

SHIRE OF SHARK BAY MINUTES

31 MAY 2023

ORDINARY COUNCIL MEETING



Francesca Hoult – 10 Year Service Award
Brian Galvin – 20 Year Service Award
Matthew James – 10 Year Service Award



31 MAY 2023



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

The minutes of the Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 31 May 2023 commencing at 3.13 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Acknowledgement of Country	4
3.0	Record of Attendances / Apologies / Leave of Absence Granted	4
4.0	Response To Previous Public Questions On Notice	4
5.0	Public Question Time	4
6.0	Applications For Leave Of Absence	5
7.0	Petitions	5
8.0	Confirmation Of Minutes	5
8.1	Confirmation of the Minutes of the Ordinary Council meeting held on 26 April 2023	5
8.2	Confirmation of the Minutes of the Special Council meeting held on 17 May 2023	5
9.0	Announcements By The Chair	5
10.0	Finance Report	6
10.1	Schedule of Accounts Paid to be Received	6
10.2	Financial Reports To 30 April 2023	18
10.3	Community Assistance Grants Round 2 2022/2023	47
10.4	Community Hub Hughes Street	51
11.0	Motions of Which Previous Notice Has Been Given	54
12.0	Questions by Members of Which Due Notice Has Been Given	54
13.0	Urgent Business Approved By The Person Presiding Or By Decision	54
14.0	Matters Behind Closed Doors	54
15.0	Date And Time Of Next Meeting	54
16.0	Closure of Meeting	54

31 MAY 2023

1.0 DECLARATION OF OPENING

The President declared the Ordinary Council meeting open at 3.13 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr M Vankova	Deputy President
Cr L Bellottie	
Cr E Fenny	
Cr G Ridgley	
Cr M Smith	
Cr P Stubberfield	

Mr D Chapman	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Mr B Galvin	Works Manager
Mrs D Wilkes	Executive Manager Community Development
Mrs R Mettam	Executive Assistant

APOLOGIES

There were no apologies for the May 2023 Ordinary Council meeting.

VISITORS

No Visitors in the Gallery

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public questions on notice.

5.0 PUBLIC QUESTION TIME

The President opened public question time at 3.13 pm and with no visitors in the gallery the President closed public question time at 3.14 pm.

31 MAY 2023

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for leave of absence presented to the May 2023 Ordinary Council meeting.

7.0 PETITIONS

There were no petitions presented to the May 2023 Ordinary Council meeting.

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 26 APRIL 2023

Moved Cr Stubberfield
Seconded Cr Vankova

Council Resolution

That the minutes of the Ordinary Council meeting held on 26 April 2023, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

8.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 17 MAY 2023

Moved Cr Vankova
Seconded Cr Smith

Council Resolution

That the minutes of the Special Council meeting held on 17 May 2023, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

9.0 ANNOUNCEMENTS BY THE CHAIR

There were no announcements made by the Chair for the May 2023 Ordinary Council meeting.

31 MAY 2023

10.0 FINANCE REPORT

10.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved

Cr Stubberfield

Seconded

Cr Ridgley

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$679,001.46 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of April 2023 totalling \$1,066.50

Municipal fund account transaction number 222311 and BPAY transactions totalling \$888.84

Municipal fund direct debits to Council for the month of April 2023 totalling \$34,400.86

Municipal fund account electronic payment numbers MUNI 30879 to 30976 totalling \$456,981.95

Municipal fund account for April 2023 payroll totalling \$173,204.06

Municipal fund Police Licensing for April 2023 transaction number 222310 totalling \$12,459.25 and

No Trust fund account cheque numbers were issued for April 2023 totalling \$0

The schedule of accounts submitted to each member of Council on 26 May 2023 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

31 MAY 2023

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author *A Pears*

Chief Executive Officer *D Chapman*

Date of Report 24 May 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

SHIRE OF SHARK BAY – CREDIT CARD

PERIOD – APRIL 2023

TOTAL \$1,066.50

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
3/04/2023	O'BRIEN GLASS INDUSTRIES	REPLACEMENT OF WINDSCREEN	\$946.00
3/04/2023	DOMENORTHAM	FOOD - MEETING IN NORTHAM	\$74.30
5/04/2023	O'BRIEN GLASS INDUSTRIES	REFUND - REPLACEMENT OF WINDSCREEN	-\$946.00
13/04/2023	CELLARBRATIONS DENHAM	GIFT FOR SBDC MANAGER RESIGNATION	\$100.00
17/03/2023	SEEK AU	ADVERTISEMENT FOR VACANT POSITION - SBDC MANAGER	\$291.50
		TOTAL	\$465.80

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
27/03/2023	STARLINK INTERNET	STARLINK INTERNET - TAMALA CAMP	\$139.00
27/03/2023	STARLINK INTERNET	STARLINK INTERNET - REFUSE SITE	\$139.00
27/03/2023	STARLINK INTERNET	STARLINK INTERNET - MOBILE UNIT – BUSH FIRE BRIGADE	\$174.00
6/04/2023	BLUE LAGOON PEARLS	ADMINISTRATION OFFICE EASTER COFFEES	\$39.50
		TOTAL	\$491.50

CEO

DATE	NAME	DESCRIPTION	AMOUNT
30/03/2023	ELLBRO PTY LTD (CARNARVON HOTEL)	COFFEE - DEPARTMENT OF TRANSPORT MEETING CARNARVON	\$15.50
3/04/2023	MCDONALDS LANDSDALE	COFFEE - ESSENTIAL WORKER ACCOMMODATION PROJECT	\$14.70
4/04/2023	BOAB TAVERN	FOOD - ESSENTIAL WORKER ACCOMMODATION PROJECT	\$79.00
		TOTAL	\$109.20

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

**SHIRE OF SHARK BAY – MUNI CHQ / BPAY
APRIL 2023
Transaction #222311 & BPAY**

Trans#	DATE	NAME	DESCRIPTION	AMOUNT
BPAY	27/04/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-283.47
BPAY	27/04/2023	GESB	SUPERANNUATION CONTRIBUTIONS	-586.59
222311	06/03/2023	BANKWEST CORPORATE MASTERCARD	FOREIGN TRANSACTION FEE – STARLINK (SHOULD HAVE BEEN ON DIRECT DEBIT)	-18.78
			TOTAL	\$888.84

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
APRIL 2023**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17139.1	07/04/2023	URL NETWORKS PTY LTD	SHIRE OFFICES - TELEPHONE CHARGES - MARCH 2023	-193.91
DD17146.1	09/04/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4309.74
DD17146.2	09/04/2023	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-227.02
DD17146.3	09/04/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-490.33
DD17146.4	09/04/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-271.22
DD17146.5	09/04/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-250.05
DD17146.6	09/04/2023	REST	SUPERANNUATION CONTRIBUTIONS	-259.75
DD17146.7	09/04/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-202.64
DD17146.8	09/04/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-459.98
DD17146.9	09/04/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17162.1	23/04/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-4353.16
DD17162.2	23/04/2023	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-107.55
DD17162.3	23/04/2023	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-490.32
DD17162.4	23/04/2023	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-261.82
DD17162.5	23/04/2023	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-246.92
DD17162.6	23/04/2023	REST	SUPERANNUATION CONTRIBUTIONS	-259.75
DD17162.7	23/04/2023	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-212.59
DD17162.8	23/04/2023	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-486.17
DD17162.9	23/04/2023	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-435.47
DD17171.1	14/04/2023	WATER CORPORATION - OSBORNE PARK	PENSIONER UNITS - WATER USAGE AND SERVICE CHARGES	-2886.65
DD17171.2	19/04/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY HUB - WATER USAGE AND SERVICE CHARGES	-3921.45
DD17171.3	20/04/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY RESOURCE CENTRE - WATER USAGE AND SERVICE CHARGES	-450.97
DD17171.4	21/04/2023	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES	-558.31
DD17171.5	17/04/2023	WATER CORPORATION - OSBORNE PARK	16B SUNTER PLACE - WATER USAGE AND SERVICE CHARGES	-1865.73
DD17146.10	09/04/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD17146.11	09/04/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-257.37
DD17146.12	09/04/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-534.91
DD17146.13	09/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2586.54
DD17146.14	09/04/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1331.99
DD17146.15	09/04/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-262.50
DD17162.10	23/04/2023	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-258.71
DD17162.11	23/04/2023	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-435.46
DD17162.12	23/04/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-711.88
DD17162.13	23/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2765.44

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17162.14	23/04/2023	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1097.88
DD17162.15	23/04/2023	ASGARD ELEMENTS SUPER ACCOUNT	SUPERANNUATION CONTRIBUTIONS	-262.50
			TOTAL	\$34,400.86

**SHIRE OF SHARK BAY – MUNI EFT
APRIL 2023
EFT #30879 to #30976**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30879	03/04/2023	SHARK BAY AVIATION	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-2846.80
EFT30880	03/04/2023	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-765.60
EFT30881	03/04/2023	HARTOG COTTAGES	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-290.40
EFT30882	03/04/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-2979.36
EFT30883	03/04/2023	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-1200.32
EFT30884	03/04/2023	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-5522.00
EFT30885	03/04/2023	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-10757.20
EFT30886	03/04/2023	MONKEYMIA WILDSIGHTS	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-1907.06
EFT30887	03/04/2023	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-2217.60
EFT30888	03/04/2023	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-976.80
EFT30889	03/04/2023	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-2638.16
EFT30890	03/04/2023	SHARK BAY HOTEL MOTEL	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-841.50
EFT30891	03/04/2023	SHARK BAY CARAVAN PARK	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-88.00
EFT30892	03/04/2023	SHARK BAY 4WD TOURS	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-2564.32
EFT30893	03/04/2023	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT - MARCH 2023	-1311.20

