

Shire of Shark Bay

Minutes of the Ordinary Council meeting held on 30 July 2014





DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 30 July 2014 commencing at 3.04 pm.

Table of Contents

1.	Declaration Of Opening	3
2.	Record Of Attendances / Apologies / Leave Of Absence Granted	3
3.	Response To Previous Public Questions On Notice	3
4.	Public Question Time	3
5.	Swearing in of Newly Elected Councillor.....	4
6.	Applications For Leave	4
7.	Petitions	4
8.	Confirmation Of Minutes	4
9.	Announcements By The Chair	4
10.	President's Report.....	4
11.	Councillors' Reports	5
12.	Administration Report.....	8
12.1	Review Of Wards.....	8
12.2	Pastoral Rates Submission.....	19
13.	Finance Report.....	30
13.1	Schedule of Accounts Paid To Be Received	30
13.2	Financial Reports to 30 June 2014	42
13.3	Submission On Rates In The Dollar and Minimum Payments	83
13.4	Submissions On Rates In The Dollar – Heritage Resort	88
13.5	Adoption Of The 2014/2015 Budget.....	91
14.	Town Planning Report.....	108
14.1	Proposed Outbuilding and Garage – Lot 210 (10) Edwards Street, Denham	108
14.2	Interim Review of the Shire of Shark Bay Policy Manual – Planning and Building Policies	122
14.3	Proposed Covered Area (Adjacent to Ablution Block) – Denham Seaside Tourist Village – Lot 310 Stella Rowley Drive Denham	139
15.	Building Report.....	142
16.	Health Report	142
17.	Works Report	142
18.	Tourism, Recreation And Culture Report.....	143
18.1	Review of Donations and Financial Assistance Guidelines	143
18.2	Request for Funding - Shark Bay RSL	153
19.	Motions Of Which Previous Notice Has Been Given.....	155
20.	Urgent Business Approved By The Person Presiding Or By Decision	155
20.1	Proposed Activities on Thoroughfares and Local Government Property Amendment Local Law 2014	155
20.2	Adoption Of The Long Term Financial Plan 2013/2028	155
20.3	Start time of Ordinary Council Meetings	155
20.4	Knight Terrace banners	155
21.	Matters Behind Closed Doors.....	164
21.1	Tamala Station (Camping Activities)	164
21.2	Lease of Commercial Premises	166
22.	Date And Time Of Next Meeting	167

1. DECLARATION OF OPENING

The President declared the meeting open at 3.04 pm.

2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Capewell	Deputy President
Cr M Prior	
Cr G Ridgley	
Cr B Wake	
Cr L Bellottie	
Cr K Laundry	Denham Ward
Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Mr B Galvin	Works Manager
Mrs F Hoult	EA Assistant

APOLOGIES

VISITORS

5 visitors were present

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

Nil

4. PUBLIC QUESTION TIME

The President opened Public Question Time at 3.05 pm.

Mr G Watkins read out a statement on behalf of Heritage Resort owners Des & Beate Matthews regarding rates increase, requesting reduction in rates.

The President advised that Mr Mathews request was listed as an item on the agenda for discussion.

Mr J Hanscombe addressed Council regarding lease of shop 4 65-67 Knight Terrace.

The President thanked Mr Hanscombe for his presentation and advised that the Council would take his comments into consideration.

Mr S Nicholson introduced himself as the new Shark Bay District Manager of the Department of Parks and Wildlife, Denham.

Mr K Backhouse addressed Council on behalf of the Returned Serviceman League regarding a celebration lunch for Mr Cliff Wheeler in relation to item 18.2 of the Agenda.

The President closed Public Question Time at 3.21 pm.

5. SWEARING IN OF NEWLY ELECTED COUNCILLOR

Pursuant to Section 2.29 of the *Local Government Act 1995* and before an authorised person (President Cr C Cowell), Councillor Elect Laundry read aloud and signed his Declaration of Office of Councillor for the Shire of Shark Bay.

6. APPLICATIONS FOR LEAVE

Nil

7. PETITIONS

Nil

8. CONFIRMATION OF MINUTES

8.1 Confirmation of the Minutes of the Ordinary Council meeting held on 25 June 2014

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

That the minutes of the ordinary council meeting held on 25 June 2014, as circulated to all councillors, be confirmed as a true and accurate record.

7/0 CARRIED

9. ANNOUNCEMENTS BY THE CHAIR

The President announced she had received confirmation that funding for the Denham Recreation Jetty, has been approved.

10. PRESIDENT'S REPORT

GV00002

Committee Membership

Member	Audit Committee
Delegate	Gascoyne Development Commission Board
Member	Gascoyne Zone of Western Australian Local Government Association
Member	Development Assessment Panel
Member (President)	Country Local Government Fund
Member (Chairperson)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Member	Shark Bay Marine Facilities Management Committee
Deputy Member	Works Committee
Deputy Member	Gascoyne Regional Road Group
Deputy Member	Gascoyne Regional Collaboration Group

30 JULY 2014

Meeting Attendance

2 July 2014	Gascoyne Tourism strategy steering Committee meeting
4 July	Dutch Ambassador Visit – Official Council welcome dinner
5 July	Dirk Hartog Island – field trip with Dutch Ambassador
29 July	Dirk Hartog Commemoration Committee meeting
30 July	July Ordinary Council meeting

General Matters

Nil

Date of Report 30 July 2014

Moved Cr Wake
Seconded Cr Capewell

Council Resolution

That the President's activity report for July 2014 be received.

7/0 CARRIED

11. COUNCILLORS' REPORTS

11.1 Cr Wake
GV00007

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Gascoyne Regional Road Group
Member	Development Assessment Panel
Deputy Delegate	Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

Nil

General Matters

Verbal report given regarding the lack of rainfall affecting the Pastoral area.

Date of Report 30 July 2014

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That Councillor Wake's July 2014 report on activities as Council representative be received.

7/0 CARRIED

30 JULY 2014

11.2 Cr Capewell
GV00005

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Deputy Delegate	For Cr Wake on the Development Assessment Panel

Meeting Attendance

30 June 2014	Marine Facility Meeting
1 July 2014	Opening Photo Competition Shark Bay Arts Council
4 July 2014	Function with Dutch Ambassador
23 July 2014	Denham Townsite Planning Meeting

General Matters

Nil

Date of Report 9 July 2014

Moved Cr Prior
Seconded Cr Wake

Council Resolution

That Councillor Capewell's July 2014 report on activities as Council representative be received.

7/0 CARRIED

11.3 Cr Bellottie
GV00010

Committee Membership

Member	Audit Committee
Member	Works Committee
Member	St John's Ambulance – Shark Bay Sub Centre

Nil

11.4 Cr Ridgley
GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne

30 JULY 2014

Member Shark Bay Health Advisory Board
Member Shark Bay Community Resource Centre Committee

Meeting Attendance

29 July 2014 Shark Bay 2016 Commemoration Advisory Committee

General Matters

Nil

Date of Report 30 July 2014

Moved Cr Prior
Seconded Cr Wake

Council Resolution

That Councillor Ridgley's July 2014 report on activities as Council representative be received.

7/0 CARRIED

11.5 Cr Prior
GV00006

Committee Membership

Member Audit Committee
Member Shark Bay Commerce and Tourism Committee
Member Shark Bay Arts Council Inc
Member The Aviation Community Consultation Group
Deputy Member 2nd Deputy for Works Committee

Meeting Attendance

26 Jun 2014 Western Australian Local Government Association Zone meeting, and Regional Road Group meeting in Carnarvon
26 Jun 2014 Shark Bay Commerce and Tourism Committee meeting.
No quorum so general discussion only
01 Jul 2014 Opening of Photography competition (Shark Bay Arts Council)
04 Jul 2014 Dinner with Dutch Ambassador
05 Jul 2014 Day tour to Cape Inscription with Dutch Ambassador
14 Jul 2014 Official opening of Shark Bay Community Resource Centre building
24 Jul 2014 Shark Bay Commerce and Tourism Committee meeting

General Matters

Cr Prior briefed Councillors on issues relating to the operations of the Tourism Committee.

Date of Report 13 June 2014

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Councillor Prior's July 2014 report on activities as Council representative be received.

7/0 CARRIED

12. ADMINISTRATION REPORT

12.1 Review Of Wards

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved

Cr Prior

Seconded

Cr Capewell

Council Resolution

- 1. That a review of the Shire's ward system and representation be initiated in accordance with clause 7 of Schedule 2.2 of the *Local Government Act 1995*;**
- 2. That local public notice be given that a review is to be carried out, and that submissions may be made by a date at least 42 days from the date of the first notice (not including the day of the notice);**
- 3. That the results be presented to Council in due course.**

7/0 CARRIED

Note: the council indicated that they would like an additional option included in the consultation paper that combined the Denham and Pastoral wards.

Background

Any local government that has a ward system is required to carry out reviews of:

- a) its ward boundaries; and
- b) the number of offices of councillor for each ward from time to time so that not more than eight years elapse between successive reviews.

The last review undertaken by the Shire of Shark Bay was adopted by Council in May 2006, so it is necessary to undertake a fresh review.

The purpose of a review is to evaluate the current arrangements and consider other options to find the system of representation that best reflects the characteristics of the district and its people.

Any of the following may be considered:

- Creating new wards in a district already divided into wards;
- Changing the boundaries of a ward;
- Abolishing any or all of the wards into which a district is divided;
- Changing the name of a district or a ward;
- Changing the number of offices of councillor on a council; and
- Specifying or changing the number of offices of councillor for a ward.

As the first step in this process it is required that Council must resolve to undertake a review of its ward system. Following this approval, a review is to be undertaken.

Comment

Section 2.2 of the *Local Government Act 1995* provides for a district to be divided into wards. Schedule 2.2 of the *Local Government Act 1995* sets out process to review wards and representation.

Clause 7 stipulates that before conducting the review, a local government is to give local public notice that a review is to be carried out and that the notice must also advise that submissions may be made to the local government by a date at least 42 days from the date of the first notice (not including the day of the notice). The purpose of the public notice is to inform the community that the Council intends to conduct a review – it is not to try to “sell” a preferred option.

The Department of Local Government and Communities has also issued guidelines to assist. These guidelines suggest that it is helpful to develop a range of alternatives to the current ward system so that all options can be considered. Whilst the Council may have a preferred option, the public notice must not limit the possible responses and suggestions from the community.

Clause 8 of Schedule 2.2 requires a council to assess options against the following factors:

- Community of interest;
- Physical and topographical features;
- Demographic trends;
- Economic factors; and
- The ratio of councillors to electors in the various wards.

Proposals to change ward boundaries are assessed by the Local Government Advisory Board, which in turn makes recommendations to the Minister for Local Government.

In considering the above criteria, and without pre-empting the required community consultation it is apparent that some change will be needed - of the above factors, the Board considers that the ratio of councillors to electors is particularly significant - it is expected that each local government will have similar ratios of electors to councillors across its wards. The Board will not support deviations of more than plus or minus 10% of the average ratio of electors to councillors between wards.

Section 2.17 of the Act provides for Councils where the president is elected from the Council to be comprised of no less than 6 and no more than 15 members.

Councillors are not required to reside or own/occupy property within a ward to represent it. Decisions are made in the interests of the whole of the district.

The Council of the Shire is presently made up of 7 members, and is divided into 3 wards. At the October 2013 elections the ratios of electors to councillors were:

Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation
Denham	5	432	86	-10.97%
Pastoral	1	38	38	+51.19%
Useless Loop	1	75	75	-3.67%
Total	7	545	78	

These ratios are outside the limits considered reasonable by the Board.

The Shire population is basically comprised of the Denham townsite and Monkey Mia resort, the closed mining town of Useless Loop, and the rest. There are few other aspects of the above criteria around which ward boundaries could be based.

To assist with the review, a draft paper to assist members of the community to make submissions is attached. In terms of any options to assist discussion and community submissions, and in seeking to keep the deviation of ratios of councillors to electors to below plus or minus 10%, the following may assist:

Option 1

Retain current numbers of councillors and have no wards. The ratio of councillors to electors would be 1:78.

Option 2

Combine the Pastoral and Useless Loop Wards. In order to achieve an acceptable ratio of electors to councillors it would also be necessary to increase the number of councillors for the Denham Ward to 7 (total councillors would then be 9,):

Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation
Denham	7	432	62	-1.91%
Pastoral and Useless Loop	2	113	57	6.70%
Total	9	545	61	

Option 3

Retain the current wards, but increase the number of councillors in the Useless Loop and Denham wards so that the ratio of councillors to electors is as close as it can be to the lowest, which is the Pastoral ward (total councillors would then be 14, the maximum allowable under the Act):

Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation
Denham	11	432	39	-0.88%
Pastoral	1	38	38	2.39%
Useless Loop	2	75	38	3.67%
Total	14	545	39	

Option 4

Maintain the current representation and ward system.

Note: this option may not be accepted by the advisory board and the council may be directed to take further action.

Should the Shire require any changes to be implemented in time for the 2015 local government elections, the review will need to be completed and submitted to the Local Government Advisory Board by March 2015.

Any changes to the current representation would require all councillor positions to be vacated and elections undertaken to fill positions for 4 and two year periods.

Consideration of submissions

Following receipt of any submissions and consideration of its desired outcome, a conclusive argument needs to be developed which demonstrates that consideration of submissions and the assessment of options against the factors why a particular option has been chosen.

If Council proposes to maintain the status quo then reasons for this must be included in the resolution.

If Council decides to make a change, then an absolute majority is required. The resolution of the Council must propose the making of an order under s2.2 (1), s2.3 (3) and/or s2.18 (3) of the Act.

Implementation of Proposed Changes

Depending on the outcome of the review, the Shire can indicate to the Board when it prefers the implementation of proposed changes to take place. In most cases this will be at the next ordinary elections day however, there may be some instances where proposed changes to representation (e.g. a reduction in the number of offices of councillor created by a vacancy can take place the day after the date of gazettal) occur as soon as possible.

When offices of councillor are to be redistributed into new wards, or there is a reduction or increase in the number of offices of councillor, the implementation method should give consideration to clauses 1 and 2 of Schedule 4.2 of the *Local Government Act 1995* - as near as practical to half of the total number of councillors are to retire every two years and as near as practical to half of the councillors representing each ward are to retire every two years.

Legal Implications

Schedule 2.2. of the *Local Government Act 1995* sets out the requirement for, and process to, review representation at least once every 8 years.

Policy Implications

There are no policy implications associated with this matter.

Financial Implications

There are no significant financial implications associated with this matter beyond the advertising and costs associated with the review.

Strategic Implications

Ensuring that the Council remains representative of the community will assist in ensuring a healthy democracy at a local level.

Voting Requirements

Simple Majority Required

Date of Report

21 July 2014



Shire of Shark Bay

Review of Wards and Representation

August 2014

Background

The Shire of S h a r k B a y has resolved to undertake a review of its ward system to comply with the requirements of the *Local Government Act 1995* (the Act).

Schedule 2.2 of the Act requires local governments with wards to carry out reviews of the ward boundaries and the number of councillors for each ward from time to time so that no more than eight years elapse between successive reviews.

The last review of wards in the Shire was undertaken in May 2006 and it is now appropriate to carry out another review.

Current situation

The Council of the Shire is presently made up of 7 members, and is divided into 3 wards. At the October 2013 elections the ratios of electors to councillors were:

Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation
Denham	5	432	86	-10.97%
Pastoral	1	38	38	+51.19%
Useless Loop	1	75	75	-3.67%
Total	7	545	78	

The % ratio deviation gives a clear indication of the % difference between the average councillor/elector ratio for the whole local government and the councillor/elector ratio for each ward.

It can be seen that there is a significant imbalance in representation across the Shire with the Pastoral Ward being over represented and the Denham Ward being under represented. A balanced representation would be reflected in the % ratio deviation being within plus or minus 10%.

Review process

The review process involves a number of steps:

- The council resolves to undertake the review;
- Public submission period opens;
- Information provided to the community for discussion;
- Public submission period closes;
- The Council considers all submissions and relevant factors and makes a decision;
- The Council submits a report to the Local Government Advisory Board (the Board) for its consideration; and
- If a change is proposed, the Board submits a recommendation to the Minister for Local Government (the Minister).

Any changes approved by the Minister where possible will be in place for the next ordinary election where possible.

Factors to be considered

When considering changes to wards and representation, Schedule 2.2 of the Act specifies factors that must be taken into account by a local government as part of the review process:

1. Community of interest;
2. Physical and topographic features;
3. Demographic trends;
4. Economic factors; and
5. Ratio of Councillors to Electors in the various wards.

The Board offers the following interpretation of these factors.

1. Community of interest

The term community of interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

2. Physical and topographic features

These may be natural or man-made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Coastal plain and foothills regions, parks and reserves may be relevant as may other man made features such as railway lines and freeways.

3. Demographic trends

Several measurements of the characteristics of human populations, such as population size, and its distribution by age, sex, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between areas within the local government.

4. Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

5. Ratio of Councillors to Electors in the various wards

It is expected that each local government will have similar ratios of electors to councillors across the wards of its district.

Options to consider

The Shire population is basically comprised of the Denham Townsite and Monkey Mia resort, the closed mining town of Useless Loop, and the rest. There are few other aspects of the above criteria around which ward boundaries could be based.

In terms of options to assist discussion and community submissions, and in seeking to keep the deviation of ratios of councillors to electors to below plus or minus 10%, the following may assist:

Option 1

Retain current numbers of councillors (7) and have no wards. The ratio of councillors to electors would be 1:78.

Option 2

Combine the Pastoral and Useless Loop Wards. In order to achieve an acceptable ratio of electors to councillors it would also be necessary to increase the number of councillors for the Denham Ward to 7 (total councillors would then be 9):

Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation
Denham	7	432	62	-1.91%
Pastoral and Useless Loop	2	113	57	6.70%
Total	9	545	61	

Option 3

Retain the current wards, but increase the number of councillors in the Useless Loop and Denham wards so that the ratio of councillors to electors is as close as it can be to the lowest, which is the Pastoral ward (total councillors would then be 14, the maximum allowable under the Act):

Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation
Denham	11	432	39	-0.88%
Pastoral	1	38	38	2.39%
Useless Loop	2	75	38	3.67%
Total	14	545	39	

Option 4

Maintain the current representation and ward system.

Note: this option may not be accepted by the advisory board and the council may be directed to take further action.

Option 5

Combine the Pastoral and Denham Wards. In order to achieve an acceptable ratio of electors to councillors it would also be necessary to increase the number of councillors for the Denham Ward to 7 (total councillors would then be 9):

Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation
Denham and Pastoral ward	6	470	78	-0.61%
Useless Loop	1	75	75	3.67%
Total	7	545	77	

Others

Members of the public should feel free to make any other suggestions or observations in terms of the criteria described above.

Public submissions

Members of the community are invited to make a written submission about any aspect of ward boundaries and representation and lodge it at:

Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Fax: 08 9948 1237

Submissions will also be accepted by email: admin@sharkbay.wa.gov.au

All submissions must be received by 5pm on **[Insert date]**

Thank you for your interest and involvement in this review. Council welcomes your comments on any matters that may assist it to make informed and responsible decisions for the benefit of the people of the Shire of Shark Bay.

Councillor Cheryl Cowell
PRESIDENT

Paul Anderson
CHIEF EXECUTIVE OFFICER

Current ratios								
Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation				
Denham	5	432	86	-10.97%				
Pastoral	1	38	38	51.19%				
Useless Loop	1	75	75	3.67%				
Total	7	545	78					
Option 1 - no wards								
	Councillors	Electors	Councillor to elector ratio	% ratio deviation				
Total	7	545	78	N/A				
Option 2 - combined Useless Loop and Pastoral Wards, increase Denham Ward councillors								
Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation				
Denham	7	432	62	-1.91%				
Pastoral and Useless Loop	2	113	57	6.70%				
Total	9	545	61					
Option 3 - retain current wards, increase councillors to even out ratios								
Ward	Councillors	Electors	Councillor to elector ratio	% ratio deviation				
Denham	11	432	39	-0.88%				
Pastoral	1	38	38	2.39%				
Useless Loop	2	75	38	3.67%				
Total	14	545	39	0.00%				

12.2 Pastoral Rates Submission

FM00005

Author

Councillor Wake

Note: Councillor Wake as the author of the report requested that the recommendations be considered in two separate parts and be dealt with individually. The council agreed with this request and dealt with the recommendations on an individual basis

Part A Pastoral rates

Disclosure of Any Interest

Nil

Moved Cr Wake
Seconded Cr Prior

Councillor's Recommendation

That the Pastoral rate for the financial year 2014/15 be struck at 3.3225 cents in the dollar.

3/4 MOTION LOST

Amendment to the Motion

Moved Cr Wake
Seconded Motion Lapsed for want of a seconder

Councillor's Recommendation

That :-

1. The pastoral rate 2014/2015 be struck at 3.3288 cents in the dollar: and
2. The concession be applied at 7.364 cents in the dollar.

MOTION LAPSED FOR WANT OF A SECONDER

Part B State Owned Pastoral Leases

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as is an employee of Department of Parks and Wildlife.

Moved Cr Ridgley
Seconded Cr Wake

Councillor Recommendation

That the Shire of Shark Bay issue rate notices to the Department of Parks and Wildlife in line with the Departments "Good Neighbour Policy" and in regard to the previous pastoral leases of Peron, Nanga, Dirk Hartog Island and portions of Cooloomia, Nerren Nerren, Tamala and Carrarang.

2/5 MOTION LOST

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

The administration be requested to investigate the basis that surrounding Shires receive a rate payment for ex pastoral leases under the care and control of the State Government and report back to Council,

and

Western Australian Local Government Association be requested to continue to pursue the matter of equitable payment to Shires for ex pastoral lease under the care and control of the State Government.

7/0 CARRIED

Background

Councilor Wake has submitted a proposal for inclusion for the July 2014 council meeting (copy attached)

At our June council meeting the issue of pastoral rates was discussed. Since the meeting I have carried out some research on the subject and I would like to provide Council with some facts and figures.

The Valuer General determines the market unimproved value for each pastoral lease. This figure is used to determine pastoral rents and is reviewed every 5 years. The market unimproved value considers a number of factors relevant to the pastoral enterprise such as land systems, productivity, location, access, rainfall reliability, water supply, size and environmental issues such as dog predation. The Valuer General also consults with the Pastoral Lands Board in relation to the economic state of the pastoral industry in striking the market unimproved value.

As a result of the 2014 rent review a rental rate of 2.8% of the market unimproved value was applied. This represents an increase from the rate applied in 2009 (2%) but remains below the rate applied in 2004 (3%). The revised rental rate reflects the fact that the pastoral industry has faced a number of negative events over the last five years. The market unimproved value has declined in the last 5 years. Thus rentals have declined.

Changes to market unimproved value can also affect rates applied by local government authorities. However, the rate in the dollar is independently set and managed by individual Local Government Authorities, based on the unimproved value. Distinct from the market unimproved value previously discussed, the unimproved value is based on 20 times the annual rent under the Valuation of Land Act 1978 (VLA). This new valuation as struck by the Valuer General at the review in 2014, will apply to Local Government Authorities from July 2015.

Some Pastoral rate comparisons with other Local Government Authorities

Unimproved Value 2013/14		
	Mining	Pastoral
Upper Gascoyne	10.811	2.612
Carnarvon	12.19	5.3694
Wiluna	13.2	6.6
Laverton	14.24	6.7
Exmouth	14.24	7.12
Shark Bay	18.4012	10.1643
Meekatharra	18.5384	3.7423
Sandstone	25.34	5.38
Cue	26.83	7.49
Murchison	27.224	2.5422
Mt Magnet	28.083	6.0105
*Average	18.911	5.669
(*excluding highest and lowest)		

Chief Executive Officers Comment

The table provided by Councilor Wake list the rate in the dollar for Shark Bay but has omitted the concession that council has applied to pastoral rates of 7.0 cents making a net rate in the dollar of 3.1643.

The Council also resolved at the Ordinary meeting held in May 2014 the following:

That Council:

- 1. Publicly advertises its intention to impose the following differential rates pursuant to section 6.36 (1) of the Local Government Act 1995 and invites public submissions for a period of twenty one days;***

GRV - Residential	8.6183¢
Commercial	8.6183¢
Industrial	8.6183¢
Minimum	\$765

UV - Unimproved Value	19.3581¢
- Mining	19.3581¢
- Pastoral	10.6928¢
Minimum	\$765

- 2. Considers any submissions on the imposition of the differential rates above as part of the 2014/15 Budget deliberations; and***
- 3. Undertakes a comprehensive review of its rating categories in 2014/15 as part of its preparation for the 2015/16 budget.***

Comment

Councillor Wake has also provide the following comment in support of the proposed recommendation

Some comments and discussion of these figures:

- *The Shark Bay Pastoral rate at 10.1643 is hyper inflated due to advice during the 13/14 budget process, that the Minister would not approve a differential greater than 50% between the mining rate and the pastoral rate. The above figures show that this is not the case.*
- *Shark Bay at the rate of 3.1643 (discounted from 10.1643) is below average in pastoral rates (5.669) and about average for mining (18.911).*
- *Shark Bay may need to move slowly towards the average pastoral rate but this should occur over a number of years and definitely not during a period when the region is drought declared.*
- *Next year the pastoral UV will be lower as reflected in my earlier comments and thus there will be a need for a re-evaluation of the rate in the dollar charged.*
- *Despite the disparity in many shires between the mining and pastoral rate, the Minister is approving these rates in the various Local Government Authorities. Shark Bay should remove the 10.1643 and replace it with 3.3225 which is an actual increase for the year of 5% (the same as for the rest of the Shire) and removing the need for a discount. The figures clearly show the Minister is approving pastoral rates where there is more than a 50% differential between pastoral and mining so his approval should not be a problem in this case.*
- *The issue of Coburn Station rates should be addressed. It is unsustainable to charge Gunson Resources the current rate, given the company does not generate an income. This would mean reworking the budget to create the required savings. As you have previously advised Council, some expenditure will need to be cut. Expenditure should not be funded from reserves.*

I request the inclusion of a motion in the agenda for the July Council meeting:

That the pastoral rate for the financial year 2014/15 be struck at 3.3225

- *Or similar wording with the same intent.*

The Shire of Shark Bay encompasses a considerable amount of land which was previously pastoral lease and contributed to the rate base. It is now managed by Department of Parks and Wildlife and no longer pays rates which have led to a considerable decrease in former shire rate revenue.

The Shire of Murchison has had to contend with a similar situation and therefore generates rate notices for this Department of Parks and Wildlife managed land under the "Good Neighbour Policy" (an official policy of Department of Parks and Wildlife).

I would like to recommend a similar practice to this Shire and that the following motion or one of similar wording and intent, be included in the next meeting agenda.

That the Shire of Shark Bay issue rate notices to the Department of Parks and Wildlife in line with the Departments "Good Neighbour Policy" and in regard to the previous pastoral leases of Peron, Nanga, Dirk Hartog Island and portions of Cooloomia, Nerren Nerren, Tamala and Carrarang."

Chief Executive Officers Comment

Minister's letter of 30 September 2014 attached advising of Minister's decision.

Each Local Government must make individual submissions in regard to the imposition of differential rates that the desire to impose and the rates are assessed by the Minister on the information provided.

Inquiries with the Ministers Department indicated that a majority of the shires listed by in the submission by Councillor Wake justified the variation in the differential rate due to identified increased costs to maintain their airports, roads and the impact upon their town infrastructure due to significant mining activity.

It is difficult for the Shire of Shark Bay to build a submission to support the imposition of significant variations to differential rates that would withstand scrutiny utilising these factors, due to the lack of impact on the council resources from the mining sector at this point in time.

The council would need to provide guidance to the administration as to the reasoning of the differential rate and what impacts the differential rated category has had upon the council's resources.

The Useless Loop operation including road funding is dealt with under the Solar Salt Act and is predominately State funded.

In regard to the issuing of rate notices for the pastoral properties this matter has been raised on numerous occasions with Western Australian Local Government Association and the State Government.

The State Government policy has been to purchase the stations and revert the land to reserves which is non rateable in accordance with the Local Government Act.

Legal Implications

A Local Government cannot impose, without the approval of the Minister, a differential general rate which is more than twice the lowest differential general rate imposed by it.

The adoption of Councillor Wake's proposal by council will produce a differential rate which is more than twice the lowest differential rate and require approval of the Minister for Local government.

The submission to the Minister must have the reasoning and sufficient validation as to why the council considers a differential rate is required to be imposed.

Any proposal would need to be based upon the following proposed council would have to indicate why the imposition of differential rates is required and observe the following principles:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and
- Administrative efficiency.

A differential rate occurs when categories of property with the UV or GRV land valuation methods are rated differently. The imposition of differential rates

represents a conscious decision by a council to redistribute the rate burden in its district by imposing a higher impost on some ratepayers and a lower impost on others.

Policy Implications

There are no policy implications relevant to this matter

Financial Implications

The recommendation put forward by Councillor Wake equates to 0.30cents reduction on the net amount imposed on the pastoral rates by advertised by council.

2014-15 figures	Rate in \$	Concession Rate in \$	Unimproved Value	Yield
Proposed	3.33225	0.0	\$757,960	\$25,257
Advertised	10.6928	7.0	\$757,960	\$27,989

Councillor Wake's proposal would equate to a \$2,732 reduction in pastoral rates.

Strategic Implications

Outcome 1.2 – To improve fiscal management practices and procedures and maximise operating revenue and social capital.

Outcome 1.2 – Consider additional models to review rates recoverability that is equitable to all property classes.

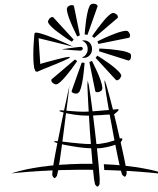
Voting Requirements

Absolute majority required

Date of Report

14 June 2014

Hamelin Pool Pastoral Co



PMB 72 via GERALDTON WA 6530
Ph. 08 9942 5914 Fax 08 9942 5939
Email: hamelin@bigpond.com

23rd July 2014

Paul Anderson
Chief Executive Officer
Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Dear Paul

RE: Pastoral Rents

At our June council meeting the issue of pastoral rates was discussed. Since the meeting I have carried out some research on the subject and I would like to provide Council with some facts and figures.

The Valuer General determines the market unimproved value for each pastoral lease. This figure is used to determine pastoral rents and is reviewed every 5 years. The market unimproved value considers a number of factors relevant to the pastoral enterprise such as land systems, productivity, location, access, rainfall reliability, water supply, size and environmental issues such as dog predation. The Valuer General also consults with the Pastoral Lands Board in relation to the economic state of the pastoral industry in striking the market unimproved value.

As a result of the 2014 rent review a rental rate of 2.8% of the market unimproved value was applied. This represents an increase from the rate applied in 2009 (2%) but remains below the rate applied in 2004 (3%). The revised rental rate reflects the fact that the pastoral industry has faced a number of negative events over the last five years. The market unimproved value has declined in the last 5 years. Thus rentals have declined.

Changes to market unimproved value can also affect rates applied by local government authorities. However, the rate in the dollar is independently set and managed by individual LGAs, based on the unimproved value. Distinct from the market unimproved value previously discussed, the unimproved value is based on 20 times the annual rent under the Valuation of Land Act 1978 (VLA). This new valuation as struck by the Valuer General at the review in 2014, will apply to LGAs from July 2015.

Some Pastoral rate comparisons with other LGAs

Unimproved Value 2013/14

	Mining	Pastoral
Upper Gascoyne	10.811	2.612
Carnarvon	12.19	5.3694
Wiluna	13.2	6.6
Laverton	14.24	6.7
Exmouth	14.24	7.12
Shark Bay	18.4012	10.1643
Meekatharra	18.5384	3.7423
Sandstone	25.34	5.38
Cue	26.83	7.49
Murchison	27.224	2.5422
Mt Magnet	28.083	6.0105
*Average	18.911	5.669
(*excluding highest and lowest)		

Some comments and discussion of these figures:

- The Shark Bay Pastoral rate at 10.1643 is hyper inflated due to advice during the 13-14 budget process, that the Minister would not approve a differential greater than 50% between the mining rate and the pastoral rate. The above figures show that this is not the case.
- Shark Bay at the rate of 3.1643 (discounted from 10.1643) is below average in pastoral rates (5.669) and about average for mining (18.911).
- Shark Bay may need to move slowly towards the average pastoral rate but this should occur over a number of years and definitely not during a period when the region is drought declared.
- Next year the pastoral UV will be lower as reflected in my earlier comments and thus there will be a need for a re-evaluation of the rate in the dollar charged.
- Despite the disparity in many shires between the mining and pastoral rate, the Minister is approving these rates in the various LGAs. Shark Bay should remove the 10.1643 and replace it with 3.3225 which is an actual increase for the year of 5% (the same as for the rest of the Shire) and removing the need for a discount. The figures clearly show the Minister is approving pastoral rates where there is more than a 50% differential between pastoral and mining so his approval should not be a problem in this case.
- The issue of Coburn Station rates should be addressed. It is unsustainable to charge Gunson Resources the current rate, given the company does not generate an income. This would mean reworking the budget to create the required savings. As you have previously advised Council, some expenditure will need to be cut. Expenditure should not be funded from reserves.

I request the inclusion of a motion in the agenda for the July Council meeting:

That the pastoral rate for the financial year 2014-15 be struck at 3.3225

- Or similar wording with the same intent.

The Shire of Shark Bay encompasses a considerable amount of land which was previously pastoral lease and contributed to the rate base. It is now managed by DPaW and no longer pays rates which has led to a considerable decrease in former shire rate revenue. The Shire of Murchison has had to contend with a similar situation and therefore generates rate notices

30 JULY 2014

for this DPaW managed land under the “Good Neighbour Policy” (an official policy of DPaW).

I would like to recommend a similar practice to this Shire and that the following motion or one of similar wording and intent, be included in the next meeting agenda.

That the Shire of Shark Bay issue rate notices to the Department of Parks and Wildlife in line with the Departments “Good Neighbour Policy” and in regard to the previous pastoral leases of Peron, Nanga, Dirk Hartog Island and portions of Cooloomia, Nerren Nerren, Tamala and Carrarang.”

I am happy to discuss any of these matters with you.

Yours faithfully

Cr Brian Wake

30 JULY 2014



**The Hon Tony Simpson MLA
Minister for Local Government; Community Services;
Seniors and Volunteering; Youth**

Our Ref: 49-01864

RECEIVED

06 SEP 2013

Shire of Shark Bay

Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Dear Mr Anderson *Paul*

DIFFERENTIAL GENERAL RATES 2013/14 – SHIRE OF SHARK BAY

Thank you for your letter dated 6 August 2013 requesting approval for imposing a differential general rate that is more than twice the lowest rate in its category.

