

Shire of Shark Bay

Minutes of the Ordinary Council Meeting held on the 24 September 2014



Dirk Hartog Island





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The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 24 September 2014 commencing at 9.00 am.

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The President closed Public Question Time at 9.09am

5. APPLICATIONS FOR LEAVE

5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR RIDGLEY
GV00008

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Bellottie

Seconded Cr Prior

Council Resolution

Councillor Ridgley is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 24 September 2014.

5/0 CARRIED

Background

Councillor Ridgley has applied for leave of absence from the ordinary meeting of Council scheduled for 24 September 2014. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Ridgley has advised the Chief Executive Officer due to work commitments he will be unable to attend the Ordinary meeting of Council scheduled to be held on 24 September 2014 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that he ensure his obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Ridgley leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, ***without first obtaining leave of the council***, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a) If no meeting of the council at which a quorum is present is actually held on that day; or
- b) If the non attendance occurs while –
- a. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - b. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - c. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no Policy implications associated with this report

Financial Implications

There are no financial implications associated with this report

Strategic Implications

There are no Strategic implications associated with this report

Voting Requirements

Simple Majority Required

Signatures

Author	<i>R Mettam</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 September 2014

5.2 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR WAKE

GV00007

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

Councillor Wake is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on the 24 September 2014.

5/0 CARRIED

Background

Councillor Wake has applied for leave of absence from the ordinary meeting of Council scheduled for 24 September 2014. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Wake has advised the Chief Executive Officer due to personal commitments he will be unable to attend the Ordinary meeting of Council scheduled to be held on the 24 September 2014 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that he ensure his obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Wake leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

(6) A council may, by resolution grant leave of absence to a member.

(7) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.

(8) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

- (9) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (10) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a. If no meeting of the council at which a quorum is present is actually held on that day; or
 - b. If the non attendance occurs while –
 - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Signatures

Author

R Mettam

Chief Executive Officer

P Anderson

Date of Report

24 September 2013

6. PETITIONS

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 AUGUST 2014

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That the minutes of the Ordinary council meeting held on 27 August 2014, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

8. ANNOUNCEMENTS BY THE CHAIR

The President announced that a Goodbye Morning Tea will be held for Sandy Bell at the October Ordinary Council Meeting to be held 26 October 2014.

9. PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member	Audit Committee
Member	Gascoyne Zone of Western Australian Local Government Association
Member	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Delegate	Shark Bay Marine Facilities Management Committee
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	Gascoyne Regional Collaboration Group

Other Committee Membership

Member	Gascoyne Development Commission Board
Member	Gascoyne Development Commission Audit Sub-Committee
Member	Ningaloo-Shark Bay National Landscapes Steering Committee
Member (Chair)	Local Emergency Management Committee
Member	Gascoyne Regional Tourism Strategy steering committee
Deputy Delegate	Western Australian Local Government Association – State Council Committee

Meeting Attendance

28 August	Western Australian Local Government Association Gascoyne Zone teleconference meeting
11 September	Royal Show – Gascoyne Display teleconference Dirk Hartog 2016 Commemoration meeting
12	Official opening – Shark Bay Art Awards
15	Review of Regulated Aviation Routes – Carnarvon Stakeholder consultation meeting Shire of Shark Bay representatives – met with Deputy Director, Department of Transport and Director of State Aviation Strategy
16	Gascoyne Regional workshop – review of aviation routes
18	Local Emergency Management Committee meeting
24	September Council meeting

General Matters

Nil

Date of Report 23 September 2014

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Councillor Cowell's Presidents Report for September 2014 on activities as Council representative be received.

5/0 CARRIED

10. COUNCILLORS' REPORTS

10.1 Cr Wake
GV00007

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Gascoyne Regional Road Group
Member	Development Assessment Panel
Deputy Delegate	Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

Nil

General Matters

Nil

10.2 Cr Capewell
GV00005

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Deputy Delegate	For Cr Wake on the Development Assessment Panel

Meeting Attendance

12 September Attended Shark Bay Art Awards

General Matters

Nil

Date of Report 16 September 2014

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Councillor Capewell's September 2014 report on activities as Council representative be received.

5/0 CARRIED

10.3 Cr Laundry
GV00013

Committee Membership

Member Audit Committee

NIL REPORT

10.4 Cr Bellottie
GV00010

Committee Membership

Member Audit Committee
Member Works Committee
Member St John's Ambulance – Shark Bay Sub Centre

NIL REPORT

10.5 Cr Ridgley
GV00008

Committee Membership

Member Works Committee
Member Audit Committee
Member Shark Bay Marine Facilities Management Committee
Member Shark Bay 2016 Commemoration Advisory Committee
Member Regional Collaboration Group – Gascoyne
Member Shark Bay Health Advisory Board
Member Shark Bay Community Resource Centre Committee

Meeting Attendance

3 September Community Resource Centre meeting

General Matters

Nil

Date of Report 15 September 2014

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That Councillor Ridgley's September 2014 report on activities as Council representative be received.

