

SHIRE OF SHARK BAY MINUTES

22 February 2023

ORDINARY COUNCIL MEETING



AUSTRALIA DAY AWARDS –
SHARK BAY 2023



22 FEBRUARY 2023



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MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 22 February 2023 commencing at 3.07 pm.

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1.0 DECLARATION OF OPENING

The President declared the Ordinary Council meeting open at 3.07pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr M Vankova	Deputy President
Cr L Bellottie	
Cr G Ridgley	
Cr P Stubberfield	

Mr D Chapman	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Mr B Galvin	Works Manager
Mrs D Wilkes	Executive Manager Community Development
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr E Fenny	Leave of Absence Item 6.1 of these minutes
Cr M Smith	Leave of Absence Item 6.2 of these minutes

VISITORS

1 Visitor in the Gallery

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public questions on notice.

5.0 PUBLIC QUESTION TIME

The President opened public question time at 3.08 pm.

Mr Hargreaves complemented the Shire on funding for the new Pensioner units.
The Chief Executive Officer replied social housing grant funding has been received.

Mr Hargreaves asked if Council would consider funding a Retirement Village with the ability to supply carer facilities so that our locals don't need to leave town.
The President replied that it was not viable for Council to operate such as facility and getting the staff to man the facility would also be out of Council's funding ability.

The President closed public question time at 3.16 pm.

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6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR FENNY
GV00017

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Ridgely

Seconded

Cr Stubberfield

Council Resolution

Councillor Fenny is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 22 February 2023.

5/0 CARRIED

Background

Councillor Fenny has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 22 February 2023. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Fenny has advised the Chief Executive Officer, he will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 22 February 2023 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Fenny leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

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- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 21 February 2023

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6.2 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR SMITH
GV00020

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Ridgley

Seconded

Cr Vankova

Council Resolution

Councillor Smith is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 22 February 2023.

5/0 CARRIED

Background

Councillor Smith has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 22 February 2023. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Smith has advised the Chief Executive Officer, he will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 22 February 2023 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Smith leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (6) A council may, by resolution grant leave of absence to a member.
- (7) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (8) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (9) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (10) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - c) If no meeting of the council at which a quorum is present is actually held on that day; or

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- d) If the non attendance occurs while –
- iv. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - v. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - vi. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 21 February 2023

7.0 PETITIONS

There were no petitions presented to the February 2023 Ordinary Council meeting.

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 14 DECEMBER 2022

Moved Cr Vankova
Seconded Cr Ridgley

Council Resolution

That the minutes of the Ordinary Council meeting held on 14 December 2022, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

9.0 ANNOUNCEMENTS BY THE CHAIR

The President announced that ex Cr Richard (Rick) Thomas Purcell who was a Councillor with the Shire of Shark Bay from the 1 May 1994 to 26 February 1997 had passed away.

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10.0 FINANCE REPORT

10.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Ridgley

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,010,231.74 be accepted.

5/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of December 2022 and January 2023 totalling \$14,943.55

No Municipal fund account cheque numbers were issued for December 2022 and January 2023 totalling \$0.00

Municipal fund direct debits to Council for the month of December 2022 and January 2023 totalling \$65,370.76

Municipal fund account electronic payment numbers MUNI 30448 to 30642 totalling \$515,490.15

Municipal fund account for December 2022 and January 2023 payroll totalling \$393,416.18

Municipal fund Police Licensing for December 2022 and January 2023 transaction numbers 220226 and 222307 totalling \$31,011.10 and

No Trust fund account cheque numbers were issued for December 2022 and January 2023 totalling \$0

The schedule of accounts submitted to each member of Council on 17 February 2023 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

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Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

D Chapman

Date of Report

14 February 2023

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SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – DECEMBER 2022

TOTAL \$2,425.57

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
18/11/2022	SHIRE OF SHARK BAY	SELECTION OF GIFTS FOR THANK A VOLUNTEER DAY 2022	\$416.04
21/11/2022	BIG W ONLINE	CATERING SUPPLIES – THANK A VOLUNTEER DAY 2022	\$27.00
21/11/2022	BIG W ONLINE	CATERING SUPPLIES – SENIORS CHRISTMAS LUNCH 2022	\$114.00
21/11/2022	KMART ONLINE	CATERING SUPPLIES – SENIORS CHRISTMAS LUNCH 2022	\$78.00
30/11/2022	WOOLWORTHS ONLINE	CATERING SUPPLIES – SENIORS CHRISTMAS LUNCH 2022	\$14.45
30/11/2022	WOOLWORTHS ONLINE	CATERING SUPPLIES – SENIORS CHRISTMAS LUNCH 2022	\$268.59
05/12/2022	CELLARBRATIONS	THANK A VOLUNTEER DAY – DRINKS	\$273.95
		TOTAL	\$1,192.03

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
17/11/2022	HOLIDAY INN	ACCOMODATION WALGA ZONE MEETING - 07/12/2022 - PRESIDENT ATTENDANCE	\$228.38
18/11/2022	REGIONAL AIRLINES	RETURN AIR FARE WALGA ZONE MEETING - 07/12/2022 - PRESIDENT ATTENDANCE	\$898.26
24/11/2022	SHIRE OF SHARK BAY	CHANGE OF PLATE FOR P194 (EMFA VEHICLE) - 47SB	\$15.00
25/11/2022	SHARK BAY BAKERY	CATERING - NUTS AND BOLTS ONLINE TRAINING - REVENUE FINANCE OFFICER	\$0.90

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28/11/2022	SHIRE OF SHARK BAY	CHANGE OF PLATE FOR P211 (EMFA VEHICLE) - 47SB	\$18.50
30/11/2022	HOLIDAY INN	ACCOMODATION WALGA ZONE MEETING - 07/12/2022 - PRESIDENT ATTENDANCE	\$228.38
30/11/2022	HOLIDAY INN - REFUND	ACCOMODATION WALGA ZONE MEETING - 07/12/2022 - PRESIDENT ATTENDANCE	-\$228.38
		TOTAL	\$1,161.04

CEO

DATE	NAME	DESCRIPTION	AMOUNT
15/11/2022	TRYBOOKING - LGIS	LGIS - WHS & VOLUNTEER BUSHFIRE FIGHTERS FORUM	\$33.50
13/12/2022	ANNUAL FEE	ANNUAL CARD FEE	\$39.00
		TOTAL	\$72.50

PERIOD – JANUARY 2023

TOTAL \$2,517.98

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
15/12/2022	KMART ONLINE	SMALL TABLE FOR NEW STAFF ROOM – INCLUDES FREIGHT	\$285.70
15/12/2022	KMART ONLINE	3 CHAIRS FOR NEW STAFF ROOM SPACE	\$147.00
20/12/2022	CANVA	ANNUAL RENEWAL FEE FOR CANVA 2023	\$164.99
11/01/2023	EZI OFFICE STACK	2X OFFICE DESKS FOR NEW CDO OFFICE	\$258.00
12/01/2023	BUNNINGS	STORAGE CONTAINERS FOR SAFE 4WD BROCHURES	\$53.97

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		TOTAL	\$909.66

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
28/12/2022	STARLINK INTERNET	STARLINK INTERNET - TAMALA CAMP	\$450.00
28/12/2022	STARLINK INTERNET	STARLINK INTERNET - REFUSE SITE	\$450.00
28/12/2022	STARLINK INTERNET	STARLINK INTERNET – REFUSE SITE AND MOBILE UNIT – INCORRECT AS DIFFERENT TYPE OF SUBSCRIPTIONS - CANCELLED	\$900.00
28/12/2022	STARLINK INTERNET	CANCELLATION OF INCORRECT ORDER	-\$900.00
29/12/2023	STARLINK INTERNET	STARLINK INTERNET - MOBILE UNIT – BUSH FIRE BRIGADE	\$450.00
		TOTAL	\$1,350.00

CEO

DATE	NAME	DESCRIPTION	AMOUNT
01/01/2023	DENHAM IGA	CEO VEHICLE FUEL – P203	\$187.06
		TOTAL	\$187.06

BILLING CARD

DATE	NAME	DESCRIPTION	AMOUNT
20/12/2022	CANVA	FOREIGN TRANSACTION FEE	\$4.87

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28/12/2022	STARLINK	FOREIGN TRANSACTION FEE	\$13.28
28/12/2022	STARLINK	FOREIGN TRANSACTION FEE	\$13.28
28/12/2022	STARLINK	FOREIGN TRANSACTION FEE	\$13.28
28/12/2022	STARLINK	FOREIGN TRANSACTION FEE	\$26.55
		TOTAL	\$71.26

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
DECEMBER 2022**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16955.1	07/12/2022	URL NETWORKS PTY LTD	SHIRE OFFICES - TELEPHONE CHARGES	-152.41
DD16960.1	04/12/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3983.04
DD16960.2	04/12/2022	REST	SUPERANNUATION CONTRIBUTIONS	-552.94
DD16960.3	04/12/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-417.13
DD16960.4	04/12/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-130.60
DD16960.5	04/12/2022	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-242.18
DD16960.6	04/12/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-271.59
DD16960.7	04/12/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-491.72
DD16960.8	04/12/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-215.46
DD16960.9	04/12/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-211.10
DD16963.1	21/12/2022	VIVA ENERGY AUSTRALIA	EMCD VEHICLE - FUEL	-45.34
DD16979.1	30/12/2022	EXETEL PTY LTD	SHIRE PROPERTIES - INTERNET CHARGES	-374.97
DD16980.1	28/12/2022	WATER CORPORATION - OSBORNE PARK	DISCOVERY CENTRE - WATER USAGE AND SERVICE CHARGES	-2520.65

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16980.2	29/12/2022	WATER CORPORATION - OSBORNE PARK	SHIRE DEPOT - WATER USAGE	-10.82
DD16986.1	18/12/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4327.53
DD16986.2	18/12/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-390.94
DD16986.3	18/12/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-130.60
DD16986.4	18/12/2022	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-490.33
DD16986.5	18/12/2022	SPIRIT SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-296.94
DD16986.6	18/12/2022	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-74.59
DD16986.7	18/12/2022	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-240.65
DD16986.8	18/12/2022	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-246.06
DD16986.9	18/12/2022	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-168.58
DD16960.10	04/12/2022	GESB	SUPERANNUATION CONTRIBUTIONS	-131.96
DD16960.11	04/12/2022	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-532.77
DD16960.12	04/12/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1990.97
DD16960.13	04/12/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-679.57
DD16960.14	04/12/2022	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-418.68
DD16960.15	04/12/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-241.20
DD16986.10	18/12/2022	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD16986.11	18/12/2022	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-234.90
DD16986.12	18/12/2022	GESB	SUPERANNUATION CONTRIBUTIONS	-131.96
DD16986.13	18/12/2022	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-540.58
DD16986.14	18/12/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-4072.69
DD16986.15	18/12/2022	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1063.25
DD16986.16	18/12/2022	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-241.20
DD16986.17	18/12/2022	REST	SUPERANNUATION CONTRIBUTIONS	-520.64
			TOTAL	\$27,222.01

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
JANUARY 2023**

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16996.1	01/01/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD16996.2	01/01/2023	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-490.34
DD16996.3	01/01/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-435.46
DD16996.4	01/01/2023	SPIRIT SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-92.27
DD16996.5	01/01/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-300.83
DD16996.6	01/01/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-164.66
DD16996.7	01/01/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-139.31
DD16996.8	01/01/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD16996.9	01/01/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17000.1	14/01/2023	VIVA ENERGY AUSTRALIA	FUEL CARD MONTHLY ACCOUNT - DECEMBER 2022	-411.61
DD17001.1	07/01/2023	URL NETWORKS PTY LTD	SHIRE OFFICES – VOIP TELEPHONE CHARGES	-141.42
DD17014.1	31/01/2023	EXETEL PTY LTD	SHIRE PROPERTIES INTERNET CHARGES - FEBRUARY 2023	-374.97
DD17017.1	15/01/2023	EXPAND EXTRA SUPER	SUPERANNUATION CONTRIBUTIONS	-61.51
DD17017.2	15/01/2023	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-534.10
DD17017.3	15/01/2023	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-130.60
DD17017.4	15/01/2023	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-899.94
DD17017.5	15/01/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-458.13
DD17017.6	15/01/2023	SPIRIT SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-189.84
DD17017.7	15/01/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-555.16
DD17017.8	15/01/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-240.65
DD17017.9	15/01/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-217.11
DD17035.1	29/01/2023	EXPAND EXTRA SUPER	SUPERANNUATION CONTRIBUTIONS	-184.54
DD17035.2	29/01/2023	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-101.79
DD17035.3	29/01/2023	COLONIAL FIRST STATE	PAYROLL DEDUCTIONS	-490.33
DD17035.4	29/01/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-435.47
DD17035.5	29/01/2023	REST	SUPERANNUATION CONTRIBUTIONS	-375.52
DD17035.6	29/01/2023	SPIRIT SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-278.98
DD17035.7	29/01/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-261.82
DD17035.8	29/01/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-240.65

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17035.9	29/01/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-229.78
DD16996.10	01/01/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4204.03
DD16996.11	01/01/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-435.46
DD16996.12	01/01/2023	GESB	PAYROLL DEDUCTIONS	-156.36
DD16996.13	01/01/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2102.90
DD16996.14	01/01/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-744.38
DD16996.15	01/01/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-226.54
DD16996.16	01/01/2023	REST	SUPERANNUATION CONTRIBUTIONS	-326.86
DD17017.10	15/01/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-734.40
DD17017.11	15/01/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-398.57
DD17017.12	15/01/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-578.30
DD17017.13	15/01/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4784.81
DD17017.14	15/01/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2694.81
DD17017.15	15/01/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1208.46
DD17017.16	15/01/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-194.87
DD17017.17	15/01/2023	REST	SUPERANNUATION CONTRIBUTIONS	-664.99
DD17035.10	29/01/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD17035.11	29/01/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD17035.12	29/01/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17035.13	29/01/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4109.54
DD17035.14	29/01/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17035.15	29/01/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2047.46
DD17035.16	29/01/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1150.36
DD17035.17	29/01/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-205.10
DD16996.11	01/01/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-435.46
DD16996.12	01/01/2023	GESB	PAYROLL DEDUCTIONS	-156.36
DD16996.13	01/01/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2102.90
DD16996.14	01/01/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-744.38
DD16996.15	01/01/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-226.54

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD16996.16	01/01/2023	REST	SUPERANNUATION CONTRIBUTIONS	-326.86
DD17017.10	15/01/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-734.40
DD17017.11	15/01/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-398.57
DD17017.12	15/01/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-578.30
DD17017.13	15/01/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4784.81
DD17017.14	15/01/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2694.81
DD17017.15	15/01/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1208.46
DD17017.16	15/01/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-194.87
DD17017.17	15/01/2023	REST	SUPERANNUATION CONTRIBUTIONS	-664.99
DD17035.10	29/01/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD17035.11	29/01/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD17035.12	29/01/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17035.13	29/01/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4109.54
DD17035.14	29/01/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17035.15	29/01/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2047.46
DD17035.16	29/01/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1150.36
DD17035.17	29/01/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-205.10
			TOTAL	\$38,148.75

**SHIRE OF SHARK BAY – MUNI EFT
DECEMBER 2022
EFT 30448 – 30557**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30448	05/12/2022	MAC ATTACK FISHING CHARTERS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-170.00
EFT30449	05/12/2022	BAY LODGE MIDWEST OASIS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-114.40

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30450	05/12/2022	BLUE LAGOON PEARLS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-1672.00
EFT30451	05/12/2022	HARTOG COTTAGES	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-290.40
EFT30452	05/12/2022	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-580.12
EFT30453	05/12/2022	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-425.92
EFT30454	05/12/2022	INTEGRITY COACH LINES (AUST) PTY LTD	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-106.50
EFT30455	05/12/2022	ISLAND LIFE ADVENTURES PTY LTD	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-2019.60
EFT30456	05/12/2022	LOIS JANE COPE	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-64.00
EFT30457	05/12/2022	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-6961.00
EFT30458	05/12/2022	MONKEYMIA WILDSIGHTS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-201.52
EFT30459	05/12/2022	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-378.40
EFT30460	05/12/2022	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-512.16
EFT30461	05/12/2022	SHARK BAY DIVE AND MARINE SAFARIS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-2192.96
EFT30462	05/12/2022	SHARK BAY CARAVAN PARK	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-34.32
EFT30463	05/12/2022	SHARK BAY 4WD TOURS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-4384.16
EFT30464	05/12/2022	SHARK BAY COASTAL TOURS	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-2525.60
EFT30465	05/12/2022	DENHAM WA PTY LTD	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-316.80

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30466	05/12/2022	SHIRE OF SHARK BAY	BOOEASY OPERATOR COMMISSION PAYMENT - NOVEMBER 2022	-3477.54
EFT30467	05/12/2022	WULA GURA NYINDA ECO ADVENTURES	BOOEASY OPERATOR PAYMENTS - NOVEMBER 2022	-642.40
EFT30468	08/12/2022	ASHLEIGH HELEN BUCHHOLZ	SALARY SACRIFICE OF ELECTRICITY CHARGES - CDO	-304.91
EFT30469	08/12/2022	ASM ECLIPSE PTY LTD	SBDC MERCHANDISE - 3D MAGNETS	-1285.76
EFT30470	08/12/2022	AUSTRALIA POST	SHIRE ACCOUNT NOVEMBER 2022	-339.52
EFT30471	08/12/2022	SHARK BAY AVIATION	WALGA ZONE MEETING - CHARTER DENHAM TO CARNARVON AND RETURN	-975.00
EFT30472	08/12/2022	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-825.00
EFT30473	08/12/2022	HORIZON POWER	STREET LIGHTING - NOVEMBER 2022	-4293.63
EFT30474	08/12/2022	IMPART MEDIA PTY LTD	SBDC - ANNUAL HOSTING PERIOD JANUARY 2023 TO JANUARY 2024	-1320.00
EFT30475	08/12/2022	MARKET FORCE PTY LTD	4WD TRACKS EDUCATIONAL BROCHURE	-2062.50
EFT30476	08/12/2022	MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES – MEMORANDUM OF UNDERSTANDING - COMMUNITY RESOURCE CENTRE	-1038.92
EFT30477	08/12/2022	HEMA MAPS	SBDC - MERCHANDISE - HEMA MAPS	-778.04
EFT30478	08/12/2022	SHARK BAY PHARMACY	RATES INCENTIVE DRAW - VOUCHER MR J BEST	-250.00
EFT30479	08/12/2022	PROFESSIONAL PC SUPPORT t/a XL2	SHIRE TELEPHONE 3CX PROFESSIONAL ANNUAL LICENCE 2022 / 2023, ADDITIONAL MICROSOFT 365 SUBSCRIPTION FOR STAFF, EMAIL SERVER NOT RECEIVING EMAILS ISSUES, NEW AIRCONDITIONER CONTROL BOX IP ISSUED, ATTENDANCE AT SECURITY MEETING WITH MARSH/LGIS AND RESOLVING ISSUE WITH SBDC PEOPLE COUNTING SOFTWARE	-1150.93
EFT30480	08/12/2022	REBECCA COCK	REIMBURSEMENT FOR STAFF CHRISTMAS PARTY - LOLLIES	-57.50
EFT30481	08/12/2022	SHARK BAY BAKERY	MORNING TEA AND LUNCH FOR EMERGENCY RECOVERY EXERCISE AND AFTERNOON TEA FOR	-434.00

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
			MARKETFORCE PRESENTATION AT ORDINARY COUNCIL MEETING	
EFT30482	08/12/2022	SHARK BAY COMMUNITY RESOURCE CENTRE	RECREATION CENTRE MANAGEMENT NOVEMBER 2022	-4681.88
EFT30483	08/12/2022	SUMMER GYPSEA	SBDC MERCHANDISE - JEWELLERY	-823.00
EFT30484	08/12/2022	SCIENCE AND NATURE PTY LTD	SBDC MERCHANDISE - VARIOUS ITEMS	-820.20
EFT30485	08/12/2022	TOURISM COUNCIL	SBDC - TOURISM COUNCIL GOLDEN IVISITOR MEMBERSHIP 2023 RENEWAL	-1430.00
EFT30486	08/12/2022	VEND LTD	SBDC - RETAIL POINT OF SALE COMPUTER PROGRAM ANNUAL (VEND) LICENCE	-2148.00
EFT30487	08/12/2022	WENDY BINKS - STUNNED EMU DESIGN	SBDC MERCHANDISE - VARIOUS STORE ITEMS	-1980.80
EFT30488	08/12/2022	WA HOLIDAY GUIDE PTY LTD	SBDC - WA HOLIDAY GUIDE COMMISSION FEE	-106.04
EFT30489	09/12/2022	BOC LIMITED	CONTAINER RENTAL & ARGOSHIELD	-123.03
EFT30490	09/12/2022	BRIDGESTONE SERVICE CENTRE	SUPPLY 1 x 20.5R25 MICHELIN XHA2 LOADER TYRE - P205 – INSURANCE CLAIM	-4750.00
EFT30491	09/12/2022	CHRISTOPHER KEVIN JONES	CROSSOVER REIMBURSEMENT - 27 BROCKMAN STREET	-828.00
EFT30492	09/12/2022	CENTRAL REGIONAL TAFE	SKID STEER & EXCAVATOR TRAINING - B. KOCH, K. ROGERS & A. WATKINS	-608.17
EFT30493	09/12/2022	CENTIGRADE SERVICES PTY LTD	INVESTIGATE, SERVICE AND RECOMMISSION THE SITE AIR CONDITIONING SYSTEMS AT SHARK BAY WORLD HERITAGE DISCOVERY & VISITOR CENTRE	-10120.00
EFT30494	09/12/2022	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY SHIRE ACCOUNT - NOVEMBER 2022	-118.97
EFT30495	09/12/2022	SHARK BAY SUPERMARKET	SHIRE MONTHLY SUPERMARKET ACCOUNT	-337.66
EFT30496	09/12/2022	FAR WEST ELECTRICAL	INSTALLATION OF SENSOR LIGHTS DEPOT SIGN SHED	-783.20
EFT30497	09/12/2022	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL & OIL ACCOUNT - NOVEMBER 2022	-18212.21
EFT30498	09/12/2022	FIONA OAKLEY	THANK A VOLUNTEER DAY 2022 - FRUIT AND SAVOURY PLATTER	-300.00

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30499	09/12/2022	GRANT NOEL WINTLE	CROSSOVER REIMBURSEMENT - 36 BROCKMAN STREET	-1069.50
EFT30500	09/12/2022	DENHAM WA PTY LTD	SHIRE MONTHLY SUPERMARKET ACCOUNT	-710.51
EFT30501	09/12/2022	JODY CATHERINE BARTON	REFUND OF KERB DEPOSIT - 13 MITCHELL RISE	-1000.00
EFT30502	09/12/2022	MIDWEST COURIERS	FREIGHT FOR SENIORS CHRISTMAS LUNCHEON	-45.54
EFT30503	09/12/2022	MARINE EASY CLEAN PTY LTD	CROSSOVER REIMBURSEMENT - 33 VLAMINGH CRESCENT	-2070.00
EFT30504	09/12/2022	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT -	-822.28
EFT30505	09/12/2022	OUTBACK COAST AUTOMOTIVES AND RADIATORS	SUPPLY AND FIT - 4 X 265/65R17 TERRAFIRMA RA/T TYRES - P201 COUNTRY SUPERVISOR VEHICLE	-1342.00
EFT30506	09/12/2022	PURCHER INTERNATIONAL PTY LTD	SUPPLY AND DELIVERY OF NEW 5T FUSO TIP TRUCK (P212) AND TRADE IN OF HINO TRUCK (P168)	-71137.03
EFT30507	09/12/2022	PEST-A-KILL	ANNUAL PEST CONTROL INSPECTIONS AND TREATMENT SHIRE BUILDINGS	-6482.30
EFT30508	09/12/2022	SHARK BAY NEWSAGENCY & POSTAL AGENCY	SHIRE NEWSAGENCY ACCOUNT	-169.91
EFT30509	09/12/2022	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT - NOVEMBER 2022	-22838.25
EFT30510	09/12/2022	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING - NOVEMBER 2022	-13236.87
EFT30511	09/12/2022	SHIRE OF UPPER GASCOYNE	SUPERVISOR TRAINING - ACCOMMODATION AND MEALS - 6 ATTENDEES	-3261.00
EFT30512	09/12/2022	TELSTRA CORPORATION LTD	SHIRE MOBILE TELEPHONE CHARGES	-422.32
EFT30520	16/12/2022	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	REFUND OF OVERCHARGE PROCESSED THROUGH ADMINISTRATION EFTPOS	-5881.61
EFT30521	21/12/2022	ASHLEIGH HELEN BUCHHOLZ	SALARY SACRIFICE - CDO - COMMUNICATIONS - AUGUST TO DECEMBER 2022	-425.00
EFT30522	21/12/2022	ARTHUR EYRE ELECTRICAL PTY LTD	SBDC - INVESTIGATE AND REPAIR OF FAULTY CEILING LIGHTS ABOVE RECEPTION DESK	-132.00
EFT30523	21/12/2022	ANVOLT PTY LTD	CROSSOVER REIMBURSEMENT FOR UNIT 2/36 DENHAM ROAD	-2817.50