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30894	03/04/2023	SHIRE OF SHARK BAY	BOOEASY OPERATOR COMMISSION - MARCH 2023	-5756.68
EFT30895	03/04/2023	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOEASY OPERATOR PAYMENT - MARCH 2023	-2032.80
EFT30896	03/04/2023	WULA GURA NYINDA ECO ADVENTURES	BOOEASY OPERATOR PAYMENT - MARCH 2023	-2103.20
EFT30897	05/04/2023	LAURENCE JAMES MICHAEL BELLOTTIE	APRIL TO JUNE 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30898	05/04/2023	CHERYL LORRAINE COWELL	APRIL TO JUNE 2023 QUARTERLY COUNCILLOR PAYMENT	-6446.00
EFT30899	05/04/2023	EDMUND GEORGE FENNY	APRIL TO JUNE 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30900	05/04/2023	MARK CORBETT SMITH	APRIL TO JUNE 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30901	05/04/2023	MIROSLAVA VANKOVA	APRIL TO JUNE 2023 QUARTERLY COUNCILLOR PAYMENT	-2702.75
EFT30902	05/04/2023	PIETR JON STUBBERFIELD	APRIL TO JUNE 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30903	05/04/2023	GREGORY LEON RIDGLEY	APRIL TO JUNE 2023 QUARTERLY COUNCILLOR PAYMENT	-1954.00
EFT30904	06/04/2023	ASM ECLIPSE PTY LTD	SBDC - MERCHANDISE - WATER BOTTLES AND 3D JIGSAW PUZZLES	-1201.01
EFT30905	06/04/2023	AUSTRALIA POST	SHIRE MONTHLY POSTAL SERVICE - MARCH 2023	-224.42
EFT30906	06/04/2023	AUSTRAL PLUMBING	HERITAGE STABLES REFURBISHMENT - LABOUR ONLY	-2750.00
EFT30907	06/04/2023	BEAVIS & SMITH CLEANING & CHEMICALS	PENSIONER UNIT 12 - VACATE CLEAN	-90.00
EFT30908	06/04/2023	CELLARBRATIONS DENHAM	REFRESHMENTS FOR MATERNITY LEAVE FUNCTION - CDO	-83.98
EFT30909	06/04/2023	SHARK BAY SUPERMARKET	SHIRE SUPERMARKET ACCOUNT - MARCH 2023	-192.90
EFT30910	06/04/2023	FAR WEST ELECTRICAL	REPLACEMENT OF SWITCHES AND TELEPHONE CABLE PLUG AT RECEPTION OFFICE	-262.70
EFT30911	06/04/2023	GERALDTON FLORAL STUDIO	SHIRE WREATH FOR ANZAC DAY 2023	-95.00

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30912	06/04/2023	HORIZON POWER	STREET LIGHTING - MARCH 2023	-4355.45
EFT30913	06/04/2023	IRWIN PLANT HIRE	SUPPLY OF PRIME MOVER AND OPERATOR TO PULL SHIRE WATER TANKER - SHOULDERING WORK DENHAM TO OVERLANDER ROAD	-5610.00
EFT30914	06/04/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ADVERTISEMENT FOR DISCOVERY CENTRE MANAGER POSITION IN LG PROFESSIONALS	-165.00
EFT30915	06/04/2023	MARKET FORCE PTY LTD	ADVERTISEMENT OF TENDER FOR PROVISION OF KERBSIDE RUBBISH COLLECTION AND STREET SWEEPING 8 MARCH 2023	-504.10
EFT30916	06/04/2023	XL2	BYPASS OF SECURITY WEB FILTERING AFTER EXPIRY OF SECURITY SUBSCRIPTION	-288.75
EFT30917	06/04/2023	SHARK BAY BAKERY	STAFF CHRISTMAS MORNING TEA FOR 15 PEOPLE 15 DECEMBER 2022	-420.00
EFT30918	06/04/2023	MCKELL FAMILY TRUST	RUBBISH COLLECTION CHARGES AND STREET SWEEPING - MARCH 2023	-13236.87
EFT30919	19/04/2023	BETTA ROADS	SUPPLY OF POLYCOM STABILISING AID	-52800.00
EFT30920	19/04/2023	ALCOLIZER PTY LTD	INTOXIMETER AND MOUTHPIECES	-2992.00
EFT30921	19/04/2023	AIYANA JOAN CHRISTI WRIGHT	SALARY SACRIFICE - SBDC TEAM LEADER - UTILITIES	-337.95
EFT30922	19/04/2023	BUNNINGS BUILDING SUPPLIES PTY LTD	CREAM CEMENT (CHARLIE SAPPY) AND ARTIFICIAL HEDGE (CHILD CARE CENTRE) INCLUDING PALLET COST (PALLET COST IS REFUNDABLE IF RETURNED)	-1126.16
EFT30923	19/04/2023	BOOEASY AUSTRALIA PTY LTD	SBDC - BOOEASY COMMISSION - MARCH 2023	-1029.07
EFT30924	19/04/2023	BOC LIMITED	MONTHLY CONTAINER RENTAL - MARCH 2023	-111.86
EFT30925	19/04/2023	BRIAN JOHN GALVIN	SALARY SACRIFICE - WORKS MANAGER - WATER, ELECTRICITY AND COMMUNICATIONS	-1412.64
EFT30926	19/04/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-577.50
EFT30927	19/04/2023	BEAVIS & SMITH CLEANING & CHEMICALS	SUPPLY OF TOILET PAPER, TISSUES, AND HAND TOWELS	-293.40

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30928	19/04/2023	CHUBB FIRE & SECURITY LTD	SBDC - QUARTERLY PREVENTATIVE MAINTENANCE - SECURITY MONITORING	-291.01
EFT30929	19/04/2023	CATHY HILL	RENT SUBSIDY FOR DENHAM DAY CARE EDUCATOR - 21 FEBRUARY TO 21 MARCH 2023	-3500.00
EFT30930	19/04/2023	CORSIGN	SIGN ORDER MAIN ROADS & STREET SIGNS	-1928.30
EFT30931	19/04/2023	DEBORAH ANN WILKES	REIMBURSEMENT OF SLIDING DOOR ROLLERS AND WASHERS FOR 65 BROCKMAN ST	-48.66
EFT30932	19/04/2023	GO DOORS PTY LTD	SUPPLY AND INSTALL NEW INTERNAL AND EXTERNAL SENSOR ON DISCOVERY CENTRE FRONT DOOR	-6150.60
EFT30933	19/04/2023	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY BULK FUEL ACCOUNT - MARCH 2023	-34826.70
EFT30934	19/04/2023	GERALDTON HYDRAULICS	HYDRAULIC PARTS FOR HPORTR SEMI TRAILER (P155) AND HPORTR SEMI TRAILER (P151)	-1663.09
EFT30935	19/04/2023	DENHAM WA PTY LTD	SHIRE SUPERMARKET ACCOUNT - MARCH 2023	-544.68
EFT30936	19/04/2023	MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES – MEMORANDUM OF UNDERSTANDING COMMUNITY RESOURCE CENTRE	-721.58
EFT30937	19/04/2023	MIDWEST COURIERS	FREIGHT ACCOUNT - MARCH 2023	-366.85
EFT30938	19/04/2023	OAG - OFFICE OF THE AUDITOR GENERAL	FEE FOR ATTEST AUDIT - YEAR ENDED 30 JUNE 2022	-44000.00
EFT30939	19/04/2023	XL2	MONTHLY WORKSTATION MONITORING AND SUPPORT, WEBROOT ENDPOINT PROTECTION, BACK UP SERVICES, MANAGEMENT FEE FOR VOIP PHONE SYSTEM AND COMPUTER LICENCES	-1821.01
EFT30940	19/04/2023	LYONS ENTERPRISES-SHARK BAY CAR HIRE	CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - MARCH 2023	-1119.56
EFT30941	19/04/2023	SHARK BAY BOWLING, SPORT, AND RECREATION CLUB INC.	2023 ANZAC DAY COMMEMORATION EVENT FUNDING	-1000.00
EFT30942	19/04/2023	SHARK BAY NEWSAGENCY & POSTAL AGENCY	SHIRE NEWSAGENCY ACCOUNT - JANUARY TO MARCH 2023	-302.11

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30943	19/04/2023	SHARK BAY COMMUNITY RESOURCE CENTRE	RECREATION CENTRE MANAGEMENT - MARCH 2023	-3953.38
EFT30944	19/04/2023	SHARK BAY MECHANICAL & TOWING SERVICES	PUMP OUT AND DISPOSAL OF SEPTIC WASTE - DUMP POINT AND TOILET AT LITTLE LAGOON	-1640.00
EFT30945	19/04/2023	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT - MARCH 2023	-22838.25
EFT30946	19/04/2023	MOORE AUSTRALIA	INTEGRATED PLANNING AND REPORTING SERVICES - PROGRESSIVE PAYMENT	-28263.11
EFT30947	19/04/2023	SUNPRINTS CLOTHING COMPANY	SBDC - MERCHANDISE - LADIES T-SHIRTS	-878.89
EFT30948	19/04/2023	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES - MARCH 2023	-4578.75
EFT30949	19/04/2023	WA HOLIDAY GUIDE PTY LTD	WA HOLIDAY GUIDE - MARKETING FEE - FEBRUARY AND MARCH 2023	-123.48
EFT30950	19/04/2023	WILLIAM THOMAS WARDLE	SBDC - MERCHANDISE - PHOTO COASTERS	-135.00
EFT30951	19/04/2023	GERRARD HYDRAULICS	WIRELESS REMOTE RECEIVER FOR JINKER	-5076.50
EFT30952	19/04/2023	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	SUPPLY MEALS AND ACCOMMODATION FOR SHARK BAY RD SHOULDER MAINTENANCE – (07/03/2023 TO 28/04/2023)	-13730.00
EFT30953	19/04/2023	ZZZ SHARK BAY SKIPS	MONTHLY SKIP BIN ACCOUNT - MARCH 2023 - USELESS LOOP AND SHARK BAY ROADS TURN OFF	-3740.00
EFT30954	21/04/2023	AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT MARCH 2023	-45879.00
EFT30955	28/04/2023	CONSTRUCTION TRAINING FUND	CFT LEVY COLLECTION PERMIT #3454	-2691.75
EFT30956	28/04/2023	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-165.00
EFT30957	28/04/2023	DALE GEOFFREY CHAPMAN	REIMBURSEMENT OF FUEL - CEO VEHICLE P203	-186.18
EFT30958	28/04/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL LEVY COLLECTION PERMIT #3450, #3452, #3456	-557.02
EFT30959	28/04/2023	FAR WEST ELECTRICAL	PENSIONER UNIT 12 – SUPPLY AND INSTALL AIRCONDITIONER, SBDC - REPLACE AND TEST ALL MC4 CONNECTORS TO EACH PANEL, THE PANEL JUNCTION BOX AND EXTENSION LEADS, FULL AUDIT ON SHIRE BARBECUES, COMPLETE ELECTRICAL SAFETY CHECKS AND SANITISE AIRCONCONDITIONERS AT ALL SHIRE	-10043.00

