

# Shire of Shark Bay

## Minutes of the Ordinary Council Meeting held on 25 June 2014



Puggle the Echidna







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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 25 June 2014 commencing at 3.27 pm.

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**1. DECLARATION OF OPENING**

The President declared the meeting open at 3.27 pm

**2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED**

**ATTENDANCES**

Cr C Cowell	President
Cr K Capewell	Deputy President
Cr M Prior	
Cr G Ridgley	
Cr B Wake	
Cr L Bellottie	
Vacant Position	Denham Ward
Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Ms S Burvill	Executive Manager Community, Tourism and Economic Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant
Mrs F Hoults	EA Assistant

**APOLOGIES**

There were no apologies

**VISITORS**

Ms Caroline Marshall from 5.32 pm

Mr Clinton Niese from 5.32 pm

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

The President opened Public Question Time at 3.30 pm and as there was no public present the President closed Public Question Time at 3.30 pm.

**5. APPLICATIONS FOR LEAVE**

Nil

**6. PETITIONS**

Nil

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 MAY 2014**

Moved            Cr Capewell  
Seconded       Cr Ridgley

**Council Resolution**

**That the minutes of the Ordinary Council meeting held on 28 May 2014, as circulated to all Councillors, be confirmed as a true and accurate record.**

**6/0 CARRIED**

**7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 4 JUNE 2014**

Moved            Cr Wake  
Seconded       Cr Ridgley

**Council Resolution**

**That the minutes of the Special Council meeting held on 4 June 2014, as circulated to all Councillors, be confirmed as a true and accurate record.**

**6/0 CARRIED**

**8. ANNOUNCEMENTS BY THE CHAIR**

The President conducted an Australian Citizenship ceremony for Mr GD Patel and Mr BG Patel before the Ordinary meeting of Council.

Cr Capewell has invited two guests to the June Ordinary Council meeting being Ms Caroline Marshall and Mr Clinton Niese.

**9. PRESIDENT'S REPORT**

GV00002

**Committee Membership**

Member	Audit Committee
Delegate	Gascoyne Development Commission Board
Member	Gascoyne Zone of Western Australian Local Government Association
Member	Development Assessment Panel
Member	Country Local Government Fund
Member (Chairperson)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Member	Shark Bay Marine Facilities Management Committee
Deputy Member	Works Committee
Deputy Member	Gascoyne Regional Road Group
Deputy Member	Gascoyne Regional Collaboration Group

25 JUNE 2014

Meeting Attendance

26 May 2014	National Landscapes EDS workshop
27 May 2014	Bill Bloking, Managing Director, Gunson Resources Ltd
28 May 2014	May Council meeting
4 June 2014	Special Meeting – Monkey Mia jetty tenders
10 June 2014	Gascoyne Development Commission Audit Committee – Exmouth
	Gascoyne Workforce Alliance workshop – Exmouth
25 June 2014	Budget Workshop

General Matters

Nil

Date of Report 24 June 2014

Moved	Cr Wake
Seconded	Cr Prior

Council Resolution

**That the President's activity report for June 2014 be received.**

**6/0 CARRIED**

**10. COUNCILLORS' REPORTS**

10.1 Cr Wake  
GV00007  
Nil

10.2 Cr Capewell  
GV00005  
Nil

10.3 Cr Bellottie  
GV00010  
Nil

10.4 Cr Ridgley  
GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne
Member	Shark Bay Health Advisory Board
Member	Shark Bay Community Resource Centre



25 JUNE 2014

Meeting Attendance

28 May 2014	May Council meeting
4 June 2014	Special Meeting – Monkey Mia jetty tenders
24 June 2014	Shark Bay Community Resource Centre Meeting
25 June 2014	Budget Workshop

General Matters

Nil

Date of Report 12 June 2014

Moved Cr Prior  
Seconded Cr Bellottie

Council Resolution

**That Councillor Ridgley's June 2014 report on activities as Council representative be received.**

**6/0 CARRIED**

10.5 Cr Prior  
GV00006

Committee Membership

Member	Audit Committee
Member	Shark Bay Commerce and Tourism Committee
Member	Shark Bay Arts Council Inc
Member	The Aviation Community Consultation Group
Deputy Member	2 <sup>nd</sup> Deputy for Works Committee

Meeting Attendance

2 June 2014	Shark Bay Arts Council
25 June 2014	Budget Workshop

General Matters

Nil

Moved Cr Ridgley  
Seconded Cr Wake

Council Resolution

**That Councillor Prior's June 2014 report on activities as Council representative be received.**

**6/0 CARRIED**



**11. ADMINISTRATION REPORT**

**11.1 INTERIM AUDIT REPORT 2013-2014**  
FM00003

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved            Cr Capewell  
Seconded       Cr Ridgley

**Council Resolution**

**That Council receives the Interim Audit Report and endorses the actions taken by the Executive in regard to the matters raised in the report.**

**6/0 CARRIED**

Background

The Shire's auditor UHY Haines Norton conducted its interim audit visit from 23 to 24 April 2014. The interim audit report has raised matters that require follow up action prior to the year-end audit visit in October 2014.

The interim audit report and the matters raised are provided for general information and do not form part of the formal audit reporting process. This provides an opportunity for the matters to be addressed and assists with ensuring compliance with Legislation.

Comment

The matters raised in the report are as follows:

**1.0 COMPLIANCE**

**1.1 MONTHLY FINANCIAL ACTIVITY STATEMENTS**

**OBSERVATIONS**

The monthly statements of financial activity from July 2013 to November 2013 did not contain explanations for material variances between the actual and budgeted amounts.

**COMMENTS**

To help ensure compliance with Local Government Financial Management Regulations 34(1) (d), explanations for material variances between the actual and budgeted amounts should be included in all monthly statements of financial activity.

As the above matter represents non-compliance with Financial Management Regulations, it may be carried forward to our audit report for the year ended 30 June 2014.

Executive Comments

This reflects the lack of resources during this time however this has been corrected for subsequent reports.

**1.2 LONG TERM FINANCIAL PLAN AND ASSET MANAGEMENT PLAN**

OBSERVATION

At the time of our visit we noted the Long Term Financial Plan was still in draft format and the Asset Management Plan was not yet complete.

COMMENTS

To help ensure compliance with Integrated Planning and Reporting requirements in 2013/2014 the following plans need to be completed and / or adopted:

- A minimum 10 year Long Term Financial Plan which includes the financial ratios set out in the Advisory Standard and in Regulation 50 of the Local Government (Financial Management) Regulations 1996; and
- One or more Asset Management Plans which address the asset management ratios set out in the Advisory Standard and in Regulation 50 of the Local Government (Financial Management) Regulations 1996 or references their inclusion in the local government's Long Term Financial Plan.

Executive Comments

The Long Term Financial Plan will be adopted as part of the budget process and Asset Management Plans are being developed by UHY Haines Norton.

**2.0 SYSTEM AND PROCEDURES**

**2.1 ALLOCATION OF OVERHEAD COSTS**

OBSERVATIONS

During our review of the allocation of overhead costs we noted there were material unallocated Public works overhead costs of approximately \$79,000 (as of April 2014).

Whilst this has no effect on the net operating result, it may distort the true cost of individual jobs at a given point in time and the monthly Statement of Financial Activity would not reflect the correct allocations.

COMMENTS

To help ensure all jobs are accurately reflected on a timely basis, we recommend the allocation rates and methodology be reviewed on a regular basis. This information would also assist Council and staff as they make management decisions on scarce resources.

Executive Comments

This has already been identified by staff and any deficit in overhead allocation will be corrected at year end.

2.2 BANK RECONCILIATIONS

OBSERVATIONS

Our review of the bank reconciliations noted the reconciliations for the Reserve bank accounts were not prepared on a regular basis.

COMMENTS

Bank reconciliations are of primary control importance and are the catalyst for many transactions in other ledger accounts. Bank reconciliations for all accounts should be prepared on at least a monthly basis.

To help ensure the bank reconciliations are correct, as well as prepared regularly and promptly, they should be reviewed by a senior staff member independent of preparation. This review should seek to confirm the accuracy of the reconciliation and should be evidenced accordingly.

Executive Comments

Bank reconciliations for Reserve Bank accounts had been prepared however were not included in the correct file. These reconciliations are done on a monthly basis.

2.3 TRUST FUND

OBSERVATIONS

Our observation and testing revealed trust liabilities were not reviewed on a regular basis. In addition, we noted the trust bank account did not agree to the list of trust liabilities.

COMMENTS

To help ensure the Shire maintains full control over trust funds a senior staff member should be allocated the task of investigating and reconciling existing trust balances and review obligations in respect of trust funds held. In addition, procedures should be implemented to help ensure these items are kept up to date.

Executive Comments

This had already been identified by staff and the Trust Fund has been balanced and any surplus funds returned to contributors. The Trust Fund is reviewed on a monthly basis.

## 2.4 GENERAL JOURNALS

### OBSERVATIONS

We note general journals have not been reviewed since July 2013.

### COMMENT

Whilst we did not note any matters of audit significance, to help ensure general journals are bona-fide and correct, all general journals should be reviewed by a senior staff member independent of preparation. This review should be evidenced accordingly.

### Executive Comments

General journals are now authorised by a senior officer prior to action.

## 2.5 PURCHASES, PAYMENTS AND PAYABLES

### OBSERVATIONS

Whilst reviewing the purchases, payments and payables system we observed changes to the creditors and payroll databases are not reviewed by an independent authorised person.

### COMMENTS

To help ensure ALL changes to creditors and payroll details in the system are completely reviewed, a senior staff member independent of processing should review a system generated audit trail report showing all changes made to the system on a monthly basis. This independent review should be done to confirm the integrity of the details in the system and should be evidenced accordingly.

### Executive Comments

Investigation into the automatic generation of master file changes is being undertaken.

## 2.6 CREDIT CARD PROCEDURES

### OBSERVATION

A review of credit card transactions revealed:

- In one instance (out of five tested) the tax invoices or receipts for credit card purchases were not retained and filed;
- In one instance (out of five tested) a purchase order was not raised as required by the credit card policy and in one instance (out of five tested) a purchase order was raised after the supplier tax invoice was received.

### COMMENTS

To help ensure compliance with Council's Corporate Credit Card policy and all purchases made are bona-fide:

- Tax invoices or receipts for credit card purchases should always be retained and filed; and

- Where practical, purchase orders should be issued at the time of goods/services being ordered.

### Executive Comments

Staff have been advised on their obligations with regard to compliance with the Council's Corporate Credit Card policy.

## **3.0 STATUS OF FAIR VALUE ACCOUNTING**

### OBSERVATIONS

As mandated by Financial Management Regulation 17A, a local government in Western Australia must show all of the assets in its financial report at fair value by 30 June 2015.

Implementation is to be phased in over three years from 1 July 2012 with the following minimum requirements;

30 June 2013 – Plant and Equipment

30 June 2014 – Land and buildings or Infrastructure and

30 June 2015 – all assets not previously fair valued during the prior two years.

Plant and equipment assets were revalued in the year ending 30 June 2013 and management intends to revalue Land and buildings in the current financial year and will revalue Infrastructure assets in the year ending 30 June 2015.

During our interim audit visit, we made observations and held discussions with a view to assessing the Shire's status for meeting the requirement and noted the following:

MAJOR TASK REQUIRED	OBJECTIVE	STATUS
Design of an overall strategy and plan	To ensure resources are available and organised for proper implementation and hence compliance with regulations in respect to fair value reporting. This also helps to ensure external services are scoped properly.	Management has designed an overall strategy and plan for the application of FM Reg 17A. Management is yet to engage experts to perform the valuation of Land and Buildings for the year ended 30 June 2014.
Selection of the valuation method (including fair value hierarchy) for different classes or segmentation of assets.	To ensure the most appropriate approach and hierarchy of fair value inputs for valuation techniques are applied.	Expert's brief will include requiring their report to include valuation methodology (including fair value hierarchy) for different classes or segments or assets.

Consideration and application of Highest and Best Use valuation principles	To help ensure proper disclosure in accordance with paragraph 93 of AASB 13 "Fair Value Measurement: i.e. Need to disclose fact and why an asset is being used in a manner different from its highest and best use.	Management has considered the application of Highest and Best use valuation principles and have not come across any assets not being used for their Highest and Best Use.
Review of accounting policies in respect of fair value reporting and disclosure requirements.	To ensure fair value accounting and relevant disclosure requirements are properly incorporated and adopted for financial reporting purposes.	Review of accounting policies has taken place and where necessary relevant amendments have been made.
Review of Assets Capitalisation Policy for fair value reporting purposes.	To help ensure capitalisation thresholds for different classes of assets are reasonable in term of materiality and practicality.	Asset Capitalisation Policy for fair value purposes is being continually assessed and where necessary relevant changes will be submitted to Council for consideration and approval.
Review of current fixed assets system and records for fair value reporting purposes.	To help ensure the asset system and records are up-to-date and complete with all information required (including asset hierarchy with appropriate segmentation, condition, initial cost, previous revaluation increment and etc), prior to the commencement of the valuation. Also, this helps to ensure detailed information (i.e. initial cost recognised, fair value, annual useful life and residual value, basis and support of valuation etc) for each	Management has reviewed the fixed asset system and records for fair value reporting purposes.

	individual asset is adequately maintained post revaluation.	
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In summary, management are aware of the mandated requirements and the timing involved in adopting fair value for reporting different classes of assets. At the time of our visit, management has commenced the process for revaluation of land and buildings but was yet to engage external valuer's to complete the task.

For other classes of assets not yet revalued, management will consider and deal with the tasks as identified above in due course.

### COMMENTS

Whilst Management will be relying on the valuer's and experts expertise in selecting the valuation methodology for the Shire's land and Buildings, it is important to take note that it is still Management's responsibility to carefully consider the appropriateness of the methodology used in the context of AASB 13 and the Shire's circumstances.

It is also important to ensure relevant valuation data are readily available post valuation for the Shire to calculate the depreciation of the revalued assets moving forward.

We will follow up at year end with a view to ensuring fair value accounting in relation to the Shire's land and buildings has been properly addressed. We will also monitor whether adequate progress has been made in respect of other classes of assets.

### Executive Comments

Fair value on land and buildings will be undertaken for 2013/14 and on infrastructure in 2014/15 in accordance with the Financial Management Regulations. Management will review the report provided to ensure that it complies with AASB 13.

## **4.0 REMINDERS**

1. FBT return for the year ended 31 March 2014 is required to be completed and submitted during May 2014.
2. As required by Audit Regulation 17, the Chief Executive Officer is to review and report to the audit committee on the appropriateness and effectiveness of systems and procedures relating to:
  - Risk Management;
  - Internal Controls; and
  - Legislative Compliance.

The deadline for the first report is 31 December 2014.

### Executive Comments

1. The FBT return was completed prior to 21 May 2014 which is the deadline.
2. This review will be undertaken in the first 6 months of 2014/15.



Legal Implications

Although the interim audit is not part of the final audit report, it does assist the auditor to confirm the Shire's compliance with legislation under Part 7 of the Local Government Act 1995.

Policy Implications

There are no policy issues with this matter.

Financial Implications

The interim audit forms part of the overall engagement of the auditor. The 13/14 budget has a budget of \$25,500 and currently shows an expenditure of \$31,819.

Strategic Implications

There are no strategic implications with this matter.

Voting Requirements

Simple Majority Required

Date of Report

18 June 2014

**12. FINANCE REPORT**

**12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED**

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Ridgley

Seconded Cr Prior

**Council Resolution**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$693,719.40 be accepted.**

**6/0 CARRIED**

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26621 to 26631 totalling \$104,422.78.

Municipal fund account electronic payment numbers MUNI EFT 15399-15406, 15438-15593 totalling \$384,347.17.

Municipal fund account for payroll periods beginning 21/04/14 ending 18/05/14 totalling \$106,190.00

Trust fund account cheque numbers 1007-1013 totalling \$958.10.

Trust fund account electronic payment numbers EFT15406-15631, totalling \$75,390.20.

Trust fund Police Licensing for May 2014 totalling \$22,411.15.

The schedule of accounts submitted to each member of Council on 20 June 2014 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Voting Requirements

Simple Majority Required

Date of Report

10 June 2014

25 JUNE 2014

**SHIRE OF SHARK BAY**  
**MUNI CHQS 26621-26631 to 31 MAY 2014**

<b>CHQ</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
26621	06/05/2014	HORIZON POWER	STREET LIGHTING MONTHLY ACCOUNT	-3112.70
26622	06/05/2014	HORIZON POWER	SBDC ELECTRICITY MONTHLY ACCOUNT	-4052.10
26623	06/05/2014	WATER CORPORATION	FISH CLEANING FACILITIES SERVICE CHARGE	-49.92
26624	13/05/2014	DEPARTMENT OF LANDS	LOT 300 SUNTER PLACE SALE OF RESERVE	-5017.00
26625	13/05/2014	SHIRE OF SHARK BAY	LOT 300 SUNTER PLACE LAND PURCHASE TRUST TRANSFER	-90250.00
26626	14/05/2014	ELGAS LIMITED	GAS FOR RUBBISH TIP	-165.00
26627	19/05/2014	HORIZON POWER	U6/34 HUGHES STREET ELECTRICITY 2 MONTHS	-267.19
26628	20/05/2014	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-435.89
26629	20/05/2014	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-341.78
26630	20/05/2014	ASTERON SUPER	SUPERANNUATION CONTRIBUTIONS	-361.38
26631	20/05/2014	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-369.82
<b>TOTAL</b>				<b>\$104,422.78</b>

**SHIRE OF SHARK BAY**  
**MUNI EFTS 15399-15593 TO 31 MAY 2014**

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT15399	01/05/2014	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE FEE	-520.00
EFT15400	01/05/2014	CHERYL LORRAINE COWELL	MEETING ATTENDANCE FEE	-1706.00
EFT15401	01/05/2014	JOHN JOSEPH HANSCOMBE	MEETING ATTENDANCE FEE	-621.40
EFT15402	01/05/2014	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEE	-520.00
EFT15403	01/05/2014	MARGARET PRIOR	MEETING ATTENDANCE FEE	-520.00
EFT15404	01/05/2014	GREGORY LEON RIDGLEY	MEETING ATTENDANCE FEE	-520.00
EFT15405	01/05/2014	BRIAN WAKE	MEETING ATTENDANCE AND TRAVEL TO APRIL COUNCIL MEETING AND MINISTERS VISIT	-916.04
<b>EFT15406-</b>	<b>EFT15437</b>	<b>USED IN TRUST</b>		
EFT15438	02/05/2014	GERALDTON TOYOTA	OIL FILTERS FOR VARIOUS WORKS VEHICLES	-151.07
EFT15439	02/05/2014	STATE LIBRARY OF WA	LOST ITEMS CHARGES	-75.90
EFT15440	02/05/2014	BRIAN JOHN GALVIN	WATER CORPORATION ACCOUNTS TO 1ST APRIL 2014	-187.63
EFT15441	02/05/2014	CONWAY HIGHBURY	REVIEW OF LOCAL LAWS AND POLICIES	-2475.00
EFT15442	02/05/2014	DUN & BRADSTREET	SOLICITORS COST RAVEN MULTIHULLS	-276.10
EFT15443	02/05/2014	DENNIS JONES AND ASSOCIATES	SBDC MERCHANDISE	-107.85
EFT15444	02/05/2014	DESKTOP PUBLISHING SOLUTIONS	ADVERTISING BARE FOOT BLACK TIE/GASCOYNE IN MAY 2014	-99.25
EFT15445	02/05/2014	GHD	DENHAM TOWNSITE STRUCTURE PLAN	-8171.90
EFT15446	02/05/2014	GRAY & LEWIS LAND USE PLANNERS	GENERAL PLANNING	-1856.25
EFT15447	02/05/2014	CANCELLED EFT		
EFT15448	02/05/2014	UHY HAINES NORTON	PREPARATION OF STATEMENT OF FINANCIAL ACTIVITY FEB 2014	-4950.00
EFT15449	02/05/2014	TOLL IPEC	FREIGHT	-192.74
EFT15450	02/05/2014	JASON SIGNMAKERS	MONKEY MIA BOAT TRAILER PARKING ONLY SIGN	-99.00
EFT15451	02/05/2014	LGISWA	INSURANCE FOR EMERGENCY SERVICES BUILDING, ADDITION OF	-653.98

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
			AMPHITHEATRE AND 4000LT CARTAGE TANK	
EFT15452	02/05/2014	MEMORIES OF AUSTRALIA	MERCHANDISE SBDC	-2219.03
EFT15453	02/05/2014	MCLEODS BARRISTERS AND SOLICITORS	ADVICE LOT 55 DURLACHER STREET	-636.85
EFT15454	02/05/2014	MURRAY VIEWS	MERCHANDISE SBDC	-1079.76
EFT15455	02/05/2014	NATIONAL FILM AND SOUND ARCHIVE	MERCHANDISE SBDC	-299.40
EFT15456	02/05/2014	PAINT N QUIP	PAINT FOR FORESHORE AND KNIGHT TCE WORKS	-2071.42
EFT15457	02/05/2014	SKIPPERS AVIATION	REIMBURSABLE FLIGHT FOR STAFF	-306.00
EFT15458	02/05/2014	TELSTRA CORPORATION LIMITED	MONTHLY MOBILE AND LANDLINE ACCOUNTS	-2239.33
EFT15459	02/05/2014	TOTAL UNIFORMS	STAFF UNIFORMS	-38.30
EFT15460	02/05/2014	VISIT MERCHANDISE	MERCHANDISE SBDC	-89.43
EFT15461	02/05/2014	WENDY BINKS - STUNNED EMU DESIGN	MERCHANDISE SBDC	-119.55
EFT15462	02/05/2014	CARNARVON SIGNS	SIX HMAS SYDNEY BANNERS AND TWO EASTER BANNERS	-2815.00
EFT15463	02/05/2014	WA LIBRARY SUPPLIES	SBDC FURNITURE	-980.00
EFT15464	06/05/2014	P.G & S. J WOOD	INSTALLATION OF PHONE CABLE AT DIGITAL TV SITE	-460.00
EFT15465	06/05/2014	BAJA DATA & ELECTRICAL SERVICES	DAMAGED CABLE AT TV TOWER, FAULTY POWER AT FISH CLEANING	-710.60
			TABLE AND HOT WATER MAINTENACE AT PENSIONER UNIT 6	
EFT15466	06/05/2014	BOOKEASY AUSTRALIA	BOOKEASY APRIL 2014	-226.40
EFT15467	06/05/2014	CDH ELECTRICAL	CONNECTION OF AIRCONDTIONER TO DEPOT OFFICE AND REPAIR	-385.00
			LIGHT AT PENSIONER UNITS	
EFT15468	06/05/2014	DENHAM IGA X-PRESS	MONTHLY ACCOUNT	-1076.21
EFT15469	06/05/2014	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-298.55
EFT15470	06/05/2014	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-222.03
EFT15471-	EFT15472	CANCELLED EFTS		
EFT15473	06/05/2014	HERITAGE RESORT SHARK BAY	COUNCIL MEETING CATERING	-335.00
EFT15474	06/05/2014	TOLL IPEC	FREIGHT	-10.70
EFT15475	06/05/2014	LANDGATE	GRV VALUATION	-35.65
EFT15476	06/05/2014	MITRE 10 SHARK BAY MARINE & HARDWARE	MONTHLY HARDWARE ACCOUNT	-1275.04

