

# SHIRE OF SHARK BAY NOTICE OF MEETING

29 October 2025

## ORDINARY COUNCIL MEETING AGENDA



MONKEY MIA – SHARK BAY



29 OCTOBER 2025



## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

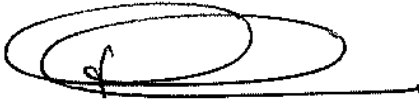
In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

ORDINARY COUNCIL MEETING AGENDA

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The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 October 2025 commencing at 1.00 pm.



Dale Chapman  
**Chief Executive Officer**  
24 October 2025

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**1.0 DECLARATION OF OPENING**

The President will declare the meeting open.

**2.0 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

**3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED**

ATTENDANCES

Cr C Cowell

Cr G Ridgley

Cr M Smith

Cr P Stubberfield

Cr Elect L Bellottie

Cr Elect E Fenny

Cr Elect A Johns

Mr D Chapman

Ms M Fanali

Mr B Galvin

Mrs R Mettam

Chief Executive Officer

Executive Manager Community Development

Works Manager

Executive Assistant

APOLOGIES

VISITORS

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE**

**5.0 PUBLIC QUESTION TIME**

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

**7.0 PETITIONS**

29 OCTOBER 2025

**8.0 CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 AUGUST 2025**

Moved           Cr  
Seconded       Cr

**Officer Recommendation**

**That the minutes of the Ordinary Council meeting held on 27 August 2025, as circulated to all Councillors, be confirmed as a true and accurate record.**

**9.0 ANNOUNCEMENTS BY THE CHAIR**

The Rates Incentive Prize for the 2025/2026 Rating Year will be drawn.

1<sup>st</sup> Prize \$500 –

2<sup>nd</sup> Prize \$200 –

3<sup>rd</sup> Prize \$100 –

29 OCTOBER 2025

**10.0 ADMINISTRATION REPORT**

10.1 ORDINARY COUNCIL MEETING DATES FOR 2026  
CM00016

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr

Seconded Cr

**Officer Recommendation**

**That Council, in accordance with Section 5.25(1)(a) of the *Local Government Act 1995*, approve the following schedule of meeting dates for Council's 2026 Ordinary meetings:**

**January 2026 – No ordinary meeting of Council to be held;  
February 2026 – Wednesday 25 Commencing at 1.00 pm in Council Chambers;  
March 2026 – Wednesday 25 Commencing at 1.00 pm in Council Chambers;  
April 2026 – Wednesday 29 Commencing at 1.00 pm in Council Chambers;  
May 2026 – Wednesday 27 Commencing at 1.00 pm in Council Chambers;  
June 2026 – Wednesday 24 Commencing at 1.00 pm in Council Chambers;  
July 2026 – Wednesday 29 Commencing at 1.00 pm in Council Chambers;  
August 2026 – Wednesday 26 Commencing at 1.00 pm in Council Chambers;  
September 2026–Wednesday 30 Commencing at 1.00 pm in Council Chambers;  
October 2026 – Wednesday 28 Commencing at 1.00 pm in Council Chambers;  
November 2026 –Wednesday 25 Commencing at 1.00 pm in Council Chambers;  
and  
December 2026 – Wednesday 16 Commencing at 1.00 pm in Council Chambers.**

Background

The *Local Government Act 1995* Section 5.25 requires the Council to advertise its Ordinary Council meeting dates for the forthcoming year.

Comment

Listed below is a proposed schedule for Council meetings in the year 2026 for consideration and approval:

January 2026 – No ordinary meeting of Council to be held;  
February 2026 – Wednesday 25 Commencing at 1.00 pm in Council Chambers;  
March 2026 – Wednesday 25 Commencing at 1.00 pm in Council Chambers;  
April 2026 – Wednesday 29 Commencing at 1.00 pm in Council Chambers;  
May 2026 – Wednesday 27 Commencing at 1.00 pm in Council Chambers;  
June 2026 – Wednesday 24 Commencing at 1.00 pm in Council Chambers;  
July 2026 – Wednesday 29 Commencing at 1.00 pm in Council Chambers;  
August 2026 – Wednesday 26 Commencing at 1.00 pm in Council Chambers;  
September 2026–Wednesday 30 Commencing at 1.00 pm in Council Chambers;  
October 2026 – Wednesday 28 Commencing at 1.00 pm in Council Chambers;

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November 2026 –Wednesday 25 Commencing at 1.00 pm in Council Chambers; and  
December 2026 – Wednesday 16 Commencing at 1.00 pm in Council Chambers.

Ordinary meetings of Council are held on the last Wednesday of each month unless specifically resolved by Council to allow for other circumstances.

Council regularly amends its December meeting due to Christmas. The schedule indicates that the December 2026 meeting be held on Wednesday 16 December in lieu of 30 December, being the last Wednesday in the month. This gives the Council Administration Staff time to get the minutes and correspondence out to the public before shutdown for the Christmas break.

### Legal Implications

Section 5.25 of the *Local Government Act 1995* and the Local Government Regulations Section 12 Public notice of council or committee meetings –

At least once each year a local government is to give local public notice of the dates on which and the time and place at which –  
The ordinary council meetings; and  
The committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,

are to be held in the next twelve (12) months.

### Policy Implications

Policy 1.1 - Meetings of Council

Ordinary Council meetings will be held on the last Wednesday of each month except January, unless resolved by Council to allow for other circumstances.

### Financial Implications

The financial implication would be the travel costs associated with all members of Council and Council staff traveling to the Council meeting site if Council decides to hold any meetings at a different location other than the Council Chamber during the financial year.

### Strategic Implications

There are no Strategic Implications association with this report.

### Risk Management

This is a low risk item to Council.

### Voting Requirements

Simple Majority Required

### Signatures

Chief Executive Officer

*D Chapman*

Date of Report

4 October 2025

29 OCTOBER 2025

# 2026

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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<b>Western Australia Holidays and Observances</b>					
Jan 01	<u>New Year's Day</u>	Jan 26	<u>Australia Day</u>	Mar 02	<u>Labour Day</u>
Apr 03	<u>Good Friday</u>	Apr 06	<u>Easter Monday</u>	Apr 25	<u>Anzac Day</u>
Apr 27	<u>Anzac Day (Additional Day)</u>	Sep 28	<u>King's Birthday</u>	Dec 25	<u>Christmas Day</u>
Dec 26	<u>Boxing Day</u>	Dec 28	<u>Boxing Day (Additional Day)</u>		

29 OCTOBER 2025

**11.0 FINANCE REPORT**

**11.1 SCHEDULE OF ACCOUNTS PAID FOR AUGUST 2025 TO BE RECEIVED**  
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Declaration of Interest:

Nature of Interest:

Moved           Cr

Seconded       Cr

**Officer Recommendation**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$771,758.70 be accepted.**

Comment

The schedules of accounts for payment covering -

Municipal fund BPay payment for the month of August 2025 totalling \$1,267.97

Municipal fund credit card direct debits for the month of August 2025 totalling \$5,244.94

Municipal fund direct debits to Council for the month of August 2025 totalling \$41,237.46

Municipal fund account electronic payment numbers MUNI 33975 to 34072 totalling \$546,607.58 and

Municipal fund account for August 2025 payroll totalling \$177,400.75

The schedule of accounts submitted to each member of Council on 24 October 2025 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

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FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

*D Chapman*

Date of Report

17 October 2025

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**SHIRE OF SHARK BAY – MUNI  
ELECTRONIC BPAY TRANSACTIONS  
AUGUST 2025**

<b>NAME</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
BPAY	04/08/2025	AWARE SUPER	\$ 188.98
BPAY	04/08/2025	GESB	\$ 1078.99
		<b>TOTAL</b>	<b>\$ 1,267.97</b>

**SHIRE OF SHARK BAY – CBA CREDIT CARD**

**PAID 29 AUGUST 2025**

**TOTAL \$ 5,244.94**

**CEO**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
29/07/2025	RAC MONKEY MIA RESORT	REFRESHMENTS FOR MEETING WITH DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	\$ 10.87
6/08/2025	DEPARTMENT OF TRANSPORT	JINKER ROAD TRAVEL PERMIT VALID FROM 6 AM 19 AUGUST 2025 TO 6 AM 19 AUGUST 2026	\$ 237.45
11/08/2025	DENHAM WA PTY LTD	FUEL FOR CEO VEHICLE (P222)	\$ 79.58
14/08/2025	SHARK BAY CAFÉ	REFRESHMENTS FOR MANAGEMENT MEETING	\$ 13.25
		<b>TOTAL</b>	<b>\$ 341.15</b>

**MFA**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
29/07/2025	SHIRE OF SHARK BAY	BSL LEVY COLLECTION PERMIT #3518 LOT 501 FRANCIS ROAD - DAY CARE EXTENSION	\$ 197.56

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30/07/2025	ALDI MOBILE		SIM CARD FOR DISCOVERY CENTRE AUTHENTICATING PHONE	\$	5.00
31/07/2025	JB HI-FI ONLINE		SEAGATE EXPANSION PORTABLE 2TB HARD DRIVE FOR DISCOVERY CENTRE	\$	135.99
1/08/2025	SHIRE OF SHARK BAY		ACCOMMODATION AT THE SHARK BAY COTTAGES FOR FACE PAINTER - 2025 SPRING MARKETS	\$	220.00
1/08/2025	WANEWSDTI		12 WEEKS DIGITAL SUBSCRIPTION - THE WEST AUSTRALIAN	\$	96.00
4/08/2025	OZMOBILES.COM.AU		NEW APPLE IPHONE 14 WITH PROTECTIVE CASE AND SCREEN PROTECTOR FOR SUPERVISOR MECHANIC	\$	709.90
4/08/2025	EBAY		KEYBOARD EXECUTIVE MANAGER COMMUNITY DEVELOPMENT	\$	235.79
4/08/2025	REX		REX FLIGHTS FOR FACE PAINTER - 2025 SPRING MARKETS	\$	625.05
5/08/2025	BELONG		BELONG INTERNET 04 AUGUST TO 03 SEPTEMBER 2025 FOR RECREATION CENTRE DOOR ENTRY	\$	15.00
5/08/2025	BELONG		BELONG INTERNET 04 AUGUST TO 03 SEPTEMBER 2025 FOR DENHAM TOWN HALL DOOR ENTRY	\$	15.00
8/08/2025	RAC MOTORING		RAC BUSINESS WISE ASSIST ANNUAL FEE - CEO AND EMCD VEHICLE (P222/P225)	\$	236.00
8/08/2025	SHARK BAY PHARMACY		FIRST AID KIT SUPPLIES AT ADMINISTRATION OFFICE	\$	25.98
15/08/2025	DEPARTMENT TRANSPORT	OF	3x LOCAL SHARK BAY PLATES	\$	675.00
19/08/2025	DEPARTMENT TRANSPORT	OF	LOCAL SHARK BAY PLATES	\$	225.00
19/08/2025	DEPARTMENT TRANSPORT	OF	TRANSFER OF VEHICLE - ISUZU D-MAX FIRE VEHICLE (SES)	\$	20.50
19/08/2025	MOORE AUSTRALIA		2025 WALGA TAX WEBINAR FOR MANAGER FINANCE AND ADMINISTRATION	\$	319.00
22/08/2025	WESTRAC PTY LTD		PARTS FOR CATERPILLAR TOOL CARRIER (P205) AND CATERPILLAR GRADER (P210)	\$	510.12

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22/08/2025	STARLINK INTERNET	STARLINK INTERNET 20 AUGUST TO 20 SEPTEMBER 2025 FOR TAMALA CAMP (PP118), REFUSE SITE AND MOBILE UNIT FOR BUSH FIRE BRIGADE	\$ 473.00
25/08/2025	THE CAREER ACADEMY	EXTRA RESOURCES FOR MANAGER FINANCE AND ADMINISTRATION, TO COMPLETE ACCOUNTING COURSE	\$ 163.90
		<b>TOTAL</b>	<b>\$ 4,903.79</b>

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS  
AUGUST 2025**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18461.1	01/08/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR ADMINISTRATION OFFICE - 18 JULY TO 17 AUGUST 2025	-105.00
DD18461.2	08/08/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 51 DURLACHER STREET - 25 JULY TO 24 AUGUST 2025	-90.00
DD18483.1	10/08/2025	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	-374.28
DD18483.2	10/08/2025	RUSSELL SUPER SOLUTIONS	SUPERANNUATION CONTRIBUTIONS	-374.28
DD18483.3	10/08/2025	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-181.05
DD18483.4	10/08/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2466.78
DD18483.5	10/08/2025	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-344.00
DD18483.6	10/08/2025	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-536.29
DD18483.7	10/08/2025	REST	SUPERANNUATION CONTRIBUTIONS	-370.50
DD18483.8	10/08/2025	EXPAND EXTRA SUPER	SUPERANNUATION CONTRIBUTIONS	-848.97
DD18483.9	10/08/2025	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-302.58
DD18485.1	14/08/2025	WATER CORPORATION - OSBORNE PARK	INDEPENDENT LIVING UNITS - WATER USAGE AND SERVICE CHARGES	-6871.16

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<b>DD #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD18485.1	14/08/2025	WATER CORPORATION - OSBORNE PARK	65 BROCKMAN STREET - WATER USAGE AND SERVICE CHARGES	-67.63
DD18485.2	15/08/2025	WATER CORPORATION - OSBORNE PARK	5 SPAVEN WAY - WATER USAGE AND SERVICE CHARGES	-382.87
DD18485.2	15/08/2025	WATER CORPORATION - OSBORNE PARK	80 DURLACHER STREET - WATER USAGE AND SERVICE CHARGES	-178.24
DD18492.1	24/08/2025	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	-359.14
DD18492.2	24/08/2025	BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	-149.40
DD18492.3	24/08/2025	RUSSELL SUPER SOLUTIONS	SUPERANNUATION CONTRIBUTIONS	-356.88
DD18492.4	24/08/2025	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-215.00
DD18492.5	24/08/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2620.55
DD18492.6	24/08/2025	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-344.00
DD18492.7	24/08/2025	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-627.51
DD18492.8	24/08/2025	REST	SUPERANNUATION CONTRIBUTIONS	-341.03
DD18492.9	24/08/2025	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-298.79
DD18495.1	21/08/2025	VIVA ENERGY AUSTRALIA	MONTHLY FUEL ACCOUNT	-80.93
DD18497.1	07/08/2025	URL NETWORKS PTY LTD	MONTHLY SHIRE PHONE CHARGES - JULY 2025	-228.39
DD18500.1	18/08/2025	WATER CORPORATION - OSBORNE PARK	51 DURLACHER STREET - WATER USAGE AND SERVICE CHARGES	-322.06
DD18500.1	18/08/2025	WATER CORPORATION - OSBORNE PARK	16A SUNTER PLACE - WATER USAGE AND SERVICE CHARGES	-441.98
DD18500.1	18/08/2025	WATER CORPORATION - OSBORNE PARK	16B SUNTER PLACE - WATER USAGE AND SERVICE CHARGES	-335.57
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	COMMUNITY HUB - WATER USAGE AND SERVICE CHARGES	-80.10
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	TOWN HALL - WATER USAGE AND SERVICE CHARGES	-617.22
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	ADMINISTRATION OFFICE - WATER USAGE AND SERVICE CHARGES	-631.14

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<b>DD #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	COMMUNITY RESOURCE CENTRE - WATER USAGE AND SERVICE CHARGES	-107.98
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	FORESHORE SHOWER BEACH FACILITIES - WATER USAGE	-73.48
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	CEMETERY - WATER USAGE	-114.62
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	DISCOVERY CENTRE - WATER USAGE AND SERVICE CHARGES	-805.44
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	FISH CLEANING FACILITIES - SERVICE CHARGES	-77.83
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	RECREATION CENTRE - WATER USAGE AND SERVICE CHARGES	-314.50
DD18500.2	19/08/2025	WATER CORPORATION - OSBORNE PARK	FISH CLEANING FACILITIES - WATER USAGE	-1821.54
DD18500.3	20/08/2025	WATER CORPORATION - OSBORNE PARK	EMERGENCY SERVICES BUILDING – WATER USAGE ONCHARGEABLE TO SES AND ST JOHN AMBULANCE	-46.63
DD18500.3	20/08/2025	WATER CORPORATION - OSBORNE PARK	PIONEER PARK – WATER USAGE	-173.40
DD18500.3	20/08/2025	WATER CORPORATION - OSBORNE PARK	DEPOT – WATER USAGE	-1214.36
DD18500.3	20/08/2025	WATER CORPORATION - OSBORNE PARK	SPEEDWAY WATER CHARGES - ONCHARGABLE	-589.83
DD18500.4	21/08/2025	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE SERVICE CHARGE	-26.80
DD18483.10	10/08/2025	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-304.44
DD18483.11	10/08/2025	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-180.47
DD18483.12	10/08/2025	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-568.57
DD18483.13	10/08/2025	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-763.38
DD18483.14	10/08/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3445.65
DD18483.15	10/08/2025	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-193.06
DD18483.16	10/08/2025	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-210.47

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18483.17	10/08/2025	GESB	SUPERANNUATION CONTRIBUTIONS	-306.38
DD18483.18	10/08/2025	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1170.89
DD18492.10	24/08/2025	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-304.44
DD18492.11	24/08/2025	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-188.87
DD18492.12	24/08/2025	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-568.57
DD18492.13	24/08/2025	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-763.38
DD18492.14	24/08/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3445.65
DD18492.15	24/08/2025	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-251.82
DD18492.16	24/08/2025	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-286.29
DD18492.17	24/08/2025	GESB	SUPERANNUATION CONTRIBUTIONS	-188.86
DD18492.18	24/08/2025	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1186.53
			<b>TOTAL</b>	<b>\$ 41,237.46</b>

**SHIRE OF SHARK BAY – MUNI EFT  
AUGUST 2025  
EFT #33975 – EFT #34072**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33975	04/08/2025	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-164.76
EFT33976	05/08/2025	SHARK BAY HOLIDAY COTTAGES	BOOKEASY OPERATOR PAYMENT JULY 2025	-262.50
EFT33977	05/08/2025	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT JULY 2025	-8580.50
EFT33978	05/08/2025	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT JULY 2025	-19974.48
EFT33979	05/08/2025	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT JULY 2025	-13089.98
EFT33980	05/08/2025	OCEANSIDE VILLAGE	BOOKEASY OPERATOR PAYMENT JULY 2025	-1371.55
EFT33981	05/08/2025	PINNACLE COACHLINES	BOOKEASY OPERATOR PAYMENT JULY 2025	-1040.52

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT33982	05/08/2025	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY OPERATOR PAYMENT JULY 2025	-588.87
EFT33983	05/08/2025	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT JULY 2025	-12571.87
EFT33984	05/08/2025	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENTS JULY 2025	-84.00
EFT33985	05/08/2025	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENTS JULY 2025	-3408.12
EFT33986	05/08/2025	NATIONWEST AVIATION PTY LTD T/AS SHARK BAY SCENIC FLIGHTS	BOOKEASY OPERATOR PAYMENT JULY 2025	-4393.65
EFT33987	05/08/2025	SHIRE OF SHARK BAY - EFT	BOOKEASY COMMISSION JULY 2025	-4649.51
EFT33988	05/08/2025	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOKEASY OPERATOR PAYMENT JULY 2025	-1149.73
EFT33989	05/08/2025	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOKEASY OPERATOR PAYMENT JULY 2025	-1006.25
EFT33990	07/08/2025	BURTON TILING MAINTENANCE & RENOVATIONS	INSURANCE CLAIM - REPAIR OF WATER DAMAGED WALLS IN INDEPENDENT LIVING UNIT 12, INCLUDES PREPARATION WORKS, TILING WORKS AND FINISHING WORKS	-4928.00
EFT33990	07/08/2025	BURTON TILING MAINTENANCE & RENOVATIONS	INSURANCE CLAIM - REPLACEMENT OF WATER DAMAGED FLOORING IN INDEPENDENT LIVING UNIT 12, INCLUDES PREPARATION AND LABOUR	-2403.50
EFT33990	07/08/2025	BURTON TILING MAINTENANCE & RENOVATIONS	INSURANCE CLAIM – REMOVAL AND REPLACEMENT OF WATER DAMAGED KITCHEN IN INDEPENDENT LIVING UNIT 12	-2816.00
EFT33991	07/08/2025	CORSIGN	VARIOUS TRAFFIC AND STREET SIGNS	-658.90
EFT33992	07/08/2025	DAVID HADDEN	CONSULTANT HEALTH OFFICER CHARGES	-718.75
EFT33993	07/08/2025	GERALDTON LOCK AND KEY	SUPPLY OF 2 LOCKWOOD UNIVERSAL PRIMARY MORTICE LOCKS FOR RECREATION CENTRE	-240.00
EFT33993	07/08/2025	GERALDTON LOCK AND KEY	LOCKWOOD REBATE KIT FOR STOREROOM 1 AT RECREATION CENTRE TO COMPLETE THE REPAIR FOR DAMAGED LOCK	-185.50

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT33993	07/08/2025	GERALDTON LOCK AND KEY	NEW LOCKS FOR RESTRICTED KEY SYSTEM AT DAY CARE BUILDING	-833.04
EFT33994	07/08/2025	GERALDTON MOWER & REPAIRS SPECIALISTS	SUPPLY OF STIHL CHAINSAW, SPUR CHAINSAW WITH ROLLOMATIV GUIDE BAR, REPLACEMENT CHAINS, 5L HEAVY DUTY PLUS B&C LUBE AND 5L HP ULTRA 2-STROKE OIL	-3995.00
EFT33995	07/08/2025	HORIZON POWER	STREET LIGHTING - JULY 2025	-5121.03
EFT33996	07/08/2025	IRWIN PLANT HIRE	SUPPLY PRIME MOVER AND OPERATOR TO HAUL SHIRE WATER TANKER ON SHARK BAY ROAD FOR SHOULDERING WORKS – ONCHARGABLE TO MAIN ROADS	-9251.00
EFT33997	07/08/2025	LUKE CLEAL	REIMBURSEMENT FOR WORKING WITH CHILDREN CARD	-87.00
EFT33998	07/08/2025	MALGANA ABORIGINAL CORPORATION RNTBC	WELCOME TO COUNTRY FOR SICK AF OPENING NIGHT 25 JULY 2025 INCLUDING ADMINISTRATION FEE	-792.00
EFT33999	07/08/2025	MIDWEST COURIERS	MONTHLY FREIGHT ACCOUNT - JULY 2025	-42.47
EFT34000	07/08/2025	MICROCOM PTY LTD T/A METROCOUNT	GST CHARGE ONLY - METROCOUNT USB COMMS CABLE ORDER INCLUDING FREIGHT	-12.50
EFT34001	07/08/2025	NATURALISTE PLUMBING PTY LTD	ANNUAL BACKFLOW TESTING AT RECREATION CENTRE AND FISH CLEANING FACILITIES	-990.00
EFT34002	07/08/2025	WA OCEAN PARK PTY LTD	CATERING AND DRINKS FOR OPENING NIGHT 25 JULY 2025 SICK AF - TRAVELLING EXHIBITION, ART ON THE MOVE	-968.00
EFT34004	07/08/2025	LOCALWORKS GERALDTON (PREVIOUSLY PAPER PLUS OFFICE NATIONAL)	10,000 CUSTOMISED DL ENVELOPES WITH WINDOW FACE PEAL AND SEAL WITH APPROVED ARTWORK LOGO INCLUDING FREIGHT	-1532.30
EFT34005	07/08/2025	WINC AUSTRALIA PTY LIMITED	CUSTOM STAMPS FOR EFT PAYMENTS FOR ADMINISTRATION OFFICE, DEPOT AND DISCOVERY CENTRE	-868.25
EFT34006	07/08/2025	THEM EARTHMOVING PTY LTD	PURCHASE OF 5500 LITRES BULK FUEL FROM TAMALA CAMP	-9731.70

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34007	07/08/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SAT BANDING 4 WALGA ASSOCIATE MEMBERSHIP, TAX SERVICES, EMPLOYEE RELATIONS, LOCAL LAWS SERVICE AND GOVERNANCE SERVICE 2025 / 2026	-19587.34
EFT34008	07/08/2025	AUSTRALIA POST	MONTHLY POSTAL SERVICE	-83.65
EFT34009	07/08/2025	KEZA WA PTY LTD T/AS BRAD ATCHESON	ENCLOSURE OF DENHAM DAY CARE VERNADAH - INSTALMENT	-55000.00
EFT34010	07/08/2025	BOB WADDELL & ASSOCIATES	RATES OFFICER END OF YEAR TASKS	-720.00
EFT34011	07/08/2025	BEAVIS & SMITH CLEANING & CHEMICALS	MONTHLY CLEANING ACCOUNT – JULY 2025	-22509.58
EFT34012	07/08/2025	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMIT #3518 - LOT 501 FRANCIS RD - DAY CARE EXTENSION	-192.56
EFT34013	07/08/2025	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY ACCOUNT – JULY 2025	-49.06
EFT34014	07/08/2025	SHARK BAY SUPERMARKET	MONTHLY SUPERMARKET ACCOUNT – JULY 2025	-70.30
EFT34015	07/08/2025	REFUEL AUSTRALIA	MONTHLY FUEL ACCOUNT – JULY 2025	-8874.31
EFT34016	07/08/2025	HORIZON POWER	INDEPENDENT LIVING UNIT 15 - ELECTRICITY CHARGES	-33.55
EFT34016	07/08/2025	HORIZON POWER	INDEPENDENT LIVING UNIT 24 - ELECTRICITY CHARGES	-15.07
EFT34017	07/08/2025	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT – JULY 2025	-984.60
EFT34018	07/08/2025	OCEANSIDE VILLAGE	ACCOMMODATION FROM 27 AUGUST OUT 5 SEPTEMBER 2025 FOR MR G LITTLE ELECTIONS RETURNING OFFICER	-1620.00
EFT34019	07/08/2025	OFFICEWORKS LTD	MONTHLY STATIONERY ORDER – JULY 2025	-1604.64
EFT34019	07/08/2025		25 FILTERED 12L WATER BOTTLES FOR ADMINISTRATION OFFICE	-337.95
EFT34020	07/08/2025	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS FORESHORE JULY 2025 – ONCHARGEABLE TO DOT	-1663.20
EFT34020	07/08/2025	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS USELESS LOOP / SHARK BAY ROADS JULY 2025 – ONCHARGEABLE TO MAINROADS AND DBCA	-4620.00

