

SHIRE OF SHARK BAY MINUTES

14 December 2022

ORDINARY COUNCIL MEETING



THANK A VOLUNTEER 2022
SHARK BAY



14 DECEMBER 2022



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 14 December 2022 commencing at 3.14 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Acknowledgement of Country	4
3.0	Record of Attendances / Apologies / Leave of Absence Granted	4
4.0	Response To Previous Public Questions On Notice	4
5.0	Public Question Time	4
6.0	Applications For Leave Of Absence	4
7.0	Petitions	5
8.0	Confirmation Of Minutes	5
8.1	Confirmation of the Minutes of the Ordinary Council meeting held on 30 November 2022	5
9.0	Announcements By The Chair	5
10.0	Administration Report	6
10.1	Western Australian Local Government Association Best Practice Governance Review	6
11.0	Finance Report	12
11.1	Schedule of Accounts Paid to be Received	12
11.2	Financial Reports To 30 November 2022	27
12.0	Town Planning Report	54
12.1	Proposed Warehouse – Lot 288 (49) Vlamingh Crescent, Denham	54
13.0	Motions of Which Previous Notice Has Been Given	63
14.0	Questions by Members of Which Due Notice Has Been Given	63
15.0	Urgent Business Approved By The Person Presiding Or By Decision	63
16.0	Matters Behind Closed Doors	63
16.1	Tender – Provision of Cleaning Services	64
16.2	Citizen of the Year Awards 2023	65
16.3	Performance Appraisal and Salary Review	66
17.0	Date And Time Of Next Meeting	67
18.0	Closure of Meeting	67

14 DECEMBER 2022

1.0 DECLARATION OF OPENING

The President declared the Ordinary Council meeting open at 3.14 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present, and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr M Vankova	Deputy President
Cr L Bellottie	
Cr E Fenny	
Cr G Ridgley	
Cr M Smith	
Cr P Stubberfield	

Mr D Chapman	Chief Executive Officer
Ms J Green	Acting Executive Manager Finance and Administration
Mr B Galvin	Works Manager
Ms D Wilkes	Executive Manager Community Development
Mrs R Mettam	Executive Assistant

APOLOGIES

VISITORS

There were no visitors at the December 2022 Ordinary Council meeting.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

5.0 PUBLIC QUESTION TIME

The President opened public question time at 3.14 pm and as there were no visitors in the gallery the President closed public question time at 3.14 pm.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

There was no leave of absence applications for the December 2022 Ordinary Council meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

7.0 PETITIONS

There were no petitions presented to the December 2022 Ordinary Council meeting.

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 NOVEMBER 2022

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That the minutes of the Ordinary Council meeting held on 30 November 2022, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

9.0 ANNOUNCEMENTS BY THE CHAIR

There was no announcements by the Chair at the December 2022 Ordinary Council meeting.

14 DECEMBER 2022

10.0 ADMINISTRATION REPORT

10.1 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION BEST PRACTICE GOVERNANCE REVIEW
GV00015

AUTHOR

Dale Chapman

DISCLOSURE OF ANY INTEREST

Nil

Moved

Cr Smith

Seconded

Cr Vankova

Council Resolution

That Council supports the following ranking of preferred Western Australian Local Government Association governance model options, with Option 1 preferred on the basis that it continues to ensure regional representation is not diluted, that zones are retained, it best aligns with the principles and their components, and will deliver a reduction to meeting frequency and commitment:

- **Option 1: Two tier model, existing zones**
- **Option 5: Current model**
- **Option 3: Board, amalgamated zones**
- **Option 2: Board, regional bodies**
- **Option 4: Member elected board, regional groups.**

7/0 CARRIED

BACKGROUND

The Western Australian Local Government Association developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority, to undertake a Best Practice Governance Review. The objective of the review is to ensure the Western Australian Local Government Association's governance and engagement models are contemporary, agile, and maximise engagement with members

Other drivers for the review included:

- Misalignment between key governance documents Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders stemming from varying amendments.
- State Council's 3 September 2021 resolution requesting amendment to the Constitution to "*deal with matters related to State Councillors' Candidature for State and Federal elections*".

14 DECEMBER 2022

- Proposed legislative reforms to remove the Western Australian Local Government Association from being constituted under the *Local Government Act 1995* (WA).
- Constitutional requirements for Western Australian Local Government Association to become a registered organisation under the *Industrial Relations Act 1979* (WA), which would enable the Western Australian Local Government Association's to make applications to the Western Australian Industrial Relations Commission.

In March 2022 State Council commissioned the Best Practice Governance Review and established a Steering Committee to guide the Review.

The Best Practice Governance Review Steering Committee had its first meeting on 5 May 2022. There was wide-ranging discussion on Western Australian Local Government Association's current governance model, the need to engage broadly with the membership, and opportunities for change.

Analysis of Jurisdictional Equivalents to Western Australian Local Government Association

Prior to the Best Practice Governance Review Project commencing in March 2022, work was undertaken to understand governance arrangements in other jurisdictions. The focus of this work was on associations from other Australian states, as well as New Zealand.

The full list of associations is:

- Local Government New South Wales (LGNSW)
- Municipal Association Victoria (MAV)
- Local Government Association of Tasmania (LGAT)
- Local Government Association of South Australia (LGASA)
- Local Government Association of Queensland (LGAQ)
- Local Government Association of Northern Territory (LGANT)
- Local Government Association of New Zealand (LGNZ)

The assessment of these associations focused on providing insights into the following domains:

- **Size of Board:** How many board members are there in comparison to the 25 Western Australian Local Government Association board members?
- **Method of Election of President:** How is the President elected to the board?
- **Method of Election of Board Members:** How are board members elected?

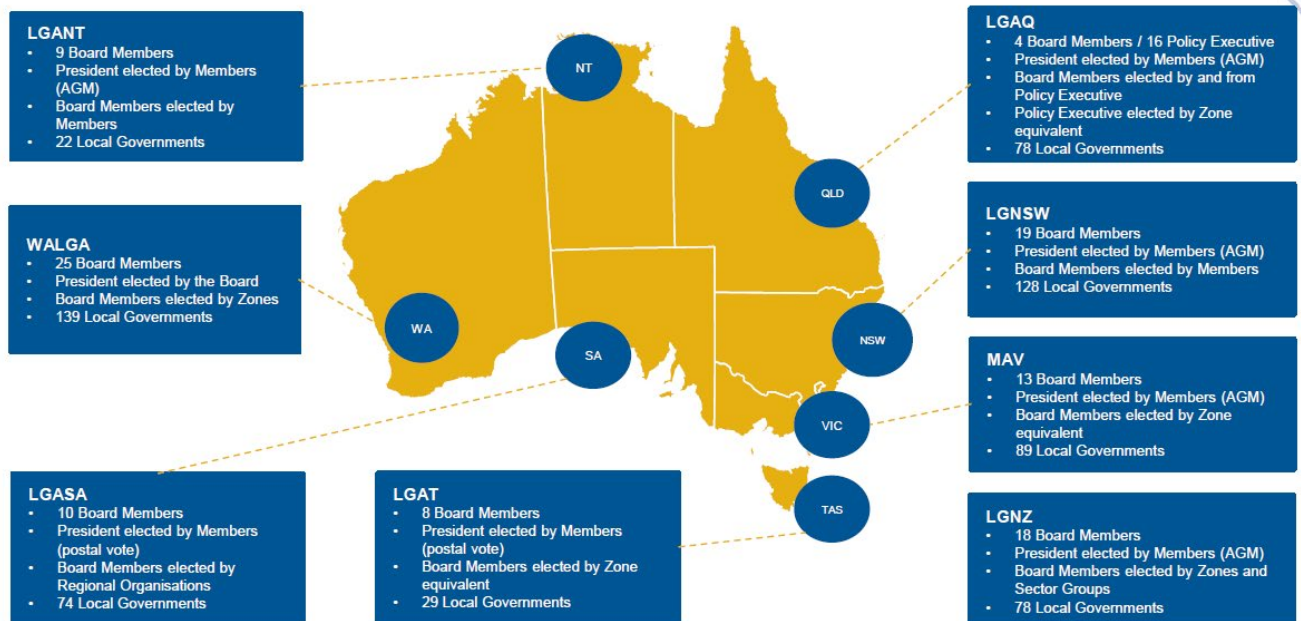
Key Insights

Key insights following the comparison of the Western Australian Local Government Association to equivalent associations are outlined below:

- **Size of Board** - while Western Australian Local Government Association's board (State Council) contains the largest number of representatives, boards of Local Government Associations tend to be relatively large. The average board size (using Queensland's policy executive, not board) is 15.4.
- **Method of Election of President** - Western Australian Local Government Association is an outlier all other Presidents are elected directly by the membership. Perhaps this reflects the prevalence of Council elected Mayors and Presidents in WA.
- **Method of Election of Board Members** - Most associations use regional groupings (equivalent to our Zones) to elect board members. The New Zealand hybrid model of electing representatives from geographic zones and sector groups (provincial, rural, regional) is of interest.

Summary: Jurisdictional equivalents to WALGA

Summary of jurisdictional analysis of WALGA equivalents in relation to their Board membership, election methods and number of Local Governments.



Comparator Organisations

The Best Practice Governance Review Steering Committee had its first meeting on the 5 May 2022. There was wide ranging discussion on Western Australian Local Government Association's current governance model, the need to engage broadly with the membership, and opportunities for change.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

At the meeting, five (5) comparator organisations were identified to be used in a governance model comparative analysis. The organisations were selected based on their similarity to Western Australian Local Government Association as WA member-based peak industry organisations.

The selected organisations were Australian Medical Association WA, Chamber of Commerce, and Industry WA, Chamber of Minerals and Energy, Australian Hotels Association WA and Pharmacy Guild WA Branch.

Key Insights

Key insights through the comparison of Western Australian Local Government Association's to the five (5) comparator organisations are outlined below:

- **Size of Board** - Western Australian Local Government Association's board (State Council) was larger than all other comparator organisation's boards.
- **Election methods** - election methods varied across the comparator organisations but many involved elections through the membership.
- **Change** - three (3) of the five (5) organisations had recently undergone changes or reviews of their governance structures. There were a range of drivers for this change including to increase the decision-making ability of the board to use specific working groups to focus on specific topics of interest and to increase representativeness of specific groups (e.g., Aboriginal and Torres Strait Islanders).

The table below presents summary information on the size and election methods of the five (5) comparator organisations.

Organisational Comparisons	Number of Board Members	President Elected by	Board Members elected by
WA Local Government Association (WALGA)	25	The Board	Zones
Australian Medical Association (AMA)	9	AMA WA Members	Members of the Association
Chamber of Commerce and Industry WA (CCIWA)	7 to 10	The Board	<ul style="list-style-type: none">• Up to 12 elected by Members• Up to 8 appointed by the Board• Up to 8 appointed by the Council
Chamber of Minerals and Energy (CME)	6 to 11	Ordinary Members	Executive Councillors
Australian Hotels Association (AHA) WA	17	The Branch Committee of Management	The Branch Committee of Management
Pharmacy Guild (PG) – WA branch	16 to 22	The Branch	Financial Members from the same region as the Branch

Note: The Council, Branch, or Board chosen from the organisations above were chosen for how appropriate their structure is as a comparison to the WALGA State Council.

COMMENT

The Western Australian Local Government Association Best Practice Governance Review is an opportunity for Western Australian Local Government Association to review their Governance model to ensure it is contemporary and agile. The organisation wants to be well-placed to represent, respond and delivered results to Members through:

- Strong, clear policy positions on matters of importance to the Local Government sector that drive positive advocacy outcomes for Local Governments and the communities they serve.
- Relevant, quality services and programs that support Local Governments' operations and build capacity across the sector.
- Agile and timely decision-making that responds to Members' needs, ensuring they are met with maximum effectiveness and efficiency.
- Being the collective, credible voice of the Local Government sector in WA, inclusive of all Members and the diverse communities they represent.

The Western Australian Local Government Association is seeking Member feedback and ranking of the five (5) options being presented, in the form of a Council decision, from Local Governments on the governance model options presented in the Consultation Paper (attached to this item) by 23 December **2022**.

The governance model principles and principal components across the domains of: Representative, Responsive and Results Oriented. The principles were endorsed at the Western Australian Local Government Association Annual General Meeting on 3 October 2022.

Five (5) potential governance model options and the structure and roles associated with each option are being put forward for consideration. The five (5) options are:

- **Option 1:** Two tier model, existing zones
- **Option 2:** Board, regional bodies
- **Option 3:** Board, amalgamated zones
- **Option 4:** Member elected board, regional groups
- **Option 5:** Current model

Each of the above options were then assessed as to whether they align with the principles and their components. The assessment considers the option and whether it meets, partially meets, or does not meet the principal component.

Within all the model options, a direct relationship with the Western Australian Local Government Association and regional subregional collaboration would continue to be encouraged.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

Feedback from other Gascoyne Country Zone Members suggests there is consensus on the recommended ranking of Governance Model options.

LEGAL IMPLICATIONS

There are no known legal implications.

POLICY IMPLICATIONS

There are no policy implications for this item.

