

Shire of Shark Bay

Minutes of the Ordinary Council Meeting held on

26 FEBRUARY 2014



Emus swimming at Monkey Mia Shark Bay



MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

The unconfirmed minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber Denham on 26 February 2014 commencing at 3.00 pm

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1. DECLARATION OF OPENING

The President declared the meeting open at 3.04 pm

2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr J Hanscombe	Deputy President
Cr K Capewell	
Cr M Prior	
Cr G Ridgley	
Cr B Wake	
Cr L Bellottie	

Mr P Anderson	Chief Executive Officer
Ms S Burvill	Executive Manager Tourism, Community and Economic Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant
Mrs F Hoult	EA Assistant
Mr A Morris	Manager Shark Bay World Heritage Discovery and Visitor Centre

APOLOGIES

VISITORS

1 person in the gallery

President welcomed Cr Bellottie to his first Council meeting as a Councillor.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

Nil

4. PUBLIC QUESTION TIME

The President opened Public Question Time at 3.05 pm.

As there were no questions from the public in the gallery the President closed Public Question Time at 3.05 pm.

5. APPLICATIONS FOR LEAVE

5.1 APPLICATION FOR LEAVE – COUNCILLOR RIDGLEY

Item was withdrawn from the agenda as Councillor Ridgley was in attendance.

6. PETITIONS

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 18 DECEMBER 2013

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That the minutes of the ordinary council meeting held on 18 December 2013, with correction to item 13.5 page 80 voting to read 4/1 CARRIED replacing 5/1 CARRIED, be confirmed as a true and accurate record.

7/0 CARRIED

8. ANNOUNCEMENTS BY THE CHAIR

9. PRESIDENT'S REPORT

GV00002

Committee Membership

Delegate	Gascoyne Development Commission Board
Member (President)	Shark Bay 2016 Commemoration Advisory Group
Member (Deputy Chair)	Regional Collaboration Group – Gascoyne
Member	Development Assessment Panel
Member/Community Affairs Rep	Gascoyne Regional Planning Committee
Member (President)	Country Local Government Fund
Member	Denham Maritime Facilities Infrastructure Working Group
Deputy Member	Shark Bay Marine Facilities Management Committee

Attendance

22 January 2014	Regional Blueprint workshop Gascoyne Development Commission Carnarvon
22 Jan -	National Landscapes workshop Denham
26 Jan -	Australia Day and Citizenship celebrations
14 February -	Cr Bellottie induction meeting
17 Feb -	Gascoyne Development Commission Energy Strategy discussion
18 Feb -	Gascoyne Workforce Alliance meeting
19 Feb -	Gascoyne Development Commission Board meeting - Denham
19 Feb -	Local Emergency Management Committee meeting
25 Feb -	Town Planning Scheme meeting - Gray and Lewis
26 Feb -	Council meeting

Date of Report 15 February 2014

Moved Cr Ridgley
Seconded Cr Wake

Council Resolution

That the President's Activity Report for February 2014 be received.

7/0 CARRIED

10. COUNCILLORS' REPORTS

10.1 Cr Wake
GV00007

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Gascoyne Regional Road Group
Member	Development Assessment Panel
Deputy Delegate	Gascoyne Zone of Western Australian Local Government Association

Attendance

18 December 2013	Council Meeting
6 February 2014	Foreshore and Main Street Revitalisation Presentation
6 Feb	Annual Electors' Meeting

General Matters

Visit by Minister for Agriculture & Fisheries – Discussed Biosecurity issues and pastoral lease renewal

Gascoyne Rivers and Murchison flowing but still extremely dry on coast

Date of Report 14 February 2014

Moved Cr Capewell
Seconded Cr Bellottie

Council Resolution

That Councillor Wake's February 2014 report on activities as a Council representative be received.

7/0 CARRIED

10.2 Cr Capewell
Nil

10.3 Cr Hanscombe
GV00003

Committee Membership

Member	Shark Bay Health Advisory Committee
Member	St John Ambulance Shark Bay Sub Centre
Member	Audit Committee
Member	Works Committee
Proxy Member for Cr Cowell	Development Assessment Panel

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Attendance

18 December 2013	Council Meeting
22 January 2014	Regional Blueprint workshop Gascoyne Development Commission
26 Jan	Australia Day and Citizenship celebrations
6 February	Annual Electors' Meeting

Date of Report 18 February 2014

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Councillor Hanscombe's February 2014 report on activities as a Council representative be received.

7/0 CARRIED

10.4 Cr Bellottie
GV00010

Committee Membership

Member Audit Committee

Attendance

6 February 2014	Annual Electors' meeting
14 Feb	Induction meeting with Cr Cowell and the Chief Executive Officer
25 Feb	Town Planning Scheme meeting – Gray and Lewis
26 Feb	Ordinary Council meeting

Date of Report 18 February 2014

Moved Cr Prior
Seconded Cr Wake

Council Resolution

That Councillor Bellottie's February 2014 report on activities as a Council representative be received.

7/0 CARRIED

10.5 CR RIDGLEY
GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay Community Resource Centre Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group - Gascoyne

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Attendance

5 February 2014 Shark Bay Community Resource Committee meeting
6 Feb Foreshore and Main Street Revitalisation workshop
6 Feb Annual Electors' meeting

Date of Report 17 February 2014

Moved Cr Wake
Seconded Cr Capewell

Council Resolution

That Councillor Ridgley's February 2014 report on activities as a Council representative be received.

7/0 CARRIED

10.6 CR PRIOR
GV00006

Committee Membership

Member Audit Committee
Member Shark Bay Commerce and Tourism Committee
Member Shark Bay Arts Council Inc
Member The Aviation Community Consultation Group
Deputy Member 2nd Works Committee

Attendance

22 January 2014 Gascoyne Development Commission Blueprint meeting
22 Jan National Landscapes meeting
26 Jan Australia Day and Citizenship celebrations
3 February Shark Bay Arts Council meeting
7 Feb Shark Bay Tourism and Commerce meeting
26 Feb Town Planning Scheme meeting – Gray and Lewis

Date of Report 17 February 2014

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

That Councillor Prior's February 2014 report on activities as a Council representative be received.

7/0 CARRIED

Moved Cr Wake
Seconded Cr Capewell

Council Resolution

That Council suspend Standing Orders.

7/0 CARRIED

Moved Cr Hanscombe
Seconded Cr Capewell

Council Resolution

That Council resume Standing Orders.

7/0 CARRIED

11. ADMINISTRATION REPORT

11.1 LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN

CM00013

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Prior

Seconded

Cr Capewell

Council Resolution

That Council adopt the Local Government Compliance Audit Return for the period 1 January 2013 to 31 December 2013 as completed and return it to the Department of Local Government as a true and correct record of the information contained therein.

7/0 CARRIED

Comments

The Audit Compliance Return now focuses on areas of compliance that are considered high risk, such as financial interest disclosures, procurement and tendering, delegation and use of delegated power and the recruitment and appointment of the Chief Executive Officer.

The Compliance Audit Return has been completed and checked. It now needs to be adopted by Council. A certified copy of the Return is to be submitted to the Department of Local Government by 31 March 2014.

The Compliance Return is an excellent internal control to assess the Shire of Shark Bay's statutory compliance.

Council has complied with all sections of the return.

Background

The Statutory Compliance Audit Return for the period 1 January 2013 to 31 December 2013 is due. Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996* require all local governments to complete the Statutory Compliance Audit Return.

The Compliance Audit Return is to be -

- 1 Presented to Council at a meeting of the Council.
- 2 Adopted by the Council.
- 3 The adoption recorded in the minutes of the meeting at which it is adopted.

After the Compliance Audit Return has been presented to the Council a certified copy of the Return along with the relevant section of the minutes and any additional information explaining or qualifying the Compliance Audit is to be submitted to the Director General, Department of Local Government by 31 March 2014.

Legal Implications

Section 7.13 (1)(i) of the *Local Government Act 1995*.

Regulation 14 – Compliance audit return to be prepared – *Local Government (Audit) Regulations 1996*

Regulation 15 – Completion of compliance audit return – *Local Government (Audit) Regulations 1996*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority Required

Date of Report

5 February 2014

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Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Shark Bay - Compliance Audit Return 2013

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2013.	N/A		Rhonda Mettam
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2013.	N/A		Rhonda Mettam
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2013.	N/A		Rhonda Mettam
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2013.	N/A		Rhonda Mettam
5	s3.59(5)	Did the Council, during 2013, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Rhonda Mettam

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	No delegations to committees	Rhonda Mettam
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A	No delegations to committees	Rhonda Mettam
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A	No delegations to committees	Rhonda Mettam
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A	No delegations to committees	Rhonda Mettam
5	s5.18	Has Council reviewed delegations to its committees in the 2012/2013 financial year.	Yes	Ordinary Council meeting held on the 26 September 2012	Rhonda Mettam
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Rhonda Mettam
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Rhonda Mettam

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Government of Western Australia
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8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes	Rhonda Mettam
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes	Rhonda Mettam
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes	Rhonda Mettam
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes	Rhonda Mettam
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2012/2013 financial year.	Yes	Rhonda Mettam
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes	Rhonda Mettam

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Rhonda Mettam
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Rhonda Mettam
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Rhonda Mettam
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Rhonda Mettam
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Rhonda Mettam
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2013.	Yes		Rhonda Mettam
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2013.	Yes		Rhonda Mettam
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written	Yes		Rhonda Mettam

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Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

		acknowledgment of having received the return.			
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Rhonda Mettam
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Rhonda Mettam
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Rhonda Mettam
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Rhonda Mettam
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 1.1	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Rhonda Mettam
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Rhonda Mettam
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Rhonda Mettam
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Rhonda Mettam

Disposal of Property					
No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Rhonda Mettam
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Rhonda Mettam

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Department of Local Government and Communities - Compliance Audit Return



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Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Rhonda Mettam

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Rhonda Mettam
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Rhonda Mettam
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Rhonda Mettam
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Rhonda Mettam
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Rhonda Mettam
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2013 received by the local government within 30 days of completion of the audit.	Yes		Rhonda Mettam
7	s7.9(1)	Was the Auditor's report for 2012/2013 received by the local government by 31 December 2013.	Yes		Rhonda Mettam
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Rhonda Mettam
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Rhonda Mettam

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10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A	Rhonda Mettam
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes	Rhonda Mettam
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes	Rhonda Mettam
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes	Rhonda Mettam
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	Rhonda Mettam
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes	Rhonda Mettam

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Rhonda Mettam
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Rhonda Mettam
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Rhonda Mettam
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Rhonda Mettam
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Rhonda Mettam

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Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is the Complaints Officer	Rhonda Mettam
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	N/A	No Complaints received	Rhonda Mettam
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Rhonda Mettam
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Rhonda Mettam
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Rhonda Mettam
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b)(c).	Yes		Rhonda Mettam

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Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Rhonda Mettam
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Rhonda Mettam
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Rhonda Mettam
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Rhonda Mettam
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Rhonda Mettam
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A	All received within time frame	Rhonda Mettam
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Rhonda Mettam
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Rhonda Mettam
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Rhonda Mettam
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Rhonda Mettam
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	All received within time frame	Rhonda Mettam
12	F&G Reg 23(4)	After the local government considered	Yes		Rhonda Mettam

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Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

		expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.		
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes	Rhonda Mettam
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A	Rhonda Mettam
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes	Rhonda Mettam

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Shark Bay

Signed CEO, Shark Bay

8 of 9

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Last page of report blank

9 of 9

11.2 ANNUAL ELECTORS' MEETING 6 FEBRUARY 2014

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Wake

Council Resolution

The minutes of the Annual Electors' meeting held on Thursday 6 February 2014 be received.

7/0 CARRIED

Background

The annual general meeting of electors relating to the financial year ended 30 June 2013 was held on Thursday 6 February 2014. A copy of the minutes of the meeting is attached.

Section 5.32 (b) of the **Local Government Act 1995** requires the Chief Executive Officer to :

Ensure that copies of the minutes are available for inspection by members of the public before the Council meeting at which decisions made at the electors meeting are first considered

The minutes have been made available for inspection since 12 February 2014.

The act also requires the decisions of the electors meeting to be considered by the Council (section 5.53) at its next ordinary meeting where practicable. The act states

- (1) all decisions made at the electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable,
 - (a) At the next ordinary council meeting after that meeting, or
 - (b) At a special meeting called for that purpose, whichever happens first.
- (2) if at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Comment

There were no resolutions or decisions adopted at the meeting that required the attention of the Council.

Legal Implications

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

12 February 2014



SHIRE OF SHARK BAY ANNUAL ELECTORS' MEETING

Thursday 6 February 2014

7.00 pm

Denham Shire Hall

MINUTES



P Anderson
CHIEF EXECUTIVE OFFICER

1. Declaration Of Opening

The Deputy President declared the Annual Electors meeting open at 7.00 pm.

2. Attendances And Apologies

ATTENDANCES

Cr J Hanscombe

Deputy Shire President

Cr B Wake

Cr Ridgley

Cr L Bellottie

Mr P Anderson

Chief Executive Officer

Mr B Galvin

Works Manager

Mrs R Stanley

Community Development Officer

Mrs R Mettam

Executive Assistant

APOLOGIES

Cr C Cowell

Cr K Capewell

Cr Prior

VISITORS

Mr J McLaughlin

Mr G Parnell

Mr D Matthews

Mrs B Matthews

Ms J Brennan

Mr R Marquis

The Deputy President thanked past councillor Mr McLaughlin for his efforts as a councillor in previous years and invited Councillor Elect Mr L Bellottie to approach the table to take his declaration as a Councillor for the Shire of Shark Bay

3. Swearing In of Newly Elected Councillor

Pursuant to Section 2.29 of the Local Government Act 1995 and before an authorised person, (Deputy President) Councillor Elect Mr L Bellottie read aloud and signed his Declarations of Office of Councillor for the Shire of Shark Bay.

4. Receiving Of The Annual Report Of The Shire Of Shark Bay For The Year Ending 30 June 2013

Moved Mr McLaughlin
Seconded Cr Wake

Electors Resolution

That the Annual Report, including the Annual Financial Statements, Presidents Report and Auditors Report of the Shire of Shark Bay for the Year ending 30 June 2013 be received.

CARRIED

5. General Business

Mr Marquis asked about the Monkey Mia Jetty replacement and the recycling of the timber on the current jetty.

Mr Anderson advised that the old timber will not be used on the new jetty as the construction will be made of new materials. The old timber is not in good enough condition to be reused on a jetty construction and the salvage rights will form part of the demolition contract.

Mr Matthews asked about the forming of the Shark Bay 2016 Commemoration Advisory Committee and the committee membership.

Mr Anderson advised that the members currently consist of one public nomination Mr Kieran Wardle, two Councillors Cr Cowell and Cr Ridgley one Gascoyne Development Commission member and other nominations will be an item to the February 2014 Ordinary Council meeting for approval of final committee members.

6. Closure Of Meeting

As there was no further business the Deputy President closed the meeting at 7.21 pm.

11.3 DROUGHT ISSUES IN SHARK BAY PASTORAL AREAS

WS00002

Author

Cr B Wake

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council write to the Minister for Agriculture, The Honorable Ken Baston advising him that there has been well below average rainfall in the Shark Bay Area and invite him to visit the area to assess the hardships facing the pastoral region of Shark Bay. A copy of the letter is also to be forwarded to the Hon Vince Catania.

7/0 CARRIED

Background

Councillors would have received by email advice the attached letter from Cr Wake on the 17 February 2014 in regards to the below average rainfall in the Shark Bay area.

Comment

In advising the Minister for Agriculture of the drought conditions and inviting him to visit the Shark Bay pastoral area he may be able to assist pastoralist's that are suffering hardships due to the lack of rainfall.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

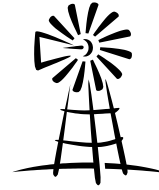
Simple Majority Required

Date of Report

18 February 2014

Hamelin Pool Pastoral Co

PMB 72 via GERALDTON WA 6530
Ph. 08 9942 5914 Fax 08 9942 5939
Email: hamelin@bigpond.com



17th February 2014

Paul Anderson
Chief Executive Officer
Shire of Shark Bay
65 Knight Terrace
Denham WA 6537

Dear Paul

RE: Drought in Shark Bay Pastoral Area

Please include a motion in the agenda for the next Shire Meeting in regard to the excessively dry period being experienced in this local government area. I would like the Shire to write a letter to the Minister for Agriculture, The Honorable Ken Baston advising him that there has been well below average rainfall in the Shark Bay Area.

As an example, Hamelin Station received 90 mm for 2013. This was spread over 30 rain days. Virtually no rainfall has been recorded since October. There has not been sufficient rainfall in the past 18 months to generate a growing event. Pastoral leases have been destocking as there is insufficient feed. There has been no regeneration in areas destroyed by fire.

The Minister needs to be made aware of the state of his industry and in Shark Bay it is fairly sad.

Yours faithfully

Cr Brian Wake

11.4 AMENDMENT TO LOCAL GOVERNMENT PROPERTY LOCAL LAW – MONKEY MIA JETTY – RESULTS OF PUBLIC SUBMISSIONS PERIOD

LE00011

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Ridgley

Nature of Interest: Financial Interest as a user of the Monkey Mia Jetty

Cr Ridgley left the Council Chamber at 3.54 pm

Moved

Cr Prior

Seconded

Cr Hanscombe

Council Resolution

- 1) That in accordance with section 3.12(4) of the *Local Government Act 1995*, the *Shire of Shark Bay Local Government Property Amendment Local Law 2014* as attached as an Appendix to the report be adopted.
- 2) That in accordance with s3.12(5) of the *Local Government Act 1995*, the local law be published in the *Government Gazette* and a copy sent to the Minister for Local Government;
- 3) That after Gazettal, in accordance with s3.12(6) of the *Local Government Act 1995*, local public notice be given —
 - a) Stating the title of the local law;
 - b) Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c) Advising that copies of the local law may be inspected or obtained from the Shire office.
- 4) That in accordance with the *Local Laws Explanatory Memoranda Directions* as issued by the Minister on 12 November 2010, a copy of the local law and a duly completed explanatory memorandum signed by the President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation within 10 working days of Gazettal.

6/0 CARRIED BY ABSOLUTE MAJORITY

Cr Ridgley returned to the Council Chamber at 4.00 pm

Background

At its meeting held on 27 November 2013, Council resolved to amend provisions of the *Shire of Shark Bay Local Government Property Local Law 2002* relating to the Monkey Mia Jetty.

The amendments were to make clear the amount of time a vessel could be berthed at the jetty, and the time that has to pass before it can return, and read as follows:

“7.4 When boat may remain moored

Without the prior consent of the local government, a person in control of a boat shall not moor or make fast the boat to the Jetty unless -

- (a) the boat is in distress and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere;
- (b) the embarking or disembarking of passengers is in progress, and:
 - (i) the boat is berthed for no longer than two hours; and
 - (ii) a period of not less than one hour has passed since the boat last cast off from the jetty;
- (c) the loading or discharging of cargo or other good is in progress in accordance with Division 5; and
- (d) where the boat is used at that time for commercial purposes, the person has first paid the fee (if any) for such mooring or making fast to the Local Government.

7.5 Loading and discharging

A person in control of a boat shall not allow the boat to come alongside or be moored or made fast to the Jetty for the purpose of loading or discharging cargo or other goods -

- (a) until the cargo or other goods are ready to be loaded or discharged; and
- (b) without the consent of the Local Government -
 - (i) between the hours of 6.00 pm to 6.00 am on the next day;
 - (ii) for longer than two hours; and
 - (iii) a period of not less than one hour has passed since the boat last cast off from the jetty.

The proposed amendments were advertised for public comment between 7 December 2013 and 27 January 2014. No comments were received.

Comment

The Amended local law can now be made. The processes required to finalise it are listed in the recommendation to Council. It will come into effect 14 days after publication in the Government Gazette.

Legal Implications

The process required to be used when adopting or amending a local law is set out in s3.12 of the *Local Government Act 1995*.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority Required

Date of Report

14 February 2014

Local Government Act 1995

Shire of Shark Bay Local Government Property Amendment Local Law 2014

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the Shire of Shark Bay resolved on **date** to make the following local law:

1. Citation

This local law is cited as the Shire of Shark Bay *Local Government Property Amendment Local Law 2013*.

2. Commencement

This local law comes into operation 14 days after its publication in the *Government Gazette*.

3. Local Government Property Local Law amended

The *Shire of Shark Bay Local Government Property Local Law* published in the *Government Gazette* on 24 July 2002 is amended as follows:

- (1) Clause 7.4 is deleted and a new clause 7.4 inserted as follows:

7.4 When boat may remain moored

Without the prior consent of the local government, a person in control of a boat shall not moor or make fast the boat to the Jetty unless -

- (a) the boat is in distress and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere;
- (b) the embarking or disembarking of passengers is in progress, and:
 - (i) the boat is berthed for no longer than two hours; and
 - (ii) a period of not less than one hour has passed since the boat last cast off from the jetty;
- (c) the loading or discharging of cargo or other good is in progress in accordance with Division 5; and
- (d) where the boat is used at that time for commercial purposes, the person has first paid the fee (if any) for such mooring or making fast to the Local Government..

- (2) Clause 7.6 is deleted and a new clause 7.5 inserted as follows:

7.5 Loading and discharging

A person in control of a boat shall not allow the boat to come alongside or be moored or made fast to the Jetty for the purpose of loading or discharging cargo or other goods -

- (a) until the cargo or other goods are ready to be loaded or discharged; and
- (b) without the consent of the Local Government -
 - (i) between the hours of 6.00 pm to 6.00 am on the next day;
 - (ii) for longer than two hours; and
 - (iii) a period of not less than one hour has passed since the boat last cast off from the jetty.

- (3) Clauses 7.7 to 7.17 are renumbered 7.6 to 7.16 respectively.

- (4) The table in Schedule 1 is amended to delete the row referring to clause 7.5, and clauses 7.6 to 7.17 are renumbered 7.5 to 7.16 respectively.

MINUTES OF THE ORDINARY COUNCIL MEETING
26 FEBRUARY 2014

Dated **date 2014**

The Common Seal of the Shire of Shark Bay was affixed by authority of a resolution of the Council in the presence of –

.....
Cheryl Cowell, President

.....
Paul Anderson, Chief Executive Officer

11.5 MANAGEMENT ORDER RESERVE 50101 EDEL LOCATION 106
RES 50101

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest: Cr Capewell

Nature of Interest: Impartiality Interest as a member of Native Title Claim

Moved Cr Prior
Seconded Cr Ridgley

Council Resolution

That the Department of Lands be advised that the Shire of Shark Bay consents to condition 3 of Management Order on Reserve 50101 as follows:

A 1.5 hectare area from within the reserve will be set aside for use by the native title claimant group in the area (the Malgana people), to be leased on reasonable terms. If the land, so identified, is not utilized for the designated purpose by the Malgana people within five years of the date of this order (6 March 2009) requirement lapses and has no further effect

being amended from a period of five years lapsing on 5 March 2014 to a period of ten years lapsing on the 5 March 2019

7/0 CARRIED

Background

The Shire of Shark Bay was granted a Management Order in March of 2009 for Reserve 50101 being Edel Location 106 for aquaculture and associated tourism activities. This reserve is situated at Monkey Mia.

Conditions 3 on the management order stated:

A 1.5 hectare area from within the reserve will be set aside for use by the native title claimant group in the area (the Malgana people), to be leased on reasonable terms. If the land, so identified, is not utilized for the designated purpose by the Malgana people within five years of the date of this order (6 March 2009) requirement lapses and has no further effect.

Comment

The Yamatji Marlpa Aboriginal Corporation have forwarded a request, copy attached, to vary the Management Order in relation to clause three of the Management Order.

The request is to vary the Management Order from 5 years which would have expired on 5 March 2014 to ten years with an expiry of 5 March 2019.

The Council has called for expressions of interest and submitted a lease proposal to the preferred applicant, Blue Lagoon Pearls, but to date there has been no further response in regard to a lease proposal.

Any lease arrangement with a separate party prior to 5 March 2014 must recognise the requirement of clause 3 of the Management Order, which effectively reduces the available land area of 7.7236 hectares by 1.5 hectares to 6.2236 hectares.

Clause 3 of the reserve Management Order would appear to place the onus on the Malgana people to pursue the option of a lease with the Council.

There is no obligation on the Council to actively seek out lessees for the total area of the reserve or to pursue the Malgana people to take up an area of land in accordance with condition three of the Management Order, however given this may provide an additional business/tourism venture it may be in the interests of Council to explore the options of a lease agreement that has mutual benefits to all parties.

The Management Order is for the purposes of aquaculture and associated tourism activities and these criteria would still need to be complied with, however there is no definition as to how the tourism activities are to be associated with the aquaculture project.

The Shire could consider, if approached by the Malgana people a lease arrangement on reasonable terms on a mutually agreeable 1.5 hectare section of the reserve.

This area of reserve would need to take into consideration any possible future use of the reserve and not significantly diminish the commercial value to both the Shire and the Malgana people.

Any development in accordance with the Management Order could add to the current experience of visitors to the region and may add to the economic diversity of the Shire.

Legal Implications

The Management Order has been granted to the Shire in accordance with section 46 of the *Land Administration Act 1997*.

Policy Implications

Nil

Financial Implications

The leasing of any reserve area may have the potential to realise additional income for the Shire dependent upon the terms that would be established with the lease holders.

Any lease terms are subject to negotiation and may vary significantly to existing leases in the area given the site requires significant investment to realise its potential and any development would have a positive impact upon tourism activities in the area.

Strategic Implications

Addresses Council's Strategic Plan as follows:

Objective 1 Sustainable Growth and Progress

Outcome 1.6 to Grow and Diversify Industries to increase jobs

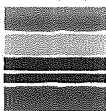
Voting Requirements

Simple Majority Required

Date of Report

19 February 2014

26 FEBRUARY 2014



Yamatji Marlpa
ABORIGINAL CORPORATION

Our Ref: MAL007
Your Ref:
Office: Geraldton

18 February 2014

Council
Shire of Shark Bay
65 Knight Terrace
DENHAM WA 6537

C/- Paul Anderson
Chief Executive Officer

Sent by email: CEO@sharkbay.wa.gov.au

Dear Council

CONSENT FOR AN ORDER TO VARY MANAGEMENT ORDER UNDER SECTION 46 OF THE LAND ADMINISTRATION ACT 1997 (WA) IN RESPECT OF RESERVE 50101 BEING EDEL LOCATION 106.

I refer to my recent correspondence with Paul Anderson and the Department of Lands. Under instructions from the Malgana Shark Bay People, I write requesting the Shire of Shark Bay to consent for an order to vary the management order in respect to Reserve 50101 with volume 3144 and folio 938 (**Management Order**).

The Department of Lands has indicated agreement to amend the time reference to add an additional five years to Condition 3, subject to consent from the Shire. The request is for the Minister to make an order to vary the Management Order's Condition 3 to:

*"A 1.5 Ha area from within the reserve will be set aside for the native title claimant group in the area (the Malgana people), to be lessee on reasonable terms. If the land so identified is not utilized for the designated purpose by the Malgana people within **ten** years of the date of this Order requirement lapses and has no further effect."*

Alternatively, the request is for an order as required to the effect of extending Condition 3 to 5 March 2019.

Geraldton
171 Marine Tce
Geraldton WA 6530
PO Box 2119
Geraldton WA 6531
T (08) 9965 6222
F (08) 9964 5646

South Hedland
3 Brand Street
South Hedland WA 6722
PO Box 2252
South Hedland WA 6722
T (08) 9172 5433
F (08) 9140 1277

Tom Price
Shop 2a, 973 Central Road
Tom Price WA 6751
PO Box 27
Tom Price WA 6751
T (08) 9188 1722
F (08) 9188 1996

Perth
Level 2, 16 St George's Tce
Perth WA 6000
PO Box 3072 Adelaide Tce
Perth WA 6832
T (08) 9268 7000
F (08) 9225 4633

YAMATJI MARLPA ABORIGINAL CORPORATION IS A NATIVE TITLE REPRESENTATIVE BODY | ICN 2001 | ABN 14 011 921 883 | www.ymapc.org.au

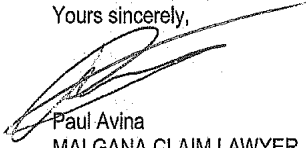
26 FEBRUARY 2014



I look forward to receiving the Shire's consent which could be forwarded directly to Henty Farrar, at the Department of Lands.

If you have any queries, please contact the writer in the first instance, on (08) 9965 6222.

Yours sincerely,



Paul Avina
MALGANA CLAIM LAWYER

Cc:- Henty Farrar
Manager
Mid West and Gascoyne
Level 11, 140 William Street Perth WA 6000
Sent by email: Henty.Farrar@lands.wa.gov.au

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

1-AP-5610
AQ101



Department for Planning and Infrastructure
Government of Western Australia
State Land Services

Your ref: RES 1686 I-PR-3889
Our ref: 01734-1994/02 Job No: 980043
Enquires: Lily Sutomo
Ph: (08) 9347 5098 Fax: (08) 9347 5003
Email: lily.sutomo@dpi.wa.gov.au

20 March 2009

Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

RECEIVED

24 MAR 2009

Shire of Shark Bay

Dear Sir/Madam

RESERVE 50101 BEING EDEL LOCATION 106 FOR "AQUACULTURE AND ASSOCIATED TOURISM ACTIVITIES" - SHIRE OF SHARK BAY

I refer to my letter dated 10 March, 2009 and advise for your information that the Management Order has now issued to the Shire of Shark Bay.

Under the Land Administration Act 1997 document registration system Management Orders are registered on the Crown Land Title for the reserve, and become effective on the date of registration.

In this regard please find enclosed the relevant Management Order for the reserve, and a copy of the Crown Land Title.

Please contact this office quoting the above reference and job number should you require further information or if you wish to discuss this matter.

Yours faithfully


for MANAGER - MID WEST
STATE LAND SERVICES

1 Midland Square, Midland, Western Australia 6056
Postal Address: PO Box 1575, Midland, Western Australia 6936
Tel: (08) 9347 5000 www.dpi.wa.gov.au ABN 40 996 710 314

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MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA
LAND ADMINISTRATION ACT 1997 as amended
TRANSFER OF LAND ACT 1893 as amended

MANAGEMENT ORDER (XE)

RESERVE DESCRIPTION (NOTE 1)

50101

EXTENT

Whole

VOLUME

3144

FOLIO

938

MANAGEMENT BODY (NOTE 2)

Shire of Shark Bay of PO Box 126, DENHAM WA 6537.

CONDITIONS (NOTE 3)

1. To be utilised for its designated purpose of "Aquaculture and Associated Tourism Activities" only.
2. Power to lease (or sub-lease or licence) for the designated purpose is granted for the whole or any portion thereof for any term not exceeding twenty one (21) years from the date of the lease subject to the approval in writing of the Minister for Lands being first obtained to each and every lease or assignment pursuant to the provisions of section 18 of the Land Administration Act 1997.
3. A 1.5 Ha area from within the reserve will be set aside for use by the native title claimant group in the area (the Malgana people), to be lessee on reasonable terms. If the land so identified is not utilized for the designated purpose by the Malgana people within five years of the date of this Order requirement lapses and has no further effect.

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE TO THE CONDITIONS ABOVE

Dated this 6th day of March in the year 2009

ATTESTATION (NOTE 4)

C. Pumphrey A/ SENIOR STATE LAND OFFICER
STATE LANDS - MID WEST
STATE LAND SERVICES

26 FEBRUARY 2014

DUPLICATE

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".

2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.

3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialed by the person signing this document and their witnesses.

NOTES**1. RESERVE DESCRIPTION**

Reserve number and details to be stated. The Volume and Folio numbers to be stated.

2. MANAGEMENT BODY

State the full name and address of management body.

3. CONDITIONS

Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.

4. ATTESTATION

This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

EXAMINED

Office Use Only

K873893 XE DUPLICATE
09 Mar 2009 15:10:00 Midland

**MANAGEMENT ORDER (XE)**

LODGED BY State Land Services

ADDRESS DPI - Mid West - Box 98C

PHONE No.
FAX No.

REFERENCE No. Lily Sutomo - File 01737-1994-02RO -
Ph 9347 5098 Fax 9347 5003

ISSUING BOX No.

PREPARED BY State Land Services

ADDRESS DPI - Mid West - Box 98C

PHONE No.
FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO
OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED
HEREWITH

1. _____ Received Items
2. _____ Nos.
3. _____
4. _____ Receiving Clerk
5. _____
6. _____

980043-011



Registered pursuant to the provisions of the TRANSFER OF
LAND ACT 1893 as amended on the day and time shown
above and particulars entered in the Register.



MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014



RECORD OF CERTIFICATE
OF
CROWN LAND TITLE


UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997

REGISTER NUMBER 106/DP219786	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

VOLUME **LR3144** FOLIO **938**

NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE of WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

Forberts
REGISTRAR OF TITLES 

LAND DESCRIPTION:

LOT 106 ON DEPOSITED PLAN 219786

STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF SHARK BAY OF PO BOX 126, DENHAM
(XE K873893) REGISTERED 9 MARCH 2009

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. K873892 RESERVE 50101 FOR THE PURPOSE OF AQUACULTURE AND ASSOCIATED TOURISM
ACTIVITIES REGISTERED 9.3.2009.
- K873893 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. WITH
POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE
CONSENT OF THE MINISTER FOR LANDS. REGISTERED 9.3.2009.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

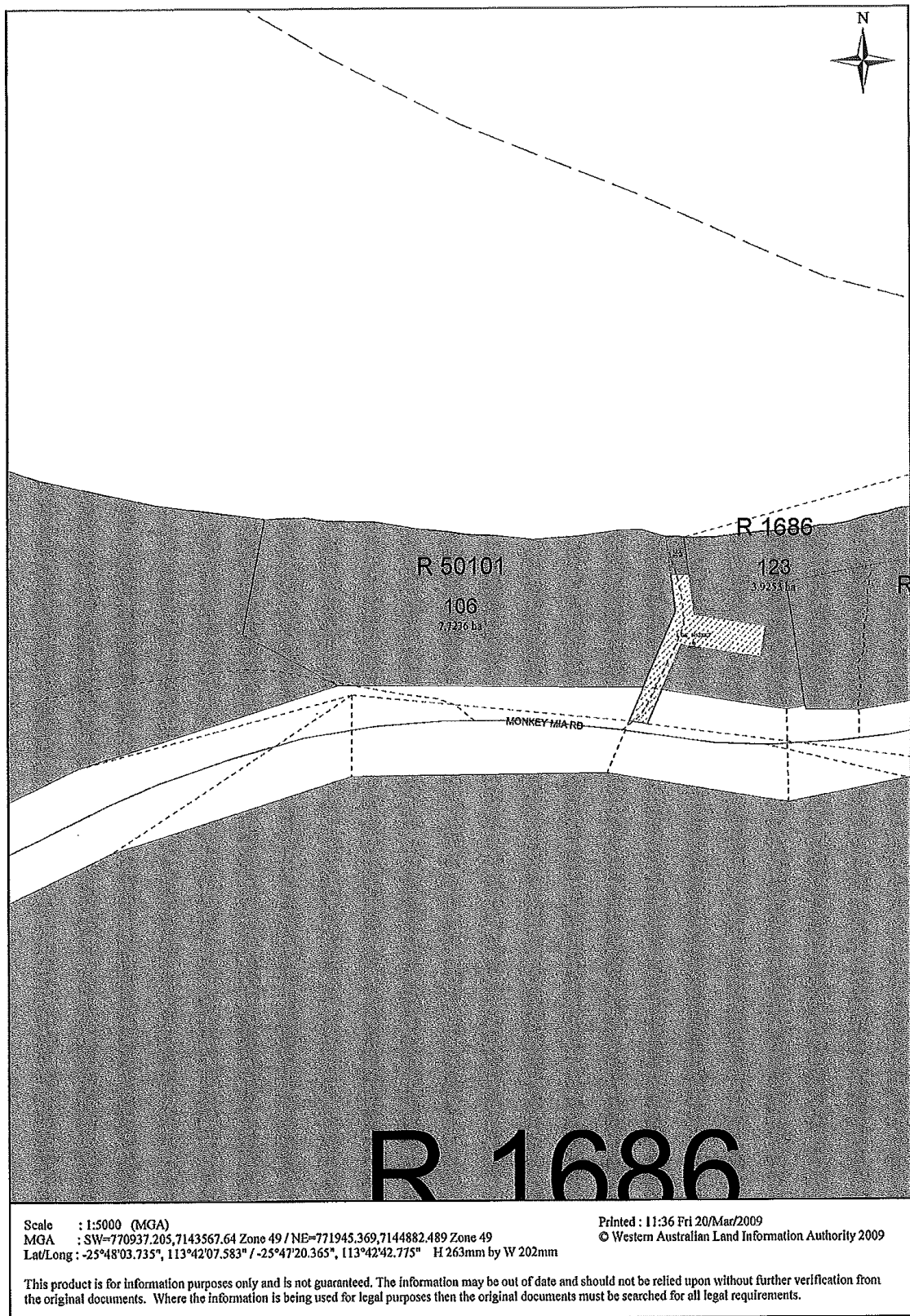
The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP219786 [SHEET 1].
PREVIOUS TITLE: LR3102-779.
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AREA: SHIRE OF SHARK BAY.

NOTE 1: K873892 CORRESPONDENCE FILE 01737-1994-02RO

LANDGATE USE ONLY, COPY OF ORIGINAL, NOT TO SCALE
TIP Check: 20/03/2009 11:32:54 AM

Printed: 20/03/2009 11:33:01 AM Page: 1



12. FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Capewell

Seconded Cr Prior

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,536,327.43 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26544 – 26585 totalling \$48,286.13.

Municipal fund account electronic payment numbers MUNI EFT 14710 totalling \$1,245,032.34

Municipal fund account for payroll periods beginning 02/12/2013 ending 09/02/2014 totalling \$237,221.00

Trust fund account cheque numbers 983-989 totalling \$1,682.33

Trust fund account electronic payment numbers EFT 14709-14990 totalling \$50,316.80

Trust fund Police Licensing for December 2013 and January 2014 totalling \$32,215.55

The schedule of accounts submitted to each member of Council on 21 February 2014 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Date of Report

18 February 2014

SHIRE OF SHARK BAY
ORDINARY COUNCIL MEETING 26 FEBRUARY 2014
MUNI CHQS 26544-26585

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26544	13/12/2013	SHARK BAY NEWSAGENCY	NOVEMBER MONTHLY ACCOUNT	-539.80
26545	18/12/2013	BELINDA RUSSELL	XMAS LIGHTS COMPETITION 2013 RUNNER UP RESIDENTIAL	-50.00
26546	18/12/2013	SHARK BAY SUPERMARKET	XMAS LIGHTS COMPETITION 2013 BUSINESS WINNER	-200.00
26547	18/12/2013	JUDY BRITZA	XMAS LIGHTS COMPETITION 2013 WINNER RESIDENTIAL	-200.00
26548	18/12/2013	KERRIE O'NEILL	XMAS LIGHTS COMPETITION 2013 RUNNER UP RESIDENTIAL	-50.00
26549	18/12/2013	SHARK BAY COMMUNITY RESOURCE CENTRE	XMAS LIGHTS COMPETITION 2013 BUSINESS RUNNER UP	-50.00
26550	18/12/2013	SURF N DOLPHIN	XMAS LIGHTS COMPETITION 2013 BUSINESS RUNNER UP	-50.00
26551	18/12/2013	WALTER ERNEST SKINN	REPAIRS TO STREET BANNERS	-500.00
26552	19/12/2013	HORIZON POWER	BI MONTHLY ELECTRICITY SEPTEMBER OCTOBER	-4754.95
26553	19/12/2013	SHIRE OF SHARK BAY	LICENSE TOYOTA PRADA 0SB	-134.05
26554	19/12/2013	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-501.63
26555	19/12/2013	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-431.02
26556	19/12/2013	ASTERON SUPER	SUPERANNUATION CONTRIBUTIONS	-540.12
26557	19/12/2013	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-562.06
26558	19/12/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-561.60
26559	19/12/2013	MLC NOMINEES	SUPERANNUATION CONTRIBUTIONS	-361.56
26560	19/12/2013	SHIRE OF SHARK BAY	PAYROLL DEDUCTIONS	-870.00
26561	09/01/2014	ELGAS LIMITED	GAS FOR 65 BROCKMAN STREET	-150.00
26562	09/01/2014	HORIZON POWER	STREET LIGHT MONTHLY ACCOUNT	-2845.56
26563	09/01/2014	WATER CORPORATION	FISH CLEANING FACILITIES SERVICE CHARGE	-48.28
26564		CANCELLED CHEQUE		
26565	09/01/2014	HORIZON POWER	SBDC MONTHLY ELECTRICITY ACCOUNT	-3141.65
26566	09/01/2014	SHARK BAY NEWSAGENCY	DECEMBER MONTHLY ACCOUNT	-176.18
26567	16/01/2014	HOLOCENE	RATES REFUND FOR ASSESSMENT A4250 AND A4294	-296.24
26568	17/01/2014	AUSTRALIAN COMMUNICATIONS	BROADCASTING SERVICE FEE	-41.00

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
		AND MEDIA AUTHORITY		
26569	22/01/2014	ELGAS LIMITED	GAS BOTTLE FOR REFUSE SITE	-150.00
26570	22/01/2014	KEVAN JOSEPH LAWSON	NIB WALL - DISCOVERY CENTRE	-1265.96
26571	24/01/2014	HORIZON POWER-MAIN USAGE	U6/34 HUGHES STREET BI MONTHLY ACCOUNT	-82.65
26572	24/01/2014	WATER CORPORATION	DESAL WATER METER LOT 555 DURLACHER ST SES SITE	-7715.50
26573	28/01/2014	SHIRE OF SHARK BAY	TRANSFER TO TRUST GYM CARD DEPOSIT B JOHNSTON	-20.00
26574	30/01/2014	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-520.56
26575	30/01/2014	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-314.98
26576	30/01/2014	ASTERON SUPER	SUPERANNUATION CONTRIBUTIONS	-359.09
26577	30/01/2014	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-508.50
26578	30/01/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-187.20
26579	30/01/2014	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-324.81
26580	30/01/2014	SHIRE OF SHARK BAY	PAYROLL DEDUCTIONS	-886.00
26581	04/02/2014	SHARK BAY NEWSAGENCY	JANUARY 2014 MONTHLY ACCOUNT	-295.85
26582	06/02/2014	HORIZON POWER	BI MONTHLY ELECTRICITY NOVEMBER DECEMBER	-9205.06
26583	06/02/2014	WATER CORPORATION	BI MONTHLY WATER DECEMBER JANUARY	-6170.36
26584	07/02/2014	HORIZON POWER	STREET LIGHTS MONTHLY ACCOUNT	-3216.45
26585	07/02/2014	WATER CORPORATION	BI MONTHLY WATER 65 KNIGHT TCE	-7.46
TOTAL				\$48,286.13

**SHIRE OF SHARK BAY
ORDINARY COUNCIL MEETING 26 FEBRUARY 2014
MUNI EFTS 14709-15006**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14709		USED IN TRUST		
EFT14710	10/12/2013	BAJA DATA & ELECTRICAL SERVICES	REPLACEMENT OF FAULTY EXIT SIGNS IN OFFICE	-860.48
EFT14711	10/12/2013	BOOKEASY AUSTRALIA	BOOKEASY MONTHLY FEE	-198.00
EFT14712	10/12/2013	BOC LIMITED	CONTAINER RENTAL	-70.74
EFT14713	10/12/2013	BRIAN JOHN GALVIN	WORKS SUPERVISOR IINET AND WATER CORPORATION REIMBURSEMENT	-952.77
EFT14714	10/12/2013	GASCOYNE OFFICE EQUIPMENT	RICHO COPIER TONER	-1005.00
EFT14715	10/12/2013	GERALDTON FUEL COMPANY	FUEL MONTHLY ACCOUNT	-29194.20
EFT14716	10/12/2013	GERALDTON INDUSTRIAL SUPPLIES	BALUSTRATE POST ATTACHMENT RECREATION CENTRE GROUNDS	-258.50
EFT14717	10/12/2013	THINK WATER GERALDTON	SOLENOIDS FOR OVAL	-302.90
EFT14718	10/12/2013	GRAY & LEWIS LAND USE PLANNERS	GENERAL PLANNING MONTHLY ADVICE	-9471.00
EFT14719	10/12/2013	UHY HAINES NORTON	ACCOUNTING SERVICES FOR OCTOBER 2013 AND AUDIT REPORTS	-6644.00
EFT14720	10/12/2013	HERITAGE RESORT SHARK BAY	THANK A VOLUNTEER DAY REFRESHMENTS	-218.92
EFT14721	10/12/2013	HITS RADIO	ADVERTISING NOVEMBER	-496.65
EFT14722	10/12/2013	TOLL IPEC	FREIGHT	-142.28
EFT14723	10/12/2013	IT VISION	UPGRADE OF SYNERGY SOFT	-1210.00
EFT14724	10/12/2013	MCLEODS BARRISTERS AND SOLICITORS	INTERPRETATION OF MONKEY MIA LEASE	-1277.44
EFT14725	10/12/2013	OCEANSIDE VILLAGE	ACCOMMODATION FOR TOM LACHLAN	-320.00
EFT14726	10/12/2013	PURCHER INTERNATIONAL	FILTER IVECO PRIME MOVER	-206.83
EFT14727	10/12/2013	PEST-A-KILL	MICE MONITORING & BAITING SHIRE PROPERTIES	-198.00
EFT14728	10/12/2013	PAPER PLUS OFFICE NATIONAL	FUJI AND ZEROX COPIER TONER	-701.99
EFT14729	10/12/2013	SHARK BAY FREIGHTLINES	FREIGHT	-508.05
EFT14730	10/12/2013	TRISH MILBURN ART & PHOTOGRAPHY	1 YEAR USE 2 PHOTOS CORAL COAST PLANNER	-350.00
EFT14731	10/12/2013	WA HINO	FILTER FOR HINO TRUCK	-81.83

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14732	13/12/2013	STATE LIBRARY OF WA	BETTER BEGINNINGS GIFT BOOKS	-49.50
EFT14733	13/12/2013	RUSSELL TODD CHAMBERLAIN	RENT 39 DURLACHER STREET JANUARY	-1157.30
EFT14734	13/12/2013	DUN & BRADSTREET	SOLICITORS COSTS RAVEN MULTIHULLS	-202.40
EFT14735	13/12/2013	WESTERN AUSTRALIAN ELECTORAL COMMISSION	ELECTION EXPENSES	-6159.03
EFT14736	13/12/2013	MITCHELL & BROWN	NEW ENGLE FRIDGE WORKS DEPARTMENT	-1731.00
EFT14737	13/12/2013	ROBBRO WA	CONTRACT TRUCKS AND DOZER FOR CARTAGE SWIMMING HOLE, OCEAN PARK, MONKEY MIA, USELESS LOOP, SHARK BAY ROADS	-74096.00
EFT14738	13/12/2013	SHARK BAY HOTEL MOTEL	CATERING COMMUNITY DEVELOPMENT FORUM	-550.00
EFT14739	13/12/2013	TRUCKLINE PARTS CENTRE	RATCHET CHAIN BINDERS LOW LOADER	-228.14
EFT14740	13/12/2013	SHARK BAY ROOFING	PART PAYMENT REROOF DEPOT	-10000.00
EFT14741	13/12/2013	GEARING BUTCHER'S	STAFF FUNCTION	-151.59
EFT14742	13/12/2013	TOLL IPEC	FREIGHT	-190.06
EFT14743	13/12/2013	JASON SIGNMAKERS	OSH SIGNAGE	-1737.25
EFT14744	13/12/2013	OAKLEY EARTHWORKS	REPAIRS TO SCOURS SHARK BAY ROAD	-1815.00
EFT14745	13/12/2013	PRIME MEDIA GROUP	NOVEMBER GWN7 ADVERTISING	-440.00
EFT14746	13/12/2013	PROFESSIONAL PC SUPPORT	REPAIR EMAIL FUNCTION TO SYNERGY	-70.00
EFT14747	13/12/2013	RICHARD CLAUDE MORONEY	MAINTENANCE SBDC NOVEMBER	-30.00
EFT14748		USED IN TRUST		
EFT14749	18/12/2013	BAJA DATA & ELECTRICAL SERVICES	REPAIRS TO REAR SECURITY LIGHTS SBDC	-202.40
EFT14750	18/12/2013	DENHAM PAPER AND CHEMICAL SUPPLIES	MERCHANDISE BAGS SBDC	-17.45
EFT14751	18/12/2013	GLASSON MEDIA	MULTI-PLATFORM INTERACTIVE MEDIA PROCESSING	-6204.00
EFT14752	18/12/2013	HERITAGE RESORT SHARK BAY	ACCOMMODATION CHRISTMAS CONCERT CHOIR	-5250.00
EFT14753	18/12/2013	LGIS INSURANCE BROKING	MARINE HULL COMMERCIAL	-525.24
EFT14754	18/12/2013	THE LINEN PRESS	MERCHANDISE SBDC	-1030.70
EFT14755	18/12/2013	PRESTIGE INSTALLATIONS	SERVICE SBDC AIR CONDITIONERS	-9707.50
EFT14756	18/12/2013	BUCKINGHAM PEWTER	MERCHANDISE SBDC	-438.90
EFT14757	18/12/2013	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-5346.00
EFT14758	18/12/2013	SUNPRINTS CLOTHING COMPANY	MERCHANDISE SBDC	-669.68
EFT14759	18/12/2013	CHUBB FIRE & SECURITY	SECURITY MONITORING	-139.67
EFT14760	18/12/2013	DENHAM VILLAS	ACCOMMODATION FOR CONSULTANTS C	-790.00

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14761	18/12/2013	GHD	MURPHY, A KELDERMAN, INTERVIEWEE D OJHA PREPARE DENHAM TOWNSITE STRUCTURE PLAN	-13546.50
EFT14762	18/12/2013	MSA GROUP	55 DURLACHER STREET CERTIFICATE OF DESIGN COMPLIANCE AND ISSUANCE BUILDING PERMIT DOCUMENTS	-935.00
EFT14763	18/12/2013	ROAM	35 METRE TELECOMMUNICATION TOWER	-41096.00
EFT14764	18/12/2013	RAY WHITE REAL ESTATE SHARK BAY	RENT 34 HUGHES STREET JANUARY	-1127.00
EFT14765	18/12/2013	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND RECREATION CENTRE MANAGEMENT NOVEMBER	-5885.00
EFT14766	19/12/2013	CHERYL COWELL	MEETING ATTENDANCE	-1706.00
EFT14767	19/12/2013	GEOFABRICS AUSTRALASIA	FOOTPATH REHAB MATERIAL	-3696.00
EFT14768	19/12/2013	JOHN JOSEPH HANSCOMBE	MEETING ATTENDANCE	-717.00
EFT14769	19/12/2013	TOLL IPEC	FREIGHT	-55.44
EFT14770	19/12/2013	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE	-520.00
EFT14771	19/12/2013	OAKLEY EARTHWORKS	CONCRETE FOR FOOTINGS ON SATELLITE DISH	-977.35
EFT14772	19/12/2013	MARGARET PRIOR	MEETING ATTENDANCE	-520.00
EFT14773	19/12/2013	GREGORY LEON RIDGLEY	MEETING ATTENDANCE	-520.00
EFT14774	19/12/2013	REPLAS	SEATS AND TABLES TOWN OVAL	-5531.86
EFT14775	19/12/2013	BRIAN WAKE	MEETING ATTENDANCE AND MEMBER TRAVEL	-995.24
EFT14776	19/12/2013	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-1149.02
EFT14777	19/12/2013	AUSTSAFE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-163.01
EFT14778	19/12/2013	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-1271.11
EFT14779	19/12/2013	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-1117.22
EFT14780	19/12/2013	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-517.39
EFT14781	19/12/2013	WA LOCAL GOV SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-10567.87
EFT14782	19/12/2013	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-529.51
EFT14783	19/12/2013	REST	SUPERANNUATION CONTRIBUTIONS	-1173.35
EFT14784	19/12/2013	SMA SUPER	SUPERANNUATION CONTRIBUTIONS	-439.90
EFT14785	19/12/2013	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-1138.14
EFT14786	19/12/2013	PAULS TYRES	TYRES FOR SHIRE VEHICLES AND PLANT	-7402.94
EFT14787	19/12/2013	SKIPPERS AVIATION	FLIGHTS FOR CONSULTANT GEOFF PARNELL	-612.00
EFT14788	19/12/2013	SHARK BAY MECHANICAL & TOWING	PUMP OUT LAGOON TOILETS	-450.00
EFT14789	20/12/2013	LANDGATE	GRV VALUATION	-244.22

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14790	20/12/2013	MIDWEST FIRE PROTECTION SERVICE	QUARTERLY SERVICE ALARM SYSTEM SBDC	-275.00
EFT14791	20/12/2013	G & J ROBINS	REIMBURSEMENT FOR SENIORS CHRISTMAS LUNCH	-953.80
EFT14792	20/12/2013	DALE PHYLLIS WILSON	MEDICAL REIMBURSEMENT	-25.00
EFT14793	20/12/2013	DURGA OHJA	REIMBURSEMENT FUEL AND FOOD	-312.08
EFT14794-	EFT14819	USED IN TRUST		
EFT14820	09/01/2014	DUN & BRADSTREET	EXTERNAL SOLICITOR COSTS RAVEN MULTIHULL	-182.60
EFT14821	09/01/2014	TELSTRA CORPORATION LIMITED	MOBILE PHONE, LANDLINE AND 1300 SBDC MONTHLY ACCOUNTS	-2012.61
EFT14822	09/01/2014	BAJA DATA & ELECTRICAL SERVICES	UNIT 3 PENSION UNIT CHANGE OVEN ELEMENT	-198.00
EFT14823	09/01/2014	CUTBACK PLUMBING & GAS	REPAIR STOVE AT OVERLANDER HALL	-726.00
EFT14824	09/01/2014	DENHAM IGA X-PRESS	MONTHLY ACCOUNT	-405.51
EFT14825	09/01/2014	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-330.62
EFT14826	09/01/2014	SHARK BAY FUEL & SERVICE CENTRE	MONTHLY ACCOUNT	-284.85
EFT14827	09/01/2014	GERALDTON AGRICULTURAL SERVICES	SEAL FOR GRASS CATCHER ON KABOTA MOWER	-48.79
EFT14828	09/01/2014	GERALDTON MOWER & REPAIRS	CHAIN FOR POLE CHAINSAW	-39.60
EFT14829	09/01/2014	HITS RADIO	ADVERTISING FOR DECEMBER	-508.20
EFT14830	09/01/2014	TOLL IPEC	FREIGHT	-4945.33
EFT14831	09/01/2014	JASON SIGNMAKERS	SHARK BAY ROAD CULVERT GUIDE POSTS AND HMAS SYDNEY SIGNAGE	-10441.20
EFT14832	09/01/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	2014 AUSTRALIA DAY SUPPLIES	-237.35
EFT14833	09/01/2014	SHARK BAY FREIGHTLINES	FREIGHT	-2154.45
EFT14834	09/01/2014	TRUCKLINE PARTS CENTRE	SPRING PACKS FOR WATER TANKER	-48.36
EFT14835	10/01/2014	BOOEASY AUSTRALIA	BOOEASY MONTHLY FEE	-198.00
EFT14836	10/01/2014	DENHAM VILLAS	ACCOMMODATION FOR DIGITAL TV INSTALLATION	-1980.00
EFT14837	10/01/2014	SHARK BAY FILM CLUB	COMMUNITY DONATION 13/14 ROUND	-1990.00
EFT14838	10/01/2014	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-209.52
EFT14839	10/01/2014	HERITAGE RESORT SHARK BAY	COUNCIL MEETING REFRESHMENTS	-370.00
EFT14840	10/01/2014	TOLL IPEC	FREIGHT	-50.63
EFT14841	10/01/2014	MITRE 10 SHARK BAY MARINE & HARDWARE	MONTHLY ACCOUNT	-2199.44

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14842	10/01/2014	NORDIC HOMES	STAFF HOUSING	-16363.32
EFT14843	10/01/2014	PHILLIP KNIFE	COMMUNITY DONATION ROUND 1 13/14 CHURCH	-239.80
EFT14844	10/01/2014	RANGELAND SERVICES	CYCLONE RATED FENCING FOR PENSIONER UNITS	-34782.00
EFT14845	10/01/2014	SKIPPERS AVIATION	REIMBURSABLE FLIGHT FOR D MORTON	-306.00
EFT14846	10/01/2014	SHARK BAY BOWLING CLUB	COMMUNITY DONATION RND 1 13/14	-3150.00
EFT14847	10/01/2014	SHARK BAY TAXI SERVICE	SHIRE OVERLANDER RUN DECEMBER	-1441.00
EFT14848	10/01/2014	SHARK BAY COMMUNITY CENTRE	INSCRIPTION POST SBDC	-22.50
EFT14849	10/01/2014	MCKELL FAMILY TRUST	RUBBISH COLLECTION AND STREET SWEEPING MONTHLY ACCOUNT	-10051.36
EFT14850	10/01/2014	NORTHERN GLASS	BROKEN WINDOW REPAIRS PENSIONER UNIT 4	-295.20
EFT14851	10/01/2014	TELSTRA CORPORATION LIMITED	SMS COMMUNITY MESSAGES MONTHLY ACCOUNT	-361.92
EFT14852	10/01/2014	TRUCKLINE PARTS CENTRE	SPRING PACKS FOR WATER TANKER	-270.14
EFT14853	10/01/2014	MCGRATH HOMES	CONSTRUCTION EMERGENCY SERVICES BUILDING	-70483.77
EFT14854	10/01/2014	AUSTRALIA POST	POSTAGE MONTHLY ACCOUNT	-154.21
EFT14855	10/01/2014	BOC LIMITED	CONTAINER RENTAL	-73.08
EFT14856	10/01/2014	MCLEODS BARRISTERS AND SOLICITORS	LOT 150 (55) DURLACHER STREET ADVICE BUILDING/WALL ISSUES	-6962.93
EFT14857	10/01/2014	PRESTIGE INSTALLATIONS	REPLACE 3 AIR CONDITIONERS AT 51 DURLACHER	-6968.50
EFT14858	10/01/2014	SHARK BAY CLEANING SERVICE	MONTHLY ACCOUNT	-10767.66
EFT14859	13/01/2014	BAJA DATA & ELECTRICAL SERVICES	DIGITAL TV TOWER	-1192.73
EFT14860	13/01/2014	S.A.BURTON	REPAIRS TO PENSIONER UNIT 12	-275.00
EFT14861	13/01/2014	CDH ELECTRICAL	3 PHASE POWER CONNECTION TO GENERATOR	-198.00
EFT14862	13/01/2014	UHY HAINES NORTON	YEAR END AUDIT FEES	-17008.17
EFT14863	13/01/2014	N-COM	INSTALLATION OF DIGITAL TV TOWER	-21670.00
EFT14864	13/01/2014	OPUS	ROMAN II DATA ENTRY	-924.00
EFT14865	13/01/2014	SKIPPERS AVIATION	FLIGHTS FOR GYM CARE FOR GYM INSPECTION	-612.00
EFT14866	14/01/2014	LANDGATE	MINING TENEMENTS CHARGEABLE	-35.65
EFT14867	14/01/2014	N-COM	INSTALL DISH, REMOTE MONITORING 2 YEAR AND MAINTENANCE HALF YEARLY	-230085.90

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14868	14/01/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT DECEMBER 2013	-4372.50
EFT14869	14/01/2014	SHARK BAY SKIPS	SKIP BINS MONTHLY ACCOUNT	-3668.00
EFT14870		USED IN TRUST		
EFT14871	16/01/2014	P.G & S. J WOOD	INSTALL TEMP PHONE CABLE DIGITAL TV SITE	-365.00
EFT14872	16/01/2014	CROMMELINS MACHINERY	OUTLET ELBOW ON WATER PUMP	-123.42
EFT14873	16/01/2014	GERALDTON FUEL COMPANY	FUEL MONTHLY ACCOUNT	-31889.73
EFT14874	16/01/2014	GERALDTON MOWER & REPAIRS	FUEL LINE FOR HEDGE TRIMMER	-13.40
EFT14875	16/01/2014	GOLDEN WEST NETWORK	ADVERTISING ON GWN DECEMBER	-477.40
EFT14876	16/01/2014	HERITAGE RESORT SHARK BAY	REFRESHMENTS CHRIS REWI FAREWELL	-159.97
EFT14877	16/01/2014	SHARK BAY FREIGHTLINES	FREIGHT	-1052.18
EFT14878	16/01/2014	THE BLOCK MAKERS	RETAINING BLOCKS STAFF HOUSING AT SUNTER	-2004.25
EFT14879	16/01/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERT WA NEWSPAPERS DOG ACT AMENDMENT	-1425.87
EFT14880	17/01/2014	CARNARVON RANGELANDS BIOSECURITY ASSOC	CVON RBA INC VERMIN CONTROL 13/14, EARLIER CHEQUE 265098 8/10/2013 STOPPED AND PAID BY EFT TRANSFER	-5485.00
EFT14881	17/01/2014	BAJA DATA & ELECTRICAL SERVICES	REPAIRS TO FRONT ENTRY DOOR SBDC	-99.00
EFT14882	17/01/2014	DEPARTMENT OF PARKS AND WILDLIFE	MONKEY MIA RESERVE PASSES FOR RESALE	-27000.00
EFT14883	17/01/2014	GRAY & LEWIS LAND USE PLANNERS	GENERAL PLANNING	-5684.25
EFT14884	17/01/2014	TOLL IPEC	FREIGHT	-11.32
EFT14885	17/01/2014	NORWEST BUILDING GROUP	SES SHEDS INSTALMENT	-6600.00
EFT14886	17/01/2014	RICHARD CLAUDE MORONEY	MAINTENANCE DECEMBER SBDC	-30.00
EFT14887	17/01/2014	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-5346.00
EFT14888	17/01/2014	WEST-OZ WEB SERVICES	ACCOMMODATION BOOKING COMMISSION	-45.05
EFT14889	20/01/2014	PIRTEK WELSHPOOL	HOSE ASSEMBLY FOR CAT LOADER	-144.72
EFT14890	22/01/2014	BUNNINGS BUILDING SUPPLIES	FENCE FOR COMMUNITY RESOURCE CENTRE	-2570.56
EFT14891	22/01/2014	RUSSELL TODD CHAMBERLAIN	RENT 39 DURLACHER STREET FEBRUARY	-1157.30
EFT14892	22/01/2014	HITACHI CONSTRUCTION MACHINERY	INJECTOR FOR GRADER	-738.89
EFT14893	22/01/2014	NORWEST BUILDING GROUP	SES SHEDS	-100000.00
EFT14894	22/01/2014	PROFESSIONAL PC SUPPORT	SHADOW PROTECT VIRTUAL SERVER RENEWAL	-522.00
EFT14895	22/01/2014	PAPER PLUS OFFICE NATIONAL	STATIONARY	-639.26
EFT14896	22/01/2014	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES STREET FEBRUARY	-1127.00

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

EFT	DATE	NAME		DESCRIPTION	AMOUNT
EFT14897	22/01/2014	SHARK BAY ELECTRICAL		RESET SBS	-99.00
EFT14898	22/01/2014	TRAFFIC FORCE		TMP REVIEW	-660.00
EFT14899	22/01/2014	WESTERN AUSTRALIAN GOVERNMENT ASSOCIATION	LOCAL	DESK CALENDERS	-44.90
EFT14900	23/01/2014	CHERYL COWELL		MEETING ATTENDANCE	-1706.00
EFT14901	23/01/2014	JOHN JOSEPH HANSCOMBE		MEETING ATTENDANCE	-717.00
EFT14902	23/01/2014	KEITH MICHAEL CAPEWELL		MEETING ATTENDANCE	-520.00
EFT14903	23/01/2014	MARGARET PRIOR		MEETING ATTENDANCE	-520.00
EFT14904	23/01/2014	GREGORY LEON RIDGLEY		MEETING ATTENDANCE	-520.00
EFT14905	23/01/2014	BRIAN WAKE		MEETING ATTENDANCE	-520.00
EFT14906-	EFT14908	USED IN TRUST			
EFT14909	24/01/2014	WESTERN AUSTRALIAN COMMISSION	ELECTORAL	EXTRAORDINARY ELECTION FEES	-3982.17
EFT14910	24/01/2014	TOLL IPEC		FREIGHT	-165.42
EFT14911	24/01/2014	SHARK BAY AIR CHARTER		HALF SHARE TRAVEL TO CARNARVON FOR GASCOYNE BLUEPRINT MEETING	-334.52
EFT14912	24/01/2014	TELSTRA CORPORATION LIMITED		MOBILE PHONE MONTHLY ACCOUNT	-300.05
EFT14913	24/01/2014	WESTERN AUSTRALIAN GOVERNMENT ASSOCIATION	LOCAL	CONTRACT OF ENGAGEMENT FOR EMFA	-6160.00
EFT14914	28/01/2014	MARK SEWELL		COMMUNITY DONATION ROUND 1 13/14 ST ANDREWS BY THE SEA	-95.92
EFT14915	28/01/2014	PRESTIGE INSTALLATIONS		REPLACE TWO AIR CONDITIONERS DENHAM HALL	-6105.00
EFT14916	28/01/2014	SHARK BAY COMMUNITY CENTRE	RESOURCE	COMMUNITY DONATION ROUND 1 13/14 ST ANDREWS CHURCH PHOTOCOPYING	-30.60
EFT14917	28/01/2014	SHARK BAY ELECTRICAL		HIRE OF CHERRY PICKER MAINTENANCE VALSHEDA	-99.00
EFT14918	28/01/2014	TELSTRA CORPORATION LIMITED		LANDLINE MONTHLY ACCOUNT	-1263.95
EFT14919	28/01/2014	AUSSIE SHEDS		SES SHED VARIATIONS	-2490.00
EFT14920	28/01/2014	GERALDTON AGRICULTURAL SERVICES P/L		RAM FOR UTE CRANE	-138.44
EFT14921	28/01/2014	GEARING BUTCHER'S		AUSTRALIA DAY CATERING	-150.57
EFT14922	28/01/2014	JR & A HERSEY		ASSORTED SIZE GLOVES DEPOT	-462.00
EFT14923	28/01/2014	N-COM		EQUIPMENT AND SERVICES DIGITAL TV	-6880.00
EFT14924	28/01/2014	SHARK BAY ELECTRICAL	MAINACE	ISOLATE CONNECT ELECTRICS FORESHORE	-346.50

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
		HOLDINGS	BBQ	
EFT14925	30/01/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-715.42
EFT14926	30/01/2014	AUSTSAFE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-107.22
EFT14927	30/01/2014	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-549.98
EFT14928	30/01/2014	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-718.19
EFT14929	30/01/2014	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-345.02
EFT14930	30/01/2014	WA LOCAL GOV SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-6768.14
EFT14931	30/01/2014	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-353.11
EFT14932	30/01/2014	REST	SUPERANNUATION CONTRIBUTIONS	-809.85
EFT14933	30/01/2014	SMA SUPER	SUPERANNUATION CONTRIBUTIONS	-309.05
EFT14934	30/01/2014	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-735.88
EFT14935	31/01/2014	BATTERY MART	BATTERIES FOR CAT LOADER	-352.00
EFT14936	31/01/2014	CLEAN CLOTH COTTON TRADERS	3 BAGS OF RAGS FOR DEPOT	-141.90
EFT14937	31/01/2014	GHD	PREPARE DENHAM TOWNSITE STRUCTURE PLAN	-4796.00
EFT14938	31/01/2014	PIRTEK WELSHPOOL	HYDRAULIC HOSES FOR CAT LOADER	-276.23
EFT14939	31/01/2014	SHARK BAY CAR HIRE	DOCTOR CAR HIRE DECEMBER	-495.00
EFT14940	31/01/2014	THE BLOCK MAKERS	RETAINING BLOCKS COMMUNITY RESOURCE CENTRE	-977.00
EFT14941	03/02/2014	TOLL IPEC	FREIGHT	-73.17
EFT14942	03/02/2014	NORDIC HOMES	SITE WORKS SES BUILDING	-21423.55
EFT14943	03/02/2014	TELSTRA CORPORATION LIMITED	SMS COMMUNITY MESSAGES MONTHLY	-123.50
EFT14944	03/02/2014	USED IN TRUST	ACCOUNT	
EFT14964	04/02/2014	P.G & S. J WOOD	REPAIR INTERNET CONNECTION AT COMMUNITY GYM	-100.00
EFT14965	04/02/2014	ALL THINGS STAINLESS	50% BALUSTRAD POSTS RECREATION CENTRE	-1659.05
EFT14966	04/02/2014	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-327.92
EFT14967	04/02/2014	HD IMAGES	WORK ON THE JIMMY POLAND PROJECT	-3500.00
EFT14968	04/02/2014	RICHARD CLAUDE MORONEY	MAINTENANCE SBDC JANUARY	-30.00
EFT14969	04/02/2014	SHARK BAY TAXI SERVICE	SHIRE OVERLANDER RUN JANUARY	-1144.00
EFT14970	04/02/2014	CDH ELECTRICAL	INSTALL LED OYSTERS AT 51 DURLACHER STREET	-1500.00
EFT14971	04/02/2014	DENHAM IGA X-PRESS	MONTHLY ACCOUNT	-306.07
EFT14972	04/02/2014	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-10906.26

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14973	04/02/2014	SHARK BAY FREIGHTLINES	FREIGHT	-772.30
EFT14974	04/02/2014	SHARK BAY CAR HIRE	DOCTOR CAR HIRE JANUARY	-495.00
EFT14975	04/02/2014	STATE LAW PUBLISHER	DOG LOCAL LAW 2013 THE GOVERNMENT GAZETTE	-1431.00
EFT14976	04/02/2014	WESTERN AUSTRALIAN GOVERNMENT ASSOCIATION	LOCAL CONTRACT OF ENGAGEMENT FOR EMFA	-4783.59
EFT14977-	EFT14978	USED IN TRUST		
EFT14979	06/02/2014	GLENN BANGAY	BUILDING INSPECTOR REIMBURSEMENT	-259.78
EFT14980	06/02/2014	AUSTRALIA POST	POSTAGE MONTHLY ACCOUNT	-270.09
EFT14981	06/02/2014	BRIAN JOHN GALVIN	WORKS MANAGER ELECTRICITY	-304.15
EFT14982	06/02/2014	CUTBACK PLUMBING & GAS	DIGGER HIRE FOR BURIAL	-1012.00
EFT14983	06/02/2014	SHARK BAY FUEL & SERVICE CENTRE	MONTHLY ACCOUNT	-87.16
EFT14984	06/02/2014	MITRE 10 SHARK BAY MARINE & HARDWARE	MONTHLY ACCOUNT	-3703.71
EFT14985	06/02/2014	PURCHER INTERNATIONAL	PARTS FOR IVECO PRIMEMOVER	-840.11
EFT14986	06/02/2014	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES STREET FEBRUARY	-1127.00
EFT14987	06/02/2014	ST JOHN AMBULANCE ASSOC. - SHARK BAY	FIRST AID KITS FOR SHIRE VEHICLES	-875.00
EFT14988	06/02/2014	TELSTRA CORPORATION LIMITED	1300 SBDC PHONE MONTHLY ACCOUNT	-29.87
EFT14989	06/02/2014	WEST AUSTRALIAN NEWSPAPERS	ANNUAL ELECTORS MEETING ADVERTISING	-177.80
EFT14990		USED IN TRUST		
EFT14991	07/02/2014	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT JANUARY	-46113.00
EFT14992	07/02/2014	SHARK BAY ROOFING	ROOF DEPOT RESHEET	-11000.00
EFT14993	07/02/2014	BATTERY MART	BATTERY FOR GENERATOR	-176.00
EFT14994	07/02/2014	S.A.BURTON	MAINTENANCE PENSIONER UNIT 12	-319.00
EFT14995	07/02/2014	GERALDTON FUEL COMPANY	FUEL MONTHLY ACCOUNT	-10158.45
EFT14996	07/02/2014	GERALDTON INDUSTRIAL SUPPLIES	SUNBLOCK 50+ DEPOT	-262.80
EFT14997	07/02/2014	HITS RADIO	ADVERTISING JANUARY ACCOUNT	-508.20
EFT14998	07/02/2014	TOLL IPEC	FREIGHT	-263.57
EFT14999	07/02/2014	METEOR STONE	BLOCKS FOR PLAYGROUND BORDER	-1240.80
EFT15000	07/02/2014	NORDIC HOMES	CONSTRUCTION START STAFF HOUSING	-95662.52
EFT15001	07/02/2014	OAKLEY EARTHWORKS	DIG FOOTING HOLES CONCRETE FOOTINGS SES	-1125.85
EFT15002	07/02/2014	PAULS TYRES	TYRES FOR TWO UTES	-2136.90
EFT15003	07/02/2014	MCKELL FAMILY TRUST	REFUSE COLLECTION AND STREET SWEEPING JANUARY ACCOUNT	-8088.75
EFT15004	07/02/2014	THE BLOCK MAKERS	LIMESTONE BLOCKS FOR RECREATION CENTRE	-859.50

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15005	07/02/2014	TRUCKLINE PARTS CENTRE	AIR FITTINGS AND WHEELSTUD ROAD TRAIN DOLLY	-47.58
EFT15006	07/02/2014	W & K PAINTING	MESH BANNER FOR MAIN STREET	-270.00
TOTAL				\$1,245,032.34

**SHIRE OF SHARK BAY
ORDINARY COUNCIL MEETING 26 FEBRUARY 2014
TRUST CHQS 983-989**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
983	31/12/2013	NINGALOO LODGE	BOOEASY DEC 2013	-255.00
984	09/01/2014	SYLVANA HART	GYM CARD DEPOSIT REFUND	-20.00
985	22/01/2014	LAURENCE JAMES MICHAEL BELLOTTIE	ELECTION DEPOSIT REFUND	-80.00
986	22/01/2014	MARTIN IAIN GRENSIDE	ELECTION DEPOSIT REFUND	-80.00
987	31/01/2014	HOWARD COCK	ART SALES JANUARY 2014	-51.00
988	06/02/2014	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF LEVY	-691.53
989	06/02/2014	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BUILDING LICENSE FEES	-504.80
TOTAL				\$1,682.33

**SHIRE OF SHARK BAY
ORDINARY COUNCIL MEETING 26 FEBRUARY 2014
TRUST EFTS 14709-15006**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14709	09/12/2013	TAHLIA HEITMAN-TAYLOR	GYM CARD DEPOSIT REFUND	-20.00
EFT14748	16/12/2013	EILEEN GUNDRY	GYM CARD DEPOSIT REFUND	-20.00
EFT14794	31/12/2013	PRIORITY SHARK BAY	TOURS DEC 2013	-2779.65
EFT14795	31/12/2013	MAC ATTACK FISHING CHARTERS	BOOKEASY DEC 2013	-467.50
EFT14796	31/12/2013	BAY LODGE MIDWEST OASIS	BOOKEASY DEC 2013	-80.75
EFT14797	31/12/2013	BLUE LAGOON PEARLS	TOURS DEC 2013	-52.20
EFT14798	31/12/2013	SHARK BAY COASTAL TOURS	TOURS DEC 2013	-1440.72
EFT14799	31/12/2013	DENHAM VILLAS	BOOKEASY DEC 2013	-1100.75
EFT14800	31/12/2013	FASCINE LODGE	BOOKEASY DEC 2013	-144.50
EFT14801	31/12/2013	SHARK BAY GUEST HOUSE	BOOKEASY DEC 2013	-195.50
EFT14802	31/12/2013	GASCOYNE OFFSHORE AND MARINE SERVICES	TOURS DEC 2013	-321.90
EFT14803	31/12/2013	HARTOG COTTAGES	BOOKEASY DEC 2013	-739.50
EFT14804	31/12/2013	KALBARRI MOTOR HOTEL	BOOKEASY DEC 2013	-102.00
EFT14805	31/12/2013	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	TOURS DEC 2013	-5682.02
EFT14806	31/12/2013	ASPEN MONKEY MIA	BOOKEASY DEC 2013	-1466.25
EFT14807	31/12/2013	MONKEYMIA WILDSIGHTS	TOURS DEC 2013	-3717.24
EFT14808	31/12/2013	SHARK BAY HOLIDAY COTTAGES	BOOKEASY DEC 2013	-494.70
EFT14809	31/12/2013	SHARK BAY CARAVAN PARK	BOOKEASY DEC 2013	-935.00
EFT14810	31/12/2013	SHARK BAY COACHES	TOURS DEC 2013	-43.50
EFT14811	31/12/2013	SHIRE OF SHARK BAY	TOURS COMMISSION DEC 2013	-3538.32
EFT14812	31/12/2013	SHARK BAY SCENIC QUAD BIKE TOURS	TOURS DEC 2013	-591.60
EFT14813	31/12/2013	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY DEC 2013	-93.50
EFT14814	31/12/2013	WULA GUDA NYINDA (CAPES)	TOURS DEC 2013	-1894.40
EFT14815	08/01/2014	DENHAM VILLAS	BOOKEASY DEC 2013	-238.00
EFT14816	08/01/2014	HARTOG COTTAGES	BOOKEASY DEC 2013	-616.25

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT14817	08/01/2014	MONKEY MIA WILDSIGHTS	BOOKEASY DEC 2013	-828.75
EFT14818	08/01/2014	SHARK BAY HOTEL MOTEL	BOOKEASY DEC 2013	-174.25
EFT14819	08/01/2014	SHIRE OF SHARK BAY	BOOKEASY COMMISSION DEC 2013	-327.75
EFT14870	15/01/2014	STEPHANIE ANNE PERICH	GYM CARD DEPOSIT REFUND	-20.00
EFT14906	24/01/2014	GILBERT LEE ANDERSON	GYM CARD DEPOSIT REFUND	-20.00
EFT14907	24/01/2014	KAREN MAREE FONE	GYM CARD DEPOSIT REFUND	-20.00
EFT14908	24/01/2014	SHIRE OF SHARK BAY	GYM CARD DEPOSIT FORFEIT MUNI TRANSFER	-240.00
EFT14944	31/01/2014	PRIORITY SHARK BAY	TOURS JANUARY 2014	-1495.53
EFT14945	31/01/2014	BAY LODGE MIDWEST OASIS	BOOKEASY JANUARY 2014	-629.00
EFT14946	31/01/2014	BEST WESTERN HOSPITALITY INN CARNARVON	BOOKEASY JANUARY 2014	-126.65
EFT14947	31/01/2014	SHARK BAY COASTAL TOURS	TOURS JANUARY 2014	-1981.86
EFT14948	31/01/2014	DENHAM VILLAS	BOOKEASY JANUARY 2014	-1024.25
EFT14949	31/01/2014	GASCOYNE OFFSHORE AND MARINE SERVICES	TOURS JANUARY 2014	-626.40
EFT14950	31/01/2014	HEATHER DAVEY	ART SALES JANUARY 2014	-38.25
EFT14951	31/01/2014	HAMELIN POOL CARAVAN PARK	BOOKEASY JANUARY 2014	-121.55
EFT14952	31/01/2014	INTEGRITY COACH LINES	TOURS JANUARY 2014	-401.20
EFT14953	31/01/2014	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	TOURS JANUARY 2014	-4497.94
EFT14954	31/01/2014	TRISH MILBURN	ART SALES JANUARY 2014	-21.25
EFT14955	31/01/2014	ASPEN MONKEY MIA PTY LTD	TOURS JANUARY 2014	-329.80
EFT14956	31/01/2014	MONKEY MIA WILDSIGHTS	TOURS JANUARY 2014	-5255.35
EFT14957	31/01/2014	SHARK BAY HOTEL MOTEL	BOOKEASY JANUARY 2014	-80.75
EFT14958	31/01/2014	SHARK BAY HOLIDAY COTTAGES	BOOKEASY JANUARY 2014	-459.00
EFT14959	31/01/2014	SHARK BAY CARAVAN PARK	BOOKEASY JANUARY 2014	-123.25
EFT14960	31/01/2014	SHIRE OF SHARK BAY	TOUR COMMISSIONS JANUARY 2014	-2978.52
EFT14961	31/01/2014	SHARK BAY SCENIC QUAD BIKE TOURS	TOURS JANUARY 2014	-156.60
EFT14962	31/01/2014	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY JANUARY 2014	-425.00
EFT14963	31/01/2014	WULA GUDA NYINDA (CAPES)	TOURS JANUARY 2014	-1070.10
EFT14977	06/02/2014	CATHERINE SOUTH	GYM CARD DEPOSIT REFUND	-20.00
EFT14978	06/02/2014	SHIRE OF SHARK BAY	BCITF AND BUILDING LEVY COMMISSION	-28.05
EFT14990	06/02/2014	JOSEPHINE BEECROFT	GYM CARD DEPOSIT REFUND	-20.00
TOTAL				\$50,316.80

12.2 FINANCIAL REPORTS TO 31 DECEMBER 2013

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Ridgley

Seconded Cr Prior

Council Resolution

That the monthly financial reports to 31 December 2013 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 December 2013** are attached.