5/0 CARRIED

10.6 Cr Prior
GV00006

Committee Membership

Member	Audit Committee
Member	Shark Bay Commerce and Tourism Committee
Member	Shark Bay Arts Council Inc
Member	The Aviation Community Consultation Group
Deputy Member	2 nd Deputy for Works Committee

Meeting Attendance

1 Sep	Shark Bay Arts Council Meeting
3 Sep	Shark Bay Tourism Association Annual General Meeting
8 Sep	Monkey Mia Jetty users meeting
15-16 Sep	Review of the Regulated (Regular Passenger Transport) Routes in Western Australia in Carnarvon
23 Sep	Australia's Coral Coast Annual General Meeting

General Matters

See report on attendance at Western Australian Local Government Association Annual Conference

Date of Report 15 September 2014

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That Councillor Prior's September 2014 report on activities as Council representative be received.

5/0 CARRIED

Item brought forward

13.4 PROPOSED SHORT TERM ACCOMMODATION AND ASSOCIATED AMENITY
BUILDINGS – LOT 350-351 HAMELIN POOL ROAD, VIA DENHAM
P 2002

Author

Liz Bushby, Gray & Lewis

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.65 of *Local Government Act 1995*

Officers Recommendation

That Council:

1. Refuse the application lodged by Patricia Cox for short term accommodation and associated facilities on Lots 350 – 351 Hamelin Pool for the following reason:
 - (i) Council has no discretion to approve any development on Lots 350 and 351 Hamelin Pool within Special Use Zone No 8 as the development is not in accordance with an Outline Development Plan that has been endorsed by the Western Australian Planning Commission.
2. Include the following footnote advice on the planning refusal:
 - (a) To proceed with any new development you need to engage a town planning consultant to progress an Outline Development Plan on your behalf. The Western Australian Planning Commission has advised they have not adopted any Outline Development Plan for Hamelin Pool.
 - (b) If you wish to proceed with development of one toilet block (building No 10) in the interim, the Shire can consider adopting a modified site plan as an Outline Development Plan for the purpose of advertising (depending on your advice) – Attachment 2. The Shire cannot guarantee that the Western Australian Planning Commission would endorse a modified site plan as an Outline Development Plan.

Note: Council administration to provide a copy of Attachment 2 to the applicant with correspondence

- (c.) The applicant may lodge an application to the State Administrative Tribunal within 28 days of the date of this correspondence seeking a review of the Council decision. Notwithstanding the above, the Shire's planning consultant is of the view that State Administrative Tribunal would not have any ability to come to any determination that differs from the Shires, due to the existing Scheme requirement for development to be in accordance with an Outline Development Plan.

AMENDMENT TO OFFICERS RECOMMENDATION

Reason; The Council in consideration of the impact and the impost upon the applicant considered the adoption of the applicants site plan as an Outline Development Plan for the laundry and toilet block only.

Moved Cr Laundry
Seconded Cr Prior

Council Resolution

That Council:

1. **Refuse the application lodged by Patricia Cox for short term accommodation and associated facilities on Lots 350 – 351 Hamelin Pool for the following reason:**
 - (i) **Council has no discretion to approve any development on Lots 350 and 351 Hamelin Pool within Special Use Zone No 8 as the development is not in accordance with an Outline Development Plan that has been endorsed by the Western Australian Planning Commission.**
 - (ii) **That Council Adopt the applicants site plan as an Outline Development Plan for the purpose of conducting formal advertising (for the laundry and toilet block only) and advise the applicant that any Outline Development Plan will also require endorsement by the Western Australian Planning Commission.**

5/0 CARRIED

Background

The application proposes:

- 4 short term accommodation buildings (open plan for families);
- 2 short term accommodation buildings with a total of 16 single bedrooms;
- short term accommodation building (open plan for backpackers); and
- amenities.

• *Existing Development*

Lots 350 and 351 have been developed with a shop, sheds, a museum, tea rooms and camping grounds, including ablution amenities. It also contains a historic Telegraph Station.

A location plan and aerial is included as Attachment 1.

• *Zoning and relevant Scheme Requirements*

Lots 350 & 351 are zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') and are notated as 'SU8' on the Scheme map.

Clause 4.7.2 of the Scheme states that:

'a person must not use any land, or any structure or buildings on land, in a Special Use zone except for the purpose set out against that land in Schedule 4 and subject to compliance with any conditions set out in Schedule 4 with respect to that land'.

