

SHIRE OF SHARK BAY UNCONFIRMED MINUTES

27 August 2025

ORDINARY COUNCIL MEETING



NET FISHING - SHARK BAY



27 AUGUST 2025



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

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The unconfirmed minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on the 27 August 2025 commencing at 1.01 pm.

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1.0 DECLARATION OF OPENING

The Deputy President declared the Ordinary Council meeting open at 1.01 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr P Stubberfield Deputy President

Cr L Bellottie

Cr E Fenny

Cr M Smith

Cr M Vankova

Mr D Chapman Chief Executive Officer

Ms M Fanali Executive Manager Community Development

Mr B Galvin Works Manager

Ms J Green Manager Finance and Administration

Mrs R Mettam Executive Assistant

APOLOGIES

Cr G Ridgely Leave of Absence Item 6.1 approved in these minutes

Cr C Cowell Leave of Absence Item 6.2 approved in these minutes

VISITORS

There were no visitors in the gallery.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no public questions on notice for the August 2025 Ordinary Council meeting.

5.0 PUBLIC QUESTION TIME

The Deputy President opened public question time at 1.02 pm and as there were no visitors in the gallery the Deputy President closed public question time at 1.02 pm.

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6.0 APPLICATIONS FOR LEAVE OF ABSENCE

**6.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR RIDGLEY
GV00008**

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Bellottie

Seconded

Cr Vankova

Council Resolution

Councillor Ridgley is *granted* leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 27 August 2025.

5/0 CARRIED

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST: Nil

ABSENT: Cr's Cowell and Ridgley

Background

Councillor Ridgley has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 27 August 2025. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Ridgley has advised the Chief Executive Officer he will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 27 August 2025 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Ridgley leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

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- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 7 August 2025

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6.2 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR COWELL
GV00002

Author
Executive Assistant

Disclosure of Any Interest
Nil

Moved Cr Fenny
Seconded Cr Smith

Council Resolution

Councillor Cowell is *granted* leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 27 August 2025.

5/0 CARRIED

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova
AGAINST: Nil
ABSENT: Cr's Cowell and Ridgley

Background

Councillor Cowell has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 27 August 2025. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Cowell has advised the Chief Executive Officer, that she will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 27 August 2025, due to personal reasons and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Cowell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

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- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - iv. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - v. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - vi. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *D Chapman*

Date of Report 14 August 2025

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7.0 PETITIONS

There were no petitions presented to the August 2025 Ordinary Council meeting.

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 JULY 2025

Moved Cr Vankova
Seconded Cr Fenny

Council Resolution

That the minutes of the Ordinary Council meeting held on 30 July 2025, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova
AGAINST: Nil
ABSENT: Cr's Cowell and Ridgley

9.0 ANNOUNCEMENTS BY THE CHAIR

I would like to acknowledge the passing of Mr Timothy Wynn Hargreaves who was an ex-Councillor of the Shire of Shark Bay.

Tim served on Council from the 20 October 2007 until 15 October 2011.

I would like to extend Councillors and the community's condolences to Mrs Hargreaves and family at this sad time.

The Deputy President advised that Item 12.2 – Proposed Creation of Harbour Reserve in Denham Waters has been withdrawn and will be presented to a future Council meeting.

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10.0 ADMINISTRATION REPORT

10.1 ANNUAL REVIEW OF REGISTER OF DELEGATIONS
CM00039

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Fenny

Seconded

Cr Vankova

Council Resolution

That Council adopt the Delegations to the Chief Executive Officer as reviewed in this report in accordance with the *Local Government Act 1995*.

5/0 CARRIED BY ABSOLUTE MAJORITY

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST: Nil

ABSENT: Cr's Cowell and Ridgley

Background

Section 5.42 of the ***Local Government Act 1995*** (the Act) provides that a Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act other than those referred to in Section 5.43. Any decision to make, amend or revoke a delegation is to be by an absolute majority - see Section 5.45(1) (b) below.

5.45. Other matters relevant to delegations under this Division

(1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 –

(b) *any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.*

The Register of Delegations is required to be reviewed once every financial year, as required by Section 5.46(2) of the Act. The Register of Delegations was last reviewed in full at the Ordinary Council meeting held on 28 August 2024.

Comment

The purpose of the review is to consider the operational effectiveness of the current delegations, whether each delegation is necessary, whether each delegation is appropriate and whether legislative amendments necessitate any changes.

All delegations have been reviewed to ensure format consistency with other Shire documents (such as Policies) and with a view to ensuring consistency with

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references to statutory references and any changes to relevant legislation that describes the power or duty being delegated.

Legal Implications

Section 5.46 of the **Local Government Act 1995** states that -

- (1) *The Chief Executive Officer is to keep a register of the delegation made under this Division to the Chief Executive Officer and to the employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

Policy Implications

The current Policy Manual adopted by Council at the Ordinary Council meeting held on the 27 August 2014, item 1.7 Instrument of Delegation (2) States: "When powers and duties are delegated by the Council to the Chief Executive Officer the Instrument of Delegation be signed by the President or the person presiding".

Financial Implications

There are no known financial implications relevant to this item.

Strategic Implications

There are no Strategic Implications related to this report.

Risk Management

This is a low risk item to Council.

Voting Requirements

Absolute Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

6 August 2025

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Section / Regulation	RELEVANT EXERCISABLE POWER or DISCHARGEABLE DUTY OF LOCAL GOVERNMENT	To the Chief Executive Officer	Scope, conditions or Limitations
Part 2 - Constitution of local government			
2.8 (1)(f)	Representing the Shire - President liaises with the Chief Executive Officer on the local government's affairs and the performance of its functions	✓	The President and Chief Executive Officer may decide suitable functions for Council to meet and show hospitality to official visitors Chief Executive Officer may approve applications from all groups for the use of the Shire logo on promotional material, provided that the words "Shire of" must not be included for commercial use or products.
2.8	Representing the Shire - use of Shire logo	✓	
Part 3 - Functions of local government			
3.22(1)	A local government that causes damage through the performance of its function must pay compensation to the owner or occupier	✓	
3.25(1)	A local government may give an occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1. The local government must also inform the owner if the occupier is not the owner	✓	
3.26(2)	In order to make a person comply with a notice, a local government may do anything it considers necessary to achieve the purpose for which the notice was given	✓	
3.26(3)	A local government may continue to undertake works that are not carried out by the owner or occupier and recover the costs as a debt	✓	
3.27(1)	A local government may go onto private land in the circumstances prescribed in Schedule 3.2 and carry out works, even if it does not have the consent of the owner	✓	
3.31(2)	After a local government has given notice, it may authorise a person to enter land, premises or thing without consent, unless the owner or occupier has objected to the entry	✓	
3.34(1)	A local government may enter land in an emergency without notice or consent	✓	

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3.40A(1)	Local government may authorise a person to remove and impound an abandoned vehicle wreck	✓
3.40A(4)	Local government may declare that a vehicle is an abandoned vehicle wreck	✓
3.47(1)	The local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under section 3.43	✓
3.47(2)	The local government may sell or otherwise dispose of any vehicle that has not been collected within 2 months of a notice having been given under section 3.40(3) or 7 days of a declaration being made that a vehicle is an abandoned vehicle wreck	✓
3.47(2a)	The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in section 3.47(2b) of the date a notice is given under sections 3.42(1)(b) or 3.44	✓
3.47A(1)	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass	✓
3.48	If goods are removed or impounded under section 3.39 and the offender is convicted, the local government may recover any expenses incurred in removing and impounding the goods	✓
3.50(1)	A local government may close a thoroughfare to vehicles, wholly or partially, for a period not exceeding 4 weeks	✓
3.50(1a) and 3.50(4)	A local government may, after providing public notice of its intention and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks	✓
3.50A	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare	✓
Functions & General Reg 6(3)	A local government may, by local public notice, revoke an order under regulation 6(1) that closed a thoroughfare or alter it to make it less restrictive	✓

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3.51(3)	Before fixing, altering or realigning a public thoroughfare or draining water onto adjoining land, the local government must give notice of its proposal, invite submissions and consider those submissions	✓
3.53(3)	If an unvested facility lies within 2 or more districts, the local governments concerned can agree on its control and management	✓
3.54(1)	A local government may do anything it could do under the Parks and Reserves Act 1895 if it were a Board appointed under that Act, to control and manage any land reserved under the Land Act 1933 and vested in or placed under the control and management of the local government	✓
3.57(1)	A local government must invite tenders before it enters into a contract for goods or services with a value of \$250,000 or more (Functions and General Reg 11)	✓
Functions & General Reg 14 (2a)	Where a local government is inviting tenders, the local government must determine in writing the criteria for accepted tenders	✓
Functions & General Reg 18 (4) & (5)	A local government must consider any tender that has not been rejected and decide which one to accept. It may decline to accept any tender	✓
Functions & General Reg 20	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer	✓
Functions & General Reg 20 (2)	If the successful tenderer does not want to accept the contract with the variation or the local government and the tenderer cannot reach agreement, the local government can select the next most appropriate tenderer	✓
Functions & General Reg 21 (1)	A local government may seek expressions of interest before entering the tender process	✓
Functions & General Reg 23 (3)	A local government must consider any submissions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services	✓

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Functions & General Reg 24E(1)	Where a local government intends to give a regional price preference the local government is to prepare a regional price preference policy	✓
Functions & General Reg 24E(4)	A local government cannot adopt a regional price policy until the local government has considered submissions received	✓
	To make variation in the goods or services required, after it has entered into a contract for the supply of the goods or services required subject to such variations in the contract as may be agreed with the contractor.	✓
3.58(2)	A local government can only dispose of property to the highest bidder at public auction or the most suitable public tender	✓
3.58(3)	A local government can dispose of property by private treaty but must follow the process set out in section 3.58(3)	✓
Part 5 – Administration		
5.18	A local government must review all delegations made to a committee	✓
5.27(2)	General meeting of electors to be held on a day selected by a local government but not more than 56 days after the local government accepts the annual report for the previous financial year	✓
5.37(1)	A local government may designate any employee to be a senior employee	✓
Admin Reg 18(D)	A local government is to consider, accept or reject a review of the CEO's performance	✓
5.50(1)	A local government must prepare a policy for employees whose employment is finishing, setting out the circumstances in which the local government would pay a gratuity and how that gratuity would be assessed, and give local public notice of the policy	✓
5.50(2)	A local government may make a payment to an employee whose employment is finishing, that is in addition to the amount set out in its policy, provided that local public notice of the payment is given	✓
5.53(1)	A local government must prepare an annual report for each financial year	✓
5.56	A local government is to prepare a plan for the future	✓

Approval of variations necessary to achieve the outcome of the scope of the project and within the adopted budget of the project

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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Admin Reg 19C(4)	A local government is to review its current plan for the future every 2 years	✓
Admin Reg 29A(2)	Information prescribed as confidential but that, under 5.95(7), may be available for inspection if a local government so resolves	✓
5.98(2)(b)	A local government may approve expenses which are to be reimbursed to its councillors, provided that the expenses are of the kind prescribed as those which the local government can approve for reimbursement [subject to section 5.98(3)]	✓
5.98(4)	A local government may approve the reimbursement to a council member of an approved expense, either generally or in a particular case	✓
5.100(2)	A local government may decide to reimburse expenses to committee members who are not council members or employees	✓
5.103(2)	A local government must review its code of conduct within 12 months of every ordinary elections day	✓
Part 6 – Financial Management		
Financial M'gment Reg 19(1)	A local government must establish and document internal control procedures to ensure control over investments	✓
6.7(2) Financial M'gment Reg 12(1)	To make payments from the municipal fund or the trust fund for the performance of functions and exercise of powers	✓
6.9(4)	A local government may transfer money held in trust for 10 years to its municipal fund, but must repay it to a person who establishes a right to the repayment, together with any interest earned on the investment	✓
6.12(1)(b)	A local government may waive or grant concessions in relation to any amount of money or write off any amount of money that it is owed to the local government [subject to section 6.12(2)]	✓

- (i) Payment of salaries up to the amount required to meet the Council's employee entitlements obligations;
- (ii) All other payments not to exceed \$250,000 unless supported by an appropriate procurement process;
- (iii) In accordance with Council policies and adopted budget; and
- (iv) Payment within the scope of Budgeted project and within the adopted budget of the project.

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6.12(3)	The local government may determine what conditions apply to the granting of a concession	✓
6.14(1)	A local government may invest money in its municipal or trust funds that is not being used, in accordance with Part III of the Trustees Act 1962	✓
6.49	A local government may make an agreement with a person to pay their rates and service charges	✓
6.50(1) and 6.50(2)	A local government may determine the due date that rates and charges become due, but which date cannot be sooner than 35 days after the date noted on the rate notice	✓
6.56(1)	A local government may recover an unpaid rate or service charge and the cost of proceedings in court of competent jurisdiction	✓
6.60(2)	A local government may give notice (to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the local government in satisfaction of the rate or service charge)	✓
6.60(3)	If a local government gives notice to a lessee, under section 6.60(2), the local government must give a copy of the notice to the lessor	✓
6.60(4)	If a local government gives notice to a lessee, under section 6.60(2), and the lessee fails to pay rent to the local government, the local government may recover the rate or service charge as a debt from the lessee	✓
6.64(1)	If any rates or service charges have remained unpaid for at least 3 years, a local government may take possession of the land and hold the land against a person having an estate or interest in the land, and may lease or sell the land or subject to transfer it to the Crown or itself 5.43(d)	✓ subject to 5.43 (d)
6.64(3)	A local government may lodge a caveat in respect of any land for which rates and service charges are outstanding	✓
6.71(1)	If a local government is unable to sell land under Part 6 Division 6 Subdivision 6 within 12 months, it may transfer the land to the Crown or itself	✓ subject to 5.43 (d)
6.74(1)	A local government may apply in the prescribed form to the Minister to have land revested in the Crown if it is rateable vacant land and rates or service charges in respect of it have remained unpaid for at least 3 years	✓
Financial M'gment Reg 77(3)	A local government must consider any objections it receives in relation to a reinvestment under regulation 77	✓

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6.76(5)	The local government must consider any objections to the rates record and may disallow or allow the objection either wholly or in part	✓
6.76(6)	The local government is to provide the person with notice of its decision	✓
7.12A(3)	A local government is to examine the auditor's report, under section 7.9(1) and any report under section 7.9(3), and must determine if any matters raised by the report require action and ensure that appropriate action is taken.	✓
7.12A(4)	A local government must prepare a report on any action taken in response to an auditor's or section 7.9(3) report, and provide it to the Minister	✓
Part 8 – Scrutiny of the affairs of local governments		
8.14(3)	A local government must give the Minister advice of what things it has done or will do to comply with an enquiry report from the Minister or a person authorised by the Minister, within 35 days of receiving the report	✓
8.23(4)	A local government must give the Minister advice of what things it has done, or will do, to comply with an Inquiry Panel's report within 35 days of receiving the report, or give its comment on a recommendation to dismiss the council	✓
Part 9 – Miscellaneous provisions		
9.6(5)	The local government is to ensure that the person who made the objection is given notice in writing of how it has been decided to dispose of the objection and the reasons for disposing of it in that way.	✓
9.10(1) & (2)	The local government may appoint persons or classes of persons to be authorised to perform certain functions and must issue them with a certificate stating they are authorised	✓
9.60(4)	A local government is to administer any regulation made under section 9.60 as if it were a local law	✓

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9.56	Certain persons protected from liability for wrongdoing - legal costs indemnification		
		✓	Where there is a need for the provision of urgent legal services before an application can be considered by Council, the Chief Executive Officer may give an authorisation to the value of \$5,000 provided that: (1) where it is the Chief Executive Officer who is seeking urgent financial support for legal services, the Council shall deal with the application; and (2) subject to any other conditions Council may set in its policy regarding costs indemnification for legal representation.
6.76(5)	The local government must consider any objections to the rates record and may disallow or allow the objection either wholly or in part	✓	
6.76(6)	The local government is to provide the person with notice of its decision	✓	
	Schedule 2.1 – Provisions about creating, changing the boundaries of, and abolishing districts		
11(2)	Any local governments affected by an order made under clause 2.1 are to negotiate any adjustment or transfer between them of property, rights and liabilities	✓	
	Schedule 2.2 – Provisions about wards and representation		
8	The council must have regard to community of interests, physical and topographical features, demographic trends, economic factors and the ratio of councillors to electors in respect of considerations about wards	✓	I believe that we can delete Schedule 202 Provisions about wards and representation as we no
9	When a ward review is complete, the local government must prepare a report for the Advisory Board and may propose the making of an order under clauses 2.2(1), 2.3(3) or 2.18(3)	✓	Longer have WARDS and so we no longer have to review
	Schedule 6.2 – Provisions relating to lease of land where rates or service charges unpaid		

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1(1)	A local government may lease the land with any conditions for a term that does not exceed 7 years	✓ subject to 5.43 (d)
Schedule 6.3 - Provisions relating to the sale or transfer of land where rates or service charges are unpaid		
1(4)	The local government must appoint a time at which the land may be offered for sale by public auction, not less than 3 months and not more than 12 months from the service of the notice under clauses 1(1) or 1(2)	✓
2(3)	The local government must give the Registrar of Titles or the Registrar of Deeds a memorial of the Statewide notice	✓
4(1)	A local government may transfer or convey to the purchaser of the land an indefeasible estate in fee simple	✓ subject to 5.43 (d)
Planning and Development (Local Planning Schemes) Regulations 2015 , Deemed provisions for local planning schemes, Part 10, Schedule 2 ('the Regs 2015')		
Clause 79 of the Regs 2015	That Council authorise the Chief Executive Officer to enter and inspect any building or land for the purposes of ascertaining whether the local planning scheme is being complied with	✓
Clause 82(1) of the Regs 2015	That Council grant delegated authority to the Chief Executive Officer to issue deemed refusal letters for applications where an application is deemed refused in accordance with Clause 75(2) of the Planning and Development (Local Planning Schemes) Regulations 2015	✓

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Clause 82(1) of the Regs 2015

That Council grant delegated authority to the Chief Executive Officer to determine an application for planning approval where it is established prior to, or at, an Ordinary Council meeting that the minimum number of Councillors needed for a quorum will not be available to vote on an application at a scheduled Council meeting (due to absence or planned declaration of interest).

1. The use is a 'P' or 'D' use under the Shire of Shark Bay Local Planning Scheme No. 4 ('the Scheme'); or
2. The proposed use or development is ancillary to existing development; or
3. For residential development, the application complies with the 'deemed to comply' requirements of the Residential Design Codes or satisfies the 'Design Criteria' of the Residential Design Codes; and
4. The application generally complies with the Scheme with no major variations to setback, site coverage or car parking requirements; and
5. The use or development complies with any relevant Local Planning Policy.

This delegation must not be exercised by the Delegated officer where:

- a) The development entails a variation to the Scheme or Residential Design Codes that is considered by the Delegate to be significant;
- b) The Delegate considers the development will have the potential to negatively impact on the amenity of the locality;
- c) The height of the development exceeds two storeys;

✓

Clause 82(1) of the Regs 2015

Conditions Continued

- d) A written objection has been lodged during a formal advertising period;
- e) The Delegate considers an application should be advertised for public comment and no advertising has been conducted;
- f) Development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest;
- g) The estimated cost of development exceeds \$500,000;
- h) The development is located in a Special Use zone; and

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

**Clause
82(1) of
the Regs
2015**

That Council grant delegated authority to the Chief Executive Officer to determine if development approval is not required for a temporary use which is not in existence for less than 48 hours, or a longer period agreed by the local government, in any 12 month period, in accordance with Clause 61(2)(d) of the Planning and Development (Local Planning Schemes) Regulations 2015.

i) The Delegate considers the proposal has potential to negatively impact on World Heritage values.

This delegation must not be exercised by the Delegated officer where:a) The proposal is for a mobile trader;b) The Delegate considers the development will have the potential to negatively impact on the amenity of the locality;c) A written objection has been lodged during a formal advertising period;d) The Delegate considers an application should be advertised for public comment and no advertising has been conducted;e) Development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest;f) The Delegate considers the proposal has potential to negatively impact on World Heritage values.

Dog Act 1976		
10AA (2)	The delegation must be in writing	✓
10AA (3)	The delegation may expressly authorise the delegate to further delegate the power or duty	✓
	Council delegate authority to the Chief Executive Office to further delegate any power or duty of the Dog Act 1976	✓

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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10AA (4)	A local government's chief executive officer who is exercising or performing a power or duty that has been delegated as authorised under this section, is to be taken to do so in accordance with the terms or the delegation unless the contrary is shown	✓
10AA (5)	Nothing in the section limits the ability of a local government's chief executive officer to perform a function through an officer or agent	✓
10AB (1)	The Chief Executive Officer of a local government is to keep a register of: (a) delegations made under section 10AA(1); and (b) further delegations made under the authority of a delegation made under section 10AA(1).	✓
10AB (2)	At least once every financial year - (a) delegations made under section 10AA(1); and (b) further delegations made under the authority of a delegation made under section 10AA(1), are to be reviewed by the delegator.	

Cat Act 2011		✓
Section 3	A local government may approve in writing an operator of a cat management facility	✓
Section 9	A local government may grant, renew or refuse an application for cat registration	✓
Section 9(5)	A local government may require an applicant to give documents or information relating to registration, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	✓
Section 10	A local government may cancel the registration of a cat	✓
Section 11	A local government is to issue a registration number, certificate and tag, including a replacement certificate or tag	✓
Section 12	A local government must keep a cat register	✓
Section 13	A local government must notify the owner of cat the outcome of a decision	✓
Section 26	A local government may issue a cat control notice	✓

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Section 37	A local government may grant, renew or refuse an approval to breed application	✓
Section 37(3)	A local government may require an applicant to give document or information relating to a breeder application, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	✓
Section 38	A local government may cancel an approval to breed	✓
Section 39	A local government must issue a certificate to an approved breeder	✓
Section 40	A local government must notify the person affected by the decision in writing of the outcome	✓
Section 42	A local government is to administer local laws	✓
Section 47	A CEO needs to keep a register of delegations	✓
Section 48	A local government may appoint, in writing, authorised persons	✓
Section 49	A local government may recover the costs of having to destroy a cat	✓
Section 37, reg 22	A local government may refuse an application to breed if the applicant has had an infringement in the past 12 months	✓
	Council delegate authority to the Chief Executive Office to further delegate any power or duty of the Cat Act 2011	✓
Health Act 2016		
Section 21(1)(b)(i)	A power or duty conferred or imposed on an enforcement agency may be delegated if the enforcement agency is a local government, to the chief executive officer of the local government.	✓
Bush Fires Act 1954		
Section 48 Part V (1)	A local Government may, in writing, delegate to its chief executive officer the performance of any of its functions under this Act.	✓
(2)	Performance by the chief executive officer of a local government of a function delegated under subsection (1) - (a) is taken to be in accordance with the terms of a delegation under this section, unless the contrary is shown, and (b) is to be treated as performance by the local government	✓

Refer Ordinary Council meeting held on the 19 December 2016
Item 15.1 for delegation authority

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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(3)	A delegation under this section does not include the power to subdelegate	✓
(4)	Nothing in this section is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.	✓

Graffiti Vandalism Act 2016		
Part 3 Division 1 16 (1)	The local government may delegate to its chief executive officer the exercise of any of its powers or the discharge of any of its duties under another provision of this Part.	✓
Part 3 Division 1 16 (2)	A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.	✓
Part 3 Division 1 16 (3)	A decision to delegate under this section is to be made by an absolute majority.	✓
Part 3 Division 1 17 (1)	A chief executive officer may delegate to any employee of the local government the exercise of any of the chief executive officer's powers or the discharge of any of the chief executive officer's duties under another provision of this Part other than this power of delegation.	✓
Part 3 Division 1 17 (2)	A delegation under this section is to be in writing any may be general or as otherwise provided in the instrument of delegation.	✓
Part 3 Division 1 17 (3)	This section extends to a power or duty the exercise or - discharge of which has been delegated by a local government to the chief executive officer under section 16, but in case of such a power or duty- (a) the chief executive officer's power under this section to delegate the exercise of that power or the discharge of that duty; and (b) the exercise of that power or the discharge of the duty by the chief executive officer's delegate, are subject to any conditions imposed by the local government on its delegation to the chief executive officer.	✓

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Part 3 Division 1 17 (4)	Subsection (3)(b) does not limit the chief executive officer's power to impose conditions or further conditions on a delegation under this section.	✓
Part 3 Division 1 17 (5)	In subsections (3) and (4) - conditions includes qualifications, limitations or exceptions.	✓

27 AUGUST 2025

10.2 CANCELLATION OF ORDINARY COUNCIL MEETING – 24 SEPTEMBER 2025
CM00016

AUTHOR

Executive Assistant

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Vankova
Seconded Cr Smith

Council Resolution

That Council, cancel the Ordinary Council meeting scheduled to be held on Wednesday 24 September 2025 and advertise the cancellation in accordance with the Local Government (Administration) Regulations 1996, as the Deputy President Cr Stubberfield, Cr Fenny, Cr Smith and the Chief Executive Officer will be attending the Western Australian Local Government Conference 2025, the President Cr Cowell and Cr Ridgley have also advised that they will be an apology for the September 2025 Ordinary Council meeting. This would leave only two (2) Councillors able to attend, therefore a quorum to conduct the meeting would not be possible.

5/0 CARRIED

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST: Nil

ABSENT: Cr's Cowell and Ridgley

BACKGROUND

This item was presented to the Ordinary Council meeting held on the 30 July 2025. Council resolved to defer the item until the Ordinary Council meeting scheduled to be held on the 27 August 2025.

The original resolution read as follows:

That Council, cancel the Ordinary Council meeting scheduled to be held on Wednesday 24 September 2025 and advertise the cancellation in accordance with the Local Government (Administration) Regulations 1996, as the President, Councillors and the Chief Executive Officer will be attending the Western Australian Local Government 2025 Conference, being held between the 22 and 24 September 2025

The President Cr Cowell and Cr Ridgley are unable to attend the conference or the Ordinary Council meeting, and Cr Stubberfield, Cr Fenny, Cr Smith and Mr Chapman will be attending the Western Australian Local Government Association Conference.

The Local Government (Administration) regulations 1996 advise that the Chief Executive Officer is to advertise the date and time and place of Ordinary Council meetings, before the beginning of the year in which the meetings are to be held.

27 AUGUST 2025

This advertisement will be placed on Council's website, in the Inscription Post and also placed on Council's notice board and face book page on the 1 September 2025.

COMMENT

Due to the Western Australian Local Government 2025 Convention being conducted between Monday 22 September 2025 and Wednesday 24 September 2025 it is prudent that Council cancel the Ordinary Council meeting scheduled to be held on Wednesday 24 September 2025 so that nominated Councillors and the Chief Executive Officer can attend the conference.

LEGAL IMPLICATIONS

Division 2 — Council meetings, committees and their meetings and electors' meetings
Subdivision 1 — Council meetings

Ordinary and special council meetings

- 5.3. (1) A council is to hold ordinary meetings and may hold special meetings.
(2) Ordinary meetings are to be held not more than 3 months apart.

Local Government (Administration) Regulations 1996

12. Publication of meeting details (Act s. 5.25(1)(g))

- (1) In this regulation —
meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.
- (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —
- (a) ordinary council meetings;
 - (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.
- (3) Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government's official website as soon as practicable after the change is made.

POLICY IMPLICATIONS

Council Policy 1.1 Frequency of Council Meetings

Purpose: To provide guidance as to when ordinary Council meetings are to be held.

Detail: Ordinary Council meetings will be held on the last Wednesday of each month except January, unless resolved by Council to allow for other circumstances.

Council Policy 1.6 Conference and Training Attendance

It is important that Councillor's, as part of their roles and responsibilities participate in professional development by attendance at conferences, seminars and development programs.

Such attendance assists them to be more informed and be better able to fulfil the duties of office.

The intention of this policy is to ensure that Councillors are given the opportunity to participate in professional development and are not financially disadvantaged.

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FINANCIAL IMPLICATIONS

There are no financial implications relative to this report.

STRATEGIC IMPLICATIONS

Outcome 6 - A strategically focused, unified Council, functioning efficiently

6.1.1 Support and facilitate relevant training and development for Council Members.

RISK MANAGEMENT

This is a low-risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

D Chapman

Date of Report

5 August 2025

27 AUGUST 2025

11.0 FINANCE REPORT

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved

Cr Fenny

Seconded

Cr Bellottie

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,417,402.41 be accepted.

5/0 CARRIED

FOR:

Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST:

Nil

ABSENT:

Cr's Cowell and Ridgley

Comment

The schedules of accounts for payment covering -

Municipal fund BPay payment for the month of July 2025 totalling \$7,716.11

Municipal fund credit card direct debits for the month of June 2025 totalling \$11,818.47

Municipal fund credit card direct debits for the month of July 2025 totalling \$3,929.72

Municipal fund direct debits to Council for the month of July 2025 totalling \$28,561.68

Municipal fund account electronic payment numbers MUNI 33853 to 33973 totalling \$1,202,520.56 and

Municipal fund account for July 2025 payroll totalling \$162,855.87

The schedule of accounts submitted to each member of Council on 21 August 2025 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996 requires that a list of payments be presented to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

27 AUGUST 2025

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

D Chapman

Date of Report

14 August 2025

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**SHIRE OF SHARK BAY – MUNI
ELECTRONIC BPAY TRANSACTIONS
JULY 2025**

NAME	DATE	DESCRIPTION	AMOUNT
BPAY	07/07/2025	AWARE SUPER - SUPERANNUATION	-188.98
BPAY	07/07/2025	GESB – SUPERANNUATION	-788.58
BPAY	10/07/2025	RANGER REIMBURSEMENT FOR WHITE CARD	-49.95
BPAY	11/07/2025	DEPARTMENT OF TRANSPORT – SHIRE VEHICLE LICENCES	-6688.60
TOTAL			\$ 7,716.11

SHIRE OF SHARK BAY – CBA CREDIT CARD

JUNE 2025

TOTAL \$ 11,818.47

MFA

DATE	NAME	DESCRIPTION	AMOUNT
28/05/2025	SHARK BAY PHARMACY	AAA BATTERIES FOR ADMINISTRATION OFFICE	\$ 18.99
29/05/2025	STRATCO AUSTRALIA PTY	TWO STORAGE RACKS 28 XL BINS - SHARK BAY ROAD GUIDEPOST AND SIGN MAINTENANCE ONCHARGEABLE TO MAIN ROADS	\$ 498.00
4/06/2025	ALLERDING ASSOCIATES AND	CONSULTANCY PLANNING FEES FOR THE PROPOSED SUNDAY ISLAND BAY, DIRK HARTOG ISLAND DEVELOPMENT	\$ 1362.21
5/06/2025	BELONG	BELONG INTERNET 04 JUNE TO 03 JULY 2025 FOR RECREATION CENTRE DOOR ENTRY	\$ 15.00
5/06/2025	BELONG	BELONG INTERNET 04 JUNE TO 03 JULY 2025 FOR DENHAM TOWN HALL DOOR ENTRY	\$ 15.00
6/06/2025	BARBECUES GALORE	COMMUNITY DEVELOPMENT EVENTS EQUIPMENT - BARBECUE	\$ 299.00
6/06/2025	BCF AUSTRALIA STORES	COMMUNITY DEVELOPMENT EVENTS EQUIPMENT - ICE BOXES	\$ 909.97
9/06/2025	ZAZZLE IRELAND	PERSONALISED DISCOVERY CENTRE PASSPORT STAMP	\$ 31.12

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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13/06/2025	DEPARTMENT OF TRANSPORT PERTH	PAYMENT TO DEPARTMENT OF TRANSPORT - SHARK BAY PLATES	\$ 200.00
13/06/2025	SEEK AU	ADVERTISEMENT OF VACANCY - COMMUNITY DEVELOPMENT OFFICER POSITION	\$ 324.50
16/06/2025	TEMU.COM	VARIOUS DESK ORGANIZERS FOR ADMINISTRATION OFFICE AND COMMUNITY DEVELOPMENT	\$ 205.66
17/06/2025	WURTH AUSTRALIA PTY	VARIOUS WORKSHOP CONSUMABLES INCLUDING FREIGHT FOR DEPOT	\$ 802.25
17/06/2025	SHARK BAY CAFÉ	REFRESHMENTS FOR MANAGEMENT MEETING	\$ 22.93
19/06/2025	BOYA EQUIPMENT PTY LTD	PART FOR KUBOTA RIDE ON MOWER (P223)	\$ 442.27
23/06/2025	SHIRE OF SHARK BAY	TESTING OF SMART MINI HUB PAYMENT DEVICE FOR AT REFUSE SITE WHILE AT DEPOT	\$ 0.01
23/06/2025	OFFICEWORKS	STATIONERY ORDER FOR ADMINISTRATION OFFICE AND DISCOVERY CENTRE, FURNITURE FOR MFA'S AND EMCD'S OFFICE INCLUDING FREIGHT	\$ 885.87
23/06/2025	STARLINK INTERNET	STARLINK INTERNET 20 JUNE TO 20 JULY 2025 FOR TAMALA CAMP (PP118), REFUSE SITE AND MOBILE UNIT FOR BUSH FIRE BRIGADE	\$ 473.00
24/06/2025	SHIRE OF SHARK BAY	TESTING OF SMART MINI HUB PAYMENT DEVICE FOR AT REFUSE SITE WHILE AT REFUSE SITE	\$ 0.01
24/06/2025	SHARK BAY CAFÉ	REFRESHMENTS FOR MANAGEMENT MEETING	\$ 25.47
24/06/2025	SEEK AU	ADVERTISEMENT OF VACANCY - DISCOVERY CENTRE MANAGER POSITION	\$ 236.50
26/06/2025	DEPARTMENT OF TRANSPORT PERTH	PAYMENT TO DEPARTMENT OF TRANSPORT - SHARK BAY PLATES	\$ 200.00
		TOTAL	\$ 6,967.76

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CEO

DATE	NAME	DESCRIPTION	AMOUNT
28/05/2025	AMAZON AU	HUSKI WINE TUMBLERS FOR DEPUTY CEO AS A 5 YEAR SERVICE GIFT	\$ 89.99
29/05/2025	AMAZON AU	HUSKI WINE COOLER FOR DEPUTY CEO AS A 5 YEAR SERVICE GIFT	\$ 89.98
12/06/2025	DWER - WATER	APPLICATION FOR NEW PERMIT TO CLEAR NATIVE VEGETATION - REFUSE SITE	\$ 2,600.00
25/06/2025	REDIMED PTY LTD	FITNESS FOR WORK ASSESSMENT FOR DEPOT STAFF MEMBER	\$1,859.00
25/06/2025	KMART	MATERIALS FOR YOUTH SCHOOL HOLIDAY PROGRAM	\$ 199.00
26/06/2025	SHARK BAY CAFE	REFRESHMENTS FOR CREDITORS MEETING CEO AND FINANCE MANAGER ON 25 JUNE 2025	\$ 12.74
		TOTAL	\$ 4,850.71

SHIRE OF SHARK BAY – CBA CREDIT CARD**JULY 2025****TOTAL \$ 3,929.72****MFA**

DATE	NAME	DESCRIPTION	AMOUNT
7/07/2025	BELONG	BELONG INTERNET 04 JULY TO 03 AUGUST 2025 FOR RECREATION CENTRE DOOR ENTRY	\$ 15.00
7/07/2025	BELONG	BELONG INTERNET 04 JULY TO 03 AUGUST 2025 FOR DENHAM TOWN HALL DOOR ENTRY	\$ 15.00
11/07/2025	ADDPRINT RUBBER STAMPS	DATE RECEIVED STAMP FOR INCOMING SHIRE MAIL	\$ 70.30
11/07/2025	SHARK BAY BAKERY	MORNING TEA FOR EXECUTIVE MANAGER COMMUNITY DEVELOPMENT'S BIRTHDAY	\$ 70.00

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17/07/2025	SHREDDER SALES	INFOSTOP IS8312X HEAVY DUTY OFFICE SHREDDER FOR ADMINISTRATION OFFICE	\$ 3,034.12
21/07/2025	STARLINK INTERNET	STARLINK INTERNET 20 JULY TO 20 AUGUST 2025 FOR TAMALA CAMP (PP118), REFUSE SITE AND MOBILE UNIT FOR BUSH FIRE BRIGADE	\$ 473.00
22/07/2025	SHARK BAY CAFE	REFRESHMENTS FOR MANAGEMENT MEETING	\$ 25.47
28/07/2025	DEPARTMENT OF TRANSPORT PERTH	TRANSFER FEE FOR RUBBISH TRUCK (PS007)	\$ 20.50
		TOTAL	\$ 3,823.39

CEO

DATE	NAME	DESCRIPTION	AMOUNT
27/06/2025	KMART	CREDIT - ITEM NOT AVAILABLE FOR YOUTH SCHOOL HOLIDAY PROGRAM	-\$ 4.00
9/07/2025	AUDIBLE LIMITED AU	EXECUTIVE OFFICER COMMUNITY DEVELOPMENT ACCIDENTALLY USED CARD FOR PERSONAL PURCHASE - HAS SINCE REIMBURSED THE SHIRE	\$ 16.45
15/07/2025	SHARK BAY CAFE	REFRESHMENTS FOR MANAGEMENT MEETING	\$ 22.93
25/06/2025	HAMELIN POOL CARAVAN PARK	REFRESHMENTS FOR COFFEE MEETING	\$ 11.00
28/07/2025	REDDY EXPRESS	SHELL AD BLUE 10L FOR CEO VEHICLE (P222)	\$ 59.95
		TOTAL	\$ 106.33

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
JULY 2025**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18418.1	21/07/2025	VIVA ENERGY AUSTRALIA	MONTHLY FUEL CARD ACCOUNT - JUNE 2025	-1306.14
DD18419.1	07/07/2025	URL NETWORKS PTY LTD	SHIRE OFFICES TELEPHONE CHARGES AND SMS SERVICE TO PUBLIC WITH COMMUNITY MESSAGES - JUNE 2025	-246.27
DD18442.1	21/07/2025	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - SERVICE CHARGES JUNE 2025	-25.30
DD18442.2	30/07/2025	WATER CORPORATION - OSBORNE PARK	COMMUNITY STANDPIPE - WATER USAGE 15 MAY TO 20 JUNE 2025	-58.78
DD18444.1	13/07/2025	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	-359.14
DD18444.2	13/07/2025	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-203.69
DD18444.3	13/07/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-2802.63
DD18444.4	13/07/2025	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1046.49
DD18444.5	13/07/2025	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-325.89
DD18444.6	13/07/2025	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-594.71
DD18444.7	13/07/2025	AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	-616.41
DD18444.8	13/07/2025	EXPAND EXTRA SUPER	PAYROLL DEDUCTIONS	-885.94
DD18444.9	13/07/2025	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-313.94
DD18446.1	01/07/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 65 BROCKMAN STREET AND 5 SPAVEN WAY - 17 JUNE TO 16 JULY 2025	-172.00
DD18446.2	02/07/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR ADMINISTRATION OFFICE 18 JUNE TO 17 JULY 2025	-105.00
DD18446.3	09/07/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 51 DURLACHER STREET 25 JUNE TO 24 JULY 2025	-90.00

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18453.1	31/07/2025	SUPERLOOP LIMITED	SUPERLOOP INTERNET CHARGES FOR 65 BROCKMAN STREET AND 5 SPAVEN WAY - 17 JULY TO 16 AUGUST 2025	-180.00
DD18456.1	27/07/2025	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	-355.36
DD18456.2	27/07/2025	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1290.28
DD18456.3	27/07/2025	RUSSELL SUPER SOLUTIONS	SUPERANNUATION CONTRIBUTIONS	-226.35
DD18456.4	27/07/2025	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-217.26
DD18456.5	27/07/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-3561.76
DD18456.6	27/07/2025	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-344.00
DD18456.7	27/07/2025	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-659.92
DD18456.8	27/07/2025	AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	-667.36
DD18456.9	27/07/2025	STUDENT SUPER	SUPERANNUATION CONTRIBUTIONS	-88.59
DD18444.10	13/07/2025	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-304.44
DD18444.11	13/07/2025	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-199.36
DD18444.12	13/07/2025	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-539.39
DD18444.13	13/07/2025	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-763.38
DD18444.14	13/07/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3407.97
DD18444.15	13/07/2025	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-217.26
DD18444.16	13/07/2025	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-128.01
DD18444.17	13/07/2025	GESB	SUPERANNUATION CONTRIBUTIONS	-251.82
DD18444.18	13/07/2025	RUSSELL SUPER SOLUTIONS	SUPERANNUATION CONTRIBUTIONS	-224.09
DD18456.10	27/07/2025	REST	SUPERANNUATION CONTRIBUTIONS	-181.05
DD18456.11	27/07/2025	FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-174.18
DD18456.12	27/07/2025	EXPAND EXTRA SUPER	PAYROLL DEDUCTIONS	-885.94
DD18456.13	27/07/2025	ONE SUPER	SUPERANNUATION CONTRIBUTIONS	-310.15
DD18456.14	27/07/2025	CRUELTY FREE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-304.44
DD18456.15	27/07/2025	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-565.64
DD18456.16	27/07/2025	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-763.38
DD18456.17	27/07/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	-3407.97
DD18456.18	27/07/2025	EQUIP SUPER	SUPERANNUATION CONTRIBUTIONS	-178.37

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD18456.19	27/07/2025	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-248.95
DD18456.20	27/07/2025	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-79.74
DD18456.21	27/07/2025	GESB	SUPERANNUATION CONTRIBUTIONS	-186.77
			TOTAL	28,561.68

**SHIRE OF SHARK BAY – MUNI EFT
JUNE 2025
EFT #33853 – EFT #33973**

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33853	07/07/2025	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-164.76
EFT33854	09/07/2025	LAURENCE JAMES MICHAEL BELLOTTIE	COUNCILLOR PAYMENTS JULY TO SEPTEMBER 2025	-2830.00
EFT33855	09/07/2025	CHERYL LORRAINE COWELL	PRESIDENT COUNCILLOR PAYMENTS JULY TO SEPTEMBER 2025	-9570.00
EFT33856	09/07/2025	EDMUND GEORGE FENNY	COUNCILLOR PAYMENTS JULY TO SEPTEMBER 2025	-2830.00
EFT33857	09/07/2025	MARK CORBETT SMITH	COUNCILLOR PAYMENTS JULY TO SEPTEMBER 2025	-2830.00
EFT33858	09/07/2025	MIROSLAVA VANKOVA	COUNCILLOR PAYMENTS JULY TO SEPTEMBER 2025	-2830.00
EFT33859	09/07/2025	PIETR JON STUBBERFIELD	DEPUTY PRESIDENT COUNCILLOR PAYMENTS JULY TO SEPTEMBER 2025	-3953.50
EFT33860	09/07/2025	GREGORY LEON RIDGLEY	COUNCILLOR PAYMENTS JULY TO SEPTEMBER 2025	-2830.00