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34021	07/08/2025	TOWN PLANNING INNOVATIONS	MONTHLY / GENERAL PLANNING SERVICES – JULY 2025	-5238.75
EFT34022	07/08/2025	VALENTINES PAINTING SERVICE	DULUX ROADMASTER WB2 WATER BASED PAINT BLUE AND WHITE 15L	-862.40
EFT34023	07/08/2025	WENDY DALE DESIGNS	EMBROIDERY KITS SHARK BAY / DENHAM / MONKEY MIA – SBDC MERCHANDISE	-1080.00
EFT34024	25/08/2025	ALLERDING AND ASSOCIATES	SPECIALIST PLANNING ADVICE FOR DIRK HARTOG ISLAND LOCAL DEVELOPMENT PLAN – GRANT FUNDED	-1168.75
EFT34025	25/08/2025	ABBL CONTRACTING & MAINTENANCE	RUBBISH TRUCK TRANSPORT FROM SHIRE WORKS DEPOT AND DELIVER TO SUPERIOR PAK WELSHPOOL.	-7370.00
EFT34026	25/08/2025	ABLE SALES PTY LTD	ALTERNATOR BRUSH SINGLE PHASE	-650.00
EFT34027	25/08/2025	AIYANA JOAN CHRISTI WRIGHT	SBDC MERCHANDISE	-1265.00
EFT34028	25/08/2025	BAY LODGE MIDWEST OASIS	BOOEASY OPERATOR PAYMENTS AUGUST 2025	-140.87
EFT34029	25/08/2025	BURTON TILING MAINTENANCE & RENOVATIONS	INSTALLATION OF 19 X AFFINITY BLOCK OUT ROLLER BLINDS - 51 DURLACHER ST	-5930.06
EFT34030	25/08/2025	BOB WADDELL & ASSOCIATES	PREPARATION FOR RATE NOTICE PRODUCTION	-572.00
EFT34030	25/08/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-176.00
EFT34031	25/08/2025	BEAVIS & SMITH CLEANING & CHEMICALS	VARIOUS CLEANING CONSUMABLES - JULY 2025	-1179.20
EFT34031	25/08/2025	BEAVIS & SMITH CLEANING & CHEMICALS	6 CARTONS 240L HEAVY DUTY GARBAGE BAG LINERS FOR ROAD LITTER COLLECTION – ONCHARGABLE TO MAIN ROADS	-240.00
EFT34032	25/08/2025	CELLARBRATIONS DENHAM	REFRESHMENTS FOR SICK AF OPEN NIGHT	-101.96
EFT34033	25/08/2025	CORSIGN	STREET SIGNS WEST END CARPARK WITH SHIRE LOGO	-330.00
EFT34034	25/08/2025	FAR WEST ELECTRICAL	SUPPLY AND INSTALL 4X SOLAR INVERTERS FOR THE EVACUATION CENTRE	-16224.78
EFT34035	25/08/2025	REFUEL AUSTRALIA	AD BLUE 210L DRUM AND BULK FUEL FOR DEPOT	-17827.89
EFT34036	25/08/2025	GERALDTON HYDRAULICS	SUPPLY FITTINGS HYDRAULIC FITTINGS	-172.26
EFT34037	25/08/2025	THINK WATER MID WEST	HUNTER NODE, 1 STATION	-260.65

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34038	25/08/2025	SHARK BAY HOLIDAY COTTAGES	BOOKEASY CUSTOMER PAYMENTS - AUGUST 2025	-192.50
EFT34039	25/08/2025	LIBBY SHEPPARD DESIGN	SBDC MERCHANDISE	-1299.76
EFT34040	25/08/2025	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES – JULY 2025	-6989.12
EFT34041	25/08/2025	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	ACCOMMODATION AND ALL MEALS PER PERSON PER NIGHT @ \$220 PER NIGHT - ONCHARGEABLE TO MAIN ROADS	-16047.50
EFT34042	25/08/2025	HUGGABLE TOYS	SBDC MERCHANDISE	-4715.81
EFT34043	25/08/2025	DENHAM WA PTY LTD T/A IGA X-PRESS	MONTHLY SUPERMARKET ACCOUNT – JULY 2025	-246.54
EFT34044	25/08/2025	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENTS AUGUST 2025	-19674.30
EFT34045	25/08/2025	IRWIN PLANT HIRE	SUPPLY ONE PRIME MOVER WITH OPERATOR TO UNDERTAKE SHOULDER OPERATIONS ON THE SHARK BAY RD FOR THE MONTH OF JULY, ONCHARGABLE TO MAIN ROADS	-12441.00
EFT34046	25/08/2025	JAKE MASON	SBDC MERCHANDISE - STICKERS AND PRINTS	-770.00
EFT34047	25/08/2025	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENTS AUGUST 2025	-8006.25
EFT34048	25/08/2025	MIDWEST FIRE PROTECTION SERVICE	REPAIR FAULT IN AIR DUCT DETECTOR. CLEAN AND REPLACE DETECTOR INCLUDES INSTALATION AND SUPPLY, ONCHARGABLE TO DPIRD	-706.20
EFT34049	25/08/2025	PINNACLE COACHLINES	BOOKEASY CUSTOMER PAYMENTS - AUGUST 2025	-703.03
EFT34050	25/08/2025	PEST-A-KILL	VARIOUS SHIRE PROPERTIES - MICE MONITORING & BAITING – JUNE 2025	-495.00
EFT34050	25/08/2025	PEST-A-KILL	VARIOUS SHIRE PROPERTIES - MICE MONITORING & BAITING – AUGUST 2025	-495.00
EFT34051	25/08/2025	XL2	MONTHLY IT MANAGEMENT SERVICES - AUGUST 2025	-4581.81
EFT34051	25/08/2025	XL2	MONTHLY IT MANAGEMENT SERVICES - SEPTEMBER 2025	-4581.81
EFT34051	25/08/2025	XL2	REPLACEMENT OF FAULTY LAPTOP CHARGER	-51.89
EFT34052	25/08/2025	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENTS AUGUST 2025	-12873.58

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34053	25/08/2025	SHARK BAY MECHANICAL & TOWING SERVICES	COLLECTION AND DISPOSAL OF CARAVAN DUMP POINT	-850.00
EFT34054	25/08/2025	SHARK BAY COASTAL TOURS	BOOEASY OPERATOR PAYMENTS - AUGUST 2025	-2891.87
EFT34055	25/08/2025	NATIONWEST AVIATION PTY LTD T/AS SHARK BAY SCENIC FLIGHTS	BOOEASY OPERATOR PAYMENTS AUGUST 2025	-2743.37
EFT34056	25/08/2025	T-QUIP	SIDE BROOM - ROAD SWEEPER (P228)	-402.00
EFT34057	25/08/2025	MARINE RESCUE SHARK BAY	REFUND - DOUBLE PAYMENT FOR JINKER JOB FEBRUARY 2025	-1290.00
EFT34058	25/08/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA CONFERENCE EXPENSES 2025 - CR STUBBERFIELD, CR FENNY, CR SMITH AND MR CHAPMAN	-7370.00
EFT34059	25/08/2025	WORK HEALTH PROFESSIONALS PTY LTD	ONSITE BASELINE/SUB (AIR CONDUCTION) HEARING TESTS FOR UP TO 14 OUTSIDE STAFF	-1551.00
EFT34060	25/08/2025	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOEASY OPERATOR PAYMENTS - AUGUST 2025	-1006.25
EFT34061	28/08/2025	BUNNINGS BUILDING SUPPLIES PTY LTD	KELSO 100L SIDE TIP CEMENT MIXER	-1642.55
EFT34061	28/08/2025	BUNNINGS BUILDING SUPPLIES PTY LTD	BLUE 100L RUBBISH BINS	-703.08
EFT34061	28/08/2025	BUNNINGS BUILDING SUPPLIES PTY LTD	BROOMS OUTDOOR OATES	-50.84
EFT34062	28/08/2025	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2025 / 2026 EMERGENCY SERVICES LEVY, OPTION B CONTRIBUTION	-79744.66
EFT34063	28/08/2025	(FEDCO) FEDERAL TINWARE MANUFACTURING PTY LTD	MAIN ROADS ROADSIDE RUBBISH BINS - ONCHARGABLE TO MAIN ROADS	-1061.02
EFT34064	28/08/2025	THINK WATER MID WEST	HUNTER I25 ROTARY SPRINKLER SS RISER 6 "	-1851.30
EFT34065	28/08/2025	IRWIN PLANT HIRE	SUPPLY PRIME MOVER AND OPERATOR TO HAUL SHIRE WATER TANKER ON SHARK BAY ROAD SHOULDERING PROJECT - AUGUST 2025, ONCHARGABLE TO MAIN ROADS	-19717.50
EFT34065	28/08/2025	IRWIN PLANT HIRE	SUPPLY PRIME MOVER, SIDE TIPPER AND SKID STEER TO PUSH-UP, LOAD AND HAUL BLUE STONE FROM TICKLE-BELLY STOCKPILE TO SHIRE DEPOT	-2750.00

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34066	28/08/2025	LITTLE RIPPERS TECHNOLOGY	REUSABLE STANDARD DISPENSER AND DOG WASTE BAG ROLLS	-647.90
EFT34067	28/08/2025	PILBARA CABINETS	SUPPLY AND INSTALL KITCHEN CABINETRY AS PER SPECIFICATIONS LISTED ON QUOTE #174 - 50 % PAYMENT, 65 BROCKMAN STREET	-14567.00
EFT34068	28/08/2025	SHARK BAY STATE EMERGENCY SERVICE UNIT INC	1ST QUARTER LGGS 2025 / 2026	-12980.00
EFT34069	28/08/2025	SHARK BAY SERVICES	BATTERY FOR DUAL CAB UTE - P219	-343.00
EFT34070	28/08/2025	TELSTRA LIMITED	BUSH FIRE BRIGADE SATELLITE PHONE	-90.00
EFT34071	28/08/2025	SYNERGY BUSINESS SYSTEMS PTY LTD T/AS WEST COAST FASTENERS	BOLT AND WASHERS	-66.28
EFT34072	28/08/2025	WAJON PUBLISHING COMPANY	SBDC MERCHANDISE - WILDFLOWER BOOKS	-437.50
			<b>TOTAL</b>	<b>\$ 546,607.58</b>

**SHIRE OF SHARK BAY – MUNI  
ELECTRONIC PAYROLL TRANSACTIONS  
AUGUST 2025**

DATE	NAME	DESCRIPTION	AMOUNT
11/08/2025	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 10 AUGUST 2025	\$ 88,421.18
25/08/2025	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 24 AUGUST 2025	\$ 88,979.57
		<b>TOTAL</b>	<b>\$ 177,400.75</b>

29 OCTOBER 2025

11.2 SCHEDULE OF ACCOUNTS PAID FOR SEPTEMBER 2025 TO BE RECEIVED  
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr

Seconded Cr

**Officer Recommendation**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$648,303.72 be accepted.**

Comment

The schedules of accounts for payment covering -

Municipal fund BPay payment for the month of September 2025 totalling \$962.77

Municipal fund credit card direct debits for the month of September 2025 totalling \$13,510.45

Municipal fund direct debits to Council for the month of September 2025 totalling \$25,303.49

Municipal fund account electronic payment numbers MUNI 34073 to 34166 totalling \$433,757.41 and

Municipal fund account for September 2025 payroll totalling \$174,769.60

The schedule of accounts submitted to each member of Council on 24 October 2025 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

29 OCTOBER 2025

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

*D Chapman*

Date of Report

17 October 2025

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY – MUNI  
ELECTRONIC BPAY TRANSACTIONS  
SEPTEMBER 2025**

NAME	DATE	DESCRIPTION	AMOUNT
BPAY	08/09/2025	AWARE SUPER	\$ 188.98
BPAY	08/09/2025	GESB	\$ 773.79
		<b>TOTAL</b>	<b>\$ 962.77</b>

**SHIRE OF SHARK BAY – CBA CREDIT CARD**

**PAID 30 SEPTEMBER 2025**

**TOTAL \$ 13,510.45**

**CEO**

DATE	NAME	DESCRIPTION	AMOUNT
27/08/2025	WWW.CLOUDPG.COM.AU	COURT PROCESS AND SOLICITOR FEES ONCHARGEABLE TO RATE PAYER	\$ 2,499.81
29/08/2025	HILTON HOTELS BURSWOOD	ACCOMMODATION FOR CEO TO ATTEND WALGA CONFERENCE	\$ 4,483.10
19/09/2025	VISTAPRINT AUSTRALIA	DRINKING MUGS FOR SENIORS' WEEK	\$ 274.86
22/09/2025	THE LUCKY SHAG	DINNER FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 272.42
23/09/2025	QUAY HOSPITALITY PTY LTD	DRINKS FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 63.13
23/09/2025	DTWF PERTH 18 KNOTS	DRINKS FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 53.04
23/09/2025	THE CUTTING BOARD	LUNCH FOR CEO AND TWO COUNCILLORS - WALGA CONFERENCE	\$ 46.76
23/09/2025	GREENGROCER SALAD & PERTH	LUNCH FOR COUNCILLOR - WALGA CONFERENCE	\$ 10.17
23/09/2025	HI THAI PERTH	WATER FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 16.26
23/09/2025	DOUBLE A ON THE RI	BREAKFAST FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 122.51
24/09/2025	QUAY HOSPITALITY PTY LTD	DRINKS FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 62.93

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

24/09/2025	CPP CONVENTION CENTRE PERTH	CAR PARKING - WALGA CONFERENCE	\$ 38.87
24/09/2025	CPP CONVENTION CENTRE PERTH	CAR PARKING - WALGA CONFERENCE	\$ 26.25
24/09/2025	DOUBLE A ON THE RI	BREAKFAST FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 112.39
24/09/2025	DOUBLE A ON THE RI	COFFEES FOR CEO AND COUNCILLOR - WALGA CONFERENCE	\$ 10.63
24/09/2025	SFS PCEC 6189 PERTH	COFFEES FOR MEETING - WALGA CONFERENCE	\$ 34.00
25/09/2025	CPP CONVENTION CENTRE PERTH	CAR PARKING - WALGA CONFERENCE	\$ 93.00
25/09/2025	OYSTER BAR PERTH	LUNCH FOR CEO AND COUNCILLORS - WALGA CONFERENCE	\$ 191.84
		<b>TOTAL</b>	<b>\$ 8,411.97</b>

**EMCD**

DATE	NAME	DESCRIPTION	AMOUNT
28/08/2025	PRICEMARKAPP	LABELS FOR PRICING MERCHANDISE AT DISCOVERY CENTRE	\$ 61.00
1/09/2025	HERITAGE RESORT SHARK BAY	DINNER FOR CEO, EMCD, CESM AND SBDC MANAGER TO FAREWELL THE COMMUNITY EMERGENCY SERVICES MANAGER (CESM) AND WELCOME NEW SBDC MANAGER	\$ 181.45
1/09/2025	COMMONWEALTH BANK OF AUSTRALIA	ANNUAL CORPORATE CARD FEE	\$ 2.00
2/09/2025	SHARK BAY CAFÉ	REFRESHMENTS FOR MANAGEMENT MEETING	\$ 25.47
8/09/2025	LOCAL GOVERNMENT MANA MT HAWTHORN	COMMUNITY DEVELOPMENT CONFERENCE (10 SEPTEMBER 2025) REGISTRATION FOR EXECUTIVE MANAGER COMMUNITY DEVELOPMENT	\$ 50.00
10/09/2025	CROWN PROMENADE PERTH	ACCOMMODATION FOR EXECUTIVE MANAGER COMMUNITY DEVELOPMENT TO ATTEND COMMUNITY DEVELOPMENT CONFERENCE - DEPOSIT PAYMENT	\$ 697.94

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

11/09/2025	NUFORD WANGARA	LOAN VEHICLE FOR EXECUTIVE MANAGER COMMUNITY DEVELOPMENT DURING MAINTENANCE WORK ON EMCD VEHICLE (P225)	\$ 20.00
11/09/2025	VENTRAIP AUSTRALIA	DOMAIN RENEWAL FOR SHARKBAYVISIT.COM	\$ 24.95
15/09/2025	CROWN PROMENADE PERTH	ACCOMMODATION FOR EXECUTIVE MANAGER COMMUNITY DEVELOPMENT TO ATTEND COMMUNITY DEVELOPMENT CONFERENCE - BALANCE PAYMENT	\$ 118.85
22/09/2025	SHARK BAY COMMUNITY RESOURCE CENTRE	MOTOR VEHICLE REGISTRATION RENEWAL UNTIL 30 JUNE 2025 FOR CEO VEHICLE (P222), RUBBISH TRUCK (PS007) AND ISUZU D-MAX FIRE UTE (SES)	\$ 778.10
		<b>TOTAL</b>	<b>\$ 1,959.76</b>

**MFA**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
27/08/2025	FREEDOMFAIRIES	50% DEPOSIT PAYMENT - FREEDOM FAIRIES FACE PAINTING ENTERTAINMENT - 2025 SPRING MARKETS	\$ 559.90
3/09/2025	REX	CHANGE OF PASSENGER DETAILS - FLIGHTS FOR FACE PAINTER ENTERTAINER - 2025 SPRING MARKETS	\$ 56.52
5/09/2025	BELONG	BELONG INTERNET 04 SEPTEMBER TO 03 OCTOBER 2025 FOR RECREATION CENTRE DOOR ENTRY	\$ 15.00
5/09/2025	BELONG	BELONG INTERNET 04 SEPTEMBER TO 03 OCTOBER 2025 FOR DENHAM TOWN HALL DOOR ENTRY	\$ 15.00
17/09/2025	SHIRE OF SHARK BAY	ACCOMMODATION AT WILDSIGHTS BEACH UNIT FOR MAGICIAN - 2025 SPRING HOLIDAY PROGRAM	\$ 720.00
17/09/2025	SHARK BAY CAFÉ	REFRESHMENTS FOR MANAGEMENT MEETING	\$ 20.38
18/09/2025	REX	RETURN FLIGHTS FOR MAGICIAN - 2025 SPRING HOLIDAY PROGRAM	\$ 1,195.82
19/09/2025	SHARK BAY SUPERMARKET	POTTING MIX FOR YOUTH OFFICER'S YOUTH LIFE SKILLS WORKSHOP	\$ 83.10

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

22/09/2025	STARLINK INTERNET	STARLINK INTERNET 20 SEPTEMBER TO 20 OCTOBER 2025 FOR TAMALA CAMP (PP118), REFUSE SITE AND MOBILE UNIT FOR BUSH FIRE BRIGADE	\$ 473.00
		<b>TOTAL</b>	<b>\$ 3,138.72</b>

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS  
SEPTEMBER 2025**

<b>DD #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD18499.1	01/09/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 65 BROCKMAN STREET AND 5 SPAVEN WAY – 17 AUGUST TO 16 SEPTEMBER 2025	-180.00
DD18499.1	01/09/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR ADMINISTRATION OFFICE – 18 AUGUST TO 17 SEPTEMBER 2025	-105.00
DD18508.1	07/09/2025	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	-189.73
DD18508.2	07/09/2025	BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18508.3	07/09/2025	RUSSELL SUPER SOLUTIONS	SUPERANNUATION CONTRIBUTIONS	-81.98
DD18508.4	07/09/2025	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-175.68
DD18508.5	07/09/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2548.17
DD18508.6	07/09/2025	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-356.04
DD18508.7	07/09/2025	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-588.46
DD18508.8	07/09/2025	REST	SUPERANNUATION CONTRIBUTIONS	-320.91
DD18508.9	07/09/2025	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18536.1	07/09/2025	URL NETWORKS PTY LTD	SHIRE OFFICES TELEPHONE CHARGES - AUGUST 2025	-182.37
DD18548.1	21/09/2025	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	-356.03
DD18548.2	21/09/2025	BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	-308.42

ORDINARY COUNCIL MEETING AGENDA

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18548.3	21/09/2025	RUSSELL SUPER SOLUTIONS	SUPERANNUATION CONTRIBUTIONS	-337.30
DD18548.4	21/09/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2580.16
DD18548.5	21/09/2025	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-173.34
DD18548.6	21/09/2025	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-198.85
DD18548.7	21/09/2025	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-555.67
DD18548.8	21/09/2025	REST	SUPERANNUATION CONTRIBUTIONS	-290.46
DD18548.9	21/09/2025	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18549.1	08/09/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 51 DURLACHER STREET - 25 AUGUST TO 24 SEPTEMBER 2025	-90.00
DD18551.1	15/09/2025	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - WATER USAGE 20 JUNE TO 15 AUGUST 2025	-70.90
DD18551.2	19/09/2025	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES AUGUST 2025	-26.80
DD18508.10	07/09/2025	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-251.42
DD18508.11	07/09/2025	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-197.65
DD18508.12	07/09/2025	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-561.54
DD18508.13	07/09/2025	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-763.38
DD18508.14	07/09/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	- 3661.2 4
DD18508.15	07/09/2025	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-260.64
DD18508.16	07/09/2025	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-257.66
DD18508.17	07/09/2025	GESB	SUPERANNUATION CONTRIBUTIONS	-223.71
DD18508.18	07/09/2025	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1149.92
DD18548.10	21/09/2025	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-314.27
DD18548.11	21/09/2025	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-162.90
DD18548.12	21/09/2025	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-556.85
DD18548.13	21/09/2025	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-763.38

ORDINARY COUNCIL MEETING AGENDA

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18548.14	21/09/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3834.31
DD18548.15	21/09/2025	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-217.20
DD18548.16	21/09/2025	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-224.87
DD18548.17	21/09/2025	GESB	SUPERANNUATION CONTRIBUTIONS	-95.57
DD18548.18	21/09/2025	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1165.45
			<b>TOTAL</b>	<b>\$ 25,303.49</b>

**SHIRE OF SHARK BAY – MUNI EFT  
SEPTEMBER 2025  
EFT #34073 – EFT #34166**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34073	08/09/2025	THE TRUSTEE FOR THE TENZO TRUST T/AS HARTOG COTTAGES	BOOKEASY OPERATOR PAYMENT AUGUST 2025	-787.50
EFT34074	08/09/2025	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT AUGUST 2025	-1462.00
EFT34075	08/09/2025	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT AUGUST 2025	-181.88
EFT34076	08/09/2025	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT AUGUST 2025	-2633.75
EFT34077	08/09/2025	PINNACLE COACHLINES	BOOKEASY OPERATOR PAYMENT AUGUST 2025	-468.18
EFT34078	08/09/2025	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT AUGUST 2025	-5177.96
EFT34079	08/09/2025	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOKEASY OPERATOR PAYMENT AUGUST 2025	-1006.25
EFT34080	08/09/2025	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-164.76
EFT34081	11/09/2025	AUSTRALIAN TAXATION OFFICE	BAS RETURN AUGUST 2025	-83208.00
EFT34082	12/09/2025	STATE LIBRARY OF WA	BETTER BEGINNINGS 2025/2026	-66.00
EFT34083	12/09/2025	ABROLHOS COLLECTIVE	SBDC MERCHANDISE - VARIOUS DRINKING GLASSES	-3570.00

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<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34084	12/09/2025	ABBL CONTRACTING & MAINTENANCE	COLLECTION OF RUBBISH TRUCK FROM SUPERIORPAK IN WELSHPOOL AND TRANSPORT TO DEPOT IN DENHAM	-5995.00
EFT34085	12/09/2025	NAPA AUTO PARTS	ALTERNATOR FOR STREET SWEEPER (P228)	-639.65
EFT34086	12/09/2025	AUSTRALIA POST	MONTHLY POSTAL SERVICE - AUGUST 2025	-36.96
EFT34087	12/09/2025	KEZA WA PTY LTD T/AS BRAD ATCHESON	FINAL PAYMENT FOR THE ENCLOSURE OF THE DENHAM DAY CARE VERANDAH - CYCLONE SEROJA FUNDING	-21025.40
EFT34088	12/09/2025	BOC LIMITED	MONTHLY CONTAINER RENTAL – JULY AND AUGUST 2025	-117.42
EFT34089	12/09/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES - RATES BILLING FOR 2025/2026	-1496.00
EFT34089	12/09/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-264.00
EFT34089	12/09/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-72.00
EFT34090	12/09/2025	BEAVIS & SMITH CLEANING & CHEMICALS	MONTHLY CLEANING ACCOUNT - AUGUST 2025	-22509.58
EFT34090	12/09/2025	BEAVIS & SMITH CLEANING & CHEMICALS	VARIOUS CLEANING CONSUMABLES - AUGUST 2025	-920.30
EFT34091	12/09/2025	CELLARBRATIONS DENHAM	REFRESHMENTS FOR DEPOT STAFF FUNCTION	-167.99
EFT34092	12/09/2025	CLOUD PAYMENT GROUP PTY LTD	COURT PROCESS AND SOLICITOR FEES ONCHARGEABLE TO RATE PAYER	-2642.75
EFT34093	12/09/2025	CARNARVON MOTOR GROUP	MIRROR ASSY OUTER, RIGHT SIDE FOR TOYOTA HILUX - SUPERVISOR MECHANIC VEHICLE (P219)	-383.21
EFT34094	12/09/2025	DAVID HADDEN	CONSULTANT HEALTH OFFICER CHARGES, INCLUDES ACCOMMODATION	-3271.45
EFT34095	12/09/2025	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMITS #3488, #3507, #3510, #3511, #3512, #3513, #3514, #3515, #3516, #3519, #3520, #3522	-4236.57
EFT34096	12/09/2025	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY ACCOUNT - AUGUST 2025	-302.78
EFT34097	12/09/2025	SHARK BAY SUPERMARKET	MONTHLY SUPERMARKET ACCOUNT - AUGUST 2025	-142.75

ORDINARY COUNCIL MEETING AGENDA

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<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34098	12/09/2025	FAR WEST ELECTRICAL	SUPPLY OF INSTALLATION OF NEW SPLIT DUCTED AIR CONDITIONING UNIT AT THE RECREATION CENTRE	-23051.27
EFT34098	12/09/2025	FAR WEST ELECTRICAL	INSURANCE CLAIM – DISCONNECTION OF KITCHEN POWER OUTLETS, LIGHT SWITCHES, RANGEHOOD AND STOVE, RECONNECTION OF EVERYTHING AFTER REMEDIATION WORKS BY OTHERS – INDEPENDENT LIVING UNIT 12	-720.23
EFT34098	12/09/2025	FAR WEST ELECTRICAL	INSURANCE CLAIM – RECONNECTION OF HOT WATER SYSTEM IN INDEPENDENT LIVING UNIT 12	-172.15
EFT34098	12/09/2025	FAR WEST ELECTRICAL	TESTING AND TAGGING OF ALL PORTABLE APPLIANCES AT THE RECREATION CENTRE, EXCLUDING THE GYM AREA	-309.65
EFT34099	12/09/2025	REFUEL AUSTRALIA	MONTHLY FUEL ACCOUNT - AUGUST 2025	-6625.82
EFT34100	12/09/2025	GERALDTON HYDRAULICS	PARTS INCLUDING FREIGHT FOR CATERPILLAR EXCAVATOR (P226)	-791.31
EFT34101	12/09/2025	HORIZON POWER	STREET LIGHTING - AUGUST 2025	-5121.66
EFT34102	12/09/2025	HORIZON POWER	INDEPENDENT LIVING UNIT 21 - ELECTRICITY CHARGES 26 JULY TO 27 AUGUST 2025	-51.83
EFT34103	12/09/2025	DENHAM WA PTY LTD T/A IGA X-PRESS	MONTHLY SUPERMARKET ACCOUNT - AUGUST 2025	-363.24
EFT34104	12/09/2025	IRWIN PLANT HIRE	SUPPLY LABOUR TO OPERATE MACHINES REQUIRED AT BILLABONG ROADHOUSE RUBBISH TIP 02 TO 05 SEPTEMBER 2025	-3971.00
EFT34104	12/09/2025	IRWIN PLANT HIRE	SUPPLY OF PRIME MOVER AND OPERATOR TO HAUL SHIRE WATER TANKER ON SHARK BAY ROAD SHOULDERING PROJECT FOR THE MONTH OF AUGUST 2025 – ONCHARGE TO MAINROADS	-2711.50
EFT34105	12/09/2025	TEAM GLOBAL EXPRESS PTY LTD	MONTHLY FREIGHT ACCOUNT - AUGUST 2025	-758.17
EFT34106	12/09/2025	GERALDTON INSTANT RACKING	PALLET RACKING FOR DEPOT	-1383.00
EFT34107	12/09/2025	GRAYT MAINTENANCE SOLUTIONS	EXCAVATION OF DOUBLE GRAVE - PLOT 126, INCLUDES FILL IN AFTER SERVICE, MOB, DEMOB AND BORING HOLES FOR WATER PENETRATION	-1265.00