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
			PROPERTIES AND AT TOWN HALL COMPLETE ELECTRICAL SAFETY CHECKS	
EFT30960	28/04/2023	BARRY J GOOCH	REIMBURSEMENT OF CROSSOVERS - 22/24 HUGHES STREET	-989.00
EFT30961	28/04/2023	ATOM-GERALDTON INDUSTRIAL SUPPLIES	120L BLUE RUBBISH BIN AND RUBBISH BIN WHEELS FOR 120L AND 240L	-976.61
EFT30962	28/04/2023	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES - MARCH 2023	-8184.94
EFT30963	28/04/2023	GRAYT MAINTENANCE SOLUTIONS	REPAIRS TO WATER DAMAGED OFFICES - ADMINISTRATION BUILDING - INSURANCE CLAIM	-17721.00
EFT30964	28/04/2023	KEVREK (AUSTRALIA) PTY LTD	SINGLE SPOOL S SECTION - HINO 300 SERIES (P178)	-323.62
EFT30965	28/04/2023	OFFICEWORKS LTD	STATIONARY ORDER FOR ADMINISTRATION OFFICE, DEPOT AND SBDC - APRIL 2023	-298.03
EFT30966	28/04/2023	PATRICIA POPE	SBDC - MERCHANDISE - WOVEN BASKETS, COASTERS, AND PAINTINGS	-345.00
EFT30967	28/04/2023	PEST-A-KILL	RODENT MONITORING AND BAITING - SHIRE PROPERTIES	-473.00
EFT30968	28/04/2023	XL2	BOOEASY CONNECTION ISSUE AT DISCOVERY CENTRE	-165.00
EFT30969	28/04/2023	R & L COURIERS	MONTHLY SHIRE FREIGHT ACCOUNT - MARCH 2023	-157.30
EFT30970	28/04/2023	SHARK BAY STATE EMERGENCY SERVICE UNIT INC	4TH QUARTER LOCAL GOVERNMENT GRANT SCHEME 2022/2023	-13084.50
EFT30971	28/04/2023	SHARK BAY COMMUNITY RESOURCE CENTRE	COMMUNITY ASSISTANCE GRANT - SHARK BAY FIESTA 2023	-13294.63
EFT30972	28/04/2023	SHARK BAY CLEANING SERVICE	NEW TENANT CLEAN OF COMMUNITY HUB	-292.60
EFT30973	28/04/2023	SHIRE OF SHARK BAY	CTF LEVY COMMISSION PERMIT #3454	-23.25
EFT30974	28/04/2023	TELSTRA LIMITED	BUSH FIRE BRIGADE - SATELLITE PHONES - 14/04/2023 TO 13/05/2023	-90.00

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT30975	28/04/2023	SW & EE VALENTINE	REIMBURSEMENT OF CROSSOVER - 15 FRY COURT	-931.50
EFT30976	28/04/2023	WIN WESTERN AUSTRALIA	CHANNEL 9 WIN - SHARK BAY ADVERTISING DURING RE-SCHEDULED DESERT VET SERIES 2 - MARCH 2023	-990.00
			TOTAL	\$456,981.95

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
APRIL 2023**

DATE	NAME	DESCRIPTION	AMOUNT
11/04/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 09 APRIL 2023	\$86199.89
25/04/2023	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 23 APRIL 2023	\$87004.17
		TOTAL	\$173,204.06

**SHIRE OF SHARK BAY
APRIL 2023
POLICE LICENSING TRANSACTION #222310**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
222310	30/04/2023	COMMISSIONER OF POLICE	POLICE LICENSING APRIL 2023	-12459.25
			TOTAL	\$12,459.25

31 MAY 2023

10.2 FINANCIAL REPORTS TO 30 APRIL 2023
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Stubberfield

Seconded Cr Fenny

Council Resolution

That the monthly financial report to 30 April 2023 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 April 2023** are attached.

VARIANCE ANALYSIS

Actual Operating Revenue as at April 2023 is \$119,967 higher than budget. This is mainly attributable to actual Interest Earned, Private Works – Other, Camping Fees, Caravan Park Leases and Brickies Sand Sales being higher than year to date budget.

Actual Operating Expenditure as at April 2023 is less than the year to date budget by \$449,713. This is substantially due to overall underspend in Year to date actual expenditure compared to budget.

Capital Revenue year to date actual is less than year to date budget by \$5,598 due to quarantining of capital grants in line with the timing of project expenditure.

Capital Expenditure actual is more than year to date budget by \$6,237 and the variance is not reportable as it is less 0.52 percent.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows the financial position of the Shire has exceeded the year to date budget as a result of strategies put in place to address the significant adverse trend in the financial position of the Shire. In addition, due to the COVID-19 pandemic further strategies were implemented in the budget to further reduce expenditure in anticipation of an adverse impact on cashflow forecast for the 2022/2023 financial year.

31 MAY 2023

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

A Pears
D Chapman
24 May 2023

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 30 April 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

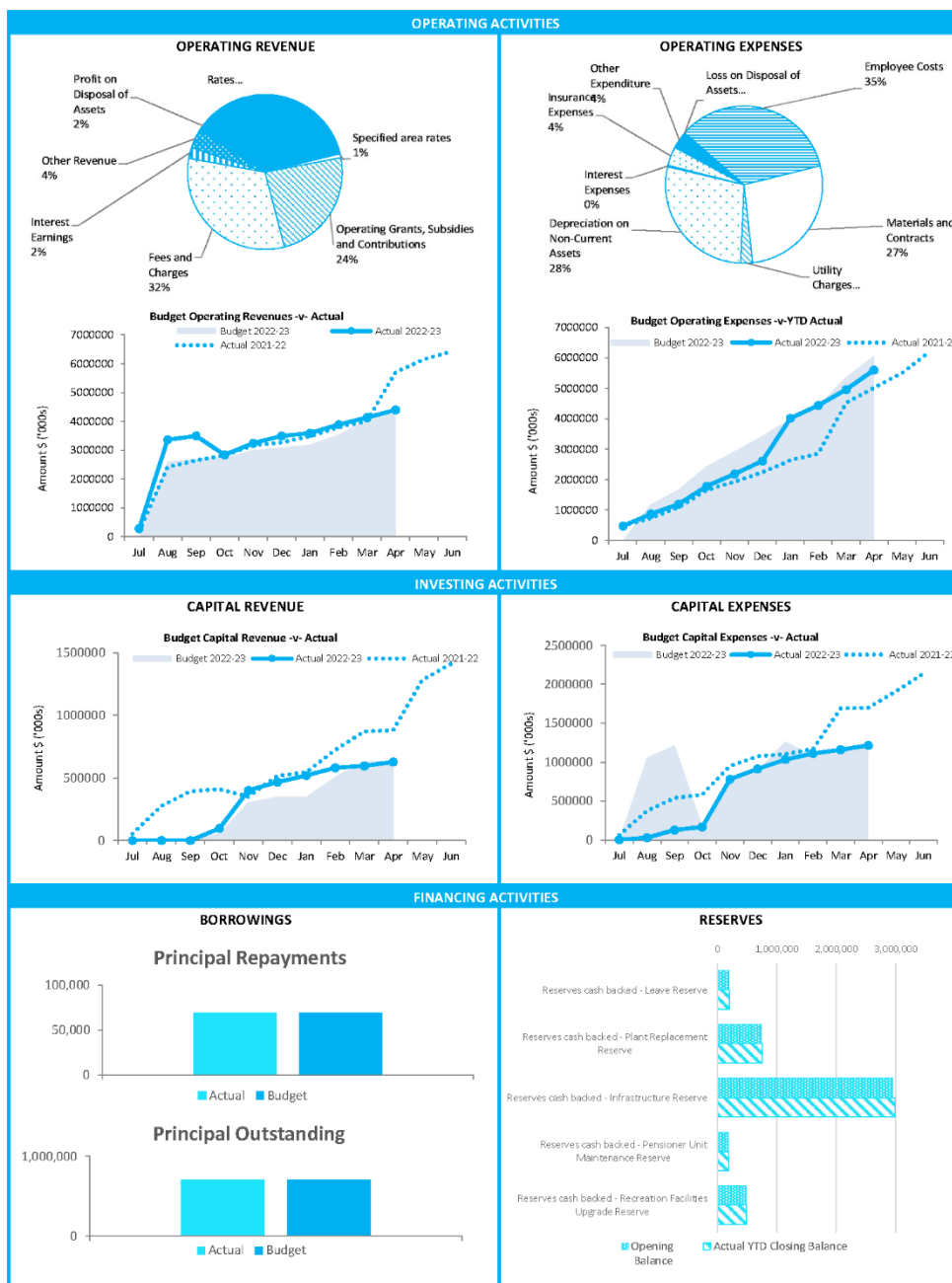
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
Note 5 Payables	13
Note 6 Rate Revenue	14
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16
Note 9 Borrowings	17
Note 10 Cash Reserves	18
Note 11 Other Current Liabilities	23
Note 12 Operating grants and contributions	24
Note 13 Non operating grants and contributions	25
Note 14 Bond Liability	19
Note 15 Budget Amendments	26
Note 16 Explanation of Material Variances	27

