

SHIRE OF SHARK BAY MINUTES

24 JUNE 2026

ORDINARY COUNCIL MEETING



RHONDA METTAM, PIETR STUBBERFIELD, DALE CHAPMAN

24 JUNE 2026



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 July 2026, commencing at 1.08 pm.

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1 DECLARATION OF OPENING

The President declared the meeting open at 1.08pm.

2 ACKNOWLEDGEMENT OF COUNTRY

The President acknowledged the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr P Stubberfield	President
Cr M Smith	Deputy President
Cr L Bellottie	
Cr C Cowell	
Cr E Fenny	
Cr A Johns	
Cr G Ridgley	

Mr D Chapman	Chief Executive Officer
Ms M Fanali	Executive Manager Community Development / Minute
Mr B Galvin	Works Manager
Ms R Ironside	Minute Taker

APOLOGIES

There were no apologies for the June 2026 Ordinary Council meeting.

VISITORS

Three (3) Visitors in the Gallery

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public question taken on notice for the June 2026 Ordinary council meeting.

5 PUBLIC QUESTION TIME

Public questions were received by the Council prior to the meeting from Public Gallery Visitor 1.

The President opened Public Question Time at 1.09pm

Ms Kristy Blackman submitted the following questions in regards to item 11.3 - Discretionary Fees and Charges 2026/2027 which is in the June 2026 agenda.

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1. What benchmarking or comparisons with other Western Australian Shires of Common reserves were undertaken in determining the proposed fees?
2. What specific costs are intended to be recovered through these charges?
3. Is GST included in the fees listed in the schedule?
4. Given that users are generally responsible for providing and maintaining their own fencing, water, feed, shelters, insurance and other infrastructure, what ongoing costs are incurred by the Shire that justify the proposed annual fees?
5. Why are stock and agistment activities treated under the same commercial fee structure as broader commercial enterprises?
6. Has consideration been given to the historical and purpose of Reserve 49809 as a town common for the keeping and agistment of stock and low-impact rural activities?
7. Does Council intend these fees primarily as a cost recovery measure, or are they intended to discourage or limit use of the Common?
8. What assessment has been undertaken regarding the impact these increases may have on existing and future users, and on the ability of ordinary community members to access and utilise the common as originally intended?
9. How many correct licence holders would be affected by these proposed fees, and what additional annual revenue does the Shire expect to receive from Reserve 49809 as a result of the proposed changes?
10. Given the relatively small number of existing licence holders, what additional annual cost burden does Council expect these users to bear, and what corresponding increase in services or benefits will be provided in return?

The Presidents advised that Item 11.3 - Discretionary Fees and Charges 2026/2027 has not yet been determined and as there are 7 Councillors to vote on the item he would not be able to answer the questions lodged by Ms Blackman, as the fees and charges were yet to be adopted.

Mr David Rock asked why there was an issue with the Town Common. What has happened that fees for the common are now on the agenda.

The President replied that the fees are on the agenda as it is a requirement of the Local Government Act 1995 that Council adopt fees and charges every year with their budget.

Mr Rock asked if there will be any changes that will affect local Clubs.

The President replied that as at present there are no changes to clubs.

With no further questions put forward the President closed Public Question Time at 1.16pm.

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6 APPLICATIONS FOR LEAVE OF ABSENCE

There were no application for leave of absence presented to the June 2026 Ordinary Council meeting.

7 PETITIONS

There were no petitions presented to the June 206 Ordinary Council meeting.

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 MAY 2026

Moved Cr Johns
Seconded Cr Ridgley

Council Resolution

That the minutes of the Ordinary Council meeting held on 27 May 2026, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

FOR: Cr's Bellottie, Cowell, Fenny Johns, Ridgley, Smith and Stubberfield
AGAINST: Nil
ABSENT: Nil

9 ANNOUNCEMENTS BY THE CHAIR

The Shire President advised the meeting that Item 12.1 – Proposed Outbuilding – Lot 15 (12) and Lot 16 (14) Terry Deschamps Way, Denham had been withdrawn from the agenda.

24 JUNE 2026

10 ADMINISTRATION REPORT

10.1 APPOINTMENT OF PRESIDING AND DEPUTY PRESIDING MEMBER FOR THE AUDIT, RISK AND IMPROVEMENT COMMITTEE
CM00017

Author
Chief Executive Officer

Disclosure of Any Interest
Nil

Moved Cr Ridgley
Seconded Cr Smith

Council Resolution

- 1. Appoint Mr. Isambert Baptiste to the position of Independent Presiding Member of the Shire of Shark Bay Audit, Risk and Improvement Committee;**
- 2. Appoint Mr. Stephen Brown to the position of Deputy of the Presiding Member of the Shire of Shark Bay Audit, Risk and Improvement Committee;**
- 3. Make Allowance in 2026/2027 Annual Budget for the financial provision for the Independent Presiding Members.**

7/0 CARRIED BY ABSOLUTE MAJORITY

FOR: Cr's Bellottie, Cowell, Fenny Johns, Ridgley, Smith and Stubberfield
AGAINST: Nil
ABSENT: Nil

Background

As part of the Local Government reforms to governance and committees, as detailed by the Department of Local Government fact sheet, Local Governments are required to appoint an Independent Presiding and Independent Deputy of the Presiding Member for the Audit, Risk and Improvement Committee.

The head of power for these changes are provided in the Local Government Amendment Bill 2024.

Comment

To assist Local Governments, meet this statutory requirement, WALGA have been to the market to seek expressions of interest from suitably qualified and experienced persons to be included in a Pool from which Local Governments may select persons for appointment to their Local Governments Audit, Risk and Improvement Committee. Please see **Attachment 1** for WALGA's Expression of Interest – Invitation, which details the selection criteria, roles and responsibilities of the role, remuneration and appointment.

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It is anticipated that the Shire of Shark Bay would have a maximum of four (4) meetings per year, the Presiding Member/Deputy of the Presiding Member will be required to attend at least two (2) of these meetings in person with the remaining meetings able to be held via electronic means.

WALGA have pre-qualified a list of eight (8) potential Presiding Members that had nominated the Gascoyne region, providing their respective profiles detailing their experience and qualifications. Following assessment and contact with the most suitable candidates on the pre-qualified WALGA list, Mr Baptiste Isambert has been offered and has agreed to take up the position of Independent Presiding Member for the Shire of Shark Bay Audit, Risk, and Improvement Committee. Baptiste is currently the Independent Presiding Member for a number of Local Governments from the City of Vincent to the Shire of Halls Creek. He has extensive audit experience across the private sector and was an audit manager with the Office of the Auditor General for 2 years.

Additionally, the Shire is required to appoint an Independent Deputy of the Presiding Member, Mr Stephen Brown has been identified as the preferred candidate for this position, and Stephen has agreed to take on the position. Stephen is currently the Independent Presiding Member for several regional Local Governments. His experience and background include more than 35 years in policing, including 8 years as the Deputy Police Commissioner, having had responsibility across financial management, audit, governance, and risk during that time.

STATUTORY ENVIRONMENT

Local Government Amendment Bill 2024

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The Shire is required to pay a meeting fee, travel, accommodation and meals. It is anticipated that a budget allowance of \$8,000 per annum will be required in the 2026/2027 annual budget.

STRATEGIC IMPLICATIONS

Council Plan 2023-2033

Outcome 7: A Transparent, resilient organisation demonstrating leadership and governance.

- Strategy 7.2 Provide appropriate services to the community in a professional and efficient manner.
 - 7.2.3 Aspire to a high level of legislative compliance throughout the organisation.

RISK MANAGEMENT

This is a high-risk item for the Shire. Failure to appoint a Presiding and Deputy Presiding Member for the Audit, Risk and Improvement committee will breach the Local Government Act.

Should this recommendation not be adopted it will be in breach of the *Local Government Act 1995* and associated regulations. Changes can be made to the documents once adopted however council consideration is required and public notice of changes must be given.

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Consultation

WALGA

Attachments

Attachment 1: WALGA Expression of Interest Invitation.

Voting Requirements

Absolute Majority Required

Signature

Chief Executive Officer

D Chapman

Date of Report

20 May 2026

24 JUNE 2026

Attachment 1

WALGA's
Expression of Interest

24 JUNE 2026



WALGA Pool of Independent Presiding Members for Local Government Audit, Risk and Improvement Committees

Expression of Interest - Invitation

Expression of Interest Process

The Western Australian Local Government Association (WALGA) is accepting expressions of interest from suitably qualified and experienced persons to be included in a Pool from which Local Governments may select persons for appointment to their Local Government's Audit, Risk and Improvement Committee in the roles of:

- Independent Presiding Member
- Independent Deputy of the Presiding Member
- Independent Deputy Presiding Member (optional)

The Pool is available to all Local Governments, enabling the Local Government to identify potential candidates, evaluate credentials, and determine to appoint independent Committee members at their own discretion.

Inclusion in the WALGA Pool does not guarantee appointment to a position on a Local Government's Audit, Risk and Improvement Committee.

We invite experienced professionals with **expertise in risk, governance and financial management** to express their interest in serving as independent presiding members on a Local Government Audit, Risk and Improvement Committee.

This is a unique opportunity to contribute to governance excellence and improved Local Government performance.

Selection for inclusion in the Pool

WALGA is conducting the Expression of Interest using the below selection criteria to determine persons with qualifications and experience suitable to performance of the roles and responsibilities of an independent presiding member, deputy of the presiding member or deputy presiding member of a Local Government Audit, Risk and Improvement Committee.

Selection criteria: Applicants must:

1. Be a natural person, who is either an Australian Citizen or a Permanent Resident.
 - a. Companies or other corporate entities are not eligible.
2. Have current qualifications and / or demonstrate extensive senior experience relevant to one or more of the following:
 - a. Financial management
 - b. Audit and assurance
 - c. Governance, compliance
 - d. Risk Management
 - e. Fraud, cyber security, internal controls

MINUTES OF THE ORDINARY COUNCIL MEETING

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WALGA Pool of Independent Presiding Members
for Local Government Audit Risk and Improvement Committees



Expression of Interest – Invitation

3. Not have been subject to bankruptcy or insolvency proceedings under the *Bankruptcy Act 1966* (Cth).
4. Not have been convicted of a serious local government offence; or convicted of a criminal offence for which the indictable penalty was or included imprisonment for more than 5-years.

Desirable:

5. Demonstrate experience in working with government and/or institutional governing bodies responsible for diverse and complex legislative functions.
6. Demonstrate knowledge and or experience in working in or with Local Government.
7. Experience in presiding at Local Government council or committee meetings and / or meetings conducted in accordance with formal rules for conduct, participation and voting.
8. Have demonstrated leadership, facilitation and communication skills, in complex compliance environments.

Application Requirements

Applicants are required to complete the **Expression of Interest – Respondent Form**, providing relevant information requested in each field of the Form.

Applicants may submit additional information, as the applicant considers appropriate, limited to a maximum of 3 x A4 pages.

Applicants must not submit copies of qualifications – Local Governments will conduct their own due diligence when selecting suitable candidates from the Pool.

Applications are requested to be submitted:

By email to governance@walga.asn.au

WALGA has established the initial Pool, however Expressions of Interest will remain open to enable suitably qualified and experienced applicants to be accepted into the Pool on an ongoing basis.

Need more information

For any enquiries, please contact Felicity Morris, Manager Governance and Procurement at fmorris@walga.asn.au or (08) 9213 2093.

24 JUNE 2026



WALGA
Influence. Support. Expertise.

Expression of Interest Invitation

Supporting Information

1. Introduction

The Western Australian Local Government Association (WALGA) has established a Pool of persons who demonstrate qualifications, experience and expertise, relevant to performing the function of a Presiding Member for a Local Government Audit, Risk and Improvement Committee.

WALGA's Local Governments members will access information about the qualifications, experience and expertise of persons included in this Pool, to assist Local Governments in conducting a process to select Independent Committee Member(s) to perform the Presiding Member role in the Local Government's Audit, Risk and Improvement Committee.

2. Background

The [Local Government Act 1995](#) (the Act) requires Local Governments to establish an Audit, Risk and Improvement Committee.

The Presiding Member of the Audit, Risk and Improvement Committee is required to be a person who is not:

- a current Council Member of the Local Government or another Local Government; or
- an employee of the Local Government.

Former Council Members are eligible.

These Act and Regulation amendments came into effect on 1 January 2026. Transitional provisions allow a 6-month period for Local Governments to establish their Audit, Risk and Improvement Committee and appoint, in accordance with the Act provisions, Committee membership that must include:

- An independent Presiding Member AND
- An independent Deputy of the Presiding Member, and
- Optionally may appoint an independent Deputy Presiding Member.

These reforms are intended to achieve independent oversight through an independent person chairing (presiding over) Committee meetings.

The reforms also provide for two or more Local Governments to agree to establish a shared Audit, Risk and Improvement Committee.

3. Audit, Risk and Improvement Committees

The Committee oversees the Local Government's functions under:

- Part 6 (Financial Management) and Part 7 (Audit) of the Act;
- Regulation 16 (Committee Functions) and Regulation 17 (CEO Review) of the [Local Government \(Audit\) Regulations 1996](#), and

The Audit, Risk and Improvement Committee functions include guiding and assisting the Local Government in carrying out its financial management duties, monitoring internal and external financial and performance audits, monitoring and advising the CEO relevant to internal controls, legislative compliance, risk management and compliance, contributing to governance integrity and accountability, enhance transparency and strengthening financial and risk oversight.

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

WALGA Pool of Independent Presiding Members
for Local Government Audit Risk and Improvement Committees



Expression of Interest Invitation – RESPONDENT FORM

Each Local Government determines the scheduling and frequency of its Audit, Risk and Improvement Committee - some Local Governments establish a schedule of meetings for each calendar year, other Local Governments call meetings periodically when required.

Committee meetings are called, convened and conducted in accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996*. Future reforms will introduce new Meeting Procedures Regulations that replace current Local Government Meeting Procedures or Standing Orders Local Laws that guide the conduct of meetings.

Overview of Committee Administration

- The Local Government's CEO is responsible for determining and preparing meeting agenda, inclusive of officer reports and recommendations for the Committee's consideration.
- The Committee's decision-making authority is limited to making recommendations that are referred to a Council meeting for decision. The Committee therefore cannot instruct, or direct the Local Government's administration, or commit to a particular course of action, unless the Committee's recommendation to do so has been endorsed by the Council.
 - Local Governments may delegate authority to the Committee, in which case the Committee may make decisions, limited to the matters delegated.
- Meetings are held in-person however the Act includes provisions that enable up to half the number of meetings held in any 12-month period to be held by electronic means. Further, committee members may request authorisation to attend by electronic means for up to half the in-person meetings held in any 12-month period.
- The Local Government's Administration provides administrative support, including the CEO and / or the Local Government's professional staff attending meetings, minute taking and provision of advice and support.
- Meeting minutes, including Committee decisions and recommendations to the Council are required to be published on the Local Government's website.
- Appointment to a Committee expires at the next biennial Local Government election day (being the third Saturday in October). An appointment following the 2025 Local Government Election will therefore expire on 16 October 2027, being the 2027 Local Government Election Day.
- All Committee meetings are required to be open to the public, with provisions to enable a Committee to resolve to go behind closed doors to discuss matters prescribed as confidential.

4. Independent Member Roles and Responsibilities

Appointment to an Audit, Risk and Improvement Committee, is an appointment to a specified office that is a member of the Committee, in accordance with *Local Government Act 1995* provisions. The specified offices prescribed in the Act, include:

- **Presiding Member** – refer LG Act s.5.12(1) and s.7.1A,
- **Deputy of the Presiding Member** refer LG Act s.5.11A and s.7.1B,
- **Deputy Presiding Member** – refer s.5.12(2) and s.7.1A(4).

An appointment is not a contract for supply of services or employment. It is a legislative appointment to a statutory office.

4.1. Audit, Risk and Improvement Presiding Member

The independent Presiding Member is responsible for ensuring meetings are conducted in accordance with the *Local Government Act 1995* and legislated meeting procedures.

This includes:

- Preparing to attend Committee meetings, including in advance of Committee meetings:
 - prerequisite reading of agenda and attachments to the agenda, and
 - seeking advice, additional information, or clarifications regarding matters included in the agenda from the Local Government's CEO.

MINUTES OF THE ORDINARY COUNCIL MEETING

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WALGA Pool of Independent Presiding Members
for Local Government Audit Risk and Improvement Committees



Expression of Interest Invitation – RESPONDENT FORM

NOTE: The volume of Committee Agenda information will vary between Local Governments, dependent upon the size and scale of the Local Government and the range and complexity of matters included in any agenda.

- Attending and presiding at Committee meetings, facilitating the meeting to progress through the order of business specified in the agenda.
- Maintaining orderly conduct of the meeting, Committee Members and members of the public.
- Complying with the [Local Government \(Model Code of Conduct\) Regulations 2021](#) as applicable to a Committee Member.
- Disclosing Direct Financial, Indirect Financial, Proximity and Impartiality interests in relation to matters considered by the Committee (refer [Local Government Act 1995](#) Part 5, Division 6, Subdivision 1 and the Model Code of Conduct Regulations).
- Facilitating the process of motions, including debate and voting requirements.
- Participating in debate, contributing your expertise and experience in the decision-making process and vote.
- Liaising with the Local Government's CEO, seeking advice or support to ensure Committee compliance, operational and business requirements are met.

4.2. Audit, Risk and Improvement Committee Deputy of the Presiding Member

The Deputy of the Presiding Member is a Deputy Committee Member specific to the appointed Presiding Member and ONLY attends Committee meetings when the Presiding Member is unable to attend.

If attending a Committee meeting in the absence of the Presiding Member, the Deputy of the Presiding Member performs the role of Presiding Member as outlined above.

4.3. Audit, Risk and Improvement Committee, Deputy Presiding Member

(optional Local Government appointment)

Appointed as an ordinary Committee Member and may be appointed as Deputy Presiding Member.

Perform the role and responsibilities of the Audit, Risk and Improvement Presiding Member, when the Presiding Member or Deputy of the Presiding Member is unable to attend a Committee Meeting – refer LG Act s.5.13.

5. Remuneration

Local Governments may only remunerate independent Committee Members in accordance with the annually reviewed Salaries and Allowances Tribunal (WA) [Determination for Local Government Chief Executive Officers and Council Members](#), which provides the following arrangements effective from 1 January 2026.

Meeting Attendance Fee – Independent Committee Member

The meeting attendance fee is paid per meeting attended and is inclusive of:

- time required to prepare adequately for meetings (consideration of agenda papers and consultation with Local Government staff), and
- meeting attendance.

Local Governments determine the meeting attendance fee to be paid within the 2025/2026 Salaries and Allowances Tribunal Determination range of \$105 to \$1,215. The fee level set by the Local Government applies to the Presiding Member, Deputy of Presiding Member and if appointed, a Deputy Presiding Member, without variation.

The Local Government may also pay the meeting attendance fee where the Council has requested the Committee Member to attend a meeting other than a committee meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING

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WALGA Pool of Independent Presiding Members
for Local Government Audit Risk and Improvement Committees



Expression of Interest Invitation – RESPONDENT FORM

Reimbursement of expenses

Committee members are also entitled to be reimbursed for expenses attending Audit, Risk and Improvement Committee meetings. The extent to which an independent committee member can be reimbursed, is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the Local Government.

The independent member and the Local Government should agree on the reasonable parameters around travel and accommodation costs e.g., agreeing that reimbursement would not extend to premium accommodation or business-class flights.

Local Governments will provide procedures for Committee Members to make reimbursement claims.

Local Governments may directly fund a reimbursable expense, without requiring the Committee Member to incur the expense personally.

6. Operation of the WALGA Pool

The Pool remains open and dynamic, enabling WALGA to include in the Pool, at any time, new applicants that meet the selection criteria requirements.

On approval by WALGA for inclusion in the Pool, the person's Respondent Form, as submitted in response to the Expression of Interest, will be available to WALGA's Local Government Members on request.

The Pool will be promoted to WALGA's Local Government Members via regular WALGA newsletters and communications.

Local Governments may request WALGA to provide Respondent Forms of Pool Members that have demonstrated qualifications, knowledge, experience and criteria identify by the requesting Local Government as relevant to their specific requirements. **Local Governments must undertake their own due diligence to ensure an informed decision when selecting a Committee Presiding Member and may choose to invite Pool Members to further respond to the Local Government's selection process.**

The WALGA Pool serves only as an opportunity for WALGA's Local Government members to engage with potential candidates for the Local Government's selection of Independent Committee Members for their Local Government's Audit, Risk and Improvement Committee.

WALGA provides no guarantee that any person included in the WALGA Pool will be selected by a Local Government now or at any time in the future.

Pool members may request the details provided in the Respondent Form to be updated or for their details to be removed from the Pool, by advising WALGA by email to governance@walga.asn.au

WALGA may determine at its own discretion to remove a person from appearing in the Pool at any time where WALGA identifies the person:

- no longer demonstrates the prerequisite qualifications or experience required under the selection criteria; and / or
- has failed to reasonably perform the functions of a Presiding Member or independent Committee Member consistent with the requirements of the Local Government Act, Regulations or the Local Government's requirements.

WALGA's decision is final and not subject to review.

24 JUNE 2026

11 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS TO BE PAID
CM00017

AUTHOR

Manager Finance & Administration

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Fenny
Seconded Cr Smith

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$721,035.98 be accepted.

7/0 CARRIED

FOR: Cr's Bellottie, Cowell, Fenny Johns, Ridgley, Smith and Stubberfield
AGAINST: Nil
ABSENT: Nil

COMMENT

The schedules of accounts for payment covering -

Municipal fund BPay payment for the month of May 2026 totalling \$756.12

Municipal fund credit card direct debits for the month of May 2026 totalling \$12,755.89

Municipal fund direct debits to Council for the month of May 2026 totalling \$33,703.85

Municipal fund account electronic payment numbers MUNI 34869 to 34983 totalling \$482,087.10 and

Municipal fund account for May 2026 payroll totalling \$191,733.02

The schedule of accounts submitted to each member of Council on 24 June 2026 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996 requires that a list of payments be presented to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

24 JUNE 2026

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURE

Chief Executive Officer

D Chapman

Date of Report

17 June 2026

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC BPAY TRANSACTIONS
MAY 2026**

NAME	DATE	DESCRIPTION	AMOUNT
BPAY	05/05/2026	GESB	\$ 756.12
		TOTAL	\$ 756.12

SHIRE OF SHARK BAY – CBA CREDIT CARD

PAID 01 MAY 2026

TOTAL \$ 12,755.89

CEO

DATE	NAME	DESCRIPTION	AMOUNT
23/04/2026	LS WESTOZ TOOLS OSBORNE PARK WA	ALUMINIUM DOG CAGE/TOOLBOX COMBO CANOPY FOR RANGER VEHICLE (P231) AND UTE CANOPY FOR ADMIN VEHICLE (P232)	\$ 3,122.00
		TOTAL	\$ 3,122.00

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
7/04/2026	OPENAI CHATGPT SUBSCRIPTION SAN FRANCISCO CA	OPENAI CHATGPT SUBSCRIPTION FOR EMCD - 06 APRIL TO 06 MAY 2026	\$ 71.04
7/04/2026	OPENAI CHATGPT SUBSCRIPTION SAN FRANCISCO CA	INTERNATIONAL TRANSACTION FEE - OPENAI CHAT SUBSCRIPTION	\$ 1.78
7/04/2026	MOBILECITI LIDCOMBE AUS	SAMSUNG GALAXY S21+ PLUS 5G MOBILE PHONE WITH CASE AND SCREEN PROTECTOR FOR COUNTRY SUPERVISOR	\$ 550.16
8/04/2026	SHIRE OF SHARK BAY DENHAM	ACCOMMODATION FOR BY THE BAY CURATOR - DLGSC GRANT FUNDED	\$ 796.00
8/04/2026	SHIRE OF SHARK BAY DENHAM	ACCOMMODATION FOR ALLERDING TO ATTEND COUNCIL MEETING ON 25 MARCH 2026 – LOT 304 SUNDAY ISLAND BAY, DIRK HARTOG	\$ 421.80

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8/04/2026	SHIRE OF SHARK BAY DENHAM	ACCOMMODATION FOR TPI PLANNING OFFICER TO ATTEND COUNCIL MEETING ON 25 MARCH 2026	\$ 632.70
13/04/2026	SNAPFORMS MELBOURNE VIC	SNAPFORMS SUBSCRIPTION FOR COMMUNITY DEVELOPMENT SURVEYS AND FORMS - 12 APRIL TO 12 MAY 2026	\$ 89.00
16/04/2026	CALTEX GLENFIELD WA	PURCHASE OF FUEL FOR EMCD VEHICLE (P225)	\$ 166.45
20/04/2026	OTTER.AI MOUNTAIN VIECA CA	OTTER.AI MEETING AGENT BUSINESS SUBSCRIPTION FOR EMCD - 18 APRIL TO 18 MAY 2026	\$ 41.96
20/04/2026	OTTER.AI MOUNTAIN VIECA CA	INTERNATIONAL TRANSACTION FEE - OTTER.AI MEETING AGENT BUSINESS SUBSCRIPTION	\$ 1.05
23/04/2026	SHIRE OF SHARK BAY DENHAM	ADDITIONAL NIGHT ACCOMMODATION FOR BY THE BAY CURATOR - DLGSC GRANT FUNDED	\$ 199.00
TOTAL			\$ 2,970.94

MFA

DATE	NAME	DESCRIPTION	AMOUNT
2/04/2026	TRANSPORT WA PERTH	RENEWAL OF MOTOR VEHICLE REGISTRATION 10 MAY 2026 TO 09 MAY 2027 FOR UD PRIME MOVER (P221)	\$ 436.15
7/04/2026	BELONG MELBOURNE AUS	BELONG INTERNET 04 APRIL TO 03 MAY 2026 FOR RECREATION CENTRE DOOR ENTRY	\$ 15.00
7/04/2026	BELONG MELBOURNE AUS	BELONG INTERNET 04 APRIL TO 03 MAY 2026 FOR DENHAM TOWN HALL DOOR ENTRY	\$ 15.00
7/04/2026	REGIONAL EXPRESS MASCOT	RETURN FLIGHTS FOR BASKETBALL CAMP COACHES DURING SCHOOL HOLIDAYS - COMMUNITY BASED PLACE GRANT FUNDED	\$ 2,998.92
7/04/2026	WWW.CLOUDPG.COM.AU PERTH WA	COURT PROCESS AND SOLICITOR FEES ONCHARGEABLE TO RATE PAYER	\$ 234.38
9/04/2026	KMART MULGRAVE VIC	24L AIRFRYER / OVEN AND SILICONE TRAYS FOR ADMINISTRATION OFFICE	\$ 148.00
10/04/2026	HP STORE / INGRAM SYDNEY NSW	HP USB-C DOCK G5 FOR MANAGER FINANCE AND ADMINISTRATION	\$ 239.00
10/04/2026	WANEWSDTI OSBORNE PARK AUS	12 WEEKS DIGITAL SUBSCRIPTION - THE WEST AUSTRALIAN	\$ 96.00

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

13/04/2026	LS SHORELINE BY SHARK BAY ECOTOURS DENHAM AUS	REFRESHMENTS FOR ADMINISTRATION OFFICE STAFF FUNCTION	\$ 51.00
14/04/2026	BIGW ONLINE BELLA VISTA NSW	ELECTRIC GLASS KETTLE WITH TEA INFUSER AND KEEP WARM FUNCTION FOR ADMINISTRATION OFFICE	\$ 99.00
20/04/2026	LS SHORELINE BY SHARK BAY ECOTOURS DENHAM AUS	LUNCH FOR FINANCE OFFICER REVENUE DURING ALL DAY TRAINING WEBINAR – NUTS AND BOLTS RUN BY MOORE AUSTRALIA	\$ 18.00
21/04/2026	STARLINK INTERNET SYDNEY AUS	STARLINK INTERNET 20 APRIL TO 20 MAY 2026 FOR CEO VEHICLE (P222), REFUSE SITE, MOBILE UNIT FOR BUSH FIRE BRIGADE AND SPARE ONE ON STANDBY MODE	\$ 422.50
23/04/2026	TRANSPORT WA PERTH	PAYMENT TO DOT FOR CUSTOMER - SHARK BAY PLATES (2500SB)	\$ 225.00
27/04/2026	MONKEY MIA BOAT HIRE DENHAM	MONTHLY CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL - MARCH 2026 - DUPLICATE PAYMENT - TO BE USED FOR APRIL INVOICE	\$ 1,265.00
27/04/2026	ROCKBOX AUSTRALIA PTY BIBRA LAKE	DEPOSIT PAID FOR TOOLBOXES FOR GARDENER'S VEHICLE USED BY MECHANIC SUPERVISOR (P219), COUNTRY SUPERVISOR VEHICLE (P230) AND NEW TOWN UTE (P233)	\$ 400.00
		TOTAL	\$ 6,682.95

