

SHIRE OF SHARK BAY MINUTES

30 August 2023

ORDINARY COUNCIL MEETING



GALLA CURCI - SHARK BAY



30 AUGUST 2023



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 30 August 2023 commencing at 3.02 pm.

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1.0 DECLARATION OF OPENING

The President declared the Ordinary Council meeting open at 3.02 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr M Vankova	Deputy President
Cr L Bellottie	
Cr E Fenny	
Cr G Ridgley	
Cr M Smith	
Cr P Stubberfield	

Mr D Chapman	Chief Executive Officer
Mr B Galvin	Works Manager
Mrs D Wilkes	Executive Manager Community Development
Ms K Blackman	Minute Taker

APOLOGIES

VISITORS

1 Visitor in the Gallery

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public question on notice.

5.0 PUBLIC QUESTION TIME

The President declared public question time open at 3.02 pm and as no question were put forward the President closed public question time at 3.02 pm.

30 AUGUST 2023

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR RIDGLEY
GV00008

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Bellottie

Council Resolution

Councillor Ridgley is *granted* leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 27 September 2023.

7/0 CARRIED

Background

Councillor Ridgley has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 27 September 2023. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Ridgley has advised the Chief Executive Officer, he will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 27 September 2023 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Ridgley leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

MINUTES OF THE ORDINARY COUNCIL MEETING

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- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 18 August 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

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7.0 **PETITIONS**

There were no petitions presented to the August 2023 Ordinary Council meeting.

8.0 **CONFIRMATION OF MINUTES**

8.1 **CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 JUNE 2023**

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

That the minutes of the Ordinary Council meeting held on 28 June 2023, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

ADMINISTRATION NOTE

It is noted that the Ordinary Council meeting scheduled to be held on the 26 July 2023 was cancelled.

8.2 **CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 23 AUGUST 2023**

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That the minutes of the Special Council meeting held on 23 August 2023, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

9.0 **ANNOUNCEMENTS BY THE CHAIR**

There were no announcements made by the Chair for the August 2023 Ordinary Council meeting.

30 AUGUST 2023

10.0 ADMINISTRATION REPORT

10.1 ANNUAL ELECTORS MEETING
GV00011

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Smith

Council Resolution

- 1. The minutes of the annual electors meeting held on Wednesday 21 June 2023 be noted.**
- 2. Council notes that there were no decisions to be considered by the Council from the minutes of the meeting.**

7/0 CARRIED

Background

The annual general meeting of electors relating to the financial year ended 30 June 2022 was held on Wednesday 21 June 2023. A copy of the minutes of the meeting is attached at the end of the report.

Section 5.32 (b) of the **Local Government Act 1995** requires the Chief Executive Officer to:

“Ensure that copies of the minutes are available for inspection by members of the public before the Council meeting at which decisions made at the electors meeting are first considered”

The minutes have been made available for inspection since 11 July 2023 and have been placed on Council’s website.

Comment

In accordance with the **Local Government Act 1995** the Council is only required to consider any decision made at the electors meeting.

At this Annual Electors meeting no motions were put forward for Council consideration.

Legal Implications

Local Government Act 1995

The Act also requires the decisions of the electors meeting to be considered by the Council (section 5.53) at its next ordinary meeting where practicable. The act states:

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- (1) all decisions made at the electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable,
 - (a) At the next ordinary council meeting after that meeting, or
 - (b) At a special meeting called for that purpose, whichever happens first.
- (2) if at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Policy Implications

There are no policy implications relative to this report

Financial Implications

There are no financial implications relative to this report

Strategic Implications

There are no strategic implications relative to this report

Risk Management

There is no risk involved with this item

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

11 July 2023

30 AUGUST 2023



SHIRE OF SHARK BAY

ANNUAL ELECTORS' MEETING

Wednesday 21 June 2023

6.00 pm

Shark Bay Recreation Centre

MINUTES



D Chapman
Chief Executive Officer

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

ANNUAL ELECTORS MEETING - MINUTES – 21 JUNE 2023

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1. **Declaration Of Opening**

The President declared the Annual Electors meeting open at 6.08 pm.

2. **ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.
I pay my respects to their Elders past, present and emerging.

3. **Attendances And Apologies**

ATTENDANCES

Cr C Cowell	Denham Ward / President
Cr L Bellottie	Denham Ward
Cr E Fenny	Denham Ward
Cr G Ridgley	Useless Loop / Pastoral Ward
Cr M Vankova	Useless Loop / Pastoral Ward – Deputy President
Mr D Chapman	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration – Minute Taker
Ms D Wilkes	Executive Manager Community Development
Mr B Galvin	Works Manager
Mr Ron Marquis	Elector
Ms Faye Castling	Elector

APOLOGIES

Cr P Stubberfield	Denham Ward
Cr M Smith	Denham Ward
Mrs R Mettam	Executive Assistant

4. **Receiving Of The Annual Report Of The Shire Of Shark Bay For The Year Ending 30 June 2022**

Moved Ron Marquis
Seconded Faye Castling

Elector Resolution

That the Annual Report, including the Annual Financial Statements, Presidents Report and Auditors Report of the Shire of Shark Bay for the Year ending 30 June 2022 be received.

CARRIED

5. **General Business**

Mr Ron Marquis asked if there are any rules that prohibit cars without boat trailers taking up boat trailer parking bays.

Mr Brian Galvin responded that the only rule applied to unattached trailers, but that an enquiry with the Department of Transport would be made.
Cr Fenny stated that the Commercial Operators were concerned that bays were being used and making it difficult to park. Looking to Council to assist and see if a conversation with the Department of Transport could assist in potentially allocating dedicated Commercial User bays as per Monkey Mia. It was made clear that the Monkey Mia parking was Shire owned and managed whereas the Denham parking is Department of Transport infrastructure.

MINUTES OF THE ORDINARY COUNCIL MEETING

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ANNUAL ELECTORS MEETING - MINUTES – 21 JUNE 2023

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Councillor Ridgley also advised that people are still fishing on the Monkey Mia jetties and catching large cod. In addition, with the tides the fishing lines get caught around the pylons and then are snapped off, creating issues with the turtles. He requested that No Fishing signs need to be added with reasons why no fishing allowed within a radius of the jetty. Refer Fisheries and Department of Transport.

Mrs Faye Castling said she does not understand the role of the Department of Biodiversity, Conservation and Attractions in relation to the Marine Park. Cr Fenny advised that the Department of Biodiversity, Conservation and Attractions oversees air breathing animals and not the marine park, looked after by the Fisheries Department.

The Chief Executive Officer advised we can look at more signage.

Cr Ridgley advised that guest's poor behaviour at a holiday house on Denham Rd was concerning, a complaint was raised with him by a neighbour.

The Chief Executive Officer advising that the Shire was aware of this, and it was to be dealt with as a holiday house renewal item at the June Ordinary Council Meeting.

Cr Cowell advised that it was an issue that should have been raised with the managing agent, the Chief Executive Officer confirmed that neither the managing agent of the Shire had received any complaints through the first 12 months of their holiday house approval.

Faye Castling queries who monitored that the number of guests in holiday houses complied with their approved number of occupants.

The Chief Executive Officer advised that the managing agent/owner need to police this aspect of holiday house approvals.

Ms Castling believes that Shire resources are being used for collection of foreshore public waste bins, as holiday house applicants were using them to dump excess waste.

Ms Castling then asked why approve a limit to the number of occupants in a holiday house (Shire Level) if it cannot be policed.

The Chief Executive Officer advised that this is a recently introduced policy looking to introduce a level of regulation not previously in place. Whilst there are always going to be challenging aspects of holiday house rentals to police, the policy had succeeded in introducing several safety aspects, a system through which complaints can be lodged and dealt with, and the construction of numerous new hardstand crossovers.

All first time approvals we for an initial period of 12-months, specifically to see if there were any issues prior to an owner applying for and being granted a longer term renewal.

6. Closure Of Meeting

As there was no further business the President closed the Annual Electors meeting at 6.28 pm.

30 AUGUST 2023

10.2 ANNUAL REVIEW OF REGISTER OF DELEGATIONS
GV00016 / CM00039

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Fenny

Seconded

Cr Vankova

Council Resolution

That Council adopt the Delegations to the Chief Executive Officer as reviewed in this report in accordance with the *Local Government Act 1995*.

7/0 CARRIED BY ABSOLUTE MAJORITY

Background

Section 5.42 of the ***Local Government Act 1995*** (the Act) provides that a Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act other than those referred to in Section 5.43. Any decision to make, amend or revoke a delegation is to be by an absolute majority - see Section 5.45(1) (b) below.

5.45. Other matters relevant to delegations under this Division

(1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 –

(b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.

The Register of Delegations is required to be reviewed once every financial year, as required by Section 5.46(2) of the Act. The Register of Delegations was last reviewed in full at the Ordinary Council meeting held on 31 August 2022.

Comment

The purpose of the review is to consider the operational effectiveness of the current delegations, whether each delegation is necessary, whether each delegation is appropriate and whether legislative amendments necessitate any changes.

All delegations have been reviewed to ensure format consistency with other Shire documents (such as Policies) and with a view to ensuring consistency with references to statutory references and any changes to relevant legislation that describes the power or duty being delegated.

30 AUGUST 2023

Legal Implications

Section 5.46 of the **Local Government Act 1995** states that -

- (1) *The Chief Executive Officer is to keep a register of the delegation made under this Division to the Chief Executive Officer and to the employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

Policy Implications

The current Policy Manual adopted by Council at the Ordinary Council meeting held on the 27 August 2014, item 1.7 Instrument of Delegation (2) States: "When powers and duties are delegated by the Council to the Chief Executive Officer the Instrument of Delegation be signed by the President or the person presiding".

Financial Implications

This delegation will save Council the cost of gazetted staff to Ranger positions and Registration Officers for the receipting of dog and cat licencing.

Strategic Implications

There are no Strategic Implications related to this report.

Risk Management

This is a low risk item to Council.

Voting Requirements

Absolute Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

8 August 2023

Section / Regulation	RELEVANT EXERCISABLE POWER or DISCHARGEABLE DUTY OF LOCAL GOVERNMENT	To the Chief Executive Officer	Scope, conditions or Limitations
Part 2 - Constitution of local government			
2.8 (1)(f)	Representing the Shire - President liaises with the Chief Executive Officer on the local government's affairs and the performance of its functions	✓	The President and Chief Executive Officer may decide suitable functions for Council to meet and show hospitality to official visitors
2.8	Representing the Shire - use of Shire logo	✓	Chief Executive Officer may approve applications from all groups for the use of the Shire logo on promotional material, provided that the words "Shire of" must not be included for commercial use or products.
Part 3 - Functions of local government			
3.22(1)	A local government that causes damage through the performance of its function must pay compensation to the owner or occupier	✓	
3.25(1)	A local government may give an occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1. The local government must also inform the owner if the occupier is not the owner	✓	
3.26(2)	In order to make a person comply with a notice, a local government may do anything it considers necessary to achieve the purpose for which the notice was given	✓	
3.26(3)	A local government may continue to undertake works that are not carried out by the owner or occupier and recover the costs as a debt	✓	
3.27(1)	A local government may go onto private land in the circumstances prescribed in Schedule 3.2 and carry out works, even if it does not have the consent of the owner	✓	
3.31(2)	After a local government has given notice, it may authorise a person to enter land, premises or thing without consent, unless the owner or occupier has objected to the entry	✓	
3.34(1)	A local government may enter land in an emergency without notice or consent	✓	
3.40A(1)	Local government may authorise a person to remove and impound an abandoned vehicle wreck	✓	
3.40A(4)	Local government may declare that a vehicle is an abandoned vehicle wreck	✓	
3.47(1)	The local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under section 3.43	✓	
3.47(2)	The local government may sell or otherwise dispose of any vehicle that has not been collected within 2 months of a notice having been given under section 3.40(3) or 7 days of a declaration being made that a vehicle is an abandoned vehicle wreck	✓	
3.47(2a)	The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in section 3.47(2b) of the date a notice is given under sections 3.42(1)(b) or 3.44	✓	

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3.47A(1)	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass	✓	
3.48	If goods are removed or impounded under section 3.39 and the offender is convicted, the local government may recover any expenses incurred in removing and impounding the goods	✓	
3.50(1)	A local government may close a thoroughfare to vehicles, wholly or partially, for a period not exceeding 4 weeks	✓	
3.50(1a) and 3.50(4)	A local government may, after providing public notice of its intention and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks	✓	
3.50A	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare	✓	
Functions & General Reg 6(3)	A local government may, by local public notice, revoke an order under regulation 6(1) that closed a thoroughfare or alter it to make it less restrictive	✓	
3.51(3)	Before fixing, altering or realigning a public thoroughfare or draining water onto adjoining land, the local government must give notice of its proposal, invite submissions and consider those submissions	✓	
3.53(3)	If an unvested facility lies within 2 or more districts, the local governments concerned can agree on its control and management	✓	
3.54(1)	A local government may do anything it could do under the Parks and Reserves Act 1895 if it were a Board appointed under that Act, to control and manage any land reserved under the Land Act 1933 and vested in or placed under the control and management of the local government	✓	
3.57(1)	A local government must invite tenders before it enters into a contract for goods or services with a value of \$250,000 or more (Functions and General Reg 11)	✓	
Functions & General Reg 14 (2a)	Where a local government is inviting tenders, the local government must determine in writing the criteria for accepted tenders	✓	
Functions & General Reg 18 (4) & (5)	A local government must consider any tender that has not been rejected and decide which one to accept. It may decline to accept any tender	✓	
Functions & General Reg 20	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer	✓	
Functions & General Reg 20 (2)	If the successful tenderer does not want to accept the contract with the variation or the local government and the tenderer cannot reach agreement, the local government can select the next most appropriate tenderer	✓	

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Functions & General Reg 21 (1)	A local government may seek expressions of interest before entering the tender process	✓	
Functions & General Reg 23 (3)	A local government must consider any submissions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services	✓	
Functions & General Reg 24E(1)	Where a local government intends to give a regional price preference the local government is to prepare a regional price preference policy	✓	
Functions & General Reg 24E(4)	A local government cannot adopt a regional price policy until the local government has considered submissions received	✓	
	To make variation in the goods or services required, after it has entered into a contract for the supply of the goods or services required subject to such variations in the contract as may be agreed with the contractor.	✓	Approval of variations necessary to achieve the outcome of the scope of the project and within the adopted budget of the project
3.58(2)	A local government can only dispose of property to the highest bidder at public auction or the most suitable public tender	✓	
3.58(3)	A local government can dispose of property by private treaty but must follow the process set out in section 3.58(3)	✓	
Part 5 – Administration			
5.18	A local government must review all delegations made to a committee	✓	
5.27(2)	General meeting of electors to be held on a day selected by a local government but not more than 56 days after the local government accepts the annual report for the previous financial year	✓	
5.37(1)	A local government may designate any employee to be a senior employee	✓	
Admin Reg 18(D)	A local government is to consider, accept or reject a review of the CEO's performance	✓	
5.50(1)	A local government must prepare a policy for employees whose employment is finishing, setting out the circumstances in which the local government would pay a gratuity and how that gratuity would be assessed, and give local public notice of the policy	✓	
5.50(2)	A local government may make a payment to an employee whose employment is finishing, that is in addition to the amount set out in its policy, provided that local public notice of the payment is given	✓	
5.53(1)	A local government must prepare an annual report for each financial year	✓	
5.56	A local government is to prepare a plan for the future	✓	
Admin Reg 19C(4)	A local government is to review its current plan for the future every 2 years	✓	
Admin Reg 29A(2)	Information prescribed as confidential but that, under 5.95(7), may be available for inspection if a local government so resolves	✓	
5.98(2)(b)	A local government may approve expenses which are to be reimbursed to its councillors, provided that the expenses are of the kind prescribed as those which the local government can approve for reimbursement [subject to section 5.98(3)]	✓	
5.98(4)	A local government may approve the reimbursement to a council member of an approved expense, either generally or in a particular case	✓	

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5.100(2)	A local government may decide to reimburse expenses to committee members who are not council members or employees	✓	
5.103(2)	A local government must review its code of conduct within 12 months of every ordinary elections day	✓	
Part 6 – Financial Management			
Financial M'gment Reg 19(1)	A local government must establish and document internal control procedures to ensure control over investments	✓	
6.7(2) Financial M'gment Reg 12(1)	To make payments from the municipal fund or the trust fund for the performance of functions and exercise of powers	✓	(i) Payment of salaries up to the amount required to meet the Council's employee entitlements obligations; (ii) All other payments not to exceed \$250,000 unless approved by Tender process; (iii) In accordance with Council policies and adopted budget; and (iv) Payment within the scope of Budgeted project and within the adopted budget of the project.
6.9(4)	A local government may transfer money held in trust for 10 years to its municipal fund, but must repay it to a person who establishes a right to the repayment, together with any interest earned on the investment	✓	
6.12(1)(b)	A local government may waive or grant concessions in relation to any amount of money or write off any amount of money that it is owed to the local government [subject to section 6.12(2)]	✓	
6.12(3)	The local government may determine what conditions apply to the granting of a concession	✓	
6.14(1)	A local government may invest money in its municipal or trust funds that is not being used, in accordance with Part III of the Trustees Act 1962	✓	
6.49	A local government may make an agreement with a person to pay their rates and service charges	✓	
6.50(1) and 6.50(2)	A local government may determine the due date that rates and charges become due, but which date cannot be sooner than 35 days after the date noted on the rate notice	✓	
6.56(1)	A local government may recover an unpaid rate or service charge and the cost of proceedings in court of competent jurisdiction	✓	
6.60(2)	A local government may give notice (to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the local government in satisfaction of the rate or service charge)	✓	
6.60(3)	If a local government gives notice to a lessee, under section 6.60(2), the local government must give a copy of the notice to the lessor	✓	
6.60(4)	If a local government gives notice to a lessee, under section 6.60(2), and the lessee fails to pay rent to the local government, the local government may recover the rate or service charge as a debt from the lessee	✓	
6.64(1)	If any rates or service charges have remained unpaid for at least 3 years, a local government may take possession of the land and hold the land against a person having an estate or interest in the land, and may lease or sell the land or subject to transfer it to the Crown or itself 5.43(d)	✓ subject to 5.43 (d)	

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6.64(3)	A local government may lodge a caveat in respect of any land for which rates and service charges are outstanding	✓	
6.71(1)	If a local government is unable to sell land under Part 6 Division 6 Subdivision 6 within 12 months, it may transfer the land to the Crown or itself	✓ subject to 5.43 (d)	
6.74(1)	A local government may apply in the prescribed form to the Minister to have land revested in the Crown if it is rateable vacant land and rates or service charges in respect of it have remained unpaid for at least 3 years	✓	
Financial M'gment Reg 77(3)	A local government must consider any objections it receives in relation to a reinvestment under regulation 77	✓	
6.76(5)	The local government must consider any objections to the rates record and may disallow or allow the objection either wholly or in part	✓	
6.76(6)	The local government is to provide the person with notice of its decision	✓	
7.12A(3)	A local government is to examine the auditor's report, under section 7.9(1) and any report under section 7.9(3), and must determine if any matters raised by the report require action and ensure that appropriate action is taken.	✓	
7.12A(4)	A local government must prepare a report on any action taken in response to an auditor's or section 7.9(3) report, and provide it to the Minister	✓	
Part 8 – Scrutiny of the affairs of local governments			
8.14(3)	A local government must give the Minister advice of what things it has done or will do to comply with an enquiry report from the Minister or a person authorised by the Minister, within 35 days of receiving the report	✓	
8.23(4)	A local government must give the Minister advice of what things it has done, or will do, to comply with an Inquiry Panel's report within 35 days of receiving the report, or give its comment on a recommendation to dismiss the council	✓	
Part 9 – Miscellaneous provisions			
9.6(5)	The local government is to ensure that the person who made the objection is given notice in writing of how it has been decided to dispose of the objection and the reasons for disposing of it in that way.	✓	
9.10(1) & (2)	The local government may appoint persons or classes of persons to be authorised to perform certain functions and must issue them with a certificate stating they are authorised	✓	
9.60(4)	A local government is to administer any regulation made under section 9.60 as if it were a local law	✓	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

9.56	Certain persons protected from liability for wrongdoing - legal costs indemnification		Where there is a need for the provision of urgent legal services before an application can be considered by Council, the Chief Executive Officer may give an authorisation to the value of \$5,000 provided that: (1) where it is the Chief Executive Officer who is seeking urgent financial support for legal services, the Council shall deal with the application; and (2) subject to any other conditions Council may set in its policy regarding costs indemnification for legal representation.
6.76(5)	The local government must consider any objections to the rates record and may disallow or allow the objection either wholly or in part	✓	
6.76(6)	The local government is to provide the person with notice of its decision	✓	
	Schedule 2.1 – Provisions about creating, changing the boundaries of, and abolishing districts		
11(2)	Any local governments affected by an order made under clause 2.1 are to negotiate any adjustment or transfer between them of property, rights and liabilities	✓	
	Schedule 2.2 – Provisions about wards and representation		
8	The council must have regard to community of interests, physical and topographical features, demographic trends, economic factors and the ratio of councillors to electors in respect of considerations about wards	✓	
9	When a ward review is complete, the local government must prepare a report for the Advisory Board and may propose the making of an order under clauses 2.2(1), 2.3(3) or 2.18(3)	✓	
	Schedule 6.2 – Provisions relating to lease of land where rates or service charges unpaid		
1(1)	A local government may lease the land with any conditions for a term that does not exceed 7 years	✓ subject to 5.43 (d)	
	Schedule 6.3 - Provisions relating to the sale or transfer of land where rates or service charges are unpaid		
1(4)	The local government must appoint a time at which the land may be offered for sale by public auction, not less than 3 months and not more than 12 months from the service of the notice under clauses 1(1) or 1(2)	✓	
2(3)	The local government must give the Registrar of Titles or the Registrar of Deeds a memorial of the Statewide notice	✓	
4(1)	A local government may transfer or convey to the purchaser of the land an indefeasible estate in fee simple	✓ subject to 5.43 (d)	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

Planning and Development (Local Planning Schemes) Regulations 2015 , Deemed provisions for local planning schemes, Part 10, Schedule 2 ('the Regs 2015')			
Clause 79 of the Regs 2015	That Council authorise the Chief Executive Officer to enter and inspect any building or land for the purposes of ascertaining whether the local planning scheme is being complied with	✓	
Clause 82(1) of the Regs 2015	That Council grant delegated authority to the Chief Executive Officer to issue deemed refusal letters for applications where an application is deemed refused in accordance with Clause 75(2) of the Planning and Development (Local Planning Schemes) Regulations 2015	✓	
Clause 82(1) of the Regs 2015	That Council grant delegated authority to the Chief Executive Officer to determine an application for planning approval where it is established prior to, or at, an Ordinary Council meeting that the minimum number of Councillors needed for a quorum will not be available to vote on an application at a scheduled Council meeting (due to absence or planned declaration of interest).		<ol style="list-style-type: none"> 1. The use is a 'P' or 'D' use under the Shire of Shark Bay Local Planning Scheme No. 4 ('the Scheme'); or 2. The proposed use or development is ancillary to existing development; or 3. For residential development, the application complies with the 'deemed to comply' requirements of the Residential Design Codes or satisfies the 'Design Criteria' of the Residential Design Codes ; and 4. The application generally complies with the Scheme with no major variations to setback, site coverage or car parking requirements; and 5. The use or development complies with any relevant Local Planning Policy. <p>This delegation must not be exercised by the Delegated officer where:</p> <ol style="list-style-type: none"> a) The development entails a variation to the Scheme or Residential Design Codes that is considered by the Delegate to be significant; b) The Delegate considers the development will have the potential to negatively impact on the amenity of the locality; c) The height of the development exceeds two storeys;
Clause 82(1) of the Regs 2015	Conditions Continued		<ol style="list-style-type: none"> d) A written objection has been lodged during a formal advertising period; e) The Delegate considers an application should be advertised for public comment and no advertising has been conducted; f) Development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest; g) The estimated cost of development exceeds \$500,000.00; h) The development is located in a Special Use zone; and i) The Delegate considers the proposal has potential to negatively impact on World Heritage values.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

Clause 82(1) of the Regs 2015	That Council grant delegated authority to the Chief Executive Officer to determine if development approval is not required for a temporary use which is not in existence for less than 48 hours, or a longer period agreed by the local government, in any 12 month period, in accordance with Clause 61(2)(d) of the Planning and Development (Local Planning Schemes) Regulations 2015.		This delegation must not be exercised by the Delegated officer where: a) The proposal is for a mobile trader; b) The Delegate considers the development will have the potential to negatively impact on the amenity of the locality; c) A written objection has been lodged during a formal advertising period; d) The Delegate considers an application should be advertised for public comment and no advertising has been conducted; e) Development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest; f) The Delegate considers the proposal has potential to negatively impact on World Heritage values.
	Dog Act 1976		
10AA (2)	The delegation must be in writing	✓	
10AA (3)	The delegation may expressly authorise the delegate to further delegate the power or duty	✓	
	Council delegate authority to the Chief Executive Office to further delegate any power or duty of the Dog Act 1976	✓	
10AA (4)	A local government's chief executive officer who is exercising or performing a power or duty that has been delegated as authorised under this section, is to be taken to do so in accordance with the terms or the delegation unless the contrary is shown	✓	
10AA (5)	Nothing in the section limits the ability of a local government's chief executive officer to perform a function through an officer or agent	✓	
10AB (1)	The Chief Executive Officer of a local government is to keep a register of: (a) delegations made under section 10AA(1); and (b) further delegations made under the authority of a delegation made under section 10AA(1).	✓	
10AB (2)	At least once every financial year - (a) delegations made under section 10AA(1); and (b) further delegations made under the authority of a delegation made under section 10AA(1), are to be reviewed by the delegator.		

