

SHIRE OF SHARK BAY UNCONFIRMED MINUTES

4 August 2021

CHIEF EXECUTIVE OFFICER RECRUITMENT
AND SELECTION COMMITTEE MEETING



PETIT BORE – NANGA - SHARK BAY

4 AUGUST 2021



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

UNCONFIRMED MINUTES OF THE CHIEF EXECUTIVE OFFICER
RECRUITMENT AND SELECTION COMMITTEE MEETING

4 AUGUST 2021

The unconfirmed minutes of the committee meeting of the Chief Executive Officers Recruitment and Selection Committee held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 4 August 2021 commencing at 12.44 pm.

TABLE OF CONTENTS

RC1.0	Declaration of Opening	4
RC2.0	Acknowledgement to Country	4
RC4.0	Question Time For Public	4
RC5.0	CONFIRMATION OF MINUTES	5
RC5.1	Confirmation of the Minutes of the Chief Executive Officer Recruitment and Selection Committee meeting held on 11 June 2021	5
RC6.0	Chief Executive Officer Recruitment Committee Reports	5
RC6.1	Chief Executive Officer Recruitment	5
RC7.0	Next Chief Executive Officer Recruitment Committee Meeting	5
RC8.0	Closure of Meeting	5

UNCONFIRMED MINUTES OF THE CHIEF EXECUTIVE OFFICER
RECRUITMENT AND SELECTION COMMITTEE MEETING

4 AUGUST 2021

RC1.0 DECLARATION OF OPENING

The Chairperson, Cr Cowell declared the Chief Executive Officer Recruitment and Selection Committee open at 12.44 pm.

RC2.0 ACKNOWLEDGEMENT TO COUNTRY

I would like to acknowledge the Malgana Peoples as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

RC3.0 Record of Attendances / Apologies / Leave of Absence Granted

ATTENDANCES

Cr C Cowell
Cr L Bellottie
Cr J Burton
Cr E Fenny
Cr G Ridgley
Cr M Smith
Cr P Stubberfield

Ms Lydia Highfield	Consultant
Mrs R Mettam	Executive Assistant

APOLOGIES

Mr D Hault – Independent Member

VISITORS

Nil

RC4.0 QUESTION TIME FOR PUBLIC

The Chief Executive Officer Recruitment and Selection Committee does not have any delegated authority from Council.

The *Local Government Act 1995* Section 5.23 - Meetings generally open to public - (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

(a) a matter affecting an employee or employees;

UNCONFIRMED MINUTES OF THE CHIEF EXECUTIVE OFFICER
RECRUITMENT AND SELECTION COMMITTEE MEETING

4 AUGUST 2021

RC5.0 CONFIRMATION OF MINUTES

**RC5.1 CONFIRMATION OF THE MINUTES OF THE CHIEF EXECUTIVE OFFICER
RECRUITMENT AND SELECTION COMMITTEE MEETING HELD ON 11 JUNE 2021**

Moved Cr Fenny
Seconded Cr Ridgely

Committee Resolution

That the minutes of the Chief Executive Officer Recruitment and Selection Committee meeting held on 11 June 2021, as circulated to all Committee Members, be confirmed as a true and accurate record.

7/0 CARRIED

RC6.0 CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE REPORTS

**RC6.1 CHIEF EXECUTIVE OFFICER RECRUITMENT
GV10000**

Moved Cr Fenny
Seconded Cr Smith

Committee Resolution

Following the withdrawal of applicant No 9. the Chief Executive Officers Recruitment and Selection Committee conducted further interviews and have identified a preferred applicant.

The Recruitment Consultant to conduct the due diligence.

The Chief Executive Officer's Recruitment and Selection Committee recommend to Council that the Chairperson and the Committee Recruitment Consultant negotiate the remuneration package and employment contract with the applicant and present it to the Council meeting for confirmation at a future date.

7/0 CARRIED BY ABSOLUTE MAJORITY

RC7.0 NEXT CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MEETING

The next meeting of the Chief Executive Officer Recruitment and Selection Committee will be advised as required.

RC8.0 CLOSURE OF MEETING

With no further business the Chairperson, Cr Cowell closed the Chief Executive Officer Recruitment and Selection Committee meeting at 1.40 pm