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34108	12/09/2025	KOLLAB RECRUITMENT GROUP	HIRE OF TEMPORARY STAFF - ADMINISTRATION OFFICER	-1930.50
EFT34109	12/09/2025	LUKE CLEAL	REIMBURSEMENT FOR PAYMENT OF LUNCH FOR CESM ON 28 AUGUST 2025	-11.21
EFT34110	12/09/2025	LANDGATE (WA LAND INFORMATION AUTHORITY)	GROSS RENTAL VALUATIONS SCHEDULE NO G2025/5 - 23 JUNE TO 18 JULY 2025	-25.84
EFT34111	12/09/2025	MARKET FORCE PTY LTD	ADVERTISEMENT IN THE WEST ON 24 JULY 2025 - NOTICE OF INTENTION TO IMPOSE DIFFERENTIAL RATES	-921.57
EFT34112	12/09/2025	MIDWEST BOUNCE AND FUN	50% DEPOSIT - BOUNCY CASTLE ENTERTAINMENT FOR 2025 SPRING MARKETS	-1962.00
EFT34113	12/09/2025	MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES - LEASE DAY CARE BUILDING	-382.80
EFT34114	12/09/2025	MIDWEST COURIERS	MONTHLY FREIGHT ACCOUNT - JULY 2025	-115.83
EFT34115	12/09/2025	RHONDA JOY METTAM	REIMBURSEMENT FOR PURCHASE OF COFFEE BEANS FOR THE ADMINISTRATION OFFICE	-127.10
EFT34116	12/09/2025	NATURALISTE PLUMBING PTY LTD	INSURANCE CLAIM - RENEW WATER PIPES THROUGH OUT UNIT, RELOCATE HOW WATER UNIT, SUPPLY AND INSTALLATION, FITOUT PLUMBING FIXTURES TO UNIT - INDEPENDENT LIVING UNIT 12	-1200.00
EFT34116	12/09/2025	NATURALISTE PLUMBING PTY LTD	INSURANCE CLAIM - RENEW WATER PIPES THROUGH OUT UNIT, RELOCATE HOT WATER UNIT, SUPPLY AND INSTALLATION, FITOUT PLUMBING FIXTURES TO UNIT - INDEPENDENT LIVING UNIT 12	-12550.00
EFT34117	12/09/2025	OUTBACK COAST AUTOMOTIVES AND RADIATORS	SERVICE FOR CEO VEHICLE (P222) AS PER SERVICE SCHEDULE, INCLUDES FILTER SERVICE KIT, ENGINE OIL, OIL DISPOSAL, FREIGHT, WORKSHOP CONSUMABLES AND LABOUR	-823.90
EFT34118	12/09/2025	OFFICEWORKS LTD	MONTHLY STATIONERY ORDER AUGUST 2025 FOR ADMINISTRATION OFFICE, DEPOT, COMMUNITY DEVELOPMENT AND DISCOVERY CENTRE	-1135.61

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34119	12/09/2025	PILBARA CABINETS	FINAL PAYMENT FOR SUPPLY AND INSTALLATION OF KITCHEN CABINETS - 65 BROCKMAN STREET	-11704.00
EFT34120	12/09/2025	R & L COURIERS	MONTHLY FREIGHT ACCOUNT - JULY 2025	-405.63
EFT34121	12/09/2025	LYONS ENTERPRISES-SHARK BAY CAR HIRE	MONTHLY CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - JULY 2025	-1287.00
EFT34121	12/09/2025	LYONS ENTERPRISES-SHARK BAY CAR HIRE	MONTHLY CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - AUGUST 2025	-1151.70
EFT34122	12/09/2025	THINKPROJECT AUSTRALIA PTY LTD	THINKPROJECT DIGITAL ASSET MANAGER (FORMERLY KNOWN AS RAMM ASSET) ANNUAL LICENSE SUPPORT AND MAINTENANCE FEE - 01 JULY 2025 TO 30 JUNE 2026	-8705.27
EFT34123	12/09/2025	WINC AUSTRALIA PTY LIMITED	TONER CARTRIDGES FOR RICOH PHOTOCOPIER AT ADMINISTRATION OFFICE	-1832.60
EFT34124	12/09/2025	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS FORESHORE AUGUST 2025 - ONCHARGEABLE TO DOT	-1188.00
EFT34124	12/09/2025	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS USELESS LOOP / SHARK BAY ROADS AUGUST 2025 - ONCHARGEABLE TO MAINROADS AND DBCA	-4620.00
EFT34125	12/09/2025	SNAPPER'S POST AND NEWS PTY LTD T/AS SHARK BAY NEWSAGENCY AND POSTAL AGENCY	MONTHLY NEWSAGENCY ACCOUNT - JULY AND AUGUST 2025	-123.47
EFT34126	12/09/2025	SHARK BAY COMMUNITY RESOURCE CENTRE	RECREATION CENTRE MANAGEMENT - JULY 2025	-9607.13
EFT34127	12/09/2025	SUMMER GYPSEA	SBDC MERCHANDISE - JEWELLERY	-459.50
EFT34128	12/09/2025	MOORE AUSTRALIA	CONTRACT FINANCIAL SERVICES TASKS	-5500.00
EFT34129	12/09/2025	SHIRE OF CARNARVON	CONTRIBUTION TO THE COMMUNITY EMERGENCY SERVICES MANAGER (CESM) FOR THE PERIOD 01 APRIL TO 30 JUNE 2025	-5307.82
EFT34130	12/09/2025	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE CHARGES - 16 JULY TO 15 AUGUST 2025	-351.92
EFT34131	12/09/2025	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES - AUGUST 2025	-6435.00

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34132	12/09/2025	VALENTINES PAINTING SERVICE	PREPARATION AND PAINTING WORKS TO INTERIOR OF HOUSE (PART PAYMENT)	-13066.50
EFT34133	12/09/2025	WURTH AUSTRALIA PTY LTD	20L UNIVERSAL BRAKE CLEANER INCLUDING FREIGHT - WORKSHOP CONSUMABLES	-148.05
EFT34136	21/09/2025	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-171.06
EFT34137	21/09/2025	SHARK BAY HOLIDAY COTTAGES	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-698.25
EFT34138	21/09/2025	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-1785.00
EFT34139	21/09/2025	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-13868.72
EFT34140	21/09/2025	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-4593.75
EFT34141	21/09/2025	MONKEYMIA WILDSIGHTS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-630.00
EFT34142	21/09/2025	OCEANSIDE VILLAGE	BOOK EASY OPERATOR PAYMENT DECEMBER 2024	-427.35
EFT34143	21/09/2025	PINNACLE COACHLINES	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-181.56
EFT34144	21/09/2025	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-7734.47
EFT34145	21/09/2025	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-332.50
EFT34146	21/09/2025	NATIONWEST AVIATION PTY LTD T/AS SHARK BAY SCENIC FLIGHTS	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-2511.75
EFT34147	21/09/2025	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-332.06
EFT34148	21/09/2025	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOKEASY OPERATOR PAYMENT - SEPTEMBER 2025	-166.25
EFT34150	22/09/2025	ANTHONY SHKARDOON	REFUND OF OVERPAID RENT - INDEPENDENT LIVING UNIT 6	-260.00
EFT34151	22/09/2025	BRIAN CHILD	50% PAYMENT TO SUPPLY AND INSTALL STORMWATER DRAINAGE AT 86 DAMPIER ROAD	-29000.00
EFT34152	22/09/2025	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY BOOKING FEE - AUGUST 2025	-1499.61
EFT34153	22/09/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES - INCLUDES DOWNLOAD OF PENDING INTERIM RATES	-572.00

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34154	22/09/2025	BEAVIS & SMITH CLEANING & CHEMICALS	20L CHEMTREAT TRUCK WASH AND 25L WHITE-HOT HEAVY-DUTY DEGREASER - WORKSHOP CONSUMABLES	-275.00
EFT34155	22/09/2025	DELNORTH PTY LTD	PR-JT-RJ - POST REMOVER JAW TYPE REPLACEMENT JAWS INCLUDING PACKAGING AND FREIGHT	-291.26
EFT34156	22/09/2025	GERALDTON HYDRAULICS	PARTS FOR JINKER HYDRAULIC BOAT TRAILER (P175)	-285.04
EFT34157	22/09/2025	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES - AUGUST 2025	-7428.51
EFT34157	22/09/2025	HORIZON POWER	EMERGENCY SERVICES BUILDING - ELECTRICITY CHARGES 10 JULY TO 09 SEPTEMBER 2025	-840.99
EFT34157	22/09/2025	HORIZON POWER	INDEPENDENT LIVING UNIT 03 - ELECTRICITY CHARGES 09 JULY TO 08 SEPTEMBER 2025	-72.27
EFT34158	22/09/2025	TEAM GLOBAL EXPRESS PTY LTD	MONTHLY FREIGHT ACCOUNT - SEPTEMBER 2025	-254.42
EFT34159	22/09/2025	KEMPGLAZE	SUPPLY AND INSTALL REPLACEMENT SLIDING DOOR UNIT AT FRONT ENTRY TO SHIRE OFFICE, INCLUDES ALL MATERIALS, ENVIRONMENTAL LEVY AND LABOUR	-9709.65
EFT34160	22/09/2025	MIDWEST FIRE PROTECTION SERVICE	QUARTERLY SERVICE OF ALARM SYSTEM - DISCOVERY CENTRE	-165.00
EFT34161	22/09/2025	RHONDA JOY METTAM	REIMBURSEMENT OF PURCHASE OF COFFEE BEANS FOR ADMINISTRATION OFFICE	-123.82
EFT34162	22/09/2025	NATURALISTE PLUMBING PTY LTD	DRY HIRE OF MINI EXCAVATOR	-425.00
EFT34163	22/09/2025	SOFIE ALICE HAYES	PACK AND SEND OF BY THE BAY ARTWORK TO VICTORIA	-300.00
EFT34164	22/09/2025	TELSTRA LIMITED	SHIRE MOBILE PHONE CHARGES - 16 AUGUST TO 15 SEPTEMBER 2025	-353.63
EFT34164	22/09/2025	TELSTRA LIMITED	BUSH FIRE BRIGADE SATELLITE PHONES - 14 SEPTEMBER TO 13 OCTOBER 2025	-101.30
EFT34165	22/09/2025	WURTH AUSTRALIA PTY LTD	RUST REMOVER, CABLE TIES AND SPRAYER INCLUDING FREIGHT (FINAL SUPPLY)	-563.92

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT34166	26/09/2025	SUPERIOR PAK PTY LTD	REPAIRS AND ALTERATION TO HINO DOMESTIC REFUSE TRUCK - SUPPLY AND INSTALLATION OF ELECTRICAL HARNESS AND CAB CONTROLLER, PARTS, HARDWARE, CARRY OUT FULL HYDRAULIC AND ELECTRICAL SETUP, TEST RUN UNIT	-44477.40
			<b>TOTAL</b>	<b>\$ 433,757.41</b>

**SHIRE OF SHARK BAY – MUNI  
ELECTRONIC PAYROLL TRANSACTIONS  
SEPTEMBER 2025**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
08/09/2025	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 07 SEPTEMBER 2025	\$ 84,755.76
22/09/2025	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 21 SEPTEMBER 2025	\$ 90,013.84
		<b>TOTAL</b>	<b>\$ 174,769.60</b>

29 OCTOBER 2025

11.3 FINANCIAL REPORTS TO 31 AUGUST 2025  
CM00017

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr

Seconded Cr

**Officer Recommendation**

**That the monthly financial report to 31 August 2025 as attached be received.**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 August 2025** are attached.

VARIANCE ANALYSIS

**Revenue from operating activities** - Actual operating revenue as of 31 August 2025 was \$248,415 greater than year to date budget.

Revenue from Grants, Subsidies and Contributions was greater than year to date budget by \$205,859 primarily driven by Main Roads WA direct funding due to an earlier start by the Shire Works team on Shark Bay Road shoulder works.

Revenue from Fees and Charges was greater than year to date budget by \$53,961, primarily driven by higher than year to date income for refuse site fees, Shark Bay Discovery Centre entrance fees and Shark Bay Discovery Centre merchandise.

**Expenditure from operating activities** - Actual operating expenditure as of 31 August 2025 was less than year to date budget by \$1,150,502, primarily due to depreciation not able to be processed until finalisation of the Annual Financial Report.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

29 OCTOBER 2025

STRATEGIC IMPLICATIONS

Outcome 7 - A transparent, resilient organisation demonstrating leadership and governance.

Strategy 7.2 – Provide appropriate services to the community in a professional and efficient manner.

Action 7.2.2 – Maintain accountability and financial responsibility in accordance with Long Term Financial Plan.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

*D Chapman*

Date of Report

16 October 2025

29 OCTOBER 2025

**SHIRE OF SHARK BAY**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the required statement of financial activity and statement of financial position)**  
**For the period ended 31 August 2025**

***LOCAL GOVERNMENT ACT 1995***  
***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2025**

Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	2,093,692	0	0	0	0.00%	
Grants, subsidies and contributions	2,036,796	339,452	545,311	205,859	60.64%	▲
Fees and charges	1,872,795	312,072	366,033	53,961	17.29%	▲
Interest revenue	265,414	44,230	8,019	(36,211)	(81.87%)	▼
Other revenue	170,638	28,428	53,234	24,806	87.26%	▲
Profit on asset disposals	23,573	0	0	0	0.00%	
	<b>6,462,908</b>	<b>724,182</b>	<b>972,597</b>	<b>248,415</b>	<b>34.30%</b>	
<b>Expenditure from operating activities</b>						
Employee costs	(2,993,110)	(526,544)	(525,302)	1,242	0.24%	
Materials and contracts	(3,109,251)	(517,934)	(300,180)	217,754	42.04%	▲
Utility charges	(220,068)	(36,628)	(26,891)	9,737	26.58%	
Depreciation	(5,539,681)	(923,234)	0	923,234	100.00%	▲
Finance costs	(100,848)	(9,084)	(9,084)	0	0.00%	
Insurance	(257,560)	(257,560)	(257,051)	509	0.20%	
Other expenditure	(236,964)	(39,482)	(41,456)	(1,974)	(5.00%)	
Loss on asset disposals	(28,452)	0	0	0	0.00%	
	<b>(12,485,934)</b>	<b>(2,310,466)</b>	<b>(1,159,964)</b>	<b>1,150,502</b>	<b>49.80%</b>	
Non cash amounts excluded from operating activities	2(c) 5,544,560	923,234	0	(923,234)	(100.00%)	▼
<b>Amount attributable to operating activities</b>	<b>(478,466)</b>	<b>(663,050)</b>	<b>(187,367)</b>	<b>475,683</b>	<b>71.74%</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	1,429,424	238,230	182,443	(55,787)	(23.42%)	▼
Proceeds from disposal of assets	120,000	0	0	0	0.00%	
	<b>1,549,424</b>	<b>238,230</b>	<b>182,443</b>	<b>(55,787)</b>	<b>(23.42%)</b>	
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	(5,210,721)	(872,620)	(201,095)	671,525	76.96%	▲
Payments for construction of infrastructure	(1,526,927)	(254,488)	(53,403)	201,085	79.02%	▲
	<b>(6,737,648)</b>	<b>(1,127,108)</b>	<b>(254,498)</b>	<b>872,610</b>	<b>77.42%</b>	
<b>Amount attributable to investing activities</b>	<b>(5,188,224)</b>	<b>(888,878)</b>	<b>(72,055)</b>	<b>816,823</b>	<b>91.89%</b>	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	1,560,000	0	0	0	0.00%	
	<b>1,560,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>						
Repayment of borrowings	(200,500)	0	0	0	0.00%	
Transfer to reserves	(561,258)	0	0	0	0.00%	
	<b>(761,758)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	
Non-cash amounts excluded from financing activities	2(d) 2,000,000	0	0	0	0.00%	
<b>Amount attributable to financing activities</b>	<b>2,798,242</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2(a) 2,868,448	2,868,448	2,837,968	(30,480)	(1.06%)	
Amount attributable to operating activities	(478,466)	(663,050)	(187,367)	475,683	71.74%	▲
Amount attributable to investing activities	(5,188,224)	(888,878)	(72,055)	816,823	91.89%	▲
Amount attributable to financing activities	2,798,242	0	0	0	0.00%	
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>1,316,520</b>	<b>2,578,546</b>	<b>1,262,026</b>	<b>95.86%</b>	<b>▲</b>

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 AUGUST 2025**

	Actual 30 June 2025	Actual as at 31 August 2025
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	10,564,827	9,917,206
Trade and other receivables	651,193	701,495
Inventories	135,734	135,734
Contract assets	194,629	194,629
<b>TOTAL CURRENT ASSETS</b>	<b>11,546,383</b>	<b>10,949,064</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	11,720	11,720
Other financial assets	39,810	39,810
Property, plant and equipment	31,622,791	31,823,886
Infrastructure	69,741,336	69,794,739
<b>TOTAL NON-CURRENT ASSETS</b>	<b>101,415,657</b>	<b>101,670,155</b>
<b>TOTAL ASSETS</b>	<b>112,962,040</b>	<b>112,619,219</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	637,648	319,822
Other liabilities	554,136	534,065
Borrowings	200,500	200,500
Employee related provisions	176,021	176,021
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,568,305</b>	<b>1,230,408</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	2,352,093	2,352,093
Employee related provisions	36,862	36,862
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>2,388,955</b>	<b>2,388,955</b>
<b>TOTAL LIABILITIES</b>	<b>3,957,260</b>	<b>3,619,363</b>
<b>NET ASSETS</b>	<b>109,004,780</b>	<b>108,999,856</b>
<b>EQUITY</b>		
Retained surplus	40,709,191	40,704,267
Reserve accounts	5,340,610	5,340,610
Revaluation surplus	62,954,979	62,954,979
<b>TOTAL EQUITY</b>	<b>109,004,780</b>	<b>108,999,856</b>

This statement is to be read in conjunction with the accompanying notes.

# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

## SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2025

### 1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

#### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14 October 2025

#### Matters of non-compliance with Basis of Preparation

The following matters on non-compliance with the basis of preparation have not been correct.

1. Balances as at 30 June 2025 have not been audited and may be subject to change.
2. Depreciation has not been raised during the current financial year.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

#### MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

#### Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2025

2 NET CURRENT ASSETS INFORMATION

	Adopted Budget Opening	Actual as at	Actual as at
(a) Net current assets used in the Statement of Financial Activity	1 July 2025	30 June 2025	31 August 2025
Note	\$	\$	\$
<b>Current assets</b>			
Cash and cash equivalents	10,555,805	10,564,827	9,917,206
Trade and other receivables	776,146	651,193	701,495
Inventories	120,918	135,734	135,734
Contract assets	194,629	194,629	194,629
Other assets	50,945	0	0
	11,698,443	11,546,383	10,949,064
<b>Less: current liabilities</b>			
Trade and other payables	(719,192)	(637,648)	(319,822)
Other liabilities	(554,136)	(554,136)	(534,065)
Borrowings	(200,500)	(200,500)	(200,500)
Employee related provisions	(216,057)	(176,021)	(176,021)
	(1,689,885)	(1,568,305)	(1,230,408)
Net current assets	10,008,558	9,978,078	9,718,656
Less: Total adjustments to net current assets	2(b) (7,140,110)	(7,140,110)	(7,140,110)
<b>Closing funding surplus / (deficit)</b>	2,868,448	2,837,968	2,578,546
<b>(b) Current assets and liabilities excluded from budgeted deficiency</b>			
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(5,340,610)	(5,340,610)	(5,340,610)
Less: Unspent loans	(2,000,000)	(2,000,000)	(2,000,000)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	200,500	200,500	200,500
<b>Total adjustments to net current assets</b>	2(a) (7,140,110)	(7,140,110)	(7,140,110)
<b>(c) Non-cash amounts excluded from operating activities</b>			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(23,573)	0	0
Add: Loss on asset disposals	28,452	0	0
Add: Depreciation	5,539,681	923,234	0
<b>Total non-cash amounts excluded from operating activities</b>	5,544,560	923,234	0
<b>(d) Non-cash amounts excluded from financing activities</b>			
<b>Adjustments to financing activities</b>			
Unspent loans	2,000,000	0	0
<b>Total non-cash amounts excluded from financing activities</b>	2,000,000	0	0

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

## SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2025

### 3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2025-26 year is \$20,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>	<b>205,859</b>	<b>60.64%</b>	▲
Grants commission assistance, Pipeline and MRWA Direct funding received higher than YTD budget.			Timing
Regional Arts Venues Support and Out of School Programs held as contract liability, revenue to be recognised when expenditure occurs.			Timing
<b>Fees and charges</b>	<b>53,961</b>	<b>17.29%</b>	▲
Refuse site, SBDC entrance, SBDC merchandise and caravan park fees YTD actual is higher than YTD budget.			Timing
No fees received for refuse removal.			Timing
MRWA Monkey Mia Road and Shark Bay Road fees received lower than YTD budget.			Timing
<b>Interest revenue</b>	<b>(36,211)</b>	<b>(81.87%)</b>	▼
Interest earnings on investments not yet received.			Timing
<b>Other revenue</b>	<b>24,806</b>	<b>87.26%</b>	▲
SBDC consignment and commissions received higher than YTD budget.			Timing
<b>Expenditure from operating activities</b>			
<b>Materials and contracts</b>	<b>217,754</b>	<b>42.04%</b>	▲
YTD profiled as 2/12th of the annual budget.			Timing
No expenditure on Useless Loop Road maintenance.			Timing
<b>Depreciation</b>	<b>923,234</b>	<b>100.00%</b>	▲
When the 2024/25 Annual Financial Report is finalised the fixed asset depreciation can be processed.			Timing
<b>Non cash amounts excluded from operating activities</b>	<b>(923,234)</b>	<b>(100.00%)</b>	▼
Fixed asset depreciation.			Timing
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	<b>(55,787)</b>	<b>(23.42%)</b>	▼
Major grants held as capital grant liabilities until obligations are met.			Timing
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	<b>671,525</b>	<b>76.96%</b>	▲
Most buildings projects have not yet started. YTD budgets are profiled as 2/12th of the annual budget.			Timing
No expenditure on plant and equipment items.			Timing
<b>Payments for construction of infrastructure</b>	<b>201,085</b>	<b>79.02%</b>	▲
Infrastructure projects not yet started. YTD budgets are profiled as 2/12th of the annual budget.			Timing
<b>Surplus or deficit after imposition of general rates</b>	<b>1,262,026</b>	<b>95.86%</b>	▲

Please refer to the compilation report

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**SHIRE OF SHARK BAY**  
**SUPPLEMENTARY INFORMATION**  
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8	Other current assets	10
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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.87 M	\$2.87 M	\$2.84 M	(\$0.03 M)
Closing	\$0.00 M	\$1.32 M	\$2.58 M	\$1.26 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$9.92 M	% of total
Unrestricted Cash	\$4.58 M	46.1%
Reserve Accounts	\$5.34 M	53.9%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.32 M	% Outstanding
Trade Payables	\$0.06 M	
0 to 30 Days		99.6%
Over 30 Days		0.4%
Over 90 Days		5.9%

Refer to 9 - Payables

Receivables		
	\$0.49 M	% Collected
Rates Receivable	\$0.21 M	35.7%
Trade Receivable	\$0.49 M	% Outstanding
Over 30 Days		68.1%
Over 90 Days		4.0%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.48 M)	(\$0.66 M)	(\$0.19 M)	\$0.48 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$0.00 M	% Variance
YTD Actual	\$0.00 M	0.0%
YTD Budget	\$0.00 M	0.0%

Grants and Contributions		
	\$0.55 M	% Variance
YTD Actual	\$0.55 M	
YTD Budget	\$0.34 M	60.6%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$0.37 M	% Variance
YTD Actual	\$0.37 M	
YTD Budget	\$0.31 M	17.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.19 M)	(\$0.89 M)	(\$0.07 M)	\$0.82 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$0.00 M	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.12 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$0.05 M	% Spent
YTD Actual	\$0.05 M	
Adopted Budget	\$1.53 M	(96.5%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$0.18 M	% Received
YTD Actual	\$0.18 M	
Adopted Budget	\$1.43 M	(87.2%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.80 M	\$0.00 M	\$0.00 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	(\$0.01 M)
Principal due	\$2.55 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$5.34 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

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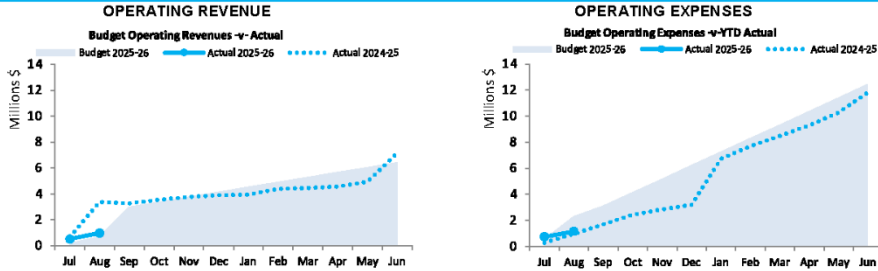
# ORDINARY COUNCIL MEETING AGENDA

## 29 OCTOBER 2025

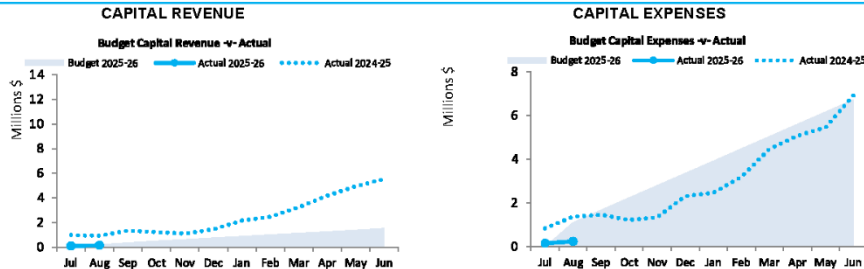
**SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025**

**2 KEY INFORMATION - GRAPHICAL**

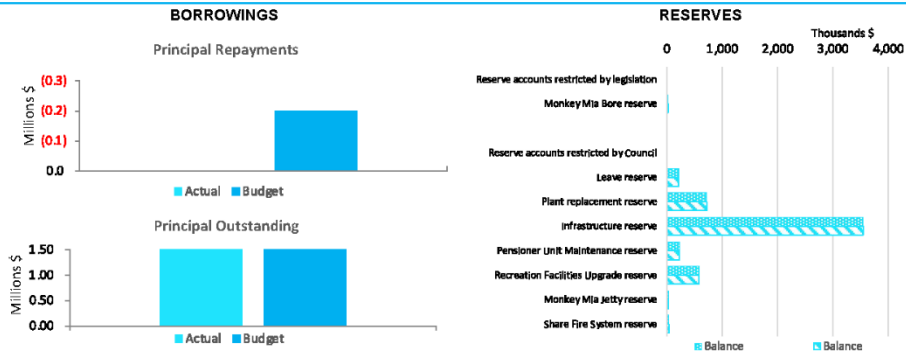
### OPERATING ACTIVITIES



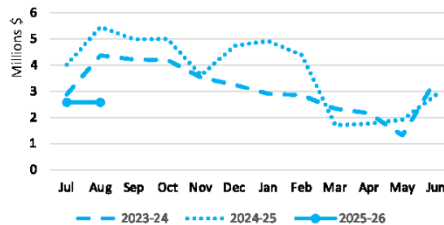
### INVESTING ACTIVITIES



### FINANCING ACTIVITIES



### Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025**

**3 CASH AND FINANCIAL ASSETS AT AMORTISED COST**

Description	Classification	Reserve		Total	Institution	Interest Rate	Maturity Date
		Unrestricted	Accounts				
		\$	\$	\$			
Municipal Fund Bank	Cash and cash equivalents	416,217	0	416,217	CBA	Variable	Not applicable
Municipal Telenet Saver - 6555	Cash and cash equivalents	1,269,286	0	1,269,286	CBA	Variable	Not applicable
SHERP Telenet Saver - 6571	Cash and cash equivalents	57,224	0	57,224	CBA	Variable	Not applicable
Municipal Term Deposit - 6547	Cash and cash equivalents	24,420	0	24,420	CBA	Variable	Not applicable
Reserve Telenet Saver - 6555	Cash and cash equivalents	0	2,246,443	2,246,443	CBA	Variable	Not applicable
Reserve Bank Account - 6520	Cash and cash equivalents	35,493	0	35,493	CBA	Variable	Not applicable
Reserve Bank Account - 6547	Cash and cash equivalents	0	2,062,083	2,062,083	CBA	Variable	Not applicable
Reserve Bank Account - 6547	Cash and cash equivalents	0	1,032,084	1,032,084	CBA	Variable	Not applicable
Cash Float	Cash and cash equivalents	900	0	900	Cash on hand	Not applicable	Not applicable
CBA Term Deposit - 7106	Cash and cash equivalents	2,024,278	0	2,024,278	CBA	Variable	Not available
Muni Bank Deposit - 6566	Cash and cash equivalents	748,778	0	748,778	CBA	Variable	Not applicable
<b>Total</b>		<b>4,576,596</b>	<b>5,340,610</b>	<b>9,917,206</b>			
<b>Comprising</b>							
Cash and cash equivalents		4,576,596	5,340,610	9,917,206			
		<b>4,576,596</b>	<b>5,340,610</b>	<b>9,917,206</b>			