Voting Requirements

Absolute Majority Required

Date of Report

29 January 2014

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 31 December 2013							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		14,060	9,023	18,213	9,190	101.85%	▲
General Purpose Funding		1,164,046	538,085	583,911	45,826	8.52%	▲
Law, Order and Public Safety		36,260	18,589	18,875	286	1.54%	
Health		1,950	966	977	11	1.14%	
Housing		86,810	43,107	37,764	(5,343)	(12.39%)	▼
Community Amenities		753,306	205,809	206,781	972	0.47%	
Recreation and Culture		240,300	121,670	134,750	13,080	10.75%	▲
Transport		507,391	255,910	112,364	(143,546)	(56.09%)	▼
Economic Services		844,470	251,883	88,261	(163,622)	(64.96%)	▼
Other Property and Services		10,000	9,820	10,505	685	6.97%	
Total (Ex. Rates)		3,658,593	1,454,862	1,212,402	(242,460)		
Operating Expense							
Governance		(342,988)	(179,123)	(255,849)	(76,726)	(42.83%)	▼
General Purpose Funding		(102,278)	(51,126)	(42,505)	8,621	16.86%	▲
Law, Order and Public Safety		(218,156)	(114,512)	(144,717)	(30,205)	(26.38%)	▼
Health		(63,029)	(31,518)	(16,310)	15,208	48.25%	▲
Education and Welfare		0	0	0	0		
Housing		(118,378)	(74,707)	(59,102)	15,605	20.89%	▲
Community Amenities		(1,480,045)	(738,405)	(358,769)	379,636	51.41%	▲
Recreation and Culture		(1,644,299)	(853,644)	(754,768)	98,876	11.58%	▲
Transport		(1,831,614)	(921,514)	(902,259)	19,255	2.09%	
Economic Services		(1,109,685)	(548,087)	(339,777)	208,310	38.01%	▲
Other Property and Services		(30,000)	(61,911)	(98,014)	(36,103)	(58.31%)	▼
Total		(6,940,472)	(3,574,547)	(2,972,068)	602,479		
Funding Balance Adjustment							
Add back Depreciation		1,988,668	994,326	967,927	(26,399)	(2.66%)	
Adjust (Profit)/Loss on Asset Disposal	8	(22,000)	(6,767)	68,140	74,907	(1106.95%)	
Adjust Provisions and Accruals		0	0	0	0		
Net Operating (Ex. Rates)		(1,315,211)	(1,132,126)	(723,600)	408,526		
Capital Revenues							
Grants, Subsidies and Contributions	11	8,498,418	2,607,721	1,628,758	(978,963)	(37.54%)	▼
Proceeds from Disposal of Assets	8	284,000	142,000	74,000	(68,000)	(47.89%)	▼
Transfer from Reserves	7	373,000	0	0	0		
Total		9,155,418	2,749,721	1,702,758	(1,046,963)		
Capital Expenses							
Land and Buildings	8	(2,580,182)	(582,696)	(593,897)	(11,200)	(1.92%)	
Infrastructure - Roads	8	(1,145,682)	(397,802)	(406,005)	(8,203)	(2.06%)	
Infrastructure - Public Facilities	8	(6,197,251)	(1,013,812)	(307,018)	706,794	69.72%	▲
Infrastructure - Footpaths	8	(100,000)	(74,996)	(42,418)	32,578	43.44%	▲
Infrastructure - Drainage	8	(60,000)	0	0	0		
Heritage Assets	8	(25,000)	(3,333)	(20,141)	(16,808)	(504.23%)	▼
Plant and Equipment	8	(813,500)	(15,500)	(228,295)	(212,795)	(1372.87%)	▼
Furniture and Equipment	8	(38,000)	(29,508)	(7,951)	21,557	73.06%	▲
Loan Principal	10	(99,264)	(42,859)	(71,709)	(28,850)	(67.31%)	▼
Transfer to Reserves	7	(306,147)	0	0	0		
Total		(11,365,026)	(2,160,507)	(1,677,433)	483,073		
Net Capital		(2,209,608)	589,214	25,325	(563,889)		
Total Net Operating + Capital		(3,524,819)	(542,912)	(698,274)	(155,363)		
Opening Funding Surplus(Deficit)	3	2,434,615	2,434,615	2,623,870	189,255	7.77%	▲
Rate Revenue	9	1,090,204	1,089,370	1,084,619	(4,751)	(0.44%)	
Closing Funding Surplus(Deficit)	3	0	2,981,073	3,010,215	29,141		
Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.							▲ ▼

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 December 2013									
1. SIGNIFICANT ACCOUNTING POLICIES									
The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:									
(a) Basis of Accounting									
This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).									
(b) The Local Government Reporting Entity									
All Funds through which the Council controls resources to carry on its functions have been included in this statement.									
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated									
All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.									
(c) Rounding Off Figures									
All figures shown in this statement are rounded to the nearest dollar.									
(d) Rates, Grants, Donations and Other Contributions									
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.									
(e) Goods and Services Tax									
In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.									
(f) Cash and Cash Equivalents									
Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.									
For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.									
(g) Trade and Other Receivables									
Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.									
Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.									

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 December 2013									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(h) Inventories									
General									
Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.									
Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.									
Land Held for Resale									
Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.									
Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.									
Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.									
(i) Fixed Assets									
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.									
Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.									
(j) Depreciation of Non-Current Assets									
All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.									
Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:									
Buildings					25 to 50 years				
Construction other than Buildings (Public Facilities)					5 to 50 years				
Furniture and Equipment					4 to 10 years				
Plant and Equipment					5 to 15 years				
Heritage Assets					25 to 50 years				
Roads					25 years				
Footpaths					50 years				
Sewerage Piping					75 years				
Water Supply Piping and Drainage Systems					75 years				

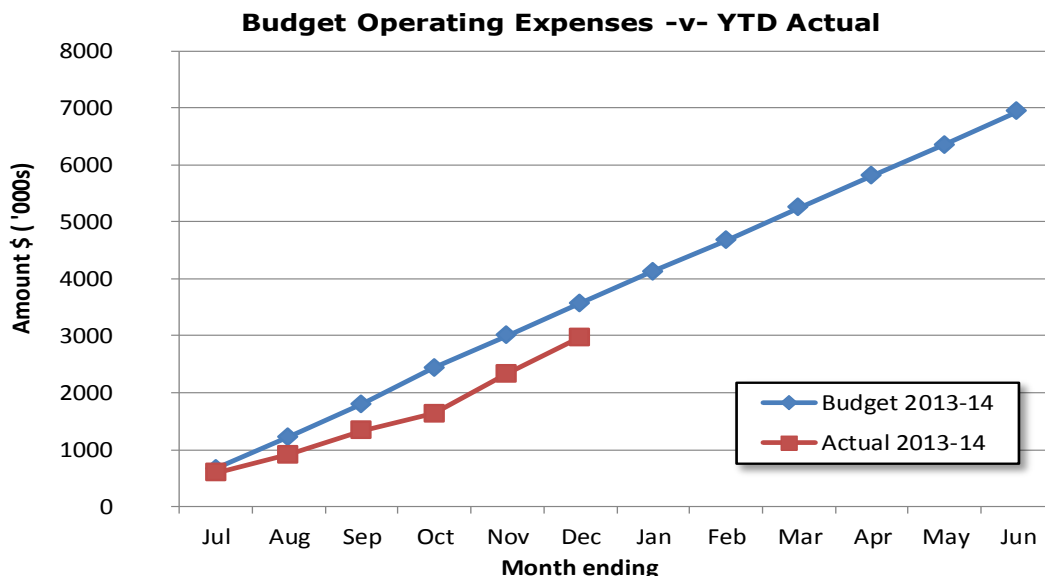
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 December 2013									
✓	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)								
	(k) Trade and Other Payables								
	Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.								
	(l) Employee Benefits								
	The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:								
	(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)								
	The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.								
	(ii) Annual Leave and Long Service Leave (Long-term Benefits)								
	The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.								
	(m) Interest-bearing Loans and Borrowings								
	All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.								
	After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.								
	Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.								
	Borrowing Costs								
	Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.								
	(n) Provisions								
	Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.								
	Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.								
	(o) Current and Non-Current Classification								
	In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.								

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 December 2013							
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)						
(p)	Nature or Type Classifications						
	Rates						
	All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.						
	Operating Grants, Subsidies and Contributions						
	Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.						
	Non-Operating Grants, Subsidies and Contributions						
	Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.						
	Profit on Asset Disposal						
	Profit on the disposal of assets including gains on the disposal of long term investments.						
	Losses are disclosed under the expenditure classifications.						
	Fees and Charges						
	Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.						
	Service Charges						
	Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.						
	Interest Earnings						
	Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.						
	Other Revenue / Income						
	Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.						
	Employee Costs						
	All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.						
	Materials and Contracts						
	All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.						
	Utilities (Gas, Electricity, Water, etc.)						
	Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.						

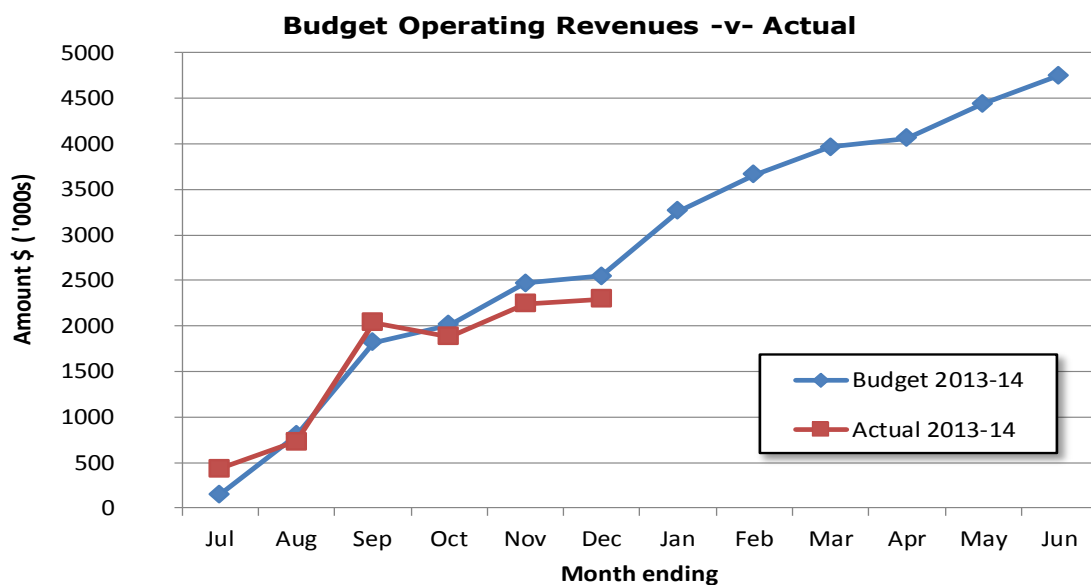
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 December 2013									
✓	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)								
	(q) Nature or Type Classifications (Continued)								
	Insurance								
	All insurance other than worker's compensation and health benefit insurance included as a cost of employment.								
	Loss on asset disposal								
	Loss on the disposal of fixed assets.								
	Depreciation on non-current assets								
	Depreciation expense raised on all classes of assets.								
	Interest expenses								
	Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.								
	Other expenditure								
	Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.								
	(r) Statement of Objectives								
	In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.								
	Council operations as disclosed in this statement encompass the following service orientated activities/programs:								
	GOVERNANCE								
	Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).								
	GENERAL PURPOSE FUNDING								
	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.								
	LAW, ORDER, PUBLIC SAFETY								
	Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.								
	HEALTH								
	Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.								
	HOUSING								
	Provision and maintenance of rented housing accommodation for pensioners and employees.								
	COMMUNITY AMENITIES								
	Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.								
	RECREATION AND CULTURE								
	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.								
	TRANSPORT								
	Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.								
	ECONOMIC SERVICES								
	Tourism, community development, pest control, building services, caravan parks and private works.								
	OTHER PROPERTY & SERVICES								
	Plant works, plant overheads and stock of materials.								

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Operating Expenses

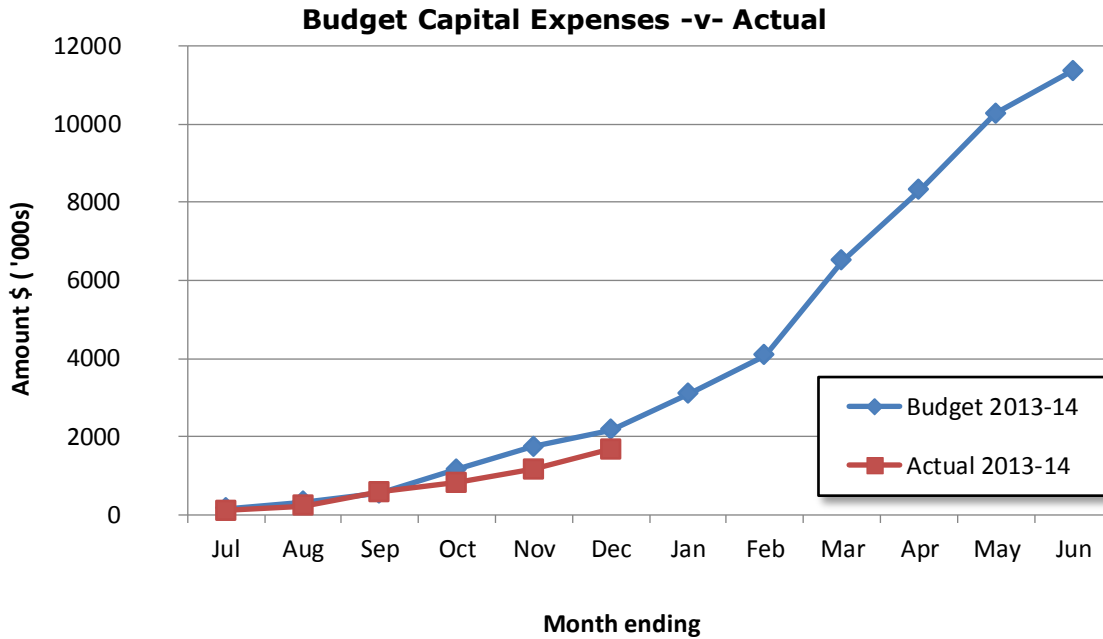


Comments/Notes - Operating Revenues

The Actual Operating Revenue decreased in October due to a Credit Note being posted for Useless Loop funding income.

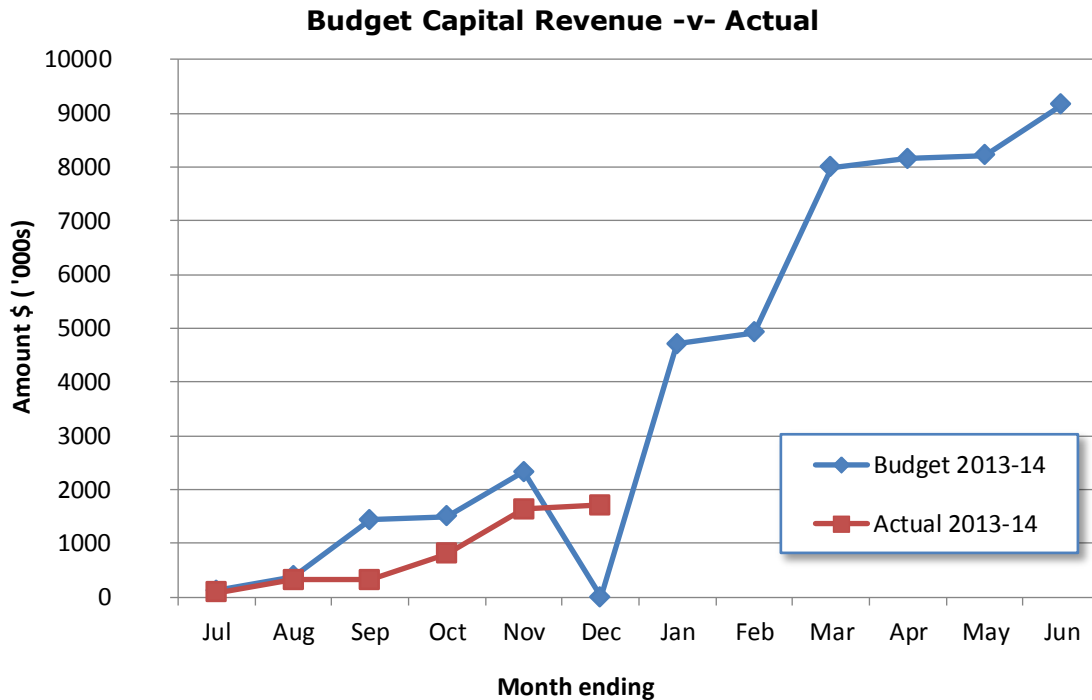
Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

This includes Reserves movement.



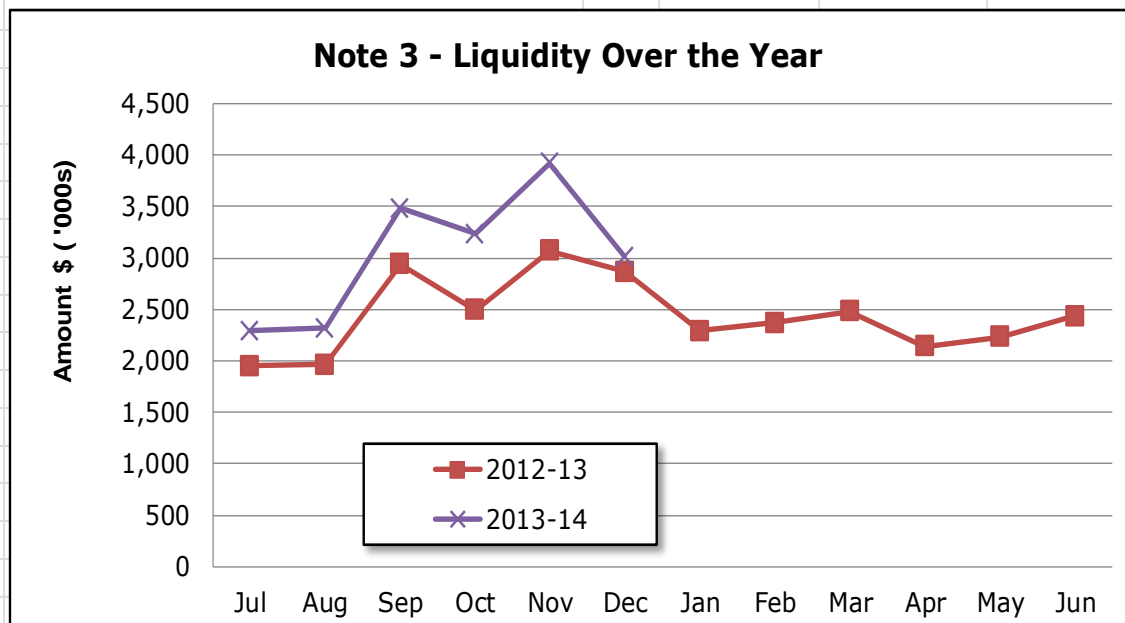
Comments/Notes - Capital Revenues

This includes Reserves movement.

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2013

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Dec 2013	30th June 2013	YTD 31 Dec 2012
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,836,069	1,371,960	2,492,904
Cash Restricted	4	1,873,669	3,201,625	1,897,607
Receivables - Rates	6	349,669	6,217	142,374
Receivables -Other	6	76,480	366,815	276,061
Interest / ATO Receivable/Trust		111,452	26,229	0
Inventories		139,426	139,424	132,355
		5,386,765	5,112,270	4,941,301
Less: Current Liabilities				
Payables		(275,575)	(387,426)	(176,257)
Provisions		(227,306)	(227,306)	0
		(502,881)	(614,732)	(176,257)
Less: Cash Reserves	7	(1,873,669)	(1,873,668)	(1,897,607)
Net Current Funding Position		3,010,215	2,623,870	2,867,437



Comments - Net Current Funding Position

Shire of Shark Bay**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY****For the Period Ended 31 December 2013****Note 4: CASH AND INVESTMENTS**

		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
Municipal Bank Account	1.25%	1,217,992				1,217,992	BankWest	At Call
Telenet Saver	2.50%	1,238,460				1,238,460	BankWest	At Call
Trust Bank Account	0.00%				42,290	42,290	BankWest	At Call
Cash On Hand	Nil	700				700	N/A	On Hand
(b) Term Deposits								
Municipal Gold	4.25%	378,917	1,873,669			2,252,586	BankWest	21-Feb-14
Trust	4.25%				80,487	80,487	BankWest	21-Feb-14
Total			2,836,069	1,873,669	122,777	4,832,515		

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2013

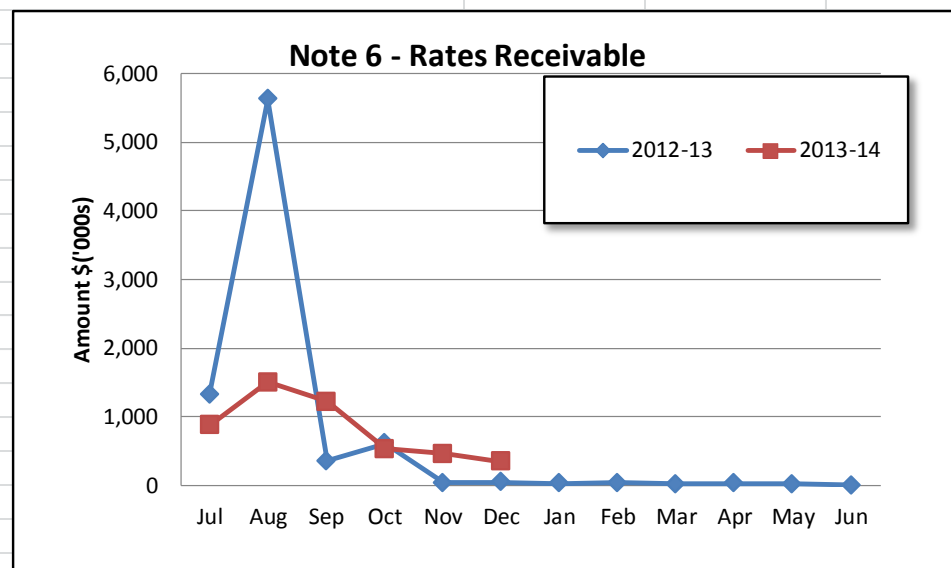
Note 6: RECEIVABLES**Receivables - Rates Receivable**

	YTD 31 Dec	YTD 30th June 2013
	\$	\$
Opening Arrears Previous Years	6,217	12,873
Levied this year	1,121,587	1,010,102
Less Collections to date	(778,135)	(1,016,758)
Equals Current Outstanding	349,669	6,217
Net Rates Collectable	349,669	6,217
% Collected	69.00%	99.39%

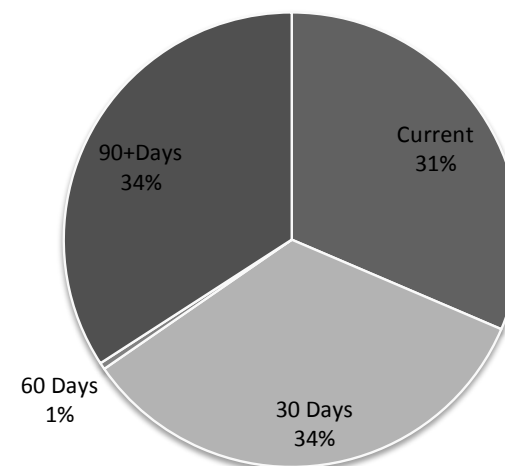
Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	24,038	25,974	365	26,103
Total Receivables General Outstanding				76,480

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

MINUTES OF THE ORDINARY COUNCIL MEETING

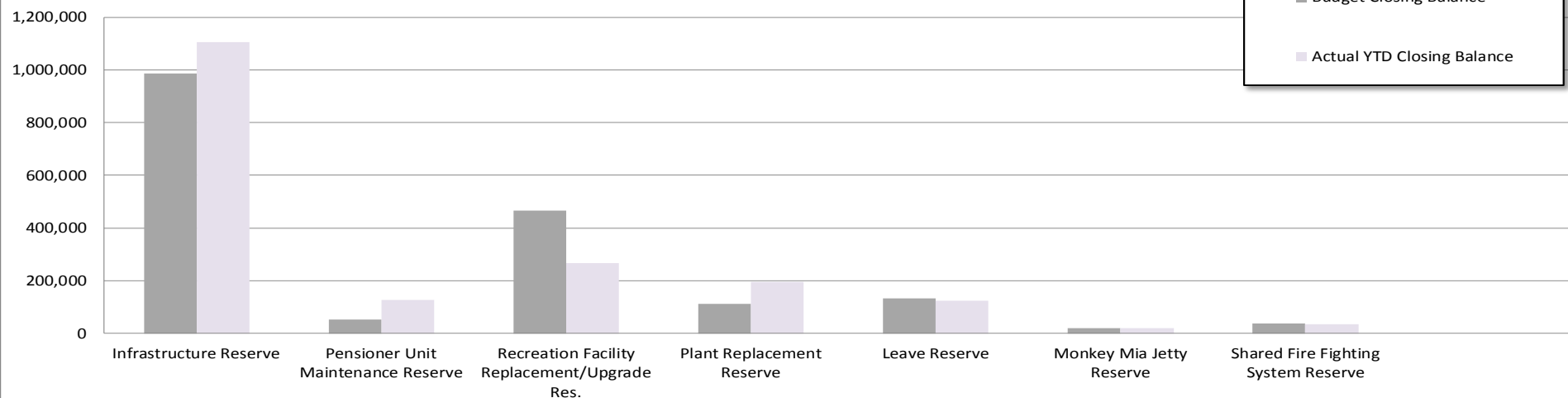
26 FEBRUARY 2014

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2013

Note 7: Cash Backed Reserve

2013-14										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,106,067	\$ 0	\$ 0	\$ 80,532	\$ 0	\$ (200,000)	\$ 0		\$ 986,599	\$ 1,106,067
Pensioner Unit Maintenance Reserve	127,230	0	0	7,614	0	(83,000)	0		51,844	127,230
Recreation Facility Replacement/Upgrade Res.	266,106	0	0	200,648	0	0	0		466,754	266,106
Plant Replacement Reserve	194,803	0	0	8,340	0	(90,000)	0		113,143	194,803
Leave Reserve	125,335	0	0	6,696	0	0	0		132,031	125,335
Monkey Mia Jetty Reserve	18,466	0	0	790	0	0	0		19,256	18,466
Shared Fire Fighting System Reserve	35,662	0	0	1,527	0	0	0		37,189	35,662
	1,873,669	0	0	306,147	0	(373,000)	0		1,806,816	1,873,669

Note 7 - Year To Date Reserve Balance to End of Year Estimate



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Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 December 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Current Budget YTD 31 Dec		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
			0	CEO Vehicle	(4,000)	0	4,000
			0	EMFA Vehicle	(8,000)	0	8,000
			0	EMTED Vehicle	(10,000)	0	10,000
			0	Water Tanker	0	0	0
150,000	(7,860)	74,000	(68,140)	Front End Loader	20,000	(68,140)	(88,140)
			0	Community Bus	10,000	0	(10,000)
			0	Country Ute	2,000	0	(2,000)
			0	Town Ute	12,000	0	(12,000)
150,000	(7,860)	74,000	(68,140)		22,000	(68,140)	(90,140)

Comments - Capital Disposal/Replacements

Summary Acquisitions	Current Budget YTD 31 Dec		
	Annual Budget	Actual	Variance
	\$	\$	\$
Land and Buildings	2,580,182	593,897	(1,986,285)
Infrastructure Assets - Roads	1,145,682	406,005	(739,677)
Infrastructure Assets - Public Facilities	6,197,251	307,018	(5,890,233)
Infrastructure Assets - Footpaths	100,000	42,418	(57,582)
Infrastructure Assets - Drainage	60,000	0	(60,000)
Heritage Assets	25,000	20,141	(4,859)
Plant and Equipment	813,500	228,295	(585,205)
Furniture and Equipment	38,000	7,951	(30,049)
Capital Totals	10,959,615	1,605,725	(9,353,890)

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Land and Buildings	Current Budget		
	YTD 31 Dec		
	Budget	Actual	Variance
	\$	\$	\$
Shire Office Carpark Capital Works	50,000	0	(50,000)
Shire Offices - Upgrade & Refurbish	0	28	28
Emergency Services Building Site Work	100,000	2,456	(97,544)
Emergency Services Building Construct	1,229,000	451,050	(777,950)
Capital Works 5 Spaven Way	5,000	0	(5,000)
Capital Works 65 Brockman St	5,000	0	(5,000)
Capital Works 80 Durlacher St	10,000	0	(10,000)
Capital Works 51 Durlacher St	5,000	0	(5,000)
Construction Staff Housing Sunter Place	806,682	35,039	(771,643)
Pensioner Units Capital Maint	15,000	15,642	642
Pensioner Units Fencing	30,000	39,727	9,727
Pensioner Units Exterior Painting	18,000	0	(18,000)
Pensioner Units Capital Plumbing	10,000	0	(10,000)
Pensioner Units Landscaping	10,000	0	(10,000)
Denham Town Hall Capital Works	25,000	0	(25,000)
Crc Landscaping And Car Park	20,000	34,564	14,564
Crc Fencing	25,000	6,282	(18,718)
Crc - Old Jail Restoration Plan	16,500	0	(16,500)
Foreshore Public Toilets	100,000	0	(100,000)
Public Conveniences Town Oval - Capit	30,000	0	(30,000)
Sport and Recreation Centre Capital Wo	50,000	0	(50,000)
Recreation Centre Construction	0	16	16
Depot Shed Resheeting	20,000	9,091	(10,909)
Capital Totals	2,580,182	593,897	(1,986,285)

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Infrastructure Assets - Roads	Current Budget		
	YTD 31 Dec		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
Ocean Park Road - Country Roads	17,328	16,331	(997)
Useless Loop Road Rrg	324,923	2,135	(322,788)
Stella Rowley Drive Rrg	90,000	0	(90,000)
Woodleigh/Byro Road-Rrg-(Cap)	193,066	211,185	18,119
Little Lagoon Road (Seal) R2R	60,000	0	(60,000)
Hughes Street-Reseals(Capital) R2R	40,308	52,904	12,596
Durlacher Street-Reseals (Cap) R2R	182,415	0	(182,415)
Barnard Street - Seal R2R	102,642	116,082	13,440
Knight Terrace- Capital Works	5,000	4,214	(786)
Francis Street - Capital Works	110,000	0	(110,000)
Welcome Signage	20,000	3,155	(16,845)
Capital Totals	1,145,682	406,005	(739,677)

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Infrastructure Assets - Public Facilities	Current Budget		
	YTD 31 Dec		
	Budget	Actual	Variance (Under)Over
		\$	\$
Refuse Site Shed	87,000	0	(87,000)
Refuse Site Recycling Initiatives	291,341	0	(291,341)
Refuse Site Capital Maintenance	30,000	0	(30,000)
Swimming Pontoon Capital	80,000	0	(80,000)
Foreshore Bbq Facilities	8,600	0	(8,600)
Foreshore Gazebo Re-Roofing	9,500	0	(9,500)
Foreshore - Playground Equipment Cap	100,000	0	(100,000)
Rock Wall - Capital Works	10,000	0	(10,000)
Knight Terrace Boat Ramp	0	125	125
Denham Recreation Jetty Replacement	2,200,000	0	(2,200,000)
Fencing - Multi Purpose Courts	30,000	0	(30,000)
Sb Recreation Centre Grounds	720,000	124,538	(595,462)
Charlie Sappie Park Capital Works	15,000	0	(15,000)
Town Oval Shade Shelter Upgrade	6,500	11,506	5,006
Town Oval Bore Capital	10,000	64	(9,936)
Interpretive Signage Parks & Gardens	0	0	0
Digital TV Upgrade	300,000	94,400	(205,600)
HMAS Sydney II Memorials	70,000	59,825	(10,175)
Monkey Mia Boat Car Park Plan	9,310	6,529	(2,781)
Monkey Mia Jetty Capital Works	2,200,000	0	(2,200,000)
Denham Commercial Jetty Capital Work	5,000	0	(5,000)
Winch House and Jinker Capital Works	15,000	0	(15,000)
Monkey Mia Boat Ramp Capital		0	0
Marina Development Planning		1,981	1,981
Monkey Mia Bore Replacement		8,049	8,049
Capital Totals	6,197,251	307,018	(5,890,233)

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Infrastructure Assets - Footpaths	Current Budget YTD 31 Dec		
	Budget	Actual	Variance (Under)Over
Hughes St Footpath Construction	\$ 50,000	\$ 32,226	\$ (17,774)
Footpath Construction (As Per Denham	50,000	10,192	(39,808)
Capital Totals	100,000	42,418	(57,582)

Infrastructure Assets - Drainage	Current Budget YTD 31 Dec		
	Budget	Actual	Variance (Under)Over
Drainage/Sump Construction	\$ 30,000	\$ 0	\$ (30,000)
Foreshore Drainage Capital Works	30,000	0	(30,000)
Capital Totals	60,000	0	(60,000)

Heritage Assets	Current Budget) YTD 31 Dec		
	Budget	Actual	Variance (Under)Over
Day Care Centre Capital Works	\$ 5,000	\$ 4,630	\$ (370)
Velsheda / Galla - Capital Works	5,000	0	(5,000)
Cape Inscription Restoration Capital	15,000	15,511	511
Capital Totals	25,000	20,141	(4,859)

Plant and Equipment	Current Budget YTD 31 Dec		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
CEO Vehicle Replacement	68,000	0	(68,000)
EMFA Vehicle Replacement	48,000	0	(48,000)
EMTED Vehicle Replacement	45,000	0	(45,000)
DFES -SES Capital Expenditure	0	0	0
Loop Ses Personnel Carrier	76,000	0	(76,000)
Loop Ses Rescue Equipment	4,500	0	(4,500)
Community Bus	110,000	0	(110,000)
Depot Tools and Major Plant	15,000	4,416	(10,584)
Country Ute Replacement	45,000	0	(45,000)
Town Ute Replacement	44,000	0	(44,000)
Semi Water Tanker	120,000	0	(120,000)
Water Tanker/Trailer - Evanco 2000L	8,000	0	(8,000)
Front-End Loader	230,000	223,879	(6,121)
Capital Totals	813,500	228,295	(585,205)

Furniture and Equipment	Current Budget YTD 31 Dec		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
Computer Hardware Upgrade/New	5,000	0	(5,000)
Computer Software Upgrade/New	5,000	7,340	2,340
Office Furniture & Equipment	5,000	0	(5,000)
Council Chambers Furniture and Equipm	2,000	0	(2,000)
SBDC - Furniture & Equipment	16,000	0	(16,000)
Communications Upgrade	5,000	611	(4,389)
Capital Totals	38,000	7,951	(30,049)

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay													
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY													
For the Period Ended 31 December 2013													
Note 9: RATING INFORMATION			Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
RATE TYPE													
Differential General Rate													
GRV			8.1923	303	3,996,587	327,412	(350)	0	327,062	327,912	0	0	327,912
GRV - Commercial			8.1923	54	3,762,267	327,118	0	0	327,118	308,216	0	0	308,216
GRV - Industrial			8.1923	39	548,945	49,579	0	0	49,579	45,217	0	0	45,217
UV			18.4012	4	654,884	123,543	(3,735)	0	119,808	124,507	0	0	124,507
UV Mining			18.4012	12	597,632	113,606	0	0	113,606	109,971	0	0	109,971
UV Pastoral			10.1643	12	757,960	77,041	0	0	77,041	77,041	0	0	77,041
Sub-Totals				424	10,318,275	1,018,299	(4,085)	0	1,014,214	992,864	0	0	992,864
Minimum Rates			Minimum \$										
GRV			727.00	169	962,409	122,863	0	0	122,863	122,863	0	0	122,863
GRV - Commercial			727.00	26	177,274	3,635	0	0	3,635	18,902	0	0	18,902
GRV - Industrial			727.00	6	46,233	0	0	0	0	4,362	0	0	4,362
UV			727.00	5	7,193	0	0	0	0	3,635	0	0	3,635
UV Mining				5	134	0	0	0	0	3,635	0	0	3,635
Sub-Totals				211	1,193,243	126,498	0	0	126,498	153,397	0	0	153,397
UV Pastoral Concession									1,140,712				1,146,261
Concession									(53,057)				(53,057)
Amount from General Rates									(3,036)				(3,000)
									1,084,619				1,090,204
Ex-Gratia Rates									0				6,886
Specified Area Rates									36,968				36,968
Totals									1,121,587				1,134,058
Comments - Rating Information													
All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.													
The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.													
The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.													

26 FEBRUARY 2014

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 December 2013

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Loan 48 - McCleary Property	100,532		20,636	20,636	79,896	79,896	1,544	3,522
Loan 48 - McCleary Property - Shire Office	85,638		24,224	24,224	61,414	61,414	2,679	4,135
Loan 53 - Staff Housing	130,161		7,988	16,236	122,173	113,925	0	6,663
Loan 56 - Staff Housing	134,313		6,550	13,297	127,763	121,016	2,779	7,001
Loan 57 - Monkey Mia Bore	300,000		12,310	24,871	287,690	275,129	2,742	11,591
	750,644	0	71,709	99,264	678,936	651,380	9,743	32,912

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 December 2013								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details GL	Grant Provider	Approval	2013-14 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
		(Y/N)	\$	\$	\$	\$	Received	Not Received
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	753,968	0	753,968	0	367,253	386,715
Grants Commission - Roads	WALGGC	Y	194,564	0	194,564	0	96,752	97,813
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv	Y	7,160	0	7,160	0	3,580	3,580
Grant FESA - SES	Dept. of Fire & Emergency Serv	Y	23,000	0	23,000	0	9,456	13,544
FESA SES Capital Grants	Dept. of Fire & Emergency Serv	Y	560,500	0	0	560,500	1,125	559,375
Grants - Other Law, Order and Public Safety	LotteryWest & GDC \$100K	Y	349,000	0	0	349,000	0	349,000
Contribution - SES			300,000	0	0	300,000	0	300,000
HOUSING								
Grants - Staff Housing	Regional Development & Lands	Y	378,341	0	0	378,341	378,341	0
COMMUNITY AMENITIES								
Grants - Waste Disposal	Country Local Govt. Fund	Y	378,341	0	0	378,341	0	378,341
Grants - Town Planning and Regional Development	Dept. Regional Development	N	500,000	0	500,000	0	0	500,000
RECREATION AND CULTURE								
Denham Hall Hire - Contra	Shire of Shark Bay		4,000	0	4,000	0	0	4,000
Grants - Public Facilities	Country Local Govt. Fund	Y	154,832	0	0	154,832	54,832	100,000
Grants - Recreation and Culture	LotteryWest	Y	556,500	0	0	556,500	250,000	306,500
Grant - Recreation jetty replacement Denham	Dept. Regional Development	N	2,200,000	0	0	2,200,000	0	2,200,000
Walk Trail Grant Funding	LotteryWest	N	1,500	0	1,500	0	0	1,500
Contributions & Donations Sport and Recreation	LotteryWest	Y	500,000	0	0	500,000	0	500,000
Grants - Youth Activities	Dept. of Communities	Y	1,000	0	1,000	0	0	1,000
TRANSPORT								
Road Preservation Grant	State Initiative	Y	77,741	0	77,741	0	77,741	0
Useless Loop Road - Mtce	Main Roads WA	Y	314,000	0	314,000	0	0	314,000
Contributions - Road Projects	Ocean Park	Y	0	7,000	7,000	0	7,000	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	252,071	0	0	252,071	20,293	231,778
RRG Grants - Capital Projects	Regional Road Group	Y	335,115	0	0	335,115	295,449	39,666
Grants - Road Projects	Country Local Govt. Fund	Y	110,000	0	0	110,000	0	110,000
Grant - RBFS MM Boat Ramp Facilities	Dept. of Transport	Y	123,718	0	0	123,718	78,718	45,000
Grant - R4R Monkey Mia Jetty	Dept. of Regional Development	Y	2,000,000	0	0	2,000,000	250,000	1,750,000
ECONOMIC SERVICES								
Contributions-Seniors Projects	Council of the Aged WA	Y	500	500	1,000	0	1,000	0
Contribution - Monkey Mia Res			48,500	0	48,500	0	0	48,500
Festivals / Events - Other Grants	Various		0	4,000	4,000	0	4,000	0
Grants - Tourism and Area Promotion	Royalties for Regions	Y	300,000	0	0	300,000	300,000	0
TOTALS			10,424,351	11,500	1,937,433	8,498,418	2,195,540	8,240,311
Operating	Operating		1,925,933				566,782	
Non-Operating	Non-operating		8,498,418				1,628,758	
			10,424,351				2,195,540	

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 December 2013				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-Dec-13
	\$	\$	\$	\$
Shark Bay Aerobics Group	141	0	0	141
Hall Bond - Expense	0	270	(270)	0
Election Deposits	0	320	(160)	160
BCITF Levy	0	2,602	(1,862)	740
Library Card Bond	200	250	(450)	0
Bond Marina Facilities	4,306	0	0	4,306
Kerb/Footpath Deposit	2,700	2,500	0	5,200
Building Completion Bond	71,955	0	0	71,955
Denham Youth Group	1,378	1,060	(1,378)	1,060
Bond Key	2,350	880	(1,160)	2,070
Man in the Biosphere	701	0	0	701
Police Licensing	5,531	132,723	(138,254)	0
Public Open Space	0	0	0	0
Clearing Account	2,364	148	(2,512)	0
Len Thompson Trust	800	0	0	800
Community Bus	2,100	600	(1,800)	900
Policeman's Ball	751	0	(751)	0
Community Chest	6,750	0	0	6,750
Building License Levy	0	1,403	(960)	443
Fundraising Collection	170	0	0	170
Marquee Deposit	700	1,400	(2,100)	0
Public Open Space Trust Reserve	0	0	0	0
Hillside Residential Dual Use Path	0	0	0	0
Tour Sales	0	136,848	(136,848)	0
Bookeasy Sales	0	61,455	(59,151)	2,304
Unspecified Trust Items	0	25,076	0	25,076
	102,897	367,535	(347,655)	122,777

Shire of Shark Bay	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 December 2013	
Note 13: MAJOR VARIANCES	
Comments/Reason for Variance	
13.1 OPERATING REVENUES	
13.1.1 GOVERNANCE	
Increase in Reimbursements	
13.1.2 GENERAL PURPOSE FUNDING	
Increase in Investment Vs. budget	
13.1.3 LAW, ORDER AND PUBLIC SAFETY	
No Reportable variance	
13.1.4 HEALTH	
No Reportable variance	
13.1.5 HOUSING	
Reduce rent due to Vacancies at pensioner units	
13.1.6 COMMUNITY AMENITIES	
No Reportable variance	
13.1.7 RECREATION AND CULTURE	
increased income due to merchandise sales	
13.1.8 TRANSPORT	
Funding for Useless Loop Road maintenance in March/April	
13.1.9 ECONOMIC SERVICES	
timing of grant funding	
13.1.10 OTHER PROPERTY AND SERVICES	
No Reportable variance	
13.2 OPERATING EXPENSE	
13.2.1 GOVERNANCE	
Employment costs under budget	
13.2.2 GENERAL PURPOSE FUNDING	
Reduced activity based costing's allocated due to decreased wage component	
13.2.3 LAW, ORDER AND PUBLIC SAFETY	
increased costs associated with ranger patrols and full payment of SES grant	
13.2.4 HEALTH	
Reduced costs due to timing of Contractors invoices	
13.2.5 HOUSING	
reduced cost of utilities due to water supply repairs at pensioner units	
13.2.6 COMMUNITY AMENITIES	
predominately due to timing of expenditure and savings across the cost centres	
13.2.7 RECREATION AND CULTURE	
Timing of projects and allocation of budget expense	
13.2.8 TRANSPORT	
No Reportable variance	
13.2.9 ECONOMIC SERVICES	
Main Roads private works jobs to be undertaken in latter part of financial year	
13.2.10 OTHER PROPERTY AND SERVICES	
Reduced allocations of overheads to associated costs centres	

13.3 CAPITAL REVENUE**13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Grant funding not approved by cabinet

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Timing of disposals

13.3.3 PROCEEDS FROM NEW DEBENTURES

Not Applicable

13.3.4 PROCEEDS FROM SALE OF INVESTMENT

Not Applicable

13.3.5 PROCEEDS FROM ADVANCES

Not Applicable

13.3.6 SELF-SUPPORTING LOAN PRINCIPAL

Not Applicable

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Not Applicable

13.4 CAPITAL EXPENSES**13.4.1 LAND HELD FOR RESALE**

Not Applicable

13.4.2 LAND AND BUILDINGS

No Reportable Variance

13.4.3 PLANT AND EQUIPMENT

Truck Purchase undertaken in first half of year

13.4.4 FURNITURE AND EQUIPMENT

Purchases delayed due to late adoption of budget

13.4.5 INFRASTRUCTURE ASSETS - ROADS

No Reportable Variance

13.4.6 INFRASTRUCTURE ASSETS - OTHER

Delays in Expenditure due to delays in grant funding

13.4.7 PURCHASES OF INVESTMENT

Not Applicable

13.4.8 REPAYMENT OF DEBENTURES

Current expenses brought to account in accordance with auditors instructions

13.4.9 ADVANCES TO COMMUNITY GROUPS

Not Applicable

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

No Reportable Variance

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

No Reportable Variance

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay						
Detailed Schedules to 31 December 2013						
Account No./Job No.						
Program	Description	Annual Budget	YTD Budget	YTD Actual	Variance YTD Actual/YTD Budget	Variance % YTD Actual/YTD Budget
Governance						
Administration Other						
Operating Income						
	Operating Statement					
	User Fees & Charges	0	0	182	182	0
05203713	Council Minutes - Postage Recoup					
05203727	Freedom of Information Fee	100	48	178	130	1
	User Fees & Charges Total	100	48	360	312	1
	Other Revenue					
05203638	Reimbursements - Dishonoured Cheque Fee	10	14	(10)	(24)	(2)
05203650	Reimbursements - other	6,000	6,000	13,533	7,533	1
05203658	Reimbursements - Staff Uniforms	100	48	0	(48)	(1)
05203661	Reimbursements - Staff Travel & Accommodation	3,000	865	0	(865)	(1)
05203663	Reimbursements - Staff Phone Calls	100	48	0	(48)	(1)
05203713	Council Minutes - Postage Recoup	150	72	0	(72)	(0)
05204405	Insurance Reimbursement	3,500	1,724	3,821	2,097	1
05204490	WALGA Advert & Telstra Rebates	600	600	133	(467)	(1)
	Other Revenue Total	13,460	9,371	17,477	8,106	(3)
	Operating Statement Total	13,560	9,419	17,837	8,418	(2)
Operating Income Total		13,560	9,419	17,837	8,418	(2)
Operating Expenditure						
	Operating Statement					
	Employment Costs					
05200560	Fringe Benefits Tax	(16,900)	(8,448)	0	8,448	(1)
05200610	Salaries & Wages	(553,621)	(276,810)	(261,907)	14,903	(0)
05200640	Staff Medicals	(300)	(150)	0	150	(1)
05200660	Staff Training	(36,500)	(18,252)	(8,152)	10,100	(1)
05200665	Staff Uniforms	(4,100)	(2,052)	0	2,052	(1)
05200670	Superannuation - CC 3.5%	(10,022)	(5,010)	(4,335)	675	(0)
05200675	Superannuation - Occupational SG 9.25%	(52,736)	(26,370)	(23,404)	2,966	(0)
05200680	Travel & Accommodation - Staff	(9,500)	(4,752)	(835)	3,917	(1)
05200685	Insurance - Workers Compensation	(17,372)	(17,372)	(17,372)	(0)	0
05200715	Cleaning - Shire Office	0	0	(335)	(335)	0
05200990	Staff Amenities	0	0	(594)	(594)	0
5220730	Office Maintenance	(2,530)	(1,260)	(137)	1,123	(2)
	Employment Costs Total	(703,581)	(360,476)	(317,071)	43,405	(7)
	Materials & Contracts					
05200612	Contract Staff	(12,500)	(6,252)	(7,960)	(1,708)	0
05200640	Staff Medicals	0	0	(25)	(25)	0
05200660	Staff Training	0	0	(509)	(509)	0
05200665	Staff Uniforms	0	0	(31)	(31)	0
05200715	Cleaning - Shire Office	(9,140)	(4,572)	(3,864)	708	(0)
05200905	Advertising - General	(6,500)	(3,252)	(814)	2,438	(1)
05200920	Computer Consumables	0	0	(182)	(182)	0
05200925	Computer Hardware Maintenance	(4,500)	(2,250)	(871)	1,379	(1)
05200930	Computer Software Support	(32,500)	(16,248)	(34,030)	(17,782)	1
05200940	First Aid Supplies	(300)	(150)	(141)	9	(0)
05200950	Office Equipment Maintenance	(1,000)	(498)	(1,095)	(597)	(1)
05200970	Postage - Office	(4,500)	(2,250)	(2,336)	(86)	(1)
05200975	Printing & Stationery - Governance	(16,500)	(8,250)	(8,616)	(366)	0
05200980	Publications & Subscriptions - Governance	(5,200)	(2,598)	(565)	2,033	(1)
05200990	Staff Amenities	(2,900)	(1,452)	(776)	676	(0)
05200995	Telephone - Office	(9,500)	(4,752)	(1,137)	3,615	(1)
05201285	Reimbursement Other - Expense	(200)	(102)	0	102	(1)
05201413	Bank Fees	(2,380)	(1,188)	(1,001)	187	(0)
05201416	Bank Service Charges Other	(4,100)	(2,052)	(2,732)	(680)	0
05201444	Financial Management Review	(8,000)	(4,002)	(16,305)	(12,303)	3
05202580	Legal Expenses	(35,500)	(17,748)	(8,448)	9,300	(1)
05202665	Other Minor Expenditure	0	0	(31)	(31)	0
5200590	Recruitment/Relocation Costs	(12,550)	(6,276)	(6,006)	270	(0)
5200775	Utilities - Shire Office	(8,000)	(8,000)	0	8,000	(1)
5220730	Office Maintenance	(4,720)	(2,358)	(3,887)	(1,529)	(1)
	Materials & Contracts Total	(180,490)	(94,250)	(101,359)	(7,109)	(4)
	Depreciation Of Assets					
05201301	Depreciation - Plant & Equipment	(2,342)	(1,170)	(1,055)	115	(0)
05201302	Depreciation - Furniture & Equipment	(28,034)	(14,016)	(20,181)	(6,165)	0
05201303	Depreciation - Buildings	(23,499)	(11,748)	(10,586)	1,162	(0)
	Depreciation Of Assets Total	(53,876)	(26,934)	(31,821)	(4,887)	0
	Insurance					
05200862	Vehicle Running Costs - EMFA Vehicle	(701)	(700)	0	700	(1)
05201453	Insurance - Staff House (51 Durlacher)	0	0	(436)	(436)	0
05201454	Insurance - Staff House (5 Spaven)	0	0	(532)	(532)	0
05201457	Insurance - Staff (80 Durlacher)	0	0	(464)	(464)	0
05201470	Insurance - General	(13,097)	(13,097)	(12,723)	374	(0)
	Insurance Total	(13,798)	(13,797)	(14,156)	(359)	(1)
	Interest On Financing Costs					
05201426	Interest Loan 48 - Shire Office (McCleary House)	(4,135)	(2,210)	(2,679)	(469)	0
05201428	Interest Loan 53 - Staff House (CEO)	(6,663)	0	0	0	0
05201429	Interest Loan 56 - Staff House (80 Durlacher)	(7,001)	(2,672)	(2,779)	(107)	(0)
	Interest On Financing Costs Total	(17,799)	(4,882)	(5,458)	(576)	0
	Loss On Sale Of Assets					
05201501	Loss on Sale of Asset	(22,000)	0	0	0	0
	Loss On Sale Of Assets Total	(22,000)	0	0	0	0
	Other Expenses					
05200660	Staff Training	0	0	(170)	(170)	0
05200680	Travel & Accommodation - Staff	0	0	(439)	(439)	0
05201410	Bad Debts	(10,000)	(4,998)	(8,248)	(3,250)	1
05201416	Bank Service Charges Other	0	0	(78)	(78)	0
05202665	Other Minor Expenditure	(500)	(252)	0	252	(1)
	Other Expenses Total	(10,500)	(5,250)	(8,935)	(3,685)	(0)
	Plant & Overhead Costs					
05200860	Vehicle Running Costs - CEO (OSB)	(8,000)	(4,002)	(3,175)	827	(0)
05200862	Vehicle Running Costs - EMFA Vehicle	(3,000)	(1,500)	(1,428)	72	(0)
5220730	Office Maintenance	(250)	(126)	(65)	61	(1)
	Plant & Overhead Costs Total	(11,250)	(5,628)	(4,668)	960	(1)
	Utility Charges					
05200995	Telephone - Office	0	0	(3,242)	(3,242)	0
05210775	Utilities - 39 Durlacher St	0	0	(547)	(547)	0
5200775	Utilities - Shire Office	(11,000)	(5,947)	(4,555)	1,392	(1)
	Utility Charges Total	(11,000)	(5,947)	(8,344)	(2,397)	(1)
	Activity Based Distribution					
05200001	Staff Housing Costs	(32,474)	(16,236)	(10,306)	5,930	(0)
05201605	Governance Overheads Recovered	1,031,067	515,532	407,436	(108,096)	(1)
	Activity Based Distribution Total	998,593	499,296	397,130	(102,166)	(1)
	Operating Statement Total	(25,701)	(17,868)	(94,682)	(76,814)	(15)
Operating Expenditure Total		(25,701)	(17,868)	(94,682)	(76,814)	(15)

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Capital Expenditure		Buildings						
		Employment Costs						
	05204735	Shire Office Carpark Capital Works	(12,144)	(6,072)	0	6,072	0	
		Employment Costs Total	(12,144)	(6,072)	0	6,072	0	
		Materials & Contracts						
	05204735	Shire Office Carpark Capital Works	(25,711)	(12,858)	0	12,858	0	
		Materials & Contracts Total	(25,711)	(12,858)	0	12,858	0	
		Plant & Overhead Costs						
	05204735	Shire Office Carpark Capital Works	(12,145)	(6,072)	0	6,072	0	
	5204734	Shire Offices - Upgrade & Refurbishment	0	0	(28)	(28)	0	
		Plant & Overhead Costs Total	(12,145)	(6,072)	(28)	6,044	0	
		Buildings Total	(50,000)	(25,002)	(28)	24,974	0	
		Furniture & Office Equip.						
		Materials & Contracts						
	05204870	Computer Hardware Upgrade/New	(5,000)	(2,502)	0	2,502	0	
	05204875	Computer Software Upgrade/New	(5,000)	(2,502)	(7,340)	(4,838)	0	
	05204975	Office Furniture & Equipment	(5,000)	(2,502)	0	2,502	(1)	
	05204977	Council Chambers Furniture and Equipment	(2,000)	(1,002)	0	1,002	(1)	
		Materials & Contracts Total	(17,000)	(8,508)	(7,340)	1,168	(2)	
		Furniture & Office Equip. Total	(17,000)	(8,508)	(7,340)	1,168	(2)	
		Plant, Equip. & Vehicles						
		Materials & Contracts						
	05205335	CEO Vehicle Replacement	(68,000)	0	0	0	0	
	05205338	EMFA Vehicle Replacement	(48,000)	0	0	0	0	
	05205340	EMTED Vehicle Replacement	(45,000)	0	0	0	0	
		Materials & Contracts Total	(161,000)	0	0	0	0	
		Plant, Equip. & Vehicles Total	(161,000)	0	0	0	0	
Capital Expenditure Total			(228,000)	(33,510)	(7,368)	26,142	(2)	
Members Of Council								
Operating Income		Operating Statement						
		Other Revenue						
	05103650	Reimbursements - other	500	(396)	375	771	(2)	
		Other Revenue Total	500	(396)	375	771	(2)	
		Operating Statement Total	500	(396)	375	771	(2)	
Operating Income Total			500	(396)	375	771	(2)	
Operating Expenditure		Operating Statement						
		Employment Costs						
	5100730	Maintenance - Council Chamber	(304)	(156)	0	156	(2)	
	5101092	Refreshments & Receptions - Staff Functions	(556)	(276)	0	276	(2)	
		Employment Costs Total	(860)	(432)	0	432	(4)	
		Materials & Contracts						
	05100980	Publications & Subscriptions - Members	(10,500)	(5,250)	(12,986)	(7,736)	1	
	05101010	Conference Expenses - Members	(4,500)	(2,250)	(8,350)	(6,100)	3	
	05101065	Accommodation & Meals - Members	0	0	(139)	(139)	0	
	05101080	Travel External - Members	(5,000)	(2,502)	(1,000)	1,502	(1)	
	05101281	Strategic Planning	(30,000)	(15,000)	(10,719)	4,282	(0)	
	05101282	Policy and Local Laws Review	(12,500)	(6,252)	(9,868)	(3,616)	0	
	05101403	Audit Fees	(25,500)	(12,750)	(20,483)	(7,733)	1	
	05102480	Election Expenses	(13,000)	(6,498)	(5,599)	899	(1)	
	05102490	Community & Public Relations	(2,000)	(1,002)	0	1,002	(1)	
	05102615	Elected Members Training	(3,500)	(1,752)	0	1,752	(1)	
	5100730	Maintenance - Council Chamber	(1,136)	(570)	0	570	(1)	
	5101091	Refreshments & Receptions - Council Meetings	(6,500)	(3,252)	(2,360)	892	(0)	
	5101092	Refreshments & Receptions - Staff Functions	(5,184)	(2,592)	(1,249)	1,343	(1)	
	5101093	Refreshments & Receptions - Public Receptions	(1,500)	(750)	0	750	(1)	
	5101094	Refreshments & Receptions - Gifts & Plaques	(900)	(450)	(177)	273	(1)	
		Materials & Contracts Total	(121,720)	(60,870)	(72,931)	(12,061)	(3)	
		Depreciation Of Assets						
	05101302	Depreciation - Furniture & Equipment	0	0	(60)	(60)	0	
		Depreciation Of Assets Total	0	0	(60)	(60)	0	
		Insurance						
	05101470	Insurance - Members	(5,207)	(5,207)	(3,299)	1,908	(0)	
		Insurance Total	(5,207)	(5,207)	(3,299)	1,908	(0)	
		Other Expenses						
	05101060	Meeting Attendance Fees - Members	(36,250)	(18,126)	(16,995)	1,131	(0)	
	05101062	Members Allowances (Comms & IT)	(12,250)	(6,126)	(5,655)	471	(0)	
	05101065	Accommodation & Meals - Members	(4,000)	(1,998)	(62)	1,936	(1)	
	05101070	Reimbursement Other - Members	(1,500)	(750)	0	750	(1)	
	05101075	Reimbursement Travel - Members	(5,000)	(2,502)	(963)	1,539	(1)	
	05101080	Travel External - Members	0	0	(1,261)	(1,261)	0	
	05101083	Uniforms - Members	(1,000)	(498)	0	498	(1)	
	05101085	President's Allowance	(11,875)	(5,934)	(5,928)	6	(0)	
	05101125	Donations - Contra	(3,000)	(1,500)	(511)	989	(1)	
	05101126	Donations - Cash	(5,000)	(2,502)	(10,954)	(8,452)	3	
	05102665	Other Minor Expenditure	(1,000)	(498)	1	499	(1)	
		Other Expenses Total	(80,875)	(40,434)	(42,328)	(1,894)	(2)	
		Plant & Overhead Costs						
	5100730	Maintenance - Council Chamber	(60)	(30)	0	30	(1)	
	5101092	Refreshments & Receptions - Staff Functions	(60)	(30)	0	30	(1)	
		Plant & Overhead Costs Total	(120)	(60)	0	60	(2)	
		Activity Based Distribution						
	05101600	Governance Overheads Allocated	(107,691)	(53,844)	(42,536)	11,308	(0)	
	05101610	Health Overheads Allocated	(815)	(408)	(11)	397	(1)	
		Activity Based Distribution Total	(108,506)	(54,252)	(42,548)	11,704	(1)	
		Operating Statement Total	(317,288)	(161,255)	(161,167)	88	(12)	
Operating Expenditure Total			(317,288)	(161,255)	(161,167)	88	(12)	
Governance Total			(108,506)	(53,844)	(42,536)	11,308	(0)	

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING
26 FEBRUARY 2014

General Purpose Funding						
Rates						
Operating Income	Operating Statement					
	Interest Earned					
	00104180	Penalty Interest on Rates	5,000	2,502	1,960	(542) (0)
	Interest Earned Total		5,000	2,502	1,960	(542) (0)
	Rates					
	00103010	Rates GRV	327,412	327,412	327,412	0 0
	00103012	Rates GRV Commercial	308,216	308,216	327,118	18,902 0
	00103014	Rates GRV Industrial	45,217	45,217	49,579	4,362 0
	00103020	Rates UV - General	123,507	123,507	123,543	36 0
	00103022	Rates UV - Mining	109,971	109,971	113,606	3,635 0
	00103030	Rates UV - Pastoral	23,984	23,984	77,041	53,057 2
	00103040	Minimum Rates GRV	146,127	146,127	122,863	(23,264) (0)
	00103050	Minimum Rates UV - General	7,270	7,270	3,635	(3,635) (1)
	00103080	Interim Rates GRV	500	168	(350)	(518) (3)
	00103090	Interim Rates UV - General	1,000	498	(4,174)	(4,672) (9)
	00103150	Rates Written Off UV - General	(3,000)	(3,000)	(3,036)	(36) 0
	00103160	Rates Written Off UV - Pastoral	0	0	(53,057)	(53,057) 0
	00103480	Rate Equivalent - Pipeline	6,886	0	0	0 0
	00103490	Specified Area Rates	36,968	36,968	36,968	(0) (0)
	Rates Total		1,134,058	1,126,338	1,121,148	(5,190) (11)
	User Fees & Charges					
	00103765	Rate Book Enquiry Fee	1,000	498	689	191 0
	00103767	Rate Instalment Service Fee	1,500	750	3,159	2,409 3
	00104160	Plus Deferred Pensioner Interest - Rates	600	600	0	(600) (1)
	User Fees & Charges Total		3,100	1,848	3,847	1,999 3
Operating Income Total	Operating Statement Total		1,142,158	1,130,688	1,126,956	(3,732) (8)
Operating Expenditure	Operating Statement					
	Materials & Contracts					
	00101420	Debt Recovery Costs - Rates	(1,000)	(498)	(2,713)	(2,215) 4
	00102665	Other Minor Expenses - Rates	(1,000)	(498)	(450)	48 (1)
	00102900	Valuation Expenses - Rates	(2,500)	(1,248)	(648)	600 (0)
	Materials & Contracts Total		(4,500)	(2,244)	(3,811)	(1,567) 3
	Activity Based Distribution					
	00101600	Governance Overheads Allocated	(40,097)	(20,046)	(15,849)	4,197 (0)
	Activity Based Distribution Total		(40,097)	(20,046)	(15,849)	4,197 (0)
Operating Expenditure Total	Operating Statement Total		(44,597)	(22,290)	(19,660)	2,630 3
General Purpose Income						
Operating Income	Operating Statement					
	Operating Grants,Subsidies And Contributions					
	00203245	Grants Commission - General	753,968	376,984	367,253	(9,731) (0)
	00203246	Grants Commission - Roads	194,564	97,282	96,752	(531) (0)
	Operating Grants,Subsidies And Contributions Total		948,532	474,266	464,005	(10,262) (0)
Operating Income Total	Operating Statement Total		948,532	474,266	464,005	(10,262) (0)
Interest On Investments						
Operating Income	Operating Statement					
	Interest Earned					
	00304120	Interest Earned - Office Replacement Reserve	47,350	(12,731)	19,605	32,336 (3)
	00304125	Interest Earned - Pensioner Unit Reserve	7,614	(2,369)	3,648	6,017 (3)
	00304130	Interest Earned - Recreation Facilities Replacement Reserve	11,393	(3,062)	4,717	7,779 (3)
	00304132	Interest Earned - Plant Replacement Reserve	8,340	(2,242)	3,453	5,695 (3)
	00304133	Interest Earned - Monkey Mia Jetty Reserve	790	(213)	327	540 (3)
	00304134	Interest Earned - Shared Fire System Reserve	1,527	(410)	632	1,042 (3)
	00304140	Interest Earned - Investments	64,247	32,124	32,047	(77) (0)
	Interest Earned Total		141,261	11,097	64,430	53,333 (15)
Operating Income Total	Operating Statement Total		141,261	11,097	64,430	53,333 (15)
Other General Purpose Income						
Operating Income	Operating Statement					
	User Fees & Charges					
	00403755	Photocopying Income	200	110	185	75 1
	User Fees & Charges Total		200	110	185	75 1
	Other Revenue					
	00403610	Debt Recovery Costs	500	252	(643)	(895) (4)
	00403650	Reimbursements - other	0	0	239	239 0
	00404412	Commission - Emergency Service Levy	4,000	4,000	4,000	0 0
	00404413	Commission - Police Department	16,500	6,994	9,359	2,365 0
	00404414	Reimbursements - Police Licensing Credit Card				
	00404414	Facilities Charges	1,000	0	0	0 0
	00404440	Other Minor Charges	100	48	(0)	(48) (1)
	Other Revenue Total		22,100	11,294	12,955	1,661 (4)
Operating Income Total	Operating Statement Total		22,300	11,404	13,141	1,737 (4)
			22,300	11,404	13,141	1,737 (4)
Operating Expenditure	Operating Statement					
	Materials & Contracts					
	00400995	Telephone - Online Police Licensing	(400)	(198)	0	198 (1)
	Materials & Contracts Total		(400)	(198)	0	198 (1)
	Utility Charges					
	00400995	Telephone - Online Police Licensing	0	0	(191)	(191) 0
	Utility Charges Total		0	0	(191)	(191) 0
	Activity Based Distribution					
	00401600	Governance Overheads Allocated	(57,281)	(28,638)	(22,653)	5,985 (0)
	Activity Based Distribution Total		(57,281)	(28,638)	(22,653)	5,985 (0)
Operating Expenditure Total	Operating Statement Total		(57,681)	(28,836)	(22,844)	5,992 (1)
			(57,681)	(28,836)	(22,844)	5,992 (1)
General Purpose Funding Total						
			2,151,973	1,576,329	1,626,026	49,697 (30)

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Law, Order And Public Safety						
Animal Control						
Operating Income	Operating Statement					
	User Fees & Charges					
	10203719 Dog Sustenance Fees	50	24	0	(24)	(1)
	10203810 Fines & Penalties - Dog Act	250	250	0	(250)	(1)
	10203858 Dog Registration Fees	1,800	900	3,298	2,398	3
	10203859 Cat Registration Fees	1,000	333	210	(123)	(0)
	User Fees & Charges Total	3,100	1,507	3,508	2,001	0
	Operating Statement Total	3,100	1,507	3,508	2,001	0
Operating Income Total		3,100	1,507	3,508	2,001	0
Operating Expenditure	Operating Statement					
	Employment Costs					
	10202315 Animal Control	0	0	(5,000)	(5,000)	0
	10202460 Dog Tidy Dispensers	(556)	(276)	(203)	73	(1)
	10202690 Pound Repairs/Maintenance	(254)	(132)	(218)	(86)	1
	Employment Costs Total	(810)	(408)	(5,422)	(5,014)	1
	Materials & Contracts					
	10202315 Animal Control	(5,000)	(5,000)	0	5,000	(1)
	10202450 Dog License Discs	(100)	(100)	0	100	(1)
	10202460 Dog Tidy Dispensers	(894)	(444)	(472)	(28)	0
	10202580 Legal Expenses - Law & Order	(500)	0	(17,929)	(17,929)	0
	10202665 Other Minor Expenditure	(500)	(500)	0	500	(1)
	10202690 Pound Repairs/Maintenance	(1,226)	(612)	(50)	562	(1)
	Materials & Contracts Total	(8,220)	(6,656)	(18,451)	(11,795)	(4)
	Plant & Overhead Costs					
	10202460 Dog Tidy Dispensers	(50)	(24)	(27)	(3)	0
	10202690 Pound Repairs/Maintenance	(20)	(12)	0	12	(1)
	Plant & Overhead Costs Total	(70)	(36)	(27)	9	(1)
	Activity Based Distribution					
	10201600 Governance Overheads Allocated	(16,039)	(8,022)	(6,356)	1,666	(0)
	Activity Based Distribution Total	(16,039)	(8,022)	(6,356)	1,666	(0)
	Operating Statement Total	(25,139)	(15,122)	(30,256)	(15,134)	(4)
Operating Expenditure Total		(25,139)	(15,122)	(30,256)	(15,134)	(4)
Fire Prevention						
Operating Income	Operating Statement					
	Operating Grants,Subsidies And Contributions					
	10103218 FESA Grant - Operating Bush Fire Brigade	7,160	3,580	3,580	0	0
	Operating Grants,Subsidies And Contributions Total	7,160	3,580	3,580	0	0
	Other Revenue					
	10103655 Reimbursements - Fire fighting	500	500	0	(500)	(1)
	Other Revenue Total	500	500	0	(500)	(1)
	Operating Statement Total	7,660	4,080	3,580	(500)	(1)
Operating Income Total		7,660	4,080	3,580	(500)	(1)
Operating Expenditure	Operating Statement					
	Employment Costs					
	10102495 Fire Fighting	(1,214)	(612)	0	612	(2)
	10102500 Fire Prevention	(2,480)	(1,236)	(1,502)	(266)	0
	Employment Costs Total	(3,694)	(1,848)	(1,502)	346	(2)
	Materials & Contracts					
	10102495 Fire Fighting	(2,286)	(1,140)	0	1,140	(1)
	10102500 Fire Prevention	(3,580)	(1,788)	0	1,788	(4)
	Materials & Contracts Total	(5,866)	(2,928)	0	2,928	(5)
	Depreciation Of Assets					
	10101301 Depreciation - Plant & Equipment	0	0	(312)	(312)	0
	Depreciation Of Assets Total	0	0	(312)	(312)	0
	Insurance					
	10101462 Insurance - Fire	(3,000)	(3,000)	(3,000)	0	0
	Insurance Total	(3,000)	(3,000)	(3,000)	0	0
	Plant & Overhead Costs					
	10102495 Fire Fighting	(1,000)	(498)	0	498	(1)
	10102500 Fire Prevention	(1,100)	(552)	(593)	(41)	(0)
	Plant & Overhead Costs Total	(2,100)	(1,050)	(593)	457	(1)
	Activity Based Distribution					
	10101600 Governance Overheads Allocated	(16,039)	(8,022)	(6,356)	1,666	(0)
	Activity Based Distribution Total	(16,039)	(8,022)	(6,356)	1,666	(0)
	Operating Statement Total	(30,699)	(16,848)	(11,763)	5,085	(8)
Operating Expenditure Total		(30,699)	(16,848)	(11,763)	5,085	(8)

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Other Law, Order & Public Safety								
Operating Income	Operating Statement							
	Operating Grants, Subsidies And Contributions							
	10303218	Grant FESA - SES	23,000	11,500	9,456	(2,044)	(0)	
		Operating Grants, Subsidies And Contributions Total	23,000	11,500	9,456	(2,044)	(0)	
	User Fees & Charges							
	10303824	Fines and Penalties Local Laws	500	500	373	(127)	(0)	
		User Fees & Charges Total	500	500	373	(127)	(0)	
	Other Revenue							
	10303402	Reimbursements - SES	2,000	1,002	1,959	957	0	
		Other Revenue Total	2,000	1,002	1,959	957	0	
		Operating Statement Total	25,500	13,002	11,788	(1,214)	(0)	
Operating Income Total			25,500	13,002	11,788	(1,214)	(0)	
Operating Expenditure	Operating Statement							
	Employment Costs							
	10302425	Cyclone Cleanup	(6,680)	(6,680)	(6,833)	(153)	0	
	10302750	Ranger Patrols	(43,266)	(21,636)	(25,583)	(3,947)	0	
	10302795	SES Denham - Operating	0	0	(24)	(24)	0	
	10302800	SES Useless Loop - Operating	0	0	(65)	(65)	0	
		Employment Costs Total	(49,946)	(28,316)	(32,506)	(4,190)	0	
	Materials & Contracts							
	10301250	Electronic Sign Trailer - Running Costs	0	0	(22)	(22)	0	
	10302425	Cyclone Cleanup	(1,070)	(1,070)	0	1,070	(1)	
	10302750	Ranger Patrols	(5,234)	(2,616)	(87)	2,529	(1)	
	10302792	Emergency Management Consultant	(11,690)	0	(9,790)	(9,790)	0	
	10302795	SES Denham - Operating	(16,781)	(8,388)	(23)	8,365	(2)	
	10302800	SES Useless Loop - Operating	(5,316)	(2,658)	(303)	2,355	(2)	
	10309950	Telephone - Road Sign Trailer	(80)	(42)	0	42	(1)	
		Materials & Contracts Total	(40,171)	(14,774)	(10,226)	4,548	(7)	
	Depreciation Of Assets							
	10301301	Depreciation - Plant & Equipment	(13,009)	(6,504)	(12,888)	(6,384)	1	
	10301303	Depreciation - Buildings	(15,313)	(7,656)	(516)	7,140	(1)	
		Depreciation Of Assets Total	(28,322)	(14,160)	(13,404)	756	0	
	Insurance							
	10302795	SES Denham - Operating	(1,019)	(1,020)	(994)	26	(0)	
	10302800	SES Useless Loop - Operating	(684)	(684)	(708)	(24)	0	
		Insurance Total	(1,703)	(1,704)	(1,703)	1	0	
	Other Expenses							
	10302795	SES Denham - Operating	0	0	(17,250)	(17,250)	0	
		Other Expenses Total	0	0	(17,250)	(17,250)	0	
	Plant & Overhead Costs							
	10302425	Cyclone Cleanup	(5,000)	(5,000)	(4,486)	514	(0)	
	10302750	Ranger Patrols	(16,500)	(8,250)	(15,203)	(6,953)	(0)	
		Plant & Overhead Costs Total	(21,500)	(13,250)	(19,689)	(6,439)	(1)	
	Utility Charges							
	10302795	SES Denham - Operating	(1,200)	(600)	(194)	406	(3)	
	10309950	Telephone - Road Sign Trailer	0	0	(26)	(26)	0	
		Utility Charges Total	(1,200)	(600)	(220)	380	(3)	
	Activity Based Distribution							
	10301600	Governance Overheads Allocated	(19,476)	(9,738)	(7,701)	2,037	(0)	
		Activity Based Distribution Total	(19,476)	(9,738)	(7,701)	2,037	(0)	
		Operating Statement Total	(162,318)	(82,542)	(102,698)	(20,156)	(11)	
Operating Expenditure Total			(162,318)	(82,542)	(102,698)	(20,156)	(11)	
Capital Revenue	Operating Statement							
	Non Operating Grants, Subsidies And Contributions							
	GC10301	Fesa Ses Capital Grant - Buildings	480,000	0	0	0	0	
	GC10302	Fesa Ses Capital Grant - Vehicles	76,000	0	0	0	0	
	GC10303	Fesa Ses Capital Grant - Equipment	4,500	2,250	1,125	(1,125)	0	
	GC10304	Lotterywest Grant - Ses Building	249,000	124,500	0	(124,500)	0	
	GC10305	Gdc Grant - Ses Building	100,000	100,000	0	(100,000)	0	
	GC10306	St Johns Contribution - Ses Building	225,000	225,000	0	(225,000)	0	
	GC10307	Volunteer Marine Rescue Contribution - Ses Building	75,000	0	0	0	0	
		Non Operating Grants, Subsidies And Contributions Total	1,209,500	451,750	1,125	(450,625)	0	
		Operating Statement Total	1,209,500	451,750	1,125	(450,625)	0	
Capital Revenue Total			1,209,500	451,750	1,125	(450,625)	0	
Capital Expenditure	Buildings							
	Employment Costs							
	10305305	Emergency Services Building Site Works	(48,074)	0	(1,225)	(1,225)	0	
		Employment Costs Total	(48,074)	0	(1,225)	(1,225)	0	
	Materials & Contracts							
	10305305	Emergency Services Building Site Works	(40,926)	0	(22)	(22)	0	
	10305306	Emergency Services Building Construction	(1,229,000)	0	(451,050)	(451,050)	0	
		Materials & Contracts Total	(1,269,926)	0	(451,072)	(451,072)	0	
	Plant & Overhead Costs							
	10305305	Emergency Services Building Site Works	(11,000)	0	(532)	(532)	0	
		Plant & Overhead Costs Total	(11,000)	0	(532)	(532)	0	
	Utility Charges							
	10305305	Emergency Services Building Site Works	0	0	(678)	(678)	0	
		Utility Charges Total	0	0	(678)	(678)	0	
		Buildings Total	(1,329,000)	0	(453,507)	(453,507)	0	
	Plant, Equip. & Vehicles							
	Materials & Contracts							
	103055	Loop Ses Personnel Carrier	(76,000)	0	0	0	0	
	103056	Loop Ses Rescue Equipment	(4,500)	0	0	0	0	
		Materials & Contracts Total	(80,500)	0	0	0	0	
		Plant, Equip. & Vehicles Total	(80,500)	0	0	0	0	
Capital Expenditure Total			(1,409,500)	0	(453,507)	(453,507)	0	
Law, Order And Public Safety Total			(183,890)	355,827	(218,423)	(104,020)	(18)	

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MINUTES OF THE ORDINARY COUNCIL MEETING

