

# Shire of Shark Bay

## Minutes of the Ordinary Council meeting on the 30 May 2012







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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

Minutes of the Shark Bay Shire Ordinary Council meeting held in the Council Chamber Denham on 30 May 2012 commencing at 9.10 am.

## **TABLE OF CONTENTS**

<b>1.0</b>	<b>Declaration Of Opening .....</b>	<b>3</b>
<b>2.0</b>	<b>Record Of Attendances / Apologies / Leave Of Absence Granted .....</b>	<b>3</b>
<b>3.0</b>	<b>Response To Previous Public Questions On Notice.....</b>	<b>3</b>
<b>4.0</b>	<b>Public Question Time .....</b>	<b>3</b>
<b>5.0</b>	<b>Applications For Leave.....</b>	<b>3</b>
<b>6.0</b>	<b>Petitions .....</b>	<b>3</b>
<b>7.0</b>	<b>Confirmation Of Minutes .....</b>	<b>4</b>
7.1	Confirmation of the Minutes of the Ordinary Council meeting held on 26 April 2012 ..	4
<b>8.0</b>	<b>Announcements By The Chair .....</b>	<b>4</b>
<b>9.0</b>	<b>President's Report .....</b>	<b>4</b>
<b>10.0</b>	<b>Councillors' Reports.....</b>	<b>5</b>
10.1	Cr McLaughlin .....	5
10.2	Cr Prior .....	5
<b>11.0</b>	<b>Administration Report .....</b>	<b>7</b>
11.1	Annual Electors Meeting 21 December 2011 .....	7
11.2	Western Australian Local Government Association Annual Conference - 2012 (Local Government Week).....	12
11.3	Lease for Monkey Mia Waste Water Treatment Plant (Lot 302, Reserve 49108) .....	28
11.4	Expression of Interest 65-67 Knight Terrace Denham.....	56
11.5	Expression of Interest – Toilet Block Facilities .....	57
<b>12.0</b>	<b>Finance Report .....</b>	<b>60</b>
12.1	Schedule of Accounts Paid To Be Received .....	60
12.2	Financial Reports to 30 April 2012 .....	69
12.3	Budget – Councillors Meeting Attendance Fees .....	123
<b>13.0</b>	<b>Town Planning Report .....</b>	<b>128</b>
13.1	Preliminary Proposal – Proposed Mining Workforce Accommodation – Hamelin Station .....	128
<b>14.0</b>	<b>Building Report .....</b>	<b>141</b>
<b>15.0</b>	<b>Health Report.....</b>	<b>141</b>
<b>16.0</b>	<b>Works Report.....</b>	<b>141</b>
<b>17.0</b>	<b>Tourism, Recreation And Culture Report.....</b>	<b>142</b>
17.1	Gascoyne Games 2012 Opening Ceremony .....	142
17.2	Donations and Financial Assistance Applications .....	143
<b>18.0</b>	<b>Motions Of Which Previous Notice Has Been Given.....</b>	<b>153</b>
<b>19.0</b>	<b>Urgent Business Approved By The Person Presiding Or By Decision.....</b>	<b>153</b>
19.1	Tender 2011/2012-06 – Sale of Bosich Semi Trailer Float SB1208 .....	153
19.2	Strategic Community Plan .....	156
<b>20.0</b>	<b>Matters Behind Closed Doors.....</b>	<b>183</b>
20.1	Monkey Mia Lease.....	183
20.2	Expression of Interest Shop (6) 67a Knight Terrace Denham .....	183
<b>21.0</b>	<b>Date And Time Of Next Meeting .....</b>	<b>185</b>
<b>22.0</b>	<b>Closure Of Meeting .....</b>	<b>185</b>



**1.0 Declaration Of Opening**

The President declared the meeting open at 9.10 am

**2.0 Record Of Attendances / Apologies / Leave Of Absence Granted**

**ATTENDANCES**

Cr C Cowell	President
Cr J Hanscombe	Deputy President
Cr K Capewell	
Cr M Prior	
Cr B Wake	

Mr P Anderson	Chief Executive Officer
Mr R Towell	Executive Manager Finance and Administration
Ms S Burvill	Executive Manager Community, Tourism and Economic Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

**APOLOGIES**

Cr J McLaughlin	Has leave of Absence approved at Ordinary Council meeting 29 February 2012
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Useless Loop Cr	Position Vacant
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**VISITORS**

Nil

**3.0 Response To Previous Public Questions On Notice**

Nil

**4.0 Public Question Time**

The President Opened Public Question Time at 9.11 am closed Public Question Time at 9.11 am as no public were present at the meeting.

**5.0 Applications For Leave**

NIL

**6.0 Petitions**

Nil

**7.0 Confirmation Of Minutes**

**7.1 Confirmation of the Minutes of the Ordinary Council meeting held on 26 April 2012**

Moved            Cr Capewell  
Seconded       Cr Prior

**Council Resolution**

**That the minutes of the ordinary council meeting held on 26 April 2012, as circulated to all councillors, be confirmed as a true and accurate record.**

**5/0 CARRIED**

**8.0 Announcements By The Chair**

Ms Mary Patricia Bowden from Denham will be in attendance at this Council meeting for an Australian Citizenship Ceremony which will be conducted at 10.20 am. Ms Bowden has been invited to attend morning tea with her party.

**9.0 President's Report**

***Shark Bay Fishing Fiesta***

Once again the Fishing Fiesta was a resounding success and a credit to everyone who was involved in the planning and carrying out of all the activities over the week, which involved the local community as well as visitors. Many people gave a lot of time and effort to organise the event and ensure its success. The Shire is pleased to support the Fiesta which encourages visitors and promotes our great part of the State, as well as benefiting many local community groups and businesses.

***Gascoyne Games - Denham***

As you know, the Gascoyne Games are to be held in Denham in mid-September, in conjunction with the official opening of the Community Recreation Centre. Representatives from sporting clubs and the Shire have been meeting regularly to assist with organising this event. See Sharyn or Bec at the Shire for a registration form for the Games or book with them if you want to hold your sporting event in the recreation centre. The next meeting is to be held on 13 June at the Shark Bay Bowling Club commencing at 5.30pm.

***Department of Fisheries/DEC/VMR Offices***

Ministers Norman Moore and Bill Marmion, as well as Hon Ken Baston and Vince Catania, were recently in town to attend the official opening of the new Fisheries/Department of Environment and Conservation and Volunteer Marine Rescue office complex. It is encouraging to see this significant State Government investment in the future of the Shark Bay community and we look forward to more investment in the future as we head towards the 400<sup>th</sup> year commemoration of Dirk Hartog's visit to Cape Inscription. The office facility provides for future expansion of the community's workforce and therefore also our town's population.

***Premier to Visit Shark Bay***

The Premier, Colin Barnett, will be visiting Denham and Monkey Mia on 7 June. His itinerary will include a tour of town and the new government offices and a trip to Monkey Mia. Whilst here, he will also launch the Shark Bay Pastoral Voices book.

All local residents are invited to join the Premier for morning tea/light lunch which will be held at 11.00am in the Rose Freycinet Gallery at the Discovery Centre.

Moved            Cr Hanscombe  
Seconded       Cr Prior

**Council Resolution**

**That the President's report for May 2012 be received.**

**5/0 CARRIED**

6 May            LEMC Exercise – Shark Bay Airport  
9                 Gascoyne Games meeting  
11                Opening of Fisheries/DEC/VMR office complex  
12                Fishing Fiesta opening  
30                Council Meeting and Citizenship ceremony

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**That the President's activity report for May 2012 be received.**

**5/0 CARRIED**

**10.0    Councillors' Reports**

**10.1    Cr McLaughlin**

11 May           Meeting with Minister Marmion and attendance at the opening of the new building for the Fisheries, DEC and Volunteers Marine Rescue.

Moved            Cr Wake  
Seconded       Cr Prior

**Council Resolution**

**That Councillor McLaughlin's May 2012 report on activities as a Council representative is received.**

**5/0 CARRIED**

**10.2    Cr Prior**

24 May 2012    Attended the BBQ at the pensioner units

Moved            Cr Wake  
Seconded       Cr Capewell

**Council Resolution**

**That Councillor Prior's May 2012 report on activities as a Council representative is received.**

**5/0 CARRIED**

10.3 Cr Hanscombe

2 May	Gascoyne Regional Collaborative Group via teleconference
11 May	Meeting with Minister Marmion and attended opening of new Fisheries, DEC and VMR building
16 May	St John Ambulance meeting
24 May	Attended opening of new Gazebo and BBQ at Council's pensioner units

Moved	Cr Wake
Seconded	Cr Prior

**Council Resolution**

**That Councillor Hanscombe's May 2012 report on activities as a Council representative is received.**

**5/0 CARRIED**

**11.0 Administration Report**

**11.1 Annual Electors Meeting 21 December 2011**

EL 104

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved            Cr Prior  
Seconded       Cr Wake

**Council Resolution**

**The minutes of the annual elector meeting held on Wednesday 21 December 2011 be noted.**

**5/0 CARRIED**

Background

The annual general meeting of electors relating to the financial year ended 30 June 2011 was held on Wednesday 21 December 2011. A copy of the minutes of the meeting is attached.

Section 5.32 (b) of the **Local Government Act 1995** requires the Chief Executive Officer to:

*Ensure that copies of the minutes are available for inspection by members of the public before the council meeting at which decisions made at the electors meeting are first considered.*

The minutes have been made available for inspection since 22 December 2011.

The act also requires the decisions of the electors meeting to be considered by the council (section 5.53) at its next ordinary meeting where practicable. The act states:

- (1) *all decisions made at the electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable,*
  - (a) *At the next ordinary council meeting after that meeting,*  
*or*
  - (b) *At a special meeting called for that purpose, whichever happens first.*
- (2) *if at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*



30 MAY 2012

Comment

There were no resolutions or decisions adopted at the meeting that required the attention of the Council.

Legal Implications

***Local Government Act 1995***

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

7 May 2012



SHIRE OF SHARK BAY

# ANNUAL ELECTORS' MEETING

Wednesday 21 December 2011

7.05 pm

Denham Shire Hall

## Minutes



P Anderson  
CHIEF EXECUTIVE OFFICER

1. **Declaration Of Opening**

The President Cr C Cowell opened the Annual Electors meeting at 7.05 pm.

2. **Attendances And Apologies**

ATTENDANCES

Cr C L Cowell	Shire President
Cr J Hanscombe	Deputy Shire President
Cr K Capewell	
Cr M Prior	
Cr B Wake	

Mr P Anderson	Chief Executive Officer
Mr R Towell	Executive Manager Finance and Administration
Ms S Burvill	Executive Manager Tourism, Community and Economic Development
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr D Pepworth  
Mr B Galvin  
Cr J McLaughlin  
Mr G Ridgley  
Mrs M Bartlett-Torr

VISITORS

Mr E Bartlett-Torr  
Mrs C Hanscombe  
Mr T Hargreaves  
Mrs S Capewell  
Ms S Bell

3. **Receiving Of The Annual Report Of The Shire Of Shark Bay For The Year Ending 30 June 2011**

Moved            Cr Hanscombe  
Seconded       Cr Prior

**Electors Resolution**

**That the Annual Report, including the Annual Financial Statements, Presidents Report and Auditors Report of the Shire of Shark Bay for the Year ending 30 June 2011 be received.**

**CARRIED**

4. **General Business**

Mr T Hargreaves enquire what action the Council is taking to provide a permanent Doctor in Denham.

The President advised that the Chief Executive Officer was investigating this issue but indications are that the significant cost may be a limiting factor.

All Councillors agreed that the cost to establish a doctor would be limiting factor at this point in time.

The Chief Executive Officer advised of action taken in regard to addressing the concerns that had been raised in regard to a doctor service including increasing the level of service from Carnarvon and the status of the nurse practitioner.

Ms S Bell from Silver chain also advised on the current status of the Silver Chain service in Denham.

Mrs Sally Capewell asked if Denham could have a bus service to take people out of town for either shopping or specialist appointments.

The President advised that this matter could be investigated further.

5. **Closure Of Meeting**

As there was no further general business the President closed the meeting closed at 7.40 pm.

11.2 Western Australian Local Government Association Annual Conference - 2012 (Local Government Week)

LO 102.01

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved            Cr Prior  
Seconded       Cr Wake

**Council Resolution**

**That the following Councillors be nominated to attend the 2012 Western Australian Local Government Association Annual Conference to be held in Perth on the 1 to 3 August 2012:**

**Cr Wake and  
Cr Capewell**

**That the Chief Executive Officer be authorised to attend the Western Australian Local Government Association Annual Conference to be held in Perth on the 1 to 3 August 2012.**

**5/0 CARRIED**

Background

The annual 2012 Western Australian Local Government Association Conference (Local Government Week) is scheduled for 1 to 3 August 2012.

The conference normally attracts over 400 delegates from Local Governments around Western Australia as well as various exhibitors and guest speakers.

Comment

The Western Australian Local Government Association Annual conference is a significant event in the Local Government in Western Australia.

The program for the Conference contains a number of topics that have relevance to the Shire that may provide some opportunity for local benefit.

Registrations for the conference close 3 July. If registered by the close of business on 8 June there is a chance to win two corporate package tickets to the AFL Western Derby on 4 August, with Limousine transfers also being provided from within the metropolitan area to and from Patersons Stadium in Subiaco. The winner will be randomly selected from the computer registration database and the winner notified on 11 June. No discount is being offered this year for early payment.

Council needs to decide if it wishes to propose any agenda items for the conference.

Accommodation requirements need to be considered and booked before accommodation in the Central City area is unavailable.

This is an opportune time to arrange other meetings with Ministers and Public Service Agencies if required while in Perth.



Legal Implications

Nil

Policy Implications

*9.2 Conferences and Meetings:*

- (1) Notices inviting Council to nominate delegates to conferences, meetings and similar occasions be circulated to all Councillors.
- (2) All Councillors are to be advised of all local meetings where a general invitation to Councillors has been made
- (3) Any Councillor who wishes to represent Council at such an event shall request nomination at a Council meeting
- (4) Council shall decide by resolution to nominate such representatives as Council may consider is appropriate.
- (5) All Councillors be invited to be present on site inspections with visiting dignitaries where Council has not formed a policy or a direction.
- (6) Where it is considered appropriate for a Councillor to be accompanied by another person when attending a conference, meeting or similar occasion Council will meet the expenses applicable to attendance with a Councillor by that person with approval of full Council.

Financial Implications

Indicative cost being as follows –

- Full Conference Delegate fee covers the conference program, lunches, refreshments and a ticket to both the Sundowner @ \$1,250 per delegate by the 3 July 2012
- Galla Dinner \$190 per delegate
- Accommodation per delegate @ \$250
- Car parking @ \$30 per day
- Airfares (if applicable) per delegate

Total cost dependent on Council decision and number of delegates to attend has a provision included in 2011/12 budget.

Elected member development training programs, single day conference attendance and partner's excursions available at additional cost.

The Council budgeted \$14,500 in the 2011/12 budget for conferences. As at 1 May 2012, \$3,688.79 has been expended.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

1 May 2012

2012  
THE ANNUAL  
WA LOCAL  
GOVERNMENT  
CONVENTION  
NEW OPPORTUNITIES  
NEW GROUND

WEDNESDAY 1 - FRIDAY 3 AUGUST 2012 **PERTH CONVENTION & EXHIBITION CENTRE** 21 MOUNTS BAY ROAD PERTH

INFORMATION & REGISTRATION



# event partners



**WALGA**

## Founding Corporate Partner

LGIS is the WA Local Government sector's dedicated facility for risk financing and management.

Established by WALGA and managed by JLT Australia, LGIS provides specialised services to all Councils across the State by way of:

- A WA Local Government group self-insurance scheme for liability, workers compensation and property risks;
- A specialised insurance broking service for Local Government general insurance needs; and
- Risk management specialist services in all disciplines, such as OSH, liability and property risks, human resource risk management, professional risks, emergency management and business continuity planning, and an Organisational Risk Management program covering the full spectrum.



## REGISTER ONLINE EARLY TO WIN

Register online before close of business on Friday 8 June for a chance to WIN two corporate package tickets to the AFL Western Derby on Saturday 4 August. Further details on page 8.

## Principal Sponsor

Civic Legal is a preferred supplier of legal services to the Local Government sector. A loyal supporter of the sector and of the annual Convention, it is a favourite with Councils for its approachability, responsiveness and clarity of advice.



## Convention Supporter





## an invitation

This year brings the introduction of a new format for the annual WA Local Government Convention and Trade Exhibition and it is again my great pleasure to invite colleagues to attend.

Developed from feedback expressed by Members over time, the Convention is now scheduled across two days - Thursday 2 and Friday 3 August - with the AGM immediately beforehand on Wednesday 1 August.

With an overarching theme of **NEW OPPORTUNITIES – NEW GROUND** the conference program has been shaped around community engagement, leadership resilience in times of trial, a review of ongoing sector reform and in the lead up to the upcoming State Election we will take a look at the political landscape.

We are excited to have as our opening presenter Sir Jackie Stewart OBE. A legend of Formula One Racing, Sir Jackie is renowned for his indefatigable leadership in enforcing driver safety standards for this dangerous sport, subsequently saving many lives. From a personal and humanitarian perspective the closing address will be presented by Qantas Captain Richard de Crespigny who piloted the stricken Airbus A380 into a successful emergency landing in Singapore late in 2010 after an uncontained engine explosion – an outstanding story of courage and leadership.

The trade exhibition continues to expand and again will showcase the diverse products and services relevant to Local Government including a large range of heavy plant and equipment. I encourage you to take this once a year opportunity to meet with these valuable suppliers and be updated on what is currently available for the sector.

Our partners are again an integral part of our annual gathering and a special activities program has been created for their enjoyment. Social networking with colleagues is amply featured with the Convention Opening Welcome Reception following the AGM on Wednesday, a Sundowner and the Mayors and Presidents' Government House Reception on Thursday and finally the Convention Gala Dinner being held on Friday evening.

I would like to thank the City of Perth for its continuing support for the popular Banners in the Terrace competition and especially express appreciation for the valuable support provided by the Convention Founding Partner LGIS and Principal Sponsor Civic Legal.

I look forward to seeing you in August.

  
Mayor Troy Pickard  
President



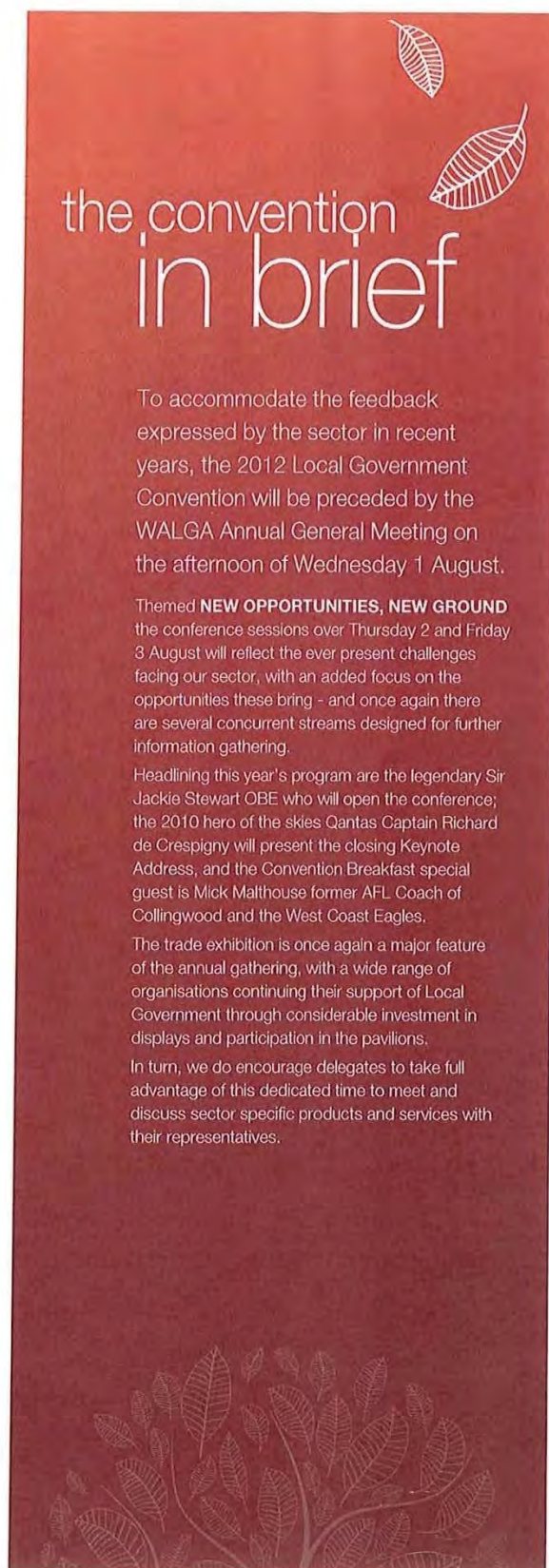
### BANNERS IN THE TERRACE

**2011 Overall Winner** – The Shire of Mullewa  
(now known as the City of Greater Geraldton)

Do take some time to view the outstanding display of this year's creative entries in the Banners in the Terrace competition – flying high along St Georges and Adelaide Terraces between Sunday 29 July and Saturday 11 August.







To accommodate the feedback expressed by the sector in recent years, the 2012 Local Government Convention will be preceded by the WALGA Annual General Meeting on the afternoon of Wednesday 1 August.

Themed **NEW OPPORTUNITIES, NEW GROUND** the conference sessions over Thursday 2 and Friday 3 August will reflect the ever present challenges facing our sector, with an added focus on the opportunities these bring - and once again there are several concurrent streams designed for further information gathering.

Headlining this year's program are the legendary Sir Jackie Stewart OBE who will open the conference; the 2010 hero of the skies Qantas Captain Richard de Crespigny will present the closing Keynote Address, and the Convention Breakfast special guest is Mick Malthouse former AFL Coach of Collingwood and the West Coast Eagles.

The trade exhibition is once again a major feature of the annual gathering, with a wide range of organisations continuing their support of Local Government through considerable investment in displays and participation in the pavilions.

In turn, we do encourage delegates to take full advantage of this dedicated time to meet and discuss sector specific products and services with their representatives.

### REGISTRATIONS ARE ONLINE

With a chance to WIN two corporate box tickets to the AFL Western Derby on Saturday 4 August 2012. All details on page 8.

### WHO SHOULD ATTEND?

The Convention and Trade Exhibition is presented specifically for all those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by General Managers and Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

### LOCAL GOVERNMENT OFFICER PROGRAM

A selection of special sessions has also been created for Local Government Officers for information gathering and networking support for those involved in policy development and management in the areas of **Human Resources, Environment and Waste, Roads and Transport, Community Libraries, Emergency Management and Community Events**. Further details on page 7.

### ELECTED MEMBER PROFESSIONAL DEVELOPMENT OPPORTUNITIES

WALGA Training courses are offered for several days from Monday 30 July to Saturday 4 August to coincide with the Convention. Full details are enclosed in a separate flyer – **enquiries to [training@walga.asn.au](mailto:training@walga.asn.au)**.

### SPECIAL BREAKFASTS

**Thursday** ALGWA AGM and Breakfast  
**Friday** Convention Breakfast with Mick Malthouse, former AFL Coach

### SOCIAL ACTIVITIES

The **Partner Program** offers an interesting range of options for accompanying guests, and social networking functions include the **Official Opening Welcome Reception** on Wednesday, a **Sundowner** and the invitational Mayors and Presidents' Reception hosted by the Governor of Western Australia, His Excellency Malcolm McCusker AC CVO QC at Government House on Thursday and the closing **Gala Dinner** which is scheduled for Friday evening.

There is also an optional fun activity available for delegates and partners on Saturday 4 August.



# the program

## WEDNESDAY 1 AUGUST

12.00pm Delegate Service Desk open for Convention Registration  
(Perth Convention & Exhibition Centre Level 2)

12.00pm – 1.00pm Luncheon for 2012 WALGA Honours Recipients

**1.30pm – 5.30pm WALGA Annual General Meeting**  
Parliamentarian addresses invited from  
*Hon. Colin Barnett MLA, Premier of Western Australia.*  
*Hon. Mark McGowan MLA, Leader of the Opposition.*

5.30pm – 7.00pm **Convention Opening Welcome Reception in Trade Pavilion**

## THURSDAY 2 AUGUST

7.00am Delegate Service Desk open for Registration (Perth Convention & Exhibition Centre Level 2)

7.00am – 8.30am ALGWA (WA) AGM and Breakfast. Register online via Delegate Registration.  
Other enquiries to Mayor Heather Henderson – City of Subiaco  
**M 0457 733 469; H 9387 5343 or [hhenderson@subiaco.wa.gov.au](mailto:hhenderson@subiaco.wa.gov.au)**

### SESSION 1 NEW OPPORTUNITIES - NEW GROUND

9.00am **Driving New Ground – Sir Jackie Stewart OBE**



The indefatigable efforts by Sir Jackie to lead the move to safer motor racing in the face of long held practices and powerful interest groups is a story of personal triumph and tenacity that would be of immense benefit to community leaders. Sir Jackie did not just make a sport more professional, he saved lives and while most remember him as a three-time world champion, it is his achievements off the track that should have most salience with anyone facing personal or professional challenges.

10.15am Refreshments

### SESSION 2 THE CHANGING NATURE OF COMMUNITIES – NEW OPPORTUNITIES

11.00am In creating a sense of belonging in our changing cities and towns we need to foster active living and sustainability in our neighbourhoods. So how do we make a difference in the quality of life, and what strategies can we embrace so as to create more liveable and healthier communities?



This session will showcase two perspectives around building a healthy community. Firstly, the opportunity to create more active places for people using design to encourage physical activity, and secondly developing a more sustainable environment in a strategic alliance around waste management – a key issue for the Local Government sector.

*Peter Fitzpatrick, Chair - The Waste Authority.*

12.30pm Lunch

**SESSION 3 CONCURRENT SESSIONS – A CHOICE OF GENERAL SECTOR UPDATES**

1.45pm All delegates are asked to indicate session preference to assist with venue planning.

Governance **Elected Member and CEO Relationships**

Good Elected Member-officer relationships are critical to the success of each and every Local Government. They hinge on clear and concise understandings by each of the role and responsibilities of the other, so that boundaries are respected and the business of the Local Government is facilitated.

The idea is simple, but the execution can be complicated: hear from two of the sector's "best practice teams" about how they get the balance right.

Regional Development **Flying High**

The newspapers tell you that Western Australia's mining communities are "booming", with big wages, jobs for everyone who wants one and opportunities for all. But what's the real story?

This session will explore the impacts of Fly-In-Fly-Out (FIFO) and Drive-In-Drive-Out (DIDO) workforces on both the economies and communities of our so called Boom Towns, and will seek to answer questions such as;

- Why have companies adopted this workforce management strategy?
- How do you plan sustainable community infrastructure and services when a large percentage of your population is so mobile?
- How do you pay for it?
- Is there a social cost?

Community and Planning **Libraries Out Loud in the Year of Reading**

Libraries aren't what they used to be. No longer quiet places, lined with aisles of books. Libraries are vibrant connected community hubs – a centre of activities, music concerts, and business development. Library usage is increasing across Australia, in a time of economic uncertainty.

So what does this say about the future of libraries? What does this mean for Local Government and how can we maximise opportunities to deliver better services by taking a different look?

Down times have a potential upside - they demand re-invention: hear how innovative thinking is making public library services edgier, smarter, more creative and cost effective in a world that is being transformed by digital and social technologies.

3.30pm Refreshments

**SESSION 4 THE NEW LANDSCAPE**

4.00pm Reform of the sector continues to loom on the horizon with the Local Government Metropolitan Review Panel to report to the Minister in June and conjecture whether the process will be extended to regional and remote areas. In this session hear those that have been through reform and amalgamations including the political strategist who assisted Queensland Councils during the consolidation in that state.

*Jannette Cotterell, Managing Director – Executive Counsel Australia.*

*Mayor IW (Ian) Carpenter, City of Greater Geraldton.*

5.30pm – 7.00pm **Mayors and Presidents' Reception at Government House**

Hosted by His Excellency the Governor of Western Australia Malcolm McCusker AC CVO QC, and Mrs Tonya McCusker (by prior invitation); or the Sundowner in the Trade Pavilions.



Jannette Cotterell



## FRIDAY 3 AUGUST

7.00am Delegate Service Desk open

7.30am – 8.45am **Breakfast with Special Guest Mick Malthouse**

One of the most influential figures in Australian Rules football, Mick Malthouse has played and coached in over 700 games combined. He is one of only five coaches that have coached three different clubs to finals series. His contribution to the game has earned him the coveted Australian Sports Medal, and he was named Coach of the Australian team to take on Ireland in the International Rules Series in 2008.

**SESSION 5****TALES FROM THE BATTLEFIELD – LEADERSHIP RESILIENCE IN UNIMAGINABLE TIMES**

9.00am

Given the ongoing devastating natural events being experienced around our regions there is an increasing focus in Local Government around the strategic direction for emergency management.



What happens when your community infrastructure is wiped out by a natural disaster, homes and businesses have been destroyed, and you have to find a way to respond and establish recovery activities? How do other jurisdictions foster shared responsibility and partnerships and implement community engagement strategies to improve disaster resilience?

*Tim Manning, Deputy Administrator for Protection and National Preparedness, FEMA.*

10.45am

Refreshments

**SESSION 6****FRIENDS, FOES AND MEDIA – INFLUENCING THE INFLUENTIAL**

11.15am

Keep your friends close and your enemies even closer. Knowing how to influence the influential – how to get your concerns to government and your message in the media – is a critical part of public life in Local Government. In this session you will hear from experts on the local political and media landscapes on developing and implementing successful advocacy strategies.



*Paul Everingham, Managing Director - GRA Everingham and Associates.*

*Andrea Burns, Award winning Journalist - formerly of Today Tonight.*

12.30pm

Lunch

1.30pm

Banners in the Terrace Awards

**SESSION 7****THE STATE OF PLAY**

1.30pm



A conversation around the inside of Australian politics - both Federal and State - from two masters of political commentary – what does it all mean for the many and varied issues facing Australians today.

*Graham Richardson, former Federal Minister.*

*Glenn Milne, Award winning Journalist.*

2.45pm

Refreshments

**SESSION 8****CONVENTION KEYNOTE ADDRESS**

3.15pm

**Qantas Pilot, Captain Richard de Crespigny**

A testament to his outstanding professionalism and exceptional courage, in late 2012 Captain de Crespigny piloted the stricken Airbus A380 carrying 400 passengers in a successful emergency landing in Singapore, after an uncontained engine explosion. This pivotal event has changed his life forever – a breathtaking tale of leadership amid times of crisis.

4.30pm

Close of the 2012 Local Government Convention

7.00pm – Midnight

Pre-Dinner Drinks and Gala Dinner, Perth Convention &amp; Exhibition Centre BelleVue Ballroom.

**Post Convention** There is an optional full day visit to Rottnest Island for Delegates and Partners for those remaining in Perth over the weekend – details are included in the Partner Activities overleaf.

# partner activities



Registration required for all activities – prices include GST.

		INCLUDES	COST
<b>WEDNESDAY 1 AUGUST</b>			
5.30pm – 7.00pm	<b>Opening Welcome Reception in Trade Exhibition, Level 1</b>		<b>\$50</b>
<b>THURSDAY 2 AUGUST</b>			
9.00am – 11.00am	<b>Styling and Wardrobe Planning</b> How challenging fashion can sometimes be ... what is in, what is out, what goes with this, what goes with that. Andrea the wardrobe specialist at Myer will present an in store workshop that will make sense of it all – ensure you will look and feel fabulous and help you co-ordinate your wardrobe for the coming season.	Wardrobe planning workshop, morning tea and facilitator	<b>\$65</b> min 20 max 40
9.30am – 11.30am	<b>Some Matters Legal (at the PCEC)</b> Presented by the Citizens Advice Bureau, this session provides a special opportunity to demystify the legal issues around Wills, Enduring Power of Attorney, Enduring Power of Guardianship – and other questions of the Legal Service. The Bureau also advises families, community groups, neighbours and small business on matters of disputation.	Legal expert workshop and morning tea	<b>\$40</b> min 20
1.45pm – 5.15pm	<b>Beer and Beef Tasting</b> Calling all red meat and beer lovers: first the Brewer will talk about boutique beers, then a guided tour through the microbrewery - with tempting beer tastings and gourmet snacks to enjoy, then it is a Chef demonstration and commentary "from paddock to plate" – what makes a great steak, how to select the best cuts, how to cook them – then the ultimate, a taste.	Facilitator, transport and Tastings	<b>\$170</b> min 12 max 16
2.30pm – 5.00pm	<b>High Tea at Rigby's</b> Enjoy a traditional and delicious High Tea in the Old World setting which was the residence and grounds of one of our greatest pioneers, Lord Alexander Forrest - and hear some of its history.	High tea, Guide and Commentary	<b>\$55</b> min 20
5.30pm – 7.00pm	<b>Mayors and Presidents' Civic Reception at Government House (by prior invitation)</b>		
5.30pm – 7.00pm	<b>Sundowner in the Trade Exhibition, Level 1</b>		<b>\$50</b>
<b>FRIDAY 3 AUGUST</b>			
7.30am – 8.45am	<b>Breakfast with Special Guest Mick Malthouse, former AFL Coach</b>		<b>\$88</b>
9.00am – 4.30pm	<b>Away for a Day in Fremantle</b> A cruise down the iconic Swan River to Fremantle and a visit to the Maritime Museum will set the nautical tone for the morning. After a stroll amid the magnificent display of historic sailing vessels, including the controversial winged keel yacht of America's Cup fame and an enjoyable lunch, we will take a guided walking tour through parts of the unique port city to the Fremantle Markets.  Here there will be tasty treats from some of the stall holders including a range of sumptuous honey, preserves, olive oil – and much more.	Guide, ferry and coach transfers, entry to Maritime Museum, lunch and tastings	<b>\$110</b> min 15 max 30



# ORDINARY COUNCIL MINUTES

30 MAY 2012

		INCLUDES	COST
9.00am – 12.00pm	<b>Scrapbooking (at the PCEC)</b> Discover what many people are talking about and becoming so passionately involved with. Create photo sharing cards, or record the yearly events made into a calendar - the ideas are endless. Our expert will demonstrate the intricacies of the fascinating world of scrapbooking.	Facilitator, morning tea, workshop and incidentals	<b>\$65</b> min 20 max 40
2.30pm – 5.30pm	<b>Masterclass in Cocktail Making</b> An entertaining lesson on classical and modern cocktails: a 'hands on' masterclass - shaking cocktails, tasting the ingredients - and a behind the scenes tour of the bar. There will also be the "Star Mixology Pupil" Award for the "Apprentice Mixologist" who will receive a Luxe Bar Bartender Kit – just the thing to emulate Tom Cruise of Cocktail fame at the next home "do".	Facilitator, coach transfers and the MasterClass	<b>\$120</b> min 15 max 30
1.30pm – 5.30pm	<b>Tour of West Australian Newspapers</b> If you have ever wondered how our primary newspaper, the West Australian comes together, this tour will provide the answer: smell the ink, hear the presses thundering, and witness the creation of our biggest circulated daily newspaper. Note: All participants must wear fully enclosed flat soled shoes - and if hearing aids are worn then ear muffs will be issued.	Facilitator, transport, hospitality and Tour	<b>\$60</b> min 10 max 15
7.00pm – Midnight	<b>Convention Gala Dinner (PCEC)</b>		<b>\$190</b>

## SATURDAY 4 AUGUST AN ADDITIONAL OPTION FOR DELEGATES AND PARTNERS

8.45am – 5.15pm	<b>All Day visit to Rottnest Island</b> A "day on Rotto" has long been a favourite pastime for Western Australians. It may be winter and bathers will be left behind but there will be much to see and enjoy. After an arrival coffee a chartered coach will tour the island before an enjoyable lunch at the famous "Lodge". Fully replenished it will then be time to learn more about the fascinating history of the settlement on foot – then a little free time before heading back to the mainland after a special day out.	Guide, coach and Rottnest Express transfers, refreshments, lunch and guided tours on the Island	<b>\$205</b> min 20 max 44
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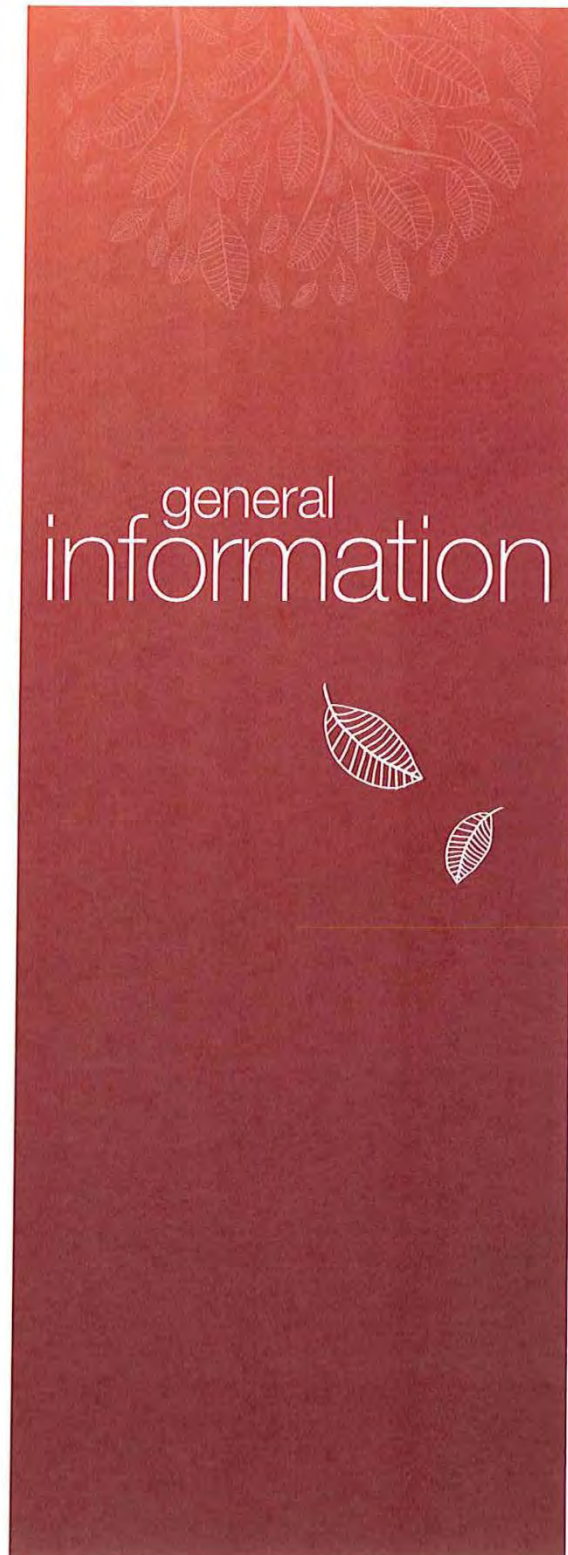
## THURSDAY 2 AND FRIDAY 3 AUGUST

### Local Government Officer Program

Running parallel to the conference program is a selection of special sessions available to Local Government Officers. These sessions are specifically designed to facilitate information gathering and networking support for those involved in policy development and management in the areas of Human Resources, Environment and Waste, Finance, Roads and Transport, Libraries, Emergency Management and Community Events.

Access to full session details and online registration: [www.walga.asn.au](http://www.walga.asn.au) – 2012 Convention link





#### ONLINE CONVENTION REGISTRATIONS – A SIMPLE PROCESS

Log on to [www.walga.asn.au](http://www.walga.asn.au) - then go to the 2012 Convention and Trade Exhibition. Complete the registration form by following the instructions, and then submit – allow 2-3 days for an emailed acknowledgement.

Register early by the close of business on **Friday 8 June** for a chance to **WIN two Corporate Package Tickets** to the highly coveted **AFL Western Derby** on Saturday 4 August. Limousine transfers also will be provided from within the metropolitan area to and from Patersons Stadium in Subiaco.

The winner will be randomly selected from the computer registration database, and the winner notified on Monday 11 June.

Full delegate fees cover the daily conference program, lunches and refreshments – the Opening Reception on Wednesday 1 August and the Sundowner on Thursday 2 August.

The Convention Gala dinner on Friday evening is optional, and a ticket fee applies.

## CONVENTION FEES

Prices are per person and are all inclusive of GST.  
Deadline for all Registrations is **Tuesday 3 July 2012.**

<b>Full Delegate</b>	\$1,250
<b>WALGA Life Members</b>	Complimentary (excluding Gala Dinner)
<b>Day: Thursday 2 August</b>	\$725 (includes Sundowner)
<b>Day: Friday 3 August</b>	\$670
<b>Convention Gala Dinner</b>	\$190
<b>Opening Reception (Wednesday)</b>	\$50 for partners and guests
<b>Sundowner (Thursday)</b>	\$50 for partners and guests
<b>Convention Breakfast</b>	\$88
<b>ALGWA Breakfast</b>	\$55
<b>Partner Tours</b>	Individual tour fees as listed

**Local Government Officer Sessions –**  
see [www.walga.asn.au](http://www.walga.asn.au) – Convention link for full details

**Elected Member Professional Development –**  
see enclosed leaflet for details.

**Registration cancellations** must be advised in writing prior to the deadline date of Tuesday 3 July 2012. Thereafter full fees are payable, or alternatively a registration may be transferred to another member of Council – to be advised in writing.

## SPECIAL REQUIREMENTS

Any special dietary requirements, mobility or any other special needs should be indicated on the registration form – WALGA will use its best endeavours to meet these requests.