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2023

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY | 2

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2023

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.04 M	\$2.04 M	\$2.04 M	\$0.00 M
Closing	\$0.00 M	\$1.04 M	\$1.58 M	\$0.54 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$7.71 M	% of total
Unrestricted Cash	\$3.04 M	39.4%
Restricted Cash	\$4.68 M	60.6%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.22 M	% Outstanding
Trade Payables	\$0.12 M	
Over 30 Days		2.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.24 M	% Collected
Rates Receivable	\$0.08 M	95.9%
Trade Receivable	\$0.24 M	
Over 30 Days		14.5%
Over 90 Days		0.6%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.71 M)	(\$0.31 M)	\$0.26 M	\$0.57 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$1.57 M	% Variance
YTD Budget	\$1.57 M	0.0%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$1.05 M	% Variance
YTD Budget	\$1.05 M	0.3%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$1.40 M	% Variance
YTD Budget	\$1.35 M	4.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.55 M)	(\$0.57 M)	(\$0.59 M)	(\$0.01 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.44 M	%
Adopted Budget	\$0.61 M	(28.5%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$1.21 M	% Spent
Adopted Budget	\$3.56 M	(65.8%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.19 M	% Received
Adopted Budget	\$1.39 M	(86.3%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.22 M	(\$0.11 M)	(\$0.13 M)	(\$0.01 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.07 M
Interest expense	\$0.02 M
Principal due	\$0.70 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$4.68 M
Interest earned	\$0.06 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF SHARK BAY | 3

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 APRIL 2023

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Expenses associated with the provision of services to members of council and elections.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. This also includes the costs associated with raising these revenues e.g. valuation expenses, debt collection and overheads.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Enforcement of Local Laws, fire prevention, animal control and the provision of ranger services.
HEALTH To provide an operational framework for environmental and community health.	Health inspection services, food quality control and mosquito control.
HOUSING To provide and maintain housing for the elderly and staff.	Provision and maintenance of rented housing accommodation for pensioners and employees.
COMMUNITY AMENITIES To provide services required by the community.	Sanitation, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, foreshore, public halls and the Shark Bay Recreation Centre.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, drainage, parking facilities, traffic control, depot operations, marine facilities and street cleaning.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing	Tourism, community development, building services and private works.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts.	Plant maintenance, administration, labour overheads and stock.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,043,803	2,043,803	2,043,803	0	0.00%	
Revenue from operating activities							
Governance		34,307	14,517	14,517	0	0.00%	
General purpose funding - general rates	6	1,530,037	1,530,037	1,530,131	94	0.01%	
General purpose funding - other		775,347	601,630	634,883	33,253	5.53%	▲
Law, order and public safety		106,884	92,372	95,578	3,206	3.47%	
Health		2,600	2,393	1,378	(1,015)	(42.42%)	▼
Housing		100,375	83,519	76,338	(7,181)	(8.60%)	
Community amenities		386,781	361,891	369,936	8,045	2.22%	
Recreation and culture		378,015	315,260	303,050	(12,210)	(3.87%)	
Transport		559,209	469,111	466,302	(2,809)	(0.60%)	
Economic services		1,025,842	704,515	783,329	78,814	11.19%	▲
Other property and services		119,860	99,019	118,789	19,770	19.97%	▲
		5,019,257	4,274,264	4,394,231	119,967		
Expenditure from operating activities							
Governance		(468,149)	(394,955)	(272,506)	122,449	31.00%	▲
General purpose funding		(108,229)	(89,940)	(76,242)	13,698	15.23%	▲
Law, order and public safety		(324,752)	(279,522)	(241,000)	38,522	13.78%	▲
Health		(111,225)	(91,550)	(59,573)	31,977	34.93%	▲
Housing		(210,027)	(180,373)	(178,942)	1,431	0.79%	
Community amenities		(730,496)	(609,350)	(572,178)	37,172	6.10%	▲
Recreation and culture		(2,208,083)	(1,840,666)	(1,670,385)	170,281	9.25%	▲
Transport		(1,943,511)	(1,533,311)	(1,588,866)	(55,555)	(3.62%)	
Economic services		(1,291,881)	(954,046)	(941,439)	12,607	1.32%	
Other property and services		(120,860)	(78,078)	(947)	77,131	98.79%	▲
		(7,517,213)	(6,051,791)	(5,602,078)	449,713		
Non-cash amounts excluded from operating activities	1(a)	1,788,673	1,463,406	1,462,881	(525)	(0.04%)	
Amount attributable to operating activities		(709,283)	(314,121)	255,034	569,155		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,392,083	196,192	190,594	(5,598)	(2.85%)	
Proceeds from disposal of assets	7	611,791	437,427	437,427	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(3,555,785)	(1,208,540)	(1,214,777)	(6,237)	(0.52%)	
Amount attributable to investing activities		(1,551,911)	(574,921)	(586,756)	(11,835)		
Financing Activities							
Transfer from reserves	10	1,368,732	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(69,277)	(69,277)	0	0.00%	
Transfer to reserves	10	(1,082,064)	(43,500)	(58,200)	(14,700)	(33.79%)	▼
Amount attributable to financing activities		217,391	(112,777)	(127,477)	(14,700)		
Closing funding surplus / (deficit)	1(c)	0	1,041,984	1,584,604	542,620		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF SHARK BAY | 5

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 APRIL 2023

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,043,803	2,043,803	2,043,803	0	0.00%	
Revenue from operating activities							
Rates	6	1,530,037	1,530,037	1,530,131	94	0.01%	
Specified area rates	6	36,616	36,616	36,616	0	0.00%	
Operating grants, subsidies and contributions	12	1,301,942	1,046,236	1,048,903	2,667	0.25%	
Fees and charges		1,760,250	1,347,962	1,402,036	54,074	4.01%	
Interest earnings		82,890	68,915	102,041	33,126	48.07%	▲
Other revenue		179,476	138,203	168,209	30,006	21.71%	▲
Profit on disposal of assets	7	128,046	106,295	106,295	0	0.00%	
		5,019,257	4,274,264	4,394,231	119,967		
Expenditure from operating activities							
Employee costs		(2,430,586)	(1,966,721)	(1,948,203)	18,518	0.94%	
Materials and contracts		(2,524,375)	(1,929,881)	(1,517,105)	412,776	21.39%	▲
Utility charges		(185,721)	(154,950)	(137,133)	17,817	11.50%	▲
Depreciation on non-current assets		(1,882,489)	(1,567,841)	(1,567,316)	525	0.03%	
Interest expenses		(21,959)	(16,323)	(16,322)	1	0.01%	
Insurance expenses		(214,479)	(214,479)	(217,501)	(3,022)	(1.41%)	
Other expenditure		(223,374)	(199,736)	(196,638)	3,098	1.55%	
Loss on disposal of assets	7	(34,230)	(1,860)	(1,860)	0	0.00%	
		(7,517,213)	(6,051,791)	(5,602,078)	449,713		
Non-cash amounts excluded from operating activities	1(a)	1,788,673	1,463,406	1,462,881	(525)	(0.04%)	
Amount attributable to operating activities		(709,283)	(314,121)	255,034	569,155		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,392,083	196,192	190,594	(5,598)	(2.85%)	
Proceeds from disposal of assets	7	611,791	437,427	437,427	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(3,555,785)	(1,208,540)	(1,214,777)	(6,237)	(0.52%)	
Amount attributable to investing activities		(1,551,911)	(574,921)	(586,756)	(11,835)		
Financing Activities							
Transfer from reserves	10	1,368,732	0	0	0	0.00%	
Repayment of debentures	9	(69,277)	(69,277)	(69,277)	0	0.00%	
Transfer to reserves	10	(1,082,064)	(43,500)	(58,200)	(14,700)	(33.79%)	▼
Amount attributable to financing activities		217,391	(112,777)	(127,477)	(14,700)		
Closing funding surplus / (deficit)	1(c)	0	1,041,984	1,584,604	542,620		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF SHARK BAY | 7

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2023

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 April 2023

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(128,046)	(106,295)	(106,295)
Add: Loss on asset disposals	7	34,230	1,860	1,860
Add: Depreciation on assets		1,882,489	1,567,841	1,567,316
Total non-cash items excluded from operating activities		1,788,673	1,463,406	1,462,881

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 30 April 2022	Year to Date 30 April 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,618,458)	(3,904,431)	(4,676,658)
Add: Borrowings	9	69,278	67,131	69,278
Total adjustments to net current assets		(4,549,180)	(3,837,300)	(4,607,380)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,873,796	7,264,823	7,714,687
Rates receivables	3	34,985	56,831	80,644
Receivables	3	58,452	69,930	242,027
Other current assets	4	289,639	122,914	173,588
Less: Current liabilities				
Payables	5	(725,238)	(116,176)	(217,666)
Borrowings	9	(69,278)	(67,131)	(69,278)
Contract liabilities	11	(628,325)	(239,763)	(1,490,970)
Provisions	11	(241,048)	(219,964)	(241,048)
Less: Total adjustments to net current assets	1(b)	(4,549,180)	(3,837,300)	(4,607,380)
Closing funding surplus / (deficit)		2,043,803	3,034,164	1,584,604