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Health						
Health Inspection						
Operating Income	Operating Statement					
	User Fees & Charges					
	15103784	Septic Tank Inspect Fees	100	48	0	(48)
	15103870	Itinerant Food Vendors Licence	100	48	0	(48)
	15103875	Offensive Trade License	750	372	751	379
	15103884	Septic Tank Application Fees	1,000	498	226	(272)
	User Fees & Charges Total		1,950	966	977	11
	Operating Statement Total		1,950	966	977	11
Operating Income Total			1,950	966	977	11
Operating Expenditure						
	Operating Statement					
	Materials & Contracts					
	15100625	Consultant Fees - Health	(39,500)	(19,752)	(286)	19,466
	15100680	Travel & Accommodation - Staff	(5,000)	(2,502)	(574)	1,928
	15100775	Utilities - 65 Brockman St	0	0	(60)	(60)
	Materials & Contracts Total		(44,500)	(22,254)	(920)	21,334
	Activity Based Distribution					
	15101600	Governance Overheads Allocated	(21,767)	(10,884)	(8,617)	2,267
	15101615	Health Overheads Recovered	26,079	13,038	364	(12,674)
	Activity Based Distribution Total		4,312	2,154	(8,252)	(10,406)
	Operating Statement Total		(40,188)	(20,100)	(9,172)	10,928
Operating Expenditure Total			(40,188)	(20,100)	(9,172)	10,928
Other Health						
Operating Expenditure	Operating Statement					
	Materials & Contracts					
	15302505	Flying Doctor Services	(5,750)	(2,874)	(2,250)	624
	Materials & Contracts Total		(5,750)	(2,874)	(2,250)	624
	Other Expenses					
	15302813	St John Ambulance - Shark Bay	(280)	(138)	(167)	(29)
	Other Expenses Total		(280)	(138)	(167)	(29)
	Activity Based Distribution					
	15301600	Governance Overheads Allocated	(10,311)	(5,154)	(4,074)	1,080
	Activity Based Distribution Total		(10,311)	(5,154)	(4,074)	1,080
	Operating Statement Total		(16,341)	(8,166)	(6,492)	1,674
Operating Expenditure Total			(16,341)	(8,166)	(6,492)	1,674
Preventative Services						
Operating Expenditure	Operating Statement					
	Employment Costs					
	15202320	Mosquito Control (Fogging)	(1,922)	(960)	(220)	740
	Employment Costs Total		(1,922)	(960)	(220)	740
	Materials & Contracts					
	15202310	Analytical Expenses	(1,000)	(498)	(425)	73
	15202320	Mosquito Control (Fogging)	(3,128)	(1,566)	0	1,566
	Materials & Contracts Total		(4,128)	(2,064)	(425)	1,639
	Plant & Overhead Costs					
	15202320	Mosquito Control (Fogging)	(450)	(228)	0	228
	Plant & Overhead Costs Total		(450)	(228)	0	228
	Operating Statement Total		(6,500)	(3,252)	(646)	2,606
Operating Expenditure Total			(6,500)	(3,252)	(646)	2,606
Health Total						
			(61,878)	(31,232)	(10,425)	15,219
Housing						
Pensioner Units						
Operating Income	Operating Statement					
	User Fees & Charges					
	25103960	Rent - Pensioner Unit 1	5,720	2,862	3,020	158
	25103961	Rent - Pensioner Unit 2	5,720	2,862	3,020	158
	25103962	Rent - Pensioner Unit 3	5,720	2,862	3,020	158
	25103963	Rent - Pensioner Unit 4	5,720	2,862	3,020	158
	25103964	Rent - Pensioner Unit 5	5,720	2,862	3,020	158
	25103965	Rent - Pensioner Unit 6	5,720	2,862	0	(2,862)
	25103966	Rent - Pensioner Unit 7	5,720	2,862	2,810	(52)
	25103967	Rent - Pensioner Unit 8	5,720	2,862	3,020	158
	25103968	Rent - Pensioner Unit 9	5,720	2,862	3,020	158
	25103969	Rent - Pensioner Unit 10	5,720	2,862	3,020	158
	25103970	Rent - Pensioner Unit 11	5,720	2,862	3,020	158
	25103971	Rent - Pensioner Unit 12	5,720	2,862	0	(2,862)
	25103972	Rent - Pensioner Unit 13	5,720	2,862	3,020	158
	User Fees & Charges Total		74,360	37,206	33,010	(4,196)
	Operating Statement Total		74,360	37,206	33,010	(4,196)
Operating Income Total			74,360	37,206	33,010	(4,196)
Operating Expenditure						
	Operating Statement					
	Employment Costs					
	25100735	Maint - Pensioner Unit 1	(556)	(276)	0	276
	25100736	Maint - Pensioner Unit 2	(556)	(276)	0	276
	25100737	Maint - Pensioner Unit 3	(556)	(276)	(216)	60
	25100738	Maint - Pensioner Unit 4	(556)	(276)	(134)	142
	25100739	Maint - Pensioner Unit 5	(556)	(276)	(44)	232
	25100740	Maint - Pensioner Unit 6	(556)	(276)	(66)	210
	25100741	Maint - Pensioner Unit 7	(556)	(276)	(110)	166
	25100742	Maint - Pensioner Unit 8	(556)	(276)	0	276
	25100743	Maint - Pensioner Unit 9	(556)	(276)	0	276
	25100744	Maint - Pensioner Unit 10	(556)	(276)	0	276
	25100745	Maint - Pensioner Unit 11	(556)	(276)	(111)	165
	25100746	Maint - Pensioner Unit 12	(556)	(276)	0	276
	25100747	Maint - Pensioner Unit 13	(556)	(276)	0	276
	25100757	Pensioner Units Maintenance	(4,454)	(2,232)	(1,146)	1,086
	Employment Costs Total		(11,682)	(5,820)	(1,826)	3,994
	Materials & Contracts					
	25100735	Maint - Pensioner Unit 1	(534)	(264)	(245)	19
	25100736	Maint - Pensioner Unit 2	(534)	(264)	(99)	165
	25100737	Maint - Pensioner Unit 3	(534)	(264)	(349)	(85)
	25100738	Maint - Pensioner Unit 4	(534)	(264)	(431)	(167)
	25100739	Maint - Pensioner Unit 5	(534)	(264)	(3)	261
	25100740	Maint - Pensioner Unit 6	(534)	(264)	(323)	(59)
	25100741	Maint - Pensioner Unit 7	(534)	(264)	0	264
	25100742	Maint - Pensioner Unit 8	(534)	(264)	(680)	(416)
	25100743	Maint - Pensioner Unit 9	(534)	(264)	(10)	254
	25100744	Maint - Pensioner Unit 10	(534)	(264)	0	264
	25100745	Maint - Pensioner Unit 11	(534)	(264)	(214)	50
	25100746	Maint - Pensioner Unit 12	(534)	(264)	(2,161)	(1,897)
	25100747	Maint - Pensioner Unit 13	(534)	(264)	0	264

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MINUTES OF THE ORDINARY COUNCIL MEETING

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	25100757	Pensioner Units Maintenance	(6,766)	(3,384)	(875)	2,510	(1)
	25100798	Utilities-Pensioner Units Gen	(4,355)	(4,355)	(4,706)	(351)	0
		Materials & Contracts Total	(18,063)	(11,171)	(10,095)	1,076	(14)
		Depreciation Of Assets					
	25101303	Depreciation - Buildings	(10,210)	(5,106)	(4,945)	161	(0)
		Depreciation Of Assets Total	(10,210)	(5,106)	(4,945)	161	(0)
		Insurance					
	25101470	Insurance - Pensioner Units	(4,205)	(4,204)	(4,626)	(422)	0
		Insurance Total	(4,205)	(4,204)	(4,626)	(422)	0
		Plant & Overhead Costs					
	25100735	Maint - Pensioner Unit 1	(60)	(30)	0	30	(1)
	25100736	Maint - Pensioner Unit 2	(60)	(30)	0	30	(1)
	25100737	Maint - Pensioner Unit 3	(60)	(30)	(42)	(12)	(1)
	25100738	Maint - Pensioner Unit 4	(60)	(30)	(40)	(10)	(0)
	25100739	Maint - Pensioner Unit 5	(60)	(30)	(14)	16	(1)
	25100740	Maint - Pensioner Unit 6	(60)	(30)	(14)	16	(1)
	25100741	Maint - Pensioner Unit 7	(60)	(30)	(14)	16	(1)
	25100742	Maint - Pensioner Unit 8	(60)	(30)	0	30	(1)
	25100743	Maint - Pensioner Unit 9	(60)	(30)	0	30	(1)
	25100744	Maint - Pensioner Unit 10	(60)	(30)	0	30	(1)
	25100745	Maint - Pensioner Unit 11	(60)	(30)	0	30	(1)
	25100746	Maint - Pensioner Unit 12	(60)	(30)	0	30	(1)
	25100747	Maint - Pensioner Unit 13	(60)	(30)	0	30	(1)
	25100757	Pensioner Units Maintenance	(280)	(138)	(153)	(15)	(0)
		Plant & Overhead Costs Total	(1,060)	(528)	(277)	251	(12)
		Utility Charges					
	25100798	Utilities-Pensioner Units Gen	(17,495)	(16,858)	(7,309)	9,549	(1)
		Utility Charges Total	(17,495)	(16,858)	(7,309)	9,549	(1)
		Activity Based Distribution					
	25101600	Governance Overheads Allocated	(37,806)	(18,900)	(14,953)	3,947	(0)
	25101610	Health Overheads Allocated	(407)	(204)	(6)	198	(0)
		Activity Based Distribution Total	(38,213)	(19,104)	(14,959)	4,145	(1)
		Operating Statement Total	(100,928)	(62,791)	(44,036)	18,755	(49)
		Operating Expenditure Total	(100,928)	(62,791)	(44,036)	18,755	(49)
Capital Expenditure							
		Buildings					
		Materials & Contracts					
	25104785	Pensioner Units Capital Maint	(15,000)	0	(15,642)	(15,642)	0
	25104786	Pensioner Units Fencing	(30,000)	0	(39,727)	(39,727)	0
	25104787	Pensioner Units Exterior Painting	(18,000)	0	0	0	0
	25104788	Pensioner Units Capital Plumbing	(10,000)	0	0	0	0
	25104789	Pensioner Units Landscaping	(10,000)	(10,000)	0	10,000	(1)
		Materials & Contracts Total	(83,000)	(10,000)	(55,369)	(45,369)	(1)
		Buildings Total	(83,000)	(10,000)	(55,369)	(45,369)	(1)
		Capital Expenditure Total	(83,000)	(10,000)	(55,369)	(45,369)	(1)
Staff Housing							
Operating Income		Operating Statement					
		User Fees & Charges					
	09110510	Rental Income 34 Hughes Street	0	0	154	154	0
	09110530	Rental Income 39 Durlacher Street	1,950	651	1,000	349	0
	09110540	Rental Income 80 Durlacher St	7,500	3,750	3,600	(150)	(0)
		User Fees & Charges Total	9,450	4,401	4,754	353	0
		Other Revenue					
	09110600	Reimbursement Income Staff Housing	3,000	1,500	0	(1,500)	(1)
		Other Revenue Total	3,000	1,500	0	(1,500)	(1)
		Operating Statement Total	12,450	5,901	4,754	(1,147)	(1)
		Operating Income Total	12,450	5,901	4,754	(1,147)	(1)
Operating Expenditure		Operating Statement					
		Employment Costs					
	09100003	Maintenance 5 Spaven Way	(556)	(276)	(286)	(10)	0
	09100013	Maintenance 34 Hughes Street	0	0	(46)	(46)	0
	09100023	Maintenance 65 Brockman Street	(556)	(276)	(87)	189	(1)
	09100043	Maintenance 80 Durlacher St	(556)	(276)	(267)	9	(0)
	09100053	Maintenance 51 Durlacher St	(556)	(276)	0	276	(2)
		Employment Costs Total	(2,224)	(1,104)	(686)	418	(3)
		Materials & Contracts					
	09100002	Utilities 5 Spaven Way	0	0	(404)	(404)	0
	09100003	Maintenance 5 Spaven Way	(4,354)	(2,178)	(972)	1,206	(1)
	09100005	Communications 5 Spaven Way	(1,770)	(902)	(684)	218	(0)
	09100011	Rent Expense 34 Hughes Street	(13,950)	(6,972)	(7,889)	(917)	0
	09100013	Maintenance 34 Hughes Street	(500)	(252)	(1,155)	(903)	(1)
	09100014	Cleaning 34 Hughes St	(950)	(474)	0	474	(1)
	09100022	Utilities 65 Brockman Street	0	0	(335)	(335)	0
	09100023	Maintenance 65 Brockman Street	(4,354)	(2,178)	(366)	1,812	(1)
	09100025	Communications 65 Brockman St	(1,500)	(739)	(524)	215	(0)
	09100031	Rent Expense 39 Durlacher St	(12,950)	(6,474)	(6,829)	(355)	0
	09100033	Maintenance 39 Durlacher St	(500)	(252)	(141)	111	(1)
	09100042	Utilities 80 Durlacher St	0	0	(395)	(395)	0
	09100043	Maintenance 80 Durlacher St	(4,354)	(2,178)	(312)	1,866	(1)
	09100045	Communications 80 Durlacher St	(800)	(400)	(35)	365	(1)
	09100052	Utilities 51 Durlacher St	0	0	(395)	(395)	0
	09100053	Maintenance 51 Durlacher St	(4,354)	(2,178)	(7,101)	(4,923)	(1)
	09100055	Communications 51 Durlacher St	(1,500)	(904)	(562)	342	0
		Materials & Contracts Total	(51,836)	(26,081)	(28,098)	(2,017)	(8)
		Insurance					
	09100006	Insurance 5 Spaven Way	(967)	(968)	(532)	436	(0)
	09100026	Insurance 65 Brockman St	(778)	(778)	(856)	(78)	0
	09100046	Insurance 80 Durlacher St	(844)	(844)	(464)	380	(0)
	09100056	Insurance 51 Durlacher St	(793)	(792)	(436)	356	(1)
		Insurance Total	(3,382)	(3,382)	(2,288)	1,094	(2)
		Plant & Overhead Costs					
	09100003	Maintenance 5 Spaven Way	(90)	(48)	(20)	28	(1)
	09100023	Maintenance 65 Brockman Street	(90)	(48)	0	48	(1)
	09100043	Maintenance 80 Durlacher St	(90)	(48)	(40)	8	(1)
	09100053	Maintenance 51 Durlacher St	(90)	(48)	0	48	(1)
		Plant & Overhead Costs Total	(360)	(192)	(60)	132	(3)
		Utility Charges					
	09100002	Utilities 5 Spaven Way	(1,800)	(900)	(415)	485	(2)
	09100012	Utilities 34 Hughes Street	(700)	(257)	(195)	62	(0)
	09100022	Utilities 65 Brockman Street	(1,500)	(517)	270	787	(5)
	09100023	Maintenance 65 Brockman Street	0	0	(150)	(150)	0
	09100032	Utilities 39 Durlacher St	(1,500)	(1,500)	0	1,500	(1)
	09100042	Utilities 80 Durlacher St	(950)	(840)	117	957	(3)
	09100052	Utilities 51 Durlacher St	(1,500)	(1,293)	(673)	620	(3)
		Utility Charges Total	(7,950)	(5,307)	(1,047)	4,260	(15)

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	Activity Based Distribution							
	09100100	Staff Housing Costs Allocated to Services	48,302	24,150	17,113	(7,037)	(0)	
			48,302	24,150	17,113	(7,037)	(0)	
		Operating Statement Total	(17,450)	(11,916)	(15,066)	(3,150)	(32)	
Operating Expenditure Total			(17,450)	(11,916)	(15,066)	(3,150)	(32)	
Capital Revenue	Operating Statement							
	Non Operating Grants, Subsidies And Contributions							
	09110700	Grants - Staff Housing	378,341	378,341	378,341	0	0	
		Non Operating Grants, Subsidies And Contributions Total	378,341	378,341	378,341	0	0	
		Operating Statement Total	378,341	378,341	378,341	0	0	
Capital Revenue Total			378,341	378,341	378,341	0	0	
Capital Expenditure	Buildings							
	Employment Costs							
	09128001	Capital Works 5 Spaven Way	(506)	(169)	0	169	(1)	
	09128020	Capital Works 65 Brockman St	(506)	(169)	0	169	(1)	
	09128040	Capital Works 80 Durlacher St	(506)	(169)	0	169	(2)	
	09128050	Capital Works 51 Durlacher St	(506)	(169)	0	169	(2)	
	09128060	Construction Staff Housing Sunter Place	(4,048)	(2,022)	(516)	1,506	(1)	
		Employment Costs Total	(6,072)	(2,697)	(516)	2,180	(7)	
	Materials & Contracts							
	09128001	Capital Works 5 Spaven Way	(4,404)	(1,468)	0	1,468	(1)	
	09128020	Capital Works 65 Brockman St	(4,404)	(1,468)	0	1,468	(1)	
	09128040	Capital Works 80 Durlacher St	(9,404)	(3,135)	0	3,135	(1)	
	09128050	Capital Works 51 Durlacher St	(4,404)	(1,468)	0	1,468	(1)	
	09128060	Construction Staff Housing Sunter Place	(799,239)	(399,618)	(34,428)	365,190	(1)	
		Materials & Contracts Total	(821,855)	(407,157)	(34,428)	372,729	(4)	
	Plant & Overhead Costs							
	09128001	Capital Works 5 Spaven Way	(90)	(30)	0	30	(1)	
	09128020	Capital Works 65 Brockman St	(90)	(30)	0	30	(1)	
	09128040	Capital Works 80 Durlacher St	(90)	(30)	0	30	(1)	
	09128050	Capital Works 51 Durlacher St	(90)	(30)	0	30	(1)	
	09128060	Construction Staff Housing Sunter Place	(3,395)	(1,698)	(95)	1,604	(1)	
		Plant & Overhead Costs Total	(3,755)	(1,818)	(95)	1,724	(4)	
		Buildings Total	(831,682)	(411,671)	(35,039)	376,632	(16)	
Capital Expenditure Total			(831,682)	(411,671)	(35,039)	376,632	(16)	
Housing Total			(247,400)	(154,520)	266,594	341,525	(105)	
Community Amenities								
Sanitation - Household Refuse								
Operating Income	Operating Statement							
	User Fees & Charges							
	30103769	Refuse Removal	158,456	158,456	158,120	(336)	(0)	
		User Fees & Charges Total	158,456	158,456	158,120	(336)	(0)	
		Operating Statement Total	158,456	158,456	158,120	(336)	(0)	
Operating Income Total			158,456	158,456	158,120	(336)	(0)	
Operating Expenditure	Operating Statement							
	Employment Costs							
	30102190	Refuse Site Maintenance	(27,934)	(12,162)	(34,091)	(21,929)	4	
	30102210	Refuse Site Gate Attendance	(84,206)	(42,096)	(26,652)	15,444	(1)	
	30102465	Domestic Refuse Collection	0	0	(22)	(22)	0	
		Employment Costs Total	(112,140)	(54,258)	(60,764)	(6,506)	3	
	Materials & Contracts							
	30102190	Refuse Site Maintenance	(66)	(30)	(166)	(136)	0	
	30102210	Refuse Site Gate Attendance	(506)	(252)	0	252	(1)	
	30102465	Domestic Refuse Collection	(58,350)	(29,172)	(26,949)	2,223	(0)	
		Materials & Contracts Total	(58,922)	(29,454)	(27,116)	2,338	(1)	
	Depreciation Of Assets							
	30101304	Depreciation - Public Facility	(23,041)	(11,520)	(2,134)	9,386	(1)	
		Depreciation Of Assets Total	(23,041)	(11,520)	(2,134)	9,386	(1)	
	Plant & Overhead Costs							
	30102190	Refuse Site Maintenance	(48,500)	(24,252)	(18,707)	5,545	(0)	
	30102210	Refuse Site Gate Attendance	(2,300)	(1,152)	(682)	470	(0)	
		Plant & Overhead Costs Total	(50,800)	(25,404)	(19,389)	6,015	(1)	
	Utility Charges							
	30102190	Refuse Site Maintenance	0	0	(30)	(30)	0	
		Utility Charges Total	0	0	(30)	(30)	0	
	Activity Based Distribution							
	30101600	Governance Overheads Allocated	(26,349)	(13,176)	(10,430)	2,746	(0)	
		Activity Based Distribution Total	(26,349)	(13,176)	(10,430)	2,746	(0)	
		Operating Statement Total	(271,252)	(133,812)	(119,863)	13,949	0	
Operating Expenditure Total			(271,252)	(133,812)	(119,863)	13,949	0	
Capital Expenditure	Public Facilities							
	Employment Costs							
	30105579	Refuse Site Capital Maintenance	(1,922)	(642)	0	642	(2)	
		Employment Costs Total	(1,922)	(642)	0	642	(2)	
	Materials & Contracts							
	30105576	Refuse Site Shed	(87,000)	(87,000)	0	87,000	(1)	
	30105578	Refuse Site Recycling Initiatives	(291,341)	(97,113)	0	97,113	(1)	
	30105579	Refuse Site Capital Maintenance	(26,154)	(8,718)	0	8,718	(1)	
		Materials & Contracts Total	(404,495)	(192,831)	0	192,831	(3)	
	Plant & Overhead Costs							
	30105579	Refuse Site Capital Maintenance	(1,924)	(642)	0	642	(1)	
		Plant & Overhead Costs Total	(1,924)	(642)	0	642	(1)	
		Public Facilities Total	(408,341)	(194,115)	0	194,115	(6)	
Capital Expenditure Total			(408,341)	(194,115)	0	194,115	(6)	
Other Community Amenities								
Operating Income	Operating Statement							
	User Fees & Charges							
	30403706	Cemetery Fees	2,200	1,098	73	(1,025)	(1)	
		User Fees & Charges Total	2,200	1,098	73	(1,025)	(1)	
		Operating Statement Total	2,200	1,098	73	(1,025)	(1)	
Operating Income Total			2,200	1,098	73	(1,025)	(1)	
Operating Expenditure	Operating Statement							
	Employment Costs							
	30400730	Maintenance - Public Conveniences	(1,015)	(510)	(1,271)	(761)	3	
	30400760	Maintenance/Operating-Mortuary	0	0	(154)	(154)	0	
	30401930	Cemeteries	(5,262)	(2,628)	(1,886)	742	(1)	
	30402383	Cemetery Burial Expenses	(3,036)	(1,512)	(51)	1,461	(2)	
		Employment Costs Total	(9,313)	(4,650)	(3,362)	1,288	0	

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	Materials & Contracts							
30400715	Cleaning - Public Conveniences	(32,400)	(16,200)	(17,160)	(960)			0
30400730	Maintenance - Public Conveniences	(4,185)	(2,094)	(327)	1,767			(2)
30400760	Maintenance/Operating-Mortuary	(500)	(252)	0	252			(1)
30400775	Utilities - Public Convenience	0	0	(230)	(230)			0
30401930	Cemeteries	(3,238)	(1,620)	(36)	1,584			(1)
30402383	Cemetery Burial Expenses	(964)	(480)	0	480			(1)
30410715	Cleaning - Mortuary	(432)	(216)	(216)	0			0
	Materials & Contracts Total	(41,719)	(20,862)	(17,969)	2,893			(5)
	Depreciation Of Assets							
30401303	Depreciation - Buildings	(8,560)	(4,278)	(4,315)	(37)			0
30401304	Depreciation - Public Facility	(11,849)	(5,922)	(5,973)	(51)			0
	Depreciation Of Assets Total	(20,409)	(10,200)	(10,288)	(88)			0
	Insurance							
30401470	Insurance - Public Convenience	0	0	0	0			0
30411470	Insurance - Cemetery & Mortuary	(393)	(392)	(393)	(1)			0
	Insurance Total	(393)	(392)	(393)	(1)			0
	Plant & Overhead Costs							
30400730	Maintenance - Public Conveniences	(300)	(150)	(204)	(54)			(0)
30400760	Maintenance/Operating-Mortuary	0	0	(14)	(14)			0
30401930	Cemeteries	(1,000)	(498)	(397)	101			(1)
30402383	Cemetery Burial Expenses	(200)	(102)	(11)	91			(1)
	Plant & Overhead Costs Total	(1,500)	(750)	(627)	123			(2)
	Utility Charges							
30400775	Utilities - Public Convenience	(2,500)	(1,081)	(1,872)	(791)			1
	Utility Charges Total	(2,500)	(1,081)	(1,872)	(791)			1
	Activity Based Distribution							
30401600	Governance Overheads Allocated	(24,058)	(12,030)	(9,493)	2,537			(0)
30401610	Health Overheads Allocated	(407)	(204)	(6)	198			(1)
	Activity Based Distribution Total	(24,465)	(12,234)	(9,499)	2,735			(1)
	Operating Statement Total	(100,300)	(50,169)	(44,010)	6,159			(6)
Operating Expenditure Total		(100,300)	(50,169)	(44,010)	6,159			(6)
Sanitation Other								
Operating Income		Operating Statement						
	User Fees & Charges							
30203720	Refuse Site Fees	62,000	31,002	28,906	(2,096)			(0)
30203743	Main Roads Rubbish Collection	15,600	7,800	7,150	(650)			(0)
30203775	Sale Of Rubbish Bins	2,200	1,098	791	(307)			(0)
	User Fees & Charges Total	79,800	39,900	36,847	(3,053)			(0)
	Other Revenue							
30203730	Recycling Income	200	37	0	(37)			(1)
	Other Revenue Total	200	37	0	(37)			(1)
	Operating Statement Total	80,000	39,937	36,847	(3,090)			(1)
Operating Income Total		80,000	39,937	36,847	(3,090)			(1)
Operating Expenditure		Operating Statement						
	Employment Costs							
30202820	Street Rubbish Bin Maintenance	(2,226)	(1,116)	(684)	432			(1)
	Employment Costs Total	(2,226)	(1,116)	(684)	432			(1)
	Materials & Contracts							
30202190	Rural Rubbish Tip Maintenance	(5,000)	(2,502)	0	2,502			(1)
30202600	Main Roads Rubbish Collection	(15,600)	(7,800)	(7,280)	520			(0)
30202695	Purchase Of Bins	(3,000)	(1,500)	(1,556)	(56)			0
30202815	Street Bins	(3,650)	(1,824)	(1,802)	22			(0)
30202820	Street Rubbish Bin Maintenance	(74)	(36)	0	36			(1)
30202841	Clean Up Australia Campaign	(1,500)	(750)	0	750			(1)
	Materials & Contracts Total	(28,824)	(14,412)	(10,638)	3,774			(3)
	Depreciation Of Assets							
30201304	Depreciaton - Public Facility	(895)	(450)	(451)	(1)			0
	Depreciation Of Assets Total	(895)	(450)	(451)	(1)			0
	Insurance							
30201470	Insurance - Waste Facilities	(342)	(342)	(342)	0			0
	Insurance Total	(342)	(342)	(342)	0			0
	Plant & Overhead Costs							
30202820	Street Rubbish Bin Maintenance	(500)	(252)	(157)	95			(1)
	Plant & Overhead Costs Total	(500)	(252)	(157)	95			(1)
	Activity Based Distribution							
30201600	Governance Overheads Allocated	(29,786)	(14,892)	(11,775)	3,117			(0)
30201610	Health Overheads Allocated	(1,630)	(816)	(23)	793			(1)
	Activity Based Distribution Total	(31,416)	(15,708)	(11,798)	3,910			(1)
	Operating Statement Total	(64,203)	(32,280)	(24,069)	8,211			(6)
Operating Expenditure Total		(64,203)	(32,280)	(24,069)	8,211			(6)
Capital Revenue		Operating Statement						
	Non Operating Grants, Subsidies And Contributions							
30203326	Grants - Waste Disposal	378,341	378,341	0	(378,341)			(1)
	Non Operating Grants, Subsidies And Contributions Total	378,341	378,341	0	(378,341)			(1)
	Operating Statement Total	378,341	378,341	0	(378,341)			(1)
Capital Revenue Total		378,341	378,341	0	(378,341)			(1)
Town Planning&Regional Develop								
Operating Income		Operating Statement						
	Operating Grants,Subsidies And Contributions							
30303395	Grants - Town Planning and Regional Development	500,000	0	0	0			0
	Operating Grants,Subsidies And Contributions Total	500,000	0	0	0			0
	User Fees & Charges							
30303672	Reimbursements - Town Planning	0	0	(214)	(214)			0
30303716	Development Applications	10,000	4,998	10,564	5,566			1
30303759	Planning Advice - Written	200	102	0	(102)			(1)
30303761	Planning Orders & Requisitions	2,000	1,002	1,318	316			0
30303781	Scheme Amendments/Rezoning	100	48	0	(48)			(1)
30303791	Structure Plans/Redevelopments	100	48	0	(48)			(1)
30303865	Home Occupation Licences	150	72	73	1			0
30303867	Certificate for Liquor Licence	100	48	0	(48)			(1)
	User Fees & Charges Total	12,650	6,318	11,741	5,423			(3)
	Operating Statement Total	512,650	6,318	11,741	5,423			(3)
Operating Income Total		512,650	6,318	11,741	5,423			(3)

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Operating Expenditure	Operating Statement						
	Materials & Contracts						
	30302410	Planning Consultant Fees	(70,000)	(34,998)	(30,248)	4,750	(0)
	30302858	Marina Facilities Planning	(525,000)	(262,500)	(25,514)	236,986	(1)
	30302860	Town Planning Advertising	(2,150)	(1,074)	0	1,074	(1)
	30302870	Town Planning Amendments	(5,000)	(2,502)	0	2,502	(1)
	30302880	Town Planning Scheme No 3	(10,000)	(4,998)	0	4,998	(1)
	30302890	Drainage Planning	(50,000)	(25,002)	0	25,002	(1)
	30302805	Tourism Development Strategy	(25,000)	(12,498)	(555)	11,943	(1)
	30302806	Economic Development Strategy	(10,000)	(4,998)	0	4,998	(1)
	30302801	Denham Townsite Structure Plan	(75,000)	(37,500)	(17,194)	20,306	(1)
	30302802	Local Tourism Planning Strategy	(50,000)	(25,002)	(12,500)	12,502	(1)
	30302803	Local Planning Scheme Review	(100,000)	(49,998)	(4,327)	45,671	(1)
	30302804	Foreshore And Main Street Revitalisation Plan	(75,000)	(37,500)	(62,387)	(24,887)	1
	Materials & Contracts Total		(997,150)	(498,570)	(152,724)	345,846	(8)
	Other Expenses						
	30302665	Other Minor Expenditure	(500)	(252)	0	252	(1)
	Other Expenses Total		(500)	(252)	0	252	(1)
	Activity Based Distribution						
	30301600	Governance Overheads Allocated	(45,825)	(22,914)	(18,090)	4,824	(0)
	30301610	Health Overheads Allocated	(815)	(408)	(11)	397	(1)
	Activity Based Distribution Total		(46,640)	(23,322)	(18,102)	5,220	(1)
	Operating Statement Total		(1,044,290)	(522,144)	(170,826)	351,318	(11)
Operating Expenditure Total			(1,044,290)	(522,144)	(170,826)	351,318	(11)
Community Amenities Total			(752,710)	(348,370)	(210,387)	196,383	(10)
Recreation And Culture							
Foreshore							
Operating Expenditure	Operating Statement						
	Employment Costs						
	35200730	Maintenance Fish Cleaning Fac	(2,784)	(1,392)	(44)	1,348	(2)
	35201920	Beach/Rock Wall Maintenance	(2,784)	(1,392)	(226)	1,166	(2)
	35202060	Foreshore BBQ Facilities Mtce	(4,706)	(2,352)	(146)	2,206	(4)
	35202205	Seaweed Removal Marina Boat Ramps	(4,150)	(2,076)	(1,129)	947	(1)
	35202235	Swimming Hole Maintenance	(2,126)	(1,068)	(3,001)	(1,933)	46
	Employment Costs Total		(16,550)	(8,280)	(4,546)	3,734	38
	Materials & Contracts						
	35200715	Cleaning - Fish Cleaning Fac.	(37,440)	(18,720)	(16,560)	2,160	(0)
	35200730	Maintenance Fish Cleaning Fac	(666)	(336)	0	336	(1)
	35201920	Beach/Rock Wall Maintenance	(3,291)	(1,644)	0	1,644	(1)
	35202060	Foreshore BBQ Facilities Mtce	(144)	(72)	(54)	18	(0)
	35202205	Seaweed Removal Marina Boat Ramps	(850)	(426)	0	426	0
	35202235	Swimming Hole Maintenance	(374)	(186)	(6,858)	(6,672)	0
	35210715	Cleaning - Foreshore/Lagoon	(59,940)	(29,970)	(26,496)	3,474	(0)
	Materials & Contracts Total		(102,705)	(51,354)	(49,968)	1,386	(2)
	Depreciation Of Assets						
	35201304	Depreciation - Public Facility	(39,802)	(19,902)	(5,065)	14,837	(1)
	Depreciation Of Assets Total		(39,802)	(19,902)	(5,065)	14,837	(1)
	Insurance						
	35201463	Insurance-Foreshore Facilities	(2,420)	(2,420)	(2,898)	(478)	0
	Insurance Total		(2,420)	(2,420)	(2,898)	(478)	0
	Plant & Overhead Costs						
	35200730	Maintenance Fish Cleaning Fac	(300)	(150)	0	150	(1)
	35201920	Beach/Rock Wall Maintenance	(1,425)	(714)	(37)	677	(1)
	35202060	Foreshore BBQ Facilities Mtce	(950)	(474)	(14)	460	(3)
	35202205	Seaweed Removal Marina Boat Ramps	(3,500)	(1,752)	(673)	1,080	(1)
	35202235	Swimming Hole Maintenance	(2,500)	(1,248)	(2,147)	(899)	6
	Plant & Overhead Costs Total		(8,675)	(4,338)	(2,871)	1,467	(1)
	Utility Charges						
	35200775	Utilities - Fish Cleaning Fac.	(8,350)	(4,725)	(3,184)	1,541	(0)
	35210775	Utilities-Foreshore/Lagoon	(2,000)	(797)	(1,616)	(819)	(0)
	Utility Charges Total		(10,350)	(5,522)	(4,800)	722	(1)
	Activity Based Distribution						
	35201600	Governance Overheads Allocated	(27,495)	(13,746)	(10,879)	2,867	(0)
	35201610	Health Overheads Allocated	(407)	(204)	(6)	198	(1)
	Activity Based Distribution Total		(27,902)	(13,950)	(10,884)	3,066	(1)
	Operating Statement Total		(208,405)	(105,766)	(81,032)	24,734	32
Operating Expenditure Total			(208,405)	(105,766)	(81,032)	24,734	32
Capital Revenue	Operating Statement						
	Non Operating Grants, Subsidies And Contributions						
	GC35201	Rbfs Grant - West Knight Tce Boat Ramp	54,832	54,832	54,832	0	0
	GC35202	Ctlf Local 13/14 - Eastern Knight Tce Toilets	100,000	0	0	0	0
	Non Operating Grants, Subsidies And Contributions Total		154,832	54,832	54,832	0	0
	Operating Statement Total		154,832	54,832	54,832	0	0
Capital Revenue Total			154,832	54,832	54,832	0	0
Capital Expenditure	Buildings						
	Employment Costs						
	35205526	Foreshore Public Toilets	0	0	75	75	0
	Employment Costs Total		0	0	75	75	0
	Materials & Contracts						
	35205526	Foreshore Public Toilets	(100,000)	0	(75)	(75)	0
	Materials & Contracts Total		(100,000)	0	(75)	(75)	0
	Buildings Total		(100,000)	0	0	0	0
	Public Facilities						
	Employment Costs						
	35205459	Swimming Pontoon Capital	(506)	(506)	0	506	0
	35205528	Foreshore - Playground Equipment Capital Works	(7,590)	(7,590)	0	7,590	(2)
	35205531	Rock Wall - Capital Works	(4,048)	0	0	0	0
	352056	Foreshore Bbq Facilities	(810)	(810)	0	810	0
	Employment Costs Total		(12,954)	(8,906)	0	8,906	(2)
	Materials & Contracts						
	35205459	Swimming Pontoon Capital	(78,988)	(78,988)	0	78,988	0
	35205528	Foreshore - Playground Equipment Capital Works	(87,940)	(87,940)	0	87,940	(1)
	35205531	Rock Wall - Capital Works	(452)	0	0	0	0
	35205546	Denham Recreation Jetty Replacement	(2,200,000)	0	0	0	0
	352056	Foreshore Bbq Facilities	(6,980)	(6,980)	0	6,980	0
	352057	Foreshore Gazebo Re-Roofing	(9,500)	(9,500)	0	9,500	0
	35205533	West Knight Terrace Boat Ramp	0	0	(125)	(125)	0
	Materials & Contracts Total		(2,383,860)	(183,408)	(125)	183,283	(1)

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	Plant & Overhead Costs							
35205459	Swimming Pontoon Capital	(506)	(506)	0	506	0		
35205528	Foreshore - Playground Equipment Capital Works	(4,470)	(4,470)	0	4,470	(1)		
35205531	Rock Wall - Capital Works	(5,500)	0	0	0	0		
352056	Foreshore Bbq Facilities	(810)	0	0	810	0		
35205533	West Knight Terrace Boat Ramp	0	0	0	0	0		
	Plant & Overhead Costs Total	(11,286)	(5,786)	0	5,786	(1)		
	Public Facilities Total	(2,408,100)	(198,100)	(125)	197,975	(4)		
Capital Expenditure Total		(2,508,100)	(198,100)	(125)	197,975	(4)		
Libraries								
Operating Income								
	Operating Statement							
	User Fees & Charges							
35503813	Fines & Penalties - Library	100	48	116	68	1		
	User Fees & Charges Total	100	48	116	68	1		
	Other Revenue							
35503650	Reimbursements - other	600	600	519	(81)	0		
	Other Revenue Total	600	600	519	(81)	0		
	Operating Statement Total	700	648	635	(13)	1		
Operating Income Total		700	648	635	(13)	1		
Operating Expenditure								
	Operating Statement							
	Materials & Contracts							
35500970	Postage - Library	(1,500)	(750)	(335)	415	(1)		
35500975	Printing and Stationery	(500)	(252)	(2,880)	(2,628)	10		
35500995	Telephone - Library	(450)	(228)	0	228	(1)		
35502307	AMLIB Library License	(1,600)	(798)	(1,558)	(760)	(1)		
35502585	Library Books	(700)	(348)	45	393	0		
35502665	Other Minor Expenditure Library	(1,000)	(498)	(154)	344	0		
	Materials & Contracts Total	(5,750)	(2,874)	(4,881)	(2,007)	8		
	Insurance							
35501470	Insurance - Library	(70)	(70)	(70)	(0)	0		
	Insurance Total	(70)	(70)	(70)	(0)	0		
	Utility Charges							
35500995	Telephone - Library	0	0	(195)	(195)	0		
	Utility Charges Total	0	0	(195)	(195)	0		
	Activity Based Distribution							
35501600	Governance Overheads Allocated	(49,262)	(24,630)	(19,475)	5,155	(0)		
	Activity Based Distribution Total	(49,262)	(24,630)	(19,475)	5,155	(0)		
	Operating Statement Total	(55,082)	(27,574)	(24,621)	2,953	8		
Operating Expenditure Total		(55,082)	(27,574)	(24,621)	2,953	8		
Museum								
Operating Expenditure								
	Operating Statement							
	Depreciation Of Assets							
35701310	Depreciation - Heritage Assets	(729)	(366)	(216)	150	(0)		
	Depreciation Of Assets Total	(729)	(366)	(216)	150	(0)		
	Insurance							
35701490	Insurance - Velshedha	(138)	(138)	(138)	0	0		
	Insurance Total	(138)	(138)	(138)	0	0		
	Activity Based Distribution							
35701600	Governance Overheads Allocated	(11,456)	(5,730)	(4,523)	1,207	(0)		
	Activity Based Distribution Total	(11,456)	(5,730)	(4,523)	1,207	(0)		
	Operating Statement Total	(12,323)	(6,234)	(4,877)	1,357	(1)		
Operating Expenditure Total		(12,323)	(6,234)	(4,877)	1,357	(1)		
Capital Expenditure								
	Heritage Assets							
	Materials & Contracts							
35705125	Cape Inscription Restoration Capital	(15,000)	0	(15,511)	(15,511)	0		
	Materials & Contracts Total	(15,000)	0	(15,511)	(15,511)	0		
	Heritage Assets Total	(15,000)	0	(15,511)	(15,511)	0		
Capital Expenditure Total		(15,000)	0	(15,511)	(15,511)	0		
Other Culture								
Operating Expenditure								
	Operating Statement							
	Employment Costs							
35602081	Maintenance - Velshedha/Galla	(3,036)	(3,036)	(2,442)	594	(0)		
	Employment Costs Total	(3,036)	(3,036)	(2,442)	594	(0)		
	Materials & Contracts							
35601200	Shark Bay Historical Projects	(21,420)	(10,710)	(5,000)	5,710	(1)		
35602081	Maintenance - Velshedha/Galla	(464)	(464)	(475)	(11)	0		
35602082	Maintenance - Cape Inscription	(5,000)	(5,000)	0	5,000	(1)		
	Materials & Contracts Total	(26,884)	(16,174)	(5,475)	10,699	(2)		
	Depreciation Of Assets							
35601304	Depreciation - Public facilities	(7,572)	(3,786)	(3,464)	322	(0)		
35601310	Depreciation - Heritage Assets	(19,483)	(9,744)	(9,569)	175	(0)		
	Depreciation Of Assets Total	(27,055)	(13,530)	(13,034)	497	(0)		
	Insurance							
35601465	Insurance - Galla Curci	(950)	(950)	(900)	50	(0)		
	Insurance Total	(950)	(950)	(900)	50	(0)		
	Plant & Overhead Costs							
35602081	Maintenance - Velshedha/Galla	(500)	(500)	(136)	364	(1)		
	Plant & Overhead Costs Total	(500)	(500)	(136)	364	(1)		
	Utility Charges							
35600775	Utilities - Galla Curci	(500)	(252)	(143)	109	1		
	Utility Charges Total	(500)	(252)	(143)	109	1		
	Operating Statement Total	(58,925)	(34,442)	(22,129)	12,313	(2)		
Operating Expenditure Total		(58,925)	(34,442)	(22,129)	12,313	(2)		
Capital Expenditure								
	Heritage Assets							
	Employment Costs							
35605180	Velshedha / Galla - Capital Works	(1,012)	0	0	0	0		
	Employment Costs Total	(1,012)	0	0	0	0		
	Materials & Contracts							
35605180	Velshedha / Galla - Capital Works	(3,888)	0	0	0	0		
	Materials & Contracts Total	(3,888)	0	0	0	0		
	Plant & Overhead Costs							
35605180	Velshedha / Galla - Capital Works	(100)	0	0	0	0		
	Plant & Overhead Costs Total	(100)	0	0	0	0		
	Heritage Assets Total	(5,000)	0	0	0	0		
	Public Facilities							
	Employment Costs							
35605690	HMAS Sydney II Memorials	0	0	(13,481)	(13,481)	0		
	Employment Costs Total	0	0	(13,481)	(13,481)	0		
	Materials & Contracts							
35605690	HMAS Sydney II Memorials	(70,000)	(70,000)	(45,359)	24,641	(0)		
	Materials & Contracts Total	(70,000)	(70,000)	(45,359)	24,641	(0)		

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

	Plant & Overhead Costs							
	35605690	HMAS Sydney II Memorials	0	0	(985)	(985)		0
	Plant & Overhead Costs Total		0	0	(985)	(985)		0
	Public Facilities Total		(70,000)	(70,000)	(59,825)	10,175		(0)
Capital Expenditure Total			(75,000)	(70,000)	(59,825)	10,175		(0)
Other Recreation & Sport								
Operating Income								
	Operating Statement							
	Operating Grants,Subsidies And Contributions							
	35303390	Walk Trail Grant Funding	1,500	750	0	(750)		(1)
	Operating Grants,Subsidies And Contributions Total		1,500	750	0	(750)		(1)
	User Fees & Charges							
	35303736	Community Bus - Hire Income	10,000	4,998	6,196	1,198		0
	35303738	Marquee Hire Charges	1,500	750	627	(123)		(0)
	35303810	SBRC Gymnasium Fees	15,000	7,500	3,686	(3,814)		(2)
	35303815	SBRC Programs Income	500	252	0	(252)		(0)
	35303820	SBRC Hire Fees	1,000	498	0	(498)		(1)
	35303825	SBRC Sales of Merchandise	100	48	0	(48)		(0)
	35303913	Denham Oval Hire	500	252	523	271		2
	35303945	Property Reserves Rent - Clubs	100	48	136	88		0
	User Fees & Charges Total		28,700	14,346	11,169	(3,177)		(1)
	Other Revenue							
	35303655	Reimbursement - Sporting Clubs	100	48	0	(48)		0
	Other Revenue Total		100	48	0	(48)		0
	Operating Statement Total		30,300	15,144	11,169	(3,975)		(2)
Operating Income Total			30,300	15,144	11,169	(3,975)		(2)
Operating Expenditure								
	Operating Statement							
	Employment Costs							
	35300730	Maintenance - Mini Golf Centre	0	0	(197)	(197)		0
	35300860	Vehicle Running Costs (Bus)	(910)	(456)	(592)	(136)		1
	35302125	Multi-Purpose Courts	(5,361)	(2,682)	(196)	2,486		(2)
	35302195	Misc Equipment Repairs	(152)	(72)	0	72		(2)
	35302240	Town Common/Little Lagoon Mtce	(1,468)	(732)	(294)	438		(1)
	35302242	Town Oval Maintenance	(16,700)	(8,352)	(7,311)	1,041		(0)
	35302280	Walk Trail - Maintenance	(456)	(228)	0	228		(2)
	35302246	Sport and Recreation Centre Grounds Maint	(4,048)	(2,028)	0	2,028		(2)
	35303003	Shark Bay Recreation Centre Maintenance	(4,504)	(2,256)	(51)	2,205		(2)
	35310155	Bassett Park Mtce	(2,884)	(1,440)	(821)	619		(1)
	35310160	Charlie Sappi Park Mtce	(2,884)	(1,440)	(3,560)	(2,120)		3
	35310170	Foreshore Parks Mtce	(43,368)	(21,684)	(16,664)	5,020		(0)
	35310180	Information Bay Mtce	(1,468)	(732)	(229)	503		(1)
	35310190	Monkey Mia Turn Off Park Mtce	(254)	(132)	0	132		(2)
	35310195	Office/Hall Lawn Mtce	(1,316)	(660)	(222)	438		(1)
	35310200	Pioneer Park Mtce	(2,530)	(1,265)	(177)	2,025		(8)
	Employment Costs Total		(88,303)	(45,096)	(30,313)	14,783		(22)
	Materials & Contracts							
	35300860	Vehicle Running Costs (Bus)	(2,490)	(1,248)	(1,332)	(84)		(0)
	35301165	Sporting Clubs - Assistance	(6,000)	(3,000)	(7,434)	(4,434)		1
	35302125	Multi-Purpose Courts	0	0	(12)	(12)		0
	35302195	Misc Equipment Repairs	(298)	(150)	0	150		(1)
	35302240	Town Common/Little Lagoon Mtce	(1,582)	(792)	(665)	127		(1)
	35302242	Town Oval Maintenance	(5,300)	(2,652)	(5,216)	(2,564)		(0)
	35302280	Walk Trail - Maintenance	(894)	(444)	0	444		(1)
	35304730	Maintenance Community Gym	(3,500)	(1,752)	(556)	1,196		(2)
	35302243	Oval Bore Maintenance	(7,000)	(3,498)	0	3,498		(1)
	35302246	Sport and Recreation Centre Grounds Maint	(452)	(228)	0	228		(1)
	35303003	Shark Bay Recreation Centre Maintenance	(4,946)	(2,472)	(3,824)	(1,352)		(1)
	35303004	Shark Bay Recreation Centre Cleaning	(26,628)	(13,314)	(7,713)	5,601		(0)
	35303006	Shark Bay Recreation Centre Management	(52,000)	(25,998)	(29,625)	(3,627)		0
	35303009	Shark Bay Recreation Centre Telephone	(1,000)	(498)	(544)	(46)		0
	35303013	Shark Bay Recreation Centre Programs	(1,000)	(498)	0	498		(1)
	35310155	Bassett Park Mtce	(2,116)	(1,056)	(25)	1,031		(1)
	35310160	Charlie Sappi Park Mtce	(1,066)	(534)	(34)	500		(1)
	35310170	Foreshore Parks Mtce	(1,632)	(816)	(2,746)	(1,930)		2
	35310180	Information Bay Mtce	(282)	(144)	(703)	(559)		(1)
	35310190	Monkey Mia Turn Off Park Mtce	(146)	(72)	0	72		(1)
	35310195	Office/Hall Lawn Mtce	(634)	(318)	0	318		0
	35310200	Pioneer Park Mtce	(2,370)	(1,188)	0	1,188		(1)
	Materials & Contracts Total		(121,336)	(60,672)	(60,428)	244		(12)
	Depreciation Of Assets							
	35301302	Depreciation - Furn & Equip	(16,818)	(8,406)	(10,582)	(2,176)		0
	35301304	Depreciation - Public Facility	(33,987)	(16,992)	(12,343)	4,649		(0)
	35311301	Depreciation - Bus	(5,500)	(2,748)	(4,469)	(1,721)		1
	35301301	Depreciation - Plant & Equip.	0	0	(25)	(25)		0
	Depreciation Of Assets Total		(56,305)	(28,146)	(27,419)	727		1
	Insurance							
	35300860	Vehicle Running Costs (Bus)	(631)	(631)	(631)	1		(0)
	35301475	Insurance-Recreation Facilitie	(2,902)	(2,902)	(2,312)	590		(0)
	Insurance Total		(3,533)	(3,533)	(2,943)	590		(0)
	Operating Grants,Subsidies And Contributions							
	35301165	Sporting Clubs - Assistance	0	0	(455)	(455)		0
	Operating Grants,Subsidies And Contributions Total		0	0	(455)	(455)		0
	Other Expenses							
	35301122	Contribution - Community Bus (FADP) Expense	(10,000)	(4,998)	(6,055)	(1,057)		0
	Other Expenses Total		(10,000)	(4,998)	(6,055)	(1,057)		0
	Plant & Overhead Costs							
	35300730	Maintenance - Mini Golf Centre	0	0	(28)	(28)		0
	35300860	Vehicle Running Costs (Bus)	(100)	(48)	0	48		(1)
	35302125	Multi-Purpose Courts	(90)	(48)	(61)	(13)		0
	35302195	Misc Equipment Repairs	(50)	(24)	0	24		(1)
	35302240	Town Common/Little Lagoon Mtce	(450)	(228)	(70)	158		(1)
	35302242	Town Oval Maintenance	(6,500)	(3,252)	(2,454)	798		(0)
	35302280	Walk Trail - Maintenance	(150)	(72)	0	72		(1)
	35302246	Sport and Recreation Centre Grounds Maint	(500)	(252)	0	252		(1)
	35303003	Shark Bay Recreation Centre Maintenance	(550)	(276)	(14)	262		(1)
	35310155	Bassett Park Mtce	(500)	(252)	(137)	115		(1)
	35310160	Charlie Sappi Park Mtce	(550)	(276)	(683)	(407)		1
	35310170	Foreshore Parks Mtce	(9,500)	(4,752)	(4,044)	708		(0)
	35310180	Information Bay Mtce	(250)	(126)	(56)	70		(1)
	35310190	Monkey Mia Turn Off Park Mtce	(100)	(48)	0	48		(1)
	35310195	Office/Hall Lawn Mtce	(750)	(372)	(14)	358		(1)
	35310200	Pioneer Park Mtce	(600)	(300)	(26)	274		(1)
	Plant & Overhead Costs Total		(20,640)	(10,326)	(7,588)	2,738		(10)

Confirmed at the Ordinary meeting of Council 26 March 2014 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

	Utility Charges							
	35300775	Utilities - Mini Golf Centre	(500)	(252)	0	252	(1)	
	35310775	Utilities - Multi-Purp. Courts	(500)	(418)	(249)	169	(0)	
	35320775	Utilities - Parks & Gardens	(2,300)	(1,102)	(822)	280	(1)	
	35330775	Utilities - Town Oval	(7,000)	(4,229)	(1,643)	2,586	(1)	
	35303003	Shark Bay Recreation Centre Maintenance	0	0	(564)	(564)	0	
	35303005	Shark Bay Recreation Centre - Utilities	(7,500)	(6,314)	(2,125)	4,189	(1)	
	Utility Charges Total		(17,800)	(12,315)	(5,403)	6,912	(5)	
	Activity Based Distribution							
	35301600	Governance Overheads Allocated	(40,097)	(20,046)	(15,849)	4,197	(0)	
	35301610	Health Overhead Allocated	(407)	(204)	(6)	198	(1)	
	Activity Based Distribution Total		(40,504)	(20,250)	(15,855)	4,395	(1)	
	Operating Statement Total		(358,421)	(185,336)	(156,459)	28,877	(49)	
Operating Expenditure Total			(358,421)	(185,336)	(156,459)	28,877	(49)	
Capital Revenue	Operating Statement							
	Non Operating Grants, Subsidies And Contributions							
	35303334	Grant - Recreation Jetty Replacement Denham	2,200,000	0	0	0	0	
	35303410	Contributions & Donations Sport and Recreation	500,000	166,868	0	(166,668)	0	
	GC35301	Royalties For Regions Grant - Digital Tv Upgrade	300,000	300,000	250,000	(50,000)	0	
	GC35302	Lotterywest Grant - Community Bus	60,000	0	0	0	0	
	GC35303	Clgf Local 13/14 - Playground Equipment	100,000	0	0	0	0	
	GC35304	Clgf Local 13/14 - Pontoon	80,000	0	0	0	0	
	GC35305	Lotterywest Grant - Jail Restoration Plan	16,500	16,500	0	(16,500)	0	
	Non Operating Grants, Subsidies And Contributions Total		3,256,500	483,168	250,000	(233,168)	0	
	Operating Statement Total		3,256,500	483,168	250,000	(233,168)	0	
Capital Revenue Total			3,256,500	483,168	250,000	(233,168)	0	
Capital Expenditure	Buildings							
	Materials & Contracts							
	35304738	Public Conveniences Town Oval - Capital Works	(30,000)	(15,000)	0	15,000	0	
	35304738	Sport And Recreation Centre Capital Works	(50,000)	(24,999)	0	24,999	0	
	Materials & Contracts Total		(80,000)	(39,999)	0	39,999	0	
	Buildings Total		(80,000)	(39,999)	0	39,999	0	
	Plant , Equip. & Vehicles							
	Materials & Contracts							
	35305301	Community Bus	(110,000)	0	0	0	0	
	Materials & Contracts Total		(110,000)	0	0	0	0	
	Plant , Equip. & Vehicles Total		(110,000)	0	0	0	0	
	Public Facilities							
	Employment Costs							
	35305554	Fencing - Multi Purpose Courts	(10,121)	(5,064)	0	5,064	0	
	35104795	Sb Recreation Centre Grounds	(83,496)	(41,748)	(79,449)	(37,701)	2	
	35305560	Charlie Sappie Park Capital Works	(2,632)	(1,320)	0	1,320	(2)	
	35305575	Town Oval Shade Shelter Upgrade	(4,048)	(4,048)	(5,516)	(1,468)	1	
	35305578	Town Oval Bore Capital	0	0	(64)	(64)	0	
	Employment Costs Total		(100,297)	(52,180)	(85,029)	(32,849)	1	
	Materials & Contracts							
	35305554	Fencing - Multi Purpose Courts	(14,879)	0	0	0	0	
	35104795	Sb Recreation Centre Grounds	(620,004)	(310,002)	(31,327)	278,675	(1)	
	35305560	Charlie Sappie Park Capital Works	(11,818)	(5,910)	0	5,910	(1)	
	35305575	Town Oval Shade Shelter Upgrade	(1,552)	(1,552)	(5,283)	(3,731)	2	
	35305578	Town Oval Bore Capital	(10,000)	(10,000)	0	10,000	(1)	
	Materials & Contracts Total		(658,253)	(327,464)	(36,611)	290,853	(1)	
	Plant & Overhead Costs							
	35305554	Fencing - Multi Purpose Courts	(5,000)	(2,502)	0	2,502	(1)	
	35104795	Sb Recreation Centre Grounds	(16,500)	(8,250)	(13,762)	(5,512)	0	
	35305560	Charlie Sappie Park Capital Works	(550)	(276)	0	276	(1)	
	35305575	Town Oval Shade Shelter Upgrade	(900)	(900)	(706)	194	(0)	
	Plant & Overhead Costs Total		(22,950)	(11,928)	(14,468)	(2,540)	(2)	
	Public Facilities Total		(781,500)	(391,572)	(136,108)	255,464	(2)	
Capital Expenditure Total			(971,500)	(431,571)	(136,108)	295,463	(2)	
Public Hall & Civic Centres								
Operating Income	Operating Statement							
	Operating Grants,Subsidies And Contributions							
	35103430	Denham Hall Hire - Contra	4,000	1,998	0	(1,998)	(1)	
	Operating Grants,Subsidies And Contributions Total		4,000	1,998	0	(1,998)	(1)	
	User Fees & Charges							
	35103795	Hire - Denham Hall Tables Chairs Miscellaneous	100	48	123	75	2	
	35103906	Hire - Community Centre	500	252	982	730	3	
	35103910	Hire - Denham Hall	1,200	600	377	(223)	(0)	
	35103955	Rent - Property Building (Clubs)	100	48	120	72	2	
	35103956	Rent - Community Resource Centre	5,200	2,598	0	(2,598)	(3)	
	35103938	Hire - Overlander Hall Equipment	0	0	(660)	(660)	0	
	User Fees & Charges Total		7,100	3,546	942	(2,604)	3	
	Other Revenue							
	35103560	Reimbursements - Community Resource Centre	1,500	750	0	(750)	(1)	
	Other Revenue Total		1,500	750	0	(750)	(1)	
	Operating Statement Total		12,600	6,294	942	(5,352)	1	
Operating Income Total			12,600	6,294	942	(5,352)	1	
Operating Expenditure	Operating Statement							
	Employment Costs							
	35100730	Maintenance - Community Centre	(2,784)	(1,392)	(2,734)	(1,342)	2	
	35110730	Maintenance - Denham Hall	(1,772)	(888)	(2,574)	(1,686)	4	
	35130730	Maintenance-Community Resource Centre	(2,784)	(1,392)	(88)	1,304	(2)	
	Employment Costs Total		(7,340)	(3,672)	(5,396)	(1,724)	4	
	Materials & Contracts							
	35100715	Cleaning - Denham Hall	(7,560)	(3,780)	(3,276)	504	(0)	
	35100730	Maintenance - Community Centre	(1,716)	(858)	(717)	141	(1)	
	35100775	Utilities - Community Resource Centre	0	0	(130)	(130)	0	
	35110730	Maintenance - Denham Hall	(2,928)	(1,464)	(1,636)	(172)	(1)	
	35110775	Utilities - Community Centre	0	0	(60)	(60)	0	
	35120730	Maintenance - Overlander Hall	(5,000)	(2,502)	(2,209)	293	(0)	
	35120775	Utilities - Denham Hall	0	0	(194)	(194)	0	
	35130730	Maintenance-Community Resource Centre	(1,996)	(996)	(270)	726	(1)	
	Materials & Contracts Total		(19,200)	(9,600)	(8,492)	1,108	(3)	
	Depreciation Of Assets							
	35101302	Depreciation - Furniture & Equipment	(3,887)	(1,944)	(1,731)	213	(0)	
	35101303	Depreciation - Buildings	(114,954)	(57,480)	(56,353)	1,127	(0)	
	35101310	Depreciation - Heritage Assets	(3,413)	(1,704)	(1,720)	(16)	0	
	Depreciation Of Assets Total		(122,253)	(61,128)	(59,804)	1,324	(0)	
	Insurance							
	35101452	Insurance - Community Buildings	(13,749)	(13,748)	(13,749)	(1)	0	
	Insurance Total		(13,749)	(13,748)	(13,749)	(1)	0	

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MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

	Other Expenses							
	35101125	Donation - Contra Hall Hire	(4,000)	(1,998)	0	1,998	(1)	
		Other Expenses Total	(4,000)	(1,998)	0	1,998	(1)	
	Plant & Overhead Costs							
	35100730	Maintenance - Community Centre	(500)	(252)	(320)	(68)	(0)	
	35110730	Maintenance - Denham Hall	(300)	(150)	(352)	(202)	1	
	35130730	Maintenance-Community Resource Centre	(220)	(108)	0	108	(1)	
		Plant & Overhead Costs Total	(1,020)	(510)	(672)	(162)	(0)	
	Utility Charges							
	35100775	Utilities - Community Resource Centre	(1,000)	(523)	799	1,322	(43)	
	35110775	Utilities - Community Centre	(1,200)	(600)	(70)	530	(2)	
	35120775	Utilities - Denham Hall	(5,500)	(2,748)	(1,361)	1,387	(0)	
		Utility Charges Total	(7,700)	(3,871)	(632)	3,239	(45)	
	Activity Based Distribution							
	35101600	Governance Overheads Allocated	(27,495)	(13,746)	(10,879)	2,867	(0)	
	35101610	Health Overheads Allocated	(407)	(204)	(6)	198	(0)	
		Activity Based Distribution Total	(27,902)	(13,950)	(10,884)	3,066	(0)	
		Operating Statement Total	(203,164)	(108,477)	(99,629)	8,848	(46)	
	Operating Expenditure Total		(203,164)	(108,477)	(99,629)	8,848	(46)	
Capital Revenue	Operating Statement							
	Non Operating Grants, Subsidies And Contributions							
	35103343	Contribution - POS Rec Centre	0	0	0	0	0	
		Non Operating Grants, Subsidies And Contributions Total	0	0	0	0	0	
		Operating Statement Total	0	0	0	0	0	
	Capital Revenue Total		0	0	0	0	0	
Capital Expenditure	Buildings							
	Employment Costs							
	35104702	Denham Town Hall Capital Works	(2,024)	(2,024)	0	2,024	0	
	35104981	Crc Landscaping And Car Park	(10,121)	(10,121)	(5,474)	4,647	(1)	
	35104982	Crc Fencing	(4,048)	(4,048)	(2,763)	1,285	(1)	
		Employment Costs Total	(16,193)	(16,193)	(8,236)	7,957	(2)	
	Materials & Contracts							
	35104702	Denham Town Hall Capital Works	(20,952)	(10,476)	0	10,476	0	
	35104785	Sb Recreation Centre Construction	0	0	(16)	(16)	0	
	35104981	Crc Landscaping And Car Park	(3,879)	(3,879)	(28,395)	(24,516)	(1)	
	35104982	Crc Fencing	(16,904)	(16,904)	(2,810)	14,094	(1)	
	35104983	Crc - Old Jail Restoration Plan	(16,500)	(16,500)	0	16,500	(1)	
		Materials & Contracts Total	(58,235)	(47,759)	(31,221)	16,538	(3)	
	Plant & Overhead Costs							
	35104702	Denham Town Hall Capital Works	(2,024)	(2,024)	0	2,024	0	
	35104981	Crc Landscaping And Car Park	(6,000)	(6,000)	(696)	5,304	(1)	
	35104982	Crc Fencing	(4,048)	(4,048)	(709)	3,339	(1)	
		Plant & Overhead Costs Total	(12,072)	(12,072)	(1,405)	10,667	(2)	
		Buildings Total	(86,500)	(76,024)	(40,862)	35,162	(6)	
	Heritage Assets							
	Materials & Contracts							
	35104701	Day Care Centre Capital Works	(5,000)	(3,333)	(4,630)	(1,297)	(1)	
		Materials & Contracts Total	(5,000)	(3,333)	(4,630)	(1,297)	(1)	
		Heritage Assets Total	(5,000)	(3,333)	(4,630)	(1,297)	(1)	
	Capital Expenditure Total		(91,500)	(79,357)	(45,492)	33,865	(7)	
Tv & Radio Re-Broadcasting	Operating Statement							
	Employment Costs							
	35402255	TV Receiver/Transmitter	0	0	(1,101)	(1,101)	0	
		Employment Costs Total	0	0	(1,101)	(1,101)	0	
	Materials & Contracts							
	35402255	TV Receiver/Transmitter	(7,500)	(3,750)	(2,733)	1,017	(0)	
		Materials & Contracts Total	(7,500)	(3,750)	(2,733)	1,017	(0)	
	Depreciation Of Assets							
	35401301	Depreciation - TV Re-Transmission.	(6,000)	(3,000)	0	3,000	(1)	
		Depreciation Of Assets Total	(6,000)	(3,000)	0	3,000	(1)	
	Insurance							
	35401470	Insurance - TV Satellite	(279)	(280)	(279)	1	(0)	
		Insurance Total	(279)	(280)	(279)	1	(0)	
	Plant & Overhead Costs							
	35402255	TV Receiver/Transmitter	0	0	(37)	(37)	0	
		Plant & Overhead Costs Total	0	0	(37)	(37)	0	
	Activity Based Distribution							
	35401600	Governance Overheads Allocated	(14,893)	(7,446)	(5,867)	1,579	(0)	
		Activity Based Distribution Total	(14,893)	(7,446)	(5,867)	1,579	(0)	
		Operating Statement Total	(28,672)	(14,476)	(10,017)	4,459	(1)	
	Operating Expenditure Total		(28,672)	(14,476)	(10,017)	4,459	(1)	
Capital Expenditure	Public Facilities							
	Employment Costs							
	35405250	Digital TV Upgrade	0	0	(11,518)	(11,518)	0	
		Employment Costs Total	0	0	(11,518)	(11,518)	0	
	Materials & Contracts							
	35405250	Digital TV Upgrade	(300,000)	(150,000)	(82,536)	67,464	(1)	
		Materials & Contracts Total	(300,000)	(150,000)	(82,536)	67,464	(1)	
	Plant & Overhead Costs							
	35405250	Digital TV Upgrade	0	0	(347)	(347)	0	
		Plant & Overhead Costs Total	0	0	(347)	(347)	0	
		Public Facilities Total	(300,000)	(150,000)	(94,400)	55,600	(1)	
	Capital Expenditure Total		(300,000)	(150,000)	(94,400)	55,600	(1)	
World Heritage	Operating Income							
	User Fees & Charges							
	36003722	Entrance Fees - SBDC	38,000	19,002	20,524	1,522	0	
	36003770	Sale - Merchandise	112,000	55,998	75,313	19,315	0	
	36003771	Sale of Other Shark Bay Books	0	0	0	0	0	
	36003773	Shark Bay History Book	0	0	123	123	0	
		User Fees & Charges Total	150,000	75,000	95,960	20,960	0	
	Other Revenue							
	36003650	Reimbursement - Other	200	68	2,459	2,391	35	
	36003790	Visitor Centre Membership Fee	500	1,518	0	(1,518)	(1)	
	36003791	Visitor Centre Booking Commission	45,000	22,500	24,040	1,540	0	
		Other Revenue Total	45,700	24,086	26,499	2,413	34	
		Operating Statement Total	195,700	99,086	122,458	23,372	35	
	Operating Income Total		195,700	99,086	122,458	23,372	35	

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Operating Expenditure	Operating Statement						
	Employment Costs						
36000610	Salaries & Wages	(197,221)	(98,610)	(80,319)	18,291	(0)	
36000660	Staff Training - SBDC	(8,900)	(4,452)	(1,468)	2,984	(1)	
36000665	Staff Uniforms - SBDC	(1,200)	(600)	(310)	290	(0)	
36000670	Superannuation - CC Super 3.5%	(2,231)	(1,116)	(742)	374	(0)	
36000675	Superannuation - Occupational SG 9.25%	(18,243)	(9,120)	(8,263)	857	(0)	
36000680	Travel & Accom. Staff - SBDC	(2,400)	(1,200)	0	1,200	(1)	
36000685	Insurance - Workers Comp	(6,001)	(6,001)	(6,001)	0	0	
36000730	Maintenance - SBDC	(4,454)	(2,232)	(1,547)	685	(1)	
	Employment Costs Total	(240,650)	(123,331)	(98,649)	24,682	(4)	
	Materials & Contracts						
36000665	Staff Uniforms - SBDC	0	0	(80)	(80)	0	
36000715	Cleaning - SBDC	(32,750)	(16,374)	(12,163)	4,211	(0)	
36000730	Maintenance - SBDC	(17,496)	(8,748)	(25,234)	(16,486)	5	
36000775	Utilities - SBDC	0	0	(800)	(800)	0	
36000901	Merchant Fees - SBWHDC	(1,850)	(924)	(887)	37	(0)	
36000902	Commission Expense - Visitor Centre	(3,100)	(1,548)	(1,944)	(396)	0	
36000905	Travelling Exhibition Costs	(5,000)	(2,502)	0	2,502	(1)	
36000920	Computer Consumables (SBDC)	(3,950)	(1,974)	(3,788)	(1,814)	0	
36000970	Postage - SBDC	0	0	15	15	(0)	
36000975	Printing & Stationery-Rec/Cult	(500)	(252)	0	252	(1)	
36000977	Promo Material - SBDC	(5,000)	(2,502)	0	2,502	(1)	
36000995	Telephone - SBDC	(3,500)	(1,752)	(26)	1,726	(1)	
36002699	Purchase - Merchandise	(69,500)	(34,752)	(54,598)	(19,846)	1	
36000750	Sbdc Fire Fighting System Maintenance	(5,000)	(2,502)	(90)	2,412	(1)	
	Materials & Contracts Total	(147,646)	(73,830)	(99,596)	(25,766)	0	
	Depreciation Of Assets						
36001302	Depreciation - Furniture and Equipment (SBDC)	(15,389)	(7,692)	(8,963)	(1,271)	0	
36001303	Depreciation - Buildings	(224,641)	(112,320)	(109,876)	2,444	(0)	
36001301	Depreciation - Plant & Equipment	0	0	(554)	(554)	0	
	Depreciation Of Assets Total	(240,030)	(120,012)	(119,393)	619	0	
	Insurance						
36001470	Insurance - SBDC	(17,345)	(17,344)	(17,345)	(1)	0	
	Insurance Total	(17,345)	(17,344)	(17,345)	(1)	0	
	Other Expenses						
36000680	Travel & Accom. Staff - SBDC	0	0	(159)	(159)	0	
	Other Expenses Total	0	0	(159)	(159)	0	
	Plant & Overhead Costs						
36000730	Maintenance - SBDC	(550)	(276)	(108)	168	(1)	
	Plant & Overhead Costs Total	(550)	(276)	(108)	168	(1)	
	Utility Charges						
36000775	Utilities - SBDC	(33,800)	(16,902)	(6,694)	10,208	(1)	
36000995	Telephone - SBDC	0	0	(1,831)	(1,831)	0	
	Utility Charges Total	(33,800)	(16,902)	(8,525)	8,377	(1)	
	Activity Based Distribution						
36001600	Governance Overheads Allocated	(29,786)	(14,892)	(11,775)	3,117	(0)	
	Activity Based Distribution Total	(29,786)	(14,892)	(11,775)	3,117	(0)	
	Operating Statement Total	(709,807)	(366,587)	(355,550)	11,037	(5)	
Operating Expenditure Total		(709,807)	(366,587)	(355,550)	11,037	(5)	
Capital Expenditure	Furniture & Office Equip.						
	Materials & Contracts						
36004990	SBDC - Furniture & Equipment	(16,000)	(16,000)	0	16,000	(1)	
	Materials & Contracts Total	(16,000)	(16,000)	0	16,000	(1)	
	Furniture & Office Equip. Total	(16,000)	(16,000)	0	16,000	(1)	
Capital Expenditure Total		(16,000)	(16,000)	0	16,000	(1)	
Youth Recreation							
Operating Income	Operating Statement						
	Operating Grants,Subsidies And Contributions						
35803240	Grants - Youth Activities	1,000	498	0	(498)	(1)	
	Operating Grants,Subsidies And Contributions Total	1,000	498	0	(498)	(1)	
	Operating Statement Total	1,000	498	0	(498)	(1)	
Operating Income Total		1,000	498	0	(498)	(1)	
Operating Expenditure	Operating Statement						
	Materials & Contracts						
35802950	Youth Projects	(9,500)	(4,752)	(909)	3,843	(1)	
	Materials & Contracts Total	(9,500)	(4,752)	(909)	3,843	(1)	
	Operating Statement Total	(9,500)	(4,752)	(909)	3,843	(1)	
Operating Expenditure Total		(9,500)	(4,752)	(909)	3,843	(1)	
Recreation And Culture Total		(1,908,707)	(1,139,002)	(960,649)	472,354	(48)	
Transport							
Denham Marine Facilities							
Operating Income	Operating Statement						
	User Fees & Charges						
45503747	Marina Utility Charges	500	252	(7)	(259)	(1)	
45503753	Pen and Berthing Fees	36,500	34,739	24,701	(10,038)	(0)	
45503786	Service Jetty Hardstand Fees	6,000	3,000	0	(3,000)	(1)	
	User Fees & Charges Total	43,000	37,991	24,694	(13,297)	(2)	
	Other Revenue						
45503730	Fuel Wharfage Charge	8,650	3,811	2,929	(882)	(0)	
	Other Revenue Total	8,650	3,811	2,929	(882)	(0)	
	Operating Statement Total	51,650	41,802	27,623	(14,179)	(3)	
Operating Income Total		51,650	41,802	27,623	(14,179)	(3)	
Operating Expenditure	Operating Statement						
	Employment Costs						
45501950	Denham Hardstand Mtce	(1,416)	(708)	(401)	307	(1)	
45501975	Denham Marina Winch House Mtce	(1,772)	(888)	0	888	(2)	
45501980	Denham Pen/Recreatn.Jetty Mtce	(2,278)	(1,140)	0	1,140	(2)	
45501990	Denham Service Jetty Mtce	(3,036)	(1,512)	(638)	874	(1)	
45501992	Denham Rec/Jetty/Boat Ramp Mtce	(1,518)	(756)	(131)	625	(2)	
45501995	Denham Slipway Mtce	(3,036)	(1,512)	(181)	1,331	(1)	
45501997	Denham Marina Slipway Haulage	(4,554)	(2,280)	(1,601)	679	(1)	
45502090	Marina Sand Removal	(2,784)	(1,392)	0	1,392	(2)	
	Employment Costs Total	(20,394)	(10,188)	(2,952)	7,236	(12)	

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	Materials & Contracts							
45501950	Denham Hardstand Mtce	(276)	(138)	0	138	(1)		
45501960	Denham Marina Monitoring	0	0	(1,500)	(1,500)	0		
45501975	Denham Marina Winch House Mtce	(342)	(168)	0	168	(1)		
45501980	Denham Pen/Recreatn.Jetty Mtce	(483)	(240)	0	240	(1)		
45501990	Denham Service Jetty Mtce	(4,246)	(2,124)	(610)	1,514	(1)		
45501992	Denham Rec./Jetty/Boat Ramp Mtce	(4,223)	(2,112)	0	2,112	0		
45501995	Denham Slipway Mtce	(646)	(324)	(56)	268	(1)		
45501997	Denham Marina Slipway Haulage	(269)	(132)	0	132	(1)		
45502090	Marina Sand Removal	(5,791)	(2,898)	0	2,898	(1)		
45502100	Marina Rubbish Removal	(7,500)	(3,750)	(3,622)	128	(0)		
	Materials & Contracts Total	(23,776)	(11,886)	(5,788)	6,098	(7)		
	Depreciation Of Assets							
45501304	Depreciation - Public Facilit	(12,048)	(6,024)	(5,135)	889	(0)		
	Depreciation Of Assets Total	(12,048)	(6,024)	(5,135)	889	(0)		
	Insurance							
45501471	Insurance - Rec. Boat Ramp	(915)	(916)	(736)	180	(0)		
	Insurance Total	(915)	(916)	(736)	180	(0)		
	Other Expenses							
45501960	Denham Marina Monitoring	(2,000)	(1,002)	0	1,002	(1)		
	Other Expenses Total	(2,000)	(1,002)	0	1,002	(1)		
	Plant & Overhead Costs							
45501950	Denham Hardstand Mtce	(708)	(354)	(40)	314	(1)		
45501975	Denham Marina Winch House Mtce	(886)	(444)	0	444	(1)		
45501980	Denham Pen/Recreatn.Jetty Mtce	(1,139)	(570)	0	570	(1)		
45501990	Denham Service Jetty Mtce	(1,518)	(756)	(108)	648	(1)		
45501992	Denham Rec./Jetty/Boat Ramp Mtce	(759)	(378)	(14)	364	(1)		
45501995	Denham Slipway Mtce	(1,518)	(756)	(88)	668	(1)		
45501997	Denham Marina Slipway Haulage	(2,277)	(1,140)	(349)	791	(1)		
45502090	Marina Sand Removal	(1,425)	(714)	0	714	(1)		
	Plant & Overhead Costs Total	(10,230)	(5,112)	(598)	4,514	(7)		
	Utility Charges							
45500775	Utilities -Denham Marina Elect	(4,100)	(2,052)	(2,313)	(261)	0		
45510775	Utilities -Denham Marina Water	(5,100)	(2,550)	(2,323)	227	(0)		
	Utility Charges Total	(9,200)	(4,602)	(4,636)	(34)	0		
	Activity Based Distribution							
45501600	Governance Overheads Allocated	(19,476)	(9,738)	(7,701)	2,037	(0)		
	Activity Based Distribution Total	(19,476)	(9,738)	(7,701)	2,037	(0)		
	Operating Statement Total	(98,039)	(49,468)	(27,546)	21,922	(27)		
	Operating Expenditure Total	(98,039)	(49,468)	(27,546)	21,922	(27)		
	Capital Expenditure							
	Public Facilities							
	Employment Costs							
45505552	Winch House and Jinker Capital Works	(4,048)	(4,048)	0	4,048	(2)		
	Employment Costs Total	(4,048)	(4,048)	0	4,048	(2)		
	Materials & Contracts							
45505551	Denham Commercial Jetty Capital Works	(5,000)	0	0	0	0		
45505552	Winch House and Jinker Capital Works	(9,952)	(4,977)	0	4,977	(1)		
45505554	Marina Development Planning	0	0	(1,981)	(1,981)	0		
	Materials & Contracts Total	(14,952)	(4,977)	(1,981)	2,996	(1)		
	Plant & Overhead Costs							
45505552	Winch House and Jinker Capital Works	(1,000)	(1,000)	0	1,000	(1)		
	Plant & Overhead Costs Total	(1,000)	(1,000)	0	1,000	(1)		
	Public Facilities Total	(20,000)	(10,025)	(1,981)	8,044	(4)		
	Capital Expenditure Total	(20,000)	(10,025)	(1,981)	8,044	(4)		
	Monkey Mia Boating Facilities							
	Operating Income							
	User Fees & Charges							
45403708	Charges -Monkey Mia Jetty	4,000	4,000	0	(4,000)	(1)		
	User Fees & Charges Total	4,000	4,000	0	(4,000)	(1)		
	Operating Statement Total	4,000	4,000	0	(4,000)	(1)		
	Operating Income Total	4,000	4,000	0	(4,000)	(1)		
	Operating Expenditure							
	Operating Statement							
	Employment Costs							
45402110	Monkey Mia Boat Ramp - Mtce	(760)	(384)	(1,675)	(1,291)	7		
45402115	Monkey Mia Jetty	(2,278)	(1,140)	(360)	780	(1)		
	Employment Costs Total	(3,038)	(1,524)	(2,035)	(511)	5		
	Materials & Contracts							
45402110	Monkey Mia Boat Ramp - Mtce	(200)	(102)	0	102	(1)		
45402115	Monkey Mia Jetty	(312)	(156)	(50)	106	(1)		
	Materials & Contracts Total	(512)	(258)	(50)	208	(2)		
	Depreciation Of Assets							
45401304	Depreciation - Pub. Facilities	(28,248)	(14,124)	(3,056)	11,068	(5)		
	Depreciation Of Assets Total	(28,248)	(14,124)	(3,056)	11,068	(5)		
	Insurance							
45401470	Insurance - MMia Jetty/Boat Rp	(1,559)	(1,560)	(1,738)	(178)	0		
	Insurance Total	(1,559)	(1,560)	(1,738)	(178)	0		
	Plant & Overhead Costs							
45402110	Monkey Mia Boat Ramp - Mtce	(240)	(120)	(275)	(155)	1		
45402115	Monkey Mia Jetty	(610)	(204)	(60)	144	(1)		
	Plant & Overhead Costs Total	(650)	(324)	(335)	(11)	(0)		
	Activity Based Distribution							
45401600	Governance Overheads Allocated	(11,456)	(5,730)	(4,523)	1,207	(0)		
	Activity Based Distribution Total	(11,456)	(5,730)	(4,523)	1,207	(0)		
	Operating Statement Total	(45,463)	(23,520)	(11,736)	11,784	(2)		
	Operating Expenditure Total	(45,463)	(23,520)	(11,736)	11,784	(2)		
	Capital Revenue							
	Operating Statement							
	Non Operating Grants, Subsidies And Contributions							
45403506	Grant - RBFS MM Boat Ramp Facilities	123,718	78,718	78,718	0	0		
45403507	Grant - R4R Monkey Mia Jetty	2,000,000	0	250,000	250,000	0		
	Non Operating Grants, Subsidies And Contributions Total	2,123,718	78,718	328,718	250,000	0		
	Operating Statement Total	2,123,718	78,718	328,718	250,000	0		
	Capital Revenue Total	2,123,718	78,718	328,718	250,000	0		
	Capital Expenditure							
	Public Facilities							
	Employment Costs							
45405550	Monkey Mia Boat Ramp - Capital	0	0	0	0	0		
	Employment Costs Total	0	0	0	0	0		
	Materials & Contracts							
45405551	Monkey Mia Jetty Capital Works	(2,200,000)	0	0	0	0		
45405560	Monkey Mia Boat Car Park Plan	(9,310)	0	(6,529)	(6,529)	0		
	Materials & Contracts Total	(2,209,310)	0	(6,529)	(6,529)	0		
	Public Facilities Total	(2,209,310)	0	(6,529)	(6,529)	0		
	Capital Expenditure Total	(2,209,310)	0	(6,529)	(6,529)	0		