**KEY INFORMATION**

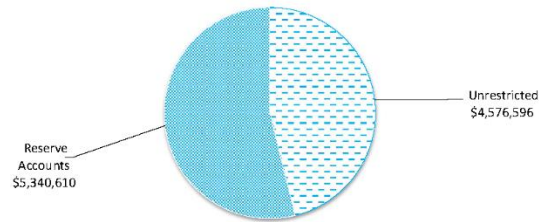
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
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4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by legislation</b>								
Monkey Mia Bore reserve	14,999	15,000	0	29,999	14,999	0	0	14,999
<b>Reserve accounts restricted by Council</b>								
Leave reserve	211,638	6,772	0	218,410	211,638	0	0	211,638
Plant replacement reserve	713,619	22,836	0	736,455	713,619	0	0	713,619
Infrastructure reserve	3,546,044	489,317	(1,500,000)	2,535,361	3,546,044	0	0	3,546,044
Pensioner Unit Maintenance reserve	220,947	7,070	(60,000)	168,017	220,947	0	0	220,947
Recreation Facilities Upgrade reserve	577,289	18,473	0	595,762	577,289	0	0	577,289
Monkey Mia Jetty reserve	23,980	767	0	24,747	23,980	0	0	23,980
Share Fire System reserve	32,094	1,023	0	33,117	32,094	0	0	32,094
	<b>5,340,610</b>	<b>561,258</b>	<b>(1,560,000)</b>	<b>4,341,868</b>	<b>5,340,610</b>	<b>0</b>	<b>0</b>	<b>5,340,610</b>

Please refer to the compilation report

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# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	4,464,721	748,286	201,095	(547,191)
Furniture & Office Equip.	40,000	6,666	0	(6,666)
Plant, Equip. & Vehicles	676,000	112,668	0	(112,668)
Heritage Assets	30,000	5,000	0	(5,000)
<b>Acquisition of property, plant and equipment</b>	<b>5,210,721</b>	<b>872,620</b>	<b>201,095</b>	<b>(671,525)</b>
Roads (Non Town)	636,309	106,052	0	(106,052)
Footpaths	60,000	10,000	0	(10,000)
Drainage/Culverts	50,000	8,334	0	(8,334)
Town Streets	475,582	79,264	0	(79,264)
Public Facilities	305,036	50,838	53,403	2,565
<b>Acquisition of infrastructure</b>	<b>1,526,927</b>	<b>254,488</b>	<b>53,403</b>	<b>(201,085)</b>
<b>Total capital acquisitions</b>	<b>6,737,648</b>	<b>1,127,108</b>	<b>254,498</b>	<b>(872,610)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	1,429,424	238,230	182,443	(55,787)
Other (disposals & C/Fwd)	120,000	0	0	0
Reserve accounts				
Infrastructure reserve	1,500,000	0	0	0
Pensioner Unit Maintenance reserve	60,000	0	0	0
Contribution - operations	3,628,224	888,878	72,055	(816,823)
<b>Capital funding total</b>	<b>6,737,648</b>	<b>1,127,108</b>	<b>254,498</b>	<b>(872,610)</b>

**KEY INFORMATION**

**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

**Measurement after recognition**

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

**Reportable Value**

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Please refer to the compilation report

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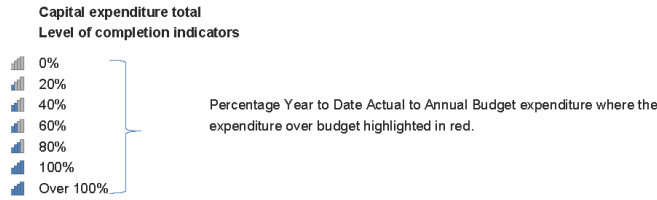
ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED



		Adopted		Year to Date Actual	Variance (Under)/Over	
Account Description		Current Budget	Year to Date Budget			
<b>Capital Expenditure</b>						
Buildings						
	25104775	SHERP - Community Housing Project	127,721	21,286	110,272	88,986
	35304736	Sport and Recreation Buildings Capital Works	267,000	44,500	72,189	27,689
	09128000	Capital Works Staff Housing	50,000	12,500	18,634	6,134
	05204750	Staff Housing Capital Works	100,000	16,666	0	(16,666)
	09102810	Capital Works - Essential Worker Accommodation	3,735,000	622,500	0	(622,500)
	10202891	Animal Shelter - Capital	40,000	6,666	0	(6,666)
	25104785	Independent Living Units Capital Works	60,000	10,000	0	(10,000)
	30105583	Refuse Site Shop Floor	15,000	2,500	0	(2,500)
	36004987	SBDC Lighting Upgrade	50,000	8,334	0	(8,334)
	36005002	SBDC Energy Efficiency Assessment	20,000	3,334	0	(3,334)
	<b>Buildings Total</b>		<b>4,464,721</b>	<b>748,286</b>	<b>201,095</b>	<b>(547,192)</b>
Furniture & Office Equip.						
	05204975	Office Furniture & Equipment	30,000	5,000	0	(5,000)
	35305506	Gymnasium Equipment	10,000	1,666	0	(1,666)
	<b>Furniture &amp; Office Equip. Total</b>		<b>40,000</b>	<b>6,666</b>	<b>0</b>	<b>(6,666)</b>
Plant, Equip. & Vehicles						
	05205338	ADMIN Vehicle Replacement	50,000	8,334	0	(8,334)
	30400760	Mortuary Fridge Unit - Capital	7,000	1,166	0	(1,166)
	35405250	Digital TV Upgrade	100,000	16,666	0	(16,666)
	36004988	SBDC Airconditioner Upgrade	28,000	4,666	0	(4,666)
	36005003	SBDC Solar Inverters	15,000	2,500	0	(2,500)
	45156790	Electronic Road Closed Sign - Useless Loop Road	30,000	5,000	0	(5,000)
	45205475	Major Plant Items - Capital	20,000	3,334	0	(3,334)
	45205484	Water Tanker	160,000	26,666	0	(26,666)
	45205507	Dual Cab Ute - Works Manager	62,000	10,334	0	(10,334)
	45205515	Rangers Vehicle	62,000	10,334	0	(10,334)
	45205516	Dual Cab Ute - Country	62,000	10,334	0	(10,334)
	45205520	Road Sweeper ( Tow Along Broom)- Country Roads	80,000	13,334	0	(13,334)
	<b>Plant, Equip. &amp; Vehicles Total</b>		<b>676,000</b>	<b>112,668</b>	<b>0</b>	<b>(112,668)</b>
Heritage Assets						
	35605182	Heritage Stables Refurbishment	30,000	5,000	0	(5,000)
	<b>Heritage Assets Total</b>		<b>30,000</b>	<b>5,000</b>	<b>0</b>	<b>(5,000)</b>
Roads (Non Town)						
	45165670	Regional Roads Group - RRG	636,309	106,052	0	(106,052)
	<b>Roads (Non Town) Total</b>		<b>636,309</b>	<b>106,052</b>	<b>0</b>	<b>(106,052)</b>
Footpaths						
	45145250	Town Footpaths - Dual Use Path Construction	60,000	10,000	0	(10,000)
	<b>Footpaths Total</b>		<b>60,000</b>	<b>10,000</b>	<b>0</b>	<b>(10,000)</b>
Town Streets						
	45156690	Roads To Recovery - R2R	475,582	79,264	0	(79,264)
	<b>Town Streets Total</b>		<b>475,582</b>	<b>79,264</b>	<b>0</b>	<b>(79,264)</b>
Public Facilities						
	35205541	Seawall Upgrade - Capital Works	20,036	3,340	53,403	50,063
	05204740	Community Precinct Placemaking Capital	20,000	3,334	0	(3,334)
	30105580	Refuse Site Fence ( Expansion)	145,000	24,166	0	(24,166)
	30105581	Refuse Site Bunding	15,000	2,500	0	(2,500)
	30405593	Cemetery Upgrade	10,000	1,666	0	(1,666)
	35205525	Foreshore Public Facilities Upgrade/Improvements	15,000	2,500	0	(2,500)
	35305511	Town Oval and Recreation Reticulation/Resurfacing	30,000	5,000	0	(5,000)
	35305586	Parks & Gardens Capital Exp	20,000	3,334	0	(3,334)
	45104725	Useless Loop Rd - Waste Fence	10,000	1,666	0	(1,666)
	45156789	Temporary Fencing - Capital	10,000	1,666	0	(1,666)
	45205319	Refuse Site Fuel Tank and Bowser	10,000	1,666	0	(1,666)
	<b>Public Facilities Total</b>		<b>305,036</b>	<b>50,838</b>	<b>53,403</b>	<b>2,565</b>
Drainage/Culverts						
	45105875	Drainage/Sump Construction	50,000	8,334	0	(8,334)
	<b>Drainage/Culverts Total</b>		<b>50,000</b>	<b>8,334</b>	<b>0</b>	<b>(8,334)</b>
	<b>Grand Total</b>		<b>6,737,648</b>	<b>1,127,108</b>	<b>254,498</b>	<b>(872,611)</b>

Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

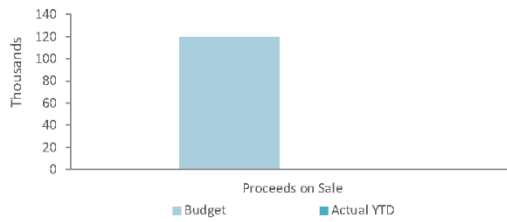
29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
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OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and equipment</b>									
	Water Tanker	32,548	20,000	0	(12,548)	0	0	0	0
	Admin Vehicle	9,605	25,000	15,395	0	0	0	0	0
	Dual Cab Ute- Ranger	26,822	35,000	8,178	0	0	0	0	0
	Dual Cab Ute - Country	45,904	35,000	0	(10,904)	0	0	0	0
	Community Bus	10,000	5,000	0	(5,000)	0	0	0	0
		<b>124,879</b>	<b>120,000</b>	<b>23,573</b>	<b>(28,452)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Please refer to the compilation report

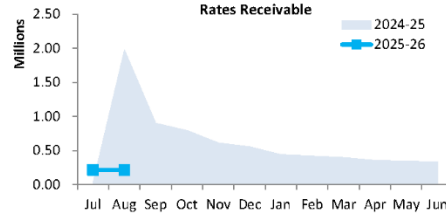
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SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Aug 2025
Opening arrears previous year	\$ 39,466	\$ 332,645
Levied this year	1,779,510	0
Less - collections to date	(1,486,331)	(118,805)
<b>Net rates collectable</b>	<b>332,645</b>	<b>213,840</b>
% Collected	81.7%	35.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(6,435)	81,199	141,139	9,188	9,499	234,590
Percentage	(2.7%)	34.6%	60.2%	3.9%	4.0%	
<b>Balance per trial balance</b>						
Trade receivables						234,590
Other receivables						137,654
GST receivable						115,411
<b>Total receivables general outstanding</b>						<b>487,655</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

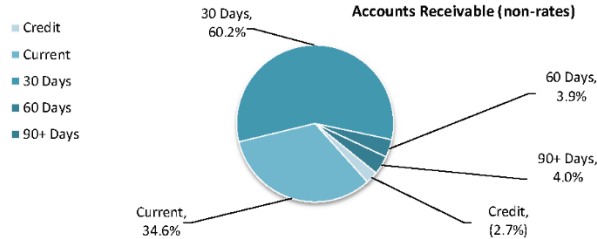
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



ORDINARY COUNCIL MEETING AGENDA

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SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 August 2025
	\$	\$	\$	\$
<b>Inventory</b>				
Stock on hand	135,734	0	0	135,734
<b>Contract assets</b>				
Contract assets	194,629	0	0	194,629
<b>Total other current assets</b>	<b>330,363</b>	<b>0</b>	<b>0</b>	<b>330,363</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

OPERATING ACTIVITIES

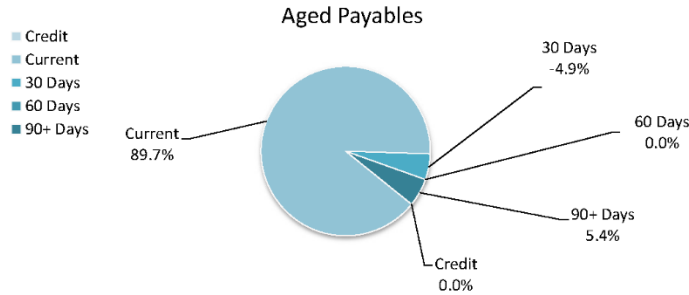
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	63,722	(3,515)	0	3,803	64,010
Percentage	0.0%	99.6%	-5.5%	0.0%	5.9%	
<b>Balance per trial balance</b>						
Sundry creditors						64,010
Other payables						26,478
Bond Liability						84,200
Prepaid Rates						43,328
Contract retentions held						101,806
<b>Total payables general outstanding</b>						<b>319,822</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Town Oval Bore	58	632,076	0	0	0	(35,888)	632,076	596,188	(2,230)	(13,959)
Essential Worker Accommodation	59	1,920,517	0	0	0	(164,612)	1,920,517	1,755,905	(6,854)	(86,888)
<b>Total</b>		<b>2,552,593</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(200,500)</b>	<b>2,552,593</b>	<b>2,352,093</b>	<b>(9,084)</b>	<b>(100,848)</b>
Current borrowings		200,500					200,500			
Non-current borrowings		2,352,093					2,352,093			
		<b>2,552,593</b>					<b>2,552,593</b>			

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Please refer to the compilation report

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# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025**

**OPERATING ACTIVITIES**

**11 OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 August 2025 \$
<b>Other liabilities</b>						
Contract liabilities		74,536	0	14,499	(21,810)	67,225
Capital grant/contributions liabilities		479,600	0	169,683	(182,443)	466,840
<b>Total other liabilities</b>		<b>554,136</b>	<b>0</b>	<b>184,182</b>	<b>(204,253)</b>	<b>534,065</b>
<b>Employee Related Provisions</b>						
Provision for annual leave		94,032	0	0	0	94,032
Provision for long service leave		81,989	0	0	0	81,989
<b>Total Provisions</b>		<b>176,021</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>176,021</b>
<b>Total other current liabilities</b>		<b>730,157</b>	<b>0</b>	<b>184,182</b>	<b>(204,253)</b>	<b>710,086</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Aug 2025	Current Liability 31 Aug 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
Grants Commission - General	0	0	0	0	0	971,190	161,864	275,220
Grants Commission - Roads	0	0	0	0	0	342,973	57,162	76,705
FESA Grant - Operating Bush Fire Brigade	0	2,699	0	2,699	2,699	10,796	1,798	0
Grant FESA - SES	0	11,800	(11,800)	0	0	47,200	7,866	11,800
Planning & Strategy - Regional North LG	42,149	0	0	42,149	42,149	42,149	7,024	0
Road Preservation Grant	0	0	0	0	0	161,421	26,902	171,485
Useless Loop Road - Mtce	0	0	0	0	0	330,000	55,000	0
Grants - Community Development	0	0	0	0	0	1,000	166	0
Every Club - Gaming & Wagering Com	2,966	0	0	2,966	2,966	10,166	1,694	0
Gaming & Wagering Com - Out of School Programs	0	0	0	0	0	30,000	5,000	0
Grant - Horizon - Beats in the Bay	0	0	0	0	0	5,000	832	0
Grant - Youth Life Skills Program -INC	10,000	0	0	10,000	10,000	10,000	1,666	0
DLGSC - Regional Arts Venues Support	4,411	0	0	4,411	4,411	59,651	9,940	0
	<b>59,526</b>	<b>14,499</b>	<b>(11,800)</b>	<b>62,225</b>	<b>62,225</b>	<b>2,021,546</b>	<b>336,914</b>	<b>535,210</b>
<b>Contributions</b>								
Donations - HMAS Sydney Exhibit	0	0	0	0	0	250	40	91
Coburn Resources Education Contribution	5,000	0	0	5,000	5,000	5,000	832	0
Contribution to Road Maintenance - Pipeline	10,010	0	(10,010)	0	0	10,000	1,666	10,010
	<b>15,010</b>	<b>0</b>	<b>(10,010)</b>	<b>5,000</b>	<b>5,000</b>	<b>15,250</b>	<b>2,538</b>	<b>10,101</b>
<b>TOTALS</b>	<b>74,536</b>	<b>14,499</b>	<b>(21,810)</b>	<b>67,225</b>	<b>67,225</b>	<b>2,036,796</b>	<b>339,452</b>	<b>545,311</b>

Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2025

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2025	Liability	Liability	31 Aug 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Grant - Cyclone Seroja Resilience - Income	301,879	0	(72,171)	229,708	229,708	301,879	50,312	72,171
Grant - Essential Worker Accommodation - GDC	50,000	0	0	50,000	50,000	50,000	8,332	0
Roads To Recovery Grant - Cap	0	0	0	0	0	475,582	79,262	0
RRG Grants - Capital Projects	0	169,683	0	169,683	169,683	424,206	70,700	0
Local Road and Community Infrastructure Program	0	0	0	0	0	30,000	5,000	0
Grant - Seawall Revetment Capital Projects	0	0	0	0	0	20,036	3,338	0
Grant - SHERP Community Housing Project	127,721	0	(110,272)	17,449	17,449	127,721	21,286	110,272
	<b>479,600</b>	<b>169,683</b>	<b>(182,443)</b>	<b>466,840</b>	<b>466,840</b>	<b>1,429,424</b>	<b>238,230</b>	<b>182,443</b>

Please refer to the compilation report

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29 OCTOBER 2025

11.4 FINANCIAL REPORTS TO 30 SEPTEMBER 2025  
CM00017

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr

Seconded Cr

**Officer Recommendation**

**That the monthly financial report to 30 September 2025 as attached be received.**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 September 2025** are attached.

VARIANCE ANALYSIS

**Revenue from operating activities** - Actual operating revenue as of 30 September 2025 was \$459,906 greater than year to date budget.

Revenue from Fees and Charges was \$451,265 greater than year to date budget, primarily driven by a greater than year to date budget performance across Main Roads WA income, Shark Bay Discovery Centre entrance and merchandise income, refuse and caravan park fees.

**Expenditure from operating activities** - Actual operating expenditure as of 30 September 2025 is less than year to date budget by \$1,832,155.

The operating expenditure variance is primarily due to depreciation not able to be processed until finalisation of Annual Financial Report. Materials and contracts expenditure is also less than year to date budget by \$355,714 due to no year to date expenditure against the Useless Loop Road Maintenance.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

29 OCTOBER 2025

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 7 - A transparent, resilient organisation demonstrating leadership and governance.

Strategy 7.2 – Provide appropriate services to the community in a professional and efficient manner.

Action 7.2.2 – Maintain accountability and financial responsibility in accordance with Long Term Financial Plan.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

*D Chapman*

Date of Report

16 October 2025

29 OCTOBER 2025

**SHIRE OF SHARK BAY**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the required statement of financial activity and statement of financial position)**  
**For the period ended 30 September 2025**

***LOCAL GOVERNMENT ACT 1995***  
***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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Note 3 Explanation of material variances	6

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	2,093,692	2,093,692	2,099,776	6,084	0.29%	
Grants, subsidies and contributions	2,036,796	509,178	548,011	38,833	7.63%	
Fees and charges	1,872,795	468,108	919,373	451,265	96.40%	▲
Interest revenue	265,414	66,345	9,222	(57,123)	(86.10)%	▼
Other revenue	170,638	42,642	63,489	20,847	48.89%	▲
Profit on asset disposals	23,573	0	0	0	0.00%	
	<b>6,462,908</b>	<b>3,179,965</b>	<b>3,639,871</b>	<b>459,906</b>	<b>14.46%</b>	
<b>Expenditure from operating activities</b>						
Employee costs	(2,993,110)	(773,112)	(703,897)	69,215	8.95%	
Materials and contracts	(3,109,251)	(776,901)	(421,187)	355,714	45.79%	▲
Utility charges	(220,068)	(54,942)	(39,333)	15,609	28.41%	
Depreciation	(5,539,681)	(1,384,851)	0	1,384,851	100.00%	▲
Finance costs	(100,848)	(25,209)	(31,521)	(6,312)	(25.04)%	
Insurance	(257,560)	(257,560)	(257,051)	509	0.20%	
Other expenditure	(236,964)	(59,223)	(46,654)	12,569	21.22%	
Loss on asset disposals	(28,452)	0	0	0	0.00%	
	<b>(12,485,934)</b>	<b>(3,331,798)</b>	<b>(1,499,643)</b>	<b>1,832,155</b>	<b>54.99%</b>	
Non cash amounts excluded from operating activities	2(c) 5,544,560	1,384,851	0	(1,384,851)	(100.00)%	▼
<b>Amount attributable to operating activities</b>	<b>(478,466)</b>	<b>1,233,018</b>	<b>2,140,228</b>	<b>907,210</b>	<b>73.58%</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	1,429,424	357,345	222,530	(134,815)	(37.73)%	▼
Proceeds from disposal of assets	120,000	0	0	0	0.00%	
	<b>1,549,424</b>	<b>357,345</b>	<b>222,530</b>	<b>(134,815)</b>	<b>(37.73)%</b>	
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	(5,210,721)	(1,302,680)	(304,116)	998,564	76.65%	▲
Payments for construction of infrastructure	(1,526,927)	(381,732)	(83,402)	298,330	78.15%	▲
	<b>(6,737,648)</b>	<b>(1,684,412)</b>	<b>(387,518)</b>	<b>1,296,894</b>	<b>76.99%</b>	
<b>Amount attributable to investing activities</b>	<b>(5,188,224)</b>	<b>(1,327,067)</b>	<b>(164,988)</b>	<b>1,162,079</b>	<b>87.57%</b>	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	1,560,000	0	0	0	0.00%	
	<b>1,560,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>						
Repayment of borrowings	(200,500)	(40,439)	(40,439)	0	0.00%	
Transfer to reserves	(561,258)	0	0	0	0.00%	
	<b>(761,758)</b>	<b>(40,439)</b>	<b>(40,439)</b>	<b>0</b>	<b>0.00%</b>	
Non-cash amounts excluded from financing activities	2(d) 2,000,000	0	0	0	0.00%	
<b>Amount attributable to financing activities</b>	<b>2,798,242</b>	<b>(40,439)</b>	<b>(40,439)</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2(a) 2,868,448	2,868,448	2,837,968	(30,480)	(1.06)%	
Amount attributable to operating activities	(478,466)	1,233,018	2,140,228	907,210	73.58%	▲
Amount attributable to investing activities	(5,188,224)	(1,327,067)	(164,988)	1,162,079	87.57%	▲
Amount attributable to financing activities	2,798,242	(40,439)	(40,439)	0	0.00%	
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>2,733,960</b>	<b>4,772,769</b>	<b>2,038,809</b>	<b>74.57%</b>	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

	Actual 30 June 2025 \$	Actual as at 30 September 2025 \$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	10,564,827	10,718,740
Trade and other receivables	651,193	2,102,197
Inventories	135,734	135,734
Contract assets	194,629	194,629
<b>TOTAL CURRENT ASSETS</b>	<b>11,546,383</b>	<b>13,151,300</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	11,720	11,720
Other financial assets	39,810	39,810
Property, plant and equipment	31,622,791	31,926,907
Infrastructure	69,741,336	69,824,738
<b>TOTAL NON-CURRENT ASSETS</b>	<b>101,415,657</b>	<b>101,803,175</b>
<b>TOTAL ASSETS</b>	<b>112,962,040</b>	<b>114,954,475</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	637,648	238,621
Other liabilities	554,136	623,279
Borrowings	200,500	160,061
Employee related provisions	176,021	176,021
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,568,305</b>	<b>1,197,982</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	2,352,093	2,352,093
Employee related provisions	36,862	36,862
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>2,388,955</b>	<b>2,388,955</b>
<b>TOTAL LIABILITIES</b>	<b>3,957,260</b>	<b>3,586,937</b>
<b>NET ASSETS</b>	<b>109,004,780</b>	<b>111,367,538</b>
<b>EQUITY</b>		
Retained surplus	40,709,191	43,071,949
Reserve accounts	5,340,610	5,340,610
Revaluation surplus	62,954,979	62,954,979
<b>TOTAL EQUITY</b>	<b>109,004,780</b>	<b>111,367,538</b>

This statement is to be read in conjunction with the accompanying notes.

# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

## SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2025

### 1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

#### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 15 October 2025

#### Matters of non-compliance with Basis of Preparation

The following matters on non-compliance with the basis of preparation have not been correct.