Schedule 4 in the Scheme outlines permissible uses for 'Special Use 8' including 'short term accommodation' however it is subject to a specific condition also listed in Schedule 4 as follows:

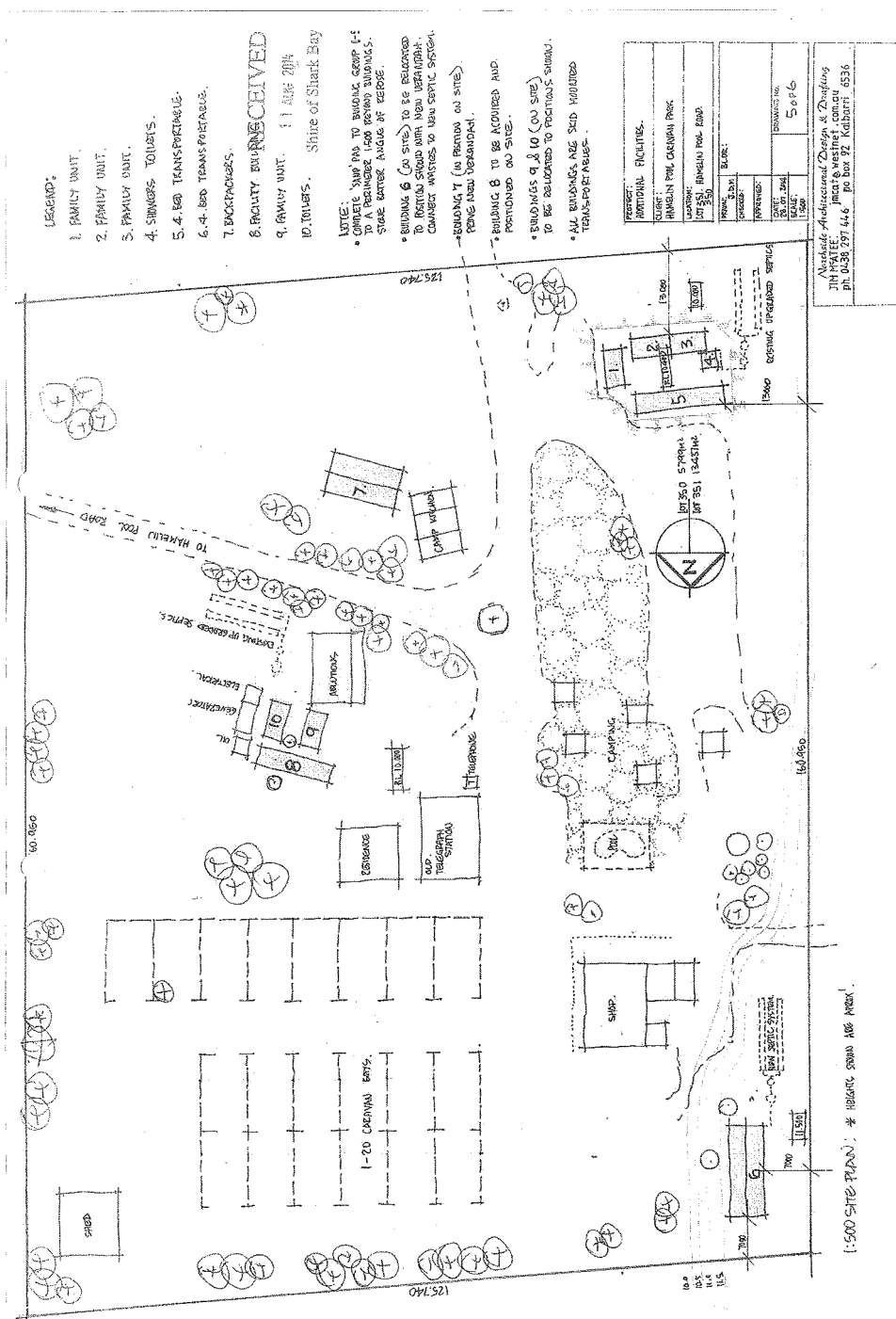
"Development of the site shall be in accordance with an approved Outline Development Plan, which has generally been prepared in accordance with the requirements of Clause 5.9 and endorsed by the Western Australian Planning Commission.

The Outline Development Plan should demonstrate that:

- the proposed development is sympathetic to the location, taking into account the topography and landscape character of the surrounding area; and*
- the interface with the foreshore is generally in accordance with Statement of Planning Policy 2.6 – State Coastal Planning Policy. This includes clear demarcation between the development site and the foreshore reserve and definition of the setback for development from the permanent vegetation line'.*

- *Proposed Development*

The applicant has lodged a site plan and labelled each building.



The proposed development is summarised in the table below.