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Road Plant Purchases						
Operating Income	Operating Statement					
	Profit On Sale Of Assets					
45204250	Profit On Sale Of Assets	44,000	6,767	0	(6,767)	(1)
	Profit On Sale Of Assets Total	44,000	6,767	0	(6,767)	(1)
	Other Revenue					
45204420	Diesel Fuel Rebate	16,000	0	0	0	0
	Other Revenue Total	16,000	0	0	0	0
	Operating Statement Total	60,000	6,767	0	(6,767)	(1)
Operating Income Total		60,000	6,767	0	(6,767)	(1)
Operating Expenditure	Operating Statement					
	Depreciation Of Assets					
45201301	Depreciation - Plant & Equip.	0	0	(25)	(25)	0
	Depreciation Of Assets Total	0	0	(25)	(25)	0
	Loss On Sale Of Assets					
45201501	Loss On Sale Of Asset	0	0	(68,140)	(68,140)	0
	Loss On Sale Of Assets Total	0	0	(68,140)	(68,140)	0
	Activity Based Distribution					
45201600	Governance Overheads Allocated	(22,913)	(11,454)	(9,045)	2,409	(0)
	Activity Based Distribution Total	(22,913)	(11,454)	(9,045)	2,409	(0)
	Operating Statement Total	(22,913)	(11,454)	(77,211)	(65,757)	(0)
Operating Expenditure Total		(22,913)	(11,454)	(77,211)	(65,757)	(0)
Capital Expenditure	Plant , Equip. & Vehicles					
	Materials & Contracts					
45205345	Country Ute Replacement	(45,000)	0	0	0	0
45205460	Town Ute Replacement	(44,000)	0	0	0	0
45205485	Works Ute Replacement	0	0	0	0	0
45205486	Semi Water Tanker	(120,000)	0	0	0	0
45205491	Water Tanker/Trailer - Evanco 2000L	(8,000)	(8,000)	0	8,000	0
45205495	Front-End Loader	(230,000)	0	(223,879)	(223,879)	0
	Materials & Contracts Total	(447,000)	(8,000)	(223,879)	(215,879)	0
	Plant , Equip. & Vehicles Total	(447,000)	(8,000)	(223,879)	(215,879)	0
Capital Expenditure Total		(447,000)	(8,000)	(223,879)	(215,879)	0
Streets,Roads,Bridges,Depots						
Operating Income	Operating Statement					
	Operating Grants,Subsidies And Contributions					
45103270	Road Preservation Grant	77,741	77,741	77,741	0	0
45103280	Useless Loop Road - Mtce	314,000	125,600	0	(125,600)	(1)
45103290	Contributions Road Projects	0	0	7,000	7,000	0
	Operating Grants,Subsidies And Contributions Total	391,741	203,341	84,741	(118,600)	(1)
	Operating Statement Total	391,741	203,341	84,741	(118,600)	(1)
Operating Income Total		391,741	203,341	84,741	(118,600)	(1)
Operating Expenditure	Operating Statement					
	Employment Costs					
45100760	Maintenance & Operating Depot	(24,998)	(12,504)	(13,077)	(573)	0
45101940	Crossovers	(254)	(132)	0	132	(2)
45102000	Drainage/Sump Maintenance	(4,302)	(2,148)	(175)	1,973	(2)
45102215	Street & Traffic Signs	(1,922)	(960)	0	960	(2)
45102220	Street Light Maintenance	(254)	(132)	0	132	(1)
45102440	Depot Tools and Minor Plant	0	0	(87)	(87)	0
45102760	Road Data Collection	(304)	(156)	0	156	(2)
45110150	Pastoral Airstrip - Mtce	(760)	(384)	0	384	(2)
45210079	Old Knight Terrace	0	0	(373)	(373)	0
45110018	Knight Terrace Mtce	(6,832)	(3,420)	(7,883)	(4,463)	3
45110019	Brockman Street Mtce	(4,048)	(2,028)	(1,391)	637	(1)
45110020	Hughes Street Mtce	(2,480)	(1,236)	(3,457)	(2,221)	4
45110021	Durlacher Street Mtce	(3,896)	(1,944)	(2,144)	(200)	0
45110022	Paget Street Mtce	(254)	(132)	(550)	(418)	6
45110023	Freyinet Street Mtce	(254)	(132)	(396)	(264)	4
45110029	Francis Street Mtce	(1,416)	(708)	(719)	(11)	0
45110030	Hoult Street Mtce	(1,114)	(552)	(551)	1	(0)
45110031	Mainland Street Mtce	(254)	(132)	(1,126)	(994)	15
45110034	Talbot Street Mtce	(254)	(132)	(22)	110	(2)
45110035	Dirk Place Mtce	(254)	(132)	(49)	83	(1)
45110036	Hartog Crescent Mtce	(1,468)	(732)	(427)	305	(1)
45110037	Dampier Road Mtce	(1,922)	(960)	(478)	482	(1)
45110039	Mead Street - Mtce	(254)	(132)	(88)	44	(1)
45110040	Millar Street - Mtce	(254)	(132)	0	132	(2)
45110041	Vlamingh Crescent - Mtce	(254)	(132)	(1,114)	(982)	15
45110042	Baudin Street - Mtce	(1,468)	(732)	(22)	710	(2)
45110043	Spaven Way - Mtce	(254)	(132)	(310)	(178)	3
45110044	Barnard Street - Mtce	(1,214)	(612)	(442)	170	(1)
45110051	Capewell Drive - Mtce	(1,468)	(732)	(617)	115	(0)
45110052	Cross Street - Mtce	(254)	(132)	(176)	(44)	1
45110053	Edward Street - Mtce	(254)	(132)	(1,344)	(1,212)	18
45110054	Fletcher Court - Mtce	(254)	(132)	(111)	21	(0)
45110055	Fry Court - Mtce	(254)	(132)	(22)	110	(2)
45110057	Poland Road - Mtce	(254)	(132)	(88)	44	(1)
45110059	Wear Place - Mtce	(254)	(132)	(66)	66	(1)
45110060	Sunter Place - Mtce	(254)	(132)	(219)	(87)	1
45110065	Denham Road - Mtce	(3,036)	(1,512)	(2,078)	(566)	1
45110067	Stella Rowley Drive -Mtce	(254)	(132)	(51)	81	(1)
45110068	Leeds Court - Mtce	(254)	(132)	(170)	(38)	1
45110071	Bates Road - Mtce	(254)	(132)	0	132	(2)
45110072	Tip Road - Mtce	(1,366)	(684)	(147)	537	(2)
45110077	Logue Street - Mtce	(254)	(132)	(155)	(23)	0
45110078	Skinner Road - Mtce	(254)	(132)	(66)	66	(1)
45110080	Sellenger Heights Maintenance	(254)	(132)	0	132	(2)
45110081	Terry Deschamps Way Maintenance	(254)	(132)	(22)	110	(2)
45110082	Oxenham Chase Maintenance	(254)	(132)	0	132	(2)
45110083	Mitchell Rise Maintenance	(254)	(132)	0	132	(2)
45120002	Woodleigh-Byro Road Mtce	(254)	(132)	0	132	(2)
45120004	Yalardy Road Mtce	(254)	(132)	0	132	(2)
45120007	Nanga Road Mtce	(254)	(132)	0	132	(2)
45120008	Carbla Road Mtce	(254)	(132)	0	132	(2)
45120009	Gilroyd Road Mtce	(254)	(132)	0	132	(2)
45120012	Hamelin Pool Road Mtce	(1,772)	(888)	0	888	(2)
45120013	Coburn Road Mtce	(254)	(132)	0	132	(2)
45120014	Meadow Road Mtce	(254)	(132)	0	132	(2)
45120015	Eagle Bluff Road - Mtce	(2,530)	(1,260)	0	1,260	(2)
45120016	Little Lagoon Rd - Mtce	(254)	(132)	(356)	(224)	3

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45120017	Airstrip Road Mtce	(254)	(132)	(68)	64	(1)
45120024	Useless Loop Rd Mtce	(156,872)	(78,432)	(60,038)	18,394	(0)
45120025	Tamala Road Mtce	(254)	(132)	0	132	(2)
45120026	Carrarang Road Mtce	(254)	(132)	0	132	(2)
45120032	Woodleigh Station Road Mtce	(254)	(132)	0	132	(2)
45120033	Talisker Road Mtce	(254)	(132)	0	132	(2)
45120038	Butchers Track Mtce	(254)	(132)	0	132	(2)
45120045	Woodleigh Station East Rd Mtce	(254)	(132)	0	132	(2)
45120046	Talisker-Yalardy Road Mtce	(254)	(132)	0	132	(2)
45120047	Denham Town Lookout Rd - Mtce	(760)	(384)	0	384	(2)
45120048	Fowlers Camp Rd - Mtce	(760)	(384)	0	384	(2)
45120049	Goulett Bluff Rd - Mtce	(1,266)	(636)	0	636	(2)
45120050	Eagle Bluff Lagoon Rd - Mtce	(910)	(456)	0	456	(2)
45120056	Golf Club Access Road Mtce	(254)	(132)	(122)	10	(0)
45120061	Nerren-Nerren Road Mtce	(254)	(132)	0	132	(2)
45120062	Talisker South Road Mtce	(254)	(132)	0	132	(2)
45120067	Stella Rowley Drive Mtce	(1,922)	(960)	(1,755)	(795)	2
45120069	Hamelin Pool Station Road Mtce	(254)	(132)	0	132	(2)
45120070	Whalebone Rd - Mtce	(254)	(132)	0	132	(2)
45120073	Ocean Park Road Mtce	(810)	(408)	(2,981)	(2,573)	13
45120076	Common Rd Maintenance	(254)	(132)	(122)	10	(0)
Employment Costs Total		(244,062)	(122,280)	(105,660)	16,620	0
Materials & Contracts						
45100760	Maintenance & Operating Depot	(4,102)	(2,052)	(6,145)	(4,093)	1
45100775	Utilities - Depot	0	0	(84)	0	0
45100980	Subscriptions	(4,850)	(4,850)	(4,700)	150	(0)
45100995	Telephone - Depot	(2,500)	(1,248)	0	1,248	(1)
45101940	Crossovers	(126)	(60)	0	60	(1)
45102000	Drainage/Sump Maintenance	(398)	(198)	0	198	(1)
45102050	Entry Statement Maintenance	0	0	(500)	(500)	0
45102215	Street & Traffic Signs	(2,828)	(1,416)	(385)	1,031	(1)
45102220	Street Light Maintenance	(594)	(300)	0	300	0
45102440	Depot Tools and Minor Plant	(7,000)	(3,498)	(1,137)	2,361	0
45102760	Road Data Collection	(2,136)	(1,068)	0	1,068	(1)
45102761	Engineering and Consultancy	(3,000)	(1,500)	(5,600)	(4,100)	3
45110150	Pastoral Airstrip - Mtce	(740)	(372)	0	372	(1)
45110018	Knight Terrace Mtce	(618)	(312)	(1,788)	(1,476)	3
45110019	Brockman Street Mtce	(152)	(78)	0	78	(1)
45110020	Hughes Street Mtce	(180)	(90)	(16)	74	(1)
45110021	Durlacher Street Mtce	(104)	(54)	0	54	(1)
45110022	Paget Street Mtce	(419)	(210)	0	210	(1)
45110023	Freyinet Street Mtce	(569)	(282)	0	282	(1)
45110029	Francis Street Mtce	(133)	(66)	0	66	(1)
45110030	Hoult Street Mtce	(79)	(42)	0	42	(1)
45110031	Mainland Street Mtce	(909)	(456)	0	456	(1)
45110034	Talbot Street Mtce	(419)	(210)	0	210	(1)
45110035	Dirk Place Mtce	(469)	(234)	0	234	(1)
45110036	Hartog Crescent Mtce	(298)	(150)	0	150	(1)
45110037	Dampier Road Mtce	(117)	(60)	0	60	(1)
45110039	Mead Street - Mtce	(469)	(234)	0	234	(1)
45110040	Millar Street - Mtce	(469)	(234)	0	234	(1)
45110041	Vlamingh Crescent - Mtce	(1,119)	(558)	0	558	(1)
45110042	Baudin Street - Mtce	(148)	(72)	0	72	(1)
45110043	Spaven Way - Mtce	(869)	(432)	0	432	(1)
45110044	Barnard Street - Mtce	(79)	(42)	0	42	(1)
45110051	Capewell Drive - Mtce	(148)	(72)	0	72	(1)
45110052	Cross Street - Mtce	(469)	(234)	0	234	(1)
45110053	Edward Street - Mtce	(469)	(234)	0	234	(1)
45110054	Fletcher Court - Mtce	(469)	(234)	0	234	(1)
45110055	Fry Court - Mtce	(569)	(282)	0	282	(1)
45110057	Poland Road - Mtce	(519)	(258)	0	258	(1)
45110059	Wear Place - Mtce	(469)	(234)	0	234	(1)
45110060	Sunter Place - Mtce	(1,719)	(858)	0	858	(1)
45110065	Denham Road - Mtce	(264)	(132)	(59)	73	(1)
45110067	Stella Rowley Drive -Mtce	(619)	(312)	0	312	(1)
45110068	Leeds Court - Mtce	(469)	(234)	0	234	(1)
45110071	Bates Road - Mtce	(469)	(234)	0	234	(1)
45110072	Tip Road - Mtce	(501)	(252)	0	252	(1)
45110077	Logue Street - Mtce	(469)	(234)	0	234	(1)
45110078	Skinner Road - Mtce	(469)	(234)	0	234	(1)
45110080	Sellenger Heights Maintenance	(469)	(234)	0	234	(1)
45110081	Terry Deschamps Way Maintenance	(469)	(234)	0	234	(1)
45110082	Oxenham Chase Maintenance	(469)	(234)	0	234	(1)
45110083	Mitchell Rise Maintenance	(469)	(234)	0	234	(1)
45120002	Woodleigh-Byro Road Mtce	(10,284)	(5,142)	0	5,142	(1)
45120004	Yalardy Road Mtce	(252)	(126)	0	126	(1)
45120007	Nanga Road Mtce	(105)	(54)	0	54	(1)
45120008	Carbla Road Mtce	(393)	(198)	0	198	(1)
45120009	Gilroyd Road Mtce	(2,493)	(1,248)	0	1,248	(1)
45120012	Hamelin Pool Road Mtce	(88)	(42)	0	42	(1)
45120013	Coburn Road Mtce	(1,797)	(900)	0	900	(1)
45120014	Meadow Road Mtce	(105)	(54)	0	54	(1)
45120015	Eagle Bluff Road - Mtce	(670)	(336)	0	336	(1)
45120016	Little Lagoon Rd - Mtce	(105)	(54)	0	54	(1)
45120017	Airstrip Road Mtce	(105)	(54)	0	54	(1)
45120024	Useless Loop Rd Mtce	(46,620)	(23,310)	(29,987)	(6,677)	(1)
45120025	Tamala Road Mtce	(105)	(54)	0	54	(1)
45120026	Carrarang Road Mtce	(105)	(54)	0	54	(1)
45120032	Woodleigh Station Road Mtce	(1,943)	(972)	0	972	(1)
45120033	Talisker Road Mtce	(2,073)	(1,038)	0	1,038	(1)
45120038	Butchers Track Mtce	(6,993)	(3,498)	0	3,498	(1)
45120045	Woodleigh Station East Rd Mtce	(1,113)	(558)	0	558	(1)
45120046	Talisker-Yalardy Road Mtce	(1,293)	(648)	0	648	(1)
45120047	Denham Town Lookout Rd - Mtce	(161)	(78)	0	78	(1)
45120048	Fowlers Camp Rd - Mtce	(161)	(78)	0	78	(1)
45120049	Goulett Bluff Rd - Mtce	(69)	(36)	0	36	(1)
45120050	Eagle Bluff Lagoon Rd - Mtce	(69)	(36)	0	36	(1)
45120056	Golf Club Access Road Mtce	(105)	(54)	0	54	(1)
45120061	Nerren-Nerren Road Mtce	(105)	(54)	0	54	(1)
45120062	Talisker South Road Mtce	(943)	(474)	0	474	(1)
45120067	Stella Rowley Drive Mtce	(248)	(126)	0	126	(1)
45120069	Hamelin Pool Station Road Mtce	(105)	(54)	0	54	(1)
45120070	Whalebone Rd - Mtce	(743)	(372)	0	372	(1)
45120073	Ocean Park Road Mtce	(230)	(114)	(587)	(473)	1
45120076	Common Rd Maintenance	(105)	(54)	0	54	(1)
45130021	Durlacher St Street Sweeping	0	0	0	0	0
45130030	Hoult St Street Sweeping	0	0	0	0	0
45130055	Fry Court Street Sweeping	0	0	0	0	0

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45130057	Poland St Street Sweeping	0	0	0	0	0
45130078	Skinner Street Sweeping	0	0	0	0	0
45130079	Barnard Street Sweeping	0	0	0	0	0
45130080	Sellenger Heights Street Sweeping	0	0	0	0	0
45130081	Terry Deschamps Way Street Sweeping	0	0	0	0	0
45130083	Mitchell Rise Street Sweeping	0	0	0	0	0
45132331	Street Sweeping	(57,100)	(28,548)	(24,433)	4,115	0
Materials & Contracts Total		(182,646)	(93,770)	(75,421)	18,349	(64)
Depreciation Of Assets						
45101301	Depreciation - Plant & Equip.	(12,752)	(6,378)	(5,731)	647	(0)
45101302	Depreciation - Furn & Equip	(3,792)	(1,896)	(1,836)	60	(0)
45101303	Depreciation - Land & Building	(23,849)	(11,922)	(11,518)	404	(0)
45101305	Depreciation - Roads (Non Town	(738,480)	(369,240)	(372,274)	(3,034)	0
45101306	Depreciation - Town Streets	(109,458)	(54,732)	(54,422)	310	(0)
45101307	Depreciation - Footpaths	(23,646)	(11,826)	(11,667)	159	(0)
45101308	Depreciation - Drain & Culvert	(6,116)	(3,060)	(2,816)	244	(0)
45101309	Depreciation - Streetscapes	(7,829)	(3,912)	(3,695)	217	(0)
Depreciation Of Assets Total		(925,923)	(462,966)	(463,958)	(992)	(0)
Insurance						
45101470	Insurance - Depot	(3,454)	(3,454)	(3,454)	0	(0)
Insurance Total		(3,454)	(3,454)	(3,454)	0	(0)
Plant & Overhead Costs						
45100760	Maintenance & Operating Depot	(3,500)	(1,752)	(1,036)	716	(1)
45101940	Crossovers	(120)	(60)	0	60	(1)
45102000	Drainage/Sump Maintenance	(800)	(402)	(61)	341	(1)
45102215	Street & Traffic Signs	(250)	(126)	0	126	(1)
45102220	Street Light Maintenance	(52)	(24)	0	24	(1)
45102760	Road Data Collection	(60)	(30)	0	30	(1)
45110150	Pastoral Airstrip - Mtce	(1,500)	(750)	0	750	(1)
45110079	Old Knight Terrace	0	0	(19)	(19)	0
45110018	Knight Terrace Mtce	(3,050)	(1,524)	(1,503)	21	(1)
45110019	Brockman Street Mtce	(1,700)	(852)	(458)	394	(1)
45110020	Hughes Street Mtce	(1,240)	(618)	(852)	(234)	(0)
45110021	Durlacher Street Mtce	(1,500)	(750)	(763)	(13)	(0)
45110022	Paget Street Mtce	(127)	(66)	(36)	30	(1)
45110023	Freycinet Street Mtce	(127)	(66)	(135)	(69)	1
45110029	Francis Street Mtce	(550)	(276)	(209)	67	(0)
45110030	Hoult Street Mtce	(557)	(276)	(139)	137	(1)
45110031	Mainland Street Mtce	(127)	(66)	(122)	(56)	0
45110034	Talbot Street Mtce	(127)	(66)	(12)	54	(1)
45110035	Dirk Place Mtce	(127)	(66)	(33)	34	(1)
45110036	Hartog Crescent Mtce	(734)	(366)	(112)	254	(1)
45110037	Dampier Road Mtce	(961)	(480)	(242)	238	(1)
45110039	Mead Street - Mtce	(127)	(66)	(39)	27	(1)
45110040	Millar Street - Mtce	(127)	(66)	0	66	(1)
45110041	Vlamingh Crescent - Mtce	(127)	(66)	(1,496)	(1,430)	12
45110042	Baudin Street - Mtce	(734)	(366)	(12)	354	(1)
45110043	Spaven Way - Mtce	(127)	(66)	(136)	(70)	1
45110044	Barnard Street - Mtce	(607)	(306)	(30)	276	(1)
45110051	Capewell Drive - Mtce	(734)	(366)	(188)	178	(1)
45110052	Cross Street - Mtce	(127)	(66)	(38)	28	(1)
45110053	Edward Street - Mtce	(127)	(66)	(169)	(103)	1
45110054	Fletcher Court - Mtce	(127)	(66)	(16)	50	(1)
45110055	Fry Court - Mtce	(127)	(66)	(12)	54	(1)
45110057	Poland Road - Mtce	(127)	(66)	(39)	27	(1)
45110059	Wear Place - Mtce	(127)	(66)	(28)	38	(1)
45110060	Sunter Place - Mtce	(127)	(66)	(65)	1	(0)
45110065	Denham Road - Mtce	(1,200)	(600)	(306)	294	(1)
45110067	Stella Rowley Drive -Mtc	(127)	(66)	0	66	(1)
45110068	Leeds Court - Mtce	(127)	(66)	(98)	(32)	0
45110071	Bates Road - Mtce	(127)	(66)	0	66	(1)
45110072	Tip Road - Mtce	(683)	(342)	(213)	129	(1)
45110077	Logue Street - Mtce	(127)	(66)	(88)	(22)	0
45110078	Skinner Road - Mtce	(127)	(66)	(37)	29	(0)
45110080	Sellenger Heights Maintenance	(127)	(66)	0	66	(1)
45110081	Terry Deschamps Way Maintenance	(127)	(66)	(12)	54	(1)
45110082	Oxenham Chase Maintenance	(127)	(66)	0	66	(1)
45110083	Mitchell Rise Maintenance	(127)	(66)	0	66	(1)
45120002	Woodleigh-Byro Road Mtce	(253)	(126)	0	126	(1)
45120004	Yalardy Road Mtce	(253)	(126)	0	126	(1)
45120007	Nanga Road Mtce	(253)	(126)	0	126	(1)
45120008	Carbla Road Mtce	(253)	(126)	0	126	(1)
45120009	Gilroyd Road Mtce	(253)	(126)	0	126	(1)
45120012	Hamelin Pool Road Mtce	(1,200)	(600)	0	600	(1)
45120013	Coburn Road Mtce	(253)	(126)	0	126	(1)
45120014	Meadow Road Mtce	(253)	(126)	0	126	(1)
45120015	Eagle Bluff Road - Mtce	(2,250)	(1,128)	(515)	614	(1)
45120016	Little Lagoon Rd - Mtce	(253)	(126)	(56)	70	(1)
45120017	Airstrip Road Mtce	(253)	(126)	(20)	106	(1)
45120024	Useless Loop Rd Mtce	(188,249)	(94,122)	(92,824)	1,298	(0)
45120025	Tamala Road Mtce	(253)	(126)	0	126	(1)
45120026	Carrarang Road Mtce	(253)	(126)	0	126	(1)
45120032	Woodleigh Station Road Mtce	(253)	(126)	0	126	(1)
45120033	Talisker Road Mtce	(253)	(126)	0	126	(1)
45120038	Butchers Track Mtce	(253)	(126)	0	126	(1)
45120045	Woodleigh Station East Rd Mtce	(253)	(126)	0	126	(1)
45120046	Talisker-Yalardy Road Mtce	(253)	(126)	0	126	(1)
45120047	Denham Town Lookout Rd - Mtce	(759)	(378)	0	378	(1)
45120048	Fowlers Camp Rd - Mtce	(759)	(378)	0	378	(1)
45120049	Goulett Bluff Rd - Mtce	(1,265)	(630)	0	630	(1)
45120050	Eagle Bluff Lagoon Rd - Mtce	(911)	(456)	0	456	(1)
45120056	Golf Club Access Road Mtce	(253)	(126)	(170)	(44)	(0)
45120061	Nerren-Nerren Road Mtce	(253)	(126)	0	126	(1)
45120062	Talisker South Road Mtce	(253)	(126)	0	126	(1)
45120067	Stella Rowley Drive Mtce	(1,250)	(624)	(681)	(57)	(0)
45120069	Hamelin Pool Station Road Mtce	(253)	(126)	0	126	(1)
45120070	Whalebone Rd - Mtce	(253)	(126)	0	126	(1)
45120073	Ocean Park Road Mtce	(810)	(408)	(775)	(367)	0
45120076	Common Rd Maintenance	(253)	(126)	(170)	(44)	(0)

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	Plant & Overhead Costs Total	(226,726)	(113,412)	(103,964)	9,448	(37)
	Utility Charges					
	45100775 Utilities - Depot	(4,500)	(2,250)	835	3,085	(6)
	45100995 Telephone - Depot	0	0	(1,924)	(1,924)	0
	45102050 Entry Statement Maintenance	0	0	(120)	(120)	0
	45102225 Street Lighting	(35,500)	(17,748)	(15,354)	2,394	0
	Utility Charges Total	(40,000)	(19,998)	(16,563)	3,435	(5)
	Activity Based Distribution					
	45101600 Governance Overheads Allocated	(42,388)	(21,192)	(16,746)	4,446	(0)
	Activity Based Distribution Total	(42,388)	(21,192)	(16,746)	4,446	(0)
	Operating Statement Total	(1,665,199)	(837,072)	(785,765)	51,307	(107)
Operating Expenditure Total		(1,665,199)	(837,072)	(785,765)	51,307	(107)
Capital Revenue	Operating Statement					
	Non Operating Grants, Subsidies And Contributions					
	45103360 Roads To Recovery Grant - Cap	252,071	200,170	20,293	(179,877)	(1)
	45103365 RRG Grants - Capital Projects	335,115	282,401	295,449	13,048	0
	45103385 Grants - Road Projects	110,000	0	0	0	0
	Non Operating Grants, Subsidies And Contributions Total	697,186	482,571	315,742	(166,829)	(1)
	Operating Statement Total	697,186	482,571	315,742	(166,829)	(1)
Capital Revenue Total		697,186	482,571	315,742	(166,829)	(1)
Capital Expenditure	Buildings					
	Materials & Contracts					
	45104714 Depot Shed Resheeting	(20,000)	(20,000)	(9,091)	10,909	(1)
	Materials & Contracts Total	(20,000)	(20,000)	(9,091)	10,909	(1)
	Buildings Total	(20,000)	(20,000)	(9,091)	10,909	(1)
	Drainage/Culverts					
	Employment Costs					
	45105875 Drainage/Sump Construction	(4,048)	0	0	0	0
	45105880 Foreshore Drainage Capital Works	(3,036)	0	0	0	0
	Employment Costs Total	(7,084)	0	0	0	0
	Materials & Contracts					
	45105875 Drainage/Sump Construction	(24,452)	0	0	0	0
	45105880 Foreshore Drainage Capital Works	(25,914)	0	0	0	0
	Materials & Contracts Total	(50,366)	0	0	0	0
	Plant & Overhead Costs					
	45105875 Drainage/Sump Construction	(1,500)	0	0	0	0
	45105880 Foreshore Drainage Capital Works	(1,050)	0	0	0	0
	Plant & Overhead Costs Total	(2,550)	0	0	0	0
	Drainage/Culverts Total	(60,000)	0	0	0	0
	Footpaths					
	Employment Costs					
	45145220 Hughes St Footpath Construction	(2,024)	(2,024)	(1,741)	283	(0)
	Footpath Construction (As Per Denham Footpath Plan)	(2,530)	(1,260)	0	1,260	0
	Employment Costs Total	(4,554)	(3,284)	(1,741)	1,543	(0)
	Materials & Contracts					
	45145220 Hughes St Footpath Construction	(46,726)	(46,726)	(29,499)	17,227	1
	Footpath Construction (As Per Denham Footpath Plan)	(46,220)	(23,112)	(10,192)	12,920	0
	Materials & Contracts Total	(92,946)	(69,838)	(39,692)	30,146	1
	Plant & Overhead Costs					
	45145220 Hughes St Footpath Construction	(1,250)	(1,250)	(985)	265	(4)
	Footpath Construction (As Per Denham Footpath Plan)	(1,250)	(624)	0	624	0
	Plant & Overhead Costs Total	(2,500)	(1,874)	(985)	889	(4)
	Footpaths Total	(100,000)	(74,996)	(42,418)	32,578	(4)
	Furniture & Office Equip.					
	Materials & Contracts					
	45105419 Communications Upgrade	(5,000)	(5,000)	(611)	4,389	(1)
	Materials & Contracts Total	(5,000)	(5,000)	(611)	4,389	(1)
	Furniture & Office Equip. Total	(5,000)	(5,000)	(611)	4,389	(1)
	Plant, Equip. & Vehicles					
	Materials & Contracts					
	45105350 Depot Tools and Major Plant	(15,000)	(7,500)	(4,416)	3,084	(0)
	Materials & Contracts Total	(15,000)	(7,500)	(4,416)	3,084	(0)
	Plant, Equip. & Vehicles Total	(15,000)	(7,500)	(4,416)	3,084	(0)
	Roads (Non Town)					
	Employment Costs					
	45150073 Ocean Park Road - Capital Works	0	0	(675)	(675)	0
	45150024 Useless Loop Road Rrg	(102,978)	(51,492)	(1,617)	49,875	(2)
	45150067 Stella Rowley Drive Rrg	(2,024)	(1,008)	0	1,008	(0)
	45160002 Woodleigh/Byro Road-Rrg-(Cap)	(66,798)	(33,396)	(101,803)	(68,407)	4
	Employment Costs Total	(171,800)	(85,896)	(104,095)	(18,199)	2
	Materials & Contracts					
	45150073 Ocean Park Road - Capital Works	(17,328)	(17,328)	(15,474)	1,854	(0)
	45150024 Useless Loop Road Rrg	(119,098)	(59,550)	0	59,550	0
	45150067 Stella Rowley Drive Rrg	(84,355)	(42,180)	0	42,180	(1)
	45160002 Woodleigh/Byro Road-Rrg-(Cap)	(37,446)	(18,720)	(13,054)	5,666	(1)
	Materials & Contracts Total	(258,227)	(137,778)	(28,528)	109,250	(2)
	Plant & Overhead Costs					
	45150073 Ocean Park Road - Capital Works	0	0	(182)	(182)	0
	45150024 Useless Loop Road Rrg	(102,847)	(51,426)	(518)	50,908	(1)
	45150067 Stella Rowley Drive Rrg	(3,621)	(1,812)	0	1,812	(0)
	45160002 Woodleigh/Byro Road-Rrg-(Cap)	(88,822)	(44,412)	(96,298)	(51,886)	0
	Plant & Overhead Costs Total	(195,290)	(97,650)	(96,998)	652	(1)
	Utility Charges					
	45160002 Woodleigh/Byro Road-Rrg-(Cap)	0	0	(30)	(30)	0
	Utility Charges Total	0	0	(30)	(30)	0
	Roads (Non Town) Total	(625,317)	(321,324)	(229,651)	91,673	0
	Town Streets					
	Employment Costs					
	45180020 Hughes Street-Reseals(Capital)	(1,012)	(504)	0	504	(2)
	45180021 Durlacher Street-Reseals (Cap)	(20,242)	0	0	0	0
	45180076 Barnard Street - Seal	(10,120)	(5,064)	(8,783)	(3,719)	13
	45180018 Knight Terrace- Capital Works	0	0	(3,600)	(3,600)	0
	Employment Costs Total	(31,374)	(5,568)	(12,383)	(6,815)	11
	Materials & Contracts					
	45156694 Little Lagoon Road (Seal) R2R	(60,000)	0	0	0	0
	45180020 Hughes Street-Reseals(Capital)	(37,712)	(18,858)	(52,904)	(34,046)	3
	45180021 Durlacher Street-Reseals (Cap)	(158,973)	0	0	0	0
	45180076 Barnard Street - Seal	(90,938)	(45,468)	(105,221)	(59,753)	(1)
	45180018 Knight Terrace- Capital Works	(5,000)	(5,000)	(163)	4,837	(1)
	45180029 Francis Street - Capital Works	(110,000)	0	0	0	0
	Materials & Contracts Total	(462,623)	(69,326)	(158,288)	(88,962)	1

Confirmed at the Ordinary meeting of Council 26 March 2014, Signed by the President Cr Cowell _____

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	Plant & Overhead Costs							
	45180020	Hughes Street-Reseals(Capital)	(1,584)	(792)	0	792	(13)	
	45180021	Durlacher Street-Reseals (Cap)	(3,200)	0	0	0	0	
	45180076	Barnard Street - Seal	(1,584)	(792)	(2,077)	(1,285)	5	
	45180018	Knight Terrace- Capital Works	0	0	(451)	(451)	0	
	Plant & Overhead Costs Total		(6,368)	(1,584)	(2,528)	(944)	(8)	
	Town Streets Total		(500,365)	(76,478)	(173,200)	(96,722)	4	
Capital Expenditure Total			(1,325,682)	(505,298)	(459,387)	45,911	(2)	
Transport Total			(1,505,571)	(627,698)	(617,208)	(108,571)	(148)	
Economic Services								
Building Control								
Operating Income	Operating Statement							
	User Fees & Charges							
	50303703	Building Search Fees	250	126	15	(111)	(1)	
	50303788	Strata Title Certificate Processing	100	48	0	(48)	(1)	
	50303793	Swimming Pool Inspection Fees	200	102	188	86	1	
	50303799	Zoning Certificate	50	24	0	(24)	(1)	
	50303853	Building Permits	10,000	4,998	4,176	(822)	(0)	
	50303887	Sign Licenses	100	48	0	(48)	(1)	
	50303890	Street Trading Licence	100	48	0	(48)	(1)	
	User Fees & Charges Total		10,800	5,394	4,378	(1,016)	(4)	
	Other Revenue							
	50304410	Commission - BCITF Levy	100	15	38	23	2	
	50304411	Commission - Builders Registration	100	42	48	6	0	
	Other Revenue Total		200	57	86	29	2	
	Operating Statement Total		11,000	5,451	4,464	(987)	(3)	
Operating Income Total			11,000	5,451	4,464	(987)	(3)	
Operating Expenditure	Operating Statement							
	Materials & Contracts							
	50302350	Aust. Standards/Tech. Codes	(1,200)	(600)	0	600	(1)	
	50302620	Minor Bldg Control Expenditure	(1,000)	(498)	0	498	(1)	
	Materials & Contracts Total		(2,200)	(1,098)	0	1,098	(2)	
	Activity Based Distribution							
	50301600	Governance Overheads Allocated	(27,495)	(13,746)	(10,879)	2,867	(0)	
	50301610	Health Overheads Allocated	(20,374)	(10,188)	(285)	9,903	(1)	
	Activity Based Distribution Total		(47,869)	(23,934)	(11,163)	12,771	(1)	
	Operating Statement Total		(50,069)	(25,032)	(11,163)	13,869	(3)	
Operating Expenditure Total			(50,069)	(25,032)	(11,163)	13,869	(3)	
Community Development								
Operating Income	Operating Statement							
	Operating Grants,Subsidies And Contributions							
	50103669	Contributions-Seniors Projects	500	252	1,000	748	(1)	
	Operating Grants,Subsidies And Contributions Total		500	252	1,000	748	(1)	
	User Fees & Charges							
	15403722	Gymnasium Membership	0	0	5,900	5,900	0	
	User Fees & Charges Total		0	0	5,900	5,900	0	
	Operating Statement Total		500	252	6,900	6,648	(1)	
Operating Income Total			500	252	6,900	6,648	(1)	
Operating Expenditure	Operating Statement							
	Employment Costs							
	50100610	Salaries & Wages-CD	(142,632)	(71,316)	(65,818)	5,498	(0)	
	50100670	Superannuation - CC 3.5%	(2,799)	(1,398)	(1,339)	59	(0)	
	50100675	Superannuation - Occupational SG 9.25%	(13,193)	(6,594)	(6,086)	508	(0)	
	50100685	Insurance Worker's Comp.	(4,346)	(4,346)	(4,346)	(0)	0	
	Employment Costs Total		(162,970)	(83,654)	(77,589)	6,065	(0)	
	Insurance							
	50100862	Vehicle Running Costs - EMCET	(701)	(348)	0	348	(1)	
	Insurance Total		(701)	(348)	0	348	(1)	
	Other Expenses							
	50102665	Other Minor Expenditure	(1,000)	(498)	0	498	(1)	
	50102790	Seniors Projects	(5,000)	(2,502)	(24)	2,478	(1)	
	Other Expenses Total		(6,000)	(3,000)	(24)	2,976	(2)	
	Plant & Overhead Costs							
	50100862	Vehicle Running Costs - EMCET	(3,000)	(1,500)	(1,390)	110	(0)	
	Plant & Overhead Costs Total		(3,000)	(1,500)	(1,390)	110	(0)	
	Activity Based Distribution							
	50100770	Staff Housing	(15,828)	(7,914)	(6,807)	1,107	(0)	
	50101600	Governance Overheads Allocated	(24,058)	(12,030)	(9,493)	2,537	(0)	
	Activity Based Distribution Total		(39,886)	(19,944)	(16,301)	3,643	(0)	
	Operating Statement Total		(212,557)	(108,446)	(95,304)	13,142	(4)	
Operating Expenditure Total			(212,557)	(108,446)	(95,304)	13,142	(4)	
Other Economic Services								
Operating Income	Operating Statement							
	User Fees & Charges							
	50403650	Reimbursements - other	0	0	253	253	0	
	50403902	Brickies Sand Sales	1,000	498	85	(413)	(1)	
	50403925	McCleary Rental-Shop 2	7,000	3,498	0	(3,498)	(1)	
	50403935	McCleary Rental - Shop 6	6,000	3,000	6,148	3,148	1	
	50403985	Royalties - Shell Mining	100	0	0	0	0	
	User Fees & Charges Total		14,100	6,996	6,487	(509)	(1)	
	Other Revenue							
	50403645	Reimburse - McCleary Utilities	1,500	565	1,071	506	1	
	50403650	Reimbursements - other	1,500	750	0	(750)	(1)	
	Other Revenue Total		3,000	1,315	1,071	(244)	(0)	
	Operating Statement Total		17,100	8,311	7,558	(753)	(1)	
Operating Income Total			17,100	8,311	7,558	(753)	(1)	
Operating Expenditure	Operating Statement							
	Employment Costs							
	50402710	Quarries and Sand Pits	(304)	(156)	0	156	(2)	
	50402810	Shell Beach Quarry	(304)	(156)	0	156	(2)	
	50410730	Maintenance - McCleary Property	(608)	(300)	(292)	8	(0)	
	Employment Costs Total		(1,216)	(612)	(292)	320	(4)	
	Materials & Contracts							
	50402710	Quarries and Sand Pits	(394)	(198)	0	198	(1)	
	50402810	Shell Beach Quarry	(394)	(198)	0	198	(1)	
	50402900	Property Valuation Expense	(15,000)	(5,001)	(600)	4,401	(1)	
	50410730	Maintenance - McCleary Property	(2,088)	(1,044)	(153)	891	(1)	
	50410775	Utilities - McCleary Property	0	0	(9,106)	(9,106)	0	
	Materials & Contracts Total		(17,876)	(6,441)	(9,859)	(3,418)	(4)	

Confirmed at the Ordinary meeting of Council 26 March 2014 Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

	Depreciation Of Assets							
50401303	Depreciation - Buildings	(14,715)	(7,356)	(7,418)	(62)			0
50401304	Depreciation Public Facilities	(29,446)	(14,724)	(14,768)	(44)			0
	Depreciation Of Assets Total	(44,161)	(22,080)	(22,186)	(106)			0
	Insurance							
50401482	Insurance - McCleary House	(1,790)	(1,790)	0	1,790			(1)
	Insurance Total	(1,790)	(1,790)	0	1,790			(1)
	Interest On Financing Costs							
50401425	Int Loan 48 - McCleary Prop	(3,522)	(1,764)	(1,544)	220			(0)
	Interest On Financing Costs Total	(3,522)	(1,764)	(1,544)	220			(0)
	Plant & Overhead Costs							
50402710	Quarries and Sand Pits	(152)	(78)	0	78			(1)
50402810	Shell Beach Quarry	(152)	(78)	0	78			(1)
50410730	Maintenance - McCleary Propert	(304)	(150)	(34)	116			(1)
	Plant & Overhead Costs Total	(608)	(306)	(34)	272			(3)
	Utility Charges							
50410775	Utilities - McCleary Property	(3,850)	(1,926)	0	1,926			(1)
	Utility Charges Total	(3,850)	(1,926)	0	1,926			(1)
	Activity Based Distribution							
50401600	Governance Overheads Allocated	(28,641)	(14,322)	(11,327)	2,995			(0)
50401610	Health Overhead Allocated	(407)	(204)	(6)	198			(1)
	Activity Based Distribution Total	(29,048)	(14,526)	(11,332)	3,194			(1)
	Operating Statement Total	(102,072)	(49,445)	(45,248)	4,197			(14)
	Operating Expenditure Total	(102,072)	(49,445)	(45,248)	4,197			(14)
	Private Works							
	Operating Income							
	Operating Statement							
	User Fees & Charges							
50504010	Private Works Control (Income)	45,500	12,763	18,393	5,630			0
50504030	MRWA Monkey Mia Road	125,000	62,024	7,927	(54,097)			(1)
50504040	MRWA Shark Bay Road	515,000	73,646	19,793	(53,853)			(1)
	User Fees & Charges Total	685,500	148,433	46,113	(102,320)			(1)
	Operating Statement Total	685,500	148,433	46,113	(102,320)			(1)
	Operating Income Total	685,500	148,433	46,113	(102,320)			(1)
	Operating Expenditure							
	Operating Statement							
	Employment Costs							
50501900	Private Works - Other	(22,772)	(11,388)	0	11,388			(2)
50501939	Brian Wake - Hire Of Marquee	0	0	(619)	(619)			0
50581940	Water Corp Easment	0	0	(205)	(205)			0
50521813	Private Works - Mrwa - Monkey Mia Road - Main / Grading	(55,664)	(27,828)	0	27,828			(2)
50521837	Private Works - Monkey Mia Road Guide & Sign Post Maintenance	0	0	(2,371)	(2,371)			0
50521841	Private Works - Monkey Mia Road Vegetation Control	0	0	(221)	(221)			0
50521842	Private Works - Monkey Mia Road Shoulder Maintenance And Tyne & Add	0	0	16,881	16,881			0
50521843	Privat Works - Monkey Mia Road Litter Collection	0	0	(271)	(271)			0
50501922	Private Works Mrwa - Shark Bay Road Shoulder Mtce And Tyne & Add	(162,896)	(81,444)	0	81,444			(2)
50531924	Private Works, Shark Bay Road Guide Post And Sign Maintenance	0	0	(6,101)	(6,101)			0
50531929	Private Works - Shark Bay Road Vegetation Control	0	0	(287)	(287)			0
50531931	Private Works - Shark Bay Road Litter Collection	0	0	(1,306)	(1,306)			0
50531926	Private Works - Shark Bay Road Edge & Pothole Repai	0	0	(2,389)	(2,389)			0
50531927	Private Works - Grid Maintenance	0	0	(467)	(467)			0
50531930	Private Works - Shark Bay Road Shoulder Mtce And Ty	0	0	(19,742)	(19,742)			0
	Employment Costs Total	(241,332)	(120,660)	(17,099)	103,561			(6)
	Materials & Contracts							
50501900	Private Works - Other	(7,228)	(3,612)	0	3,612			(1)
50581919	Private Works - Main Roads Useless Loop Rubbish Pickup	0	0	(1,018)	(1,018)			0
50581920	Private Works -Dec Useless Loop Rubbish Pickup	0	0	(7,209)	(7,209)			0
50581941	Landcorp Firebreaks	0	0	(900)	(900)			0
50581942	State Of Wa Firebreaks	0	0	(1,575)	(1,575)			0
50581943	Water Corp Firebreak	0	0	(150)	(150)			0
50581944	Firebreak A1370 6 Edwards St	0	0	(150)	(150)			0
50581945	Firebreak A4025 8 Talbot St	0	0	(75)	(75)			0
50581946	Firebreak A1086 83 Hughes St	0	0	(75)	(75)			0
50581947	Firebreak A1412 38 Capewell Dr	0	0	(75)	(75)			0
50581948	Firebreak A1293 4 Mead St	0	0	(75)	(75)			0
50581949	Firebreak A1413 40 Capewell Dr	0	0	(75)	(75)			0
50581950	Firebreak A4226 12 Sellenger Hts	0	0	(75)	(75)			0
50581951	Firebreak A1397 15 Capewell Dr	0	0	(75)	(75)			0
50581952	Firebreak A1414 42 Capewell Dr	0	0	(75)	(75)			0
50521813	Private Works - Mrwa - Monkey Mia Road - Main / Grading	(35,003)	(17,502)	0	17,502			(1)
50521842	Private Works - Monkey Mia Road Shoulder Maintena	0	0	(19,742)	(19,742)			0
50501922	Private Works Mrwa - Shark Bay Road Shoulder Mtce And Tyne & Add	(226,534)	(113,268)	0	113,268			(1)
50531924	Private Works, Shark Bay Road Guide Post And Sign Maintenance	0	0	(8,998)	(8,998)			0
50531929	Private Works - Shark Bay Road Vegetation Control	0	0	(8,700)	(8,700)			0
50531931	Private Works - Shark Bay Road Litter Collection	0	0	(2,760)	(2,760)			0
50531932	Private Works - Useless Loop/Shark Bay Road Skip Bin Litter Collection	0	0	(6,191)	(6,191)			0
50531925	Private Works - Shark Bay Road Scour Repairs	0	0	(1,650)	(1,650)			0
50531927	Private Works - Grid Maintenance	0	0	(20)	(20)			0
50531930	Private Works - Shark Bay Road Shoulder Mtce And Ty	0	0	(17,800)	(17,800)			0
	Materials & Contracts Total	(268,765)	(134,382)	(77,463)	56,919			(3)
	Plant & Overhead Costs							
50501900	Private Works - Other	(5,000)	(2,502)	0	2,502			(1)
50501939	Brian Wake - Hire Of Marquee	0	0	(390)	(390)			0
50581940	Water Corp Easment	0	0	(148)	(148)			0
50521813	Private Works - Mrwa - Monkey Mia Road - Main / Grading	(13,500)	(6,750)	0	6,750			(1)
50521837	Private Works - Monkey Mia Road Guide & Sign Post Maintenance	0	0	(464)	(464)			0
50521841	Private Works - Monkey Mia Road Vegetation Control	0	0	(82)	(82)			0
50521842	Private Works - Monkey Mia Road Shoulder Maintenance And Tyne & Add	0	0	(2,140)	(2,140)			0
50521843	Privat Works - Monkey Mia Road Litter Collection	0	0	(127)	(127)			0
50501922	Private Works Mrwa - Shark Bay Road Shoulder Mtce And Tyne & Add	(39,736)	(19,866)	0	19,866			(1)

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MINUTES OF THE ORDINARY COUNCIL MEETING

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	50531924	Private Works, Shark Bay Road Guide Post And Sign Maintenance	0	0	(2,028)	(2,028)	0
	50531929	Private Works - Shark Bay Road Vegetation Control	0	0	(67)	(67)	0
	50531931	Private Works - Shark Bay Road Litter Collection	0	0	(619)	(619)	0
	50531926	Private Works - Shark Bay Road Edge & Pothole Repair	0	0	(1,493)	(1,493)	0
	50531927	Private Works - Grid Maintenance	0	0	(113)	(113)	0
		Plant & Overhead Costs Total	(58,236)	(29,118)	(7,670)	21,448	(3)
		Operating Statement Total	(568,333)	(284,160)	(102,233)	181,927	(12)
Operating Expenditure Total			(568,333)	(284,160)	(102,233)	181,927	(12)
Tourism & Area Promotion							
Operating Income	Operating Statement						
	Operating Grants,Subsidies And Contributions						
	50203230	Festivals/Events -Other Grants	0	0	4,000	4,000	0
	50203420	Contribution - Monkey Mia Res	48,500	48,500	0	(48,500)	(1)
		Operating Grants,Subsidies And Contributions Total	48,500	48,500	4,000	(44,500)	(1)
	User Fees & Charges						
	50203850	Camping fees	14,600	7,302	15,191	7,889	1
	50203855	Caravan Park Registration	3,800	1,902	3,800	1,898	1
	50203863	Lodging House Lic/ B&B Accom	150	72	115	43	1
	50203903	Caravan Park Leases	63,200	31,600	0	(31,600)	(1)
	50203923	Lease - Reserve 30716	120	60	120	60	1
		User Fees & Charges Total	81,870	40,936	19,226	(21,710)	3
		Operating Statement Total	130,370	89,436	23,226	(66,210)	2
Operating Income Total			130,370	89,436	23,226	(66,210)	2
Operating Expenditure	Operating Statement						
	Employment Costs						
	50202390	Community Events/Festivals	(5,060)	(2,532)	(7,231)	(4,699)	4
	50202392	Shire Run Community Events	(4,048)	(2,028)	0	2,028	(1)
		Employment Costs Total	(9,108)	(4,560)	(7,231)	(2,671)	3
	Materials & Contracts						
	50202390	Community Events/Festivals	(10,910)	(5,454)	(15,162)	(9,708)	0
	50202850	Tourism Promotion	(45,000)	(22,500)	(20,279)	2,221	(0)
	50202920	Web Site Development	(5,000)	(2,502)	0	2,502	(1)
	50202391	Denham Winter Markets	(15,000)	0	0	0	0
	50202392	Shire Run Community Events	(3,928)	(1,962)	(15,434)	(13,472)	1
	50202393	Arts Exhibition	(7,000)	(3,498)	0	3,498	(1)
	50202860	Dirk Hartog Celebrations 2016	(25,000)	(12,498)	0	12,498	(1)
		Materials & Contracts Total	(111,838)	(48,414)	(50,875)	(2,461)	(2)
	Insurance						
	50201470	Insurance - General	(340)	(340)	(278)	62	(0)
		Insurance Total	(340)	(340)	(278)	62	(0)
	Interest On Financing Costs						
	50201428	Int Loan 57 - MM Bore	(11,591)	(5,796)	(2,742)	3,054	(1)
		Interest On Financing Costs Total	(11,591)	(5,796)	(2,742)	3,054	(1)
	Other Expenses						
	50201131	Business Assoc. Donations (FADP)	(6,000)	(3,000)	(6,000)	(3,000)	1
		Other Expenses Total	(6,000)	(3,000)	(6,000)	(3,000)	1
	Plant & Overhead Costs						
	50202390	Community Events/Festivals	(2,530)	(1,266)	(812)	454	(1)
	50202392	Shire Run Community Events	(2,024)	(1,014)	0	1,014	(1)
		Plant & Overhead Costs Total	(4,554)	(2,280)	(812)	1,468	(2)
	Activity Based Distribution						
	50201600	Governance Overheads Allocated	(33,223)	(16,614)	(13,119)	3,495	(0)
		Activity Based Distribution Total	(33,223)	(16,614)	(13,119)	3,495	(0)
	Non - Operating Expenses						
	50202390	Community Events/Festivals	0	0	(4,773)	(4,773)	0
		Non - Operating Expenses Total	0	0	(4,773)	(4,773)	0
		Operating Statement Total	(176,654)	(81,004)	(85,829)	(4,825)	(1)
Operating Expenditure Total			(176,654)	(81,004)	(85,829)	(4,825)	(1)
Capital Revenue	Operating Statement						
	Non Operating Grants, Subsidies And Contributions						
	50203511	Grants - Tourism and Area Promotion	300,000	300,000	300,000	0	0
		Non Operating Grants, Subsidies And Contributions Total	300,000	300,000	300,000	0	0
		Operating Statement Total	300,000	300,000	300,000	0	0
Capital Revenue Total			300,000	300,000	300,000	0	0
Capital Expenditure	Public Facilities						
	Employment Costs						
	50205788	Monkey Mia Bore Replacement	0	0	(1,989)	(1,989)	0
		Employment Costs Total	0	0	(1,989)	(1,989)	0
	Materials & Contracts						
	50205788	Monkey Mia Bore Replacement	0	0	(4,719)	(4,719)	0
		Materials & Contracts Total	0	0	(4,719)	(4,719)	0
	Plant & Overhead Costs						
	50205788	Monkey Mia Bore Replacement	0	0	(1,341)	(1,341)	0
		Plant & Overhead Costs Total	0	0	(1,341)	(1,341)	0
		Public Facilities Total	0	0	(8,049)	(8,049)	0
	Streetscapes						
	Employment Costs						
	50205728	Welcome Signage	(810)	0	0	0	0
		Employment Costs Total	(810)	0	0	0	0
	Materials & Contracts						
	50205728	Welcome Signage	(18,380)	0	(3,155)	(3,155)	0
		Materials & Contracts Total	(18,380)	0	(3,155)	(3,155)	0
	Plant & Overhead Costs						
	50205728	Welcome Signage	(810)	0	0	0	0
		Plant & Overhead Costs Total	(810)	0	0	0	0
		Streetscapes Total	(20,000)	0	(3,155)	(3,155)	0
Capital Expenditure Total			(20,000)	0	(11,204)	(11,204)	0
Economic Services Total			14,785	3,796	37,280	33,484	(18)

Confirmed at the Ordinary meeting of Council 26 March 2014, Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Other Property And Services							
Plant Operation Costs							
Operating Expenditure	Operating Statement						
	Employment Costs						
	55201637	Plant Oper Cost - Wages/Plant	(53,134)	(26,568)	(22,860)	3,708	(0)
	Employment Costs Total		(53,134)	(26,568)	(22,860)	3,708	(0)
	Materials & Contracts						
	55201626	Plant Oper Costs - Fuels & Oil	(153,100)	(76,548)	(70,181)	6,367	(0)
	55201632	Plant Op.Cost - Ins/Lic/Borrow	(6,500)	(3,252)	(4,213)	(961)	0
	55201635	Plant Oper Cost - Parts/Repair	(66,500)	(33,252)	(20,561)	12,691	(0)
	55201637	Plant Oper Cost - Wages/Plant	(8,866)	(4,434)	0	4,434	(1)
	55201639	Plant Operating Costs - Tyres	(32,500)	(16,248)	(6,730)	9,518	(1)
	Materials & Contracts Total		(267,466)	(133,734)	(101,685)	32,049	(2)
	Depreciation Of Assets						
	55201623	Plant Operating Costs - Deprec	(349,362)	(174,678)	(185,217)	(10,539)	0
	Depreciation Of Assets Total		(349,362)	(174,678)	(185,217)	(10,539)	0
	Insurance						
	55201632	Plant Op.Cost - Ins/Lic/Borrow	(23,488)	(23,488)	0	23,488	(1)
	55201635	Plant Oper Cost - Parts/Repair	0	0	(25,731)	(25,731)	0
	Insurance Total		(23,488)	(23,488)	(25,731)	(2,243)	(1)
	Plant & Overhead Costs						
	55201585	Less Plant Operating Costs Allocated Works/Services	344,588	172,296	191,511	19,215	0
	55201620	Plant Depreciation Recovered	349,362	174,678	99,952	(74,726)	(0)
	55201637	Plant Oper Cost - Wages/Plant	(500)	(252)	(616)	(364)	1
	Plant & Overhead Costs Total		693,450	346,722	290,847	(55,875)	1
	Operating Statement Total		0	(11,746)	(44,647)	(32,901)	(2)
Operating Expenditure Total			0	(11,746)	(44,647)	(32,901)	(2)
Public Works Overheads							
Operating Expenditure	Operating Statement						
	Employment Costs						
	55100509	Annual Leave	(64,268)	(32,136)	(51,205)	(19,069)	1
	55100520	Camp Allowance	(9,504)	(4,752)	(5,038)	(286)	0
	55100540	District Allowance	(18,444)	(9,222)	(9,223)	(1)	0
	55100550	Shark Bay Allowance	(48,637)	(24,318)	(23,270)	1,048	(0)
	55100560	Fringe Benefits - Works Superv	(6,500)	(3,252)	0	3,252	(1)
	55100565	Long Service Leave	(19,443)	(9,720)	0	9,720	(1)
	55100570	Other Allowances	(6,000)	(3,000)	(794)	2,206	(1)
	55100585	Public Holidays	(26,894)	(13,446)	(14,454)	(1,008)	0
	55100600	Rostered Days Off	(4,989)	(2,496)	(883)	1,613	(1)
	55100630	Sick Leave	(22,412)	(11,208)	(9,192)	2,016	(0)
	55100640	Staff Medicals	(1,000)	(498)	(261)	237	(1)
	55100650	Staff Meetings	(6,000)	(3,000)	(1,522)	1,478	(1)
	55100660	Staff Training	(25,000)	(12,498)	(2,984)	9,514	(1)
	55100665	Voluntary Services Leave	0	0	(470)	(470)	0
	55100670	Superannuation - CC Super 3.5%	0	0	0	0	0
	55100675	Superannuation - Occupational SG 9.25%	(85,466)	(42,732)	(34,088)	8,644	(0)
	55100685	Workers Compensation Ins.	(28,153)	(28,153)	(28,153)	0	0
	55100690	Works Clothing & Safety Equip	0	0	(64)	(64)	0
	55101556	Allocation Of Deputy Works Supervisor	(15,658)	(7,830)	(7,287)	543	(0)
	55101559	Allocation Of Works Supervisor	(42,636)	(21,318)	(22,118)	(800)	0
	55101580	Less Public Works Overheads Allocated Works/Services	652,478	326,238	267,770	(58,468)	(0)
	55100580	PPL Leave	0	0	(3,733)	(3,733)	0
	Employment Costs Total		221,474	96,659	53,031	(43,628)	(6)
	Materials & Contracts						
	55100660	Staff Training	0	0	(1,936)	(1,936)	0
	55100690	Works Clothing & Safety Equip	(6,200)	(3,102)	(8,727)	(5,625)	2
	55100773	Telephone - Works Supervisor	(1,200)	(600)	(865)	(265)	0
	Materials & Contracts Total		(7,400)	(3,702)	(11,527)	(7,825)	2
	Insurance						
	55101480	Insurance On Works	(42,166)	(42,166)	(42,166)	(0)	0
	Insurance Total		(42,166)	(42,166)	(42,166)	(0)	0
	Plant & Overhead Costs						
	55100650	Staff Meetings	0	0	(142)	(142)	0
	55100660	Staff Training	0	0	(519)	(519)	0
	Plant & Overhead Costs Total		0	0	(662)	(662)	0
	Utility Charges						
	55100775	Utilities - Works Supervisor	(3,500)	(1,752)	(913)	839	(1)
	Utility Charges Total		(3,500)	(1,752)	(913)	839	(1)
	Activity Based Distribution						
	55101600	Governance Overheads Allocated	(168,408)	(84,204)	(66,493)	17,711	(0)
	Activity Based Distribution Total		(168,408)	(84,204)	(66,493)	17,711	(0)
	Operating Statement Total		(0)	(35,165)	(68,730)	(33,565)	(5)
Operating Expenditure Total			(0)	(35,165)	(68,730)	(33,565)	(5)
Salaries & Wages							
Operating Expenditure	Operating Statement						
	Employment Costs						
	55401570	Gross Total Salaries & Wages	(1,833,663)	(916,830)	(842,212)	74,618	(0)
	55401590	Less Salaries/Wages Allocated	1,833,663	916,830	842,212	(74,618)	(0)
	Employment Costs Total		0	0	0	0	(0)
	Operating Statement Total		0	0	0	0	(0)
Operating Expenditure Total			0	0	0	0	(0)
Stock Purchases & Issues							
Operating Expenditure	Operating Statement						
	Materials & Contracts						
	55301653	Purchases - Bulk Fuel Depot	(125,000)	(62,502)	(34,022)	28,480	(1)
	55301654	Issues - Bulk Fuel Depot	125,000	62,502	44,646	(17,856)	(0)
	55301657	Purchases - Bulk Fuel Tanker	(58,500)	(29,250)	(24,611)	4,639	(1)
	55301658	Issues - Bulk Fuel Tanker	58,500	29,250	37,889	8,639	0
	55301661	Purchases Emulsion	(500)	(252)	0	252	(1)
	55301662	Issues - Emulsion	500	252	0	(252)	(1)
	55301663	Purchases - Engine Oil Stock	(1,200)	(600)	(724)	(124)	0
	55301664	Issues - Engine Oil	1,200	600	0	(600)	(1)
	55301667	Purchases-Gear/Diff Oil Stock	(500)	(252)	(718)	(466)	2
	55301668	Issues - Gear Oil	500	252	0	(252)	(1)
	55301669	Purchases - Grease Stock	(250)	(126)	(397)	(271)	2
	55301670	Issues - Grease	250	126	0	(126)	(1)
	55301673	Purchases-Hydraulic Oil Stock	0	0	(639)	(639)	0
	Materials & Contracts Total		0	0	21,424	21,424	(2)
	Operating Statement Total		0	0	21,424	21,424	(2)
Operating Expenditure Total			0	0	21,424	21,424	(2)

Confirmed at the Ordinary meeting of Council 26 March 2014, Signed by the President Cr Cowell

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Unclassified								
Operating Income	Operating Statement							
	Other Revenue							
	55503690	Workers Comp Reimbursement	0	0	1,878	1,878	0	
	55504460	Refunds Income	10,000	9,820	8,627	(1,193)	(0)	
	Other Revenue Total		10,000	9,820	10,505	685	(0)	
	Operating Statement Total		10,000	9,820	10,505	685	(0)	
Operating Income Total			10,000	9,820	10,505	685	(0)	
Operating Expenditure	Operating Statement							
	Employment Costs							
	55501645	Workers Compensation	0	0	(1,878)	(1,878)	0	
	Employment Costs Total		0	0	(1,878)	(1,878)	0	
	Materials & Contracts							
	55501290	Regional Alliance	(20,000)	(10,002)	0	10,002	(1)	
	Materials & Contracts Total		(20,000)	(10,002)	0	10,002	(1)	
	Other Expenses							
	55501280	Refunds Expenditure	(10,000)	(4,998)	(4,184)	814	(0)	
	Other Expenses Total		(10,000)	(4,998)	(4,184)	814	(0)	
	Operating Statement Total		(30,000)	(15,000)	(6,061)	8,939	(1)	
Operating Expenditure Total			(30,000)	(15,000)	(6,061)	8,939	(1)	
Other Property And Services Total			(20,000)	(32,002)	(37,509)	(35,428)	(12)	
Grand Total			(4,652,872)	(540,242)	(652,015)	(111,773)	(471)	

12.3 FINANCIAL REPORTS TO 31 JANUARY 2014

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved

Cr Prior

Seconded

Cr Capewell

Officer Recommendation

That the monthly financial reports to 31 January 2014 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 January 2014** are attached.

Voting Requirements

Absolute Majority Required.

Signature

Chief Executive Officer

P Anderson

Date of Report

17 February 2014

Shire of Shark Bay

MONTHLY FINANCIAL REPORT

For the Period Ended 31st January 2014

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31st January 2014							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		14,060	10,690	28,727	18,037	168.72%	▲
General Purpose Funding		1,164,046	545,987	597,626	51,639	9.46%	▲
Law, Order and Public Safety		36,260	19,021	27,633	8,612	45.28%	▲
Health		1,950	1,127	977	(150)	(13.31%)	
Housing		86,810	50,400	54,481	4,081	8.10%	
Community Amenities		753,306	713,695	213,780	(499,915)	(70.05%)	▼
Recreation and Culture		240,300	141,639	149,901	8,262	5.83%	▲
Transport		507,391	259,489	113,021	(146,468)	(56.44%)	▼
Economic Services		844,470	419,328	204,443	(214,885)	(51.25%)	▼
Other Property and Services		10,000	9,820	13,299	3,479	35.43%	
Total (Ex. Rates)		3,658,593	2,171,196	1,403,887	(767,309)		
Operating Expense							
Governance		(342,988)	(203,258)	(218,660)	(15,402)	(7.58%)	▼
General Purpose Funding		(102,278)	(59,647)	(55,520)	4,127	6.92%	
Law, Order and Public Safety		(218,156)	(129,755)	(140,735)	(10,980)	(8.46%)	▼
Health		(63,029)	(36,771)	(21,285)	15,486	42.11%	▲
Education and Welfare		0	0	0	0		
Housing		(118,378)	(81,586)	(55,722)	25,864	31.70%	▲
Community Amenities		(1,480,045)	(861,170)	(405,003)	456,167	52.97%	▲
Recreation and Culture		(1,644,299)	(984,386)	(897,650)	86,736	8.81%	▲
Transport		(1,831,614)	(1,073,303)	(1,001,272)	72,031	6.71%	▲
Economic Services		(1,109,685)	(639,189)	(380,439)	258,750	40.48%	▲
Other Property and Services		(30,000)	(56,595)	(171,574)	(114,979)	(203.16%)	▼
Total		(6,940,472)	(4,125,660)	(3,347,860)	777,800		
Funding Balance Adjustment							
Add back Depreciation		1,988,668	1,160,047	1,124,456	(35,591)	(3.07%)	
Adjust (Profit)/Loss on Asset Disposal	8	(22,000)	(9,103)	68,140	77,243	(848.55%)	
Adjust Provisions and Accruals		0	0	0	0		
Net Operating (Ex. Rates)		(1,315,211)	(803,520)	(751,377)	52,143		
Capital Revenues							
Grants, Subsidies and Contributions	#	8,498,418	4,708,277	2,146,436	(2,561,841)	(54.41%)	▼
Proceeds from Disposal of Assets	8	284,000	142,000	74,000	(68,000)	(47.89%)	▼
Transfer from Reserves	7	373,000	0	0	0		
Total		9,155,418	4,850,277	2,220,436	(2,629,841)		
Capital Expenses							
Land and Buildings	8	(2,580,182)	(1,216,968)	(776,950)	440,018	36.16%	▲
Infrastructure - Roads	8	(1,145,682)	(569,117)	(410,203)	158,914	27.92%	▲
Infrastructure - Public Facilities	8	(6,197,251)	(1,174,989)	(529,415)	645,574	54.94%	▲
Infrastructure - Footpaths	8	(100,000)	(79,162)	(42,418)	36,744	46.42%	▲
Infrastructure - Drainage	8	(60,000)	0	0	0		
Heritage Assets	8	(25,000)	(5,000)	(20,141)	(15,141)	(302.82%)	▼
Plant and Equipment	8	(813,500)	(16,750)	(228,295)	(211,545)	(1262.95%)	▼
Furniture and Equipment	8	(38,000)	(30,926)	(7,951)	22,975	74.29%	▲
Loan Principal	#	(99,264)	(42,859)	(79,955)	(37,096)	(86.55%)	▼
Transfer to Reserves	7	(306,147)	0	0	0		
Total		(11,365,026)	(3,135,771)	(2,095,327)	1,040,444		
Net Capital		(2,209,608)	1,714,506	125,110	(1,589,397)		
Total Net Operating + Capital		(3,524,819)	910,986	(626,267)	(1,537,253)		
Opening Funding Surplus(Deficit)	3	2,434,615	2,434,615	2,623,870	189,255	7.77%	▲
Rate Revenue	9	1,090,204	1,089,509	1,082,569	(6,940)	(0.64%)	
Closing Funding Surplus(Deficit)	3	0	4,435,110	3,080,172	(1,354,938)		
Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.							▲ ▼

<p style="text-align: center;">Shire of Shark Bay</p> <p style="text-align: center;">NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</p> <p style="text-align: center;">For the Period Ended 31st January 2014</p>									
1. SIGNIFICANT ACCOUNTING POLICIES									
The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:									
(a) Basis of Accounting									
This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).									
(b) The Local Government Reporting Entity									
All Funds through which the Council controls resources to carry on its functions have been included in this statement.									
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.									
All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.									
(c) Rounding Off Figures									
All figures shown in this statement are rounded to the nearest dollar.									
(d) Rates, Grants, Donations and Other Contributions									
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.									
(e) Goods and Services Tax									
In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.									
(f) Cash and Cash Equivalents									
Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.									
For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.									
(g) Trade and Other Receivables									
Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.									
Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.									

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31st January 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(h) Inventories									
General									
Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.									
Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.									
Land Held for Resale									
Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.									
Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.									
Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.									
(i) Fixed Assets									
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.									
Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.									
(j) Depreciation of Non-Current Assets									
All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.									
Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:									
Buildings					25 to 50 years				
Construction other than Buildings (Public Facilities)					5 to 50 years				
Furniture and Equipment					4 to 10 years				
Plant and Equipment					5 to 15 years				
Heritage Assets					25 to 50 years				
Roads					25 years				
Footpaths					50 years				
Sewerage Piping					75 years				
Water Supply Piping and Drainage Systems					75 years				

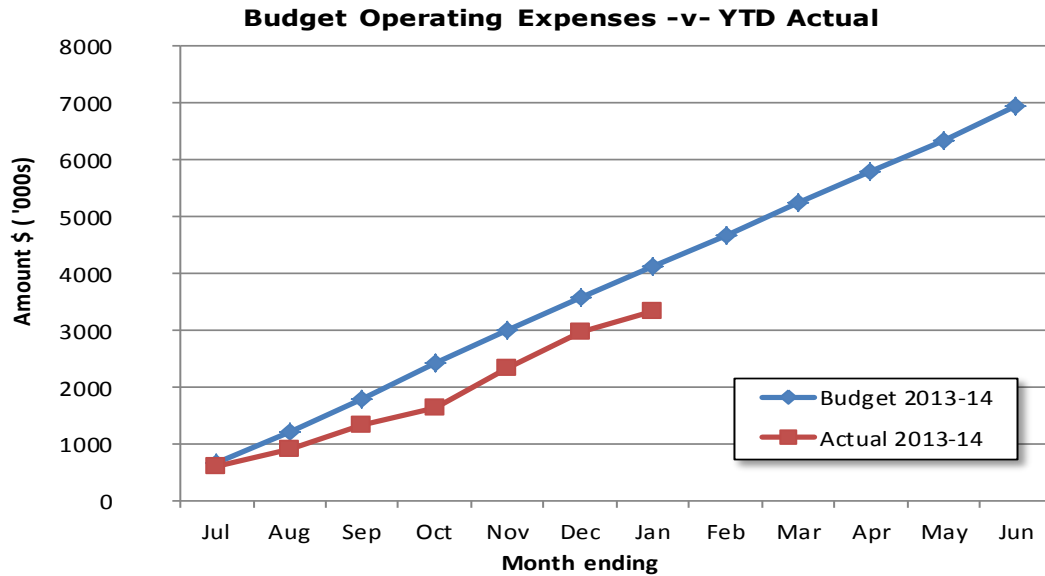
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31st January 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(k) Trade and Other Payables									
Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.									
(l) Employee Benefits									
The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:									
(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)									
The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.									
(ii) Annual Leave and Long Service Leave (Long-term Benefits)									
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.									
(m) Interest-bearing Loans and Borrowings									
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.									
After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.									
Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.									
Borrowing Costs									
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.									
(n) Provisions									
Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.									
Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.									
(o) Current and Non-Current Classification									
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.									

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31st January 2014									
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)								
(p)	Nature or Type Classifications								
	Rates								
	All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.								
	Operating Grants, Subsidies and Contributions								
	Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.								
	Non-Operating Grants, Subsidies and Contributions								
	Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.								
	Profit on Asset Disposal								
	Profit on the disposal of assets including gains on the disposal of long term investments.								
	Losses are disclosed under the expenditure classifications.								
	Fees and Charges								
	Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.								
	Service Charges								
	Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.								
	Interest Earnings								
	Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.								
	Other Revenue / Income								
	Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.								
	Employee Costs								
	All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.								
	Materials and Contracts								
	All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.								
	Utilities (Gas, Electricity, Water, etc.)								
	Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.								

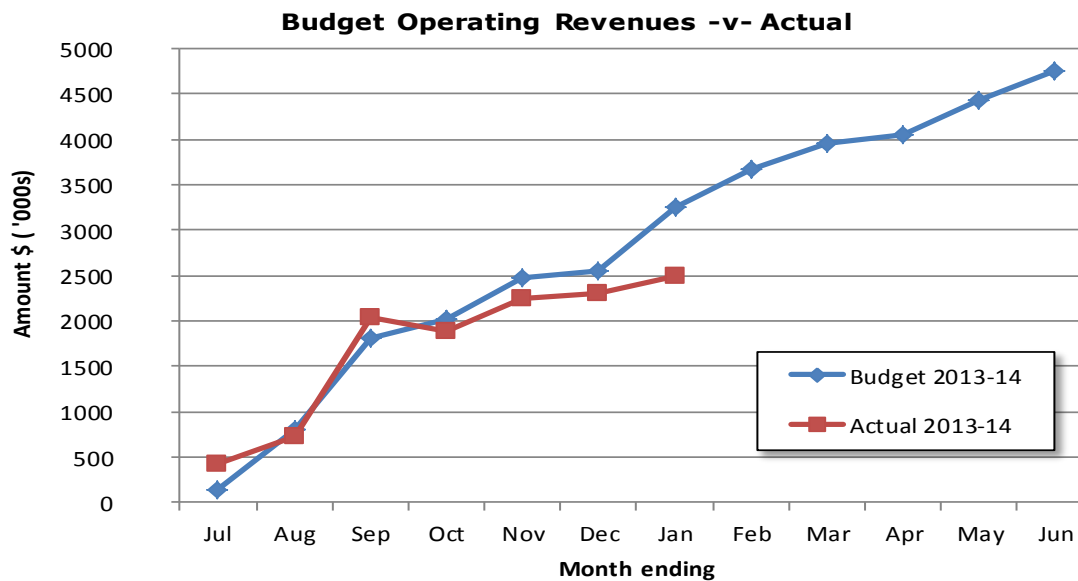
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31st January 2014									
✓	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)								
	(q) Nature or Type Classifications (Continued)								
	Insurance								
	All insurance other than worker's compensation and health benefit insurance included as a cost of employer								
	Loss on asset disposal								
	Loss on the disposal of fixed assets.								
	Depreciation on non-current assets								
	Depreciation expense raised on all classes of assets.								
	Interest expenses								
	Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.								
	Other expenditure								
	Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.								
	(r) Statement of Objectives								
	In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.								
	Council operations as disclosed in this statement encompass the following service orientated activities/programs:								
	GOVERNANCE								
	Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).								
	GENERAL PURPOSE FUNDING								
	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.								
	LAW, ORDER, PUBLIC SAFETY								
	Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.								
	HEALTH								
	Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.								
	HOUSING								
	Provision and maintenance of rented housing accommodation for pensioners and employees.								
	COMMUNITY AMENITIES								
	Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.								
	RECREATION AND CULTURE								
	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.								
	TRANSPORT								
	Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.								
	ECONOMIC SERVICES								
	Tourism, community development, pest control, building services, caravan parks and private works.								
	OTHER PROPERTY & SERVICES								
	Plant works, plant overheads and stock of materials.								

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Operating Expenses

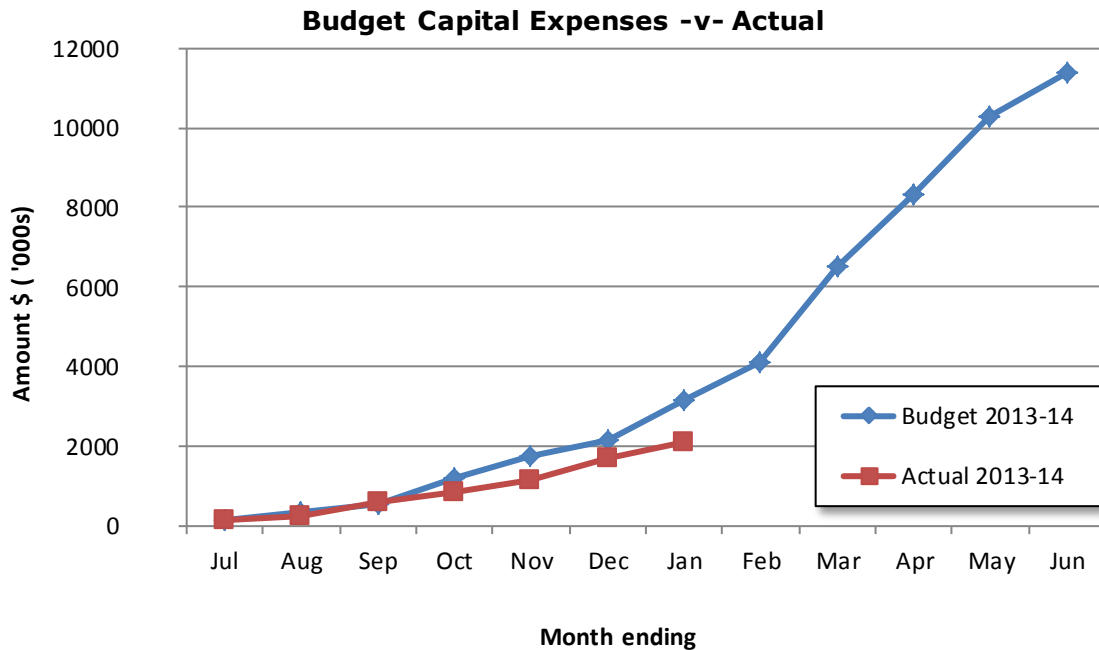


Comments/Notes - Operating Revenues

The Actual Operating Revenue decreased in October due to a Credit Note being posted for Useless Loop funding income.

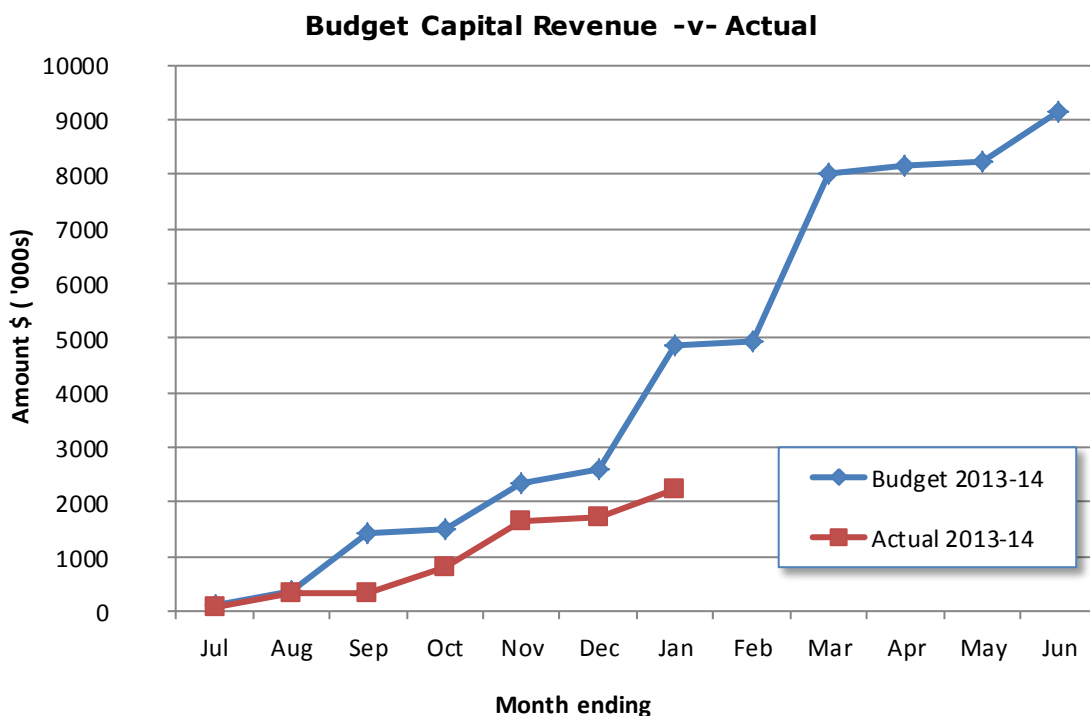
Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

This includes Reserves movement.



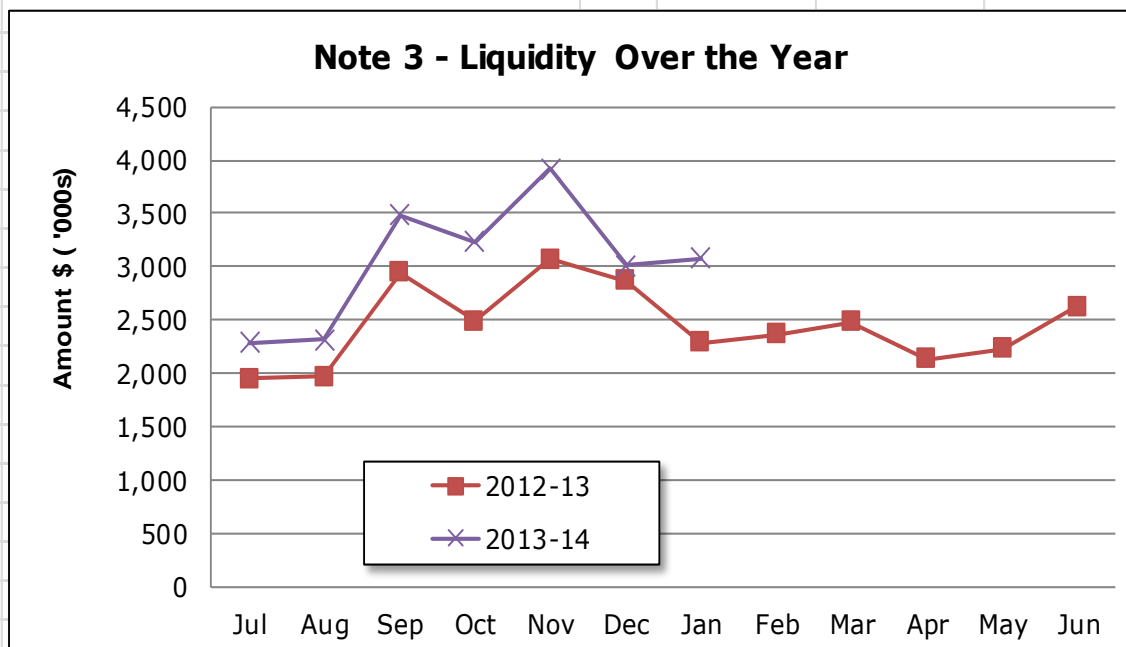
Comments/Notes - Capital Revenues

This includes Reserves movement.