## ACCOMMODATION

A range of accommodation options were issued to Councils in December, and hotel booking forms and details are available on [www.walga.asn.au](http://www.walga.asn.au). Reservations are to be made direct and please note that city hotels have limited guest parking so clarify these arrangements when booking.

## INTER-VENUE TRANSFERS

Coach transfers will be provided for the **Mayors and Presidents' Reception** at Government House on Thursday, collecting guests from Mounts Bay Road (near Mill Street intersection) - with returns to both the Perth Convention & Exhibition Centre and CBD hotels, as required.

A limited service will similarly be provided between CBD hotels and the Perth Convention & Exhibition Centre for the **Gala Dinner** on Friday evening.

The convenient, **free and frequent bus services** operating within the CBD is again recommended for transfers between city hotels and the Perth Convention & Exhibition Centre – for detailed information on these services go to [www.transperth.wa.gov.au](http://www.transperth.wa.gov.au) - and hotel staff can offer some local advice to guests.

The limited transfer schedule will be displayed at the Delegate Service Desk.

## PERTH CONVENTION & EXHIBITION CENTRE PARKING

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) **parking space** in the underground car park at the Perth Convention & Exhibition Centre at a daily cost of \$30. Parking space requests must be indicated on the registration form – **please note the non-extendable deadline for these requests is Tuesday 3 July 2012.**

## ENQUIRIES

**Ulla Wolter**

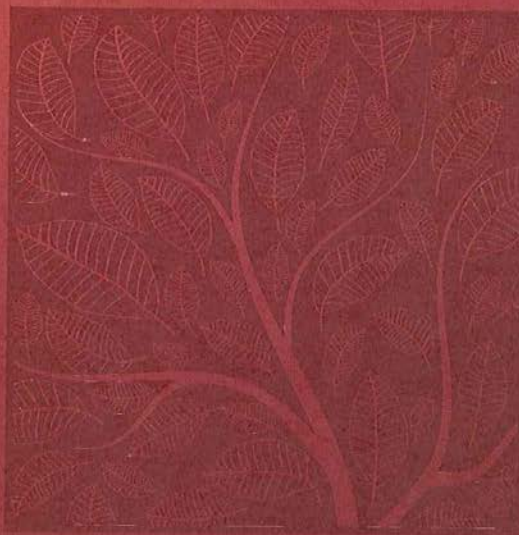
WALGA Marketing and Events Support Officer

**T** (08) 9213 2000 **I F** (08) 9322 2611

**E** [registration@walga.asn.au](mailto:registration@walga.asn.au)

Information in this brochure is correct at time of printing but may be subject to change.





PRESENTED BY



WALGA

15 Altona Street, West Perth WA 6005  
T (08) 9213 2000 | F (08) 9322 2611  
[www.walga.asn.au](http://www.walga.asn.au)



WEDNESDAY 1 - FRIDAY 3 AUGUST 2012 **PERTH CONVENTION & EXHIBITION CENTRE** 21 MOUNTS BAY ROAD PERTH



## WALGA Professional Development Opportunities

The following WALGA training courses are offered in Perth during Monday, 30 July to Saturday, 4 August to coincide with the 2012 Local Government Convention.

### MONDAY 30 JULY

*For a full course flyer go to [www.workplacesolutions.asn.au/training](http://www.workplacesolutions.asn.au/training)*

**9.00am – 4.30pm**

#### **CEO Performance Appraisals for Elected Members**

**COST** \$395 (GST exempt)

CEO Performance Appraisals provides the skills and knowledge required for Elected Members to manage the performance of their Chief Executive Officer. Work allocation and the methods to review performance, reward excellence and provide feedback where there is a need for improvement, are also included. This course makes the link between performance management and performance development, and reinforces both functions as a key requirement of an effective CEO.

**VENUE** Perth Convention & Exhibition Centre  
(Amcom Suite, Level 1)

### TUESDAY 31 JULY

*For a full course flyer go to [www.workplacesolutions.asn.au/training](http://www.workplacesolutions.asn.au/training)*

**9.00am – 4.30pm**

#### **Managing Conflict for Elected Members**

**COST** \$395 (GST exempt)

Managing Conflict provides the skills to manage conflict within Councils and the wider community. This course will enable participants to identify common communication roadblocks, the source of conflicts within Council and develop techniques for resolving conflict situations. Topics covered within the course include understanding and respecting the difference between governance and operational matters, communication and conflict resolution ideas and the development of an action plan to implement better changes of communication.

**VENUE** Perth Convention & Exhibition Centre  
(Amcom Suite, Level 1)

### WEDNESDAY 1 AUGUST

*For a full course flyer go to [www.workplacesolutions.asn.au/training](http://www.workplacesolutions.asn.au/training)*

**9.00am – 4.30pm**

#### **Meeting Procedures and Debating for Elected Members**

**COST** \$395 (+ GST)

Meeting Procedures and Debating is specifically designed for both experienced and newly elected members who wish to enhance their meeting skills. Concentrating on knowledge of meeting procedures and high level debating techniques, this course is a practical tool kit for those who attend council and committee meetings as members or presiding members. The course covers the role of council, elected members and the officers who attend the meeting in an advisory capacity and underpinning knowledge about the legislative framework within which local government meetings are held. An opportunity to experience the proper use of Standing Orders and how this contributes to successful meetings is also provided.

**VENUE** Perth Convention & Exhibition Centre  
(Room 9, Level 1)



30 MAY 2012

**FRIDAY 3 AUGUST***For a full course flyer go to [www.workplacesolutions.asn.au/training](http://www.workplacesolutions.asn.au/training)***9.00am – 4.30pm****Conducting Bullying and Harassment Investigations for Officers****COST \$450 (+GST)**

Conducting Bullying and Harassment Investigations is an interactive workshop designed to equip participants with the knowledge and skills to conduct an effective and appropriate investigation into workplace bullying and harassment claims. Concentrating on practical investigative techniques and best practice approaches, this workshop is a valuable toolkit for those who have to deal with workplace bullying and harassment claims in their workplace. Topics covered within the workshop including defining bullying and harassment, understanding how to ensure procedural fairness and the proper use of investigative techniques."

**VENUE** Perth Convention  
& Exhibition Centre  
(Amcom Suite, Level 1)

**SATURDAY 4 AUGUST***For a full course flyer go to [www.workplacesolutions.asn.au/training](http://www.workplacesolutions.asn.au/training)***9.00am – 4.30pm****Professionally Speaking for Elected Members (or how to deal with communication minefields – everything from media interviews to public hostile meetings)****COST \$450 (+GST)**

Professionally Speaking is an interactive workshop specifically designed to get participants 'battle-ready' and offers practical techniques for handling unfamiliar public speaking situations with confidence and aplomb. While the focus of the session is on demystifying the media and getting the best result from every media opportunity, these skills can also be effectively used in other business settings. Participants emerge with the skills and knowledge to handle a media interview/business or public meeting - especially those that are adversarial in nature. Each participant receives individual assessment and feedback about their interview style.

**VENUE** WAI GA Boardroom

To register interest in any of the abovementioned training courses, please complete the Registration Interest form and return to the Training Coordinator via email on [training@walga.asn.au](mailto:training@walga.asn.au) or fax (08) 9486 9100.

All general enquiries regarding course content should be directed to the Training Coordinator on 9213 2098.



## registration form



To register interest in any of the abovementioned training courses, please complete the Registration Form and return to the Training Coordinator via email on [training@walga.asn.au](mailto:training@walga.asn.au) or fax (08) 9486 9100.

**All general enquiries regarding course content should be directed to the Training Coordinator on 9213 2098.**

- ☐ CEO Performance Appraisals for Elected Members **30th July**
- ☐ Managing Conflict for Elected Members **31st July**
- ☐ Meeting Procedures and Debating for Elected Members **1st August**
- ☐ Conducting Bullying and Harassment Investigations for Officers **3rd August**
- ☐ Professionally Speaking for Elected Members **4th August**

Name of Participant: \_\_\_\_\_

Council: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Purchase Order No: \_\_\_\_\_

Dietary/other special requirements: \_\_\_\_\_

**Deadline to register interest is Friday, 6 July 2012**

11.3 Lease for Monkey Mia Waste Water Treatment Plant (Lot 302, Reserve 49108)  
RES 49108

AUTHOR

Executive Assistant

DISCLOSURE OF ANY INTEREST

NIL

Moved            Cr Hanscombe  
Seconded       Cr Prior

**Council Resolution**

**Authority be granted to the Chief Executive Officer to commence a negotiation with Aspen Parks Property Management in relation to proposed Monkey Mia Waste Water Treatment Plant.**

**That the lease for Monkey Mia Waste Water Treatment Plant on Reserve 49108, Lot 302 be negotiated with Aspen Parks Property Management Pty Ltd for a period consistent with the head lease on Reserve 40727, for the purpose of "Effluent Disposal" only and with an annual rental of \$1,000 payable annually.**  
**5/0 CARRIED**

BACKGROUND

At the Ordinary Council meeting held on the 28 March 2012 Council resolved the following:

***That Council lay the matter on the table until further information is sourced.***

The item is now re-tabled for consideration.

Aspen Parks Property Management (the "Aspen") has proposed an extension of reserve to accommodate Waste Water Treatment Plant at Monkey Mia.

Aspen is seeking council consent which is required in order to commence a development of anticipated Waste Water Treatment Plant.

Aspen have proposed a significantly larger reserve for the Waste Water Treatment Plant (area marked red on attached plan). It is proposed that the Waste Water Treatment Plant will be located outside the Lot 302, on the neighbouring Reserve 1686. The evaporation ponds on Lot 302 will be used as part of the Waste Water Treatment Plant as will the swales located to the south of the proposed Waste Water Treatment Plant.

The Department of Environment and Conservation granted an approval to expand Lot 302 and associated ponds to be excised from Reserve 1686 and a new reserve vested with the Shire of Shark Bay to accommodate Aspen's proposal.

As a result, Reserve 49108 was created and vested in the Shire for the purpose of "Effluent Disposal" with the authority to lease, sub-lease or license for the designated purpose the whole or any portion of the Reserve for any term not exceeding 99 years from the date of the lease, subject to the approval of the Minister for Lands being first obtained.

COMMENT

It is recommended that the proposed lease agreement for the Waste Water Treatment Plant is signed for the period of a base lease agreement which expires on 31 October 2013 that timeline consistency is sustained.

Council has an opportunity to decide on proposed conditions of a new lease agreement with Aspen Parks for proposed Waste Water Treatment Plant.

A new lease agreement will be presented to the Lessee - Aspen Parks with a requirement to be responsible for all outgoings which may be associated with the lease, land and Waste Water Treatment Plant. Lessee will be also accountable for management of the Waste Water Treatment Plant and any obligations associated with the administration of the Waste Water Treatment Plant including any environmental or heritage obligations if required by law.

LEGAL IMPLICATIONS

Approval of the Minister under section 18(7) of the *Land Administration Act 1997* is a condition precedent to the grant of a lease.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Lot 302 on DP 51888 is 3600m<sup>2</sup> with limited services and access used for effluent disposal. It has been advised to the Shire by a *Senior Consultant Valuer* that this land has only minimum value of between \$900 to \$1,000 pa excluding GST and outgoings for lease purposes.

It is recommended that the Lessee is charged a minimum of the \$1,000pa excluding GST and outgoings as the cost of administering the lease.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority Required

Date of Report

14 May 2012



## 30 MAY 2012





## Lease

Shire of Shark Bay

Aspen Parks Property Management Limited  
(ACN 096 790 331)



**McLEODS**

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010

Tel: (08) 9383 3133 | Fax: (08) 9383 4935

Email: [mcleods@mcleods.com.au](mailto:mcleods@mcleods.com.au)

Ref: LMC:SHAR-31298

G55

## Table of Contents

<b>Details.....</b>	<b>1</b>
<b>Agreed terms .....</b>	<b>2</b>
<b>1. Defined terms and interpretation .....</b>	<b>2</b>
1.1 Defined terms .....	2
1.2 Interpretation .....	3
<b>2. Grant of Lease .....</b>	<b>4</b>
2.1 Conditions Precedent.....	4
2.2 Effective grant of lease.....	4
<b>3. Quiet enjoyment.....</b>	<b>5</b>
<b>4. Rent and other payments .....</b>	<b>5</b>
4.1 Amounts to be Paid by Lessee .....	5
4.2 Payment of Money .....	5
4.3 Amounts to be paid by Lessor .....	5
<b>5. Accrual of Amounts Payable .....</b>	<b>6</b>
<b>6. Insurance .....</b>	<b>6</b>
6.1 Insurances to be Effected .....	6
6.2 Details and Receipts .....	6
6.3 Not to Invalidate .....	6
<b>7. Indemnity .....</b>	<b>7</b>
7.1 Lessee's responsibilities .....	7
7.2 Indemnity.....	7
7.3 Obligations Continuing .....	7
7.4 No indemnity for Lessor's negligence.....	8
7.5 Release .....	8
<b>8. Maintenance, Repair and Cleaning .....</b>	<b>8</b>
8.1 Maintenance.....	8
8.2 Repair.....	8
8.3 Cleaning .....	8
8.4 Maintain surroundings.....	9
8.5 Pest control .....	9
8.6 Structural repairs and replacement.....	9
8.7 Disposal of waste .....	9
8.8 No obligation on Lessor to Repair or Maintain.....	9
8.9 Comply with all reasonable conditions.....	10
<b>9. Contamination .....</b>	<b>10</b>
<b>10. Development and Alterations .....</b>	<b>10</b>
10.1 Development.....	10

10.2 Alterations .....	11
11. Use .....	11
12. Lessor's Right of Entry .....	12
13. Statutory Obligations & Notices .....	13
14. Report to Lessor.....	13
15. Default .....	13
16. Holding Over .....	14
17. Restore Premises .....	15
18. Yield up the Premises .....	15
19. Removal of property from premises .....	15
20. Assignment, Subletting and Charging .....	15
21. Acts by Agents .....	15
22. No Fetter.....	15
23. Governing Law .....	16
24. Statutory Powers.....	16
25. Notice.....	16
26. Severance .....	16
27. Disputes .....	16
28. Variation .....	17
29. Moratorium.....	17
30. Further Assurance .....	17
31. Waiver.....	17
32. Goods and Services Tax .....	17
32.1 Definitions.....	17
32.2 Lessee to Pay GST .....	17
32.3 Consideration in Kind .....	18
32.4 No Contribution from Lessor .....	18
32.5 Statement of GST paid is Conclusive .....	18
32.6 Tax Invoices .....	18
32.7 Reciprocity.....	18
33. Caveat.....	18

33.1	No Absolute Caveat .....	18
33.2	CEO & Lessor as Attorney .....	18
<b>34.</b>	<b>Indemnity and Ratification .....</b>	<b>19</b>
34.1	Ratification.....	19
34.2	Indemnity.....	19
	<b>Schedule .....</b>	<b>20</b>
	<b>Signing page.....</b>	<b>21</b>
	<b>Annexure A .....</b>	<b>22</b>

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## Details

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### Parties

**Shire of Shark Bay**

of PO Box 126, Denham, Western Australia, 6537  
(Lessor)

**Aspen Parks Property Management Limited (ACN 096 790 331)**

of Level 8, Septimus Roe Square, 226 Adelaide Terrace, Perth, Western Australia, 6000  
(Lessee)

### Background

- A The Lessor is the management body of the Land under the Management Order.
- B Under the Management Order, the Shire has the power to lease the Land for any term not exceeding 99 years, subject to the approval of the Minister for Lands being first obtained pursuant to section 18 of the *Land Administration Act 1997*.
- C The Lessor has, subject to the approval of the Minister for Lands, agreed to grant to the Lessee a lease of the Premises under the Management Order on the provisions of this Lease.

## Agreed terms

### 1. Defined terms and interpretation

The Parties agree:

#### 1.1 Defined terms

In this Lease –

**Amounts Payable** means the Rent and any other money payable by the Lessee under this Lease;

**Authorised Person** means –

- (a) an agent, employee, licensee or invitee of the Lessee; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in **paragraph (a)**;

**CEO** means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

**Commencement Date** means the date of commencement of the Term specified in **Item 3** of the Schedule;

**DEC** means the Department of Environmental and Conservation of Western Australia;

**Environmental Contamination** has the same meaning as the word “contaminated” in the Contaminated Sites Act;

**Encumbrance** means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat or anything described as an encumbrance on the Certificate of Title for the Land;

**EPA** means the Environmental Protection Authority of Western Australia;

**Interest Rate** means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

**Land** means the land described at **Item 1** of the Schedule;

**Lease** means this deed as supplemented, amended or varied from time to time;

**Lessee’s Obligations** means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

**Lessor’s Obligations** means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be performed and observed by the Lessor;

**Management Order** means Management Order L848251, made by the Minister for Lands under section 46 of the *Land Administration Act 1997*, under which the Minister placed the care, control and management of the Land with the Lessor to be used only for the designated purpose of effluent disposal, with a power to lease, sublease or licence for the designated purpose for any term not exceeding 99 years from the date of the lease subject to the approval in writing of the Minister for Lands pursuant also to the provisions of section 18 of the *Land Administration Act 1997*;



**Minister for Lands** means the Minister for Lands in her or his capacity as the body corporate continued under section 7(1) of the *Land Administration Act 1997*;

**Notice** means each notice, demand, consent or authority given or made to any person under this Lease;

**Party** means the Lessor or the Lessee according to the context;

**Permitted Purpose** means the purpose set out in **Item 6** of the Schedule;

**Plans** mean the plans annexed to this Lease as Annexure A;

**Premises** means the premises described at **Item 1** of the Schedule;

**Rent** means the rent specified in **Item 4** of the Schedule as reviewed in accordance with the rent review provision in that item;

**Schedule** means the Schedule to this Lease;

**Term** means the term of years or months specified in **Item 2** of the Schedule; and

**Termination** means the date of –

- (a) expiry of the Term by effluxion of time;
- (b) sooner determination of the Term; or
- (c) determination of any period of holding over.

## 1.2 Interpretation

In this Lease, unless expressed to the contrary –

(1) Words importing –

- (a) the singular include the plural;
- (b) the plural include the singular; and
- (c) any gender include each gender;

(2) A reference to –

- (a) a natural person includes a body corporate or local government;
- (b) a body corporate or local government includes a natural person;
- (c) a professional body includes a successor to or substitute for that body;
- (d) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
- (e) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instrument made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;

- (f) a right includes a benefit, remedy, discretion, authority or power;
- (g) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (h) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to –
  - (i) both express and implied provisions; and
  - (ii) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
- (i) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (j) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
- (k) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;
- (3) The covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include –
  - (a) covenants not to permit that act or thing to be done or omitted to be done by an Authorised Person; and
  - (b) a covenant to do everything necessary to ensure that that act or thing is not done or omitted to be done;
- (4) Except in the Schedule, headings do not affect the interpretation of this Lease; and
- (5) If a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

## 2. Grant of Lease

### 2.1 Conditions Precedent

Approval of the Minister under section 18(7) of the *Land Administration Act 1997* is a condition precedent to the grant of a lease and, pursuant to section 19 of the Act, that grant does not take effect until the lease is registered under the *Transfer of Land Act 1893*.

### 2.2 Effective grant of lease

Subject to satisfaction of the conditions precedent above, the Lessor leases to the Lessee the Premises for the term, specified in **Item 2** of the Schedule, subject to –

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and

- (c) the performance of the Lessee's Obligations.

### 3. Quiet enjoyment

Except as provided in this Lease and subject to the performance and observance of the Lessee's Obligations, the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

### 4. Rent and other payments

#### 4.1 Amounts to be Paid by Lessee

The Lessee covenants with the Lessor –

- (a) to pay to the Lessor the Rent in the manner set out at **Item 4** of the Schedule from the Commencement Date clear of any deductions;
- (b) to punctually pay any rates, charges or other statutory impost charged to the Land, consumption charge or cost, and any other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises;
- (c) without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable to the Lessor, which are unpaid for 7 days computed from the due date for payment until payment is made, and any interest payable under this paragraph will be charged at the Interest Rate;
- (d) to pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to –
  - (i) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
  - (ii) any breach of covenant by the Lessee or an Authorised Person;
  - (iii) the preparation and service of a notice under section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
  - (iv) any work done at the Lessee's request; and
  - (v) any action or proceedings arising out of or incidental to any matters referred to in this **paragraph (d)** or any matter arising out of this Lease.

#### 4.2 Payment of Money

Any amounts payable to the Lessor under this Lease shall be paid to the Lessor at the address of the Lessor referred to in this Lease or as otherwise directed by the Lessor by Notice from time to time.

#### 4.3 Amounts to be paid by Lessor

The Lessee must pay the cost of the preparation of this Lease and any associated costs.

## 5. Accrual of Amounts Payable

Amounts Payable accrue on a daily basis.

## 6. Insurance

### 6.1 Insurances to be Effectuated

The Lessee must effect and maintain with insurers approved by the Lessor, and with the respective rights and interests in the Premises of both the Lessor and the Lessee noted on the policy –

- (a) adequate public liability insurance –
  - (i) for a sum not less than the sum set out at **Item 5** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require; and
  - (ii) covering any damage or injury to a person or property that might arise from the Lessee's use of the Premises or the performance or failure to perform, any of its obligations under this Lease; and
- (b) adequate insurance of the Premises to the full insurable value on a replacement or reinstatement value basis against damage arising from fire, tempest, storm, earthquake, explosion, aircraft or other aerial device including items dropped from any device, riot, strike, commotion, flood, lightning, act of God, fusion, smoke, flood, water damage, leakage, impact by vehicle, machinery breakdown, malicious acts or omissions and other standard insurable risks.

### 6.2 Details and Receipts

In respect of the insurances required by **subclause (6.1)** the Lessee must –

- (a) on demand supply to the Lessor details of the insurance and give to the Lessor copies of each policy;
- (b) promptly pay all premiums and on demand produce to the Lessor each receipt for premiums paid or each certificate of currency issued by the insurers approved by the Lessor; and
- (c) notify the Lessor immediately –
  - (i) when an event occurs which gives rise or might give rise to a claim under, or which could prejudice, a policy of insurance; or
  - (ii) when a policy of insurance is cancelled.

### 6.3 Not to Invalidate

The Lessee must –

- (a) not do or omit to do any act or thing or bring or keep anything on the Premises which might;
  - (i) render any insurance covering the Premises or any adjoining premises void or voidable; or



- (ii) cause the rate of a premium to be increased for any adjoining premises; and
- (b) pay any increase in the rate of a premium referred to in **paragraph (a)(ii)** on the demand of the Lessor.

## 7. Indemnity

### 7.1 Lessee's responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

### 7.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor and the Minister for Lands from and against all acts, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor or the Minister for Lands, or brought, maintained or made against the Lessor or the Minister for Lands, in respect of:

- (a) any loss whatsoever (including loss of use);
- (b) injury or damage of, or to, any kind of property or thing; and
- (c) the death of, or injury suffered by, any person,

Caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:

- (d) the use or occupation of the Premises by the Lessee or the Lessee's Agents;
- (e) any work carried out by or on behalf of the Lessee on the Premises;
- (f) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
- (g) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
- (h) an act or omission of the Lessee.

### 7.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 7.2** will be reduced by the extent of such payment; and
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

**7.4 No indemnity for Lessor's negligence**

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors, or invitees.

**7.5 Release****(1) The Lessee:**

- (a) agrees to occupy and use the Premises at the risk of the Lessee; and
- (b) releases to the full extent permitted by law, the Lessor from:
  - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by; and
  - (ii) loss of or damage to the Premises or personal property of the Lessee; andexcept to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

**(2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.****8. Maintenance, Repair and Cleaning****8.1 Maintenance**

- (1) The Lessee will maintain at its own expense the Premises including but not limited to any structural parts, plate glass, electrical installations, gas and water pipes and fittings, toilets, sanitary appliances, drains, septic tanks, leach drains, paths, paving, retaining walls, fences and reticulation in good, safe order repair and condition.
- (2) The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance of the Premises.
- (3) The Lessee must take such reasonable action as is necessary to –
  - (a) prevent, if it has occurred as a result of the Lessee's use of the Premises; and
  - (b) rectify or otherwise ameliorate,the effects of erosion, drift or movement of sand, soil, dust or water on or from the Premises.

**8.2 Repair**

The Lessee must promptly repair at its own expense to the satisfaction of the Lessor any damage to the Premises including damage of a structural nature, regardless of how it is caused.

**8.3 Cleaning**

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from dirt and rubbish.

#### **8.4 Maintain surroundings**

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings, including but not limited to any flora, gardens lawns, shrubs, hedges and trees.
- (2) If there is any remnant natural bushland in the surrounds the Lessee must not remove or do anything to damage such bushland without written consent from the Lessor and the Lessee must maintain any such bushland, at its cost, in accordance with a maintenance programme agreed with the Lessor's Parks Manager.
- (3) Subject to paragraph (2), any pruning of trees must be undertaken by a qualified tree surgeon.
- (4) Subject to paragraph (2), if any flora, trees or lawn dies the Lessee must replace the flora, trees or lawn at its own expense.
- (5) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (6) Subject to paragraph (2), the Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

#### **8.5 Pest control**

The Lessee must keep the Premises free of any vermin and the cost of extermination will be borne by the Lessee.

#### **8.6 Structural repairs and replacement**

The Lessee shall repair and replace the structure of any building or other improvement on the Premises and any item of plant or equipment which is damaged or destroyed or which, notwithstanding proper care and maintenance by Lessee, becomes irreparable, unserviceable, worn out or obsolete.

#### **8.7 Disposal of waste**

The Lessee shall collect and dispose of all garbage, waste matter, oil and other pollutants on:

- (a) the Premises; and
- (b) the surrounding areas where the pollutants are related to the Lessee's use of the Premises,

at a place and in a manner required or approved by all relevant authorities having control over the disposal waste matter and protection of the environment.

#### **8.8 No obligation on Lessor to Repair or Maintain**

- (1) The Lessee is wholly and solely responsible for the maintenance and repair of all buildings and improvements comprising the Premises, regardless of the cause of the need to repair or maintain, and regardless of the type of repair or maintenance required. The Lessor has no obligation whatsoever to repair or maintain any buildings or improvements comprising the Premises.
- (2) Any further development proposed on the Premises during the Term shall be the responsibility of and carried out by (and at the cost of) the Lessee, subject to the Lessee having obtained the prior consent of the Lessor, and all necessary statutory approvals.

### 8.9 Comply with all reasonable conditions

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance of the Premises.

## 9. Contamination

The Lessee acknowledges and agrees:

- (a) from the Commencement Date it is responsible for all and any Environmental Contamination caused as a result of the Lessee's use and occupation of the Premises;
- (b) if at any time during the Term the Lessee knows or suspects of any Environmental Contamination on, in or under the Land or the Premises, then the Lessee must immediately inform the DEC, the EPA and the Lessor of the Environmental Contamination;
- (c) it must take all reasonable steps to prevent Environmental Contamination:
  - (i) occurring on, in or under the Premises; and
  - (ii) entering neighbouring premises from the Premises; and
- (d) if any Environmental Contamination occurs which is attributable to the Lessee's use of the Premises, it must immediately and to the Lessor's satisfaction remediate such Environmental Contamination. If the Lessee fails to remediate the Environmental Contamination in accordance with this clause, then the Lessor is permitted to, at the Lessee's cost remediate the Premises or adjoining land. Any reasonable expense that the Landlord incurs in remediating the Environmental Contamination will be owed by the Lessee to the Lessor as a debt payable on demand.

## 10. Development and Alterations

### 10.1 Development

- (1) The purpose of this Lease is to provide land on which the Lessee may, at its expense, construct a waste water treatment plant to service the Monkey Mia Dolphin Resort.
- (2) Notwithstanding **clause 10.2**, the Lessee may construct on the Premises, the waste water treatment plant shown on the Plans.
- (3) The waste water treatment plant must only be constructed –
  - (a) on the area of the Premises identified on the Plans; and
  - (b) in accordance with the Plans.
- (4) Nothing in this **clause 10.1** is to be construed as a consent, approval, authority, licence or permit under any statute, whether administered by the Lessor or any other authority.
- (5) The Lessee must obtain any consent, approval, authority, licence, or permit required under any statute for the construction of the waste water treatment plant before undertaking any work on the Premises.
- (6) The Lessee must maintain during the Term any licence, permit or other authority required under any statute for the ongoing operation of the waste water treatment plant.



- (7) The Lessor gives no warranty that the Lessor will issue any consent, approval, authority, licence or permit required for construction or operation of the waste water treatment plant under any statute administered by the Lessor.

## 10.2 Alterations

- (1) Subject to **clause 10.1**, the Lessee must not –
- (a) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises;
  - (b) erect or construct any building on the Premises;
  - (c) remove any flora, trees or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises,
- unless the Lessee has obtained the prior written consent –
- (d) of the Lessor;
  - (e) of any other person from whom consent is required under this Lease; and
  - (f) of any other person as may be required under any statute in force from time to time.
- (2) If the Lessor –
- (a) and any other person whose consent is required under this Lease or at law consents to any matter referred to in **subclause (1)** the Lessor may –
    - (i) consent subject to conditions;
    - (ii) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
    - (iii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
  - (b) consents to any matter referred to in **subclause (1)** –
    - (i) the Lessor gives no warranty that the Lessor will issue any consent, approval, authority, licence or permit under any statute or policy for such matters; and
    - (ii) the Lessee must apply for and obtain all such consents, approvals, authorities, licences or permits as are required at law before undertaking any alteration, addition, improvement or demolition.
- (3) All works undertaken under this clause will be carried out at the Lessee's expense.

## 11. Use

- (1) The Lessee must not and must not suffer or permit a person to –
- (a) use the Premises for any purpose other than for the Permitted Purpose;
  - (b) use the Premises for any purpose which is not permitted under any town planning scheme or any law relating to health;
  - (c) do or carry out on the Premises any harmful, offensive or illegal act, matter or thing;

- (d) do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of properties adjoining the Premises;
  - (e) store any dangerous compound or substance on or in the Premises, unless in connection with the use of the Premises for the Permitted Purpose and then only in accordance with any requirements under any statute relating to that compound or substance;
  - (f) cause or permit pollution in or contamination of the Premises or any surrounding land, water or air by garbage, waste matter, oil and other pollutants whether by stormwater or other run off arising from the use of the Premises;
  - (g) do any act or thing which might result in harm to any part of the Premises; or
  - (h) display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.
- (2) The Lessor gives no warranty –
- (a) as to the use to which the Premises may be put; or
  - (b) that the Lessor will issue any consent, approval, authority, licence or permit required by the Lessee under any statute for its use of the Premises.
- (3) The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.
- (4) The Lessor gives no warranty:
- (a) as to the use to which the Premises may be put; or
  - (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any written law for its use of the Premises.
- (5) The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in **subclauses (1) to (34)**.

## 12. Lessor's Right of Entry

- (1) The Lessee or any Authorised Person must permit entry by the Lessor or any person authorised by the Lessor, except in the case of an emergency on reasonable notice, onto the Premises –
- (a) at all reasonable times;
  - (b) with or without workmen and others;
  - (c) with or without plant, equipment, machinery and materials; and
  - (d) for each of the following purposes –
    - (i) to ensure compliance with the provisions of this Lease;
    - (ii) to carry out any survey or works which the Lessor considers necessary. However, the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;

- (iii) to comply with the Lessor's Obligations under this Lease, or to comply with any notice or order of any authority in respect of the Premises, for which the Lessor is liable; and
  - (iv) to do all matters or things to rectify any breach by the Lessee of the Lessee's Obligations, but the Lessor is under no obligation to rectify any breach, and any rectification under this subparagraph is without prejudice to the Lessor's other rights, remedies or powers under this Lease.
- (2) All costs and expenses incurred by the Lessor as a result of any breach referred to in **subclause (1)(d)(iv)** together with any interest payable on such sums, will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

### 13. Statutory Obligations & Notices

- (1) The Lessee must –
  - (a) comply promptly with all statutes relating to the Premises or to the Lessee's use of the Premises;
  - (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises for the Permitted Purpose; and
  - (c) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries out on the Premises.
- (2) The Lessee indemnifies the Lessor against –
  - (a) failing to perform, discharge or execute any of the items referred to in **subclause (1)**; and
  - (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **subclause (1)**.

### 14. Report to Lessor

The Lessee must immediately report to the Lessor any occurrence or circumstances in or near the Premises, other than the carrying out of the Permitted Purpose, of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment.

### 15. Default

- (1) A default occurs if –
  - (a) any Amounts Payable remain unpaid for 14 days after becoming due whether or not a demand or Notice has been given to the Lessee;
  - (b) the Lessee is in breach of any of the Lessee's Obligations (other than the covenant to pay the Amounts Payable) for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
  - (c) an order is made or a resolution effectively passed for the winding up of the Lessee unless the winding up is for the purpose of amalgamation or reconstruction;
  - (d) a mortgagee takes possession of the property of the Lessee under this Lease;

- (e) any execution or similar process is made against the Lessee's property on the Premises;
  - (f) the Premises are vacated by the Lessee prior to Termination; or
  - (g) a person other than the Lessee or a permitted licensee, sublessee or assignee is in occupation or possession of the Premises or in receipt of rents or profits.
- (2) On the occurrence of any of the events of default specified in **subclause (1)** the Lessor may –
- (a) without Notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
  - (b) by Notice to the Lessee determine this Lease and from the date of giving such Notice this Lease will be absolutely determined; and
  - (c) by Notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month, when this Lease will be determined as from the giving of the Notice, and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 16**,
- but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Obligations or releasing the Lessee from liability in respect of the Lessee's Obligations.
- (3) If the Lessee –
- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
  - (b) does or fails to do anything when that act or failure to act constitutes a breach of the Lessee's Obligations,
- then the Lessor may at its discretion, without affecting any right, remedy or power arising from that default pay the money due or do any act to remedy the breach or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's costs and expenses of remedying each breach or default.
- (4) Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the provisions of this Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.
- (5) Each of the Lessee's Obligations in **clauses 4** (Rent and Other Payments), **6** (Insurance), **7** (Indemnity), **11** (Use), **20** (Assignment, Subletting and Charging) and **32** (Goods and Services Tax) is an essential provision of this Lease, but this subclause does not mean or imply that there are no other essential provisions in this Lease.

## 16. Holding Over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same provisions as this Lease, provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.



## 17. Restore Premises

Prior to Termination the Lessee, at the Lessee's expense, must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease.

## 18. Yield up the Premises

- (1) On Termination the Lessee must –
  - (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease; and
  - (b) surrender to the Lessor all keys and security access devices and combinations for locks providing access to or within the Premises held by the Lessee, whether or not provided by the Lessor.
- (2) The Lessee's obligation under **subclause (1)** will survive Termination.

## 19. Removal of property from premises

- (1) Prior to Termination, the Lessee must remove from the Premises all property of the Lessee including the Lessee's fixtures and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal of that property or fixtures.
- (2) On re-entry, if any property has not been removed under **subclause (1)** the Lessee is to be taken to have transferred all right, title and interest in that property to the Lessor, and the Lessor may use or dispose of that property in any manner it considers fit.

## 20. Assignment, Subletting and Charging

- (1) The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other person whose consent is required under this Lease or at law.
- (2) Sections 80 and 82 of the *Property Law Act 1969* are excluded.
- (3) The Lessee must not mortgage or charge the Premises.

## 21. Acts by Agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or agent, solicitor, contractor or employee of the Lessor.

## 22. No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

## 23. Governing Law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

## 24. Statutory Powers

The powers conferred on the Lessor by or under any statute are, except to the extent that they are inconsistent with the provisions of this Lease, in addition to the powers conferred on the Lessor in this Lease.

## 25. Notice

- (1) A Notice to a Party must be in writing and may be given or made –
  - (a) by delivery to the Party personally; or
  - (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.
- (2) A Notice to a Party is deemed to be given or made –
  - (a) if by personal delivery, when delivered;
  - (b) if by leaving the Notice at an address specified in subclause (1)(b), at the time of leaving the Notice, provided the Notice is left during normal business hours; and
  - (c) if by post to an address specified in subclause (1)(b), on the second business day following the date of posting of the Notice.
- (3) A Notice to a Party may be signed –
  - (a) if given by an individual, by the person giving the Notice;
  - (b) if given by an incorporated association a person authorised to act on behalf of the association through the rules of the association;
  - (c) if given by a local government, by the CEO; or
  - (d) by a solicitor or other agent of the individual, incorporated association or local government giving the Notice.

## 26. Severance

If any part of this Lease is, or becomes, void or unenforceable that part is or will be, severed from this Lease to the extent that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected by that severance.

## 27. Disputes

- (1) Except as otherwise provided, any dispute arising out of this Lease is to be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* and the Lessor and the Lessee may each be represented by a legal practitioner.

- (2) The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee, then the Lessor will refund to the Lessee the money paid.

## 28. Variation

This Lease may be varied only by deed executed by the Parties subject to such consents as are required by this Lease or at law.

## 29. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the provisions of this Lease do not, to the fullest extent permitted by law, apply to limit the provisions of this Lease.

## 30. Further Assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions of this Lease.

## 31. Waiver

- (1) A failure by the Lessor to exercise or its delay in exercising any right, power or privilege in this Lease does not operate as a waiver of that right, power or privilege.
- (2) A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

## 32. Goods and Services Tax

### 32.1 Definitions

The following definitions apply for the purpose of this clause –

- (a) **Act** means the *Commonwealth's A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
- (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
- (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

### 32.2 Lessee to Pay GST

- (1) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.

- (2) The Lessee must pay any increase referred to at **paragraph (1)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (3) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

### **32.3 Consideration in Kind**

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **subclause 32.2(2)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

### **32.4 No Contribution from Lessor**

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

### **32.5 Statement of GST paid is Conclusive**

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

### **32.6 Tax Invoices**

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

### **32.7 Reciprocity**

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

## **33. Caveat**

### **33.1 No Absolute Caveat**

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor, lodge any absolute caveat at Landgate against the Certificate of Crown Land Title for the Land, to protect the interests of the Lessee under this Lease.

### **33.2 CEO & Lessor as Attorney**

In consideration of the Lessor having granted this Lease to the Lessee, the Lessee irrevocably appoints the Lessor and the CEO of the Lessor jointly and severally –

- (a) for the Term of this Lease;
- (b) for any holding over under this Lease; and
- (c) for a period of 6 months after Termination,

to be the agent and attorney of the Lessee in its name and on its behalf to sign and lodge at Landgate –



- (a) a withdrawal of any absolute caveat lodged by or on behalf of the Lessee;
  - (b) a withdrawal of any caveat lodged by or on behalf of the Lessee and not withdrawn on Termination; and
  - (c) a surrender of the estate granted by this Lease,
- and the costs of withdrawing any caveat or surrendering this Lease (including the Lessor's solicitor's costs and registration fees) will be borne by the Lessee.

## 34. Indemnity and Ratification

### 34.1 Ratification

The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under clause 32.

### 34.2 Indemnity

The Lessee indemnifies the Lessor and the Minister for Lands against –

- (a) any loss arising from any act done under clause 32; and
- (b) all costs and expenses incurred in connection with the performance of any act by the attorney on behalf of the Lessee under clause 32.

## Schedule

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**Item 1 Land and Premises**

**Land**

Reserve 49108 being Lot 302 on Deposited Plan 51888 and being the whole of the land comprised in Crown Land Title Volume LR 3161 Folio 997.

**Premises**

The Land and anything affixed to the Land (whether affixed at the Commencement Date or at any time during the Term).

**Item 2 Term**

.....years from ..... and expiring on .....

**Item 3 Commencement Date**

**Item 4 Rent and Rent Review**

**Item 5 Public Liability Insurance**

Twenty million dollars (\$20,000,000.00)

**Item 6 Permitted Purpose**

Effluent disposal

30 MAY 2012

## Signing page

EXECUTED on the \_\_\_\_\_ day of \_\_\_\_\_ 2012

THE COMMON SEAL of the Shire of Shark  
Bay was hereunto affixed in the presence of -

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Print full name

\_\_\_\_\_  
President

\_\_\_\_\_  
Print full name

EXECUTED BY Aspen Parks Property  
Management Limited (ACN 096 790 331)  
pursuant to section 127(1) of the Corporations  
Act 2001 (Cth) -

\_\_\_\_\_  
Name of Director

\_\_\_\_\_  
Signature of Director

\_\_\_\_\_  
\*Name of Director/Secretary

\_\_\_\_\_  
\*Signature of Director/Secretary

(\*Delete whichever designation is incorrect)

(31298-12.04.04-ES-Lense)

11.4 Expression of Interest 65-67 Knight Terrace Denham  
P1031

Author

Executive Manager

Tourism, Community and Economic Development

Disclosure of Any Interest

Nil

Moved

Cr Capewell

Seconded

Cr Prior

Council Resolution

**That Council note the report and request staff to continue to explore other options for the ongoing use of these premises.**

**5/0 CARRIED**

Background

At the meeting of 28 March 2012 Council resolved:

***That Council issues an Expression of Interest to gauge an interest and suitable use for the section of 65-67 Knight Terrace currently being occupied by the Shark Bay Community Resource Centre.***

Comment

Expressions of interest closed at 4.00pm on 15 May 2012 and no expressions were received.

Policy Implications

All relevant policies pursuant to Town Planning Scheme No 3.

Financial Implications

With no expressions of interest received it is not possible for this property to generate an income unless a suitable tenant can be sourced.

Legal Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

14 May 2012



11.5 Expression of Interest – Toilet Block Facilities

DO105 / CL 101.0

Author

Executive Assistant

Disclosure of Any Interest

Declaration of Interest: Rhonda Mettam

Nature of Interest: Impartiality Interest as Club Steward of the Shark Bay Speedway Club Inc.