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30524	21/12/2022	NORTHWEST ASBESTOS SOLUTIONS	ASBESTOS REMOVAL SERVICES FOR HERITAGE STABLES	-6248.00
EFT30525	21/12/2022	ART ON THE MOVE	SBDC - ART ON THE MOVE EXHIBITION 'ROLL THE TAPE' 03/03/22 UNTIL 25/04/2022	-4000.00
EFT30526	21/12/2022	BUNNINGS BUILDING SUPPLIES PTY LTD	WORKSHOP AND TAMALA CAMP CONSUMABLES	-1861.12
EFT30527	21/12/2022	CONSTRUCTION TRAINING FUND	CTF LEVY COLLECTION PERMIT #3443, #3440 AND #3437	-663.25
EFT30528	21/12/2022	BOOEASY AUSTRALIA PTY LTD	SBDC - BOOEASY COMMISSION NOVEMBER 2022	-595.54
EFT30529	21/12/2022	BOCCHETTA PLUSH TOYS	SBDC - MERCHANDISE	-200.98
EFT30530	21/12/2022	BURTON TILING MAINTENANCE & RENOVATIONS	PENSIONER UNIT 12 - LABOUR FOR KITCHEN RENOVATION AND SUPPLY OF PAINTING MATERIALS, WALL AND CEILING REPAIRS, PENSIONER UNIT 4 – INSTALLATION OF VENETIAN BLINDS VACANCY REFIT	-4253.03
EFT30531	21/12/2022	SHARK BAY SCHOOL	DONATION TO END OF YEAR BOOK AWARDS	-179.15
EFT30532	21/12/2022	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-660.00
EFT30533	21/12/2022	CANDICE USZKO	SALARY SACRIFICE - SBDC COORDINATOR - COMMUNICATIONS	-79.00
EFT30534	21/12/2022	FAR WEST ELECTRICAL	INSTALLATION AND TERMINATION OF DATA CABLE FOR AIR CONDITIONER CONTROLLER UPGRADE - DISCOVERY CENTRE, TEST AND REPLACE CAPACITORS ON SUNDOWNER SPLIT SYSTEM AIRCONDITIONER UNIT – DISCOVERY CENTRE, REPAIRS TO INTERNET REPEATER WIRELESS LINK BETWEEN DEPOT AND OFFICE, REPLACE FAULTY LED HIGHBAY LIGHT AND FIVE LIGHTS OVER WORKSHOP BENCHES AT DEPOT.	-3840.10
EFT30535	21/12/2022	GERALDTON LOCK AND KEY SPECIALISTS	MASTER KEY CYLINDERS WITH KEYS - FORESHORE BARBECUES	-477.40
EFT30536	21/12/2022	THINK WATER GERALDTON	HUNTER POP UP SPRINKLERS AND RISERS	-1152.25
EFT30537	21/12/2022	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY USAGE - NOVEMBER 2022	-4336.40

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30538	21/12/2022	RJ & D HEWITT	SUPPLY OF FENCING MATERIALS FOR DEPOT FENCE	-496.10
EFT30539	21/12/2022	IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT - OCTOBER AND NOVEMBER 2022 FOR STATE LIBRARY AND WOODLAND DISTRIBUTORS	-235.25
EFT30540	21/12/2022	MARKET FORCE PTY LTD	ADVERTISEMENT MIDWEST TIMES DATES AND TIMES ORDINARY COUNCIL MEETINGS 2023	-134.32
EFT30541	21/12/2022	MIDWEST FIRE PROTECTION SERVICE	RECREATION CENTRE - ANNUAL SERVICING OF FIRE PUMP SYSTEM INCLUDING TRAVEL AND ACCOMMODATION, SHARK BAY DISCOVERY CENTRE QUARTERLY DECEMBER ALARM SERVICE	-916.30
EFT30542	21/12/2022	OFFICEWORKS LTD	SBDC - STATIONARY ORDER - NOVEMBER 2022	-1627.85
EFT30543	21/12/2022	PATRICIA POPE	SBDC - MERCHANDISE - SMALL CANVAS	-90.00
EFT30544	21/12/2022	PROFESSIONAL PC SUPPORT t/a XL2	MONTHLY WORKSTATION MONITORING AND SUPPORT, WEBROOT ENDPOINT PROTECTION, BACK UP SERVICES, MANAGEMENT FEE FOR VOIP PHONE SYSTEM AND COMPUTER LICENCES	-1821.01
EFT30545	21/12/2022	QUEENSBERRY TECHNOLOGY INFORMATION	SBDC - ANNUAL PAYMENT FOR BOOKEASY GATEWAY FEES - SEPTEMBER 2021 TO AUGUST 2022	-544.50
EFT30546	21/12/2022	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	SHIRE CHRISTMAS PARTY 2022 – MONKEY BAR CATERING, DRINKS AND VENUE HIRE	-5670.00
EFT30547	21/12/2022	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - NOVEMBER 2022	-998.44
EFT30548	21/12/2022	SHARK BAY COMMUNITY RESOURCE CENTRE	RECREATION CENTRE MANAGEMENT - DECEMBER 2022	-3154.63
EFT30549	21/12/2022	SHARK BAY SKIPS	MONTHLY SKIP BINS ACCOUNT - NOVEMBER 2022	-2992.00
EFT30550	21/12/2022	SHIRE OF SHARK BAY	CTF LEVY COMMISSION PERMIT #3443, #3440 AND #3437	-24.75
EFT30551	21/12/2022	SHIRE OF UPPER GASCOYNE	ACCOMMODATION CEO TWO RIVERS MEMORIAL OPENING	-180.00
EFT30552	21/12/2022	TELSTRA CORPORATION LTD	SHIRE MOBILE TELEPHONE CHARGES - DECEMBER 2022	-510.40

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30553	21/12/2022	TOWN PLANNING INNOVATIONS	BUILDING AND GENERAL PLANNING SERVICES - NOVEMBER AND DECEMBER 2022	-5692.50
EFT30554	21/12/2022	TOTAL UNIFORMS	STAFF UNIFORM - FINANCE OFFICER REVENUE	-39.61
EFT30555	21/12/2022	TOTALLY WORKWEAR	DEPOT UNIFORMS AND BOOTS	-254.68
EFT30556	21/12/2022	VISIT BRANDS PTY LTD	SBDC - MERCHANDISE - STICKERS	-2254.89
EFT30557	21/12/2022	WESTRAC EQUIPMENT PTY LTD	NIPPLES & SEALS FOR AWD GRADER (P210)	-576.60
			TOTAL	\$280,980.34

**SHIRE OF SHARK BAY – MUNI EFT
JANUARY 2023**

EFT 30513 – 30519 Councillor Payments AND EFT 30558 - 30642

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30513	01/01/2023	LAURENCE JAMES MICHAEL BELLOTTIE	JANUARY TO MARCH 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30514	01/01/2023	CHERYL LORRAINE COWELL	JANUARY TO MARCH 2023 QUARTERLY COUNCILLOR PAYMENT	-6446.00
EFT30515	01/01/2023	EDMUND GEORGE FENNY	JANUARY TO MARCH 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30516	01/01/2023	MARK CORBETT SMITH	JANUARY TO MARCH 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30517	01/01/2023	MIROSLAVA VANKOVA	JANUARY TO MARCH 2023 QUARTERLY COUNCILLOR PAYMENT	-2702.75

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30518	01/01/2023	PIETR JON STUBBERFIELD	JANUARY TO MARCH 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30519	01/01/2023	GREGORY LEON RIDGLEY	JANUARY TO MARCH 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30558	04/01/2023	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-369.60
EFT30559	04/01/2023	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-1038.40
EFT30560	04/01/2023	BLUE LAGOON PEARLS	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-557.60
EFT30561	04/01/2023	DENHAM SEASIDE CARAVAN PARK	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-343.20
EFT30562	04/01/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-89.25
EFT30563	04/01/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-802.56
EFT30564	04/01/2023	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-68.00
EFT30565	04/01/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-4483.60
EFT30566	04/01/2023	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-928.40
EFT30567	04/01/2023	OCEANSIDE VILLAGE	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-308.00
EFT30568	04/01/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-489.28
EFT30569	04/01/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-4024.24
EFT30570	04/01/2023	SHARK BAY HOTEL MOTEL	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-93.50
EFT30571	04/01/2023	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-160.16
EFT30572	04/01/2023	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-3669.60
EFT30573	04/01/2023	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-2230.80
EFT30574	04/01/2023	SHIRE OF SHARK BAY	BOOKEASY OPERATOR COMMISSION DECEMBER 2022	-2997.41
EFT30575	04/01/2023	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY OPERATOR PAYMENT DECEMBER 2022	-2112.00
EFT30576	06/01/2023	AUSTRALIA POST	SHIRE MONTHLY POSTAL SERVICE - DECEMBER 2022	-90.87
EFT30577	06/01/2023	AIYANA JOAN CHRISTI WRIGHT	SBDC - MERCHANDISE - SERVING BOARDS AND COASTERS	-300.00

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30578	06/01/2023	BUNNINGS BUILDING SUPPLIES PTY LTD	6 x IDEAL DIY TOPDECK CHARCOAL VELOUR MARINE CARPET, HEAVY DUTY SHELVING UNITS FOR TAMALA CAMP	-527.34
EFT30579	06/01/2023	BOC LIMITED	MONTHLY CONTAINER RENTAL – DECEMBER 2022	-83.06
EFT30580	06/01/2023	CATHY HILL	RENTAL FOR DENHAM DAY CARE EDUCATOR - NOVEMBER AND DECEMBER 2022	-4000.00
EFT30581	06/01/2023	CANDICE USZKO	SALARY SACRIFICE - SBDC COORDINATOR - COMMUNICATIONS DECEMBER 2022	-79.00
EFT30582	06/01/2023	SHARK BAY SUPERMARKET	SHIRE SUPERMARKET ACCOUNT - DECEMBER 2022	-632.96
EFT30583	06/01/2023	FAR WEST ELECTRICAL	TAMALA CAMP - REPLACE LIGHTS IN KITCHEN, SERVICE AIRCONDITIONERS TAG & TESTING OF ELECTRICAL SWITCHBOARDS AND SUPPLY & INSTALL 2x AIR CONDITIONERS 65 BROCKMAN STREET	-7913.84
EFT30584	06/01/2023	GYM CARE	ANNUAL GYM MAINTENANCE AUDIT AND SAFETY CHECK INCLUSIVE OF PARTS ALLOWANCE	-2962.92
EFT30585	06/01/2023	THINK WATER GERALDTON	PARTS EMERGENCY REPAIRS ON IRRIGATION TOWN OVAL	-103.60
EFT30586	06/01/2023	HORIZON POWER	STREET LIGHTING - DECEMBER 2022	-4436.76
EFT30587	06/01/2023	DENHAM WA PTY LTD	SHIRE SUPERMARKET ACCOUNT - DECEMBER 2022	-956.50
EFT30588	06/01/2023	IPEC PTY LTD	FREIGHT - JASON SIGNMAKERS	-164.00
EFT30589	06/01/2023	JASON SIGNMAKERS	GATHAAGUDU ENTRY STATEMENT SIGN	-994.95
EFT30590	06/01/2023	LANDGATE (WA LAND INFORMATION AUTHORITY)	SLIP SUBSCRIPTION SERVICES - SMALL - ANNUAL CHARGE	-2453.00
EFT30591	06/01/2023	LGISWA	MEMBER ONCHARGE FOR SKIN SCREENS COST OVER LGIS WELLNESS ALLOWANCE BENEFIT	-423.50
EFT30592	06/01/2023	NICHOLAS ROBERT THAKE	SBDC - MERCHANDISE - SIGNED MATTBOARD PRINTS – VARIOUS SIZES	-3104.20

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30593	06/01/2023	R & L COURIERS	MONTHLY FREIGHT ACCOUNT – NOVEMBER 2023 FOR OFFICE NATIONAL, PEMCO AND ABROLHOS STEEL	-318.78
EFT30594	06/01/2023	RUMUR JEAN BLACKMAN	SBDC - MERCHANDISE - JEWELLERY	-120.00
EFT30595	06/01/2023	SHARK BAY BOWLING, SPORT AND RECREATION CLUB INC.	2023 AUSTRALIA DAY EVENT SPONSORSHIP CONTRIBUTION	-2000.00
EFT30596	06/01/2023	SHARK BAY CAFE	THANK A VOLUNTEER DAY 2022 – CATERING AND SENIORS CHRISTMAS LUNCH 2022 CATERING	-605.00
EFT30597	06/01/2023	SHARK BAY NEWSAGENCY & POSTAL AGENCY	SHIRE NEWSAGENCY ACCOUNT - SEPTEMBER TO DECEMBER 2022	-298.00
EFT30598	06/01/2023	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT - DECEMBER 2022	-22838.25
EFT30599	06/01/2023	SHARK BAY SPEEDWAY CLUB (INC)	COMMUNITY ASSISTANCE GRANTS - ROUND 1 2022/2023	-3500.00
EFT30600	06/01/2023	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING - DECEMBER 2022	-13236.87
EFT30601	17/01/2023	BRIAN CHILD	UNBLOCK TOILET AND SINK DRAINPIPE WORK IN LADIES SIDE OF DOT TOILETS AND REPLACE TOILET SEAT IN PENSIONER UNIT 7	-500.00
EFT30602	17/01/2023	BOOEASY AUSTRALIA PTY LTD	SBDC - BOOEASY COMMISSION - DECEMBER 2022	-537.68
EFT30603	17/01/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-1031.25
EFT30604	17/01/2023	CITY OF GREATER GERALDTON	BUILDING CERTIFICATION SERVICES - OCTOBER TO DECEMBER 2022	-1441.79
EFT30605	17/01/2023	COHERA -TECH PTY LTD	ANNUAL PEOPLE COUNTING REPORTING SERVICE FEBRUARY 2023 TO JANUARY 2024	-360.00
EFT30606	17/01/2023	DAVID GRAY AND CO PTY LTD	FOGGER SPRAY - 4 X 20 LT PYFOG	-1513.60
EFT30607	17/01/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMITS - #3438, #3436, #3444, #3441, #3440	-850.05
EFT30608	17/01/2023	DEBORAH ANN WILKES	REIMBURSEMENT - EMCD - BISCUIT GIFTS FOR SENIORS CHRISTMAS LUNCH	-115.00
EFT30609	17/01/2023	HORIZON POWER	EMERGENCY SERVICES BUILDING ELECTRICITY CHARGES – ONCHARGED	-755.21

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30610	17/01/2023	MCLEODS BARRISTERS AND SOLICITORS	SOLICITORS REPRESENTATION CERTIFICATE 2021/2022 FINANCIAL AUDIT REQUIREMENT	-187.00
EFT30611	17/01/2023	OAG - OFFICE OF THE AUDITOR GENERAL	AUDIT FEES FOR THE CERTIFICATION OF THE ROADS TO RECOVERY FUNDING AND LOCAL ROADS AND COMMUNITY INFRASTRUCTURE FUNDING 2021/2022	-3850.00
EFT30612	17/01/2023	OFFICEWORKS LTD	CDO - FURNITURE FOR NEW CDO OFFICE INCLUDING FREIGHT, STATIONERY ORDER FOR CCOMMUNITY DEVELOPMENT OFFICER PLUS NEW URN FOR DENHAM HALL, ADMINISTRATION OFFICE STATIONERY ORDER, DEPOT OFFICE STATIONERY ORDER	-1943.64
EFT30613	17/01/2023	PATRICIA POPE	SBDC - MERCHANDISE - COASTERS	-100.00
EFT30614	17/01/2023	XL2	MONTHLY WORKSTATION MONITORING AND SUPPORT, WEBROOT ENDPOINT PROTECTION, BACK UP SERVICES, MANAGEMENT FEE FOR VOIP PHONE SYSTEM AND COMPUTER LICENCES	-2357.26
EFT30615	17/01/2023	SHIRE OF SHARK BAY	BSL LEVY COMMISSION - PERMITS #3438, #3436, #3444, #3441, #3440	-25.00
EFT30616	17/01/2023	VISIT BRANDS PTY LTD	SBDC - MERCHANDISE – 250 X DIRK HARTOG ISLAND STICKERS PLUS POSTAGE	-535.59
EFT30617	18/01/2023	YOUNG MOTORS GERALDTON	EMCD VEHICLE - 2022 TRITON GLX+ 2.4L D 6A/T 4x4 DC PU INCLUDES ON ROAD COSTS AND TRADING IN OF P195	-19521.80
EFT30618	20/01/2023	STATE LIBRARY OF WA	INTERLIBRARY BOOK EXCHANGES - FREIGHT RECOUP JULY TO DECEMBER 2022	-21.32
EFT30619	20/01/2023	BRIAN JOHN GALVIN	SALARY SACRIFICE - WORKS SUPERVISOR - ELECTRICITY, WATER, COMMUNICATIONS	-1494.98
EFT30620	20/01/2023	BOLTS R US	NUTS & BOLTS FOR DEPOT AWNING	-241.46
EFT30621	20/01/2023	BLACKWOODS ATKINS	VHB ACRYLIC DOUBLE SIDED FOAM TAPE X4 - WORKSHOP CONSUMABLES	-764.32
EFT30622	20/01/2023	ELGAS LIMITED	GAS BOTTLE FOR STAFF HOUSING 80 DURLACHER ST	-217.42

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30623	20/01/2023	FAR WEST ELECTRICAL	FIND AND ELIMINATE LOUD VIBRATION NOISE COMING FROM DUCTED AIRCON DISCOVERY CENTRE	-132.00
EFT30624	20/01/2023	GERRARD HYDRAULICS	PVM32 MECHANICAL CONTROL FOR JINKER - P175	-457.47
EFT30625	20/01/2023	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES - DECEMBER 2022	-5284.99
EFT30626	20/01/2023	HUGGABLE TOYS	SBDC - MERCHANDISE - PLUSH TOYS	-584.38
EFT30627	20/01/2023	QUINTIS SANDALWOOD PTY LTD	SBDC - MERCHANDISE - SANDALWOOD PRODUCTS	-530.15
EFT30628	20/01/2023	OUTBACK COAST AUTOMOTIVES AND RADIATORS	SERVICING OF CEO VEHICLE - P203	-521.95
EFT30629	20/01/2023	REBECCA COCK	REIMBURSEMENT FOR CUSTOMER SERVICE OFFICER DOT TRAINING - ACCOMMODATION, MEALS AND TRAVEL - CLAIMABLE FROM DEPARTMENT OF TRANSPORT	-2146.24
EFT30630	20/01/2023	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - DECEMBER 2022	-1112.82
EFT30631	20/01/2023	RSM AUSTRALIA PTY LTD	AUDIT FEES FOR THE BOWLING CLUB, MENS SHED AND PENSIONER DEFERRMENTS 20/21 & 21/22	-4070.00
EFT30632	20/01/2023	TELSTRA CORPORATION LTD	SHIRE MOBILE TELEPHONE CHARGES - JANUARY 2023	-511.20
EFT30633	20/01/2023	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE COMMISSION FEE - DECEMBER 2022	-75.90
EFT30634	23/01/2023	AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT DECEMBER 2022	-51039.00
EFT30635	31/01/2023	ASM ECLIPSE PTY LTD	SBDC - MERCHANDISE - POSTCARDS AND MAGNETS	-2540.34
EFT30636	31/01/2023	AUSTRAL PLUMBING	CONSULTATION AND LABOUR HIRE FOR REFURBISHMENT OF HERITAGE STABLES	-2200.00
EFT30637	31/01/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-288.75
EFT30638	31/01/2023	HOUSE OF MUGS	SBDC - MERCHANDISE - MUGS	-489.15
EFT30639	31/01/2023	LAVIDA TRADING	SBDC - MERCHANDISE - SEA THEMED DECOR	-1112.10
EFT30640	31/01/2023	PETER WOODS FAMILY TRUST	4WD ADVENTURE SHOW FEATURE STORY SHARK BAY REGION AIRED NOVEMBER 2022 x 2 WITH	-6600.00

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
			NOVEMBER 2022 FOOTAGE TO BE RELEASED TO THE SHIRE OF SHARK BAY FOR FUTURE PROMOTIONAL MATERIAL	
EFT30641	31/01/2023	XL2	EXPORTED RENEWED CERTIFICATE TO RDS GATEWAY AND ATTACHED TO ALL RD SERVICES	-41.25
EFT30642	31/01/2023	WAJON PUBLISHING COMPANY	SBDC - MERCHANDISE - WILDFLOWERS BOOKS	-580.00
			TOTAL	\$234,509.81

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
DECEMBER 2022**

DATE	NAME	DESCRIPTION	AMOUNT
06/12/2022	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 04 DECEMBER 2022	\$77,245.77
19/12/2022	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 18 DECEMBER 2022	\$85,169.52
		TOTAL	\$162,415.29

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
JANUARY 2023**

DATE	NAME	DESCRIPTION	AMOUNT
03/01/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 01 JANUARY 2023	\$72,190.74
17/01/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 15 JANUARY 2023	\$79,228.45
31/01/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 29 JANUARY 2023	\$79,581.70
		TOTAL	\$231,000.89

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

**SHIRE OF SHARK BAY
DECEMBER 2022
POLICE LICENSING TRANSACTION #220226**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
220226	31/12/2022	COMMISSIONER OF POLICE	POLICE LICENSING DECEMBER 2022	\$14,896.05
			TOTAL	\$14,896.05

**SHIRE OF SHARK BAY
JANUARY 2023
POLICE LICENSING TRANSACTION #222307**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
222307	31/01/2023	COMMISSIONER OF POLICE	POLICE LICENSING JANUARY 2023	\$16,115.05
			TOTAL	\$16,115.05

22 FEBRUARY 2023

10.2 FINANCIAL REPORTS TO 31 DECEMBER 2022
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Stubberfield

Seconded Cr Vankova

Council Resolution

**That the monthly financial report to 31 December 2022 as attached be received.
5/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 December 2022** are attached.