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Jan 2014	30th June 2013	YTD 31 Jan 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,120,323	1,371,960	2,403,995
Cash Restricted	4	1,873,669	3,201,625	1,914,958
Receivables - Rates	6	305,515	6,217	111,739
Receivables -Other	6	749,168	366,815	303,042
Interest / ATO Receivable/Trust		94,584	26,229	0
Inventories		139,426	139,424	132,355
		5,282,685	5,112,270	4,866,089
Less: Current Liabilities				
Payables		(101,538)	(387,426)	(661,597)
Provisions		(227,306)	(227,306)	0
		(328,844)	(614,732)	(661,597)
Less: Cash Reserves	7	(1,873,669)	(1,873,668)	(1,914,958)
Net Current Funding Position		3,080,172	2,623,870	2,289,534



Comments - Net Current Funding Position

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31st January 2014								
Note 4: CASH AND INVESTMENTS								
		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
	Municipal Bank Account	1.25%	499,617			499,617	BankWest	At Call
	Telenet Saver	2.50%	1,241,089			1,241,089	BankWest	At Call
	Trust Bank Account	0.00%			15,928	15,928	BankWest	At Call
	Cash On Hand	Nil	700			700	N/A	On Hand
(b) Term Deposits								
	Municipal Gold	4.25%	378,917	1,873,669		2,252,586	BankWest	21-Feb-14
	Trust	4.25%			80,487	80,487	BankWest	21-Feb-14
	Total		2,120,323	1,873,669	96,415	4,090,407		
Comments/Notes - Investments								

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

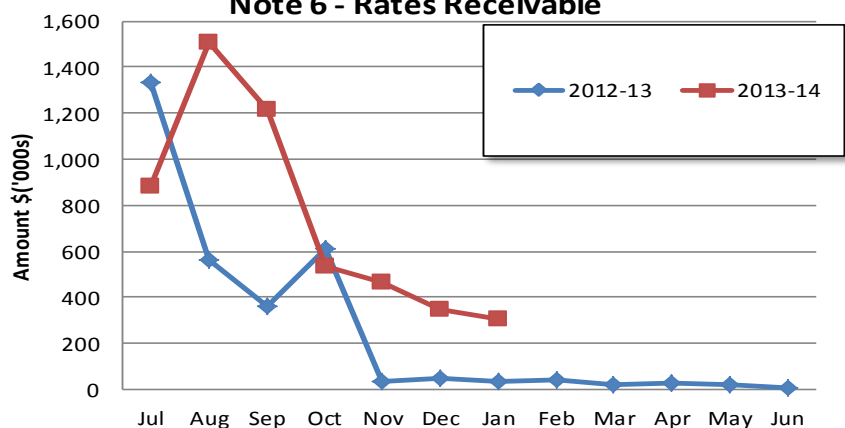
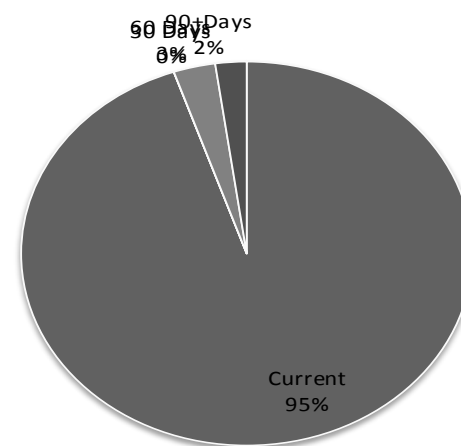
Note 6: RECEIVABLES**Receivables - Rates Receivable**

	YTD 31 Jan 2014	YTD 30 June 2013
Opening Arrears Previous Years	\$ 6,217	\$ 12,873
Levied this year	1,119,537	1,010,102
Less Collections to date	(820,239)	(1,016,758)
Equals Current Outstanding	305,515	6,217
Net Rates Collectable	305,515	6,217
% Collected	72.86%	99.39%

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	709,889	80	22,449	16,750
Total Receivables General Outstanding				749,168

Amounts shown above include GST (where applicable)

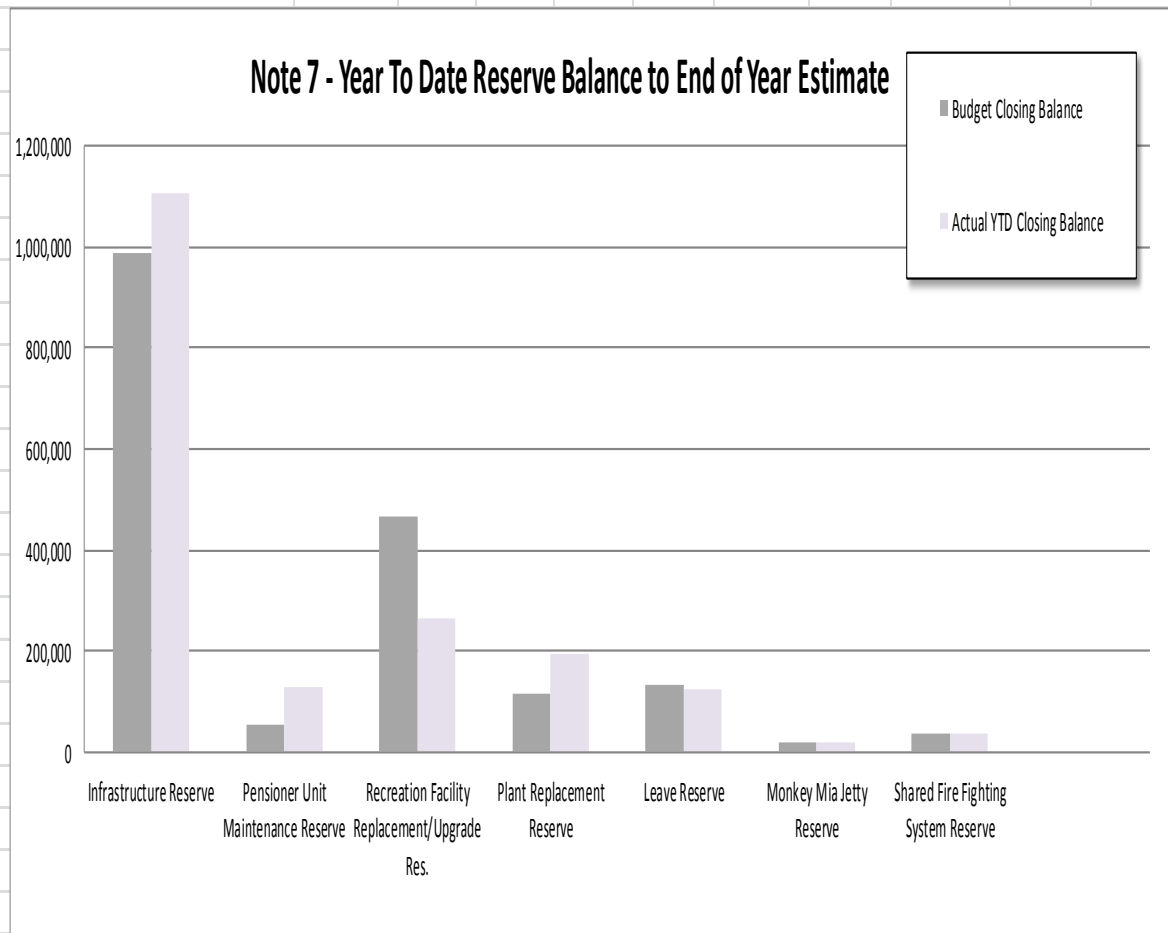
Note 6 - Rates Receivable**Note 6 - Accounts Receivable (non-rates)**

Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

MINUTES OF THE ORDINARY COUNCIL MEETING
26 FEBRUARY 2014

Shire of Shark Bay										
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY										
For the Period Ended 31st January 2014										
Note 7: Cash Backed Reserve										
2013-14										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,106,067	\$ 0	\$ 0	\$ 80,532	\$ 0	\$ (200,000)	\$ 0		\$ 986,599	\$ 1,106,067
Pensioner Unit Maintenance Reserve	127,230	0	0	7,614	0	(83,000)	0		51,844	127,230
Recreation Facility Replacement/Upgrade Res.	266,106	0	0	200,648	0	0	0		466,754	266,106
Plant Replacement Reserve	194,803	0	0	8,340	0	(90,000)	0		113,143	194,803
Leave Reserve	125,335	0	0	6,696	0	0	0		132,031	125,335
Monkey Mia Jetty Reserve	18,466	0	0	790	0	0	0		19,256	18,466
Shared Fire Fighting System Reserve	35,662	0	0	1,527	0	0	0		37,189	35,662
	1,873,669	0	0	306,147	0	(373,000)	0		1,806,816	1,873,669



Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31st January 2014								
Note 8: CAPITAL DISPOSALS AND ACQUISITIONS								
Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Current Budget			
					YTD 31 Jan 2014			
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
				Plant and Equipment				
			0	CEO Vehicle	(4,000)	0	4,000	
			0	EMFA Vehicle	(8,000)	0	8,000	
			0	EMTED Vehicle	(10,000)	0	10,000	
			0	Water Tanker	0	0	0	
150,000	(7,860)	74,000	(68,140)	Front End Loader	20,000	(68,140)	(88,140)	
			0	Community Bus	10,000	0	(10,000)	
			0	Country Ute	2,000	0	(2,000)	
			0	Town Ute	12,000	0	(12,000)	
150,000	(7,860)	74,000	(68,140)		22,000	(68,140)	(90,140)	
Comments - Capital Disposal/Replacements								

Summary Acquisitions	Current Budget			
	YTD 31 Jan 2014			
	Annual Budget	Actual	Variance	
	\$	\$	\$	
Land and Buildings	2,580,182	776,950	(1,803,232)	
Infrastructure Assets - Roads	1,145,682	410,203	(735,479)	
Infrastructure Assets - Public Facilities	6,197,251	529,415	(5,667,836)	
Infrastructure Assets - Footpaths	100,000	42,418	(57,582)	
Infrastructure Assets - Drainage	60,000	0	(60,000)	
Heritage Assets	25,000	20,141	(4,859)	
Plant and Equipment	813,500	228,295	(585,205)	
Furniture and Equipment	38,000	7,951	(30,049)	
Capital Totals	10,959,615	2,015,371	(8,944,244)	

Land and Buildings	Current Budget		
	YTD 31 Jan 2014		
	Budget	Actual	Variance
	\$	\$	\$
Shire Office Carpark Capital Works	50,000	0	(50,000)
Shire Offices - Upgrade & Refurbish	0	28	28
Emergency Services Building Site Work	100,000	33,618	(66,382)
Emergency Services Building Construct	1,229,000	558,280	(670,720)
Capital Works 5 Spaven Way	5,000	0	(5,000)
Capital Works 65 Brockman St	5,000	0	(5,000)
Capital Works 80 Durlacher St	10,000	0	(10,000)
Capital Works 51 Durlacher St	5,000	8,469	3,469
Construction Staff Housing Sunter Place	806,682	59,446	(747,236)
Pensioner Units Capital Maint	15,000	15,642	642
Pensioner Units Fencing	30,000	39,727	9,727
Pensioner Units Exterior Painting	18,000	0	(18,000)
Pensioner Units Capital Plumbing	10,000	0	(10,000)
Pensioner Units Landscaping	10,000	0	(10,000)
Denham Town Hall Capital Works	25,000	0	(25,000)
Crc Landscaping And Car Park	20,000	35,115	15,115
Crc Fencing	25,000	17,467	(7,533)
Crc - Old Jail Restoration Plan	16,500	51	(16,449)
Foreshore Public Toilets	100,000	0	(100,000)
Public Conveniences Town Oval - Capit	30,000	0	(30,000)
Sport and Recreation Centre Capital Wo	50,000	0	(50,000)
Recreation Centre Construction	0	16	16
Depot Shed Resheeting	20,000	9,091	(10,909)
Capital Totals	2,580,182	776,950	(1,803,232)
Infrastructure Assets - Roads	Current Budget		
	YTD 31 Jan 2014		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
Ocean Park Road - Country Roads	17,328	16,331	(997)
Useless Loop Road Rrg	324,923	2,387	(322,536)
Stella Rowley Drive Rrg	90,000	0	(90,000)
Woodleigh/Byro Road-Rrg-(Cap)	193,066	214,846	21,780
Little Lagoon Road (Seal) R2R	60,000	0	(60,000)
Hughes Street-Reseals(Capital) R2R	40,308	52,904	12,596
Durlacher Street-Reseals (Cap) R2R	182,415	0	(182,415)
Barnard Street - Seal R2R	102,642	116,082	13,440
Knight Terrace- Capital Works	5,000	4,499	(501)
Francis Street - Capital Works	110,000	0	(110,000)
Welcome Signage	20,000	3,155	(16,845)
Capital Totals	1,145,682	410,203	(735,479)

26 FEBRUARY 2014

Infrastructure Assets - Public Facilities	Current Budget		
	YTD 31 Jan 2014		
	Budget	Actual	Variance (Under)Over
		\$	\$
Refuse Site Shed	87,000	0	(87,000)
Refuse Site Recycling Initiatives	291,341	0	(291,341)
Refuse Site Capital Maintenance	30,000	0	(30,000)
Swimming Pontoon Capital	80,000	0	(80,000)
Foreshore Bbq Facilities	8,600	51	(8,549)
Foreshore Gazebo Re-Roofing	9,500	51	(9,449)
Foreshore - Playground Equipment Cap	100,000	0	(100,000)
Rock Wall - Capital Works	10,000	0	(10,000)
Knight Terrace Boat Ramp	0	125	125
Denham Recreation Jetty Replacement	2,200,000	0	(2,200,000)
Fencing - Multi Purpose Courts	30,000	0	(30,000)
Sb Recreation Centre Grounds	720,000	127,483	(592,517)
Charlie Sappie Park Capital Works	15,000	0	(15,000)
Town Oval Shade Shelter Upgrade	6,500	11,506	5,006
Town Oval Bore Capital	10,000	444	(9,557)
Interpretive Signage Parks & Gardens	0	0	0
Digital TV Upgrade	300,000	313,174	13,174
HMAS Sydney II Memorials	70,000	60,022	(9,978)
Monkey Mia Boat Car Park Plan	9,310	6,529	(2,781)
Monkey Mia Jetty Capital Works	2,200,000	0	(2,200,000)
Denham Commercial Jetty Capital Work	5,000	0	(5,000)
Winch House and Jinker Capital Works	15,000	0	(15,000)
Monkey Mia Boat Ramp Capital		0	0
Marina Development Planning		1,981	1,981
Monkey Mia Bore Replacement		8,049	8,049
Capital Totals	6,197,251	529,415	(5,667,836)

Infrastructure Assets - Footpaths	Current Budget		
	YTD 31 Jan 2014		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
Hughes St Footpath Construction	50,000	32,226	(17,774)
Footpath Construction (As Per Denham	50,000	10,192	(39,808)
Capital Totals	100,000	42,418	(57,582)

Infrastructure Assets - Drainage	Current Budget		
	YTD 31 Jan 2014		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
Drainage/Sump Construction	30,000	0	(30,000)
Foreshore Drainage Capital Works	30,000	0	(30,000)
Capital Totals	60,000	0	(60,000)

Heritage Assets	Current Budget)		
	YTD 31 Jan 2014		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
Day Care Centre Capital Works	5,000	4,630	(370)
Velsheda / Galla - Capital Works	5,000	0	(5,000)
Cape Inscription Restoration Capital	15,000	15,511	511
Capital Totals	25,000	20,141	(4,859)
Plant and Equipment	Current Budget		
	YTD 31 Jan 2014		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
CEO Vehicle Replacement	68,000	0	(68,000)
EMFA Vehicle Replacement	48,000	0	(48,000)
EMTED Vehicle Replacement	45,000	0	(45,000)
DFES -SES Capital Expenditure	0	0	0
Loop Ses Personnel Carrier	76,000	0	(76,000)
Loop Ses Rescue Equipment	4,500	0	(4,500)
Community Bus	110,000	0	(110,000)
Depot Tools and Major Plant	15,000	4,416	(10,584)
Country Ute Replacement	45,000	0	(45,000)
Town Ute Replacement	44,000	0	(44,000)
Semi Water Tanker	120,000	0	(120,000)
Water Tanker/Trailer - Evanco 2000L	8,000	0	(8,000)
Front-End Loader	230,000	223,879	(6,121)
Capital Totals	813,500	228,295	(585,205)
Furniture and Equipment	Current Budget		
	YTD 31 Jan 2014		
	Budget	Actual	Variance (Under)Over
	\$	\$	\$
Computer Hardware Upgrade/New	5,000	0	(5,000)
Computer Software Upgrade/New	5,000	1,700	(3,300)
Office Furniture & Equipment	5,000	0	(5,000)
Council Chambers Furniture and Equipment	2,000	0	(2,000)
SBDC - Furniture & Equipment	16,000	5,640	(10,360)
Communications Upgrade	5,000	611	(4,389)
Capital Totals	38,000	7,951	(30,049)

MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay													
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY													
For the Period Ended 31st January 2014													
Note 9: RATING INFORMATION			Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
RATE TYPE													
Differential General Rate													
GRV			8.1923	303	3,996,587	327,412	(1,961)	0	325,451	327,912	0	0	327,912
GRV - Commercial			8.1923	54	3,762,267	327,118	0	0	327,118	308,216	0	0	308,216
GRV - Industrial			8.1923	39	548,945	49,579	0	0	49,579	45,217	0	0	45,217
UV			18.4012	4	654,884	123,543	(4,174)	0	119,369	124,507	0	0	124,507
UV Mining			18.4012	12	597,632	113,606	0	0	113,606	109,971	0	0	109,971
UV Pastoral			10.1643	12	757,960	77,041	0	0	77,041	77,041	0	0	77,041
Sub-Totals				424	10,318,275	1,018,299	(6,135)	0	1,012,164	992,864	0	0	992,864
Minimum Rates			Minimum \$										
GRV			727.00	169	962,409	122,863	0	0	122,863	122,863	0	0	122,863
GRV - Commercial			727.00	26	177,274	3,635	0	0	3,635	18,902	0	0	18,902
GRV - Industrial			727.00	6	46,233	0	0	0	0	4,362	0	0	4,362
UV			727.00	5	7,193	0	0	0	0	3,635	0	0	3,635
UV Mining				5	134	0	0	0	0	3,635	0	0	3,635
Sub-Totals				211	1,193,243	126,498	0	0	126,498	153,397	0	0	153,397
UV Pastoral Concession									1,138,662				1,146,261
Concession									(53,057)				(53,057)
Amount from General Rates									(3,036)				(3,000)
									1,082,569				1,090,204
Ex-Gratia Rates									0				6,886
Specified Area Rates									36,968				36,968
Totals									1,119,537				1,134,058
Comments - Rating Information													
All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.													
The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.													
The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.													

MINUTES OF THE ORDINARY COUNCIL MEETING
26 FEBRUARY 2014

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31st January 2014									
10. INFORMATION ON BORROWINGS									
(a) Debenture Repayments									
Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 48 - McCleary Property	100,532		20,636	20,636	79,896	79,896	1,544	3,522	
Loan 48 - McCleary Property - Shire Office	85,638		24,224	24,224	61,414	61,414	2,679	4,135	
Loan 53 - Staff Housing	130,161		16,235	16,236	113,926	113,925	3,465	6,663	
Loan 56 - Staff Housing	134,313		6,550	13,297	127,763	121,016	2,779	7,001	
Loan 57 - Monkey Mia Bore	300,000		12,310	24,871	287,690	275,129	2,742	11,591	
	750,644	0	79,955	99,264	670,689	651,380	13,208	32,912	
All debenture repayments were financed by general purpose revenue.									
(b) New Debentures									
No new debentures were raised during the reporting period.									

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31st January 2014								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details GL	Grant Provider	Approval	2013-14 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
		(Y/N)	\$	\$	\$	\$	Received	Not Received
							\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	753,968	0	753,968	0	367,253	386,715
Grants Commission - Roads	WALGGC	Y	194,564	0	194,564	0	96,752	97,813
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv	Y	7,160	0	7,160	0	5,370	1,790
Grant FESA - SES	Dept. of Fire & Emergency Serv	Y	23,000	0	23,000	0	16,331	6,669
FESA SES Capital Grants	Dept. of Fire & Emergency Serv	Y	560,500	0	0	560,500	301,368	259,132
Grants - Other Law, Order and Public Safety	LotteryWest & GDC \$100K	Y	349,000	0	0	349,000	0	349,000
Contribution - SES			300,000	0	0	300,000	167,435	132,565
HOUSING								
Grants - Staff Housing	Regional Development & Lands	Y	378,341	0	0	378,341	378,341	0
COMMUNITY AMENITIES								
Grants - Waste Disposal	Country Local Govt. Fund	Y	378,341	0	0	378,341	0	378,341
Grants - Town Planning and Regional Development	Dept. Regional Development	N	500,000	0	500,000	0	0	500,000
RECREATION AND CULTURE								
Denham Hall Hire - Contra	Shire of Shark Bay		4,000	0	4,000	0	0	4,000
Grants - Public Facilities	Country Local Govt. Fund	Y	154,832	0	0	154,832	54,832	100,000
Grants - Recreation and Culture	LotteryWest	Y	556,500	0	0	556,500	300,000	256,500
Grant - Recreation Jetty Replacement Denham	Dept. Regional Development	N	2,200,000	0	0	2,200,000	0	2,200,000
Walk Trail Grant Funding	LotteryWest	N	1,500	0	1,500	0	0	1,500
Contributions & Donations Sport and Recreation	LotteryWest	Y	500,000	0	0	500,000	0	500,000
Grants - Youth Activities	Dept. of Communities	Y	1,000	0	1,000	0	0	1,000
TRANSPORT								
Road Preservation Grant	State Initiative	Y	77,741	0	77,741	0	77,741	0
Useless Loop Road - Mtce	Main Roads WA	Y	314,000	0	314,000		0	314,000
Contributions - Road Projects	Ocean Park	Y	0	7,000	7,000	0	7,000	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	252,071	0	0	252,071	20,293	231,778
RRG Grants - Capital Projects	Regional Road Group	Y	335,115	0	0	335,115	295,449	39,666
Grants - Road Projects	Country Local Govt. Fund	Y	110,000	0	0	110,000	0	110,000
Grant - RBFS MM Boat Ramp Facilities	Dept. of Transport	Y	123,718	0	0	123,718	78,718	45,000
Grant - R4R Monkey Mia Jetty	Dept. of Regional Development	Y	2,000,000	0	0	2,000,000	250,000	1,750,000
ECONOMIC SERVICES								
Contributions-Seniors Projects	Council of the Aged WA	Y	500	500	1,000	0	1,000	0
Contribution - Monkey Mia Res			48,500	0	48,500	0	0	48,500
Festivals / Events - Other Grants	Various		0	4,000	4,000	0	4,000	0
Grants - Tourism and Area Promotion	Royalties for Regions	Y	300,000	0	0	300,000	300,000	0
TOTALS			10,424,351	11,500	1,937,433	8,498,418	2,721,883	7,713,968

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31st January 2014				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-Jan-14
	\$	\$	\$	\$
Shark Bay Aerobics Group	141	0	0	141
Hall Bond - Expense	0	270	(270)	0
Election Deposits	0	320	(320)	0
BCITF Levy	0	2,602	(1,862)	740
Library Card Bond	200	250	(450)	0
Bond Marina Facilities	4,306	0	0	4,306
Kerb/Footpath Deposit	2,700	2,500	0	5,200
Building Completion Bond	71,955	0	0	71,955
Denham Youth Group	1,378	1,060	(1,378)	1,060
Bond Key	2,350	1,080	(1,480)	1,950
Man in the Biosphere	701	0	0	701
Police Licensing	5,531	152,561	(155,733)	2,359
Public Open Space	0	0	0	0
Clearing Account	2,364	148	(2,512)	0
Len Thompson Trust	800	0	0	800
Community Bus	2,100	600	(1,800)	900
Policeman's Ball	751	0	(751)	0
Community Chest	6,750	0	0	6,750
Building License Levy	0	1,403	(960)	443
Fundraising Collection	170	0	0	170
Marquee Deposit	700	1,400	(2,100)	0
Public Open Space Trust Reserve	0	0	0	0
Hillside Residential Dual Use Path	0	0	0	0
Tour Sales	0	153,778	(153,658)	120
Bookeasy Sales	0	66,298	(66,418)	(120)
Unspecified Trust Items	0	0	(1,060)	(1,060)
	102,897	384,270	(390,751)	96,416

Shire of Shark Bay	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 December 2013	
Note 13: MAJOR VARIANCES	
Comments/Reason for Variance	
13.1 OPERATING REVENUES	
13.1.1 GOVERNANCE	
Increase in Reimbursements	
13.1.2 GENERAL PURPOSE FUNDING	
Increase in Investment Vs. budget	
13.1.3 LAW, ORDER AND PUBLIC SAFETY	
No Reportable variance	
13.1.4 HEALTH	
No Reportable variance	
13.1.5 HOUSING	
Reduce rent due to Vacancies at pensioner units	
13.1.6 COMMUNITY AMENITIES	
No Reportable variance	
13.1.7 RECREATION AND CULTURE	
increased income due to merchandise sales	
13.1.8 TRANSPORT	
Funding for Useless Loop Road maintenance in March/April	
13.1.9 ECONOMIC SERVICES	
timing of grant funding	
13.1.10 OTHER PROPERTY AND SERVICES	
No Reportable variance	
13.2 OPERATING EXPENSE	
13.2.1 GOVERNANCE	
Employment costs under budget	
13.2.2 GENERAL PURPOSE FUNDING	
Reduced activity based costing's allocated due to decreased wage component	
13.2.3 LAW, ORDER AND PUBLIC SAFETY	
increased costs associated with ranger patrols and full payment of SES grant	
13.2.4 HEALTH	
Reduced costs due to timing of Contractors invoices	
13.2.5 HOUSING	
reduced cost of utilities due to water supply repairs at pensioner units	
13.2.6 COMMUNITY AMENITIES	
predominately due to timing of expenditure and savings across the cost centres	
13.2.7 RECREATION AND CULTURE	
Timing of projects and allocation of budget expense	
13.2.8 TRANSPORT	
No Reportable variance	
13.2.9 ECONOMIC SERVICES	
Main Roads private works jobs to be undertaken in latter part of financial year	
13.2.10 OTHER PROPERTY AND SERVICES	
Reduced allocations of overheads to associated costs centres	

13.3 CAPITAL REVENUE**13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Grant funding not approved by cabinet

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Timing of disposals

13.3.3 PROCEEDS FROM NEW DEBENTURES

Not Applicable

13.3.4 PROCEEDS FROM SALE OF INVESTMENT

Not Applicable

13.3.5 PROCEEDS FROM ADVANCES

Not Applicable

13.3.6 SELF-SUPPORTING LOAN PRINCIPAL

Not Applicable

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Not Applicable

13.4 CAPITAL EXPENSES**13.4.1 LAND HELD FOR RESALE**

Not Applicable

13.4.2 LAND AND BUILDINGS

No Reportable Variance

13.4.3 PLANT AND EQUIPMENT

Truck Purchase undertaken in first half of year

13.4.4 FURNITURE AND EQUIPMENT

Purchases delayed due to late adoption of budget

13.4.5 INFRASTRUCTURE ASSETS - ROADS

No Reportable Variance

13.4.6 INFRASTRUCTURE ASSETS - OTHER

Delays in Expenditure due to delays in grant funding

13.4.7 PURCHASES OF INVESTMENT

Not Applicable

13.4.8 REPAYMENT OF DEBENTURES

Current expenses bought to account in accordance with auditors instructions

13.4.9 ADVANCES TO COMMUNITY GROUPS

Not Applicable

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

No Reportable Variance

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

No Reportable Variance

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay					
Detailed Schedules to 31/01/2014					
Program	Description	Annual Budget	YTD Budget	YTD Actual	Variance \$ YTD Actual/YTD Budget
Governance					
Administration Other					
Operating Income	Operating Statement				
	User Fees & Charges	100	56	360	304
	Other Revenue	13,460	11,030	27,991	16,961
	Operating Statement Total	13,560	11,086	28,351	17,265
Operating Income Total		13,560	11,086	28,351	17,265
Operating Expenditure	Operating Statement				
	Employment Costs	(703,581)	(417,660)	(347,887)	69,773
	Materials & Contracts	(180,490)	(108,625)	(132,043)	(23,418)
	Depreciation Of Assets	(53,876)	(31,423)	(36,551)	(5,128)
	Insurance	(13,798)	(13,797)	(14,156)	(359)
	Interest On Financing Costs	(17,799)	(8,322)	(8,923)	(601)
	Loss On Sale Of Assets	(22,000)	0	0	0
	Other Expenses	(10,500)	(6,125)	(8,935)	(2,810)
	Plant & Overhead Costs	(11,250)	(6,566)	(4,686)	1,880
	Utility Charges	(11,000)	(5,989)	(8,770)	(2,781)
	Activity Based Distribution	998,593	582,512	531,286	(51,226)
	Operating Statement Total	(25,701)	(15,995)	(30,665)	(14,670)
Operating Expenditure Total		(25,701)	(15,995)	(30,665)	(14,670)
Capital Expenditure	Buildings				
	Employment Costs	(12,144)	(7,084)	0	7,084
	Materials & Contracts	(25,711)	(15,001)	0	15,001
	Plant & Overhead Costs	(12,145)	(7,084)	(28)	7,056
	Buildings Total	(50,000)	(29,169)	(28)	29,141
	Furniture & Office Equip.				
	Materials & Contracts	(17,000)	(9,926)	(1,700)	8,226
	Furniture & Office Equip. Total	(17,000)	(9,926)	(1,700)	8,226
	Plant, Equip. & Vehicles				
	Materials & Contracts	(161,000)	0	0	0
	Plant, Equip. & Vehicles Total	(161,000)	0	0	0
Capital Expenditure Total		(228,000)	(39,095)	(1,728)	37,367
Members Of Council					
Operating Income	Operating Statement				
	Other Revenue	500	(396)	376	772
	Operating Statement Total	500	(396)	376	772
Operating Income Total		500	(396)	376	772
Operating Expenditure	Operating Statement				
	Employment Costs	(860)	(504)	0	504
	Materials & Contracts	(121,720)	(71,015)	(80,869)	(9,854)
	Depreciation Of Assets	0	0	(71)	(71)
	Insurance	(5,207)	(5,207)	(3,299)	1,908
	Other Expenses	(80,875)	(47,173)	(46,898)	275
	Plant & Overhead Costs	(120)	(70)	0	70
	Activity Based Distribution	(108,506)	(63,294)	(56,859)	6,435
	Operating Statement Total	(317,288)	(187,263)	(187,995)	(732)
Operating Expenditure Total		(317,288)	(187,263)	(187,995)	(732)
Governance Total		(548,520)	(231,663)	(191,662)	40,001
General Purpose Funding					
Rates					
Operating Income	Operating Statement				
	Interest Earned	5,000	2,919	2,390	(529)
	Rates	1,134,058	1,126,477	1,119,538	(6,939)
	User Fees & Charges	3,100	2,056	3,894	1,838
	Operating Statement Total	1,142,158	1,131,452	1,125,821	(5,631)
Operating Income Total		1,142,158	1,131,452	1,125,821	(5,631)
Operating Expenditure	Operating Statement				
	Materials & Contracts	(4,500)	(2,618)	(3,847)	(1,229)
	Activity Based Distribution	(40,097)	(23,387)	(21,179)	2,208
	Operating Statement Total	(44,597)	(26,005)	(25,026)	979
Operating Expenditure Total		(44,597)	(26,005)	(25,026)	979

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

General Purpose Income					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	948,532	474,266	464,005	(10,262)
	Operating Statement Total	948,532	474,266	464,005	(10,262)
Operating Income Total		948,532	474,266	464,005	(10,262)
Interest On Investments					
Operating Income	Operating Statement				
	Interest Earned	141,261	16,451	76,165	59,714
	Operating Statement Total	141,261	16,451	76,165	59,714
Operating Income Total		141,261	16,451	76,165	59,714
Other General Purpose Income					
Operating Income	Operating Statement				
	User Fees & Charges	200	114	195	81
	Other Revenue	22,100	13,213	14,009	796
	Operating Statement Total	22,300	13,327	14,204	877
Operating Income Total		22,300	13,327	14,204	877
Operating Expenditure	Operating Statement				
	Materials & Contracts	(400)	(231)	0	231
	Utility Charges	0	0	(222)	(222)
	Activity Based Distribution	(57,281)	(33,411)	(30,272)	3,139
	Operating Statement Total	(57,681)	(33,642)	(30,494)	3,148
Operating Expenditure Total		(57,681)	(33,642)	(30,494)	3,148
General Purpose Funding Total		2,151,973	1,575,849	1,624,674	48,825
Law, Order And Public Safety					
Animal Control					
Operating Income	Operating Statement				
	User Fees & Charges	3,100	1,772	3,600	1,828
	Operating Statement Total	3,100	1,772	3,600	1,828
Operating Income Total		3,100	1,772	3,600	1,828
Operating Expenditure	Operating Statement				
	Employment Costs	(810)	(476)	(5,479)	(5,003)
	Materials & Contracts	(8,220)	(6,832)	(522)	6,310
	Plant & Overhead Costs	(70)	(42)	(27)	15
	Activity Based Distribution	(16,039)	(9,359)	(8,493)	866
	Operating Statement Total	(25,139)	(16,709)	(14,522)	2,187
Operating Expenditure Total		(25,139)	(16,709)	(14,522)	2,187
Fire Prevention					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	7,160	3,580	5,370	1,790
	Other Revenue	500	500	0	(500)
	Operating Statement Total	7,660	4,080	5,370	1,290
Operating Income Total		7,660	4,080	5,370	1,290
Operating Expenditure	Operating Statement				
	Employment Costs	(3,694)	(2,156)	(1,502)	654
	Materials & Contracts	(5,866)	(3,416)	0	3,416
	Depreciation Of Assets	0	0	(365)	(365)
	Insurance	(3,000)	(3,000)	(3,000)	0
	Plant & Overhead Costs	(2,100)	(1,225)	(593)	632
	Activity Based Distribution	(16,039)	(9,359)	(8,493)	866
	Operating Statement Total	(30,699)	(19,156)	(13,953)	5,203
Operating Expenditure Total		(30,699)	(19,156)	(13,953)	5,203

MINUTES OF THE ORDINARY COUNCIL MEETING

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Other Law, Order & Public Safety					
Operating Income	Operating Statement				
	Operating Grants, Subsidies And Contributions	23,000	11,500	16,331	4,831
	User Fees & Charges	500	500	373	(127)
	Other Revenue	2,000	1,169	1,959	790
	Operating Statement Total	25,500	13,169	18,663	5,494
Operating Income Total		25,500	13,169	18,663	5,494
Operating Expenditure	Operating Statement				
	Employment Costs	(49,946)	(31,922)	(36,155)	(4,233)
	Materials & Contracts	(40,171)	(17,058)	(10,238)	6,820
	Depreciation Of Assets	(28,322)	(16,520)	(14,663)	1,857
	Insurance	(1,703)	(1,704)	(1,703)	1
	Other Expenses	0	0	(17,250)	(17,250)
	Plant & Overhead Costs	(21,500)	(14,625)	(21,729)	(7,104)
	Utility Charges	(1,200)	(700)	(232)	468
	Activity Based Distribution	(19,476)	(11,361)	(10,290)	1,071
	Operating Statement Total	(162,318)	(93,890)	(112,260)	(18,370)
Operating Expenditure Total		(162,318)	(93,890)	(112,260)	(18,370)
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies A	1,209,500	451,750	468,803	17,053
	Operating Statement Total	1,209,500	451,750	468,803	17,053
Capital Revenue Total		1,209,500	451,750	468,803	17,053
Capital Expenditure	Buildings				
	Employment Costs	(48,074)	(16,025)	(18,608)	(2,583)
	Materials & Contracts	(1,269,926)	(423,309)	(558,302)	(134,993)
	Plant & Overhead Costs	(11,000)	(3,667)	(14,311)	(10,644)
	Utility Charges	0	0	(678)	(678)
	Buildings Total	(1,329,000)	(443,000)	(591,898)	(148,898)
	Plant, Equip. & Vehicles				
	Materials & Contracts	(80,500)	0	0	0
	Plant, Equip. & Vehicles Total	(80,500)	0	0	0
Capital Expenditure Total		(1,409,500)	(443,000)	(591,898)	(148,898)
Law, Order And Public Safety Total		(381,896)	(101,984)	(236,197)	(134,213)
Health					
Health Inspection					
Operating Income	Operating Statement				
	User Fees & Charges	1,950	1,127	977	(150)
	Operating Statement Total	1,950	1,127	977	(150)
Operating Income Total		1,950	1,127	977	(150)
Operating Expenditure	Operating Statement				
	Materials & Contracts	(44,500)	(25,963)	(920)	25,043
	Activity Based Distribution	4,312	2,513	(10,957)	(13,470)
	Operating Statement Total	(40,188)	(23,450)	(11,877)	11,573
Operating Expenditure Total		(40,188)	(23,450)	(11,877)	11,573
Other Health					
Operating Expenditure	Operating Statement				
	Materials & Contracts	(5,750)	(3,353)	(3,150)	203
	Other Expenses	(280)	(161)	(167)	(6)
	Activity Based Distribution	(10,311)	(6,013)	(5,445)	568
	Operating Statement Total	(16,341)	(9,527)	(8,762)	765
Operating Expenditure Total		(16,341)	(9,527)	(8,762)	765
Preventative Services					
Operating Expenditure	Operating Statement				
	Employment Costs	(1,922)	(1,120)	(220)	900
	Materials & Contracts	(4,128)	(2,408)	(425)	1,983
	Plant & Overhead Costs	(450)	(266)	0	266
	Operating Statement Total	(6,500)	(3,794)	(646)	3,148
Operating Expenditure Total		(6,500)	(3,794)	(646)	3,148
Health Total		(61,079)	(35,644)	(20,308)	15,336

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Housing					
Pensioner Units					
Operating Income	Operating Statement				
	User Fees & Charges	74,360	43,407	48,850	5,443
	Operating Statement Total	74,360	43,407	48,850	5,443
Operating Income Total		74,360	43,407	48,850	5,443
Operating Expenditure					
	Operating Statement				
	Employment Costs	(11,682)	(6,790)	(1,993)	4,797
	Materials & Contracts	(18,063)	(12,307)	(10,095)	2,212
	Depreciation Of Assets	(10,210)	(5,957)	(5,778)	179
	Insurance	(4,205)	(4,204)	(4,626)	(422)
	Plant & Overhead Costs	(1,060)	(616)	(300)	316
	Utility Charges	(17,495)	(16,858)	(7,309)	9,549
	Activity Based Distribution	(38,213)	(22,288)	(19,990)	2,298
	Operating Statement Total	(100,928)	(69,020)	(50,091)	18,929
Operating Expenditure Total		(100,928)	(69,020)	(50,091)	18,929
Capital Expenditure					
	Buildings				
	Materials & Contracts	(83,000)	(40,000)	(55,369)	(15,369)
	Buildings Total	(83,000)	(40,000)	(55,369)	(15,369)
Capital Expenditure Total		(83,000)	(40,000)	(55,369)	(15,369)
Staff Housing					
Operating Income	Operating Statement				
	User Fees & Charges	9,450	5,243	5,631	388
	Other Revenue	3,000	1,750	0	(1,750)
	Operating Statement Total	12,450	6,993	5,631	(1,362)
Operating Income Total		12,450	6,993	5,631	(1,362)
Operating Expenditure					
	Operating Statement				
	Employment Costs	(2,224)	(1,288)	(686)	602
	Materials & Contracts	(51,836)	(30,378)	(23,699)	6,679
	Insurance	(3,382)	(3,382)	(2,288)	1,094
	Plant & Overhead Costs	(360)	(224)	(60)	164
	Utility Charges	(7,950)	(5,469)	(1,129)	4,340
	Activity Based Distribution	48,302	28,175	22,232	(5,943)
	Operating Statement Total	(17,450)	(12,566)	(5,631)	6,935
Operating Expenditure Total		(17,450)	(12,566)	(5,631)	6,935
Capital Revenue					
	Operating Statement				
	Non Operating Grants, Subsidies A	378,341	378,341	378,341	0
	Operating Statement Total	378,341	378,341	378,341	0
Capital Revenue Total		378,341	378,341	378,341	0
Capital Expenditure					
	Buildings				
	Employment Costs	(6,072)	(4,045)	(1,136)	2,910
	Materials & Contracts	(821,855)	(547,901)	(66,186)	481,715
	Plant & Overhead Costs	(3,755)	(2,504)	(593)	1,911
	Buildings Total	(831,682)	(554,451)	(67,915)	486,536
Capital Expenditure Total		(831,682)	(554,451)	(67,915)	486,536
Housing Total		(567,009)	(247,206)	253,816	501,112
Community Amenities					
Sanitation - Household Refuse					
Operating Income	Operating Statement				
	User Fees & Charges	158,456	158,456	158,286	(170)
	Operating Statement Total	158,456	158,456	158,286	(170)
Operating Income Total		158,456	158,456	158,286	(170)

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Operating Expenditure	Operating Statement				
	Employment Costs	(112,140)	(63,301)	(69,281)	(5,980)
	Materials & Contracts	(58,922)	(34,363)	(27,116)	7,247
	Depreciation Of Assets	(23,041)	(13,440)	(2,494)	10,946
	Plant & Overhead Costs	(50,800)	(29,638)	(22,239)	7,399
	Utility Charges	0	0	(166)	(166)
	Activity Based Distribution	(26,349)	(15,372)	(13,938)	1,434
	Operating Statement Total	(271,252)	(156,114)	(135,235)	20,879
Operating Expenditure Total		(271,252)	(156,114)	(135,235)	20,879
Capital Expenditure	Public Facilities				
	Employment Costs	(1,922)	(856)	0	856
	Materials & Contracts	(404,495)	(228,108)	0	228,108
	Plant & Overhead Costs	(1,924)	(856)	0	856
	Public Facilities Total	(408,341)	(229,820)	0	229,820
Capital Expenditure Total		(408,341)	(229,820)	0	229,820
Other Community Amenities					
Operating Income	Operating Statement				
	User Fees & Charges	2,200	1,281	735	(546)
	Operating Statement Total	2,200	1,281	735	(546)
Operating Income Total		2,200	1,281	735	(546)
Operating Expenditure	Operating Statement				
	Employment Costs	(9,313)	(5,425)	(5,227)	198
	Materials & Contracts	(41,719)	(24,339)	(20,795)	3,544
	Depreciation Of Assets	(20,409)	(11,900)	(12,022)	(122)
	Insurance	(393)	(392)	(393)	(1)
	Plant & Overhead Costs	(1,500)	(875)	(752)	123
	Utility Charges	(2,500)	(1,081)	(1,872)	(791)
	Activity Based Distribution	(24,465)	(14,273)	(12,694)	1,579
	Operating Statement Total	(100,300)	(58,285)	(53,755)	4,530
Operating Expenditure Total		(100,300)	(58,285)	(53,755)	4,530
Sanitation Other					
Operating Income	Operating Statement				
	User Fees & Charges	79,800	46,550	42,805	(3,745)
	Other Revenue	200	37	0	(37)
	Operating Statement Total	80,000	46,587	42,805	(3,782)
Operating Income Total		80,000	46,587	42,805	(3,782)
Operating Expenditure	Operating Statement				
	Employment Costs	(2,226)	(1,302)	(1,027)	275
	Materials & Contracts	(28,824)	(16,814)	(11,678)	5,136
	Depreciation Of Assets	(895)	(525)	(527)	(2)
	Insurance	(342)	(342)	(342)	0
	Plant & Overhead Costs	(500)	(294)	(227)	67
	Activity Based Distribution	(31,416)	(18,326)	(15,769)	2,557
	Operating Statement Total	(64,203)	(37,603)	(29,571)	8,033
Operating Expenditure Total		(64,203)	(37,603)	(29,571)	8,033
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies And	378,341	378,341	0	(378,341)
	Operating Statement Total	378,341	378,341	0	(378,341)
Capital Revenue Total		378,341	378,341	0	(378,341)
Town Planning&Regional Develop					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	500,000	500,000	0	(500,000)
	User Fees & Charges	12,650	7,371	11,953	4,582
	Operating Statement Total	512,650	507,371	11,953	(495,418)
Operating Income Total		512,650	507,371	11,953	(495,418)

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Operating Expenditure	Operating Statement				
	Materials & Contracts	(997,150)	(581,665)	(162,252)	419,413
	Other Expenses	(500)	(294)	0	294
	Activity Based Distribution	(46,640)	(27,209)	(24,191)	3,018
	Operating Statement Total	(1,044,290)	(609,168)	(186,443)	422,725
Operating Expenditure Total		(1,044,290)	(609,168)	(186,443)	422,725
Community Amenities Total		(756,739)	1,046	(191,223)	(192,205)
Recreation And Culture					
Foreshore					
Operating Expenditure	Operating Statement				
	Employment Costs	(16,550)	(9,660)	(4,743)	4,917
	Materials & Contracts	(102,705)	(59,913)	(57,537)	2,376
	Depreciation Of Assets	(39,802)	(23,219)	(5,888)	17,331
	Insurance	(2,420)	(2,420)	(2,898)	(478)
	Plant & Overhead Costs	(8,675)	(5,061)	(2,955)	2,106
	Utility Charges	(10,350)	(5,522)	(4,800)	722
	Activity Based Distribution	(27,902)	(16,275)	(14,546)	1,729
	Operating Statement Total	(208,405)	(122,070)	(93,366)	28,704
Operating Expenditure Total		(208,405)	(122,070)	(93,366)	28,704
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies A	154,832	54,832	54,832	0
	Operating Statement Total	154,832	54,832	54,832	0
Capital Revenue Total		154,832	54,832	54,832	0
Capital Expenditure	Buildings				
	Employment Costs	0	0	75	75
	Materials & Contracts	(100,000)	0	(75)	(75)
	Buildings Total	(100,000)	0	0	0
	Public Facilities				
	Employment Costs	(12,954)	(9,580)	(51)	9,529
	Materials & Contracts	(2,383,860)	(183,483)	(125)	183,358
	Plant & Overhead Costs	(11,286)	(6,703)	0	6,703
	Public Facilities Total	(2,408,100)	(199,766)	(176)	199,590
Capital Expenditure Total		(2,508,100)	(199,766)	(176)	199,590
Libraries					
Operating Income	Operating Statement				
	User Fees & Charges	100	56	116	60
	Other Revenue	600	600	519	(81)
	Operating Statement Total	700	656	635	(21)
Operating Income Total		700	656	635	(21)
Operating Expenditure	Operating Statement				
	Materials & Contracts	(5,750)	(3,353)	(5,308)	(1,955)
	Insurance	(70)	(70)	(70)	(0)
	Utility Charges	0	0	(228)	(228)
	Activity Based Distribution	(49,262)	(28,735)	(26,025)	2,710
	Operating Statement Total	(55,082)	(32,158)	(31,631)	527
Operating Expenditure Total		(55,082)	(32,158)	(31,631)	527
Museum					
Operating Expenditure	Operating Statement				
	Depreciation Of Assets	(729)	(427)	(252)	175
	Insurance	(138)	(138)	(138)	0
	Activity Based Distribution	(11,456)	(6,685)	(6,043)	642
	Operating Statement Total	(12,323)	(7,250)	(6,434)	816
Operating Expenditure Total		(12,323)	(7,250)	(6,434)	816
Capital Expenditure	Heritage Assets				
	Materials & Contracts	(15,000)	0	(15,511)	(15,511)
	Heritage Assets Total	(15,000)	0	(15,511)	(15,511)
Capital Expenditure Total		(15,000)	0	(15,511)	(15,511)

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Other Culture					
Operating Expenditure	Operating Statement				
	Employment Costs	(3,036)	(3,036)	(2,552)	484
	Materials & Contracts	(26,884)	(17,959)	(8,746)	9,213
	Depreciation Of Assets	(27,055)	(15,785)	(15,229)	556
	Insurance	(950)	(950)	(900)	50
	Plant & Overhead Costs	(500)	(500)	(136)	364
	Utility Charges	(500)	(294)	(143)	151
	Operating Statement Total	(58,925)	(38,524)	(27,708)	10,816
Operating Expenditure Total		(58,925)	(38,524)	(27,708)	10,816
Capital Expenditure	Heritage Assets				
	Employment Costs	(1,012)	0	0	0
	Materials & Contracts	(3,888)	0	0	0
	Plant & Overhead Costs	(100)	0	0	0
	Heritage Assets Total	(5,000)	0	0	0
	Public Facilities				
	Employment Costs	0	0	(13,503)	(13,503)
	Materials & Contracts	(70,000)	(70,000)	(45,534)	24,466
	Plant & Overhead Costs	0	0	(985)	(985)
	Public Facilities Total	(70,000)	(70,000)	(60,022)	9,978
Capital Expenditure Total		(75,000)	(70,000)	(60,022)	9,978
Other Recreation & Sport					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	1,500	875	0	(875)
	User Fees & Charges	28,700	16,737	12,272	(4,465)
	Other Revenue	100	56	0	(56)
	Operating Statement Total	30,300	17,668	12,272	(5,396)
Operating Income Total		30,300	17,668	12,272	(5,396)
Operating Expenditure	Operating Statement				
	Employment Costs	(88,303)	(52,612)	(35,721)	16,891
	Materials & Contracts	(121,336)	(70,784)	(66,172)	4,612
	Depreciation Of Assets	(56,305)	(32,837)	(31,633)	1,204
	Insurance	(3,533)	(3,533)	(2,943)	590
	Other Expenses	(10,000)	(5,831)	(6,055)	(224)
	Plant & Overhead Costs	(20,640)	(12,047)	(8,881)	3,166
	Utility Charges	(17,800)	(12,757)	(5,403)	7,354
	Activity Based Distribution	(40,504)	(23,625)	(21,188)	2,437
	Operating Statement Total	(358,421)	(214,026)	(177,996)	36,030
Operating Expenditure Total		(358,421)	(214,026)	(177,996)	36,030
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies And	3,256,500	538,724	300,000	(238,724)
	Operating Statement Total	3,256,500	538,724	300,000	(238,724)
Capital Revenue Total		3,256,500	538,724	300,000	(238,724)
Capital Expenditure	Buildings				
	Materials & Contracts	(80,000)	(50,832)	0	50,832
	Buildings Total	(80,000)	(50,832)	0	50,832
	Plant , Equip. & Vehicles				
	Materials & Contracts	(110,000)	0	0	0
	Plant , Equip. & Vehicles Total	(110,000)	0	0	0
	Public Facilities				
	Employment Costs	(100,297)	(60,202)	(85,856)	(25,654)
	Materials & Contracts	(658,253)	(382,596)	(38,944)	343,652
	Plant & Overhead Costs	(22,950)	(13,766)	(14,632)	(866)
	Public Facilities Total	(781,500)	(456,564)	(139,433)	317,131
Capital Expenditure Total		(971,500)	(507,396)	(139,433)	367,963

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Public Hall & Civic Centres					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	4,000	2,331	0	(2,331)
	User Fees & Charges	7,100	4,137	1,096	(3,041)
	Other Revenue	1,500	875	0	(875)
	Operating Statement Total	12,600	7,343	1,096	(6,247)
Operating Income Total		12,600	7,343	1,096	(6,247)
Operating Expenditure	Operating Statement				
	Employment Costs	(7,340)	(4,284)	(5,562)	(1,278)
	Materials & Contracts	(19,200)	(11,200)	(15,227)	(4,027)
	Depreciation Of Assets	(122,253)	(71,316)	(69,804)	1,512
	Insurance	(13,749)	(13,748)	(13,749)	(1)
	Other Expenses	(4,000)	(2,331)	0	2,331
	Plant & Overhead Costs	(1,020)	(595)	(724)	(129)
	Utility Charges	(7,700)	(4,429)	(632)	3,797
	Activity Based Distribution	(27,902)	(16,275)	(14,546)	1,729
	Operating Statement Total	(203,164)	(124,178)	(120,244)	3,934
Operating Expenditure Total		(203,164)	(124,178)	(120,244)	3,934
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies A	0	0	0	0
	Operating Statement Total	0	0	0	0
Capital Revenue Total		0	0	0	0
Capital Expenditure	Buildings				
	Employment Costs	(16,193)	(16,193)	(15,715)	478
	Materials & Contracts	(58,235)	(51,251)	(34,447)	16,805
	Plant & Overhead Costs	(12,072)	(12,072)	(2,487)	9,585
	Buildings Total	(86,500)	(79,516)	(52,649)	26,867
	Heritage Assets				
	Materials & Contracts	(5,000)	(5,000)	(4,630)	370
	Heritage Assets Total	(5,000)	(5,000)	(4,630)	370
Capital Expenditure Total		(91,500)	(84,516)	(57,279)	27,237
Tv & Radio Re-Broadcasting					
Operating Expenditure	Operating Statement				
	Employment Costs	0	0	(1,101)	(1,101)
	Materials & Contracts	(7,500)	(4,375)	(2,864)	1,511
	Depreciation Of Assets	(6,000)	(3,500)	0	3,500
	Insurance	(279)	(280)	(279)	1
	Plant & Overhead Costs	0	0	(37)	(37)
	Activity Based Distribution	(14,893)	(8,687)	(7,840)	847
	Operating Statement Total	(28,672)	(16,842)	(12,121)	4,721
Operating Expenditure Total		(28,672)	(16,842)	(12,121)	4,721
Capital Expenditure	Public Facilities				
	Employment Costs	0	0	(14,002)	(14,002)
	Materials & Contracts	(300,000)	(200,000)	(298,825)	(98,825)
	Plant & Overhead Costs	0	0	(347)	(347)
	Public Facilities Total	(300,000)	(200,000)	(313,174)	(113,174)
Capital Expenditure Total		(300,000)	(200,000)	(313,174)	(113,174)
World Heritage					
Operating Income	Operating Statement				
	User Fees & Charges	150,000	87,500	105,884	18,384
	Other Revenue	45,700	27,891	30,013	2,122
	Operating Statement Total	195,700	115,391	135,898	20,507
Operating Income Total		195,700	115,391	135,898	20,507

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Operating Expenditure	Operating Statement				
	Employment Costs	(240,650)	(142,886)	(116,300)	26,586
	Materials & Contracts	(147,646)	(86,135)	(130,090)	(43,955)
	Depreciation Of Assets	(240,030)	(140,014)	(138,596)	1,418
	Insurance	(17,345)	(17,344)	(17,345)	(1)
	Other Expenses	0	0	(159)	(159)
	Plant & Overhead Costs	(550)	(322)	(193)	129
	Utility Charges	(33,800)	(19,719)	(8,824)	10,895
	Activity Based Distribution	(29,786)	(17,374)	(15,735)	1,639
	Operating Statement Total	(709,807)	(423,794)	(427,242)	(3,448)
Operating Expenditure Total		(709,807)	(423,794)	(427,242)	(3,448)
Capital Expenditure	Furniture & Office Equip.				
	Materials & Contracts	(16,000)	(16,000)	(5,640)	10,360
	Furniture & Office Equip. Total	(16,000)	(16,000)	(5,640)	10,360
Capital Expenditure Total		(16,000)	(16,000)	(5,640)	10,360
Youth Recreation					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	1,000	581	0	(581)
	Operating Statement Total	1,000	581	0	(581)
Operating Income Total		1,000	581	0	(581)
Operating Expenditure	Operating Statement				
	Materials & Contracts	(9,500)	(5,544)	(909)	4,635
	Operating Statement Total	(9,500)	(5,544)	(909)	4,635
Operating Expenditure Total		(9,500)	(5,544)	(909)	4,635
Recreation And Culture Total		(1,669,767)	(1,328,869)	(1,084,151)	342,718
Transport					
Denham Marine Facilities					
Operating Income	Operating Statement				
	User Fees & Charges	43,000	38,876	25,281	(13,595)
	Other Revenue	8,650	4,169	2,999	(1,170)
	Operating Statement Total	51,650	43,045	28,280	(14,765)
Operating Income Total		51,650	43,045	28,280	(14,765)
Operating Expenditure	Operating Statement				
	Employment Costs	(20,394)	(11,886)	(2,952)	8,934
	Materials & Contracts	(23,776)	(13,867)	(6,486)	7,381
	Depreciation Of Assets	(12,048)	(7,028)	(5,949)	1,079
	Insurance	(915)	(916)	(736)	180
	Other Expenses	(2,000)	(1,169)	0	1,169
	Plant & Overhead Costs	(10,230)	(5,964)	(598)	5,366
	Utility Charges	(9,200)	(5,369)	(4,636)	733
	Activity Based Distribution	(19,476)	(11,361)	(10,290)	1,071
	Operating Statement Total	(98,039)	(57,560)	(31,648)	25,912
Operating Expenditure Total		(98,039)	(57,560)	(31,648)	25,912
Capital Expenditure	Public Facilities				
	Employment Costs	(4,048)	(4,048)	0	4,048
	Materials & Contracts	(14,952)	(9,136)	(1,981)	7,155
	Plant & Overhead Costs	(1,000)	(1,000)	0	1,000
	Public Facilities Total	(20,000)	(14,184)	(1,981)	12,203
Capital Expenditure Total		(20,000)	(14,184)	(1,981)	12,203
Monkey Mia Boating Facilities					
Operating Income	Operating Statement				
	User Fees & Charges	4,000	4,000	0	(4,000)
	Operating Statement Total	4,000	4,000	0	(4,000)
Operating Income Total		4,000	4,000	0	(4,000)

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Operating Expenditure	Operating Statement				
	Employment Costs	(3,038)	(1,778)	(2,035)	(257)
	Materials & Contracts	(512)	(301)	(50)	251
	Depreciation Of Assets	(28,248)	(16,478)	(3,571)	12,907
	Insurance	(1,559)	(1,560)	(1,738)	(178)
	Plant & Overhead Costs	(650)	(378)	(335)	43
	Activity Based Distribution	(11,456)	(6,685)	(6,043)	642
	Operating Statement Total	(45,463)	(27,180)	(13,772)	13,408
Operating Expenditure Total		(45,463)	(27,180)	(13,772)	13,408
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies A	2,123,718	2,123,718	328,718	(1,795,000)
	Operating Statement Total	2,123,718	2,123,718	328,718	(1,795,000)
Capital Revenue Total		2,123,718	2,123,718	328,718	(1,795,000)
Capital Expenditure	Public Facilities				
	Employment Costs	0	0	0	0
	Materials & Contracts	(2,209,310)	(4,655)	(6,529)	(1,874)
	Plant & Overhead Costs	0	0	0	0
	Public Facilities Total	(2,209,310)	(4,655)	(6,529)	(1,874)
Capital Expenditure Total		(2,209,310)	(4,655)	(6,529)	(1,874)
Road Plant Purchases					
Operating Income	Operating Statement				
	Profit On Sale Of Assets	44,000	9,103	0	(9,103)
	Other Revenue	16,000	0	0	0
	Operating Statement Total	60,000	9,103	0	(9,103)
Operating Income Total		60,000	9,103	0	(9,103)
Operating Expenditure	Operating Statement				
	Depreciation Of Assets	0	0	(29)	(29)
	Loss On Sale Of Assets	0	0	(68,140)	(68,140)
	Activity Based Distribution	(22,913)	(13,363)	(12,087)	1,276
	Operating Statement Total	(22,913)	(13,363)	(80,257)	(66,894)
Operating Expenditure Total		(22,913)	(13,363)	(80,257)	(66,894)
Capital Expenditure	Plant, Equip. & Vehicles				
	Materials & Contracts	(447,000)	(8,000)	(223,879)	(215,879)
	Plant, Equip. & Vehicles Total	(447,000)	(8,000)	(223,879)	(215,879)
Capital Expenditure Total		(447,000)	(8,000)	(223,879)	(215,879)
Streets, Roads, Bridges, Depots					
Operating Income	Operating Statement				
	Operating Grants, Subsidies And Contributions	391,741	203,341	84,741	(118,600)
	Operating Statement Total	391,741	203,341	84,741	(118,600)
Operating Income Total		391,741	203,341	84,741	(118,600)
Operating Expenditure	Operating Statement				
	Employment Costs	(244,062)	(142,660)	(110,166)	32,494
	Materials & Contracts	(182,646)	(108,590)	(75,739)	32,851
	Depreciation Of Assets	(925,923)	(540,127)	(541,798)	(1,671)
	Insurance	(3,454)	(3,454)	(3,454)	0
	Plant & Overhead Costs	(226,726)	(132,314)	(105,242)	27,072
	Utility Charges	(40,000)	(23,331)	(16,820)	6,511
	Activity Based Distribution	(42,388)	(24,724)	(22,377)	2,347
	Operating Statement Total	(1,665,199)	(975,200)	(875,596)	99,604
Operating Expenditure Total		(1,665,199)	(975,200)	(875,596)	99,604
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies A	697,186	482,571	315,742	(166,829)
	Operating Statement Total	697,186	482,571	315,742	(166,829)
Capital Revenue Total		697,186	482,571	315,742	(166,829)

MINUTES OF THE ORDINARY COUNCIL MEETING

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Capital Expenditure	Buildings				
	Materials & Contracts	(20,000)	(20,000)	(9,091)	10,909
	Buildings Total	(20,000)	(20,000)	(9,091)	10,909
	Drainage/Culverts				
	Employment Costs	(7,084)	0	0	0
	Materials & Contracts	(50,366)	0	0	0
	Plant & Overhead Costs	(2,550)	0	0	0
	Drainage/Culverts Total	(60,000)	0	0	0
	Footpaths				
	Employment Costs	(4,554)	(3,494)	(1,741)	1,753
	Materials & Contracts	(92,946)	(73,690)	(39,692)	33,998
	Plant & Overhead Costs	(2,500)	(1,978)	(985)	993
	Footpaths Total	(100,000)	(79,162)	(42,418)	36,744
	Furniture & Office Equip.				
	Materials & Contracts	(5,000)	(5,000)	(611)	4,389
	Furniture & Office Equip. Total	(5,000)	(5,000)	(611)	4,389
	Plant, Equip. & Vehicles				
	Materials & Contracts	(15,000)	(8,750)	(4,416)	4,334
	Plant, Equip. & Vehicles Total	(15,000)	(8,750)	(4,416)	4,334
	Roads (Non Town)				
	Employment Costs	(171,800)	(100,212)	(106,618)	(6,406)
	Materials & Contracts	(258,227)	(157,853)	(28,528)	129,325
	Plant & Overhead Costs	(195,290)	(113,925)	(98,388)	15,537
	Utility Charges	0	0	(30)	(30)
	Roads (Non Town) Total	(625,317)	(371,990)	(233,564)	138,426
	Town Streets				
	Employment Costs	(31,374)	(9,870)	(12,640)	(2,770)
	Materials & Contracts	(462,623)	(184,876)	(158,288)	26,588
	Plant & Overhead Costs	(6,368)	(2,381)	(2,557)	(176)
	Town Streets Total	(500,365)	(197,127)	(173,484)	23,643
Capital Expenditure Total		(1,325,682)	(682,029)	(463,584)	218,445
Transport Total		(2,505,311)	1,083,607	(939,764)	(2,021,371)
Economic Services					
Building Control					
Operating Income	Operating Statement				
	User Fees & Charges	10,800	6,293	4,378	(1,915)
	Other Revenue	200	57	86	29
	Operating Statement Total	11,000	6,350	4,464	(1,886)
Operating Income Total		11,000	6,350	4,464	(1,886)
Operating Expenditure	Operating Statement				
	Materials & Contracts	(2,200)	(1,281)	0	1,281
	Activity Based Distribution	(47,869)	(27,923)	(14,967)	12,956
	Operating Statement Total	(50,069)	(29,204)	(14,967)	14,237
Operating Expenditure Total		(50,069)	(29,204)	(14,967)	14,237
Community Development					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	500	294	1,000	706
	User Fees & Charges	0	0	5,945	5,945
	Operating Statement Total	500	294	6,945	6,651
Operating Income Total		500	294	6,945	6,651
Operating Expenditure	Operating Statement				
	Employment Costs	(162,970)	(96,872)	(89,330)	7,542
	Insurance	(701)	(406)	0	406
	Other Expenses	(6,000)	(3,500)	(24)	3,476
	Plant & Overhead Costs	(3,000)	(1,750)	(1,390)	360
	Activity Based Distribution	(39,886)	(23,268)	(21,746)	1,522
	Operating Statement Total	(212,557)	(125,796)	(112,490)	13,306
Operating Expenditure Total		(212,557)	(125,796)	(112,490)	13,306

MINUTES OF THE ORDINARY COUNCIL MEETING

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Other Economic Services					
Operating Income	Operating Statement				
	User Fees & Charges	14,100	8,162	10,392	2,230
	Other Revenue	3,000	1,682	1,536	(146)
	Operating Statement Total	17,100	9,844	11,928	2,084
Operating Income Total		17,100	9,844	11,928	2,084
Operating Expenditure	Operating Statement				
	Employment Costs	(1,216)	(714)	(292)	422
	Materials & Contracts	(17,876)	(8,348)	(9,859)	(1,511)
	Depreciation Of Assets	(44,161)	(25,760)	(25,924)	(164)
	Insurance	(1,790)	(1,790)	0	1,790
	Interest On Financing Costs	(3,522)	(2,058)	(1,544)	514
	Plant & Overhead Costs	(608)	(357)	(34)	323
	Utility Charges	(3,850)	(2,247)	0	2,247
	Activity Based Distribution	(29,048)	(16,947)	(15,144)	1,803
	Operating Statement Total	(102,072)	(58,221)	(52,798)	5,423
Operating Expenditure Total		(102,072)	(58,221)	(52,798)	5,423
Private Works					
Operating Income	Operating Statement				
	User Fees & Charges	685,500	311,848	125,362	(186,486)
	Operating Statement Total	685,500	311,848	125,362	(186,486)
Operating Income Total		685,500	311,848	125,362	(186,486)
Operating Expenditure	Operating Statement				
	Employment Costs	(241,332)	(140,770)	(18,345)	122,425
	Materials & Contracts	(268,765)	(156,779)	(81,296)	75,483
	Plant & Overhead Costs	(58,236)	(33,971)	(8,233)	25,738
	Operating Statement Total	(568,333)	(331,520)	(107,873)	223,647
Operating Expenditure Total		(568,333)	(331,520)	(107,873)	223,647
Tourism & Area Promotion					
Operating Income	Operating Statement				
	Operating Grants,Subsidies And Contributions	48,500	48,500	4,000	(44,500)
	User Fees & Charges	81,870	42,492	51,743	9,251
	Operating Statement Total	130,370	90,992	55,743	(35,249)
Operating Income Total		130,370	90,992	55,743	(35,249)
Operating Expenditure	Operating Statement				
	Employment Costs	(9,108)	(5,320)	(8,202)	(2,882)
	Materials & Contracts	(111,838)	(56,483)	(56,684)	(201)
	Insurance	(340)	(340)	(278)	62
	Interest On Financing Costs	(11,591)	(6,762)	(2,742)	4,020
	Other Expenses	(6,000)	(3,500)	(6,000)	(2,500)
	Plant & Overhead Costs	(4,554)	(2,660)	(874)	1,786
	Activity Based Distribution	(33,223)	(19,383)	(17,532)	1,851
	Operating Statement Total	(176,654)	(94,448)	(92,311)	2,137
Operating Expenditure Total		(176,654)	(94,448)	(92,311)	2,137
Capital Revenue	Operating Statement				
	Non Operating Grants, Subsidies A	300,000	300,000	300,000	0
	Operating Statement Total	300,000	300,000	300,000	0
Capital Revenue Total		300,000	300,000	300,000	0
Capital Expenditure	Public Facilities				
	Employment Costs	0	0	(1,989)	(1,989)
	Materials & Contracts	0	0	(4,719)	(4,719)
	Plant & Overhead Costs	0	0	(1,341)	(1,341)
	Public Facilities Total	0	0	(8,049)	(8,049)
	Streetscapes				
	Employment Costs	(810)	0	0	0
	Materials & Contracts	(18,380)	0	(3,155)	(3,155)
	Plant & Overhead Costs	(810)	0	0	0
	Streetscapes Total	(20,000)	0	(3,155)	(3,155)
Capital Expenditure Total		(20,000)	0	(11,204)	(11,204)
Economic Services Total		14,785	80,139	112,800	32,661

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Other Property And Services					
Plant Operation Costs					
Operating Expenditure	Operating Statement				
	Employment Costs	(53,134)	(30,996)	(27,137)	3,859
	Materials & Contracts	(267,466)	(156,023)	(114,169)	41,854
	Depreciation Of Assets	(349,362)	(203,791)	(213,311)	(9,520)
	Insurance	(23,488)	(23,488)	(25,731)	(2,243)
	Plant & Overhead Costs	693,450	404,509	316,330	(88,179)
	Operating Statement Total	0	(9,789)	(64,018)	(54,229)
Operating Expenditure Total		0	(9,789)	(64,018)	(54,229)
Public Works Overheads					
Operating Expenditure	Operating Statement				
	Employment Costs	221,474	117,461	43,091	(74,370)
	Materials & Contracts	(7,400)	(4,319)	(12,084)	(7,765)
	Insurance	(42,166)	(42,166)	(42,166)	(0)
	Plant & Overhead Costs	0	0	(662)	(662)
	Utility Charges	(3,500)	(2,044)	(913)	1,131
	Activity Based Distribution	(168,408)	(98,238)	(88,855)	9,383
	Operating Statement Total	(0)	(29,306)	(101,589)	(72,283)
Operating Expenditure Total		(0)	(29,306)	(101,589)	(72,283)
Salaries & Wages					
Operating Expenditure	Operating Statement				
	Employment Costs	0	0	(2,500)	(2,500)
	Operating Statement Total	0	0	(2,500)	(2,500)
Operating Expenditure Total		0	0	(2,500)	(2,500)
Stock Purchases & Issues					
Operating Expenditure	Operating Statement				
	Materials & Contracts	0	0	2,594	2,594
	Operating Statement Total	0	0	2,594	2,594
Operating Expenditure Total		0	0	2,594	2,594
Unclassified					
Operating Income	Operating Statement				
	Other Revenue	10,000	9,820	13,299	3,479
	Operating Statement Total	10,000	9,820	13,299	3,479
Operating Income Total		10,000	9,820	13,299	3,479
Operating Expenditure	Operating Statement				
	Employment Costs	0	0	(1,878)	(1,878)
	Materials & Contracts	(20,000)	(11,669)	0	11,669
	Other Expenses	(10,000)	(5,831)	(4,184)	1,647
	Operating Statement Total	(30,000)	(17,500)	(6,061)	11,439
Operating Expenditure Total		(30,000)	(17,500)	(6,061)	11,439
Other Property And Services Total		(30,000)	(46,775)	(158,275)	(111,500)
Grand Total		(4,652,872)	750,410	(730,289)	(1,480,699)

12.4 APPOINTMENT OF AUDITORS AND SCOPE OF AUDIT
FM00003

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Prior
Seconded Cr Ridgley

Council Resolution

Mr D Tomasi, Mr G Godwin and Mr Wen-Shien Chai of UHY Haines Norton are appointed as the Shire of Shark Bay's auditors for the 2013/14, 2014/15 and 2015/16 financial years on the agreed audit specification, objectives and scope and in accordance with the Local Government Act and Regulations.

7/0 CARRIED BY ABSOLUTE MAJORITY

Background

The Shire of Shark Bay's current auditor's contract expired once the audit for the year ended 30 June 2013 was completed. The Council now has to reappoint an Auditor for up to a five year period.

The Shire previously appointed auditors by requesting expressions of interest from various Local Government Auditors to perform the Shire's audit for a three year period.

A request for quotation was called utilising the Western Australian Local Government Association's preferred suppliers and the e-quotes system which was distributed to six suppliers with three quotes being received.

The objectives and scope of the audit were advertised as follows:

Objectives of the Audit

To provide an independent audit opinion of the accounts and the annual financial reports of the Council for each financial year covered by the term of the audit appointment.

Term of Audit Appointment

For the financial years commencing 1 July 2013 through to 30 June 2016

Scope of the Audit

The auditor is to carry out such work as is necessary to form an opinion as to whether – the accounts

- (i) are prepared in accordance with the financial records, and

- (ii) represents fairly the results of the operations of the local government and the financial position of the local government at 30 June in accordance with the Australian Accounting Standards, the *Local Government Act 1995* (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) and other mandatory professional reporting requirements; and

Audit Methodology and Approach

- (a) The auditor is required to comply with the requirements of Section 7.9 of the *Local Government Act 1995* and the Local Government (Audit) Regulations 1996.
- (b) An audit is to be carried out in accordance with "Auditing Standards" and "Auditing Guidance Statements" adopted from time to time by the Australian Society of Certified Practicing Accountants and the Institute of Chartered Accountants in Australia.
- (c) The auditor is to provide the Audit Committee with a general outline of his/her methodology.
- (d) The auditor is to provide the Audit Committee with a proposed timetable for the audit including
 - timing of entrance interview,
 - final audit visit (within 30 days of being advised that the audit statements are available for audit), and
 - timing of exit interview.
- (e) The auditor is required to produce an audit report as required by Section 7.9 of the *Local Government Act 1995* and, if considered appropriate by the auditor, a management report, that addresses all of the following areas –

Critical Audit Areas

- (i) Revenue
 - Rates revenue
 - Government grants
 - User pays revenue
 - Profit on sale of non-current assets
 - Other income
- (ii) Expenditure
 - Salary and wage costs
 - Depreciation
 - Materials and contract expenditure
 - Loss on sale of non-current assets
- Insurances
 - Bad debts
 - Other expenditure
- Current Assets
 - Bank and short term investments
 - Receivables and depreciation
 - Inventory
- Non-Current Assets
 - Property, plant, furniture and equipment
 - Infrastructure and depreciation
 - Other receivables
- (v) Liabilities (Current and Non-Current)
 - Creditors and accruals
 - Loan borrowings including new loans raised
 - Provision for annual and long service leave entitlements
- (vi) Reserve Funds

- (vii) Contingent Liabilities
- (viii) Capital Commitments
- (ix) Accounting Policies and Notes to the Financial Statements
- (x) Cash Flow Statement

Hours, Fees and Expenditure

The auditor is to provide -

- Estimate of the time to be spent on the audit.
- Fees for completing the audit in accordance with this specification.
- Nominated auditor(s) and registered company audit number(s).
- Experience of the nominated auditors in completing local government audits.

If the auditor is requested by Council to perform any separate audits in addition to the audit function as defined in Clause 5, the fee for these assignments shall be on the basis of either a quoted fee of actual time incurred at the normal professional hourly rate for that level of work.

Terms

Audit Reports and Management Report

The auditor shall forward to the Audit Committee and the Chief Executive Officer the Audit Report and Management Report within 14 days of the exit interview.

Termination of Appointment

The appointment as auditor is terminated if -

- (a) The auditor ceases to be a registered company auditor.
- (b) The auditor ceases to be an approved auditor under Section 7.5 of the *Local Government Act 1995*.
- (c) The auditor is a disqualified person under Section 7.4(2) of the *Local Government Act 1995*.
- (d) The auditor resigns by notice in writing to Audit Committee.
- (e) The Audit Committee serves notice in writing to the auditor terminating the appointment.

General Conditions

The auditor shall not sub contract to a third party. The auditor shall not, and has no right to, assign the audit contract to third parties. The auditor confirms that he or she has, and will maintain during the duration of the audit term, professional indemnity insurance covering the legal liability arising out of any neglect, default, error or omission. The value of the indemnity will be that required by the professional accounting bodies for the holding of a practising certificate. Notices or other communication between Audit Committee and the auditor may be given by delivery, or sent prepaid post, to each of their respective postal addresses. Postal address may be altered by service of notice in accordance with this Clause. Notices or other communication sent by post shall, in the absence of proof to the contrary, be deemed to have been received by the address 96 hours after it was posted.

Comment

The following costs and anticipated hours to undertake the audit was included in the submissions, the full submissions have been included under separate cover for councillor's consideration and information

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

	2014	2015	2016
UHY Haines Norton	\$19,000	\$20,000	\$21,000
Annual hours to undertake audit			
Interim Audit	Partner		4 hours
	manager		44 hours predominately on site
	secretarial		2 hours
Sub Total			50 hours
Final Audit	Partner		6 hours
	manager		44 hours predominately on site
	secretarial		2 hours
Sub Total			52 hours
Total Audit hours			102 hours
Nominated partners	Mr D Tomasi		
	Mr G Godwin		
	Mr Wen-Shien Chai		
	2014	2015	2016
AMD	\$19,000	\$20,000	\$21,000
Annual hours to undertake audit			
Interim Audit	Senior auditor and auditor two days onsite		
Final Audit	Senior auditor and auditor two days onsite for final audit		
Nominated Partners	Ms Maria Cavallo		
	Mr T Partridge		
	2014	2015	2016
Grant Thornton	\$24,000	2014 charge +CPI	2015 charge +CPI
Annual Hours to undertake audit			
Interim audit			
	Partner	3 hours	
	Manager	3 hours	
	Senior	30 hours	
Sub Total		36 hours	
Final audit		onsite	
	Partner	2 hours	
	manager	15 hours	
	Senior	80 hours	
	staff	40 hours	
Sub Total		137 hours	
Offsite Review		6 hours	
Review and approval		30 hours	
Sub total		36 hours	
Total audit		209	

Hours		hours*	
Nominated Partners	Mr P Warr		
	Mr M Hillgrove		
	Mr S Hoar	*differs to submission	

The costs submitted do not include travel, accommodation or meal expenses. These costs have previously been undertaken by the Council providing the airline flights and accommodation which equalises the cost for all submissions

The Council needs to review the submissions and give consideration to appointing an auditor for a three year period under the agreed terms and conditions.

UHY Haines Norton has been Councils appointed auditors since the 2004/2005 financial year.

Legal Implications

Part 7, Division 2 of the *Local Government Act 1995*.

Regulation 7 of the *Local Government (Audit) Regulations 1996*.

7. Audit agreements

An agreement between a local government and an auditor is to include —

- (a) the objectives of the audit;
- (b) the scope of the audit;
- (c) a plan for the audit;
- (d) details of the remuneration and expenses to be paid to the auditor; and
- (e) the method to be used by the local government to communicate with, and supply information to, the auditor.

Policy Implications

Nil

Financial Implications

The amounts quoted for the provision of audit services plus the estimated cost of travel related expenses will be included in forthcoming annual budgets.

Strategic Implications

Nil

Voting Requirements

Absolute Majority Required.

Date of Report

12 February 2014

26 FEBRUARY 2014



16 Lakeside Corporate | 24 Parkland Road
Osborne Park | Perth | WA | 6017
PO Box 1707 | Osborne Park | WA | 6916
t: + 61 8 9444 3400 | f: + 61 8 9444 3430
perth@uhyhn.com.au | www.uhyhn.com

22 January 2014

Mr P Anderson
Chief Executive Officer
Shire of Shark Bay
65 Knight Terrace
DENHAM WA 6537

Dear Paul

**QUOTATION
PROVISION OF AUDIT SERVICES**

We are pleased to submit our quotation for the supply of audit services to the Shire of Shark Bay for a three year period commencing 1 July 2013.

We believe that the detail contained in our profile, along with the information provided in this letter, will demonstrate our experience, expertise, commitment and long term involvement in the provision of audit and related services to local government within Western Australia.