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

	Cat Act 2011	✓	
Section 3	A local government may approve in writing an operator of a cat management facility	✓	
Section 9	A local government may grant, renew or refuse an application for cat registration	✓	
Section 9(5)	A local government may require an applicant to give documents or information relating to registration, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	✓	
Section 10	A local government may cancel the registration of a cat	✓	
Section 11	A local government is to issue a registration number, certificate and tag, including a replacement certificate or tag	✓	
Section 12	A local government must keep a cat register	✓	
Section 13	A local government must notify the owner of cat the outcome of a decision	✓	
Section 26	A local government may issue a cat control notice	✓	
Section 37	A local government may grant, renew or refuse an approval to breed application	✓	
Section 37(3)	A local government may require an applicant to give document or information relating to a breeder application, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	✓	
Section 38	A local government may cancel an approval to breed	✓	
Section 39	A local government must issue a certificate to an approved breeder	✓	
Section 40	A local government must notify the person affected by the decision in writing of the outcome	✓	
Section 42	A local government is to administer local laws	✓	
Section 47	A CEO needs to keep a register of delegations	✓	
Section 48	A local government may appoint, in writing, authorised persons	✓	
Section 49	A local government may recover the costs of having to destroy a cat	✓	
Section 37, reg 22	A local government may refuse an application to breed if the applicant has had an infringement in the past 12 months	✓	
	Council delegate authority to the Chief Executive Office to further delegate any power or duty of the Cat Act 2011	✓	
	Health Act 2016		
Section 21(1)(b)(i)	A power or duty conferred or imposed on an enforcement agency may be delegated if the enforcement agency is a local government, to the chief executive officer of the local government.	✓	Refer Ordinary Council meeting held on the 19 December 2016 Item 15.1 for delegation authority

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

	Bush Fires Act 1954		
Section 48	A local Government may, in writing, delegate to its chief executive officer the performance of any of its functions under this Act.	✓	
Part V (1)	Performance by the chief executive officer of a local government of a function delegated under subsection (1) - (a) is taken to be in accordance with the terms of a delegation under this section, unless the contrary is shown, and (b) is to be treated as performance by the local government	✓	
(2)	A delegation under this section does not include the power to subdelegate	✓	
(3)	Nothing in this section is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.	✓	
(4)			
	Graffiti Vandalism Act 2016		
Part 3	The local government may delegate to its chief executive officer the exercise of any of its powers or the discharge of any of its duties under another provision of this Part.	✓	
Division 1	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.	✓	
16 (1)	A decision to delegate under this section is to be made by an absolute majority.	✓	
16 (2)	A chief executive officer may delegate to any employee of the local government the exercise of any of the chief executive officer's powers or the discharge of any of the chief executive officer's duties under another provision of this Part other than this power of delegation.	✓	
16 (3)	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegations.	✓	
Part 3	This section extends to a power or duty the exercise or - discharge of which has been delegated by a local government to the chief executive officer under section 16, but in case of such a power or duty- (a) the chief executive officer's power under this section to delegate the exercise of that power or the discharge of that duty; and (b) the exercise of that power or the discharge of the duty by the chief executive officer's delegate, are subject to any conditions imposed by the local government on its delegation to the chief executive officer.	✓	
Division 1	Subsection (3)(b) does not limit the chief executive officer's power to impose conditions or further conditions on a delegation under this section.	✓	
17 (1)	In subsections (3) and (4) - conditions includes qualifications, limitations or exceptions.	✓	
17 (2)			
17 (3)			
17 (4)			
17 (5)			

30 AUGUST 2023

11.0 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Supervisor Finance and Administration

Disclosure of any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Smith

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$2,167,910.64 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of June and July 2023 totalling \$13,089.59

Municipal fund account BPay payment from June and July 2023 totalling \$1,183.63

Municipal fund direct debits to Council for the month of June and July 2023 totalling \$80,560.82

Municipal fund account electronic payment numbers MUNI 31105 to 31210 for June 2023 and 31211 to 31371 for July 2023 totalling \$1,658,880.17

Municipal fund account for June and July 2023 payroll totalling \$380,232.68

Municipal fund Police Licensing for June and July 2023 transaction numbers 222316 and 222319 totalling \$33,963.75 and

No Trust fund account cheque numbers were issued for June and July 2023 totalling \$0

The schedule of accounts submitted to each member of Council on 24 August 2023 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

D Chapman

Date of Report

8 August 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – JUNE 2023

TOTAL \$7,997.50

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
17/05/2023	SHIRE OF SHARK BAY	CHANGE OF PLATES - SES TRAILER	\$ 30.50
17/05/2023	SHIRE OF SHARK BAY	TRANSFER OF VEHICLE - SES TRAILER	\$ 19.40
31/05/2023	O'BRIEN GLASS	REPLACEMENT WINDSCREEN FOR EMCD VEHICLE	\$ 100.00
8/06/2023	O'BRIEN GLASS	REPLACEMENT WINDSCREEN FOR EMCD VEHICLE	\$ 1,244.08
14/06/2023	LOCAL GOVERNMENT PROFESSIONALS	GRANT WRITING TRAINING FOR CDO	\$ 1,180.00
14/06/2023	LOCAL GOVERNMENT PROFESSIONALS	PROJECT MANAGEMENT TRAINING FOR CDO	\$ 1,045.00
14/06/2023	REX AIRLINES	RETURN FLIGHTS FOR FREEDOM FAIRIES ENTERTAINMENT FOR 2023 WINTER MARKETS (2 PASSENGERS)	\$ 1,189.44
		TOTAL	\$ 4,808.42

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
16/05/2023	EBAY	REPLACEMENT PHONE COVER FOR EMFA PHONE	\$ 12.99
24/05/2023	INKSTATION	A3 LAMINATOR	\$ 799.00
25/05/2023	JB HI-FI	REPLACEMENT PHONE FOR EMFA - INSURANCE CLAIM	\$ 906.99
27/05/2023	STARLINK INTERNET	STARLINK INTERNET - TAMALA CAMP	\$ 139.00
27/05/2023	STARLINK INTERNET	STARLINK INTERNET - REFUSE SITE	\$ 139.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

27/05/2023	STARLINK INTERNET	STARLINK INTERNET - MOBILE UNIT - BFB	\$ 174.00
1/06/2023	INKSTATION	USB ADAPTERS FOR ADMINISTRATION OFFICE	\$ 51.95
1/06/2023	INKSTATION	HDMI CABLE FOR COUNCIL CHAMBER	\$ 17.95
2/06/2023	SEEK AU	ADVERTISEMENT VACANT POSITION - CUSTOMER SERVICE OFFICER	\$ 346.50
4/06/2023	BELONG	SHARK BAY RECREATION CENTRE DOOR ENTRY INTERNET COMMUNICATIONS	\$ 15.00
4/06/2023	BELONG	TOWN HALL DOOR ENTRY INTERNET COMMUNICATIONS	\$ 15.00
7/06/2023	SHARK BAY CAFE	ADMINISTRATION OFFICE - COFFEES, STAFF MEETING	\$ 47.50
8/06/2023	SHIRE OF SHARK BAY	LEARNERS PERMIT HC CLASS - M. BULLOCK DEPOT STAFF MEMBER	\$ 288.30
		TOTAL	\$ 2,953.18

CEO

DATE	NAME	DESCRIPTION	AMOUNT
30/05/2023	SHIRE OF SHARK BAY	BUILDING LICENCE – DEPOT PATIO	\$ 61.65
30/05/2023	SHIRE OF SHARK BAY	BUILDING LICENCE – DEPOT PATIO	\$ 61.65
8/06/2023	BETTER CHOICE WOORAMEL	BREAKFAST – GASCOYNE PLANNING WORKSHOP	\$ 13.60
		TOTAL	\$ 136.90

BILLING MASTER CARD

DATE	NAME	DESCRIPTION	AMOUNT
15/06/2023	BANKWEST	FACILITY FEE	\$ 99.00
		TOTAL	\$ 99.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – JULY 2023

TOTAL \$5,092.09

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
21/06/2023	SEEK AU	ADVERTISEMENT OF VACANT POSITION ON SEEK - FINANCE OFFICER REVENUE	\$ 346.50
27/06/2023	STARLINK INTERNET	STARLINK INTERNET - TAMALA CAMP	\$ 139.00
27/06/2023	STARLINK INTERNET	STARLINK INTERNET - REFUSE SITE	\$ 139.00
27/06/2023	STARLINK INTERNET	STARLINK INTERNET - MOBILE UNIT - BFB	\$ 174.00
4/07/2023	BELONG	SHARK BAY RECREATION CENTRE DOOR ENTRY INTERNET COMMUNICATIONS	\$ 15.00
4/07/2023	BELONG	TOWN HALL DOOR ENTRY INTERNET COMMUNICATIONS	\$ 15.00
7/07/2023	SHIRE OF SHARK BAY	LICENCE AND MOTOR INJURY INSURANCE POLICY RENEWAL FOR COMMUNITY BUS (P077)	\$ 446.15
10/07/2023	PAYPAL EBAY AU	PROTECTIVE PHONE CASE COVER FOR SBDC CENTRE MANAGER	\$ 13.93
10/07/2023	PAYPAL EBAY AU	PROTECTIVE PHONE CASE COVER FOR MECHANIC SUPERVISOR	\$ 13.93
13/07/2023	SHIRE OF SHARK BAY	CHANGE OF PLATES - CEO VEHICLE (P203)	\$ 31.10
13/07/2023	MOORE AUSTRALIA WA PL	2023 MANAGEMENT REPORTING AND BUDGET - TEMPLATE AND DOCUMENTATION	\$ 1,958.00
		TOTAL	\$ 3,291.61

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

CEO

DATE	NAME	DESCRIPTION	AMOUNT
15/06/2023	KMART	LEGO FOR SBDC MUSEUM DISPLAYS	104.00
15/06/2023	BIG W	LEGO FOR SBDC MUSEUM DISPLAYS	144.00
15/06/2023	BIG W	LEGO FOR SBDC MUSEUM DISPLAYS – REFUND	-10.00
15/06/2023	BRICKS WAREHOUSE	LEGO FOR SBDC MUSEUM DISPLAYS	74.39
26/06/2023	REX AIRLINES	REFUND FOR CANCELLED FLIGHT - LIZ BUSHBY PERTH TO MONKEY MIA 5 JUNE 2023	-316.26
26/06/2023	REX AIRLINES	REFUND FOR CANCELLED FLIGHT - LIZ BUSHBYCARNARVON TO PERTH 8 JUNE 2023	-255.76
26/06/2023	REX AIRLINES	FLIGHTS MONKEY MIA TO PERTH – CR COWELL WALGA STATE CONFERENCE 4-6 JULY 2023	974.70
27/06/2023	HOLIDAY INN WEST PERTH	ACCOMODATION FOR CR COWELL – WALGA STATE CONFERENCE 4-6 JULY 2023	391.85
		TOTAL	1,106.92

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
30/06/2023	REX AIRLINES	FLIGHT MONKEY MIA TO PERTH RETURN FOR CDO TRAINING	406.76
12/07/2023	GOOGLE DOMAINS	PURCHASE OF WWW.BEATSINTHEBAY.COM DOMAIN FOR 12 MONTHS	19.80
13/07/2023	BIGW ONLINE	MULTIPURPOSE WIPES TO CLEAN 3D GLASSES AT SBDC	180.00
13/07/2023	BIGW ONLINE	KETTLE AND WHITEBOARD FOR SBDC	87.00
		TOTAL	\$ 693.56

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

**SHIRE OF SHARK BAY – MUNI BPAY
JUNE 2023**

CHQ #	DATE	NAME	DESCRIPTION	AMOUNT
BPAY	09/06/2023	AWARE SUPER	SUPERANNUATION	283.47
BPAY	09/06/2023	GESB	SUPERANNUATION	430.64
			TOTAL	\$714.11

**SHIRE OF SHARK BAY – MUNI BPAY
JULY 2023**

CHQ #	DATE	NAME	DESCRIPTION	AMOUNT
BPAY	11/07/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTION – PERSONAL	-188.98
BPAY	11/07/2023	GESB	SUPERANNUATION CONTRIBUTION – SALARY SACRIFICE	-280.54
			TOTAL	\$ 469.52

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
JUNE 2023**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17235.1	21/06/2023	VIVA ENERGY AUSTRALIA	MONTHLY FUEL CARD ACCOUNT - MAY 2023	-181.01
DD17237.1	07/06/2023	URL NETWORKS PTY LTD	SHIRE OFFICES - TELEPHONE CHARGES - MAY 2023	-212.90
DD17247.1	04/06/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	132.99
DD17249.1	04/06/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-213.73
DD17250.1	04/06/2023	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-2837.65
DD17250.2	04/06/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-435.47
DD17250.3	04/06/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-281.22
DD17250.4	04/06/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-240.65
DD17250.5	04/06/2023	REST	SUPERANNUATION CONTRIBUTIONS	-312.25
DD17250.6	04/06/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-260.53
DD17250.7	04/06/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-512.36
DD17250.8	04/06/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-539.59
DD17250.9	04/06/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3886.62
DD17259.1	28/06/2023	EXETEL PTY LTD	SHIRE PROPERTIES - INTERNET CHARGES - JULY 2023	-382.35
DD17263.1	18/06/2023	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-2973.40
DD17263.2	18/06/2023	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	-435.47
DD17263.3	18/06/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-261.82
DD17263.4	18/06/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-240.65
DD17263.5	18/06/2023	REST	SUPERANNUATION CONTRIBUTIONS	-259.75
DD17263.6	18/06/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-260.53

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17263.7	18/06/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-512.36
DD17263.8	18/06/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17263.9	18/06/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3981.62
DD17268.1	15/06/2023	WATER CORPORATION - OSBORNE PARK	PENSIONER UNITS - WATER USAGE AND SERVICE CHARGES	-2973.13
DD17268.2	20/06/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY RESOURCE CENTRE - WATER USAGE AND SERVICE CHARGES	-5396.32
DD17268.3	21/06/2023	WATER CORPORATION - OSBORNE PARK	SHIRE DEPOT - WATER USAGE AND SERVICE CHARGES	-996.59
DD17268.4	16/06/2023	WATER CORPORATION - OSBORNE PARK	16B SUNTER PLACE - WATER USAGE AND SERVICE CHARGES	-1831.66
DD17270.1	21/06/2023	WATER CORPORATION - OSBORNE PARK	SERVICE CHARGES - COMMUNITY STANDPIPE	-24.88
DD17250.10	04/06/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-436.54
DD17250.11	04/06/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-297.94
DD17250.12	04/06/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-259.74
DD17250.13	04/06/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-262.50
DD17250.14	04/06/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-774.07
DD17263.10	18/06/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-421.93
DD17263.11	18/06/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-343.78
DD17263.12	18/06/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-288.80
DD17263.13	18/06/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-262.50
DD17263.14	18/06/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-739.69
			TOTAL	34,834.47

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
JULY 2023**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17286.1	02/07/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3013.97
DD17286.2	02/07/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-458.13
DD17286.3	02/07/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-283.75
DD17286.4	02/07/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-250.05
DD17286.5	02/07/2023	REST	SUPERANNUATION CONTRIBUTIONS	-259.75
DD17286.6	02/07/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-144.74
DD17286.7	02/07/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-512.36
DD17286.8	02/07/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD17286.9	02/07/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4293.16
DD17304.1	21/07/2023	VIVA ENERGY AUSTRALIA	MONTHLY FUEL CARD ACCOUNT - JUNE 2023	-72.94
DD17315.1	16/07/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3242.43
DD17315.2	16/07/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-487.50
DD17315.3	16/07/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-368.11
DD17315.4	16/07/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-289.66
DD17315.5	16/07/2023	REST	SUPERANNUATION CONTRIBUTIONS	-199.04
DD17315.6	16/07/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-288.63
DD17315.7	16/07/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-525.84
DD17315.8	16/07/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-470.41
DD17315.9	16/07/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4225.37
DD17320.1	07/07/2023	URL NETWORKS PTY LTD	SHIRE OFFICES TELEPHONE CHARGES - JUNE 2023	-197.93
DD17321.1	21/07/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES	-24.08
DD17323.1	28/07/2023	EXETEL PTY LTD	SHIRE ADMINISTRATION BUILDING INTERNET CHARGES - AUGUST 2023	-105.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17323.1	28/07/2023	EXETEL PTY LTD	SHIRE RESIDENTIAL PROPERTIES INTERNET CHARGES - AUGUST 2023	--277.35
DD17334.1	30/07/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3358.70
DD17334.2	30/07/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-357.46
DD17334.3	30/07/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-660.27
DD17334.4	30/07/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-487.50
DD17334.5	30/07/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-313.11
DD17334.6	30/07/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-275.77
DD17334.7	30/07/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-264.58
DD17334.8	30/07/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-497.02
DD17334.9	30/07/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-495.02
DD17286.10	02/07/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-325.82
DD17286.11	02/07/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-435.47
DD17286.12	02/07/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-375.95
DD17286.13	02/07/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-262.50
DD17286.14	02/07/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-738.11
DD17315.10	16/07/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-437.77
DD17315.11	16/07/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-312.57
DD17315.12	16/07/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-560.01
DD17315.13	16/07/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-275.00
DD17315.14	16/07/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-848.54
DD17334.10	30/07/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3778.72
DD17334.11	30/07/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-443.35
DD17334.12	30/07/2023	GESB	SUPERANNUATION CONTRIBUTIONS	-640.71
DD17334.13	30/07/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-770.86
DD17334.14	30/07/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-113.37
DD17334.15	30/07/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-275.00
				\$45,726.35

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

**SHIRE OF SHARK BAY – MUNI EFT
JUNE 2023**

EFT # 31105 to # 31210

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31105	01/06/2023	MAC ATTACK FISHING CHARTERS	BOOEASY OPERATOR PAYMENT MAY 2023	-918.00
EFT31106	01/06/2023	SHARK BAY AVIATION	BOOEASY OPERATOR PAYMENT MAY 2023	-1108.80
EFT31107	01/06/2023	BAY LODGE MIDWEST OASIS	BOOEASY OPERATOR PAYMENT MAY 2023	-1971.20
EFT31108	01/06/2023	BLUE LAGOON PEARLS	BOOEASY OPERATOR PAYMENT MAY 2023	-352.00
EFT31109	01/06/2023	HARTOG COTTAGES	BOOEASY OPERATOR PAYMENT MAY 2023	-3194.40
EFT31110	01/06/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOEASY OPERATOR PAYMENT MAY 2023	-1796.47
EFT31111	01/06/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOEASY OPERATOR PAYMENT MAY 2023	-174.24
EFT31112	01/06/2023	ISLAND LIFE ADVENTURES PTY LTD	BOOEASY OPERATOR PAYMENT MAY 2023	-25440.80
EFT31113	01/06/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOEASY OPERATOR PAYMENT MAY 2023	-14757.60
EFT31114	01/06/2023	MONKEYMIA WILDSIGHTS	BOOEASY OPERATOR PAYMENT MAY 2023	-1471.36
EFT31115	01/06/2023	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOEASY OPERATOR PAYMENT MAY 2023	-554.40
EFT31116	01/06/2023	OCEANSIDE VILLAGE	BOOEASY OPERATOR PAYMENT MAY 2023	-325.60
EFT31117	01/06/2023	PINNACLE COACHLINES	BOOEASY OPERATOR PAYMENT MAY 2023	-703.88
EFT31118	01/06/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOEASY OPERATOR PAYMENT MAY 2023	-2218.48
EFT31119	01/06/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOEASY OPERATOR PAYMENT MAY 2023	-2335.52

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31120	01/06/2023	SHARK BAY CARAVAN PARK	BOOEASY OPERATOR PAYMENT MAY 2023	-418.88
EFT31121	01/06/2023	SHARK BAY 4WD TOURS	BOOEASY OPERATOR PAYMENT MAY 2023	-2200.00
EFT31122	01/06/2023	SHARK BAY COASTAL TOURS	BOOEASY OPERATOR PAYMENT MAY 2023	-2780.80
EFT31123	01/06/2023	SHIRE OF SHARK BAY	BOOEASY COMMISSION PAYMENT MAY 2023	-9092.09
EFT31124	01/06/2023	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOEASY OPERATOR PAYMENT MAY 2023	-1290.08
EFT31125	01/06/2023	WULA GURA NYINDA ECO ADVENTURES	BOOEASY OPERATOR PAYMENT MAY 2023	-1364.00
EFT31128	02/06/2023	LAURENCE JAMES MICHAEL BELLOTTIE	ADDITIONAL PAYMENT FOR 2022 -2023	-142.00
EFT31129	02/06/2023	CHERYL LORRAINE COWELL	ADDITIONAL PAYMENT FOR 2022 - 2023	-592.00
EFT31130	02/06/2023	EDMUND GEORGE FENNY	ADDITIONAL PAYMENTS FOR 2022 - 2023	-142.00
EFT31131	02/06/2023	MARK CORBETT SMITH	ADDITIONAL PAYMENT FOR 2022 -2023	-142.00
EFT31132	02/06/2023	MIROSLAVA VANKOVA	ADDITIONAL PAYMENT FOR 2022 - 2023	-217.00
EFT31133	02/06/2023	PIETR JON STUBBERFIELD	ADDITIONAL PAYMENT FOR 2022 - 2023	-142.00
EFT31134	02/06/2023	GREGORY LEON RIDGLEY	ADDITIONAL PAYMENT FOR 2022 - 2023	-142.00
EFT31135	21/06/2023	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-37684.00
EFT31136	09/06/2023	TURQUOISE SAFARIS / SEA LION CHARTERS	BOOEASY OPERATOR PAYMENT MAY 2023	-106.25
EFT31137	12/06/2023	AUSTRALIA POST	MONTHLY POSTAL SERVICE - MAY 2023	-168.57
EFT31138	12/06/2023	ART ON THE MOVE	2023 ART ON TH MOVE TOURING EXHIBIT MEMBERSHIP	-150.00
EFT31139	12/06/2023	BUNNINGS BUILDING SUPPLIES PTY LTD	MIRROR FOR TOWN HALL AND POWERBOARD FOR DEPOT	-87.34
EFT31140	12/06/2023	BOC LIMITED	MONTHLY CONTAINER RENTAL - MAY 2023	-88.13
EFT31141	12/06/2023	BLACKWOODS ATKINS	FLANNEL RAGS FOR DEPOT WORKSHOP	-180.53
EFT31142	12/06/2023	CELLARBRATIONS DENHAM	STAFF DRINKS FOR YEARS OF SERVICE EVENT - MAY 2023	-249.98
EFT31143	12/06/2023	CATHERINE MCGILL	REIMBURSEMENT FOR LEARNERS PERMIT APPLICATION DEPOT STAFF - COMPUTER THEORY	-146.50

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
			TEST AND PRACTICAL DRIVING ASSESSMENT - CHANGED FROM HR TO MR	
EFT31144	12/06/2023	FAR WEST ELECTRICAL	SOUND SYSTEM CHECK AND POWERSHIELD DEFENDER UPS INCLUDING FREIGHT - TOWN HALL	-1136.30
EFT31145	12/06/2023	GERALDTON MOWER & REPAIRS SPECIALISTS	NEW HEDGE TRIMMER	-466.40
EFT31146	12/06/2023	MARKET FORCE PTY LTD	ADVERTISEMENTS - NOTICE OF INTENTION TO IMPOSE DIFFERENTIAL RATES, SPECIAL COUNCIL MEETING, USELESS LOOP VENUE CHANGE BACK TO DENHAM AND SUBSCRIPTION TO CAREERS AT COUNCIL	-2837.33
EFT31147	12/06/2023	XL2	UNABLE TO RECEIVE EMAILS DUE TO LOW DISK SPACE ON EXCHANGE SERVER - INCREASE OF THE SIZE OF THE HARDDRIVE ON EXCHANGE SERVER AND RESOLUTION OF MICROSOFT 365 ISSUE AFTER ADDING ADDITIONAL ACCOUNT	-165.00
EFT31148	12/06/2023	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDES FUEL - MAY 2023	-1351.90
EFT31149	12/06/2023	SHARK BAY BAKERY	CATERING FOR ORDINARY COUNCIL MEETING - 31 MAY 2023	-420.00
EFT31150	12/06/2023	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION AND STREET SWEEPING - MAY 2023	-13236.87
EFT31151	12/06/2023	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES - MAY 2023	-5004.45
EFT31152	12/06/2023	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE - COMMISSION FEE - MAY 2023	-307.45
EFT31153	12/06/2023	MARIE ANNE GAMBLE	RENT SUBSIDY FOR DENHAM DAY CARE EDUCATOR - 04/06/2023 TO 01/07/2023 - 4 WEEKS	-2000.00
EFT31154	20/06/2023	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING FEE - MAY 2023	-1638.31
EFT31155	20/06/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-1072.50

