can provide the appropriate wording if required.

Alternatively, the Shire can enter into a formal agreement with the registered native title claimants called an Indigenous Land Use Agreement (ILUA) regarding the

Gordon Stephenson House, 145 William Street Perth Western Australia 6000 PO Box 1231 West Perth Western Australia 6872
Telephone (08) 9251 9032 Facsimile (08) 9252 4617 Tropicana 1800 735 784 (Country only)
Email: info@dppl.wa.gov.au Website: www.dppl.wa.gov.au
ABN: 96 565 733 664

MINUTES OF THE ORDINARY COUNCIL MEETING

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intended future use of the subject land. An ILUA should address Heritage survey requirements and any compensation payable. The negotiation of an ILUA as well as its contents would need to be fully funded by the Shire. Due to the costs involved it would not be economical to enter into an ILUA solely for the purpose of this road, however, other land and future uses within the claim area can be included in an ILUA.

Please note that the Malgana claim is likely to be determined by the end of 2018. This will have the effect of determining what type of native title rights and interests exist and where.

For further enquiries please contact me on the above details.

Yours sincerely



Lucy Howard
State Land Officer
Case Management North

1 May 2018

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13.4 PROPOSED AQUACULTURE LICENCE AT CARNARVON SOUTH
ED00004

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as referral to Shark Bay World Heritage Advisory Committee and I am the Executive Officer for this committee.

Moved Cr Ridgley
Seconded Cr Fenny

Council Resolution

That Council:

1. **Authorise the Chief Executive Officer to advise the Department of Primary Industries and Regional Development that:**
 - (i) **There is limited comment that the Shire can make given the lack of environmental information and that the sites are adjacent to coastline that falls under the jurisdiction of the Shire of Carnarvon.**
 - (ii) **The ‘waterways’ reserve on the Shire of Shark Bay Local Planning Scheme No 3 map does not cover this area. Accordingly there are no town planning issues associated with the proposal, however the Shire recognises the importance of protecting the marine environment and ensuring there is no negative impact on world heritage values.**
 - (iii) **The Shire notes that the proposed sites are within the Shark Bay World Heritage Area therefore it is essential that environmental impact be assessed and monitored for the proposed trial and any future proposal for expansion.**
 - (iv) **The Shire is not well informed on environmental management as it has not been provided with the proponents Management and Environmental Monitoring Plan. It is noted that the Management and Environmental Monitoring Plan has been referred to the Environmental Protection Authority by the Department of Primary Industries and Regional Development. This indicates the Department has identified that the proposal may have a significant environmental impact.**
 - (v) **As the sites are within the World Heritage Area it is recommended that the proponent refer the proposal to the Department of Sustainability, Environment, Water, Population and Communities to decide whether the likely environmental impacts of the project**

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are such that it should be assessed under the *Environment Protection and Biodiversity Conservation Act 1999*.

- (vi) If the trial is approved any future expansion should also be referred for assessment under the *Environment Protection and Biodiversity Conservation Act 1999*.
- (vii) The Shire has referred the application to the Shark Bay World Heritage Advisory Committee. The Department is requested to consider any comments and advice provided by the Committee.

6/0 CARRIED

BACKGROUND

The Department of Primary Industries and Regional Development has referred an application for a new aquaculture licence to the Shire for comment – refer Attachment at the end of this report.

After examining mapping Town Planning Innovations concluded that all of the proposed licence sites are within the Shire of Carnarvon. This has been confirmed by the Department of Primary Industries and Regional Development ('the Department').

COMMENT

- ***Proposed Development***

Limited information has been provided by the Department which it makes it difficult to undertake any meaningful assessment of the proposal.

The proposal is summarised as follows:

- It is an oyster aquaculture project that comprises of nine separate sites in waters along the Wooramel Coast.
- The sites are proposed to be leased and licenced for aquaculture by Harvest Road Export Pty Ltd ('Harvest Road').
- The total area of all nine sites combined is 6000m².
- Trials would be conducted as part of the aquaculture operation to validate earlier investigations in respect of the biological suitability of the water to support commercial oyster farming, and to undertake environmental investigations and data that may be used to inform any separate future larger proposal.
- The sites are within an A Class Marine Park Reserve and within the Shark Bay World Heritage Area.
- The proposed sites will not occur over areas where dense seagrass beds are present.
- Harvest Road propose to culture the native rock oyster species *Saccostrea cucullata* and *Saccostrea schizophilla*.
- Oysters that naturally occur in the area will be used as broodstock. Oyster broodstock will be transported to the Albany Shellfish hatchery, where they will be spawned and reared to a produce spat of a certain size. Prior to being removed from the hatchery, the spat will be certified as being free of any clinical disease.
- No supplementary feeding is proposed.

The proposed set up includes:

- a) For intertidal culture - Arrays of triplicate longlines supported by posts with 45 oyster baskets each. There will be a maximum of 135 baskets placed on each trial site;



Photo showing baskets on a triplicate line

- b) For sub tidal culture – Single subtidal longlines will follow naturally occurring channels within the Wooramel Bank. The subtidal long lines will be supporting oyster baskets and suspended by floats held in place by 2 screw anchors.

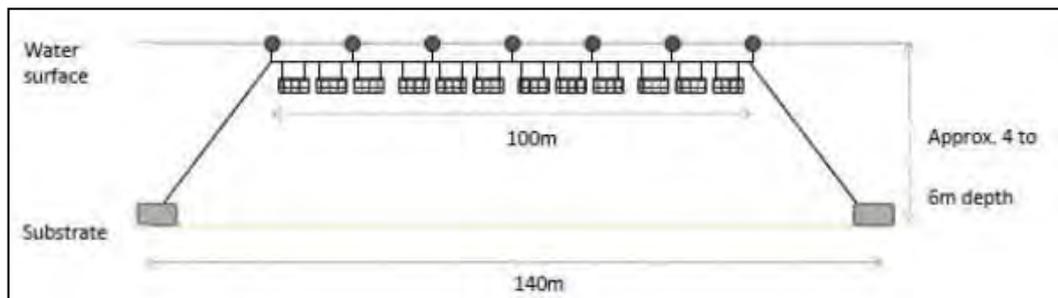


Diagram showing layout of subtidal site. The blocks at the end represent screw anchors.

The proposal includes a Management and Environmental Monitoring Plan however the Department of Primary Industries and Regional Development will not release it and has advised that the Management and Environmental Monitoring Plan is confidential.

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- **Environmental referral**

The Department of Primary Industries and Regional Development has referred the application to the Environmental Protection Authority however it is still being examined.

There are two potential scenarios being:

Scenario 1 Decision not to assess

The Environmental Protection Authority can decide not to assess a proposal and determine that the likely effect on the environment is not so significant as to warrant assessment by the Environmental Protection Authority. The Environmental Protection Authority may give advice and make recommendations on the environmental aspects of the proposal to the proponent or any other relevant authority.

The decision of the Environmental Protection Authority not to assess a proposal is appealable.

Scenario 2 Decision to assess a proposal

If the Environmental Protection Authority decides to assess a proposal, the Environmental Protection Authority will also decide on the level of assessment, which is the proposal-specific requirements that the Environmental Protection Authority determines are necessary to assess the proposal.

The Environmental Protection Authority's decision to assess a proposal and the level of assessment is not appealable.

- **Officer Comment**

As the proposal is outside of the area covered by the Shire of Shark Bay Local Planning Scheme No 3 and local government boundary, Town Planning Innovations has no comment on the proposal from a town planning perspective as it is more relevant to the Shire of Carnarvon.

The most crucial issues are environmental and ensuring that any proposal does not have not any negative impact on the marine environment and World Heritage Values.

Council may consider that is appropriate to recommend that the proponent undertake a federal environmental referral in accordance with the *Environment Protection and Biodiversity Conservation Act 1999*. This has been included in the Officer Recommendation.

Town Planning Innovations referred the application to the Shark Bay World Heritage Advisory Committee for independent comment because the proposed licence areas are within the Shark Bay World Heritage Area.

As the application had to be referred to the May Council meeting to provide comments to the Department within the requested timeframe (by 11 June 2018), Town Planning Innovations has recommended that the Shark Bay World Heritage Advisory Committee provide comments directly to the Department of Primary Industries and Regional Development.

Town Planning Innovations has received email advice indicating that '*whilst the Shark Bay World Heritage Advisory Committee is not opposed to the concept of an oyster farming project and supports any proposal which has the capacity to generate*

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economic development and employment within the world heritage area, providing it does not compromise the World Heritage values.'

It is understood that the Shark Bay World Heritage Advisory Committee will be considering the project implications from an environmental perspective.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – Not applicable as the waterways do not fall under the Scheme area.

Environmental Protection Act 1986 – As explained in the body of this report, the Department of Primary Industries and Regional Development has referred the application to the Environmental Protection Authority under section 38 of the Environmental Protection Act 1986.

The Environmental Protection Authority has to decide whether it is a valid referral and whether or not to assess it.

Environment Protection and Biodiversity Conservation Act 1999 - provides a legal framework to protect and manage nationally and internationally important flora, fauna, ecological communities and heritage places—defined in the *Environment Protection and Biodiversity Conservation Act 1999* as matters of national environmental significance.

The *Environment Protection and Biodiversity Conservation Act 1999* is relevant when a proposal has the potential to have a significant impact on a matter of national environmental significance. There are nine matters of national environmental significance to which the *Environment Protection and Biodiversity Conservation Act 1999* applies and one is World Heritage Areas.

The Minister for Environment and Energy or the Minister's delegate will then decide whether the likely environmental impacts of the project are such that it should be assessed under the *Environment Protection and Biodiversity Conservation Act 1999*.

When a proponent wants a proposal assessed for environmental impacts under the *Environment Protection and Biodiversity Conservation Act 1999*, they must refer the project to the Department of the Sustainability, Environment, Water, Population and Communities.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

30 MAY 2018

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 May 2018

APPLICATIONS FOR AN AQUACULTURE LICENCE AND LEASE

by

Harvest Road Export Pty Ltd

Shark Bay WA

May 2018

30 MAY 2018

**DEPARTMENT OF PRIMARY INDUSTRIES AND
REGIONAL DEVELOPMENT**
APPLICATIONS FOR AN AQUACULTURE LICENCE AND LEASE
WESTAUS OYSTERS PTY LTD
SHARK BAY WA

File Ref	L12/18
Date of Application	21 December 2017
General Location	Shark Bay, WA
Total Area of Proposed New Sites	0.6 ha
Species	Non-maxima oysters
Culture Method	Longlines
Further Information	Contact Clara Alvarez at the Department of Primary Industries and Regional Development (DPIRD) on (08) 6551 4346 or clara.alvarez@dpird.wa.gov.au .

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**Information provided by the applicant relevant to applications for an
aquaculture licence and lease
Harvest Road Export Pty Ltd**

May 2018

Introduction

This document provides the information for consideration by agencies, stakeholders and community and industry groups regarding applications submitted by Harvest Road Export Pty Ltd (Harvest Road) for an aquaculture licence and lease.

Background

On 21 December 2017, Harvest Road applied to the Department of Primary Industries and Regional Development (DPIRD) for an aquaculture licence and an aquaculture lease in waters along the Wooramel Coast in Shark Bay.

Proposal

Harvest Road proposes to establish a small-scale oyster aquaculture project at a site that comprises nine separate intertidal and subtidal areas in the Wooramel Coast area of Shark Bay. The total area of the site (that is, the total of the nine separate areas) is 6,000 square meters, or 0.6 hectares. The total site area comprises approximately 0.0004% and 0.00006% of, respectively, the Wooramel Special Purpose Zone and the total Shark Bay Marine Park.

The proposed site is located within an A Class Marine Park Reserve (the Wooramel Special Purpose Zone of the Shark Bay Marine Park) and within the Shark Bay World Heritage Area.

The purpose of the trials that would be undertaken under an aquaculture licence is twofold:

1. to validate earlier investigations in respect of the biological suitability of the water to support commercial oyster farming; and
2. to undertake environmental investigations and generate data that can inform any future application that may be made for a larger, commercial-scale, including environmental impacts of oyster farming on the sea water, benthic habitats and marine fauna.

The proposed operation will not occur over areas where dense seagrass beds are present.

Harvest Road is seeking to culture the native rock oyster species *Saccostrea cucullata* and *Saccostrea scyphophilla*.

DPIRD notes that, if granted, any aquaculture licence and aquaculture lease would be for the areas specified in this current application. Any future proposal for a larger area would require an application to vary the licence and lease and consequently entail the full consultation process undertaken for the current application, as outlined in Administrative Guideline No. 1.

Source of Stock and Methods

For intertidal culture, Harvest Road proposes to utilise longlines set up in arrays of triplicate lines. Each triplicate longline will be supported by posts and hold 45 oyster baskets, with a total of 135 baskets placed on each trial site.

For subtidal culture, Harvest Road proposes to use single longlines that will follow naturally-occurring channels within the Wooramel Bank. The subtidal longlines will be supporting oyster baskets and suspended by floats held in place by two screw anchors.

Oysters that occur naturally in Shark Bay or the surrounding areas will be used as broodstock. The collection of broodstock would be made under the authority of a Ministerial exemption, which will be subject to conditions that deal with biosecurity and environmental risks, including biosecurity and genetic differentiation.

Oyster broodstock will be transported to the Albany Shellfish Hatchery, where they would be spawned and the larvae reared to produce spat to a certain size. The hatchery operates under strict biosecurity procedures to prevent any potential spread of diseases to wild populations of oysters or other marine shellfish. Prior to being moved from the hatchery, spat will be certified as being free of any clinical disease.

Diagrams

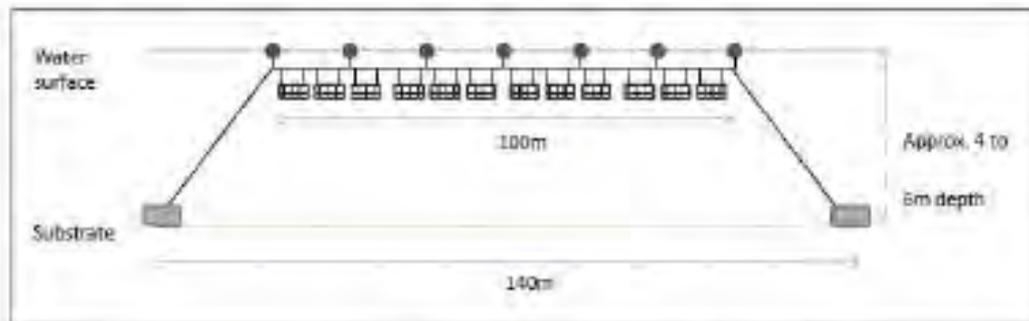


Fig:1 Layout of a subtidal site – blocks at either end indicate screw anchors.

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Fig: 2 Picture showing baskets on a triplicate line

Management and Environmental Monitoring

The proposed sites are located within the Wooramel Bank, in the Shark Bay Marine Park, which was listed as a World Heritage area in 1991. The Wooramel bank is also zoned as Special Purpose for seagrass protection. Activities that do not threaten or damage the seagrass or associated conservation values are permitted under the zoning plan. Aquaculture is listed as permitted use provided it has been subject to assessment.

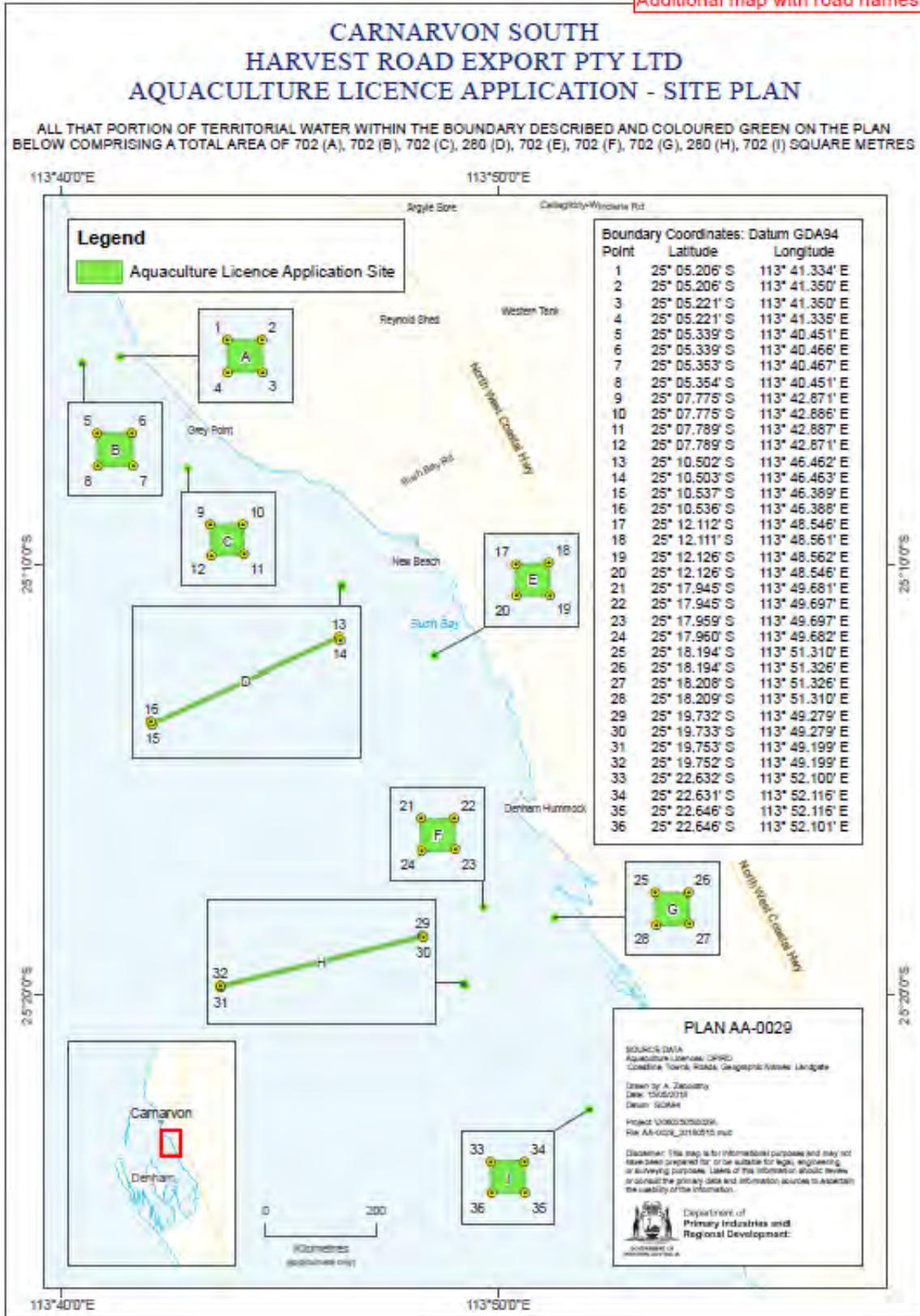
To ensure all known environmental risks are being considered, DPIRD is referring the proposal to the *Environmental Protection Authority under section 38 of the Environmental Protection Act 1986*.

Harvest Road is committed to a highly precautionary approach for environmental performance objectives, which ensures that the oyster aquaculture operation will maintain and protect the values of the World heritage property and the Shark Bay Marine Park.

Because the cultured oysters filter naturally-occurring algae from the sea water, there is no requirement for any additional or supplementary feeding; consequently, the aquaculture of the proposed species is considered to pose no significant environmental or ecological issues, with identified risks accommodated by Harvest Road's Management and Environmental Monitoring Plan (MEMP).