Having previously been the appointed auditor of your Shire we have an understanding of your operating environment and are confident in being able to deliver a quality, value added service.

SUPERIOR SERVICE

UHY Haines Norton has WALGA preferred supplier status and is able to offer a complete audit team with considerable depth of experience, expertise and knowledge of the local government industry in Western Australia. This means we are able to provide an efficient and effective audit process. All staff who would be involved in the audit will be sourced from our dedicated local government service team and all have had experience over a significant number of years and engagements.

It is not by accident we have been appointed to the WALGA audit panel. The appointment followed a rigorous due diligence process which considered our expertise, experience and ability to deliver a quality service to the local government industry in Western Australia for close to the last two decades. Those who were not included on the panel were left off for good reason.

We also believe our experience and the service we are able to provide is superior to that of our competitors. Our methodology considers all aspects of local government financial systems including an in depth review of compliance with Part 6 of the Act, the Financial Management Regulations and best practice.

Not all audits are the same and like many other professional services, you get what you pay for.

Not only are we WALGA preferred suppliers, but due to the nature of our client base, we are subject to a rigorous regulation process by the Australian Securities and Investments Commission (ASIC). Many of our competitors have not been subject to this rigorous regulation and as a consequence, do not have the quality systems and processes we are required to have.

SPECIFIC EXPERIENCE

We are very familiar with your Shire having been the appointed auditor for a number of years and consequently, our understanding of your operating environment is second to none.

Staff members from your Shire have also attended our annual workshop series.

We are confident you have had first hand experience of the high level of service, expertise and commitment we are able to deliver.

An association of independent firms in Australia and New Zealand and a member of UHY International, a network of independent accounting and consulting firms
UHY Haines Norton—ABN 87 345 233 205
Liability limited by a scheme approved under Professional Standards Legislation

*Powerful insights
Astute advice*



FINANCIAL MANAGEMENT REVIEW (FMR)

We are also able to conduct a Financial Management Review in accordance with the Local Government (Financial Management) Regulations.

This is normally conducted at the same time as an interim audit visit and would be subject to an additional fee to be negotiated at the time the review was scoped.

Such a review would include the provision of a detailed report of our findings upon completion.

VALUE ADDED SERVICES SPECIFIC TO THE LOCAL GOVERNMENT INDUSTRY

AUDIT LIAISON & GUIDANCE

Liaison on audit and accounting issues is not only provided free of charge during the year, it is encouraged. We believe by obtaining an answer when it is required, the Council will be more able to provide for an efficient audit process.

We also regularly provide the industry (all local governments) with newsletters containing comment and direction on topical issues.

MODEL FINANCIAL REPORT, MODEL BUDGET AND ANNUAL WORKSHOP

A main ingredient of our local government support is our model financial report and model budget which is updated annually.

This has, over the past seventeen years, established a consistent guideline for local governments to follow in respect of statutory reporting obligations. An indication of its worth to the industry is in the number of authorities (clients and non clients) that have adopted the reporting formats it provides and the number who attend the course each year.

This model also forms the basis of our annual workshop series. This addresses topical accounting issues, reporting amendments and provides a forum for local government accounting practitioners to obtain guidance on various accounting related matters.

In 2003 we also introduced a 'Nuts and Bolts' workshop which deals with fundamental local government accounting concepts and is aimed at entry level finance officers.

GST, FBT AND SALARY PACKAGING ADVICE

Our local government services division in conjunction with our tax consulting division is also able to provide detailed advice and assistance in the complex areas of GST, FBT and salary packaging. Such advice would be provided at applicable rates.

QUALIFICATION TO CONDUCT LOCAL GOVERNMENT AUDITS

Should we be successful in obtaining the audit contract the following are the **qualified** partners of the firm to be nominated as auditors:

NAME	REGISTERED COMPANY AUDITOR NUMBER
<u>Engagement Partner</u> (either)	
Mr D J Tomasi	15724
Mr G Godwin	310219
Mr Wen-Shien Chai	299761

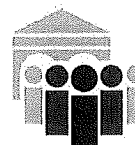
Should you require any clarification of the above information please contact me.

Yours faithfully

DAVID TOMASI
PARTNER

Encl

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SHIRE OF SHARK BAY
PROVISION OF AUDIT SERVICES
JANUARY 2014

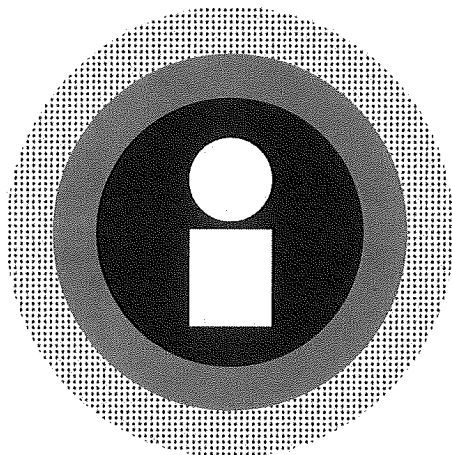


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UHY HAINES NORTON
CHARTERED ACCOUNTANTS

UHY HAINES NORTON BENEFITS

UHY Haines Norton, Perth, is a respected firm of Chartered Accountants with divisions providing services in every aspect of a specialist accounting practice. UHY Haines Norton has, via its antecedent firms, provided extensive audit and consulting services to local government since 1993.

UHY Haines Norton is an association of independent firms in Australia and New Zealand. It is structured to share experience and resources for the benefit of our clients.

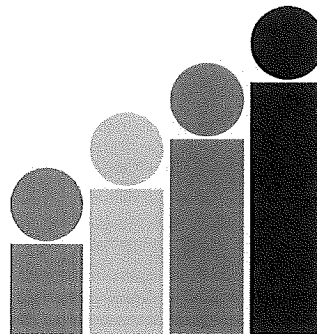
The member firms have operated for many decades and enjoy a continuity of staff and partners. The ANZ association is the Australian member of the international accounting network UHY International with 248 offices in 81 countries.

The Perth firm currently comprises 9 Partners and 45 staff.

The partners and staff combine experience gained in Australia and overseas both within the firm and from employment with major international accounting firms. Our philosophy is to provide informed professional advice and practical services and provide direct contact between the most senior members of our firm with the management groups of our clients.

As a consequence, we are able to offer services in the following specialist areas across the complete range of industry sectors:

- External and Internal Audits
- Accounting Advice and Assistance
- IT Solutions
- Accounting Advice and Assistance
- Income Tax Preparation and Planning Advice
- Tax Consulting – Business Advice
- GST and FBT advice
- Systems Review and Implementation
- Strategic Planning
- Succession Planning
- Budgeting and Cash Flow Analysis
- Management Consulting
- Financial Management and Organisational Planning



UHY HAINES NORTON
CHARTERED ACCOUNTANTS

LOCAL GOVERNMENT EXPERIENCE

The firm is the largest auditor of local government in the State and for the year ended 30 June 2013 we were the incumbent auditors of the following fifty two (52) local governments and regional councils:

Shire of Ashburton	Shire of Lake Grace
Shire of Augusta-Margaret River	Shire of Merredin
Shire of Boddington	Midwest Regional Council
Shire of Bridgetown-Greenbushes	Shire of Morawa
Shire of Brookton	Shire of Mt Marshall
Shire of Broome	Shire of Murray
Shire of Carnarvon	Shire of Northam
Shire of Chapman Valley	Shire of Northampton
Shire of Chitterling	Shire of Peppermint Grove
Shire of Christmas Island	Shire of Perenjori
Town of Claremont	Pilbara Regional Council
Shire of Cocos (Keeling) Islands	Shire of Quairading
Shire of Coolgardie	Shire of Ravensthorpe
Shire of Coorow	Shire of Serpentine-Jarrahdale
Town of Cottesloe	Shire of Shark Bay
Shire of Derby-West Kimberley	Southern Metropolitan Regional Council
Shire of Dumbleyung	City of Subiaco
Shire of Dundas	Shire of Three Springs
Shire of Esperance	Shire of Toodyay
Shire of Gingin	Shire of Trayning
Shire of Gnowangerup	Shire of Westonia
Shire of Halls Creek	Shire of Wongan-Ballidu
Shire of Irwin	Shire of Wyalkatchem
Shire of Kalamunda	Shire of Wyndham-East Kimberley
City of Kalgoorlie-Boulder	Yarra Yarra Catchment Regional Council
Shire of Kellerberrin	Shire of Yilgarn

Having previously been the appointed auditor of your Shire we have an understanding of your operating environment and are confident in being able to deliver a quality, value added service.

In the course of the past years we have also provided detailed Financial Management Review services to the majority of our audit clients and other local governments. These have included the Cities of Gosnells, Melville, Joondalup and Vincent and the Town of Bassendean in the metropolitan area.

Over the past sixteen years, we have also conducted an annual workshop which in 2013, was attended by over one hundred (100) local governments from all over Western Australia. These workshops have addressed the Annual Financial Report, Budget, accounting standards, the mandating of fair value, infrastructure assets, cashflow statements, ratio analysis, sustainability and various other topical accounting issues.

We have developed a model financial report and model budget which address all relevant disclosure requirements and attempt to establish a consistent guideline for local governments to follow. These reports are updated annually as disclosure requirements are amended. Each year, the model is purchased by in excess of one hundred and twenty (120) authorities statewide.

We also developed a strategy to assist local government with the implementation of GST. The firm has a dedicated tax task force to assist Councils in the complex areas of GST and FBT should they require and we have recently been appointed as the contract provider for WALGA's tax service.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

LOCAL GOVERNMENT EXPERIENCE (CONTINUED)

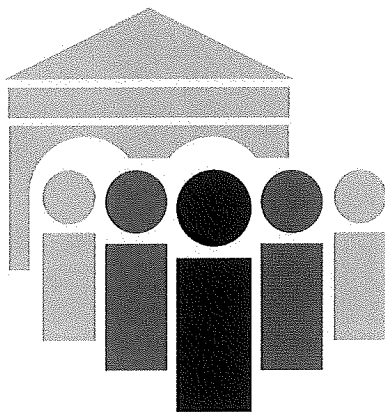
Since November 1999, we have provided a remote accounting service to the Shires of Koorda and Leonora and in 2002 added the Shire of Menzies. In 2004/05 we added the Shires of Beverley and Murchison and more recently, the Shires of Laverton and Yalgoo. This service includes the provision of a full general ledger, monthly and quarterly accounts, principal activity plan, budget, annuals and general accounting assistance. The service has also developed its own suite of software and this is currently used by a number of other municipalities. This software contains a unique rating package we have developed on our own initiative and are presently in development of a new online general ledger to complement our current offering.

In addition to audit and accounting services, we have also provided extensive assistance to local government in the following areas during the past ten years.

- Financial Management Reviews
- *Financial Report preparation*
- Infrastructure Assets
- AAS 27 implementation
- Budget Conversion and assistance
- GST & FBT Advice
- Statutory Compliance Audits
- Strategic Plans
- Principal Activity Plan
- Business Plans

As an added service, we also produce and distribute newsletters and accounting updates which address topical issues.

We are a subscriber member of Local Government Managers Australia (LGMA) and an active participant in Institute events. We have been a principal sponsor of LGMA since the beginning of 2008 having previously been a major sponsor of the annual conference since 2000 as well as a major sponsor of other regional conferences and sporting events.



UHY HAINES NORTON
CHARTERED ACCOUNTANTS

OTHER AUDIT EXPERIENCE

In addition to our local government audits other significant audit engagements include:

LISTED ENTITIES

ASX LISTED

- Aeris Environmental Limited (EQCR Duties)
- E-bet Limited (EQCR Duties)
- Mobilarm Limited
- Nanosonics Limited (EQCR Duties)
- Pro-Pac Packaging Limited (EQCR Duties)

NYSE LISTED

- Alloy Steel International Inc.

AIM LISTED

- Herencia Resources Plc

PUBLIC ENTITIES

- Cambridge Gulf Ltd
- Ord Irrigation Asset Mutual Co-operative Ltd
- Ord Irrigation Co-operative Ltd
- Ord River District Co-operative Ltd
- South Seas Abalone Ltd
- Stochastic Simulation Ltd

SIGNIFICANT PRIVATE ENTITIES

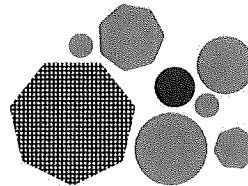
- A.D. Coote & Company (Sheetmetal) Pty Ltd
- Aegis Aged Care Group
- Conquest Crop Protection Pty Ltd
- Flinders Financial Services Pty Ltd
- Howard Park Wines Pty Ltd
- Thermomix in Australia Pty Ltd

SIGNIFICANT NOT FOR PROFIT ORGANISATIONS

- Ardyaloon Incorporated
- Broome Aboriginal Media Association
- Kimberley Land Council
- Living Stone Foundation Inc. (Lifeline)
- Milliya Rumurra Aboriginal Corporation
- Ngarluma & Yindjibarndi Foundation Ltd
- Waardi Ltd and Associated Entities
- Western Australian Sporting Car Club Inc.
- Yawuru Native Title Holders Indigenous Land Corporation

FOREIGN OWNED ENTITIES

- ActivPayroll Pty Ltd
- Champion Technologies Pty Ltd
- Link Project Services Pty Ltd
- Metal (WA) Pty Ltd
- PPI Australia Pty Ltd
- RDI Holdings Pty Ltd
- Spectrum ASB Pty Ltd
- SPT Group Pty Ltd
- SSAB Swedish Steel Pty Ltd
- Survival Craft Inspectorate Australia Pty Ltd



Our base of audit clients and our experience in commercial enterprises gives us exposure to contemporary approaches in:

- Management;
- Data collection;
- Receivables and collection systems;
- Infrastructure asset recording and management; and
- Labour force management.

We offer the benefit of this exposure in our audit of systems and policies and deliver these benefits as part of our core service.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

FEES

Our fee quotes for the provision of audit services are as follows:

ANNUAL AUDIT SERVICES

<u>YEAR</u>	<u>YEAR ENDED</u>	<u>FEE QUOTE</u>	<u>GST</u>	<u>FEE TOTAL</u> <u>(GST INCLUSIVE)</u>
		\$	\$	\$
One	30 June 2014	19,000	1,900	20,900
Two	30 June 2015	20,000	2,000	22,000
Three	30 June 2016	21,000	2,100	23,100

The fees and time quoted are exclusive of travel related expenses.

As in previous years, reasonable travel, out-of-pocket accommodation, living and incidental expenses (based on our internal "Travel Expenses Policy") will be charged in addition to the fees quoted above and will be invoiced at cost to the Shire.

The above fees are also based on the nature of this engagement being "clean" and on the assumption all information requirements are met (prior to our year end visit an information requirements letter is sent). They also assume no major accounting or system weaknesses are encountered which would require any abnormal additional investigation and testing.

Should engagement conditions vary or the level of operations of the Shire vary significantly from those upon which we have based our quotation, we reserve the right to renegotiate the fee for any given year (subject to mutual agreement). An example of this is the mandating of the application of fair value accounting. The additional audit procedures required are reasonably significant and are not readily ascertainable until the exact valuation methodology and approach has been determined. We note Years One and Two of the contract would still have the initial recognition as required by the Financial Management Regulations and are expected to require more audit work than the later years.

Please note, the fees quoted do not include any fee associated with the engagement partner meeting with the audit committee as this is dependent on the particular forum adopted each year. This fee will be subject to separate negotiation once the manner of the meeting is determined each year. As a minimum, a fee of \$600 applies for preparation and telephone attendance.

If satisfactory to Council, we would propose the fee be billed in two equal instalments, after our interim visit and following completion (sign off) of each year's audit.

Any additional work in the form of accounting assistance or other services outside the scope of the audit function will be subject to a separate fee to be agreed upon with you prior to the work being undertaken.

CERTIFICATIONS/ACQUITTALS (INCLUDING ROADS TO RECOVERY AND PENSIONER DEFERRED RATES)

Other certifications/acquittals are considered to be outside the scope of our normal audit function as both the number and the scope of work varies significantly from acquittal and from year to year.

If all details are prepared for us and we are able to complete with a minimum of fuss, our charges typically fall in the \$800 to \$1,500 (GST exclusive) range per certification/acquittal (at current indicative rates).

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

FEES (CONTINUED)

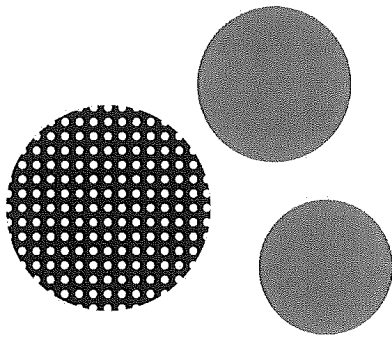
INDICATIVE COSTS FOR ADDITIONAL SERVICES

The hourly rate for additional services depend upon the level of advice required. It is difficult to commit a firm per hour price until the exact extent of the level of advice and work required is known.

As at 1 January 2014, indicative rates for this type of work are as follows:

	PER HOUR (GST EXCLUSIVE)
	\$
Partner	400 - 600
Manager	250 - 320
Senior	180 - 220
Intermediate	140 - 180
Graduate	120

We further undertake to provide an estimate of hours and staff level required based on the scope of each task prior to commencement in each instance.



UHY HAINES NORTON
CHARTERED ACCOUNTANTS

AUDIT/SCOPE APPROACH

The audit of the Shire will be carried out in accordance with Australian Auditing Standards, Auditing Guidance Statements, the Local Government Act 1995 ("the Act") and accompanying Regulations. Procedures are designed to ensure the requirements of your specifications and the Minimum Standard Audit Specification as per the Department of Local Government and Regional Development's Operational Guideline Number 9 are met. These include the critical audit areas as follows:

- Revenue
- Expenditure
- Current Assets
- Investments
- Non Current Assets
- Liabilities
- Reserve Funds
- Contingent Assets/Liabilities
- Capital Commitments
- Governance and Control
- Financial Statements
- Statement of Cash Flows
- Statutory Obligations
- Accounting Policies and Notes to the Financial Statements
- Budget compliance with respect to timing, format and the previous year's final audited position
- Financial ratios required by the Financial Management Regulations
- GST /FBT Compliance

As part of these procedures we will undertake testing to:

1. Assist us in forming an opinion as to whether:
 - (a) the accounting records are reliable and adequate as a basis for the preparation of the financial statements;
 - (b) the accounts are properly kept;
 - (c) the annual financial report;
 - (i) is prepared in accordance with the financial records; and
 - (ii) represents fairly the results of the operations of the local government and the financial position of the local government at 30 June in accordance with:
 - Australian Accounting Standards;
 - the Local Government Act 1995 (as amended);
 - the Local Government (Financial Management) Regulations 1996 (as amended); and
 - other mandatory professional reporting requirements.
 - (d) there are any material matters indicating a significant adverse trend in the financial position or the financial management practices of the Shire; and
 - (e) there are any matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written laws.
2. All bank and cash balances will be subject to third party confirmation and tests will be undertaken to ensure investments are made in accordance with legislation.
3. Examine the Shire's receipting function and perform detailed testing as considered necessary;
4. Examine money owing to the Shire including testing recoverability, follow up procedures and compliance with relevant legislation;
5. Review payment vouchers (including credit card transactions) and ensure appropriate procedures exist in respect to authorisation and payment of accounts as well as detailed testing as considered necessary;
6. Perform a review of controls surrounding payroll and staff leave records and perform detailed testing as deemed necessary;

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

AUDIT SCOPE/APPROACH (CONTINUED)

7. Review of rating records including rate imposition, valuations, compliance with legislation and detailed testing as required;
8. Review all borrowing transactions to ensure they have been conducted in accordance with the Act;
9. Review reserve transactions to ensure compliance with the legislation;
10. Review asset register and perform testing on ownership, additions and depreciation calculations to determine accuracy and if in accordance with Shire policies;
11. Review all transactions involving land and other property to ensure legislative requirements are complied with and the Shire has right of occupancy;
12. Review agreements where the Shire has leased land to third parties and help ensure compliance with relevant legislation in respect of them;
13. Review of the budget and related processes to ensure compliance with the Act and accompanying regulations;
14. Review of all minutes of Council meetings (and Committees if applicable) to help determine items of audit interest and compliance with the Act and accompanying regulations; and
15. Examine tenders to ensure compliance with the Act and accompanying regulations.

It should be appreciated the areas detailed above are not exhaustive. Our audit procedures will examine other areas as deemed appropriate in order we can form an opinion on the financial statements of the Shire and make comments in regard to the accounting systems and procedures in place.

Our final visit is scheduled to:

- be mutually convenient;
- be within 30 days of being advised the audit statements are available for audit (subject to mutually convenient travel arrangements); and
- enable you to meet your deadline (subject to your audit readiness).

An exit interview will be performed at the conclusion of our audit field work.

We will also liaise with staff to ensure meetings with Council and/or the audit committee occur as required. Based on recent amendments to the Act and Regulations, this may be by electronic means.

Our audit fee is based on the current above-mentioned scope requirements. In the event of a significant change in the required scope the audit fee may be re-negotiated.

We require the Shire to maintain adequate accounting records and prepare the annual financial report in accordance with applicable accounting standards.

We will send an audit requirements letter summarising our information requirements for the audit prior to our final visit.

Providing all necessary information is made available to us as required, we undertake to issue our audit report and management report by the required deadline (as determined each year) and further undertake to provide such reports to the Council and Minister as required.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

AUDIT PLAN

As previously discussed it is envisaged our audit will be conducted in two visits.

An interim visit in the March to May period of the year and a final visit once you are ready for our year end procedures. The ultimate goal is to ensure all procedures are completed by the required deadline in any given year.

Our audit procedures will also involve a planning phase which will be undertaken prior to or at the commencement of our interim procedures.

During our interim visit we will perform the bulk of our systems and compliance testing with a view to helping you correct any areas of non-compliance prior to year end.

Our year end procedures are mainly focused at substantively verifying year end balances and ensuring that disclosure requirements are met and the annual financial report is correctly stated. They will also include an update/follow up of systems and compliance issues investigated/raised during our interim visit.

Further information with respect to our audit methodology can be found at Appendix 2 of this proposal.

PROFESSIONAL AND EXPERIENCED

When engaging UHY Haines Norton, you can be assured the key personnel working on your project have the experience necessary to deliver the desired outcomes. You can also be certain we will continue to keep our knowledge current and up to date with the latest requirements.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

HOURS

Estimated hours are as follows:

INTERIM VISIT

Partner	4
Manager/Supervisor/Senior/Intermediate/Graduate	32 (predominately on site)
Planning/Secretarial	2
	<u>38</u>

FINAL VISIT

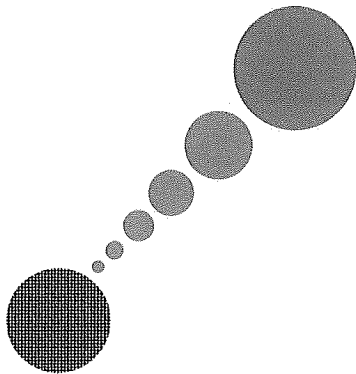
Partner	6
Manager/Supervisor/Senior/Intermediate/Graduate	44 (predominately on site)
Planning/Secretarial	2
	<u>52</u>

TOTAL HOURS	<u>90</u>
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It should be appreciated our audit team has a wealth of Local Government experience.

This is due largely to the wealth of local government experience provided by our service team and the fact the Engagement Partners are actively involved in the industry and fieldwork.

This experience when coupled with our service level, provides a very efficient and effective audit process.



UHY HAINES NORTON
CHARTERED ACCOUNTANTS

ENGAGEMENT TEAM MEMBERS

DAVID TOMASI
PARTNER
AUDIT & ASSURANCE
(08) 9444 3400
dtomasi@uhyhn.com.au



David is Chairman of the Perth office as well as the Partner in charge of the Audit Division and Quality Control Leader. He is a Fellow of the Institute of Chartered Accountants and has been an auditor in public practice for more than twenty seven years. During that time, he has gathered a broad range of experience across all industry sectors which included five years with a "big 4" accounting firm and twelve months in the UK. He has spent the last nineteen as a partner of the firm and its antecedents and has been a registered company auditor since 1992.

David has worked extensively on local government assignments since 1990 and is the partner responsible for the firm's audit and local government division. He pioneered the firm's involvement in the provision of high quality service to the local government industry in Western Australia by ensuring that the firm and its staff stay abreast of all developments.

He is currently the engagement partner on a significant number of the firm's local government audit and consulting engagements and was responsible for the development of the firm's methodology and approach in respect of Financial Management Reviews. He is also actively involved in fieldwork which allows him to develop a detailed working knowledge of operations and the industry as a whole.

David has also facilitated Strategic Plans at two local government authorities and has been involved in numerous special investigations and consulting engagements.

He has been a member of the DLGRD's Financial Reporting Working Party, which, amongst other things, was charged with the review of the Financial Management Regulations to ensure consistency with recent changes to Australian Accounting Standards (AIFRSs) and providing guidance on other financial reporting matters.

He is at the forefront of the firm's local government training program and has presented all of the firm's workshops during the past seventeen years. He is the immediate past Chairman of the UHY Haines Norton National Audit Committee and is currently Chairman of UHY International's Audit Special Interest Group.

In 2008, David assumed the role as Chairman of UHY Haines Norton's ANZ association and is responsible for ensuring the firm and the association continues to grow and keep pace with the ever changing requirements demanded from professional accounting service firms.

INDUSTRY PAPERS PRESENTED

- Checking the Pulse – Understanding Audit Reports – Local Government Week – August 2002
- Accounting and Financial Issues in Asset Management – CPA Conference Sydney – April 2003
- ED125 – Proposed Changes to AAS27 – CPA Conference Perth – February 2004
- IFRS and Local Government – CPA Conference Perth – February 2005
- IFRS and Audit Committees – Departmental Conference Perth – April 2005
- IFRS – LGMA Finance Professionals Conference Fremantle – February 2006
- Understanding Cash Flow Statements – CPA Congress – May 2007
- Status of Local Government Accounting – LGMA Finance Professionals Conference Fremantle – February 2009
- Audit and Accounting Update – Institute of Chartered Accountants Darwin – March 2009
- Audit "Hit List" and Accounting Standard Update – LGMA Finance Professionals Conference Fremantle – February 2010
- Monthly Financial Reports – LGMA Finance Professionals – City of Melville – August 2010
- ROMAN II – An Auditors Perspective – IPWEA 2011 Public Works Training Week Conference – November 2011
- Fair Value – An Auditors Perspective – LGMA Finance Professionals – Fremantle – February 2013
- Cloud Computing – An Auditors Perspective – IT Vision User Group – South Perth – September 2013

QUALIFICATIONS

- | | |
|---------------------------------|---|
| • Bachelor of Commerce | • Registered Co-operative Company Auditor |
| • Chartered Accountant (Fellow) | • Registered Tax Agent |
| • Registered Company Auditor | • Registered Self-Managed Superannuation Fund Auditor |

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

ENGAGEMENT TEAM MEMBERS (CONTINUED)

GREG GODWIN
PARTNER
AUDIT & ASSURANCE
(08) 9444 3400
ggodwin@uhyhn.com.au



Following his qualification from the University of Witwatersrand, Greg joined Myers Tennier & Co, a medium sized Chartered Accounting firm in Johannesburg where he worked for 5 years. During this time he passed all requirements and became a Chartered Accountant.

After leaving them, he worked in commerce before commencing his own practice Godwin & Co Chartered Accountants, in 1997.

Greg built his own firm into a successful ten person practice before migrating to Australia in 2005 to join UHY Haines Norton as an Audit Manager.

Since joining us, Greg has been admitted as an Australian Chartered Accountant and has had extensive exposure to the local government industry in Western Australia. Greg was admitted as a Partner of the firm on 1 July 2007.

He is currently the engagement Partner for approximately half of the firm's local government audit clients and has a number of corporate clients that add to his experience and skills.

INDUSTRY PAPERS PRESENTED

- Understanding Cash Flow Statement – CPA Week – November 2007
- Understanding Cash Flow Statements – CPA Week – May 2008
- Understanding Cash Flow Statements – CPA Week – Nov 2008
- Understanding Cash Flow Statements – CPA Week – May 2009
- Understanding Cash Flow Statements – CPA Week – May 2010

QUALIFICATIONS

- Bachelor of Commerce and Accounting
- Chartered Accountant (South Africa)
- Chartered Accountant (Australia)
- Registered Company Auditor
- Registered Self-Managed Superannuation Fund Auditor



We have experienced people who are dedicated to providing you with a professional service.



UHY HAINES NORTON
CHARTERED ACCOUNTANTS

ENGAGEMENT TEAM MEMBERS (CONTINUED)

WEN-SHIEN CHAI
PARTNER
AUDIT & ASSURANCE
(08) 9444 3400
wschai@uhyhn.com.au



Chai migrated to Australia from Malaysia at the end of 2002 after 8 years in various audit roles and was admitted as an Australian Chartered Accountant in 2008.

During his time in Australia, Chai worked exclusively across a wide range of clients and industry groups.

Since joining UHY Haines Norton in May 2007, Chai has managed a varied client base which includes a significant number of our Local Government clients

Effective 1 July 2013, Chai became a partner of the firm and now has engagement responsibility for a significant number of Local Governments.

The wide audit experience gathered by Chai over the past 18 years adds further skills and experience to our audit team.

QUALIFICATIONS

- Bachelor of Business
 - Association of Chartered Certified Accountants (ACCA) UK
 - Chartered Accountant
 - Registered Company Auditor
-

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

ENGAGEMENT TEAM MEMBERS (CONTINUED)

THUSHARA WIJESIRI
MANAGER
AUDIT & ASSURANCE
(08) 9444 3400
twijesiri@uhyhn.com.au



Thushara is a Sri Lankan Chartered Accountant who qualified in April 2002 and migrated to Australia in June 2007 after 9 years of professional experience. This included 7 years in the audit team at Ernst & Young.

Since his arrival in Australia, Thushara worked as an Audit Manager for just 2 years before joining UHY Haines Norton in January 2010 as an Audit Manager.

His 15 years of experience (most of it in audit) both locally and overseas make Thushara a valuable member of our team.

Thushara is responsible for a number of our local government clients statewide.

QUALIFICATIONS

- Chartered Accountant (Sri Lanka)
- Bachelor of Business Administration (University of Colombo – Sri Lanka)
- Member of Certified Management Accountants (Sri Lanka)
- Associate Member of CPA - Australia

WASANTHA BANDARA
MANAGER
AUDIT & ASSURANCE
(08) 9444 3400
wbandara@uhyhn.com.au



Wasantha is a Sri Lankan Chartered Accountant who qualified following four years at a big 4 firm in Sri Lanka.

Following his time in Sri Lanka, Wasantha transferred to the Eastern Caribbean and worked as an Assistant Audit Manager for two years. He then transferred to Papua New Guinea where he was an Assistant Audit Manager for a further two years.

Wasantha migrated to Australia in December 2010 and joined UHY Haines Norton as an Audit Supervisor in our audit division. He quickly progressed to Manager level where he is responsible for a number of local government clients, many of them in regional and remote areas.

His audit experience across various industries, in various geographical locations over ten years, makes him a very valuable addition to our audit team.

QUALIFICATIONS

- Chartered Accountant (Sri Lanka);
- Bachelor of Science (Accountancy and Financial Management); and
- Member of Certified Practising Accountants (Papua New Guinea).

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

ENGAGEMENT TEAM MEMBERS (CONTINUED)

HITESH PISAVADIA
MANAGER
AUDIT & ASSURANCE
(08) 9444 3400
hpisavadia@uhyhn.com.au



Hitesh holds a Master of Business Administration (Finance) from the University of Leicester.

He originally hails from Kenya and has over 8 years audit experience with mid-tier accounting firms and 10 years in senior finance roles in commerce.

Since joining UHY Haines Norton in 2011, Hitesh has been the manager responsible for a significant number of our local government audit clients and is very familiar with the requirements.

His audit, financial and commercial experience makes him a valuable part of our audit team.

QUALIFICATIONS

- Certified Public Accountant (Kenya);
- Master of Business Administration (University of Leicester – England); and
- Member of Institute of Certified Public Accountants of Kenya.

GILLES CHAN
MANAGER
AUDIT & ASSURANCE
(08) 9444 3400
gchan@uhyhn.com.au



Once he qualified, Gilles spent 10 years working for 2nd tier accounting firm in Mauritius where he worked on a wide range of audit assignments and was promoted up to the position of Assistant Manager in 2006.

Gilles joined UHY Haines Norton in May 2007 and is the audit manager responsible for a large number of our Local Government and Corporate audit clients.

Gilles skills and experience help us to deliver an efficient and effective audit service.

QUALIFICATIONS

- Association of Chartered Certified Accountants (ACCA) UK

ENGAGEMENT TEAM MEMBERS (CONTINUED)

PAUL BREMAN
PARTNER
LOCAL GOVERNMENT SERVICES
(08) 9444 3400
pbreman@uhyhn.com.au



Paul has been involved in the Local Government industry for nearly 30 years. He has held positions at a variety of local governments in WA ranging from large metropolitan Councils such as the City of Melville to small rural local governments such as the Shire of West Arthur. He joined UHY Haines Norton in 2007 from his most recent position as Executive Manager of Corporate Services, Shire of Esperance.

Paul is a Certified Practising Accountant with an in-depth knowledge of local government accounting and governance practices. He brings to the firm a rare strength of local government experience which demonstrates the firm's long term commitment to the Industry.

Paul is an active member of the Department's Financial Management Working Party and has been a committee member of the LGMA Finance Managers Group. His experience and "hands on" knowledge is widely recognised in the Industry. As a practitioner he has been the recipient of numerous financial management awards including the WA Public Sector CPA of the Year 2001.

Paul was admitted as a Partner of the firm on 1 July 2009 and has assumed responsibility for our Remote Accounting Services, IT Solutions and all consulting engagements.

Paul's detailed knowledge of the industry adds depth and understanding to all of our local government audit engagements.

QUALIFICATIONS

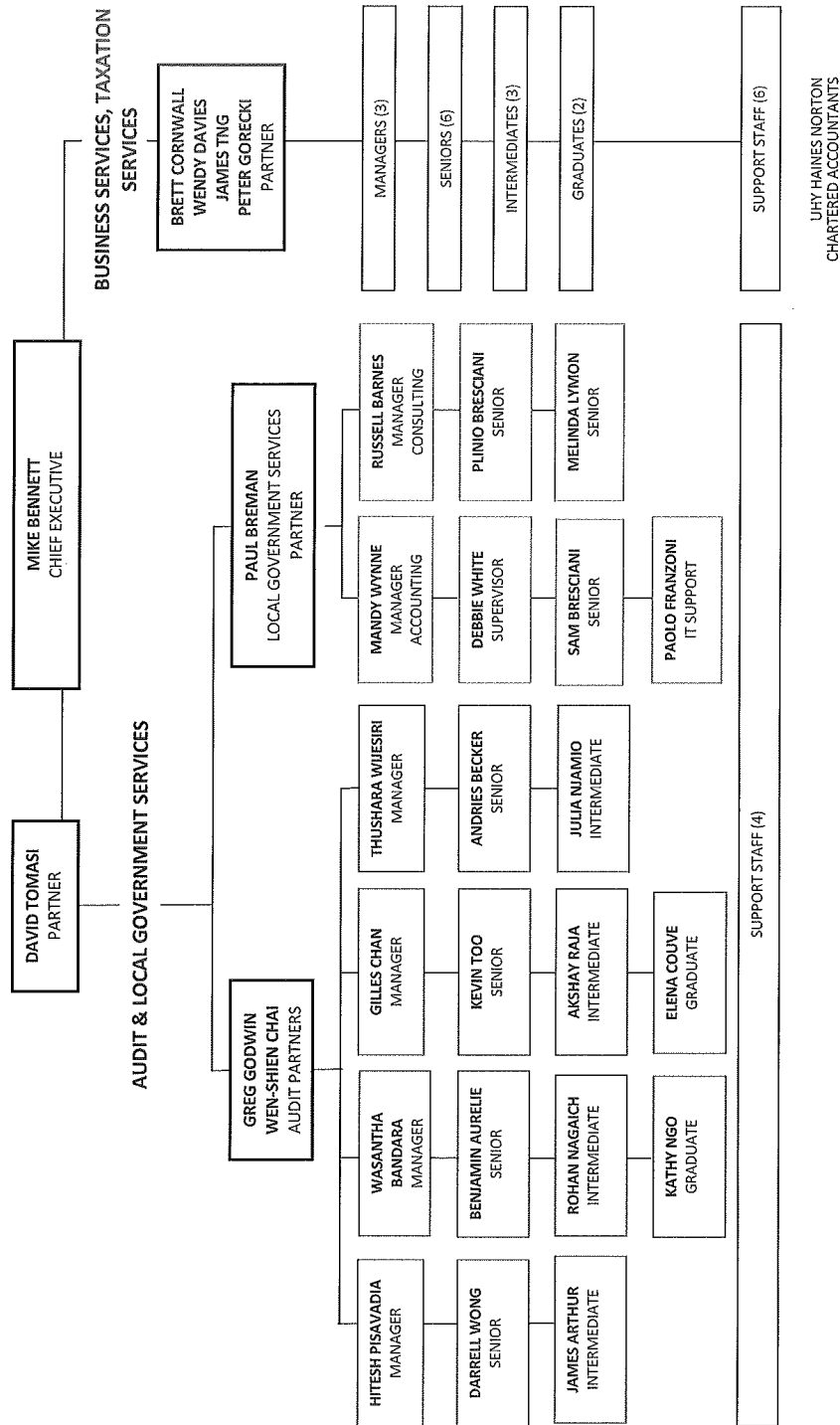
- Bachelor of Business;
- Certified Practicing Accountant (CPA Australia); and
- Diploma in Local Government (C).

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

26 FEBRUARY 2014

SHIRE OF SHARK BAY
PROVISION OF AUDIT SERVICES

19

ORGANISATIONAL PROFILE**UHY HAINES NORTON - PERTH**

QUALITY ASSURANCE

The firm takes a three-tiered approach to quality assurance:

- Project Specification
- Staff Selection
- Quality Reviews

All review projects are designed and documented before commencement to ensure the objectives of our client are specifically addressed and our methodology is understood. The document is approved prior to commencement of fieldwork.

The Partners and senior staff have had extensive experience in auditing, gained by employment in and exposure to large international auditing firms, both in Australia and overseas, and are conversant with modern audit techniques and methodology. Partners and senior staff of the firm have significant experience in the conduct of internal and external audits in commercial and public authorities.

Partners and staff attend ongoing in-house staff training, UHY Haines Norton's national and international conferences and commercially run seminars.

Field operatives and supervising personnel are selected on the basis of their experience in the project subject matter and their ability to add value to the final project outcome.

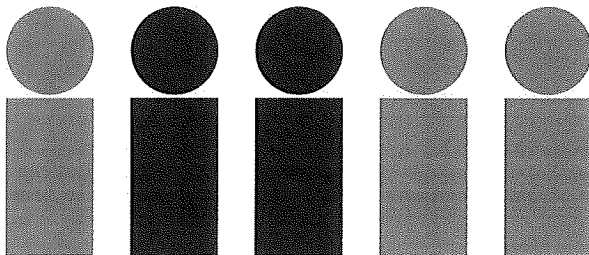
The work is conducted and documented in accordance with the standards of the Institute of Chartered Accountants. All work completed is progressively reviewed by staff at different levels to ensure the end product meets our high standards. The engagement partner reviews the completed files before final clearance is given. Draft reports of findings and recommendations are discussed with senior management of our clients before final submission to ensure that findings and reporting context are accurate.

Being a firm of Registered Company Auditors operating on public interest entities, we are subject to robust oversight by the Australian Securities and Investment Commission (ASIC) as well as the Public Company Accounting Oversight Board (PCAOB) the US equivalent regulator.

We have recently undergone a review by both of these regulators and both reviews returned satisfactory findings.

These reviews are conducted in three to five year intervals.

The quality review process is further enhanced by a peer review conducted by The Institute of Chartered Accountants practice reviews program. Our last practice review under the program found our audit files complied with the Institute's quality requirements.

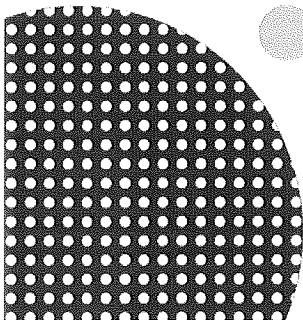
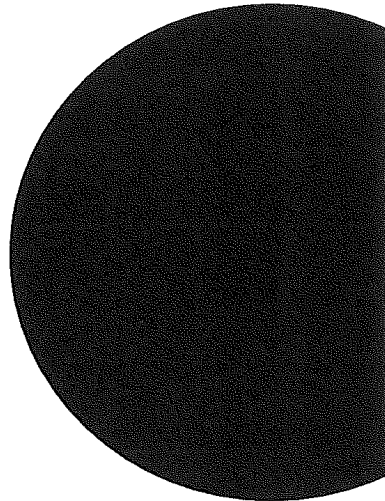


UHY HAINES NORTON
CHARTERED ACCOUNTANTS

APPENDIX 1

BASIS OF THE PROPOSAL

1. UHY Haines Norton is an association of independent firms. Responsibility for this proposal rests with UHY Haines Norton, Perth which carries on business separately and independently from other UHY Haines Norton associated offices in Australia and UHY associated offices worldwide. These other independent offices shall have no legal liability to your organisation.
2. Unless otherwise agreed in writing, UHY Haines Norton's standard terms concerning billings and fees will apply.
3. The information contained in this proposal is confidential and cannot be conveyed to any party other than the party to which it is directed.



UHY HAINES NORTON
CHARTERED ACCOUNTANTS

APPENDIX 2

UHY HAINES NORTON AUDIT METHODOLOGY

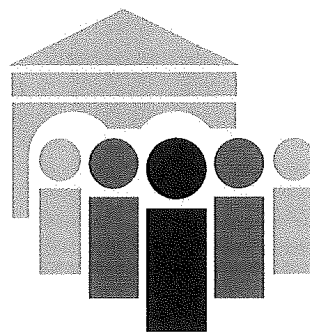
AUDIT SERVICES

Our audit will be carried out in accordance with Australian Auditing Standards with an objective of expressing an opinion on the financial statements of the entity.

1. OBJECTIVES OF THE AUDIT

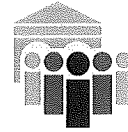
The audit would be designed to achieve the following objectives:

- To enable us to express an opinion on whether the financial statements show a true and fair view of the results for the year and the financial affairs at year end.
- Whether we can be satisfied with implicit management assertions in respect of the financial statements in regard to the following:
 - Occurrence;
 - Completeness;
 - Validity;
 - Measurement;
 - Compliance;
 - Ownership; and
 - Presentation and disclosure
- To review the systems of internal controls (including a review of work undertaken by the internal auditor, if applicable) to determine whether they appear adequate to:
 - Safeguard the assets and funds of the entity;
 - Provide reasonable assurance of effective and efficient operations;
 - Provide reasonable assurance of compliance with laws and regulations, and
 - Provide reasonable assurance as to reliability of financial data and reports.



UHY HAINES NORTON
CHARTERED ACCOUNTANTS

APPENDIX 2 (CONTINUED)



UHY HAINES NORTON AUDIT METHODOLOGY (CONTINUED)

2. AUDIT PLAN

The firm's audit will be planned in accordance with Australian Auditing Standard ASA300 "Planning an Audit of a Financial Report" and ASA320 "Materiality in Planning and Performing an Audit" to enable us to conduct an effective audit in an efficient and timely manner. Our plan will be based on our knowledge of the client's activities and our evaluation of the risk base activities of the entity in accordance with ASA315 "Identifying and Assessing the Risks of Material Misstatement through Understanding the Entity and Its Environment". This will be developed and revised as considered necessary during the course of the audit. The emphasis of our audit will focus on the significant risk areas while also ensuring that the entity complies with all legislative and funding requirements.

Our audit planning stage covers the following procedures:

- Obtaining knowledge of the client's current activities, accounting system, policies and internal control procedures, including the internal audit and audit committee functions (if applicable);
- Determining materiality levels in accordance with Australian Auditing Standards ASA320 "Materiality in Planning and Performing an Audit";
- Assessing inherent risk and relating this assessment to material account balances and classes of transactions at the assertion level;
- Obtaining an understanding of the internal control structure. Evaluating the operation of the internal control structure and making a preliminary assessment of control risk. This assessment of control risk will determine the nature, timing and extent of other audit procedures;
- Evaluation of the effectiveness and efficiency of controls and systems;
- Determining and programming the nature, timing and extent of the audit procedures to be performed, and
- Consideration of opening balances in accordance with ASA510 "Initial Audit Engagements -- Opening Balances".

3. RISK ASSESSMENTS AND INTERNAL CONTROLS

A review will be made of all significant areas of the client's operations to determine the risk. Audit risk has three components:

- Inherent risk – (the risk that material errors will occur);
- Control risk – (the risk that the system of internal control will not prevent or detect misstatement);
- Detection risk – (the risk that the substantive audit procedures will not detect misstatement in account balances and or class of transactions.)

Our audit is planned to achieve an appropriate acceptable level of audit risk. From the preliminary assessment of control risk (in conjunction with the assessment of inherent risk) the appropriate detection risk to accept for financial report assertions will be determined.

This stage will also consider ASA240 "The Auditor's Responsibilities Relating to Fraud in an Audit of a Financial Report" and the audit plan will be amended if necessary.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

APPENDIX 2 (CONTINUED)

UHY HAINES NORTON AUDIT METHODOLOGY (CONTINUED)



4. SCOPE

- 4.1 The scope of the audit is determined in accordance with our assessment of the audit risk, Australian Auditing Standards and relevant legislative requirements as applicable.
- 4.2 The audit will be planned to adequately cover all material aspects of the client that are relevant to us forming an opinion on the truth and fairness of the financial report presented by the governing body.

5. APPROACH TO KEY AUDITABLE AREAS AND ACTIVITIES

- 5.1 Key auditable areas and activities determined in planning stage from:
 - knowledge of client's business;
 - materiality; and
 - risk assessment.
- 5.2 Audit procedures and tests would be developed to form an opinion on the assertions by management either explicitly or implicitly of each key auditable area and activity.
- 5.3 These assertions can be categorised as follows:
 - Existence or Occurrence – audit procedures would determine whether reported assets and liabilities actually existed at balance date, and transactions reported in the income statement actually occurred during the period covered.
 - Completeness – audit procedures would determine whether all transactions and accounts that should be included in the financial report is included, and there are no undisclosed assets, liabilities or transactions.
 - Rights and Obligations – audit procedures would determine whether the entity owns and has a clear title to the assets, the liabilities are obligations of the entity, and the entity was actually a party to reported transactions.
 - Valuation or Allocation – audit procedures would determine whether the assets and liabilities are valued properly, and the revenues and expenses are measured properly.
 - Presentation and Disclosures – the financial report will be reviewed in detail to ensure the assets, liabilities, revenues and expenses are properly described and disclosed on the financial report.
- 5.4 As part of these procedures the following will be completed:
 - Third party confirmations will be obtained to verify all major assets and liabilities.
 - The financial report will be analytically reviewed and all individual assets, liabilities and profit and loss items within a material variance will be investigated and satisfactory explanation obtained.
 - Financial report will be reviewed to ensure compliance with all legislative requirements and Australian Accounting Standards.
 - Review of post balance date events, contingent liabilities and capital commitments.
 - Consideration will be given to the future viability of the entity including the ability to pay its debts as and when they become due and payable, and whether the basis of preparing the financial report on the going concern concept is relevant.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

APPENDIX 2 (CONTINUED)

UHY HAINES NORTON AUDIT METHODOLOGY (CONTINUED)



6. REPORTING

- **Management Reports**

- (i) Any significant and/or unusual developments arising during the course of our examinations would be firstly communicated immediately to the Chief Financial Officer or equivalent.
- (ii) Our management report would detail all issues of major significance observed during the course of the audit. These reports would set out particulars of:
 - i. material errors or breaches of the client's policies and procedures;
 - ii. instances where the group fails to comply with appropriate legislation;
 - iii. acts of lack of propriety or probity;
 - iv. failure to maintain proper accounts and records;
 - v. failure to operate key controls over its activities; and
 - vi. matters related to the efficient and effective operations of the organisation noted during the course of the audit.

All reports would be discussed in detail with appropriate officers before being released.

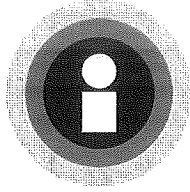
- (iii) All management reports would be addresses to the President (as required by the Act) and a copy sent to the Chief Executive Officer.

- **Independent Audit Reports on Financial Statements**

Audit opinions on the financial statements would be provided after completion of the audits i.e. after the receipts of all confirmations, letter of representations and the signing of the financial statements by nominated staff members.

The audit opinions would be in the form required by Australian Auditing Standards and statutory requirements.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

**DISCLAIMER**

UHY Haines Norton, Perth, a Perth based partnership ("the Firm"), carries on business separately and independently from other UHY Haines Norton member firms around Australia and New Zealand and UHY member firms worldwide.

UHY Haines Norton is a member of Urbach Hacker Young International Limited, a UK company, and forms part of the international UHY network of legally independent accounting and consulting firms. UHY is the brand name for the UHY international network.

The services described herein are provided by the Firm and not by any other independent UHY Haines Norton member firm, UHY, or any other member firm of UHY. Neither any other independent UHY Haines Norton member, UHY, nor any member of UHY, has any liability for services provided by other members.

TERMS AND CONDITIONS

Unless otherwise agreed in writing, UHY Haines Norton's standard terms concerning billings and fees will apply.

CONFIDENTIALITY

The information contained in this proposal is confidential and cannot be conveyed to any party other than the party to which it is directed.

CONFLICTS OF INTEREST

The firm is not aware of any existing or potential relationship, transaction or holding that would compromise its objectivity in the conduct of the services envisaged in this contract. Should the possibility of a perceived or actual conflict arise the matter would be raised with the Chief Executive Officer immediately and activities suspended until the issue was resolved to your satisfaction.

UHY HAINES NORTON

16 Lakeside Corporate
24 Parkland Road
OSBORNE PARK WA 6017

PO Box 1707
OSBORNE PARK DC WA 6916

Phone +61 (0)8 9444 3400
Fax +61 (0)8 9444 3430
Email dtomasi@uhyhn.com.au

ABN 99 433 544 961

INSURANCE

For information and risk assessment purposes we hold the following insurance policies:

	INSURER	POLICY NO	INSURED AMOUNT	EXPIRY DATE
Public Liability Insurance	Zurich	008976PZBI	\$20M	13/02/14
Professional Indemnity	SRS Insurance Group	AON-PI 12 0001899	\$10M	31/05/14
Workers' Compensation including common liability of \$50 million	QBE Insurance	PE-1750135-GWC	\$50M	30/06/14

26 FEBRUARY 2014



PARTNERS

Clifton M Anderson FCA, JP	Stuart Fricker CPA, GAICO
Stephen FJ Down CA	Tim Partridge FCA, GAICO
Shaun G O'Callaghan CA	Maria Cavallo CA
Peter Manolas CPA, CTA (Master of Taxation LEAN)	Shane Kaurin CPA

31 January 2014

**Mr P Anderson
Chief Executive Officer
Shire of Shark Bay
65 Knight Terrace
DENHAM WA 6537**

Dear Paul

**EXTERNAL AUDIT SERVICES
REQUEST FOR QUOTE**

We are pleased to submit our quotation to provide Audit Services to the Shire of Shark Bay for a 3 year term commencing 1 July 2013.

AMD AUDIT & ASSURANCE SERVICES

Since 1982, AMD Chartered Accountants has grown to be one of the largest WA chartered accounting firm outside the Perth metropolitan area, based in Bunbury with offices also in Mandurah and Geraldton, and a team of over 60 people. The AMD Audit and Assurance Division services a wide range of audit clients including Local Government Councils, large proprietary companies, co-operatives, government trading enterprises and community organisations.

We are currently the auditors for fourteen Local Government Councils, and in addition to completing statutory audits we are often requested to provide other additional assistance and advice specific to Local Government requirements.

We are the only regional based firm within Western Australian recognised as Local Government specialists, and as such we are listed as Western Australia Local Government Association "Preferred Suppliers" in respect to the provision of both internal and external audit services.

Our audit team is led by an experienced audit Partners, Tim Partridge and Maria Cavallo. Our enclosed Audit Services Proposal includes additional information on AMD Chartered Accountants and Audit and Assurance Team members who would be responsible for this engagement.

We are fortunate to have a variety of specialists within our firm, accordingly should assistance be required on other areas including changes to Accounting Standards, and Local Government reporting requirements, we would be pleased to provide support.

BENEFITS IN APPOINTING AMD CHARTERED ACCOUNTANTS

We believe there are significant benefits in appointing AMD as your auditors, including:

- The extensive Local Government experience of AMD audit partners Tim Partridge and Maria Cavallo. Both Maria and Tim are Chartered Accountants and Registered Company Auditors with combined 30 years of Local Government audit experience.



Liability limited by a scheme approved under Professional Standards Legislation

**Chartered
Accountants**

Independent Member of
B K R
INTERNATIONAL

Bunbury Office

Unit 1, 28-30 Wellington Street,
PO Box 1306,
Bunbury, WA 6231
Telephone: (08) 9780 7555
Facsimile: (08) 9721 8982

Mandurah Office

197 Mandurah Terrace,
PO Box 4250,
Mandurah North, WA 6210
Telephone: (08) 9535 5889
Facsimile: (08) 9535 8840

Email: amd@amdonline.com.au

Geraldton Office

156 Durlacher Street,
PO Box 288,
Geraldton, WA 6531
Telephone: (08) 9964 5888
Facsimile: (08) 9964 5899

www.amdonline.com.au

- Our significant experience in conducting audits for Local Government Councils, similar to the Shire of Shark Bay.
- We will also make ourselves available to the Shire of Shark Bay on request to provide advice on any development and changes to accounting standard and legislative requirements that impact the financial systems, procedures and reports of the Shire. In addition, we will communicate any significant developments and changes in writing where required.

Our approach to our client ongoing development is on a personalised basis. Where significant amounts of time are required to provide personalised advice to you in respect to accounting standards advice, reporting preparation advice and practical implementation of changes to standards and legislation, an additional charge will be payable based on actual time incurred.

- Whilst our approach is at all times professional and independent, it is also co-operative and communicative so that we develop excellent working relationships with your accounting team, thus promoting efficiency and transfer of accounting knowledge.
- The considerable experience of our nominated auditors and audit team in advising on matters relating to financial management regulations and accounting standards.
- The absence of risk in choosing a stable firm with proven record of providing high quality audit service since 1982 to Local Government Councils within Western Australia.
- We are able to provide high quality taxation and other consulting services, again with the advantage of local government experience and being able to visit your offices quickly and cost effectively.

CONCLUSION

AMD has a history of providing excellent service to Local Government Councils since 1982, at reasonable fees. We are committed to the continuing development of our team and capabilities.

Previously, many Councils have chosen an auditor based on price alone. However we believe there is a growing awareness in Local Government as to the importance of a high quality audit, to assist in the proper financial management and reporting of Councils which we understand the Shire of Shark Bay is seeking.

Through demonstrated capabilities, experience and achievements, we believe that AMD is well aligned to provide audit services to the Shire of Shark Bay.

We would be pleased to act as auditors of the Shire of Shark Bay and would appreciate the opportunity to provide a constructive and valuable contribution to the Shire's financial management to 2016.

Please do not hesitate to contact Tim Partridge or myself should there be any areas of this proposal that you wish to discuss further.

Yours sincerely

AMD Chartered Accountants



MARIA CAVALLO CA
Partner

Encs.



AMD
CHARTERED ACCOUNTANTS

Unit 1, 28 Wellington Street,
PO Box 1306
Bunbury WA 6230
Phone: (08) 9780 7555
Fax: (08) 9721 8982
www.amdonline.com.au

Audit Services

2013/14 to 2015/16



External Audit Services

Request for Quote

Independent Member of

BKR
INTERNATIONAL



January 2014

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Audit Contract Requirements



In accordance with the requirements of the Shire of Shark Bay request for quotation, we provide the following:

1. Parties to the Contract

- | | | |
|-----|----------|--|
| (a) | Council | Shire of Shark Bay |
| (b) | Auditors | Tim Partridge
AMD Chartered Accountants
Registered Company Auditor Number: 225698

Maria Cavallo
AMD Chartered Accountants
Registered Company Auditor Number: 308235 |

2. Objectives of Audit

The objectives and outcomes of the audit are consistent with the objectives of other Local Government audits we conduct.

We will provide an independent audit opinion of the accounts and annual financial reports of the Shire of Shark Bay for each financial year covered by the term of the audit appointment in accordance with the Local Government Act and Regulations.

We will provide the audit report and a management letter within 30 days of completing the audit.

The management letter details any matters arising during the course of the audit and not otherwise reported and will include suggestions for improvements in efficiency of resources detected during the course of the audit (issued in accordance with ASA260 and satisfied the requirements of section 7.9 of the Local Government Act). This letter will be forwarded to the Mayor, the CEO and the Minister (refer further details in respect to this management letter within section 4 of this submission).

The goal of AMD Audit and Assurance Services is not only to carry out cost efficient audits to provide an opinion on the annual financial report but also to provide clients with constructive and independent advice on systems and procedures and on the way in which this information is reported.

3. Scope of Audit

The scope of our audit will be based on the requirements of Part 7 – Division 3 of the Local Government Act 1995 and the Local Government (Audit) Regulations 1996.

We confirm that audits completed by us are carried out in accordance with Australian Auditing Standards and Auditing Guidance Statements.

We understand Council wish to appoint auditors for a 3 year period, commencing 1 July 2013.

Audit Contract Requirements



4. Audit Methodology

Entrance Interview

Before we commence the audit, our audit team will hold a discussion with the Chief Executive Officer, Executive Manager of Finance and Administration and Finance Officer to ensure there is a mutual understanding of the audit requirements and approach. This interview is also utilised to discuss any areas of concern or issues.

If required, we will also be available to hold a phone conference with the Chief Executive Officer and / or Audit Committee prior to commencement of the audit to discuss any areas of concerns or issues.

Planning and Interim Audit

Prior to the end of each financial year, we will perform an audit planning visit. This visit would normally be completed between January and May at a mutually convenient time, and would take place at Council's offices.

Prior to the interim audit taking place, we provide an Interim Audit Checklist, to ensure there is an understanding of the information we will require at the time of our interim audit, and to assist Council's finance team in being prepared for our visit.

The purpose of the interim audit is to complete our audit planning in accordance with Australian Auditing Standards and Auditing Guidance Statements including assessing audit risk areas.

During this visit we will also assess compliance with the financial management sections within the Local Government Act and Financial Management Regulations. As part of this compliance assessment, we will review governance and control including roles and responsibilities, delegated authorities, Council / Committee minutes and directions and budget management.

Once we have obtained an understanding of risks, key systems and internal controls are reviewed and documented including:

- a) Income:
 - Rates revenue;
 - Government grants;
 - User pays revenue;
 - Profit on sale of non-current assets; and
 - Other income.

Audit Contract Requirements



4. Audit Methodology (continued)

- b) Expenditure:
 - Salary and wage costs;
 - Depreciation;
 - Materials and contract expenditure;
 - Loss on sale of non-current assets;
 - Insurances;
 - Bad debts; and
 - Other expenditure.
- c) Current Assets:
 - Bank and short term investments;
 - Receivables and prepayments; and
 - Inventory.
- d) Non-Current Assets:
 - Property, plant, furniture and equipment;
 - Infrastructure and accumulated depreciation thereon; and
 - Other receivables.
- e) Liabilities (current and non-current):
 - Creditors and accruals;
 - Loan borrowings including new loans raised; and
 - Provisions for annual and long service leave entitlements.
- f) Reserve Funds;
- g) Contingent Liabilities;
- h) Capital Commitments;
- i) Accounting Policies and Notes to the Financial Statements; and
- j) Statement of Cash Flows.

Tests of internal controls are then designed and performed to ensure key controls relating to the above specific matters to be audited are operating effectively. The sample sizes utilised for our audit testing will be based on Australian Auditing Standard ASA530 "Audit Sampling."

Upon completion of this interim audit visit, an interim management letter will be prepared after discussion with your accounting team. This report will outline any weaknesses or areas of concern identified during the review and testing phase, with detailed recommendations provided to rectify issues identified. Recommendations raised are in accordance with Local Government best practice.

Audit Contract Requirements



4. Audit Methodology (continued)

30 June Information Checklist

AMD's Local Government Year End Information Checklist will be provided to and discussed with the accounting team at the time of the interim audit.

The checklist details key summaries and reconciliations to be prepared as at 30 June, which we will require to complete our year end audit.

The completed checklist forms the basis of a year end file, provided to us at commencement of our final audit, (containing copies of reconciliations and summaries etc). The content of our audit checklist is based on matters forming the Critical Audit Areas as outlined above.

This process ensures our clients are aware of what we need prior to us commencing our final audit visit by providing a clear understanding of what we required. We believe this process will assist the Shire of Shark Bay finance and administration team in their year end preparation as it gives a clear understanding of what is required. We also consider this process will assist in the efficiency of the audit process and ensure all necessary documentation has been prepared prior to our visit.

Our expectation and fee quotation is provided on the basis all information as per our checklist is provided to us one week prior to our onsite visit. Should supporting information and schedules not be available at commencement of our onsite visit and this significantly impacts on us completing our onsite procedures, additional fees may be charged.

Final Audit

The final audit visit after the end of the financial year includes all procedures necessary to audit the financial statements (including accounting policy notes, statement of cash flows, financial ratios etc) in accordance with Australian Auditing Standards, Auditing Guidance Statements, Local Government Act, Local Government Regulations and other legislative requirements.

These audit procedures would be completed at Council's offices at a mutually convenient time as agreed with the accounting team (within 30 days of being advised that the audit statements are available for audit).

On completion of our final visit, a management letter to the Mayor and CEO is prepared. This letter details any recommendations regarding the improvement of internal controls, together with commentary regarding the action outcomes of the interim management report. This report will identify:

- (a) Any significant adverse trends in the financial position or the financial management practices of the Shire of Shark Bay;
- (b) Any material irregularities in the Council's accounting practices or in the management of the Council's accounting practices or in the management of the Council's financial affairs identified during the course of the audit; and
- (c) Any weaknesses in the internal controls in operation,

An audit report will also be provided by us on completion of our audit, as required by Section 7.9 of the Local Government Act 1995.

Please note that our audit methodology and approach relating to Local Government audits has been independently assessed and confirmed to be appropriate.

Exit Interview

The audit senior will be onsite to meet and discuss any matters arising from the audit with the Chief Executive Officer, Executive Manager of Finance and Administration and Finance Officer on completion of the field work.

Page 6



Audit Contract Requirements

4. Audit Methodology (continued)

Audit Committee

Council's nominated auditor is available to attend Audit Committee meetings following completion of the final audit visit each year and other meetings as requested at an additional fee.

Where a phone conference with the Audit Committee is considered sufficient, no additional fee will be charged.

Updates / Accounting Standards / Annual Report Advice

Please note that at our interim and final audit visits we are able to provide assistance or advice in relation to Accounting Standards and the preparation of the Annual Report.

We will also make ourselves available to the Shire of Shark Bay as requested throughout the year to provide advice on any development and changes to accounting standard and legislative requirements that impact the financial systems, procedures and reports of the Shire. In addition, we will communicate any significant developments and changes in writing where required.

We provide advice on a "one on one" basis, and have provided such advice to clients over recent times including advice in respect to the fair value reporting requirements impairment of investments, financial report note disclosures, changes in Australian Accounts Standards/Local Government financial reporting requirements.

Our approach to advising clients of ongoing developments is on a personalised basis. Where significant amounts of time are required to provide personalised advice to you in respect to accounting standards advice, reporting preparation advice and practical implementation of changes to standards and legislation, an additional charge will be payable based on actual time incurred.

Financial Management Systems Review

Pursuant to Regulation 5(2) of the Local Government (Financial Management) Regulations, a review of the appropriateness and effectiveness of financial management systems is required every four years.

Should we be requested to do so, we would be pleased to undertake this review when next due. We can provide a fee quotation to undertake this review when requested.

Specific Project Audits/Acquittals

We understand that we may be requested to provide specific audit acquittals on an annual basis including the annual Roads to Recovery, Royalties for Regions, Regional and Local Community Infrastructure Program related acquittals and any other acquittals required due to additional grant funding being received.

The cost associated with specific project audits and acquittals will be charged at an hourly rate stated in the Fee Schedule on page 8.

Please note: There is no charge for completing the Pensioner Rebate Subsidy verification.

Audit Contract Requirements



4. Audit Methodology (continued)

Schedule of Rates - Other Services

Apart from the statutory audits there may be other audits or financial services that are required from time to time such as audit liaison, assistance in rectifying problems in annual report, feedback, support and direction and assessment of accounting procedures, internal controls, risk and performance assessments of the efficiency and effectiveness of operations as agreed with the Chief Executive Officer, Executive Manager of Finance and Administration and Finance Officer or Audit Committee and review compliance with the statutory requirements of the ATO.

Where the work is significant or outside the normal scope of the audit, a charge above the audit fee at an hourly rate stated in the fee schedule below is usually agreed in advance.

The following schedule of rates is current as of the date of this quotation, and provides an indication as to costs incurred to complete additional assignments outside of the statutory audit scope.

Line No	Service Description	Description / Classification of Personnel	Tender Unit	Price Tendered (ex GST)	GST Component	Price Tendered (inc GST)
1(a)	Audit Partner	Tim Partridge C.A.	Per hour	\$375	\$37.50	\$412.50
1(b)	Audit Partner	Maria Cavallo C.A.	Per hour	\$375	\$37.50	\$412.50
1(c)	Audit Senior	Abbey Adcock	Per hour	\$180	\$18	\$198
1(d)	Audit Senior	Rebecca Broad	Per hour	\$190	\$19	\$209
1(e)	Audit Senior	Ray Van Tonder	Per hour	\$180	\$18	\$198
1(f)	Audit Senior	Emily Wilmot	Per hour	\$180	\$18	\$198
1(f)	Auditors	Various	Per hour	\$150	\$15	\$165
1(g)	Assistant Auditor	Various	Per hour	\$130	\$13	\$143
1(h)	Secretary	Administrative Services	Per hour	\$85	\$8.50	\$93.50
2	Report production cost		Per unit	\$Nil	\$Nil	\$Nil
3	Travel & accommodation		Per Visit	\$At cost, estimate provided below		
4	Attendance to Audit Committee		Per Annum	Attendance at cost / phone conference at no charge		

We have included cost estimates of out of pocket disbursements incurred from Perth Domestic Airport, including travel and accommodation. These costs have been based on the best estimates available at the time of this quote submission preparation, however actual costs will be charged with no mark up (invoices and receipts can be provided). Refer to Appendix 5 for further details.

Charge out rates outlined above are subject to annual review and adjustment.

Please note, we would expect most one off engagement (including grant acquittals, verification of capital expenditure etc) to be completed primarily by an Assistant Auditor or Auditor.

The audit partners, who are both Registered Company Auditors and Chartered Accountants are available to provide consultation services (e.g. advice in relation to changes to accounting policies, adoption of new Accounting Standards etc), as requested.



Performance and Experience

5. Demonstrated Experience

Nominated Auditor

The nominated auditors for this engagement are Tim Partridge and Maria Cavallo, Registered Company Auditor No 225698 and 308235.

Your Audit Team

The audit team will be led by Tim Partridge and Maria Cavallo. Tim and Maria are both Chartered Accountants and Registered Company Auditors, with extensive experience in auditing Local Governments. Tim and Maria have a total of 30 years combined experience in auditing Local Government Councils within Western Australia.

Our Audit and Assurance team draws on expertise from within AMD's team of over 60 staff in completing audit engagements, as and when required.

Please refer to the attached Team Profile (Appendix 4) for further information on the AMD Audit and Assurance Team we propose would be involved on this engagement.

Experience as Auditor in Local Government

We are currently the auditors for fourteen Local Government Councils in the South West region and have been auditors for most of these Councils for many years.

As such, we are one of the leading firms of Local Government auditors in Western Australia.

We are the only regional based firm within Western Australian recognised as Local Government specialists, and as such we are listed as Western Australia Local Government Association "Preferred Suppliers" in respect to the provision of both internal and external audit services to Local Government.

Our audit knowledge of Local Government accounting is equal to any available in Western Australia; we have conducted many seminars and have been engaged on special services by Local Governments for whom we do not act as auditors.

The goal of the AMD Audit & Assurance team is not only to carry out cost efficient audits but also to provide clients with constructive and independent advice on day-to-day operations. A standard feature of the AMD service is to review the effectiveness of accounting systems and procedures, and provide recommendations for improvement. AMD provide a value-added service as a result of the understanding and knowledge obtained from diverse experience with our clientele.

Please refer to our Team Profile, which is attached, for further detail on our experience and capabilities. Please refer to our referees listed within Appendix 2 who we welcome you contact in respect to our demonstrated capabilities and levels of service provided.

Performance and Experience



5. Demonstrated Experience (continued)

Other Services Previously Provided to Local Governments

We often perform other services for our Local Government clients including compliance with Accounting Standards, compliance reviews and acquittal audits. We would be pleased to provide these additional services on an ad-hoc basis as requested.

Fees for these services would be at normal professional rates and quotations can be provided prior to commencing the work.

6. Quality Control

We advise AMD have quality control systems in place which are documented within our Quality Control Guide.

The Accounting Professional and Ethical Statement "APES 110 - Code of Ethics for Professional Accountants", and "APES 320 - Quality Control for Firms" as issued by the Accounting Professional and Ethical Standards Board (APESB).

We confirm that AMD are fully compliant with these quality control standards.

As a Chartered Accounting firm undertaking audit services we are subject to Quality Reviews undertaken by the Institute of Chartered Accountants on a regular basis. The most recent review included the selection of one of our Local Government Council audit work papers. The review encompasses a full assessment of our audit methodology, approach and compliance with Australian Auditing Standards. We are pleased to note there were no adverse findings in respect to our audit methodology, approach and reporting on a completion of this review.

Appendix 1 –Organisation Structure



Performance and Experience / Organisational Structure

AMD Chartered Accountants

AMD is one of regional Western Australia's largest accounting and business services firm and are based in the South West, delivering a broad range of services that help clients to grow and succeed. AMD has serviced the region since 1982, and have grown to a team of 60 staff in 3 offices. The AMD service range has been built around the needs of progressive businesses and includes:

- Audit and assurance;
- Business development services;
- Company secretarial services;
- Financial feasibility studies and project analysis;
- Financial management systems;
- Human resource planning and assistance;
- Industry restructure and industry development support;
- IT and accounting systems support;
- Marketing planning and practical assistance;
- Proactive accounting;
- Specialist taxation, individual and small business taxation;
- Strategic business planning; and
- Superannuation fund administration.

The AMD Service Range

The AMD way is to think outside of the box and offer services to support the whole of your business. We aim to help you to succeed and prosper.

General Taxation and Accounting

Taxation and accounting services are managed for a broad cross section of West Australian business and personal requirements. AMD also has a specialist taxation unit for complex matters and structural planning.

Strategic Business Planning & Development Support

Targeted activities from direction setting workshops through to comprehensive strategic business planning or family business succession planning. Clients may also qualify for state government funding toward planning services.

Audit & Assurance Services

We perform audits for and give specialised reports and advice to a wide range of clients including large private companies, local government, public companies, self managed superannuation funds, charities and schools.

Appendix 1 – Organisation Structure



Performance and Experience / Organisational Structure (continued)

Financial Feasibility & Project Analysis

Business feasibility studies and financial modelling can mean the difference between guesswork and confident decision making! Our team has worked with business owners as well as third parties such as banking or legal teams.

Marketing Planning & Assistance

Practical and flexible marketing support including marketing planning, positioning and creative brief, market feasibility, research and sales estimation, advertising and promotions review, budgeting and evaluation, copywriting and presentations.

Superannuation Fund Administration and Financial Planning

A complete administration service for Self Managed Superannuation Funds is available. Our clients include small family funds through to corporate funds and retirees. Advice is offered on planning for retirement, estate structure, pension funds and investment.

Bookkeeping & Accounting Systems Support

The quality, efficiency and application of financial information management is an essential consideration for any business. Our team can assist with computerised accounting system set up and bookkeeping training.

Specialist Taxation Advice

AMD has a specialist tax unit able to assist with a range of complex tax matters including Income Tax, GST, Fringe Benefits Tax, Capital Gains Tax, taxation relating to family law matters and general taxation litigation support.

Service Profile – Audit & Assurance Services

AMD Audit & Assurance Services provide independent and objective services to ensure the reliability of financial information, transactions and processes. In addition to performing cost-effective audits, we provide clients with constructive independent advice on the day to day running of their businesses. We adopt a communicative, hands-on approach in assisting clients and, being based in Bunbury, we are available to visit clients throughout the South West whenever required.

Statutory Audits

As Registered Company Auditors we are responsible for the audit and preparation of financial statements in accordance with relevant legislative requirements. Statutory audits represent the core of our activities, and we adopt a practical approach in recommending system improvements.

Internal Procedures & Controls Review

We perform financial system reviews to ensure procedures in place are appropriate for the type and size of the business, and are operating effectively. Our report outlines areas of concern and recommendations for improvement. We regularly perform this service for clients who do not require a full audit or businesses that have experienced rapid growth.

Appendix 1 –Organisation Structure



Performance and Experience / Organisational Structure (continued)

Forensic & Investigative Accounting

We provide discreet, pro-active assistance relating to the investigation of unusual transactions or balances, in addition to reviews designed to prevent and detect fraud.

Management Assurance Services

Our internal audit and risk management reviews can be tailored to include financial and non-financial aspects critical to client operations. On completion of these reviews, we report to management on an exception basis, outlining areas of concern and remedial action required.

Corporate Governance

It is critical that Boards and governing bodies find the right balance between compliance, best practice and performance. Our advice in this area is practical and relevant, and tailored to the nature of the organisation.

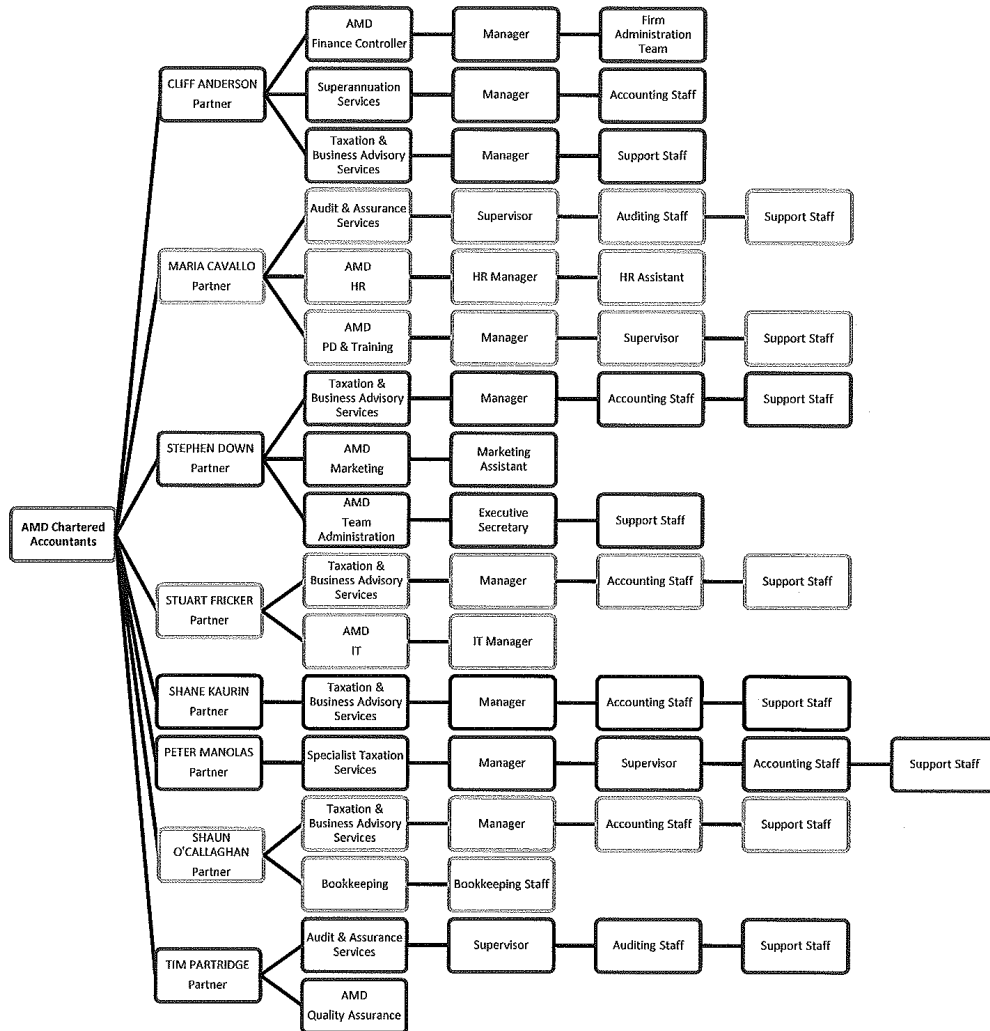
Transaction Service

We can independently review one-off transactions outside the ordinary course of business, including related technical advice. Transactions typically include due diligence reviews, the issue or buyback of shares, revaluation of non-current assets and related party transactions.

1.0 Who are AMD?



1.1 Organisational Chart



Appendix 1 –Organisation Structure



BKR

Independent Member of



AMD are a member firm of BKR International, a leading global association of independent accounting and business advisory firms. BKR represent the expertise of more than 135 firm in 300 offices in over 70 countries around the world.

BKR firms offer clients personalised local service and global expertise and connections.

BKR provide access to assistance, expertise and resources comparable to offerings of "Big 4" firms, while ensuring ease of communication and accessibility to Partners and other team members as required.

As a worldwide association of independent accounting, taxation and business advisors, BKR International brings together firms that offer you up-to-date global expertise.

Our member firms are large enough to offer a full range of independent and objective advisory services, but small enough to attend to your specific needs and offer the personalised attention you require.

You can depend on BKR member firms for creative and practical services to clients through highly trained, skilled and motivated professionals.

Independent members are committed to delivering superior client service throughout the world. Large enough to offer a full range of services, yet small enough to deliver personal service and objective advice.

BKR International member firms are selected for their local influence, expertise and international capability. Member firms must demonstrate that they have met the standards of their local jurisdiction, as well as undergo a thorough review by BKR's Regional and Worldwide Boards.

For further information please visit <http://www.bkr.com/>

Western Australia Local Government Association ("WALGA")

We are the only regional based firm within Western Australian recognised as Local Government specialists, and as such we are listed as Western Australia Local Government Association "Preferred Suppliers" in respect to the provision of both internal and external audit services.



Appendix 2 - Referees



Reference points are listed below, and we welcome your contact with our clients.

Please note that we audit regional Councils of varying size. Our existing Local Government audit client base includes Local Government Councils where total revenue ranges from small (\$4 million) to large (in excess of \$50 million) per annum. Rating income for our existing Local Government client base ranges from \$1 million to \$30 million per annum.

City of Busselton

Darren Whitby

Finance Manager

(08) 9781 0444

Example of services provided: Annual audit, Financial Management System Reviews, accounting standards advice, acquittal audits, general advice.

Shire of Harvey

Michael Parker

Chief Executive Officer

(08) 9729 0300

Example of services provided: Annual audit, Financial Management System Reviews, accounting standards advice, acquittal audits, general advice.

Shire of Manjimup

Jeremy Hubble

Chief Executive Officer

(08) 9771 7777

Example of services provided: Annual audit, Financial Management System Reviews, Accounting Standards, Acquittal audits, general advice.

Shire of Donnybrook – Balingup

John Attwood

Chief Executive Officer

(08) 9780 4200

Example of services provided: Annual audit, Financial Management System Reviews, Accounting Standards, Acquittal audits, Aged Care audit requirements and general advice.

Additional references can be provided on request.