Building numbered on Site Plan	Description	Floor area	Location
1, 2 & 3	Three short term accommodation units (for families)	6m x 3m (18m ²)	South east portion of Lot 351
4	Amenity building (showers/toilets)	2.7m x 3m (8.1m ²)	South east portion of Lot 351
5 & 6	Eight single bedroom short term accommodation rooms each with their own bathroom. These are contained in two buildings.	Each building measures 3m x 14.4m (43.2m ²)	South east portion of Lot 351 – Building 5 South west portion of Lot 350 – Building 6)
7	One short term accommodation building (for backpackers)	3m x 12m (36m ²) accommodation building with 36m ² verandah	North east portion of Lot 351
8	One facilities building	3m x 9m (27m ²)	North west portion of Lot 351
9	One short term accommodation building (for families)	3 x 6 (18m ²)	North west portion of Lot 351
10	Amenity building (toilets)	3 x 6 (18m ²)	North west portion of Lot 351

Although not outlined in the application, it is understood the buildings will be transported buildings.

- *Scheme requirements*

Council only has discretion to approve Tourist Facilities (including Short Term Accommodation) where development is in accordance with an approved Outline Development Plan endorsed by both the Shire and the Western Australian Planning Commission.

Gray & Lewis has liaised with the Western Australian Planning Commission and there is no endorsed Outline Development Plan for Hamelin Pool. In the absence of an endorsed Outline Development Plan, Gray & Lewis is of the view that Council has no discretion to approve any development on Lots 350-351 Hamelin Pool.

- *Minimum Floor Levels & Coastal Setbacks*

Clause 5.8.2 of the Scheme requires a floor level not less than RL 3.2 metres AHD for any land 'subject to inundation'. The Scheme does not define the extent of the inundation area.

Ordinarily, minimum floor levels and setbacks for coastal development would be recommended by a coastal engineer as part of a coastal setback report provided by

- *Heritage*

The map shows the coastline of Shark Bay and Hamelin Pool. A red area on the left is labeled 'Special Control Area'. A green area on the right is labeled 'Special Use Zone (8) Hamelin Pool'. The map includes labels for 'SHARK BAY', 'HAMELIN POOL', 'ROAD', and 'SHARK'. A red line with triangles marks the boundary of the Special Control Area. A green line with triangles marks the boundary of the Special Use Zone (8).

The Heritage Council has advised that the place has been noted as a place to be assessed for entry in the State Register of Heritage Places however the Heritage Council has made no assessment of the significance of the place therefore is unable to provide comment.

If the applicant would like to proceed with minor development, such as building 10 (toilets), then as an interim measure, the Shire can consider adopting a modified site plan as an Outline Development Plan to allow for a new toilet block to proceed – Attachment 2. Whilst the plan is imperfect for an Outline Development Plan, the Western Australian Planning Commission may be prepared to adopt it as an interim

measure. There is no guarantee as the Outline Development Plan would not be supported by any information or a coastal report.

Legal Implications

If a third party is aggrieved and alleges that the Shire has not upheld the provisions of its Town Planning Scheme, they may lodge a complaint to the Minister for Planning, an Ombudsman or the Department of Local Government.

The Scheme provisions are similar to those that apply to other special use zones such as Monkey Mia and Nanga.

Policy Implications

There are no Policy Implications associated with this item.

Financial Implications

There are no Financial Implications associated with this item.

Strategic Implications

An Outline Development Plan needs to be developed for Hamelin Pool to guide future development.

Increased flexibility for limited development to occur within Special Use zones is being examined as part of the Scheme review, however is subject to assessment by the Western Australian Planning Commission. Currently the Scheme Review is on hold pending completion of a report for Denham by MP Rogers.