After careful consideration, I have exercised my discretion, under section 6.33(3) of the *Local Government Act 1995*, not to approve the Shire's application to impose a differential general rate for Unimproved Value (UV) Rateable Property and UV Mining that is more than twice the rate of UV Pastoral in the UV category.

In approving section 6.33(3) applications, I need to be convinced that the imposition of a differential rate that is more than twice the lowest is justified. In this instance, I was not satisfied with the reasons provided by the Shire to justify the significant disparity of rates proposed to be levied between UV Rateable Property, UV Mining and UV Pastoral.

I understand my decision impacts on the Shire's budget adoption for this financial year. I suggest this letter be provided to the Council for their consideration and action.

Options to progress this matter include the following:

- change the rates so there is no requirement to apply for approval; or
- after council consideration, reapply with a different proposed rate with further justification on why the rate is more than twice the lowest.

The Department of Local Government and Communities will shortly be releasing policies on the setting of rates, which may assist the Shire in reviewing its current rating structure before the next financial year.

Level 8, Dumas House, 2 Havelock Street, West Perth Western Australia 6005
Telephone: +61 8 6552 6600 Facsimile: +61 8 6552 6601 Email: Minister.Simpson@dpc.wa.gov.au

30 JULY 2014

- 2 -

If you have any questions, please do not hesitate to contact Ms Bei Bei Guo, Legislation Officer from the Department of Local Government and Communities, on 6552 1568 or by email at beibei.guo@dlgc.wa.gov.au.

Yours sincerely



HON TONY SIMPSON MLA
**MINISTER FOR LOCAL GOVERNMENT; COMMUNITY SERVICES;
SENIORS AND VOLUNTEERING; YOUTH**

03 SEP 2013

13. FINANCE REPORT

13.1 Schedule of Accounts Paid To Be Received

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Ridgley

Seconded Cr Prior

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,509,468.72 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26632 to 26643 totalling \$43,453.76

Municipal fund account electronic payment numbers MUNI EFT 15594-15808 totalling \$1,238,879.22

Municipal fund account for June payroll, totalling \$170,683.00

Trust fund account cheque numbers 1014-1023 totalling \$2,786.84

Trust fund account electronic payment numbers TRUST EFT 15632-15831 totalling \$29,516.60

Trust fund Police Licensing for June 2014, cheque # 131412 totalling \$24,149.30

The schedule of accounts submitted to each member of Council on 25 July 2014 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Voting Requirements

Simple Majority Required

Date of Report

10 July 2014

30 JULY 2014

**SHIRE OF SHARK BAY
MUNI CHEQUES 26632-26643 TO 30 JUNE 2014**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26632	06/06/2014	HORIZON POWER	MONTHLY STREETLIGHT ACCOUNT	-3216.45
26633	06/06/2014	HORIZON POWER	MONTHLY ELECTRICITY ACCOUNT	-9601.92
26634	06/06/2014	SILVER CHAIN NURSING ASSOCIATION	DONATION 13/14 ROUND 1 SENIORS PROJECTS	-2454.00
26635	09/06/2014	SHARK BAY NEWSAGENCY	STATIONERY	-1621.18
26636	12/06/2014	WATER CORPORATION	BI MONTHLY WATER ACCOUNTS	-9772.65
26637	20/06/2014	KEVAN JOSEPH LAWSON	REMOVE AND REPLACE FOUR WINDOWS AND ONE MAIN DOOR AT DENHAM HALL	-12624.35
26638	20/06/2014	WATER CORPORATION	FISH CLEANING FACILITIES DESAL BI MONTHLY WATER ACCOUNT	-1579.31
26639	30/06/2014	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-535.77
26640	30/06/2014	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-475.82
26641	30/06/2014	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-580.89
26642	30/06/2014	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-548.33
26643	30/06/2014	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-443.09
TOTAL				\$43,453.76

30 JULY 2014

SHIRE OF SHARK BAY

MUNI EFTS 15594-15816 TO 30 JUNE 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15594	-EFT15594	CANCELLED EFT		
EFT15595	03/06/2014	BAJA DATA & ELECTRICAL SERVICES	OFFICE AND PENSIONER UNIT 3 MAINTENANCE	-444.95
EFT15596	03/06/2014	CHERYL DAWN WOOD	REIMBURSE TAXI EXPENSES	-64.10
EFT15597	03/06/2014	CDH ELECTRICAL	INSTALL POWER AND LIGHTING FOR SES SHED, REPAIR ELECTRICITY FAULT 80 DURLACHER	-6238.82
EFT15598	03/06/2014	THE FLOWER POT	WREATH FOR ANZAC DAY 2014	-80.00
EFT15599	03/06/2014	GEARING BUTCHER'S	ROBBRO SUPPLIES	-449.42
EFT15600	03/06/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	DEPOT TOOLS	-509.37
EFT15601	03/06/2014	THINK WATER GERALDTON	FITTINGS TO PUMP OVAL BORE	-2331.05
EFT15602	03/06/2014	UHY HAINES NORTON	WEBINAR FUEL TAX CREDITS	-220.00
EFT15603	03/06/2014	HOWARD PORTER	NEW WATER TANKER	-108371.05
EFT15604	03/06/2014	TOLL IPEC	FREIGHT	-38.79
EFT15605	03/06/2014	OAKLEY EARTHWORKS	FOOTINGS FOR RETAINING WALL AT REC CENTRE	-1459.04
EFT15606	03/06/2014	SHARK BAY FREIGHTLINES	FREIGHT	-244.20
EFT15607	03/06/2014	TRADEWINDS SEAFRONT APARTMENTS	ACCOMMODATION FOR ROBBRO	-11500.00
EFT15608	03/06/2014	WEST AUSTRALIAN NEWSPAPERS	SHARK BAY TO NINGALOO FEATURE ADVERTISING	-678.38
EFT15609	03/06/2014	WEST-OZ WEB SERVICES	COMPLETED BOOKING MARKETING FEE APRIL 2014	-51.75
EFT15610	03/06/2014	AUSTRALASIAN PERFORMING RIGHT ASSOC	BAREFOOT BLACK TIE 2014 APRA MUSIC LICENCE	-57.20
EFT15611-	EFT15637	USED IN TRUST		
EFT15638	06/06/2014	SHIRE OF NORTHAMPTON	CONSULTANT-BUILDING AND HEALTH FEES	-10741.50
EFT15639	06/06/2014	STATE LIBRARY OF WA	ANNUAL FREIGHT RECOUP	-231.07
EFT15640	06/06/2014	BARBEQUE BAZAAR	BBQ REC CENTRE AND WESTERN END GAZEBO	-15000.00
EFT15641	06/06/2014	S.A.BURTON	TILE GYM SHOWER	-3102.00
EFT15642	06/06/2014	KM & SJ CAPEWELL	REPAIR PIONEER PARK SHADE SAILS	-125.00
EFT15643	06/06/2014	CANNING BRIDGE AUTO LODGE	ACCOMMODATION FOR IT VISION TRAINING	-535.00
EFT15644	06/06/2014	CONWAY HIGHBURY	REVIEW OF LOCAL LAWS AND POLICIES	-1881.00
EFT15645	06/06/2014	DAVID GRAY AND CO	TOWN BINS AND FOGGING CHEMICALS	-820.64
EFT15646	06/06/2014	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-265.79
EFT15647	06/06/2014	GASCOYNE DEVELOPMENT COMMISSION	FLIGHT FOR GRSC MEETING	-579.47

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15648	06/06/2014	GHD	DENHAM TOWNSITE STRUCTURE PLAN	-2590.50
EFT15649	06/06/2014	GERALDTON INDEPENDENT BUILDING SUPPLIES	RACKS FOR SIGNAGE AND TIMBER POLE FOR FORESHORE PARK	-526.61
EFT15650	06/06/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	DEPOT TOOLS	-26.93
EFT15651	06/06/2014	HERITAGE RESORT SHARK BAY	COUNCIL MEETING REFRESHMENTS	-238.00
EFT15652	06/06/2014	TOLL IPEC	FREIGHT	-350.71
EFT15653	06/06/2014	AYRES	SBDC MERCHANDISE	-607.55
EFT15654	06/06/2014	MCLEODS BARRISTERS AND SOLICITORS	BRICKLAY DISCUSSION MURFETT LAWYERS REVIEW OAKLEY CLAIM	-1098.24
EFT15655	06/06/2014	NETREGISTRY	RENEWAL OF SHARKBAY.WA.GOV.AU FOR 2 YEARS TO 17/5/16	-47.85
EFT15656	06/06/2014	BUCKINGHAM PEWTER	SBDC MERCHANDISE	-396.00
EFT15657	06/06/2014	ROBBRO WA	SUBCONTRACTORS ROADS	-109648.00
EFT15658	06/06/2014	RICHARD CLAUDE MORONEY	SBDC MAINTENANCE MONTHLY ACCOUNT	-90.00
EFT15659	06/06/2014	RAY WHITE REAL ESTATE	RENT ON 34 HUGHES STREET	-1127.00
EFT15660	06/06/2014	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN MAY 2014	-1441.00
EFT15661	06/06/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	PHOTOCOPYING DONATION DENHAM SENIORS	-49.50
EFT15662	06/06/2014	SHARK BAY FREIGHTLINES	FREIGHT	-4843.21
EFT15663	06/06/2014	MCKELL FAMILY TRUST	RUBBISH COLLECTION MAY 2014	-5480.56
EFT15664	06/06/2014	SHARK BAY CAR HIRE	DOCTOR CAR HIRE MAY 2014	-495.00
EFT15665	06/06/2014	TELSTRA CORPORATION LIMITED	COMMUNITY SMS SERVICE MAY 2014	-373.88
EFT15666	06/06/2014	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT MAY 2014	-79856.00
EFT15667	09/06/2014	CARDNO	DRAINAGE PLAN	-4950.00
EFT15668	09/06/2014	CUMMINS SOUTH PACIFIC	FILTER KIT FOR GENERATORS	-319.03
EFT15669	09/06/2014	DAVID STINSON ENTERTAINMENTS	ENTERTAINMENT WINTER MARKETS 13 JULY 2014	-1200.00
EFT15670	09/06/2014	DOWNER EDI WORKS	COLD MIX SHARK BAY ROAD EDGE AND POTHOLE REPAIRS	-10450.00
EFT15671	09/06/2014	SHARK BAY FUEL & SERVICE CENTRE	MONTHLY ACCOUNT	-95.75
EFT15672	09/06/2014	GERALDTON TV & RADIO SERVICES	UHF RADIOS FOR FIRE SAFETY	-2003.98
EFT15673	09/06/2014	JASON SIGNMAKERS	SHARK BAY ROAD SIGN STANDS	-869.00
EFT15674	09/06/2014	LANDGATE	GRV VALUATION	-60.85
EFT15675	09/06/2014	MANDURAH TOYOTA	NEW RAV 4 VEHICLE –EXECUTIVE MANAGER TCED	-13232.55
EFT15676	09/06/2014	ROADSIDE PRODUCTS	GUIDE POSTS	-20030.56

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15677	09/06/2014	SKIPPERS AVIATION	REIMBURSABLE FLIGHT P METTAM	-306.00
EFT15678	09/06/2014	TRUCKLINE PARTS CENTRE	SOLENOID MITSUBISHI FIRE TIPPER, AIR BRAKE REPAIR KIT IVECO	-454.10
EFT1569-	EFT15680	USED IN TRUST		
EFT1561	12/06/2014	AUSTRALIA POST	MONTHLY POSTAGE ACCOUNT	-294.50
EFT1562	12/06/2014	BAJA DATA & ELECTRICAL SERVICES	INSTALL NEW AIR CON FEEDS FOR OFFICE AND HALL	-463.10
EFT1563	12/06/2014	DENHAM PAPER AND CHEMICAL SUPPLIES	TOILET ROLLS	-151.44
EFT1564	12/06/2014	DENHAM IGA X-PRESS	MONTHLY ACCOUNT	-3233.09
EFT1565	12/06/2014	THE FLOWER POT	FLOWERS FOR MR R HOULT'S FUNERAL SERVICE	-145.00
EFT1566	12/06/2014	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-75.28
EFT1567	12/06/2014	GEOFABRICS AUSTRALASIA	GEOFABRIC FOR REC CENTRE REHABILITATION	-7392.00
EFT1568	12/06/2014	HITS RADIO	ADVERTISING ON RADIO FOR SHARK BAY MAY 2014	-519.75
EFT1569	12/06/2014	STONE ECHO AND MIDWEST FIREWORKS	FIREWORKS DISPLAY 12 JULY, INCLUDING PERMIT, WINTER FESTIVAL	-3560.00
EFT1560	12/06/2014	MITRE 10 SHARK BAY MARINE & HARDWARE	MONTHLY HARDWARE ACCOUNT	-851.13
EFT1561	12/06/2014	NORTHERN GUARDIAN	READVERTISING OF REPEAL AND AMENDMENT LOCAL LAW, DOG LOCAL LAW AND RESOLUTION TO PREPARE TOWN PLANNING SCHEME	-444.30
EFT1562	12/06/2014	OAKLEY EARTHWORKS	FOOTPATH CONSTRUCTION SPAVEN/LEEDS/BARNARD PART PAYMENT, SCOUR REPAIR MONKEY MIA ROAD, EMERGENCY SERVICES CONCETE PATHS AND APRONS PART PAYMENT , DRY HIRE MINI DIGGER FOR GRAVE DIGGING	-55331.10
EFT1563	12/06/2014	PEST-A-KILL	MICE MONITORING & BAITING QUARTERLY ACCOUNT VARIOUS SHIRE PROPERTIES	-198.00
EFT1564	12/06/2014	PAPER PLUS OFFICE NATIONAL	STATIONERY	-820.54
EFT1565	12/06/2014	ROBBROWA	SUBCONTRACTORS ROADS	-35266.00
EFT1566	12/06/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT MAY 2014	-5005.00
EFT1567	12/06/2014	SHARK BAY CLEANING SERVICE	MONTHLY ACCOUNT	-11507.52
EFT1568	12/06/2014	SHARK BAY SKIPS	MARINA, USELESS LOOP TURNOFF SKIP BINS MONTHLY ACCOUNT	-3974.00
EFT1569	12/06/2014	TOTALLY WORKWEAR	FIRE WARDEN CAPS	-44.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT1570	12/06/2014	BOC LIMITED	CONTAINER RENTAL MONTHLY ACCOUNT DEPOT	-74.99
EFT1571	12/06/2014	BRIAN JOHN GALVIN	WATER CORPORATION BILLS TO 26 MAY 2014	-187.00
EFT1572	12/06/2014	GERALDTON FUEL COMPANY	FUEL MONTHLY ACCOUNT	-53022.41
EFT1573	12/06/2014	JASON SIGNMAKERS	VARIOUS ROAD SIGNS AND BRACKETS	-321.20
EFT1574	12/06/2014	NORDIC HOMES	STAFF HOUSING	-42796.38
EFT1575	12/06/2014	ROBBRO WA	SUBCONTRACTORS ROADS	-49203.00
EFT1576	12/06/2014	BIBBY FINANCIAL SERVICES FOR STATEWIDE STEEL	SIGN FRAME MATERIAL	-958.10
EFT1577	17/06/2014	MANDURAH TOYOTA	NEW AURION 3.5L SEDAN VEHICLE – EXECUTIVE MANAGER FINANCE & ADMINISTRATION	-10357.21
EFT1570	20/06/2014	GLENN BANGAY	MEALS FOR BUILDING SURVEY SERVICES REIMBURSEMENT	-340.81
EFT1571	20/06/2014	BAJA DATA & ELECTRICAL SERVICES	TEST AND TAG OF SBDC ELECTRICAL EQUIPMENT	-1298.00
EFT1572	20/06/2014	DEPARTMENT OF PARKS AND WILDLIFE	MONKEY MIA PASSES	-1413.70
EFT1573	20/06/2014	COLLINS DISTRIBUTORS	SBDC MERCHANDISE	-1324.51
EFT1574	20/06/2014	CUTBACK PLUMBING & GAS PTY LTD	DIGGER HIRE FOR REC WALL	-528.00
EFT1575	20/06/2014	COUNTRYWIDE PUBLICATIONS	ADVERTISING 2015 EDITION YOUR GUIDE TO WESTERN AUSTRALIA	-900.00
EFT1576	20/06/2014	RUSSELL TODD CHAMBERLAIN	RENT 39 DURLACHER STREET	-1157.30
EFT1577	20/06/2014	COOL THATCH	RE ROOFING FORESHORE GAZEBO	-6545.00
EFT1578	20/06/2014	DAVID GRAY & CO	FOGGING CHEMICALS	-3399.66
EFT1579	20/06/2014	CDH ELECTRICAL	REPLACEMENT OF 5 BOLLARD LIGHTS PENSIONER UNITS	-3715.80
EFT1570	20/06/2014	DENHAM PAPER AND CHEMICAL SUPPLIES	SBDC MERCHANDISE BAGS	-38.35
EFT15721	20/06/2014	THE DOG TIDY COMPANY	DOG TIDY BAGS	-454.58
EFT15722	20/06/2014	DOWNER EDI WORKS	EMULSION FOR SHARK BAY ROAD EDGE AND POT HOLE REPAIRS	-1375.00
EFT15723	20/06/2014	GEARING BUTCHER'S	ROBBRO SUPPLIES	-251.11
EFT15724	20/06/2014	GRAY & LEWIS LAND USE PLANNERS	GENERAL PLANNING MAY 2014	-1828.75
EFT15725	20/06/2014	HD IMAGES	FILMING FOR JIMMY POLAND DOCUMENTARY PROJECT	-5500.00
EFT15726	20/06/2014	UHY HAINES NORTON	AUDIT OF DIGITAL TV ACQUITTAL	-2090.00
EFT15727	20/06/2014	HERITAGE RESORT SHARK BAY	STAFF FUNCTION REFRESHMENTS	-210.94
EFT15728	20/06/2014	TOLL IPEC	FREIGHT	-52.79
EFT15729	20/06/2014	IT VISION	SYNERGY UPGRADE TO V10.1.204	-990.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15730	20/06/2014	ITVISION	RATES AND PROPERTY ESSENTIAL TRAINING	-2079.00
EFT15731	20/06/2014	JASON SIGNMAKERS	VARIOUS SIGNS	-11550.00
EFT15732	20/06/2014	MCLEODS BARRISTERS AND SOLICITORS	ADVICE ON MINING LEASE APPLICATION LCHARIDON	-2867.00
EFT15733	20/06/2014	ASPEN MONKEY MIA	CLEANING MONKEY MIA BOAT RAMP	-132.00
EFT15734	20/06/2014	PRESTIGE INSTALLATIONS	NEW SES BUILDING AIRCONDITIONING	-1364.00
EFT15735	20/06/2014	PEST-A-KILL	SPIDER TREATMENT TO 65 BROCKMAN AND 80 DURLACHER	-198.00
EFT15736	20/06/2014	PHELPS TRANSPORT	TRANSPORT OF COLD MIX	-2577.30
EFT15737	20/06/2014	PAULS TYRES	TYRE REPLACEMENT TO VARIOUS PLANT	-272.50
EFT15738	20/06/2014	MP ROGERS & ASSOCIATES	PREPARATION OF TENDER DOCS FOR DESIGN AND CONSTRUCTION OF MONKEY MIA JETTY	-2076.53
EFT15739	20/06/2014	ROBBRO WA	SUBCONTRACTORS ROADS	-124286.25
EFT15740	20/06/2014	RORY MALCOLM	FILMING JIMMY POLAND DOCUMENTARY PROJECT	-1540.00
EFT15741	20/06/2014	SKIPPERS AVIATION	REIMBURSABLE FLIGHTS T MILBURN, GRIFFIN VALUATION FLIGHTS	-1864.00
EFT15742	20/06/2014	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-5346.00
EFT15743	20/06/2014	NORTHERN GLASS	REPLACE WINDOW PENSIONER UNIT 5 AND SHIRE OFFICE	-700.37
EFT15744	20/06/2014	SHIRE OF CARNARVON	CONTRIBUTION TO COMMUNITY EMERGENCY SERVICES MANAGER	-8616.03
EFT15745	20/06/2014	SUNPRINTS CLOTHING COMPANY	SBDC MERCHANDISE	-1929.15
EFT15746	20/06/2014	SPEKTRUM	FILMING JIMMY POLAND DOCUMENTARY PROJECT	-3850.00
EFT15747	20/06/2014	TELSTRA CORPORATION LIMITED	LAND LINE MONTHLY ACCOUNT MAY 2014	-1750.57
EFT15748	20/06/2014	TRADEWINDS SEAFRONT APARTMENTS	ACCOMMODATION FOR ROBBRO	-8800.00
EFT15749	20/06/2014	TOTAL SURVEY SYSTEMS	SOKKIA FXSOKKIA FX103 REFLECTORLESS TOTAL STATION	-8690.00
EFT15750	20/06/2014	WULA GUDA NYINDA	CULTURAL ADVISOR JIMMY POLAND PROJECT	-2000.00
EFT15751	23/06/2014	WATER BORE REDEVELOPERS	INSPECTION OF OVAL AND NILEMAH BORE	-8708.70
EFT15752	23/06/2014	BAJA DATA & ELECTRICAL SERVICES	SUPPLY AND INSTALL SATELLITE AND SET TOP BOX	-808.50
EFT15753	23/06/2014	CUTBACK PLUMBING & GAS PTY LTD	REPAIRS TO DISABLED TOILET RECREATION CENTRE	-594.00
EFT15754	23/06/2014	NORDIC HOMES	STAFF HOUSING	-51989.00
EFT15755	23/06/2014	OUTBACK COAST AUTOMOTIVE & RADIATORS	SECOND HAND TYRE WORKS VEHICLE	-66.00
EFT15756	23/06/2014	PRESTIGE INSTALLATIONS	SERVICE AND MAINTENANCE OF AIRCONDITIONERS	-2801.70

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15757	23/06/2014	G & J ROBINS	REC CENTRE AND SBDC AND UNIT 8 PENSIONER UNIT	
EFT15758	23/06/2014	TELSTRA CORPORATION LIMITED	FUEL FOR SENIORS CARNARVON TRIP TO KALBARRI	-128.34
EFT15759	23/06/2014	WESTERN AUSTRALIAN GOVERNMENT ASSOCIATION	MONTHLY MOBILE ACCOUNT	-410.95
		LOCAL	ADVERTISING NOTICE OF INTENTION TO MAKE ACTIVITIES ON THOROUGHFARES AND LOCAL GOVERNMENT PROPERTY AMENDMENT LOCAL LAW	-839.05
EFT15760	25/06/2014	BATTERY MART	BATTERIES FOR TIP GENERATOR AND BBQS	-239.80
EFT15761	25/06/2014	BOLTS R US	WINDSOCK INSTALLATION	-574.70
EFT15762	25/06/2014	ECO-FX LED	SOLAR LIGHTS AND BOLLARDS FOR BARNARD STREET	-29308.66
EFT15763	25/06/2014	FLEET HYDRAILICS	DIESEL PUMP FOR WORKS	-4704.70
EFT15764	25/06/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	DEPOT TOOLS	-3547.50
EFT15765	25/06/2014	TOLL IPEC	FREIGHT	-101.57
EFT15766	25/06/2014	LANDMARK OPERATIONS	DELINEATERS USELESS LOOP ROAD	-807.31
EFT15767	25/06/2014	NORWEST BUILDING GROUP	EMERGENCY SERVICES SHEDS	-24372.25
EFT15768	25/06/2014	POLMAC TRAILERS	POLMAC CAMP WATER TRAILER	-7450.00
EFT15769	25/06/2014	ROBBRO WA PTY LTD	SUBCONTRACTORS ROADS	-57524.50
EFT15770	25/06/2014	SHARK BAY FREIGHTLINES	FREIGHT	-2610.63
EFT15771-	EFT15773	USED IN TRUST		
EFT15774	25/06/2014	SCOTT VAN DEN HEUWEL	CASUAL GYM MEMBERSHIP REFUND	-20.00
EFT15775	26/06/2014	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE FEES	-530.00
EFT15776	26/06/2014	CHERYL LORRAINE COWELL	MEETING ATTENDANCE FEES	-1734.00
EFT15777	26/06/2014	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEES	-727.00
EFT15778	26/06/2014	MARGARET PRIOR	MEETING ATTENDANCE FEES	-530.00
EFT15779	26/06/2014	GREGORY LEON RIDGLEY	MEETING ATTENDANCE FEES	-530.00
EFT15780	26/06/2014	BRIAN WAKE	MEETING ATTENDANCE FEES AND TRAVEL	-1124.06
EFT15781	27/06/2014	CARDNO	DRAINAGE PLAN	-19937.50
EFT15783	30/06/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-1142.51
EFT15784	30/06/2014	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-1402.34
EFT15785	30/06/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-469.26
EFT15786	30/06/2014	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1186.60
EFT15787	30/06/2014	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-524.43
EFT15788	30/06/2014	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-471.85
EFT15789	30/06/2014	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-11824.24

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15790	30/06/2014	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-529.92
EFT15791	30/06/2014	REST	SUPERANNUATION CONTRIBUTIONS	-1565.56
EFT15792	30/06/2014	SMA SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-487.11
EFT15793	30/06/2014	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-1492.35
EFT15794	30/06/2014	BRIGHTHOUSE	FINALISATION OF SHARK BAY MARINA CONCEPT AND BUSINESS CASE	-4400.00
EFT15795	30/06/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	SPILL KIT USELESS LOOP ROAD	-121.00
EFT15796	30/06/2014	HAMELIN POOL CARAVAN PARK	ROBBRO ACCOMODATION	-8160.00
EFT15797	30/06/2014	HERITAGE RESORT SHARK BAY	JUNE COUNCIL MEETING REFRESHMENTS	-255.00
EFT15798	30/06/2014	TOLL IPEC	FREIGHT	-65.97
EFT15799	30/06/2014	LEAH EMILY GRANT	ENTERTAINMENT WINTER FESTIVAL WINTER MARKETS 2014	-400.00
EFT15800	30/06/2014	NORDIC HOMES	STAFF HOUSING	-40278.94
EFT15801	30/06/2014	PAULS TYRES	TYRES BUS AND COUNTRY SUPERVISOR UTE	-505.00
EFT15802	30/06/2014	SHARK BAY FREIGHTLINES	FREIGHT	-131.34
EFT15803	30/06/2014	SHARK BAY AIR CHARTER	FLIGHT FOR REGIONAL ROAD GROUP AND WALGA ZONE MEETING	-606.65
EFT15804	30/06/2014	MCKELL FAMILY TRUST	RUBBISH COLLECTION FOR JUNE 2014	-4824.51
EFT15805	30/06/2014	ROB SKELTON PLUMBING	REPAIRS TO CISTERNS FORESHORE TOILET	-737.00
EFT15806	30/06/2014	SALTWATER CAFE	LUNCH FOR BUDGET WORKSHOP	-165.00
EFT15807	30/06/2014	TELSTRA CORPORATION LIMITED	MONTHLY LANDLINE ACCOUNT JUNE 2014	-1725.23
EFT15808-	EFT15816	USED IN TRUST		
TOTAL				\$1,238,879.22

30 JULY 2014

SHIRE OF SHARK BAY

TRUST CHEQUES 1014-1023 TO 30 JUNE 2014

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
1014	24/06/2014	ROBIN JOHN ANDERSON	KERB DEPOSIT REFUND	-200.00
1015	24/06/2014	GREGG VIEWEG	KERB DEPOSIT REFUND	-200.15
1016	24/06/2014	P & N MOTUZAS	KERB DEPOSIT REFUND	-200.00
1017	24/06/2014	LEE JAMES WARD	KERB DEPOSIT REFUND	-200.00
1018	25/06/2014	LEIGH STUART WRIGHT	KERB DEPOSIT REFUND	-200.00
1019	30/06/2014	BUILDING & CONSTRUCTION IND TRAINING FUND	BCITF FEES DUE	-1110.61
1020	30/06/2014	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BUILDING LEVY DUE	-498.48
1021	30/06/2014	DENISE HACKLAND	GYM CARD DEPOSIT REFUND	-20.00
1022	30/06/2014	HOWARD COCK	ART SALES JUNE 2014	-13.60
1023	30/06/2014	PATRICA ANDREW	ART SALES JUNE 2014	-144.00
TOTAL				\$2,786.84

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

**SHIRE OF SHARK BAY
TRUST EFTS 15632-15831 TO 30 JUNE 2014**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15632	05/06/2014	SHARK BAY SCHOOL	BUS DEPOSIT REFUND	-300.00
EFT15633	05/06/2014	DAMIEN MAGEE	GYM CARD DEPOSIT REFUND	-20.00
EFT15634	05/06/2014	DENHAM SENIORS	BUS DEPOSIT REFUND	-600.00
EFT15635	05/06/2014	LYNN FRICHOT	LIBRARY DEPOSIT REFUND	-50.00
EFT15636	05/06/2014	SHIRE OF SHARK BAY	SHARK BAY AEROBICS TRUST TRANSFER	-310.69
EFT15637	05/06/2014	YAMATJI LAND & SEA COUNCIL	HALL CLEANING DEPOSIT REFUND	-270.00
EFT15679	09/06/2014	DENNIS OWEN HOULT	HALL CLEANING DEPOSIT REFUND	-270.00
EFT15680	09/06/2014	USELESS LOOP COMMUNITY BIOSPHERE GROUP	MAN IN THE BIOSPHERE PROJECT TRUST REFUND	-700.80
EFT15708	20/06/2014	JAMES DONLEN	GYM CARD DEPOSIT REFUND	-20.00
EFT15709	20/06/2014	LAUREN BARBER	GYM CARD DEPOSIT REFUND	-20.00
EFT15771	25/06/2014	PHIL THOMSON	LEN THOMSON WHEELCHAIR TRUST	-800.00
EFT15772	25/06/2014	QUALITY BUILDERS	KERB DEPOSIT REFUND BUILDING COMPLETED	-1000.00
EFT15773	25/06/2014	SCOTT VAN DEN HEUWEL	GYM CARD DEPOSIT REFUND	-20.00
EFT15782	30/06/2014	SHIRE OF SHARK BAY	MARINE BOND CONTRACT TRUST MONIES INEXCESS OF 10 YEARS	-4540.21
EFT15808	30/06/2014	NINGALOO WHALESHARK N DIVE	BOOKEASY JUNE 2014	-574.20
EFT15809	30/06/2014	JAMES SNR POLAND	ART SALES JUNE 2014	-120.00
EFT15810	30/06/2014	PRIORITY SHARK BAY	TOURS JUNE 2014	-743.85
EFT15811	30/06/2014	BAY LODGE MIDWEST OASIS	BOOKEASY JUNE 2014	-227.80
EFT15812	30/06/2014	BLUE LAGOON PEARLS	TOURS JUNE 2014	-104.40
EFT15813	30/06/2014	SHARK BAY COASTAL TOURS	TOURS JUNE 2014	-1111.86
EFT15814	30/06/2014	DENHAM VILLAS	BOOKEASY JUNE 2014	-1500.25
EFT15815	30/06/2014	GASCOYNE OFFSHORE AND MARINE SERVICES	TOURS JUNE 2014	-1122.30
EFT15816	30/06/2014	HARTOG COTTAGES	BOOKEASY JUNE 2014	-131.75
EFT15817	30/06/2014	HAMELIN POOL CARAVAN PARK	BOOKEASY JUNE 2014	-225.25
EFT15818	30/06/2014	HAMELIN STATION STAY	BOOKEASY JUNE 2014	-21.25
EFT15819	30/06/2014	INTEGRITY COACH LINES	TOURS JUNE 2014	-436.90
EFT15820	30/06/2014	KALBARRI EDGE RESORT	BOOKEASY JUNE 2014	-330.42
EFT15821	30/06/2014	MONKEY MIA YACHT CHARTERS	TOURS JUNE 2014	-2992.80

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15822	30/06/2014	ASPEN MONKEY MIA	BOOKEASY JUNE 2014	-3161.88
EFT15823	30/06/2014	MONKEYMIA WILDSIGHTS	TOURS SHOTOVER JUNE 2014	-2905.82
EFT15824	30/06/2014	NINGALOO REEF RESORT	BOOKEASY JUNE 2014	-254.15
EFT15825	30/06/2014	SHARKBAY CARAVAN PARK	BOOKEASY JUNE 2014	-239.75
EFT15826	30/06/2014	SHARK BAY COACHES	TOURS JUNE 2014	-87.00
EFT15827	30/06/2014	SIETSKE HUNN	ART SALES JUNE 2014	-24.50
EFT15828	30/06/2014	SHIRE OF SHARK BAY	BOOKEASY AND TOURS COMMISSIONS JUNE 2014	-2895.32
EFT15829	30/06/2014	SHARK BAY SCENIC QUAD BIKE TOURS	TOURS JUNE 2014	-295.80
EFT15830	30/06/2014	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY JUNE 2014	-918.00
EFT15831	30/06/2014	WULA GUDA NYINDA	TOURS JUNE 2014	-169.65
TOTAL				\$29,516.60

13.2 Financial Reports to 30 June 2014

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That the monthly financial report to 30 June 2014 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 June 2014** are attached.