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Additional map with road names



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- 13.5 REQUEST FOR EXEMPTION FROM PLANNING APPROVAL FOR TEMPORARY LANDUSE – COFFEE VAN TO SERVICE GUESTS AT DENHAM SEASIDE CARAVAN PARK: LOT 310 STELLA ROWLEY DRIVE, DENHAM
P1053

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That Council:

1. **Grant an exemption for a mobile coffee van to operate at the Denham Seaside Caravan Park on Lot 310 Stella Rowley Drive Denham as a temporary use between the 21 June 2018 to 21 July 2018 in accordance with Regulation 61 (2) (d) of the *Planning and Development (Local Planning Schemes) Regulations 2015* subject to the following:**
 - (a) **A suitable location for the coffee van on site to be agreed to by the Chief Executive Officer (to ensure it does not cater for the public, or interfere with any internal access/car parking); and**
 - (b) **The coffee van operators to apply for and become a Registered Food Premises with the Shire of Shark Bay prior to commencement.**
2. **Advise the Caravan Park operator and Coffee Van operator that:**
 - (i) **The exemption is for a one off limited period. If the land is proposed to be used on an ongoing or regular basis a separate application needs to be lodged in the future to seek formal planning approval.**
 - (ii) **Portions of the lot are in a bushfire prone area. If the use is proposed to be ongoing in the future it is recommended that the van be located outside of the declared bushfire prone area, which can be viewed on the website of the Department of Fire and Emergency Services.**

6/0 CARRIED

BACKGROUND

- *Zoning*

Lot 310 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). The land is listed in Schedule 4 of the Scheme as Special Use

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for 'short term accommodation including Caravan and camping areas, shop and associated uses as approved by the local government.'

The lot contains an existing caravan park and associated facilities (combined with adjacent Lot 309).



COMMENT

• ***Request for exemption for temporary use***

The Denham Seaside Caravan Park has approached the Shire and advised they have some operators who run a small coffee caravan called 'Little Fox Coffee' that trade at Mandalay Holiday Resort in Busselton throughout the summer. They are not affiliated however the Denham Seaside Caravan Park operator would like them to trade from their site to provide services to guests.

The proposal is for Little Fox Coffee to sell coffee's at Denham Seaside Caravan Park from the 21 June 2018 to 21 July 2018 for a period of 4 hours per day (8am-12pm) or (7am-11am). The coffee van will solely be servicing the caravan park occupants, and have no intention to service other members of the public.

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Town Planning Innovations has advised Little Fox Coffee in writing that if they decide to attend the caravan park regularly (after June/July 2018) and the use becomes ongoing, then formal planning consent would be required.

It is recommended that the request for an exemption be supported for the following reasons:

- The coffee van will simply service guests who are already staying at the caravan park which is private property.
- The use is temporary and will only occur for a limited time period.
- No members of the general public are proposed to be served, so there will be no additional traffic or parking implications.

Council has previously granted an exemption for a mobile butcher to operate on Lots 68 and 69 Hughes Street Denham as a temporary use on the 25 – 26 September 2017 (for less than 48 hours) in accordance with Regulation 61 (2) (d) of the Planning and Development (Local Planning Schemes) Regulations 2015. The exemption was to allow for a trial period, however as the land was proposed to be used on an ongoing basis they were subsequently required to obtain formal planning approval.

If Council grants an exemption, it is recommended that it be subject to the following:

- (a) A suitable location for the coffee van on site to be agreed to by the Chief Executive Officer (to ensure it does not cater for the public, or interfere with any internal access/carparking); and
- (b) The coffee van operators apply to become a Registered Food Premises with the Shire of Shark Bay.

Although the operators of Little Fox Coffee have advised they are already a registered Low Risk food business with the City of Busselton, it cannot be transferred to the Shire of Shark Bay.

- *Relevant State Planning Guidelines and Policies – Bushfire Prone Areas*

Outer portions of Lot 309 are within the declared bushfire prone area, however if Council grants an exemption for the temporary use then it is construed that the requirements of State Planning Policy 3.7 would not apply.

If a planning application is lodged in the future (which has not been indicated by the applicant) then Council would still need to have due regard for current bushfire requirements.

Advice on bushfire matters is included in the Officer recommendation.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – Council has discretion to approve ancillary development associated with the caravan park under the Scheme, if the owners seek to lodge a formal planning application in the future.

Shire of Shark Bay Local Law ‘Activities on Thoroughfares and Trading in Thoroughfares and Public Places’ – A public place is defined as ‘includes any thoroughfare or place where the public is allowed to use, whether or not the thoroughfare or place is on private property, but does not include:

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- (a) Premises on private property from which the trading is lawfully conducted under a written law; and
- (b) local government property.

The Local Law does not apply to private property which is not a public place.

Planning and Development (Local Planning Schemes) Regulations 2015 – explained in the body of this report

POLICY IMPLICATIONS

Explained in the body of this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

The coffee van operators will need to pay a \$140.00 for a separate *Food Act 2008* Notification / Registration Application. They have been liaising with the Shires Environmental Health Officer.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	24 May 2018

13.6 PROPOSED WAREHOUSE – LOT 332 (145) DAMPIER ROAD, DENHAM

30 MAY 2018

This item has previously been dealt with refer page 11 on these minutes.

13.7 PROPOSED ANCILLARY OFFICE AND STAFF AMENITIES – LOT 284 (29) VLAMINGH CRESCENT, DENHAM
P1323

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Burton
Seconded Cr Ridgley

Council Resolution

That Council:

1. **Note that Lot 284 Vlamingh Crescent, Denham is within a declared bushfire prone area however exempt the owner/applicant from providing a Bushfire Attack Level assessment for the following reasons:**
 - **An exemption for ancillary development is consistent with Western Australian Planning Bulletin 111/2016 which notes that it may not be practical to require a Bushfire Attack Level assessment if the proposal does not result in the intensification of development (or land use), does not result in an increase of residents or employees; or does not involve the occupation of employees on site for any considerable amount of time.**
 - **It is reasonable to apply the exemption to the office which is ancillary to the existing industrial premises, will simply accommodate existing staff with no staff increase, will not change the existing staffing arrangements, and is minor development that will not significantly increase the bushfire risk.**
2. **Approve the application (13/2018) lodged by Shane & Claire Cooper for an office (with staff amenities) on Lot 284 Vlamingh Crescent, Denham subject to the following conditions:**
 - (i) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be**

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fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.

- (iii) This approval is issued based on a proposed landuse of 'office' with staff amenities. The building shall only be used as an office for the owners and / or employees at all times.
- (iv) The office building shall not be used for habitation at any time.
- (v) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

2. Include a footnote / advice note on any planning approval to advise the applicant that:

- (a) Planning consent is not an approval to commence construction. A separate Building Permit must be obtained for all work.

6/0 CARRIED

BACKGROUND

Lot 284 is zoned 'Industry' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The lot has an approximate area of 2000m², and has been developed with an industrial workshop and a caretakers dwelling.

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Location Plan

COMMENT

- *Description of Development*

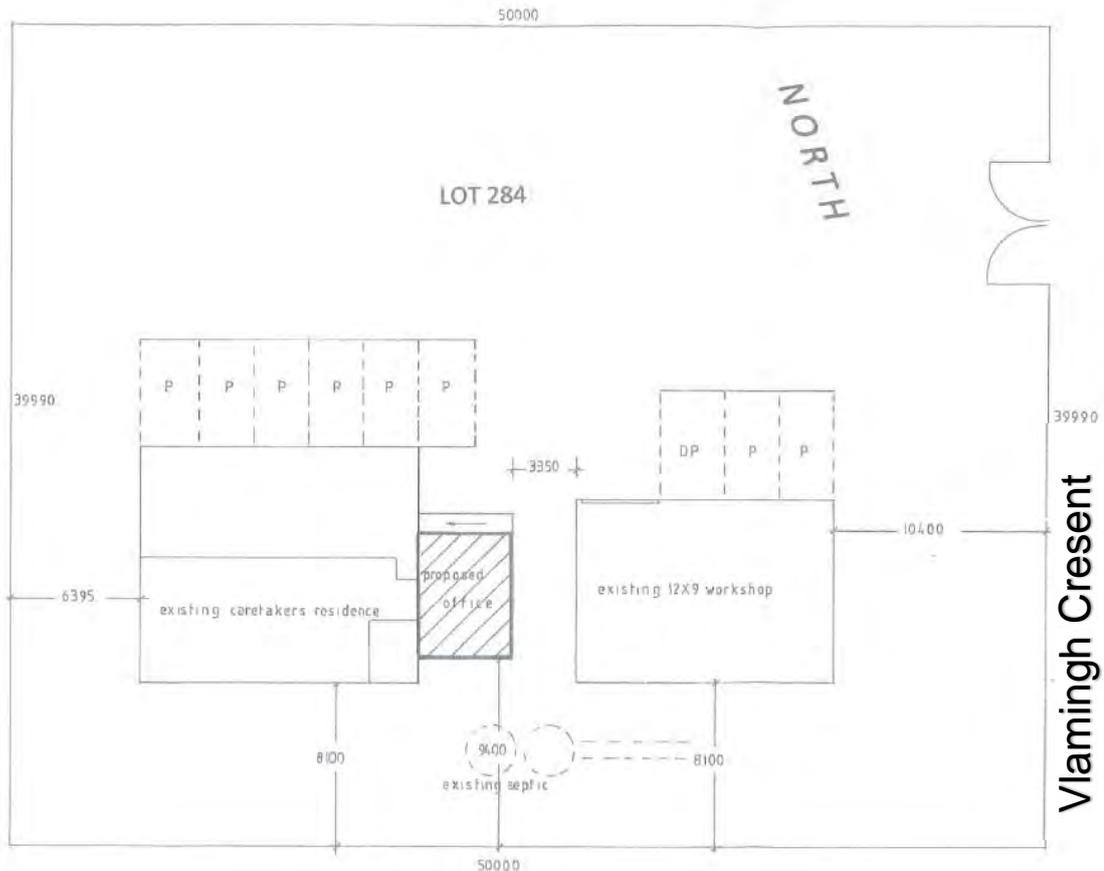
The owners propose to construct a new staff office and amenities building immediately adjacent to the existing caretakers dwelling.

They have advised that it is proposed to provide a more relaxed higher amenity working environment, separate from the main industrial building. The industrial building contains significant fishing equipment and the length of the building is needed to make and mend fishing nets.

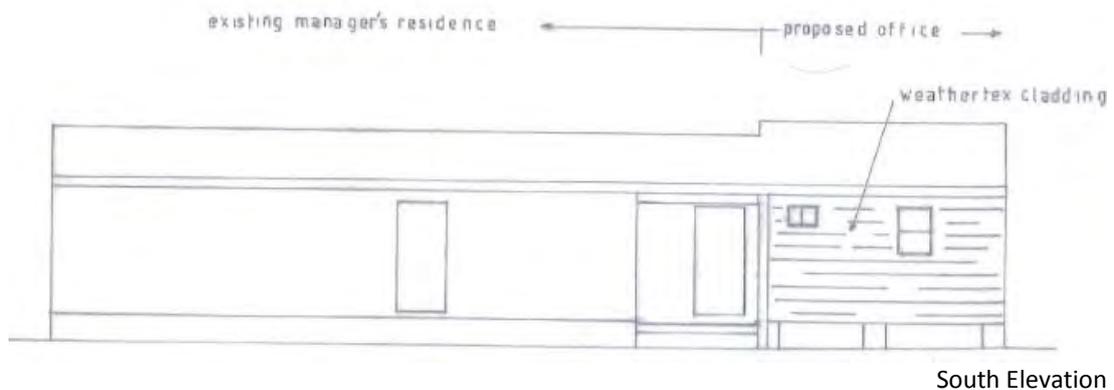
The office building will have a floor area of 26.7m² and include staff office space, an en-suite, and kitchenette.

It will be located to the rear of the existing industrial building, with a side setback of 9.4 metres to the southern boundary. The proposed development complies with the setbacks required by the Scheme being 6 metres front and rear.

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The office is proposed to be constructed out of materials commensurate of those of the existing caretakers dwelling.



The proposed office is ancillary to existing industrial activities and is generally supported.

- *Relevant State Planning Guidelines and Policies – Bushfire Prone Areas*

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy.

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This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas'.

The Shire has a mandatory obligation to consider State Planning Policy 3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land declared as Bushfire Prone by the Commissioner of Fire and Emergency Services.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. Lot 284 is within the declared bushfire prone area (pink area).



Source: Department of Fire and Emergency Services website

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment. There is no

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exemption for industrial developments, even though no higher construction standards currently exist for industrial buildings under the Australian Standard 3959.

Despite the above, the Western Australian Planning Commission released Planning Bulletin 111/2016 in October 2016 to clarify some of the requirements under the deemed provisions of the Planning and Development (Local Planning Scheme) Regulations 2015 and State Planning Policy 3.7.

The Planning Bulletin states that:

'Exemptions from the requirements of State Planning Policy 3.7 and the deemed provisions should be applied pragmatically by the decision maker. If the proposal does not result in the intensification of development (or land use), does not result in an increase of residents or employees; or does not involve the occupation of employees on site for any considerable amount of time, then there may not be any practicable reason to require a Bushfire Attack Level Assessment. Planning Bulletin 111/2016

The deemed provisions exempt renovations, alterations, extensions, improvements or repair of a building, and incidental uses (including outbuildings, verandas, unenclosed swimming pools, carports, patios and storage sheds). State Planning Policy 3.7 does not specify these exemptions, however where the proposal is exempt under the deemed provisions or local planning scheme and does not:

- *result in the intensification of development (or land use);*
- *result in an increase of residents or employees;*
- *involve the occupation of employees on site for any considerable amount of time; or*
- *result in an increase to the bushfire threat;*

the proposal may also be exempt from the provisions of State Planning Policy 3.7.'

It is recommended that Council exercise discretion to process the planning application without a Bushfire Attack Level assessment for the following reasons:

- An exemption can be applied to incidental uses. The office is incidental to the existing predominant industrial use;
- The office is non habitable so is not a vulnerable or high risk landuse;
- The office will not result in any intensification of landuse;
- The owner has advised they have a maximum of 3 office staff, who will be accommodated in the new office.
- As the office is catering for existing employees, there will not be any change to the time spent on site;
- It is not considered that the small office increase bushfire threat.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

Incidental use is defined as *'means a use of premises which is ancillary and subordinate to the predominant use'*.

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Planning and Development (Local Planning Schemes) Regulations 2015 - In accordance with Regulation 67 (f) in Schedule 2 the 'matters to be considered by the local government' includes 'any approved State Planning Policy'.

POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

An exemption to a Bushfire Attack Level assessment and State Planning Policy 3.7 is allowable for this type of ancillary development, as explained in the Western Australian Planning Commission Planning Bulletin 111/2016.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	16 May 2018

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13.8 APPLICATION FOR CLEARING AND NEW HANGER AT SHARK BAY AIRPORT – LOT 91 SHARK BAY AIRPORT ROAD, DENHAM
P2077

AUTHOR

Liz Bushby

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Bellottie

Council Resolution

That Council:

1. **Note that Lot 91 Shark Bay Airport Road, Denham is within a declared bushfire prone area however exempt the applicant from providing a Bushfire Attack Level assessment for the following reasons:**
 - **An exemption for ancillary development is consistent with Western Australian Planning Bulletin 111/2016 which notes that it may not be practical to require a Bushfire Attack Level assessment if the proposal is for an ancillary use; or does not involve the occupation of employees on site for any considerable amount of time.**
 - **It is reasonable to apply the exemption to the hanger which is ancillary to the existing established airport.**
2. **Approve the application (11/2018) lodged by Norwest Airwork Pty Ltd for an airstrip hanger and associated clearing on Lot 91 Shark Bay Airport Road, Denham subject to the following conditions and advice notes:**
 - (i) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
 - (iii) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

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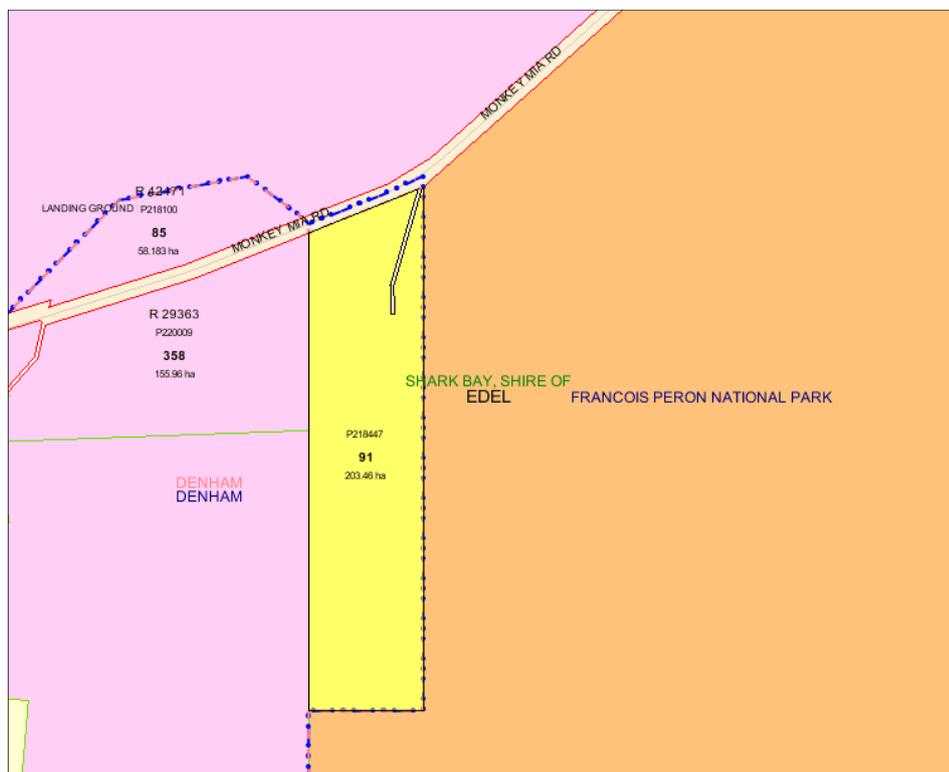
Footnote/ advice notes:

- (a) **Planning consent is not an approval to commence construction. A separate Building Permit must be obtained for all work.**
- (b) **It is recommended that you liaise with the Department of Water and Environmental Regulation as you may need to apply for a separate clearing permit. It is an offence to clear native vegetation without a permit under the *Environmental Protection Act 1986*.**

6/0 CARRIED

BACKGROUND

Lot 91 has an approximate area of 203.46 hectares and contains the Shark Bay Airport and associated airport infrastructure. Access into the lot is via Shark Bay Airport Road which connects to Monkey Mia Road.