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15477	06/05/2014	NORTHERN GUARDIAN	ADVERTISEMENT IN NORTHERN GUARDIAN FOR LOCAL GOVERNMENT PROPERTY AMENDMENT LOCAL LAW 2014	-355.60
EFT15478	06/05/2014	PROFESSIONAL PC SUPPORT	ANNUAL MCAFEE LICENCE	-24.00
EFT15479	06/05/2014	PAPER PLUS OFFICE NATIONAL	STATIONERY	-231.86
EFT15480	06/05/2014	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES ST	-1127.00
EFT15481	06/05/2014	SKIPPERS AVIATION	FLIGHT CR BELLOTTIE ON COUNCIL CONFERENCE	-1224.00
EFT15482	06/05/2014	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN APRIL 2014	-1155.00
EFT15483	06/05/2014	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-10293.00
EFT15484	06/05/2014	SHARK BAY FREIGHTLINES	FREIGHT	-577.79
EFT15485	06/05/2014	SHARK BAY CAR HIRE	DOCTOR CAR HIRE APRIL 2014	-495.00
EFT15486	06/05/2014	STATE LAW PUBLISHER	GOVERNMENT GAZETAL OF RESOLUTION TO PREPARE A TOWN PLANNING SCHEME	-81.60
EFT15487	06/05/2014	TELSTRA CORPORATION LIMITED	MONTHLY 1300 SBDC AND SMS TO COMMUNITY ACCOUNTS	-567.29
EFT15488	06/05/2014	TRUCKLINE PARTS CENTRE	PARTS FOR SEMI TRAILERS	-24.42
EFT15489	06/05/2014	WURTH AUSTRALIA	DEPOT TOOLS	-888.00
<b>EFT15490</b>		<b>USED IN TRUST</b>		
EFT15491	07/05/2014	GUARDIAN PRINT	PRINTED BUILDING ENVELOPES	-485.00
EFT15492	09/05/2014	AUSTRALIAN TAXATION OFFICE	BAS APRIL 2014	-54512.00
EFT15493	09/05/2014	GUARDIAN PRINT	PRINTED BUILDING ENVELOPES	-690.00
EFT15494	09/05/2014	TASKERS	ACRYLIC CANVAS WIND SOCK COMPLETE KIT FOR PASTORAL AIRSTRIP	-1117.60
			PART PAYMENT DEPOSIT	
EFT15495	09/05/2014	GASCOYNE OFFICE EQUIPMENT	WORK ON RICOH PHOTOCOPIER	-440.00
EFT15496	12/05/2014	ASM ECLIPSE	MERCHANDISE SBDC	-9588.70
EFT15497	12/05/2014	AUSTRALIA POST	MONTHLY POSTAGE ACCOUNT	-273.56
EFT15498	12/05/2014	BAILEYS FERTILISERS	FERTILIZER	-2585.00
EFT15499	12/05/2014	BOC LIMITED	CONTAINER RENTAL DEPOT	-72.56
EFT15500	12/05/2014	CARDNO	DRAINAGE PLAN	-6666.00

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15501	12/05/2014	SHARK BAY FUEL & SERVICE CENTRE	MONTHLY ACCOUNT	-59.15
EFT15502	12/05/2014	HITS RADIO	ADVERTISING ON RADIO FOR SHARK BAY APRIL 2014	-496.65
EFT15503	12/05/2014	JOHN FAMLONGA	MODIFY BANNER POLES	-430.00
EFT15504	12/05/2014	LANDGATE	GRV VALUATION	-327.75
EFT15505	12/05/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT AND COMMUNITY PHOTOCOPYING DONATIONS FOR ST ANDREWS, KARATE AND DENHAM SENIORS	-6928.20
EFT15506	12/05/2014	SHARK BAY RESOURCES	USELESS LOOP SES FUEL JAN AND FEB 2014	-564.06
EFT15507	12/05/2014	SHOPS FOR SHOPS	SBDC FURNITURE	-3878.30
EFT15508	12/05/2014	TRUCKLINE PARTS CENTRE	PARTS FOR WORKS PLANT	-661.91
EFT15509	14/05/2014	GERALDTON TOYOTA	NEW COUNTRY SUPERVISOR'S VEHICLE	-43832.96
EFT15510	14/05/2014	BUNNINGS BUILDING SUPPLIES	OFFICE DOOR THRESHOLD RAMP	-37.53
EFT15511	14/05/2014	GERALDTON FUEL COMPANY	MONTHLY FUEL ACCOUNT	-524.04
EFT15512	14/05/2014	MIDWEST FIRE PROTECTION SERVICE	REPLACEMENT FIRE EXTINGUISHER AT HALL	-314.60
EFT15513	14/05/2014	SHARK BAY CLEANING SERVICE	CLEANING AT SES BUILDING PRIOR TO FLOORCOVERINGS	-500.50
EFT15514	14/05/2014	SHARK BAY SKIPS	MONTHLY SKIP BIN ACCOUNT USELESS LOOP TURNOFF AND FORESHORE	-5624.00
EFT15515	14/05/2014	TRADEWINDS SEAFRONT APARTMENTS	ACCOMMODATION FOR ROBBRO	-6720.00
EFT15516	14/05/2014	TOTALLY WORKWEAR	STAFF UNIFORMS	-20.61
EFT15517	19/05/2014	J & K HOPKINS	CREDENZA FOR COUNCIL CHAMBERS	-729.00
EFT15518	19/05/2014	BAJA DATA & ELECTRICAL SERVICES	DATA CABLE FOR WORKS COMPUTER	-137.54
EFT15519	19/05/2014	CDH ELECTRICAL	REPAIRS TO FORESHORE BBQ LIGHTS AND REPLACE SMOKE ALARM PENSIONER UNIT 12	-323.40
EFT15520	19/05/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	WESTAIR COMPRESSOR AND MIG WIRE DEPOT	-1795.90
EFT15521	19/05/2014	GRAY & LEWIS LAND USE PLANNERS	GENERAL PLANNING AND REVIEW OF SHARK BAY TOWN PLANNING SCHEME	-13207.65
EFT15522	19/05/2014	UHY HAINES NORTON	RECONCILIATION OF MARCH REPORT AND ADVICE	-1485.00



MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15523	19/05/2014	TOLL IPEC	FREIGHT	-166.65
EFT15524	19/05/2014	JJ HAWKINS	WOOD CHIPS FOR REC CENTRE GROUNDS	-11671.00
EFT15525	19/05/2014	MIDWEST AUTO GROUP	NEW TOWN UTE	-27036.00
EFT15526	19/05/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	COMMUNITY DONATION	-2265.00
EFT15527	19/05/2014	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-5346.00
EFT15528	19/05/2014	SHIRE OF COCOS (KEELING) ISLANDS	LONG SERVICE LEAVE FOR ALAN CLARKE	-4195.50
EFT15529	19/05/2014	MCKELL FAMILY TRUST	RUBBISH COLLECTION AND STREET SWEEPING APRIL 2014	-10077.11
EFT15530	20/05/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-777.39
EFT15531	20/05/2014	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-770.99
EFT15532	20/05/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-312.84
EFT15533	20/05/2014	HOSTPLUS PTY	SUPERANNUATION CONTRIBUTIONS	-766.58
EFT15534	20/05/2014	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-357.91
EFT15535	20/05/2014	MLC NOMINEES	SUPERANNUATION CONTRIBUTIONS	-282.44
EFT15536	20/05/2014	WA LOCAL GOV SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-7730.75
EFT15537	20/05/2014	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-389.28
EFT15538	20/05/2014	REST	SUPERANNUATION CONTRIBUTIONS	-1151.31
EFT15539	20/05/2014	SMA SUPER	SUPERANNUATION CONTRIBUTIONS	-352.97
EFT15540	20/05/2014	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-868.43
EFT15541	20/05/2014	P.G & S. J WOOD	NEW PHONE LINE INTO FINANCE OFFICE	-380.00
EFT15542	20/05/2014	BRIAN JOHN GALVIN	HORIZON POWER ACCOUNT TO 7/5/14	-268.22
EFT15543	20/05/2014	BLUE OFFICE PRODUCTIONS	MERCHANDISE SBDC	-594.00
EFT15544	20/05/2014	DEPT OF TRANSPORT	ANNUAL JETTY LICENCE FEE PRIVATE JETTY NO 2737 KNIGHT TCE	-36.31
EFT15545	20/05/2014	GEARING BUTCHER'S	STAFF FUNCTION CATERING	-30.43
EFT15546	20/05/2014	GERALDTON TROPHY CENTRE	COUNCILLOR PLAQUES	-300.30
EFT15547	20/05/2014	HERITAGE RESORT SHARK BAY	STAFF FUNCTION REFRESHMENTS	-277.93
EFT15548	20/05/2014	JASON SIGNMAKERS	HAMELIN POOL STATION SIGN	-104.50
EFT15549-	EFT15562	CANCELLED EFTS		

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15563	23/05/2014	BUNNINGS BUILDING SUPPLIES	AUTO TAP TIMER 51 DURLACHER STREET	-25.10
EFT15564	23/05/2014	SHARK BAY BAKERY	CATERING HON L HARVEY - MINISTER FOR TOURISM VISIT	-52.00
EFT15565	23/05/2014	CUTBACK PLUMBING & GAS	REPAIR BLOCKAGE TO FORESHORE MARINE TOILETS	-228.80
EFT15566	23/05/2014	RUSSELL TODD CHAMBERLAIN	RENT - 39 DURLACHER STREET	-1157.30
EFT15567	23/05/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	WELD RODS FOR BALLUSTRADE AT REC CENTRE	-133.76
EFT15568	23/05/2014	UHY HAINES NORTON	INTERIM BILLING EOY AUDIT 13/14, ADVICE ON FAIR VALUE, TRAVEL FOR AUDITOR VISIT	-12469.60
EFT15569	23/05/2014	MCLEODS BARRISTERS AND SOLICITORS	ADVICE ON AGREEMENT FOR OCCUPATION OF SES SITE	-780.78
EFT15570	23/05/2014	NORTHSIDE ARCHITECTURAL DESIGN AND DRAFTING	PREPARE ARCHITECTURAL DRAWINGS FOR SES VERANDAH	-960.00
EFT15571	23/05/2014	ROBBRO WA	SHARK BAY ROAD SHOULDER WORKS	-49533.00
EFT15572	23/05/2014	RANGELAND SERVICES	FENCING AT SHARK BAY PENSIONER UNITS	-5221.70
EFT15573	23/05/2014	TASKERS	ACRYLIC CANVAS WIND SOCK COMPLETE KIT PASTORAL AIRSTRIP PART PAYMENT FINAL	-1117.60
EFT15574	23/05/2014	TELSTRA CORPORATION LIMITED	MONTHLY MOBILE PHONE ACCOUNT	-264.37
EFT15575	23/05/2014	TELSTRA LICENSED SHOP	WORKS MOBILE TELEPHONE	-735.00
EFT15576	23/05/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING MONKEY MIA JETTY TENDER	-688.68
<b>EFT15577</b>		<b>USED IN TRUST</b>		
EFT15578	27/05/2014	S.A.BURTON	THRESHOLD TRANSITIONS SES SITE	-1488.30
EFT15579	27/05/2014	CUMMINS SOUTH PACIFIC	FILTER KIT FOR WORKS PLANT	-80.26
EFT15580	27/05/2014	FLETCHER COMMUNICATIONS	OFFICE PHONE PROGRAMMING	-132.00
EFT15581	27/05/2014	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-87.98
EFT15582	27/05/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	HAND TOOLS DEPOT	-365.05
EFT15583	27/05/2014	TOLL IPEC	FREIGHT	-85.82
EFT15584	27/05/2014	MIDWEST WINDSCREENS	NEW WINDSCREEN FITTED IVECO TRUCK	-495.00
EFT15585	27/05/2014	OAKLEY EARTHWORKS	SHIFTING AGGREGATE, HIRING OF DIGGER AND BOBCAT FOR TRENCH	-2211.00

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
			AT DIGITAL TV SITE	
EFT15586	27/05/2014	ROBERT MARIU	REIMBURSEMENT FOR REPAIRS TO LIGHT SB000	-44.00
EFT15587	27/05/2014	TRUCKLINE PARTS CENTRE	SUZI COIL FOR ELECTRICAL REPAIRS	-156.12
EFT15588	29/05/2014	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE FEE	-520.00
EFT15589	29/05/2014	CHERYL LORRAINE COWELL	MEETING ATTENDANCE FEE	-1706.00
EFT15590	29/05/2014	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEE	-717.00
EFT15591	29/05/2014	MARGARET PRIOR	MEETING ATTENDANCE FEE	-520.00
EFT15592	29/05/2014	GREGORY LEON RIDGLEY	MEETING ATTENDANCE FEE	-520.00
EFT15593	29/05/2014	BRIAN WAKE	MEETING ATTENDANCE FEE	-718.02
			<b>TOTAL</b>	<b>\$384,347.17</b>

**SHIRE OF SHARK BAY  
TRUST CHEQUES 1007-1013 TO 31 MAY 2014**

<b>CHQ</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1007	06/05/2014	LISA HOPE STORMON	GYM CARD DEPOSIT REFUND	-20.00
1008	16/05/2014	LINDSAY ROWE	LIBRARY DEPOSIT REFUND	-50.00
1009	22/05/2014	BUILDING & CONSTRUCTION IND TRAINING FUND	BCITF	-391.75
1010	22/05/2014	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BUILDING LEVY	-342.90
1011	22/05/2014	SHIRE OF SHARK BAY	BCITF AND BUILDING LEVY COMMISSION	-47.85
1012	31/05/2014	HOWARD COCK	ART SALES MAY 2014	-41.60
1013	31/05/2014	PATRICIA ANDREW	ART SALES MAY 2014	-64.00
			<b>TOTAL</b>	<b>-958.10</b>

**SHIRE OF SHARK BAY  
TRUST EFTS 15406-15631 TO 31 MAY 2014**

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT15406	30/04/2014	PRIORITY SHARK BAY	TOURS APRIL 2014	-678.60
EFT15407	30/04/2014	BAY LODGE MIDWEST OASIS	BOOKEASY APRIL 2014	-873.80
EFT15408	30/04/2014	BLUE LAGOON PEARLS	TOURS APRIL 2014	-60.90
EFT15409	30/04/2014	CORAL COAST TOURIST PARK	BOOKEASY APRIL 2014	-63.75
EFT15410	30/04/2014	SHARK BAY COASTAL TOURS	TOURS APRIL 2014	-657.72
EFT15411	30/04/2014	DENHAM VILLAS	BOOKEASY APRIL 2014	-2680.75
EFT15412	30/04/2014	EXMOUTH CAPE HOLIDAY PARK	BOOKEASY APRIL 2014	-83.30
EFT15413	30/04/2014	GASCOYNE OFFSHORE AND MARINE SERVICES	TOURS APRIL 2014	-4176.00
EFT15414	30/04/2014	HARTOG COTTAGES	BOOKEASY APRIL 2014	-616.25
EFT15415	30/04/2014	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY APRIL 2014	-327.25
EFT15416	30/04/2014	HERITAGE RESORT SHARK BAY	BOOKEASY APRIL 2014	-578.00
EFT15417	30/04/2014	HAMELIN STATION STAY	BOOKEASY APRIL 2014	-251.60
EFT15418	30/04/2014	INTEGRITY COACH LINES	TOURS APRIL 2014	-473.45
EFT15419	30/04/2014	MONKEY MIA YACHT CHARTERS	TOURS APRIL 2014	-7619.48
EFT15420	30/04/2014	ASPEN MONKEY MIA	BOOKEASY APRIL 2014	-789.65
EFT15421	30/04/2014	MONKEYMIA WILDSIGHTS	TOURS APRIL 2014	-10072.39
EFT15422	30/04/2014	NINGALOO CARAVAN & HOLIDAY RESORT	BOOKEASY APRIL 2014	-153.00
EFT15423	30/04/2014	NANGA BAY RESORT	TOURS APRIL 2014	-399.50
EFT15424	30/04/2014	NINGALOO WHALESHARK SWIM	TOURS APRIL 2014	-7546.00
EFT15425	30/04/2014	WA OCEAN PARK	TOURS APRIL 2014	-626.40
EFT15426	30/04/2014	OCEANSIDE VILLAGE	BOOKEASY APRIL 2014	-140.25
EFT15427	30/04/2014	SHARK BAY HOTEL MOTEL	BOOKEASY APRIL 2014	-467.50

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15428	30/04/2014	SHARK BAY HOLIDAY COTTAGES	BOOKEASY APRIL 2014	-123.25
EFT15429	30/04/2014	SHARKBAY CARAVAN PARK	BOOKEASY APRIL 2014	-725.00
EFT15430	30/04/2014	SHARK BAY COACHES	TOURS APRIL 2014	-87.00
EFT15431	30/04/2014	SHIRE OF SHARK BAY	COMMISSION TOURS AND BOOKEASY APRIL 2014	-7171.51
EFT15432	30/04/2014	SHARK BAY SCENIC QUAD BIKE TOURS	TOURS APRIL 2014	-3684.45
EFT15433	30/04/2014	THREE ISLANDS WHALE SHARK DIVE	BOOKEASY APRIL 2014	-770.00
EFT15434	30/04/2014	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY APRIL 2014	-1722.50
EFT15435	30/04/2014	ERROL FRANCIS	TOURS APRIL 2014	-1631.25
EFT15436	30/04/2014	WULA GUDA NYINDA	TOURS APRIL 2014	-2992.80
EFT15437	30/04/2014	YARDIE HOMESTEAD CARAVAN PARK	BOOKEASY APRIL 2014	-27.20
EFT15490	06/05/2014	CAITLIN SLATTER	GYM CARD DEPOSIT REFUND	-20.00
EFT15577	26/05/2014	TRISH TRENARDEN	GYM CARD DEPOSIT REFUND	-20.00
EFT15611	31/05/2014	BLUE DOLPHIN CARAVAN PARK	BOOKEASY MAY 2014	-153.00
EFT15612	31/05/2014	BLUE LAGOON PEARLS	TOURS MAY 2014	-52.20
EFT15613	31/05/2014	BEST WESTERN HOSPITALITY INN CARNARVON	BOOKEASY MAY 20014	-118.15
EFT15614	31/05/2014	SHARK BAY COASTAL TOURS	TOURS MAY 14	-1068.36
EFT15615	31/05/2014	DENHAM SEASIDE TOURIST VILLAGE	BOOKEASY MAY 2014	-285.60
EFT15616	31/05/2014	DENHAM VILLAS	BOOKEASY MAY 2014	-773.50
EFT15617	31/05/2014	COLOURED SANDS GUEST HOUSE	BOOKEASY MAY 2014	-466.48
EFT15618	31/05/2014	GASCOYNE OFFSHORE AND MARINE SERVICES	TOURS MAY 2014	-643.80
EFT15619	31/05/2014	HARTOG COTTAGES	BOOKEASY MAY 2014	-1232.50
EFT15620	31/05/2014	INTEGRITY COACH LINES	TOURS MAY 2014	-185.30
EFT15621	31/05/2014	MONKEY MIA YACHT CHARTERS	TOURS MAY 2014	-2025.36
EFT15622	31/05/2014	TRISH MILBURN	ART SALES MAY 2014	-36.00
EFT15623	31/05/2014	ASPEN MONKEY MIA	BOOKEASY MAY 2014	-282.20
EFT15624	31/05/2014	MONKEYMIA WILDSIGHTS	TOURS MAY 2014	-4302.15
EFT15625	31/05/2014	SHARK BAY HOTEL MOTEL	BOOKEASY MAY 2014	-161.50

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15626	31/05/2014	SHARKBAY CARAVAN PARK	BOOKEASY MAY 2014	-476.00
EFT15627	31/05/2014	SIETSKE HUNN	ART SALES MAY 2014	-31.50
EFT15628	31/05/2014	SHIRE OF SHARK BAY	COMMISSION TOURS AND BOOKEASY MAY 2014 PLUS \$58.50 SBDC MERCHANDISE	-2260.90
EFT15629	31/05/2014	SHARK BAY SCENIC QUAD BIKE TOURS	TOURS MAY 2014	-590.45
EFT15630	31/05/2014	THREE ISLANDS WHALE SHARK DIVE	BOOKEASY MAY 2014	-1130.00
EFT15631	31/05/2014	WULA GUDA NYINDA	TOURS MAY 2014	-804.75
<b>TOTAL</b>				<b>\$75,390.20</b>



12.2 FINANCIAL REPORTS TO 31 MAY 2014

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved            Cr Capewell  
Seconded       Cr Prior

**Council Resolution**

**That the monthly financial report to 31 May 2014 as attached be received.**

**6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to May 2014 are attached.

Voting Requirements

Simple Majority Required

Date of Report

15 June 2014

**Shire of Shark Bay**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 May 2014**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

Shire of Shark Bay							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 May 2014							
	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	V a r.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		14,060	14,005	48,901	34,896	249.17%	▲
General Purpose Funding		1,164,046	1,120,902	1,097,084	(23,818)	(2.12%)	▼
Law, Order and Public Safety		36,260	35,829	40,290	4,461	12.45%	▲
Health		1,950	1,771	977	(794)	(44.83%)	▼
Housing		86,810	79,572	68,901	(10,671)	(13.41%)	▼
Community Amenities		328,306	320,239	251,004	(69,235)	(21.62%)	▼
Recreation and Culture		240,300	220,356	245,954	25,598	11.62%	▲
Transport		507,391	283,540	426,439	142,899	50.40%	▲
Economic Services		844,470	837,982	650,136	(187,846)	(22.42%)	▼
Other Property and Services		10,000	10,000	19,118	9,118	91.18%	▲
<b>Total (Ex. Rates)</b>		<b>3,233,593</b>	<b>2,924,196</b>	<b>2,848,804</b>	<b>(75,392)</b>		
<b>Operating Expense</b>							
Governance		(342,988)	(314,121)	(328,193)	(14,072)	4.48%	▼
General Purpose Funding		(102,278)	(93,731)	(85,998)	7,733	(8.25%)	▲
Law, Order and Public Safety		(218,156)	(191,227)	(203,220)	(11,993)	6.27%	▼
Health		(63,029)	(57,783)	(43,485)	14,298	(24.74%)	▲
Education and Welfare		0	0	0	0		
Housing		(118,378)	(109,863)	(95,016)	14,847	(13.51%)	▲
Community Amenities		(1,055,045)	(962,643)	(644,565)	318,078	(33.04%)	▲
Recreation and Culture		(1,644,299)	(1,511,897)	(1,390,231)	121,666	(8.05%)	▲
Transport		(1,831,614)	(1,680,459)	(1,589,688)	90,771	(5.40%)	▲
Economic Services		(1,103,685)	(998,097)	(841,208)	156,889	(15.72%)	▲
Other Property and Services		(30,000)	(35,331)	(85,290)	(49,959)	141.40%	▼
<b>Total</b>		<b>(6,509,472)</b>	<b>(5,955,152)</b>	<b>(5,306,894)</b>	<b>648,258</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation		1,988,668	1,822,931	1,728,788	(94,143)	(5.16%)	
Adjust (Profit)/Loss on Asset Disposal	8	(22,000)	(5,064)	84,315	79,251	(1564.99%)	▼
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Operating (Ex. Rates)</b>		<b>(1,309,211)</b>	<b>(1,213,089)</b>	<b>(644,987)</b>	<b>(14,892)</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	3,720,077	3,439,614	3,303,567	(136,047)	(3.96%)	▼
Proceeds from Disposal of Assets	8	284,000	260,300	159,909	(100,391)	(38.57%)	▼
Transfer from Reserves	7	373,000	0	0	0		
<b>Total</b>		<b>4,377,077</b>	<b>3,699,914</b>	<b>3,463,476</b>	<b>(236,438)</b>		
<b>Capital Expenses</b>							
Land and Buildings	8	(2,480,182)	(2,473,511)	(1,756,209)	717,302	(29.00%)	▲
Infrastructure - Roads	8	(969,682)	(876,712)	(577,923)	298,789	(34.08%)	▲
Infrastructure - Public Facilities	8	(1,700,910)	(1,593,444)	(916,047)	677,397	(42.51%)	▲
Infrastructure - Footpaths	8	(100,000)	(95,826)	(43,058)	52,768	(55.07%)	▲
Infrastructure - Drainage	8	(60,000)	(30,000)	(9,026)	20,974	(69.91%)	▲
Heritage Assets	8	(25,000)	(25,000)	(20,139)	4,861	(19.44%)	▲
Plant and Equipment	8	(813,500)	(383,250)	(474,878)	(91,628)	23.91%	▼
Furniture and Equipment	8	(38,000)	(36,598)	(26,864)	9,734	(26.60%)	▲
Loan Principal	10	(99,264)	(99,264)	(99,264)	0	0.00%	
Transfer to Reserves	7	(495,402)	(238,881)	(75,420)	163,461	(68.43%)	▲
<b>Total</b>		<b>(6,781,940)</b>	<b>(5,852,486)</b>	<b>(3,998,828)</b>	<b>1,853,658</b>		
<b>Net Capital</b>		<b>(2,404,863)</b>	<b>(2,152,572)</b>	<b>(535,352)</b>	<b>1,617,220</b>		
<b>Total Net Operating + Capital</b>		<b>(3,714,074)</b>	<b>(3,365,661)</b>	<b>(1,180,339)</b>	<b>1,602,328</b>		
Opening Funding Surplus(Deficit)	3	2,623,870	2,623,870	2,623,870	0	0.00%	
Rate Revenue	9	1,090,204	1,090,065	1,082,587	(7,478)	(0.69%)	▼
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>348,274</b>	<b>2,526,118</b>	<b>2,177,844</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Confirmed at the Ordinary Meeting of Council held on the 30 July 2014 – Signed by the President Cr C Cowell

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 May 2014									
<b>1. SIGNIFICANT ACCOUNTING POLICIES</b>									
The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:									
<b>(a) Basis of Accounting</b>									
This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).									
<b>(b) The Local Government Reporting Entity</b>									
All Funds through which the Council controls resources to carry on its functions have been included in this statement.									
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.									
All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.									
<b>(c) Rounding Off Figures</b>									
All figures shown in this statement are rounded to the nearest dollar.									
<b>(d) Rates, Grants, Donations and Other Contributions</b>									
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.									
<b>(e) Goods and Services Tax</b>									
In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.									
<b>(f) Cash and Cash Equivalents</b>									
Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.									
For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.									
<b>(g) Trade and Other Receivables</b>									
Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.									
Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.									