FINANCIAL IMPLICATIONS

There are known financial implications.

STRATEGIC IMPLICATIONS

There are direct strategic implications.

RISK MANAGEMENT

There are no risk management implications for this item.

VOTING REQUIREMENTS

Simple Majority Required.

SIGNATURES

Chief Executive Officer

D Chapman

Date of Report

2 December 2022

14 DECEMBER 2022

11.0 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Ridgley

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$940,897.96 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of November 2022 totalling \$4,941.46

There were no Municipal fund account cheques issued for November 2022 totalling \$0.00

Municipal fund direct debits to Council for the month of November 2022 totalling \$23,922.60

Municipal fund account electronic payment numbers MUNI 30320 to 30447 totalling \$733,562.81

Municipal fund account for November 2022 payroll totalling \$164,373.84

Municipal fund Police Licensing for November 2022 transaction number 222304 totalling \$14,097.25 and

No Trust fund account cheque numbers were issued for November 2022 totalling \$0

The schedule of accounts submitted to each member of Council on 9 December 2022 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

14 DECEMBER 2022

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

D Chapman

Date of Report

7 December 2022

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – NOVEMBER 2022

TOTAL \$4,941.46

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
19/10/2022	OCEAN CENTRE HOTEL	ACCOMODATION - EMCD - MIDWEST GASCOYNE MAJOR ROJECTS CONFERENCE	\$412.00
19/10/2022	OCEAN CENTRE HOTEL	ACCOMODATION - CEO - MIDWEST GASCOYNE MAJOR ROJECTS CONFERENCE	\$412.00
25/10/2022	AMAZON PRIME MEMBERSHIP	D WILKES MONTHLY MEMBERSHIP FEE - INCORRECTLY CHARGED TO CORPORATE CARD	\$6.99
27/10/2022	KMART	THANK A VOLUNTEER DAY - TABLECLOTHS	\$68.00
27/10/2022	BIG W ONLINE	THANK A VOLUNTEER DAY - DECORATIONS AND TRAYS	\$62.70
27/10/2022	GREEN PACK	THANK A VOLUNTEER DAY - CULTERY, PLATES AND NAPKINS	\$67.34
		TOTAL	\$1,029.03

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
20/10/2022	AUSRECORD	BUILDING AND PLANNING POCKET FILES	\$ 218.90
24/10/2022	REGIONAL AIRLINES	AIRFARE FOR RECREATION CENTRE ANNUAL GYM MAINTENANCE	\$ 1,061.78
27/10/2022	SEMINARS AUSTRALIA	ENGAGING AND MANAGING CASUAL EMPLOYEES - PAYROLL OFFICER	\$ 382.50
27/10/2022	BELONG	1GB MONTHLY CHARGE FOR TELEVISION CONNECTION - 28/09/2022 TO 27/10/2022	\$ 15.00
3/11/2022	KMART AUSTRALIA	LOLLIES AND STOCKINGS FOR 2022 STAFF AND FAMILY CHRISTMAS PARTY	\$ 177.00
		TOTAL	\$1,855.18

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

CEO

DATE	NAME	DESCRIPTION	AMOUNT
17/10/2022	TANTIS RESTAURANT	MEALS - CEO AND EMCD - MIDWEST GASCOYNE MAJOR PROJECTS WORKSHOP	\$82.20
18/10/2022	THE PROVINCAL GERALDTON	MEALS - CEO AND EMCD - MIDWEST GASCOYNE MAJOR PROJECTS WORKSHOP	\$83.31
18/10/2022	CAFÉ FLEUR	MEALS - CEO AND EMCD - MIDWEST GASCOYNE MAJOR PROJECTS WORKSHOP	\$45.00
19/10/2022	PIPER LANE CAFÉ	MEALS - CEO AND EMCD - MIDWEST GASCOYNE MAJOR PROJECTS WORKSHOP	\$62.78
01/11/2022	SHIRE OF SHARK BAY	SES EMERGENCY SERVICES BUILDING ESL LEVY ONCHARGED	\$157.48
01/11/2022	SHIRE OF SHARK BAY	ST JOHNS EMERGENCY SERVICES BUILDING ESL LEVY ONCHARGED	\$157.48
		TOTAL	\$588.25

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
NOVEMBER 2022**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16916.1	07/11/2022	URL NETWORKS PTY LTD	SHIRE OFFICES VOIP TELEPHONE CHARGES	-174.76
DD16924.1	06/11/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-5311.37
DD16924.2	06/11/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-97.95
DD16924.3	06/11/2022	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-490.33
DD16924.4	06/11/2022	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-469.48
DD16924.5	06/11/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-207.87
DD16924.6	06/11/2022	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-275.01
DD16924.7	06/11/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD16924.8	06/11/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.44

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16924.9	06/11/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-211.10
DD16932.1	28/11/2022	EXETEL PTY LTD	ADMINISTRATION OFFICE AND SHIRE PROPERTIES INTERNET CHARGES	-374.97
DD16937.1	20/11/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-4288.22
DD16937.2	20/11/2022	REST	SUPERANNUATION CONTRIBUTIONS	-622.38
DD16937.3	20/11/2022	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-435.46
DD16937.4	20/11/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-130.60
DD16937.5	20/11/2022	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-41.29
DD16937.6	20/11/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-261.82
DD16937.7	20/11/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-488.19
DD16937.8	20/11/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-567.88
DD16937.9	20/11/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD16924.10	06/11/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-346.41
DD16924.11	06/11/2022	GESB	PAYROLL DEDUCTIONS	-131.96
DD16924.12	06/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1897.79
DD16924.13	06/11/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1007.54
DD16924.14	06/11/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-163.76
DD16924.15	06/11/2022	REST	SUPERANNUATION CONTRIBUTIONS	-493.45
DD16937.10	20/11/2022	GESB	PAYROLL DEDUCTIONS	-131.96
DD16937.11	20/11/2022	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-588.99
DD16937.12	20/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1988.09
DD16937.13	20/11/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1012.24
DD16937.14	20/11/2022	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-365.47
DD16937.15	20/11/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-192.13
BPAY	19/09/2022	GESB	PAYROLL DEDUCTIONS	-287.72
DD16827.1	21/09/2022	VIVA ENERGY AUSTRALIA	FUEL CARD ACCOUNT - AUGUST 2022	-206.63
DD16829.1	07/09/2022	URL NETWORKS PTY LTD	SHIRE TELEPHONE CHARGES - AUGUST 2022	-211.54
DD16844.1	11/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-4205.86
DD16844.2	11/09/2022	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-435.46

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16844.3	11/09/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-130.60
DD16844.4	11/09/2022	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-490.33
DD16844.5	11/09/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-500.63
DD16844.6	11/09/2022	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-275.00
DD16844.7	11/09/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD16844.8	11/09/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD16844.9	11/09/2022	REST	SUPERANNUATION CONTRIBUTIONS	-815.79
DD16848.1	29/09/2022	EXETEL PTY LTD	SHIRE BUILDING INTERNET CHARGES - SEPTEMBER 2022	-374.97
DD16856.1	25/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-4193.19
DD16856.2	25/09/2022	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-390.93
DD16856.3	25/09/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-130.60
DD16856.4	25/09/2022	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-490.34
DD16856.5	25/09/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-515.46
DD16856.6	25/09/2022	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-275.00
DD16856.7	25/09/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD16856.8	25/09/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD16856.9	25/09/2022	REST	SUPERANNUATION CONTRIBUTIONS	-599.40
DD16844.10	11/09/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD16844.11	11/09/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1280.76
DD16844.12	11/09/2022	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-508.46
DD16844.13	11/09/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2056.23
DD16844.14	11/09/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-139.32
DD16856.10	25/09/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD16856.11	25/09/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-984.27
DD16856.12	25/09/2022	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-541.39
DD16856.13	25/09/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2017.76
DD16856.14	25/09/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-181.49
			TOTAL	\$23,922.60

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

**SHIRE OF SHARK BAY – MUNI EFT
NOVEMBER 2022
EFT 30320 - 30447**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30320	02/11/2022	MAC ATTACK FISHING CHARTERS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-850.00
EFT30321	02/11/2022	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-1654.40
EFT30322	02/11/2022	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-440.00
EFT30323	02/11/2022	BLUE LAGOON PEARLS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-1516.00
EFT30324	02/11/2022	HOWARD COCK	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-72.00
EFT30325	02/11/2022	DENHAM SEASIDE CARAVAN PARK	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-654.72
EFT30326	02/11/2022	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-945.62
EFT30327	02/11/2022	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-1408.00
EFT30328	02/11/2022	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-236.47
EFT30329	02/11/2022	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-7211.60
EFT30330	02/11/2022	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-10436.80
EFT30331	02/11/2022	MONKEYMIA WILDSIGHTS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-655.60
EFT30332	02/11/2022	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-378.40
EFT30333	02/11/2022	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-4678.78
EFT30334	02/11/2022	SHARK BAY HOTEL MOTEL	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-93.50
EFT30335	02/11/2022	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-322.96
EFT30336	02/11/2022	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-2398.88
EFT30337	02/11/2022	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-2455.20
EFT30338	02/11/2022	DENHAM WA PTY LTD	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-293.92
EFT30339	02/11/2022	SHIRE OF SHARK BAY	CORRECTION TO PAYMENT POSTING PERIOD SEPTEMBER	-5536.47
EFT30340	02/11/2022	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY OPERATOR PAYMENT - OCTOBER 2022	-1914.00

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30341	04/11/2022	BOC LIMITED	MONTHLY CONTAINER RENTAL – SEPTEMBER 2022	-60.52
EFT30342	04/11/2022	BLACKWOODS ATKINS	WORKSHOP CONSUMABLES - FLANNEL RAGS	-37.41
EFT30343	04/11/2022	CORAL COAST PLUMBING	ANNUAL RPZ BACKFLOW TESTING 3 X METERS	-693.00
EFT30344	04/11/2022	C J D EQUIPMENT PTY LTD	TRAVEL COST TO AND FROM SHARKBAY TO CARRY OUT REPAIRS TO P191 VOLVO LOADER	-2992.00
EFT30345	04/11/2022	SHARK BAY FUEL FISHING AND CAMPING CENTRE	SHIRE ACCOUNT - SEPTEMBER / OCTOBER 2022	-694.59
EFT30346	04/11/2022	IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT – ETCHED GLASS, CJD EQUIPMENT AND JASON SIGNS	-353.13
EFT30347	04/11/2022	JASON SIGNMAKERS	SIGNS FOR SHARK BAY RD – MAIN ROADS PRIVATE WORKS	-3829.44
EFT30348	04/11/2022	NATURALISTE PLUMBING PTY LTD	HIRE OF MINI DIGGER TO LAY BLOCKS ON HARTOG CRECENT FOOTPATH AND BACKFILL NEW FOOTPATH ON DURLACHER STREET	-2250.00
EFT30349	04/11/2022	PURCHER INTERNATIONAL PTY LTD	SUPPLY & DELIVERY OF 6500KG GVM TRUCK FUSO 815 AMT SWB FT (P208) LESS TRADE IN OF HINO (P167), PRESSURE SWITCH BINARY AND AIRCONDITIONER HOSE FOR FREIGHTLINER CORONADE (P174)	-30195.68
EFT30350	04/11/2022	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT - OCTOBER 2022	-22838.25
EFT30351	04/11/2022	SHARK BAY SKIPS	MONTHLY SKIP BIN ACCOUNT FOR FORESHORE AND LOOP ROAD - OCTOBER 2022	-3597.00
EFT30352	04/11/2022	MCKELL FAMILY TRUST	MONTHLY- RUBBISH COLLECTION AND STREET SWEEPING - OCTOBER 2022	-12417.05
EFT30353	04/11/2022	SUNNY INDUSTRIAL BRUSHWARE	HEAVY DUTY SCAVENGER BROOMS X 5	-203.50
EFT30354	04/11/2022	TRUCKLINE PARTS CENTRE	SUZI COIL, RACHET AND SPACER FOR P133 (LOW LOADER)	-697.24
EFT30355	04/11/2022	TOTALLY WORKWEAR	WORKS DEPARTMENT STAFF UNIFORMS	-7369.60
EFT30356	04/11/2022	VISIMAX	BADGE HOLDERS LEATHER WITH WA RANGER METAL BADGES X 2	-226.29