Location Plan

COMMENT

• **Zoning**

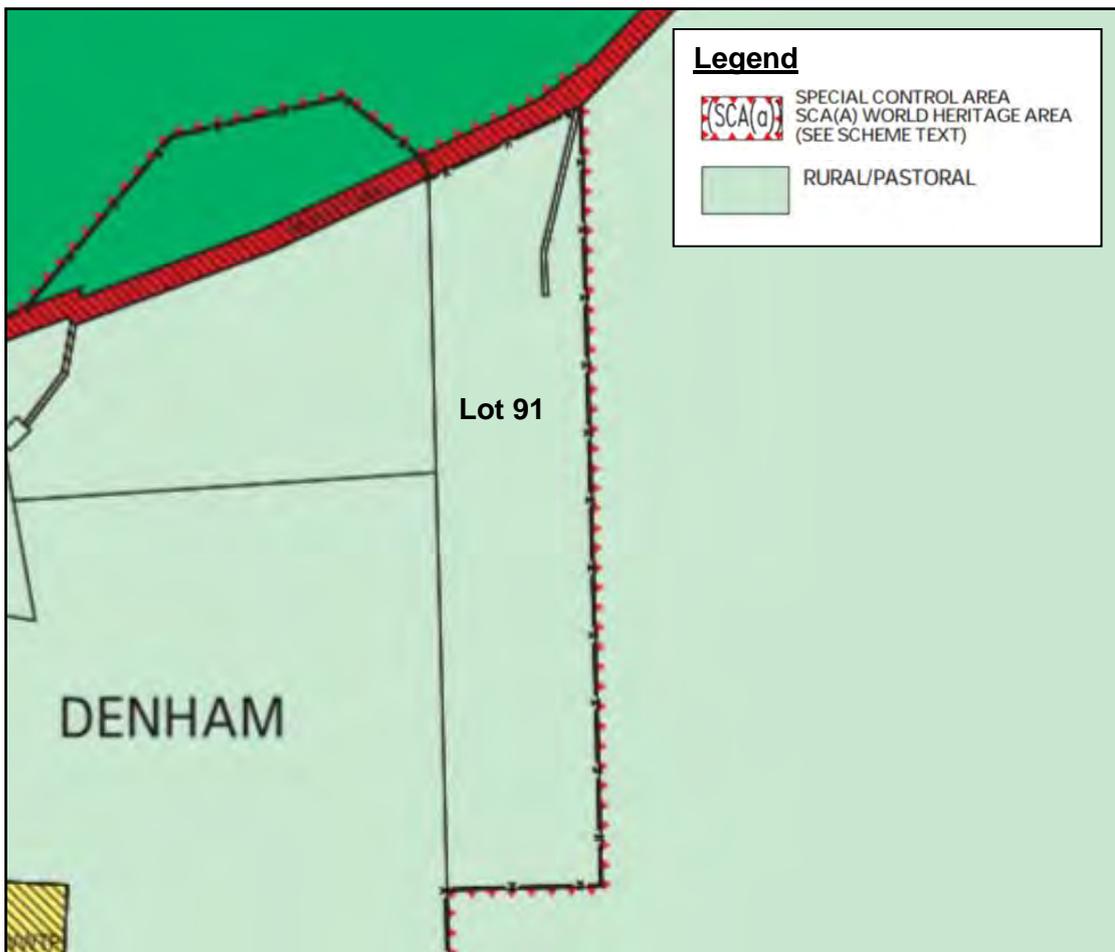
Lot 91 is zoned 'Rural/Pastoral' under the Shire of Shark Bay Local Planning Scheme No 3 (the Scheme). Lot 91 is not within the world heritage area.

The Special Control Area for the Shark Bay World Heritage Property is to the immediate north and east of Lot 91 – refer map below.

The objectives of the 'Rural/Pastoral' zone under the Scheme are:

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- a) to retain the existing pastoral leases for pastoral industry;
- b) to prohibit the use of any land which may be incompatible to the existing uses or which may adversely affect the expansion of the areas adjacent to Denham, Monkey Mia and Nanga;
- c) to prohibit the erection of any structure other than a fence on the land subject to inundation; and
- d) to ensure that Rural/Pastoral uses protect World Heritage Values, minimise land degradation, promote soil conservation and ensure the sustainable use of land for rural purposes.
- e) to provide for low key tourism uses that are compatible with the operations of pastoral leases and the World Heritage Values.



Zoning Plan – Shire of Shark Bay Local Planning Scheme No 3

- **Proposed development**

The applicant seeks approval for a new hanger at the airport, and associated clearing of vegetation necessary for the building envelope. It is proposed to the south of the existing airport building – refer aerial overpage.

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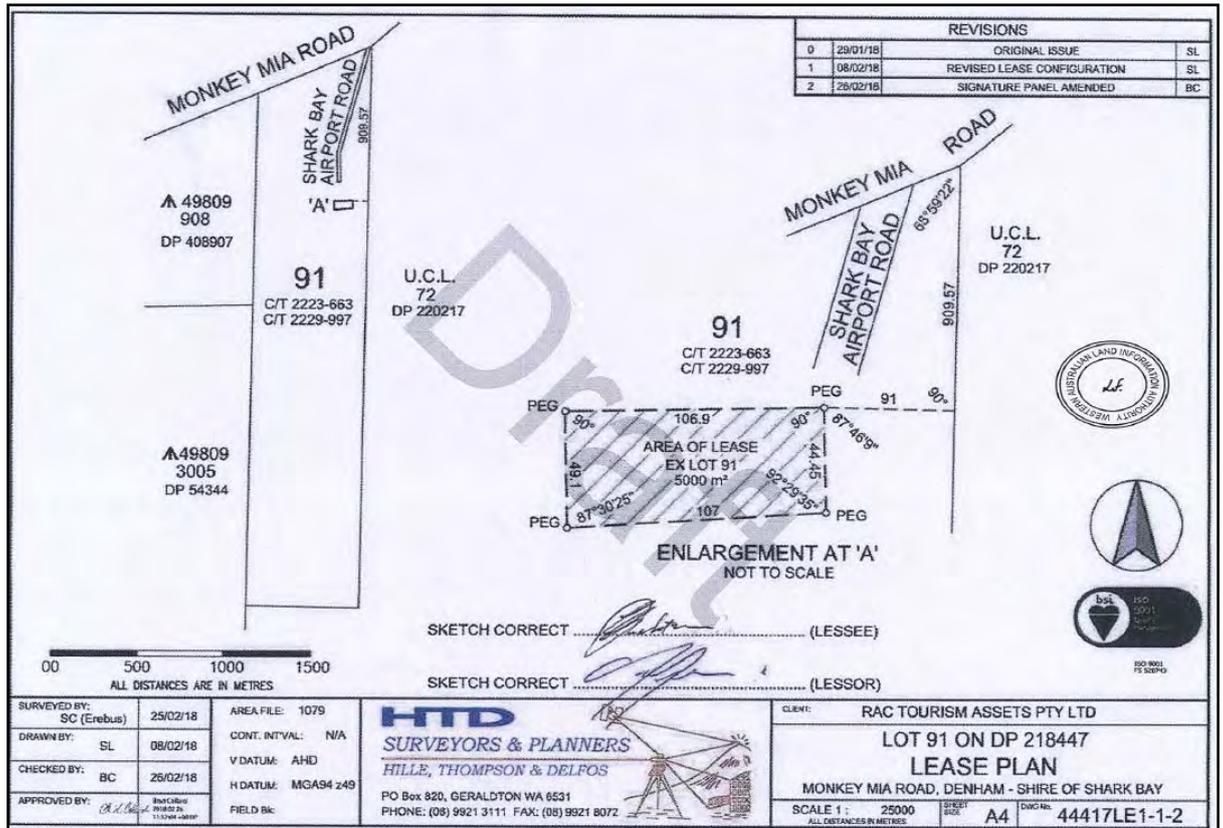
Landgate aerial compiled by TPI

The applicant, Norwest Airwork Pty Ltd, has advised that they have secured a sub lease and seek to build a hanger for their aircraft as a local aviation operator.

The lease and clearing area is 5000m² – refer plan overpage.

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1. Lease plan provided by applicant



2. Location plan provided by applicant

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The hanger dimensions are shown on the elevation below.



- **Landuse Classification and Permissibility**

In determining whether this application is capable of approval under the Scheme, it is first necessary to consider the most appropriate land use classification for the proposal with reference to the definitions provided for in Schedule 1 of the Scheme.

The Scheme contains a land use definition for 'airfield' which '*means land and buildings used in connection with the operation of aeroplanes, including a passenger terminal, offices, parking and servicing of aircraft, and car parking, but not including occasional or seasonal use of temporary facilities for purposes associated with agriculture*'.

Council has discretion to approve an airfield in the Rural/Pastoral zone and it is recognised that an airfield use has already been well established on Lot 91.

The proposed hanger is ancillary and complementary to the existing airport use.

- **Planning for Bushfire Protection – State Planning Policy 3.6 (and guidelines)**

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas'.

The Shire has a mandatory obligation to consider State Planning Policy 3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land identified as Bushfire Prone.

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Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. Lot 91 is within the declared bushfire prone area.

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment.

A Bushfire Attack Level examines the location of proposed development, distance to vegetation, type of vegetation within 100 metres, slope and determines whether higher construction standards should be imposed to reduce bushfire risk.

The Western Australian Planning Commission released Planning Bulletin 111/2016 in October 2016 to clarify some of the requirements under the deemed provisions of the Planning and Development (Local Planning Scheme) Regulations 2015 and State Planning Policy 3.7. The Bulletin outlined that exemptions can be applied pragmatically by the decision maker.

It is recommended that Council exercise discretion to process the planning application without a Bushfire Attack Level assessment for the following reasons:

- An exemption can be applied to incidental uses. The hanger is incidental to the existing predominant airfield / airport use;
- The hanger is non habitable so is not a vulnerable or high risk landuse and is simply a protected parking area for a plane;
- The development will not result in any significant intensification of landuse;
- There may be potential for an increase of employees, however it is not anticipated that there will be a significant increase of time employees spend on site;
- Additional clearing may decrease fuel on site associated with bushfire threat.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 –

Regulation 67 outlines '*matters to be considered by Council*' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

Environmental Protection Act 1986 – Irrespective of any planning approval, it is an offence to clear native vegetation without a permit. Town Planning Innovations provided information on permits to the applicant and an advice note is included in the officer recommendation.

POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

MINUTES OF THE ORDINARY COUNCIL MEETING

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The zoning of Lot 91 is proposed to be changed to 'Special Use' under Draft Local Planning Scheme No 4 to better recognise the existing airport use. The Draft Scheme is currently waiting for formal final approval by the Minister for Planning.

RISK MANAGEMENT

An exemption to a Bushfire Attack Level assessment and State Planning Policy 3.7 is allowable for this type of ancillary development, as explained in the Western Australian Planning Commission Planning Bulletin 111/2016.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	25 May 2018

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14.0 HEALTH REPORT

**14.1 HEALTH SERVICES PROVISION
PH00001**

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

**The options presented in line with Councils resolution of April 2018 in regard to the provision of Health services to the community during peak periods be noted.
6/0 CARRIED**

Moved Cr Cowell
Seconded Cr Bellottie

Council Resolution

That Council authorise the Chief Executive Officer to advise Silver Chain that Council is prepared to provide accommodation for a third remote area nurse for a 12 week period.

6/0 CARRIED

BACKGROUND

The Shire council previously requested Rural Health West to assist the Council in identifying options in regard to addressing the impact the influx of tourists during the winter months had on the provision of medical services to the community.

Rural Health West have now presented their findings and a costing proposal for engaging the services of a locum doctor. (attachments # 1, 2 & 3)

The Council at the ordinary meeting in April 2018 resolved the following:

That Council authorise the Chief Executive Officer to investigate further options in line with the Strategic Plan to advocate and lobby to maintain current ancillary Health Services and to increase continuity and consultation times during peak periods and bring a report back to a future Council meeting.

The Rural Health West details a number of options for Council to further consider.

The Council at the April meeting also discussed a proposal from Silver Chain regarding the funding of a third nurse during the peak seasons and resolved:

That Council advise Silver Chain that Council will investigate further options and is not in the position to fund the request for the 3rd nurse at this point in time.

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Silver chain have been made aware of the Council resolution and requested that Council give further consideration to the provision of accommodation for a third nurse to be located in Denham during the peak tourist periods.

COMMENT

Rural West have provided four options for Council to consider in regard to addressing the impact on the medical services to the community.

Option # 1

Shire of Shark Bay engage a private company to deliver primary care services. Discussions are currently underway between the Shire and Midwest Aero Medical and The Panaceum Group.

Should either of these groups be successful, Western Australian Country Health Service would likely withdraw current services, with possible negotiation of relief Visiting Medical Officers support during the peak season.

CEO Comment

It has been difficult to establish a cost to engage a private company to undertake the provision of full time primary health care services due to the many factors associated with the proposal.

It would be recommended that if Council desired to progress this option a comprehensive business case be developed to ensure that the Council was informed of the cost implications to the community.

This would require significant statistical data that at present is not readily available to the Council and an analysis and greater understanding of the impact both positive and negative on the provision of ancillary health services.

Option # 2

Shire of Shark Bay seek a full time, five day a week private General Practitioner with the Shire offering support such as housing, car and practice administrative support. This model would see a GP relying financially on billings and incentives generated from the practice.

With no contract or on-call arrangement with a Western Australian Country Health Service hospital (as is commonly seen with other rural locations), it would be challenging to advertise a financially attractive position.

CEO Comment

If Council considered this model a viable option it would also be recommended that a comprehensive business case to be developed to inform the Council of the cost implications to the community.

Option # 3

Shire of Shark Bay continue with the current Western Australian Country Health Service and Silver Chain services, but source a locum GP for the peak period. We have recommended the Shire provide support including house and car for the locum

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period and negotiate leasing options with Silver Chain for use of their facility and shared software capabilities.

CEO Comment

This option has been investigated and the following advice was received from Midwest Aero Medical Service regarding a top up doctor service and the costs associated with this service:

However we are more than happy to provide a 'top up' to existing services, either as a fill-in when the regular service is away or during the peak season. We could potentially do this on a fortnightly to monthly basis, potentially flying up in the early morning for a full days clinic, staying overnight, short clinic next day before departing. We can also offer cover for expected periods where there may be an absence in service (e.g. Carnarvon doctors short or on leave) pending we have sufficient notice to arrange this.

As for billing practices, this was discussed with Stu who many years ago provided a service to Denham. We are quite wary that a large percentage of the population are pensioners/health care card holders and that during the peak season, a large majority of visitors are also pensioners. Comparing to some other communities of similar demographics and considering the transportation costs, we would most likely be looking at a stipend of \$2500+GST all-inclusive per visit. However depending on the success of the clinic, this is something that can be negotiated in the future.

The Council has also considered making representations to the Carnarvon Medical Service Aboriginal Corporation to provide outreach services to the community.

This option could be further investigated, a preliminary approach has been made by the Chief Executive Officer with the Aboriginal Health Council of WA seeking assistance with the possible establishment of outreach clinic in Denham. Further information on the progress of these discussions will be distributed to Council when available.

Option # 4

A fourth option has been presented by Silver Chain, outlining the engagement of a third Remote Area Nurse for a 12-week period from June to September.

Option 4 was considered by Council at the April 2018 meeting and it was resolved:

That Council advise Silver Chain that Council will investigate further options and is not in the position to fund the request for the 3rd nurse at this point in time.

It is unknown if and how much the provision of the service will impact upon the provision of the Doctor service from WA Country Health Services, however the provision of an additional nursing orientated service should not be seen as providing the same service as a Doctor.

Further enquiries would need to be undertaken to ensure the commitment from the WA Country Health services.

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The introduction of a service of this nature may also create a community expectation which would be difficult to manage if it was discontinued due to Council not providing funding in future years.

Silver Chain Accommodation Request

As indicated Silver Chain has, since Council resolution, put forward a request to give consideration to providing accommodation only for the third nurse during the peak season.

The cost to accommodate the request from Silver Chain to provide accommodation if they provide a third nurse during the peak tourist season for a twelve week period would be \$3,360 plus utilities.

This would be the rental associated with the unit situated at 6/34 Hughes Street and would require Council to continue leasing the unit in the 2018/2019.

The Shire currently rents unit 6/34 Hughes Street and the cost of accommodation for the 12 week period would be in the vicinity of \$3,360 plus utilities.

The ongoing rental of this accommodation was being considered in the formation of the 2018/2019 draft budget as the requirement is projected to reduce in the 2018/2019 year due to budget constraints.

LEGAL IMPLICATIONS

There are no Legal implications relative to this report.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

Rural Health West have provided estimates as to the cost of a locum doctors service at attachment # 2 it is estimated that the provision of a locum doctor service would start the vicinity of \$42,000 taking into consideration the Medicare rebate.

The estimated cost of providing the doctor service for 12 weeks is as follows:

Subsidy	Estimated costs
Doctors Subsidy	\$72,000 (\$1200 x 60 Days)
Medicare rebate	-\$30,000 (\$500 x 60 days)
Nett estimated Cost	\$42,000
Additional Costs	
Accommodation provision	\$3,500 plus utilities
Hire Vehicle for Doctor	\$6,000 estimated
Practise rental	Unknown To be negotiated with Silver Chain
Administration costs	Unknown To be negotiated with Silver Chain
On-call provision	Unknown To be negotiated

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The issue of after hour call outs and on call issues would need to be discussed firstly with the Doctor and with Silver Chain to ascertain if they keep their current two staff model as to their wiliness to contribute to the doctor service to relieve their staff.

The risk of Council contributing towards the provision of this service would be that it would be ongoing and increase each year in line with community expectations.

The Shire currently rents unit 6/34 Hughes Street and the cost of accommodation for the 12 week period would be in the vicinity of \$3,360 plus utilities.

The Shire also pays the cost of the rental vehicle for the current Doctor which is \$450 per month (\$5,400 per annum) which would be additional to the provision of a locum service.

STRATEGIC IMPLICATIONS

Address Council social objective as follows:

Outcome 3.1 strong sense of spirit and pride in an exclusive community encourage inclusion involvement and wellbeing

3.1.2.3 advocate and lobby to maintain current ancillary health services and to increase continuity and consultation times during peak periods

RISK MANAGEMENT

This is a medium risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

14 May 2018

30 MAY 2018



6 Sundercombe Street
Osborne Park WA 6017

Tel (08) 9242 0242
Fax (08) 9242 0268

info@silverchain.org.au
www.silverchain.org.au

11 January 2016

Paul Anderson CEO
Shark Bay Shire Council
65 Knight Terrace
Denham WA 6537

Dear Paul

I am writing to advise The Shire Council of Shark Bay that whilst the regular nurse is on leave the clinic will be covered for the regular schedule. We can also confirm that there will be a second nurse starting with Dennice on her return.

With regards to administration support for the centre, that the visiting GP is able to utilize, we have had a good response to our advertisement and anticipate that an Office Assistant will be on board in the very near future.

Silver Chain has secured the services of nursing staff to fill the vacant position and we expect you will warmly welcome them into the Shark Bay Community as you have other Silver Chain employee's.

Yours sincerely

A handwritten signature in black ink that reads "Lesley Pearson".

Lesley Pearson
Director of Clinical Services

Cc: Dr Andrew Foote

LP:MC Remote/Shark Bay/Correspondence

30 MAY 2018

ATTACHMENT # 1



HEALTH CENTRE – SHARK BAY

SILVER CHAIN HEALTH CENTRE - SHARK BAY

Service Description:

Silver Chain Group (SCG) are contracted by the West Australian (WA) Department of Health to provide a Remote Health Service.

The SCG Remote Health Services plan and coordinate a range of services including emergency services, non-emergency services, chronic disease management, disease control, prevention and health promotion services and child health.

In Shark Bay, Silver Chain is contracted to provide:

- Nursing Service, centre based business hours Monday through to Friday;
- An afterhours on call service for all other hours including weekends and Public Holidays.

The SCG Remote Area Nurse (RAN) does not answer after hours emergency calls directly. Health Direct are contracted by the WA Department of Health to screen all calls after hours. This maximises the availability of the RAN during the week to provide care at the base.

In Shark Bay the above service is delivered by a RAN and a Nurse Practitioner supported by an Office Administrator.

WA Country Health Service provide a visiting General Practitioner two days per week. The administration support of these clinics is provided by SCG.

Activity Data:

Key Statistics July 2017 to February 2018:

- Average of 201 distinct clients seen each month;
- Average number of calls after hours is 24 per month;
- July to October are the busiest months.

Other points of note in last three financial years:

- Number of clients presenting for urgent treatment remains largely unchanged;
- Small upward trend in clients presenting for diagnosis and treatment;
- Number of clients evacuated by RFDS remains unchanged.

Proposal:

In 2017 the Shire of Denham met with SCG to raise their concerns around the level of health services available during the months when Shark Bay has an increase in the town's population which is tourism related. The Department of Health are aware of this request.

SCG have met with WA Country Health Service and Rural Health West to discuss options for responding to the increased demand.

SCG understand that Rural Health West will forward an options paper to the Shire of Denham. The two options to be presented are the provision of a Locum GP (funded by the Shire of Denham) for a 12-week period or the provision of a Nurse Practitioner for a 12-week period (funded by the Shire of Denham).

SCG will provide the consultation space and support. An agreement of service would need to be negotiated with the Shire .

SCG undertook a review of service activity including staff discussions.