VARIANCE ANALYSIS

This will be supplied with the January 2023 Financial Report.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

Chief Executive Officer

Date of Report

A Pears

D Chapman

14 February 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 December 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY | 2

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.05 M	\$2.05 M	\$2.04 M	(\$0.01 M)
Closing	\$0.00 M	\$2.04 M	\$2.35 M	\$0.31 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$7.53 M	% of total
Unrestricted Cash	\$2.90 M	38.5%
Restricted Cash	\$4.63 M	61.5%
Refer to Note 2 - Cash and Financial Assets		

Payables		
	\$0.20 M	% Outstanding
Trade Payables	\$0.07 M	
Over 30 Days		0.1%
Over 90 Days		0%
Refer to Note 5 - Payables		

Receivables		
	\$0.26 M	% Collected
Rates Receivable	\$0.26 M	86.4%
Trade Receivable	\$0.26 M	
Over 30 Days		9.3%
Over 90 Days		0.5%
Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.76 M)	\$0.56 M	\$0.80 M	\$0.24 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$1.55 M	% Variance
YTD Budget	\$1.55 M	0.4%
Refer to Note 6 - Rate Revenue		

Operating Grants and Contributions		
YTD Actual	\$0.82 M	% Variance
YTD Budget	\$0.60 M	36.1%
Refer to Note 12 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.88 M	% Variance
YTD Budget	\$0.84 M	5.5%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.63 M)	(\$0.54 M)	(\$0.45 M)	\$0.09 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.40 M	%
Adopted Budget	\$0.44 M	(8.0%)
Refer to Note 7 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$0.91 M	% Spent
Adopted Budget	\$3.45 M	(73.6%)
Refer to Note 8 - Capital Acquisition		

Capital Grants		
YTD Actual	\$0.06 M	% Received
Adopted Budget	\$1.38 M	(95.5%)
Refer to Note 8 - Capital Acquisition		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.34 M	(\$0.04 M)	(\$0.05 M)	(\$0.01 M)
Refer to Statement of Financial Activity			

Borrowings		
Principal repayments	\$0.03 M	
Interest expense	\$0.01 M	
Principal due	\$0.74 M	
Refer to Note 9 - Borrowings		

Reserves	
Reserves balance	\$4.63 M
Interest earned	\$0.02 M
Refer to Note 10 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF SHARK BAY | 3

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 DECEMBER 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Expenses associated with the provision of services to members of council and elections.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. This also includes the costs 'associated with raising these revenues e.g. valuation expenses, debt collection and overheads.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Enforcement of Local Laws, fire prevention, animal control and the provision of ranger services.
HEALTH To provide an operational framework for environmental and community health.	Health inspection services, food quality control and mosquito control.
HOUSING To provide and maintain housing for the elderly and staff.	Provision and maintenance of rented housing accommodation for pensioners and employees.
COMMUNITY AMENITIES To provide services required by the community.	Sanitation, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, foreshore, public halls and the Shark Bay Recreation Centre.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, drainage, parking facilities, traffic control, depot operations, marine facilities and street cleaning.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing	Tourism, community development, building services and private works.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts.	Plant maintenance, administration, labour overheads and stock.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,050,899	2,050,899	2,043,803	(7,096)	(0.35%)	
Revenue from operating activities							
Governance		19,788	18,158	14,517	(3,641)	(20.05%)	
General purpose funding - general rates	6	1,510,025	1,510,025	1,516,813	6,788	0.45%	
General purpose funding - other		519,647	282,774	400,760	117,986	41.72%	▲
Law, order and public safety		106,884	37,681	38,626	945	2.51%	
Health		2,600	2,054	789	(1,265)	(61.59%)	
Housing		100,375	48,390	45,357	(3,033)	(6.27%)	
Community amenities		374,631	306,903	318,088	11,185	3.64%	
Recreation and culture		363,220	182,404	223,524	41,120	22.54%	▲
Transport		529,801	293,554	450,339	156,785	53.41%	▲
Economic services		1,021,140	393,911	394,422	511	0.13%	
Other property and services		25,000	12,498	88,170	75,672	605.47%	▲
		4,573,111	3,088,352	3,491,405	403,053		
Expenditure from operating activities							
Governance		(463,230)	(280,980)	(145,716)	135,264	48.14%	▲
General purpose funding		(103,749)	(52,274)	(47,836)	4,438	8.49%	
Law, order and public safety		(321,637)	(183,668)	(100,437)	83,231	45.32%	▲
Health		(108,225)	(56,030)	(36,672)	19,358	34.55%	▲
Housing		(208,111)	(118,260)	(100,260)	18,000	15.22%	▲
Community amenities		(728,161)	(374,164)	(324,983)	49,181	13.14%	▲
Recreation and culture		(2,177,493)	(1,127,796)	(700,906)	426,890	37.85%	▲
Transport		(1,794,720)	(686,020)	(729,726)	(43,706)	(6.37%)	▼
Economic services		(1,277,881)	(465,183)	(487,306)	(22,123)	(4.76%)	
Other property and services		(26,000)	(78,375)	64,143	142,518	181.84%	▲
		(7,209,207)	(3,422,750)	(2,609,699)	813,051		
Non-cash amounts excluded from operating activities	1(a)	1,875,090	896,185	(84,348)	(980,533)	(109.41%)	▼
Amount attributable to operating activities		(761,006)	561,787	797,358	235,571		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,382,416	61,956	62,246	290	0.47%	
Proceeds from disposal of assets	7	439,455	285,455	404,091	118,636	41.56%	▲
Payments for property, plant and equipment and infrastructure	8	(3,453,918)	(886,906)	(912,077)	(25,171)	(2.84%)	
Amount attributable to investing activities		(1,632,047)	(539,495)	(445,740)	93,755		
Financing Activities							
Transfer from reserves	10	1,448,001	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(34,366)	(34,366)	0	0.00%	
Transfer to reserves	10	(1,036,570)	(888)	(15,417)	(14,529)	(1636.15%)	▼
Amount attributable to financing activities		342,154	(35,254)	(49,783)	(14,529)		
Closing funding surplus / (deficit)	1(c)	0	2,037,937	2,345,638	307,701		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 DECEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	2,050,899	2,050,899	2,043,803	(7,096)	(0.35%)	
Revenue from operating activities							
Rates	6	1,510,025	1,510,025	1,516,813	6,788	0.45%	
Specified area rates	6	36,616	36,616	36,616	0	0.00%	
Operating grants, subsidies and contributions	12	1,119,634	604,975	823,146	218,171	36.06%	▲
Fees and charges		1,740,000	835,274	880,844	45,570	5.46%	▲
Interest earnings		9,155	4,624	31,353	26,729	578.05%	▲
Other revenue		123,406	64,193	116,425	52,232	81.37%	▲
Profit on disposal of assets	7	34,275	32,645	86,208	53,563	164.08%	▲
		4,573,111	3,088,352	3,491,405	403,053		
Expenditure from operating activities							
Employee costs		(2,474,103)	(1,190,874)	(1,249,101)	(58,227)	(4.89%)	
Materials and contracts		(2,193,803)	(882,760)	(965,251)	(82,491)	(9.34%)	▼
Utility charges		(185,721)	(92,405)	(71,667)	20,738	22.44%	▲
Depreciation on non-current assets		(1,805,485)	(910,142)	0	910,142	100.00%	▲
Interest expenses		(21,959)	(7,911)	(5,178)	2,733	34.55%	
Insurance expenses		(200,882)	(200,882)	(216,976)	(16,094)	(8.01%)	▼
Other expenditure		(223,374)	(119,088)	(99,666)	19,422	16.31%	▲
Loss on disposal of assets	7	(103,880)	(18,688)	(1,860)	16,828	90.05%	▲
		(7,209,207)	(3,422,750)	(2,609,699)	813,051		
Non-cash amounts excluded from operating activities	1(a)	1,875,090	896,185	(84,348)	(980,533)	(109.41%)	▼
Amount attributable to operating activities		(761,006)	561,787	797,358	235,571		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,382,416	61,956	62,246	290	0.47%	
Proceeds from disposal of assets	7	439,455	285,455	404,091	118,636	41.56%	▲
Payments for property, plant and equipment and infrastructure	8	(3,453,918)	(886,906)	(912,077)	(25,171)	(2.84%)	
Amount attributable to investing activities		(1,632,047)	(539,495)	(445,740)	93,755		
Financing Activities							
Transfer from reserves	10	1,448,001	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(34,366)	(34,366)	0	0.00%	
Transfer to reserves	10	(1,036,570)	(888)	(15,417)	(14,529)	(1636.15%)	▼
Amount attributable to financing activities		342,154	(35,254)	(49,783)	(14,529)		
Closing funding surplus / (deficit)	1(c)	0	2,037,937	2,345,638	307,701		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 December 2022

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(34,275)	(32,645)	(86,208)
Add: Loss on asset disposals	7	103,880	18,688	1,860
Add: Depreciation on assets		1,805,485	910,142	0
Total non-cash items excluded from operating activities		1,875,090	896,185	(84,348)

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 December 2021	Year to Date 31 December 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,618,458)	(3,903,170)	(4,633,875)
Add: Borrowings	9	69,278	67,131	69,278
Total adjustments to net current assets		(4,549,180)	(3,836,039)	(4,564,597)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,873,796	6,368,605	7,532,719
Rates receivables	3	34,985	214,221	261,833
Receivables	3	58,452	119,383	264,032
Other current assets	4	289,639	122,914	218,327
Less: Current liabilities				
Payables	5	(725,238)	(184,500)	(203,678)
Borrowings	9	(69,278)	(67,131)	(69,278)
Contract liabilities	11	(628,325)	(327,085)	(852,672)
Provisions	11	(241,048)	(218,402)	(241,048)
Less: Total adjustments to net current assets	1(b)	(4,549,180)	(3,836,039)	(4,564,597)
Closing funding surplus / (deficit)		2,043,803	2,191,966	2,345,638

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

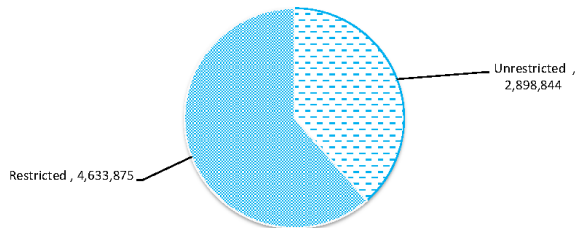
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES NOTE 2 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	57,402	0	57,402	0	Bankwest	0.00%	At Call
Municipal Telenet Saver	Cash and cash equivalents	1,840,542	0	1,840,542	0	Bankwest	1.90%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	0	Bankwest	0.00%	At Call
Reserve Bank Account	Cash and cash equivalents	0	179	179	0	Bankwest	0.00%	At Call
Reserve Telenet Saver Account	Cash and cash equivalents	0	1,633,696	1,633,696	0	Bankwest	1.05%	At Call
Till Floats	Cash and cash equivalents	900	0	900	0	N/A	0.00%	On Hand
Municipal Term Deposit	Cash and cash equivalents	1,000,000		1,000,000	0	Bankwest	2.50%	6/02/2023
Reserve Term Deposit	Cash and cash equivalents		2,000,000	2,000,000	0	Bankwest	2.50%	6/02/2023
Reserve Term Deposit	Cash and cash equivalents		1,000,000	1,000,000	0	Bankwest	2.30%	7/01/2023
Total		2,898,844	4,633,875	7,532,719	0			
Comprising								
Cash and cash equivalents		2,898,844	4,633,875	7,532,719	0			
		2,898,844	4,633,875	7,532,719	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

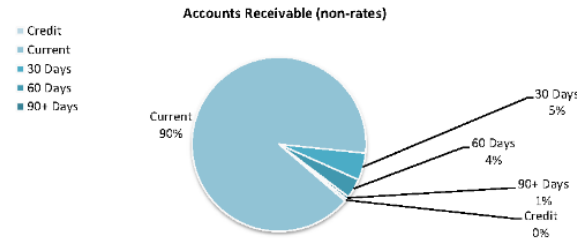
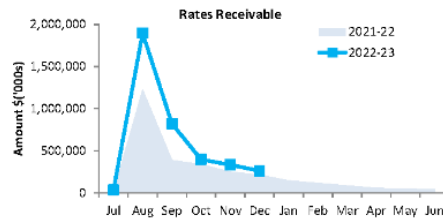
OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates receivable	30 Jun 2022	31 Dec 2022
	\$	\$
Opening arrears previous years	22,380	34,985
Levied this year	1,773,706	1,896,175
Less - collections to date	(1,761,101)	(1,669,177)
Equals current outstanding	34,985	261,833
Net rates collectable	34,985	261,833
% Collected	98.1%	86.4%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,057)	203,946	11,376	8,208	1,174	223,647
Percentage	(0.5%)	91.2%	5.1%	3.7%	0.5%	
Balance per trial balance						223,646
Sundry receivable						223,646
GST and FBT receivable						40,386
State Revenue Pensioner Rebate						0
Total receivables general outstanding						264,032
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES NOTE 4 OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 December 2022
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and materials	43,284	0	0	43,284
Merchandise	96,898	0	0	96,898
Prepayments				
Prepayments	7,045	0	(7,045)	0
Accrued income	142,412	0	(64,267)	78,145
Total other current assets	289,639	0	(71,312)	218,327
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

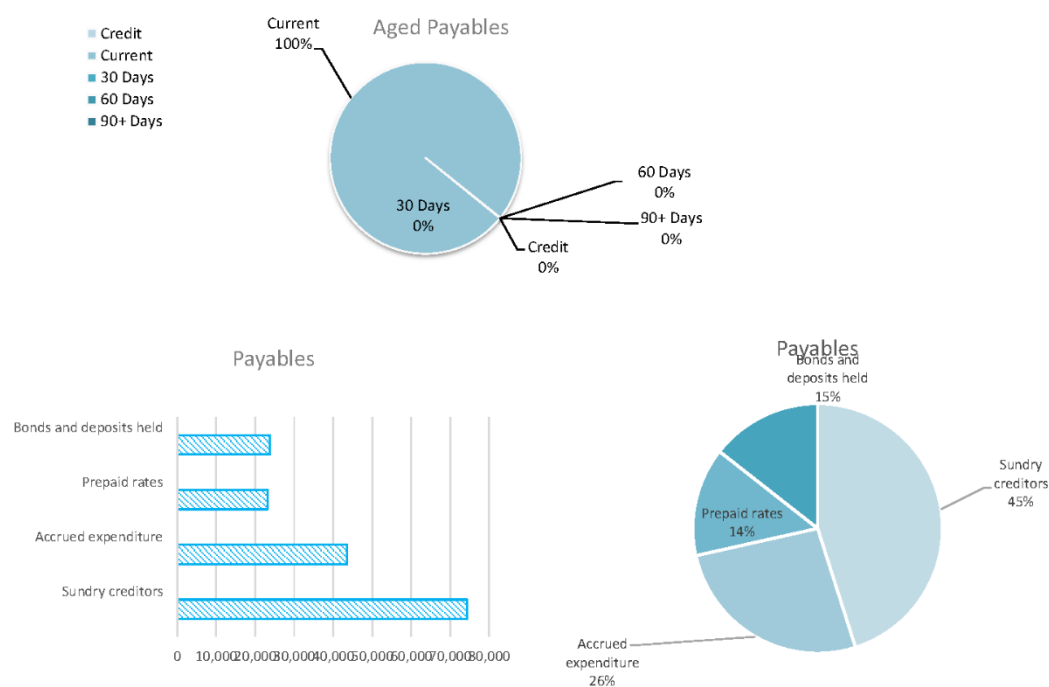
OPERATING ACTIVITIES NOTE 5 Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	74,204	77	0	0	74,281
Percentage	0%	99.9%	0.1%	0%	0%	
Balance per trial balance						
Sundry creditors						74,281
Accrued expenditure						43,500
Prepaid rates						23,188
Bonds and deposits held						23,758
Payables - Other						249
ESL Levied						555
Total payables general outstanding						203,678

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

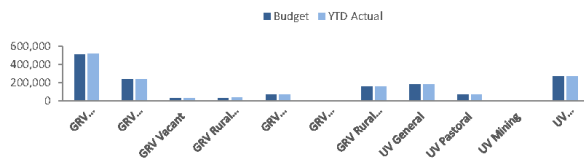
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES NOTE 6 RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.09831	375	5,228,662	514,014	0	0	514,014	514,014	1,676	0	515,690
GRV Commercial	0.10103	41	2,333,188	235,713	0	0	235,713	235,713	0	0	235,713
GRV Vacant	0.09831	16	310,500	30,524	0	0	30,524	30,524	2,287	74	32,885
GRV Rural Commercial	0.10217	5	324,980	33,204	0	0	33,204	33,204	1,690	0	34,894
GRV Industrial / Residential	0.10879	47	648,094	70,504	0	0	70,504	70,504	0	0	70,504
GRV Industrial / Residential Vacant	0.09831	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	0.10785	2	1,474,650	159,038	0	0	159,038	159,038	0	1,061	160,099
Unimproved value											
UV General	0.19796	7	922,205	182,558	0	0	182,558	182,558	0	0	182,558
UV Pastoral	0.13557	11	544,676	73,842	0	0	73,842	73,842	0	0	73,842
UV Mining	0.27000	1	9,350	2,525	0	0	2,525	2,525	0	0	2,525
UV Exploration	0.25961	14	1,027,524	266,751	0	0	266,751	266,751	0	0	266,751
Sub-Total		519	12,823,829	1,568,673	0	0	1,568,673	1,568,673	5,653	1,135	1,575,461
Minimum payment											
Minimum \$											
Gross rental value											
GRV Residential	833	9	54,964	7,497	0	0	7,497	7,497	0	0	7,497
GRV Commercial	833	17	90,080	14,161	0	0	14,161	14,161	0	0	14,161
GRV Vacant	833	82	237,625	68,306	0	0	68,306	68,306	0	0	68,306
GRV Rural Commercial	833	0	0	0	0	0	0	0	0	0	0
GRV Industrial / Residential	833	3	20,040	2,499	0	0	2,499	2,499	0	0	2,499
GRV Industrial / Residential Vacant	520	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	833	0	0	0	0	0	0	0	0	0	0
Unimproved value											
UV General	875	6	9,862	5,250	0	0	5,250	5,250	0	0	5,250
UV Pastoral	875	0	0	0	0	0	0	0	0	0	0
UV Mining	875	1	770	875	0	0	875	875	0	0	875
UV Exploration	875	1	2,190	875	0	0	875	875	0	0	875
Sub-total		119	415,531	99,463	0	0	99,463	99,463	0	0	99,463
Concession							{158,111}				{158,111}
Amount from general rates							1,510,025				1,516,813
Total general rates							1,510,025				1,516,813
Specified area rates											
Rate in \$ (cents)											
Monkey Mia Bore Replacement	0.025949			36,616	0	0	36,616	36,616	0	0	36,616
Total specified area rates				0	36,616	0	36,616	36,616	0	0	36,616
Total							1,546,641				1,553,429

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



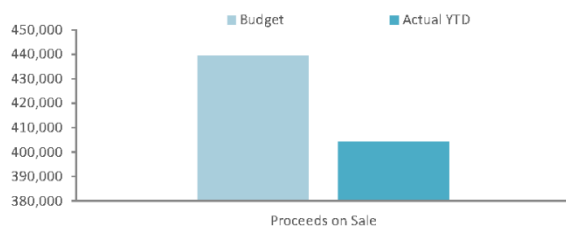
MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES NOTE 7 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
MV188	CEO Vehicle	53,370	55,000	1,630	0	0	0	0	0
MV194	EMFA Vehicle	6,842	25,000	18,158	0	9,119	23,636	14,517	0
	Economic services								
MV195	EMCD Vehicle	10,513	25,000	14,487	0	0	0	0	0
	Transport								
MV202	Dual Cab Ute - Works Manager	35,450	32,000	0	(3,450)	40,251	45,455	5,204	0
MV200	Dual Cab Ute - Town Supervisor	40,244	27,000	0	(13,244)	0	0	0	0
MV201	Dual Cab Ute - Country	40,244	27,000	0	(13,244)	0	0	0	0
MV197	Dual Cab Ute - Town Gardener	22,582	35,455	12,873	0	19,247	35,000	15,753	0
MV168	Town Truck - 5 Tonne	52,486	30,000	0	(22,486)	51,860	50,000	0	(1,860)
MV167	Town Truck - 3 Tonne	27,075	18,000	0	(9,075)	26,658	35,000	8,342	0
MV178	Dual Cab Truck 4x4	52,370	20,000	0	(32,370)	0	0	0	0
MV156	Grader	167,884	145,000	0	(22,884)	172,608	215,000	42,392	0
		509,060	439,455	47,148	(116,753)	319,743	404,091	86,208	(1,860)



MINUTES OF THE ORDINARY COUNCIL MEETING

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	160,000	13,500	13,310	(190)
Buildings - specialised	435,000	45,000	42,949	(2,051)
Furniture and equipment	38,956	18,956	20,000	(1,044)
Plant and equipment	1,121,950	795,950	822,896	26,946
Heritage Assets	45,000	6,500	6,104	(396)
Infrastructure - roads other	547,137	0	0	0
Infrastructure - roads town	427,425	0	0	0
Infrastructure - footpaths	276,350	0	0	0
Infrastructure - public facilities	402,100	7,000	6,818	(182)
Payments for Capital Acquisitions	3,453,918	886,906	912,077	23,083
Total Capital Acquisitions	3,453,918	886,906	912,077	23,083
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,382,416	61,956	62,246	290
Other (disposals & C/Fwd)	439,455	285,455	404,091	118,636
Cash backed reserves				
Reserves cash backed - Plant Replacement Reserve	682,495	0	0	0
Reserves cash backed - Infrastructure Reserve	675,506	0	0	0
Reserves cash backed - Pensioner Unit Maintenance Reserve	40,000	0	0	0
Reserves cash backed - Recreation Facilities Upgrade Reserve	50,000	0	0	0
Contribution - operations	184,046	539,495	445,740	(93,755)
Capital funding total	3,453,918	886,906	912,077	25,171

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

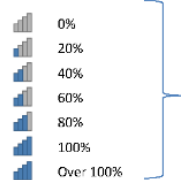
MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022










INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.






Level of completion indicator, please see table at the end of this note for further detail.						Adopted			
Account Description		Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	Variance (Under)/Over		
	5204734 Shire Office Asbestos Removal	3.1, 4.1	Buildings	80,000	0	0	0		
	09128001 Capital Works 5 Spaven Way	4.1	Buildings	10,000	0	0	0		
	09128020 Capital Works 65 Brockman St	4.1	Buildings	10,000	0	0	0		
	09128040 Capital Works 80 Durlacher St	4.1	Buildings	10,000	0	0	0		
	09128050 Capital Works 51 Durlacher St	4.1	Buildings	10,000	0	0	0		
	25104785 Pensioner Units Capital Works	4.1	Buildings	30,000	4,500	4,696	(196)		
	25104790 Pensioner Shed Door Replacement	4.1	Buildings	10,000	9,000	8,614	386		
				Buildings Total	160,000	13,500	13,310	190	
	05204975 Office Furniture & Equipment	4.1, 7.1	Furniture & equipment	20,000	0	0	0		
Comments: Video Conferencing Equipment project carried forward from 2021/22									
	Dugong Interactive Zone with Hungry Sky Software								
	36005000 Project	2.2,4.1	Furniture & equipment	18,956	18,956	20,000	(1,044)		
				Furniture & Equipment Total	38,956	18,956	20,000	(1,044)	

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MINUTES OF THE ORDINARY COUNCIL MEETING

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Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
	35104705 Town Hall Asbestos Removal	3.1, 4.1	Buildings - Specialised	80,000	0	0	0
	36004998 SBDC Airconditioner Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	300,000	40,000	37,060	2,940
	36004999 SBDC Rose De Freycinet Gallery Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	0	0	0	0
	<i>Comments: Project is in progress</i>						
	45104722 Depot Office Awning	4.1	Buildings - Specialised	10,000	5,000	5,889	(889)
	35504902 Automatic Sliding Door - Library	4.1	Buildings - Specialised	25,000	0	0	0
	Electronic Entry System for Town Hall and Recreation						
	35104710 Centre	4.1	Buildings - Specialised	20,000	0	0	0
			Buildings - Specialised Total	435,000	45,000	42,949	2,051

MINUTES OF THE ORDINARY COUNCIL MEETING

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Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over
Account Description	Strategic Plan Reference	Class	Budget	YTD Budget		
 35605182 Heritage Stables Refurbishment	4.1	Heritage Assets	45,000	6,500	6,104	396
Heritage Assets Total			45,000	6,500	6,104	396
 45145251 Footpath Construction (As Per Denham Footpath Plan)	1.1, 4.1, 5.1	Infrastructure - footpaths	56,350	0	0	0
 45145259 Stella Rowley Drive Dual Footpath	1.1, 4.1, 5.1	Infrastructure - footpaths	140,000	0	0	0
 45145260 Problematic Area Street Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	0	0	0
Infrastructure - footpaths Total			276,350	0	0	0
 30401932 Cemetery Shade	4.1	Infrastructure - public facilities	5,500	0	0	0
 30445151 Hamelin Pool Carpark	4.1	Infrastructure - public facilities	10,000	0	0	0
 35304741 Recreation Centre Panel And Paint Upgrade	4.1	Infrastructure - public facilities	50,000	0	0	0
 35305560 Charlie Sappie Park Bed Removal and Replacement	4.1	Infrastructure - public facilities	11,600	7,000	6,818	182
 35205538 Hard Shade Structures - Playgrounds	4.1, 5.1, 5.2	Infrastructure - public facilities	75,000	0	0	0
 35205539 Disability Beach/Water Access inclusive of Floating Beach Wheelchairs	4.1, 5.1, 5.2	Infrastructure - public facilities	50,000	0	0	0