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33861	10/07/2025	MGN CIVIL PTY LTD	PROGRESSIVE PAYMENT - CONSTRUCTION OF DENHAM REVETMENT WORKS, PAYMENT CERTIFICATE NO 4	-207768.00
EFT33862	10/07/2025	ANDREW NICHOLLS	BY THE BAY - THIRD AND FINAL INSTALMENT OF CURATOR FEE - DLGSC GRANT FUNDED	-2915.00
EFT33863	10/07/2025	AUSTRALIA POST	MONTHLY POSTAL SERVICE - JUNE 2025	-108.17
EFT33864	10/07/2025	KEZA WA PTY LTD T/AS BRAD ATCHESON	PROGRESSIVE PAYMENT - PROCUREMENT OF MATERIALS FOR ENCLOSURE OF DAY CARE VERANDAH	-42322.72
EFT33865	10/07/2025	BUNNINGS BUILDING SUPPLIES PTY LTD	PLANTS FOR COMMON AREA GROUND MAINTENANCE - PENSIONER UNITS	-3537.00
EFT33866	10/07/2025	BOOEASY AUSTRALIA PTY LTD	2025 ANNUAL PAYMENT BOOEASY RESERVATION SYSTEM GATEWAY FEE - SEPTEMBER 2024 TO AUGUST 2025	-544.50
EFT33867	10/07/2025	BOC LIMITED	MONTHLY CONTAINER RENTAL - JUNE 2025	-56.82
EFT33868	10/07/2025	BURTON TILING MAINTENANCE & RENOVATIONS	INSURANCE CLAIM PENSIONER UNIT 12 - DEMOLITION, GYROCKING AND PAINTING WORKS FOR REPAIR OF DAMAGED WALLS	-9151.69
EFT33869	10/07/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-748.00
EFT33870	10/07/2025	BEAVIS & SMITH CLEANING & CHEMICALS	SUPPLY OF ONE CARTON PURE PREMIUM HANDTOWELS FOR ADMINISTRATION OFFICE	-59.00
EFT33871	10/07/2025	FORTUS GROUP	PARTS FOR CATERPILLAR GRADER (P210)	-2844.10
EFT33872	10/07/2025	DENHAM ELECTRICAL NORTHWEST PTY LTD	REMOVAL OF OLD AND INSTALLATION OF NEW STOVE - PENSIONER UNIT 2	-330.00
EFT33873	10/07/2025	DAVID HADDEN	CONSULTANT HEALTH OFFICER CHARGES	-1608.55
EFT33874	10/07/2025	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY SHIRE ACCOUNT - JUNE 2025	-304.42
EFT33875	10/07/2025	SHARK BAY SUPERMARKET	MONTHLY SUPERMARKET ACCOUNT - JUNE 2025	-100.40
EFT33876	10/07/2025	HORIZON POWER	STREET LIGHTING - JUNE 2025	-4673.88
EFT33877	10/07/2025	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES - MAY 2025	-8487.19

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33878	10/07/2025	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	ACCOMMODATION AND MEALS FOR SHIRE STAFF BETWEEN 23 TO 27 AND 30 JUNE 2025 ONCHARGEABLE TO MAIN ROADS	-5500.00
EFT33879	10/07/2025	DENHAM WA PTY LTD T/A IGA X-PRESS	MONTHLY SUPERMARKET ACCOUNT - JUNE 2025	-247.22
EFT33880	10/07/2025	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT - JUNE 2025	-260.56
EFT33881	10/07/2025	GRAYT MAINTENANCE SOLUTIONS	MONTHLY RUBBISH TRUCK HIRE - JUNE 2025	-4799.96
EFT33882	10/07/2025	LYN PRICE	SBDC MERCHANDISE - SHARK BAY DAYS BOOKS INCLUDING FREIGHT	-529.50
EFT33883	10/07/2025	MITCHELL & BROWN RETRAVISION	2x CHEF FREESTANDING ELECTRIC COOKERS FOR PENSIONER UNITS 2 AND 12	-1400.00
EFT33884	10/07/2025	MIDWEST COURIERS	MONTHLY FREIGHT ACCOUNT - JUNE 2025	-386.10
EFT33885	10/07/2025	QUALITY PRESS	SBDC MERCHANDISE - SHARK BAY MAPS	-2552.00
EFT33886	10/07/2025	SETON AUSTRALIA	WHEEL STOP SPIKES FOR PENSIONER UNITS (FINAL SUPPLY)	-626.43
EFT33887	10/07/2025	SHARK BAY SKIPS PTY LTD	MONTHLY SKIP BIN LIFTS USELESS LOOP / SHARK BAY ROADS JUNE 2025 - ONCHARGEABLE TO DBCA AND MAINROADS	-5596.80
EFT33888	10/07/2025	SUMMER GYPSEA	SBDC MERCHANDISE - JEWELLERY	-262.50
EFT33889	10/07/2025	MOORE AUSTRALIA	PREPARATION AND LODGEMENT OF FRINGE BENEFITS TAX RETURN FOR THE YEAR ENDED 31 MARCH 2025	-4125.00
EFT33890	10/07/2025	SHIRE OF CARNARVON	CONTRIBUTION TO THE COMMUNITY EMERGENCY SERVICES MANAGER - 01 JANUARY 2025 TO 31 MARCH 2025	-5307.82
EFT33891	10/07/2025	TOWN PLANNING INNOVATIONS	PROGRESSIVE PAYMENT - LOCAL TOWN PLANNING STRATEGY REVIEW JUNE 2025	-36918.75
EFT33892	10/07/2025	WENDY BINKS - STUNNED EMU DESIGN	SBDC MERCHANDISE - VARIOUS EMU THEMED MERCHANDISE	-2405.00

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33893	10/07/2025	BLACKBOX CONTROL PTY LTD	12 MONTH TRACKING FEE FOR INCONTROL PLAN IC33 VEHICLE MONITORING - 28 JUNE 2025 TO 27 JUNE 2026	-396.00
EFT33894	10/07/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES - END OF THE YEAR RATE ROLLOVER	-2244.00
EFT33895	10/07/2025	CHUBB FIRE & SECURITY LTD	QUARTERLY PREVENTATIVE SECURITY MONITORING 01 JULY TO 30 SEPTEMBER 2025 DISCOVERY CENTRE	-331.66
EFT33896	10/07/2025	DEPT OF FIRE & EMERGENCY SERVICES AUTHORITY	ANNUAL MONITOR SERVICE FEE FOR THE FIRE FIGHTING SYSTEM LOCATED AT THE DISCOVERY CENTRE - 01 JULY 2025 TO 30 JUNE 2026	-1881.00
EFT33897	10/07/2025	DEBIE ANNE READER	50% DEPOSIT - FACEPAINTING ENTERTAINMENT FOR 2025 WINTER MARKETS, INCLUDES TRAVEL AND ACCOMMODATION, 2 ENTRY PASSES FOR MONKEY MIA CONSERVATION PARK	-665.00
EFT33898	10/07/2025	ELGAS LIMITED	ANNUAL SERVICE AND CYLINDER CHARGE 01 JULY 2025 TO 30 JUNE 2025	-713.90
EFT33899	10/07/2025	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT - JULY 2025	-1349.00
EFT33900	10/07/2025	KB BUILDERS	REFUND OF KERB DEPOSIT #3480 - 25 FREYCINET WAY	-2000.00
EFT33901	10/07/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	FULL MEMBERSHIP FOR 2025 / 2026 - MANAGER FINANCE AND ADMINISTRATION	-1120.00
EFT33902	10/07/2025	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE (LHAAC)	LHAAC ANALYTICAL SERVICES 2025/2026	-534.28
EFT33903	10/07/2025	RAINBOW DIAMOND HEARTS - (M8 MEWSIC)	50% DEPOSIT - M8 PERFORMANCE FOR 2025 WINTER MARKETS	-825.00
EFT33904	10/07/2025	OCEANFRONT HOTEL PTY LTD T/A SHARK BAY HOTEL	CATERING FOR BUDGET MEETING 04 JULY 2025	-180.00
EFT33905	10/07/2025	XL2	MONTHLY IT MANAGEMENT SERVICES AND LICENCES - JULY 2025	-4646.10

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33906	10/07/2025	VANGUARD PUBLISHING PTY LTD	ADVERTISEMENT IN 2025 / 2026 SHARK BAY HOLIDAY GUIDE	-2200.00
EFT33907	10/07/2025	BLUE LAGOON PEARLS	CONSIGNMENT BLUE LAGOON PEARL SALES - 01 FEBRUARY TO 30 JUNE 2025	-8811.20
EFT33908	10/07/2025	JOANNA YORKE	COMMISSION J.YORKE ARTIST SALES TO 30 JUNE 2025	-600.00
EFT33909	10/07/2025	SHIRE OF SHARK BAY - EFT	COMMISSION CONSIGNMENT SALES - 01 FEBRUARY TO 30 JUNE 2025	-3670.60
EFT33910	14/07/2025	SHARK BAY HOLIDAY COTTAGES	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-1255.62
EFT33911	14/07/2025	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-637.50
EFT33912	14/07/2025	ISLAND LIFE ADVENTURES PTY LTD	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-5830.12
EFT33913	14/07/2025	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-2240.00
EFT33914	14/07/2025	SHARK BAY DIVE AND MARINE SAFARIS	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-2598.04
EFT33915	14/07/2025	SHARK BAY COASTAL TOURS	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-332.50
EFT33916	14/07/2025	SHIRE OF SHARK BAY - EFT	BOOKEASY COMMISSION PAYMENTS JUNE 2025	-6043.44
EFT33917	14/07/2025	TASMAN HOLIDAY PARKS - DENHAM SEASIDE	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-135.82
EFT33918	14/07/2025	WULA GURA NYINDA ECO CULTURAL ADVENTURES	BOOKEASY CUSTOMER PAYMENTS JUNE 2025	-166.25
EFT33919	17/07/2025	NAPA AUTO PARTS	FILTER SERVICE KITS AND ENGINE OIL FOR SERVICING VARIOUS VEHICLES (PART SUPPLY)	-1895.38
EFT33920	17/07/2025	KEZA WA PTY LTD T/AS BRAD ATCHESON	ADDITIONAL DOORS & WINDOWS COST FROM KEMPGLAZE FOLLOWING RECEIPT OF COMPLIANCE REPORT FROM KERRY MICKE DESIGNS - DENHAM DAY CARE VERANDAH ENCLOSURE	-7349.64
EFT33921	17/07/2025	BRIAN JOHN GALVIN	REIMBURSEMENT OF FUEL PURCHASED WITH PERSONAL CARD FOR WORKS MANAGER VEHICLE (P224)	-100.13

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33922	17/07/2025	ZZZ BLUE REGION TOURISM ORGANISATION INC	INCLUSION IN THE SHARK BAY PERTH NOW ARTICLE IN PARTNERSHIP WITH AUSTRALIA'S CORAL COAST - PUBLISHED IN JUNE 2025	-300.00
EFT33923	17/07/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-660.00
EFT33924	17/07/2025	CITY OF GREATER GERALDTON	BUILDING CERTIFICATION SERVICES - 01 APRIL TO 30 JUNE 2025	-2666.95
EFT33925	17/07/2025	CORSIGN	VARIOUS TRAFFIC SIGNS, TRAFFIC CONES, GALVANISED POSTS AND BRACKETS	-14675.10
EFT33926	17/07/2025	DEBIE ANNE READER	50% BALANCE PAYMENT - FACEPAINTING ENTERTAINMENT FOR 2025 WINTER MARKETS, INCLUDES TRAVEL AND ACCOMMODATION, 2 ENTRY PASSES FOR MONKEY MIA CONSERVATION PARK	-665.00
EFT33927	17/07/2025	DIGGA WEST & EARTHPARTS WA	PARTS FOR COMPACT TRACK LOADER - SKID STEER (P227)	-642.95
EFT33928	17/07/2025	ETCHED GLASS DESIGN	SBDC MERCHANDISE - ASSORTMENT OF ETCHED GLASSES	-2241.00
EFT33929	17/07/2025	RICHARD EDMUND FENNY	SBDC MERCHANDISE - RED DOG VET BOOKS	-380.00
EFT33930	17/07/2025	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY FUEL ACCOUNT - JUNE 2025	-8622.15
EFT33931	17/07/2025	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES - JUNE 2025	-9407.35
EFT33932	17/07/2025	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT - JULY 2025	-40.99
EFT33933	17/07/2025	MONSTERBALL AMUSEMENTS & HIRE	BALANCE PAYMENT - MONSTERBALL ENTERTAINMENT HIRE FOR 2025 WINTER MARKETS	-1795.00
EFT33934	17/07/2025	MARKET CREATIONS AGENCY PTY LTD	2025/2026 COUNCIL CONNECT ANNUAL SSL CERTIFICATE AND HOSTING AND SUBSCRIPTION TIER 5	-12540.00
EFT33935	17/07/2025	MIDWEST FIRE PROTECTION SERVICE	DISCOVERY CENTRE - HALF YEARLY SERVICE OF ALARM SYSTEM JUNE 2025	-165.00

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33936	17/07/2025	SHARK BAY MARINE AND HARDWARE	MONTHLY HARDWARE ACCOUNT - JUNE 2025	-687.87
EFT33937	17/07/2025	RAINBOW DIAMOND HEARTS - (M8 MEWSIC)	50% BALANCE PAYMENT - M8 PERFORMANCE FOR 2025 WINTER MARKETS	-825.00
EFT33938	17/07/2025	RHONDA JOY METTAM	REIMBURSEMENT FOR PURCHASE OF COFFEE BEANS FOR THE ADMINISTRATION OFFICE	-132.70
EFT33939	17/07/2025	NADIA KLINE (NAUTILUS DESIGN CO)	SBDC MERCHANDISE - MASK STRAPS AND GREETING CARDS	-1482.50
EFT33940	17/07/2025	ONEMUSIC AUSTRALIA	SHIRE OF SHARK BAY DENHAM COUNCIL MUSIC RURAL LICENSING 01 JULY 2025 TO 30 JUNE 2026	-387.64
EFT33941	17/07/2025	OUTBACK COAST AUTOMOTIVES AND RADIATORS	SUPPLY / FIT / BALANCE 4 NEW TYRES, INCLUDING FREIGHT AND DISPOSAL OF OLD ONES - FINANCE VEHICLE (P211)	-2469.50
EFT33942	17/07/2025	OFFICEWORKS LTD	STATIONERY ORDER JUNE 2025 FOR ADMINISTRATION OFFICE, DEPOT AND COMMUNITY DEVELOPMENT	-1844.05
EFT33943	17/07/2025	XL2	REPLACEMENT OF YEALINK CORDLESS PHONE WITH BASE STATION, INCLUDES HANDSET AND FREIGHT - RECREATION CENTRE OFFICE PHONE	-294.80
EFT33944	17/07/2025	SHARK BAY COMMUNITY RESOURCE CENTRE	2025/2026 COMMUNITY RESOURCE CENTRE ANNUAL BUSINESS MEMBERSHIP FEE - INCLUDES 20% DISCOUNT OFF SECRETARIAL SERVICES AND FREE ADVERTISING ANNUALLY IN THE INSCRIPTION POST NEWSLETTER	-100.00
EFT33945	17/07/2025	MOORE AUSTRALIA	CONTRACT FINANCIAL SERVICES TASKS	-16974.38
EFT33946	17/07/2025	SCIENCE AND NATURE PTY LTD	SBDC MERCHANDISE - VARIOUS SCIENCE AND NATURE ITEMS INCLUDING FREIGHT	-4390.55
EFT33947	29/07/2025	ASHLEIGH HELEN BUCHHOLZ	BY THE BAY 2025 - PHOTOGRAPHING OF ARTWORKS AND CATALOGUE DESIGN - DLGSC GRANT FUNDED	-450.00
EFT33948	29/07/2025	ASM ECLIPSE PTY LTD	SBDC MERCHANDISE - STUBBY HOLDERS, MAGNETS, PUZZLES AND KEY RINGS INCLUDING FREIGHT (PART SUPPLY)	-1894.28

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33949	29/07/2025	ABLE SALES PTY LTD	SUPPLY OF COMPRESSOR HONDA 100L 6.5HP AND COMPRESSOR ELECT 100L 3HP FOR DEPOT	-2880.00
EFT33950	29/07/2025	ALCOLIZER PTY LTD	YEARLY CALIBRATION SERVICE OF INTOXIMETERS	-638.00
EFT33951	29/07/2025	BUNNINGS BUILDING SUPPLIES PTY LTD	WORKSHOP CONSUMABLES, SAFETY EQUIPMENT AND DEPOT TOOLS (PART SUPPLY)	-623.23
EFT33952	29/07/2025	BOB WADDELL & ASSOCIATES	CONTRACT RATES OFFICER CHARGES	-528.00
EFT33953	29/07/2025	BEAVIS & SMITH CLEANING & CHEMICALS	SUPPLY OF 20L CHEMTREAT 18 TRUCKWASH - WORKSHOP CONSUMABLES	-107.00
EFT33954	29/07/2025	GLASS ANIMALS	SBDC MERCHANDISE - GLASS FIGURES INCLUDING FREIGHT	-2950.13
EFT33955	29/07/2025	GERALDTON HYDRAULICS	HYDRAULIC PARTS FOR CATERPILLAR 320G EXCAVATOR (P226)	-1722.01
EFT33956	29/07/2025	HORIZON POWER	INDEPENDENT LIVING UNIT 14 - ELECTRICITY CHARGES 18 JULY TO 25 JULY 2025	-320.26
EFT33957	29/07/2025	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	THREE NIGHTS ACCOMMODATION AND ALL MEALS FOR ROAD CREW DURING SHARK BAY ROAD WORKS	-3300.00
EFT33958	29/07/2025	IMPART MEDIA PTY LTD	FINAL PAYMENT - CUSTOM WEBSITE DEVELOPMENT, SHARK BAY TOURISM AND AREA PROMOTION	-3520.00
EFT33959	29/07/2025	TEAM GLOBAL EXPRESS PTY LTD (PREVIOUSLY IPEC, TOLL)	MONTHLY FREIGHT ACCOUNT - JULY 2025	-1418.00
EFT33960	29/07/2025	JLT	RENEWAL OF SALARY CONTINUANCE INSURANCE 2025 / 2026	-1254.66
EFT33961	29/07/2025	MIDWEST FIRE PROTECTION SERVICE	INITIAL VISIT TO ATTEMPT REPAIR AND ASSESS FAULT IN VENT PROBE - DISCOVERY CENTRE	-442.20
EFT33962	29/07/2025	MGN CIVIL PTY LTD	RETENTION RELEASE FOR CONSTRUCTION OF DENHAM REVETMENT	-55993.08
EFT33963	29/07/2025	MESSY MOMENTS	MESSY PLAY ENTERTAINMENT FOR 2025 WINTER MARKETS	-700.00

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT33964	29/07/2025	A K WATERS PTY LTD T/AS NORTHERN ASPECT CONSTRUCTIONS	CONSTRUCTION OF STEEL AND TIMBER FRAMED STOREROOMS - 23 HUGHES STREET	-88000.00
EFT33964	29/07/2025	A K WATERS PTY LTD T/AS NORTHERN ASPECT CONSTRUCTIONS	HORIZON POWER SERVICES UPGRADE TO EXISTING SITE – 23 HUGHES STREET GRANT FUNDED	-33299.33
EFT33965	29/07/2025	NATURALISTE PLUMBING PTY LTD	REBUILD CISTERNS, REPLACE URINAL CISTERN, REPAIR TOILET SEATS, INCLUDES MATERIALS AND LABOUR - DISCOVERY CENTRE	-1900.00
EFT33966	29/07/2025	LYONS ENTERPRISES-SHARK BAY CAR HIRE	MONTHLY CAR HIRE FOR VISITING MEDICAL STAFF INCLUDING FUEL – MAY AND JUNE 2025	-2550.90
EFT33967	29/07/2025	SHORELINE DESIGNS	SBDC MERCHANDISE - CANDLES	-450.00
EFT33968	29/07/2025	SOFIE ALICE HAYES	SBDC MERCHANDISE - GREETING CARDS, PRINTS, STICKERS, BLANKETS AND QUILTS	-3987.00
EFT33969	29/07/2025	SHIRE OF MURCHISON	MOB - DEMOBE MAINTENANCE GRADING WOODLEIGH - BYRO ROAD AND BUTCHERS TRACK	-70974.15
EFT33970	29/07/2025	TELSTRA LIMITED	SHIRE MOBILE TELEPHONE CHARGES - 16 JUNE TO 15 JULY 2025	-441.92
EFT33971	29/07/2025	T-QUIP	HARNESS WIRE FOR TORO RIDE ON MOWER	-1287.44
EFT33972	29/07/2025	SYNERGY BUSINESS SYSTEMS PTY LTD T/AS WEST COAST FASTENERS	SUPPLY OF BOLTS, WASHER, NUTS AND FLANGE FOR JINKER, ROODBERG HYDRAULIC BOAT TRAILER (P175)	-331.68
EFT33973	30/07/2025	LGISWA	SHIRE PROPERTY INSURANCE 2025 / 2026	-391008.29
EFT33974	31/07/2025	SHARK BAY CARAVAN PARK	BOOK EASY OPERATOR PAYMENT DECEMBER 2024	-91.00
			TOTAL	\$ 1,202,520.56

27 AUGUST 2025

**SHIRE OF SHARK BAY – MUNI
ELECTRONIC PAYROLL TRANSACTIONS
JULY 2025**

DATE	NAME	DESCRIPTION	AMOUNT
14/07/2025	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 13 JULY 2025	\$ 86,556.55
28/07/2025	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 27 JULY 2025	\$ 76,299.32
		TOTAL	\$ 162,855.87

27 AUGUST 2025

11.2 FINANCIAL REPORTS TO 30 JUNE 2025
CM00017

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Fenny

Council Resolution

That the monthly financial report to 30 June 2025 as attached be received.

5/0 CARRIED

FOR:

Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST:

Nil

ABSENT:

Cr's Cowell and Ridgley

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 June 2025** are attached. Please note that these reports are not the final as the final report will be presented after audit process along with the Annual Report to the 30 June 2025.

VARIANCE ANALYSIS

Revenue from operating activities - Actual operating revenue as of 30 June 2025 was \$1,003,861 greater than budget. This was predominantly due to some grants being held as a contract liability until recognised, and the early payment of the 2025/2026 Financial Assistance Grant. Revenue from Fees and Charges is \$277,815 less than budget due to Main Road WA income, Shark Bay Discovery Centre entrance fees, Jinker income and Department of Transport Marina Agreement fees being less than budgeted.

Interest revenue from fees and charges exceeded budget by \$174,704 due to interest earned on investments being higher than budgeted.

Expenditure from operating activities - Actual operating expenditure as of 30 June 2025 is less than budget by \$751,919. This is predominantly due to less than year to date expenditure on Employee Costs of \$731,8439.

Capital Revenue - Capital Revenue as of 30 June 2025 is \$636,190 less than budget due to the remainder of several grants (Social Housing Economic Recovery Package, Seawall and Seroja Resilience Funding) being held as contract liabilities until project obligations are met/complete.

Capital Expenditure - Capital Expenditure is \$1,736,052 less than budget due to work yet to commence on the Essential Worker Accommodation Project.

27 AUGUST 2025

LEGAL IMPLICATIONS

Section 34 of the Local Government (Financial Management) Regulations 1996, requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

D Chapman

Date of Report

19 August 2025

27 AUGUST 2025

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 June 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	1,777,151	1,777,151	1,779,510	2,359	0.13%	
Grants, subsidies and contributions	1,951,224	1,951,224	3,142,179	1,190,955	61.04%	▲
Fees and charges	1,971,396	1,971,396	1,693,581	(277,815)	(14.09%)	▼
Interest revenue	187,495	187,495	362,199	174,704	93.18%	▲
Other revenue	251,450	251,450	168,376	(83,074)	(33.04%)	▼
Profit on asset disposals	29,000	29,000	25,732	(3,268)	(11.27%)	
	6,167,716	6,167,716	7,171,577	1,003,861	16.28%	
Expenditure from operating activities						
Employee costs	(3,054,145)	(3,054,145)	(2,322,302)	731,843	23.96%	▲
Materials and contracts	(3,307,996)	(3,307,996)	(3,361,097)	(53,101)	(1.61%)	
Utility charges	(204,992)	(204,992)	(212,770)	(7,778)	(3.79%)	
Depreciation	(5,383,369)	(5,383,369)	(5,234,429)	148,940	2.77%	
Finance costs	(66,077)	(66,077)	(66,209)	(132)	(0.20%)	
Insurance	(251,047)	(251,047)	(253,572)	(2,525)	(1.01%)	
Other expenditure	(235,325)	(235,325)	(280,016)	(44,691)	(18.99%)	▼
Loss on asset disposals	(67,000)	(67,000)	(87,637)	(20,637)	(30.80%)	▼
	(12,569,951)	(12,569,951)	(11,818,032)	751,919	5.98%	
Non cash amounts excluded from operating activities	2(c) 5,421,369	5,421,369	5,296,334	(125,035)	(2.31%)	
Amount attributable to operating activities	(980,866)	(980,866)	649,879	1,630,745	166.26%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	7,032,187	7,032,187	6,426,093	(606,094)	(8.62%)	▼
Proceeds from disposal of assets	188,000	188,000	157,904	(30,096)	(16.01%)	▼
	7,220,187	7,220,187	6,583,997	(636,190)	(8.81%)	
Outflows from investing activities						
Payments for property, plant and equipment	(5,080,881)	(5,080,881)	(3,485,917)	1,594,964	31.39%	▲
Payments for construction of infrastructure	(3,700,756)	(3,700,756)	(3,559,668)	141,088	3.81%	
	(8,781,637)	(8,781,637)	(7,045,585)	1,736,052	19.77%	
Amount attributable to investing activities	(1,561,450)	(1,561,450)	(461,588)	1,099,862	70.44%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	2,000,000	2,000,000	2,000,000	0	0.00%	
Transfer from reserves	45,000	45,000	0	(45,000)	(100.00%)	▼
	2,045,000	2,045,000	2,000,000	(45,000)	(2.20%)	
Outflows from financing activities						
Repayment of borrowings	(114,579)	(114,579)	(114,579)	0	0.00%	
Transfer to reserves	(1,238,033)	(1,238,033)	(155,192)	1,082,841	87.46%	▲
	(1,352,612)	(1,352,612)	(269,771)	1,082,841	80.06%	
Non-cash amounts excluded from financing activities	2(d) (1,100,000)	(1,100,000)	(2,000,000)	(900,000)	(81.82%)	▼
Amount attributable to financing activities	(407,612)	(407,612)	(269,771)	137,841	33.82%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 2,949,928	2,949,928	2,949,928	0	0.00%	
Amount attributable to operating activities	(980,866)	(980,866)	649,879	1,630,745	166.26%	▲
Amount attributable to investing activities	(1,561,450)	(1,561,450)	(461,588)	1,099,862	70.44%	▲
Amount attributable to financing activities	(407,612)	(407,612)	(269,771)	137,841	33.82%	▲
Surplus or deficit after imposition of general rates	0	0	2,868,448	2,868,448	0.00%	

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

27 AUGUST 2025

**SHIRE OF SHARK BAY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025**

	Actual 30 June 2024	Actual as at 30 June 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	13,891,860	10,555,805
Trade and other receivables	164,149	827,091
Inventories	120,918	120,918
Other assets	0	194,629
TOTAL CURRENT ASSETS	14,176,927	11,698,443
NON-CURRENT ASSETS		
Trade and other receivables	12,635	12,635
Other financial assets	41,585	41,585
Property, plant and equipment	29,915,898	31,603,055
Infrastructure	69,865,305	69,769,495
TOTAL NON-CURRENT ASSETS	99,835,423	101,426,770
TOTAL ASSETS	114,012,350	113,125,213
CURRENT LIABILITIES		
Trade and other payables	1,290,153	719,192
Other liabilities	4,535,371	554,136
Borrowings	35,097	200,500
Employee related provisions	216,057	216,057
TOTAL CURRENT LIABILITIES	6,076,678	1,689,885
NON-CURRENT LIABILITIES		
Borrowings	632,076	2,352,094
Employee related provisions	63,344	63,344
TOTAL NON-CURRENT LIABILITIES	695,420	2,415,438
TOTAL LIABILITIES	6,772,098	4,105,323
NET ASSETS	107,240,252	109,019,890
EQUITY		
Retained surplus	39,099,855	40,724,301
Reserve accounts	5,185,418	5,340,610
Revaluation surplus	62,954,979	62,954,979
TOTAL EQUITY	107,240,252	109,019,890

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF SHARK BAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29 July 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

2 NET CURRENT ASSETS INFORMATION

		Amended Budget Opening 1 July 2024 \$	Actual as at 30 June 2024 \$	Actual as at 30 June 2025 \$
(a) Net current assets used in the Statement of Financial Activity				
Current assets	Note			
Cash and cash equivalents		6,617,111	13,891,860	10,555,805
Trade and other receivables		115,295	164,149	827,091
Inventories		129,762	120,918	120,918
Contract assets		0	0	194,629
		6,862,168	14,176,927	11,698,443
Less: current liabilities				
Trade and other payables		(195,500)	(1,290,153)	(719,192)
Other liabilities		0	(4,535,371)	(554,136)
Borrowings		(200,500)	(35,097)	(200,500)
Employee related provisions		(251,621)	(216,057)	(216,057)
Other provisions		(36,596)	0	0
		(684,217)	(6,076,678)	(1,689,885)
Net current assets		6,177,951	8,100,249	10,008,558
Less: Total adjustments to net current assets	2(b)	(6,177,951)	(5,150,321)	(7,140,110)
Closing funding surplus / (deficit)		0	2,949,928	2,868,448
(b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets				
Less: Reserve accounts		(6,378,451)	(5,185,418)	(5,340,610)
Less: Unspent loans		0	0	(2,000,000)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of borrowings		200,500	35,097	200,500
Total adjustments to net current assets	2(a)	(6,177,951)	(5,150,321)	(7,140,110)
(c) Non-cash amounts excluded from operating activities				
		Amended Budget Estimates 30 June 2025 \$	YTD Budget Estimates 30 June 2025 \$	YTD Actual 30 June 2025 \$
Adjustments to operating activities				
Less: Profit on asset disposals		(29,000)	(29,000)	(25,732)
Add: Loss on asset disposals		67,000	67,000	87,637
Add: Depreciation		5,383,369	5,383,369	5,234,429
Total non-cash amounts excluded from operating activities		5,421,369	5,421,369	5,296,334
(d) Non-cash amounts excluded from financing activities				
Adjustments to financing activities				
Unspent loans		(1,100,000)	(1,100,000)	(2,000,000)
Total non-cash amounts excluded from financing activities		(1,100,000)	(1,100,000)	(2,000,000)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$20,000 and 5.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	1,190,955	61.04%	▲
Some grants are held as contract liability and recognised when spent. Early payment of Financial Assistance Grants received.			
Fees and charges	(277,815)	(14.09%)	▼
Refuse removal, rent independent living and community resource centre income higher than budget. Entrance fees SBDC, Marina Slipway fees, DOT Marina agreement, MRWA Monkey Mia Road and MRWA Shark Bay Road income lower than budget.			
Interest revenue	174,704	93.18%	▲
Interest earnings on investments higher than budgeted.			
Other revenue	(83,074)	(33.04%)	▼
Insurance reimbursements and fire monitoring lower than budget. SBDC sale consignment higher than budget.			
Expenditure from operating activities			
Employee costs	731,843	23.96%	▲
Administration salaries, Useless Loop Road maintenance, annual leave, SB allowance and PWO superannuation lower than budget. Foreshore parks is higher than budget.			
Other expenditure	(44,691)	(18.99%)	▼
SES Denham operating and Council Assistance Program actual lower than budget. SBDC consignment and crossovers higher than budget.			
Loss on asset disposals	(20,637)	(30.80%)	▼
Excavator and Triton loss on disposal higher than budget. Skid steer loss on disposal lower than budget.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(606,094)	(8.62%)	▼
SHERP, Seawall Revetment, Cyclone Seroja grants held as capital grant liabilities until obligations are met.			
Proceeds from disposal of assets	(30,096)	(16.01%)	▼
Most plant disposal proceeds were lower than budgeted.			
Outflows from investing activities			
Payments for property, plant and equipment	1,594,964	31.39%	▲
Essential Worker Accommodation. Sport and Recreation building projects are not yet completed. Some projects not yet started.			
Infrastructure projects not yet started.			
Inflows from financing activities			
Transfer from reserves	(45,000)	(100.00%)	▼
Plant replacement reserve transfer not completed.			
Outflows from financing activities			
Transfer to reserves	1,082,841	87.46%	▲
Budgeted transfers to reserves not completed.			
Non-cash amounts excluded from financing activities	(900,000)	(81.82%)	▼
Unspent loan.			

Please refer to the compilation report

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27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

	Funding surplus / (deficit)			
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.95 M	\$2.95 M	\$2.95 M	\$0.00 M
Closing	\$0.00 M	\$0.00 M	\$2.87 M	\$2.87 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$10.56 M	% of total		\$0.72 M	% Outstanding		\$0.49 M	% Collected
Unrestricted Cash	\$5.22 M	49.4%	Trade Payables	\$0.50 M		Rates Receivable	\$0.33 M	81.7%
Reserve Accounts	\$5.34 M	50.6%	0 to 30 Days		57.3%	Trade Receivable	\$0.49 M	% Outstanding
			Over 30 Days		42.7%	Over 30 Days		16.4%
			Over 90 Days		0.1%	Over 90 Days		5.3%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$0.98 M)	(\$0.98 M)	\$0.65 M	\$1.63 M			

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$1.78 M	% Variance	YTD Actual	\$3.14 M	% Variance	YTD Actual	\$1.69 M	% Variance
YTD Budget	\$1.78 M	0.1%	YTD Budget	\$1.95 M	61.0%	YTD Budget	\$1.97 M	(14.1%)

Refer to 12 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$1.56 M)	(\$1.56 M)	(\$0.46 M)	\$1.10 M			

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.16 M	%	YTD Actual	\$3.56 M	% Spent	YTD Actual	\$6.43 M	% Received
Amended Budget	\$0.19 M	(16.0%)	Amended Budget	\$3.70 M	(3.8%)	Amended Budget	\$7.03 M	(8.6%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$0.41 M)	(\$0.41 M)	(\$0.27 M)	\$0.14 M			

Refer to Statement of Financial Activity

Borrowings			Reserves		
Principal repayments	(\$0.11 M)		Reserves balance	\$5.34 M	
Interest expense	(\$0.07 M)		Net Movement	\$0.16 M	
Principal due	\$2.55 M				

Refer to 10 - Borrowings

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

| 2

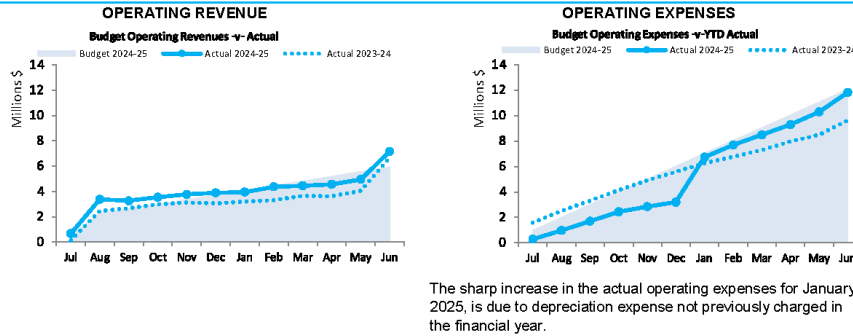
UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

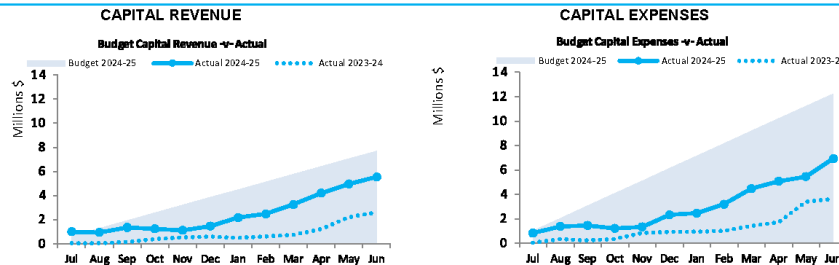
SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

2 KEY INFORMATION - GRAPHICAL

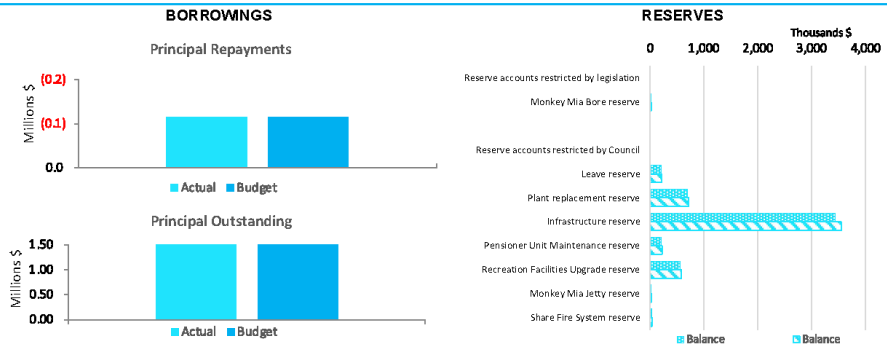
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Municipal Fund Bank	Cash and cash equivalents	1,051,504	0	1,051,504	CBA	Variable	Not applicable
Municipal Telenet Saver - 6555	Cash and cash equivalents	1,269,286	0	1,269,286	CBA	Variable	Not applicable
SHERP Telenet Saver - 6571	Cash and cash equivalents	63,047	0	63,047	CBA	Variable	Not applicable
Municipal Term Deposit - 6547	Cash and cash equivalents	24,420	0	24,420	CBA	Variable	Not applicable
Reserve Telenet Saver - 6555	Cash and cash equivalents	0	2,246,443	2,246,443	CBA	Variable	Not applicable
Reserve Bank Account - 6520	Cash and cash equivalents	35,493	0	35,493	CBA	Variable	Not applicable
Reserve Term Deposit - 6547	Cash and cash equivalents	0	2,062,083	2,062,083	CBA	Variable	Not applicable
Reserve Term Deposit - 6547	Cash and cash equivalents	0	1,032,084	1,032,084	CBA	Variable	Not applicable
Cash Float	Cash and cash equivalents	900	0	900	Cash on hand	Not applicable	Not applicable
CBA Term Deposit - 7106	Cash and cash equivalents	2,024,278	0	2,024,278	CBA	Variable	Not applicable
Muni Term Deposit - 6566	Cash and cash equivalents	746,267	0	746,267	CBA	Variable	Not applicable
Total		5,215,195	5,340,610	10,555,805			
Comprising							
Cash and cash equivalents		5,215,195	5,340,610	10,555,805			
		5,215,195	5,340,610	10,555,805			

KEY INFORMATION

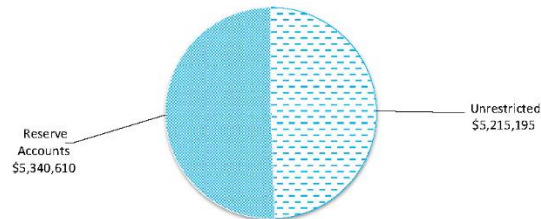
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Monkey Mia Bore reserve	14,999	15,000	0	29,999	14,999	0	0	14,999
Reserve accounts restricted by Council								
Leave reserve	205,471	46,150	0	251,621	205,471	6,167	0	211,638
Plant replacement reserve	692,823	115,033	(45,000)	762,856	692,823	20,795	0	713,618
Infrastructure reserve	3,442,710	1,050,000	0	4,492,710	3,442,710	103,334	0	3,546,044
Pensioner Unit Maintenance reserve	214,509	3,000	0	217,509	214,509	6,439	0	220,948
Recreation Facilities Upgrade reserve	560,466	8,000	0	568,466	560,466	16,823	0	577,289
Monkey Mia Jetty reserve	23,281	350	0	23,631	23,281	699	0	23,980
Share Fire System reserve	31,159	500	0	31,659	31,159	935	0	32,094
	5,185,418	1,238,033	(45,000)	6,378,451	5,185,418	155,192	0	5,340,610

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	4,126,315	4,126,315	2,689,184	(1,437,131)
Furniture & Office Equip.	66,566	66,566	30,095	(36,471)
Plant, Equip. & Vehicles	858,000	858,000	766,638	(91,362)
Heritage Assets	30,000	30,000	0	(30,000)
Acquisition of property, plant and equipment	5,080,881	5,080,881	3,485,917	(1,594,964)
Roads (Non Town)	548,507	548,507	560,585	12,078
Footpaths	60,000	60,000	0	(60,000)
Town Streets	715,834	715,834	699,477	(16,357)
Public Facilities	2,376,415	2,376,415	2,299,606	(76,809)
Acquisition of infrastructure	3,700,756	3,700,756	3,559,668	(141,088)
Total capital acquisitions	8,781,637	8,781,637	7,045,585	(1,736,052)
Capital Acquisitions Funded By:				
Capital grants and contributions	7,032,187	7,032,187	6,426,093	(606,094)
Borrowings	2,000,000	2,000,000	2,000,000	0
Other (disposals & C/Fwd)	188,000	188,000	157,904	(30,096)
Reserve accounts				
Plant replacement reserve	45,000	45,000	0	(45,000)
Contribution - operations	(483,550)	(483,550)	(1,538,412)	(1,054,862)
Capital funding total	8,781,637	8,781,637	7,045,585	(1,736,052)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