Appendix 3 – Insurance Coverage



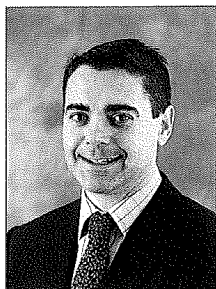
Type	Insurance – Broker	Policy Number	Value (\$)	Expiry Date
Public Liability	Nexus Risk Services Allianz Aust Insurance Limited	SXM016105945	\$20 million	30 June 2014
Workers Compensation / Personal Accident	Nexus Risk Services Allianz Aust Insurance Limited	00001353	\$50 million	30 June 2014
Professional Indemnity	Nexus Risk Services Dual Australia Pty Ltd	TU/PI/20110060	\$10 million	30 June 2014

Please note: Certificates of insurance can be provide upon request

Appendix 4 – Key Personnel



Key audit personnel from AMD's Audit and Assurance team are as follows:



Tim Partridge, B.Com, FCA, IIAA
Partner, Audit & Assurance Services

Tim completed a Bachelor of Commerce at the University of Western Australia in 1994 and commenced his career with KPMG in February 1995 as a Graduate Accountant in the Audit Division.

While at KPMG, Tim completed his Professional Year in 1997 and was subsequently admitted as a Chartered Accountant. Tim's role as a Senior in the Audit Division involved planning audits, conducting fieldwork and preparing accounts for a broad range of clients, including companies listed on the Australian Stock Exchange, multinationals, large proprietary companies, Government departments and statutory authorities.

Originally from the South West, Tim moved to Bunbury after being offered a position at AMD Chartered Accountants in September 1998.

As AMD's Audit and Assurance Services Partner, Tim is responsible for the audits of a broad range of organisations including large proprietary companies, private corporations, Government Trading Enterprises, Local Government authorities and co-operatives.

His role includes the preparation of financial reports in accordance with Australian Accounting Standards, Corporations Act and other legislative requirements for many clients, once audits have been completed. Responsible for technical advice in relation to accounting issues and reporting requirements, Tim adopts a practical approach when assisting clients in these areas.

Tim is also actively involved in assurance related services for a range of non-audit clients, including due diligence reviews, investigative accounting and business reviews relating to the purchase and sale of businesses.

In addition to holding client seminars and technical updates throughout the year, Tim also lectured Auditing at Edith Cowan University for a number of years.

In January 2003, Tim became a Registered Company Auditor with the Australian Securities and Investments Commission and was admitted as a Partner of AMD in July 2004. Tim is a member of the Institute of Internal Auditors Australia, a Graduate of the Australian Institute of Company Directors and was acknowledged as a Fellow of the Institute of Chartered Accountants in 2010.

Tim has been a Board member of the Bunbury Cathedral Grammar School since 2007; and is currently Chair of the Bunbury Cathedral Grammar School Finance Committee, in addition to Deputy Chair of the Board.

He was appointed as a member of the BKR Asia Pacific Standards Committee in 2012 and was recently appointed as a Board Member on the BKR Worldwide Board effective 1 July 2013.

Tim's experience in Local Government auditing resulting in AMD being included as a preferred supplier of audit services by the Western Australian Local Government Association.

Appendix 4 – Key Personnel



Maria Cavallo, B.Bus, CA
Audit Partner, Audit & Assurance Services

Maria completed a Bachelor of Business degree at Edith Cowan University with a double major in Accounting and Public Practice in November 2001. She subsequently commenced employment with AMD as a graduate auditor in December of the same year.

Maria progressed to audit supervisor in June 2004, and then to audit manager in June 2005. She is responsible for completing audits for a wide range of clients in various industries including local government, insurance, education providers, employment, welfare, performing arts, solicitors, real estate and sporting clubs.

Maria is responsible for supervising and conducting audits; from the initial planning on interim audits, to completing final audits and preparing annual reports in accordance with accounting standards and other relevant legislation.

Maria also performs financial systems reviews for various clients and can provide advice in relation to technical accounting issues and reporting requirements such as International Financial Reporting Standards, related party transactions and consolidation accounting for subsidiaries. Her role includes the preparation of financial reports in accordance with Australian Accounting Standards, Corporations Act and other legislative requirements for many clients, once audits have been completed.

Maria completed her professional year studies, and qualified as a Chartered Accountant in November 2004. Ongoing studies have resulted in Maria keeping up to date with changes in accounting standards and financial reporting legislation.

Maria currently is the Audit lecturer and tutor at Edith Cowan University, and has been so since 2005.

The Australian Securities and Investment Commission has recognised Maria as a Registered Company Auditor, effective January 2007. Maria is also a member of the Institute of Internal Auditors of Australia.

Maria was made an Associate of the firm on 1 July 2010 and appointed as Partner on 1 July 2012. As the Partner in charge of Human Resources, Maria has responsibility for the growth and development of team members' career paths and has initiated a number of developments in this area.

Maria was also recognized with a 'Highly Commended Award' from the President of the Institute of Chartered Accountants Australia, in October, in recognition of her services.

Maria is also a member of the Australian Computer Society, and Australian Human Resources Institute.

A previous Board Member of the Dolphin Discovery Centre, Maria is currently a Board Member at the Edith Cowan University Board – South West and the Catholic Diocese Financial Council.

Areas of expertise include information technology reviews, human resource reviews, assessing compliance with applicable legislative requirements and compliance with Australian Accounting Standards.



Appendix 5 – Price Information

PRICE SCHEDULE

We have included cost estimates of out of pocket disbursements incurred from Perth Domestic Airport including travel and accommodation. These costs have been based on the best estimates available at the time of this quote submission preparation, however actual costs will be charged with no mark (invoices and receipts can be provided). Based on discussions with the CEO we have assumed our staff will have use of a vehicle and council accommodation (if available). Should these be made available no charges will be incurred.

Service Description	Price Offered (exc GST)	GST Component	Price Offered (inc GST)
Specific Audit Services			
Interim Audit (35 hours onsite, 15 hours offsite plus travel time)	\$6,000	\$600	\$6,600
Final Audit including review and approval (45 hours onsite, 20 hours offsite plus travel time)	\$13,000	\$1,300	\$14,300
Audit Fee	\$19,000	\$1,900	\$20,900
Add estimated disbursements (based on a senior auditor and an auditor for 2 days onsite for the interim audit and 2 days onsite for the final audit):			
Flights (4 flights * 2 people * \$450 one way), plus meals (assumes no accommodation or vehicle travel)			\$4,200
Audit Committee			
Auditor's attendance at Audit Committee meetings by phone conference (no charge).			
Other Audit Related Services			
Grant acquittals			
Specific Audit related Project works as and when required (per hour cost)			
	Refer to section 4 – Additional work based on hourly rates		
	Refer to section 4 – Additional work based on hourly rates		



Appendix 5 – Price Information

PRICE SCHEDULE

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Service Description	Price Offered (exc GST)	GST Component	Price Offered (inc GST)
Specific Audit Services			
Interim Audit (35 hours onsite, 15 hours offsite plus travel time)	\$6,600	\$660	\$7,260
Final Audit including review and approval (45 hours onsite, 20 hours offsite plus travel time)	\$13,400	\$1,340	\$14,740
Audit Fee	\$20,000	\$2,000	\$22,000
Add estimated disbursements (based on a senior auditor and an auditor for 2 days onsite for the interim audit and 2 days onsite for the final audit):			
Flights (4 flights * 2 people * \$450 one way), plus meals (assumes no accommodation or vehicle travel)			\$4,200
Audit Committee			
Auditor's attendance at Audit Committee meetings by phone conference (no charge).			
Other Audit Related Services			
Grant acquittals	Refer to section 4 – Additional work based on hourly rates		
Specific Audit related Project works as and when required (per hour cost)	Refer to section 4 – Additional work based on hourly rates		

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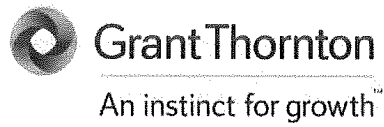


Appendix 5 – Price Information

PRICE SCHEDULE

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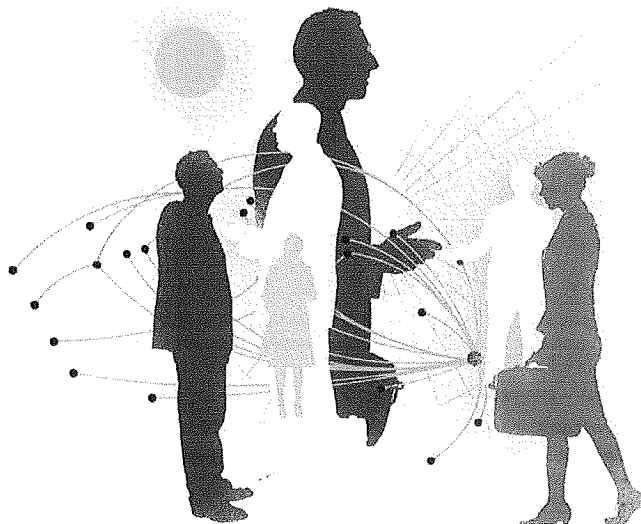
2015/16 Financial Year			
Service Description	Price Offered (exc GST)	GST Component	Price Offered (inc GST)
Specific Audit Services			
Interim Audit (35 hours onsite, 15 hours offsite plus travel time)	\$7,000	\$700	\$7,700
Final Audit including review and approval (45 hours onsite, 20 hours offsite plus travel time)	\$14,000	\$1,400	\$15,400
Audit Fee	\$21,000	\$2,100	\$23,100
Add estimated disbursements (based on a senior auditor and an auditor for 2 days onsite for the interim audit and 2 days onsite for the final audit):			
Flights (4 flights * 2 people * \$450 one way), plus meals (assumes no accommodation or vehicle travel)			\$4,200
Audit Committee			
Auditor's attendance at Audit Committee meetings by phone conference (no charge).			
Other Audit Related Services			
Grant acquittals	Refer to section 4 – Additional work based on hourly rates		
Specific Audit related Project works as and when required (per hour cost)	Refer to section 4 – Additional work based on hourly rates		



Sharing our Knowledge and Experience

Shire of Shark Bay
Proposal for Audit Services

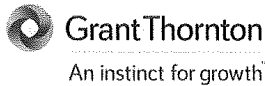
February 2014





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Executive Summary

Thank you for the opportunity to provide our response to your Request for Tender (RFT) for Audit Services for the Shire of Shark Bay ("the Shire"). Grant Thornton has had many years' experience in the delivery of similar services to a broad range of local government clients and we are able to add value to the Shire through an experienced, senior team of Audit and Assurance professionals.

Grant Thornton can offer the same knowledge and experience of a "Big Four" firm, with a more personalised and flexible service. Our depth of resources offers a significant advantage to the Shire, ensuring you are able to draw on the very best people for any particular need. We believe we are the right size fit for your audit as we're not too big or small – and you receive a value for money service.

Commitment to understanding your objectives. As a professional services firm, we understand the importance of having the right culture and fit with your organisation. As a firm we are committed to understanding your organisation, culture and objectives to allow us to assist the Shire, its people and the wider Shire of Shark Bay community.

Proven track record. Grant Thornton currently holds a place on the WALGA preferred supplier panel for the provision of Audit Services. We currently service a number of Local Government Agencies under this panel arrangement. Our nominated Lead Partner, Patrick Warr, has extensive knowledge and experience in local government issues.

A robust approach and methodologies. We use structured and proven methodologies and tools to support the audit and assurance engagements that adhere to Australian Auditing Standards. Utilising a risk based control approach ensures we focus our attention on the higher risk areas.

Value service. You need better value in the audit service without any trade off on quality and priority. We consistently deliver responsive service, with excellence in technical quality combined with practical interpretations to enable implementation and compliance.

We trust that the information we have provided in this tender is useful in providing you with a greater appreciation of our capability to service local government authorities. We welcome the opportunity to further discuss our response to your RFT at your earliest convenience.



Demonstrated experience: dealing with clients in the Local Government sector

We know the local government industry

Grant Thornton has an in-depth knowledge of local government operations and the management of local government authorities. A public sector division is established within our firm to focus on issues specific in nature to the public sector. We are committed to the industry, and our numerous clients in this sector, by remaining at the forefront of technical knowledge, relevant Acts and Regulations, thought leadership and breadth of service offerings. Our experience enables us to understand your specific processes and associated issues.



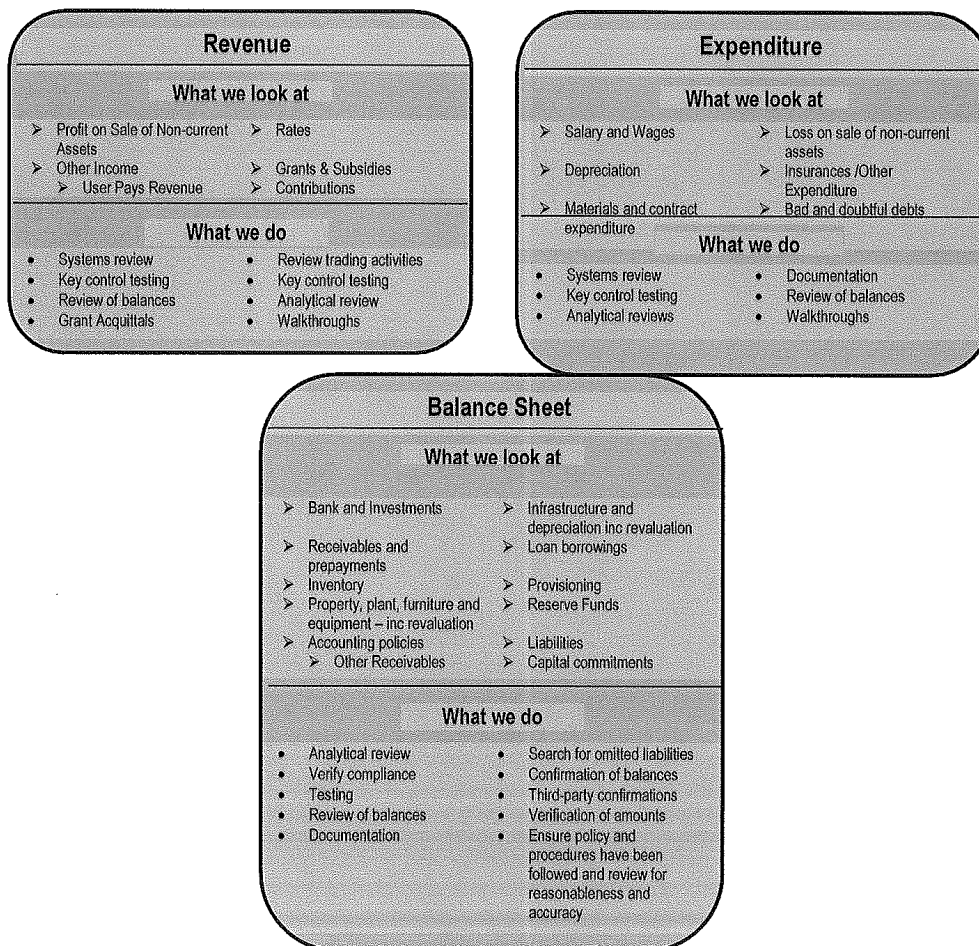
External Audit
Services to Local
Government are
provided to

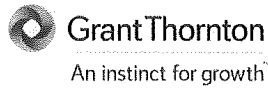
- City of Greater Geraldton
- Shire of Roebourne
- City of Perth
- Western Australian Local Government Association ("WALGA")
- City of Fremantle
- City of Stirling
- City of Joondalup
- City of Bunbury
- City of Albany
- City of Wanneroo
- City of Rockingham
- Rivers Regional Council
- Town of Port Hedland
- Town of Kwinana
- Mandarie Regional Council



Ability to perform

Based on our understanding of local government authorities and our last audit of the Shire, we have identified the following key areas of focus:





Your Requirements

Objectives and Scope of the Audit

At the conclusion of our audit work, we will issue our opinion as to whether the Shire's accounts are properly kept and its financial report is presented fairly in accordance with the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 (as amended) and other mandatory professional reporting requirements.

We are required pursuant to the Tender to provide the following:

- Financial Statements audits- to ensure the financial statements comply with accounting standards and the Local Government Act.
- Audit Certificates and Reports – to prepare and audit all necessary certificates as required by the Council. This includes the audit of various acquitted audits.
- Incorporated in our annual audit is a review of compliance to relevant legislative and council policies and a performance evaluation of various systems, procedures and controls. We will report on this basis.

Audit Methodology and Approach

We confirm that our audit will be undertaken in accordance with Australian Auditing Standards and Auditing Guidance Statements adopted by the Australian Society of Certified Practising Accountants and the Institute of Chartered Accountants in Australia and will comply with the requirements of section 7.9 of the Local Government Act 1995, the Local Government (Audit) Regulations 1996.

We also note your requirements as to the specific matters raised in your request for tender document. We confirm that we will address these matters in the performance of our audit and have addressed them further in this document.

We acknowledge we are required to send to the Audit Committee and the CEO the audit opinion and our management letter within 14 days of the exit interview. Further, we acknowledge we are required to provide the Audit Committee each year prior to the audit a general outline of our audit methodology/approach and a proposed timeline including timing of entrance interview, final audit visit and timing of exit interview.



Our Methodology

Grant Thornton audit approach is risk based developed from our thorough understanding of each client's business. We will assess and update our knowledge of the Shire's key activities and identify the significant audit risks associated with each activity prior to preparing an Audit Plan. Based on this plan we will tailor our audit programs in order that an effective audit will be undertaken to obtain assurance as to the completeness and accuracy of information recorded, together with comfort that the Shire has complied with all relevant legislation, guidelines and internal policies, and that adequate controls and system procedures exist.

Grant Thornton has used its understanding of the public sector in particular Local Government and the issues impacting on Authorities operating within the sector, to prepare comprehensive audit plans which:

- Outline our understanding of the Authority and its control environment.
- Issues impacting on the Authority.
- Significant audit risks.
- Our audit approach.

Our audit procedures will therefore be as follows:

- Understanding the municipality's operations and an assessment of the inherent and control risk factors.
- Documenting the accounting system and internal controls which help prevent and detect potential accounting errors.
- Assessing materiality and determining the sample sizes for testing.
- Performing compliance audit procedures to ensure compliance with established control procedures, all applicable legislation, and Council policies.
- Conducting detailed audit testing of both transactions and items in the balance sheet and to conduct a high level interim and balance date testing.
- Reviewing final accounts for compliance with the Local Government Act, Local Government (Financial Management) Regulations, AAS 27 and other applicable accounting standards.
- Finalising after discussions with the relevant senior officers, our Management Report on areas we believe improvements or savings can be made to your current system (if required). This would also encompass bench marking your operations against other Councils to identify areas where performance could be improved or enhanced.
- Review of the Shire's risk management policies and procedures and relevant reports.
- On or before the deadline agreed with management, issuing our audit opinion on the financial report and compliance with legislation and standards.
- Certifications required regarding claims lodged for pension deferred rates and acquittal of government grants and subsidies to be provided as part of our normal audit.
- Preparing other audit reports (where requested), attesting the performance results.



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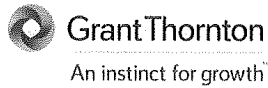
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To ensure compliance with the Local Government Act and its Regulations, Grant Thornton has developed a compliance checklist for application on all Local Government Authority audits. It is designed to confirm that Authorities have complied with all relevant legislative requirements. This checklist enables our firm to:

- Provide feedback to management on levels of compliance.
- Identify potential control deficiencies.
- Assist Senior Management and Councillors in their corporate governance responsibilities.

The checklist has assisted our auditors in confirming the key requirements of the Local Government Act and to review compliance with the Authority's policies and procedures. This approach is consistent with our professional auditing standards which require the auditor to review systems established to ensure compliance with those policies, procedures, laws and regulations and contracts which could have a significant impact on the Shire's operations.

Please note that all the matters to be considered in your request for tender document are encompassed in our checklist.

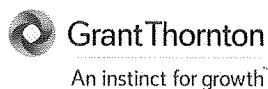


Our Intended Approach

Based on our understanding of local government authorities and a review of the most recent financial statements, we have identified the following key areas of focus:

Income Statement - Checklist

Significant Auditable Area	Expected Audit Approach
Salary and Wage Costs	<ul style="list-style-type: none"> Sample testing of controls and transactions. Documentation and testing of payroll system. Analytical review.
Other Expenditure: <ul style="list-style-type: none"> - Depreciation - Loss on sale of non-current assets - Insurances - Bad and Doubtful Debts - Other 	<ul style="list-style-type: none"> Systems review and testing of key controls. Testing a sample of payments to ensure appropriately approved and processed. Analytical review.
Materials and Contract expenditure	<ul style="list-style-type: none"> Review the Contracts Register Procedures. Test expenditure in excess of \$50,000 for compliance with the Act and its regulations. Review relevant legal documentation.
Rates Revenue	<ul style="list-style-type: none"> Systems review of receipting and testing of key controls. Test sample of Rate Notices to ensure GRV is correct. Test posting to General Ledger. Ensure (where applicable) late penalties imposed. Ensure that exempt land and specified area rates have been properly approved and in accordance with the Act.
Other Revenues: <ul style="list-style-type: none"> - User pays revenue - Profit on Sale of non-current assets - Third Party revenue collection (e.g.: FESA) - Other Revenue 	<ul style="list-style-type: none"> Documentation and testing of receivables system. Analytical review of balances. Trading activities - conduct analytical review and tests of the control environment.
Government Grants and Subsidies	<ul style="list-style-type: none"> Systems review of receipting and testing of controls. Acquit expenditure and ensure it is in accordance with the terms and conditions of the Grant.



Balance Sheet - Checklist

SIGNIFICANT AUDITABLE AREA	EXPECTED AUDIT APPROACH
Cash Assets: - Bank and Short Term Investments	<ul style="list-style-type: none"> Analytical review. Verify compliance with the Council's Investment policy. Review of bank reconciliations. Confirmation of balances. Review classification of restricted cash assets.
Accounts Receivable (Current and Non Current) and prepayments	<ul style="list-style-type: none"> Analytical review. Cut off testing. Confirmation of significant balances. Review collection procedures, including infringement notices.
Inventories	<ul style="list-style-type: none"> Analytical review. Documentation and testing of inventory system.
Property, plant, furniture and equipment Infrastructure Depreciation	<ul style="list-style-type: none"> Systems review and testing of key controls. Testing of significant additions and disposals. Analytical review of balances. Depreciation rates reviewed. Ensure invoices raised relating to capital expenditure are not expensed. Review Council's Policy on capitalising infrastructure assets. Review of valuation of land and buildings. Council approval obtained for acquisitions and disposals. Verification of the fixed assets registers and ensures that it operates in accordance with the regulations.
Creditors and Accruals	<ul style="list-style-type: none"> Analytical review. Cut off testing. Search for omitted liabilities.
Provision for annual and long service leave entitlements	<ul style="list-style-type: none"> Analytical review. Testing of significant balances. Re-perform calculations where appropriate. Review of compliance with AAS 30.
Loans and Borrowings including new loans raised	<ul style="list-style-type: none"> Third party confirmation. Verification of interest paid and accrued.
Reserve funds	<ul style="list-style-type: none"> Analytical review. Verify compliance with the Council's policy Confirmation of balances. Review classification of restricted/unrestricted accounts.
Contingent Liabilities	<ul style="list-style-type: none"> Verification of amounts Search for omitted liabilities.
Capital Commitments	<ul style="list-style-type: none"> Ensure policies and procedures have been followed and review for reasonableness and accuracy.

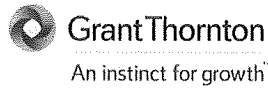


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Other Audit Work - Checklist

SIGNIFICANT AUDITABLE AREA	EXPECTED AUDIT APPROACH
Budgets	<ul style="list-style-type: none">▪ Ensure budgets are properly prepared and approved in accordance with the Local Government Act.▪ Review actual revenue and expenditure against expected results.▪ Review the Council's published budget to identify any areas that may be inconsistent with prior years and alert the Council to these matters.
Compliance with Financial Management Regulations	<ul style="list-style-type: none">▪ Ensure that the Council has completed its Statutory Compliance Return.▪ All necessary Registers have been maintained.▪ Confirm that disclosures in the annual budget and financial report are in accordance with Regulations.
Compliance with Australian Accounting Standards (Accounting Policies and Notes to the Financial Statements)	<ul style="list-style-type: none">▪ Ensure compliance with the requirements of AAS 27 and any other relevant Australian Accounting Standard.
Town Planning Schemes	<ul style="list-style-type: none">▪ Ensure revenue and expenditure relates to relevant areas and properly approved by Council.
Internal Audit Function	<ul style="list-style-type: none">▪ Where possible we will rely on the work undertaken by the internal audit division.



Our professional services approach

A rigorous challenge

We believe that the Shire wants no shocks and surprises in its financial reporting.

Horizon, Grant Thornton's audit methodology, is designed to deliver a consistent standard of audit service to clients, no matter where they operate. Our audit process focuses on areas of greater risk, using a combination of systems/controls work, substantive audit testing and computer audit techniques to enable us to gain our audit evidence efficiently and provide valuable feedback to your team. We believe this detailed approach will be of real benefit in ensuring you have a solid foundation for future growth.

Early identification of potential issues

A key part of the ongoing relationship is early identification of relevant accounting and financial reporting issues. Through our regular meetings and communication with you we will ensure you are aware of potential key issues for consideration so that we can work with you to both resolve any current issues and plan for the future with any accounting impact in mind. We also have regular client technical update sessions covering topical matters well in advance of implementation.

State-of-the-art audit tools

Our Voyager software platform is the cornerstone of our audit methodology and it supports the Horizon audit methodology. Using Voyager, audit teams identify financial statement risks and link them to the processes and internal controls that you have established to address those risks. This enables our team to tailor an audit response that is appropriate to the assessed risks. Voyager also generates audit programs for 16 different industries that are customised for individual client situations and focused on your financial statement risk areas.

Voyager assists audit teams in documenting, evaluating and testing of internal controls. As a result, it helps auditors to identify opportunities for strengthening internal controls.



Insurance

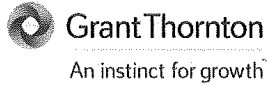
We provide the following details of our insurance coverage:

	Insurer	Policy Number	Insured Amount \$	Expiry Date
Public Liability	CGU Insurance Ltd	10M 3599654	50,000,000	30 June 14
Professional Indemnity	QBE Casualty Syndicate 386	B0509QF020613	50,000,000	30 April 14
Workers' Compensation	CGU Insurance Ltd	TBA by Insurer	50,000,000	30 June 14

Referees

We encourage the Shire to contact any of the below referees who can provide feedback on our service, quality and credentials.

Current Client	Referees / Contact name	Contact Number	Email
City of Wanneroo	Ms Lucia Lam	(08) 9405 5425	Lucia.lam@wanneroo.wa.gov.au
City of Perth	Mr Ian Berry Manager Corporate Services	(08) 9461 3333	ian.Berry@cityofperth.wa.gov.au
Shire of Roebourne	Mr Henry Eaton Manager Governance	(08) 9186 8631	henry.eaton@roebourne.wa.gov.au
City of Fremantle	Mr Alan Carmichael Manager Finance & Administration	(08) 9432 9715	alano@fremantle.wa.gov.au
City of Stirling	Mr Graham Reddin	(08) 9345 8596	Graham.Reddin@stirling.wa.gov.au



Reporting and Communication

The real value from an audit comes from the quality of the feedback provided. In order to maximise the benefits to you it is vital that when planning and carrying out our work, our feedback is relevant to your business and delivered with supporting information and solutions, so that you can act upon it. We have set out as follows some of the key points of communication between our respective teams:

Area of benefit	Value to the Shire
Regular meetings during audit	<ul style="list-style-type: none">• Early feedback on issues and progress
Audit Committee	<ul style="list-style-type: none">• Formal report on audit methodology to be adopted and timelines prior to commencement of the audit and a teleconference to discuss.• Formal report on conclusion.• Partner availability assured at any time.• Annual visit by Partner to Audit Committee meeting.
Key Issues Memorandum	<ul style="list-style-type: none">• A robust summary of feedback on key issues of judgement and issues across your operation. This will include:<ul style="list-style-type: none">• a summary of the position taken in areas of subjectivity• resolution of financial reporting matters• any other key audit matters• matters arising from our systems and controls review along with recommendations to addressThese will be issued at the completion of the interim and final audit.
Access to client technical updates	<ul style="list-style-type: none">• Information on up-coming changes in legislation and the impact these may have on the Shire via publications, newsletters and seminars.
Client service review survey	<ul style="list-style-type: none">• Your opportunity to feedback your views on our service delivery so that we can continually improve our service.• Delivered to the Chief Executive Officer

In addition to the year-end audit services, we will maintain contact with you throughout the year. The communication will be both formal and informal; advising you of industry and legislative developments as they take place through our regular newsletters, fact sheets and seminar sessions. We also value the ability to have upfront discussions of any potential transactions, in order to help identify and resolve potential accounting/audit issues prior to the audit.



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Timetable

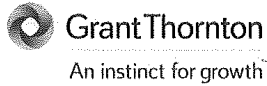
We will work with management to determine a suitable time and we commit to meeting your deadline.

It would be our intention to conduct the audit of the Shire in two visits. An annual interim visit is to be held between April and a final visit in within 30 days of being advised that the financial statements are available for audit. In addition, we will hold an Entrance Interview and Exit Interview with the Shire. All suggested timeframes include Grant Thornton attendance at Audit Committee meetings as required, and the agreed timetable and audit methodology/approach will be provided to the Audit Committee prior to the commencement of the audit.

Our interim audit consists of one staff member for one week in the field, with review by Manager and Partner subsequent to this. Assuming all information is ready on commencement of the audit, we spend approximately two weeks on site, with approximately two weeks for completion and review.

It should also be noted that our senior staff are available at any time of the year to discuss any matters of concern that may arise or to be used as a sounding board with suggested accounting treatments.

Interim Audit	Specify Dates
First day on which Interim Audit may Commence	May – 1 week (This is flexible and we will discuss and agree with the Shire a time to commence the interim beforehand).
Last day on which Interim Audit may finish	1 week on site, following week review work in the office.
Annual Audit	
First day on which Annual Audit may commence	October - As discussed and agreed with management. We note the Shire's final annual audit visit to be within 30 days of being advised that the financial statements are available for audit, and we will work with the Shire to meet their deadlines.
Last day on which Annual Audit may finish	As discussed and agreed with management. Assuming all audit information including completed financial statements are ready, we typically we spend 2 weeks at the Shire's offices completing year end audit work, with the following 2 weeks for completion and review.
Last day on which Annual Audit Report may be issued	As agreed with management. We note the requirement to forward the audit opinion and management report within 14 days of the exit interview.



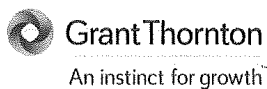
Additional Services

Grant Thornton offers many specialists accounting, tax and advisory services. We would be happy to discuss with the Shire any of the services below and to provide detailed quotes for these services which address your specific concerns:

- Probity Audits
- Taxation and Business Services – GST and FBT
- Business Recovery and Insolvency Services
- Property Services – Feasibility Studies
- Information Systems Reviews
- Management Reviews
- Preparation of Business Plans
- Risk Management Reviews

The experience of our Audit team is extensive. Years of practice in providing clients with these services has enabled our firm to develop the most effective audit systems and the best resources to enable us to offer a broad range of quality services to our clients.

Engaging Grant Thornton to conduct the Shire's audit will also afford a number of free services which are offered only to our valued clients. A selection of these services is detailed below in the Fee section, however, we would be happy to discuss the Shire needs to provide tailored solutions to specific areas of concern or interest.



Breakdown of Lump Sum Price Offered

Item	Description	Allocated Resource	Number of Hours for the audit of the year ended:		
			30/06/14	30/06/15	30/06/16
1	Interim Audit	Partner	3	3	3
		Manager	3	3	3
		Senior	30	30	30
		Staff	0	0	0
2	Final Audit	Partner	2	2	2
		Manager	15	15	15
		Senior	80	80	80
		Staff	40	40	40
3	Off-Site Consultancy	Partner	3	3	3
		Manager	2	2	2
		Senior	1	1	1
		Staff	0	0	0
4	Review and Approval	Partner	10	10	10
		Manager	15	15	15
		Senior	5	5	5
		Staff	0	0	0
Total Man hours			199	199	199



Key Personnel and Respondent Resources:

Our engagement team is committed to ensuring you of the highest commitment to quality, pro-active service at the most experienced level. We have selected a team with considerable experience working on audits in the Local Government Industry, and this team will co-ordinate the audit and any other services you require.

One of the greatest distinctions you will find in working with Grant Thornton is the level of Partner involvement on your engagement. This involvement, starting with upfront audit planning, timing as agreed and continuing with a risk-based approach, provides for a more comprehensive understanding of your business and a unique ability to provide relevant management advisory comments.

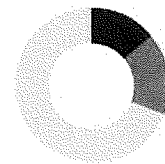
Succession planning and continuity

Unlike many of our competitors, we have achieved low staff turnover within our audit area over recent years. Because of this and our ability to attract high quality long-term secondees from English-speaking Grant Thornton member firms around the world, we have rarely had to recruit lateral hires in the local market. This means that all our staff are highly experienced with our audit methodology.

Greater partner leverage and involvement

Grant Thornton Australia

- Partner 14%
- Manager 17%
- Staff 69%



Big 4

- Partner 6%
- Manager 10%
- Staff 84%





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Proposed Engagement Team



Patrick Warr

Partner – Audit & Assurance

Engagement Partner

Patrick has over 25 years' experience within the accounting profession, gained in Australia and overseas. He provides audit and corporate services to a number of leading entities based in Perth. Patrick commenced his career as an auditor with the Office of the Auditor General (WA) and during his seven years employment was promoted to Audit Manager.

To enhance his experience Patrick undertook several commercial accounting roles over a seven year period before re-entering public practice. He has focused on developing consultancy and external and internal auditing, probity auditing and general consultancy over the last five years. He has conducted risk assessments and corporate governance reviews on behalf of the Australian Agency for International Development (AusAID), general corporate governance reviews for ASX listed companies, internal and external audits of public and private companies, government agencies and not for profit entities and ad-hoc assignments.

He has extensive WA public sector audit experience and currently plans, monitors and reviews and liaises with OAG for existing contracted audits. He has audited local entities from 1979 (under OAG) and currently the below clients, as well as acting as concurring partner for other local government audits currently undertaken by Grant Thornton.

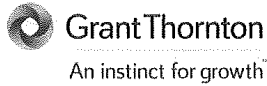
- City of Greater Geraldton
- City of Wanneroo
- City of Albany
- Shire of Roebourne

Concurring partner on the following audits:

- Western Australian Local Government Association ("WALGA")
- City of Fremantle
- City of Stirling
- City of Cockburn
- City of Perth
- City of Joondalup
- City of Kwinana
- City of Bunbury

Professional Qualifications

- Bachelor of Business (Curtin University)
- Fellow CPA/ Affiliate Institute of Chartered Accountants
- Registered Company Auditor
- Registered Tax Agent



Michael Hillgrove
Local Head of Audit
Concurring Partner

Michael has more than 25 years' experience working with the private and public sector, through a combination of statutory audit assignments, mergers and acquisitions advice, financial advisory assignments, and the provision of accounting advice.

Michael is the auditor or advisor to a number of local government authorities including:

- Western Australian Local Government Association ('WALGA')
- City of Fremantle
- City of Stirling
- City of Cockburn
- City of Perth
- City of Joondalup
- City of Kwinana
- City of Bunbury

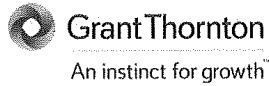
Michael has extensive audit experience across a broad spectrum of government Statutory Authorities and Departments including:

- Water Corporation, Water & Rivers Commission and the Western Australian Tourism Commission;
- Port Authorities including Fremantle, Port Hedland, Albany and Bunbury;
- A number of the State's Hospitals and Development Commissions;
- Local Government Audits including the City of Perth, City of Joondalup, City of Stirling, Western Australian Local Government Association ('WALGA');
- The State's Transport Sector including the Department of Transport, Westrail, Main Roads (WA) and Metrobus; and
- The State's Land sector agencies including the Department of Land Administration, Landcorp, the Redevelopment Authorities of Midland, East Perth and Subiaco and the Ministry of Planning.

With Michael's experience comes an in depth knowledge of the State's Financial Administration and Audit Act and Treasurer's Instructions together with a strong awareness of many Statutory Authorities enabling legislation. In addition, his understanding has been further enhanced by being involved on numerous public sector agencies committees' internal audit.

Professional Qualifications

- Bachelor of Business - Curtin University
- Chartered Accountant (ACA)
- Registered Company Auditor
- Member of the Institute of Internal Auditors



Steven Hoar
Manager - Audit & Assurance



Steven joined Grant Thornton in 2007 and is a manager within the audit division.

He has gained experience on a variety of audit assignments including external audits of councils, public listed and unlisted companies, large private companies and owner managed business.

Steven has provided services to clients in the following industries:

- Local Government
- Aged Care
- Mining
- Manufacturing
- Education

Professional Qualifications

- Bachelor of Commerce (Curtin University) with distinction
- Member of the Institute of Chartered Accountants in Australia

Steven manages a number of our local government audits and has a detailed understanding of local government reporting and applicable regulations.

Samuel Fisher – Supervisor

Samuel joined our office in 2012 and is a Supervisor in the Audit and Assurance team. He has experience working on the City of Albany, City of Stirling, City of Perth and the City of Greater Geraldton. He is a qualified accountant.

Melissa Low - Assistant Accountant

Melissa joined our office in 2011 and is an Intermediate in the Audit and Assurance Team. She has experience working on a range of local government clients including the Shire of Roebourne, City of Wanneroo, City of Stirling, City of Perth and the City of Albany. She is a qualified accountant.

Alternative Staff

We have a pool of staff experienced in the audits of local government and should thus be able to provide experienced replacement staff should any member of the nominated team be unavailable. We have four audit partners and up to 50 staff engaged in the audit division.



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Fee Estimate

We understand that the Shire is seeking a fee proposal for a 3 year period.

Item	Description	Fixed Lump Sum Annual Fee)
1	Audit Services 2014	\$24,000*

* Excludes GST. Our fee will be escalated on the basis of CPI for 2015 and 2016.

The annual fee does not include the audit of grant acquittals which are between \$500 and \$800 each depending on volume of transactions and / or complexity.

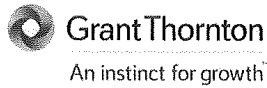
No surprises

We operate on a “no surprises” basis. We find this is the best approach to support and develop a strong client relationship. We have not taken a minimalist approach in preparing the above quote. It is not our policy to quote unrealistically low fees and to recoup overruns from additional billings or other services. We have therefore prepared detailed budgets and sought to obtain sufficient understanding of the business and your deliverables to enable an accurate, yet competitive quote.

Our fees, which will be billed as work progresses, are based on the time spent and level of expertise of those Grant Thornton personnel assigned to the engagement plus direct out-of-pocket expenses. Individual hourly rates vary according to the degree of responsibility involved and the experience and skill required.

Added value included in above the fee estimate:

- Key Information Memorandum provided
- Attending Audit Committee and/ or Board meetings
- Regular meetings/teleconferences with management during the audit and throughout the year
- Regular newsletters, and invites to seminars (e.g. budget seminar, accounting update)
- Provide model template financial reports and advice on latest financial reporting at planning
- Meet with accounting team to discuss changes in accounting standards
- No charge for ad-hoc queries

**Value Add****Client training and support**

As part of our service to you, we provide free of charge reference books, newsletters and updates to share our knowledge with management and elected members. This includes the implications of new IFRS Accounting Standards on your financial reporting. Our regular publications, updates and seminars include:

- Annual accounting update function
- Model Financial Accounts – book, online or USB (annually). This includes both special purpose and general purpose (used by listed companies).
- Bi-monthly Summit newsletter
- Quarterly IFRS newsletter and regular practical IFRS application guides
- Technical alerts (as they happen)
- Federal Budget Analysis Report and Seminar (annually – in the week the budget is handed down)
- Tax Facts – booklet with handy tax information (annually).
- Industry reports – thought leadership

Charge out rates for Out of Scope Work

Should the Shire require additional advisory services outside the scope of the agreed contract, we are happy to provide the following hourly rates. We would agree any scope and proposed fees with you before commencing any work.

Schedule of Rates	Rate per hour
Partner	\$320
Manager	\$200
Senior	\$110
Staff	\$90



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Quality Assurance

Quality control

Grant Thornton is one of the six founding members of the International Federation of Accountants (IFAC) Forum of Firms, a self-regulatory body set up to ensure the quality of work internationally. Features of Grant Thornton's approach to ensuring quality and managing risk are as follows:

We have raised independence issues in relation to this potential engagement with all offices of Grant Thornton Australia and Grant Thornton International. We advise the following:

Financial involvement - No Grant Thornton partner, their spouses or immediate family members have reported a financial involvement in your organisation.

Acting for your key stakeholders - Grant Thornton does not currently act for any of your major key stakeholders.

Design and implementation of accounting systems - Grant Thornton is not involved in the design or implementation of accounting systems for your organisation.

Ex-partners or staff member employed by your organisation - Based on our inquiries, no ex-partners or staff members are employed by your organisation.

Financial dependency - We can confirm that the level of the proposed audit fees do not represent a conflict due to economic dependency for any partner or office.

We will carry out similar checks on an annual basis to ensure we are maintaining independence requirements.

Client service feedback

Grant Thornton runs a state-of-the-art online client feedback system. Feedback is sought from all active client contacts. Captured data is turned around, evaluated and provided back to client service teams for response and action within two weeks of feedback being received.



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This feedback is used to continuously tailor and improve service levels and also to refine the training needs of the engagement team.

Grant Thornton's client feedback mechanism provides us with an action list for each client so that all members of the client service team understands expectations, can monitor progress and make improvements during the engagement.

We seek to measure client service delivery feedback annually as follows:

- Questionnaire delivery scheduled for each client
- Questionnaires sent by a third-party consultant
- Responses reviewed by engagement team members
- Follow-up performed with the client to review performance and address concerns

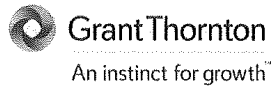
Feature dealing with quality and risk	Objective
Risk management	Documents risk management policies and procedures that comply with the Grant Thornton Quality Assurance and Ethical Policies, which are mandatory for all offices.
Grant Thornton International audit review program	This international program reviews the conduct of Grant Thornton offices to ensure systems of Quality control are satisfactory.
External monitoring	Satisfactorily completed reviews by the ICAA and ASIC.
Concurring partner review process	For all listed public companies and other significant entities the audit is subject to a local second partner review.
Technical consultations	The engagement team have access to local, national and international IFRS specialists for technical consultation.

Independence and conflicts of interest

We take conflicts and independence very seriously. As part of our rigorous quality control and client acceptance procedures we ensure that we are independent. Our policies and procedures are benchmarked to ensure compliance with the requirements of the Corporations Act, APES 110 and Grant Thornton International's even more stringent requirements.

The systems we have put in place include:

- relationship checks asking all staff to identify relationships that could lead to a conflict of interest
- prohibited services cannot be performed as auditors. This essentially incorporates any valuations or work which will be used in the financial report. However we are of the belief that it is within our scope to advise clients in relation to best practice as part of the audit process. Engagement team checks where the engagement team members working on the file must confirm their personal independence at the start and end of each assignment.



25

Qualification to Conduct Local Government Audits

Please find below details of our relevant registrations to be a Company Auditor.



ASIC
Australian Securities & Investments Commission

Professional Registers
Registered Auditors

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Extracted from ASIC's database at AEST 14:18:04 on 07/06/2014

Auditor No	Details	
160832	Name Address Commenced	HILLGROVE, Michael James Grant Thornton (Waj) Partnership, Level 1, 10 Kings Park Road, West Perth, WA, 6005 15/06/1992



ASIC
Australian Securities & Investments Commission

Professional Registers
Registered Auditors

[SEARCH AGAIN](#)

Extracted from ASIC's database at AEST 14:12:12 on 17/06/2014

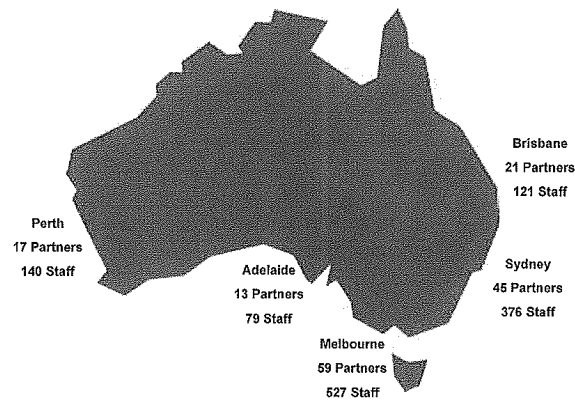
Auditor No	Details	
303461	Name Address Commenced	WARR, Patrick William Grant Thornton (Waj) Partnership, Level 1, 10 Kings Park Road, West Perth, WA, 6005 20/09/2006



Appendix 1 – About Grant Thornton

Grant Thornton Australia provides assurance, tax and specialist advisory services to dynamic and growing privately held, corporate and listed businesses and not-for-profit organisations of varying sizes.

- Grant Thornton Australia is a single national firm
- 8 offices
- Over 1200 people
- 156 Partners
- Revenue of \$232m in FY12
- World class technical expertise
- Our Perth office has 17 Partners and 140 staff



Firms in over **100** countries
More than **500** offices worldwide
Over **30,000** employees
2,500 Partners
Global strategy, global brand, global values, global tools and methodologies



12.5 ANNUAL PAYMENT ON DEMAND - LEASES

RES 40344, RES 40771

Author

Debtors Clerk

Disclosure of Any Interest

Nil

Officer Recommendation

1. That Council raise the annual payment as per lease agreements with Shark Bay Bowling Club and Shark Bay Speedway Club of \$150 per annum, for 2013/2014 financial year.

OR

2. That Council resolve not to raise the annual payment as per lease agreements with Shark Bay Bowling Club and Shark Bay Speedway Club of \$150 per annum, for 2013/2014 financial year.

Moved Cr Hanscombe
Seconded Cr Prior

Council Resolution

That Council resolve not to raise the annual payment as per lease agreements with Shark Bay Bowling Club and Shark Bay Speedway Club of \$150 per annum, for 2013/2014 financial year.

4/3 CARRIED

Background

The Shire of Shark Bay has in place lease agreements with Shark Bay Bowling Club and Shark Bay Speedway Club which empowers the Council to impose an annual rent of \$150 on demand.

Comment

As this is an "on demand" payment the Council should appraise the situation on an annual basis and provide guidance to the administration in regards to the council desire to levy the "on demand" amount or not.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

Increase in revenue of \$300

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

5 February 2014

12.6 DONATIONS AND FINANCIAL ASSISTANCE APPLICATIONS

DO106

Author

Community Development Officer

Disclosure of Any Interest

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as personal relationship with the Author of the report

Moved

Cr Prior

Seconded

Cr Capewell

Council Resolution

That Council approve the financial assistance request of \$910 for the Shark Bay Bridge Club.

7/0 CARRIED

Background

When the first round of Financial Assistance applications were presented to Council at the November 2013 meeting, a request from the Shark Bay Bridge Club was inadvertently omitted from the recommendation. The budget for financial assistance was set at \$60,000 for 2013/2014 and \$28,290 was allocated in rounds one, leaving a balance of \$31,710.

Comment

The Shark Bay Bridge Club have requested \$910 which includes photocopying, venue hire and travel costs for four Shark Bay Bridge Club members to attend the Annual Geraldton Bridge Club Convention.

Under the new policy venue hire is exempt from the grant application process up to \$1,000, bringing the total amount requested by the Shark Bay Bridge Club to \$700.

The Shark Bay Bridge club have requested \$500 to cover the cost of registration fees and part cost of travel to the Annual Geraldton Bridge Convention and an additional \$200 to cover photocopying for a six month period.

Policy Implications

Nil

Financial Implications

This amount is covered by the original budget allocation.

Legal Implications

Nil

Strategic Objective

3.4 Attract and retain youth and families and support retirees.

Voting Requirements

Simple Majority Required

Date of Report

13 February 2014

13. TOWN PLANNING REPORT

13.1 PROPOSED SINGLE HOUSE (SECOND HAND TRANSPORTABLE DWELLING) – LOT 83 (47) HARTOG CRESCENT, DENHAM

2/2014 / P1144

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Moved

Cr Ridgley

Seconded

Cr Hanscombe

Council Resolution

That:

- 1. Council approve the application lodged by Geoffrey and David Stade for a single house (transportable dwelling) with ancillary rainwater tank on Lot 83 (47) Hartog Crescent, Denham subject to the following conditions:**
 - (i) The plans lodged with this application (including the list of upgrading works) shall form part of this planning approval, and no approval has been granted for any change of ground levels or installation of retaining walls. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
 - (ii) All stormwater from roofed and paved areas shall be collected and disposed of to the satisfaction of the Shire.**
 - (iii) The owner/applicant to complete external upgrading of the transportable dwelling within 6 months of the issue of a building permit to the satisfaction of the Chief Executive Officer. Upgrading works to include:**
 - Removal of all existing external cladding and replacement with cream colorbond to all external walls (with tan or green trim around windows).**
 - All gutters to be removed and any exposed fascia to be made good by painting or repair.**
 - External doors to be cleaned, repaired and / or painted where necessary. The front door to be replaced with a new door.**
 - New timber flooring to be installed on the front porch area and the existing decorative balustrade to be painted.**
 - (iv) The proposed dwelling to be provided with two on site carparking spaces as shown on the site plan submitted (as required under Clause C3.1 of the Residential Design Codes).**
 - (v) A driveway and carparking spaces to be installed on site in accordance with the site plan dated January 2014 (Drawing number : SP: DWG) within 6 months of the issue of a building**

permit or alternative time period agreed to in writing by the Chief Executive Officer.

- (vi) The Finished Floor Level shall not exceed 500mm above natural ground level as shown the elevation plans submitted as part of the application.**

2. Include a footnote / advice note on any planning approval to advise the applicant that:

- (a) Planning consent is not an approval to commence construction. A building permit must be obtained for all work.**

7/0 CARRIED

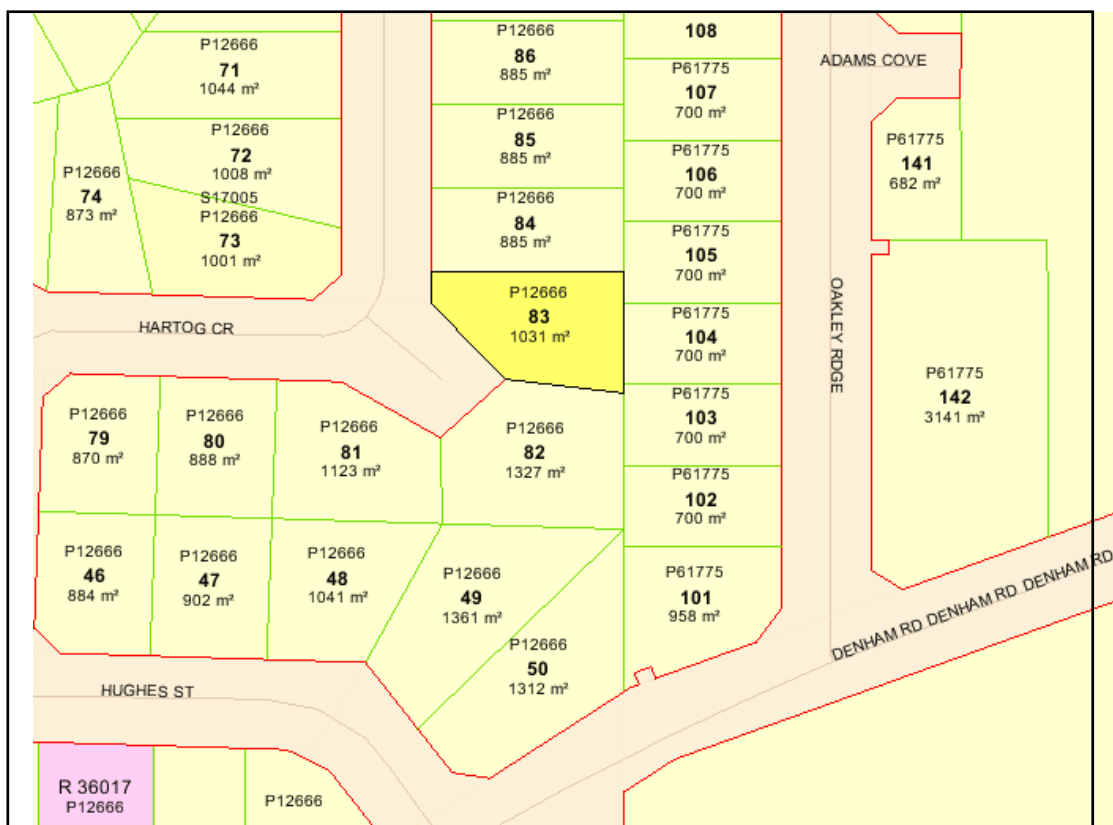
Précis

Council is to consider an application to place a second hand transportable dwelling on Lot 83 Hartog Crescent, Denham.

Background

Lot 83 is currently vacant and is relatively flat. The lot has been inspected by the Shires Building Surveyor. As the lot is flat a site plan has been accepted which does not show any site levels.

The lot shares a rear boundary with a subdivision in Oakley Ridge. The properties in Oakley Ridge are significantly higher than the lots in Hartog Crescent. A location plan is included below for ease of reference.



The lot is zoned Residential R12.5/R30 under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

Comment

• ***Description of Application***

The applicant has advised that the second hand transportable dwelling was located in Dumbleyoung. The dwelling has been inspected by a structural engineer who has provided a written report (with photographs) that outlines issues requiring attention.

A photograph of the dwelling 'as is' is included below.



The structural matters will be dealt with as part of the normal building permit process. From a planning perspective, the main considerations are compliance with the site requirements of the Residential Design Codes (such as setbacks), and the aesthetics of the dwelling.

The applicant has advised that the dwelling will be upgraded externally and the extent of works is summarised below:

- i. The dwelling has been transported to Perth and all the external walls will be re-clad with new cream colorbond prior to the dwelling being transported to Lot 83 in Denham. A green or tan trim will be placed around the windows.
- ii. All existing gutters will be removed. A new gutter and downpipe will be constructed along the south side only to connect into a rainwater tank.
- iii. External doors will be cleaned and repaired where necessary. The front door will be replaced with a new door.
- iv. New timber flooring to be installed on the front porch area and the existing decorative balustrade to be painted. The rusted pole on the front porch has already been removed.

The existing zinculume roof and windows are being retained. The window frames are aluminium.

Due to the age of the dwelling the zinculume roof has oxidised therefore it is not anticipated it will cause any glare / amenity issues.

- **Residential Design Codes**

The proposed dwelling location complies with all site requirements of the Residential Design Codes including setbacks, site open space, carparking, and building height.

The setback requirements are summarised below:

Setback	Permitted	Proposed
Front (Hartog Crescent)	7.5 metre average	Complies – averages 7.5 metres
Side 1 (LHS) – north boundary	1.5 metres	Complies – over 15 metres
Side 2 (RHS) – south boundary	1.5 metres	Complies – over 3 metres
Rear	6 metres	Complies – 8 metres

- **Scheme requirements**

The Scheme has two definitions for a transportable home and a transportable dwelling as follows:

‘transportable dwelling’ means a structure designed for ease of transporting from one location to another, and includes structures such as ‘donga’ units with skid mountings, metal sandwich panel and flat roof design.

‘transportable home’ means any structure designed for human habitation that is partly or wholly prefabricated at any place other than on the lot upon which it is to be erected.

The house has been specifically designed as a dwelling and is on stumps for ease of transport, so has therefore been construed as a transportable home.

Under Clause 5.13.2 of the Scheme, it states that *‘the local government may permit the erection or placement of any new transported, transportable or prefabricated home on a lot providing that the design of the building is to the satisfaction of the local government and in its opinion does not adversely affect the amenity of other properties in the vicinity.’*

There is a range of dwelling styles in Hartog Crescent and support for the proposed dwelling is recommended having regard that the appearance of the house will be improved through upgrading proposed by the applicant.

Upgrading can be included as a condition of development, and it is noted that the applicant has advised the external walls will be reclad prior to the dwelling being placed on Lot 83.

- **Consultation**

The application was referred to surrounding landowners for comment and no submissions have been received.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

14 February 2014

13.2 REQUEST FOR RECONSIDERATION (GENERAL CORRESPONDENCE) – PROPOSED STAGE 1 REDEVELOPMENT WORKS (SHORT TERM ACCOMMODATION AND ASSOCIATED FACILITIES) – LOT 4 NANGA ROAD, NANGA

P 2016

AUTHOR

Liz Bushby, Gray & Lewis Landuse Planners

DISCLOSURE OF ANY INTEREST

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Disclosure of Interest: Cr Wake

Nature of Interest: Proximity Interest as close neighbour running similar business

Cr Wake left the Council Chamber at 5.01 pm

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council:

1. Authorise the Chief Executive Officer to advise Ms Cecilia Wee that:

- (i) The Shire notes and understands that the proposed development is small scale, however the Council has no legal ability or discretion to consider issuing any form of planning approval for the development under the provisions of the Shire of Shark Bay Local Planning Scheme No 3.

Council is bound by the Scheme requirements as it is a statutory document.

- (ii) Any new development including the small 'Ozshack' structures require planning approval under the Shires Scheme, and can only be considered once an Outline Development Plan is approved by the Shire and the Western Australian Planning Commission.

An Outline Development Plan does not need to be a complicated document however would likely need to be accompanied by a coastal report to gain support by the Western Australian Planning Commission.

- (iii) The Shire can only recommend that the owner pursue a simple Outline Development Plan to facilitate the proposed development, and offer assurances that the Shire's Planning consultant, Gray & Lewis, will endeavour to expedite the process.

- (iv) The Shires planning consultant, Gray & Lewis, is examining opportunities to increase flexibility for special use zones as part of a current Scheme Review. The situation at Nanga will be considered as part of the ongoing Scheme Review process which is in early stages.

2. **Request the Chief Executive Officer send a copy of this report (minutes) to the owner as an attachment to correspondence.**

6/0 CARRIED

Cr Wake returned to Council Chamber at 5.10 pm

Comment

Council to consider correspondence seeking reconsideration of the decision to refuse an application for short term accommodation and associated facilities on Lot 4 Nanga Road, Nanga – as attached at the end of this report.

Background

- *Zoning and relevant Scheme Requirements*

Lot 4 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') and is demarked as 'SU5' on the Scheme map.

Clause 4.7.2 of the Scheme states that:

'a person must not use any land, or any structure or buildings on land, in a Special Use zone except for the purpose set out against that land in Schedule 4 and subject to compliance with any conditions set out in Schedule 4 with respect to that land'.

Schedule 4 in the Scheme outlines permissible uses for 'Special Use 5' including 'short term accommodation' however it is subject to a specific condition also listed in Schedule 4.

Specific to Nanga the Scheme states that:

"Development of the site shall be in accordance with an approved Outline Development Plan, which has generally been prepared in accordance with the requirements of Clause 5.9 and endorsed by the Western Australian Planning Commission.

The Outline Development Plan should demonstrate that:

- *the proposed development is sympathetic to the location, taking into account the topography and landscape character of the surrounding area; and*
- *the interface with the foreshore is generally in accordance with Statement of Planning Policy 2.6 – State Coastal Planning Policy. This includes clear demarcation between the development site and the foreshore reserve and definition of the setback for development from the permanent vegetation line'.*

- *Relevant Council decision (December 2013)*

Council considered a development application for stage 1 redevelopment works for Nanga at the meeting held on the 18 December 2013 (Item 13.5) and resolved as follows:

- "1. *Accept and note the advice provided by Gray & Lewis Landuse Planners that Council has no discretion under the Shire of Shark Bay Local Planning Scheme No 3 to approve development at Nanga as there is no Outline*

Development Plan endorsed by the Western Australian Planning Commission.

2. *Refuse the application that has been lodged for short term accommodation and associated facilities on Lot 4 Nanga Road, Nanga as Council has no discretion to support the development within the 'Special Use 5' zone as there is no Outline Development Plan endorsed by the Western Australian Planning Commission, and the application does not comply with the conditions listed under Schedule 4 of the Shire of Shark Bay Local Planning Scheme No 3.*
3. *Encourages the applicant to finalise the Outline Development Plan required for the development proposal to proceed with the Western Australian Planning Commission endorsement. "*

Comment

- *Owners request*

The owner has advised that they are only seeking to replace some existing power sites and camping sites with Ozshacks to cater for customers as some tents have not stood up to the wind.

The proposal is still for new development and the Shire has no ability to grant planning approval irrespective of the nature, size or scale of the proposal due to the current Scheme requirements.

- *Existing Situation*

The Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') is a legal document that has the same statutory power as an Act passed by Parliament. The Shire is obligated to administer the provisions of the Scheme and is bound by the Scheme in determining planning applications.

In regards to Nanga, the Scheme clearly requires that any development can only occur if it is in accordance with an Outline Development Plan approved by both the Shire and the Western Australian Planning Commission.

Council cannot legally approve any development at Nanga as currently there is no approved Outline Development Plan in place, irrespective of the size or nature of development.

The situation has not changed since Council first considered the Nanga proposal in December 2013.

- *Options available*

If the owner wants to proceed immediately then the only option is to progress an Outline Development Plan to facilitate the proposed development.

Gray & Lewis Landuse Planners has discussed this situation with the owners planning consultant, Urban & Regional Perspectives (town planners and building designers) and re-affirmed that an Outline Development Plan can be pursued in a very simplified form.

Any Outline Development Plan would likely need to be accompanied by a coastal report in order to gain support from the Western Australian Planning Commission and address current state coastal policy requirements.

- *Scheme review*

Gray & Lewis recognises that the existing Scheme is very restrictive for all of the special use zones throughout Shark Bay.

The Scheme currently has no flexibility to allow for ongoing maintenance or refurbishment of existing buildings and development already historically established within special use zones such as Nanga and Monkey Mia.

Gray & Lewis plans to discuss this situation with Councillors as part of the Scheme review process. Options will be explored to increase flexibility.

Legal Implications

If a third party is aggrieved and alleges that the Shire has not upheld the provisions of its Town Planning Scheme, they may lodge a complaint to the Minister for Planning, an Ombudsman or the Department of Local Government.

The Scheme provisions are similar to those that apply to other special use zones such as Monkey Mia.

Approval of the development would be contrary to the Scheme provisions.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

The special use zone provisions are being re-examined as part of the Scheme Review.

Voting Requirements

Simple Majority Required

Date of Report

18 February 2014

26 FEBRUARY 2014

Dear Paul,

What I would like to know is the reason - I need to get DPI approval just for the replacement of some of the existing power/sites and Camping Sites.that has been in existence since I bought the Resort in 2001 ???????

I am only interested to replace some of the Existing Powered/site Built Up Overhead Shades for Caravans and the Existing Camping site with Ozshacks to make it interesting and safe for the senior Citizens due to the high wind that Nanga has been getting of late.as the Ozshacks are covered and protected from the wind.

The only new Item we wanted to include is a new Camp Kitchen next to the SPA and the replacement of the Male and Female Ablution Block to a more convenient spot. But we are willing to forego these two Items in order not to further Delay the upgrading of the powered and Camping sites.

We would like to start work on installing the Ozshacks as soon as possible while we are in the off season.

Please bare in mind that the Tourist Promotion Board has been working very hard to promote Shark Bay and is not getting any where.
We need something to attract people to visit Shark Bay and the area.

Hence I got this Idea when I saw the Ozskacks advertised in the internet and it looked very interesting and Safe as we have been getting very high winds of late and some of the tents put up by the tourist tends to be blown down.

This exercise will cost me close to half a million dollars (\$500,000.00 and I will not be able to recover it for years.

Therefore it is not a money making venture.

I would like to appeal to the Shire and the Committee Members to approve this upgrading just for the replacement of some of our existing Powered and Camping sites in order that we can place our order for the Ozshacks as soon as possible.

With reference to the new road in the coloured Plan - there is no new road, it was a mistake , there is an existing unpaved road that has always been there.to separate the Sites

If it would please the members of the Shire Council to have a first hand look of Nanga Bay Resort and its surrounds, we would be very Happy to Welcome them and Raymond Moulton the Manager would be glad to take them around in order that they can appreciate the Resort as it is a very unique place. Please let us know as Joy the wife of Grahame Vinson who drives the tourist bus in Denham will be able to drive all of you to Nanga for a coffee and look around.

I am sending a cc to Ms Liz Bushby Council's Planning Officer in order that she is brought into the picture and is able to advise the council.

I am sure with what I would like to implement can be approved by the Council without having to go to DPI as it is not a new development

Also please note that DPI did not fail to approve our Original Outline Development Plan

We did not want to apply, as with the set back we will need a lot of thought in the re planning of a set back plan and with the economic set back in the last few years we were not prepared to invest 50 million or more to develop Nanga.

.With Kind Regards, Sincerely, Cecilia.

26 FEBRUARY 2014

From: Cecilia Wee [<mailto:cweenanga@yahoo.com.sg>]
Sent: Thursday, 13 February 2014 8:50 PM
To: Rhonda Mettam
Cc: Cheryl.Cowell@dec.wa.gov.au
Subject: Nanga Bay Resort Application for upgrading

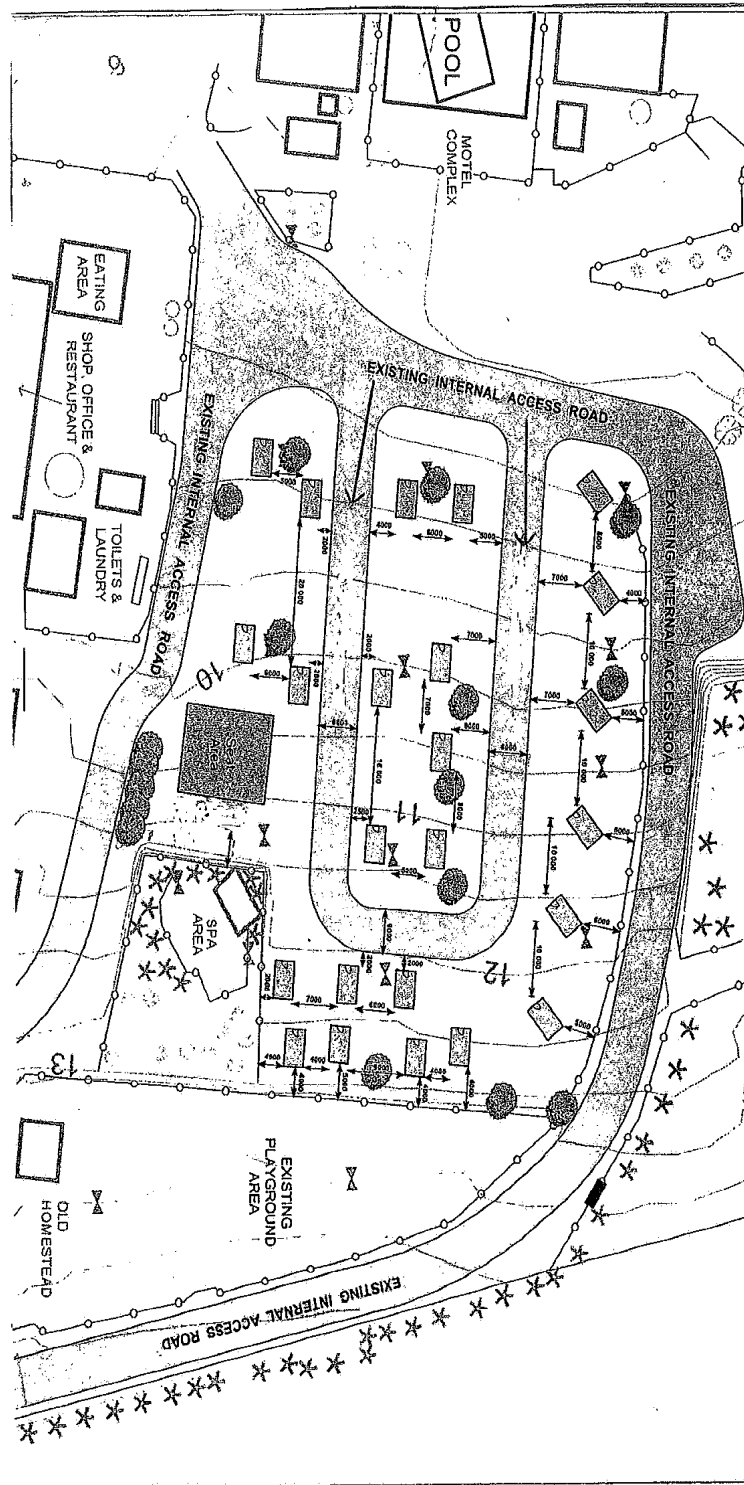
Dear Paul, I am sending herewith a site plan of the upgrading of the Camping site and Caravan Powered Site for the Shire Council Members to view in order that they may understand the layout of the proposed Ozshacks replacement on Site.

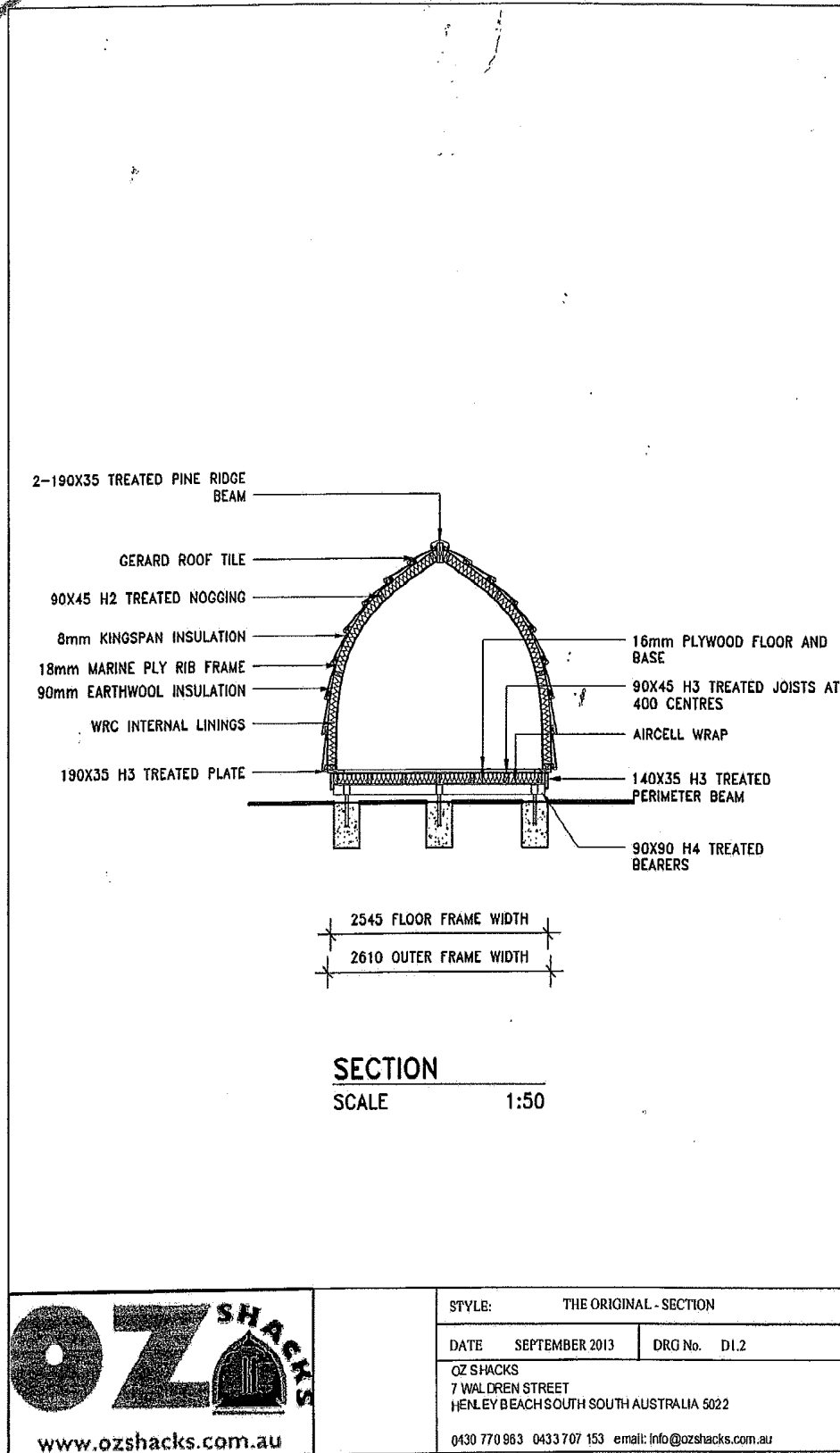
The Ozshacks are removeables as they are only screwed on to the Post Feet concreted into ground and they are to replace tents which can be blown away.

Please see Attachment - Site Plan
- Cross Section of Ozshacks

I hope Council will have a better idea of what I would like to do without breaking any Regulations as we are not developing.

Sincerely, Cecilia. from Singapore.





13.3 PROPOSED GROUPED DWELLINGS – LOT 300 SUNTER PLACE, DENHAM
RES40381

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.65 of *Local Government Act 1995*

Disclosure of Interest: Cr Cowell

Nature of Interest: Proximity Interest as personal residence adjoining

Cr Cowell requested to be able to return to address Council on the item, then left the Council Chamber at 5.11 pm and Cr Hanscombe assumed the Chair.

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council allow Cr Cowell to return to the Council Chamber to discuss the item.

6/0 CARRIED

Cr Cowell returned to the Council Chamber at 5.14 pm.

Cr Cowell requested clarification on points contained within the report on setbacks and fencing.

Cr Cowell left the Council Chamber at 5.17 PM.

Moved Cr Prior
Seconded Cr Ridgley

Council Resolution

That Council:

1. **Approve the application lodged by Nordic Homes for two grouped dwellings on Lot 300 Sunter Place, Denham subject to the following conditions:**
 - (i) **All development shall be in accordance with the plans lodged on as part of this application (Drawing No. 5117B1-A-00) unless otherwise approved in writing by the Chief executive Officer.**
 - (ii) **Landscaping, plants and reticulation shall be installed in accordance with a landscaping and reticulation submitted to and approved by the Chief Executive Officer. The landscaping and reticulation shall be maintained to the satisfaction of the Chief Executive Officer.**
 - (iii) **The owner / developer to undertake adequate measures to the satisfaction of the Chief Executive Officer to ensure all retaining walls are adequately engineered.**
 - (iv) **Each dwelling unit to be provided with two on site carparking spaces as shown on the site plan submitted (as required under Clause C3.1 of the Residential Design Codes).**

- (v) A driveway and carparking spaces for each dwelling unit to be installed on site in accordance with the site plan within 12 months of the issue of a building permit or alternative time period agreed to in writing by the Chief Executive Officer.
 - (vi) All stormwater from roofed and paved areas shall be collected and disposed of to the satisfaction of the Shire.
 - (vii) Prior to occupation of the development, new 1.8 metre high perimeter fencing that is capable of providing screening shall be installed to prevent overlooking to the north or south from the new filled site level.
 - (viii) Each dwelling unit is to be provided a storeroom in colours which match the units. Storerooms to have a minimum dimension of 1.5 metres and minimum internal floor area of 4m².
 - (ix) Any fencing in the front setback area along Sunter Place shall be visually permeable and be constructed in accordance with the Residential Design Codes.
 - (x) No clothes drying devices shall be erected or clothes dried outside any private courtyard, which is visible from a street or public place.
 - (xi) The development shall be connected to the reticulated sewerage system.
2. Include the following advice notes on the planning approval:
- a. A planning consent is not an approval to commence any works. A building permit must be obtained for all works.
 - b. It is recommended that the owner / applicant liaise with surrounding landowners regarding the type of boundary fencing to be installed in accordance with the *Dividing Fences Act 1961*.
3. Delegate authority to the Chief Executive Officer in accordance with Clause 11.3.1 of the Shire of Shark Bay Local Planning Scheme No 3 to deal with all aspects of the conditions of planning approval, minor plan variations as part of the building licence process and issue any separate approvals required as outlined in the conditions.

6/0 CARRIED

Cr Cowell returned to the Council Chamber at 5.22 pm and resumed the Chair

Comment

Council is to consider an application for two grouped dwellings on Lot 300 Sunter Place, Denham.

Background

- *Local Reserve*

The subject land is reserved 'Parks and Recreation' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') however as it is earmarked for

26 FEBRUARY 2014

residential development, it may be rezoned to 'Residential' as part of the Scheme review currently being conducted.

- *Council Role*

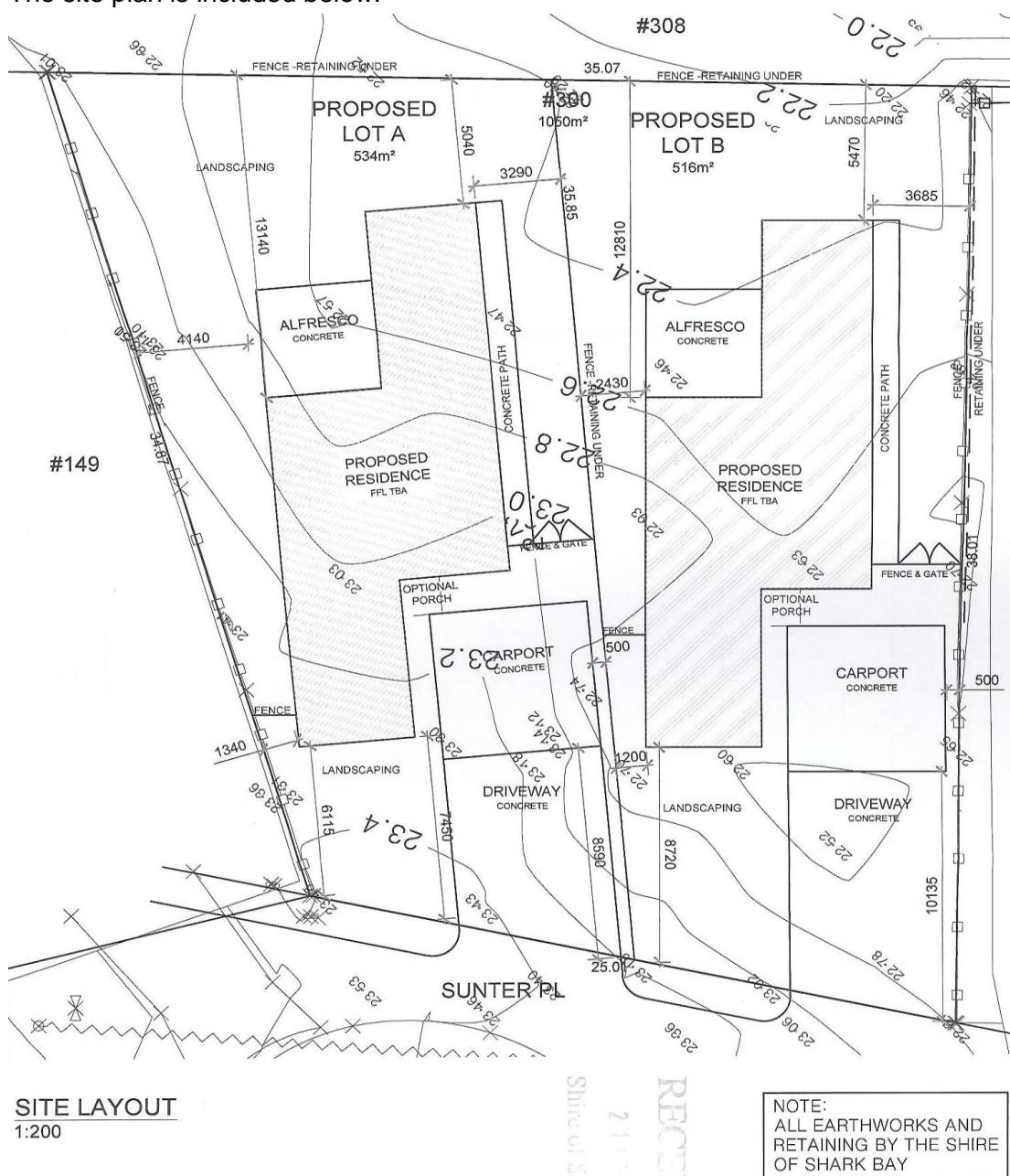
The Shire has two separate roles in dealing with this application. The first role is as the developer of the land, and the second role is as the relevant decision making authority for the planning application.

Comment

- *Description of Application*

The application is for two single storey, grouped dwelling units and ancillary retaining walls. All earthworks and retaining walls will be constructed by the Shire.

The site plan is included below.



- *Scheme requirements*

Planning approval is required for all development on land reserved under the Scheme. In accordance with Clause 3.2.2, the local government is to have regard for *'the ultimate purpose intended for the reserve'* as well as normal planning considerations such as amenity.