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over
Account Description	Strategic Plan Reference	Class	Budget	YTD Budget		
 Town Ovals and Recreation Reticulation/Resurfacing						
 35305511 Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	90,000	0	0	0
 35205540 CCTV Upgrades	4.1	Infrastructure - public facilities	50,000	0	0	0
 35305512 Access Bicycle and Walking Paths Recreation Precinct	4.1, 5.1, 5.2	Infrastructure - public facilities	30,000	0	0	0
 45156790 Electronic Road Closed Sign - Useless Loop Rd	1.1,4.1	Infrastructure - public facilities	30,000	0	0	0
		Infrastructure - public facilities Total	402,100	7,000	6,818	182
 45150040 RRG Useless Loop Road 21-22	1.1	Infrastructure - roads other	402,137	0	0	0
 45150041 RRG Eagle Bluff Road 21-22	1.1	Infrastructure - roads other	145,000	0	0	0
		Infrastructure - roads other Total	547,137	0	0	0
 45180093 R2R Durlacher Street 22-23	1.1	infrastructure - roads town	427,425	0	0	0
		Infrastructure - roads town Total	427,425	0	0	0
 45205499 Dual Cab Ute - Town Supervisor	4.1	Plant and equipment	48,000	0	0	0
 45205346 Town Gardener's Ute	4.1	Plant and equipment	50,950	50,950	50,979	(29)
 45205475 Major Plant Items - Capital	4.1	Plant and equipment	20,000	0	0	0
 45205501 Town Truck - 5 Tonne	4.1	Plant and equipment	80,000	80,000	115,927	(35,927)
 45205502 Town Truck - 3 Tonne	4.1	Plant and equipment	65,000	65,000	62,124	2,876
 45205500 Grader	4.1	Plant and equipment	500,000	500,000	490,815	9,185
 45205507 Dual Cab Ute - Works Manager	4.1	Plant and equipment	60,000	60,000	61,884	(1,884)
 45205510 Dual Cab Truck 5T	4.1	Plant and equipment	105,000	0	0	0
 45205516 Dual Cab Ute - Country	4.1	Plant and equipment	48,000	0	0	0
 50104002 EMCD Vehicle	4.1	Plant and equipment	40,000	0	0	0
 5205335 CEO Vehicle Replacement	4.1	Plant and equipment	65,000	0	0	0
 5205338 EMFA Vehicle Replacement	4.1	Plant and equipment	40,000	40,000	41,167	(1,167)
		Plant and equipment Total	1,121,950	795,950	822,896	(26,946)
		Grand Total	3,453,918	886,906	912,077	(24,127)

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MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

FINANCING ACTIVITIES NOTE 9 BORROWINGS

Repayments - borrowings

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Town Oval Bore	58	735,067	0	0	16,691	33,568	718,376	701,499	4,859	21,052
Economic services										
Monkey Mia Bore	57	35,709	0	0	17,675	35,709	18,034	0	319	907
Total		770,776	0	0	34,366	69,277	736,410	701,499	5,178	21,959
Current borrowings		69,278					69,278			
Non-current borrowings		701,498					667,132			
		770,776					736,410			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES NOTE 10 CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	195,752	220	654	0	0	0	0	195,972	196,406
Reserves cash backed - Plant Replacement Reserve	744,743	600	2,486	350,000	0	(682,495)	0	412,848	747,229
Reserves cash backed - Infrastructure Reserve	2,950,046	2,000	9,847	593,015	0	(675,506)	0	2,869,555	2,959,893
Reserves cash backed - Pensioner Unit Maintenance Reserve	191,251	180	639	40,000	0	(40,000)	0	191,431	191,890
Reserves cash backed - Recreation Facilities Upgrade Reserve	484,801	500	1,618	50,000	0	(50,000)	0	485,301	486,419
Reserves cash backed - Monkey Mia Jetty Reserve	22,180	25	74	0	0	0	0	22,205	22,254
Reserves cash backed - Share Fire System Reserve	29,685	30	99	0	0	0	0	29,715	29,784
	4,618,458	3,555	15,417	1,033,015	0	(1,448,001)	0	4,207,027	4,633,875

KEY INFORMATION

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 December 2022
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	100,015	900,432	(883,146)	117,301
- non-operating	13	509,354	288,262	(62,246)	735,370
Total unspent grants, contributions and reimbursements		609,369	1,188,694	(945,392)	852,671
Provisions					
Annual leave		142,377	0	0	142,377
Long service leave		98,671	0	0	98,671
Total Provisions		241,048	0	0	241,048
Total other current assets		850,417	1,188,694	(945,392)	1,093,719
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

MINUTES OF THE ORDINARY COUNCIL MEETING

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 12 OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Dec 2022	Current Liability 31 Dec 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies											
General purpose funding											
WALGGC - Grants Commission - General	0	270,817	(270,817)	0	0	386,892	193,446	386,892	0	386,892	270,817
WALGGC - Grants Commission - Roads	0	43,985	(43,985)	0	0	63,746	31,874	63,746	0	63,746	43,985
Law, order, public safety											
FESA Grant - Bush Fire Brigade	365	4,431	(4,279)	517	517	8,863	4,432	8,863	0	8,863	4,279
FESA Grant - SES	0	23,790	(23,790)	0	0	47,580	23,790	47,580	0	47,580	23,790
FESA Grant - AWARE Funding	1,822	2,378	0	4,200	4,200	0	0	0	0	0	0
Preparing Australian Communities - Emergency Recovery Exercise	29,719		(264)	29,455	29,455	36,323	0	36,323	0	36,323	264
Transport											
Main Roads Road WA Preservation Grant	0	135,108	(135,108)	0	0	132,265	132,265	132,265	0	132,265	135,108
Main Roads WA Useless Loop Maintenance	0	264,000	(264,000)	0	0	330,000	132,000	330,000	0	330,000	264,000
Economic services											
GDC Workforce Accommodation Business Case	41,068	0	(35,728)	5,340	5,340	41,068	41,068	41,068	0	41,068	35,728
Safe 4WD Exploring Project	2,041	0	(1,997)	44	44	2,041	2,041	2,041	0	2,041	1,997
Department of Communities - Day Care Provider Accommodation Subsidy	25,000	0	(8,000)	17,000	17,000	25,000	10,000	25,000	0	25,000	8,000
Department of Communities - Thank A Volunteer Day	0	1,361	(616)	745	745	1,300	0	1,300	0	1,300	616
Lotterywest - Beats in the Bay	0	20,000	(20,000)	0	0	20,000	20,000	20,000	0	20,000	20,000
GDC - Beats in the Bay	0	500	(500)	0	0	0	0	0	0	0	500
Horizon - Beats in the Bay	0	8,933	(8,933)	0	0	8,933	8,933	8,933	0	8,933	8,933
RAC Monkey Mia Resort - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000	0	5,000	5,000
	100,015	780,303	(823,017)	57,301	57,301	1,109,011	604,849	1,109,011	0	1,109,011	823,017
Operating contributions											
Recreation and culture											
Contributions - HMAS Sydney Exhibit	0	129	(129)	0	0	250	126	250	0	250	129
Transport											
DPLH - Natural Gas Pipeline Corridor Road Maintenance Contribution	0	0	0	0	0	10,373	0	10,373	0	10,373	0
Economic services											
RAC Caravan Park Rental (Full Year Expiry)	0	120,000	(60,000)	60,000	60,000	0	0	0	0	0	0
	0	120,129	(60,129)	60,000	60,000	10,623	126	10,623	0	10,623	129
TOTALS	100,015	900,432	(883,146)	117,301	117,301	1,119,634	604,975	1,119,634	0	1,119,634	823,146

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 13 NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Dec 2022	Current Liability 31 Dec 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Recreation and culture											
Dugong Interactive Zone - SBDC	0	18,956	(18,956)	0.00	0.00	18,956	18,956	18,956	0	18,956	18,956
Transport											
RRG Grants - Capital Projects	0	246,206	0	246,206.00	246,206.00	328,091	0	328,091	0	328,091	0
Roads to Recovery - Capital Projects	0	0	0	0.00	0.00	297,245	0	297,245	0	297,245	0
Local Roads and Community Infrastructure	509,354	0	(43,290)	466,064.00	466,064.00	668,124	43,000	668,124	0	668,124	43,290
Department of Transport - Stella Rowley Dr Footpath	0	23,100	0	23,100.00	23,100.00	70,000	0	70,000	0	70,000	0
TOTALS	509,354	288,262	(62,246)	735,370.00	735,370.00	1,382,416	61,956	1,382,416	0	1,382,416	62,246

MINUTES OF THE ORDINARY COUNCIL MEETING

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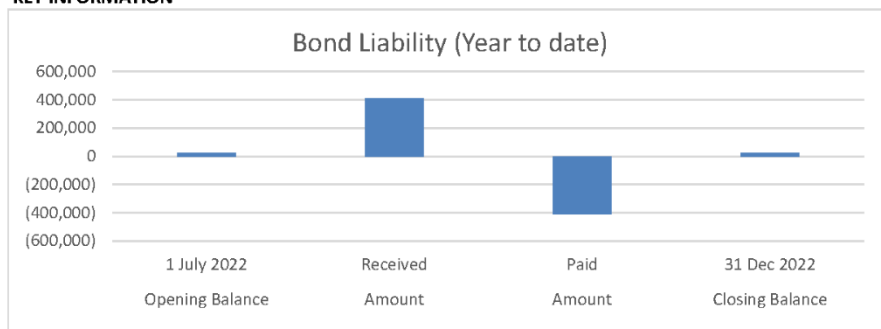
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 11 BOND LIABILITY

Funds held for the purpose of bonds or levies (previously trust) and which are reported as a liability are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Dec 2022
	\$	\$	\$	\$
CITF Levy	2,973	1,158	(4,131)	0
Library Card Bond	100	0	0	100
Bookeasy- Sales	0	297,722	(297,722)	0
Kerb/Footpath Deposit	7,800	3,000	(1,000)	9,800
Bond Key	5,380	380	0	5,760
Hall Bond	2,726	926	0	3,652
Police Licensing	1,614	103,939	(105,553)	0
Building Licence Levy	2,463	1,850	(2,375)	1,938
Road Reserve - Hughes Street	2,298	0	0	2,298
Rates Unidentified Deposit	210	0	0	210
	25,564	408,975	(410,781)	23,758

KEY INFORMATION



MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 12 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%		
				Profit on Sale of Asset in Budget but Trade in of EMFA Vehicle deferred due to stock availability - Deferred to December 2022
Governance	(3,641)	(20.05%)	Timing	
General purpose funding - rates	6,788	0.45%	Timing	No Reportable Variance
	117,986	41.72%	▲ Timing	Financial Assistance Grants have been received in advance of budget expectation. Interest Earnings have been received in advance of budget expectation.
General purpose funding - other				
Law, order and public safety	945	2.51%	Timing	No Reportable Variance
Health	(1,265)	(61.59%)	Timing	No Reportable Variance
Housing	(3,033)	(6.27%)	Timing	No Reportable Variance
Community amenities	11,185	3.64%	Timing	No Reportable Variance
	41,120	22.54%	▲ Timing	SBDC revenue ahead of budget expectations plus Insurance Reimbursement Received not included within original budget.
Recreation and culture				
				Useless Loop Maintenance Grant Budget timing behind Actual year to date plus Insurance Reimbursement received which was not included within budget
Transport	156,785	53.41%	▲ Timing	
Economic services	511	0.13%	Timing	No Reportable Variance
Other property and services	75,672	605.47%	▲ Timing	Refunds income behind budget expectations plus Profit on Sale of Assets Actual YTD greater than budgeted.
Expenditure from operating activities				
Governance	135,264	48.14%	▲ Timing	Various expenses behind budget expectations.
General purpose funding	4,438	8.49%	Timing	No Reportable Variance
Law, order and public safety	83,231	45.32%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Health				Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
	19,358	34.55%	▲ Timing	
Housing	18,000	15.22%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Community amenities	49,181	13.14%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Recreation and culture	426,890	37.85%	▲ Timing	Various expenses behind budget expectations mainly due to depreciation not run as audit for 21/22 not finalised.
Economic services	(22,123)	(4.76%)	Timing	No Reportable Variance
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	290	0.47%	Timing	No Reportable Variance
Proceeds from disposal of assets	118,636	41.56%	▲ Timing	Higher trade in values obtained compared to budget
Payments for property, plant and equipment and infrastructure	(25,171)	(2.84%)	Timing	No Reportable Variance
Financing activities				
Transfer to reserves	(14,529)	(1636.15%)	▼ Timing	Only interest has been transferred to reserves. Other transfers are scheduled for later in the year.

KEY INFORMATION

NB: Depreciation has not been run for 2022/23 and forms part of the timing variances above.

SHIRE OF SHARK BAY | 27

22 FEBRUARY 2023

10.3 FINANCIAL REPORTS TO 31 JANUARY 2023
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Stubberfield

Council Resolution

**That the monthly financial report to 31 January 2023 as attached be received.
5/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 January 2023** are attached.

VARIANCE ANALYSIS

Actual Operating Revenue as at January 2023 is \$272,041 higher than budget. This is attributable to overall annual increase in Financial Assistance Grants of \$178,963 of which we have received fifty percent to date. In addition, Interest Earned has surpassed year to date budget by \$30,583. Vehicle Trade In values have increased substantially resulting in a \$67,152 increase for Profit on Sale of Assets compared to budget. Furthermore, Interim and Back Rates totalling \$6,788 have been levied which were not included within the original budget due to their uncertain nature. Insurance Reimbursements totalling \$40,359 have been received, which were not included within the original budget, that offsets the increase in corresponding repair expenditure. General Private works, Camping Fees, Caravan Park Leases, Brickies Sand Sales and Shark Bay Discovery Centre Entrance Fees actuals have exceeded year to date budget.

Actual Operating Expenditure as at January 2023 exceeds year to date budget by \$27,958. This is substantially due to the repairs to the TV Transmitter and Bollard and Monument Light vandalism which were recouped via insurance claims.

Capital Revenue, which includes Proceeds from Disposal of Assets, has yielded \$172,272 more than budget due to the increase in plant trade in values.

Capital Expenditure actual is less than year to date budget by \$227,680 mainly due to the reduction to the Shark Bay Discovery Centre Upgrade cost. This project is in progress but is anticipated to come in fifty percent under budget.

22 FEBRUARY 2023

LEGAL IMPLICATIONS

Section 34 of the Local Government (Financial Management) Regulations 1996, requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows the financial position of the Shire has exceeded the year to date budget as a result of strategies put in place to address the significant adverse trend in the financial position of the Shire. In addition, due to the COVID-19 pandemic further strategies were implemented in the budget to further reduce expenditure in anticipation of an adverse impact on cashflow forecast for the 2022/2023 financial year.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

D Chapman

Date of Report

14 February 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 January 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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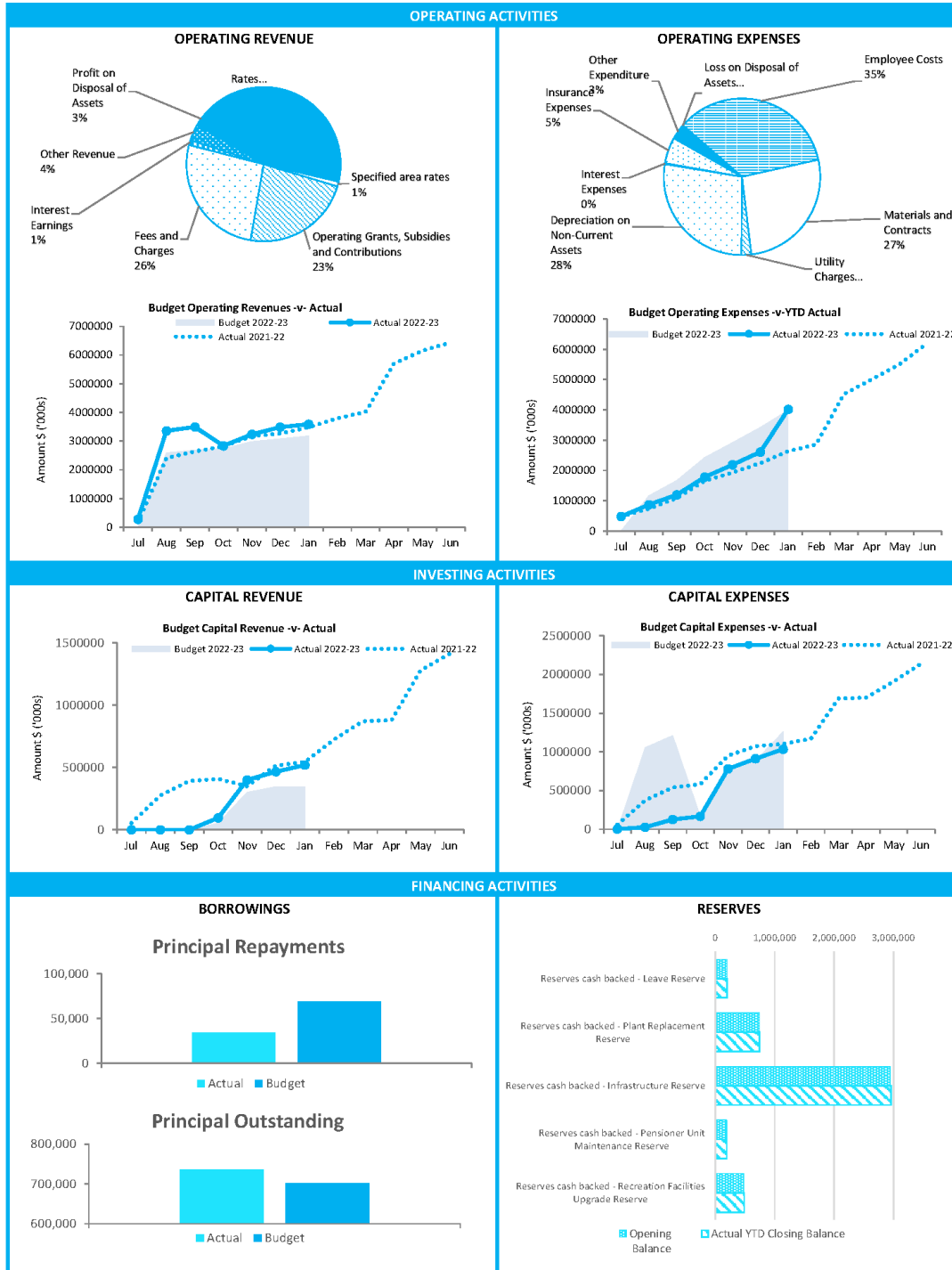
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MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2023

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY | 2

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2023

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.05 M	\$2.05 M	\$2.04 M	(\$0.01 M)
Closing	\$0.00 M	\$1.48 M	\$2.06 M	\$0.58 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$7.47 M	% of total
Unrestricted Cash	\$2.84 M	38.0%
Restricted Cash	\$4.64 M	62.0%
Refer to Note 2 - Cash and Financial Assets		

Payables		
	\$0.21 M	% Outstanding
Trade Payables	\$0.12 M	
Over 30 Days		28.2%
Over 90 Days		0%
Refer to Note 5 - Payables		

Receivables		
	\$0.07 M	% Collected
Rates Receivable	\$0.23 M	88%
Trade Receivable	\$0.07 M	
Over 30 Days		27.1%
Over 90 Days		3.1%
Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.76 M)	\$0.38 M	\$0.58 M	\$0.20 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$1.55 M	% Variance
YTD Budget	\$1.55 M	0.4%
Refer to Note 6 - Rate Revenue		

Operating Grants and Contributions		
YTD Actual	\$0.83 M	% Variance
YTD Budget	\$0.75 M	9.8%
Refer to Note 12 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.94 M	% Variance
YTD Budget	\$0.91 M	4.3%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.63 M)	(\$0.91 M)	(\$0.51 M)	\$0.40 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.43 M	%
Adopted Budget	\$0.44 M	(2.7%)
Refer to Note 7 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$1.03 M	% Spent
Adopted Budget	\$3.45 M	(70.1%)
Refer to Note 8 - Capital Acquisition		

Capital Grants		
YTD Actual	\$0.09 M	% Received
Adopted Budget	\$1.38 M	(93.4%)
Refer to Note 8 - Capital Acquisition		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.34 M	(\$0.04 M)	(\$0.05 M)	(\$0.02 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.03 M
Interest expense	\$0.01 M
Principal due	\$0.74 M
Refer to Note 9 - Borrowings	

Reserves	
Reserves balance	\$4.64 M
Interest earned	\$0.02 M
Refer to Note 10 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF SHARK BAY | 3

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JANUARY 2023

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Expenses associated with the provision of services to members of council and elections.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. This also includes the costs 'associated with raising these revenues e.g. valuation expenses, debt collection and overheads.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Enforcement of Local Laws, fire prevention, animal control and the provision of ranger services.
HEALTH To provide an operational framework for environmental and community health.	Health inspection services, food quality control and mosquito control.
HOUSING To provide and maintain housing for the elderly and staff.	Provision and maintenance of rented housing accommodation for pensioners and employees.
COMMUNITY AMENITIES To provide services required by the community.	Sanitation, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, foreshore, public halls and the Shark Bay Recreation Centre.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, drainage, parking facilities, traffic control, depot operations, marine facilities and street cleaning.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing	Tourism, community development, building services and private works.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts.	Plant maintenance, administration, labour overheads and stock.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,050,899	2,050,899	2,043,803	(7,096)	(0.35%)	
Revenue from operating activities							
Governance		19,788	18,158	14,517	(3,641)	(20.05%)	
General purpose funding - general rates	6	1,510,025	1,510,025	1,516,813	6,788	0.45%	
General purpose funding - other		519,647	284,699	408,869	124,170	43.61%	▲
Law, order and public safety		106,884	52,504	38,890	(13,614)	(25.93%)	▼
Health		2,600	2,118	849	(1,269)	(59.92%)	
Housing		100,375	57,485	52,568	(4,917)	(8.55%)	
Community amenities		374,631	318,165	330,843	12,678	3.98%	
Recreation and culture		363,220	212,538	241,699	29,161	13.72%	▲
Transport		529,801	430,200	450,339	20,139	4.68%	
Economic services		1,021,140	417,906	444,684	26,778	6.41%	▲
Other property and services		25,000	14,581	90,349	75,768	519.64%	▲
		4,573,111	3,318,379	3,590,420	272,041		
Expenditure from operating activities							
Governance		(463,230)	(338,346)	(182,708)	155,638	46.00%	▲
General purpose funding		(103,749)	(60,853)	(55,884)	4,969	8.17%	
Law, order and public safety		(321,637)	(214,913)	(133,734)	81,179	37.77%	▲
Health		(108,225)	(63,035)	(43,060)	19,975	31.69%	▲
Housing		(208,111)	(131,495)	(146,774)	(15,279)	(11.62%)	▼
Community amenities		(728,161)	(433,196)	(407,541)	25,655	5.92%	▲
Recreation and culture		(2,177,493)	(1,307,425)	(1,177,488)	129,937	9.94%	▲
Transport		(1,794,720)	(853,473)	(1,244,382)	(390,909)	(45.80%)	▼
Economic services		(1,277,881)	(541,421)	(593,729)	(52,308)	(9.66%)	▼
Other property and services		(26,000)	(44,843)	(31,658)	13,185	29.40%	▲
		(7,209,207)	(3,989,000)	(4,016,958)	(27,958)		
Non-cash amounts excluded from operating activities	1(a)	1,875,090	1,049,525	1,005,383	(44,142)	(4.21%)	
Amount attributable to operating activities		(761,006)	378,904	578,845	199,941		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,382,416	90,956	91,697	741	0.81%	
Proceeds from disposal of assets	7	439,455	255,455	427,727	172,272	67.44%	▲
Payments for property, plant and equipment and infrastructure	8	(3,453,918)	(1,261,406)	(1,033,726)	227,680	18.05%	▲
Amount attributable to investing activities		(1,632,047)	(914,995)	(514,302)	400,693		
Financing Activities							
Transfer from reserves	10	1,448,001	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(34,366)	(34,366)	0	0.00%	
Transfer to reserves	10	(1,036,570)	(888)	(18,856)	(17,968)	(2023.42%)	▼
Amount attributable to financing activities		342,154	(35,254)	(53,222)	(17,968)		
Closing funding surplus / (deficit)	1(c)	0	1,479,554	2,055,124	575,570		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JANUARY 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	2,050,899	2,050,899	2,043,803	(7,096)	(0.35%)	
Revenue from operating activities							
Rates	6	1,510,025	1,510,025	1,516,813	6,788	0.45%	
Specified area rates	6	36,616	36,616	36,616	0	0.00%	
Operating grants, subsidies and contributions	12	1,119,634	754,407	827,973	73,566	9.75%	▲
Fees and charges		1,740,000	905,420	944,133	38,713	4.28%	
Interest earnings		9,155	5,378	38,201	32,823	610.32%	▲
Other revenue		123,406	73,888	126,887	52,999	71.73%	▲
Profit on disposal of assets	7	34,275	32,645	99,797	67,152	205.70%	▲
		4,573,111	3,318,379	3,590,420	272,041		
Expenditure from operating activities							
Employee costs		(2,474,103)	(1,413,360)	(1,410,272)	3,088	0.22%	
Materials and contracts		(2,193,803)	(1,023,602)	(1,068,042)	(44,440)	(4.34%)	
Utility charges		(185,721)	(105,143)	(81,463)	23,680	22.52%	▲
Depreciation on non-current assets		(1,805,485)	(1,063,482)	(1,103,320)	(39,838)	(3.75%)	
Interest expenses		(21,959)	(7,911)	(7,910)	1	0.01%	
Insurance expenses		(200,882)	(200,882)	(217,501)	(16,619)	(8.27%)	▼
Other expenditure		(223,374)	(155,932)	(126,590)	29,342	18.82%	▲
Loss on disposal of assets	7	(103,880)	(18,688)	(1,860)	16,828	90.05%	▲
		(7,209,207)	(3,989,000)	(4,016,958)	(27,958)		
Non-cash amounts excluded from operating activities	1(a)	1,875,090	1,049,525	1,005,383	(44,142)	(4.21%)	
Amount attributable to operating activities		(761,006)	378,904	578,845	199,941		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,382,416	90,956	91,697	741	0.81%	
Proceeds from disposal of assets	7	439,455	255,455	427,727	172,272	67.44%	▲
Payments for property, plant and equipment and infrastructure	8	(3,453,918)	(1,261,406)	(1,033,726)	227,680	18.05%	▲
Amount attributable to investing activities		(1,632,047)	(914,995)	(514,302)	400,693		
Financing Activities							
Transfer from reserves	10	1,448,001	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(34,366)	(34,366)	0	0.00%	
Transfer to reserves	10	(1,036,570)	(888)	(18,856)	(17,968)	(2023.42%)	▼
Amount attributable to financing activities		342,154	(35,254)	(53,222)	(17,968)		
Closing funding surplus / (deficit)	1(c)	0	1,479,554	2,055,124	575,570		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2023

