

SHIRE OF SHARK BAY NOTICE OF MEETING

25 March 2026

ORDINARY COUNCIL MEETING MINUTES



CLEAN UP AUSTRALIA DAY 2026– SHARK BAY



25 MARCH 2026



DISCLAIMER

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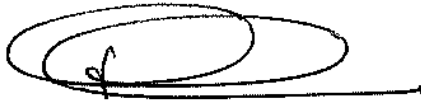
In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

ORDINARY COUNCIL MEETING MINUTES

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The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 April 2026 commencing at 1.00 pm.



Dale Chapman
Chief Executive Officer
19 March 2026

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1.0 DECLARATION OF OPENING

The President declared the meeting open at 1.25pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Malgana People as the traditional custodians of the land and sea in and around the Shire of Shark Bay.

I pay my respects to their Elders past, present and emerging.

3.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr P Stubberfield	President
Cr M Smith	Deputy President
Cr E Fenny	
Cr A Johns	
Cr G Ridgley	
Cr L Bellottie	
Cr C Cowell	

Mr D Chapman	Chief Executive Officer
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APOLOGIES

Ms J Green	Manager Finance and Administration
Ms M Fanali	Executive Manager Community Development / Minute Taker
Mr B Galvin	Works Manager

VISITORS

3 visitors

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

Question from Mr Jens Mohr, 20 Spaven Way, Denham – In a previous Town Common application by Cr Smith in regards to camels used in a commercial tourism business, the Council approved his application but stressed that the actual commercial activity cannot be conducted ON the allocated area. Why did the Council change their mind and now allows the actual commercial activity to happen on the Town Common?

Response – Item 4 from the Shire of Shark Bay Special Council Meeting held 13 January 2021 related to Council endorsing a letter of support to Department of Planning, Lands, and Heritage to allow the walking of 4 tethered camels on Unallocated Crown Land only and was not relative to any commercial activity within the Shire Common boundary or Mr Smith's licenced area.

ORDINARY COUNCIL MEETING MINUTES

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A 5-year commercial licence had previously been approved by Council at the Ordinary Council Meeting 26 February 2020 and approved by the Minister for Lands expiring 31 October 2027.

5.0 PUBLIC QUESTION TIME

1.26pm open

1.27pm close

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS

Nil

8.0 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 25 FEBRUARY 2026

Moved Cr Johns'

Seconded Cr Ridgley

Council Resolution

That the minutes of the Ordinary Council meeting held on 25 February 2026, as circulated to all Councillors, be confirmed as a true and accurate record.

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgley, Smith and Stubberfield

AGAINST: Nil

ABSENT: Nil

CARRIED 7/0

9.0 ANNOUNCEMENTS BY THE CHAIR

Nil

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10.0 FINANCE REPORT

10.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr Ridgley
Seconded Cr Fenny

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$721,707.45 be accepted.

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgley, Smith and Stubberfield

AGAINST: Nil

ABSENT: Nil

CARRIED 7/0

Comment

The schedules of accounts for payment covering -

Municipal fund BPay payment for the month of November 2025 totalling \$945.10.

There are no Municipal fund credit card direct debits for the month of November 2025 totalling \$0.00.

Municipal fund direct debits to Council for the month of November 2025 totalling \$38,586.47.

Municipal fund account electronic payment numbers MUNI 34588 to 34673 totalling \$518,485.83; and

Municipal fund account for November 2025 payroll totalling \$163,690.05.

The schedule of accounts submitted to each member of Council on 19 March 2026 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

ORDINARY COUNCIL MEETING MINUTES

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\ FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

D Chapman

Date of Report

19 March 2026

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10.2 FINANCIAL REPORTS TO 28 FEBRUARY 2026
CM00017

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr Fenny
Seconded Cr Ridgely

Council Resolution

That the monthly financial report to 28 February 2026 as attached be received.

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgely, Smith and Stubberfield

AGAINST: Nil

ABSENT: Nil

CARRIED 7/0

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 October 2025** are attached.

VARIANCE ANALYSIS

Revenue from operating activities - Actual operating revenue as of 28 February 2026 was \$731,385 greater than year to date budget.

Revenue from Fees and Charges was \$390,958 greater than year to date budget, primarily driven by rental income for Independent Living Units, refuse site fees, SBDC merchandise and Main Roads WA Shark Bay Road income higher than year to date budget.

Interest revenue on investments was \$46,087 higher than year to date budget.

Revenue from Grants, Subsidies and Contributions was \$208,320 higher than year to date budget, primarily driven by Financial Assistance Grant funding and Useless Loop

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Road Maintenance income being higher than year to date budget – this has been addressed through the mid-year budget review.

Expenditure from operating activities - Actual operating expenditure as of 28 February 2026 is less than year to date budget by \$1,040,712.

The operating expenditure variance is primarily due to less than year to date expenditure in Materials and Contracts and is predominantly timing related, year to date profiled as 8/12 of the annual budget.

LEGAL IMPLICATIONS

Section 34 of the Local Government (Financial Management) Regulations 1996, requires a financial report to be submitted to Council monthly.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 7 - A transparent, resilient organisation demonstrating leadership and governance.

Strategy 7.2 – Provide appropriate services to the community in a professional and efficient manner.

Action 7.2.2 – Maintain accountability and financial responsibility in accordance with Long Term Financial Plan.

RISK MANAGEMENT

The financial report reports on the current financial status, and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Chief Executive Officer

Date of Report

D Chapman

16 March 2026

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SHIRE OF SHARK BAY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 28 February 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Please refer to the compilation report

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ORDINARY COUNCIL MEETING MINUTES

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SHIRE OF SHARK BAY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2026

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	2,093,692	2,093,692	2,097,067	3,375	0.16%	
Grants, subsidies and contributions	2,036,796	1,357,808	1,566,128	208,320	15.34%	▲
Fees and charges	1,872,795	1,248,288	1,639,246	390,958	31.32%	▲
Interest revenue	265,414	176,920	223,007	46,087	26.05%	▲
Other revenue	170,638	113,712	178,553	64,841	57.02%	▲
Profit on asset disposals	23,573	23,573	41,377	17,804	75.53%	
	6,462,908	5,013,993	5,745,378	731,385	14.59%	
Expenditure from operating activities						
Employee costs	(2,993,110)	(2,005,952)	(1,806,555)	189,397	9.94%	
Materials and contracts	(3,109,251)	(2,071,736)	(1,486,013)	585,723	28.27%	▲
Utility charges	(220,068)	(146,512)	(140,604)	5,908	4.03%	
Depreciation	(5,539,681)	(3,692,936)	(3,512,999)	179,937	4.87%	
Finance costs	(100,848)	(67,224)	(69,455)	(2,231)	(3.32%)	
Insurance	(257,560)	(257,560)	(241,147)	16,413	6.37%	
Other expenditure	(236,964)	(157,928)	(110,540)	47,388	30.01%	▲
Loss on asset disposals	(28,452)	(10,904)	(2,727)	8,177	74.99%	
	(12,485,934)	(8,410,752)	(7,370,040)	1,040,712	12.37%	
Non cash amounts excluded from operating activities	2(c) 5,544,560	3,680,267	3,474,349	(205,918)	(5.80%)	
Amount attributable to operating activities	(478,466)	283,508	1,849,687	1,566,179	552.43%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,429,424	952,920	232,010	(720,910)	(75.65%)	▼
Proceeds from disposal of assets	120,000	95,000	105,455	10,455	11.01%	
	1,549,424	1,047,920	337,465	(710,455)	(67.80%)	
Outflows from investing activities						
Payments for property, plant and equipment	(5,210,721)	(3,477,980)	(959,255)	2,518,725	72.42%	▲
Payments for construction of infrastructure	(1,526,927)	(1,017,952)	(173,499)	844,453	82.96%	▲
	(6,737,648)	(4,495,932)	(1,132,754)	3,363,178	74.80%	
Amount attributable to investing activities	(5,188,224)	(3,448,012)	(795,289)	2,652,723	76.93%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,560,000	0	0	0	0.00%	
	1,560,000	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(200,500)	(99,194)	(99,194)	0	0.00%	
Transfer to reserves	(561,258)	(96,803)	(96,803)	0	0.00%	
	(761,758)	(195,997)	(195,997)	0	0.00%	
Non-cash amounts excluded from financing activities	2(d) 2,000,000	0	0	0	0.00%	
Amount attributable to financing activities	2,798,242	(195,997)	(195,997)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 2,868,448	2,868,448	2,871,106	2,658	0.09%	
Amount attributable to operating activities	(478,466)	283,508	1,849,687	1,566,179	552.43%	▲
Amount attributable to investing activities	(5,188,224)	(3,448,012)	(795,289)	2,652,723	76.93%	▲
Amount attributable to financing activities	2,798,242	(195,997)	(195,997)	0	0.00%	
Surplus or deficit after imposition of general rates	0	(492,053)	3,729,507	4,221,560	857.95%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Please refer to the compilation report

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**SHIRE OF SHARK BAY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

	Actual 30 June 2025 \$	Actual as at 28 February 2026 \$
CURRENT ASSETS		
Cash and cash equivalents	10,595,904	11,709,009
Trade and other receivables	558,931	405,523
Inventories	135,734	135,734
Contract assets	405,331	194,629
TOTAL CURRENT ASSETS	11,695,900	12,444,895
NON-CURRENT ASSETS		
Trade and other receivables	11,720	11,720
Other financial assets	39,810	39,810
Property, plant and equipment Infrastructure	31,702,790	31,548,283
	69,741,338	67,448,795
TOTAL NON-CURRENT ASSETS	101,495,658	99,048,608
TOTAL ASSETS	113,191,558	111,493,503
CURRENT LIABILITIES		
Trade and other payables	828,735	399,314
Other liabilities	474,137	697,349
Borrowings	200,500	101,308
Employee related provisions	181,312	181,312
TOTAL CURRENT LIABILITIES	1,684,684	1,379,281
NON-CURRENT LIABILITIES		
Borrowings	2,352,095	2,352,095
Employee related provisions	36,862	36,862
TOTAL NON-CURRENT LIABILITIES	2,388,957	2,388,957
TOTAL LIABILITIES	4,073,641	3,768,238
NET ASSETS	109,117,917	107,725,265
EQUITY		
Retained surplus	40,822,326	39,332,871
Reserve accounts	5,340,810	5,437,413
Revaluation surplus	62,954,981	62,954,981
TOTAL EQUITY	109,117,917	107,725,265

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF SHARK BAY
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 March 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

ORDINARY COUNCIL MEETING MINUTES

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SHIRE OF SHARK BAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2026

2 NET CURRENT ASSETS INFORMATION

		Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 28 February 2026
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents		10,565,805	10,595,904	11,709,009
Trade and other receivables		778,146	558,931	405,523
Inventories		120,918	135,734	135,734
Contract assets		194,629	405,331	194,629
Other assets		50,945	0	0
		11,698,443	11,695,900	12,444,895
Less: current liabilities				
Trade and other payables		(719,192)	(828,735)	(399,314)
Other liabilities		(554,136)	(474,137)	(697,349)
Borrowings		(200,500)	(200,500)	(101,306)
Employee related provisions		(216,057)	(181,312)	(181,312)
		(1,689,885)	(1,684,684)	(1,379,281)
Net current assets		10,008,558	10,011,216	11,065,614
Less: Total adjustments to net current assets	2(b)	(7,140,110)	(7,140,110)	(7,336,107)
Closing funding surplus / (deficit)		2,868,448	2,871,106	3,729,507
(b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets				
Less: Reserve accounts		(5,340,610)	(5,340,610)	(5,437,413)
Less: Unspent loans		(2,000,000)	(2,000,000)	(2,000,000)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of borrowings		200,500	200,500	101,306
Total adjustments to net current assets	2(a)	(7,140,110)	(7,140,110)	(7,336,107)
		Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 28 February 2026	YTD Actual 28 February 2026
(c) Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals		(23,573)	(23,573)	(41,377)
Add: Loss on asset disposals		28,452	10,904	2,727
Add: Depreciation		5,539,681	3,692,936	3,512,999
Total non-cash amounts excluded from operating activities		5,544,560	3,680,267	3,474,349
(d) Non-cash amounts excluded from financing activities				
Adjustments to financing activities				
Unspent loans		2,000,000	0	0
Total non-cash amounts excluded from financing activities		2,000,000	0	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

ORDINARY COUNCIL MEETING MINUTES

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SHIRE OF SHARK BAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28 FEBRUARY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$20,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions			
Financial assistance grant funding and Useless Loop Road maintenance received higher than YTD budget - this has been addressed during the mid-year budget review.	208,320	15.34%	▲
Regional North LG, Regional Arts Venues, Out of School programs funding held as a contract liability until expenditure occurs.			Timing
Main Roads WA direct grant received higher than budget, grant received for digital library notice board - this has been addressed during the mid-year budget review.			Permanent
Fees and charges			
Rental for 4 x Independent Living Units, rent for Community Resource Centre, private works and MRWA Monkey Mia Road fees received are higher than budget - this has been addressed during the mid-year budget review.	390,958	31.32%	▲
Refuse removal and site fees, SBDC merchandise, caravan park fees and MRWA Shark Bay Road YTD actual is higher than YTD budget.			Permanent
Development applications and rental shop 4 YTD actual lower than YTD budget.			Timing
Interest revenue			
Interest earnings on investments higher than budget - this has been addressed during the mid-year budget review.	46,087	26.05%	▲
			Permanent
Other revenue			
Insurance claim reimbursements and diesel fuel rebates higher than budget - this has been addressed during the mid-year budget review.	64,841	57.02%	▲
			Permanent
Expenditure from operating activities			
Materials and contracts			
YTD profiled as 8/12th of the annual budget.	585,723	28.27%	▲
Audit fees, computer licence fees, community events and festivals, domestic refuse collection, regional arts venues, Denham marina slipway haulage, fair value valuations, election expenses, emergency management consultant, out of school programs, independent living units, maintenance town streets, OHS reviews, website development YTD actual lower than YTD budget.			Timing
Insurance claims, maintenance - Country Roads, MRWA Monkey Mia plant costs, private works, refuse site operations plant costs higher than budget - this has been addressed during the mid-year budget review.			Permanent
Other expenditure			
Council assistance program YTD actual lower than budget.	47,388	30.01%	▲
Emergency Management Consultant, SBDC consignment and crossovers YTD actual higher than budget - this has been addressed during the mid-year budget review.			Permanent
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions			
Major grants held as capital grant liabilities until obligations are met.	(720,910)	(75.65%)	▼
			Timing
Outflows from investing activities			
Payments for property, plant and equipment			
Most buildings projects have not yet started. YTD budgets are profiled as 8/12th of the annual budget.	2,518,725	72.42%	▲
Expenditure on one plant and equipment item that has no budget - this has been addressed during the mid-year budget review.			Timing
			Permanent
Payments for construction of infrastructure			
Infrastructure projects not yet started. YTD budgets are profiled as 8/12th of the annual budget.	844,453	82.96%	▲
Expenditure on two infrastructure items that have no budget. Seawall and drainage construction YTD actual higher than budget - this has been addressed during the mid-year budget review.			Timing
			Permanent
Surplus or deficit after imposition of general rates			
Due to variances described above.	4,221,560	857.95%	▲

Please refer to the compilation report

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SHIRE OF SHARK BAY
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13	Capital grants and contributions	15

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

ORDINARY COUNCIL MEETING MINUTES

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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 28 FEBRUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.87 M	\$2.87 M	\$2.87 M	\$0.00 M
Closing	\$0.00 M	(\$0.49 M)	\$3.73 M	\$4.22 M

Refer to Statement of Financial Activity

Cash and cash equivalents		Payables		Receivables	
	\$11.71 M	% of total		\$0.40 M	% Outstanding
Unrestricted Cash	\$8.27 M	53.8%	Trade Payables	\$0.04 M	
Reserve Accounts	\$5.44 M	48.4%	0 to 30 Days		86.8%
			Over 30 Days		14.2%
			Over 90 Days		14.2%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.48 M)	\$0.28 M	\$1.85 M	\$1.57 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$2.10 M	% Variance	YTD Actual	\$1.57 M	% Variance	YTD Actual	\$1.64 M	% Variance
YTD Budget	\$2.09 M	0.2%	YTD Budget	\$1.38 M	16.3%	YTD Budget	\$1.26 M	31.3%

Refer to 12 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.19 M)	(\$3.45 M)	(\$0.80 M)	\$2.65 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.11 M	%	YTD Actual	\$0.17 M	% Spent	YTD Actual	\$0.23 M	% Received
Adopted Budget	\$0.12 M	(12.1%)	Adopted Budget	\$1.63 M	(88.8%)	Adopted Budget	\$1.43 M	(83.8%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.80 M	(\$0.20 M)	(\$0.20 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings		Reserves	
Principal repayments	(\$0.10 M)	Reserve balance	\$5.44 M
Interest expense	(\$0.07 M)	Net Movement	\$0.10 M
Principal due	\$2.45 M		

Refer to 10 - Borrowings

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

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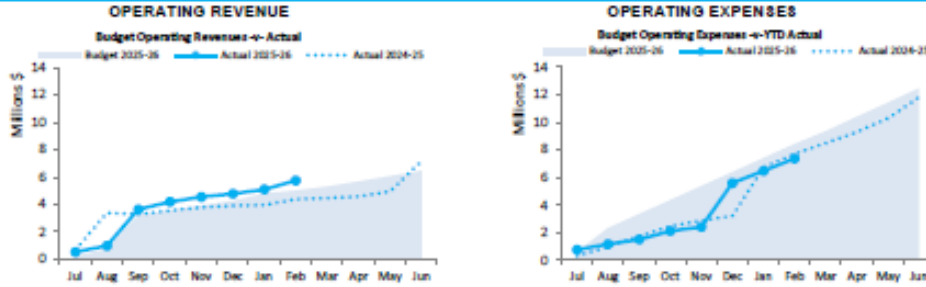
ORDINARY COUNCIL MEETING MINUTES

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SHIRE OF SHARK BAY
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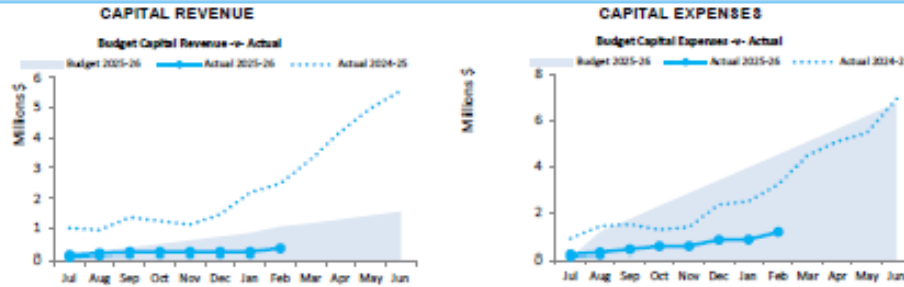
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

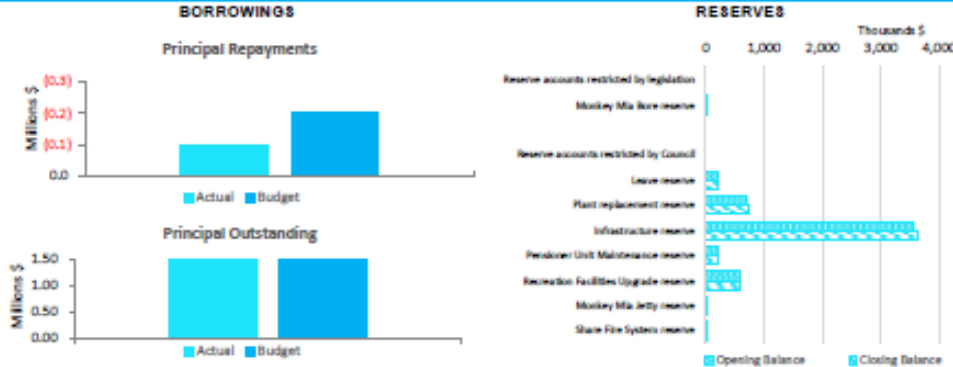


The sharp increase in the actual operating expenses for January 2025, is due to depreciation expense not previously charged in the financial year.