Voting Requirements

Simple Majority Required

Signatures

Author

L Bushby

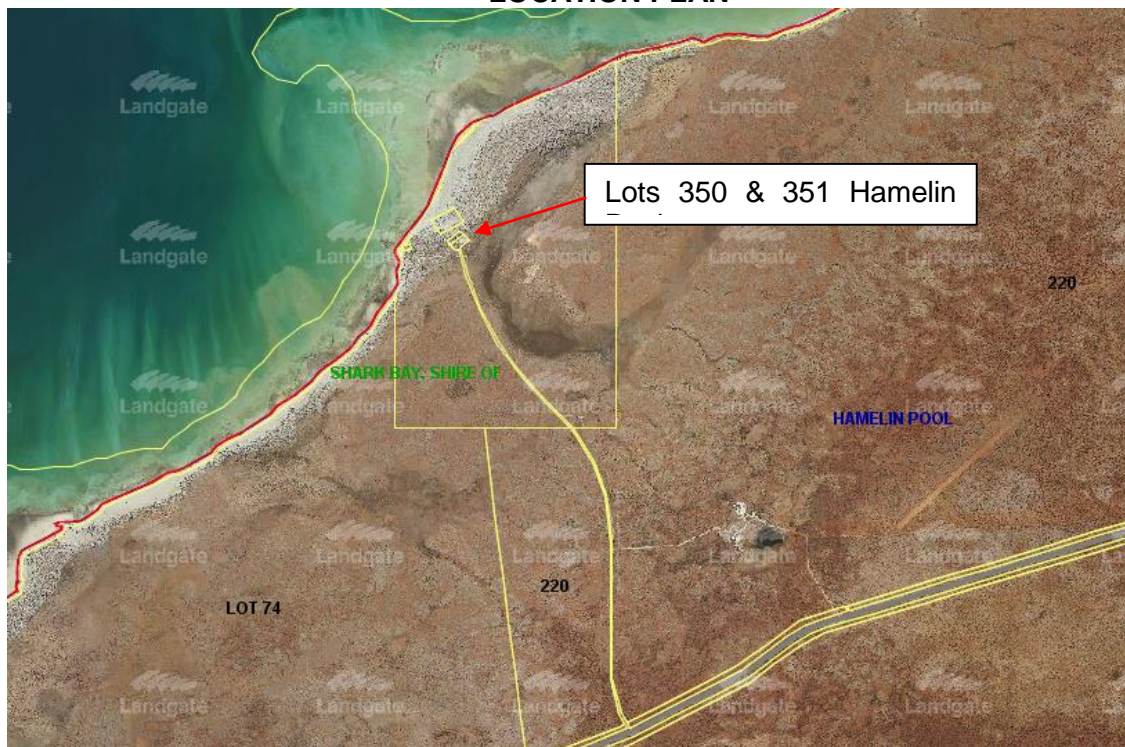
Chief Executive Officer

P Anderson

Date of Report

11 September 2014

LOCATION PLAN



11. ADMINISTRATION REPORT

11.1 MEETING REPORT – LOCAL GOVERNMENT WEEK AUGUST 2014

GV00001

Author

Cr M Prior

Disclosure of Any Interest

Disclosure of Interest:

Nature of Interest:

Moved Cr Cowell

Seconded Cr Prior

Council Resolution

That Council note the report from Councillor Prior on the attendance at Local Government Week from 6-8 August 2014.

5/0 CARRIED

Background

MEETING: LOCAL GOVERNMENT WEEK

MEETING DATE: AUGUST 2014

COUNCILLOR: CR PRIOR

OTHER SHARK BAY COUNCILLORS/STAFF ATTENDING: CR WAKE

Local Government week is held annually for Councillors and Senior Council Staff.

Comment

Wednesday pm:

The Western Australian Local Government Association annual general meeting went smoothly, all motions being passed.

Thursday:

Presentation by Hon John Howard OM AC:

Without reference to any notes, Mr Howard presented a very impressive review of his time as Prime Minister.

Presentation by Christ Richardson, Economist:

This centred on the importance of China to world economy.

Presentation by Paul Huschilt entitled "Everybody Stay Calm".

This was a hilarious presentation on how to conquer stress and build resilience. Possibly the funniest part was his "low cost spa" in which he had two volunteers from the audience turning butcher's paper diagrams and statements. Before turning the page the volunteers were required to press a square at the bottom labelled, as with a

computer: "next". The volunteers took some time to catch on, with Paul seeming to become more and more stressed by their incompetence.

Transforming Caravanning & Camping:

This session updated the plan for "opportunities for Local Government through the Royalties for Regions funded Western Australian Caravan and Camping Strategy" focusing on the announcement some months ago that additional 24 hours stopping sites would be constructed throughout Western Australia. It was also announced that Tourism WA would develop sites for five commercial caravan parks, one each in Broome, Exmouth, Lancelin and two locations further south. It was stressed that Tourism WA would not be constructing and operating these parks but would get the sites investor ready for purchase by would-be operators, with all permits etc already in place.

There was also mention of the need for dump points at various locations and Shark Bay was noted as one of the relatively few places to have already installed one. A case study from Bunbury was utilised to discuss the problems and possible solutions involved in choosing a site.

Irwin Shire's Manager Library and Tourism Services then gave a presentation on their anticipated solution to the town's reputation of not being Reticulated Vehicle friendly. She noted that RVs tend to stay in caravan parks at the destinations for their holidays, but en route stay only in the 24-stopping pull-offs. Dongara has built such a stopping place, complete with facilities and dump point just off the highway and within easy walking distance of the shops and, more importantly, the visitor centre. The aim is to encourage RV travellers to obtain information on why they should stay longer, or return another time, to Dongara/Fort Denison. If they are to do either, they will need to stay in one of the area's caravan parks. Whilst this strategy may at first sight impinge on the business of the existing caravan parks, the Manager of Tourism Services was able to get the park owners on side by convincing them that the Reticulated Vehicles at present travelling up and down the highway would not be customers of caravan parks but by luring them in to discover reasons to visit Dongara/Port Denison they may be converted to future customers.