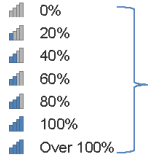
27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Amended		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
Account Description					
Capital Expenditure					
Buildings					
05204734	Shire Office Capital Works	120,000	120,000	0	(120,000)
09102810	Capital Works - Essential Worker Accommodation	1,000,000	1,000,000	261,274	(738,726)
09128000	Capital Works Staff Housing	100,000	100,000	25,923	(74,077)
25104775	SHERP - Community Housing Project	2,302,381	2,302,381	2,204,933	(97,449)
25104785	Pensioner Units Capital Works	60,000	60,000	0	(60,000)
35104702	Denham Town Hall Capital Works	20,000	20,000	0	(20,000)
35304736	Sport and Recreation Buildings Capital Works	498,934	498,934	197,054	(301,880)
36004998	SBDC Airconditioner Upgrade	25,000	25,000	0	(25,000)
	Buildings Total	4,126,315	4,126,315	2,689,184	(1,437,132)
Furniture & Office Equip.					
05204975	Office Furniture & Equipment	30,000	30,000	0	(30,000)
35305506	Gymnasium Equipment	10,000	10,000	4,541	(5,458)
36005001	SBDC - Discovery Centre Upgrade (LRCI)	26,566	26,566	24,962	(1,604)
36004990	SBDC - Furniture & Equipment	0	0	592	592
	Furniture & Office Equip. Total	66,566	66,566	30,095	(36,470)
Plant , Equip. & Vehicles					
05205335	CEO Vehicle Replacement	80,000	80,000	76,639	(3,361)
05205340	DCEO Vehicle Replacement	80,000	80,000	70,732	(9,268)
45205475	Major Plant Items - Capital	20,000	20,000	0	(20,000)
45205492	Excavator - Caterpillar 320GC-07G	245,000	245,000	244,000	(1,000)
45205503	Compact Track Loader - Caterpillar 225	145,000	145,000	141,400	(3,600)
45205507	Dual Cab Ute - Works Manager	70,000	70,000	70,686	686
45205518	Road Sweeper	80,000	80,000	80,000	0
45205519	Waste Truck	100,000	100,000	45,000	(55,000)
45205514	Ride on Lawn Mower	38,000	38,000	38,181	181
	Plant , Equip. & Vehicles Total	858,000	858,000	766,638	(91,362)
Heritage Assets					
35605182	Heritage Stables Refurbishment	30,000	30,000	0	(30,000)
	Heritage Assets Total	30,000	30,000	0	(30,000)
Roads (Non Town)					
45165670	Regional Roads Group - RRG	548,507	548,507	560,585	12,079
	Roads (Non Town) Total	548,507	548,507	560,585	12,079
Footpaths					
45145250	Town Footpaths - Dual Use Path Construction	60,000	60,000	0	(60,000)
	Footpaths Total	60,000	60,000	0	(60,000)
Town Streets					
45156690	Roads To Recovery - R2R	523,140	523,140	518,335	(4,805)
45185797	Durlacher Street - LRCI Phase 4 (24-25)	192,694	192,694	181,142	(11,553)
	Town Streets Total	715,834	715,834	699,477	(16,358)
Public Facilities					
30405593	Cemetery Upgrade	7,000	7,000	0	(7,000)
35205541	Seawall Upgrade - Capital Works	2,125,119	2,125,119	2,103,083	(22,036)
35205547	Public Toilet Upgrade - George Wear Park - LRCI	20,000	20,000	26,244	6,244
35302284	Little Lagoon Upgrades, Gazebo, Bollards and Signage	7,000	7,000	0	(7,000)
35305511	Town Oval and Recreation Reticulation/Resurfacing	10,000	10,000	0	(10,000)
35305586	Parks & Gardens Capital Exp	50,000	50,000	29,297	(20,704)
45156790	Electronic Road Closed Sign - Useless Loop Road	30,000	30,000	0	(30,000)
45505558	Denham Finger Jetty - Foreshore	22,296	22,296	20,444	(1,852)
30445170	Carpark Capital Works	105,000	105,000	70,566	(34,434)
30445160	West End Carpark -LRCI	0	0	49,972	49,972
	Public Facilities Total	2,376,415	2,376,415	2,299,606	(76,809)
	Grand Total	8,781,637	8,781,637	7,045,585	(1,736,052)

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

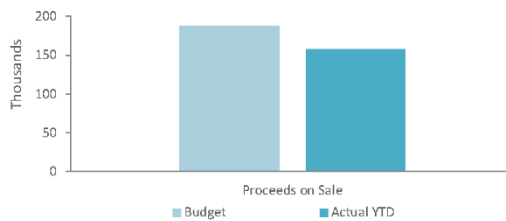
27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book				Net Book			
		Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
MV117	Kobelco Excavator	63,000	40,000	0	(23,000)	62,074	19,250	0	(42,824)
MV161	John Deere 320E Skid Steer	42,000	10,000	0	(32,000)	41,907	13,200	0	(28,707)
MV215	2023 Toyota Prado Wagon GXL	33,000	62,000	29,000	0	28,813	54,545	25,732	0
MV213	Mitsubishi Triton GLX 46SB	34,000	31,000	0	(3,000)	33,719	27,273	0	(6,446)
MV209	Ford Ranger XLT 4X4	54,000	45,000	0	(9,000)	53,296	43,636	0	(9,660)
		226,000	188,000	29,000	(67,000)	219,809	157,904	25,732	(87,637)



Please refer to the compilation report

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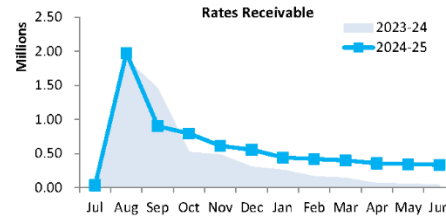
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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2024	30 Jun 2025
Opening arrears previous year	\$ 40,133	\$ 39,466
Levied this year	1,598,978	1,779,510
Less - collections to date	(1,599,645)	(1,485,801)
Net rates collectable	39,466	333,175
% Collected	97.6%	81.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,311)	145,515	18,082	920	9,033	171,239
Percentage	(1.3%)	85.0%	10.6%	0.5%	5.3%	
Balance per trial balance						
Trade receivables						171,239
Other receivables						102,513
GST receivable						220,164
Total receivables general outstanding						493,916

Amounts shown above include GST (where applicable)

KEY INFORMATION

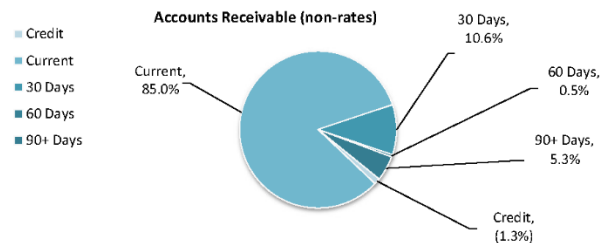
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on hand	120,918	0	0	120,918
Other assets				
Contract assets	0	194,629	0	194,629
Total other current assets	120,918	194,629	0	315,547

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

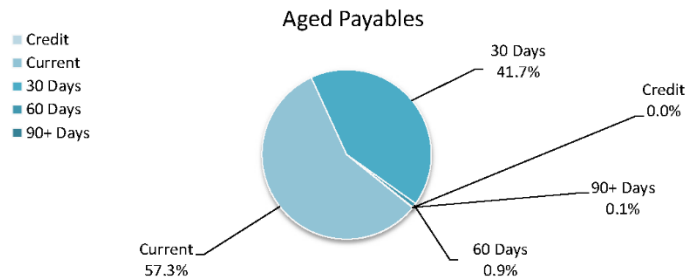
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	290,793	211,638	4,476	660	507,567
Percentage	0.0%	57.3%	41.7%	0.9%	0.1%	
Balance per trial balance						
Sundry creditors						498,401
Bond Liability						84,330
Prepaid Rates						34,655
Other payables [describe]						101,806
Total payables general outstanding						719,192

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Town Oval Bore	58	667,173	0	0	(35,097)	(35,097)	632,076	632,076	(19,442)	(19,308)
Essential Worker Accommodation	59	0	2,000,000	2,000,000	(79,482)	(79,482)	1,920,518	1,920,518	(46,767)	(46,769)
Total		667,173	2,000,000	2,000,000	(114,579)	(114,579)	2,552,594	2,552,594	(66,209)	(66,077)
Current borrowings		114,579					200,500			
Non-current borrowings		552,594					2,352,094			
		667,173					2,552,594			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Essential Worker Accommodation	2,000,000	2,000,000	WATC	Debenture	10	0	5.26	0	(2,000,000)	0

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 June 2025 \$
Other current liabilities						
Other liabilities						
Contract liabilities		139,995	0	1,225,592	(1,291,051)	74,536
Capital grant/contributions liabilities		4,395,376	0	2,315,689	(6,231,465)	479,600
Total other liabilities		4,535,371	0	3,541,281	(7,522,516)	554,136
Employee Related Provisions						
Provision for annual leave		119,275	0	0	0	119,275
Provision for long service leave		96,782	0	0	0	96,782
Total Provisions		216,057	0	0	0	216,057
Total other current liabilities		4,751,428	0	3,541,281	(7,522,516)	770,193

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2025	Current Liability 30 Jun 2025	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	217,524	217,524	1,188,714
Grants Commission - Roads	0	0	0	0	0	55,639	55,639	398,612
Fire Prevention & Mitigation - DFES Funding	0	26,400	(26,400)	0	0	52,800	52,800	26,400
FESA Grant - Operating Bush Fire Brigade	1,973	5,832	(7,805)	0	0	11,993	11,993	7,805
Grant FESA - SES	0	49,297	(49,297)	0	0	55,366	55,366	49,297
Regional North Local Government	122,697	0	(80,548)	42,149	42,149	122,697	122,697	80,548
Grant - Coburn Resources Education Contribution	5,000	0	0	5,000	5,000	5,000	5,000	0
DLGSC - Regional Arts Venues Support	0	55,240	(50,829)	4,411	4,411	55,240	55,240	50,829
Road Preservation Grant	0	0	0	0	0	171,928	171,928	171,928
Useless Loop Road - Mtce	0	264,000	(264,000)	0	0	500,000	500,000	500,000
Useless Loop Road - Remedial works 2024 income	0	770,000	(770,000)	0	0	600,000	600,000	600,000
Grants - Community Development	0	0	0	0	0	1,000	1,000	0
DOC - Day Care Provider Accommodation Subsidy	0	20,798	(20,798)	0	0	21,000	21,000	20,798
Every Club - Gaming & Wagering Commission	315	7,200	(4,549)	2,966	2,966	7,200	7,200	4,549
Gaming & Wagering - Out of School Programs	0	0	0	0	0	26,252	26,252	0
Horizon - Beats in the Bay	0	0	0	0	0	5,000	5,000	5,000
RAC Monkey Mia Resort - Beats in the Bay	0	0	0	0	0	0	0	5,000
GDC - Beats in the Bay	0	0	0	0	0	500	500	500
Strandline Resources - Beats in the Bay	0	0	0	0	0	5,000	5,000	5,000
High Grade Mechanical - Beats in the Bay	0	1,000	(1,000)	0	0	1,000	1,000	1,000
Festivals Australia - Beats in the Bay - Income	0	15,825	(15,825)	0	0	15,825	15,825	15,825
Grant - Youth Life Skills Program	0	10,000	0	10,000	10,000	10,000	10,000	0
	129,985	1,225,592	(1,291,051)	64,526	64,526	1,940,964	1,940,964	3,131,805
Contributions								
Donations - HMAS Sydney Exhibit	0	0	0	0	0	250	250	324
Contribution to Road Maintenance - Pipeline	10,010	0	0	10,010	10,010	10,010	10,010	10,050
	10,010	0	0	10,010	10,010	10,260	10,260	10,374
TOTALS	139,995	1,225,592	(1,291,051)	74,536	74,536	1,951,224	1,951,224	3,142,179

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2024			30 Jun 2025	30 Jun 2025			
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Grant - Essential Worker Accommodation - GDC	0	50,000	0	50,000	50,000	50,000	50,000	0
Grant - SHERP Community Housing Project	1,900,595	1,265,732	(3,038,606)	127,721	127,721	3,136,055	3,136,055	3,233,235
Grant - Seawall Revetment Capital Projects	1,908,454		(1,908,454)	0	0	2,123,119	2,123,119	1,908,454
Grant - Cyclone Seroja Resilience - Income	498,934	0	(197,055)	301,879	301,879	498,934	498,934	197,054
Roads To Recovery Grant - Cap	0	386,410	(386,410)	0	0	523,140	523,140	386,410
RRG Grants - Capital Projects	0	365,671	(365,671)	0	0	365,671	365,671	365,671
Local Road and Community Infrastructure Program Grant	87,393	90,669	(178,062)	0	0	178,062	178,062	178,062
Grant - Finger Jetty	0	157,207	(157,207)	0	0	157,206	157,206	157,207
	4,395,376	2,315,689	(6,231,465)	479,600	479,600	7,032,187	7,032,187	6,426,093

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 30 JUNE 2025

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						0
Payments for property, plant and equipment	25/09/2024 14.1	Capital expenses	0	0	(45,000)	(45,000)
Transfer from reserves	25/09/2024 14.1	Capital revenue	0	45,000	0	0
Grants, subsidies and contributions	26/03/2025 11.2	Operating revenue	0	84,392	0	84,392
Fees and charges	26/03/2025 11.2	Operating revenue	0	26,140	0	110,532
Other revenue	26/03/2025 11.2	Operating revenue	0	91,500	0	202,032
Employee costs	26/03/2025 11.2	Operating expenses	0	0	(211,639)	(9,607)
Materials and contracts	26/03/2025 11.2	Operating expenses	0	0	(171,576)	(181,183)
Utility charges	26/03/2025 11.2	Operating expenses	0	1,060	0	(180,123)
Finance costs	26/03/2025 11.2	Operating expenses	0	0	(46,769)	(226,892)
Capital grants, subsidies and contributions	26/03/2025 11.2	Capital revenue	0	0	(475,494)	(702,386)
Purchase of land and buildings	26/03/2025 11.2	Capital expenses	0	3,343,674	0	2,641,288
Purchase of plant and equipment	26/03/2025 11.2	Capital expenses	0	116,000	0	2,757,288
Purchase and construction of roads infrastructure	26/03/2025 11.2	Capital expenses	0	52,000	0	2,809,288
Transfers from reserves	26/03/2025 11.2	Capital revenue	0	0	(1,148,000)	1,661,288
Repayment of borrowings	26/03/2025 11.2	Capital expenses	0	0	(79,482)	1,581,806
Non-cash amounts excluded from financing activities	26/03/2025 11.2	Non cash item	0	0	(1,100,000)	481,806
Surplus or deficit at the start of the financial year	26/03/2025 11.2	Opening surplus(deficit)	0	0	(481,806)	0
				3,759,766	(3,759,766)	0

Please refer to the compilation report

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11.3 REVIEW OF COUNCIL PLAN 2023-2033
CM00001

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Smith

Council Resolution

That Council adopt by absolute majority the minor review of the Shire of Shark Bay Council Plan 2023-2033 (2025 Review), as attached, as required by Section 5.56 of the *Local Government Act 1995*.

5/0 CARRIED BY ABSOLUTE MAJORITY

FOR:

Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST:

Nil

ABSENT:

Cr's Cowell and Ridgley

Summary

For council to consider and adopt the review of the Shire of Shark Bay Council Plan 2023-2033 (2025 Review), as attached, as required by Section 5.56 of the *Local Government Act 1995*.

Background

Section 5.56 of the *Local Government Act 1995* requires local governments to plan for the future of the district. As part of this planning, Regulations 19C and 19DA of the *Local Government (Administration) Regulations 1996* require local governments to develop a strategic community plan for a period of at least 10 financial years and a corporate business plan for at least 4 financial years.

All Western Australian local governments are required by current legislation to plan for the future, comprising a strategic community plan and corporate business plan. With the current local government reform process underway, foreshadowed changes to the legislation include the plan for the future being amended to a requirement to prepare a council plan. The Shire took this integrated approach and adopted the Shire of Shark Bay Council Plan 2023-2033 at its Ordinary Council Meeting held on 28 June 2023, comprising the legislative requirements for the corporate business plan and strategic community plan. A minor review of the Council Plan was adopted 16 August 2024.

Comment

Council Plan 2023-2033 (2025 Review)

In accordance with statutory requirements, the strategic community plan is reviewed and updated on a 4-year cycle including community consultation, with a desktop review to be undertaken every 2 years.

Statutory requirements also require the corporate business plan to be reviewed and updated annually to assess the progress of projects and realign the plan's actions and priorities based on current information and available funding. The annual review has

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been undertaken, facilitating alignment with current priorities and resources. The updated Shire of Shark Bay Council Plan 2023-2033 (2025 Review) is attached under separate cover.

Capital Projects

Several capital projects are forecast to be undertaken during the life of the Corporate Business Plan 2025/26 – 2028/29, resulting in additional capital expenditure.

The projects include new, expansion, upgrade and renewal of assets and are detailed in the forecast capital expenditure provided in the plan.

Statutory Environment

Local Government Act 1995

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

19BA. Terms used

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.

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- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

**Absolute majority required.*

- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

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Policy Implications

There are no known policy implications for this matter.

Financial Implications

The corporate business plan sets out the actions for the next 4 years to achieve the objectives in the council plan. The major projects over this time are expected to be funded by a combination of grant and/or reserve funds, with the balance of actions will be funded from operations. All project expenditure and income will be included in the relevant budget for consideration and adoption by council.

Strategic Implications

Council Plan 2023-2033

Outcome 6: A strategically focused, unified Council, functioning efficiently

Outcome 7: A Transparent, resilient organisation demonstrating leadership and governance

Risk Management

This is a high-risk item for Shire. Should this recommendation not be adopted it will be in breach of the *Local Government Act 1995* and associated regulations. Changes can be made to the documents once adopted, however council consideration is required, and public notice of changes must be given.

Voting Requirements

Absolute Majority Required

Consultation

Moore Australia WA

Attachments

Shire of Shark Bay Council Plan 2023-2033 (2025 Review)

Signature

Chief Executive Officer

D Chapman

Date of Report

21 August 2025

27 AUGUST 2025

ATTACHMENT # 1



SHARK BAY COUNCIL PLAN

2023 – 2033

Incorporating the Strategic Community Plan
and Corporate Business Plan

2025 Review

27 AUGUST 2025

Shire of Shark Bay Council Plan 2023-2033



President's Introduction

We are pleased to present the **Shire of Shark Bay Council Plan 2023-2033**, incorporating the Strategic Community Plan and Corporate Business Plan.

This Plan is part of our continued commitment and focus to ensure the Shire of Shark Bay will strive to work with the community to fulfil their needs and support their aspirations, while leading with fairness.

This Plan shares our vision and objectives, aligned to the community's expressed visions and aspirations for the future, outlining how we will work towards achieving these over the next decade.

This Plan has been developed after consideration of the valued input of the local community. We are grateful to the community for their response and input into the strategic community planning process and the valuable insight into the desired vision for the future of the Shire of Shark Bay.

Our community and Council recognise that, although we cover a large, exceptionally precious area, attracting a large number of visitors, we have a small resident population with limited resources. There is a strong sense of community and local residents are highly invested in seeing our district succeed and develop for future generations.

We have endeavoured to continue to capture the community's aspirations and reflect these in our Council Plan vision and desired outcomes. As a local government we will work in partnership with the community, and other key stakeholders, to deliver these outcomes.

During the development of this Plan, we looked back and recognised our progress and also identified the need to ensure the Shire has the resource capacity to maintain our infrastructure and continue current levels of services to the community.

As a Council we look forward to continuing our progress and supporting our community.

Cheryl Cowell, Shire President
Dale Chapman, Chief Executive Officer

Our Vision

***Shark Bay is a proud, unified community,
respecting and sharing our pristine
environment and great lifestyle***



Shire of Shark Bay

Council Plan 2023-2033



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Shire of Shark Bay
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admin@sharkbay.wa.gov.au
www.sharkbay.wa.gov.au

The Shire of Shark would like to acknowledge the Malgana Peoples as the traditional custodians of the land and sea in and around the Shire of Shark Bay. They pay their respects to their Elders past, present and emerging.

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Shire of Shark Bay

Council Plan 2023-2033



Integrated Planning and Reporting Framework

All Western Australian local governments are required by current legislation to prepare a Plan for the Future for their district, comprising of two key strategic documents, a Strategic Community Plan and Corporate Business Plan. With the current Local Government Act reform process currently underway, foreshadowed changes to the legislation include a Plan for the Future being amended to a Council Plan. The Shire of Shark Bay have taken this integrated approach early, aligning to the anticipated amendments.

Council Plan

The Shire of Shark Bay's Council Plan 2023-2033 is the integrated approach to combining the Strategic Community Plan and Corporate Business Plan into one document, reflecting their strategic alignment and integration.

Strategic Community Planning

The Strategic Community Plan is Council's principal 10-year strategy and planning tool. Guiding the remainder of the Shire's strategic planning, the Strategic Community Plan is underpinned by community engagement to provide the community's vision and aspirations.

An essential element of the development process is to enable community members and stakeholders to participate in shaping the future of the community, identifying issues and solutions.

The Integrated Planning Structure



The Shire of Shark Bay intends to use the Council Plan in several ways, including:

- Guide Council's priority setting and decision making;
- Be a mechanism for the ongoing integration of local planning initiatives;
- Inform the decision making of other agencies and organisations, including community and State Government;
- Provide a rationale to pursue grants and other resources by demonstrating how specific projects align with the aspirations of our community, within the strategic direction of the Shire;
- Inform potential investors and developers of our community's key priorities, and the way we intend to grow and develop;
- Engage local businesses, community groups and residents in various ways to contribute to the Shire's future; and
- Provide a framework for monitoring progress against our vision.

Importantly, plans are only effective if adequate resources are dedicated to ensuring objectives can be delivered. The informing plans detailed on the following page provide this more detailed level of service and resource planning.

Shire of Shark Bay

Council Plan 2023-2033



Integrated Planning and Reporting Framework

Corporate Business Planning

Achieving the community's vision and the Shire's strategic objectives requires development of actions to address each key strategy.

A core component of Corporate Business Planning includes a 4-year service delivery program, aligned to the strategic direction identified during the Strategic Community Planning, and accompanied by financial projections.

Review of the Council Plan

In accordance with statutory requirements, the Strategic Community Plan is reviewed and updated on a 4-year review cycle including community consultation, with a desktop review being undertaken every 2 years.

In accordance with statutory requirements, the Corporate Business Plan component of this Council Plan will be reviewed and updated annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.

Strategic Resource Plan

The Shire took a combined approach to asset management, long term financial planning and workforce planning processes to produce an overarching Strategic Resource Plan. A key objective of the Strategic Resource Plan is to highlight and define key long term strategies to maintain financial and asset services to the community over the long term.

Asset Management Planning

The Shire has undertaken asset management planning for the major asset classes. The asset management plan, as part of the integrated Strategic Resource Plan, forms a component of an overall Asset Management Strategy which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets. Capital renewal requirements are contained within the asset management planning component and has been planned to the extent the financial and workforce resources are available to enable the renewals to occur.

Long Term Financial Planning

The Shire of Shark Bay is planning for a positive future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Council Plan, the Long Term Financial Plan was considered. A review of the long term financial planning, a component of the Strategic Resource Plan, is planned to be updated annually, where detailed results of capital works program updates will be prepared for future reporting and planning.

Workforce Planning

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan. Workforce requirements have been considered during the development of this Council Plan.

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Shire of Shark Bay

Council Plan 2023-2033



About Shark Bay

The distinctive Edel Land and Peron peninsulas form the two bays of Shark Bay, enclosing a truly unique World Heritage listed area covering 2.2 million hectares. Stretching from the western most point of Western Australia at Steep Point to approximately 200 km inland, the Shire covers 24,170 km² of land with a coastline of over 1,500 km.

Shark Bay was inscribed on the World Heritage list in 1991. From the ancient Stromatolites at Hamelin Pool to the world's largest sea grass meadows and spectacular annual whale migrations, the marine environment in the Shire of Shark Bay is truly deserving of World Heritage listing.

Situated 129 km from the North West Coastal Highway on the Peron Peninsula, the fishing and tourist town of Denham is the centre of administration and community services in the Shire. The district has 547 km of unsealed road which services the pastoral community and the closed salt mining town of Useless Loop. Monkey Mia, located 24 km from Denham by sealed road, is the largest tourist resort in the Shire. The airport is situated midway between the tourist resort and Denham. Jetty and boat launching facilities are provided at Denham and Monkey Mia to accommodate the commercial and recreational fishing industries.

The Shire of Shark Bay has within its boundaries the traditional country of three Aboriginal language groups: Malgana, Nhanda and Yingkarta. On 4 December 2018 the Malgana people were formally recognised as the native title holders of a significant area of the lands within the Shire.

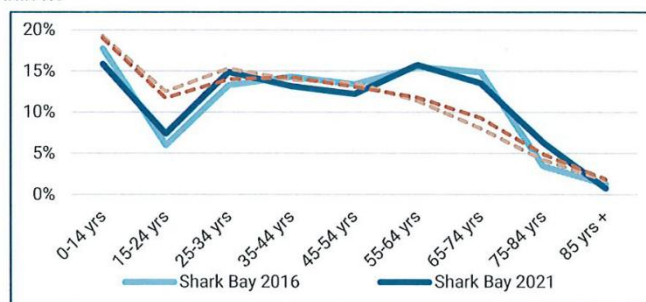
The first recorded European landing in Western Australia was by Dutch skipper Dirk Hartog in 1616, on what is now known as Dirk Hartog Island.

Workers came from Asia and the Pacific to share in the natural resources of the region with guano mining, pearling, pastoralism, sandalwood cutting and fishing all featuring in the rich cultural and economic heritage of the Shire.

The community is serviced by ancillary medical services, a local school offering distance education for years 7-12, a community hall and recreational facilities. Vital tourist accommodation across all levels is provided by caravan parks, apartments, holiday homes, hotels, motels and serviced apartments. Shark Bay is a world class location for wind sports and water activities, with tour companies offer fishing charters, diving, snorkelling, scenic 4WD and quad bike tours, scenic flights and sailing trips to view the spectacular marine life of the area.

The Shire's population increases dramatically during the tourist season to around 5,000 people. This large influx heavily impacts service levels during these periods.

In 2021, the Shire of Shark Bay's population on the night of the census was 1,040, with no significant variation forecast.



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Shire of Shark Bay Council Plan 2023-2033



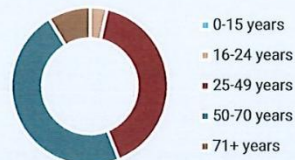
Our Community's Voice

As part of the ongoing development and review of the Strategic Community Plan, extensive community consultation was again undertaken in early 2023. The feedback received has been taken into consideration during the major review in early 2023 and subsequent development of the Shire of Shark Bay Council Plan 2023-2033, a combined Strategic Community Plan and Corporate Business Plan.

This process included a key focus on seeking the community's aspirations, vision and objectives for the future and feedback in relation to services and facilities provided by the Shire of Shark Bay.

2023 Community Survey
27 January to 27 February 2023

69 completed surveys



Community Workshop
27 February 2023

15 attendees

We asked:

"What is your greatest desire for the future of the Shire of Shark Bay over the next 10 years?"

"What do you like about living in the Shire of Shark Bay?"

We heard the most:

- *retain our precious natural environment*
- *maintain community*
- *adequate health services*
- *permanent accommodation availability*

- *community*
- *environment*
- *nature*

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Shire of Shark Bay

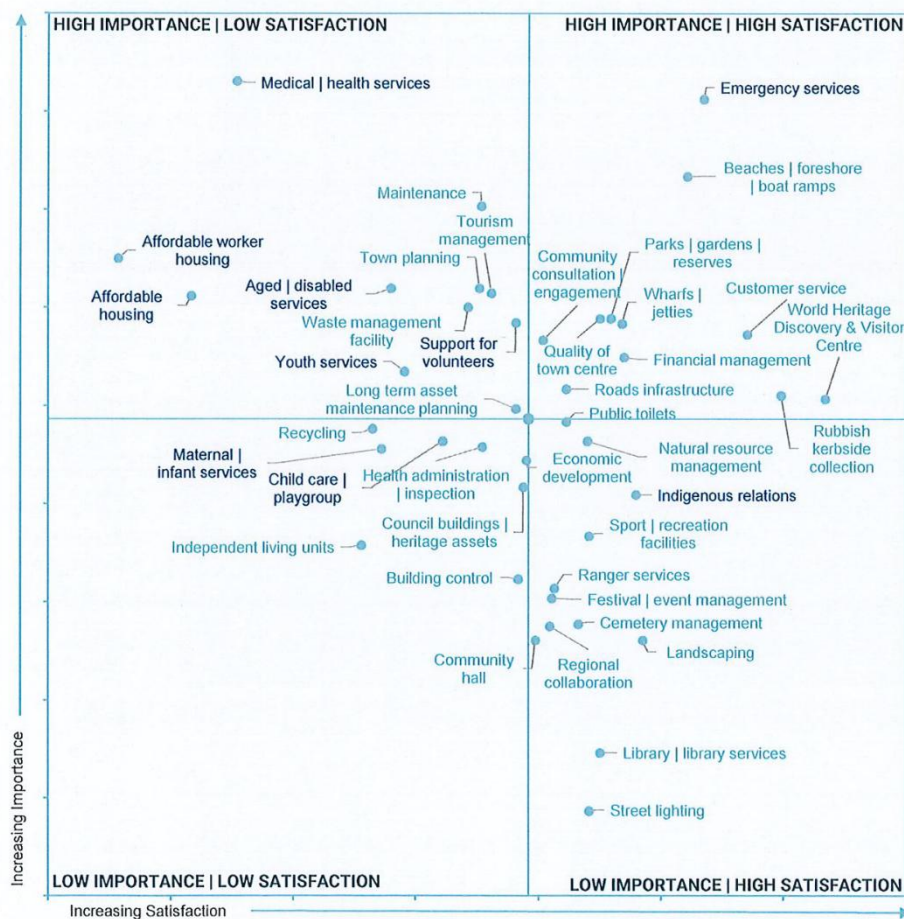
Council Plan 2023-2033



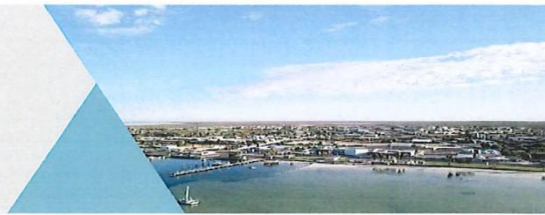
Our Community's Voice

Rating our services and facilities – importance and satisfaction

Survey respondents rated their perspective of the importance and their level of satisfaction with current and anticipated Shire services, facilities and support. Based on the survey results, the relative importance and satisfaction of various Shire services, community facilities and infrastructure were determined, relative to each other. The items in blue are not services within the Shire's responsibility, however as they are important to our community, the Shire may play a vital advocacy role.



Shire of Shark Bay Council Plan 2023-2033



Our Aspirations and Values

The feedback received during this engagement process, generally continues to align with the engagement responses received during previous iterations of the Strategic Community Plan, although there are a few significant shifts. Our community identified the following aspirations and values.

The Shire of Shark Bay has a lot to offer, an amazing environment, an abundance of land, an attractive climate, a friendly community and a relaxed lifestyle. Protecting and retaining the natural environs for future generations is priority for the community and Council.

The unique natural environment presents many opportunities to unlock a range of alternative new industries and businesses. There is great opportunity to maintain and enhance this attractive, desirable and welcoming place, to attract and retain families, visitors and investment.

To ensure there is adequate consideration of the social and environmental impacts of future development, continued planning is required to achieve balanced growth for the community, whilst protecting and enhancing the natural environment and community lifestyle.

Opportunities to improve the built environment exist, increasing amenities and accommodation for more small businesses.

The Denham foreshore redevelopment and Knight Terrace improvements provide significant opportunity for sustainable business growth.

Community events, activities and opportunities for engagement and involvement are desired, however there is recognition of the small volunteer base and risk of volunteer fatigue. Community volunteers are key to these events, with support and an increase of volunteer opportunity awareness required.

With an increasing older resident population, there is a growing desire to provide an ageing in place friendly town. Ongoing planning and advocating for appropriate infrastructure and services is key to enabling older residents to remain in Denham.

Denham also has a growing number of pre school age children with an increasing demand for childcare facilities and services. These are key to attracting and retaining families to Shark Bay.

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Shire of Shark Bay

Council Plan 2023-2033



Strategic Direction

The Shire of Shark Bay delivers services to its community in line with the vision, values and the four key themes and strategic objectives set out below. While all are important and interrelated, Council's role may vary from being the doer, collaborating, to advocating on behalf of the community.

Our Vision

Shark Bay is a proud, unified community, respecting and sharing our pristine environment and great lifestyle



Our Values

Sustainable growth and progress	▶	Protecting our precious natural environment and retaining our lifestyle values and community spirit
Respect for the rights of citizens	▶	Provide appropriate service delivery and providing the opportunity to participate in the governance of the Shire
Integrity	▶	Commitment to openness, transparency, honesty and fairness
Lifestyle	▶	Safe and welcoming community where everyone is valued and has the opportunity to contribute and belong

Key Strategic Objectives

Economic	▶	A progressive, resilient and diverse economy
Environment	▶	Maintain our community infrastructure and support protection of the unique natural environment
Social	▶	A safe, welcoming and inclusive community
Leadership	▶	A transparent, resilient organisation demonstrating leadership and good governance

Shire of Shark Bay

Council Plan 2023-2033



Service Delivery

The four key strategic objectives have several outcomes the Shire will seek to achieve over the 10+ years of the Strategic Community Plan.

Strategies and Actions

Strategies and detailed actions to achieve these have been developed as part of the Corporate Business Planning process and are detailed on the following pages.

When these actions will be undertaken is indicated by the planned timing, some actions may be completed in one year, others will take longer, and some are ongoing and subject to funding.

The strategic actions may refer to other adopted plans and strategies of Council and will be implemented in accordance with further detailed planning, and will be subject to the annual budget process and resource availability.

As the Shire strives to achieve these outcomes, our community will be kept informed of the progress by means of the Shire's Annual Report.

Identified Key Priority Service Gaps

Residential accommodation is in short supply, attracting and retaining residents is severely restricted due to the lack of appropriate housing within the townsite. This is a significant issue for key service providers and commercial operators within the Shire.

Medical and health services are also an increasing area of demand, with limited access to adequate health professionals and services. During peak visitor periods, emergency services are often overreached with volunteers under high pressure. First response and essential medical service provision require increased support and funding.

Measuring our Progress

Key performance measures have been identified in line with our strategic objectives, the Shire will monitor and report our progress using these measures.

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Shire of Shark Bay

Council Plan 2023-2033



Strategic Objectives

Economic Objective

A progressive, resilient and diverse economy



Outcome 1	Appropriately integrated transport network		
Strategy 1.1	Appropriate transport infrastructure and services		
Actions	Planned Timing		
	2025/26 - 2028/29	2029 →	
1.1.1 Implement road program in accordance with Council's adopted plans and annual budget process	✓	✓	
1.1.2 Implement dual-use and accessible paths in accordance with Council's adopted plans and annual budget process	✓	✓	
1.1.3 Advocate for affordable and reliable air transport services, meeting the needs of our community and visitor demand	✓	✓	
1.1.4 Identify opportunities to seek funding and partnerships for strategic transport infrastructure maintenance and improvements	✓	✓	
Outcome 2	Support local business and encourage further investment in the district		
Strategy 2.1	Maintain relationships with educational organisations		
Actions	Planned Timing		
	2025/26 - 2028/29	2029 →	
2.1.1 Encourage research and educational organisations to enhance their community engagement processes when undertaking projects within and regarding the district	✓	✓	
2.1.2 Express support for the exploration and development of a research facility within the local area	✓	✓	
Strategy 2.2	Promote and support our tourism industry		
2.2.1 Maintain involvement with tourism strategies relevant to the Shire of Shark Bay	✓	✓	
2.2.2 Participate in targeted marketing events and initiatives	✓	✓	
2.2.3 Build awareness of the Shark Bay identity, promoting local tourism and explore partnership opportunities	✓	✓	
2.2.4 Express support for the development of commercial strategic tourism projects that align with the Shire's vision and strategic objectives	✓	✓	
2.2.5 Identify opportunities to develop interpretive trails	✓	✓	
2.2.6 Promote, support and advocate for regional arts development	✓	✓	
Strategy 2.3	Advocate to support new industries and local business		
2.3.1 Encourage existing and new industries in Shark Bay	✓	✓	
2.3.2 Review and update economic prospectus	✓		
2.3.3 Advocate for additional key worker accommodation	✓	✓	
2.3.4 Continue advocacy to seek further release of land for development	✓	✓	

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Shire of Shark Bay

Council Plan 2023-2033



Strategic Objectives

Environment Objective

Maintain our community infrastructure and support protection of the unique natural environment



Outcome 3 A natural environment for the benefit and enjoyment of current and future generations

Strategy 3.1 Promote reduced environmental impact within the Shire

Actions	Planned Timing	
	2025/26 - 2028/29	2029 →
3.1.1 Continue to develop and implement waste and recycling solutions	✓	✓
3.1.2 Advocate for increased clean and renewable energy options	✓	✓
3.1.3 Continue to investigate and support appropriate streetscape improvements	✓	✓
3.1.4 Continue to seek funding to implement strategies in the Coastal Hazard Risk Management and Adaptation Plan	✓	✓
3.1.5 Advocate and improve relationships with relevant bodies in supporting sustainable management of the natural environment	✓	✓

Outcome 4 A well planned built environment and infrastructure supporting our community

Strategy 4.1 Ongoing development, maintenance and upgrade of infrastructure

Actions	Planned Timing	
	2025/26 - 2028/29	2029 →
4.1.1 Continue development of new assets and improvement of asset maintenance in accordance with Council's adopted budgets	✓	✓
4.1.2 Deliver community (aged) housing development project	Completed	
4.1.3 Investigate and seek funding for increased childcare facilities	✓	
4.1.4 Investigate and deliver key worker accommodation solutions	✓	

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Shire of Shark Bay

Council Plan 2023-2033



Strategic Objectives

Social Objective

A safe, welcoming and inclusive community



Outcome 5	Strong sense of spirit and pride in an inclusive community	
Strategy 5.1	Support provision of essential community services and facilities	
Actions	Planned Timing	
	2025/26 - 2028/29	2029 →
5.1.1 Support local authorities to retain low crime levels and safe environment	✓	✓
5.1.2 Support provision of emergency services and support and encourage community volunteers	✓	✓
5.1.3 Advocate for and support provision of externally provided/ funded community services and facilities	✓	✓
5.1.4 Advocate for increased medical and ancillary health services to meet community needs	✓	✓
Strategy 5.2	Encourage inclusion, involvement and wellbeing	
5.2.1 Identify and support opportunities for community participation	✓	✓
5.2.2 Seek funding for community events and initiatives	✓	✓
5.2.3 Advocate for increased medical and ancillary health services to meet community needs	✓	✓
5.2.4 Encourage health and wellbeing through recreation initiatives in line with Council's adopted budget process	✓	✓
5.2.5 Communication and collaboration with traditional custodians in the region	✓	✓
5.2.6 Investigate opportunities to renew, expand and enhance showcasing of our local history and facilities	✓	

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Shire of Shark Bay

Council Plan 2023-2033



Strategic Objectives

Leadership Objective

A transparent, resilient organisation demonstrating leadership and governance



Outcome 6	A strategically focused, unified Council, functioning efficiently		
Strategy 6.1	Effectively represent and promote the Shire of Shark Bay		
Actions	Planned Timing		
	2025/26 - 2028/29	2029 →	
6.1.1 Support and facilitate relevant training and development for Council Members	✓	✓	
6.1.2 Participation in regional and state tourism and economic development initiatives	✓	✓	
6.1.3 Participation in Regional, State and Council boards / bodies	✓	✓	
6.1.4 Collaborate with key stakeholders	✓	✓	
6.1.5 Ensure a safe, healthy, inclusive and respectful local government	✓	✓	
Outcome 7	A transparent, resilient organisation demonstrating leadership and governance		
Strategy 7.1	Encourage and support community engagement		
Actions	Planned Timing		
	2025/26 - 2028/29	2029 →	
7.1.1 Continue to actively engage with the community	✓	✓	
Strategy 7.2	Provide appropriate services to the community in a professional and efficient manner		
7.2.1 Review, update and maintain operational plans	✓	✓	
7.2.2 Maintain accountability and financial responsibility in accordance with Long Term Financial Plan	✓	✓	
7.2.3 Aspire to a high level of legislative compliance throughout the organisation	✓	✓	
7.2.4 Aspire to an inclusive workforce, with a high standard of workplace health and safety	✓	✓	
7.2.5 Support and facilitate ongoing relevant training and development for employees	✓	✓	

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Shire of Shark Bay

Council Plan 2023-2033



Funding

The following Forecast Statement of Financial Activity is extracted from the Strategic Resource Plan 2024 - 2039 (integrated Long Term Financial Plan, Asset Management Plan and Workforce Plan) to provide an indication of the resources available to deliver services to the community.

	2025-26	2026-27	2027-28	2028-29
	\$	\$	\$	\$
OPERATING ACTIVITIES				
Revenues				
Rates	2,093,692	2,146,036	2,199,685	2,254,678
Grants, subsidies and contributions	2,036,796	4,169,621	4,273,862	4,380,710
Fees and charges	1,872,795	1,919,628	1,967,621	2,016,803
Interest revenue	265,414	109,681	98,654	92,807
Other revenue	170,638	174,905	179,277	183,760
	6,462,908	8,519,871	8,719,099	8,928,758
Expenses				
Employee costs	(2,993,110)	(3,067,940)	(3,144,642)	(3,223,264)
Materials and contracts	(3,109,251)	(3,187,012)	(3,266,704)	(3,348,370)
Utility charges (electricity, gas, water etc.)	(220,068)	(225,577)	(231,217)	(236,998)
Depreciation	(5,539,681)	(6,962,417)	(7,180,962)	(7,360,744)
Finance costs	(100,848)	(93,680)	(187,821)	(170,040)
Insurance	(257,560)	(264,001)	(270,601)	(277,366)
Other expenditure	(236,964)	(242,888)	(248,960)	(255,184)
	(12,485,934)	(14,043,515)	(14,530,907)	(14,871,966)
Funding position adjustments				
Depreciation	5,539,681	6,962,417	7,180,962	7,360,744
Amount attributable to operating activities	(478,466)	1,438,773	1,369,154	1,417,536
INVESTING ACTIVITIES				
Inflows				
Proceeds on disposal	120,000	251,125	165,999	323,068
Capital grants, subsidies and contributions	1,429,424	888,811	2,611,032	656,898
Outflows				
Purchase of property plant and equipment	(5,210,721)	(3,569,000)	(2,732,650)	(897,234)
Purchase of infrastructure	(1,526,927)	(1,241,647)	(1,272,689)	(1,102,364)
Amount attributable to investing activities	(5,188,224)	(3,670,711)	(1,228,308)	(1,019,632)
FINANCING ACTIVITIES				
Inflows				
Transfer from reserves	1,560,000	557,875	690,901	710,747
New borrowings/Unspent borrowings	2,000,000	2,000,000	0	0
Outflows				
Transfer to reserves	(561,258)	(116,800)	(457,002)	(716,124)
Repayment of past borrowings	(200,500)	(209,137)	(374,745)	(392,527)
Estimated surplus/deficit July 1 B/Fwd	2,868,448	0	0	0
Estimated surplus/deficit June 30 C/Fwd	0	0	0	0

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Shire of Shark Bay

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Capital Projects

A number of capital projects are forecast to be undertaken during the life of the Corporate Business Plan 2025/26 – 2028/29, resulting in additional capital expenditure.