1. Balances as at 30 June 2025 have not been audited and may be subject to change.
2. Depreciation has not been raised during the current financial year.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

#### MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

#### Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

2 NET CURRENT ASSETS INFORMATION

	Adopted Budget Opening	Actual as at	Actual as at
(a) Net current assets used in the Statement of Financial Activity	1 July 2025	30 June 2025	30 September 2025
Note	\$	\$	\$
<b>Current assets</b>			
Cash and cash equivalents	10,555,805	10,564,827	10,718,740
Trade and other receivables	776,146	651,193	2,102,197
Inventories	120,918	135,734	135,734
Contract assets	194,629	194,629	194,629
Other assets	50,945	0	0
	<u>11,698,443</u>	<u>11,546,383</u>	<u>13,151,300</u>
<b>Less: current liabilities</b>			
Trade and other payables	(719,192)	(637,648)	(238,621)
Other liabilities	(554,136)	(554,136)	(623,279)
Borrowings	(200,500)	(200,500)	(160,061)
Employee related provisions	(216,057)	(176,021)	(176,021)
	<u>(1,689,885)</u>	<u>(1,568,305)</u>	<u>(1,197,982)</u>
Net current assets	10,008,558	9,978,078	11,953,318
Less: Total adjustments to net current assets	2(b) (7,140,110)	(7,140,110)	(7,180,549)
<b>Closing funding surplus / (deficit)</b>	<b>2,868,448</b>	<b>2,837,968</b>	<b>4,772,769</b>
<b>(b) Current assets and liabilities excluded from budgeted deficiency</b>			
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(5,340,610)	(5,340,610)	(5,340,610)
Less: Unspent loans	(2,000,000)	(2,000,000)	(2,000,000)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	200,500	200,500	160,061
<b>Total adjustments to net current assets</b>	2(a) <b>(7,140,110)</b>	<b>(7,140,110)</b>	<b>(7,180,549)</b>
	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2026	30 September 2025	30 September 2025
	\$	\$	\$
<b>(c) Non-cash amounts excluded from operating activities</b>			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(23,573)	0	0
Add: Loss on asset disposals	28,452	0	0
Add: Depreciation	5,539,681	1,384,851	0
<b>Total non-cash amounts excluded from operating activities</b>	<b>5,544,560</b>	<b>1,384,851</b>	<b>0</b>
<b>(d) Non-cash amounts excluded from financing activities</b>			
<b>Adjustments to financing activities</b>			
Unspent loans	2,000,000	0	0
<b>Total non-cash amounts excluded from financing activities</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

## SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2025

### 3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Fees and charges</b>			
Refuse removal, SBDC entrance, SBDC merchandise, caravan park fees and MRWA Shark Bay Road YTD actual is higher than YTD budget.	451,265	96.40%	▲
MRWA Monkey Mia Road fees received lower than YTD budget.		Timing	
<b>Interest revenue</b>	(57,123)	(86.10%)	▼
Interest earnings on reserve investments not yet received.		Timing	
<b>Other revenue</b>	20,847	48.89%	▲
SBDC consignment and commissions received higher than YTD budget.		Timing	
Reimbursements received from SJA higher than budget.		Permanent	
<b>Expenditure from operating activities</b>			
<b>Materials and contracts</b>			
YTD profiled as 3/12th of the annual budget.	355,714	45.79%	▲
No expenditure on Useless Loop Road maintenance.		Timing	
Maintenance - Country Roads higher than budget.		Permanent	
<b>Depreciation</b>	1,384,851	100.00%	▲
When the 2024/25 Annual Financial Report is finalised the fixed asset depreciation can be processed.		Timing	
<b>Non cash amounts excluded from operating activities</b>	(1,384,851)	(100.00%)	▼
Fixed asset depreciation.		Timing	
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>			
Major grants held as capital grant liabilities until obligations are met.	(134,815)	(37.73%)	▼
		Timing	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>			
Most buildings projects have not yet started. YTD budgets are profiled as 3/12th of the annual budget.	998,564	76.65%	▲
Expenditure on one plant and equipment item that has no budget.		Permanent	
<b>Payments for construction of infrastructure</b>	298,330	78.15%	▲
Infrastructure projects not yet started. YTD budgets are profiled as 3/12th of the annual budget.		Timing	
<b>Surplus or deficit after imposition of general rates</b>	2,038,809	74.57%	▲

Please refer to the compilation report

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**SHIRE OF SHARK BAY**  
**SUPPLEMENTARY INFORMATION**  
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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.87 M	\$2.87 M	\$2.84 M	(\$0.03 M)
Closing	\$0.00 M	\$2.73 M	\$4.77 M	\$2.04 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables		Receivables			
	\$	% of total	\$	% Outstanding		\$	% Collected	
Unrestricted Cash	\$5.38 M	50.2%	Trade Payables	\$0.01 M		Rates Receivable	\$0.22 M	22.4%
Reserve Accounts	\$5.34 M	49.8%	0 to 30 Days		237.0%	Trade Receivable	\$0.22 M	% Outstanding
			Over 30 Days		(137.1%)	Over 30 Days		31.2%
			Over 90 Days		25.6%	Over 90 Days		12.3%

Refer to 3 - Cash and Financial Assets      Refer to 9 - Payables      Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.48 M)	\$1.23 M	\$2.14 M	\$0.91 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$	% Variance	YTD Actual	\$	% Variance	YTD Actual	\$	% Variance
YTD Budget	\$2.10 M	0.3%	YTD Budget	\$0.55 M	7.6%	YTD Budget	\$0.92 M	96.4%
	\$2.09 M			\$0.51 M			\$0.47 M	

Refer to 12 - Grants and Contributions      Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.19 M)	(\$1.33 M)	(\$0.16 M)	\$1.16 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$	%	YTD Actual	\$	% Spent	YTD Actual	\$	% Received
Adopted Budget	\$0.00 M		Adopted Budget	\$1.53 M	(94.5%)	Adopted Budget	\$1.43 M	(84.4%)
	\$0.12 M	(100.0%)		\$0.08 M			\$0.22 M	

Refer to 6 - Disposal of Assets      Refer to 5 - Capital Acquisitions      Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.80 M	(\$0.04 M)	(\$0.04 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings		Reserves	
Principal repayments	(\$0.04 M)	Reserves balance	\$5.34 M
Interest expense	(\$0.03 M)	Net Movement	\$0.00 M
Principal due	\$2.51 M		

Refer to 10 - Borrowings      Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

| 2

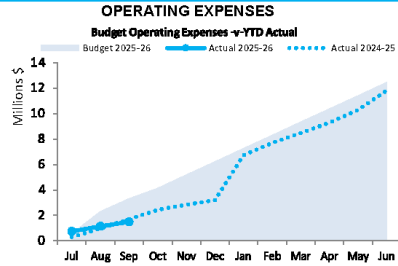
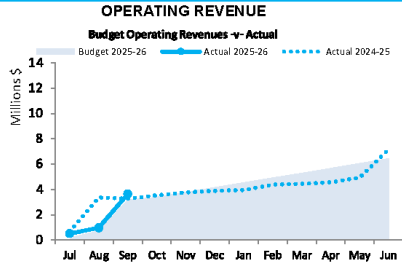
# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

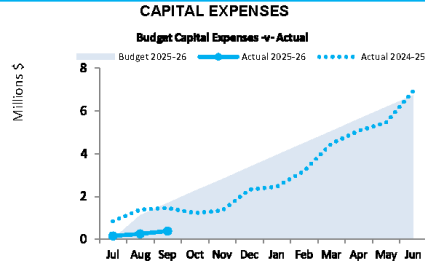
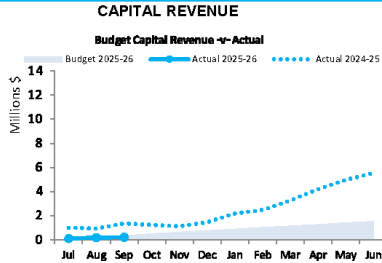
2 KEY INFORMATION - GRAPHICAL

**OPERATING ACTIVITIES**

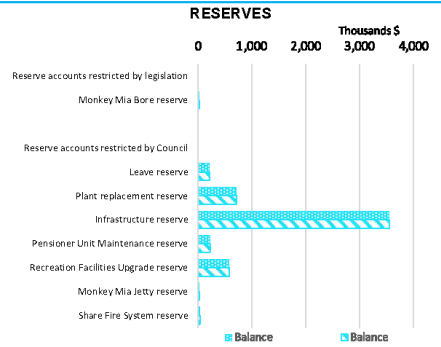
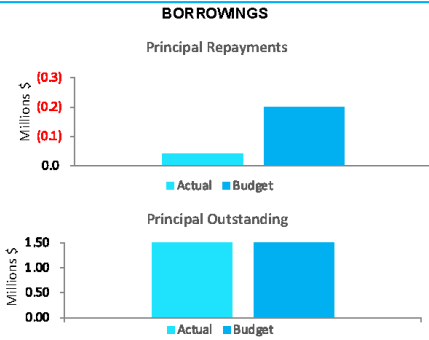


The sharp increase in the actual operating expenses for January 2025, is due to depreciation expense not previously charged in the financial year.

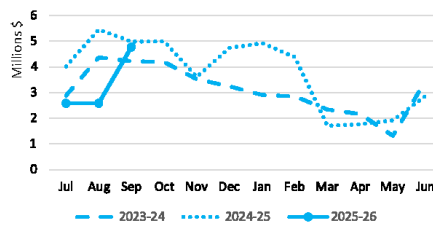
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Reserve		Total	Institution	Interest Rate	Maturity Date
		Unrestricted	Accounts				
		\$	\$	\$			
Municipal Fund Bank	Cash and cash equivalents	1,217,751	0	1,217,751	CBA	Variable	Not applicable
Municipal Telenet Saver - 6555	Cash and cash equivalents	1,269,286	0	1,269,286	CBA	Variable	Not applicable
SHERP Telenet Saver - 6571	Cash and cash equivalents	57,224	0	57,224	CBA	Variable	Not applicable
Municipal Term Deposit - 6547	Cash and cash equivalents	24,420	0	24,420	CBA	Variable	Not applicable
Reserve Telenet Saver - 6555	Cash and cash equivalents	0	2,246,443	2,246,443	CBA	Variable	Not applicable
Reserve Bank Account - 6520	Cash and cash equivalents	35,493	0	35,493	CBA	Variable	Not applicable
Reserve Bank Account- 6547	Cash and cash equivalents	0	2,062,083	2,062,083	CBA	Variable	Not applicable
Reserve Bank Account - 6547	Cash and cash equivalents	0	1,032,084	1,032,084	CBA	Variable	Not applicable
Cash Float	Cash and cash equivalents	900	0	900	Cash on hand	Not applicable	Not applicable
CBA Term Deposit - 7106	Cash and cash equivalents	2,024,278	0	2,024,278	CBA	Variable	Not available
Muni Bank Deposit - 6566	Cash and cash equivalents	748,778	0	748,778	CBA	Variable	Not applicable
<b>Total</b>		<b>5,378,130</b>	<b>5,340,610</b>	<b>10,718,740</b>			
<b>Comprising</b>							
Cash and cash equivalents		5,378,130	5,340,610	10,718,740			
		<b>5,378,130</b>	<b>5,340,610</b>	<b>10,718,740</b>			

KEY INFORMATION

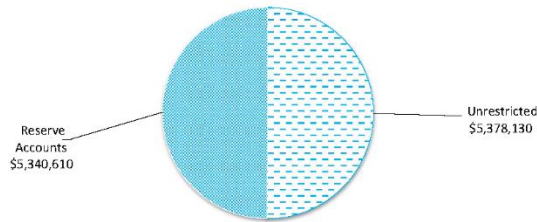
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**4 RESERVE ACCOUNTS**

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by legislation</b>								
Monkey Mia Bore reserve	14,999	15,000	0	29,999	14,999	0	0	14,999
<b>Reserve accounts restricted by Council</b>								
Leave reserve	211,638	6,772	0	218,410	211,638	0	0	211,638
Plant replacement reserve	713,619	22,836	0	736,455	713,619	0	0	713,619
Infrastructure reserve	3,546,044	489,317	(1,500,000)	2,535,361	3,546,044	0	0	3,546,044
Pensioner Unit Maintenance reserve	220,947	7,070	(60,000)	168,017	220,947	0	0	220,947
Recreation Facilities Upgrade reserve	577,289	18,473	0	595,762	577,289	0	0	577,289
Monkey Mia Jetty reserve	23,980	767	0	24,747	23,980	0	0	23,980
Share Fire System reserve	32,094	1,023	0	33,117	32,094	0	0	32,094
	<b>5,340,610</b>	<b>561,258</b>	<b>(1,560,000)</b>	<b>4,341,868</b>	<b>5,340,610</b>	<b>0</b>	<b>0</b>	<b>5,340,610</b>

Please refer to the compilation report

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# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	4,464,721	1,116,179	263,682	(852,497)
Furniture & Office Equip.	40,000	9,999	0	(9,999)
Plant , Equip. & Vehicles	676,000	169,002	40,434	(128,568)
Heritage Assets	30,000	7,500	0	(7,500)
<b>Acquisition of property, plant and equipment</b>	<b>5,210,721</b>	<b>1,302,680</b>	<b>304,116</b>	<b>(998,564)</b>
Roads (Non Town)	636,309	159,078	0	(159,078)
Footpaths	60,000	15,000	0	(15,000)
Drainage/Culverts	50,000	12,501	0	(12,501)
Town Streets	475,582	118,896	29,000	(89,896)
Public Facilities	305,036	76,257	54,402	(21,855)
<b>Acquisition of infrastructure</b>	<b>1,526,927</b>	<b>381,732</b>	<b>83,402</b>	<b>(298,330)</b>
<b>Total capital acquisitions</b>	<b>6,737,648</b>	<b>1,684,412</b>	<b>387,518</b>	<b>(1,296,894)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	1,429,424	357,345	222,530	(134,815)
Other (disposals & C/Fwd)	120,000	0	0	0
Reserve accounts				
Infrastructure reserve	1,500,000	0	0	0
Pensioner Unit Maintenance reserve	60,000	0	0	0
Contribution - operations	3,628,224	1,327,067	164,988	(1,162,079)
<b>Capital funding total</b>	<b>6,737,648</b>	<b>1,684,412</b>	<b>387,518</b>	<b>(1,296,894)</b>

**KEY INFORMATION**

**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

**Measurement after recognition**

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

**Reportable Value**

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Please refer to the compilation report

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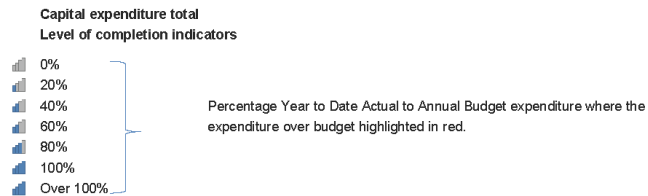
# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

INVESTING ACTIVITIES

## 5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED



		Current	Adopted	Year to Date	Variance
		Budget	Year to Date	Actual	(Under)/Over
		Budget	Budget		
<b>Capital Expenditure</b>					
<b>Buildings</b>					
	25104775	127,721	31,929	110,272	78,343
	35304736	267,000	66,750	112,258	45,508
	09129000	50,000	12,500	41,152	28,652
	05204750	100,000	24,999	0	(24,999)
	09102810	3,735,000	933,750	0	(933,750)
	10202691	40,000	9,999	0	(9,999)
	25104785	60,000	15,000	0	(15,000)
	30105583	15,000	3,750	0	(3,750)
	36004997	50,000	12,501	0	(12,501)
	36005002	20,000	5,001	0	(5,001)
	<b>Buildings Total</b>	<b>4,464,721</b>	<b>1,116,179</b>	<b>263,682</b>	<b>(852,496)</b>
<b>Furniture &amp; Office Equip.</b>					
	05204975	30,000	7,500	0	(7,500)
	36305506	10,000	2,499	0	(2,499)
	<b>Furniture &amp; Office Equip. Total</b>	<b>40,000</b>	<b>9,999</b>	<b>0</b>	<b>(9,999)</b>
<b>Plant , Equip. &amp; Vehicles</b>					
	05205339	50,000	12,501	0	(12,501)
	30400760	7,000	1,749	0	(1,749)
	35405250	100,000	24,999	0	(24,999)
	36004998	28,000	6,999	0	(6,999)
	36005003	15,000	3,750	0	(3,750)
	45156790	30,000	7,500	0	(7,500)
	45205475	20,000	5,001	0	(5,001)
	45205484	160,000	39,999	0	(39,999)
	45205507	62,000	15,501	0	(15,501)
	45205515	62,000	15,501	0	(15,501)
	45205516	62,000	15,501	0	(15,501)
	45205520	80,000	20,001	0	(20,001)
	45205519	0	0	40,434	40,434
	<b>Plant , Equip. &amp; Vehicles Total</b>	<b>676,000</b>	<b>169,002</b>	<b>40,434</b>	<b>(128,568)</b>
<b>Heritage Assets</b>					
	35605182	30,000	7,500	0	(7,500)
	<b>Heritage Assets Total</b>	<b>30,000</b>	<b>7,500</b>	<b>0</b>	<b>(7,500)</b>
<b>Roads (Non Town)</b>					
	45185670	636,309	159,078	0	(159,078)
	<b>Roads (Non Town) Total</b>	<b>636,309</b>	<b>159,078</b>	<b>0</b>	<b>(159,078)</b>
<b>Footpaths</b>					
	45145250	60,000	15,000	0	(15,000)
	<b>Footpaths Total</b>	<b>60,000</b>	<b>15,000</b>	<b>0</b>	<b>(15,000)</b>
<b>Town Streets</b>					
	45156690	475,582	118,896	0	(118,896)
	45185797	0	0	29,000	29,000
	<b>Town Streets Total</b>	<b>475,582</b>	<b>118,896</b>	<b>29,000</b>	<b>(89,896)</b>
<b>Public Facilities</b>					
	35205541	20,036	5,010	54,402	49,392
	05204740	20,000	5,001	0	(5,001)
	30105580	145,000	36,249	0	(36,249)
	30105581	15,000	3,750	0	(3,750)
	30405593	10,000	2,499	0	(2,499)
	35205525	15,000	3,750	0	(3,750)
	35305511	30,000	7,500	0	(7,500)
	36305586	20,000	5,001	0	(5,001)
	45104725	10,000	2,499	0	(2,499)
	45156789	10,000	2,499	0	(2,499)
	45205319	10,000	2,499	0	(2,499)
	<b>Public Facilities Total</b>	<b>305,036</b>	<b>76,257</b>	<b>54,402</b>	<b>(21,855)</b>
<b>Drainage/Culverts</b>					
	45105875	50,000	12,501	0	(12,501)
	<b>Drainage/Culverts Total</b>	<b>50,000</b>	<b>12,501</b>	<b>0</b>	<b>(12,501)</b>
	<b>Grand Total</b>	<b>6,737,648</b>	<b>1,684,412</b>	<b>387,518</b>	<b>(1,296,893)</b>

Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

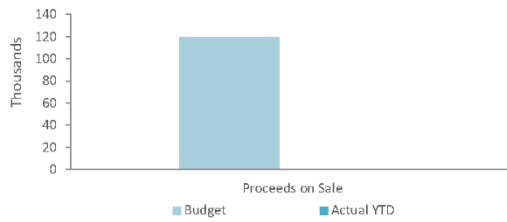
29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	Water Tanker	32,548	20,000	0	(12,548)	0	0	0	0
	Admin Vehicle	9,605	25,000	15,395	0	0	0	0	0
	Dual Cab Ute- Ranger	26,822	35,000	8,178	0	0	0	0	0
	Dual Cab Ute - Country	45,904	35,000	0	(10,904)	0	0	0	0
	Community Bus	10,000	5,000	0	(5,000)	0	0	0	0
		<b>124,879</b>	<b>120,000</b>	<b>23,573</b>	<b>(28,452)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Please refer to the compilation report

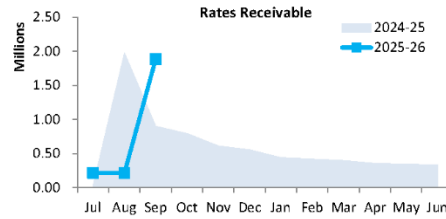
| 8

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2025	30 Sep 2025
Opening arrears previous year	\$ 39,466	\$ 332,645
Levied this year	1,779,510	2,099,776
Less - collections to date	(1,486,331)	(545,912)
<b>Net rates collectable</b>	<b>332,645</b>	<b>1,886,509</b>
% Collected	81.7%	22.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(867)	40,184	8,653	2,111	6,998	57,079
Percentage	(1.5%)	70.4%	15.2%	3.7%	12.3%	
<b>Balance per trial balance</b>						
Trade receivables						57,079
Other receivables						57,888
GST receivable						100,721
<b>Total receivables general outstanding</b>						<b>215,688</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

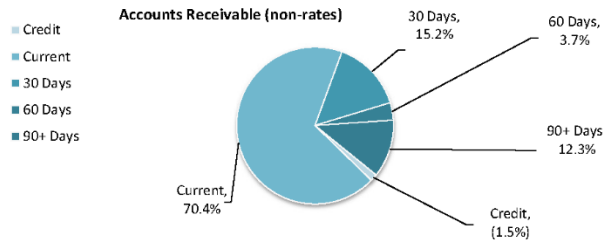
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



ORDINARY COUNCIL MEETING AGENDA

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SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 September 2025
	\$	\$	\$	\$
<b>Inventory</b>				
Stock on hand	135,734	0	0	135,734
<b>Contract assets</b>				
Contract assets	194,629	0	0	194,629
<b>Total other current assets</b>	<b>330,363</b>	<b>0</b>	<b>0</b>	<b>330,363</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

OPERATING ACTIVITIES

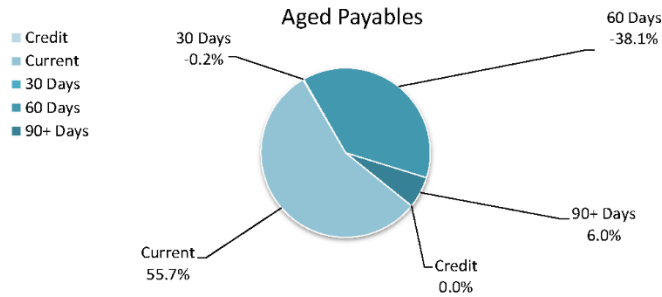
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	35,161	(98)	(24,031)	3,803	14,835
Percentage	0.0%	237.0%	-0.7%	-162.0%	25.6%	
<b>Balance per trial balance</b>						
Sundry creditors						14,835
Other payables						26,778
Esl Liability						268
Bond Liability						91,906
Prepaid Rates						3,028
Contract retentions held						101,806
<b>Total payables general outstanding</b>						<b>238,621</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Town Oval Bore	58	632,076	0	0	0	(35,888)	632,076	596,188	(2,230)	(13,959)
Essential Worker Accommodation	59	1,920,517	0	0	(40,439)	(164,612)	1,880,078	1,755,905	(29,291)	(86,888)
<b>Total</b>		<b>2,552,593</b>	<b>0</b>	<b>0</b>	<b>(40,439)</b>	<b>(200,500)</b>	<b>2,512,154</b>	<b>2,352,093</b>	<b>(31,521)</b>	<b>(100,848)</b>
Current borrowings		200,500					160,061			
Non-current borrowings		2,352,093					2,352,093			
		<b>2,552,593</b>					<b>2,512,154</b>			

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Please refer to the compilation report

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# ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

**SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**OPERATING ACTIVITIES**

**11 OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 September 2025 \$
<b>Other liabilities</b>						
Contract liabilities		74,536	0	146,499	(24,509)	196,526
Capital grant/contributions liabilities		479,600	0	169,683	(222,530)	426,753
<b>Total other liabilities</b>		<b>554,136</b>	<b>0</b>	<b>316,182</b>	<b>(247,039)</b>	<b>623,279</b>
<b>Employee Related Provisions</b>						
Provision for annual leave		94,032	0	0	0	94,032
Provision for long service leave		81,989	0	0	0	81,989
<b>Total Provisions</b>		<b>176,021</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>176,021</b>
<b>Total other current liabilities</b>		<b>730,157</b>	<b>0</b>	<b>316,182</b>	<b>(247,039)</b>	<b>799,300</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2025	Current Liability 30 Sep 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
Grants Commission - General	0	0	0	0	0	971,190	242,796	275,220
Grants Commission - Roads	0	0	0	0	0	342,973	85,743	76,705
FESA Grant - Operating Bush Fire Brigade	0	2,699	(2,699)	0	0	10,796	2,697	2,700
Grant FESA - SES	0	11,800	(11,800)	0	0	47,200	11,799	11,800
Planning & Strategy - Regional North LG	42,149	0	0	42,149	42,149	42,149	10,536	0
DLGSC - Regional Arts Venues Support	4,411	0	0	4,411	4,411	59,651	14,910	0
Road Preservation Grant	0	0	0	0	0	161,421	40,353	171,485
Useless Loop Road - Mtce	0	132,000	0	132,000	132,000	330,000	82,500	0
Grants - Community Development	0	0	0	0	0	1,000	249	0
Every Club - Gaming & Wagering Com	2,966	0	0	2,966	2,966	10,166	2,541	0
Gaming & Wagering Com - Out of School Programs	0	0	0	0	0	30,000	7,500	0
Grant - Horizon - Beats in the Bay	0	0	0	0	0	5,000	1,248	0
Grant - Youth Life Skills Program - INC	10,000	0	0	10,000	10,000	10,000	2,499	0
	<b>59,526</b>	<b>146,499</b>	<b>(14,499)</b>	<b>191,526</b>	<b>191,526</b>	<b>2,021,546</b>	<b>505,371</b>	<b>537,910</b>
<b>Contributions</b>								
Donations - HMAS Sydney Exhibit	0	0	0	0	0	250	60	91
Coburn Resources Education Contribution	5,000	0	0	5,000	5,000	5,000	1,248	0
Contribution to Road Maintenance - Pipeline	10,010	0	(10,010)	0	0	10,000	2,499	10,010
	<b>15,010</b>	<b>0</b>	<b>(10,010)</b>	<b>5,000</b>	<b>5,000</b>	<b>15,250</b>	<b>3,807</b>	<b>10,101</b>
<b>TOTALS</b>	<b>74,536</b>	<b>146,499</b>	<b>(24,509)</b>	<b>196,526</b>	<b>196,526</b>	<b>2,036,796</b>	<b>509,178</b>	<b>548,011</b>

Please refer to the compilation report

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ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

SHIRE OF SHARK BAY  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2025	Liability	Liability	30 Sep 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Grant - Cyclone Seroja Resilience - Income	301,879	0	(112,258)	189,621	189,621	301,879	75,468	112,258
Grant - Essential Worker Accommodation - GDC	50,000	0	0	50,000	50,000	50,000	12,498	0
Roads To Recovery Grant - Cap	0	0	0	0	0	475,582	118,893	0
RRG Grants - Capital Projects	0	169,683	0	169,683	169,683	424,206	106,050	0
Local Road and Community Infrastructure Program	0	0	0	0	0	30,000	7,500	0
Grant - Seawall Revetment Capital Projects	0	0	0	0	0	20,036	5,007	0
Grant - SHERP Community Housing Project	127,721	0	(110,272)	17,449	17,449	127,721	31,929	110,272
	<b>479,600</b>	<b>169,683</b>	<b>(222,530)</b>	<b>426,753</b>	<b>426,753</b>	<b>1,429,424</b>	<b>357,345</b>	<b>222,530</b>

Please refer to the compilation report

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29 OCTOBER 2025

**12.0 TOWN PLANNING REPORT**

**12.1 PROPOSED CREATION OF HARBOUR RESERVE IN DENHAM WATERS RES38444**

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr

Seconded Cr

**Officer Recommendation**

**That Council:**

- 1. Resolve to advise the Department of Planning, Lands and Heritage that the Shire of Shark Bay has no objections to a new Harbour Reserve as proposed by the Department of Transport.**

BACKGROUND

- General**

There is a Management Order to the Department of Transport over Reserve 38444, which is located on the Denham foreshore.

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The Department of Planning, Lands and Heritage has advised that the waters adjacent to Denham, and in Shark Bay, are vested to the Minister of Transport under the *Marine and Harbours Act 1981*.

The gazettal instrument which details the area and a map is included as Attachment 1.

This area is also linked to the *Shipping and Pilotage Act 1967* as it relates to the Port of Carnarvon – refer Attachment 2.