Presentation by Rabia Siddique:

Rabia was born in Perth of an Indian father and Australian mother. Although they normally lived in India they had deliberately ensured their daughter was born in Australia. She then lived in India for several years before the family came to Australia as immigrants. Their aim was to "fit in" and they were taken under the wings of next door neighbours who Rabia called "Mamma and Poppa". However Poppa regularly abused the 9 year old Rabia, convincing her to keep quiet about it or he would also abuse her younger brother. Rabia said she felt completely helpless. When Poppa clearly had intentions towards the brother anyway, Rabia told her parents but was advised by them to not tell anyone else as they really must try to fit in to Australian society.

Subsequently Rabia became a lawyer and after a few years saw Britain as offering more opportunities to work in the area of human rights. On an humanitarian trip to South America accompanied by members of the British Army she became acquainted with the possible benefits of joining the military. She did so and, with the rank of Major, was sent to Iraq as a war crimes and terrorist prosecutor. She chose to learn to speak Arabic and as she was of Islamic faith she became much sought after by the legal people of Iraq. She became embroiled in a terrifying hostage situation from which it was largely due her efforts that they remained alive long enough to be rescued. Her ineffective male colleague was given a medal for his

efforts while Rabia was given a hug by her commanding officer and told never to speak of the incident.

She noted the similarity to her experience as a child but was now an educated, articulate adult, and she spoke out.

Friday:

Presentation by Anna Bligh, former Premier of Queensland:

This reviewed her experiences with the floods of 2011 and Cyclone Yasi.

Presentation by Major-General John Cantwell (ret):

This presentation was about leadership.

Presentation by Peter FitzSimons, former rugby star and author:

A very amusing presentation on his experiences, mainly in sport.

Spotlight on Social Media:

A media training consultant emphasised the importance of being a member of Linked-In and on the dangers of Facebook.

Wind-up to end the conference:

A survey was conducted regarding various opinions about the conference and whether a conference in the regions rather than the city would be welcomed and attended.

Then Paul Huschilt, in his inimitable style, presented an amusing recap of the whole conference.

The Gala Dinner:

The dinner was well-presented with good food, an 11-piece band and quite funny entertainer: Mick Collis who desperately wanted to represent Australia at sport but was a failure at everything. He eventually established Australia's Sodoku team to contest the World Championships!!

Signatures

Councillor *Cr M Prior*

Date of Report 27 August 2014

11.2 MEETING REPORT – LOCAL GOVERNMENT WEEK AUGUST 2014

GV00007

Author

Cr B Wake

Disclosure of Any Interest

Nil

Moved Cr Prior
Seconded Cr Cowell

Council Resolution

That Council note the report from Councillor Wake on the attendance at Local Government Week from 6-8 August 2014.

5/0 CARRIED

Background

MEETING: LOCAL GOVERNMENT WEEK
MEETING DATE: AUGUST 2014
COUNCILLOR: CR WAKE
OTHER SHARK BAY COUNCILLORS/STAFF ATTENDING: CR PRIOR

Local Government week is held annually for Councillors and Senior Council Staff.

Comment

Conference Theme – Illuminate 2014
Transparency - Trust - Transformation

The Key Note Speaker was former Prime Minister Mr John Howard.
Mr Howard discussed the role of world leaders in a new century detailing steps for handling the growing concerns of globalisation and global economics, the environment and threats to international security.

Chris Richardson well known economists commented on the state of the market in local and international economies some of the points he raised were:
Australia was the fastest growing country in the last decade
Western Australia was the fastest growing State in Australia. This is set to continue in the next decade.

It is a function of half the world having their industrial revolution now ie. People are moving in China and India, people are going to the cities, this is happening very fast – much of the world is getting Richer. The USA is a smaller share of the global economy. Living standards in China still 1/5 of USA.

China is 35% of Australian Trade, they are very important to Australia.

What does Australia have that the world wants and what are we good at:

- 1) Gas
- 2) Agriculture Business – Asia getting richer – diets change
- 3) Tourism
- 4) International Education – Aging and Health Requirements

Conclusion

Mining is the perfect complement to Rising Asia – As Asia Boom continues demands will change.

Farming has great opportunity to provide what the world wants.

Oceans are the next great opportunity.

Small number of people on a massive land mass in Australia.

Migrants don't steal jobs.

Paul Huschilt

Glean techniques about how to get the most out of life deal with change and laugh at just about anything.

“Benefits of Laughing” it boosts the immune system.

1. Take time to relax – exercise – 10 minutes of Yoga.
2. Simplify your life – “Say No” – manage STRESS – Focus on what is most important. How good is your YES.
3. Generate Laughter – Lighten up – Smile and Laugh.
4. Galileo Principle – Stand back and relax you are not the centre of the universe.
5. Do something nice for someone – give.
6. Reward yourself.
7. Dare 2BU – when you laugh you let go.

“Turn into low Budget SPARS”.