Moved

Cr Prior

Seconded

Cr Capewell

Officers Recommendation

**The toilet facility removed from the Old Police Station premises be donated to the Shark Bay Speedway Club Inc.**

**5/0 CARRIED**

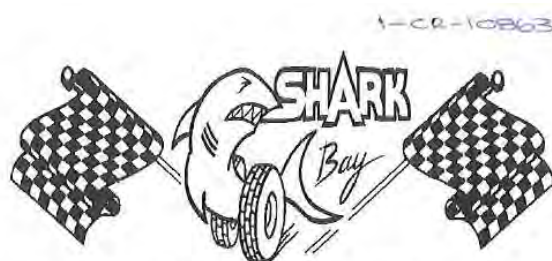
Background

At the ordinary meeting of Council on the 26 April 2012 Council resolved the following:

***That expressions of interest be called from local community groups for the toilet block removed from the Secondary Isolated Distance Education premises for presentation to the Council at the May meeting of Council. If only one application is received then the Chief Executive Officer is delegated authority to dispose of the unit.***

Only one submission has been received as per attached below.

30 MAY 2012



**SPEEDWAY CLUB (Inc.)**

PO Box 52, Denham, WA, 6537 ABN: 58 004 288 176

**President:**  
Paul Norman Ph: 9948 1206  
**Vice Presidents:**  
Roger Hewitt Ph/fax: 9948 3610  
Richard Baker Ph/fax: 99483 113  
**Secretary:**  
Tash Baker  
**Treasurer:**  
Tammy Stubbs

15 May 2012

**RECEIVED**

**16 MAY 2012**

**SHIRE OF SHARK BAY**

Mr Paul Anderson  
Chief Executive Officer  
Shire of Shark Bay  
65 Knight Terrace  
DENHAM WA 6537

Dear Paul

**EXPRESSION OF INTEREST – TOILET FACILITIES**

As per the Shark Bay Speedway Club's letter dated 8 April 2012, the club would like to apply for the acquisition of the toilet facility removed from the Old Police Station.

The Shark Bay Speedway Club needs toilets in the pits area of our facility to not only cater for the influx of drivers and pit crew that we have over the Far Western Championships but to also cater for our normal meetings. It costs the Speedway Club \$4,000.00 to hire toilets for the Far Western Championships. The acquisition of this facility will be a big help to the club.

If the club is successful in acquiring the facility it will submit a building plan and an application for septic tank installation.

The Shark Bay Speedway Club would like to thank the Council for the opportunity to apply for this facility.

Yours sincerely

Paul Norman  
PRESIDENT

**Comment**

The refurbishment of the Secondary Isolated Distance Education building involved the removal of the transportable toilet facilities that were located on the premises. The facilities were removed due to them being assessed as not suitable for use as a public toilet.

As per the submission from the Shark Bay Speedway Club they advise that they do not have toilets in their pits. It costs the Speedway Club \$4,000 to hire toilets for the Far Western Championships.

Far Western Championships are a very successful event which contributes the economic diversity of the community.

The provision of the facilities will reduce the costs of hiring facilities for the speedway club and provide better facilities for the competitors.

Legal Implications

The Local Government (Functions and General) Regulations 1996 section 30 (3) state a disposition of property other than land is an exempt disposition if (a) its market value is less than \$20,000.

The toilet block due to its age and condition would not be valued in excess of \$20,000.

Policy Implications

Nil

Financial Implications

The toilet block has limited value to the Council due to its age and the configuration of the facility. However there is a value to an organisation that currently has insufficient toilet facilities.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

17 May 2011

**12.0 Finance Report**

**12.1 Schedule of Accounts Paid To Be Received**

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Prior

Seconded Cr Capewell

**Council Resolution**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,704,330.70 be accepted.**

**5/0 CARRIED**

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26009 to 26049 totalling \$83,420.59

Municipal fund account electronic payment numbers MUNI EFT 11589, 11609-11679, 11699 - 11761 totalling \$1,102,643.07

Municipal fund account for payroll periods beginning 24/4/2012 ending 18/5/2012 totalling \$148,899.

Trust fund account cheque numbers 850-854 totalling \$1,328.00

Trust fund account electronic payment numbers 11590 - 11608, 11680 – 11698, and 11726 totalling \$516,939.28

The schedule of accounts submitted to each member of Council on **25 May 2012** has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Date of Report

21 May 2012



30 MAY 2012

**SHIRE OF SHARK BAY  
ORDINARY COUNCIL MEETING 30 MAY 2012  
MUNI CHQS 26008-26049**

<b>CHQ</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
26009	20/04/2012	SHARK BAY FUEL & SERVICE CENTRE	FUEL	-560.66
26010	20/04/2012	LANDGATE	GRV VALUATION	-72.00
26011	20/04/2012	WATER CORPORATION	WATER USAGE	-5315.30
26012	26/04/2012	FIRE RESCUE SAFETY AUSTRALIA	RESCUE EQUIP USELESS LOOP SES	-10498.95
26013	26/04/2012	LYN PRICE	SHARK BAY DAYS	-60.00
26014	26/04/2012	TELSTRA CORPORATION LIMITED	MOBILE PHONE ACCOUNT	-306.45
26015	26/04/2012	WATER CORPORATION	TOWN OVAL WATER	-2029.50
26016	27/04/2012	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-328.88
26017	27/04/2012	AUSTSAFE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-272.80
26018	27/04/2012	LG SUPER	PAYROLL DEDUCTIONS	-230.76
26019	27/04/2012	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-570.80
26020	27/04/2012	AMP CORPORATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-222.25
26021	27/04/2012	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-328.88
26022	27/04/2012	BT BUSINESS SUPER	SUPERANNUATION CONTRIBUTIONS	-323.30
26023	27/04/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-385.36
26024	27/04/2012	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1030.94
26025	27/04/2012	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-259.32
26026	27/04/2012	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-903.40
26027	27/04/2012	WESTPAC SECURITIES ADMIN	SUPERANNUATION CONTRIBUTIONS	-328.88
26028	27/04/2012	REST	SUPERANNUATION CONTRIBUTIONS	-737.33
26029	27/04/2012	SHIRE OF SHARK BAY	PAYROLL DEDUCTIONS	-720.00
26030	27/04/2012	SMA SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-222.80
26031	27/04/2012	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-328.88
26032	02/05/2012	SMITH SCULPTORS	SYDNEY MEMORIAL - CONCEPT A	-40260.00
26033	02/05/2012	TELSTRA CORPORATION LIMITED	DIRECTORY CHARGES ANNUAL	-3032.30
26034	02/05/2012	ZURICH INSURANCE	EXCESS PAYMENT CLAIM # 02438	-300.00
26035	04/05/2012	GESB	SUPERANNUATION CONTRIBUTIONS	-153.79
26036		CANCELLED		
26037		CANCELLED		

ORDINARY COUNCIL MINUTES

30 MAY 2012

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26038	08/05/2012	SHARK BAY FUEL	FUEL	-129.90
26039	08/05/2012	KEN'S TENDER JOINT	SUPPLIES FOR THE OUTSIDE CREW	-104.00
26040	08/05/2012	LANDGATE	GRV VALUATION	-58.00
26041	08/05/2012	ONE STEEL	TANK ROOF	-1448.58
26042	08/05/2012	TELSTRA CORPORATION LIMITED	1300 PHONE #	-30.35
26043	10/05/2012	CHRISTOPHER RIDGE	GYM KEY REFUND	-10.00
26044	10/05/2012	GOOD GUYS	PURCHASE FRIDGE	-684.00
26045	10/05/2012	WATER CORPORATION	WATER USAGE	-32.95
26046	18/05/2012	KEN'S TENDER JOINT	STAFF FUNCTION	-40.85
26047	18/05/2012	LANDMARK OPERATIONS	DELINIATERS	-1520.20
26048	18/05/2012	WATER CORP	WATER USAGE	-429.90
26049	18/05/2012	WESTERN AUSTRALIAN MUSEUM	FINAL FOR PRINTING HISTORY BOOK	-9148.33
<b>TOTAL</b>				<b>\$83,420.59</b>

**SHIRE OF SHARK BAY  
ORDINARY COUNCIL MEETING 30 MAY 2012  
MUNI EFTS - EFT 11589-11608, 11680-11698**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT11589	17/04/2012	ZIPFORM COMPUTER STATIONERY	SHIRE OF SHARK BAY CHEQUES	-1184.50
EFT11609	20/04/2012	AZURE BISTRO	LUNCH - MONDAY 16TH APRIL 12	-165.00
EFT11610	20/04/2012	BUNNINGS BUILDING SUPPLIES	MATERIALS	-273.05
EFT11611	20/04/2012	BAJA DATA & ELECTRICAL SERVICES	INST AND SUPPLY OF SOLAR	-53911.77
EFT11612	20/04/2012	BRIKLAY PTY LTD	PROGRESS PAYMENT # 9	-327588.80
EFT11613	20/04/2012	DAVID GRAY AND CO PTY LTD	PYFOG	-1069.20
EFT11614	20/04/2012	DENHAM VILLAS	ACCOMMODATION FOR AUDITOR	-520.00
EFT11615	20/04/2012	GERALDTON FUEL COMPANY	DEPOT FUEL	-22363.76
EFT11616	20/04/2012	HOSEXPRESS	90DEG HYD FITTINGS	-66.70
EFT11617	20/04/2012	HORIZON POWER-SBIC	SBIC ELEC - MONTHLY ACCOUNT	-5045.02
EFT11618	20/04/2012	HORIZON POWER-MAIN USAGE	ELECTRICITY	-367.02
EFT11619	20/04/2012	HAMELIN POOL CARAVAN PARK	MEALS AND ACCOM MAINE LOOP RD	-4579.50
EFT11620	20/04/2012	HITS RADIO PTY LTD	RADIO ADVERTISING	-496.65

Confirmed at Council meeting 27 June 2012 – Signed by the President Cr C Cowell \_\_\_\_\_

## ORDINARY COUNCIL MINUTES

30 MAY 2012

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT11621	20/04/2012	TOLL IPEC PTY LTD	FREIGHT	-611.73
EFT11622	20/04/2012	MIDWEST FIRE PROTECTION SERVICE	SERVICE ALARM SYSTEM	-275.00
EFT11623	20/04/2012	MITRE 10 SHARK BAY HARDWARE	HARDWARE	-129.35
EFT11624	20/04/2012	NICKO LANDSCAPING	MAINT PENS UNITS	-432.00
EFT11625	20/04/2012	OAKLEY EARTHWORKS PTY LTD	UNDERGROUND POWER	-231.00
EFT11626	20/04/2012	PEST-A-KILL	MICE MONITORING & BAITING	-242.00
EFT11627	20/04/2012	PAPER PLUS	STATIONERY	-580.18
EFT11628	20/04/2012	ROBBRO WA PTY LTD	MANTENANCE GRADE LOOP RD	-37980.25
EFT11629	20/04/2012	SHARK BAY RESOURCE CENTRE	PHOTOCOPYING	-24.60
EFT11630	20/04/2012	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT	-5482.35
EFT11631	20/04/2012	SHARK BAY SKIPS	SUPPLY AND LIFT OF SKIP BINS	-708.00
EFT11632	20/04/2012	TOTAL UNIFORMS	UNIFORMS	-325.80
EFT11633	26/04/2012	SHIRE OF NORTHAMPTON	CONSULTANT-BUILDING AND HEALTH	-2686.25
EFT11634	26/04/2012	J & K HOPKINS	OFFICE FURN	-1346.00
EFT11635	26/04/2012	GAYNA MCBRIDE	ADMIN AN CONSULTING	-2956.00
EFT11636	26/04/2012	PRIORITY SHARK BAY PTY LTD	FLIGHT TO CARN/ RETURN 20.04.2012	-668.60
EFT11637	26/04/2012	BOC LIMITED	CONTAINER RENTAL	-71.65
EFT11638	26/04/2012	DEC	MONKEY MIA TICKETS 6001-6300	-2160.00
EFT11639	26/04/2012	CHAMBERLAIN RUSSELL	RENT - 39 DURLACHER STREET	-1042.25
EFT11640	26/04/2012	THINK WATER GERALDTON	NON RETURN VALVE	-360.50
EFT11641	26/04/2012	TOLL IPEC PTY LTD	FREIGHT	-160.01
EFT11642	26/04/2012	MIDWEST FIRE PROTECTION SERVICE	SERVICE OF FIRE EXT	-663.30
EFT11643	26/04/2012	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT	-1307.00
EFT11644	26/04/2012	SHIRE OF SHARK BAY	SHARK BAY SCHOOL COUNTRY WEEK	-4701.00
EFT11645	26/04/2012	TIM DAVIES LANDSCAPING	LANDSCAPE DESIGN-REC CENTRE	-8594.30
EFT11646	26/04/2012	TOTAL UNIFORMS	UNIFORMS	-70.20
EFT11647	26/04/2012	VISIT MERCHANDISE	300 PRINTED T SHIRTS	-6518.60
EFT11648	26/04/2012	WALGA	ADVERTISINGSBIC- COORDINATOR	-3016.54
EFT11649	27/04/2012	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-568.68
EFT11650	27/04/2012	WA LOCAL GOV	SUPERANNUATION CONTRIBUTIONS	-7269.81
EFT11651	02/05/2012	ARTCRAFT PTY LTD	SIGN BRACKETS	-220.00
EFT11652	02/05/2012	J & K HOPKINS	OFFICE FURN	-728.00
EFT11653	02/05/2012	ACE STATIONERY	FUJI ZEROX PHASER 3160N	-921.00
EFT11654	02/05/2012	BATTERY MART	AUTO ELECT ANALYSER JUMP LEADS	-680.90

ORDINARY COUNCIL MINUTES

30 MAY 2012

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT11655	02/05/2012	CHERYL COWELL	MEETING ATTENDANCES	-1260.00
EFT11656	02/05/2012	CUMMINS SOUTH PACIFIC PTY LTD	FILTERS	-841.28
EFT11657	02/05/2012	GERALDTON MOWER & REPAIRS	PRIMER BULB	-9.80
EFT11658	02/05/2012	HITACHI CONSTRUCTION MACHINERY	AIRCON PULLY	-163.82
EFT11659	02/05/2012	JOHN JOSEPH HANSCOMBE	MEETING ATTENDANCE	-468.00
EFT11660	02/05/2012	UHY HAINES NORTON	W/SHOP-RTOWELL/S MARTIN 2-22MAY	-2915.00
EFT11661	02/05/2012	HORIZON POWER-SBIC	ELECTRICITY	-3292.09
EFT11662	02/05/2012	HERITAGE RESORT SHARK BAY	COUNCIL LUNCH 26.04.2012	-264.00
EFT11663	02/05/2012	TOLL IPEC PTY LTD	FREIGHT	-703.76
EFT11664	02/05/2012	KRUIZE ASPHALT & CONTRACTING	HOT MIX FOR SCHOOL CARPARK	-27720.00
EFT11665	02/05/2012	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEE	-360.00
EFT11666	02/05/2012	MSA GROUP PTY LTD	CONSULTANT	-264.00
EFT11667	02/05/2012	MICHAEL BLAKE MUSIC	PAYMENT- "OUTBACK PADDY SHOW"	-800.00
EFT11668	02/05/2012	JOE MCLAUGHLIN	MEETING ATTENDANCE	-360.00
EFT11669	02/05/2012	OAKLEY EARTHWORKS PTY LTD	BROOM C/PARK	-412.50
EFT11670	02/05/2012	OAKLEY EARTHWORKS PTY LTD	CONCRETE PATH	-1434.25
EFT11671	02/05/2012	ONESTEEL GERALDTON	TANK ROOF STEEL	-1448.58
EFT11672	02/05/2012	DARREN PEPWORTH	MEETING ATTENDANCE	-360.00
EFT11673	02/05/2012	PURCHER INTERNATIONAL PTY LTD	TURBO HOSE	-442.77
EFT11674	02/05/2012	MARGARET PRIOR	MEETING ATTENDANCE FEE	-360.00
EFT11675	02/05/2012	SHARK BAY CLEANING SERVICE	ANNUAL CLEANING CONTRACT	-9934.22
EFT11676	02/05/2012	SHARK BAY FREIGHTLINES	FREIGHT	-730.10
EFT11677	02/05/2012	SHARKBAY EARTHMOVING	FOR APRIL 12	-4546.62
EFT11678	02/05/2012	BRIAN WAKE	MEETING ATTENDANCES	-360.00
EFT11679	02/05/2012	WA HINO	FILTERS	-402.12
EFT11699	08/05/2012	AUSTRALIA POST	LOCAL POST	-219.82
EFT11700	08/05/2012	AVP VALUERS	BUILDING & IMPROVEMENTS	-27793.01
EFT11701	08/05/2012	BOC LIMITED	CONTAINER RENTAL	-123.52
EFT11702	08/05/2012	DENHAM PAPER AND CHEMICAL	HAND CLEAN / BIN LINERS	-186.33
EFT11703	08/05/2012	DENHAM VILLAS	ACCOM FOR G BANGAY APRIL 12	-910.00
EFT11704	08/05/2012	DENHAM IGA X-PRESS	STAFF SUPPLIES	-274.36
EFT11705	08/05/2012	SHARK BAY SUPERMARKET	YOUTH	-115.41
EFT11706	08/05/2012	GERALDTON NEWSPAPERS LTD	ADVERTISING	-217.40
EFT11707	08/05/2012	HODGE & COLLARD ARCHITECTS	ADMINISTRATION CONTRACT	-9505.60

Confirmed at Council meeting 27 June 2012 – Signed by the President Cr C Cowell \_\_\_\_\_



ORDINARY COUNCIL MINUTES

30 MAY 2012

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT11708	08/05/2012	HORIZON POWER-STREET LIGHTING	201 LIGHTS	-2913.83
EFT11709	08/05/2012	HITS RADIO PTY LTD	ADVERTISING ON RADIO	-496.65
EFT11710	08/05/2012	JOHN TAYLOR ARCHITECT	CONSULTANT - STAGE 2	-9460.00
EFT11711	08/05/2012	MITRE 10 SHARK BAY HARDWARE	HARDWARE	-69.95
EFT11712	08/05/2012	NORTHERN GUARDIAN	EXPRESSIONS OF INTEREST	-335.78
EFT11713	08/05/2012	PURCHER INTERNATIONAL PTY LTD	AIR DRY VALVE	-516.79
EFT11714	08/05/2012	PEST-A-KILL	MICE MONITORING & BAITING	-242.00
EFT11715	08/05/2012	PETER EDWARD THOMSON	TRAVEL PERTH SHARK BAY - RETURN	-592.00
EFT11716	08/05/2012	PAULS TYRES	RELOCATE ABLUTIONS	-195.00
EFT11717	08/05/2012	RAECO	LIBRARY SHELIVING	-119.54
EFT11718	08/05/2012	SKIPPERS AVIATION	FLIGHTS-P THOMSON 18.05.-27.05.12	-1776.00
EFT11719	08/05/2012	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN	-843.70
EFT11720	08/05/2012	SB MECH & TOWING SERVICES	PUMP OUT SEPTIC	-450.00
EFT11721	08/05/2012	SHARK BAY CLEANING SERVICE	TO CLEAN UNIT 6/34 HUGHES STREET	-77.00
EFT11722	08/05/2012	SHARK BAY SKIPS	SKIP BINS FOR USELESS LOOP RD	-4024.00
EFT11723	08/05/2012	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT11724	08/05/2012	SUNSET MURA MURA CAFE	NATIONAL YOUTH WEEK ACTIVITY	-360.00
EFT11725	08/05/2012	SHIRE OF SHARK BAY	SHARK BAY SCHOOL	-1000.00
EFT11727	10/05/2012	BOOEASY AUSTRALIA PTY LTD	BOOEASY	-198.00
EFT11728	10/05/2012	GOLDEN WEST NETWORK	ADVERTISING ON GWN	-1104.40
EFT11729	10/05/2012	UHY HAINES NORTON	INTERIM BILLING	-11379.09
EFT11730	10/05/2012	MCLEODS	31403 LEASE REVIEW - BOOLBARDIE	-212.89
EFT11731	10/05/2012	MITRE 10 SHARK BAY HARDWARE	HARDWARE	-1499.91
EFT11732	10/05/2012	PRECEDENT	WEBSITE SUPPORT 12 MONTHS	-500.50
EFT11733	10/05/2012	PROFESSIONAL PC SUPPORT	2 X CISCO SMARTNET PACKS	-130.00
EFT11734	10/05/2012	RICHARD CLAUDE MORONEY	CLEAN UP/ REMOVE RUBBISH - SBIC	-30.00
EFT11735	10/05/2012	RAY WHITE REAL ESTATE SB	RENT ON 34 HUGHES ST	-1105.00
EFT11736	11/05/2012	THE AUST SENIOR PUBLICATIONS	ADVERTISING SENIOR NEWSPAPER	-266.20
EFT11737	11/05/2012	DEREK WESTON	FUEL FOR CARAVAN/CAMPING SHOW	-840.14
EFT11738	11/05/2012	UHY HAINES NORTON	WORKSHOP	-7700.00
EFT11739	11/05/2012	IT VISION	EASY BUDGETING TOOL -SYNERGY	-1925.00
EFT11740	11/05/2012	PAPER PLUS	MONITOR STANDS - CODE 700338	-560.54
EFT11741	11/05/2012	VISIT MERCHANDISE	MERCHANDISE SBIC	-2785.09
EFT11742	16/05/2012	AUSTRALIAN TAXATION OFFICE	APRIL BAS	-113434.42

ORDINARY COUNCIL MINUTES

30 MAY 2012

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT11743	18/05/2012	SHARK BAY ROOFING	TANK ROOF	-4385.00
EFT11744	18/05/2012	ALL PARKS PRODUCTS	SKANE SEAT	-2748.90
EFT11745	18/05/2012	ARTCRAFT PTY LTD	2 PALLETS GUIDE POSTS GP-PVC	-15400.00
EFT11746	18/05/2012	AVILAKE CONSTRUCTION PTY LTD	CAPE INSCRIPTION RESTORATION	-52200.65
EFT11747	18/05/2012	BAJA DATA & ELECTRICAL SERVICES	INSTAL AND SUPPLY OF SOLAR	-32975.43
EFT11748	18/05/2012	BRIKLAY PTY LTD	PROGRESS PAYMENT # 10	-145667.61
EFT11749	18/05/2012	GERALDTON FUEL COMPANY	FUEL BULK	-26094.12
EFT11750	18/05/2012	GRAY & LEWIS	CONSULTANT PLANNING - GENERAL	-4416.50
EFT11751	18/05/2012	UHY HAINES NORTON	TRAINING	-1320.00
EFT11752	18/05/2012	HERITAGE RESORT SHARK BAY	STAFF FUNCTION	-306.90
EFT11753	18/05/2012	TOLL IPEC PTY LTD	FREIGHT	-335.52
EFT11754	18/05/2012	MCLEODS	28194 – LEGAL FEES	-7497.00
EFT11755	18/05/2012	MITRE 10 SHARK BAY HARDWARE	HARDWARE	-13.65
EFT11756	18/05/2012	SKIPPERS AVIATION	FLIGHTS -P TO SB - CONSULTANTS	-2368.00
EFT11757	18/05/2012	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT	-5482.35
EFT11758	18/05/2012	SHARK BAY FREIGHTLINES	FREIGHT	-114.54
EFT11759	18/05/2012	SHIRE OF SHARK BAY	SHARK BAY SCHOOL	-21.00
EFT11760	18/05/2012	WA RANGERS ASSOCIATION INC	RANGER BADGES	-237.30
EFT11761	18/05/2012	WEST COAST POLY PTY LTD	8- 23000L WATER TANKS	-22858.00
<b>TOTAL</b>				<b>\$1,102643.07</b>

**SHIRE OF SHARK BAY  
ORDINARY COUNCIL MEETING 30 MAY 2012  
TRUST CHQS 850-854**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
850	18/04/2012	SHARK BAY HOTEL MOTEL	BOOEASY MAR 12	-663.00
851	01/05/2012	MARY LEONARD	LIBRARY REFUND	-50.00
852	01/05/2012	TOM PECKITT	GYM KEY REFUND	-20.00
853	04/05/2012	NINGALOO LODGE	BOOEASY APRIL 12	-357.00
854	04/05/2012	SHARK BAY HOTEL MOTEL	BOOEASY APRIL 12	-238.00
<b>TOTAL</b>				<b>\$1328.00</b>

Confirmed at Council meeting 27 June 2012 – Signed by the President Cr C Cowell \_\_\_\_\_

**SHIRE OF SHARK BAY  
ORDINARY COUNCIL MEETING 30 MAY 2012  
TRUST EFTS - EFT 11590-11608,11680 - 11698**

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT11590	18/04/2012	PRIORITY SHARK BAY PTY LTD	TOURS MAR 12	-1111.43
EFT11591	18/04/2012	BAY LODGE	BOOKEASY MAR 12	-467.50
EFT11592	18/04/2012	DENHAM VILLAS	BOOKEASY MAR 12	-1734.00
EFT11593	18/04/2012	GASCOYNE OFFSHORE	TOURS MAR 12	-617.10
EFT11594	18/04/2012	HARTOG HAVEN HOLIDAY HOUSE	BOOKEASY MAR 12	-382.50
EFT11595	18/04/2012	HERITAGE RESORT SHARK BAY	BOOKEASY MAR 12	-161.50
EFT11596	18/04/2012	HAMELIN STATION STAY	BOOKEASY MAR 12	-112.20
EFT11597	18/04/2012	KALBARRI EDGE RESORT	BOOKEASY MAR 12	-148.75
EFT11598	18/04/2012	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	TOURS MAR 12	-835.20
EFT11599	18/04/2012	ASPEN MONKEY MIA PTY LTD	BOOKEASY MAR 12	-659.60
EFT11600	18/04/2012	MONKEYMIA WILDSIGHTS	TOURS MAR 12	-7453.17
EFT11601	18/04/2012	OCEANSIDE VILLAGE	BOOKEASY MAR 12	-221.00
EFT11602	18/04/2012	PAULS GALLERY	ART SALES MAR 12	-121.80
EFT11603	18/04/2012	SHARK BAY HOLIDAY COTTAGES	BOOKEASY MAR 12	-922.25
EFT11604	18/04/2012	SHARKBAY CARAVAN PARK	BOOKEASY MAR 12	-187.00
EFT11605	18/04/2012	SHARKBAY COACHES	TOURS MAR 12	-313.20
EFT11606	18/04/2012	SHIRE OF SHARK BAY	COMM TOURS MAR 12	-2816.40
EFT11607	18/04/2012	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY MAR 12	-1436.50
EFT11608	18/04/2012	WULA GUDA NYINDA (CAPES)	TOURS MAR 12	-278.40
EFT11680	04/05/2012	NINGALOO WHALESHARK N DIVE	BOOKEASY APRIL 12	-780.00
EFT11681	04/05/2012	PRIORITY SHARK BAY PTY LTD	TOURS APRIL 12	-1390.26
EFT11682	04/05/2012	AUSSIE OFFROAD TOURS	TOURS APRIL 12	-2158.47
EFT11683	04/05/2012	BLUE LAGOON PEARLS	TOURS APRIL 12	-247.95
EFT11684	04/05/2012	BAY LODGE	BOOKEASY APRIL 12	-331.50
EFT11685	04/05/2012	DENHAM SEASIDE TOURIST VILLAGE	BOOKEASY APRIL 12	-748.00
EFT11686	04/05/2012	DENHAM VILLAS	BOOKEASY APRIL 12	-238.00
EFT11687	04/05/2012	GASCOYNE OFFSHORE	TOURS APRIL 12	-2440.35

ORDINARY COUNCIL MINUTES

30 MAY 2012

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT11688	04/05/2012	HARTOG COTTAGES	BOOKEASY APRIL 12	-97.75
EFT11689	04/05/2012	HAMELIN STATION STAY	BOOKEASY APRIL 12	-89.25
EFT11690	04/05/2012	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	TOURS APRIL 2012	-7520.28
EFT11691	04/05/2012	MONKEYMIA WILDSIGHTS	TOURS APRIL 12	-8757.47
EFT11692	04/05/2012	NINGALOO CARAVAN & HOLIDAY RESORT	BOOKEASY APRIL 12	-471.75
EFT11693	04/05/2012	OCEANSIDE VILLAGE	BOOKEASY APRIL 12	-408.00
EFT11694	04/05/2012	PAULS GALLERY	TOURS APRIL 12	-287.10
EFT11695	04/05/2012	SHARKBAY COACHES	TOURS APRIL 12	-883.05
EFT11696	04/05/2012	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY APRIL 12	-1980.50
EFT11697	04/05/2012	UNREAL FISHING CHARTERS	TOURS APRIL 12	-1848.75
EFT11698	04/05/2012	WULA GUDA NYINDA (CAPES)	TOURS APRIL 12	-961.35
EFT11726	10/05/2012	MARIELLE LORRAINE CAMOZZI	GYM KEY REFUND	-20.00
<b>TOTAL</b>				<b>\$516,939.28</b>



12.2 Financial Reports to 30 April 2012

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved

Cr Prior

Seconded

Cr Capewell

**Council Resolution**

**That the monthly financial reports to 30 April 2012 as attached be received.**

**5/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 April 2012** are attached.

Voting Requirements

Absolute Majority Required.

Date of Report

21 May 2012

**SHIRE OF SHARK BAY**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012**

**TABLE OF CONTENTS**

Operating Statement by Nature and Type	2
Operating Statement by Program	2
Rate Setting Statement	3
Notes to and Forming Part of the Statement	4 to 15
Statement of Financial Position	16
Notes to Statement of Financial Position	17-18
 Supplementary Information	
Program Progress Report	Attachment
Material Variance Report	Attachment
Capital Expenditure Report	Attachment

ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
RATE SETTING STATEMENT  
FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

	NOTE	30 April 2012 Actual \$	30 April 2012 Y-T-D Budget \$	2011/2012 Budget \$	Variances Budget to Actual Y-T-D %
<b>Operating</b>					
<b>Revenues/Sources</b>	1,2				
General Purpose Funding		1,007,114	946,975	1,276,552	60,139
Governance		76,074	31,519	33,830	44,555
Law, Order, Public Safety		46,859	40,840	49,055	6,019
Health		1,034	1,770	2,159	(736)
Housing		57,525	61,530	73,840	(4,005)
Community Amenities		216,816	250,442	272,637	(33,626)
Recreation and Culture		3,879,879	4,398,757	4,612,569	(518,878)
Transport		719,291	2,250,858	2,198,308	(1,531,567)
Economic Services		500,784	662,410	795,007	(161,626)
Other Property and Services		2,587	0	1,589	2,587
		<u>6,507,963</u>	<u>8,645,101</u>	<u>9,315,546</u>	<u>(2,137,138)</u>
<b>(Expenses)/(Applications)</b>	1,2				
General Purpose Funding		(66,995)	(87,310)	(104,802)	20,315
Governance		(347,613)	(284,632)	(368,653)	(62,981)
Law, Order, Public Safety		(94,533)	(197,080)	(236,645)	102,547
Health		(43,681)	(48,400)	(58,134)	4,719
Housing		(75,515)	(88,470)	(106,625)	12,955
Community Amenities		(399,192)	(472,998)	(567,552)	73,806
Recreation & Culture		(1,002,098)	(1,162,887)	(1,390,788)	160,789
Transport		(1,801,430)	(1,585,737)	(1,603,466)	(215,693)
Economic Services		(618,541)	(777,839)	(935,346)	159,298
Other Property and Services		(32,527)	(7,215)	(1,589)	(25,312)
		<u>(4,482,125)</u>	<u>(4,712,568)</u>	<u>(5,373,600)</u>	<u>230,443</u>
<b>Adjustments for Non-Cash</b>					
<b>(Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	4	(56,199)	(78,832)	(94,598)	22,632
Movement in Employee Benefit Provisions				6,066	
Depreciation on Assets	2(a)	1,299,088	1,422,837	1,707,404	(123,749)
<b>Capital Revenue and (Expenditure)</b>					
Capital Grants and Contributions		-	-	-	
Purchase Land Held for Resale	3	-	-	-	
Purchase Land and Buildings	3	(3,366,063)	(4,210,548)	(5,052,657)	844,484
Purchase Infrastructure Assets - Roads	3	(427,461)	(595,270)	(714,324)	167,809
Purchase Infrastructure Assets - Public Facilities		(136,687)	(1,531,667)	(1,838,000)	1,394,979
Purchase Infrastructure Assets - Footpaths		(615)	(41,667)	(50,000)	41,052
Purchase Heritage Assets		(34,327)	(267,473)	(320,968)	233,146
Purchase Plant and Equipment	3	(476,875)	(779,058)	(934,870)	302,183
Purchase Furniture and Equipment	3	(34,654)	(102,918)	(123,502)	68,264
Proceeds from Disposal of Assets	4	135,727	154,167	185,000	(18,439)
Repayment of Debentures	5	(58,409)	(54,389)	(65,267)	(4,019)
Proceeds from New Debentures	5	-	-	48,000	
Self-Supporting Loan Principal Income		-	-	-	
Purchase of Investments		-	-	-	
Proceeds from Disposal of Investments		-	-	-	
Transfers to Reserves (Restricted Assets)	6	(51,564)	(213,562)	(213,562)	161,998
Transfers from Reserves (Restricted Assets)	6		60,000	60,000	
			-	-	
ADD Net Current Assets July 1 B/Fwd	7	2,614,491	2,517,825	2,517,825	
LESS Net Current Assets Year to Date	7	2,373,867	1,153,485	-	
<b>Amount Raised from Rates</b>	8	<u>(941,577)</u>	<u>(941,507)</u>	<u>(941,507)</u>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which have 30 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

**Initial Recognition**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

**Revaluation**

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	25 to 50 years
Furniture and Equipment	5 to 15 years
Plant and Equipment	5 to 10 years
Heritage Assets	25 years
Computer Equipment	5 years
Mobile Plant	5 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping & Drainage Systems	75 years
Construction other than Buildings (Public Facilities)	5 to 50 years

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, publication of the community newsletter - the *Inscription Post*, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps and foreshore.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.



## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

	30 April 2012 Actual \$	2011/12 Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture and Equipment	17,081	79,000
Land and Buildings	60,696	55,000
Plant and Equipment	153,265	152,000
	<u>231,043</u>	<u>286,000</u>
<b>Law, Order, Public Safety</b>		
Land and Buildings	8,450	50,000
Plant and Equipment	22,662	58,870
	<u>31,112</u>	<u>108,870</u>
<b>Housing</b>		
Land and Buildings	28,654	60,000
	<u>28,654</u>	<u>60,000</u>
<b>Community Amenities</b>		
Infrastructure Assets - Public Facilities	10,127	105,000
	<u>10,127</u>	<u>105,000</u>
<b>Recreation and Culture</b>		
Land and Buildings	3,241,089	4,764,922
Infrastructure Assets - Public Facilities	36,600	240,000
Furniture and Equipment	17,573	44,502
Plant and Equipment	0	16,000
Heritage Assets	34,327	320,968
	<u>3,329,589</u>	<u>5,386,392</u>
<b>Transport</b>		
Land and Buildings	16,503	72,735
Plant and Equipment	292,498	708,000
Infrastructure Assets - Footpaths	615	50,000
Infrastructure Assets - Roads	427,461	714,324
Infrastructure Assets - Public Facilities	39,165	1,278,000
	<u>776,241</u>	<u>2,823,059</u>
<b>Economic Services</b>		
Infrastructure assets - Public Facilities	50,796	215,000
Land and Buildings	19,122	50,000
	<u>69,917</u>	<u>265,000</u>
	<u>4,476,683</u>	<u>9,034,321</u>
<b><u>By Class</u></b>		
Furniture and Equipment	34,654	123,502
Land and Buildings	3,366,063	5,052,657
Plant and Equipment	476,875	934,870
Heritage Assets	34,327	320,968
Infrastructure Assets - Roads	427,461	714,324
Infrastructure Assets - Public Facilities	136,687	1,838,000
Infrastructure Assets - Footpaths	615	50,000
	<u>4,476,683</u>	<u>9,034,321</u>

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

## 4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 April 2012 Actual \$	30 April 2012 Actual \$	30 April 2012 Actual \$
<b>Governance</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
Holden Astra, Admin Pool Vehicle	6,441	8,636	2,196
Ford Ranger XLT Crew Cab, DCEO Vehicle	18,958	21,136	2,178
<b>Transport</b>			
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
<b>Economic Services</b>			
			-
	79,528	135,727	56,199

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 April 2012 Actual \$	30 April 2012 Actual \$	30 April 2012 Actual \$
<b>Property Plant &amp; Equipment</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
Holden Astra, Admin Pool Vehicle	6,441	8,636	2,196
Ford Ranger XLT Crew Cab, DCEO Vehicle	18,958	21,136	2,178
	79,528	135,727	56,199

Summary

Profit on Asset Disposals  
Loss on Asset Disposals

30 April  
2012  
Actual  
\$

57,404  
(1,205)  
56,199

SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-11	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$
Loan 48 McCleary Property	121,678	-	29,357	21,146	92,321	100,532	4,192	7,318
Loan 48 McCleary Property - Shire Office	103,652	-	9,160	18,014	94,492	85,638	3,571	6,234
Loan 53 Staff Housing	144,453	-	14,071	14,291	130,382	130,162	4,673	8,824
Loan 56 Staff Housing	146,128	-	5,821	11,816	140,307	134,312	3,259	6,965
	515,911	-	58,409	65,267	457,503	450,644	15,695	29,341

All debenture repayments were financed by general purpose revenue.

(b) New Debentures 2011/12

No new loans have been taken as at 30 April 2012

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

	2011/2012 Actual \$	2011/2012 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
(a) <b>Office Replacement/Refurbishment</b>		
Opening Balance	959,607	906,421
Amount Set Aside / Transfer to Reserve	31,973	97,576
Amount Used / Transfer from Reserve		
	<u>991,580</u>	<u>1,003,997</u>
(b) <b>Pensioner Unit Maintenance</b>		
Opening Balance	198,280	200,440
Amount Set Aside / Transfer to Reserve	7,085	26,320
Amount Used / Transfer from Reserve		(60,000)
	<u>205,365</u>	<u>166,760</u>
<b>Recreation Facility</b>		
(c) <b>Replacement/Upgrade</b>		
Opening Balance	219,336	206,762
Amount Set Aside / Transfer to Reserve	7,307	35,237
Amount Used / Transfer from Reserve		-
	<u>226,643</u>	<u>241,999</u>
(d) <b>Plant Replacement Reserve</b>		
Opening Balance	148,676	140,282
Amount Set Aside / Transfer to Reserve	4,953	37,920
Amount Used / Transfer from Reserve		-
	<u>153,629</u>	<u>178,202</u>
(e) <b>LSL Reserve</b>		
Opening Balance	108,566	95,313
Amount Set Aside / Transfer to Reserve	3,368	6,066
Amount Used / Transfer from Reserve		-
	<u>111,934</u>	<u>101,379</u>
(f) <b>Monkey Mia Jetty Reserve</b>		
Opening Balance	7,379	6,964
Amount Set Aside / Transfer to Reserve	246	10,443
Amount Used / Transfer from Reserve		-
	<u>7,625</u>	<u>17,407</u>
<b>Total Cash Backed Reserves</b>	<u>1,696,776</u>	<u>1,709,744</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

	Actual \$	Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers</b>		
<b>To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Office Replacement/Refurbishment Reserve	31,973	97,576
Pensioner Unit Maintenance Reserve	7,085	26,320
Recreation Facility Replacement/Upgrade Rese	7,307	35,237
Plant Replacement Reserve	4,953	37,920
Long service Leave Reserve	0	6,066
Monkey Mia Jetty Reserve	246	10,443
	<u>51,564</u>	<u>213,562</u>
<b>Transfers from Reserves</b>		
Office Replacement/Refurbishment Reserve	0	0
Pensioner Unit Maintenance Reserve	0	(\$60,000)
Recreation Facility Replacement/Upgrade Rese	0	0
Plant Replacement Reserve	0	0
	<u>0</u>	<u>(\$60,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>51,564</u>	<u>153,562</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

## Office Replacement/Refurbishment Reserve

- to be used to fund the replacement/refurbishment of the administration offices, council chambers and library.

## Pensioner Unit Maintenance Reserve

- to be used for the replacement and/or maintenance of the pensioner units on Hughes Street.

## Recreation Facility Upgrade/Replacement Reserve

- to be used for the upgrade/construction of the shire's recreational facilities.

## Plant Replacement Reserve

- to be used for the acquisition and replacement of major plant.

## LSL Reserve

- to be used for the provision for employees' long service leave.

## Monkey Mia Jetty Reserve

- to be used for the upgrade and maintenance of the Monkey Mia Jetty.