- **August Council Meeting**

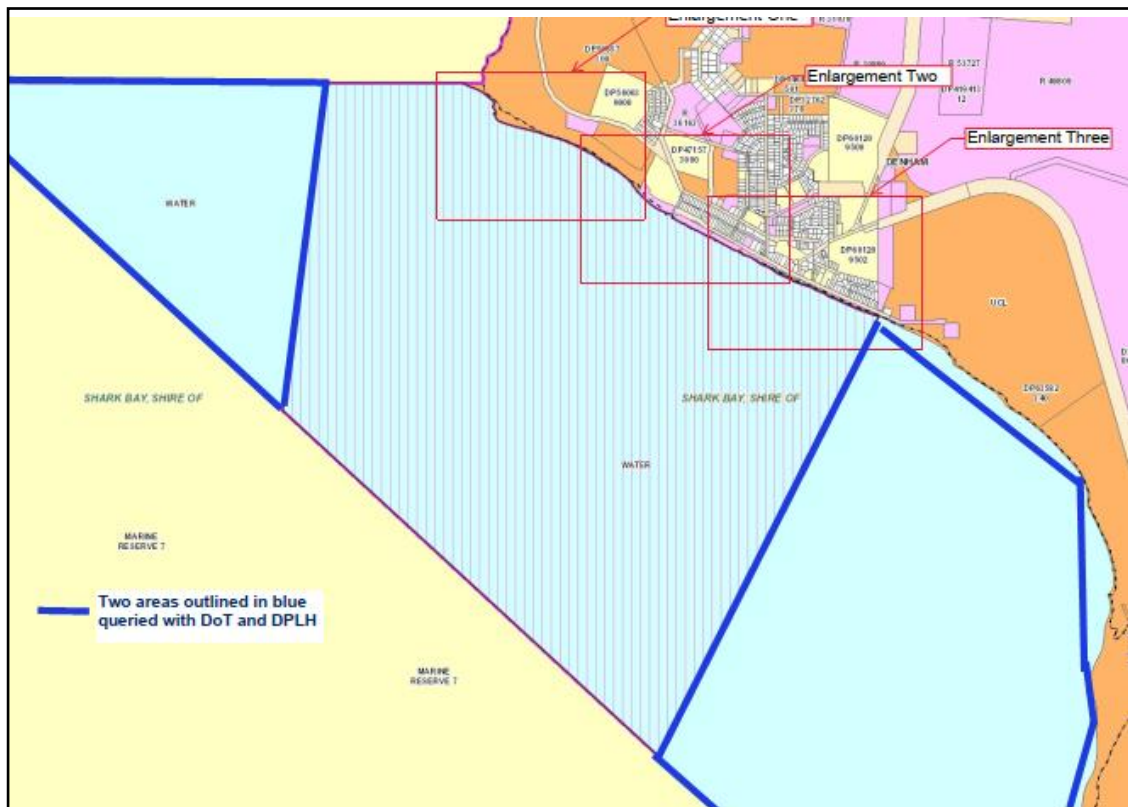
A report on this matter was referred to the August 2025 Ordinary Meeting of Council, however there were questions about whether the Department of Transport would retain control over waters to the immediate west and east of the proposed new harbour reserve in Denham.

Accordingly the item was withdrawn from the August 2025 agenda.

- **Additional Information**

Town Planning Innovations has liaised directly with the Department of Transport to gain advice on the areas to the west and east of the proposed harbour reserve in Denham – refer map overpage.

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*Above: Map showing the areas queried with the Department of Transport and the Department of Planning, Lands and Heritage in blue outline*

The Department of Transport has confirmed that those areas will revert to Unallocated Crown Land and fall under the jurisdiction of the Department of Planning, Lands and Heritage.

The Department of Transport advice has been verified by Department of Planning, Lands and Heritage who advise that:

*'The land currently remains part of the Port of Carnarvon as gazetted in 1981. The Department of Transport are currently considering the reduction of the Port of Carnarvon into smaller areas proclaimed under the Marine and Harbours Act 1981. The Crown reserve proposed by the Department of Transport (the hatched area on the map) is one of these areas.*

*It should be noted that all waters within the boundaries of the State (up to 3 nautical miles from High Water Mark), unless stated otherwise (e.g. Port of Carnarvon, Marine Reserve 7), is considered unallocated Crown land despite being shown as 'water' on Landgate's spatial cadastre database.*

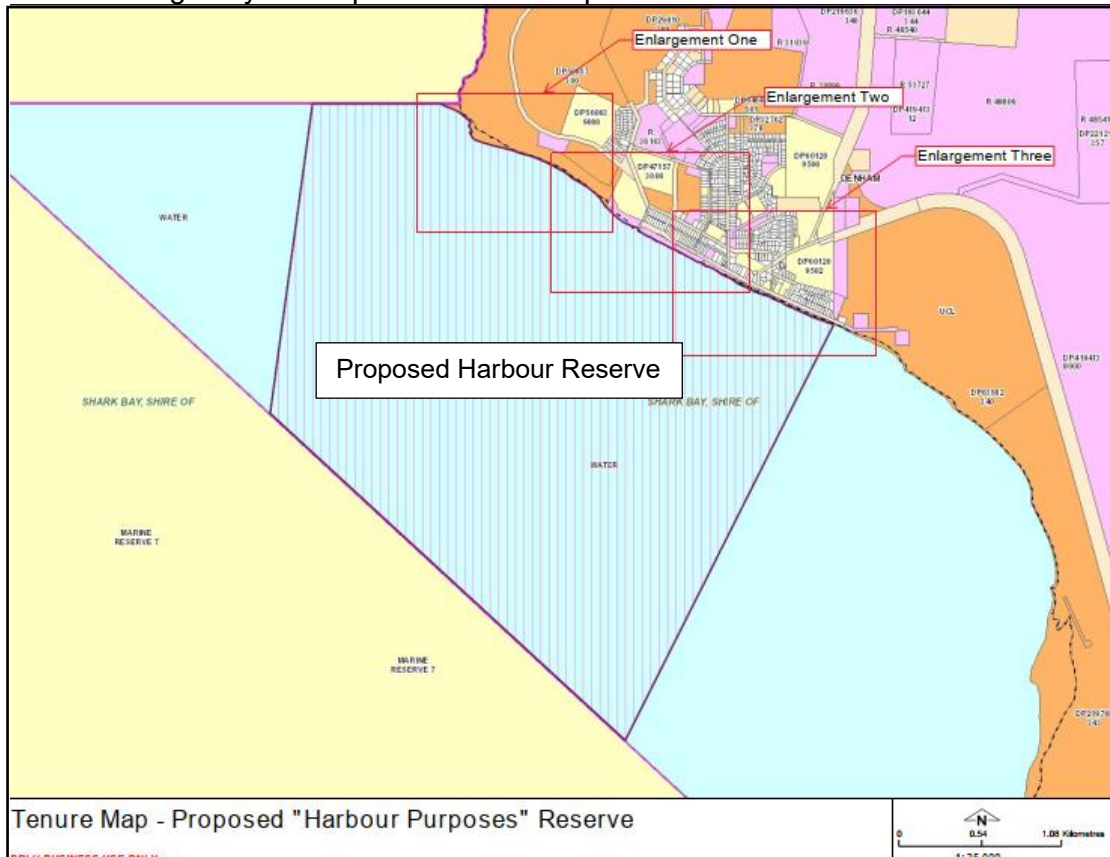
*The Department of Planning, Lands and Heritage would become responsible agency for the Unallocated Crown land either side of the reserve when/if the reduced area is proclaimed under the Marine and Harbours Act 1981.'*

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COMMENT

The Department of Planning, Lands and Heritage are considering a proposal by the Department of Transport for the creation of a Crown Reserve for 'Harbour Purposes'.

The proposed Crown Reserve will comprise of a 1008.8 hectare portion of seabed and will be managed by the Department of Transport – refer Attachment 3.



The proposed reserve forms part of the existing Port of Carnarvon and directly adjoins Marine Reserve No. 7 and Shire of Shark Bay-managed Reserve 39569 for 'Recreation and Foreshore Protection' at High Water Mark.

Town Planning Innovations has liaised with the Department of Planning, Lands and Heritage to gain an understanding of why the new reserve is being pursued. In summary, the Department of Planning, Lands and Heritage has advised that:

- The creation of the new reserve aligns with work that is currently being undertaken by the Department of Transport to support the state's port governance reforms. These reforms involve transferring regulatory responsibility for certain ports from the Department of Transport to relevant port authorities and consolidating some port authorities.
- Control over the shipping ports in the Port of Carnarvon will be transferred to the Midwest Port Authority. However, the Midwest Port Authority do not want jurisdiction over the entire area covered in the existing Port of Carnarvon.
- New ports will be created at various locations where shipping activity occurs within the existing Port of Carnarvon area, specifically at Cape Cuvier and Useless Loop.

29 OCTOBER 2025

- In the future the existing Port of Carnarvon will be dissolved.
- The creation of this new Harbour Reserve in Denham, is aimed at preserving the Department of Transport's control over existing facilities.
- The new Reserve is based on the operational needs of the Denham Maritime Facility (including potential future development), following the dissolution of the Port of Carnarvon.

Although the Department of Transport currently has jurisdiction over this area, the Department of Planning, Lands and Heritage has advised that the boundary changes are to ensure that they have unbroken tenure over the area under the Land Administration Act 1997.

Town Planning Innovations recommends that the Shire support the Department of Transport proposal for a new reserve, as it is being proposed to provide them with continued tenure of the waters adjacent to Denham.

Town Planning Innovations has queried if the new Harbour Reserve will impact on public activities in the water. The Department of Planning, Lands and Heritage has advised that the new Harbour Reserve should not materially affect the way that the area is being managed or used.

#### LEGAL IMPLICATIONS

State Government Port Management changes/ reform – The Department of Transport (DoT) oversees the management of ports governed under the Shipping and Pilotage Act 1967.

As part of the State Government's Ports Governance Reform Program, all trading ports in WA will be brought under the *Port Authorities Act 1999*, transferring management from DoT to the relevant port authority.

Work is underway to transfer regulatory responsibility for the remaining trading ports declared under the *Shipping and Pilotage Act 1967*. This includes ports of Barrow Island, Onslow, Port Walcott, Useless Loop, Cape Cuvier, and Cape Preston.<sup>1</sup>

<sup>1</sup> Source: *Ports strategy and policy* | [www.transport.wa.gov.au](http://www.transport.wa.gov.au)

#### POLICY IMPLICATIONS

There are no policy implications relative to this report.

#### FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

#### RISK MANAGEMENT

This is a low risk item to Council as the Department of Planning, Lands and Heritage is the decision making authority.

#### VOTING REQUIREMENTS

Simple Majority Required

ORDINARY COUNCIL MEETING AGENDA

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29 OCTOBER 2025

SIGNATURES

Author

*L Bushby*

Chief Executive Officer

*D Chapman*

Date of Report

22 October 2025

29 OCTOBER 2025

ATTACHMENT # 1

*Note includes Denham*

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GOVERNMENT GAZETTE, W.A.

[5 February 1982.]

Marine and Harbours Act 1981.  
PROCLAMATION

WESTERN AUSTRALIA, By His Excellency Rear-Admiral Sir Richard John Trowbridge, Knight Commander of the Royal Victorian Order, Knight of Grace of the Most Venerable Order of the Hospital of St. John of Jerusalem, Governor in and over the State of Western Australia and its Dependencies in the Commonwealth of Australia.

PURSUANT to section 2 of the Marine and Harbours Act 1981, I, the Governor, acting with the advice and consent of the Executive Council do hereby fix 1 March 1982 as the day on which the Marine and Harbours Act 1981 shall come into operation.

Given under my hand and the Public Seal of the said State, at Perth, this 2nd day of February, Nineteen hundred and eighty-two.

By His Excellency's Command,

C. RUSHTON,  
Minister for Transport.

GOD SAVE THE QUEEN ! ! !

BROOME PORT AREA.

Part A.

All that portion of sea bed bounded by lines starting from the High Water Mark of Roebuck Bay at the southern extremity of Fall Point and extending south to an east-west line situate 3 nautical miles south from the southern extremity of Entrance Point; thence west to a north-south line situate 3 nautical miles west from the southern extremity of Entrance Point; thence north to a point situate west of the summit of Station Hill; thence east to the High Water Mark of the Indian Ocean and thence generally southwesterly and generally southeasterly along that mark and generally northeasterly, generally northwesterly, again generally northeasterly and generally easterly along the High Water Mark of Roebuck Bay to the starting point.

(Including the beds of all navigable waters of Dampier Creek).

Part B.

All that portion of land comprised within Broome Lots 616, 698, 848 and 956 as shown bordered in red on Lands and Surveys Reserve Plan 108.

Lands and Surveys Public Plans: Broome Regional 1:10 000 Sheet 1, Sheet 2, Sheet 3; Roebuck Plains 1:25 000 S.W.; Broome 1:250 000; La Grange 1:250 000.

CARNARVON PORT AREA.

Part A.

All that portion of sea bed bounded by lines starting from the High Water Mark of the Indian Ocean at the western extremity of Point Quobba and extending southwesterly to the High Water Mark at the northern extremity of Cape Ronsard on Bernier Island; thence generally southerly along the High Water Mark of the eastern shore of that island to the southern extremity of Cape Couture; thence southerly to the High Water Mark at the northern extremity of Cape Boulanger on Dorro Island; thence southerly along the High Water Mark of the eastern shore of that island to the southern extremity of Cape St. Crick; thence southwesterly to the High Water Mark at the northern extremity of Cape Inscription on Dirk Hartog Island; thence generally southeasterly, generally southwesterly and generally northwesterly along the High Water Mark of the north-eastern, southeastern and southwestern shores of that island to the southern extremity of Surf Point; thence southwesterly to the High Water Mark at the northern extremity of Sleep Point and thence generally south-easterly, generally northeasterly, again generally north-easterly and again generally northeasterly along the High Water Mark of Shark Bay and generally north-westerly along the High Water Mark of the Indian Ocean to the starting point.

Part B.

All that portion of land as shown bordered in red on Lands and Surveys Reserve Diagram 33.

Part C.

All that portion of land comprising Carnarvon Lot 627 as shown bordered in red on Lands and Surveys Original Plan 6109.

Lands and Surveys Public Plans: Carnarvon 2000 7.06, 7.07, 8.04, 8.05; Carnarvon Regional 2.1; Edal 1:250 000; Yaringa 1:250 000; Wooramel 1:250 000; Shark Bay 1:250 000; Quobba 1:250 000.

DAMPIER PORT AREA.

All that portion of sea bed bounded by lines starting at the intersection of the High Water Mark of the Indian Ocean on the northwestern shore of Dolphin Island with an arc having a radius of 10.5 nautical miles from the intersection of Latitude 20 degrees 34 minutes 36 seconds south with Longitude 116 degrees 46 minutes 30 seconds east and extending generally northwesterly, generally southwesterly and generally southeasterly along that arc to the High Water Mark of the Indian Ocean; thence generally northeasterly along that mark to the northernmost northwestern extremity of Burrup Peninsula; thence northeasterly crossing the western entrance to Scarpie Passage to the High Water Mark of the westernmost southwestern extremity of Dolphin Island and thence generally northeasterly along that mark to the starting point.

Lands and Surveys Public Plans: Dampier Barrow Island 1:250 000; Dampier SE 1:25 000 and Nickol Bay SW 1:25 000.

Marine and Harbours Act 1981.  
PROCLAMATION

WESTERN AUSTRALIA, By His Excellency Rear-Admiral Sir Richard John Trowbridge, Knight Commander of the Royal Victorian Order, Knight of Grace of the Most Venerable Order of the Hospital of St. John of Jerusalem, Governor in and over the State of Western Australia and its Dependencies in the Commonwealth of Australia.

PURSUANT to section 9 of the Marine and Harbours Act 1981, I the Governor acting with the advice and consent of the Executive Council do hereby vest in the Minister for Transport, constituted under section 8 (1) of the Act, all the land comprising the various port areas and fishing boat harbours, as set out in the following Schedule.

Schedule.

Port Areas.

ALBANY PORT AREA.

Albany Lot 1327 on Lands and Surveys Diagram 83422.

Albany Lot 979 on original survey plan 5808.

AUGUSTA PORT AREA.

All that portion of sea bed bounded by lines starting at the High Water Mark of Flinders Bay at the southern extremity of Ledge Point and extending southwesterly to the High Water Mark at the northern extremity of Saint Alourn Island; thence northwesterly to the High Water Mark at the northern extremity of Seal Island; thence northerly to the High Water Mark of Flinders Bay at the southern extremity of Point Matthew and thence generally northeasterly along that mark to the starting point.

Lands and Surveys Public Plan: 441A/40.

BALLA BALLA PORT AREA.

All that portion of sea bed situate northwesterly of the High Water Mark of the Indian Ocean and contained within an arc of a circle having a radius of 8 nautical miles from the intersection of the prolongation northerly of the centre-line of Walsh Street (Balla Balla Townsite) with the High Water Mark of the Indian Ocean.

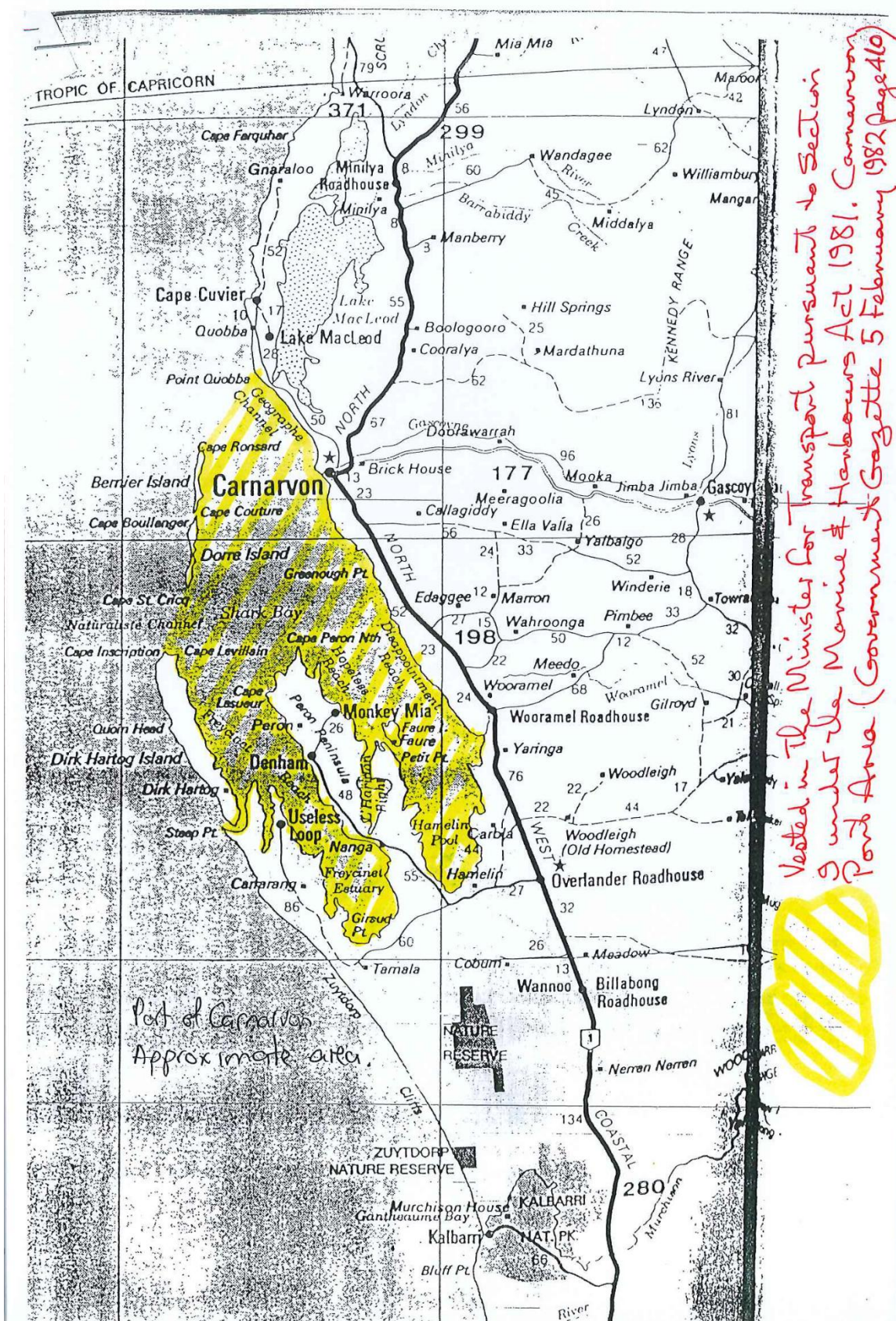
Lands and Surveys Public Plan: Roebourne 1:250 000.

BARROW ISLAND PORT AREA.

All that portion of sea bed situate east of the High Water Mark of the Indian Ocean on the eastern shore of Barrow Island and contained within the arc of a circle having a radius of 7 nautical miles from the intersection of Latitude 20 degrees 46 minutes 50 seconds south with Longitude 115 degrees 27 minutes 54 seconds east.

Lands and Surveys Public Plan: Dampier and Barrow Island 1:250 000.

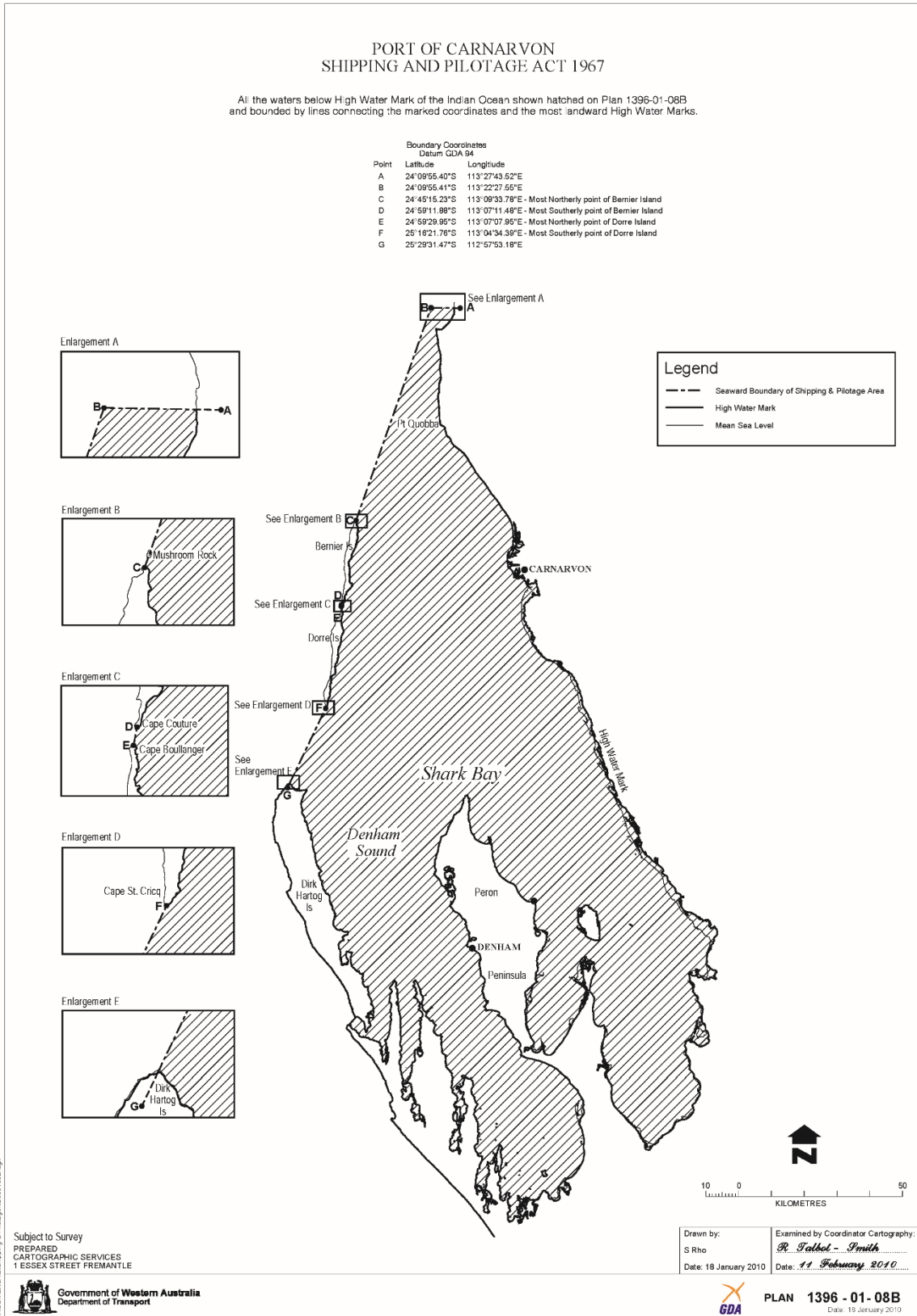
29 OCTOBER 2025



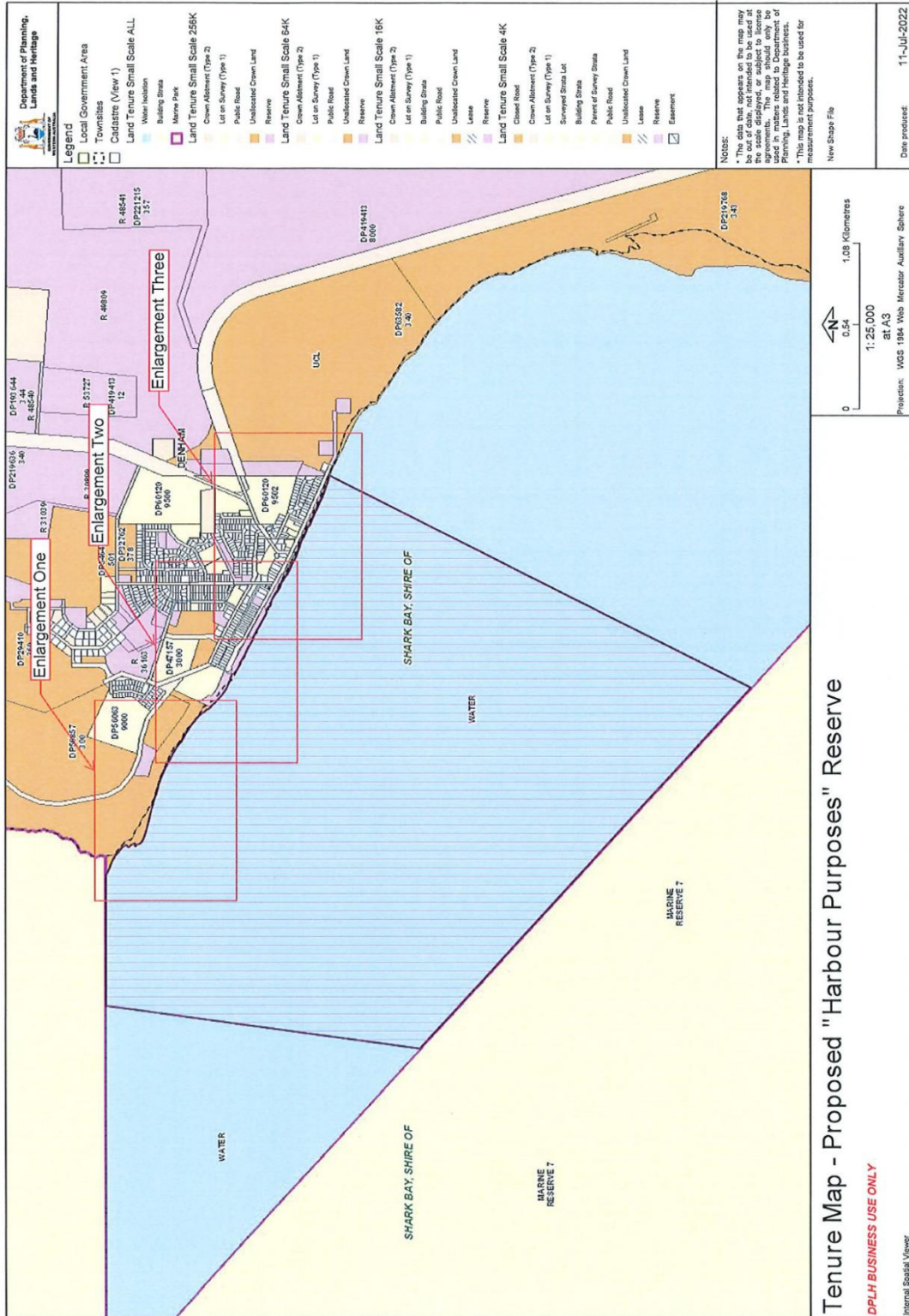


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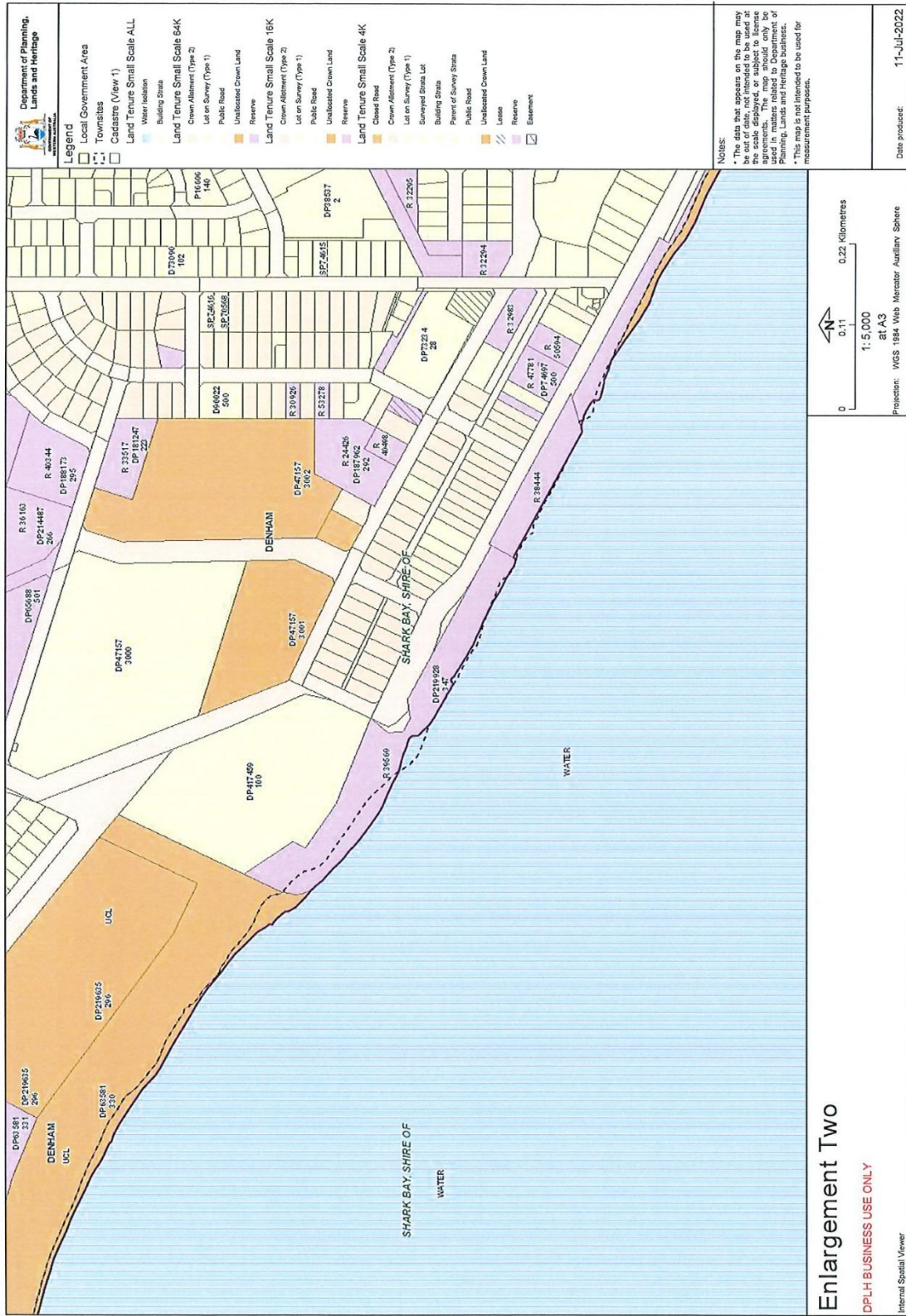
ATTACHMENT # 2