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
MAY 2026**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18881.1	03/05/2026	EXPAND EXTRA SUPER	SUPERANNUATION CONTRIBUTIONS	-187.39
DD18881.2	03/05/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3232.65
DD18881.3	03/05/2026	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-337.30
DD18881.4	03/05/2026	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18881.5	03/05/2026	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-863.71
DD18881.6	03/05/2026	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-349.54
DD18881.7	03/05/2026	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-308.43
DD18881.8	03/05/2026	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-314.27

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18881.9	03/05/2026	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-556.85
DD18886.1	21/05/2026	VIVA ENERGY AUSTRALIA	MONTHLY FUEL CARD ACCOUNT - APRIL 2026	-212.23
DD18887.1	21/05/2026	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES APRIL 2026	-25.93
DD18887.2	22/05/2026	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - WATER USAGE 16 DECEMBER 2025 TO 16 APRIL 2026	-60.24
DD18888.1	07/05/2026	URL NETWORKS PTY LTD	SHIRE OFFICES TELEPHONE CHARGES - APRIL 2026	-119.77
DD18891.1	04/05/2026	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 65 BROCKMAN STREET AND 5 SPAVEN WAY - 17 APRIL TO 16 MAY 2026	-180.00
DD18891.2	05/05/2026	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR ADMINISTRATION OFFICE - 18 APRIL TO 17 MAY 2026	-105.00
DD18891.3	12/05/2026	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 51 DURLACHER STREET - 25 APRIL TO 24 MAY 2026	-90.00
DD18906.1	17/05/2026	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-175.53
DD18906.2	17/05/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3154.91
DD18906.3	17/05/2026	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-356.04
DD18906.4	17/05/2026	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18906.5	17/05/2026	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-349.54
DD18906.6	17/05/2026	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18906.7	17/05/2026	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-314.27
DD18906.8	17/05/2026	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-556.85
DD18906.9	17/05/2026	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-302.63
DD18930.1	31/05/2026	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-315.12
DD18930.2	31/05/2026	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-316.22
DD18930.3	31/05/2026	AMP SUPER DIRECTIONS FUND	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18930.4	31/05/2026	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-349.54
DD18930.5	31/05/2026	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-308.42
DD18930.6	31/05/2026	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-314.27
DD18930.7	31/05/2026	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-556.85
DD18930.8	31/05/2026	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3427.10

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18930.9	31/05/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3035.76
DD18881.10	03/05/2026	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-763.38
DD18881.11	03/05/2026	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-207.94
DD18881.12	03/05/2026	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3316.33
DD18881.13	03/05/2026	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-145.52
DD18881.14	03/05/2026	GESB	SUPERANNUATION CONTRIBUTIONS	-165.07
DD18881.15	03/05/2026	BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	-341.87
DD18906.10	17/05/2026	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3322.84
DD18906.11	17/05/2026	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-97.74
DD18906.12	17/05/2026	THE BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-356.04
DD18906.13	17/05/2026	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1036.11
DD18906.14	17/05/2026	BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	-325.96
DD18930.10	31/05/2026	THE BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-299.83
DD18930.11	31/05/2026	GESB	SUPERANNUATION CONTRIBUTIONS	-117.29
DD18930.12	31/05/2026	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-871.93
DD18930.13	31/05/2026	BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	-325.96
			TOTAL	\$ 33,703.85

**SHIRE OF SHARK BAY – MUNI EFT
MAY 2026
EFT #34869 – EFT #34983**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34869	05/05/2026	CHILD SUPPORT AGENCY	STAFF MEMBER PAYMENT	-164.76
EFT34870	05/05/2026	SHARK BAY STATE EMERGENCY SERVICE UNIT INC	4TH QUARTER LGGS 2025 / 2026	-12980.00

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34871	05/05/2026	NATIONWEST AVIATION PTY LTD T/AS SHARK BAY SCENIC FLIGHTS	CHARTER FLIGHTS TO CARNARVON FOR SHIRE PRESIDENT, DEPUTY PRESIDENT, EMCD AND WORKS MANAGER TO ATTEND WALGA ZONE MEETING	-2525.00
EFT34883	11/05/2026	NAPA AUTO PARTS	ECCO LED ROTATING BEACONS FOR RANGER, COUNTRY SUPERVISOR, ADMIN AND TOWN UTE VEHICLES (P231, P230, P232, P233), TWIN CORE AUTOMATIVE CABLE FOR TOYOTA HILUX'S (P214, P219) AND 4WD FILTERS KIT FOR HOWARD PORTER SEMI-TRAILER (P155)	-1731.44
EFT34883	11/05/2026	NAPA AUTO PARTS	DUAL WALL HEAT SHRINK AND MASTER FUSE ASSORTMENT – WORKSHOP CONSUMABLES	-435.88
EFT34884	11/05/2026	AUSTRALIA POST	MONTHLY POSTAL SERVICE - APRIL 2026	-21.84
EFT34885	11/05/2026	ABROLHOS STEEL PTY LTD	SUPPLY OF FLAT BAR STRAPS FOR TOWN OVAL MAINTENANCE	-186.48
EFT34886	11/05/2026	ART ON THE MOVE	CHAMPIONS ART ON THE MOVE MEMBERSHIP 2026 / 2027	-150.00
EFT34887	11/05/2026	AIYANA JOAN CHRISTI WRIGHT	SBDC MERCHANDISE - SERVING BOARDS, SERVING TRAYS AND COASTERS	-1245.00
EFT34888	11/05/2026	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING FEE - APRIL 2026	-947.97
EFT34889	11/05/2026	BOC LIMITED	MONTHLY CONTAINER RENTAL - APRIL 2026	-58.32
EFT34890	11/05/2026	BOCCHETTA PLUSH TOYS	SBDC MERCHANDISE - PLUSH TOYS INCLUDING FREIGHT	-2584.25
EFT34891	11/05/2026	BLACKWOODS ATKINS	RAKE WITH SPREADER BAR - WORKSHOP CONSUMABLES	-18.70
EFT34892	11/05/2026	DIGGA WEST & EARTHPARTS WA	SUREWELD ALLOY RAMPS INCLUDING FREIGHT FOR COMPACT TRACK LOADER AND TRAILER (P227)	-2986.50
EFT34893	11/05/2026	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY SHIRE ACCOUNT - APRIL 2026	-56.00
EFT34894	11/05/2026	SHARK BAY SUPERMARKET	MONTHLY SUPERMARKET ACCOUNT - APRIL 2026	-324.90
EFT34895	11/05/2026	REFUEL AUSTRALIA	MONTHLY FUEL ACCOUNT - APRIL 2026	-892.82
EFT34896	11/05/2026	HORIZON POWER	STREET LIGHTING - APRIL 2026	-4962.37
EFT34897	11/05/2026	HORIZON POWER	VACANT INDEPENDENT LIVING UNIT 03 - ELECTRICITY CHARGES 11 MARCH TO 08 MAY 2026	-69.11

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34897	11/05/2026	HORIZON POWER	VACANT INDEPENDENT LIVING UNIT 14 - ELECTRICITY CHARGES 28 MARCH TO 30 APRIL 2026	-39.46
EFT34897	11/05/2026	HORIZON POWER	VACANT INDEPENDENT LIVING UNIT 19 - ELECTRICITY CHARGES 28 MARCH TO 30 APRIL 2026	-39.46
EFT34897	11/05/2026	HORIZON POWER	VACANT INDEPENDENT LIVING UNIT 21 - ELECTRICITY CHARGES 28 MARCH TO 30 APRIL 2026	-39.46
EFT34898	11/05/2026	DENHAM WA PTY LTD T/A IGA X-PRESS	MONTHLY SUPERMARKET ACCOUNT - APRIL 2026	-167.25
EFT34899	11/05/2026	TEAM GLOBAL EXPRESS PTY LTD	MONTHLY FREIGHT ACCOUNT - APRIL 2026	-443.40
EFT34900	11/05/2026	IT VISION	IT VISION ANNUAL SYNERGY SOFT SUBSCRIPTION 2026 / 2027	-53870.33
EFT34901	11/05/2026	MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES IN RELATION TO BUSHFIRE SHELTERS ON LOT 304, SUNDAY BAY ISLAND, DIRK HARTOG	-1284.80
EFT34902	11/05/2026	MIDWEST COURIERS	MONTHLY FREIGHT ACCOUNT - MAY 2026	-40.92
EFT34903	11/05/2026	D.W CUNNINGHAM & S CUNNINGHAM T/A SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT - APRIL 2026	-1361.28
EFT34904	11/05/2026	OFFICEWORKS LTD	STATIONERY ORDER APRIL 2026 FOR ADMINISTRATION OFFICE, DEPOT AND DISCOVERY CENTRE, WATER FOR COUNCIL MEETINGS	-488.40
EFT34905	11/05/2026	PEST-A-KILL	ANNUAL EXTERRA RENEWAL - INDEPENDENT LIVING UNITS	-880.00
EFT34906	11/05/2026	PIOTR ZENNI	CONSULTANT HEALTH OFFICER CHARGES - APRIL 2026	-1440.00
EFT34907	11/05/2026	WINC AUSTRALIA PTY LIMITED	PRINTER CARTRIDGES FOR DISCOVERY CENTRE AND DEPOT	-1570.80
EFT34908	11/05/2026	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS FORESHORE APRIL 2026 - ONCHARGEABLE TO DOT	-2494.80
EFT34908	11/05/2026	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS USELESS LOOP/SHARK BAY ROADS APRIL 2026 - ONCHARGEABLE TO MAINROADS AND DBCA	-8724.10
EFT34909	11/05/2026	SHARK BAY ARTS COUNCIL INC	REFUND OF CLEANING BOND AFTER VENUE HIRE	-300.00
EFT34910	11/05/2026	SMYLE DESIGNS	SBDC MERCHANDISE - KEYRINGS, EARRINGS AND STUDS INCLUDING FREIGHT	-1385.00

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34911	11/05/2026	SILVANA AGNESE HART	REIMBURSEMENT FOR MR DRIVERS LICENCE APPLICATIONS INCLUDING PDA	-173.20
EFT34912	11/05/2026	SUNNY INDUSTRIAL BRUSHWARE	FOUR HAKO CITY MASTER POLY WIRES FOR STREET SWEEPER (P228)	-924.00
EFT34913	11/05/2026	MOORE AUSTRALIA	CONTRACT FINANCIAL SERVICES TASKS	-2945.80
EFT34914	11/05/2026	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES - APRIL 2026	-7305.38
EFT34915	13/05/2026	MIDWEST AUTO GROUP	SUPPLY OF FORD RANGER 2026 DOUBLE CAB PICKUP WILDTRAK INCLUDING ACCESSORIES AND OPTIONS PACK, DEALER CHARGES, DEALER DISCOUNT, 12 MONTHS LICENCE FEE, LESS TRADE IN OF FORD EVEREST, CEO VEHICLE (P222)	-29058.88
EFT34916	15/05/2026	SHARK BAY BOWLING, SPORT AND RECREATION CLUB INC.	6 DAY VENUE HIRE WITH REFRESHMENTS – EVERY CLUB CAPACITY BUILDING WORKSHOP – GRANT FUNDED	-1000.00
EFT34917	20/05/2026	BITUTEK PTY LTD	SUPPLY OF PLANT, EQUIPMENT AND MATERIALS TO UNDERTAKE A RESEAL PROGRAM ALONG NANGA ROAD	-152896.58
EFT34918	21/05/2026	BAY LODGE MIDWEST OASIS	BOOKEASY OPERATOR PAYMENT MAY 2026	-171.06
EFT34919	21/05/2026	SHARK BAY HOLIDAY COTTAGES	BOOKEASY OPERATOR PAYMENT MAY 2026	-892.50
EFT34920	21/05/2026	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY OPERATOR PAYMENT MAY 2026	-872.50
EFT34921	21/05/2026	TTFT SALTWATER UNIT TRUST T/A BEACHSIDE BUSINESS PTY LTD	BOOKEASY OPERATOR PAYMENT MAY 2026	-223.12
EFT34922	21/05/2026	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY OPERATOR PAYMENT MAY 2026	-17178.00
EFT34923	21/05/2026	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OPERATOR PAYMENT MAY 2026	-6111.87
EFT34924	21/05/2026	MONKEYMIA WILDSIGHTS	BOOKEASY OPERATOR PAYMENT MAY 2026	-575.74
EFT34925	21/05/2026	PINNACLE COACHLINES	BOOKEASY OPERATOR PAYMENT MAY 2026	-368.13
EFT34926	21/05/2026	SHARK BAY ECO TOURS	BOOKEASY OPERATOR PAYMENT MAY 2026	-10037.10
EFT34927	21/05/2026	SHARK BAY COASTAL TOURS	BOOKEASY OPERATOR PAYMENT MAY 2026	-2611.87
EFT34928	21/05/2026	NATIONWEST AVIATION PTY LTD T/AS SHARK BAY SCENIC FLIGHTS	BOOKEASY OPERATOR PAYMENT MAY 2026	-935.00

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34929	21/05/2026	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOEASY OPERATOR PAYMENT MAY 2026	-75.25
EFT34930	21/05/2026	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOEASY OPERATOR PAYMENT MAY 2026	-568.75
EFT34931	22/05/2026	AUSTRALIAN TOURISM DATA WAREHOUSE PTY LTD	ATDW DISTRIBUTOR ANNUAL SUPPORT FEES - INDUSTRY PACKAGE 01 APRIL 2026 TO 31 MARCH 2027	-1980.00
EFT34932	22/05/2026	BRIAN CHILD	SUPPLY AND INSTALLATION OF NEW TOILET CISTERN - INDEPENDENT LIVING UNIT 03	-390.00
EFT34932	22/05/2026	BRIAN CHILD	SUPPLY AND INSTALLATION OF TWO INLET VALVES TO TOILETS AND ONE OUTLET WASHER – 5 SPAVEN WAY	-250.00
EFT34933	22/05/2026	BOOEASY AUSTRALIA PTY LTD	DEVELOPMENT OF ALERT BANNER FOR CYCLONE NARELLE IN BOOEASY SYSTEM	-264.00
EFT34934	22/05/2026	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES INCLUDING VALUATION ROLLS 2026/2027 PROCESSING START AND 2026/2027 LANDGATE VALUATION ROLL UPLOADS - RUV COMPLETE	-880.00
EFT34934	22/05/2026	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-484.00
EFT34935	22/05/2026	RICHARD EDMUND FENNY	SBDC MERCHANDISE - RED DOG VET BOOKS	-150.00
EFT34936	22/05/2026	FLETCHER VISUALS	PROGRESSIVE PAYMENT - BLOCK 1, THREE DAYS FILMING OF SIX ARTISTS FOR BY THE BAY EXHIBITION 2026 – DLGSC GRANT FUNDED	-3960.00
EFT34937	22/05/2026	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES - APRIL 2026	-13580.45
EFT34937	22/05/2026	HORIZON POWER	EMERGENCY SERVICES BUILDING - ELECTRICITY CHARGES 12 MARCH TO 11 MAY 2026 – ONCHARGABLE	-1157.45
EFT34938	22/05/2026	TEAM GLOBAL EXPRESS PTY LTD	MONTHLY FREIGHT ACCOUNT - MAY 2026	-228.50
EFT34939	22/05/2026	JAKE MASON	SBDC MERCHANDISE - ASSORTED CROPS, SHIRTS AND STICKERS	-2471.65
EFT34940	22/05/2026	MONIQUE HANNEY	SBDC MERCHANDISE - SEASHELLS ADVENTURES PAPERBACK BOOKS INCLUDING FREIGHT	-335.00

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34941	22/05/2026	XL2	MONTHLY IT MANAGEMENT SERVICES AND LICENCES CONTRACT - JUNE 2026	-5920.65
EFT34942	22/05/2026	R & L COURIERS	MONTHLY FREIGHT ACCOUNT - MARCH 2026	-677.60
EFT34943	22/05/2026	ROSHER E & MJ	BLADE AND KUBOTA BOLT FOR KUBOTA RIDE ON MOWER (P223)	-514.84
EFT34944	22/05/2026	SOFIE ALICE HAYES	SBDC MERCHANIDISE - SARONGS, GREETING CARDS, STICKERS AND BLANKETS	-3955.00
EFT34945	22/05/2026	SCOTTS STONEWORKS	INSTALLATION OF LIMESTONE RETAINING WALL TO REPLACE EXISTING AND TO STABILISE DIVIDING FENCE – 5 SPAVEN WAY (CAPITAL WORKS)	-14916.00
EFT34946	22/05/2026	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE CHARGES - 16 APRIL TO 15 MAY 2026	-351.92
EFT34946	22/05/2026	TELSTRA LIMITED	BUSH FIRE BRIGADE SATELLITE PHONES - 14 APRIL TO 13 MAY 2026	-90.00
EFT34947	22/05/2026	WENDY BINKS - STUNNED EMU DESIGN	SBDC MERCHANDISE - VARIOUS EMU THEMED MERCHANDISE INCLUDING FREIGHT	-2536.00
EFT34948	22/05/2026	WESTRAC EQUIPMENT PTY LTD	ENGINE AIR FILTER ELEMENTS FOR COMPACT TRACK LOADER (P227)	-211.77
EFT34949	26/05/2026	SHARK BAY ECO TOURS	BOOEASY PAYMENT MAY 2026	-2362.00
EFT34952	28/05/2026	CONSTRUCTION TRAINING FUND	CTF LEVY COLLECTION – VARIOUS PERMITS	-8208.88
EFT34953	28/05/2026	SHIRE OF SHARK BAY - EFT	CTF LEVY COMMISSION – VARIOUS PERMITS	-165.00
EFT34954	29/05/2026	DRILL AWAY PTY LTD T/AS THE BAY ROADRUNNER	FREIGHT FOR TOOLBOXES FROM PERTH TO DENHAM	-1595.00
EFT34955	29/05/2026	NAPA AUTO PARTS	2 XRS CONNECT OUTBACK UHF RADIO UNITS FOR NEW ADMIN VEHICLE (P232) AND NEW COUNTRY SUPERVISOR VEHICLE (P230)	-1518.11
EFT34955	29/05/2026	NAPA AUTO PARTS	2 UHF ALL TERRAIN ANTENNAS FOR HINO MEDIUM CREW 4x4 (P217)	-891.11
EFT34956	29/05/2026	ABROLHOS STEEL PTY LTD	SQUARE MESH FOR REINFORCEMENT OF CONCRETE FLOOR AT REFUSE SITE SHOP	-601.73
EFT34957	29/05/2026	BRIAN CHILD	SUPPLY AND INSTALLATION OF NEW GAS REGULATOR - 65 BROCKMAN STREET	-520.00

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34957	29/05/2026	BRIAN CHILD	REPLACEMENT OF KITCHEN TAPS – INDEPENDENT LIVING UNIT 13	-250.00
EFT34958	29/05/2026	BOOEASY AUSTRALIA PTY LTD	ANNUAL HOSTING FEE FOR WWW.SHARKBAYVISIT.COM.AU FROM 18 JANUARY 2026 TO 17 JANUARY 2027	-1320.00
EFT34959	29/05/2026	BATTERY MART	ACDELCO BATTERIES FOR VOLVO WHEEL LOADER (P191)	-549.12
EFT34960	29/05/2026	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-264.00
EFT34961	29/05/2026	BEAVIS & SMITH CLEANING & CHEMICALS	MONTHLY CLEANING ACCOUNT INCLUDING NEW INCREASE OF COST AGREED - APRIL 2026	-29300.58
EFT34961	29/05/2026	BEAVIS & SMITH CLEANING & CHEMICALS	REFILL OF ONE GAS BOTTLE FOR LITTLE LAGOON BARBECUE FACILITIES, 2 SOAP DISPENSERS FOR RECREATION CENTRE AND VARIOUS CLEANING CONSUMABLES – APRIL 2026	-1120.70
EFT34962	29/05/2026	GERALDTON HYDRAULICS	SUPPLY OF CRIMPS AND HOSES FOR COMPACT TRACK LOADER (P227)	-128.56
EFT34963	29/05/2026	HARE & FORBES PYT LTD	SUPPLY OF BENCH GRINDER, GRIND WHEEL WHITE ALOX, SILICONE CARBIDE GRIND WHEEL AND WHEEL DRESSER FOR DEPOT	-412.50
EFT34964	29/05/2026	HORIZON POWER	VACANT INDEPENDENT LIVING UNIT 14 - ELECTRICITY CHARGES 01 TO 27 MAY 2026	-31.33
EFT34964	29/05/2026	HORIZON POWER	VACANT INDEPENDENT LIVING UNIT 19 - ELECTRICITY CHARGES 01 TO 27 MAY 2026	-31.33
EFT34964	29/05/2026	HORIZON POWER	VACANT INDEPENDENT LIVING UNIT 21 - ELECTRICITY CHARGES 01 TO 27 MAY 2026	-30.17
EFT34965	29/05/2026	IRWIN PLANT HIRE	LOAD, DELIVER AND UNLOAD 18 BALES OF RECYCLED CARDBOARD TO DORAL MINE SITE COBURN	-1980.00
EFT34966	29/05/2026	TEAM GLOBAL EXPRESS PTY LTD	MONTHLY FREIGHT ACCOUNT - MAY 2026	-84.98
EFT34967	29/05/2026	JAPANESE TRUCK AND BUS SPARES PTY LTD	DRAGLINK ASSY FOR RUBBISH TRUCK (PS007)	-400.95
EFT34968	29/05/2026	KEVIN JOSEPH DODDS	CROSSOVER REIMBURSEMENT - 35B FRY COURT	-1242.00

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT34969	29/05/2026	LITTLE RIPPERS TECHNOLOGY	6 BOXES OF COMPOSTABLE DOG WASTE BAGS 4 ROLLS PER CARTON	-782.10
EFT34970	29/05/2026	MIDWEST COURIERS	MONTHLY FREIGHT ACCOUNT - MAY 2026	-37.09
EFT34971	29/05/2026	MODULARIS PTY LTD T/A MODULAR WA	REFUND OF KERB DEPOSIT - 2 POLAND ROAD	-2000.00
EFT34972	29/05/2026	OUTBACK COAST AUTOMOTIVES AND TOWING	SUPPLY AND FIT OF 2 SETS OF MAXI RAZOR TYRES, INCLUDING DISPOSAL OF OLD TYRES FOR NEW COUNTRY SUPERVISOR VEHICLE (P230) AND NEW RANGER VEHICLE (P231)	-2846.80
EFT34973	29/05/2026	XL2	UPGRADE TO 3CX ENTERPRISE 8SC SHIRE PHONE SYSTEM	-278.30
EFT34974	29/05/2026	SUMMER GYPSEA	SBDC MERCHANDISE - ASSORTED JEWELLERY	-393.50
EFT34975	29/05/2026	MOORE AUSTRALIA	PREPARATION AND LODGEMENT OF FRINGE BENEFITS TAX RETURN FOR THE YEAR ENDED 31 MARCH 2026	-4290.00
EFT34976	29/05/2026	SHIRE OF UPPER GASCOYNE	CONTRIBUTION TOWARDS LONG SERVICE LEAVE ENTITLEMENT FOR ANDREA PEARS	-17963.69
EFT34977	29/05/2026	SHOP FOR SHOPS	VARIOUS KRAFT PAPER BAGS FOR DISCOVERY CENTRE MERCHANDISE SALES	-666.99
EFT34978	29/05/2026	TOTALLY WORKWEAR	UNIFORM ORDER FOR NEW DEPOT EMPLOYEE	-595.68
EFT34979	29/05/2026	VISIT BRANDS PTY LTD	MOSQUITO / FLY HEAD NETS INCLUDING FREIGHT	-1422.96
EFT34980	29/05/2026	VISIMAX	6 WARNING NOTICE PADS INCLUDING FREIGHT - RANGER SERVICES	-217.03
EFT34981	29/05/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	GENERAL REGISTRATIONS FOR CEO AND SHIRE PRESIDENT TO ATTEND WALGA LOCAL GOVERNMENT AWARDS 2026	-400.00
EFT34983	28/05/2026	CONSTRUCTION TRAINING FUND	CTF LEVY COLLECTION – AMENDED INVOICE	-44.52
			TOTAL	\$ 482,087.10

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS**

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

MAY 2026

DATE	NAME	DESCRIPTION	AMOUNT
04/05/2026	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 03 MAY 2026	\$ 64,636.65
18/05/2026	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 17 MAY 2026	\$ 63,603.65
02/06/2026	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 31 MAY 2026	\$ 63,492.72
		TOTAL	\$ 191,733.02

24 JUNE 2026

11.2 Financial Reports to 31 May 2026
CM00017

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Stubberfield

Seconded Cr Ridgley

Council Resolution

That the monthly financial report to 31 May 2026 as attached be received.

7/0 CARRIED

FOR: Cr's Bellottie, Cowell, Fenny Johns, Ridgley, Smith and Stubberfield

AGAINST: Nil

ABSENT: Nil

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 May 2026** are attached.

VARIANCE ANALYSIS

Revenue from operating activities - Actual operating revenue as of 31 May 2026 was \$353,114 less than year to date budget.

Revenue from Grants, Subsidies and Contributions was \$293,968 less than year to date budget, primarily driven by lower than year to date actuals across grants for the Local Planning Strategy Grant, LGIRS Regional Arts, additional maintenance grade for the Useless Loop Road and the out of school programs.

Revenue from General Rates was \$170,399 less than year to date budget.

Expenditure from operating activities - Actual operating expenditure as of 31 May 2026 is less than year to date budget by \$1,799,666, profiled at 11/12th of the annual budget.

The operating expenditure variance is primarily due to less than year to date expenditure in Materials and Contracts (\$925,832) due to less than year to date

24 JUNE 2026

expenditure across a number of operational areas, the specifics are detailed within the Explanation of Material Variances within the financial statements attached (page 6).

Revenue from capital activities – Actual capital income as of 31 May 2026 is \$1,052,193 less than year to date budget due to major grants being held as capital liabilities until projects are substantially commenced and obligations are met.

Expenditure from capital activities – Actual expenditure from capital activities as of 31 May 2026 is \$4,745,335 less than year to date budget due to significant projects not yet significantly commenced or aligned to year to date budget.

LEGAL IMPLICATIONS

Section 34 of the Local Government (Financial Management) Regulations 1996 requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 7 - A transparent, resilient organisation demonstrating leadership and governance.

Strategy 7.2 – Provide appropriate services to the community in a professional and efficient manner.