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31156	20/06/2023	BEAVIS & SMITH CLEANING & CHEMICALS	VACATE CLEAN OF SBDC MANAGER RESIDENCE AND MONTHLY CLEANING ACCOUNT - MAY 2023	-22376.25
EFT31157	20/06/2023	ENVIRONMENTAL HEALTH AUSTRALIA	I'M ALERT FOOD SAFETY PROGRAM ANNUAL SUBSCRIPTION - 1 JULY 2023 TO 30 JUNE 2024	-330.00
EFT31158	20/06/2023	FAR WEST ELECTRICAL	INSTALLATION OF SECURITY CABLING REQUIRED FOR OPEN PATH READERS AT TOWN HALL AND RECREATION CENTRE	-4917.00
EFT31159	20/06/2023	HOUSE OF MUGS	SBDC MERCHANDISE - MUGS INCLUDES FREIGHT	-1095.96
EFT31160	20/06/2023	HUGGABLE TOYS	SBDC MERCHANDISE - PLUSH TOYS INCLUDES FREIGHT	-2507.45
EFT31161	20/06/2023	DENHAM WA PTY LTD	SUPERMARKET ACCOUNT - MAY 2023	-426.09
EFT31162	20/06/2023	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATION - RURAL UV GENERAL REVALUATION 2022/2023	-785.20
EFT31163	20/06/2023	MITCHELL & BROWN RETRAVISION	FREESTANDING DISHWASHER UNITS – EMFA AND CEO RESIDENCES	-1950.00
EFT31164	20/06/2023	OFFICEWORKS LTD	ADMINISTRATION OFFICE STATIONERY ORDER - JUNE 2023	-260.32
EFT31165	20/06/2023	PRUE JOHNSON	SBDC MERCHANDISE - TOWELS INCLUDES FREIGHT	-367.00
EFT31166	20/06/2023	XL2	BLOCKING OF TWO EMAIL ADDRESSES	-41.25
EFT31167	20/06/2023	SHARK BAY BAKERY	CATERING FOR GASCOYNE SPORT & RECREATION FORUM - 1 AND 2 JUNE 2023	-1150.00
EFT31168	20/06/2023	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN ACCOUNT USELESS LOOP ROAD MAY 2023 - ONCHARGABLE	-6903.60
EFT31169	20/06/2023	SOFIE ALICE HAYES (SOFIE SEYAH ILLUSTRATION)	SBDC MERCHANDISE - STICKERS AND BLANKETS	-507.00
EFT31170	20/06/2023	TELSTRA LIMITED	SMS SERVICE TO PUBLIC WITH COMMUNITY MESSAGES - 24 MAY 2023 TO 24 JUNE 2023	-165.10

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31171	20/06/2023	THEM EARTHMOVING PTY LTD	USELESS LOOP ROAD, SUPPLY OF PLANT, EQUIPMENT AND LABOUR, CATERING AND ACCOMMODATION REQUIRED FOR EMERGENCY ROAD REPAIRS, INCLUDING THE DEMOBILISATION OF PLANT AND EQUIPMENT	-143583.00
EFT31172	20/06/2023	WIN WESTERN AUSTRALIA	SHARK BAY ADVERTISING DURING DESERT VET TELEVISION SERIES SCREENING - MAY 2023	-561.00
EFT31173	20/06/2023	WILLIAM THOMAS WARDLE	SBDC MERCHANDISE - COASTERS	-180.00
EFT31174	26/06/2023	SALTWATER BAY PTY LTD	SUPPLY AND INSTALLATION, STELLA ROWLEY DRIVE FOOTPATH - PART PAYMENT	-53539.03
EFT31175	27/06/2023	DEPARTMENT OF THE PREMIER AND CABINET	LOCAL PLANNING SCHEME NO.4 AMENDMENT NO.3 - ONCHARGABLE TO DIRK HARTOG ISLAND	-109.20
EFT31176	27/06/2023	ALLERDING AND ASSOCIATES	CONSULTANT FEES - LOT 304 SUNDAY ISLAND BAY, DIRK HARTOG ISLAND	-849.75
EFT31177	27/06/2023	ABROLHOS STEEL PTY LTD	STEEL ANGLE AND FLAT BARS FOR 5 TONNE TRUCK (P212)	-921.89
EFT31178	27/06/2023	BOOLBARDIE COUNTRY CLUB	COMMUNITY ASSISTANCE GRANTS - ROUND 2 2022/2023	-1000.00
EFT31179	27/06/2023	CONSTRUCTION TRAINING FUND	CTF COLLECTION PERMIT #3453, #3461 AND #3463	-1338.42
EFT31180	27/06/2023	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING FEE - APRIL 2023	-938.50
EFT31181	27/06/2023	BURTON TILING & MAINTENANCE RENOVATIONS	SUPPLY OF FLOORING MATERIALS ONLY – CEO RESIDENCE	-2829.52
EFT31182	27/06/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-288.75
EFT31183	27/06/2023	CENTIGRADE SERVICES PTY LTD	SBDC AIR CONDITIONER UPGRADE, LABOUR AND PARTS	-89997.84
EFT31184	27/06/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMIT #3543, #3446, #3459, #3458, #3463, #3457, #3449	-410.25

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31185	27/06/2023	DELNORTH PTY LTD	GUIDEPOSTS AND DELINEATORS, INCLUDING FREIGHT - RRG USELESS LOOP RD	-40183.00
EFT31186	27/06/2023	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY ACCOUNT - MAY 2023	-79.98
EFT31187	27/06/2023	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT - MAY 2023	-101.15
EFT31188	27/06/2023	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL ACCOUNT - MAY 2023	-28613.83
EFT31189	27/06/2023	GERALDTON HYDRAULICS	O-RING KITS & HOSES FOR EXCAVATOR (PP127) AND COUPLING & DUST CAP FOR HINO 300 TRUCK (P178), HIGH PRESSURE GREASE LINE, WRAPS AND CRIMPS FOR SEMI TRAILER (P155) AND SUPER CRIMPS FOR LOW LOADER (P133)	-2688.10
EFT31190	27/06/2023	HORIZON POWER	STREET LIGHTING - MAY 2023	-4355.45
EFT31191	27/06/2023	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY USAGE - MAY 2023	-6406.60
EFT31192	27/06/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT - MAY 2023	-159.91
EFT31193	27/06/2023	LLEW WITHERS	FINAL PAYMENT - DEVELOPMENT OF PUBLIC HEALTH PLAN	-4400.00
EFT31194	27/06/2023	MIDWEST FIRE PROTECTION SERVICE	SBDC AND RECREATION CENTRE - QUARTERLY SERVICING OF FIRE PUMP ALARM SYSTEMS - JUNE 2023	-964.70
EFT31195	27/06/2023	NADIA KLINE (NAUTILUS DESIGN CO)	SBDC MERCHANDISE - MASK STRAPS INCLUDES FREIGHT	-200.00
EFT31196	27/06/2023	NATURALISTE PLUMBING PTY LTD	REPAIR OF WATER LEAK – SBDC MANAGER RESIDENCE	-220.00
EFT31197	27/06/2023	OFFICEWORKS LTD	ADMINISTRATION, SBDC AND DEPOT MONTHLY STATIONERY ORDER, INCLUDES FREIGHT – JUNE 2023	-1321.48
EFT31198	27/06/2023	PATRICIA POPE	SBDC MERCHANDISE - CUPS AND PLATES	-132.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31199	27/06/2023	SHARK BAY P & C	COMMUNITY ASSISTANCE GRANTS - ROUND 2 2022/2023	-996.45
EFT31200	27/06/2023	PAXON CONSULTING GROUP PTY LTD	FINAL PAYMENT FOR FEES - BUSINESS CASE DEVELOPMENT DENHAM WORKER ACCOMODATION CONSULTING	-5500.00
EFT31201	27/06/2023	PURCHER INTERNATIONAL PTY LTD	EXCHANGE DD15 TURBOCHARGER, CORE FOR TURBO AND METAL SEAL FOR FREIGHTLINERPRIME MOVER (P174)	-6563.45
EFT31202	27/06/2023	PEST-A-KILL	SHIRE PROPERTIES MICE MONITORING & BAITING-TOWN HALL, SBDC, RECREATION CENTRE, SHIRE OFFICE, DEPOT, PENSIONER UNITS	-385.00
EFT31203	27/06/2023	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS INCLUDING FUEL LEVY FOR USELESS LOOP/SHARK BAY ROADS (ON-CHARGEABLE TO DBCA AND MAIN ROADS) AND FORESHORE (ON-CHARGEABLE TO DOT	-8976.00
EFT31204	27/06/2023	SHARK BAY COMMUNITY RESOURCE CENTRE	REFUND OF VENUE AND EQUIPMENT HIRE BOND 2023 FISHING FIESTA	-2200.00
EFT31205	27/06/2023	ST JOHN AMBULANCE ASSOCIATION - SHARK BAY SUB CENTRE	2023 DENHAM TRIATHLON EVENT STANDBY 2 VOLUNTEERS 1 AMBULANCE (8AM TO 10AM)	-330.00
EFT31206	27/06/2023	SHIRE OF SHARK BAY	BSL AND CTF LEVY COMMISSION PERMITS #3463, #3453, #3457, #3458, #3459, #3449, #3446, #3453, #3461 AND #3463	-59.75
EFT31207	27/06/2023	TELSTRA LIMITED	SHIRE MOBILE TELEPHONES AND BUSH FIRE BRIGADE SATELLITE PHONE SERVICES - JUNE 2023	-515.25
EFT31208	27/06/2023	TRUCKLINE PARTS CENTRE	PUSH FIT 1/4 -1/4 BULKHEAD FITTINGS FOR SEMI TRAILER (P151), TANDEM SIDE TIPPER (PP097) AND SEMI TRAILER (P155)	-253.57
EFT31209	27/06/2023	TAJ MECHANICAL	ARMOUR TECH 20L PHOS CLEAN 20L - WORKSHOP CONSUMABLES	-374.65

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31210	30/06/2023	SHIRE OF SHARK BAY	SHIRE VEHICLE REGISTRATIONS - 01 JULY 2023 TO 30 JUNE 2024	-6431.10
			TOTAL	\$607,226.20

**SHIRE OF SHARK BAY – MUNI EFT
JULY 2023
EFT # 31211- 31371**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31211	03/07/2023	LAURENCE JAMES MICHAEL BELLOTTIE	JULY TO SEPTEMBER 2023 QUARTERLY COUNCILLOR PAYMENT	-2020.00
EFT31212	03/07/2023	CHERYL LORRAINE COWELL	JULY TO SEPTEMBER 2023 QUARTERLY COUNCILLOR PAYMENT	-6693.75
EFT31213	03/07/2023	EDMUND GEORGE FENNY	JULY TO SEPTEMBER 2023 QUARTERLY COUNCILLOR PAYMENT	-2020.00
EFT31214	03/07/2023	MARK CORBETT SMITH	JULY TO SEPTEMBER 2023 QUARTERLY COUNCILLOR PAYMENT	-2020.00
EFT31215	03/07/2023	MIROSLAVA VANKOVA	JULY TO SEPTEMBER 2023 QUARTERLY COUNCILLOR PAYMENT	-2800.00
EFT31216	03/07/2023	PIETR JON STUBBERFIELD	JULY TO SEPTEMBER 2023 QUARTERLY COUNCILLOR PAYMENT	-2020.00
EFT31217	03/07/2023	GREGORY LEON RIDGLEY	JULY TO SEPTEMBER 2023 QUARTERLY COUNCILLOR PAYMENT	-2020.00
EFT31218	04/07/2023	BETTA ROADS	SUPPLY OF 86 2KG POLYCOM BOTTLES - RRG USELESS LOOP ROAD	-49962.00
EFT31219	04/07/2023	SHARK BAY AVIATION	WALGA ZONE AND REGIONAL ROAD GROUPS MEETINGS - CHARTER FLIGHT DENHAM TO EXMOUTH AND RETURN CEO, WORKS MANAGER, SHIRE PRESIDENT AND 1 COUNCILLOR	-2900.00
EFT31219	04/07/2023	SHARK BAY AVIATION	ESSENTIAL WORKER ACCOMMODATION MEETING	-900.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
			CHARTER FLIGHT DENHAM TO CARNARVON AND RETURN, CEO, EMCD,WORKS MANAGER	
EFT31220	04/07/2023	BRIAN JOHN GALVIN	SALARY SACRIFICE WORKS MANAGER - COMMUNICATIONS, WATER AND ELECTRICITY CHARGES	-987.44
EFT31221	04/07/2023	BURTON TILING MAINTENANCE & RENOVATIONS	PENSIONER UNIT 11 - REMOVAL OF OLD AND INSTALLATION OF NEW KITCHEN INCLUDING MATERIALS, PLUMBING AND LABOUR	-17471.40
EFT31222	04/07/2023	CDH ELECTRICAL	FIND FAULT OF THE GYM AIR CONDITIONER x2 ERROR CODES - LABOUR COST 2 DAYS	-440.00
EFT31223	04/07/2023	EMU TRACKS	SBDC MERCHANDISE - ASSORTED EMU OIL PRODUCTS	-2448.82
EFT31224	04/07/2023	MIDWEST KERBING	REMOVAL OF OLD, SUPPLY AND INSTALLATION OF NEW FOOTPATH AND KERBING INCLUDING ACCOMMODATION AND FOOD - DURLACHER STREET	-246929.93
EFT31225	04/07/2023	MADISON MUELLER ART	SBDC MERCHANDISE - TUMBLERS INCLUDING FREIGHT	-2180.00
EFT31226	04/07/2023	RELIABLE ENERGY SOLUTIONS	SHARK BAY DISCOVERY CENTRE - PROVISION OF TECHNICAL SUPPORT TO CENTIGRADE AND SHIRE CEO DURING UPGRADE AND REPAIRS OF AIR CONDITIONER	-721.88
EFT31227	04/07/2023	SHARK BAY BAKERY	CATERING FOR SPECIAL COUNCIL MEETING 15 JUNE 2023	-120.00
EFT31227	04/07/2023	SHARK BAY BAKERY	CATERING FOR ORDINARY COUNCIL MEETING 28 JUNE 2023	-150.00
EFT31228	04/07/2023	TELSTRA LIMITED	SMS SERVICE TO PUBLIC WITH COMMUNITY 3x MESSAGES 25 JUNE TO 24 JULY 2023	-189.93
EFT31229	04/07/2023	WA JACOBS TOYMAKER	SBDC MERCHANDISE - CHILD T-SHIRTS INCLUDING FREIGHT	-3634.24
EFT31230	04/07/2023	WESTRAC EQUIPMENT PTY LTD	INSURANCE CLAIM - ASSESSMENT, REPAIR AND PARTS FOR CATERPILLAR TOOL CARRIER FRONT AXLES (P205)	-24769.83
EFT31231	04/07/2023	SALTWATER BAY PTY LTD	SUPPLY AND INSTALLATION - STELLA ROWLEY DRIVE FOOTPATH	-86050.56
EFT31232	04/07/2023	SHARK BAY AVIATION	BOOEASY OPERATOR PAYMENT JUNE 2023	-1170.40
EFT31233	04/07/2023	BAY LODGE MIDWEST OASIS	BOOEASY OPERATOR PAYMENT JUNE 2023	-756.80

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31234	04/07/2023	BLUE LAGOON PEARLS	BOOEASY OPERATOR PAYMENT JUNE 2023	-596.00
EFT31235	04/07/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOEASY OPERATOR PAYMENT JUNE 2023	-1357.22
EFT31236	04/07/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOEASY OPERATOR PAYMENT JUNE 2023	-542.08
EFT31237	04/07/2023	ISLAND LIFE ADVENTURES PTY LTD	BOOEASY OPERATOR PAYMENT JUNE 2023	-20253.20
EFT31238	04/07/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOEASY OPERATOR PAYMENT JUNE 2023	-8976.00
EFT31239	04/07/2023	MONKEYMIA WILDSIGHTS	BOOEASY OPERATOR PAYMENT JUNE 2023	-2992.88
EFT31240	04/07/2023	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOEASY OPERATOR PAYMENT JUNE 2023	-396.00
EFT31241	04/07/2023	PINNACLE COACHLINES	BOOEASY OPERATOR PAYMENT JUNE 2023	-1382.69
EFT31242	04/07/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOEASY OPERATOR PAYMENT JUNE 2023	-969.04
EFT31243	04/07/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOEASY OPERATOR PAYMENT JUNE 2023	-7527.52
EFT31244	04/07/2023	SHARK BAY HOTEL MOTEL	BOOEASY OPERATOR PAYMENT MAY 2023	-467.50
EFT31245	04/07/2023	SHARK BAY CARAVAN PARK	BOOEASY OPERATOR PAYMENT JUNE 2023	-1460.80
EFT31246	04/07/2023	SHARK BAY 4WD TOURS	BOOEASY OPERATOR PAYMENT JUNE 2023	-5631.12
EFT31247	04/07/2023	SHARK BAY CHARTERS PTY LTD	BOOEASY OPERATOR PAYMENT JUNE 2023	-892.50
EFT31248	04/07/2023	SHARK BAY COASTAL TOURS	BOOEASY OPERATOR PAYMENT JUNE 2023	-1628.00
EFT31249	04/07/2023	DENHAM WA PTY LTD	REVERSAL OF REFUND EXCEEDS PAYMENT	-1000.56
EFT31250	04/07/2023	SHIRE OF SHARK BAY	BOOEASY COMMISSION PAYMENT JUNE 2023	-8549.53
EFT31251	04/07/2023	TASMAN HOLIDAY PARKS	BOOEASY OPERATOR PAYMENT JUNE 2023	-1047.36
EFT31252	04/07/2023	WULA GURA NYINDA ECO ADVENTURES	BOOEASY OPERATOR PAYMENT JUNE 2023	-2068.00
EFT31253	10/07/2023	CARNARVON MOTOR GROUP	PRADO DSL WAGON AT GXL, ACCESSORIES AND ON ROAD COSTS - CEO VEHICLE	-7742.17
EFT31279	11/07/2023	AUSTRALIA POST	MONTHLY POSTAL SERVICE - JUNE 2023	-177.42
EFT31280	11/07/2023	AUSCOINSWEST	SBDC - SOUVENIR COINS INCLUDING FREIGHT	-1100.00
EFT31281	11/07/2023	BURTON TILING MAINTENANCE & RENOVATIONS	INSTALLATION OF NEW VINYL PLANKS TO 3 BEDROOMS, INCLUDES MATERIALS, PREPARATION, AND INSTALLATION - CEO RESIDENCE	-3828.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31282	11/07/2023	BEAVIS & SMITH CLEANING & CHEMICALS	MONTHLY CLEANING ACCOUNT - JUNE 2023	-22889.30
EFT31283	11/07/2023	CITY OF GREATER GERALDTON	BUILDING CERTIFICATION SERVICES - APRIL TO JUNE 2023	-2094.09
EFT31284	11/07/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMIT #3461	-1588.55
EFT31285	11/07/2023	SHARK BAY SUPERMARKET	SUPERMARKET ACCOUNT - JUNE 2023	-538.12
EFT31286	11/07/2023	FAR WEST ELECTRICAL	SUPPLY AND INSTALL NEW AIR CONDITIONER IN MASTER BEDROOM, INCLUDES NEW BRACKETS, PIPEWORK, REMOVAL AND DISPOSAL OF EXISTING AIR CONDITIONER PIPEWORK - EMCD RESIDENCE	-2471.04
EFT31287	11/07/2023	GERALDTON LOCK AND KEY SPECIALISTS	UPGRADE TO ALL TOWN HALL AND RECREATION CENTRE LOCKS TO NEW SYSTEM TO MATCH RECREATION CENTRE MASTER KEYS, INCLUDING LABOUR	-1565.00
EFT31288	11/07/2023	HORIZON POWER	STREET LIGHTING - JUNE 2023	-4214.95
EFT31289	11/07/2023	DENHAM WA PTY LTD	IGA SUPERMARKET ACCOUNT - JUNE 2023	-727.35
EFT31290	11/07/2023	OZ 3D OPTICS	3D POLARIZED GLASSES TO VIEW FILM	-1189.82
EFT31291	11/07/2023	XL2	SURFACE PROS WITH KEYBOARDS, CARRY BAGS AND EXTENDED WARRANTY FOR COUNCILLORS, EMCD AND CDO, ADDITIONAL DOCK STATIONS AND CABLES FOR EMCD AND CDO INCLUDING SETUPS	-22472.43
EFT31292	11/07/2023	ROAR COMMUNICATIONS	INSTALLATION AND SUPPLY OF CARD READERS, ELECTRIC STRIKE AND NEW MORTICE LOCK AND HANDLES ON VARIOUS DOORS AT GYM, RECREATION CENTRE AND TOWN HALL INCLUDING ONE YEAR OPENPATH LICENCING SUBSCRIPTION, CONTROLLERS AND 4G MODEM AND ROUTER	-51225.90
EFT31293	11/07/2023	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - JUNE 2023	-1234.90
EFT31294	11/07/2023	RUMUR JEAN BLACKMAN	SBDC MERCHANDISE - EARRINGS	-90.00
EFT31295	11/07/2023	WINC AUSTRALIA PTY LIMITED	REPLACEMENT OF IMAGE TRANSFER UNIT AND SERVICE INCLUDING TRAVEL TIME - ADMINISTRATION OFFICE	-2636.25

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31296	11/07/2023	SHARK BAY NEWSAGENCY & POSTAL AGENCY	NEWSAGENCY ACCOUNT - APRIL TO JUNE 2023	-272.64
EFT31297	11/07/2023	SHARK BAY COMMUNITY RESOURCE CENTRE	MONTHLY SUPPLY OF INSCRIPTION POST	-14.00
EFT31298	11/07/2023	SUMMER GYPSEA	SBDC MERCHANDISE - ASSORTED JEWELLERY	-797.50
EFT31299	11/07/2023	SCIENCE AND NATURE PTY LTD	SBDC MERCHANDISE - SCIENCE AND NATURE PLASTIC ANIMAL TOYS INCLUDING FREIGHT	-1238.93
EFT31300	11/07/2023	SHIRE OF SHARK BAY	BSL LEVY COMMISSION PERMIT #3461	-5.00
EFT31301	11/07/2023	SUNPRINTS CLOTHING COMPANY	SBDC MERCHANDISE - MENS LONG SLEEVE SHIRTS	-4994.13
EFT31302	11/07/2023	WIN WESTERN AUSTRALIA	SHARK BAY ADVERTISING DURING DESERT VET TELEVISION SERIES SCREENING - JUNE 2023	-291.50
EFT31303	11/07/2023	WILD REPUBLIC AUSTRALASIA PTY LTD	SBDC MERCHANDISE - VARIOUS PLUSH ANIMALS	-3053.71
EFT31304	19/07/2023	NAPA AUTO PARTS	OIL FILTER FOR WORKS MANAGER VEHICLE (P209) AIR FILTER AND FILTERS HD KIT FOR 3 TONNE TRUCK (P208)	-159.23
EFT31305	19/07/2023	BOC LIMITED	MONTHLY CONTAINER RENTAL - JUNE 2023	-45.86
EFT31306	19/07/2023	BURTON TILING MAINTENANCE & RENOVATIONS	SBDC KITCHEN WATER DAMAGE REPAIRS, SUPPLY OF MATERIALS ONLY - INSURANCE CLAIM	-6835.95
EFT31307	19/07/2023	BLACKWOODS ATKINS	DEPOT WORKSHOP SAFETY GLASSES	-96.84
EFT31308	19/07/2023	FAR WEST ELECTRICAL	INSURANCE CLAIM - REMOVAL OF SMASHED LIGHTS UNDER PALM TREES AT KNIGHT TERRACE FORESHORE	-362.45
EFT31309	19/07/2023	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL & OILS ACCOUNT - JUNE 2023	-15652.16
EFT31310	19/07/2023	GERALDTON MOWER & REPAIRS SPECIALISTS	NEW HONDA LAWN MOWER, 5L 2-STROKE OIL, STIHL BLOWER VAC AND BRUSHCUTTER WITH HEAD	-2691.35
EFT31311	19/07/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT	-930.63
EFT31312	19/07/2023	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION - JUNE 2023 (FINAL)	-13236.87
EFT31313	19/07/2023	ST JOHN AMBULANCE ASSOC. - SHARK BAY SUB CENTRE	1 x PHILIPS DEFIBRILLATOR BATTERY HEARTSTART HS1 3 X PHILIPS HS1 DEFIBRILLATOR PADS – RECREATION CENTRE, CATERPILLAR GRADER (P210), SBDC	-700.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31314	21/07/2023	SHIRE OF NORTHAMPTON	CONSULTANT FEE HEALTH OFFICER SERVICES - 1 JULY 2022 TO 30 JUNE 2023	-13145.00
EFT31315	21/07/2023	ABROLHOS COLLECTIVE	SBDC MERCHANDISE - WINE AND TUMBLER BOX SETS	-810.00
EFT31316	21/07/2023	AUSTRALIA'S CORAL COAST	ANNUAL AUSTRALIA'S CORAL COAST 2023/2024 GOLD MEMBERSHIP SUBSCRIPTION	-522.50
EFT31317	21/07/2023	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING FEE - JUNE 2023	-1532.15
EFT31318	21/07/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES - EOFY TASKS, ROLL VALUATIONS, AND GENERAL RATES TASKS	-3217.50
EFT31319	21/07/2023	BLACKWOODS ATKINS	2 X ANGLE GRINDERS , SAFETY GLASSES, WORK LIGHTS - DEPOT TOOLS	-1130.60
EFT31320	21/07/2023	BEAVIS & SMITH CLEANING & CHEMICALS	6 CARTONS OF 240L HEAVY DUTY RUBBISH BIN BAGS FOR MAIN ROADS LITTER COLLECTION - ONCHARGEABLE	-280.80
EFT31321	21/07/2023	CHUBB FIRE & SECURITY LTD	SBDC QUARTERLY PREVENTATIVE SECURITY MONITORING - 1 JULY TO 30 SEPTEMBER 2023	-296.78
EFT31322	21/07/2023	CARNARVON MOTOR GROUP	ANNUAL INSPECTION – COMMUNITY BUS (P077)	-244.80
EFT31323	21/07/2023	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY SHIRE ACCOUNT	-118.95
EFT31324	21/07/2023	GERALDTON HYDRAULICS	O RING FACE HOSE TAIL - SUPER CRIMP FOR JOHN DEERE SKIDLD (P161)	-118.27
EFT31325	21/07/2023	THINK WATER GERALDTON	SPRINKLER RISERS	-1050.55
EFT31326	21/07/2023	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY USAGE - JUNE 2023	-6421.96
EFT31327	21/07/2023	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT	-141.96
EFT31328	21/07/2023	ITVISION	IT VISION ANNUAL LICENCE FEES FOR 15 USERS - 1 JULY 2023 TO 30 JUNE 2024	-47441.98
EFT31329	21/07/2023	LGA (WA) PTY LTD	INSURANCE CLAIM - GYM DOOR REPLACEMENT	-1938.20
EFT31330	21/07/2023	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATION - GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE G2023/04	-170.75
EFT31331	21/07/2023	JLT	INSURANCE - RENEWAL SALARY CONTINUANCE 30 JUNE 2023 TO 30 JUNE 2024	-1382.32