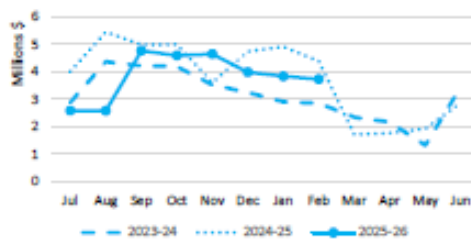
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

ORDINARY COUNCIL MEETING MINUTES

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SHIRE OF SHARK BAY
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3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Institution	Interest Rate	Maturity Date
Municipal Fund Bank	Cash and cash equivalents	2,095,661	0	2,095,661	CBA	Variable	Not applicable
Municipal Telenet Saver - 6555	Cash and cash equivalents	1,300,854	0	1,300,854	CBA	Variable	Not applicable
SHERP Telenet Saver - 6571	Cash and cash equivalents	87,730	0	87,730	CBA	Variable	Not applicable
Municipal Term Deposit - 6547	Cash and cash equivalents	24,881	0	24,881	CBA	Variable	Not applicable
Reserve Telenet Saver - 6555	Cash and cash equivalents	6,204	2,302,462	2,308,666	CBA	Variable	Not applicable
Reserve Bank Account - 6520	Cash and cash equivalents	164	0	164	CBA	Variable	Not applicable
Reserve Bank Account- 6547	Cash and cash equivalents	0	83,396	83,396	CBA	Variable	Not applicable
Reserve Bank Account - 6547	Cash and cash equivalents	0	1,051,555	1,051,555	CBA	Variable	Not applicable
Cash Float	Cash and cash equivalents	900	0	900	Cash on hand	Not applicable	Not applicable
CBA Term Deposit - 7106	Cash and cash equivalents	2,067,535	2,000,000	4,067,535	CBA	Variable	Not available
Muni Bank Deposit - 6566	Cash and cash equivalents	687,667	0	687,667	CBA	Variable	Not applicable
Total		6,271,596	5,437,413	11,709,009			
Comprising							
Cash and cash equivalents		6,271,596	5,437,413	11,709,009			
		6,271,596	5,437,413	11,709,009			

KEY INFORMATION

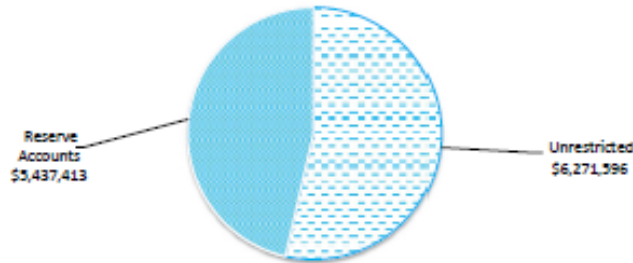
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



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4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Monkey Mia Bore reserve	14,999	15,000	0	29,999	14,999	0	0	14,999
Reserve accounts restricted by Council								
Leave reserve	211,638	6,772	0	218,410	211,638	3,850	0	215,488
Plant replacement reserve	713,619	22,836	0	736,455	713,619	12,971	0	726,590
Infrastructure reserve	3,546,044	489,317	(1,500,000)	2,535,361	3,546,044	64,454	0	3,610,498
Pensioner Unit Maintenance reserve	220,947	7,070	(60,000)	168,017	220,947	4,016	0	224,963
Recreation Facilities Upgrade reserve	577,289	18,473	0	595,762	577,289	10,493	0	587,782
Monkey Mia Jetty reserve	23,980	767	0	24,747	23,980	436	0	24,416
Share Fire System reserve	32,094	1,023	0	33,117	32,094	583	0	32,677
	5,340,610	561,258	(1,560,000)	4,341,868	5,340,610	96,803	0	5,437,413

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SHIRE OF SHARK BAY
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INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	4,464,721	2,980,644	615,725	(2,364,919)
Furniture & Office Equip.	40,000	26,664	0	(26,664)
Plant, Equip. & Vehicles	676,000	450,672	343,530	(107,142)
Heritage Assets	30,000	20,000	0	(20,000)
Acquisition of property, plant and equipment	5,210,721	3,477,980	959,255	(2,518,725)
Roads (Non Town)	636,309	424,208	0	(424,208)
Footpaths	60,000	40,000	0	(40,000)
Drainage/Culverts	50,000	33,336	58,000	24,664
Town Streets	475,582	317,056	0	(317,056)
Public Facilities	305,036	203,352	115,499	(87,853)
Acquisition of infrastructure	1,526,927	1,017,952	173,499	(844,453)
Total capital acquisitions	6,737,648	4,495,932	1,132,754	(3,363,178)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,429,424	952,920	232,010	(720,910)
Other (disposals & C/Fwd)	120,000	95,000	105,455	10,455
Reserve accounts				
Infrastructure reserve	1,500,000	0	0	0
Pensioner Unit Maintenance reserve	60,000	0	0	0
Contribution - operations	3,628,224	3,448,012	795,289	(2,652,723)
Capital funding total	6,737,648	4,495,932	1,132,754	(3,363,178)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Please refer to the compilation report

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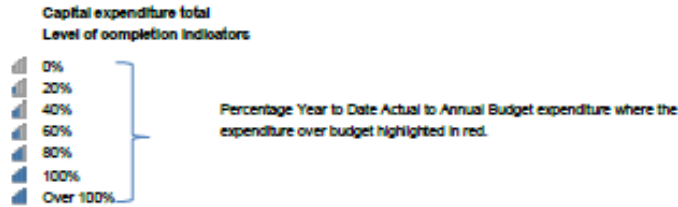
ORDINARY COUNCIL MEETING MINUTES

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SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
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INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED



	Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
Capital Expenditure					
Buildings					
	25104775 SHERP - Community Housing Project	127,721	85,144	112,772	27,628
	35304736 Sport and Recreation Buildings Capital Works	267,000	178,000	119,238	(58,762)
	09128000 Capital Works Staff Housing	50,000	37,500	49,554	12,054
	05204750 Staff Housing Capital Works	100,000	66,664	0	(66,664)
	09102810 Capital Works - Essential Worker Accommodation	3,735,000	2,490,000	334,161	(2,155,839)
	10202691 Animal Shelter - Capital	40,000	26,664	0	(26,664)
	25104785 Independent Living Units Capital Works	60,000	40,000	0	(40,000)
	30105583 Refuse Site Shop Floor	15,000	10,000	0	(10,000)
	36004997 SBDC Lighting Upgrade	50,000	33,336	0	(33,336)
	36005002 SBDC Energy Efficiency Assessment	20,000	13,336	0	(13,336)
	Buildings Total	4,464,721	2,880,844	616,726	(2,364,918)
Furniture & Office Equip.					
	05204975 Office Furniture & Equipment	30,000	20,000	0	(20,000)
	35305506 Gymnasium Equipment	10,000	6,664	0	(6,664)
	Furniture & Office Equip. Total	40,000	26,664	0	(28,884)
Plant, Equip. & Vehicles					
	05205338 ADMIN Vehicle Replacement	50,000	33,336	58,295	24,959
	30400760 Mortuary Fridge Unit - Capital	7,000	4,664	0	(4,664)
	35405250 Digital TV Upgrade	100,000	66,664	0	(66,664)
	36004998 SBDC Airconditioner Upgrade	28,000	18,664	0	(18,664)
	36005003 SBDC Solar Inverters	15,000	10,000	0	(10,000)
	45156790 Electronic Road Closed Sign - Useless Loop Road	30,000	20,000	0	(20,000)
	45205475 Major Plant Items - Capital	20,000	13,336	4,375	(8,961)
	45205484 Water Tanker	160,000	106,664	0	(106,664)
	45205515 Rangers Vehicle	62,000	41,336	57,371	16,035
	45205516 Dual Cab Ute - Country	62,000	41,336	58,295	16,959
	45205520 Road Sweeper (Tow Along Broom)- Country Roads	80,000	53,336	66,465	13,129
	45205519 Waste Truck	0	0	40,434	40,434
	45205345 FORD RANGER UTE - EXTRA VEHICLE PURCHASE	62,000	41,336	58,295	16,959
	Plant, Equip. & Vehicles Total	678,000	460,672	343,630	(107,143)
Heritage Assets					
	35605182 Heritage Stables Refurbishment	30,000	20,000	0	(20,000)
	Heritage Assets Total	30,000	20,000	0	(20,000)
Roads (Non Town)					
	45165670 Regional Roads Group - RRG	636,309	424,208	0	(424,208)
	Roads (Non Town) Total	636,309	424,208	0	(424,208)
Footpaths					
	45145250 Town Footpaths - Dual Use Path Construction	60,000	40,000	0	(40,000)
	Footpaths Total	60,000	40,000	0	(40,000)
Town Streets					
	45156690 Roads To Recovery - R2R	475,582	317,068	0	(317,068)
	Town Streets Total	475,582	317,068	0	(317,068)
Public Facilities					
	35205541 Seawall Upgrade - Capital Works	20,036	13,360	72,477	59,117
	05204740 Community Precinct Placemaking Capital	20,000	13,336	0	(13,336)
	30105580 Refuse Site Fence (Expansion)	145,000	96,664	0	(96,664)
	30105581 Refuse Site Bunding	15,000	10,000	0	(10,000)
	30405593 Cemetery Upgrade	10,000	6,664	0	(6,664)
	35205525 Foreshore Public Facilities Upgrade/Improvements	15,000	10,000	0	(10,000)
	35305511 Town Oval and Recreation Reticulation/Resurfacing	30,000	20,000	0	(20,000)
	35305586 Parks & Gardens Capital Exp	20,000	13,336	0	(13,337)
	45104725 Useless Loop Rd - Waste Fence	10,000	6,664	0	(6,664)
	45156789 Temporary Fencing - Capital	10,000	6,664	0	(6,664)
	45205319 Refuse Site Fuel Tank and Bowser	10,000	6,664	9,828	3,164
	35205524 Fish Clearing Facility - Rec Fish West Grant EXP	0	0	19,496	19,496
	35205548 Foreshore BBQ Replacement	0	0	13,698	13,698
	Public Facilities Total	306,036	203,362	116,498	(87,864)
Drainage/Culverts					
	45105875 Drainage/Sump Construction	50,000	33,336	58,000	24,664
	Drainage/Culverts Total	50,000	33,336	58,000	24,664
	Grand Total	6,737,648	4,486,832	1,192,764	(3,383,180)

Please refer to the compilation report

ORDINARY COUNCIL MEETING MINUTES

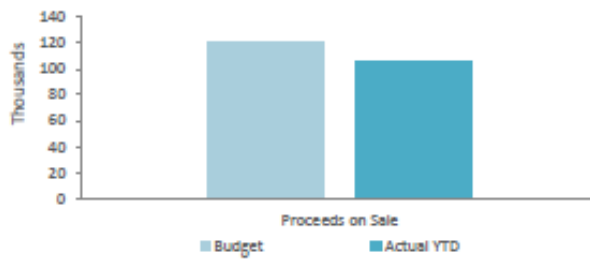
25 MARCH 2026

SHIRE OF SHARK BAY
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OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Water Tanker	32,548	20,000	0	(12,548)	0	0	0	0
MV211	Admin Vehicle	9,605	25,000	15,395	0	30,000	27,273	0	(2,727)
MV220	Dual Cab Ute- Ranger	28,822	35,000	8,178	0	20,468	40,000	19,532	0
MV218	Dual Cab Ute - Country	45,904	35,000	0	(10,904)	16,337	38,182	21,845	0
	Community Bus	10,000	5,000	0	(5,000)	0	0	0	0
		124,879	120,000	23,573	(28,452)	66,805	105,455	41,377	(2,727)



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OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

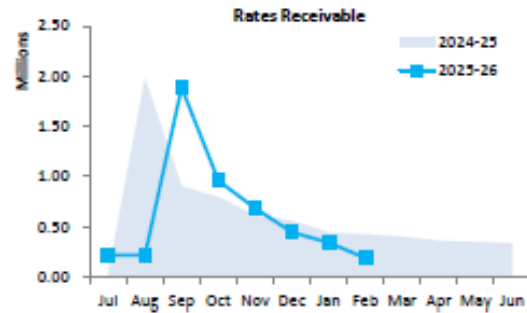
Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 28 February 2026
	\$	\$	\$	\$
Inventory				
Stock on hand	135,734	0	0	135,734
Contract assets				
Contract assets	495,331	0	(210,702)	194,829
Total other current assets	541,065	0	(210,702)	330,363

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

OPERATING ACTIVITIES



30 Days	60 Days	90+ Days	Total
\$	\$	\$	\$
8,842	1,271	3,827	106,647
8.3%	1.2%	3.6%	
			106,647
			60,644
			51,039
			218,330

Please refer to the compilation report

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KEY INFORMATION

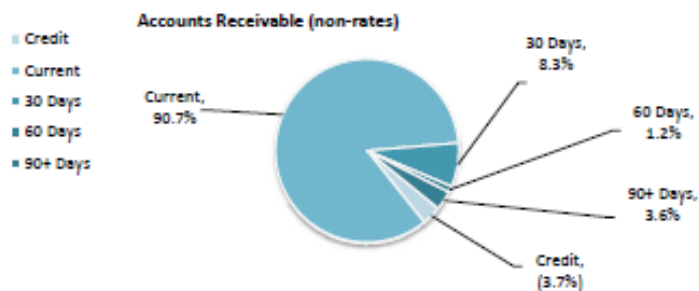
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Please refer to the compilation report

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SHIRE OF SHARK BAY
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OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 28 February 2026
	\$	\$	\$	\$
Inventory				
Stock on hand	135,734	0	0	135,734
Contract assets				
Contract assets	405,331	0	(210,702)	194,629
Total other current assets	541,065	0	(210,702)	330,363

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF SHARK BAY
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OPERATING ACTIVITIES

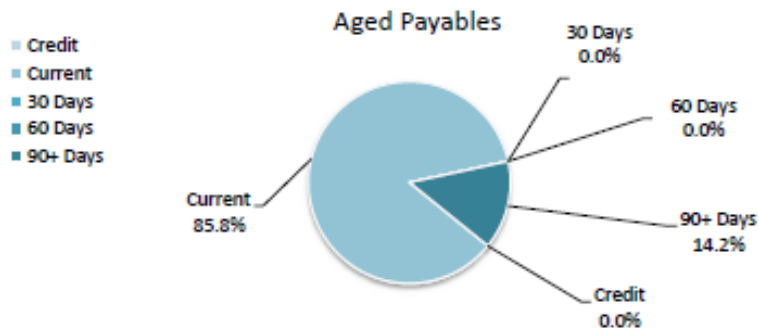
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	32,727	0	0	5,413	38,140
Percentage	0.0%	85.8%	0.0%	0.0%	14.2%	
Balance per trial balance						
Sundry creditors						38,140
ATO liabilities						85,211
Other payables						90,020
Esl Liability						418
Bond Liability						75,777
Prepaid Rates						7,942
Contract retentions held						101,806
Total payables general outstanding						399,314

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



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FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2026	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Town Oval Bore	58	632,077	0	0	(17,844)	(35,888)	614,233	596,189	(11,514)	(13,959)
Essential Worker Accommodation	59	1,920,518	0	0	(81,350)	(164,612)	1,839,168	1,755,906	(57,941)	(86,889)
Total		2,662,695	0	0	(99,194)	(200,500)	2,463,401	2,362,095	(69,455)	(100,848)
Current borrowings		200,500					101,306			
Non-current borrowings		2,352,095					2,352,095			
		2,662,695					2,463,401			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 28 FEBRUARY 2026

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 28 February 2026
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		74,537	0	360,089	(189,674)	244,952
Capital grant/contributions liabilities		399,800	0	204,807	(152,010)	452,397
Total other liabilities		474,137	0	564,896	(341,684)	697,349
Employee Related Provisions						
Provision for annual leave		99,323	0	0	0	99,323
Provision for long service leave		81,989	0	0	0	81,989
Total Provisions		181,312	0	0	0	181,312
Total other current liabilities		655,449	0	564,896	(341,684)	878,661