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30357	04/11/2022	WESTRAC EQUIPMENT PTY LTD	CYLINDER BASIC X 2, RIM ASSEMBLY AND KIT CAP PLUGS FOR P205 (CATEPILLAR 920K TOOL CARRIER)	-5111.01
EFT30358	04/11/2022	WURTH AUSTRALIA PTY LTD	ASSORTED FLAP DISCS	-456.34
EFT30359	07/11/2022	DENHAM SEASIDE CARAVAN PARK	BOOEASY OPERATOR PAYMENT - AUGUST 2022	-1814.72
EFT30360	11/11/2022	ALPERSTEIN DESIGNS PTY LTD	SBDC MERCHANDISE DUFFLE BAGS	-1252.64
EFT30361	11/11/2022	ARTHUR EYRE ELECTRICAL PTY LTD	ANNUAL ELECTRICAL TAGGING AND TESTING – AT SHARK BAY DISCOVERY CENTRE	-1024.10
EFT30362	11/11/2022	AUSTRALIA POST	POSTAGE SERVICE - OCTOBER 2022	-169.79
EFT30363	11/11/2022	AIYANA JOAN CHRISTI WRIGHT	SBDC MERCHANDISE - SERVING BOARDS AND COASTERS	-1510.00
EFT30364	11/11/2022	BUNNINGS BUILDING SUPPLIES PTY LTD	SLIMLINE WALL CABINET TO HOUSE OSH/FIRE RADIOS AND EQUIPMENT	-82.65
EFT30365	11/11/2022	BOOLBARDIE COUNTRY CLUB	COMMUNITY ASSISTANCE GRANT - TEE SIGNAGE	-5000.00
EFT30366	11/11/2022	BOOEASY AUSTRALIA PTY LTD	BOOEASY COMMISSION - OCTOBER 2022	-1994.01
EFT30367	11/11/2022	BURTON TILING MAINTENANCE & RENOVATIONS	SUPPLY BLINDS AND FIXINGS FOR PENSIONER UNIT 12	-2336.40
EFT30368	11/11/2022	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER ASSISTANCE	-412.50
EFT30369	11/11/2022	FORTUS GROUP	PIN & LOCK FOR PP127 (KOBELCO EXCAVATOR)	-120.06
EFT30370	11/11/2022	EMU TRACKS	SBDC MERCHANDISE - EMU OIL ITEMS	-669.35
EFT30371	11/11/2022	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	EMERGENCY SERVICES LEVY PAYABLE ON SHIRE PROPERTIES AND BUILDINGS	-5987.35
EFT30372	11/11/2022	SHARK BAY SUPERMARKET	SHIRE SUPERMARKET ACCOUNT – OCTOBER 2022	-636.43
EFT30373	11/11/2022	FAR WEST ELECTRICAL	ADMINISTRATION DATA POINT - TEST AND REPAIR	-165.00
EFT30374	11/11/2022	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL ACCOUNT - OCTOBER 2022 – BULK FUEL (TAMALA) AND CEO AND EMCD VEHICLES	-21266.41
EFT30375	11/11/2022	GERALDTON HYDRAULICS	HYDRAULIC PARTS FOR P161 SKID STEER	-657.25
EFT30376	11/11/2022	HIGHLUX PTY LTD	SOLAR BOLLARD LIGHTS REPLACEMENT - INSURANCE CLAIM - TOWN HALL TO SAPPY PARK	-24476.24
EFT30377	11/11/2022	HOUSE OF MUGS	SBDC MERCHANDISE - MUGS	-474.50

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30378	11/11/2022	HORIZON POWER	STREET LIGHTING - OCTOBER 2022	-4436.76
EFT30379	11/11/2022	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	CATERING FOR BEATS IN THE BAY - FOOD AND DRINKS FOR SOUTH SUMMIT AND JAMES ABBERLEY	-547.00
EFT30380	11/11/2022	DENHAM WA PTY LTD	SHIRE SUPERMARKET ACCOUNT - OCTOBER 2022	-1124.76
EFT30381	11/11/2022	IPEC PTY LTD	MONTHLY FREIGHT ACCOUNT - OCTOBER 2022 – SCINTEX AND TRUCKLINE	-404.67
EFT30382	11/11/2022	ITVISION	SYNERGYSOFT AND STP2 UPGRADE (AFTER HOURS)	-1696.20
EFT30383	11/11/2022	KICK SOLUTIONS	COLOUR PRINTED BROCHURES – VISITOR AND WORLD HERITAGE AREA MAPS (2000 EACH)	-2835.00
EFT30384	11/11/2022	GATHAAGUDU	SBDC MERCHANDISE - T-SHIRTS	-1100.75
EFT30385	11/11/2022	LIFTRITE HIRE & SALES	RADIATOR HOSES FOR PP127 KOBELCO EXCAVATOR	-650.60
EFT30386	11/11/2022	MIDWEST COURIERS	FREIGHT - BUNNINGS	-30.36
EFT30387	11/11/2022	OUTBACK COAST AUTOMOTIVES AND RADIATORS	FIT FOUR NEW TYRES TO P203 CEO VEHICLE	-1342.00
EFT30388	11/11/2022	OFFICEWORKS LTD	ADMINISTRATION STATIONERY	-991.73
EFT30389	11/11/2022	PATRICIA POPE	SBDC MERCHANDISE	-265.00
EFT30390	11/11/2022	SHARK BAY P & C	COMMUNITY ASSISTANCE GRANT - END OF YEAR CONCERT AND PRESENTATION	-2509.18
EFT30391	11/11/2022	PRUE JOHNSON	SBDC MERCHANDISE - TOWELS	-1408.50
EFT30392	11/11/2022	PROFESSIONAL PC SUPPORT t/a XL2	RESOLVE ISSUE WITH DEPOT WIRELESS LINK	-154.00
EFT30393	11/11/2022	R & L COURIERS	MONTHLY FREIGHT ACCOUNT - OCTOBER 2022 – STATEWIDE BEARINGS, TOTALLY WORKWEAR, WESTRAC, PURCHER INTERNATIONAL, NAPA AND BUNNINGS	-1155.77
EFT30394	11/11/2022	REECE PTY LTD	5L INSTANT HOT WATER WALL URN - DEPOT	-1116.91
EFT30395	11/11/2022	SHARK BAY BUSINESS AND TOURISM ASSOCIATION	COMMUNITY ASSISTANCE GRANT - 2023 DOWNWINDER EVENT	-6000.00

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30396	11/11/2022	SHARK BAY COMMUNITY RESOURCE CENTRE	COMMUNITY ASSISTANCE GRANT - UPGRADE OF THE KINDY GYM COMMUNITY CHRISTMAS PARTY	-2483.00
EFT30397	11/11/2022	SHARK BAY MECHANICAL & TOWING SERVICES	PUMP OUT AND DISPOSAL OF SEPTIC WASTE - TOWN OVAL ABLUTIONS AND DUMP POINT. SUPPLY BATTERY LUGS P178 (HINO 300), FUEL FILTER P203 (CEO VEHICLE), ORING P156 (GRADER)	-1602.00
EFT30398	11/11/2022	SHARK BAY CLEANING SERVICE	HEAVY DUTY BIN LINERS - MAIN ROADS RUBBISH RUN	-312.00
EFT30399	11/11/2022	SUNNY INDUSTRIAL BRUSHWARE	DIGGA BROOM FOR P161 SKID STEER	-869.44
EFT30400	11/11/2022	SAFE MASTER SAFETY PRODUCTS	RECERTIFICATION OF HEIGHT SAFETY SYSTEM - RECREATION CENTRE AND SHARK BAY DISCOVERY CENTRE	-2261.60
EFT30401	11/11/2022	SHOPS FOR SHOPS	SBDC - RETAIL SALES BAGS, CONTAINERS AND TSHIRT TAGS AND HANGING RAIL	-516.70
EFT30402	11/11/2022	TOWN PLANNING INNOVATIONS	BUILDING AND GENERAL PLANNING SERVICES - OCTOBER 2022	-3630.00
EFT30403	11/11/2022	AFGRI EQUIPMENT	QUICK-CONNECT COUPLER FOR P161(SKID STEER)	-277.31
EFT30404	11/11/2022	WA HOLIDAY GUIDE PTY LTD	BOOKING COMMISSION FEE	-357.92
EFT30405	25/11/2022	DRILL AWAY PTY LTD	RENTAL SUBSIDY FOR DAY CARE OPERATOR ACCOMODATION	-2000.00
EFT30406	25/11/2022	ALLERDING AND ASSOCIATES	CONSULTANT FEES - LOT 304 SUNDAY ISLAND BAY DIRK HARTOG ISLAND	-478.50
EFT30407	25/11/2022	ASTROTOURISM WA PTY LTD	ASTROTOURISM TOWN ESTABLISHMENT PROJECT	-25850.00
EFT30408	25/11/2022	BRIAN JOHN GALVIN	WORKS MANAGER - SALARY SACRIFICE - RATES, WATER, COMMUNICATIONS AND ELECTRICITY	-2931.19
EFT30409	25/11/2022	BURTON TILING MAINTENANCE & RENOVATIONS	PLUMBING WORKS PENSIONER UNIT 4 - REFIT	-2044.16
EFT30410	25/11/2022	BOB WADDELL & ASSOCIATES	ASSISTANCE COMPILING SEPTEMBER 2022 FINANCIAL REPORTS AND RATES OFFICER CONTRACTING SERVICES	-3795.00

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30411	25/11/2022	CENTRAL REGIONAL TAFE	SKID STEER & EXCAVATOR TRAINING - R. GALVIN & M. BULLOCK	-484.72
EFT30412	25/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMIT #3409	-1093.99
EFT30413	25/11/2022	FAR WEST ELECTRICAL	ELECTRICAL WORKS AND REPAIRS - UNIT 4 VACANCY REFIT, REPLACE POLE MOUNTED LIGHT WITH PHILIPS STREET LIGHT ADJACENT TOWN HALL STAIRWAY AND INSTALL PE CELL CONTROL ON EXTERIOR OF BUILDING, TESTING OF LIGHTS ON PE CELL AFTER INTERMITTENT TRIPPING AT SHARK BAY RECREATION CENTRE AND INSTALL BUNKER LIGHT, REPLACEMENT OF SECOND FAULTY DOWNLIGHT IN RECREATION CENTRE MEETING ROOM, REPAIRS TO RECREATION CENTRE TIMER FOR CARPARK LIGHTING, WIRE SBDC DIESEL PUMP TO ACCOMMODATE MODIFIED START CONTROL AND REPLACEMENT OF TWO BATTERY CHARGE CONTROLLERS AND TRANSFORMERS, SUPPLY AND INSTALLATION OF HIGH BAY LED LIGHTS AT SHIRE DEPOT, REPLACEMENT OF TUBES, STARTERS AND BATTEN LED LIGHT TO LADIES ABLUTIONS AT TOWN HALL, REPLACEMENT OF TV AERIAL INCLUDING TUNE AND TESTING AT 16A SUNTER PLACE	-8868.64
EFT30414	25/11/2022	GERALDTON HYDRAULICS	HYDRAULIC FITTINGS FOR CATERPILLAR 938K LOADER (P204)	-280.03
EFT30415	25/11/2022	JENNIFER COLLINS T/A GILLI STATIONERY	SBDC MERCHANDISE - CARDS	-70.00
EFT30416	25/11/2022	HORIZON POWER	SHIRE PROPERTIES - ELECTRICITY CHARGES	-3976.09
EFT30417	25/11/2022	IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT – PATHWEST, HARE AND FORBES, SUNNY INDUSTRIAL BRUSHWARE AND FORTUS	-190.77

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30418	25/11/2022	JASON ALEXANDER LAMB	CROSS OVER REIMBURSEMENT - 127 KNIGHT TCE	-828.00
EFT30419	25/11/2022	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATIONS - G2022/9	-71.80
EFT30420	25/11/2022	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT - OCTOBER 2022	-1410.72
EFT30421	25/11/2022	MIROSLAVA VANKOVA	ACCOMODATION AND MEALS WALGA CONFERENCE 02 - 04 OCTOBER 2022 - CR VANKOVA	-1061.50
EFT30422	25/11/2022	NATURALISTE PLUMBING PTY LTD	HIRE OF MINI DIGGER TO REMOVE FALLEN LID AT ENTRY STATEMENT	-425.00
EFT30423	25/11/2022	OUTBACK COAST AUTOMOTIVES AND RADIATORS	SUPPLY AND FIT NEW WHEEL SPEED SENSOR FOR P201 (TOYOTA HILUX COUNTRY SUPERVISOR UTE) AND SERVICE TO P195 (TOYOTA CAMRY)	-773.80
EFT30424	25/11/2022	PAXON CONSULTING GROUP PTY LTD	BUSINESS CASE DEVELOPMENT - WORKER ACCOMODATION - FINAL PAYMENT	-14737.80
EFT30425	25/11/2022	PROFESSIONAL PC SUPPORT t/a XL2	MONTHLY WORKSTATION MONITORING AND REMOTE MANAGEMENT AGENT, WEBROOT ENDPOINT PROTECTION ANTI-VIRUS, ONLINE BACKUP SERVICES AND SOFTWARE, 3CX MANAGED PHONE SERVICES AND COMPUTER LICENCE FEES , RESOLVE ADOBE ISSUE, BI MONTHLY SERVER MAINTENANCE.	-2305.78
EFT30426	25/11/2022	REBECCA COCK	REIMBURSEMENT FOR CUSTOMER SERVICE OFFICER POLICE CLEARANCE DOT TRAINING	-58.70
EFT30427	25/11/2022	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - OCTOBER 2022	-1129.51
EFT30428	25/11/2022	SHARK BAY BAKERY	REFRESHMENTS - CITIZENSHIP CEREMONY - JULY 2022	-150.00
EFT30429	25/11/2022	SHARK BAY COMMUNITY RESOURCE CENTRE	RECREATION CENTRE MANAGEMENT - OCTOBER 2022 AND RECREATION CENTRE EQUIPMENT – FLEX TAPE FROM COMMUNITY RESOURCE CENTRE ALLOWANCE	-7666.20