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31332	21/07/2023	LGISWA	SHIRE PROPERTY INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-80929.82
EFT31332	21/07/2023	LGISWA	PUBLIC LIABILITY INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-28403.72
EFT31332	21/07/2023	LGISWA	WORKERS COMPENSATION INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-31039.39
EFT31332	21/07/2023	LGISWA	BUSHFIRE INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-962.50
EFT31332	21/07/2023	LGISWA	COMMERCIAL CRIME & CYBER LIABILITY INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-2749.00
EFT31332	21/07/2023	LGISWA	PERSONNAL ACCIDENT INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-279.44
EFT31332	21/07/2023	LGISWA	MANAGEMENT LIABILITY INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-6345.10
EFT31332	21/07/2023	LGISWA	SHIRE VEHICLES INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-11398.46
EFT31332	21/07/2023	LGISWA	TRAVEL INSURANCE 30/06/2023 TO 30/06/2024 - 1ST INSTALMENT	-469.75
EFT31333	21/07/2023	MIDWEST BOUNCE AND FUN	HIRE OF LARGE ACTIVITY CASTLE, INCLUDING SUPERVISION, HIRE OF GENERATOR, TRAVEL AND ACCOMMODATION - 2023 WINTER FESTIVAL MARKETS	-3652.08
EFT31334	21/07/2023	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT - JUNE 2023	-1852.55
EFT31335	21/07/2023	ONEMUSIC AUSTRALIA	ANNUAL MUSIC LICENCE FOR SHIRE VENUES - 1 JULY 2023 TO 30 JUNE 2024	-364.00
EFT31336	21/07/2023	PURCHER INTERNATIONAL PTY LTD	LATCH HOOD COWELL FOR FREIGHTLINER (P174)	-257.58
EFT31337	21/07/2023	XL2	ISSUES WITH EMAIL ACCOUNTS, CRASHING OF EMAILS , ADD INS , TOOK SOME TIME TO RESOLVE – ADMINISTRATION OFFICE	-536.25
EFT31338	21/07/2023	PAULS TYRES	NEW TYRES FOR HINO PRIME MOVER (P196), TANDEM SIDE TIPPER (PP097) & FREIGHTLINER PRIME MOVER (P174) INCLUDES \$1080 IN FREIGHT	-6470.00

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31338	21/07/2023	PAULS TYRES	FREIGHT COSTS NEW TYRES FOR (P196), (PP097) MOVER (P174)	-1080.00
EFT31339	21/07/2023	R & L COURIERS	MONTHLY FREIGHT ACCOUNT	-1203.13
EFT31340	21/07/2023	SHARK BAY SERVICES	BATTERY FOR GENERATOR (PP005)	-255.00
EFT31341	21/07/2023	SOFIE ALICE HAYES (SOFIE SEYAH ILLUSTRATION)	SBDC MERCHANDISE - STICKERS, PRINTS AND BLANKETS	-1841.00
EFT31342	21/07/2023	SHIRE OF CARNARVON	CONTRIBUTION TO THE COMMUNITY EMERGENCY SERVICES MANAGER (CESM) FOR 1 JANUARY TO 30 JUNE 2023	-9929.38
EFT31343	21/07/2023	SUN CITY BATTERIES	ARB-590 BATTERY FOR JINKER CONTROLLER (P175)	-212.40
EFT31344	21/07/2023	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE SERVICES - JULY 2023	-510.15
EFT31345	21/07/2023	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES - JUNE 2023	-3423.75
EFT31346	21/07/2023	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE COMMISSION FEE - JUNE 2023	-272.75
EFT31347	21/07/2023	MARIE ANNE GAMBLE	RENT SUBSIDY FOR DENHAM DAY CARE EDUCATOR - 02/07/2023 TO 29/07/2023 (4 WEEKS)	-2000.00
EFT31348	26/07/2023	GREGORY JAMIESON	RATES REFUND FOR ASSESSMENT A1363 13 EDWARDS STREET DENHAM 6537 (PENSIONER REBATE)	-570.48
EFT31349	31/07/2023	M8 MEWSIC	LIVE MUSIC ENTERTAINMENT FOR 2023 WINTER FESTIVAL, INCLUDING ACCOMMODATION	-1342.00
EFT31351	31/07/2023	MAC ATTACK FISHING CHARTERS	BOOEASY OPERATOR PAYMENT - JULY 2023	-561.00
EFT31352	31/07/2023	SHARK BAY AVIATION	BOOEASY OPERATOR PAYMENT - JULY 2023	-1170.40
EFT31353	31/07/2023	BAY LODGE MIDWEST OASIS	BOOEASY OPERATOR PAYMENT - JULY 2023	-501.60
EFT31354	31/07/2023	BLUE LAGOON PEARLS	BOOEASY OPERATOR PAYMENT - JULY 2023	-276.00
EFT31355	31/07/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOEASY OPERATOR PAYMENT - JULY 2023	-1610.75
EFT31356	31/07/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOEASY OPERATOR PAYMENT - JULY 2023	-1246.08
EFT31357	31/07/2023	INTEGRITY COACH LINES (AUST) PTY LTD	BOOEASY OPERATOR PAYMENT - JULY 2023	-607.06
EFT31358	31/07/2023	ISLAND LIFE ADVENTURES PTY LTD	BOOEASY OPERATOR PAYMENT - JULY 2023	-17118.60
EFT31359	31/07/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOEASY OPERATOR PAYMENT - JULY 2023	-11227.60

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT31360	31/07/2023	MONKEYMIA WILDSIGHTS	BOOEASY OPERATOR PAYMENT - JULY 2023	-531.52
EFT31361	31/07/2023	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOEASY OPERATOR PAYMENT - JULY 2023	-910.80
EFT31362	31/07/2023	OCEANSIDE VILLAGE	BOOEASY OPERATOR PAYMENT - JULY 2023	-1012.00
EFT31363	31/07/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOEASY OPERATOR PAYMENT - JULY 2023	-268.40
EFT31364	31/07/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOEASY OPERATOR PAYMENT - JULY 2023	-8651.28
EFT31365	31/07/2023	SHARK BAY CARAVAN PARK	BOOEASY OPERATOR PAYMENT - JULY 2023	-1407.00
EFT31366	31/07/2023	SHARK BAY 4WD TOURS	BOOEASY OPERATOR PAYMENT - JULY 2023	-3608.00
EFT31367	31/07/2023	SHARK BAY COASTAL TOURS	BOOEASY OPERATOR PAYMENT - JULY 2023	-4298.80
EFT31368	31/07/2023	DENHAM WA PTY LTD	BOOEASY OPERATOR PAYMENT - JULY 2023	-308.00
EFT31369	31/07/2023	SHIRE OF SHARK BAY	BOOEASY OPERATOR PAYMENT - JULY 2023 COMMISSION	-7985.31
EFT31370	31/07/2023	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOEASY OPERATOR PAYMENT - JULY 2023	-114.40
EFT31371	31/07/2023	WULA GURA NYINDA ECO ADVENTURES	BOOEASY OPERATOR PAYMENT - JULY 2023	-1645.60
				\$ 1,051,653.97

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
JUNE 2023**

DATE	NAME	DESCRIPTION	AMOUNT
06/06/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 04 JUNE 2023	\$78,481.98
20/06/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 18 JUNE 2023	\$78,104.27
30/06/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 30 JUNE 2023	\$ 87,791.08
		TOTAL	\$244,377.33

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
JULY 2023**

DATE	NAME	DESCRIPTION	AMOUNT
17/07/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 16 JULY 2023	69,923.35
02/08/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 30 JULY 2023	65,932.00
			\$135,855.35

**SHIRE OF SHARK BAY
JUNE AND JULY 2023
POLICE LICENSING TRANSACTION**

TRANS #	DATE	NAME	DESCRIPTION	AMOUNT
222316	11/07/2023	COMMISSIONER OF POLICE	POLICE LICENSING JUNE 2023	-11753.45
222319	31/07/2023	COMMISSIONER OF POLICE	POLICE LICENSING JULY 2023	-22210.30
			TOTAL	\$33,963.75

30 AUGUST 2023

11.2 FINANCIAL REPORTS TO 30 JUNE 2023
CM00017

Author

Supervisor Finance and Administration

Disclosure of Any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Smith

Council Resolution

That the monthly financial report to 30 June 2023 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 June 2023** are attached. Please note that this is not the final report for the end of the financial year. The final report will be presented with the Annual Report after Auditing.

VARIANCE ANALYSIS

This has not been completed due to final accounts for the 2022/2023 financial year still arriving and not running Depreciation for the month of June until completion of the Annual Financial Report.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows the financial position of the Shire has exceeded the year-to-date budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

Date of Report

D Chapman

8 August 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,043,803	2,043,803	2,043,803	0	0.00%	
Revenue from operating activities							
Governance		34,307	34,307	34,801	494	1.44%	
General purpose funding - general rates	6	1,530,037	1,530,037	1,526,077	(3,960)	(0.26%)	
General purpose funding - other		775,347	775,347	3,106,205	2,330,858	300.62%	▲
Law, order and public safety		106,884	106,884	106,307	(577)	(0.54%)	
Health		2,600	2,600	1,982	(618)	(23.77%)	
Housing		100,375	100,375	96,480	(3,895)	(3.88%)	
Community amenities		386,781	386,781	400,655	13,874	3.59%	
Recreation and culture		378,015	378,015	371,621	(6,394)	(1.69%)	
Transport		559,209	559,209	556,311	(2,898)	(0.52%)	
Economic services		1,025,842	1,025,842	1,044,032	18,190	1.77%	
Other property and services		119,860	119,860	165,278	45,418	37.89%	▲
		5,019,257	5,019,257	7,409,749	2,390,492		
Expenditure from operating activities							
Governance		(468,149)	(468,149)	(388,701)	79,448	16.97%	▲
General purpose funding		(108,229)	(108,229)	(99,799)	8,430	7.79%	▲
Law, order and public safety		(324,752)	(324,752)	(278,227)	46,525	14.33%	▲
Health		(111,225)	(111,225)	(93,869)	17,356	15.60%	▲
Housing		(210,027)	(210,027)	(196,849)	13,178	6.27%	▲
Community amenities		(730,496)	(730,496)	(732,295)	(1,799)	(0.25%)	
Recreation and culture		(2,208,083)	(2,208,083)	(1,994,894)	213,189	9.65%	▲
Transport		(1,943,511)	(1,943,511)	(1,858,145)	85,366	4.39%	
Economic services		(1,291,881)	(1,291,881)	(1,235,478)	56,403	4.37%	
Other property and services		(120,860)	(120,860)	(17,056)	103,804	85.89%	▲
		(7,517,213)	(7,517,213)	(6,895,313)	621,900		
Non-cash amounts excluded from operating activities	1(a)	1,788,673	1,788,673	1,627,933	(160,740)	(8.99%)	▼
Amount attributable to operating activities		(709,283)	(709,283)	2,142,369	2,851,652		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,392,083	1,392,083	797,574	(594,509)	(42.71%)	▼
Proceeds from disposal of assets	7	611,791	611,791	478,336	(133,455)	(21.81%)	▼
Payments for property, plant and equipment and infrastructure	8	(3,555,785)	(3,555,785)	(2,192,293)	1,363,492	38.35%	▲
Amount attributable to investing activities		(1,551,911)	(1,551,911)	(916,383)	635,528		
Financing Activities							
Transfer from reserves	10	1,368,732	1,368,732	727,588	(641,144)	(46.84%)	▼
Repayment of debentures	9	(69,277)	(69,277)	(69,277)	0	0.00%	
Transfer to reserves	10	(1,082,064)	(1,082,064)	(1,119,472)	(37,408)	(3.46%)	
Amount attributable to financing activities		217,391	217,391	(461,161)	(678,552)		
Closing funding surplus / (deficit)	1(c)	0	0	2,808,628	2,808,628		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	2,043,803	2,043,803	2,043,803	0	0.00%	
Revenue from operating activities							
Rates	6	1,530,037	1,530,037	1,526,077	(3,960)	(0.26%)	
Specified area rates	6	36,616	36,616	36,616	0	0.00%	
Operating grants, subsidies and contributions	12	1,301,942	1,301,942	3,577,627	2,275,685	174.79%	▲
Fees and charges		1,760,250	1,760,250	1,771,957	11,707	0.67%	
Interest earnings		82,890	82,890	134,689	51,799	62.49%	▲
Other revenue		179,476	179,476	255,823	76,347	42.54%	▲
Profit on disposal of assets	7	128,046	128,046	106,960	(21,086)	(16.47%)	▼
		5,019,257	5,019,257	7,409,749	2,390,492		
Expenditure from operating activities							
Employee costs		(2,430,586)	(2,430,586)	(2,486,232)	(55,646)	(2.29%)	
Materials and contracts		(2,524,375)	(2,524,375)	(2,034,709)	489,666	19.40%	▲
Utility charges		(185,721)	(185,721)	(176,541)	9,180	4.94%	
Depreciation on non-current assets		(1,882,489)	(1,882,489)	(1,726,932)	155,557	8.26%	▲
Interest expenses		(21,959)	(21,959)	(22,070)	(111)	(0.51%)	
Insurance expenses		(214,479)	(214,479)	(217,501)	(3,022)	(1.41%)	
Other expenditure		(223,374)	(223,374)	(229,468)	(6,094)	(2.73%)	
Loss on disposal of assets	7	(34,230)	(34,230)	(1,860)	32,370	94.57%	▲
		(7,517,213)	(7,517,213)	(6,895,313)	621,900		
Non-cash amounts excluded from operating activities	1(a)	1,788,673	1,788,673	1,627,933	(160,740)	(8.99%)	▼
Amount attributable to operating activities		(709,283)	(709,283)	2,142,369	2,851,652		
Investing activities							
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Amount attributable to investing activities		(1,551,911)	(1,551,911)	(916,383)	635,528		
Financing Activities							
Transfer from reserves	10	1,368,732	1,368,732	727,588	(641,144)	(46.84%)	▼
Repayment of debentures	9	(69,277)	(69,277)	(69,277)	0	0.00%	
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Amount attributable to financing activities		217,391	217,391	(461,161)	(678,552)		
Closing funding surplus / (deficit)	1(c)	0	0	2,808,628	2,808,628		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY | 7

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2023

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2023

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(128,046)	(128,046)	(106,960)
Add: Loss on asset disposals	7	34,230	34,230	1,860
Add: Depreciation on assets		1,882,489	1,882,489	1,726,932
Total non-cash items excluded from operating activities		1,788,673	1,788,673	1,627,933

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 30 June 2022	Year to Date 30 June 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,618,458)	(4,618,458)	(5,010,342)
Add: Borrowings	9	69,278	69,278	69,278
Total adjustments to net current assets		(4,549,180)	(4,549,180)	(4,941,064)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,873,796	7,873,796	11,663,686
Rates receivables	3	34,985	34,985	31,223
Receivables	3	58,452	58,452	111,189
Other current assets	4	289,639	289,639	180,827
Less: Current liabilities				
Payables	5	(725,238)	(725,238)	(500,313)
Borrowings	9	(69,278)	(69,278)	(69,278)
Contract liabilities	11	(628,325)	(628,325)	(3,384,911)
Provisions	11	(241,048)	(241,048)	(282,731)
Less: Total adjustments to net current assets	1(b)	(4,549,180)	(4,549,180)	(4,941,064)
Closing funding surplus / (deficit)		2,043,803	2,043,803	2,808,628

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

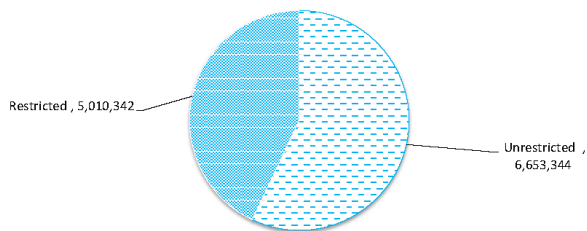
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES NOTE 2 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	4,083,324	0	4,083,324	0	Bankwest	0.00%	At Call
Municipal Telenet Saver	Cash and cash equivalents	742,101	0	742,101	0	Bankwest	2.50%	At Call
Reserve Bank Account	Cash and cash equivalents	0	179	179	0	Bankwest	0.00%	At Call
Reserve Telenet Saver Account	Cash and cash equivalents	0	2,010,163	2,010,163	0	Bankwest	1.35%	At Call
SHERP Telenet Saver	Cash and cash equivalents	827,019	0	827,019	0	Bankwest	1.35%	At Call
Till Floats	Cash and cash equivalents	900	0	900	0	N/A	0.00%	On Hand
Municipal Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000	0	Bankwest	3.45%	6/06/2023
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	0	Bankwest	3.45%	6/06/2023
Reserve Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000	0	Bankwest	3.50%	19/06/2023
Total		6,653,344	5,010,342	11,663,686	0			
Comprising								
Cash and cash equivalents		6,653,344	5,010,342	11,663,686	0			
		6,653,344	5,010,342	11,663,686	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

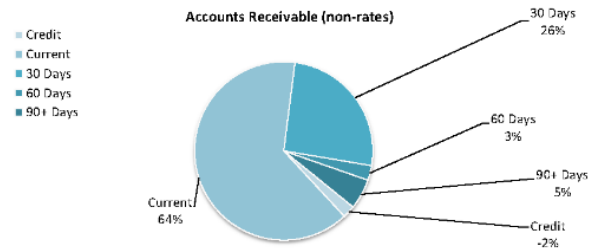
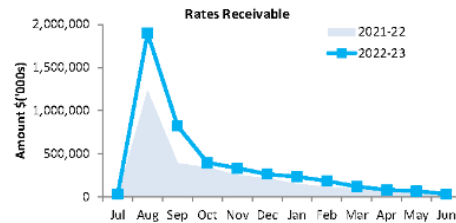
OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates receivable	30 June 2022	30 Jun 2023
	\$	\$
Opening arrears previous years	22,380	34,985
Levied this year	1,773,706	1,915,923
Less - collections to date	(1,761,101)	(1,919,685)
Equals current outstanding	34,985	31,223
Net rates collectable	34,985	31,223
% Collected	98.1%	98.4%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,793)	50,352	20,197	2,109	4,332	75,197
Percentage	(2.4%)	67%	26.9%	2.8%	5.8%	
Balance per trial balance						
Sundry receivable						75,197
GST and FBT receivable						34,754
State Revenue Pensioner Rebate						1,238
Total receivables general outstanding						111,189
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES NOTE 4 OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 June 2023
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and materials	38,043	0	0	38,043
Merchandise	102,139	0	0	102,139
Prepayments				
Prepayments	7,045	0	(978)	6,067
Accrued income	142,412	0	(107,834)	34,578
Total other current assets	289,639	0	(108,812)	180,827
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

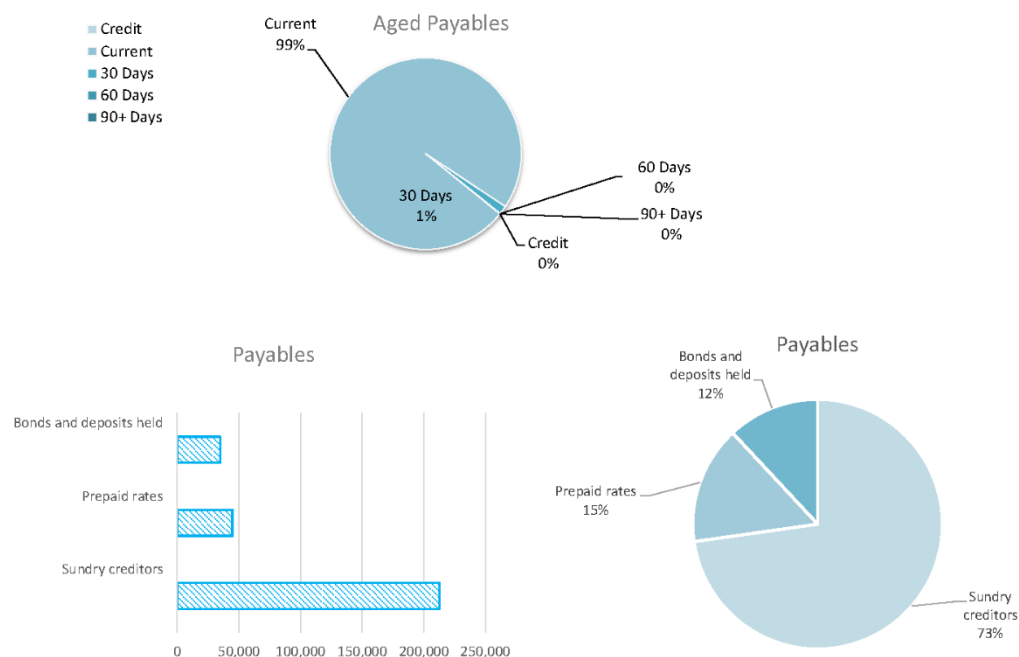
OPERATING ACTIVITIES NOTE 5 Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	209,650	3,097	141	0	212,888
Percentage	0%	98.5%	1.5%	0.1%	0%	
Balance per trial balance						
Sundry creditors						212,888
Prepaid rates						44,744
Bonds and deposits held						34,938
Payables - Other						(17,815)
ESL Levied						236
Total payables general outstanding						500,313

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

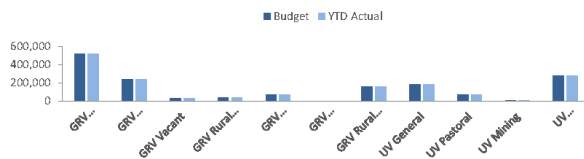
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES NOTE 6 RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.09831	375	5,228,662	514,014	1,676	0	515,690	514,014	1,857	0	515,871
GRV Commercial	0.10103	41	2,333,188	235,713	0	0	235,713	235,713	0	0	235,713
GRV Vacant	0.09831	16	310,500	30,524	2,287	74	32,885	30,524	2,287	0	32,811
GRV Rural Commercial	0.10217	5	324,980	33,204	1,690	0	34,894	33,204	1,690	0	34,894
GRV Industrial / Residential	0.10879	47	648,094	70,504	0	0	70,504	70,504	239	74	70,817
GRV Industrial / Residential Vacant	0.09831	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	0.10785	2	1,474,650	159,038	0	1,061	160,099	159,038	0	1,061	160,099
Unimproved value											
UV General	0.19796	7	922,205	182,558	0	0	182,558	182,558	0	0	182,558
UV Pastoral	0.13557	11	544,676	73,842	0	0	73,842	73,842	0	0	73,842
UV Mining	0.27000	1	9,350	2,525	0	0	2,525	2,525	0	0	2,525
UV Exploration	0.25961	14	1,027,524	266,751	10,681	2,543	279,975	266,751	6,301	2,543	275,595
Sub-Total		519	12,823,829	1,568,673	16,334	3,678	1,588,685	1,568,673	12,374	3,678	1,584,725
Minimum payment											
Minimum \$											
Gross rental value											
GRV Residential	833	9	54,964	7,497	0	0	7,497	7,497	0	0	7,497
GRV Commercial	833	17	90,080	14,161	0	0	14,161	14,161	0	0	14,161
GRV Vacant	833	82	237,625	68,306	0	0	68,306	68,306	0	0	68,306
GRV Rural Commercial	833	0	0	0	0	0	0	0	0	0	0
GRV Industrial / Residential	833	3	20,040	2,499	0	0	2,499	2,499	0	0	2,499
GRV Industrial / Residential Vacant	520	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	833	0	0	0	0	0	0	0	0	0	0
Unimproved value											
UV General	875	6	9,862	5,250	0	0	5,250	5,250	0	0	5,250
UV Pastoral	875	0	0	0	0	0	0	0	0	0	0
UV Mining	875	1	770	875	0	0	875	875	0	0	875
UV Exploration	875	1	2,190	875	0	0	875	875	0	0	875
Sub-total		119	415,531	99,463	0	0	99,463	99,463	0	0	99,463
Concession							{158,111}				{158,111}
Amount from general rates							1,530,037				1,526,077
Total general rates							1,530,037				1,526,077
Specified area rates											
Rate in \$ (cents)											
Monkey Mia Bore Replacement	0.025949			36,616	0	0	36,616	36,616	0	0	36,616
Total specified area rates				0	36,616	0	36,616	36,616	0	0	36,616
Total							1,566,653				1,562,693