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF SHARK BAY | 9

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

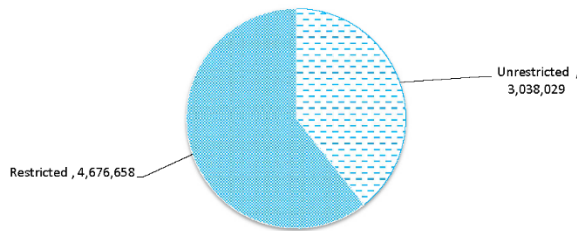
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES NOTE 2 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	60,788	0	60,788	0	Bankwest	0.00%	At Call
Municipal Telenet Saver	Cash and cash equivalents	1,151,221	0	1,151,221	0	Bankwest	2.50%	At Call
Reserve Bank Account	Cash and cash equivalents	0	179	179	0	Bankwest	0.00%	At Call
Reserve Telenet Saver Account	Cash and cash equivalents	0	1,676,479	1,676,479	0	Bankwest	1.35%	At Call
SHERP Telenet Saver	Cash and cash equivalents	825,120	0	825,120	0	Bankwest	1.35%	At Call
Till Floats	Cash and cash equivalents	900	0	900	0	N/A	0.00%	On Hand
Municipal Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000	0	Bankwest	3.45%	6/06/2023
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	0	Bankwest	3.45%	6/06/2023
Reserve Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000	0	Bankwest	3.25%	19/05/2023
Total		3,038,029	4,676,658	7,714,687	0			
Comprising								
Cash and cash equivalents		3,038,029	4,676,658	7,714,687	0			
		3,038,029	4,676,658	7,714,687	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

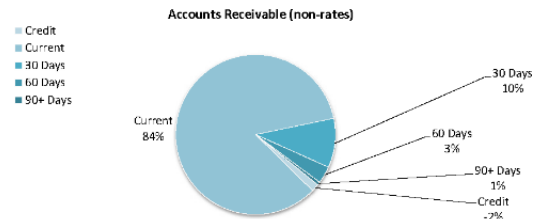
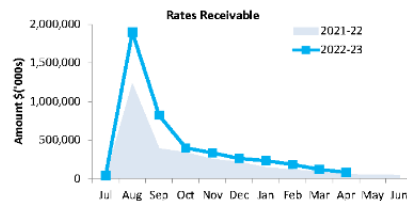
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates receivable	30 June 2022	30 Apr 2023	Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$	\$
Opening arrears previous years	22,380	34,985	Receivables - general	(2,900)	156,489	18,457	6,493	1,158	179,697
Levied this year	1,773,706	1,914,795	Percentage	(1.6%)	87.1%	10.3%	3.6%	0.6%	
Less - collections to date	(1,761,101)	(1,869,136)	Balance per trial balance						
Equals current outstanding	34,985	80,644	Sundry receivable						179,697
			GST and FBT receivable						61,521
			State Revenue Pensioner Rebate						809
Net rates collectable	34,985	80,644	Total receivables general outstanding						242,027
% Collected	98.1%	95.9%	Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES NOTE 4 OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 April 2023
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and materials	38,043	0	0	38,043
Merchandise	102,139	0	0	102,139
Prepayments				
Prepayments	7,045	0	(7,045)	0
Accrued income	142,412	0	(109,006)	33,406
Total other current assets	289,639	0	(116,051)	173,588
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

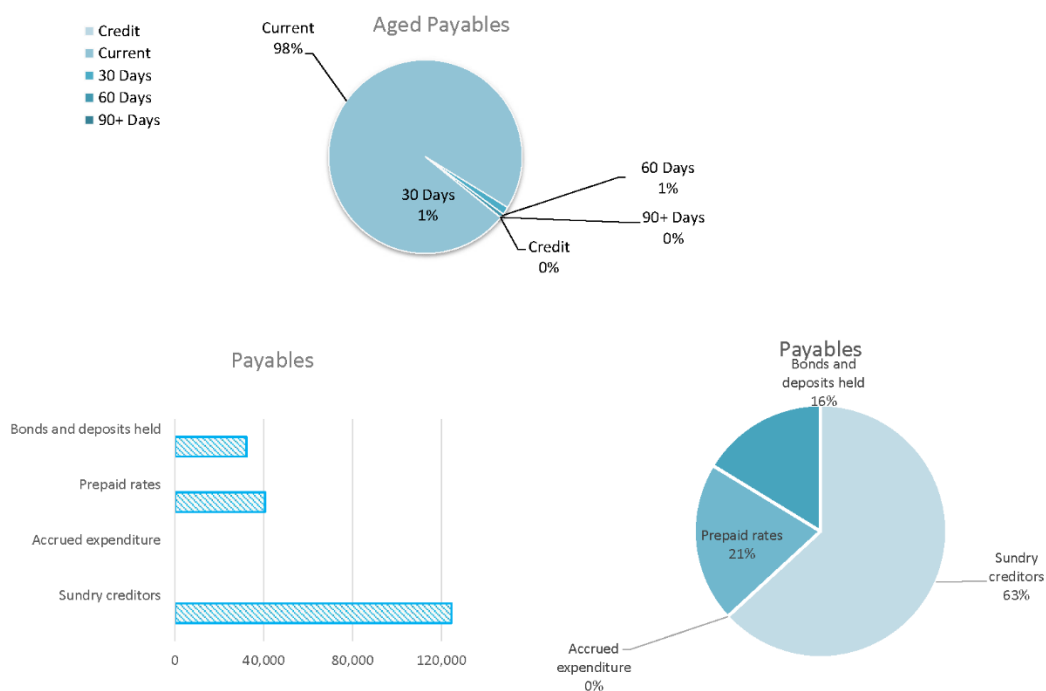
OPERATING ACTIVITIES NOTE 5 Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	121,853	1,624	880	39	124,396
Percentage	0%	98%	1.3%	0.7%	0%	
Balance per trial balance						
Sundry creditors						124,585
Accrued expenditure						0
Prepaid rates						40,561
Bonds and deposits held						32,109
Payables - Other						0
ESL Levied						236
Total payables general outstanding						217,666

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

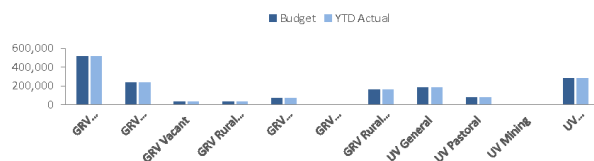
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES NOTE 6 RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.09831	375	5,228,662	514,014	1,676	0	515,690	514,014	1,770	0	515,784
GRV Commercial	0.10103	41	2,333,188	235,713	0	0	235,713	235,713	0	0	235,713
GRV Vacant	0.09831	16	310,500	30,524	2,287	74	32,885	30,524	2,287	74	32,885
GRV Rural Commercial	0.10217	5	324,980	33,204	1,690	0	34,894	33,204	1,690	0	34,894
GRV Industrial / Residential	0.10879	47	648,094	70,504	0	0	70,504	70,504	0	0	70,504
GRV Industrial / Residential Vacant	0.09831	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	0.10785	2	1,474,650	159,038	0	1,061	160,099	159,038	0	1,061	160,099
Unimproved value											
UV General	0.19796	7	922,205	182,558	0	0	182,558	182,558	0	0	182,558
UV Pastoral	0.13557	11	544,676	73,842	0	0	73,842	73,842	0	0	73,842
UV Mining	0.27000	1	9,350	2,525	0	0	2,525	2,525	0	0	2,525
UV Exploration	0.25961	14	1,027,524	266,751	10,681	2,543	279,975	266,751	10,681	2,543	279,975
Sub-Total		519	12,823,829	1,568,673	16,334	3,678	1,588,685	1,568,673	16,428	3,678	1,588,779
Minimum payment			Minimum \$								
Gross rental value											
GRV Residential	833	9	54,964	7,497	0	0	7,497	7,497	0	0	7,497
GRV Commercial	833	17	90,080	14,161	0	0	14,161	14,161	0	0	14,161
GRV Vacant	833	82	237,625	68,306	0	0	68,306	68,306	0	0	68,306
GRV Rural Commercial	833	0	0	0	0	0	0	0	0	0	0
GRV Industrial / Residential	833	3	20,040	2,499	0	0	2,499	2,499	0	0	2,499
GRV Industrial / Residential Vacant	520	0	0	0	0	0	0	0	0	0	0
GRV Rural Resort	833	0	0	0	0	0	0	0	0	0	0
Unimproved value											
UV General	875	6	9,862	5,250	0	0	5,250	5,250	0	0	5,250
UV Pastoral	875	0	0	0	0	0	0	0	0	0	0
UV Mining	875	1	770	875	0	0	875	875	0	0	875
UV Exploration	875	1	2,190	875	0	0	875	875	0	0	875
Sub-total		119	415,531	99,463	0	0	99,463	99,463	0	0	99,463
Concession							(158,111)				(158,111)
Amount from general rates							1,530,037				1,530,131
Total general rates							1,530,037				1,530,131
Specified area rates			Rate in \$ (cents)								
Monkey Mia Bore Replacement	0.025949			36,616	0	0	36,616	36,616	0	0	36,616
Total specified area rates			0	36,616	0	0	36,616	36,616	0	0	36,616
Total							1,566,653				1,566,747

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



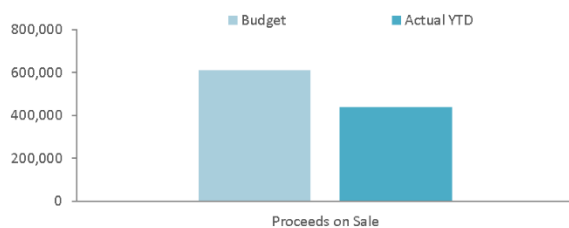
MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES NOTE 7 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
MV188	CEO Vehicle	52,920	58,000	5,080	0	0	0	0	0
MV194	EMFA Vehicle	9,119	23,636	14,517	0	9,119	23,636	14,517	0
	Economic services								
MV195	EMCD Vehicle	10,047	23,636	13,589	0	10,047	23,636	13,589	0
	Transport								
MV202	Dual Cab Ute - Works Manager	40,251	45,455	5,204	0	40,251	45,455	5,204	0
MV200	Dual Cab Ute - Town Supervisor	39,846	49,091	9,245	0	0	0	0	0
MV201	Dual Cab Ute - Country	39,847	47,273	7,426	0	0	0	0	0
MV197	Dual Cab Ute - Town Gardener	19,247	35,000	15,753	0	19,247	35,000	15,753	0
MV168	Town Truck - 5 Tonne	51,860	50,000	0	(1,860)	51,860	50,000	0	(1,860)
MV167	Town Truck - 3 Tonne	26,658	35,000	8,342	0	26,658	35,000	8,342	0
MV178	Dual Cab Truck 4x4	52,370	20,000	0	(32,370)	0	0	0	0
MV156	Grader	172,608	215,000	42,392	0	172,608	215,000	42,392	0
PE109	Mitsubishi Canter	3,202	9,700	6,498	0	3,202	9,700	6,498	0
		517,975	611,791	128,046	(34,230)	332,992	437,427	106,295	(1,860)