Action 7.2.2 – Maintain accountability and financial responsibility in accordance with Long Term Financial Plan.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

D Chapman

Date of Report

18 June 2026

24 JUNE 2026

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 May 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Please refer to the compilation report

| 1

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2026

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	2,093,692	2,268,165	2,097,766	(170,399)	(7.51%)	
Grants, subsidies and contributions	2,330,398	2,263,992	1,970,024	(293,968)	(12.98%)	▼
Fees and charges	2,019,955	1,832,574	1,935,709	103,135	5.63%	
Interest revenue	281,514	258,038	288,331	30,293	11.74%	▲
Other revenue	240,138	224,604	212,927	(11,677)	(5.20%)	
Profit on asset disposals	54,377	54,377	43,879	(10,498)	(19.31%)	
	7,020,074	6,901,750	6,548,636	(353,114)	(5.12%)	
Expenditure from operating activities						
Employee costs	(3,189,413)	(2,929,437)	(2,340,815)	588,622	20.09%	▲
Materials and contracts	(3,426,639)	(2,956,907)	(2,031,075)	925,832	31.31%	▲
Utility charges	(220,068)	(201,454)	(203,383)	(1,929)	(0.96%)	
Depreciation	(5,539,681)	(5,077,787)	(4,828,389)	249,398	4.91%	
Finance costs	(100,848)	(92,433)	(97,820)	(5,387)	(5.83%)	
Insurance	(257,560)	(235,972)	(241,147)	(5,175)	(2.19%)	
Other expenditure	(246,123)	(226,310)	(193,696)	32,614	14.41%	▲
Loss on asset disposals	(20,275)	(18,418)	(2,727)	15,691	85.19%	
	(13,000,607)	(11,738,718)	(9,939,052)	1,799,666	15.32%	
Non cash amounts excluded from operating activities	2(c) 5,505,579	5,041,828	4,787,237	(254,591)	(5.05%)	
Amount attributable to operating activities	(474,954)	204,860	1,396,821	1,191,961	581.84%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,563,424	1,444,265	378,436	(1,065,829)	(73.80%)	▼
Proceeds from disposal of assets	170,455	145,455	159,091	13,636	9.37%	
	1,733,879	1,589,720	537,527	(1,052,193)	(66.19%)	
Outflows from investing activities						
Payments for property, plant and equipment	(5,312,706)	(4,912,195)	(1,220,271)	3,691,924	75.16%	▲
Payments for construction of infrastructure	(1,512,368)	(1,385,541)	(332,130)	1,053,411	76.03%	▲
	(6,825,074)	(6,297,736)	(1,552,401)	4,745,335	75.35%	
Amount attributable to investing activities	(5,091,195)	(4,708,016)	(1,014,874)	3,693,142	78.44%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,560,000	0	0	0	0.00%	
	1,560,000	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(200,500)	(158,627)	(158,627)	0	0.00%	
Transfer to reserves	(664,457)	(127,192)	(127,192)	0	0.00%	
	(864,957)	(285,819)	(285,819)	0	0.00%	
Non-cash amounts excluded from financing activities	2(d) 2,000,000	0	0	0	0.00%	
Amount attributable to financing activities	2,695,043	(285,819)	(285,819)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 2,871,106	2,871,106	2,871,107	1	0.00%	
Amount attributable to operating activities	(474,954)	204,860	1,396,821	1,191,961	581.84%	▲
Amount attributable to investing activities	(5,091,195)	(4,708,016)	(1,014,874)	3,693,142	78.44%	▲
Amount attributable to financing activities	2,695,043	(285,819)	(285,819)	0	0.00%	
Surplus or deficit after imposition of general rates	0	(1,917,869)	2,967,235	4,885,104	254.72%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 31 MAY 2026

	Actual 30 June 2025 \$	Actual as at 31 May 2026 \$
CURRENT ASSETS		
Cash and cash equivalents	10,595,904	11,243,472
Trade and other receivables	486,884	395,992
Inventories	135,734	135,734
Contract assets	405,331	194,629
TOTAL CURRENT ASSETS	11,623,853	11,969,827
NON-CURRENT ASSETS		
Trade and other receivables	11,720	11,720
Other financial assets	39,810	39,810
Property, plant and equipment	31,702,791	31,353,998
Infrastructure	69,741,336	66,696,202
TOTAL NON-CURRENT ASSETS	101,495,657	98,101,730
TOTAL ASSETS	113,119,510	110,071,557
CURRENT LIABILITIES		
Trade and other payables	756,687	391,847
Other liabilities	474,137	979,595
Borrowings	200,500	41,873
Employee related provisions	181,312	163,348
TOTAL CURRENT LIABILITIES	1,612,636	1,576,663
NON-CURRENT LIABILITIES		
Borrowings	2,352,095	2,352,095
Employee related provisions	36,862	36,862
TOTAL NON-CURRENT LIABILITIES	2,388,957	2,388,957
TOTAL LIABILITIES	4,001,593	3,965,620
NET ASSETS	109,117,917	106,105,937
EQUITY		
Retained surplus	40,822,326	37,683,154
Reserve accounts	5,340,610	5,467,802
Revaluation surplus	62,954,981	62,954,981
TOTAL EQUITY	109,117,917	106,105,937

This statement is to be read in conjunction with the accompanying notes.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 June 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2026

2 NET CURRENT ASSETS INFORMATION

	Note	Amended Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 May 2026
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents		10,595,904	10,595,904	11,243,472
Trade and other receivables		558,931	486,884	395,992
Inventories		135,734	135,734	135,734
Contract assets		405,331	405,331	194,629
		11,695,900	11,623,853	11,969,827
Less: current liabilities				
Trade and other payables		(828,735)	(756,687)	(391,847)
Other liabilities		(474,137)	(474,137)	(979,595)
Borrowings		(200,500)	(200,500)	(41,873)
Employee related provisions		(181,312)	(181,312)	(163,348)
		(1,684,684)	(1,612,636)	(1,576,663)
Net current assets		10,011,216	10,011,217	10,393,164
Less: Total adjustments to net current assets	2(b)	(7,140,110)	(7,140,110)	(7,425,929)
Closing funding surplus / (deficit)		2,871,106	2,871,107	2,967,235
(b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets				
Less: Reserve accounts		(5,340,610)	(5,340,610)	(5,467,802)
Less: Unspent loans		(2,000,000)	(2,000,000)	(2,000,000)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of borrowings		200,500	200,500	41,873
Total adjustments to net current assets	2(a)	(7,140,110)	(7,140,110)	(7,425,929)
(c) Non-cash amounts excluded from operating activities				
		Amended Budget Estimates 30 June 2026	YTD Budget Estimates 31 May 2026	YTD Actual 31 May 2026
Adjustments to operating activities		\$	\$	\$
Less: Profit on asset disposals		(54,377)	(54,377)	(43,879)
Add: Loss on asset disposals		20,275	18,418	2,727
Add: Depreciation		5,539,681	5,077,787	4,828,389
Total non-cash amounts excluded from operating activities		5,505,579	5,041,828	4,787,237
(d) Non-cash amounts excluded from financing activities				
Adjustments to financing activities				
Unspent loans		2,000,000	0	0
Total non-cash amounts excluded from financing activities		2,000,000	0	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	(293,968)	(12.98%)	▼
Grants for planning & strategy, LGIRS Regional Arts, Useless loop road extra grades, out of school programs YTD actuals lower than YTD budget.		Permanent	
Interest revenue	30,293	11.74%	▲
Interest earned from investment is higher than budget.		Permanent	
Expenditure from operating activities			
Employee costs	588,622	20.09%	▲
Staff vacancies, giving rise to salaries and wages and employment oncosts actual costs lower than YTD budget		Timing	
Materials and contracts	925,832	31.31%	▲
YTD expenditure profiled as 11/12th of the annual budget.		Timing	
YTD actuals lower than YTD budget for audit fees, reg 17 review, fair value valuations, audit fees, community events and festivals, independent living units maintenance, domestic refuse collection, refuse site operations and maintenance, recycling expenses, regional arts venues, valuations, emergency management consultant, planning and strategy for Regional North Local Government, maintenance town streets, OHS reviews, tourism promotions and plant operating costs.		Timing	
Private works, Useless Loop road maintenance YTD actuals higher than budget.		Timing	
Other expenditure	32,614	14.41%	▲
Council assistance program, refund expenditures YTD actual lower than budget.		Timing	
Emergency Management Consultant and meetings attendance fees YTD actual higher than budget.		Permanent	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,065,829)	(73.80%)	▼
Budgeted income from the following grants has not been received in line with YTD budget: Lotterywest, Rec fish grant and the DBCA grants. Income which has been received from R2R and RRG grants are being held as a contract liability until expenditure has occurred.		Timing	
Outflows from investing activities			
Payments for property, plant and equipment	3,691,924	75.16%	▲
Projects not undertaken as detailed in note 5 of the supplementary information.		Timing	
Payments for construction of infrastructure	1,053,411	76.03%	▲
Projects not undertaken as detailed in note 5 of the supplementary information.		Timing	
Surplus or deficit after imposition of general rates	4,885,104	254.72%	▲
Due to variances described above.			

Please refer to the compilation report

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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.87 M	\$2.87 M	\$2.87 M	\$0.00 M
Closing	\$0.00 M	(\$1.92 M)	\$2.97 M	\$4.89 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$ M	% of total
Unrestricted Cash	\$5.78 M	51.4%
Reserve Accounts	\$5.47 M	48.6%
Refer to 3 - Cash and Financial Assets		

Payables	
	% Outstanding
Trade Payables	\$0.03 M
0 to 30 Days	10.3%
Over 30 Days	89.7%
Over 90 Days	0.0%
Refer to 9 - Payables	

Receivables	
	% Collected
Rates Receivable	\$0.10 M
Trade Receivable	\$0.30 M
Over 30 Days	87.9%
Over 30 Days	30.4%
Over 90 Days	20.9%
Refer to 7 - Receivables	

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.47 M)	\$0.20 M	\$1.40 M	\$1.19 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$ M	% Variance
YTD Budget	\$2.10 M	(7.5%)
YTD Budget	\$2.27 M	
Refer to 12 - Grants and Contributions		

Grants and Contributions		
YTD Actual	\$ M	% Variance
YTD Budget	\$1.97 M	(13.0%)
YTD Budget	\$2.26 M	
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.09 M)	(\$4.71 M)	(\$1.01 M)	\$3.69 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$ M	%
Amended Budget	\$0.16 M	(6.7%)
Amended Budget	\$0.17 M	
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$ M	% Spent
Amended Budget	\$0.33 M	(78.0%)
Amended Budget	\$1.51 M	
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$ M	% Received
Amended Budget	\$0.38 M	(75.8%)
Amended Budget	\$1.56 M	
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.70 M	(\$0.29 M)	(\$0.29 M)	\$0.00 M
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	(\$0.16 M)
Interest expense	(\$0.08 M)
Principal due	\$2.39 M
Refer to 10 - Borrowings	

Reserves	
Reserves balance	\$5.47 M
Net Movement	\$0.13 M
Refer to 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

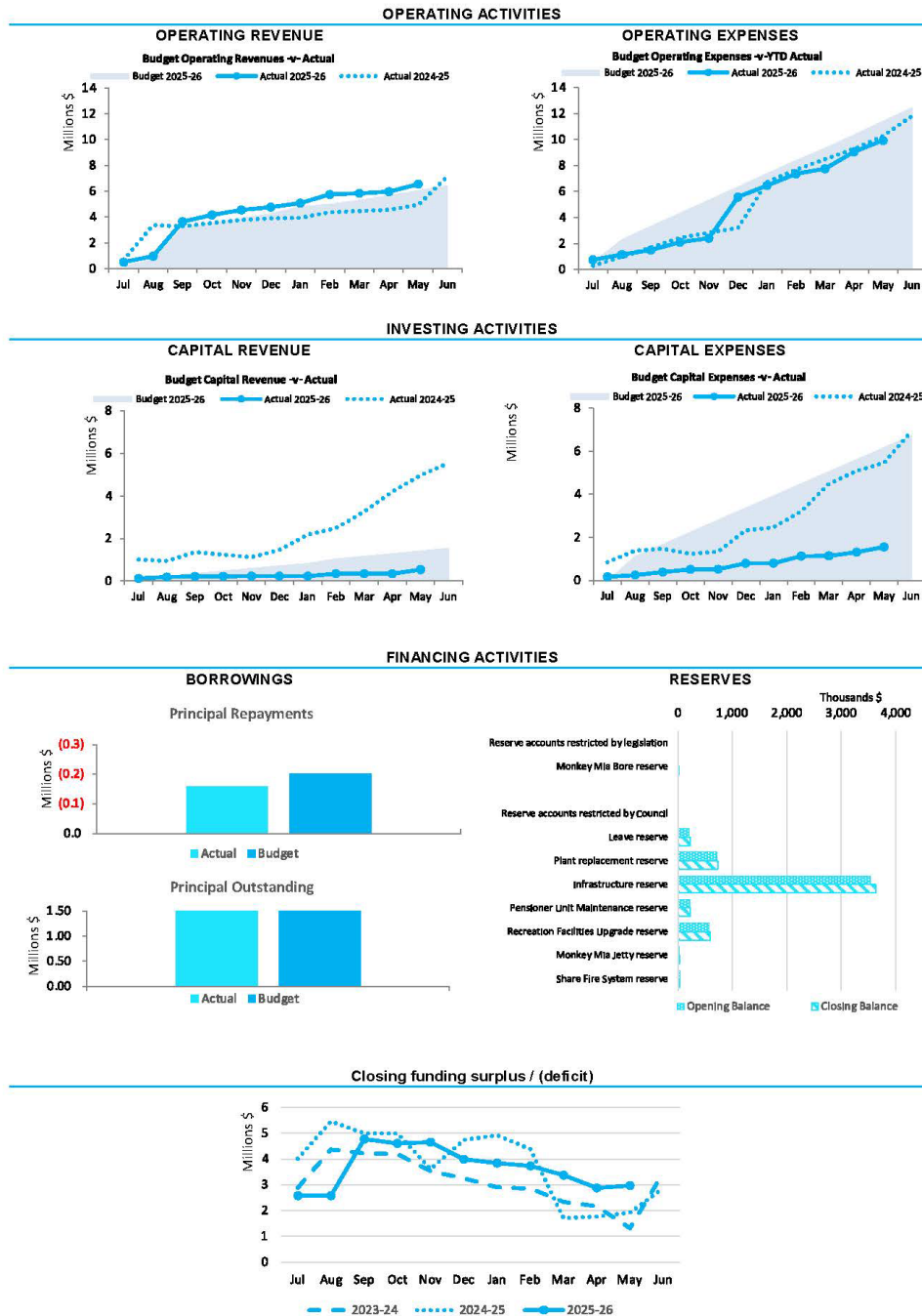
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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Office Till Float		200	0	200			
SBDC Till Float		500	0	500			
Refuse Site Float		200	0	200			
Municipal Fund Bank	Cash and cash equivalents	1,573,628	0	1,573,628	CBA	Variable	Not applicable
Municipal Telenet Saver - 6555	Cash and cash equivalents	1,322,073	0	1,322,073	CBA	Variable	Not applicable
SHERP Telenet Saver - 6571	Cash and cash equivalents	88,222	0	88,222	CBA	Variable	Not applicable
Municipal Term Deposit - 6547	Cash and cash equivalents	25,146	0	25,146	CBA	Variable	Not applicable
Reserve Telenet Saver - 6555	Cash and cash equivalents	0	2,328,192	2,328,192	CBA	Variable	Not applicable
Reserve Bank Account - 6520	Cash and cash equivalents	164	0	164	CBA	Variable	Not applicable
Reserve Bank Account- 6547	Cash and cash equivalents	460	83,636	84,096	CBA	Variable	Not applicable
Reserve Bank Account - 6547	Cash and cash equivalents	5,545	1,055,974	1,061,519	CBA	Variable	Not applicable
CBA Term Deposit - 7106	Cash and cash equivalents	2,067,535	2,000,000	4,067,535	CBA	Variable	Not available
Muni Bank Deposit - 6566	Cash and cash equivalents	691,997	0	691,997	CBA	Variable	Not applicable
Total		5,775,670	5,467,802	11,243,472			
Comprising							
Cash and cash equivalents		5,775,670	5,467,802	11,243,472			
		5,775,670	5,467,802	11,243,472			

KEY INFORMATION

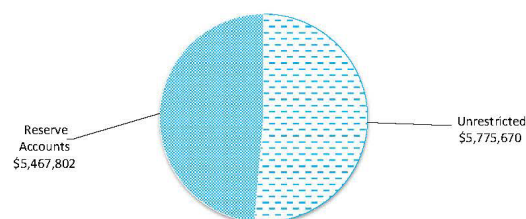
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Monkey Mia Bore reserve	14,999	15,000	0	29,999	14,999	0	0	14,999
Reserve accounts restricted by Council								
Leave reserve	211,638	6,772	0	218,410	211,638	5,058	0	216,696
Plant replacement reserve	713,619	22,836	0	736,455	713,619	17,043	0	730,662
Infrastructure reserve	3,546,044	592,516	(1,500,000)	2,638,560	3,546,044	84,688	0	3,630,732
Pensioner Unit Maintenance reserve	220,947	7,070	(60,000)	168,017	220,947	5,277	0	226,224
Recreation Facilities Upgrade reserve	577,289	18,473	0	595,762	577,289	13,787	0	591,076
Monkey Mia Jetty reserve	23,980	767	0	24,747	23,980	573	0	24,553
Share Fire System reserve	32,094	1,023	0	33,117	32,094	766	0	32,860
	5,340,610	664,457	(1,560,000)	4,445,067	5,340,610	127,192	0	5,467,802

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	4,417,272	4,062,522	646,301	(3,416,221)
Furniture & Office Equip.	76,000	63,663	0	(63,663)
Plant , Equip. & Vehicles	789,434	758,510	573,970	(184,540)
Heritage Assets	30,000	27,500	0	(27,500)
Acquisition of property, plant and equipment	5,312,706	4,912,195	1,220,271	(3,691,924)
Roads (Non Town)	636,309	583,286	138,997	(444,289)
Footpaths	60,000	55,000	0	(55,000)
Drainage/Culverts	58,000	58,000	58,000	0
Town Streets	475,582	435,952	8,783	(427,169)
Public Facilities	282,477	253,303	126,350	(126,953)
Acquisition of infrastructure	1,512,368	1,385,541	332,130	(1,053,411)
Total capital acquisitions	6,825,074	6,297,736	1,552,401	(4,745,335)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,563,424	1,444,265	378,436	(1,065,829)
Other (disposals & C/Fwd)	170,455	145,455	159,091	13,636
Reserve accounts				
Infrastructure reserve	1,500,000	0	0	0
Pensioner Unit Maintenance reserve	60,000	0	0	0
Contribution - operations	3,531,195	4,708,016	1,014,874	(3,693,142)
Capital funding total	6,825,074	6,297,736	1,552,401	(4,745,335)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

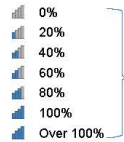
24 JUNE 2026

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Amended				
		Current	Year to Date	Year to Date	Variance	
		Budget	Budget	Actual	(Under)/Over	
Capital Expenditure						
Buildings						
	25104775	SHERP - Community Housing Project	110,272	110,272	112,772	2,500
	35304736	Sport and Recreation Buildings Capital Works	267,000	244,750	119,418	(125,332)
	09128000	Capital Works Staff Housing	50,000	50,000	74,003	24,002
	05204750	Staff Housing Capital Works	100,000	91,663	0	(91,663)
	09102810	Capital Works - Essential Worker Accommodation	3,735,000	3,423,750	339,561	(3,084,189)
	10202691	Animal Shelter - Capital	40,000	36,663	0	(36,663)
	25104785	Independent Living Units Capital Works	30,000	27,500	0	(27,500)
	30105583	Refuse Site Shop Floor	15,000	13,750	547	(13,203)
	36004997	SBDC Lighting Upgrade	50,000	45,837	0	(45,837)
	36005002	SBDC Energy Efficiency Assessment	20,000	18,337	0	(18,337)
Buildings Total		4,417,272	4,062,522	646,301	(3,416,221)	
Furniture & Office Equip.						
	05204975	Office Furniture & Equipment	30,000	27,500	0	(27,500)
	35305506	Gymnasium Equipment	10,000	9,163	0	(9,163)
	35504903	LOTTERYWEST FUNDING - LIBRARY UPGRADE EXP	36,000	27,000	0	(27,000)
Furniture & Office Equip. Total		76,000	63,663	0	(63,663)	
Plant , Equip. & Vehicles						
	05205338	ADMIN Vehicle Replacement	51,500	51,500	58,295	6,795
	30400760	Mortuary Fridge Unit - Capital	7,000	6,413	0	(6,413)
	35405250	Digital TV Upgrade	100,000	91,663	0	(91,663)
	36004998	SBDC Airconditioner Upgrade	13,000	9,750	0	(9,750)
	36005003	SBDC Solar Inverters	15,000	13,750	0	(13,750)
	45156790	Electronic Road Closed Sign - Useless Loop Road	30,000	27,500	0	(27,500)
	45205475	Major Plant Items - Capital	20,000	18,337	4,375	(13,962)
	45205484	Water Tanker	160,000	146,663	150,294	3,631
	45205515	Rangers Vehicle	63,500	63,500	57,371	(6,129)
	45205516	Dual Cab Ute - Country	63,500	63,500	58,295	(5,205)
	45205520	Road Sweeper (Tow Along Broom)- Country Roads	67,000	67,000	66,465	(535)
	45205519	Waste Truck	40,434	40,434	40,434	0
	45205345	FORD RANGER UTE - EXTRA VEHICLE PURCHASE	63,500	63,500	58,295	(5,205)
	05205335	CEO Vehicle Replacement	95,000	95,000	80,146	(14,854)
Plant , Equip. & Vehicles Total		789,434	758,510	573,970	(184,541)	
Heritage Assets						
	35605182	Heritage Stables Refurbishment	30,000	27,500	0	(27,500)
Heritage Assets Total		30,000	27,500	0	(27,500)	
Roads (Non Town)						
	45165670	Regional Roads Group - RRG	636,309	583,286	138,997	(444,289)
Roads (Non Town) Total		636,309	583,286	138,997	(444,289)	
Footpaths						
	45145250	Town Footpaths - Dual Use Path Construction	60,000	55,000	0	(55,000)
Footpaths Total		60,000	55,000	0	(55,000)	
Town Streets						
	45156690	Roads To Recovery - R2R	475,582	435,952	8,783	(427,170)
Town Streets Total		475,582	435,952	8,783	(427,170)	
Public Facilities						
	35205541	Seawall Upgrade - Capital Works	72,477	72,477	72,477	(0)
	05204740	Community Precinct Placemaking Capital	20,000	18,337	0	(18,337)
	30105581	Refuse Site Bunding	15,000	13,750	0	(13,750)
	30405593	Cemetery Upgrade	10,000	9,163	0	(9,163)
	35205525	Foreshore Public Facilities Upgrade/Improvements	15,000	13,750	13,698	(52)
	35305511	Town Oval and Recreation Reticulation/Resurfacing	30,000	27,500	0	(27,500)
	35305586	Parks & Gardens Capital Exp	20,000	18,337	5,936	(12,401)
	45104725	Useless Loop Rd - Waste Fence	10,000	9,163	0	(9,163)
	45156789	Temporary Fencing - Capital	10,000	9,163	0	(9,163)
	45205319	Refuse Site Fuel Tank and Bowser	10,000	9,163	14,743	5,580
	35205524	Fish Cleaning Facility - Rec Fish West Grant EXP	40,000	30,000	19,496	(10,504)
	50104001	CCTV Installation - Shark Bay Discovery Centre External	30,000	22,500	0	(22,500)
Public Facilities Total		282,477	253,303	126,350	(126,953)	
Drainage/Culverts						
	45105875	Drainage/Sump Construction	58,000	58,000	58,000	0
Drainage/Culverts Total		58,000	58,000	58,000	0	
Grand Total		6,825,074	6,297,736	1,552,401	(4,745,337)	

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

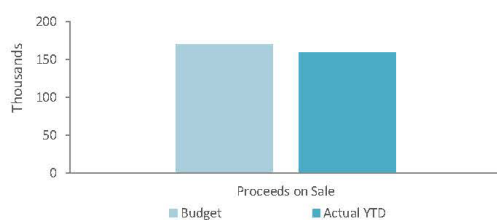
24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Water Tanker	32,548	20,000	0	(12,548)	0	0	0	0
MV211	Admin Vehicle	30,000	27,273	0	(2,727)	30,000	27,273	0	(2,727)
MV218	Dual Cab Ute- Ranger	20,468	40,000	19,532	0	16,337	40,000	23,663	0
MV220	Dual Cab Ute - Country	16,337	38,182	21,845	0	20,468	38,182	17,714	0
	Community Bus	10,000	5,000	0	(5,000)	0	0	0	0
MV222	Admin Ford	27,000	40,000	13,000	0	51,134	53,636	2,502	0
		136,353	170,455	54,377	(20,275)	117,939	159,091	43,879	(2,727)



Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

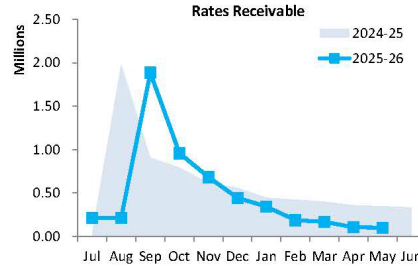
SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable

	30 June 2025	31 May 2026
	\$	\$
Opening arrears previous year	39,466	161,185
Levied this year	1,779,510	2,097,766
Less - collections to date	(1,485,481)	(1,986,347)
Gross rates collectable	333,495	272,604
Allowance for impairment of rates receivable	(172,310)	(172,310)
Net rates collectable	161,185	100,294
% Collected	81.7%	87.9%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,507)	134,681	11,510	6,480	39,385	188,549
Percentage	(1.9%)	71.4%	6.1%	3.4%	20.9%	
Balance per trial balance						
Trade receivables						188,549
Other receivables						65,552
GST receivable						41,597
Total receivables general outstanding						295,698

Amounts shown above include GST (where applicable)

KEY INFORMATION

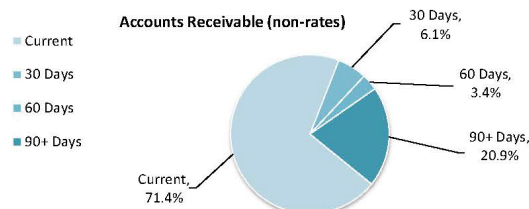
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 May 2026
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on hand	135,734	0	0	135,734
Contract assets				
Contract assets	405,331	0	(210,702)	194,629
Total other current assets	541,065	0	(210,702)	330,363
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES

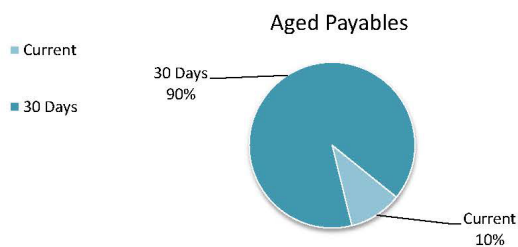
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	3,535	30,728	0	0	34,263
Percentage	0.0%	10.3%	89.7%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						34,263
ATO liabilities						56,887
Other payables						90,076
Esl Liability						418
Bond Liability						90,799
Prepaid Rates						17,598
Contract retentions held						101,806
Total payables general outstanding						391,847

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Finance costs Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Town Oval Bore	58	632,077	0	0	(35,888)	(35,888)	596,189	596,189	(13,959)	(13,959)
Essential Worker Accommodation	59	1,920,518	0	0	(122,739)	(164,612)	1,797,779	1,755,906	(65,886)	(86,889)
Total		2,552,595	0	0	(158,627)	(200,500)	2,393,968	2,352,095	(79,845)	(100,848)
Current borrowings		200,500					41,873			
Non-current borrowings		2,352,095					2,352,095			
		2,552,595					2,393,968			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2026
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		74,537	0	375,304	(176,295)	273,546
Capital grant/contributions liabilities		399,600	0	504,807	(198,358)	706,049
Total other liabilities		474,137	0	880,111	(374,653)	979,595
Employee Related Provisions						
Provision for annual leave		99,323	0	0	0	99,323
Provision for long service leave		81,989	0	0	(17,964)	64,025
Total Provisions		181,312	0	0	(17,964)	163,348
Total other current liabilities		655,449	0	880,111	(392,617)	1,142,943

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2025			31 May 2026	31 May 2026			
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	1,100,880	1,100,880	1,100,880
Grants Commission - Roads	0	0	0	0	0	306,821	306,821	306,821
FESA Grant - Operating Bush Fire Brigade	0	9,836	(7,786)	1,850	1,850	10,796	9,889	8,555
Grant FESA - SES	0	0	0	0	0	47,200	43,263	52,438
Planning & Strategy - Regional North LG	42,149	0	(937)	41,212	41,212	42,149	38,632	938
DLGSC - Regional Arts Venues Support	4,412	55,240	(18,145)	41,507	41,507	59,651	54,670	18,144
Road Preservation Grant	0	0	0	0	0	171,485	171,485	171,485
Useless Loop Road - Mtce	0	132,000	(132,000)	0	0	0	0	0
Grants - Community Development	0	1,000	(1,000)	0	0	1,000	913	1,000
Every Club - Gaming & Wagering Com	2,966	18,724	(1,546)	20,144	20,144	10,166	9,317	2,966
Gaming & Wagering Com - Out of School Programs	0	0	0	0	0	30,000	27,500	(20,144)
Grant - Youth Life Skills Program - INC	10,000	0	(326)	9,674	9,674	10,000	9,163	326
Useless Loop Road - Extra Grades	0	136,000	0	136,000	136,000	170,000	170,000	0
DIGITAL LIBRARY BOARD - GRANT	0	4,545	(4,545)	0	0	5,000	5,000	4,545
Building condition assessments - DoH grant	0	0	0	0	0	20,000	0	0
Useless Loop Road - Mtce	0	18,159	0	18,159	18,159	330,000	302,500	311,841
	59,527	375,304	(166,285)	268,546	268,546	2,315,148	2,260,033	1,959,795
Contributions								
Donations - HMAS Sydney Exhibit	0	0	0	0	0	250	220	219
Coburn Resources Education Contribution	5,000	0	0	5,000	5,000	5,000	4,576	0
Contribution to Road Maintenance - Pipeline	10,010	0	(10,010)	0	0	10,000	9,163	10,010
	15,010	0	(10,010)	5,000	5,000	15,250	13,959	10,229
TOTALS	74,537	375,304	(176,296)	273,546	273,546	2,330,398	2,263,992	1,970,024

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2025			31 May 2026	31 May 2026			
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Grant - Cyclone Seroja Resilience - Income	301,879	0	(119,418)	182,461	182,461	301,879	276,716	119,418
Grant - Essential Worker Accommodation - GDC	50,000	0	0	50,000	50,000	50,000	45,826	0
Roads To Recovery Grant - Cap	0	300,000	(8,782)	291,218	291,218	475,582	435,941	8,782
RRG Grants - Capital Projects	0	169,683	(37,386)	132,297	132,297	424,206	388,850	127,464
Local Road and Community Infrastructure Program	0	0	0	0	0	30,000	27,500	0
Grant - Seawall Revetment Capital Projects	0	0	0	0	0	20,036	18,359	0
Grant - SHERP Community Housing Project	47,721	0	(32,772)	14,949	14,949	127,721	117,073	112,772
Lotterywest Library Upgrade Grant	0	35,124	0	35,124	35,124	36,000	36,000	0
Fish Cleaning Facility - Rec Fish West Grant	0	0	0	0	0	40,000	40,000	10,000
Drainage/Sump Construction - DBCA grant	0	0	0	0	0	58,000	58,000	0
	399,600	504,807	(198,358)	706,049	706,049	1,563,424	1,444,265	378,436

Please refer to the compilation report

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MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 MAY 2026

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						0
Opening surplus	Res. OCM 25/03/26	Opening surplus(deficit)	0	2,658	0	2,658
Grants, subsidies and contributions	Res. OCM 25/03/26	Operating revenue	0	293,602	0	296,260
Fees and charges	Res. OCM 25/03/26	Operating revenue	0	147,160	0	443,420
Interest revenue	Res. OCM 25/03/26	Operating revenue	0	16,100	0	459,520
Other revenue	Res. OCM 25/03/26	Operating revenue	0	69,500	0	529,020
Profit on asset disposals	Res. OCM 25/03/26	Operating revenue	0	30,804	0	559,824
Employee costs	Res. OCM 25/03/26	Operating expenses	0	0	(196,303)	363,521
Materials and contracts	Res. OCM 25/03/26	Operating expenses	0	0	(317,388)	46,133
Other expenditure	Res. OCM 25/03/26	Operating expenses	0	0	(9,159)	36,974
Loss on asset disposals	Res. OCM 25/03/26	Operating expenses	0	8,177	0	45,151
Non-cash amounts excluded from operating activities	Res. OCM 25/03/26	Non cash item	(38,981)	0	0	6,170
Capital grants, subsidies and contributions	Res. OCM 25/03/26	Capital revenue	0	134,000	0	140,170
Proceeds from disposal of assets	Res. OCM 25/03/26	Capital revenue	0	50,455	0	190,625
Purchase of land and buildings	Res. OCM 25/03/26	Capital expenses	0	0	(18,551)	172,074
Purchase of plant and equipment	Res. OCM 25/03/26	Capital expenses	0	0	(113,434)	58,640
Purchase and construction of infrastructure-roads	Res. OCM 25/03/26	Capital expenses	0	0	(8,000)	50,640
Purchase and construction of infrastructure-other	Res. OCM 25/03/26	Capital expenses	0	52,559	0	103,199
Transfers to reserve accounts	Res. OCM 25/03/26	Capital expenses	0	0	(103,199)	0
				805,015	(766,034)	38,981

Please refer to the compilation report

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24 JUNE 2026

11.3 DISCRETIONARY FEES AND CHARGES 2026/2027
FM52627

AUTHOR

Manager Finance & Administration

DISCLOSURE OF ANY INTEREST

Disclosure of Interest: Cr Smith

Nature of Interest: Impartiality Interest as has a Lease within the Town Common (Reserve 49809)

Officer Recommendation

That Council:

1. Endorse the attached Schedule of Discretionary Fees and Charges effective from 1 July 2026; and
2. Incorporate these fees and charges into the 2026/2027 budget document.