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 May 2014									
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>									
<b>(h) Inventories</b>									
<b>General</b>									
Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.									
Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.									
<b>Land Held for Resale</b>									
Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.									
Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.									
Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.									
<b>(i) Fixed Assets</b>									
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.									
Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.									
<b>(j) Depreciation of Non-Current Assets</b>									
All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.									
Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:									
Buildings					25 to 50 years				
Construction other than Buildings (Public Facilities)					5 to 50 years				
Furniture and Equipment					4 to 10 years				
Plant and Equipment					5 to 15 years				
Heritage Assets					25 to 50 years				
Roads					25 years				
Footpaths					50 years				
Sewerage Piping					75 years				
Water Supply Piping and Drainage Systems					75 years				

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 May 2014									
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>									
<b>(k) Trade and Other Payables</b>									
Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.									
<b>(l) Employee Benefits</b>									
The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:									
<b>(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)</b>									
The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.									
<b>(ii) Annual Leave and Long Service Leave (Long-term Benefits)</b>									
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.									
<b>(m) Interest-bearing Loans and Borrowings</b>									
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.									
After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.									
Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.									
<b>Borrowing Costs</b>									
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.									
<b>(n) Provisions</b>									
Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.									
Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.									
<b>(o) Current and Non-Current Classification</b>									
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.									

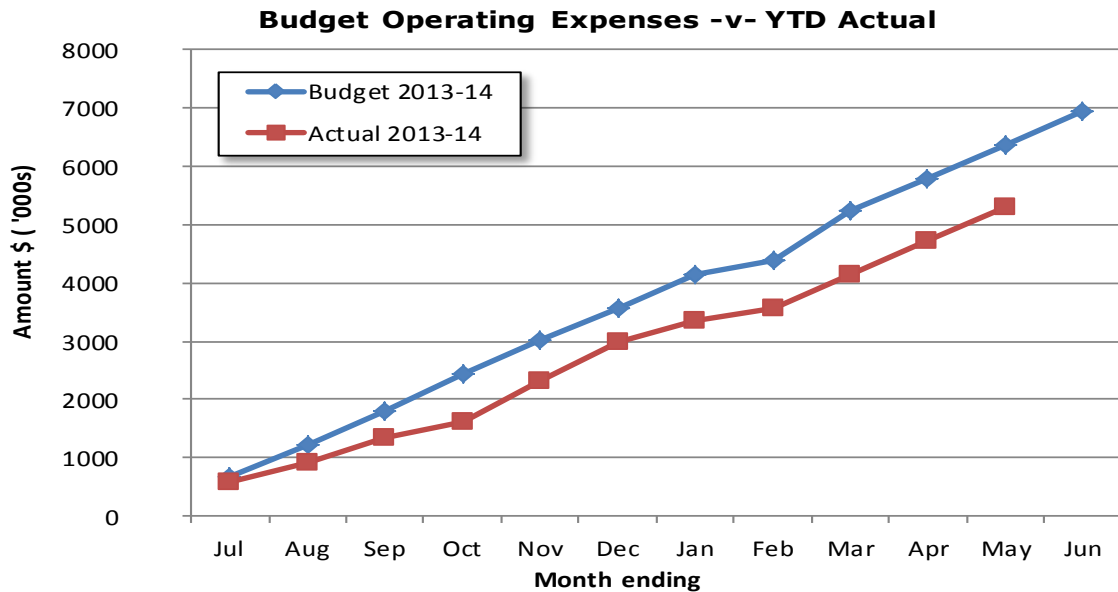
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 May 2014									
1.	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>								
(p)	<b>Nature or Type Classifications</b>								
	<b>Rates</b>								
	All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.								
	<b>Operating Grants, Subsidies and Contributions</b>								
	Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.								
	<b>Non-Operating Grants, Subsidies and Contributions</b>								
	Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.								
	<b>Profit on Asset Disposal</b>								
	Profit on the disposal of assets including gains on the disposal of long term investments.								
	Losses are disclosed under the expenditure classifications.								
	<b>Fees and Charges</b>								
	Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.								
	<b>Service Charges</b>								
	Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.								
	<b>Interest Earnings</b>								
	Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.								
	<b>Other Revenue / Income</b>								
	Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.								
	<b>Employee Costs</b>								
	All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.								
	<b>Materials and Contracts</b>								
	All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.								
	<b>Utilities (Gas, Electricity, Water, etc.)</b>								
	Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.								



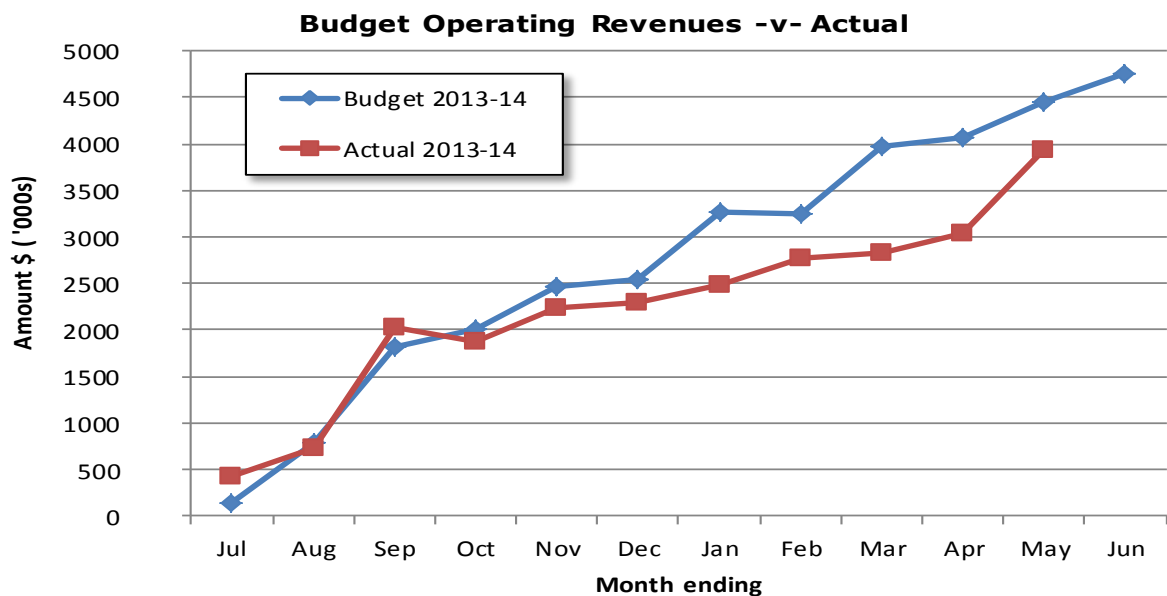
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 May 2014									
✓	<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>								
	<b>(q) Nature or Type Classifications (Continued)</b>								
	<b>Insurance</b>								
	All insurance other than worker's compensation and health benefit insurance included as a cost of employer								
	<b>Loss on asset disposal</b>								
	Loss on the disposal of fixed assets.								
	<b>Depreciation on non-current assets</b>								
	Depreciation expense raised on all classes of assets.								
	<b>Interest expenses</b>								
	Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.								
	<b>Other expenditure</b>								
	Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.								
	<b>(r) Statement of Objectives</b>								
	In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.								
	Council operations as disclosed in this statement encompass the following service orientated activities/programs:								
	<b>GOVERNANCE</b>								
	Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).								
	<b>GENERAL PURPOSE FUNDING</b>								
	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.								
	<b>LAW, ORDER, PUBLIC SAFETY</b>								
	Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.								
	<b>HEALTH</b>								
	Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.								
	<b>HOUSING</b>								
	Provision and maintenance of rented housing accommodation for pensioners and employees.								
	<b>COMMUNITY AMENITIES</b>								
	Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.								
	<b>RECREATION AND CULTURE</b>								
	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.								
	<b>TRANSPORT</b>								
	Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.								
	<b>ECONOMIC SERVICES</b>								
	Tourism, community development, pest control, building services, caravan parks and private works.								
	<b>OTHER PROPERTY &amp; SERVICES</b>								
	Plant works, plant overheads and stock of materials.								

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2014**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



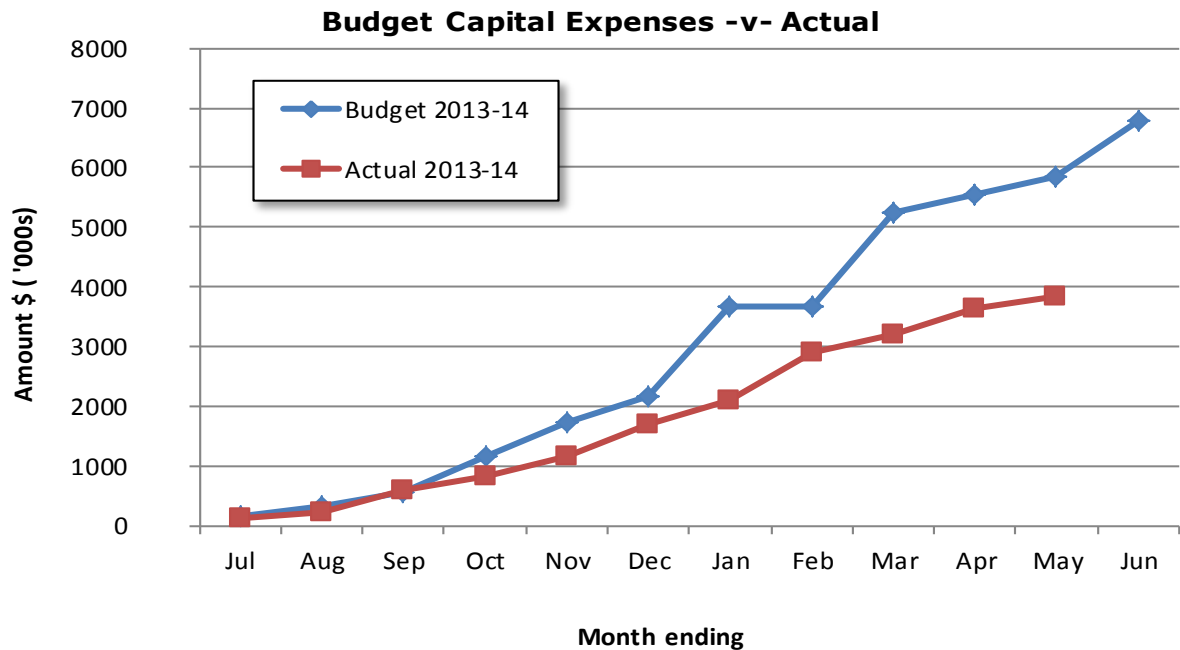
**Comments/Notes - Operating Expenses**



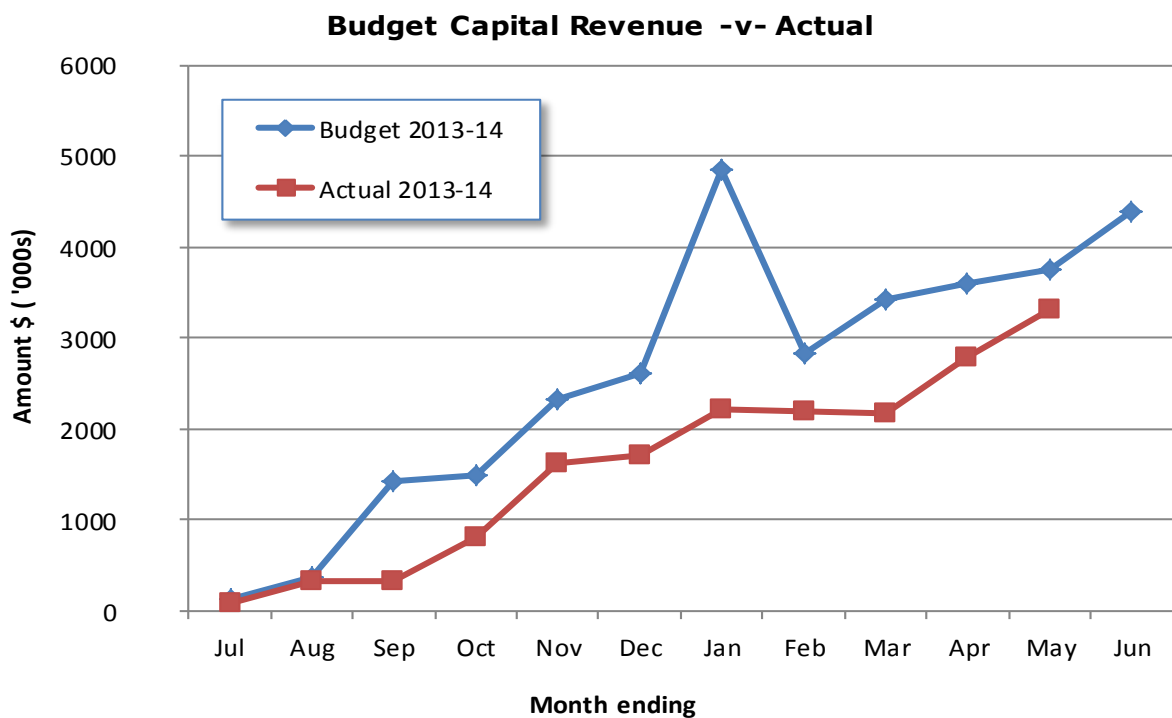
**Comments/Notes - Operating Revenues**

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2014**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Capital Expenses**



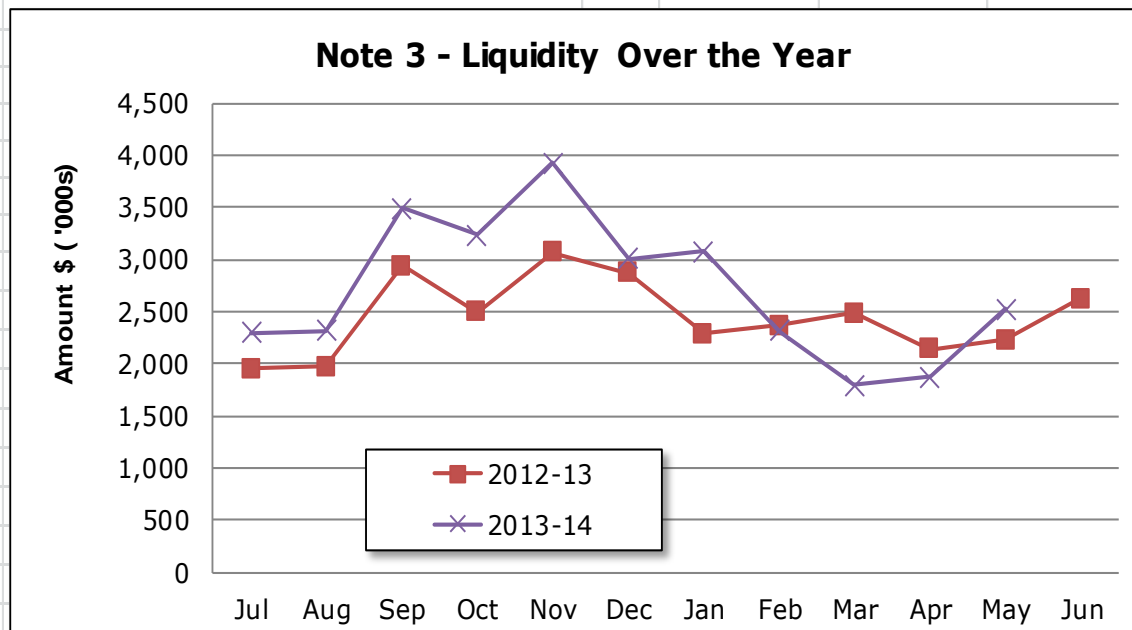
**Comments/Notes - Capital Revenues**

25 JUNE 2014

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2014**

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 May 2014	30th June 2013	YTD 31 May 2013
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	2,027,617	1,371,960	2,699,916
Cash Restricted	4	1,949,089	3,201,625	1,873,668
Receivables - Rates	6	20,052	6,217	6,217
Receivables -Other	6	939,246	366,815	370,036
Interest / ATO Receivable/Trust		23,168	26,229	23,008
Inventories		139,424	139,424	139,424
		5,098,596	5,112,270	5,112,269
<b>Less: Current Liabilities</b>				
Payables		(400,278)	(387,426)	(387,424)
Provisions		(223,111)	(227,306)	(227,306)
		(623,389)	(614,732)	(614,730)
Less: Cash Reserves	7	(1,949,089)	(1,873,668)	(1,873,668)
<b>Net Current Funding Position</b>		<b>2,526,118</b>	<b>2,623,870</b>	<b>2,623,871</b>

**Comments - Net Current Funding Position**

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2014**

**Note 4: CASH AND INVESTMENTS**

		<b>Interest Rate</b>	<b>Unrestricted \$</b>	<b>Restricted \$</b>	<b>Trust \$</b>	<b>Total Amount \$</b>	<b>Institution</b>	<b>Maturity Date</b>
<b>(a) Cash Deposits</b>								
	Municipal Bank Account	1.25%	335,066			335,066	BankWest	At Call
	Telenet Saver	2.50%	1,300,225			1,300,225	BankWest	At Call
	Trust Bank Account	0.00%			94,806	94,806	BankWest	At Call
	Cash On Hand	Nil	700			700	N/A	On Hand
<b>(b) Term Deposits</b>								
	Municipal Gold	4.25%	391,626	1,949,089		2,340,715	BankWest	20-Jun-14
	Trust	4.25%			83,636	83,636	BankWest	20-Jun-14
	<b>Total</b>		2,027,617	1,949,089	178,442	4,155,148		

**Comments/Notes - Investments**

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

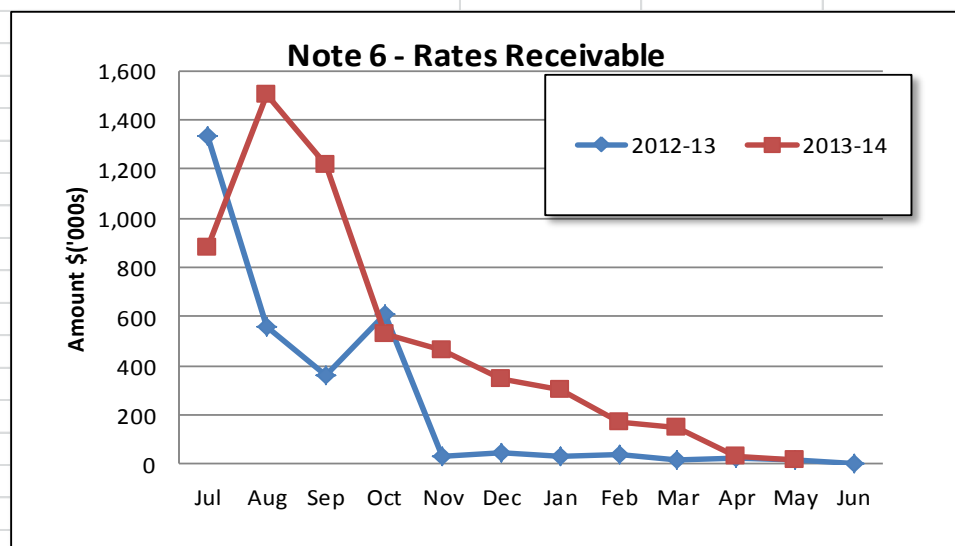
Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 May 2014							
<b>Note5: BUDGET AMENDMENTS</b>							
<b>Amendments to original budget since budget adoption. Surplus/(Deficit)</b>							
GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>			\$	\$	\$	\$
	<b>Permanent Changes</b>		Opening Surplus				0
	Opening surplus adjustment				189,255		189,255
5200905	Advertising - General	26/02/2014-19.1	Operating Expenses		4,000		193,255
5200975	Printing & Stationery - Governance	26/02/2014-19.1	Operating Expenses		5,000		198,255
5201444	Financial Management Review	26/02/2014-19.1	Operating Expenses			(5,000)	193,255
5200590	Recruitment/Relocation Costs	26/02/2014-19.1	Operating Expenses			(4,000)	189,255
5101281	Strategic Planning	26/02/2014-19.1	Operating Expenses		5,000		194,255
5101126	Donations - Cash	26/02/2014-19.1	Operating Expenses			(5,000)	189,255
GC35202	CLGF Local 13/14 Eastern Knight Tce Toilets	26/02/2014-19.1	Capital Revenue			(100,000)	89,255
35205526	Foreshore Public Toilets	26/02/2014-19.1	Capital Expenses		100,000		189,255
35205459	Swimming Pontoon Capital	26/02/2014-19.1	Capital Expenses		506		189,761
35205528	Foreshore - Playground Equipment Capital Works	26/02/2014-19.1	Capital Expenses		7,590		197,351
35205459	Swimming Pontoon Capital	26/02/2014-19.1	Capital Expenses		78,988		276,339
35205528	Foreshore - Playground Equipment Capital Works	26/02/2014-19.1	Capital Expenses		87,940		364,279
35205459	Swimming Pontoon Capital	26/02/2014-19.1	Capital Expenses		506		364,785
35205528	Foreshore - Playground Equipment Capital Works	26/02/2014-19.1	Capital Expenses		4,470		369,255
35605690	HMAS Sydney II Memorials	26/02/2014-19.1	Capital Expenses			(12,000)	357,255
GC35303	CLGF Local 13/14 Playground Equipment	26/02/2014-19.1	Capital Revenue			(100,000)	257,255
GC35304	CLGF Local 13/14 Pontoon	26/02/2014-19.1	Capital Revenue			(80,000)	177,255
45103360	Roads to Recovery Grant - Captial	26/02/2014-19.1	Capital Revenue			(60,000)	117,255
45103385	Grants - Road Projects	26/02/2014-19.1	Capital Revenue			(110,000)	7,255
45180029	Francis Street - Capital Works	26/02/2014-19.1	Capital Expenses		110,000		117,255
45156694	Little Lagoon Road (Seal) R2R	26/02/2014-19.1	Capital Expenses		60,000		177,255
50205728	Welcome Signage	26/02/2014-19.1	Capital Expenses		6,000		183,255
50202860	Dirk Hartog Celebrations 2016	26/02/2014-19.1	Operating Expenses		6,000		189,255
	<b>Changes Due to Timing</b>						189,255
30203326	Grants - Waste Disposal	26/02/2014-19.1	Capital Revenue			(378,341)	(189,086)
30105576	Refuse Site Shed	26/02/2014-19.1	Capital Expenses		87,000		(102,086)
30105578	Refuse Site Recycling Initiatives	26/02/2014-19.1	Capital Expenses		291,341		189,255
30303395	Grants - Town Planning & Regional Development	26/02/2014-19.1	Operating Revenue			(425,000)	(235,745)
30302858	Marina Facilities Planning	26/02/2014-19.1	Operating Expenses		425,000		189,255
35205546	Denham Recreation Jetty Replacement	26/02/2014-19.1	Capital Expenses		2,200,000		2,389,255
35303334	Grant - Recreation Jetty Replacement Denham	26/02/2014-19.1	Capital Revenue			(2,200,000)	189,255
45403507	Grant - R4R Monkey Mia Jetty	26/02/2014-19.1	Capital Revenue			(1,750,000)	(1,560,745)
45403507	Monkey Mia Jetty Capital Works	26/02/2014-19.1	Capital Expenses		1,750,000		189,255
	Increase Transfer to Recreation Reserve	26/02/2014-19.1	Opening Surplus(Deficit)			(189,255)	0
							0
<b>Closing Funding Surplus (Deficit)</b>				<b>0</b>	<b>5,418,596</b>	<b>(5,418,596)</b>	<b>0</b>