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



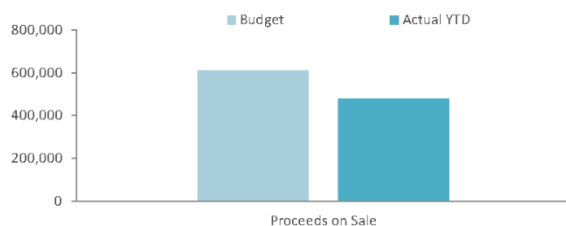
MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES NOTE 7 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book				Net Book			
		Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
MV188	CEO Vehicle	52,920	58,000	5,080	0	0	0	0	0
MV194	EMFA Vehicle	9,119	23,636	14,517	0	9,119	23,636	14,517	0
	Economic services								
MV195	EMCD Vehicle	10,047	23,636	13,589	0	10,047	23,636	13,589	0
	Transport								
MV202	Dual Cab Ute - Works Manager	40,251	45,455	5,204	0	40,251	45,455	5,204	0
MV200	Dual Cab Ute - Town Supervisor	39,846	49,091	9,245	0	0	0	0	0
MV201	Dual Cab Ute - Country	39,847	47,273	7,426	0	40,244	40,909	665	0
MV197	Dual Cab Ute - Town Gardener	19,247	35,000	15,753	0	19,247	35,000	15,753	0
MV168	Town Truck - 5 Tonne	51,860	50,000	0	(1,860)	51,860	50,000	0	(1,860)
MV167	Town Truck - 3 Tonne	26,658	35,000	8,342	0	26,658	35,000	8,342	0
MV178	Dual Cab Truck 4x4	52,370	20,000	0	(32,370)	0	0	0	0
MV156	Grader	172,608	215,000	42,392	0	172,608	215,000	42,392	0
PE109	Mitsubishi Canter	3,202	9,700	6,498	0	3,202	9,700	6,498	0
		517,975	611,791	128,046	(34,230)	373,236	478,336	106,960	(1,860)



MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	190,000	190,000	62,451	(127,549)
Buildings - specialised	506,766	506,766	208,195	(298,571)
Furniture and equipment	38,956	38,956	21,629	17,327
Plant and equipment	1,153,551	1,153,551	932,948	(220,603)
Heritage Assets	45,000	45,000	18,042	(26,958)
Infrastructure - roads other	561,637	561,637	560,707	(930)
Infrastructure - roads town	427,425	427,425	190,075	(237,350)
Infrastructure - footpaths	276,350	276,350	186,671	(89,679)
Infrastructure - public facilities	356,100	356,100	11,575	(344,525)
Payments for Capital Acquisitions	3,555,785	3,555,785	2,192,293	(1,328,838)
Total Capital Acquisitions	3,555,785	3,555,785	2,192,293	(1,328,838)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,392,083	1,392,083	797,574	(594,509)
Other (disposals & C/Fwd)	611,791	611,791	478,336	(133,455)
Cash backed reserves				
Reserves cash backed - Plant Replacement Reserve	551,460	0	445,840	445,840
Reserves cash backed - Infrastructure Reserve	697,272	0	225,085	225,085
Reserves cash backed - Pensioner Unit Maintenance Reserve	70,000	0	56,663	56,663
Reserves cash backed - Recreation Facilities Upgrade Reserve	50,000	0	0	0
Contribution - operations	183,179	1,551,911	188,795	(1,363,116)
Capital funding total	3,555,785	3,555,785	2,192,293	(1,363,492)

SIGNIFICANT ACCOUNTING POLICIES

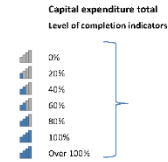
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS (CONTINUED)



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over Budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted					
	Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	5204734 Shire Office Asbestos Removal	3.1, 4.1	Buildings	80,000	80,000	0	80,000
	09128001 Capital Works 5 Spaven Way	4.1	Buildings	10,000	10,000	6,658	3,342
	09128020 Capital Works 65 Brockman St	4.1	Buildings	10,000	10,000	0	10,000
	09128040 Capital Works 80 Durlacher St	4.1	Buildings	10,000	10,000	0	10,000
	09128050 Capital Works 51 Durlacher St	4.1	Buildings	10,000	10,000	0	10,000
	25104785 Pensioner Units Capital Works	4.1	Buildings	60,000	60,000	46,193	13,807
	25104775 SHERP Community Housing Project	4.1	Buildings	0	0	986	(986)
	25104790 Pensioner Shed Door Replacement	4.1	Buildings	10,000	10,000	8,614	1,386
			Buildings Total	190,000	190,000	62,451	127,549
	05204975 Office Furniture & Equipment	4.1, 7.1	Furniture & equipment	20,000	20,000	0	20,000
	<i>Comments: Video Conferencing Equipment project carried forward from 2021/22</i>						
	36005000 Dugong Interactive Zone with Hungry Sky Software Project	2.2, 4.1	Furniture & equipment	18,956	18,956	21,629	(2,673)
			Furniture & Equipment Total	38,956	38,956	21,629	17,327

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Level of completion indicator, please see table at the end of this note for further detail.


















		Adopted					
	Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	35104705 Town Hall Asbestos Removal	3.1, 4.1	Buildings - Specialised	80,000	80,000	0	80,000
	36004994 SBDC Roof Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	21,766	21,766	21,766	0
	<i>Comments: Upgrade is completed</i>						
	36004998 SBDC Airconditioner Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	300,000	300,000	119,532	180,468
	45104722 Depot Office Awning	4.1	Buildings - Specialised	10,000	10,000	14,435	(4,435)
	35304741 Recreation Centre Panel And Paint Upgrade	4.1	Buildings - Specialised	50,000	50,000	0	50,000
	35504902 Automatic Sliding Door - Library	4.1	Buildings - Specialised	25,000	25,000	0	25,000
	35104710 Electronic Entry System for Town Hall and Recreation Centre	4.1	Buildings - Specialised	20,000	20,000	52,462	(32,462)
			Buildings - Specialised Total	506,766	506,766	208,195	298,571
	35605182 Heritage Stables Refurbishment	4.1	Heritage Assets	45,000	45,000	18,042	26,958
			Heritage Assets Total	45,000	45,000	18,042	26,958
	45145251 Footpath Construction (As Per Denham Footpath Plan)	1.1, 4.1, 5.1	Infrastructure - footpaths	56,350	56,350	58,436	(2,086)
	45145259 Stella Rowley Drive Dual Footpath	1.1, 4.1, 5.1	Infrastructure - footpaths	140,000	140,000	128,235	11,765
	45145260 Problematic Area Street Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	80,000	0	80,000
			Infrastructure - footpaths Total	276,350	276,350	186,671	9,679
	30401932 Cemetery Shade	4.1	Infrastructure - public facilities	5,500	5,500	0	5,500
	30445151 Hamelin Pool Carpark	4.1	Infrastructure - public facilities	10,000	10,000	0	10,000

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MINUTES OF THE ORDINARY COUNCIL MEETING







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Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
	35305512 Access Bicycle and Walking Paths Recreation Precinct	4.1, 5.1, 5.2	Infrastructure - public facilities	30,000	30,000	0	30,000
	35305560 Charlie Sappie Park Bed Removal and Replacement	4.1	Infrastructure - public facilities	11,600	11,600	7,796	3,804
	35302284 Little Lagoon Upgrades, Gazebo, Bollards and Signage	4.1	Infrastructure - public facilities	4,000	4,000	3,779	221
	35205538 Hard Shade Structures - Playgrounds	4.1, 5.1, 5.2	Infrastructure - public facilities	75,000	75,000	0	75,000
	35205539 Disability Beach/Water Access Inclusive of Floating Beach Wheelchairs	4.1, 5.1, 5.2	Infrastructure - public facilities	50,000	50,000	0	50,000
	35305511 Town Ovals and Recreation Reticulation/Resurfacing Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	90,000	90,000	0	90,000
	35205540 CCTV Upgrades	4.1	Infrastructure - public facilities	50,000	50,000	0	50,000
	45156790 Electronic Road Closed Sign - Useless Loop Rd	1.1, 4.1	Infrastructure - public facilities	30,000	30,000	0	30,000
				Infrastructure - public facilities Total	356,100	356,100	11,575
	45150040 RRG Useless Loop Road 22-23	1.1	Infrastructure - roads other	401,637	401,637	404,277	(2,640)
	45150041 RRG Eagle Bluff Road 22-23	1.1	Infrastructure - roads other	160,000	160,000	156,430	3,570
				Infrastructure - roads other Total	561,637	561,637	930
	45180093 R2R Durlacher Street 22-23	1.1	Infrastructure - roads town	427,425	427,425	190,075	237,350
				Infrastructure - Roads Town Total	427,425	190,075	
	45205499 Dual Cab Ute - Town Supervisor	4.1	Plant and equipment	52,592	52,592	52,490	102
	45205346 Town Gardener's Ute	4.1	Plant and equipment	50,950	50,950	50,979	(29)
	45205475 Major Plant Items - Capital	4.1	Plant and equipment	20,000	20,000	16,395	3,605
	45205501 Town Truck - 5 Tonne	4.1	Plant and equipment	115,927	115,927	115,927	0
	45205502 Town Truck - 3 Tonne	4.1	Plant and equipment	62,124	62,124	62,124	0
	45205500 Grader	4.1	Plant and equipment	490,815	490,815	490,815	0

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Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
	45205507 Dual Cab Ute - Works Manager	4.1	Plant and equipment	61,884	61,884	61,884	0
	45205510 Dual Cab Truck 5T	4.1	Plant and equipment	105,000	105,000	0	105,000
	45205516 Dual Cab Ute - Country	4.1	Plant and equipment	52,592	52,592	0	52,592
	50104002 EMCD Vehicle	4.1	Plant and equipment	41,167	41,167	41,167	0
	5205335 CEO Vehicle Replacement	4.1	Plant and equipment	59,333	59,333	0	59,333
	5205338 EMFA Vehicle Replacement	4.1	Plant and equipment	41,167	41,167	41,167	0
				Plant and equipment Total	1,153,551	932,948	220,603
				Grand Total	3,555,785	2,192,293	1,266,165

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MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

FINANCING ACTIVITIES NOTE 9 BORROWINGS

Repayments - borrowings

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Town Oval Bore	58	735,067	0	0	33,568	33,568	701,499	701,499	21,163	21,052
Economic services										
Monkey Mia Bore	57	35,709	0	0	35,709	35,709	0	0	907	907
Total		770,776	0	0	69,277	69,277	701,499	701,499	22,070	21,959
Current borrowings		69,278					69,278			
Non-current borrowings		701,498					632,221			
		770,776					701,499			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES NOTE 10 CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	195,752	1,800	3,357	0	0	0	0	197,552	199,109
Reserves cash backed - Plant Replacement Reserve	744,743	7,000	12,771	359,700	359,700	(551,460)	(445,840)	559,983	671,374
Reserves cash backed - Infrastructure Reserve	2,950,046	26,000	50,588	560,574	560,574	(697,272)	(225,085)	2,839,348	3,336,123
Reserves cash backed - Pensioner Unit Maintenance Reserve	191,251	2,000	3,280	70,000	70,000	(70,000)	(56,663)	193,251	207,868
Reserves cash backed - Recreation Facilities Upgrade Reserve	484,801	4,500	8,313	50,000	50,000	(50,000)	0	489,301	543,114
Reserves cash backed - Monkey Mia Jetty Reserve	22,180	200	380	0	0	0	0	22,380	22,560
Reserves cash backed - Share Fire System Reserve	29,685	290	509	0	0	0	0	29,975	30,194
	4,618,458	41,790	79,198	1,040,274	1,040,274	(1,368,732)	(727,588)	4,331,790	5,010,342

KEY INFORMATION

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 30 June 2023
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	100,015	3,790,631	(3,697,627)	193,019
- non-operating	13	509,354	3,480,112	(797,574)	3,191,892
Total unspent grants, contributions and reimbursements		609,369	7,270,743	(4,495,201)	3,384,911
Provisions					
Annual leave		142,377	5,081	0	147,458
Long service leave		98,671	36,602	0	135,273
Total Provisions		241,048	41,683	0	282,731
Total other current assets		850,417	7,312,426	(4,495,201)	3,667,642
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 12 OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies											
General purpose funding											
WALGGC - Grants Commission - General	0	2,242,424	(2,242,424)	0	0	386,892	541,634	386,892	154,742	541,634	2,242,424
WALGGC - Grants Commission - Roads	0	664,685	(664,685)	0	0	63,746	87,969	63,746	24,223	87,969	664,685
Law, order, public safety											
FESA Grant - Bush Fire Brigade	365	8,863	(7,409)	1,819	1,819	8,863	8,863	8,863	0	8,863	7,409
FESA Grant - SES	0	49,293	(49,293)	0	0	47,580	47,580	47,580	0	47,580	49,293
FESA Grant - AWARE Funding	1,822	2,378	(4,200)	0	0	0	0	0	0	0	4,200
Preparing Australian Communities - Emergency Recovery Exercise	29,719	0	(29,719)	0	0	36,323	36,323	36,323	0	36,323	29,719
Community amenities											
Planning and Strategy - Regional North Local Government	0	130,000	0	130,000	130,000	0	0	0	0	0	0
Recreation and culture											
Cobourn Resources Education Contributions	0	5,000	0	5,000	5,000	0	0	0	0	0	0
Transport											
Main Roads Road WA Preservation Grant	0	135,108	(135,108)	0	0	132,265	135,108	132,265	2,843	135,108	135,108
Main Roads WA Useless Loop Maintenance	0	330,000	(330,000)	0	0	330,000	330,000	330,000	0	330,000	330,000
Economic services											
GDC Workforce Accommodation Business Case	41,068	0	(41,068)	0	0	41,068	41,068	41,068	0	41,068	41,068
Safe 4WD Exploring Project	2,041	0	(2,041)	0	0	2,041	2,041	2,041	0	2,041	2,041
Department of Communities - Day Care Provider Accommodation Subsidy	25,000	25,000	(26,000)	24,000	24,000	25,000	25,000	25,000	0	25,000	26,000
Department of Communities - Thank A Volunteer Day	0	1,361	(1,361)	0	0	1,300	1,300	1,300	0	1,300	1,361
Lotterywest - Beats in the Bay	0	40,000	(20,000)	20,000	20,000	20,000	20,000	20,000	0	20,000	20,000
GDC - Beats in the Bay	0	500	(500)	0	0	0	500	0	500	500	500
Horizon - Beats in the Bay	0	13,933	(8,933)	5,000	5,000	8,933	8,933	8,933	0	8,933	8,933
RAC Monkey Mia Resort - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000	0	5,000	5,000
Every Club - Gaming & Wagering Commission	0	7,200	0	7,200	7,200	0	0	0	0	0	0
	100,015	3,660,745	(3,567,741)	193,019	193,019	1,109,011	1,291,319	1,109,011	182,308	1,291,319	3,567,741
Operating contributions											
Recreation and culture											
Contributions - IMAS Sydney Exhibit	0	261	(261)	0	0	250	250	250	0	250	261
Transport											
DPLH - Natural Gas Pipeline Corridor Road Maintenance Contribution	0	9,625	(9,625)	0	0	10,373	10,373	10,373	0	10,373	9,625
Economic services											
RAC Caravan Park Rental (Full Year Expiry)	0	120,000	(120,000)	0	0	0	0	0	0	0	0
	0	129,886	(129,886)	0	0	10,623	10,623	10,623	0	10,623	9,886
TOTALS	100,015	3,790,631	(3,697,627)	193,019	193,019	1,119,634	1,301,942	1,119,634	182,308	1,301,942	3,577,627

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Housing											
SHERP - Community Housing Project	0	823,640	0	823,640	823,640	0	0	0	0	0	0
Recreation and culture											
Dugong Interactive Zone - SBDC	0	18,956	(18,956)	0	0	18,956	18,956	18,956	0	18,956	18,956
Seawall Revetment Capital Project	0	1,931,984	0	1,931,984	1,931,984					0	
PRGIF Gallery Grant	0	0	0	0	0	0	0	0	0	0	0
Transport											
RRG Grants - Capital Projects	0	337,758	(337,758)	0	0	337,758	337,758	328,091	9,667	337,758	337,758
Roads to Recovery - Capital Projects	0	297,245	(190,076)	107,169	107,169	297,245	297,245	297,245	0	297,245	190,076
Local Roads and Community Infrastructure	509,354	0	(180,255)	329,099	329,099	668,124	668,124	668,124	0	668,124	180,255
Department of Transport - Stella Rowley Dr Footpath	0	70,529	(70,529)	0	0	70,000	70,000	70,000	0	70,000	70,529
TOTALS	509,354	3,480,112	(797,574)	3,191,892	3,191,892	1,392,083	1,392,083	1,382,416	9,667	1,392,083	797,574

SHIRE OF SHARK BAY | 25

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

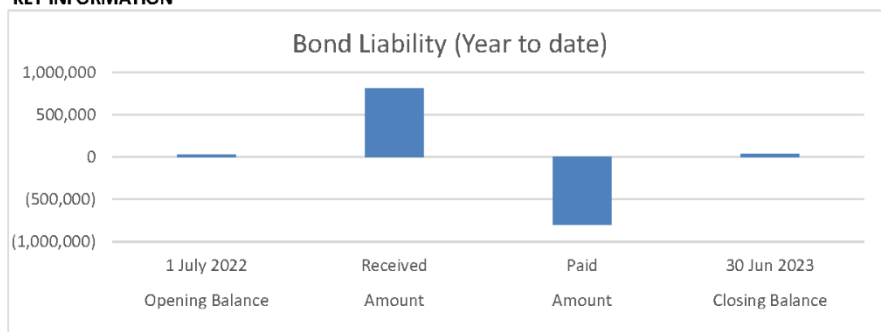
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 11 BOND LIABILITY

Funds held for the purpose of bonds or levies (previously trust) and which are reported as a liability are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 30 Jun 2023
	\$	\$	\$	\$
CITF Levy	2,973	5,977	(8,950)	0
Library Card Bond	100	0	0	100
Bookeasy- Sales	0	593,582	(593,582)	0
Kerb/Footpath Deposit	7,800	5,000	(1,000)	11,800
Bond Key	5,380	1,120	0	6,500
Equipment Bond	0	1,300	(1,200)	100
Hall Bond	2,726	1,950	(1,000)	3,676
Police Licensing	1,614	193,960	(188,295)	7,279
Building Licence Levy	2,464	7,034	(6,523)	2,975
Road Reserve - Hughes Street	2,298	0	0	2,298
Rates Unidentified Deposit	210	0	0	210
	25,565	809,923	(800,550)	34,938

KEY INFORMATION



MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 12 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	494	1.44%	Timing	No Reportable Variance
General purpose funding - rates	(3,960)	(0.26%)	Timing	No Reportable Variance
General purpose funding - other	2,330,858	300.62%	▲ Permanent	2023/2024 Financial Assistance Grants Received in Advance - Full Amount
Law, order and public safety	(577)	(0.54%)	Timing	No Reportable Variance
Health	(618)	(23.77%)	Timing	No Reportable Variance
Housing	(3,895)	(3.88%)	Timing	No Reportable Variance
Community amenities	13,874	3.59%	Timing	No Reportable Variance
Recreation and culture	(6,394)	(1.69%)	Timing	No Reportable Variance
Transport	(2,898)	(0.52%)	Timing	No Reportable Variance
Economic services	18,190	1.77%	Permanent	No Reportable Variance
Other property and services	45,418	37.89%	▲ Timing	Diesel Fuel Rebate and Refunds Income YTD Actual exceeds YTD Budget
Expenditure from operating activities				
Governance	79,448	16.97%	▲ Timing	Overall actual YTD underspend compared to budget expectations.
General purpose funding	8,430	7.79%	▲ Timing	Governance Overhead expenditure less than YTD Budget
Law, order and public safety	46,525	14.33%	▲ Timing	Actual YTD Ranger Patrols, Emergency Management Consultant and Emergency Recovery Training Expenses less than YTD Budget
Health	17,356	15.60%	▲ Timing	Overall Health Consultant, Public Health Plan and Mosquito Fogging Expenditure Actual YTD less than YTD Budget
Housing	13,178	6.27%	▲ Timing	Overall minor underspend Actual YTD expenditure compared to YTD Budget
Community amenities	(1,799)	(0.25%)	Timing	No Reportable Variance
Recreation and culture	213,189	9.65%	▲ Timing	Overall underspend Actual YTD Foreshore and Recreation facilities expenditure compared to YTD Budget
Transport	85,366	4.39%	Timing	No Reportable Variance
Economic services	56,403	4.37%	Timing	No Reportable Variance
Other property and services	103,804	85.89%	▲ Timing	Overall underspend Actual YTD expenditure compared to YTD Budget
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(594,509)	(42.71%)	▼ Timing	Quarantining of Grants as Projects still in underway.
Proceeds from disposal of assets	(133,455)	(21.81%)	▼ Timing	Trade In of Vehicles delayed until 23/24 financial year due to market demand.
Payments for property, plant and equipment and infrastructure	1,363,492	38.35%	▲ Timing	Projects still underway transferred to 2023/2024 financial year.
Financing activities				
Transfer to reserves	(37,408)	(3.46%)	Timing	Interest earned on Reserve Funds higher than YTD Budget

KEY INFORMATION

30 AUGUST 2023

12.0 TOWN PLANNING REPORT

12.1 PROPOSED ACQUISITION OF PORTION OF LOT 3002 FRANCIS ROAD, DENHAM (TO EXPAND RESERVE 33517)
RES33517

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Bellottie

Nature of Interest: Impartiality Interest as a board member of the Yadgalah Aboriginal Corporation

Moved Cr Vankova
Seconded Cr Ridgley

Council Resolution

That Council:

- 1. Resolve to advise the Department of Planning, Lands and Heritage that:**
 - (a) The Shire of Shark Bay still has no objections to the proposed acquisition of a portion of Unallocated Crown Land (Lot 3002) for expansion of existing Reserve 33517.**
 - (b) The Shire would like to be kept informed as the acquisition progresses so that potential for future zoning changes to a portion of Lot 3002 can be earmarked as part of the Shires Local Planning Strategy review.**

7/0 CARRIED

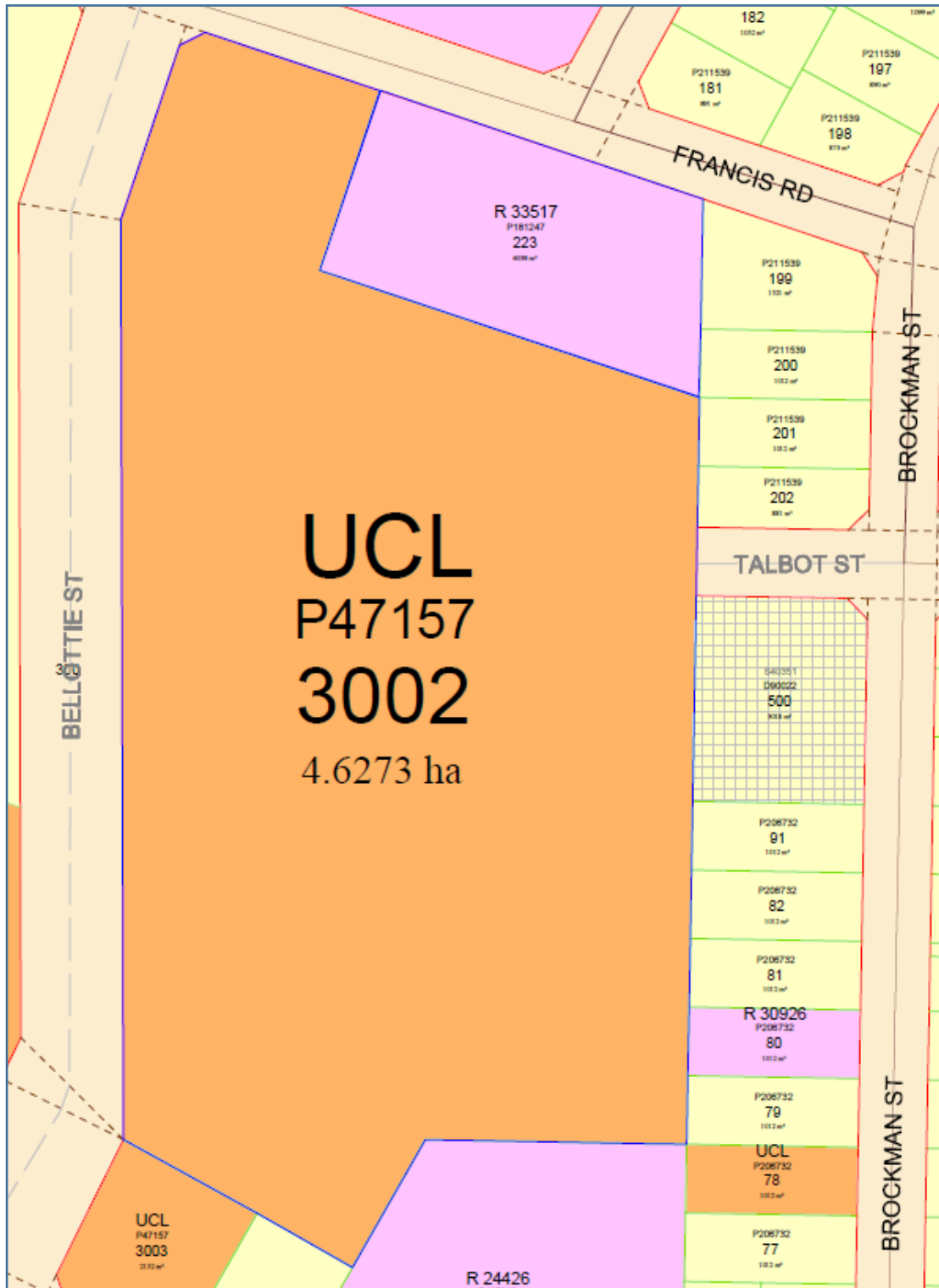
BACKGROUND

• ***Location***

Existing Reserve 33517 is located near the corner of Francis Road and Brockman Street in the Denham townsite.

