



Permit To Trade Application Form

The Shire values events that contribute to our vibrant and thriving community. The Shire's role is to ensure events and stallholders comply with relevant regulations and are safe and inclusive. As such, all stallholders who wish to partake in an organised market event require a Stallholder Permit to Trade.

DATE OF APPLICATION

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To apply for a Stallholder Permit to Trade for an organised event, please send your completed form to the Shire of Shark Bay at 65 Knight Terrace, Denham or email admin@sharkbay.wa.gov.au.

Please note, stallholder permits require a **minimum of 10 business days** to process.

EVENT INFORMATION

Event Name :	<input type="text" value="Shark Bay Fiesta Markets 2024"/>
Location :	<input type="text" value="George Wear Park"/>
Event Dates and Times :	<input type="text" value="Saturday 18 May 2024, 8am until 5pm"/>

APPLICANT INFORMATION

Contact Name :	<input type="text"/>		
Organisation :	<input type="text"/>		
Organisation Type :	Registered Charitable <input type="checkbox"/>	Business/Individual/Non-Profit	<input type="checkbox"/>
Address :	<input type="text"/>		
Suburb :	<input type="text"/>	Postcode :	<input type="text"/>
Phone :	<input type="text"/>	Mobile :	<input type="text"/>
Email :	<input type="text"/>		



STALL INFORMATION

Stall Type : Entertainment (ie. stage show, interactive stall) Food Stall Market Stall

Please describe the items for sale and/or entertainment provided :

PLEASE NOTE : Stallholders requesting to sell food are subject to regulations and approval from the Environmental Health Officer. Please complete the attached Temporary Food Stall License application and return with this form.

Stallholders will be allocated a 3m x 3m site. Please indicate how many sites you require :

Do you require your vehicle parked next to your stall : Yes No

PLEASE NOTE : Parking cannot be guaranteed but we will do our best to accommodate these requests.

Do you require power to your stall : Yes No **If yes, how many outlets :**

PLEASE NOTE : Limited powered sites are available dependent on location. Stallholders are required to provide their own extension cords (minimum of 10 meters in length). Please complete the attached Temporary Food Stall Power Distribution application and return with this form.

For mapping purposes, please describe the equipment you will bring (ie. table, chairs, marquee, etc.):

PLEASE NOTE : Stallholders are required to provide their own equipment (ie. tables, chairs, marquee).

APPLICATION FEES

There is an \$11.00 stallholder application fee **per site** of the event, for all businesses and individuals, as well as charitable and non-profit organisations not located in Shark Bay. This fee must be paid to the below bank account within 24 hours of sending in your application form in order to process your stallholder permit. Your stallholder permit must be displayed at your stall and presented to Shire staff and/or event organisers upon request.

Application fees can be paid to the Shire of Shark Bay office over the phone on (08) 9948 1218, or to the following account, referencing **Fiesta** and **your last name/business name**.

Account Name : Shire of Shark Bay **BSB :** 306012 **Account Number :** 5350821

PLEASE NOTE : There is no application fee for charitable and non-profit organisations domiciled in Shark Bay.