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30430	25/11/2022	SHARK BAY CLEANING SERVICE	ADMINISTRATION - TOILET PAPER AND HAND TOWELS	-143.21
EFT30431	25/11/2022	MCKELL FAMILY TRUST	REIMBURSEMENT OF OVERPAYMENT OF FUEL CHARGES	-1689.82
EFT30432	25/11/2022	SHIRE OF SHARK BAY	BSL LEVY COMMISSION PERMIT #3409	-5.00
EFT30433	25/11/2022	SALTWATER BAY PTY LTD	SBDC MERCHANDISE	-275.00
EFT30434	25/11/2022	TELSTRA CORPORATION LTD	BFB SATELLITE PHONES SERVICE - OCTOBER AND NOVEMBER 2022 - INITIAL SETUP	-182.96
EFT30435	25/11/2022	WOODLANDS DISTRIBUTORS AND AGENCIES PTY LTD	DOG TIDY DISPENSER WASTE BAGS	-759.00
EFT30436	25/11/2022	WESTRAC EQUIPMENT PTY LTD	SUPPLY OF CATERPILLAR GRADER (P210) LESS TRADE IN OF CATERPILLAR GRADER (P156)	-303600.00
EFT30437	25/11/2022	YOUNG MOTORS GERALDTON	EMFA VEHICLE - 2022 MITSUBISHI MR TRITON GLX+ 2.4L D 6A/T 4x4 DC PU LESS TRADE IN TOYOTA CAMRY (P194)	-19283.60
EFT30438	25/11/2022	CDH ELECTRICAL	SUPPLY OF 5 METRE 32 AMP 3 PHASE CABLE FOR BRING CENTRE AND ANNUAL SERVICE OF AIRCONDITIONERS AT RECREATION CENTRE AND GYM	-2029.62
EFT30439	25/11/2022	MIDWEST AUTO GROUP	SUPPLY OF NEW FORD RANGER (P209) 2022 DOUBLE CAB PICKUP XLT 3.0L V6 10 SPD AUTO 4x4 AND TRADE IN OF FORD RANGER (HGR631) P202	-18523.02
EFT30440	25/11/2022	MIDWEST COURIERS	FREIGHT - TOTALLY WORK WEAR	-30.36
EFT30441	25/11/2022	NRP ELECTRICAL SERVICES	SUPPLY, INSTALLATION AND COMMISSIONING OF A OMNI' INNOTECH CONTROLS SYSTEM UPGRADE AT SBDC	-20823.00
EFT30442	25/11/2022	PEMCO DIESEL	FRONT AND REAR SHOCK ABSORBERS TO SUIT 700 SERIES HINO P196	-1320.97
EFT30443	25/11/2022	YOUNG MOTORS GERALDTON	ON ROAD COSTS EMCD VEHICLE - (P211)	-450.50
EFT30444	30/11/2022	ABROLHOS STEEL PTY LTD	SUMP FENCING MATERIALS	-722.24

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30445	30/11/2022	KF & PD BURKETT	VERGE MOWING OF MONKEY MIA AND SHARK BAY ROADS	-30211.50
EFT30446	30/11/2022	IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT – ADVANCE PRESS AND WESTRAC	-169.68
EFT30447	30/11/2022	ANN ELIZABETH NOAKES	CROSSOVER REIMBURSEMENT 2 DRIVEWAYS - 22 HARTOG CRESCENT	-2357.50
			TOTAL	\$733,562.81

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
SEPTEMBER 2022**

DATE	NAME	DESCRIPTION	AMOUNT
08/11/2022	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 6 NOVEMBER 2022	\$83,548.04
22/11/2022	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 20 NOVEMBER 2022	\$80,825.80
		TOTAL	\$164,373.84

**SHIRE OF SHARK BAY
NOVEMBER 2022
POLICE LICENSING TRANSACTION #222304**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
222304	30/11/2022	COMMISSIONER OF POLICE	POLICE LICENSING NOVEMBER 2022	-14,097.25
			TOTAL	\$14,097.25

14 DECEMBER 2022

11.2 FINANCIAL REPORTS TO 30 NOVEMBER 2022
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That the monthly financial report to 30 November 2022 as attached be received.
7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 November 2022** are attached.

VARIANCE ANALYSIS

There is no budget to actual variance analysis as depreciation of fixed assets cannot be run within Synergy until the audit is finalised for the 2021/2022 financial year and the fixed asset registered rolled forward into the 2022/2023 financial year.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

A Pears
D Chapman
8 December 2022

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 30 November 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

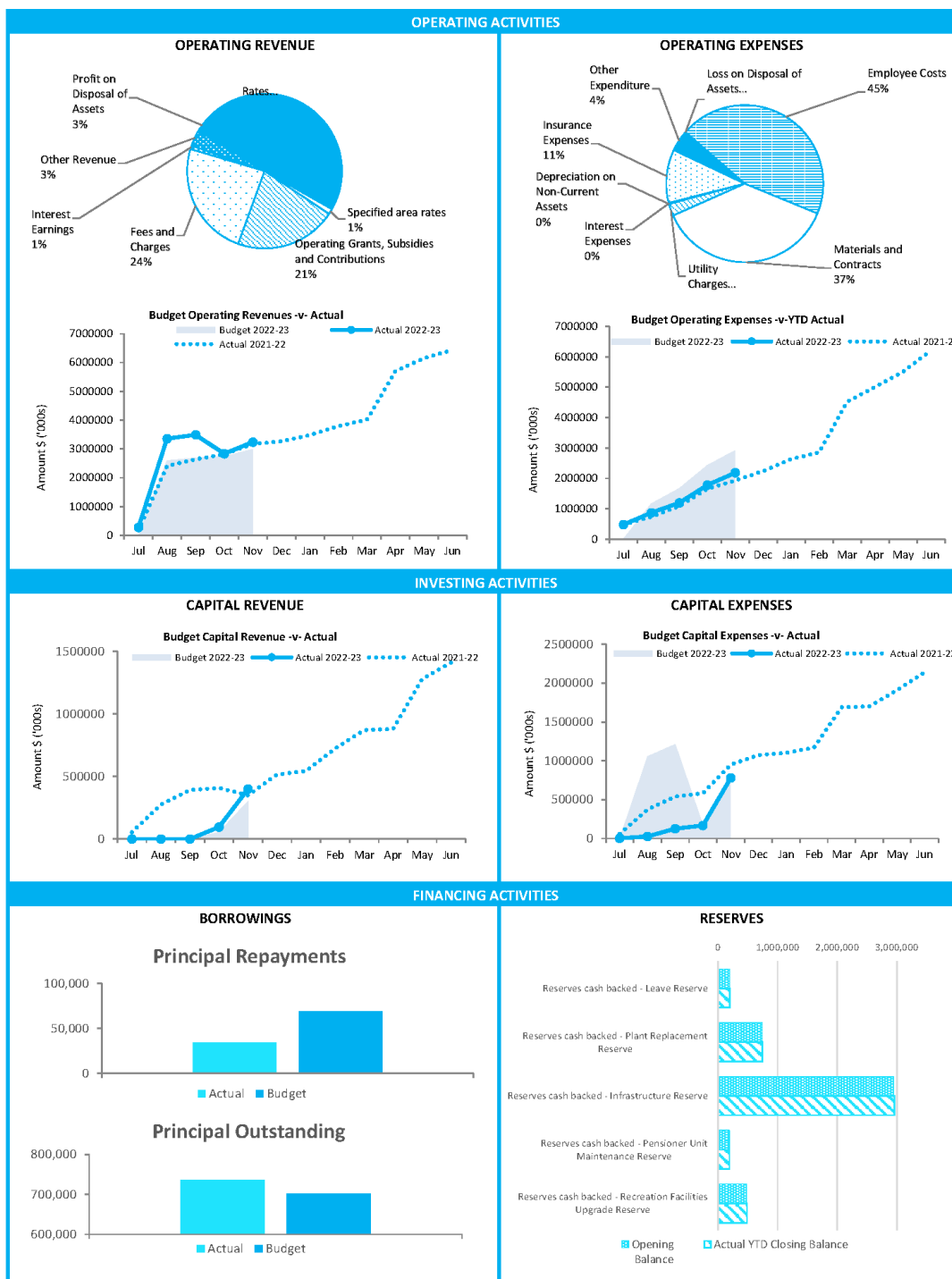
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
Note 5 Payables	13
Note 6 Rate Revenue	14
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16
Note 9 Borrowings	17
Note 10 Cash Reserves	18
Note 11 Other Current Liabilities	23
Note 12 Operating grants and contributions	24
Note 13 Non operating grants and contributions	25
Note 14 Bond Liability	19
Note 15 Budget Amendments	26
Note 16 Explanation of Material Variances	27

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY | 2

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components								
Funding surplus / (deficit)								
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
Opening	\$2.05 M	\$2.05 M	\$2.04 M	(\$0.01 M)				
Closing	\$0.00 M	\$2.34 M	\$2.59 M	\$0.25 M				
Refer to Statement of Financial Activity								
Cash and cash equivalents			Payables		Receivables			
	\$7.74 M	% of total	\$0.12 M	% Outstanding	\$0.06 M	% Collected		
Unrestricted Cash	\$3.11 M	40.1%	Trade Payables	\$0.03 M	Rates Receivable	\$0.33 M	82.7%	
Restricted Cash	\$4.63 M	59.9%	Over 30 Days	0.0%	Trade Receivable	\$0.06 M		
			Over 90 Days	0%	Over 30 Days		27.1%	
					Over 90 Days		3.1%	
Refer to Note 2 - Cash and Financial Assets			Refer to Note 5 - Payables		Refer to Note 3 - Receivables			
Key Operating Activities								
Amount attributable to operating activities								
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)					
(\$0.76 M)	\$0.81 M	\$0.97 M	\$0.16 M					
Refer to Statement of Financial Activity								
Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$1.55 M	% Variance	YTD Actual	\$0.69 M	% Variance	YTD Actual	\$0.78 M	% Variance
YTD Budget	\$1.55 M	0.4%	YTD Budget	\$0.60 M	13.8%	YTD Budget	\$0.75 M	4.3%
Refer to Note 6 - Rate Revenue			Refer to Note 12 - Operating Grants and Contributions			Refer to Statement of Financial Activity		
Key Investing Activities								
Amount attributable to investing activities								
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)					
(\$1.63 M)	(\$0.49 M)	(\$0.38 M)	\$0.11 M					
Refer to Statement of Financial Activity								
Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.35 M	%	YTD Actual	\$0.78 M	% Spent	YTD Actual	\$0.05 M	% Received
Adopted Budget	\$0.44 M	(19.4%)	Adopted Budget	\$3.45 M	(77.4%)	Adopted Budget	\$1.38 M	(96.7%)
Refer to Note 7 - Disposal of Assets			Refer to Note 8 - Capital Acquisition			Refer to Note 8 - Capital Acquisition		
Key Financing Activities								
Amount attributable to financing activities								
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)					
\$0.34 M	(\$0.04 M)	(\$0.05 M)	(\$0.01 M)					
Refer to Statement of Financial Activity								
Borrowings			Reserves					
Principal repayments	\$0.03 M		Reserves balance	\$4.63 M				
Interest expense	\$0.01 M		Interest earned	\$0.01 M				
Principal due	\$0.74 M		Refer to Note 10 - Cash Reserves					
Refer to Note 9 - Borrowings								