A location plan is included over page.

30 AUGUST 2023



30 AUGUST 2023

- **Existing Council Resolution (2016)**

The proposal for acquisition of a portion of Lot 3002 for expansion of Reserve 33517 was considered at the Ordinary Meeting of Council held on the 26 October 2016.

Council resolved to:

‘1. Advise the Department of Lands that:

- (a) The Shire of Shark Bay has no objections to the proposed acquisition of a portion of Unallocated Crown Land (Lot 3002) for expansion of existing Reserve 33517.
- (b) The Shire would like to be kept informed as the acquisition is finalised so that the zoning of the reserve can be refined / updated as part of the Scheme Review process.

2. Note that the zoning of any expanded reserve can be consolidated / corrected as part of the Scheme Review process. ‘

The (then) Department of Lands was notified of the Council decision – Attachment 1.

COMMENT

- **Description of Proposal**

The Yadgalah Aboriginal Corporation holds a management order over Reserve 33517 for community purposes and recreation.

Part of their mini golf course encroaches into adjacent Lot 3002 which is Unallocated Crown Land.

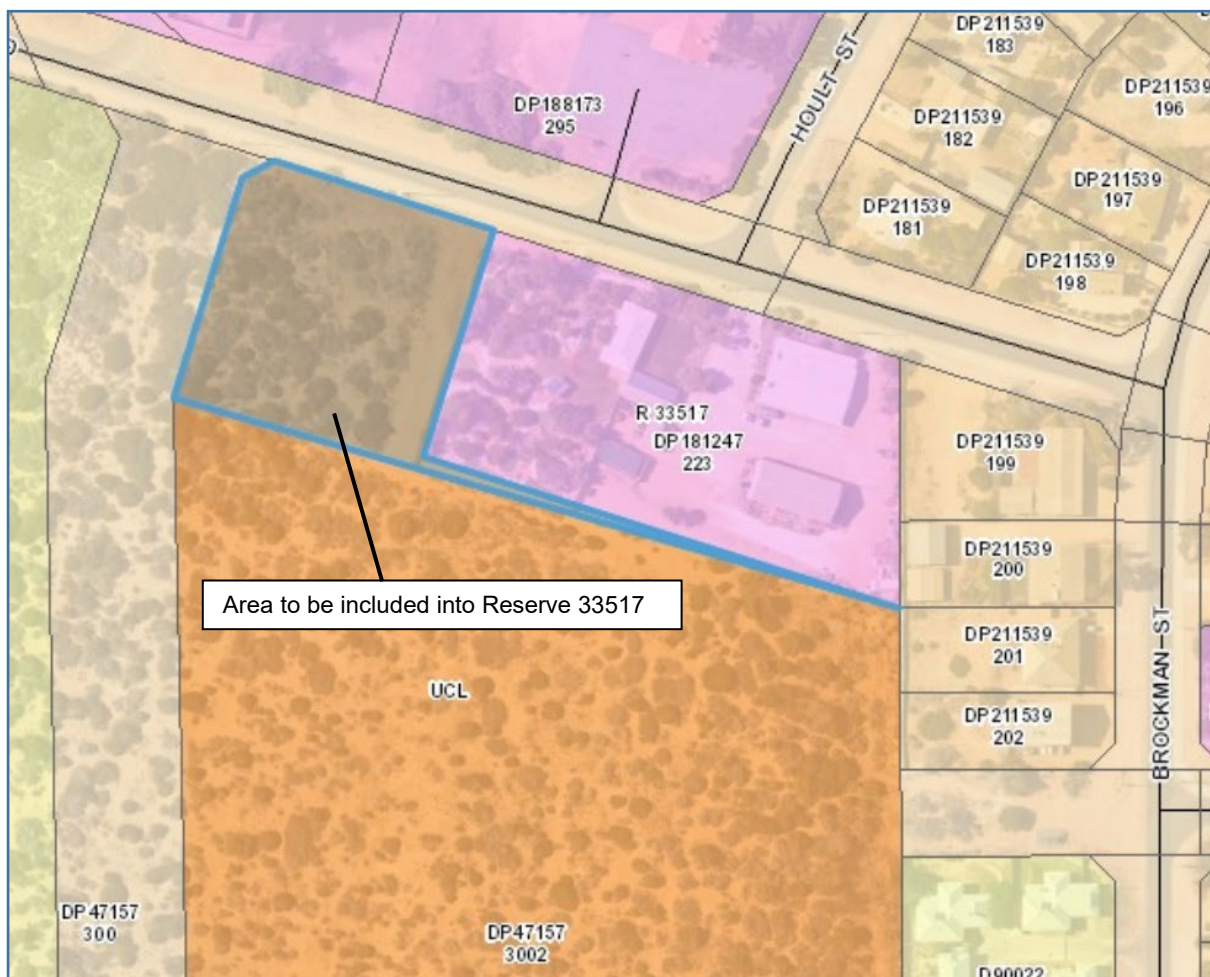
Yadgalah Aboriginal Corporation approached the (then) Department of Lands in 2016 seeking to acquire part of Lot 3002 to rectify the encroachment, and to enable future expansion of their training facilities.

The Department for Planning, Lands and Heritage has written to the Shire advising that the proposal stalled due to Non-Exclusive Native Title existing over the subject land. The Department for Planning, Lands and Heritage has also advised that a future Act process under the *Native Title Act 1993* is still required to progress this proposal.

Due to the time that has lapsed, the Department of Planning, Lands and Heritage wishes to ascertain whether the Shire has any additional/updated comments on the matter.

The plan over page illustrates the area proposed to be acquired in blue outline.

30 AUGUST 2023



- **Officer Comment**

The proposal is still supported at an officer level as it would resolve the issue of the golf course encroachment, and it will also strategically cater for future expansion of existing facilities.

The proposal will facilitate future development of underutilised land.

Due to the time that has passed since this matter was formally considered by Council in 2016, it was considered appropriate to refer the matter to the current Shire Council for further consideration.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 4 – Reserve 33517 is a Local Scheme Reserve for 'Civic and Community'.

Adjacent Lot 3002 is zoned 'Urban Development'.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

The potential expansion of Reserve 33517 can be earmarked as part of a review of the Shires Local Planning Strategy.

If the acquisition proceeds, ideally a portion of Lot 3002 would be re-zoned to a Local Scheme Reserve for 'Civic and Community'.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

17 August 2023

30 AUGUST 2023

ATTACHMENT # 1

RES33517 / O-PR-16021
Joanna Yorke

28 October 2016

DEPARTMENT OF LANDS
LEVEL 2, 140 WILLIAM STREET
PERTH WA 6000

Dear Thomas

PROPOSED ACQUISITION OF PORTION OF LOT 3002 FRANCIS ROAD, DENHAM WA

At the most recent meeting of the Shire of Shark Bay Council held 26 October 2016, Council resolved the following:

1. **Advise the Department of Lands that:**
 - (a) **The Shire of Shark Bay has no objections to the proposed acquisition of a portion of Unallocated Crown Land (Lot 3002) for expansion of existing Reserve 33517.**
 - (b) **The Shire would like to be kept informed as the acquisition is finalised so that the zoning of the Reserve can be refined / updated as part of the Scheme Review process.**
2. **Note that the zoning of any expanded reserve can be consolidated / corrected as part of the Scheme Review process.**

If you require any further information relative to the above, please contact Joanna Yorke, Administration Assistant on (08) 99 481 218 or email ceo@sharkbay.wa.gov.au.

Yours sincerely

Paul Anderson
CHIEF EXECUTIVE OFFICER

30 AUGUST 2023

12.2 APPLICATION FOR OUTBUILDING (SEA CONTAINER) – LOT 209 (14) EDWARDS STREET, DENHAM
P1366

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Nil

Moved

Cr Smith

Seconded

Cr Stubberfield

Council Resolution

That Council:

- A. Note that the application for an outbuilding (sea container) on Lot 209 (14) Edwards Street, Denham was advertised for public comment until the 7 July 2023 and no submissions were received.**
- B. Approve the application for an outbuilding (sea container) on Lot 209 (14) Edwards Street, Denham subject to the following conditions and footnotes:**
- 1. The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.**
 - 2. All external walls of the sea container shall be painted white (to a quality finish) within 8 months from the date of this planning approval, or an alternative time period agreed to in writing by the Chief Executive Officer.**
 - 3. All stormwater from roofed areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into road reserve unless otherwise approved in writing by the Chief Executive Officer.**
 - 4. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnote:

- (i) This is a planning consent only and the owner needs to apply for a separate building permit prior to placing any sea container on the lot. Permits cannot be issued retrospectively.**

7/0 CARRIED

30 AUGUST 2023

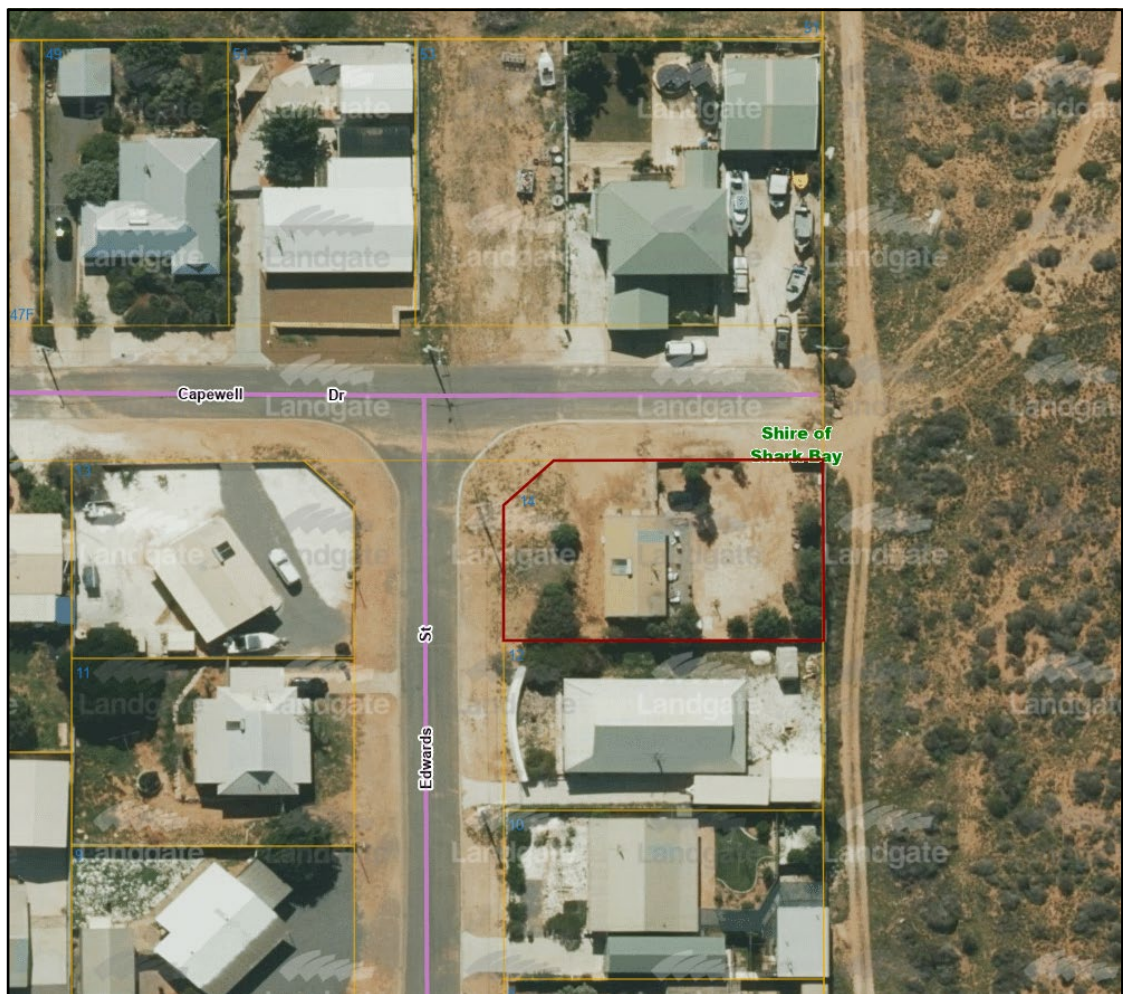
BACKGROUND

- ***Location***

Lot 209 is located on the corner of Edwards Street and Capewell Drive.

The lot contains an existing dwelling and has an approximate area of 905m².

A location plan is included below for ease of reference.



Location Plan

COMMENT

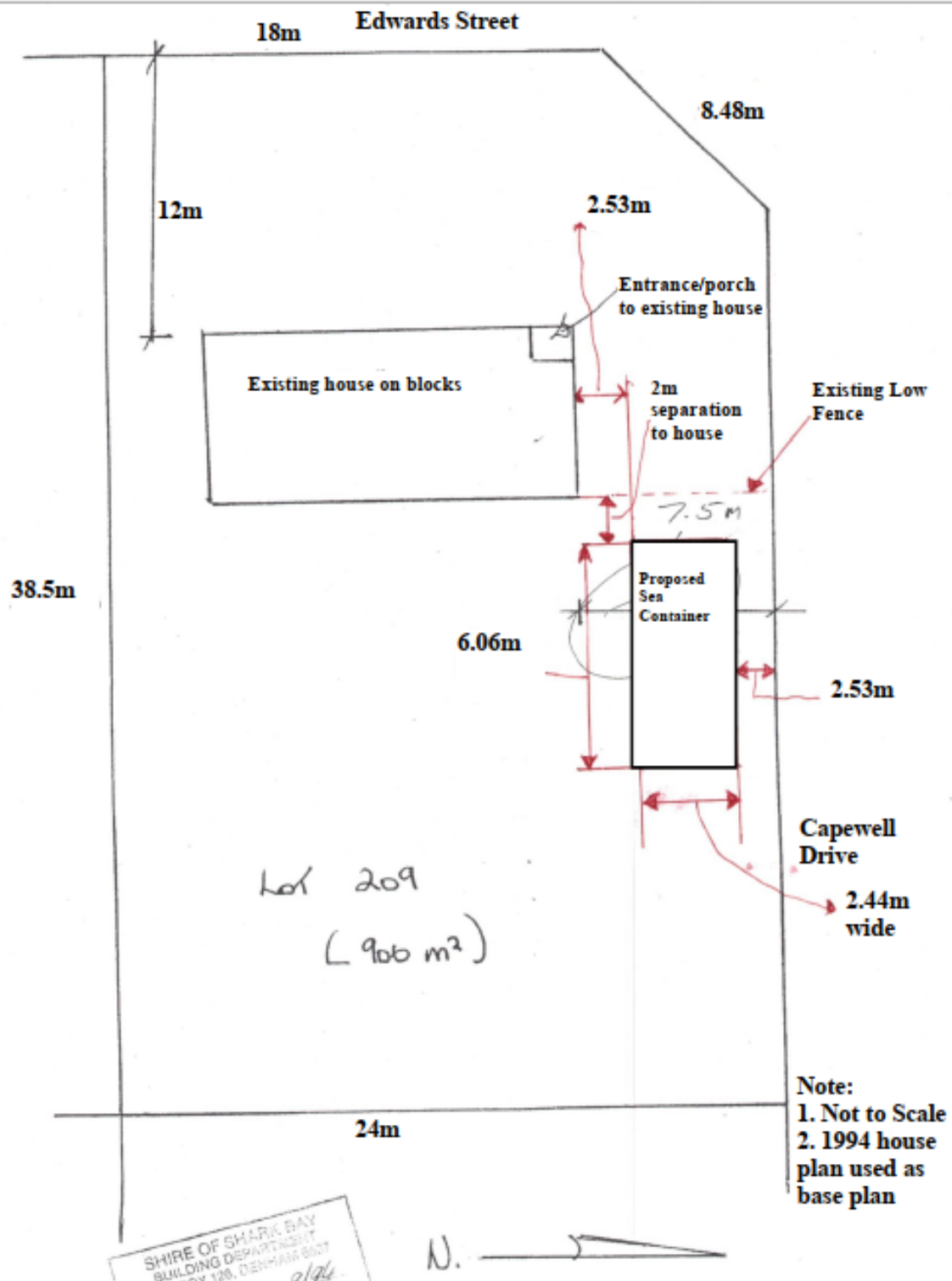
- ***Description of proposal***

The proposed outbuilding (sea container) will measure 6.06 metres in length, 2.44 metres in width, and 2.59 metres in height.

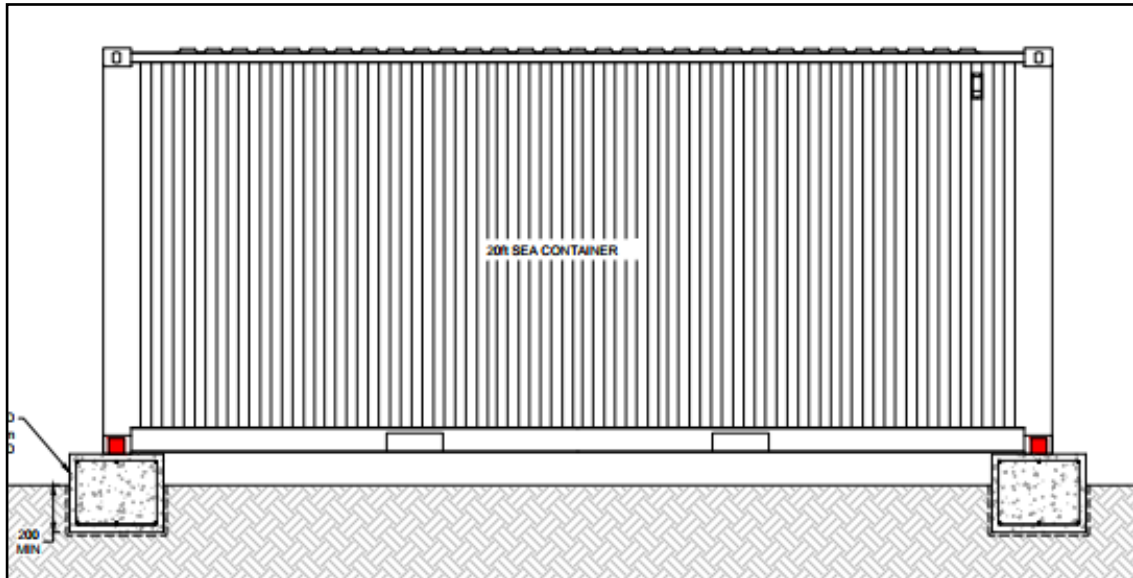
It is proposed to the rear of the house and will be setback 2.53 metres to the Capewell Drive lot boundary. The outbuilding will be used for domestic storage.

A site plan and elevations are included below.

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- **Relevant Western Australian Planning Commission Fact Sheet on Outbuildings**

The Western Australian Planning Commission has a Fact Sheet on Outbuildings which outlines that shipping containers are considered to be outbuildings.

The Fact Sheet states that '*depending on the dimensions and placement of a shipping container, it may be capable of meeting the deemed-to-comply requirements of the R-Codes.*

If a local government has concerns about the appearance of this kind of outbuilding or shed, the solution is to introduce scheme provisions or a Local Planning Policy that deals with visual impacts including design, materials and finishes.'

- **Residential Design Codes**

The Residential Design Codes ('the Codes') have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Under the Residential Design Codes there are specific 'Deemed to Comply' requirements for outbuildings. The proposed outbuilding seeks variations to the Residential Design Codes as detailed below:

Clause 5.4.3 C3 B 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Town Planning Innovations)
(i) individually or collectively does not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Complies A floor area of 14.7m ² is proposed.
(ii) setback in accordance with Table 2a.	Complies.
(iii) does not exceed a wall height of 2.4 metres	Variation. A wall height of 2.59 metres is proposed.
(iv) does not exceed a ridge height of 4.2 metres	Complies.

MINUTES OF THE ORDINARY COUNCIL MEETING

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(vi) not located within the primary or secondary street setback area; and	Variation. A 2.53 metre setback is proposed to Capewell Drive instead of 3 metres. Capewell Drive is a secondary street.
vi) do not reduce the open space and outdoor living area requirements in table 1.	Complies.

The application proposes variations to the 'Deemed to Comply' requirements therefore the Shire has to determine if the outbuilding complies with the 'Design Principle' (5.4.3 P3) of the Codes which is:

"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".

The owner has advised that the sea container will be painted white and has supplied photomontages.



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The outbuilding (sea container) will be visible from Edwards Street, and Capewell Drive.

The visual impact is partially mitigated as (1) it is proposed to be located behind a large tree, and (2) it will be painted white so will have an 'as new' external appearance.

The proposed variations to the Residential Design Codes are not substantial, and only relate to wall height (19cm variation) and the secondary street setback (47cm variation).

Town Planning Innovations recommends support of the application, noting that larger outbuildings have been approved historically by Council.

- **Relevant Decisions on Outbuildings**

Each streetscape has different characteristics which need to be taken into account as part of specific assessments.

Council has approved other outbuildings with wall heights above 2.5 metres – refer table below (highlighted).

Address	Wall Height	Ridge Height	Floor Area	Council meeting date
Lot 36 (5) Dirk Place Denham	4	4.6	54m ²	February 2017
Lot 182 (4) Fletcher Court, Denham	4.2	4.2	88m ²	Delegated authority after general report to Council in May 2015
Lot 83 (47) Hartog Crescent, Denham	4	4.611	94m ²	Delegated authority after general report

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

				to Council in March 2015
Lot 154 (7) Sunter Place Denham	3.7	4.2	88.07m ²	December 2015
Lot 249 (4) Talbot Street, Denham	3.425	4.232	78m ²	June 2015
Lot 210 (10) Edwards Street, Denham	3.5	4.088	36.3m ²	July 2014
Lot 294 (33) Hughes Street, Denham (abuts child care centre and church)	3.6	5	90m ²	September 2014
Lot 191 (Strata Lot 2 – 71A) Brockman Street, Denham	2.7	3.571	58.5m ²	August 2024
Lot 200 (39) Capewell Drive, Denham (alteration and extension of existing outbuilding)	2.7-2.9	3.504	54m ²	February 2024
Lot 264 (Unit 2) Mead Street, Denham	3	4.2	68m ²	August 2024
Lot 85 (43) Hartog Crescent, Denham	4.5	5.029	54m ²	April 2012
Lot 216 (5) Poland Road, Denham	4.1	4.95	80m ²	July 2012
Lot 39 (4) Sellenger Heights, Denham	4.2	4.9	89.9m ²	Refused February 2018
Lot 39 (4) Sellenger Heights, Denham (Revised plans lodged after refusal issued in February 2018)	3.45 metres to 3.845 metres	3.845 metres	77m ²	February 2019
Lot 223 (10) Fry Court Denham	2.6 metres to 2.8 metres.	4.2	129m ²	Delegated authority after general report to Council in March 2019
Lot 4 (145) Knight Terrace, Denham	3 metres	4.7	73.73m ²	March 2020
Lot 159 (37) Durlacher Street, Denham	3.6 metres	4.31 metres	29.6m ² is proposed and the existing outbuilding is 44.4m ² .	August 2020
Lot 224 (9) Leeds Court, Denham	3.7 metres	4.16 metres	96m ² in addition to a 54m ² existing outbuilding.	September 2020
Lot 61 (8) Hartog Crescent, Denham	2.7 metres	4.065 metres	60m ²	December 2020
Lot 148 (71) Durlacher Street, Denham	2.7 metres	3.22 metres	60m ²	December 2020
Lot 105 (9) Oakley Ridge, Denham	3 metres	3.8 metres	72m ²	February 2021
Lot 160 (22) Capewell Drive, Denham	3.5 metres	4.11 metres	56m ²	March 2021

MINUTES OF THE ORDINARY COUNCIL MEETING

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Lot 226 (24) Fry Court, Denham	3.981 to 4.41 metres	4.41 metres	84m ²	Refused May 2021
Lot 226 (24) Fry Court, Denham	4.086 to 4.319 metres	4.4 metres	75.6m ²	Refused July 2021
Lot 31 (13) Mitchell Rise, Denham	3.588 metres	4.2 metres	65m ²	Delegated authority after general report to Council in April 2021
Lot 226 (24) Fry Court, Denham	4.086m to 4.319 metres	4.4 metres	84m ²	October 2022

• Consultation

Shire Administration has advertised the application for public comment, in the form of a notice on the Shire website and letters to nearby and surrounding neighbours.