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Health Centre – Shark Bay
17 April 2018
Page 2

SCG are proposing in 2018 to provide a third Remote Area Nurse for a 12-week period from June to September to ensure the appropriate level of service is available in a timely manner.

The service proposed for the 12-week period:

- Health Centre opens from 0800 to 1900 Monday to Friday (may alter if a medical emergency presents);
- 3 staff available in the centre on Monday and Thursdays which are the centres busiest days;
- 3 staff on the on-call roster-this will help with managing staff fatigue and ensure that the centre is able to open every day;
- Increased number of appointments available.

Cost:

SCH are seeking the Shire of Denham's support to fund the provision of the third Remote Area Nurse for a 12-week period:

- Salary cost - \$45,000 for a 12-week period. SCG will endeavour to recruit a Nurse Practitioner (SCG understand that this is the Shire's preference);
- Provision of accommodation by the Shire.

Measure of success:

- Community feedback;
- Wait times for NP/GP appointment less than 8 working days for the covered period;
- SCG and Shire of Denham to discuss outcome.

SCG appreciate the support of the Shire of Denham.

Please do not hesitate to contact me if you have any queries:

Emails: Sharon.hearns@silverchain.org.au

Mobile: 0447 644 511

Sharon Hearn
Director Clinical Operations Country

ATTACHMENT # 2

Locum Option



Step	Benefits	Consideration
<p>Shire of Shark Bay Council agree on engagement of locum GP for July, August, and September 2018 (12 week period).</p>	<ul style="list-style-type: none"> Shark Bay residents and visitors have access to a full-time locum GP for the peak period A locum GP offering on-call services will relieve pressure on Silver Chain and RFDS services 	<p>Shire expenditure for 12 week period:</p> <ul style="list-style-type: none"> Locum house availability Locum car availability Current locum GP rates are \$1,200 per day plus GST <ul style="list-style-type: none"> Shire retain locum GP Medicare billings and offer a flat fee of \$1,200 per day plus GST <p>OR</p> <ul style="list-style-type: none"> Shire retain locum GP Medicare billings and offer 60-70 per cent of Medicare billings or \$1,200 whichever is higher <p>Billing generated by WACHS VMO doctors for a 2 day/week range from \$4,000 – \$6,500 per month (i.e. \$500 to \$812 a day). A locum GP with a good understanding of the Medicare Benefit Schedule could substantially increase the daily figure.</p>
<p>Shire of Shark Bay negotiate with Silver Chain regarding access to current practice facilities (including administrative facilities, consumables and practice software).</p> <p>Service agreement between Shire of Shark Bay and Silver Chain.</p>	<ul style="list-style-type: none"> Locum doctor operating from same facility as Silver Chain Nurse Practitioner and Remote Area Nurse offering shared patient care to Shark Bay residents and visitors Locum doctor use of practice software allowing for shared patient notes 	<p>Silver Chain to facilitate licence for locum doctor to use practice software.</p> <p>Currently there is one full-time admin support person. Will this be sufficient during locum period?</p>
<p>Shire of Shark Bay liaise with WACHS regards withdrawal of WACHS VMO doctors for 12 week period (rationale: insufficient billing to support full-time locum GP and WACHS VMO doctors).</p>	<ul style="list-style-type: none"> Replacement of 2 days/week WACHS visiting medical officer with 5 days/week locum GP 	<p>Assurance from WACHS that resumption of WACHS VMO services will continue after 12 week period.</p> <p>Assurance from RFDS (via WACHS) that VMO flights to Denham will continue after 12 week period.</p>

MINUTES OF THE ORDINARY COUNCIL MEETING

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		Assurance from WACHS that Allied Health visits will continue during 12 week period.
Rural Health West advertise for a locum position via our online recruitment platform.	<ul style="list-style-type: none"> Free of charge recruitment service Reliable database of high-quality locum doctors Good relationship with rural locum workforce One-off financial support payment to Shire - \$3,000 Flights for locum GP, to and from Denham 	<p>Sufficient lead-in time for recruitment?</p> <p>Single locum GP not guaranteed for full period i.e. possibility of two or more locum GPs, separately covering the 12 week period.</p>
Shire of Shark Bay engage with locum GP.	<ul style="list-style-type: none"> Locum doctor contracted for 12 week period Good opportunity to pilot a 12 week locum program to achieve a better representation of GP demand during this time 	<p>Contract negotiation with locum doctor including:</p> <ul style="list-style-type: none"> On-call arrangements Bi-weekly visit to Useless Loop

				Shire Potential Outlay**		
Monthly WACHS VMO billing*	Annual	2 days	Daily	Daily	Weekly	12 weeks
\$4,000.00	\$48,000.00	\$1,000.00	\$500.00	\$700.00	\$3,500.00	\$42,000.00
\$6,500.00	\$78,000.00	\$1,825.00	\$812.50	\$387.50	\$1,937.50	\$23,250.00

* As supplied by WACHS. Monthly billings vary between \$4,000 and \$6,500.

** Calculations based on current locum rate of \$1,200 per day.

A locum GP with a good understanding of the Medicare Benefit Schedule could substantially increase the daily figure.



08 8389 4500 | F 08 8389 4501 | www.ruralhealthwest.com.au

ATTACHMENT # 3



Shire of Shark Bay review of existing primary health care services to Denham

April 2018

Objective

At the request of the Shire of Shark Bay, two Rural Health West representatives visited the town of Denham on Tuesday 13 February 2018. The purpose of the visit was to review the existing primary health services to Denham and to provide the Shire with options for consideration.

Consultation

Consultation was carried out with members of the Shark Bay Shire Council, the Nurse Practitioner from the Silver Chain Nursing Post and the WACHS Regional Director, Midwest.

The Shire Council reported there is currently a wait of up to two weeks for a standard consultation with the visiting doctor and there is a sense amongst the council members that additional primary care services are required, particularly during the peak period.

The Shire advised discussions are presently underway with two private companies regarding the possibility of providing additional primary care to the community. In addition, there is some appetite for a Shire-engaged General Practitioner (GP) either as a full-time GP or a locum GP and council members would give consideration to Shire support in the way of accommodation and car.

Urgent cases are attended to by the Silver Chain and ambulatory services and there is not usually a waiting list for Silver Chain appointments with the Nurse Practitioner. The Silver Chain Nurse Practitioner considered additional primary care support would be well utilised by the community.

Visiting Medical Officers (VMOs) are currently supplied by WACHS via the Carnarvon Hospital Multi-Purpose Site. Jeff Calver, WACHS Regional Director, Midwest informed there is a shortage of doctors at the Carnarvon Hospital, sometimes making it difficult to provide a GP to provide a service in Denham. Should the Shire of Shark Bay engage a private GP or a private company, WACHS advised they would most likely withdraw current services.

The following options were presented to the Shark Bay CEO:

Option # 1

Shire of Denham engage a private company to deliver primary care services. Discussions are currently underway between the Shire and Midwest Aero Medical and The Panaceum Group. Should either of these groups be successful, WACHS would likely withdraw current services, with possible negotiation of relief VMO support during the peak season.

Option # 2

Shire of Denham seek a full time, five day a week private General Practitioner with the Shire offering support such as housing, car and practice administrative support. This model would see a GP relying financially on billings and incentives generated from the practice. With no contract or on-call

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arrangement with a WACHS hospital (as is commonly seen with other rural locations), it would be challenging to advertise a financially attractive position.

Option # 3

Shire of Denham continue with the current WACHS and Silver Chain services, but source a locum GP for the peak period. We have recommended the Shire provide support including house and car for the locum period and negotiate leasing options with Silver Chain for use of their facility and shared software capabilities. See *appendix 1*.

Option # 4

A fourth option has been presented by Silver Chain, outlining the engagement of a third Remote Area Nurse for a 12-week period from June to September.

Shark Bay Profile

The Shire of Shark Bay

Located in the Upper Gascoyne region of Western Australia, the Statistical Local Area (SLA) of Shark Bay (S) has an area of 24,140.2 square kilometres. It encompasses the coastal town of Denham, which is the central administrative and shopping precinct of the Shire of Shark Bay; and Monkey Mia, a popular beach based tourist destination. The Shire of Shark Bay is predominately a tourist town. On the world map for international back-packers and a regular destination for 'grey nomads' and families, the resident dolphin pods attract tourists from all over the world. The mild climate and southerly winds also may it ideal for water sports such as wind surfing, paragliding and sailing.

In 1991 Shark Bay was declared a World Heritage Listed site for its natural values. The Shark Bay World Heritage Area stretches for 2.2 million hectares along the coast of Western Australia and is one of only two World Heritage Listed sites in Western Australia, the other being Pumululu National Park. Shark Bay satisfied all four of the natural criteria for World Heritage listing based on its natural beauty, biological diversity, ecological processes and Earth's history.

Nearby, the locality of Useless Loop is a closed company salt mining town.

At the 2016 Australian Bureau of Statistics Census, the population of Shark Bay SLA was calculated at 946. However the population regularly exceeds this due to the volume of tourists passing through the SLA, in particular during the peak tourist season from the Easter school holidays through to the end of the September school holidays. The busiest time of the year is the southern hemisphere's winter or 'dry season' which falls in the July school holidays. Retirees and visiting 'grey nomads' aged between 55 and 85 have comprised more than 40 per cent of the population over the last ten years.

The resident population also includes approximately 67 Aboriginal or Torres Strait Islander people. This is 7 per cent of the population, compared to a national average of 2.8 per cent.

There are no significant population changes between the 2011 census survey (857) and the 2016 survey (946).

Government Classifications

The Australian Government uses a number of location classifications when determining access to some programs, including exemptions from restrictions on medical practice for overseas trained doctors and incentives.

Australian Standard Geographical Classification Remoteness Area (ASGC-RA)

The Australian Standard Geographical Classification Remoteness Area (ASGC-RA) is a geographic classification system that was developed in 2001 by the Australian Bureau of Statistics (ABS), as a statistical geography structure which allows quantitative comparisons between metropolitan and rural Australia.

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The ASGC-RA categories are listed below, with rural workforce incentives available for categories ranging between ASGC-RA2 to ASGC- RA5:

ASGC-RA1 - Major Cities of Australia

ASGC-RA2 - Inner Regional Australia

ASGC-RA3 - Outer Regional Australia

ASGC-RA4 - Remote Australia

ASGC-RA5 - Very Remote Australia

Shark Bay is located in an ASGC-RA 5

Modified Monash Model (MMM)

The MMM is a new classification system that better categorises metropolitan, regional, rural and remote areas according to both geographical remoteness and town size. The system was developed to recognise the challenges in attracting health workers to more remote and smaller communities.

The MMM uses the ASGS-RA as a base, and further differentiates areas in Inner and Outer Regional Australia based on local town size.

The MMM is about towns and remoteness and does not match the District of Workforce Shortage (DWS).

MM 1 All areas categorised ASGS-RA1.

MM 2 Areas categorised ASGS-RA 2 and ASGS-RA 3 that are in, or within 20km road distance, of a town with population >50,000.

MM 3 Areas categorised ASGS-RA 2 and ASGS-RA 3 that are not in MM 2 and are in, or within 15km road distance, of a town with population between 15,000 and 50,000.

MM 4 Areas categorised ASGS-RA 2 and ASGS-RA 3 that are not in MM 2 or MM 3, and are in, or within 10km road distance, of a town with population between 5,000 and 15,000.

MM 5 All other areas in ASGS-RA 2 and 3.

MM 6 All areas categorised ASGS-RA 4 that are not on a populated island that is separated from the mainland in the ABS geography and is more than 5km offshore.

MM 7 All other areas – that being ASGS-RA 5 and areas on a populated island that is separated from the mainland in the ABS geography and is more than 5km offshore.

Shark Bay is located in MMM 7

District of Workforce Shortage

A District of Workforce Shortage (DWS) is an area of Australia in which the population's need for healthcare has not been met. DWS is determined by the Australian Federal Government Department of Health and Ageing, Canberra.

Overseas trained doctors (OTDs) and foreign graduates of an accredited medical school (FGAMS) who commenced working as a doctor in Australia after 1 November 1996 are subject to section 19AB of the Health Insurance Act 1973 (the Act). Section 19AB of the Act restricts access to Medicare provider numbers and requires OTDs and FGAMS to work in DWSs in order to access Medicare benefits for up to ten years. This is also sometimes referred to as the ten year moratorium.

As at 12 April 2018 Shark Bay holds District of Workforce Shortage status.

Area of Need

An Area of Need (AON) is a location in which there is a recognised lack of specific medical practitioners or where there are medical positions that remain unfilled even after recruitment efforts have taken place over a period of time.

AON for general practitioners is restricted to rural and outer metropolitan regions but can be applied to positions in either the public or private sector. For Western Australia (WA) the program is managed by WA Health. The program supports health service providers who are experiencing a medical workforce shortage and can demonstrate that they have been unable to recruit an Australian-trained medical practitioner to the vacant position.

The Medical Board of Australia may consider granting conditional registration to an overseas trained doctor (OTD) limited to working under supervision in an Area of Need for a period of time. Once achieving an Australian recognised specialist qualification, an OTD is no longer restricted to AON.

Shark Bay is not currently recognised as an Area of Need.

Scaling Discounts

Scaling is a non-cash incentive offering OTDs opportunities to reduce the ten year moratorium restriction period by working in rural and remote areas. Time reductions are significantly greater for doctors who choose to work in more remote areas and are described in the table below.

ASCG-RA	RA-1	RA-2	RA-3	RA-4	RA-5
ASCG-RA	RA-1	RA-2	RA-3	RA-3	RA-3
Period of restriction	10 years	9 years	7 years	6 years	5 years

As Shark Bay is an ASGC-RA 5 location; the ten year moratorium may be reduced to five years.

Note: All classifications and incentives are current at April 2018 but are subject to change.

General Practitioner Incentives

General Practice Rural Incentives Program (GPRIP)

The General Practice Rural Incentives Program (GPRIP) is a component of the Rural Health Workforce Strategy and is aimed at attracting and retaining medical practitioners in regional and remote areas of Australia. The program supports increased delivery of medical services in rural and remote communities to promote careers in rural medicine through the provision of financial incentives. The program aims to retain these medical practitioners in regional and remote locations by providing incentives to continue to work in these areas.

The financial incentives are tiered to location and length of service in an eligible area (i.e. the more remote a GP works and the longer they work, the higher the financial incentive). The GPRIP was the first program to use the Modified Monash Model (MM) remoteness classification system in lieu of the ASGC Remoteness Area (RA) classification system.

A GP working within the Shire of Shark Bay (MMM 7) would be eligible for the following incentives:

Year 1	Year 2	Year 3	Year 4	Year 5 plus
\$25,000	\$25,000	\$35,000	\$35,000	\$60,000

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Existing Health Services

Medical Services

The Shire of Shark Bay is provided with a range of medical services. These include:

- Camarvon Multi-Purpose Service Visiting Medical Officers
- Visiting Allied Health Services
- Silver Chain Nursing Post
- Royal Flying Doctor Service
- Shark Bay St John Ambulance Sub Branch

Camarvon Multi-Purpose Service

The Camarvon Multi-Purpose Service, operated by the WA Country Health Service Midwest Region, provides a roster of Visiting Medical Officers (VMOs) to Shark Bay on a weekly basis. Appointments are available on Mondays between 9.00am and 3.30pm, Thursdays between 1.30pm to 3.00pm and on alternating weeks Thursdays from 9.00 to 3.00pm. All appointments for the medical practitioner and allied health professionals are accommodated at the Shark Bay Silver Chain Nursing Post. The VMO also provides services on Thursdays to Useless Loop.

The Camarvon Multi-Purpose Service and visiting service to Shark Bay are approved sites for the Council of Australian Governments (COAG) 19(2) Exemption Initiative, which provides exemptions under Section 19 (2) of the Health Insurance Act 1973. This exemption enables Medicare rebates to be claimed for state-remunerated primary health care services (for non-admitted and non-referred patients) in some rural and remote communities of:

- Less than 7,000 people
- Non-major city
- District of Workforce Shortage

Under this arrangement, all eligible patients are bulk billed for general practitioner appointments with Medicare funds generated delivered directly back to the Shark Bay community. The 19(2) income contributed to the Emergency Telehealth Service.

The WA Country Health Service (WACHS) also provides an extensive range of visiting allied health services.

Silver Chain Nursing Post

The Silver Chain is a not for profit organisation funded by the Australian Government to provide a range of nursing services to clients in their homes or at Silver Chain service centres. Patients holding an Australian Medicare Card or reciprocal health care arrangements (from countries such as New Zealand or the United Kingdom) are not charged to receive medical services at the Silver Chain Nursing Post. Patients without access to the Australian Government health care arrangements are charged a private fee which may be reclaimed from travel insurance. All patients are charged a private fee for consumables such as bandages, eye patches, continence pads, wheelchairs or oxygen tanks, which are not claimable through the Medicare system.

The Shark Bay Nursing Post is staffed by one remote area nurse who provides:

- 24 hour Emergency care
- Routine care during business hours
- Primary Health Care programs
- Health promotion
- Wellness programs

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- Chronic health care

A full time nurse practitioner is also on staff to:

- Provide advanced assessment and management of clients
- Refer to specialists and other health care professionals
- Prescribe medications
- Order diagnostic investigations

The nurse practitioner can also attract Medicare income through the Medicare Benefits Schedule (MBS) for eligible services. Patients are bulk billed for these services.

Royal Flying Doctor Service (RFDS)

The RFDS Western Operations provides the primary health care services of the Rural Women GP Service.

Shark Bay St John Ambulance Sub Branch.

The Shark Bay St John Ambulance Sub Branch is staffed by volunteers.

Pharmacy services.

There is a privately run pharmacy open six days a week and Sundays for emergencies.

Dental services.

The public health dental van visits twice per annum in November and January.



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15.0 WORKS REPORT

15.1 RECYCLING INITIATIVE
WM00006

Author
Works Manager

Disclosure of Any Interest
Nil

Officer Recommendation

That Council request Administration to implement the recommendations from ASK Waste Management in regard to acceptance of commercial recyclables as follows:

- Not accept recyclable products from commercial business for recycling for the first year of operating the new service.
- Maintain detailed financial records (collection, processing, transport, sales and administration) so that an accurate cost per tonne to recycle the various recyclable materials can be determined.
- Reconsider the policy after the first year of operation and determine whether it is viable and desirable to accept commercial packaging waste for recycling.

Allocate funding in the 2018/19 draft budget to Undertake a 'Whole of Life' economic assessment to determine the true cost of operating the Recycling operations, Refuse collection and Refuse Site operations including but not limited to the following;

A comprehensive review of the Refuse Site fees and charges to determine the 'Whole of Life' cost of the Shark Bay Refuse Site, so the Shire can accurately budget for its costs and determine the optimal measures to fund the facility.

A review of gate fees over successive years to reflect the Whole of Life cost per tonne/cubic metre, whilst meeting community expectations and minimising the potential for illegal dumping.

Reducing cross subsidisation of landfill operations and commercial waste disposal by domestic ratepayers.

Creating an economic incentive to separate and recycle different waste streams.

And / OR

Request the administration to include in the draft budget fees and charges an additional fixed charge for recycling based upon property usage.

30 MAY 2018

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That Council request Administration to implement the recommendations from ASK Waste Management in regard to acceptance of commercial recyclables as follows:

- **Not accept recyclable products from commercial business for recycling for the first year of operating the new service.**
- **Maintain detailed financial records (collection, processing, transport, sales and administration) so that an accurate cost per tonne to recycle the various recyclable materials can be determined.**
- **Reconsider the policy after the first year of operation and determine whether it is viable and desirable to accept commercial packaging waste for recycling.**

Allocate funding in the 2018/2019 draft budget to Undertake a 'Whole of Life' economic assessment to determine the true cost of operating the Recycling operations, Refuse collection and Refuse Site operations including but not limited to the following;

A comprehensive review of the Refuse Site fees and charges to determine the 'Whole of Life' cost of the Shark Bay Refuse Site, so the Shire can accurately budget for its costs and determine the optimal measures to fund the facility.