The pensioner unit maintenance reserve is expected to be utilised in 2011/2012



## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012

	30 April 2012 Actual \$	Brought Forward 1-Jul \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Municipal Bank	1,134,160	2,367,495
Cash Backed Reserves	1,722,159	1,641,844
Cash Advances	700	700
Receivables - Rates	24,065	16,207
Receivables - General	1,337,389	364,988
Debtors loans	0	48,000
Receivables - ESL	206	-
Inventories	91,566	91,566
	<u>4,310,245</u>	<u>4,530,800</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables	<u>-214,219</u>	<u>-274,465</u>
<b>NET CURRENT ASSET POSITION</b>	<u>4,096,026</u>	<u>4,256,335</u>
Less: Cash - Restricted	<u>-1,722,159</u>	<u>-1,641,844</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>2,373,867</u>	<u>2,614,491</u>

30 MAY 2012

**SHIRE OF SHARK BAY**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 30 APRIL 2012**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2011/12 Actual Rate Revenue \$</b>	<b>2011/12 Actual Interim Rates \$</b>	<b>2011/12 Actual Back Rates \$</b>	<b>2011/12 Actual Total Revenue \$</b>	<b>2011/12 Budgeted \$</b>
<b>Differential General Rate</b>								
Gross Rental Value	8,1324	342	8,783,003	582,125	8,821	1,043	591,989	581,939
Unimproved Value	15,3694	20	1,390,873	212,887	-	-	212,887	212,887
Unimproved Value Pastoral	2,7839	12	757,960	18,565	-	-	18,565	20,961
<b>Sub-Totals</b>		374	10,931,836	813,577	8,821	1,043	823,441	815,787
<b>Minimum Rates</b>								
Gross Rental Value	640.00	243		155,520	-	-	155,520	155,520
Unimproved Value	640.00	5		3,200	-	-	3,200	3,200
<b>Sub-Totals</b>		248	0	158,720	-	-	158,720	158,720
<b>Specified Area Rates (Note 9)</b>								
Discounts							982,161	974,507
Write offs							(37,574)	(29,000)
<b>Totals</b>		622					941,577	941,507

All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**Shire of Shark Bay**  
**Statement of Financial Position as at 30 April 2012**

	Note	10th Month 30/04/2012
		\$
<b>Current Assets</b>		
Bank	1	1,727,450
Cash Advances	2	700
Receivables - Rates	3	24,065
Receivables - ESL	4	206
Receivables - General	5	1,337,389
Prepayments	6	-
Inventories	7	91,566
Short Term Investments	8	68,807
Reserve Fund Investments	9	1,608,655
<b>Total Current Assets</b>		<b>4,858,838</b>
<b>Non Current Assets</b>		
Rates - Deferred	15	5,189
Receivables	16	-
Investments - Non Current	17	44,697
Furniture & Equipment	18	1,280,963
Plant & Equipment	19	1,209,358
Land & Buildings	20	10,271,408
Heritage Assets	21	281,145
Infrastructure Assets	22	17,087,710
<b>Total Non Current Assets</b>		<b>30,180,470</b>
<b>Total Assets</b>		<b>35,039,308</b>
<b>Current Liabilities</b>		
Creditors	10	349,855
ESL Liability	11	404
Trust Creditors	12	563,759
Provisions	13	153,168
Borrowings	14	65,267
<b>Total Current Liabilities</b>		<b>1,132,452</b>
<b>Non Current Liabilities</b>		
Provisions	23	39,759
Borrowings	24	392,236
<b>Total Non Current Liabilities</b>		<b>431,995</b>
<b>Total Liabilities</b>		<b>1,564,447</b>
<b>Net Assets/Liabilities</b>		<b>33,474,861</b>
<b>Net Assets are Represented by:</b>		
<b>Ratepayers' Equity</b>		
Accumulated Surplus/Deficit	25	24,037,907
Reserves - Asset Revaluation	26	7,795,110
Reserves - Cash Backed	27	1,641,844
<b>Total Ratepayers' Equity</b>		<b>33,474,861</b>

The Statement of Financial Position is to be read in conjunction with the attached notes

# ORDINARY COUNCIL MINUTES

30 MAY 2012

## Shire of Shark Bay Notes to Statement of Financial Position as at 30 April 2012

Note	Classification	Particulars	Balance 30/04/2012
1	Bank	Municipal Fund Bank	\$704,649
		Municipal Telenet Saver	\$1,000
		Gold Term Deposit	\$428,511
		Trust Bank	\$593,290
			<u>\$1,727,450</u>
2	Cash Advances	Petty Cash Float	\$0
		Till Float	\$200
		SBIC Till Float	\$300
		Refuse Site Float	\$200
			<u>\$700</u>
3	Receivables - Rates	Receivables - Rates	<u>\$24,065</u>
4	Receivables - ESL	ESL Control	\$0
		State Revenue - ESL Pensioner Rebate	\$206
			<u>\$206</u>
5	Receivables - General	Receivables - General	1,304,240
		State Revenue Pensioner Rebate	13,391
		FBT Provision	19,752
			<u>\$1,337,389</u>
6	Prepayments	Prepaid Expenses - Materials/Contracts	\$0
			<u>\$0</u>
7	Inventories	Inventories	<u>\$91,566</u>
8	Investments - Current	LSI Investment Term Deposit	\$68,807
			<u>\$68,807</u>
9	Reserve Fund Investments	Office Replacement Reserve Term Deposit	\$1,006,477
		Pensioner Unit Reserve	\$208,453
		Rec. Fac. Replc/Upgrade Reserve	\$230,048
		Plant Purchase Reserve Investment	\$155,937
		Monkey Mia Jetty Reserve	\$7,740
			<u>\$1,608,655</u>
10	Creditors	Sundry Creditors	\$330,791
		Rate Refund Suspense Account	(623)
		Excess Rates Receipts	\$18,307
		Payroll Suspense	\$1,000
		Suspense Account - Bank Reconciliation	\$380,10
			<u>\$349,855</u>
11	ESL Liability	ESL Levied	<u>\$404</u>
12	Trust Creditors		<u>\$563,759</u>
13	Provisions - Current	Annual Leave	\$84,381
		Long Service Leave	\$68,807
			<u>\$153,188</u>
14	Borrowings - Current	Loans Due and Payable Within 3 Months	<u>\$65,267</u>
		Total Current Assets/Liabilities	<u>\$3,726,386</u>

ORDINARY COUNCIL MINUTES

30 MAY 2012

15	Receivable - Rates	Rates Deferred		<u>\$5,189</u>
16	Receivables - Non Current	Self Supporting Loan		<u>\$0</u>
17	Investments - Current	LSL Investment		<u>\$44,697</u>
18	Furniture & Equipment	Furniture and Office Equipment	2,822,907	
		Less Provision for Depreciation	(1,592,723)	<u>\$1,280,963</u>
19	Plant & Equipment	Plant and Equipment	3,097,694	
		Less Provision for Depreciation	(2,349,242)	<u>\$1,209,358</u>
20	Land & Buildings	Land	489,489	\$489,489
		Buildings	8,558,650	
		Less Provision for Depreciation	(2,146,830)	<u>\$9,781,920</u>
				<u>\$10,271,408</u>
21	Heritage Assets	Heritage Assets	346,874	
		Less Provision for Depreciation	(100,056)	<u>\$281,146</u>
22	Infrastructure Assets	Public Facilities	2,332,506	
		Less Provision for Depreciation	(503,054)	<u>\$1,911,151</u>
		Roads	17,011,899	
		Less Prov. for Depreciation Mun	(5,417,929)	<u>\$11,954,820</u>
		Town Streets	2,518,136	
		Less Provision for Depreciation	(715,677)	<u>\$1,800,069</u>
		Streetscapes	109,488	
		Less Provision for Depreciation	(30,572)	<u>\$129,712</u>
		Footpaths	993,895	
		Less Provision for Depreciation	(142,121)	<u>\$852,389</u>
		Drainage, Culverts	407,671	
		Less Provision for Depreciation	(37,102)	<u>\$370,570</u>
				<u>\$17,087,710</u>
23	Provisions - Non Current	Long Service Leave		<u>\$39,759</u>
24	Borrowings - Non Current	Loans Due and Payable in Excess of 3 Months		<u>\$392,236</u>
		Total Non Current Assets/Liabilities		<u>\$29,748,475</u>
		NET ASSET/LIABILITIES		<u>\$33,474,861</u>
25	Accumulated Surplus/Deficit	Accumulated Surplus as at 1 July 2010	\$21,070,492	
		Transfers to Reserves	\$0	
		Transfers from Reserves	\$0	
		Plus Operating Surplus YTD	\$2,967,416	
			<u>\$24,037,907</u>	
26	Reserves Asset Revaluation	Land & Buildings	\$749,298	
		Public Facilities	\$22,740	
		Town Streets	\$288,918	
		Bush Roads	\$6,790,540	
		Footpaths	\$521,449	
			<u>\$7,795,110</u>	
27	Reserves Cash Backed	Office Replacement Reserve	\$959,607	
		Pensioner Unit Reserve	\$198,280	
		LSL Reserve	\$108,566	
		Plant Replacement Reserve	\$148,676	
		Recreation Facility Replac./Upgrade Reserve	\$219,336	
		Monkey Mia Jetty Reserve	\$7,379	
			<u>\$1,641,844</u>	
		TOTAL EQUITY		<u>\$33,474,861</u>



## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)

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Page No. : 1

For Period Ending 31.05.12

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 001 RATES										
Department:										
Sub Department:										
00100970				Postage - Rates	380.00	0.00	380.00	310.00	0.00	310.00
00101420				Debt Recovery Costs - Rates	1000.00	0.00	1000.00	830.00	0.00	830.00
00101600				Governance Overheads Alloca	45373.00	0.00	45373.00	37810.00	27463.00	10347.00
00102665				Other Minor Expenses - Rate	150.00	0.00	150.00	120.00	0.00	120.00
00102900				Valuation Expenses - Rates	2800.00	0.00	2800.00	2330.00	2059.62	270.38
Total OPERATING EXPENDITURE					49703.00	0.00	49703.00	41400.00	29522.62	11877.38
00103010				Rates GRV	-581939.00	0.00	-581939.00	-484940.00	-582125.49	97185.49
00103020				Rates UV - General	-212887.00	0.00	-212887.00	-177400.00	-212887.41	35487.41
00103030				Rates UV - Pastoral	-20961.00	0.00	-20961.00	-17460.00	-18564.88	1104.88
00103040				Minimum Rates GRV	-155520.00	0.00	-155520.00	-129600.00	-155520.00	25920.00
00103050				Minimum Rates UV - General	-3200.00	0.00	-3200.00	-2660.00	-3200.00	540.00
00103080				Interim Rates GRV	0.00	-8000.00	-8000.00	-6660.00	-8820.62	2160.62
00103090				Interim Rates UV - General	0.00	0.00	0.00	0.00	3010.07	-3010.07
00103110				Back Rates GRV	0.00	-2000.00	-2000.00	-1660.00	-1043.25	-616.75
00103150				Rates Written Off UV - Gene	4000.00	0.00	4000.00	3330.00	0.00	3330.00
00103180				Less Discount Allowed - Rat	29000.00	4210.00	33210.00	27670.00	37574.61	-9904.61
00103480				Rate Equivalent - Pipeline	-4180.00	0.00	-4180.00	-3480.00	-3800.00	320.00
00103765				Rate Book Enquiry Fee	-937.00	0.00	-937.00	-780.00	-644.00	-136.00
00103767				Rate Instalment Service Fee	-1471.00	0.00	-1471.00	-1220.00	-1487.50	267.50
00103768				Rate Payment Arrangement Fe	-1667.00	0.00	-1667.00	-1380.00	0.00	-1380.00
00104160				Plus Deferred Pensioner Int	-500.00	0.00	-500.00	-410.00	0.00	-410.00
00104180				Plus Non Payment Penalty -	-6000.00	0.00	-6000.00	-5000.00	-4692.94	-307.06
Total OPERATING INCOME					-956262.00	-5790.00	-962052.00	-801650.00	-952201.41	150551.41
Total					-906559.00	-5790.00	-912349.00	-760250.00	-922678.79	162428.79
Total					-906559.00	-5790.00	-912349.00	-760250.00	-922678.79	162428.79
Sub-programme Total					-906559.00	-5790.00	-912349.00	-760250.00	-922678.79	162428.79
RATES										
Sub-programme : 002 GENERAL PURPOSE INCOME										
00203245				Grants Commission - General	-812491.00	0.00	-812491.00	-677070.00	-613414.50	-63655.50
00203246				Grants Commission - Roads	-277796.00	0.00	-277796.00	-231490.00	-210132.00	-21338.00
Total OPERATING INCOME					-1090287.00	0.00	-1090287.00	-908560.00	-823546.50	-85013.50
Total					-1090287.00	0.00	-1090287.00	-908560.00	-823546.50	-85013.50
Total					-1090287.00	0.00	-1090287.00	-908560.00	-823546.50	-85013.50

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 2  
For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	COA no.	Description	Original Budget	Department: Sub Department: Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	Municipal Fund								
03	GENERAL PURPOSE FUNDING								
002	GENERAL PURPOSE INCOME								
GENERAL PURPOSE INCO Sub-programme Total				-1090287.00	-1090287.00	-908560.00	-823546.50	-85013.50	
Sub-programme : 003 INTEREST ON INVESTMENTS									
00304120	Interest Earned - Office Re		-59015.00	0.00	-59015.00	-49170.00	-46870.05	-2239.95	
00304125	Interest Earned - Pensioner		-12194.00	0.00	-12194.00	-10160.00	-10172.75	12.75	
00304130	Interest Earned - Recreatio		-13489.00	0.00	-13489.00	-11240.00	-10712.24	-527.76	
00304132	Interest Earned - Plant Rep		-9143.00	0.00	-9143.00	-7610.00	-7261.48	-348.52	
00304133	Interest Earned - Monkey Ml		-454.00	0.00	-454.00	-370.00	-360.40	-9.60	
00304140	Interest Earned - Investmen		-55000.00	-10000.00	-65000.00	-54160.00	-80972.96	26812.96	
Total OPERATING INCOME				-149295.00	-159295.00	-132710.00	-156349.88	23639.88	
00304620	Transfer Interest - Pension		12194.00	0.00	12194.00	10160.00	10172.75	-12.75	
00304625	Transfer Interest - Office		59015.00	0.00	59015.00	49170.00	46870.05	2239.95	
00304630	Transfer Interest - Recreat		13489.00	0.00	13489.00	11240.00	10712.24	527.76	
00304632	Transfer Interest - Plant R		9143.00	0.00	9143.00	7610.00	7261.48	348.52	
00304633	Transfer Interest - Monkey		454.00	0.00	454.00	370.00	360.40	9.60	
Total CAPITAL EXPENDITURE				94295.00	94295.00	78550.00	75376.92	3173.08	
Total			-55000.00	-10000.00	-65000.00	-54160.00	-80972.96	26812.96	
Total			-55000.00	-10000.00	-65000.00	-54160.00	-80972.96	26812.96	
INTEREST ON INVESTME Sub-programme Total									
			-55000.00	-10000.00	-65000.00	-54160.00	-80972.96	26812.96	
Sub-programme : 004 OTHER GENERAL PURPOSE INCOME									
00400995	Telephone - Online Police L		600.00	0.00	600.00	500.00	317.70	182.30	
00401600	Governance Overheads Alloca		54499.00	0.00	54499.00	45410.00	37135.00	8235.00	
Total OPERATING EXPENDITURE				55099.00	55099.00	45910.00	37472.70	8437.30	
00403460	Photocopying - Contra		0.00	0.00	0.00	0.00	108.27	-108.27	
00403610	Debt Recovery Costs		-500.00	0.00	-500.00	-410.00	0.00	-410.00	
00403755	Photocopying		-115.00	0.00	-115.00	-90.00	853.17	-943.17	
00403779	Scanning Charges		0.00	0.00	0.00	0.00	-9.09	9.09	
00404412	Commission - Emergency Serv		-4000.00	0.00	-4000.00	-3350.00	-4000.00	670.00	
00404413	Commission - Police Departm		-15000.00	0.00	-15000.00	-12500.00	-13545.71	1045.71	
00404414	Reimbursements - Police Lic		-2500.00	0.00	-2500.00	-2080.00	0.00	-2080.00	
00404440	Other Minor Charges		-100.00	0.00	-100.00	-80.00	0.09	-80.09	
Total OPERATING INCOME				-22215.00	-22215.00	-18490.00	-16593.27	-1836.73	
Total			32884.00	0.00	32884.00	27420.00	20879.43	6540.57	
Total			32884.00	0.00	32884.00	27420.00	20879.43	6540.57	
OTHER GENERAL PURPOS Sub-programme Total									
			32884.00	0.00	32884.00	27420.00	20879.43	6540.57	

30 MAY 2012

Printed on : 17.05.12 at 13:10  
Page No. : 3  
For Period Ending 31.05.12

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

SHIRE OF SHARK BAY  
(B183)

Date from : 01.07.11      Date To : 30.04.12

Fund : 1      Municipal Fund	Department:			
Programme : 03      GENERAL PURPOSE FUNDING	Sub Depart:			
Sub-programme : 004      OTHER GENERAL PURPOSE INCOME	Budget	Current	Y.T.D.	
COA no.      Description	Amendments	Budget	Actual	Variance
GENERAL PURPOSE FUND Programme Total		-2034752.00	-1806318.82	110768.82
		-2018962.00	-1695550.00	
		-15790.00		

## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 4

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
: 1 Municipal Fund										
: 04 GOVERNANCE										
Sub-programme : 051 MEMBERS OF COUNCIL										
Description										
Sub-programme : 051 MEMBERS OF COUNCIL										
05100715				Cleaning - Council Chamber	670.00	0.00	670.00	550.00	0.00	550.00
05100730				Maintenance - Council Chamb	2000.00	0.00	2000.00	1660.00	1116.96	543.04
05100910				Archives - Outside Storage	2500.00	0.00	2500.00	2080.00	0.00	2080.00
05100980				Publications & Subscription	11500.00	0.00	11500.00	9580.00	10707.19	-1127.19
05101010				Conference Expenses - Membe	14500.00	0.00	14500.00	12080.00	3688.79	8391.21
05101060				Meeting Attendance Fees - M	32100.00	0.00	32100.00	26750.00	27100.00	-350.00
05101062				Members Allowances (Comms &	3500.00	0.00	3500.00	2910.00	2318.02	-8.02
05101065				Accommodation & Meals - Mem	10000.00	0.00	10000.00	8330.00	1754.37	6575.63
05101070				Reimbursement Other - Membe	2500.00	0.00	2500.00	2080.00	0.00	2080.00
05101075				Reimbursement Travel - Memb	5000.00	0.00	5000.00	4160.00	1070.10	3089.90
05101080				Travel External - Members	6000.00	0.00	6000.00	5000.00	2729.94	2270.06
05101083				Uniforms - Members	3500.00	0.00	3500.00	2910.00	0.00	2910.00
05101085				President's Allowance	6600.00	0.00	6600.00	5500.00	5380.00	120.00
05101090				Refreshments & Receptions	8000.00	3000.00	11000.00	9160.00	11577.81	-2517.81
05101125				Donations - Contra	3000.00	0.00	3000.00	2500.00	58.04	2441.96
05101126				Donations - Cash	5000.00	0.00	5000.00	4160.00	3090.91	1069.09
05101281				Strategic Planning	25000.00	0.00	25000.00	20830.00	39346.42	-18516.42
05101282				Policy and Local Laws Revie	20000.00	0.00	20000.00	16660.00	3670.00	12990.00
05101403				Audit Fees	22600.00	0.00	22600.00	18830.00	20014.82	-1184.82
05101410				Shire Inquiry Compliance	8000.00	-8000.00	0.00	0.00	0.00	0.00
05101470				Insurance - Members	5734.00	0.00	5734.00	4770.00	5873.94	-1105.94
05101600				Governance Overheads Alloca	113146.00	0.00	113146.00	99280.00	54930.00	44350.00
05101610				Health Overheads Allocated	6052.50	0.00	6052.50	5040.00	3026.00	2014.00
05102480				Election Expenses	9500.00	3000.00	12500.00	10410.00	12102.05	-1692.05
05102490				Community & Public Relation	2000.00	0.00	2000.00	1660.00	86.36	1573.64
05102665				Other Minor Expenditure	1000.00	0.00	1000.00	830.00	163.70	666.30
Total	OPERATING EXPENDITURE				335402.50	-2000.00	333402.50	277720.00	210507.42	67212.58
05103250				Grants - Strategic Planning	0.00	0.00	0.00	0.00	-20000.00	20000.00
05103650				Reimbursements - Other	-500.00	0.00	-500.00	-410.00	-17.80	-392.20
05103749				Nonrefunded Election Deposi	-80.00	0.00	-80.00	-60.00	0.00	-60.00
Total	OPERATING INCOME				-580.00	0.00	-580.00	-470.00	-20017.80	19547.80
Total					334822.50	-2000.00	332822.50	277250.00	190489.62	86760.38
Total					334822.50	-2000.00	332822.50	277250.00	190489.62	86760.38
MEMBERS OF COUNCIL Sub-programme Total					334822.50	-2000.00	332822.50	277250.00	190489.62	86760.38
Sub-programme : 052 ADMINISTRATION OTHER										
05200560				Fringe Benefits Tax	17000.00	0.00	17000.00	14160.00	0.00	14160.00
05200590				Recruitment/Relocation Cost	12000.00	25000.00	37000.00	30820.00	24555.72	6164.28
05200610				Salaries & Wages	533674.00	-28608.00	505066.00	420880.00	381233.93	39646.07



30 MAY 2012

SHIRE OF SHARK BAY  
(B193)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 5

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Amendments	Budget	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
05200612	Contract Staff				15000.00		12500.00	27500.00	22910.00	26984.28	-4074.28
05200640	Staff Medicals				300.00	0.00	0.00	300.00	250.00	0.00	250.00
05200660	Staff Training				25000.00	0.00	0.00	25000.00	20830.00	19588.58	1241.42
05200665	Staff Uniforms				4000.00	0.00	0.00	4000.00	3330.00	3095.45	234.55
05200670	Superannuation - CC 3.5%				11550.00	0.00	0.00	11550.00	9620.00	7219.20	2400.80
05200675	Superannuation - Occupation				48030.00	0.00	0.00	48030.00	40020.00	34928.86	5091.14
05200680	Travel & Accommodation - St				15000.00	0.00	0.00	15000.00	12500.00	2916.98	9583.02
05200685	Insurance - Workers Compens				15812.00	0.00	0.00	15512.00	12920.00	18035.92	-5113.92
05200715	Cleaning - Shire Office				9405.00	0.00	0.00	9405.00	7830.00	7350.71	479.29
05200730	Maintenance - CEO House				5000.00	0.00	0.00	5000.00	4130.00	901.76	3228.24
05200773	Telephone - Accountant				800.00	0.00	0.00	800.00	660.00	511.69	148.31
05200775	Utilities - Shire Office				20000.00	0.00	0.00	20000.00	16660.00	14302.47	2357.53
05200860	Vehicle Running Costs - CEO				9000.00	0.00	0.00	9000.00	7480.00	7193.07	286.93
05200861	Vehicle Running Costs - Adm				2984.00	0.00	0.00	2984.00	2470.00	1576.31	893.69
05200862	Vehicle Running Costs - DCE				5484.00	-2484.00	3000.00	3000.00	2480.00	2020.81	459.19
05200905	Advertising - General				9500.00	-3000.00	6500.00	6500.00	5410.00	3271.64	2138.36
05200920	Computer Consumables				1000.00	0.00	0.00	1000.00	830.00	226.38	603.62
05200925	Computer Hardware Maintenan				4000.00	0.00	0.00	4000.00	3330.00	4554.68	-1224.68
05200930	Computer Software Support				36000.00	0.00	0.00	36000.00	30000.00	35364.46	-5364.46
05200940	First Aid Supplies				300.00	0.00	0.00	300.00	250.00	0.00	250.00
05200950	Office Equipment Maintenan				5000.00	-2500.00	2500.00	2500.00	2080.00	630.62	1449.38
05200955	Office Furniture & Equipmen				2000.00	0.00	0.00	2000.00	1660.00	1523.82	136.18
05200960	Photocopier - Servicing				6000.00	-4000.00	2000.00	2000.00	1660.00	45.45	1614.55
05200965	Photocopier - Stationery				4000.00	-4000.00	0.00	0.00	0.00	490.91	-490.91
05200970	Postage - Office				3000.00	0.00	0.00	3000.00	2500.00	3409.55	-909.55
05200975	Printing & Stationery - Gov				13000.00	0.00	0.00	18000.00	15000.00	13783.09	1216.91
05200980	Publications & Subscription				8000.00	0.00	0.00	8000.00	6660.00	3683.42	2376.58
05200990	Staff Amenities				2800.00	0.00	0.00	2800.00	2330.00	1183.56	146.44
05200995	Telephone - Office				12500.00	0.00	0.00	12500.00	10410.00	7218.90	3191.10
05201285	Reimbursement Other - Expen				200.00	0.00	0.00	200.00	160.00	0.00	160.00
05201301	Depreciation - Plant & Equi				37864.16	0.00	0.00	37864.16	31550.00	11629.70	1920.30
05201302	Depreciation - Furniture &				44830.44	0.00	0.00	44830.44	37350.00	26909.08	10440.92
05201303	Depreciation - Buildings				21086.68	0.00	0.00	21086.68	17570.00	16660.79	909.21
05201410	Bad Debts				1500.00	0.00	0.00	1500.00	1250.00	0.00	1250.00
05201413	Bank Fees				3500.00	0.00	0.00	3500.00	2910.00	1370.16	1339.84
05201414	ATO - Penalty Interest				300.00	0.00	0.00	300.00	250.00	825.42	-575.42
05201416	Bank Service Charges Other				2000.00	0.00	0.00	4000.00	3330.00	3121.95	208.05
05201426	Interest Loan 48 - Shire Of				6234.08	0.00	0.00	6234.08	5190.00	3570.96	1619.04
05201428	Interest Loan 53 - Staff Ho				8824.12	0.00	0.00	8824.12	7350.00	4673.12	2876.88
05201429	Interest Loan 56 - Staff Ho				6863.93	0.00	0.00	6863.93	5800.00	3258.62	2541.38
05201433	Insurance - Staff House (51				526.00	0.00	0.00	526.00	430.00	526.53	-96.53
05201434	Insurance - Staff House (5				785.00	0.00	0.00	785.00	650.00	785.79	-135.79
05201457	Insurance - Staff (80 Durla				499.00	0.00	0.00	499.00	410.00	499.50	-89.50
05201470	Insurance - General				846.00	0.00	0.00	846.00	7370.00	8505.44	-1135.44
05201501	Loss on Sale of Asset				1389.00	0.00	0.00	1589.00	1320.00	0.00	1320.00
05201605	Governance Overheads Recove				-1064518.00	0.00	0.00	-1064518.00	-87090.00	-646229.00	-240861.00
05202580	Legal Expenses				70000.00	0.00	0.00	70000.00	58330.00	40398.85	1731.15



## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(5183)Printed on : 17.05.12 at 13:10  
Page No. : 6GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

For Period Ending 31.05.12

Date from : 01.07.11

Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Department: Sub Department:	Original Budget	Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
05202665	05210701	05210730	05210773	05210775	05220730	05230730	05230775	05240775			
				Other Minor Expenditure	0.00	500.00	0.00	0.00	3541.48	0.00	-3541.48
				39 Durlacher Street	0.00	500.00	0.00	0.00	3894.02	0.00	-3894.02
				Maintenance - Staff House (	0.00	1770.00	0.00	0.00	639.04	0.00	-639.04
				Telephone - Staff House (CE	0.00	4000.00	0.00	0.00	2933.84	0.00	-2933.84
				Utilities - Staff House (CE	0.00	5000.00	0.00	0.00	1463.65	0.00	-1463.65
				Maintenance - Shire Offices	0.00	1200.00	0.00	0.00	1028.21	0.00	-1028.21
				Telephone - Staff House (FA	0.00	5000.00	0.00	0.00	2575.97	0.00	-2575.97
				Maintenance - Staff House (	0.00	3500.00	0.00	0.00	2697.15	0.00	-2697.15
				Utilities - Staff House (51	0.00	3500.00	0.00	0.00	922.96	0.00	-922.96
				Utilities - Staff House (80	0.00	3500.00	0.00	0.00	1987.04	0.00	-1987.04
				<b>Total</b>		37339.41	4908.00	42247.41	34830.00	137105.45	-102275.45
				OPERATING EXPENDITURE		-10.00	0.00	-10.00	0.00	0.00	0.00
				Reimbursements - Dishonour	0.00	-500.00	0.00	-500.00	-4160.00	-4666.06	506.06
				Reimbursements - Other	0.00	-500.00	0.00	-500.00	-410.00	0.00	-410.00
				Reimbursements - Staff Unif	0.00	-1000.00	0.00	-1000.00	-830.00	804.39	-1634.39
				Reimbursements - Staff Trav	0.00	-500.00	0.00	-500.00	-410.00	0.00	-410.00
				Reimbursements - Staff Phon	0.00	-500.00	0.00	-500.00	-130.00	0.00	-280.00
				Council Minutes - Postage R	0.00	-100.00	0.00	-100.00	-80.00	-226.13	146.13
				Freedom of Information Fee	0.00	-12229.00	0.00	-12229.00	-10190.00	-9404.25	-785.75
				Profit on Sale of Asset	0.00	-15000.00	0.00	-15000.00	-28660.00	-41574.25	12914.25
				Insurance Reimbursement	0.00	-2500.00	0.00	-2500.00	-2080.00	-860.10	-1219.90
				WALGA Advert & Telstra Reba	0.00	-19400.00	0.00	-19400.00	-47230.00	-56056.40	8826.40
				<b>Total</b>		-37339.00	-19400.00	-56739.00	-47230.00	-56056.40	8826.40
				OPERATING INCOME		14291.35	0.00	14291.35	11900.00	14070.67	-2170.67
				Principal Loan 53 - Staff H	0.00	18013.55	0.00	18013.55	15010.00	9159.73	-8853.82
				Principal Loan 48 - Shire O	0.00	11815.77	0.00	11815.77	9840.00	5820.72	-6000.00
				Principal Loan 56 - Staff H	0.00	38561.00	0.00	38561.00	36300.00	0.00	-2261.00
				Transfer to Office Replacem	0.00	25000.00	0.00	25000.00	20830.00	0.00	-4170.00
				Shire Offices - Upgrade & R	0.00	25000.00	0.00	25000.00	20830.00	0.00	-4170.00
				Staff Housing Capital Works	0.00	30000.00	0.00	30000.00	28000.00	60696.40	-39866.40
				Computer System Upgrade/New	0.00	20000.00	0.00	20000.00	16660.00	7864.37	-12356.63
				Computer Hardware Upgrade/N	0.00	6000.00	0.00	6000.00	5000.00	0.00	-1000.00
				Computer Software Upgrade/N	0.00	5000.00	0.00	5000.00	6250.00	8071.85	-1821.85
				Office Furniture & Equipmen	0.00	5000.00	0.00	5000.00	4160.00	1145.00	-3545.00
				Upgrade Council Chambers	0.00	18000.00	0.00	18000.00	15000.00	11711.00	-3289.00
				Photocopier Upgrade/New	0.00	65000.00	0.00	65000.00	54160.00	62161.18	-8001.18
				CEO Vehicle Replacement	0.00	42000.00	0.00	42000.00	35000.00	39696.41	-6303.59
				Pool Vehicle Replacement	0.00	45000.00	0.00	45000.00	37500.00	39696.41	-6303.59
				DCEO Vehicle Replacement	0.00	45000.00	0.00	45000.00	37500.00	39696.41	-6303.59
				<b>Total</b>		368681.67	7500.00	376181.67	313440.00	260093.74	-53346.26
				CAPITAL EXPENDITURE		368682.08	-6992.00	361690.08	301040.00	341142.79	-40102.79
				<b>Total</b>		368682.08	-6992.00	361690.08	301040.00	341142.79	-40102.79
				<b>Total</b>		368682.08	-6992.00	361690.08	301040.00	341142.79	-40102.79
				ADMINISTRATION OTHER Sub-programme Total		368682.08	-6992.00	361690.08	301040.00	341142.79	-40102.79

30 MAY 2012

Printed on : 17.05.12 at 13:10  
Page No. : 7  
For Period Ending 31.05.12

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

SHIRE OF SHARK BAY  
(B183)

Date from : 01.07.11 Date To : 30.04.12

Fund : 1	Municipal Fund	Department:			
Programme : 04	GOVERNANCE	Sub Depart:			
Sub-programme : 052	ADMINISTRATION OTHER	Budget	Current	Y.T.D.	
COA no.	Description	Amendments	Budget	Actual	Variance
		Original Budget	694512.58	531632.41	
			703504.58	578290.00	46657.59
GOVERNANCE	Programme Total		-8992.00		

30 MAY 2012

GENERAL LEDGER SYSTEM PROGRAMME PROGRESS REPORT					SHIRE OF SHARK BAY (B183)					
Printed on : 17.05.12 at 13:10					Date from : 01.07.11					
Page No. : 8					Date To : 30.04.12					
For Period Ending 31.05.12										
Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Fund : 1 Municipal Fund										
Programme : 05 LAW, ORDER AND PUBLIC SAFETY										
Sub-programme : 101 FIRE PREVENTION										
Sub-programme : 101 FIRE PREVENTION										
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Sub-programme : 101 FIRE										

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Printed on : 17.05.12 at 13:10

Page No. : 9

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Department:	Sub Department:	Amendments	Budget	Current	Y.T.D. Budget	Y.T.D. Actual	Variance
1	05	103		Municipal Fund LAW, ORDER AND PUBLIC SAFETY OTHER LAW, ORDER&PUBLIC SAFETY								
10301303				Depreciation - Buildings			1828.48	1828.48	17535.00	1520.00	699.59	820.41
10301600				Governance Overheads Alloca			17535.00	17535.00	14610.00	14610.00	11309.00	3301.00
10302425				Cyclone Cleanup			6862.00	6862.00	5710.00	5710.00	6411.60	-701.60
10302750				Ranger Patrols			133560.00	109542.00	91280.00	91280.00	20034.31	71225.69
10302795				SES Denham - Operating			10673.00	10673.00	8880.00	8880.00	8834.78	45.22
10302800				SES Useless Loop - Operatin			10052.00	10052.00	8360.00	8360.00	1241.13	7118.87
10309950				Telephone - Road Sign Trail			160.00	160.00	130.00	130.00	53.31	76.69
Total OPERATING EXPENDITURE							-24018.00	163463.96	136160.00	136160.00	52934.09	83205.91
10303218				Grant FESA - SES			-20700.00	-20700.00	-17250.00	-17250.00	-25377.50	8127.50
10303220				FESA SES Capital Grants			-16870.00	-16870.00	-14050.00	-14050.00	-18577.95	4527.95
10303401				Contribution - SES			0.00	0.00	0.00	0.00	-703.36	703.36
10303824				Fines and Penalties Local L			-1660.00	-1660.00	-1380.00	-1380.00	0.00	-1380.00
Total OPERATING INCOME							0.00	-39230.00	-32680.00	-32680.00	-44638.81	11978.81
10305302				Ranger Vehicle Capital			42000.00	42000.00	35000.00	35000.00	0.00	35000.00
10305304				Emergency Services Building			50000.00	50000.00	41660.00	41660.00	8430.00	33210.00
10305305				FESA - SES Capital Grant Pr			16870.00	16870.00	14050.00	14050.00	22662.40	-8612.40
Total CAPITAL EXPENDITURE							0.00	108870.00	90710.00	90710.00	31112.40	59597.60
Total							-24018.00	233103.96	194190.00	194190.00	39407.68	154782.32
Total							-24018.00	233103.96	194190.00	194190.00	39407.68	154782.32
OTHER LAW, ORDER&PUBL Sub-programme Total							-24018.00	233103.96	194190.00	194190.00	39407.68	154782.32
LAW, ORDER AND PUBLI Programme Total							-15268.00	281191.96	234220.00	234220.00	78786.09	155433.91

## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 10

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund : 1 Municipal Fund  
Programme : 07 HEALTH INSPECTION  
Sub-programme : 151 HEALTH INSPECTION  
COA no. Description

	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 151 HEALTH INSPECTION						
15100612 Contract Staff - MRS	90000.00	0.00	90000.00	75000.00	45000.00	30000.00
15100625 Consultant Fees - Health	0.00	0.00	0.00	0.00	10059.36	-10059.36
15100680 Travel & Accommodation - St	30000.00	0.00	30000.00	25000.00	13492.43	11507.57
15100730 Maintenance - Staff House (	0.00	0.00	0.00	0.00	380.85	-380.85
15100773 Telephone - MRS	500.00	0.00	500.00	410.00	174.70	235.30
15100775 Utilities - Staff House (MR	0.00	0.00	0.00	0.00	1635.65	-1635.65
15100975 Printing & Stationery - Hea	150.00	0.00	150.00	120.00	0.00	120.00
15100980 Publications & Subscription	400.00	0.00	400.00	330.00	0.00	330.00
15101600 Governance Overheads Alloca	23128.00	0.00	23128.00	19270.00	12923.00	6347.00
15101615 Health Overheads Recovered	-107734.50	0.00	-107734.50	-89770.00	-53878.00	-35892.00
Total OPERATING EXPENDITURE	36443.50	0.00	36443.50	30360.00	29787.99	572.01
15103784 Septic Tank Inspect Fees	-452.00	0.00	-452.00	-370.00	-102.73	-267.27
15103870 Itinerant Food Vendors Lice	-200.00	0.00	-200.00	-160.00	-206.00	46.00
15103875 Offensive Trade License	-285.00	0.00	-285.00	-230.00	-725.00	495.00
15103884 Septic Tank Application Fee	-1222.00	0.00	-1222.00	-1010.00	0.00	-1010.00
Total OPERATING INCOME	-2159.00	0.00	-2159.00	-1770.00	-1033.73	-736.27
Total	34284.50	0.00	34284.50	28590.00	28754.26	-164.26
Total	34284.50	0.00	34284.50	28590.00	28754.26	-164.26
HEALTH INSPECTION Sub-programme Total	34284.50	0.00	34284.50	28590.00	28754.26	-164.26
Sub-programme : 152 PREVENTATIVE SERVICES						
15202310 Analytical Expenses	700.00	0.00	700.00	580.00	378.55	201.45
15202320 Mosquito Control (Fogging)	4000.00	0.00	4000.00	3310.00	2524.94	785.06
Total OPERATING EXPENDITURE	4700.00	0.00	4700.00	3890.00	2903.49	986.51
Total	4700.00	0.00	4700.00	3890.00	2903.49	986.51
Total	4700.00	0.00	4700.00	3890.00	2903.49	986.51
PREVENTATIVE SERVICE Sub-programme Total	4700.00	0.00	4700.00	3890.00	2903.49	986.51
Sub-programme : 153 OTHER HEALTH						
15301600 Governance Overheads Alloca	11210.00	0.00	11210.00	9340.00	6464.00	2876.00
15302505 Flying Doctor Services	5500.00	0.00	5500.00	4580.00	4350.00	230.00
15302813 St John Ambulance - Shark B	280.00	0.00	280.00	230.00	175.26	54.74
Total OPERATING EXPENDITURE	16990.00	0.00	16990.00	14150.00	10989.26	3160.74



30 MAY 2012

SHIRE OF SHARK BAY  
(B163)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 11

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund : 1	Municipal Fund	Department:				
Programme : 07	HEALTH	Sub Department:				
Sub-programme : 153	OTHER HEALTH	Amendments	Original Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
COA no.	Description		16990.00	14150.00	10989.26	3160.74
Total			16990.00	14150.00	10989.26	3160.74

OTHER HEALTH	Sub-programme Total	16990.00	14150.00	10989.26	3160.74
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Sub-programme : 154 BUILDING HEALTHY COMMUNITIES

HEALTH	Programme Total	55974.50	46630.00	42647.01	3982.99
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30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 12

For Period Ending 31.05.12

Date from : 01.07.11

Date To : 30.04.12

Fund Programme Sub-programme : 091 Staff Housing COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 091 Staff Housing							
09100010	34 Hughes Street Unit 6	17500.00	0.00	17500.00	14580.00	12187.13	2392.87
09100020	Staff House 65 Brockman Str	1000.00	0.00	1000.00	830.00	1517.03	-687.03
Total OPERATING EXPENDITURE		18500.00	0.00	18500.00	15410.00	13704.16	1705.84
09110510	Rental Income 34 Hughes Str	0.00	0.00	0.00	0.00	-900.00	900.00
09110530	Rental Income 39 Durlacher	0.00	-3600.00	-3600.00	-3000.00	-3400.00	400.00
Total OPERATING INCOME		0.00	-3600.00	-3600.00	-3000.00	-4300.00	1300.00
Total		18500.00	-3600.00	14900.00	12410.00	9404.16	3005.84
Total		18500.00	-3600.00	14900.00	12410.00	9404.16	3005.84
Staff Housing Sub-programme Total							
18500.00				14900.00	12410.00	9404.16	3005.84
Sub-programme : 251 PENSIONER UNITS							
25100735	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	106.99	953.01
25100736	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	0.00	1060.00
25100737	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	97.37	962.63
25100738	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	179.45	880.55
25100739	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	986.60	73.40
25100740	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	0.00	1060.00
25100741	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	141.01	918.99
25100742	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	340.10	719.90
25100743	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	0.00	1060.00
25100744	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	0.00	1060.00
25100745	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	528.17	531.83
25100746	Maintenance - Pensioner Uni	340.00	0.00	340.00	260.00	196.44	63.56
25100747	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	1060.00	376.54	683.46
25100757	Maintenance - Pensioner Uni	4500.00	9470.00	13970.00	11630.00	10826.35	803.65
25100776	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100777	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100778	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100779	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100780	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100781	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100782	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100783	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100784	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100785	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100786	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100787	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100788	Utilities - Pensioner Unit	1360.00	0.00	1360.00	1130.00	1234.40	-104.40
25100798	Utilities - Pensioner Units	6200.00	0.00	6200.00	5160.00	3109.20	2050.80

## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Printed on : 17.05.12 at 13:10