The projects include new, expansion, upgrade and renewal of assets and are detailed in the forecast capital expenditure provided in the long-term financial planning section of the Shire's Strategic Resource Plan (SRP) 2024 – 2039.

2025/26 – 2028/29 Planned Projects	2025/26 – 2028/29
<ul style="list-style-type: none">➤ Furniture and equipment renewal➤ Plant replacement program➤ Dual use footpaths plan➤ Staff and essential worker housing➤ Multipurpose facility➤ Regional road group projects➤ Roads to recovery projects➤ Road renewals➤ Streetscape renewals➤ Trails program➤ Cyclone Seroja repairs – sport and recreation buildings➤ Building and public facilities renewals	<ul style="list-style-type: none">➤ Indicative Value \$17.5m➤ External Funding \$5.6m

A number of the projects listed in the SRP are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

The Shire will require additional funding to adequately renew and maintain its road network. The capital projects to be undertaken will require further detailed planning with the Strategic Resource Plan.

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Shire of Shark Bay

Council Plan 2023-2033



Services and Facilities

Services and facilities provided by the Shire have been linked with the relevant strategies identified in this Plan, providing a connection with the desired outcomes and community vision.

The average rating of importance and satisfaction from survey respondents in 2023 is also included, with a scale of 1 being not important/satisfied, 2 being important/satisfied and 3 being very important/satisfied.

Services / Facilities	Responding Strategy	Importance	Average Rating Satisfaction
Shire Services			
Customer service	7.2	2.7	2.2
Community consultation engagement	7.1	2.7	1.9
Long term asset maintenance planning	4.1	2.6	1.9
Financial management	7.2	2.6	2.0
Town planning	1.1 7.2	2.7	1.8
Economic development	2.2 2.3	2.5	1.9
Regional collaboration	2.2 6.1	2.4	1.9
Tourism management	2.2	2.7	1.8
Festival event management	5.2 7.2	2.4	1.9
Emergency services	5.1	2.9	2.2
Ranger services	7.2	2.4	1.9
Natural resource management	3.1 7.2	2.6	2.0
Rubbish kerbside collection	3.1 7.2	2.6	2.3
Recycling	3.1 7.2	2.6	1.6
Building control	7.2	2.4	1.9
Health administration inspection	7.2	2.6	1.8
Facilities Infrastructure			
Parks gardens reserves	4.1	2.7	2.0
Quality of town centre	4.1	2.7	2.0
Landscaping	4.1	2.4	2.1
Maintenance	4.1	2.8	1.8
Sport recreation facilities	4.1	2.5	2.0
Beaches foreshore boat ramps	4.1	2.8	2.1
Wharfs jetties	4.1	2.7	2.0
Council buildings heritage assets	4.1	2.5	1.9
Affordable worker housing	4.1	2.8	1.2
World Heritage Discovery and Visitor Centre	2.2 4.1	2.6	2.4
Community hall	4.1 5.1	2.4	1.9
Cemetery management	4.1	2.4	2.0
Library library services	7.2	2.3	2.0
Independent living units	4.1 5.1	2.5	1.6
Road infrastructure	4.1	2.6	1.9
Street lighting	4.1	2.2	1.9
Public toilets	4.1	2.6	1.9
Waste management facility	3.1 4.1	2.7	1.8
Community Support Advocacy			
Medical health services	5.2	2.9	1.4
Maternal infant services	5.2	2.6	1.6
Childcare playgroup	4.1 5.1	2.6	1.7
Youth services	5.2 7.1	2.6	1.7
Affordable housing	5.2	2.7	1.3
Aged disabled services	5.2	2.7	1.7
Indigenous relations	5.2 7.1	2.5	2.1
Support for volunteers	5.2	2.7	1.9

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Resources

This Plan was developed with an understanding of the Shire's current resource capacity, including financial, workforce and asset resources. There are a number of projects forecast to be undertaken, which result in additional capital expenditure, many reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

As at 30 June 2024, the Shire had the following estimated current resource profile.

Financial Resources	
Income	
Rates Revenue (2024/25 Adopted Annual Budget)	\$1.8m
Federal Assistance Grants (2024/25 Allocation)	\$2.1m
Expenditure	
Cash Operating (2024/25 Adopted Annual Budget)	\$7.1m
Depreciation (2024/25 Adopted Annual Budget)	\$5.4m
Reserves (2023/24 Annual Financial Report)	\$5.2m
Borrowings (2023/24 Annual Financial Report)	\$0.6m
Asset Resources	
Infrastructure (2023/24 Annual Financial Report)	\$69.9m
Property, Plant and Equipment (2023/24 Annual Financial Report)	\$29.9m
Net Current Assets (2023/24 Annual Financial Report)	\$8.1m
Net Assets (2023/24 Annual Financial Report)	\$107.2m
Workforce Resources	
Employees (February 2023 Employee Report)	27

Future resource capacity is not currently known and is partially dependent on other levels of government. The expected future resource capacity and trend was considered in the development of this Council Plan.

Measuring our Progress

The following key measures have been identified in line with our strategic objectives, the Shire will monitor and report our progress using these measures.

Objective	Measure
Economic: A progressive, resilient and diverse economy	Maintain / increase visitor centre numbers Stable number of local business Road expenditure in line with budget allocation
Environment: Maintain our community infrastructure and support protection of the unique natural environment	Infrastructure maintenance and renewal in line with budget allocations Maintain support for local waste initiatives Maintain compliance with planning framework
Social: A safe, welcoming and inclusive community	Maintain level of positive engagement with community activities Advocate for increased level of local health and medical services Continue funding and support programs for local community groups in line with allocated budget Maintain and support recreation and community projects
Leadership: A transparent, resilient organisation demonstrating leadership and good governance	Responsible financial management in line with budget allocation Council members maintain participation on boards and committees Maintain currency of strategic plans and reports

Shire of Shark Bay

Council Plan 2023-2033



Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Shark Bay operates, relative to risk, in order to understand the environment in which the Shire seeks to achieve its strategic objectives.

The Shire provides a diverse range of services and facilities to the general public which exposes it to risks. The Shire seeks to engage experienced and qualified personnel in areas of high risk and provides them with appropriate ongoing training and equipment to ensure they are able to undertake their roles with minimal risk to the community and the Shire. The following table shows the broad risks that have been recognised in connection to the strategic outcomes of this Council Plan.

External Factors	Internal Factors
➤ Increasing community expectations in relation to service levels and service delivery	➤ The objectives and strategies contained in the Council's current Strategic Community Plan
➤ Rapid changes in information technology changing the service delivery environment	➤ The timing and actions contained in the Council's Corporate Business Plan
➤ Increased compliance requirements due to Government Policy and Legislation	➤ Organisational size, structure, activities and location
➤ Cost shifting by Federal and State Governments	➤ Human resourcing levels and staff retention
➤ Reducing external funding for infrastructure and operations	➤ The financial capacity of the Shire
➤ Changes in mining and pastoral practices and the associated social impacts	➤ Allocation of resources to achieve strategic outcomes
➤ Climate change and subsequent response	➤ Maintenance of corporate records
➤ Significant seasonal population increase and subsequent pressure on Council services	
➤ Extensive increase in non-rateable land requiring road access	
➤ Global economic uncertainty	

Shire of Shark Bay Council Plan 2023-2033



References and Acknowledgements

Acknowledgement and appreciation are expressed to the ratepayers and residents of the Shire of Shark Bay, for their time and effort in being a part of the community engagement process and for their invaluable input into the Strategic Community Plan.

The Shire of Shark Bay Council Plan 2023-2033: Strategic Community Plan and Corporate Business Plan, has been developed by engaging the community and other stakeholders. Council Members, management and staff also provided input to the development of the Plan. Much of the information contained in this Plan has been derived from documents in the public domain and liaison with key stakeholders and the community.

Reference to the following documents or sources were made during the preparation of the Council Plan:

- Shire of Shark Bay Council Plan 2023-2033, adopted 28 June 2023;
- Shire of Shark Bay Council Plan 2023-2033 (2024 Review), adopted 16 August 2024;
- Shire of Shark Bay Strategic Community Plan 2020 – 2030;
- Shire of Shark Bay Corporate Business Plan 2021 – 2025;
- Council website: www.sharkbay.wa.gov.au;
- Australian Bureau of Statistics Shark Bay (S) (LGA57770), 2021 Census of Population and Housing General Community Profile, 2 March 2023;
- Shire of Shark Bay Annual Financial Report 2022-23;
- Shire of Shark Bay Annual Financial Report 2021-22;
- Shire of Shark Bay Adopted Annual Budget 2023-24
- Shire of Shark Bay Adopted Annual Budget 2022-23
- Local Government Act 1995, Section 5.56(1);
- Local Government (Administration) Regulations 1996, Paragraph 19BA; and
- Department of Local Government, Sport and Cultural Industries, Integrated Planning and Reporting: Framework and Guidelines, September 2016.

Shire of Shark Bay

Council Plan 2023-2033



References and Acknowledgements

Document Management

Council Plan 2023 - 2033

Major review of Strategic Community Plan
2020-2030 and Corporate Business Plan
2021-2025

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Status: Final V2.2

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Date of Adoption:

Prepared with the assistance of:

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11.4 ADOPTION OF 2025/2026 STATUTORY BUDGET
FM52526

Author
Chief Executive Officer

Disclosure of Interest
Nil

Moved Cr Stubberfield
Seconded Cr Fenny

Council Resolution

That Council adopt EN BLOC

Part 1 -Budget for 2025/2026,

PART 2 - General Rates, Minimum Payments, Instalment Payment Arrangements, Discounts and Interest,

PART 3 – Specified Area Rates,

PART 4 – Fees and Charges for 2025/2026,

PART 5 – Material Variance Reporting for 2025/2026 and

PART 6 – Council member fees and allowances.

5/0 CARRIED BY ABSOLUTE MAJORITY

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST: Nil

ABSENT: Cr's Cowell and Ridgley

PART 1 – Budget for 2025/2026

Adopted by Council Resolution

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, council adopt the Budget as contained in Attachment 1, for the Shire of Shark Bay for the 2025/2026 financial year which includes the following:

- **Statement of Comprehensive Income.**
- **Statement of Cash Flows.**
- **Statement of Financial Activity.**
- **Notes to and Forming Part of the Budget.**

5/0 CARRUED BY ABSOLUTE MAJORITY

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PART 2 - General Rates, Minimum Payments, Instalment Payment Arrangements, Discounts and Interest**Adopted by Council Resolution**

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Recommendation 1 above, council, pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.

Rates Category	Minimum Rates (\$)	Rate in the Dollar (\$)
GRV Rateable Property	1,020.00	0.11500
GRV Other	1,020.00	0.13225
UV Rateable Property	1,020.00	0.20250
UV Rateable Property Pastoral	1,020.00	0.13500
UV Rateable Property Mining/Exploration	1,020.00	0.27000

2. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

- Option 1 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 30 September 2025 or 35 days after the date of issue appearing on the rate notice whichever is the later.

- Option 2 (Two Instalments)

- First instalment to be made on or before 30 September 2025 or 35 days after the date of issue appearing on the rate notice whichever is later, including all arrears and half the current rates and service charges; and

- Second instalment to be made on or before 3 February 2026, or 4 months after the due date of the first instalment, whichever is later.

- Option 3 (Four Instalments)

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- First instalment to be made on or before 30 September 2025 or 35 days after the date of issue appearing on the rate notice, whichever is later, including all arrears and a quarter of the current rates and service charges;
 - Second instalment to be made on or before 2 December 2025, or 2 months after the due date of the first instalment, whichever is later;
 - Third instalment to be made on or before 3 February 2026, or 2 months after the due date of the second instalment, whichever is later; and
 - Fourth instalment to be made on or before 7 April 2026, or 2 months after the due date of the third instalment, whichever is later.
3. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$12 for each instalment.
 4. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 5.0% where the owner has elected to pay rates and service charges through an instalment option.
 5. Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 11.0% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.
 6. Pursuant to Section 6.47 of the *Local Government Act 1995*, Council offers a concession to two properties on application by the relevant ratepayer. One in recognition of the use of a portion of the land for charitable purposes and the other for use of the land as a landing point.
 7. Grant an incentive for the payment of the 2023/2024 rates and charges by the single payment due date by way of a lottery draw for the prizes of:
 - i. First Prize – Gift voucher of \$500 to be spent at any Shark Bay business.
 - ii. Second Prize – Gift voucher of \$200 to be spent at any Shark Bay business.
 - iii. Third Prize – Gift voucher of \$100 to be spent at any Shark Bay business.

5/0 CARRIED BY ABSOLUTE MAJORITY

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PART 3 – Specified Area Rates**Adopted by Council Resolution**

Pursuant to Section 6.32(1)(b) of the *Local Government Act 1995*, council impose specified area rates as follows:

Rates Category	Rate in the Dollar (\$)
Specified Area Rate – Monkey Mia Bore maintenance/ replacement (Assessment 2024)	0.01063

5/0 CARRIED BY ABSOLUTE MAJORITY

PART 4 – Fees and Charges for 2025/2026**Adopted by Council Resolution**

That Council, pursuant to Section 6.16 of the *Local Government Act 1995* and other relevant legislation, council adopts the 2025/2026 Fees and Charges included as on page 25 of the Statutory Budget at Attachment 2.

5/0 CARRIED BY ABSOLUTE MAJORITY

PART 5 – Material Variance Reporting for 2025/2026**Adopted by Council Resolution**

That Council, in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, adopt the level to be used in statements of financial activity in 2025/2026 for reporting material variances shall be greater than 10% and \$50,000.

5/0 CARRIED

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PART 6 – Council member fees and allowances

Adopted by Council Resolution

In accordance with Section 5.98(1)(b) of the *Local Government Act 1995*, Regulation 30 *Local Government (Administration) Regulations 1996*, Part 6.5 (1) of the Determination for Local Government Elected Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual attendance fees for Council members in lieu of council meeting, committee meeting and prescribed meeting attendance fees be set at \$8,520.

In accordance with Section 5.98(1) (b) of the *Local Government Act 1995*, Regulation 30 *Local Government (Administration) Regulations 1996*, Part 6.5 (1) of the Determination for Local Government Elected Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual attendance fees for Council members in lieu of council meeting, committee meeting and prescribed meeting attendance fees for the President be set at \$17,504 per year.

In accordance with Section 5.98(5) of the *Local Government Act 1995* and Part 7.2 (1) of the Determination for Local Government Elected Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual allowance for the President be set at \$17,979.

In accordance with Section 5.98A(1) of the *Local Government Act 1995* and Part 7.3 (1) of the Determination for Local Government Elected Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual allowance for the Deputy President be set at \$4,494.

In accordance with Section 5.99A(b) of the *Local Government Act 1995*, Regulation 31 *Local Government (Administration) Regulations 1996*, and Part 9.2 (2) of the Determination for Local Government Elected Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual allowance for ICT expenses for Council members be set at \$2,800.

5/0 CARRIED BY ABSOLUTE MAJORITY

Summary

To consider and adopt the Shire of Shark Bay Statutory Budget for the 2025/2026 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, minor modification of reserve account purposes, setting of council member fees for the year and other consequential matters arising from the budget papers.

Background

The draft 2025/2026 budget has been compiled based on the principles contained in the Shire of Shark Bay Council Plan 2023-2033 (reviewed August 2025). The 2025/2026 draft budget has been prepared in accordance with the presentations made to councillors at the budget workshops held on 3 July 2025.

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During the budget workshops, fees, expenses and allowances to be paid to council members were considered in response to the most recent Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members issued on 4 April 2025, to come into effect from 1 July 2025. The Determination of the Salaries and Allowances Tribunal requires local governments to set an amount within the relevant range determined for fees, expenses or allowances each year.

The proposed differential general rates were approved by the council at a special meeting of council held on 23 July 2025 (Resolution of Item 5.0). The intention to impose differential rates was advertised for through local public notice seeking submissions from the public. No submissions were received by 15 August 2025 when the public comment period closed.

Comment

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with an increase of \$316,541 (19.0%) in total rate yield in line with the forward financial plans contained in the Plan for the Future. This increase has arisen from an increase in rateable properties and an increase in yield per property.
- Fees and charges have been forecast to decrease by 3.7% and are itemised in the draft budget. The majority of forecast decrease is from an expected decrease in private works
- Household waste charges are proposed to increase by 4.0% and are itemised in the proposed schedule of fees and charges.
- The operating budget exclusive of depreciation includes an overall increase in estimated expenditure of 2.8% (although individual line items may vary from this based on specific factors affecting each of these) and continues the focus on improved service delivery to the community. There is no increase in staff numbers planned.
- A capital works program totalling \$6.7m for investment in infrastructure, land and buildings, plant and equipment and furniture and equipment is planned. To achieve this program \$1.4m is required to be received in capital grants, subsidies and contributions. Expenditure on housing is the major component of this \$3.7 in line with Council's strategy to address the housing shortage within the district.
- Unspent loan borrowings of \$2m to fund essential workers accommodation are proposed to be utilised.
- No new reserve accounts are proposed. A net transfer to reserves of \$1.0m is proposed to fund future asset renewals.
- Councillor fees, allowances and expenses for 2025/2026 are budgeted to increase to \$110,697 are included in the budget document and are to be adopted as part of this item.
- An estimated surplus of \$2.8m is anticipated to be brought forward from 30 June 2025. However, this is unaudited and may change. Any change will be addressed as part of a future budget review.
- Principal additional grant funding for the year is estimated from:
 - Social Housing Economic Recovery Package Funding (carried forward) – \$127,721.
 - Department of Fire and Emergency Service Funding (carried forward) - \$321,915.

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- Gascoyne Development Commission Funding - \$50,000.
- Department of Biodiversity, Conservation and Attractions - \$30,000.
- Roads to Recovery - \$475,582.
- Regional Road Group - \$424,206.
- The draft 2025/2026 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as improving housing supply in the district and renewing all assets at sustainable levels.

Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2024/2025 budget as presented is considered to meet statutory requirements.

Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 7B(2) of the *Salaries and Allowances Act 1975* requires the SAT, at intervals of not more than 12 months, to inquire into and determine –

- the amount of fees to be paid to Council members;
- the amount of expenses to be reimbursed to Council members;
- the amount of allowances to be paid to Council members.

The Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members requires local governments to set an amount within the relevant range determined for fees, expenses or allowances.

Section 5.98 of the *Local Government Act 1995* sets out fees, expenses and reimbursements etc payable to Council members as determined by the Tribunal.

Section 5.98A of the *Local Government Act 1995* sets out allowances which may be paid to deputy Presidents or deputy Mayors up to a percentage determined by the Tribunal (Absolute Majority required).

Section 5.99 provides a local government may pay an annual fee in lieu of fees for attending meetings, as determined by the Tribunal (Absolute Majority required).

Section 5.99A sets out a local government may pay an annual allowance for Council members in lieu of reimbursement of expenses, as determined by the Tribunal (Absolute Majority required).

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Regulations 30, 31, 32, and 34ACA of the *Local Government (Administration) Regulations 1996* set the limits, parameters and types of allowances that can be paid to Council members.

Policy Implications

There are no known policy implications for this matter.

Financial Implications

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2025/2026 Budget attached for adoption.

Strategic Implications

Council Plan 2023 - 2033

- Outcome 7: A transparent, resilient organisation demonstrating leadership and governance.
 - o Strategy 7.2 Provide appropriate services to the community in a professional manner.

Risk Management

This item has been evaluated against the Shire's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is High prior to treatment. The adoption of the recommendations as presented will result in reassessed Low level of risk.

Consultation

Moore Australia WA

Attachments

Shire of Shark Bay 2025/26 Statutory Budget

Voting Requirement

Recommendation 1 – Absolute Majority Required

Recommendation 2 – Absolute Majority Required

Recommendation 3 – Absolute Majority Required

Recommendation 4 – Absolute Majority Required

Recommendation 5 – Simple Majority Required

Recommendation 6 – Absolute Majority Required for some of the parts of the recommendation

Signature

Chief Executive Officer

D Chapman

Date of Report

21 August 2025

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SHIRE OF SHARK BAY
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2026
LOCAL GOVERNMENT ACT 1995

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The Shire of Shark Bay a Class 4 local government conducts the operations of a local government with the following community vision:

Shark Bay is a proud, unified community, respecting and sharing our pristine environment and great lifestyle.

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SHIRE OF SHARK BAY
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2026

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
Revenue		\$	\$	\$
Rates	2(a)	2,093,692	1,779,744	1,777,151
Grants, subsidies and contributions		2,036,796	3,142,179	1,866,832
Fees and charges	13	1,872,795	1,693,319	1,945,256
Interest revenue	9(a)	265,414	362,199	187,495
Other revenue		170,638	170,958	159,950
		6,439,335	7,148,399	5,936,684
Expenses				
Employee costs		(2,993,110)	(2,322,302)	(2,842,506)
Materials and contracts		(3,109,251)	(3,361,097)	(3,136,420)
Utility charges		(220,068)	(212,770)	(206,052)
Depreciation	6	(5,539,681)	(5,234,429)	(5,383,369)
Finance costs	9(c)	(100,848)	(66,209)	(19,308)
Insurance		(257,560)	(253,572)	(251,047)
Other expenditure		(236,964)	(282,568)	(235,324)
		(12,457,482)	(11,732,947)	(12,074,026)
		(6,018,147)	(4,584,548)	(6,137,342)
Capital grants, subsidies and contributions		1,429,424	6,426,093	7,507,681
Profit on asset disposals	5	23,573	25,732	29,000
Loss on asset disposals	5	(28,452)	(87,637)	(67,000)
		1,424,545	6,364,188	7,469,681
Net result for the period		(4,593,602)	1,779,640	1,332,339
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(4,593,602)	1,779,640	1,332,339

This statement is to be read in conjunction with the accompanying notes.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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**SHIRE OF SHARK BAY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2026**

		2025/26	2024/25	2024/25
	Note	Budget	Actual	Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts		\$	\$	\$
Rates		2,213,692	1,486,885	1,777,151
Grants, subsidies and contributions		2,412,889	2,670,824	1,726,836
Fees and charges		1,872,795	1,693,319	1,945,256
Interest revenue		265,414	362,199	187,495
Goods and services tax received		492,562	696,960	380,777
Other revenue		170,638	170,958	159,950
		7,427,990	7,081,145	6,177,465
Payments				
Employee costs		(2,993,110)	(2,322,302)	(2,842,506)
Materials and contracts		(3,211,057)	(3,881,113)	(3,145,922)
Utility charges		(220,068)	(212,770)	(206,052)
Finance costs		(100,848)	(66,209)	(19,308)
Insurance paid		(257,560)	(253,572)	(251,047)
Goods and services tax paid		(492,562)	(906,722)	(371,275)
Other expenditure		(236,964)	(282,568)	(235,324)
		(7,512,169)	(7,925,256)	(7,071,434)
Net cash (used in) operating activities	4	(84,179)	(844,111)	(893,969)
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(5,210,721)	(3,485,267)	(8,495,555)
Payments for construction of infrastructure	5(b)	(1,526,927)	(3,560,318)	(3,752,756)
Capital grants, subsidies and contributions		949,824	2,510,317	2,949,825
Proceeds from sale of property, plant and equipment	5(a)	120,000	157,904	188,000
Net cash (used in) investing activities		(5,667,824)	(4,377,364)	(9,110,486)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(200,500)	(114,580)	(35,097)
Proceeds from new borrowings	7(a)	0	2,000,000	2,000,000
Net cash provided by (used in) financing activities		(200,500)	1,885,420	1,964,903
Net (decrease) in cash held		(5,952,503)	(3,336,055)	(8,039,552)
Cash at beginning of year		10,555,805	13,891,860	13,553,663
Cash and cash equivalents at the end of the year	4	4,603,302	10,555,805	5,514,111

This statement is to be read in conjunction with the accompanying notes.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDED 30 JUNE 2026

OPERATING ACTIVITIES

Revenue from operating activities

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
General rates	2(a)(i)	\$ 1,965,289	\$ 1,653,787	\$ 1,651,194
Rates excluding general rates	2(a)	128,403	125,957	125,957
Grants, subsidies and contributions		2,036,796	3,142,179	1,866,832
Fees and charges	13	1,872,795	1,693,319	1,945,256
Interest revenue	9(a)	265,414	362,199	187,495
Other revenue		170,638	170,958	159,950
Profit on asset disposals	5	23,573	25,732	29,000
		6,462,908	7,174,131	5,965,684

Expenditure from operating activities

Employee costs		(2,993,110)	(2,322,302)	(2,842,506)
Materials and contracts		(3,109,251)	(3,361,097)	(3,136,420)
Utility charges		(220,068)	(212,770)	(206,052)
Depreciation	6	(5,539,681)	(5,234,429)	(5,383,369)
Finance costs	9(c)	(100,848)	(66,209)	(19,308)
Insurance		(257,560)	(253,572)	(251,047)
Other expenditure		(236,964)	(282,568)	(235,324)
Loss on asset disposals	5	(28,452)	(87,637)	(67,000)
		(12,485,934)	(11,820,584)	(12,141,026)

Non cash amounts excluded from operating activities

	3(c)	5,544,560	5,296,334	5,421,369
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Amount attributable to operating activities

		(478,466)	649,881	(753,973)
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INVESTING ACTIVITIES

Inflows from investing activities

Capital grants, subsidies and contributions		1,429,424	6,426,093	7,507,681
Proceeds from disposal of property, plant and equipment	5(a)	120,000	157,904	188,000
		1,549,424	6,583,997	7,695,681

Outflows from investing activities

Acquisition of property, plant and equipment	5(a)	(5,210,721)	(3,485,267)	(8,495,555)
Acquisition of infrastructure	5(b)	(1,526,927)	(3,560,318)	(3,752,756)
		(6,737,648)	(7,045,585)	(12,248,311)

Amount attributable to investing activities

		(5,188,224)	(461,588)	(4,552,630)
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FINANCING ACTIVITIES

Inflows from financing activities

Proceeds from new borrowings	7(a)	0	2,000,000	2,000,000
Transfers from reserve accounts	8(a)	1,560,000	0	1,148,000
		1,560,000	2,000,000	3,148,000

Outflows from financing activities

Repayment of borrowings	7(a)	(200,500)	(114,580)	(35,097)
Transfers to reserve accounts	8(a)	(561,258)	(155,193)	(1,238,033)
		(761,758)	(269,773)	(1,273,130)

Non-cash amounts included / (excluded) from financing activities

	3(d)	2,000,000	(2,000,000)	0
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Amount attributable to financing activities

		2,798,242	(269,773)	1,874,870
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MOVEMENT IN SURPLUS OR DEFICIT

Surplus at the start of the financial year

Amount attributable to operating activities	3	2,868,448	2,949,928	3,431,733
Amount attributable to investing activities		(478,466)	649,881	(753,973)
Amount attributable to financing activities		(5,188,224)	(461,588)	(4,552,630)
Amount attributable to financing activities		2,798,242	(269,773)	1,874,870
Surplus/(deficit) remaining after the imposition of general rates	3	0	2,868,448	0

This statement is to be read in conjunction with the accompanying notes.

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**SHIRE OF SHARK BAY
FOR THE YEAR ENDED 30 JUNE 2026
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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2026

1. BASIS OF PREPARATION

The annual budget of the Shire of Shark Bay which is a Class 4 local government is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 10 to the annual budget.

2024/25 actual balances

Balances shown in this budget as 2024/25 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Statement of Cashflows

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- *AASB 2020-1 Amendments to Australian Accounting Standards*
 - *Classification of Liabilities as Current or Non-current*
- *AASB 2022-5 Amendments to Australian Accounting Standards*
 - *Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards*
 - *Non-current Liabilities with Covenants*
- *AASB 2023-1 Amendments to Australian Accounting Standards*
 - *Supplier Finance Arrangements*
- *AASB 2023-3 Amendments to Australian Accounting Standards*
 - *Disclosure of Non-current Liabilities with Covenants: Tier 2*
- *AASB 2024-1 Amendments to Australian Accounting Standards*
 - *Supplier Finance Arrangements: Tier 2 Disclosures*

It is not expected these standards will have an impact on the annual budget.

- *AASB 2022-10 Amendments to Australian Accounting Standards*
 - *Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*, became mandatory during the budget year. Amendments to *AASB 13 Fair Value Measurement* impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of *Local Government (Financial Management) Regulations 1996*. Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes. No material impact is expected in relation to the 2025-26 statutory budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- *AASB 2014-10 Amendments to Australian Accounting Standards*
 - *Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2024-4b Amendments to Australian Accounting Standards*
 - *Effective Date of Amendments to AASB 10 and AASB 128*
[deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- *AASB 2022-9 Amendments to Australian Accounting Standards*
 - *Insurance Contracts in the Public Sector*
- *AASB 2023-5 Amendments to Australian Accounting Standards*
 - *Lack of Exchangeability*
- *AASB 18 (FP) Presentation and Disclosure in Financial Statements*
 - (Appendix D) [for for-profit entities]
- *AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements*
 - (Appendix D) [for not-for-profit and superannuation entities]
- *AASB 2024-2 Amendments to Australian Accounting Standards*
 - *Classification and Measurement of Financial Instruments*
- *AASB 2024-3 Amendments to Australian Accounting Standards*
 - *Standards – Annual Improvements Volume 11*

It is not expected these standards will have an impact on the annual budget.

Critical accounting estimates and judgements

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Expected credit losses on financial assets
- Assets held for sale
- Impairment losses of non-financial assets
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in dollar	Number of properties	Rateable value*	2025/26 Budgeted rate revenue	2025/26 Budgeted interim rates	2025/26 Budgeted total revenue	2024/25 Actual total revenue	2024/25 Budget total revenue
				\$	\$	\$	\$	\$	\$
(i) General rates									
GRV Rateable Property	Gross rental valuation	0.11500	351	4,957,254	570,084	0	570,084	546,905	544,312
GRV Other	Gross rental valuation	0.13225	148	5,591,906	739,530	0	739,530	627,633	627,633
UV Rateable Property	Unimproved valuation	0.20250	8	1,139,681	230,785	0	230,785	169,176	169,176
UV Rateable Property Pastoral	Unimproved valuation	0.13500	11	518,109	69,945	0	69,945	58,346	58,346
UV Rateable Property Mining/Exploration	Unimproved valuation	0.27000	12	1,314,611	354,945	0	354,945	251,727	251,727
Total general rates			530	13,521,561	1,965,289	0	1,965,289	1,653,787	1,651,194
(ii) Minimum payment									
		Minimum \$							
GRV Rateable Property	Gross rental valuation	1,020.00	90	291,055	91,800	0	91,800	88,350	88,350
GRV Other	Gross rental valuation	1,020.00	20	109,770	20,400	0	20,400	19,000	19,000
UV Rateable Property	Unimproved valuation	1,020.00	5	8,700	5,100	0	5,100	5,700	5,700
UV Rateable Property Pastoral	Unimproved valuation	1,020.00	0	0	0	0	0	0	0
UV Rateable Property Mining/Exploration	Unimproved valuation	1,020.00	1	1,001	1,020	0	1,020	1,900	1,900
Total minimum payments			116	410,526	118,320	0	118,320	114,950	114,950
Total general rates and minimum payments			646	13,932,087	2,083,609	0	2,083,609	1,768,737	1,766,144
(iii) Specified area rates									
Monkey Mia Bore Replacement	Gross rental valuation	0.01063	1	1,411,050	15,000	0	15,000	14,999	15,000
					2,098,609	0	2,098,609	1,783,736	1,781,144
Concessions (Refer note 2(f))							(4,917)	(3,992)	(3,993)
Total rates					2,098,609	0	2,093,692	1,779,744	1,777,151
Instalment plan charges							7,000	6,724	7,000
Late payment of rate or service charge interest							15,000	30,578	5,245
							22,000	37,302	12,245

*Rateable Value at time of adopting budget.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum payments have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

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SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Option 1 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 30 September 2025 or 35 days after the date of issue appearing on the rate notice whichever is the later.

Option 2 (Two Instalments)

First instalment to be made on or before 30 September 2025 or 35 days after the date of issue appearing on the rate notice whichever is, later including all arrears and half the current rates and service charges; and
 Second instalment to be made on or before 3 February 2026, or 2 months after the due date of the first instalment, whichever is later.

Option 3 (Four Instalments)

First instalment to be made on or before 30 September 2025 or 35 days after the date of issue appearing on the rate notice, whichever is later including all arrears and a quarter of the current rates and service charges;
 Second instalment to be made on or before 2 December 2025, or 2 months after the due date of the first instalment, whichever is later;
 Third instalment to be made on or before 3 February 2026, or 2 months after the due date of the second instalment, whichever is later; and
 Fourth instalment to be made on or before 7 April 2026, or 2 months after the due date of the third instalment, whichever is later.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	30/09/2025	0	0.0%	11.0%
Option two				
First instalment	30/09/2025	12	5.0%	11.0%
Second instalment	3/02/2026	12	5.0%	11.0%
Option three				
First instalment	30/09/2025	12	5.0%	11.0%
Second instalment	2/12/2025	12	5.0%	11.0%
Third instalment	3/02/2026	12	5.0%	11.0%
Fourth instalment	7/04/2026	12	5.0%	11.0%

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SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

(i) Differential general rate

Description	Characteristics	Objects	Reasons
GRV	All properties where the basis of rate is the Gross Rental Value (GRV) and the land use is solely residential as defined by Local Planning Policy No 1.	This rate is to contribute to services desired by the community	This is considered the base rate above which all other GRV rated properties are assessed.
GRV Other	Residential properties where the basis of rate is the Gross Rental Value (GRV) and the land uses is anything other than residential as defined by Local Planning Policy No 1. This includes commercial, industrial, tourism accommodation, holiday houses etc.	Obtain an appropriate contribution from non-residential properties toward the budgeted deficiency.	Recognise the impact of non-residential activities within the district.
UV Rural	All properties where the basis of rate is the Unimproved Value (UV) and not within any other rating category.	Obtain an appropriate contribution from rural activities toward the budgeted deficiency.	Recognise the impact of non-pastoral activities within the district.
UV Pastoral	All properties where the basis of rate is the Unimproved Value (UV) and the predominant land use is pastoral activities.	Obtain an appropriate contribution from Pastoral activities toward the budgeted deficiency.	This is considered the base rate above which all other UV rated properties are assessed.
UV Mining	Properties where the basis of rate is the Unimproved Value (UV) and a land use associated with exploration/prospecting or mining leases/tenements.	Obtain an appropriate contribution from mining and exploration activities toward the budgeted deficiency.	Due to the difference in valuation methodology and recognise the impact of mining related activities on the Shire.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(d) Specified Area Rate

	Budgeted rate applied to costs	Budgeted rate set aside to reserve	Reserve Amount to be applied to costs	Purpose of the rate	Area or properties rate is to be imposed on
Specified area rate	\$	\$	\$		
Monkey Mia Bore Replacement	0	15,000	0	The specified area rate is designed for the future replacement and major maintenance of the bore at Monkey Mia.	Assessment 2024
	0	15,000	0		

(e) Service Charges

The Shire did not raise service charges for the year ended 30th June 2026.

(f) Waivers or concessions

Rate, fee or charge to which the waiver or concession is granted	Type	Waiver/Concession	Discount %	Discount (\$)	2025/26 Budget	2024/25 Actual	2024/25 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
General rates	Rate	Concession	25%	0	\$ 1,576	\$ 1,393	\$ 1,394	On application by ratepayer.	To recognise that the use of the land is partly used for charitable purposes.
General rates	Rate	Concession	100%	0	3,341	2,599	2,599	On application by ratepayer.	To recognise the use of the land as a landing point.
					4,917	3,992	3,993		

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3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
Receivables
Contract assets
Inventories

Less: current liabilities

Trade and other payables
Contract liabilities
Capital grant/contribution liability
Long term borrowings
Employee provisions
Other provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
Less - Unspent loans
Add: Current liabilities not expected to be cleared at end of year
- Current portion of borrowings

Total adjustments to net current assets

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation

Non cash amounts excluded from operating activities

(d) Non-cash amounts excluded from financing activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to financing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to financing activities

Unspent loans

Non cash amounts included /(excluded) from financing activities

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
4	4,603,302	10,555,805	5,514,111
	451,091	827,091	115,295
	0	194,629	0
	120,918	120,918	129,762
	5,175,311	11,698,443	5,759,168
	(617,386)	(719,192)	(195,500)
	0	(74,536)	0
	0	(479,600)	0
7	(209,137)	(200,500)	(35,888)
	(190,205)	(190,205)	(251,621)
	(25,852)	(25,852)	(36,596)
	(1,042,580)	(1,689,885)	(519,605)
	4,132,731	10,008,558	5,239,563
3(b)	(4,132,731)	(7,140,110)	(5,239,563)
	0	2,868,448	0
8	(4,341,868)	(5,340,610)	(5,275,451)
	0	(2,000,000)	0
	209,137	200,500	35,888
	(4,132,731)	(7,140,110)	(5,239,563)
5	(23,573)	(25,732)	(29,000)
5	28,452	87,637	67,000
6	5,539,681	5,234,429	5,383,369
	5,544,560	5,296,334	5,421,369
7	2,000,000	(2,000,000)	0
	2,000,000	(2,000,000)	0

SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. NET CURRENT ASSETS

(e) MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SUPERANNUATION

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

INVENTORY - LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Inventory - land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position.

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT ASSETS

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

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4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
Cash at bank and on hand	4,603,302	10,555,805	1,514,111
Term deposits	0	0	4,000,000
Total cash and cash equivalents	4,603,302	10,555,805	5,514,111
Held as			
- Unrestricted cash and cash equivalents	261,434	2,735,595	238,660
- Restricted cash and cash equivalents	4,341,868	7,820,210	5,275,451
3(a)	4,603,302	10,555,805	5,514,111
Restrictions			
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	4,341,868	7,820,210	5,275,451
	4,341,868	7,820,210	5,275,451
The assets are restricted as a result of the specified purposes associated with the liabilities below:			
Reserve accounts	8	4,341,868	5,340,610
Unspent borrowings	7(c)	0	2,000,000
Unspent capital grants, subsidies and contribution liabilities		0	479,600
		4,341,868	7,820,210
			5,275,451
Reconciliation of net cash provided by operating activities to net result			
Net result	(4,593,602)	1,779,640	1,332,339
Depreciation	6	5,539,681	5,234,429
(Profit)/loss on sale of asset	5	4,879	61,905
(Increase)/decrease in receivables		376,000	(713,887)
(Increase)/decrease in contract assets		194,629	(194,629)
(Increase)/decrease in other assets		0	50,945
Increase/(decrease) in payables		0	(570,961)
Increase/(decrease) in retention payable		(101,806)	0
Increase/(decrease) in contract liabilities		(74,536)	(65,460)
Increase/(decrease) in unspent capital grants		(479,600)	(3,915,776)
Capital grants, subsidies and contributions		(949,824)	(2,510,317)
Net cash from operating activities		(84,179)	(844,111)
			(893,969)

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

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SHIRE OF SHARK BAY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2026

5. PROPERTY, PLANT AND EQUIPMENT

	2025/26 Budget					2024/25 Actual					2024/25 Budget				
	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss
(a) Property, Plant and Equipment	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Buildings	4,494,721	0	0	0	0	2,688,533	0	0	0	0	7,469,989	0	0	0	0
Furniture and equipment	40,000	0	0	0	0	30,086	0	0	0	0	66,566	0	0	0	0
Plant and equipment	676,000	(124,879)	120,000	23,573	(28,452)	766,638	(219,809)	157,904	25,732	(87,637)	929,000	(226,000)	188,000	29,000	(67,000)
Heritage Assets	0	0	0	0	0	0	0	0	0	0	30,000	0	0	0	0
Total	5,210,721	(124,879)	120,000	23,573	(28,452)	3,485,267	(219,809)	157,904	25,732	(87,637)	8,495,555	(226,000)	188,000	29,000	(67,000)
(b) Infrastructure															
Infrastructure - roads other	636,309	0	0	0	0	560,586	0	0	0	0	548,507	0	0	0	0
Infrastructure - roads town	525,582	0	0	0	0	699,476	0	0	0	0	715,834	0	0	0	0
Infrastructure - footpaths	60,000	0	0	0	0	0	0	0	0	0	60,000	0	0	0	0
Infrastructure - public facilities	305,036	0	0	0	0	2,300,256	0	0	0	0	2,428,415	0	0	0	0
Total	1,526,927	0	0	0	0	3,560,318	0	0	0	0	3,752,756	0	0	0	0
Total	6,737,648	(124,879)	120,000	23,573	(28,452)	7,045,585	(219,809)	157,904	25,732	(87,637)	12,248,311	(226,000)	188,000	29,000	(67,000)

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

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SHIRE OF SHARK BAY
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FOR THE YEAR ENDED 30 JUNE 2026

6. DEPRECIATION

By Class

Buildings
Furniture and equipment
Plant and equipment
Heritage Assets
Infrastructure - roads other
Infrastructure - roads town
Infrastructure - footpaths
Infrastructure - drainage
Infrastructure - public facilities
Infrastructure - Streetscapes

By Program

Governance
Law, order, public safety
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

2025/26 Budget	2024/25 Actual	2024/25 Budget
\$	\$	\$
1,164,884	1,063,659	1,132,015
145,656	143,348	141,546
320,018	352,437	310,988
19,377	18,859	18,830
2,459,896	2,348,902	2,390,486
506,448	205,165	492,157
121,973	63,696	118,531
484,710	77,056	471,033
294,516	933,909	286,206
22,203	27,398	21,577
5,539,681	5,234,429	5,383,369
7,157	6,713	6,949
16,569	42,633	16,087
172,983	219,944	172,983
47,293	75,821	45,916
804,105	3,093,179	780,684
4,047,264	1,227,785	3,929,382
173,675	234,670	168,616
270,635	333,684	262,752
5,539,681	5,234,429	5,383,369

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings	2 to 70 years
Furniture and equipment	5 to 18 years
Plant and equipment	5 to 25 years
Heritage Assets	25 to 100 years
Infrastructure - roads other	20 to 80 years
Infrastructure - roads town	20 to 80 years
Infrastructure - footpaths	4 to 70 years
Infrastructure - drainage	1 to 60 years
Infrastructure - public facilities	30 to 75 years
Infrastructure - Streetscapes	10 to 50 years

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SHIRE OF SHARK BAY
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7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2025	2025/26 Budget New Loans	2025/26 Budget Principal Repayments	Budget Principal outstanding 30 June 2026	2025/26 Budget Interest Repayments	Actual Principal 1 July 2024	2024/25 Actual New Loans	2024/25 Actual Principal Repayments	Actual Principal outstanding 30 June 2025	2024/25 Actual Interest Repayments	Budget Principal 1 July 2024	2024/25 Budget New Loans	2024/25 Budget Principal Repayments	Budget Principal outstanding 30 June 2025	2024/25 Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Town Oval Bore	58	WATC	2.2%	632,078	0	(35,860)	596,180	(13,950)	667,174	0	(35,036)	632,078	(19,442)	632,850	0	(35,097)	597,753	(19,308)
Essential Worker Accommodation	59	WATC	4.7%	1,920,518	0	(164,612)	1,755,906	(86,889)	0	2,000,000	(79,482)	1,920,518	(46,757)	0	2,000,000	0	2,000,000	0
				2,552,594	0	(200,500)	2,352,094	(100,838)	667,174	2,000,000	(114,580)	2,552,594	(66,208)	632,850	2,000,000	(35,067)	2,597,753	(19,308)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

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SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(b) New borrowings - 2025/26

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2026

(c) Unspent borrowings

Loan Details	Purpose of the loan	Year loan taken	Amount b/fwd.	Amount used 2025/26 Budget	New loans unspent at 30 June 2026	Amount as at 30 June 2026
Essential Worker Accommodation	To build Essential worker accommodation	30.6.2025	\$ 2,000,000	\$ 2,000,000	\$ 0	\$ 0
			2,000,000	2,000,000	0	0

(d) Credit Facilities

	2025/26 Budget	2024/25 Actual	2024/25 Budget
Undrawn borrowing facilities credit standby arrangements	\$	\$	\$
Bank overdraft limit	50,000	50,000	50,000
Bank overdraft at balance date	0	0	0
Credit card limit	20,000	20,000	20,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	70,000	70,000	70,000
Loan facilities			
Loan facilities in use at balance date	2,352,094	2,552,594	2,597,753

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate.