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2014**

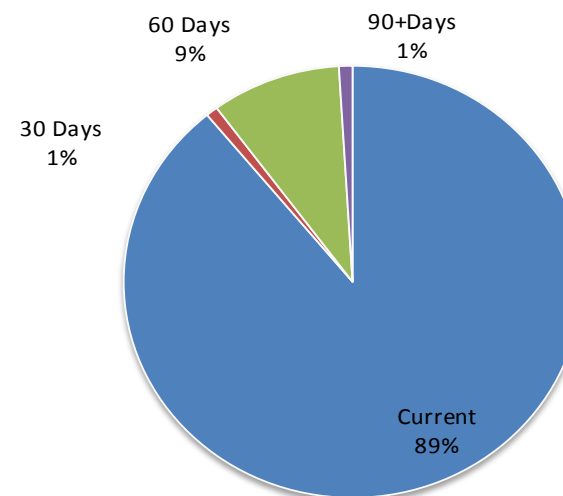
**Note 6: RECEIVABLES**

	YTD 31 May 2014	YTD 30 June 2013
<b>Receivables - Rates Receivable</b>		
	\$	\$
Opening Arrears Previous Years	6,217	12,873
Levied this year	1,119,537	1,010,102
<u>Less</u> Collections to date	(1,105,702)	(1,016,758)
Equals Current Outstanding	20,052	6,217
<b>Net Rates Collectable</b>	20,052	6,217
% Collected	98.22%	99.39%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	836,203	7,927	86,038	8,950
<b>Total Receivables General Outstanding</b>				<b>939,118</b>
Amounts shown above include GST (where applicable)				



**Note 6 - Accounts Receivable (non-rates)**



Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

MINUTES OF THE ORDINARY COUNCIL MEETING

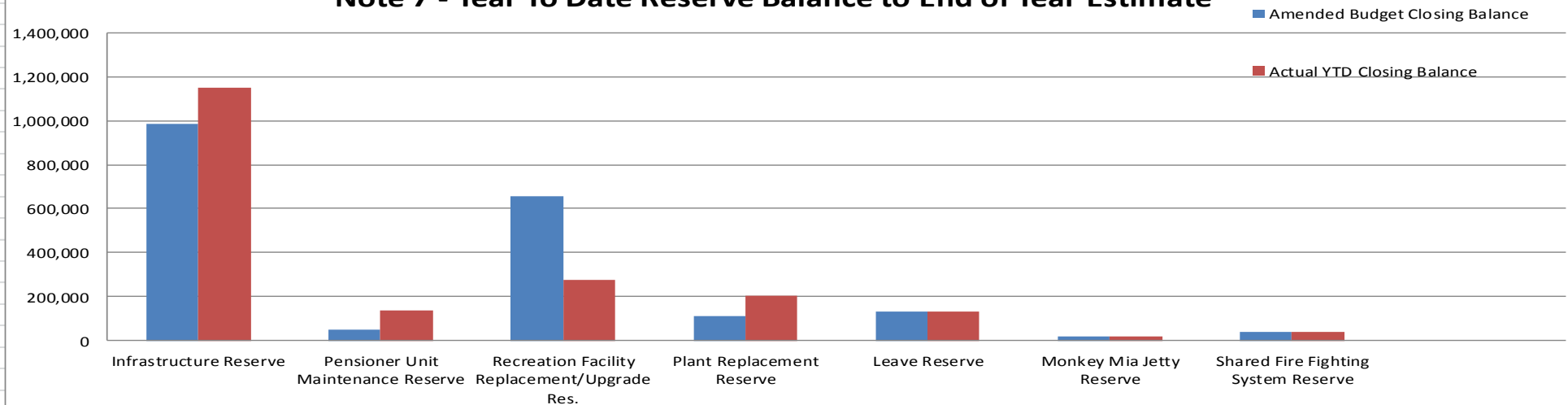
25 JUNE 2014

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2014**

**Note 7: Cash Backed Reserve**

2013-14										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,106,067	\$ 0	\$ 42,775	\$ 80,532	\$ 0	\$ (200,000)	\$ 0		\$ 986,599	\$ 1,148,842
Pensioner Unit Maintenance Reserve	127,230	0	7,960	7,614	0	(83,000)	0		51,844	135,190
Recreation Facility Replacement/Upgrade Reserve	266,106	0	10,291	389,903	0	0	0		656,009	276,397
Plant Replacement Reserve	194,803	0	7,534	8,340	0	(90,000)	0		113,143	202,337
Leave Reserve	125,335	0	4,767	6,696	0	0	0		132,031	130,102
Monkey Mia Jetty Reserve	18,466	0	714	790	0	0	0		19,256	19,180
Shared Fire Fighting System Reserve	35,662	0	1,379	1,527	0	0	0		37,189	37,041
	<b>1,873,669</b>	<b>0</b>	<b>75,420</b>	<b>495,402</b>	<b>0</b>	<b>(373,000)</b>	<b>0</b>		<b>1,996,071</b>	<b>1,949,089</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**





MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 May 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget		
					YTD 31 May 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$	Plant and Equipment	\$	\$	\$
58,691	(9,137)	53,864	4,310	CEO Vehicle	(4,000)	(4,310)	(310)
			0	EMFA Vehicle	(8,000)	0	8,000
			0	EMTED Vehicle	(10,000)	0	10,000
			0	Water Tanker	0	0	0
150,000	(7,860)	74,000	(68,140)	Front End Loader	20,000	(68,140)	(88,140)
			0	Community Bus	10,000	0	(10,000)
38,939	(5,741)	21,136	(12,062)	Country Ute	2,000	(12,062)	(14,062)
23,528	(4,196)	10,909	(8,423)	Town Ute	12,000	(8,423)	(20,423)
271,158	(26,934)	159,909	(84,315)		22,000	(92,935)	(114,935)

Comments - Capital Disposal/Replacements

Comments				Summary Acquisitions	Amended Current Budget			
					YTD 31 May 2014			
					Annual Budget	Actual	Variance	
				Land and Buildings	\$ 2,480,182	\$ 1,756,209	\$ (723,973)	
				Infrastructure Assets - Roads	969,682	577,923	(391,759)	
				Infrastructure Assets - Public Facilities	1,700,910	916,047	(784,863)	
				Infrastructure Assets - Footpaths	100,000	43,058	(56,942)	
				Infrastructure Assets - Drainage	60,000	9,026	(50,974)	
				Heritage Assets	25,000	20,141	(4,859)	
				Plant and Equipment	813,500	474,878	(338,622)	
				Furniture and Equipment	38,000	26,864	(11,136)	
				Capital Totals	6,187,274	3,824,146	(2,363,128)	

Comments - Capital Acquisitions

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

Comments	Land and Buildings	Amended Current Budget		
		YTD 31 May 2014		
		Budget	Actual	Variance
		\$	\$	\$
	Shire Office Carpark Capital Works	50,000	0	(50,000)
	Shire Offices - Upgrade & Refurbish	0	28	28
	Emergency Services Building Site Works	100,000	79,755	(20,245)
	Emergency Services Building Construction	1,229,000	1,007,259	(221,741)
	Capital Works 5 Spaven Way	5,000	0	(5,000)
	Capital Works 65 Brockman St	5,000	0	(5,000)
	Capital Works 80 Durlacher St	10,000	0	(10,000)
	Capital Works 51 Durlacher St	5,000	12,025	7,025
	Construction Staff Housing Sunter Place	806,682	461,705	(344,977)
	Pensioner Units Capital Maint	15,000	16,212	1,212
	Pensioner Units Fencing	30,000	64,488	34,488
	Pensioner Units Exterior Painting	18,000	0	(18,000)
	Pensioner Units Capital Plumbing	10,000	0	(10,000)
	Pensioner Units Landscaping	10,000	0	(10,000)
	Denham Town Hall Capital Works	25,000	6,105	(18,895)
	Crc Landscaping And Car Park	20,000	36,017	16,017
	Crc Fencing	25,000	32,043	7,043
	Crc - Old Jail Restoration Plan	16,500	12,611	(3,889)
	Public Conveniences Town Oval - Capital Wo	30,000	0	(30,000)
	Sport and Recreation Centre Capital Works	50,000	16	(49,984)
	Depot Shed Resheeting	20,000	27,945	7,945
	<b>Capital Totals</b>	<b>2,480,182</b>	<b>1,756,209</b>	<b>(723,973)</b>

Comments	Infrastructure Assets - Roads	Amended Current Budget		
		YTD 31 May 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Ocean Park Road - Country Roads	17,328	16,331	(997)
	Useless Loop Road Rrg	324,923	39,929	(284,994)
	Stella Rowley Drive Rrg	90,000	119,470	29,470
	Woodleigh/Byro Road-Rrg-(Cap)	193,066	214,846	21,780
	Hughes Street-Reseals(Capital) R2R	40,308	52,904	12,596
	Durlacher Street-Reseals (Cap) R2R	182,415	132	(182,283)
	Barnard Street - Seal R2R	102,642	126,382	23,740
	Knight Terrace- Capital Works	5,000	4,499	(501)
	Welcome Signage	14,000	3,431	(10,569)
	<b>Capital Totals</b>	<b>969,682</b>	<b>577,923</b>	<b>(391,759)</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

Comments				Infrastructure Assets - Public Facilities	Amended Current Budget		
					YTD 31 May 2014		
					Budget	Actual	Variance (Under)Over
						\$	\$
				Refuse Site Shed	30,000	0	(30,000)
				Foreshore Bbq Facilities	8,600	6,818	(1,782)
				Foreshore Gazebo Re-Roofing	9,500	51	(9,449)
				Rock Wall - Capital Works	10,000	0	(10,000)
				Knight Terrace Boat Ramp	0	125	125
				Fencing - Multi Purpose Courts	30,000	20,552	(9,448)
				Sb Recreation Centre Grounds	720,000	482,638	(237,362)
				Charlie Sappie Park Capital Works	15,000	0	(15,000)
				Town Oval Shade Shelter Upgrade	6,500	11,852	5,352
				Town Oval Bore Capital	10,000	444	(9,557)
				Digital TV Upgrade	300,000	315,641	15,641
				HMAS Sydney II Memorials	82,000	62,997	(19,003)
				Monkey Mia Boat Car Park Plan	9,310	6,529	(2,781)
				Monkey Mia Jetty Capital Works	450,000	6,420	(443,580)
				Denham Commercial Jetty Capital Works	5,000	0	(5,000)
				Winch House and Jinker Capital Works	15,000	0	(15,000)
				Marina Development Planning	0	1,981	1,981
					0	0	0
				<b>Capital Totals</b>	<b>1,700,910</b>	<b>916,047</b>	<b>(784,863)</b>

Comments				Infrastructure Assets - Footpaths	Amended Current Budget		
					YTD 31 May 2014		
					Budget	Actual	Variance (Under)Over
					\$	\$	\$
				Hughes St Footpath Construction	50,000	32,866	(17,134)
				Footpath Construction (As Per Denham Foot	50,000	10,192	(39,808)
				<b>Capital Totals</b>	<b>100,000</b>	<b>43,058</b>	<b>(56,942)</b>

Comments				Infrastructure Assets - Drainage	Amended Current Budget		
					YTD 31 May 2014		
					Budget	Actual	Variance (Under)Over
					\$	\$	\$
				Drainage/Sump Construction	30,000	9,026	(20,974)
				Foreshore Drainage Capital Works	30,000	0	(30,000)
				<b>Capital Totals</b>	<b>60,000</b>	<b>9,026</b>	<b>(50,974)</b>

Comments				Heritage Assets	Amended Current Budget		
					YTD 31 May 2014		
					Budget	Actual	Variance (Under)Over
					\$	\$	\$
				Day Care Centre Capital Works	5,000	4,630	(370)
				Velsheda / Galla - Capital Works	5,000	0	(5,000)
				Cape Inscription Restoration Capital	15,000	15,511	511
				<b>Capital Totals</b>	<b>25,000</b>	<b>20,141</b>	<b>(4,859)</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

Comments	Plant and Equipment	Amended Current Budget		
		YTD 31 May 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	CEO Vehicle Replacement	68,000	66,264	(1,736)
	EMFA Vehicle Replacement	48,000	0	(48,000)
	EMTED Vehicle Replacement	45,000	0	(45,000)
	Loop Ses Personnel Carrier	76,000	0	(76,000)
	Loop Ses Rescue Equipment	4,500	4,498	(2)
	Community Bus	110,000	0	(110,000)
	Depot Tools and Major Plant	15,000	6,174	(8,826)
	Country Ute Replacement	45,000	40,050	(4,950)
	Town Ute Replacement	44,000	35,491	(8,509)
	Semi Water Tanker	120,000	98,522	(21,478)
	Water Tanker/Trailer - Evanco 2000L	8,000	0	(8,000)
	Front-End Loader	230,000	223,879	(6,121)
	<b>Capital Totals</b>	<b>813,500</b>	<b>474,878</b>	<b>(338,622)</b>

Comments	Furniture and Equipment	Amended Current Budget		
		YTD 31 May 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Computer Hardware Upgrade/New	5,000	4,945	(55)
	Computer Software Upgrade/New	5,000	4,074	(926)
	Office Furniture & Equipment	5,000	2,850	(2,150)
	Council Chambers Furniture and Equipment	2,000	663	(1,337)
	SBDC - Furniture & Equipment	16,000	12,941	(3,059)
	Communications Upgrade	5,000	1,391	(3,609)
	<b>Capital Totals</b>	<b>38,000</b>	<b>26,864</b>	<b>(11,136)</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

Shire of Shark Bay													
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY													
For the Period Ended 31 May 2014													
Note 9: RATING INFORMATION			Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE													
Differential General Rate													
GRV			8.1923	303	3,996,587	327,412	(1,961)	0	325,451	327,912	0	0	327,912
GRV - Commercial			8.1923	54	3,762,267	327,118	0	0	327,118	308,216	0	0	308,216
GRV - Industrial			8.1923	39	548,945	49,579	0	0	49,579	45,217	0	0	45,217
UV			18.4012	4	654,884	123,543	(4,174)	0	119,369	124,507	0	0	124,507
UV Mining			18.4012	12	597,632	113,606	0	0	113,606	109,971	0	0	109,971
UV Pastoral			10.1643	12	757,960	77,041	0	0	77,041	77,041	0	0	77,041
Sub-Totals				424	10,318,275	1,018,299	(6,135)	0	1,012,164	992,864	0	0	992,864
			Minimum \$										
Minimum Rates													
GRV			727.00	169	962,409	122,863	0	0	122,863	122,863	0	0	122,863
GRV - Commercial			727.00	26	177,274	3,635	0		3,635	18,902	0	0	18,902
GRV - Industrial			727.00	6	46,233	0	0	0	0	4,362	0	0	4,362
UV			727.00	5	7,193	0	0	0	0	3,635	0	0	3,635
UV Mining				5	134	0	0	0	0	3,635	0	0	3,635
Sub-Totals				211	1,193,243	126,498	0	0	126,498	153,397	0	0	153,397
									1,138,662				1,146,261
UV Pastoral Concession									(53,057)				(53,057)
Concession									(3,036)				(3,000)
Amount from General Rates									1,082,569				1,090,204
Ex-Gratia Rates									0				6,886
Specified Area Rates									36,968				36,968
Totals									1,119,537				1,134,058
Comments - Rating Information													
All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.													
The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.													
The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.													

25 JUNE 2014

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2014								
<b>10. INFORMATION ON BORROWINGS</b>								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 48 - McCleary Property	100,532		20,636	20,636	79,896	79,896	1,544	3,522
Loan 48 - McCleary Property - Shire Office	85,638		24,224	24,224	61,414	61,414	2,679	4,135
Loan 53 - Staff Housing	130,161		16,236	16,236	113,925	113,925	3,465	6,663
Loan 56 - Staff Housing	134,313		13,297	13,297	121,016	121,016	6,294	7,001
Loan 57 - Monkey Mia Bore	300,000		24,871	24,871	275,129	275,129	8,666	11,591
	750,644	0	99,264	99,264	651,380	651,380	22,647	32,912
All debenture repayments were financed by general purpose revenue.								
(b) New Debentures								
No new debentures were raised during the reporting period.								

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2014								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details GL	Grant Provider	Approval	2013-14 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	753,968	0	753,968	0	734,506	19,462
Grants Commission - Roads	WALGGC	Y	194,564	0	194,564	0	193,503	1,061
<b>LAW, ORDER, PUBLIC SAFETY</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv	Y	7,160	0	7,160	0	7,160	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.		23,000	0	23,000	0	23,702	(702)
FESA SES Capital Grants	Dept. of Fire & Emergency Serv	\$480K Y	560,500	0	0	560,500	481,133	79,367
Grants - Other Law, Order and Public Safety	LotteryWest & GDC \$100K	\$249K Y	349,000	0	0	349,000	249,064	99,936
Contribution - SES			300,000	0	0	300,000	152,598	147,402
<b>HOUSING</b>								
Grants - Staff Housing	Regional Development & Lands	Y	378,341	0	0	378,341	378,341	0
<b>COMMUNITY AMENITIES</b>								
Grants - Town Planning and Regional Development	Dept. Regional Development	Y	75,000	0	75,000	0	0	75,000
<b>RECREATION AND CULTURE</b>								
Denham Hall Hire - Contra	Shire of Shark Bay		4,000	0	4,000	0	0	4,000
Grants - Public Facilities	Country Local Govt. Fund	Y	54,832	0	0	54,832	54,832	0
Grants - Recreation and Culture	LotteryWest	Y	376,500	0	0	376,500	300,000	76,500
Walk Trail Grant Funding	LotteryWest	N	1,500	0	1,500	0	0	1,500
Contributions & Donations Sport and Recreation	LotteryWest	Y	500,000	0	0	500,000	430,403	69,597
Grants - Youth Activities	Dept. of Communities	Y	1,000	0	1,000	0	1,000	0
<b>TRANSPORT</b>								
Road Preservation Grant	State Initiative	Y	77,741	0	77,741	0	77,741	0
Useless Loop Road - Mtce	Main Roads WA	Y	314,000	0	314,000		300,000	14,000
Contributions - Road Projects	Ocean Park	Y	0	7,000	7,000	0	7,000	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	192,071	0	0	192,071	252,071	(60,000)
RRG Grants - Capital Projects	Regional Road Group	Y	335,115	0	0	335,115	380,293	(45,178)
Grant - RBF's MM Boat Ramp Facilities	Dept. of Transport	Y	123,718	0	0	123,718	78,718	45,000
Grant - R4R Monkey Mia Jetty	Dept. of Regional Development	Y	250,000	0	0	250,000	246,111	3,889
<b>ECONOMIC SERVICES</b>								
Contributions-Seniors Projects	Council of the Aged WA	Y	500	500	1,000	0	1,000	0
Contribution - Monkey Mia Res			48,500	0	48,500	0	48,283	217
Festivals / Events - Other Grants	Various		0	4,000	4,000	0	4,000	0
Grants - Tourism and Area	Royalties for Regions	Y	300,000	0	0	300,000	300,000	0
<b>TOTALS</b>			<b>5,221,010</b>	<b>11,500</b>	<b>1,512,433</b>	<b>3,720,077</b>	<b>4,701,459</b>	<b>531,051</b>
Operating	Operating		1,512,433				1,397,895	
Non-Operating	Non-operating		3,720,077				3,303,564	
			5,232,510				4,701,459	

25 JUNE 2014

<b>Shire of Shark Bay</b>				
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>				
<b>For the Period Ended 31 May 2014</b>				
<b>Note 12: TRUST FUND</b>				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
<b>Description</b>	<b>Opening Balance 1-Jul-13</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31-May-14</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Shark Bay Aerobics Group	141	0	0	141
Hall Bond - Expense	0	810	(270)	540
Election Deposits	0	320	(320)	0
BCITF Levy	0	3,002	(2,962)	40
Library Card Bond	200	400	(500)	100
Bond Marina Facilities	4,305	168	0	4,473
Kerb/Footpath Deposit	2,700	3,500	0	6,200
Building Completion Bond	71,955	2,638	(3,820)	70,773
Denham Youth Group	1,378	0	(1,378)	0
Bond Key	2,350	1,580	(2,160)	1,770
Man in the Biosphere	701	0	0	701
Police Licensing	5,531	229,091	(229,742)	4,880
Public Open Space	0	0	0	0
Clearing Account	2,364	148	(2,512)	(0)
Len Thompson Trust	800	0	0	800
Community Bus	2,100	600	(1,800)	900
Policeman's Ball	750	0	(750)	0
Community Chest	6,750	263	(7,013)	0
Building License Levy	0	1,826	(1,866)	(40)
Fundraising Collection	170	0	0	170
Marquee Deposit	700	1,400	(2,100)	0
Public Open Space Trust Reserve	0	0	0	0
Hillside Residential Dual Use Path	0	0	0	0
Tour Sales	0	235,644	(234,895)	749
Bookeasy Sales	0	101,186	(101,112)	74
Sunter Place -Rec Reserve		90,250		90,250
	<b>102,895</b>	<b>672,826</b>	<b>(593,200)</b>	<b>182,521</b>



**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2014**

**Note 13: MAJOR VARIANCES****Comments/Reason for Variance****13.1 OPERATING REVENUES****13.1.1 GOVERNANCE**

Insurance Reimbursement for assessed wages in 2012/13.

**13.1.2 GENERAL PURPOSE FUNDING**

Reduction in Financial Assistance Grant \$20,000

**13.1.3 LAW, ORDER AND PUBLIC SAFETY**

Increase in fines and dog registration fees and receipt of full SES grant.

**13.1.4 HEALTH**

Miscellaneous health licence fees received when required.

**13.1.5 HOUSING**

Reduced income from pensioner rentals and miscellaneous fees.

**13.1.6 COMMUNITY AMENITIES**

Town Planning grant for \$75,000 yet to be received.

**13.1.7 RECREATION AND CULTURE**

Contribution For the Jimmy Poland Project

**13.1.8 TRANSPORT**

Increase in funding received for Roads to Recovery

**13.1.9 ECONOMIC SERVICES**

Reimbursements for Main Roads work yet to be received

**13.1.10 OTHER PROPERTY AND SERVICES**

Miscellaneous reimbursements

**13.2 OPERATING EXPENSE****13.2.1 GOVERNANCE**

Reduction in Governance Overheads

**13.2.2 GENERAL PURPOSE FUNDING**

Governance overheads lower than expected.

**13.2.3 LAW, ORDER AND PUBLIC SAFETY**

Over expenditure for SES which will be recovered at acquittal and higher level of depreciation than budgeted.

**13.2.4 HEALTH**

Consultant charges not yet received and less mosquito fogging due to dry weather.

**13.2.5 HOUSING**

Reduced maintenance done on staff housing and pensioner units due to emphasis on capital improvements.

**13.2.6 COMMUNITY AMENITIES**

Plans and strategies yet to be completed

**13.2.7 RECREATION AND CULTURE**

These savings are made up of miscellaneous minor underexpenditure in all areas.

**13.2.8 TRANSPORT**

Maintenance of country roads to be completed

**13.2.9 ECONOMIC SERVICES**

Main Roads private works to be finalised.

**13.2.10 OTHER PROPERTY AND SERVICES**

Under recovery of public works overheads - to be corrected

**13.3 CAPITAL REVENUE****13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Grants still to be received as per note 11.