Voting Requirements

Simple Majority Required

Date of Report

23 July 2014

MONTHLY FINANCIAL REPORT

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Statement of Financial Activity

Note 1	Significant Accounting Policies		
Note 2	Graphical Representation		
Note 3	Net Current Funding Position		
Note 4	Cash and Investments		
Note 5	Budget Amendments		
Note 6	Receivables		
Note 7	Cash Backed Reserves		
Note 8	Capital Disposals and Acquisitions		
Note 9	Rating Information		
Note 10	Information on Borrowings		
Note 11	Grants and Contributions		
Note 12	Trust		
Note 13	Major Variances		

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Shire of Shark Bay							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 30 June 2014							
	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	V a r.
Operating Revenues		\$	\$	\$	\$	%	
Governance		14,060	14,060	48,753	34,693	246.75%	▲
General Purpose Funding		1,164,046	1,164,046	1,130,174	(33,872)	(2.91%)	▼
Law, Order and Public Safety		36,260	36,260	54,532	18,272	50.39%	▲
Health		1,950	1,950	1,203	(747)	(38.31%)	▼
Housing		86,810	86,810	72,598	(14,212)	(16.37%)	▼
Community Amenities		328,306	328,306	257,668	(70,638)	(21.52%)	▼
Recreation and Culture		240,300	240,300	278,769	38,469	16.01%	▲
Transport		507,391	507,391	444,951	(62,440)	(12.31%)	▼
Economic Services		844,470	844,470	902,849	58,379	6.91%	▲
Other Property and Services		10,000	10,000	20,256	10,256	102.56%	▲
Total (Ex. Rates)		3,233,593	3,233,593	3,211,753	(21,840)		
Operating Expense							
Governance		(342,988)	(342,988)	(352,345)	(9,357)	2.73%	▼
General Purpose Funding		(102,278)	(102,278)	(154,114)	(51,836)	50.68%	▼
Law, Order and Public Safety		(218,156)	(218,156)	(232,190)	(14,034)	6.43%	▼
Health		(63,029)	(63,029)	(52,213)	10,816	(17.16%)	▲
Education and Welfare		0	0	0	0		
Housing		(118,378)	(118,378)	(108,903)	9,475	(8.00%)	▲
Community Amenities		(1,055,045)	(1,055,045)	(734,947)	320,098	(30.34%)	▲
Recreation and Culture		(1,644,299)	(1,644,299)	(1,557,722)	86,577	(5.27%)	▲
Transport		(1,831,614)	(1,831,614)	(1,878,248)	(46,634)	2.55%	▼
Economic Services		(1,103,685)	(1,103,685)	(1,079,710)	23,975	(2.17%)	▲
Other Property and Services		(30,000)	(30,000)	(75,299)	(45,299)	151.00%	▼
Total		(6,509,472)	(6,509,472)	(6,225,691)	283,781		
Funding Balance Adjustment							
Add back Depreciation		1,988,668	1,988,668	1,880,511	(108,157)	(5.44%)	
Adjust (Profit)/Loss on Asset Disposal	8	(22,000)	(22,000)	84,667	62,667	(284.85%)	
Adjust Provisions and Accruals		0	0		0		
Net Operating (Ex. Rates)		(1,309,211)	(1,309,211)	(1,048,760)	(45,490)		
Capital Revenues							
Grants, Subsidies and Contributions	11	3,720,077	3,720,077	3,579,518	(140,559)	(3.78%)	▼
Proceeds from Disposal of Assets	8	284,000	284,000	207,181	(76,819)	(27.05%)	▼
Transfer from Reserves	7	373,000	373,000	174,195	(198,805)	(53.30%)	
Total		4,377,077	4,377,077	3,960,894	(416,183)		
Capital Expenses							
Land and Buildings	8	(2,480,182)	(2,480,182)	(1,951,100)	529,082	(21.33%)	▲
Infrastructure - Roads	8	(969,682)	(969,682)	(819,428)	150,254	(15.50%)	▲
Infrastructure - Public Facilities	8	(1,700,910)	(1,700,910)	(994,954)	705,956	(41.50%)	▲
Infrastructure - Footpaths	8	(100,000)	(100,000)	(64,276)	35,724	(35.72%)	▲
Infrastructure - Drainage	8	(60,000)	(60,000)	(9,026)	50,974	(84.96%)	▲
Heritage Assets	8	(25,000)	(25,000)	(20,139)	4,861	(19.44%)	▲
Plant and Equipment	8	(813,500)	(813,500)	(561,915)	251,585	(30.93%)	▲
Furniture and Equipment	8	(38,000)	(38,000)	(29,118)	8,882	(23.37%)	▲
Loan Principal	10	(99,264)	(99,264)	(99,264)	0	0.00%	
Transfer to Reserves	7	(495,402)	(495,402)	(295,491)	199,911	(40.35%)	▲
Total		(6,781,940)	(6,781,940)	(4,844,711)	1,937,229		
Net Capital		(2,404,863)	(2,404,863)	(883,817)	1,521,046		
Total Net Operating + Capital		(3,714,074)	(3,714,074)	(1,932,577)	1,475,556		
Opening Funding Surplus(Deficit)	3	2,623,870	2,623,870	2,623,870	0		
Rate Revenue	9	1,090,204	1,090,204	1,139,692	49,488	4.54%	▲
Closing Funding Surplus(Deficit)	3	0	0	1,830,985	1,830,985		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Confirmed at the Ordinary Council meeting held on the 27 August 2014 – Signed by the President Cr Cowell

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
1. SIGNIFICANT ACCOUNTING POLICIES									
The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:									
(a) Basis of Accounting									
This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).									
(b) The Local Government Reporting Entity									
All Funds through which the Council controls resources to carry on its functions have been included in this statement.									
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.									
All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.									
(c) Rounding Off Figures									
All figures shown in this statement are rounded to the nearest dollar.									
(d) Rates, Grants, Donations and Other Contributions									
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.									
(e) Goods and Services Tax									
In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.									
(f) Cash and Cash Equivalents									
Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.									
For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.									
(g) Trade and Other Receivables									
Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.									
Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.									

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(h) Inventories									
<i>General</i>									
Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.									
Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.									
<i>Land Held for Resale</i>									
Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.									
Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.									
Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.									
(i) Fixed Assets									
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.									
Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.									
(j) Depreciation of Non-Current Assets									
All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.									
Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:									
Buildings					25 to 50 years				
Construction other than Buildings (Public Facilities)					5 to 50 years				
Furniture and Equipment					4 to 10 years				
Plant and Equipment					5 to 15 years				
Heritage Assets					25 to 50 years				
Roads					25 years				
Footpaths					50 years				
Sewerage Piping					75 years				
Water Supply Piping and Drainage Systems					75 years				

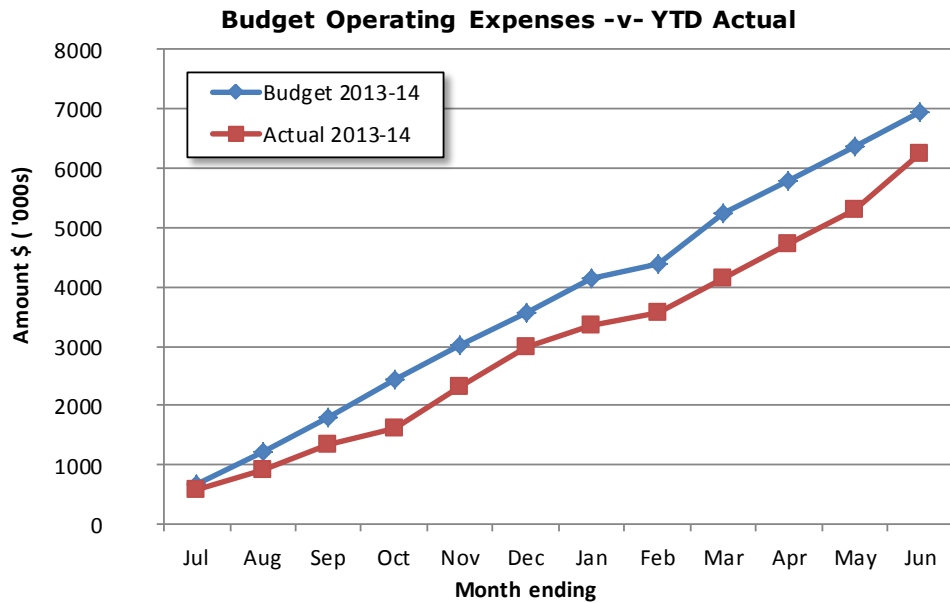
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(k) Trade and Other Payables									
Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.									
(l) Employee Benefits									
The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:									
(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)									
The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.									
(ii) Annual Leave and Long Service Leave (Long-term Benefits)									
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.									
(m) Interest-bearing Loans and Borrowings									
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.									
After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.									
Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.									
Borrowing Costs									
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.									
(n) Provisions									
Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.									
Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.									
(o) Current and Non-Current Classification									
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.									

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(p) Nature or Type Classifications									
Rates									
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.									
Operating Grants, Subsidies and Contributions									
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.									
Non-Operating Grants, Subsidies and Contributions									
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.									
Profit on Asset Disposal									
Profit on the disposal of assets including gains on the disposal of long term investments.									
Losses are disclosed under the expenditure classifications.									
Fees and Charges									
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.									
Service Charges									
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.									
Interest Earnings									
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.									
Other Revenue / Income									
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.									
Employee Costs									
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.									
Materials and Contracts									
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.									
Utilities (Gas, Electricity, Water, etc.)									
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.									

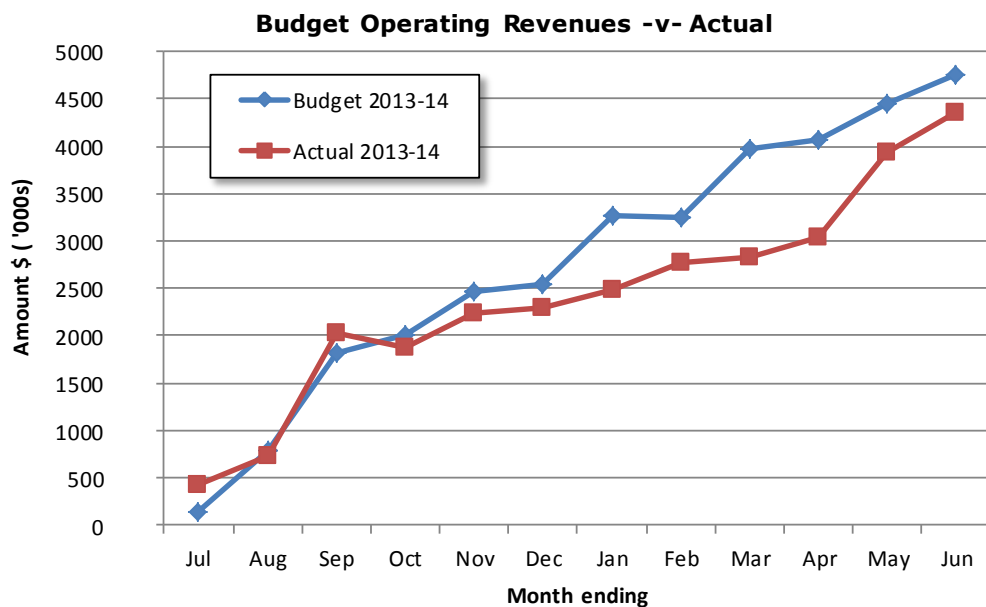
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(q) Nature or Type Classifications (Continued)									
Insurance									
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.									
Loss on asset disposal									
Loss on the disposal of fixed assets.									
Depreciation on non-current assets									
Depreciation expense raised on all classes of assets.									
Interest expenses									
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.									
Other expenditure									
Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.									
(r) Statement of Objectives									
In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.									
Council operations as disclosed in this statement encompass the following service orientated activities/programs:									
GOVERNANCE									
Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).									
GENERAL PURPOSE FUNDING									
Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.									
LAW, ORDER, PUBLIC SAFETY									
Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.									
HEALTH									
Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.									
HOUSING									
Provision and maintenance of rented housing accommodation for pensioners and employees.									
COMMUNITY AMENITIES									
Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.									
RECREATION AND CULTURE									
Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.									
TRANSPORT									
Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.									
ECONOMIC SERVICES									
Tourism, community development, pest control, building services, caravan parks and private works.									
OTHER PROPERTY & SERVICES									
Plant works, plant overheads and stock of materials.									

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



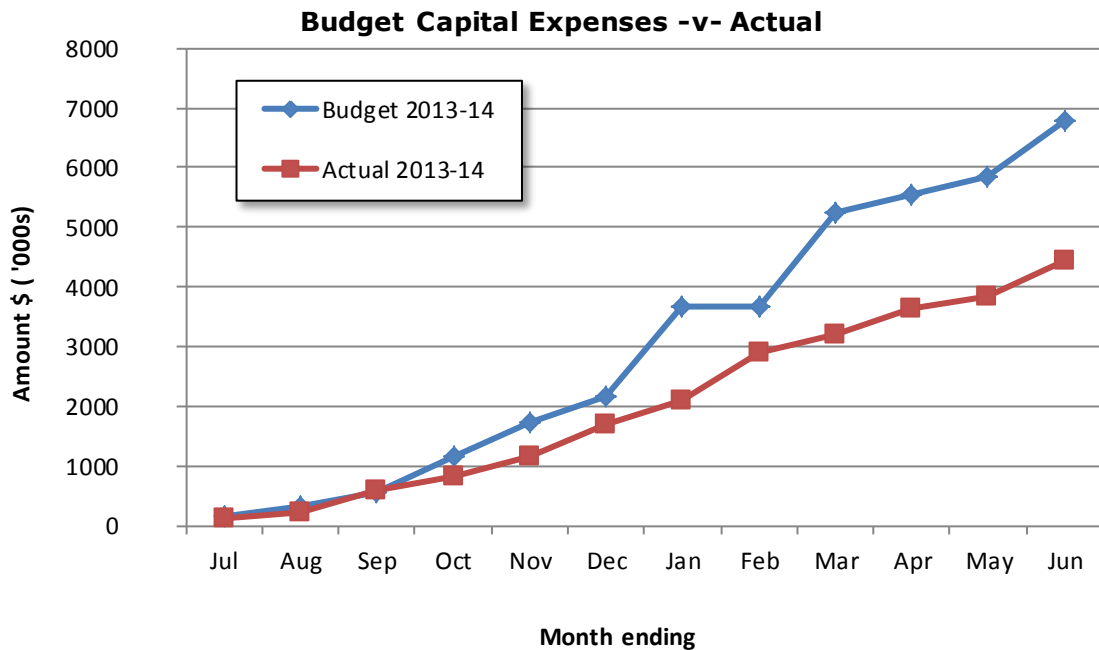
Comments/Notes - Operating Expenses



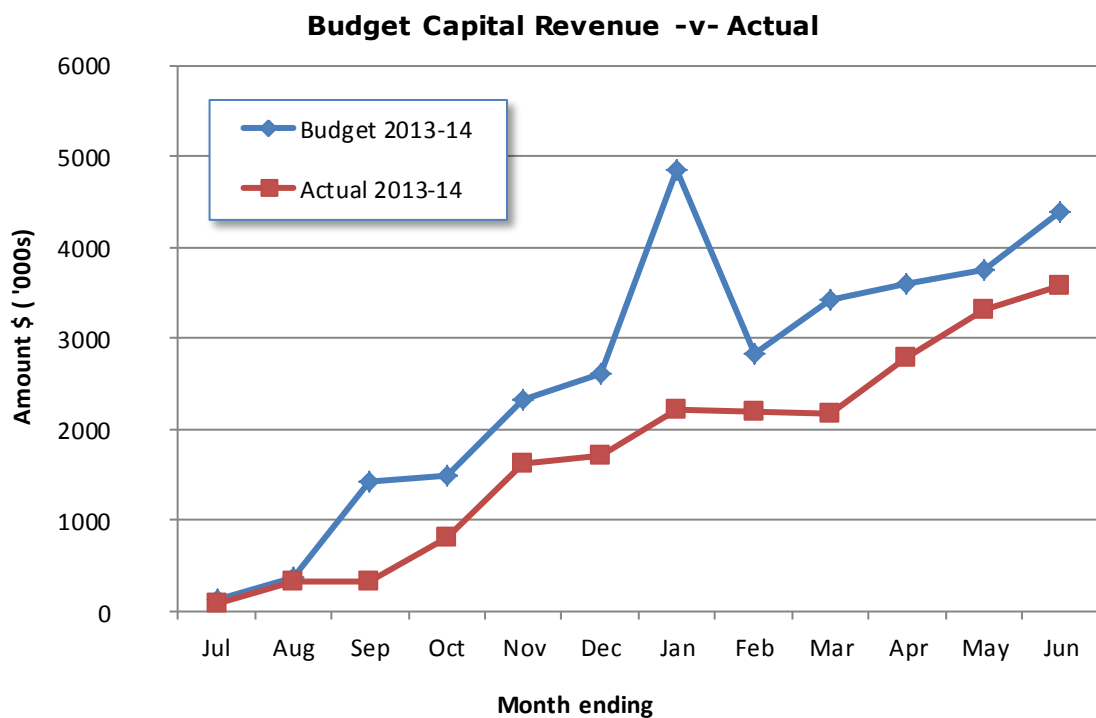
Comments/Notes - Operating Revenues

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses



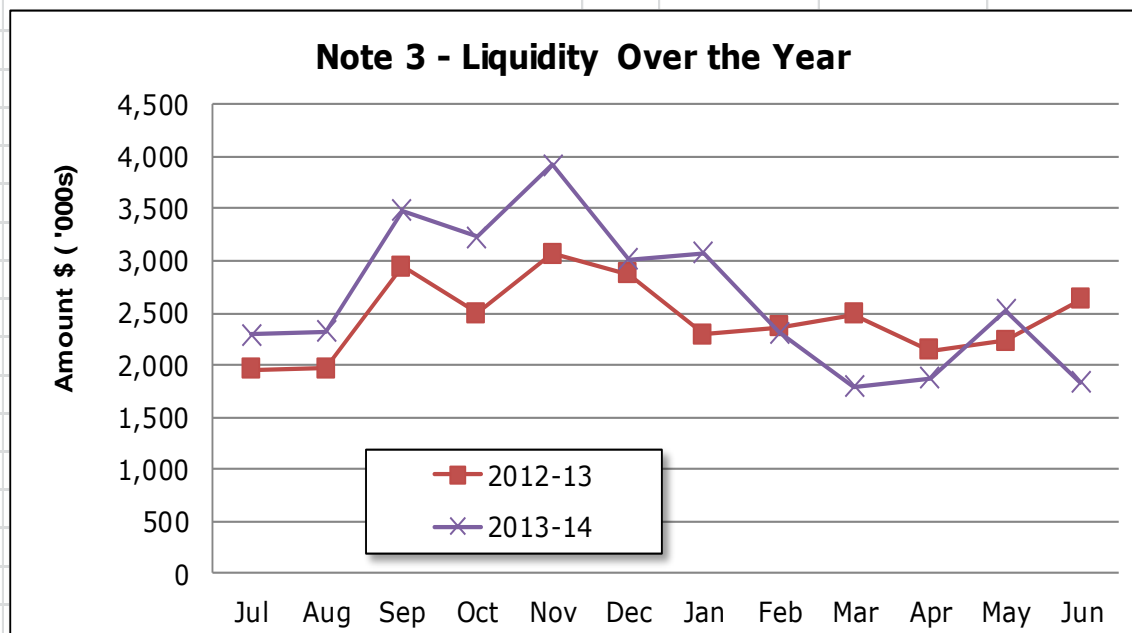
Comments/Notes - Capital Revenues

30 JULY 2014

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 June 2014	30th June 2013	YTD 30 June 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,077,676	1,371,960	1,371,960
Cash Restricted	4	1,994,965	3,201,625	3,201,625
Receivables - Rates	6	16,631	6,217	6,217
Receivables -Other	6	1,058,472	366,815	366,815
Interest / ATO Receivable/FBT		5,242	26,229	26,229
Inventories		139,424	139,424	139,424
		4,292,410	5,112,270	5,112,270
Less: Current Liabilities				
Payables		(239,154)	(387,426)	(387,426)
Provisions		(227,306)	(227,306)	(227,306)
		(466,460)	(614,732)	(614,732)
Less: Cash Reserves	7	(1,994,965)	(1,873,668)	(1,873,668)
Net Current Funding Position		1,830,985	2,623,870	2,623,870

**Comments - Net Current Funding Position**

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 4: CASH AND INVESTMENTS

		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a)	Cash Deposits							
	Municipal Bank Account	1.25%	228,109			228,109	BankWest	At Call
	Telenet Saver	2.50%	452,301			452,301	BankWest	At Call
	Trust Bank Account	0.00%			86,560	86,560	BankWest	At Call
	Cash On Hand	Nil	700			700	N/A	On Hand
(b)	Term Deposits							
	Municipal Gold	3.00%	396,566	1,994,965		2,391,531	BankWest	30-Jun-14
	Trust	3.00%			84,645	83,636	BankWest	30-Jun-14
	Total		1,077,676	1,994,965	171,205	3,242,837		

Comments/Notes - Investments

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
	Opening surplus adjustment				189,255		189,255
5200905	Advertising - General	26/02/2014-19.1	Operating Expenses		4,000		193,255
5200975	Printing & Stationery - Governance	26/02/2014-19.1	Operating Expenses		5,000		198,255
5201444	Financial Management Review	26/02/2014-19.1	Operating Expenses			(5,000)	193,255
5200590	Recruitment/Relocation Costs	26/02/2014-19.1	Operating Expenses			(4,000)	189,255
5101281	Strategic Planning	26/02/2014-19.1	Operating Expenses		5,000		194,255
5101126	Donations - Cash	26/02/2014-19.1	Operating Expenses			(5,000)	189,255
GC35202	CLGF Local 13/14 Eastern Knight Tce Toilets	26/02/2014-19.1	Capital Revenue			(100,000)	89,255
35205526	Foreshore Public Toilets	26/02/2014-19.1	Capital Expenses		100,000		189,255
35205459	Swimming Pontoon Capital	26/02/2014-19.1	Capital Expenses		506		189,761
35205528	Foreshore - Playground Equipment Capital Works	26/02/2014-19.1	Capital Expenses		7,590		197,351
35205459	Swimming Pontoon Capital	26/02/2014-19.1	Capital Expenses		78,988		276,339
35205528	Foreshore - Playground Equipment Capital Works	26/02/2014-19.1	Capital Expenses		87,940		364,279
35205459	Swimming Pontoon Capital	26/02/2014-19.1	Capital Expenses		506		364,785
35205528	Foreshore - Playground Equipment Capital Works	26/02/2014-19.1	Capital Expenses		4,470		369,255
35605690	HMAS Sydney II Memorials	26/02/2014-19.1	Capital Expenses			(12,000)	357,255
GC35303	CLGF Local 13/14 Playground Equipment	26/02/2014-19.1	Capital Revenue			(100,000)	257,255
GC35304	CLGF Local 13/14 Pontoon	26/02/2014-19.1	Capital Revenue			(80,000)	177,255
45103360	Roads to Recovery Grant - Captial	26/02/2014-19.1	Capital Revenue			(60,000)	117,255
45103385	Grants - Road Projects	26/02/2014-19.1	Capital Revenue			(110,000)	7,255
45180029	Francis Street - Capital Works	26/02/2014-19.1	Capital Expenses		110,000		117,255
45156694	Little Lagoon Road (Seal) R2R	26/02/2014-19.1	Capital Expenses		60,000		177,255
50205728	Welcome Signage	26/02/2014-19.1	Capital Expenses		6,000		183,255
50202860	Dirk Hartog Celebrations 2016	26/02/2014-19.1	Operating Expenses		6,000		189,255
	Changes Due to Timing						189,255
30203326	Grants - Waste Disposal	26/02/2014-19.1	Capital Revenue			(378,341)	(189,086)
30105576	Refuse Site Shed	26/02/2014-19.1	Capital Expenses		87,000		(102,086)
30105578	Refuse Site Recycling Initiatives	26/02/2014-19.1	Capital Expenses		291,341		189,255
30303395	Grants - Town Planning & Regional Development	26/02/2014-19.1	Operating Revenue			(425,000)	(235,745)
30302858	Marina Facilities Planning	26/02/2014-19.1	Operating Expenses		425,000		189,255
35205546	Denham Recreation Jetty Replacement	26/02/2014-19.1	Capital Expenses		2,200,000		2,389,255
35303334	Grant - Recreation Jetty Replacement Denham	26/02/2014-19.1	Capital Revenue			(2,200,000)	189,255
45403507	Grant - R4R Monkey Mia Jetty	26/02/2014-19.1	Capital Revenue			(1,750,000)	(1,560,745)
45403507	Monkey Mia Jetty Capital Works	26/02/2014-19.1	Capital Expenses		1,750,000		189,255
	Increase Transfer to Recreation Reserve	26/02/2014-19.1	Opening Surplus(Deficit)			(189,255)	0
							0
	Closing Funding Surplus (Deficit)			0	5,418,596	(5,418,596)	0

Confirmed at the Ordinary Council meeting held on the 27 August 2014 – Signed by the President Cr Cowell _____

30 JULY 2014

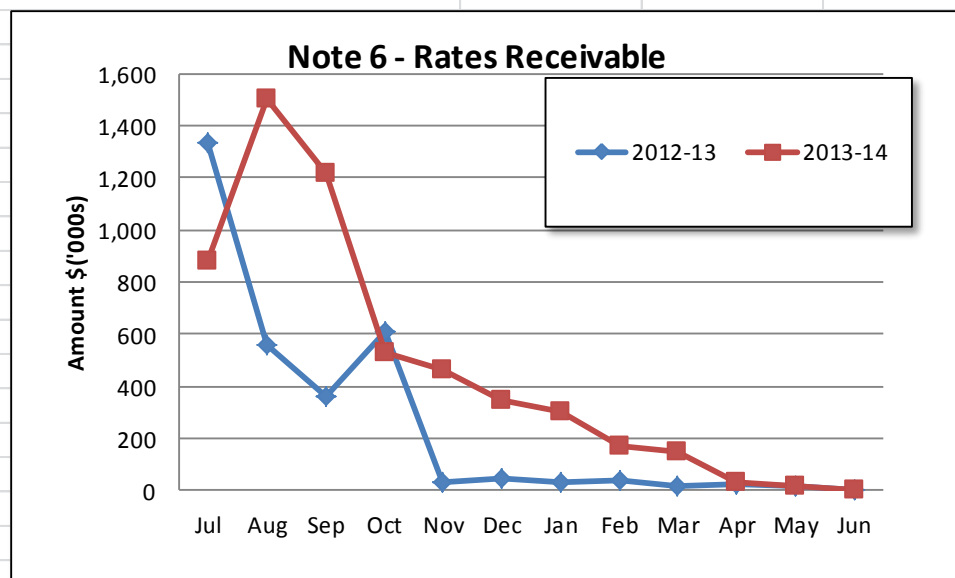
Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 6: RECEIVABLES

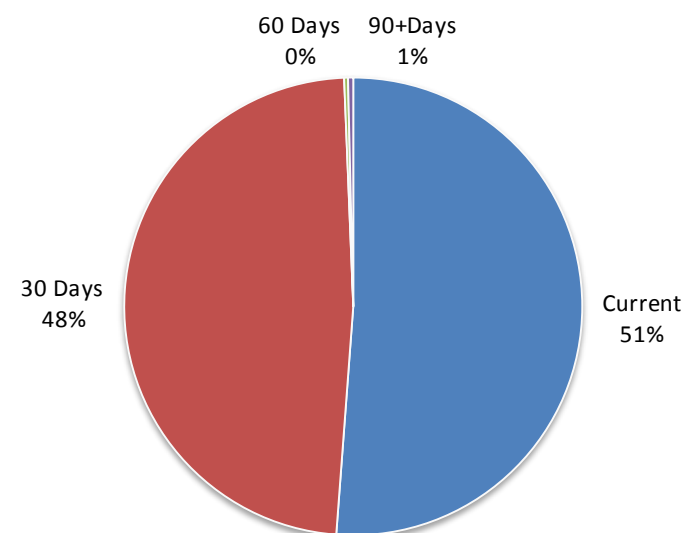
Receivables - Rates Receivable	YTD 30 June 2014	YTD 30 June 2013
	\$	\$
Opening Arrears Previous Years	6,217	12,873
Levied this year	1,119,537	1,010,102
Less Collections to date	(1,120,010)	(1,016,758)
Equals Current Outstanding	5,744	6,217
Net Rates Collectable	5,744	6,217
% Collected	99.49%	99.39%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	541,776	509,945	2,891	3,860
Total Receivables General Outstanding				1,058,472

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

MINUTES OF THE ORDINARY COUNCIL MEETING

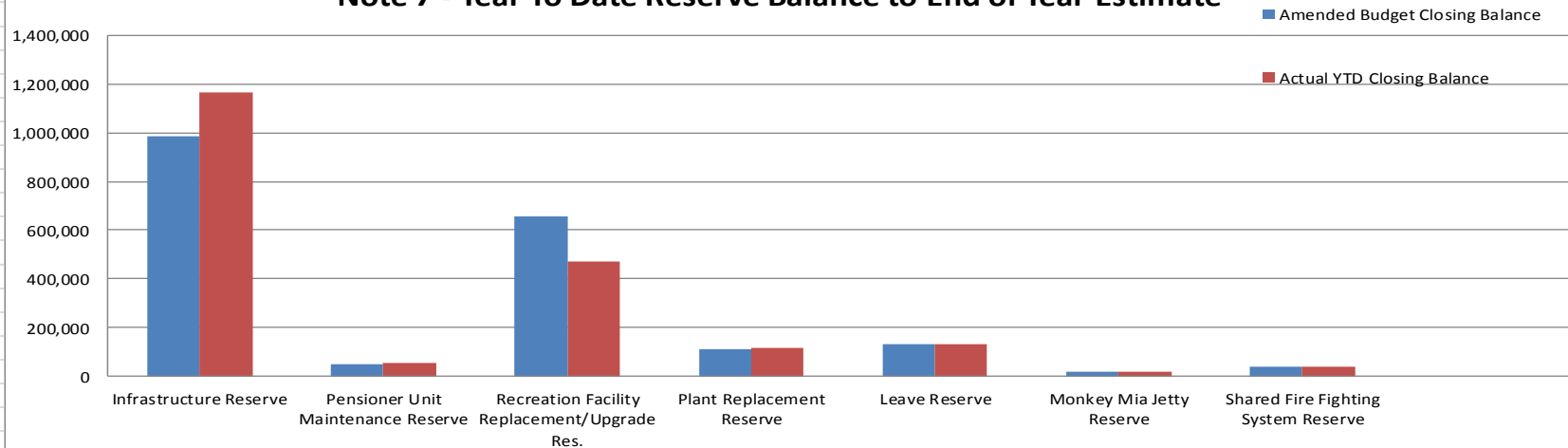
30 JULY 2014

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 7: Cash Backed Reserve

2013-14										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,106,067	\$ 0	\$ 56,994	\$ 80,532	\$ 0	\$ (200,000)	\$ 0		\$ 986,599	\$ 1,163,061
Pensioner Unit Maintenance Reserve	127,230	0	9,645	7,614	0	(83,000)	(80,000)		51,844	56,875
Recreation Facility Replacement/Upgrade Reserve	266,106	0	13,731	389,903	189,255	0	0		656,009	469,092
Plant Replacement Reserve	194,803	0	10,029	8,340	0	(90,000)	(90,000)		113,143	114,832
Leave Reserve	125,335	0	6,353	6,696	6,696	0	(4,195)		132,031	134,189
Monkey Mia Jetty Reserve	18,466	0	951	790	0	0	0		19,256	19,417
Shared Fire Fighting System Reserve	35,662	0	1,837	1,527	0	0	0		37,189	37,499
	1,873,669	0	99,540	495,402	195,951	(373,000)	(174,195)		1,996,071	1,994,965

Note 7 - Year To Date Reserve Balance to End of Year Estimate



Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget YTD 30 June 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
58,691	(9,137)	53,864	4,310	CEO Vehicle	(4,000)	4,310	8,310
29,778	(5,966)	23,636	(176)	EMFA Vehicle	(8,000)	(176)	7,824
29,778	(5,966)	23,636	(176)	EMTED Vehicle	(10,000)	(176)	9,824
			0	Water Tanker	0	0	0
150,000	(7,860)	74,000	(68,140)	Front End Loader	20,000	(68,140)	(88,140)
			0	Community Bus	10,000	0	(10,000)
38,939	(5,741)	21,136	(12,062)	Country Ute	2,000	(12,062)	(14,062)
23,528	(4,196)	10,909	(8,423)	Town Ute	12,000	(8,423)	(20,423)
330,714	(38,866)	207,181	(84,667)		22,000	(84,667)	(106,667)

Comments - Capital Disposal/Replacements

Comments				Summary Acquisitions	Amended Current Budget			
					YTD 30 June 2014			
					Annual Budget	Actual	Variance	
					\$	\$	\$	
				Land and Buildings	2,480,182	1,951,100	(529,082)	
				Infrastructure Assets - Roads	969,682	819,428	(150,254)	
				Infrastructure Assets - Public Facilities	1,700,910	994,954	(705,956)	
				Infrastructure Assets - Footpaths	100,000	64,276	(35,724)	
				Infrastructure Assets - Drainage	60,000	9,026	(50,974)	
				Heritage Assets	25,000	20,141	(4,859)	
				Plant and Equipment	813,500	561,915	(251,585)	
				Furniture and Equipment	38,000	29,118	(8,882)	
				Capital Totals	6,187,274	4,449,958	(1,737,316)	

Comments - Capital Acquisitions

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Comments	Land and Buildings	Amended Current Budget		
		YTD 30 June 2014		
		Budget	Actual	Variance
		\$	\$	\$
	Shire Office Carpark Capital Works	50,000	0	(50,000)
	Shire Offices - Upgrade & Refurbish	0	0	0
	Emergency Services Building Site Works	100,000	82,847	(17,153)
	Emergency Services Building Construction	1,229,000	1,060,226	(168,774)
	Capital Works 5 Spaven Way	5,000	0	(5,000)
	Capital Works 65 Brockman St	5,000	0	(5,000)
	Capital Works 80 Durlacher St	10,000	0	(10,000)
	Capital Works 51 Durlacher St	5,000	12,025	7,025
	Construction Staff Housing Sunter Place	806,682	589,586	(217,096)
	Pensioner Units Capital Maint	15,000	16,571	1,571
	Pensioner Units Fencing	30,000	64,762	34,762
	Pensioner Units Exterior Painting	18,000	0	(18,000)
	Pensioner Units Capital Plumbing	10,000	0	(10,000)
	Pensioner Units Landscaping	10,000	0	(10,000)
	Denham Town Hall Capital Works	25,000	17,582	(7,418)
	Crc Landscaping And Car Park	20,000	37,815	17,815
	Crc Fencing	25,000	29,233	4,233
	Crc - Old Jail Restoration Plan	16,500	12,509	(3,991)
	Public Conveniences Town Oval - Capital Wo	30,000	0	(30,000)
	Sport and Recreation Centre Capital Works	50,000	0	(50,000)
	Depot Shed Resheeting	20,000	27,945	7,945
	Capital Totals	2,480,182	1,951,100	(529,082)

Comments	Infrastructure Assets - Roads	Amended Current Budget		
		YTD 30 June 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Ocean Park Road / Eagle Bluff	17,328	23,061	5,733
	Useless Loop Road Rrg	324,923	238,904	(86,019)
	Stella Rowley Drive Rrg	90,000	119,470	29,470
	Woodleigh/Byro Road-Rrg-(Cap)	193,066	214,846	21,780
	Hughes Street-Reseals(Capital) R2R	40,308	52,904	12,596
	Durlacher Street-Reseals (Cap) R2R	182,415	132	(182,283)
	Barnard Street - Seal R2R	102,642	162,150	59,508
	Knight Terrace- Capital Works	5,000	4,499	(501)
	Welcome Signage	14,000	3,463	(10,537)
	Capital Totals	969,682	819,428	(150,254)