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 28 FEBRUARY 2026

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase In Liability	Decrease In Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2026			28 Feb 2026	28 Feb 2026			
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	971,190	647,456	825,660
Grants Commission - Roads	0	0	0	0	0	342,973	228,648	230,116
FESA Grant - Operating Bush Fire Brigade	0	7,704	(5,550)	2,154	2,154	10,796	7,192	5,550
Grant FESA - SES	0	23,600	(23,600)	0	0	47,200	31,464	40,638
Planning & Strategy - Regional North LG	42,149	0	(937)	41,212	41,212	42,149	28,096	938
DLGDC - Regional Arts Venues Support	4,412	55,240	(11,706)	47,946	47,946	59,651	39,760	11,705
Road Preservation Grant	0	0	0	0	0	161,421	107,608	171,485
Useless Loop Road - Mtce	0	132,000	(132,000)	0	0	330,000	220,000	264,000
Grants - Community Development	0	1,000	(1,000)	0	0	1,000	664	1,000
Every Club - Gaming & Wagering Com	2,966	0	0	2,966	2,966	10,166	6,776	0
Gaming & Wagering Com - Out of School Programs	0	0	0	0	0	30,000	20,000	0
Grant - Horizon - Beats in the Bay	0	0	0	0	0	5,000	3,328	0
Grant - Youth Life Skills Program -INC	10,000	0	(326)	9,674	9,674	10,000	6,664	326
Useless Loop Road - Extra Grades	0	136,000	0	136,000	136,000	0	0	0
DIGITAL LIBRARY BOARD - GRANT	0	4,545	(4,545)	0	0	0	0	4,545
	68,627	380,089	(178,884)	238,862	238,862	2,021,648	1,347,868	1,656,883
Contributions								
Donations - HMAS Sydney Exhibit	0	0	0	0	0	250	160	155
Coburn Resources Education Contribution	5,000	0	0	5,000	5,000	5,000	3,328	0
Contribution to Road Maintenance - Pipeline	10,010	0	(10,010)	0	0	10,000	6,664	10,010
	16,010	0	(10,010)	6,000	6,000	16,260	10,162	10,166
TOTALS	74,637	380,089	(188,874)	244,862	244,862	2,038,798	1,367,808	1,688,128

ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

SHIRE OF SHARK BAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 28 FEBRUARY 2026

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase In Liability	Decrease In Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2025			28 Feb 2026	28 Feb 2026			
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Grant - Cyclone Seroja Resilience - Income	301,879	0	(119,238)	182,641	182,641	301,879	201,248	119,238
Grant - Essential Worker Accommodation - GDC	50,000	0	0	50,000	50,000	50,000	33,328	0
Roads To Recovery Grant - Cap	0	0	0	0	0	475,582	317,048	0
RRG Grants - Capital Projects	0	169,683	0	169,683	169,683	424,206	282,800	0
Local Road and Community Infrastructure Program	0	0	0	0	0	30,000	20,000	0
Grant - Seawall Revetment Capital Projects	0	0	0	0	0	20,036	13,352	0
Grant - SHERP Community Housing Project	47,721	0	(32,772)	14,949	14,949	127,721	85,144	112,772
Lotterywest Library Upgrade Grant	0	35,124	0	35,124	35,124	0	0	0
	398,800	204,807	(162,010)	462,397	462,397	1,428,424	962,820	292,010

Please refer to the compilation report

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10.3 BUDGET REVIEW 2025/2026

CM00017

Author

Chief Executive Officer
Moore Australia (WA) Pty Ltd

Disclosure of Any Interest

Nil

Moved Cr Johns
Seconded Cr Cowell

Council Resolution

a) That Council adopt by absolute majority the 2025/2026 mid-year budget review as attached.

b) That Council adopt by absolute majority the following budget amendments to the 2025/2026 adopted annual budget:

<i>Operating Revenue</i>	<i>Grants Subsidies and Contributions</i>	<i>Increase provision by</i>	<i>\$293,602</i>
<i>Operating Revenue</i>	<i>Fees and Charges</i>	<i>Increase provision by</i>	<i>\$147,160</i>
<i>Operating Revenue</i>	<i>Interest Revenue</i>	<i>Increase provision by</i>	<i>\$16,100</i>
<i>Operating Revenue</i>	<i>Other Revenue</i>	<i>Increase provision by</i>	<i>\$69,500</i>
<i>Operating Revenue</i>	<i>Profit on asset disposals</i>	<i>Increase provision by</i>	<i>\$30,804</i>
<i>Operating Expenditure</i>	<i>Employee Costs</i>	<i>Increase provision by</i>	<i>\$196,303</i>
<i>Operating Expenditure</i>	<i>Materials and Contracts</i>	<i>Increase provision by</i>	<i>\$317,388</i>
<i>Operating Expenditure</i>	<i>Other Expenditure</i>	<i>Increase provision by</i>	<i>\$9,159</i>
<i>Operating Expenditure</i>	<i>Loss on asset disposals</i>	<i>Decrease provision by</i>	<i>-\$8,177</i>
<i>Capital Revenue</i>	<i>Capital Grants Subsidies and Contributions</i>	<i>Increase provision by</i>	<i>\$134,000</i>
<i>Capital Revenue</i>	<i>Proceeds from disposal of assets</i>	<i>Increase provision by</i>	<i>\$50,455</i>
<i>Capital Expenditure</i>	<i>Land and Buildings</i>	<i>Increase provision by</i>	<i>\$18,551</i>
<i>Capital Expenditure</i>	<i>Plant and Equipment</i>	<i>Increase provision by</i>	<i>\$113,434</i>
<i>Capital Expenditure</i>	<i>Infrastructure Roads</i>	<i>Increase provision by</i>	<i>\$8,000</i>
<i>Capital Expenditure</i>	<i>Infrastructure Other</i>	<i>Decrease provision by</i>	<i>-\$52,559</i>
	<i>Surplus Carried Forward</i>	<i>Increase provision by</i>	<i>\$2,658</i>
	<i>Transfer to Infrastructure</i>	<i>Increase provision by</i>	<i>\$103,199</i>

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Reserve

ABSOLUTE MAJORITY REQUIRED

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgley, Smith and Stubberfield
AGAINST: Nil
ABSENT: Nil

CARRIED 7/0

Summary

To consider the Shire's financial position as at 31 January 2026 and performance for the period 1 July 2025 to 31 January 2026 in relation to the adopted annual budget and projections estimated for the remainder of the financial year.

Background

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The report for the period 1 July 2025 to 31 January 2026 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2026 and is presented for council's consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

The material variance levels which have been reported for the budget review, have utilised the same materiality levels as monthly reporting to determine the extent of explanation / are based on a materiality level of \$20,000 and 10% implemented for the purpose of the budget review / are based upon management judgement where explanations are considered appropriate.

Comment

The budget review report includes at Note 4 a summary of predicted variances contained within the Statement of Financial Activity, including whether variances are considered to be permanent (where a difference is likely between the current budget and the expected outcome to 30 June) or due to timing (e.g. where a project is likely to be delayed).

Features of the budget review include:

Increase in fees and charges for the MRWA Monkey Mia Road, rentals and SBDC merchandise sales. Some independent living unit rentals were not accounted for in	\$147,160
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ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

the adopted budget.	
Interest earnings on investments accounts are higher than predicted.	\$16,100
New grant funding received for the digital library noticeboard and extra grades to be completed on the Useless Loop Road. Potential new grant to be received from Department of Housing for building condition assessments. Increase to the financial assistance grant scheme and MRWA direct grants as per the payment schedules.	\$298,602
Horizon Power grant for Beats in the Bay not going ahead.	(\$5,000)
New budget to receive reimbursements from insurance claims. Increased budget for the SBDC sale consignments.	\$69,500
New budget items for employee costs towards community events & festivals, independent living unit maintenance, plant operations. Increased budgets for the MRWA Monkey Mia Road and national superannuation guarantee payments.	(\$219,500)
Employee costs savings occurred at the town parks maintenance.	\$23,197
New budget expenditure for the building condition assessments to be done and the Useless Loop Road maintenance (matched with grant funding)	(\$190,000)
Increased materials and contracts budgets for the depot tools & minor plant, maintenance on country roads, MRWA Monkey Mia Road.	(\$162,222)
Savings on community events and festivals as Beats in the Bay not going ahead.	\$34,834
Budget increase for crossover maintenance and the SBDC consignment expenses.	(\$9,159)
New capital grant to be received from DBCA for drainage/sump construction \$58,000, Fish Cleaning Facility \$40,000 and Lotterywest library upgrades \$36,000	\$134,000
Increase in proceeds on disposal of plant items from budget estimates and including new trade of Ford Territory.	\$50,455
New budget items for the Lotterywest library upgrade with matching funding. SBDC security upgrades.	(\$66,000)
Savings on independent living units upgrades and the SHERP community housing as project is complete.	\$47,449
Plant purchase for the replacement of the Ford Territory. Upgrades have occurred on the waste truck. Toolboxes purchased for new vehicles.	(\$141,434)
Savings on road sweeper. Reduce budget for the SBDC air conditioner upgrade.	\$28,000
New capital budget for the fish cleaning facility with matching funding. Increase budget for the seawall upgrade works now completed.	(\$92,441)
Refuse site fence expansion project to be carried forward to the 26/27 budget.	\$145,000
Increase budget for the drainage/sump construction with matching funding.	(\$8,000)
Transfer to infrastructure reserve	(\$103,199)
Increase in net current assets brought forward upon receipt of audited annual financial statements.	\$2,658
Overall Change (surplus)	\$0

In considering the above variances and projections within the attached budget review, the closing position remains as budgeted which is reflected in the Statement of Budget Review.

Following completion of the budget review and to properly consider the impact of estimated projections at 30 June 2025, some items have been identified as requiring a budget amendment to properly account for these variances where appropriate. Required budget amendments have been included in Note 4 of the attached budget

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review document for information and presented as a separate recommendation to the budget review for council consideration.

Statutory Environment

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
 - (d) include the following —
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end of year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

**Absolute majority required.*
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

Policy Implications

There are no known policy implications associated with this report.

Financial Implications

Authorisation of expenditure through budget amendments recommended. Other specific financial implications are as outlined in the body of this report.

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Strategic Implications

Council Plan 2023 - 2033

- Outcome 6: A strategically focused, unified Council, functioning efficiently.
 - Strategy 6.1 Effectively represent and promote the Shire of Shark Bay.
- Outcome 7: A transparent, resilient organisation demonstrating leadership and governance.
 - Strategy 7.1 Encourage and support community engagement.
 - Strategy 7.2 Provide appropriate services to the community in a professional manner.

Risk Management

There is a requirement under the Local Government (Financial Management) Regulations 1996 that a budget review be undertaken and therefore Council needs to comply with the legislation. Therefore, to not adopt a recommendation would present a high risk to Council.

Consultation

Dale Chapman – Chief Executive Officer

Michelle Fanali – Executive Manager Community Development

Jane Green – Manager Finance and Administration

Brian Galvin – Works Manager

Moore Australia WA

Attachments

Attachment – 2025/2026 Budget Review Statement of Financial Activity, notes on Closing Funds, and Budget Amendments.

Voting Requirements

Absolute Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

19 March 2026

25 MARCH 2026

SHIRE OF SHARK BAY

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 JANUARY 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

SHIRE OF SHARK BAY
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2026

	Note	Budget v Actual			Estimated Year at End Amount (b)	Predicted Variance (b) - (a)	
		Adopted Budget	Updated Budget Estimates (a)	Year to Date Actual			
		\$	\$	\$	\$	\$	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		1,965,289	1,965,289	1,971,499	1,965,289	0	
Rates excluding general rates		128,403	128,403	128,403	128,403	0	
Grants, subsidies and contributions	4.1	2,036,796	2,036,796	1,075,546	2,330,398	293,602	▲
Fees and charges	4.2	1,872,795	1,872,795	1,552,778	2,019,955	147,160	▲
Interest revenue	4.3	265,414	265,414	184,535	281,514	16,100	▲
Other revenue	4.4	170,638	170,638	176,897	240,138	69,500	▲
Profit on asset disposals	4.5	23,573	23,573	0	54,377	30,804	▲
		<u>6,462,908</u>	<u>6,462,908</u>	<u>5,089,658</u>	<u>7,020,074</u>	<u>557,166</u>	
Expenditure from operating activities							
Employee costs	4.6	(2,993,110)	(2,993,110)	(1,605,015)	(3,189,413)	(196,303)	▼
Materials and contracts	4.7	(3,109,251)	(3,109,251)	(1,242,913)	(3,426,639)	(317,388)	▼
Utility charges		(220,068)	(220,068)	(110,975)	(220,068)	0	
Depreciation		(5,539,681)	(5,539,681)	(3,098,845)	(5,539,681)	0	
Finance costs		(100,848)	(100,848)	(69,455)	(100,848)	0	
Insurance		(257,560)	(257,560)	(241,147)	(257,560)	0	
Other expenditure	4.8	(236,964)	(236,964)	(102,872)	(246,123)	(9,159)	▼
Loss on asset disposals	4.9	(28,452)	(28,452)	0	(20,275)	8,177	▲
		<u>(12,485,934)</u>	<u>(12,485,934)</u>	<u>(6,471,222)</u>	<u>(13,000,607)</u>	<u>(514,673)</u>	
Non-cash amounts excluded from operating activities	4.10	5,544,560	5,544,560	3,098,845	5,505,579	(38,981)	▼
Amount attributable to operating activities		<u>(478,466)</u>	<u>(478,466)</u>	<u>1,717,281</u>	<u>(474,964)</u>	<u>3,512</u>	
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital grants, subsidies and contributions	4.11	1,429,424	1,429,424	228,510	1,563,424	134,000	▲
Proceeds from disposal of assets	4.12	120,000	120,000	0	170,455	50,455	▲
		<u>1,549,424</u>	<u>1,549,424</u>	<u>228,510</u>	<u>1,733,879</u>	<u>184,455</u>	
Outflows from investing activities							
Purchase of land and buildings	4.13	(4,494,721)	(4,494,721)	(533,587)	(4,513,272)	(18,551)	▼
Purchase of plant and equipment	4.14	(676,000)	(676,000)	(111,274)	(789,434)	(113,434)	▼
Purchase of furniture and equipment		(40,000)	(40,000)	0	(40,000)	0	
Purchase and construction of infrastructure-roads	4.15	(1,161,891)	(1,161,891)	(58,000)	(1,169,891)	(8,000)	▼
Purchase and construction of infrastructure-other	4.16	(365,036)	(365,036)	(100,478)	(312,477)	52,559	▲
		<u>(6,737,648)</u>	<u>(6,737,648)</u>	<u>(803,339)</u>	<u>(6,825,074)</u>	<u>(87,426)</u>	
Amount attributable to investing activities		<u>(5,188,224)</u>	<u>(5,188,224)</u>	<u>(574,829)</u>	<u>(5,091,195)</u>	<u>97,029</u>	
FINANCING ACTIVITIES							
Cash inflows from financing activities							
Transfers from reserve accounts		1,560,000	1,560,000	0	1,560,000	0	
		<u>1,560,000</u>	<u>1,560,000</u>	<u>0</u>	<u>1,560,000</u>	<u>0</u>	
Cash outflows from financing activities							
Repayment of borrowings		(200,500)	(200,500)	(99,194)	(200,500)	0	
Transfers to reserve accounts	4.17	(561,258)	(561,258)	(76,496)	(664,457)	(103,199)	▼
		<u>(761,758)</u>	<u>(761,758)</u>	<u>(175,690)</u>	<u>(864,957)</u>	<u>(103,199)</u>	
Non-cash amounts excluded from financing activities		2,000,000	2,000,000	0	2,000,000	0	
Amount attributable to financing activities		<u>2,798,242</u>	<u>2,798,242</u>	<u>(175,690)</u>	<u>2,695,043</u>	<u>(103,199)</u>	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	4.18	2,868,448	2,868,448	2,871,106	2,871,106	2,658	▲
Amount attributable to operating activities		(478,466)	(478,466)	1,717,281	(474,964)	3,512	
Amount attributable to investing activities		(5,188,224)	(5,188,224)	(574,829)	(5,091,195)	97,029	
Amount attributable to financing activities		2,798,242	2,798,242	(175,690)	2,695,043	(103,199)	
Surplus or deficit after imposition of general rates		<u>0</u>	<u>0</u>	<u>3,837,868</u>	<u>0</u>	<u>0</u>	

SHIRE OF SHARK BAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2026

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Shire of Shark Bay to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for the statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Year to Date Actual balances

Balances shown in this budget as Year to Date Actual are based on records at the time of preparation of the budget review and are subject to final adjustments.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Shark Bay controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the budget review.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the current financial year:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