**13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS**

Sale of assets to be undertaken

**13.3.3 PROCEEDS FROM NEW DEBENTURES**

Not applicable

**13.3.4 PROCEEDS FROM SALE OF INVESTMENT**

Not applicable

**13.3.5 PROCEEDS FROM ADVANCES**

Not applicable

**13.3.6 SELF-SUPPORTING LOAN PRINCIPAL**

Not applicable

**13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

Not applicable

**13.4 CAPITAL EXPENSES****13.4.1 LAND HELD FOR RESALE**

Not applicable

**13.4.2 LAND AND BUILDINGS**

Finalisation of the staff housing and emergency services building will bring this item on budget.

**13.4.3 PLANT AND EQUIPMENT**

Planned replacement of plant and equipment will continue to June

**13.4.4 FURNITURE AND EQUIPMENT**

Minor purchases remaining - this item will be underspent.

**13.4.5 INFRASTRUCTURE ASSETS - ROADS**

Projects progressing

**13.4.6 INFRASTRUCTURE ASSETS - OTHER**

Project progressing however some will be carried over into 2014/15.

**13.4.7 PURCHASES OF INVESTMENT**

Not applicable

**13.4.8 REPAYMENT OF DEBENTURES**

No Reportable Variance

**13.4.9 ADVANCES TO COMMUNITY GROUPS**

Not applicable

**13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)**

Transfers will occur at year end.

**13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

No Reportable Variance

**13.5 OTHER ITEMS****13.5.1 RATE REVENUE**

Rate revenue for minimum rates lower than expected.

**13.5.2 OPENING FUNDING SURPLUS(DEFICIT)**

As per amended budget

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

Shire of Shark Bay					
Detailed Schedules to 31 May 2014					
Program	Description	Annual Budget	YTD Budget	YTD Actual	Variance % YTD Actual/YTD Budget
<b>Governance</b>					
<b>Administration Other</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	100	88	360	309%
	Other Revenue	13,460	13,417	42,624	218%
	Profit on Sale of Assets	0	0	4310	0
	Operating Statement Total	13,560	13,505	47,294	250%
Operating Income Total		13,560	13,505	47,294	250%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(703,581)	(646,396)	(580,771)	-10%
	Materials & Contracts	(180,490)	(166,103)	(189,736)	14%
	Depreciation Of Assets	(53,876)	(49,379)	(54,846)	11%
	Insurance	(13,798)	(13,797)	(14,156)	3%
	Interest On Financing Costs	(17,799)	(11,820)	(12,437)	5%
	Loss On Sale Of Assets	(22,000)	(22,000)	0	-100%
	Other Expenses	(10,500)	(9,625)	(10,272)	7%
	Plant & Overhead Costs	(11,250)	(10,318)	(9,613)	-7%
	Utility Charges	(11,000)	(8,775)	(17,276)	97%
	Activity Based Distribution	998,593	915,376	839,104	-8%
	Operating Statement Total	(25,701)	(22,837)	(50,003)	119%
Operating Expenditure Total		(25,701)	(22,837)	(50,003)	119%
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Employment Costs	(12,144)	(11,132)	0	-100%
	Materials & Contracts	(25,711)	(23,573)	0	-100%
	Plant & Overhead Costs	(12,145)	(11,132)	(28)	-100%
	Buildings Total	(50,000)	(45,837)	(28)	-100%
	<b>Furniture &amp; Office Equip.</b>				
	Materials & Contracts	(17,000)	(15,598)	(12,533)	-20%
	Furniture & Office Equip. Total	(17,000)	(15,598)	(12,533)	-20%
	<b>Plant , Equip. &amp; Vehicles</b>				
	Materials & Contracts	(161,000)	(161,000)	(66,264)	-59%
	Plant , Equip. & Vehicles Total	(161,000)	(161,000)	(66,264)	-59%
Capital Expenditure Total		(228,000)	(222,435)	(78,825)	-65%
<b>Members Of Council</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Other Revenue	500	500	1,605	221%
	Operating Statement Total	500	500	1,605	221%
Operating Income Total		500	500	1,605	221%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(860)	(792)	0	-100%
	Materials & Contracts	(116,720)	(107,008)	(113,735)	6%
	Depreciation Of Assets	0	0	(110)	0%
	Insurance	(5,207)	(5,207)	(3,299)	-37%
	Other Expenses	(85,875)	(78,705)	(70,773)	-10%
	Plant & Overhead Costs	(120)	(110)	0	-100%
	Activity Based Distribution	(108,506)	(99,462)	(90,272)	-9%
	Operating Statement Total	(317,288)	(291,284)	(278,188)	-4%
Operating Expenditure Total		(317,288)	(291,284)	(278,188)	-4%
Governance Total		(556,929)	(522,551)	(358,117)	-31%

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

<b>General Purpose Funding</b>					
<b>Rates</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Interest Earned	5,000	4,587	3,380	-26%
	Rates	1,134,058	1,127,033	1,126,825	-0.02%
	User Fees & Charges	3,100	2,888	4,458	54%
	Operating Statement Total	1,142,158	1,134,508	1,134,663	0.01%
Operating Income Total		1,142,158	1,134,508	1,134,663	0.06%
<b>Operating Expenditure</b>					
	<b>Operating Statement</b>				
	Materials & Contracts	(4,500)	(4,114)	(4,507)	10%
	Activity Based Distribution	(40,097)	(36,751)	(33,414)	-9%
	Operating Statement Total	(44,597)	(40,865)	(37,921)	-7%
Operating Expenditure Total		(44,597)	(40,865)	(37,921)	-7%
<b>General Purpose Income</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	948,532	948,532	928,009	-2%
	Operating Statement Total	948,532	948,532	928,009	-2%
Operating Income Total		948,532	948,532	928,009	-2%
<b>Interest On Investments</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Interest Earned	141,261	108,520	97,780	-10%
	Operating Statement Total	141,261	108,520	97,780	-10%
Operating Income Total		141,261	108,520	97,780	-10%
<b>Other General Purpose Income</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	200	199	250	26%
	Other Revenue	22,100	19,208	18,969	-1%
	Operating Statement Total	22,300	19,407	19,219	-1%
Operating Income Total		22,300	19,407	19,219	-1%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Materials & Contracts	(400)	(363)	0	-100%
	Utility Charges	0	0	(318)	0%
	Activity Based Distribution	(57,281)	(52,503)	(47,759)	-9%
	Operating Statement Total	(57,681)	(52,866)	(48,077)	-9%
Operating Expenditure Total		(57,681)	(52,866)	(48,077)	-9%
<b>General Purpose Funding Total</b>		<b>2,151,973</b>	<b>2,117,236</b>	<b>2,093,673</b>	<b>-1%</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

<b>Law, Order And Public Safety</b>					
<b>Animal Control</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	3,100	2,832	3,747	32%
	Operating Statement Total	3,100	2,832	3,747	32%
<b>Operating Income Total</b>		<b>3,100</b>	<b>2,832</b>	<b>3,747</b>	<b>32%</b>
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(810)	(748)	(5,501)	635%
	Materials & Contracts	(8,220)	(8,036)	(1,156)	-86%
	Plant & Overhead Costs	(70)	(66)	(27)	-59%
	Activity Based Distribution	(16,039)	(14,707)	(13,400)	-9%
	Operating Statement Total	(25,139)	(23,557)	(20,085)	-15%
<b>Operating Expenditure Total</b>		<b>(25,139)</b>	<b>(23,557)</b>	<b>(20,085)</b>	<b>-15%</b>
<b>Fire Prevention</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	7,160	7,160	7,160	0%
	Other Revenue	500	500	0	-100%
	Operating Statement Total	7,660	7,660	7,160	-7%
<b>Operating Income Total</b>		<b>7,660</b>	<b>7,660</b>	<b>7,160</b>	<b>-7%</b>
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(3,694)	(3,388)	(2,895)	-15%
	Materials & Contracts	(5,866)	(5,368)	0	-100%
	Depreciation Of Assets	0	0	(569)	0%
	Insurance	(3,000)	(3,000)	(3,000)	0%
	Plant & Overhead Costs	(2,100)	(1,925)	(3,049)	58%
	Activity Based Distribution	(16,039)	(14,707)	(13,400)	-9%
	Operating Statement Total	(30,699)	(28,388)	(22,913)	-19%
<b>Operating Expenditure Total</b>		<b>(30,699)</b>	<b>(28,388)</b>	<b>(22,913)</b>	<b>-19%</b>
<b>Other Law,Order&amp;Public Safety</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	23,000	23,000	23,702	3%
	User Fees & Charges	500	500	2,473	395%
	Other Revenue	2,000	1,837	3,207	75%
	Operating Statement Total	25,500	25,337	29,382	16%
<b>Operating Income Total</b>		<b>25,500</b>	<b>25,337</b>	<b>29,382</b>	<b>16%</b>
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(49,946)	(46,346)	(52,097)	12%
	Materials & Contracts	(40,171)	(26,194)	(18,156)	-31%
	Depreciation Of Assets	(28,322)	(25,960)	(19,537)	-25%
	Insurance	(1,703)	(1,704)	(2,249)	32%
	Other Expenses	0	0	(20,710)	0%
	Plant & Overhead Costs	(21,500)	(20,125)	(30,640)	52%
	Utility Charges	(1,200)	(1,100)	(599)	-46%
	Activity Based Distribution	(19,476)	(17,853)	(16,234)	-9%
	Operating Statement Total	(162,318)	(139,282)	(160,222)	15%
<b>Operating Expenditure Total</b>		<b>(162,318)</b>	<b>(139,282)</b>	<b>(160,222)</b>	<b>15%</b>
<b>Capital Revenue</b>	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	1,209,500	1,009,000	882,797	-13%
	Operating Statement Total	1,209,500	1,009,000	882,797	-13%
<b>Capital Revenue Total</b>		<b>1,209,500</b>	<b>1,009,000</b>	<b>882,797</b>	<b>-13%</b>
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Employment Costs	(48,074)	(48,074)	(43,940)	-9%
	Materials & Contracts	(1,269,926)	(1,269,926)	(963,487)	-24%
	Plant & Overhead Costs	(11,000)	(11,000)	(35,815)	226%
	Utility Charges	0	0	(43,773)	0%
	Buildings Total	(1,329,000)	(1,329,000)	(1,087,015)	-18%
	<b>Plant , Equip. &amp; Vehicles</b>				
	Materials & Contracts	(80,500)	(80,500)	(4,498)	0%
	Plant , Equip. & Vehicles Total	(80,500)	(80,500)	(4,498)	0%
<b>Capital Expenditure Total</b>		<b>(1,409,500)</b>	<b>(1,409,500)</b>	<b>(1,091,513)</b>	<b>-23%</b>
<b>Law, Order And Public Safety Total</b>		<b>(381,896)</b>	<b>(555,898)</b>	<b>(371,646)</b>	<b>-33%</b>

Confirmed at the Ordinary Meeting of Council held on the 30 July 2014 – Signed by the President Cr C Cowell \_\_\_\_\_

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

<b>Health</b>					
<b>Health Inspection</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	1,950	1,771	977	-45%
	Operating Statement Total	1,950	1,771	977	-45%
Operating Income Total		1,950	1,771	977	-45%
<b>Operating Expenditure</b>					
	<b>Operating Statement</b>				
	Materials & Contracts	(44,500)	(40,799)	(29,795)	-27%
	Activity Based Distribution	4,312	3,949	865	-78%
	Operating Statement Total	(40,188)	(36,850)	(28,930)	-21%
Operating Expenditure Total		(40,188)	(36,850)	(28,930)	-21%
<b>Other Health</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Materials & Contracts	(5,750)	(5,269)	(4,900)	-7%
	Other Expenses	(280)	(253)	(320)	26%
	Activity Based Distribution	(10,311)	(9,449)	(8,590)	-9%
	Operating Statement Total	(16,341)	(14,971)	(13,810)	-8%
Operating Expenditure Total		(16,341)	(14,971)	(13,810)	-8%
<b>Preventative Services</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(1,922)	(1,760)	(220)	-87%
	Materials & Contracts	(4,128)	(3,784)	(425)	-89%
	Plant & Overhead Costs	(450)	(418)	(99)	-76%
	Operating Statement Total	(6,500)	(5,962)	(745)	-88%
Operating Expenditure Total		(6,500)	(5,962)	(745)	-88%
<b>Health Total</b>		(61,079)	(56,012)	(42,508)	-24%

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

<b>Housing</b>					
<b>Pensioner Units</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	74,360	68,211	60,070	-12%
	Operating Statement Total	74,360	68,211	60,070	-12%
Operating Income Total		74,360	68,211	60,070	-12%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(11,682)	(10,670)	(7,634)	-28%
	Materials & Contracts	(18,063)	(16,851)	(19,535)	16%
	Depreciation Of Assets	(10,210)	(9,361)	(9,003)	-4%
	Insurance	(4,205)	(4,204)	(4,626)	10%
	Plant & Overhead Costs	(1,060)	(968)	(1,644)	70%
	Utility Charges	(17,495)	(16,951)	(11,921)	-30%
	Activity Based Distribution	(38,213)	(35,024)	(31,822)	-9%
	Operating Statement Total	(100,928)	(94,029)	(86,185)	-8%
Operating Expenditure Total		(100,928)	(94,029)	(86,185)	-8%
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Employment Costs	0	0	(694)	0%
	Materials & Contracts	(83,000)	(83,000)	(79,649)	-4%
	Plant & Overhead Costs	0	0	(357)	0%
	Buildings Total	(83,000)	(83,000)	(80,700)	-3%
Capital Expenditure Total		(83,000)	(83,000)	(80,700)	-3%
<b>Staff Housing</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	9,450	8,611	8,831	3%
	Other Revenue	3,000	2,750	0	-100%
	Operating Statement Total	12,450	11,361	8,831	-22%
Operating Income Total		12,450	11,361	8,831	-22%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(2,224)	(2,024)	(1,606)	-21%
	Materials & Contracts	(51,836)	(47,551)	(35,983)	-24%
	Insurance	(3,382)	(3,382)	(2,288)	-32%
	Plant & Overhead Costs	(360)	(352)	(203)	-42%
	Utility Charges	(7,950)	(6,800)	(1,789)	-74%
	Activity Based Distribution	48,302	44,275	33,037	-25%
	Operating Statement Total	(17,450)	(15,834)	(8,831)	-44%
Operating Expenditure Total		(17,450)	(15,834)	(8,831)	-44%
<b>Capital Revenue</b>	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	378,341	378,341	378,341	0%
	Operating Statement Total	378,341	378,341	378,341	0%
Capital Revenue Total		378,341	378,341	378,341	0%
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Employment Costs	(6,072)	(6,068)	(13,216)	118%
	Materials & Contracts	(821,855)	(821,852)	(457,964)	-44%
	Plant & Overhead Costs	(3,755)	(3,756)	(2,551)	-32%
	Buildings Total	(831,682)	(831,676)	(473,731)	-43%
Capital Expenditure Total		(831,682)	(831,676)	(473,731)	-43%
<b>Housing Total</b>		<b>(567,909)</b>	<b>(566,626)</b>	<b>(202,205)</b>	<b>-64%</b>

Confirmed at the Ordinary Meeting of Council held on the 30 July 2014 – Signed by the President Cr C Cowell \_\_\_\_\_

MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

<b>Community Amenities</b>					
<b>Sanitation - Household Refuse</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	158,456	158,456	158,508	0.03%
	Operating Statement Total	158,456	158,456	158,508	0.03%
<b>Operating Income Total</b>		<b>158,456</b>	<b>158,456</b>	<b>158,508</b>	<b>0.03%</b>
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(112,140)	(99,473)	(106,015)	7%
	Materials & Contracts	(58,922)	(53,999)	(49,304)	-9%
	Depreciation Of Assets	(23,041)	(21,120)	(3,886)	-82%
	Plant & Overhead Costs	(50,800)	(46,574)	(31,919)	-31%
	Utility Charges	0	0	(166)	0%
	Activity Based Distribution	(26,349)	(24,156)	(21,990)	-9%
	Operating Statement Total	(271,252)	(245,322)	(213,280)	-13%
<b>Operating Expenditure Total</b>		<b>(271,252)</b>	<b>(245,322)</b>	<b>(213,280)</b>	<b>-13%</b>
<b>Capital Expenditure</b>	<b>Public Facilities</b>				
	Employment Costs	(1,922)	(1,712)	0	-100%
	Materials & Contracts	(26,154)	(23,248)	0	-100%
	Plant & Overhead Costs	(1,924)	(1,712)	0	-100%
	Public Facilities Total	(30,000)	(26,672)	0	-100%
<b>Capital Expenditure Total</b>		<b>(30,000)</b>	<b>(26,672)</b>	<b>0</b>	<b>-100%</b>
<b>Other Community Amenities</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	2,200	2,013	885	-56.04%
	Operating Statement Total	2,200	2,013	885	-56.04%
<b>Operating Income Total</b>		<b>2,200</b>	<b>2,013</b>	<b>885</b>	<b>-56.04%</b>
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(9,313)	(8,525)	(7,765)	-9%
	Materials & Contracts	(41,719)	(38,247)	(30,975)	-19%
	Depreciation Of Assets	(20,409)	(18,700)	(18,731)	0.17%
	Insurance	(393)	(392)	(393)	0.26%
	Plant & Overhead Costs	(1,500)	(1,375)	(1,374)	-0.07%
	Utility Charges	(2,500)	(1,081)	(3,109)	188%
	Activity Based Distribution	(24,465)	(22,429)	(20,311)	-9.44%
	Operating Statement Total	(100,300)	(90,749)	(82,658)	-8.92%
<b>Operating Expenditure Total</b>		<b>(100,300)</b>	<b>(90,749)</b>	<b>(82,658)</b>	<b>-8.92%</b>
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Materials & Contracts	0	0	0	0
	Buildings Total	0	0	0	0
<b>Capital Expenditure Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Sanitation Other</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	79,800	73,150	78,934	7.91%
	Other Revenue	200	37	0	-100.00%
	Operating Statement Total	80,000	73,187	78,934	7.85%
<b>Operating Income Total</b>		<b>80,000</b>	<b>73,187</b>	<b>78,934</b>	<b>7.85%</b>
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(2,226)	(2,046)	(1,457)	-29%
	Materials & Contracts	(28,824)	(26,422)	(18,530)	-30%
	Depreciation Of Assets	(895)	(825)	(821)	0%
	Insurance	(342)	(342)	(342)	0
	Plant & Overhead Costs	(500)	(462)	(297)	-36%
	Activity Based Distribution	(31,416)	(28,798)	(26,014)	-10%
	Operating Statement Total	(64,203)	(58,895)	(47,461)	-19%
<b>Operating Expenditure Total</b>		<b>(64,203)</b>	<b>(58,895)</b>	<b>(47,461)</b>	<b>-19%</b>
<b>Town Planning&amp;Regional Develop</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	75,000	75,000	0	-100.00%
	User Fees & Charges	12,650	11,583	12,677	9.44%
	Operating Statement Total	87,650	86,583	12,677	-85.36%
<b>Operating Income Total</b>		<b>87,650</b>	<b>86,583</b>	<b>12,677</b>	<b>-85.36%</b>
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Materials & Contracts	(572,150)	(524,458)	(262,432)	-50%
	Other Expenses	(500)	(462)	0	-100%
	Activity Based Distribution	(46,640)	(42,757)	(38,733)	-9%
	Operating Statement Total	(619,290)	(567,677)	(301,165)	-47%
<b>Operating Expenditure Total</b>		<b>(619,290)</b>	<b>(567,677)</b>	<b>(301,165)</b>	<b>-47%</b>
<b>Community Amenities Total</b>		<b>(756,739)</b>	<b>(669,076)</b>	<b>(393,560)</b>	<b>-41%</b>

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MINUTES OF THE ORDINARY COUNCIL MEETING

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<b>Recreation And Culture</b>					
<b>Foreshore</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(16,550)	(15,180)	(6,661)	-56%
	Materials & Contracts	(102,705)	(94,149)	(84,514)	-10%
	Depreciation Of Assets	(39,802)	(36,487)	(9,075)	-75%
	Insurance	(2,420)	(2,420)	(2,898)	20%
	Plant & Overhead Costs	(8,675)	(7,953)	(4,217)	-47%
	Utility Charges	(10,350)	(6,825)	(7,611)	12%
	Activity Based Distribution	(27,902)	(25,575)	(23,232)	-9%
	Operating Statement Total	(208,405)	(188,589)	(138,208)	-27%
Operating Expenditure Total		(208,405)	(188,589)	(138,208)	-27%
<b>Capital Revenue</b>					
	Non Operating Grants, Subsidies	54,832	54,832	54,832	0.00%
	Operating Statement Total	54,832	54,832	54,832	0.00%
Capital Revenue Total		54,832	54,832	54,832	0.00%
<b>Capital Expenditure</b>					
	<b>Buildings</b>				
	Employment Costs	0	0	75	0%
	Materials & Contracts	0	0	(75)	0%
	Buildings Total	0	0	0	0
	<b>Public Facilities</b>				
	Employment Costs	(4,858)	(4,180)	24	-101%
	Materials & Contracts	(16,932)	(16,855)	(7,018)	-58%
	Plant & Overhead Costs	(6,310)	(5,395)	0	-100%
	Public Facilities Total	(28,100)	(26,430)	(6,994)	-74%
Capital Expenditure Total		(28,100)	(26,430)	(6,994)	-74%
<b>Libraries</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	100	88	90	1.76%
	Other Revenue	600	600	519	-13.47%
	Operating Statement Total	700	688	609	-11.52%
Operating Income Total		700	688	609	-11.52%
<b>Operating Expenditure</b>					
	Materials & Contracts	(5,750)	(5,269)	(5,794)	10%
	Insurance	(70)	(70)	(70)	0%
	Utility Charges	0	0	(326)	0%
	Activity Based Distribution	(49,262)	(45,155)	(41,059)	-9%
	Operating Statement Total	(55,082)	(50,494)	(47,249)	-6%
Operating Expenditure Total		(55,082)	(50,494)	(47,249)	-6%
<b>Museum</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Depreciation Of Assets	(729)	(671)	(393)	-41%
	Insurance	(138)	(138)	(138)	0%
	Activity Based Distribution	(11,456)	(10,505)	(9,535)	-9%
	Operating Statement Total	(12,323)	(11,314)	(10,066)	-11%
Operating Expenditure Total		(12,323)	(11,314)	(10,066)	-11%
<b>Capital Expenditure</b>					
	<b>Heritage Assets</b>				
	Materials & Contracts	(15,000)	(15,000)	(15,511)	3%
	Heritage Assets Total	(15,000)	(15,000)	(15,511)	3%
Capital Expenditure Total		(15,000)	(15,000)	(15,511)	3%