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	190,000	38,924	38,924	0
Buildings - specialised	506,766	68,826	73,261	4,435
Furniture and equipment	38,956	18,956	21,629	(2,673)
Plant and equipment	1,153,551	864,034	864,063	29
Heritage Assets	45,000	18,000	17,331	(669)
Infrastructure - roads other	561,637	188,000	187,994	(6)
Infrastructure - roads town	427,425	0	0	0
Infrastructure - footpaths	276,350	0	0	0
Infrastructure - public facilities	356,100	11,800	11,575	(225)
Payments for Capital Acquisitions	3,555,785	1,208,540	1,214,777	891
Total Capital Acquisitions	3,555,785	1,208,540	1,214,777	891
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,392,083	196,192	190,594	(5,598)
Other (disposals & C/Fwd)	611,791	437,427	437,427	0
Cash backed reserves				
Reserves cash backed - Plant Replacement Reserve	551,460	0	0	0
Reserves cash backed - Infrastructure Reserve	697,272	0	0	0
Reserves cash backed - Pensioner Unit Maintenance Reserve	70,000	0	0	0
Reserves cash backed - Recreation Facilities Upgrade Reserve	50,000	0	0	0
Contribution - operations	183,179	574,921	586,756	11,835
Capital funding total	3,555,785	1,208,540	1,214,777	6,237

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

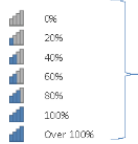
MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.














				Adopted				
	Account Description	Strategic Plan Reference	Class	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
	5204734 Shire Office Asbestos Removal	3.1, 4.1	Buildings	80,000	0	0	0	
	09128001 Capital Works 5 Spaven Way	4.1	Buildings	10,000	0	0	0	
	09128020 Capital Works 65 Brockman St	4.1	Buildings	10,000	0	0	0	
	09128040 Capital Works 80 Durlacher St	4.1	Buildings	10,000	0	0	0	
	09128050 Capital Works 51 Durlacher St	4.1	Buildings	10,000	0	0	0	
	25104785 Pensioner Units Capital Works	4.1	Buildings	60,000	30,310	30,310	0	
	25104790 Pensioner Shed Door Replacement	4.1	Buildings	10,000	8,614	8,614	0	
			Buildings Total	190,000	38,924	38,924	0	
	05204975 Office Furniture & Equipment	4.1, 7.1	Furniture & equipment	20,000	0	0	0	
	<i>Comments: Video Conferencing Equipment project carried forward from 2021/22</i>							
	36005000 Dugong Interactive Zone with Hungry Sky Software Project	2.2, 4.1	Furniture & equipment	18,956	18,956	21,629	(2,673)	
			Furniture & Equipment Total	38,956	18,956	21,629	(2,673)	

SHIRE OF SHARK BAY | 17

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023


















Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
 35104705 Town Hall Asbestos Removal	3.1, 4.1	Buildings - Specialised	80,000	0	0	0
 36004994 SBDC Roof Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	21,766	21,766	21,766	0
 36004998 SBDC Airconditioner Upgrade	4.1, 5.1, 5.2	Buildings - Specialised	300,000	37,060	37,060	0
 45104722 Depot Office Awning	4.1	Buildings - Specialised	10,000	10,000	14,435	(4,435)
 35304741 Recreation Centre Panel And Paint Upgrade	4.1	Buildings - Specialised	50,000	0	0	0
 35504902 Automatic Sliding Door - Library	4.1	Buildings - Specialised	25,000	0	0	0
 35104710 Electronic Entry System for Town Hall and Recreation Centre	4.1	Buildings - Specialised	20,000	0	0	0
 35605182 Heritage Stables Refurbishment	4.1	Buildings - Specialised Total	506,766	68,826	73,261	(4,435)
		Heritage Assets	45,000	18,000	17,331	669
		Heritage Assets Total	45,000	18,000	17,331	669
 45145251 Footpath Construction (As Per Denham Footpath Plan)	1.1, 4.1, 5.1	Infrastructure - footpaths	56,350	0	0	0
 45145259 Stella Rowley Drive Dual Footpath	1.1, 4.1, 5.1	Infrastructure - footpaths	140,000	0	0	0
 45145260 Problematic Area Street Lighting	1.1, 4.1, 5.1	Infrastructure - footpaths	80,000	0	0	0
		Infrastructure - footpaths Total	276,350	0	0	0
 30401932 Cemetery Shade	4.1	Infrastructure - public facilities	5,500	0	0	0
 30445151 Hamelin Pool Carpark	4.1	Infrastructure - public facilities	10,000	0	0	0

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

Level of completion indicator, please see table at the end of this note for further detail.







Account Description	Strategic Plan Reference	Class	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
 35305512 Access Bicycle and Walking Paths Recreation Precinct	4.1, 5.1, 5.2	Infrastructure - public facilities	30,000	0	0	0
 35305560 Charlie Sappie Park Bed Removal and Replacement	4.1	Infrastructure - public facilities	11,600	7,800	7,796	4
 35302284 Little Lagoon Upgrades, Gazebo, Bollards and Signage	4.1	Infrastructure - public facilities	4,000	4,000	3,779	221
 35205538 Hard Shade Structures - Playgrounds	4.1, 5.1, 5.2	Infrastructure - public facilities	75,000	0	0	0
 35205539 Disability Beach/Water Access inclusive of Floating Beach Wheelchairs	4.1, 5.1, 5.2	Infrastructure - public facilities	50,000	0	0	0
 35305511 Town Ovals and Recreation Reticulation/Resurfacing Upgrade	4.1, 5.1, 5.2	Infrastructure - public facilities	90,000	0	0	0
 35205540 CCTV Upgrades	4.1	Infrastructure - public facilities	50,000	0	0	0
 45156790 Electronic Road Closed Sign - Useless Loop Rd	1.1,4.1	Infrastructure - public facilities	30,000	0	0	0
Infrastructure - public facilities Total			356,100	11,800	11,575	225
 45150040 RRG Useless Loop Road 22-23	1.1	Infrastructure - roads other	401,637	188,000	187,994	6
 45150041 RRG Eagle Bluff Road 22-23	1.1	Infrastructure - roads other	160,000	0	0	0
Infrastructure - roads other Total			561,637	188,000	187,994	6
 45180093 R2R Durlacher Street 22-23	1.1	Infrastructure - roads town	427,425	0	0	0
Infrastructure - Roads Town Total			427,425	0	0	0
 45205499 Dual Cab Ute - Town Supervisor	4.1	Plant and equipment	52,592	0	0	0
 45205346 Town Gardener's Ute	4.1	Plant and equipment	50,950	50,950	50,979	(29)
 45205475 Major Plant items - Capital	4.1	Plant and equipment	20,000	0	0	0
 45205501 Town Truck - 5 Tonne	4.1	Plant and equipment	115,927	115,927	115,927	0
 45205502 Town Truck - 3 Tonne	4.1	Plant and equipment	62,124	62,124	62,124	0
 45205500 Grader	4.1	Plant and equipment	490,815	490,815	490,815	0

SHIRE OF SHARK BAY | 19

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Strategic Plan Reference	Class	Adopted			
			Budget	YTD Budget	YTD Actual	Variance (Under)/Over
 45205507 Dual Cab Ute - Works Manager	4.1	Plant and equipment	61,884	61,884	61,884	0
 45205510 Dual Cab Truck ST	4.1	Plant and equipment	105,000	0	0	0
 45205516 Dual Cab Ute - Country	4.1	Plant and equipment	52,592	0	0	0
 50104002 EMCD Vehicle	4.1	Plant and equipment	41,167	41,167	41,167	0
 5205335 CEO Vehicle Replacement	4.1	Plant and equipment	59,333	0	0	0
 5205338 EMFA Vehicle Replacement	4.1	Plant and equipment	41,167	41,167	41,167	0
Plant and equipment Total			1,153,551	864,034	864,063	(29)
Grand Total			3,555,785	1,208,540	1,214,777	(3,564)

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Town Oval Bore	58	735,067	0	0	33,568	33,568	701,499	701,499	15,474	21,052
Economic services										
Monkey Mia Bore	57	35,709	0	0	35,709	35,709	0	0	848	907
Total		770,776	0	0	69,277	69,277	701,499	701,499	16,322	21,959
Current borrowings		69,278					69,278			
Non-current borrowings		701,498					632,221			
		770,776					701,499			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	195,752	1,800	2,467	0	0	0	0	197,552	198,219
Reserves cash backed - Plant Replacement Reserve	744,743	7,000	9,385	359,700	0	(551,460)	0	559,983	754,128
Reserves cash backed - Infrastructure Reserve	2,950,046	26,000	37,176	560,574	0	(697,272)	0	2,839,348	2,987,222
Reserves cash backed - Pensioner Unit Maintenance Reserve	191,251	2,000	2,410	70,000	0	(70,000)	0	193,251	193,661
Reserves cash backed - Recreation Facilities Upgrade Reserve	484,801	4,500	6,109	50,000	0	(50,000)	0	489,301	490,910
Reserves cash backed - Monkey Mia Jetty Reserve	22,180	200	279	0	0	0	0	22,380	22,459
Reserves cash backed - Share Fire System Reserve	29,685	290	374	0	0	0	0	29,975	30,059
	4,618,458	41,790	58,200	1,040,274	0	(1,368,732)	0	4,331,790	4,676,658

