



Shire of Shark Bay Community Grants

APPLICATION FORM **SIGNIFICANT EVENTS**

A significant event is represented by the number of additional visitors the event attracts to Shark Bay and the resulting increase in local economic activity.

Please Note: Wherever possible, all applicants are required to spend the grant funds with local Shark Bay businesses

Please complete all questions and return the signed application form to The Shire of Shark Bay.

Applications to be addressed to:

Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537

Applications can be delivered:

Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Or

Email:

cdo@sharkbay.wa.gov.au

For further information, contact the Community Development Officer on 9948 1218 should you require clarification or assistance.

PART 1 – ORGANISATION DETAILS

Organisation Name _____

Postal Address _____

Contact Person _____

Position/Title _____

Telephone (Home)_____ (Mobile)_____

E-mail _____

What is the purpose of the organisation?

How many years has your organisation been in operation? _____

How many members does your organisation have? _____

Association Constitution: To be eligible for this grant, all Club's and Associations will provide the Shire with a current copy of the Constitution.

Copy enclosed

Copy previously provided

Which of the following best describes the organisation's legal status?

- | | YES | NO |
|--|--------------------------|--------------------------|
| • Incorporated | <input type="checkbox"/> | <input type="checkbox"/> |
| • GST Registered | <input type="checkbox"/> | <input type="checkbox"/> |
| • Australian Business Number (ABN) _____ | | |

APPLICATION SUMMARY

Project/Event title: _____

Is this Project a 'Significant Event' and will it attract additional visitors to town?

How many additional visitors are you planning for?

- 50-100
 100-200
 200-300
 Over 500

Total Project funds requested \$.....

Event date/time: _____

Will you be charging an entry fee to attend the event? YES NO

If yes, how much? _____

Please Note: *If your organisation is not registered for GST, please ensure you request the whole amount inclusive of GST.*

PART 2 – PREVIOUS FUNDING DETAILS

Has the organisation previously received funding from the Shire of Shark Bay?

YES NO

If yes, how much and when was the funding received. \$ _____

Date/Year funding was received: _____

Has your organisation acquitted all previous Shire of Shark Bay funding?

YES NO

If no, please outline why?

Please Note: *Your organisation is not eligible to receive new funding from the Shire of Shark Bay, until previous Shire of Shark Bay funding has been acquitted.*

PART 3 – PROJECT DETAILS

What is the funding to be used for?

- To use towards leveraging a grant from a State or Federal agency.
- Purchasing goods and services such as sporting equipment or materials, or engaging a professional for the purpose of instruction?
- Infrastructure such as significant construction or improvement of facilities? Please include Planning Approvals from the Shire.
- Funding for a specific event or program
- As prize money
- In-kind assistance (venue hire, bus hire) separate request letter to the CEO

Does the project meet the objectives of the Shire of Shark Bay Strategic Community Plan 2016-2031? (www.sharkbay.wa.gov.au/council/other-council-information/public-documents)

- ECONOMIC** Sustainable growth and progress
- ENVIRONMENT** Protecting our precious natural environment and retaining our Life style values and community spirit
- SOCIAL** A safe and welcoming community where everyone is valued and as the opportunity to contribute and belong

Please Note: Council's contribution must be acknowledged in all publications and advertising, and during any event. Please contact the Shire Administration for the use of the Shire logo.

PART 4 – PROJECT DETAILS

Outline the project goals and how they will benefit Shark Bay.

Social:

Economic:

Tourism:

Please list other organisations involved in this project, and how they are involved?

Name of Organisation	Project Involvement	Other contribution

Please show evidence that your organisation has attempted to obtain or raise funds from alternative sources/activities (**essential**)

Agency Name	Funds Secured	Funds Raised	In-Kind Value

Wherever possible, provide a list of the equipment/assets your Association is seeking funds for that could be used by other community groups in the future. This list can be made available through the Community Development Office.

EQUIPMENT	COMMUNITY USE	PROPOSED LOCATION
<i>e.g. Portable printer</i>	√ <i>Please tick for yes</i>	<i>e.g. Community Hall</i>

PART 5 – PROJECT BUDGET

Please provide a budget of how the funds are to be spent and where (if any) additional funds are coming from.

INCOME

GRANT AGENCY	GRANT AMOUNT	ORGANISATION CONTRIBUTION	IN-KIND VALUE (see below)
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
TOTAL CASH INCOME	\$	\$	

In-Kind Value: Number of volunteers x hours worked directly on Project x \$20 per hour
Local Business sponsorship value

EXPENDITURE

ITEM	COST	LOCAL SPEND	EXTERNAL SPEND
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL			

PART 6 – ADDITIONAL INFORMATION

Please attach a copy of the following:

- Organisation's current Audited Financial Statement
- Please attach quotations
- Please attach letters of support (minimum of 2)

PART 7 – DECLARATION

I hereby certify that I am the authorised person to sign on behalf of the organisation and that the information is correct. I have read, understand and agree to abide by the conditions set out in the Shire of Shark Bay Community Grants guidelines.

NAME

SIGNATURE

POSITION IN ORGANISATION

DATE