MATERIAL ACCOUNTING POLICIES

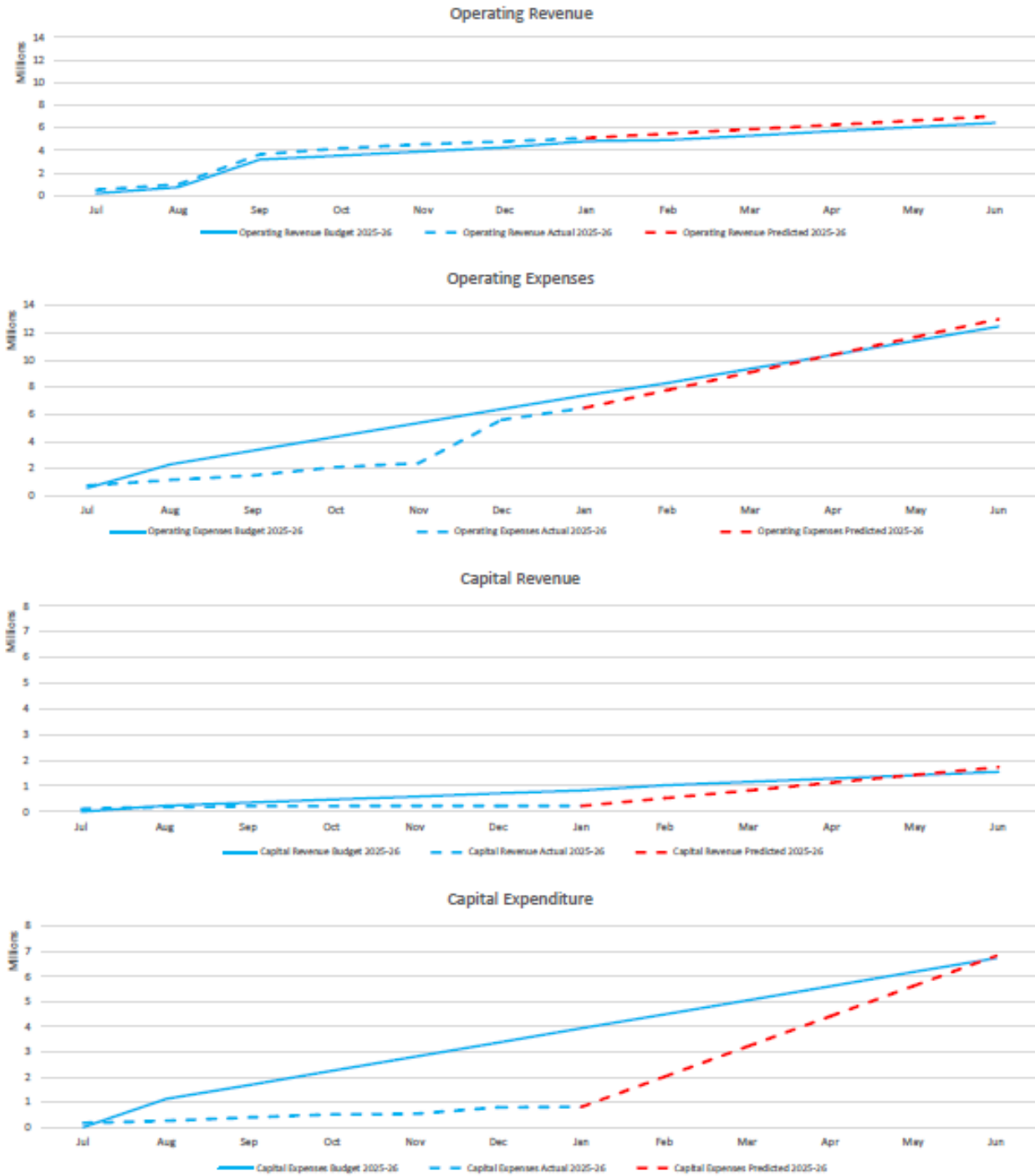
Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

SHIRE OF SHARK BAY
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2026

2. SUMMARY GRAPHS - BUDGET REVIEW



This information is to be read in conjunction with the accompanying financial statements and notes.

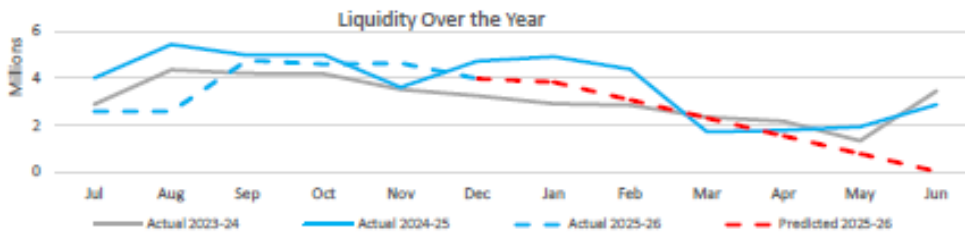
ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

SHIRE OF SHARK BAY
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDED 31 JANUARY 2028

3 NET CURRENT FUNDING POSITION EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

(a) Composition of estimated net current assets	Audited Actual 30 June 2025	Adopted Budget 30 June 2026	Updated Budget Estimates 30 June 2026	Year to Date Actual 31 January 2026	Estimated Year at End Amount 30 June 2026
	\$	\$	\$	\$	\$
Current assets					
Cash and cash equivalents	10,595,904	4,603,302	4,603,302	11,535,094	4,706,501
Trade and other receivables	558,931	451,091	451,091	631,783	451,091
Inventories	135,734	120,918	120,918	135,734	120,918
Contract assets	405,331	0	0	194,629	0
	<u>11,695,900</u>	<u>5,175,311</u>	<u>5,175,311</u>	<u>12,497,240</u>	<u>5,278,510</u>
Less: current liabilities					
Trade and other payables	(828,735)	(517,386)	(517,386)	(395,118)	(517,386)
Contract liabilities	(74,537)	0	0	(245,063)	0
Capital grant/contribution liability	(399,600)	0	0	(420,773)	0
Borrowings	(200,500)	(209,137)	(209,137)	(101,306)	(209,137)
Employee related provisions	(181,312)	(216,057)	(216,057)	(181,312)	(216,057)
	<u>(1,684,684)</u>	<u>(1,042,580)</u>	<u>(1,042,580)</u>	<u>(1,343,572)</u>	<u>(1,042,580)</u>
Net current assets	<u>10,011,216</u>	<u>4,132,731</u>	<u>4,132,731</u>	<u>11,153,668</u>	<u>4,235,930</u>
Less: Total adjustments to net current assets	<u>(7,140,110)</u>	<u>(4,132,731)</u>	<u>(4,132,731)</u>	<u>(7,315,800)</u>	<u>(4,235,930)</u>
Closing funding surplus / (deficit)	<u>2,871,106</u>	<u>0</u>	<u>0</u>	<u>3,837,868</u>	<u>0</u>
(b) Items excluded from calculation of budgeted deficiency					
When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the Local Government Act 1995 the following amounts have been excluded as provided by Local Government (Financial Management) Regulation 32 which will not fund the budgeted expenditure.					
Adjustments to net current assets					
Less: Reserve accounts	(5,340,610)	(4,341,868)	(4,341,868)	(5,417,106)	(4,445,067)
Less: Unspent loans	(2,000,000)	0	0	(2,000,000)	0
Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings	<u>200,500</u>	<u>209,137</u>	<u>209,137</u>	<u>101,306</u>	<u>209,137</u>
Total adjustments to net current assets	<u>(7,140,110)</u>	<u>(4,132,731)</u>	<u>(4,132,731)</u>	<u>(7,315,800)</u>	<u>(4,235,930)</u>
Adjustments to operating activities					
Less: Profit on asset disposals	(25,732)	(23,573)	(23,573)	0	(54,377)
Less: Movement in liabilities associated with restricted cash	596	0	0	0	0
Less: Fair value adjustments to financial assets at fair value through profit or loss	1,776	0	0	0	0
Add: Loss on disposal of assets	87,637	28,452	28,452	0	20,275
Add: Depreciation on assets	5,242,218	5,539,681	5,539,681	3,098,845	5,539,681
Non-cash movements in non-current assets and liabilities:					
Pensioner deferred rates	319	0	0	0	0
Employee benefit provisions	(26,482)	0	0	0	0
Non-cash amounts excluded from operating activities	<u>5,280,332</u>	<u>5,544,560</u>	<u>5,544,560</u>	<u>3,098,845</u>	<u>5,505,579</u>
Adjustments to financing activities					
Non cash proceeds from unspent loans	(2,000,000)	2,000,000	2,000,000	0	2,000,000
Non cash amounts excluded from financing activities	<u>(2,000,000)</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>0</u>	<u>2,000,000</u>



SHIRE OF SHARK BAY
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2026

4 PREDICTED VARIANCES

	<u>Variance</u>	
	\$	
Revenue from operating activities		
4.1 Grants, subsidies and contributions	293,602	▲
Increase budget for the Financial Assistance Grant scheme and Main Roads WA direct grant inline with the schedule of payments. New grant received for the digital library notice board and Useless Loop extra grades. Potential new grant to be received for building condition assessments. Reduction in Horizon Power Beats in the Bay grant as event no longer going ahead.		
4.2 Fees and charges	147,160	▲
Increase for new budget line items for rental of the independent living units. Increase budget for the rent at Community Resource Centre, SBDC sale of merchandise and Main Roads Monkey Mia Road fees.		
4.3 Interest revenue	16,100	▲
Interest earnings on investment accounts higher than expected.		
4.4 Other revenue	69,500	▲
New budget line item for insurance reimbursements. Increase budgets for other reimbursements and SBDC sale consignments.		
4.5 Profit on asset disposals	30,804	▲
Update budget items for sale of admin vehicle, ranger vehicle and country vehicle. New item for the sale of admin ford.		
Expenditure from operating activities		
4.6 Employee costs	(196,303)	▼
New budget item for independent living unit maintenance, SBDC staff medicals, employee roster days off and the plant repairs & maintenance. Increase budget for the Main Roads Monkey Mia expense.		
4.7 Materials and contracts	(317,388)	▼
New budget item for building condition assessments. Increase budgets for depot tools & minor plant, country roads maintenance, Useless Loop Road extra grades maintenance, Main Roads Monkey Mia plant costs. Decrease budget for the Beats in the Bay event not going ahead.		
4.8 Other expenditure	(9,159)	▼
Increase budget for the SBDC consignment expense and also crossover maintenance.		
4.9 Loss on asset disposals	8,177	▲
Update budget item for sale of admin vehicle.		
4.10 Non-cash amounts excluded from operating activities	(38,981)	▼
Plant and equipment asset disposals.		
Inflows from investing activities		
4.11 Capital grants, subsidies and contributions	134,000	▲
New grants to be received for the fish cleaning facility, Lotterywest library upgrade and DBCA drainage/sump construction.		
4.12 Proceeds from disposal of assets	50,455	▲
Update budget items for sale of admin vehicle, ranger vehicle and country vehicle. New item for the sale of admin ford.		
Outflows from investing activities		
4.13 Purchase of land and buildings	(18,551)	▼
Reduce budget for the SHERP and independent living units capital works as projects complete. New budget for the SBDC security upgrades and Lotterywest library upgrade.		
4.14 Purchase of plant and equipment	(113,434)	▼
Reduce budget for the SBDC air conditioning upgrade. Reduce road sweeper budget as plant has come under budget. Increase plant purchase items to include fixed tool boxes. New budget for admin Ford vehicle replacement and upgrade the waste truck.		
4.15 Purchase and construction of infrastructure-roads	(8,000)	▼
Increase the drainage/sump construction budget.		
4.16 Purchase and construction of infrastructure-other	52,559	▲
Reduce the refuse site fence expansion budget and carry forward to the 26/27 budget. New budget item for the fish cleaning facility. Increase the seawall budget as per YTD expenditure.		
Cash outflows from financing activities		
4.17 Transfers to reserve accounts	(103,199)	▼
Transfer to the infrastructure reserve.		
4.18 Surplus or deficit at the start of the financial year	2,658	▲
Difference between adopted 2025/26 budget and the closing balance of the 2024/25 audited statements.		

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11.0 TOWN PLANNING REPORT

11.1 LOCAL DEVELOPMENT PLAN – LOT 304 SUNDAY ISLAND BAY, DIRK HARTOG ISLAND P4281

AUTHOR

Amanda Butterworth, Allering and Associates (Independent Planning Consultant)

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Amanda Butterworth, Allering and Associates

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Smith
Seconded Cr Fenny

Motion to defer by Cr Smith

Moved Cr Smith
Seconded Cr Fenny

Reasoning to defer:

Council to conduct a Site Visit to Lot 304

Council to seek clarification on existing and current information

Date to defer to:

July 2026 meeting

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgley, Smith and Stubberfield

AGAINST: Nil

ABSENT: Nil

CARRIED 7/0

Council Resolution

That Council:

- A. Note that the Local Development Plan has been advertised for public comment, and advertising closed on the 6 September 2025. General submissions are included in Attachment 3, and bushfire submissions are included in Attachment 5.**

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- B. Resolve to refuse the Local Development Plan for Lot 304 Sunday Bay Island, Dirk Hartog Island, prepared by DHI Development Pty Ltd and submitted by Altus Planning dated February 2026, in accordance with Part 6, Schedule 2, Clause 52 (1) (b) of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:**
- 1. The Local Development Plan does not comply with State Planning Policy 3.7: Bushfire as:**
 - (a) The proposal would facilitate development that would place the lives of vulnerable visitors at an unacceptable risk.**
 - (b) It does not prioritise the retention of native vegetation for biodiversity conservation, environmental protection and landscape amenity. The proposal could require clearing or disturbance of vegetation for an area up to 3.51 hectares, being over 30% of the lot, to accommodate the proposed eight building envelopes, parking areas and associated asset protection zones.**
 - 2. The Local Development Plan does not satisfactorily address conditions of Schedule B applicable to Special Use Zone (SU14) under the Shire of Shark Bay Local Planning Scheme No. 4. More specifically the Local Development does not satisfy the following conditions:**
 - (a) Condition 3)(iv) relating to bushfire management. The Local Development Plan proposes use of on site shelter/s and pursuant to the WAPC Planning for Bushfire Guidelines Appendix B, Clause B5.2.3, on site shelter/s require ongoing maintenance and annual testing that is to be overseen by the local government. The Shire of Shark Bay cannot take responsibility for ongoing inspections and oversight of the on site shelter/s for the life of the development, and therefore the use of on site shelter/s is deemed not suitable.**
 - (b) Condition 3)(i) as the Local Development Plan: Management Plan does not demonstrate that:**
 - i. Satisfactory arrangements are in place for the ongoing maintenance of vehicular access through the Dirk Hartog Island National Park, including any required upgrading and/or maintenance to the track from the barge to Lot 304 and the east – west access track that provides access to Lot 304;**
 - ii. All effluent disposal systems can be located a minimum of 100 metres above the high water mark;**
 - iii. A secure and ongoing sustainable supply of water can be provided for the life of the development; and**
 - iv. Waste management including onsite storage and removal off site has been satisfactorily addressed.**

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- (d) **Clause (p) in that the Local Development Plan does not demonstrate that native vegetation will be preserved, particularly given the potential extent of vegetation to be cleared/disturbed;**
 - (e) **Clause (q) in that the Local Development Plan does not demonstrate suitability of the land taking into account possible risk of bushfire, soil erosion and land degradation (as a result of clearing/disturbance);**
 - (f) **Clause (r) as the use of on site shelters is not supported by the Shire, the Local Development Plan proposes a possible risk to human safety in the event of a bushfire;**
 - (g) **Clause (s) in that the Applicant has not provided sufficient information in regard to the ongoing responsibility and maintenance for the access tracks from the barge landing location on Dirk Hartog Island to Lot 304;**
 - (h) **Clause (u) in that the Local Development Plan does not satisfactorily address the storage, management and collection of waste;**
 - (i) **Clause (zb) in that approval of the Local Development Plan is considered to be contrary to the protection of the World Heritage Values of the Shark Bay World Heritage Property**
- C. Advise the applicant that they have a right to lodge an application to the State Administrative Tribunal to seek a review of the Council decision, in accordance with Clause 54 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 and Part 14 of the Planning and Development Act 2005.**
- D. Authorise the Chief Executive Officer to advise all authorities and submitters of the Council decision in writing.**

FOR: Nil
AGAINST: Nil
ABSENT: Nil

CARRIED 0/0

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BACKGROUND

• ***Location and Relevant Title Information***

Lot 304 was created in 2009, being a freehold lot of 11.3 hectares on the south eastern coast of Dirk Hartog Island, facing Sunday Bay Island. Lot 304 is surrounded by Reserve 50325, which is the Dirk Hartog Island National Park, with an approximate area of 63,000 hectares.

There is a management order over Reserve 50325 to the Conservation and Parks Commission (DBCAs) and the Malgana Aboriginal Corporation (MAC).

There are three other freehold lots on Dirk Hartog Island.

Lot 304 has an easement benefit over portion of Lot 350 (Reserve 50325) to draw and convey water. There is a track that connects Lot 304 to the location where the barge transports visitors and their vehicles to Dirk Hartog Island. Lot 304 does not have a registered easement providing vehicular access from the barge to Lot 304.

As Lot 304 is surrounded by Reserve 50325 (Dirk Hartog Island National Park), to gain access to the lot, visitors have to drive through Dirk Hartog Island National Park along the designated track.

When Lot 304 was created, a restrictive covenant was placed on the Certificate of Title by the Minister for Lands. In summary the restrictive covenant, includes the following:

- (a) The land may only be used for low impact ecotourism, noting that “ecotourism” is defined as:

‘Means ecologically sustainable tourism with a primary focus on experiencing natural areas that fosters environmental and cultural understanding, appreciation and conservation’;

“Low impact” is defined as:

“Means low impact on the environment having regard to the number of tourists visiting the Land and the facilities and other services provided for their use”.

- (b) Limiting the number of accommodation units to a maximum of 33 visitor accommodation units;
- (c) Limiting the enclosed floor each of each visitor accommodation unit to not more than 90m²;
- (d) Staffing numbers not to exceed guest numbers; and
- (e) Staff accommodation not to exceed 35m² per staff being housed.

• ***Ownership***

Lot 304 is under multi-ownership with the owners currently (March 2026) being DHI Development Pty Ltd, John Gardner, Leon and Verity Hodges and Mary-Ann Kenworthy. The LDP has been submitted by DHI Development Pty Ltd, who is a 28/33

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shared landowner. The other landowners have provided written confirmation that they consent to lodgement of the LDP.

- **Zoning**

Lot 304 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No. 4 (the Scheme).

Specific Special Use (No 14) provisions apply to Lot 304 - refer **Attachment 1**.

It should be noted that the Scheme does not allow for subdivision of Lot 304.

Lot 304 is also located within the Shark Bay World Heritage Area Special Control Area under the Scheme.

- **Purpose of a Local Development Plan (LDP)**

A Local Development Plan is a mechanism used to coordinate and assist in achieving better built form and development outcomes, particularly for constrained lots. It can facilitate the design and coordination of future development.