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<b>Other Culture</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	0	0	25,592	0%
	Operating Statement Total	0	0	25,592	0%
Operating Income Total		0	0	25,592	0%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(3,036)	(3,036)	(3,891)	28%
	Materials & Contracts	(26,884)	(25,099)	(11,996)	-52%
	Depreciation Of Assets	(27,055)	(24,805)	(23,730)	-4%
	Insurance	(950)	(950)	(900)	-5%
	Plant & Overhead Costs	(500)	(500)	(299)	-40%
	Utility Charges	(500)	(462)	(269)	-42%
	Operating Statement Total	(58,925)	(54,852)	(41,085)	-25%
Operating Expenditure Total		(58,925)	(54,852)	(41,085)	-25%
<b>Capital Expenditure</b>	<b>Heritage Assets</b>				
	Employment Costs	(1,012)	(1,012)	0	0%
	Materials & Contracts	(3,888)	(3,888)	0	0%
	Plant & Overhead Costs	(100)	(100)	0	0%
	Heritage Assets Total	(5,000)	(5,000)	0	0%
	<b>Public Facilities</b>				
	Employment Costs	0	0	(14,035)	0%
	Materials & Contracts	(82,000)	(82,000)	(47,877)	-42%
	Plant & Overhead Costs	0	0	(1,085)	0%
	Public Facilities Total	(82,000)	(82,000)	(62,997)	-23%
Capital Expenditure Total		(87,000)	(87,000)	(62,997)	-28%
<b>Other Recreation &amp; Sport</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	1,500	1,375	0	-100.00%
	User Fees & Charges	28,700	26,301	14,402	-45.24%
	Other Revenue	100	88	0	-100.00%
	Operating Statement Total	30,300	27,764	14,402	-48.13%
Operating Income Total		30,300	27,764	14,402	-48.13%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(88,303)	(82,676)	(62,813)	-24%
	Materials & Contracts	(121,336)	(111,232)	(119,780)	8%
	Depreciation Of Assets	(56,305)	(51,601)	(46,452)	-10%
	Insurance	(3,533)	(3,533)	(2,943)	-17%
	Other Expenses	(10,000)	(9,163)	(6,055)	-34%
	Plant & Overhead Costs	(20,640)	(18,931)	(16,361)	-14%
	Utility Charges	(17,800)	(17,288)	(11,312)	-35%
	Activity Based Distribution	(40,504)	(37,125)	(33,711)	-9%
	Operating Statement Total	(358,421)	(331,549)	(299,427)	-10%
Operating Expenditure Total		(358,421)	(331,549)	(299,427)	-10%
<b>Capital Revenue</b>	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	876,500	760,948	730,403	-4.01%
	Operating Statement Total	876,500	760,948	730,403	-4.01%
Capital Revenue Total		876,500	760,948	730,403	-4.01%
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Materials & Contracts	(80,000)	(77,498)	0	-100.00%
	Buildings Total	(80,000)	(77,498)	0	-100.00%
	<b>Plant , Equip. &amp; Vehicles</b>				
	Materials & Contracts	(110,000)	0	0	0%
	Plant , Equip. & Vehicles Total	(110,000)	0	0	0%
	<b>Public Facilities</b>				
	Employment Costs	(100,297)	(92,290)	(106,909)	15.84%
	Materials & Contracts	(658,253)	(603,124)	(388,246)	-35.63%
	Plant & Overhead Costs	(22,950)	(21,118)	(20,330)	-3.73%
	Public Facilities Total	(781,500)	(716,532)	(515,485)	-28.06%
Capital Expenditure Total		(971,500)	(794,030)	(515,485)	-35.08%

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<b>Public Hall &amp; Civic Centres</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	4,000	3,663	0	-100.00%
	User Fees & Charges	7,100	6,501	3,375	-48.08%
	Other Revenue	1,500	1,375	773	-43.80%
	Operating Statement Total	12,600	11,539	4,148	-64.05%
Operating Income Total		12,600	11,539	4,148	-64.05%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(7,340)	(6,732)	(7,090)	5%
	Materials & Contracts	(19,200)	(17,600)	(15,864)	-10%
	Depreciation Of Assets	(122,253)	(112,068)	(108,608)	-3%
	Insurance	(13,749)	(13,748)	(13,770)	0.16%
	Other Expenses	(4,000)	(3,663)	0	-100.00%
	Plant & Overhead Costs	(1,020)	(935)	(1,119)	20%
	Utility Charges	(7,700)	(7,138)	(3,241)	-55%
	Activity Based Distribution	(27,902)	(25,575)	(23,232)	-9%
	Operating Statement Total	(203,164)	(187,459)	(172,924)	-8%
Operating Expenditure Total		(203,164)	(187,459)	(172,924)	-8%
<b>Capital Revenue</b>	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	0	0	0	0
	Operating Statement Total	0	0	0	0
Capital Revenue Total		0	0	0	0
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Employment Costs	(16,193)	(16,193)	(28,173)	74%
	Materials & Contracts	(63,235)	(63,235)	(58,875)	-7%
	Plant & Overhead Costs	(12,072)	(12,072)	(4,374)	-64%
	Buildings Total	(91,500)	(91,500)	(91,422)	0%
Capital Expenditure Total		(91,500)	(91,500)	(91,422)	0%
<b>Tv &amp; Radio Re-Broadcasting</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	0	0	(1,101)	0%
	Materials & Contracts	(7,500)	(6,875)	(2,864)	-58%
	Depreciation Of Assets	(6,000)	(5,500)	0	-100%
	Insurance	(279)	(280)	(279)	0%
	Plant & Overhead Costs	0	0	(37)	0%
	Activity Based Distribution	(14,893)	(13,651)	(12,369)	-9%
	Operating Statement Total	(28,672)	(26,306)	(16,650)	-37%
Operating Expenditure Total		(28,672)	(26,306)	(16,650)	-37%
<b>Capital Expenditure</b>	<b>Public Facilities</b>				
	Employment Costs	0	0	(14,449)	0%
	Materials & Contracts	(300,000)	(300,000)	(300,846)	0.3%
	Plant & Overhead Costs	0	0	(347)	0%
	Public Facilities Total	(300,000)	(300,000)	(315,642)	5.2%
Capital Expenditure Total		(300,000)	(300,000)	(315,642)	5.2%

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<b>World Heritage</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	150,000	137,500	155,506	13.10%
	Other Revenue	45,700	41,952	45,696	8.92%
	Operating Statement Total	195,700	179,452	201,202	6,420
Operating Income Total		195,700	179,452	201,202	6,420
<b>Operating Expenditure</b>					
	<b>Operating Statement</b>				
	Employment Costs	(240,650)	(221,106)	(198,548)	-10%
	Materials & Contracts	(147,646)	(135,355)	(180,588)	33%
	Depreciation Of Assets	(240,030)	(220,022)	(212,921)	-3%
	Insurance	(17,345)	(17,344)	(17,345)	0%
	Other Expenses	0	0	(1,334)	0%
	Plant & Overhead Costs	(550)	(506)	(395)	-22%
	Utility Charges	(33,800)	(30,987)	(27,698)	-11%
	Activity Based Distribution	(29,786)	(27,302)	(24,824)	-9%
	Operating Statement Total	(709,807)	(652,622)	(663,653)	1.69%
Operating Expenditure Total		(709,807)	(652,622)	(663,653)	1.69%
<b>Capital Expenditure</b>					
	<b>Furniture &amp; Office Equip.</b>				
	Materials & Contracts	(16,000)	(16,000)	(12,941)	-19%
	Furniture & Office Equip. Total	(16,000)	(16,000)	(12,941)	-19%
Capital Expenditure Total		(16,000)	(16,000)	(12,941)	-19%
<b>Youth Recreation</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	1,000	913	1,000	9.53%
	Operating Statement Total	1,000	913	1,000	9.53%
Operating Income Total		1,000	913	1,000	9.53%
<b>Operating Expenditure</b>					
	<b>Operating Statement</b>				
	Materials & Contracts	(9,500)	(8,712)	(1,970)	-77%
	Operating Statement Total	(9,500)	(8,712)	(1,970)	-77%
Operating Expenditure Total		(9,500)	(8,712)	(1,970)	-77%
Recreation And Culture Total		(1,981,767)	(1,805,721)	(1,380,036)	-24%

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<b>Transport</b>					
<b>Denham Marine Facilities</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	43,000	41,945	29,324	-30.09%
	Other Revenue	8,650	7,190	5,730	-20.31%
	Operating Statement Total	51,650	49,135	35,054	-28.66%
Operating Income Total		51,650	49,135	35,054	-28.66%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(20,394)	(18,678)	(5,939)	-68%
	Materials & Contracts	(23,776)	(21,791)	(42,996)	97%
	Depreciation Of Assets	(12,048)	(11,044)	(9,097)	-18%
	Insurance	(915)	(916)	(736)	-20%
	Other Expenses	(2,000)	(1,837)	0	-100%
	Plant & Overhead Costs	(10,230)	(9,372)	(1,870)	-80%
	Utility Charges	(9,200)	(8,437)	(7,689)	-9%
	Activity Based Distribution	(19,476)	(17,853)	(16,235)	-9%
	Operating Statement Total	(98,039)	(89,928)	(84,562)	-6%
Operating Expenditure Total		(98,039)	(89,928)	(84,562)	-6%
<b>Capital Expenditure</b>	<b>Public Facilities</b>				
	Employment Costs	(4,048)	(4,048)	0	-100%
	Materials & Contracts	(14,952)	(14,954)	(1,981)	-87%
	Plant & Overhead Costs	(1,000)	(1,000)	0	-100%
	Public Facilities Total	(20,000)	(20,002)	(1,981)	-90%
Capital Expenditure Total		(20,000)	(20,002)	(1,981)	-90%
<b>Monkey Mia Boating Facilities</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	4,000	4,000	0	-100.00%
	Operating Statement Total	4,000	4,000	0	-100.00%
Operating Income Total		4,000	4,000	0	-100.00%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(3,038)	(2,794)	(2,079)	-26%
	Materials & Contracts	(512)	(473)	(781)	65%
	Depreciation Of Assets	(28,248)	(25,894)	(5,564)	-79%
	Insurance	(1,559)	(1,560)	(1,738)	11%
	Plant & Overhead Costs	(650)	(594)	(342)	-42%
	Activity Based Distribution	(11,456)	(10,505)	(9,535)	-9%
	Operating Statement Total	(45,463)	(41,820)	(20,039)	-52%
Operating Expenditure Total		(45,463)	(41,820)	(20,039)	-52%
<b>Capital Revenue</b>	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	373,718	373,718	324,830	-13.08%
	Operating Statement Total	373,718	373,718	324,830	-13.08%
Capital Revenue Total		373,718	373,718	324,830	-13.08%
<b>Capital Expenditure</b>	<b>Public Facilities</b>				
	Employment Costs	0	0	0	0
	Materials & Contracts	(459,310)	(421,810)	(12,948)	-96.93%
	Plant & Overhead Costs	0	0	0	0
	Public Facilities Total	(459,310)	(421,810)	(12,948)	-96.93%
Capital Expenditure Total		(459,310)	(421,810)	(12,948)	-96.93%

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<b>Road Plant Purchases</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Profit On Sale Of Assets	44,000	27,064	0	-100.00%
	Other Revenue	16,000	0	0	0
	Operating Statement Total	60,000	27,064	0	-100.00%
Operating Income Total		60,000	27,064	0	-100.00%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Depreciation Of Assets	0	0	(46)	0%
	Loss On Sale Of Assets	0	0	(88,626)	0%
	Activity Based Distribution	(22,913)	(20,999)	(19,069)	-9%
	Operating Statement Total	(22,913)	(20,999)	(107,741)	413%
Operating Expenditure Total		(22,913)	(20,999)	(107,741)	413%
<b>Capital Expenditure</b>	<b>Plant , Equip. &amp; Vehicles</b>				
	Materials & Contracts	(447,000)	(128,000)	(397,942)	211%
	Plant , Equip. & Vehicles Total	(447,000)	(128,000)	(397,942)	211%
Capital Expenditure Total		(447,000)	(128,000)	(397,942)	211%
<b>Streets,Roads,Bridges,Depots</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	391,741	203,341	384,741	89.21%
	Other Revenue	0	0	6,645	0.00%
	Operating Statement Total	391,741	203,341	391,386	92.48%
Operating Income Total		391,741	203,341	391,386	92.48%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(244,062)	(224,180)	(187,512)	-16%
	Materials & Contracts	(182,646)	(167,870)	(110,441)	-34%
	Depreciation Of Assets	(925,923)	(848,771)	(843,116)	-0.7%
	Insurance	(3,454)	(3,454)	(3,454)	0.0%
	Plant & Overhead Costs	(226,726)	(207,922)	(161,857)	-22%
	Utility Charges	(40,000)	(36,663)	(35,663)	-3%
	Activity Based Distribution	(42,388)	(38,852)	(35,304)	-9%
	Operating Statement Total	(1,665,199)	(1,527,712)	(1,377,347)	-10%
Operating Expenditure Total		(1,665,199)	(1,527,712)	(1,377,347)	-10%

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<b>Capital Revenue</b>	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	527,186	562,775	632,365	12.37%
	Operating Statement Total	527,186	562,775	632,365	12.37%
<b>Capital Revenue Total</b>		<b>527,186</b>	<b>562,775</b>	<b>632,365</b>	<b>12.37%</b>
<b>Capital Expenditure</b>	<b>Buildings</b>				
	Materials & Contracts	(20,000)	(20,000)	(27,945)	39.73%
	Buildings Total	(20,000)	(20,000)	(27,945)	39.73%
	<b>Drainage/Culverts</b>				
	Employment Costs	(7,084)	(4,048)	(335)	-91.72%
	Materials & Contracts	(50,366)	(24,452)	(8,536)	-65.09%
	Plant & Overhead Costs	(2,550)	(1,500)	(155)	-89.67%
	Drainage/Culverts Total	(60,000)	(30,000)	(9,026)	-69.91%
	<b>Footpaths</b>				
	Employment Costs	(4,554)	(4,334)	(1,741)	-59.82%
	Materials & Contracts	(92,946)	(89,098)	(40,332)	-54.73%
	Plant & Overhead Costs	(2,500)	(2,394)	(985)	-58.86%
	Footpaths Total	(100,000)	(95,826)	(43,058)	-55.07%
	<b>Furniture &amp; Office Equip.</b>				
	Materials & Contracts	(5,000)	(5,000)	(1,392)	-72.16%
	Furniture & Office Equip. Total	(5,000)	(5,000)	(1,392)	-72.16%
	<b>Plant , Equip. &amp; Vehicles</b>				
	Materials & Contracts	(15,000)	(13,750)	(6,174)	-55.10%
	Plant , Equip. & Vehicles Total	(15,000)	(13,750)	(6,174)	-55.10%
	<b>Roads (Non Town)</b>				
	Employment Costs	(171,800)	(157,476)	(124,308)	-21.06%
	Materials & Contracts	(258,227)	(238,153)	(149,319)	-37.30%
	Plant & Overhead Costs	(195,290)	(179,025)	(116,912)	-34.70%
	Utility Charges	0	0	(30)	0.00%
	Roads (Non Town) Total	(625,317)	(574,654)	(390,569)	-32.03%
	<b>Town Streets</b>				
	Employment Costs	(31,374)	(27,078)	(12,896)	-52.37%
	Materials & Contracts	(292,623)	(255,411)	(168,408)	-34.06%
	Plant & Overhead Costs	(6,368)	(5,569)	(2,613)	-53.08%
	Town Streets Total	(330,365)	(288,058)	(183,917)	-36.15%
<b>Capital Expenditure Total</b>		<b>(1,155,682)</b>	<b>(1,027,288)</b>	<b>(662,082)</b>	<b>-35.55%</b>
<b>Transport Total</b>		<b>(2,505,311)</b>	<b>(2,057,526)</b>	<b>(1,281,006)</b>	<b>-37.74%</b>

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<b>Economic Services</b>					
<b>Building Control</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	10,800	9,889	5,812	-41.23%
	Other Revenue	200	175	154	-12.00%
	Operating Statement Total	11,000	10,064	5,966	-40.72%
Operating Income Total		11,000	10,064	5,966	-40.72%
<b>Operating Expenditure</b>					
	Materials & Contracts	(2,200)	(2,013)	0	-100%
	Activity Based Distribution	(47,869)	(43,879)	(37,803)	-14%
	Operating Statement Total	(50,069)	(45,892)	(37,803)	-18%
Operating Expenditure Total		(50,069)	(45,892)	(37,803)	-18%
<b>Community Development</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	500	462	1,000	116.45%
	User Fees & Charges	0	0	6,127	0.00%
	Operating Statement Total	500	462	7,127	1442.64%
Operating Income Total		500	462	7,127	1442.64%
<b>Operating Expenditure</b>					
	Employment Costs	(162,970)	(149,744)	(135,027)	-10%
	Insurance	(701)	(638)	0	-100%
	Other Expenses	(6,000)	(5,500)	(2,255)	-59%
	Plant & Overhead Costs	(3,000)	(2,750)	(2,140)	-22%
	Activity Based Distribution	(39,886)	(36,564)	(33,180)	-9%
	Operating Statement Total	(212,557)	(195,196)	(172,602)	-12%
Operating Expenditure Total		(212,557)	(195,196)	(172,602)	-12%
<b>Other Economic Services</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	14,100	12,926	13,817	6.89%
	Other Revenue	3,000	2,780	2,258	-18.78%
	Operating Statement Total	17,100	15,706	16,075	2.35%
Operating Income Total		17,100	15,706	16,075	2.35%
<b>Operating Expenditure</b>					
	Employment Costs	(1,216)	(1,122)	(2,813)	151%
	Materials & Contracts	(17,876)	(15,976)	(15,492)	-3%
	Depreciation Of Assets	(44,161)	(40,480)	(40,394)	-0.2%
	Insurance	(1,790)	(1,790)	0	-100.0%
	Interest On Financing Costs	(3,522)	(3,234)	(1,543)	-52.3%
	Plant & Overhead Costs	(608)	(561)	(1,409)	151.2%
	Utility Charges	(3,850)	(3,531)	0	-100.0%
	Activity Based Distribution	(29,048)	(26,631)	(24,177)	-9.2%
	Operating Statement Total	(102,072)	(93,325)	(85,828)	-8.0%
Operating Expenditure Total		(102,072)	(93,325)	(85,828)	-8.0%



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<b>Private Works</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	User Fees & Charges	685,500	682,934	477,541	-30.08%
	Operating Statement Total	685,500	682,934	477,541	-30.08%
<b>Operating Income Total</b>		<b>685,500</b>	<b>682,934</b>	<b>477,541</b>	<b>-30.08%</b>
<b>Operating Expenditure</b>					
	<b>Operating Statement</b>				
	Employment Costs	(241,332)	(221,210)	(68,889)	-69%
	Materials & Contracts	(268,765)	(246,367)	(287,291)	17%
	Plant & Overhead Costs	(58,236)	(53,383)	(65,379)	22%
	Operating Statement Total	(568,333)	(520,960)	(421,559)	-19%
<b>Operating Expenditure Total</b>		<b>(568,333)</b>	<b>(520,960)</b>	<b>(421,559)</b>	<b>-19%</b>
<b>Tourism &amp; Area Promotion</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Operating Grants,Subsidies And Contributions	48,500	48,500	52,283	7.80%
	User Fees & Charges	81,870	80,316	91,143	13.48%
	Operating Statement Total	130,370	128,816	143,426	11.34%
<b>Operating Income Total</b>		<b>130,370</b>	<b>128,816</b>	<b>143,426</b>	<b>11.34%</b>
<b>Operating Expenditure</b>					
	<b>Operating Statement</b>				
	Employment Costs	(9,108)	(8,360)	(9,740)	17%
	Materials & Contracts	(105,838)	(83,259)	(69,975)	-16%
	Insurance	(340)	(340)	(278)	-18%
	Interest On Financing Costs	(11,591)	(10,626)	(8,666)	-18%
	Other Expenses	(6,000)	(5,500)	(6,000)	9%
	Plant & Overhead Costs	(4,554)	(4,180)	(1,098)	-74%
	Activity Based Distribution	(33,223)	(30,459)	(27,659)	-9%
	Operating Statement Total	(170,654)	(142,724)	(123,416)	-14%
<b>Operating Expenditure Total</b>		<b>(170,654)</b>	<b>(142,724)</b>	<b>(123,416)</b>	<b>-14%</b>
<b>Capital Revenue</b>					
	<b>Operating Statement</b>				
	Non Operating Grants, Subsidies	300,000	300,000	300,000	0.00%
	Operating Statement Total	300,000	300,000	300,000	0.00%
<b>Capital Revenue Total</b>		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>0.00%</b>
<b>Capital Expenditure</b>					
	<b>Streetscapes</b>				
	Employment Costs	(810)	(810)	0	-100%
	Materials & Contracts	(12,380)	(12,380)	(3,431)	-72%
	Plant & Overhead Costs	(810)	(810)	0	-100%
	Streetscapes Total	(14,000)	(14,000)	(3,431)	-75%
<b>Capital Expenditure Total</b>		<b>(14,000)</b>	<b>(14,000)</b>	<b>(3,431)</b>	<b>-75%</b>
<b>Economic Services Total</b>		<b>26,785</b>	<b>125,885</b>	<b>105,496</b>	<b>-16%</b>

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<b>Other Property And Services</b>					
<b>Plant Operation Costs</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	(53,134)	(48,708)	(46,162)	-5%
	Materials & Contracts	(267,466)	(245,179)	(196,688)	-20%
	Depreciation Of Assets	(349,362)	(320,243)	(321,891)	1%
	Insurance	(23,488)	(23,488)	(25,757)	10%
	Plant & Overhead Costs	693,450	635,657	520,505	-18%
	Operating Statement Total	0	(1,961)	(69,993)	3469%
Operating Expenditure Total		0	(1,961)	(69,993)	3469%
<b>Public Works Overheads</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	221,474	200,669	148,219	-26%
	Materials & Contracts	(7,400)	(6,787)	(14,614)	115%
	Insurance	(42,166)	(42,166)	(42,166)	0%
	Plant & Overhead Costs	0	0	(794)	0%
	Utility Charges	(3,500)	(3,212)	(2,633)	-18%
	Activity Based Distribution	(168,408)	(154,374)	(140,184)	-9%
	Operating Statement Total	(0)	(5,870)	(52,172)	789%
Operating Expenditure Total		(0)	(5,870)	(52,172)	789%
<b>Stock Purchases &amp; Issues</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	0	0	(52)	0%
	Materials & Contracts	0	0	57,862	0%
	Operating Statement Total	0	0	57,810	0%
Operating Expenditure Total		0	0	57,810	0%
<b>Salaries &amp; Wages</b>					
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	0	0	0	0
	Operating Statement Total	0	0	0	0
Operating Expenditure Total		0	0	0	0
<b>Unclassified</b>					
<b>Operating Income</b>	<b>Operating Statement</b>				
	Other Revenue	10,000	10,000	19,118	91.18%
	Operating Statement Total	10,000	10,000	19,118	91.18%
Operating Income Total		10,000	10,000	19,118	91.18%
<b>Operating Expenditure</b>	<b>Operating Statement</b>				
	Employment Costs	0	0	(1,878)	0%
	Materials & Contracts	(20,000)	(18,337)	0	-100%
	Other Expenses	(10,000)	(9,163)	(19,058)	108%
	Operating Statement Total	(30,000)	(27,500)	(20,936)	-24%
Operating Expenditure Total		(30,000)	(27,500)	(20,936)	-24%
<b>Other Property And Services Total</b>		(20,000)	(25,331)	(66,173)	161%
<b>Grand Total</b>		(4,652,872)	(4,015,620)	(1,896,082)	-53%

**13. TOWN PLANNING REPORT**

**13.1 GENERAL PLANNING MATTER: COASTAL INUNDATION REQUIREMENTS FOR DENHAM TOWN SITE**  
LP00001

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Nil

Moved            Cr Ridgley  
Seconded       Cr Prior

**Council Resolution**

**That Council:**

1. **Authorise the Chief Executive Officer to engage MP Rogers to undertake a Monte Carlo assessment to determine finished floor levels for new development in Denham townsite for \$27,482.00 (excluding GST).**
2. **Note that a report on the findings of MP Rogers investigations will be referred to a future Council meeting.**
3. **Note that the Scheme review project will be placed temporarily on hold until the recommendations of the MP Rogers report can be considered.**
4. **Note that landowners seeking to pursue development or structure plans over remote coastal tourist sites, such as Nanga, may still have to conduct their own coastal engineering reports.**

**6/0 CARRIED**

Précis

The purpose of this report is for Council to consider:

1. General matters relating to coastal inundation requirements for Denham townsite;
2. A quotation from **MP Rogers** for works required to determine new inundation levels for Denham townsite; and
3. Implications for the Shire of Shark Scheme Review project

Background

As Denham is vulnerable to coastal processes there are provisions in the existing Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') relating to areas subject to inundation.

Under the Scheme the Shire is required to impose minimum finished floor areas for new development in areas 'subject to inundation'.

The Scheme provisions were introduced as Amendment No 3 to the existing Scheme and were based on 1988 'Foreshore Topography and Storm Surge Level' mapping produced at that time by the then Marines and Harbours WA.

The existing Scheme requirements are included below:

**"5.8 LAND SUBJECT TO INUNDATION**

*AMD 03 GG 20/01/12*

- 5.8.1 No building or building extensions shall be constructed upon any land within an area considered by the local government as being liable to flooding or inundation unless granted specific planning approval by the local government.*
- 5.8.2 No building or building extension shall be erected on any lot considered by the local government as being liable to flooding or inundation unless the floor level is not less than RL 3.2 metres AHD.*
- 5.8.3 Notwithstanding Clause 5.8.2, Council has discretion to consider a floor level less than RL 3.2 metres AHD for non-habitable outbuildings that are detached from any single house or dwelling unit on the same lot.*
- 5.8.4 In considering applications for development in areas subject to inundation, the local government shall have regard to the Shark Bay—Denham Foreshore Topography and Storm Surge levels map and any relevant adopted Local Planning Policy."*

Comment

Gray & Lewis has prepared a Draft Local Planning Scheme No 4 ('Scheme 4') to implement the recommendations of the Shire of Shark Bay Local Planning Strategy.