Advertising closed on the 7 July 2023 and no submissions were received.

LEGAL IMPLICATIONS

Planning and Development Act 2005 - If an applicant is aggrieved by a Council determination there is a right of review by the State Administrative Tribunal in accordance with Part 14. An application must be made within 28 days of the determination.

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 61(1)(d) only exempts outbuildings from the need for planning approval where no variation to the 'deemed to comply' provisions of the Residential Design Codes are proposed.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 4 – Lot 209 is zoned Residential with an R10/20 density code.

POLICY IMPLICATIONS

The Residential Design Codes operate as State Planning Policy 7.3.

New Medium Density Housing Codes were to become operative on the 1 September 2023, however the State Government has deferred gazettal of the new Codes to keep the cost of delivering affordable housing down, due to continuing challenges in the housing construction market.

The Shire can develop a Local Planning Policy on sea containers to introduce greater control over aspects such as the external appearance.

MINUTES OF THE ORDINARY COUNCIL MEETING

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FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

Any decision on this application may have implications for other lots in Edwards Street and Capewell Drive.

RISK MANAGEMENT

There are no known risks associated with the proposed development.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

17 August 2023

30 AUGUST 2023

12.3 APPLICATION SEEKING NEW APPROVAL FOR AN EXISTING DWELLING TO BE USED FOR SHORT STAY – STRATA LOT 2 (7B) FRY COURT, DENHAM P1498

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Proximity Interest - Family owns adjacent property.

Cr Fenny left the Council Chamber at 3.28 pm

Moved Cr Ridgley
Seconded Cr Bellottie

Council Resolution

That Council:

- A. Determine that the ‘short stay strata dwelling’ use may be consistent with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions before determining an application for development approval for the use of the land.**
- B. Note that the application relating to Strata Lot 2 (7b) Fry Court, Denham is being advertised for public comment. Advertising closes on the 11 September 2023.**
- C. Pursuant to Clause 82(1) and 82(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the application seeking a new planning approval for the existing dwelling on Strata Lot 2 (7b) Fry Court, Denham to be used as a ‘short stay strata dwelling’.**

6/0 CARRIED BY ABSOLUTE MAJORITY

BACKGROUND

• ***Location***

The lot is located near the intersection of Fry Court and Knight Terrace. There is a dwelling at 7a Fry Court, and a dwelling to the rear known as 7b Fry Court in Denham.

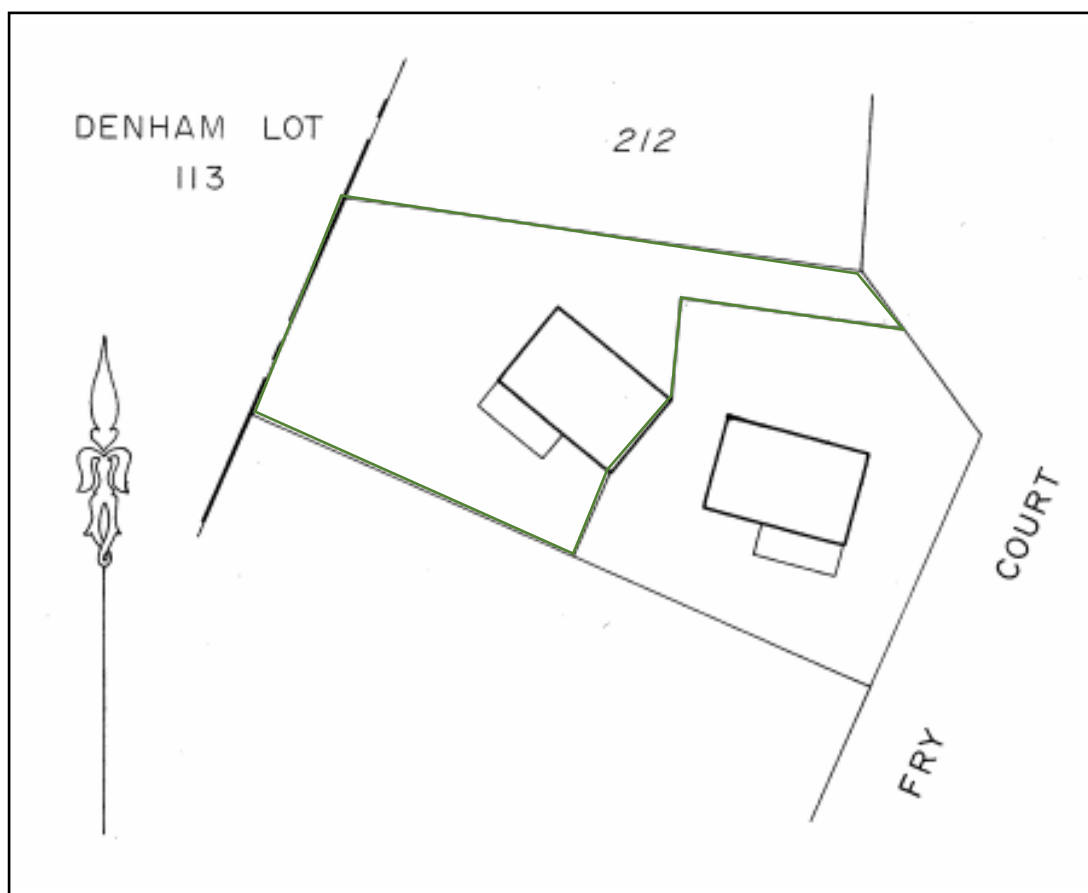
A location plan is included overpage for ease of reference.



The existing dwelling is on a strata lot and it should be noted that:

- Strata Lot 2 is outlined in orange on the strata plan over page. The 'orange' outline also represents the area for exclusive use associated with the dwelling on Strata Lot 2.

30 AUGUST 2023



- ***Original Application (2022)***

A report on the original application to use the existing dwelling for a short stay strata dwelling was considered by Council at the Ordinary Meeting held on the 23 February 2022.

Council resolved to support retention of the existing crossover, and delegated authority to the Chief Executive Officer to determine the application on completion of advertising.

Conditional planning approval was issued on the 8 March 2022 for a 12 month period, and has expired – Attachment 1.

COMMENT

- ***Description of proposal***

The owners of Strata Lot 2 have advised that they own and live permanently in the adjacent house on Strata Lot 1 (7a) Fry Court in Denham.

The owners also advise that they have rented out the dwelling on Strata Lot 2 as a holiday house for over 8 years, and they use Ray White as a property manager.

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The application is summarised as follows:

- (i) The house has 3 bedrooms and can accommodate a maximum of 6 persons at any one time.
- (ii) There is a long driveway to the side of the house which can accommodate at least 2 cars. There is additional parking available to the rear of the dwelling.
- (iii) The owners intend to continue to use Ray White as the property manager. The property manager is responsible for all bookings, provision of information to guests, monitoring the property, ongoing maintenance, and dealing with any complaints.
- (iv) The lot is connected to sewer.
- (v) The owners have installed a fire extinguisher and fire blanket in the dwelling.

As the owners live in the adjacent dwelling, it is their interest for guests to be quiet and well behaved.

The owners lodged a parking plan (below).



- ***Zoning and Proposed Land Use***

Strata Lot 2 is zoned 'Residential' under the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

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Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (ie if the land use is permitted, not permitted, discretionary or requires advertising).

Part of the planning assessment involves determining which land use definition from the Scheme 'best fits' the proposal.

A dwelling on a strata lot is not construed as a 'single house' under the Residential Design Codes. Accordingly the proposed land use is not construed as a 'holiday house' which is defined in the Scheme as *'means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast'*.

The Residential Design Codes define a single house as a dwelling on a green title or survey strata lot, without common property. Strata Lot 2 was created as part of a built strata, and not a survey strata.

This proposal is somewhat unusual as the short term accommodation is proposed on one strata lot, and the other strata lot is used for permanent habitation.

- ***Use Not Listed***

The proposal is construed as a 'short stay strata dwelling' which is not defined in the Scheme or listed in 'Table 1-Zoning Table' of the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

In accordance with Clause 18 (4) of the Scheme, as the use of the land for a 'short stay strata dwelling' is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the other existing use land use definition categories the Council may:

- Option 1: Determine that the 'short stay strata dwelling' use is consistent with the objectives of the Residential zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
- Option 2: Determine that the 'short stay strata dwelling' use may be consistent with the objectives of the Residential zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
- Option 3: Determine that the 'short stay strata dwelling' use is not consistent with the objectives of the Residential zone and is therefore not permitted in the zone.

Council already pursued Option 2, when considering the original application in 2022. Option 2 is therefore recommended for a consistence approach.

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- **Local Planning Policy No 1 : Holiday Houses**

The Local Planning Policy does not strictly apply to this application as the proposal is not considered to be a 'holiday house'. The Policy is being used as a general guide only for the planning assessment as follows:

Policy Requirement	Comment
1. A site plan or good quality clear aerial showing the existing house, existing buildings, driveway, and guest parking areas. The location, number and dimensions of parking areas should be clearly marked on the plan.	The owners have lodged a clear aerial showing access and carparking bays. The owners have authorised the Shire to re-use all the documents that they lodged as part of their original application in 2022.
2. An internal floor plan showing the house layout, the use of each room, and number of double, single or bunk beds per room (including fold out couches).	There is a detailed floor plans showing all bedrooms and written advice on the number of bedrooms.
3. Carparking to be provided at a rate of 1 space every 3 guests.	2 carparking bays are required and can be accommodated to the side of the existing dwelling. Additional car bays can be accommodated to the rear of the dwelling.
4. A Management Plan that addresses how the land use will be managed on a day to day basis to maximise protection of residential amenity, including details of how noise issues will be addressed by the Manager (handling of complaints), and full contact details of the Manager or employee of the Manager.	A Management Plan was prepared in consultation with Ray White and formed part of the original 2022 approval. The owners propose to continue to use the same management plan.
5. A Fire and Emergency Response Plan that includes detailed fire escape route maps, provision of a fire extinguisher and emergency contact numbers.	The owners propose to continue to use the Fire and Emergency Response Plan prepared in 2022. The owners have a detailed floor plan that show the location of smoke detectors, a fire extinguisher, fire blanket, outdoor hose, escape routes and assembly point at the front of the lot.

- **Consultation**

The application is being advertised until the 11 September 2023.

It is recommended that Council delegate authority to the Chief Executive Officer to determine the application, to expedite the process.

The Chief Executive Officer has discretion to issue a new approval for a longer 3 year period.

30 AUGUST 2023

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 –

Regulation 57 of the deemed provisions outlines 'matters to be considered by Council' including but not limited to orderly and proper planning, the compatibility of the development with its setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

Clause 64 outlines advertising requirements for different applications. Any application for a 'use not listed' is considered a complex application, and requires a longer 28 day advertising period.

Shire of Shark Bay Local Planning Scheme No 4 – explained in the body of this report.

Clause 16(2) of the Scheme outlines the following objectives of the Residential Zone:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.
- To provide for tourist development which is compatible with and complementary to residential development.

POLICY IMPLICATIONS

The Shire has a Local Planning Policy for Holiday Houses. Whilst this application is not technically a 'holiday house' it has been assessed taking into account the general Policy requirements.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for general planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

There are no known risks associated with the proposed development.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

18 August 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

ATTACHMENT # 1

SHIRE OF SHARK BAY

65 Knight Terrace
Denham WA 6537
PO Box 126 Denham WA 6537

Your Ref O-AP-20392 / P1498
Our Ref Liz Bushby
Enquiries



Telephone (08) 9948 1218
Facsimile (08) 9948 1237
Email admin@sharkbay.wa.gov.au
All correspondence to the
Chief Executive Officer

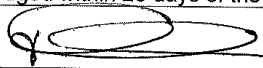
NOTICE OF DETERMINATION ON APPLICATION FOR PLANNING APPROVAL

Planning and Development Act 2005
Shire of Shark Bay
Determination on Application for Planning Approval

Location: DENHAM	
Lot: 211 (7B) FRY COURT	Plan/Diagram:
Volume No:	Folio No:
Application Date: 13 JANUARY 2022	Received on: 14 JANUARY 2022
Description of proposed development: SHORT TERM HOLIDAY ACCOMMODATION	
The application for planning approval is:	
√	Granted subject to the following conditions:
Conditions:	
1.	This approval is valid for a maximum of 12 months from the date of this planning consent. Following the 12 month period this approval shall expire and become void.
2.	This approval for a short stay strata dwelling is issued to Carol & Graeme Marinkovich as the landowners of Strata Lot 2 (No 7B) Fry Court, Denham. This approval shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted. Should there be a change of ownership of Strata Lot 2 this approval is cancelled and expires.
3.	The plans lodged with this application shall form part of this approval.
4.	Car parking areas with capacity to accommodate a minimum of 2 car parking bays are to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire's Chief Executive Officer in accordance with the site plan submitted with the application.
5.	All guest car parking shall be accommodated within the boundary of Strata Lot 2 at all times.
6.	The owner shall implement the measures in the Management Plan lodged and approved as part of this application.
7.	The owner shall continue to engage a local property manager to manage the accommodation in accordance with the Management Plan approved as part of this application. If an alternative manager is engaged (other than the agent stated in the Management Plan), then a revised Management Plan is to be lodged for separate written approval by the Chief Executive Officer with revised contact details for the property manager.

MINUTES OF THE ORDINARY COUNCIL MEETING

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8.	The owner shall keep and maintain a working fire extinguisher on the premises at all times in accordance with the Management Plan approved as part of this application, or any revised Management Plan approved separately in writing by the Chief Executive Officer.
9.	An A3 laminated copy of each fire escape plan (for the ground floor and second storey) approved as part of this application shall be displayed in prominent places within the existing dwelling.
10.	No guest shall be accommodated for periods totalling more than 3 months in any 12 month period.
11.	The maximum number of persons to be accommodated at any one shall be limited to 6.
12.	If any sign is installed to advertise or identify the holiday house it shall only be located within the lot boundary and the sign face shall not exceed an area of 0.2 square metres.
Footnotes/ Advice to the applicant:	
(i)	<p>Please be advised that the Western Australian Planning Commission has released a Draft Position Statement: Planning for Tourism and Draft Planning for Tourism Guidelines for public comment.</p> <p>These documents are being advertised by state planning until the 7 March 2022.</p> <p>For more information visit the Shires website – News Story - INFORMATION NOTICE – STATE TOURISM GUIDELINES - Public Consultation » Shire of Shark Bay</p> <p>You can also comment on a proposed State Registration Scheme - News Story - Do you rent out your house on an Airbnb website platform? Do you have a holiday house in Denham townsite? » Shire of Shark Bay</p>
(ii)	This initial approval is limited to a 12 month period, however the Shire has discretion to issue subsequent approvals for longer periods.
Note 1:	If an applicant is aggrieved by this determination there is a right of review under Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.
Signed:	 Dale Chapman Chief Executive Officer
Dated:	8 MARCH 2022
For and on behalf of the Shire of Shark Bay	

30 AUGUST 2023

12.4 PROPOSED OUTBUILDING – LOT 203 (131) KNIGHT TERRACE, DENHAM
P1022

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Proximity Interest – Family owns adjacent property.

Moved Cr Ridgley
Seconded Cr Smith

Officer Recommendation

That Council:

- A. Note that the application for an outbuilding on Lot 203 (131) Knight Terrace, Denham has been advertised to nearby and adjacent landowners for comment. Advertising closed on the 3 July 2023, and no submissions have been received.
- B. Approve the application for an outbuilding on Lot 203 (131) Knight Terrace Denham subject to the following conditions and footnotes:
 - 1. The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans, unless otherwise approved in writing by the Chief Executive Officer.
 - 2. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.
 - 3. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

Footnotes:

- (i) A planning consent is not an approval to commence any works. A building permit must be obtained for all works.
- (ii) The owner is advised that the size, scale and height of the proposed structure has been supported based on part of the structure being open sided (which has less visual impact than four solid walls).

6/0 LOST

Reason: That the outbuilding wall height and ridge height exceed the Residential Design Codes.

Cr Fenny returned to the Council Chamber at 3.51 pm.

30 AUGUST 2023

BACKGROUND

- ***Zoning***

The lot is zoned 'Residential' with a density code of R30 under the Shire of Shark Bay Local Planning Scheme No 4 ('the Scheme').

- ***Location***

An aerial location plan is included below for ease of reference. The lot is located on the corner of Knight Terrace and Fry Court.



- ***Existing Development***

An older retaining wall was constructed on the southern portion of the lot.

A single house on Lot 203 was approved at the Ordinary Meeting of Council held on the 27 July 2023.

Fencing and gates have been erected along the Fry Court frontage of Lot 203.

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View of Lot 203 from Fry Court

COMMENT

- ***Description of application***

An application has been lodged for an outbuilding to the rear of the existing house, on the north portion of Lot 203.

The north portion of Lot 203 has a lower ground level than where the house has been constructed, due to retaining walls.

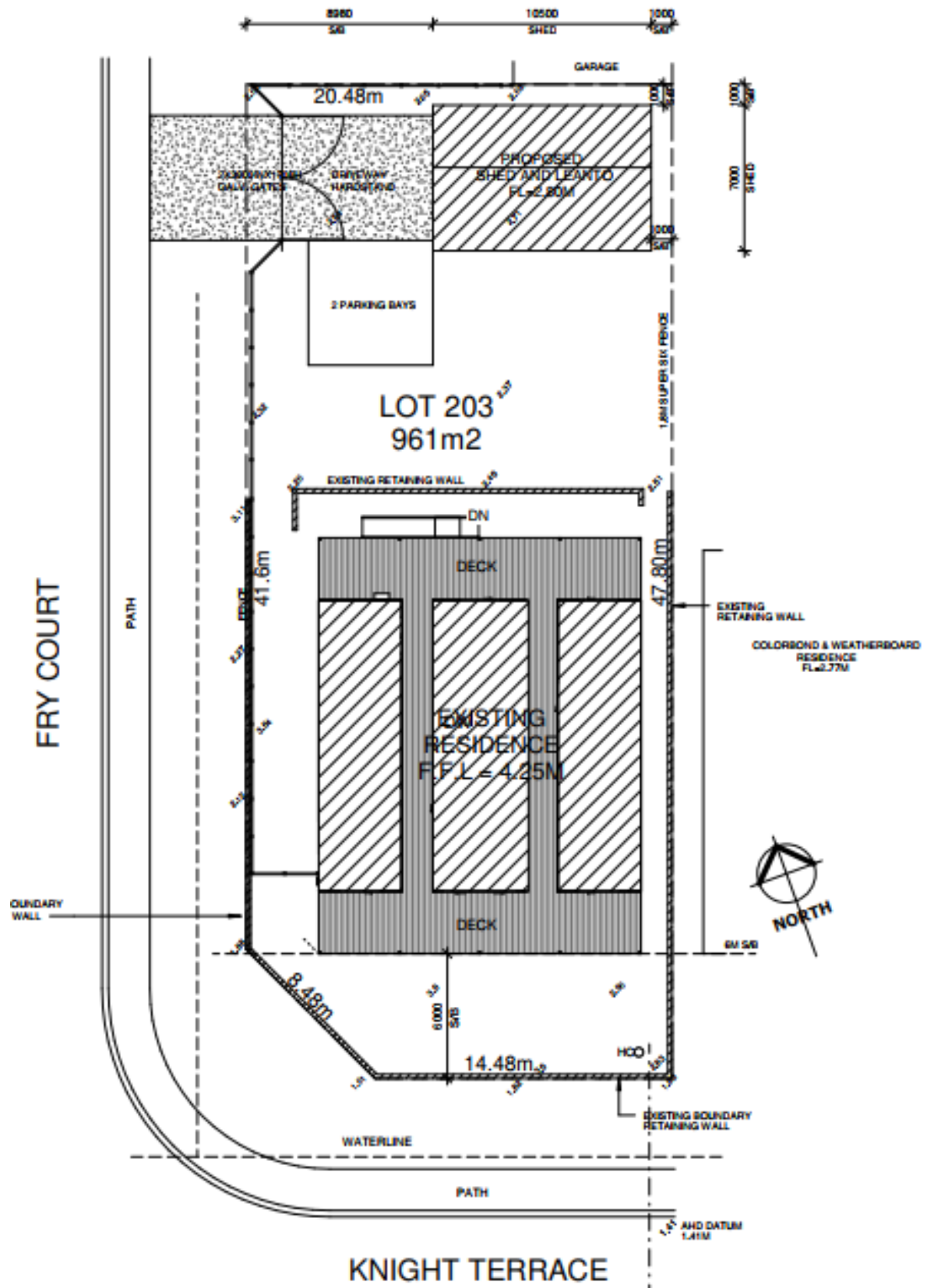
The floor level of the outbuilding is proposed to be 2.8m Australian Height Datum (AHD), whereas the floor level of the dwelling is 4.25m AHD.

The outbuilding is proposed to be setback 8.9 metres from the Fry Court lot boundary, and 1 metre from the north and east lot boundary.

A site plan is included over page.

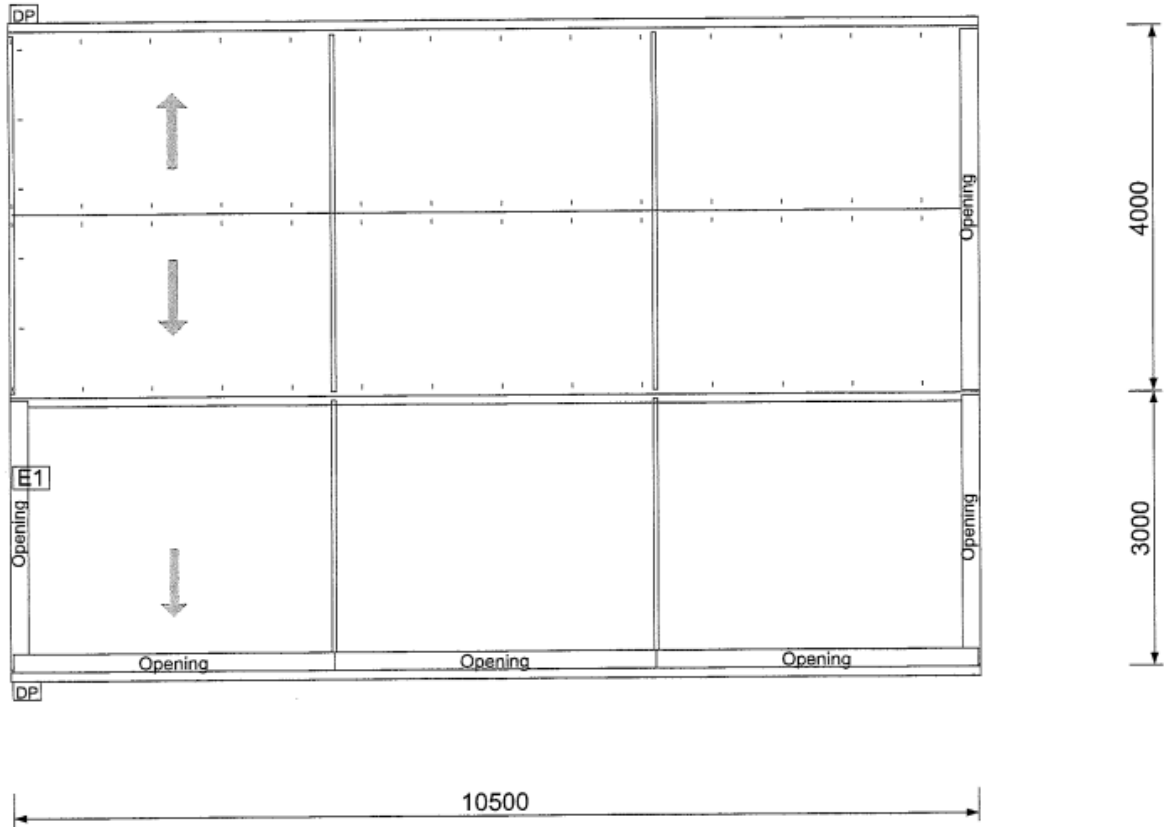
The owner has advised that they propose to park their boat in the outbuilding, and cars in the open sided lean-to. The outbuilding will be grey to match the colours of the main house.

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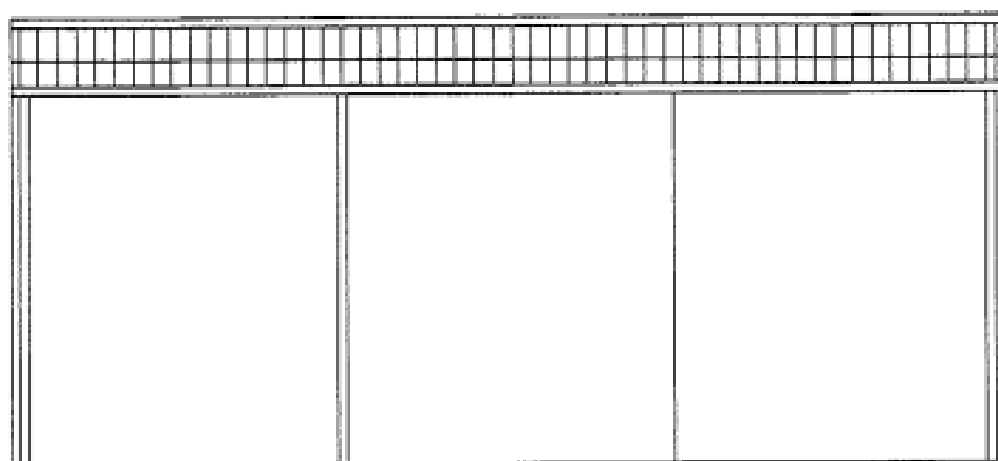
30 AUGUST 2023

The outbuilding is proposed to have a total floor area of 73.5m², however the structure will be partially open sided - refer floor plan below. The open sided lean-to comprises 42% of the total floor area.