A review of gate fees over successive years to reflect the Whole of Life cost per tonne/cubic metre, whilst meeting community expectations and minimising the potential for illegal dumping.

Reducing cross subsidisation of landfill operations and commercial waste disposal by domestic ratepayers.

Creating an economic incentive to separate and recycle different waste streams.

And

Request the administration to include in the draft budget fees and charges an additional fixed charge for recycling based upon property usage.

6/0 CARRIED

Background

Waste and Recycling Initiative

The joint Waste and Recycling Infrastructure project started in 2012 with Carnarvon and Exmouth is nearing its completion of the procurement and construction phase.

Exmouth has withdrawn from the agreement and it is unknown if Carnarvon will be able to fulfil their commitments.

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A funding variation to the Financial Assistance Agreement between the Department of Primary Industries and Regional Development and the Shire of Carnarvon was received in September 2017. (Appendix A)

The funding allocated to the Shire of Shark Bay in this agreement is \$388,700.00. The Shire has the following items identified in the funding agreement.

Bring centre construction, Shears, Crusher, Green waste shredder, Shed, Baler, bags and bins/skips

At the Ordinary Council meeting held 30 March 2016 Council made the following resolution:

Council Resolution

- 1 ***That Council receive and note the Report produced by ASK Waste Management "Waste Data and Estimated Cash Flows – Regional Waste Infrastructure Project".***
- 2 ***Instruct the administration to continue investigations regarding the Regional Waste Management and Recycling initiative and a further report be brought back to Council for consideration.***

6/0 CARRIED

At the Ordinary Council meeting held 25 October 2017 Council made the following resolution:

Council Resolution

That Council note and endorse the progress of the Waste/Recycling Management Infrastructure project as detailed in the Works Managers report.

7/0 CARRIED

Progress to date:

Bring Centre Shed construction is 98% completed.

Shears have been purchased and arrived with onsite training provided - 100% complete.

Crusher has been purchased and arrived with onsite training provided - 100% complete.

Green waste shredder purchased and arrived with onsite training provided – 100% complete.

Recycling Shed at the refuse site purchased and built. – 100% complete.

Baler, bags and bins/skips have been purchased and awaiting delivery. Expected delivery date is the 3rd week in April.

At the time of writing 98.5% of the allocated funds have been committed.

Comment

Remaining items to complete:

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The remaining items left to address are the operation of the bring site, implementation of recycling process and the cost of recycling.

ASK Waste Management are the consultants engaged to assist with this Waste and Recycling Initiative.

Operations

ASK Waste Management have been asked to provide their professional opinion on the cost of recycling and the operation of the recycling centre in Denham.

ASK Waste Management provided a report entitled "Shark Bay: Recycling Infrastructure Project implementation Notes" (Appendix B)

In the report ASK Waste Management made reference to the Waste Data and Estimated Cash Flows report produced in 2016. The following is an excerpt from the "Shark Bay: Recycling Infrastructure Project Implementation Notes" referencing the 2016 report;

In Section 8.2 of the report, ASK recommended that "the Shire/s should not offer this service to commercial organisations at anything below breakeven cost (approximately \$160 per tonne)", as it would result in domestic ratepayers subsidising commercial waste disposal costs. ASK continues to stand by this recommendation as it would likely result in local businesses delivering unmanageable quantities of cardboard waste at the Bring Centre and/or refuse site, with the cost being borne by domestic ratepayers.

ASK Waste Management recommended the following actions in the Shark Bay: Recycling Infrastructure Project Implementation Notes:

- Do not accept commercial packaging waste for recycling for the first year of operating the new service.
- Maintain detailed financial records (collection, processing, transport, sales and administration) so that an accurate cost per tonne to recycle the various packaging materials can be determined.
- Reconsider the policy after the first year of operation and determine whether it is viable and desirable to accept commercial packaging waste for recycling at breakeven cost.

ASK Waste Management also recommends the Shire undertake the following actions in regard to the Refuse Site fees and charges:

- Undertake a 'Whole of Life' economic assessment to determine the true cost of operating the Refuse Site.
- Undertake a comprehensive review of the Refuse Site fees and charges with the following objectives in mind:
 1. Determine the 'Whole of Life' cost of the Shark Bay Refuse Site, so the Shire can accurately budget for its costs and determine the optimal measures to fund the facility.
 2. Increase gate fees over successive years to better reflect the 'Whole of Life' cost per tonne/cubic metre, whilst meeting community expectations and minimising the potential for illegal dumping.

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3. Reduce cross subsidisation of landfill operations and commercial waste disposal by domestic ratepayers.
4. Create an economic incentive to separate and recycle different waste streams.

Global Recycling

In a recent Western Australian Local Government Association media release it was noted that there has been a direct impact on kerbside recycling. This has been attributed to the downturn in the global recycling market with the Peoples Republic of China not accepting a large number of recyclable materials. This will have a direct effect on the cost of recycling as other markets Western Australian are currently selling into become saturated.

A copy of this media release has been attached to the end of this report. (Appendix C)

Container Deposit Scheme

Western Australian container deposit scheme is expected to commence mid-2019. There has been no formal decision on which model Western Australia is likely to adopt.

At this stage it is not known on how this scheme will impact the cost of recycling within the Shire of Shark Bay. Depending on which model is adopted there may be an opportunity for an income source by becoming a recyclable handler.

A discussion paper can be found on the Department of Environmental Regulations website.

https://www.der.wa.gov.au/images/documents/our-work/programs/CDS/WA_Container_Deposit_Scheme_discussion_paper.pdf

The following is an extract from the Department of Environmental Regulations web site.

The Western Australian Government is introducing a state-wide container deposit scheme.

Consumers will be able to get a 10 cent refund on all eligible beverage containers – plastic and glass bottles, paper-board cartons, and steel and aluminium cans between 150 millilitres and three litres. Examples of eligible beverage containers include:

- *soft drink cans and bottles;*
- *bottled waters – both plastic and glass;*
- *small flavoured milk drinks;*
- *beer and cider cans and bottles; and*
- *sports drinks and spirit-based mixed drinks.*

Beverage containers included in the scheme will carry a refund mark to identify them to consumers.

30 MAY 2018

Western Australia's container deposit scheme is expected to start on in mid 2019.

The scheme will reduce litter, increase recycling and protect the environment. It will complement the Litter Prevention Strategy for Western Australia 2015-20 and the Western Australian Waste Strategy: Creating the Right Environment.

The scheme also provides opportunities for charitable and community groups to raise funds.

The scheme is intended to operate with kerbside recycling and other existing waste services. Communities without kerbside recycling services will be able to participate in recycling activities. The refund will encourage people to collect and recycle drink containers consumed away from home.

Implementation

Another aspect of the recycling project is implementation.

A component of the consultation agreement with ASK Waste Management was assisting with the implementation of the recycling program.

Ask Waste Management have supplied some material to utilise both pre and post launch.

The media supplied by ASK Management has been attached to this report. Opening dates and opening times will need to be established along with enquiry details.

On inspection and when the above mentioned details have been established, notices should go into the inscription Post on the Shires Facebook page and on the Shires website.

Education plays an essential part for a successful recycling program.

Legal Implications

ASK Waste Management have been asked to assess the legal implications of the recycling program.

Ask Waste Management supplied a copy of the guidelines for Asbestos in Construction and Demolition recycling.

One item that came to light was the crushing of concrete.

It appears that if we process less than 1000 tonnes of concrete per annum we do not need to apply for a category 13 licence and we are not legally required to adhere to the guidelines.

In saying that, there are a number of measures in the guidelines that we will implement to reduce the potential risk of asbestos contamination at the refuse site.

A copy of the Shark Bay: Asbestos Guidelines has been attached to this report. (Appendix D)

30 MAY 2018

The other Licence that was investigated was the category 62 licence.

This licence is required for a Solid waste depot – premises on which waste is stored or sorted pending final disposal or re-use. This licence would be required for a bring site with a production of 500 tonnes or more. As the Denham bring site is expected to produce about 100 tonnes we are exempt from this licence.

Policy Implications

There are no policy implications associated with this report.

Financial Implications

It is suggested that the recommendations supplied by ASK Waste Management be implemented

Commercial users should still be required to pay normal gate fees when dropping of recyclables at the refuse site until a detailed cost analysis is completed at the end of the first year of recycling operations.

The cost of recycling will have a financial impact on the Shire of Shark Bay based on current fees and charges at this stage the cost is difficult to estimate.

This will be a combination of reduced income through the refuse site gate the labour costs associated with the recyclables and the maintenance costs of the additional machinery that is being utilised.

There are some recyclable products that council can resell predominantly wood chips and crushed concrete which may produce an additional revenue source.

The council can consider increasing or implementing additional charges in the draft 2018/2019 budget deliberations to offset the initial costs of recycling and the projected reduction in income due to a reduction in waste being deposited at the refuse site.

As a guide the council could charge the gross rental value properties a set charge per annum, this is on the premises that these properties are occupied and will participate in the recycling, this is the same premise as the current rubbish service.

The Council could consider differing rates for residential to commercial properties to capture the possible increase of waste generated, however this may fluctuate dependent upon the business. Currently there are the following Gross Rental Value rated properties.

Properties including minimums	Number of properties
GRV Residential	368
GRV Commercial	68
GRV Industrial/Residential	48
Total	484

Strategic Implications

Objective 1 - Economic - Sustainable Growth and Progress

Outcome 1.1 Develop Infrastructure and investment that is sustainable and an on-going legacy to the Shire

Action 1.1.6 Develop and maintain sustainable infrastructure

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Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue

Action 1.2.1 Conduct a review of operations to ensure the Shire is operating efficiently and effectively and work towards achieving full cost recovery

Action 1.2.2 Consider additional models to review rates recoverability that is equitable to all property classes

Objective 2 - Environment - Protecting our precious natural environment and retaining our lifestyle values and community spirit

Outcome 2.4 Enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

Action 2.4.2 Develop a recycling service

Risk Management Implications

Risks associated with this report include the financial burden of commercial businesses being subsidised by non-commercial residents.

There may be some resistance from the commercial sector when requested to pay gate fees for depositing recyclable material.

There is a significant financial risk associated with the concept of providing a recyclable service at a perceived no cost to the users.

The costs associated with providing a free service would need to be recouped in the first instance by refuse charges or rates and income from sales of product offsetting costs in the following years.

Voting Requirements

Simple Majority Required

Signatures

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

13 May 2018

APPENDIX A

30 MAY 2018



Our ref: A6901596
Enquiries: Bernard Huwart, Ph: 08 6552 1931

Mr Mark Dacombe
Acting Chief Executive Officer
Shire of Carnarvon
PO Box 459
CARNARVON WA 6531

Dear Mr ~~Dacombe~~ *Mark*

FINANCIAL ASSISTANCE AGREEMENT BETWEEN DEPARTMENT OF PRIMARY INDUSTRIES & REGIONAL DEVELOPMENT- SHIRE OF CARNARVON

Approval for Variation to Financial Assistance Agreement (FAA)

The Department of Primary Industries & Regional Development approves the following variation to the Financial Assistance Agreement (FAA) with the Shire of Carnarvon for the Country Local Government Fund (CLGF) 2012-13 Regional Group Project- Waste & Recycling Infrastructure for the Gascoyne Region project.

Schedule 4, Item 4.3 – Project Timeframe Varied

Main Activities / Milestone	Milestone Date
Identify the preferred suppliers of the required infrastructure and finalise specifications, logistics and delivery schedules.	30 September 2017
Establish the required infrastructure (Bring Centre's and storage and processing sheds) to support the new machinery	31 October 2017
Purchase the required machinery and equipment and take delivery on-site	30 November 2017
Train the staff in the new process and implement the new systems	31 December 2017
Implement process to ensure clean waste stream such as green waste and inert waste are separated from contaminated materials and are made available for processing	31 December 2017
Implement community information program to gain support for the new generation of waste management services	31 December 2017
Project Completion Date	31 December 2017

30 MAY 2018

Schedule 4 - 4.4 Project Budget– Varied

Project Items	CLGF Funds under this Agreement (\$ EX GST)	Leveraged Funding (\$)	Name of Leveraged Sources	Total Funds (\$)
Project Management	0	64,371	Waste Authority WA Regional Funding Program LGA 2011-2016	64,371
Carnarvon Landfill Infrastructure <ul style="list-style-type: none"> • Baler and bins/ skips • Sheds x 2 (materials handling shed and 'tip shop' shed) • Dumping transfer / recycling point • Access, parking and operational facilities • Power Connection (Solar System & Generator) • Water Connection 	877,023	110,000	Recipient	987,023
Exmouth Waste & Recycling Infrastructure	Withdrawn			
Shark Bay Landfill Infrastructure <ul style="list-style-type: none"> • Bring Centre construction • Shears (excavator attachment) • Concrete/ rubble/ glass crusher (excavator attachment) • Green-waste shredder • Shed • Baler, bags and bins/ skips 	388,700	0	n/a	388,700
Coral Bay Landfill Infrastructure	Withdrawn. Funding Reallocated to Carnarvon Landfill Infrastructure			
TOTALS(\$ EX GST)	1,265,723	174,371		1,440,094

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

DPIRD approves an extension to the Financial Assistance Agreement end date from the 14th of April 2017 to the 31st of March 2018 to allow the audited Final Report to be submitted within 3 months of the project completion date.

Please note that project completion must have been achieved by the 31st of December 2017. Photographic evidence of project completion is to be provided to DPIRD no later than January 15th 2018. Further extensions to the project completion date or agreement end date will not be considered.

This letter varies the FAA in accordance with its terms. Otherwise, the FAA applies in accordance with its terms (as varied). Words and phrases used in this letter and defined in the FAA shall have the same meanings ascribed to them by the FAA.

Please attach the original of this letter to the Shire's FAA and sign the attached duplicate of this letter confirming your acceptance of this variation to the FAA and return it to Brett Sabien, Manager Partnership Management and Project Monitoring by the 30th of August 2017.

For further enquiries please contact Mr Bernard Huwart , Project Officer, Investment Management , DRD on telephone 08 6552 1931.

Yours sincerely



Brett Sabien
Manager Partnership Management and Project monitoring

18 / 8 /2017

I acknowledge and accept the Contract variation to the Financial Assistance Agreement (FAA) with the Shire of Carnarvon for the Country Local Government Fund (CLGF) 2012-13 Regional Group Project- Waste & Recycling Infrastructure for the Gascoyne Region project.



Mr Mark Dacombe
Acting Chief Executive Officer
Shire of Carnarvon

5 / 9 /2017

APPENDIX B



www.askvm.com

Project Number	1507
Document Title	Shark Bay: Recycling Infrastructure Project implementation Notes
Date	23 March 2018

Introduction

The Shire of Shark Bay is approaching completion of the procurement and construction phase of the Gascoyne Group Country Local Government Fund 2012-2013 Regional Group Project: Waste and Recycling Infrastructure for the Gascoyne Region (the Project). With this phase nearing completion, the Shire needs to begin considering several implementation issues that include waste acceptance criteria, fees and charges, together with community education and promotion.

Commercial waste acceptance

ASK produced a *Waste Data and Estimated Cash Flows* report for the Regional Group in 2016 that detailed the financial implications of introducing the new recycling services associated with the project. Within the report it was estimated that operational cost of recycling packaging materials received at the 'Bring Centre' would be in the order of \$160 per tonne, and that the service result in a cost to the ratepayer of approximately \$18 - \$46 per rateable property. ASK is of the understanding that the service is intended to be provided to ratepayers free of charge in order to encourage the separation and recycling of packaging materials.

In Section 8.2 of the report, ASK recommended that "the Shire/s should not offer this service to commercial organisations at anything below breakeven cost (approximately \$160 per tonne)", as it would result in domestic ratepayers subsidising commercial waste disposal costs. ASK continues to stand by this recommendation as it would likely result in local businesses delivering unmanageable quantities of cardboard waste at the Bring Centre and/or refuse site, with the cost being borne by domestic ratepayers.

Since ASK completed the report in 2016 there have been a number of changes in the recycling industry that have, or will, impact the price of recycled material and the cost of delivering the service.

China has recently tightened its contamination thresholds for recycled materials to levels that effectively ban the importation of many recycled material. As China was the world's largest market for recycled packaging waste it has resulted in the price paid for recycled materials falling significantly. In the short term this will result in less revenue being received from the Shire's sale of recycled material than what was estimated in the 2016 report.

Whilst this change is unfortunate, in 2019 it is expected that WA will introduce a container deposit scheme (CDS) that would could result in the Shire being able to claim a 'collection fee' for many types of beverage containers received at the Bring Centre. For more information see: www.der.wa.gov.au/images/documents/our-work/programs/CDS/WA_Container_Deposit_Scheme_discussion_paper.pdf

ASK recommends the following actions in regard to the acceptance of commercial packaging waste:

- Do not accept commercial packaging waste for recycling for the first year of operating the new service.
- Maintain detailed financial records (collection, processing, transport, sales and administration) so that an accurate cost per tonne to recycle the various packaging materials can be determined.
- Reconsider the policy after the first year of operation and determine whether it is viable and desirable to accept commercial packaging waste for recycling at breakeven cost.



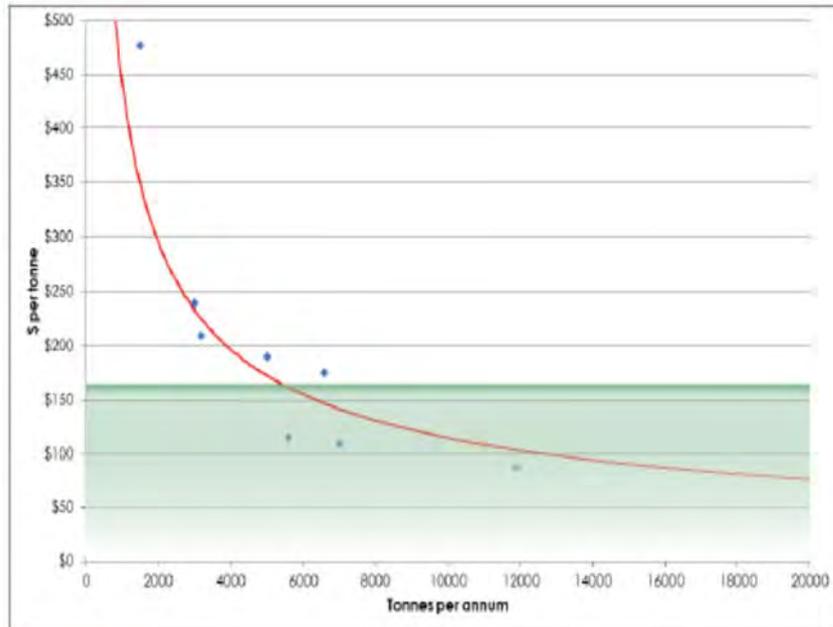
Refuse site fees and charges

To encourage recycling of waste it is important that the fees and charges are structured in a way that provides a financial incentive for individuals and businesses to separate waste for recycling. ASK briefly reviewed the fees and charges for the Shark Bay Refuse Site and made the following conclusions:

- The charges for commercial waste of \$10 per cubic metre, and domestic waste of \$5.50 per cubic metre are some of the lowest ASK has seen for a staffed rural refuse facility in WA.
- ASK considers that these low rates are unlikely to be fully funding the operation of the Refuse Site and that it is likely being cross subsidised by domestic rates. This is not considered ideal as it is not operating on the industry standard 'user pays basis' and often results in domestic ratepayers significantly subsidising commercial waste disposal from local organisations including State Government Departments and agencies.
- The very low charges at the Refuse Site make it difficult to create an economic incentive to separate and recycle waste.