Whilst the land is currently reserved for 'Parks and Recreation' the Shire has liaised with the Department of Regional Development and Lands and plans to develop the land for staff housing.

Council only has to 'have regard' for the purpose of the reserve and ultimately has broad discretion to approve any land use or development on a reserve.

Development of the land for grouped dwellings is compatible with established housing in the surrounding area.

- *Residential Design Codes ('the Codes')*

The Residential Design Codes do not technically apply as the land is not zoned Residential under the Scheme. Despite this, the development has generally been assessed in accordance with the Codes which are considered appropriate given the proposed residential use.

The application complies with the site requirements of the Residential Design Codes (including setbacks, building height, outdoor living areas and private open space) with the exception of a minor side building setback variation and retaining wall setbacks.

The building setback requirements to perimeter lot boundaries are summarised in the table below:

Setback	Permitted	Proposed
Front (Sunter Place)	6 metre average	Complies – exceeds 6 metres
Side 1 (LHS) – north boundary	1.5 metres	Variation (minor) - 1.34 metres
Side 2 (RHS) – south boundary	1.5 metres	Complies - 3.685 metres to dwelling
Rear	1.5 metres	Complies – exceeds 5 metres

Note: Setbacks assessed in accordance with the R20 density requirements as the area per dwelling equates approximately to an R20 density.

The north side setback variation is minor and will not negatively impact on adjacent lots.

- *Retaining walls*

Under the Residential Design Codes retaining walls greater than 500mm from natural ground level have to be setback from lot boundaries to comply with the 'deemed to

comply' requirements of the Codes and are dealt with as if they are a wall of a building.

The Shire will be installing the retaining walls and the Shire's Chief Executive Officer estimates the walls will be around 500-550mm high.

The development includes retaining walls on lot boundaries with a nil setback entailing a variation to the 'deemed to comply' Code requirement.

Council has to be satisfied that the retaining walls meet the design principle which states *'retaining walls that result in land which can effectively be used for the benefit of residents and do not detrimentally affect adjoining properties and are designed, engineered and landscaped having due regard to clauses 5.3.7 and 5.4.1'*.

The retaining wall to the rear will not have any negative impact as it adjoins Reserve 40381 (Lot 308). The proposed retaining wall height is not considered to be so significant that it will have any negative visual impact on residential neighbours.

If the retaining wall height exceeds 500mm then privacy and overlooking from ground floor windows has to be considered. There will not be any negative privacy impacts as a standard 1.8 metre dividing fence is proposed to be erected on top of the retaining walls. The dividing fence will act as a permanent screen and prevent any views from the new dwellings to neighbouring lots.

- *Storerooms*

The Codes require grouped dwellings to be provided with a minimum 4m² storage area. No storage areas are shown on the plans submitted however the Shire's Chief Executive Officer has indicated that outbuildings / sheds will be provided.

It is recommended that a condition be imposed to require provision of storerooms to comply with the Codes.

- *Consultation*

The application has been referred to surrounding landowners for comment and no submissions have been received.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

Policy Implications

Nil

Financial Implications

There are costs associated with constructing the proposed development as the Shire is the developer.

Strategic Implications

As the land is proposed to be developed for residential purposes it is proposed to rezone Lot 300 Sunter Place from 'Parks and Recreation' to 'Residential' as part of the Scheme review.

Voting Requirements

Simple Majority Required

Date of Report

14 February 2014

13.4 APPLICATION FOR EXTERNAL WALL – LOT 250 KNIGHT TERRACE, DENHAM
P1035

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 39.639 of *Local Government Act 1999*

Disclosure of Interest: Cr Hanscombe

Nature of Interest: Proximity Interest as a Tennant at this property

Cr Hanscombe left the Council Chamber at 5.22 pm

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council:

1. **Approve the application lodged by Peter Vermeer for an external firewall (3 metre height) on Lot 250 Knight Terrace, Denham subject to the following conditions:**
 - (i) **All development to be in accordance with the plans submitted as part of this application unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **The development approved is to be substantially commenced within 2 years from the date of this approval.**

6/0 CARRIED

Cr Hanscombe returned to the Council Chamber at 5.26 pm.

Précis

Council is to consider an application for a 3 metre high firewall to be constructed on Lot 250 Knight Terrace, Denham. The wall is proposed in order to comply with the Building Code of Australia requirements along a future strata lot boundary.

The Scheme only has an exemption for works that are internal only hence a planning application is required for the proposed development.

Background

• *Zoning*

Lot 250 is zoned 'Town Centre' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

• *Existing Buildings*

There is a commercial building fronting Knight Terrace which is occupied by a cafe, post office, newsagency and chemist. There is a dwelling and associated garage fronting Barnard Street.

An aerial is included below for ease of reference.



Proposed Built Strata

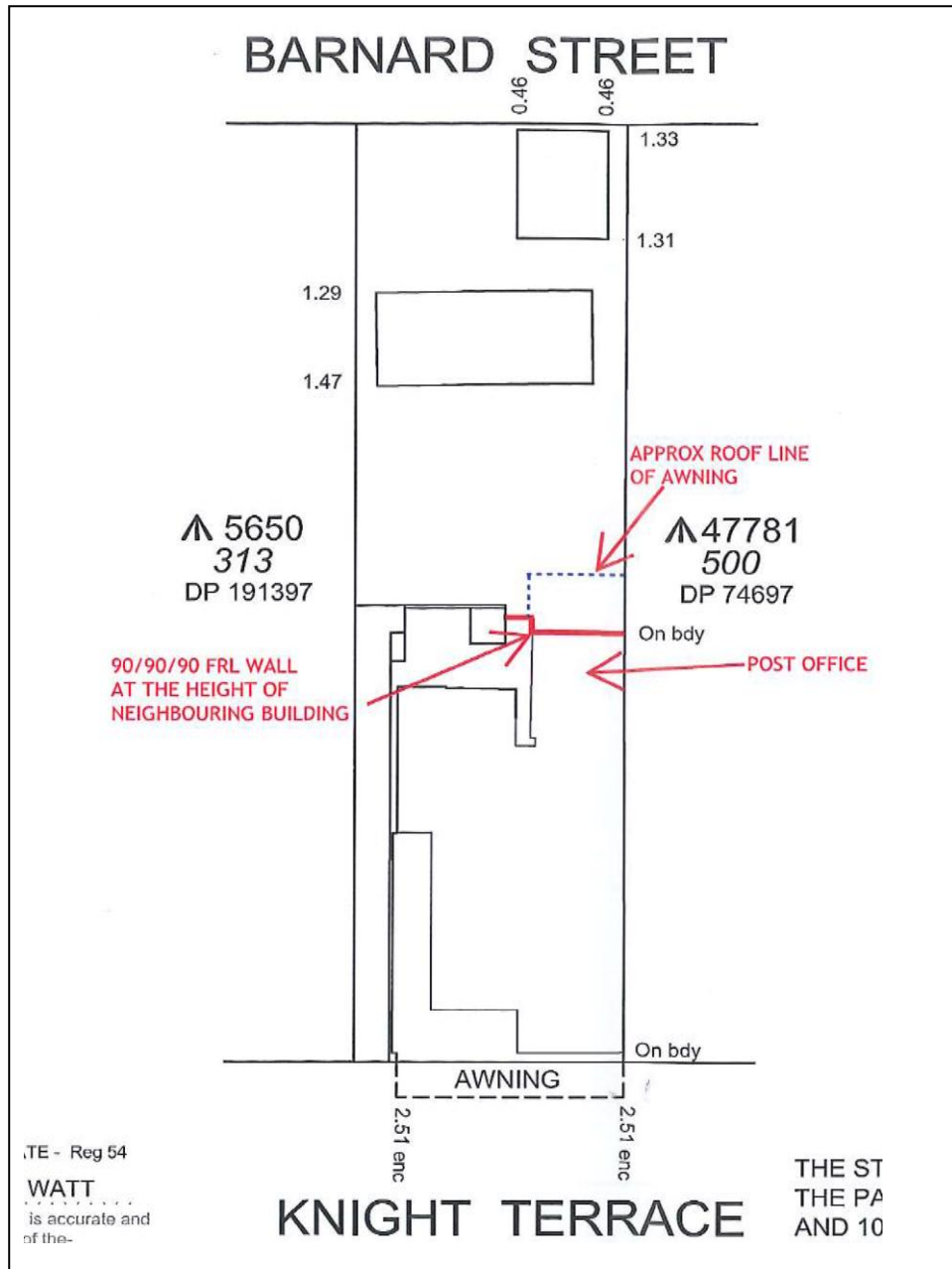
In 2013, an application was lodged to create two strata lots so that the dwelling can be contained on proposed strata lot 1 and the commercial building can be contained on proposed strata lot 2.

The Shire approved the built strata application at the Council meeting held on the 25 September 2013 (Item 13.1). It is understood the strata lots have not yet been formally created.

Comment

The wall will be approximately 3 metres high and is to a proposed internal strata lot boundary. The proposed development is minor and is being pursued to ensure fire ratings under the Building Code of Australia are compliant once the new strata titles are created.

A plan showing the wall location is included below:



It is recommended that the application be approved.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3- the main Scheme requirements are explained in the body of this report.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required
Date of Report

18 February 2014

14. BUILDING REPORT

Nil

15. HEALTH REPORT

Nil

16. WORKS REPORT

Nil

17. TOURISM, RECREATION AND CULTURE REPORT

17.1 SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE

RC00006

Author

Executive Assistant

Disclosure of Any Interest

Nil

Officer Recommendation

That Council endorse the following nominations to the Shark Bay 2016 Commemoration Advisory Committee:

Community Representative being Mr K Wardle

Shark Bay Tourism Association Representatives being Mr D Matthews and Mr M Grenside.

AMENDMENT TO OFFICER RECOMMENDATION

Reason: Council felt that by adding another Community member to the committee it would get a more balanced opinion

Moved Cr Ridgley

Seconded Cr Cowell

Council Resolution

That Council endorse the following nominations to the Shark Bay 2016 Commemoration Advisory Committee:

Community Representative being Mr K Wardle,

Shark Bay Tourism Association Representatives being Mr D Matthews and Mr M Grenside,

Mr S Webster and Ms J Dwyer be appointed from the Gascoyne Development commission.

That the vacant community member position be readvertised.

7/0 CARRIED

Background

At the September 2013 Ordinary Council meeting, Council resolved the following:

- a. That a Shark Bay 2016 Commemoration Advisory Committee be formed as per the attached terms of reference.***
- b. That the Shark Bay Tourism Association be invited to nominate two of its members to join the committee.***
- c. Expressions of interest be called for, from community members interested in joining the committee for Council's consideration.***
- d. That the Gascoyne Development Commission be invited to nominate a member to join the committee.***

Councillors Cowell and Ridgley were nominated as the Shire representatives.

At the December 2013 Ordinary Council meeting Council resolved the following:

That a Shark Bay 2016 Commemoration Advisory Committee convene with the two Council representatives, two tourism association representatives, one community member and one Gascoyne Development Commission representative.

Comment

One application has been received from Mr Kieran Wardle from Dirk Hartog Island as a community member and correspondence received from the Shark Bay Tourism Association nominating Mr Des Matthews and Mr Marty Grenside as the Tourism Associations nominees.

Legal Implications

The committee was formed under the *Local Government Act 1995* and has no delegated authority.

Policy Implications

Nil

Financial Implications

Nil.

Strategic Implications

Strategic Objective 1.1 – Promote the Dirk Hartog Celebrations, involve the community and build on the exposure of the event.

Voting Requirements

Simple Majority Required

Date of Report 12 February 2014

SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE TERMS OF REFERENCE

PURPOSE

The role of the Shark Bay 2016 Commemoration Advisory Committee is to collaboratively consider the activities that may form part of the 2016 celebrations of the 400 year anniversary of the landing of Dirk Hartog on Australian Soil and

Develop and recommend events to the Council for support and/or funding;
prioritise submissions in order of local importance and impact;
provide local input and report to Council on the status of projects;
provide collective leadership and strategic direction to the Shark Bay Community.

MEMBERSHIP

The Shark Bay Commemoration Advisory Committee will comprise of the following:

Shire of Shark Bay – President and 1 Councillor
Shark Bay Tourism Association – 2 Members
Shark Bay Community – 2 Members
Gascoyne Development Commission – 2 Members

CHAIR

The role of the Chair of the Shark Bay Commemoration Advisory Committee will be undertaken by the President of the Shire of Shark Bay.

SECRETARIAT

The secretariat will be undertaken by the Shire of Shark Bay. The secretariat's role is to: provide administrative support including organising meetings, coordinating input from relevant members, and follow through of action matters; and prepare reports and briefing material as required.

MEETING PROTOCOLS

Frequency of Meetings

Bi-monthly at first with frequency to be reviewed as 2016 approaches.

Location of Meetings

The meetings will be held at the Shark Bay Recreation Centre, Francis Street Denham.

Agenda

The Secretariat will email all members and call for agenda items 5 working days before each meeting. The Secretariat will email the finalised Agenda to all members 3 working days prior to each meeting.

Minutes

Minutes and action items of meetings will be distributed to all members within 10 working days of the meeting being held.

Decision Making

The Shark Bay Commemoration Advisory Committee is an advisory and consultative committee which will from time to time make recommendations to Government in line with the Shark Bay Commemoration Advisory Committee's stated purpose. Recommendations will be determined by a consensus vote of the group on the day, however, any objections will be noted and shown in the minutes of the meeting.

Declaration of Interests

At the start of each meeting, the Chair will ask all members to declare any interests in relation to any of the agenda items to be discussed at the meeting.

17.2 AUSTRALIA DAY BREAKFAST
CO102/AW102

Author

Community Development Officer

Disclosure of Any Interest

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as personal relationship with the author of the report

Moved Cr Bellottie

Seconded Cr Prior

Council Resolution

That the Australia Day Breakfast report be noted and that \$1,600 be included in the draft 2014/2015 Budget Deliberations.

7/0 CARRIED

Background

The Shire of Shark Bay host the Australia Day Breakfast on the 26 January. The event is funded by the Shire and as in previous years between 80 and 120 community members have been in attendance.

Comment

Australia Day 2014 was celebrated on the 26 January at the Shark Bay Recreation Centre on Francis Street. The event was advertised through posters, SMS mobile phone messages and on Facebook.

The recipients of the Premiership Awards were announced and awarded at the event. Mathew James was sworn in as an Australian citizen and given certificates and an Australia Day gift.

Tables and chairs were provided inside the meeting room for people to have breakfast and outside under the veranda where the official speeches and presentations were made.

Mullet was donated by the Shark Bay Fish Factory and was cooked on the BBQ with eggs, bacon and sausages. Extensive advertising improved awareness of the event and with the addition of a citizenship ceremony, the event being held on a long weekend and the hot weather; the number of people attending the event strengthened.

Due to the success of this year's event it is anticipated that Australia Day 2015, as it is also a long weekend, will be well attended and additional catering will need to be provided.

A bouncy castle donated by Yadgalah Aboriginal Corporation and a slippery slide was also provided on the oval; however as it was a hot and windy day these activities were less popular. Indoor activities including craft and badminton were well attended and children enjoyed playing in the Shark Bay Recreation Centre courts.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

The cost to hold the Australia Day Breakfast event was approximately \$1,400.00 (This is an estimate as not all accounts related to the event have been processed as yet.)

It is recommended that \$1,600.00 be included in the 2014/2015 budget for the event to be held in 2015, this increase amount allows for growth of the event with further promotion and attendance.

Strategic Implications

3.3.2 Promote the assets and lifestyle to the local community

Voting Requirements

Simple Majority Required

Date of Report

13 February 2014

17.3 RECREATION CENTRE USAGE

BU109

Author

Community Development Officer

Disclosure of Any Interest

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as personal relationship with the author of the report

Moved

Cr Prior

Seconded

Cr Hanscombe

Council Resolution

That the Shark Bay Recreation Centre usage report in accordance with the Contract of Management be noted and endorsed.

7/0 CARRIED

Background

The Shark Bay Community Resource Centre is contracted to coordinate and manage the operations of the Shark Bay Recreation Centre including sporting and children's activities at the Centre. This partnership began in February 2013 and is continuing to be successful.

Comment

From July 2013 to December 2013 Community Resource Centre coordinated activities in the Shark Bay Recreation Centre. These activities included badminton, volley ball, kindy gym, netball, basketball and a ball skills activity for children under 12 years (Bouncers).

In July 2013 the Shire of Shark Bay, Shark Bay Community Resource Centre and the Shark Bay School implemented the Active After Schools program, this program encouraged children to join in coordinated activities run from the Shark Bay Recreation Centre by paid teaching staff. This program has proved to be very popular with an average of 15 children attending per session.

The Shark Bay Recreation Centre has also been used for a Community Development Forum, Weight Watchers groups, Local Emergency Management Committee meetings, fitness classes and education talks during the July to December period.

From July 2013 to December 2013 the Shark Bay Recreation Centre has been open a total of 672 hours and has been used by 4,137 people. This total is not inclusive of the 120 current gym members.

Further proposed activities include yoga classes, dance classes, soccer and tennis.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

The 2013/2014 budget includes operational funding for the centre.

Strategic Implications

Outcome 1.7.8 – Establish integrated community recreation facilities for families in conjunction with the new Recreation Centre.

Voting Requirements

Simple Majority Required

Date of Report

11 February 2014

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council accept the tabling of Urgent Business items

19.1 Budget Review 2013/2014

19.2 Shark Bay Marine Facilities Management Committee Membership

19.3 Foreshore and Main Street Revitalisation Plan

20.3 Employment of Senior Designated Employee

7/0 CARRIED

19.1 BUDGET REVIEW 2013/2014

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Wake
Seconded Cr Prior

Council Resolution

That Council -

- 1. Accept the budget review as presented; and**
- 2. Adopt the revised budget figures as budget amendments for the year ending 30 June 2014.**

7/0 CARRIED

Background

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a requirement covered by Regulation 33A of the *Local Government (Financial Management) Regulations 1996* (FM Regulations). The intention of the legislation is to ensure Local Governments conduct at least one budget review between six and nine months into a financial year.

A budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a Local Government continues meeting its budget commitments; is in receipt of income and incurs expenditure in accordance with the adopted budget.

Regulation 33A (2) and (3) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to

consider the review and determine whether or not to adopt the review, any part of the review or any recommendations made in the review.

Regulation 33A(4) states that within 30 days after Council has made a determination, a copy of the review and determination is to be provided to the Department of Local Government.

Comment

The budget has been reviewed to continue to deliver on other strategies adopted by the Council and maintains a high level of service across all programs.

The actual opening surplus on the statement of financial activity as at 01 July 2013 was \$2,623,890, which is \$189,255 more than the estimated opening surplus of \$2,434,615. This occurred due to the bank guarantees that were claimed in regard to the Shark Bay Recreation Centre project not being accounted for correctly in the budget process.

There was expenditure against these funds to rectify and complete the building but this was funded from the municipal account, funds equivalent to the bank guarantees has now been accounted for and can be placed in the Infrastructure Reserve for future remedial works on the Shark Bay Recreation Centre.

There was also an allocation of Country Local Government funding for the 2013/14 year to be spent on the following projects included in the budget

Project	Budget amount
Foreshore public toilets	\$100,000
Swimming pontoon	\$80,000
Foreshore playground equipment	\$100,000
Francis street lights	\$110,000
Total	\$390,000

Advice was received in August 2013 that the Country Local Government fund for the 2013/14 for individual local governments was not forthcoming.

The full amount of these projects was to be funded from the Country Local Government Fund with no funding from Council resources.

Subsequently if the Council still wishes for the projects to continue in the 2013/14 financial year funds could be utilised from the Infrastructure Reserve, however given the majority of the projects have been included in the Foreshore Revitalisation project they could be included in the funding when this project commences in 2014/15.

The Council also allocated \$6,000 from the Dirk Hartog Celebrations and \$6,000 from the Welcome Signage projects to provide a directional plaque at the front of the Shark Bay World Heritage Discovery and Visitor Centre.

These amendments will decrease the funding allocation for the two cost centres while allocation funding to a new funding area, this movement has a nil overall effect on the projected budget surplus.

There has been a projected amendment in the expenditure (\$425,000) associated with the Marina Planning project due to the Business Case still being reviewed by the Department of Regional Development, it is anticipated that these funds will be available in the next financial year.

There is also \$378,341 funding for the Refuse Site project in conjunction with the Shires of Carnarvon and Exmouth, it is anticipated that this project will not be commenced until the next financial year.

The timing of expenditure for the Denham Timber jetty (\$2.2m) will also be in the 2014/15 financial year and will be the majority of expenditure for the Monkey Mia Jetty replacement (\$2.2m), an amendment of \$1,750,000 has been as the majority of funds will also be expended in the 2014/15 financial year.

There was also an allocation of \$60,000 included in the budget which was subject to funding from the Regional Road Group funds. This funding was not forthcoming as the road is not a gazetted road and could not be funded under the guidelines.

The closing funds will remain balanced with a nil surplus/deficit as a result of this budget review.

Legal Implications

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires a Local Government to conduct a budget review between 1 January and 31 March each financial year.

Policy Implications

Division 6 - Finance - Section 8 - Budget deliberations process.

Financial Implications

The amendments indicated bring the budget back to a nil surplus and more accurately reflect the predicted expenditure on major projects.

The reduction of funding from the Country Local Government fund will be offset by a reduction of expenditure in the first instance, however Council can allocate, if granted funding from the Foreshore and Main Street Revitalisation project to fund the project.

The majority of the projects that have been subject to budget amendment are funded externally and can be included in the 2014/15 budget deliberations.

This enables the Council to bring the budget back closer to estimated expenditure levels without projects that are very unlikely to proceed due to circumstances beyond the Council control, inflating the Council's financial position.

Strategic Implications

The budget review has been developed, taking into account and instrumental to all of the objectives of the Shire of Shark Bay's Strategic Community Plan 2011.

Voting Requirements

Absolute Majority Required

Date of Report 15 February 2014

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			Reporting Program			
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	Note 2	Graphical Representation				
	Note 3	Net Current Funding Position				
	Note 4	Predicted Variances				
	Note 5	Budget Amendments				

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay
STATEMENT OF BUDGET REVIEW
(Nature or Type)
For the Period Ended 30th June 2014

Note	Budget v Actual		Predicted			
	Annual Budget \$ (a)	YTD 31 Jan 14 Actual \$ (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End \$ (a)+(c)+(d)	
Operating Revenues	\$	\$	\$	\$	\$	
Rate Revenue	1,134,058	1,082,569			1,134,058	
Grants, Subsidies and Contributions	1,925,933	575,447		(425,000)	1,500,933	▼
Profit on Asset Disposal	44,000	0			44,000	
Fees and Charges	1,371,036	657,098			1,371,036	
Service Charges	0	0			0	
Interest Earnings	146,261	78,555			146,261	
Other Revenue	127,510	92,787			127,510	
	4,748,798	2,486,456	0	(425,000)	4,323,798	
Operating Expense						
Employee Costs	(1,768,057)	(855,183)			(1,768,057)	
Materials and Contracts	(2,686,909)	(992,868)	11,000	425,000	(2,250,909)	▼
Utilities Charges	(166,845)	(62,102)			(166,845)	
Depreciation (Non-Current Assets)	(1,988,668)	(1,124,456)			(1,988,668)	
Interest Expenses	(32,912)	(13,208)			(32,912)	
Insurance Expenses	(144,927)	(142,230)			(144,927)	
Loss on Asset Disposal	(22,000)	(68,140)			(22,000)	
Other Expenditure	(130,155)	(89,673)	(5,000)		(135,155)	▲
	(6,940,473)	(3,347,860)	6,000	425,000	(6,509,473)	
Funding Balance Adjustment						
Add Back Depreciation	1,988,668	1,124,456			1,988,668	
Adjust (Profit)/Loss on Asset Disposal	(22,000)	68,140			(22,000)	
Adjust Provisions and Accruals	0	0			0	
Net Operating	(225,007)	331,192	6,000	0	(219,007)	
Capital Revenues						
Grants, Subsidies and Contributions	8,498,418	2,146,436	(450,000)	(4,328,341)	3,720,077	▼
Proceeds from Disposal of Assets	284,000	74,000			284,000	
Proceeds from New Debentures	0	0			0	
Proceeds from Sale of Investments	0	0			0	
Proceeds from Advances	0	0			0	
Self-Supporting Loan Principal	0	0			0	
Transfer from Reserves	373,000	0			373,000	
	9,155,418	2,220,436	(450,000)	(4,328,341)	4,377,077	
Capital Expenses						
Land Held for Resale	0	0			0	
Land and Buildings	(2,580,182)	(776,950)	100,000		(2,480,182)	▼
Infrastructure - Roads	(1,145,682)	(410,203)	176,000		(969,682)	▼
Infrastructure - Public Facilities	(6,197,251)	(529,415)	168,000	4,328,341	(1,700,910)	▼
Infrastructure - Footpaths	(100,000)	(42,418)			(100,000)	
Infrastructure - Drainage	(60,000)	0			(60,000)	
Heritage Assets	(25,000)	(20,141)			(25,000)	
Plant and Equipment	(813,500)	(228,295)			(813,500)	
Furniture and Equipment	(38,000)	(7,951)			(38,000)	
Loan Principal	(99,264)	(79,955)			(99,264)	
Transfer to Reserves	(306,147)	0	(189,255)		(495,402)	▲
	(11,365,026)	(2,095,327)	254,745	4,328,341	(6,781,940)	
Net Capital	(2,209,608)	125,110	(195,255)	0	(2,404,863)	
Net Operating + Capital	(2,434,615)	456,302	(189,255)	0	(2,623,870)	
Opening Funding Surplus(Deficit)	2,434,615	2,623,870	189,255		2,623,870	▲
Closing Funding Surplus(Deficit)	0	3,080,172	0	0	0	

<p style="text-align: center;">Shire of Shark Bay NOTES TO THE BUDGET REVIEW REPORT For the Period Ended 30th June 2014</p>									
1. SIGNIFICANT ACCOUNTING POLICIES									
<p>The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:</p>									
(a) Basis of Accounting									
<p>This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).</p>									
(b) The Local Government Reporting Entity									
<p>All Funds through which the Council controls resources to carry on its functions have been included in this statement.</p>									
<p>In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.</p>									
<p>All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.</p>									
(c) Rounding Off Figures									
<p>All figures shown in this statement are rounded to the nearest dollar.</p>									
(d) Rates, Grants, Donations and Other Contributions									
<p>Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.</p>									
(e) Goods and Services Tax									
<p>In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.</p>									
(f) Cash and Cash Equivalents									
<p>Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.</p>									
<p>For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.</p>									
(g) Trade and Other Receivables									
<p>Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.</p>									
<p>Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.</p>									

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(h) Inventories									
<i>General</i>									
Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.									
Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.									
<i>Land Held for Resale</i>									
Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.									
Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.									
Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.									
(i) Fixed Assets									
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.									
Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.									
(j) Depreciation of Non-Current Assets									
All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.									
Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:									
Buildings				25 to 50 years					
Construction other than Buildings (Public Facilities)				5 to 50 years					
Furniture and Equipment				4 to 10 years					
Plant and Equipment				5 to 15 years					
Heritage Assets				25 to 50 years					
Roads				25 years					
Footpaths				50 years					
Sewerage Piping				75 years					
Water Supply Piping and Drainage Systems				75 years					

Shire of Shark Bay			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 30 June 2014			
✓	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)		
	(k) Trade and Other Payables		
	Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.		
	(l) Employee Benefits		
	The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:		
	(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)		
	The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.		
	(ii) Annual Leave and Long Service Leave (Long-term Benefits)		
	The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.		
	(m) Interest-bearing Loans and Borrowings		
	All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.		
	After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.		
	Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.		
	Borrowing Costs		
	Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.		
	(n) Provisions		
	Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.		
	Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.		
	(o) Current and Non-Current Classification		
	In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.		

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)								
(p)	Nature or Type Classifications								
	Rates								
	All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.								
	Operating Grants, Subsidies and Contributions								
	Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.								
	Non-Operating Grants, Subsidies and Contributions								
	Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.								
	Profit on Asset Disposal								
	Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.								
	Fees and Charges								
	Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.								
	Service Charges								
	Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.								
	Interest Earnings								
	Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.								
	Other Revenue / Income								
	Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.								
	Employee Costs								
	All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.								
	Materials and Contracts								
	All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.								
	Utilities (Gas, Electricity, Water, etc.)								
	Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.								

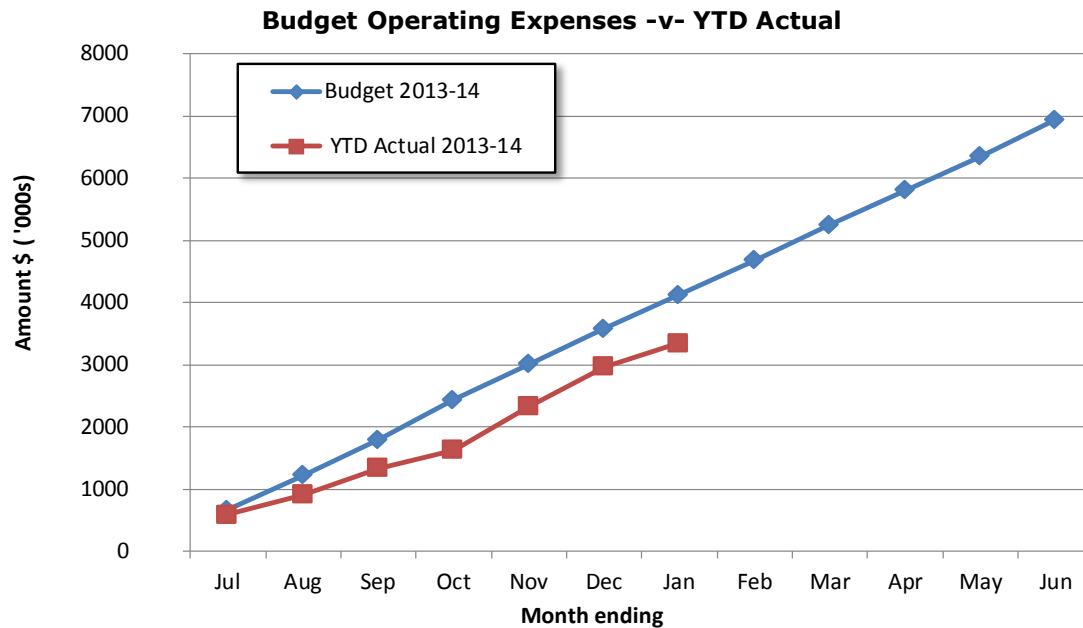
MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

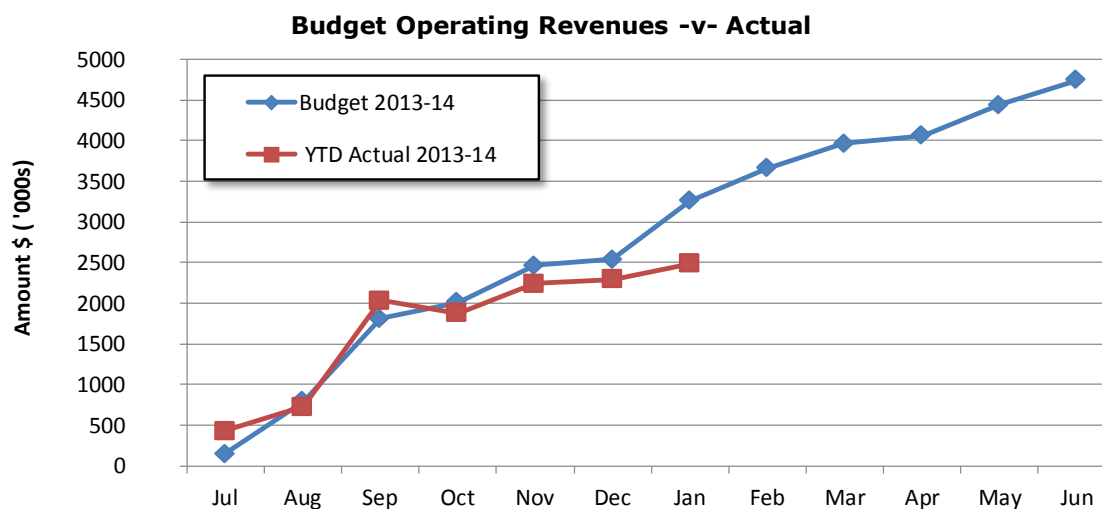
Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2014									
✓	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)								
	(q) Nature or Type Classifications (Continued)								
	Insurance								
	All insurance other than worker's compensation and health benefit insurance included as a cost of employment.								
	Loss on asset disposal								
	Loss on the disposal of fixed assets.								
	Depreciation on non-current assets								
	Depreciation expense raised on all classes of assets.								
	Interest expenses								
	Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.								
	Other expenditure								
	Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.								
	(r) Statement of Objectives								
	In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.								
	Council operations as disclosed in this statement encompass the following service orientated activities/programs:								
	GOVERNANCE								
	Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).								
	GENERAL PURPOSE FUNDING								
	Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.								
	LAW, ORDER, PUBLIC SAFETY								
	Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.								
	HEALTH								
	Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.								
	HOUSING								
	Provision and maintenance of rented housing accommodation for pensioners and employees.								
	COMMUNITY AMENITIES								
	Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.								
	RECREATION AND CULTURE								
	Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.								
	TRANSPORT								
	Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.								
	ECONOMIC SERVICES								
	Tourism, community development, pest control, building services, caravan parks and private works.								
	OTHER PROPERTY & SERVICES								
	Plant works, plant overheads and stock of materials.								

**Shire of Shark Bay
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 30th June 2014**

Note 2 - Graphical Representation - Source Statement of Financial Activity



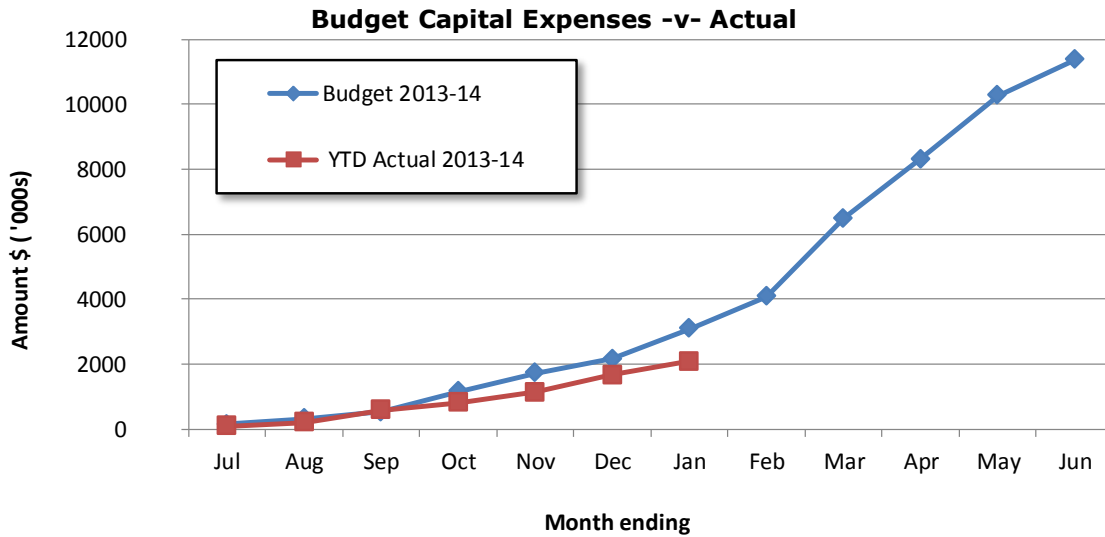
Comments/Notes - Operating Expenses



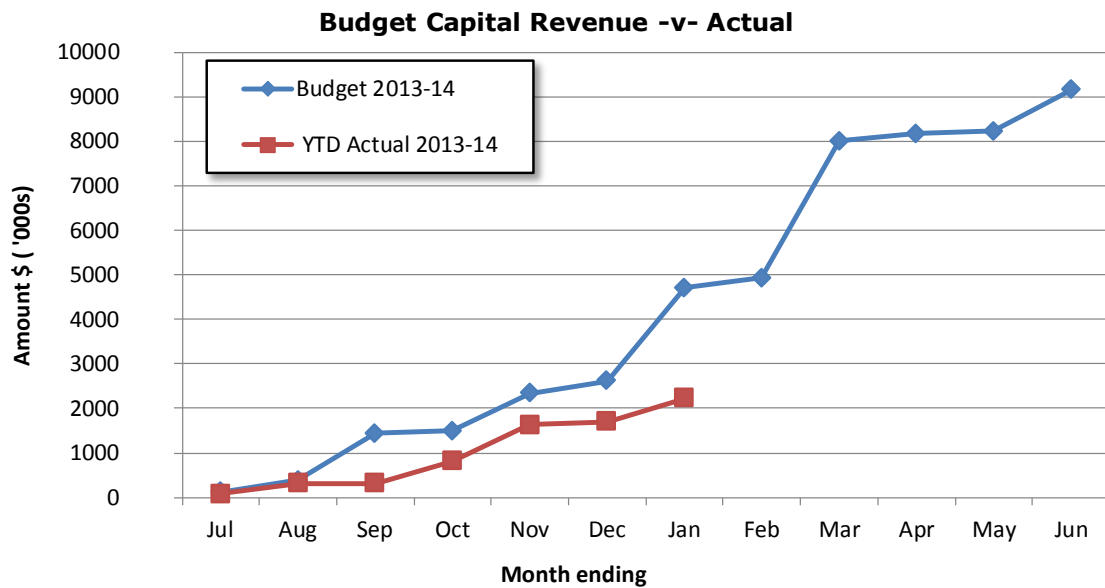
Comments/Notes - Operating Revenues

**Shire of Shark Bay
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 30th June 2014**

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses



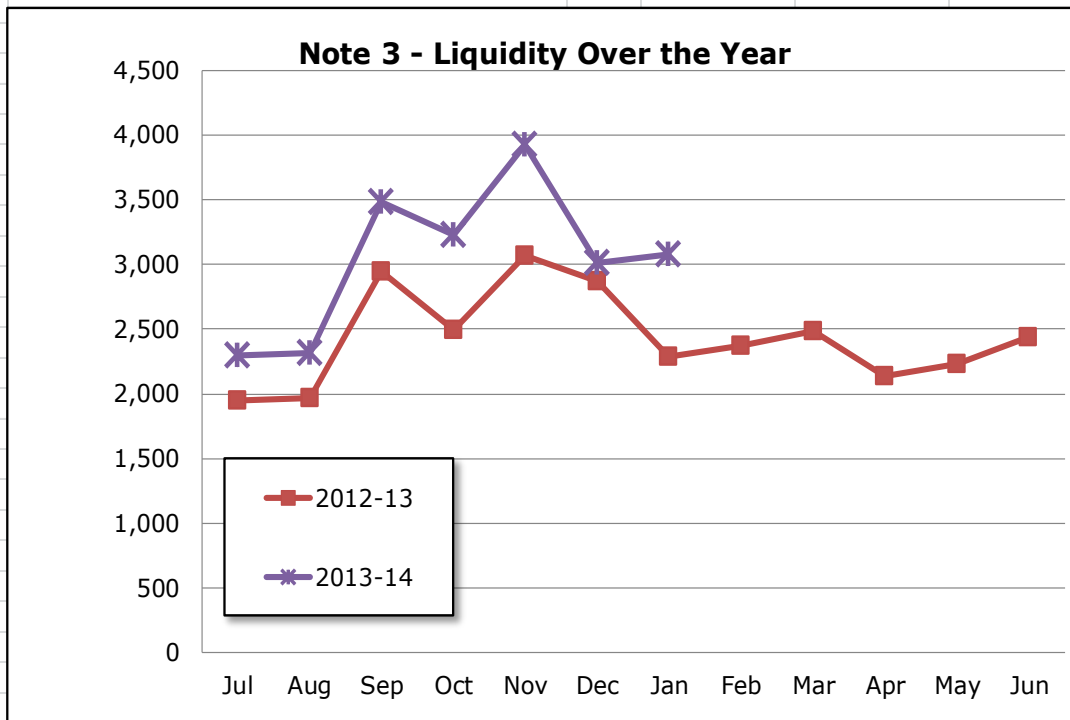
Comments/Notes - Capital Revenues

26 FEBRUARY 2014

Shire of Shark Bay
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 30th June 2014

Note 3: NET CURRENT FUNDING POSTION

		Positive=Surplus (Negative=Deficit)		
		2013-14		
	Note	YTD 31 Jan 2014	30th June 2013	YTD 31 Jan 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted		2,120,323	1,371,960	2,403,995
Cash Restricted		1,873,669	3,201,625	1,914,958
Investments		0		
Receivables - Rates		305,515	6,217	111,739
Receivables -Other		749,168	366,815	303,042
Interest / ATO Receivable/Trust		94,584	26,229	0
Inventories		139,426	139,424	132,355
		5,282,685	5,112,270	4,866,089
Less: Current Liabilities				
Payables		(101,538)	(387,425)	(661,597)
Provisions		(227,306)	(227,306)	0
		(328,844)	(614,731)	(661,597)
Less: Cash Reserves		(1,873,669)	(1,873,669)	(1,914,958)
Net Current Funding Position		3,080,172	2,623,870	2,289,534



Comments/Notes - Net Current Funding Position

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Shire of Shark Bay NOTES TO THE REVIEW OF THE ANNUAL BUDGET For the Period Ended 30th June 2014		
Note 4: PREDICTED VARIANCES		
Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 Operating Revenue		
The operating grant for the Marina Investigation study will not be received by end of financial year.		(425,000)
Predicted Variances Carried Forward	0	(425,000)
Predicted Variances Brought Forward	0	(425,000)
4.2 OPERATING EXPENSES		
4.2.1 MATERIALS AND CONTRACTS		
Dirk Hartog Celebrations 2016, variation in accordance with council resolution	6,000	
Advertising - General increased cost in advertising for staff	4,000	
Printing & Stationery - Governance to offset increased costs for financial review	5,000	
Financial Management Review additional works undertaken	(5,000)	
Recruitment/Relocation Costs increased costs due to advertising	(4,000)	
Strategic Planning - reduction due to time constraints	5,000	
Marina Facilities Planning in line with timing of funding		425,000
4.2.2 OTHER EXPENDITURE		
Donations increased. In accordance with councils resolutions	(5,000)	
Predicted Variances Carried Forward	6,000	0
Predicted Variances Brought Forward	6,000	0
4.3 CAPITAL REVENUE		
4.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Advice was received in August 2013 that the Country Local Government Funding for 2013/14 was not forthcoming.	(280,000)	
Roads to Recovery - funding not confirmed	(60,000)	
Road Projects Francis street lighting country local government fund not allocated	(110,000)	
Grants Waste Disposal- timing of project		(378,341)
Grant - Recreation Jetty Replacement Denham timing of funding from DRD		(2,200,000)
Grant - R4R Monkey Mia Jetty- timing of expenditure		(1,750,000)
Predicted Variances Carried Forward	(444,000)	(4,328,341)
Predicted Variances Brought Forward	(444,000)	(4,328,341)
4.4 CAPITAL EXPENSES		
4.4.2 LAND AND BUILDINGS		
The funding for the Foreshore Public Toilets will not be forthcoming, so the construction of this facility will be incorporated into the foreshore revitalisation project	100,000	
4.4.3 PUBLIC FACILITIES		
Swimming Pontoon country Local government funding not forthcoming to be incorporated into Foreshore revitalisation project	80,000	
Foreshore Public Toilets country local government funding not forthcoming, will be incorporated into Foreshore Revitalisation project	100,000	
HMAS Sydney II Memorials - expenditure for this item has been increased to enable construction of Directional Plaque.	(12,000)	
Refuse Site Shed- timing of project		87,000
Refuse Site Recycling Initiatives timing of project		291,341
Denham Recreation Jetty Replacement- timing of project dependant upon DRD funding		2,200,000
Monkey Mia Jetty Capital Works timing of expenditure		1,750,000
4.4.4 STREETSCAPES		
Welcome Signage in accordance with council resolution	6,000	
4.4.5 INFRASTRUCTURE ASSETS - ROADS		
Francis Street - country local government funding not forthcoming	110,000	
Little Lagoon Seal (R2R) funding not allocated	60,000	
Predicted Variances Carried Forward	0	0
Predicted Variances Brought Forward	0	0
4.5 OTHER ITEMS		
4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)		
Increased transfer to Recreation Reserve due to increased opening surplus (see below)	(189,255)	
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)		
The opening surplus on the Statement of Financial Activity as at 01 July 2013 was \$2,623,890, which is \$189,255 more than the estimated opening surplus of \$2,434,616. This occurred due to the bank guarantees that were claimed in regard to the recreation centre project not being accounted for correctly in the budget process. There was expenditure against these funds to rectify and complete the building but this was funded from the municipal account. Funds equivalent to the bank guarantees have now been accounted for and can be placed in the Recreation Reserve for future remedial works on the Recreation Centre.	189,255	
Total Predicted Variances as per Annual Budget Review	0	0

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

	Annual Budget \$ (a)	YTD Jan 14 Actual \$ (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End \$ (a)+(c)-(d)
Capital Expenditure	(10,959,615.00)	(2,015,320.84)	2,644,000.00	2,128,341.00	(6,187,274.00)
Buildings					
Capital Works 5 Spaven Way	(5,000.00)	0.00			(5,000.00)
Capital Works 51 Durlacher St	(5,000.00)	(8,468.50)			(5,000.00)
Capital Works 65 Brockman St	(5,000.00)	0.00			(5,000.00)
Capital Works 80 Durlacher St	(10,000.00)	0.00			(10,000.00)
Capital Works Staff Housing	0.00	0.00			0.00
Community Resource Centre Capital Works	0.00	0.00			0.00
Construction Staff Housing Sunter Place	(806,682.00)	(59,446.22)			(806,682.00)
Crc - Old Jail Restoration Plan	(16,500.00)	(50.56)			(16,500.00)
Crc Fencing	(25,000.00)	(17,466.88)			(25,000.00)
Crc Landscaping And Car Park	(20,000.00)	(35,114.86)			(20,000.00)
Denham Town Hall Capital Works	(25,000.00)	0.00			(25,000.00)
Depot Buildings Capital Works	0.00	0.00			0.00
Depot Shed Resheeting	(20,000.00)	(9,090.91)			(20,000.00)
Emergency Services Building	0.00	0.00			0.00
Emergency Services Building Construction	(1,229,000.00)	(558,280.28)			(1,229,000.00)
Emergency Services Building Site Works	(100,000.00)	(33,617.56)			(100,000.00)
Foreshore Public Toilets	(100,000.00)	0.00	100,000.00		0.00
Foreshore Public Toilets Capital	0.00	0.00			0.00
Gymnasium Equipment	0.00	0.00			0.00
McCleary Prop. Improvements	0.00	0.00			0.00
Pensioner Units Capital Maint	(15,000.00)	(15,642.12)			(15,000.00)
Pensioner Units Capital Plumbing	(10,000.00)	0.00			(10,000.00)
Pensioner Units Capital Works	0.00	0.00			0.00
Pensioner Units Exterior Painting	(18,000.00)	0.00			(18,000.00)
Pensioner Units Fencing	(30,000.00)	(39,727.33)			(30,000.00)
Pensioner Units Landscaping	(10,000.00)	0.00			(10,000.00)
Public Convenieces - Capital Works	0.00	0.00			0.00
Public Conveniences Town Oval - Capital Works	(30,000.00)	0.00			(30,000.00)
Recreation Centre Construction	0.00	0.00			0.00
Sb Recreation Centre Construction	0.00	(16.32)			0.00
Shark Bay Interpretive Centre Land & Buildings	0.00	0.00			0.00
Shire Office Capital Works	0.00	0.00			0.00
Shire Office Carpark Capital Works	(50,000.00)	0.00			(50,000.00)
Shire Offices - Upgrade & Refurbishment	0.00	(28.14)			0.00
Sport and Recreation Buildings Capital Works	0.00	0.00			0.00
Sport And Recreation Centre Capital Works	(50,000.00)	0.00			(50,000.00)
Buildings Total	(2,580,182.00)	(776,949.68)	100,000.00	0.00	(2,480,182.00)
Drainage/Culverts					
Drainage/Sump Construction	(30,000.00)	0.00			(30,000.00)
Foreshore Drainage Capital Works	(30,000.00)	0.00			(30,000.00)
Drainage/Culverts Total	(60,000.00)	0.00	0.00	0.00	(60,000.00)
Footpaths					
Footpath Construction (As Per Denham Footpath Plan)	(50,000.00)	(10,192.32)			(50,000.00)
Footpaths Construction	0.00	0.00			0.00
Hughes St Footpath Construction	(50,000.00)	(32,225.57)			(50,000.00)
Footpaths Total	(100,000.00)	(42,417.89)	0.00	0.00	(100,000.00)
Furniture & Office Equip.					
Communications Upgrade	(5,000.00)	(610.91)			(5,000.00)
Computer Hardware Upgrade/New	(5,000.00)	0.00			(5,000.00)
Computer Software Upgrade/New	(5,000.00)	(1,700.00)			(5,000.00)
Council Chambers Furniture and Equipment	(2,000.00)	0.00			(2,000.00)
Office Furniture & Equipment	(5,000.00)	0.00			(5,000.00)
SBDC - Furniture & Equipment	(16,000.00)	(5,640.00)			(16,000.00)
Furniture & Office Equip. Total	(38,000.00)	(7,950.91)	0.00	0.00	(38,000.00)
Heritage Assets					
Cape Inscription Restoration Capital	(15,000.00)	(15,510.94)			(15,000.00)
Day Care Centre Capital Works	(5,000.00)	(4,630.05)			(5,000.00)
Velshedda / Galla - Capital Works	(5,000.00)	0.00			(5,000.00)
Heritage Assets Total	(25,000.00)	(20,140.99)	0.00	0.00	(25,000.00)

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Plant , Equip. & Vehicles					
CEO Vehicle Replacement	(68,000.00)	0.00			(68,000.00)
Community Bus	(110,000.00)	0.00			(110,000.00)
Country Ute Replacement	(45,000.00)	0.00			(45,000.00)
Depot Tools and Major Plant	(15,000.00)	(4,416.13)			(15,000.00)
DFES -SES Capital Expenditure	0.00	0.00			0.00
EMFA Vehicle Replacement	(48,000.00)	0.00			(48,000.00)
EMTED Vehicle Replacement	(45,000.00)	0.00			(45,000.00)
Front-End Loader	(230,000.00)	(223,878.59)			(230,000.00)
Loop Ses Personnel Carrier	(76,000.00)	0.00			(76,000.00)
Loop Ses Rescue Equipment	(4,500.00)	0.00			(4,500.00)
Semi Water Tanker	(120,000.00)	0.00			(120,000.00)
Town Supervisors Ute	0.00	0.00			0.00
Town Ute Replacement	(44,000.00)	0.00			(44,000.00)
Water Tanker/Trailer - Evanco 2000L	(8,000.00)	0.00			(8,000.00)
Works Ute Replacement	0.00	0.00			0.00
Plant , Equip. & Vehicles Total	(813,500.00)	(228,294.72)	0.00	0.00	(813,500.00)
Public Facilities					
Charlie Sappie Park Capital Works	(15,000.00)	0.00			(15,000.00)
Denham Commercial Jetty Capital Works	(5,000.00)	0.00			(5,000.00)
Denham Recreation Jetty Replacement	(2,200,000.00)	0.00	2,200,000.00		0.00
Digital TV Upgrade	(300,000.00)	(313,173.79)			(300,000.00)
Fencing - Multi Purpose Courts	(30,000.00)	0.00			(30,000.00)
Foreshore - Playground Equipment Capital Works	(100,000.00)	0.00	100,000.00		0.00
Foreshore Bbq Facilities	(8,600.00)	0.00			(8,600.00)
Foreshore Gazebo Re-Roofing	(9,500.00)	(50.56)			(9,500.00)
Foreshore Public Facilities Upgrade/Improvements	0.00	0.00			0.00
HMAS Sydney II Memorials	(70,000.00)	(60,022.48)	(12,000.00)		(82,000.00)
Knight Terrace Boat Ramps Capital	0.00	0.00			0.00
Little Lagoon - Capital Works	0.00	0.00			0.00
Marina Development Planning	0.00	(1,981.25)			0.00
Monkey Mia Boat Car Park Plan	(9,310.00)	(6,528.90)			(9,310.00)
Monkey Mia Boat Facilities - Capital	0.00	0.00			0.00
Monkey Mia Boat Ramp - Capital	0.00	0.00			0.00
Monkey Mia Bore Replacement	0.00	(8,049.49)			0.00
Monkey Mia Jetty Capital Works	(2,200,000.00)	0.00		1,750,000.00	(450,000.00)
Parks & Gardens Capital Exp	0.00	0.00			0.00
Recreation Equipment (Capital)	0.00	0.00			0.00
Refuse Site Capital Maintenance	(30,000.00)	0.00			(30,000.00)
Refuse Site Infrastructure Upgrade	0.00	0.00			0.00
Refuse Site Recycling Initiatives	(291,341.00)	0.00		291,341.00	0.00
Refuse Site Shed	(87,000.00)	0.00		87,000.00	0.00
Refuse Site Water Tanks	0.00	0.00			0.00
Rock Wall - Capital Works	(10,000.00)	0.00			(10,000.00)
Sb Recreation Centre Grounds	(720,000.00)	(127,483.47)			(720,000.00)
Swimming Pontoon Capital	(80,000.00)	0.00	80,000.00		0.00
Town Oval Bore Capital	(10,000.00)	(443.50)			(10,000.00)
Town Oval Shade Shelter Upgrade	(6,500.00)	(11,505.64)			(6,500.00)
West Knight Terrace Boat Ramp	0.00	(125.00)			0.00
Winch House and Jinker Capital Works	(15,000.00)	0.00			(15,000.00)
Public Facilities Total	(6,197,251.00)	(529,364.08)	2,368,000.00	2,128,341.00	(1,700,910.00)

Roads (Non Town)					
Country Roads - Capital	0.00	0.00			0.00
Ocean Park Road - Capital Works	(17,328.00)	(16,330.95)			(17,328.00)
Regional Roads Group - RRG	0.00	0.00			0.00
Stella Rowley Drive Rrg	(90,000.00)	0.00			(90,000.00)
Useless Loop Road Rrg	(324,923.00)	(2,387.12)			(324,923.00)
Woodleigh/Byro Road-Rrg-(Cap)	(193,066.00)	(214,845.67)			(193,066.00)
Roads (Non Town) Total	(625,317.00)	(233,563.74)	0.00	0.00	(625,317.00)
Streetscapes					
Denham Entry Statement	0.00	0.00			0.00
Entry Statements / Carpark	0.00	0.00			0.00
Welcome Signage	(20,000.00)	(3,154.55)	6,000.00		(14,000.00)
Streetscapes Total	(20,000.00)	(3,154.55)	6,000.00	0.00	(14,000.00)
Town Streets					
Barnard Street - Seal	(102,642.00)	(116,081.72)			(102,642.00)
Durlacher Street-Reseals (Cap)	(182,415.00)	0.00			(182,415.00)
Francis Street - Capital Works	(110,000.00)	0.00	110,000.00		0.00
Hughes Street-Reseals(Capital)	(40,308.00)	(52,903.80)			(40,308.00)
Knight Terrace- Capital Works	(5,000.00)	(4,498.76)			(5,000.00)
Little Lagoon Road (Seal) R2R	(60,000.00)	0.00	60,000.00		0.00
Roads To Recovery - R2R	0.00	0.00			0.00
Town Street Reseals - Capital	0.00	0.00			0.00
Town Streets Total	(500,365.00)	(173,484.28)	170,000.00	0.00	(330,365.00)
Grand Total	(10,959,615.00)	(2,015,320.84)	2,644,000.00	2,128,341.00	(6,187,274.00)

Confirmed at the Ordinary meeting of Council 26 March 2014 Signed by the President Cr Cowell

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Infrastructure Reserve	1,106,067	0	0	80,532	0	(200,000)	0		986,599	1,106,067
Pensioner Unit Maintenance Reserve	127,230	0	0	7,614	0	(83,000)	0		51,844	127,230
Recreation Facility Replacement/Upgrade Res.	266,106	0	0	389,903	0	0	0		466,754	266,106
Plant Replacement Reserve	194,803	0	0	8,340	0	(90,000)	0		113,143	194,803
Leave Reserve	125,335	0	0	6,696	0	0	0		132,031	125,335
Monkey Mia Jetty Reserve	18,466	0	0	790	0	0	0		19,256	18,466
Shared Fire Fighting System Reserve	35,662	0	0	1,527	0	0	0		37,189	35,662
	1,873,669	0	0	306,147	0	(373,000)	0		1,806,816	1,873,669

19.2 SHARK BAY MARINE FACILITIES MANAGEMENT COMMITTEE MEMBERSHIP
CM00015

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Council endorse the following nominations to the Shark Bay Marine Facilities Management Committee:

Public Member being Mr P Wood

Commercial Fishermen Representatives being Mr D Hoult and Mr H Hoult.

7/0 CARRIED

Background

At the Special meeting of Council held on the 31 October 2013 Council resolved the following:

- 1 That the following Councillors be appointed to the Shark Bay Marine Facilities Management Committee**
Cr Capewell
Cr Ridgley
That Cr Cowell be appointed as the Deputy Delegate to the committee.
- 2 The following employees be appointed to the Shark Bay Marine Facilities Management Committee:**
Works Manager
Executive Manager Finance and Administration
And the Deputy Delegate be the Chief Executive Officer.
- 3 That the District Manager of the Department of Transport's Marine Division in Carnarvon be appointed to the Shark Bay Marine Facilities Management Committee.**
- 4 That expressions of interest be advertised for two (2) Commercial Fishermen members, one (1) Tourist Operator member and one (1) Public member, to fill the positions on the Shark Bay Marine Facilities Management Committee and be submitted to Council for consideration.**

Comment

Applications have now been received from Mr D Hoult and Mr H Hoult as representatives for the Commercial Fishermen and an application from Mr P Wood as the Public representative. This leaving the representation from the Tourist Operators vacant.

Legal Implications

The committee was formed under the *Local Government Act 1995* and has no delegated authority.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report 24 February 2014

The President adjourned the meeting at 6.25 pm.

The President reconvened the meeting at 6.54 pm.

19.3 FORESHORE AND MAIN STREET REVITALISATION PLAN

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Hanscombe

Seconded Cr Prior

Council Resolution

That the Submission comments and amendments to the Draft Foreshore and Main Street Revitalisation plan be noted.

That Draft Foreshore and Main Street Revitalisation plan as amended be endorsed and a Business Case, to be utilised to access funding from the Gascoyne Revitalisation Funds (\$5.7m) and other funding sources for the project be developed for presentation and consideration by Council.

7/0 CARRIED

Background

The Foreshore and Main Street Revitalisation project being undertaken by Hames Sharley is progressing well with all community workshops being well attended and providing positive input.

The project is funded by a grant (\$75,000) from the Department of Planning to ensure proper planning process are in place and business cases to support the identified projects are developed.

The draft plans are now presented to the Council for further consideration and comment.

Comment

The comments and input from the public and council forums held in November, December and January have been taken into consideration by Hames Sharley and incorporated into the draft plan. There were minimal amendments to the previous draft circulated which has been included in the maps.(Circulated under separate cover)

There was one written submission (attached at the end of this report) received, the comments of the submission have been reviewed and the consultants have included their comments alongside and where appropriate included these comments in the draft plan

Council now needs to consider the draft as amended and if in agreement with the proposals endorse and adopt the Main Street and Foreshore Revitalisation Plan.

Following endorsement by the Council a business case to access funding allocated (\$5.7m) from the Gascoyne Revitalisation funding and other sources will be drafted for consideration at the Council meeting on 26 March 2014.

Given the overall preliminary costs identified in the draft plan other funding sources will also have to be identified and sourced to ensure the continuation of the project.

The Foreshore and Main Street Revitalisation plan has been staged into three main areas, Eastern, Central and Western which are all contained within the main Business district of Denham on Knight Terrace. These areas have then been distilled into 5 stages including the Department of Transport assets and this approach will facilitate the undertaking of works on a priority basis and as funding becomes available.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

There has been \$5.7m allocated to this project from the Gascoyne Revitalisation Fund. There has been a magnitude of costs undertaken which has previously been included in the draft plans.

The project has been broken down into stages to enable the council to prioritise sections of the total project.

The estimated costing will have to be confirmed by the tender process and the final scope.

The magnitude of works is included in the draft documentation and includes the following estimates:

Stage 1 Department of Transport Marine Area

Estimated including designs and preliminaries

\$4,475,377

(Denham Timber jetty estimates removed as it is separately funded project)

Stage 1 B Town Centre

Estimated costs including designs and preliminaries

\$1,576,388

Stage two town play centre

Estimated costs including designs and preliminaries

\$1,462,233

Stage three water play facility

Estimated costs including designs and preliminaries

\$644,568

Stage 4 west end George Wear Park and boat ramp area

Estimated costs including designs and preliminaries

\$287,721

Stage 5 east end of Gordon Peter area B

Estimated costs including designs and preliminaries

\$1,047,679

General town infrastructure sea wall upgrades

Estimated costs including designs and preliminaries

\$2,259,353

Total estimated project cost including all design and preliminary costs

\$11,753,319

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

25 February 2014

COMMENTS ON THE SUBMISSION by JOE McLAUGHLIN TO THE DRAFT FORESHORE AND MAIN STREET REVITALISATION PLAN FOR DENHAM

Response comment	Hames Sharley
Prior to making some suggestions regarding this plan, I do have some introductory comments to make;	
I am disappointed that nowhere in the draft report available to the public is there any link, address, phone number or email address available for members of the public that wish to make comment on this revitalisation plan. Apart from the consultant business name appearing there is no other name as to the authorship or identification of those that assembled the document. There is no suggestion in the printed documents available, that comment or feedback can be made. That information was only given at the workshops. I do hope that this is not a deliberate ploy to inhibit adverse responses from ratepayers as I have had a number of people approach me to question the plan thinking I was still a member of council.	The document has been prepared by a project team on behalf of the Shire. Names of individuals involved are generally not shown in a document of this nature. The advertising and feedback process is a Shire initiated and managed process.
I wish to comment that this whole plan appears to be a politician's red herring to divert attention away from previous promise of a marina been in Denham for the 2016 anniversary of Dirk Hartog's landing at Cape Inscription. I have heard the explanations about how the money has to be spent or it will be taken away from us; however I think the marina, which is/was a "flagship" project for the Gascoyne revitalisation project has been taken away and this revitalisation plan is to replace it.	A possible marina is outside the scope of this project. We understand the marina has been the subject of a previous decision making process by the Shire. The marina was discussed at workshops and generally the consensus was that in the short to medium term there was very limited potential of it progressing.
I have attended two of the information sessions that were open to the public and on both occasions the presenter opened his remarks by stating that the foreshore of Denham is beautiful and is possibly the best outlook of any town. With these remarks on board I find it a bit difficult to accept the argument that in excess of \$4M needs to be spent on this already wonderful area. Yes, there is certainly a need to do some "catch up" maintenance on structures and areas along the fore shore, but to make excessive change would be to spoil what is attractive now.	The substantial proportion of costs relate to civil/hard/marine works that are best completed prior to the more amenity based items. The plan aims to retain the existing character of the foreshore and create an amenity that will attract and retain visitors longer in Denham and provide improved amenity for local residents. Where the significant visual items are proposed is where similar scaled items already exist, such as the playground in the town centre.

<p>As is stated in section 2.3 all of Knight Terrace is subject to future sea level rise and coastal flooding risk from storm surges. Therefore, Knight Terrace needs to be considered for improvement to withstand future inundation. Nowhere in this document can I find any remedial work mentioned that would assist to mitigate this risk. I do not believe that any consideration has been given to the need to reduce the risk of flooding and the impact flooding would have on the community, given that a lot of the essential services are situated along this road. Consideration needs to be given to incorporate flood mitigation measures into any future works along Knight Terrace. There needs to be consultation with qualified personnel familiar with coastal inundation and any future enhancement work needs to be complimentary. <i>The Shark Bay council needs to be proactive on this matter as part of their obligations towards community safety and response preparedness in regard to this risk.</i></p>	<p>The risk is noted and it is not within the scope of the project.</p> <p>To fully mitigate the risk would involve moving the essential town centre activities to a different location in Denham.</p> <p>Physical inundation abatement measures are potentially not feasible, will introduce additional risks, are extremely expensive, and would have a very negative impact on the foreshore area amenity.</p>
<p><u>COMMENT ON PROPOSALS AREA "A" PROPOSALS</u></p>	
<p>Throughout this document there is reference to a "sea wall". I believe that this is a misuse of the term as there is no sea wall as such along the foreshore and what is been referred to is actually rock armour that is there to prevent erosion of the reclaimed land. Given that reference to a sea wall is the rock armour, I agree that there needs to be improvement to the rock armour and its appearance. After remedial work on the armour, the construction of a low level limestone block wall would assist the visual outlook. I believe that this would enhance the vista by concealing the "rough" edge of the rock armour and assist in the control of windblown sea grass. It could also be used as a seat anywhere along the foreshore people wanting to have a rest during their walk.</p>	<p>The word 'seawall' was used because it is more easily understood by the general public.</p> <p>Low limestone walling could be suitable for some portions of the foreshore however to include extensive installation would add to the costs or require other items to be removed from the plan.</p> <p>This could be considered during a design phases.</p>

<p>The boat ramp in this area has always been considered as a dinghy launch facility due to the large area of rock and the shallow water around it. To try and now make this into a facility for larger boats is an issue that should not be considered due to the large expense in dealing with the rock and the expensive dredging required connecting this ramp with water deep enough for trailer boats such as runabouts.</p>	<p>The intention is to encourage shallow draught vessels to use this area to reduce congestion in the main boat ramp. It is not intended to require significant marine infrastructure works.</p>
<p>The reference to the grassed area as “a kick about space” is ill conceived. To encourage this type of activity in this area is fraught with danger. Knight Terrace would have the highest traffic movements of any street in Denham and to have the possibility of children running out onto the road chasing balls etc which would be likely blown that direction by the wind needs to be carefully considered. The council has a well presented oval with good and improving facilities that are underutilised now. The encouragement of kick about activities on the foreshore when they should be undertaken on the oval is questionable.</p>	<p>The proposal for this area is not intended to be an alternative for the oval. It is intended for small scale casual active recreation, and to have an area suitable for marquees or open air events.</p> <p>The Shire does not encourage small children to be using any part of the main street or foreshore areas unsupervised.</p>
<p>The ground between the current grassed area and the rock armour could be enhanced by the extension of the grassed area along with the removal of the unattractive bushes that are there now. In the past there has been suggestions that this area be used as additional boat trailer parking by making it a one way drive through parking area, entering from the Western end and exiting at the Eastern end. Either of these suggestions would assist to improve the value of this piece of foreshore land.</p>	<p>There was no requirement for additional grassed area identified by the Shire, or any lack of grassed area by quantity identified during the community forums. The existing shrub planting was identified as providing a barrier to dry sea grass getting on the foreshore and the main street.</p> <p>Construction of additional parking in this area will be expensive. The existing parking for dingy launch area was identified as under used.</p>
<p>The suggested placing of exercise apparatus at intervals along the entire pathway is a good one. Complimenting those exercise stops could be a “reflexology” walkway where those people who desire to avail themselves of this type of torture could do so.</p>	<p>The “reflexology” walkway is not understood in regard to what it would be.</p> <p>If it is a tactile ground finish for some sort of foot massage it will not comply with walkway definitions in “AS 1428 Design for access and mobility”.</p>

I consider that some ad hoc placement of trees is more pleasing than “gathered” plantings. There is sufficient open space at present for the large marquee to be erected so I believe that there is little to be gained by the removal of the present trees and placing into clumps. Perhaps there could be more trees planted to make the area more appealing while still leaving sufficient area for the marquee.	Noted. Will be dealt with in the detailed design which is a separate project to this one.
The beach adjacent to the Denham Seaside caravan park was gained as a result of spoil being dumped there from the last major dredging of the channel and basin. It has been eroded by tide and sea action over the years but a substantial amount still remains there. It is more of a swimming and fishing area rather than a snorkelling experience as are all beaches along the fore shore.	It is recognised that this will not be a great snorkelling area, however the rocks will provide some interest and the shallow water area is not suited for boating.
There is a need to remain conservative when considering installing more shelters along all sections of the foreshore. Due to the prevailing winds, any structure will incur large maintenance costs and when the number increases, then so does the burden on ratepayers. There is an already high burden of cleaning costs that the council must meet and even to have a modest increase in the number of shelters; consideration must be given to the recurrent costs.	The existing shelters are well liked and are all well used. Constructed shelters are the most viable way of providing shade and wind protection because growing worthwhile shade trees in this environment is near impossible. Life cycle costs and maintenance issues would be considered in the design phase.
<u>COMMENT ON PROPOSALS FOR “TOWN CENTRE”</u>	
As commented on above, the interface between the rock armour and the area inland needs to be improved. Again the removal of the bushes and the building of a low limestone block wall would enhance the area and provide protection. Access to the popular swimming area needs to be addressed carefully as this is not the best area for swimming even though it is the most used. I believe that this is because of the nearby location of the jetty from which the younger age group of people enjoy jumping from.	Low limestone walling could be suitable for some portions of the foreshore however to include extensive installation would add to the costs or require other items to be removed from the plan. This could be considered during a design phase.

MINUTES OF THE ORDINARY COUNCIL MEETING

26 FEBRUARY 2014

<p>Careful consideration needs to be given to the coroner's report into a death in the bay that was the result of a boat/swimmer interaction. DoT were/are in the process of responding to those recommendations and any foreshore redevelopment needs to consider those implications and not to encourage swimming near boating activities areas. Therefore, I am against encouraging boats to enter the "swimming area" near the recreational jetty and this area should be a no boat zone. There is only minimal congestion occurring during peak holiday/festival times at the boat ramp and certainly far less than boaters expect at metropolitan boat ramps.</p>	<p>Noted.</p>
<p>The proposed installation of the Geotextile groyne needs to be referred to expert people in the construction and effects of these structures. Caution needs to be displayed as a groyne of this type may cause severe erosion and/or the deposit of sand further along the beach.</p>	<p>The Groyne is proposed by the DoT concept plan and is to minimise erosion at the edge of dredging to reduce the frequency of maintenance dredging near the jetty. Will be dealt with in the detailed design which is a separate project to this one.</p>
<p>Any rejuvenation of the slipway area needs to consider manoeuvring areas for people that must use this area to launch their boats due to load restraints at the recreational boat ramp. There are increasing numbers of people bringing large boats to launch in Denham. Some of these boats require trucks to be used as towing vehicles and these need larger areas to turn so it should not be taken for granted that there will be automatically greater areas for small vehicle parking if the winch house is removed. There are axle load restrictions on the current recreational boat ramp and additionally this facility is in need of maintenance.</p>	<p>Noted, and this will be considered as part of future civil design projects for the area.</p> <p>This will be dealt with in the detailed design which is a separate project to this one.</p>

<p>The proposal to have a land backed jetty area is a good one. This proposal has been researched in the past and has been discarded. Earlier reports and studies should be looked at to ascertain why and if those obstacles can be overcome. In an area that is defined as open water, it is not best practice to have vertical walls extending into the water due to the wave action undermining the wall. This is the reason the current interface with the ocean is battered is to disperse the wave energy. This proposal should be further researched and consideration be given into a piled wave break near the edge of the basin positioned so as to protect the land backed jetty. Alternatively, the battered rock armour could remain with some piles and atop the piles would be a jetty surface that extends to the land. Sheet piling long the shore is another alternative that could be considered.</p>	<p>Noted, for consideration in future marine engineering project for the areas. Will be dealt with in the detailed design which is a separate project to this one.</p>
<p>The Shire needs to consider the commercial aspect of the jetty area and the need to deter onlookers from this commercial area that is an industrial work area. There is no reference to this issue in the plan and the whole plan seems to encourage recreational use of an industrial site. There are indications that there will be an increase in the number of fishing boats using Denham as a base in the near future for at least part of the year. Until a genuine marina is built that caters for this type of commercial activity as well as recreational use, there is a danger of death or injury from the mix of commercial and recreation activities sharing the same space.</p>	<p>All vehicle and boating activity needs to be conducted in a safe a manner and is the primary responsibility of the operators. The detailed design and signage of this area will be done to the standards set by the Department of Transport.</p>

The current playground equipment is nearing its use by date and needs planned replacement. The current location is popular due to its ease of access to the town centre facilities. There is comment in the draft regarding the proximity to the street. I do not think this is a big issue as the benefits outweigh any disadvantage.

The proposed water playground, if proceeded with, will I fear to be a major drain on the resources of the council to maintain and operate. With the ocean being adjacent to the location, there appears few if any logical reasons for such a facility. It will not keep greater numbers of visitors in town as there is limited accommodation at peak times. There may well be some people who may stay a few days longer but these will be to the detriment of others that are unable to stay due to no accommodation being available. Most visitors to town and especially families make decisions as to how long they stay prior to arriving and are dominated by time away from work and other commitments, finances available and their time table for travel.

The council needs to consider the demography of the town and provide facilities for the dominant age groups. The council already provides amenities for the younger portion of the population in excess of their proportion of the population. If the water park went ahead there would have to be shielding to prevent overspray onto building and vehicles. This would be especially important if the proposed salt water version went ahead. This would then be against the recommendations to enhance the views across the bay.

Playground comments noted.

The report recognises that costs and resources will be a major issue for water play facility viability, this is the reason it is currently a stage 3 item and needs to be the subject of a separate feasibility/business case study.

<p>I would not like to see any further restriction to parking along Knight Terrace or the removal of any of the current parking areas. The ability for visitors to park their vehicles with their caravan or boat is a welcoming aspect of visiting the town. Generally they are not parked for extended periods along Knight Terrace and do not cause any problems. I note comment in the report regarding these types of vehicles blocking the view, I have not heard of any complaint like this and was surprised to read it.</p>	<p>The changes to current parking is only proposed for a small portion of the town centre to gain more sand safer space for the playground area, pedestrian crossing points and the town square.</p> <p>The reduction is partly due to the proposal to change the parking angle to parallel parking. Angle parking is not suited to boats and caravans.</p>
<p>The levels between the pathways and the grassed areas need to be addressed. I realise that the grass levels have slowly risen over the years due to the capture of sand but now they are at a dangerous height especially for pedestrians walking in unlit areas. Any problems with vehicles overpowering the path along the edge of Knight Terrace could be addressed by its removal and to leave the angle parking as is to allow the greatest number of vehicles to park in a given area. There are already two pathways along this section of grassed area although one is closer to the water.</p>	<p>The grass level issue is noted and needs to be addressed with detailed design and implementation.</p> <p>Prioritising amenity and community space for the town square and play space received support during community forums. Note that the plan includes improving parking south and north within easy walking distance to the town square and playground.</p>
<p>There is a need to improve the awareness of the Discovery Centre and what can be found inside. The nature and style of the building is a bit unfortunate in that it does not appear inviting and blends in now with the Government administration building adjacent. I do not believe that this town needs the advertising style that is found in say Exmouth; where there are continuous sandwich boards advertising whale shark watching. Even though they are eye catching they look cheap and present hazards when dealing the southerly on our exposed foreshore</p>	<p>Noted.</p>

COMMENT ON PROPOSALS FOR AREA "B"	
<p>➤ As with the other two areas, this part of the plan needs not to be overrun with shade shelters and barbeques. The community bears a considerable cost in cleaning these as well as the ones at Little Lagoon every day of the year so as to present them in a good clean and neat condition for mostly visitors to town to use. Any further development of this type needs to have the recurrent costs closely scrutinised and considered before adding to the considerable burden the ratepayers are already carrying. The current style of shelter is appropriate for the area.</p>	<p>Heavy utilisation of the existing shelters was identified by the Shire and the additional shelters shown were considered appropriate and likely also to be well patronised.</p> <p>Accommodating visitors is considered the best way for the Shire to support economic activity in the town.</p> <p>Life cycle costs would be considered in the design and implementation phase.</p>
<p>The issue regarding signage and way finding is a vexed one; to increase the size, colours or positions would affect the views that everyone so madly desires and would detract from the natural beauty offered. When entering this town, I believe that most people are too busy taking in the vista that is presented to them that they barely register the information signage. As an example, most people do not see the tourist information sign situated on Knight Terrace that indicates toward the Discovery Centre across the road. Is this a nice problem to have? Yes. Does this problem have an adverse effect on people visiting? Maybe slightly, they just have to ask someone to solve their query.</p>	<p>Noted.</p> <p>A well prepared way finding and signage strategy should address the concerns such as avoiding clutter and confusion, integrating information, consistency and legibility.</p>
<p>The pathway/footpath on the seaward side needs to be made continuous along the entire length of Knight Terrace and the level of the adjacent grass needs be constantly monitored to prevent hazards to pedestrians. The placement of a low block limestone wall may assist in controlling the grass level increase due to windblown sand from the south.</p>	<p>Noted.</p>

<p>There is a need to maximise parking along the entire length of the terrace. I am hesitant to see the instalment of raised “traffic calming” devices as this thoroughfare is the access for the largest and most popular caravan park in the town. The raised devices are a major deterrent and inconvenience to motorists and will inevitably be damaged by vehicle towbars. This plan mentions the installation of a number of these pedestrian crossings along this short section of Knight Terrace, this I believe is “overkill”. As an alternative, the placing of alternative colour and size of aggregate on the road surface leading up to and through pedestrian areas is an effective calming device without the problems of a raised road surface. The larger aggregate will create louder road noise which will indicate a special area.</p>	<p>At grade pedestrian crossing refers to the grade of vehicle carriageway and is not a raised crossing (‘wombat’ crossing).</p>
<p>Consideration should be given to the construction of pedestrian refuges at strategic positions as I believe that these assist with pedestrian safety. Any of this type of construction should be delayed until/if the winch house is removed and that area is redeveloped so as to ascertain any changes to people movements through that area.</p>	<p>All proposed formal pedestrian crossings include median (existing or new) and a paving projection into the parking alignment which will allow better sightlines compared to walking between parked cars.</p>
<p>Consideration should be given to the installation of shade over the footpaths on the Northern side of Knight Terrace, especially in the “business section,” between Durlacher and Broockman streets, with some street seating in preference to all the shade been on the grassed area. All the shade in the plan may well detract from the views that are currently available and this appears to be in conflict with the aim of the plan.</p>	<p>Noted for consideration during detailed design however there will be building code issues relating to structures that are not verandas or canopies of the adjacent buildings, or the location of structural supports that do not affect utilities or pedestrian access.</p>

20. MATTERS BEHIND CLOSED DOORS

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.

7/0 CARRIED

20.1 TOWN RANGERS VEHICLE

Author
Works Manager

Disclosure of Any Interest
Nil

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

The recommendation submitted by the Works Managers in the confidential evaluation report for supply and delivery of a New Town Rangers Vehicle as per the conditions of Quote be considered.

7/0 CARRIED

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That Council advertise the 2009, Ranger 4x4 Single Cab Chas 3.0 Ltr TD 5 Speed registration 1DEE762 locally for a period of two weeks and if the price received is in excess of the trade – in value received, the Chief Executive Officer be authorised to dispose of the vehicle at the highest price submitted.

7/0 CARRIED

20.2 COUNTRY SUPERVISORS VEHICLE

Author
Works Manager

Disclosure of Any Interest
Nil

Moved Cr Wake
Seconded Cr Capewell

Council Resolution

The recommendation submitted by the Works Managers in the confidential evaluation report for supply and delivery of a New Country Supervisors Ute as per the conditions of Quote be considered.

7/0 CARRIED

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Council advertise the 2011 Toyota Hilux SR 4x4 Man X Cab C/Chas registration 1DTU780 locally for a period of two weeks and if the price received is in excess of the trade – in value received, the Chief Executive Officer be authorised to dispose of the vehicle at the highest price submitted.

7/0 CARRIED

Council staff left the Council Chamber at 7.38 pm.

20.3 EMPLOYMENT OF SENIOR DESIGNATED EMPLOYEE

Author
Chief Executive Officer

Declaration of Interest
Nil

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council receive the report of the Chief Executive Officer in accordance with Section 5.37(2) of the *Local Government Act 1995*.

That the Chief Executive Officers intent to employ a senior designated officer to the position of Executive Manager Finance and Administration be endorsed.

7/0 CARRIED

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That the meeting be reopened to the members of the public.

21. DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of Council will be held on the 27 March 2014 in Council Chambers commencing at 3.00 PM

22. CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 7.55 pm.