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Comments				Amended Current Budget		
				YTD 30 June 2014		
				Budget	Actual	Variance (Under)Over
Infrastructure Assets - Public Facilities						
			Refuse Site Shed	30,000	\$ 0	\$ (30,000)
			Foreshore Bbq Facilities	8,600	7,196	(1,404)
			Foreshore Gazebo Re-Roofing	9,500	6,137	(3,363)
			Rock Wall - Capital Works	10,000	0	(10,000)
			Knight Terrace Boat Ramp	0	125	125
			Fencing - Multi Purpose Courts	30,000	20,552	(9,448)
			Sb Recreation Centre Grounds	720,000	535,366	(184,634)
			Charlie Sappie Park Capital Works	15,000	0	(15,000)
			Town Oval Shade Shelter Upgrade	6,500	11,852	5,352
			Town Oval Bore Capital	10,000	8,361	(1,639)
			Digital TV Upgrade	300,000	317,541	17,541
			HMAS Sydney II Memorials	82,000	62,997	(19,003)
			Monkey Mia Boat Car Park Plan	9,310	6,529	(2,781)
			Monkey Mia Jetty Capital Works	450,000	16,317	(433,683)
			Denham Commercial Jetty Capital Works	5,000	0	(5,000)
			Winch House and Jinker Capital Works	15,000	0	(15,000)
			Marina Development Planning	0	1,981	1,981
				0	0	0
			Capital Totals	1,700,910	994,954	(705,956)
Infrastructure Assets - Footpaths						
			Hughes St Footpath Construction	50,000	32,931	(17,069)
			Footpath Construction (As Per Denham Foot	50,000	31,345	(18,655)
			Capital Totals	100,000	64,276	(35,724)
Infrastructure Assets - Drainage						
			Drainage/Sump Construction	30,000	9,026	(20,974)
			Foreshore Drainage Capital Works	30,000	0	(30,000)
			Capital Totals	60,000	9,026	(50,974)
Heritage Assets						
			Day Care Centre Capital Works	5,000	4,630	(370)
			Velsheda / Galla - Capital Works	5,000	0	(5,000)
			Cape Inscription Restoration Capital	15,000	15,511	511
			Capital Totals	25,000	20,141	(4,859)

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Comments	Plant and Equipment	Amended Current Budget		
		YTD 30 June 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	CEO Vehicle Replacement	68,000	66,264	(1,736)
	EMFA Vehicle Replacement	48,000	33,087	(14,913)
	EMTED Vehicle Replacement	45,000	35,700	(9,300)
	Loop Ses Personnel Carrier	76,000	0	(76,000)
	Loop Ses Rescue Equipment	4,500	4,498	(2)
	Community Bus	110,000	0	(110,000)
	Depot Tools and Major Plant	15,000	14,585	(415)
	Country Ute Replacement	45,000	40,050	(4,950)
	Town Ute Replacement	44,000	35,491	(8,509)
	Semi Water Tanker	120,000	101,588	(18,412)
	Water Tanker/Trailer - Evanco 2000L	8,000	6,773	(1,227)
	Front-End Loader	230,000	223,879	(6,121)
	Capital Totals	813,500	561,915	(251,585)

Comments	Furniture and Equipment	Amended Current Budget		
		YTD 30 June 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Computer Hardware Upgrade/New	5,000	4,945	(55)
	Computer Software Upgrade/New	5,000	4,074	(926)
	Office Furniture & Equipment	5,000	3,048	(1,952)
	Council Chambers Furniture and Equipment	2,000	897	(1,103)
	SBDC - Furniture & Equipment	16,000	12,941	(3,059)
	Communications Upgrade	5,000	3,213	(1,787)
	Capital Totals	38,000	29,118	(8,882)

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Shire of Shark Bay													
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY													
For the Period Ended 30 June 2014													
Note 9: RATING INFORMATION			Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE													
Differential General Rate													
GRV			8.1923	303	3,996,587	327,412	(1,961)	0	325,451	327,912	0	0	327,912
GRV - Commercial			8.1923	54	3,762,267	327,118	0	0	327,118	308,216	0	0	308,216
GRV - Industrial			8.1923	39	548,945	49,579	0	0	49,579	45,217	0	0	45,217
UV			18.4012	4	654,884	123,543	(4,174)	0	119,369	124,507	0	0	124,507
UV Mining			18.4012	12	597,632	113,606	0	0	113,606	109,971	0	0	109,971
UV Pastoral			10.1643	12	757,960	77,041	0	0	77,041	77,041	0	0	77,041
Sub-Totals				424	10,318,275	1,018,299	(6,135)	0	1,012,164	992,864	0	0	992,864
			Minimum \$										
Minimum Rates													
GRV			727.00	169	962,409	122,863	0	0	122,863	122,863	0	0	122,863
GRV - Commercial			727.00	26	177,274	3,635	0		3,635	18,902	0	0	18,902
GRV - Industrial			727.00	6	46,233	0	0	0	0	4,362	0	0	4,362
UV			727.00	5	7,193	0	0	0	0	3,635	0	0	3,635
UV Mining				5	134	0	0	0	0	3,635	0	0	3,635
Sub-Totals				211	1,193,243	126,498	0	0	126,498	153,397	0	0	153,397
									1,138,662				1,146,261
UV Pastoral Concession									(53,057)				(53,057)
Concession									(3,036)				(3,000)
Amount from General Rates									1,082,569				1,090,204
Ex-Gratia Rates									0				6,886
Specified Area Rates									36,968				36,968
Totals									1,119,537				1,134,058
Comments - Rating Information													
All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.													
The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.													
The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.													

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2014								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 48 - McCleary Property	100,532		20,636	20,636	79,896	79,896	3,123	3,522
Loan 48 - McCleary Property - Shire Office	85,638		24,224	24,224	61,414	61,414	4,533	4,135
Loan 53 - Staff Housing	130,161		16,236	16,236	113,925	113,925	6,663	6,663
Loan 56 - Staff Housing	134,313		13,297	13,297	121,016	121,016	7,130	7,001
Loan 57 - Monkey Mia Bore	300,000		24,871	24,871	275,129	275,129	11,796	11,591
	750,644	0	99,264	99,264	651,380	651,380	33,245	32,912
All debenture repayments were financed by general purpose revenue.								
(b) New Debentures								
No new debentures were raised during the reporting period.								

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2014								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details GL	Grant Provider	Approval	2013-14 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
		(Y/N)	\$	\$	\$	\$	Received	Not Received
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	753,968	0	753,968	0	734,506	19,462
Grants Commission - Roads	WALGGC	Y	194,564	0	194,564	0	193,503	1,061
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	7,160	0	7,160	0	7,160	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.		23,000	0	23,000	0	37,104	(14,104)
FESA SES Capital Grants	Dept. of Fire & Emergency Serv.	\$480K Y	560,500	0	0	560,500	481,133	79,367
Grants - Other Law, Order and Public Safety	LotteryWest & GDC \$100K	\$249K Y	349,000	0	0	349,000	249,064	99,936
Contribution - SES			300,000	0	0	300,000	304,004	(4,004)
HOUSING								
Grants - Staff Housing	Regional Development & Lands	Y	378,341	0	0	378,341	378,341	0
COMMUNITY AMENITIES								
Grants - Town Planning and Regional Development	Dept. Regional Development	Y	75,000	0	75,000	0	0	75,000
RECREATION AND CULTURE								
Denham Hall Hire - Contra	Shire of Shark Bay		4,000	0	4,000	0	0	4,000
Grants - Public Facilities	Country Local Govt. Fund	Y	54,832	0	0	54,832	54,832	0
Grants - Recreation and Culture	LotteryWest	Y	376,500	0	0	376,500	312,860	63,640
Walk Trail Grant Funding	LotteryWest	N	1,500	0	1,500	0	0	1,500
Contributions & Donations Sport and Recreation	LotteryWest	Y	500,000	0	0	500,000	490,986	9,014
Grants - Youth Activities	Dept. of Communities	Y	1,000	0	1,000	0	1,000	0
Grant - Jimmy Poland Oral History	LotteryWest	Y			31,119		31,119	
TRANSPORT								
Road Preservation Grant	State Initiative	Y	77,741	0	77,741	0	77,741	0
Useless Loop Road - Mtce	Main Roads WA	Y	314,000	0	314,000		300,000	14,000
Contributions - Road Projects	Ocean Park	Y	0	7,000	7,000	0	7,000	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	192,071	0	0	192,071	252,071	(60,000)
RRG Grants - Capital Projects	Regional Road Group	Y	335,115	0	0	335,115	380,294	(45,179)
Grant - RBFS MM Boat Ramp Facilities	Dept. of Transport	Y	123,718	0	0	123,718	118,932	4,786
Grant - R4R Monkey Mia Jetty	Dept. of Regional Development	Y	250,000	0	0	250,000	250,000	0
ECONOMIC SERVICES								
Contributions-Seniors Projects	Council of the Aged WA	Y	500	500	1,000	0	1,000	0
Contribution - Monkey Mia Res			48,500	0	48,500	0	48,283	217
Festivals / Events - Other Grants	Various		0	4,000	4,000	0	4,000	0
Grants - Tourism and Area	Royalties for Regions	Y	300,000	0	0	300,000	300,000	0
Contribution - Development Forum	Shark Bay CRC	Y			1,060		1,060	
TOTALS			5,221,010	11,500	1,544,612	3,720,077	5,015,993	248,696
Operating	Operating		1,512,433				1,443,476	
Non-Operating	Non-operating		3,720,077				3,572,517	
			<u>5,232,510</u>				<u>5,015,993</u>	

30 JULY 2014

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2014				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 30-Jun-14
	\$	\$	\$	\$
Shark Bay Aerobics Group	141	0	-141	0
Hall Bond - Expense	0	810	(810)	0
Election Deposits	0	560	(320)	240
BCITF Levy	0	4,081	(4,081)	(0)
Library Card Bond	200	400	(550)	50
Bond Marina Facilities	4,305	221	(4,527)	(0)
Kerb/Footpath Deposit	2,700	3,500	(2,000)	4,200
Building Completion Bond	71,955	3,593	(3,820)	71,728
Denham Youth Group	1,378	0	(1,378)	0
Bond Key	2,350	1,600	(2,260)	1,690
Man in the Biosphere	701	0	(701)	0
Police Licensing	5,531	250,708	(253,891)	2,348
Public Open Space	0	0	0	0
Clearing Account	2,364	148	(2,512)	(0)
Len Thompson Trust	800	0	(800)	0
Community Bus	2,100	600	(2,700)	0
Policeman's Ball	750	0	(750)	0
Community Chest	6,750	263	(7,013)	0
Building License Levy	0	2,370	(2,370)	0
Fundraising Collection	170	0	(170)	0
Marquee Deposit	700	2,100	(2,100)	700
Public Open Space Trust Reserve	0	0	0	0
Hillside Residential Dual Use Path	0	0	0	0
Tour Sales	0	245,368	(245,368)	0
Bookeasy Sales	0	111,391	(111,391)	0
Sunter Place -Rec Reserve		90,250		90,250
	102,895	717,963	(649,653)	171,205

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2014

Note 13: MAJOR VARIANCES**Comments/Reason for Variance****13.1 OPERATING REVENUES****13.1.1 GOVERNANCE**

Insurance and LSL Reimbursement.

13.1.2 GENERAL PURPOSE FUNDING

Reduction in Financial Assistance Grant \$20,000 and Interest Earned on Investments

13.1.3 LAW, ORDER AND PUBLIC SAFETY

Advanced payment of SES operating grant for 2014/15.

13.1.4 HEALTH

Reduced income for licences.

13.1.5 HOUSING

Reduced income from pensioner rentals.

13.1.6 COMMUNITY AMENITIES

Town Planning grant for \$75,000 not received.

13.1.7 RECREATION AND CULTURE

Increase due to receipt of grant for the Jimmy Poland Project

13.1.8 TRANSPORT

Reduction in revenue due to no profit on sale for plant and vehicles and decrease in Pen & Berthing Fees

13.1.9 ECONOMIC SERVICES

Increase in reimbursements for Main Roads work received

13.1.10 OTHER PROPERTY AND SERVICES

Miscellaneous reimbursements

13.2 OPERATING EXPENSE**13.2.1 GOVERNANCE**

Increase in use of contract staff.

13.2.2 GENERAL PURPOSE FUNDING

UV Pastoral Rates Written Off

13.2.3 LAW, ORDER AND PUBLIC SAFETY

Increase in Ranger Patrols

13.2.4 HEALTH

Consultant charges less than expected.

13.2.5 HOUSING

Reduced maintenance done on staff housing.

13.2.6 COMMUNITY AMENITIES

Plans and strategies yet to be completed

13.2.7 RECREATION AND CULTURE

Savings in public halls and foreshore maintenance.

13.2.8 TRANSPORT

Loss on Sale of Assets budgeted as a profit has contributed to this overspend.

13.2.9 ECONOMIC SERVICES

Reduced expenditure in Tourism Promotion

13.2.10 OTHER PROPERTY AND SERVICES

Under recovery of public works overheads.

13.3 CAPITAL REVENUE

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Grants for SES capital not received due to non expenditure.

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Sale of assets return not as high as expected

13.3.3 PROCEEDS FROM NEW DEBENTURES

Not applicable

13.3.4 PROCEEDS FROM SALE OF INVESTMENT

Not applicable

13.3.5 PROCEEDS FROM ADVANCES

Not applicable

13.3.6 SELF-SUPPORTING LOAN PRINCIPAL

Not applicable

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Transfer of \$200,000 for the Monkey Mia Jetty not required this year

13.4 CAPITAL EXPENSES

13.4.1 LAND HELD FOR RESALE

Not applicable

13.4.2 LAND AND BUILDINGS

Finalisation of the staff housing and emergency services building will occur in 2014/15.

13.4.3 PLANT AND EQUIPMENT

Purchase of Community Bus and SES Vehicle deferred to 14-15

13.4.4 FURNITURE AND EQUIPMENT

This item will be underspent.

13.4.5 INFRASTRUCTURE ASSETS - ROADS

Durlacher and Useless loop carried forward to 14-15

13.4.6 INFRASTRUCTURE ASSETS - OTHER

Footpaths project completed and awaiting final payment. Drainage project carried forward forward to 2014/15

13.4.7 PURCHASES OF INVESTMENT

Not applicable

13.4.8 REPAYMENT OF DEBENTURES

No Reportable Variance

13.4.9 ADVANCES TO COMMUNITY GROUPS

Not applicable

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Transfers less than anticipated.

13.5 OTHER ITEMS

13.5.1 RATE REVENUE

Write off of Pastoral Rates included in Expenditure

13.5.2 OPENING FUNDING SURPLUS(DEFICIT)

Surplus position of \$1.8 mil

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Shire of Shark Bay					
Detailed Schedules to 30 June 2014					
Program	Description	Annual Budget	YTD Budget	YTD Actual	Variance % YTD Actual/YTD Budget
Governance					
Administration Other					
Operating Income	Operating Statement				
	User Fees & Charges	100	100	387	287%
	Other Revenue	13,460	13,460	42,624	217%
	Profit on Sale of Assets	0	0	4134	0
	Operating Statement Total	13,560	13,560	47,145	248%
Operating Income Total		13,560	13,560	47,145	248%
Operating Expenditure	Operating Statement				
	Employment Costs	(703,581)	(703,581)	(677,729)	-4%
	Materials & Contracts	(180,490)	(180,490)	(201,470)	12%
	Depreciation Of Assets	(53,876)	(53,876)	(59,419)	10%
	Insurance	(13,798)	(13,798)	(14,155)	3%
	Interest On Financing Costs	(17,799)	(17,799)	(18,326)	3%
	Loss On Sale Of Assets	(22,000)	(22,000)	0	-100%
	Other Expenses	(10,500)	(10,500)	(14,539)	38%
	Plant & Overhead Costs	(11,250)	(11,250)	(10,052)	-11%
	Utility Charges	(11,000)	(11,000)	(19,176)	74%
	Activity Based Distribution	998,593	998,593	964,961	-3%
	Operating Statement Total	(25,701)	(25,701)	(49,905)	94%
Operating Expenditure Total		(25,701)	(25,701)	(49,905)	94%
Capital Expenditure	Buildings				
	Employment Costs	(12,144)	(12,144)	0	-100%
	Materials & Contracts	(25,711)	(25,711)	0	-100%
	Plant & Overhead Costs	(12,145)	(12,145)	0	-100%
	Buildings Total	(50,000)	(50,000)	0	-100%
	Furniture & Office Equip.				
	Materials & Contracts	(17,000)	(17,000)	(12,964)	-24%
	Furniture & Office Equip. Total	(17,000)	(17,000)	(12,964)	-24%
	Plant , Equip. & Vehicles				
	Materials & Contracts	(161,000)	(161,000)	(135,051)	-16%
	Plant , Equip. & Vehicles Total	(161,000)	(161,000)	(135,051)	-16%
Capital Expenditure Total		(228,000)	(228,000)	(148,015)	-35%
Members Of Council					
Operating Income	Operating Statement				
	Other Revenue	500	500	1,606	221%
	Operating Statement Total	500	500	1,606	221%
Operating Income Total		500	500	1,606	221%
Operating Expenditure	Operating Statement				
	Employment Costs	(860)	(860)	0	-100%
	Materials & Contracts	(116,720)	(116,720)	(119,215)	2%
	Depreciation Of Assets	0	0	(120)	0%
	Insurance	(5,207)	(5,207)	(3,299)	-37%
	Other Expenses	(85,875)	(85,875)	(76,345)	-11%
	Plant & Overhead Costs	(120)	(120)	0	-100%
	Activity Based Distribution	(108,506)	(108,506)	(103,460)	-5%
	Operating Statement Total	(317,288)	(317,288)	(302,439)	-5%
Operating Expenditure Total		(317,288)	(317,288)	(302,439)	-5%
Governance Total		(556,929)	(556,929)	(451,608)	-19%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

General Purpose Funding					
Rates					
Operating Income	Operating Statement				
	Interest Earned	5,000	5,000	3,514	-30%
	Rates	1,134,058	1,134,058	1,183,930	4.40%
	User Fees & Charges	3,100	3,100	4,505	45%
	Operating Statement Total	1,142,158	1,142,158	1,191,949	4.36%
Operating Income Total		1,142,158	1,142,158	1,191,949	0.06%
Operating Expenditure					
	Operating Statement				
	Materials & Contracts	(4,500)	(4,500)	(4,563)	1%
	Activity Based Distribution	(40,097)	(40,097)	(38,314)	-4%
	Other Expenses	0	0	(56,093)	
	Operating Statement Total	(44,597)	(44,597)	(98,970)	122%
Operating Expenditure Total		(44,597)	(44,597)	(98,970)	122%
General Purpose Income					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	948,532	948,532	928,009	-2%
	Operating Statement Total	948,532	948,532	928,009	-2%
Operating Income Total		948,532	948,532	928,009	-2%
Interest On Investments					
Operating Income	Operating Statement				
	Interest Earned	141,261	141,261	129,129	-9%
	Operating Statement Total	141,261	141,261	129,129	-9%
Operating Income Total		141,261	141,261	129,129	-9%
Other General Purpose Income					
Operating Income	Operating Statement				
	User Fees & Charges	200	200	327	64%
	Other Revenue	22,100	22,100	20,452	-7%
	Operating Statement Total	22,300	22,300	20,779	-7%
Operating Income Total		22,300	22,300	20,779	-7%
Operating Expenditure	Operating Statement				
	Materials & Contracts	(400)	(400)	0	-100%
	Utility Charges	0	0	(381)	0%
	Activity Based Distribution	(57,281)	(57,281)	(54,763)	-4%
	Operating Statement Total	(57,681)	(57,681)	(55,144)	-4%
Operating Expenditure Total		(57,681)	(57,681)	(55,144)	-4%
General Purpose Funding Total		2,151,973	2,151,973	2,115,752	-2%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Law, Order And Public Safety					
Animal Control					
Operating Income	Operating Statement				
	User Fees & Charges	3,100	3,100	3,748	21%
	Operating Statement Total	3,100	3,100	3,748	21%
Operating Income Total		3,100	3,100	3,748	21%
Operating Expenditure	Operating Statement				
	Employment Costs	(810)	(810)	(5,610)	593%
	Materials & Contracts	(8,220)	(8,220)	(3,864)	-53%
	Plant & Overhead Costs	(70)	(70)	(39)	-44%
	Activity Based Distribution	(16,039)	(16,039)	(15,365)	-4%
	Operating Statement Total	(25,139)	(25,139)	(24,878)	-1%
Operating Expenditure Total		(25,139)	(25,139)	(24,878)	-1%
Fire Prevention					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	7,160	7,160	7,160	0%
	Other Revenue	500	500	0	-100%
	Operating Statement Total	7,660	7,660	7,160	-7%
Operating Income Total		7,660	7,660	7,160	-7%
Operating Expenditure	Operating Statement				
	Employment Costs	(3,694)	(3,694)	(2,895)	-22%
	Materials & Contracts	(5,866)	(5,866)	0	-100%
	Depreciation Of Assets	0	0	(619)	0%
	Insurance	(3,000)	(3,000)	(3,000)	0%
	Plant & Overhead Costs	(2,100)	(2,100)	(3,049)	45%
	Activity Based Distribution	(16,039)	(16,039)	(15,365)	-4%
	Operating Statement Total	(30,699)	(30,699)	(24,928)	-19%
Operating Expenditure Total		(30,699)	(30,699)	(24,928)	-19%
Other Law,Order&Public Safety					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	23,000	23,000	37,104	61%
	User Fees & Charges	500	500	2,973	495%
	Other Revenue	2,000	2,000	3,548	77%
	Operating Statement Total	25,500	25,500	43,625	71%
Operating Income Total		25,500	25,500	43,625	71%
Operating Expenditure	Operating Statement				
	Employment Costs	(49,946)	(49,946)	(58,963)	18%
	Materials & Contracts	(40,171)	(40,171)	(26,023)	-35%
	Depreciation Of Assets	(28,322)	(28,322)	(20,756)	-27%
	Insurance	(1,703)	(1,703)	(2,250)	32%
	Other Expenses	0	0	(20,710)	0%
	Plant & Overhead Costs	(21,500)	(21,500)	(34,453)	60%
	Utility Charges	(1,200)	(1,200)	(614)	-49%
	Activity Based Distribution	(19,476)	(19,476)	(18,615)	-4%
	Operating Statement Total	(162,318)	(162,318)	(182,384)	12%
Operating Expenditure Total		(162,318)	(162,318)	(182,384)	12%
Capital Revenue	Operating Statement				
	Non Operating Grants , Subsidies	1,209,500	1,209,500	1,034,201	-14%
	Operating Statement Total	1,209,500	1,209,500	1,034,201	-14%
Capital Revenue Total		1,209,500	1,209,500	1,034,201	-14%
Capital Expenditure	Buildings				
	Employment Costs	(48,074)	(48,074)	(46,254)	-4%
	Materials & Contracts	(1,269,926)	(1,269,926)	(1,016,351)	-20%
	Plant & Overhead Costs	(11,000)	(11,000)	(36,696)	234%
	Utility Charges	0	0	(43,773)	0%
	Buildings Total	(1,329,000)	(1,329,000)	(1,143,074)	-14%
	Plant , Equip. & Vehicles				
	Materials & Contracts	(80,500)	(80,500)	(4,498)	0%
	Plant , Equip. & Vehicles Total	(80,500)	(80,500)	(4,498)	0%
Capital Expenditure Total		(1,409,500)	(1,409,500)	(1,147,572)	-19%
Law, Order And Public Safety Total		(381,896)	(381,896)	(291,028)	-24%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Health					
Health Inspection					
Operating Income	Operating Statement				
	User Fees & Charges	1,950	1,950	1,203	-38%
	Operating Statement Total	1,950	1,950	1,203	-38%
Operating Income Total		1,950	1,950	1,203	-38%
Operating Expenditure	Operating Statement				
	Materials & Contracts	(44,500)	(44,500)	(31,681)	-29%
	Activity Based Distribution	4,312	4,312	(586)	-114%
	Operating Statement Total	(40,188)	(40,188)	(32,267)	-20%
Operating Expenditure Total		(40,188)	(40,188)	(32,267)	-20%
Other Health					
Operating Expenditure	Operating Statement				
	Materials & Contracts	(5,750)	(5,750)	(5,350)	-7%
	Other Expenses	(280)	(280)	(320)	14%
	Activity Based Distribution	(10,311)	(10,311)	(9,850)	-4%
	Operating Statement Total	(16,341)	(16,341)	(15,520)	-5%
Operating Expenditure Total		(16,341)	(16,341)	(15,520)	-5%
Preventative Services					
Operating Expenditure	Operating Statement				
	Employment Costs	(1,922)	(1,922)	(755)	-61%
	Materials & Contracts	(4,128)	(4,128)	(3,516)	-15%
	Plant & Overhead Costs	(450)	(450)	(155)	-66%
	Operating Statement Total	(6,500)	(6,500)	(4,426)	-32%
Operating Expenditure Total		(6,500)	(6,500)	(4,426)	-32%
Health Total		(61,079)	(61,079)	(51,010)	-16%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Housing					
Pensioner Units					
Operating Income	Operating Statement				
	User Fees & Charges	74,360	74,360	62,490	-16%
	Operating Statement Total	74,360	74,360	62,490	-16%
Operating Income Total		74,360	74,360	62,490	-16%
Operating Expenditure					
	Operating Statement				
	Employment Costs	(11,682)	(11,682)	(7,968)	-32%
	Materials & Contracts	(18,063)	(18,063)	(23,954)	33%
	Depreciation Of Assets	(10,210)	(10,210)	(9,810)	-4%
	Insurance	(4,205)	(4,205)	(4,626)	10%
	Plant & Overhead Costs	(1,060)	(1,060)	(1,849)	74%
	Utility Charges	(17,495)	(17,495)	(14,125)	-19%
	Activity Based Distribution	(38,213)	(38,213)	(36,463)	-5%
	Operating Statement Total	(100,928)	(100,928)	(98,795)	-2%
Operating Expenditure Total		(100,928)	(100,928)	(98,795)	-2%
Capital Expenditure					
	Buildings				
	Employment Costs	0	0	(694)	0%
	Materials & Contracts	(83,000)	(83,000)	(80,281)	-3%
	Plant & Overhead Costs	0	0	(357)	0%
	Buildings Total	(83,000)	(83,000)	(81,332)	-2%
Capital Expenditure Total		(83,000)	(83,000)	(81,332)	-2%
Staff Housing					
Operating Income	Operating Statement				
	User Fees & Charges	9,450	9,450	10,108	7%
	Other Revenue	3,000	3,000	0	-100%
	Operating Statement Total	12,450	12,450	10,108	-19%
Operating Income Total		12,450	12,450	10,108	-19%
Operating Expenditure					
	Operating Statement				
	Employment Costs	(2,224)	(2,224)	(1,658)	-25%
	Materials & Contracts	(51,836)	(51,836)	(37,983)	-27%
	Insurance	(3,382)	(3,382)	(2,288)	-32%
	Plant & Overhead Costs	(360)	(360)	(203)	-44%
	Utility Charges	(7,950)	(7,950)	(2,272)	-71%
	Activity Based Distribution	48,302	48,302	34,296	-29%
	Operating Statement Total	(17,450)	(17,450)	(10,108)	-42%
Operating Expenditure Total		(17,450)	(17,450)	(10,108)	-42%
Capital Revenue					
	Operating Statement				
	Non Operating Grants, Subsidies	378,341	378,341	378,341	0%
	Operating Statement Total	378,341	378,341	378,341	0%
Capital Revenue Total		378,341	378,341	378,341	0%
Capital Expenditure					
	Buildings				
	Employment Costs	(6,072)	(6,072)	(13,318)	119%
	Materials & Contracts	(821,855)	(821,855)	(585,692)	-29%
	Plant & Overhead Costs	(3,755)	(3,755)	(2,602)	-31%
	Buildings Total	(831,682)	(831,682)	(601,612)	-28%
Capital Expenditure Total		(831,682)	(831,682)	(601,612)	-28%
Housing Total		(567,909)	(567,909)	(340,908)	-40%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Community Amenities					
Sanitation - Household Refuse					
Operating Income	Operating Statement				
	User Fees & Charges	158,456	158,456	158,508	0.03%
	Operating Statement Total	158,456	158,456	158,508	0.03%
Operating Income Total		158,456	158,456	158,508	0.03%
Operating Expenditure	Operating Statement				
	Employment Costs	(112,140)	(112,140)	(120,137)	7%
	Materials & Contracts	(58,922)	(58,922)	(53,675)	-9%
	Depreciation Of Assets	(23,041)	(23,041)	(4,234)	-82%
	Plant & Overhead Costs	(50,800)	(50,800)	(36,549)	-28%
	Utility Charges	0	0	(166)	0%
	Activity Based Distribution	(26,349)	(26,349)	(25,214)	-4%
	Operating Statement Total	(271,252)	(271,252)	(239,975)	-12%
Operating Expenditure Total		(271,252)	(271,252)	(239,975)	-12%
Capital Expenditure	Public Facilities				
	Employment Costs	(1,922)	(1,922)	0	-100%
	Materials & Contracts	(26,154)	(26,154)	0	-100%
	Plant & Overhead Costs	(1,924)	(1,924)	0	-100%
	Public Facilities Total	(30,000)	(30,000)	0	-100%
Capital Expenditure Total		(30,000)	(30,000)	0	-100%
Other Community Amenities					
Operating Income	Operating Statement				
	User Fees & Charges	2,200	2,200	1,568	-28.73%
	Operating Statement Total	2,200	2,200	1,568	-28.73%
Operating Income Total		2,200	2,200	1,568	-28.73%
Operating Expenditure	Operating Statement				
	Employment Costs	(9,313)	(9,313)	(10,068)	8%
	Materials & Contracts	(41,719)	(41,719)	(36,292)	-13%
	Depreciation Of Assets	(20,409)	(20,409)	(20,409)	0.00%
	Insurance	(393)	(393)	(393)	0.01%
	Plant & Overhead Costs	(1,500)	(1,500)	(1,955)	30.33%
	Utility Charges	(2,500)	(2,500)	(3,628)	45%
	Activity Based Distribution	(24,465)	(24,465)	(23,265)	-4.91%
	Operating Statement Total	(100,300)	(100,300)	(96,010)	-4.28%
Operating Expenditure Total		(100,300)	(100,300)	(96,010)	-4.28%
Capital Expenditure	Buildings				
	Materials & Contracts	0	0	0	0
	Buildings Total	0	0	0	0
Capital Expenditure Total		0	0	0	0
Sanitation Other					
Operating Income	Operating Statement				
	User Fees & Charges	79,800	79,800	84,621	6.04%
	Other Revenue	200	200	0	-100.00%
	Operating Statement Total	80,000	80,000	84,621	5.78%
Operating Income Total		80,000	80,000	84,621	5.78%
Operating Expenditure	Operating Statement				
	Employment Costs	(2,226)	(2,226)	(1,503)	-32%
	Materials & Contracts	(28,824)	(28,824)	(20,136)	-30%
	Depreciation Of Assets	(895)	(895)	(895)	0%
	Insurance	(342)	(342)	(342)	0
	Plant & Overhead Costs	(500)	(500)	(297)	-41%
	Activity Based Distribution	(31,416)	(31,416)	(29,730)	-5%
	Operating Statement Total	(64,203)	(64,203)	(52,903)	-18%
Operating Expenditure Total		(64,203)	(64,203)	(52,903)	-18%
Town Planning&Regional Develop					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	75,000	75,000	0	-100.00%
	User Fees & Charges	12,650	12,650	12,971	2.54%
	Operating Statement Total	87,650	87,650	12,971	-85.20%
Operating Income Total		87,650	87,650	12,971	-85.20%
Operating Expenditure	Operating Statement				
	Materials & Contracts	(572,150)	(572,150)	(301,695)	-47%
	Other Expenses	(500)	(500)	0	-100%
	Activity Based Distribution	(46,640)	(46,640)	(44,364)	-5%
	Operating Statement Total	(619,290)	(619,290)	(346,059)	-44%
Operating Expenditure Total		(619,290)	(619,290)	(346,059)	-44%
Community Amenities Total		(756,739)	(756,739)	(477,279)	-37%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Recreation And Culture					
Foreshore					
Operating Expenditure	Operating Statement				
	Employment Costs	(16,550)	(16,550)	(8,468)	-49%
	Materials & Contracts	(102,705)	(102,705)	(95,572)	-7%
	Depreciation Of Assets	(39,802)	(39,802)	(9,871)	-75%
	Insurance	(2,420)	(2,420)	(2,898)	20%
	Plant & Overhead Costs	(8,675)	(8,675)	(4,544)	-48%
	Utility Charges	(10,350)	(10,350)	(9,397)	-9%
	Activity Based Distribution	(27,902)	(27,902)	(26,614)	-5%
	Operating Statement Total	(208,405)	(208,405)	(157,364)	-24%
Operating Expenditure Total		(208,405)	(208,405)	(157,364)	-24%
Capital Revenue					
	Operating Statement				
	Non Operating Grants, Subsidies	54,832	54,832	54,832	0.00%
	Operating Statement Total	54,832	54,832	54,832	0.00%
Capital Revenue Total		54,832	54,832	54,832	0.00%
Capital Expenditure					
	Buildings				
	Employment Costs	0	0	75	0%
	Materials & Contracts	0	0	(75)	0%
	Buildings Total	0	0	0	0
	Public Facilities				
	Employment Costs	(4,858)	(4,858)	(84)	-98%
	Materials & Contracts	(16,932)	(16,932)	(13,346)	-21%
	Plant & Overhead Costs	(6,310)	(6,310)	(28)	-100%
	Public Facilities Total	(28,100)	(28,100)	(13,458)	-52%
Capital Expenditure Total		(28,100)	(28,100)	(13,458)	-52%
Libraries					
Operating Income	Operating Statement				
	User Fees & Charges	100	100	90	-10.45%
	Other Revenue	600	600	519	-13.47%
	Operating Statement Total	700	700	609	-13.04%
Operating Income Total		700	700	609	-13.04%
Operating Expenditure	Operating Statement				
	Materials & Contracts	(5,750)	(5,750)	(3,100)	-46%
	Insurance	(70)	(70)	(70)	0%
	Utility Charges	0	0	(392)	0%
	Activity Based Distribution	(49,262)	(49,262)	(47,080)	-4%
	Operating Statement Total	(55,082)	(55,082)	(50,642)	-8%
Operating Expenditure Total		(55,082)	(55,082)	(50,642)	-8%
Museum					
Operating Expenditure	Operating Statement				
	Depreciation Of Assets	(729)	(729)	(428)	-41%
	Insurance	(138)	(138)	(138)	0%
	Activity Based Distribution	(11,456)	(11,456)	(10,933)	-5%
	Operating Statement Total	(12,323)	(12,323)	(11,499)	-7%
Operating Expenditure Total		(12,323)	(12,323)	(11,499)	-7%
Capital Expenditure	Heritage Assets				
	Materials & Contracts	(15,000)	(15,000)	(15,511)	3%
	Heritage Assets Total	(15,000)	(15,000)	(15,511)	3%
Capital Expenditure Total		(15,000)	(15,000)	(15,511)	3%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Other Culture					
Operating Income	Operating Statement				
	Non Operating Grants, Subsidies	0	0	31,119	0%
	Operating Statement Total	0	0	31,119	0%
Operating Income Total		0	0	31,119	0%
Operating Expenditure	Operating Statement				
	Employment Costs	(3,036)	(3,036)	(4,324)	42%
	Materials & Contracts	(26,884)	(26,884)	(23,714)	-12%
	Depreciation Of Assets	(27,055)	(27,055)	(25,854)	-4%
	Insurance	(950)	(950)	(900)	-5%
	Plant & Overhead Costs	(500)	(500)	(306)	-39%
	Utility Charges	(500)	(500)	(269)	-46%
	Operating Statement Total	(58,925)	(58,925)	(55,367)	-6%
Operating Expenditure Total		(58,925)	(58,925)	(55,367)	-6%
Capital Expenditure	Heritage Assets				
	Employment Costs	(1,012)	(1,012)	0	0%
	Materials & Contracts	(3,888)	(3,888)	0	0%
	Plant & Overhead Costs	(100)	(100)	0	0%
	Heritage Assets Total	(5,000)	(5,000)	0	0%
	Public Facilities				
	Employment Costs	0	0	(14,035)	0%
	Materials & Contracts	(82,000)	(82,000)	(47,877)	-42%
	Plant & Overhead Costs	0	0	(1,085)	0%
	Public Facilities Total	(82,000)	(82,000)	(62,997)	-23%
Capital Expenditure Total		(87,000)	(87,000)	(62,997)	-28%
Other Recreation & Sport					
Operating Income	Operating Statement				
	Operating Grants, Subsidies And Contributions	1,500	1,500	0	-100.00%
	User Fees & Charges	28,700	28,700	21,124	-26.40%
	Other Revenue	100	100	128	28.00%
	Operating Statement Total	30,300	30,300	21,252	-29.86%
Operating Income Total		30,300	30,300	21,252	-29.86%
Operating Expenditure	Operating Statement				
	Employment Costs	(88,303)	(88,303)	(74,846)	-15%
	Materials & Contracts	(121,336)	(121,336)	(137,117)	13%
	Depreciation Of Assets	(56,305)	(56,305)	(49,789)	-12%
	Insurance	(3,533)	(3,533)	(2,943)	-17%
	Other Expenses	(10,000)	(10,000)	(6,055)	-39%
	Plant & Overhead Costs	(20,640)	(20,640)	(18,981)	-8%
	Utility Charges	(17,800)	(17,800)	(14,118)	-21%
	Activity Based Distribution	(40,504)	(40,504)	(38,630)	-5%
	Operating Statement Total	(358,421)	(358,421)	(342,479)	-4%
Operating Expenditure Total		(358,421)	(358,421)	(342,479)	-4%
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies	876,500	876,500	803,846	-8.29%
	Operating Statement Total	876,500	876,500	803,846	-8.29%
Capital Revenue Total		876,500	876,500	803,846	-8.29%
Capital Expenditure	Buildings				
	Materials & Contracts	(80,000)	(80,000)	0	-100.00%
	Buildings Total	(80,000)	(80,000)	0	-100.00%
	Plant , Equip. & Vehicles				
	Materials & Contracts	(110,000)	(110,000)	0	0%
	Plant , Equip. & Vehicles Total	(110,000)	(110,000)	0	0%
	Public Facilities				
	Employment Costs	(100,297)	(100,297)	(133,181)	32.79%
	Materials & Contracts	(658,253)	(658,253)	(417,409)	-36.59%
	Plant & Overhead Costs	(22,950)	(22,950)	(25,499)	11.11%
	Public Facilities Total	(781,500)	(781,500)	(576,089)	-26.28%
Capital Expenditure Total		(971,500)	(971,500)	(576,089)	-40.70%