SPOT LIGHT ON SOCIAL MEDIA – Zoe Wyatt

How Local Government is using Social Media to engage with citizens.

Need work in Strategy and Policy

Why using Social Media – what are you trying to achieve.

- a. Only effective way to communicate
- b. Who are you trying to connect to – demographic

9 million Australians spend 1 hour per day on face book.

Professionals should use LINKEDIN

- 1) What do you do when people say nasty things.
9 or 10 nasty people in the world (move around a lot)

Personal space V Business lite

Setup Public Figure Page – here is my role as Councillor (Linkedin) need good photo.

Personal Page – These are my personal views.

COURAGE UNDER FIRE – Rabia Siddiqua

We are the lucky ones – We are in a position where we can influence change.

Use your position for what is good and fair.

Defend your values – be great leaders, be an agent of change.
“Be the change you wish to see in your world”.

Anna Bligh – former Queensland Premier

Anna Bligh presented herself as the face of the tragedy of the Queensland flood and storm disasters of 2011.

Personal and Professional Development – “Too Toxic To Talk” - (Mary Power, Director Henderson Power and Associates)

If they listen they may not agree.
If you are not listened to you feel devalued.
“The listener has the power” – act like adults.
What’s the purpose as the leaders in this town. (Work out a process how to disagree).
Human beings are very clever if the working relationship is difficult.
Did play acting with Talking and Listening.

What not to do:

Name Calling / Put downs
Sneering / Blaming
Threats and hitting
Don’t bring up the PAST
Don’t make excuses
Don’t be guilty of not listening
Getting even

Remember:

Let it go
Keep a reality check of your strengths
Have some cheer leaders in your life
It’s not about you
Keep your eye on the goal
If you ignore it you condone it

About 70% of delegates to conference come from the Country.

Signatures

Councillor *Cr B Wake*

Date of Report 27 August 2014

11.3 DENHAM TOWNSITE PLAN

Author

Consultant (GHD)

Disclosure of Any Interest

Nil

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That the draft Denham Townsite Plan – A Blueprint for Infrastructure and Investment be endorsed for public advertising.

5/0 CARRIED

Background

At the meeting of the Shark Bay Shire Council held on the 25 September 2013, Council resolved the following:

That Council appoint GHD Pty Ltd to undertake the Denham Townsite Structure Plan in accordance with the request for tender TE 2012/2013-06.

The aim of the project, as specified in the project brief, was to “establish a direction for future planning, development and management of the Denham Townsite within the Shire of Shark Bay.”

The project has been delivered alongside other strategic planning projects being undertaken by Council, including:

- Local Planning Scheme Review
- Main Street and Foreshore Revitalisation Plan
- Tourism Planning Strategy

Council and community members have participated in a number of workshops to influence the development of the draft Denham Townsite Plan (the draft plan), including:

- Council workshop to set the vision, objectives, and performance measures for the project in December 2013;
- Meetings with business owners and community members in December 2013;
- Council workshop to discuss and refine preliminary land use ideas on 1 April 2014;
- 2 community workshops to discuss preliminary land use ideas on 2 April 2014;
- Council presentation to discuss draft Denham Townsite Plan on 22 July 2014.

Comment

The draft plan has been circulated as a separate attachment.

Community consultation identified the need for greater economic development and infrastructure delivery to support growth of the town, and enhance the quality of life in Denham. The draft plan therefore focusses on planning for strategic investment and infrastructure priorities to support detailed land use recommendations set out in the recently adopted Local Planning Strategy.

The draft plan identifies key priorities for investment in the Denham townsite being:

1. Program funding to provide resources to coordinate project delivery and facilitate relationships with potential investors;
2. Delivery of strategic projects to provide enhanced community infrastructure and support economic development in the industries of tourism, science and research, retirement market, and service industries.

Strategic projects and investment priorities recommended by the draft Plan are an effective framework for the Shire to ensure funding decisions and liaison with key funding partners will target resources in a coordinated manner, and support the growth and community of Denham.

Formal advertising of the draft plan, for a period of 28 days, will enable the community to review and provide comment on the proposed investment priorities for Denham. The community's feedback will ensure the final plan and future funding decisions for the town reflect the priority of Council and community.

Legal Implications

There are no Legal Implications associated with this report.

Policy Implications

It is not proposed to adopt the draft plan as a formal planning policy or as part of Council's policy manual.

The draft plan provides a framework and guidance for infrastructure delivery, with opportunities and priority for funding. It is proposed that the plan, following advertising and finalisation, be endorsed by Council as a strategic plan, and be utilised as a reference document in budget deliberation processes and discussions with funding partners.

Financial Implications

The draft plan recognises that project delivery will be subject to funding availability. To manage the financial implications to Council, the plan identifies the investment rationale and potential funding sources for all recommendations.