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2023

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(34,275)	(32,645)	(99,797)
Add: Loss on asset disposals	7	103,880	18,688	1,860
Add: Depreciation on assets		1,805,485	1,063,482	1,103,320
Total non-cash items excluded from operating activities		1,875,090	1,049,525	1,005,383

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 January 2022	Year to Date 31 January 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,618,458)	(3,903,469)	(4,637,314)
Add: Borrowings	9	69,278	67,131	69,278
Total adjustments to net current assets		(4,549,180)	(3,836,338)	(4,568,036)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,873,796	6,250,565	7,473,773
Rates receivables	3	34,985	145,803	232,452
Receivables	3	58,452	226,363	68,695
Other current assets	4	289,639	122,914	218,327
Less: Current liabilities				
Payables	5	(725,238)	(208,451)	(214,156)
Borrowings	9	(69,278)	(67,131)	(69,278)
Contract liabilities	11	(628,325)	(401,680)	(845,605)
Provisions	11	(241,048)	(219,964)	(241,048)
Less: Total adjustments to net current assets	1(b)	(4,549,180)	(3,836,338)	(4,568,036)
Closing funding surplus / (deficit)		2,043,803	2,012,081	2,055,124

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

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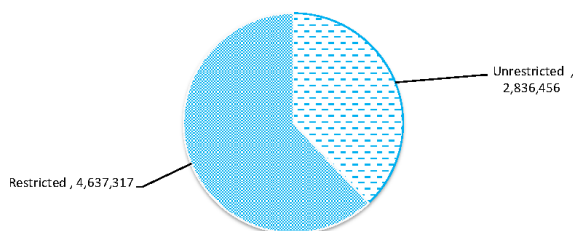
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES NOTE 2 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	(7,764)	0	(7,764)	0	Bankwest	0.01%	At Call
Municipal Telenet Saver	Cash and cash equivalents	1,843,320	0	1,843,320	0	Bankwest	1.45%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	0	Bankwest	0.00%	At Call
Reserve Bank Account	Cash and cash equivalents	0	179	179	0	Bankwest	0.00%	At Call
Reserve Telenet Saver Account	Cash and cash equivalents	0	1,637,138	1,637,138	0	Bankwest	0.95%	At Call
Till Floats	Cash and cash equivalents	900	0	900	0	N/A	0.00%	On Hand
Municipal Term Deposit	Cash and cash equivalents	1,000,000		1,000,000	0	Bankwest	2.50%	6/02/2023
Reserve Term Deposit	Cash and cash equivalents		2,000,000	2,000,000	0	Bankwest	2.50%	6/02/2023
Reserve Term Deposit	Cash and cash equivalents		1,000,000	1,000,000	0	Bankwest	2.30%	7/12/2022
Total		2,836,456	4,637,317	7,473,773	0			
Comprising								
Cash and cash equivalents		2,836,456	4,637,317	7,473,773	0			
		2,836,456	4,637,317	7,473,773	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

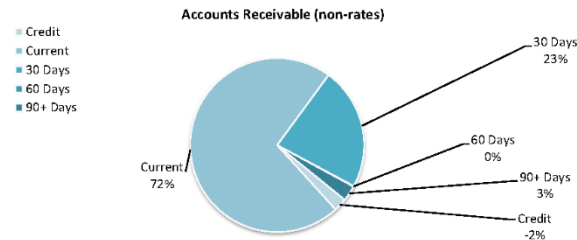
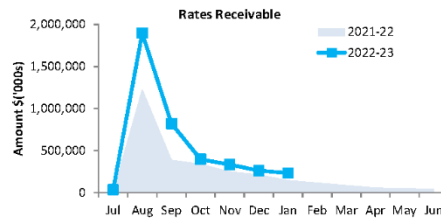
OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates receivable	30 June 2022	31 Jan 2023
	\$	\$
Opening arrears previous years	22,380	34,985
Levied this year	1,773,706	1,897,602
Less - collections to date	(1,761,101)	(1,700,135)
Equals current outstanding	34,985	232,452
Net rates collectable	34,985	232,452
% Collected	98.1%	88%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,260)	37,201	11,783	48	1,515	49,287
Percentage	(2.6%)	75.5%	23.9%	0.1%	3.1%	
Balance per trial balance						
Sundry receivable						28,600
GST and FBT receivable						40,095
State Revenue Pensioner Rebate						0
Total receivables general outstanding						68,695
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES NOTE 4 OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 January 2023
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and materials	38,043	0	0	38,043
Merchandise	102,139	0	0	102,139
Prepayments				
Prepayments	7,045	0	(7,045)	0
Accrued income	142,412	0	(64,267)	78,145
Total other current assets	289,639	0	(71,312)	218,327
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

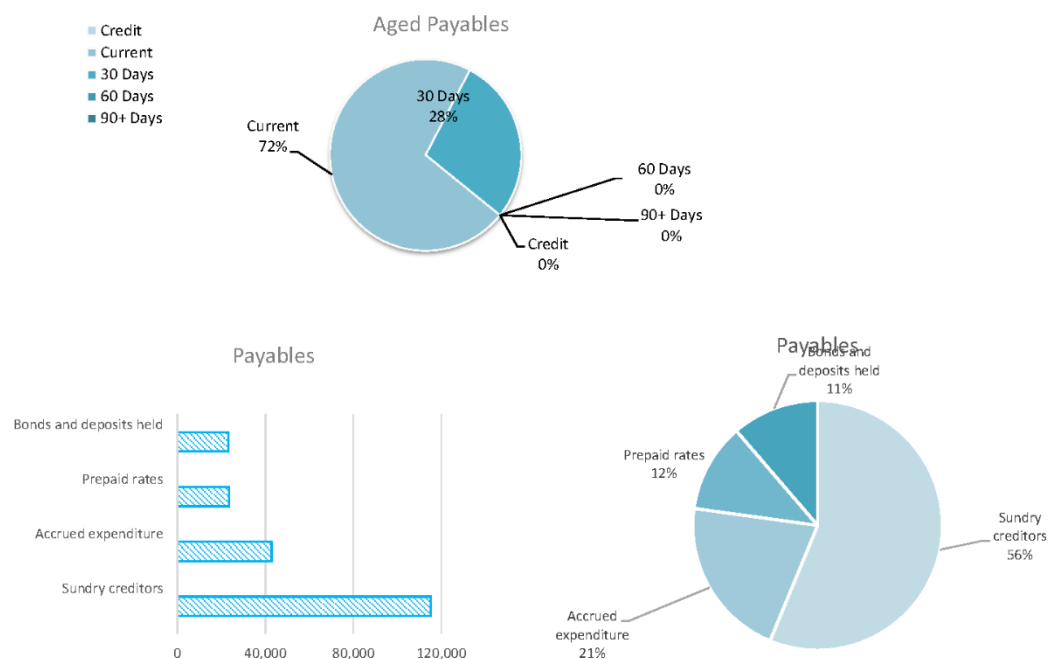
OPERATING ACTIVITIES NOTE 5 Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	82,599	32,404	0	0	115,003
Percentage	0%	71.8%	28.2%	0%	0%	
Balance per trial balance						
Sundry creditors						115,192
Accrued expenditure						42,900
Prepaid rates						23,598
Bonds and deposits held						23,159
Payables - Other						0
ESL Levied						555
Total payables general outstanding						214,156

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



MINUTES OF THE ORDINARY COUNCIL MEETING

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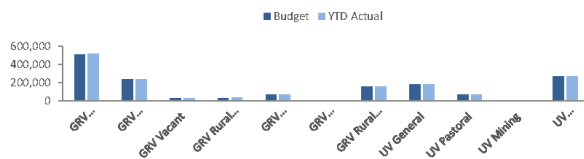
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES NOTE 6 RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.09831	375	5,228,662	514,014	0	0	514,014	514,014	1,676	0	515,690
GRV Commercial	0.10103	41	2,333,188	235,713	0	0	235,713	235,713	0	0	235,713
GRV Vacant	0.09831	16	310,500	30,524	0	0	30,524	30,524	2,287	74	32,885
GRV Rural Commercial	0.10217	5	324,980	33,204	0	0	33,204	33,204	1,690	0	34,894
GRV Industrial / Residential	0.10879	47	648,094	70,504	0	0	70,504	70,504	0	0	70,504
GRV Industrial / Residential Vacant	0.09831	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	0.10785	2	1,474,650	159,038	0	0	159,038	159,038	0	1,061	160,099
Unimproved value											
UV General	0.19796	7	922,205	182,558	0	0	182,558	182,558	0	0	182,558
UV Pastoral	0.13557	11	544,676	73,842	0	0	73,842	73,842	0	0	73,842
UV Mining	0.27000	1	9,350	2,525	0	0	2,525	2,525	0	0	2,525
UV Exploration	0.25961	14	1,027,524	266,751	0	0	266,751	266,751	0	0	266,751
Sub-Total		519	12,823,829	1,568,673	0	0	1,568,673	1,568,673	5,653	1,135	1,575,461
Minimum payment											
Minimum \$											
Gross rental value											
GRV Residential	833	9	54,964	7,497	0	0	7,497	7,497	0	0	7,497
GRV Commercial	833	17	90,080	14,161	0	0	14,161	14,161	0	0	14,161
GRV Vacant	833	82	237,625	68,306	0	0	68,306	68,306	0	0	68,306
GRV Rural Commercial	833	0	0	0	0	0	0	0	0	0	0
GRV Industrial / Residential	833	3	20,040	2,499	0	0	2,499	2,499	0	0	2,499
GRV Industrial / Residential Vacant	520	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	833	0	0	0	0	0	0	0	0	0	0
Unimproved value											
UV General	875	6	9,862	5,250	0	0	5,250	5,250	0	0	5,250
UV Pastoral	875	0	0	0	0	0	0	0	0	0	0
UV Mining	875	1	770	875	0	0	875	875	0	0	875
UV Exploration	875	1	2,190	875	0	0	875	875	0	0	875
Sub-total		119	415,531	99,463	0	0	99,463	99,463	0	0	99,463
Concession							{158,111}				{158,111}
Amount from general rates							1,510,025				1,516,813
Total general rates							1,510,025				1,516,813
Specified area rates											
Rate in \$ (cents)											
Monkey Mia Bore Replacement	0.025949			36,616	0	0	36,616	36,616	0	0	36,616
Total specified area rates			0	36,616	0	0	36,616	36,616	0	0	36,616
Total							1,546,641				1,553,429

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



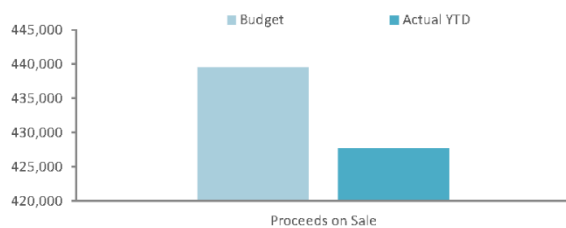
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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES NOTE 7 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
MV188	CEO Vehicle	53,370	55,000	1,630	0	0	0	0	0
MV194	EMFA Vehicle	6,842	25,000	18,158	0	9,119	23,636	14,517	0
	Economic services								
MV195	EMCD Vehicle	10,513	25,000	14,487	0	10,047	23,636	13,589	0
	Transport								
MV202	Dual Cab Ute - Works Manager	35,450	32,000	0	(3,450)	40,251	45,455	5,204	0
MV200	Dual Cab Ute - Town Supervisor	40,244	27,000	0	(13,244)	0	0	0	0
MV201	Dual Cab Ute - Country	40,244	27,000	0	(13,244)	0	0	0	0
MV197	Dual Cab Ute - Town Gardener	22,582	35,455	12,873	0	19,247	35,000	15,753	0
MV168	Town Truck - 5 Tonne	52,486	30,000	0	(22,486)	51,860	50,000	0	(1,860)
MV167	Town Truck - 3 Tonne	27,075	18,000	0	(9,075)	26,658	35,000	8,342	0
MV178	Dual Cab Truck 4x4	52,370	20,000	0	(32,370)	0	0	0	0
MV156	Grader	167,884	145,000	0	(22,884)	172,608	215,000	42,392	0
		509,060	439,455	47,148	(116,753)	329,790	427,727	99,797	(1,860)



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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	160,000	39,000	38,924	(76)
Buildings - specialised	435,000	310,000	51,495	(258,505)
Furniture and equipment	38,956	18,956	21,629	(2,673)
Plant and equipment	1,121,950	835,950	864,279	28,329
Heritage Assets	45,000	9,500	9,451	(49)
Infrastructure - roads other	547,137	41,000	41,130	130
Infrastructure - roads town	427,425	0	0	0
Infrastructure - footpaths	276,350	0	0	0
Infrastructure - public facilities	402,100	7,000	6,818	(182)
Payments for Capital Acquisitions	3,453,918	1,261,406	1,033,726	(233,026)
Total Capital Acquisitions	3,453,918	1,261,406	1,033,726	(233,026)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,382,416	90,956	91,697	741
Other (disposals & C/Fwd)	439,455	255,455	427,727	172,272
Cash backed reserves				
Reserves cash backed - Plant Replacement Reserve	682,495	0	0	0
Reserves cash backed - Infrastructure Reserve	675,506	0	0	0
Reserves cash backed - Pensioner Unit Maintenance Reserve	40,000	0	0	0
Reserves cash backed - Recreation Facilities Upgrade Reserve	50,000	0	0	0
Contribution - operations	184,046	914,995	514,302	(400,693)
Capital funding total	3,453,918	1,261,406	1,033,726	(227,680)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

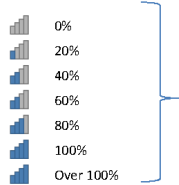
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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.






Level of completion indicator, please see table at the end of this note for further detail.							Adopted	
	Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
	5204734 Shire Office Asbestos Removal	3.1, 4.1	Buildings	80,000	0	0	0	
	09128001 Capital Works 5 Spaven Way	4.1	Buildings	10,000	0	0	0	
	09128020 Capital Works 65 Brockman St	4.1	Buildings	10,000	0	0	0	
	09128040 Capital Works 80 Durlacher St	4.1	Buildings	10,000	0	0	0	
	09128050 Capital Works 51 Durlacher St	4.1	Buildings	10,000	0	0	0	
	25104785 Pensioner Units Capital Works	4.1	Buildings	30,000	30,000	30,310	(310)	
	25104790 Pensioner Shed Door Replacement	4.1	Buildings	10,000	9,000	8,614	386	
Buildings Total				160,000	39,000	38,924	76	
	05204975 Office Furniture & Equipment	4.1, 7.1	Furniture & equipment	20,000	0	0	0	
Comments: Video Conferencing Equipment project carried forward from 2021/22								
	Dugong Interactive Zone with Hungry Sky Software Project	2.2,4.1	Furniture & equipment	18,956	18,956	21,629	(2,673)	
Furniture & Equipment Total				38,956	18,956	21,629	(2,673)	

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Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
	35104705 Town Hall Asbestos Removal	3.1, 4.1	Buildings - Specialised	80,000	0	0	0
	36004998 SBDC Airconditioner Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	300,000	300,000	37,060	262,940
	36004999 SBDC Rose De Freycinet Gallery Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	0	0	0	0
	<i>Comments: Project is in progress</i>						
	45104722 Depot Office Awning	4.1	Buildings - Specialised	10,000	10,000	14,435	(4,435)
	35504902 Automatic Sliding Door - Library	4.1	Buildings - Specialised	25,000	0	0	0
	Electronic Entry System for Town Hall and Recreation						
	35104710 Centre	4.1	Buildings - Specialised	20,000	0	0	0
	Buildings - Specialised Total			435,000	310,000	51,495	258,505

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Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
	35605182 Heritage Stables Refurbishment	4.1	Heritage Assets	45,000	9,500	9,451	49
			Heritage Assets Total	45,000	9,500	9,451	49
	45145251 Footpath Construction (As Per Denham Footpath Plan)	1.1, 4.1, 5.1	Infrastructure - footpaths	56,350	0	0	0
	45145259 Stella Rowley Drive Dual Footpath	1.1, 4.1, 5.1	Infrastructure - footpaths	140,000	0	0	0
	45145260 Problematic Area Street Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	0	0	0
			Infrastructure - footpaths Total	276,350	0	0	0
	30401932 Cemetery Shade	4.1	Infrastructure - public facilities	5,500	0	0	0
	30445151 Hamelin Pool Carpark	4.1	Infrastructure - public facilities	10,000	0	0	0
	35304741 Recreation Centre Panel And Paint Upgrade	4.1	Infrastructure - public facilities	50,000	0	0	0
	35305560 Charlie Sappie Park Bed Removal and Replacement	4.1	Infrastructure - public facilities	11,600	7,000	6,818	182
	35205538 Hard Shade Structures - Playgrounds	4.1, 5.1, 5.2	Infrastructure - public facilities	75,000	0	0	0
	Disability Beach/Water Access inclusive of Floating Beach						
	35205539 Wheelchairs	4.1, 5.1, 5.2	Infrastructure - public facilities	50,000	0	0	0

MINUTES OF THE ORDINARY COUNCIL MEETING

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Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over
Account Description	Strategic Plan Reference	Class	Budget	YTD Budget		
 Town Ovals and Recreation Reticulation/Resurfacing						
 35305511 Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	90,000	0	0	0
 35205540 CCTV Upgrades	4.1	Infrastructure - public facilities	50,000	0	0	0
 35305512 Access Bicycle and Walking Paths Recreation Precinct	4.1, 5.1, 5.2	Infrastructure - public facilities	30,000	0	0	0
 45156790 Electronic Road Closed Sign - Useless Loop Rd	1.1,4.1	Infrastructure - public facilities	30,000	0	0	0
Infrastructure - public facilities Total			402,100	7,000	6,818	182
 45150040 RRG Useless Loop Road 21-22	1.1	Infrastructure - roads other	402,137	41,000	41,130	(130)
 45150041 RRG Eagle Bluff Road 21-22	1.1	Infrastructure - roads other	145,000	0	0	0
Infrastructure - roads other Total			547,137	41,000	41,130	(130)
 45180093 R2R Durlacher Street 22-23	1.1	infrastructure - roads town	427,425	0	0	0
Infrastructure - roads town Total			427,425	0	0	0
 45205499 Dual Cab Ute - Town Supervisor	4.1	Plant and equipment	48,000	0	0	0
 45205346 Town Gardener's Ute	4.1	Plant and equipment	50,950	50,950	50,979	(29)
 45205475 Major Plant items - Capital	4.1	Plant and equipment	20,000	0	0	0
 45205501 Town Truck - 5 Tonne	4.1	Plant and equipment	80,000	80,000	115,927	(35,927)
 45205502 Town Truck - 3 Tonne	4.1	Plant and equipment	65,000	65,000	62,124	2,876
 45205500 Grader	4.1	Plant and equipment	500,000	500,000	490,815	9,185
 45205507 Dual Cab Ute - Works Manager	4.1	Plant and equipment	60,000	60,000	61,884	(1,884)
 45205510 Dual Cab Truck 5T	4.1	Plant and equipment	105,000	0	0	0
 45205516 Dual Cab Ute - Country	4.1	Plant and equipment	48,000	0	0	0
 50104002 EMCD Vehicle	4.1	Plant and equipment	40,000	40,000	41,383	(1,383)
 5205335 CEO Vehicle Replacement	4.1	Plant and equipment	65,000	0	0	0
 5205338 EMFA Vehicle Replacement	4.1	Plant and equipment	40,000	40,000	41,167	(1,167)
Plant and equipment Total			1,121,950	835,950	864,279	(28,329)
Grand Total			3,453,918	1,261,406	1,033,726	230,353

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

FINANCING ACTIVITIES NOTE 9 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Town Oval Bore	58	735,067	0	0	16,691	33,568	718,376	701,499	7,428	21,052
Economic services										
Monkey Mia Bore	57	35,709	0	0	17,675	35,709	18,034	0	482	907
Total		770,776	0	0	34,366	69,277	736,410	701,499	7,910	21,959
Current borrowings		69,278					69,278			
Non-current borrowings		701,498					667,132			
		770,776					736,410			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES

NOTE 10

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	195,752	220	799	0	0	0	0	195,972	196,551
Reserves cash backed - Plant Replacement Reserve	744,743	600	3,041	350,000	0	(682,495)	0	412,848	747,784
Reserves cash backed - Infrastructure Reserve	2,950,046	2,000	12,046	593,015	0	(675,506)	0	2,869,555	2,962,092
Reserves cash backed - Pensioner Unit Maintenance Reserve	191,251	180	780	40,000	0	(40,000)	0	191,431	192,031
Reserves cash backed - Recreation Facilities Upgrade Reserve	484,801	500	1,979	50,000	0	(50,000)	0	485,301	486,780
Reserves cash backed - Monkey Mia Jetty Reserve	22,180	25	90	0	0	0	0	22,205	22,270
Reserves cash backed - Share Fire System Reserve	29,685	30	121	0	0	0	0	29,715	29,806
	4,618,458	3,555	18,856	1,033,015	0	(1,448,001)	0	4,207,027	4,637,314

KEY INFORMATION

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 January 2023
Other current liabilities		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	100,015	914,544	(897,973)	116,586
- non-operating	13	509,354	311,362	(91,697)	729,019
Total unspent grants, contributions and reimbursements		609,369	1,225,906	(989,670)	845,605
Provisions					
Annual leave		142,377	0	0	142,377
Long service leave		98,671	0	0	98,671
Total Provisions		241,048	0	0	241,048
Total other current assets		850,417	1,225,906	(989,670)	1,086,653
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

NOTE 12 OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jan 2023	Current Liability 31 Jan 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies											
General purpose funding											
WALGGC - Grants Commission - General	0	270,817	(270,817)	0	0	386,892	193,446	386,892	0	386,892	270,817
WALGGC - Grants Commission - Roads	0	43,985	(43,985)	0	0	63,746	31,874	63,746	0	63,746	43,985
Law, order, public safety											
FESA Grant - Bush Fire Brigade	365	6,647	(4,360)	2,652	2,652	8,863	6,648	8,863	0	8,863	4,360
FESA Grant - SES	0	35,685	(23,790)	11,895	11,895	47,580	35,685	47,580	0	47,580	23,790
FESA Grant - AWARE Funding	1,822	2,378	0	4,200	4,200	0	0	0	0	0	0
Preparing Australian Communities - Emergency Recovery Exercise	29,719	0	(264)	29,455	29,455	36,323	0	36,323	0	36,323	264
Transport											
Main Roads Road WA Preservation Grant	0	135,108	(135,108)	0	0	132,265	132,265	132,265	0	132,265	135,108
Main Roads WA Useless Loop Maintenance	0	264,000	(264,000)	0	0	330,000	264,000	330,000	0	330,000	264,000
Economic services											
GDC Workforce Accommodation Business Case	41,068	0	(35,728)	5,340	5,340	41,068	41,068	41,068	0	41,068	35,728
Safe 4WD Exploring Project	2,041	0	(1,997)	44	44	2,041	2,041	2,041	0	2,041	1,997
Department of Communities - Day Care Provider Accommodation Subsidy	25,000	0	(12,000)	13,000	13,000	25,000	12,000	25,000	0	25,000	12,000
Department of Communities - Thank A Volunteer Day	0	1,361	(1,361)	0	0	1,300	1,300	1,300	0	1,300	1,361
Lotterywest - Beats in the Bay	0	20,000	(20,000)	0	0	20,000	20,000	20,000	0	20,000	20,000
GDC - Beats in the Bay	0	500	(500)	0	0	0	0	0	0	0	500
Horizon - Beats in the Bay	0	8,933	(8,933)	0	0	8,933	8,933	8,933	0	8,933	8,933
RAC Monkey Mia Resort - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000	0	5,000	5,000
	100,015	794,414	(827,843)	66,586	66,586	1,109,011	754,260	1,109,011	0	1,109,011	827,843
Operating contributions											
Recreation and culture											
Contributions - HMAS Sydney Exhibit	0	130	(130)	0	0	250	147	250	0	250	130
Transport											
DPLH - Natural Gas Pipeline Corridor Road Maintenance Contribution	0	0	0	0	0	10,373	0	10,373	0	10,373	0
Economic services											
RAC Caravan Park Rental (Full Year Expiry)	0	120,000	(70,000)	50,000	50,000	0	0	0	0	0	
	0	120,130	(70,130)	50,000	50,000	10,623	147	10,623	0	10,623	130
TOTALS	100,015	914,544	(897,973)	116,586	116,586	1,119,634	754,407	1,119,634	0	1,119,634	827,973