For Lot 304, a LDP can assist to outline matters that need to be further addressed as part of the separate development application stage.

- **Previous Relevant Council Resolutions**

In August 2015, planning approval was granted for 8 short term accommodation units (4 duplexes) and staff accommodation. At that time Lot 304 was zoned Rural/ Pastoral under the former Shire of Shark Bay Local Planning Scheme No. 3.

Council, at its meeting of 26 July 2017, approved modified conditions to the planning approval for 8 short term accommodation units.

On 27 June 2018, Council approved revised plans for the building envelopes of the accommodation units (relating to the 2015 planning approval).

In August 2019, Council refused an application to modify conditions of the August 2015 planning approval and advised the owner that under the Shire of Shark Bay Local Planning Scheme No. 4, a Local Development Plan has to be prepared for future development, and this needs to be supported by a Bushfire Management Plan.

On 15 November 2019, a Local Development Plan (LDP) for Lot 304 was lodged with the Shire. The 2019 LDP was referred to the 27 November 2019 Council meeting whereby it was resolved to request additional information from the Applicant and for the updated LDP to be advertised.

A subsequent updated LDP was submitted on 21 May 2020 (2020 LDP). The 2020 LDP was advertised and considered at the Ordinary meeting on the 26 August 2020, whereby Council resolved to refuse the Local Development Plan for the following reasons:

- (i) *The proposal does not provide guidance on future land uses and does not demonstrate compliance with the objective of Special Use Zone (No 14) which*

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- is to provide for eco-tourism development which by definition means 'ecologically sustainable tourism'.*
- (ii) The Management Plan does not satisfactorily address Condition 3(i) of Schedule B of the Shire of Shark Bay Local Planning Scheme No 4.*
 - (iii) The proposed Local Development Plan provisions or design guidelines do not demonstrate that development will achieve a high architectural quality, will be designed to be low scale and sympathetic to the location taking into account topography, physical characteristics and the unique character of the surrounding area as required under Condition 3(ii) of Schedule B of the Shire of Shark Bay Local Planning Scheme No 4.*
 - (iv) The proposal would facilitate development that would place the lives of vulnerable visitors at an unacceptable risk through noncompliance with 'State Planning Policy 3.7 – Planning in Bushfire Prone areas'. Proposed development cannot be classified as 'unavoidable' development under State Planning Policy 3.7.*
 - (v) The Local Development Plan, Environmental Report and Biosecurity Plan do not satisfactorily address Condition 3(v) of Schedule B of the Shire of Shark Bay Local Planning Scheme No 4.*
 - (vi) The extent of clearing, building envelopes and development footprint does not demonstrate that there will be a low impact on the natural environment, that the high conservation values will not be compromised or demonstrate that the ecological values and special attributes of the Island will not be compromised as required by Condition 3(v) of Schedule B of the Shire of Shark Bay Local Planning Scheme No 4.*
 - (vii) The proposal does not demonstrate that development sympathetic to the natural character of Dirk Hartog Island as required by Condition 3(vi) of Schedule B of the Shire of Shark Bay Local Planning Scheme No 4 will be achieved.*
 - (viii) The proposal does not demonstrate that future development will not have a negative impact on the environment, World Heritage values, or the adjacent foreshore and marine park.*
 - (ix) The proposal does not demonstrate compliance with the Government Sewerage Policy.*
 - (x) There is insufficient quantified information on groundwater for a location that is in close proximity to high value assets (ie the marine environment within the Shark Bay World Heritage area).*
 - (xi) There is insufficient information to establish that development will be provided with adequate co-ordinated services including waste management, power, a reliable potable water supply and non potable water supply.*
 - (xii) The proposed clearing will have an impact on the visual appearance of the lot, result in a loss of a natural setting for ecotourism, and causes potential for dust, wind erosion and dune destabilisation.*

The LDP refused by Council in August 2020 proposed 33 building envelopes and did not adequately address a number of issues including Bushfire Management.

- **Acceptance of Revised Local Development Plan for Processing**

When a Local Development Plan is lodged, the Shire has 14 days in which to accept it for processing, or to request additional information.

Over the 2024/2025 period, two varying versions of an LDP were lodged for Lot 304 but were not accepted as sufficient for processing.

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On 28 March 2025 a revised LDP and supporting documentation was lodged with and accepted by the Shire (2025 LDP) for assessment. Payment of the application fee was received on 30 July 2025.

- **Public Advertising**

The 2025 LDP was advertised for public comment, and advertising closed on the 6 September 2025.

The 2025 LDP was referred to the Department of Biodiversity, Conservation and Attractions (DBCA), the Shark Bay World Heritage Advisory Committee (SBWHAC), the Department of Water, Environment and Regulation (DWER), the Department of Health WA (DoH), the Department of Planning, Lands and Heritage (DPLH), the Department of Primary Industries and Regional Development (DPIRD), Malgana Aboriginal Corporation (MAC), Tourism WA and other freehold lot owners on Dirk Hartog Island.

- **2026 LDP and differences to 2020 LDP (which was refused)**

After completion of advertising, the Shire received an amended LDP in January 2026 and a further update in February 2026 (2026 LDP). It is the 2026 LDP that is discussed in this report.

There are some core differences between the 2020 LDP and the current 2026 LDP such as:

- (a) Reduction of 33 building envelopes to 8 building envelopes;
- (b) A Bushfire Management Plan and Emergency Plan prepared by a Level 3 accredited bushfire consultant;
- (c) Areas for aerobic treatment units within building envelopes;
- (d) Multipurpose staff accommodation with on-site bushfire shelter and guest accommodation 'clusters' within each building envelope;
- (e) Reduction of building envelope areas from 36.7% (for 2020 LDP) to 16% (for 2026 LDP); and
- (f) Increased spacing between the planned building envelopes.

- **Attachments for this Report**

The agenda report attachments are listed below for ease of convenience. All attachments will be provided separately.

Table 1 – List of Attachments for this Report	
Attachment 1	Special Use zone provisions under the Scheme
Attachment 2	Local Development Plan, consisting of 2 A3 pages being: (a) a plan and (b) text titled "Local Development Plan with Sections 1-13 detailing specific matters relating to the Local Development Plan.
Attachment 3	List of documents lodged with the LDP
Attachment 4	Table of submissions including the Applicant's response and comments by Allerding and Associates (A & A)

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Attachment 5	Map showing building envelopes and Asset Protection Zones (extract from Bushfire Management Plan)
Attachment 6	Table of bushfire issues and submissions

COMMENT

• ***Introduction***

This report:

- (a) Highlights the main planning considerations associated with the 2026 LDP;
- (b) Focuses on the main issues that have led to a refusal recommendation; and
- (c) Assesses the 2026 LDP in accordance with relevant Scheme requirements.

Due to the volume of information lodged with the LDP, this report does not attempt to comment on every supporting report associated with the LDP.

A copy of the 2026 LDP is included as **Attachment 2**.

• ***2026 LDP Documentation***

The 2026 LDP consists of:

- a) An A3 plan and attached text outlining future development requirements (**Attachment 2**); and
- b) Extensive Supporting documentation as listed in **Attachment 3**.

An electronic copy of the 2026 LDP can be provided to Councillors on request.

• ***Description of 2026 Local Development Plan (Attachment 1)***

The 2026 Local Development Plan proposes:

- (a) Clustered development within eight building envelopes. Each building envelope measures 2250m² and they are spaced across the length of the lot;
- (b) Each building envelope may accommodate:
 - i. Up to four (4) accommodation units of a maximum of 90m² each, with each building envelope providing accommodation for up to 16 guests;
 - ii. A multi use building that provides staff accommodation and a purpose built on site bushfire shelter, with up to 3 staff for each building envelope;
 - iii. An aerobic treatment unit and an effluent disposal area of up to 560m²;
 - iv. Area for a small scale wind turbine for power for each accommodation unit; and
 - v. Up to two 50,000 litre water tanks for potable and non potable water.

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- **Proposed Land Use**

Part of the planning assessment involves examining the land use definitions under the Scheme, and the 'best fit' land use classification.

Allerding and Associates (A&A) consider that the 2026 LDP proposes one land use that can reasonably be construed as a "tourist development" which is defined in the Scheme as follows:

means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide —
(a) short-term accommodation for guests; and
(b) onsite facilities for the use of guests; and
(c) facilities for the management of the development

Council has discretion to consider a 'tourist development' under the Special Use zone (No 14) provisions of the Scheme, if satisfied that the LDP meets the Scheme requirements.

- **State Planning Policy 3.7 and Bushfire Management (Overview)**

Lot 304 is within a declared bushfire prone area, therefore:

- Bushfire matters are assessed in accordance with the Western Australian Planning Commission (WAPC) State Planning Policy 3.7 (SPP3.7) and associated Bushfire Guidelines; and
- The Schemes Special Use zone provisions applicable to Lot 304 require the LDP to address '*bushfire management in accordance with relevant state planning policy*'.

The intent of SPP3.7 is:

'To implement effective, risk-based land use planning and development which in the first instance avoids the bushfire risk, but where unavoidable, manages and/or mitigates the risk to people, property and infrastructure to an acceptable level. The preservation of life and the management of bushfire impact are paramount.'

The overarching purpose of any Bushfire Management Plan is to maximise the protection of life in the event of any bushfire.

The applicant has lodged a Bushfire Management Plan and Bushfire Emergency Plan, prepared by a Level 3 Bushfire Consultant, which is the highest level of qualification for Bushfire in Australia.

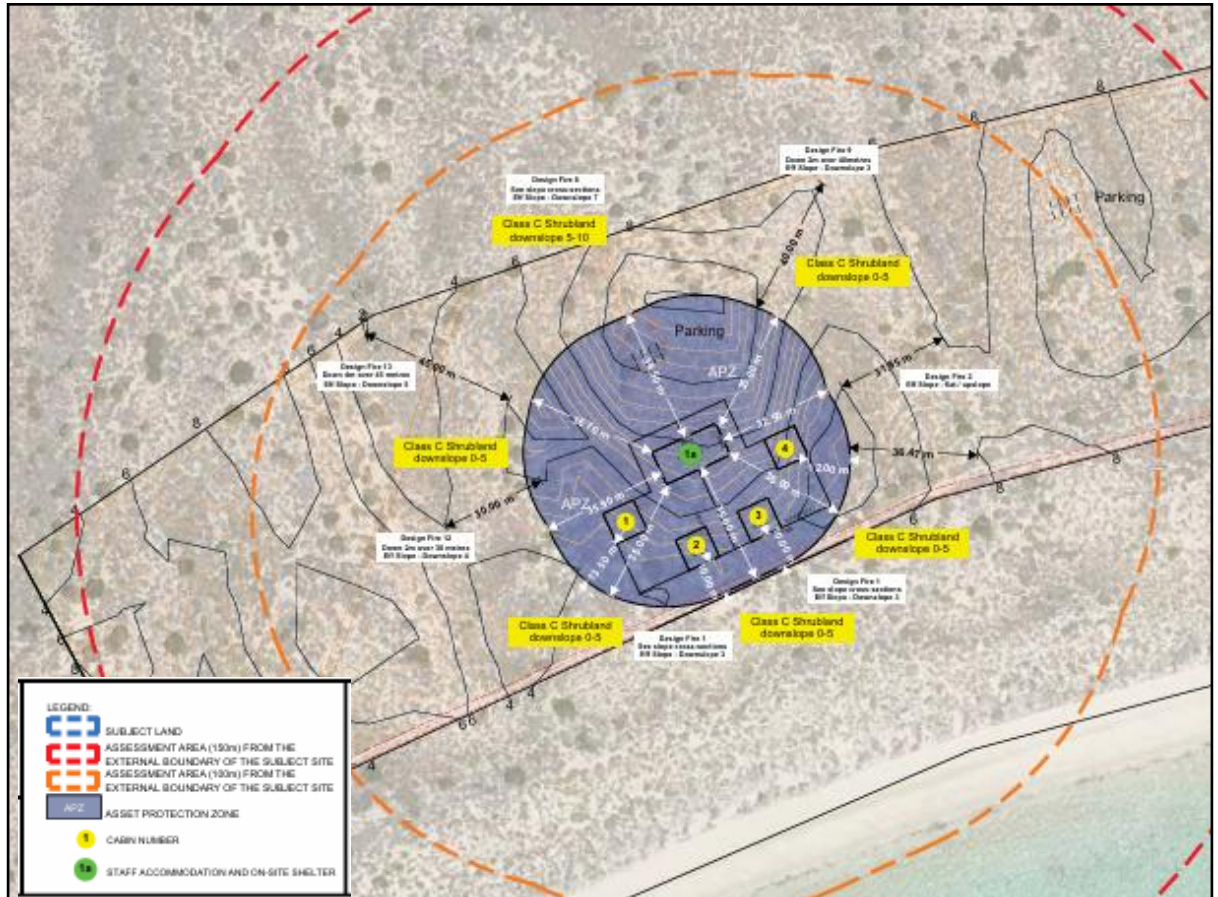
Tourism developments are a 'vulnerable land use' under SPP3.7 as visitors may be unfamiliar with the locality and the number of people to be accommodated will likely present evacuation challenges.

Bushfire management is especially challenging for Lot 304 as it is remote, presently has limited access to telecommunications, has no reticulated water supply or access to state fire and emergency services, and rescue and/or evacuation may not be possible in a reasonable time frame.

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In summary, the Bushfire Management Plan and 2026 LDP proposes:

- (a) Asset Protection Zones (APZ) for each building envelope. APZ's are to be outside of the building envelopes and have modified vegetation managed as fuel reduced areas surrounding the buildings within each envelope.



Above: Example of proposed Asset Protection zone around a building envelope.
Source: Figure 7A Bushfire Management Plan

- (b) Staff accommodation with purpose built bushfire shelters within each building envelope, to enable guests to 'shelter on site'. Therefore, in the event of a bushfire, guests would stay in one of eight shelters.
- (c) An on site manager (with bushfire training) will be responsible for implementing the BMP, and on site staff will be responsible for directing guests in the event of any emergency.
- (d) Maximum number of people to be capped at 100 which can be supported under the WAPC Bushfire Guidelines.

An overall map showing the building envelopes is included as **Attachment 5**.

The Department of Fire and Emergency Services (DFES) has objected to the LDP, and general advice has been provided by the Department of Planning, Lands and Heritage (DPLH) bushfire team – refer **Attachment 6**. There are elements of different views on SPP3.7 between DFES and DPLH.

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The crucial issue for Council consideration (and one of the main reasons for the recommendation of refusal of the LDP) are that:

1. On site shelters are a last resort. Safety needs to be considered due to the unique location of Lot 304 on an Island.
2. The WAPC Bushfire Guidelines recommend that on-site shelters be designed and constructed by a suitably qualified fire engineer in accordance with the Building Code of Australia (BCA) and the ABCB Design and Construction of Community Bushfire Refuges Handbook (the Handbook).
3. The Handbook includes acceptable criteria such as a 10 metre minimum separation between the shelter and other buildings or less than 10kW/m² radiant heat flux, and that an emergency power supply be available. The Handbook recommends use of an on ground concrete slab and non-combustible walls, roof and floor systems.
4. Advice from the DPLH Bushfire Team is that on site shelters have to be maintained and be subject to annual testing (as a condition of development) prior to each bushfire season.

If the Shire supports the LDP and BMP with on site shelters, the Shire becomes responsible for ongoing compliance with development conditions and overseeing annual testing of shelters.

5. Shire Administration has advised Allering and Associates that the Shire cannot take on any responsibility to inspect Lot 304, oversee annual inspections, monitor building maintenance and has insufficient staff resources to carry out those obligations.

As part of the LDP assessment and for preparation of this report, clarification from DPLH was sought for the proposed on site shelters and implications for Shire responsibilities. DPLH Bushfire team advised that:

*“Maintenance of the building and annual testing prior to the bushfire season should be a condition of development approval. This should be undertaken by the proponent **and overseen by the local government**. It should be noted that **there is no obligation for a local government to assume this responsibility**, and in the absence of an agreement, the development may not be deemed suitable.”*

*In practical terms, this means that **if the Shire of Shark Bay does not wish to take responsibility for ensuring ongoing compliance with the conditions of approval—specifically those relating to the on-site shelter—they are under no obligation to approve the development**. The City of Busselton, for example, has refused several tourism proposals for this reason.*

*... While the responsibility for maintenance and testing sits with the owner, the **Shire is ultimately responsible for ensuring compliance with these conditions over the life of the development. (Bold for emphasis)***

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The above advice was received in late February 2026 and has not been included in the submission table (**Attachment 6**).

The recent advice from the DPLH Bushfire Team clarifies that the Shire is obligated to ensure compliance with any conditions imposed. The Shire does not have suitably qualified staff or consultants to undertake annual inspections, and this presents a liability risk to the Shire. Lack of staff resources and accessing Lot 304 for annual inspections also presents challenges to the Shire.

- **Development Footprint and Clearing**

The Environmental Report (2026) includes a Flora Report (2008) and Flora Significance Report (2020). The Flora Significance Report includes a desktop analysis and targeted survey.

The Flora Significance Report is 6 years old, and details that areas of vegetation were classed as good (in 2020). No updated flora assessment has been lodged to support the 2026 LDP.

In summary, clearing is proposed as follows:

- The 2026 LDP proposes a total of eight (8) 2250m² building envelopes.
- Lot 304 has an area of 11.29ha. The total building envelope area is 18,000m² representing 16% of the lot area.
- Additional vegetation outside of the building envelopes is proposed to be modified to create Asset Protection Zones (for bushfire management). The Environmental Report states that the total area of the building envelopes and APZ is 3.51 hectares, equating to more than 30% of the lot area.
- Additional land will have to be cleared for tracks, parking areas and fire fighting tanks, which are located outside the building envelopes.

The Environmental Report (2026) outlines how vegetation should be modified and managed within the Asset Protection Zones (**APZ**). Whilst it has detailed recommendations on vegetation management, it does not clarify the extent of vegetation that may have to be disturbed/removed to create APZ's – this is relevant as this could potentially result in disturbance of vegetation to over one third of the lot.