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SHIRE OF SHARK BAY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2026

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2025/26 Budget				2024/25 Actual				2024/25 Budget			
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by legislation												
(a) Monkey Mia Bore reserve	14,999	15,000	0	29,999	14,999	0	0	14,999	14,999	15,000	0	29,999
	14,999	15,000	0	29,999	14,999	0	0	14,999	14,999	15,000	0	29,999
Restricted by council												
(b) Leave reserve	211,638	6,772	0	218,410	205,470	6,168	0	211,638	205,471	46,150	0	251,621
(c) Plant replacement reserve	713,619	22,836	0	736,455	692,824	20,795	0	713,619	692,823	115,033	0	807,856
(d) Infrastructure reserve	3,546,044	489,317	(1,500,000)	2,535,361	3,442,710	103,334	0	3,546,044	3,442,710	1,050,000	(1,148,000)	3,344,710
(e) Pensioner unit maintenance reserve	220,947	7,070	(60,000)	168,017	214,508	6,439	0	220,947	214,509	3,000	0	217,509
(f) Recreation facilities upgrade reserve	577,289	18,473	0	595,762	560,469	16,820	0	577,289	560,466	8,000	0	568,466
(g) Monkey Mia Jetty reserve	23,980	767	0	24,747	23,281	699	0	23,980	23,281	350	0	23,631
(h) Shared fire system reserve	32,094	1,023	0	33,117	31,156	938	0	32,094	31,159	500	0	31,659
	5,325,611	546,258	(1,560,000)	4,311,869	5,170,418	155,193	0	5,325,611	5,170,419	1,223,033	(1,148,000)	5,245,452
	5,340,610	561,258	(1,560,000)	4,341,868	5,185,417	155,193	0	5,340,610	5,185,418	1,238,033	(1,148,000)	5,275,451

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Restricted by legislation		
(a) Monkey Mia Bore reserve	Ongoing	To be used to fund the replacement and maintenance of the Monkey Mia Bore.
Restricted by council		
(b) Leave reserve	Ongoing	To be used for the provision of employee leave.
(c) Plant replacement reserve	Ongoing	To be used for the purchase of plant and equipment.
(d) Infrastructure reserve	Ongoing	To be used to fund the future replacement and construction of buildings and infrastructure in the Shire.
(e) Pensioner unit maintenance reserve	Ongoing	To be used to fund the replacement and maintenance of the pensioner units.
(f) Recreation facilities upgrade reserve	Ongoing	To be used to fund the upgrade/maintenance of the Shire recreation facilities.
(g) Monkey Mia Jetty reserve	Ongoing	To be used for the upgrade and maintenance of the Monkey Mia Jetty.
(h) Shared fire system reserve	Ongoing	Shared with the Department of Biodiversity, Conservation and Attractions and to be used to fund the future system replacement.

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**SHIRE OF SHARK BAY
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FOR THE YEAR ENDED 30 JUNE 2026**

9. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
Investments	250,414	331,621	182,250
Other interest revenue	15,000	30,578	5,245
	265,414	362,199	187,495

The net result includes as expenses

(b) Auditors remuneration

Audit services	42,000	40,400	40,000
Other services	10,000	6,150	10,000
	52,000	46,550	50,000

(c) Interest expenses (finance costs)

Borrowings (refer Note 7(a))	100,848	66,209	19,308
	100,848	66,209	19,308

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SHIRE OF SHARK BAY NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2026

10. COUNCIL MEMBERS REMUNERATION

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
President's			
President's allowance	17,979	12,620	12,963
Meeting attendance fees	17,504	12,963	12,620
Annual allowance for ICT expenses	2,800	2,175	2,175
	38,283	27,758	27,758
Deputy President's			
Deputy President's allowance	4,494	3,245	3,245
Meeting attendance fees	8,520	5,905	6,141
Annual allowance for ICT expenses	2,800	2,175	2,175
	15,814	11,325	11,561
Council member 1			
Meeting attendance fees	8,520	5,905	6,141
Annual allowance for ICT expenses	2,800	2,175	2,175
	11,320	8,080	8,316
Council member 2			
Meeting attendance fees	8,520	5,905	6,141
Annual allowance for ICT expenses	2,800	2,175	2,175
	11,320	8,080	8,316
Council member 3			
Meeting attendance fees	8,520	5,905	6,141
Annual allowance for ICT expenses	2,800	2,175	2,175
	11,320	8,080	8,316
Council member 4			
Meeting attendance fees	8,520	5,905	6,141
Annual allowance for ICT expenses	2,800	2,175	2,175
	11,320	8,080	8,316
Council member 5			
Meeting attendance fees	8,520	5,905	6,141
Annual allowance for ICT expenses	2,800	2,175	2,175
	11,320	8,080	8,316
Total Council Member Remuneration	110,697	79,483	80,899
President's allowance	17,979	12,620	12,963
Deputy President's allowance	4,494	3,245	3,245
Meeting attendance fees	68,624	48,393	49,466
Annual allowance for ICT expenses	19,600	15,225	15,225
	110,697	79,483	80,899

**SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026**

11. REVENUE AND EXPENDITURE

(a) Revenue and Expenditure Classification

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.
Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.
Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.
Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note AASB 119 *Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

**SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026**

11. REVENUE AND EXPENDITURE

(b) Revenue Recognition

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal site	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Sale of stock	Kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Output method based on goods

**SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026**

12. PROGRAM INFORMATION

Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Expenses associated with the provision of services to members of council and elections.

General purpose funding

To collect revenue to allow for the provision of services.

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. This also includes the costs associated with raising these revenues e.g. valuation expenses, debt collection and overheads.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Enforcement of Local Laws, fire prevention, animal control and the provision of ranger services.

Health

To provide an operational framework for environmental and community health.

Health inspection services, food quality control and mosquito control.

Housing

To provide and maintain housing for the elderly and staff.

Provision and maintenance of rented housing accommodation for pensioners and employees.

Community amenities

To provide service required by the community.

Sanitation, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

Recreation and culture

To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, foreshore, public halls and the Shark Bay Recreation Centre.

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, drainage, parking facilities, traffic control, depot operations, marine facilities and street cleaning.

Economic services

To help promote the Shire and its economic wellbeing.

Tourism, community development, building services, visitor centre stock and private works.

Other property and services

To monitor and control council's overhead operating accounts.

Plant maintenance, administration, labour overheads and stock.

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SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

13. FEES AND CHARGES

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
By Program:			
General purpose funding	12,300	12,630	11,942
Law, order, public safety	6,300	6,294	4,655
Health	1,320	1,039	765
Housing	194,020	113,140	161,372
Community amenities	477,200	468,893	443,821
Recreation and culture	318,780	310,624	311,395
Transport	64,498	57,101	53,676
Economic services	798,377	723,598	957,630
	1,872,795	1,693,319	1,945,256

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

27 AUGUST 2025



Shire of Shark Bay

Fees and Charges 2025 / 2026

Building
 Town Planning Services
 Health
 Housing
 Cemetery
 Sanitation
 Waste Disposal
 Animal Control
 Other Law, Order and Public Safety
 Venue Hire
 Venue Hire - Long Term/Regular Bookings
 Equipment Hire
 Library
 Shark Bay Discovery Centre
 Visitor Centre Fees and Commission
 Marine Facility Charges
 Sundry Income and Enquiry
 Building Supplies
 Engineering and Works Services

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Building							
Search Fees - Property Enquiries	Council	Y	20.10	22.00	22.90	Per Property	50303703
Application for copies of building permits and certificates	Council	Y	57.20	60.00	62.40	Per Permit/Application	50303703
Application for residential design code compliance certification - Private Certification	Council	Y	114.45	115.00	119.00	Per Hour	50303703

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Single copies at photocopy rates - See Sundry Expenses (to a maximum of 4 A4 pages)							
Occupancy Permits and Building Approval Certificates							
Application for an occupancy permit for a completed building (s. 46)	Statutory	N	110.00	110.00	110.00	Per Application	50303853
Application for a temporary occupancy permit for an incomplete building (s. 47)	Statutory	N	110.00	110.00	110.00	Per Application	50303853
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	Statutory	N	110.00	110.00	110.00	Per Application	50303853
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	Statutory	N	110.00	110.00	110.00	Per Application	50303853
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of subdivision (s. 50(1) and (2))	Statutory	N	Min. \$115.00	Min. \$115.00	Min. \$115.00	The fee is \$11.60 for each strata unit covered by each application, but not	50303853
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51 (2))	Statutory	N	Min 110.00	Min 110.00	Min 110.00	The fee is 0.18% of the estimated value of the unauthorised work as determined by the	50303853
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	Statutory	N	Min 110.00	Min 110.00	Min 110.00	The fee is 0.38% of the estimated value of the unauthorised work as determined by the	50303853
Application to replace an occupancy permit for an existing building (s.52(1))	Statutory	N	\$110.00	\$110.00	\$110.00	Per Application	50303853
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	Statutory	N	\$110.00	\$110.00	\$110.00	Per Application	50303853
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	Statutory	N	\$110.00	\$110.00	\$110.00	Per Application	50303853
Building Permits and Demolition Permits							
Certified application for a building permit for building work for a Class 1 or Class 10 (s. 16(1))	Statutory	N	Min \$110.00	Min \$110.00	Min \$110.00	The fee is 0.19% of the estimated value of the building work as determined by the relevant permit authority, but	50303853
Certified application for a building permit for building work for a Class 2 to Class 9 building or incidental structure (S.16(1))	Statutory	N	Min \$110.00	Min \$110.00	Min \$110.00	The fee is 0.09% of the estimated value of the building work as determined by the relevant permit authority, but	50303853
Uncertified application for a building permit (s.16(1))	Statutory	N	Min \$110.00	Min \$110.00	Min \$110.00	The fee is 0.32% of the estimated value of the building work as determined by the relevant permit authority, but	50303853
Application for a demolition permit for demolition work in respect of a Class 1 or Class 10 building or incidental structure (s. 16(1))	Statutory	N	\$110.00	\$110.00	\$110.00	Per Application	50303853
Application for a demolition permit for demolition work in respect of a Class 2 to Class 9 building or incidental structure (s. 16(1))	Statutory	N	\$110.00	\$110.00	\$110.00	For each storey of the building	50303853

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	Statutory	N	\$110.00	\$110.00		Per Application	50303853
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	Statutory	N	\$2,160.15	\$2,160.15	\$2,160.15	Per Application	50303853
Application for approval of battery powered smoke alarms (regulation 61)	Statutory	N	\$179.40	\$179.40	\$179.40	Per Application	50303853
Materials on Street	Statutory	N	\$1.00	\$1.00	\$1.00	per meter per month	50303853
Roads, Kerb and Footpath damage deposit: Residential	Statutory	N	\$1,000.00	\$1,000.00	\$1,000.00	Per Lot for \$100,000 and	Create New Trust
Roads, Kerb and Footpath damage deposit: Larger Projects (up to)	Statutory	N	\$2,000.00	\$2,000.00	\$2,000.00	Per Lot (Trust)	Create New Trust
Initial Inspection of Pool Enclosures (regulation 53)	Statutory	N	\$58.45	\$58.45		Per Application	50303793
Swimming Pool Annual Inspection – Public - Private Facilities	Statutory	N	\$33.00	\$33.00	\$33.00	Per Year for 4 yearly	50303793
BCITF (CTF) Levy							
Building Act Fee	Statutory	N	0.2%	0.2%	0.2%	Levied on the Total Value of Construction, for all works	Create New Trust
Building Services Levy							
BSL < \$45,000 (Minimum Fee)	Statutory	N	Min \$61.65	Min \$61.65	Min \$61.65		Create New Trust
BSL > \$45,000.00 0.137% value of application							
Town Planning Services							
Determining an application for advice for a single house or additions to a single house	Statutory	N			\$295.00	Per application	New
Determining an application to amend or cancel development approval	Statutory	N		\$295.00	\$295.00	Per Application	30303761
Search Fee - Planning Approvals	Council	Y	\$20.10	\$22.00	\$22.90	Per Property	30303761
Applications for copies of Planning Approvals	Council	Y	\$57.20	\$60.00	\$62.00	Per Approval	30303761
Single page copy of Planning Approval - See Sundry Expenses							
Home Business Occupation Licence							
Application Fee	Statutory	N	\$222.00	\$222.00	\$222.00	Per Application	30303865
If the home occupation has commenced, an additional amount by way of penalty will apply	Statutory	N	\$666.00	\$666.00	\$666.00	Per Application	30303865
Annual Renewal Fee	Statutory	N	\$73.00	\$73.00	\$73.00	Per Financial Year	30303865
If the approval to be renewed has expired, an additional amount by way of penalty	Statutory	N	\$219.00	\$219.00	\$219.00	Per Application	30303865
Providing a zoning certificate	Statutory	N	\$73.00	\$73.00	\$73.00	Per Application	30303759
Issue of written planning advice	Statutory	N	\$73.00	\$73.00	\$73.00	Per Advice	30303759
Development Application Approval							
Change of use where no building work is proposed or a change to a non-conforming use is proposed	Statutory	N	\$295.00	\$295.00	\$295.00	Per Application	30303716
If the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount by way of penalty	Statutory	N	\$885.00	\$885.00	\$885.00	Per Application	30303716

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Determination of Development Application where the estimated cost of the development is -							
(a) Value of Project not more than \$50,000	Statutory	N	\$147.00	\$147.00	\$147.00		30303716
(b) Value of Project \$50,000 but no more than \$500,000	Statutory	N	0.32%	0.32%	0.32%	Of Project Value	30303716
(c) Value of Project \$500,000 but not more than \$2,500,000	Statutory	N	\$1,700.00	\$1,700.00	\$1,700.00		30303716
Plus 0.257% for every dollar in excess of \$500,000	Statutory	N	0.257%	0.257%	0.257%	Of Project Value	30303716
(d) Value of Project \$2,500,000 but not more than \$5,000,000	Statutory	N	\$7,161.00	\$7,161.00	\$7,161.00		30303716
Plus 0.206% for every dollar in excess of \$2,500,000	Statutory	N	0.206%	0.206%	0.206%	Of Project Value	30303716
(e) Value of Project \$5,000,000 but not more than \$21,500,000	Statutory	N	\$12,633.00	\$12,633.00	\$12,633.00		30303716
Plus 0.123% for every dollar in excess of \$5,000,000	Statutory	N	0.123%	0.123%	0.123%	Of Project Value	30303716
(f) Value of Project more than \$21,500,000	Statutory	N	\$34,196.00	\$34,196.00	\$34,196.00		30303716
And, if the development for an extractive industry has been commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph (a), (b), (c), (d), (e) or (f), PLUS the initial maximum application fee.	Statutory	N					30303716
Determination of Development Application for an Extractive Industry	Statutory	N	\$739.00	\$739.00	\$739.00		30303716
And, if the development has been commenced or been carried out, an additional amount by way of penalty	Statutory	N	\$2,217.00	\$2,217.00	\$2,217.00		30303716
Subdivision Clearance - Including Strata Title							
Not more than 5 Lots	Statutory	N	\$73.00	\$73.00	\$73.00	Per Lot	30303716
More than 5 Lots but not more than 195 Lots	Statutory	N	\$73.00	\$73.00	\$73.00	Per lot for the first five lots, then \$35.00 per lot	30303716
Plus 35 per Lot as per item above	Statutory	N	\$35.00	\$35.00	\$35.00	\$35 per lot as per above	30303716
More than 195 Lots	Statutory	N	\$7,393.00	\$7,393.00	\$7,393.00		30303716
Residential buildings of 2 or more dwelling units							
Rate to be charged on value of development	Statutory	N					30303716
Advertising Charges for SA & AA uses							
Advertisement cost plus 15% administration fee	Statutory	N					30303716
Scheme Amendments, Structure Plans and Local Development Plans							
Total fee to be calculated in accordance with Schedule 2 of the Planning and Development Regulations 2009. Costs of staff time will be as per the Schedule of Charge out rates for officers (see below)	Statutory	Y	To be Calculated	To be Calculated	To be Calculated	Plus Advertising (including newspaper publications)	30303781
Scheme Amendments / Structure Plans / Re-Zoning / Local Development Plans							

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
CEO/Shire Planner	Statutory	Y	\$88.00	\$88.00	\$88.00	Per Hour	30303781
Manager/Senior Planner	Statutory	Y	\$66.00	\$66.00	\$66.00	Per Hour	30303781
Planning Officer	Statutory	Y	\$36.86	\$36.86	\$36.86	Per Hour	30303781
Other staff eg environmental health officer	Statutory	Y	\$36.86	\$36.86	\$36.86	Per Hour	30303781
Secretary/administration clerk	Statutory	Y	\$30.20	\$30.20	\$30.20	Per Hour	30303781
Refund any monies not spent of fee paid if unsuccessful prior to advertising period	Statutory	N					30303781
Liquor Licence							
Section 40 Liquor Act Certification Local Authority	Statutory	N	\$73.00	\$73.00	\$73.00	Per Application	30303867
Health							
Offensive Trade Licence - Fish Processing	Statutory	N	\$298.00	\$298.00	\$298.00	Per Financial Year	15103875
Septic Tanks							
Search Fee	Council	Y	\$20.10	\$22.00	\$22.90	Per Request	15103884
Health Department Septic Tank Installation Application and Inspection Fee	Statutory	N	\$236.00	\$236.00	\$236.00	Per Application	15103884
Health Department Installation of Onsite Waste Water Disposal System Application	Statutory	N	\$85.00	\$85.00	\$85.00	Per Application	Paid Directly to
Copies of Septic Applications	Council	Y	\$57.20	\$60.00	\$62.50	Per Copy of Plan	15103884
Septic Tank Plans at photocopy rates below							
Food Act 2008							
Food Premises Registrations (Fixed or Mobile)	Statutory	N	\$225.00	\$240.00	\$240.00	Per Application	15103871
Health Act Public Buildings							
Public Building Permit (Meeting Place)	Statutory	N	\$150.00	\$110.00	\$110.00	Per Application	15103871
Liquor Licence							
Section 39 Liquor Act Certification Local Authority	Statutory	N	\$77.00	\$77.00	\$77.00	Per Application	30303867
Housing							
(Aligned with Centrelinks Rental Assistance Eligibility Requirements)							
Pensioner Units (Existing Units)							
Rental - Single	Council	N	\$130.00	\$130.00	\$135.00	Per Week based on lease	various
Rental - Couple	Council	N	\$200.00	\$200.00	\$200.00	Per Week based on lease	various
Pensioner Units (New units)							
Rental - Single	Council	N		new fee 165	\$165.00	Per Week based on lease	various

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Rental - Couple	Council	N		new fee 250	\$250.00	Per Week based on lease	various
Pensioner Unit Garage							
Rental - per space	Council	N		new fee 10	\$10.00	Per week based on lease	various
Cemetery Charges							
Burial Fees							
Application Fee (Plot Reservation)	Council	Y	\$58.00	\$60.00	\$62.40	Per Application	30403706
Burials - Weekday Excavation	Council	Y	\$1,300.00	\$1,300.00	\$1,352.00	Per Occurrence	30403706
Niche Wall Internments							
First Internment	Council	Y	\$56.70	\$60.00	\$62.40	Per Occurrence	30403706
Second Internment	Council	Y	\$56.70	\$60.00	\$62.40	Per Occurrence	30403706
Application Fee (Reservation)	Council	Y	\$58.00	\$60.00	\$62.40	Per Reservation	30403706
Other Cemetery Charges							
Application Fee - Permit to Construct Tombstone	Council	N	\$58.00	\$60.00	\$62.40	Per Occurrence	30403706
Application for placement of Monumental Plaques along Cemetery fence	Council	N	\$70.50	\$75.00	\$78.00	Per Application	30403706
Internment of Ashes into Existing Grave	Council	Y	Cost + 10%	Cost + 10%	Cost + 10%	Per Occurrence	30403706
Exhumation	Council	Y	Cost + 10%	Cost + 10%	Cost + 10%	Per Occurrence	30403706
Funeral Directors Licence	Council	N	Free	Free	Free	Yearly Permit	30403860
Sanitation							
MGB – Green 240 litre	Council	Y	\$150.00	\$155.00	\$161.00	Per Bin	30203775
MGB Lids	Council	Y	\$60.00	\$65.00	\$65.00	Each	30203775
MGB Bin Wheels	Council	Y	\$30.00	\$35.00	\$35.00	Each	30203775
MGB Axles	Council	Y	\$30.00	\$30.00	\$31.20	Each	30203775
MGB Lid Pins	Council	Y	\$5.00	\$5.00	\$5.20	Each	30203775
MGB Delivery Fee (within townsite)	Council	Y		\$50.00	\$52.00	Per Delivery	30203775
Waste Disposal							
Refuse removal (Charged via Rates Notice)							
120 or 240 litre Rubbish Bins collected Twice Weekly							30103769
Domestic	Council	N	\$458.00	\$477.00	\$496.00	Per Bin Per Annum	30103769
Commercial & Industrial Properties	Council	N	\$520.00	\$541.00	\$541.00	Per Bin Per Annum	30103769
Non Rateable Property	Council	N	\$740.00	\$770.00	\$800.00	Per Bin Per Annum	30103769

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Domestic Charges (General Waste) At Refuse Site							
Domestic utes, vans, wagons or trailers per M3 (Minimum charge \$6.00)	Council	Y	\$6.00	\$6.00	\$6.00	Per Cubic Metre or part thereof	30203720
Domestic clean green waste including grass clippings and sawdust	Council	Y	No Charge	No Charge		Per Cubic Metre or part thereof	
Domestic contaminated green waste (Green waste mixed with other waste) (Minimum charge \$6.00)	Council	Y	\$6.00	\$6.00	\$6.00	Per Cubic Metre or part thereof	30203720
Commercial Charges (General Waste) At Refuse Site							
Commercial utes, vans, wagons or trailers per M3 (Minimum charge \$16.00)	Council	Y	\$16.00	\$16.00	\$16.00	Per Cubic Metre or part thereof	30203720
Commercial clean green waste including grass clippings and sawdust (Minimum charge \$6.00)	Council	Y	\$6.00	\$6.00	\$6.00	Per Cubic Metre or part thereof	30203720
Commercial contaminated Green Waste (Green waste mixed with other waste) (Minimum Charge \$16.00)	Council	Y	\$16.00	\$16.00	\$16.00	Per Cubic Metre or part thereof	30203720
Commercial cardboard - Must to free of stickers & tape, flat packed and put in the recycle shed (Minimum Charge \$6.00)	Council	Y	\$6.00	\$6.00	\$6.00	Per Cubic Metre or part thereof	30203720
Liquid Waste At Refuse Site							
Including grease trap, sewage and offal	Council	Y	\$52.50	\$55.00	\$57.00	Per Kilolitre or part thereof	30203720
Used Oil Per 20L Container of part thereof	Council	Y	\$5.25	\$5.50	\$5.75	20 Litres or part thereof (20L Container)	30203720
Used Oil Per 200L Container or part thereof	Council	Y	\$52.50	\$55.00	\$57.00	200 Litres or part thereof (200L Container)	30203720
Oil and Fuel Filters	Council	Y	\$2.10	\$2.50	\$2.75	Per Filter	30203720
Miscellaneous Charges At Refuse Site							
Car / light truck tyres	Council	Y	\$10.50	\$11.00	\$11.50	Per Tyre	30203720
Truck / tractor tyres	Council	Y	\$21.00	\$21.00	\$22.00	Per Tyre	30203720
Car batteries	Council	Y	Free	Free	Free	Per Item	30203720
Gas bottles	Council	Y	Free	Free	Free	Per Item	30203720
Gassed refrigeration unit (De-gassing of refrigeration units are regulated and is a specialised service) inclusive of airconditioning units	Council	Y	\$52.50	\$55.00	\$57.00	Per item	30203720
De-gassed refrigeration unit (Certification of Degassing by a Licenced Provider required) inclusive of airconditioning units	Council	Y	\$8.50	\$9.00	\$9.50	Per Item	30203720
White Goods (Not Fridges or Freezers)	Council	Y	\$6.50	\$7.00	\$7.00	Per Item	30203720
Electronic waste	Council	Y	\$2.10	\$2.50	\$2.50	Per Item	30203720
Car bodies, trailers, small boats, caravans	Council	Y	\$42.00	\$42.00	\$43.50	Per Item	30203720
Truck bodies, large equipment	Council	Y	\$63.00	\$63.00	\$65.00	Per Item	30203720
MGB 240L - Domestic	Council	Y	\$6.00	\$6.00	\$6.50	Per Bin	30203720
MGB 240L - Commercial	Council	Y	\$16.00	\$16.00	\$16.00	Per Bin	30203720
Mattress	Council	Y	\$5.25	\$6.00	\$6.00	Set or Part Thereof	30203720

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Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Couch/Lounge Suite	Council	Y	\$15.00	\$15.00	\$15.50	Per Item	30203720
Pallet	Council	Y	\$3.00	\$3.00	\$3.50	Per item	30203720
200L Drums (Empty)	Council	Y	\$2.10	\$2.50	\$2.50	Per Item	30203720
Hot Water System	Council	Y	\$5.25	\$6.00	\$6.00	Per Item	30203720
Special Burials - (Asbestos waste, animal remains, etc) At Refuse Site							
Asbestos per kg up to 20Kg	Council	Y	\$0.30	\$0.30	\$0.30	Per KG	30203720
Asbestos per sheet	Council	Y	\$2.65	\$3.00	\$3.00	Per sheet or part thereof	30203720
Flat fee: Inclusive of tipping, plant and labour fees	Council	Y	\$89.00	\$90.00	\$94.00	Per Cubic Metre	30203720
Animal remains inclusive of Offal (Not liquid)	Council	Y	\$5.25	\$6.00	\$6.00	Per Cubic Metre or part	30203720
Closed Fee At Refuse Site							
Refuse Site closed additional fee	Council	Y	\$100.00	\$150.00	\$180.00	Per Visit	30203720
Animal Control							
Cats							
a) Annual registration of a cat	Statutory	N	\$20.00	\$20.00	\$20.00	Per Annum	10203859
Pensioners	Statutory	N	\$10.00	\$10.00	\$10.00	Per Annum	10203859
b) Three year registration period	Statutory	N	\$42.50	\$42.50	\$42.50	Per 3 Year	10203859
Pensioners	Statutory	N	\$21.25	\$21.25	\$21.25	Per 3 Year	10203859
c) Lifetime registration period	Statutory	N	\$100.00	\$100.00	\$100.00	Per Lifetime	10203859
Pensioners	Statutory	N	\$50.00	\$50.00	\$50.00	Per Lifetime	10203859
d) Registration after 31 May in any year for registration until next 31 October	Statutory	N	\$10.00	\$10.00	\$10.00	Per Occurrence	10203859
Pensioners	Statutory	N	\$5.00	\$5.00	\$5.00	Per Occurrence	10203859
Annual application for approval or renewal of approval to breed cats (per cat)	Statutory	N	\$100.00	\$100.00	\$100.00	Per breeding cat (male or female)	10203859
Pensioners	Statutory	N	\$50.00	\$50.00	\$50.00	Per breeding cat (male or female)	10203859
Dogs							
Registration Fees (3 Years) - Not in Concessional Category							
(a) Unsterilised Dog or Bitch	Statutory	N	\$120.00	\$120.00	\$120.00	Per 3 Year Period	10203858
Pensioners	Statutory	N	\$60.00	\$60.00	\$60.00	Per 3 Year Period	10203858
(b) Sterilised Dog or Bitch	Statutory	N	\$42.50	\$42.50	\$42.50	Per 3 Year Period	10203858
Pensioners	Statutory	N	\$21.25	\$21.25	\$21.25	Per 3 Year Period	10203858
Registration Fees (1 Year) - Not in Concessional Category							
(a) Unsterilised Dog or Bitch	Statutory	N	\$50.00	\$50.00	\$50.00	Per Annum	10203858
Pensioners	Statutory	N	\$25.00	\$25.00	\$25.00	Per Annum	10203858
(b) Sterilised Dog or Bitch	Statutory	N	\$20.00	\$20.00	\$20.00	Per Annum	10203858

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Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Pensioners	Statutory	N	\$10.00	\$10.00	\$10.00	Per Annum	10203858
(c) Dangerous Dog	Statutory	N	\$50.00	\$50.00	\$50.00	Per Annum	10203858
Concessions							
Assistance Dog	Statutory	N	NII	NII	NII	Per Annum	
Working Farm Dog (Dogs used for droving or tending stock)	Statutory	N	25% of Fee	25% of Fee	25% of Fee	Per Annum	10203858
Registration after the 31st of May for the first year of registration	Statutory	N	50% of Fee	50% of Fee	50% of Fee	Per Annum	10203858
Sterilisation of Dogs after Initial Registration - Refunds applicable as per regulations			Per Regulations	Per Regulations	Per Regulations		
Lifetime Registration period							
(a) Sterilised Dog or Bitch	Statutory	N	100.00	100.00	100.00	Per Lifetime	10203858
Pensioner	Statutory	N	50.00	50.00	50.00	Per Lifetime	10203858
(b) Unsterilised Dog or Bitch (Unless a concessional rate applies)	Statutory	N	250.00	250.00	250.00	Per Lifetime	10203858
Pensioner	Statutory	N	125.00	125.00	125.00	Per Lifetime	10203858
Sterilisation papers must be produced to claim discount							
Infringement Notices							
As prescribed by Regulations			Per	Per		Per Infringement	
Release Fees	Council	N		\$55.00	\$57.00	Per Animal	10203810
Sustenance Fees	Council	N	\$5.25	\$5.50	\$5.75	Per Day	10203719
Other Law, Order and Public Safety							
Impounding Fees - Vehicles							
Administration Fee	Council	N	\$149.60	\$155.00	\$160.00	Per Infringement	10303820
Daily Storage Fee	Council	N	\$21.50	\$22.00	\$22.50	Per Day	10303820
Towing Charge	Council	Y	At Cost	At Cost	At Cost	As per Invoice from Towing Company	10303820
Advertising Signs on Thoroughfares							
Signs - Permits							
Policy Assessable Signs	Council	N	\$161.00	\$165.00	\$171.00	Per Sign	50303887
Impact Assessable Signs	Council	N	\$161.00	\$165.00		Per Sign	50303887
					\$171.00		
Footpath Signs - Permits							
Application Fee	Council	N	\$161.00	\$165.00	\$171.00	Per Sign	50303887
Per annum per sign	Council	N	\$77.50	\$80.00	\$83.00	Per Sign	50303887
Portable Signs - Permits							

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Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Application Fee	Council	N	\$161.00	\$165.00	\$171.00	Per Sign	50303887
Per annum per sign	Council	N	\$77.50	\$80.00	\$83.00	Per Sign	50303887
Impounding Fees - Illegal Signs							
Administration Fee	Council	N	\$42.90	\$45.00	\$46.00	Per Infringement	10303823
Local Government Property Local Law							
1. Low risk impact -Readily assessable - No advertising	Council	N	\$267.00	\$267.00	\$267.00	Per Year or prorata part thereof	30303716
2. Medium risk impact/moderate time assessable/With advertising/No objections received	Council	N	\$800.00	\$800.00	\$800.00	Per Year or prorata part thereof	30303716
3. High risk impact/Difficult assessment/Community objection/With	Council	N	\$1,600.00	\$1,600.00	\$1,600.00	Per Year or prorata part	30303716
4. Other, as determined by Council	Council	N					30303716
Application fee for Permit to Trade for Mobile Vendors, Street Traders and Temporary Businesses (includes Food Permit where applicable)							
Application fee for Mobile Vendors and Street Traders 1 Day	Council	Y	\$30.00	\$30.00	\$30.00	Per Day	15103870
Application fee for Mobile Vendors and Street Traders 1 Week	Council	Y	\$100.00	\$100.00	\$100.00	Per Week or part thereof	15103870
Application fee for Mobile Vendors and Street Traders 1 Month	Council	Y	\$250.00	\$250.00	\$250.00	Per Month or part thereof	15103870
Application fee for Mobile Vendors and Street Traders 1 Year	Council	Y	\$2,000.00	\$2,000.00	\$2,000.00	Per Year or part thereof	15103870
Application Fee for Permit to Trade for Marketstall holders (organised events, festivals). Registered charitable organisations exempt as per S6.7(2)(b) Activities in Thoroughfares and Public Places and Trading Local Law 2014	Council	Y	\$11.00	\$11.00	\$12.00	Per Application/Per event	50103120
Venue hire - Short term/one-off bookings							
Denham Town Hall Room Hire							
Hourly Hire	Council	Y	\$25.00	\$25.00	\$26.00	Per Hour	35103911
Daily Hire	Council	Y	\$150.00	\$150.00	\$156.00	Per Day	35103911
Weekly Hire	Council	Y	\$500.00	\$500.00	\$520.00	Per Week	35103911
Funeral Service Hire (not available for wakes)	Council	Y	\$250.00	\$250.00	\$260.00	Per Event	35103911
Venue Bond (Without Alcohol)	Council	N	\$300.00	\$300.00	\$300.00	Per Function	Create New Trust
Venue Bond (With Alcohol)	Council	N	\$1,000.00	\$1,000.00	\$1,000.00	Per Function	Create New Trust
Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag	Create New Trust
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35103911
Shark Bay Recreation Centre Indoor Court Hire							

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Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Hourly Hire	Council	Y	\$25.00	\$25.00	\$26.00	Per Hour	35303820
Daily Hire	Council	Y	\$150.00	\$150.00	\$156.00	Per Day	35303820
Weekly Hire	Council	Y	\$500.00	\$500.00	\$520.00	Per Week	35303820
Venue Bond (Without Alcohol)	Council	N	\$300.00	\$300.00	\$300.00	Per Function	Create New Trust
Venue Bond (With Alcohol)	Council	N	\$1,000.00	\$1,000.00	\$1,000.00	Per Function	Create New Trust
Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag	Create New Trust
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35303820
Shark Bay Recreation Centre Meeting Room Hire							
Hourly Hire	Council	Y	\$25.00	\$25.00	\$26.00	Per Hour	35303820
Daily Hire	Council	Y	\$150.00	\$150.00	\$156.00	Per Day	35303820
Weekly Hire	Council	Y	\$500.00	\$500.00	\$520.00	Per Week	35303820
Compulsory set up/pack down fee (to remove Council Meeting apparatus)	Council	Y			\$200.00	Per booking/function	New
Venue Bond (Without Alcohol)	Council	N	\$300.00	\$300.00	\$300.00	Per Function	Trust A/C
Venue Bond (With Alcohol)	Council	N	\$1,000.00	\$1,000.00	\$1,000.00	Per Function	Trust A/C
Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag	Trust A/C
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35303820
Overlander Hall							
Hourly Hire	Council	Y	\$15.00	\$15.00	\$15.50	Per Hour	35103938
Daily Hire	Council	Y	\$90.00	\$90.00	\$93.00	Per Day	35103938
Weekly Hire	Council	Y	\$200.00	\$200.00	\$208.00	Per Week	35103938
Venue Bond (Without Alcohol)	Council	N	\$300.00	\$300.00	\$300.00	Per Function	Create New Trust
Venue Bond (With Alcohol)	Council	N	\$1,000.00	\$1,000.00	\$1,000.00	Per Function	Create New Trust
Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag	Create New Trust
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35103938
Denham Oval Hire (exclusive use of area)							
Hourly Hire	Council	Y	15.00	\$15.00	\$15.50	Per Hour	35303913
Daily Hire	Council	Y	90.00	\$90.00	\$93.00	Per Day	35303913
Weekly Hire	Council	Y	200.00	\$200.00	\$208.00	Per Week	35303913
Travelling Carnivals	Council	Y	500.00	\$500.00	\$300.00	Per Event	35303913
Venue Bond (Without Alcohol)	Council	N	300.00	\$300.00	\$1,000.00	Per Function	Create New Trust
Venue Bond (With Alcohol)	Council	N	1000.00	\$1,000.00	\$100.00	Per Function	Create New Trust
Surcharge for Additional Cleaning	Council	Y	100.00	\$100.00	\$110.00	Per Hour	35303913
George Wear Park Hire (exclusive use of area)							

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Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Hourly Hire	Council	Y	15.00	\$15.00	\$15.50	Per Hour	35303740
Daily Hire	Council	Y	90.00	\$90.00	\$93.00	Per Day	35303740
Weekly Hire	Council	Y	200.00	\$200.00	\$208.00	Per Week	35303740
Venue Bond (Without Alcohol)	Council	N	300.00	\$300.00	\$300.00	Per Function	Create New Trust
Venue Bond (With Alcohol)	Council	N	1000.00	\$1,000.00	\$1,000.00	Per Function	Create New Trust
Surcharge for Additional Cleaning	Council	Y	100.00	\$100.00	\$110.00	Per Hour	35303740
Venue hire - Long term/regular bookings							
<i>All facilities - \$5.00 or less per participant (Venues must be booked through reception and booking may be cancelled for a paid hire)</i>	Council	N	No Charge	No Charge			
Denham Town Hall - \$5.01 - \$20.00 per participant							
1 x weekly booking	Council	Y	\$60.00	\$60.00	\$62.00	Per Month	35103911
1 x weekly booking	Council	Y	\$120.00	\$120.00	\$124.00	Per Term	35103911
2 x weekly booking	Council	Y	\$80.00	\$80.00	\$83.00	Per Month	35103911
2 x weekly booking	Council	Y	\$160.00	\$160.00	\$166.00	Per Term	35103911
3 or more x weekly booking	Council	Y	\$100.00	\$100.00	\$104.00	Per Month	35103911
3 or more x weekly booking	Council	Y	\$200.00	\$200.00	\$208.00	Per Term	35103911
Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag	Trust A/C
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35103911
Shark Bay Recreation Centre Indoor Courts - \$5.01 - \$20.00 per participant							
1 x weekly booking	Council	Y	\$60.00	\$60.00	\$62.00	Per Month	35303820
1 x weekly booking	Council	Y	\$120.00	\$120.00	\$124.00	Per Term	35303820
2 x weekly booking	Council	Y	\$80.00	\$80.00	\$83.00	Per Month	35303820
2 x weekly booking	Council	Y	\$160.00	\$160.00	\$166.00	Per Term	35303820
3 or more x weekly booking	Council	Y	\$100.00	\$100.00	\$104.00	Per Month	35303820
3 or more x weekly booking	Council	Y	\$200.00	\$200.00	\$208.00	Per Term	35303820
Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag	Trust A/C
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35303820
Shark Bay Recreation Centre Meeting Room - \$5.01 - \$20.00 per participant							
Compulsory set up/pack down fee (to remove Council Meeting apparatus)	Council	Y			\$100.00	Per booking/function	New
1 x weekly booking	Council	Y	60.00	60.00	\$62.00	Per Month	35303820
1 x weekly booking	Council	Y	120.00	120.00	\$124.00	Per Term	35303820
2 x weekly booking	Council	Y	80.00	80.00	\$83.00	Per Month	35303820

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Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
2 x weekly booking	Council	Y	160.00	160.00	\$166.00	Per Term	35303820
3 or more x weekly booking	Council	Y	100.00	100.00	\$104.00	Per Month	35303820
3 or more x weekly booking	Council	Y	200.00	200.00	\$208.00	Per Term	35303820
Key/Tag Bond	Council	N	100.00	100.00	\$100.00	Per Key/Tag	Trust A/C
Surcharge for Additional Cleaning	Council	Y	100.00	100.00	\$110.00	Per Hour	35303820
Overlander Hall - \$5.01 - \$20.00 per participant							
1 x weekly booking	Council	Y	\$30.00	\$30.00	\$31.00	Per Month	35103938
1 x weekly booking	Council	Y	\$60.00	\$60.00	\$62.00	Per Term	35103938
2 x weekly booking	Council	Y	\$40.00	\$40.00	\$41.50	Per Month	35103938
2 x weekly booking	Council	Y	\$80.00	\$80.00	\$83.00	Per Term	35103938
3 or more x weekly booking	Council	Y	\$60.00	\$60.00	\$62.00	Per Month	35103938
3 or more x weekly booking	Council	Y	\$120.00	\$120.00	\$124.00	Per Term	35103938
Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag	Trust A/C
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35103938
Town Oval - \$5.01 - \$20.00 per participant (exclusive use of area)							
1 x weekly booking	Council	Y	30.00	30.00	\$31.00	Per Month	35303913
1 x weekly booking	Council	Y	60.00	60.00	\$62.00	Per Term	35303913
2 x weekly booking	Council	Y	40.00	40.00	\$41.50	Per Month	35303913
2 x weekly booking	Council	Y	80.00	80.00	\$83.00	Per Term	35303913
3 or more x weekly booking	Council	Y	60.00	60.00	\$62.00	Per Month	35303913
3 or more x weekly booking	Council	Y	120.00	120.00	\$124.00	Per Term	35303913
Surcharge for Additional Cleaning	Council	Y	100.00	100.00	110.00	Per Hour	35303913
George Wear Park - \$5.01 - \$20.00 per participant (exclusive use of area)							
1 x weekly booking	Council	Y	\$30.00	\$30.00	\$31.00	Per Month	35303740
1 x weekly booking	Council	Y	\$60.00	\$60.00	\$62.00	Per Term	35303740
2 x weekly booking	Council	Y	\$40.00	\$40.00	\$41.50	Per Month	35303740
2 x weekly booking	Council	Y	\$80.00	\$80.00	\$83.00	Per Term	35303740
3 or more x weekly booking	Council	Y	\$60.00	\$60.00	\$62.00	Per Month	35303740
3 or more x weekly booking	Council	Y	\$120.00	\$120.00	\$124.00	Per Term	35303740
Surcharge for Additional Cleaning	Council	Y	\$100.00	\$100.00	\$110.00	Per Hour	35303740
Rose de Freycinet Gallery (Functions)							
Facility Hire - function/meeting (exclusive use of room - theatre not in use)	Council	Y	\$25.00	\$25.00	\$26.00	per Hour	35103911
Facility Hire - function/meeting (exclusive use of room - theatre not in use)	Council	Y	\$150.00	\$150.00	\$156.00	Per Day	35103911