Moved Cr Stubberfield

Seconded Cr Johns

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 1.31 pm for open discussion on Item 11.3 – Discretionary Fees and Charges 2026/2027.

7/0 CARRIED

FOR: Cr's Bellottie, Cowell, Fenny Johns, Ridgley, Smith and Stubberfield

AGAINST: Nil

ABSENT: Nil

Moved Fenny

Seconded Johns

Council Resolution

That Council reinstate Standing Orders at 2.23pm.

7/0 CARRIED

FOR: Cr's Bellottie, Cowell, Fenny Johns, Ridgley, Smith and Stubberfield

AGAINST: Nil

ABSENT: Nil

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AMMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council amended the recommendation to ensure the Schedule of Discretionary Fees and Charges accurately includes the Town Common charges intended to apply from 1 July 2026.

Moved Cr Fenny
Seconded Cr Johns

Council Resolution

That Council:

- 1. Endorse the attached Schedule of Discretionary Fees and Charges effective from 1 July 2026, as amended to include the Town Common charges;**
- 2. Incorporate these fees and charges into the 2026/2027 budget document; and**
- 3. Authorise the Chief Executive Officer to make any minor administrative amendments necessary to ensure the Town Common charges are correctly reflected in the final Schedule of Discretionary Fees and Charges.**

5/2 CARRIED BY ABSOLUTE MAJORITY

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgley, Smith and Stubberfield
AGAINST: Cr's Ridgley and Smith
ABSENT: Nil

BACKGROUND

In accordance with Section 6.16 of the *Local Government Act 1995*, a Local Government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. Fees and charges are to be imposed (generally) when adopting the annual budget and must be resolved by an absolute majority.

In determining the amount of a fee or charge for a service or goods a Local Government is required to consider the following factors (s 6.17) -

- (a) the cost to the Local Government of providing the goods or service;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

COMMENT

The attached fees and charges document reflect the proposed fees to be charged in 2026/2027. This agenda item discusses the discretionary fees and charges only, as the Council does not have any control over legislative fees and charges. If any changes to legislative fees occur after the 2026/2027 Fees and Charges have been adopted by Council, they will be incorporated and will be presented to Council in July/August as part of the Annual Budget documents.

Over the 12 months to December 2026 the Australian CPI was 3.8%, however, Council has modelled its long-term financial plan on a minimum rate increase of 4% for the 2026/2027 financial year, a minimum 5% increase has been applied across the entirety

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of Fees and Charges for 2026/2027. Notable exceptions to this include Fees and Charges where a significantly greater than 5% increase has been applied for 2026/2027, items of note that are applicable are listed below:

**Shark Bay World Heritage Discovery and Visitor Centre
Rose de Freycinet Gallery**

Art Exhibit - Commission on Sales

In 2026/2027 two (2) new options relative to Artist Fees and Commissions have been recommended.

Art Exhibit – Option 1 – Local Artists		No Fee	Per week
Art Exhibit – Option 1 – Commission on Sale		40%	Per sale
Art Exhibit – Option 2 – Local Artists		160	Per Week
Art Exhibit – Option 2 – Commission on Sale		20%	Per Sale
Art Exhibit - Other Artists		300	Per Week
Art Exhibit – Commission on Sale		20%	Per Sale

Shark Bay Discovery Centre

No changes to the admission pricing for the museum have been recommended.

Changes to the charges for museum admission outside of normal opening times have been recommended.

Brochure racking fees have been removed and replaced with a recommended three (3) tier membership package.

Membership Package - Premium	New	600	Per Annum
Membership Package – Small Business	New	250	Per Annum
Membership Package – Essential	New	100	Per Annum

Refuse Site

An increase from \$180 to \$200 to open the refuse site outside of normal operating hours has been recommended to more accurately reflect the actual cost of providing this service.

New charges to Builders Waste (clean and contaminated) accepted at the builders' pit, have been recommended.

Marquee Hire

An increase to the hire fee from \$1,400 to \$4,000 and a mobilise/demobilise At Cost +10%, to better reflect the cost of setting up and taking down of the marquee has been recommended.

Reserve 49809 – Shire Common

MINUTES OF THE ORDINARY COUNCIL MEETING

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Annual fees relative to Reserve 49809 the Shire Common have been adjusted or introduced to clearly reflect both Commercial and Non-Commercial uses.

- An initial “first time” or new application for a Licence lodgement fee.
- An Annual Grant of Licence Approval Fee based on the size of the land parcel under the Licence.
- An application for renewal Licence (after expiry of existing approved Licence) with no increase in licence area.
- An application to modify existing licence terms or conditions

Non-Commercial Use					
Initial ‘first time’ or new application for a Licence lodgement fee Non-Commercial Use (includes any expanded Licence area)	Council	Y	\$300.00		Non-refundable application processing fee
Grant of Licence Approval Fee (on approval of a Licence by both the Shire and Minister for Lands) Non-Commercial Use	Council	Y	\$500.00	Up to 5 hectares	Annual Licence fee
			\$750.00	5.1 to 10 hectares	
			\$1250.00	10.1 to 15 hectares	
			\$2000.00	15.1 to 20 hectares	
			\$3000.00	20.1 hectares and over	
Application for renewal Licence (after expiry of existing approved Licence) with no increase of Licence area Non-Commercial Use	Council	Y	\$200.00		Non-refundable application processing fee
Application to modify existing Licence Terms or Conditions (with no increase of Licence area) Non-Commercial use			\$150.00		Non-refundable application processing fee
Commercial Use					
Initial ‘first time’ application lodgement fee Commercial Use (includes any new or increased Licence area)	Council	Y	\$500.00		Non-refundable application processing fee
Licence Fee (on approval of a Licence by both the Shire and Minister for Lands) Commercial Use	Council	Y	\$1000.00	Up to 5 hectares	Annual Licence fee
			\$1500.00	5.1 to 10 hectares	
			\$2000.00	10.1 to 15 hectares	
			\$3500.00	15.1 to 20 hectares	
			\$5000.00	20.1 hectares and over	
Application for renewal Licence (after expiry of existing approved Licence) with no increase of Licence area Commercial Use	Council	Y	\$400.00		Non-refundable application processing fee
Application to modify existing Licence Terms or Conditions (with no increase of Licence area) Commercial use	Council	Y	\$300.00		Non-refundable application processing fee

Venue Hire

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It has been recommended that fees and charges relative to the hire of the Recreation Centre Meeting Room be removed to ensure the room is solely for the exclusive use of Council related meetings.

Gym Membership

It has been recommended that monthly memberships for all membership categories be removed.

Jinker Fees

It has been recommended that the set cost for providing this service be removed and replaced with a charge out at "At Cost + 10%" to better reflect the actual cost of providing this service.

Equipment Hire

A fee for the setup of the Speed Alert Mobile (SAM) trailer of \$100 per setup has been recommended.

LEGAL IMPLICATIONS

Section 6.16 of the *Local Government Act 1995* enables a Local Government to impose and recover a fee or charge for any goods or service it provides or proposes to provide.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

Fees and charges revenue will account for approximately 28 percent of the Shires operating revenue in 2026/2027 and provides a means for the Shire to recover the costs of providing services on a user pay basis.

STRATEGIC IMPLICATIONS

Outcome 6 and 7

Shark Bay Council is a strategically focused, unified Council, functioning efficiently. It is a transparent, resilient organisation demonstrating leadership and governance whilst engaging actively with the community and providing appropriate services to the community.

RISK MANAGEMENT

This is a low-risk item for Council. Council needs to set fees and charges to reduce the reliance on grant income and rates. Should Council not impose any fees and charges then there will be a need to increase rates to cover the shortfall. The community expect to pay fees and charges for the use of facilities and for the provision services.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Chief Executive Officer

Date of Report

D Chapman

18 June 2026

Building	Particulars	Charge Type	GST	2025/26 Inc GST where		Column2	2026/2027	Frequency	GL
				Applicable	ADD 5%				
							0		
	Search Fees - Property Enquiries	Council	Y	23	1.15	24.15	25	Per Property	50303703
	Application for copies of building permits and certificates	Council	Y	62	3.1	65.1	66	Per Permit/Application	50303703
	Application for residential design code compliance certification - Private Certification	Council	Y	119	5.95	124.95	125	Per Hour	50303703
	Single copies at photocopy rates - See Sandy Expenses (to a maximum of 4 A4 pages)								
	Occupancy Permits and Building Approval Certificates								
	Application for an occupancy permit for a completed building (s. 46)	Statutory	N	110		110	110	Per Application	50303853
	Application for a temporary occupancy permit for an incomplete building (s. 47)	Statutory	N	110		110	110	Per Application	50303853
	Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	Statutory	N	110		110	110	Per Application	50303853
	Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	Statutory	N	110		110	110	Per Application	50303853
	Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of subdivision (s. 50(1) and (2))	Statutory	N	Min. \$115.00			Min. \$115.00	The fee is \$11.60 for each strata unit covered by each application, but not less than \$115.00	50303853
	Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51 (2))	Statutory	N	Min 110.00			Min 110.00	The fee is 0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority but not less than \$110.00	50303853
	Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	Statutory	N	Min 110.00			Min 110.00	The fee is 0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority but not less than \$110.00	50303853
	Application to replace an occupancy permit for an existing building (s.52(1))	Statutory	N	110			110	Per Application	50303853
	Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	Statutory	N	110			110	Per Application	50303853

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	2025/26 Inc GST where Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	Statutory	N	110		110	Per Application	50303853
Building Permits and Demolition Permits							
Certified application for a building permit for building work for a Class 1 or Class 10 (s. 16(1))	Statutory	N	Min \$110.00		Min \$110.00	The fee is 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00	50303853
Certified application for a building permit for building work for a Class 2 to Class 9 building or incidental structure (s.16(1))	Statutory	N	Min \$110.00		Min \$110.00	The fee is 0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00	50303853
Uncertified application for a building permit (s.16(1))	Statutory	N	Min \$110.00		Min \$110.00	The fee is 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00	50303853
Application for a demolition permit for demolition work in respect of a Class 1 or Class 10 building or incidental structure (s. 16(1))	Statutory	N	110		110	Per Application	50303853
Application for a demolition permit for demolition work in respect of a Class 2 to Class 9 building or incidental structure (s. 16(1))	Statutory	N	110		110	For each storey of the building	50303853
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	Statutory	N				Per Application	50303853
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	Statutory	N	2160.15		2160.15	Per Application	50303853
Application for approval of battery powered smoke alarms (regulation 61)	Statutory	N	179.40		179.40	Per Application	50303853
Materials on Street	Statutory	N	1			per meter per month	50303853
Roads, Kerb and Footpath damage deposit: Residential	Statutory	N	1000		1000	Per Lot for \$100,000 and over (Trust)	Create New Trust
Roads, Kerb and Footpath damage deposit: Larger Projects (up to)	Statutory	N	2000		2000	Per Lot (Trust)	Create New Trust
Initial Inspection of Pool Enclosures (regulation 53)	Statutory	N	58.45		60	Per Application	50303793

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	GST	2025/26 Inc GST where Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Swimming Pool Annual Inspection – Public and Private Facilities, added to the rates notice	Statutory	N	55			55	Per Year for 4 yearly inspection	Rates Notice
BCIIF (CIF) Levy								
Building Act Fee	Statutory	N	0.002			0.002	Levied on the Total Value of Construction, for all works valued at more than \$100,000	Create New Trust
BSL < \$45,000 (Minimum Fee)	Statutory	N	Min \$61.65			61.65		Create New Trust
BSL > \$45,000.00 0.137% value of application								
Town Planning Services								
Determining an application for advice for a single house or additions to a single house	Statutory	N	295			295	Per application	New
Determining an application to amend or cancel development approval	Statutory	N	295			295	Per Application	30303761
Search Fee - Planning Approvals	Council	Y	23	1.15	24.15	25	Per Property	30303761
Applications for copies of Planning Approvals	Council	Y	62	3.1	65.1	66	Per Approval	30303761
Single page copy of Planning Approval - See Sundry Expenses								
Home Business Occupation Licence								
Application Fee	Statutory	N	222			222	Per Application	30303865
If the home occupation has commenced, an additional amount by way of penalty will apply	Statutory	N	666			666	Per Application	30303865
Annual Renewal Fee	Statutory	N	73			73	Per Financial Year	30303865
If the approval to be renewed has expired, an additional amount by way of penalty	Statutory	N	219			219	Per Application	30303865
Providing a zoning certificate	Statutory	N	73			73	Per Application	30303759
Issue of written planning advice	Statutory	N	73			73	Per Advice	30303759
Development Application Approval								
Change of use where no building work is proposed or a change to a non-conforming use is proposed	Statutory	N	295			295	Per Application	30303716
If the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount by way of penalty	Statutory	N	885			885	Per Application	30303716
Determination of Development Application where the estimated cost of the development is -								
(a) Value of Project not more than \$50,000	Statutory	N	147			147		30303716
(b) Value of Project \$50,000 but no more than \$500,000	Statutory	N	0.0032			0.0032	Of Project Value	30303716
(c) Value of Project \$500,000 but not more than \$2,500,000	Statutory	N	1700			1700		30303716
Plus 0.257% for every dollar in excess of \$500,000	Statutory	N	0.00257			0.00257	Of Project Value	30303716
(d) Value of Project \$2,500,000 but not more than \$5,000,000	Statutory	N	7161			7161		30303716
Plus 0.206% for every dollar in excess of \$2,500,000	Statutory	N	0.00206			0.00206	Of Project Value	30303716

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	GST	2025/26 inc GST where		Column2	2026/2027	Frequency	GL
			Applicable	ADD 5%				
(e) Value of Project \$5,000,000 but not more than \$21,500,000	Statutory	N	12633			12633		30303716
Plus 0.123% for every dollar in excess of \$5,000,000	Statutory	N	0.00123			0.00123	Of Project Value	30303716
(f) Value of Project more than \$21,500,000	Statutory	N	34196			34196		30303716
And, if the development for an extractive industry has been commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph (a), (b), (c), (d), (e) or (f). PLUS the initial maximum application fee.	Statutory	N						30303716
Determination of Development Application for an Extractive Industry	Statutory	N	739			739		30303716
And, if the development has been commenced or been carried out, an additional amount by way of penalty	Statutory	N	2217			2217		30303716
Subdivision Clearance - including Strata Title								
Not more than 5 Lots	Statutory	N	73			73	Per Lot	30303716
More than 5 Lots but not more than 195 Lots	Statutory	N	73			73	Per lot for the first five lots, then \$35.00 per lot	30303716
Plus 35 per Lot as per item above	Statutory	N	35			35	\$35 per lot as per above	30303716
More than 195 Lots	Statutory	N	7393			7393		30303716
Residential buildings of 2 or more dwelling units								
Rate to be charged on value of development	Statutory	N						30303716
Advertising Charges for SA & AA uses								
Advertisement cost plus 15% administration fee	Statutory	N						30303716
Scheme Amendments, Structure Plans and Local Development Plans								
Total fee to be calculated in accordance with Schedule 2 of the Planning and Development Regulations 2009. Costs of staff time will be as per the Schedule of Charge out rates for officers (see below)	Statutory	Y	To be Calculated				Plus Advertising (including newspaper publications)	30303781
Scheme Amendments / Structure Plans / Re-Zoning/ Local Development Plans								
CEO/Share Planner	Statutory	Y	88			88	Per Hour	30303781
Manager/Senior Planner	Statutory	Y	66			66	Per Hour	30303781
Planning Officer	Statutory	Y	36.86			36.86	Per Hour	30303781
Other staff eg environmental health officer	Statutory	Y	36.86			36.86	Per Hour	30303781
Secretary/administration clerk	Statutory	Y	30.2			30.2	Per Hour	30303781
Refund any monies not spent of fee paid if unsuccessful prior to advertising period	Statutory	N						30303781
Liquor Licence								
Section 40 Liquor Act Certification Local Authority	Statutory	N	73			73	Per Application	30303867

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	2025/26 inc GST where				Column2	2026/2027	Frequency	GL
		GST	Applicable	ADD 5%					
Section 39 Liquor Act Certification Local Authority	Statutory	N	73				73	Per Application	30303868
Health									
Offensive Trade Licence - Fish Processing	Statutory	N	298				298	Per Financial Year	15103875
Septic Tanks									
Search Fee	Council	Y	23	1.15	24.15		25	Per Request	15103884
Copies of Septic Applications	Council	Y	63	3.15	66.15		67	Per Copy of Plan	15103884
Health Department Septic Tank Installation Application and Inspection Fee	Statutory	N	236				236	Per Application	15103884
Health Department Installation of Onsite Waste Water Disposal System Application	Statutory	N	85				110	Per Application	Paid Directly to Health Department
Septic Tank Plans See Sundry Expenses									
Food Act 2008									
Permit to Trade									
Food Premises Registrations (Fixed or Mobile)	Statutory	N	240				255	Per Application	15103871
				1.15	1.15		0		
Health Act Public Buildings									
Public Building Permit (Meeting Place)	Statutory	N	110				110	Per Application	15103871
Housing									
(Aligned with Centrelinks Rental Assistance Eligibility Requirements)									
Pensioner Units Units 1 - 13									
Rental - Single	Council	N	135	6.75	141.75		145	Per Week based on lease	various
Rental - Couple	Council	N	200	10	210		215	Per Week based on lease	various
Pensioner Units Units 14-25									
Rental - Single	Council	N	165	8.25	173.25		175	Per Week based on lease	various
Rental - Couple	Council	N	250	12.5	262.5		265	Per Week based on lease	various
Garage Rental - per space	Council	N	10	0.5	10.5		11	Per week based on lease	various
Cemetery Charges									
Burial Fees									
Plot Reservation	Council	Y	62	3.1	65.1		66	Per Application	30403706
Application Fee	Council	Y	62	3.1	65.1		66	Per Application	30403706

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	GST	2025/26 Inc GST where			2026/2027	Frequency	GL
			Applicable	ADD 5%	Column2			
Burials - Weekday Excavation	Council	Y	1400	70	1470	1500	Per Occurrence	30403706
Backfill Weekdays (if required)	Council	Y	700	35	735	750	Per Occurrence	30403706
Backfill Weekends (if required)	Council	Y				At Cost +10%	Per Occurrence	30403706
Niche Wall Internments								
Plot Reservation	Council	Y	62	3.1	65.1	66	Per Reservation	30403706
Application Fee	Council	Y	62	3.1	65.1	66	Per Reservation	30403706
First Internment	Council	Y	62	3.1	65.1	66	Per Occurrence	30403706
Second Internment	Council	Y	62	3.1	65.1	66	Per Occurrence	30403706
Other Cemetery Charges								
Application Fee - Permit to Construct Tombstone	Council	N	62	3.1	65.1	66	Per Occurrence	30403706
Application for placement of Monumental Plaques along Cemetery fence	Council	N	78	3.9	81.9	82	Per Application	30403706
Internment of Ashes into Existing Grave	Council	Y	Cost + 10%			Cost + 10%	Per Occurrence	30403706
Exhumation	Council	Y	Cost + 10%			Cost + 10%	Per Occurrence	30403706
Funeral Director's Licence	Council	N	Free				Yearly Permit	30403860
Sanitation								
MGB - Green 240 litre	Council	Y	160	8	168	170	Per Bin	30203775
MGB Lids	Council	Y	65	3.25	68.25	70	Each	30203775
MGB Bin Wheels	Council	Y	35	1.75	36.75	38	Each	30203775
MGB Axles	Council	Y	31	1.55	32.55	33	Each	30203775
MGB Lid Pins	Council	Y	5	0.25	5.25	6	Each	30203775
MGB Delivery Fee (within townsite)	Council	Y	50	2.5	52.5	60	Per Delivery	30203775
Waste Disposal								
Refuse removal (Charged via Rates Notice)								
120 or 240 litre Rubbish Bins collected Twice Weekly								30103769
Domestic	Council	N	496	24.8	520.8	530	Per Bin Per Annum	30103769
Commercial & Industrial Properties	Council	N	496	24.8	520.8	530	Per Bin Per Annum	30103769
Non Rateable Property	Council	N	800	40	840	850	Per Bin Per Annum	30103769
Domestic Charges (General Waste) At Refuse Site								
Domestic rates, vans, wagons or trailers per M3 (Minimum charge \$8.00)	Council	Y	6	0.3	6.3	8	Per Cubic Metre or part thereof	30203720
Domestic clean green waste including grass clippings and sawdust	Council	Y	No Charge			No Charge	Per Cubic Metre or part thereof	
Domestic contaminated green waste (Green waste mixed with other waste) (Minimum charge \$16.00)	Council	Y	6	0.3	6.3	16	Per Cubic Metre or part thereof	30203720
Commercial Charges (General Waste) At Refuse Site								

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	2025/26 Inc GST where	Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Builders Waste Pit - only to be used for Demolition Works, Block CleanUps, (Must be Clean Waste)	Council	Y			NEW	20	Per Cubic Metre or part thereof	30203720
Builders Waste Pit - Unsorted Contaminated Waste					NEW	40	Per Cubic Metre or part thereof	30203720
Commercial utes, vans, wagons or trailers per M3 (Minimum charge \$20.00)	Council	Y	16	0.8	16.8	20	Per Cubic Metre or part thereof	30203720
Commercial clean green waste including grass clippings and sawdust (Minimum charge \$8.00)	Council	Y	6	0.3	6.3	8	Per Cubic Metre or part thereof	30203720
Commercial contaminated Green Waste (Green waste mixed with other waste) (Minimum Charge \$20.00)	Council	Y	16	0.8	16.8	20	Per Cubic Metre or part thereof	30203720
Commercial cardboard (Minimum Charge \$6.00)	Council	Y	6	0.3	6.3	8	Per Cubic Metre or part thereof	30203720
Liquid Waste Including grease trap, sewage and offal	Council	Y	57	2.85	59.85	60	Per Kilotitre or part thereof	30203720
Used Oil Per 20L Container or part thereof	Council	Y	6	0.3	6.3	7	20 Litres or part thereof (20L Container)	30203720
Used Oil Per 200L Container or part thereof	Council	Y	57	2.85	59.85	60	200 Litres or part thereof (200L Container)	30203720
Oil and Fuel Filters	Council	Y	3	0.15	3.15	4	Per Filter	30203720
Small Items (bikes, prams, chairs,)	Council	Y			NEW	5	Per Item	30203720
Car / light truck tyres	Council	Y	11.5	0.575	12.075	13	Per Tyre	30203720
Truck / tractor tyres	Council	Y	22	1.1	23.1	25	Per Tyre	30203720
Car batteries	Council	Y	Free			Free	Per Item	30203720
Gas bottles	Council	Y	Free			Free	Per Item	30203720
Gassed refrigeration unit (De-gassing of refrigeration units are regulated and is a specialised service) inclusive of airconditioning units	Council	Y	55	2.75	57.75	60	Per Item	30203720
De-gassed refrigeration unit (Certification of Degassing by a Licenced Provider required) inclusive of airconditioning units	Council	Y	9	0.45	9.45	10	Per Item	30203720
White Goods (Not Fridges or Freezers or Air Conditioners)	Council	Y	7	0.35	7.35	10	Per Item	30203720
Car bodies, trailers, small boats, caravans	Council	Y	44	2.2	46.2	50	Per Item	30203720
Truck bodies, large equipment	Council	Y	65	3.25	68.25	70	Per Item	30203720
MGB 240L - Domestic	Council	Y	6	0.3	6.3	8	Per Bin	30203720
MGB 240L - Commercial	Council	Y	16	0.8	16.8	20	Per Bin	30203720
Mattress	Council	Y	6	0.3	6.3	8	Set or Part Thereof	30203720
Couch/Lounge Suite	Council	Y	15	0.75	15.75	18	Per Item	30203720
Pallet	Council	Y	3	0.15	3.15	4	Per Item	30203720
200L Drums (Empty)	Council	Y	2.5	0.125	2.625	3	Per Item	30203720