Page No. : 13

For Period Ending 31.05.12

Date from : 01.07.11

Date To : 30.04.12

Fund	Programme	Sub-Programme	COA no.	Description	Original Budget	Department: Sub Depart: Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
25101303	25101470	25101600	25101610	Depreciation - Buildings	9048.92	0.00	9048.92	7540.00	6381.72	1158.28
				Insurance - Pensioner Units	2501.00	0.00	2501.00	2080.00	2503.50	-423.50
				Governance Overheads Alloca	26203.00	0.00	26203.00	21830.00	18964.00	4866.00
				Health Overheads Allocated	6052.50	0.00	6052.50	5040.00	3026.00	2014.00
Total OPERATING EXPENDITURE					88125.42	9470.00	97595.42	80950.00	61810.64	19139.36
25103960				Rent - Pensioner Unit 1	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103961				Rent - Pensioner Unit 2	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103962				Rent - Pensioner Unit 3	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103963				Rent - Pensioner Unit 4	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103964				Rent - Pensioner Unit 5	-5460.00	2730.00	-2730.00	-2270.00	-1095.00	-1175.00
25103965				Rent - Pensioner Unit 6	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103966				Rent - Pensioner Unit 7	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103967				Rent - Pensioner Unit 8	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103968				Rent - Pensioner Unit 9	-8320.00	0.00	-8320.00	-6930.00	-7030.00	100.00
25103969				Rent - Pensioner Unit 10	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103970				Rent - Pensioner Unit 11	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103971				Rent - Pensioner Unit 12	-5460.00	0.00	-5460.00	-4550.00	-4610.00	60.00
25103972				Rent - Pensioner Unit 13	-5460.00	5460.00	0.00	0.00	1000.00	-1000.00
Total OPERATING INCOME					-73840.00	8190.00	-65650.00	-54700.00	-53225.00	-1475.00
25104680				Transfer to Pensioner Unit	14126.00	0.00	14126.00	11770.00	11770.00	0.00
25104785				Pensioner Units Capital Wor	60000.00	0.00	60000.00	50000.00	28653.73	21346.27
Total CAPITAL EXPENDITURE					74126.00	0.00	74126.00	61770.00	28653.73	33116.27
25106030				Transfer from Pensioner Uni	-60000.00	0.00	-60000.00	-50000.00	0.00	-50000.00
Total CAPITAL INCOME					-60000.00	0.00	-60000.00	-50000.00	0.00	-50000.00
Total					28411.42	17660.00	46071.42	38020.00	37239.37	780.63
Total					28411.42	17660.00	46071.42	38020.00	37239.37	780.63
PENSIONER UNITS					28411.42	17660.00	46071.42	38020.00	37239.37	780.63
Sub-programme Total					28411.42	17660.00	46071.42	38020.00	37239.37	780.63
HOUSING					46911.42	14060.00	60971.42	50430.00	46643.53	3786.47
Programme Total					46911.42	14060.00	60971.42	50430.00	46643.53	3786.47

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 14

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	10	301		Municipal Fund COMMUNITY AMENITIES SANITATION - HOUSEHOLD REFUSE						
Sub-programme : 301 SANITATION - HOUSEHOLD REFUSE										
30101304				Depreciation - Public Facili	7728.18	0.00	7728.18	6440.00	3526.53	2913.47
30101600				Governance Overheads Alloca	29766.00	0.00	29766.00	24800.00	19387.00	5413.00
30102190				Refuse Site Maintenance	58500.00	41500.00	100000.00	83310.00	89724.01	-6414.01
30102210				Refuse Site Gate Attendance	123760.00	-23760.00	100000.00	83320.00	58330.14	24989.86
30102465				Domestic Refuse Collection	52250.00	0.00	52250.00	43540.00	44351.17	-811.17
Total OPERATING EXPENDITURE										
30103769				Refuse Removal	272004.18	17740.00	289744.18	241410.00	215318.85	26091.15
					-139862.00	0.00	-139862.00	-116550.00	-145063.92	28513.92
Total OPERATING INCOME										
30105575				Refuse Site Infrastructure	60000.00	0.00	-139862.00	-116550.00	-145063.92	28513.92
					60000.00	0.00	60000.00	49990.00	0.00	49990.00
Total CAPITAL EXPENDITURE										
Total					60000.00	0.00	60000.00	49990.00	0.00	49990.00
Total					192142.18	17740.00	209882.18	174850.00	70254.93	104595.07
Total					192142.18	17740.00	209882.18	174850.00	70254.93	104595.07
SANITATION - HOUSEHO Sub-programme Total										
					192142.18	17740.00	209882.18	174850.00	70254.93	104595.07
Sub-programme : 302 SANITATION OTHER										
30201304				Depreciation - Public Facili	882.60	0.00	882.60	730.00	745.30	-15.30
30201470				Insurance - Waste Facilitie	93.00	0.00	93.00	70.00	84.63	-14.63
30201600				Governance Overheads Alloca	32498.00	0.00	32498.00	27080.00	21810.00	5270.00
30201610				Health Overheads Allocated	6052.50	0.00	6052.50	5040.00	3026.00	2014.00
30202600				Main Roads Rubbish Collecti	10975.00	0.00	10975.00	9140.00	8160.15	979.85
30202695				Purchase Of Bins	3000.00	0.00	3000.00	2500.00	0.00	2500.00
30202815				Street Bins	4950.00	0.00	4950.00	4120.00	2733.12	1386.88
30202820				Street Rubbish Bin Maintena	3000.00	0.00	3000.00	2490.00	3206.84	-716.84
30202841				Clean Up Australia Campaign	1500.00	0.00	1500.00	1250.00	0.00	1250.00
Total OPERATING EXPENDITURE										
30203720				Refuse Site Fees	62951.10	0.00	62951.10	52420.00	39766.04	12653.96
30203730				Recycling Income	-65000.00	5000.00	-60000.00	-50000.00	-47555.84	-2444.16
30203743				Main Roads Rubbish Collecti	-2300.00	0.00	-2300.00	-1910.00	-138.18	-1771.82
30203775				Sale Of Rubbish Bins	-10975.00	0.00	-10975.00	-9140.00	0.00	-9140.00
					-2950.00	0.00	-2950.00	-2450.00	-2104.54	-345.46
Total OPERATING INCOME										
Total					-81225.00	5000.00	-76225.00	-63500.00	-49798.56	-13701.44
Total					-18273.90	5000.00	-13273.90	-11080.00	-10032.52	-1047.48
Total					-18273.90	5000.00	-13273.90	-11080.00	-10032.52	-1047.48
SANITATION OTHER Sub-programme Total										
					-18273.90	5000.00	-13273.90	-11080.00	-10032.52	-1047.48





30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Printed on : 17.05.12 at 13:10

Page No. : 16

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Department: Sub Depart:	Original Budget	Amendments Budget	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	10	304		Municipal Fund COMMUNITY AMENITIES OTHER COMMUNITY AMENITIES							
30403517				Contribution - Shark Bay RS	0.00	2000.00	0.00	2000.00	1660.00	0.00	1660.00
30403706				Cemetery Fees	0.00	-1000.00	0.00	-1000.00	-830.00	-1242.39	412.39
30403860				Funeral Directors License	0.00	-250.00	0.00	-250.00	-200.00	-1255.00	1055.00
				Total OPERATING INCOME	0.00	750.00	0.00	750.00	630.00	-247.39	3127.39
30405525				Oval - Facilities	0.00	15000.00	0.00	15000.00	12500.00	9706.77	2793.23
				Total CAPITAL EXPENDITURE	0.00	15000.00	0.00	15000.00	12500.00	9706.77	2793.23
				Total	5000.00	116650.92	5000.00	121650.92	101300.00	86028.39	15271.61
				Total	5000.00	116650.92	5000.00	121650.92	101300.00	86028.39	15271.61
				OTHER COMMUNITY AMEN Sub-programme Total	5000.00	116650.92	5000.00	121650.92	101300.00	86028.39	15271.61
				COMMUNITY AMENITIES Programme Total	53740.00	399915.20	53740.00	453655.20	377920.00	192502.79	185417.21

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)Printed on : 17.05.12 at 13:10  
Page No. : 17

For Period Ending 31.05.12

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 351 PUBLIC HALL & CIVIC CENTRES										
35100715	Cleaning - Denham Hall			7840.00	0.00		7840.00	6530.00	5694.91	835.09
35100730	Maintenance - Community Cen			6000.00	0.00		6000.00	4980.00	3144.19	1835.81
35100775	Utilities - Old Police Stat			260.00	0.00		260.00	210.00	982.40	-772.40
35101125	Donation - Contra Hall Hire			4000.00	0.00		4000.00	3330.00	2956.00	374.00
35101302	Depreciation - Furniture &			6818.04	0.00		6818.04	5680.00	5757.47	-77.47
35101303	Depreciation - Buildings			67372.24	0.00		67372.24	56130.00	16217.36	39912.64
35101310	Depreciation - Heritage Ass			1806.24	0.00		1806.24	1500.00	2286.78	-786.78
35101452	Insurance - Community Build			3830.00	0.00		3830.00	3190.00	3485.30	-295.30
35101600	Governance Overheads Alloca			25832.00	0.00		25832.00	21520.00	16964.00	4556.00
35101610	Health Overheads Allocated			6052.50	0.00		6052.50	5040.00	3026.00	2014.00
35101730	Maintenance - Denham Hall			5000.00	0.00		5000.00	4140.00	7115.77	-2975.77
35101775	Utilities - Community Centr			2650.00	0.00		2650.00	2200.00	900.86	1299.14
35120730	Maintenance - Overlander Ha			1000.00	0.00		1000.00	830.00	297.31	532.69
35120775	Utilities - Denham Hall			5750.00	2250.00		8000.00	6660.00	5661.78	998.22
35130730	Maintenance-Old Police Stat			2500.00	15000.00		17500.00	14560.00	5856.53	8703.47
Total OPERATING EXPENDITURE										
35103327	Grant Funding - Community H			146711.02	17250.00		163961.02	136500.00	80346.66	56153.34
35103340	Grant - GDC R4R Rec Centre			-24502.00	0.00		-24502.00	-20410.00	-24502.00	4092.00
35103342	Grant - CLGR Rec Centre			-40000.00	0.00		-40000.00	-3330.00	0.00	-33330.00
35103343	Contribution - POS Rec Cent			-200000.00	0.00		-200000.00	-358660.00	-430397.00	71737.00
35103344	Grant - GDC R4R Rec Centre			-340000.00	0.00		-340000.00	-166660.00	0.00	-166660.00
35103430	Denham Hall Hire - Contra			-4000.00	0.00		-4000.00	-3330.00	-308000.00	246670.00
35103431	Contributions - Overlander			-150.00	0.00		-150.00	-120.00	0.00	-120.00
35103795	Hire - Denham Hall Rables C			-100.00	0.00		-100.00	-80.00	0.00	-80.00
35103906	Hire - Community Centre			-500.00	0.00		-500.00	-410.00	-363.64	-46.36
35103910	Hire - Denham Hall			-250.00	0.00		-250.00	-200.00	-1445.46	1245.46
35103955	Rent - Property Building (C			-100.00	0.00		-100.00	-80.00	-95.45	15.45
Total OPERATING INCOME										
35104675	Transfer to Recreation Faci			-409999.00	0.00		-409999.00	-3416610.00	-3536803.55	120193.55
35104701	Community Centre Improvemen			21748.00	5000.00		26748.00	22290.00	0.00	22290.00
35104702	Community Building/Hall Upg			5000.00	0.00		5000.00	4160.00	12168.87	-8008.87
35104780	Rec Centre Planning GDC R4R			24502.00	0.00		24502.00	20410.00	5558.60	14851.40
35104785	Rec Centre Construction			59305.00	0.00		59305.00	49420.00	105117.33	-55697.33
35104786	Rec Centre Additional Works			390000.00	0.00		390000.00	325000.00	2830794.61	419205.39
				630397.00	0.00		630397.00	525330.00	226593.64	298736.36
Total CAPITAL EXPENDITURE										
				4640952.00	5000.00		4645952.00	3871610.00	3180233.05	691376.95
Total										
				687664.02	22250.00		709914.02	591500.00	-276223.84	867723.84
				687664.02	22250.00		709914.02	591500.00	-276223.84	867723.84
PUBLIC HALL & CIVIC Sub-programme Total										
				687664.02	22250.00		709914.02	591500.00	-276223.84	867723.84

## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 18  
For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund : 1 Municipal Fund		Department:					
Programme : 11 RECREATION AND CULTURE							
Sub-Programme : 352 FORESHORE							
COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
<b>Sub-programme : 352 FORESHORE</b>							
35200715	Cleaning - Fish Cleaning Fa	35300.00	0.00	35500.00	29580.00	28060.01	1519.99
35200730	Maintenance Fish Cleaning F	3400.00	0.00	3400.00	2820.00	1814.32	1005.68
35200775	Utilities - Fish Cleaning F	2400.00	0.00	2400.00	2000.00	2899.94	-899.94
35201304	Depreciation - Public Facilit	20769.80	0.00	20769.80	17300.00	12096.82	5203.18
35201463	Insurance-Foreshore Facilit	1212.00	0.00	1212.00	1010.00	1141.49	-131.49
35201600	Governance Overheads Alloca	31156.00	0.00	31156.00	25960.00	20195.00	5765.00
35201920	Beach/Rock Wall Maintenance	8000.00	0.00	8000.00	6680.00	3688.96	2971.04
35202060	Foreshore BBQ Facilities Mt	5000.00	0.00	5000.00	4140.00	2194.50	1945.50
35202205	Seaweed Removal Marina Boat	3780.00	0.00	3780.00	3140.00	4943.04	-1803.04
35202235	Swimming Hole Maintenance	10400.00	0.00	10400.00	8650.00	189.96	8460.04
35210715	Cleaning - Foreshore/Lagoon	43822.00	12178.00	56000.00	46680.00	48114.78	-1454.78
35210775	Utilities-Foreshore/Lagoon	900.00	0.00	900.00	750.00	530.14	219.86
<b>Total OPERATING EXPENDITURE</b>		166339.80	12178.00	178517.80	148670.00	125868.96	22801.04
35203328	Grants - Public Facilities	-60000.00	0.00	-60000.00	-50000.00	0.00	-50000.00
<b>Total OPERATING INCOME</b>		-60000.00	0.00	-60000.00	-50000.00	0.00	-50000.00
35205531	Rock Wall	20000.00	0.00	20000.00	16660.00	0.00	16660.00
35205532	Knight Terrace Boat Ramps C	80000.00	0.00	80000.00	66660.00	0.00	66660.00
<b>Total CAPITAL EXPENDITURE</b>		100000.00	0.00	100000.00	83320.00	0.00	83320.00
<b>Total</b>		206339.80	12178.00	218517.80	181990.00	125868.96	56121.04
<b>Total</b>		206339.80	12178.00	218517.80	181990.00	125868.96	56121.04
<b>FORESHORE</b>							
<b>Sub-programme Total</b>		206339.80	12178.00	218517.80	181990.00	125868.96	56121.04
<b>Sub-programme : 353 OTHER RECREATION &amp; SPORT</b>							
35300730	Maintenance - Mini Golf Cen	500.00	0.00	500.00	400.00	505.71	-105.71
35300775	Utilities - Mini Golf Centr	3000.00	0.00	3000.00	2500.00	1883.04	616.96
35300860	Vehicle Running Costs (Bus)	4984.00	0.00	4984.00	4130.00	2738.90	1391.10
35301122	Contribution - Community Bu	500.00	0.00	500.00	410.00	5692.00	-5282.00
35301165	Sporting Clubs - Assistance	6000.00	0.00	6000.00	4980.00	5436.66	-456.66
35301304	Depreciation - Public Facilit	22129.20	0.00	22129.20	18440.00	19772.50	-1332.50
35301475	Insurance-Recreation Facilit	1128.00	0.00	1128.00	940.00	1025.56	-85.56
35301600	Governance Overheads Alloca	33346.00	0.00	33346.00	27780.00	21810.00	5970.00
35302125	Multi-Purpose Courts	5000.00	0.00	5000.00	4150.00	3944.12	599.36
35302195	Misc Equipment Repairs	1000.00	0.00	1000.00	830.00	230.64	599.36
35302240	Town Common/Little Lagoon M	3000.00	0.00	3000.00	2490.00	4822.62	-2332.62
35302242	Town Oval Maintenance	22000.00	11000.00	33000.00	27490.00	31440.92	-3950.92
35302280	Walk Trail - Maintenance	500.00	0.00	500.00	410.00	87.19	322.81
35304730	Maintenance Community Gym	0.00	0.00	0.00	0.00	1030.00	-1030.00

## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(B193)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 19

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	COA no.	Description	Original Budget	Amendments	Sub Department	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	Municipal Fund									
11	RECREATION AND CULTURE									
353	OTHER RECREATION & SPORT									
3530775	Utilities - Multi-Purp. Cou			500.00	0.00		500.00	410.00	357.46	52.54
35312160	Parks And Gardens			67480.00	10000.00		77480.00	64470.00	63382.36	1087.64
35320775	Utilities - Parks & Gardens			3500.00	0.00		3500.00	2910.00	1423.89	1486.11
35330775	Utilities - Town Oval			4200.00	0.00		4200.00	3500.00	4516.20	-1016.20
Total	OPERATING EXPENDITURE			178767.20	21000.00		199767.20	166240.00	166361.53	-121.53
35303655	Reimbursement - Sporting Cl			-2500.00	0.00		-2500.00	-2080.00	-1828.04	-251.96
35303736	Community Bus - Hire			-5000.00	0.00		-5000.00	-4160.00	-7667.29	3507.29
35303738	Marquee Hire Charges			-2133.00	0.00		-2133.00	-1770.00	-613.64	-1156.36
35303913	Denham Oval Hire			-500.00	0.00		-500.00	-410.00	-281.82	-128.18
35303945	Property Reserves Rent - Cl			-1100.00	0.00		-1100.00	-910.00	0.00	-910.00
Total	OPERATING INCOME			-11233.00	0.00		-11233.00	-9330.00	-10390.79	1060.79
Total				167534.20	21000.00		188534.20	156910.00	155970.74	939.26
Total				167534.20	21000.00		188534.20	156910.00	155970.74	939.26
OTHER RECREATION & S	Sub-programme Total			167534.20	21000.00		188534.20	156910.00	155970.74	939.26
354	TV & RADIO RE-BROADCASTING									
35401470	Insurance - TV Satellite			111.00	0.00		111.00	90.00	101.01	-11.01
35401600	Governance Overheads Alloca			14287.00	0.00		14287.00	11900.00	9695.00	2205.00
35402255	TV Receiver/transmitter			8100.00	0.00		8100.00	6740.00	5482.68	1257.32
Total	OPERATING EXPENDITURE			22498.00	0.00		22498.00	18730.00	15278.69	3451.31
Total				22498.00	0.00		22498.00	18730.00	15278.69	3451.31
Total				22498.00	0.00		22498.00	18730.00	15278.69	3451.31
TV & RADIO RE-BROADC	Sub-programme Total			22498.00	0.00		22498.00	18730.00	15278.69	3451.31
355	LIBRARIES									
35500970	Postage - Library			500.00	0.00		500.00	410.00	454.52	-44.52
35500975	Printing and Stationery			0.00	0.00		0.00	0.00	453.03	-453.03
35500995	Telephone - Library			400.00	0.00		400.00	330.00	327.24	2.76
35501470	Insurance - Library			62.00	0.00		62.00	50.00	56.42	-6.42
35501600	Governance Overheads Alloca			48688.00	0.00		48688.00	40570.00	28274.00	12296.00
35502307	AMLIB Library License			1500.00	0.00		1500.00	1250.00	1489.76	-239.76
35502585	Library Books			4300.00	0.00		4300.00	410.00	657.36	-247.36
35502665	Other Minor Expenditure			2000.00	0.00		2000.00	1660.00	0.00	1660.00
Total	OPERATING EXPENDITURE			53650.00	0.00		53650.00	44680.00	31712.33	12967.67

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 20  
For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Department: Sub Department: Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance





30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Printed on : 17.05.12 at 13:10

Page No. : 22

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Amendments	Budget	Department: Sub Department:	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
		: 1		Municipal Fund								
		: 11		RECREATION AND CULTURE								
		: 360		WORLD HERITAGE								
					Original Budget	Amendments	Budget	Department: Sub Department:	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
					19051.48	0.00	0.00		19051.48	15870.00	12714.51	3155.49
					224244.12	0.00	0.00		224244.12	186860.00	186067.45	792.55
					15515.00	0.00	0.00		15515.00	12920.00	14119.51	-1199.51
					43727.00	0.00	0.00		43727.00	36430.00	22618.00	13812.00
					80000.00	0.00	0.00		80000.00	66660.00	43886.44	22773.56
					771540.60	-11961.00	759579.60		759579.60	632860.00	547330.46	85529.54
					-149515.00	0.00	0.00		-149515.00	-124590.00	-149515.00	24925.00
					0.00	-1500.00	0.00		-1500.00	-1250.00	-1029.96	-220.04
					0.00	0.00	0.00		0.00	0.00	-34700.00	34700.00
					-200.00	0.00	0.00		-200.00	-160.00	-889.99	729.99
					-70000.00	0.00	0.00		-70000.00	-58330.00	-36332.26	-21997.74
					-95000.00	0.00	0.00		-95000.00	-79160.00	-54367.40	-24792.60
					-5000.00	0.00	0.00		-5000.00	-4160.00	-4807.39	647.39
					-7500.00	0.00	0.00		-7500.00	-6250.00	-4021.94	-2228.06
					-13922.00	0.00	0.00		-13922.00	-11600.00	-9524.02	-2075.98
					-60000.00	0.00	0.00		-60000.00	-50000.00	-36506.42	-13493.58
					-401137.00	-1500.00	-402637.00		-402637.00	-335500.00	-331694.38	-3805.62
					170220.00	0.00	0.00		170220.00	141850.00	60855.80	80994.20
					20000.00	0.00	0.00		20000.00	16660.00	17572.65	-912.65
					16000.00	0.00	0.00		16000.00	13330.00	0.00	13330.00
					206220.00	0.00	0.00		206220.00	171840.00	78428.45	93411.55
					576623.60	-13461.00	563162.60		563162.60	469200.00	294064.53	175135.47
					576623.60	-13461.00	563162.60		563162.60	469200.00	294064.53	175135.47
					576623.60	-13461.00	563162.60		563162.60	469200.00	294064.53	175135.47

## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 23

For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 451 STREETS, ROADS, BRIDGES, DEPOTS										
45100760	Maintenance & Operating Dep			30500.00	0.00		30500.00	25400.00	25302.78	97.22
45100775	Utilities - Depot			6270.00	0.00		6270.00	5220.00	3390.25	1829.75
45100995	Telephone - Depot			2600.00	0.00		2600.00	2160.00	1803.53	356.47
45101301	Depreciation - Plant & Equip			19236.68	0.00		19236.68	16020.00	11936.66	4083.34
45101302	Depreciation - Furn & Equip			0.00	0.00		0.00	0.00	2731.73	-2731.73
45101303	Depreciation - Land & Build			15624.74	0.00		15624.74	13020.00	15404.89	-2384.89
45101305	Depreciation - Roads (Non T			684518.88	0.00		684518.88	570420.00	567487.81	2932.19
45101306	Depreciation - Town Streets			101350.00	0.00		101350.00	84450.00	83890.12	559.88
45101307	Depreciation - Footpaths			21034.88	0.00		21034.88	17520.00	17340.83	179.17
45101308	Depreciation - Drain & Culv			5368.04	0.00		5368.04	4460.00	4526.44	-66.44
45101309	Depreciation - Streetscapes			1367.16	0.00		1367.16	1130.00	1995.75	-865.75
45101470	Insurance - Depot			3555.00	2095.00		5650.00	4700.00	5616.27	-916.27
45101600	Governance Overheads Alloca			46037.00	0.00		46037.00	38360.00	27463.00	10897.00
45101940	Crossovers			10000.00	0.00		10000.00	8330.00	760.46	7568.54
45102000	Drainage/Sump Maintenance			2500.00	0.00		2500.00	2080.00	2946.13	-866.13
45102050	Entry Statement - Maintenan			0.00	7750.00		7750.00	6450.00	7729.35	-1279.35
45102112	Monkey Mia Carpark Alterati			0.00	0.00		0.00	0.00	265.57	-265.57
45102215	Street & Traffic Signs			10500.00	0.00		10500.00	8740.00	6290.25	2449.75
45102220	Street Light Maintenance			600.00	0.00		600.00	500.00	619.71	-119.71
45102225	Street Lighting			32000.00	0.00		32000.00	26660.00	26930.96	-270.96
45102440	Depot Tools and Minor Plant			7000.00	0.00		7000.00	5830.00	3744.50	2085.50
45102760	Road Data Collection			1600.00	0.00		1600.00	1320.00	446.71	873.29
45102761	Engineering Consultancy - D			6000.00	0.00		6000.00	5000.00	0.00	5000.00
45101050	Pastoral Alstrip - Mtce			6000.00	0.00		6000.00	4980.00	2439.76	2540.24
45101245	Town Streets Maintenance			90917.00	0.00		90917.00	75300.00	88301.42	-13001.42
45121935	Country Roads Maintenance			321576.00	0.00		321576.00	267630.00	562329.60	-294699.60
45121940	Flood damage Repairs			250000.00	0.00		250000.00	208320.00	211772.42	-3452.42
45132230	Street Sweeping			53084.00	0.00		53084.00	44090.00	25174.39	18915.61
45210079	Old Knight Terrace			0.00	1500.00		1500.00	1250.00	1484.26	-234.26
Total OPERATING EXPENDITURE										
45103270	Road Preservation Grant			1729231.38	11345.00		1740576.38	1449340.00	1710125.55	-260785.55
45103280	Useless Loop Road - Mtce			-245000.00	0.00		-245000.00	-52180.00	-62626.00	10446.00
45103290	Contributions Road Projects			-35000.00	0.00		-35000.00	-204160.00	-230000.00	25840.00
45103360	Roads To Recovery Grant - C			-196143.00	0.00		-196143.00	-29160.00	0.00	-29160.00
45103365	RRG Grants - Capital Projec			-200846.00	0.00		-200846.00	-163450.00	-78692.00	-84758.00
45103368	Special Grants			-250000.00	0.00		-250000.00	-167370.00	-114235.00	-53135.00
45103385	Capital Grants - Regional D			-57735.00	0.00		-57735.00	-208330.00	-57735.00	-208330.00
Total OPERATING INCOME										
45104713	Depot Buildings Capital Wor			-1047350.00	0.00		-1047350.00	-872760.00	-543288.00	-329472.00
45105350	Depot Tools and Major Plant			20000.00	0.00		20000.00	60610.00	16502.60	44107.40
45105419	Communications Upgrade			5000.00	0.00		5000.00	16660.00	9299.93	7360.07
45105720	Freyrcinet Drive School Car			70000.00	0.00		70000.00	4160.00	2705.45	1454.55
				70000.00	0.00		70000.00	58330.00	57137.63	1192.37

## ORDINARY COUNCIL MINUTES

30 MAY 2012

SHIRE OF SHARK BAY.  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 24  
For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund Programme Sub-programme : 451 COA no.	Description	Department: Sub Department:		Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
		Amendments	Budget				
45145250	Footpaths Construction	0.00	50000.00	50000.00	41660.00	615.10	41044.90
45156690	Country Roads - R2R	0.00	166911.00	166911.00	139080.00	247119.72	-108038.72
45163670	Country Roads - PRG	0.00	301270.00	301270.00	251040.00	113731.56	137308.44
45185785	Town Street Reseals - Capit	0.00	246143.00	246143.00	205110.00	9472.69	195637.31
Total	CAPITAL EXPENDITURE	0.00	932059.00	932059.00	776650.00	456583.68	320066.32
Total		11345.00	1613940.38	1625285.38	1353230.00	1623421.23	-270191.23
Total		11345.00	1613940.38	1625285.38	1353230.00	1623421.23	-270191.23
STREETS, ROADS, BRIDGE Sub-programme Total							
Sub-programme : 452 ROAD PLANT PURCHASES							
45201501	Loss On Sale Of Asset	0.00	1500.00	1500.00	1250.00	1205.54	44.46
45201600	Governance Overheads Alloca	0.00	25606.00	25606.00	21330.00	16964.00	4366.00
Total	OPERATING EXPENDITURE	0.00	25606.00	25606.00	22580.00	18189.54	4410.46
45204250	Profit On Sale Of Assets	0.00	0.00	-8958.00	-6980.00	-4800.00	-21960.00
45204420	Diesel Fuel Rebate	0.00	-14000.00	-14000.00	-11660.00	0.00	-11660.00
Total	OPERATING INCOME	0.00	-97958.00	-97958.00	-81620.00	-48000.00	-33620.00
45204685	Transfer To Plant Replace R	54994.00	28777.00	83771.00	69800.00	0.00	69800.00
45205318	Camp Accommodation Upgrade	0.00	75000.00	75000.00	62500.00	0.00	62500.00
45205345	Country Ute Replacement	-4500.00	42000.00	37500.00	31250.00	37045.45	-5795.45
45205355	Deputy Works Ute	0.00	42000.00	42000.00	35000.00	0.00	35000.00
45205489	Vibrating Roller	-5000.00	170000.00	165000.00	137500.00	165000.00	-27500.00
45205494	Low Loader	-21500.00	100000.00	78500.00	65410.00	78446.87	-13036.87
45205495	Front-End Loader	0.00	250000.00	250000.00	208330.00	0.00	208330.00
Total	CAPITAL EXPENDITURE	23994.00	70777.00	731771.00	609790.00	280492.32	329297.68
Total		25494.00	635425.00	660919.00	550750.00	250661.86	300088.14
Total		25494.00	635425.00	660919.00	550750.00	250661.86	300088.14
ROAD PLANT PURCHASES Sub-programme Total							
Sub-programme : 454 MONKEY MIA BOATING FACILITIES							
45401304	Depreciation - Pub. Facilit	0.00	14803.94	14803.94	12330.00	3085.37	9244.63
45401470	Insurance - Mmia Jetty/Boat	0.00	1018.00	1018.00	840.00	982.80	-142.80
45401600	Governance Overheads Alloca	0.00	11774.00	11774.00	9810.00	7270.00	2540.00
45402110	Monkey Mia Boat Ramp - Mtce	0.00	500.00	500.00	410.00	610.85	-200.85
45402113	Monkey Mia Jetty	1500.00	2500.00	4000.00	3320.00	3217.87	102.13
Total	OPERATING EXPENDITURE	1500.00	30595.94	32095.94	26710.00	15166.89	11543.11



30 MAY 2012

SHIRE OF SHARK BAY  
(B183)GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORTPrinted on : 17.05.12 at 13:10  
Page No. : 25  
For Period Ending 31.05.12

Date from : 01.07.11 Date To : 30.04.12

Fund Programme Sub-programme : COA no.	: 1 : 12 : 454 Description	Municipal Fund TRANSPORT MONKEY MIA BOATING FACILITIES	Department:				SHIRE OF SHARK BAY			
			Sub Department:	Amendments	Budget	Current	Y.T.D. Budget	Y.T.D. Actual	Variance	
45403506	Grant - RBFS MM Boat Ramp F		0.00	0.00	-180000.00	-180000.00	-150000.00	-85358.19	-64641.81	
45403507	Grant - R4R Monkey Mia Jet		0.00	0.00	-1000000.00	-1000000.00	-833330.00	0.00	-833330.00	
45403708	Charges -Monkey Mia Jetty		0.00	0.00	-8000.00	-8000.00	-6660.00	-1609.09	-5050.91	
Total	OPERATING INCOME		0.00	0.00	-1188000.00	-98990.00	-98990.00	-86967.28	-903022.72	
45404660	Transfer to Monkey Mia Jett		5000.00	5000.00	14988.00	12490.00	12490.00	0.00	12490.00	
45405550	Monkey Mia Boat Ramp - Capi		0.00	0.00	120000.00	100000.00	100000.00	6276.88	93723.12	
45405551	Monkey Mia Jetty Capital Wo		0.00	0.00	1000000.00	833330.00	833330.00	2200.00	831130.00	
Total	CAPITAL EXPENDITURE		5000.00	5000.00	1134988.00	945820.00	8476.88		937343.12	
Total			6500.00	6500.00	-20915.06	-17460.00	-63323.51		45863.51	
Total			6500.00	6500.00	-20915.06	-17460.00	-63323.51		45863.51	
MONKEY MIA BOATING F Sub-programme Total			6500.00	6500.00	-20915.06	-17460.00	-63323.51		45863.51	
Sub-programme : 455 DENHAM MARINE FACILITIES										
45500775	Utilities -Denham Marina El		0.00	0.00	4400.00	4400.00	3660.00	2250.37	1409.63	
45501304	Depreciation - Public Facil		0.00	0.00	4523.92	4523.92	3760.00	4610.34	-850.34	
45501471	Insurance - Rec. Boat Ramp		0.00	0.00	434.00	434.00	360.00	338.52	21.48	
45501600	Governance Overheads Alloca		0.00	0.00	20375.00	20375.00	16970.00	12923.00	4047.00	
45501950	Denham Hardstand Mtce		0.00	0.00	1500.00	1500.00	1238.00	2037.62	-807.62	
45501960	Denham Marina Monitoring		0.00	0.00	1500.00	1500.00	1250.00	0.00	1250.00	
45501975	Denham Marina Winch House M		0.00	0.00	900.00	900.00	740.00	61.17	678.83	
45501980	Denham Pen/Recreatn.Jetty M		0.00	0.00	3200.00	3200.00	2650.00	1600.29	1049.71	
45501990	Denham Service Jetty Mtce		0.00	0.00	9000.00	9000.00	7480.00	8350.33	-870.33	
45501992	Denham Rec/Jetty/Boat Ramp		0.00	0.00	3300.00	3300.00	2730.00	11826.14	-906.14	
45501995	Denham Slipway Mtce		0.00	0.00	4300.00	4300.00	3560.00	1939.75	1620.25	
45501997	Denham Marina Slipway Haula		0.00	0.00	2700.00	2700.00	2240.00	4862.91	-2622.91	
45502090	Marina Gen Mtce/Repairs/Van		0.00	0.00	1900.00	1900.00	1560.00	75.18	1484.82	
45502100	Marina Rubbish Removal		0.00	0.00	7500.00	7500.00	6250.00	4839.10	1410.90	
45502100	Marina Rubbish Removal		0.00	0.00	2500.00	2500.00	2080.00	2253.31	-173.31	
Total	OPERATING EXPENDITURE		0.00	0.00	68032.92	56520.00	57968.03		-1448.03	
45503352	Grant - Denham Marina		0.00	0.00	-42000.00	-35000.00	-35000.00	0.00	-35000.00	
45503353	Grant - RBFS Denham Boat Ra		0.00	0.00	-6000.00	-5000.00	-5000.00	0.00	-5000.00	
45503730	Fuel Wharfage Charge		0.00	0.00	-12000.00	-10000.00	-4867.94	-5132.06	-5132.06	
45503745	Marina Slipway Charges		0.00	0.00	-500.00	-500.00	0.00	0.00	-410.00	
45503747	Marina Utility Charges		0.00	0.00	-2000.00	-1660.00	-749.54	-910.46	-910.46	
45503753	Pen and Berthing Fees		0.00	0.00	-50000.00	-41660.00	-33562.80	-8097.20	-8097.20	
45503786	Service Jetty Hardstand Fee		0.00	0.00	-2500.00	-2080.00	-1853.90	-224.10	-224.10	
Total	OPERATING INCOME		0.00	0.00	-115000.00	-95810.00	-41036.18		-54773.82	
45505548	Marina Boat Ramp Capital Wo		0.00	0.00	8000.00	6660.00	4396.03		2263.97	
45505551	Denham Commercial Jetty Cap		0.00	0.00	5000.00	4160.00			4160.00	



30 MAY 2012

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Rates</b>							
<b>Operating Expenses</b>							
00101600	Governance Overheads Allocated	45,373.00	37,810.00	27,453.00	10,347.00		Material Variance Timing
<b>General Purpose Income</b>							
<b>Operating Income</b>							
00203245	Grants Commission - General	(812,491.00)	(406,245.50)	(613,414.50)	207,169.00		Material Variance Early grant payment
00203246	Grants Commission - Roads	(277,796.00)	(138,898.00)	(210,132.00)	71,234.00		Material Variance Early grant payment
<b>Interest on Investments</b>							
<b>Operating Income</b>							
00304140	Interest Earned - Investments	(65,000.00)	(54,160.00)	(80,972.96)	26,812.96		Material Variance Interest on grant funding
<b>Other General Purpose Income</b>							
<b>Operating Expense</b>							
00401600	Governance Overheads Allocated	54,499.00	45,410.00	37,155.00	8,255.00		Material Variance Timing
<b>Members of Council</b>							
<b>Operating Expenses</b>							
05101010	Conference Expenses - Members	14,500.00	12,080.00	3,688.79	8,391.21		Material Variance Timing
05101055	Accommodation & Meals - Members	10,000.00	8,330.00	1,754.37	6,575.63		Material Variance Timing
05101281	Strategic Planning	25,000.00	20,830.00	39,346.42	(18,516.42)		Material Variance Timing
05101282	Policy and Local Laws Review	20,000.00	16,660.00	3,670.00	12,990.00		Material Variance Timing
05101600	Governance Overheads Allocated	119,146.00	99,280.00	54,930.00	44,350.00		Material Variance Overheads less than budget
<b>Administration</b>							
<b>Operating Expenses</b>							
05200610	Salaries & Wages	505,066.00	420,860.00	381,233.93	39,646.07		Material Variance Staff costs lower than budget
05200675	Superannuation - Occupational	48,030.00	40,020.00	34,928.86	5,091.14		Material Variance Timing
05200680	Travel & Accommodation - Staff	15,000.00	12,500.00	2,916.98	9,583.02		Material Variance Timing
05201301	Depreciation - Plant & Equipment	37,864.16	31,550.00	11,629.70	19,920.30		Material Variance Timing
05201302	Depreciation - Furniture & Equipment	44,830.44	37,350.00	28,909.08	10,440.92		Material Variance Timing
05201605	Governance Overheads Recovered	(1,064,518.00)	(887,090.00)	(646,229.00)	(240,861.00)		Material Variance Overheads less than budget
05202580	Legal Expenses	70,000.00	58,330.00	40,398.85	17,931.15		Material Variance Legal expenses below budget
0520730	Maintenance - Shire Offices	10,000.00	8,310.00	14,463.65	(6,153.65)		Material Variance Timing
<b>Operating Income</b>							
05204405	Insurance Claim Legal Expenses	(34,400.00)	(28,660.00)	(41,574.25)	12,914.25		Material Variance Bamard Street claim reimbursement
05103250	Grants - Strategic Planning	0.00	0.00	(20,000.00)	20,000.00		Material Variance Forward Planning Grant
<b>Capital Expenses</b>							
05204517	Principal Loan 48 - Shire Office (Moola)	18,013.55	15,010.00	9,159.73	5,850.27		Material Variance Budget profile
5204750	Staff Housing Capital Works	25,000.00	20,830.00	60,696.40	(39,866.40)		Material Variance Staff housing included in Solar Power Project
5204734	Shire Offices - Upgrade	25,000.00	20,830.00	0.00	20,830.00		Material Variance No expense YTD
05204870	Computer Hardware Upgrade/New	20,000.00	16,660.00	7,864.37	8,795.63		Material Variance Timing
05205335	Geo Vehicle Replacement	65,000.00	54,160.00	62,161.18	(8,001.18)		Material Variance Cost less than budgeted, budget profile

30 MAY 2012

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Fire Prevention</b>							
<b>Operating Expenses</b>							
10102495	Fire Fighting	3,000.00	2,500.00	13,958.34	(11,458.34)		Material Variance Fire fighting activity to be reimbursed by FESA
<b>Operating Income</b>							
<b>Other Law, Order &amp; Public Safety</b>							
<b>Operating Expense</b>							
10302750	Ranger Patrols	109,542.00	91,280.00	20,054.31	71,225.69		Material Variance No full time ranger appointed yet
10302800	Ses Useless Loop - Operating	10,052.00	8,360.00	1,241.13	7,118.87		Material Variance Timing
<b>Operating Income</b>							
10303218	Grant Fesa - Ses	(20,700.00)	(17,250.00)	(25,377.50)	8,127.50		Material Variance Capital portion to be allocated
<b>Capital Expenses</b>							
10305302	Ranger Vehicle Capital	42,000.00	35,000.00	0.00	35,000.00		Material Variance No expense YTD
10305304	Emergency Services Building	50,000.00	41,660.00	8,450.00	33,210.00		Material Variance Timing
10305305	FESA - SES Capital Grant Program	16,870.00	14,050.00	22,662.40	(8,612.40)		Material Variance Not Budgeted
<b>Health Inspection</b>							
<b>Operating Expenses</b>							
15100612	Contract Staff - M/s	90,000.00	75,000.00	45,000.00	30,000.00		Material Variance Change in contractual arrangement
15100625	Consultant Fees - Health	0.00	0.00	10,059.36	(10,059.36)		Material Variance Timing
15100680	Travel & Accommodation - Staff	30,000.00	25,000.00	13,492.43	11,507.57		Material Variance Change in contractual arrangement
15101600	Governance Overheads Allocated	23,128.00	19,270.00	12,923.00	6,347.00		Material Variance Timing
15101615	Health Overheads Recovered	(107,734.50)	(89,770.00)	(53,878.00)	(35,892.00)		Material Variance Health overheads less than budget
<b>Pensioner Units</b>							
<b>Capital Expenditure</b>							
25104785	Pensioner Units Capital Works	60,000.00	50,000.00	28,653.73	21,346.27		Material Variance Timing
<b>Sanitation - Household Refuse</b>							
<b>Operating Expenses</b>							
30101600	Governance Overheads Allocated	29,766.00	24,800.00	19,387.00	5,413.00		Material Variance Timing
30102190	Refuse Site Maintenance	100,000.00	83,310.00	89,724.01	(6,414.01)		Material Variance Refuse Site clean up
30102210	Refuse Site Gate Attendance	100,000.00	83,320.00	58,330.14	24,989.86		Material Variance Timing, tip face work allocated to maintenance
<b>Capital Expense</b>							
30105575	Refuse Site Infrastructure	60,000.00	49,990.00	0.00	49,990.00		Material Variance Timing
<b>Sanitation Other</b>							
<b>Operating Expenses</b>							
30201600	Governance Overheads Allocated	32,498.00	27,080.00	21,810.00	5,270.00		Material Variance Timing
<b>Operating Income</b>							
30203743	Main Roads Rubbish Collection	(10,975.00)	(9,140.00)	0.00	(9,140.00)		Material Variance Invoice allocated to Private Works