The Environmental Report concludes that development in accordance with the LDP *“can be undertaken in accordance with the Shire of Shark Bay LPS No. 4 with low or no adverse impacts on the ecological values and special attributes of Dirk Hartog Island or its surrounding waters.”*

The combination of proposed clearing and extent of vegetation modification/disturbance for APZ's may adversely impact on the ecological values and special attributes of Dirk Hartog Island (in a World Heritage Area) and could be considered to be more than a 'low impact' as detailed in the Environmental Report.

- **Management of visitors**

The Management Plan outlines that:

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- The total number of guests and visitors would not exceed 100 persons as the Bushfire Management Plan constrains the maximum number of people that be accommodated due to the proposes reliance of on-site bushfire shelters;
- The maximum number of people would be controlled by a computerised booking system;
- The number of accommodation units would be restricted to 32 accommodation units being 4 units in each of the eight building envelopes plus staff accommodation in each envelope.
- There is limited access to Dirk Hartog Island being via barge, private boat or by air;
- The number of vehicles (which may also impact upon the number of guests) permitted on the Island is presently restricted by DBCA to not more than 20 vehicles; and
- The number of vehicles on the Island is monitored by the barge operator to not exceed 20 vehicles (for the whole Island).

If 4 units were constructed for 4 persons across all 8 building envelopes, this would equate to 128 guests, excluding staff.

Whilst the Applicant has advised that not all accommodation units would be utilised to capacity and that the 100 person limit may result in some accommodation units being vacant, that creates ambiguity over visitor numbers.

A&A support some aspects of the Management Plan, however, has concerns over waste management and water supply as discussed in the body of this report.

- ***Water Supply and Power Supply***

The Management Plan outlines a strategy to source potable and non potable water from the mainland:

- The water supply would initially be transported via road to a barge that would depart from Geraldton, Carnarvon or Denham; and
- There would be a private arrangement with contract barges that would be moored in Sunday Bay Island Bay (within the marine park/World Heritage Area); and;
- Roll up flexi piping would be used to transport water from the barge through the National Park to Lot 304;
- Roll up flexi piping would be connected to the water tank/s on Lot 304 to fill up the 2 x 50,000 litre water tanks within each building envelope; and
- Separate approvals/licences would be required from DBCA for the transport of water over the National Park to Lot 304. Lot 304 is separated from the ocean water edge, by over 60 metres.

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Above: Aerial showing Lot 304 and the beach

The proposal to source all potable, non potable and water for fire fighting purposes from the mainland was a change to the LDP after advertising.

There is limited evidence that a sufficient quantity of water supply by barge is feasible, reliable or practical for the life of the development. There are no contingencies if water delivery by barge and transport across the National Park to Lot 304 proves unworkable. The LDP does not satisfactorily demonstrate that a secure ongoing sustainable water supply can be provided, particularly given the complexities involved in getting water delivered to Lot 304.

Water is a basic health requirement for life, and for fire fighting (in the event of a major bushfire). A sustainable, reliable water supply is essential for any future development.

The lack of surety over a reliable water supply contravenes the objectives of State Planning Policy 2.9: Water to 'protect public health and the long-term supply of good quality and affordable drinking water' and 'ensure the secure and sustainable supply, use, disposal and re-use of water resources.'

The Management Plan details that all power will be sourced from renewable energy sources such as solar and wind power. Each building envelope is proposed to have independent power supplies.

- **Design Guidelines**

The 2026 LDP includes Design Guidelines outlining objectives that the built form take inspiration from the landscape, maintain a light footprint, materials reflect the surrounds and aim to minimise visual impact.

The Shires Planning Consultant, Town Planning Innovations (TPI), assesses development applications for the Shire. TPI has reviewed the Design Guidelines and advised that:

- The Design Guidelines are not written in a clear concise manner. It would be difficult to assess compliance of any future development with the Design Guidelines.
- Design Guidelines need to have measurable design criteria to guide built form and ensure a quality future development outcome appropriate for Lot 304, on an Island, and in context of a World Heritage Area. There is a lot of

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unnecessary information in the Guidelines that detract from their useability and readability.

- Many of the criteria are broad and it would be difficult to assess or implement. It would be impractical to try and implement the Design Guidelines, as written.

For example, they propose conditions such as *'accommodation to be designed to provide a relaxed coastal beach atmosphere to blend in seamlessly with the environment of the terrain and vegetation of the site, providing context to the area with proportional scale, profile and bulk'*.

- There are lengthy statements in the guidelines that are unclear, so it is difficult to ascertain how they would be complied with. Overall, they are badly structured and clumsy.
- The Guidelines reference criteria and information that would not be available or assessable at the development application stage such as using 'fire resistant building materials', 'eco decks' and 'fire coat paints'.
- Any Design Guidelines have to be able to be applied to development plan assessments in a practical manner, and this cannot be achieved with the current Design Guidelines.
- They provide no clear guidance on the height, floor areas or design for ancillary development such as outbuildings.

A&A accepts the advice of TPI that the Design Guidelines are not supported at an officer level by the Shire.

- ***Effluent Disposal***

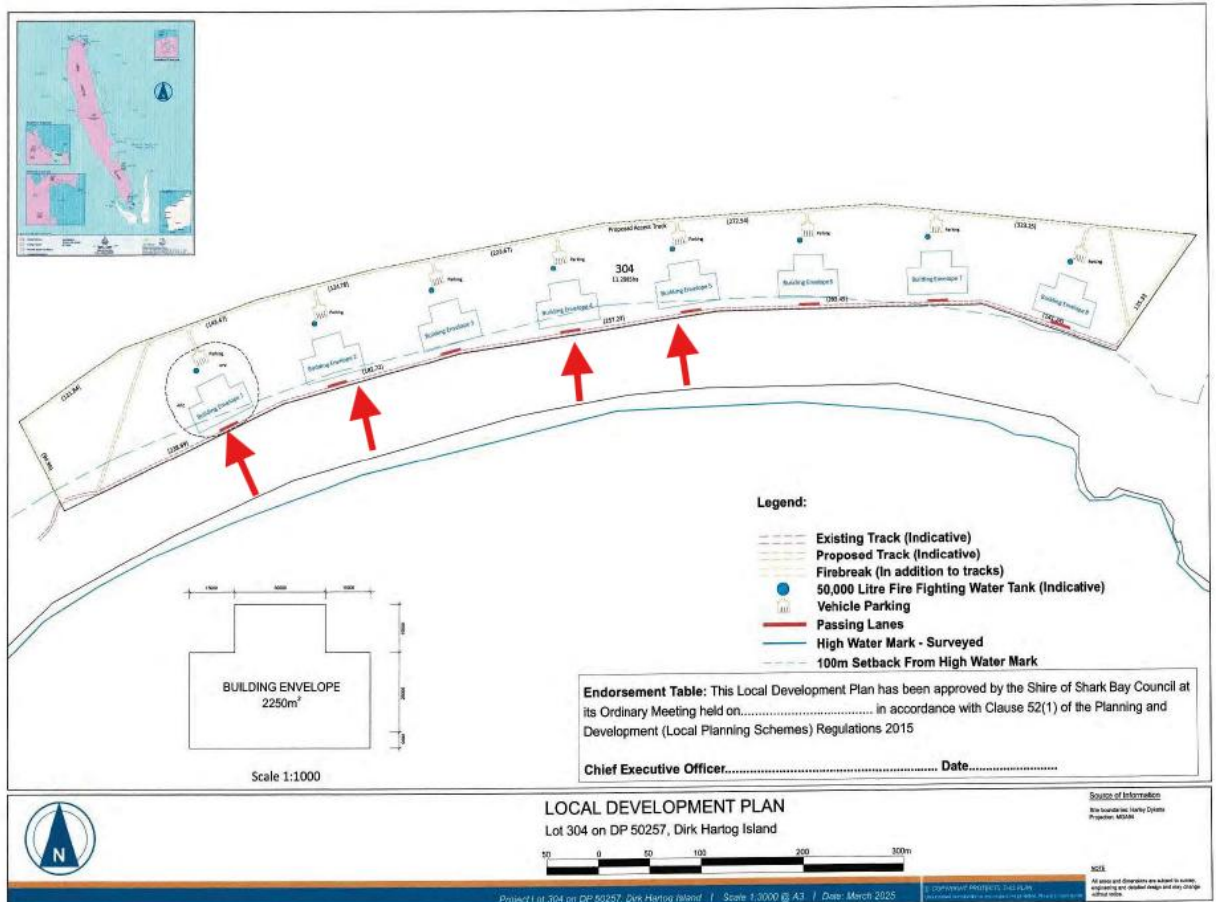
The 2026 LDP includes a Site and Soil Evaluation (**SSE**) dated 2025. The conclusions of the SSE are that:

- It is proposed to use a secondary treatment system for each building envelope. This would be in the form of an aerobic treatment unit (ATU) or composting system.
- A 'fair capability' rating for on-site effluent disposal applies;
- The required 560m² minimum land application area (for irrigation from the system) can be accommodated within each 2,300m² building envelope.

The SSE also requires that the ATUs are located at a distance of greater than 100 m from the marine environment. This has not been demonstrated as being able to be satisfied in four (4) of the eight (8) building envelopes, causing concerns over potential impact of effluent disposal closer to the Marine Park environment (than 100 metres).

Those building envelopes are required to be relocated further north - refer Figure 1 overpage.

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Above: Figure 1: Plan 2 from the LDP showing the line of 100m above the high-water mark, with the arrows identifying where the building envelopes do not achieve the 100m separation from the high-water mark.

Comment has been received from the Department of Health and the Shire's Environmental Health Officer (EHO) in regard to effluent disposal.

The Department of Health comment is included in **Attachment 3**.

The Shire's EHO has advised that use of an ATU is acceptable, but if the Island is closed for six months the LDP does not contain specific information in regard to the maintenance regime. The Applicant advises that there are strategies that can be implemented to maintain the effluent disposal systems if access to the Island is not possible during certain times of the year.

Further assessment in regard to effluent disposal is provided in Table 3: Scheme Assessment Table. The LDP does not demonstrate that all effluent disposal systems within the building envelopes will achieve a 100 metre setback from the high water mark.

- **Public Submissions**

The 2025 LDP was advertised for 30 days. A detailed table of submissions, with the Applicant's response and comments by Allerding and Associates (A&A) is included as **Attachment 4**, noting that the bushfire considerations are under a separate table in **Attachment 6**.

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Submissions were received from:

Table 2 – Summary of Submissions	
Submitter details (General)	Brief Summary of submissions in Attachment 4
1. Department of Health	No Objection
2. Department of Planning, Lands and Heritage (Cultural Heritage);	General comments provided on separate aboriginal heritage legislative requirements
3. Mic and Wendy Payne (Public Submission)	Objection based on environmental concerns
4. Department of Primary Industries and Regional Development (DPIRD)	No Objection however identifies risk of soil erosion.
5. Department of Water and Environmental Regulation (DWER)	Objection. Identified proposed activity has potential to impact on environment and water source values (the advertised version of the LPD proposed to draw water from Two Wells). Recommends that LDP not be approved until they demonstrate adequate water supply that will not impact on world heritage values.
6 Department of Planning, Lands and Heritage (Land Use Planning);	No expressed Objection. General comments provided.
7. Department of Planning, Lands and Heritage Coastal Policy Team	Raised concerns that LDP is insufficient in its response to coastal hazard risk, and recommended specific conditions be included in the LDP. Recommends development approval be limited to 45 years to allow for removal of development and restoration to pre-development condition (as it is affected by coastal processes).
8. Planning Solutions on behalf of Dirk Hartog LLC And Janana Nominees Pty Ltd, the registered proprietors of Lot 305 Sunday Island Bay, Dirk Hartog Island;	Objection based on insufficient information, environmental concerns, lack of detail, deficient broad design guidelines, lack of full visual assessment, ambiguous management plan and no staging clarification.
9. Department of Biodiversity, Conservation and Attractions	General comments provided. Raises concerns over environmental report and potential impact on high conservation values of Island. Issues with vehicle numbers, management of visitors, broader impact of increased visitor to the Island, and lack of consistency with previous EPA advice (in 2015). Concerns over future wind turbines and impact on migratory birds.
Submitter details (Bushfire)	Brief Summary of submissions in Attachment 5
10. Department of Fire and Emergency Services	Objection based on access constraints, use of on-site shelters, inability for safe efficient evacuation, potential soil erosion from Asset Protection Zones, methodology, extreme bushfire hazard, spaced out envelopes (versus one envelope), and non compliance with State Planning Policy 3.7.

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11. Department of Planning, Lands and Heritage (Bushfire Team).	General comments provided and disagreed with some of DFES interpretation of State Planning Policy 3.7.
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There were 2 objections in the public submissions. Most of the submissions received were from government agencies.

- **Scheme assessment**

Table 3 below provides an assessment of the LPD under the relevant Scheme provisions. The comments received in the submissions have been taking into account in the Scheme Assessment.

Table 3: Scheme Assessment	
Scheme Requirement (General)	Officer Comment/ Allerding and Associates
The Scheme requires a minimum finished floor level of 4.2m Australian Height Datum (AHD)	Complies. The applicants coastal report recommends building envelopes above 4.7m AHD. The 2026 LDP has been updated to state that the minimum finished floor level of any building must not be less than 4.7m AHD.
Lot 304 is located within the Shark Bay World Heritage Property Special Control Area (SCA). The purpose of this SCA is to ensure all development is in accordance with the protection of World Heritage Values.	World Heritage Values are broad, so it is difficult to assess compliance with this Scheme requirement. There are concerns over the potential amount of clearing and vegetation modification, bushfire matters, water supply, waste management and environmental matters. Some submissions have raised concerns over potential visitor impact on the Island and environmental issues, so there are potential negative impacts for World Heritage simply due to the lot location and pristine environment. A&A generally supports the Visual Impact report lodged with the LDP.
Conditions for Special use Zone (No 14) applicable to Lot 304	Officer Comment/ Allerding and Associates
1) The objective of this zone is to provide for eco-tourism development.	The objective of the zone is to provide for eco tourism development. Eco-tourism is defined under the Scheme as follows: <i>'means ecologically sustainable tourism with a primary focus on experiencing natural areas that fosters environmentally and cultural understanding, appreciation and conservation.'</i> Some submissions raise valid concerns that the development is not necessarily 'eco-tourism', and is no different from any other tourism development. Whilst the LDP clearly aims at achieving an eco-tourism development with renewable energy sources, the extent of vegetation modification, clearing, visitor numbers and waste management concerns somewhat counteract that objective.

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Table 3: Scheme Assessment	
Scheme Requirement (General)	Officer Comment/ Allering and Associates
	Due to the current natural state of Lot 304, any development will achieve an 'experience of natural areas', however based on the information provided it cannot be concluded that the development is sustainable or low impact. There is a level of uncertainty over the cumulative impact of future development under the LDP, and sustainability of water supply.
3) Prior to commencement of development of any of the four lots a Local Development Plan shall be prepared in accordance with Part 6 of the Planning and Development (Local Planning Schemes) Regulations 2015 and address the following:	
(3i) A Management Plan that addresses: visitor access	A&A is of the view that the LDP satisfactorily addresses visitor access at the high level LDP stage. Further details on limits on accommodation capacity and measures to control the number of guests and staff would be required at the development application stage.
(3i) A Management Plan that addresses: servicing,	<u>Power – Partially Addressed</u> The LDP satisfactorily addresses power supply at this high level, however the Design Guidelines do not sufficiently guide wind turbine heights, noise, visual impact or information to be assessed at the separate development application stage. <u>Water – Not Addressed</u> The Applicant has provided information about supply of water through sourcing water from the mainland but the information is limited. It has not been demonstrated that a secure, reliable, sustainably on going water supply can be provided to Lot 304.
3i A Management Plan that addresses: maintenance,	The Management Plan provides information outlining maintenance and management actions. Vehicular access is via an existing track in the National Park. It is likely that the track will need maintenance and it has not been clarified as to whether DBCA or the owner of Lot 304 would undertake such maintenance and no evidence of any such arrangements between the parties has been provided. The Management Plan details a maintenance strategy (for the development) and this aspect of the plan is generally supported by A&A. The proposal to have one staff member per building envelope is supported.
3i A Management Plan that addresses:	Not Addressed.

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Table 3: Scheme Assessment	
Scheme Requirement (General)	Officer Comment/ Allering and Associates
waste disposal and rubbish management	<p>The LDP does not satisfactorily address storage of waste for guests with longer stays, waste by staff and contingencies if waste is not taken off site by guests.</p> <p>Shire Administration has expressed concerns over the potential for waste build up, wind blown litter, odour, pest management/flies, unauthorised off site dumping (if waste disposal is not convenient for guests), and capacity of staff buildings to accommodate waste.</p>
<p>3i</p> <p>A Management Plan that addresses:</p> <p>effluent disposal,</p>	<p>Partially Complies.</p> <p>The applicant has lodged a Site and Soil Evaluation (SSE) which recommends an Aerobic Treatment Unit for effluent disposal within each building envelope. The SSE is generally supported, and the Department of Health has no objection to the proposal.</p> <p>Issues identified are that:</p> <ul style="list-style-type: none"> a) SSE states that “the building envelopes are ... 100m from the marine high water mark” and further states that the “extensive 100 m marine setback distance ... will reduce any risk of on site effluent disposal endangering public health or the environment.” b) The effluent disposal areas are identified in the building envelopes, and four of the eight building envelopes propose effluent disposal areas that do not achieve the 100 metre setback required. It is of concern that the effluent disposal areas located less than 100m from the foreshore could have an adverse impact upon the marine environment given that the identified 100m setback is not achieved. b) Aerobic treatment units are required to be regularly serviced. c) The Environmental Report recommends ocean and groundwater monitoring.
<p>3i</p> <p>A Management Plan that addresses:</p> <p>service areas,</p>	<p>Partially Complies.</p> <p>The service areas are proposed to be contained within building envelopes which is supported.</p> <p>There is concern that the LDP does not accommodate any larger-need service areas to accommodate vehicles, equipment for maintenance, rubbish stockpiling, boats etc.</p> <p>It is not considered that the Design Guidelines provide sufficient provisions to guide future service areas or outbuildings.</p>
3i	Complies.