KEY INFORMATION

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES NOTE 11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 30 April 2023
Other current liabilities		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	100,015	1,086,096	(1,148,903)	37,208
- non-operating	13	509,354	1,135,002	(190,594)	1,453,762
Total unspent grants, contributions and reimbursements		609,369	2,221,098	(1,339,497)	1,490,970
Provisions					
Annual leave		142,377	0	0	142,377
Long service leave		98,671	0	0	98,671
Total Provisions		241,048	0	0	241,048
Total other current assets		850,417	2,221,098	(1,339,497)	1,732,018
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

NOTE 12 OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2023	Current Liability 30 Apr 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
Operating grants and subsidies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General purpose funding											
WALGGC - Grants Commission - General	0	406,225	(406,225)	0	0	386,892	406,225	386,892	154,742	541,634	406,225
WALGGC - Grants Commission - Roads	0	65,977	(65,977)	0	0	63,746	65,976	63,746	24,223	87,969	65,977
Law, order, public safety											
FESA Grant - Bush Fire Brigade	365	8,863	(7,322)	1,906	1,906	8,863	8,863	8,863	0	8,863	7,322
FESA Grant - SES	0	47,580	(47,580)	0	0	47,580	47,580	47,580	0	47,580	47,580
FESA Grant - AWARE Funding	1,822	2,378	(4,200)	0	0	0	0	0	0	0	4,200
Preparing Australian Communities - Emergency Recovery Exercise	29,719	0	(23,257)	6,462	6,462	36,323	23,500	36,323	0	36,323	23,257
Transport											
Main Roads Road WA Preservation Grant	0	135,108	(135,108)	0	0	132,265	135,108	132,265	2,843	135,108	135,108
Main Roads WA Useless Loop Maintenance	0	264,000	(264,000)	0	0	330,000	264,000	330,000	0	330,000	264,000
Economic services											
GDC Workforce Accommodation Business Case	41,068	0	(35,728)	5,340	5,340	41,068	36,000	41,068	0	41,068	35,728
Safe 4WD Exploring Project	2,041	0	(2,041)	0	0	2,041	2,041	2,041	0	2,041	2,041
Department of Communities - Day Care Provider Accommodation Subsidy	25,000	0	(21,500)	3,500	3,500	25,000	21,000	25,000	0	25,000	21,500
Department of Communities - Thank A Volunteer Day	0	1,361	(1,361)	0	0	1,300	1,300	1,300	0	1,300	1,361
Lotterywest - Beats in the Bay	0	20,000	(20,000)	0	0	20,000	20,000	20,000	0	20,000	20,000
GDC - Beats in the Bay	0	500	(500)	0	0	0	500	0	500	500	500
Horizon - Beats in the Bay	0	8,933	(8,933)	0	0	8,933	8,933	8,933	0	8,933	8,933
RAC Monkey Mia Resort - Beats in the Bay	0	5,000	(5,000)	0	0	5,000	5,000	5,000	0	5,000	5,000
TOTALS	100,015	965,925	(1,048,732)	17,208	17,208	1,109,011	1,046,026	1,109,011	182,308	1,291,319	1,048,732
Operating contributions											
Recreation and culture											
Contributions - HMAS Sydney Exhibit	0	171	(171)	0	0	250	210	250	0	250	171
Transport											
DPLH - Natural Gas Pipeline Corridor Road Maintenance Contribution	0	0	0	0	0	10,373	0	10,373	0	10,373	0
Economic services											
RAC Caravan Park Rental (Full Year Expiry)	0	120,000	(100,000)	20,000	20,000	0	0	0	0	0	0
TOTALS	0	120,171	(100,171)	20,000	20,000	10,623	210	10,623	0	10,623	171
TOTALS	100,015	1,086,096	(1,148,903)	37,208	37,208	1,119,634	1,046,236	1,119,634	182,308	1,301,942	1,048,903

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

NOTE 13 NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2023	Current Liability 30 Apr 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Housing											
SHERP - Community Housing Project	0	823,640	0	823,640	823,640	0	0	0	0	0	0
Recreation and culture											
Dugong Interactive Zone - SBDC	0	18,956	(18,956)	0	0	18,956	18,956	18,956	0	18,956	18,956
Transport											
RRG Grants - Capital Projects	0	246,206	(125,329)	120,877	120,877	337,758	131,236	337,758	9,667	347,425	125,329
Roads to Recovery - Capital Projects	0	0	0	0	0	297,245	0	297,245	0	297,245	0
Local Roads and Community Infrastructure	509,354	0	(45,321)	464,033	464,033	668,124	46,000	668,124	0	668,124	45,321
Department of Transport - Stella Rowley Dr Footpath	0	46,200	(988)	45,212	45,212	70,000	0	70,000	0	70,000	988
TOTALS	509,354	1,135,002	(190,594)	1,453,762	1,453,762	1,392,083	196,192	1,392,083	9,667	1,401,750	190,594

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

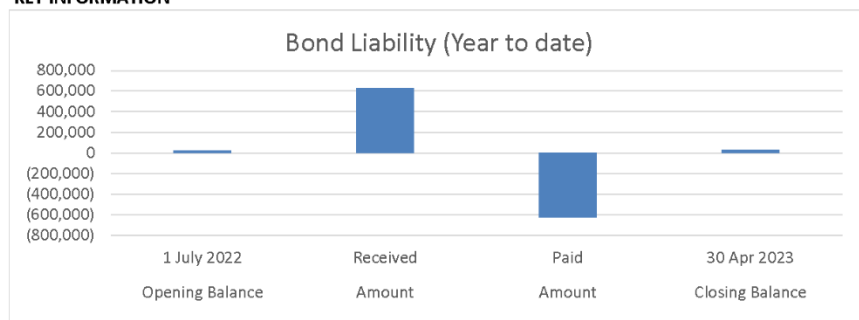
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

NOTE 11 BOND LIABILITY

Funds held for the purpose of bonds or levies (previously trust) and which are reported as a liability are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 30 Apr 2023
	\$	\$	\$	\$
CITF Levy	2,973	4,614	(7,587)	0
Library Card Bond	100	0	0	100
Bookeasy- Sales	0	449,448	(449,448)	0
Kerb/Footpath Deposit	7,800	5,000	(1,000)	11,800
Bond Key	5,380	860	0	6,240
Equipment Bond	0	1,400	0	1,400
Hall Bond	2,726	2,250	0	4,976
Police Licensing	1,614	160,149	(160,376)	1,387
Building Licence Levy	2,464	5,180	(3,946)	3,698
Road Reserve - Hughes Street	2,298	0	0	2,298
Rates Unidentified Deposit	210	0	0	210
	25,565	628,901	(622,357)	32,109

KEY INFORMATION



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2023

NOTE 12 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	0	0.00%	Timing	No Reportable Variance
General purpose funding - rates	94	0.01%	Timing	No Reportable Variance
General purpose funding - other	33,253	5.53%	▲ Permanent	Interest Earned YTD Actual higher than YTD Budget
Law, order and public safety	3,206	3.47%	Timing	No Reportable Variance
Health	(1,015)	(42.42%)	Timing	No Reportable Variance
Housing	(7,181)	(8.60%)	▼ Timing	Pensioner Units 4 and 12 vacant whilst undergoing upgrades
Community amenities	8,045	2.22%	Timing	No Reportable Variance
Recreation and culture	(12,210)	(3.87%)	Timing	No Reportable Variance
Transport	(2,809)	(0.60%)	Timing	No Reportable Variance
Economic services	78,814	11.19%	▲ Timing	Private Works Main Roads Monkey Mia Road YTD Budget timing ahead of YTD Actual
Other property and services	19,770	19.97%	▲ Timing	Diesel Fuel Rebate and Refunds Income YTD Actual exceeds YTD Budget
Expenditure from operating activities				
Governance	122,449	31.00%	▲ Timing	Overall actual YTD underspend compared to budget expectations.
General purpose funding	13,698	15.23%	▲ Timing	Governance Overhead expenditure less than YTD Budget
Law, order and public safety	38,522	13.78%	▲ Timing	Actual YTD Ranger Patrols, Emergency Management Consultant and Emergency Recovery Training Expenses less than YTD Budget
Health				Overall Health Consultant, Public Health Plan and Mosquito Fogging Expenditure Actual YTD less than YTD Budget
	31,977	34.93%	▲ Timing	
Housing	1,431	0.79%	Timing	No Reportable Variance
Community amenities	37,172	6.10%	▲ Timing	Planning Fees, Cemetery Maintenance and Governance Overheads Actual YTD less than YTD Budget
Recreation and culture	170,281	9.25%	▲ Timing	Overall underspend Actual YTD Foreshore and Recreation facilities expenditure compared to YTD Budget
Transport				
	(55,555)	(3.62%)	Timing	Useless Loop Road Maintenance Actual YTD works ahead of YTD Budget timing.
Economic services	12,607	1.32%	Timing	No Reportable Variance
Other property and services	77,131	98.79%	▲ Timing	Timing of YTD Budget ahead of Actual YTD expenditure
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(5,598)	(2.85%)	Timing	No Reportable Variance
Proceeds from disposal of assets	0	0.00%	Timing	No Reportable Variance
Payments for property, plant and equipment and infrastructure	(6,237)	(0.52%)	Timing	No Reportable Variance
Financing activities				
Transfer to reserves	(14,700)	(33.79%)	▼ Timing	Interest earned on Reserve Funds higher than YTD Budget

KEY INFORMATION

SHIRE OF SHARK BAY | 27

31 MAY 2023

10.3 COMMUNITY ASSISTANCE GRANTS ROUND 2 2022/2023
GS00001AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

Council approves two applications for the Shire's Community Assistance Grants Round 2 2022/2023 (equipment and minor community projects) to the total value of \$1,996.45.