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Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Event equipment set up for maximum 20 people (includes staff cleaning of crockery items as the room has no access to kitchen facilities)	Council	Y	\$100.00	\$100.00	\$104.00	Per Function	35103911
Hire of additional event equipment items for functions over 20 people	Council	Y	\$5.00	\$5.00	\$5.00	Per Person	35103911
Staff surcharge for all events held outside of Centre operating hours	Council	Y	\$80.00	\$80.00	\$83.00	hour. Minimum 1 staff member	35103911
Venue Bond (Without Alcohol)	Council	N	\$300.00	\$300.00	\$300.00	Per function	Trust A/C
Venue Bond (With Alcohol)	Council	N	\$1,000.00	\$1,000.00	\$1,000.00	Per function	Trust A/C
SBDC - Rose de Freycinet Gallery Hire (Art exhibit) install / remove of art work is required to be completed by and/or supervised by Centre staff within Centre operating hours							
Art Exhibit - Local Artists			\$150.00	\$150.00	\$156.00	Per Week	35103911
Art Exhibit - Other Artists			\$250.00	\$250.00	\$260.00	Per Week	35103911
Art Exhibit - Commission on sales			10.00%	10.00%	20.00%	on all sales	35103911
Reserve 49809 (Denham Common - Approved designated areas only)							
Licence to Occupy - Non Commercial Use	Council	Y	\$173.00	\$180.00		Per annum	35303946
Licence to Occupy - Commercial Use	Council	Y	\$525.00	\$550.00	\$570.00	Per annum	35303946
Equipment Hire							
A-Frame Power Box	Council	Y	\$20.00	\$20.00	\$20.00	Per Day	35103912
Air Balloons (per balloon)	Council	Y	\$15.00	\$15.00	\$15.00	Per Day	35103912
Bin (240L)	Council	Y	\$10.00	\$10.00	\$10.00	Per Day	35103912
Chairs (Used) (per Chair)	Council	Y	\$1.00	\$1.00	\$1.00	Per Day	35103912
Trestle Tables (Used) (per Table)	Council	Y	\$5.00	\$5.00	\$5.00	Per Day	35103912
Electronic Street Signage (Speed Awareness Monitor)	Council	Y	\$20.00	\$20.00	\$20.00	Per Day	35103912
Lectern with inbuilt Microphone	Council	Y	\$30.00	\$30.00	\$30.00	Per Day	35103912
Portable Stage	Council	Y	\$80.00	\$80.00	\$80.00	Per Day	35103912
Cordless speaker	Council	Y	\$50.00	\$50.00	\$50.00	Per Day	35103912
Inflatable screen				\$50.00	\$50.00	Per Day	35103912
Full wired sound system (see bond below)				\$100.00	\$100.00	Per Day	35103912
Temporary Fence Panels (per panel - minimum 5 day hire)	Council	Y	\$2.00	\$2.00	\$2.00	Per Day	35103912
Equipment Hire Bond Less than \$100	Council	N	\$100.00	\$100.00	\$100.00	Per Hire	Create New Trust
Equipment Hire Bond Less more than \$101	Council	N	\$200.00	\$200.00	\$200.00	Per Hire	Create New Trust
Equipment Hire Bond Full Wired Sound System	Council	N			\$1,000.00	Per Hire	Create New Trust
Equipment Delivery Fee	Council	Y	\$175.00	\$175.00	\$175.00	Per Event	35103912
Equipment Return Fee (Equipment to neatly sacked prior to collection)	Council	Y	\$175.00	\$175.00	\$175.00	Per Event	35103912
Pentaly Fee if Equipment not Pre-Stacked prior to collection	Council	Y	\$110.00	\$110.00	\$110.00	Per Event	35103912

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Marquee (minimum 5 day hire fee)							
5 day hire	Council	Y	\$1,000.00	\$1,200.00	\$1,400.00	Per Event	35303738
Additional Days	Council	Y	\$150.00	\$150.00	\$155.00	Per Day	35303738
Marquee Bond	Council	N	\$1,000.00	\$1,000.00	\$1,000.00	Per Function	Create New Trust
Community Bus – Use by Shark Bay-domiciled Community Groups only							
Hire-	Council	Y	2.00	2.00		Per-Kilometre	35303738
In the event of an accident, during the period of Hire, the Hirer will be liable for the-	Council	N	300.00	300.00		Insurance Excess	-
Gymnasium Membership	Council	Y					
Adult	Council	Y					35303810
4 Month	Council	Y	\$30.00	\$40.00			
3 Months	Council	Y	\$60.00	\$75.00	\$78.00		
6 Months	Council	Y	\$100.00	\$120.00	\$124.00		
12 Months	Council	Y	\$180.00	\$220.00	\$228.00		
Family - 2 Adults and 2 Children 15-17 Years of age	Council	Y					35303810
4 Month	Council	Y	\$40.00	\$75.00			
3 Months	Council	Y	\$120.00	\$120.00	\$124.00		
6 Months	Council	Y	\$200.00	\$220.00	\$228.00		
12 Months	Council	Y	\$360.00	\$410.00	\$425.00		
Student (15 to 17) Must be accompanied with Adults	Council	Y					35303810
4 Month	Council	Y	\$20.00	\$30.00			
3 Months	Council	Y	\$30.00	\$45.00	\$46.00		
6 Months	Council	Y	\$40.00	\$60.00	\$62.00		
12 Months	Council	Y	\$60.00	\$90.00	\$93.00		
Pensioner / Concession Card Holder	Council	Y					35303810
4 Month	Council	Y	\$25.00	\$35.00			
3 Months	Council	Y	\$42.00	\$60.00	\$62.00		
6 Months	Council	Y	\$65.00	\$90.00	\$93.00		
12 Months	Council	Y	\$110.00	\$150.00	\$156.00		
Pensioner/Concession Card Holder Couple	Council	Y					35303810
4 Month	Council	Y	\$30.00	\$60.00			
3 Months	Council	Y	\$65.00	\$90.00	\$93.00		
6 Months	Council	Y	\$105.00	\$150.00	\$156.00		
12 Months	Council	Y	\$185.00	\$230.00	\$239.00		

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Access Key/Tag Bond	Council	N	\$100.00	\$100.00	\$100.00	Per Key/Tag Trust	
Accommodation, Caravan Parks and Camping Charges							
Bed and Breakfast Accommodation (Lodging or Boarding of six (6) or less persons, for not more than 14 consecutive days. More than 6 guests in a deemed to be a lodging house)							
Registration	Council	Y	\$191.00	\$198.00	\$205.00	Per Application	50203863
Annual Renewal	Council	Y	\$131.00	\$135.00	\$140.00	Per Annum	50203863
Caravan Parks							
Application for grant or renewal of licence \$200 or the amount calculated by multiplying the relevant amount set out in column 2 by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application	Statutory	N	Min 200.00	Min 200.00	Min 200.00	Per Financial Year	50203855
Licence Transfer Fee	Statutory	N	\$100.00	\$100.00	\$100.00	Per Application	50203855
Lodging House Accommodation							
Licence under 15 residents	Statutory	N	\$90.00	\$90.00	\$90.00	Per Annum	50203863
Licence over 15 residents	Statutory	N	\$170.00	\$170.00	\$170.00	Per Annum	50203863
Camping (One night only per camp site)							
Eagle Bluff, Fowlers Camp, Whalebone, Goulet Bluff	Council	Y	15.00	15.00		Per Vehicle/Per Site	50203860
Overflow Camping (overnight only)							
Unpowered Tent (up to 2 persons)	Council	Y	\$40.00	\$45.00	\$47.00	Per Day	50203850
Caravan (up to 2 persons)	Council	Y	\$40.00	\$45.00	\$47.00	Per Day	50203850
Additional persons (per person)	Council	Y	\$7.50	\$8.00	\$8.50	Per Day	50203850
Library							
Library Card Replacement Fee	Council	Y	\$5.25	\$5.50	\$5.70	Per Replacement	35503705
Library Book Withdrawal Deposit non Shire residents	Council	N	\$52.50	\$55.00	\$57.00	Trust	Create New Trust
Library Book Damage/Replacement Fee as per LISWA Catalogue	Council	Y	At Cost	At Cost	At Cost	Per Item	35503813
Shark Bay Discovery Centre							
Museum Entrance Fee - Adult	Council	Y	\$12.00	\$13.00	\$13.00	Per Person	36003722

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Museum Entrance Fee - Child over 6 (Must be accompanied by adult)	Council	Y	\$6.50	\$7.00	\$7.00	Per Person	36003722
Museum Entrance Fee - Concession (Seniors, Students, Veterans, Health Care	Council	Y	\$8.50	\$9.00	\$9.00	Per Person	36003722
Museum Entrance Fee - Companion Card (Must be with person with disability)	Council	Y	No Charge	No Charge	No Charge	Per Person	36003722
Museum Entrance Fee - Group	Council	Y	\$6.50	\$7.00	\$7.00	Per Person	36003722
Museum Entrance Fee - Coach	Council	Y	\$6.50	\$7.00	\$7.00	Per Person	36003722
Museum Entrance Fee - Family (2 Adults & 2 Children over 6)	Council	Y	\$30.00	\$32.00	\$32.00	Per Person	36003722
Museum Entrance Fee - Locals (Refer Council Policy for Eligibility)	Council	Y	No Charge	No Charge	No Charge	Per Person	36003722
Merchandise	Council	Y	Retail Prices	Retail Prices	Retail Prices		36003770
Visitor Centre Fees and Commission							
Commission Rates - Locals (Bookeasy Gold / Others)	Council	Y	12%	12.5%	12.5%	Per Booking	36003791
Commission Rates - (Bookeasy 24hrs)	Council	Y	15%	15%	15%	Per Booking	36003791
Commission Rates - Outside Shire (Bookeasy gold Only)	Council	Y	15%	15%	15%	Per Booking	36003791
Racking Fee (for advertising material and brochures from other LG area)	Council	Y	\$60.00	\$70.00	\$70.00	Per annum	36003790
Marine Facility Charges							
Monkey Mia Jetty Fees							
Annual Fee	Council	Y	\$95.00	\$98.00	\$102.00	Per Metre of Vessel	45403708
Daily Casual Berthing Fee	Council	Y	\$9.00	\$9.50	\$9.80	Per Day Per Metre of Vessel Length	45403708
Jinker Fees - Haulage Fees - Monday to Friday (Excl. Public Holidays)							
Slipway Lift Out	Council	Y	\$320.00	\$340.00	\$353.00	Per Lift	45503785
Slipway Lift In	Council	Y	\$320.00	\$340.00	\$353.00	Per Lift	45503785
Slipway Lift Out with bow beam	Council	Y	\$475.00	\$495.00	\$514.00	Per Lift	45503785
Slipway Lift In with bow beam	Council	Y	\$475.00	\$495.00	\$514.00	Per Lift	45503785
Use of Trailer for Survey of Vessel Only (No Work)	Council	Y	\$80.00	\$80.00	\$83.00	Per hour or part thereof	45503785
Jinker Fees - Haulage Fees - Outside of Normal Working Hours							
Slipway Lift Out	Council	Y	\$420.00	\$700.00	\$700.00	Per Lift	45503785
Slipway Lift In	Council	Y	\$420.00	\$700.00	\$700.00	Per Lift	45503785
Slipway Lift Out with bow beam	Council	Y	\$530.00	\$850.00	\$850.00	Per Lift	45503785
Slipway Lift In with bow beam	Council	Y	\$530.00	\$850.00	\$850.00	Per Lift	45503785
Jinker Travel							
Travel Fee (Includes Tow Vehicle, Jinker, Lead Vehicle with Operators)	Council	Y	\$305.00	\$305.00	\$317.00	Per hour or part thereof	45503785

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Sundry Income and Enquiry Charges							
Printing/Scanning/Photocopying							
A4 black and white	Council	Y	\$1.90	\$2.00	\$2.00	Per Sheet	00403755
A4 black and white double-sided	Council	Y	\$2.95	\$3.00	\$3.00	Per Sheet	00403755
A4 colour	Council	Y	\$4.20	\$4.50	\$4.50	Per Sheet	00403755
A4 colour double-sided	Council	Y	\$5.25	\$5.50	\$5.50	Per Sheet	00403755
A4 laminate	Council	Y	\$5.25	\$5.50	\$5.50	Per Sheet	00403755
A3 black and white	Council	Y	\$2.95	\$3.00	\$3.00	Per Sheet	00403755
A3 black and white double-sided	Council	Y	\$3.70	\$4.00	\$4.00	Per Sheet	00403755
A3 colour	Council	Y	\$7.95	\$8.00	\$8.00	Per Sheet	00403755
A3 colour double-sided	Council	Y	\$9.10	\$9.50	\$9.50	Per Sheet	00403755
Rates and Property							
Account Enquiry & Advice of Sale (EAS Enquiry)	Council	N	\$59.00	\$59.00	\$61.00	Per Enquiry	00103765
Rate Book Enquiry (Non Ratepayer)	Council	N	\$60.00	\$60.00	\$61.00	Per Enquiry	00103765
Rate Instalment Fee	Council	N	\$12.00	\$12.00	\$12.00	Per Instalment	00103767
Reply to Property Settlement Questionnaire (Orders & Requisitions)	Council	N	\$86.00	\$86.00	\$89.00	Per Enquiry	00103765
Search Fee (Electronic)	Council	N	\$5.50	\$5.50	\$6.00	Per Search	00103765
Search Fee (Physical Records)	Council	N	\$52.50	\$52.50	\$55.00	Per Search	00103765
Freedom of Information							
Application fee for other application (non personal)	Statutory	N	\$30.00	\$30.00	\$30.00	Per Application	5203727
Time taken by staff dealing with the application (per hour or pro rata or part thereof)	Statutory	N	\$30.00	\$30.00	\$30.00	Per Application	5203727
Access time supervised by staff.	Statutory	N	\$30.00	\$30.00	\$30.00	Per Hour	5203727
Photocopying - per hour or pro rata or part thereof for staff time	Statutory	N	\$30.00	\$30.00	\$30.00	Per Hour	5203727
Plus	Statutory	N	\$0.20	\$0.20	\$0.20	Per Copy	5203727
Time taken by staff transcribing information from a tape or other device (per hour or	Statutory	N	\$30.00	\$30.00	\$30.00	Per Hour	5203727
Charge for duplicating tape, film or computer information	Council	Y	Actual Cost	Actual Cost	Actual Cost		5203727
Charge for delivery, packaging and postage	Council	Y	Actual Cost	Actual Cost	Actual Cost		5203727
Building Supplies Charges							
Materials							
Brickies Sand	Council	Y	\$18.00	\$18.00	\$18.50	Per Cubic Metre or part	50403902
Gravel	Council	Y	\$18.00	\$18.00	\$18.50	Per Cubic Metre or part	50403902
Pindan Sand	Council	Y	\$10.00	\$10.00	\$10.50	Per Cubic Metre or part	50403902
Crushed Concrete	Council	Y	\$30.00	\$30.00	\$31.00	Per Cubic Metre or part	50403902
Wood Chips	Council	Y	\$8.00	\$8.00	\$8.50	Per Cubic Metre or part	50403902
Loading Fee	Council	Y	\$55.00	\$55.00	\$57.00	Per Hour	50403902

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

Particulars	Charge Type	GST	2023/24 Inc GST where Applicable	2024/25 Inc GST where Applicable	2025/26 Inc GST where Applicable	Frequency	
Engineering and Works Services							
Private Works / Reinstatement / Reimbursement							
All Private Works	Council	Y	Cost Plus	Cost Plus	Cost Plus 30%		50504010
Reinstatement of road reserves	Council	Y	Cost Plus	Cost Plus	Cost Plus 30%		50504010
CrossOver Reimbursement	Council	Y	Not to exceed 50% of Cost	Not to exceed 50% of Cost	Not to exceed 50% of Cost	Minimum 3m wide and distance from boundary to kerb line (as per policy)	45101941
CrossOver - Two Coat Seal	Council	Y	80.00	84.00	\$87.00	per square metre	50504010
CrossOver - Pavers	Council	Y	90.00	95.00	\$98.00	per square metre	50504010
CrossOver - Concrete	Council	Y	125.00	130.00	\$135.00	per square metre	50504010
Subdivision Related Fees							
Supervision Fee - % of total value of all road and drainage works other than future	Council	Y					30303716
Consulting Engineer and Clerk of Works fully supervises.	Council	Y	1.50%	1.50%	1.50%		30303716
Consulting Engineer with no Clerk of Works	Council	Y	3.00%	3.00%	3.00%		30303716
Subdivision Works – Maintenance Bonds							
% Of total value of all works – held for 12 months from practical completion and until	Council	N					
\$0 - \$100,000	Council	N	5%	5%	5%		50303788
\$100,000 - \$200,000	Council	N	4%	4%	4%		50303788
\$200,000 - \$400,000	Council	N	4%	4%	4%		50303788
\$400,000 - \$600,000	Council	N	3%	3%	3%		50303788
Over \$600,000	Council	N	3%	3%	3%		50303788

27 AUGUST 2025

11.5 FINANCIAL REPORTS TO 31 JULY 2025
CM00017

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved

Cr Vankova

Seconded

Cr Fenny

Council Resolution

That the monthly financial report to 31 July 2025 as attached be received.

5/0 CARRIED

FOR:

Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST:

Nil

ABSENT:

Cr's Cowell and Ridgley

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 July 2025** are attached.

Revenue from operating activities - Actual operating revenue as of 31 July 2025 was \$158,813 greater than year to date budget. Material variances are purely timing related given budgets only represent 1/12th of the financial year.

Expenditure from operating activities - Actual operating expenditure as of 31 July 2025 is greater than budget by \$172,956. Material variances are due to budget profiling only being 1/12th of the financial year.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996* requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

27 AUGUST 2025

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

D Chapman

Date of Report

21 August 2025

27 AUGUST 2025

SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2025

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	1,965,289	0	0	0	0.00%	
Rates excluding general rates	128,403	0	0	0	0.00%	
Grants, subsidies and contributions	2,036,796	161,421	171,485	10,064	6.23%	
Fees and charges	1,872,795	156,066	231,397	75,331	48.27%	▲
Interest revenue	265,414	22,118	4,123	(17,995)	(81.36%)	
Other revenue	170,638	14,220	105,633	91,413	642.85%	▲
Profit on asset disposals	23,573	0	0	0	0.00%	
	6,462,908	353,825	512,638	158,813	44.88%	
Expenditure from operating activities						
Employee costs	(2,993,110)	(249,426)	(319,555)	(70,129)	(28.12%)	▼
Materials and contracts	(3,109,251)	(259,104)	(136,063)	123,041	47.49%	▲
Utility charges	(220,068)	(18,339)	(1,071)	17,268	94.16%	
Depreciation	(5,539,681)	0	0	0	0.00%	
Finance costs	(100,848)	(8,404)	(9,084)	(680)	(8.09%)	
Insurance	(257,560)	(21,463)	(257,051)	(235,588)	(1097.65%)	▼
Other expenditure	(236,964)	(19,747)	(26,615)	(6,868)	(34.78%)	
Loss on asset disposals	(28,452)	0	0	0	0.00%	
	(12,485,934)	(576,483)	(749,439)	(172,956)	(30.00%)	
Non cash amounts excluded from operating activities	2(c) 5,544,560	0	0	0	0.00%	
Amount attributable to operating activities	(478,466)	(222,658)	(236,801)	(14,143)	(6.35%)	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,429,424	116,935	116,935	0	0.00%	
Proceeds from disposal of assets	120,000	0	0	0	0.00%	
	1,549,424	116,935	116,935	0	0.00%	
Outflows from investing activities						
Payments for property, plant and equipment	(5,210,721)	0	(116,953)	(116,953)	0.00%	
Payments for construction of infrastructure	(1,526,927)	0	(50,903)	(50,903)	0.00%	
	(6,737,648)	0	(167,856)	(167,856)	0.00%	
Amount attributable to investing activities	(5,188,224)	116,935	(50,921)	(167,856)	(143.55%)	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,560,000	0	0	0	0.00%	
	1,560,000	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(200,500)	0	0	0	0.00%	
Transfer to reserves	(561,258)	0	0	0	0.00%	
	(761,758)	0	0	0	0.00%	
Non-cash amounts excluded from financing activities	2(d) 2,000,000	0	0	0	0.00%	
Amount attributable to financing activities	2,798,242	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 2,868,448	2,868,448	2,868,448	0	0.00%	
Amount attributable to operating activities	(478,466)	(222,658)	(236,801)	(14,143)	(6.35%)	
Amount attributable to investing activities	(5,188,224)	116,935	(50,921)	(167,856)	(143.55%)	▼
Amount attributable to financing activities	2,798,242	0	0	0	0.00%	
Surplus or deficit after imposition of general rates	0	2,762,725	2,580,726	(181,999)	(6.59%)	

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Please refer to the compilation report

| 2

27 AUGUST 2025

**SHIRE OF SHARK BAY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2025**

	Actual 30 June 2025	Actual as at 31 July 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	10,555,805	10,050,785
Trade and other receivables	776,146	635,875
Inventories	120,918	120,918
Contract assets	194,629	194,629
Other assets	50,945	50,945
TOTAL CURRENT ASSETS	11,698,443	11,053,152
NON-CURRENT ASSETS		
Trade and other receivables	12,316	12,316
Other financial assets	41,585	41,585
Property, plant and equipment	31,603,055	31,720,008
Infrastructure	69,769,498	69,820,401
TOTAL NON-CURRENT ASSETS	101,426,454	101,594,310
TOTAL ASSETS	113,124,897	112,647,462
CURRENT LIABILITIES		
Trade and other payables	719,192	294,376
Other liabilities	554,136	621,383
Borrowings	200,500	200,500
Employee related provisions	216,057	216,057
TOTAL CURRENT LIABILITIES	1,689,885	1,332,316
NON-CURRENT LIABILITIES		
Borrowings	2,352,094	2,352,094
Employee related provisions	63,344	63,344
TOTAL NON-CURRENT LIABILITIES	2,415,438	2,415,438
TOTAL LIABILITIES	4,105,323	3,747,754
NET ASSETS	109,019,574	108,899,708
EQUITY		
Retained surplus	40,723,985	40,604,119
Reserve accounts	5,340,610	5,340,610
Revaluation surplus	62,954,979	62,954,979
TOTAL EQUITY	109,019,574	108,899,708

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF SHARK BAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 19 August 2025

Matters of non-compliance with Basis of Preparation

The following matters on non-compliance with the basis of preparation have not been correct.

1. Balances as at 30 June 2025 have not been audited and may be subject to change.
2. Depreciation has not been raised during the current financial year.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

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SHIRE OF SHARK BAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

2 NET CURRENT ASSETS INFORMATION

	Adopted Budget Opening	Actual as at	Actual as at
(a) Net current assets used in the Statement of Financial Activity	1 July 2025	30 June 2025	31 July 2025
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	10,555,805	10,555,805	10,050,785
Trade and other receivables	776,146	776,146	635,875
Inventories	120,918	120,918	120,918
Contract assets	194,629	194,629	194,629
Other assets	50,945	50,945	50,945
	11,698,443	11,698,443	11,053,152
Less: current liabilities			
Trade and other payables	(719,192)	(719,192)	(294,376)
Other liabilities	(554,136)	(554,136)	(621,383)
Borrowings	(200,500)	(200,500)	(200,500)
Employee related provisions	(216,057)	(216,057)	(216,057)
	(1,689,885)	(1,689,885)	(1,332,316)
Net current assets	10,008,558	10,008,558	9,720,836
Less: Total adjustments to net current assets	2(b) (7,140,110)	(7,140,110)	(7,140,110)
Closing funding surplus / (deficit)	2,868,448	2,868,448	2,580,726
(b) Current assets and liabilities excluded from budgeted deficiency			
Adjustments to net current assets			
Less: Reserve accounts	(5,340,610)	(5,340,610)	(5,340,610)
Less: Unspent loans	(2,000,000)	(2,000,000)	(2,000,000)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	200,500	200,500	200,500
Total adjustments to net current assets	2(a) (7,140,110)	(7,140,110)	(7,140,110)
	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2026	31 July 2025	31 July 2025
	\$	\$	\$
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(23,573)	0	0
Add: Loss on asset disposals	28,452	0	0
Add: Depreciation	5,539,681	0	0
Total non-cash amounts excluded from operating activities	5,544,560	0	0
(d) Non-cash amounts excluded from financing activities			
Adjustments to financing activities			
Unspent loans	2,000,000	0	0
Total non-cash amounts excluded from financing activities	2,000,000	0	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

27 AUGUST 2025

SHIRE OF SHARK BAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Fees and charges	75,331	48.27%	▲
Budgets profiled as 1/12th		Timing	
Other revenue	91,413	642.85%	▲
Budgets profiled as 1/12th		Timing	
Expenditure from operating activities			
Employee costs	(70,129)	(28.12%)	▼
Budgets profiled as 1/12th		Timing	
Materials and contracts	123,041	47.49%	▲
Budgets profiled as 1/12th		Timing	
Insurance	(235,588)	(1097.65%)	▼
Budgets profiled as 1/12th		Timing	
Budgets profiled as 1/12th			

Please refer to the compilation report

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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

	Funding surplus / (deficit)			
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.87 M	\$2.87 M	\$2.87 M	\$0.00 M
Closing	\$0.00 M	\$2.76 M	\$2.58 M	(\$0.18 M)

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$10.05 M	% of total		\$0.29 M	% Outstanding		\$0.42 M	% Collected
Unrestricted Cash	\$4.71 M	46.9%	Trade Payables	\$0.03 M		Rates Receivable	\$0.22 M	35.3%
Reserve Accounts	\$5.34 M	53.1%	0 to 30 Days		98.1%	Trade Receivable	\$0.42 M	% Outstanding
			Over 30 Days		1.9%	Over 30 Days		11.9%
			Over 90 Days		0.1%	Over 90 Days		2.3%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities						
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$0.48 M)	(\$0.22 M)	(\$0.24 M)	(\$0.01 M)			

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$0.00 M	% Variance	YTD Actual	\$0.17 M	% Variance	YTD Actual	\$0.23 M	% Variance
YTD Budget	\$0.00 M	0.0%	YTD Budget	\$0.16 M	6.2%	YTD Budget	\$0.16 M	48.3%

Refer to Statement of Financial Activity

Refer to 12 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities						
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$5.19 M)	\$0.12 M	(\$0.05 M)	(\$0.17 M)			

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual	\$0.05 M	% Spent	YTD Actual	\$0.12 M	% Received
Adopted Budget	\$0.12 M	(100.0%)	Adopted Budget	\$1.53 M	(96.7%)	Adopted Budget	\$1.43 M	(91.8%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities						
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
\$2.80 M	\$0.00 M	\$0.00 M	\$0.00 M			

Refer to Statement of Financial Activity

Borrowings		Reserves	
Principal repayments	\$0.00 M	Reserves balance	\$5.34 M
Interest expense	\$0.00 M	Net Movement	\$0.00 M
Principal due	\$2.55 M		

Refer to 10 - Borrowings

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Municipal Fund Bank	Cash and cash equivalents	552,688	0	552,688	CBA	Variable	Not applicable
Municipal Telenet Saver - 6555	Cash and cash equivalents	1,269,286	0	1,269,286	CBA	Variable	Not applicable
SHERP Telenet Saver - 6571	Cash and cash equivalents	56,843	0	56,843	CBA	Variable	Not applicable
Municipal Term Deposit - 6547	Cash and cash equivalents	24,420	0	24,420	CBA	Variable	Not applicable
Reserve Telenet Saver - 6555	Cash and cash equivalents	0	2,246,443	2,246,443	CBA	Variable	Not applicable
Reserve Bank Account - 6520	Cash and cash equivalents	35,493	0	35,493	CBA	Variable	Not applicable
Reserve Term Deposit - 6547	Cash and cash equivalents	0	2,062,083	2,062,083	CBA	Variable	Not applicable
Reserve Term Deposit - 6547	Cash and cash equivalents	0	1,032,084	1,032,084	CBA	Variable	Not applicable
Cash Float	Cash and cash equivalents	900	0	900	Cash on hand	Not applicable	Not applicable
CBA Term Deposit - 7106	Cash and cash equivalents	2,024,278	0	2,024,278	CBA	Variable	Not applicable
Muni Term Deposit - 6566	Cash and cash equivalents	746,267	0	746,267	CBA	Variable	Not applicable
Total		4,710,175	5,340,610	10,050,785			
Comprising							
Cash and cash equivalents		4,710,175	5,340,610	10,050,785			
		4,710,175	5,340,610	10,050,785			

KEY INFORMATION

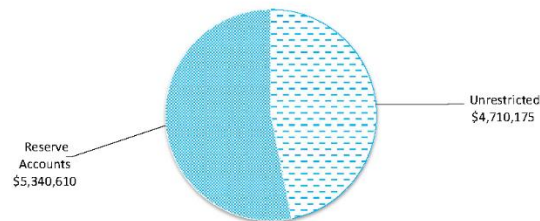
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Monkey Mia Bore reserve	14,999	15,000	0	29,999	14,999	0	0	14,999
Reserve accounts restricted by Council								
Leave reserve	211,638	6,772	0	218,410	211,638	0	0	211,638
Plant replacement reserve	713,619	22,836	0	736,455	713,619	0	0	713,619
Infrastructure reserve	3,546,044	489,317	(1,500,000)	2,535,361	3,546,044	0	0	3,546,044
Pensioner Unit Maintenance reserve	220,947	7,070	(60,000)	168,017	220,947	0	0	220,947
Recreation Facilities Upgrade reserve	577,289	18,473	0	595,762	577,289	0	0	577,289
Monkey Mia Jetty reserve	23,980	767	0	24,747	23,980	0	0	23,980
Share Fire System reserve	32,094	1,023	0	33,117	32,094	0	0	32,094
	5,340,610	561,258	(1,560,000)	4,341,868	5,340,610	0	0	5,340,610

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	4,494,721	0	116,953	116,953
Furniture & Office Equip.	40,000	0	0	0
Plant, Equip. & Vehicles	676,000	0	0	0
Acquisition of property, plant and equipment	5,210,721	0	116,953	116,953
Roads (Non Town)	636,309	0	0	0
Footpaths	60,000	0	0	0
Town Streets	525,582	0	0	0
Public Facilities	305,036	0	50,903	50,903
Acquisition of infrastructure	1,526,927	0	50,903	50,903
Total capital acquisitions	6,737,648	0	167,856	167,856
Capital Acquisitions Funded By:				
Capital grants and contributions	1,429,424	116,935	116,935	0
Other (disposals & C/Fwd)	120,000	0	0	0
Reserve accounts				
Infrastructure reserve	1,500,000	0	0	0
Pensioner Unit Maintenance reserve	60,000	0	0	0
Contribution - operations	3,628,224	(116,935)	50,921	167,856
Capital funding total	6,737,648	0	167,856	167,856

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

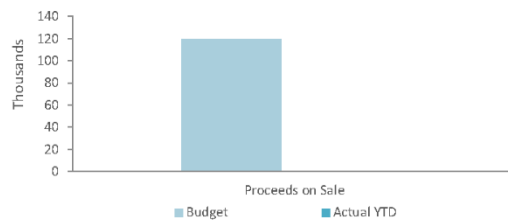
27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Water Tanker	32,548	20,000	0	(12,548)	0	0	0	0
	Admin Vehicle	9,605	25,000	15,395	0	0	0	0	0
	Dual Cab Ute- Ranger	26,822	35,000	8,178	0	0	0	0	0
	Dual Cab Ute - Country	45,904	35,000	0	(10,904)	0	0	0	0
	Community Bus	10,000	5,000	0	(5,000)	0	0	0	0
		124,879	120,000	23,573	(28,452)	0	0	0	0



Please refer to the compilation report

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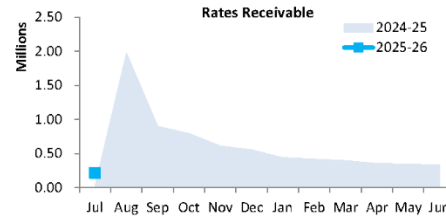
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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Jul 2025
Opening arrears previous year	\$ 39,466	\$ 333,495
Levied this year	1,779,510	0
Less - collections to date	(1,485,481)	(117,699)
Net rates collectable	333,495	215,796
% Collected	81.7%	35.3%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,273)	265,950	16,541	11,836	6,915	297,969
Percentage	(1.1%)	89.3%	5.6%	4.0%	2.3%	
Balance per trial balance						
Trade receivables						297,969
Other receivables						57,888
GST receivable						64,222
Total receivables general outstanding						420,079

Amounts shown above include GST (where applicable)

KEY INFORMATION

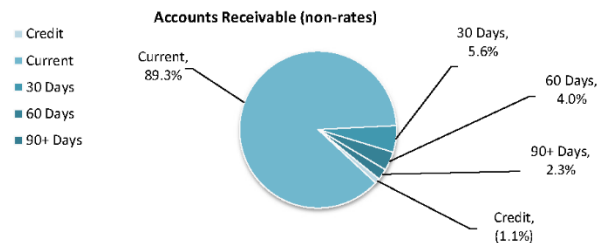
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 July 2025
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on hand	120,918	0	0	120,918
Other assets				
Accrued income	50,945	0	0	50,945
Contract assets				
Contract assets	194,629	0	0	194,629
Total other current assets	366,492	0	0	366,492
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

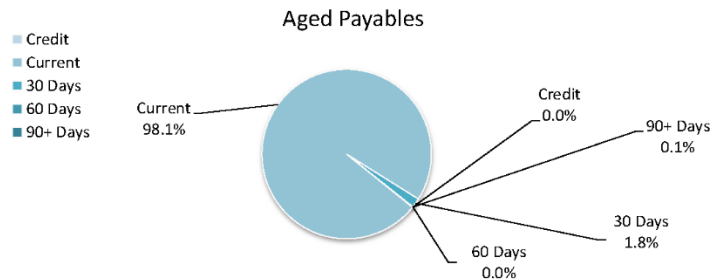
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	36,087	650	0	46	36,783
Percentage	0.0%	98.1%	1.8%	0.0%	0.1%	
Balance per trial balance						
Sundry creditors						27,617
Other payables						12,379
Esl Liability						(118)
Bond Liability						152,692
Other payables [describe]						101,806
Total payables general outstanding						294,376

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Town Oval Bore	58	632,076	0	0	0	(35,888)	632,076	596,188	0	(13,959)
Essential Worker Accommodation	59	1,920,518	0	0	0	(164,612)	1,920,518	1,755,906	0	(86,889)
Total		2,552,594	0	0	0	(200,500)	2,552,594	2,352,094	0	(100,848)
Current borrowings		200,500					200,500			
Non-current borrowings		2,352,094					2,352,094			
		2,552,594					2,552,594			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Please refer to the compilation report

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 July 2025 \$
Other current liabilities						
Other liabilities						
Contract liabilities		74,536	0	14,499	0	89,035
Capital grant/contributions liabilities		479,600	0	169,683	(116,935)	532,348
Total other liabilities		554,136	0	184,182	(116,935)	621,383
Employee Related Provisions						
Provision for annual leave		216,057	0	0	0	216,057
Total Provisions		216,057	0	0	0	216,057
Total other current liabilities		770,193	0	184,182	(116,935)	837,440

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

27 AUGUST 2025

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2025	Current Liability 31 Jul 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	971,190	0	0
Grants Commission - Roads	0	0	0	0	0	342,973	0	0
FESA Grant - Operating Bush Fire Brigade	0	2,699	0	2,699	2,699	10,796	0	0
Grant FESA - SES	0	11,800	0	11,800	11,800	47,200	0	0
Planning & Strategy - Regional North LG	42,149	0	0	42,149	42,149	42,149	0	0
Coburn Resources Education Contribution	0	0	0	0	0	59,651	0	0
Road Preservation Grant	0	0	0	0	0	161,421	161,421	171,485
Useless Loop Road - Mtce	0	0	0	0	0	330,000	0	0
Grants - Community Development	0	0	0	0	0	10,000	0	0
Every Club - Gaming & Wagering Com	2,966	0	0	2,966	2,966	1,000	0	0
Gaming & Wagering Com - Out of School Programs	0	0	0	0	0	10,166	0	0
Grant - Horizon - Beats in the Bay	0	0	0	0	0	30,000	0	0
Grant - Youth Life Skills Program - INC	10,000	0	0	10,000	10,000	5,000	0	0
DLGSC - Regional Arts Venues Support	4,411	0	0	4,411	4,411	0	0	0
	59,526	14,499	0	74,025	74,025	2,021,546	161,421	171,485
Contributions								
Donations - HMAS Sydney Exhibit	0	0	0	0	0	250	0	0
Coburn Resources Education Contribution	5,000	0	0	5,000	5,000	5,000	0	0
Contribution to Road Maintenance - Pipeline	10,010	0	0	10,010	10,010	10,000	0	0
	15,010	0	0	15,010	15,010	15,250	0	0
TOTALS	74,536	14,499	0	89,035	89,035	2,036,796	161,421	171,485

Please refer to the compilation report

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12.0 TOWN PLANNING REPORT

12.1 PROPOSED STORAGE BUILDING AT MONKEY MIA DOLPHIN RESORT - RESERVE 40727, LOT 130 MONKEY MIA ROAD, MONKEY MIA RES0727 P2024

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire
– Section 5.60A of *Local Government Act 1995*

Moved Cr Smith
Seconded Cr Fenny

Council Resolution

That Council:

- A. Authorise the Chief Executive Officer to sign the planning application form on behalf of the Shire as the ‘owner’ of Reserve 40727, Lot 130 Monkey Mia Road, Monkey Mia, and include the following statement as it is required by the Department of Planning, Lands and Heritage for crown land:**

‘Signed only as acknowledgement that a development application is being made in respect of a proposal that includes a Crown reserve under management for tourism purposes, and to permit this application to be assessed under the appropriate provisions of the Planning and Development Act and the Shire of Shark Bay Local Planning Scheme No 4. The signature does not represent approval or consent for planning purposes. Further, in the event that development approval is granted for the proposal, the above signature should not be taken as an acknowledgment of or consent to the commencement or carrying out of the proposed development or to any modification of the tenure or reservation classification of the Crown land component.’

- B. Note that:**

- (i) The application was referred to Main Roads WA, the Department of Biodiversity, Conservation and Attractions, and the Shark Bay World Heritage Advisory Committee for comment. Comments were requested by the 14 August 2025.**
- (ii) Submissions of ‘no comment’ were received from the Shark Bay World Heritage Advisory Committee and Main Roads WA.**

- C. Approve the application for a second hand transportable storage building on Reserve 40727, Lot 130 Monkey Mia Road, Monkey Mia subject to the following conditions and footnote:**

- 1. The plans lodged with this application shall form part of this planning approval. All development shall generally be in**

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- accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.
2. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into the Monkey Mia Road reserve.
 3. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

Footnote:

- (i) This is a planning consent only and the RAC needs to apply for a separate building permit prior to commencing any site works or placing the building on the property.

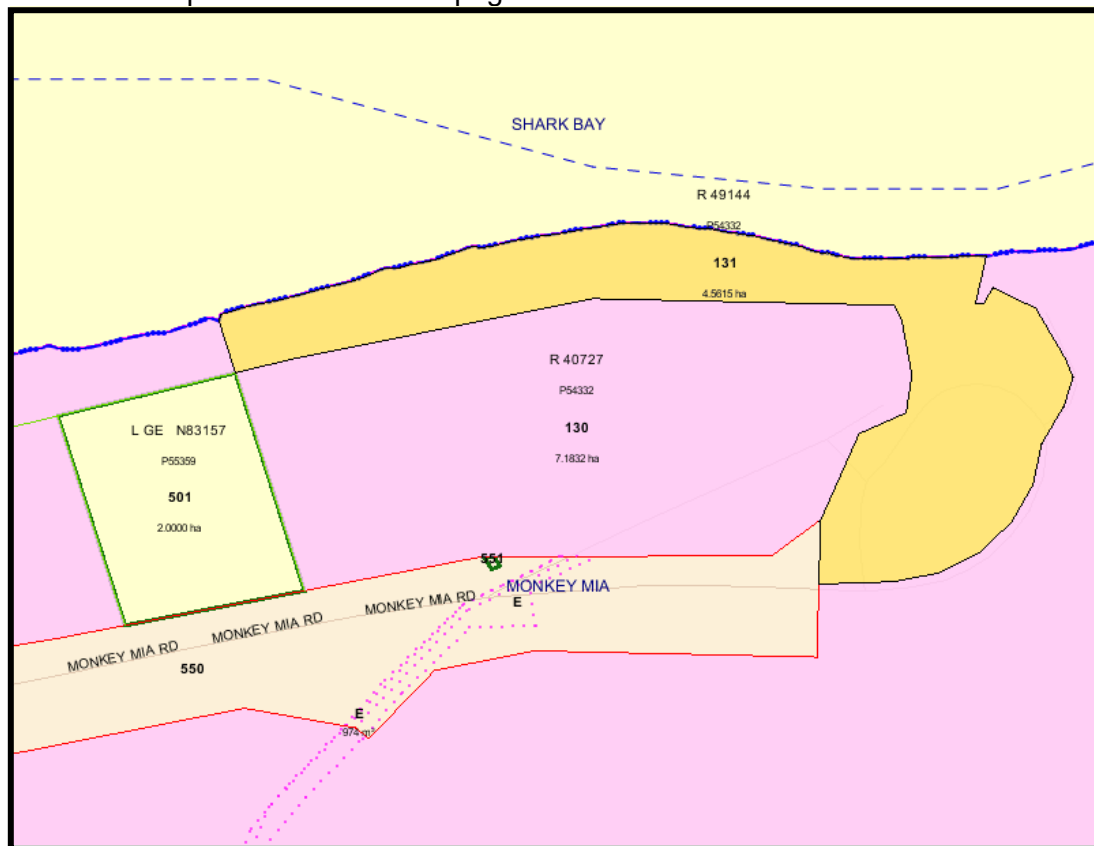
5/0 CARRIED

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova
AGAINST: Nil
ABSENT: Cr's Cowell and Ridgley

BACKGROUND

- **Location**

The Monkey Mia Dolphin Resort is located within Reserve 40727 and Lot 501. A location plan is included overpage for ease of reference.