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	GST	2025/26 Inc GST where			2026/2027	Frequency	GL
			Applicable	ADD 5%	Column2			
Hot Water System	Council	Y	6	0.3	6.3	8	Per Item	30203720
Special Burials - (Asbestos waste, animal remains, etc) At Refuse Site								
Asbestos per kg up to 20Kg	Council	Y	0.3	0.015	0.315	0.5	Per KG	30203720
Asbestos per sheet	Council	Y	3	0.15	3.15	5	Per sheet or part thereof	30203720
Flat fee: Inclusive of tipping, plant and labour fees	Council	Y	95	4.75	99.75	100	Per Cubic Metre	30203720
Animal remains inclusive of Offal (Not liquid)	Council	Y	6	0.3	6.3	8	Per Cubic Metre or part thereof	30203720
Closed Fee At Refuse Site								
Refuse Site closed additional fee	Council	Y	150	7.5	157.5	200	Per Visit	30203720
Animal Control								
Cats								
a) Annual registration of a cat	Statutory	N	20			20	Per Annum	10203859
Pensioners	Statutory	N	10			10	Per Annum	10203859
b) Three year registration period	Statutory	N	42.5			42.5	Per 3 Year	10203859
Pensioners	Statutory	N	21.25			21.25	Per 3 Year	10203859
c) Lifetime registration period	Statutory	N	100			100	Per Lifetime	10203859
Pensioners	Statutory	N	50			50	Per Lifetime	10203859
d) Registration after 31 May in any year for registration until next 31 October	Statutory	N	10			10	Per Occurrence	10203859
Pensioners	Statutory	N	5			5	Per Occurrence	10203859
Annual application for approval or renewal of approval to breed cats (per cat)	Statutory	N	100			100	Per breeding cat (male or female)	10203859
Pensioners	Statutory	N	50			50	Per breeding cat (male or female)	10203859
Dogs								
Registration Fees (3 Years) - Not in Concessional Category								
(a) Unsterilised Dog or Bitch	Statutory	N	120			120	Per 3 Year Period	10203858
Pensioners	Statutory	N	60			60	Per 3 Year Period	10203858
(b) Sterilised Dog or Bitch	Statutory	N	42.5			42.5	Per 3 Year Period	10203858
Pensioners	Statutory	N	21.25			21.25	Per 3 Year Period	10203858
Registration Fees (1 Year) - Not in Concessional Category								
(a) Unsterilised Dog or Bitch	Statutory	N	50			50	Per Annum	10203858
Pensioners	Statutory	N	25			25	Per Annum	10203858
(b) Sterilised Dog or Bitch	Statutory	N	20			20	Per Annum	10203858
Pensioners	Statutory	N	10			10	Per Annum	10203858

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	GST	2025/26 Inc GST where Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
(c) Dangerous Dog	Statutory	N	50			50	Per Annum	10203858
Concessions				1.15	1.15	0		
Assistance Dog	Statutory	N	N/I			N/I	Per Annum	
Working Farm Dog (Dogs used for droving or tending stock)	Statutory	N	25% of Fee			25% of Fee	Per Annum	10203858
Registration after the 31st of May for the first year of registration	Statutory	N	50% of Fee			50% of Fee	Per Annum	10203858
Sterilisation of Dogs after Initial Registration - Refunds applicable as per regulations			Per Regulations			Per Regulations		
Lifetime Registration period								
(a) Sterilised Dog or Bitch	Statutory	N	100			100	Per Lifetime	10203858
Pensioner	Statutory	N	50			50	Per Lifetime	10203858
(b) Unsterilised Dog or Bitch (Unless a concessional rate applies)	Statutory	N	250			250	Per Lifetime	10203858
Pensioner	Statutory	N	125			125	Per Lifetime	10203858
Sterilisation papers must be produced to claim discount								
Infringement Notices								
As prescribed by Regulations							Per Infringement	
Release Fees	Council	N	57	2.85	59.85	60	Per Animal	10203810
Sustenance Fees	Council	N	6	0.3	6.3	10	Per Day	10203719
Other Law, Order and Public Safety								
Impounding Fees - Vehicles								
Administration Fee	Council	N	160	8	168	170	Per Infringement	10303820
Daily Storage Fee	Council	N	22	1.1	23.1	25	Per Day	10303820
Towing Charge	Council	N	At Cost			AT COST +10%	As per Invoice from Towing Company	10303820
Advertising Signs on Thoroughfares								
Signs - Permits								
Policy Assessable Signs	Council	N	171	8.55	179.55	180	Per Sign	50303887
Impact Assessable Signs	Council	N			NEW	175	Per Sign	50303887
Footpath Signs - Permits								
Application Fee	Council	N	171	8.55	179.55	180	Per Sign	50303887
Per annum per sign	Council	N	83	4.15	87.15	90	Per Sign	50303887
Portable Signs - Permits								
Application Fee	Council	N	171	8.55	179.55	180	Per Sign	50303887
Per annum per sign	Council	N	83	4.15	87.15	90	Per Sign	50303887

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	GST	2025/26 inc GST where		Column2	2026/2027	Frequency	GL
			Applicable	ADD 5%				
Impounding Fees - Illegal Signs								
Administration Fee	Council	N	46	2.3	48.3	50	Per Infringement	10303823
Local Government Property Local Law								
1. Low risk impact - Readily assessable - No advertising	Council	N	267	13.35	280.35	281	Per Year or prorata part thereof	30303716
2. Medium risk impact/moderate time assessable/With advertising/No objections received	Council	N	800	40	840	850	Per Year or prorata part thereof	30303716
3. High risk impact/Difficult assessment/Community objection/With advertising/Monitoring Required	Council	N	1600	80	1680	1700	Per Year or prorata part thereof	30303716
4. Other, as determined by Council	Council	N						30303716
Application fee for Permit to Trade for Mobile Vendors, Street Traders and Temporary Businesses (includes Food Permit where applicable)								
				1.15	1.15	0		
Application fee for Mobile Vendors and Street Traders 1 Day	Council	Y	30	1.5	31.5	40	Per Day	15103870
Application fee for Mobile Vendors and Street Traders 1 Week	Council	Y	100	5	105	110	Per Week or part thereof	15103870
Application fee for Mobile Vendors and Street Traders 1 Month	Council	Y	250	12.5	262.5	265	Per Month or part thereof	15103870
Application fee for Mobile Vendors and Street Traders 1 Year	Council	Y	2000	100	2100	2150	Per Year or part thereof	15103870
Application Fee for Permit to Trade for Marketstall holders (organised events, festivals). Registered charitable organisations exempt as per S6.7(2)(b) Activities in Thoroughfares and Public Places and Trading Local Law 2014	Council	Y	12	0.6	12.6	13	Per Application/Per event	50103120
Food Permit	Council	Y				40	Per Event	50103120
Venue hire - Short term/one-off bookings								
Denham Town Hall Room Hire								
Daily Hire (includes Ablution Block Clean)	Council	Y	156	7.8	163.8	200	Per Day	35103911
Weekly Hire	Council	Y	520	26	546	550	Per Week	35103911
Funeral Service Hire (not available for wakes)	Council	Y	260	13	273	275	Per Event	35103911
Venue Bond (Without Alcohol)	Council	N	300	15	315	320	Per Function	Create New Trust
Venue Bond (With Alcohol) Liquor Licence rules apply and obtain Shire Permission	Council	N	1000	50	1050	1100	Per Function	Create New Trust
Key/Tag Bond	Council	N	100	5	105	110	Per Key/Tag	Create New Trust
Surcharge for Additional Cleaning and / or Rubbish Removal	Council	Y	110	5.5	115.5	120	Per Hour	35103911

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	2025/26 inc GST where GST Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Shark Bay Recreation Centre Indoor Court Hire							
Daily Hire	Council	Y	156	7.8	163.8	200 Per Day	35303820
Weekly Hire	Council	Y	520	26	546	550 Per Week	35303820
Venue Bond (Without Alcohol)	Council	N	300	15	315	320 Per Function	Create New Trust
Venue Bond (With Alcohol) Liquor Licence rules apply and obtain Shire Permission	Council	N	1000	50	1050	1100 Per Function	Create New Trust
Key/Tag Bond	Council	N	100	5	105	100 Per Key/Tag	Create New Trust
Surcharge for Additional Cleaning and / or Rubbish Removal	Council	Y	110	5.5	115.5	120 Per Hour	35303820
Denham Oval Hire (exclusive use of area)							
Daily Hire	Council	Y	93	4.65	97.65	200 Per Day	35303913
Weekly Hire	Council	Y	208	10.4	218.4	520 Per Week	35303913
Travelling Carnivals	Council	Y	300	15	315	320 Per Event	35303913
Venue Bond (Without Alcohol)	Council	N	1000	50	1050	1100 Per Function	Create New Trust
Venue Bond (With Alcohol) Liquor Licence rules apply and obtain Shire Permission	Council	N	100	5	105	110 Per Function	Create New Trust
Surcharge for Additional Cleaning and / or Rubbish Removal	Council	Y	110	5.5	115.5	120 Per Hour	35303913
George Wear Park Hire (exclusive use of area)							
Hourly Hire	Council	Y	16	0.8	16.8	17 Per Hour	35303740
Daily Hire	Council	Y	93	4.65	97.65	200 Per Day	35303740
Weekly Hire	Council	Y	208	10.4	218.4	520 Per Week	35303740
Venue Bond (Without Alcohol)	Council	N	300	15	315	320 Per Function	Create New Trust
Venue Bond (With Alcohol) Liquor Licence rules apply and obtain Shire Permission	Council	N	1000	50	1050	1100 Per Function	Create New Trust
Surcharge for Additional Cleaning	Council	Y	110	5.5	115.5	120 Per Hour	35303740
Venue hire - Long term/regular bookings							
All facilities - \$5.00 or less per participant (<i>Venues must be booked through reception and booking may be cancelled for a paid hire</i>)	Council	N	No Charge		No Charge		
Denham Town Hall - \$5.01 - \$20.00 per participant							
1 x weekly booking	Council	Y	62	3.1	65.1	66 Per Month	35103911
1 x weekly booking	Council	Y	124	6.2	130.2	135 Per Term	35103911
2 x weekly booking	Council	Y	83	4.15	87.15	90 Per Month	35103911
2 x weekly booking	Council	Y	166	8.3	174.3	180 Per Term	35103911
3 or more x weekly booking	Council	Y	104	5.2	109.2	110 Per Month	35103911
3 or more x weekly booking	Council	Y	208	10.4	218.4	220 Per Term	35103911

MINUTES OF THE ORDINARY COUNCIL MEETING

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Particulars	Charge Type	GST	2025/26 Inc GST where Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Key/Tag Bond	Council	N	100	5	105	110	Per Key/Tag	Trust A/C
Surcharge for Additional Cleaning and / or Rubbish Removal	Council	Y	110	5.5	115.5	120	Per Hour	35103911
Shark Bay Recreation Centre Indoor Courts - \$5.01 - \$20.00 per participant								
1 x weekly booking	Council	Y	62	3.1	65.1	66	Per Month	35303820
1 x weekly booking	Council	Y	124	6.2	130.2	135	Per Term	35303820
2 x weekly booking	Council	Y	83	4.15	87.15	90	Per Month	35303820
2 x weekly booking	Council	Y	166	8.3	174.3	180	Per Term	35303820
3 or more x weekly booking	Council	Y	104	5.2	109.2	110	Per Month	35303820
3 or more x weekly booking	Council	Y	208	10.4	218.4	220	Per Term	35303820
Key/Tag Bond	Council	N	100	5	105	110	Per Key/Tag	Trust A/C
Surcharge for Additional Cleaning and / or Rubbish Removal	Council	Y	110	5.5	115.5	120	Per Hour	35303820
Town Oval - \$5.01 - \$20.00 per participant (exclusive use of area)								
1 x weekly booking	Council	Y	31	1.55	32.55	66	Per Month	35303913
1 x weekly booking	Council	Y	62	3.1	65.1	135	Per Term	35303913
2 x weekly booking	Council	Y	41.5	2.075	43.575	90	Per Month	35303913
2 x weekly booking	Council	Y	83	4.15	87.15	180	Per Term	35303913
3 or more x weekly booking	Council	Y	62	3.1	65.1	110	Per Month	35303913
3 or more x weekly booking	Council	Y	124	6.2	130.2	220	Per Term	35303913
Surcharge for Additional Cleaning and / or Rubbish Removal	Council	Y	110	5.5	115.5	120	Per Hour	35303913
George Wear Park - \$5.01 - \$20.00 per participant (exclusive use of area)								
1 x weekly booking	Council	Y	31	1.55	32.55	66	Per Month	35303740
1 x weekly booking	Council	Y	62	3.1	65.1	135	Per Term	35303740
2 x weekly booking	Council	Y	41.5	2.075	43.575	90	Per Month	35303740
2 x weekly booking	Council	Y	83	4.15	87.15	180	Per Term	35303740
3 or more x weekly booking	Council	Y	62	3.1	65.1	110	Per Month	35303740
3 or more x weekly booking	Council	Y	124	6.2	130.2	220	Per Term	35303740
Surcharge for Additional Cleaning and / or Rubbish Removal	Council	Y	110	5.5	115.5	120	Per Hour	35303740
Rose de Freycinet Gallery (Functions)								
Facility Hire - function/meeting (exclusive use of room - theatre not in use)	Council	Y	26	1.3	27.3	200	Per Day	35103911
Facility Hire - function/meeting (exclusive use of room - theatre not in use)	Council	Y	156	7.8	163.8	520	Per Week	35103911

MINUTES OF THE ORDINARY COUNCIL MEETING

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Particulars	Charge Type	GST	2025/26 Inc GST where			Column2	2026/2027	Frequency	GL
			Applicable	ADD 5%					
Event equipment set up and pack away (includes staff cleaning of crockery items)- 1 to 20 pax	Council	Y	104	5.2	109.2		200	Per Function	35103911
Event equipment set up and pack away (includes staff cleaning of crockery items)- 21 to 70 pax	Council	Y			NEW		300	Per Function	35103911
Staff surcharge for all events held outside of Centre operating hours - Minimum of 2 staff members	Council	Y	83	4.15	87.15		90	Per staff member / per hour.	35103911
Venue Bond (Without Alcohol) no wakes permitted	Council	N	300	15	315		350	Per function	Trust A/C
Venue Bond (With Alcohol) Liquor Licence rules apply and obtain Shire Permission - No wakes permitted	Council	N	1000	50	1050		1100	Per function	Trust A/C
SBDC - Rose de Freycinet Gallery Hire (Art exhibit) install / remove of art work is required to be completed by and/or supervised by Centre staff within Centre operating hours									
Art Exhibit - Option 1 - Local Artists	Council	N	150	150	156		No Fee	Per Week	35103911
Art Exhibit - Option 1 - Commission on sales	Council	N	0.1	0.1	0.2		40%	Per Sale	35103911
Art Exhibit - Option 2 - Local Artists	Council	N	150	150	156		160	Per Week	35103911
Art Exhibit - Option 2 - Commission on sales	Council	N	0.1	0.1	0.2		20%	Per Sale	35103911
Art Exhibit - Other Artists	Council	N	250	250	260		300	Per Week	
Art Exhibit - Commission on sales	Council	N	0.1	0.1	0.2		20%	Per Sale	
Reserve 49809 (Denham Common - Approved designated areas only)									
Licence to Occupy - Commercial 5 years	Council				NEW		3100	Once at commencement of 5 year licence	35303946
		Y							
Licence modification/variation mid licence term - Commercial	Council				NEW		300	Charge per licence modification/variation	35303946
		Y							
Licence to Occupy - Non-Commercial 5 years	Council				NEW		1600	Once at commencement of 5 year licence	35303946
		Y							
Licence modification/variation mid licence term - Non-Commercial	Council				NEW		150	Charge per licence modification/variation	35303946
		Y							
							0		
Equipment Hire							0		
A-Frame Power Box	Council	Y	20	1	21		80	Per Day	35103912
Air Balloons (per balloon)	Council	Y	15	0.75	15.75		20	Per Day	35103912
Bin (240L)	Council	Y	10	0.5	10.5		15	Per Day	35103912
Chairs (Used) Per 50 or Part Thereof	Council	Y			NEW		80	Per Day	35103912
Trestle Tables (Used) (per Table)	Council	Y	5	0.25	5.25		6	Per Day	35103912

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Particulars	Charge Type	GST	2025/26 Inc GST where Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Electronic Street Signage (Speed Awareness Monitor)	Council	Y	20	1	21	30	Per Day	35103912
SAM setup	Council	Y			NEW	100	Per Setup	35103912
Lectern with inbuilt Microphone	Council	Y	30	1.5	31.5	35	Per Day	35103912
Portable Stage	Council	Y	80	4	84	85	Per Day	35103912
Cordless speaker	Council	Y	50	2.5	52.5	55	Per Day	35103912
Inflatable screen			50	2.5	52.5	55	Per Day	35103912
Full wired sound system (see bond below)			100	5	105	110	Per Day	35103912
Temporary Fence Panels (per panel - minimum 5 day hire)	Council	Y	2	0.1	2.1	3	Per Panel Per Day	35103912
Fence Panel Set Up Fee	Council	N				At Cost + 10%		35103912
Equipment Hire Bond Less than \$100	Council	N	100	5	105	110	Per Hire	Create New Trust
Equipment Hire Bond Less more than \$101	Council	N	200	10	210	210	Per Hire	Create New Trust
Equipment Hire Bond Full Wired Sound System	Council	N	1000	50	1050	1100	Per Hire	Create New Trust
Equipment Delivery Fee	Council	Y	175	8.75	183.75	185	Per Event	35103912
Equipment Return Fee (Equipment to neatly sacked prior to collection)	Council	Y	175	8.75	183.75	185	Per Event	35103912
Pentalty Fee if Equipment not Pre-Stacked prior to collection	Council	Y	110	5.5	115.5	116	Per Event	35103912
Marquee (minimum 5 day hire fee)								
5 day hire	Council	Y	1400	70	1470	4000	Per Event	35303738
Marquee Move and Demove	Council	N			NEW	At Cost + 10%		35303738
Additional Days	Council	Y	135	7.75	162.75	165	Per Day	35303738
Marquee Bond	Council	N	1000	50	1050	1100	Per Event	Create New Trust
Gymnasium Membership	Council	Y						
Adult								
3 Months	Council	Y	80	4	84	90		35303810
6 Months	Council	Y	125	6.25	131.25	150		
12 Months	Council	Y	230	11.5	241.5	275		
Family - 2 Adults and 2 Children 15-17 Years of age	Council	Y						35303810
3 Months	Council	Y	125	6.25	131.25	150		
6 Months	Council	Y	230	11.5	241.5	275		
12 Months	Council	Y	425	21.25	446.25	495		
Student (15 to 17) Must be accompanied with Adults	Council	Y						35303810
3 Months	Council	Y	50	2.5	52.5	55		
6 Months	Council	Y	65	3.25	68.25	75		
12 Months	Council	Y	95	4.75	99.75	105		
Pensioner / Concession Card Holder	Council	Y						35303810
3 Months	Council	Y	65	3.25	68.25	75		
6 Months	Council	Y	95	4.75	99.75	105		
12 Months	Council	Y	155	7.75	162.75	175		

MINUTES OF THE ORDINARY COUNCIL MEETING

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Particulars	Charge Type	2025/26 inc GST where GST Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Access Key/Tag Bond	Council	N	100	5	105	100 Per Key/Tag Trust	
Accommodation, Caravan Parks and Camping Charges							
Bed and Breakfast Accommodation (Lodging or Boarding of six (6) or less persons, for not more than 14 consecutive days. More than 6 guests in a deemed to be a lodging house							
Registration	Council	Y	205	10.25	215.25	220 Per Application	50203863
Annual Renewal	Council	Y	140	7	147	150 Per Annum	50203863
Caravan Parks							
Application for grant or renewal of licence \$200 or the amount calculated by multiplying the relevant amount set out in column 2 by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application	Statutory	N	Min 200.00		Min 200.00	Per Financial Year	50203855
Licence Transfer Fee	Statutory	N	100		100	Per Application	50203855
Licence under 15 residents	Statutory	N	90		90	Per Annum	50203863
Licence over 15 residents	Statutory	N	170		170	Per Annum	50203863
Overflow Camping (overnight only)							
Unpowered Tent (up to 2 persons)	Council	Y	47	2.35	49.35	50 Per Day	50203850
Caravan (up to 2 persons)	Council	Y	47	2.35	49.35	50 Per Day	50203850
Additional persons (per person)	Council	Y	8	0.4	8.4	10 Per Day	50203850
Library							
Library Card Replacement Fee	Council	Y	6	0.3	6.3	10 Per Replacement	35503705
Library Book Withdrawal Deposit non Shire residents	Council	N	57	2.85	59.85	60 Trust	Create New Trust
Library Book Damage/Replacement Fee as per LISWA Catalogue	Council	N	At Cost		At Cost + 10%	Per Item	35503813
Shark Bay Discovery Centre							
Museum Entrance Fee - Adult	Council	Y	13	0.65	13.65	14 Per Person	36003722
Museum Entrance Fee - Child over 6 (Must be accompanied by adult)	Council	Y	7	0.35	7.35	7 Per Person	36003722
Museum Entrance Fee - Concession (Seniors, Students, Veterans, Health Care Card)	Council	Y	9	0.45	9.45	10 Per Person	36003722
Museum Entrance Fee - Companion Card (Must be with person with disability)	Council	Y	No Charge		No Charge	Per Person	36003722

MINUTES OF THE ORDINARY COUNCIL MEETING

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Particulars	Charge Type	GST	2025/26 Inc GST where			2026/2027	Frequency	GL
			Applicable	ADD 5%	Column2			
Museum Entrance Fee - Group	Council	Y	7	0.35	7.35	7	Per Person	36003722
Museum Entrance Fee - Coach	Council	Y	7	0.35	7.35	7	Per Person	36003722
Museum Entrance Fee - Family (2 Adults & 2 Children over 6)	Council	Y	32	1.6	33.6	32	Per Person	36003722
Museum Entrance Fee - Locals (Refer Council Policy for Eligibility)	Council	Y	No Charge			No Charge	Per Person	36003722
Special Tours - Opening outside of opening hours (Min. 1 hour prior to guest arrival)	Council	Y				90	Per staff member / per hour (minimum 2 staff)	36003722
Special Tours - Outside of opening hours (Min. 1 hour Tour duration)	Council	Y				90	Per staff member / per hour (minimum 2 staff)	36003722
Special Tours - Closing outside of opening hours (Min. 1 hour post guest departure)	Council	Y				90	Per staff member / per hour (minimum 2 staff)	36003722
Merchandise	Council	Y	Retail Prices			Retail Prices		36003770
Visitor Centre Fees and Commission								
Commission Rates - Locals (Bookeasy Gold / Others)	Council	Y	0.125	0.00625	0.13125	12.50%	Per Booking	36003791
Commission Rates - (Bookeasy 24hrs)	Council	Y	0.15	0.0075	0.1575	15.00%	Per Booking	36003791
Membership Package - Premium	Council	Y			NEW	475	Per Annum	36003790
Membership Package - Small Business	Council	Y			NEW	250	Per Annum	36003790
Membership Package - Essential	Council	Y			NEW	100	Per Annum	36003790
Marine Facility Charges								
Monkey Mia Jetty Fees								
Annual Fee	Council	Y	102	5.1	107.1	110	Per Metre of Vessel Length, No pro rata	45403708
Daily Casual Berthing Fee	Council	Y	10	0.5	10.5	11	Per Day Per Metre of Vessel Length	45403708
Jinker Fees - Haulage Fees - Monday to Friday (Excl. Public Holidays)								
Slipway Lift Out	Council	Y	353	17.65	370.65	400	Per Lift	45503785
Slipway Lift In	Council	Y	353	17.65	370.65	400	Per Lift	45503785
Slipway Lift Out with bow beam	Council	Y	514	25.7	539.7	550	Per Lift	45503785
Slipway Lift In with bow beam	Council	Y	514	25.7	539.7	550	Per Lift	45503785
Use of Jinker for Survey of Vessel Only (No Work)	Council	Y	83	4.15	87.15	90	Per hour or part thereof	45503785
Jinker Fees - Haulage Fees - Outside of Normal Working Hours								
Slipway Lift Out	Council	N	700	35	735	At Cost + 10%	Per Lift	45503785
Slipway Lift In	Council	N	700	35	735	At Cost + 10%	Per Lift	45503785

MINUTES OF THE ORDINARY COUNCIL MEETING

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Particulars	Charge Type	GST	2025/26 Inc GST where		Column2	2026/2027	Frequency	GL
			Applicable	ADD 5%				
Stipway Lift Out with bow beam	Council	N	850	42.5	892.5	At Cost + 10%	Per Lift	45503785
Stipway Lift In with bow beam	Council	N	850	42.5	892.5	At Cost + 10%	Per Lift	45503785
Jinker Travel								
Travel Fee (Includes Tow Vehicle, Jinker, Lead Vehicle with Operators)	Council	Y	317	15.85	332.85	350	Per hour or part thereof	45503785
Sundry Income and Enquiry Charges								
Printing/Scanning/Photocopying								
A4 black and white	Council	Y	2	0.1	2.1	2.1	Per Sheet	00403755
A4 black and white double-sided	Council	Y	3	0.15	3.15	3.15	Per Sheet	00403755
A4 colour	Council	Y	4.5	0.225	4.725	4.75	Per Sheet	00403755
A4 colour double-sided	Council	Y	5.5	0.275	5.775	5.75	Per Sheet	00403755
A4 laminate	Council	Y	5.5	0.275	5.775	5.75	Per Sheet	00403755
A3 black and white	Council	Y	3	0.15	3.15	3.15	Per Sheet	00403755
A3 black and white double-sided	Council	Y	4	0.2	4.2	4.2	Per Sheet	00403755
A3 colour	Council	Y	8	0.4	8.4	8.5	Per Sheet	00403755
A3 colour double-sided	Council	Y	9.5	0.475	9.975	10	Per Sheet	00403755
Rates and Property								
Account Enquiry & Advice of Sale (EAS Enquiry)	Council	N	80	80	80	120	Per Enquiry	00103765
Rate Book Enquiry (Non Ratepayer)	Council	N	70	70	70	110	Per Enquiry	00103765
Rate Instalment Fee	Council	N	15	0.75	15.75	20	Per Instalment	00103767
Reply to Property Settlement Questionnaire (Orders & Requisitions)	Council	N	120	6	126	130	Per Enquiry	00103765
Search Fee (Electronic)	Council	N	6	0.3	6.3	6.5	Per Search	00103765
Search Fee (Physical Records)	Council	N	55	2.75	57.75	60	Per Search	00103765
Freedom of Information								
Application fee for other application (non personal)	Statutory	N	30			30	Per Application	5203727
Time taken by staff dealing with the application (per hour or pro rata or part thereof)	Statutory	N	30			30	Per Application	5203727
Access time supervised by staff.	Statutory	N	30			30	Per Hour	5203727
Photocopying - per hour or pro rata or part thereof for staff time	Statutory	N	30			30	Per Hour	5203727
Plus	Statutory	N	0.2			0.2	Per Copy	5203727
Time taken by staff transcribing information from a tape or other device (per hour or pro rata or part thereof)	Statutory	N	30			30	Per Hour	5203727
Charge for duplicating tape, film or computer information	Council	N	Actual Cost			Cost + 10%		5203727
Charge for delivery, packaging and postage	Council	N	Actual Cost			Cost + 10%		5203727

MINUTES OF THE ORDINARY COUNCIL MEETING

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Particulars	Charge Type	GST	2025/26 Inc GST where Applicable	ADD 5%	Column2	2026/2027	Frequency	GL
Building Supplies Charges								
Materials								
Brickies Sand	Council	Y	18.5	0.925	19.425	20	Per Cubic Metre or part thereof	50403902
Gravel	Council	Y	18.5	0.925	19.425	20	Per Cubic Metre or part thereof	50403902
Pindan Sand	Council	Y	10.5	0.525	11.025	12	Per Cubic Metre or part thereof	50403902
Crushed Concrete	Council	Y	31	1.55	32.55	35	Per Cubic Metre or part thereof	50403902
Wood Chips	Council	Y	8.5	0.425	8.925	10	Per Cubic Metre or part thereof	50403902
Loading Fee	Council	Y	57	2.85	59.85	75	Per Load	50403902
Engineering and Works Services								
Private Works / Reinstatement / Reimbursement								
All Private Works	Council	N	Cost Plus 30%			Cost Plus 30%		50504010
Reinstatement of road reserves	Council	N	Cost Plus 30%			Cost Plus 30%		50504010
CrossOver Reimbursement	Council	N	Not to exceed 50% of Cost			Not to exceed 50% of Cost	Minimum 3m wide and distance from boundary to kerb line (as per policy)	45101941
CrossOver - Two Coat Seal	Council	Y	87	4.35	91.35	80	per square metre	50504010
CrossOver - Pavers	Council	Y	98	4.9	102.9	105	per square metre	50504010
CrossOver - Concrete	Council	Y	135	6.75	141.75	145	per square metre	50504010
				0	0			
Subdivision Related Fees				0	0			
Supervision Fee - % of total value of all road and drainage works other than future lots.	Council	Y		0	0			30303716
Consulting Engineer and Clerk of Works fully supervises.	Council	Y	0.015	0.00075	0.01575	0.020		30303716
Consulting Engineer with no Clerk of Works	Council	Y	0.03	0.0015	0.0315	0.05		30303716
Subdivision Works - Maintenance Bonds								
% Of total value of all works - held for 12 months from practical completion and until all items are satisfactorily completed.	Council	N						
\$0 - \$100,000	Council	N	0.05	0.0025	0.0525	0.05		50303788
\$100,000 - \$200,000	Council	N	0.04	0.002	0.042	0.04		50303788
\$200,000 - \$400,000	Council	N	0.035	0.00175	0.03675	0.035		50303788

MINUTES OF THE ORDINARY COUNCIL MEETING

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Particulars	Charge Type	GST	2025/26 Inc GST where		Column2	2026/2027	Frequency	GL
			Applicable	ADD 5%				
\$400,000 - \$600,000	Council	N	0.03	0.0015	0.0315	0.03		50303788
Over \$600,000	Council	N	0.025	0.00125	0.02625	0.025		50303788
Engineering and Works Services								
Local Authority Plates								
Plate Fee - Payable to DOT	Council	N	225	11.25	236.25	240		1555044600
Plate Fee - Administration Process Fee	Council	N	75	3.75	78.75	80		1052007730

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11.4 COUNCILLOR FEES, ALLOWANCES AND EXPENSES
FM52324

AUTHOR

Manager Finance & Administration

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Cr Stubberfield

Council Resolution

That Council:

- 1. Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;**
- 2. Approve for inclusion in the 2026/2027 budget, the following entitlements for the 2026/2027 financial year payable three months in advance from 1 July 2026:**
 - a. An annual attendance fee for the Shire President of \$18,116 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - b. An annual attendance fee for Council Members' of \$8,818 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - c. An annual allowance for the Shire President of \$18,605 in accordance with section 5.98(5) of the *Local Government Act 1995*;**
 - d. An annual allowance for the Deputy Shire President of \$4,529, in accordance with section 5.98A of the *Local Government Act 1995*;**
 - e. An annual Information, Communication and Technology allowance for all council members' of \$2,898 in accordance with section 5.99A of the *Local Government Act 1995*;**
- 3. Approve the reimbursement of expenses incurred by a Council Member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;**
- 4. Approve the reimbursement of travel costs incurred by a Council Member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;**

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5. **Approve the reimbursement of childcare costs incurred by a Council Member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and**
6. **Include the proposed expenses in the 2026-2027 Draft budget.**

6/1 CARRIED BY ABSOLUTE MAJORITY

FOR: Cr's Bellottie, Cowell, Fenny Johns, Smith and Stubberfield
AGAINST: Cr Ridgley
ABSENT: Nil

BACKGROUND

Section 7A of the *Salaries and Allowances Act 1975* require the Salaries and Allowances Tribunal to undertake a review of the fees and allowances for local government elected council members on an annual basis.