The Draft Scheme 4 is nearly finalised however Council involvement is needed to review the requirements for 'Land subject to inundation'.

As part of the Scheme review process, Gray & Lewis liaised with the Department of Planning normally to determine whether some flexibility could be introduced in Scheme 4 for minimum floor levels where there are alterations and additions proposed to existing buildings.

Councillors may recall that the minimum floor level requirements caused some issues for extensions to the existing restaurant at Monkey Mia. The minimum floor levels are higher than that of most development that has historically occurred in Denham and at tourist sites such as Monkey Mia.

The Department of Planning officers have recommended that the minimum floor level of RL3.2 metres AHD in the Scheme be deleted as:

1. The finished floor level of 3.2min is based on out dated maps that the Shire does not have a full copy in their possession.

2. If the Shire continues to use this figure they would be enforcing a minimum that is perhaps insufficient and without adequate paperwork.
3. If a value for a minimum finished floor level is to be included, it would be best for the Shire to use the latest information and accuracy available (i.e. undertake new mapping).

State Planning Coastal Policy requirements have changed since the minimum floor levels were introduced into the current Scheme in January 2012.

The revised State Planning Policy No 2.6 – State Coastal Planning Guidelines (February 2012) generally require that new development be located above the 500 year average recurrence interval inundation level.

MP Rogers who undertook a study in 2004 has advised that many of the studies and assessments done in the past only focussed on 100 year events as that was the methodology of the State Planning Policies that applied at the time.

Gray & Lewis has obtained a quotation from MP Rogers (coastal engineers) to do the necessary work to determine the inundation levels for the Denham townsite. MP Rogers has advised of two options as follows:

**OPTION 1 - MONTE CARLO ASSESSMENT                      \$27,482 (ex GST)**

The first method would entail MP Rogers doing a full assessment of the inundation levels by completing numerical modelling of tropical cyclone tracks and storm surge. This would be completed using what is called a Monte Carlo assessment to generate a synthetic “history” of cyclones over a period equivalent to 10,000 years. This can then provide a statistically relevant estimate of the 500 year inundation levels.

MP Rogers has advised that this particular method is something that their company has invested a large amount of time in recently and therefore they are able to offer a highly reduced rate compared to what these prices have been historically.

It is estimated that this work would take around 2 months to complete – refer to the itemised work schedule in Attachment 1.

**OPTION 2 – NUMERIC MODELLING ASSESSMENT                      \$9498 (ex GST)**

MP Rogers advises that the alternative approach would be to complete a review of available information and literature to determine the inundation levels that have been predicted for areas in and around Shark Bay.

These levels could then be extrapolated out to provide an assessment of the potential inundation level during the 500 year event.

It is estimated that this work would take around 2-3 weeks to complete.

MP Rogers has advised that:

- A. The downside of Option 2 is that the prediction of the 500 year event is unlikely to be statistically relevant. As a result, increased factors of safety would be required to allow for potentially erroneous predictions caused by the extrapolation.

For similar works in Onslow, Department of Transport and Department of Planning actually recommended that a 1.5 m factor of safety be applied to the inundation level to account for the potential uncertainty associated with the extrapolation. The inclusion of such a factor of safety would obviously be significant if the inundation levels are used to constrain future planning. The total estimate for this type of assessment would be \$9,498 (ex GST). I have also attached an itemised work schedule for this approach.

- B. Whilst both Options would provide an estimate of the 500 year ARI event, Option 2 would be sufficient to inform future planning and development.

However, Option 2 may not be accepted by the Department of Planning even with additional safety factors included.

- C. Regardless of the option that is chosen, the inundation levels should be reviewed with regard to coastal hazard risk management and adaptation planning (CHRMAP).

This is something that MP Rogers are currently undertaking for the Shire of Roebourne. Once the work for Roebourne is at an appropriate stage (and if the Shire of Roebourne grants permission to) the Roebourne coastal hazard risk management and adaptation planning (CHRMAP) could be provided to the Shire of Shark Bay as it may be useful as a framework for Denham.

Gray & Lewis favours Option 1 as it will provide a more rigorous and scientific based outcome. The results from the Monte Carlo assessment can then be used to compile new provisions for 'land subject to inundation' as part of the Scheme Review.

If the new Scheme provisions are based on an extensive report by MP Rogers then it provides the justification needed by the Western Australian planning Commission.

It should be noted that the work by MP Rogers will concentrate on Denham Townsite only. Landowners seeking to pursue development or structure plans over remote coastal tourist sites, such as Nanga, will still have to conduct their own coastal engineering reports.

#### Legal Implications

Scheme 4 will introduce new statutory requirements and minimum floor levels to apply to development in Denham Townsite.

It would be sound to base the new provisions on comprehensive reports and recommendations by MP Rogers who specialise in coastal engineering.

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

The Shire has previously sourced Grant funding (\$100,000) for the Scheme review and has sufficient funds available within the grant parameters to undertake either option as presented by MP Rogers.

Strategic Implications

In the absence of updated minimum floor level requirements incorporated into a new Scheme it would be difficult to process applications for new development in the Denham Town Centre and ensure new buildings are adequately protected from potential flooding.

Voting Requirements

Simple Majority Required

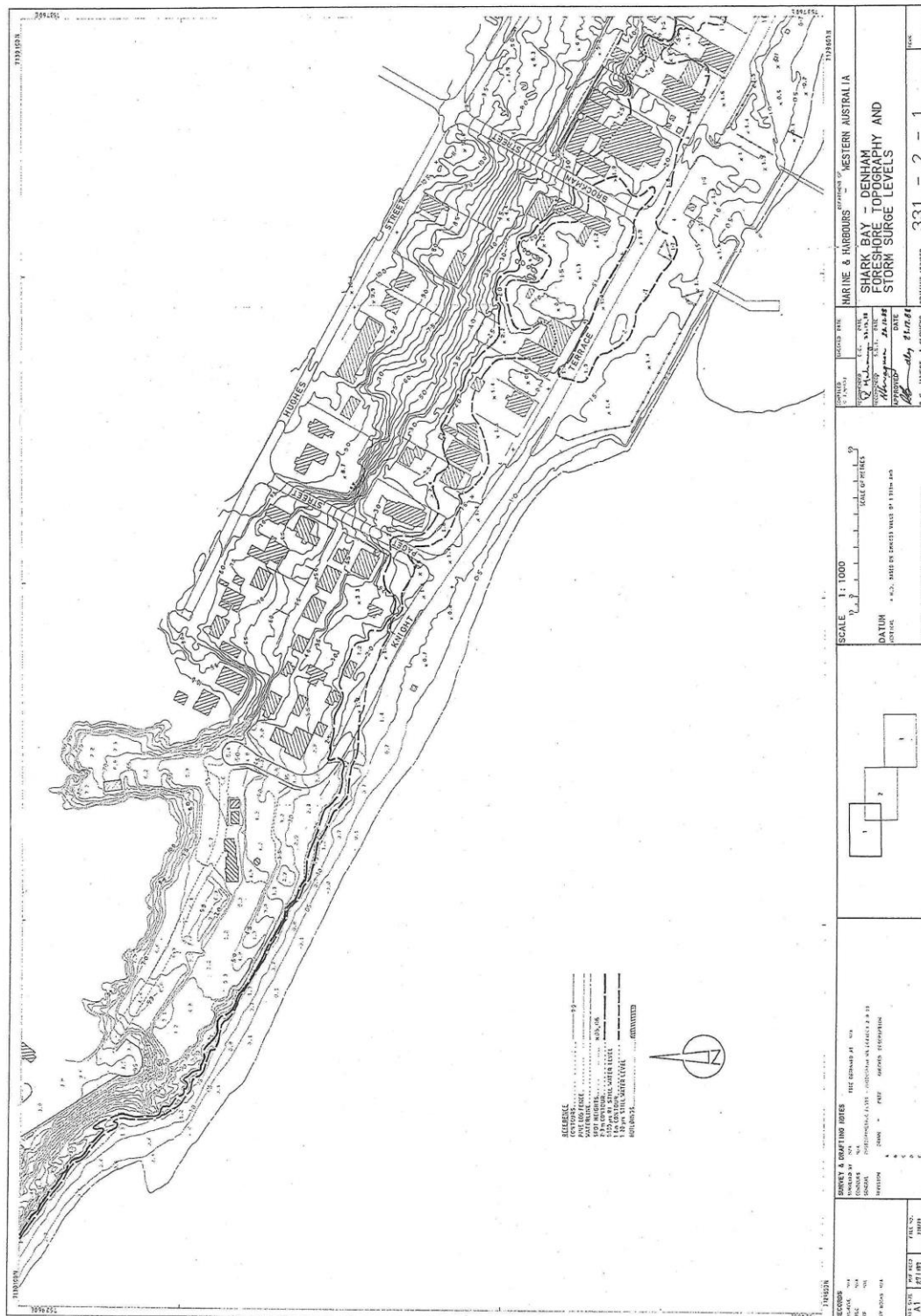
Date of Report

19 June 2014



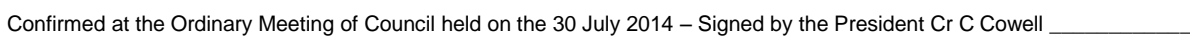
25 JUNE 2014

## ATTACHMENT 2

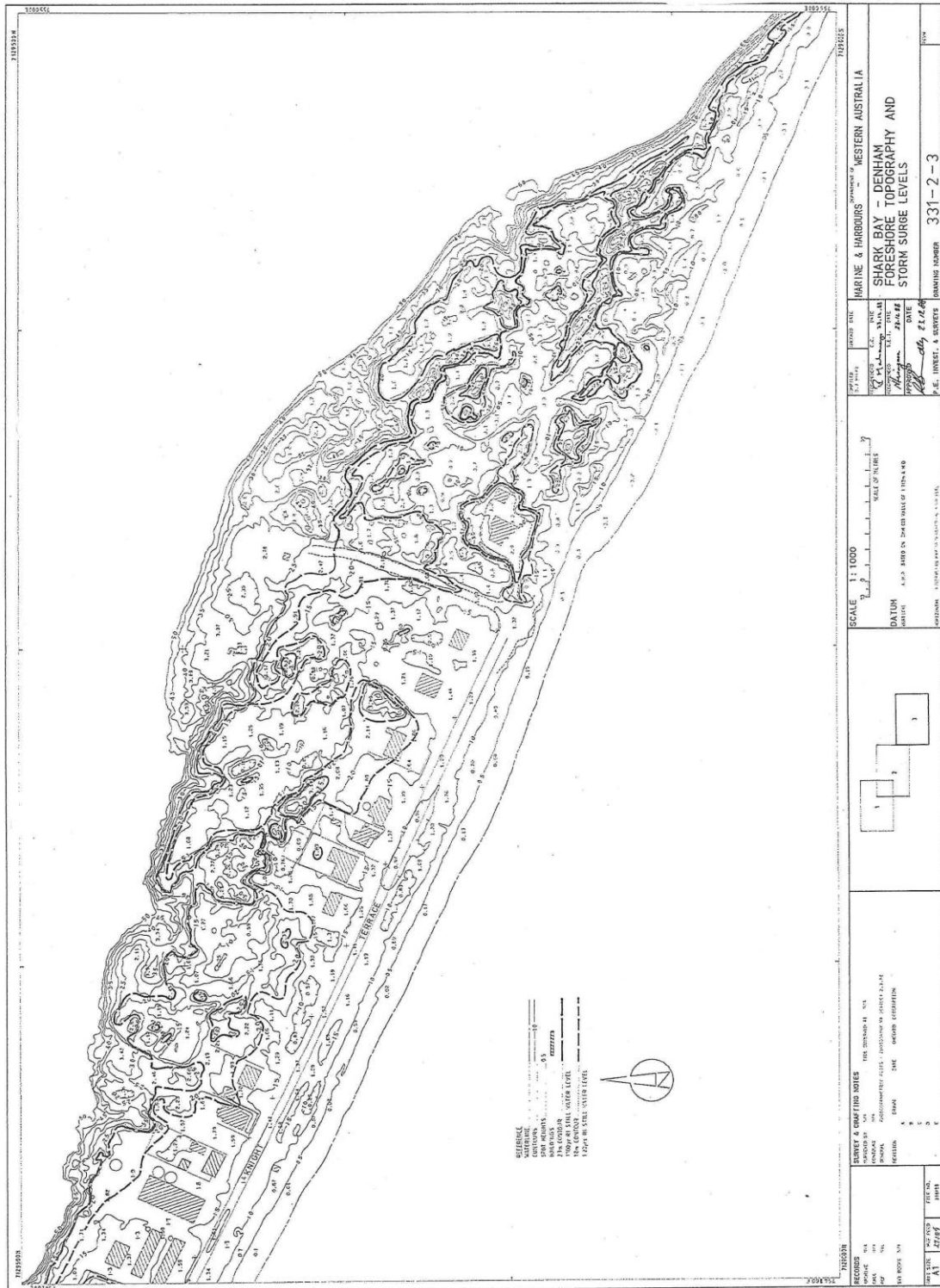




## 25 JUNE 2014



ATTACHMENT 2



# MINUTES OF THE ORDINARY COUNCIL MEETING

25 JUNE 2014

## P14035 Gray & Lewis / SoSB - Denham Development Levels (Option 1 - Modelling Assessment)

### Job Plan & Fee Estimate

Prepared by: Cliff Cook

Checked by: Mick Rogers

Date: 10 June 2014

Item	Activity	Resources & Costs (Hours & \$ per hour)								Subtotal	Total for Item
		Senior Principal	Senior	Principal	Senior Engineer	Senior Engineer	Expert Engineer	Engineer	Draftsman	Expenses	
		\$ 292	\$ 275	\$ 225	\$ 220	\$ 220	\$ 192	\$ 181	\$ 145	1.1	
1	Background Information										\$ 1,218
1.1	Obtain available survey information from the Shire and DoT for use in the coastal inundation modelling				1			2		\$ 20	\$ 600
1.2	Obtain available meteorological condition information for use as part of the calibration/validation of the model				1			2		\$ 20	\$ 600
2	Storm Surge & Coastal Inundation Modelling										\$ 19,830
2.1	Use MRA's Monte Carlo cyclone track generation model to simulate a 10,000 year period of cyclone tracks along the Australian Coastline				2			3		\$ 20	\$ 1,015
2.2	Use parametric model to estimate the total water level associated with each of the storms and select the top 50 to 100 events for further analysis	2			4			8		\$ 20	\$ 2,954
2.3	Setup Delft3D model and simulate 2 cyclonic events that have affected the area and compare to recorded water levels as part of a calibration / validation process	1			4			20		\$ 500	\$ 5,362
2.4	Use Delft3D to simulate the peak 50 to 100 events selected from the parametric model to determine the peak water levels at the site	2			4			20		\$ 20	\$ 5,126
2.5	Complete extreme analysis on initial water level predictions and select the event that best approximates the 500 year event at Denham	1			2			4		\$ 20	\$ 1,408
2.6	Use nested Delft 3D model to simulate the 500 year event at Denham and provide indicative areas of inundation based on available survey	1			3			15		\$ 20	\$ 3,885
3	Reporting, Liaison & Job Administration										\$ 6,434
3.1	Prepare a brief report outlining the methodology, results and outcomes of the investigations	2			6			12		\$ 60	\$ 4,172
3.2	Allow for one meeting with Gray and Lewis / SoSB in Perth to discuss the results				2			2		\$ 40	\$ 866
3.3	Miscellaneous liaison throughout the course of the works				2			1		\$ 10	\$ 642
3.4	Job administration and management to the MRA GMS requirements	1			1			1		\$ 60	\$ 764
	Subtotal	16.8	-	32.0	-	-	-	91.8	-	\$ 810	\$ 27,482.00
	Goods & Services Tax										\$ 2,748.20
	Total Estimate of Fees										\$ 30,230.20

#### Notes:

1. All work will be subject to the MRA Standard Terms of Appointment

13.2 APPLICATION FOR SIGNAGE – COMMUNITY RESOURCE CENTRE – LOT 304 (10) DENHAM  
HAMELIN ROAD, DENHAM

P4038

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –  
Section 5.65 of *Local Government Act 1995*

Disclosure of Interest: Cr Ridgley

Nature of Interest: Impartiality Interest as Council's representative on the committee

Moved            Cr Capewell  
Seconded       Cr Wake

**Council Resolution**

**That Council:**

1. **Approve the sign application for the Community Resource Centre on Lot 304 (10) Denham Hamelin Road, Denham subject to the following conditions:**
  - (i) **The plans lodged with this application (received 19 June 2014) shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
  - (ii) **The maximum dimensions of the sign face shall not exceed 1.4 metres in height and 5 metres in length (horizontal proportion) as stated in the application.**
  - (iii) **The sign to be maintained in good condition to the satisfaction of the Chief Executive Officer at all times.**

**5/1 CARRIED**

Précis

Council is to consider a planning application for signage for the Community Resource Centre located on Lot 304 (10) Denham Hamelin Road, Denham.

Background

Lot 304 is crown land known as Reserve 13491. There is a Management Order over the reserve to the Shire of Shark Bay for 'Community Centre'.

The Shire has two separate roles in dealing with this application. The first role is as the owner of the land, and the second role is as the relevant decision making authority for the planning application.

The Shire Chief Executive Officer has signed the planning application on behalf of the Shire (as the landowner).

Comment

- *Zoning*

Lot 304 is zoned 'Town Centre' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). Planning approval is required for the proposed sign.

- *Description of sign proposal*

The applicant proposes to attach a sign to the north facing wall of the existing Community Resource building which faces the intersection of the Denham Hamelin Road and Mainland Street. The building façade faces the carpark on Lot 304 that services the Community Resource Centre.

The proposed sign would measure 1.4 metres in height and 5 metres in length (horizontal proportion).

The applicant has provided a detailed photomontage of the proposed sign – Attachment 1. The sign face will include a beach photograph and general information about the Community Resource Centre.

- *Scheme requirements*

Under Clause 5.15.3 of the Scheme *'the local government shall examine each such application in light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected'*.

The objectives of the Town Centre include to *'provide adequate land for the continued development of a main commercial and community centre for the town with the theme of a 'fishing village'*. Another broad objective makes reference to *'ensure that development is to a satisfactory standard'*.

- *Officer Comment*

The visual impact and assessment of the aesthetic qualities of new signs is a subjective issue.

Notwithstanding the above, whilst the proposed sign is of a reasonable size, it is of a neat and tidy appearance and the bulk of the sign face is an ocean view photograph. The white background used for the sign blends in with the white coloured building façade.

The majority of existing signage in the Town Centre is relatively low scale and is mostly comprised of pylon signs or signs integrated with verandah or building facades.

The sign is proposed on the side of an existing building which is notably at a lower ground level than the intersection of Denham Hamelin Road and Mainland Street. This means it will mainly be viewed by passing pedestrians or cars travelling in a southerly direction along Denham Hamelin Road towards Knight Terrace.

The proposed sign will have no visual impact on Knight Terrace, being the main street of Denham townsite.

The proposed sign includes a local ocean image which is in line with the 'fishing village' theme and approval is recommended.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – Scheme requirements are explained in the body of this report.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Approval of the sign size may set a precedent for similar sized signs in the Town Centre zone.

Voting Requirements

Simple Majority Required

Date of Report

20 June 2014



25 JUNE 2014



5m x 1.4m All composite panel

**14. BUILDING REPORT**

**14.1 AMBULANCE BUILDING HUGHES STREET**

AM101

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Secretary & Volunteer for St Johns Ambulance Shark Bay Sub Centre

Disclosure of Interest: Cr Bellottie

Nature of Interest: Impartiality Interest as Council's representative on the committee

Moved Cr Capewell

Seconded Cr Prior

**Council Resolution**

**That the decision by the St Johns Ambulance Shark Bay Sub Centre in regard to existing ambulance facility in Hughes Street be noted.**

**That the RSL & Gardening club be advised of the necessity to upgrade the facility at their cost, prior to occupation and be provided with the list of requirements provided by the building inspector as listed in this report.**

**Advise the Denham Seniors, that Council does not consider that the Ambulance building is suitable to the Denham Senior's needs.**

**6/0 CARRIED**

Background

The new emergency services precinct is nearing completion and St Johns Ambulance will be relocating following completion of the buildings and the sheds.

The current St Johns Ambulance Building which is owned by St Johns is situated on part of reserve 40498 Hughes Street which is vested in the Shire.

The Shire has previously (1985) granted St Johns use of the land for a period of 21 years or until the lot was no longer required for their purposes.

Enquiries were made regarding the existing facility following the relocation to the new premises with the following correspondence being received.

*At last week's St Johns Ambulance Shark Bay Sub Centre committee meeting, the decision taken in relation to the future of the existing ambulance facility in Hughes Street was;*

*That the premises be left intact and donated to the Shire of Shark Bay on the proviso that the Council will allocate its usage to a community group or local club for whatever period it deems.*



However

*Should the Council resolve to demolish the existing buildings, then they will be stripped of fittings which may be either used or sold i.e. air conditioner, stove, etc. The Committee is aware of two applicants representing three groups who are interested in occupying the existing premises once St Johns Ambulance have vacated.*

*In due course, please advise the committee of Council's decision in relation to the future of the facility.*

Comment

The tenure by St Johns on reserve 40498 was for 21 years from 1985 or until the lot was no longer required for the purposes of a St John Ambulance sub branch.

It could be assumed by the correspondence and the construction of new premises would indicate that the tenure and associated buildings are no longer required by St Johns.

The intent by St Johns of donating the building to the Shire albeit with conditions would also indicate that the tenure is no longer required for the purposes of a St Johns sub branch and as such their previous tenure would lapse.

The correspondence received from St Johns places conditions on the Council in relation to the building remaining in place or being demolished, the Council given the premises are on the reserve vested in the Council which St Johns are vacating can comply with the conditions imposed by both options or resolve what it considers the appropriate action in relation to the building.

If the building is left in place and the proviso adhered to by the Council intact it will require works to be undertaken to ensure it is in a fit state.