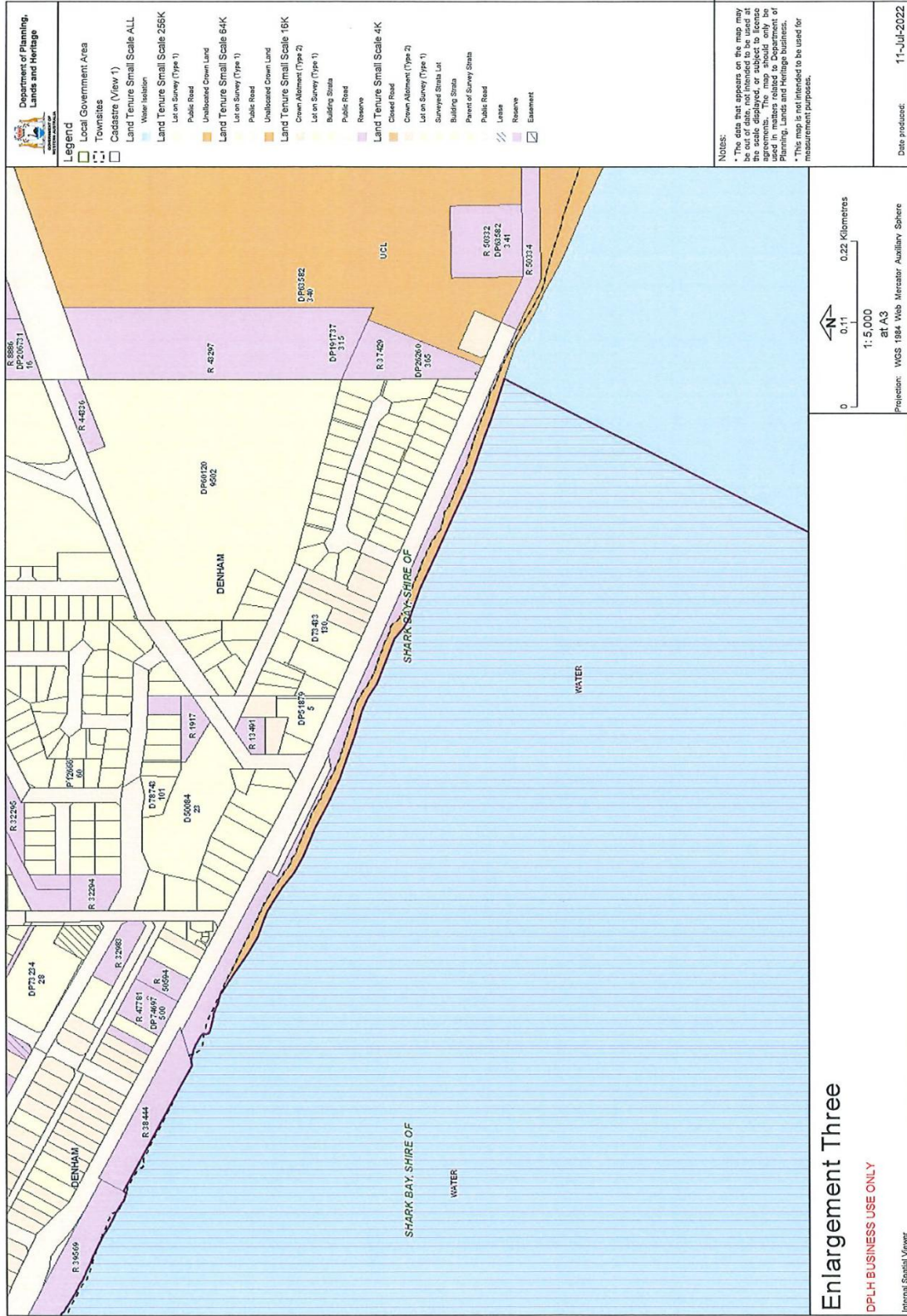


ATTACHMENT # 3









29 OCTOBER 2025

12.2 APPLICATION FOR A NEW LICENCE WITHIN RESERVE 49809, LOT 8000 ON DEPOSITED PLAN 419413 AND LOT 908 ON DEPOSITED PLAN 408907 (COMMON) RES49809

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr  
Seconded Cr

Officer Recommendation

That Council:

1. **Note that:**
  - (a) **There is a separate Confidential Report Item No 16.1 in this Agenda on Reserve 49809.**
  - (b) **The Shire has a Management Order over Reserve 49809 with the power to issue Licences to parties to use portions of the common, for a maximum of 5 years, subject to consent by the Minister for Lands.**
  - (c) **The applicant, Mr Mark Smith, has a current Licence for use of an 8 hectare portion of Reserve 49809 for up to 8 horses. The current Licence is valid until the 31 October 2027.**
2. **Provide 'in principle' support for an expanded Licence area from 8 hectares to 34.5 hectares subject to Licence conditions being refined by Shire Administration.**
3. **Resolve to advertise the application for an expanded Licence for a period of 21 days through publication of a Public Notice on the Shire website.**
4. **Resolve to refer the proposed new access to Monkey Mia Road to Main Roads Western Australia for comment.**
5. **Authorise the Chief Executive Officer to advise the applicant that:**
  - (a) **Lodgement of an initial \$570.00 application fee is required for the current application in accordance with the Shire of Shark Bay Fees and Charges 2025/2026.**
  - (b) **The Shire will provide a list of Draft Revised Licence conditions;**
  - (c) **Any new Licence may be prepared by the Shires solicitor, McLeods, at the applicants cost.**
  - (d) **Annual fees and charges applicable to the reserve may change.**
  - (e) **Any animal establishment in the expanded Licence area, which includes the boarding, training or caring of animals for commercial purposes, and any clearing of vegetation for a new arena in the expanded Licence area, requires separate planning approval.**

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**Structures may also require separate planning and/or building approval.**

- 6. Authorise the Chief Executive Officer to progress any Licence and seek written approval by the Minister for Lands via the Department of Planning, Lands and Heritage.**

BACKGROUND

• ***Reserve Details***

Reserve 49809 is crown land which comprises two lots, being:

- Lot 908 on Deposited Plan 408907, and
- Lot 8000 on Deposited Plan 419413.

A Reserve Report from LandGate is included as Attachment 1.

The Shire has a Management Order over the reserve which allows it to issue Licences to other parties, subject to written approval by the Minister for Lands. Licences can be for a maximum of 5 years, with Ministerial approval.

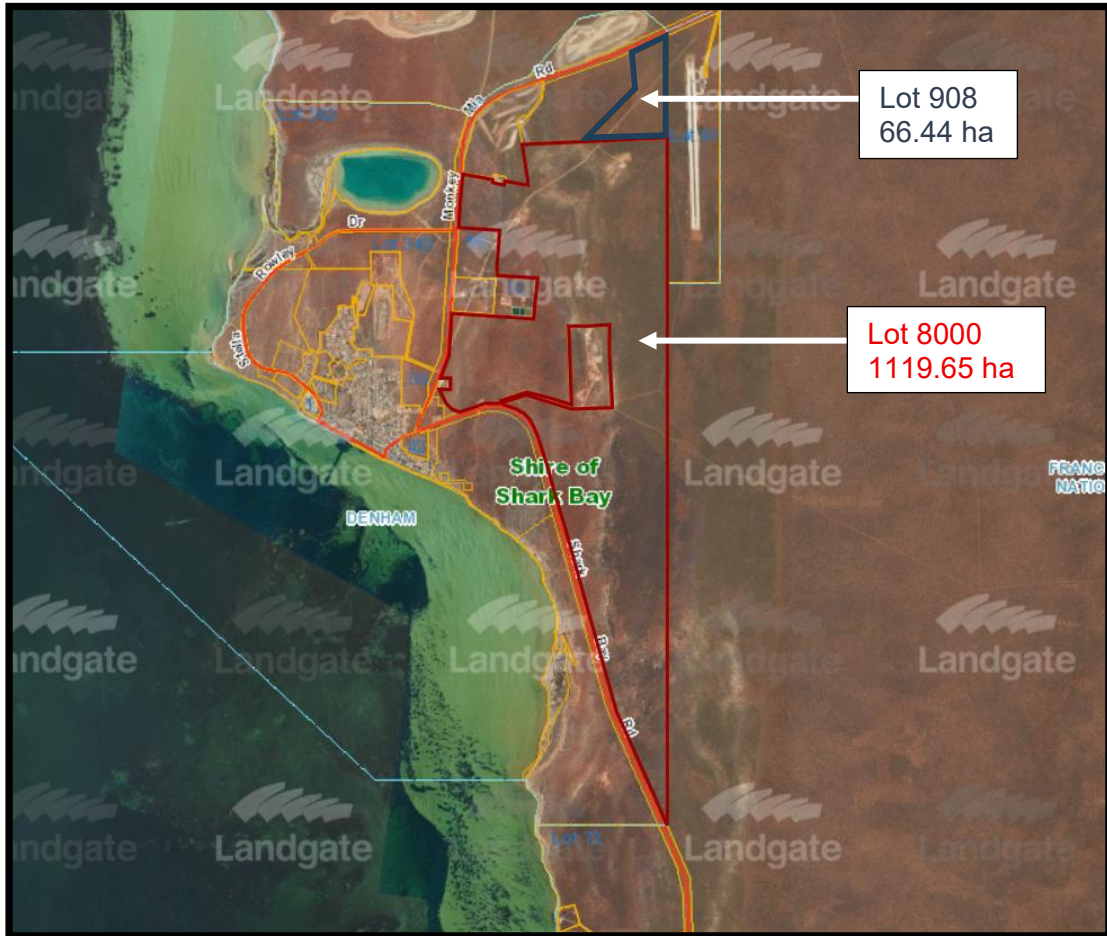
The Management Order includes conditions which state that:

- To be used for designated purpose of “common” only.
- Power to Licence for the designated purpose is granted for the whole or any portion thereof for any term not exceeding five (5) years from the date of the Licence subject to the approval in writing of the Minister for Lands being first obtained to each and every licence pursuant also to the provisions of section 19 of the *Land Administration Act 1997*.

There is no clear definition of ‘common’ or the activities that can be undertaken within the common, however Town Planning Innovations is of the understanding that the area has historically been used for agistment and stock animals.

The total area of the reserve is 1186.09 hectares.

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Above: Outline of Lot 908 in blue. Outline of Lot 8000 in Reserve 49809 in red.

- **History of Licences**

The Shire has issued Licences to various parties over the years, to use parts of the Shire Common, within Lot 8000, mainly for the keeping of animals such as camels, horses, or goats.

There is only one current Licence for Reserve 49809 issued to Mr Mark Smith, which is valid until 31 October 2027. The Licence was approved by the Minister for Lands and allows for up to 8 horses and the use of 8 hectares.

A copy of the existing Licence is included as Attachment 2.

- **Existing Planning Approval (Animal Establishment)**

A planning application for an animal establishment, feed storage building and training arena was considered by Council at the Ordinary Meeting held on the 29 July 2020.

The approval for Mr Mark Smith was for the land use and structures, associated with his existing Licence area.

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COMMENT

• **Licence Process / Advertising**

Past Licence Applications for the Shire Common have been processed by the previous Shire Chief Executive Officer and the last known Licence to be referred to Council was from 2020 for Mr Mark Smith.

Town Planning Innovations is assisting the Shire with new Licence applications, however:

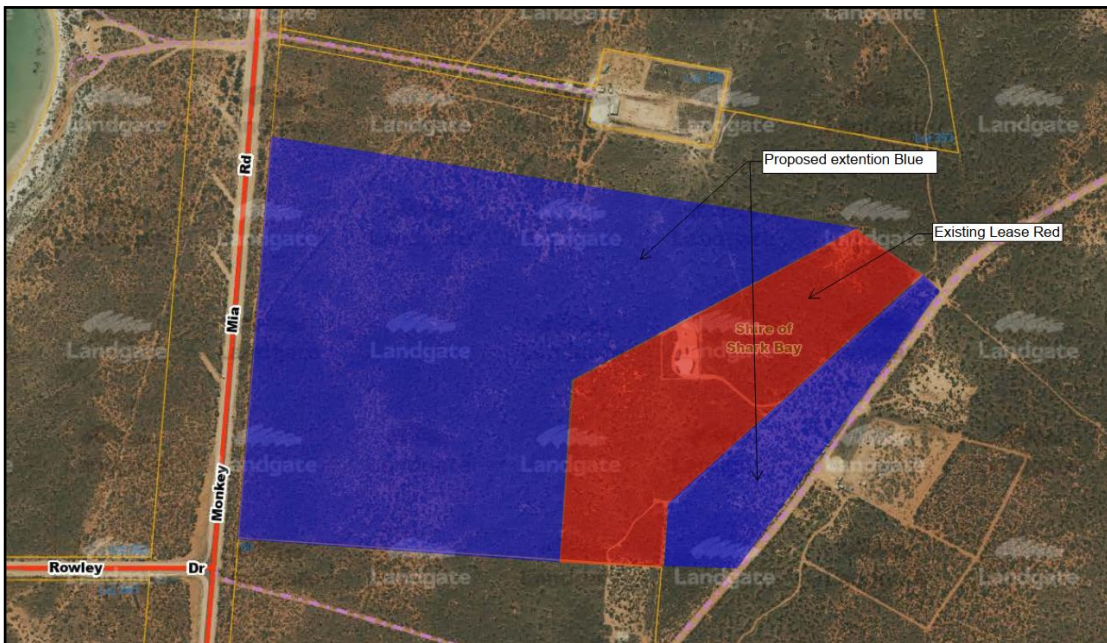
- a) There is no set process for any new Licence application, although all Licences have been referred to Council;
- b) There is no current adopted Policy for Licence applications; and
- c) Licences are not a town planning matter.

Town Planning Innovations recommends a precautionary approach be taken to include public advertising of any new application, simply as the Shire common is effectively a public reserve.

Advertising allows the process to be open and accountable, until such time as any Policy is developed.

• **Description of Proposed Licence Area**

The new application seeks a Licence area of 34.5 hectares.



Above: Existing 8 hectare Licence shown in red. Proposed expanded new Licence shown in blue.  
Map supplied by Shire

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• **Description of Application**

The new application is included as Attachment 3.

There are several components including:

- Potential new fencing of the expanded Licence area;
- Proposed new access from Monkey Mia Road;
- Internal walk trails (for horses);
- Proposed new horse pens of approximately 1500m<sup>2</sup>;
- Proposed new paddocks adjacent to the Common Road to enable a more effective paddock rotation system;
- Proposed 30 metre by 60 metre horse arena;
- Proposed 2 hectare non-commercial orchard;
- The keeping of up to 20 chickens (for personal use).

The applicant has indicated that the facilities would be used for their own horses, however visitors will also be able to agist horses (for short periods) in the Licence area, and use the proposed horse arena.

Town Planning Innovations has liaised with the Shire to gain a better understanding of the application, and compiled an additional site plan included as Attachment 4.

LEGAL IMPLICATIONS

**Land Administration Act 1997** – Section 18 outlines that Ministerial approval is required for any transaction relating to Crown Land, such as the grant of a Licence.

The Shires ability to issue Licences comes from the Management Order for Reserve 49809.

**Local Laws on Local Government Property** - The Shire Common crosses over into the Local Laws as it defines Local Government Property as including anything that is not a thoroughfare and where the '*Local Government is the management body under the Land Administration Act 1997*'.

Clause 2.7 of the Local Law outlines the activities that the Shire can approve. It does not mention agistment but includes that a person may '*bring, ride or drive an animal*'.

In Part 3 Permits, under Clause 3.1 it states that '*This Part does not apply to a person who uses or occupies Local Government property under a written agreement with the Local Government to do so.*'

TPI is of the view that it can be construed that any Licence granted to a person to use the Common Property is a written agreement with the local government, so a separate Permit under the Local Law is not likely required.

**Shire of Shark Bay Local Planning Scheme No 4** – Reserve 49809 is zoned Rural. A Licence does not negate the need for planning approvals and /or Building Permits as required.

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POLICY IMPLICATIONS

There is no known adopted Council Policy on Licences and/or the Shire Common.

Minutes from the Ordinary Council meeting held on the 27 August 2014 state that:

*‘The Council in 2009 considered a policy in relation to the common and advertised the policy for comment (attached at the end of the item). It is unclear if the policy was formally adopted, however the principles of the policy appeared to have been put into place and it is now referred to as a Management Statement’.*

The ‘Management Statement’ is a replica of the unadopted Policy – refer Attachment 5. The Management Statement does not appear to have any legislative base or status.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning and general advice.

Licence holders pay annual fees to the Shire, and supply their own annual Certificate of Currency for Public Liability Insurance.

The Shire of Shark Bay Fees and Charges 2025/2026 include the following:

<i>Reserve 49809 (Denham Common - Approved designated areas only)</i>					
Licence to Occupy - Non Commercial Use	Council	Y		Per annum	35303946
Licence to Occupy - Commercial Use	Council	Y	\$570.00	Per annum	35303946

The Manager of Works has advised that the Shire does not incur any ongoing maintenance costs associated with Reserve 49809. There is a bore at the Shire oval which provides a water supply to several sites in town including the Shire Common and the airport.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with the application.

RISK MANAGEMENT

TPI is of the view that there is some risk if the licence conditions are not reviewed.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author *L Bushby*

Chief Executive Officer *D Chapman*

Date of Report 21 October 2025

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025

ATTACHMENT # 1

Reserve Details Report - 49809

<b>Reserve</b>	49809	<b>Legal Area (ha)</b>	1186.0933
<b>Name</b>	N/A	<b>Status</b>	CURRENT
<b>Type</b>	N/A	<b>Current Purpose</b>	COMMON
<b>File Number</b>	11819-1908-03RO		
<b>Notes</b>	N/A		
<b>Additional Reserve Information</b>	RESERVE COMPRISES LOT 908 ON DP408907 & LOT 8000 ON D419413 (O499955)		

<b>Class</b>	<b>Responsible Agency</b>	<b>Date of Last Change</b>
C	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	29/09/2020

<b>Management Order</b>	<b>Document Number</b>
SHIRE OF SHARK BAY	K668081

<b>Land Use</b>
COMMON

<b>Local Government Authority</b>
SHIRE OF SHARK BAY

CLT Number	Parcel Identifier	Street Address, Suburb	File Number	PIN	Area (m²)
LR3168/193	Lot 908 On Deposited Plan 408907	No Street Address Information Available	11819-1908-03RO	12231171	664433
LR3172/116	Lot 8000 On Deposited Plan 419413	No Street Address Information Available	11819-1908-03RO	12424823	11196500

<b>Previous Certificates of Title</b>	<b>Status</b>
---------------------------------------	---------------

Document Number/Gazette Page	Date	Type	Text
O499955	17/09/2020	Current Area	1186.0933
N604849	20/04/2017	Historical Area	1205.6663
K668080	28/07/2008	Class	C
K668080	28/07/2008	Current Purpose	COMMON

# ORDINARY COUNCIL MEETING AGENDA

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<b>Document Number/Gazette Page</b>	<b>Date</b>	<b>Type</b>	<b>Text</b>
K668080	28/07/2008	Historical Area	1139.2230
K668081	28/07/2008	Current Vesting	MANAGEMENT ORDER SHIRE OF SHARK BAY

date: Oct 14, 2025, 10:15:43 AM

29 OCTOBER 2025

ATTACHMENT # 2

D-CR-36248  
**SHIRE OF SHARK BAY**  
65 Knight Terrace  
Denham WA 6537  
PO Box 126 Denham WA 6537  
Our Ref: RES49809



Telephone (08) 9948 1218  
Facsimile (08) 9948 1237  
Email admin@sharkbay.wa.gov.au  
All correspondence to the  
Chief Executive Officer

**LICENCE No.**  
**1/2022**

**RESERVE 49809 being:  
Lot 908 Deposited Plan 408907 and  
Lot 8000 Deposited Plan 419413**

**LICENCE TO OCCUPY**

*The relationship created by this agreement is between the applicant as the licensee and the Shire of Shark Bay as the licensor and the Minister for Lands as the property owner.*

Licence No 1/2022 is granted to: Mr Mark Corbett Smith

The licence is to occupy a 8 ha portion of Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413 "Common" Reserve 49809 and as identified on the attached plans.

Reserve 49809, being Lot 908 on Deposited Plan 408907 and Lot 8000 on Deposited Plan 419413, which is set aside for the purpose of "Common" and managed by the Shire of Shark Bay with power to licence for any term not exceeding five years subject to the consent of the Minister for Lands.

The Minister for Lands and the Shire of Shark Bay is indemnified from any Public Liability suffered by any persons approved under this licence to occupy the common. The indemnity statement is stated on page 3 of this licence.

***The rights granted to the Occupier are personal to the Occupier and that the Occupier must not assign, mortgage, charge or grant sub licences in respect of those rights without the prior written consent of the Council and the Minister for Lands.***

This Licence to Occupy applies for a maximum stay of:-

Maximum Five Years

Please note the expiry date of the licence as set put on the last page of this agreement.