The Tribunal determination finalised on the 7 April 2026 deemed that there be a 3.5% percent increase in the remuneration, fees, expenses or allowances ranges provided to elected members.

However, they also mention that each council retains the capacity to provide an increase within the current band parameters as long as they satisfy itself and provide public justification for any increase within their allotted band in the current economic climate.

Council has previously determined the fees to be paid as follows:

	2023/2024	2024/2025	2025/2026
Annual Attendance Fees	Actual	Actual	Actual
President	\$12,135	\$12,620	\$17,504
Councillors	\$5,905	\$6,141	\$8,520
Annual Allowances			
President	\$12,465	\$12,963	\$17,976
Deputy President (25% of President)	\$3,120	\$3,245	\$4,494
Other Allowances			
Information Technology	\$2,175	\$2,175	\$2,800

COMMENT

The Tribunal Determination sets a range of fees and allowances for the Shire as a Band 4 Local Government, and this allows the Council the flexibility to amend the fees

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and allowances annually in order to maintain some relativity with the actual costs of being a Council Member.

The Council has previously set its Councillor fees and allowances at a mid-range of Band 4 of the Tribunals Determination.

The chart below indicates the minimum Fees and Allowances applicable to a Band 4 Local Government and suggests that Council adopt the payment below for 2026-2027.

Councillor Fees and Allowances 2026/2027			
<i>Band 4 Local Government</i>	<i>Shark Bay</i>		
Annual Attendance(Meeting) Fees	<i>Min</i>	<i>Max</i>	<i>Proposed Payment 2026/2027 (3.5% increase from 2025/2026)</i>
President	\$4,161	\$22,646	\$18,605
Councillors	\$4,161	\$11,023	\$8,818
Annual Allowances			
President	\$596	\$23,257	\$18,116
Deputy President (25% of President)	\$149	\$5,814	\$4,529
Other Allowances			
Information Technology	\$500	\$3,500	\$2,898

Further to determining the level of fees and allowances, Council is required to approve the reimbursement of expenses to Council Members while on Council business such as meal and accommodation costs or taxi costs; the payment of travel costs such as mileage for the attendance at Council meetings; and the reimbursement of childcare costs to a maximum of \$35 per hour.

LEGAL IMPLICATIONS Section 5.99 refers to the payment of an annual meeting attendance fee in lieu of meeting attendance fees for council members.

Section 5.98(2)(b) and (3) refers to the payment of expenses used in the course of council business.

Section 5.98(5) refers to the payment of an annual allowance for the President.

Section 5.98A(1) refers to the payment of an annual allowance for the Deputy President being no greater than 25% of the annual allowance for the President.

Section 5.99A refers to the payment of an Information Communication and Technology allowance to council members.

Local Government (Administration) Regulations 1996

Regulation 31(1)(b) and 32(1) refers to the reimbursement of travel costs and childcare costs.

POLICY IMPLICATIONS

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There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

Any increase in Councillor Fees would need to be included in the 2026/2027 draft budget considerations.

STRATEGIC IMPLICATIONS

Outcome 6: A strategically focused, unified Council, functioning efficiently.

RISK MANAGEMENT

This is a low risk item

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Chief Executive Officer
Date of Report

D Chapman
18 June 2026

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WESTERN AUSTRALIA

SALARIES AND ALLOWANCES ACT 1975

DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL

ON LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS

Pursuant to Section 7A and 7B

5 April 2024

PREAMBLE

Statutory Context

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
 - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
 - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
 - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

Considerations

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers (CEOs).
5. The Tribunal invited individual local governments, the Department of Local Government, Sport and Cultural Industries, the Western Australian Local Government Association, Local Government Professionals WA and other interested individuals to provide information or submissions regarding developments across the sector.

6. Seventeen submissions were received. All submissions received were considered within the Tribunal's deliberations.

Band allocation model

7. The Tribunal continues to apply the four Band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.
8. The Tribunal notes that the remuneration ranges provide flexibility to local governments to set remuneration within the allocated Band. The Tribunal will only adjust a Band classification when a local government or regional local government can demonstrate a substantial and sustained increase in functions, roles or scope of the organisation.

Christmas and Cocos Islands

9. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
10. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

CONCLUSIONS

11. The Tribunal has reviewed the Total Reward Package (TRP) ranges and has determined to increase the Band 4 range to \$150,000 to \$230,000 prior to any other increases being applied. This change has been implemented to better reflect the responsibilities of Band 4 CEOs within the broader framework of other roles within the Tribunal's jurisdiction.
12. The Tribunal has determined that CEO remuneration Bands be increased by 4%. The Tribunal considered this appropriate given the economic conditions, the wider public service framework, changes to role expectations in line with the ongoing changes to legislation, and other elements raised in the submissions.
13. The Tribunal notes that each local government must set remuneration within the Band to which it is allocated. Any increase, within the Bands, must be determined by each local government through its own assessment of whether changes are justified.
14. The Federal Government changes to the Superannuation Guarantee mean that minimum superannuation contributions will increase by 0.5% to 11.5% on 01 July 2024. In recognition of this, the Tribunal has applied a 0.5% increase to the CEO remuneration Bands in addition to the changes noted above.

MINUTES OF THE ORDINARY COUNCIL MEETING

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15. In reviewing the Band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change Band classification, including those provided in submissions. The Tribunal considers no change is warranted for any local government at this time.
16. The Tribunal received submissions requesting specific Local Governments be provided with the Regional/Isolation Allowance. The Tribunal reviewed these submissions and determined that no change to the Regional/Isolation Allowance would be applied, however other changes made by the Tribunal may work to provide these local governments additional flexibility in attracting and retaining staff.
17. The Tribunal will continue to monitor and review the local government Regional/Isolation Allowance over the coming year.
18. When establishing eligibility for a Regional/Isolation Allowance and the rates as part of the 2012 inquiry, the Tribunal considered the District Allowance (Government Officers) General Agreement 2010 amount and boundaries in addition to other factors. The Tribunal also considered specific issues associated with a Local Government brought to the Tribunal's attention through either submissions or the Tribunal's meetings.
19. The application of motor vehicles provided to Chief Executive Officers as a tool of the trade to a wider group of regional local governments has been reviewed by the Tribunal. The Tribunal has agreed that for many Band 3 and 4 Non-Metropolitan local government, a motor vehicle is required to undertake the role of Chief Executive Officer effectively. As a result, the Tribunal has determined that for Band 3 and 4 Local governments, outside of the Perth metropolitan area, any motor vehicle provided to the CEO is not to be considered part of the Total Reward Package in line with 5.1(1) in 'Part 5: Motor Vehicle' of the Determination.
20. The Tribunal has determined Elected Member attendance fees, and annual allowance ranges be increased by 4%. The Tribunal considered various submissions calling for increases, with the determined increase reflecting a variety of issues raised in the submissions.
21. The Tribunal maintains that Elected Members fees should be set to compensate costs for the prescribed role of an Elected Member. The role of an Elected Member was specifically described as not being a full-time occupation in parliamentary debates regarding the *Local Government Amendment Act 2011* presented to the Parliament in 2011, and there has been no change in this view from Government or the Parliament as far as the Tribunal is aware.
22. The Tribunal considered a request to create a fifth Band to cater for the four highest population local governments along with a subsequent increase in remuneration. The Tribunal did not agree with this claim for two reasons. Firstly, the Tribunal takes into consideration a range of factors when classifying local governments, not just populations and budget. There are a number of factors that lead to a Band 1 classification, as the Tribunal's framework is broad based. The Tribunal recognises that some local governments may be best placed at the top of the Band while others may be better reflected at the mid-point or bottom of the Band. The framework allows for individual local governments to manage the unique factors they face within the framework.

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23. Secondly, the recent changes to the Local Government Act and the introduction of classes is also based on a four class model. The classes model also shows that local governments within the Band 1 group have similar responsibilities despite the fact they each face their own unique challenges. The Tribunal is therefore satisfied that the current four Band model is appropriate for the local government sector and that the remuneration levels are appropriate within the wider framework of offices under the Tribunal's jurisdiction.
24. The Government, through the Department of Local Government, Sport and Cultural Industries (DLGSC), is looking to introduce reforms which will enable superannuation payments to be made to local government council members. The Tribunal's Determination relates only to the fees and allowances provided to council members. For information related to these reforms, please refer to [Full Reform Proposals](#) on the DLGSC website.
25. All other allowances remain unchanged.

The Determination will now issue.

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE
*SALARIES AND ALLOWANCES ACT 1975***

PART 1: INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short title

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2024*.

1.2 Commencement

This determination comes into operation on 1 July 2024.

1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
 - a. Chief Executive Officers (CEOs);
 - b. Acting Chief Executive Officers; and
 - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995*

(‘the LG Act’) Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under section 3.66 of the LG Act.

- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.
- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairs of regional local governments and to remunerate them for the performance of the duties associated with their office.
- (9) Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to Elected Members.

1.4 Terms used

In this determination, unless the contrary intention appears -

chair means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

committee meeting means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

council, in relation to:

- (a) a local government, means the council of the local government;

- (b) a regional local government, means the council of the regional local government;

council member, in relation to:

- (a) a local government –

- (i) means a person elected under the LG Act as a member of the council of the local government; and
- (ii) includes the mayor or president of the local government;

- (b) a regional local government –

- (i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
- (ii) includes the chair of the regional local government;

Independent committee member means a person who is a committee member but who is neither a council member nor an employee.

LG Regulations means the *Local Government (Administration) Regulations 1996*;

mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

metropolitan region means a local government noted as being included in the Metropolitan Region Scheme as defined in the First Schedule of the Metropolitan Region Town Planning Scheme Act 1959.

president means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

- (1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

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1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.

PART 2: TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 GENERAL

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
 - (a) Base salary;
 - (b) Annual leave loading;
 - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO);
 - (d) Association membership fees;
 - (e) Attraction/retention allowance, not being provided under Part 3;
 - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
 - (g) Cash bonus and performance incentives;
 - (h) Cash in lieu of a motor vehicle;
 - (i) Fitness club fees;
 - (j) Grooming/clothing allowance;
 - (k) Health insurance;
 - (l) School fees and/or child's uniform;
 - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions);
 - (n) Travel or any other benefit taken in lieu of salary;
 - (o) Travel for spouse or any other member of family;
 - (p) Unrestricted entertainment allowance;
 - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
 - (r) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
 - (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the

provision of a motor vehicle or accommodation are to be included as part of the TRP);

- (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
- (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

Table 1: Local government band classification – Total Reward Package range

Band	Total Reward Package
1	\$277,622 - \$422,771
2	\$228,973 - \$356,181
3	\$175,105 - \$288,817
4	\$156,780 - \$240,396

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local government Councils have been classified in Table 2 below.

Table 2: Regional local government councils band classification

Regional Local Government Councils	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Resource Recovery Group	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

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- (4) A person who holds a dual appointment of the CEO of the Shire of East Pilbara and the CEO of the Pilbara Regional Council, shall be entitled to receive a TRP range equivalent to the Band 2 range (\$228,973 - \$356,181).

PART 3: REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.

3.1 GENERAL

- (1) Local governments listed in Table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 DETERMINING APPROPRIATENESS AND RATE OF ALLOWANCE

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
 - a) *Remoteness* - issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre.
 - b) *Cost of living* - the increased cost of living highlighted specifically in the Regional Price Index.
 - c) *Social disadvantage* - reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced

- lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks.
- d) *Dominant industry* - the impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry.
 - e) *Attraction/retention* - the ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry.
 - f) *Community expectations* - the pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

3.3 REGIONAL/ISOLATION ALLOWANCE

Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

Table 3: Regional/Isolation Allowance

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$55,000
Broome Shire	\$45,000
Carnamah Shire	\$38,600
Carnarvon Shire	\$38,600
Chapman Valley Shire	\$38,600
Christmas Island Shire	\$90,000
Cocos (Keeling) Islands Shire	\$90,000
Coolgardie Shire	\$38,600
Coorow Shire	\$38,600
Cue Shire	\$50,000
Derby-West Kimberley Shire	\$55,000
Dundas Shire	\$38,600
East Pilbara Shire	\$55,000
Esperance Shire	\$32,200
Exmouth Shire	\$45,000
Greater Geraldton City	\$32,200
Halls Creek Shire	\$75,000
Irwin Shire	\$38,600
Jerramungup Shire	\$32,200
Kalgoorlie-Boulder City	\$38,600
Karratha City	\$70,000

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Local Government	Maximum Regional/Isolation Allowance Per Annum
Kent Shire	\$12,900
Kondinin Shire	\$12,900
Kulin Shire	\$12,900
Lake Grace Shire	\$12,900
Laverton Shire	\$50,000
Leonora Shire	\$50,000
Meekatharra Shire	\$50,000
Menzies Shire	\$38,600
Merredin Shire	\$12,900
Mingenew Shire	\$38,600
Morawa Shire	\$38,600
Mount Magnet Shire	\$38,600
Mount Marshall Shire	\$12,900
Mukinbudin Shire	\$32,200
Murchison Shire	\$38,600
Narembeen Shire	\$12,900
Ngaanyatjarraku Shire	\$50,000
Northampton Shire	\$38,600
Nungarin Shire	\$12,900
Perenjori Shire	\$38,600
Port Hedland Town	\$70,000
Ravensthorpe Shire	\$38,600
Sandstone Shire	\$38,600
Shark Bay Shire	\$45,000
Three Springs Shire	\$38,600
Upper Gascoyne Shire	\$50,000
Westonia Shire	\$32,200
Wiluna Shire	\$50,000
Wyndham-East Kimberley Shire	\$55,000
Yalgoo Shire	\$38,600
Yilgarn Shire	\$32,200

PART 4: HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 GENERAL

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 APPLICABLE HOUSING ALLOWANCE

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

PART 5: MOTOR VEHICLE

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 GENERAL

- (1) For local governments generally, except those outlined in (2) below, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination and/or local governments classified as Band 3 or Band 4 and outside of the metropolitan region, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. equipment needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

5.2 PRIVATE BENEFIT VALUE

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6: MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 GENERAL

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Pursuant to section 5.100(2)(b) and (3)(b) of the LG Act, a committee member who is not an elected member or employee of the local government, who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (4) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;

- (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
 - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (5) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.
- (6) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (7) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
- (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
 - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
 - (c) particular responsibilities associated with the types of meetings attended;
 - (d) responsibilities of a mayor, president or chair to preside over meetings; and

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- (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.
- (8) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting fees per meeting – local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$666	\$858	\$666	\$1,174
2	\$406	\$634	\$406	\$848
3	\$213	\$447	\$213	\$686
4	\$99	\$260	\$99	\$530

Table 5: Council meeting fees per meeting – regional local governments

For a council member other than the chair			For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$99	\$260	\$99	\$530

6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING

- The ranges of fees in Table 6 apply where a local government or regional local government decides to pay a council member or independent member a fee referred to in –
 - section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or

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- section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.
 - Section 5.100(2)(a) of the LG Act for attendance at a committee meeting
- (a) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 6: Committee meeting and prescribed meeting fees per meeting – local governments

For a council member (including the mayor or president)				
Band	Minimum – Elected Member	Maximum – Elected Member	Minimum – Independent Member	Maximum – Independent Member
1	\$338	\$432	\$0	\$432
2	\$203	\$317	\$0	\$317
3	\$104	\$224	\$0	\$224
4	\$52	\$130	\$0	\$130

Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments

For a council member (including the chair)				
	Minimum – Elected Member	Maximum – Elected Member	Minimum – Independent Member	Maximum – Independent Member
All regional local governments	\$52	\$130	\$0	\$125

6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

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Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$26,624	\$34,278	\$26,624	\$51,412
2	\$16,089	\$25,137	\$16,089	\$33,706
3	\$8,320	\$17,711	\$8,320	\$27,425
4	\$3,884	\$10,286	\$3,884	\$21,138

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments

For a council member other than the chair			For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,945	\$11,430	\$2,137	\$17,139

**PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR,
DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR**

This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 GENERAL

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
 - (a) the leadership role of the mayor, president or chair;
 - (b) the statutory functions for which the mayor, president or chair is accountable;
 - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
 - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
 - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$64,929 to \$144,900.

Table 10: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$55,463	\$97,115
2	\$16,640	\$68,552
3	\$1,113	\$39,988
4	\$556	\$21,710

Table 11: Annual allowance for a chair of a regional local government

For a chair		
	Minimum	Maximum
All regional local governments	\$556	\$21,710

7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.
- (2) If the office of mayor or president is vacant under section 5.34(a) of the Local Government Act 1995, and the deputy performs the functions of mayor or president for a continuous period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination. Refer to the explanatory notes.

PART 8: EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
 - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
 - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
 - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$35 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
 - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
 - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$35 per hour, whichever is the lesser amount.

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- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay.

9.1 GENERAL

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
 - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.
- (4) With respect to ICT expenses, the Tribunal's intention is for the maximum annual allowance to cover the cost of providing ICT hardware and equipment. It is not the intention for the allowance to be paid in addition to providing equipment and hardware.

9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES

- (1) In this section:

ICT expenses means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations;
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations; or
- (c) any expenses, including the purchase costs, of ICT hardware provided to elected members.

travel and accommodation expenses means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
 - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$100.

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4

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MINUTES OF THE ORDINARY COUNCIL MEETING

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Local Government	Band
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4

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MINUTES OF THE ORDINARY COUNCIL MEETING

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Local Government	Band
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2

MINUTES OF THE ORDINARY COUNCIL MEETING

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Local Government	Band
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Signed on 5 April 2024.

M Seares AO
CHAIR

Hon J Day
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

LOCAL GOVERNMENT ELECTED MEMBERS EXPLANATORY NOTES

This section does not form part of the determination

1. Entitlements

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

2. Local governments to set amounts within the range determined

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

3. Performing functions of mayor or president if vacant

If the deputy performs the functions of mayor or president for a continuous period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination. This can be applied retrospectively, in instances where an initial short term period of acting becomes a continuous period of acting for four months or more.

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12 TOWN PLANNING REPORT

12.1 PROPOSED OUTBUILDING - LOTS 15 (12) & LOT 16 (14) TERRY DESCHAMPS WAY, DENHAM - ITEM WITHDRAWN

Author

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.50A of *Local Government Act 1995*

Officer Recommendation

That Council:

- A. Note that the application for an outbuilding was still being advertised for public comment at the time of writing this report. One objection has been received to date, and advertising closes on the 22 June 2026.
- B. Refuse the application for an outbuilding on Lot 15 (12) and Lot 16 (14) Terry Deschamps Way, Denham for the following reasons:
 1. The proposed outbuilding does not comply with 'Design Principle' 5.4.3 P3 of the Residential design Codes which is:
"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".
 2. The outbuilding will have a potential negative visual impact, being exposed on a vacant elevated lot, in close proximity to neighbouring residential properties within Denham Estate.
 3. The 126m² outbuilding on Lot 16, in close proximity to neighbours, would be visually intrusive.
The front elevation shows the sheer bulk and size of the proposed outbuilding, in context with the existing house on Lot 15 and existing house on adjacent Lot 17 (to the north).
 4. Lot 16 has a 20 metre wide frontage. The combined width of the outbuilding and carport is 18 metres, taking up much of the exposed frontage as viewed from Terry Deschamps Way.
The width of the structure adds to the bulky appearance of the outbuilding, and negative streetscape impact. The outbuilding will be a dominating structure within the context of the existing streetscape in Terry Deschamps Way, and at odds with the residential character of Denham Estate (where most dwellings have been constructed in accordance with Design Guidelines administered by Development WA).
 5. The applicant has not demonstrated that the outbuilding meets the Design Principle' (5.4.3 P3) of the Residential Design Codes. The size of the outbuilding is more commensurate of an industrial 'warehouse/storage' building, exceeds the expectations of maintaining a high level of residential amenity, and the bulk and size of the proposed building is excessive.
 6. Lot 16 is vacant, and a 'warehouse/storage' land use is not permitted in the Residential zone under 'Table 1: Zoning Table'.
Whilst it is recognised that the owners intend to amalgamate Lots 15 and 16, so that the outbuilding will ultimately be associated with the dwelling on Lot 15, completion of the amalgamation process is subject to third party approvals (including clearance from Horizon Power).

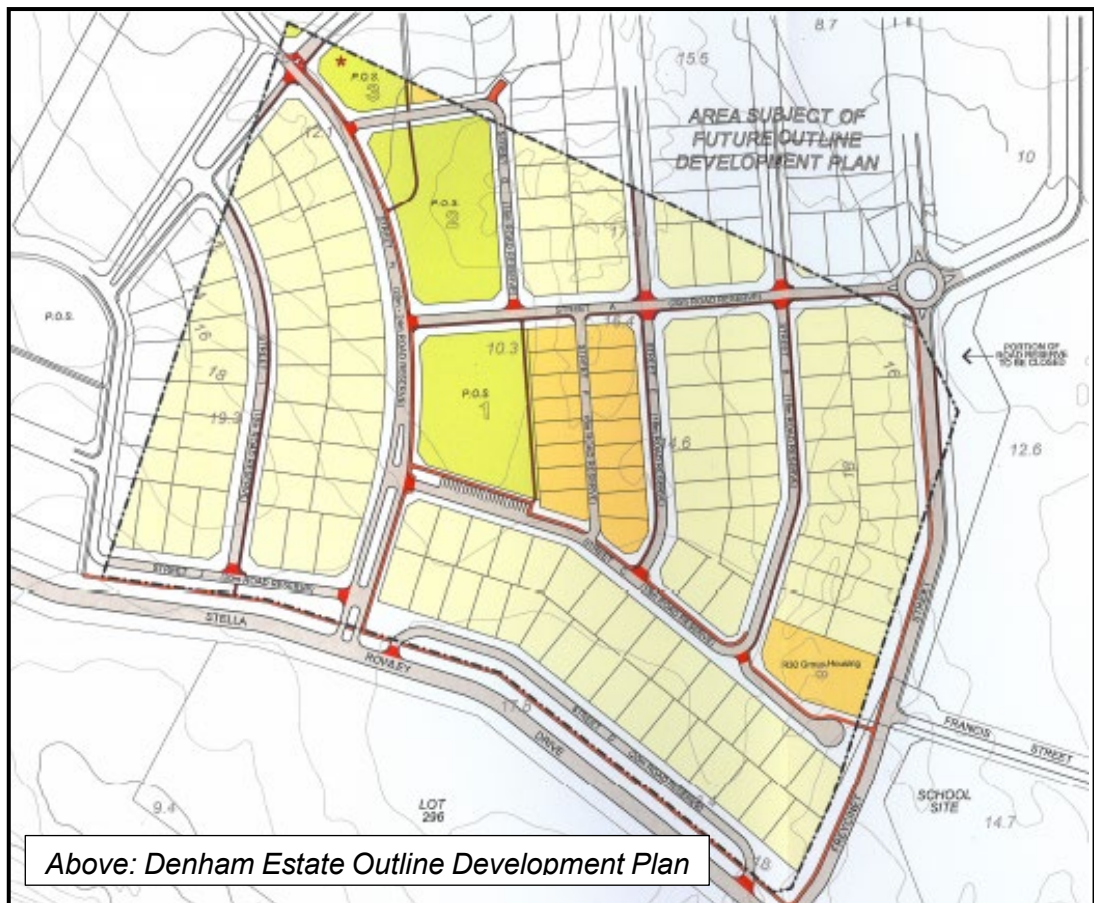
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BACKGROUND

- ***Outline Development Plan***

Lots 15 and 16 form part of an area known as 'Denham Estate' which is land that was originally subdivided by LandCorp. Development WA is now the State Government's central development agency, and is responsible for the sale of land in Denham Estate.

There is an Outline Development Plan for the area and the existing Denham Estate subdivision which proceeded as Stage 1.



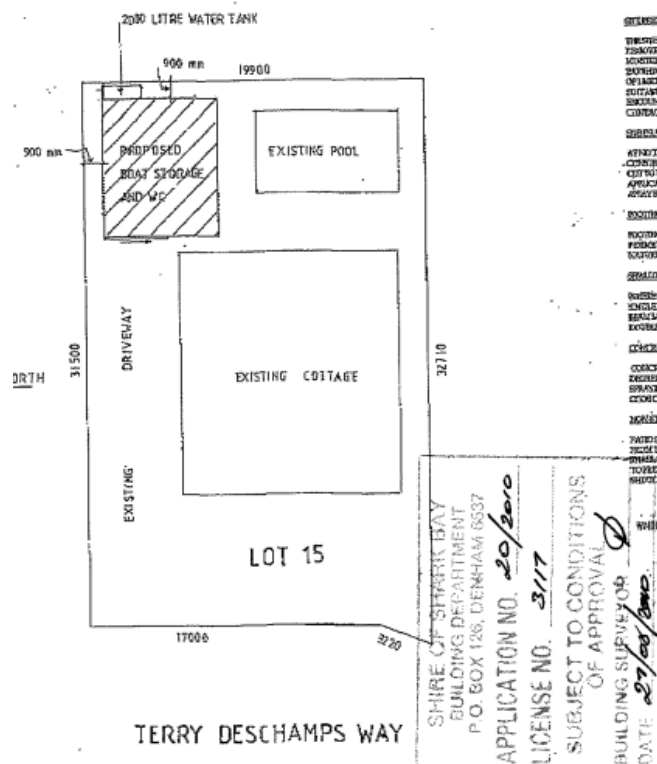
There are Design Guidelines that apply to development in Denham Estate, which are administered by Development WA, with plans being assessed by their architects, Zuideveld Marchant Hur.