ASK recommends the Shire undertake the following actions in regard to the Refuse Site fees and charges:

- Undertake a 'Whole of Life' (WoL) economic assessment to determine the true cost of operating the Refuse Site. ASK has completed such assessments for numerous WA landfills and has compiled the cost per tonne vs the size of the landfill in the chart below where it can be seen that for a landfill similar in size to the Shire's, the WoL cost to operate them is in the order of \$200 – 300 per tonne (significantly more than \$10/m³).
- Undertake a comprehensive review of the Refuse Site fees and charges with the following objectives in mind:
 - Determine the WoL cost of the Shark Bay Refuse Site, so the Shire can accurately budget for its costs and determine the optimal measures to fund the facility.
 - Increase gate fees over successive years to better reflect the WoL cost per tonne/cubic metre, whilst meeting community expectations and minimising the potential for illegal dumping.
 - Reduce cross subsidisation of landfill operations and commercial waste disposal by domestic ratepayers.
 - Create an economic incentive to separate and recycle different waste streams.



Community education

Changes to waste services often create significant community interest as waste is one of the most publicly visible services that local government delivers. It is therefore important that the Shire effectively communicates and explains any proposed changes to the community.

ASK proposes that the Shire take the following actions to communicate the new recycling services to the community:

- Produce a list of queries and questions likely to be fielded by the community with appropriate responses that can be used by Shire staff and councillors;
- Produce information brochures to be delivered to ratepayers;
- Produce information to provide on the Shire website;
- Produce information posters to post in significant public places;
- Produce information advertisements to run in local newspapers;
- Produce instructional signage to place at the Bring Centre and Refuse Site; and
- Produce promotional signage recognising the CLGF funding to place at the Bring Centre and Refuse Site.

30 MAY 2018

APPENDIX C

RECEIVED
04 APR 2018
SHIRE OF SHARK BAY



28 March 2018

Our Ref: 01-006-02-0003RB:RNB

Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537

Dear Paul

The cost of recycling and the impact of China

In July 2017, the People's Republic of China informed the World Trade Organisation that it would ban imports of scrap plastic, mixed paper, textiles, certain metal recycling residues and all unsorted waste by the end of 2017. This Program, called National Sword, is designed to protect the environment and improve public health and follows on from Operation Green Fence, launched in 2013.

These initiatives have had a direct impact on kerbside recycling systems in Western Australia, as the end destination for much of our recyclable material is currently China and/or South East Asia. With China's implementation of its National Sword program, exporting unprocessed recyclable material directly to China is unlikely to be an ongoing option for Western Australian recyclables.

The other markets WA recyclables are currently being sold into are likely to become more limited as material from other nations (previously exporting to China) seek alternative options for their recycling. The cost implications of this development on Local Governments with kerbside recycling systems is potentially significant.

On 28 February 2018 WALGA, in partnership with the Southern Metropolitan Regional Council, held two well attended information sessions for Local Government on the impact of changing market conditions for recyclables. Information was provided on the economics of operating a Material Recovery Facility (MRF), contractual arrangements and the role of education and behaviour change initiatives. There was also discussion regarding the impact of the coming Container Deposit Scheme.

Key messages from the information sessions include:

- **Keep on Recycling:** It is important for Local Governments to ensure residents continue recycling, with a focus on reducing contamination in the kerbside recycling bin. There are still viable markets for collected material.
- **Look at your Contracts:** Contractual arrangements with service providers are important. Local Governments should consider what pricing mechanism has been agreed to in existing contracts.

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018



- **Development of Local Markets:** WALGA has written to the Environment Minister requesting that a Taskforce of State, Local Government and Waste Industry representatives is established to focus on the development of local processing and reprocessing options.

The Association will be undertaking advocacy with both the State and Federal Governments on the need for investment in the development of local markets and community education and engagement initiatives. Advocacy will also be undertaken on the need for changes to packaging design.

A summary of the information session outcomes is attached for your information. Also attached is an update on the current status of the development of the Container Deposit Scheme.

Should you require further information please contact Rebecca Brown, Manager Waste and Recycling on 08 9213 2063 or email rbrown@walga.asn.au

Yours sincerely

A handwritten signature in black ink that reads 'Ricky Burges'.

Ricky Burges
Chief Executive Officer

APPENDIX D

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018



www.askwm.com

Project Number	1507
Document Title	Shark Bay: Asbestos Guidelines
Date	27 March 2018

Introduction

The Shire of Shark Bay is approaching completion of the procurement and construction phase of the Gascoyne Group Country Local Government Fund 2012-2013 Regional Group Project: Waste and Recycling Infrastructure for the Gascoyne Region (the Project). A component of this project involves the purchase and operation of equipment to crush inert waste (including concrete, bricks and rubble) for use in onsite activities such as daily cover and hardstand construction. In 2012 the Department of Water and Environmental Regulation (DWER) released 'Guidelines for managing asbestos at construction and demolition waste recycling facilities' (the Guidelines). ASK reviewed the Guidelines in order to determine whether the Shire is required to adhere to them, and what procedures the Shire should implement to ensure that risks from asbestos are minimised during the recycling of inert waste at the Shark Bay Refuse Site.

Compliance with the asbestos guidelines

Section 1.1 of the Guidelines states that:

"these guidelines apply to any premises licensed under Part V of the Environmental Protection Act 1986 that accepts, stores and/or processes construction and demolition waste. Typically, these are premises falling into Category 13 and 62 of Schedule 1 of the Environmental Protection Regulations 1987 as shown in the table below.

Category number	Description of category	Production or design capacity
13	Crushing of building material: premises on which waste building or demolition material (for example, bricks, stones, or concrete) is crushed or cleaned.	1000 tonnes or more per year
62	Solid waste depot: premises on which waste is stored, or sorted, pending final disposal or re-use.	500 tonnes or more per year

Whilst these guidelines relate specifically to these licensed premises they will also be of value to premises that operate below the production or design capacity threshold levels, to other premises such as landfills who want to ensure the waste they process or bury is free of asbestos and to persons buying or receiving C&D derived recycled products."

The Shark Bay Refuse Site is a registered landfill and does not hold Category 13, 62 or 64 licences, and is unlikely to process more than 1000 tonnes per year of building material that would require it to obtain a Category 13 licence. ASK considers that the Shire is not required to adhere to the Guidelines, on the assumption that the Shire will not process more than 1,000 tonnes per year.

Recommendation:

ASK recommends that the Shire maintain accurate records on the quantity of building material received and processed at the Site, and that it ceases processing building material if it appears likely that it will exceed 1,000 tonnes in a 12-month period. In the event that this occurs, the Shire should apply for a Category 13 licence and comply with the Guidelines.



Safety procedures

Whilst the Shire is not required to comply with the Guidelines if it processes less than 1,000 tonne per year, the Guidelines contain a number of measures that can help the Shire to minimise the risk posed by asbestos contamination.

ASK recommends at minimum the Shire adopts the following actions to minimise risk to staff and the community:

- Implement the 'Acceptance procedures' detailed in Section 3.3 of the Guidelines.
- Implement the 'Load inspection after acceptance' procedures detailed in Section 3.4 of the Guidelines.
- If asbestos is identified in a load of building waste received for processing the load should be handled in accordance with the asbestos disposal procedures detailed in Section 10.8 of the Site's Landfill Environmental Management Plan (LEMP) (Bowman & Associates Pty Ltd, 2010).

Note: ASK also recommends that the Shire reviews and updates the LEMP as it is now eight years old and may not be fully relevant to current operations at the Site.

- Implement the 'Waste Processing Controls' detailed in Section 3.5 of the Guidelines.

30 MAY 2018

“RECYCLING IS COMING TO SHARK BAY”

MEDIA RELEASE

Residents will soon be able to drop-off household amounts of bottles, cans, paper and cardboard at a new recycling bring centre to be located at 105 Dampier Rd, Denham.

The new recycling bring centres were funded through a Royalties for Regions grant from the State Government.

“This will be a great asset to the Shire of Shark Bay, and help us do our bit to protect the beautiful environment we all enjoy”, said Shire President, Cheryl Cowell. “I encourage all residents to support this recycling initiative, and make it a great success.”

The bring centre will open on <insert date>. The bring centres will be open <insert opening hours>.

Residents will be able to drop-off recyclables at the bring centre. This means they won't have to drive into the landfill site alongside all the trucks and other heavy vehicles, making it safer for residents dropping off their waste and recycling.

Residents will be able to recycle

- Glass bottles and jars
- Plastic drink bottles (PET or Number 1 plastic)
- Plastic milk bottles (HDPE or Number 2 plastic)
- Aluminium cans
- Clean paper, such as magazines, newspapers and office paper
- Clean cardboard.

Residents are asked to rinse all containers, and make sure there is no food or plastic film in their recycling. Also, no plastic bags should be put into the recycling bins. All recyclables should be removed from plastic bags.

Bins will have clear signs to help residents put their recycling in the right bins. Residents are asked to be careful which bins they put their recyclables into.

Right now, the recyclables in the list are the only materials that the Shire will be able to take. It is very important that only these materials are dropped off in the bring centre recycling bins. Please don't put other materials in the recycling bins, as contaminated bins means none of the material can be recycled.

Businesses will still need to take their recycling to the landfill site. The bring centre can't take large, commercial quantities of recyclables at this stage.

For more information, see the Shire's website: www.sharkbay.wa.gov.au

Media enquiries:

<contact name, phone number>

30 MAY 2018

Recycling is coming to Shark Bay

Residents will soon be able to drop-off household amounts of bottles, cans, paper and cardboard at a new recycling bring centre to be located at 105 Dampier Road, Denham.

Residents will be able to drop-off recyclables at the bring centre. Residents will be able to recycle bottles, jars, aluminium cans, paper and cardboard.

The bring centre will open on <insert date>. The bring centres will be open <insert opening hours>.

♻️ ♻️

✔ Yes	✘ No
 ✔ Aluminium cans - please rinse	 ✘ Food waste
 ✔ Plastic PET drink bottles - please rinse	 ✘ Plastic bags or plastic film
 ✔ Plastic milk bottles (HDPE) - please rinse	 ✘ Plastic takeaway containers
 ✔ Glass bottles and jars - please rinse	 ✘ Ceramics or window glass
 ✔ Magazines and newspapers - clean paper	 ✘ Sharps
 ✔ Cardboard - clean and flattened	

This project is made possible by the State Government's Royalties for Regions program



30 MAY 2018

“RECYCLING IS COMING TO SHARK BAY”

TALKING POINTS

- Residents will soon be able to drop-off household amounts of bottles, cans, paper and cardboard at a new recycling bring centre.
- The new recycling bring centres were funded through a Royalties for Regions grant from the State Government.
- The new bring centre will be located at 105 Dampier Rd, Denham
- The bring centre will open on <insert date>.
- Opening hours for the bring centre will be <insert opening hours>.
- Residents will be able to drop-off recyclables at the bring centre. They won't have to drive into the landfill site alongside all the trucks and other heavy vehicles.
- Residents will be able to recycle
 - Glass bottles and jars – please no ceramics or window glass
 - Plastic drink bottles (PET or Number 1 plastic) – please rinse
 - Plastic milk bottles (HDPE or Number 2 plastic) – please rinse
 - Aluminium cans – please rinse
 - Clean paper – magazines, newspapers, office paper
 - Clean cardboard.
- Right now, these are the only recyclables that the Shire will be able to take. It is very important that only these materials are dropped off in the bring centre recycling bins. Please don't put other materials in the recycling bins.
- The materials listed are easy to recycle and are the most valuable recyclables. Recycling other materials will cost the Shire a lot of money. So, the Shire is restricting the recycling program to these materials only, for the time being.
- Businesses will still need to take their recycling to the landfill site. The bring centre can't take large, commercial quantities of recyclables.
- For more information, see the Shire's website: www.sharkbay.wa.gov.au

30 MAY 2018

15.2 PROPOSED RURAL ROAD SCHEDULE 2018/2019
RD00009

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest as family owns Carbla, Woodleigh and Yalardey Station.

Cr Fenny left the Council Chamber at 5.20pm

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That the 12 month proposed Rural Road Maintenance Schedule for 2018/2019 be noted and endorsed.

5/0 CARRIED

Cr Fenny returned to Council Chamber at 5.21pm

BACKGROUND

The following proposed road works schedule contains an estimated duration and time for maintenance works on rural roads within the Shire of Shark Bay for the next 12 months.

COMMENT

A schedule of maintenance works for rural roads within the Shire of Shark Bay for the 2018/2019 financial year is attached at the end of this report.

This schedule has been put into place to show the projected times and duration of works on individual roads within the Shire.

Due to the fact that certain events are out of the Shire's control, the projected times shown in the inserted schedule are estimates of proposed works and should be used as a guide only.

This schedule will be reviewed as regularly as required to ensure that the required works for the year are completed.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

Financial IMPLICATIONS

MINUTES OF THE ORDINARY COUNCIL MEETING

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There are no financial implications associated with this report

STRATEGIC IMPLICATIONS

Outcome 1.2

1.2.1 Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards full cost recovery.

RISK MANAGEMENT

There are no risk implications associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>B Galvin</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	16 May 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay
Proposed Road Schedule 2018/2019

Road Name	Month	July				August				September				October				November				December				January				February				March				April				May				June			
	Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Useless Loop Rd RRG																																																	
Useless Loop Rd Maintenance																																																	
Tamala Rd																																																	
Carrarang Rd																																																	
Woodleigh Byro Rd																																																	
Carbla Rd																																																	
Talisker Rd																																																	
Gilroyd Rd																																																	
Yalardy Rd																																																	
Yalardy-Talisker Rd																																																	
Talisker Rd																																																	
Woodleigh Rd																																																	
Woodleigh East Rd																																																	
Butchers Track																																																	
Meadow Rd																																																	
Nerren-Nerren Rd																																																	
Hamelin Pool Station Rd																																																	
Hamelin Pool Rd																																																	
Golf Club Access Rd																																																	
Airstrip Rd																																																	
Little Lagoon Rd																																																	
Common Rd																																																	
New Tip Rd																																																	
Town Lookout Rd																																																	
Eagle Bluff Rd RRG																																																	
Eagle Bluff Rd																																																	
Eagle Bluff Lagoon Rd																																																	
Fowlers Camp Rd																																																	
Whalebone Rd																																																	
Goulet Bluff Rd																																																	
Shark Bay Rd																																																	
Monkey Mia Rd																																																	

 Shire Christmas Break
 Estimated Projected Time
 Proposed Plant Maintenance and Training

30 MAY 2018

15.3 FIVE (5) YEAR FOOTPATH CAPITAL PROGRAM
RD00015

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

1. That funding of \$51,520 be included in the draft 2018/2019 budget to undertake the programmed 2018/2019 footpath programmes along Hartog Crescent from Dirk Place to Hughes Street and along Durlacher Street from Hoult Street to Dampier Road.
2. That a new footpath be added to the Five (5) Year new footpath construction plan for installation in the 2022/2023 financial year at the following location: (council to nominate)
 - A) Capewell Drive from Poland Road to Edwards Street
 - B) Capewell Drive from Sunter Place to Wear Place
 - C) Wear Place and Fletcher Court from Capewell Drive to Edwards Street
 - D) Council to NominateAND / OR
3. That Council incorporate a replacement component into the current Five (5) Year Footpath Plan.
4. That funding of \$51,520 be included in the draft 2018/2019 budget to undertake the programmed 2018/2019 footpath programmes along Hartog Crescent from Dirk Place to Hughes Street and the staged replacement of the Brockman Street footpath from Hughes Street to Francis Street.
5. The Five (5) Year Capital Footpath Plan 2019/2020 to 2023/2024 for new/replacement footpaths within the Townsite of Denham be amended to include the replacement of existing footpaths and presented back to Council for consideration.

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council considered that it would further consider the Five (5) Year Footpath Capital Program at the Budget review.

Moved Cr Bellottie

Seconded Cr Burton

Council Resolution

That the item lay on the table and be presented to the 2018/2019 budget review in February 2019.

6/0 CARRIED

BACKGROUND

Council established a program for the installation of new footpaths in the Denham town site in 2011. The program is scheduled over a 5 year period and is reviewed annually by council to enable any variations or inclusions to be addressed.

Administration also includes in the draft budget an allocation of \$50,000 for the footpath programme inclusions.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

A town map has been included to help councillors determine the best additional footpath to include in the five year plan.

COMMENT

The footpath programme and associated funding needs to be reviewed on an annual basis to enable the council to address the needs of the community in regard to footpath access within Denham.

This allows council to establish priorities and to amend budgets accordingly.

All footpaths constructed will be done so as to conform to dual use standards.

This capital program is a living document and will be reviewed annually to ensure that any changes in priorities or budgets are taken into account and accommodated within the program.

The location and alignment of the footpaths on the suggested roads can be modified, although any modification may affect associated costs.

The plan endorsed by Council in 2017/2018 for the period 2018/19 to 2022/2023 is as follows

Year	Street	Section	Estimated Cost
2018/2019	Durlacher	Hoult to Dampier	\$34,040
2018/2019	Hartog	Dirk to Hughes	\$17,480
2019/2020	Mead	Millar to Durlacher	\$38,950
2020/2021	Hartog	Hughes Street +245 metres	\$48,020
2021/2022	Silver Chain	Carpark in front of Silver Chain	\$50,000
2022/2023	TBA		

The footpaths listed below have been considered the most likely choice to continue the connectivity of the footpath network in an organised manner.

- A) Capewell Drive from Poland Road to Edwards Street \$52,600.00
- B) Capewell Drive from Sunter Place to Wear Place \$40,000.00
- C) Wear Place and Fletcher Court from Capewell Drive to Edwards Street \$52,000.00

The footpaths mentioned above are put forward for consideration for the installation of a new footpath in 2022/2023. Other options can be seen on the attached town map.

Existing Footpaths currently in place are designated by blue lines. Footpaths that have endorsed by council for construction are designated by pink lines.

Red lines designate footpaths that will at some stage in the future need to be constructed.

Current Footpaths

30 MAY 2018

On investigation of the older footpath network around Denham, Administration has noted that there are a number of footpaths that require ongoing maintenance.

The footpaths along Brockman Street from Hughes Street to Francis Street is deteriorating and requires ongoing remedial action to ensure it remains fit for purpose.

This footpath is undulating with the paver surface in poor condition. In conjunction with the narrow width of 1.37 metres and the frequency of use, administration would consider this footpath to be in most need of replacement either in addition to the new footpath program or as a replacement option.

To address this issue Council could consider modifying the existing New Footpath Capital plan to include a replacement footpath component. This would enable Council to continue with its new footpath plan and be able to address issues associated with the ageing network. This approach would have the added benefit of not impacting on the current budget.

If council elected to include replacement footpaths into the current footpath program administration would assess the existing network and present its findings to Council. With the information presented, Council would be able to make informed decisions as to where best spend its allocated footpath budget.

The replacement of the existing footpaths would be to conform with current disability access standards and greatly assist the use of mobility vehicles in the Townsite. Any increase in the width of footpaths would also reduce the incidence of wind-blown dust and sand and as these paths are being replaced provide the opportunity for residents to take advantage of councils new crossover installation subsidy and install crossover where they are currently not in place.

Council could also give consideration to allocating funding when considering the replacement/installation of any footpaths should also include the provision of seating at strategic locations to assist pedestrians.

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

There are no policy implications associated with this report

FINANCIAL IMPLICATIONS

Hartog Crescent from Dirk Place to Hughes Street Estimated Cost \$17,480.00

Durlacher Street from Hoult Street to Dampier Road Estimated cost \$34,040.00

Footpaths proposed to be constructed in 2018/2019 will be \$1,150.00 over the anticipated budget allowance and will need to be considered in the 2018/2019 budget.

If Council implements a replacement component into the current footpath plan there would be no impact on the budget.

All pricing and estimates contained within this report are based on an envisaged 3.5% CPI over the next 5 years. If real CPI is higher than estimated CPI then the

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

estimated costs per square meter of constructed footpath will likewise be higher and this increase will need to be reflected in future budgets.