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Table 3: Scheme Assessment	
Scheme Requirement (General)	Officer Comment/ Allering and Associates
<p>A Management Plan that addresses:</p> <p>the transport of construction material;</p>	<p>A&A considers that the LDP provides sufficient broad information on the transport of construction material.</p> <p>Section 3.7 of the Management Plan provides relevant information in regard to the transport of construction materials. Section 11 of the LDP details information relating to construction.</p> <p>DBCA have advised that a licence may be required under the Conservation and Land Management Act 1984 if construction materials are to be transported through the National Park.</p> <p>A Construction Management Plan can be required at the separate development application stage.</p>
<p>(3ii) The proposed development is to be of a high architectural quality and be designed to be low scale and sympathetic to the location taking into account topography, physical characteristics and unique character of the surrounding area;</p>	<p>Partially Addressed.</p> <p>The applicant has lodged Design Guidelines however they are not supported as being sufficient as a guide for future development or to ensure development meets this condition of the Scheme.</p> <p>TPI's comments on the Design Guidelines are outlined in the body of this report.</p> <p>Condition 9 of SU14 zone states that the Design Guidelines are to be enforced as if the requirements form part of the Scheme. Therefore any Design Guidelines need to be clear with measurable built form requirements.</p>
<p>(3iii) Coastal setbacks in accordance with relevant state planning policy;</p>	<p>Complies.</p> <p>Consideration of coastal setbacks requires assessment under State Planning Policy 2.6: State Coastal Planning Policy. The applicant has lodged information prepared by Damara to address coastal setbacks.</p> <p>None of the reports or correspondence from Damara specifically assess the current 2026 LDP. However, the reports enable an assessment of the LDP.</p> <p>In summary, the findings of the Damara reports are that:</p> <ul style="list-style-type: none"> • Erosion risk for 2070 is seaward of the Lot boundary (as detailed in the correspondence dated 7 August 2024); and • Inundation risk management is the definition of building envelopes in areas outside of +4.7m AHD (as detailed in the 16 December 2021 report). <p>The DPLH coastal team recommend that the Development Approval be time limited to not more than 45 years and after which the development shall be removed, and the land shall be rehabilitated.</p>

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Table 3: Scheme Assessment	
Scheme Requirement (General)	Officer Comment/ Allering and Associates
	A&A conditionally supports the coastal report, however some LDP provisions could be refined to limit the term of future development.
3(iv) Bushfire management in accordance with relevant state planning policy;	<p>Non-Compliant.</p> <p>The Bushfire Management Plan is not supported as outlined in the body of this report.</p> <p>There are a number of issues, however the most critical is that Shire Administration do not support on-site bushfire shelters due to the ongoing responsibilities for inspections that fall to the local government.</p>
3(v) An environmental report that demonstrates that the Local Development Plan and proposed use and/or development will have a low impact on the natural environment, not compromise the high conservation values and have regard for the need to protect the ecological values and special attributes of the island. The report should include information on building envelopes, visitor numbers, a vegetation assessment and how biosecurity measures to mitigate the risks of feral incursions and disease impacts to the National Park will be achieved.	<p>Partially Addressed.</p> <p>As outlined in this report, there are environmental concerns over the extent of clearing/modified vegetation, waste management and whether the development can be said to have a 'low impact'.</p> <p>The initial Environmental Report did not conclude that the development would have a low impact on the natural environment.</p> <p>After advertising, the Applicant updated the Environmental Report so it now concludes that "the visitor accommodation as proposed in the LDP "can be undertaken in accordance with the Shire of Shark Bay LPS No. 4 with low or no adverse impacts on the ecological values and special attributes of Dirk Hartog Island or its surrounding waters."</p> <p>Given the possible extent of vegetation to be disturbed, in the absence of further detailed information, A&A considers that it has not been demonstrated that removal and/or disturbance of vegetation will have a low impact on the natural environment and not compromise the high conservation values.</p> <p>A&A is satisfied that biosecurity is adequately addressed through the Management Plan and implementation of the Dirk Hartog Island Biosecurity Implementation Plan (DHIBIP).</p>
3(vi) Detailed design guidelines to control colours, materials, built form, scale, and achieve a development sympathetic to the natural character of the island may be required by the Local Government.	<p>The Design Guidelines are not supported as outlined in the body of this report.</p> <p>The Shires Planning Consultant, TPI, has advised that the guidelines are an insufficient planning tool to guide future development and lack clear measurable, enforceable provisions.</p>
4) Any staged development is to address the requirements indicated in (3) above.	<p>Complies.</p> <p>Condition 4 is interpreted to mean that any staged Development Application is also to satisfactorily address the matters detailed under Condition 3. If the LDP was approved, each Development Application would be</p>

ORDINARY COUNCIL MEETING MINUTES

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Table 3: Scheme Assessment	
Scheme Requirement (General)	Officer Comment/ Allering and Associates
	assessed on merit and in accordance with the Scheme requirements, and each stage would need to meet the Scheme provisions.
5) The local government will have due regard to coastal setbacks and bushfire management in accordance with relevant state planning policies and Clause 67, Schedule 2, Part 9 of the Planning and Development (Local Planning Schemes) Regulations 2015.	Partially Addressed. As detailed in this assessment, coastal setbacks are considered to be capable of being satisfactorily resolved. Bushfire Management has not been resolved to the satisfaction of the Shire.
7) Any development or Local Development Plan shall demonstrate alignment with the objective of the zone	Refer comment under condition 1 Objective
8) Any development or Local Development Plan shall be referred to the Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Services), the Shark Bay World Heritage Advisory committee and the Department of Planning Lands and Heritage for comment	Complies. The Shire has referred the LDP to relevant agencies, and their comments have been considered in the LDP assessment.
9) Any design guidelines that form part of a Local Development Plan approved by the Local Government shall be enforced as if the requirements form part of the Scheme.	Any Design Guidelines have to be enforced by the Shire; however they are not supported in the current form.
10) A Foreshore Management Plan may be required and referred to the Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Services) for endorsement where a physical foreshore exists between the site and the coast as a condition of development	Partially Addressed. A Draft Foreshore/Access Management Plan has been lodged, however DBCA did not specifically comment on it. Once an LDP is approved, this can be considered at the Development Application stage, so a detailed assessment of this Draft Management Plan has not been undertaken as this time.
11) Visual Impact Assessment may be required to demonstrate that any development will not negatively impact on World heritage values or detract from the scenic quality of the land	Addressed. The LDP contains visual aspect images of Lot 304. It is considered that the images are acceptable for the purposes of assessment of the LDP, given that the exact building configuration is not known at this time. It is appropriate that further and a more detailed Visual Impact Assessment is undertaken at the more detailed Development Application stage. This should not be taken

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Table 3: Scheme Assessment	
Scheme Requirement (General)	Officer Comment/ Allering and Associates
	to mean that the visual impact is acceptable, it is simply that a more detailed assessment would be undertaken at the Development Application stage.

LEGAL IMPLICATIONS

Environment Protection and Biodiversity Conservation Act 1999 – (EPBC Act) is Australia’s national environmental law and it makes sure that nationally significant animals, plants, habitats and heritage places are identified, and any potential negative impacts on them are carefully considered, before changes in land use or new developments are approved.

Proponents must seek Commonwealth approval if their plans might significantly impact on matters of national significance.

Under the Environment Protection and Biodiversity Conservation Act a referral can only be made by the person proposing to take the action (which can include a person acting on their behalf).

The onus is on the applicant or owners to undertake a self assessment under the EPBC Act. The Flora Report dated 2020 concludes that *“referral under the EPBC Act is not considered to be required as any proposed actions are unlikely to significantly impact upon any threatened flora species.”*

Environmental Protection Act 1986 – Part IV of the *Environmental Protection Act 1986* (the Act) makes provision for the Environmental Protection Authority to undertake environmental impact assessment of significant proposals, strategic proposals and Schemes.

The LDP was not referred to EPA however, comments from the EPA on the 2015 Development Application are included in the LDP Supporting Report D.

Planning and Development (Local Planning Schemes) Regulations 2015 -

Clause 51(c) allows the local government to have due regard to the matters set out in clause 67(2) to the extent that those matters are relevant to the development to which the plan relates.

Clause 67 of the Deemed Provisions outlines ‘matters to be considered by Council’ including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Part 6 outlines the process for Local Development Plans including lodgement, acceptance for processing, advertising, consideration of submissions, decision (options) for the local government, timeframes, and review. The local government is required to make a decision on the Local Development Plan within 60 days after the close of advertising or such time as agreed to by the Applicant. The Applicant agreed to an extension of time to determine the LDP at the March 2026 Council meeting.

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If the LDP is approved, the approval has an effect for ten years or another period determined by the local government.

Clause 54 outlines that a person who prepared a local development plan may apply to the State Administrative Tribunal for a review of a decision by the local government not to approve the Local Development Plan.

Shire of Shark Bay Local Planning Scheme No 4 explained in the body of this report and **Attachment 1**.

It should also be noted that in regard to the Special Control Area for the Shark Bay World Heritage Property, Clause 37.2 requires the local government to have regard to the following:

- (a) Requirements for referral of proposals to the Environmental Protection Authority under Part IV of the *Environmental Protection Act 1986*.
- (b) Relevant State Planning Policies including and not limited to the State Coastal Planning.
- (c) Any recommendations and advice provided by relevant government agencies.
- (d) Recommendations and advice by the Shark Bay World Heritage Advisory Committee or any replacement of that Committee.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Allerding and Associates in regard to assessment of this LDP and preparation of this report. A schedule of fees was prepared that was payable by the Applicant, but any costs incurred above and beyond are met by the Shire.

In the event that Applicant is aggrieved by the Council's decision they may apply for a review of the decision through the State Administrative Tribunal. If that occurs there will be costs associated with the State Administrative Tribunal process.

STRATEGIC IMPLICATIONS

The 'Special Use' zoning of Lot 304 under the Shire of Shark Bay Local Planning Scheme No 4 is generally consistent with the recommendations of the Local Planning Strategy.

RISK MANAGEMENT

Nil.

VOTING REQUIREMENTS

Simple Majority Required

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SIGNATURES

Author *Amanda Butterworth*
Chief Executive Officer *Dale Chapman*
Date of Report 18 March 2026

2 visitors left the room

12.0 COMMUNITY DEVELOPMENT

12.1 COMMUNITY ASSISTANCE GRANTS – SIGNIFICANT EVENT SPONSORSHIP FUNDING 2025/2026 – SHARK BAY SPEEDWAY CLUB GS00001

AUTHOR
Community Development Officer

DISCLOSURE OF ANY INTEREST
Declaration of Interest: Nil
Nature of Interest: Nil

Moved Cr Bellottie
Seconded Cr Johns

Councillor Recommendation

That Council:

Approve funding of \$5,000 to the Shark Bay Speedway Club under the Community Assistance Grants – Significant Event Sponsorship Funding to support traffic management and live entertainment for the 2026 Far Western Championship.

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgley, Smith and Stubberfield
AGAINST: Nil
ABSENT: Nil

CARRIED 7/0

BACKGROUND

The Shire of Shark Bay commenced advertising the 2025/2026 Community Assistance Grants following Council's endorsement of the Annual Budget on 27 August 2025. The funding pool for the Significant Event Sponsorship Funding is available for the duration of the financial year and funding is to be allocated at Council's discretion. The Significant Event Sponsorship Funding supports current major events and future

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innovative events that attract additional funds into town and recognises the positive economic and social value that these events bring to the Shark Bay Community.

An application from Shark Bay Speedway Club was received on 18 March 2026, seeking event sponsorship funding to contribute towards the 39th Far Western Championship in July 2026.

The Shark Bay Speedway Club previously received \$3,200 funding from the Community Assistance Grants Significant Event Sponsorship Funding in May 2024 for trophies, prizes and staffing costs to run the bar.

COMMENT

Significant Event Sponsorship Funding supports current major events and future innovative events that attract additional funds into town and recognises the positive economic value that these events bring to the Shark Bay community. The Shark Bay Speedway Club successfully hosts multiple races in Shark Bay each year. These race meets are supported by the local community and visiting competitors, with high attendance and participation.

Council has previously provided in-kind support to the Speedway Club via the use of Shire Equipment, such as the Loader, Grader and Water Cart. The Club has become more self-sufficient and has purchased their own grader, loader and water truck. This has reduced reliance on Shire support and minimised wear and depreciation on Shire plant and equipment.

GRANT APPLICATION DETAILS

Group:	Shark Bay Speedway Club
Amount requested:	\$5,000* (pending TMP quote)
Project:	2026 Far Western
Funding category:	Funding for a specific event or program
Strategic Community Plan (category):	Economic and Social

The application states that the Shark Bay Speedway Club currently has 30 members. The Club is holding 6 race meets in 2026, including the 39th Annual Far Western Championship. The Club welcomed 72 nominations in 2025 and 89 nominations in 2024. The Shark Bay Speedway Club is driven by a volunteer committee of 8 local community members.

The application describes the Far Western as the club's annual blue-ribbon event which attracts a large number of drivers, friends, pit crew and racing fans to Shark Bay. Visitors contribute financially to businesses in Shark Bay throughout this event creating a strong economic impact. To further boost the Shark Bay local economy and ease the burden of a volunteer shortage, the event organisers will also be looking to employ local bar staff, to further boost the economic impact of this event.

The Club is seeking assistance to cover the cost of a Traffic Management Plan to enable the formal closure of Knight Terrace for the annual street parade held prior to the event. In previous years, traffic management has been implemented without a full road closure. The proposed closure would allow for enhanced participation and safety measures, including the ability for junior racers to remain seated in vehicles on

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transport trucks and for sprint cars to be operated under controlled conditions during the parade.

In addition, the Club has requested support for the provision of live entertainment following race events as part of the broader event program.

Fuel Management

To minimise potential impacts on local fuel supply, the Club has advised that they will require all out-of-town participants to bring their own fuel. The Club will also liaise with local fuel providers in advance to support adequate stock planning and avoid disruption to normal community and school holiday demand.

The grant application includes:

- Two project referees; Malcolm Chen (Owner of Shark Bay Pharmacy) and Bec Moroney (Shark Bay School and Shark Bay P & C)
- Quotes and Estimates (*Traffic Management Plan Quotation has not been provided to the Speedway club at the time of this document going to print*)
- Current Bank Statement – refer to ‘Confidential Attachment’

Officer Recommendation:

The Shark Bay Speedway Club have consistently demonstrated their ability to attract competitors and visitors to Shark Bay each year, providing a social and economic boost for our community. The Club is well supported by the Shark Bay community and provide opportunities for local businesses and community groups to be involved in the Club’s success.

It is recommended that Council approve \$5,000 to the Shark Bay Speedway Club to support the 39th Far Western Championship in 2026.

Should Council approve the Shark Bay Speedway Club application, the Shire’s Community Development Officer will ask Shark Bay Speedway Club to acknowledge the sponsorship that the Shire is providing by including the Shire’s logo and the words “Proudly supported by the Shire of Shark Bay” in any promotional materials (e.g. printed materials, signage and social media).

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

These recommendations comply with current Policies made by Council 2.2 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

An amount of \$50,000 is included in the 2025/2026 adopted budget for Community Assistance Grants which includes Round 1 (larger events), Round 2 (equipment/small project) grants and Significant Event Funding.

To date Council has approved \$20,995.45 in Round 1 funding, Round 2 funding has not yet been closed, and this application is the first to be received for Significant Event funding this financial year. This leaves \$29,004.55 for the remainder of the year.

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If this application is successful there will be approximately \$24,000 left in the Community Assistance Grants fund.

It is anticipated that an application will be received from the Shark Bay Community Resource Centre to support live entertainment during the Shark Bay Fiesta. Round 2 funding is generally limited to \$10,000, with a limit of \$1,000 for any one application. With these considerations, it is not anticipated that the full budget allocation will be expended.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

Economic Objective: A progressive, resilient and diverse economy

RISK MANAGEMENT

As per the lease agreement, Administration has recently updated our records with a copy of the Speedway's public liability and property insurance policies to ensure these are current and adequate.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager Community Development	<i>M Fanali</i>
Chief Executive Officer	<i>D Chapman</i>
Date of Report	18/03/2026

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Shire of Shark Bay Community Assistance Grants

APPLICATION FORM

Please complete and return the signed application form to the Shire of Shark Bay with the advertised timeframe. **Late submissions will not be considered**

Applications to be addressed to: Chief Executive Officer
Shire of Shark Bay
PO Box 126
Denham WA 6537

Applications can be delivered: Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Email: cdo@sharkbay.wa.gov.au

For further information, please contact the Community Development Officer on 9948 1218

Please ensure you have read the Shire of Shark Bay Community Assistance Grants – Guidelines before completing the application form to confirm your organisation's eligibility.

FUNDING ROUND

Please indicate which funding round you are applying for:

- Round 1 - Community Projects Year: _____
- Round 2 - Equipment and minor projects Year: _____
- Significant Event Sponsorship Funding Year: 2026

ORGANISATION DETAILS

Organisation Name Shark Bay Speedway Club

Postal Address PO Box 53 Denham WA 6537

Contact Person Tiaza Sellenger

Position/Title Secretary

Telephone 0407 129 487

E-mail sharkbayspeedwayclub@outlook.com

ORDINARY COUNCIL MEETING MINUTES

25 MARCH 2026

What category best describes your organisation?

- Sporting Club
- Community Group
- Not-for-profit organisation
- Other: _____

Which of the following best describes your organisation's status?