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

NOTE 13 NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jan 2023	Current Liability 31 Jan 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Recreation and culture											
Dugong Interactive Zone - SBDC	0	18,956	(18,956)	0.00	0.00	18,956	18,956	18,956	0	18,956	18,956
Transport											
RRG Grants - Capital Projects	0	246,206	(27,420)	218,786.00	218,786.00	328,091	27,000	328,091	0	328,091	27,420
Roads to Recovery - Capital Projects	0	0	0	0.00	0.00	297,245	0	297,245	0	297,245	0
Local Roads and Community Infrastructure	509,354	0	(45,321)	464,033.00	464,033.00	668,124	45,000	668,124	0	668,124	45,321
Department of Transport - Stella Rowley Dr Footpath	0	46,200	0	46,200.00	46,200.00	70,000	0	70,000	0	70,000	0
TOTALS	509,354	311,362	(91,697)	729,019.00	729,019.00	1,382,416	90,956	1,382,416	0	1,382,416	91,697

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

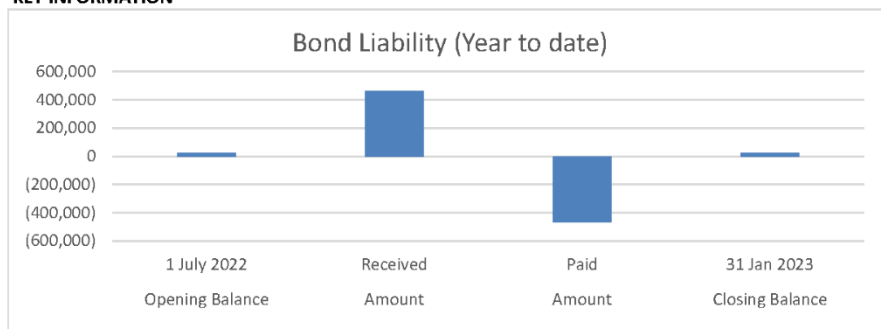
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

NOTE 11 BOND LIABILITY

Funds held for the purpose of bonds or levies (previously trust) and which are reported as a liability are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Jan 2023
	\$	\$	\$	\$
CITF Levy	2,973	1,158	(4,131)	0
Library Card Bond	100	0	0	100
Bookeasy- Sales	0	335,183	(335,183)	0
Kerb/Footpath Deposit	7,800	3,000	(1,000)	9,800
Bond Key	5,380	580	0	5,960
Hall Bond	2,726	926	0	3,652
Police Licensing	1,614	120,130	(121,668)	76
Building Licence Levy	2,463	1,851	(3,251)	1,063
Road Reserve - Hughes Street	2,298	0	0	2,298
Rates Unidentified Deposit	210	0	0	210
	25,564	462,828	(465,233)	23,159

KEY INFORMATION



MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2023

NOTE 12 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	(3,641)	(20.05%)	Timing	No Reportable Variance
General purpose funding - rates	6,788	0.45%	Timing	Interim and Back Rates not included within original budget
General purpose funding - other	124,170	43.61%	▲ Timing	Financial Assistance Grants and interest received are higher than budget expectation.
	(13,614)	(25.93%)	▼ Timing	SES Quarterly grant quarantined until invoice received from SES Shark Bay for payment. Bushfire Brigade variance between grant received and acquitted quarantined.
Law, order and public safety				
Health	(1,269)	(59.92%)	Timing	No Reportable Variance
Housing	(4,917)	(8.55%)	Timing	No Reportable Variance
Community amenities	12,678	3.98%	Timing	No Reportable Variance
	29,161	13.72%	▲ Timing	Insurance Reimbursement received for TV Satellite damage not in original budget. SBDC revenue ahead of budget expectations.
Recreation and culture				
Transport	20,139	4.68%	Timing	Insurance Reimbursement received which was not included within budget.
Economic services	26,778	6.41%	▲ Timing	Private Works Actual higher than Budget
Other property and services	75,768	519.64%	▲ Timing	Profit on Sale of Assets higher than Budget due to higher trade in values.
Expenditure from operating activities				
Governance	155,638	46.00%	▲ Timing	Various expenses less than budget timing and expectations.
General purpose funding	4,969	8.17%	Timing	No Reportable Variance
Law, order and public safety	81,179	37.77%	▲ Timing	Timing of Emergency Recovery Exercise, Ranger Patrols and Emergency Management Consultant Budgets ahead of actual expenditure. SES Shark Unit Invoice not yet received for January quarter.
Health				
	19,975	31.69%	▲ Timing	No Health Consultant fees have been received for this financial year. Mosquito fogging actual expenditure is less than YTD budget and the Public Health Plan is yet to be finalised.
Housing	(15,279)	(11.62%)	▼ Timing	Staff Housing Recovery is less than budgeted as a result of late confirmation from auditor that asset register could be rolled into the current financial year.
Community amenities	25,655	5.92%	▲ Timing	Refuse Site Expenditure higher than YTD budget offset against reduction in actual YTD Planning Consultant Fees and Town Planning Schemes compared to budget
Recreation and culture	129,937	9.94%	▲ Timing	Various expenditure Actual YTD less than YTD Budget
Transport				
	(390,909)	(45.80%)	▼ Timing	Timing of Useless Loop Maintenance and Town Streets YTD Actual expenditure ahead of Budget
Economic services	(52,308)	(9.66%)	▼ Timing	Private Works - Shark Bay Road actual expenditure in advance of budget timing.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	741	0.81%	Timing	No Reportable Variance
Proceeds from disposal of assets	172,272	67.44%	▲ Timing	Higher trade in values on plant compared to budget
Payments for property, plant and equipment and infrastructure	227,680	18.05%	▲ Timing	SBDC Airconditioning Project Actual substantially less than Budget
Financing activities				
Transfer to reserves	(17,968)	(2023.42%)	▼ Timing	Only interest has been transferred to reserves. Other transfers are scheduled for later in the year.

KEY INFORMATION

NB: Depreciation has not been run for 2022/23 and forms part of the timing variances above.

22 FEBRUARY 2023

10.4 RECREATIONAL BOATING FACILITIES GRANT (DEPARTMENT OF TRANSPORT) – DENHAM FINGER JETTY
GS00014

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

The Executive Manager Finance and Administration Ms Andrea Pears left Council Chamber at 3.36pm. Ms Pears returned to the Council Chamber at 3.38pm.

Moved Cr Bellottie
Seconded Cr Cowell

Council Resolution

That Council support the acceptance of funding of \$314,413 from Round 27 of the Department of Transport under the Recreational Boating Facilities Grant Scheme for the construction of a new finger jetty at the Western end of Knight Terrace.

That the acceptance of funding is subject to the Shires co-contribution amount of \$104,804 being provided for via the Local Roads and Community Infrastructure funding program and not from the Shires 2022/2023 or 2023/2024 budget.

That the possibility of constructing the jetty on the Western side of the existing boat ramp be investigated.

That the possibility of enhancing, enlarging and providing direct access to the existing beach area on the Eastern side of the boat ramp to provide for a watercraft landing area, be explored.

Moved Cr Ridgely
Seconded Cr Stubberfield

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 3.42 pm for open discussion on Item 10.4 Recreational Boating Facilities Grant (Department of Transport) – Denham Finger Jetty.

5/0 CARRIED

Moved Cr Bellottie
Seconded Cr Rigley

Council Resolution

That Council reinstate Standing Orders at 3.52pm.

5/0 CARRIED

5/0 CARRIED BY ABSOLUTE MAJORITY

22 FEBRUARY 2023

BACKGROUND

A funding application was first submitted for Round 22 of the Recreational Boating Facilities Scheme in October 2016. The Shire was advised in late April 2017 that the was unsuccessful, and an item was taken to the May 2017 Ordinary Council Meeting advising of same. The resolution from that May 2017 Ordinary Council Meeting was:

Council Resolution

That Council note the unsuccessful application submitted to the Recreational Boating Facilities Schemes Round 22.

That Council instruct administration to resubmit the unsuccessful application in future rounds of the Recreational Boating Facilities Scheme.

4/0 CARRIED

In February 2018 another funding application was submitted for Round 23 of the Recreation Boating Facilities Scheme, an item was taken to the February 2018 Ordinary Council Meeting (item attached) where Council resolved the following:

That Council note that an application was submitted to the Recreational Boating Facilities Schemes Round 23 for a finger jetty to be constructed at the western boat ramp.

That Council endorse and approve the application.

That Council instruct administration to include an amount of \$74,767 in the 2018/2019 budget if the application is successful.

7/0 CARRIED

In August 2020 another funding application was submitted for Round 25 of the Recreational Boating Facilities Scheme, this application was also unsuccessful.

In August 2022 a further application was submitted for Round 27 of the Recreational Boating Facilities Scheme. In December 2022 the Shire was advised that its application had been successful for \$314,413 and was subject to a Shire co-contribution amount of \$104,804 (25% of the project cost).

COMMENT

Whilst a total of four (4) grant applications have been lodged under the Recreational Boating Facilities Scheme, it is acknowledged that between the February 2018 Ordinary Council Meeting and the success of the Round 27 application, there are three (3) new members of Council that had no awareness of the Shires co-contribution commitment, nor a detailed understanding of the project and its history.

In light of the above, Shire administration sought and was granted an extension until 28 February to advise the Department of Transport of the Shires acceptance or not of the Grant, and to facilitate discussion at the February 2023 Ordinary Council Meeting.

LEGAL IMPLICATIONS

There are no known legal implications.

POLICY IMPLICATIONS

There are no policy implications for this item.

FINANCIAL IMPLICATIONS

22 FEBRUARY 2023

There are no financial implications for this item.

STRATEGIC IMPLICATIONS

Objective 1 - Economic - Sustainable Growth and Progress

Outcome 1.1- Develop Infrastructure and investment that is sustainable and an on-going legacy to the Shire

Action 1.1.6 - Develop and maintain sustainable infrastructure

RISK MANAGEMENT

There are no risk management implications for this item.

VOTING REQUIREMENTS

Absolute Majority Required.

SIGNATURES

Chief Executive Officer

Date of Report

D Chapman

13 February 2023

**ITEM 14.1 Denham Boat Ramp Finger Jetty
Ordinary Council Meeting 28 February 2018 Minutes**

Author

Works Manager

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Ridgley

Council Resolution

That Council note that an application was submitted to the Recreational Boating Facilities Schemes Round 23 for a finger jetty to be constructed at the western boat ramp.

That Council endorse and approve the application.

That Council instruct administration to include an amount of \$74,767 in the 2018/2019 budget if the application is successful.

7/0 CARRIED

Background

Round 22 of the Recreational Boating Facilities Scheme opened in October 2016.

The Shire of Shark Bay submitted an application with Recreational Boating Facilities Scheme to construct a finger jetty at the western end boat ramp.

The Shire received confirmation from the Recreational Boating Facilities Scheme late April 2017 that our application for Round 22 was unsuccessful.

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At the Ordinary Council meeting held 31 May 2017, Council resolved to instruct administration to resubmit the unsuccessful application in future rounds of the Recreational Boating Facilities Scheme.

Submissions for Round 23 closed 6 February 2018. The previously submitted application has been resubmitted for this round.

Comment

There is one round of Recreational Boating Facilities Scheme funding each financial year.

Rounds usually open in October and close in February, with successful applicants notified in May.

It should be noted that with any successful application the Shires commitment will need to be reflected in the appropriate budget.

The application can be withdrawn if Council feel the finger jetty is no longer a priority.

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

The project is expected to cost \$299,069

Recreational Boating Facilities Scheme funding is 75% of a projects cost.

Council has applied for a grant of \$224,302.00.

The remaining project cost would be funded by the Shire and can include government funding and in-kind contributions. This cost would be \$74,767 and would need to be included in the 2018/2019 budget.

Grants remain valid for 24 months from the date of advice of approval. The project should be completed and payment claimed within this time.

Strategic Implications

Objective 1 - Economic - Sustainable Growth and Progress

Outcome 1.1- Develop Infrastructure and investment that is sustainable and an on-going legacy to the Shire

Action 1.1.6 - Develop and maintain sustainable infrastructure

Risk Management Implications

There are no risks relevant to this report

Voting Requirements

Simple Majority Required

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

Signatures

Author

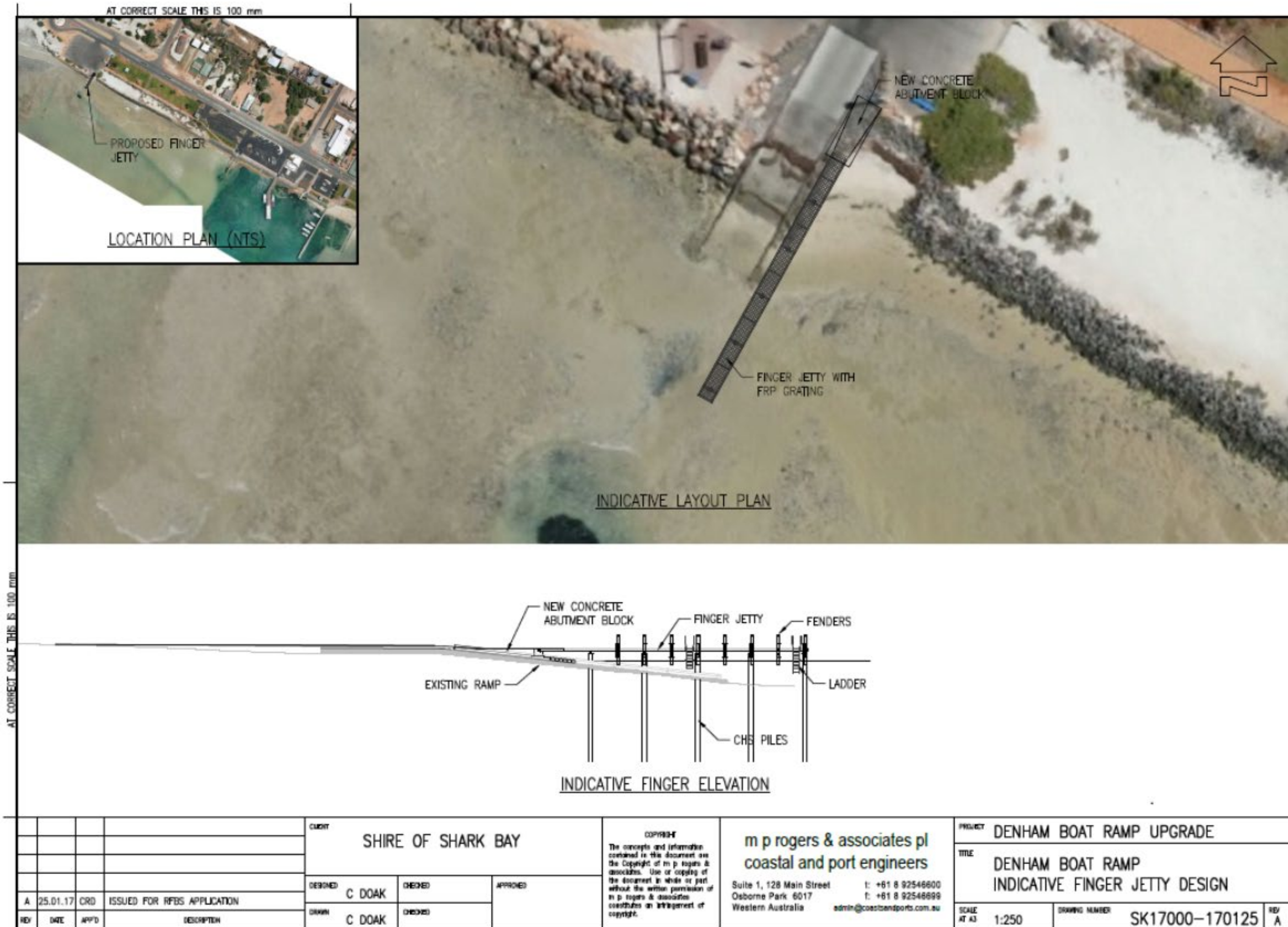
B Galvin

Chief Executive Officer

P Anderson

Date of Report

21 February 201



22 FEBRUARY 2023

10.5 ORDINARY ELECTIONS OCTOBER 2023
GV00001

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Stubberfield

Seconded Cr Ridgley

Council Resolution

That Council –

Declare in accordance with section 4.20 (4) of the *Local Government Act 1995* that the Western Australian Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections for the Shire of Shark Bay together with any other elections or polls which may also be required,

Decide in accordance with section 4.61 (2) of the *Local Government Act 1995* that the method of conducting the election will be as postal election, and

Include in the 2023/2024 budget provision of \$17,150.00 GST inclusive to provide for the Western Australian Electoral Commission to conduct the 2023 election.

5/0 CARRIED BY ABSOLUTE MAJORITY

Background

Unless other arrangements are made the Chief Executive Officer is to be the Returning Officer of a Local Government however, if a Local Government wishes to have the Western Australian Electoral Commission conduct a postal voting election then the Local Government must make a declaration to this effect before the eightieth (80) day before an election according the section 4.20(4) of the ***Local Government Act 1995*** and is to decide that the election is to be held as a postal election in accordance with section 4.61 of the ***Local Government Act 1995***.

Comment

The Shire conducted the 2011 and 2013 elections, the extraordinary elections in 2014 and ordinary elections in 2015, 2017, 2019 and 2021 by postal vote and experienced very encouraging voter participation where there was a contested election.

The conduct of the elections by postal vote provides for a greater ability for electors to participate in the election process. While the voting in person is still relevant, the ability for absent owners to participate in the election by postal voting ensures a greater representation of the community.

The conduct of the election by the Electoral Commission and by postal vote also provides for increased levels of separation from the process for the Shire administration.

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The voter participation in 2017 was 59.31% and 56.33% in 2019. The voter participation from the 16 October 2021 elections was as follows:

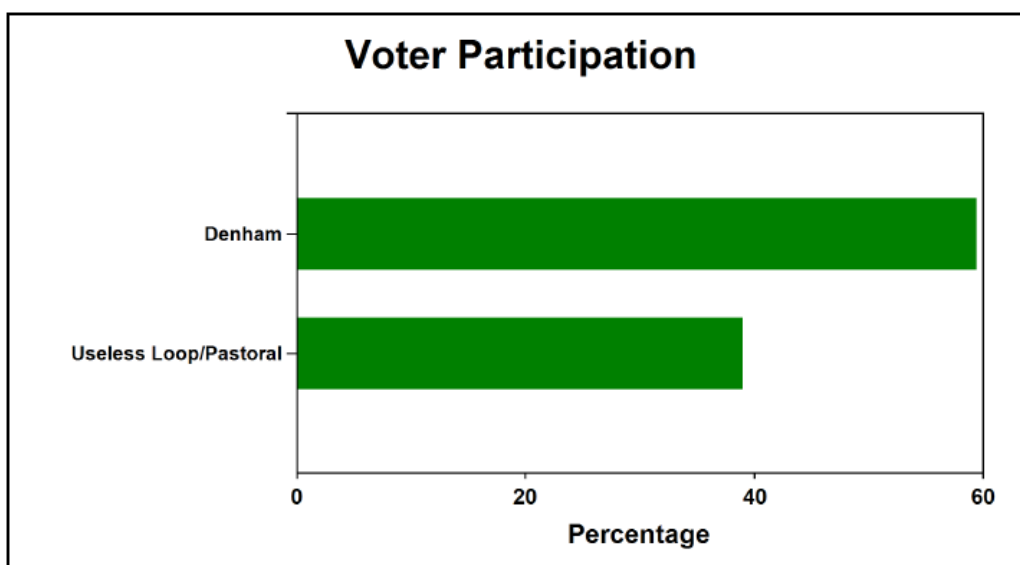
Enrolment and Voter Participation

WARD	Enrolment ¹	Voters Participation ²	Percentage Participation
Denham	434	258	59.4%
Useless Loop/Pastoral	77	30	39.0%
Not identified ³		1	
Total	511	289	56.6%

¹ Enrolment - electors at the close of roll, corrections up to close of poll and provisional voters.

² Voters participation - returned voting packages (accepted and rejected).

³ Electors were unidentifiable because they returned a package with no elector certificate attached.



The Minister for Local Government wrote to the Chief Executive Officer on the 3 February 2023 (attached) highlighting several measures (as part of a broader package of local government reforms) specific to local government Ordinary Elections, aimed at strengthening local democracy and increased community engagement, including the abolition of wards for all Band 3 and 4 local governments.

These reforms will greatly reduce the need for extraordinary elections, saving costs for ratepayers and administrative burden for local governments in the longer term.

Legal Implications

Local Government (Elections) Regulations 1997.

Local Government Act 1995.

4.61. Choice of methods of conducting the election

(1) *The election can be conducted as a —*

postal election which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

22 FEBRUARY 2023

Voting in person election which is an election at which the principal method of casting votes is by voting in person on Election Day but at which votes can also be cast in person before Election Day, or posted or delivered, in accordance with regulations.

- (2) The local government may decide* to conduct the election as a postal election.

* Absolute majority required.

- (3) A decision under subsection (2) has no effect if it is made after the 80th day before Election Day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.
- (4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.
- (5) A decision made under subsection (2) on or before the 80th day before Election Day cannot be rescinded after that 80th day.
- (6) For the purposes of this Act, the poll for an election is to be regarded as having been held on Election Day even though the election is conducted as a postal election.
- (7) Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.

4.20. CEO to be returning officer unless other arrangements are made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —
- (a) an election; or
- (b) all elections held while the appointment of the person subsists.

* Absolute majority required.

- (3) An appointment under subsection (2) —
- (a) is to specify the term of the person's appointment; and
- (b) has no effect if it is made after the 80th day before an election day.
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

* Absolute majority required.

- (5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for

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the local government and the declaration is in respect of an additional election for the same local government.

- (6) *A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.*

Section 4.62 of the *Local Government Act 1995* prescribes the requirement for Polling Places (booths) in respect to voting as *In Person*.

4.62. Polling places required

- (1) *For every election in a district or a ward the returning officer is to ensure that there will be at least one polling place in the district that is open between 8 a.m. and 6 p.m. on election day.*
- (2) *For a voting in person election in a district that is divided into wards, the returning officer is to ensure that there will be at least one polling place in each ward that is open between 8 a.m. and 6 p.m. on election day unless the returning officer determines that, in respect of a particular ward, it is not necessary or not practicable —*
- (a) to open a polling place in that ward on election day; or*
- (b) for there to be a polling place in that ward that is open all the time between 8 a.m. and 6 p.m. on election day.*
- (3) *For a voting in person election in a ward the returning officer is to ensure that there will be at least one polling place in the ward that is open between 8 a.m. and 6 p.m. on election day unless the returning officer determines that it is not necessary or not practicable —*
- (a) to open a polling place in that ward on election day; or*
- (b) for there to be a polling place in that ward that is open all the time between 8 a.m. and 6 p.m. on election day.*

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

The electoral commission has quoted an amount of \$17,000.00 including GST to conduct the election and \$150 for the Australia Post Priority Service for the lodgement of election packages, for the Shire of Shark Bay in October 2023.

This has been based on the following assumptions:

600 electors

60% response rate

4 councillor vacancies and

The count to be conducted at the Shark Bay Recreation Centre.