This information is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Expenses associated with the provision of services to members of council and elections.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. This also includes the costs 'associated with raising these revenues e.g. valuation expenses, debt collection and overheads.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Enforcement of Local Laws, fire prevention, animal control and the provision of ranger services.
HEALTH To provide an operational framework for environmental and community health.	Health inspection services, food quality control and mosquito control.
HOUSING To provide and maintain housing for the elderly and staff.	Provision and maintenance of rented housing accommodation for pensioners and employees.
COMMUNITY AMENITIES To provide services required by the community.	Sanitation, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, foreshore, public halls and the Shark Bay Recreation Centre.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, drainage, parking facilities, traffic control, depot operations, marine facilities and street cleaning.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing	Tourism, community development, building services and private works.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts.	Plant maintenance, administration, labour overheads and stock.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,050,899	2,050,899	2,043,803	(7,096)	(0.35%)	
Revenue from operating activities							
Governance		19,788	18,158	14,517	(3,641)	(20.05%)	
General purpose funding - general rates	6	1,510,025	1,510,025	1,516,813	6,788	0.45%	
General purpose funding - other		519,647	280,823	392,220	111,397	39.67%	▲
Law, order and public safety		106,884	37,065	37,180	115	0.31%	
Health		2,600	2,029	553	(1,476)	(72.75%)	
Housing		100,375	40,344	37,864	(2,480)	(6.15%)	
Community amenities		374,631	295,641	309,889	14,248	4.82%	
Recreation and culture		363,220	152,270	206,767	54,497	35.79%	▲
Transport		529,801	288,908	314,152	25,244	8.74%	▲
Economic services		1,021,140	339,760	323,346	(16,414)	(4.83%)	
Other property and services		25,000	23,288	87,512	64,224	275.78%	▲
		4,573,111	2,988,311	3,240,813	252,502		
Expenditure from operating activities							
Governance		(463,230)	(258,625)	(127,299)	131,326	50.78%	▲
General purpose funding		(103,749)	(43,695)	(39,453)	4,242	9.71%	
Law, order and public safety		(321,637)	(164,915)	(92,498)	72,417	43.91%	▲
Health		(108,225)	(44,025)	(30,332)	13,693	31.10%	▲
Housing		(208,111)	(100,867)	(84,285)	16,582	16.44%	▲
Community amenities		(728,161)	(300,132)	(267,279)	32,853	10.95%	▲
Recreation and culture		(2,177,493)	(954,308)	(578,288)	376,020	39.40%	▲
Transport		(1,794,720)	(573,567)	(625,496)	(51,929)	(9.05%)	▼
Economic services		(1,277,881)	(394,307)	(432,675)	(38,368)	(9.73%)	▼
Other property and services		(26,000)	(84,868)	94,313	179,181	211.13%	▲
		(7,209,207)	(2,919,309)	(2,183,292)	736,017		
Non-cash amounts excluded from operating activities	1(a)	1,875,090	744,459	(86,208)	(830,667)	(111.58%)	▼
Amount attributable to operating activities		(761,006)	813,461	971,313	157,852		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,382,416	45,956	45,581	(375)	(0.82%)	
Proceeds from disposal of assets	7	439,455	255,455	354,091	98,636	38.61%	▲
Payments for property, plant and equipment and infrastructure	8	(3,453,918)	(787,406)	(779,476)	7,930	1.01%	
Amount attributable to investing activities		(1,632,047)	(485,995)	(379,804)	106,191		
Financing Activities							
Transfer from reserves	10	1,448,001	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(34,366)	(34,366)	0	0.00%	
Transfer to reserves	10	(1,036,570)	(888)	(12,044)	(11,156)	(1256.31%)	▼
Amount attributable to financing activities		342,154	(35,254)	(46,410)	(11,156)		
Closing funding surplus / (deficit)	1(c)	0	2,343,111	2,588,902	245,791		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	2,050,899	2,050,899	2,043,803	(7,096)	(0.35%)	
Revenue from operating activities							
Rates	6	1,510,025	1,510,025	1,516,813	6,788	0.45%	
Specified area rates	6	36,616	36,616	36,616	0	0.00%	
Operating grants, subsidies and contributions	12	1,119,634	604,954	688,358	83,404	13.79%	▲
Fees and charges		1,740,000	746,697	778,507	31,810	4.26%	
Interest earnings		9,155	3,870	24,144	20,274	523.88%	▲
Other revenue		123,406	55,118	110,167	(55,049)	(99.87%)	▲
Profit on disposal of assets	7	34,275	31,031	86,208	55,177	177.81%	▲
		4,573,111	2,988,311	3,240,813	252,502		
Expenditure from operating activities							
Employee costs		(2,474,103)	(1,024,686)	(978,264)	46,422	4.53%	
Materials and contracts		(2,193,803)	(724,940)	(810,838)	(85,898)	(11.85%)	▼
Utility charges		(185,721)	(74,195)	(54,417)	19,778	26.66%	▲
Depreciation on non-current assets		(1,805,485)	(756,802)	0	756,802	100.00%	▲
Interest expenses		(21,959)	(5,178)	(5,178)	0	0.00%	
Insurance expenses		(200,882)	(200,882)	(239,227)	(38,345)	(19.09%)	▼
Other expenditure		(223,374)	(113,938)	(95,368)	18,570	16.30%	▲
Loss on disposal of assets	7	(103,880)	(18,688)	0	18,688	100.00%	▲
		(7,209,207)	(2,919,309)	(2,183,292)	736,017		
Non-cash amounts excluded from operating activities	1(a)	1,875,090	744,459	(86,208)	(830,667)	(111.58%)	▼
Amount attributable to operating activities		(761,006)	813,461	971,313	157,852		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,382,416	45,956	45,581	(375)	(0.82%)	
Proceeds from disposal of assets	7	439,455	255,455	354,091	98,636	38.61%	▲
Payments for property, plant and equipment and infrastructure	8	(3,453,918)	(787,406)	(779,476)	7,930	1.01%	
Amount attributable to investing activities		(1,632,047)	(485,995)	(379,804)	106,191		
Financing Activities							
Transfer from reserves	10	1,448,001	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(34,366)	(34,366)	0	0.00%	
Transfer to reserves	10	(1,036,570)	(888)	(12,044)	(11,156)	(1256.31%)	▼
Amount attributable to financing activities		342,154	(35,254)	(46,410)	(11,156)		
Closing funding surplus / (deficit)	1(c)	0	2,343,111	2,588,902	245,791		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY | 7

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 November 2022

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(34,275)	(31,031)	(86,208)
Add: Loss on asset disposals	7	103,880	18,688	0
Add: Depreciation on assets		1,805,485	756,802	0
Total non-cash items excluded from operating activities		1,875,090	744,459	(86,208)

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 30 November 2021	Year to Date 30 November 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,618,458)	(3,902,839)	(4,630,502)
Add: Borrowings	9	69,278	67,131	69,278
Total adjustments to net current assets		(4,549,180)	(3,835,708)	(4,561,224)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,873,796	6,845,682	7,735,683
Rates receivables	3	34,985	250,852	333,736
Receivables	3	58,452	61,585	63,188
Other current assets	4	289,639	122,963	218,327
Less: Current liabilities				
Payables	5	(725,238)	(470,952)	(119,469)
Borrowings	9	(69,278)	(67,131)	(69,278)
Contract liabilities	11	(628,325)	(348,092)	(771,013)
Provisions	11	(241,048)	(218,402)	(241,048)
Less: Total adjustments to net current assets	1(b)	(4,549,180)	(3,835,708)	(4,561,224)
Closing funding surplus / (deficit)		2,043,803	2,340,797	2,588,902

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

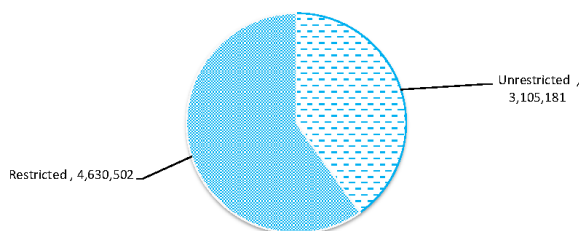
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 2 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	116,825	0	116,825	0	Bankwest	0.01%	At Call
Municipal Telenet Saver	Cash and cash equivalents	1,987,456	0	1,987,456	0	Bankwest	1.45%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	0	Bankwest	0.00%	At Call
Reserve Bank Account	Cash and cash equivalents	0	179	179	0	Bankwest	0.00%	At Call
Reserve Telenet Saver Account	Cash and cash equivalents	0	1,630,323	1,630,323	0	Bankwest	0.95%	At Call
Till Floats	Cash and cash equivalents	900	0	900	0	N/A	0.00%	On Hand
Municipal Term Deposit	Cash and cash equivalents	1,000,000		1,000,000	0	Bankwest	2.50%	6/02/2023
Reserve Term Deposit	Cash and cash equivalents		2,000,000	2,000,000	0	Bankwest	2.50%	6/02/2023
Reserve Term Deposit	Cash and cash equivalents		1,000,000	1,000,000	0	Bankwest	2.30%	7/12/2022
Total		3,105,181	4,630,502	7,735,683	0			
Comprising								
Cash and cash equivalents		3,105,181	4,630,502	7,735,683	0			
		3,105,181	4,630,502	7,735,683	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

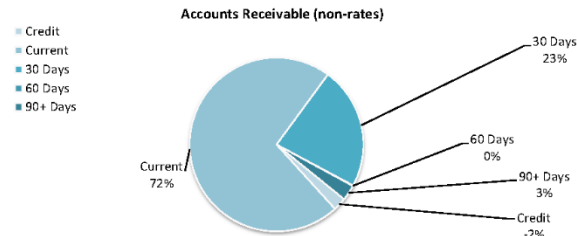
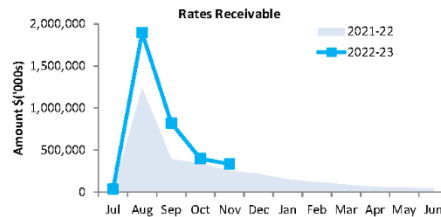
OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates receivable	30 Jun 2022	30 Nov 2022
	\$	\$
Opening arrears previous years	22,380	34,985
Levied this year	1,773,706	1,895,041
Less - collections to date	(1,761,101)	(1,596,290)
Equals current outstanding	34,985	333,736
Net rates collectable	34,985	333,736
% Collected	98.1%	82.7%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,260)	37,201	11,783	48	1,515	49,287
Percentage	(2.6%)	75.5%	23.9%	0.1%	3.1%	
Balance per trial balance						
Sundry receivable						49,287
GST and FBT receivable						13,901
State Revenue Pensioner Rebate						0
Total receivables general outstanding						63,188
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 4 OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 November 2022
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and materials	38,043	0	0	38,043
Merchandise	102,139	0	0	102,139
Prepayments				
Prepayments	7,045	0	(7,045)	0
Accrued income	142,412	0	(64,267)	78,145
Total other current assets	289,639	0	(71,312)	218,327
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

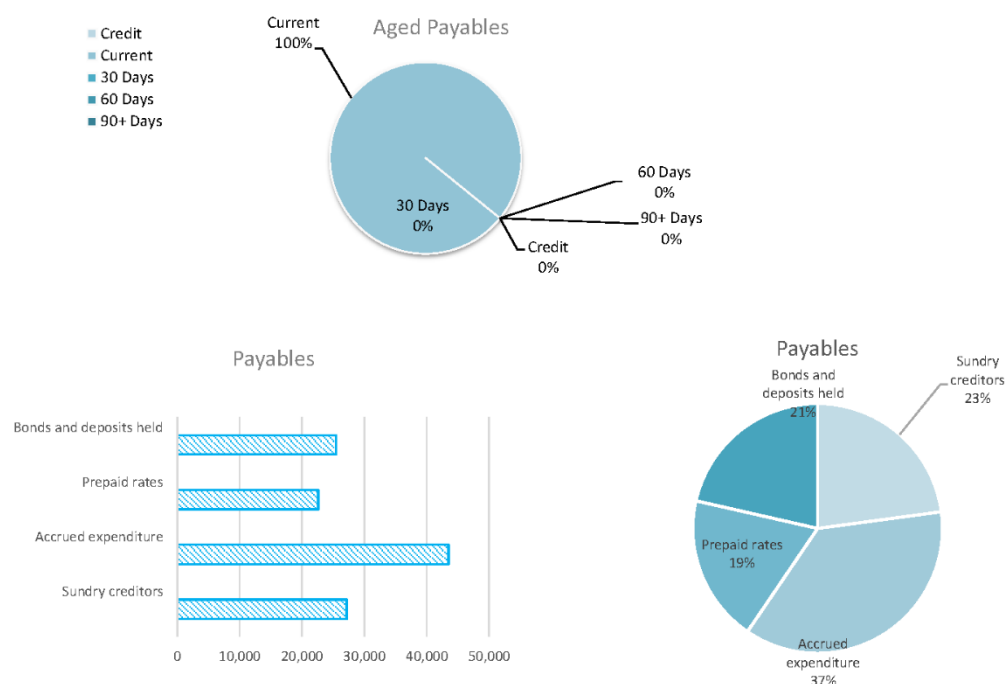
OPERATING ACTIVITIES NOTE 5 Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	27,147	0	0	0	27,147
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						27,147
Accrued expenditure						43,500
Prepaid rates						22,608
Bonds and deposits held						25,461
Payables - Other						105
ESL Levied						648
Total payables general outstanding						119,469