Source: Landgate. The colours on this plan are not relevant to this report.

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- **Ownership**

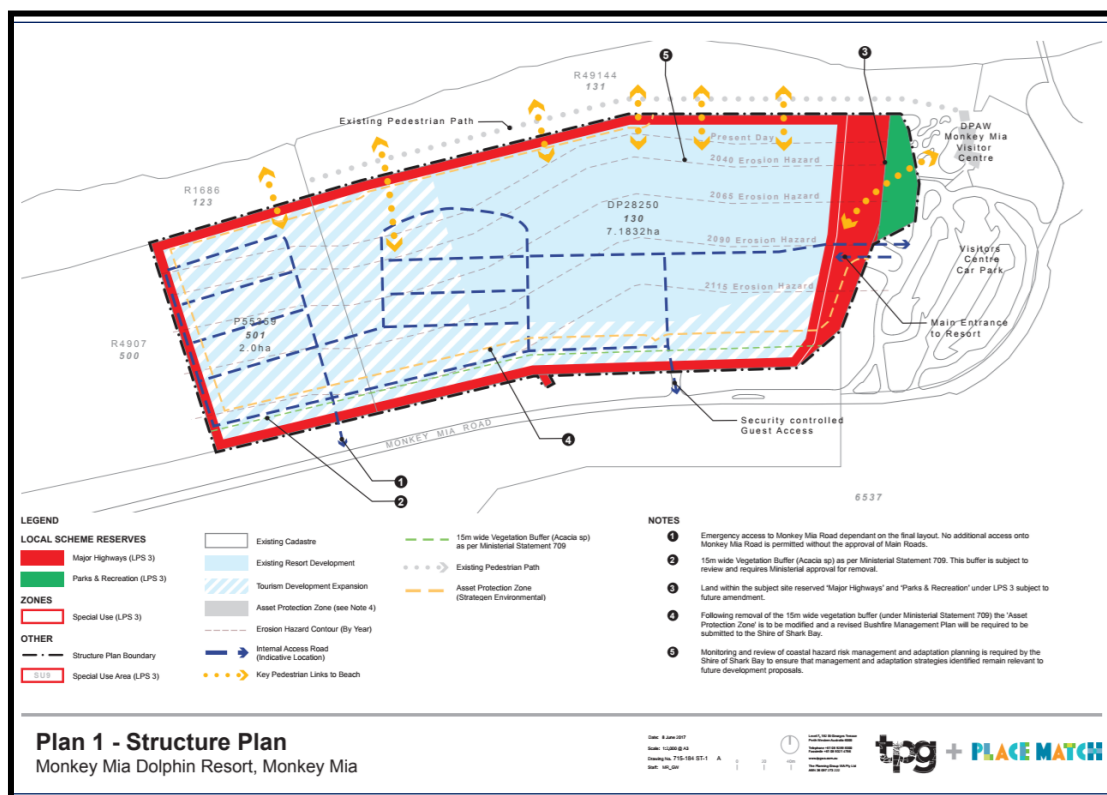
Reserve 40727 (Lot 130) is crown land vested to the Shire of Shark Bay under a Management Order. There is a 99 year lease agreement with RAC Tourism Assets Pty Ltd, expiring in April 2114.

The development subject of this application will be fully contained within the reserve.

- **Approved Structure Plan**

There is a Structure Plan for Monkey Mia which was approved by the Western Australian Planning Commission on the 7 July 2017.

The Structure Plan was approved under a previous Town Planning Scheme.



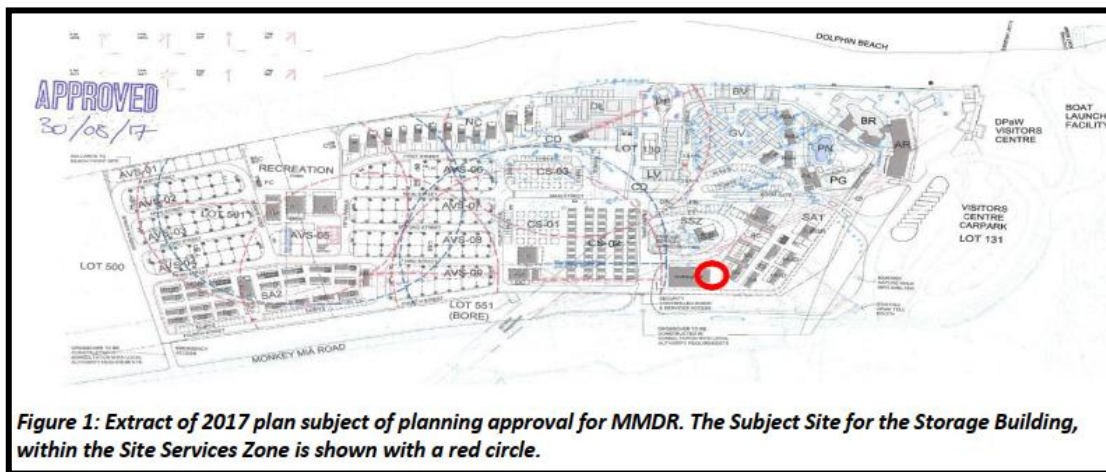
- **Existing Development**

Existing development has occurred over an extended time period, and includes backpacker accommodation, a lodge, camping, caravan park, short stay accommodation, a shop, pool, restaurant, amenities and recreation facilities.

In August 2017, Council granted approval for significant redevelopment of the Monkey Mia Dolphin Resort which included 129 accommodation vehicle sites, 86 unpowered caravan sites, 12 beachfront cabins, new commercial and administrative buildings, staff accommodation and new guest facilities.

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The approved plan from 2017 is included below.



On the 27 April 2022, Council granted delegated authority for the Chief Executive Officer to determine an application for freestanding walls, retaining walls, playgrounds, fencing, pool pump building and other outdoor recreation works on Reserve 40727, Lot 130 Monkey Mia Road and Lot 501 Monkey Mia Road, Monkey Mia.

The works were mainly adjacent to the Monkey Bar, and approval was subsequently granted on the 20 June 2022.

Replacement of existing flagpoles on Lot 130 by two new flagpoles was approved on the 2 May 2023.

The last planning approval issued was on the 11 April 2024 for workers accommodation.

COMMENT

- **Description of Works**

There is an existing shed/workshop facing Monkey Mia Road. A second hand transportable building is proposed to the east of the existing shed, to provide additional storage.

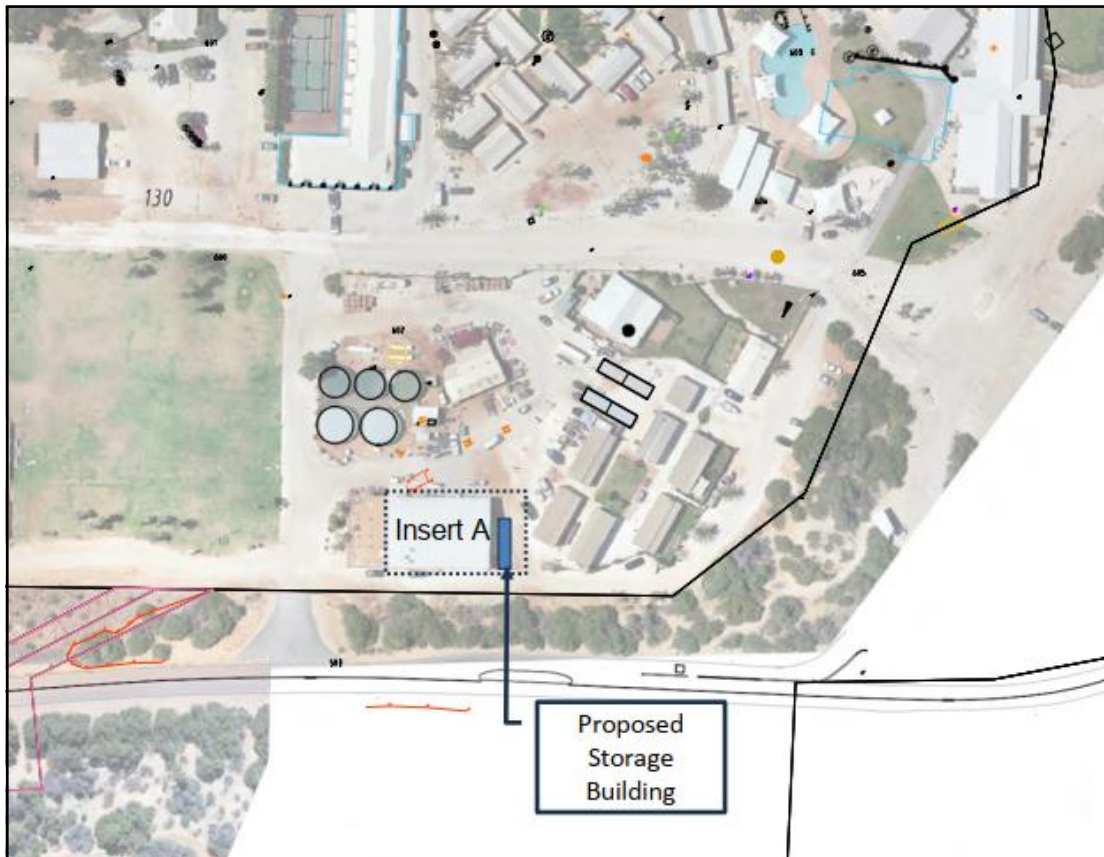
RAC has advised that the building was previously located in Coral Bay at the Ningaloo Reef Resort, where it was installed as new in 2016.

Town Planning Innovations queried whether any external upgrading or painting was proposed.

RAC advised that *'the current painted services will be subject to maintenance, as required, however, there is no intention to paint the façade comprised of anodised colourbond panels, which would create an ongoing costly maintenance regime. Notwithstanding, the building is to be located in a back of house area, screened and out of sight to guests and visitors.'*

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The development plans are included as Attachment 1. For ease of reference part of the site plan is included below.



The RAC has provided a photograph of the building (overpage), which shows the external appearance. The building is low scale, neat and tidy, however has some external bore stains.

There is existing mature vegetation in the verge adjacent to Monkey Mia Road, and the proposed development, which will partially limit the view of the storage shed from Monkey Mia Road.

If Council has reservations over the visibility of the building, additional landscaping or an increased setback can be required as a condition of development, as Monkey Mia Road is a major Tourist route. Town Planning Innovations cannot fully assess visual impact in the absence of a site visit.

It is expected that the low scale shed will be screened from the west, where the larger existing workshop is already developed.

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- ***Bushfire Prone Area***

The Monkey Mia Dolphin Resort has been developed on lots within a Bushfire Prone Area.

In accordance with the Western Australian Planning Commission State Planning Policy 3.7 and associated guidelines, a Bushfire Attack Level Assessment can be required as part of the planning process.

Town Planning Innovations supports the development without a Bushfire Attack Level as:

- The building is non-habitable and for storage only;
- The development will not result in any land use intensification or any increase in staff on site; and
- The building will not need to meet any higher construction standards that a Bushfire Attack Level would inform at the separate building approval stage.

- ***Colours***

Developers are encouraged to use colours that are compatible with those in the Peron Peninsular Colour Palette developed for the world heritage property area.

The applicant has advised that the external cladding is cream. Town Planning Innovations is of the view that this is compatible with the cream base colours in the Peron Peninsular Colour Palette – Attachment 2.

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- **Land Subject to Inundation**

A minimum finished floor level of 4.2 metres Australian Height Datum is required for habitable development under the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme).

Council has discretion to consider alternative minimum finished floor levels where the proponent provides a site specific coastal storm surge inundation report by a suitably qualified professional coastal engineer that is acceptable to the local government.

There is an existing Coastal Hazard Risk Management and Adaption Plan that formed part of the approved Structure Plan to the Monkey Mia Dolphin Resort that:

- a) Identifies the proposed shed location as being within the 2040 Erosion Hazard line with an inundation level of 3.42m AHD for the year 2040.
- b) The storage shed location is identified as a low risk of inundation, noting that the “as low as reasonably practical” approach has been adopted.
- c) The approach adopted in regard to the Coastal Hazard Risk Management and Adaption Plan is that risks associated with ocean inundation and/or shore erosion will be accommodated over the service life of the structures and thereafter a managed retreat approach will be adopted for replacement infrastructure based on the results of subsequent risk assessment.

- **Consultation**

The application has been referred to Main Roads WA, the Department of Biodiversity, Conservation and Attractions, and the Shark Bay World Heritage Advisory Committee for comment.

At the time of writing this report two submissions had been received. The Shark Bay World Heritage Advisory Committee and Main Roads WA have confirmed they have no comments on the application.

LEGAL IMPLICATIONS

Planning and Development Act 2005 – On the 2 June 2016, the then Minister for Lands signed an ‘instrument of authorisation’ that delegated authority allowing Chief Executive Officers of local governments to sign planning application forms where a reserve is managed by the local government and the development is consistent with the reserve purpose.

The delegation is conditional as the signature on the application form must include the following:

Signed only as acknowledgement that a development application is being made in respect of a proposal that includes Crown land, Crown reserves under management for the purpose, or a road and to permit this application to be assessed under the appropriate provision of the Planning and Development Act 2005 (including any planning scheme). The signature does not represent approval or consent for planning purposes. Further, in the event that development approval is granted for the proposal, the above signature should not be taken as an acknowledgement of or consent to the commencement or carrying out of the proposed development or to any modification of the tenure or reservation classification of the Crown land component.

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Planning and Development (Local Planning Schemes) Regulations 2015 - The Planning and Development (Local Planning Schemes) Regulations 2015 were gazetted on 25 August 2015 and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 4.

Regulation 60 of the 'deemed provisions' requires that a person must not commence or carry out works on, or use, land in the Scheme area unless the person has obtained the development approval of the local government or it is exempt from the requirement for planning.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 4 – Lot 130 is zoned 'Special Use' (No 8) under the Shire of Shark Bay Local Planning Scheme No 4 (the Scheme). It is also in a Special Control Area for world heritage.

Specific scheme provisions apply under 'Schedule B – Special Use Zones' of the Scheme. The proposed storage building is incidental development to the predominant resort use.

Under Clause 32.14.1 the local government is to have regard to the visual impact of any land use or development proposal for land adjacent to the coast, or major tourist routes, and may require matters to be addressed such as increased setbacks, screening landscaping, colours and materials sympathetic to the local amenity and landscape, siting of development to maximise view corridors, and design compatibility.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

Chief Executive Officer

Date of Report

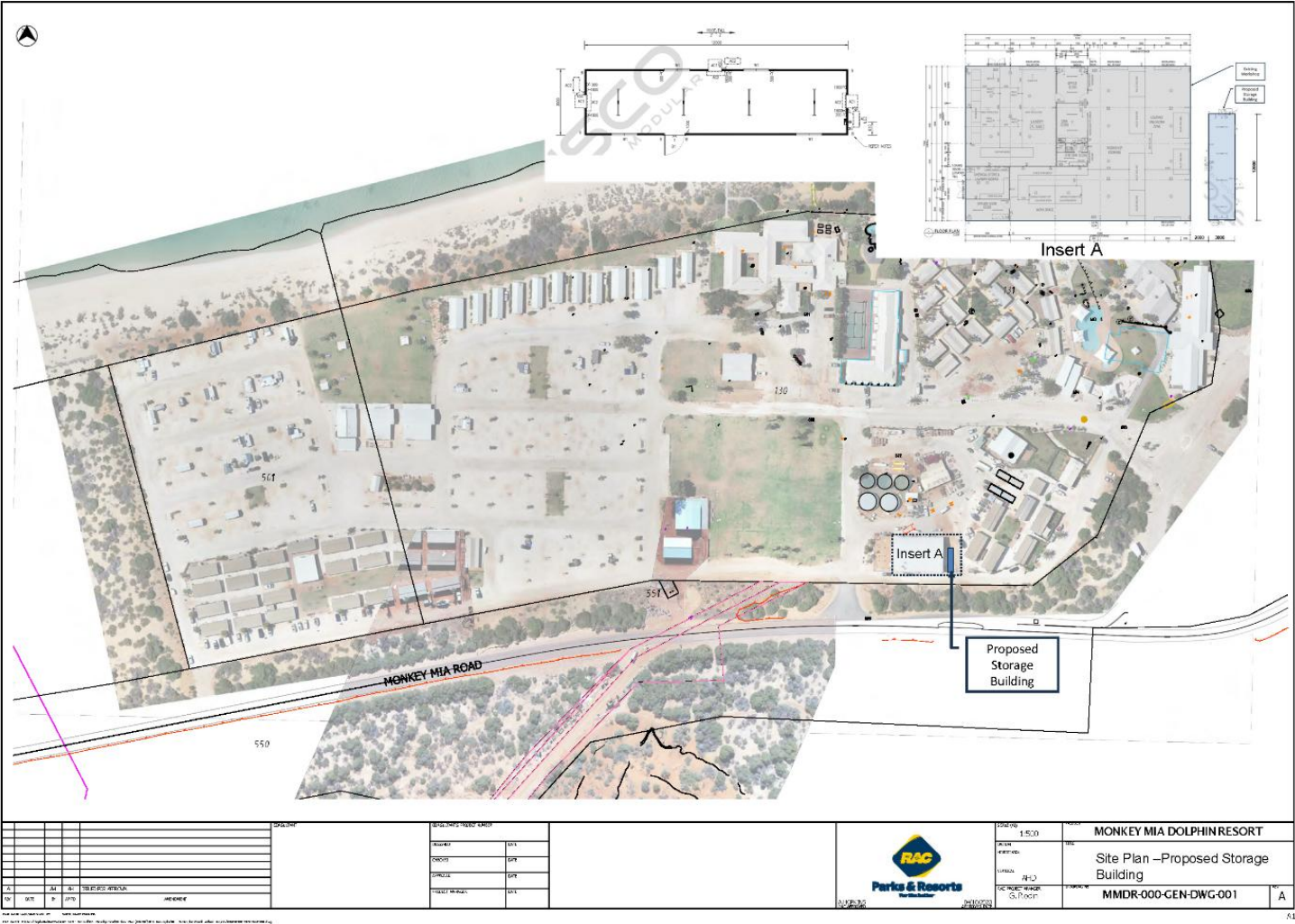
L Bushby

D Chapman

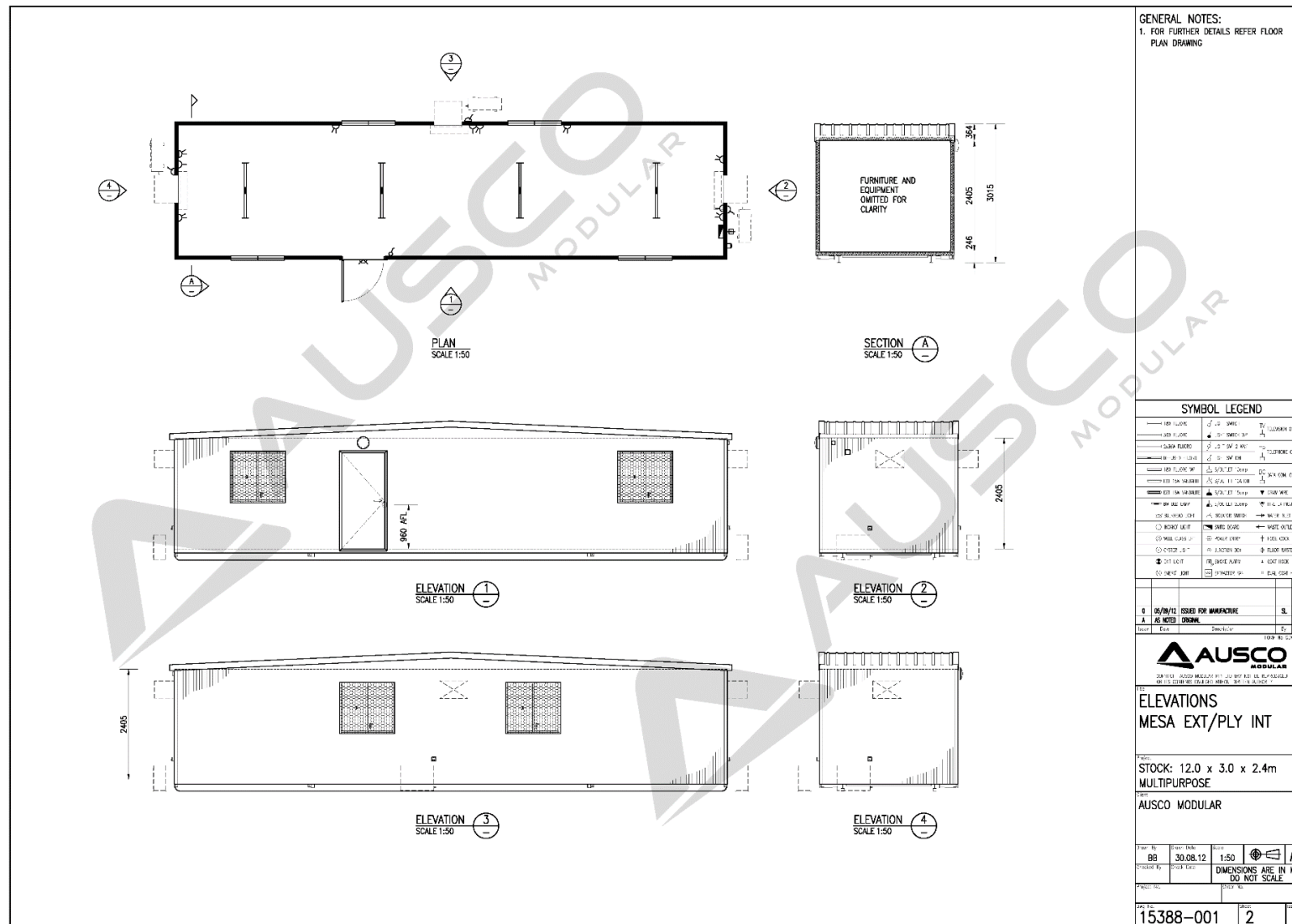
18 August 2025

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ATTACHMENT # 1



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ATTACHMENT # 2

PERON PENINSULAR COLOUR PALETTE



Objectives

The objectives are to protect and promote compatibility with the natural environment.

Controls

External materials, colours and finishes of all buildings and structures should complement the existing natural environment of Dirk Hartog Island and the coastal theme.

The colour palette provides the framework for development on Dirk Hartog Island and the basis for selecting materials and colours.

Note: The colour palette shown is from the Dulux Range, equivalent colours from other manufacturers can be used.

WALLS

The base colours should be used as a general wall colour with accent colours being used for architectural features or feature walls.

Accent colours will be considered for use in larger wall areas based on design merit.

Base colours can be used both as general and accent colour.

BASE COLOURS

	Handmade Linen Quarter
	Scallywag Quarter
	Fiji Sands
	Hog Bristle Quarter
	Foundation
	Ecru
	Oyster Linen
	Beaten Track
	Napkin White
	White Opal

ACCENT COLOURS

	Crystal Palace		Clay Bake
	Xena		Stream
	Jodhpurs		Self-Destruct
	Robinhood		Ecru Half
	Fiji Sands		Teal Trip
	Red Terra		Rivera Sea
	Red Stop		

ONE

PERON PENINSULAR COLOUR PALETTE



TRIM

Trim colours should be used for gutters, rainwater pipes, etc., and at the base of dwellings. Colours from the Accent colour palette can also be considered.

	Soft Impala		Plantain		Sandbank
	Poppy Leaf		Timeless Grey		Classic Cream
	Bronze Icon		Light Rice		Bond White

ROOFS

Roof materials can include Colourbond-orb metal sheeting, terracotta or cement tiles.

Metal Roofs

The Colourbond roof colours can be selected from the colours shown below.

	Wilderness		Sandbank		Shale Grey
	Pale Eucalypt		Dune		Classic Cream
	Bushland		Evening Haze		Surf Mist
	Windspray		Paperbark		Manor Red
					Headland

Tile Roofs

The following samples are from the Boral Range. Roof tiles of similar colour and profile can be considered.

	Mineral		Evergreen		Barley Stone
	Savanna		Ghost Gum Grey		Antique Bronze
	Antique Bronze		Ghost Gum Grey		Savanna
	Grange Waratah		Insignia Ochre		

TWO

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12.2 PROPOSED CREATION OF HARBOUR RESERVE IN DENHAM WATERS
RES38444

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.60A of *Local Government Act 1995*

The Deputy President advised at Item 9.0 Announcements By The Chair that Item 12.2 Proposed Creation of Harbour Reserve In Denham Waters was withdrawn and will be presented to a future Council meeting.

Officer Recommendation

That Council:

1. Resolve to advise the Department of Planning, Lands and Heritage that the Shire of Shark Bay has no objections to a new Harbour Reserve as proposed by the Department of Transport.

BACKGROUND

There is a Management Order to the Department of Transport over Reserve 38444, which is located on the Denham foreshore.



The Department of Planning, Lands and Heritage has advised that that the waters adjacent to Denham, and in Shark Bay, are vested to the Minister of Transport under the *Marine and Harbours Act 1981*.

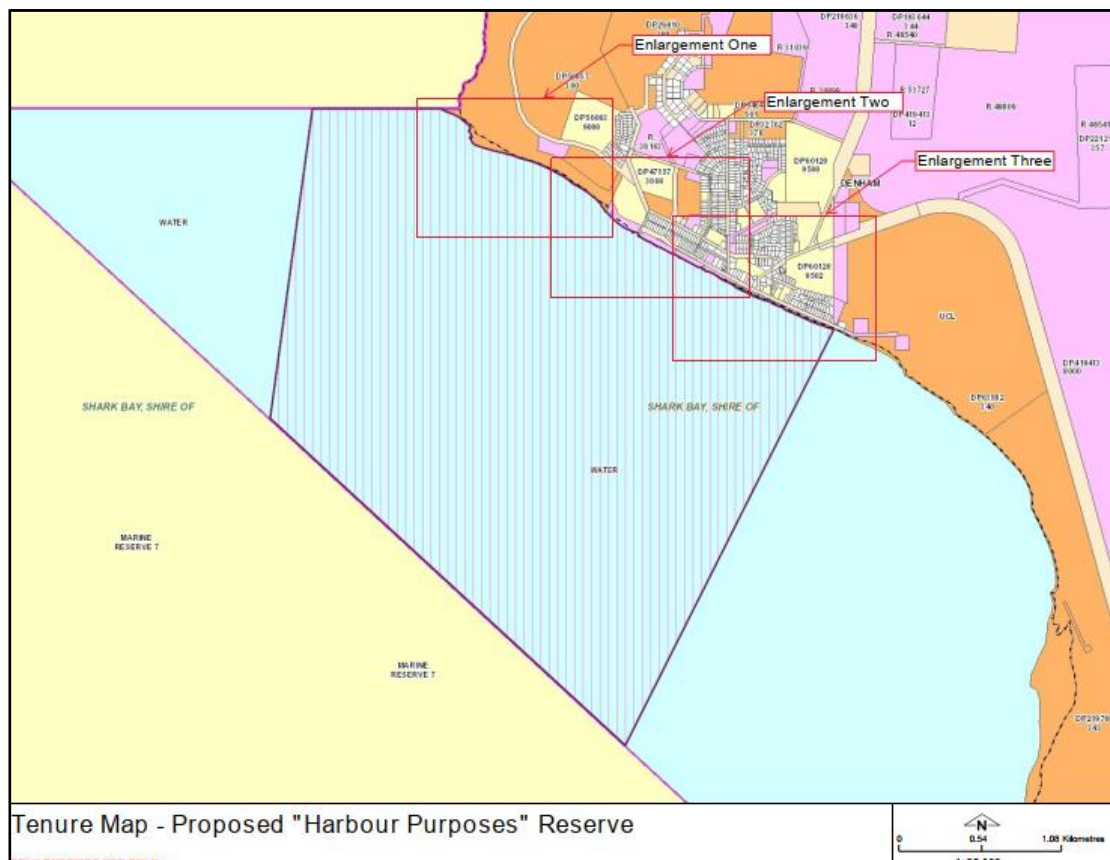
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The gazettal instrument which details the area and a map is included as Attachment 1.

This area is also linked to the *Shipping and Pilotage Act 1967* as it relates to the Port of Carnarvon – refer Attachment 2.

COMMENT

The Department of Planning, Lands and Heritage are considering a proposal by the Department of Transport for the creation of a Crown Reserve for 'Harbour Purposes'. The proposed Crown Reserve will comprise of a 1008.8 hectare portion of seabed and will be managed by the Department of Transport – refer Attachment 3.



The proposed reserve forms part of the existing Port of Carnarvon and directly adjoins Marine Reserve No. 7 and Shire of Shark Bay-managed Reserve 39569 for 'Recreation and Foreshore Protection' at High Water Mark.

Town Planning Innovations has liaised with the Department of Planning, Lands and Heritage to gain an understanding of why the new reserve is being pursued. In summary, the Department of Planning, Lands and Heritage has advised that:

- The creation of the new reserve aligns with work that is currently being undertaken by the Department of Transport to support the state's port governance reforms. These reforms involve transferring regulatory responsibility for certain ports from

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the Department of Transport to relevant port authorities and consolidating some port authorities.

- Control over the shipping ports in the Port of Carnarvon will be transferred to the Midwest Port Authority. However, the Midwest Port Authority do not want jurisdiction over the entire area covered in the existing Port of Carnarvon.
- New ports will be created at various locations where shipping activity occurs within the existing Port of Carnarvon area, specifically at Cape Cuvier and Useless Loop.
- In the future the existing Port of Carnarvon will be dissolved.
- The creation of this new Harbour Reserve in Denham, is aimed at preserving the Department of Transport's control over existing facilities.
- The new Reserve is based on the operational needs of the Denham Maritime Facility (including potential future development), following the dissolution of the Port of Carnarvon.

Although the Department of Transport currently has jurisdiction over this area, the Department of Planning, Lands and Heritage has advised that the boundary changes are to ensure that they have unbroken tenure over the area under the *Land Administration Act 1997*.

Town Planning Innovations recommends that the Shire support the Department of Transport proposal for a new reserve, as it is being proposed to provide them with continued tenure of the waters adjacent to Denham.

Town Planning Innovations has queried if the new Harbour Reserve will impact on public activities in the water. The Department of Planning, Lands and Heritage has advised that the new Harbour Reserve should not materially affect the way that the area is being managed or used.

LEGAL IMPLICATIONS

State Government Port Management changes/ reform – The Department of Transport oversees the management of ports governed under the *Shipping and Pilotage Act 1967*.

As part of the State Government's Ports Governance Reform Program, all trading ports in WA will be brought under the *Port Authorities Act 1999*, transferring management from the Department of Transport to the relevant port authority.

Work is underway to transfer regulatory responsibility for the remaining trading ports declared under the *Shipping and Pilotage Act 1967*. This includes ports of Barrow Island, Onslow, Port Walcott, Useless Loop, Cape Cuvier, and Cape Preston.¹

¹ Source: *Ports strategy and policy* | www.transport.wa.gov.au

POLICY IMPLICATIONS

There are no policy implications relative to this report.

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FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council as the Department of Planning, Lands and Heritage is the decision making authority.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

Date of Report

18 August 2025

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ATTACHMENT # 1

Note includes Denham

410

GOVERNMENT GAZETTE, W.A.

[5 February 1982.]

Marine and Harbours Act 1981.

PROCLAMATION

WESTERN AUSTRALIA, By His Excellency Rear-Admiral Sir Richard John Trowbridge, Knight Commander of the Royal Victorian Order, Knight of Grace of the Most Venerable Order of the Hospital of St. John of Jerusalem, Governor in and over the State of Western Australia and its Dependencies in the Commonwealth of Australia.

PURSUANT to section 2 of the Marine and Harbours Act 1981, I, the Governor, acting with the advice and consent of the Executive Council do hereby fix 1 March 1982 as the day on which the Marine and Harbours Act 1981 shall come into operation.

Given under my hand and the Public Seal of the said State, at Perth, this 2nd day of February, Nineteen hundred and eighty-two.

By His Excellency's Command,

C. RUSHTON,
Minister for Transport.

GOD SAVE THE QUEEN !!!

Marine and Harbours Act 1981.

PROCLAMATION

WESTERN AUSTRALIA, By His Excellency Rear-Admiral Sir Richard John Trowbridge, Knight Commander of the Royal Victorian Order, Knight of Grace of the Most Venerable Order of the Hospital of St. John of Jerusalem, Governor in and over the State of Western Australia and its Dependencies in the Commonwealth of Australia.

PURSUANT to section 9 of the Marine and Harbours Act 1981, I the Governor acting with the advice and consent of the Executive Council, do hereby vest in The Minister for Transport, constituted under section 8 (1) of the Act, all the land comprising the various port areas and fishing boat harbours, as set out in the following Schedule.

Schedule.

Port Areas.

ALBANY PORT AREA.

Albany Lot 1327 on Lands and Surveys Diagram 83422.

Albany Lot 979 on original survey plan 5808.

AUGUSTA PORT AREA.

All that portion of sea bed bounded by lines starting at the High Water Mark of Flinders Bay at the southern extremity of Ledge Point and extending southwesterly to the High Water Mark at the northern extremity of Saint Alour's Island; thence northwesterly to the High Water Mark at the northern extremity of Seal Island; thence northerly to the High Water Mark of Flinders Bay at the southern extremity of Point Matthew and thence generally northeasterly along that mark to the starting point.

Lands and Surveys Public Plan: 441A/40.

BALLA BALLA PORT AREA.

All that portion of sea bed situate northwesterly of the High Water Mark of the Indian Ocean and contained within an arc of a circle having a radius of 8 nautical miles from the intersection of the prolongation northerly of the centre-line of Walch Street (Balla Balla Townsite) with the High Water Mark of the Indian Ocean.

Lands and Surveys Public Plan: Roebourne 1:250 000.

BARROW ISLAND PORT AREA.

All that portion of sea bed situate east of the High Water Mark of the Indian Ocean on the eastern shore of Barrow Island and contained within the arc of a circle having a radius of 7 nautical miles from the intersection of Latitude 20 degrees 46 minutes 50 seconds south with Longitude 115 degrees 27 minutes 54 seconds east.

Lands and Surveys Public Plan: Dampier and Barrow Island 1:250 000.

BROOME PORT AREA.

Part A.

All that portion of sea bed bounded by lines starting from the High Water Mark of Roebuck Bay at the southern extremity of Fall Point and extending south to an east-west line situate 3 nautical miles south from the southern extremity of Entrance Point; thence west to a north-south line situate 3 nautical miles west from the southern extremity of Entrance Point; thence north to a point situate west of the summit of Station Hill; thence east to the High Water Mark of the Indian Ocean and thence generally southwesterly and generally southeasterly along that mark and generally northeasterly, generally northwesterly, again generally northeasterly and generally easterly along the High Water Mark of Roebuck Bay to the starting point.

(Including the beds of all navigable waters of Dampier Creek).

Part B.

All that portion of land comprised within Broome Lots 616, 698, 848 and 956 as shown bordered in red on Lands and Surveys Reserve Plan 108.

Lands and Surveys Public Plans: Broome Regional 1:10 000 Sheet 1, Sheet 2, Sheet 3; Roebuck Plains 1:25 000 S.W.; Broome 1:250 000; La Grange 1:250 000.

CARNARVON PORT AREA.

Part A.

All that portion of sea bed bounded by lines starting from the High Water Mark of the Indian Ocean at the western extremity of Point Quobba and extending southwesterly to the High Water Mark at the northern extremity of Cape Ronsard on Bernier Island; thence generally southerly along the High Water Mark of the eastern shore of that island to the southern extremity of Cape Couture; thence southerly to the High Water Mark at the northern extremity of Cape Boulanger on Dorre Island; thence southerly along the High Water Mark of the eastern shore of that island to the southern extremity of Cape St. Crick; thence southwesterly to the High Water Mark at the northern extremity of Cape Inscription on Dirk Hartog Island; thence generally southeasterly, generally southwesterly and generally northwesterly along the High Water Mark of the north-eastern, southeastern and southwestern shores of that island to the southern extremity of Surf Point; thence southwesterly to the High Water Mark at the northern extremity of Steep Point and thence generally southeasterly, generally northeasterly, again generally southeasterly and again generally northeasterly along the High Water Mark of Shark Bay and generally northwesterly along the High Water Mark of the Indian Ocean to the starting point.

Part B.

All that portion of land as shown bordered in red on Lands and Surveys Reserve Diagram 33.

Part C.

All that portion of land comprising Carnarvon Lot 627 as shown bordered in red on Lands and Surveys Original Plan 6109.

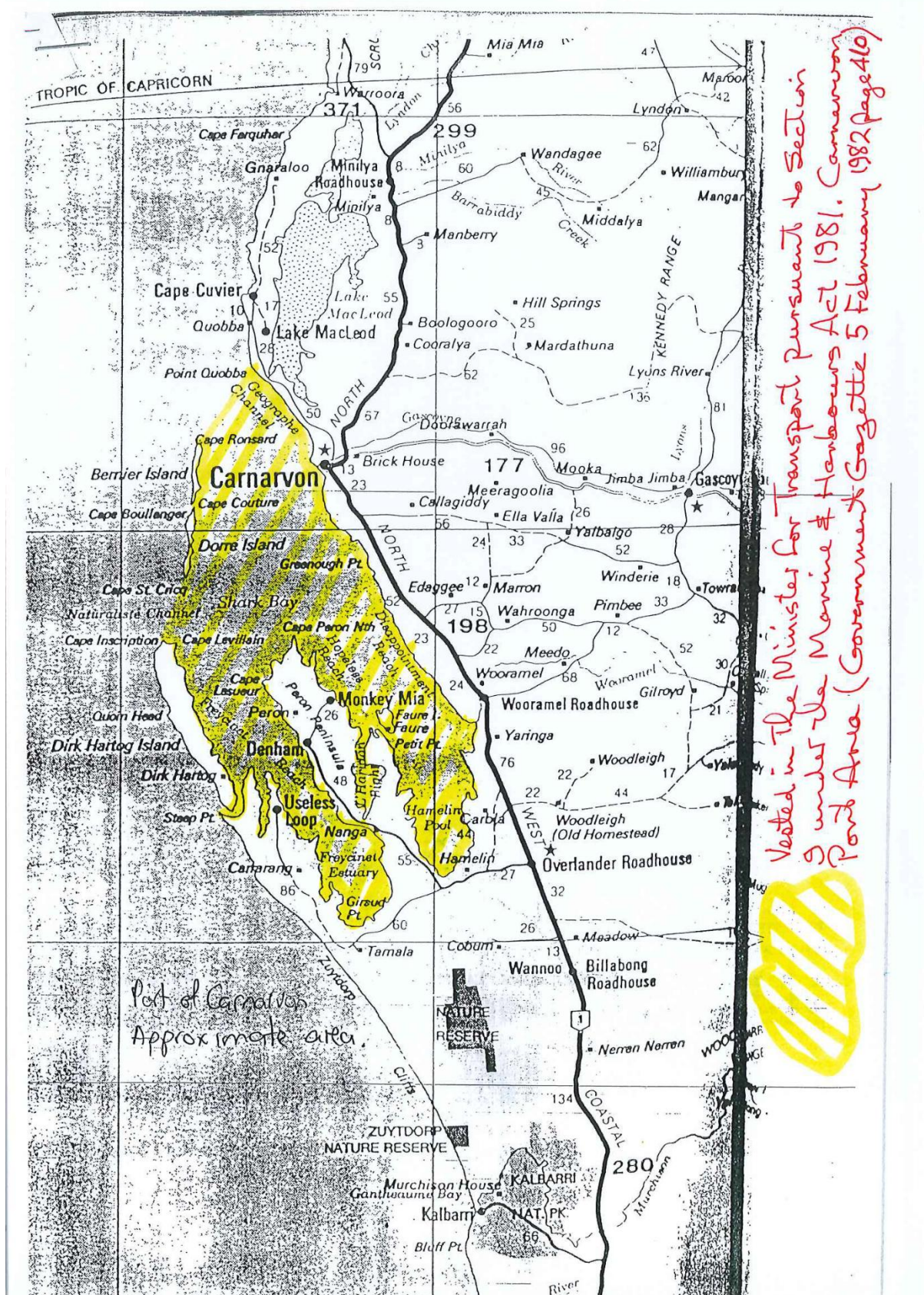
Lands and Surveys Public Plans: Carnarvon 2000 7.06, 7.07, 8.04, 8.05; Carnarvon Regional 2.1; Edel 1:250 000; Yaringa 1:250 000; Wooramel 1:250 000; Shark Bay 1:250 000; Quobba 1:250 000.

DAMPPIER PORT AREA.

All that portion of sea bed bounded by lines starting at the intersection of the High Water Mark of the Indian Ocean on the northwestern shore of Dolphin Island with an arc having a radius of 10.5 nautical miles from the intersection of Latitude 20 degrees 34 minutes 36 seconds south with Longitude 116 degrees 46 minutes 30 seconds east and extending generally northwesterly, generally southwesterly and generally southeasterly along that arc to the High Water Mark of the Indian Ocean; thence generally northeasterly along that mark to the northernmost northwestern extremity of Burrup Peninsula; thence northeasterly crossing the western entrance to Seapipple Passage to the High Water Mark of the westernmost southwestern extremity of Dolphin Island and thence generally northeasterly along that mark to the starting point.

Lands and Surveys Public Plans: Dampier Barrow Island 1:250 000; Dampier SE 1:250 000 and Nickol Bay SW 1:250 000.