Confirmed at the Ordinary Council meeting held on the 27 August 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Public Hall & Civic Centres					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	4,000	4,000	0	-100.00%
	User Fees & Charges	7,100	7,100	3,375	-52.46%
	Other Revenue	1,500	1,500	773	-48.48%
	Operating Statement Total	12,600	12,600	4,148	-67.08%
Operating Income Total		12,600	12,600	4,148	-67.08%
Operating Expenditure	Operating Statement				
	Employment Costs	(7,340)	(7,340)	(7,176)	-2%
	Materials & Contracts	(19,200)	(19,200)	(18,007)	-6%
	Depreciation Of Assets	(122,253)	(122,253)	(118,332)	-3%
	Insurance	(13,749)	(13,749)	(13,770)	0.15%
	Other Expenses	(4,000)	(4,000)	0	-100.00%
	Plant & Overhead Costs	(1,020)	(1,020)	(1,145)	12%
	Utility Charges	(7,700)	(7,700)	(4,197)	-45%
	Activity Based Distribution	(27,902)	(27,902)	(26,614)	-5%
	Operating Statement Total	(203,164)	(203,164)	(189,241)	-7%
Operating Expenditure Total		(203,164)	(203,164)	(189,241)	-7%
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies	0	0	0	0
	Operating Statement Total	0	0	0	0
Capital Revenue Total		0	0	0	0
Capital Expenditure	Buildings				
	Employment Costs	(16,193)	(16,193)	(28,096)	74%
	Materials & Contracts	(63,235)	(63,235)	(69,340)	10%
	Plant & Overhead Costs	(12,072)	(12,072)	(4,374)	-64%
	Buildings Total	(91,500)	(91,500)	(101,810)	11%
Capital Expenditure Total		(91,500)	(91,500)	(101,810)	11%
Tv & Radio Re-Broadcasting					
Operating Expenditure	Operating Statement				
	Employment Costs	0	0	(1,101)	0%
	Materials & Contracts	(7,500)	(7,500)	(2,864)	-62%
	Depreciation Of Assets	(6,000)	(6,000)	0	-100%
	Insurance	(279)	(279)	(279)	0%
	Plant & Overhead Costs	0	0	(37)	0%
	Activity Based Distribution	(14,893)	(14,893)	(14,183)	-5%
	Operating Statement Total	(28,672)	(28,672)	(18,464)	-36%
Operating Expenditure Total		(28,672)	(28,672)	(18,464)	-36%
Capital Expenditure	Public Facilities				
	Employment Costs	0	0	(14,449)	0%
	Materials & Contracts	(300,000)	(300,000)	(302,746)	0.9%
	Plant & Overhead Costs	0	0	(347)	0%
	Public Facilities Total	(300,000)	(300,000)	(317,542)	5.8%
Capital Expenditure Total		(300,000)	(300,000)	(317,542)	5.8%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

World Heritage					
Operating Income	Operating Statement				
	User Fees & Charges	150,000	150,000	172,944	15.30%
	Other Revenue	45,700	45,700	47,698	4.37%
	Operating Statement Total	195,700	195,700	220,642	6,420
Operating Income Total		195,700	195,700	220,642	6,420
Operating Expenditure					
	Operating Statement				
	Employment Costs	(240,650)	(240,650)	(224,046)	-7%
	Materials & Contracts	(147,646)	(147,646)	(196,034)	33%
	Depreciation Of Assets	(240,030)	(240,030)	(231,496)	-4%
	Insurance	(17,345)	(17,345)	(17,345)	0%
	Other Expenses	0	0	(1,334)	0%
	Plant & Overhead Costs	(550)	(550)	(491)	-11%
	Utility Charges	(33,800)	(33,800)	(28,440)	-16%
	Activity Based Distribution	(29,786)	(29,786)	(28,465)	-4%
	Operating Statement Total	(709,807)	(709,807)	(727,651)	2.51%
Operating Expenditure Total		(709,807)	(709,807)	(727,651)	2.51%
Capital Expenditure					
	Furniture & Office Equip.				
	Materials & Contracts	(16,000)	(16,000)	(12,941)	-19%
	Furniture & Office Equip. Total	(16,000)	(16,000)	(12,941)	-19%
Capital Expenditure Total		(16,000)	(16,000)	(12,941)	-19%
Youth Recreation					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	1,000	1,000	1,000	0.00%
	Operating Statement Total	1,000	1,000	1,000	0.00%
Operating Income Total		1,000	1,000	1,000	0.00%
Operating Expenditure					
	Operating Statement				
	Materials & Contracts	(9,500)	(9,500)	(5,015)	-47%
	Operating Statement Total	(9,500)	(9,500)	(5,015)	-47%
Operating Expenditure Total		(9,500)	(9,500)	(5,015)	-47%
Recreation And Culture Total		(1,981,767)	(1,981,767)	(1,520,622)	-23%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Transport					
Denham Marine Facilities					
Operating Income	Operating Statement				
	User Fees & Charges	43,000	43,000	26,028	-39.47%
	Other Revenue	8,650	8,650	11,689	35.13%
	Operating Statement Total	51,650	51,650	37,717	-26.98%
Operating Income Total		51,650	51,650	37,717	-26.98%
Operating Expenditure	Operating Statement				
	Employment Costs	(20,394)	(20,394)	(6,319)	-69%
	Materials & Contracts	(23,776)	(23,776)	(44,421)	87%
	Depreciation Of Assets	(12,048)	(12,048)	(9,883)	-18%
	Insurance	(915)	(915)	(736)	-20%
	Other Expenses	(2,000)	(2,000)	0	-100%
	Plant & Overhead Costs	(10,230)	(10,230)	(2,039)	-80%
	Utility Charges	(9,200)	(9,200)	(9,499)	3%
	Activity Based Distribution	(19,476)	(19,476)	(18,615)	-4%
	Operating Statement Total	(98,039)	(98,039)	(91,512)	-7%
Operating Expenditure Total		(98,039)	(98,039)	(91,512)	-7%
Capital Expenditure	Public Facilities				
	Employment Costs	(4,048)	(4,048)	0	-100%
	Materials & Contracts	(14,952)	(14,952)	(1,981)	-87%
	Plant & Overhead Costs	(1,000)	(1,000)	0	-100%
	Public Facilities Total	(20,000)	(20,000)	(1,981)	-90%
Capital Expenditure Total		(20,000)	(20,000)	(1,981)	-90%
Monkey Mia Boating Facilities					
Operating Income	Operating Statement				
	User Fees & Charges	4,000	4,000	4,082	2.05%
	Operating Statement Total	4,000	4,000	4,082	2.05%
Operating Income Total		4,000	4,000	4,082	2.05%
Operating Expenditure	Operating Statement				
	Employment Costs	(3,038)	(3,038)	(2,156)	-29%
	Materials & Contracts	(512)	(512)	(901)	76%
	Depreciation Of Assets	(28,248)	(28,248)	(6,062)	-79%
	Insurance	(1,559)	(1,559)	(1,738)	11%
	Plant & Overhead Costs	(650)	(650)	(342)	-47%
	Activity Based Distribution	(11,456)	(11,456)	(10,933)	-5%
	Operating Statement Total	(45,463)	(45,463)	(22,132)	-51%
Operating Expenditure Total		(45,463)	(45,463)	(22,132)	-51%
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies	373,718	373,718	368,932	-1.28%
	Operating Statement Total	373,718	373,718	368,932	-1.28%
Capital Revenue Total		373,718	373,718	368,932	-1.28%
Capital Expenditure	Public Facilities				
	Employment Costs	0	0	(136)	0
	Materials & Contracts	(459,310)	(459,310)	(22,710)	-95.06%
	Plant & Overhead Costs	0	0	0	0
	Public Facilities Total	(459,310)	(459,310)	(22,846)	-95.03%
Capital Expenditure Total		(459,310)	(459,310)	(22,846)	-95.03%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Road Plant Purchases					
Operating Income	Operating Statement				
	Profit On Sale Of Assets	44,000	44,000	0	-100.00%
	Other Revenue	16,000	16,000	18,766	0
	Operating Statement Total	60,000	60,000	18,766	-68.72%
Operating Income Total		60,000	60,000	18,766	-68.72%
Operating Expenditure	Operating Statement				
	Depreciation Of Assets	0	0	(50)	0%
	Loss On Sale Of Assets	0	0	(88,626)	0%
	Activity Based Distribution	(22,913)	(22,913)	(21,866)	-5%
	Operating Statement Total	(22,913)	(22,913)	(110,542)	382%
Operating Expenditure Total		(22,913)	(22,913)	(110,542)	382%
Capital Expenditure	Plant , Equip. & Vehicles				
	Materials & Contracts	(447,000)	(447,000)	(404,241)	-10%
	Employment Costs	0	0	(2,539)	
	Plant & Overhead Costs	0	0	(1,000)	
	Plant , Equip. & Vehicles Total	(447,000)	(447,000)	(407,780)	-9%
Capital Expenditure Total		(447,000)	(447,000)	(407,780)	-9%
Streets,Roads,Bridges,Depots					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	391,741	391,741	377,741	-3.57%
	Other Revenue	0	0	6,645	0.00%
	Operating Statement Total	391,741	391,741	384,386	-1.88%
Operating Income Total		391,741	391,741	384,386	-1.88%
Operating Expenditure	Operating Statement				
	Employment Costs	(244,062)	(244,062)	(234,557)	-4%
	Materials & Contracts	(182,646)	(182,646)	(197,065)	8%
	Depreciation Of Assets	(925,923)	(925,923)	(918,445)	-0.8%
	Insurance	(3,454)	(3,454)	(3,454)	0.0%
	Plant & Overhead Costs	(226,726)	(226,726)	(220,486)	-3%
	Utility Charges	(40,000)	(40,000)	(39,574)	-1%
	Activity Based Distribution	(42,388)	(42,388)	(40,481)	-4%
	Operating Statement Total	(1,665,199)	(1,665,199)	(1,654,061)	-1%
Operating Expenditure Total		(1,665,199)	(1,665,199)	(1,654,061)	-1%
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies	527,186	527,186	639,365	21.28%
	Operating Statement Total	527,186	527,186	639,365	21.28%
Capital Revenue Total		527,186	527,186	639,365	21.28%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Capital Expenditure	Buildings				
	Materials & Contracts	(20,000)	(20,000)	(27,945)	39.73%
	Buildings Total	(20,000)	(20,000)	(27,945)	39.73%
	Drainage/Culverts				
	Employment Costs	(7,084)	(7,084)	(335)	-95.27%
	Materials & Contracts	(50,366)	(50,366)	(8,536)	-83.05%
	Plant & Overhead Costs	(2,550)	(2,550)	(155)	-93.92%
	Drainage/Culverts Total	(60,000)	(60,000)	(9,026)	-84.96%
	Footpaths				
	Employment Costs	(4,554)	(4,554)	(1,846)	-59.46%
	Materials & Contracts	(92,946)	(92,946)	(61,416)	-33.92%
	Plant & Overhead Costs	(2,500)	(2,500)	(1,013)	-59.48%
	Footpaths Total	(100,000)	(100,000)	(64,275)	-35.73%
	Furniture & Office Equip.				
	Materials & Contracts	(5,000)	(5,000)	(3,214)	-35.72%
	Furniture & Office Equip. Total	(5,000)	(5,000)	(3,214)	-35.72%
	Plant , Equip. & Vehicles				
	Materials & Contracts	(15,000)	(15,000)	(14,585)	-2.77%
	Plant , Equip. & Vehicles Total	(15,000)	(15,000)	(14,585)	-2.77%
	Roads (Non Town)				
	Employment Costs	(171,800)	(171,800)	(132,905)	-22.64%
	Materials & Contracts	(258,227)	(258,227)	(316,691)	22.64%
	Plant & Overhead Costs	(195,290)	(195,290)	(146,655)	-24.90%
	Utility Charges	0	0	(30)	0.00%
	Roads (Non Town) Total	(625,317)	(625,317)	(596,281)	-4.64%
	Town Streets				
	Employment Costs	(31,374)	(31,374)	(13,620)	-56.59%
	Materials & Contracts	(292,623)	(292,623)	(203,187)	-30.56%
	Plant & Overhead Costs	(6,368)	(6,368)	(2,874)	-54.87%
	Town Streets Total	(330,365)	(330,365)	(219,681)	-33.50%
Capital Expenditure Total		(1,155,682)	(1,155,682)	(935,007)	-19.09%
Transport Total		(2,505,311)	(2,505,311)	(1,792,613)	-28.45%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Economic Services					
Building Control					
Operating Income	Operating Statement				
	User Fees & Charges	10,800	10,800	6,875	-36.34%
	Other Revenue	200	200	166	-17.00%
	Operating Statement Total	11,000	11,000	7,041	-35.99%
Operating Income Total		11,000	11,000	7,041	-35.99%
Operating Expenditure					
	Materials & Contracts	(2,200)	(2,200)	0	-100%
	Activity Based Distribution	(47,869)	(47,869)	(42,108)	-12%
	Operating Statement Total	(50,069)	(50,069)	(42,108)	-16%
Operating Expenditure Total		(50,069)	(50,069)	(42,108)	-16%
Community Development					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	500	500	1,000	100.00%
	Profit on Sale Of Assets	0	0	(175)	0.00%
	Operating Statement Total	500	500	825	65.00%
Operating Income Total		500	500	825	65.00%
Operating Expenditure					
	Employment Costs	(162,970)	(162,970)	(152,076)	-7%
	Materials & Contracts	0	0	(996)	
	Insurance	(701)	(701)	0	-100%
	Other Expenses	(6,000)	(6,000)	(2,255)	-62%
	Plant & Overhead Costs	(3,000)	(3,000)	(2,299)	-23%
	Activity Based Distribution	(39,886)	(39,886)	(37,266)	-7%
	Operating Statement Total	(212,557)	(212,557)	(194,892)	-8%
Operating Expenditure Total		(212,557)	(212,557)	(194,892)	-8%
Other Economic Services					
Operating Income	Operating Statement				
	User Fees & Charges	14,100	14,100	13,865	-1.67%
	Other Revenue	3,000	3,000	2,262	-24.60%
	Operating Statement Total	17,100	17,100	16,127	-5.69%
Operating Income Total		17,100	17,100	16,127	-5.69%
Operating Expenditure					
	Employment Costs	(1,216)	(1,216)	(2,927)	141%
	Materials & Contracts	(17,876)	(17,876)	(16,114)	-10%
	Depreciation Of Assets	(44,161)	(44,161)	(44,011)	-0.3%
	Insurance	(1,790)	(1,790)	0	-100.0%
	Interest On Financing Costs	(3,522)	(3,522)	(3,123)	-11.3%
	Plant & Overhead Costs	(608)	(608)	(1,443)	137.3%
	Utility Charges	(3,850)	(3,850)	0	-100.0%
	Activity Based Distribution	(29,048)	(29,048)	(27,698)	-4.6%
	Operating Statement Total	(102,072)	(102,072)	(95,316)	-6.6%
Operating Expenditure Total		(102,072)	(102,072)	(95,316)	-6.6%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Private Works					
Operating Income	Operating Statement				
	User Fees & Charges	685,500	685,500	731,761	6.75%
	Operating Statement Total	685,500	685,500	731,761	6.75%
Operating Income Total		685,500	685,500	731,761	6.75%
Operating Expenditure					
	Operating Statement				
	Employment Costs	(241,332)	(241,332)	(87,155)	-64%
	Materials & Contracts	(268,765)	(268,765)	(456,837)	70%
	Plant & Overhead Costs	(58,236)	(58,236)	(72,209)	24%
	Operating Statement Total	(568,333)	(568,333)	(616,201)	8%
Operating Expenditure Total		(568,333)	(568,333)	(616,201)	8%
Tourism & Area Promotion					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	48,500	48,500	53,343	9.99%
	User Fees & Charges	81,870	81,870	93,752	14.51%
	Operating Statement Total	130,370	130,370	147,095	12.83%
Operating Income Total		130,370	130,370	147,095	12.83%
Operating Expenditure					
	Operating Statement				
	Employment Costs	(9,108)	(9,108)	(8,963)	-2%
	Materials & Contracts	(105,838)	(105,838)	(70,565)	-33%
	Insurance	(340)	(340)	(278)	-18%
	Interest On Financing Costs	(11,591)	(11,591)	(11,797)	2%
	Other Expenses	(6,000)	(6,000)	(6,778)	13%
	Plant & Overhead Costs	(4,554)	(4,554)	(1,098)	-76%
	Activity Based Distribution	(33,223)	(33,223)	(31,715)	-5%
	Operating Statement Total	(170,654)	(170,654)	(131,194)	-23%
Operating Expenditure Total		(170,654)	(170,654)	(131,194)	-23%
Capital Revenue					
	Operating Statement				
	Non Operating Grants, Subsidies	300,000	300,000	300,000	0.00%
	Operating Statement Total	300,000	300,000	300,000	0.00%
Capital Revenue Total		300,000	300,000	300,000	0.00%
Capital Expenditure					
	Streetscapes				
	Employment Costs	(810)	(810)	0	-100%
	Materials & Contracts	(12,380)	(12,380)	(3,463)	-72%
	Plant & Overhead Costs	(810)	(810)	0	-100%
	Streetscapes Total	(14,000)	(14,000)	(3,463)	-75%
Capital Expenditure Total		(14,000)	(14,000)	(3,463)	-75%
Economic Services Total		26,785	26,785	119,675	347%

MINUTES OF THE ORDINARY COUNCIL MEETING

30 JULY 2014

Other Property And Services					
Plant Operation Costs					
Operating Expenditure	Operating Statement				
	Employment Costs	(53,134)	(53,134)	(50,364)	-5%
	Materials & Contracts	(267,466)	(267,466)	(220,393)	-18%
	Depreciation Of Assets	(349,362)	(349,362)	(350,025)	0%
	Insurance	(23,488)	(23,488)	(25,757)	10%
	Plant & Overhead Costs	693,450	693,450	636,414	-8%
	Operating Statement Total	0	0	(10,125)	0%
Operating Expenditure Total		0	0	(10,125)	0%
Public Works Overheads					
Operating Expenditure	Operating Statement				
	Employment Costs	221,474	221,474	170,756	-23%
	Materials & Contracts	(7,400)	(7,400)	(14,614)	97%
	Other Expenses	0	0	(4,195)	
	Insurance	(42,166)	(42,166)	(42,166)	0%
	Plant & Overhead Costs	0	0	(928)	0%
	Utility Charges	(3,500)	(3,500)	(2,820)	-19%
	Activity Based Distribution	(168,408)	(168,408)	(160,742)	-5%
	Operating Statement Total	(0)	(0)	(54,709)	0%
Operating Expenditure Total		(0)	(0)	(54,709)	0%
Stock Purchases & Issues					
Operating Expenditure	Operating Statement				
	Employment Costs	0	0	(53)	0%
	Materials & Contracts	0	0	11,939	0%
	Operating Statement Total	0	0	11,886	0%
Operating Expenditure Total		0	0	11,886	0%
Salaries & Wages					
Operating Expenditure	Operating Statement				
	Employment Costs	0	0	0	0
	Operating Statement Total	0	0	0	0
Operating Expenditure Total		0	0	0	0
Unclassified					
Operating Income	Operating Statement				
	Other Revenue	10,000	10,000	20,256	102.56%
	Operating Statement Total	10,000	10,000	20,256	102.56%
Operating Income Total		10,000	10,000	20,256	102.56%
Operating Expenditure	Operating Statement				
	Employment Costs	0	0	(1,878)	0%
	Materials & Contracts	(20,000)	(20,000)	0	-100%
	Other Expenses	(10,000)	(10,000)	(20,475)	105%
	Operating Statement Total	(30,000)	(30,000)	(22,353)	-25%
Operating Expenditure Total		(30,000)	(30,000)	(22,353)	-25%
Other Property And Services Total		(20,000)	(20,000)	(55,045)	175%
Grand Total		(4,652,872)	(4,652,872)	(2,744,686)	-41%

The President adjourned the Ordinary Council meeting at 5.01 pm for a 15 minute recess. The President reconvened the Ordinary Council meeting at 5.16 pm with all councillors in attendance

13.3 Submission On Rates In The Dollar and Minimum Payments

FM00005

Author

Executive Manager Finance and Administration

Moved Cr Capewell
Seconded Cr Cowell

Officer Recommendation

That Council:

1. Receive the submission from Gunson Resources on the proposed rates in the dollar and minimum payments; and
2. Grant a concession of seven cents in the dollar to Gunson Resources on the rates assessments being A2205, A2101 to A2105, A3007 to A3009, A4135 to A4136 and A4304 in accordance with Section 6.12 and 6.47 of the *Local Government Act 1995* and provide this concession in the basis of the inequities of the valuation system for mining land and to recognize that the assessments are not in the production phase.

REASON: Council felt that the issue required further discussion and considered that Standing Orders should be suspended.

SUSPENSION OF STANDING ORDERS

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That Council's Standing Orders clause 9.5 Limitation on number of speeches be Suspended at 5.16pm, for Open Discussion on Item 13.3. Submission on Rates in the Dollar and Minimum Payments.

7/0 CARRIED

Disclosure of Any Interest

Disclosure of Interest: Cr Wake

Nature of Interest: Financial and Proximity Interest due to holding shares in Gunson Resources and Gunson being on Hamelin Station.

Cr Wake left Council Chambers at 5.28 pm.

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That Council resume Standing Orders at 5.47 pm.

6/0 CARRIED

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

That Council:

1. **Receive the submission from Gunson Resources on the proposed rates in the dollar and minimum payments; and**
2. **Grant a concession of seven cents in the dollar to Gunson Resources on the rates assessments being A2205, A2101 to A2105, A3007 to A3009, A4135 to A4136 and A4304 in accordance with Section 6.12 and 6.47 of the *Local Government Act 1995* and provide this concession in the basis of the inequities of the valuation system for mining land and to recognize that the assessments are not in the production phase.**

The vote was cast and resulted in a tied vote

3/3 TIED

The President exercised a casting vote and the item was carried

4/3 CARRIED

Cr Wake returned to Council chambers at 5.50 pm.

Background

In accordance with Section 6.36 of the *Local Government Act 1995*, Council advertised its proposed rates in the dollar and minimum payments on the 3 June 2014 and invited submissions from the public on these rates by the close of business on the 27 June 2014.

Comment

Council received one submission on the proposed rates in the dollar and minimum payments. This was from Gunson Resources and referred to the presentation given by Managing Director 28 May 2014 when the company's activities and financial situation was discussed. At the time it was suggested that Gunson Resources write to Council with a proposal for a concession on its rates which would remain in place until such time that the company's production activities commenced.

The submission from Gunson Resources is attached for Councillor's information and suggests that Council create a new rate category for mining and exploration licenses that are not yet active and this rate continue to apply until mining operations commence and revenue is being generated. The company sees that the rate which applies to the pastoral rate category, after the concession, as being appropriate.

Council is not in a position to establish a new rate category for 2014/15 and therefore a concession on their rates is the most suitable course of action should Council determine that the company's request is reasonable. The current concession for the Pastoral rate category has been budgeted at \$53,000.

The submission from Gunson Resources points out the level of rates being paid by the company totals \$110,722. However, it should be noted that Council has recently received a revaluation from Landgate on three of the company's properties and as a result, based on the proposed rate in the dollar, the company will be paying \$135,299 in general rates in the UV Mining category for 2014/15.

Below are some suggested scenarios for providing a concession to Gunson Resources. The options presented show the relativity with the UV Pastoral category given the reference by the company to this level of concession. The financial implication of each scenario is also shown so that Council is aware of the impact on the budget. Any increase to the concession already provided in the budget will result in a loss situation and a reduction in expenditure or a reduction in the transfer to reserves to achieve a balanced budget.



Legal Implications

Section 6.12 and 6.47 of the *Local Government Act 1995* permits Council to grant a concession to ratepayers.

Policy Implications

Although Council does not have a policy relating to the granting of concessions on rates, it would need to be cognizant of the implications of setting a precedent for this type of activity.

Financial Implications

The proposed 2014/15 budget does not allow for a concession for Gunson Resources and therefore any concession given would result in a negative result for 2014/15 or require a reduction in either expenditure or transfer to reserves to compensate for the reduced revenue.

Strategic Implications

Objective 1. Sustainable growth and progress

Outcome 1.5. To grow and diversify industries to increase jobs

Voting Requirements

Absolute Majority is required for this item.

Date of Report

23 July 2014

30 JULY 2014

1-6M, 16045 CARLETON ACADEMIC ASSOCIATES



ABN 32 090 603 642

Level 1, 985 Wellington Street, West Perth · Western Australia 6005
PO Box 1217 · West Perth · Western Australia 6872
Telephone (08) 9226 3130 · Facsimile (08) 9226 3136
Email: enquiries@gunson.com.au Web: www.gunson.com.au

RECEIVED

03 JUL 2014

Shire of Shark Bay

Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
6 Knight Terrace
Denham, WA 6537

By post and email: ceo@sharkbay.wa.gov.au
cheryl.cowell@dpaw.wa.gov.au

Shire of Shark Bay Rates for Gunson Resources

Dear Mr. Anderson:

As indicated during our meetings in May, 2014, I am writing to request the Shire of Shark Bay Council to review the rates currently being assessed on the mining and exploration licences held by Gunson Resources Limited in respect of its Coburn Mineral Sands Project.

The following table outlines our current rate schedule. It is our understanding that Gunson Resources is currently paying more than 10% of the total rates collected by the Shire.

Lot Number	Area (sq km)	Usage	UV/SV (\$)	Rate (\$)	Total (\$)
223 77		Pastoral	42,420.00	0.0316430	1,342.30
M09/00102	9.96	Mining	77,789.00	0.1840120	14,314.11
M09/00103	9.98	Mining	77,867.00	0.1840120	14,328.46
M09/00104	9.97	Mining	77,867.00	0.1840120	14,328.46
M09/00105	9.99	Mining	77,945.00	0.1840120	14,342.82
M09/00106	9.98	Mining	77,945.00	0.1840120	14,342.82
M09/00111	9.98	Mining	76,846.00	0.1840120	14,140.59
M09/00112	9.88	Mining	76,153.00	0.1840120	14,013.07
E09/00939	107.50	Mining	10,211.00	0.1840120	1,878.95
E09/00940	63.80	Mining	8,460.00	0.1840120	1,556.74
E09/00941	169.70	Mining	17,796.00	0.1840120	3,274.68
E09/001685	82.90	Mining	7,922.00	0.1840120	1,457.74
L09/21 (Road)	9.60	Unspecified	Unknown	Unspecified	1,402.00
L09/43 (Road)	0.70	Unspecified	Unknown	Unknown	0.00
				Total	110,722.72

30 JULY 2014

-2-

Whilst we accept that this rate structure may be appropriate once Gunson commences significant mining operations, we question the appropriateness of the rates presently given that we have no mining or construction activities underway, we generate no revenue, and we will not commence any operations until we have secured financing for the Coburn Project.

As one can see from ASX filings, Gunson Resources recently raised about \$600,000 and has a cash balance of about \$550,000. We have reduced our cash burn rate from about \$1.9 million per year to about \$950,000 per year, with the savings of over \$900,000 per year being primarily achieved by reducing staff and the cessation of salary and fee payments to the Managing Director and the other members of the Board of Directors.

Shire rates of \$110,000 per year now represent Gunson's third largest annual cash outlay, behind rental payments to the State for mining and exploration licences and the rent and outgoings associated with our office space in Perth. State and Shire rents and rates in respect of the Coburn Mineral Sands Project now account for one-third of our entire corporate budget.

In an ideal world, we would seek a "rate holiday" whilst there are no activities on site and there is no call on services normally provided by the Shire. Of course, we envisage that rates would be immediately reinstated in accordance with the current structure once the required financing for the Coburn Project has been secured and production activities commence.

However, recognising that the Shire also faces a tight budget environment, an alternative would be for Council to create a new Usage Category that would apply to mining and exploration licenses that are not yet active and would continue to apply until mining operations commence and revenue is being generated. A rate consistent with that currently applying to Pastoral usage (ie, ~3%) would seem to be appropriate and affordable in the circumstances.

I understand that the macroeconomic climate makes this request unwelcome and difficult to deal with, but it is essential to our survival through the current business downturn and we sincerely appreciate Council's consideration of it.

I would also like to apologise personally for the delay in writing to you after my visit to the Shire in late May. I had urgent business to attend to in South Africa, Singapore, and the Eastern States and have only recently returned to Perth.

I look forward to my next visit to the Denham and will keep you fully informed of our progress on Coburn.

Yours sincerely,



WILLIAM F. BLOKING FAICO
Managing Director

cc: Ms. Cheryl Cowell, President, Shire of Shark Bay

13.4 Submissions On Rates In The Dollar – Heritage Resort

FM00005

C1027

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Disclosure of Interest: Cr Ridgley

Nature of Interest: Impartiality Interest due to friendship of Applicant.

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council:

- 1. Receive the submission from the Heritage Resort on the proposed rates in the dollar and minimum payments; and**
- 2. Note the content of the submission.**

7/0 CARRIED

Background

In accordance with Section 6.36 of the *Local Government Act 1995*, Council advertised its proposed rates in the dollar and minimum payments on the 3 June 2014 and invited submissions from the public on these rates by the close of business on the 27 June 2014.

Comment

Council received on 23 July 2014 a further submission on the proposed rates in the dollar and minimum payments from the Heritage Resort.

The submission for councillor's information and focuses on the high rates paid by the business and the significant contribution it makes to the Denham economy through the employment of locals. The company also advises that it is reluctant to increase its prices and has managed its costs so that only minimal increases are made to its pricing structure.

The submission also refers to the inequity of the level of rates paid by the company as a four star accommodation facility compared to the rates paid by those who rent out their residential properties or provide accommodation as an adjunct to their main business. The Heritage Resort feels that these properties should be licensed and pay comparable rates to the commercial sector. It also mentioned that the rates paid by Useless Loop should also be considered under a similar evaluation method to the Heritage Resort.

Council would be aware that this issue has been previously raised and the review of the town planning scheme currently underway will consider a proposal to register the premises in the residential area that are used for short term accommodation. Part of

this proposal is a registration fee to operate a short term accommodation business in the residential area.