30 MAY 2012

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Town Planning and Regional Development</b>							
<b>Operating Expenses</b>							
30301600	Governance Overheads Allocated	39,276.00	32,730.00	21,810.00	10,920.00		Material Variance Timing
30301610	Health Overheads Allocated	48,420.00	40,350.00	24,217.00	16,133.00		Material Variance Health overheads less than budget
30302410	Consultant Fees	30,000.00	25,000.00	11,800.14	13,199.86		Material Variance Timing
<b>Capital Expense</b>							
30305591	Townscape Construction	30,000.00	25,000.00	420.00	24,580.00		Material Variance Timing
<b>Streets, Roads, Bridges, Depots</b>							
<b>Operating Expenses</b>							
45101600	Governance Overheads Allocated	46,037.00	38,360.00	27,463.00	10,897.00		Material Variance Timing
45101940	Crossovers	10,000.00	8,330.00	760.46	7,569.54		Material Variance Timing
45112245	Town Streets Maintenance	90,917.00	75,300.00	88,301.42	(13,001.42)		Material Variance Timing
45121935	Country Roads Maintenance	321,576.00	267,630.00	562,329.60	(294,699.60)		Material Variance Timing
45132230	Street Sweeping	53,084.00	44,090.00	25,174.39	18,915.61		Material Variance Timing of invoices
<b>Operating Income</b>							
45103280	Useless Loop Road - Mtce	(245,000.00)	(204,160.00)	(230,000.00)	25,840.00		Material Variance Timing
45103290	Contributions Road Projects	(35,000.00)	(29,160.00)	0.00	(29,160.00)		Material Variance Timing
45103360	Roads To Recovery Grant - Cap	(196,143.00)	(163,450.00)	(78,692.00)	(84,758.00)		Material Variance Timing
45103365	Rtg Grants - Capital Projects	(200,846.00)	(167,370.00)	(114,235.00)	(53,135.00)		Material Variance second claim payment
<b>Capital Expenses</b>							
45104713	Depot Buildings Capital Works	72,735.00	60,610.00	16,502.60	44,107.40		Material Variance Solar Power Project
45105350	Depot Tools And Major Plant	20,000.00	16,660.00	9,299.93	7,360.07		Material Variance Timing
1451452500	Footpaths Construction	50,000.00	41,660.00	615.10	41,044.90		Material Variance Timing
45156690	Country Roads - R2R	166,911.00	139,080.00	247,118.72	(108,038.72)		Material Variance Useless Loop Project over budget
45165670	Country Roads - Rtg	301,270.00	251,040.00	113,731.56	137,308.44		Material Variance Timing, Stella Rowley Drive & Useless Loop Road
45185785	Town Street Reseals	246,143.00	205,110.00	9,472.89	195,637.31		Material Variance Timing
<b>Road Plant Purchases</b>							
<b>Operating Income</b>							
45204250	Profit On Sale Of Assets	(83,958.00)	(69,950.00)	(48,000.00)	(21,960.00)		Material Variance Timing
<b>Capital Expenses</b>							
45205318	Butchers Camp & Donger Upgrade	75,000.00	62,500.00	0.00	62,500.00		Material Variance No expense YTD
<b>Capital Income</b>							



30 MAY 2012

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Monkey Mia Boating Facilities</b>							
<b>Operating Expenses</b>							
45401304	Depreciation - Pub. Facilities	14,803.94	12,330.00	3,085.37	9,244.63	Material Variance	Allowance for new facilities
<b>Operating Income</b>							
45403506	Grant - RBFS MM Boat Ramp Facilities	(180,000.00)	(150,000.00)	(85,358.19)	(64,641.81)	Material Variance	Finger Jetty Project payment received
45403708	Charges -Monkey Mia Jetty	(8,000.00)	(8,660.00)	(1,609.09)	(5,050.91)	Material Variance	Timing
<b>Capital Expenses</b>							
45405550	Monkey Mia Boat Ramp - Capital	120,000.00	100,000.00	6,276.88	93,723.12	Material Variance	Timing, awaiting approval
45405551	Monkey Mia Jetty Capital Works	1,000,000.00	833,330.00	2,200.00	831,130.00	Material Variance	Timing, awaiting approval
<b>Denham Boating Facilities</b>							
<b>Operating Expenses</b>							
45501992	Denham Rec/Jetty/Boat Ramp Mtc	3,300.00	2,730.00	11,826.14	(9,096.14)	Material Variance	Timing
<b>Operating Income</b>							
45503730	Fuel Wharfage Charge	(12,000.00)	(10,000.00)	(4,867.94)	(5,132.06)	Material Variance	Timing
45503753	Pen And Berthing Fees	(50,000.00)	(41,660.00)	(33,562.80)	(8,097.20)	Material Variance	Timing
<b>Capital Expenditure</b>							
45505554	Marina Development Planning	55,000.00	45,830.00	22,100.00	23,730.00	Material Variance	Timing
<b>Community Development</b>							
<b>Operating Expenses</b>							
50100610	Salaries & Wages	120,827.00	100,680.00	71,710.63	28,969.37	Material Variance	Exec position
50100770	Staff Housing	18,000.00	15,000.00	7,997.11	7,002.89	Material Variance	Timing
50101600	Governance Overheads Allocated	27,579.00	22,980.00	15,349.00	7,631.00	Material Variance	Timing
<b>Capital Expenses</b>							
50104703	Telecentre Capital Works	50,000.00	41,660.00	19,121.73	22,538.27	Material Variance	Timing
<b>Tourism &amp; Area Promotion</b>							
<b>Operating Expenses</b>							
50201600	Governance Overheads Allocated	33,877.00	28,230.00	19,387.00	8,843.00	Material Variance	Timing
1502023900	Community Events/Festivals	29,000.00	24,130.00	39,793.63	(15,663.63)	Material Variance	First round of donations utilised
<b>Operating Income</b>							
50203511	Contribution - Entry statement Power	(75,000.00)	(62,500.00)	0.00	(62,500.00)	Material Variance	Timing
50203903	Caravan Park Leases	(43,000.00)	(35,830.00)	0.00	(35,830.00)	Material Variance	Timing
<b>Capital Expenses</b>							
50205725	Entry Statement/Carpark	215,000.00	179,160.00	50,795.69	128,384.31	Material Variance	Timing, First project completed
<b>Building Control</b>							
<b>Operating Expenses</b>							
50301600	Governance Overheads Allocated	20,655.00	17,210.00	11,309.00	5,901.00	Material Variance	Timing
50301610	Health Overheads Allocated	24,210.00	20,170.00	12,109.00	8,061.00	Material Variance	Timing

30 MAY 2012

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Other Economic Services</b>							
<b>Operating Expenses</b>							
50401600	Governance Overheads Allocated	34,081.00	28,400.00	21,810.00	6,590.00	Material Variance	Timing
50402900	Property Valuation Expense	15,000.00	12,500.00	3,173.18	9,326.82	Material Variance	Timing
50410730	Maintenance - Mcleary Propert	10,000.00	8,310.00	2,792.50	5,517.50	Material Variance	Timing
<b>Capital Expenses</b>							
50404535	Principal Loan 48 - Mcleary	21,146.35	21,146.35	29,357.38	(8,211.03)	Material Variance	Need to check allocation
<b>Private Works</b>							
<b>Operating Expenses</b>							
50501900	Private Works - Other	37,364.00	31,130.00	257,088.79	(235,958.79)	Material Variance	Main roads work being allocated to other
50521810	MRWA M/Mia Rd Totalling A/c	74,299.00	81,900.00	13,541.53	48,358.47	Material Variance	Main roads work being allocated to other
50531900	MRWA Shark Bay Rd Totalling A/c	351,897.00	293,230.00	64,695.84	228,534.16	Material Variance	Main roads work being allocated to other
<b>Operating Income</b>							
50504010	Private Works Control	(46,705.00)	(38,920.00)	(28,805.45)	(10,113.55)	Material Variance	Timing
50504030	MRWA Monkey Mia Road	(92,874.00)	(77,390.00)	(103,977.99)	26,587.99	Material Variance	Timing
50504040	MRWA Shark Bay Road	(439,872.00)	(366,560.00)	(280,389.05)	(86,170.95)	Material Variance	Timing
<b>Public Works Overheads</b>							
<b>Operating Expenses</b>							
55100509	Annual Leave	59,058.00	49,210.00	75,777.17	(26,567.17)	Material Variance	Check Allocation
55100520	Camp Allowance	15,620.00	13,010.00	5,104.00	7,906.00	Material Variance	Timing
55100540	District Allowance	18,414.00	15,340.00	129.16	15,210.84	Material Variance	Check Allocation
55100550	Shark Bay Allowance	37,350.00	31,120.00	701.66	30,418.34	Material Variance	Timing
55100570	Other Allowances	10,484.50	8,730.00	3,161.47	5,568.53	Material Variance	Timing
55100585	Public Holidays	28,725.00	23,930.00	33,149.12	(9,219.12)	Material Variance	Timing
55100600	Rostered Days Off	28,725.00	23,930.00	3,638.26	20,291.74	Material Variance	Timing
55100630	Sick Leave	16,781.00	13,880.00	19,889.53	(5,889.53)	Material Variance	Timing
55100660	Staff Training	25,000.00	20,830.00	7,792.51	13,037.49	Material Variance	Timing
55100675	Superannuation - Occupational	67,263.00	56,050.00	44,435.19	11,614.81	Material Variance	Timing
55100680	Works Clothing & Safety Equip	12,000.00	10,000.00	1,658.38	8,341.62	Material Variance	Timing
55101559	Allocation Of Works Supervisor	42,000.00	35,000.00	21,514.79	13,485.21	Material Variance	Timing
55101580	Less Public Works Overheads Allocated	(624,250.09)	(520,200.00)	(311,928.63)	(208,271.37)	Material Variance	Timing
55101600	Governance Overheads Allocated	175,823.00	146,510.00	117,939.00	28,571.00	Material Variance	Timing



30 MAY 2012

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Plant Operation Costs</b>							
<b>Operating Expenses</b>							
55201585	Less Plant Operating Costs Allocated V	(298,254.00)	(248,540.00)	(359,876.22)	111,336.22		Material Variance Timing
55201620	Plant Depreciation Recovered	(285,964.06)	(238,300.00)	(123,725.55)	(114,574.45)		Material Variance Timing, plant utilisation
55201623	Plant Operating Costs - Deprec	285,964.06	238,300.00	218,852.13	19,447.87		Material Variance Timing
55201628	Plant Oper Costs - Fuels & Oil	135,500.00	112,910.00	107,169.86	5,740.14		Material Variance Timing
55201632	Plant Op.Cost - Ins/Lic/Borrow	27,389.00	22,820.00	3,231.46	19,588.54		Material Variance Timing
55201635	Plant Oper Cost - Parts/Repair	58,000.00	48,330.00	58,887.50	(10,557.50)		Material Variance Timing
55201639	Plant Operating Costs - Tyres	21,000.00	17,500.00	5,366.36	12,133.64		Material Variance Timing
<b>Stock Purchases &amp; Issues</b>							
<b>Operating Expenses</b>							
55301653	Purchases - Bulk Fuel Depot	0.00	0.00	87,055.90	(87,055.90)		Material Variance Not Budgeted
55301654	Issues - Bulk Fuel Depot	0.00	0.00	(98,667.60)	98,667.60		Material Variance Not Budgeted
55301657	Purchases - Bulk Fuel Tanker	0.00	0.00	28,655.57	(28,655.57)		Material Variance Not budgeted
55301658	Issues - Bulk Fuel Tanker	0.00	0.00	(35,975.40)	35,975.40		Material Variance Not budgeted
<b>Salaries &amp; Wages</b>							
<b>Operating Expenses</b>							
55401570	Gross Total Salaries & Wages	1,626,529.00	1,355,440.00	1,146,401.02	209,038.98		Material Variance Timing
55401590	Less Salaries/Wages Allocated	(1,626,529.00)	(1,355,440.00)	(1,146,401.02)	(209,038.98)		Material Variance Timing

30 MAY 2012

**SHIRE OF SHARK BAY**  
CAPITAL EXPENDITURE AS AT 30 April 2012

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>ADMINISTRATION</b>						
<i>Furniture and Office Equipment</i>						
	Misc. Hardware Purchases/Upgrades	Computer Replacement	10,000	7,864	Municipal Fund	5 Computers have been purchased, Extra computer and laptop still to be purchased. 6 Printers now purchased.
		Server Replacement	30,000	0	Municipal Fund	On Order
	Misc. Software Purchases/Upgrades	Chairs	6,000	1,145	Municipal Fund	Software purchase part of server upgrade
	Council Chambers	Tablet PCs	5,000	0	Municipal Fund	Redesign of chambers and furniture is currently being considered
			10,000	0	Municipal Fund	Compiling quotes and researching appropriate platform for ease of use and compatibility
						Three new work stations, desks chairs, return and shelving purchased.
						Cover shelving unit, 3Dvr mobile pedestal & 2400 x 1800 workstation purchased in April.
	Office Furniture & Equipment	General Replacement	7,500	8,072	Municipal Fund	Project completed, new photocopier purchased
		Photocopier	18,000	11,711	Municipal Fund	
			86,500	28,792		
<b>Buildings</b>						
	Upgrade and Refurbishment of Shire Office	Shire office carpark	25,000	0	Municipal Fund	Project to be incorporated into the completion of the Fisheries building
	Staff Housing Capital Works					
	Solar Power for houses		0	43,770	CLGF Regional Group Project	Project completed, costs to be allocated to project
	5 Spaven Way	Capital Maintenance	5,000	4,200	Municipal Fund	Capital maintenance as required
	65 Brockman Street	Capital Maintenance	5,000	3,278	Municipal Fund	Capital maintenance as required
	51 Durlacher Street	Capital Maintenance	5,000	3,288	Municipal Fund	Capital maintenance as required
		Landscaping	5,000	6,159	Municipal Fund	Retaining wall completed, fencing starts 13/02/2012
	80 Durlacher	Capital Maintenance	5,000	0	Municipal Fund	Capital maintenance as required
			50,000	60,696		
<b>Plant and Equipment</b>						
	CEO Vehicle		65,000	62,161	Municipal Fund	New Prado purchased
	DCEO Vehicle		45,000	39,696	Municipal Fund	New Kluger purchased
	Admin Pool Vehicle		42,000	39,696	Municipal Fund	New Kluger purchased
			152,000	141,553		
<b>Total Administration</b>			288,500	231,041		

30 MAY 2012

**SHIRE OF SHARK BAY**  
**CAPITAL EXPENDITURE AS AT 30 April 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>LAW, ORDER AND PUBLIC SAFETY</b>						
<b>Buildings</b>	Emergency Services Building	Headworks, carpark, fencing	50,000	8,450	Municipal Fund	Concept Design stage, awaiting confirmation on land.
			50,000	8,450		
<b>Plant and Equipment</b>						
Rangers Vehicle			42,000	0	Municipal Fund	Deferred until further consideration given to ranger appointment.
						Marquee purchased, air conds fitted, trailer ordered. Fire rescue equip. for
			16,870	22,662	FESA Capital Grants	Useless Loop.
SES Capital Equipment			58,870	22,662		
<b>Total Law, Order and Public Safety</b>			<b>108,870</b>	<b>31,112</b>		
<b>HOUSING</b>						
<b>Buildings</b>						
Pensioner Units Capital Works	Capital Maintenance		15,000	2,500	Pensioner unit reserve	Capital maintenance as required, on going
	Fencing		25,000		Pensioner unit reserve	Project not commenced
	Landscaping		10,000		Pensioner unit reserve	Project not commenced
	Community Area		10,000	26,154	Pensioner unit reserve	Project completed now the electrics have been connected to the BBQ
			60,000	28,654		
<b>Total Housing</b>			<b>60,000</b>	<b>28,654</b>		
<b>COMMUNITY AMENITIES</b>						
<b>Infrastructure Assets - Public Facilities</b>						
Townscape Construction	Lighting and Pathways		30,000	420	Municipal Fund	Works incorporated into completion of Fisheries building.
	Barnard Street		10,000	0	Municipal Fund	Project anticipated to start March 2012
	Refuse Tip		35,000	0	Municipal Fund	Project anticipated to start March 2012
	Shed		15,000	0	Municipal Fund	Deferred until Gascoyne Regional Waste Management plan is considered.
	Mulcher		90,000	420		
<b>Infrastructure Assets</b>			<b>15,000</b>	<b>9,707</b>	Municipal Fund	New roof over Oval bore.
<b>Total Community Amenities</b>			<b>105,000</b>	<b>10,127</b>		

30 MAY 2012

**SHIRE OF SHARK BAY**  
**CAPITAL EXPENDITURE AS AT 30 April 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>RECREATION AND CULTURE</b>						
<b>Buildings</b>						
	Town Hall Solar Power	CLGF Regional Projects	24,502	5,559	CLGF Regional Group Project	Project completed, costs to be allocated to project
	Multi Purpose Building		3,900,000	2,830,795	Royalties for Regions	Construction in progress
	Rec Centre Additional Works		630,397	226,594	CLGF and POS funds	Construction in progress
	Rec Centre Planning carry over		59,305	105,117	CLGF	Construction in progress
	Discovery Centre Solar Power	CLGF Regional Projects	170,220	60,856	CLGF Regional Group Project	Project completed, costs to be allocated to project
	Community Resource Centre Grounds	Car Park, Old Jail, Landscaping	50,000	19,121	Municipal Fund	Commenced car park
	Community Centre Capital Works		5,000	0	Municipal Fund	Capital maintenance as required
	Community Centre Solar Power		0	12,169	CLGF Regional Group Project	Project completed, costs to be allocated to project
			<b>4,839,424</b>	<b>3,260,211</b>		
<b>Infrastructure Assets - Public Facilities</b>						
	Rock Wall		20,000	0	Municipal Fund	Capital maintenance works will be carried out when funds are suitable
	HMAS Sydney II Memorial		140,000	36,600	Royalties for Regions	Project in progress
	Entry Statement Power and Lighting		100,000	0	Regional Headworks, GDC	Awaiting submissions from Horizon Power
	Denham Entry Statement		90,000	40,006	Municipal Fund	Project completed
	Welcome Signage		25,000	0	Municipal Fund	Project not commenced
	Knight Terrace Eastern Carpark Boat Ramp		80,000	0	Municipal Fund	Project commenced, awaiting plans for DOT placement approval
			<b>455,000</b>	<b>76,606</b>		
<b>Furniture and Office Equipment</b>						
	Discovery centre - Furniture & Fittings		5,000		Municipal Fund	Project not commenced
	Display Entry Curtain					
	Lighting		13,000	15,383	Municipal Fund	Project completed
	Catering Fridge		2,000	1,325	Municipal Fund	Project completed, large domestic fridge purchased
			<b>20,000</b>	<b>16,708</b>		
<b>Plant and Equipment</b>						
	Discovery Centre - Plant and Equipment		15,000	865	Municipal Fund	Capital maintenance as required, reception display tv screen replaced
	Electronic Displays					
	Mini Scaffold		1,000	0	Municipal Fund	Project not commenced
			<b>16,000</b>	<b>865</b>		
<b>Heritage Assets</b>						
	Dirk Harbo Lighthouse Cottage Restoration		320,963	26,010	Dept of Sustainability and	Tender Issued
	Oral Pastoral History Book		0	8,317	Dept of Cabinet	Payment two of three for book printing.
			<b>320,963</b>	<b>34,327</b>	Trust and Municipal fund	
			<b>5,651,392</b>	<b>3,388,717</b>		

**Total Recreation and Culture**

30 MAY 2012

**SHIRE OF SHARK BAY**  
**CAPITAL EXPENDITURE AS AT 30 April 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>TRANSPORT</b>						
<b>Buildings</b>						
	Upgrade Depot Workshop	CLGF Regional Projects	15,000	16,503	0 Municipal Fund CLGF Regional Group Project	Quotes received and being assessed
	Depot Solar Power		57,735	16,503		Project completed, costs to be allocated to project
			72,735	16,503		
<b>Plant and Equipment</b>						
	Depot Tools and Major Plant	Major Plant	20,000	9,300	Municipal Fund	Ongoing as required
	Communications Upgrade		5,000	2,705	Municipal Fund	Ongoing as required
	Replacement Ute Country		42,000	37,046	Municipal Fund	New Hilux Purchased
	Replacement Ute Town Supervisor		42,000		Municipal Fund	New Hilux ordered, delivery expected late February 2012
	Town Loader		250,000		Municipal Fund	Quotes received and being assessed
	Low Loader		100,000	78,447	Municipal Fund	Second hand low loader purchased
	Vibrating Roller		170,000	165,000	Municipal Fund	New Bomag roller purchased
	Camp Mess Van Replacement		40,000		Municipal Fund	Research being undertaken to explore options
	Camp Supervisor Van		35,000		Municipal Fund	Research being undertaken to explore options
			704,000	292,498		
<b>Infrastructure Assets - Roads</b>						
	Street Light Kerbing Knight Terrace		50,000		Municipal Fund	In planning stage
	Barford Street Road Reconstruction		50,000	9,473	Roads to Recovery	Project underway, pavers removed and tack coat applied
	School Carpark		70,000	57,138	Municipal School	Project underway, tack coat applied
	Stella Rowley Drive - RRG		84,743	86,198	Regional Road Group	Project completed
	Useless Loop Road - RRG		216,527	27,554	Regional Road Group	Ongoing program
	Knight Terrace Reseal R2R		146,143		Roads to Recovery	Project not commenced
	Useless Loop Road - R2R		98,000	176,730	Roads to Recovery	Project completed
	Woodleigh-Byro Road R2R		68,911	70,388	Roads to Recovery	Project completed
			784,324	427,461		
<b>Infrastructure Assets - Denham Mairne Facilities</b>						
	Winch House and Jinker Capital Maintenance		20,000		Municipal Fund	Wheels for jinker have been sourced
	Denham Boat Ramp Chafers and Rails		8,000	4,396	RBFS, round	Project in progress
	Commercial Jetty Capital Works		5,000		Municipal Fund	Capital maintenance as required
	CCTV Monitoring	Installation	4,000	4,192	Municipal Fund	Cameras installed, network connections still to be configured.
	Marina Development Plan		55,000	22,100	RBFS, round	Project is progressing, community surveys out in February 2012.
			92,000	30,688		
<b>Infrastructure Assets - Monkey Mia Boating Facilities</b>						
	Monkey Mia Jetty Upgrade		1,000,000	2,200	Royalties for Regions	Awaiting Cabinet approval
	Monkey Mia Boat Ramp		120,000	6,277	RBFS, round	Awaiting plans for DOT placement approval
			1,120,000	8,477		
<b>Infrastructure Assets - Footpaths</b>						
	Hatnog Cres Footpath		50,000	615	Municipal Fund	Footpath plan adopted, project started.
			50,000	615		
<b>Total Transport</b>			2,823,059	776,242		
<b>Total Asset Acquisition</b>			9,036,821	4,465,893		



30 MAY 2012

**SHIRE OF SHARK BAY**  
**CAPITAL EXPENDITURE AS AT 30 April 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
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**Summary****Summary of Asset Acquisitions by Function**

	Budget	YTD
Governance	268,500	231,041
Law Order and Public Safety	108,870	31,112
Housing	60,000	28,654
Community Amenities	105,000	10,127
Recreation and Culture	5,651,392	3,388,717
Transport	2,823,059	776,242
Economic Services	0	0
	<b>9,036,821</b>	<b>4,465,893</b>

**Summary of Asset Acquisitions by Asset Class**

	Budget	YTD
Furniture and Equipment	106,500	45,500
Land and Buildings	5,072,159	3,374,514
Plant and Equipment	930,870	467,578
Heritage Assets	320,968	34,327
Infrastructure Assets - Roads (Non-Town)	614,324	360,850
Infrastructure Assets - Town Streets	170,000	86,611
Infrastructure Assets - Public Facilities	1,772,000	125,898
Infrastructure Assets - Streetscapes	0	0
Infrastructure Assets - Footpaths	50,000	615
Infrastructure Assets - Drainage/Culverts	0	0
	<b>9,036,821</b>	<b>4,465,893</b>

The President adjourn the Council meeting at 10.245am to conduct an Australian citizenship ceremony for Ms Mary Patricia Bowden.

Council reconvened at 11.02 am without Cr Capewell.

12.3 Budget – Councillors Meeting Attendance Fees  
BU101/CO120

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved            Cr Hanscombe  
Seconded       Cr Prior

Officer Recommendation

**That Council:**

**In accordance with section 5.99 of the *Local Government Act 1995*, pay Councillors annual attendance fees in lieu of meeting fees.**

**Adopt the following entitlements for the 2012-2013 financial year payable by way of twelve equal monthly instalments:**

**An annual Attendance Fee for Council Members of \$3,850**

**An annual Attendance Fee for the Shire President of \$7,700**

**An annual Local Government Allowance for the Shire President of \$6,600**

**An annual Local Government Allowance for the Deputy Shire President of \$1,650 (Being 25% of the Shire Presidents allowance)**

**An annual Telecommunications Allowance of \$250 for all Council Members**

**An annual Information Technology Allowance of \$250 for all Council Members**

Cr Capewell entered the Council chamber at 11.04 am.

### **Amendment**

**Reason:** Council felt that an amount of 60% of the maximum set by regulations would be more equitable.

Moved                      Cr Hanscombe  
Seconded                Cr Prior

### **Council Resolution**

**That Council:**

**In accordance with section 5.99 of the *Local Government Act 1995*, pay Councillors annual attendance fees in lieu of meeting fees.**

**Adopt the following entitlements for the 2012-2013 financial year payable by way of twelve equal monthly instalments:**

**An annual Attendance Fee for Council Members of 60% of the maximum amount set by regulations**

**An annual Attendance Fee for the Shire President of 60% of the maximum amount set by regulations**

**An annual Local Government Allowance for the Shire President of 60% of the maximum amount set by regulations**

**An annual Local Government Allowance for the Deputy Shire President of 25% of the Shire Presidents allowance**

**An annual Telecommunications Allowance of \$250 for all Council Members**

**An annual Information Technology Allowance of \$250 for all Council Members  
5/1 CARRIED**

### **Comment**

The following tables show a breakdown of Councillors entitlements for the 2011-2012 financial year, the maximum allowances Councillors are entitled to and the proposed entitlements for the 2012-2013 financial year. The proposed entitlements being 55% of the maximum entitlements with the exception of the Telecommunications and Information Technology Allowances which are proposed at the same rate set previously.

The proposed fees are intended to standardise the fees at 55% of the maximum fees set by the Local Government Act. The affect of this change will result in a \$100 increase to the Presidents remuneration made up of a decrease in attendance fee of \$1,300 and an increase in the Presidents Allowance of \$1,400. The Deputy Presidents Allowance being 25% of the Presidents allowance will result in an increase of \$350.

ORDINARY COUNCIL MINUTES

30 MAY 2012

Current Fees for 2012		Attendance Fee	President Allowance	Travel Reimbursement	Telecommunications Allowance	Information Technology Allowance	Total
President		9,000	5,200		250	250	14,700
Deputy President		3,850	1,300		250	250	5,650
Councillor		3,850			250	250	4,350
Councillor		3,850			250	250	4,350
Councillor		3,850			250	250	4,350
Councillor		3,850			250	250	4,350
Councillor		3,850			250	250	4,350
<b>Total</b>		<b>32,100</b>	<b>6,500</b>	<b>-</b>	<b>1,750</b>	<b>1,750</b>	<b>42,100</b>
<b>Budget</b>	<b>47,100</b>	<b>32,100</b>	<b>6,500</b>	<b>5,000</b>	<b>1,750</b>	<b>1,750</b>	<b>47,100</b>

Maximum Allowances		Attendance Fee	President Allowance	Travel Reimbursement	Telecommunications Allowance	Information Technology Allowance	Total
President		14,000	12,000		2,400	1,000	29,400
Deputy President		7,000	3,000		2,400	1,000	13,400
Councillor		7,000			2,400	1,000	10,400
Councillor		7,000			2,400	1,000	10,400
Councillor		7,000			2,400	1,000	10,400
Councillor		7,000			2,400	1,000	10,400
Councillor		7,000			2,400	1,000	10,400
<b>Total</b>		<b>56,000</b>	<b>15,000</b>	<b>-</b>	<b>16,800</b>	<b>7,000</b>	<b>94,800</b>
<b>Budget</b>	<b>102,800</b>	<b>56,000</b>	<b>15,000</b>	<b>8,000</b>	<b>16,800</b>	<b>7,000</b>	<b>102,800</b>

Proposed fees for 2013	55%	Attendance Fee	President Allowance	Travel Reimbursement	Telecommunications Allowance	Information Technology Allowance	Total
	Of Maximum Allowance	55.0%	55.0%		10.4%	25.0%	
President		7,700	6,600	-	250	250	14,800
Deputy President		3,850	1,650	-	250	250	6,000
Councillor		3,850	-	-	250	250	4,350
Councillor		3,850	-	-	250	250	4,350
Councillor		3,850	-	-	250	250	4,350
Councillor		3,850	-	-	250	250	4,350
Councillor		3,850	-	-	250	250	4,350
<b>Total</b>		<b>30,800</b>	<b>8,250</b>	<b>-</b>	<b>1,750</b>	<b>1,750</b>	<b>42,550</b>
<b>Budget</b>	<b>47,550</b>	<b>30,800</b>	<b>8,250</b>	<b>5,000</b>	<b>1,750</b>	<b>1,750</b>	<b>47,550</b>

The *Local Government Act 1995* and the Local Government (Administration) Regulations 1996 set out the minimum and maximum fees and allowances payable to Elected Members, summarised as follows:

<b>Elected Members Meeting Fees</b>	
LG Act Sec. 5.99	Council may decide to pay an <b>annual fee</b> for councillors attending meetings, (whether they attend meetings or not) or instead pay for only the meetings they attend as stated in section 5.98(1) of the local government act.
Admin Reg. 34 (1)(a)(b)	The Annual Fee for Councillors (except Shire president) must be between 2,400 and \$7,000.
Admin Reg. 34 (2)(a)(b)	The Annual Fee for the President must be between \$6,000 and \$14,000.
<b>or</b>	
LG Act Sec. 5.98 (1)	A council who decides to pay elected members by meeting attendance rather than an annual fee, then the fees must be;
Admin Reg. 30 (1)(a)(b)	The fee for councillors (except the president) to attend a council meeting must be between \$60 and \$140
Admin Reg. 30 (4)(a)(b)	The fee for the president to attend a council meeting must be between \$120 and \$280
Admin Reg. 30 (2)(a)(b)	The fee for a councillors including the president to attend a committee meeting must be between \$30 and \$70
Admin Reg. 30 (3)	The total fees paid to a councillor other than the president must not exceed \$7,000
Admin Reg. 30 (5)	The total fees paid to the president must not exceed \$14,000
<b>Allowance for President and Deputy President</b>	
Admin Reg. 33	The Annual allowance for the President must be between \$600 and \$12,000.
Admin Reg. 33A	The Deputy President may be paid an allowance up to 25 % of the Presidents allowance.
<b>Elected Members Allowances and Reimbursements</b>	
LG Act Sec. 5.98 (2)	A council member who incurs an expense of a kind prescribed as being an expense is entitled to be paid.
Admin Reg. 31. (1)	Rental charges incurred by a member in relation to one telephone and one facsimile machine. Child care and travel costs (motor vehicle and accommodation) incurred by a council member because of the member's attendance at a council or committee of which they are a member.
Admin Reg. 31 (2)	Councillors can be reimbursed an actual amount.



Admin Reg. 31 (3)	Councillors can be reimbursed childcare costs or \$20 per hour whichever is the lesser.
Admin Reg. 34AB	Councillors can be reimbursed travel Costs, which is paid at the Public Service Award rates.
LG Act Sec. 5.99A	The Council may decide to a prescribed minimum annual allowance for a type of expense or where the Council has set an allowance within the prescribed range annual allowance range for that type of expense.
Admin Reg. 34A.	The maximum annual Allowance for telephone and facsimile rental charges is \$2,400 pa
Admin Reg. 34AA	The maximum annual Allowance for information technology is \$1,000 pa.

The Local Government Act prescribes that Council Members be paid for attending meetings and reimbursed for costs incurred while carrying out their function as a Council Member. This is to ensure that community members are not discouraged from standing for election on the grounds that they cannot afford to. When considering the level of fees and allowances for Council Members, Councillors need to take into consideration what they think a community member should be remunerated for carrying out the function of a Council Member.

#### Legal Implications

*Local Government Act 1995* Part 5 Division 8 – Local government payments and gifts to its members of Local Government (Administration) Regulations 1996 Sections 30-34AB inclusive.

#### Policy Implications

Nil

#### Financial Implications

Budget costs for the 2012-2013 financial year will be \$47,550 including an estimate of \$5,000 for Travel Reimbursement. This is an increase of \$450 on last year's budgeted amount of \$47,100.

#### Strategic Implications

Nil

#### Voting Requirements

Absolute Majority Required

Date of Report

18 May 2012

### **13.0 Town Planning Report**

#### **13.1 Preliminary Proposal – Proposed Mining Workforce Accommodation – Hamelin Station P2001**

Author

Liz Bushby, Gray & Lewis

Disclosure of Any Interest

Declaration of Interest: Gray & Lewis receive planning fees for advice to the Shire

Nature of Interest: Financial Interest – Section 5.65 of Local Government Act 1995.

Declaration of Interest: Cr Wake

Nature of Interest: Financial and Proximity Interest as live at Hamelin Pool Station and has a relationship with the owner

Cr Wake left the Council Chamber at 11.25 am.

Moved

Cr Prior

Seconded

Cr Capewell

#### **Council Resolution**

**That Council:**

**1. Advise Whelans that;**

- (i) The Shire is generally supportive of the development proposal objective and concept for proposed mine site workers accommodation on the Hamelin Station pastoral lease 3114/476, Lot 220 Shark Bay Road. Council understands it has broad discretion to consider an application for the accommodation as a 'Use Not Listed' under the Shire of Shark Bay Local Planning Scheme No 3 and assess it in accordance with the objectives of the Rural / Pastoral zone.**
- (ii) The Shire has no technical mechanism under the Scheme to grant any 'in principle' support or 'preliminary approval', however can provide assurances that any formal application will be considered on merit, having regard for any submissions received during advertising. The Shire supports development which may have local economic benefits if undertaken in a manner that respects the World Heritage Values, addresses planning requirements and environmental issues.**
- (iii) The proponent is encouraged to continue to positively work with Council and Shire officers to progress the proposal.**
- (iv) The Shire would encourage the proponent to consider a visual impact assessment as part of a future development application, with a selection of colours and materials that are sympathetic to the colour palette of the lands natural landscape.**
- (v) The Shire looks forward to the proposal progressing. Whilst not a planning consideration, the Shire notes that such a development will have positive local economic impacts.**

**2. Provide a copy of this report to the proponent which outlines the general planning process and landuse classifications.**

**4/0 CARRIED**

Précis

Recent correspondence has been lodged by Whelans seeking 'in principle' support for accommodation for mine site employees to be established adjacent to the existing Hamelin Station. The accommodation is proposed to service workers in association with mining operations on a Cockburn Pastoral Lease.

Gray & Lewis does not recommend that any local government provide 'in principle' support for any preliminary proposals, however Council has the opportunity to provide informal feedback and make any comments to the applicant.

Any preliminary comments provided to the applicant will not prejudice Council in determining any future formal development application.

Background

- *Previous Council Decision*

At its Ordinary Meeting held on the 25 May 2011, Council granted conditional approval for a development application for an extractive industry / mine site with long term accommodation and other associated infrastructure to support and operate on a pastoral lease 311/441 Coburn Road.

The extractive industry component related to the Coburn Zircon Mineral Sands Project.

This proposal relates as it proposes accommodation on Hamelin Station for workers associated with the Coburn Zircon Project.

Comment

- *Current Preliminary Proposal*

The key objective of the project is *'create a sustainable, low impact village for the Coburn Project employees directly adjacent to the very good standard short stay accommodation and camping facilities at the Hamelin Station homestead, namely Hamelin Station.'*

The accommodation would house 128 workers and support staff for the life of the Coburn project, which is *'anticipated to be in the order of 25 years but may last longer if further ore is discovered'*.

The proponent estimates that the accommodation will be utilised by the mine site employees for approximately 25 years. The accommodation would be designed so that it could convert to short stay tourist accommodation after approximately 25 years.

The proponent advises that the accommodation and infrastructure for a new mine site 'village' will be designed for a longer life than required for the mining operation.

A copy of the proponent's letter is below:

30 MAY 2012

1-AP-10857 P2001



Our ref: 15554-01.let: VSB

4 May 2012

The Chief Executive Officer  
Shire of Shark Bay  
PO Box 126  
DENHAM WA 6537

RECEIVED

16 MAY 2012

Shire of Shark Bay

Attention: Mr Paul Anderson  
Chief Executive Officer

Dear Paul

RE: HAMELIN STATION HOMESTEAD ACCOMMODATION EXPANSION, APPLICATION FOR  
APPROVAL 'IN-PRINCIPLE'

Following the presentation to the Ordinary Council meeting on Thursday 26 April 2012, we hereby make formal application for approval 'in-principle' on behalf of Gunson Resources Limited (Gunson) to place a long-term accommodation village at the Hamelin Station homestead site.

#### Overview

The present Hamelin Station Stay accommodation and camping provided as part of the Hamelin Station pastoral lease number 3114/476 currently provides self-contained accommodation together with, and is licensed for, caravan and campsites. This proposal is to expand the Hamelin Station Stay with a long-term accommodation village and associated infrastructure to house employees associated with the Coburn Zircon Project (Project) by Gunson. The Project is a proposed mineral sand mining project located on the western extremity of the Coburn and Hamelin pastoral leases, centred approximately 25 kilometres south of the Hamelin Station homestead.

Planning approval by the Shire was granted on 25 May 2011, with development application 3/2011 to establish an extractive industries/mine site with long-term accommodation adjacent to the mining operations on Coburn pastoral lease. However the opportunity to locate the village accommodation at the Hamelin Station homestead is considered a much better outcome for employees and Denham. It will change from being a relatively isolated accommodation facility, to a more accessible village providing a healthier social and physical living environment. Significantly, it will also provide a much greater potential to involve the Denham community in the Project. It will also offer a greater potential for both existing business opportunities as well as individual employment.

The village will be used by the mine site employees for a period of approximately 25 years and upon completion will revert to be used for tourism. The accommodation and infrastructure has been designed specifically for a longer life than required for the mining operation. It has also been specifically designed for adaptation for a change of use for tourism.

1

HEAD OFFICE:  
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PERTH | KALGOORLIE | KARRATHA | BROOME | KUNUNURRA

WHELAN'S (WA) PTY LTD ACN 074 363 741

ASSOCIATED OFFICES: ADELAIDE | MELBOURNE | SYDNEY | BRISBANE

SURVEYING

MAPPING

TOWN PLANNING





It is on this basis we make application for approval 'in-principle' to expand the Hamelin Station homestead village. This will be on the basis of consideration of this as an 'SA' use, with Council exercising its discretionary powers as per its Town Planning Scheme No 3

#### **Proponent**

The proponent for this project is Managing Director, David Harley of Gunson. Gunson has been granted all approvals to commence its mineral sand mining project on Coburn Station and has a conditional agreement to purchase to the Hamelin Pastoral Lease which also covers the northern half of the Coburn ore body. The Hamelin pastoral lease directly abuts the northern boundary of the Coburn pastoral lease. Under the terms of the lease, through the Department of Regional Development and Lands, the Hamelin pastoral lease can be renewed for another 49 years from June 2015. This provides Gunson the commercial certainty to complete the accommodation village and the proposed sequential use for tourist activities.

Gunson has appointed a well respected team to plan and implement the village project:

- Slavin Architects Pty Ltd – Mr Murray Slavin, Architect,
- URS – Ashley Bird, Environmental Scientist, and
- Whelans Town Planning - Vernon Butterly, Town Planner.

Associated with this team are other sub consultants such as Aecom Engineers, with construction and village management operators.

#### **Project Objectives**

The key objective for this project is to create a sustainable, low impact village for the Coburn Project employees directly adjacent to the very good standard short-stay accommodation and camping facilities at the Hamelin Station homestead, named Hamelin Station Stay.

The village will accommodate 128 workers and support staff for the life of the Coburn Project, which is anticipated to be in the order of 25 years but may last longer if further ore is discovered. At the end of mine life the accommodation will be able to be readily converted to attractive accommodation particularly suited to tourism.

#### **Current Situation**

This proposal will build on the work of earlier generations and recognise the value of the homestead, other current housing, the shearing shed and also the existing man-made lake. Also it is intended to prepare a heritage Conservation Plan for restoration and sympathetic adaption and ongoing maintenance of the significant buildings and structures. This will be as part of the recognition in the Municipal Inventory prepared by the Shire of Shark Bay.

The standard of the buildings and accommodation at the homestead is very good. The site also has a caravan park licence for 10 caravan sites and 20 camp sites under the Caravan and Camping Act. The current facilities provide for self-contained short-stay accommodation with family rooms, standard rooms and twin rooms, single rooms, unpowered camping, as well as the 10 caravan sites.