It is difficult to estimate the amount of cost to Council of conducting in person elections given that there is limited capacity available to conduct the elections in house and costs would be dependant upon the voter turnout if the elections were held in person.

The amount of \$17,150.00 can be included in the 2023/2024 budget deliberations.

MINUTES OF THE ORDINARY COUNCIL MEETING

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Strategic Implications

There are no strategic implications relevant to this report.

Voting Requirements

Absolute Majority Required.

Signature

Chief Executive Officer

D Chapman

Date of Report

15 February 2023

22 FEBRUARY 2023

LGE 028

Mr Dale Chapman
Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Dear Mr Chapman

Local Government Ordinary Election: 2023

The next local government ordinary elections are being held on 21 October 2023. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2023/2024 budget preparations.

The estimated cost for the 2023 election if conducted as a postal ballot is \$17,000 inc GST, which has been based on the following assumptions:

- 600 electors
- response rate of approximately 60%
- 4 vacancies
- count to be conducted at the offices of the Shire of Shark Bay
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of \$150 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

179916

The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission incurred as part of an invalidity complaint lodged with the Court of Disputed Returns
- the cost of any casual staff to assist the Returning Officer on election day or night
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

As you are aware, the Government is currently considering reforms to the *Local Government Act 1995*, which include how elections are to be conducted. In order to assist with your local government's budget planning, we have included, to the best of our knowledge, costs that will arise from the changes proposed in legislation. For example, if under the amendments your local government will be required to conduct a mayoral/presidential election this has been included.

Some local governments may also note an increase in costs from their 2021 ordinary costs. These include increases arising from inflation in recent years affecting salaries for Returning Officers and other staff, printing and packaging costs as well as the increase in postage announced by Australia Post. Additional costs from the Commission have been included arising from improved processing procedures and additional resources to supplement the Commission's education, complaints management, investigation and legal efforts.

In order for the Commission to be responsible for the conduct of your election, the first step required by the *Local Government Act 1995* is my written agreement to undertake the election.

As such, you may take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2023 for the Shire of Shark Bay in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required.

My agreement is subject to the proviso that the Shire of Shark Bay also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

MINUTES OF THE ORDINARY COUNCIL MEETING

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In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

It would be greatly appreciated if this item was considered at your March council meeting, to enable the Commission to have sufficient time to work with you to effectively conduct the election.

I look forward to conducting this election for the Shire of Shark Bay in anticipation of an affirmative vote by Council. If you have any further queries please contact Shani Wood Director, Election Operations on 9214 0400.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

9 February 2023

22 FEBRUARY 2023



Hon John Carey MLA

Minister for Housing; Lands; Homelessness; Local Government

Our ref: 78-11008

3 February 2023

Dear Local Government Chief Executive Officers

**MEMORANDUM TO CHIEF EXECUTIVE OFFICERS
ARRANGEMENTS FOR THE UPCOMING OCTOBER 2023 ORDINARY ELECTIONS**

As you know, the State Government is continuing to work with the local government sector to deliver the most significant package of local government reforms in more than 25 years. These reforms include several measures to strengthen local democracy and increase community engagement, including new requirements for:

- the introduction of optional preferential voting for all local government elections;
- directly-elected Mayors and Presidents for all Band 1 and 2 local governments;
- the abolition of wards for all Band 3 and 4 local governments; and
- aligning the size of councils with the size of the population of each district.

In September 2022, I wrote to all local governments to outline the implications of the reforms for each council, and pathways for implementing required changes. Since then, the majority of impacted councils have been working to consider how best to transition in changes. Many councils have since completed Ward and Representation Reviews, while others will have more substantial changes implemented through reform elections, or minor changes made to apply by default.

I would like to acknowledge and thank local governments for the constructive and proactive way they have approached this forward planning.

Further to my previous letter, the State Government is continuing to work to implement election reforms ahead of the October 2023 Ordinary Elections. The reforms will introduce Optional Preferential Voting (OPV) for all local government elections. OPV is similar to preferential voting used in State and Federal Elections, and for local government elections in every other Australian state. OPV provides that electors can preference as many or as few candidates as they decide, and there will be no transfer of preferences other than the preferences electors mark on their ballot paper.

The reforms will also include related new changes for the backfilling of vacancies, including:

- in the event that a member of the council is directly elected as the Mayor or President, the consequent vacancy can be filled by the next highest-polling candidate through the relevant district or ward council election held on the same day;
- if a vacancy arises within one year of a council member being elected at an ordinary election, that vacancy may be filled by the next highest-polling candidate; and
- the timeframes for which certain vacancies can remain unfilled ahead of an upcoming ordinary election will also be extended.

Together, these reforms will greatly reduce the need for extraordinary elections, saving costs for ratepayers and administrative burden for local governments in the longer term.

Level 11, Dumas House, 2 Havelock Street, West Perth, WA, 6005
Telephone: +61 8 6552 5300 Facsimile: +61 8 6552 5301 Email: minister.carey@dpc.wa.gov.au

MINUTES OF THE ORDINARY COUNCIL MEETING

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However, these changes will require specific attention on election night, and returning officers will need to identify the candidates who are next in line to fill further vacancies for inclusion on the declaration of results. Accordingly, I am writing to encourage all local governments to commence early planning for the practical arrangements for the conduct of the October 2023 Ordinary Elections.

As you would know, the council may declare the Electoral Commissioner as responsible to conduct postal elections under sections 4.20 and 4.61 of the *Local Government Act 1995* (the Act). Section 4.28 of the Act further provides that the local government is to meet the costs incurred by the Western Australian Electoral Commission (WAEC) in conducting such elections.

Alternatively, if council decides that the CEO (or other appointee) is to be the returning officer, local governments will have the option to purchase a licence for access to the WAEC's CountWA software to facilitate the counting of votes. CountWA software is used to count votes in State Elections, and involves data entry of preferences indicated on ballot papers. This provides for preferences to be counted and re-counted using the software.

If a local government decides to license the software instead of appointing the Electoral Commissioner to conduct the election, the CEO (or other appointee) will remain wholly responsible for the conduct of the count, the use of the software, the introduction of the new OPV counting and backfilling provisions, and dealing with any disputes or complaints. The WAEC will only be able to provide general assistance on accessing and using the software.

The WAEC will shortly be writing to all local governments to provide information for each council. The WAEC can also provide further information on each of these options. Please contact Phil Richards, Manager Election Events on 9214 0443 or at Phillip.Richards@waec.wa.gov.au if you have any queries.

It is strongly recommended that the decision for whether to declare the Electoral Commissioner as responsible for your Ordinary Elections is put to Council at its March meeting. This will allow sufficient time for the WAEC to work with you to deliver the election, or provide you with a software licence, if preferred.

In considering potential arrangements, local governments should be mindful that the WAEC will require sufficient lead time to plan ahead. Accordingly, I strongly urge all local governments to make arrangements as early as possible, and consider the appointment of the WAEC to conduct the elections.

The Department of Local Government, Sport and Cultural Industries (DLGSC) is working closely with the WAEC to prepare further materials to assist local governments with the implementation of reforms. The DLGSC will provide further updates through LG Alerts to the sector and on the DLGSC's website. The DLGSC is also available to assist with any queries, including by email at lghotline@dlgsc.wa.gov.au or by phone on 1300 762 511.

I have also written a letter to the Mayor or President of your local government, which contains the same information as this memorandum. That letter should be received shortly.

Yours sincerely



HON JOHN CAREY MLA
MINISTER FOR LOCAL GOVERNMENT

22 FEBRUARY 2023

11.0 TOWN PLANNING REPORT

**11.1 PROPOSED PYLON SIGNS (COBURN MINE) – NORTH WEST COASTAL HIGHWAY (ROAD RESERVE)
P2005**

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Nil

Moved

Cr Ridgley

Seconded

Cr Vankova

Council Resolution

That Council:

A Approve the application for two pylon signs within the North West Coastal Highway road reserve subject to the following conditions and footnotes:

- 1. The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
- 2. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnotes:

- (i) This is a planning consent only and owners need to apply for a separate building permit prior to commencing any site works or construction.**
- (ii) Prior to construction, separate written approval for the sign is required from Main Roads Western Australia. The applicant is advised to lodge a separate application directly to Main Roads Western Australia for their separate consideration.**

5/0 CARRIED

BACKGROUND

- *Coburn Zircon Project*

Strandline Resources Limited is involved in the Coburn Zircon Project which is a proposal to establish excavation and processing of a large low grade heavy mineral sand deposit known as the Amy Zone. The Amy Zone is approximately 27 kilometres long, 3 kilometres wide and between 10 and 40mm thick.

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Based on the original Public Environmental Review the Project comprises the construction, operation, rehabilitation and closure of:

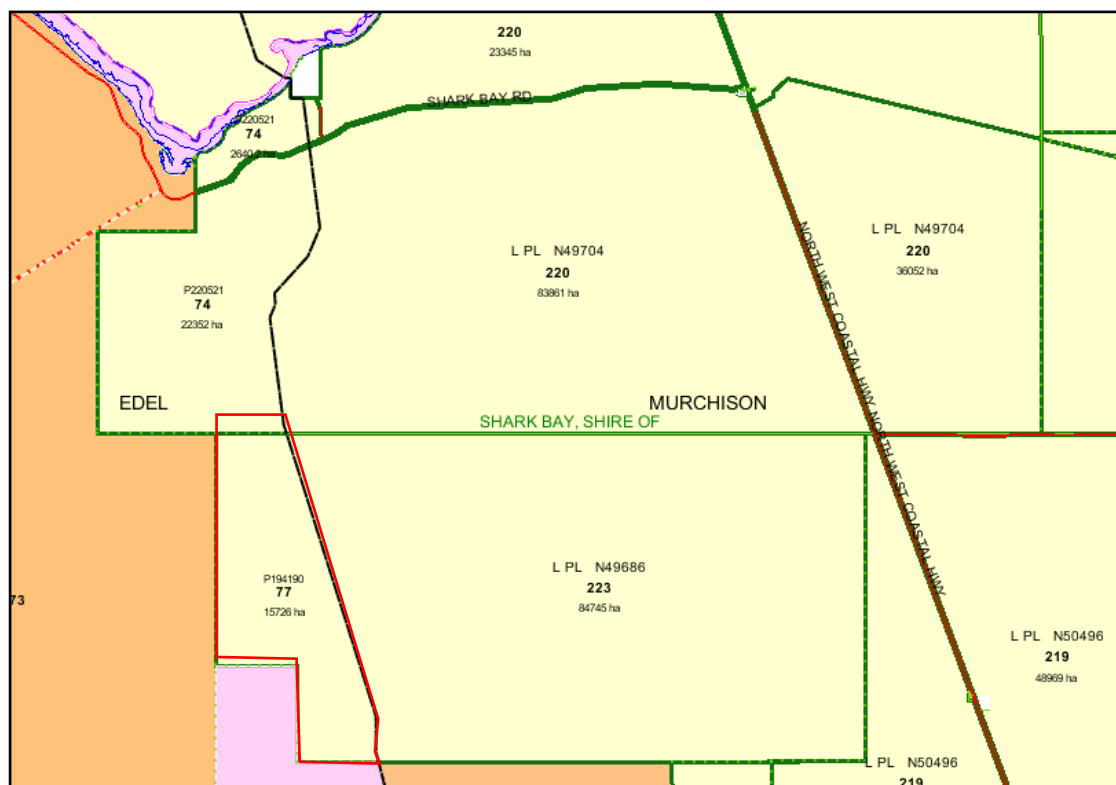
- a series of open pit mines which will be backfilled with tailings;
- processing plants (concentrators);
- haul road and access corridors;
- an accommodation camp;
- office buildings, workshops and support facilities;
- a borefield; and
- supporting infrastructure such as a power plant, reverse osmosis desalination plant, power lines and pipelines.

The project proposes accommodation for approximately 200 people although the proponent indicates that due to shifts/rosters the maximum number of staff on site at any one time is expected to be around 166 people.

- *Mining Leases*

Seven Mining Leases have been secured for the project including M09/102, M09/103, M09/104, M09/105, M09/106, M09/111, and M09/112.

All of the mining leases are located on Lot 77 which forms part of the Carbla Station Pastoral Lease, with the exception that a northern portion appears to traverse the Hamelin Station Pastoral Lease on Lot 74.



Location Plan – Lot 77 and portion of Lot 74

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COMMENT

- ***Proposed Pylon Signs***

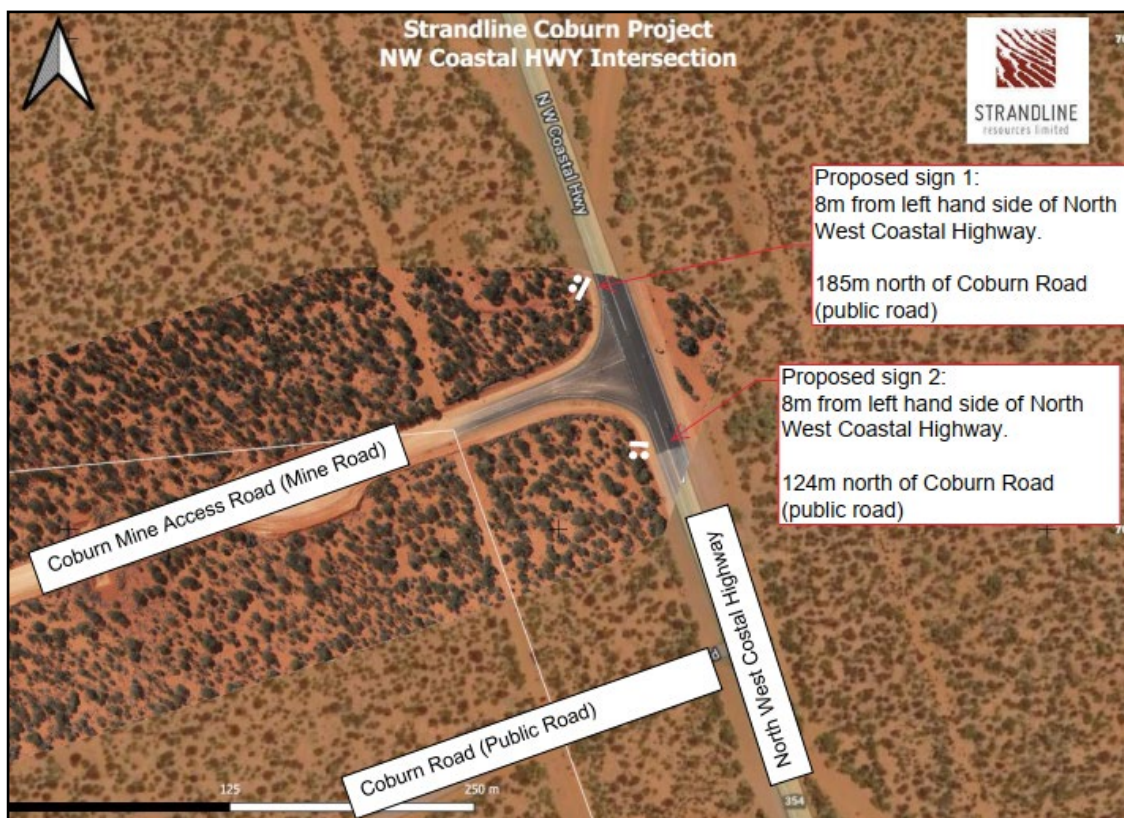
Strandline lodged a planning application seeking approval to erect two signs within the road reserve of the North West Coastal Highway.

Town Planning Innovations referred the application to Main Roads Western Australia, who has signed the 'owner' section of the application form, as the Highway falls under the care and control of Main Roads Western Australia.

Two pylon signs are proposed to be located approximately 8 metres from the edge of the constructed road surface, at the intersection of the Highway and the Coburn mine access road.

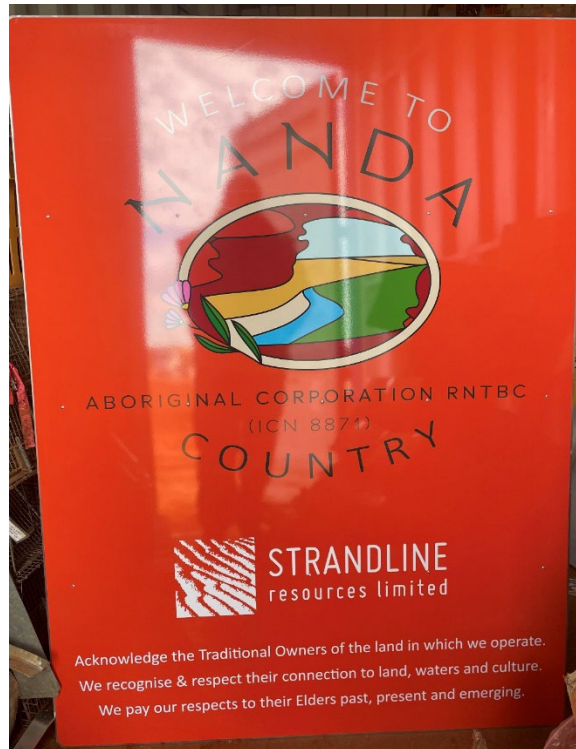
The applicant has advised that the new entrance to Coburn is approximately 40 – 50 metres from the original entrance of Coburn Road. However, 2 kilometres down the new access it re-aligns with the Coburn Road, therefore only takes out the bends for easier access.

A site plan is included below.



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The first sign provides an acknowledgement of the traditional owners of the land. The sign under face will be 0.8 metres above the ground with two pole supports. The sign face will measure 1.6 metres wide by 1.2 metres high with the following graphics:



The second sign will be the same size as the first sign proposed, with the following graphics:



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- **Officer Comment**

The North West Coastal Highway is a Local Scheme Reserve for 'Primary Distributor Road' under the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

There are no specific scheme provisions applicable to local reserves, other than objectives.

The objective of a Primary Distributor Road is '*to set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy.*'

Town Planning Innovations recommends support for the two proposed signs and recognises the need for the entry road to Coburn Mine to be clearly identifiable.

It should be noted that separate approval is also required by Main Roads Western Australia. Main Roads Western Australia has their own policy for signage and examines issues such as impact on traffic and road users.

- **Consultation**

The application was referred to Main Roads Western Australia as the signs are proposed in the Highway road reserve. Main Roads Western Australia did not express any concern over the proposal, however, has advised that the owner needs to lodge a separate application to Main Roads Western Australia for their approval.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 4 –

Clause 32.17.3 outlines the considerations of Applications for advertising signs as follows:

Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the relevant zone and consider the following matters:

- (a) The need to promote a high standard of design and presentation in outdoor advertising particularly along Knight Terrace and major tourist routes;
- (b) The visual impact on major tourist routes, the Shark Bay World Heritage Property and public places balanced with the commercial need to promote tourist accommodation, facilities and attractions in remote locations;
- (c) The relationship of the advertising sign and the location of the business being promoted;
- (d) The level of integration between of any on site advertising with the overall site development specifically in the Commercial and Tourism zones;
- (e) The need to protect visual quality and character of particular localities;
- (f) Vehicular and /or pedestrian traffic safety;

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- (g) The potential for outdoor advertising to negatively impact on the amenity of an area or the attributes which make an area attractive to tourists by virtue of the colours, height, materials, prominence, exposure, size, relevance to the premises or location, number and content;
- (h) The general planning considerations under Clause 67 of the deemed provisions.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is no known risk associated with this application.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

3 February 2023

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11.2 PROPOSED WAREHOUSE – LOT 11 (97) KNIGHT TERRACE, DENHAM
P1019

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Cr Stubberfield

Council Resolution

That Council:

- A. Approve the application for a warehouse on Lot 11 (97) Knight Terrace, Denham subject to the following conditions and footnote:**
- 1. The attached revised plans for the proposed building lodged with this application on the 2 February 2022 shall form part of this planning approval. The warehouse building shall be generally in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - 2. One new carparking bay is to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire's Chief Executive Officer. Carparking shall be provided in accordance with a revised site plan approved under Condition 3.**
 - 3. Prior to the issue of a Building Permit, the applicant shall lodge a revised site plan for separate written approval of the Chief Executive Officer that includes additional concrete and / or asphalt hardstand areas capable of accommodating:
(a) Truck movements, truck circulation and truck turnaround areas to service the warehouse and concrete loading area;
(b) Access to one car parking bay to service the proposed warehouse;
to the satisfaction of the Chief Executive Officer.**
 - 4. All concrete and / or asphalt hardstand areas shall be constructed prior to the commencement of use of the proposed warehouse and / or within 12 months of the issue of this development approval, whichever is the lesser, to the satisfaction of the Chief Executive Officer, and in accordance with the revised site plan approved under Condition 3.**
 - 5. The owner to construct a new crossover (in the Council verge) that connects the existing brick paved crossover adjacent to Denham Road to the boundary of Lot 11 within 12 months from the date of this planning consent or an alternative time period approved separately by the Shire Chief Executive Officer in writing. The crossover shall be constructed out of:**

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- a. A 150 mm compacted and water bound road base driveway, sealed with two coat of bitumen and topped with an approved aggregate; or
 - b. A minimum of 100 mm reinforced concrete over a compacted sub-base.
6. Prior to the issue of a Building Permit, a detailed professional landscaping and reticulation/ watering plan shall be prepared and submitted to the Shire for separate written approval by the Chief Executive Officer.

The plans shall show by numerical code, the vegetation species, quantity and pot sizes of all plants to be planted in front of the proposed warehouse along the Denham Road frontage and shall include:

- (a) Species capable of partially screening the proposed warehouse building as viewed from Denham Road; and
 - (b) A combination of trees and shrubs.
7. All landscaping approved in accordance with Condition 6 shall be maintained to allow growth of all trees and shrubs to their mature dimensions to the satisfaction of the Chief Executive Officer.
8. Prior to commencement of use of the warehouse building, the owner shall erect a 2.4 metre vertical timber slat screen capable of partially screening the warehouse from Denham Road. The screen shall be in accordance with the attached revised site plan and elevations lodged on the 2 February 2022 unless otherwise approved in writing by the Chief Executive Officer.
9. The owner shall regularly maintain a 2.4 metre vertical screen as approved under Condition 8 to the satisfaction of the Chief Executive Officer to keep it in good condition and to a high visual standard.
10. The owner shall replace the 2.4 metre vertical screen if directed in writing by the Chief Executive Officer in the event that it is not maintained in accordance with Condition 9 to the satisfaction of the Chief Executive Officer, or it significantly deteriorates physically or visually .
11. Prior to issue of a Building Permit, the owner/applicant shall lodge detailed information that demonstrates that the building will be adequately sealed and have temperature control for the storage of food to the satisfaction of the Chief Executive Officer.
12. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.

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13. The building is only approved as a non-habitable warehouse and shall only be used for the storage of goods directly associated with the existing shop building on Lot 11. The warehouse building is not approved to be used for the display of goods for direct sale and access by general members of the public.
14. All loading and unloading shall occur on site within the boundaries of Lot 11 at all times.
15. Provision is to be made for all trucks and delivery vehicles to enter and egress Lot 11 in forward gear at all times.
16. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

Footnotes:

- (i) Separate building approval is required prior to construction. There are several conditions that need to be met prior to the issue of a permit.
- (ii) The Shire notes that 3 new carparking bays were shown on the revised plan lodged on the 2 February 2023. Whilst it is open to the owner to provide additional car parking bays on site for staff use to the rear of the warehouse, please be advised that the Shires Local Planning Scheme No 4 only requires provision of one new car bay to service the warehouse.
- (iii) In regards to Condition 11, it is noted that the applicant has liaised with the Shires Environmental Health Officer and is aware that the building needs to meet the requirements of 'Division 2 – Design and construction of food premises' in accordance with the Australian New Zealand Food Standards Code.

The Shires Environmental Health Officer has advised that all tinned food proposed to be stored in the warehouse needs to be protected from contaminants, be kept in a clean condition, and be provided with temperature control.

Please note that the construction details of the warehouse lodged as part of a separate building permit application need to demonstrate compliance with relevant health requirements.

5/0 CARRIED

BACKGROUND

Lot 11 has been developed with a shop being the local IGA. It is on the corner of Knight Terrace and Denham Road.

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The lot has an approximate area of 1405m².

A location plan is included below.



Above: Location plan showing Lot 11 in red outline

COMMENT

- ***Description of application***

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The applicant originally lodged plans for an 80m² warehouse with a wall height of 4 metres and roof height of 4.6 metres.

Town Planning Innovations raised concerns over the height of the proposed building, and revised plans have been lodged for an 80m² warehouse with a reduced wall height of 3.5 metres and roof height of 4.1 metres.