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

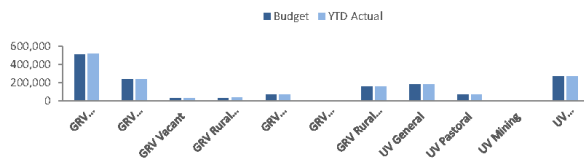
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 6 RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.09831	375	5,228,662	514,014	0	0	514,014	514,014	1,676	0	515,690
GRV Commercial	0.10103	41	2,333,188	235,713	0	0	235,713	235,713	0	0	235,713
GRV Vacant	0.09831	16	310,500	30,524	0	0	30,524	30,524	2,287	74	32,885
GRV Rural Commercial	0.10217	5	324,980	33,204	0	0	33,204	33,204	1,690	0	34,894
GRV Industrial / Residential	0.10879	47	648,094	70,504	0	0	70,504	70,504	0	0	70,504
GRV Industrial / Residential Vacant	0.09831	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	0.10785	2	1,474,650	159,038	0	0	159,038	159,038	0	1,061	160,099
Unimproved value											
UV General	0.19796	7	922,205	182,558	0	0	182,558	182,558	0	0	182,558
UV Pastoral	0.13557	11	544,676	73,842	0	0	73,842	73,842	0	0	73,842
UV Mining	0.27000	1	9,350	2,525	0	0	2,525	2,525	0	0	2,525
UV Exploration	0.25961	14	1,027,524	266,751	0	0	266,751	266,751	0	0	266,751
Sub-Total		519	12,823,829	1,568,673	0	0	1,568,673	1,568,673	5,653	1,135	1,575,461
Minimum payment											
Minimum \$											
Gross rental value											
GRV Residential	833	9	54,964	7,497	0	0	7,497	7,497	0	0	7,497
GRV Commercial	833	17	90,080	14,161	0	0	14,161	14,161	0	0	14,161
GRV Vacant	833	82	237,625	68,306	0	0	68,306	68,306	0	0	68,306
GRV Rural Commercial	833	0	0	0	0	0	0	0	0	0	0
GRV Industrial / Residential	833	3	20,040	2,499	0	0	2,499	2,499	0	0	2,499
GRV Industrial / Residential Vacant	520	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	833	0	0	0	0	0	0	0	0	0	0
Unimproved value											
UV General	875	6	9,862	5,250	0	0	5,250	5,250	0	0	5,250
UV Pastoral	875	0	0	0	0	0	0	0	0	0	0
UV Mining	875	1	770	875	0	0	875	875	0	0	875
UV Exploration	875	1	2,190	875	0	0	875	875	0	0	875
Sub-total		119	415,531	99,463	0	0	99,463	99,463	0	0	99,463
Concession							{158,111}				{158,111}
Amount from general rates							1,510,025				1,516,813
Total general rates							1,510,025				1,516,813
Specified area rates											
Rate in \$ (cents)											
Monkey Mia Bore Replacement	0.025949			36,616	0	0	36,616	36,616	0	0	36,616
Total specified area rates			0	36,616	0	0	36,616	36,616	0	0	36,616
Total							1,546,641				1,553,429

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



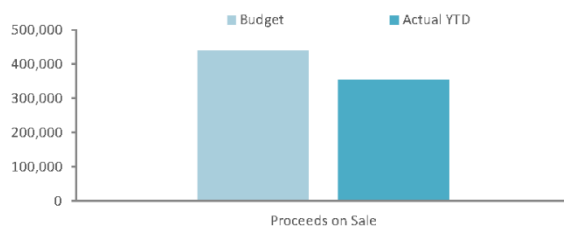
MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 7 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
MV188	CEO Vehicle	53,370	55,000	1,630	0	0	0	0	0
MV194	EMFA Vehicle	6,842	25,000	18,158	0	9,119	23,636	14,517	0
	Economic services								
MV195	EMCD Vehicle	10,513	25,000	14,487	0	0	0	0	0
	Transport								
MV202	Dual Cab Ute - Works Manager	35,450	32,000	0	(3,450)	40,251	45,455	5,204	0
MV200	Dual Cab Ute - Town Supervisor	40,244	27,000	0	(13,244)	0	0	0	0
MV201	Dual Cab Ute - Country	40,244	27,000	0	(13,244)	0	0	0	0
MV197	Dual Cab Ute - Town Gardener	22,582	35,455	12,873	0	19,247	35,000	15,753	0
MV168	Town Truck - 5 Tonne	52,486	30,000	0	(22,486)	0	0	0	0
MV167	Town Truck - 3 Tonne	27,075	18,000	0	(9,075)	26,658	35,000	8,342	0
MV178	Dual Cab Truck 4x4	52,370	20,000	0	(32,370)	0	0	0	0
MV156	Grader	167,884	145,000	0	(22,884)	172,608	215,000	42,392	0
		509,060	439,455	47,148	(116,753)	267,883	354,091	86,208	0



MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	160,000	13,500	13,310	(190)
Buildings - specialised	435,000	32,000	30,871	(1,129)
Furniture and equipment	38,956	18,956	20,000	(1,044)
Plant and equipment	1,121,950	715,950	708,477	(7,473)
Heritage Assets	45,000	0	0	0
Infrastructure - roads other	547,137	0	0	0
Infrastructure - roads town	427,425	0	0	0
Infrastructure - footpaths	276,350	0	0	0
Infrastructure - public facilities	402,100	7,000	6,818	(182)
Payments for Capital Acquisitions	3,453,918	787,406	779,476	(10,018)
Total Capital Acquisitions	3,453,918	787,406	779,476	(10,018)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,382,416	45,956	45,581	(375)
Other (disposals & C/Fwd)	439,455	255,455	354,091	98,636
Cash backed reserves				
Reserves cash backed - Plant Replacement Reserve	682,495	0	0	0
Reserves cash backed - Infrastructure Reserve	675,506	0	0	0
Reserves cash backed - Pensioner Unit Maintenance Reserve	40,000	0	0	0
Reserves cash backed - Recreation Facilities Upgrade Reserve	50,000	0	0	0
Contribution - operations	184,046	485,995	379,804	(106,191)
Capital funding total	3,453,918	787,406	779,476	(7,930)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

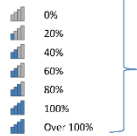
MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

				Adopted			Variance
Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	(Under)/Over	
5204734 Shire Office Asbestos Removal	3.1, 4.1	Buildings	80,000	0	0	0	0
09128001 Capital Works 5 Spaven Way	4.1	Buildings	10,000	0	0	0	0
09128020 Capital Works 65 Brockman St	4.1	Buildings	10,000	0	0	0	0
09128040 Capital Works 80 Durlacher St	4.1	Buildings	10,000	0	0	0	0
09128050 Capital Works 51 Durlacher St	4.1	Buildings	10,000	0	0	0	0
25104785 Pensioner Units Capital Works	4.1	Buildings	30,000	4,500	4,696	(196)	
25104790 Pensioner Shed Door Replacement	4.1	Buildings	10,000	9,000	8,614	386	
		Buildings Total	160,000	13,500	13,310	190	
05204975 Office Furniture & Equipment	4.1, 7.1	Furniture & equipment	20,000	0	0	0	0
<i>Comments: Video Conferencing Equipment project carried forward from 2021/22</i>							
Dugong Interactive Zone with Hungry Sky Software							
36005000 Project	2.2, 4.1	Furniture & equipment	18,956	18,956	20,000	(1,044)	
		Furniture & Equipment Total	38,956	18,956	20,000	(1,044)	

SHIRE OF SHARK BAY | 17

Level of completion indicator, please see table at the end of this note for further detail.












				Adopted			Variance
Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	(Under)/Over	
35104705 Town Hall Asbestos Removal	3.1, 4.1	Buildings - Specialised	80,000	0	0	0	0
36004998 SBDC Airconditioner Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	300,000	27,000	26,625	375	
36004999 SBDC Rose De Freycinet Gallery Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	0	0	0	0	0
<i>Comments: Project is in progress</i>							
45104722 Depot Office Awning	4.1	Buildings - Specialised	10,000	5,000	4,246	754	
35504902 Automatic Sliding Door - Library	4.1	Buildings - Specialised	25,000	0	0	0	0
Electronic Entry System for Town Hall and Recreation							
35104710 Centre	4.1	Buildings - Specialised	20,000	0	0	0	0
		Buildings - Specialised Total	435,000	32,000	30,871	1,129	

SHIRE OF SHARK BAY | 18

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022





















Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
	35605182 Heritage Stables Refurbishment	4.1	Heritage Assets	45,000	0	0	0
			Heritage Assets Total	45,000	0	0	0
	45145251 Footpath Construction (As Per Denham Footpath Plan)	1.1, 4.1, 5.1	Infrastructure - footpaths	56,350	0	0	0
	45145259 Stella Rowley Drive Dual Footpath	1.1, 4.1, 5.1	Infrastructure - footpaths	140,000	0	0	0
	45145260 Problematic Area Street Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	0	0	0
			Infrastructure - footpaths Total	276,350	0	0	0
	30401932 Cemetery Shade	4.1	Infrastructure - public facilities	5,500	0	0	0
	30445151 Hamelin Pool Carpark	4.1	Infrastructure - public facilities	10,000	0	0	0
	35304741 Recreation Centre Panel And Paint Upgrade	4.1	Infrastructure - public facilities	50,000	0	0	0
	35305560 Charlie Sappie Park Bed Removal and Replacement	4.1	Infrastructure - public facilities	11,600	7,000	6,818	182
	35205538 Hard Shade Structures - Playgrounds	4.1, 5.1, 5.2	Infrastructure - public facilities	75,000	0	0	0
	Disability Beach/Water Access inclusive of Floating Beach						
	35205539 Wheelchairs	4.1, 5.1, 5.2	Infrastructure - public facilities	50,000	0	0	0

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over
Account Description	Strategic Plan Reference	Class	Budget	YTD Budget		
 Town Ovals and Recreation Reticulation/Resurfacing						
 35305511 Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	90,000	0	0	0
 35205540 CCTV Upgrades	4.1	Infrastructure - public facilities	50,000	0	0	0
 35305512 Access Bicycle and Walking Paths Recreation Precinct	4.1, 5.1, 5.2	Infrastructure - public facilities	30,000	0	0	0
 45156790 Electronic Road Closed Sign - Useless Loop Rd	1.1,4.1	Infrastructure - public facilities	30,000	0	0	0
Infrastructure - public facilities Total			402,100	7,000	6,818	182
 45150040 RRG Useless Loop Road 21-22	1.1	Infrastructure - roads other	402,137	0	0	0
 45150041 RRG Eagle Bluff Road 21-22	1.1	Infrastructure - roads other	145,000	0	0	0
Infrastructure - roads other Total			547,137	0	0	0
 45180093 R2R Durlacher Street 22-23	1.1	Infrastructure - roads town	427,425	0	0	0
Infrastructure - roads town Total			427,425	0	0	0
 45205499 Dual Cab Ute - Town Supervisor	4.1	Plant and equipment	48,000	0	0	0
 45205346 Town Gardener's Ute	4.1	Plant and equipment	50,950	50,950	50,979	(29)
 45205475 Major Plant items - Capital	4.1	Plant and equipment	20,000	0	0	0
 45205501 Town Truck - 5 Tonne	4.1	Plant and equipment	80,000	0	1,508	(1,508)
 45205502 Town Truck - 3 Tonne	4.1	Plant and equipment	65,000	65,000	62,124	2,876
 45205500 Grader	4.1	Plant and equipment	500,000	500,000	490,815	9,185
 45205507 Dual Cab Ute - Works Manager	4.1	Plant and equipment	60,000	60,000	61,884	(1,884)
 45205510 Dual Cab Truck ST	4.1	Plant and equipment	105,000	0	0	0
 45205516 Dual Cab Ute - Country	4.1	Plant and equipment	48,000	0	0	0
 50104002 EMCD Vehicle	4.1	Plant and equipment	40,000	0	0	0
 5205335 CEO Vehicle Replacement	4.1	Plant and equipment	65,000	0	0	0
 5205338 EMFA Vehicle Replacement	4.1	Plant and equipment	40,000	40,000	41,167	(1,167)
Plant and equipment Total			1,121,950	715,950	708,477	7,473
Grand Total			3,453,918	787,406	779,476	8,974

SHIRE OF SHARK BAY | 20

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

FINANCING ACTIVITIES NOTE 9 BORROWINGS

Repayments - borrowings

Information on borrowings		Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture											
Town Oval Bore	58		735,067	0	0	16,691	33,568	718,376	701,499	4,859	21,052
Economic services											
Monkey Mia Bore	57		35,709	0	0	17,675	35,709	18,034	0	319	907
Total			770,776	0	0	34,366	69,277	736,410	701,499	5,178	21,959
Current borrowings			69,278					69,278			
Non-current borrowings			701,498					667,132			
			770,776					736,410			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 10 CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	195,752	220	510	0	0	0	0	195,972	196,262
Reserves cash backed - Plant Replacement Reserve	744,743	600	1,942	350,000	0	(682,495)	0	412,848	746,685
Reserves cash backed - Infrastructure Reserve	2,950,046	2,000	7,693	593,015	0	(675,506)	0	2,869,555	2,957,739
Reserves cash backed - Pensioner Unit Maintenance Reserve	191,251	180	499	40,000	0	(40,000)	0	191,431	191,750
Reserves cash backed - Recreation Facilities Upgrade Reserve	484,801	500	1,265	50,000	0	(50,000)	0	485,301	486,066
Reserves cash backed - Monkey Mia Jetty Reserve	22,180	25	58	0	0	0	0	22,205	22,238
Reserves cash backed - Share Fire System Reserve	29,685	30	77	0	0	0	0	29,715	29,762
	4,618,458	3,555	12,044	1,033,015	0	(1,448,001)	0	4,207,027	4,630,502