Zuideveld Marchant Hur have advised that they have no records of design guideline approvals being issued for the retaining walls and outbuilding on Lot 15 Terry Deschamps Way, Denham.

Lot 15 has an area of approximately 631m² and has been developed with a single house, outbuilding and retaining walls. The Shire issued a Building Permit for retaining walls on Lot 15 on the 26 August 2008.



Council considered an application for an outbuilding on Lot 15 at the Ordinary Meeting held on the 25 August 2010. The building was conditionally approved with a floor area of 53.58m², and a skillion wall/roof height of 4.2 to 5.2 metres. The existing outbuilding is visible in the photograph above.



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Adjacent Lot 16 is vacant and has an approximate area of 630m². At the Ordinary Meeting held in December 2025, Council approved retaining walls on Lot 16, to continue the same lot levels already established on Lot 15.

A location plan is included overpage.



Above: Location Plan. Aerial may not be current.

- **Ownership**

Lots 15 and 16 are under the same ownership. The lots are owned by Robert and Kellee Pedersen who would like to use both lots as one property.

- **Amalgamation**

Council supported an application for amalgamation of Lots 15 and 16 Terry Deschamps Way at the Ordinary Meeting held on the 29 April 2026.

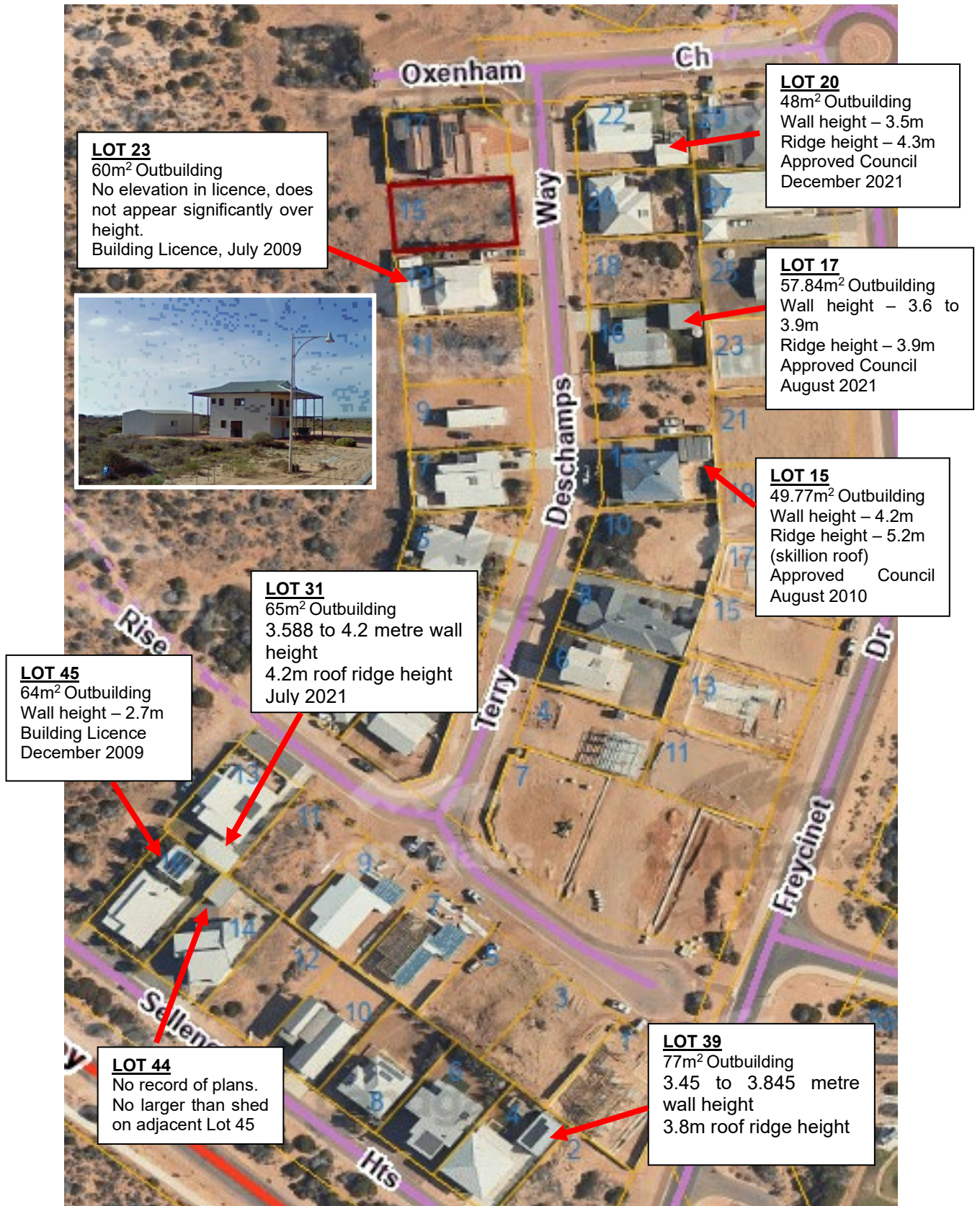
The Western Australian Planning Commission conditionally approved the amalgamation on the 6 May 2026.

The owners need to comply with the condition of the WAPC approval, and apply for a new Certificate of Title for one amalgamated land parcel. The new lot will have an area of 1261m².

- **Surrounding Context and Existing Outbuildings in Denham Estate**

MINUTES OF THE ORDINARY COUNCIL MEETING

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COMMENT

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- **Description of Outbuilding Application**

An application has been lodged for an outbuilding on existing Lot 16 Terry Deschamps Way.

The outbuilding is proposed to have a floor area of 126m², and includes an attached 36m² carport. The plans state that the carport will be open on 3 sides.

The eaves height is proposed to be 3.4 metres and the maximum roof height is 4.2 metres.

The plans are included as Attachment 1.

- **Land Use Permissibility and Options**

Ordinarily, TPI would not support an outbuilding on a vacant residential zoned lot unless it was being constructed at the same time as a house as;

1. There is an expectation that any outbuilding should be ancillary to a dwelling on the same lot.
2. An outbuilding on a vacant lot is construed as a 'warehouse/storage' use which is not permitted in the Residential zone under Table 1: Zoning Table of the Shire of Shark Bay Local Planning Scheme No 4.
3. The Western Australian Planning Commission Fact Sheet on Outbuildings states that:

'An outbuilding is defined by the Residential Design Codes as "an enclosed non-habitable structure that is detached from any dwelling." Based on this definition, an outbuilding requires a dwelling.'

However, a shed with no dwelling and no other associated land use would be best described as 'warehouse / storage', as defined in the Regulations.'

Council can refuse an outbuilding on an existing vacant lot based on Table 1: Zoning Table:

USE AND DEVELOPMENT CLASS	Commercial	Tourism	Residential	Urban Development	General Industry	Rural	Special use
Warehouse/storage	D	I	X		P	X	

The 'x' symbol correlating to the residential zone *'means that the use is not permitted by this Scheme'*.

Despite the above, there are specific circumstances for this application as:

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1. The Western Australian Planning Commission (WAPC) has granted conditional approval for Lots 15 and 16 to be amalgamated. Whilst the lots are currently on 2 separate Certificates of Title, the owners propose to proceed with the amalgamation.
2. The application includes Lots 15 and 16, therefore Council can impose a condition on any planning approval that the two lots be amalgamated prior to the issue of a Building Permit for the outbuilding.

Ultimately the proposed outbuilding will be on the same lot as the existing house (built on existing Lot 15), once amalgamation of Lots 15 and 16 is complete.

- **Residential Design Codes**

The Residential Design Codes ('the Codes') have two separate options for the assessment of development including 'Deemed to Comply' criteria and 'Design Principles'.

Under the Residential Design Codes there are specific 'Deemed to Comply' requirements for outbuildings. The proposed outbuilding seeks variations to the Residential Design Codes as detailed below:

Clause 5.4.3 C3 B 'deemed to comply' criteria / Outbuildings that:	Officer Comment (TPI)
(i) individually or collectively does not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. The existing outbuilding on Lot 15 has a floor area of 53.58m ² , and the proposed outbuilding will have a floor area of 126m ² excluding the attached carport). The total aggregate combined floor area of both outbuildings would be 179.58m ² (excluding the attached carport).
(ii) setback in accordance with Table 2a.	Complies.
(iii) does not exceed a wall height of 2.4 metres	Variation. A wall height of 3.4 metres is proposed.
(iv) does not exceed a ridge height of 4.2 metres	Complies.
(vi) not located within the primary or secondary street setback area; and	Complies.
vi) do not reduce the open space and outdoor living area requirements in Table B.	Complies.

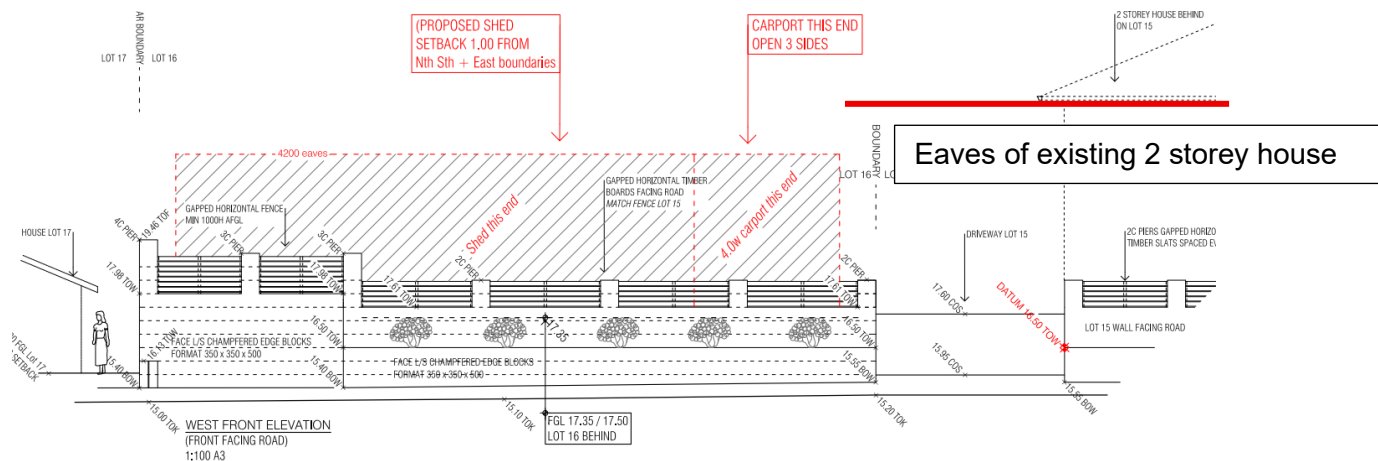
The application proposes variations to the 'Deemed to Comply' requirements therefore Council has to determine if the outbuilding complies with the 'Design Principle' (5.4.3 P3) of the Codes which is:

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“Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties”.

TPI cannot reasonably conclude that the outbuilding meets the ‘Design Principle’ (5.4.3 P3) of the Residential Design Codes as:

1. The front elevation shows the sheer bulk and size of the proposed outbuilding, in context with the existing house on Lot 15 and existing house on adjacent Lot 17 (to the north).



The outbuilding will have a potential negative visual impact, being exposed on a vacant elevated lot.

2. Lot 16 has a 20 metre wide frontage. The combined width of the outbuilding and carport is 18 metres, taking up much of the exposed frontage as viewed from Terry Deschamps Way.

The width of the structure adds to the bulky appearance of the outbuilding, and adds to concerns over streetscape impact. TPI is concerned that the outbuilding will be dominating within the context of the existing streetscape in Terry Deschamps Way, and at odds with the residential character of Denham Estate.

The map overpage shows that the size of outbuildings within Denham Estate are not to this excessive size and scale.

Whilst the outbuilding will be located to the rear of Lot 16, it will be highly visible from the street, and within the existing established residential streetscape.

3. TPI is of the view that construction of the 126m² outbuilding on Lot 16, in close proximity to neighbours, would be visually intrusive. TPI is also concerned that the immense floor area proposed is beyond residential expectations within Denham Estate, where the majority of dwellings have been constructed in accordance with specific Design Guidelines administered by first Landcorp, and then Development WA.
4. Whilst Council can consider approval of an outbuilding on the vacant lot (Lot 16), with a condition that Lots 15 and 16 be amalgamated, TPI is of the view that that this option should only be considered if Council is supportive of the size and scale of the outbuilding.

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In addition, TPI is mindful that the owners still have to seek third party approvals to finalise the amalgamation process, and obtain a new Certificate of Title.

Ultimately the 'test' for this application is whether Council can conclude that the proposed outbuilding satisfies the Design Principle of the Residential Design Codes

"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".

The applicant has not demonstrated that the outbuilding meets the Design Principle' (5.4.3 P3) of the Residential Design Codes. TPI is of the view that the size of the outbuilding is more commensurate of an industrial 'warehouse/storage' building, exceeds the expectations of maintaining residential amenity, and that the bulk and size of the proposed building is excessive in context of existing development and the locality.

• **Consultation**

At the time of writing this report, the application was being advertised for public comment, with advertising closing on the 22 June 2026.

At the time of writing this report, one objection had been received from the Department of Housing and Works, as summarised in the table below. The Department owns Lot 4 (No 23) Freycinet Drive, which shares part of their rear boundary with Lot 16 (where the outbuilding is proposed).

Submission	TPI Comment
1a. The proposal lacks sufficient detail to enable a thorough assessment of the development's impact and suitability within its local context. Details which are lacking include: ○ External materials and finishes. ○ Whether a future dwelling is proposed between the Outbuilding and Terry Deschamps Way. ○ The use of the Outbuilding and its relationship to an existing or future dwelling – is it ancillary to an approved dwelling? 1b. Although large Outbuildings are reasonably anticipated in Denham, at 126sqm the proposed Outbuilding is excessive in scale and not compatible with its residential context. Given that no dwelling appears to be proposed in front of the Outbuilding, the structure will be clearly visible from the street and will detract from the amenity of the streetscape. The structure is therefore not considered to	TPI has provided the Department with additional advice on the materials, the proposed amalgamation of Lots 15 and 16, and that a dwelling in front of the outbuilding is proposed at this time. TPI agrees that the proposed outbuilding is not compatible with the existing streetscape.

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meet Design Principle P3 Clause 5.4.3 of the R-Codes Part B. • The extent of fill and retaining is excessive as it proposes a fill-based approach rather than a balance of cut and fill. These site works are therefore not considered to meet the Design Principles of Clause 5.3.7 of the R-Codes Part B. • The scale and context of the development is similar in nature to State Administrative Tribunal Decision – NESS and Town of Port Hedland [2010] WASAT 151. Details of this decision include: ○ 121sqm Outbuilding proposed on a 639sqm residential lot. ○ The Tribunal found that the scale and bulk of the outbuilding were excessive in the context of the site and the locality and the refusal of the development was therefore upheld. We trust that the Shire of Shark Bay will assess and determine the proposal in accordance with the applicable planning framework, with consideration given to our comments above.	TPI has advised the Department that the retaining has already been approved and constructed. Consultation letters only requested comment on the proposed outbuilding. Noted. The circumstances of this application are slightly different, however it is noted that SAT has refused several large outbuildings on residential zoned lots. SAT considers the merits of each individual application.
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LEGAL IMPLICATIONS

Planning and Development Act 2005 - If an applicant is aggrieved by this determination, there is a right of review under Part 14 to the State Administrative Tribunal.

Shire of Shark Bay Local Planning Scheme No 4 – The lots are zoned Residential with an R15 density code.

POLICY IMPLICATIONS

There are no known policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for general planning advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this item.

MINUTES OF THE ORDINARY COUNCIL MEETING

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RISK MANAGEMENT

There are no known risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

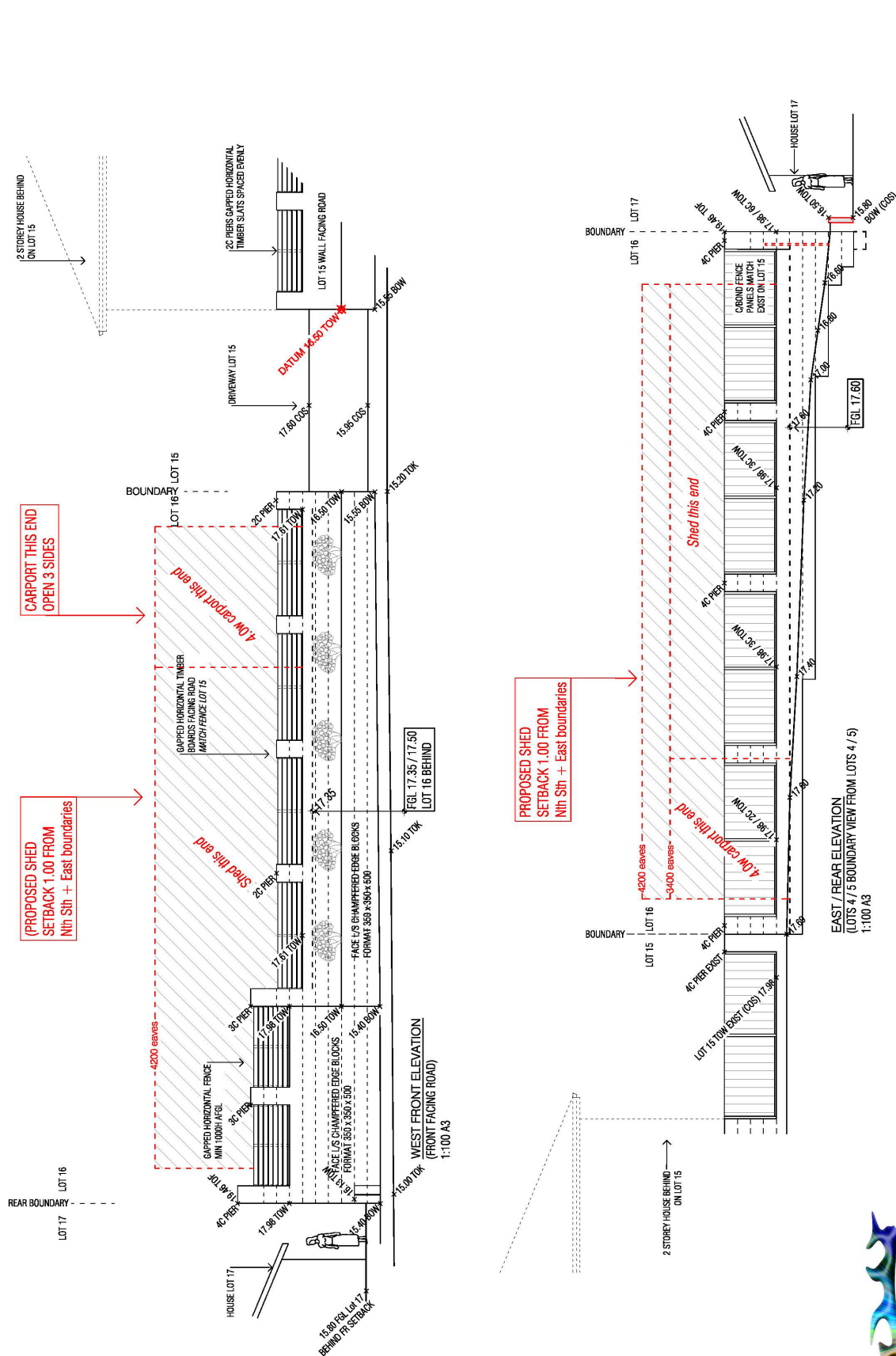
Chief Executive Officer

D Chapman

Date of Report

18 June 2026

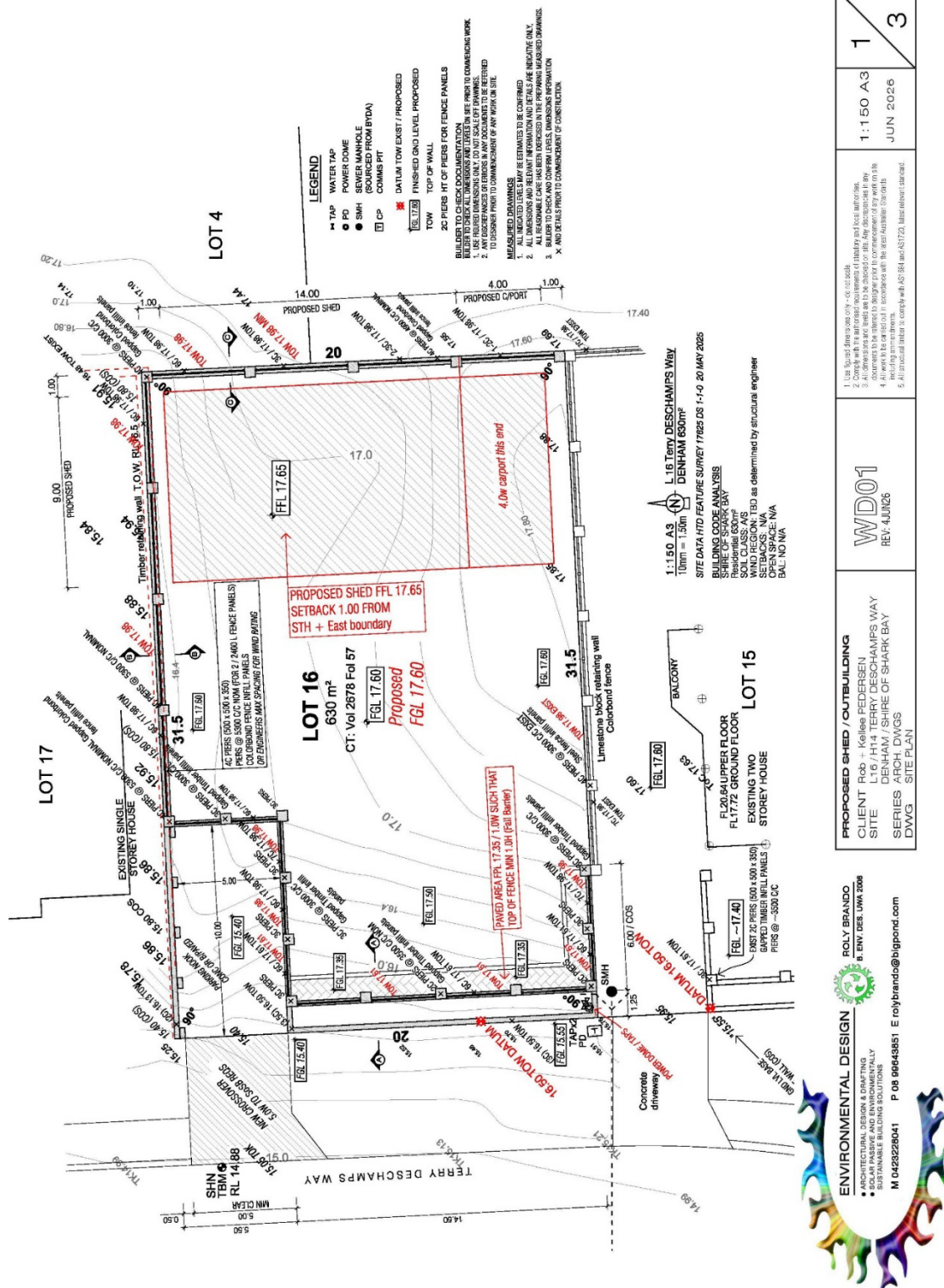
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13 COMMUNITY DEVELOPMENT

13.1 COMMUNITY ASSISTANCE GRANTS - SIGNIFICANT EVENT SPONSORSHIP FUNDING FOR GASCOYNE FOOD FESTIVAL 2026
GS00001

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Declaration: Cr Stubberfield

Nature of Interest: Financial Interest as personal business is part of the Gascoyne Food Trail

Declaration: Cr Fenny

Nature of Interest: Financial Interest as personal business is part of the Gascoyne Food Trail

Cr Stubberfield and Cr Fenny left the Council Chamber at 2.30pm.

Cr Smith assumed the Chair.

Moved Cr Ridgley
Seconded Cr Johns

Lost Officer Recommendation

That Council, by:

1. Notes that the Gascoyne Food Council is not domiciled within the Shire of Shark Bay, however Dirk Hartog Island is included in the 2026 Gascoyne Food Festival program and participation in the Gascoyne Food Trail is available to Shark Bay businesses at their own cost;
2. Approves partial funding of \$5,000 from the 2025/2026 Significant Event Sponsorship budget to the Gascoyne Food Council for the delivery of the 2026 Gascoyne Food Festival.

2/3 LOST

FOR: Cr's Cowell and Johns
AGAINST: Cr 's Bellottie, Ridgley and Smith
ABSENT: Cr's Fenny and Stubberfield

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AMMENDMENT TO OFFICERS RECOMMENDATION

Reason: Councillor thought that full sponsorship that was requested would be appropriate

Moved: Cr Ridgley

Seconded: Cr Johns

LOST Amended Councillor Recommendation

1. Approve funding of \$10,000 from the 2025/2026 Significant Event Sponsorship budget to the Gascoyne Food Council for the delivery of the 2026 Gascoyne Food Festival.

2/3 LOST as Vote Required Absolute Majority

FOR: Cr's Cowell and Johns,

AGAINST: Cr's Smith, Ridgley and Bellottie

ABSENT: Cr's Stubberfield and Fenny

Moved: Cr Ridgley

Seconded: Cr Johns

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 3.16 pm for open discussion on Item 13.1 – Community Assistance Grants – Significant Event Sponsorship Funding For Gascoyne Food Festival 2026.

5/0 CARRIED

FOR: Crs Cowell, Johns, Smith, Ridgley and Bellottie

AGAINST: Nil

ABSENT: Crs Stubberfield and Fenny

Moved: Cr Ridgley

Seconded: Cr Cowell

Council Resolution

That Council reinstate Standing Orders at 3.24pm.

5/0 CARRIED

FOR: Cr's Cowell, Bellottie, Johns, Ridgley and Smith

AGAINST: Nil

ABSENT: Cr's Fenny and Stubberfield

24 JUNE 2026

AMMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council amended the recommendation to provide full funding support, subject to improved consultation with the Shire and greater inclusion and promotion of Denham in the upcoming and future Gascoyne Food Festival events.

Moved: Cr Ridgley

Seconded: Cr Cowell

Council Resolution

That Council:

- 1. Notes that the Gascoyne Food Council is not domiciled within the Shire of Shark Bay, however Dirk Hartog Island is included in the 2026 Gascoyne Food Festival program and participation in the Gascoyne Food Trail is available to Shark Bay businesses at their own cost;**
- 2. Requires the Gascoyne Food Council to undertake timely consultation with the Shire of Shark Bay and the Malgana Aboriginal Corporation in relation to the upcoming 2026 event and future Gascoyne Food Festival events within the Shire;**
- 3. Requires that future Gascoyne Food Festival events delivered within the Shire of Shark Bay include a dedicated Denham component, with appropriate local activation, promotion and engagement opportunities; and**
- 4. Approves funding of \$10,000 from the 2025/2026 Significant Event Sponsorship budget to the Gascoyne Food Council for the delivery of the 2026 Gascoyne Food Festival, subject to the above requirements being acknowledged and incorporated into the sponsorship arrangements.**

4/1 CARRIED BY ABSOLUTE MAJORITY

FOR: Cr's Cowell, Johns, Ridgley and Smith

AGAINST: Cr Bellottie

ABSENT: Cr's Fenny and Stubberfield

Cr's Stubberfield and Fenny entered the Council Chamber at 3.32pm.

Cr Stubberfield assumed the Chair.

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BACKGROUND

The Shire of Shark Bay commenced advertising the 2025/2026 Community Assistance Grants following Council's endorsement of the Annual Budget on 27 August 2025. The funding pool for Significant Event Sponsorship Funding is available for the duration of the financial year and is allocated at Council's discretion. This funding supports established major events and new, innovative events that attract additional expenditure into the region and recognises the positive economic and social value these events bring to the Shark Bay community.

The Shire of Shark Bay received an application from the Gascoyne Food Council on 16 June 2026 requesting sponsorship for the upcoming Gascoyne Food Festival 2026, which will be running from 21 August to 6 September 2026.

COMMENT

The event aligns with the Shire's Community Plan economic and social components. Socially, the local community will have the opportunity to attend the events, and it can be expected that visitors attending the Dirk Hartog Island event may contribute to a positive Economic impact on local businesses.