The submitter has been advised of this proposed action.

Legal Implications

Section 6.12 and 6.47 of the *Local Government Act 1995* permits Council to grant a concession to ratepayers.

Policy Implications

Although Council does not have a policy relating to the granting of concessions on rates, it would need to be cognizant of the implications of setting a precedent for this type of activity.

Financial Implications

The proposed 2014/15 budget does not allow for a concession for the Heritage Resort and therefore any concession given would result in a negative result for 2014/15 or require a reduction in either expenditure or transfer to reserves to compensate for the reduced revenue.

Strategic Implications

Objective 1. Sustainable growth and progress

Outcome 1.5. To grow and diversify industries to increase jobs

Voting Requirements

Simple Majority is required for this item.

Date of Report

23 July 2014

30 JULY 2014

CEO
Shire of Shark Bay,
Knight Terrace,
Denham
Dated: 23rd July 2014

Attention: Paul Anderson.
Dear Paul,

RE: Shire Rates for 2014/15

Please be advised that we have heard that there is a possibility that the Council is considering to increasing Council Rates, yet again for the forthcoming year 2014/15.

We are very concerned at the likelihood of this event actually coming to fruition, as we had our rates dramatically increased last year, the council in their wisdom did give us a small reprieve against the massive increase. However we pay a substantial amount, and to my knowledge unequalled in the township of Denham. When we are busy we employ up to 20 staff of which seven (7) are fulltime, the contribution to the Shark Bay economy is not insignificant. As you may be aware the Shark Bay residents are very vocal when we have to increase our prices to remain viable, we have had to trim our cost base & expenditure levels as much as possible, then as a last resort increase prices, which we are reluctant to do.

We are of the mind that if you do not have a healthy business sector in Shark Bay the knock on effect is dramatic. And as a Four Star Accommodation and Hotel the investors in town that rent out their properties should be charged at a commercial rate or a substantial increase in their rates , as they continually divert sales away from Formal Accommodation businesses that invest considerable amounts of capital to service the accommodation market.(not a residential home/house) It is totally unfair that a private residence can continually rent out rooms/houses without being charged a comparable rateable amount as a business. We feel they should also be licensed/registered, also other businesses that provide accommodation as an adjunct to their main stream business should also be levied according to nature of the business. ie Hamelin Station (they might already be paying a caravan/accommodation levy to their normal station rates). Also we feel the rates paid by Useless Loop should be considered under the similar evaluation method to Heritage Resort.

Over taxing businesses only increases their cost structure and to survive they usually pass on to the tourist market making our town less competitive and harder to attractive & promote further tourism. Tourism is the life blood of this town and the burden should be shouldered more equally by people who use private residence for a commercial business. Otherwise they have an unfair advantage over the formal accommodation providers who have substantial regulatory/ compliance costs. We feel the competitiveness of the business sector should be a paramount objective in the Shires overall tourism strategy.

Yours faithfully,

Des Matthews

Beate Matthews

CC: Shire Councillors

The President adjourned the Ordinary Council meeting at 6.08 pm.
The President reconvened the Ordinary Council meeting at 6.31 pm.

13.5 Adoption Of The 2014/2015 Budget

FM00005

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Wake in part D of the recommendation only.

Nature of Interest: Financial Interest Share Holder in Gunson Resources / leasee of Hamelin Station.

Note: Council considered that Part C of the report relating to Concessions and Write Offs could be dealt with in separate sections to enable full discussion and amended the report to separate the section relating specifically to Gunson Resources.

PART A - 2014/15 RATES AND MINIMUM PAYMENTS AND THE STATEMENT OF OBJECTIVES AND REASONS FOR THE PROPOSED RATES AND MINIMUM PAYMENTS

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Council by Absolute Majority pursuant to Section 6.2 of the *Local Government Act 1995* resolves to:

Adopt the following Differential General Rates against the valuations supplied by Landgate (as amended) as at 1 July 2014 for 2014/15 in accordance with Sections 6.32 and 6.33 of the Act:

Differential General Rates	2014-15 Cents in the Dollar
GRV Residential	8.6183
GRV Commercial	8.6183
GRV Industrial	8.6183
UV General	19.3581
UV Pastoral	10.6928
UV Mining	19.3581

Adopt the following Minimum payments for the Shire of Shark Bay for 2014/15 in accordance with Section 6.35 of the Act:

Minimum Payment	2014-15 Minimum Payment per Assessment
GRV Residential	\$765.00
GRV Commercial	\$765.00
GRV Industrial	\$765.00
UV General	\$765.00
UV Pastoral	\$765.00
UV Mining	\$765.00

Adopt for 2014/15 the Specified Area Rate of 3.3221 cents in the dollar for users of the Monkey Mia Bore against valuations supplied by Landgate (as amended) as at 1 July 2014 in accordance with Section 6.37 of the Act;

Adopt the Statement of Objectives and Reasons for proposed rates and minimum payments.

6/1 CARRIED BY ABSOLUTE MAJORITY

PART B - 2014/15 GENERAL CONDITIONS, CHARGES AND INTEREST

Moved Cr Capewell

Seconded Cr Ridgley

Council Resolution

That Council by Absolute Majority pursuant to Section 6.2 of the *Local Government Act 1995* resolves to:

Impose no service charge on land for 2014/15;

Raise a charge of \$8.75 per instalment for 2014/15 where the ratepayer has elected to pay their rates by instalments in accordance with Section 6.45(3) of the Act;

Provide the option for ratepayers to pay their rates as a single payment or by 2 or 4 equal instalments in accordance with Section 6.45(1) of the Act;

Adopt the following due dates for the payment of rates either as a single payment or by 2 or 4 instalments;

i.	Single payment		Due Date: 10 September 2014
ii.	Two instalments	First	Due Date: 10 September 2014
		Second	Due Date: 10 November 2014
iii.	Four instalments	First	Due Date: 10 September 2014
		Second	Due Date: 10 November 2014
		Third	Due Date: 10 February 2015
		Fourth	Due Date: 10 April 2015

Not provide any discount for early payment of rates;

Grant an incentive for the payment of the 2014/15 rates and charges by the single payment due date by way of a lottery draw for the prizes of:

- i. **First Prize – Gift voucher of \$500 to be spent at any Shark Bay business;**
- ii. **Second Prize – Framed NASA photo of Shark Bay donated by the Shire of Shark Bay;**
- iii. **Third Prize – Hard copy of “Shark Bay, Through Four Centuries 1616-2000” and a hard copy of the Shark Bay Pastoral History book donated by the Shire of Shark Bay;**

Charge an interest rate of 11% on any outstanding rates and charges that remain overdue as described in accordance with Section 6.51 of the Act.

7/0 CARRIED BY ABSOLUTE MAJORITY

PART C - CONCESSIONS AND WRITE OFFS – GENERAL

Moved Cr Prior

Seconded Cr Capewell

30 JULY 2014

Council Resolution

That Council by Absolute Majority pursuant to Section 6.2 of the *Local Government Act 1995* resolves to:

Grant a write off of rates to Australian Wildlife Conservancy for Assessment 2071 being the Faure Island landing site to the value of \$ 3,194.08 in accordance with Section 6.12 and 6.47 of the *Local Government Act 1995* and provide this write off on the basis of the inequities of the valuation system for pastoral land;

Grant a concession of Six cents in the dollar on the Unimproved Value Pastoral rate category in accordance with Section 6.12 and 6.47 of the *Local Government Act 1995* and provide this concession on the basis of the inequities of the valuation system for pastoral land;

6/1 CARRIED BY ABSOLUTE MAJORITY

Part D -CONCESSIONS AND WRITE OFFS GUNSON RESOURCES

Moved Cr Prior
Seconded Cr Capewell

Disclosure of any Interest

Disclosure of Interest: Cr Wake in part D of the recommendation only.

Nature of Interest: Financial Interest Share Holder in Gunson Resources / lessee of Hamelin Station.

Cr Wake left Council Chambers at 6.41 pm.

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That Council by Absolute Majority pursuant to Section 6.2 of the *Local Government Act 1995* resolves to:

Grant a concession of seven cents in the dollar to Gunson Resources on the rates assessments being A2205, A2101 – A2105, A3007 – A3009, A4135 – A4136, A4304 in accordance with Section 6.12 and 6.47 of the *Local Government Act 1995* and provide this concession in the basis of the inequities of the valuation system for mining land and to recognize that the assessments are not in the production phase;

6/0 CARRIED BY ABSOLUTE MAJORITY

Cr Wake returned to Council Chambers at 7.00 pm.

Adoption of 2014/2015 Budget

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Council by Absolute Majority pursuant to Section 6.2 of the *Local Government Act 1995* resolves to:

PART E - 2014/15 FEES AND CHARGES

Adopt the 2014/15 Schedule of Fees and Charges.

PART F - 2014/15 CAPITAL WORKS

Adopt the 2014/15 Capital Works budget.

PART G - ADOPTION OF THE 2014/15 BUDGET.

Adopt a reporting material variance of \$5,000 or 5% as per AASB1031 and regulation 34 of the Local Government (Financial Management) Regulations 1996;

Note that Council has considered all submissions received from ratepayers before adopting the 2014/15 Budget;

Adopt the Significant Accounting Policies attached and included in the 2014/15 Budget document; and

Adopt the 2014/15 Budget for the Shire of Shark Bay as presented in the accompanying attachment.

Part H - ADOPTION OF THE CORPORATE BUSINESS PLAN 2013/2017 AS AMENDED.

Adopt the Corporate Business Plan 2013/2017 as amended.

7/0 CARRIED BY ABSOLUTE MAJORITY

Background

As part of the function of local government and its operations, each year the Council is required, under Section 6.2 of the *Local Government Act 1995*, to formally adopt its annual financial year budget to enable the administration to carry out services and programs and to raise revenue through rates and fees and charges.

Consistent with sections 6.2(4) of the *Local Government Act 1995* and the Part 3 of the Local Government (Financial Management) Regulations 1996 the 2014/15 Budget for the Shire of Shark Bay includes the following:

- Statement of Comprehensive Income by both Nature and Type and Program which both show a net result of \$1,971,430;
- Statement of Cashflows which shows a decrease in the cash held at the end of 2014/15 of \$1,218,663;
- Rate setting statement showing the amount to be raised from General Rates as \$1,204,173 and an estimated carried forward amount from 2013/14 of \$1,851,643;
- Notes to and forming part of the budget as required by legislation.

Comment

Explanations on each part of the recommendations are as follows:

Part A – Rates and Minimum Payments

The general rates in the dollar and minimum payments are in accordance with Council's Long Term Financial Plan and were adopted by Council at its meeting held on the 28 May 2014. In accordance with section 6.36 of the *Local Government Act 1995*, these rates in the dollar were advertised for 21 days and submissions sought from ratepayers on the proposed rates. Council received one submission on which a separate report has been provided. There is no intention through the budget adoption to change these rates in the dollar and minimum payments. The recommendation allows for the adoption of the statement of objectives and reasons for the proposed rates and minimums which were part of the advertisement process and no submissions have been received on that statement. As adopted previously, Council will review the composition and rate categories during 2014/15 to assess the applicability to the Shark Bay circumstances.

Note: Council should be aware that the resolution of 28 May 2014 noted that the rate in dollar for the UV Pastoral was incorrectly stated as 10.6298c when it should have been 10.6928c being 5.2% on the 2013/14 rate in the dollar of 10.1643c. However, the correct amount was advertised and this is the amount contained in the recommendation.

The recommendation also provides for the levying of the Specified Area Rate for the Monkey Mia Bore loan which was raised in 2012/13 for the purposes of installing a new bore at Monkey Mia.

Part B – General Conditions, Charges and Interest

This part provides the ability for ratepayers to pay their rates through instalments, the due dates for those instalments and the imposition of charges for utilizing these timeframes for payment. It also provides incentives for payment of rates and charges by the single payment due date of a lottery draw with prizes provided by the Shire of Shark Bay. It is proposed that these prizes remain the same as in previous years and these are:

- First Prize – Gift voucher of \$500 to be spent at any Shark Bay business;
- Second Prize – Framed NASA photo of Shark Bay donated by the Shire of Shark Bay;
- Third Prize – Hard copy of Shark Bay, Through Four Centuries 1616-2000 or a Hard copy of the Shark Bay Pastoral History book donate by the Shire of Shark Bay.

This part also allows Council to charge overdue interest rates on outstanding rates and charges and on outstanding sundry debtors as provided for in section 6.13 of the *Local Government Act*.

Part C – Concessions and Write Offs

This part provides Council with an opportunity to consider any write off and concessions that it wishes to provide in 2014/15. The financial implications for such action need to be fully considered prior to adoption as any concession not included in the budget as presented will result in a loss situation to the budget outcome and require an adjustment to the expenditure or to the transfers to reserve to account for this loss. The budget is presented as a balanced budget and includes the same concession as provided for in the 2013/14 budget to the Unimproved Value (UV) Pastoral category of seven cents in the dollar.

Council has received a submission from Gunson Resources seeking a similar rate in the dollar as the UV Pastoral category which is budgeted to be 3.6928 after the concession. If this rate was applied to Gunson Resources the concession would be sixteen cents in the dollar or \$118,616.

This part also provides the opportunity to write off the landing site at Faure Island. This practice has been in place for several years and it is recommended that the rates for the landing parcel of rates be written off again this year.

Part D – 2014-15 Fees and Charges

This part recommends the adoption of the proposed fees and charges for 2014/15 which Council has previously reviewed. There have been no significant changes to this document.

Part E – 2014-15 Capital Works

This part recommends the adoption of the proposed capital works program for 2014/15 which Council has previously reviewed. This document has been changed to provide for funding advice received regarding road funding for Roads to Recovery and Regional Road Group projects. The document provides for those projects that are a carry forward from 2013/14 which include the Emergency Services building, staff housing, Roads to Recovery and Regional Roads projects and the Recreation grounds and those which are reliably expected to proceed in 2014/15.

Part F – Adoption of the 2014-15 Budget

This part recommends the adoption of the 2014/15 Budget, sets the reporting variance for monthly reporting to Council, adopts the significant accounting policies separately to the budget as advised by the auditors and notes that all submissions on the rates in the dollar and minimum payments have been considered prior to adopting this budget.

The budget has been based on an estimated carry forward from 2013/14 of \$1,851,643. This is an estimate only as the annual financial statements for 2013/14 have yet to be finalized and there will be some alteration to this final figure as part of this process.

The budget allows for a transfer from reserves of \$1,528,900 and a transfer to reserves of \$1,247,001. The transfer to reserves will provide a provision for the securing of capital for future projects and renewal expenditure which will be required to ensure that Council's assets are maintained to a sustainable level of service provision.

From a profit and loss perspective, the budget show a profit for 2014/15 of \$1,971,430 however this includes the revenue from non-operating grants in accordance with accounting standards and it further includes depreciation expense which is not funded. Taking these factors into consideration, the actual operating position of the Council is a profit of \$781,003 which provides funding for capital liabilities and capital projects.

From a cash flow perspective, it is expected that the cash position will decrease by \$1,218,663 in 2014/15 as Council completes carry forward projects and current projects. It is expected that all projects in the capital works program will be completed in 2014/15 provided funding is received as expected. The level of cash expected at the end of 2014/15 is \$1,853,979 which is made up on working cash of \$140,915 and reserve cash of \$1,713,064.

Further details on the separate components of the 2014/15 budget are included in the budget document.

Part G –Corporate Business Plan 2013/17

The part recommends the adoption of the Corporate Business Plan as required by the *Local Government Act 1995*.

The Corporate Business Plan has been reviewed for actions that have not been completed in 2013/14 and are still applicable in 2014/15.

Legal Implications

Section 6.2 of the *Local Government Act 1995* requires Council to adopt a budget prior to 31 August each year while Part 3 of the Local Government (Financial Management) Regulations 1996 states what needs to be included in the budget.

Policy Implications

Council is required to adopt the Significant Accounting Policies as part of the budget adoption. These policies form the basis on which Council will carry out its financial responsibilities.

Financial Implications

The 2014/15 budget provides Council with the opportunity to continue to carry out significant projects in the future, however highlights the reliance of Council on grant funding and the need to become more “self-sufficient” financially so that, should grant funding not be available, Council can continue to provide high quality services to the community and maintain its assets in a sustainable manner.

Strategic Implications

Outcome 1.2 To improve fiscal management practices and procedures, and maximise operating revenue and social capital.

Voting Requirements

Absolute Majority is required for this item.

Date of Report

24 July 2014

Significant Accounting Policies

(a) Basis of Preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

(b) 2013/14 Actual Balances

Balances shown in this budget as 2013/14 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(c) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Superannuation

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

(h) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(j) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

(j) Fixed Assets (Continued)

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
- (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -
 - (i) that are plant and equipment; and
 - (ii) that are -
 - (I) land and buildings; or
 - (II) infrastructure; and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

In 2013, Council commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget as necessary.

Land Under Control

In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

(j) Fixed Assets

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Transitional Arrangement

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy detailed in the ***Initial Recognition*** section as detailed above.

Those assets carried at fair value will be carried in accordance with the ***Revaluation Methodology*** section as detailed above.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

(j) Fixed Assets

Major depreciation periods used for each class of depreciable asset are:

Major depreciation periods used for each class of depreciable asset are:

Buildings	25 to 50 years
Construction other than buildings (Public Facilities)	5 to 50 years
Plant and Equipment	5 to 15 years
Furniture and Equipment	4 to 10 years
Heritage	25 to 50 years
Roads	25 years
Footpaths	50 years
Sewerage piping	75 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Capitalisation Threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(k) Fair Value of Assets and Liabilities

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.

(I) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date

that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are

designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) *Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment of Assets

In accordance with Australian Accounting Standards the Council's assets, other than inventories,

are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2015.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(o) Employee Benefits

Short-Term Employee Benefits

Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other

long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(q) Provisions

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.

(s) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(t) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

14. TOWN PLANNING REPORT

14.1 Proposed Outbuilding and Garage – Lot 210 (12) Edwards Street, Denham
P1367

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 39.639 of *Local Government Act 1999*

Moved

Cr Prior

Seconded

Cr Cowell

Council Resolution

That Council:

- 1. Approve the application lodged by Alex Stewart for an outbuilding and garage (carport like structure) on Lot 210 (12) Edwards Street, Denham subject to the following conditions:**
 - (i) The new structures to be constructed out of non-reflective colours and materials which complement the existing dwelling.**
 - (ii) The plans lodged with this application shall form part of this planning approval, and no approval has been granted for any change of ground levels or retaining walls. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
 - (iii) All stormwater from roofed and paved areas shall be collected and disposed of on-site. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land.**
- 2. Include a footnote / advice note on any planning approval to advise the applicant that:**
 - a. Planning consent is not an approval to commence any site works or construction. A separate building permit must be obtained for all work.**
 - b. Please be advised that this approval is for two new structures only and should not be construed as any endorsement of any existing or proposed retaining walls. Retaining walls require specific planning approval of the Council.**
 - c. The proposed 'carport' has been assessed as a garage due to anomalies with the definition of carports under the current Residential Design Codes.**
- 3. Note that the application has been advertised and no formal submissions have been received.**

4. Note that the Western Australian Planning Commission is progressing future amendments to the Residential Design Codes.

7/0 CARRIED

Précis

Council is to consider an application for an outbuilding and garage on Lot 210 (12) Edwards Street, Denham.

Background

Lot 201 is zoned 'Residential R10/20' under the Shire of Shark Bay Local Planning Scheme No 2 ('the Scheme'). The lot has an area of 866m².

There is an existing residence (and front wall) constructed on the lot. A Building Licence for the residence was issued by the Shire on the 28 April 2006.



Comment

The applicant proposes to construct two structures including:

1. An outbuilding to the rear of the existing house in the south east corner of the lot.
2. A 'carport' type structure to the south side of the existing house.

• *Residential Design Codes (Outbuilding)*

The Residential Design Codes have two separate options for the assessment of development including 'deemed to comply' criteria and 'performance criteria'.

Where an application proposes a variation to the 'deemed to comply' criteria of the Codes, then planning approval is required for the development, and a more detailed assessment has to be made based on 'design principles' in the Codes.

Under Clause 5.4.3 of the Codes there are specific 'deemed to comply' requirements for outbuildings as summarised in the table below.

Clause 5.4.3 C3 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Gray & Lewis)
(i) are not attached to the building	Complies.
(ii) are non-habitable	Complies. Outbuilding proposed for storage.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Complies. The outbuilding size is 36.3m ² (6m x 6.05m).
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 3.5 metres is proposed.
(v) do not exceed a ridge height of 4.2 metres	Complies. The proposed ridge height is 4.088 metres.
(vi) are not within the primary street setback area;	Complies.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the siting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Complies. A 1 metre setback is proposed to the side and rear boundary.

The outbuilding entails a variation to the 'deemed to comply' wall height as it proposes 3.5 metres in lieu of the permitted 2.4 metres.

Council has to determine if the development (wall height) complies with the performance criteria which is "*Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties*".

The proposed variation will not have any negative impact on Edwards Street and whilst a portion will be visible from adjacent Lot 211 to the south it appears larger outbuildings are characteristic of the surrounding area.

- *Residential Design Codes (Carport)*

The applicant has applied for a structure proposed to be located to the south side of the existing house. The structure will be open on three sides and have one solid side colorbond wall. The applicant has identified the structure as a proposed 'carport'.

The structure does not technically fall under the 'carport' definition in the Residential Design Codes ('the Codes') as they specifically refer to carports being '*unenclosed except to the extent that it abuts a dwelling or a property boundary on one side*'. The structure has one solid side wall.

The structure does not strictly fall under the current 'garage' definition in the Residential Design Codes ('the Codes') as it specifically refers to garages being '*attached to a house*'. The structure will be detached from the house.

The Western Australian Planning Commission has recognised that the definitions require modification and are currently progressing amendments to the Codes.

The draft Code amendment proposes to define a garage as *‘any roofed structure, other than a carport, designed to accommodate one or more motor vehicles and attached to the dwelling or where not attached provided for the sole use of the dwelling’*.

Having regard for the proposed Code changes it is only practical to assess the structure as a garage.

The proposed garage width is 3.5 metres and the length is proposed to be 9 metres. The pole height is proposed at 3.5 metres and the height to the angled roof peak is 4.18 metres.

The garage complies with the ‘deemed to comply’ requirements of the Codes as it is setback more than 4.5 metres from the primary street (Clause 5.2.1 C1.1).

- *Consultation*

As the application proposes a variation to the ‘deemed to comply’ requirements of the Codes, it was referred to adjacent landowners for comment.

Advertising closed on the 10 July 2014 and no submissions were received.

Legal Implications

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 (‘the Scheme’) are summarised below:

- Clause 5.3 of the Scheme requires development to conform with the Residential Design Codes.
- Clause 5.6 of the Scheme allows variations to a standard or requirement prescribed under the Scheme, except for development in respect of which the Residential Design Codes apply.
- Clause 8.2 (b) of the Scheme provides an exemption for outbuildings from obtaining planning approval where they are less than 60m², except where a variation to the Residential Design Codes is proposed.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).

Policy Implications

The Residential Design Codes operate as ‘State Planning Policy 3.1’ and were gazetted on the 2 August 2013.

Some local governments have raised concerns about aspects of the Residential Design Codes (including the garage definition) and as a result the Western Australian Planning Commission Statutory Procedures Committee resolved to recommend amendments to the Codes in May 2014 – Attachment 1.

The amendments mainly relate to multiple dwellings (units with a portion above each other) as local governments have been concerned about the density that can be achieved for multiple dwellings in existing residential areas.

The Western Australian Planning Commission has had ongoing workshops with local governments and the amendment is still being further reviewed and progressed.

Financial Implications

The Shire pays planning consultancy fees to Gray & Lewis.

Strategic Implications

There are no strategic implications associated with this report.

Voting Requirements

Simple Majority Required

Date of Report

11 July 2014

30 JULY 2014

1- CR-15906 CM00031



Government of Western Australia
Department of Planning

Our ref: DP/14/00301
Enquiries: Paul Ellenbroek
Telephone: (08) 6551 9458

Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

RECEIVED

05 JUL 2014

Shire of Shark Bay

Dear Chief Executive Officer,

Proposed amendments to State Planning Policy 3.1 - Residential Design Codes

Some local governments have raised concerns with the Department of Planning about unintended and undesirable consequences arising from the 2010 changes to the R-Codes relating to multiple dwelling requirements.

This appears to be in response to community concern about specific multiple dwelling development proposals, notably that multiple dwellings are out of character when placed in an area comprising predominantly single dwellings.

There is also concern that the resultant increase in resident population places increased pressure on local services and results in resident and visitor parking overflow problems, particularly given the R-Codes advocate lower resident parking requirements for multiple dwellings than for single and grouped dwellings.

In response to these concerns, the Statutory Procedures Committee at its meeting on 27 May 2014 resolved to recommend proposed amendments to the Residential Design Codes (R-Codes 2013).

In accordance with Section 28(1) of the Planning and Development Act 2005, the Department seeks to consult and obtain comment on the proposed amendments prior to Western Australian Planning Commission consideration.

To address the concerns raised, and avoid the potential for excessive local variations, it is proposed to amend to the R-Codes, as follows:

1. Modify Table 1 to:

- include multiple dwellings under R30 and R35.
- apply a site area per multiple dwelling standard of 300m² for R30 and 260m² for R35 (to align with existing Table 1 average site area per dwelling standards for single houses and grouped dwellings).
- apply the same open space (minimum total % of site) requirement that currently applies to single house or grouped dwellings under R10 to R35 to multiple dwellings under R10 to R35.
- apply a primary street setback of 4m, secondary street setback of 1.5m (to align with existing Table 4) and other/rear setback of * under R30 & 35 (to

Postal address: Locked Bag 2506 Perth WA 6001 / Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 9000 / Fax: (08) 6551 9001 / corporate@planning.wa.gov.au / www.planning.wa.gov.au
ABN 79 051 750 680
wa.gov.au

align with existing Table 1). Note: * denotes reference to Tables 2a, 2b (boundary setbacks) and clause 5.1.3 (Lot boundary setback).

- Amend Clause 5.1.1 Site area, C1.2 iii to replace R30 with R40.
2. As a result of 1 above, modify Table 4 to remove R30 and 35 and modify Part 5 and 6 headings as follows:
- Part 5 - Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40
 - Part 6 - Design elements for multiple dwellings in areas coded R40 or greater, within mixed use development and activity centres
3. Amend Clause 6.3.3 (Parking), C3.1 as follows:

C3.1 The following minimum number of on-site car parking spaces is provided per multiple **dwelling**:

Plot ratio area and type of multiple dwelling	Car parking spaces	
	Location A	Location B
Small (<75 m ² or 1 bedroom)	0.75	4
Medium (75 to less than 110m ² , 1 or 2 bedrooms)	1	1.25
Large (>110m ² or greater, 3 or more bedrooms)	1.25	1.5
Visitors car parking spaces (per dwelling)	0.25	0.25
<p>Location A = within:</p> <ul style="list-style-type: none"> • 800m of a train station on a high frequency rail route, measured in a straight line from the pedestrian entry to the train station platform to any part of a lot; or • 250m of a high frequency bus route, measured in a straight line from along any part of the route to any part of a lot. <p>Location B = not within the distances outlined in A above.</p>		

4. Amend several clauses, definitions, figures and tables to rectify drafting errors and anomalies as outlined in Attachment 1.

The Department welcomes your comment on the above proposed R-Codes amendments and would be pleased to meet with your organisation should you wish to further discuss.

30 JULY 2014

Please provide a response via email to rcodesreview@planning.wa.gov.au by Friday 27 June 2014.

Should you have any queries or require further clarification, please do not hesitate in contacting Paul Ellenbroek, Planning Manager – Urban Policy on 6551 9458 or via email paul.ellenbroek@planning.wa.gov.au

Yours sincerely



Gail McGowan
Director General

29/5/2014

30 JULY 2014



Government of Western Australia
Department of Planning

ATTACHMENT 1 – Proposed R-Codes Amendments

Existing 2013	Reason for change	Proposed Amendment
<p>Clause 5.1.2 (Street setback) C2.1iii and C2.4</p> <p>C2.1 Buildings set back from the primary street boundary:</p> <p>iii reduced by up to 50 per cent provided that the area of any building, including a carport or garage, intruding into the setback area is compensated for by at least an equal area of open space between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a, 2b and 2c);</p> <p>C2.4 A porch, balcony, verandah, chimney or the equivalent may (subject to the Building Code of Australia) project not more than 1m into the street setback area, provided that the total of such projections does not exceed 20 per cent of the frontage at any level. (refer Figure 2b).</p>	<p>Strict interpretation of existing clause means if the projection is greater than 1m into the street setback, it does not comply notwithstanding it satisfies C2.1 (which allows front setback averaging).</p> <p>Many LG requests received stating this clause is triggering DA's for single houses which fully comply. If setback averages out (complies with C2.1) then arguably C2.4 is irrelevant.</p>	<p>Delete C2.4 and include as C2.1 iv. Renumber subsequent sub-clauses:</p> <p>C2.1 Buildings set back from the primary street boundary:</p> <p>iii reduced by up to 50 per cent provided that the area of any building, including a carport or garage, intruding into the setback area is compensated for by at least an equal area of open space between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a, 2b and 2c);</p> <p>iv A porch, balcony, verandah, chimney or the equivalent may also (subject to the Building Code of Australia) project not more than 1m into the street setback area, provided that the total of such projections does not exceed 20 per cent of the frontage at any level. (refer Figure 2b).</p>

Postal address: Locked Bag 2506 Perth WA 6001 / Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 9000 / Fax: (08) 6551 9001 / corporate@planning.wa.gov.au / www.planning.wa.gov.au
ABN 79 051 750 680
wa.gov.au

Clauses 5.3.8 (Retaining walls) C8.2 and 6.3.7 ((Retaining walls) C7		
Where a retaining wall less than 0.5m high is required on a lot boundary, it may be located up to the lot boundary or within 1m of the lot boundary to allow for an area assigned to landscaping, subject to the provisions of clauses 5.3.7 and 5.4.1 (6.3.6 and 6.4.1)	Clauses 5.4.1 and 6.4.1 are regarding visual privacy which is not relevant to retaining walls with a height less than 0.5m.	remove reference to C5.4.1 & (C6.3.7): Where a retaining wall less than 0.5m high is required on a lot boundary, it may be located up to the lot boundary or within 1m of the lot boundary to allow for an area assigned to landscaping, subject to the provisions of clause 5.3.7 and 5.4.1 (6.3.6 and 6.4.1).
Clause 6.1.4 (Lot boundary setbacks) C4.2		
C4.2 In areas coded R80–R160 and/or R-AC, the development complies with minimum lot boundary setback requirements as set out in Table 5 subject to any additional measures in other elements of the R-Codes; and if applicable: i. the wall has a zero setback where it abuts an existing or simultaneously constructed wall of equal or greater proportions; or ii. a wall built to one side boundary has a maximum height and average height as set out in Table 4 and a maximum length of two-thirds the length of this boundary.	Existing clause does not allow for nil lot boundary setbacks as a deemed-to-comply provision as originally intended under the 2010 R-Codes. In addition, the clause is inconsistent with Table 4 which allows the lot boundary setbacks. It is proposed to amend the clause to remove this anomaly by allowing nil lot boundaries in certain circumstances as originally intended and in line with Table 4.	Divide existing C4.2 into two; the existing preamble is retained as C4.2 and existing C4.2.i and ii are combined to form an amended C4.3 regarding walls built up to lot boundary similar to corresponding clause 5.1.3 C3.2 from Part 5 of the R-Codes. Existing C4.3 is renumbered C4.4: C4.2 In areas coded R80–R160 and/or R-AC, the development complies with minimum lot boundary setback requirements as set out in Table 5 subject to any additional measures in other elements of the R-Codes. C4.3 A wall may be built up to a lot boundary, the wall has a zero setback where it abuts an existing or

<p><i>C4.3 Separate multiple dwellings facing multiple dwellings on the same site, are to be set back from each other as though there were a boundary between them.</i></p>		<p><i>simultaneously constructed wall of equal or greater proportions; or a wall may be built up to one side lot boundary if it has a maximum height and average height as set out in Table 4 and a maximum length of two-thirds the length of this boundary.</i></p> <p>C4.4 Separate multiple dwellings facing multiple dwellings on the same site, are to be set back from each other as though there were a boundary between them.</p>
<p>Definition of Garage</p> <p>Any roofed structure, other than a carport, designed to accommodate one or more motor vehicles and attached to the dwelling.</p>	<p>The definition raises uncertainty regarding a garage that is physically separated from a dwelling (detached/free-standing) which does not fall under either the definition of a garage or an outbuilding.</p> <p>Under the 2010 Codes, such a garage came under the definition of outbuilding, the 2013 R-Codes amended the definition of outbuilding to exclude a garage without a corresponding change to the definition of garage.</p> <p>As a garage, a freestanding building to accommodate cars would be subject to clause 5.2.1 regarding the setback of garages</p>	<p>Amend definition of garage to include a free-standing building used to accommodate cars of the dwelling it serves:</p> <p><i>Any roofed structure, other than a carport, designed to accommodate one or more motor vehicles and attached to the dwelling or where not attached provided for the sole use of the dwelling.</i></p>

	<p>which is appropriate. As an outbuilding, it would be subject to clause 5.4.3 which includes provisions that are not entirely applicable. Commonly, a free-standing garage would be located in front setbacks whereas outbuildings are located at the rear or side of a lot.</p> <p>If not amended, any proposed freestanding garage to a single house with front setback of 4.5m (which is deemed to comply for attached garages under clause 5.2.1C1.1), may require exercise of judgement and therefore a planning approval unless it was able to comply with Clause 5.1.2 C2.1.</p>	
Definition of plot ratio area		
<p>The gross total area of all floors of buildings on a development site, including the area of any internal and external walls but not including the areas of any lift shafts, stairs or stair landings common to two or more dwellings, machinery, air conditioning and equipment rooms; or space that is wholly below natural ground</p>	<p>The definition includes an extensive list of exclusions. The 2010 and 2013 Codes included additional exclusions which has resulted in ambiguity due to wording and punctuation.</p> <p>It is proposed to provide the list of exclusion as dot-points and amend punctuation to remove this ambiguity. There is no change to the intent of the clause.</p>	<p>The gross total area of all floors of buildings on a development site, including the area of any internal and external walls but not including the areas of any lift shafts, stairs or stair landings common to two or more dwellings, machinery, air conditioning and equipment rooms, space that is wholly below natural ground level, areas used exclusively for the parking of wheeled vehicles at or below natural ground level, storerooms, lobbies, bin storage areas and passageways to bin storage areas or amenities areas common to more than one dwelling, or balconies,</p>

eaves, verandahs, courtyards and roof terraces.		<p>level;</p> <ul style="list-style-type: none"> • areas used exclusively for the parking of wheeled vehicles at or below natural ground level; • storerooms; • lobbies, bin storage areas, and passageways to bin storage areas or amenities areas common to more than one dwelling; or • balconies, eaves, verandahs, courtyards and roof terraces.
Table 5 heading		
Existing heading: <i>Lot boundary setbacks for sites R80 and greater and R-AC R-Codes</i>	Existing wording is poor and unclear as to its application.	Reword heading to: Lot boundary setbacks for sites with and R-Code of R80 and greater or R-AC
Figure series 3		
The notes to Figure series 3 state: <i>H = The height of the wall for the measurement of setbacks is measured from the natural ground level at the lot boundary adjacent to the wall to the highest point of the building vertically above that point where the wall touches the roof (Figure 3a, 3b and 3c).</i> <i>Where the lot boundary adjacent to the wall is lower than the natural ground level at the base of the wall, the greater height is used (Figure 3b, 3d).</i>	Figure series 3 includes 9 figures. 3a-h. The notes however only refer to Figures 3a-e. It is proposed to amend the notes to refer to all the figures	<p><i>H = The height of the wall for the measurement of setbacks is measured from the natural ground level at the lot boundary adjacent to the wall to the highest point of the building vertically above that point where the wall touches the roof (Figure 3a, 3b and 3c).</i></p> <p><i>Where the lot boundary adjacent to the wall is lower than the natural ground level at the base of the wall, the greater height is used (Figure 3b, 3d, 3f and 3h).</i></p> <p><i>Where the lot boundary adjacent to the wall is higher than the natural ground level at the base of the wall, the lesser height is used (Figure 3e).</i></p>

Where the lot boundary adjacent to the wall is higher than the natural ground level at the base of the wall, the lesser height is used (Figure 3e).		and 3g).
Figure 11		
L1 for H2 in left hand corner of Figure 11a	Not relevant – printing error.	Remove L1 for H2 from Figure 11a
Figure 2b		
6.2.2A2.i at bottom of Figure 2b	Not relevant – printing error.	Remove 6.2.2A2.i from bottom of figure
Table 2a		
wall height at 4.0m and length at 17m = 1.7m	Typographical error.	wall height at 4.0m and length at 17m = 1.6m
Table 2b		
wall height at 5.0m and length at 19m = 3.0m; wall height at 7.0m and length at 19m = 4.2m	Typographical errors.	wall height at 5.0m and length at 19m = 4.0m wall height at 7.0m and length at 19m = 5.2m

14.2 Interim Review of the Shire of Shark Bay Policy Manual – Planning and Building Policies

Author

Liz Bushby, Gray & Lewis Landuse Planners (in consultation with Glenn Bangay, Shire Building Surveyor)

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Moved Cr Prior
Seconded Cr Ridgley

Council Resolution

That Council:

1. **Adopt the officer recommendation as per Attachment A to:**
 - (i) **Revoke Building Policies 3.1, 3.2, 3.5, 3.6, 3.7, 3.8 and 3.10 as contained in ‘Division 3 – Building’ of the Shire of Shark Bay Policy Manual (as amended 19 December 2007).**
 - (ii) **Revoke Planning Policies 5.1 to 5.7 as contained within ‘Division 5 – Planning’ of the Shire of Shark Bay Policy Manual (as amended 19 December 2007) in accordance with Clause 2.5 (b) of the Shire of Shark Bay Local Planning Scheme No 3.**
 - (iii) **Retain Building Policy 3.3 (Litter control on building sites), Building Policy 3.4 (Dust and Sand Nuisance) and Building Policy 3.9 (Damage to roads and footpaths) and renumber them consecutively as 3.1, 3.2 and 3.3.**
 - (iv) **Renumber existing Building Policy 3.11 Hire of Marquee to 10.32 and Building Policy 3.12 Hire of Denham Town Hall to 10.33 so they fall under the ‘General’ section of the Policy Manual.**
2. **Publish notice of the policy revocation once a week for 2 consecutive weeks in a newspaper circulating in the local area (to comply with Clause 2.5 (b) of the Shire of Shark Bay Local Planning Scheme No 3.)**
3. **Authorise the Chief Executive Officer to update the Policy Manual in accordance with this Council resolution and include a Policy Amendment Panel for the modified policies to record the Council meeting date (refer to example under ‘Policy Implications’ of this report).**

7/0 CARRIED

Précis

The purpose of this report is to examine existing planning and building policies currently contained in the Shire of Shark Bay Policy Manual.