Other accommodation exists for the station manager and staff, storage sheds and infrastructure such as hydro powered electricity generation.

The outflow from the hydro-electric power station has resulted in a large lake approximately a metre or so deep which is well vegetated in its surrounds with marine vegetation and supports well-represented bird life. It is intended to retain the current hydro capacity as the outflow recharges the wetland. To terminate it and cap the bore would result in the loss of this remarkable – if accidental – habitat.

All access roads are in good condition and internal pathways have been created to direct pedestrian traffic, mainly constituted from the local shell material and bordered with local stone.

The current standard of the buildings and facilities and management of the site will be maintained ([www.hamelinstationstay.com.au](http://www.hamelinstationstay.com.au)).

#### **Description of the Proposal**

The proposal will retain the existing facilities at the homestead as well as continuing the Hamelin Station activities as an operating station, which principally relies upon the grazing of sheep.

The new design principles for the accommodation at Hamelin homestead will follow the same aesthetic typology as the current built form (pitched rooves, verandahs, etc) and adaption in its site responsiveness. The key aspects are to take account of:

- the cyclone area,
- the hot arid climate,
- standard solar design principles will apply,
- long building axes east west,
- living spaces orientated north,
- good cross flow for natural ventilation,
- high ceilings, and
- low thermal mass construction.
- regeneration from local seed and topsoil of original vegetation, and replanting of native, local tree-types in soil pockets throughout the village area to reduce glare, and provide shading and ground cooling

The new village site will be juxtaposed west to the existing operation on a minor calcrete rise of approximately 1 metre.

All vehicular traffic into the site will be managed by a separate route which will be further west than the current entrance to avoid conflict between the mine-site employees and tourists. All new pedestrian access will be designated the same as is for the tourist facility. That is, with edged pathways based on shell grit or crushed and consolidated calcrete. Employees' travel to and from the mine site will be via a new access track cleared by Gunson from the homestead that will run directly south across Hamelin Station and Coburn Station to the Coburn mine access road, which should be a travel time in a mini bus of approximately 30 minutes. This track will also be used as an access way for pastoral activities on the combined Gunson-owned Coburn and Hamelin leases.



In addition, there will be a management plan for the accommodation village site to provide long-term protection for the site, the landscape, heritage and the lake. This plan will provide guidelines for employees whilst living at the site on how to conduct themselves, park their vehicles and general use of the environs to protect the landscape and heritage values.

The accommodation modules will be designed with flexibility for future change of use - from a mining accommodation village to tourism. The built form will be a series of shared dwellings each consisting of four accommodation units each with their own ensuites and storage. These modules will be provided in such a way that they can be converted for onsite couples rather than just single persons.

At the end of mining project, the modules will be converted for holiday accommodation comprising 2 bedroom units with ensuites, a central area for day activities, and substitute kitchen and laundry for the ensuite pods.

The buildings will be constructed and clad in high coastal-exposure grade Colorbond, with pitched rooves. The rooves will be used as the bases for environmentally sustainable infrastructure such as solar arrays and rainwater capture. A main kitchen dining area will be included, which will also have large insect proof enclosed veranda. As discussed, all rain water will be collected with grey water recycling and local irrigation from the waste water system. Collection and treatment of on-site effluent will be via a vacuum sewerage system and waste, particularly food waste, will be composted and significantly reduced in volume under a new waste management system currently operating on several mine sites. Also all glass, metal, plastics and recoverable will be removed from the site. In regard to power, it is proposed to continue the use of the bore hydro-electric scheme supplemented by solar power generation and twin diesel electric sets.

A centralised chiller plant transferring chilled water through a common-trench ring main will be used for air conditioning rather than individual split systems. The centralisation system removes unnecessary noise from the village, has an extended life cycle and the lake used for heat rejection. In summary, the outcome will be a sustainable, adaptable village designed to attract and support the best possible workforce for the Coburn Project. The village will be adapted and managed with the support of a program of ongoing performance monitoring and benchmarking.

It is not proposed to replicate other commercial activities currently in the area. Instead, the village will be designed to take advantage and support the Hamelin Pool Telegraph Station facilities, which are only 2 kilometres away. Locating the mine village at Hamelin will also benefit Denham, approximately 1 hour to the north by road. Attached to this application is a digital PowerPoint of the matters as discussed headed, *Accommodation Village Hamelin Station*.

#### **Operational Activities**

All waste disposals will be mainly treated on the site, with excess disposed of at the landfill site near Denham. Australia Post will continue to deliver as per the current arrangements with the contractor for Australia Post.



**Benefits**

This is an outstanding opportunity to take advantage of the good standard of accommodation and amenity that exists at the Hamelin Station homestead.

For Gunson, it is an opportunity to provide attractive accommodation for its employees although there is a risk that permitting delays and extra capital costs may be involved in locating the village at Hamelin. Alternatively the village would have been located adjacent to the mining operations and subject to the problems typically associated with:

- noise from the mine,
- isolation from services.

This approach will assist in long-term retention of employees due to its attractiveness against other sites, without the values that are proposed in the village.

The advantages for the Shire of Shark Bay are:

- the closer location to the Denham township will be a key attraction for local people,
- locating the village near to the Hamelin Telegraph Station facilities of a post office, shop, and café will mean the expansion of the existing businesses, and
- future expansion of tourism.

**Time Frame**

In regard to the mining operation, all approvals for construction, including a village at the mine, have been granted and clearing of the route of the mine access road from the North West Coastal Highway to the proposed mine office and power station commenced this week.

The time frame for construction and operation of the mine village at Hamelin is between September 2012 and August 2013.

It is anticipated that Gunson will be in a position to make formal application for planning approval within the next four weeks.

**Shire of Shark Bay Town Planning Scheme No 3**

The current zoning of the land is 'Rural/Pastoral' zone. It is proposed that for due process to be undertaken in accordance with Shire of Shark Bay Town Planning Scheme No 3, it is best to make this application to identify the mine village and its associated infrastructure as an 'SA' use. Council has the power to exercise its discretionary powers subject to:

1. full details and particulars of the proposal being advertised for a period of 21 days,
2. a sign giving the same details appraised on the site for the duration advertisement ,



3. adjoining property owners being notified of the proposal in writing,
4. the Council has considered any representations made either in support or in opposition to the proposal.

#### **Heritage**

The existing Hamelin Station Homestead accommodation and associated buildings are listed in Shire of Shark Bay Municipal Inventory. It is proposed to upgrade this status by the preparation of a Conservation Plan for the existing facilities so that this can best retain the conservation values for the site.

#### **Next Steps**

There will also be a requirement that because the land is leased as Crown land and a pastoral lease that Gunson as part of its arrangements with the current owner of the Hamelin pastoral lease will also seek approval from the Department of Regional Development and Lands, who authorise the use of Crown land. This will be undertaken separately by Gunson in conjunction with the current lessee, Mrs Mary Wake.

After that, the next steps will be for the proponent to make a formal development application for planning approval under Town Planning Scheme No 2. Once that is granted, there will be a requirement for an application for a building licence.

#### **Approval 'In-Principle'**

On the basis on the foregoing as agreed at the Ordinary Council meeting on the 26 April 2012 we hereby ask for written confirmation of approval 'in-principle' for support of this development application for a village at Hamelin Station homestead site.

For any further information please contact Vernon Butterly on 9208 0112.

Yours faithfully

A handwritten signature in blue ink, appearing to read "Vernon Butterly", written over a horizontal line.

Vernon Butterly  
Town Planner  
Whelans Town Planning

- *Ownership / Pastoral Lease/ Land Details*

Hamelin Station operates under a pastoral lease (3114/476) and there is a current lessee. Gray & Lewis has liaised with Whelans and is of the understanding that the pastoral lease includes both Lot 74 and 220 Shark Bay Road. The new accommodation is proposed on a portion of Lot 220.

Gray & Lewis has liaised with the Department of Regional Development and Lands however was unable to attain any useful information on the steps involved for the proponent to gain approval to use the land for mine site accommodation.

Regional Development and Lands simply recommended that the proponent liaise with them directly, and has provided contact details for the person who is currently dealing with the Hamelin Pastoral lease.

It would seem that in the first instance that the proponents would need to gain approval for the activities proposed supplementary to the pastoral lease through Regional Development and Lands.

- *Zoning*

The subject land is zoned 'Rural/Pastoral' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The objectives of the Rural / Pastoral zone are:

- To retain the existing pastoral leases for pastoral industry;
- To prohibit the use of any land which may be incompatible to the existing uses or which may adversely affect the expansion of the areas adjacent to Denham, Monkey Mia and Nanga;
- To prohibit the erection of any structure other than a fence on the land subject to inundation; and
- To ensure that Rural / Pastoral uses protect World Heritage Values, minimise land degradation, promote soil conservation, and ensure the sustainable use of land for rural purposes.
- To provide for low key tourism uses that are compatible with the operations of pastoral leases and the World Heritage Values.

- *Landuse Definitions and Classifications*

When an application is lodged, part of the planning assessment involves examining the landuse definitions in the Scheme, and determining the 'best fit' landuse classification.

If the landuse is listed in the Scheme's Zoning table, it dictates the permissibility of the use in each zone.

There are a number of existing relevant landuse definitions in the Scheme for consideration as follows:

Landuse Definition	Consultant planner comment
<b>Short term accommodation:</b>  Means two or more attached detached dwellings, chalets or similar, on one lot, let for holiday purposes,	The initial mine site workers accommodation use is not construed as 'short stay accommodation' as will service workers and are not for holiday / tourists.



<p>none of which is occupied by the same tenant for continuous period of four months or more.</p>	<p>In the short term, accommodation is proposed to provide mine site workers accommodation, and in the longer term is proposed to be converted to some form of tourist accommodation.</p> <p>It is likely that the future application for conversion of the units can be classified as 'short stay accommodation' as long as guest stays are not proposed to exceed the 4 month period.</p>
<p><b>Temporary accommodation</b></p> <p>Means any habitable building not permanently affixed to the ground and includes any caravan, transportable dwelling, or any structure used for habitation for the purposes of accommodation for a period not exceeding six months.</p>	<p>The proposal appears to seek permanent mine site workers accommodation for an approximate 25 year period (or longer).</p> <p>Clause 5.13.3 of the Scheme has specific provisions for 'temporary accommodation' and caters for seasonal or temporary workforces. Despite that the landuse definition cites an occupancy period not more than 6 months, Clause 5.13.1 cites an occupancy period not exceeding three calendar months (with some allowance for extensions to the period).</p> <p>Clause 5.13.3 limits occupancy to persons directly engaged in the industry <u>on that same lot</u>, or in employment related to the industry specified in a planning approval.</p> <p>The 'Temporary accommodation' definition does not fit the proposed landuse well as the mine site workers accommodation is proposed for at least a 25 year period.</p>
<p><b>Workers Accommodation</b></p> <p>Means a dwelling or residential building occupied by a person who is:</p> <ul style="list-style-type: none"> <li>a) engaged in active employment on the subject land.</li> <li>b) the owner (whether in whole or part) and operator of a business, where that person is also currently actively involved in the operation of the business on a day to day basis in Shark Bay; or</li> <li>c) a spouse, partner or dependent child of a person referred to in paragraph (a) or (b).</li> </ul>	<p>The workers accommodation definition also does not fit the proposed landuse well, as the accommodation is proposed on different land than the actual mine site.</p> <p>The Workers Accommodation use could be considered where both the mine and accommodation is proposed on the same land.</p>

If the accommodation is essentially for permanent accommodation (and more than 6 month occupancy) then none of the existing landuse definitions in the Scheme appear appropriate.

The Scheme does not contain any specific landuse definition for mining workforce accommodation that is not temporary, or is not occupying the same land as the business / source of employment (ie the mine).

The Model Scheme text contained in Appendix B the Town Planning Regulations 1967 also does not contain a definition for 'mine site workers accommodation'.

An informed assessment will occur at full development application stage, however at this juncture Gray & Lewis would recommend that the use will likely have to be processed as 'mine site workers accommodation' and a 'Use Not Listed' under the Scheme.

- *Procedure for a Use Not Listed*

Clause 4.4.2 of the Scheme outlines three options when dealing with a Use Not Listed and states as follows:

*'If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may:*

- a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*
- c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.'*

- *Objectives of the Zone*

On receipt of a formal application, the Council will need to determine whether the proposed 'mine site workers accommodation' is consistent with the objectives of the Rural / Pastoral zone. The zone objectives are outlined in the 'Zoning' section of this report.

Some of the components in determining whether the mine site workers accommodation meets the objectives of the zone, will be to determine whether the use 'protects World Heritage Values' and whether it 'may adversely affect the expansion of the areas adjacent to Denham, Monkey Mia and Nanga'.

This is a subjective assessment and Gray & Lewis considers it will be open to the Council to determine the use may be consistent with the objectives of the Rural / Pastoral zone and seek to advertise the proposal in accordance with Clause 4.4.2.

The use will not adversely impede continuation of the main pastoral use, and in the longer term if an application is lodged to convert the accommodation to 'short stay accommodation', then ultimately the development (depending on form) may meet the objective to *'provide for low key tourism uses that are compatible with the operations of pastoral leases and the World Heritage Values'*.

Due to the complexity of landuse definitions and the complication of the existing limited 'workers accommodation scheme definition, Council may consider the option of obtaining legal advice on this matter.

- *World Heritage*

Hamelin Station is located to the east and south east of the Special Control Area for the Shark Bay World Heritage Property. Although the subject land is outside of the Special Control Area, one of the zone objectives is to ensure Rural /Pastoral uses '*protect World Heritage Values*'.

Council has discretion to refer any formal application to the World Heritage Advisory Committee and Department of Environment and Conservation.

Gray & Lewis would recommend that any formal application be referred to the Advisory Committee and Department of Environment and Conservation, due to the proximity of the development site to the Special Control Area and Hamelin Pool. Under Clause 5.2 of the Scheme Council is to '*have regard to any proposal which may impact on World Heritage Values*' for any development in the Scheme Area.'

In dealing with other proposals on the coastline and near world heritage areas, the World Heritage Advisory Committee has shown particular interest in issues such as visual impact, and colours and materials. In this regard, the proponent should be encouraged to consider formulating a visual impact assessment report, and choosing colours and materials commensurate of the colour pallet of the surrounding natural landscape.

- *Environmental Issues*

Matters such as drainage, water management, clearing of vegetation, waste / rubbish management, servicing, and on site effluent disposal capability will need to be considered as part of the normal planning process.

In accordance with the Scheme, the Shire is also to have regard to the Environmental Protection Authority 'Guidance Statement for Assessment of Development Proposals in Shark Bay World Heritage Property 49' or any succeeding document.

The Environmental Protection Authority guidelines outline a process involving referral of applications to the World Heritage Advisory Committee and Department of Environment and Conservation.

Applications that '*are likely to have a significant environmental impact on the Shark Bay World Heritage Property*' can be referred to the Environmental Protection Authority, and in that case the Environmental Protection Authority would determine whether any formal environmental assessment is required.

Due to the above, it is considered essential that any application be referred to relevant agencies during any advertising.

- *Conclusion*

A full planning assessment will need to be conducted on lodgement of a more detailed formal planning application however, it appears on face value that in the longer term the proposal could create tourist opportunities and in the short term would have local economic advantages. Workers living on site may attend Denham townsite for recreation and assist to support local businesses.

The above are not technically planning considerations however it is acknowledged that a development of this nature may have positive economic impacts for Denham and the Shire.

At a planning level, Gray & Lewis considers that Council has broad scope to consider the proposal under the existing Scheme.

Legal Implications

Gray & Lewis has provided planning advice on the options of landuse classifications that can be considered for the development, however this should not be construed as legal advice. Council may wish to seek legal advice to confirm the extent of discretion over the landuse due to the complexities of the Scheme having an existing 'Workers Accommodation' definition.

Policy Implications

Not applicable

Financial Implications

There may be positive local economic impacts from the proposed development as discussed in this report.

Strategic Implications

The Shires draft Local Planning Strategy working document has been advertised for public comment and is currently being reviewed with submissions by Gray & Lewis. It may be worth including some information on the existing extractive industry/ mine approval in the Draft Local Planning Strategy.

The land definitions under the Scheme can be reviewed as part of a future review of the Shires Town Planning Scheme. Council may consider including a new definition for 'mine site workers accommodation' as part of any Scheme Review.

Voting Requirements

Simple Majority Required

Date of Report

18 May 2012

Cr Wake returned to Council Chamber at 11.45 am.

**14.0 Building Report**

Nil

**15.0 Health Report**

Nil

**16.0 Works Report**

Nil



**17.0 Tourism, Recreation And Culture Report**

**17.1 Gascoyne Games 2012 Opening Ceremony**

NO106.01

Author

Executive Manager

Tourism, Community and Economic Development

Disclosure of Any Interest

Nil

Moved

Cr Prior

Seconded

Cr Capewell

**Council Resolution**

**That Council issues an Expression of Interest to community groups and organisations to develop and undertake an opening ceremony for the 2012 Gascoyne Games.**

**5/0 CARRIED**

Background

The Gascoyne Games will be held in Shark Bay on 14-16 September 2012 and it has been decided to combine the event with the opening of the new Shark Bay Recreation Centre.

Comment

With the Gascoyne Games fast approaching it is prudent to advance preparations for the opening ceremony. Ideas may include a ball, concert, play, performance, exhibition games or other options. To give the community ownership of the games individual or collective groups may be interested in organising and running the event.

Policy Implications

Nil

Financial Implications

If adequate grant funding is unable to be sourced Council will need to consider allocating funds in the next financial year's budget to support the games. Sources of alternative funding are still being explored.

Legal Implications

Nil

Strategic Implications

Asking community groups to participate in the organisation and delivery of the Gascoyne Games aligns with the Shire's Social Objective 3 – A safe and welcoming community where everyone is valued and has the opportunity to contribute and belong, and Civic Leadership Objective 4.3 – To improve collaboration and shared services with other local, state and federal government agencies, industry and community organisations.

Voting Requirements

Simple Majority Required

Date of Report

22 May 2012

17.2 Donations and Financial Assistance Applications

D0106

Author

Executive Manager

Tourism, Community and Economic Development

Disclosure of Any Interest

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as an Office bearer of St John's Ambulance

Declaration of Interest: Cr Prior

Nature of Interest: Impartiality Interest as a member of the Shark Bay Bowling Club

Declaration of Interest: Cr Hanscombe

Nature of Interest: Impartiality interest as a committee member of St John's Ambulance

Moved

Cr Prior

Seconded

Cr Cowell

Council Resolution

**That Council approve the following financial assistance for round 1 of the 2012/2013 Donations and Financial Assistance Program totalling \$35,381.**

- i) **An amount of \$6,000 be granted to the Shark Bay School for the hire of the Community Bus throughout 2012/2013 (requested \$7,700).**
- ii) **An amount of \$3,930 be granted to the Boolbardie Country Club Inc. to assist with hosting the Denham Open on the 18 -19 August 2012.**
- iii) **An amount of \$410 be granted to the Shark Bay Bridge Club for venue hire and photocopying.**
- iv) **An amount of \$821 be granted to the Australian Shukokai Karate Association – North West Branch for venue (Shire Hall) hire and photocopying.**
- v) **An amount of \$1,500 be granted to the Saint John Ambulance Sub Centre for hand held radios.**
- vi) **An Amount of \$3,500 be granted to Shark Bay Seniors Activities to cover the expenses for hosting a weekly Seniors activity.**
- vii) **An amount of \$3150 be granted to the Denham Seniors Group to cover the cost of hall hire, photocopying and use of the community bus.**
- viii) **An amount of \$370 be granted to the Shark Bay Film Club for the cost of weekly hall hire.**
- ix) **An amount of \$6,000 be granted to the Shark Bay Sport and Recreation Association for hall hire, insurance, tennis coaching and youth projects.**
- x) **An amount of \$4,650 be granted to the Shark Bay Speedway for the cost of hiring ten toilets for the Far Western Championships.**
- xi) **An amount of \$3,050 be granted to the Shark Bay Community Garden Group to cover the cost of a Hansa Chipper and photocopying.**

- xii) **12) An amount of \$2,000 be granted to the Shark Bay Bowling Club to assist with their Anniversary Carnival.**

**5/0 CARRIED**

Background

This report discusses applications received for the May round of the 2012/2013 Donations and Financial Assistance Program.

A total of eleven applications for the Shire of Shark Bay Donations and Financial Assistance grants have been received for the May round of funding (Round 1).

The purpose of these donations is to encourage community based organisations to provide services and projects to enhance development of the Shark Bay community.

The program is promoted within the community and the applications are then considered by council in May and October each year. Applications are assessed in accordance with the funding guidelines and selection criteria.

Organisations with charitable objectives and community based non-profit groups and/or schools providing a direct service to the local community that contributes to its well being are eligible to apply.

The funding categories are as follows. However, new and innovative projects will also be considered.

Photocopying contra Annual allocation of \$3,000  
- applicants can apply for no more than 25% of the annual allocation (\$750)

Hall contra Annual allocation of \$2,500  
- applicants can apply for no more than 10% of the annual allocation (\$250)

Bus Hire contra Annual allocation of \$4,000  
- applicants can apply for no more than 25% of the annual allocation (\$1,000)

Cash donation Annual allocation of \$5,000  
- applicants can apply for no more than 25% of the annual allocation (\$1,250)

Sporting Club Assistance Annual allocation of \$6,000  
- applicants can apply for no more than 25% of the annual allocation for cash donations or no more than 50% of annual allocation for in-kind donations i.e. Shire plant or labour hire (\$1,500)

Community Events Annual allocation of \$18,500  
- applicants can apply for no more than 25% of the annual allocation for cash donations or for in-kind donations i.e. Shire plant or labour hires (\$4,625)

Youth Projects and Programs Annual allocation of \$5,000  
- applicants can apply for no more than 25% of the annual allocation for Youth Projects or no more than 50% of the annual allocation for Youth Programs (\$1,250)

- Senior Projects and Programs                      Annual allocation of \$5,000
- applicants can apply for no more than 25% of the annual allocation for Senior Projects or no more than 50% of the annual allocation for Senior Programs (\$1,250)
- Historical Projects                                      Annual allocation of \$5,000
- applicants can apply for no more than 50% of the annual allocation (\$2,500)
- Business Associations                              Annual allocation of \$6,000
- applicants can apply for no more than 50% of the annual allocation (\$3,000)

Applicants are encouraged to consider and ensure that their applications meet the following criteria:

- ✓ Applicant must be a non-profit organisation.
- ✓ Applicant must ensure that the community will benefit from the donation.
- ✓ Organisations must be an elector or operate in Shark Bay and the Gascoyne district with preference to electors of the Shire of Shark Bay.
- ✓ Donation requests previously funded will be given low priority.
- ✓ No organisation will receive more than guideline percentage of the total financial assistance/ donation category expense budget.
- ✓ All donations require an annual acquittal.
- ✓ Applicants must be able to demonstrate attempts to source other relevant funding.
- ✓ No application will be considered outside of the allocated time frames.
- ✓ All submissions will be in respect of the determined financial year's budget only.
- ✓ Organisations that demonstrate their own fundraising attempts will be favourably considered.
- ✓ The Council reserves the right to accept or reject any submissions.
- ✓ Unexpended funds must be returned to the Shire of Shark Bay at year end

#### Comment

Council has received eleven applications for the current round of funding. The details of the applications received for this round are as follows:

#### **Shark Bay School**

**Amount requested: \$7,700**

**Funding category: Bus hire**

**Project title: 2012/2013 School Excursions**

The Shark Bay School has requested waiver of the hire fees for use of the community bus up to \$7,700.

The bus will be used to transport students to events such as Country Week 2012, swimming lessons and events, and allow primary and secondary student to attend the Carnarvon Winter carnival. The waiver of the hire fee will enable the school to budget for extended trips away that the cost of the bus hire would normally use.

All excursions (any school-based activity conducted off school premises which is organised and supervised by teachers employed by the Department of Education and which has gained appropriate approval and is managed in accordance with

Department of education policies and procedures) allow for students to experience a learning environment that is unique and can considerably contribute to their understanding, skills and attitudes. As such, excursions can form an integral part of a learning program to reinforce learning experiences. Excursions are to be considered an integral part of the school's program and link to the schools priorities and plans.

In 2011 school students participated for the first time in an Interschool Swimming Carnival held in Carnarvon. Students participated in training sessions after school and performed well in all events on the day. This gave them not only a new experience but also assisted to raise confidence in the water and boost self-esteem.

It is recommended that Council grant the Shark Bay School an amount of \$7,700 for the hire of the Community Bus.

### **Boolbardie Country Club**

**Amount requested: \$3,930**

<b>Funding category:</b>	<b>Bus Hire</b>	<b>\$130</b>
	<b>Sporting Club</b>	<b>\$1,500</b>
	<b>Community Events</b>	<b>\$2,300</b>

**Project title: Host the Denham Open and upgrade the tee boxes.**

The Boolbardie Country Club has been in operation for forty five years, providing local residents and visitors golfing facilities and a venue for social functions. With thirty five members and visitors, the Boolbardie Country Club is a popular venue operated by committed volunteers. Due to the harsh environment, the golf club is in constant need of maintenance and the volunteers work hard to keep the course at a good standard.

The bus hire will be used to transport players and guests to and from the club for the Denham Open on the 18-19 of August. The club requests \$1,500 from the Sporting Club Assistance fund to lay synthetic turf; this will upgrade the tee boxes. The club requests a further \$1,500 from the Community Event fund to complete the upgrade to the tee boxes plus \$800 towards the cost of hosting the Denham Open.

It is recommended that Council grant an amount of \$39,300 to the Boolbardie Country Club for the upgrade of the tee boxes and hosting the Denham Open.

### **Shark Bay Bridge Club**

**Amount requested: \$410**

<b>Funding category:</b>	<b>Photocopying</b>	<b>\$210</b>
	<b>Venue Hire</b>	<b>\$210</b>

**Project title: Venue Hire and Photocopying 2012**

The Shark Bay Bridge Club has been in operation for twenty plus years, providing an opportunity for local residents and visitors to play Bridge in a social, comfortable environment. The Club members are pro-active in developing their club and keen to share their hobby with interested people. The Bridge Club provides mental stimulation and social interaction to older members of the community.

It is recommended that Council grant the Shark Bay Bridge Club an amount of \$410 to cover the costs of venue hire and photocopying.



**Australian Shukokai Karate Association – North West Branch Inc.****Amount requested: \$751****Funding category: Hall Hire \$821****Project title: Hall Hire Fees – Karate 2012/2013**

The Australian Shukokai Karate Association – North West Branch Inc club has been operating in Shark Bay for the past twelve years. It this time they have attracted many children and adults to the sport.

The organisation provides the opportunity for social interaction as well as learning skills vital to the sport.

The mission of the Australian Shukokai Karate Association – North West Branch Inc. is to encourage the children and adults of Shark Bay to become involved in a sport that develops good health, physical fitness, self esteem, friendships and leadership skills whilst having fun.

It is recommended that the Council Grants the Australian Shukokai Karate Association – North West Branch Inc an amount of \$751 for the cost of hall hire.

**Saint John Ambulance – Shark Bay Sub Centre****Amount Requested: \$1,500****Funding category: Cash Donation \$1,500****Project Title: Hand held radios**

The purpose of Saint John Ambulance – Shark Bay Sub Centre is to provide a volunteer ambulance service and accredited first aid training to all residents in the community of, and visitors to, the Shire of Shark Bay.

Shark Bay Ambulance is a voluntary, non-profit, self-funded, vital emergency organisation, which is totally committed to providing the Shire of Shark Bay community (both residents and visitors) with continuous and consistently high standard of patient care.

The funds applied for will be used to purchase six hand held radios, which will be taken on each call out to alleviate any possible future communication issues.

It is recommended that the Council Grants the Saint John Ambulance – Shark Bay Sub Centre an amount of \$1,500 for the cost of hand held radios.

**Shark Bay Seniors Activities****Amount Requested: \$3,500****Funding Category: Bus Hire Contra \$1,000****Senior Projects \$2,500****Project Title: Weekly Seniors Outing**

The purpose of the Shark Bay Seniors Activities is to promote the social and emotional wellbeing of the older community members of Shark Bay. There are approximately 20 -30 senior aged people residing permanently in Denham, the weekly outings can often be their only for of socialisation throughout the week.

The grant funding will be used to provide a weekly activity for the older members of the community who require social support for their continued good health. The weekly outing provides a hot meal, social interaction, health promotion and mentally stimulating activities. The HACC services for Silverchain require full cost recovery for meals and extra activities from the clients, this grant subsidises the cost, as well as allowing non-HACC eligible clients to attend.

It is recommended that the Council Grants the Shark Bay Seniors Activities an amount of \$3,500 for the cost their weekly outings.

### **Denham Seniors**

**Amount Requested: \$3,150**

<b>Funding Category:</b>	<b>Photocopying contra</b>	<b>\$150</b>
	<b>Hall Hire Contra</b>	<b>\$800</b>
	<b>Bus Hire Contra</b>	<b>\$1,000</b>
	<b>Senior Projects</b>	<b>\$1,200</b>

**Project Title: Running costs of the Denham Seniors**

The Denham Seniors group commenced operation three months ago. This is an open group and encourages attendance from older local community members as well as visitors. The purpose of the group is to provide a social outlet for senior citizens of Denham and it provides are support network for the older community.

The Denham Seniors group request a grant to cover the hire of the Shark Bay town hall, the hall is used as a meeting place every Wednesday morning as a senior's drop in centre as well as photocopying minutes, advertising posters and information printed at the Community Resource Centre. The community bus will be used to take the seniors on an outing – the destination is yet to be confirmed.

It is recommended that the Council Grants the Shark Bay Seniors Activities an amount of \$3,150 for the cost hall hire, photocopying and bus hire.

### **Shark Bay Film Club**

**Amount Requested: \$370**

<b>Funding Category:</b>	<b>Hall hire Contra</b>	<b>\$370</b>
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**Project Title: Weekly hire of the Denham Town Hall**

The purpose of the Shark Bay Film Club is to provide movies and entertainment to the local community and visitors to Shark Bay as well as providing sound and visual equipment and services to the community. The Film Club has been operating for 14 years and is a non-profit group that relies on community support to function. The community and visitors benefit from the Film Club and it presents the opportunity for people to meet in a social setting that is family friendly and unique.

The Shark Bay Film Club request the funding to cover the cost of hiring the Denham Town hall each week, the movie nights are run on a Saturday from 6.00pm.

It is recommended that the Council grants the Shark Bay Film Club an amount of \$370 for the cost hall hire.

**Shark Bay Sport and Recreation Association Inc****Funding Requested: \$6,000**

<b>Funding Category:</b>	<b>Photocopying Contra</b>	<b>\$200</b>
	<b>Hall Hire Contra</b>	<b>\$800</b>
	<b>Rec Centre Contra</b>	<b>\$800</b>
	<b>Cash donation</b>	<b>\$400</b>
	<b>Sporting club assistance</b>	<b>\$1,500</b>
	<b>Community Events</b>	<b>\$1,050</b>
	<b>Youth Events</b>	<b>\$1,250</b>

**Project Title:** **Running costs for Shark Bay sport and Recreation Association activities**

The Shark Bay Sport and Recreation Association strives to provide a variety of sport and recreational activities for the community of Shark Bay. Association has a commitment to provide fitness activities especially for children/youth and encourages positive active participation within these groups. The association also supports and assists other community groups who provide the community with recreational activities (such as Rhyme Time). For some groups insurance is difficult and complicated and these groups can apply to come under the banner of Shark Bay Sport and Recreation Association.

The Shark Bay Sport and Recreation Association is also committed to assist individuals in the development of their coaching skills, training and assists individuals with grant applications.

The Shark Bay Sport and Recreation Association requires funding to cover the cost for hire of the town hall for fitness classes which are run twice a week and Sporting Club Assistance to cover the cost of insurance for members and coaches.

Community events funding will assist Shark Bay Sport and Recreation Association to bring tennis development coaches to Denham, providing the community with the opportunity to received professional coaching. This funding will also assist with the costs to organise community events such as Munster Ball, Laser Skirmish, Boot Camp and personal training sessions, Radrock, Kite Kinetics etc. Funds from the Youth Projects grant will assist Shark Bay Sport and Recreation Association to hold a disco from children and youth in the July school holidays, the funds will cover the costs of a trainee DJ from Geraldton to attend the event.

It is recommended that the Council grants Shark Bay Sport and Recreation Association an amount of \$6,000 to cover the costs of sporting activities in Denham.

**Shark Bay Speedway****Funding Requested: \$4,650**

<b>Funding Category:</b>	<b>Bus Hire Contra</b>	<b>\$150</b>
	<b>Sporting Club Assistance</b>	<b>\$4,500</b>

**Project Title:** **Far-western Championship – Speedway Assistance**

The purpose of the Shark Bay Speedway is to give club members the opportunity to race in their region and gain experience in the competitive field of speedway racing. Speedway meetings also give the Shark Bay community a chance to watch the sport in a social and family friendly environment.

The Shark Bay Speedway Club is requesting funding to assist with the hire of ten port loos. The toilets will be used on the Far Western Championship weekend in July.

The Far Western Speedway meeting is the biggest of its kind in Northern Western Australia. The event attracts approximately 300 people to Denham over the weekend, this influx of people assists to boost the Shark Bay economy and add an element of excitement to the community.

The Shark Bay Speedway Club also requests the use of the Community Bus as this is used to transport people to and from the town, this aids to discourage drink driving.

Previously the Shark Bay Speedway has used the old Shire of Shark Bay marquee on the Far Western Championship weekend; they would again like to use this equipment and also ask that the Shire erect the marquee as it is quite difficult for the Speedway Club to do with minimal volunteers able to assist.

It is recommended that the Council grants Shark Bay Speedway an amount of \$5,665 to cover the costs associated with hosting the Far Western Championships in Denham. Also that the Council agree to erecting the old marquee for the Shark Bay Speedway Club for the July meeting.

### **Shark Bay Community Garden Group**

**Amount Requested: \$3,050**

**Funding Category: Photocopying Contra \$100**  
**Cash Donation \$2,950**

**Project Title: Purchasing a Hansa Chipper**

The Shark Bay Community Garden Group has been operating in the Shire of Shark Bay for the past two years. The group has thirteen current members and meets monthly to discuss gardening issues and how they can assist the community. The group also submits a monthly article to the Inscription Post to inform locals on how to have a great garden in salty conditions.

The Shark Bay Garden group requires funding to purchase a mulcher/chipper. The equipment will benefit all member of the community as the Garden Club will offer their time and expertise to either show community members how to use it or they do the mulching for them. The mulch will be used in gardens to prevent water wastage and plant death. The Shark Bay Garden Club would also like permission (if the grant is approved to by the mulcher) to mulch the green waste at the rubbish tip, this would be given to any community member who wanted it for their gardens.

The Shark Bay Community Garden are not looking to make money from this venture and feel this service would greatly benefit all community members who wish to take advantage of the service.

It is recommended that the Council grants Shark Bay Community Garden Group an amount of \$3,050 to cover the costs of purchasing a Hansa Chipper and for photocopying and stationary.

### **Shark Bay Bowling Club**

**Amount Requested: \$2,000**

**Funding Category: Sporting Club Assistance \$2,000**

**Project Title: 21<sup>st</sup> Anniversary Carnival**

The Shark Bay Bowling Club is a long standing community club made up of mostly volunteers and has 249 members. The club encourages people of all age groups to come along and enjoy a healthier lifestyle, both socially and physically.

The 21<sup>st</sup> Anniversary Carnival will be held on the 4 and 5 August 2012 and participants are expected to come from all over the region and state, bringing their families and other spectators. The Club is also hoping to invite state and national players for an exhibition match.

The Carnival will promote exercise and a healthy competition between Shark Bay and other towns as well as social interaction for local and visiting groups.

Players and spectators will require accommodation and meals so will also benefit business owners and residents of the town. This Carnival will promote the Shire in advance of the Gascoyne Games and the upcoming Dirk Hartog celebrations in 2016.

It is recommended that the Council grants Shark Bay Bowling Club an amount of \$2,000 to assist with running their Anniversary Carnival.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

An amount of \$60,000 is included in the 2012/13 Council budget for the Shire of Shark Bay Donations and Financial Assistance Program.

The total funding requested in this round is \$35,381 leaving for round two \$24,619 of the funding.

Strategic Implications

Provide services to enhance the lifestyle of the Shark Bay community.  
Provide educational and unique experiences to the community of Shark Bay.  
Build and develop the capacity of community organisations and groups.

Voting Requirements

Simple Majority Required.

Date of Report

22 May 2012



## ORDINARY COUNCIL MINUTES

30 MAY 2012

ROUND 1, 2012 (May)	Photo copying	Venue Hire	Bus Hire	Cash Donation	Sporting Club Assistance	Community Events	Youth Projects	Senior Projects	Historical Projects	Business Assoc. Donations	Total	%	Comments
General Ledger Account Number	5101125	35101125	35301122	5101126	35301165	50202390	35802950	50102790	35601200	35201131			
<b>Total Allocation</b>	<b>\$3,000</b>	<b>\$2,500</b>	<b>\$4,000</b>	<b>\$5,000</b>	<b>\$6,000</b>	<b>\$18,500</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$6,000</b>	<b>\$60,000</b>		
<b>Allocation per Group</b>	<b>\$750</b>	<b>\$250</b>	<b>\$1,000</b>	<b>\$1,250</b>	<b>\$1,500</b>	<b>\$4,625</b>	<b>\$1,250</b>	<b>\$1,250</b>	<b>\$2,500</b>	<b>\$3,000</b>			
Denham Seniors	\$150	\$800	\$2,200								<b>\$3,150</b>	<b>5.3%</b>	Hall & Bus hire, seniors activities photocopying
Silver Chain Seniors Activities			\$1,000					\$2,500			<b>\$3,500</b>	<b>5.8%</b>	Bus hire and Seniors projects
Saint John Ambulance				\$1,500							<b>\$1,500</b>	<b>2.5%</b>	Hand Held Radios
Shark Bay Bridge Club	\$200	\$210									<b>\$410</b>	<b>0.7%</b>	Venue hire & photocopying
Shark Bay Film Club		\$370									<b>\$370</b>	<b>0.6%</b>	Hall hire
Shark Bay Sport and Recreation Assoc	\$200	\$1,600		\$400	\$1,500	\$1,050	\$1,250				<b>\$6,000</b>	<b>10.0%</b>	Running costs
Shark Bay School			\$6,000								<b>\$6,000</b>	<b>10.0%</b>	Requested \$7,700
Boolbardi Country Club			\$130		\$1,500	\$2,300					<b>\$3,930</b>	<b>6.6%</b>	Host Denham Open & upgrade tee boxes
Shark Bay Speedway Club			\$150			\$4,500					<b>\$4,650</b>	<b>7.8%</b>	Far Western championships
Australian Shukokai Karate Association	\$70	\$751									<b>\$821</b>	<b>1.4%</b>	Hall hire
Shark Bay Community Garden	\$100			\$2,950							<b>\$3,050</b>	<b>5.1%</b>	Purchase of Hansa Chipper
Shark Bay Bowling Club					\$2,000						<b>\$2,000</b>	<b>3.3%</b>	Anniversary Carnival
<b>ROUND ONE ALLOCATIONS</b>	<b>\$720</b>	<b>\$3,731</b>	<b>\$9,480</b>	<b>\$4,850</b>	<b>\$5,000</b>	<b>\$7,850</b>	<b>\$1,250</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,381</b>	<b>59.0%</b>	
<b>REMINING BALANCE</b>	<b>\$2,280</b>	<b>-\$1,231</b>	<b>-\$5,480</b>	<b>\$150</b>	<b>\$1,000</b>	<b>\$10,650</b>	<b>\$3,750</b>	<b>\$2,500</b>	<b>\$5,000</b>	<b>\$6,000</b>	<b>\$24,619</b>	<b>41.0%</b>	

**18.0 Motions Of Which Previous Notice Has Been Given**

NIL

**19.0 Urgent Business Approved By The Person Presiding Or By Decision**

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**That Council accept the tabling of late item 19.1 Tender 2011/2012-06 – Sale of Bosich Semi Trailer Float SB1208 and item 19.2 Strategic Community Plan.**

**5/0 CARRIED**

**19.1 Tender 2011/2012-06 – Sale of Bosich Semi Trailer Float SB1208**

TE 2011/2012-06

**Author**

Executive Assistant

**Disclosure of Any Interest**

Nil

Moved            Cr Capewell  
Seconded       Cr Cowell

**Council Resolution**

**That Council reject all tenders received for Tender 2011/2012-06, Disposal of Bosich Semi trailer.**

**And**

**Delegate authority to the Chief Executive Officer to dispose of the Bosich Semi Trailer SB1208 for an amount of in excess of \$14,500.00 GST excluded.**

**5/0 CARRIED**

**Background**

As per the Shire of Shark Bay's policy manual and in accordance with the five year plant replacement plan and 2011/2012 budget, the Shire's Bosich Semi Trailer Float is now a surplus item.

Tenders were called for and four submissions were received by the Western Australian Local Government Association's vendor panel.

Following the close of the submission period an additional tender was received which was rejected.

Comment

Four Tenders were received by the Western Australian Local Government Association for the Disposal of the Bosich Semi Trailer Float. As per attached (under confidential banner) all tender prices are below \$14,000.00. The prices received are well below what Council would expect to receive for the sale of the asset.

Under the *Local Government Act 1995* section 3.58 (2) Disposing of Property, the act states:

Except as stated in this section, a local government can only dispose of property to –

- (a) the highest bidder at public auction; or
- (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

The Local Government (Functions and General) Regulations 1996 section 30 Dispositions of property to which section 3.58 of Act does not apply. Section (3) states:

A disposition of property other than land is an exempt disposition if –

- (a) its market value is less than \$20,000.