\_\_\_\_\_

1

Shire of Shark Bay  
Reserve 49809 being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413  
- Licence to Occupy

ORDINARY COUNCIL MEETING AGENDA

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Activity permitted at the Town Common	Amount of stock permitted at the Common
1. STOCK TENURE	1. Eight (8) Horses

Special circumstances approved for licensee:
<p>Stock to be tethered within suitable and appropriate enclosures at all times.</p> <p>That a license to occupy an area of 8 Hectares of Reserve 49890 - Common as depicted on the application submitted by Mr Mark Smith as a commercial user be granted for a period of 5 years from the date of the license on the following conditions:</p> <ol style="list-style-type: none"> <li>1. Ongoing compliance with the guidelines of the Shires management statement for Reserve 49809, being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413 and any subsequent policies of Council applicable to the reserve and/or the allocated area.</li> <li>2. The allocated area being suitable fenced and maintained to ensure stock is contained within the boundaries of the approved area.</li> <li>3. Any significant roofed or enclosed buildings/structures (in the opinion of the Chief Executive Officer) be referred to Council for consideration prior to construction and may be subject to any planning and/or building approval requirements.</li> <li>4. The approval of the Minister of Lands is granted.</li> </ol>

Stock control devices relevant to the licence approval:
FENCED AREA TO BE CONSISTANT WITH APPLICATION AND NOT TO BE ALTERED WITHOUT APPROVAL

2

Shire of Shark Bay  
 Reserve 49809 being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413  
 - Licence to Occupy

29 OCTOBER 2025

**INDEMNITY AND RELEASE**

- (a) The Licensee hereby releases and indemnifies and agrees to keep released and indemnified the Licensor, the State, the Crown, all Ministers of the Crown, and all officers, servants, agents, contractors, invitees and licensees of any of them (**the Indemnified Parties**) from and against all claims, demands, actions, suits, proceedings, judgments, damages, costs, charges, expenses (including legal costs of defending or settling any action, claim or proceeding) and losses of any nature whatsoever whether based in contract, tort or statute or any combination thereof which the Indemnified Parties (or any of them) may suffer or incur or which may at any time be brought maintained or made against them (or any of them) in respect of or in connection with:
- (i) In respect of any destruction, loss (including loss of use), injury or damage of any nature or kind of or to property of any person whether or not on the Licence Area and including the property of:
    - (A) Any of the Indemnified Parties; or
    - (B) The Licensee or the Licensee's Agents; and
  - (ii) In respect of any death or, or injury or illness sustained by, any person and including:
    - (A) The Indemnified Parties; or
    - (B) The Licensee or the Licensee's Agents,directly or indirectly caused by arising out of or in connection with:
    - (iii) The licensee's or Licensee's Agents use or enjoyment of the Licence Area or any part of the Licence Area pursuant to the terms of this Licence;
    - (iv) Any works carried out by or on behalf of the Licensee under this Licence;
    - (v) The exercise or enjoyment of any rights conferred upon the Licensee under this Licence;
    - (vi) Any Contamination, Pollution or Environmental Harm of the Licence Area or the Surrounding Area caused or contributed to by the Licensee's or the Licensee's Agents use of the Licence Area;
    - (vii) Any remediation required to be carried out by the Licensee under this Licence in respect of the Licence Area or the Surrounding Area or otherwise having to comply with any Environmental Notice or any other notice received from any Governmental Agency;
    - (viii) Any default by the Licensee in the due and punctual performance, observance and compliance with any of the Licensee's covenants or obligations under this Licence; or
    - (ix) Any other act, neglect, default or omission by the Licensee or the Licensee's Agents.
- (b) The obligations of the Licensee under this clause:
- (i) Are unaffected by the obligation of the Licensee to take out insurance and the obligations of the Licensee to indemnify are paramount; and
  - (ii) Continue after the expiration or earlier determination of this Licence

## ORDINARY COUNCIL MEETING AGENDA

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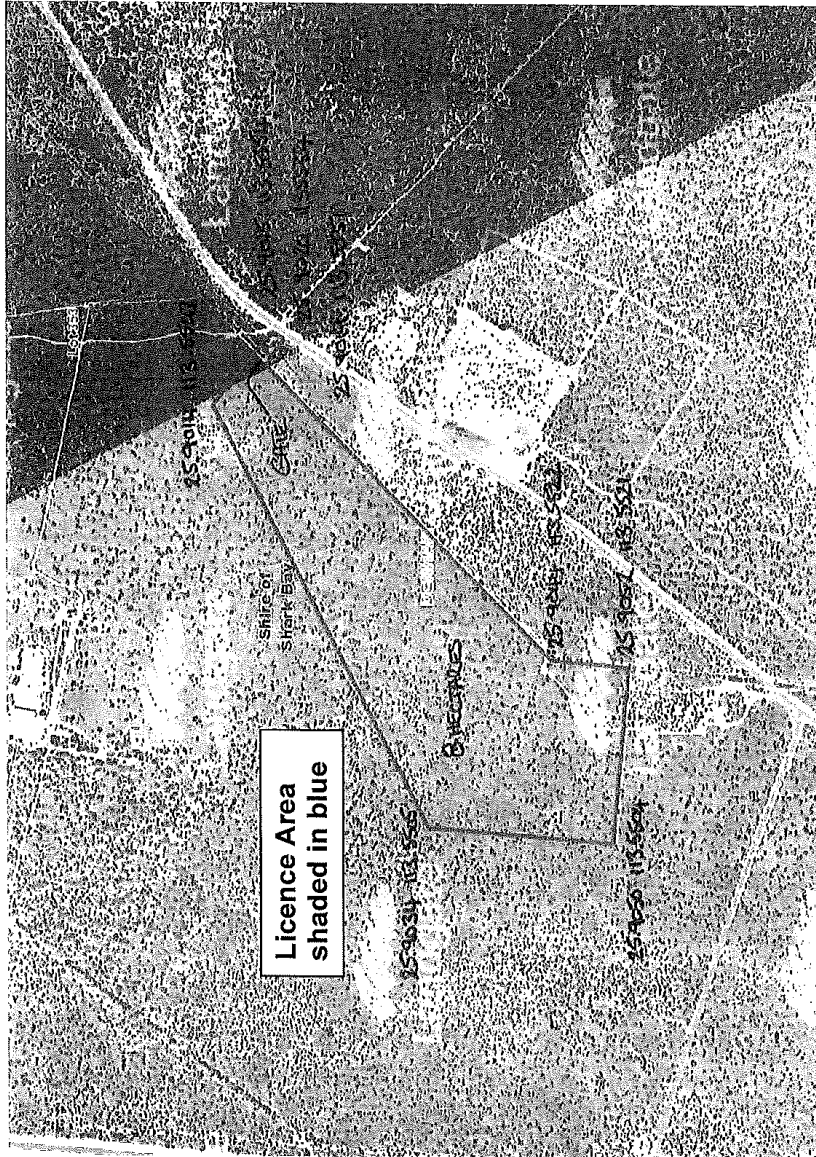
### Licence is subject to General Policy Statement upon and for the duration of occupation-

- *All occupiers of the Common will observe basic requirements for its occupation.*
- *All occupiers of the Common will ensure that all of their activities conform to any relevant legislation or other statutory requirement.*
- *Illegal activities of any nature are not to take place at the Common.*
- *The Shire of Shark Bay, its officials, employees and agents shall not be held responsible for personal injuries or damages sustained or property or stock lost or stolen on the Common.*
- *Activities are to be controlled and maintained to ensure long term environmental sustainability and ultimate re-instatement of its land use.*
- *Occupiers are to be responsible for any damages caused to the Common other than general deterioration of the site.*
- *The Common will be left clean and tidy; all rubbish etc is to be removed.*
- *Due respect is to be observed to other occupiers of the Common with regard to mutual required services and infrastructure.*
- *Occupiers are asked to contribute to a positive relationship with other Common users.*
- *The area utilized must have a stock control measure in place to secure their stock.*
- *Stock numbers must be maintained within the licence approval. Any additional stock must be approved by Council.*
- *Activity infrastructure will be required to be set back a specified distance from the access road as determined by the Shire.*
- *Speed limits will be observed on the access and external road within the Common.*
- *Occupiers of the Common are required to address issues of concern directly to the Shire and not to other occupiers.*
- *Proof of current Public Liability Insurance to \$10,000,000.*

Failure to comply with these provisions may result in the cancellation of the licence to occupy.

4

Shire of Shark Bay  
Reserve 49809 being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413  
- Licence to Occupy



5  
Shire of Shark Bay  
Reserve 49809 being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413 - Licence to Occupy

ORDINARY COUNCIL MEETING AGENDA

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Maximum Length of This Licence to Occupy:

Commencement of licence: \_\_\_\_\_DATE 1 November 2022

Period of licence approval: \_\_\_\_\_DATE 31 October 2027

Signed by the Chief Executive Officer, Shire of Shark Bay



Date: 1/5/23

Signed by the Occupier: Mr Mark Smith



Date: 26-4-23

6  
Shire of Shark Bay  
Reserve 49809 being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413  
- Licence to Occupy

ORDINARY COUNCIL MEETING AGENDA

29 OCTOBER 2025



Department of Planning,  
Lands and Heritage

Land Use Management

Your ref: Licence No 1/2022 MC Smith  
Our ref: File 11819-1908 Case 2202570  
Enquiries: Kay Anand  
T: (08) 6552 4620  
F: (08) 6118 8116  
E: kay.anand@dplh.wa.gov.au

Rhonda Mettam  
Executive Assistant  
Shire of Shark Bay  
65 Knight Tce,  
Denham WA 6537

By email only: Rhonda@sharkbay.wa.gov.au

Dear Rhonda,

**S18 MINISTERS CONSENT: LICENCE OVER PART RESERVE 49809 BEING PART LOT 908 ON DEPOSITED PLAN 408907 AND PART LOT 8000 ON DEPOSITED PLAN 419413 BETWEEN SHIRE OF SHARK BAY (COUNCIL) AND MARK CORBETT SMITH (OCCUPIER)**

Thank you for your email dated 4 November 2022 regarding permission to license part Reserve 49809 being part Lot 908 on Deposited Plan 408907 and part Lot 8000 on Deposited Plan 419413 between the above parties for a term of five years commencing 1 November 2022. Reserve 49809 is set aside for the purpose of "Common" with a Management Order to the Shire of Shark Bay with power to licence for any term not exceeding five (5) years, subject to the prior consent of the Minister for Lands (Minister).

In accordance with section 18 of the *Land Administration Act 1997* (LAA) approval from the Minister is granted to the proposed Licence provided to the Department of Planning, Lands and Heritage (Department) by email dated 8 March 2023 on the condition that the final Licence executed by the parties is on the same terms as that provided to the Department with that email. If the final document executed by the parties is not on the approved terms, then it may be void under section 18 of the LAA.

Please note that this approval is for the purposes of section 18 of the LAA only and does not constitute an endorsement as to the terms and effect of the document. The Department cannot provide any advice in respect of the Licence and recommends that each party obtain their own independent advice as to their rights and obligations under the Licence.

Should you have any enquiries, please don't hesitate to contact me on any of the above details.  
Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kay Anand'.

**Kay Anand**  
Senior State Land Officer  
LUM – Lodgement

14 March 2023

29 OCTOBER 2025

ATTACHMENT # 3

**SHIRE OF SHARK BAY**  
 65 Knight Terrace  
 Denham WA 6537  
 PO Box 126 Denham WA 6537



Telephone (08) 9948 1218  
 Facsimile (08) 9948 1237  
 Email admin@sharkbay.wa.gov.au  
 All correspondence to the  
 Chief Executive Officer

7 APR 2025  
 SHIRE OF SHARK BAY

**APPLICATION FOR USE OF PORTION OF  
 RESERVE 49809 BEING LOT 908 ON  
 DEPOSITED PLAN 408907 AND LOT 8000 ON  
 DEPOSITED PLAN 419413 - COMMON**

*As a condition of the licence approval for the use of a portion of Reserve 49809, being Lot 908 and Lot 8000 - Common, the Applicant acknowledges and agrees that:*

- Occupation of the common will require that all activities conform with any relevant legislation or other statutory requirements, including the Reserve 49809 - Common Policy;
- Licence approval will be granted with the acknowledgment and agreement that the Shire of Shark Bay, its officials, employees and agents shall not be held responsible for personal injuries or damages sustained or property or stock lost or stolen on the Reserve as per detailed listing on page 5 of this application;
- The Shire of Shark Bay reserves the right to refuse the issue of a licence for an activity that is not considered appropriate to Reserve 49809 - Common.

SIGNATURE: 

DATE: 7 APRIL 2025

FULL NAME: MARK CORBETT SMITH  
 (Please print)

TELEPHONE NUMBER: 0438 436325

ADDRESS: 23 BROCKMAN ST DENHAM W.A. 6537

\* The person signing this application on behalf of an organization must have the authority to sign on behalf of said group or organization, and by signing this certifying that he/she has such authority.

ORDINARY COUNCIL MEETING AGENDA

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**CONTACT DETAILS**

FIRST NAME:	MARK CORBETT SMITH
LAST NAME:	SMITH
BUINESS/ORGANISATION NAME:	
POSTAL ADDRESS:	23 BROCKMAN ST DENHAM WA 6537
HOME PHONE NUMBER:	0438 436325
WORK PHONE NUMBER:	" "
FAX NUMBER:	N/A.

Reserve 49809, being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413 - Common, Use

Please provide a short description of the activities that you wish to undertake at Reserve 49809 - Common. Eg: Stock tenure.

PLEASE REFER TO ATTACHED LETTER AND DOCUMENTS.
--

List the vehicles which will be used to access to Common?

HANDCLUSE UTE SB1969
HYUNDAI WAGON 1973 SB

2  
Shire of Shark Bay  
Application for Use of portion of Reserve 49809, being Lot 908 on Deposited Plan 408907 and Lot 8000 on Deposited Plan 419413 - Common

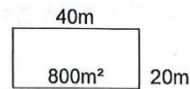
29 OCTOBER 2025

**What infrastructure or stock control devices will be utilised?  
Please tick appropriate box.**

Shed  Caravan  Shade structure  Internal fences  Gates

Location and Area in m<sup>2</sup> to be fenced  
Plan to be submitted with application

Example:



Or None of the above

**Length of time you wish to utilize the Common within a period of 5 years?**

- One to Six months
- Seven to Twelve months
- Maximum Two Years
- Maximum Three Years
- Maximum Four Years
- Maximum Five Years

**Stock Application**

I hereby apply for permission to occupy a portion of the Shire of Shark Bay Reserve 49809, being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413 - Common for the following stock:-

- ( 8 ) horse/s
- ( - ) cattle
- ( - ) sheep
- ( - ) camels
- ( 20 ) chickens

Other considerations that may be applicable? Eg: Special Circumstances.

REF TO ATTACHED LETTER

On receipt of your application it will be placed in the Agenda for the upcoming Council meeting for approval of your licence. Once approved by the Shire of Shark Bay Council the licence will then be referred to the Minister of Land pursuant to the provisions of Section 20 of the *Land Administration Act 1997*. I accept that Annual fees will apply to this licence in accordance with Council's Fees and Charges.

.....

3  
Shire of Shark Bay  
Application for Use of portion of Reserve 49809, being Lot 908 on Deposited Plan 408907 and  
Lot 8000 on Deposited Plan 419413 - Common

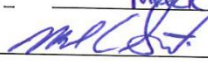
ORDINARY COUNCIL MEETING AGENDA

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I have read and understood all parts of the application for use of porting of Reserve 49809, being Lot 908 on deposited plan 408907 and Lot 8000 on deposited plan 419413 - Common and am fully aware of all that is required of me as a lessee. I agree to abide by the Licence to Occupy once approved by the Minister of Lands. I have attached a copy of my Public Liability Insurance certificate.

Signed By Lessee

Print full name: MARK CORBETT SMITH

Signed:  Date: 7<sup>th</sup> APRIL 2025

➤ How to lodge this application

**BY POST;**

**Address the application to:** The Chief Executive Officer  
Shire of Shark Bay  
PO Box 126  
Denham WA 6537

**Courier or personal Delivery:** Shire Offices  
65 Knight Terrace  
Denham WA 6537

**Electronically:** [admin@sharkbay.wa.gov.au](mailto:admin@sharkbay.wa.gov.au)

**Contact the Shire offices on:**

**Phone:** 08) 9948 1218  
**Fax:** 08) 9948 1237  
**E-mail:** [admin@sharkbay.wa.gov.au](mailto:admin@sharkbay.wa.gov.au)  
**Web:** [www.sharkbay.wa.gov.au](http://www.sharkbay.wa.gov.au)

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**INDEMNITY AND RELEASE**

- (a) The Licensee hereby releases and indemnifies and agrees to keep released and indemnified the Licensor, the State, the Crown, all Ministers of the Crown, and all officers, servants, agents, contractors, invitees and licensees of any of them (**the Indemnified Parties**) from and against all claims, demands, actions, suits, proceedings, judgments, damages, costs, charges, expenses (including legal costs of defending or settling any action, claim or proceeding) and losses of any nature whatsoever whether based in contract, tort or statute or any combination thereof which the Indemnified Parties (or any of them) may suffer or incur or which may at any time be brought maintained or made against them (or any of them) in respect of or in connection with:
- (i) In respect of any destruction, loss (including loss of use), injury or damage of any nature or kind of or to property of any person whether or not on the Licence Area and including the property of:
    - (A) Any of the Indemnified Parties; or
    - (B) The Licensee or the Licensee's Agents; and
  - (ii) In respect of any death or, or injury or illness sustained by, any person and including:
    - (A) The Indemnified Parties; or
    - (B) The Licensee or the Licensee's Agents,directly or indirectly caused by arising out of or in connection with:
  - (iii) The licensee's or Licensee's Agents use or enjoyment of the Licence Area or any part of the Licence Area pursuant to the terms of this Licence;
  - (iv) Any works carried out by or on behalf of the Licensee under this Licence;
  - (v) The exercise or enjoyment of any rights conferred upon the Licensee under this Licence;
  - (vi) Any Contamination, Pollution or Environmental Harm of the Licence Area or the Surrounding Area caused or contributed to by the Licensee's or the Licensee's Agents use of the Licence Area;
  - (vii) Any remediation required to be carried out by the Licensee under this Licence in respect of the Licence Area or the Surrounding Area or otherwise having to comply with any Environmental Notice or any other notice received from any Governmental Agency;
  - (viii) Any default by the Licensee in the due and punctual performance, observance and compliance with any of the Licensee's covenants or obligations under this Licence; or
  - (ix) Any other act, neglect, default or omission by the Licensee or the Licensee's Agents.
- (b) The obligations of the Licensee under this clause:
- (i) Are unaffected by the obligation of the Licensee to take out insurance and the obligations of the Licensee to indemnify are paramount; and
  - (ii) Continue after the expiration or earlier determination of this Licence

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**Licence is subject to General Policy Statement upon and for the duration of occupation-**

- *All occupiers of the Common will observe basic requirements for its occupation.*
- *All occupiers of the Common will ensure that all of their activities conform to any relevant legislation or other statutory requirement.*
- *Illegal activities of any nature are not to take place at the Common.*
- *The Shire of Shark Bay, its officials, employees and agents shall not be held responsible for personal injuries or damages sustained or property or stock lost or stolen on the Common.*
- *Activities are to be controlled and maintained to ensure long term environmental sustainability and ultimate re-instatement of its land use.*
- *Occupiers are to be responsible for any damages caused to the Common other than general deterioration of the site.*
- *The Common will be left clean and tidy; all rubbish etc is to be removed.*
- *Due respect is to be observed to other occupiers of the Common with regard to mutual required services and infrastructure.*
- *Occupiers are asked to contribute to a positive relationship with other Common users.*
- *The area utilized must have a stock control measure in place to secure their stock.*
- *Stock numbers must be maintained within the license approval. Any additional stock must be approved by Council.*
- *Activity infrastructure will be required to be set back a specified distance from the access road as determined by the Shire.*
- *Speed limits will be observed on the access and external road within the Common.*
- *Occupiers of the Common are required to address issues of concern directly to the Shire and not to other occupiers.*
- *Proof of current Public Liability Insurance to \$10,000,000.*

Failure to comply with these provisions may result in the cancellation of the licence to occupy.

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## Request for Additional Hectarage for Horse Agistment, Orchard and Free-range Chickens

To whom it may concern,

As the current lessee of Licence No 1/2022 on Reserve 49809 in the "Common", I am writing to formally request an increase to the approved hectares from eight (8) to thirty-five (35) to include two (2) hectares of orchards and to include the ability to have up to 20 chickens.

The primary reasons for this request are as follows:

1. **\*\*Enhanced Safety\*\***: Increasing the hectarage would allow for a fully fenced designated area, ensuring a safe environment for riding and pedestrians void of vehicles including motor bikes and buggies licenced and unlicenced. In the time we have been actively riding on the property and surrounds, we have experienced vehicles exceeding the regulated speed limit and we believe having this designated area is integra for safety. This is particularly important for the well-being of both the horses and the riders, providing them with ample space to move freely and safely on trail rides.



2. **\*\*Paddock Rotation and Shaded Areas\*\***: With additional hectarage, we would be able to implement a more effective paddock rotation system. This would significantly improve the health of the pasture, prevent overgrazing, and ensure that the horses have access to fresh grazing areas. Additionally, each paddock will have shaded areas and fresh water to protect the horses from harsh weather conditions, further enhancing their comfort and welfare and complementing the existing approved shaded structures, facility shed and round arena.

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Existing Shaded area attached to round ring

Possible future horse agistment shelters

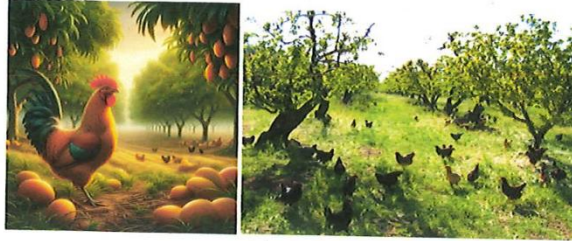
- 3. \*\*Improved Horse Welfare\*\*:** More space would provide the horses with a better quality of life, reducing stress and preventing injuries by avoiding overcrowding. It would also allow for better segregation of horses based on their specific needs and behaviours. Additionally, the increased area would allow for an arena approximately 30mx60m in size to adequately train and exercise horse.



- 4. \*\*Horse Arena\*\*:** The availability of an arena not only provides an adequate space for us to exercise and continue our horse's development, is can also encourage people to travel from other areas to use the facility during agistment periods. This could also bring additional revenue to the local community in the form of tourism and accommodation. Another benefit of an arena is the ability exercise horses in cooler temperatures during the extended summer months.
- 5. \*\*Short Term Agistment\*\*:** Short term agistment for horses only, in designated paddocks for people who regularly travel with their horses, will greatly benefit our community by enhancing visitors to our area who wouldn't normally travel here. This is an area we have identified that is lacking in Shark Bay as there is simply nowhere for horse owners to safely house their livestock while they enjoy all Shark Bay has to offer. This would aim to provide temporary agistment for horses of people who wish to experience the beauty and charm of our area while also offering safe riding areas.
- 6. \*\*Long-term Sustainability\*\*:** Adequate space is essential for sustainable land management practices. Increasing the hectarage will help maintain the ecological balance, ensuring the longevity and productivity of the land for future use.

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7. **\*\*Orchard Development\*\***: These thirty-five (35) hectares would include two (2) hectares for the development of an orchard. This will not only contribute to the overall sustainability of the property but also provide beneficial resources for both the horses and the community.



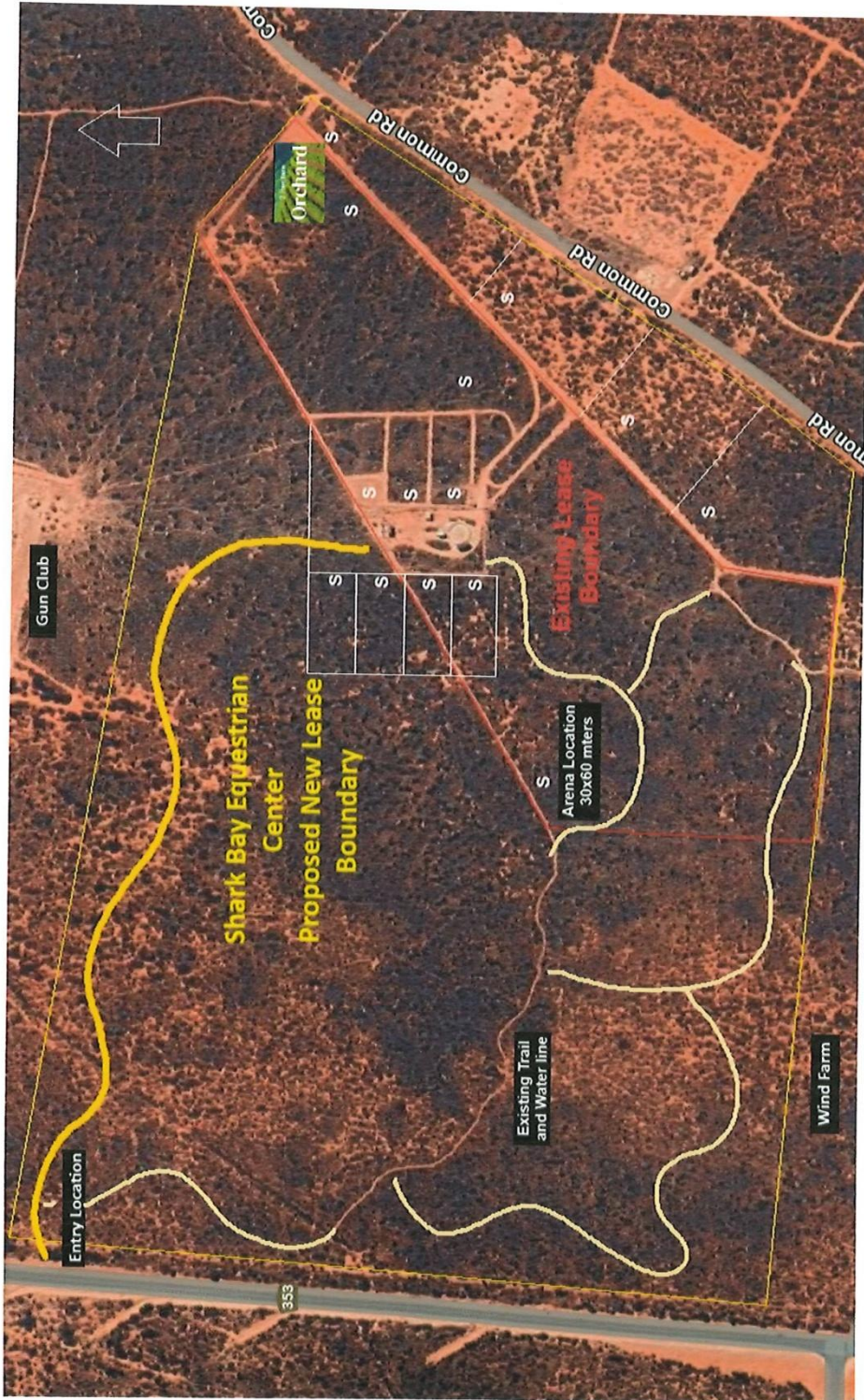
8. **\*\*Chickens\*\*** The ability to have up to 20 chickens would be highly beneficial for our planned orchard. Free-range chickens roaming freely during the daytime would contribute to a healthier and more sustainable environment, controlling pests by eating insects and weeds, reducing the need for chemical pesticides. Additionally, free-range chickens would produce eggs that we can consume. Their natural foraging behaviour also promotes soil aeration and fertilization, enhancing the overall health of the soil in the orchard. By incorporating free-range chickens, we can enjoy fresh, high-quality eggs while supporting eco-friendly farming practices.

I believe that expanding the allocated hectareage to 35 hectares, with the inclusion of full fencing, shaded areas, and an orchard and free-range chickens, will greatly benefit the overall experience on our lease and contribute to a safer, more efficient, and humane environment for the horses. I kindly request your favourable consideration of this proposal.

Thank you for your time and attention to this matter. I look forward to your positive response.

Sincerely,

*Mark Smith*



S = SHADE

ORDINARY COUNCIL MEETING AGENDA

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-- Map Viewer Plus --



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**ATTACHMENT # 5**

MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2014

Management Statement for the Occupation and use of the Town Common

- a) The shire is to maintain a register of all occupiers of the town common along with the following base data;
  - 1. The area and location of land being utilised along with the specific infrastructure thereon.
  - 2. The number of stock being grazed.
  - 3. Other activities that are being undertaken. E.g., sand extraction, trail bike riding etc.
  
- b) Occupiers of the town common
  - 1. All occupiers of the town common will require a license to be granted for the designated purpose of occupation of the town common for a term not exceeding (5) years and be subject to the approval in writing from the minister for lands.  
  
The approved licence will specify all current activities undertaken pursuant to the licence and detail any conditions of approval relative to that occupation.
  
- c) Reporting Requirements
  - 1. A report will be provided to council on an annual basis detailing current occupiers of the town common that includes their infrastructure, stock details, cubic metres of sand removed and other details of change that may have occurred.
  
- d) General Management Statement for Occupiers
  - 1. All occupiers of the town common will observe basic requirements for its occupation.
  - 2. Activities are to be controlled and maintained to ensure long term environmental sustainability and ultimate re-instatement of its land use.
  - 3. Due respect is to be observed to other occupiers of the town common with regard to mutual required services and infrastructure.
  - 4. Activity infrastructure will be required to be set back a specified distance from the access road as determined by the shire.
  - 5. An area stock control device will be required to access the town common.
  - 6. Speed limits will be specified on the access road within the town common.
  - 7. Occupiers of the town common are required to address issues of concern directly to the shire and not to other occupiers.
  
- B) That "General Management Statement for occupiers" includes licensed occupiers of the common are to ensure that all activities conform to any relevant legislation/statutory requirements.

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**13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**14.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**15.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**16.0 MATTERS BEHIND CLOSED DOORS**

Moved Cr  
Seconded Cr

**Officer Recommendation**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.**

**16.1 RESERVE 49809, LOT 8000 ON DEPOSITED PLAN 419413 AND LOT 908 ON DEPOSITED PLAN 408907(COMMON)  
RES49809**

**AUTHOR**

Liz Bushby, Town Planning Innovations

**DISCLOSURE OF ANY INTEREST**

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr  
Seconded Cr

**Officers Recommendation**

**That the recommendation submitted in the confidential report be considered.**

**Full details supplied under separate cover.**

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Moved            Cr  
Seconded       Cr

**Officer Recommendation**

**That the meeting be reopened to the members of the public.**

**At .....pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public in accordance with Council's Local Laws relating to Standing Orders clause 12.7(3)(a)(b)(c)(d)(e).**

**17.0    DATE AND TIME OF NEXT MEETING**

18.0    The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 26 November 2025 commencing at 1.00 pm.

**19.0    CLOSURE OF MEETING**

When there is no further business, the President will close the Ordinary Council meeting.