Background

Broad Council Policies are often combined into a comprehensive Policy Manual and usually relate to administration procedures and protocols based on requirements of the *Local Government Act 1995*.

Planning Policies are normally kept separate to administration policies, and have to be advertised and adopted in accordance with provisions of the Shire of Shark Bay Scheme (that applies at the time).

The Shire of Shark Bay has an existing Policy Manual which includes administration policies and planning/building policies.

Gray & Lewis has researched some archival Council minutes and it appears historically that there has been a series of singular reports on individual policies to various Council meetings over the years including and not limited to:

- Council Meeting : 26 September 2001 – Outbuilding Policy
- Council Meeting : 27 July 2005 - Caretakers Dwellings in Industrial areas
- Council Meeting : 31 October 2007 - Outside staff stand down
- Council Meeting : 19 December 2007 - Appointments

The Policy Manual was reviewed in 2009 concurrent with Local Laws. On the 16 December 2009 Council resolved to approve the revision of its current Local Laws and Policy Manual in accordance with Section 3.16 of the *Local Government Act 1995* and advertise such accordingly.

The 2009 review was never finalised. It is understood that the Shire has engaged Conway Highbury to undertake a comprehensive review of the existing Policy Manual.

This report only examines Planning and Building Policies and thus is only an interim review and update of the Policy Manual.

Comment

The existing building and planning policies have become outdated and most are superseded by new state planning policies (such as the Residential Design Codes) and / or changes in relevant legislation.

The Building Policies were adopted when the Building Code of Australia was operative which has since been replaced with the *Building Act 2011*.

All of the planning policies were adopted by Council when the Shire of Shark Bay Town Planning Scheme No 2 was operative, and none of the Policies have been adopted in accordance with the current Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

It is therefore recommended that the majority of the existing planning and building policies contained within the Policy Manual be formally revoked. It is recommended that some Building Policies be retained and renumbered as an interim step, however they should still be re-examined as part of the more comprehensive review being undertaken by.

A summary of the existing Building and Planning Policies with an officer recommendation has been compiled – Attachment A.

A complete copy of the existing building and planning policies is also included as Attachment B.

Legal Implications

Building Policies: Many of the existing Building Policies are outdated as they refer to the revoked Building Code of Australia which has been replaced by the *Building Act 2011*.

Planning Policies: The existing Planning Policies were adopted under the old Shire of Shark Bay Local Planning Scheme No 2 and have been superseded by provisions in the current Shire of Shark Bay Local Planning Scheme No 3 and the Residential Design Codes (2013).

It is not desirable to retain policies which conflict with current legislation.

Policy Implications

The Policy Implications are explained in the body of this report and in Attachment A.

It is difficult to track all the changes that have occurred historically to the Policy Manual, and it is recommended that any revised or new Policy Manual include a panel for each Policy so any amendments made by Council can be recorded. An example of a Policy Amendment Panel is included below:

THIS POLICY IS SUPPORTED BY:

DIVISION: Building
POLICY OWNER: Building Surveyor

AMENDMENT STATUS:

DATE OF AMENDMENT (Council Meeting Date)	MINUTE ITEM REFERENCE
30/06/2014	13.1

An amendment panel for each policy would provide a link to all Council reports / minutes relating to any Policy change.

Financial Implications

The Shire pays consultancy fees to Gray & Lewis for advice.

Strategic Implications

In the longer term the Shire may develop separate Local Planning Policies as the need arises. Planning Policies must not conflict with the Residential Design Codes and must be properly adopted in accordance with the current Scheme.

Voting Requirements

Simple Majority Required

Date of Report

10 July 2014

Interim Review of Policy Manual

BUILDING POLICIES

DIVISION 3 – BUILDING	COMMENT	OFFICER RECOMMENDATION
3.1 Building Licences Expiry	Limits building licence extensions to 6 months with no fees, and 12 months with fees.	That Policy 3.1 be revoked. REASON: Superseded by Building Act 2011.
3.2 Second hand buildings	Requires compliance with building and health legislation and provision of engineering certification.	That Policy 3.2 be revoked. REASON: Superseded by Building Act 2011. Any second hand / transported dwelling requires planning approval under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').
3.3 Litter control on building sites	Imposes a blanket condition on building permits.	That Policy 3.3 be retained and re-numbered 3.1. It is recommended that the policy be re-evaluated as part of the comprehensive review of the entire Policy Manual. REASON: The Shires Building Surveyor sees merit in retaining the policy in some form and including advice as part of the building permits process.
3.4 Dust and sand Nuisance	Imposes a blanket 'notation' on all building permits and planning approvals advising owners of their responsibility to control dust for building sites.	That Policy 3.4 be retained and re-numbered 3.2. It is recommended that the policy be re-evaluated as part of the comprehensive review of the entire Policy Manual. REASON: The Shires Building Surveyor sees merit in retaining the policy in some form and the Shire does include dust mitigation advice as part of the building permit process.
3.5 Swimming pool regulations	Seeks exemption from inspection of remote pools.	That Policy 3.5 be revoked. REASON: The Shire's Building Surveyor advises that officers are not required to inspect private pools in remote locations under current legislation.
DIVISION 3 – BUILDING	COMMENT	OFFICER RECOMMENDATION

3.6 Building Levels	Imposes a minimum building level of 2.8 metres above AHD.	That Policy 3.6 be revoked. REASON: Superseded by Clause 5.8 of the Shire of Shark Bay Local Planning Scheme No 3 which requires a Finished Floor Level of RL 3.2m AHD for land subject to inundation. New minimum floor levels will likely be introduced as part of the Scheme review and this issue is currently being examined by MP Rogers (coastal engineers) on behalf of the Shire.
3.7 Retaining Walls	Requires retaining walls for all fill in excess of 1 metre.	That Policy 3.7 be revoked. REASON: The majority of retaining walls require planning approval and approval would not necessarily be granted for all one metre retaining walls. The issue of whether retaining walls are required would be examined at the planning application stage. Privacy also has to be assessed for any floor level above 500mm of natural ground level (under the Residential Design Codes).
3.8 Building Permit requirements	Outlines requirements of the Building Code of Australia.	That Policy 3.8 be revoked. REASON: Superseded by the Building Act 2011 and a policy is not required to outline requirements of separate existing legislation.
3.9 Damage to roads and footpaths	Sets bond amounts to protect the verge, road or footpath.	That Policy 3.9 be retained and re-numbered 3.3. It is recommended that the policy be re-evaluated as part of the comprehensive review of the entire Policy Manual . REASON: The Shires Building Surveyor sees merit in retaining the policy in some form however the bond amounts may require review.
3.10 Outbuilding Policy – Residential zoned blocks	Imposes maximum floor areas for outbuildings	That Policy 3.10 be revoked.

DIVISION 3 – BUILDING	COMMENT	OFFICER RECOMMENDATION
3.10 Outbuilding Policy	Continued.	REASON: This Policy has

<p>– Residential zoned blocks</p> <p>Continued.</p>		<p>been superseded by the Residential Design Codes ('the Codes') which outline 'deemed to comply' criteria for outbuildings including wall height, roof height and floor area. Any outbuilding proposing a variation to the Codes requires planning approval.</p>
<p>3.11 Hire of Marquee</p>	<p>Outlines conditions for hiring a marquee from the Shire.</p>	<p>That Policy 3.11 be retained and re-numbered 10.32 so it is located under the 'General' section of the Policy Manual.</p> <p>It is recommended that the policy be re-evaluated as part of the comprehensive review of the entire Policy Manual. The Shire has two marquees available for hire.</p> <p>REASON: The hiring of equipment should not be a Building Policy and has no direct relationship to the duties of the Shire Building Surveyor.</p>
<p>3.12 Hire of Denham Town Hall</p>	<p>Outlines conditions for hiring of the hall.</p>	<p>That Policy 3.12 be retained and re-numbered 10.33 so it is located under the 'General' section of the Policy Manual.</p> <p>It is recommended that the policy be re-evaluated as part of the comprehensive review of the entire Policy Manual.</p> <p>REASON: The hiring of equipment should not be a Building Policy and has no direct relationship to the duties of the Shire Building Surveyor.</p>



GRAY & LEWIS
LAND USE PLANNERS

**Interim Review of Policy Manual
PLANNING POLICIES**

DIVISION 5 – PLANNING	Comment	Recommendation
5.1 Subdivisions – Conditions Applicable	<p>Subdivision applications are determined by the Western Australian Planning Commission (WAPC). The WAPC requires local governments to utilise standard conditions when making recommendations to the WAPC, and any non standard condition has to be justified by Council – refer Planning Bulletin 107/2012 Standard Subdivision Conditions.</p> <p>The subdivision conditions in the Policy are not comprehensive and do not accord with the WAPC Standard Subdivision Conditions.</p> <p>A Local Planning Policy on subdivision conditions is not required.</p>	<p>That Policy 5.1 be revoked.</p> <p>REASON: The Shire can utilise the comprehensive WAPC standard subdivision conditions available on the WAPC website – www.planning.wa.gov.au/ Home: Subdivision and planning applications > Model subdivision conditions</p>
5.2 Injurious Affection	<p>Injurious affection is already dealt with under Clause 11.5 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'), and the Planning and Development Act 2005.</p> <p>The Policy requires all claims to be referred for legal advice. Not all claims will require legal advice as some are limited to 6 months within gazettal of a new Scheme or a scheme amendment.</p>	<p>That Policy 5.2 be revoked.</p> <p>REASON: The Policy outlines a process for dealing with a claim for compensation and is not required as a planning policy.</p> <p>The Shire CEO and/or Council can determine whether any claim lodged should be referred for legal advice, and deal with any claim on a case by case basis.</p> <p>The risk of any claim being made is minimal.</p>
5.3 Home Occupations	<p>Home Occupations require planning approval under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'), and Council has discretion to place conditions on any approval granted.</p>	<p>That Policy 5.3 be revoked.</p> <p>REASON: Home occupations are controlled through the Scheme. The Policy attempts to deal with compliance issues however any breach of the Scheme or any planning condition is already controlled under the Planning and Development Act 2005.</p>

DIVISION 5 – PLANNING	Comment	Recommendation
5.4 Developers Costs	<p>The Policy attempts to charge developers for planning consultancy costs. The Shire cannot enforce this policy as developers can only be charged fees in accordance with the WAPC Planning Bulletin on local government fees and charges. The current Bulletin is Planning Bulletin 93/2013.</p> <p>Council adopts a schedule of fees and charges annually.</p> <p>Planning Bulletin 93 is available on the WAPC website – www.planning.wa.gov.au/ Home > Plans and policies > Publications > Planning Bulletin 93/2013 Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges)</p>	<p>That Policy 5.4 be revoked.</p> <p>REASON: The Shire can only charge developers in accordance with the fees and charges released by WAPC and the Policy is contrary to the Planning and Development Regulations 2009.</p> <p>The Policy does not reflect the Shires current adopted fees and charges.</p>
5.5 Town Planning Enquiries	<p>The Policy requires the Planning Consultant to decline to discuss planning enquiries with individuals and refer all enquiries to the Shire Office.</p> <p>The Shire practice is to refer all planning enquiries to the Planning Consultant to provide advice and a service to individuals, developers, landowners, ratepayers and the general public. Officers in the Shire office do not have planning qualifications or the technical expertise to provide planning advice.</p>	<p>That Policy 5.5 be revoked.</p> <p>REASON: The Policy does not reflect the current practice of the Shire and is not practical to implement.</p>
5.6 Communication tower	<p>The Policy prohibits telecommunications towers in industrial and residential areas, and imposes a 300 metre buffer.</p> <p>Telecommunication towers are a discretionary use in all the zones and controlled by the Scheme. Most significant applications will require planning approval and can be assessed based on the merit of the individual proposal.</p>	<p>That Policy 5.6 be revoked.</p> <p>REASON: Telecommunication towers are controlled through the Scheme and the need to obtain planning consent (except for those structures exempt under the Telecommunications Act 1997). There is a State Planning Policy and Planning Bulletin that has guidelines for assessment of telecommunication infrastructure.</p>
5.7 Caretakers dwellings in Industrial Areas	<p>This Policy outlines requirements for caretakers dwellings. Caretakers dwellings are already controlled through Clause 5.11.3 of the Scheme.</p>	<p>That Policy 5.7 be revoked.</p> <p>REASON: Caretakers dwellings are controlled through the Scheme and need planning approval.</p>

DIVISION 3 - BUILDING

3.1 Building Licences Expiry

- (1) Where a building is not substantially commenced within one year or the date of issue of the licence and where the builder applies for an extension of up to six months to permit a commencement of the building, the Building Surveyor is authorised to approve the application without the payment of further fees.
- (2) Where the extension applied for is more than six months and up to twelve months, the Building Surveyor is authorised to issue a new licence upon payment of the prescribed fees.
- (3) In the event of the Building Surveyor not being prepared to approve the application, it shall be referred to the Council for consideration.

3.2 Second Hand Buildings

- (1) Second hand buildings will not be approved for re-erection within the townsite area without the express resolution of Council, taking into account the following conditions.
- (2) Second hand buildings must comply in all respects to the Building Regulations (as amended), the requirements of the Health Act, all relevant Regulations and Local Laws, and AS/NZS 1170.2:2002 and in the opinion of the Council they will not detract from the appearance of the area in which they are to be re-erected.
- (3) Applications in all instances for re-erection of second hand buildings are to be submitted as a normal application, together with payment of the building fee. In the event that the application is refused, the fee paid is not refundable.
- (4) Buildings within the Shire of Shark Bay intended for relocation are to be inspected by Council's Environmental Health Officer/Building Surveyor prior to their removal.
- (5) Building intended for relocation from outside the Shire of Shark Bay are to be inspected by a practising structural engineer, and a certificate issued by him stating that the building is in a sound condition is to be submitted with the building application. The cost of this inspection is to be borne by the applicant. Unless such certification is received, the application is to be refused.

3.3 Litter Control on Building Sites

All building licences issued for major works include a requirement of the applicant to -

- a prevent rubbish from blowing from the building site, and
- b control dust on the building site

so as not to create a nuisance to neighbours.

3.4 Dust and Sand Nuisance

That all building and planning approvals made be endorsed with the notation that it is the responsibility of the Developer/Builder/Owner to take whatever action is necessary to ensure

DIVISION 3 - BUILDING

Page 9

adequate containment and suppression of dust and sand movement on and from the site of the development being undertaken.

3.5 Swimming Pool Regulations

That the Council seek exemption from inspection for remote and outlying private pools.

3.6 Building Levels

The minimum floor level for any building or structure in Denham be set at 2.8 metres above AHD.

3.7 Retaining Walls

- (1) Retaining walls be required for all fill/cut faces in excess of one metre.
- (2) The fill be suitably retained including retaining walls if necessary or battered at 1:6.
- (3) If any doubt exists concerning the suitability of the retaining wall, the owner be required to provide an Engineer's Certificate.

3.8 Building Permit Requirements

That the Building Code of Australia be applied as follows -

a Structures which require application and approval for issue of a Building Licence -

- A Industrial Buildings (Class 6)
- B Commercial Buildings (Class 5)
- C Residential Buildings (Class 1)
- D Outbuildings (Class 10)
 - a Garages
 - b Carports
 - c Verandahs
 - d Pergolas and Gazebos
 - e Trellises
 - f Fences and Retaining Walls
- E Public Buildings (Class 9)
- F Other (Classes 2, 3, 4 and 7)
- G All Building Demolitions

b Development standard -

- A The Building Code of Australia

c Constraints on construction -

- A Storm Surge areas (RL 2.8 metres)
- B Planning Constraints including -
 - a Zoning and R Codes
 - b Restrictive Covenants
- C Soil Types
- D Wind Force effects (Cyclones)
- E Variations to Standards

DIVISION 3 - BUILDING

Page 10

3.9 Damage to Roads and Footpaths

Building applicants be required to lodge a bond under Section 377 of the *Local Government (Miscellaneous Provisions) Act 1960* of -

- a \$1,000 for a house, and
- b up to \$2,000 for larger jobs as determined by the Chief Executive Officer

to protect road surfaces, kerbs and footpaths.

3.10 Outbuilding Policy - Residential Zoned Blocks

All outbuildings proposed to be constructed upon residentially zoned blocks within the Shire of Shark Bay will have -

- a Wall height to be no greater than 3.5 metres.
- b Wall cladding is restricted to factory painted wall cladding such as Colorbond or similar product. Brick and block wall materials are acceptable also.
- c Roof cladding may be zincalume (Colorbond preferred).
- d Maximum floor area of sheds as indicated below -

	Zoning	Maximum Floor Area of Shed
A	R10 - minimum lot area of block 1,000 square metres	84 square metres
B	R20 - minimum lot area of block 500 square metres	60 square metres
C	R30 - minimum lot area of block 300 square metres	60 square metres

- e The aggregate floor area of all outbuildings not to exceed the amounts stated in paragraph (d).

3.11 Hire of Marquee

- (1) The hirer will pay in advance the hire charge and deposit set in the Shire of Shark Bay's Fees and Charges current for that year.
- (2) On hire of the marquee from the Shire, the hirer is to be given the Erection Manual and Safety Checklist which is to be complied with in the setup and use of the marquee.
- (3) The hirer is responsible for public liability for the event being held and will provide the Shire with a proof of Public Liability Insurance.
- (4) Upon completion of setup by the community group or individual hirer, the marquee must be inspected by a Shire Officer for structural stability.
- (5) Emergency Exit signs provided with marquee hire are to be placed over the two exit doors.
- (6) Fire extinguishers supplied with the marquee to be placed within 4 metres of exit doors. Empty extinguishers to be replaced by hirer.
- (7) No barbeques or any other cooking device to be placed within the marquee.

DIVISION 3 - BUILDING

Page 11

- (8) At an estimated wind velocity of over 50 km per hour the marquee should be monitored for structural stability and dismantled if deemed necessary.
- (9) The marquee is to be inspected by Shire Officers for damage and cleanliness prior to dismantling by the community group or individual hirer.
- (10) Fees and charges collected from the hire of the marquee in excess of maintenance and insurance costs will be placed in a Shire of Shark Bay Reserve Account to cover upgrade or replacement at some future time.

3.12 Hire of Denham Town Hall

(1) Utilisation of the Hall

To effectively utilise any Public Building it is necessary to provide clear directions and advise to any potential user as they are entering into a contractual agreement for which the terms of that agreement need to be understood.

It is also necessary to be aware of Occupational Health and Safety issues as they relate to a particular Public Building.

For the above reasons it is necessary to utilise a facility hire form on which to relate the terms of agreement between the owner of a facility and a hirer of that facility.

For this purpose a Facility Hire Form will be utilised.



Shire of Shark Bay
FACILITY HIRE FORM
 Tax Invoice
 ABN
 Ph 08 9948 1218

Return to -
 Manager Regulatory Services
 SHIRE OF SHARK BAY
 PO Box 126, Denham 6537
 Fax 08 9948 1237

Applicant (Club/Group).....	Alternative Contact.....
Address.....	Address.....
..... Post Code..... Post Code.....
Responsible Person.....	Phone (Home).....
Phone(H)..... (W).....	Phone (Work).....
If a customer needs to contact you to enquire about your booking - do you grant permission for your contact details to be released? Please circle; YES or NO	
DETAILS OF HIRE:	
TYPE OF HIRE: CASUAL REGULAR COMMERCIAL COMMUNITY COMMUNITY WITH FOOD () () () () ()	
PURPOSE OF BOOKING.....	
NOTE: Members of the general public cannot be restricted from having access to designated public open space areas. ie. reserves, parks, beaches.	
Venue:	Date of Hire: from.....to.....
Component:	Hour of Hire:
Location:	Monday..... to.....
Charge:	Tuesday..... to.....
Hire: \$.....	Wednesday..... to.....
Bond: \$.....	Thursday..... to.....
Total: \$.....	Friday..... to.....
Payment in full by:	Saturday..... to.....
Number of Persons:	Sunday..... to.....

Shire of Shark Bay - Policy Manual

DIVISION 3 - BUILDING

Page 12

Special Instructions:	
<p>Confirmed bookings that are cancelled where</p> <p>1. Less than 1 weeks notice is given will incur a charge of 20% of the Booking Fee.</p> <p>2. More than 1 weeks notice is given will incur a charge of 10% of the Booking Fee.</p>	<p>CHEQUES PAYABLE TO SHIRE OF SHARK BAY</p> <p>Method of Payment (Circle)</p> <p>Casual / Weekly / Monthly / Term / Season</p> <p>Deposit \$..... Receipt No:</p> <p>Hire Fee \$..... Receipt No:</p> <p>Bond \$..... Receipt No:</p> <p>Date Paid:</p>
<p><small>PERMISSION TO CONSUME ALCOHOL IS / NOT GRANTED: Permission is granted to the following restrictions;</small></p> <p><small>(a) This consent does not authorise the sale of liquor for which purpose a Function Permit must be obtained from the Licensing Court.</small></p> <p><small>(b) Liquor may be consumed only within the building / reserve.</small></p> <p><small>(Please note that it is deemed to be the sale of liquor when liquor is given away and the person has paid for admission to the premises or for seating or has been asked to make a donation of money by collection or otherwise.)</small></p> <p><small>Subject to the hirer obtaining any licences in accordance with the Liquor Licensing Act (1988) and complying with the terms of any licence that is needed.</small></p> <p><small>It is the expressed condition of this Contract of Hire that the Shire of Shark Bay shall not accept liability whatsoever for damage caused or found to be caused to person or property as a result of the negligent acts or omissions of the hirer, the hirers guests or invitees or persons under the control of the hirer.</small></p> <p><small>I have read the attached conditions of hire and agree to abide by these and any other regulations, Bylaw or Act relevant to my hire of this facility.</small></p> <p>Signed</p> <p>Position Held Date</p>	

(2) Special Equipment

Within the Hall there is technical equipment for which a potential user requires certain expertise/training to effectively utilise this equipment.

This reference is made in relation to -

- * Film projection equipment
- * Musical equipment, eg amplifiers, mixers, microphones, etc

This equipment will not be available for use unless the hirer is authorised by the Shire or the regular users groups responsible for that equipment.

(3) Conditions Pertaining to the Hire of the Hall

- a The hirer shall pay the Shire of Shark Bay the hire fee in accordance with the Schedule of Fees and Charges which includes a bond which will be returned only if the premises is cleaned to the satisfaction of the Shire or its nominee. Default in any respect will mean forfeiture of all or part of the bond. The Shire to be arbiter in case of a dispute.
- b The cleaning of the Hall shall include not only the venue, but all amenities associated with the building hired, including the immediate surroundings, together with the removal from the premises of all surface refuse.
- c The hirer agrees to abide by the following conditions and pay all expenses caused by any default hereunder -
 - A Not to alter any fixtures or design of the premises being hired, including its immediate surroundings, without first obtaining the written consent of the Shire.
 - B At the expiration of the hiring to take all things which may have been brought into the hired premises and to replace all previously placed equipment in its correct position.
 - C Not to leave on any electric lights, power appliances or taps running on the premises, including its immediate surroundings, once hiring has ceased.
 - D Not to damage any part of the hired premises or its immediate surroundings, as well as agreeing to repair and be responsible for the repair of all damage which may be caused to the hired premises or its immediate surroundings.

DIVISION 3 - BUILDING

Page 13

- E Not to use the hired premises for any illegal or immoral purposes or for any purpose other than the said purpose in addition to not allowing to be done, or to do, any act or thing which may prejudice any fire insurance over the premises or become a nuisance, damage, annoyance or an inconvenience to occupiers of any adjoining building.
- F To ensure that the appropriate licence is obtained for the sale of alcohol and the rules and regulations, as provided by the Liquor Licensing Act (1988), are adhered to.
- G Music utilised in association with the hire of the said premises may be in breach of the Australian Copyright Act (1968) unless the hirer acquires the appropriate licence as specified by the Australian Performing Right Association.
- H To comply with all statutes, Bylaws, Local Laws or Regulations relating to hired premises or the use thereof, and any order or requisition made there under.
- d The hirer shall comply with any lawful directions which may be given by the Shire and that the Shire reserves the right to grant, or refuse hire applications, or cancel a hiring and return the deposit as it thinks fit and shall be the final authority in this respect.
- e The hirer shall indemnify the Shire of Shark Bay against any claim, loss or expense which may be made or arise as a result of the use of the hired premises.

DIVISION 5 - PLANNING

5.1 Subdivisions - Conditions Applicable

- (1) Subdivision approvals should address the following issues -
- a Those lots not fronting an existing road being provided with frontage to a constructed subdivisional road to a local road system and such subdivisional road being constructed, kerbed and drained at the subdivider's cost to the specifications and satisfaction of the Shire of Shark Bay.
 - b Street corners within the subdivision being truncated to the standard truncation of 8.5 metres.
 - c The cul de sac heads being designed to the satisfaction and specifications of the Shire of Shark Bay.
 - d The land being filled and/or drained at the subdivider's cost to the specifications and satisfaction of the Shire OF Shark Bay.
 - e The land being graded and stabilised at the subdivider's cost to the specification and satisfaction of the Shire of Shark Bay.
 - f Certification from Western Power that financial and other requirements have been satisfied for the provision of underground power to the lots, provision of padmount sites and easements as may be required by Western Power being transferred free of cost to Western Power with the locations of the sites being to the satisfaction of the Shire of Shark Bay.
 - g Certification from Western Power that financial and other requirements have been satisfied for the provision of street lighting within the subdivision.
 - h Certification from the Western Australian Fire and Rescue Service that adequate arrangements have been made in relation to fire hydrants.
 - i Certification from the Water Corporation of Western Australia that arrangements have been made so that connection to an adequate water service will be available to lots in the subdivision.
 - j Further, that effluent disposal systems be determined on an application basis.
- (2) Underground power and provision of street lighting be a condition on all future subdivisions.

5.2 Injurious Affection

The following procedure is adopted for dealing with claims for compensation for injurious affection under Town Planning Schemes -

- a the claim to be acknowledged,
- b legal opinion be sought into the legality of the claim,
- c if the claim is valid values be obtained and an offer of compensation should then be made without prejudice to the applicant,
- d where the offer is not acceptable under Clause 5.1 no further action to be taken,
- e where it is considered the claim is not legal, Council advise the applicant it rejects the claim and takes no further action unless the applicant desires the claim to be submitted to arbitration.

DIVISION 5 - PLANNING

Page 16

5.3 Home Occupations

- (1) Council requires applications, to operate industrial or commercial ventures from a residential property, to be in a standard form.
- (2) Each application shall be considered on its merits with special consideration to -
 - a inconvenience and disturbance to neighbours
 - b the reason for not establishing in the appropriately zoned area,
 - c the general desirability of the occupation,
 - d retailing (customers at door),
 - e transport (deliveries to home),
 - f construction/manufacture or repairs from home,
 - g customer and commercial vehicle parking,
 - h visibility of activity,
 - i noise and air pollution, and
 - j traffic density.
- (3) Council shall require the provisions of Clause 1.6 of Town Planning Scheme No 2 "Home Occupations" to be fully complied with, together with any additional conditions Council may decide.
- (4) Each approval shall be for a period of twelve months ending 30 June and may be cancelled at expiration of twelve months, or renewed at Council's absolute discretion. There shall be an application fee for new licences and an annual fee of amounts to be determined by Council from time to time.
- (5) The Building Surveyor shall conduct regular inspections of any approved premises to ensure the conditions of the permission are not breached.
- (6) Advertisements placed in the *Inscription Post* to include the licence number.

5.4 Developer's Costs

That a developer be required to meet the direct cost plus normal private works loading for any incurred consultant fees or other fees as a result of any proposed Town Planning development of Town Planning Scheme amendment.

5.5 Town Planning Enquiries

That the Planning Consultant be requested to decline to discuss planning enquiries with individuals but rather refer the enquiries to the Shire Office.

5.6 Communication Towers

- (1) That Council's Policy is of prudent avoidance with regards to the siting of any future communications towers with a 300 metre buffer zone being required from any boundary or road.
- (2) That Council not permit communication towers to be erected in industrial or residential areas.
- (3) That Council's preferred location for siting of any future communication towers is the land east of the current Telstra site off Monkey Mia Road.

DIVISION 5 - PLANNING

Page 17

5.7 Caretaker's Dwellings in Industrial Areas

- (1) Definition of a caretaker's dwelling and its utilisation -
 - a Means a dwelling on the same site as an operational industrial business being conducted from a building or buildings and occupied by an owner or supervisor employed directly by the owner as a caretaker of that building or buildings.
 - b If the business ceases to be operational the approval for the occupation of the caretaker's dwelling also ceases and would require the specific approval of Council for the occupation to be re-instated.
- (2) Approval for the development and occupation of caretaker's dwellings in industrial areas will be conditional with the following requirements -
 - a Only one caretaker's dwelling is permitted on a lot; for the purpose of this clause 'lot' excludes a strata lot or survey-strata lot created under the *Strata Titles Act 1985*,
 - b A caravan or park home is not permitted as a caretaker's dwelling for either permanent or temporary occupation,
 - c A caretaker's dwelling is to be screened and/or fenced off from the street frontage of the lot to the satisfaction of the Local Government and wherever possible is to be sited at the rear of other buildings on the lot,
 - d A caretaker's dwelling is to have a total floor area that does not exceed 100 square metres measured from the external face of walls, and
 - e Open verandahs may be permitted but must not be enclosed by any means unless the total floor area remains within the 100 square metres referred to in paragraph d.

14.3 Proposed Covered Area (Adjacent to Ablution Block) – Denham Seaside Tourist Village – Lot 310 Stella Rowley Drive Denham

C1053

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Moved

Cr Ridgley

Seconded

Cr Capewell

Council Resolution

That Council:

1. **Approve the application lodged by Ray Stent (Building Consultant) for a covered area (timber frame with colorbond roof) on Lot 310 Stella Rowley Drive, Denham subject to the following conditions:**
 - (i) **The new structure to be constructed out of non-reflective colours and materials as stated in the application.**
 - (ii) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
 - (iii) **All stormwater from roofed and paved areas shall be collected and disposed of on-site. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land.**
2. **Include a footnote / advice note on any planning approval to advise the applicant that:**
 - a. **Planning consent is not an approval to commence any site works or construction. A separate building permit must be obtained for all work.**

7/0 CARRIED

Précis

Council is to consider an application for a timber framed covered area adjacent to an existing ablutions block which is located to the rear of the site.