There is an existing blockwork wall on Lot 11 fronting part of Denham Road. A 2.4 metre high vertical wooden slat screen is proposed in front of the proposed warehouse, with additional landscaping proposed along the Denham Road frontage.

The development plans are included as Attachment 1.

Note: The maximum permissible floor areas and heights for outbuildings that apply under the Residential Design Codes are not applicable to this application, as the lot is zoned Tourism. The Residential Design Codes only apply to land zoned Residential.

- **Land Use Classification and Permissibility**

Lot 11 is zoned 'Tourism' under the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

The owner proposes to use the building for the storage of canned food only.

The proposed land use is construed as 'warehouse/storage' which is defined in the Scheme as *'means premises including indoor or outdoor facilities used for —*

- (a) *the storage of goods, equipment, plant or materials; or*
- (b) *the display or sale by wholesale of goods'*

'Warehouse/storage' is listed as a 'I' use in the Tourism zone under the Zoning Table in the Scheme, which *'means that the use is permitted if it is **incidental, ancillary or subordinate to the predominate use of the land and it complies with all relevant development standards or requirements of this Scheme**'.*

Note: Most relevant words bolded for assessment/reference in the table below.

- **Incidental Use**

Assessment of whether a use is incidental can be technical and legally complicated, however in this case there is a very clear dominant land use, being the IGA shop, and a direct relationship between the proposed warehouse and existing development.

If the 'I' use class is broken down as per it's meaning in the Scheme, then Town Planning Innovations is of the view that the proposed warehouse can reasonably be considered as incidental:

TERM	OFFICER COMMENT
Predominant Use	The predominant use of Lot 11 is a shop, being the IGA.
Incidental	A judgement needs to be made as to whether the warehouse is 'incidental' to the predominant shop use.

MINUTES OF THE ORDINARY COUNCIL MEETING

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	<p>The ordinary meaning of 'incidental' has been articulated in a State Arbitration Tribunal case¹ as <i>'being a use which is consequent on, or naturally attaching, appertaining or relating to....(the predominant use)'</i>. Paraphrasing in bold text.</p> <p>The warehouse for the storage of tinned goods has a clear and direct relationship to the shop use. The building is proposed for the temporary storage of goods, which will subsequently be transferred to the shop retail area for display and sale.</p> <p>Town Planning Innovations considers that the land use is incidental, and will not change the predominant use of Lot 11.</p>
<i>ancillary</i>	<p>A Supreme Court judgement² stated that <i>'There is no single test to determine dominant against ancillary, and that different criteria, themselves not readily susceptible of classification, perhaps relating to appearance or association, perhaps of a planning nature (like traffic or parking), perhaps of a monetarily quantitative nature (like revenue), perhaps of a geographically quantitative nature (like scale) are looked to as appropriate in the circumstances of each case.'</i></p> <p>The warehouse is proposed to be used in conjunction with the existing shop.</p> <p>In terms of revenue, the warehouse is not proposed to be used as a separate land use, or to be leased or operated independently of the IGA shop. The warehouse itself will not generate a separate income, and simply allows for a larger number of tinned goods to be stored until they are transferred to the shop for retail sale.</p> <p>In terms of scale, the warehouse will have a proposed floor area of 80m², so is significantly smaller than the existing shop building.</p>
<i>subordinate to the predominate use of the land</i>	The proposed warehouse is secondary and subservient to the predominant shop use on Lot 11.
<i>complies with all relevant development standards or requirements of this Scheme'.</i>	The development complies with the relevant site requirements as detailed under the 'site requirement' heading below.
<p><u>List of references:</u></p> <p>¹ Taylor, G&G Corp Asset Management Pty Ltd and Presiding Member. Metropolitan East Joint Development Assessment Panel (2018) 94 SR (WA) 36</p> <p>² Supreme Court of Victoria (Teague J) held in Northcote Food Wholesalers Pty Ltd v Northcote City Council (1994) 84 LGERA 54</p>	

• **Site Requirements**

The site requirements for commercial development in the Tourism zone allow for nil setbacks, and 80% site coverage. The combined floor area of the existing IGA building and proposed warehouse equates to approximately 32% site coverage.

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The proposed development complies with the relevant site requirements under the Scheme.

- **Parking**

Table 3 in the Scheme requires 1 car parking bay for every 100m² of Gross Floor Area for warehouse uses. One car parking bay is required for the proposed warehouse.

The site plan shows 3 new car parking bays to the rear of the shop in an area that was previously used for loading.

As the warehouse is only proposed for storage, it is unlikely that it will attract a large increase in staff or customers to the site. Car parking is not considered an impediment to the proposal.

- **Crossover and internal driveway/ circulation areas**

The Shire of Shark Bay has a Policy with minimum construction standards for crossovers.

There is a partial brick paved crossover servicing Lot 11 from Denham Road, that is integrated with the footpath design.



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The existing crossover is in good condition, however does not connect to the front lot boundary or cover the width of the Council verge. Town Planning Innovations has recommended Condition 5 to require an extension of the existing crossover to the Denham Road lot boundary.



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The site plan proposes a hardstand concrete loading area adjacent to the proposed warehouse, and car parking bays to the rear, however it appears that these will be accessed by existing bare soil areas on the lot.

It is recommended that hardstand areas be required for all traffic and circulation areas associated with the proposed warehouse (either concrete or asphalt).

The development is proposed on a lot containing commercial development, that has a high visual profile, and includes a new building/ loading area necessitating truck access.

Town Planning Innovations has recommended Condition 3 to ensure that existing bare soil areas needed for truck and vehicle access are upgraded to hardstand areas, of a suitable quality for new development in the Denham Town Centre.

- ***Land Subject To Inundation***

Although Lot 11 is in an area that is subject to inundation, it is not recommended that any minimum finished floor level of RL 4.2 metres AHD be required, as the development is non habitable, detached from the existing building and minor in nature.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 4 – Explained in the body of this report.

Clause 16 lists the objectives of the Tourism zone. The objectives most relevant to this report are:

- To cater for commercial landuses predominately associated with provision of services to tourists or that are compatible with surrounding tourist uses.
- To protect and wherever possible enhance the special characteristics and amenity of the area that are attractive to tourists.
- To ensure that any development is compatible with short stay and tourist accommodation and do not negatively impact on surrounding properties by virtue of noise, emission, traffic, loading areas or the like.

Clause 32.4.2 outlines design requirements for buildings including that landmark buildings should address both streets for corner lots, and that:

- Buildings should present facades that are attractive and inviting, which harmoniously relate to good quality development in the vicinity, and have regard to climate;
- Building facades should be designed to contribute positively to the existing streetscape and preserve the character of the area which is attractive to tourists.

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Clause 32.1 relates to land subject to inundation.

Clause 32.4.5 states that *'Where areas for the loading and unloading of vehicles carrying goods and commodities to and from the premises are to be provided they shall be constructed and maintained in accordance with a plan approved by the local government thereto.'*

POLICY IMPLICATIONS

The Shire has an existing crossover policy as outlined in the body of this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

Any decision on the standards to apply to this development (such as requiring hardstand for truck circulation areas) may set a precedent for other developments proposed in Denham townsite.

Council required all traffic circulation areas for the unmanned service station on Lot 1 Shark Bay Road to be constructed to a high standard.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

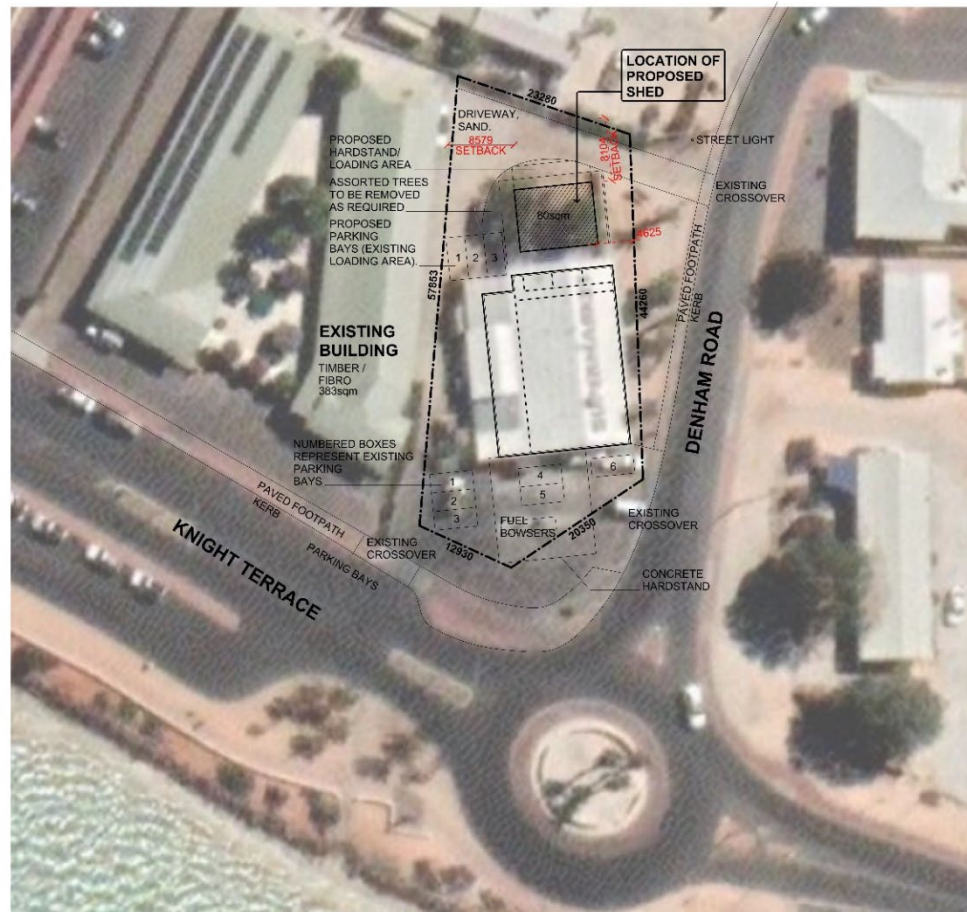
D Chapman

Date of Report

9 February 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023



REVISED PLANS RECEIVED
2 FEBRUARY 2023


97 KNIGHT TERRACE, DENHAM.
LOT 11 on diagram No 35198,
Vol 3, Folio 368A
Area - 1403sqm.
Zoning - Commercial. L.P.S No 4.
SHIRE OF SHARK BAY



NORTH

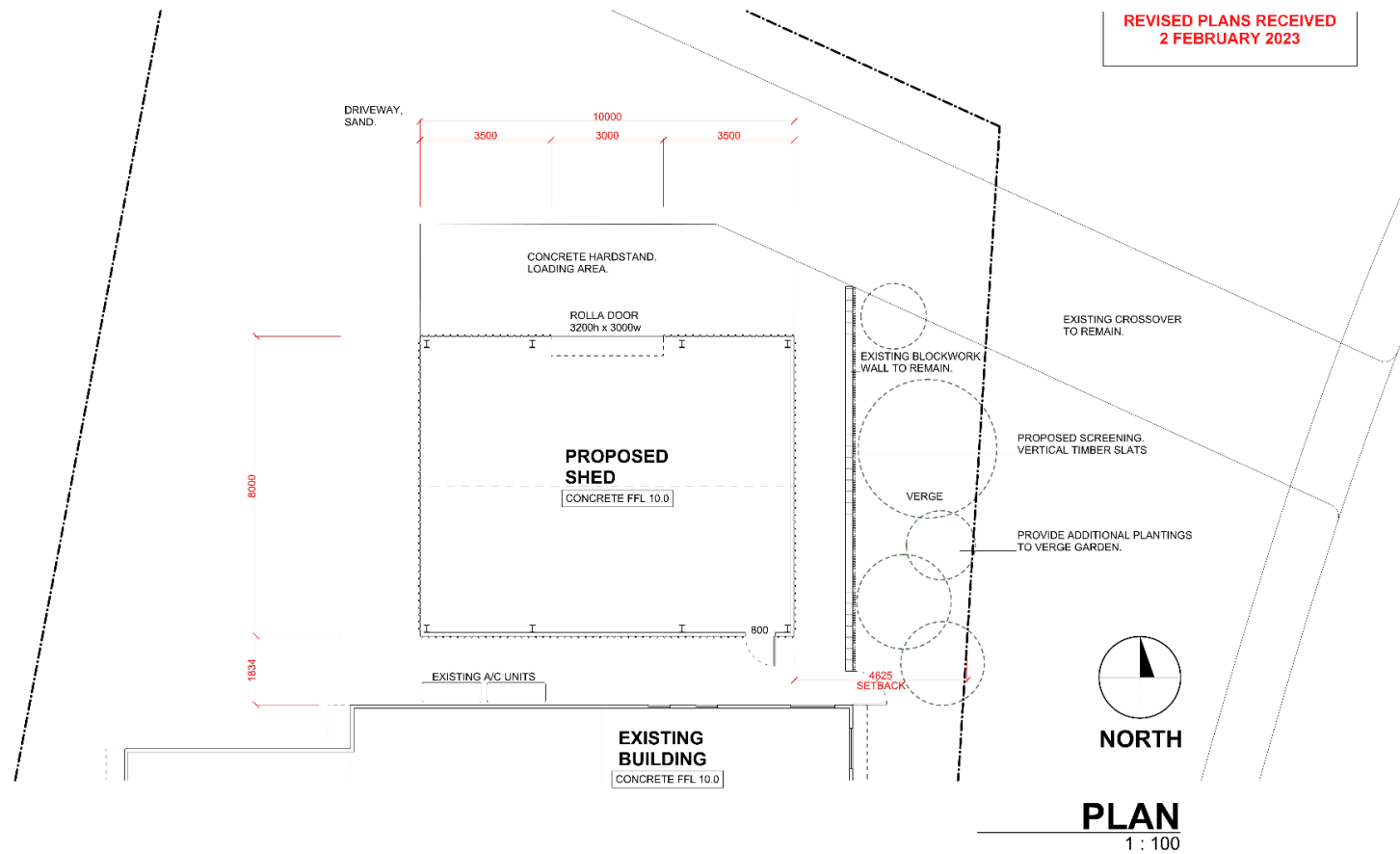
SITE PLAN


1 : 500

 WILD DESIGN OFFICE nick@wilddesignoffice.com 0400 178 753 13 Agnes Street Beaconsfield	PROJECT TITLE-	LOCATION-	PROJECT DESCRIPTION-	ISSUED FOR-	DRAWING TITLE-	NO.	REVISION	DATE	DRAWING NO-	USE FIGURED DIMENSIONS AT ALL TIMES. DO NOT SCALE OFF DRAWINGS. ALL DIMENSIONS AND LEVELS TO BE CHECKED BY CONTRACTOR PRIOR TO COMMENCING. IF DISCREPANCIES ARE FOUND, NOTIFY DESIGN OFFICE PRIOR TO COMMENCING. THIS DESIGN RETAINS THE COPYRIGHT OF WILD DESIGN AND CANNOT BE COPIED WITHOUT PERMISSION.
	IGA SHED	97 KNIGHT TERRACE DENHAM	LOT 11 PROPOSED SHED	PLANNING	SITE				A01	

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

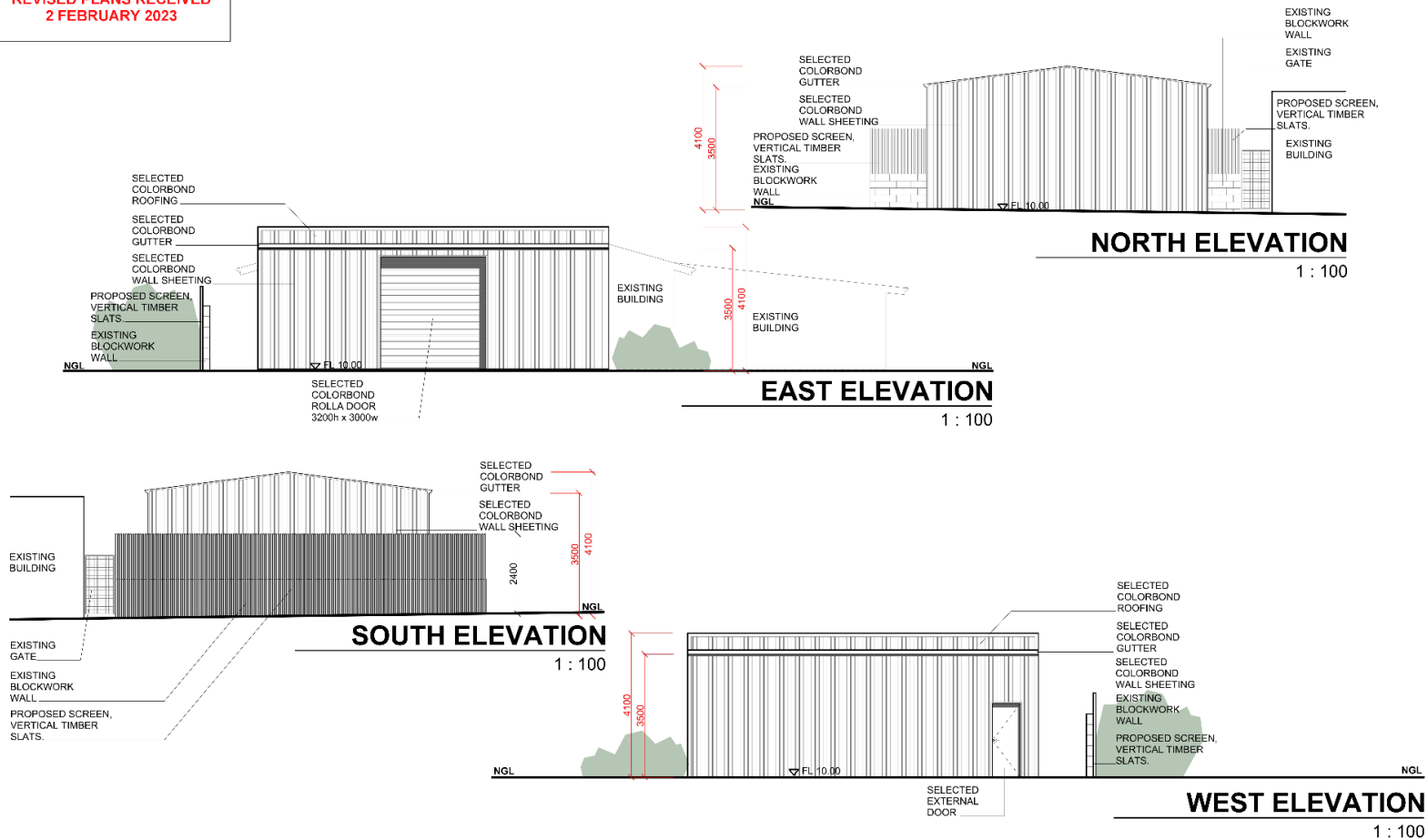


 <p>WILD DESIGN OFFICE nick@wilddesignoffice.com 0400 178 753 13 Agnes Street Beaconsfield</p>	PROJECT TITLE-	LOCATION-	PROJECT DESCRIPTION-	ISSUED FOR-	DRAWING TITLE-	NO.	REVISION	DATE	DRAWING NO-	<p>USE FIGURED DIMENSIONS AT ALL TIMES. DO NOT SCALE OFF DRAWINGS. ALL DIMENSIONS AND LEVELS TO BE CHECKED BY CONTRACTOR PRIOR TO COMMENCING. IF DISCREPANCIES ARE FOUND, NOTIFY DESIGN OFFICE PRIOR TO COMMENCING. THIS DESIGN REMAINS THE COPYRIGHT OF WILD DESIGN AND CANNOT BE COPIED WITHOUT PERMISSION.</p> <p style="font-size: 2em; font-weight: bold;">A03</p>
	IGA SHED	LOT 11 97 KNIGHT TERRACE DENHAM	PROPOSED SHED	PLANNING	PLAN					

MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023

REVISED PLANS RECEIVED
2 FEBRUARY 2023



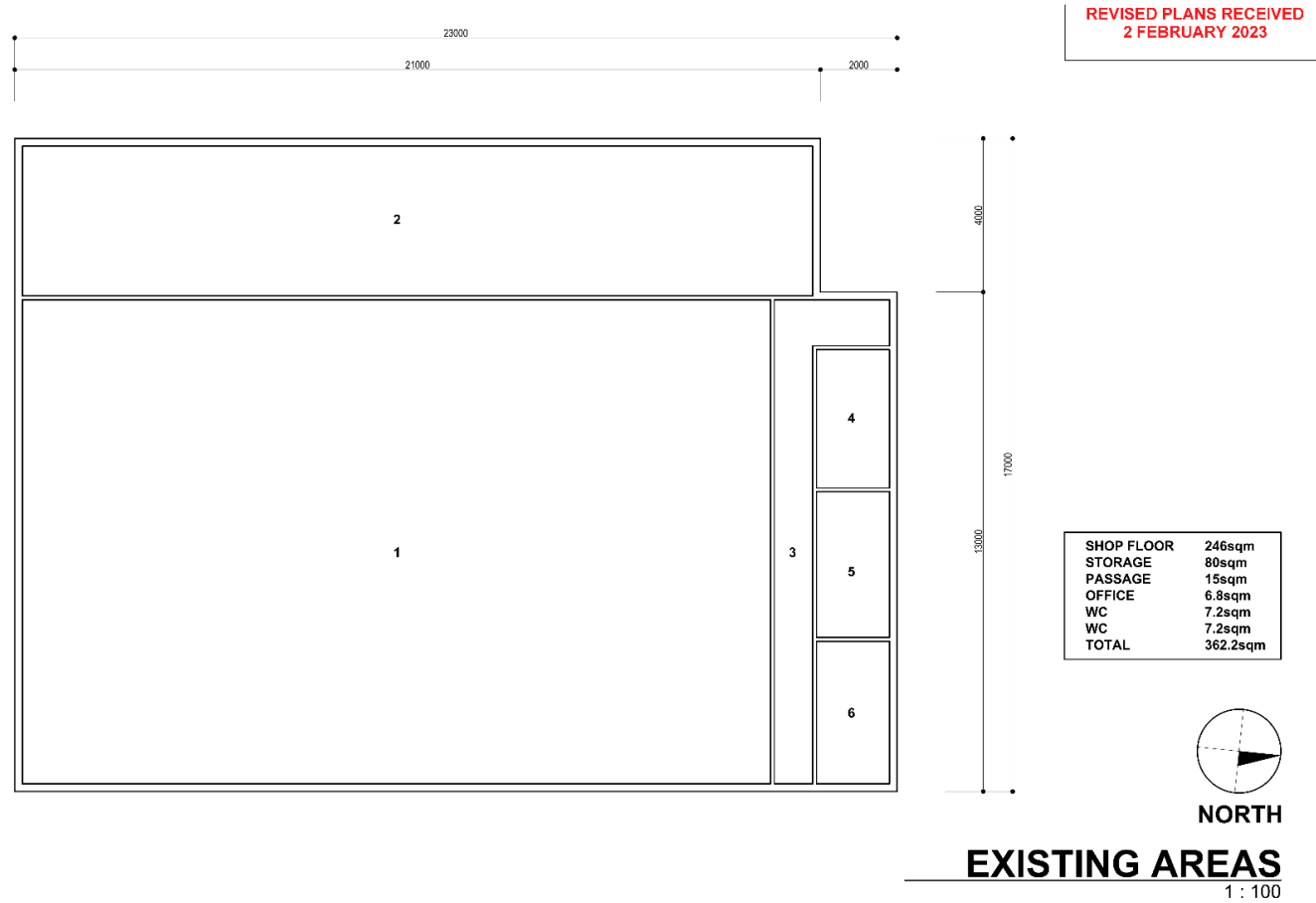
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IGA SHED	LOT 11 97 KNIGHT TERRACE DENHAM	PROPOSED SHED	PLANNING	ELEVATIONS				A03	




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MINUTES OF THE ORDINARY COUNCIL MEETING

22 FEBRUARY 2023



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	IGA SHED	LOT 11 97 KNIGHT TERRACE DENHAM	PROPOSED SHED	PLANNING	EXISTING AREAS					

22 FEBRUARY 2023

12.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice haven been given for the February 2023 Ordinary Council meeting.

13.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There are no questions by members of which due notice haven been given for the February 2023 Ordinary Council meeting.

14.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

There were no urgent business items presented to the February 2023 Ordinary Council meeting.

15.0 MATTERS BEHIND CLOSED DOORS

There were no matters behind closed doors presented to the February 2023 Ordinary Council meeting.

16.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 29 March 2023, commencing at 3.00 pm.

17.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 4.16pm.