STRATEGIC IMPLICATIONS

Outcome 1.1 - Develop Infrastructure and Investment that is sustainable and an ongoing legacy to the Shire

RISK MANAGEMENT

There are no risks associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>B Galvin</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 March 2018

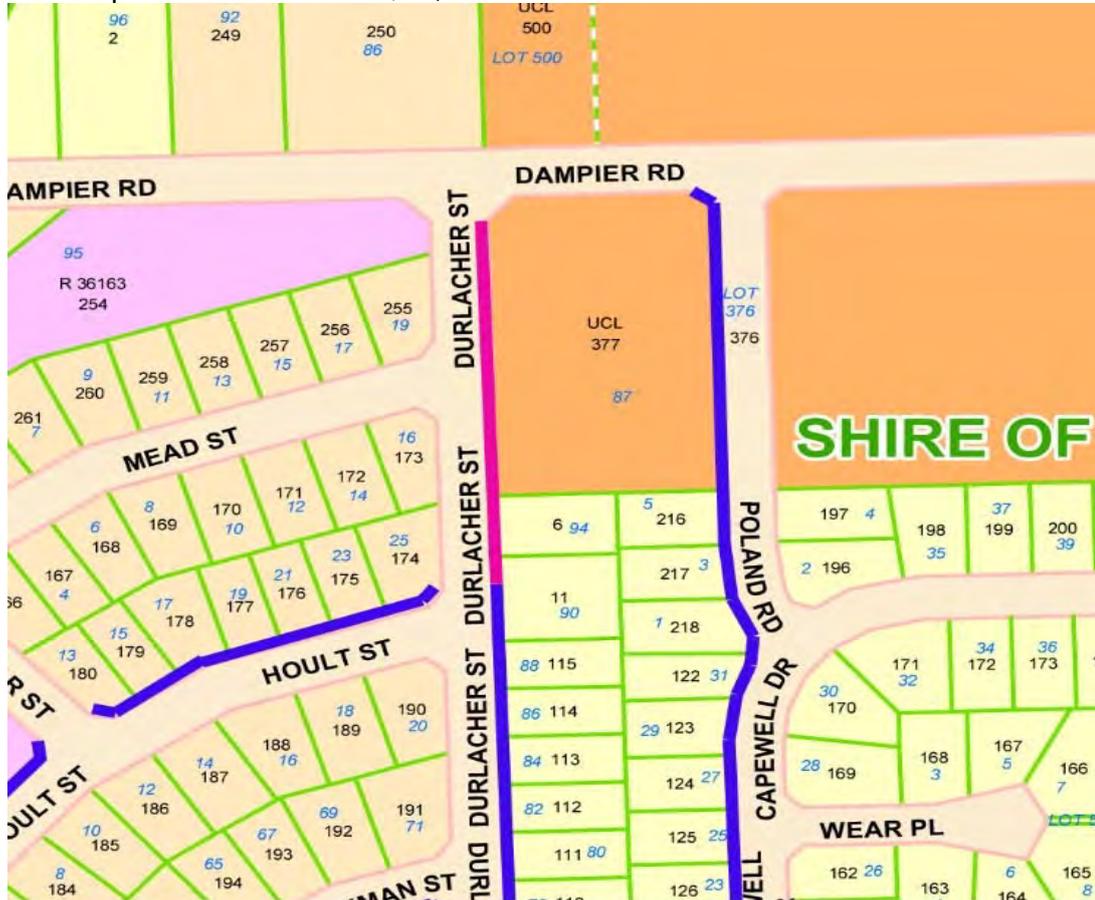
30 MAY 2018

Shire of Shark Bay 5 Year Capital Footpath Plan 2018/19 to 2022/23																	
Type	length	Type	2018/19			2019/20			2020/21			2021/22			2022/23		
			length	\$ per m2	Cost \$	length	\$ per m2	Cost \$	length	\$ per m2	Cost \$	length	\$ per m2	Cost \$	length	\$ per m2	Cost \$
New																	
Town Hall	39	Grey			39 \$ 95.00	\$ 7,410.00											
Fletcher (Edwards/cul-de-sac)	110	Grey													110 \$ 102.00	\$ 22,440.00	
Wear (Capewell/Cul-de-sac)	95	Grey													95 \$ 102.00	\$ 19,380.00	
Laneway (Wear/Fletcher)	55	Grey													55 \$ 102.00	\$ 11,220.00	
Capewell (Poland/Edwards)	263	Grey													263 \$ 102.00	\$ 53,652.00	
Capewell (Sunter/Meir)	200	Grey													200 \$ 102.00	\$ 40,800.00	
Hartog (Hughes + 245)	245	Grey						245 \$ 98.00	\$ 48,020.00								
Hartog (connect the footpaths)	154	Grey															
Hartog (Dirk/Hughes)	95	Grey	95	\$ 92.00	\$ 17,480.00												
Edwards (Capewell/Fletcher)	80	Grey															
Edwards (Fletcher/Spaven)	93	Grey															
Spaven (Capewell/Edwards)	334	Grey															
Spaven (Capewell/Resene)	210	Grey															
Mead (Milar/Durlacher)	205	Grey			205 \$ 95.00	\$ 38,950.00											
School (Stella/Francis 'Along Fence')	75	Grey															
Feycinet (Stella/Carpark)	148	Grey															
Silver Chair + retaining wall	55	Grey												55 \$ 100.00	\$ 11,000.00		
Durlacher (Houli/Dampier)	185	Grey	185	\$ 92.00	\$ 34,040.00												
TOTAL	2,641		280		\$ 51,520.00	\$ 46,360.00	244		\$ 48,020.00	245		\$ 11,000.00	723		\$ 147,492.00		
Proposed																	
Planned																	

30 MAY 2018

Durlacher Street – 2018/2019

The footpath from Hoult Street to Dampier Road along Durlacher Street would be a continuation of the existing Durlacher Street footpath. Estimated costs associated with this footpath would be about \$32,040.00.



Durlacher Street - Hoult Street to Dampier Rd 2018/19

Hartog Crescent – 2018/2019

30 MAY 2018

The final footpath for 2018/2019 will be the link between Hughes Street and Dirk Place along Hartog Crescent. At a length of 95 metres the finished cost is expected to be \$17,480.00.

Durlacher Street and Hartog Crescent footpaths will have a combined cost of \$51,520.00. This is \$1,520.00 over the anticipated \$50,000.00 allocation in the 2018/2019 budget and will need to be considered in the 2018/2019 budget allocations.

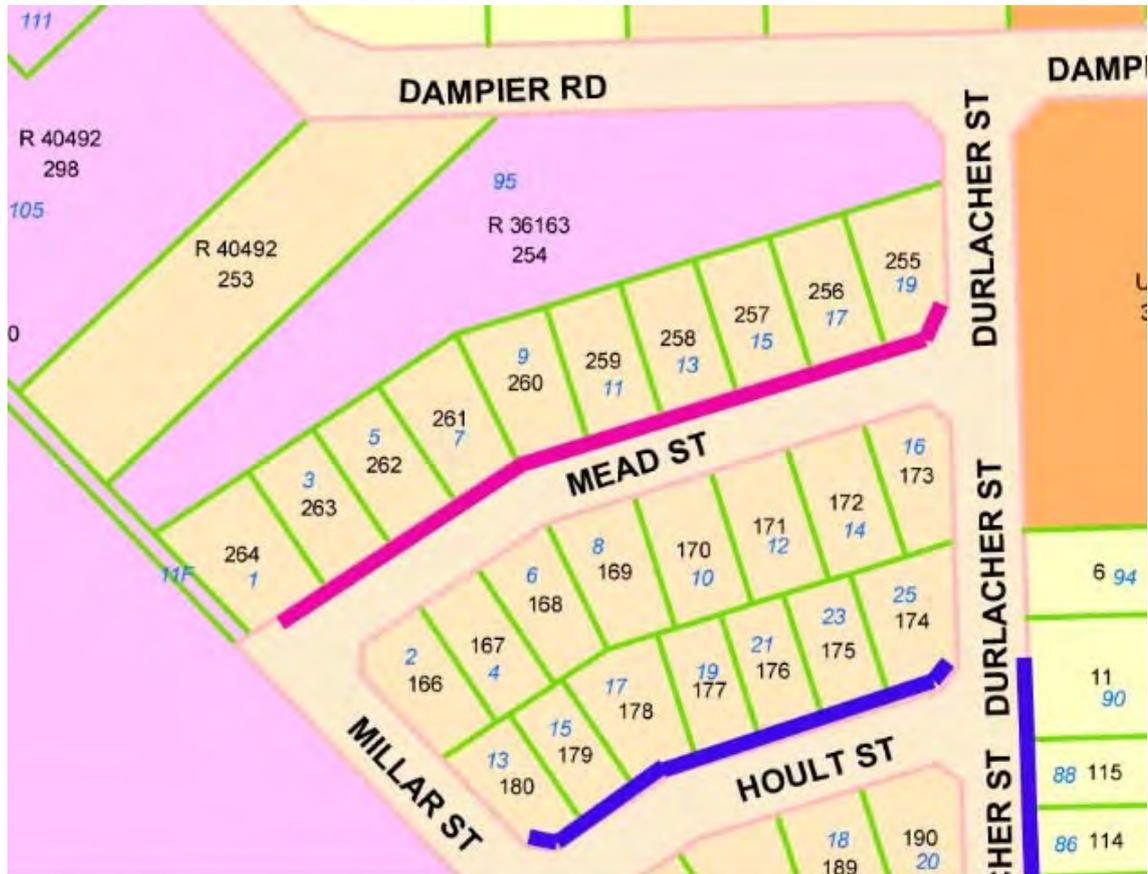


Hartog Crescent - Dirk Place to Hughes Street
2018/19

Mead Street – 2019/2020

30 MAY 2018

Mead Street footpath has been programed for the 2019/2020 financial year and is expected to cost \$38,950.00. The footpath would complete the north Western section of the residential area of the Denham town site.

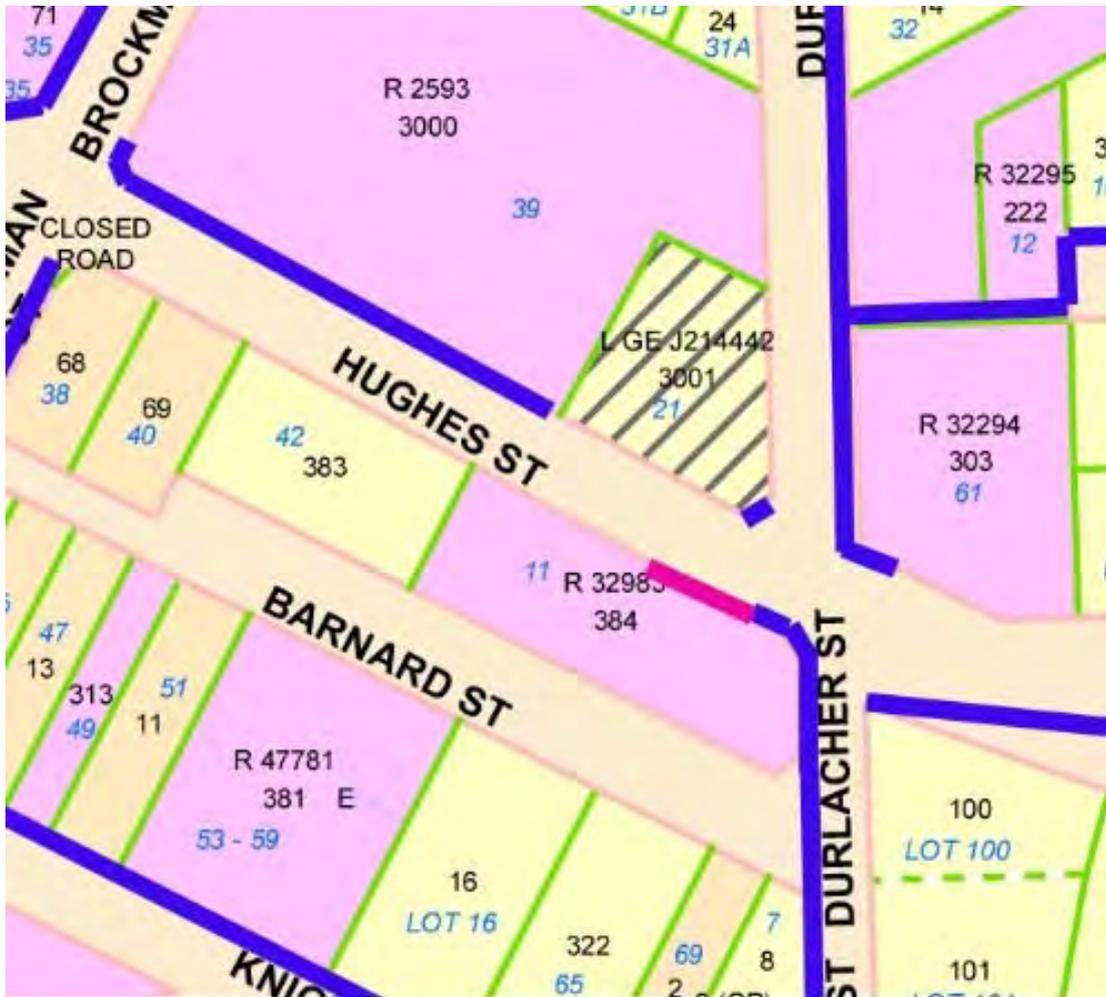


Mead Street - Miller Street to Durlacher Street 2019/20

Hughes Street – 2019/2020

30 MAY 2018

A footpath along Hughes Street from Durlacher Street to the Town Hall has been programed to be constructed with the remaining funding expected to be available for capital footpaths in the 2019/2020 financial year. Total cost of this project would be \$7,410.00.

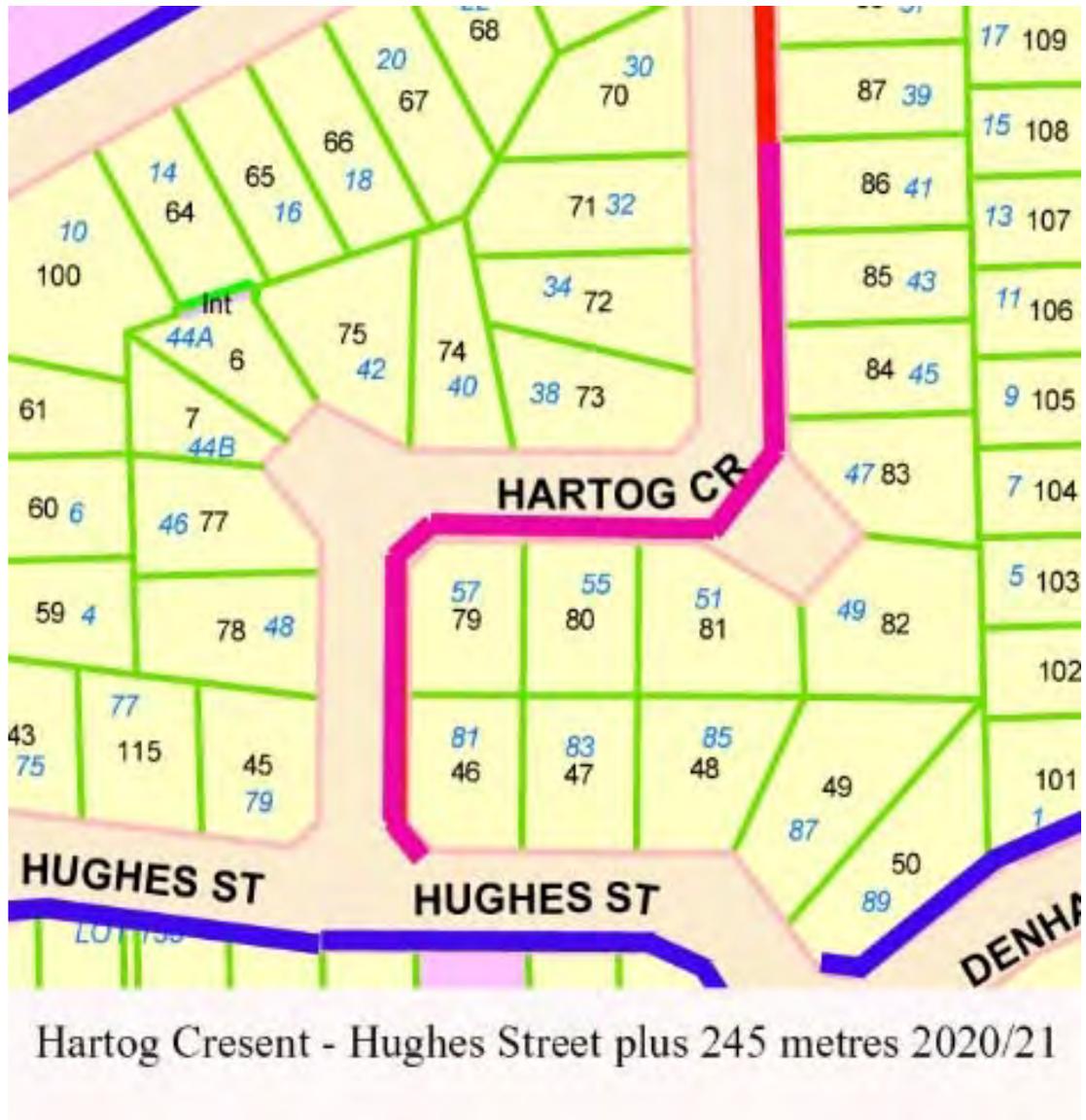


Hughes Street - Durlacher to Town Hall 2019/20

Hartog Crescent – 2020/2021

30 MAY 2018

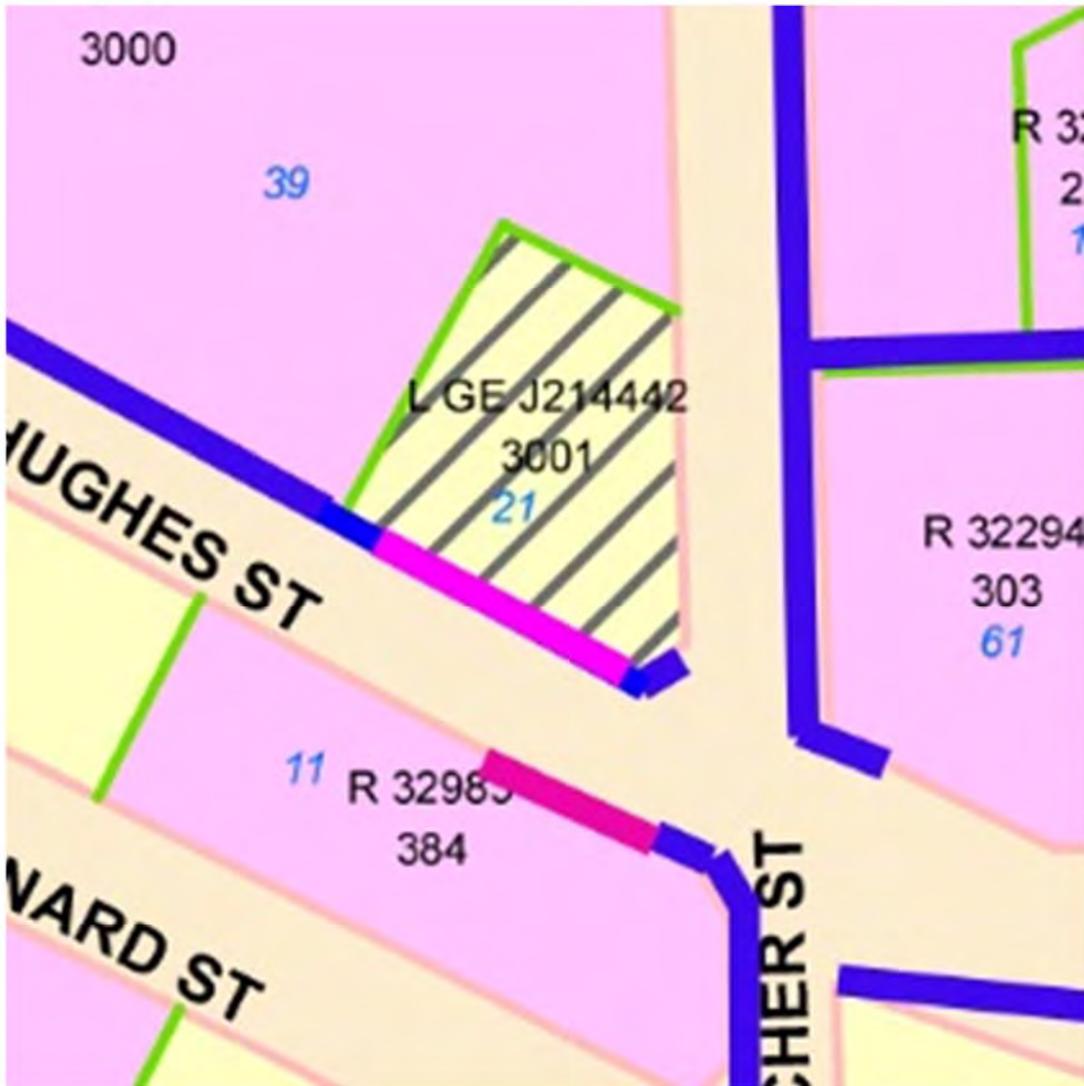
A footpath along Hartog Crescent from Hugest Street/ Hartog Crescent intersection for a length of 245 metres has been programed to be constructed in the 20120/2021 financial year. Total cost of this project is expected to be \$48,020.00.