Background

Lot 310 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). The land is listed in Schedule 4 of the Scheme as Special Use for '*short term accommodation including Caravan and camping areas, shop and associated uses as approved by the local government.*'

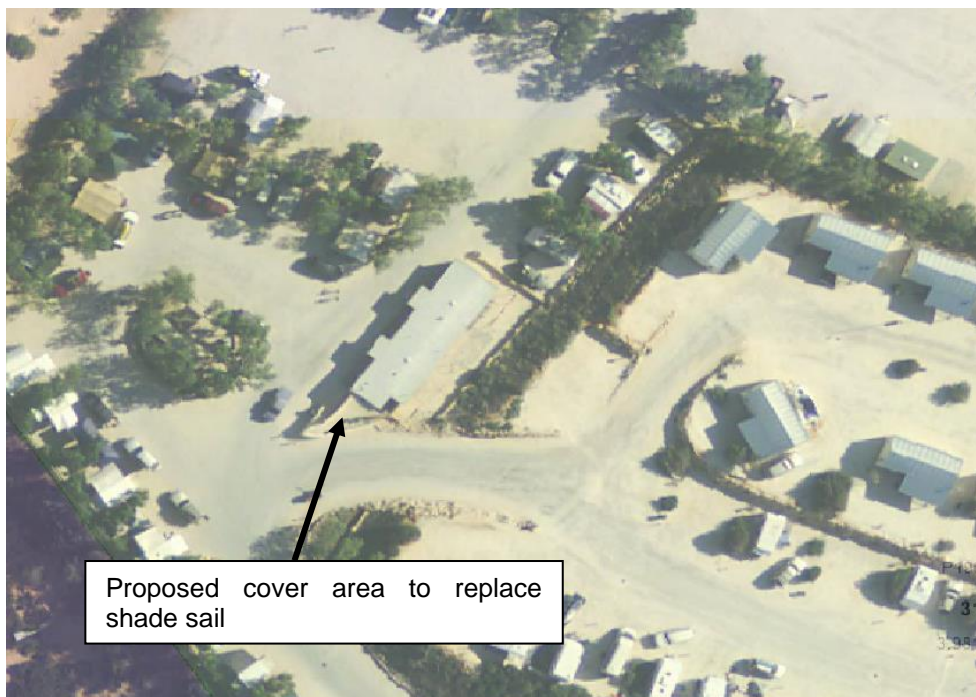
The lot contains an existing caravan park. There is an existing ablutions block located to the rear of the caravan park that has a shade sail attached on one side – refer photograph below.



Comment

The application proposes to replace the shade sail with a timber framed covered area with a colorbond roof. The applicant has advised that the shade sail will be removed.

The sides of the new structure will be constructed out of timber louver boards – refer location plan below.



The proposed development is simply replacing an existing structure, will not be visible from Stella Rowley Drive and is ancillary to the existing caravan park.

Conditional approval of the development is recommended.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') – Council has discretion to approve ancillary development associated with the caravan park under the Scheme.

Policy Implications

Nil

Financial Implications

The Shire pays consultancy fees to Gray & Lewis for planning advice.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

11 July 2014

30 JULY 2014

15. BUILDING REPORT

Nil

16. HEALTH REPORT

Nil

17. WORKS REPORT

Nil

18. TOURISM, RECREATION AND CULTURE REPORT

18.1 Review of Donations and Financial Assistance Guidelines
GS401

Author

Executive Manager Tourism Community and Economic Development

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

That the attached guidelines and application form for the Shire's Donations and Financial Assistance Program be endorsed.

7/0 CARRIED

Background

Council adopted a new Financial Assistance/Donations Policy in November 2013. At the Ordinary Council meeting held on 25 June 2014, Council requested that a review of the Donations and Financial Assistance Program Guidelines be undertaken to ensure that any assistance given is in line with the agreed policy and to provide clarity to applicants.

Comment

Administration has reviewed the guidelines and included the requirement to state whether assistance is being sought for:

- Purchasing goods and services such as sporting equipment or materials, or engaging a professional for the purpose of instruction
- Infrastructure such as significant construction or improvement of facilities
- Sponsorship – funding or in kind assistance for a specific event or program.

The guidelines also include:

- If funding is for sponsorship of a specific event or program, Council's contribution must be acknowledged in all publications and advertising, and during the event itself.

The application form has also been updated to include this information.

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

The reviewed guidelines comply with Policy 6.10 Financial Assistance/ Donations which was adopted by Council at the Ordinary Council meeting held in November 2013.

(1) Objective

To provide an equitable means by which community groups and organisations can access Council funds for their future development.

(2) Scope

To provide a strategic and equitable approach to the method of releasing the donations and financial assistance funds that is transparent and accountable to Council and the community. Total donations and financial assistance funding available to community groups and organisations is set as part of the Annual Budget. No individual applicant is eligible for more than 10% of the total financial assistance/donation funding in each financial year.

(4) Grant Rounds

In May and November of each year Council will invite applications for donations and financial assistance by public advertisement. Applications will be presented to the next Ordinary meeting of Council for consideration and approval. Applicant will then be advised in July and January if they are successful or unsuccessful.

(5) Selection Criteria for Donations

In assessing the donations and financial assistance applications, the following criteria will apply:

- Applicant must be a non-profit community group or organisation operating within the Shire of Shark Bay.*
- Applications must address at least one strategic objective in the Shire's Community Strategic Plan.*
- The local community must benefit from the financial assistance / donation.*
- No group or organisation will receive more than 10% of the overall available funding in each financial year.*
- Applicants must be able to demonstrate attempts to have sourced other relevant funding and their own fundraising attempts.*
- No application will be considered outside of the allocated time frames.*
- All successful applications require an acquittal.*

Financial Implications

There are no financial implications relevant to this report.

Strategic Implications

The Donations and Financial Assistance program may relate to the following Strategic Objectives:

- 1.1 Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire
- 1.6 To enhance the provision of adequate boating/recreation facilities that meet the needs of the general community
- 3.3 Existing strong community spirit and pride will be fostered, promoted and encourages
- 3.7 Community infrastructure that meets the needs of families, youth and retirees
- 4.2 Shark Bay Council is efficient and effective in its operations, actively listens to the community and responds to the community's needs
- 4.4 A well informed, engaged community that actively participates

Voting Requirements

Simple Majority Required

Date of Report

7 July 2014

Shire of Shark Bay Donation and Financial Assistance Application Guidelines



INTRODUCTION

As Council intends to process applications as equitably as possible, the selection criteria must be included and addressed in your application. Council acknowledges that the community will not develop to its full potential without the strength of organisations such as your own and therefore makes a modest provision within the budget to support your development.

As highlighted in the Selection Criteria below, groups, organisations or individuals must substantiate their request. Funds supplied to the organisation must prove to be of benefit to the greater community of the Shire of Shark Bay and an acquittal must be provided to the Shire of Shark Bay within six months of receiving funding. An extension can be applied for in writing to the Chief Executive Officer if funds are not able to be acquitted within the six month time frame.

Applicants are encouraged to contact the Shire of Shark Bay's Community Development Officer prior to applying for funding to discuss the potential application and funding avenues.

BROAD GUIDELINES and SELECTION CRITERIA

Bus hire is capped at \$1,000 per group per financial year, it is not necessary for a community group to apply for funding in this grant process to cover bus hire. An application can be made in writing to the Chief Executive Officer to apply for the use of the Shark Bay Community Bus.

Venue hire is capped at \$1,000 per financial year, it is not necessary for a community group to apply for funding in this grant process to venue hire. An application can be made in writing to the Chief Executive Officer to apply for the use of the Shire of Shark Bay venues.

- Applicant must be a non-profit organisation.
- Applicant must ensure that the community will benefit from the donation.
- The application must state whether the funds are requested for:
 - Purchasing goods and services such as sporting equipment or materials, or engaging a professional for the purpose of instruction
 - Infrastructure such as significant construction or improvement of facilities
 - Sponsorship – funding or in kind assistance for a specific event or program.
- If funding is for sponsorship of a specific event or program, Council's contribution must be acknowledged in all publications and advertising, and during the event itself.
- Organisations must operate in Shark Bay or the Gascoyne district with preference given to residents of the Shire of Shark Bay.
- Donation requests previously funded will be given lower priority.
- Applicants must be able to demonstrate attempts to source other relevant funding.
- Organisations that demonstrate their own fundraising attempts will be favourably considered.
- No application will be considered outside of the allocated time frames.
- All submissions will be in respect of the determined financial year's budget only.
- All donations require a project acquittal.
- Unexpended funds must be returned to the Shire of Shark Bay at the project end.
- The Council reserves the right to accept or reject any submissions.

ACKNOWLEDGEMENT

In all formal public statements, media releases or statements, displays, publications and advertising generated by a funding recipient relating to a funded project, the funding recipient must acknowledge and give appropriate recognition to the contribution of the Shire of Shark Bay to that project.

INELIGIBLE ITEMS

- Private/Commercial ventures or activities
- Retrospective funding
- Purchase of land
- Support for an individual pursuit
- Events/ activities/programs that do not involve the Shark Bay Community
- Events/Activities/programs that are exclusive to the group or organisation's members
- Events/activities/programs that already receive financial assistance from another source of funding from the Shire of Shark Bay.

AQUITTAL

Financial assistance/ donations require an acquittal upon completion of the expenditure of funding, before subsequent funding can be applied for. Acquittal forms are available from the Shire on request. The Chief Executive Officer reserves the right to audit any organisations financial data at a time that is mutually convenient.

TIMING

Two rounds of funding will be advertised during the year. Closing dates for each round will be included in the advertisement.

GOODS AND SERVICES TAX

The Australian Taxation Office has issued the GSTR 2012/2 "*Goods and Services Tax: Financial Assistance Payments*" which provides their rulings on grants of financial assistance and funding.

Grants made to community organisations will be subject to GST where they represent consideration for a taxable supply. This means that grants which are subject to GST will be "Grossed Up" by 10% otherwise the grantee will have an effective reduction in funding. Upon issue of a tax invoice by the grantee, the grantee will be required to remit 1/11th of the grant to the Australian Taxation Office as GST, and may be entitled to claim input tax credits related to expenditure incurred. If a grantee is not registered, or not required to register, then no GST will be payable.

30 JULY 2014



DONATIONS AND FINANCIAL ASSISTANCE TO COMMUNITY ORGANISATIONS

APPLICATION FORM

Round 2 2014/2015

Closing date for submissions is2014. Late submissions will not be considered.

Please complete all questions in full.

Applications should be addressed to

**Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537**

Applications can also be delivered to:

**Shire of Shark Bay
65 Knight Terrace
Denham WA 6537**

Applications can also be emailed to:

cdo@sharkbay.wa.gov.au

Please contact the Community Development Officer on 9948 1218 should you require clarification or assistance.

PART 1 – ORGANISATION DETAILS

Organisation Name _____

Postal Address _____

Name of Contact Person _____

Position/Title _____

Telephone (Home) _____ (Mobile) _____

E-mail _____

Does your organisation have a parent body? YES NO

If "Yes" please advise name _____

How many years has your organisation been in operation? _____

How many members does your organisation have? _____

What is the purpose of your organisation? _____

PART 2 – PREVIOUS FUNDING DETAILS

Has this organisation previously received funding from the Shire of Shark Bay?

YES NO

If yes, how much and when was the funding received. \$ _____

Confirmed at the Ordinary Council meeting held on the 27 August 2014 – Signed by the President Cr Cowell _____

Has your organisation acquitted all previous Shire funding? If no, please justify -	YES	NO

Is your organisation a non-profit organisation?	YES	NO
Is your organisation incorporated?	YES	NO
Is your organisation registered for goods and service tax?	YES	NO
Does your organisation have an ABN?	YES	NO
If "Yes" please advise ABN number	<input type="text"/>	<input type="text"/>

AMOUNT OF FUNDS REQUESTED? \$ _____

GST \$

TOTAL\$ _____

What are the requested funds to be used for? (Please explain in full including dates if requested funding relates to an event)

Is the funding to be used for:

- ☐ Purchasing goods and services such as sporting equipment or materials, or engaging a professional for the purpose of instruction
- ☐ Infrastructure such as significant construction or improvement of facilities
- ☐ Sponsorship – funding or in kind assistance for a specific event or program (Council's contribution must be acknowledged in all publications and advertising, and during the event itself)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

30 JULY 2014

Please provide a **detailed breakdown BUDGET** of how the funds are to be spent and where additional funds are coming from.

FUNDING	DOLLARS	IN-KIND	NOTES
Own Organisation			
Shire of Shark Bay			
Eg. Lotterywest			
TOTAL			
BREAK DOWN	DOLLARS	IN-KIND	NOTES
Eg. Photocopying			
Eg. Equipment			
Eg. Phone			
Eg. Bands			
Eg. Travel			
TOTAL			

Does the project meet the objectives of the Shire of Shark Bay Strategic Community Plan 2011?

- ☐ Economic – Sustainable growth and progress
- ☐ .. Environment – Protecting our precious natural environment and retaining our lifestyle, values and community spirit
- ☐ Social – A safe and welcoming community where everyone is valued and has the opportunity to contribute and belong

How will Shire of Shark Bay residents benefit from the project?

30 JULY 2014

How many Shark Bay residents will be benefit from this project? _____

How many people will be involved in this project? _____

Please list other organisations involved in this project, and how they are involved:

1)

2) _____

3)

4) _____

5) _____

(Please attach additional pages if needed)

Show evidence that your organisation has attempted to obtain funds from alternative source (Essential):

Show evidence that your organisation has attempted to obtain funds through their own fundraising efforts (Essential):

How has your organisation assessed that this project/equipment/sponsorship is needed in the community?

30 JULY 2014

Are there any other organisations in the Shire which provide similar service as yours?

PART 4 – FINANCIAL DETAILS

- Please attach most recent financial statement from a bank or financial institution (a hand written statement will not be accepted)

PART 5 – ADDITIONAL INFORMATION

- Please attach quotations if applicable.
- Please attach letters (minimum two) of support.

PART 6 – DECLARATION

I hereby certify that I am authorised to make this application on behalf of my organisation and that the information is correct. I have read, understand and agree to abide by the conditions set out in the Donation and Financial Assistance guidelines.

NAME _____

SIGNATURE _____

POSITION IN ORGANISATION _____

DATE _____

18.2 Request for Funding - Shark Bay RSL
GS00001 CM00035

Author

Community Development Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as the report was written by daughter.

Moved

Cr Prior

Seconded

Cr Capewell

Council Resolution

The Shire of Shark Bay donate \$300 to the Shark Bay RSL for catering at a medal presentation to Mr Cliff Wheeler.

7/0 CARRIED

Background

A letter was received on the 23 July from Mr Keith Backhouse, President of the Shark Bay RSL requesting funding to cover catering for a presentation ceremony for local resident Cliff Wheeler. Mr Wheeler will be presented with an honour board for his services as a Merchant Seaman in the Merchant Navy during World War 2.

Mr Backhouse has been working on Mr Wheeler's behalf to have Mr Wheeler recognised for his time in the service. Consequently Mr Backhouse received the five medals of honour that were due to be given to Mr Wheeler.

The RSL has little funding and is not able to pay for catering this event, the group has requested that the Shire of Shark Bay pay to cater the luncheon event.

The RSL event to honour Mr Wheeler will attract around forty people and will be held at the Azure Café at 11am on the 8 August 2014.

Comment

The Shark Bay RSL did not request funding in the first round of the 2014/2015 Donations and Financial Assistance round and are eligible to be granted funding for this event. The request for funding is outside of the usual grant rounds as Mr Backhouse has only recently received confirmation that the medals would be awarded to Mr Wheeler.

The Shark Bay RSL has requested \$300 for catering a RSL serviceman presentation.

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

There are no policy implications relevant to this report.

30 JULY 2014

Financial Implications

Funding would be advanced from the January 2015 Donations and Financial Assistance grant allocation.

Strategic Implications

Outcome 4.1.4 Facilitate cultural and family events

Voting Requirements

Simple Majority Required

Date of Report

23 July 2014

19. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

20. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That Council accept the tabling of urgent business items as follows:

- 20.1 Proposed Activities on Thoroughfares and Local Government Property Amendment Local Law 2014, and**
- 20.2 Adoption Of The Long Term Financial Plan 2013/2028**
- 20.3 Start time of Ordinary Council Meetings**
- 20.4 Knight Terrace banners**

7/0 CARRIED

20.1 Proposed Activities On Thoroughfares And Local Government Property Amendment Local Law 2014

LE 00011 & LE 00005

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Prior
Seconded Cr Cowell

Council Resolution

- 1) That in accordance with section 3.12(4) of the *Local Government Act 1995*, the Shire of Shark Bay Activities on Thoroughfares and Public Places and Local Government Property Amendment Local Law 2014 attached as Appendix 1 to the report be adopted.**

ABSOLUTE MAJORITY REQUIRED
- 2) That in accordance with s3.12(5) of the *Local Government Act 1995*, the local law be published in the *Government Gazette* and a copy sent to the Minister for Local Government;**
- 3) That after Gazettal, in accordance with s3.12(6) of the *Local Government Act 1995*, local public notice be given —**
 - a) Stating the title of the local law;**
 - b) Summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and**
 - c) Advising that copies of the local law may be inspected or obtained from the Shire office.**
- 4) That in accordance with the *Local Laws Explanatory Memoranda Directions* as issued by the Minister on 12 November 2010, a copy of the local law and a duly completed explanatory memorandum signed by the President and**

Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation within 10 working days of Gazettal.

7/0 CARRIED BY ABSOLUTE MAJORITY

Background

At its meeting held on 28 May 2014, Council resolved to adopt for public comment a draft *Shire of Shark Bay Activities on Thoroughfares and Public Places and Local Government Property Amendment Local Law 2014*. This local law replaces a previous version made in response to an undertaking sought by the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation to:

- amend the description of an offence listed in Schedule 1 of the Activities in Thoroughfares and Public Places Local Law to correct a typographical error; and
- to correct procedural errors when the Shire of Shark Bay *Local Government Property Amendment Local Law 2014* (which dealt with changes to conditions of use for the Monkey Mia Jetty) was originally made.

The advertising period closed on 18 July 2014.

Attached at the end of this report is the Shire of Shark Bay Activities on Thoroughfares and Public Places and Local Government Property Amendment Local Law 2014.

Comment

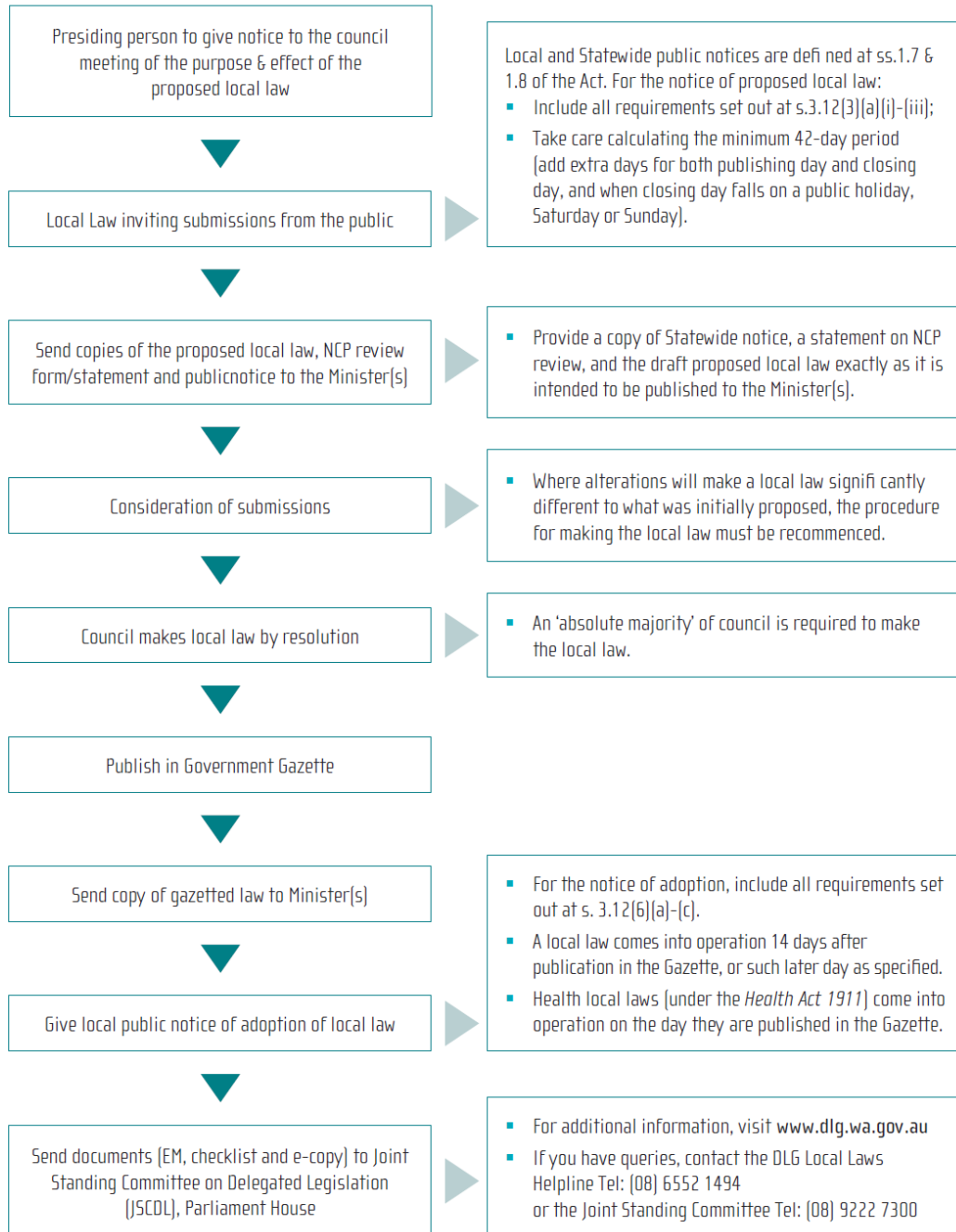
There were no comments from the public.

The Department of Local Government and Communities on behalf of the Minister for Local Government made a number of suggestions in relation to the formatting and appearance of the local law. One area relates to the clause numbering to take effect in the amended Local Government Property Local law – this is to correct a previous and old error in clause numbering.

The suggestions are considered minor in nature and should be agreed to.

Legal Implications

The process required to be used when adopting or amending a local law is set out in s3.12 of the Local Government Act 1995 and is summarised in the above flow chart provided by the Department of Local Government below:



Council is now in a position to finally adopt and make the Amendment local law, and which is reflected in the recommendation above, including the procedural steps now required.

The changes will come into effect on their publication in the Government Gazette, and will be subject to scrutiny and review by the Parliamentary Joint Standing Committee on Delegated Legislation.

Policy Implications

The are no Policy Implications in regards to this report.

30 JULY 2014

Financial Implications

Nil, but there are costs associated with advertising and Gazettal of the Amendment local law.

Strategic Implications

There are no Strategic Implications in regards to this report.

Voting Requirements

Absolute Majority required for recommendation 1.

Date of Report

25 July 2014

Local Government Act 1995

Shire of Shark Bay Activities on Thoroughfares and Public Places and Local Government Property Amendment Local Law 2014

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the Shire of Shark Bay resolved on **date** to make the following local law:

1. Citation

This local law is cited as the *Shire of Shark Bay Activities on Thoroughfares and Public Places and Local Government Property Amendment Local Law 2014*.

2. Commencement

This local law comes into operation 14 days after its publication in the *Government Gazette*.

3. Local Government Property Local Law amended

(1) The *Shire of Shark Bay Local Government Property Local Law* published in the *Government Gazette* on 24 July 2002 is amended as follows:

a) Clause 7.4 is deleted and a new clause 7.4 inserted as follows:

7.4 When boat may remain moored

Without the prior consent of the local government, a person in control of a boat shall not moor or make fast the boat to the Jetty unless -

- (a) the boat is in distress and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere;
- (b) the embarking or disembarking of passengers is in progress, and:
 - (i) the boat is moored for no longer than two hours; and
 - (ii) a period of not less than one hour has passed since the boat last cast off from the jetty;
- (c) the loading or discharging of cargo or other goods is in progress in accordance with Division 5; and
- (d) where the boat is used at that time for commercial purposes, the person has first paid the fee (if any) for such mooring or making fast to the local government..

b) Clause 7.6 is deleted and a new clause 7.5 inserted as follows:

7.5 Loading and discharging

A person in control of a boat shall not allow the boat to come alongside or be moored or made fast to the Jetty for the purpose of loading or discharging cargo or other goods -

- (a) until the cargo or other goods are ready to be loaded or discharged; and
- (b) without the consent of the Local Government -
 - (i) between the hours of 6.00 pm to 6.00 am on the next day;
 - (ii) for longer than two hours; and
 - (iii) a period of not less than one hour has passed since the boat last cast off from the jetty.

(2) Clauses 7.7 to 7.17 are renumbered 7.6 to 7.16 respectively.

(3) The table in Schedule 1 is amended to delete the row referring to clause 7.5, and clauses 7.6 to 7.17 are renumbered 7.5 to 7.16 respectively.

4. Activities in Thoroughfares and Public Places and Trading Local Law amended

- (1) The Shire of Shark Bay *Activities on Thoroughfares and Public Places and Trading Local Law* published in the *Government Gazette* on 24 July 2002 is amended as follows:

- a) Delete clause 2.1(a) and insert:
2.1(a) plant any plant which exceeds or which may exceed 0.75 metres in height on a thoroughfare so that the plant is within 10 metres of an intersection;
- b) Delete item 2.1(a) in Schedule 1 and insert:
2.1(a) plant any plant exceeding 0.75 metres in height on a thoroughfare within 10 metres of intersection 100

The Common Seal of the Shire of Shark Bay was affixed by authority of a resolution of the Council in the presence of –

.....
Cheryl Cowell, President

.....
Paul Anderson, Chief Executive Officer

20.2 Adoption Of The Long Term Financial Plan 2013/2028

FM00001

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Council pursuant to Section 5.56 and regulation 19C of the Local Government (Administration) Regulation adopts the Long Term Financial Plan 2013/2028.

7/0 CARRIED

Background

In 2010 integrated planning regulations under the Local Government (Administration) Regulations 1996 were introduced which established new requirements for the Plan for the Future under Section 5.56 of the *Local Government Act 1995*. Under those regulations, Council was required to adopt two key documents by 30 June 2013 being the Strategic Community Plan and the Corporate Business Plan.

The Corporate Business Plan was required to: -

- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

Comment

Council has adopted the Strategic Community Plan and the Corporate Business Plan and the Workforce Plan however the Long Term Financial Plan, which was developed in 2013, has yet to be reviewed by Council. The Plan has been developed taking into consideration the Strategic Community Plan and Council's current budgets.

The Long Term Financial Plan is attached for Councillor's information and provides an indication of Council's financial position over a 15 year period. The Plan informs the Corporate Business Plan to activate the Strategic Community Plan priorities and from this the annual budget can be developed. It indicates the long term financial sustainability, allows early identification of financial issues and their longer term impacts, shows the linkages between specific plans and strategies and enhances the transparency and accountability of the Council to the community.

Although the Plan was developed in 2013, it remains relevant and will be reviewed in 2014/15 in accordance with the Local Government Guidelines.

Legal Implications

Section 5.56 of the *Local Government Act 1995* and regulation 19C of the Local Government (Administration) Regulations 1996 apply to this item.

Policy Implications

There are no policy implications associated with this item.

Financial Implications

The 2013/2028 Long Term Financial Plan gives Council an indication of its financial sustainability going forward and its capacity to adjust to unexpected events, for example a reduction in grant funding.

Strategic Implications

Outcome 1.2 To improve fiscal management practices and procedures, and maximise operating revenue and social capital.

Voting Requirements

Simple Majority is required for this item.

Date of Report

28 July 2014

20.3 Ordinary Council Meeting Times

Author

Cr Capewell

Disclosure of Any Interest

Nil

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That commencing from the Ordinary Council meeting in September 2014 the start time of Ordinary Council meetings be amended to 9.00 am and this variation be advertised in accordance with section 5.25 (1) (g) of the *Local Government Act 1995*.

4/3 CARRIED

Comment

That Councillor Capewell requested that Council give consideration to amending the start time of the Ordinary Council Meetings to 9.00 am.

20.4 Knight Terrace Banners

Author

Cr Prior

Disclosure of Any Interest

Disclosure of Interest: Cr Prior

Nature of Interest: Financial Interest as wish to erect banner advertising my business.

Cr Prior declared an interest in the item 20.4 and requested to be allowed to return to Council Chambers for the discussion.

Cr Prior left Council Chambers at 7.50pm.

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That Cr Prior be allowed to return to Council Chambers for discussion on item 20.4 Knight Terrace Banners.

6/0 CARRIED

Cr Prior returned to Council Chambers at 7.52 pm.

Cr Prior left Council Chambers at 7.56 pm.

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That the administration be requested to present a report to Council on the concept, including a fee structure, for private business to utilise the Knight Terrace Banner Poles for advertising purposes.

6/0 CARRIED

Comment

Councillor Prior requested that Council give consideration to the concept of authorising private businesses to erect banners on Knight Terrace Banner poles to assist with advertising their businesses.

Cr Prior returned to Council Chambers at 7.58 pm.

21. MATTERS BEHIND CLOSED DOORS

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.

7/0 CARRIED

21.1 Tamala Station (Camping Activities)
P2014

Author

Liz Bushby, Gray & Lewis Landuse Planners (in consultation with Glenn Bangay, Shire Building Surveyor/Environmental Health Officer)

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Cowell

Council Resolution

That Council:

- 1. Note the correspondence received from the Department of Local Government and Communities dated 9 April 2014 (Attachment A) and**

authorise the Chief Executive Officer to write to the Department and advise as follows:

- (i) The Shire has investigated the activities at Tamala Station and unfortunately campsites are operating without any planning approval. As such Tamala Station is not currently licenced under the Caravan Parks and Camping Grounds Act 1995.
 - (ii) The Shires Building Surveyor has inspected the operation and it is construed as a nature based park. A copy of the officer report is provided for your records.
 - (iii) The Shire is in the process of advising the lessee and operators of the need to lodge a planning application, an application for a 'nature based' licence, and application for the installation of Chemical Toilet Waste Disposal facilities.
 - (iv) The Shire will keep you informed in regards to this matter and provide the Department with further information once a formal application is received.
 - (v) Please note that the Tamala Station is crown land and the Shire is advising the lessee and operators of the need to obtain a separate licence from the Minister for Regional Development and Lands for any non-pastoral activities. The Shire has been advised by the Department of Lands that they have already met with the operators.
2. Note the report on activities at Tamala Station as provided by the Shire Building Surveyor/Environmental Health Officer in Attachment C.
3. Authorise the Chief Executive Officer to formally write to Mr Brian Veitch & Mrs Joke Veitch – Vaneechouttee of Tamala Station to advise of the following:
 - (i) That the Shire had to investigate camping activities conducted at Tamala Station as it received formal correspondence from the Department of Local Government and Communities seeking confirmation that the premises is licenced. No such licence has been issued under the Caravan Parks and Camping Grounds Act 1995, and Caravan Park and Camping Grounds Regulations 1997.
 - (ii) Explaining the legislative requirements and need to lodge various applications (as outlined in this report).
 - (iii) Provide all of the necessary application forms and fees.
 - (iv) Recommend that they liaise directly with Henty Ferrar at the Department of Lands as any planning application form will need to be signed by the Department (as it is Crown Land). In addition, they will need a separate licence for camping activities from the Minister for Regional Development and Lands due to Lot 365 being Crown Land and the activities being non pastoral.
 - (v) Request written advice within 28 days that informs the Shire of their intentions, and encourage them to liaise with the Shire's Planning consultant and Shire Building Surveyor/Environmental Health Officer, as officers can assist to guide them through the application process.
4. Note that a copy of the letter to Mr Brian Veitch & Mrs Joke Veitch – Vaneechouttee (under point 2 above) will also be sent to Gabor Holdings Pty Ltd (Cloisters Square) as rate notices for Tamala Station are sent to that company address.
5. Note that Gray & Lewis Landuse Planners will draft the letter for consideration of the Chief Executive Officer.
6. Note that a further report on this matter will be referred to a future Council meeting as the situation needs to be resolved.
7. Authorise the Shires Records Officer to investigate and research any records and Council minutes for approvals or permits associated with

Carrarang Station to provide to the Shire Chief Executive Officer, Gray & Lewis and Shire Building Surveyor/Environmental Health Officer.

- 8. Authorise and request that the Shire Building Surveyor inspect and report on any camping or tourism activities at Carrarang Station.**

7/0 CARRIED

21.2 Lease of Commercial Premises
LS00029

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Ridgley

Nature of Interest: Proximity Interest due to leasing shop next door.

Cr Ridgley requested that he be permitted to return to Council Chambers for discussion on the matter.

Cr Ridgley left the Council Chambers at 8.11 pm.

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That Cr Ridgley be allowed to return to council chambers for discussion on item 21.2 lease of commercial premises.

6/0 CARRIED

Cr Ridgley returned to Council Chambers at 8.13 pm.

Cr Ridgley left the Council Chambers at 8.18 pm.

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That the maintenance and improvements as indicated in the report dated 22 July 2014 to shop 4, 65-67 Knight Terrace be undertaken to facilitate the leasing of the premises as a Pharmacy to Mr John Hanscombe.

That a Commercial lease be entered into with Mr John Hanscombe for shop 4 65/67 Knight Terrace at the agreed rental for the purposes of a Pharmacy and uses reasonably ancillary thereto for a period of five (5) years commencing from a mutually agreed date with a further five (5) year option reviewed annually.

6/0 CARRIED

Moved Cr Prior

Seconded Cr Capewell

Council Resolution

That the meeting be reopened to the members of the public.

6/0 CARRIED

Cr Ridgley returned to Council Chambers at 8.22 pm.

At 8.23 pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public for the benefit of the public gallery who had returned to the meeting.

22. DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of Council will be held on the 27 August 2014 at Useless Loop commencing at 9.30 am.

Closure of Meeting

As there was no further business the President closed the Ordinary Council meeting at 8.25 pm.