Organisation and community project	Requested funding
Boolbardie Country Club Inc. <i>Golf Open Weekend Championship Catering</i>	\$1,000.00
Shark Bay Parents and Citizens Association <i>Catering and Uniform Shop Equipment</i>	\$ 996.45

7/0 CARRIED**BACKGROUND**

The Shire of Shark Bay's Community Assistance Grants are dedicated to ensuring local community-based organisations are supported to reach their full potential.

Applications for Round 2 (Equipment and Minor Projects) were open from 6 April 2023 until 5 May 2023 and were advertised to residents, associated clubs and groups in the Shark Bay region through the following media outlets:

- Shire's website
- Facebook page and relevant community Facebook groups
- Inscription Post
- Emails

There were two grant applications received during this time. Both applications meet the Shire's Community Assistance Grant Guidelines and are within the Shire's 2022/2023 allocated budget for Round 2 Community Assistance Grants.

31 MAY 2023

APPLICATION 1

Organisation: **Boolbardie Country Club Inc.**
 Amount requested: **\$1,000.00**
 Total event budget: **\$4,300.00**
 Project: **Golf Open Weekend Championship - Catering**
 Date: **24 and 25 June 2023.**
 Funding category: **Equipment and Minor Projects**
 Strategic Community Plan category: **Economic, Environment and Social**

Boolbardie Country Club Inc host the popular annual Denham Open Golf Tournament, which attracts residents and visitors to participate in the competition. Economically, visiting participants support local businesses by purchasing accommodation, food, and beverages. Provisions and prizes are sourced locally wherever possible. Socially, visitors and residents alike enjoy socialising during a fun weekend of golf. Environmentally, all empty cans and bottles are recycled, and the event showcases Shark Bay's abundant flora and fauna.

The application also notes that many of the players are seniors who benefit from the heathy activity and from socialising at the event.

The proposed funding will contribute to the catering for the 2023 Denham Golf Open Weekend Championship, which will take place on 24 and 25 June. There are no catering quotes attached to the application as foodstuffs are brought closer to the event date and the cooking and serving is provided by Club volunteers. The estimate of the cost is based on previous years, which have received funding from Council and have all been adequately acquitted.

The budget for the event is a total of \$4,300 which includes a further \$700 from the Club towards the total cost of the catering, \$2,000 from local business for prizes, and \$600 from the Boolbardie Country Club to upgrade the fairways and greens in preparation for the event.

Officer Recommendation:

The Officer's recommendation is to approve Boolbardie Country Club's funding application for catering for the Golf Open Weekend Championship. The funding application meets the selection criteria to involve and benefit the wider Shark Bay community - the club provides opportunities for all ages to participate in recreation socially and competitively.

It should be noted that Council have previously funded the Boolbardie Country Club Inc for the Denham golf championships, as well as upgrades to the facilities. The most recent funding was for \$5,000 in November 2022, for upgrades to the Tee Box signage. That grant has been acquitted.

APPLICATION 2

Organisation: **Shark Bay Parents and Citizens Association**
 Amount requested: **\$ 996.45**
 Total project budget: **\$ 996.45**
 Project: **Equipment - Catering and Uniform Shop**
 Date: **N/A**
 Funding category: **Equipment and Minor Projects**
 Strategic Community Plan category: **Social**

31 MAY 2023

This application seeks funding for new catering equipment for fundraising activities, a new first aid kit and storage tubs for the organisation of school uniforms.

The proposed catering equipment includes a food processor, blender, slow cooker, rice cooker and crock pot, along with storage containers. These items will allow the Shark Bay Parents and Citizens Association to run fundraising activities to offer diverse food options at fund raising and community events.

The first aid kit will be used for sporting activities and family fun days, while the uniform storage will help to identify and access the required uniforms for the children.

Officer Recommendation:

The Officer's recommendation is to approve the Shark Bay Parents and Citizens Association funding application. The funding application meets the selection criteria and will help the Shark Bay Parents and Citizens Association raise vital funds for the benefit of the local children.

It should be noted that Council have previously funded the Shark Bay Parents and Citizens Association Inc for a range of activities and projects. The most recent funding was for \$2,509.18 in November 2022, for the end of year presentation and concert. That grant has been acquitted.

A confidential attachment is supplied under separate cover with financial reports for both applicants.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

These recommendations comply with current Policies made by Council 2.2 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

An amount of \$50,000.00 is included in the 2022/2023 adopted budget for Community Assistance Grants this includes Round 1 (larger events), Round 2 (equipment/small project) grants and Significant Event Funding.

To date Council has approved approximately \$32,500 in Round 1 and Significant Event Funding (\$13,500 Round 1 and \$19,000 Significant event).

If both these applications are successful there will be \$16,849.81 left in the Community Assistance Grants fund.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

Economic Objective: A progressive, resilient and diverse economy

RISK MANAGEMENT

These recommendations comply with the Shire's Community Assistance Grants guidelines.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2023

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager Community Development *D Wilkes*

Chief Executive Officer *D Chapman*

Date of Report 16 May 2023

31 MAY 2023

10.4 COMMUNITY HUB HUGHES STREET
P4012

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Stubberfield
Seconded Cr Vankova

Council Resolution

That Council approve charging no rent until 30 June 2024 for the Shark Bay Community Resource Centre (Mums and Bubs), the Shark Bay War on Waste and the Shark Bay Community Mens Shed for space at the Community Hub.

7/0 CARRIED BY ABSOLUTE MAJORITY

BACKGROUND

In September 2020, the Shire of Shark Bay received a grant from the Community Gaming Trust to build a purpose designed Men's Shed. One of the funding conditions of the \$110,287 grant was that a "Community Hub" be developed. This Hub was to be created by co-locating the Shed close to the blue building on Hughes Street and, once the Day Care service had moved to the new facility at Francis Street, offering use of the vacated building to local community groups.

Administration requested Expressions of Interest for space in the newly established Hub, and these were received from the Community Resource Centre (Mums and Bubs) and the War on Waste group. At the Ordinary Meeting of Council on 30 June 2021 Council endorsed that each group be given a Memorandum of Understanding to use the space. Council also endorsed that no rent be charge at that time, to be reviewed before 30 June 2022

Council Resolution

That Council request the administration to develop a Memorandum of Understanding with the Shark Bay Community Men's Shed to utilise the new Shed at 29 Hughes Street.

And

Council approves the use of the new Community Hub at 29 Hughes Street free of charge by the Shark Bay Community Men's Send and Council review the fees on 30 June 2022.

Council Resolution

That Council approve the Shark Bay Community Resource Centre request to utilise the new "Community Hub" at 29 Hughes Street Denham for a weekly Mum/Dad and Bubs group and request the administration to develop a Memorandum of Understanding with the Shark Bay Community Resource Centre.

AND

31 MAY 2023

Council approves the use of the new Community Hub at 29 Hughes Street free of charge by the Shark Bay Community Resource Centre for the Mum/Dad and Bubs group and Council review the fees on 30 June 2022.

Council Resolution

That Council approve the Shark Bay War on Waste request to utilise the new “Community Hub” at 29 Hughes Street Denham for an Op Shop and request the administration to develop a Memorandum of Understanding with the Shark Bay War on Waste group.

And

Council approves the use of the new Community Hub at 29 Hughes Street free of charge by the Shark Bay War on Waste group and Council review the fees on 30 June 2022.

Memorandums of Understanding were developed with all groups. The Mens Shed began operation in December 2021, but both the Mums and Bubs and War on Waste were delayed in 2021/2022 because there were concerns at that time that the Shire may have needed the Old Day Care building for other purposes (COVID isolation space, staff housing and short-term housing for a Silver Chain nurse).

Recognising and understanding the impact of these issues, in June 2022 Council resolved:

Council Resolution

That Council approve waiving the rent until 30 June 2023 for the Shark Bay Community Resource Centre (Mums and Bubs), the Shark Bay War on Waste and the Shark Bay Community Mens Shed for space at the Community Hub.

Administration has recently spoken with all three groups, and each has requested that Council approve a further 12-month rent free period as none of the groups are currently in a position to pay rent.

COMMENT

The Mens Shed has continued to be operational since December 2021, but is struggling to recruit and retain members. They have not been able to action their business plan which does include strategies to generate a sustainable income.

Mums and Bubs and War on Waste only commenced operations in the premise in early 2023, and at this stage both groups are still settling in.

Officer Suggestion:

The officer's suggestion is to grant a further 12 months rent free use of the space to each of the groups. While it is unlikely the Mums and Bubs will ever become an income generating group, it is very likely that both the War on Waste and Mens Shed will eventually be in a position to pay rent once they develop income streams from sale of goods.

LEGAL IMPLICATIONS

The current Memorandums of Understanding expire on 30 June 2023.

31 MAY 2023

POLICY IMPLICATIONS

There are no policy implications relevant to this item

FINANCIAL IMPLICATIONS

An amount of \$400 is allocated in the annual budget for utility costs at the Community Hub, and \$3,500 has been spent to date this financial year on maintenance issues at the Community Hub and Mens Shed. By not charging rent for the use of the premise Council will not be generating income to offset these costs.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community.

5.1 Support provision of essential community services and facilities

5.2 Support inclusion, involvement and wellbeing

RISK MANAGEMENT

This is a low risk item

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Executive Manager Community Development *D Wilkes*

Chief Executive Officer *D Chaman*

Date of Report 23 May 2023

31 MAY 2023

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice have been given for the May 2023 Ordinary Council meeting.

12.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There were no questions by members of which due notice have been given for the May 2023 Ordinary Council meeting.

13.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

There was no urgent business presented to the May 2023 Ordinary Council meeting.

14.0 MATTERS BEHIND CLOSED DOORS

There were no matters behind closed doors presented to the May 2023 Ordinary Council meeting.

15.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 28 June 2023, commencing at 3.00 pm.

16.0 CLOSURE OF MEETING

As there was no further business the President Cr Cowell closed the Ordinary Council meeting at 3.39 pm.