KEY INFORMATION

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 30 November 2022
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	100,015	768,423	(738,358)	130,080
- non-operating	13	509,354	177,159	(45,581)	640,932
Total unspent grants, contributions and reimbursements		609,369	945,582	(783,939)	771,012
Provisions					
Annual leave		142,377	0	0	142,377
Long service leave		98,671	0	0	98,671
Total Provisions		241,048	0	0	241,048
Total other current assets		850,417	945,582	(783,939)	1,012,060
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 12 OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2022	Current Liability 30 Nov 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies											
General purpose funding											
WALGGC - Grants Commission - General	0	270,817	(270,817)	0	0	386,892	193,446	386,892	0	386,892	270,817
WALGGC - Grants Commission - Roads	0	43,985	(43,985)	0	0	63,746	31,874	63,746	0	63,746	43,985
Law, order, public safety											
FESA Grant - Bush Fire Brigade	365	4,431	(4,197)	599	599	8,863	4,432	8,863	0	8,863	4,197
FESA Grant - SES	0	23,790	(23,790)	0	0	47,580	23,790	47,580	0	47,580	23,790
FESA Grant - AWARE Funding	1,822	2,378	0	4,200	4,200	0	0	0	0	0	0
Preparing Australian Communities - Emergency Recovery Exercise	29,719	0	0	29,719	29,719	36,323	0	36,323	0	36,323	0
Transport											
Main Roads Road WA Preservation Grant	0	135,108	(135,108)	0	0	132,265	132,265	132,265	0	132,265	135,108
Main Roads WA Useless Loop Maintenance	0	132,000	(132,000)	0	0	330,000	132,000	330,000	0	330,000	132,000
Economic services											
GDC Workforce Accommodation Business Case	41,068	0	(35,728)	5,340	5,340	41,068	41,068	41,068	0	41,068	35,728
Safe 4WD Exploring Project	2,041	0	0	2,041	2,041	2,041	2,041	2,041	0	2,041	0
Department of Communities - Day Care Provider Accommodation Subsidy	25,000	0	(8,000)	17,000	17,000	25,000	10,000	25,000	0	25,000	8,000
Department of Communities - Thank A Volunteer Day	0	1,361	(180)	1,181	1,181	1,300	0	1,300	0	1,300	180
Lotterywest - Beats in the Bay	0	20,000	(20,000)	0	0	20,000	20,000	20,000	0	20,000	20,000
GDC - Beats in the Bay	0	500	(500)	0	0	0	0	0	0	0	500
Horizon - Beats in the Bay	0	8,933	(8,933)	0	0	8,933	8,933	8,933	0	8,933	8,933
RAC Monkey Mia Resort - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000	0	5,000	5,000
	100,015	648,303	(688,238)	60,080	60,080	1,109,011	604,849	1,109,011	0	1,109,011	688,238
Operating contributions											
Recreation and culture											
Contributions - HMAS Sydney Exhibit	0	120	(120)	0	0	250	105	250	0	250	120
Transport											
DPLH - Natural Gas Pipeline Corridor Road Maintenance Contribution	0	0	0	0	0	10,373	0	10,373	0	10,373	0
Economic services											
RAC Caravan Park Rental (Full Year Expiry)	0	120,000	(50,000)	70,000	70,000	0	0	0	0	0	0
	0	120,120	(50,120)	70,000	70,000	10,623	105	10,623	0	10,623	120
TOTALS	100,015	768,423	(738,358)	130,080	130,080	1,119,634	604,954	1,119,634	0	1,119,634	688,358

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2022	Current Liability 30 Nov 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Recreation and culture											
Dugong Interactive Zone - SBDC	0	18,956	(18,956)	0.00	0.00	18,956	18,956	18,956	0	18,956	18,956
Transport											
RRG Grants - Capital Projects	0	135,103	0	135,103.00	135,103.00	328,091	0	328,091	0	328,091	0
Roads to Recovery - Capital Projects	0	0	0	0.00	0.00	297,245	0	297,245	0	297,245	0
Local Roads and Community Infrastructure	509,354	0	(26,625)	482,729.00	482,729.00	668,124	27,000	668,124	0	668,124	26,625
Department of Transport - Stella Rowley Dr Footpath	0	23,100	0	23,100.00	23,100.00	70,000	0	70,000	0	70,000	0
TOTALS	509,354	177,159	(45,581)	640,932.00	640,932.00	1,382,416	45,956	1,382,416	0	1,382,416	45,581

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

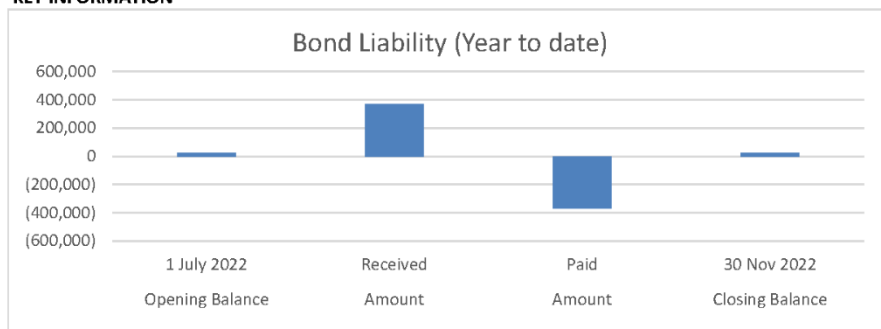
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 11 BOND LIABILITY

Funds held for the purpose of bonds or levies (previously trust) and which are reported as a liability are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 30 Nov 2022
	\$	\$	\$	\$
CITF Levy	2,973	658	(3,443)	188
Library Card Bond	100	0	0	100
Bookeasy- Sales	0	273,282	(273,282)	0
Kerb/Footpath Deposit	7,800	2,000	0	9,800
Bond Key	5,380	480	0	5,860
Hall Bond	2,726	1,225	0	3,951
Police Licensing	1,614	90,748	(90,657)	1,705
Building Licence Levy	2,463	1,261	(2,375)	1,349
Road Reserve - Hughes Street	2,298	0	0	2,298
Rates Unidentified Deposit	210	0	0	210
	25,564	369,654	(369,757)	25,461

KEY INFORMATION



MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 12 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
				Profit on Sale of Asset in Budget but Trade in of EMFA Vehicle deferred due to stock availability - Deferred to December 2022
Governance	(3,641)	(20.05%)	Timing	
General purpose funding - rates	6,788	0.45%	Timing	No Reportable Variance
	111,397	39.67%	▲ Timing	Financial Assistance Grants have been received in advance of budget expectation. Interest Earnings have been received in advance of budget expectation.
General purpose funding - other				
Law, order and public safety	115	0.31%	Timing	No Reportable Variance
Health	(1,476)	(72.75%)	Timing	No Reportable Variance
Housing	(2,480)	(6.15%)	Timing	No Reportable Variance
Community amenities	14,248	4.82%	Timing	No Reportable Variance
Recreation and culture	54,497	35.79%	▲ Timing	SBDC revenue ahead of budget expectations.
Transport	25,244	8.74%	▲ Timing	Insurance Reimbursement received which was not included within budget
Economic services	(16,414)	(4.83%)	Timing	Timing of Private Works Budget ahead of actual income
Other property and services	64,224	275.78%	▲ Timing	Refunds income behind budget expectations.
Expenditure from operating activities				
Governance	131,326	50.78%	▲ Timing	Various expenses behind budget expectations.
General purpose funding	4,242	9.71%	Timing	No Reportable Variance
Law, order and public safety	72,417	43.91%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Health				Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
	13,693	31.10%	▲ Timing	
Housing	16,582	16.44%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Community amenities	32,853	10.95%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Recreation and culture	376,020	39.40%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Economic services	(38,368)	(9.73%)	▼ Timing	Private Works - Shark Bay Road actual expenditure in advance of budget timing.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(375)	(0.82%)	Timing	No Reportable Variance
Proceeds from disposal of assets	98,636	38.61%	▲ Timing	Higher trade in values obtained compared to budget
Payments for property, plant and equipment and infrastructure	7,930	1.01%	Timing	No Reportable Variance
Financing activities				
Transfer to reserves	(11,156)	(1256.31%)	▼ Timing	Only interest has been transferred to reserves. Other transfers are scheduled for later in the year.

KEY INFORMATION

NB: Depreciation has not been run for 2022/23 and forms part of the timing variances above.

14 DECEMBER 2022

12.0 TOWN PLANNING REPORT

12.1 PROPOSED WAREHOUSE – LOT 288 (49) VLAMINGH CRESCENT, DENHAM P1327

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of the *Local Government Act 1995*

Moved Cr Vankova
Seconded Cr Smith

Council Resolution

That Council:

- A. Approve the application for a warehouse (storage structure) on Lot 288 (49) Vlamingh Crescent, Denham subject to the following conditions and footnotes:**
- 1. The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - 2. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
 - 3. The building is only approved for non-habitable storage purposes.**
 - 4. The owner to install and construct a new crossover within 6 months from the date of this planning consent or an alternative time period approved separately by the Shire Chief Executive Officer in writing. The crossover shall be constructed out of:**
 - a. A 150 mm compacted, and water bound road base driveway, sealed with two coat of bitumen and topped with an approved aggregate; or**
 - b. A minimum of 100 mm reinforced concrete over a compacted sub-base.**
 - 5. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

14 DECEMBER 2022

Footnotes:

- (i) **Planning consent is not an approval to commence construction. A building permit must be obtained for all work.**
- (ii) **In regards to Condition (4), the owner / applicant is advised that a Crossover Application and Reimbursement Pack is available on the Shire website - [Crossover Application and Reimbursement Pack.pdf](https://sharkbay.wa.gov.au/Crossover%20Application%20and%20Reimbursement%20Pack.pdf) (sharkbay.wa.gov.au)**

This pack includes the Crossover Information Sheet, Checklists and Reimbursement Forms.

Once the crossover is constructed to the Shires requirements, an application can be lodged seeking a contribution from the Shire towards a portion of the construction cost for one crossover.

7/0 CARRIED

BACKGROUND

Zoning

Lot 288 is zoned 'General Industry' under the Shire of Shark Bay Local Planning Scheme No 4 ('the Scheme'). The closest intersection is Vlamingh Crescent and Baudin Street.

The lot has an approximate area of 2500m² and contains an existing industrial shed.



Aerial Plan

14 DECEMBER 2022

COMMENT

- Description of application**

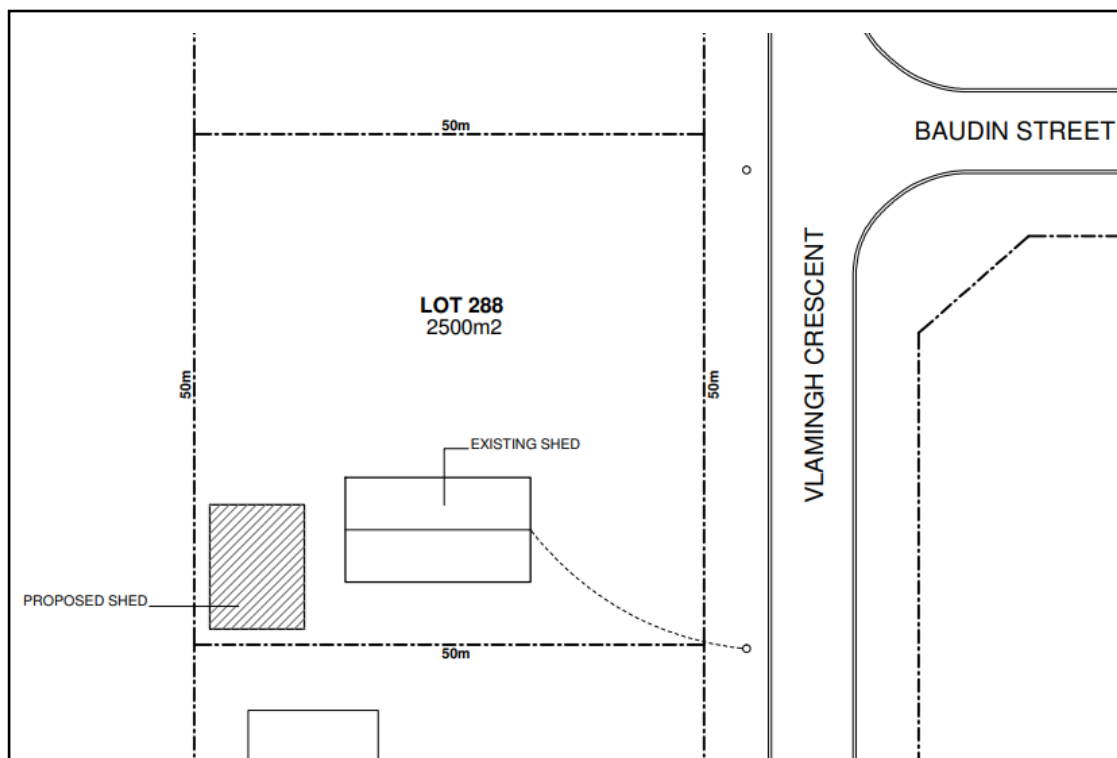
The applicant has advised that an existing freight business has been established on Lot 288. A new storage area is proposed, to support the existing business already established on the property.

The storage structure will consist of two sea containers that will be connected by a skillion roof. The sea containers will be painted in the colour 'surf mist'.