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UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

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INCLUDES DENHAM LOT 270
SUPERSEDES DIA. 85539

EVITUCERE
12/08/1986

27
Dia. 63212

O.P. Denham 106

26 25 24
L.P.O. Lots
92 91
L.T.O. Dia. 50453

DENHAM

TOWNSITE

KNIGHT TERRACE

302
8589 m²

FREYCINET REACH

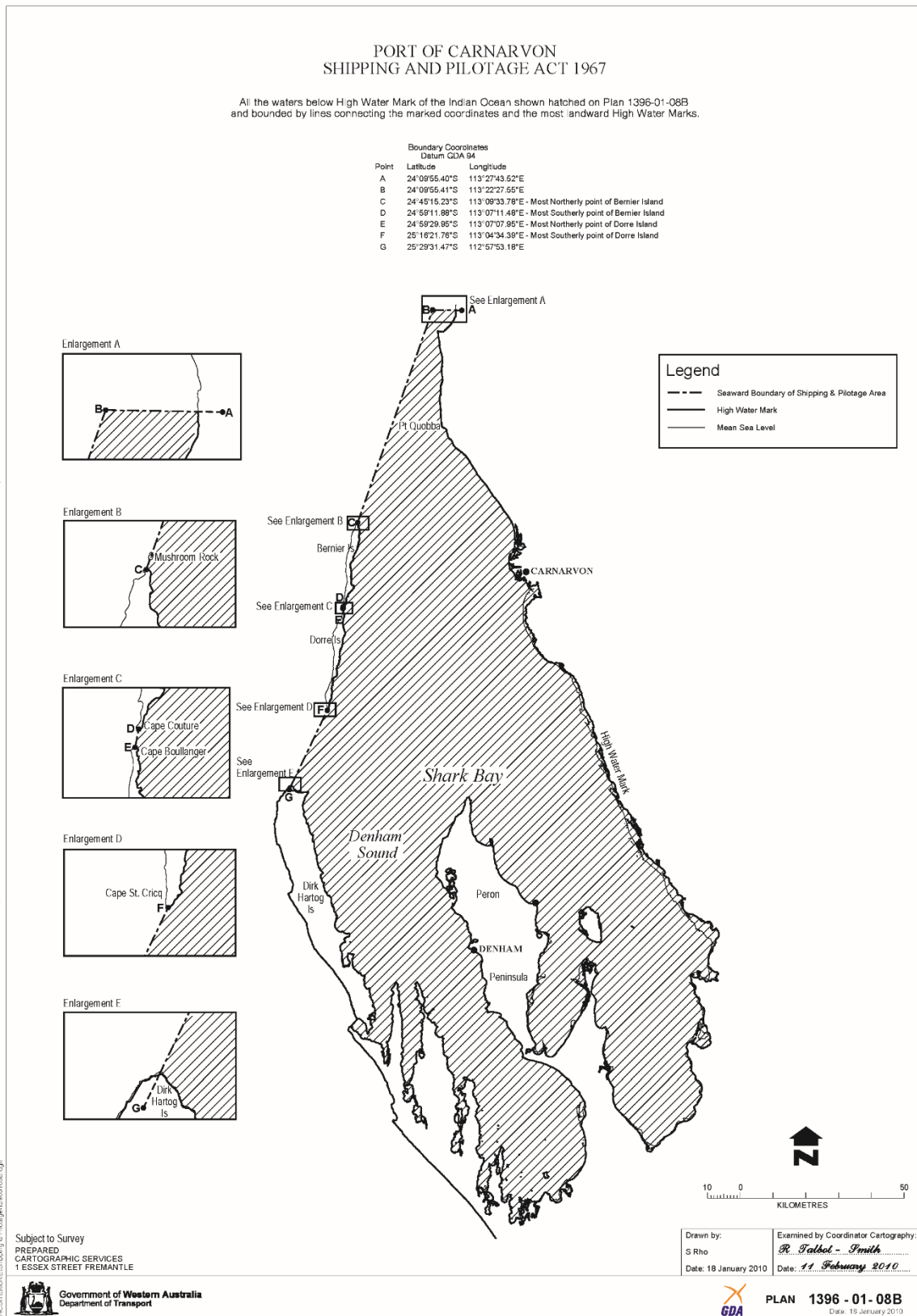
PENDS APPROVAL

LAND DISTRICT EDEL	DENHAM LOT 302		FILE No. 1203/983
SURVEYOR'S CERTIFICATE I hereby certify that this survey was performed by me personally (or under personal supervision, inspection and field check), in strict accordance with the Licensed Surveyors Regulations of Surveyors Regulations. Licensed Surveyor,	Asimuth observed at	Calc. Bk. No. Fol.	SCALE 1:1500 All measurements in metres
	or assumed from DIA. 85539	Compared with F.B. 85539	DIAGRAM CERTIFIED CORRECT
Surveyor G.J. HOLLOWAY	Field Book No. 63	Examined.	Date
Page 8 & 9	Public Plan DENHAM TOWNSITE 39, 10, 112000	In order for certification.	Recorded on Public Plan
Reference	Index Plan HERALD 2000 39, 10	Date	Registered R.F.P. 1-12-89 On Key Plan DENHAM T/S 39, 10
			DEPT. OF LAND ADMINISTRATION DIAGRAM 893

89367

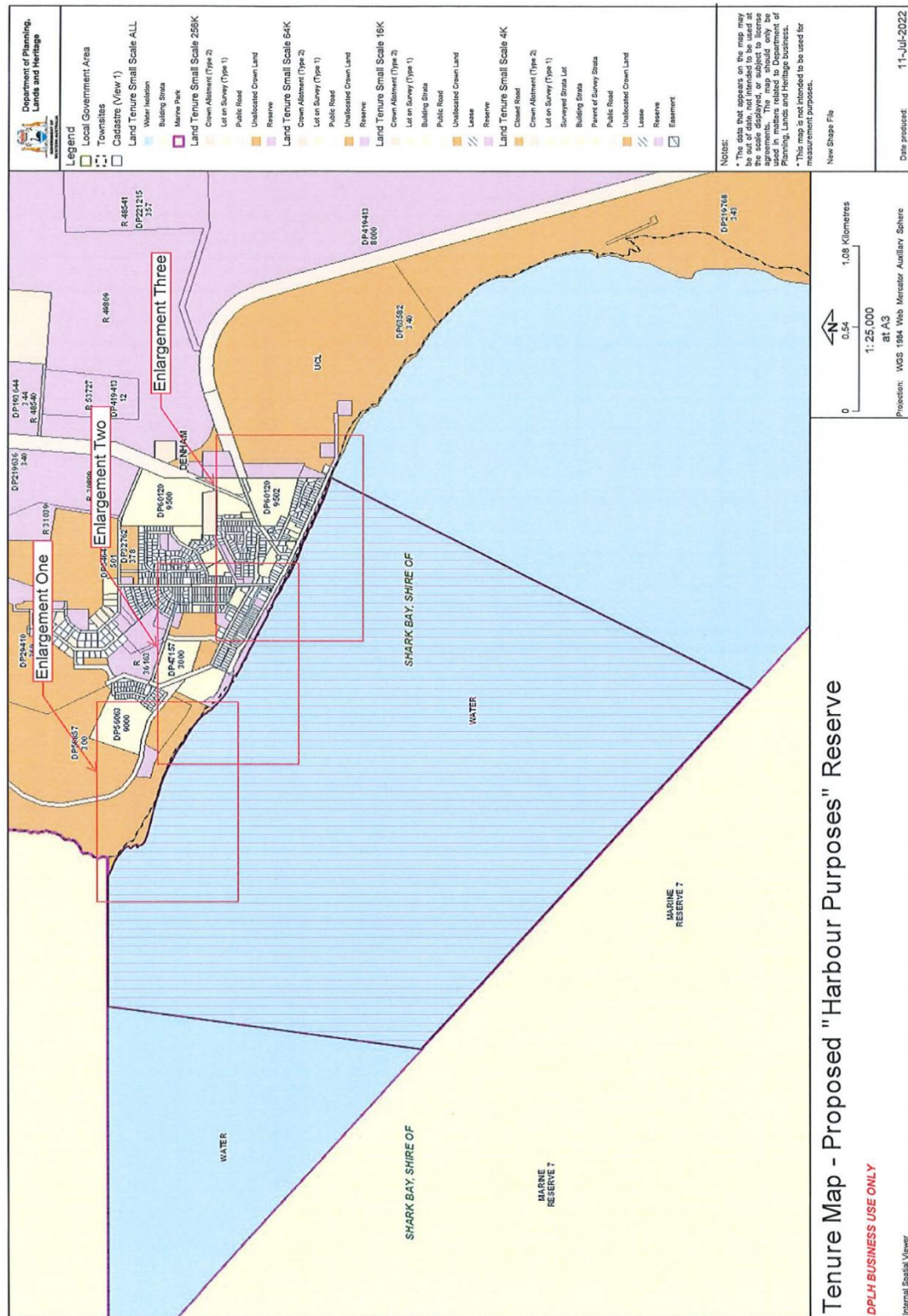
27 AUGUST 2025

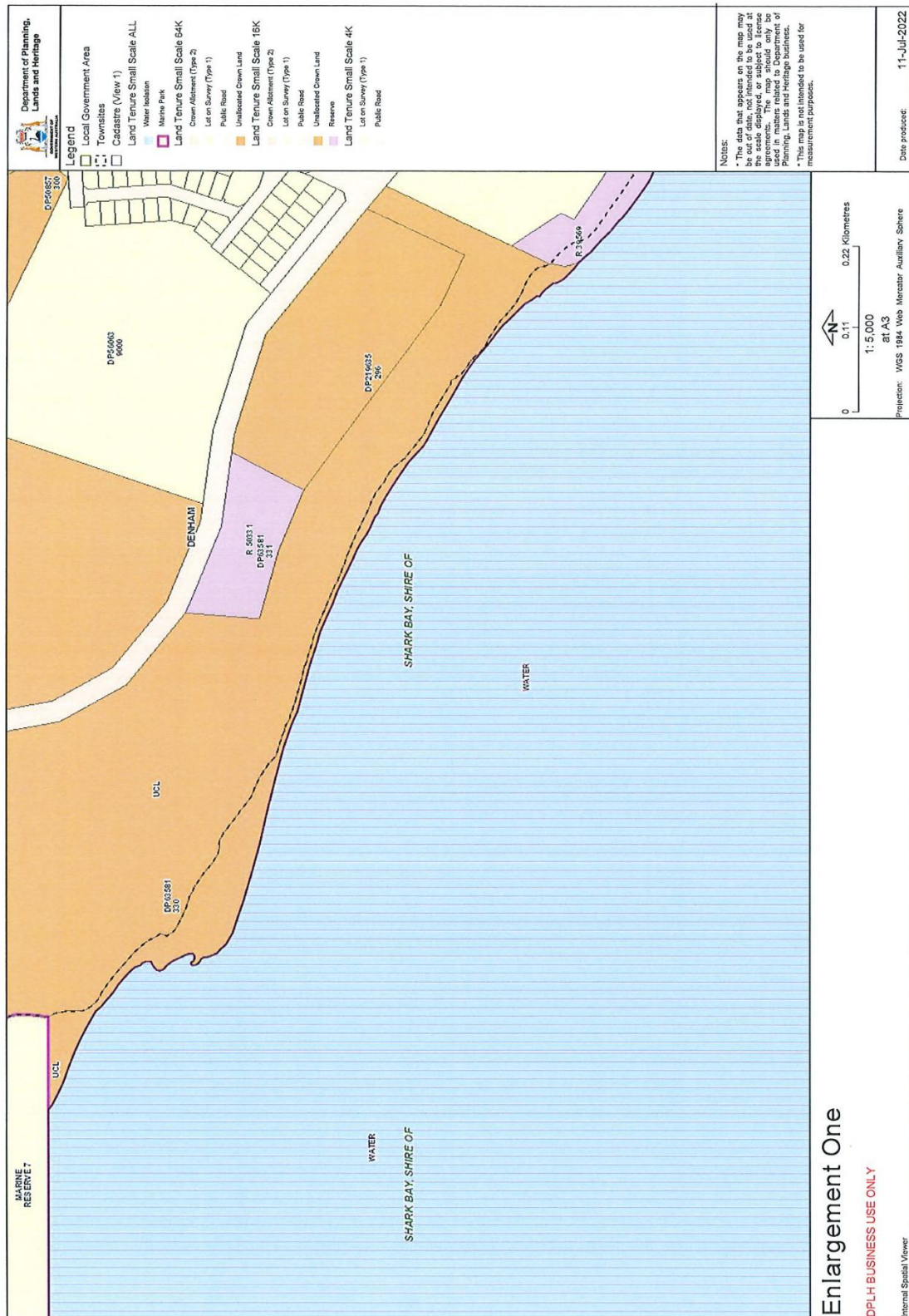
ATTACHMENT # 2



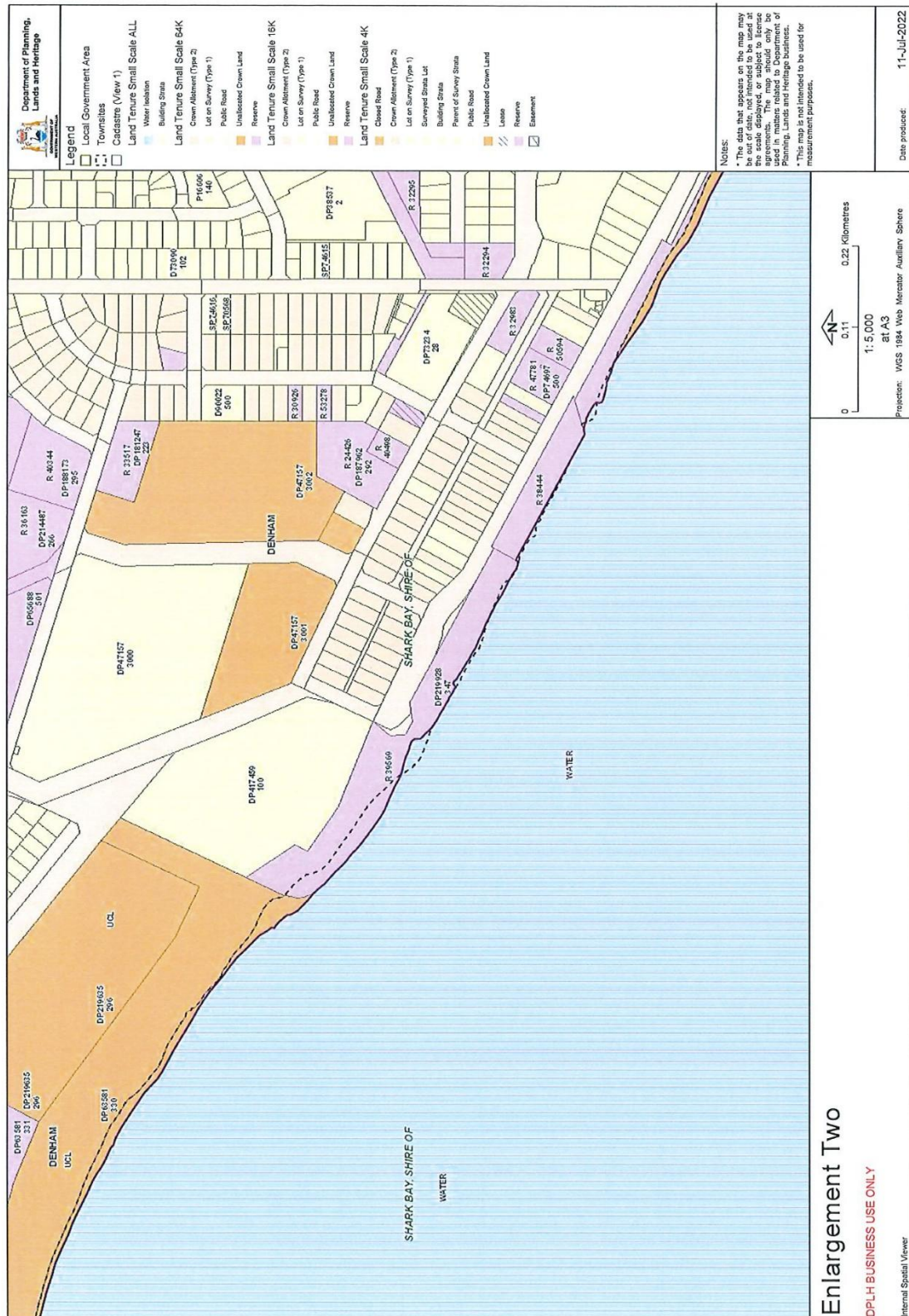
27 AUGUST 2025

ATTACHMENT # 3

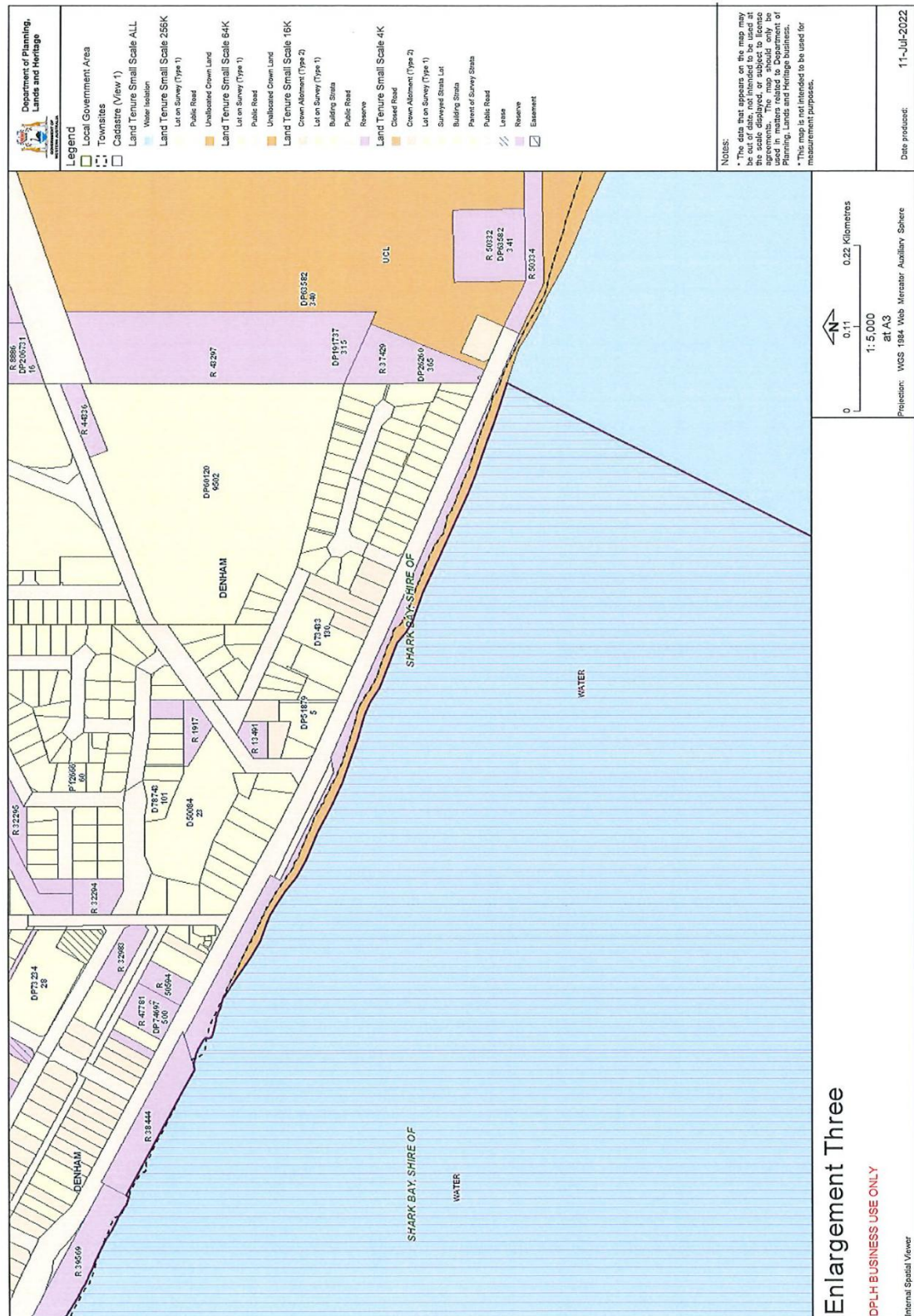




27 AUGUST 2025



27 AUGUST 2025



27 AUGUST 2025

- 12.3 PROPOSED SIGN IN EXISTING CARAVAN PARK – LOT 100 (1) STELLA ROWLEY DRIVE, DENHAM
P4037 RES39569 P4404

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Smith
Seconded Cr Fenny

Council Resolution

That Council:

- A. Approve the Development Application for a sign on Lot 100 (1) Stella Rowley Drive, Denham subject to the following conditions and footnotes:**
- 1. The plans lodged with the application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.**
 - 2. The sign to be maintained to the satisfaction of the Chief Executive Officer, and the sign content to be limited to advertising of the existing caravan park and existing on site facilities.**
 - 3. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnotes:

- (a) This is only a planning consent. A separate Building Permit will be required. Please liaise with the City of Greater Geraldton who provide building services to the Shire of Shark Bay about construction requirements.**

5/0 CARRIED

FOR: Cr's Bellottie, Fenny, Smith, Stubberfield and Vankova

AGAINST: Nil

ABSENT: Cr's Cowell and Ridgley

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BACKGROUND

The Denham Seaside Caravan Park originally operated on Lot 309 and 310 Stella Rowley Drive Denham.

Planning approval for 20 overflow sites on Lot 309 Stella Rowley Drive Denham was approved by Council at the Ordinary Meeting held on the 30 June 2010.

An application for expansion of the caravan park by approximately 50 sites was approved on the 9 September 2019. A Bushfire Management Plan was approved as part of the 2019 application and included a requirement for the owner to maintain the verge to a low fuel standard.

Lot 309 and 310 were amalgamated and are now known as Lot 100 (1) Stella Rowley Drive, Denham. Planning approval for a desalination plant for water supply on Lot 100 was issued in November 2020.

A location plan is included below for ease of reference.



Above: Location Plan

On the 14 March 2024, approval was granted for the relocation of 10 chalets on the lot, and construction of 8 new chalets.

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In September 2024, approval was granted for 3 new powered sites, 10 new unpowered sites, 5 new sites, 3 relocated powered sites and a new fish cleaning station within the boundaries of Lot 100. No encroachments into adjacent Lot 347 (20) Knight Terrace, Denham, known as Reserve 39569, were supported.

In February 2025, four self-contained chalets were approved to replace five existing campsites.

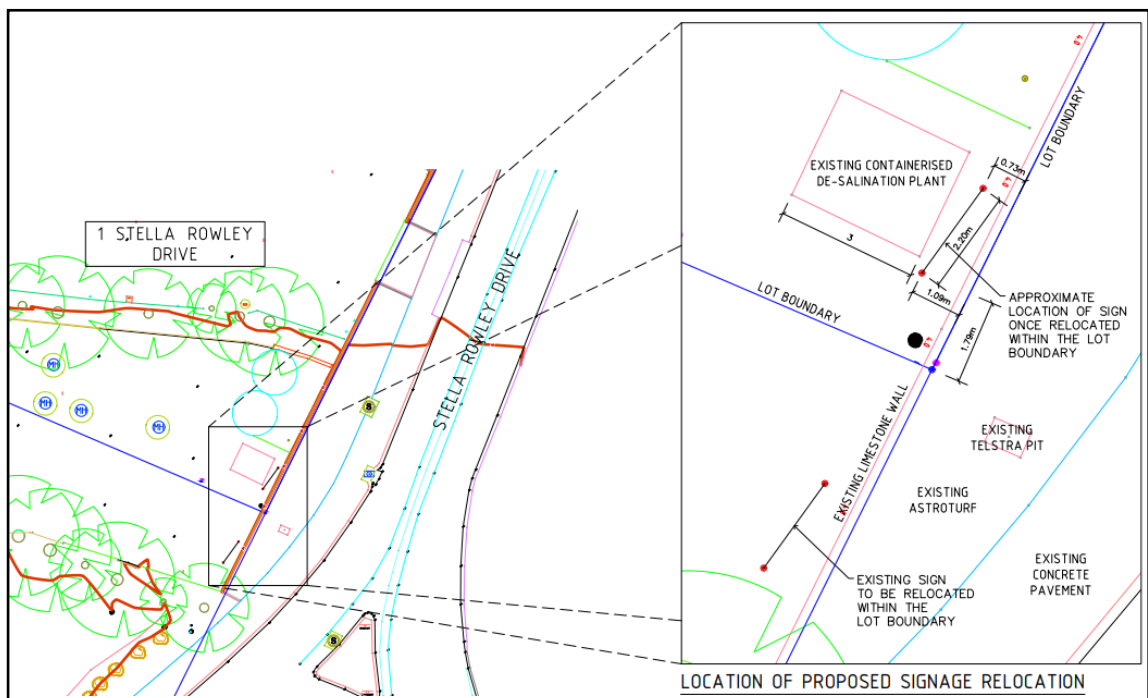
There has been some historic encroachments of structures associated with the caravan park, into adjacent Reserve 39569, including an existing sign and limestone wall facing Stella Rowley Drive. The owners have been keeping the Shire informed as they work towards removal of all encroachments. More removal works for Reserve 39569 are scheduled to commence on the 14 October 2025. Removal of an existing sign will form part of the works, which is the reason for this application.

COMMENT

- *Description of Application*

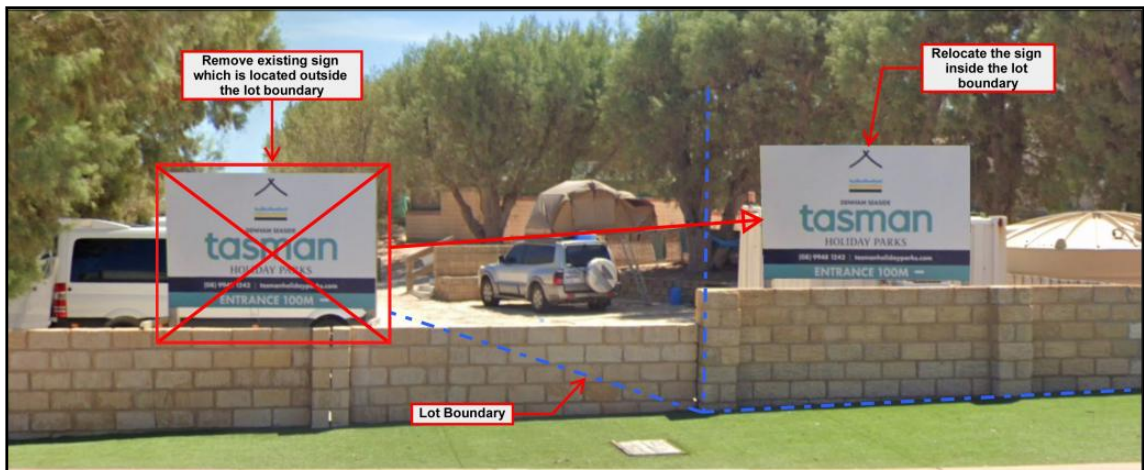
Removal works for unauthorised structures in Reserve 39569 include relocating an existing private sign. The owners of Lot 100 seek Shire approval to erect the sign within the boundaries of the caravan park.

There is an existing containerised desalination structure facing Stella Rowley Drive. The sign is proposed in front of the existing structure.



The site plan is included as Attachment 1.

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VISUAL REPRESENTATION OF PROPOSED SIGNAGE RELOCATION

The sign advertises the caravan park on Lot 100, is in good condition, and will be suitably located within private property. Conditional support is recommended.

It should be noted that some areas near Lot 100 will be fenced off for safety whilst works occur, and all temporary construction fencing is being pursued in consultation with the Shire.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 4 –

Lot 100 Stella Rowley Drive is zoned 'Special Use' (No 1) under the Shire of Shark Bay Local Planning Scheme No 4 ('the Scheme').

Clause 32.17 outlines controls for advertising signs. Matters to be taken into consideration include the need for a high standard of design, the relationship between the sign and location of the business being promoted, the need to protect visual quality and character of an area, pedestrian and traffic safety, and any major impact on tourist routes.

POLICY IMPLICATIONS

There are no policy implication relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

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RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

D Chapman

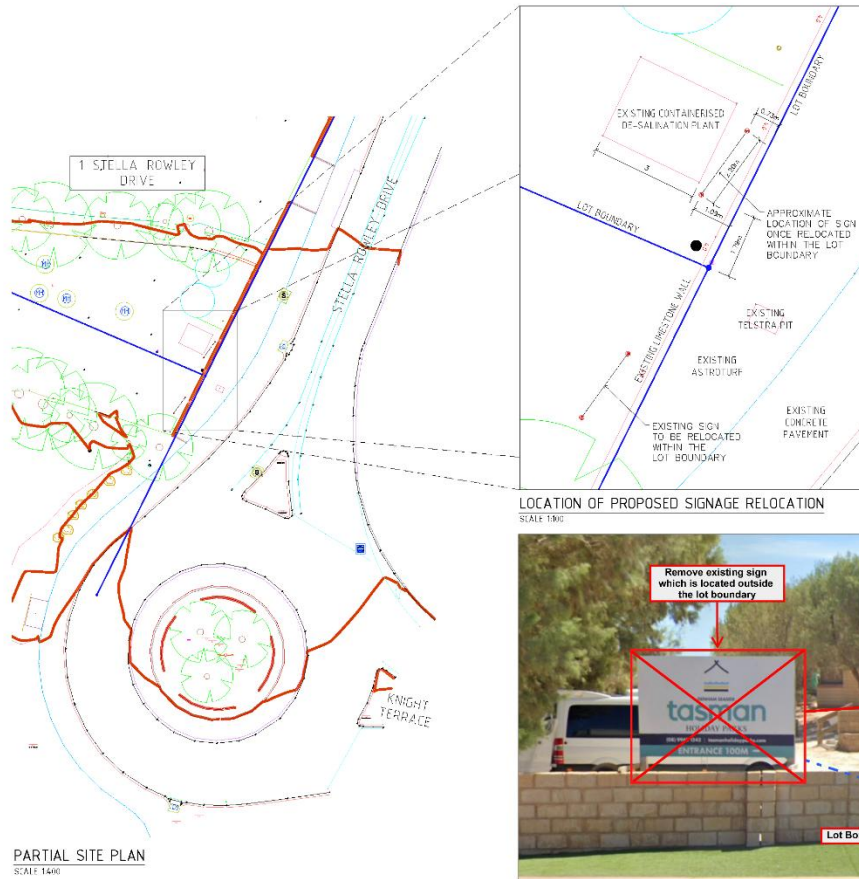
Date of Report

18 August 2025

UNCONFIRMED MINUTES OF THE ORDINARY COUNCIL MEETING

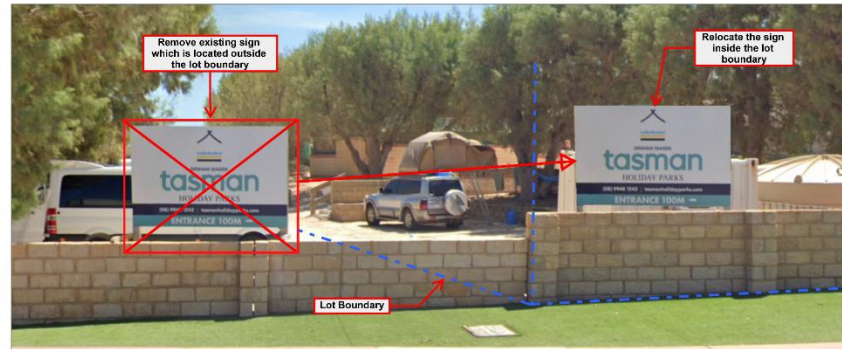
27 AUGUST 2025

ATTACHMENT # 1



NOTES:

1. EXISTING SIGN LOCATED OUTSIDE OF THE LOT BOUNDARY IS TO BE REMOVED CAREFULLY SO THAT IT CAN BE RE-INSTALLED IN THE ALTERNATIVE LOCATION SHOWN.
2. SIGN TO BE INSTALLED USING THE SAME METHOD AND MATERIALS AS PER THE CURRENT INSTALLATION, BEING 800x1200 (IMPER) SIZES, SET IN CONCRETE, WITH THIN BRACKS.
3. PROPOSED SIGN RELOCATION WORKS WILL BE UNDERTAKEN AS PART OF THE APPROVED SCOPE OF WORK, TO WITHDRAW THE CARAVAN PARK OPERATION FROM THE DUNE AREA ENCROACHMENTS.
4. SIGN RELOCATED TO A POSITION THAT WILL SCREEN THE UNSIGHTLY CONTAINERISED DRAINAGE PLANT THAT IS LOCATED WITHIN THE LOT BOUNDARY. DIMENSIONS SHOWN ARE APPROXIMATE.
5. SIGN DIMENSIONS ARE NOW, 2.3m WIDE X 1.7m HIGH.



VISUAL REPRESENTATION OF PROPOSED SIGNAGE RELOCATION

[illegible]

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12.4 PROPOSED EXPANSION OF RESERVE 53727 (FOR HORIZON POWER)
RES53727 P1512 RES48540

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Smith

Nature of Interest: Proximity Interest as leases a portion of Reserve 49809

Cr Smith left the Council Chamber at 1.24 pm

Moved

Cr Fenny

Seconded

Cr Vankova

Council Resolution

That Council:

1. Resolve to advise the Department of Planning, Lands and Heritage that the Shire of Shark Bay has no objections to;

- (a) **the expansion of Reserve 53727 to include Lot 344 (Reserve 45840) and Lot 3004 to the north to maximise future opportunities and improvements for the provision of electricity to Denham townsite; and**

- (b) **Extension of the Ministers powers to allow longer 50 year leases.**
4/0 CARRIED

FOR:

Cr's Bellottie, Fenny, Stubberfield and Vankova

AGAINST:

Nil

ABSENT:

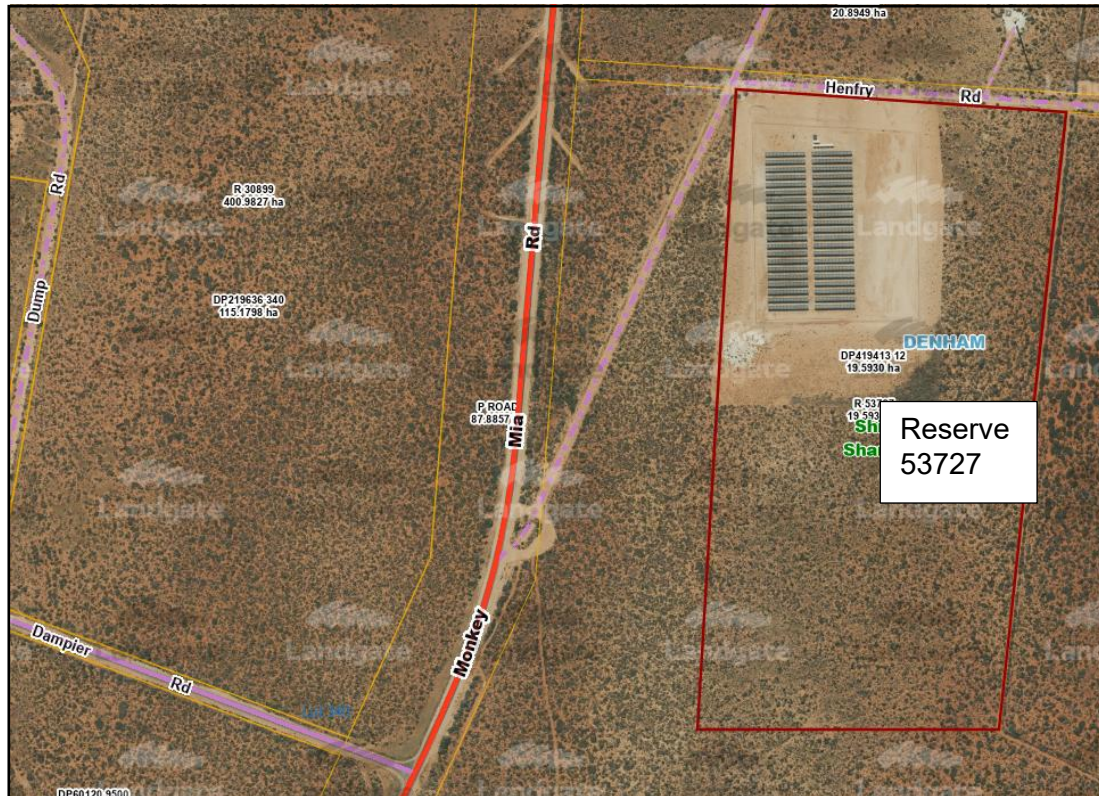
Cr's Cowell, Ridgley and Smith

Cr Smith returned to the Council Chamber at 1.31 pm.

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BACKGROUND

Reserve 53727 has a current area of 19.59 hectares.



The purpose of the reserve is for 'power generation site and associated infrastructure', and there is a Management Order to the Regional Power Corporation.

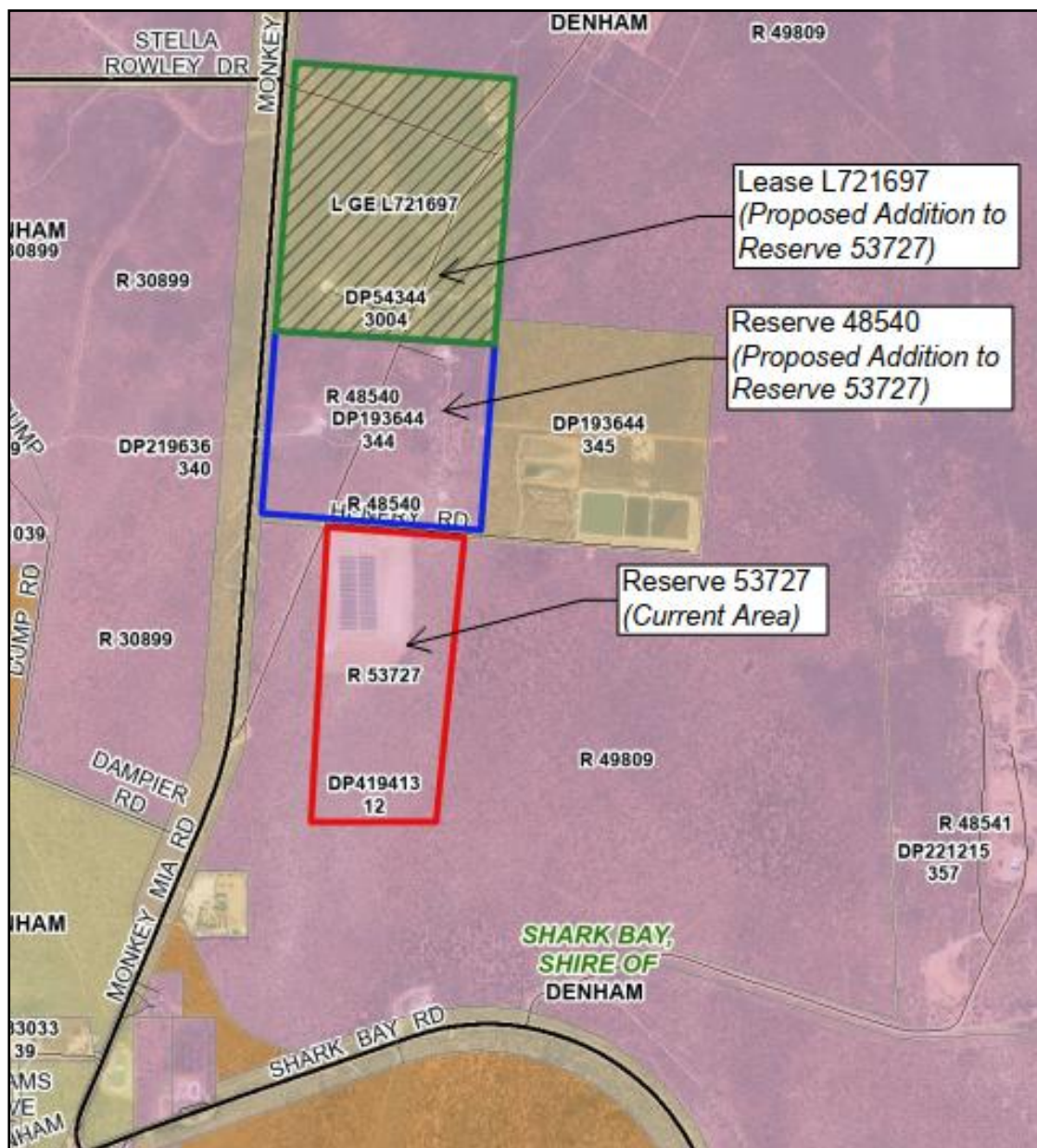
Subject to Ministerial approval, there is a power to grant leases for up to 21 years.

COMMENT

The Department of Planning, Lands and Heritage has sought the Shires comment on proposed expansion of Reserve 53727 to the north to include:

- Lot 344 known as Reserve 48540 which is currently purposed for 'aerogeneration and access' and
- Lot 3004 which has a current lease for the permitted use of 'windfarm'.

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Above: Map supplied by the Department of Planning, Lands and Heritage

Horizon Power has requested to amalgamate the above land parcels into Reserve 53727, as well as amending the purpose of the Reserve to "Electricity Purposes". The expanded reserve area would total 70.79 hectares consisting of:

Reserve 53727 (existing)	19.59 hectares
Reserve 48540	20.89 hectares
Lot 3004	30.31 hectares

Reserve 53727 currently includes the power to lease (sub-lease or licence) for any term up to 21 years, subject to the approval of the Minister for Lands, pursuant to Section 18 of the Land Administration Act 1997. Horizon Power have requested the amendment of this condition to include a period of up to 50 years.

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The Shire Chief Executive Officer has been advocating for replacement of existing wind turbines, as all are at the end of their useful life.

Town Planning Innovations has liaised with Horizon Power, and they have advised that *'we are currently investigating the best solution regarding refurbishing, replacing, or removing and replacing with another renewable energy source - to date nothing has been confirmed.'*

Town Planning Innovations recommends that the proposal be supported as an expanded reserve will maximise and protect this land for short, medium and long term electricity provision to service Denham townsite. The proposed extended lease time from 21 years to 50 years will also provide Horizon Power with greater certainty.

LEGAL IMPLICATIONS

Land Administration Act 1997 – Provides the Minister with the ability to approve leases over crown land.

Shire of Shark Bay Local Planning Scheme No 4 – Reserve 53727, Reserve 48540 and Lot 3004 are all zoned Rural.

POLICY IMPLICATIONS

There are no policy implication relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>D Chapman</i>
Date of Report	18 August 2025

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13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are on motions of which previous notice has been given for the August 2025 Ordinary Council meeting.

14.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

There were no question by members of which due notice has been given for the August 2025 Ordinary Council meeting.

15.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

There was no urgent business presented to the August 2025 Ordinary Council meeting.

16.0 MATTERS BEHIND CLOSED DOORS

There were no matters to consider behind closed doors for the August 2025 Ordinary Council meeting.

17.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 October 2025 commencing at 1.00 pm.

18.0 CLOSURE OF MEETING

As there was no further business, the Deputy President closed the August 2025 Ordinary Council meeting at 1.32 pm.