An inspection was undertaken by the contract Building Manager and his comments and recommendations follow;

*The old Denham Ambulance Centre is in need of some major maintenance and rectification works:*

*A. Damaged front corner block-work - this appears to be caused by the internal corner steel columns that support the roof structure expanding due to corrosion and causing the block-work to break away; the footings and foundations under the building appear to be in good condition and do not show any signs of subsidence.*

*To rectify this issue the following will need to be carried out:*

- 1) Safely prop the existing roof framing internally,*
- 2) Remove the damaged block-work,*
- 3) Remove the damage and corroded steel columns,*
- 4) Replace the columns with new galvanised columns and fixings,*
- 5) Replace block-work,*
- 6) Re-grout any penetrations, etc., that have deteriorated and allow ingress of dust and/or moisture etc.,*
- 7) External wall to be sealed with and appropriate sealer and painted.*

*B. Roof framing and cladding:*

- 1) *Chemically treat all internal structural steel for corrosion with specific chemical paints to slow down the corrosion of the metals,*
- 2) *Replace any structural steel that is too corroded to treat, (Require further investigation)*
- 3) *Repair or replace the roof cladding including flashings, i.e. Colorbond Ultra steel.*

*C. General Maintenance:*

- 1) *Repair all holes in block-work;*
- 2) *Prepare and repaint all exposed timber, i.e. door frames, doors, exposed rafters, etc.,*
- 3) *Control stormwater runoff from roof to prevent corrosion to adjoin ground and entering neighbouring property,*
- 4) *Repair or replace the gas bottle connection valve,*
- 5) *Remove the Bougainvillea tree from the buildings or trim to keep away from the buildings,*
- 6) *The two front sliding door and tracks are corroded and may need replacing. (Require further investigation)*

*D. Electrical:*

- 1) *Repair and/or replace all electrical conduits that have become brittle with exposure to the elements and including wall fixings,*
- 2) *On completion of repairs all exposed electrical conduits to be painted with UV resistant external paint,*
- 3) *Electrical contractor to provide Compliance Certification of all electrical work with the relevant legislation, including RCDs and smoke alarms.*

*E. Plumbing:*

- 1) *Repair and replace any/all damaged or brittle drainage pipes from exposure to the elements,*
- 2) *On completion of repairs etc., all exposed pipes etc. to be painted with UV resistant external paint.*

*F. General:*

- 1) *Depending on the future use of the building, a suitable parking area will need to be identified and created to allow safe access to and from the site,*
- 2) *Depending on the future use of the building, compliance with Public Building legislation will require the installation of fire extinguishers, exit signs, ablution facilities suitable for use by the disabled,*
- 3) *Provision of disabled access*

The submissions to St Johns from the Denham Seniors and RSL/Gardening club in regard to the use of the existing building follow;

**Denham Seniors**

*Hi Cheryl*

*Thanks for your memo re 'the shed'.*

*Yes the Denham Seniors are interested in having a place we can call home. There are 2 issues we have with the hall which we believe would be addressed if we had a place of our own. One is the need to stack tables and chairs every week, the tables are very heavy and the number of helpers is dwindling as the seniors simply*

*cannot manage the tables. The other issue we have is storage. We believe we would be able to manage if we had full access to the ambo building.*

*Our intent for its usage is a proper Drop in Centre. We have morning tea for up to 25 people every Wednesday morning plus we could plan other activities at other times of the week. Half days and occasionally an evening. We estimate the maximum would be 3 half days a week.*

*During the winter months when we have visitors we would need to use the shed part therefore it would be good if that could be spruced up a bit eg roof insulation such as sisalation, ceiling fans, washable floor covering, and walls painted a light colour. If the budget would allow it would be great if the shed doors were replaced with a wall with door and window.*

*We would need parking for 10 to 12 cars, we could arrange for the more disabled to park closest.*

*We would not be able to afford much rent as we are a Not for Profit organisation. It would be counterproductive to the purpose of the group as a social outing for seniors if we needed to increase our charges. I guess it would be the ambos charging the rent, we wondered if we could negotiate a contra deal via the shire.*

*Thank you and the ambo committee for considering our Expression of Interest.*

### **RSL/Gardening Club**

#### *Proposal for vacated ambo building*

*We are getting renewed interest in reforming the RSL as an ongoing concern. Our membership has grown to a stage where this could happen. I would, however personally continue to run Anzac Day and Remembrance Day if this never came to fruition. The RSL does not have any dedicated building at present; consequently I have everything stored at my home, (complete sound equipment and stands, drum, raffles bats and numerous other equipment).*

*I feel if we had the building it is an incentive for other people to join and have an active participation in the League.*

*The RSL now has an active role in granting small clubs grants for participation and this year I was able to inject \$1500 into clubs in Denham. This includes the Ambo's which we are glad to donate to. We also sponsor a book prize at the school (\$100.00).*

*I also run the Garden Club.*

*We also don't have a club room, consequently I have all the clubs equipment at my home as well. This fills a garden shed that I put up for myself not the club. This also includes our mulcher which sits out in the weather at present. We would like to purchase a cement mixer to mix our own potting mix (secret formula) and this could also be housed at the building. I am sure that we could also do a bit of beautification at the building to make it look a bit more appealing.*

*The building could be let as is where is, and Council provide it to a Community group, however as indicated the building requires maintenance to rectify a number of major issues regarding public safety, concerns and Councils liability which would have to be addressed.*

The Council needs to be cognisant of the ongoing costs associated with retaining buildings that have been replaced with new facilities. While the community organisations may derive benefit from their own separate Council provided premises, the ongoing operational costs and major maintenance costs will be borne by the Council due to the groups limited funding.

The refurbishment of older buildings also needs to be carefully considered as the harsh climatic conditions experienced in Denham are detrimental to buildings that have not had ongoing preventative maintenance.

### Existing Morgue

The morgue is in the vicinity of the St Johns building but independent of the building. Investigations have been undertaken as to what Government Department assumes responsibility for the establishment and ongoing maintenance of a morgue.

This has proved to be a very grey area with the majority of Government Departments reluctant to assume responsibility for this facility

Currently the State Government contract requires a Government Appointed Contractor to be on site within four hours of being notified that a person is deceased.

Further investigations will be undertaken in regard to this matter, however the Health Department have advised that they are removing morgues from outlying areas.

The Council may if it considers the provision of a morgue to be in the best interests of the community either leaves the current facility in place or if it is considered not fit for purpose build an additional facility.

Further investigations will be undertaken in regard to the ongoing provision of this facility and will report to Council when the information becomes available.

### Legal Implications

The Reserve is currently vested for the purposes of a Community Centre and the current use is in accordance with the vesting.

The Council according to the Reserve vesting does not have the authority to sub lease the reserve. But can provide premises for use by Community groups.

### Policy Implications

There are no policy implications relevant to this report.

### Financial Implications

The estimated cost has been provided by the Contract Manager building and follows

*I would estimate general maintenance and structural repairs and providing ambulant and/or facilities suitable for the disabled would cost approximately \$45,000.00, the following is an estimated breakdown:*

#### 1) Maintenance

i) External painting of exposed timber	\$2,500.00
ii) Treat structural steel for corrosion	\$1,500.00
iii) Provide storm water runoff i.e. concrete path/fence	\$1,500.00
v) Repair gas bottle connection	\$ 250.00
vi) Remove bougainvillea tree or trim	\$ 500.00

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vii)Plumbing and electrical pipes and conduits	\$ 750.00
	\$ 7,000.00
2) Block-work repair, including new galvanised steel columns, sealing and painting completed block-work	\$10,000.00
3) Roof cladding (Colorbond Ultra)	\$15,000.00
4) Ambulant facilities i.e. hand rails, height of pans and hand basins	\$ 5,000.00
5) Fire extinguishers, exit signs, RCD compliance	\$ 2,500.00
6) Car parking area (site works only)	\$ 2,500.00
7) Miscellaneous, including possible treatment and/or repairs to front doors	\$ 3,000.00
Total	\$45,000.00

*The above figures are not meant to be an accurate representation of the potential costs of the repair and maintenance of the existing Ambulance Building but to provide a guide as to the potential financial exposure of the decision to keep the building for future use, and does not include the ongoing maintenance costs these buildings.*

The Council should also recognise that any ongoing maintenance and utilities cost including water and electricity may be borne by the Council.

#### Strategic Implications

Council strategic plan indicates an outcome as follows:

*Provide community infrastructure and services that meets the needs of families, youth and retirees.*

#### Voting Requirements

Simple Majority Required

Date of Report

19 May 2014

**15. HEALTH REPORT**

Nil

**16. WORKS REPORT**

Nil

**17. TOURISM, RECREATION AND CULTURE REPORT**

**17.1 ROUND 1 2014/2015 DONATIONS AND FINANCIAL ASSISTANCE APPLICATIONS**

GS401

Author

Executive Manager Tourism, Community and Economic Development

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Secretary & Volunteer for St Johns Ambulance Shark Bay Sub Centre

Disclosure of Interest: Cr Ridgley

Nature of Interest: Impartiality Interest as Commander of Volunteer Marine Rescue and Partner of the teacher for Karate

Disclosure of Interest: Cr Prior

Nature of Interest: Impartiality Interest as a member of the Shark Bay Bowling Club

Disclosure of Interest: Cr Capewell

Nature of Interest: Impartiality Interest as Chairperson for Yadgalah Corporation

Disclosure of Interest: Cr Bellottie

Nature of Interest: Impartiality Interest as Director on Board for Yadgalah Corporation

Officer Recommendation

That Council approve the following nine applications for round 1 of the 2014/2015 Donations and Financial Assistance Program in full totalling \$32,400.

Shark Bay Bowling Club	\$6,000
Saint John Ambulance Shark Bay Sub Centre	\$450
Boolbardi Country Club	\$1,250
Shark Bay Volunteer Marine Rescue	\$5,000
Australian Shukokai Karate Association	\$4,200
Silver Chain Home and Community Care	\$3,000
Yadgalah Aboriginal Corporation	\$6,000
Useless Loop – Netball Club	\$500
Shark Bay Speedway Club (Inc)	\$6,000
<b>TOTAL</b>	<b>\$32,400</b>

**AMMENDMENT TO OFFICERS RECOMMENDATION**

**Reason:** Council felt the guidelines of the Donations and Financial Assistance Program needed to be reviewed.

Moved           Cr Wake  
Seconded       Cr Ridgley

**Council Resolution**

**That Council approve the following nine applications for Round 1 of the 2014/2015 Donations and Financial Assistance Program in full totalling \$32,400.**

<b>Shark Bay Bowling Club</b>	<b>\$6,000</b>
<b>Saint John Ambulance Shark Bay Sub Centre</b>	<b>\$450</b>
<b>Boolbardie Country Club</b>	<b>\$1,250</b>
<b>Shark Bay Volunteer Marine Rescue</b>	<b>\$5,000</b>
<b>Australian Shukokai Karate Association</b>	<b>\$4,200</b>
<b>Silver Chain Home and Community Care</b>	<b>\$3,000</b>
<b>Yadgalah Aboriginal Corporation</b>	<b>\$6,000</b>
<b>Useless Loop – Netball Club</b>	<b>\$500</b>
<b>Shark Bay Speedway Club (Inc)</b>	<b>\$6,000</b>
<b>TOTAL</b>	<b>\$32,400</b>

**The guidelines of the Donation and Financial Assistance program be reviewed and they be brought back to Council for consideration.**

**6/0 CARRIED BY ABSOLUTE MAJORITY**

**Background**

In the draft 2014/2015 Annual Budget, Council is requested to allocate \$60,000 in financial assistance and donations to community groups. Historically there have been two grant rounds issued through the financial year. Clubs are encouraged to apply for larger amounts in the first round to facilitate timely acquittals.

Applications for the first round of assistance for the 2014/2015 financial year were invited on 5 May 2014 and closed 30 May 2014. Nine applications were received. Copies of the applications will be circulated under separate cover.

At the Ordinary Council Meeting Held on 26 March 2014, Council resolved:

- 1) *The Shire of Shark Bay grants \$4,000 in financial assistance to the Shark Bay Fishing Club so that fireworks can be included in the 2014 Fishing Fiesta.***
- 2) *That the funding be allocated from the May 2014 round of Donations and Financial Assistance.***

If the nine applications above are approved, this will bring the total of round 1 of the 2014/15 Donations and Financial Assistance Program to \$36,400 including the \$4,000 donation to the Shark Bay Fishing Fiesta approved in March.



**Shark Bay Bowling Club .**

**Amount requested: \$6,000**

**Projects: Annual Bowling Carnival and car park repairs**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Bowling Club has been operating in Denham since 1989 and currently has over 180 members. The Shark Bay Bowling Club is a not for profit organisation which encourages the playing of lawn bowls and other sports, to encourage community members and visitors to participate in a social and active lifestyle.

\$3,000 of the requested funds would be used to promote and run the Annual Carnival to be held 2-3 August 2014. The funds will be used to advertise and promote the event and provide some catering and general running costs. This event attracts bowlers from all over the State and also assists in the positive promotion of Shark Bay.

\$3,000 of the requested funding would be used to repair the Shark Bay Bowling Club car park which was damaged by recent rains. Repairing the car park will improve accessibility to the club and prevent further damage to the car parking area.

The Club President, Barry Beales discussed the projects with the Department of Sport and Recreation who advised that they would not be able to assist due to their funding criteria.

Included in the application:

Support letter from the Shark Bay Community Resource Centre

Support letter from Robert Skelton – Captain of the Shark Bay Bowling Club

Current bank statement

**Officer Recommendation:**

It is recommended that Council grant the Shark Bay Bowling Club an amount of \$6,000 to run the Annual Carnival and repair the Shark Bay Bowling Club car park.

**Saint John Ambulance – Shark Bay Sub Centre**

**Amount Requested: \$450**

**Project: Purchase of motorcycle helmets for training purposes**

**Strategic Outcome:**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

Saint John Ambulance has been in operation in Shark Bay for the past 29 years and currently has 18 volunteer members. Shark Bay Saint John Ambulance is a voluntary, not for profit, self-funded, vital emergency services organisation, which is totally committed to providing the Shire of Shark Bay community with a continuous and consistently high standard of patient care in the pre-hospital care setting. This includes medical transport, major disaster incidents and accreditation of people with First Aid training through the provision of courses by trained instructors.

The requested funds would be used to replace two motorcycle helmets which are an integral part of the Volunteer Ambulance Officers training. The clinical skill of



removing an injured person's motorcycle helmet is one that requires much practice to ensure the person does not sustain further and permanent injury.

All Shark Bay residents will potentially benefit from this project through improved services, equipment and facilities provided by the Shark Bay St John Ambulance Sub Centre and the additional on-ground training available to local ambulance officers.

The sub branch wishes to purchase three helmets in total, two with Shire funds and one from their own fundraising monies.

Included in the application:

Support letter from Glenn South – Officer in Charge Shark Bay Police Station

Current bank statement

Officer Recommendation:

It is recommended that Council grant the Saint John Ambulance Shark Bay Sub Centre an amount of \$450 to purchase two motorcycle helmets for training purposes.

**Boolbardie Country Club**

**Amount requested: \$1,250**

**Project: Denham Open Golf Weekend 23–24 August 2014**

**Strategic Outcome:**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

The Boolbardie Country Club has been in operation for forty five years, providing local residents and visitors golfing facilities and a venue for social functions. With thirty four members and visitors, the Boolbardie Country Club is a popular venue operated by committed volunteers.

The club is requesting financial assistance from the Shire of Shark Bay to assist with prizes, catering and running their annual golf weekend. The Boolbardie Country Club has also applied to Horizon Power for financial assistance.

Included in the application:

Support letter from Jamie Burton – Coordinator Community Resource Centre

Support letter from Jillian Hill – Director Shark Bay Bridge Club

Application for Community Sponsorship from Horizon Power

Current bank statement

Officer Recommendation:

It is recommended Council grant \$1,250 to the Boolbardie Country to assist with prizes, catering and running of their annual Denham Open Golf Weekend to be held 23–24 August 2014.

**Shark Bay Volunteer Marine Rescue**

**Amount requested: \$5,000**

**Project: Assist with installing a kitchen and toilet in the Volunteer Marine Rescue Shed at the new Emergency Service Building**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Volunteer Marine Rescue has been operating in Shark Bay for the past seventeen years and currently has twenty members. The purpose of the organisation is to assist people in distress at sea. Shark Bay Volunteer Marine Rescue is the only organisation in Shark Bay that performs this task.

The funds requested would be used to install a kitchen and toilet in the Volunteer Marine Rescue shed at the new Emergency Services Building so that members doing maintenance work have access to these facilities. Funding for the construction of the shed has been obtained through grants, donations and fund raising.

Included in the application:

Support letter from Jamie Burton – Coordinator Community Resource Centre

Support letter from Glenn South – Officer in Charge Shark Bay Police Station

Quotation for works totalling \$4,975.00

Current bank statement

**Officer Recommendation:**

It is recommended that Council grant an amount of \$5,000 to Shark Bay Volunteer Marine Rescue to install a toilet and kitchen in the Volunteer Marine Rescue shed at the new Emergency Services Building.

**Australian Shukokai Karate Association – Northwest Branch Inc**

**Amount requested: \$4,200**

**Project: Purchase of four 1800mm x 1800mm rollaway mirrors on lockable castors to be used in karate instruction.**

**1.6 To enhance the provision of adequate boating/recreation facilities that meet the needs of the general community**

The Australian Shukokai Karate Association – Northwest Branch Inc has been operating in Shark Bay for fourteen years and currently has seventeen members. The purpose of the Association is to promote and instruct traditional karate as a life skill, encouraging self-discipline and respect for individuals and the community.

The funds requested would be used purchase four 1800mm x 1800mm rollaway mirrors on lockable castors to be used in karate instruction. Mirrors are used in Karate to help improve techniques and self-correction. The mirrors would also be available to other community groups such as the Shark Bay Arts Council for dance, drama and workshops. The mirrors stack together and it is proposed to store them

alongside the stage in the hall. The Karate Association intends to ask the Denham Crafters group to design and produce a cover for the mirrors to protect them when not in use.

The Shark Bay RSL has granted the Karate Association \$200 and the Association has provided \$800 of their own fundraising monies towards the project. Northern Glass has provided a competitive quote with no additional freight costs.

Included in the application:

Support letter from Lilian McGinn – Chief Instructor ASKA Western Australia

Support letter from Sally Capewell – Vice President Shark Bay Arts Council

Support letter from Jamie Burton – Coordinator Community Resource Centre

Support letter from Matthew Clive – Parent and Community member

Quotation for works totalling \$5,191.40

Price lists for similar products

Current bank statement not available as the instructor is a volunteer

Officer Recommendation:

It is recommended that Council grant an amount of \$4,192 to The Australian Shukokai Karate Association – Northwest Branch Inc to purchase four 1800mm x 1800mm rollaway mirrors on lockable castors to be used in karate instruction.

**Silver Chain Home and Community Care**

**Amount requested: \$3,000**

**Project: Provide funding for weekly activities for members of the community who require social support.**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

Silver Chain Home and Community Care has been operating in Shark Bay for eight years and currently has nineteen members. The purpose of the organisation is to promote the physical, social and emotional wellbeing of the older community members of Shark Bay.

The funds requested would be used to provide weekly activities for members of the community that require social support. Funds would be used to provide healthy meals, health promotion and mental stimulation for those at risk of social isolation. Clients financially contribute to these activities.

Silver Chain contributes through the coordinators salary and provision of the venue for the weekly lunches. In addition to being employed by Silver Chain, the HACC coordinator Julie Robins volunteers considerable time to ensuring these community members receive support.

Included in the application:

Support letter from Jamie Burton – Coordinator Community Resource Centre

Current bank statement is not available as the Shark Bay HACC is run as part of the larger Silver Chain organisation.

Officer Recommendation:

It is recommended that Council grant an amount of \$3,000 to Silver Chain Home and Community Care to provide meals and activities to community members who require social support.

**Yadgalah Aboriginal Corporation**

**Amount requested: \$6,000**

**Project: Bush Tucker Cookup and entertainment during National Aboriginal and Islander Day of Celebrations (NAIDOC) Week July 2014**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

**4.1.2 Facilitate cultural and family events**

Yadgalah Aboriginal Corporation has been operating in Shark Bay for thirty years and currently has 56 members. The purpose of the function is to provide community members and visitors the opportunity to understand some of the cultural aspects of the Aboriginal people of Shark Bay through tasting unique foods at the annual Bush Tucker Cook-up and entertainment by talented indigenous performer Mary G.

By encouraging Aboriginal and Non Aboriginal people to mix in a relaxed atmosphere it helps with the reconciliation process and makes people aware of the National Aboriginal and Islander Day of Celebrations.

The funds requested would be used to supplement Yadgalah's own funds and a grant from the Foundation for Rural and Regional Renewal (pending) to provide the catering and entertainment for the event. Yadgalah members would provide significant hours of work on a volunteer basis.

Included in the application:

Quotation from Mary G Enterprises for \$7,700.

Officer Recommendation:

It is recommended that Council grant an amount of \$6,000 to Yadgalah Aboriginal Corporation to provide catering and entertainment as part of NAIDOC week celebrations.

**Useless Loop Netball Club - NetSetGo**

**Amount requested: \$500**

**Project: Purchase of netball equipment**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

Useless Loop Netball Club has operated for one year and has 24 children as members. The Club operates under the parent body NetSetGo which is Australia's only junior entry netball program. The purpose of the club is to provide children from 5

to 10 years of age with the best possible learning and playing experience to develop a positive introduction to netball ensuring enjoyment and continued participation.

The funds requested would be used to purchase equipment necessary to play netball. All participants have paid membership fees and Shark Bay Resources have provided the line marking of the netball court.

Included in the application:

Support letter from Diana Adamson – Useless Loop netball Coach

Support letter from Tammy Stubbs – Useless Loop Assistant Netball Coach

Officer Recommendation:

It is recommended that Council grant an amount of \$500 to Useless Loop Netball Club to purchase equipment necessary to play netball.

**Shark Bay Speedway Club (Inc)**

**Amount requested: \$6,000**

**Project: Assist with funding to provide entertainment, fireworks, presentations and marquee hire for the Shark Bay Far Western 2014 Speedway Event.**

**3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees**

**4.1.2 Facilitate cultural and family events**

Shark Bay Speedway Club has operated for 27 years and has 20 members. The purpose of the club is to host speedway sporting events.

The funds requested would be used to provide entertainment, fireworks, presentations and marquee hire for the Shark Bay Far Western 2014 Speedway Event. The Speedway Club would contribute up to \$26,000 of their own funds and they are supported by St John Ambulance, Shark Bay State Emergency Service and Shark Bay Volunteer Marine Rescue on a volunteer basis. The Club has approached the Department of Sport and Recreation and is seeking funding to improve the facilities.

Included in the application:

Support letter from Sara Rawlings – Shark Bay Volunteer Marine Rescue Inc

Current bank statement.

Officer Recommendation:

It is recommended that the Council grant an amount of \$6,000 to Shark Bay Speedway Club to assist with funding to provide entertainment, fireworks, presentations and marquee hire for the Shark Bay Far Western 2014 Speedway Event.

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

These recommendations comply with Policy 6.10 Financial Assistance/Donations.

Financial Implications

An amount of \$60,000 is proposed to be included in the 2014/15 Council budget for the Shire of Shark Bay Donations and Financial Assistance Program.

Total funding requested in this round is \$32,400.

If the nine applications are approved the total of funds allocated in round one of the Financial Assistance and Donations program, inclusive of the \$4,000 previously granted to the Shark Bay Fishing Fiesta would be \$36,400 leaving \$23,600 available to community groups in round 2.

Strategic Implications

The Strategic Outcomes as directed by the Strategic Community Plan are noted against each application.

Voting Requirements

Absolute Majority Required.

Date of Report

17 June 2014

25 JUNE 2014

**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**20. MATTERS BEHIND CLOSED DOORS**

Moved Cr Capewell

Seconded Cr Wake

**Council Resolution**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.**

**6/0 CARRIED**

**20.1 LEASE OF COMMERCIAL PROPERTY**

LS00029

**Author**

Chief Executive Officer

**Disclosure of Any Interest**

Disclosure of Interest: Cr Ridgley

Nature of Interest: Proximity Interest as his business leases the shop next door.

Cr Ridgley requested to be allowed to return to Council Chamber for discussion.

Cr Ridgley left the Council Chamber at 5.11 pm.

Moved Cr Prior

Seconded Cr Bellottie

**Council Resolution**

**That Cr Ridgley be allowed to return to Council Chambers for discussion only.**

**5/0 CARRIED**

Cr Ridgley returned to Council Chamber at 5.12 pm.

Moved Cr Wake

Seconded Cr Prior

Cr Ridgley left the Council Chambers at 5.24 pm.

**Council Resolution**

**That the Chief Executive Officer be authorised to undertake negotiations regarding a commercial lease being established for Shop 4, 65/67 Knight Terrace for a period of five years with a further five year option reviewed annually with all other conditions including lease payments to be ratified by Council.**

**5/0 CARRIED**

25 JUNE 2014

Moved            Cr Wake  
Seconded       Cr Prior

**Council Resolution**

**That the meeting be reopened to the members of the public.**

**5/0 CARRIED**

Cr Ridgley returned to Council Chamber at 5.32 pm.

Cr Wake left Council Chamber at 5.32 pm.

At 5.32 pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public for the benefit of the public gallery who had returned to the meeting.

Moved            Cr Capewell  
Seconded       Cr Ridgley

**Council Resolution**

**That Council suspend Standing Orders at 5.34 pm**

**5/0 CARRIED**

Cr Wake returned to the Council Chamber at 5.37 pm.

Moved            Cr Bellottie  
Seconded       Cr Prior

**Council Resolution**

**That Council reinstate Standing Orders at 5.47 pm.**

**6/0 CARRIED**

**21. DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of Council will be held on the 30 July 2014 in Council Chambers commencing at 3.00 pm.

**22. CLOSURE OF MEETING**

As there was no further business the President closed the Ordinary Council meeting at 5.47 pm.