However in accordance with section 30 (2a) (a) (b) of the Local Government (Functions and General) Regulations 1996 states as follows:

(2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been –

- (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government.
- (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable;

and delegate the power to the Chief Executive Officer with conditions such as a minimum value acceptable.

Legal Implications

Under the *Local Government Act 1995* section 3.58 (2) Disposing of Property, the act states:

Except as stated in this section, a local government can only dispose of property to –

- (a) the highest bidder at public auction; or
- (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

The Local Government (Functions and General) Regulations 1996 section 30 Dispositions of property to which section 3.58 of Act does not apply. Section (3) states:

A disposition of property other than land is an exempt disposition if –  
(a) its market value is less than \$20,000.

Policy Implications

Conforms to the Shire of Shark Bay's Purchasing Policy

Financial Implications

Council budgeted \$25,000 for the sale of this asset in the 2011/12 Budget.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

28 May 2012

19.2 Strategic Community Plan

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved            Cr Hanscombe  
Seconded       Cr Prior

**Council Resolution**

**That the review of the Strategic Community Plan for the 2012/2013 financial year be endorsed and adopted with agreed amendments.**

**The Strategic Priorities for the 2012/2013 financial year be reviewed further at the budget workshop to be held in late June.**

**5/0 CARRIED**

Background

The Shire of Shark Bay Strategic Community Plan was reviewed on 16 April at a workshop involving councillors and senior staff. The purpose of the review was to identify priorities for the 2012/13 financial year and to incorporate these strategies and priorities into the Corporate Business Plan.

This process is in line with the Department of Local Government's integrated planning framework and is the first stage in the process to set up the Corporate Business Plan which then forms a significant portion of the council's budget.

Comment

The Strategic Community Plan meets the key requirements set by the Department of Local Government and is the basis for setting the business plans and future budgets of the shire.

The report (attached) also includes an overview of the current Asset Management and an overview of the long term Financial Plan.

The council will need to set priorities for the 2012/2013 financial year from the Strategic Community Plan and then allocate sufficient resources through the budget process to undertake these priorities.

This process can be achieved at a later date once the overall Community Strategic Plan has been adopted by the council.

Whilst a number of strategies are designated a priority level of high the council needs to review these in line with available human and financial resources to ensure the strategies are properly researched and meet the community's expectations where possible.

The report also provides comment on the long term financial plan and based upon the councils aspirations at previous meetings the overall impact of these goals had not been fully incorporated into the Community Strategic Plan and the Asset Management process.

The review of the long term financial plan takes into consideration the operations of the Shark Bay Recreation Centre which has a significant impact upon the council operating budgets



which in turn reduces the amount available for any additional capital works projects without loan or significant grant funding.

It is proposed to further review the long term financial plan at a workshop during the formation of the 2012/2013 budget.

#### Legal Implications

The Local Government (administration) Regulations 1996 have been amended to require local governments to adopt a Strategic Community Plan and a Corporate Business Plan.

The corporate business and 10 year financial plan is currently being developed and will be presented for council consideration.

Compliance with the new legislation will not commence until June 2013.

#### Policy Implications

Nil

#### Financial Implications

The Strategic Plan, Corporate Business Plan and 10 year Financial Plan will set the strategic and financial direction of the shire. The financial implications will form the major component of the budget and all proposals will obviously be dependent upon the funding that is available in any given year.

#### Strategic Implications

The Strategic Community Plan sets the strategic direction of the council for a ten year period and specifically for the 2012/2013 financial year.

#### Voting Requirements

Absolute Majority Required

Date of Report

29 May 2012

30 MAY 2012



**SHIRE OF SHARK BAY**

**STRATEGIC PLANNING FACILITATION REPORT**

May 2012



Prepared by: UHY Haines Norton (WA) Pty Ltd  
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## Contents

1.0	SCOPE OF REVIEW.....	3
2.0	EXECUTIVE SUMMARY .....	4
2.1.	At a Glance Summary .....	4
3.0	INTEGRATED PLANNING AND REPORTING OVERVIEW .....	5
3.1.	Overview .....	5
3.2.	Essential elements .....	6
4.0	OVERVIEW OF CURRENT ASSET MANAGEMENT .....	7
4.1.	Overview .....	7
4.2.	Current position.....	8
5.0	OVERVIEW OF LONG TERM FINANCIAL PLAN .....	9
5.1.	Overview .....	9
5.2.	Operating cashflow position.....	9
5.3.	Capital Cashflows .....	10
5.4.	Funding options discussed.....	11
6.0	REVIEW OF STRATEGIC COMMUNITY PLAN .....	11
6.1.	Overview .....	11
6.2.	Prioritisation of Strategies .....	12
6.3.	Service Priorities .....	21
6.4.	Project Priorities.....	22
7.0	CONFLICTS OF INTEREST .....	23
8.0	INHERENT LIMITATIONS.....	23
9.0	DISCLAIMER.....	23
	APPENDIX A-Community Engagement Importance And Satisfaction Results .....	24
	APPENDIX B-Shire Of Shark Bay Strategic Community Plan 2011 (Reviewed 2012) .....	25

## 1.0 SCOPE OF REVIEW

The Shire of Shark Bay engaged UHY Haines Norton (WA) Pty Ltd to assist with the facilitation of a review of the 10+ Year Strategic Community Plan 2011 for the purpose of providing strategic direction for the setting of the 2012/13 budget. This involves developing an understanding of asset management and long term financial alternatives and a review of previous community engagement feedback.

This report seeks to document the significant items and the strategic priorities discussed at the Councillor/Officer workshop held at the Shire of Shark Bay Council Chambers on 16 April 2012.

The review as presented is to be read in conjunction with Section 8.0 Inherent Limitations and Section 9.0 Disclaimer.

## 2.0 EXECUTIVE SUMMARY

### 2.1. At a Glance Summary

#### Overview of Integrated Planning and Reporting Framework

- Four elements exist in the Framework namely:
  - Strategic Community Planning.
  - Corporate Business Planning.
  - Budgeting.
  - Reporting.
- The Shire has adopted the Strategic Community Plan and undertaken the initial work in relation to Asset Management Planning and Long Term Financial Planning. These plans are required to inform future Corporate Business Planning.
- The Strategic Community Plan, Asset Management Planning and Long Term Financial Planning should inform the budgeting process by providing the strategic direction and understanding of resource availability.

#### Overview of the Shire's Current Asset Management Position

- The Shire's asset inventory data is outdated which reduces the capacity of asset management planning to influence decision making.
- Risks in relation to assets are not documented
- Works are currently prioritised based on funding availability and needs assessment undertaken by works staff.
- Future resealing works are unfunded within the structure of the current budget.
- A low level of demand and reduced service exists for a number of unsealed roads.

#### Overview of the Shire's Current Long Term Financial Plan

- The net operating position forecast is expected to be negative once the recreation centre commences operations.
- Increase in expenditure of \$120,000 to \$200,000 per annum is expected from the operation and maintenance of the recreation centre.
- Opportunities to increase operating revenues require identification and be combined with an examination of levels of service to identify potential cost savings.

#### Strategic Community Plan priorities

- Current resource limitations require a detailed prioritisation of objectives in the Strategic Community Plan.
- Strategic Community Plan strategies have been classified as top or secondary priority. (Refer Section 6.2)
- Shire Services have been rated as top priority, secondary priority or operational (Refer Section 6.2)
- Projects within the Forward Capital Works Plan are scheduled for the next three years.



**3.0 INTEGRATED PLANNING AND REPORTING OVERVIEW****3.1. Overview**

Recent amendments to the Local Government (Administration) Regulations 1996 require each local government to prepare a strategic community plan and a corporate business plan. These two plans form part of the Department of Local Government's overall Integrated Planning and Reporting Framework and Guidelines 2011.

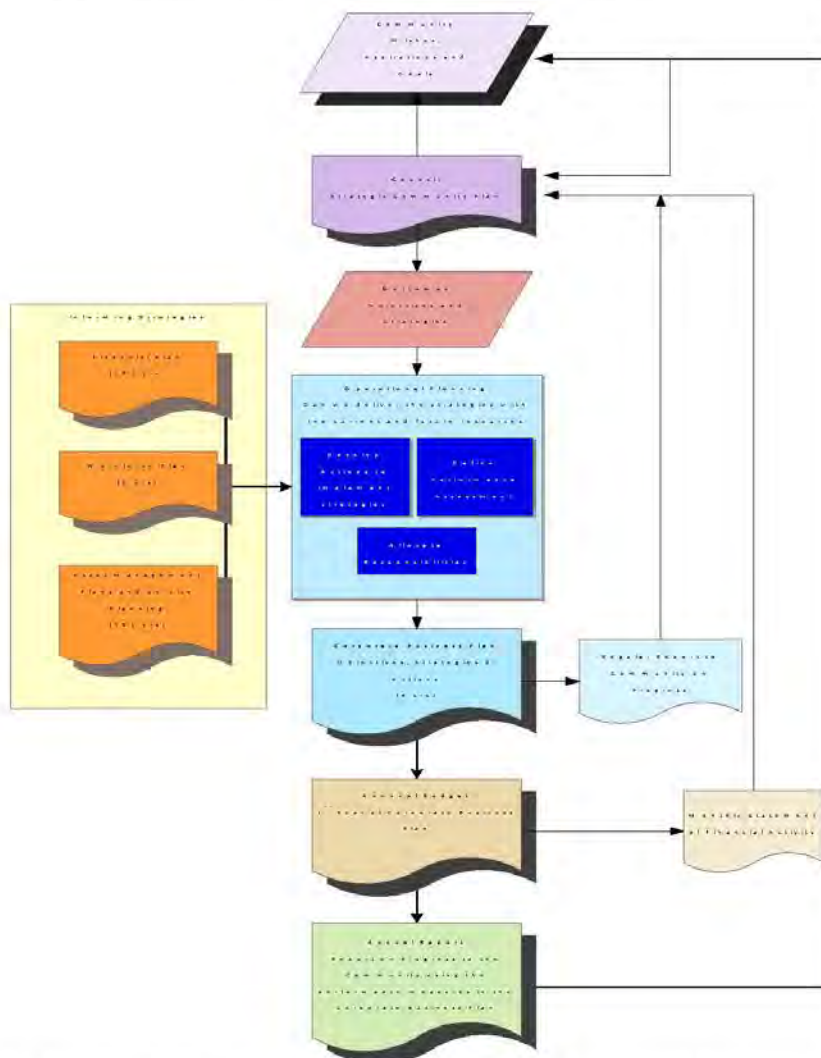
The Framework provides for the integration of all the local governments planning and reporting functions as illustrated in the diagram below.



The four core elements of the framework are the strategic community planning phase, integration and business planning phase, the budgeting phase and reporting to the community.

**3.2. Essential elements**

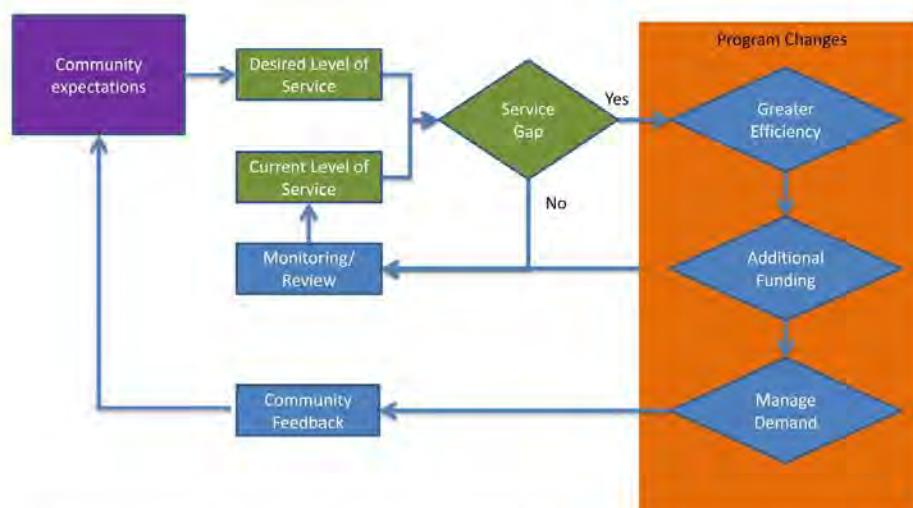
The key elements of integrated planning and reporting and their interrelationship are represented in the diagram below which shows the information flows between each of the elements.



Whilst the Shire of Shark Bay has not yet developed all aspects of the framework the adoption of the Strategic Community Plan was the essential first stage. Progression of planning and budgeting based on priorities from the Strategic Community Plan and informed by the long term financial planning and asset management planning significantly progresses the Shire in the implementation of integrated planning and reporting.

**4.0 OVERVIEW OF CURRENT ASSET MANAGEMENT****4.1. Overview**

The most significant service provided to the community by the Shire is the provision and maintenance of assets. Asset management involves the analysis of community expectations in relation to these assets to determine the desired level of service. A comparison between the desired level of service and the current level of service (provided by the assets) establishes any service gap. Where a service gap exists this may be managed by effecting program changes as represented in the diagram below.



The orange section contains the three forms of program changes that are possible to address service gaps namely achieving greater efficiencies, obtaining additional funding and managing the demand for the assets.

#### 4.2. Current position

The following asset management issues were highlighted and discussed.

- Road inventory data outdated;
  - Not updated for last two years; and
  - Record of works performed on unsealed roads is maintained separately.
- Unit rates and useful life data are best guess;
- Risks are undocumented ;
- Works undertaken inline with available funding levels;
- Low level of demand and low level of service for most unsealed roads; and
- Any future resealing or kerbing renewal currently unfunded.

The determination of current levels of service and therefore the establishment of any service gap is difficult due to the age of the current asset data. Based on available road data the Shire does not have a significant immediate backlog of road renewals and is currently able to adequately fund its road maintenance program. However, future resealing of the major sealed roads in the district does not have an identified funding source.

A service gap was highlighted in relation to certain unsealed sheeted roads. Maintenance of Useless Loop road is funded by the State Government and sealing of this road is dependent on receipt of grant funding for this purpose. Sealing of Ocean Park road was discussed and will require co-funding by the operator utilising the road.

An examination of certain pastoral roads is required to determine if the level of service currently provided is greater than the required level of service.

Another service gap was noted in relation to the current footpath network with a number of footpaths being uneven and presenting a trip hazard and a number of footpaths do not appear to have a clear destination.



**5.0 OVERVIEW OF LONG TERM FINANCIAL PLAN****5.1. Overview**

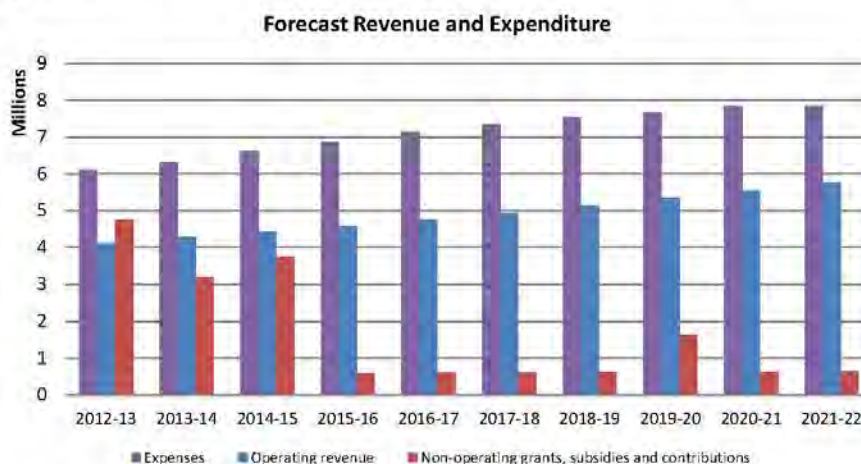
The following inputs were utilised for the initial Long Term Financial Plan

- Base 2011/12 budget;
- Forward Capital Works Plan;
- Plant Replacement Program;
- Base Assumptions;
  - Inflation 4%.
  - Population growth 1%.
  - Recreation centre operations -Net operating deficit estimated \$200,000 per annum.

Discussions were held regarding the Recreation Centre operations with a view the net operating deficit for the Recreation centre may be as high as \$200,000 per annum.

**5.2. Operating cashflow position**

With the planned commencement of services at the recreation centre in 2012/13 the net operating Cashflows (excluding grants and contributions for the development of assets) is forecast to be negative with forecast outflows exceeding forecast inflows as represented in the graph below.



This negative position is unsustainable over the long term and does not generate funds for repayment of existing debts or renewal of assets.



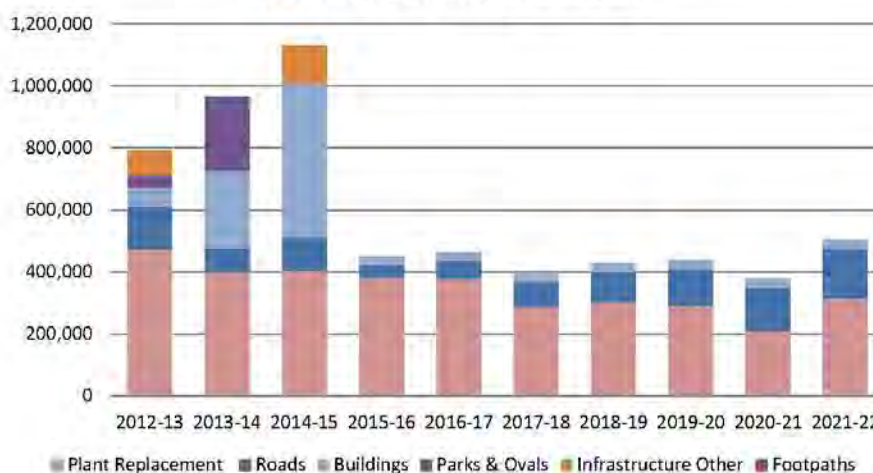
### 5.3. Capital Cashflows

Capital cashflows include capital expenditure for:

- Asset Maintenance;
- Asset Renewal;
- Asset Upgrades/Improvements; and
- New assets.

Based on the Shire's forward capital works and plant replacement programs the capital works cashflows shown in the graph below require funding. No cashflows are included within these programs for footpaths.

**Forecast capital works cashflows**



It was noted the current level of depreciation expense for plant and equipment is significantly lower than the forecast annual cost of renewing plant and equipment, suggesting a review of depreciation charges may be warranted.

The lack of any surplus cashflow from general operations may result in Shire funded capital works being delayed as insufficient funds are held in Reserves to fund the capital works. The current undocumented borrowing policy is not to use borrowings for replacement of plant.

Funding of the capital program is only achievable by lowering of current levels of service for certain services or alternatively by obtaining additional operating revenue.

#### 5.4. Funding options discussed

The following funding options and level of service changes were discussed:

- Increase in rates;
- Introduction of Specified Area Rates for properties with dedicated services;
- Introduction of Service Charges for television rebroadcasting;
- Review of Fees and Charges to align with level of service (In particular for waste charges); and
- Reduction in level of service for pastoral roads (where road only services one pastoral station).

A combination of these options are likely to be required with further changes in level of service to be determined by prioritisation of the Strategic Community Plan.

### 6.0 REVIEW OF STRATEGIC COMMUNITY PLAN

#### 6.1. Overview

The Shire of Shark Bay Strategic Community Plan, 2011 was developed following engagement with the community including feedback in relation to the importance and satisfaction with service. The results of this engagement are attached at Appendix A and were utilised during the workshop.

The vision, objectives and desired outcome were re-examined with minor wording changes requested. These changes are included within the reviewed Strategic Community Plan attached at Appendix B.

As current resources availability within the Shire is limited prioritisation of the desired outcomes and services contained in the Strategic Community Plan will be required. This prioritisation will enable Shire resources and budgeting efforts to be directed towards achieving the highest priority desired outcomes.

**6.2. Prioritisation of Strategies**

Based on the feedback provided by the Councillors attending the workshop the strategies in the Strategic Community Plan have classified as top priority and secondary priority

**Objective 1- Economic –Sustainable Growth And Progress.**

**Outcome 1.1      Develop infrastructure and investment that is sustainable and an on-going legacy to the Shire.** **Priority Level**

1.1.1	Promote the Shire's Dirk Hartog celebrations, involve the community and build on exposure of the event.	Top
1.1.2	Actively participate in Dirk Hartog Working Group.	Top
1.1.3	Identify infrastructure and services that can lobbied for such as: <ul style="list-style-type: none"> <li>- Access/Connectivity</li> <li>- Marina/Infrastructure</li> <li>- Housing/Accommodation</li> </ul>	Top
1.1.4	Support the on-going activities and co-ordination of the various committees and agencies	Top
1.1.5	Ensure there is adequate funding in the budget for the Dirk Hartog event.	Top
1.1.6	Raise the education profile and awareness (through schools)	Top
1.1.7	Develop and maintain sustainable transport infrastructure	Top

**Outcome 1.2      To improve fiscal management practices and procedures, and maximise operating revenue and social capital.** **Priority Level**

1.2.1	Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards achieving full cost recovery.	Top
1.2.2	Consider additional models to review rates recoverability that is equitable to all property classes.	Top
1.2.3	Ensure grant disability factors are reviewed regularly to maximise untied grants to the Shire.	Top
1.2.4	Develop a strategy to build housing opportunities for service workers and shire employees, and negotiate with Regional Development and Lands.	Top
1.2.5	Allocate resources to deliver economic development/population growth strategies.	Top

**SHIRE OF SHARK BAY  
STRATEGIC PLANNING FACILITATION**

**Outcome 1.3**      **To provide better integrated transport services that improve connectivity and access between Perth and the region (air, sea, buses, car hire).**      **Priority Level**

1.3.1	Advocate for better air services and integrated transport.	Top
1.3.2	Raise awareness with the State Government of connectivity problems.	Top

**Outcome 1.4**      **Increase access to local food produce from within the region.**      **Priority Level**

1.4.1	Research options for accessing regional food.	Top
1.4.2	Work with local supermarkets to develop strategies to obtain regional produce.	Secondary

**Outcome 1.5**      **To increase the permanent population to attract more businesses, address cost of living issues and become a self-sustaining community.**      **Priority Level**

1.5.1	Facilitate local business involvement in community organisations.	Secondary
1.5.2	Develop a marketing strategy to promote Shark Bay as an attractive place to live and invest.	Top
1.5.3	Market the Shire to FIFO workers and families.	Top
1.5.4	Facilitate communication and encourage local businesses to continuously improve services to the community, particularly customer service.	Top



**SHIRE OF SHARK BAY  
STRATEGIC PLANNING FACILITATION**

**Outcome 1.6      To grow and diversify industries to increase jobs.      Priority Level**

1.6.1	Tax concessions to attract families (lobby/advocate).	Top
1.6.2	Coordinate with universities to attract research workers to live in Denham.	Secondary
1.6.3	Develop a Tourism and Industry Development Strategy (marine services, environmental research, fishing, home based business, aquaculture, retail, mining mineral sands).	Top

**Outcome 1.7      To enhance the provision of adequate boating/recreational facilities that meets the needs of the general community (visitors, locals, businesses).      Priority Level**

1.7.1	Complete marina conceptual development (confirm uses pleasure/commercial, analyse options for revenue generation)	Top
1.7.2	Work with the Department of Transport and community to design the marina concept.	Top
1.7.3	Attract funding for a new marina.	Top
1.7.4	Leverage marketing/promotional opportunities as a part of the Regional Mariners Trail.	Secondary
1.7.5	Construct a new jetty and boat ramp at Monkey Mia.	Top
1.7.6	Construct small craft launching facilities at Denham.	Top
1.7.7	Upgrade of youth facilities.	Top
1.7.8	Establish integrated community recreation facilities for families in conjunction with the new Recreation Centre.	Top
1.7.9	Maintain boating facilities to acceptable standards.	Top



**SHIRE OF SHARK BAY  
STRATEGIC PLANNING FACILITATION**

**Objective 2 -Environment -: Protecting our precious natural environment and retaining our lifestyle values and community spirit.**

**Outcome 2.1**      Increase the awareness of Shark Bay as an attractive place to live, work, visit and invest.      **Priority Level**

2.1.1	Employ a Marketing/Economic Development Officer.	Top
2.1.2	Develop a marketing strategy to promote Shark Bay as an attractive place to live and invest. (refer to 1.5.2).	Top
2.1.3	Allocate resources to deliver marketing and economic development strategies.	Secondary
2.1.4	Improve entry statements, particularly for Denham.	Secondary

**Outcome 2.2**      To increase investment opportunities, improve attractiveness and the diversity of uses to add to the Town Centre vibrancy.      **Priority Level**

2.2.1	Improve the appearance, attractiveness and diversity of uses to add to town centre vibrancy.	Top
2.2.2	Implement Cultural Arts Strategies.	Secondary
2.2.3	Develop Heritage Precinct in conjunction with the redeveloped Resource Centre and Old Police Station.	Top
2.2.4	Establish a Sydney Memorial.	Secondary

**Outcome 2.3**      Future Foreshore development is sympathetic to the natural environment and aids in the development of local economy.      **Priority Level**

2.3.1	Revise existing Town Centre Development Plans and incorporate funding in budget to deliver key actions (including Foreshore Plan, Streetscape Plan and Town Centre Strategy).	Top
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**SHIRE OF SHARK BAY  
STRATEGIC PLANNING FACILITATION**

**Outcome 2.4**      **Enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community.**      **Priority Level**

2.4.1	To consider the natural environment in all Shire operations.	Top
2.4.2	Promote world heritage values through tourism strategies.	Top
2.4.3	Ensure council operations follow environmental best practice.	Top
2.4.4	Promote and implement environmental sustainable practices (alternative energy use, water-wise practices).	Top
2.4.5	Deliver a recycling service.	Secondary

**Outcome 2.5**      **Greater awareness and increased community pride in protecting and enhancing the natural and built environment.**      **Priority Level**

2.5.1	Encourage community participation in environmental initiatives and streetscape improvements.	Top
2.5.2	Support DEC to encourage community involvement in volunteer projects.	Top
2.5.3	Facilitate interpretive trails on the foreshore (natural environment, marine heritage etc.)	Secondary

SHIRE OF SHARK BAY  
STRATEGIC PLANNING FACILITATION**Social - Objective 3: A Safe And Welcoming Community Where Everyone Is Valued And Has The Opportunity To Contribute And Belong.**

<b>Outcome 3.1 To retain low crime levels and a safe environment.</b>		<b>Priority Level</b>
<b>3.1.1</b>	Implement an "eyes on the street" program.	Secondary
<b>Outcome 3.2 All students are retained within the local school systems.</b>		<b>Priority Level</b>
<b>3.2.1</b>	Work with the local school to maximise retention of all students.	Top
<b>3.2.2</b>	Work with the school to ensure the standards of facilities are state of the art and meet the needs of the students.	Secondary
<b>3.2.3</b>	Promote opportunities to attract families to live in Shark Bay.	Top
<b>Outcome 3.3 Existing strong community spirit and pride will be fostered, promoted and encouraged.</b>		<b>Priority Level</b>
<b>3.3.1</b>	Ongoing liaison with community organisations to build internal capacity and succession planning.	Top
<b>3.3.2</b>	Promote the assets and lifestyle to the local community.	Top
<b>3.3.3</b>	Apply for funding for Community Capacity Building.	Top
<b>3.3.4</b>	Continue to support the Club Support services.	Top
<b>Outcome 3.4 Attract and retain youth and families and retirees.</b>		<b>Priority Level</b>
<b>3.4.1</b>	Promote traineeships and encourage businesses to employ local youth.	Top
<b>3.4.2</b>	To support and subsidise child care facilities.	Top
<b>3.4.3</b>	To establish a full time child care facility.	Secondary
<b>Outcome 3.5 Utilise skills of retirees.</b>		<b>Priority Level</b>
<b>3.5.1</b>	To identify and leverage opportunities for the utilisation of skills of retirees.	Secondary

**SHIRE OF SHARK BAY  
STRATEGIC PLANNING FACILITATION**

**Outcome 3.6 To maintain current ancillary health services and to increase continuity and consultation times during peak periods. Priority Level**

<b>3.6.1</b>	Support & promote health and ancillary service providers.	Secondary
<b>3.6.2</b>	Advocate / negotiate for an increase consultation and continuity during peak periods.	Top
<b>3.6.3</b>	Complete a feasibility analysis of the costs and benefits of health services, and communicate the findings to the community.	Top
<b>3.6.4</b>	Complete a feasibility analysis and investigate joint venture opportunities for well-aged care facilities.	Top

**Outcome 3.7 Community infrastructure that meets the needs of families, youth, retirees. Priority Level**

<b>3.7.1</b>	Provide community infrastructure and services that meet the needs of families, youth and retirees.	Top
<b>3.7.2</b>	Build a new Recreation Centre.	Top
<b>3.7.3</b>	Plan and build new Shire Facilities.	Top



**Civic Leadership - Objective 4: Respect for the rights of citizens, appropriate service delivery and a commitment to openness, transparency, honesty and fairness.**

**Outcome 4.1 To encourage the community to be unified and positively promote Shark Bay. Priority Level**

4.1.1	Recruit ambassadors to promote the attractions of Shark Bay and Denham.	Top
4.1.2	Facilitate community capacity building (refer to 3.3.3)	Top
4.1.3	Branding and promotions (refer to 2.1.2)	Top
4.1.4	Facilitate cultural and family events such as the Fishing Fiesta.	Top

**Outcome 4.2 Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs. Priority Level**

4.2.1	Advocate for services and infrastructure to meet the needs of the community.	Top
4.2.2	Implement and regularly monitor a Requests register.	Top
4.2.3	Implement effective training programs for administration and councillors.	Top

**Outcome 4.3 To improve collaboration and shared services with other local, state and federal government agencies, industry and community organisations. Priority Level**

4.3.1	Continue to collaborate with GDC, RCG and other regional bodies.	Top
4.3.2	Establish a tiered framework and regular forums to promote better co-ordination and co-operation.	Top
4.3.3	Increase meetings with the regulatory agencies.	Top

**Outcome 4.4 A long term strategically focused Council that functions efficiently and is unified. Priority Level**

4.4.1	Develop long term integrated strategic plans.	Top
4.4.2	Implement long term integrated strategic plans.	Secondary
4.4.3	Regularly review strategic plans to ensure progress is in line with objectives.	Secondary



<b>Outcome 4.6</b>	<b>A well informed, engaged community that actively participates.</b>	<b>Priority Level</b>
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UHY Haines Norton (WA) Pty Ltd  
Local Government Advisory | May 2012

**6.3. Service Priorities**

Discussions led to the current services prioritised as top priority, secondary priority or operational as reflected in the following table.

	Service	Priority Level
1	<b>General Purpose Funding</b>	Top
2	<b>Community Facilities</b>	
3	Parks and Sporting Facilities	Top
4	Gymnasium	Top
5	Libraries	Operational
6	Community Halls & Rec Facilities	Top
7	Public Toilets	Top
8	Beaches, Foreshore & Boat Ramps	Top
9	Fish cleaning facilities	Operational
10	Visitor and Discovery Centre	Operational
11	Cemetery	Operational
12	<b>Infrastructure</b>	
13	Roads, verges and footpaths	Top
14	Street lighting	Secondary
15	Employee housing	Top
16	Wharfs / Jetties	Top
17	Quality of Town Centre	Secondary
18	Drainage and storm water	Secondary
19	Retirement units	Secondary
20	<b>Community Services</b>	
21	Maternal and infant services	Secondary
22	Youth services	Top
23	Aged and disabled services	Secondary
24	Crime prevention	Secondary
25	Indigenous relations	Top
26	<b>Shire Services</b>	
27	Council's customer service	Top
28	Long term planning	Top
29	Financial management	Top
30	Community engagement	Operational
31	Economic development	Top
32	Festival and event management	Top
33	Emergency services	Top
34	Environmental initiatives	Top
35	Regional collaboration	Top
36	General garbage collection	Operational
37	Building control	Operational
38	Health administration & inspection	Operational
39	Town planning	Secondary
40	Ranger services	Secondary
41	Tourism management	Top
42	Pest control	Operational
43	Recycling	Secondary
44	Support for volunteers	Secondary
45	Affordable housing	Top
46	Child care and playgroup	Secondary
47	Landscaping	Secondary
48	Maintenance	Operational
49	Marketing	Operational
50	Advocacy	Operational

SHIRE OF SHARK BAY  
STRATEGIC PLANNING FACILITATION**6.4. Project Priorities**

Projects currently included within the forward capital works program were examined to confirm anticipated timing (provided sufficient funding is available).

The table below reflects the current planned projects included in the Forward Capital Works Plan for each of the major asset classes.

Planned Year	Item	Project Reference	Forecast Cost \$	Shire Funding Required \$	Associated Strategy
<b>Buildings</b>					
2012-13	1.1.1	Shire Offices	1,562,150		3.7.3
2012-13	1.1.2	Public Amenities - Town Oval	30,000	30,000	3.7.1
2012-13	1.1.3	Public Amenities - Marine area	30,000	30,000	3.7.1
2013-14	1.2.1	Toilets/Amenities - West	250,000	250,000	3.7.1
2014-15	1.3.1	Pensioner Units	2,000,000	500,000	3.7.1
2014-15	1.3.2	House	500,000		3.8.1
			<b>4,372,150</b>	<b>810,000</b>	
<b>Roads</b>					
2012-13	1.1.1	Useless Loop Road	259,975	106,670	1.1.7
2012-13	1.1.2	Ocean Park Road	90,000	30,000	1.1.7
2012-13	1.1.3	Town Streets	196,143		1.1.7
2012-13	1.1.4	Pastoral Roads			1.1.7
2013-14	1.2.1	Useless Loop Road	229,975	56,670	1.1.7
2013-14	1.2.2	Eagle Bluff Road	30,000	10,000	1.1.7
2013-14	1.2.3	Hamelin Pool Road	30,000	10,000	1.1.7
2013-14	1.2.4	Town Streets	196,143		1.1.7
2014-15	1.3.1	Useless Loop Road	229,975	76,670	1.1.7
2014-15	1.3.2	Stella Rowley Drive	90,000	30,000	1.1.7
2014-15	1.3.3	Town Streets	196,143		1.1.7
			<b>1,548,354</b>	<b>320,010</b>	
<b>Parks &amp; Ovals</b>					
2012-13	1.1.1	Sappie Park Upgrade	60,000	40,000	3.7.1
2013-14	1.2.1	Water Theme Park	360,000	240,000	3.7.1
			<b>420,000</b>	<b>280,000</b>	
<b>Marina</b>					
2012-13	1.0.1	Denham Marina	2,500,000		1.7.1
2013-14	1.1.3	Denham Marina	2,500,000		1.7.2
			<b>5,000,000</b>		
<b>Other Infrastructure</b>					
2012-13	1.1.1	Cape Inscription Development	1,000,000		3.7.1
2012-13	1.1.2	Street Lighting	80,000	80,000	3.7.1
2014-15	1.3.1	Walkways	50,000	50,000	3.7.1
2014-15	1.3.2	Boat Ramp - Denham	20,000	20,000	3.7.1
2014-15	1.3.3	Underground Power	661,150		3.7.1
2014-15	1.3.4	Waste Management	50,000	50,000	2.4.4
			<b>1,861,150</b>	<b>200,000</b>	

## 7.0 CONFLICTS OF INTEREST

We are not aware of any existing or potential relationship, transaction or holding that would have compromised our objectivity in the conduct of this engagement.

## 8.0 INHERENT LIMITATIONS

The services provided in terms of this engagement comprise an advisory engagement, which is not subject to assurance or other standards issued by the Australian Auditing and Assurance Standard Board and, consequently no opinions or conclusions intended to convey assurance have been expressed.

UHY Haines Norton (WA) Pty Ltd has sourced information from the sources indicated within this report. No attempt to independently verify this information or those sources has been made unless otherwise indicated within the report.

UHY Haines Norton (WA) Pty Ltd is under no obligation to update this report, in either oral or written form, for events occurring after the report has been issued in its final form.

The report has been formed on the basis of the above inherent limitations.

## 9.0 DISCLAIMER

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**APPENDIX A-Community Engagement Importance And Satisfaction Results**

A gap analysis establishes the difference between importance and satisfaction. This is calculated by subtracting the mean satisfaction score from the mean importance score. The higher the differential between importance and satisfaction, the greater the difference is between the provision of that service by Council and the expectation of the community.

Gap analysis enables us to provide a priority ranking for all 43 services and facilities.

Community Facilities	Importance Rating	Satisfaction Rating	Performance Gap
1 Wharfs / Jetties	2.826	1.651	1.175
2 Youth services	2.659	1.564	1.095
3 Long term planning	2.884	1.825	1.059
4 Quality of Town Centre	2.891	1.930	0.961
5 Economic development	2.810	1.861	0.948
6 Aged and disabled services	2.711	1.769	0.942
7 Beaches, Foreshore & Boat Ramps	2.872	1.955	0.918
8 Public Toilets	2.795	1.881	0.915
9 Community engagement	2.738	1.897	0.841
10 Tourism management	2.659	1.821	0.839
11 Retirement units	2.682	1.921	0.761
12 Financial management	2.810	2.000	0.810
13 Roads, verges and footpaths	2.800	2.068	0.732
14 Council's customer service	2.841	2.146	0.695
15 Ranger services	2.595	1.564	1.031
16 Town planning	2.690	2.025	0.665
17 Crime prevention	2.814	2.171	0.643
18 Recycling	2.293	1.429	0.864
19 Drainage and storm water	2.605	1.829	0.775
20 Emergency services	2.844	2.333	0.511
21 Parks and Sporting Facilities	2.630	1.881	0.749
22 Affordable housing	2.442	1.703	0.739
23 Maternal and infant services	2.571	1.861	0.710
24 Child care and playgroup	2.558	1.861	0.697
25 Support for volunteers	2.591	1.919	0.672
26 Festival and event management	2.605	1.973	0.632
27 Regional collaboration	2.488	2.000	0.488
28 Pest control	2.442	1.973	0.469
29 Landscaping	2.465	2.000	0.465
30 Gymnasium	2.244	1.900	0.344
31 Community Halls & Rec Facilities	2.636	2.000	0.636
32 Maintenance	2.595	2.028	0.567
33 Environmental initiatives	2.651	2.114	0.537
34 Health administration & inspection	2.571	2.051	0.520
35 Building control	2.595	2.081	0.514
36 Libraries	2.533	2.070	0.464
37 General garbage collection	2.698	2.550	0.148
38 Fish cleaning facilities	2.717	2.667	0.051
39 Indigenous relations	2.523	2.366	0.157
40 Street lighting	2.467	2.326	0.141
41 Visitor and Discovery Centre	2.652	2.561	0.091
42 Cemetery	2.341	2.250	0.091
43 Employee housing	2.119	2.086	0.033



**APPENDIX B-Shire Of Shark Bay Strategic Community Plan 2011 (Reviewed 2012)**

The President adjourned the Council meeting at 1.25 pm.

The President reconvened the Council meeting at 2.03 pm.

**20.0 Matters Behind Closed Doors**

Moved            Cr Capewell  
Seconded       Cr Hanscombe

**Council Resolution**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.**

**5/0 CARRIED**

**20.1 Monkey Mia Lease**

Supplied to Councillors under separate cover

**20.2 Expression of Interest Shop (6) 67a Knight Terrace Denham**

Supplied to Councillors under separate cover

Moved            Cr Capewell  
Seconded       Cr Wake

**Council Resolution**

**That the meeting be reopened to the members of the public.**

**5/0 CARRIED**

At 2.52 pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public for the benefit of the public gallery who had returned to the meeting.

20.1 MONKEY MIA LEASE  
Res 41076

Author  
Executive Assistant

Disclosure of Any Interest  
Disclosure of Interest:  
Nature of Interest:

Moved            Cr Hanscombe  
Seconded       Cr Capewell

**Council Resolution**

**That Council note that there were no submissions received in response to the advertisement in accordance with section 3.58 of the Local Government Act 1995 to lease Reserve 40727 to Aspen Resorts for a period not exceeding 99 years at the assessed market rental of \$60,450.**

**That in accordance with the agreement to lease Council proceed with negotiations to finalise the new resort lease of Reserve 40727 to Monkey Mia Pty Ltd.**

**5/0 CARRIED**

20.2 EXPRESSION OF INTEREST SHOP (6) 67A KNIGHT TERRACE DENHAM  
BU106.07

Author  
Executive Manager, Tourism, Community and Economic Development

Disclosure of Any Interest  
Disclosure of Interest: Cr Prior  
Nature of Interest: Financial Interest as an applicant to rent the premises

Cr Prior left the Council Chamber at 2.37 pm.

Moved            Cr  
Seconded       Cr

**Officer Recommendation**

**That Council resolve to issue a commercial lease for shop 6, 67a Knight Terrace Denham to:**

**Shark Bay Air Charter for a period of three years with a further three year option at a rental of \$220 per month inclusive of GST.**

**OR**

**Monkey Mia Yacht Charters Pty Ltd for a period of 12 months with a further 12 month option at a rental of \$490 per month inclusive of GST.**

Moved            Cr Hanscombe  
Seconded       Cr Capewell

**Council Resolution**

**Monkey Mia Yacht Charters Pty Ltd for a period of 12 months with a further 12 month option at a rental of \$490 per month inclusive of GST. With Monkey Mia Yacht Charters Pty Ltd will be responsible for the removal of the hand basin and front counter.**

**4/0 CARRIED**

Cr Prior returned to Council Chambers at 2.52 pm.

**21.0    Date And Time Of Next Meeting**

The next Ordinary meeting of Council will be held on the 27 June 2012 in Council Chambers commencing at 9.00 am

**22.0    Closure Of Meeting**

As there was no further business the President closed the Ordinary Council meeting at 2.53 pm.