- | | YES | NO |
|---|--------------------------|--------------------------|
| • Incorporated | <input type="checkbox"/> | <input type="checkbox"/> |
| • GST Registered | <input type="checkbox"/> | <input type="checkbox"/> |
| • Have a current Association Constitution | <input type="checkbox"/> | <input type="checkbox"/> |

Australian Business Number (ABN): 5800 4288 176

Please note the Shire of Shark Bay requires applicants to have an ABN. Applicants who do not have one may be subjected to withholding tax of 48.5%. If you are unsure, please contact the Shire to discuss how to best proceed.

Bank details

Account Name: Shark Bay Speedway Club Inc

BSB: 066 512 Account Number: 1070 7409

FUNDING DETAILS

Project title: 2026 Far Western Championship

Project description: The Shark Bay Speedway Club will deliver its annual Far Western event, enhancing the street parade through a formal road closure and providing post-race live entertainment. The event attracts significant visitation, supports local businesses and creates local employment opportunities, strengthening its long-standing role as a key community and tourist event. The Shark Bay Speedway Club currently has 30 member. The Club is holding 6 race meets in 2026, including the 39th Far Western Championship. The club welcomed 72 nominations in 2025 and 89 nominations in 2024. The Shark Bay Speedway Club is driven by volunteer committee of 8 local community members.

Date(s) the project will take place: Friday 10th July 2026 and Saturday 11th July 2026

Location(s) where the project will take place: Knight Terrace Denham & Shark Bay Speedway Club

Total project funds requested (including GST if applicable) \$ 5000

Has your organisation previously received funding from the Shire of Shark Bay?

- Yes
 No

If Yes, Previous funding amount received: \$ 3200 ex GST

Round / Year funding was received: 2023/2024

Funded project: Significant Event 37th Far Western Championship

Has your organisation acquitted all previous Shire of Shark Bay funding?

- Yes
 No

If No, please outline why?

Please Note: Your organisation is not eligible to receive new funding from the Shire of Shark Bay, until previous Shire of Shark Bay funding has been acquitted.

PROJECT DETAILS

What is the funding to be used for?

- Leveraging a grant from a State or Federal agency
- Purchasing goods and services (i.e. equipment and/or engaging a professional for the purpose of instruction)
If your funding application involves purchasing equipment, can the equipment be used by other community groups in the future?
- Yes
 No
- Infrastructure (i.e. significant construction or improvement of facilities). Please include Planning Approvals from the Shire
- Funding for a specific event or program
- Prize money.

Does the project meet the objectives of the Shire of Shark Bay Strategic Community Plan 2020-2030? Copy of the Plan can be found on the Shire's website.

- Economic A progressive, resilient and diverse economy
- Environment Help protect our unique natural and built environment
- Social A safe, welcoming and inclusive community

ORDINARY COUNCIL MEETING MINUTES

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Outline the project goals and how they will benefit Shark Bay community (*minimum of one objective*):

Economic: _____

The project aims to enhance the Far Western Event to increase visitation, extend visitor stay and improve overall event experience. By attracting competitors support crews and spectators, the event drives spending across accommodation, hospitality and retail sectors. The initiative will also create local employment opportunities through the engagement of bar staff and event support role. Strengthening the event's appeal supports repeat visitation and contributes to the sustainability of local businesses, reinforcing the event's role as a key economic driver for the Shark Bay community. To minimise potential impacts on local

Environment: _____

fuel supply, the Club will require out-of-town participants to bring their own fuel. The Club will also liaise with local fuel providers in advance to support adequate stock planning and avoid disruption to normal community and school holiday demand.

Social: _____

The project aims to strengthen community connection and participation through an enhanced Far Western Event program. The street parade and live entertainment provide inclusive, family-friendly opportunities for residents and visitors to come together, fostering community pride and social cohesion. The event supports local volunteers, celebrates speedway culture and creates shared experiences that contribute to community well being and a strong sense of place within Shark Bay.

Please list other organisations involved in this project (*if applicable*)

Name of Organisation	Project Involvement
Shark Bay Hotel	provides in-kind accommodation for race officials and promoters
Shark Bay Hotel & Cellarbrations	provision of wholesale liquor

Project Referees:

Please provide two referees (*that is not associated with your organisation*) that are in support of your application, alternatively you can attach letters of support.

Name	Phone	Email	Organisation and position held
Malcolm Chen	0422 507 503		Shark Bay Pharmacy
Rebecca Moroney	0409 331 728		Shark Bay School

SIGNIFICANT EVENT – ONLY

All Significant Event applications will be required to do a presentation to Council about their project, prior to consideration of the grant application. Please speak with the Shire of Shark Bay Community Development Officer for more details and to secure a time. Council meets on the last Wednesday of each month.

If your project is a *Significant Event* will it attract additional visitors to town? If so, how many additional visitors are you planning for?

- 50-100
- 100-200
- 200-300
- Over 500

Will you be charging an entry fee to attend the event?

- Yes
- No

\$30 adults, Concession \$25, Kids(10-15) \$15, under 10 free

If Yes, how much? _____

Please ensure this is shown as income in the budget below

PROJECT BUDGET

Please provide a total event/program budget outlining all funding sources (eg Shire of Shark Bay funds, your organisation contribution and other funding sources where applicable). Please attach quotes/evidence of cost for every expenditure item listed.

Expenditure Item Description (i.e. materials, equipment, advertising, catering, prizes)	Shire of Shark Bay Grant (\$)	*In-Kind (\$)	Other Funding/Income Amount (\$)	Other Funding Organisation Name (your organisation or external)
Traffic Force TMP	\$2000		Pending written quote	Shire of Shark Bay
Traffic Management	\$2450		Pending TMP	Shire of Shark Bay
DoubleGee Entertainment	\$550			Shire of Shark Bay
Total	\$5,000	\$	\$	

**In-Kind value: Number of volunteers x hours worked directly on project x \$25 per hour*

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Will any of your expenditure items be spent locally with **Shark Bay businesses**?

- Yes
 No

Please describe which business(es) you will be spending money with and how much will be spent with each business.

Live Entertainment is from Geraldton. Unfortunately TMG plan can not be done by local business

PART 6 – ADDITIONAL INFORMATION

Please attach a copy of the following:

- Organisation's most recent (Audited) Financial Statement
- Quotations for expenditure items

PART 7 – DECLARATION

I hereby certify that I am the authorised person to sign on behalf of the organisation and that the information is correct. I have read, understand and agree to abide by the conditions set out in the Shire of Shark Bay Community Assistance Grants guidelines.

NAME	Tiaza Sellenger
SIGNATURE	_____
POSITION IN ORGANISATION	Secretary
DATE	18/03/2026

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DoubleGee Entertainment

Georgina Goss

Entertainment Consultant

2 Timor St, Duncraig, W.A. 6023

ABN: 55 786 011 971

Mob: 0402-450213

Email: doublegee99@icloud.com

Booking Confirmation

Booking ID GG24142

Shark Bay Speedway Club

Attention:- Tiaza Sellenger, Jamie Burton or Sue McGiveron
sharkbayspeedwayclub@outlook.com

Act Name Johnny David

Venue Shark Bay Speedway

Day of Performance Saturday **Date** 11/7/2026

Performance Times 8:30pm - 11:30pm

Instructions to Act Please mail Posters to venue A.S.A.P., Provide own production.

Posters Act to send

Employer to provide Accommodation (family room if possible) at Shark Bay Hotel, & an evening meal for (1) plus some liquid refreshments for act on Friday please.

Method of Payment Direct deposit to Doublegee, Bankwest, BSB=306074, A/C=0889982

Deposit \$ **Due by:-**

Balance 550

Total Fee inc. GST 550 (Tax Invoice to follow)

(This contract constitutes an agreement between the payer and the artists. Doublegee Entertainment executes this as a duly authorised agent, but is not a party to this agreement and accordingly will not be liable for any default by either party. Deposits are not refundable. 14 Days Notice of Cancellation required in writing. If not queried in writing within 10 days from date of contract, all matters stated remain as written and are therefore agreed to. In the event of the payer failing to terminate this agreement as aforesaid, it shall remain in force and the performer shall be entitled to the fee as specified above, notwithstanding any purported termination other than in writing as aforesaid by the payer.)

Any subsequent bookings for the above Act by the above Employer/Venue are to be booked through Entertainment Consultant:- Georgina Goss (Mb:0402-450213)

_____ **Date** 7/12/2025

Authorised by Tiaza Sellenger

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13.0 GOVERNANCE

13.1 ELECTORAL REFORM CONSULTATION
EL101

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Nil

Moved Cr Fenny
Seconded Cr Ridgely

Council Resolution

That Council support the following WALGA advocacy positions:

- a) Voluntary participation in Local Government Elections; and**
- b) Councillors serving four (4) year terms with elections every two (2) years and half of the Council positions spilled at each election.**

FOR: Cr's Bellottie, Cowell, Fenny, Johns, Ridgely, Smith and Stubberfield
AGAINST: Nil
ABSENT: Nil

CARRIED 7/0

Background

In June 2025, Hon Hannah Beazley MLA, Minister for Local Government, expressed support for a four-year election cycle, citing concerns about voter fatigue and the rising costs of conducting biennial elections. These messages were repeated in Minister Beazley's address at WALGA's 2025 Local Government Convention, which also raised the possibility of compulsory voting. These comments have prompted renewed interest and discussion across the sector.

WALGA has contacted both the Department of Local Government, Industry Regulations and Safety (LGIRS) and the Minister's office seeking details of any consultation on these matters, but no further information has been provided. WALGA is seeking to obtain sector feedback in advance of expected State Government reform proposals to ensure the sectors views are reflected in WALGA's engagement.

Comment

WALGA is requesting Council-endorsed Local Government feedback to inform their

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sector advocacy on Local Government electoral reforms expected to be proposed by the State Government, specifically:

- Full spill elections every 4 years; and
- Compulsory voting at Local Government elections.

These options/reforms have been raised in statements by the Minister for Local Government, Hon Hannah Beazley MLA, however no formal proposals have yet been provided for consultation. Whilst WALGA has relevant advocacy positions, they are seeking early sector engagement to ensure their positions reflect the sectors current views to enable timely, well-informed and effective engagement on the anticipated State Government reform proposals.

Statutory Environment

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Nil.

Risk Management

Whilst not compulsory, there is the potential for reputational risk by not contributing to sector wide issues.

Consultation

Councillors

Attachments

Attachment – WALGA INFOPAGE – Sector Consultation – Electoral Reform Discussion Paper

Attachment – WALGA Electoral Form Discussion Paper.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

D Chapman

Date of Report

19 March 2026

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INFOPAGE

To: All Local Governments **From:** Kirsty Martin,
Executive Manager Member Services

Date: 13 February 2026

Subject: Sector Consultation – Electoral Reform Discussion Paper

Operational Area:	Governance
Key Issues:	Local Governments are requested to provide Council-endorsed feedback to inform WALGA's advocacy on Local Government electoral reforms expected to be proposed by the State Government, specifically: <ul style="list-style-type: none"> • full spill elections every 4 years; and • compulsory voting at Local Government elections
Action Required:	Response to WALGA by 4:00pm Friday 27 March 2026

WALGA is undertaking sector engagement regarding Local Government electoral reforms expected to be proposed by the State Government.

In June 2025, Hon Hannah Beazley MLA, Minister for Local Government, expressed support for a four-year election cycle, citing concerns about voter fatigue and the rising costs of conducting biennial elections. These messages were repeated in Minister Beazley's address at WALGA's 2025 Local Government Convention, which also raised the possibility of compulsory voting. These comments have prompted renewed interest and discussion across the sector.

WALGA has contacted both the Department of Local Government, Industry Regulations and Safety (LGIRS) and the Minister's office seeking details of any consultation on these matters, but no further information has been provided.

By proactively progressing this consultation, WALGA is seeking to obtain sector feedback that will ensure WALGA's positions reflect the sector's current views and enable timely, well-informed and effective engagement with the anticipated State Government reform proposals.

Attached to this Infopage is a brief Discussion Paper. The Discussion Paper outlines some example considerations that Local Governments may choose to address when preparing their feedback. It is not intended to present an exhaustive or prescriptive list.

Local Governments are requested to provide Council endorsed responses to the Discussion Paper by 27 March 2026. This feedback will inform an item to be presented to State Council.

For more information, please contact Kirsty Martin on 9213 2051 or Felicity Morris on 9213 2093. Please send responses to governance@walga.asn.au



Electoral Reform Discussion Paper

1. Background

1.1. Purpose

The purpose of this discussion paper is to request Council-endorsed Local Government feedback to inform WALGA's advocacy on Local Government electoral reforms expected to be proposed by the State Government, specifically:

- full spill elections every 4 years; and
- compulsory voting at Local Government elections

These options have been raised in statements by the Minister for Local Government, Hon Hannah Beazley MLA, but no formal proposals have yet been provided for consultation. While WALGA has relevant advocacy positions (discussed further below), the purpose of this discussion paper is to undertake early sector engagement to ensure WALGA's positions reflect the sector's current views and enable timely, well-informed and effective engagement with the anticipated State Government reform proposals.

1.2. WALGA existing advocacy positions

1.2.1. Elections

WALGA has established advocacy positions reflecting the sector's support of voluntary voting and elections of half the offices on Council every two years. These advocacy positions are provided in Appendix 1.

In late 2024 WALGA conducted a review of its Elections Advocacy Positions to ensure they reflected the sector's contemporary view.

Local Government responses at that time indicated strong (98%) support for half spills every two years, which was reflected in the adopted Advocacy Position [2.5.16 Elections](#).

While voluntary voting was supported by an overall majority of responses (74%), compulsory voting was supported by a majority (64%) of metropolitan respondents and a majority (61%) of Class 1 and 2 respondents.

State Council requested that the WALGA secretariat undertake further investigation of the implications of compulsory and voluntary participation in Local Government elections before reporting back to State Council.

In the interim, Advocacy Position [2.5.15 Participation in Local Government Elections](#) was retained, expressing support for voluntary voting with a note that further work was being undertaken.

This investigation was ongoing when the Minister for Local Government raised the prospect of further Local Government election reform.

A State by State comparison of electoral statistics is provided in Appendix 2.

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2. Election Frequency

Current situation

Western Australia holds biennial elections, with half of the offices on Council elected every two years for four-year terms. All other Australian jurisdictions hold full spill elections every four years (four-year terms).

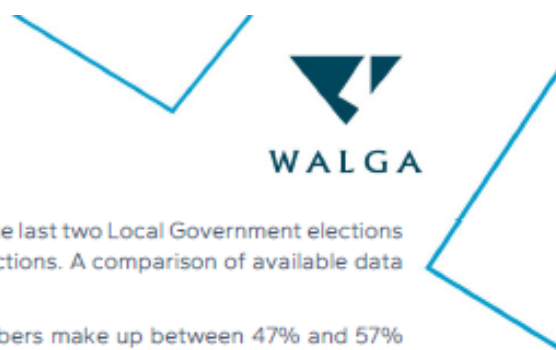
Considerations

Considerations include:

- Voter participation and fatigue
- Continuity, knowledge retention and mentorship for new Council Members
- Stable whole-of-Council mandate and collective accountability
- Capacity for candidate recruitment
- Administrative requirements
- Extraordinary vacancies and backfilling
- Timing and transitional arrangements

Re-election rates

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WALGA has analysed the composition of Councils following the last two Local Government elections in other Australian jurisdictions, all of which have full spill elections. A comparison of available data on re-election rates is included as Table 2 in Appendix 2.

This data suggests that on average, re-elected Council Members make up between 47% and 57% of Council following full spill elections.

By comparing over 700 consecutive ordinary election results, the review identified nine occasions when the membership of Council following an ordinary election was 100% different from the Council following the previous ordinary election. However, four of these local governments held mid-term extraordinary elections, meaning the changes in membership occurred over two or more elections within a four-year period.

Costs

In one respect, a change to a four-year cycle would reduce costs by reducing the number of elections. However, the cost of each election may increase. The WAEC uses the number of vacancies to inform quotations for the conduct of elections. Full spill elections would double the number of vacancies, with possible increased costs associated with printing and postage and increased staffing for the count.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of a change in election frequency may also vary between Local Governments.

Questions

1. Does your Local Government support half spill elections every two years or full spill elections every four years?
2. What are the key considerations informing this view?
3. If full spill elections every four years were introduced, what transitional arrangements and consequential amendments may be required?
4. Any other comments?

3. Compulsory or Voluntary Voting

Current situation

Voting in Local Government elections is voluntary in Western Australia and South Australia. All other Australian jurisdictions have compulsory voting.

Considerations

Considerations include:

- Voter participation and democratic legitimacy
- Voter engagement, awareness and/or fatigue
- Administrative and enforcement requirements
- Application to owner and occupier rolls

Participation rates

A comparison of available participation data is included as Table 3 in Appendix 1.

Costs

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The WAEC uses expected participation rates to inform quotations for the conduct of elections. It is likely that an increased participation rate would increase election costs through higher reply-paid charges and increased staffing for the count. However, in-person elections become more cost effective than postal elections at higher participation rates.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of compulsory voting may also be different for each Local Government depending on their current participation rates and methods for holding elections, and whether these would change significantly.

Tasmania implemented compulsory voting in Local Government elections in 2022. Local Government Association Tasmania (LGAT) advised that this resulted in reasonably significant cost increases. The Tasmanian Electoral Commission reported a \$9.32 per elector cost for the first compulsory Local Government elections in 2022, a 35% increase from \$6.92 in 2018. An analysis of the factors contributing to this increase is not available and it may be challenging to draw direct comparisons between Tasmania and WA.

It is likely that the cost impact of compulsory voting would be moderated if elections also transition to a 4 yearly cycle.

Questions

5. Does your Local Government support compulsory voting or voluntary voting in Local Government elections?
6. If the frequency of Local Government elections were changed to every 4 years, would your Local Government support compulsory or voluntary voting?
7. What are the key considerations informing this view?
8. Any other comments?

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14.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

16.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

17.0 MATTERS BEHIND CLOSED DOORS

Nil

18.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 April 2026, commencing at 1.00 pm.

19.0 CLOSURE OF MEETING

When there is no further business, the President will close the Ordinary Council meeting.

Closed meeting at 1.48 pm