Silver Chain – 2021/2022

30 MAY 2018

A footpath in front of the Silver Chain has been programmed for 2021/2022. This footpath will link Hughes Street with Durlacher Street. Costs associated with this footpath include a retaining wall and is estimated to be approximately \$50,000



Silver Chain 2021/22



30 MAY 2018

15.4 FIVE (5) YEAR ROAD CAPITAL PLAN 2018/2019 – 2022/2023
RD00029

Author

Works Manager

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Burton

Council Resolution

That the 2018/2019 review of the Five (5) Year Road Capital Plan as attached for the years 2018/2019 through to 2022/2023, within the Shire of Shark Bay, be endorsed.

That an amount of \$199,877.00, funded solely from Roads to Recovery allocations, be apportioned to Knight Terrace in the Draft 2018/2019 budget to facilitate a continued reseal program.

That an amount of \$229,958 funded two thirds one third from the Regional Road Group allocations, be apportioned to the Useless Loop Road in the Draft 2018/2019 budget to facilitate a re-sheet program.

That an amount of \$90,000.00 funded two thirds, one third from the Regional Road Group allocations, be apportioned to Eagle Bluff Road in the Draft 2018/2019 budget to facilitate a re-sheet program.

6/0 CARRIED

Background

The 5 year Road Capital Plan proposed road works schedule contains an estimated capital expenditure on roads within the Shire of Shark Bay for the next 5 years.

Council endorsed the reseal of Nanga Road and the Ocean Park Road in the 2017/2018 budget. This program was completed in conjunction with the Main Roads reseal of the Monkey Mia Road. As a result Council made a saving of \$140,000.00.

These savings were part of the Regional Road Group allocations for 2017/2018 and are required to be expended in the 2017/2018 financial year. Council endorsed the recommendation to expend the savings on up grading the Eagle Bluff Road.

Comment

There is an established 5 Year Road Capital Plan for capital works on rural and urban roads within the Shire of Shark Bay.

This plan has been put into place to show the projected years that works will be completed and also the sections of those roads that, at this point in time, have been deemed to be in most need for capital works.

30 MAY 2018

As road use changes and given the fact that certain events will occur out of our control, the projected years shown in the inserted spread sheet are estimates of the proposed works and time frames involved.

This Road Capital Plan is a living document and needs to be reviewed annually. This will ensure that capital expenditure will be spent in a most productive manner.

Regional Road Group

Regional Road Group projects for 2018/2019 include a re-sheet on the Useless Loop Road between SLK 28 and SLK 33 and a re-sheet on the Eagle Bluff Road between SLK 2.1 and SLK 4.3

The re-sheet on the Eagle Bluff Road is a continuation of the works associated with the Eagle Bluff Road in 2018. The 2018 works were funded from savings on the Nanga Bay Road and Ocean Park Road reseals and endorsed by Council.

Roads to Recovery

The current Roads to Recovery program is due to finish in 2018/2019.

The Government has announced that a new Roads to Recovery program will continue on from 2019/2020 with an added amount of 50 million dollars per annum being added to the pool bringing the total amount per annum to 400 million dollars.

Details regarding the new program are not anticipated until closer to its commencement.

The Shire of Shark Bay has an allocation of approximately \$199,877.00 in the 2018/2019 financial year with the current Roads to Recovery program.

Council committed Roads to Recovery funds in 2017/2018 to the part resealing of Knight Terrace. This project finished resealing at the Durlacher Street Knight Terrace intersection.

At the time of writing this report the cost associated with resealing Knight Terrace from Durlacher Street to Denham Road is within the Roads to Recovery allocations for 2018/2019.

To finalise the Knight Terrace Resealing project administration recommends that the funds from Roads to Recovery for 2018/2019 be allocated to Knight Terrace to complete the Knight Terrace reseal.

Legal Implications

There are no legal implications associated with this report

Policy Implications

There are no policy implications associated with this report

Financial Implications

The Regional Road Group funding is based on a two thirds one third contribution from the Shire.

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30 MAY 2018

In the 2018/2019 financial year the total Regional Road Group budget will be \$319,958.00. The required contribution from the Shire is one third, this equates to \$106,653.00.

Roads to Recovery funding does not require any contributions from the Shire. The total spend from Roads to Recovery allocations will be \$199,877.00.

Strategic Implications

Outcome 1.1

1.1.7 Develop and maintain sustainable transport infrastructure.

Outcome 1.2

1.2.5 Allocate resources to deliver economic development and population growth.

RISK MANAGEMENT

There are no risks associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

15 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay																									
Roads Capital Program 2018/19 to 2022/23																									
Regional Road Group																									
Road	Year	Place		Amount	2018/19				2019/20				2020/21				2021/22				2022/23				
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	
Useless Loop Road	18/19	28.00	33.00	5.00	Resheet	July 18	Shire	\$ 229,958.00																	
	19/20	18.00	23.00	5.00					Seal Work	March/19	Shire	\$ 229,000.00													
	20/21	50.40	55.90	5.50									Resheet	July/20	Shire	\$ 229,000.00									
	21/22	23.00	28.00	5.00													Seal Work	Mar/21	Shire	\$ 229,000.00					
	22/23	61.00	66.00	5.00																	Resheet	July/22	Shire	\$ 229,000.00	
Stella Rowley Drive	19/20	0.00	4.30	4.30									Shoulders	Nov/20	Shire	\$ 90,000.00									
Goulet Bluff																				Resheet	June/23	Shire	\$ 90,000.00		
Airport Road	21/22																Reseal	Feb/22	Contractors	\$ 90,000.00					
Eagle Bluff Road	18/19	2.10	4.38	2.28	Resheet	Nov/ 18	Shire	\$ 90,000.00																	
	20/21	0.00	4.38	4.38					Seal Prep	Nov/19	Shire	\$ 90,000.00													
Total RRG								\$ 319,958.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00	
RRG								\$ 213,305.33				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67	
Balance								-\$ 106,652.67				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33	
Roads to Recovery																									
Road	Year	Place		Amount	2018/19				2019/20				2020/21				2020/21				2020/21				
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	
Woodleigh- Byro				0.00																					
Knight Terrace		0.68	0.91	0.24	Reseal	March/19	Contractors	\$ 199,877.00																	
Old Knight Terrace				0.00																					
Brockman Street				0.00																					
Durlacher Street				-																					
Total R2R								\$ 199,877.00				\$ -				\$ -				\$ -				\$ -	
R2R																									
Grand Total								\$ 519,835.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00	

30 MAY 2018

15.5 FIVE (5) YEAR PLANT REPLACEMENT PROGRAM
FM00005

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Capewell

Seconded Cr Fenny

Council Resolution

That the 2018/2019 review of the Five (5) Year Plant Replacement program be endorsed and that required funding be allocated in the draft 2018/2019 Budget include if the following major variations:

- 1. That a sum of \$20,000.00 be included in the 2018/2019 budget to facilitate the addition of a braking system to the Roodberg Boat Jinker.**
- 2. The Vibrating Roller be sold as a surplus plant item with all funds from the sale being allocated to the Plant Reserve and no replacement vehicle being included in the Five (5) Year Plant Replacement program.**

6/0 CARRIED

BACKGROUND

The Five Year Plant Replacement Plan is a living document and as such is subject to review every year during budget consideration.

COMMENT

The 5 Year Plant Replacement program forecasts the plant replacement requirements for the Shire of Shark Bay for the next 5 years.

As this is a living document it is presented to Council annually for review. The Plant replacement program ensures that Shire plant has been assessed by Administration and that anticipated time frames for replacement are appropriate for conditions experienced within the Shire of Shark Bay.

As per the Shire of Shark Bay's Five Year Plant Replacement Plan, attached to the end of this report, the Multi Tyred Roller, Town Loader and the Ride on Mower are due for replacement and inclusion in 2018/2019 budget.

Vibrating Roller

In the annual review regarding the utilisation and efficient use of Council plant, Administration has identified that the Vibrating Roller is underutilised.

The Vibrating roller was purchased in 2011. Since the time of purchasing the roller has done 1,435 hours. This equates to approximately 5.5 weeks work per year.

At the present time the Vibrating Roller is only utilised for construction purposes on the Useless Loop Road and shoulder works for Main Roads Western Australia.

30 MAY 2018

Investigations have indicated that, including Mobilisation and Demobilisation, the cost to hire a Vibrating Roller as required would be comparable to the Shire owning and maintaining a roller.

As the Vibrating Roller is only used periodically there is no financial incentive to own and maintain a Vibrating Roller.

There are two options available to address this issue.

1. Keep the vibrating roller until the end of its useful life without a replacement plan. After the roller reaches the end of its useful life the Shire would hire rollers as required. All future breakdowns and maintenance would need to be covered by Council until the roller reached the end of its useful life. There would be no residual value at the end of its useful life.
2. Sell the Vibrating roller now for an estimated price of \$70,000.00 and hire in a roller as required. This option would enable the funds generated by selling the roller to be placed into the Plant Replacement Reserve.

Option ones downfall is that as the machine ages there is an increased liability of major breakdowns that will need to be addressed. When the roller has reached the end of its useful life there is no residual value to place in the reserve.

Option two has the advantage of building the plant replacement reserve while still being price competitive with owning a Vibration Roller.

Considering that the overall cost per hour to hire or own is similar, along with the injection of funds into the Plant Replacement Reserve, administration believe that option two is the most advantageous.

Roodberg Boat Jinker

The Roodberg Boat Jinker purchased by Council has been performing extremely well. This Jinker has proven to be more versatile than expected with only vessel size and weight restricting its ability's.

One issue that has been identified however is the lack of braking capability on the Jinker. To increase overall safety when transporting vessels to and from the industrial area it is suggested that brakes should be fitted to the Jinker.

This would reduce the reliance on the towing vehicles braking system and address some issues raised by the Department of Transport in regards to the utilisation of the Jinker.

This would be a one off purchase and not impact the plant replacement program in future years.

LEGAL IMPLICATIONS

If the Vibrating Roller is sold as a surplus plant item there will have to be a tender process as the expected price is above the \$20,000.00 limit set for Local Government.

POLICY IMPLICATIONS

There are no policy implications with this report

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30 MAY 2018

FINANCIAL IMPLICATIONS

The 5 year Plant Replacement programme currently has the inclusion for the purchase of a Multi Tyred Roller with an estimated nett cost of \$150,000.00, a Town Loader with an estimated net cost of \$160,000.00 and a Ride on Mower with an estimated net cost of \$40,000.00.

There is also an inclusion for a estimated net cost for small vehicles and major plant of \$140,000.00.

Total net cost for the 2018/2019 plant replacement program is \$490,000.00.

These items will need to be included in the 2018/2019 draft budget.

It is expected that the sale of the Vibrating Roller would procure approximately \$70,000.00 in its present condition.

The Roodberg Boat Jinker brake upgrades will cost approximately \$20,000.00.

STRATEGIC IMPLICATIONS

Outcome 1.2: Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards full cost recovery.

RISK MANAGEMENT

There are no risks associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

22 May 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

30 MAY 2018

Shire of Shark Bay															
5 Year Plant Replacement Program 2018/19 - 2022/23															
Type	2018/19			2019/20			2020/21			2021/22			2022/23		
	Gross \$	Trade \$	Net												
Major Plant															
Water Tanker x 2															
Semi Side Tipper							120,000	10,000	110,000						
5 Ton Town Truck										110,000	25,000	85,000			
3 Ton Town Truck							65,000	15,000	50,000						
Dual Cab Truck 5t													135,000	20,000	115,000
Camp upgrades															
Prime Mover				280,000	40,000	240,000									
Country Loader							280,000	70,000	210,000						
Multi Tyred Rubber Roller	170,000	20,000	150,000												
Community Bus															
30 KVA Generator Set															
Bob Cat, Attachments and Trailer															
Grader													400,000	85,000	315,000
Low Loader															
Refuse Site Loader										195,000	30,000	165,000			
Excavator															
Town Loader	195,000	35,000	160,000												
Ride On Lawn Mower	45,000	5,000	40,000							50,000	5,000	45,000			
Major Plant Items	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000
Vehicles															
CEO Vehicle	70,000	48,000	22,000	70,000	48,000	22,000				77,000	48,000	29,000			
EMFA Vehicle	35,000	26,000	9,000				35,000	26,000	9,000						
EMTCED Vehicle	35,000	26,000	9,000				35,000	26,000	9,000						
Dual Cab Ute - Works Manager	55,000	25,000	30,000				57,000	26,000	31,000				60,000	27,000	33,000
Dual Cab Ute - Town	45,000	20,000	25,000	53,000	22,000	31,000	54,000	22,000	32,000	54,000	22,000	32,000	56,000	23,000	33,000
Space Cab Ute - Country	45,000	20,000	25,000	53,000	22,000	31,000	54,000	22,000	32,000	54,000	22,000	32,000	56,000	23,000	33,000
TOTAL	715,000	225,000	490,000	476,000	132,000	344,000	720,000	217,000	503,000	560,000	152,000	408,000	727,000	178,000	549,000
Major Plant	430,000	60,000	370,000	300,000	40,000	260,000	485,000	95,000	390,000	375,000	60,000	315,000	555,000	105,000	450,000
Vehicles	285,000	165,000	120,000	176,000	92,000	84,000	235,000	122,000	113,000	185,000	92,000	93,000	172,000	73,000	99,000
Total	715,000	225,000	490,000	476,000	132,000	344,000	720,000	217,000	503,000	560,000	152,000	408,000	727,000	178,000	549,000

30 MAY 2018

16.0 TOURISM, RECREATION AND CULTURE REPORT

16.1 WIND AND WATER FESTIVAL – SHARK BAY BUSINESS & TOURISM ASSOCIATION ED00001

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Cowell

Seconded Cr Ridgely

Council Resolution

That Council acknowledges the Shark Bay Business and Tourism Association's advice regarding the cancellation of the inaugural 2018 Winds and Water Festival, and

That Council approves the continuation of the \$6,000 allocation in the 2018/2019 budget to the Shark Bay Business and Tourism Association for the *Winds and Water Festival* event to be held in 2019.

6/0 CARRIED

BACKGROUND

At the June 2017 Ordinary Council Meeting, Council approved the inclusion of \$6,000 in the budget to support the Shark Bay Business and Tourism Association's inaugural 2018 Winds and Water Festival for Shark Bay and with ongoing annual development support.

The *Winds and Water* festival's aim was to create an event and attract a range of wind-related sports competition(s) and community activities. Collaboration with state-wide Kitesurfing, Windsurfing and Stand up Paddle Board racing entities would see the sporting component and competitors covered by State and Club association insurance.

Partnering with state associations and adding Shark Bay (Denham) to the seasonal circuit – along with Lancelin, Geraldton and Gnarloo would have allowed competitors the opportunity to add championship points towards the state titles.

In addition, a range of community-based activities were being planned to add colour and family and non-competitor engagement in the festival.

COMMENT

With the best of endeavours to get the project off the ground, the required commitment to stage the event fell by the wayside. The key driver of the event is now committed to personal business activities and will be away from Shark Bay for a short period of time.

This outcome has resulted in the Shark Bay Business and Tourism Association writing to the Shire Council (letter attached) advising of the situation and requesting that Council consider allocating the \$6,000 towards holding the inaugural Winds and Water festival being held in 2019.

30 MAY 2018

LEGAL IMPLICATIONS

There are no legal implications relating to this report

POLICY IMPLICATIONS

There are no policy implications relating to this report.

FINANCIAL IMPLICATIONS

The Shire Council has already approved the inclusion of \$6,000 in the budget (OCM June 2017).

STRATEGIC IMPLICATIONS

Economic Objective: A progressive, resilient and diverse economy

Outcome: 1.2 Supported local business and further investment in the district encouraged

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager
Chief Executive Officer

L Butterly
P Anderson

Date of Report

4 July 2018

30 MAY 2018



Shire of Shark Bay
Knight Terrace
Denham WA 6537

14 may 2018

Dear Linda,

FUNDING FOR WIND AND WATER FESTIVAL 2018

Shark Bay Tourism Association received a grant from the Shire of Shark Bay in support to hold Wind & Water Festival in March 2018.

We wish to advise that our Association was unable to proceed with organisational plans for this event due to unforeseen circumstances. Therefore our Board decided to postpone this event until the next year.

We would like to kindly ask, if these funds (total of \$6,000) will remain allocated to the Shark Bay Tourism Association and be hold for the next planned event of Wind & Water Festival in 2019.

We greatly appreciate Shire's generous support and your understanding.

Kind regards,

MIRA VANKOVA
President of Shark Bay Tourism Association

30 MAY 2018

17.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motions of which previous notice have been given.

18.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

There was no urgent business presented to the May Ordinary Council meeting.

Cr Ridgley and Cr Burton left Council Chamber at 5.43pm.

Council Staff Mr Galvin and Ms Butterly left Council Chamber at 5.43pm.

19.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Capewell
Seconded Cr Fenny

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

4/0 CARRIED

**19.1 EXPRESSIONS OF INTEREST RESERVE 50101 EDEL LOCATION 106
RES 50101**

Author
Chief Executive Officer

Disclosure of Any Interest
Nil

Cr Ridgely and Cr Burton returned to Council Chamber at 5.45pm.

Moved Cr Capewell
Seconded Cr Fenny

Council Resolution

That the recommendation presented in the confidential report by the Western Australian Local Government Procurement Consultancy Service Evaluation Panel and the Chief Executive Officer regarding the restricted tender for Reserves 20101 Edel Location 106 be considered.

6/0 CARRIED

30 MAY 2018

Moved Cr Burton
Seconded Cr Fenny

Council Resolution

That restricted tender submitted by Kimberley Outback Tours Pty Ltd for a lease on Reserve 50101 Edel Location 106 for the designated purpose of Aquaculture and Associated Tourism activities in accordance with the Management Order granted to the Shire of Shark Bay be received.

The Chief Executive Officer be authorised to negotiate with the preferred tenderer Kimberley Outback Tours Pty Ltd the conditions of Lease including but not limited to development timelines and rental payments for Reserve 50101 Edel Location 106 and present a report with the negotiated draft terms of the lease to Council for further consideration and/or acceptance of the lease.

6/0 CARRIED

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That the meeting be reopened to the members of the public.

6/0 CARRIED

20.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 27 June 2018, commencing at 3.00 pm.

21.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 6.03pm.