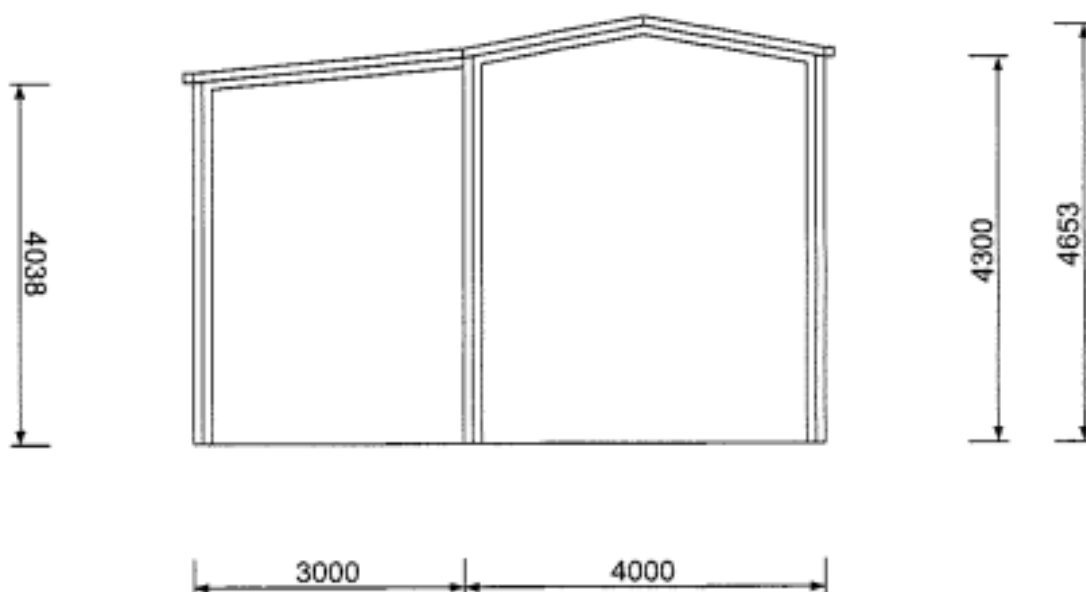


Elevations are included below and over page.

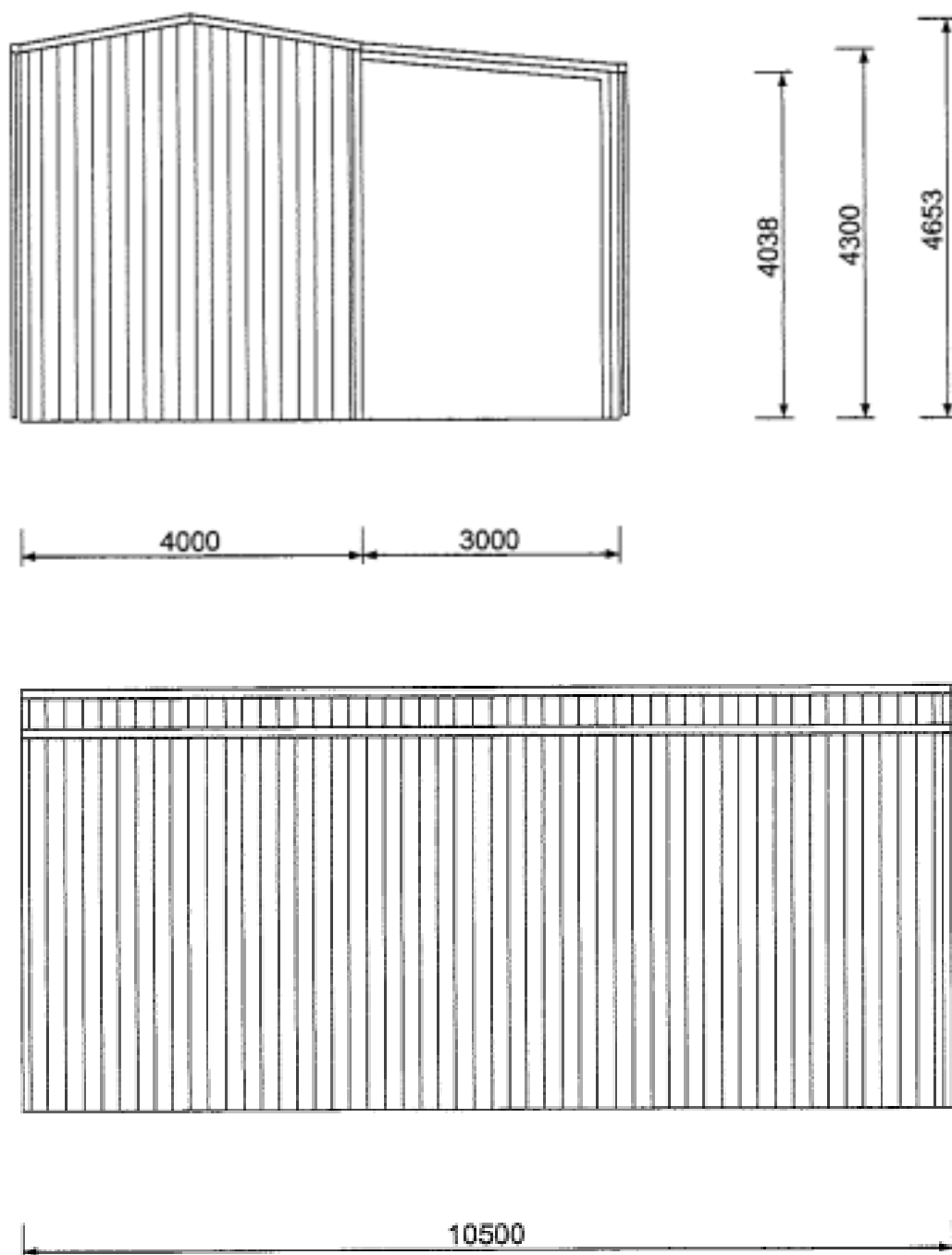
30 AUGUST 2023



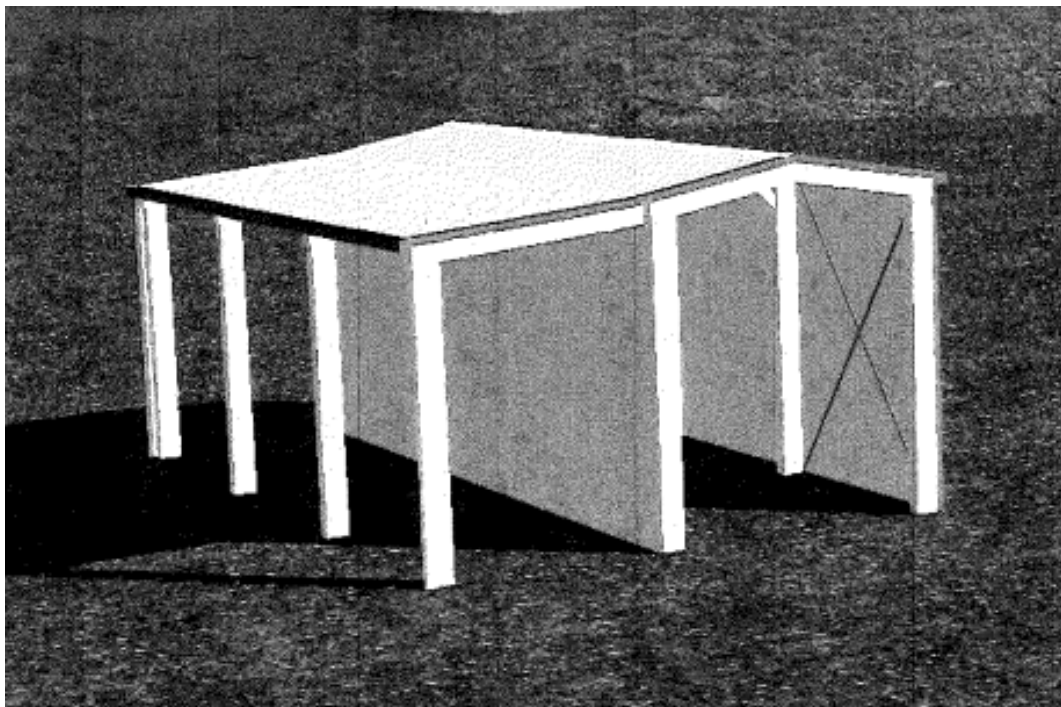
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- **Residential Design Codes**

The Residential Design Codes ('the Codes') have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Under the Residential Design Codes there are specific 'Deemed to Comply' requirements for outbuildings. The proposed outbuilding seeks variations to the Residential Design Codes as detailed below:

Clause 5.4.3 C3 B 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Town Planning Innovations)
(i) individually or collectively does not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. A floor area of 73.5m ² is proposed. The area of the open sided lean-to is 31.5m ² , so the more enclosed part of the structure has a floor area of 42m ² .
(ii) setback in accordance with Table 2a.	Variation. A 1 metre setback to the north boundary is proposed in lieu of 1.5 metres. A 1 metre setback to the east boundary is proposed in lieu of 1.1 metres.
(iii) does not exceed a wall height of 2.4 metres	Variation. A wall height of 4.3 metres is proposed.
(iv) does not exceed a ridge height of 4.2 metres	Variation. A maximum ridge height of 4.6 metres is proposed.

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(vi) not located within the primary or secondary street setback area; and	Complies.
vi) do not reduce the open space and outdoor living area requirements in table 1.	Complies.

The application proposes variations to the 'Deemed to Comply' requirements therefore the Shire has to determine if the outbuilding complies with the 'Design Principle' (5.4.3 P3) of the Codes which is:

"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".

• **Relevant Decisions on Outbuildings**

Each streetscape has different characteristics which need to be taken into account as part of specific assessments.

The table over page outlines the sizes of approved outbuildings in Denham townscape. Some outbuildings with comparable roof pitch heights have been approved as highlighted in grey in the table.

Address	Wall Height	Ridge Height	Floor Area	Council meeting date
Lot 36 (5) Dirk Place Denham	4	4.6	54m ²	February 2017
Lot 182 (4) Fletcher Court, Denham	4.2	4.2	88m ²	Delegated authority after general report to Council in May 2015
Lot 83 (47) Hartog Crescent, Denham	4	4.611	94m ²	Delegated authority after general report to Council in March 2015
Lot 154 (7) Sunter Place Denham	3.7	4.2	88.07m ²	December 2015
Lot 249 (4) Talbot Street, Denham	3.425	4.232	78m ²	June 2015
Lot 210 (10) Edwards Street, Denham	3.5	4.088	36.3m ²	July 2014
Lot 294 (33) Hughes Street, Denham (abuts child care centre and church)	3.6	5	90m ²	September 2014
Lot 191 (Strata Lot 2 – 71A) Brockman Street, Denham	2.7	3.571	58.5m ²	August 2024
Lot 200 (39) Capewell Drive, Denham (alteration and extension of existing outbuilding)	2.7-2.9	3.504	54m ²	February 2024
Lot 264 (Unit 2) Mead Street, Denham	3	4.2	68m ²	August 2024

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Lot 85 (43) Hartog Crescent, Denham	4.5	5.029	54m ²	April 2012
Lot 216 (5) Poland Road, Denham	4.1	4.95	80m ²	July 2012
Lot 39 (4) Sellenger Heights, Denham	4.2	4.9	89.9m ²	Refused February 2018
Lot 39 (4) Sellenger Heights, Denham (Revised plans lodged after refusal issued in February 2018)	3.45 metres to 3.845 metres	3.845 metres	77m ²	February 2019
Lot 223 (10) Fry Court Denham	2.6 metres to 2.8 metres.	4.2	129m ²	Delegated authority after general report to Council in March 2019
Lot 4 (145) Knight Terrace, Denham	3 metres	4.7	73.73m ²	March 2020
Lot 159 (37) Durlacher Street, Denham	3.6 metres	4.31 metres	29.6m ² is proposed and the existing outbuilding is 44.4m ² .	August 2020
Lot 224 (9) Leeds Court, Denham	3.7 metres	4.16 metres	96m ² in addition to a 54m ² existing outbuilding.	September 2020
Lot 61 (8) Hartog Crescent, Denham	2.7 metres	4.065 metres	60m ²	December 2020
Lot 148 (71) Durlacher Street, Denham	2.7 metres	3.22 metres	60m ²	December 2020
Lot 105 (9) Oakley Ridge, Denham	3 metres	3.8 metres	72m ²	February 2021
Lot 160 (22) Capewell Drive, Denham	3.5 metres	4.11 metres	56m ²	March 2021
Lot 226 (24) Fry Court, Denham	3.981 to 4.41 metres	4.41 metres	84m ²	Refused May 2021
Lot 226 (24) Fry Court, Denham	4.086 to 4.319 metres	4.4 metres	75.6m ²	Refused July 2021
Lot 31 (No 13) Mitchell Rise, Denham	3.588 metres	4.2 metres	65m ²	Delegated authority after general report to Council in April 2021
Lot 226 (24) Fry Court, Denham	4.086m to 4.319 metres	4.4 metres	84m ²	October 2022
Lot 156 (1) Sunter Place, Denham	3.5	4.8	51.3m ²	Refused March 2022

The last outbuilding approved in Knight Terrace in 2020 had a comparable roof height to this proposed outbuilding (4.7 metres), but only had a 3 metre wall height.

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The most recent relevant Council decision was refusal of an outbuilding for 1 Sunter Place, Denham in March 2022.

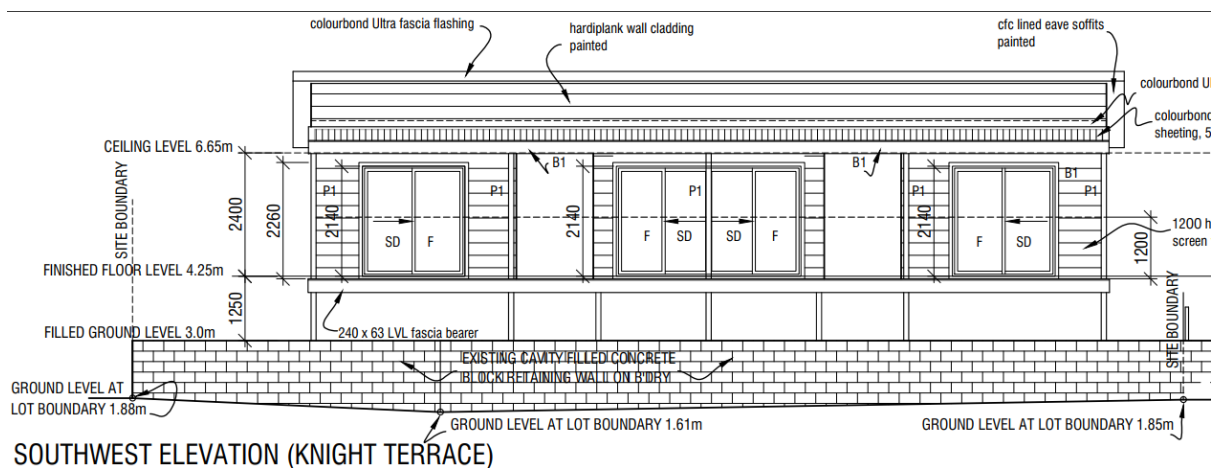
- **Assessment**

Clearly the structure will be high with a roof peak of 4.6 metres, however Town Planning Innovations is generally supportive of the application having regard for the following:

- (i) Although the size and height of the outbuilding on Lot 203 is similar to some applications that have already been refused by Council, the structure is not fully comparable, as it is open on at least two sides.

The openness of the structure means it is likely to have a lesser visual impact than typical outbuildings that have 3 solid walls and solid roller doors. The 'lean-to' is open on four sides so allows clear sightlines through it.

- (ii) The existing dwelling is on stilts and has been constructed above a retaining wall. The ceiling height of the dwelling is 6.65m AHD. The house will interrupt some of the sightlines to the outbuilding from Knight Terrace.



- (iii) Some precedent has been set as the approved outbuilding for 24 Fry Court has a wall height between 4.086 to 4.319 metres. The outbuilding for Lot 203 proposes a 4.3 metre wall height.

The ridge height of the proposed outbuilding on Lot 203 is only 20 centimetres higher than the approved outbuilding at 24 Fry Court.

- (iv) The structure will be setback 8.9 metres from the Fry Court lot boundary. The location maximises the distance to the secondary street.

- **Consultation**

The application has been referred to adjacent and nearby landowners for comment. Advertising closed on the 3 July 2023, and no submissions have been received.

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LEGAL IMPLICATIONS

Planning and Development Act 2005 - If an applicant is aggrieved by a Council determination there is a right of review by the State Administrative Tribunal in accordance with Part 14. An application must be made within 28 days of the determination.

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 61(1)(d) only exempts outbuildings from the need for planning approval where no variation to the 'deemed to comply' provisions of the Residential Design Codes are proposed.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 4 – The subject lot is zoned Residential with an R30 density code.

POLICY IMPLICATIONS

The Residential Design Codes operate as State Planning Policy 7.3.

New Medium Density Housing Codes were to become operative on the 1 September 2023, however the State Government has deferred gazettal of the new Codes to keep the cost of delivering affordable housing down, due to continuing challenges in the housing construction market.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

21 July 2023

30 AUGUST 2023

12.5 PROPOSED CHANGE OF PURPOSE OF RESERVE 40771 (LOT 350)
RES40771

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Vankova
Seconded Cr Smith

Council Resolution

That Council:

1. **Resolve to advise the Department of Planning, Lands and Heritage that:**
 - (a) **The Shire of Shark Bay requests that the State amend the purpose of Reserve 40771 from 'Speedway' to 'Speedway and Recreation' and be granted an updated management order over the Reserve with the Power to Lease for any period up to 10 years.**
2. **Authorise the Chief Executive Officer to write to the Shark Bay Speedway Club to provide an update on their request.**

7/0 CARRIED

BACKGROUND

• ***Request for change to the Reserve Purpose***

The Shark Bay Speedway Club has been in operation since 1999 and operates out of Reserve 40771. In 2021, the Club requested that Council apply for a change to the Vesting Order which is only for 'speedway' to allow for a wider range of other recreational activities.

• ***Existing Council Resolution (2021)***

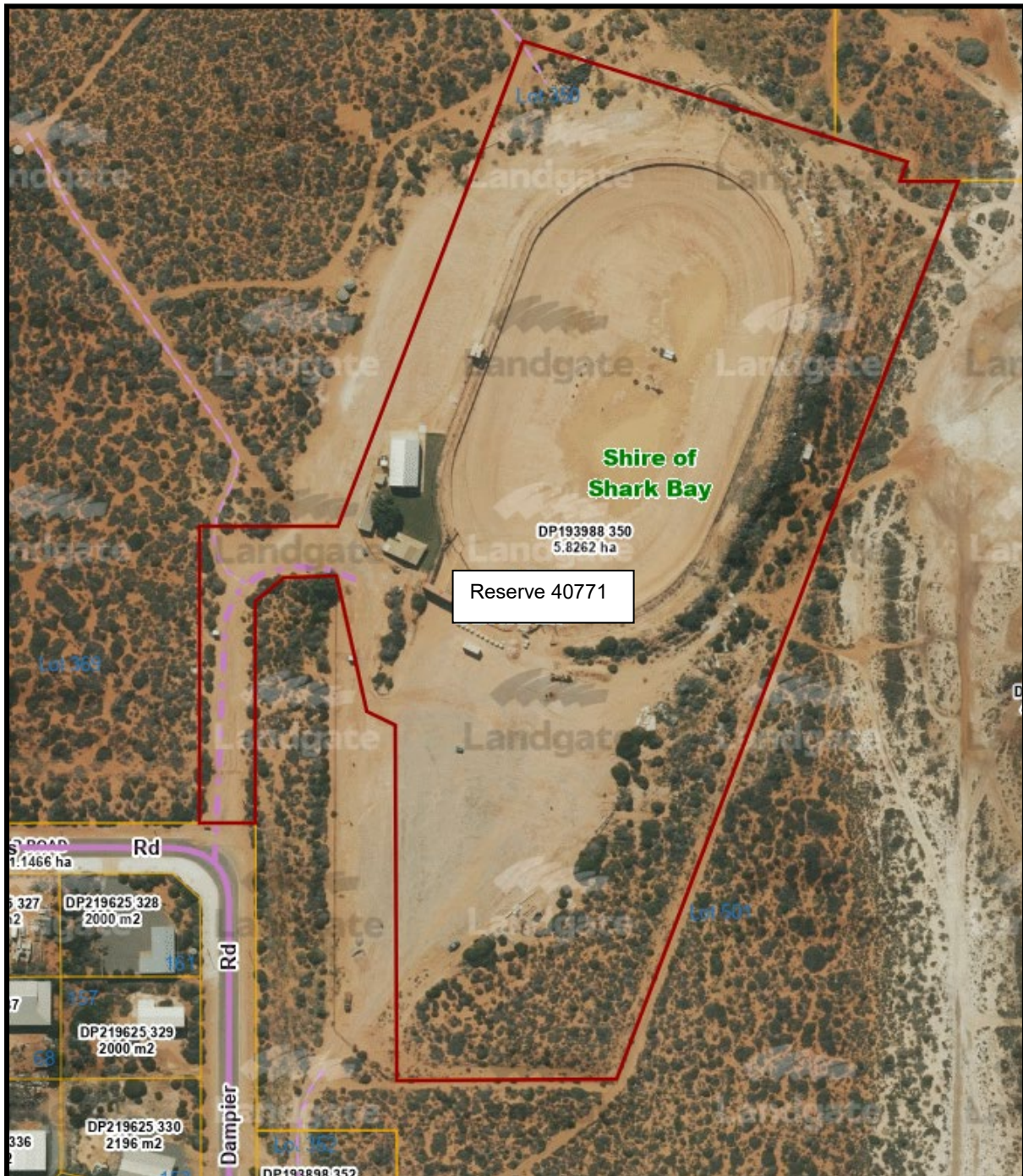
The request for a change to the Vesting Order was considered at the Ordinary Meeting of Council held on the 27 October 2021.

Council resolved to authorise the Chief Executive Officer to liaise with the Department of Planning, Lands and Heritage to request a change in the vesting of Reserve 40711 Lot 301 from 'Speedway' to 'Public Recreation (Speedway)'.

The Department of Planning, Lands and Heritage was notified of the Council decision.

30 AUGUST 2023

A location plan of the Reserve is included below for reference.



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COMMENT

The Department of Planning, Lands and Heritage has since advised that;

- (a) All Native Title rights and interests over Lot 350 on DP 193988 were taken by Taking Order in 2003. The Taking Order enabled Lot 350 to be included into Reserve 40771 and to be set aside for the purpose of 'Speedway', with management of the Reserve being issued to the Shire of Shark Bay, with the power to lease for any period up to 10 years, subject to the Shire first obtaining the written consent of the Minister for Lands.
- (b) Therefore, it is important to note that the primary purpose for Reserve 40771 must include 'Speedway'. An additional ancillary use of 'Recreation' can be included via an 'Amendment to Reserve Purpose'.
- (c) The primary purpose of Reserve 40771 must remain as 'Speedway', however the Reserve purpose can be amended to be 'Speedway and Recreation'.
- (d) Under Departmental Policy, the Shire of Shark Bay will be required to pass a revised Council resolution to request the State to amend the purpose of Reserve 40771 from 'Speedway' to 'Speedway and Recreation', as well as be granted an updated management order over the Reserve with the Power to Lease for any period up to 10 years

The purpose of this report is simply to achieve wording of a revised Council resolution that satisfies the Departments requirements.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 4 – Reserve 40771 is a Local Scheme Reserve for 'Public Open Space'.

Land Administration Act 1997 – Approval of the Minister is required for the grant of any lease.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

Shire of Shark Bay Strategic Community Plan 2020- 2030

- 5.1 Support provision of essential community services and facilities
- 5.2 Encourage inclusion, involvement and wellbeing

RISK MANAGEMENT

This is a low risk item to Council.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 AUGUST 2023

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

18 August 2023

30 AUGUST 2023

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motion of which previous notice haven been given for the August 2023 Ordinary Council meeting.

14.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There were no questions by members of which due notice haven been given for the August 2023 Ordinary Council meeting.

15.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

There were no urgent business items presented to the August 2023 Ordinary Council meeting.

16.0 MATTERS BEHIND CLOSED DOORS

There were no matters for behind closed doors presented to the August 2023 Ordinary Council meeting.

17.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 27 September 2023, commencing at 3.00 pm.

18.0 CLOSURE OF MEETING

As there was no further business the President closed the August 2023 Ordinary Council meeting at 3.55 pm.