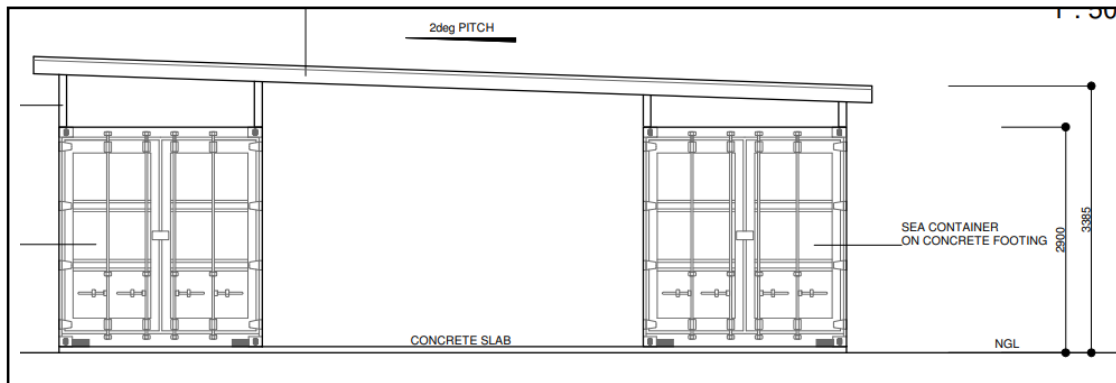
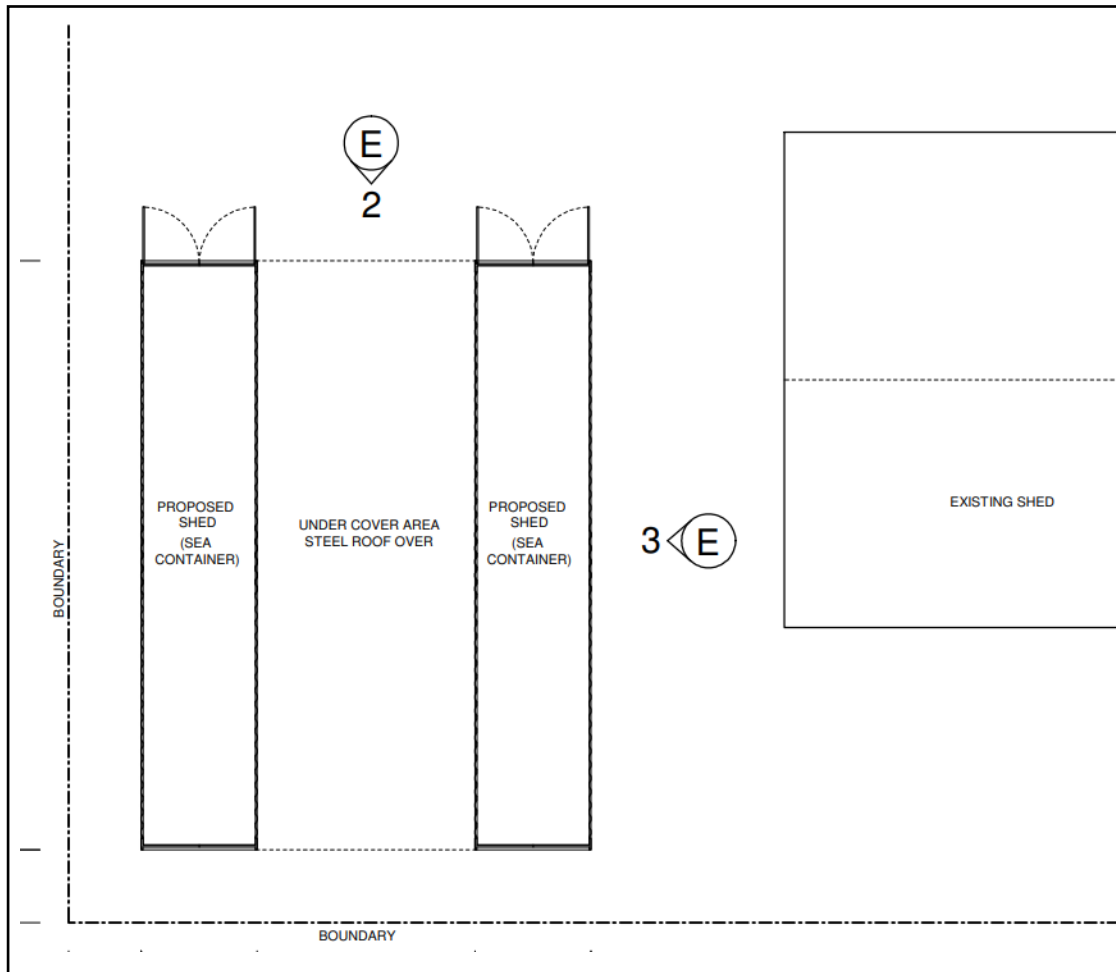
The roof area will be 112.53m². Each sea container will have a floor area of 29m².

The storage structure will be setback 1.5 metres from the south and west lot boundary.

A site plan and elevations are included below and over page.



14 DECEMBER 2022



The structure will have a wall/ roof height ranging from 3.3 metres to 3.7 metres.

- *Land Use Classification and Permissibility*

The proposed land use is construed as 'warehouse/storage' which is defined in the Scheme as 'means premises including indoor or outdoor facilities used for —

- (a) *the storage of goods, equipment, plant or materials; or*
- (b) *the display or sale by wholesale of goods'*

14 DECEMBER 2022

'Warehouse/storage' is listed as a 'P' use in the General Industry zone under the Zoning Table in the Scheme, which *'means that the use is permitted if it complies with all relevant development standards or requirements of this Scheme'*.

- *Setbacks*

A 6 metre front and rear setback is required under the Scheme. The application proposes a variation to the rear setback requirement as a 1.5 metre setback to the west lot boundary is proposed instead of 6 metres.

The proposed location of the structure maximises the open lot area available for truck turnaround areas.

- *Parking*

Table 3 in the Scheme requires 1 car parking bay for every 100m² of Gross Floor Area for warehouse uses.

The proposed structure attracts an additional car parking requirement of 2 car parking bays, which can be accommodated on site.

There are only two workers on site at any one time, so the existing operation has minimal car parking needs.

- *Crossover*

The Shire of Shark Bay Policy Manual has minimum construction standards for crossovers and requires bitumen (over road base), concrete, brick pavers or *'other as approved by Council'*. Brick pavers would not be ideally suited to heavy truck movements.

As the existing crossover is not sealed, it is recommended that the existing crossover be required to be upgraded as a condition of any approval.

The Shire has been consistently requiring crossover upgrading in the industrial area as lots become more developed.

Photographs of the existing crossover are included **over page.**

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022



- *State Planning Policy 3.7 – Planning for Bushfire Protection*

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2005* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas'.

The Shire has a mandatory obligation to consider State Planning Policy 3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. The lot is within the declared bushfire prone area.

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment.

The Policy is to be pragmatically applied by the decision maker.

Town Planning Innovations is of the view that an exemption to State Planning Policy 3.7 should be applied given that:

- a) There is no proposed increase in the number of employees.
- b) A Bushfire Attack Level dictates any higher construction standards for habitable buildings. No higher construction standards apply at the separate building permit stage for industrial buildings.

It is recommended that Council support an exemption from a Bushfire Attack Level as part of the planning process.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 49 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 4 – Explained in the body of this report.

Council has discretion to vary the rear setback requirement of the Scheme under Clause 34.

Clause 34(4) states:

If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must —

14 DECEMBER 2022

- (a) consult the affected parties by following one or more of the provisions for advertising uses under Clause 64 of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015; and
- (b) have regard to any expressed views prior to making its determination to grant development approval under this clause.

As the amenity in an industrial area is low, and it is not considered that the reduced rear setback will adversely impact on surrounding owners, the application has not been advertised for public comment.

Clause 34(5) states:

The local government may only approve an application for development approval under this clause if the local government is satisfied that –

- (a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the deemed provisions; and
- (b) the non-compliance with the additional site and development standard will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

The land to the rear of Lot 288 is vacant crown land, therefore the rear setback variation will not have any negative impact on neighbouring occupiers.



14 DECEMBER 2022

POLICY IMPLICATIONS

The Shire has an existing crossover policy as outlined in the body of this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

4 December 2022

14 DECEMBER 2022

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Vankova
Seconded Cr Smith

Council Resolution

That Council accept the tabling of urgent business and urgent confidential items as follows:

16.3 Performance Appraisal and Salary Review

7/0 CARRIED

16.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Fenny
Seconded Cr Smith

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

7/0 CARRIED

14 DECEMBER 2022

16.1 TENDER – PROVISION OF CLEANING SERVICES
CM00071

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Stubberfield

Seconded Cr Ridgley

Council Resolution

That the recommendation submitted by the Chief Executive Officer in the confidential evaluation report for Tender TE 2022/2023-01 Provision of Cleaning Services contract be considered.

7/0 CARRIED

Moved Cr Ridgley

Seconded Cr Smith

Council Resolution

That The Trustee for Beavis and Smith Trust t/as Beavis & Smith Cleaning & Chemicals be awarded the Tender for the Provision of Cleaning Services to the Shire of Shark Bay having demonstrated adequate experience, suitable resources and representing value for money, and subject to contract execution, and satisfaction of outstanding clarifications and any minor variations.

The contract price is in accordance with the fixed lump sums prices as shown in the evaluation report attached to the confidential report.

All prices are fixed for the first twelve months of the contract, after which they shall be subject to annual adjustments by the percentage movement on the review date of the contract for the quarter ending immediately prior to the review date in accordance with the Consumer Price Index as published by the Australian Bureau of Statistics for Perth (all groups); or

In the case that the CPI is not sufficient to cover increases in the cost of goods for the provision of services under the contract, The Trustee for Beavis and Smith Trust t/as Beavis & Smith Cleaning & Chemicals will provide written evidence for the basis of the price increase request.

The Chief Executive Officer be given delegated authority to negotiate the contract commencement and length.

7/0 CARRIED

14 DECEMBER 2022

Mr Galvin and Ms Green left the Council Chamber at 3.51 pm.

16.2 CITIZEN OF THE YEAR AWARDS 2023
CR00001

Author

Community Development Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Smith

Nature of Interest: Impartiality Interest as a Volunteer of St John Association

Disclosure of Interest: Cr Ridgley

Nature of Interest: Impartiality Interest as a member of Shark Bay Tourism and Business Association

Disclosure of Interest: Cr Fenny

Nature of Interest: Financial interest as major sponsor of an event that has been nominated for award

Disclosure of Interest: Cr Vankova

Nature of Interest: Impartiality Interest as President of Tourism and Business Association

Moved Cr Fenny

Seconded Cr Smith

Council Resolution

That Council consider the Officers Recommendation contained within the body of the confidential report.

7/0 CARRIED

Moved Cr Stubberfield

Seconded Cr Vankova

Council Resolution

1. Council endorse the following individuals or groups for each category of the Shark Bay Citizen of the Year Awards 2023:

a) Shark Bay Citizen of the Year is presented to Karen Gidley

b) Shark Bay Citizen of the Year (Senior) is presented to Philip Wood

Cr Fenny and Cr Vankova left the Council Chamber at 4.13 pm.

c) Shark Bay Active Citizen Award (for a community group and/or event) is presented to Shark Bay Fiesta

Council resolution be EMBARGOED until the 26 January 2023.

4/1 CARRIED

Cr Fenny and Cr Vankova returned to Council Chamber at 4.18 pm

14 DECEMBER 2022

Mr Chapman, Ms Wilkes, and Mrs Mettam left the Council Chamber at 4.19 pm

16.3 PERFORMANCE APPRAISAL AND SALARY REVIEW
PE00131

Author
Shire President

Disclosure of Any Interest
Disclosure of Interest: Mr Dale Chapman
Nature of Interest: Financial Interest as Chief Executive Officer for the Shire of Shark Bay

Moved Cr Ridgley
Seconded Cr Bellottie

Council Resolution

1. The Chief Executive Officer's Self-Assessment comments be noted.
2. The Key Result Areas for 2022/2023 be agreed.
3. That the aggregated performance rating obtained from the Elected Members' survey for the review period 5 October 2021/2022 of Highly Satisfactory be endorsed.

7/0 CARRIED BY ABSOLUTE MAJORITY

Moved Cr Ridgley
Seconded Cr Fenny

Council Resolution

1. That an increase of 3.5% in the Chief Executive Officer's total reward package and benefits be applied, as a component of the contract of employment, within the parameters of Band 4 of the Salaries and Allowances tribunal determination, with the increase paid from 5 October 2022.

7/0 CARRIED BY ABSOLUTE MAJORITY

Mr Chapman, Ms Wilkes, and Mrs Mettam returned to the Council Chamber at 4.47 pm.

Moved Cr Stubberfield
Seconded Cr Smith

Council Resolution

That the meeting be reopened to the members of the public 4.45.

At 4.50 pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public in accordance with Council's Local Laws relating to Standing Orders clause 12.7(3)(a)(b)(c)(d)(e).

MINUTES OF THE ORDINARY COUNCIL MEETING

14 DECEMBER 2022

17.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 22 February 2023, commencing at 3.00 pm.

18.0 CLOSURE OF MEETING

As there was no further business, the President closed the December 2022 Ordinary Council meeting at 4.53 pm.