It is important to note however, that while the event itself meets the Selection Criteria (below), the Gascoyne Food Festival and Council does not operate primarily within Shark Bay and currently, only Dirk Hartog Island is confirmed as part of the Festivals 'Signature Events' program and that participation in the Taste of the Gascoyne Food Trail incurs a cost to businesses who choose to participate.

SELECTION CRITERIA

- ***Applicants must be a not-for-profit organisation, hold a current Association Constitution and operate within the Shire of Shark Bay***
- *Applicants must demonstrate how the local community will benefit from the grant. This includes spending the grant funds with Shark Bay businesses*
- *Reoccurring or ongoing projects that have been previously funded will be given a lower priority*
- *Applicants must demonstrate how they have tried to source other relevant funding*
- *Organisations that can demonstrate their own fundraising attempts will be favourably considered*
- *Incomplete applications or applications received after the closing date will not be considered*

The Council reserves the right to accept or reject any submissions.

The Shire of Shark Bay has previously supported the Gascoyne Food Council's 'Gascoyne Food Festival' with a successful Significant Event Grant Application of \$10,000 in 2025. Before this, letters of support for external funding requests were provided by the Shire of Shark Bay. Should Council choose to support this initiative, there is sufficient funding remaining in the 2025/2026 budget for Significant Events.

Should Council approve the application, the Shire's Community Development Officer will request that all Gascoyne Food Festival promotional material acknowledge the

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Shire's sponsorship by including the Shire's logo and the wording "Proudly supported by the Shire of Shark Bay" (e.g. print, digital, and social media).

APPLICATION

Group:	Gascoyne Food Council
Amount requested:	\$10,000 (exc. GST)
Project:	Gascoyne Food Festival
Funding category:	Funding for a specific event
Strategic Community Plan (category):	Social, Economic

The application describes this project as:

Gascoyne Food Festival 2026: Shark Bay Taste of the Gascoyne Food Trails & Australia's Last Sunset

The Taste of the Gascoyne Food Trails is a flagship initiative of the 2026 Gascoyne Food Festival, a region-wide celebration of the people, produce and places that make the Gascoyne one of Australia's most unique food and tourism destinations.

As part of the 2026 Taste of the Gascoyne Food Trails, Shark Bay eateries will be invited to create and showcase a signature dish featuring Gascoyne produce, with a particular focus on Shark Bay and Exmouth wild-caught prawns as part of this year's "Put a Prawn on It" theme. The Food Trails encourage visitors and locals to explore the region, support local businesses and discover the stories behind the growers, fishers and producers who supply the Gascoyne's world-class ingredients. Shark Bay businesses that have been invited to participate include:

- The Old Pearler Restaurant
- Oceans Restaurant
- Boughshed Restaurant
- Shark Bay Hotel
- Inscription Bar & Café
- Dirk Hartog Island
- Monkey Bar
- Heritage Resort – Waterfront Bistro
- Shark Bay Bakery
- Shark Bay Café
- Shark Bay Pizza

Promotion of the Taste of the Gascoyne Food Trails will be delivered through a comprehensive regional and state marketing campaign, including digital advertising, public relations, social media, Tourism WA, Australia's Coral Coast and Gascoyne Food Festival channels. The initiative will provide significant exposure for Shark Bay businesses while strengthening the region's reputation as a culinary tourism destination.

A key signature event for the Shire of Shark Bay within the 2026 Gascoyne Food Festival will be **Australia's Last Sunset**, to be held on Dirk Hartog Island. This experience will bring together visitors and media to enjoy a unique dining experience celebrating Gascoyne produce against the backdrop of Australia's westernmost sunset.

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The event will showcase local chefs, Shark Bay seafood, Gascoyne produce and the extraordinary natural beauty of Dirk Hartog Island, creating a truly iconic tourism experience that highlights the Shire of Shark Bay on a state and national stage.

Together, the Taste of the Gascoyne Food Trails and Australia's Last Sunset will deliver significant economic, tourism and community benefits by:

- Driving visitation to Shark Bay during the Festival period.
- Increasing expenditure at local businesses, accommodation providers and hospitality venues.
- Showcasing Shark Bay's unique food, seafood and tourism experiences.
- Supporting local producers, fishers and food businesses.
- Strengthening Shark Bay's reputation as one of Western Australia's regional food and tourism destinations.
- Creating opportunities for collaboration of Shark Bay, Exmouth, Coral Bay and Carnarvon under the Gascoyne regional umbrella for the benefit of all involved.

The project aligns strongly with the Shire of Shark Bay's objectives of economic development, destination marketing, community activation and supporting local business growth.

Dates the Project Will Take Place:

21 August – 6 September 2026

Total project funds requested - \$10 000.00 plus GST

OFFICER COMMENT

The Gascoyne Food Festival is a well-established regional event with strong industry support, multi-agency collaboration and a demonstrated capacity to promote the Gascoyne Region as a food and tourism destination. The Festival aligns with the Shire's Community Plan through its potential to enhance regional visitation, showcase local produce and experiences, and contribute to broader economic and social outcomes across the Gascoyne.

The inclusion of Dirk Hartog Island within the Festival program provides an opportunity for Shark Bay to be represented within the regional event. In addition, local food and hospitality businesses may elect to participate in the Festival's "Taste of the Gascoyne Food Trails" initiative, which can provide promotional exposure and opportunities to engage with visitors.

However, participation in the Food Trails component is voluntary and subject to a fee payable by individual businesses. As a result, the level of involvement by Shark Bay businesses cannot be guaranteed and may be influenced by individual business capacity and willingness to participate. Consequently, the direct economic benefit to the Shark Bay community and local business sector is difficult to quantify and may be more limited than that achieved through events that are delivered primarily within the Shire and involve broader local participation.

While the application satisfies many of the objectives of the Significant Event Sponsorship program, it should be noted that the applicant organisation is not based within the Shire of Shark Bay and the Festival's activities within the Shire are comparatively limited. In previous years, Significant Event Sponsorship funding has

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generally been directed towards events and local organisations that deliver a more direct and measurable benefit to the local community and economy.

Notwithstanding these considerations, the Shire recognises the value of supporting initiatives that contribute to the promotion and development of the Gascoyne Region as a whole. Continued collaboration with the Gascoyne Food Council may present opportunities to strengthen Shark Bay's involvement in future festivals and increase the participation and economic benefit for local businesses and the community.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

These recommendations comply with Council Policy 2.2 Financial Assistance/ Donations.

FINANCIAL IMPLICATIONS

An amount of \$50,000 is included in the 2025/2026 adopted budget for Community Assistance Grants which includes Round 1 (larger projects), Round 2 (equipment/small project) grants and Significant Event Funding.

Both Rounds 1 and 2 of Community Assistance Grants have now closed, leaving \$16,150 remaining in the fund.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

Economic Objective: A progressive, resilient and diverse economy

RISK MANAGEMENT

This is a low risk item for Council

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Executive Manager Community Development
Chief Executive Officer
Date of Report

M Fanali
D Chapman
17 June 2026

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Shire of Shark Bay Community Assistance Grants

APPLICATION FORM

Please complete and return the signed application form to the Shire of Shark Bay with the advertised timeframe. **Late submissions will not be considered**

Applications to be addressed to: Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537

Applications can be delivered: Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Email: cdo@sharkbay.wa.gov.au

For further information, please contact the Community Development Officer on 9948 1218

Please ensure you have read the Shire of Shark Bay Community Assistance Grants – Guidelines before completing the application form to confirm your organisation's eligibility.

FUNDING ROUND

Please indicate which funding round you are applying for:

Round 1 - Community Projects Year: _____

Round 2 - Equipment and minor projects Year: _____

Significant Event Sponsorship Funding Year: 2026

ORGANISATION DETAILS

Organisation Name Gascoyne Food Council Inc. organizing Gascoyne Food Festival

Postal Address P O Box 1020, Carnarvon WA 6701

Contact Person Louise Cashmore

Position/Title Event Director

Telephone 0451 828 106

E-mail louise@gascoynefood.co.au

MINUTES OF THE ORDINARY COUNCIL MEETING

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What category best describes your organisation?

Sporting Club

Community Group

Not-for-profit organisation

Other: food tourism event

Which of the following best describes your organisation's status?

	YES	NO
• Incorporated	☒	☐
• GST Registered	☒	☐
• Have a current Association Constitution	☐	☐

Australian Business Number (ABN): 98 474 412 832

Please note the Shire of Shark Bay requires applicants to have an ABN. Applicants who do not have one may be subjected to withholding tax of 48.5%. If you are unsure, please contact the Shire to discuss how to best proceed.

Bank details

Account Name: Gascoyne Food Council Inc

BSB: 016610

Account Number: 2095-53845

FUNDING DETAILS

Project Title:

Gascoyne Food Festival 2026: Shark Bay Taste of the Gascoyne Food Trails & Australia's Last Sunset

The Taste of the Gascoyne Food Trails is a flagship initiative of the 2026 Gascoyne Food Festival, a region-wide celebration of the people, produce and places that make the Gascoyne one of Australia's most unique food and tourism destinations.

As part of the 2026 Taste of the Gascoyne Food Trails, Shark Bay eateries will be invited to create and showcase a signature dish featuring Gascoyne produce, with a particular focus on Shark Bay and Exmouth wild-caught prawns as part of this year's "Put a Prawn on It" theme. The Food Trails encourage visitors and locals to explore the region, support local businesses and discover the stories behind the growers, fishers and producers who supply the Gascoyne's world-class ingredients. Invited Shark Bay businesses include:

- The Old Pearler Restaurant
- Oceans Restaurant
- Boughshed Restaurant
- Shark Bay Hotel
- Inscription Bar & Café, Dirk Hartog Island
- Monkey Bar
- Heritage Resort – Waterfront Bistro
- Shark Bay Bakery
- Shark Bay Café
- Shark Bay Pizza

MINUTES OF THE ORDINARY COUNCIL MEETING

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Promotion of the Taste of the Gascoyne Food Trails will be delivered through a comprehensive regional and state marketing campaign, including digital advertising, public relations, social media, Tourism WA, Australia's Coral Coast and Gascoyne Food Festival channels. The initiative will provide significant exposure for Shark Bay businesses while strengthening the region's reputation as a culinary tourism destination.

A key signature event for the Shire of Shark Bay within the 2026 Gascoyne Food Festival will be **Australia's Last Sunset**, to be held on Dirk Hartog Island. This experience will bring together visitors and media to enjoy a unique dining experience celebrating Gascoyne produce against the backdrop of Australia's westernmost sunset.

The event will showcase local chefs, Shark Bay seafood, Gascoyne produce and the extraordinary natural beauty of Dirk Hartog Island, creating a truly iconic tourism experience that highlights the Shire of Shark Bay on a state and national stage.

Together, the Taste of the Gascoyne Food Trails and Australia's Last Sunset will deliver significant economic, tourism and community benefits by:

- Driving visitation to Shark Bay during the Festival period.
- Increasing expenditure at local businesses, accommodation providers and hospitality venues.
- Showcasing Shark Bay's unique food, seafood and tourism experiences.
- Supporting local producers, fishers and food businesses.
- Strengthening Shark Bay's reputation as one of Western Australia's regional food and tourism destinations.
- Creating opportunities for collaboration of Shark Bay, Exmouth, Coral Bay and Carnarvon under the Gascoyne regional umbrella for the benefit of all involved.

The project aligns strongly with the Shire of Shark Bay's objectives of economic development, destination marketing, community activation and supporting local business growth.

Dates the Project Will Take Place:

21 August – 6 September 2026

Total project funds requested (including GST if applicable)

\$10 000.00 plus GST

Has your organisation previously received funding from the Shire of Shark Bay?

Yes

If Yes, Previous funding amount received: \$10 000. plus GST

Round / Year funding was received: 2025

Funded project: Same project

Has your organisation acquitted all previous Shire of Shark Bay funding?

Yes

If No, please outline why?

MINUTES OF THE ORDINARY COUNCIL MEETING

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Please Note: Your organisation is not eligible to receive new funding from the Shire of Shark Bay, until previous Shire of Shark Bay funding has been acquitted.

What is the funding being used for?

- ☐ Leveraging a grant from a State or Federal agency
- ☐ Purchasing goods and services (i.e. equipment and/or engaging a professional for the purpose of instruction)
If your funding application involves purchasing equipment, can the equipment be used by other community groups in the future?
 - ☐ Yes
 - ☐ No
- ☐ Infrastructure (i.e. significant construction or improvement of facilities). Please include Planning Approvals from the Shire
- ☐ Funding for a specific event or program
- ☐ Prize money.

Does the project meet the objectives of the Shire of Shark Bay Strategic Community Plan 2020-2030? Copy of the Plan can be found on the Shire's website.

- ☒ Economic A progressive, resilient and diverse economy
- ☒ Environment Help protect our unique natural and built environment
- ☒ Social A safe, welcoming and inclusive community

Outline the project goals and how they will benefit Shark Bay community (*minimum of one objective*):

Economic: The programs and initiatives listed above will stimulate regional development and enhance local livelihoods. The key economic goals these events will realise for the Shark Bay community include:

1. **Boosting Tourism Revenue**
 - Attracting domestic and international visitors to Shark Bay.
 - Increasing bookings for accommodation, tours, and local attractions.
 - Encouraging longer stays and higher visitor spending.
2. **Supporting Local Businesses**
 - Generating income for cafes, restaurants, shops, and service providers.
 - Offering vendor opportunities for local artisans, producers, and food trucks.
 - Stimulating demand for locally made products. (eg. Shark Bay prawns, gin and salt from Dirk Hartog Island)
3. **Creating Employment Opportunities**
 - Providing jobs in the eateries and at the events.
 - Enhancing long-term employment through growth in the food and tourism sectors.
4. **Promoting Regional Branding and Investment**
 - Showcasing Shark Bay's unique natural and cultural heritage.
 - Encouraging future investment in infrastructure, tourism ventures, eateries and community projects.

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Environment: The Gascoyne Food Festival events in Shark Bay will have some environmental objectives:

1. **Promoting Environmental Awareness and Education**
 - Educating visitors and locals about Shark Bay's World Heritage ecosystems, marine biodiversity, and conservation efforts. This objective will be achieved through the marine safari which forms part of the Dirk Hartog Island Gascoyne Food Festival package.
2. **Encouraging Eco-Tourism**
 - Supporting tour operators who follow sustainable practices
3. **Reducing Environmental Footprint**
 - Implementing waste reduction strategies through participating eateries and at the signature events, such as promoting recycling.

Social: The Gascoyne Food Festival events in Shark Bay including the Food Trail will bring a wide range of social and community benefits to Shark Bay, helping to strengthen local identity, cohesion, and well-being. Key benefits may include:

1. **Strengthening Community Pride and Identity**
 - Celebrating Shark Bay's unique culture, history, and natural heritage.
 - Reinforcing a sense of place and belonging among residents.
2. **Fostering Social Inclusion and Connection**
 - Bringing together people of all ages, backgrounds, and cultures. (Some people enjoy the arts, some enjoy sport and other music, but everyone enjoys food!)
 - Creating opportunities for volunteering, collaboration, and shared experiences.
3. **Empowering Local and Indigenous Voices**
 - Providing platforms for local artists, performers, and community groups to showcase their work.
 - Supporting Indigenous cultural expression and intergenerational knowledge-sharing.
4. **Enhancing Mental Health and Wellbeing**
 - Offering opportunities for leisure, creativity, and joy through music, arts, and food.
 - Reducing social isolation.
5. **Promoting Youth Engagement and Skill Development**
 - Involving young people in working on the events and in the eateries.
 - Building confidence, leadership skills, and pathways to employment or training.

MINUTES OF THE ORDINARY COUNCIL MEETING

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Please list other organisations involved in this project *(if applicable)*

Name of Organisation	Project Involvement
Tourism WA	Sponsor of Gascoyne Food Festival
Gascoyne Development Commission	Sponsor of Gascoyne Food Festival
Shire of Carnarvon	Destination Partner
Australia's Coral Coast	Partner of Taste of the Gascoyne Food Trail programme

Project Referees:

Please provide two referees *(that is not associated with your organisation)* that are in support of your application, alternatively you can attach letters of support.

Name	Phone	Email	Organisation and position held
Tim Bray	0407 881 883	Tim.bray@gdc.wa.gov.au	CEO – Gascoyne Development Commission
Stephanie Leca	08 9941 0000	Leca.s@carnarvon.wa.gov.au	Executive Manager – Lifestyle & Community, Shire of Carnarvon

All Significant Event applications will be required to do a presentation to Council about their project, prior to consideration of the grant application. Please speak with the Shire of Shark Bay Community Development Officer for more details and to secure a time. Council meets on the last Wednesday of each month.

If your project is a **Significant Event** will it attract additional visitors to town? If so, how many additional visitors are you planning for?

- ☐ 50-100
☐ 100-200
☐ 200-300
☒ Over 500

Will you be charging an entry fee to attend the event?

- ☒ Yes
☐ No

If Yes, how much? The eateries will charge for their signature dishes – amount to be determined by the eateries.

MINUTES OF THE ORDINARY COUNCIL MEETING

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Please provide a total event/program budget outlining all funding sources (eg Shire of Shark Bay funds, your organisation contribution and other funding sources where applicable). Please attach quotes/evidence of cost for every expenditure item listed.

		*In-Kind (\$)	Other Funding/Income Amount (\$)	Other Funding Organisation Name (your organisation or external)
Expenses				
Marketing			\$16500.00	
Digital Advertising			\$5500.00	
Co-ordination			\$11000.00	
Publicity			\$5000.00	
Printing and distribution			\$6000.00	
Income				
Gascoyne Development Commission			\$13500.00	
Tourism WA			\$30 000.00/4 regions = \$7500.00	
Shire of Carnarvon			10000.00	
Australia's Coral Coast		\$3000.00		

Will any of your expenditure items be spent locally with **Shark Bay businesses**?

- ☒ Yes
☐ No

Please describe which business(es) you will be spending money with and how much will be spent with each business: Distribution of print material to eateries in Shark Bay.

Please attach a copy of the following:

- Organisation's most recent (Audited) Financial Statement
- Quotations for expenditure items

I hereby certify that I am the authorised person to sign on behalf of the organisation and that the information is correct. I have read, understand and agree to abide by the conditions set out in the Shire of Shark Bay Community Assistance Grants guidelines.

MINUTES OF THE ORDINARY COUNCIL MEETING

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NAME	<u>Louise Cashmore</u>
SIGNATURE	<u></u>
POSITION IN ORGANISATION	<u>Gascoyne Food Festival Event Director</u>
DATE	<u>16 June 2026</u>

24 JUNE 2026



Ms Louise Cashmore
Event Director
Gascoyne Food Festival
By email: louise@gascoynefood.com.au
9 June 2026

Dear Louise

LETTER OF SUPPORT

The Gascoyne Development Commission (GDC) is a statutory authority established by the *Regional Development Commissions Act 1993 (WA)*. The objectives of the GDC include developing and broadening the economy of the region.

The Gascoyne Development Commission is pleased to support your application to the Shire of Shark Bay for funding towards the 2026 Gascoyne Food Festival, including the Taste of the Gascoyne Food Trails program and Festival experiences within the Shark Bay region, including Australia's Last Sunset on Dirk Hartog Island.

The Gascoyne Food Festival has become an important regional tourism initiative, successfully showcasing the people, produce, landscapes and experiences that make the Gascoyne unique. The Festival has played a significant role in raising the profile of the region as an emerging agritourism and food tourism destination while encouraging increased visitation and economic activity across the Gascoyne.

A key strength of the Festival is its regional approach, encouraging visitors to explore multiple destinations throughout the Gascoyne. Support from the Shire of Shark Bay will help ensure experiences and businesses in Denham, Monkey Mia and Dirk Hartog Island are promoted alongside those of the wider region, delivering direct tourism and economic benefits to the Shark Bay community.

The Gascoyne Development Commission believes it is important that local governments across the region continue to support and collaborate on initiatives such as the Gascoyne Food Festival, which provide a valuable platform for destination marketing, regional partnership development and visitor attraction. We strongly support this application and encourage the Shire of Shark Bay to continue its investment in this important regional initiative.

Yours sincerely

A handwritten signature in black ink, appearing to read "Timothy Bray".

Timothy Bray
Chief Executive Officer

Carnarvon
33 Robinson Street
PO Box 781 Carnarvon WA 6701
Tel: (08) 9941 7000
Email: info@gdc.wa.gov.au

Exmouth
2 Truscott Crescent
PO Box 266 Exmouth WA 6707
Tel: (08) 9949 2090
Email: info@gdc.wa.gov.au

www.gdc.wa.gov.au

MINUTES OF THE ORDINARY COUNCIL MEETING

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REALITYCONSULTING
turning plans into reality

Telephone: +61 451 828 106 | ABN: 17 374 495 474
15 Florence Road Nedlands Western Australia 6009

QUOTATION

Date: 10 March 2026
Quotation number: 0339

Gascoyne Food Council
P O Box 1020
Carnarvon
WA
6701

Quotation – Marketing, Public Relations and Promotional Support **Gascoyne Food Festival 2026**

The following quotation outlines the quote associated with the marketing, public relations and promotional activities required to support the successful delivery of the 2026 Gascoyne Food Trails as part of the Gascoyne Food Festival 2026

<u>Item</u>	<u>Description</u>	<u>Budget</u>	<u>Cost</u>
Public Relations Management	Media liaison, media releases, stakeholder communications, publicity generation, media hosting and PR coordination.	50 hours	\$5,000
Brand Development & Marketing	Marketing strategy, campaign development, creative direction, content development, digital assets, EDMs, promotional materials, stakeholder toolkits and campaign management.	165 hours	\$16,500
Digital Advertising	Paid digital advertising across Meta and Google platforms, including campaign management and optimisation.		\$5,500
Contingency	Allowance for additional promotional opportunities, creative development, media opportunities and campaign adjustments.		\$3,500
<u>Total Cost</u>			<u>\$30,500</u>

Notes:

- Advertising spend is based on projected campaign requirements and may be adjusted subject to performance and budget availability.
- All costs are exclusive of GST.
- This quotation is valid for 30 days from the date of issue.

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Proposal Acceptance

Taste of the Gascoyne Food Trails 2026 – Program Management

This Proposal Acceptance is made between:

- **Gascoyne Food Council** (the "Client"), and
- **The Business Social** (the "Service Provider").

1. Acceptance of Proposal

The Client hereby formally accepts the **Taste of the Gascoyne Food Trails 2026 Program Management Proposal** submitted by the Service Provider (the "Proposal"), as varied by the commercial, operational, delivery and governance terms set out in this Proposal Acceptance.

The parties agree that all roles and responsibilities must be clearly set out in this agreement to ensure there is no ambiguity regarding delivery, approvals, oversight and execution of the program.

The Proposal and this Proposal Acceptance are to be read together, and where there is any inconsistency, this Proposal Acceptance will prevail to the extent of that inconsistency.

2. Key Commercial Terms

By signing this Proposal Acceptance, the Client confirms agreement to the following principal commercial terms:

1. Professional fee

- Total professional fee: **AUD 11,000 plus GST**.

2. Payment schedule

- **AUD 3,000 + GST** upon execution of this Proposal Acceptance.
- **AUD 5,000 + GST** on **1 August 2026**.
- **AUD 3,000 + GST** upon completion and submission of the final program report for the 2026 Gascoyne Food Trails.

3. Additional funding / sponsorship surplus

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- Should sponsorship secured for the 2026 festival program exceed the agreed sponsorship target, the Service Provider will be the first party to receive a **pro-rata share of additional funds** to offset the reduced fee arrangement.

4. Recognition

- The Service Provider will be acknowledged as a **Food Trails partner** in program communications and collateral, ~~with final wording and placement to be agreed by the parties.~~ 

5. Commission on sponsorship secured

- The Service Provider will receive a **10% commission on all sponsorship secured** by the Service Provider across the **full Festival program**, and is not limited to sponsorship secured solely for Food Trails.

3. Service Provider Responsibilities

The Service Provider is responsible for the **end-to-end delivery and execution** of the Taste of the Gascoyne Food Trails Program and will undertake the full operational delivery of the program.

This includes responsibility for the following:

Program Management and Coordination

- Lead all program planning, coordination and execution.
- Act as the central point of contact for all participating eateries.
- Manage all communications, onboarding and ongoing engagement, with all communications and invitations to be approved by the Festival Director prior to distribution.

Eateries Recruitment and Onboarding

- Recruit and confirm participating eateries, including completion of all required documentation.
- Distribute marketing materials and ensure correct display and compliance at each participating venue.

Website and Digital Integration

- Upload and maintain all participating eateries on the website backend.
- Ensure all listings are accurate and live prior to launch.
- Work closely with PSDigital on the website, with the Client retaining oversight and approval.

Product Alignment (Sea Harvest)

- Ensure all participating venues receive the list of available Gascoyne produce, including the Sea Harvest trade brochure.
- Ensure all participating venues incorporate Sea Harvest prawns into their menu offering, noting this is a requirement given participation is free.

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Promotion and Participation Management

- Drive participation and engagement across the region.
- Monitor and manage venue participation and compliance.
- Clearly communicate that participation is free for eateries, enabled by Sea Harvest, and leverage this position to maximise uptake.

Voting Program and Consumer Engagement

- Coordinate and manage the QR code voting system.
- Ensure implementation and promotion of the voting system across all participating venues.

Sponsorship and Prize Coordination

- Secure and manage prizes for the voting incentive program.
- Coordinate prize fulfilment.

Reporting and Insights

- Collect and analyse participation and voting data.
- Deliver a comprehensive post-program report.

4. Client Oversight and Approvals

The Client will retain strategic oversight of the Taste of the Gascoyne Food Trails Program and approval authority over key program elements.

Without limitation, the Client will:

- approve all communications and invitations prior to distribution;
- provide oversight and approval on website content and implementation;
- oversee alignment of the program with broader festival messaging and objectives; and
- maintain visibility over objectives, deliverables, budget and spend for any initiative operating under the Gascoyne Food Festival or Food Trails banner.

The Service Provider will work closely with ~~Sarah~~ ^{the marketing provider} on creative implementation for the Food Trails program, with the Client retaining oversight and approval.



5. Exclusions

Creative development is **excluded** from the Service Provider's scope under this agreement and will be provided separately.

The Service Provider's scope under this agreement is limited to operational delivery and execution. Any standalone creative development, branding, design or related creative production services must be separately arranged and approved in writing.

24 JUNE 2026

6. Delivery Model

The Client acknowledges and accepts that the Service Provider's regional coordinator will be based in the Gascoyne and will undertake site visits in ^{Shute Bay} Exmouth, Coral Bay and Carnarvon for venue engagement, onboarding and ongoing support.

Stations and remote operators will be engaged and supported digitally, including by phone, email and online meetings, and via digital distribution of program materials.

7. Communications and Access

The Client will confirm whether the Food Trails email address remains active and monitored for program communications, stakeholder liaison and operational delivery.

The parties may also agree to establish additional email addresses for nominated representatives at Cup & Crumb if required to support delivery.

8. Schools Program

The parties acknowledge ongoing discussions regarding a proposed schools program, including potential collaboration with Exmouth District High School, Sea Harvest and Marine Stewardship Council educational resources.

The Service Provider may lead the schools initiative; however, if the initiative is delivered under the **Gascoyne Food Festival** or **Food Trails** banner, it will be subject to the Client's visibility and alignment on objectives, deliverables, budget and expenditure before commencement.

Any schools program or related educational initiative will be scoped and approved separately in writing, including roles, responsibilities, branding, budget and delivery arrangements.

9. Commencement

Upon execution of this Proposal Acceptance by both parties, and subject to any subsequent detailed service agreement the parties may enter into, the Service Provider is authorised to commence planning and delivery activities in accordance with the Proposal and this Proposal Acceptance.

10. Execution

Signed for and on behalf of **Gascoyne Food Council**:

Name: Louise Cuthmore

Position: Regional Director

Signature: [Signature]

MINUTES OF THE ORDINARY COUNCIL MEETING

24 JUNE 2026

Date: _____

Signed for and on behalf of **The Business Social:**

Name: TEAGAN CSEPANY

Position: DIRECTOR

Signature:  _____

Date: _____

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24 JUNE 2026

- 14 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**
There was no urgent business items presented to the June 2026 Ordinary Council meeting.
- 15 MATTERS BEHIND CLOSED DOORS**
There were no confidential items presented to the June 2026 Ordinary Council meeting.
- 16 DATE AND TIME OF NEXT MEETING**
The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 July 2026 commencing at 1.00 pm.
- 17 CLOSURE OF MEETING**
As there was no further business, the President closed the June 2026 Ordinary Council meeting at 3.33pm.