The draft plan acknowledges that current Shire resources are fully exhausted in delivering legislated local government responsibilities under the Local Government Act, and therefore delivery of the draft plan's recommendations will be subject to external funding opportunities over time.

Strategic Implications

The draft plan addresses the following of Council's strategic objectives:

- 1.1 Development infrastructure and investment that is sustainable and an on-going legacy to the Shire
- 1.2 To improve fiscal management practices and procedures, and maximise operating revenue and social capital
- 1.4 To increase the permanent population to attract more businesses, address cost of living issues and become a self-sustaining community
- 1.5 To grow and diversify industries to increase jobs
- 1.6 To enhance the provision of adequate boating/recreational facilities that meets the needs of the general community (visitors, locals, businesses)
- 2.2 To increase investment opportunities, improve attractiveness and the diversity of uses to add to the Town Centre vibrancy
- 3.7 Community infrastructure that meets the needs of families, youth, retirees

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

17 September 2014

12. FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED

CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Declaration of Interest:

Nature of Interest:

Moved Cr Capewell

Seconded Cr Prior

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$733,353.20 be accepted.

5/0 CARRIED

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26657 to 26669 totalling \$40,647.25.

Municipal fund account electronic payment numbers MUNI EFT 15937 to 16165 totalling \$532,776.21.

Municipal fund account for August payroll totalling \$102,344.00.

Trust fund account cheque numbers 1028 to 1041 totalling \$502.00.

Trust fund account electronic payment numbers 16039 to 16196 totalling \$38,132.50.

Trust fund Police Licensing for August 2014 totalling \$18,951.25.

The schedule of accounts submitted to each member of Council on 19 September 2014 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Voting Requirements

Simple Majority Required

Signature

Author

D Oakley

Chief Executive Officer

P Anderson

Date of Report

17 September 2014

SHIRE OF SHARK BAY
MUNI CHEQUES 26657-26669 TO 31 AUGUST 2014

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26657	01/08/2014	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-366.84
26658	01/08/2014	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-320.33
26659	01/08/2014	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-404.44
26660	01/08/2014	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-372.84
26661	07/08/2014	SHARK BAY NEWSAGENCY	NEWSPAPERS AND STATIONERY MONTHLY ACCOUNT	-526.64
26662	11/08/2014	HORIZON POWER-STREET LIGHTING	STREET LIGHT MONTHLY ACCOUNT	-3370.91
26663	13/08/2014	HORIZON POWER-MAIN USAGE	ELECTRICITY MONTHLY ACCOUNT	-8834.27
26664	25/08/2014	KEVAN JOSEPH LAWSON	VERANDAH CONSTRUCTION TO EMERGENCY SERVICES BUILDING	-18911.02
26665	27/08/2014	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-379.68
26666	27/08/2014	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-591.23
26668	27/08/2014	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-386.95
26669	29/08/2014	COMMISSIONER OF STATE REVENUE	ERROR IN YEAR CLAIMED FOR PENSIONER REBATES MONIES REFUNDED NOTED BY CAROLYN BRIGGS AND DALE WILSON	-6182.10
TOTAL				\$40,647.25

SHIRE OF SHARK BAY

MUNI EFTS 15937-16165 TO 31 AUGUST 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15937	01/08/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-792.38
EFT15938	01/08/2014	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-483.39
EFT15939	01/08/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-312.84
EFT15940	01/08/2014	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-795.90
EFT15941	01/08/2014	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-359.08
EFT15942	01/08/2014	MLC NOMINEES	SUPERANNUATION CONTRIBUTIONS	-280.31
EFT15943	01/08/2014	WA LOCAL GOV SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-9072.45
EFT15944	01/08/2014	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-399.02
EFT15945	01/08/2014	REST	SUPERANNUATION CONTRIBUTIONS	-1203.88
EFT15946	01/08/2014	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-360.37
EFT15947	01/08/2014	SMA SUPER	SUPERANNUATION CONTRIBUTIONS	-333.50
EFT15948	01/08/2014	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-730.08
EFT15949	04/08/2014	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE	-547.30
EFT15950	04/08/2014	BRIAN JOHN GALVIN	WATER USAGE B GALVIN 27/5/14-19/7/14	-196.35
EFT15951	04/08/2014	CHERYL LORRAINE COWELL	MEETING ATTENDANCE	-1795.03
EFT15952	04/08/2014	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE	-755.21
EFT15953	04/08/2014	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA COMMUNITY DEVELOPMENT CONFERENCE	-880.00
EFT15954	04/08/2014	KEVIN LAUNDRY	MEETING ATTENDANCE	-105.93
EFT15955	04/08/2014	MARGARET PRIOR	MEETING ATTENDANCE	-547.30
EFT15956	04/08/2014	PROFESSIONAL PC SUPPORT	MCAFREE VIRUS PROTECTION 2014-2017	-3816.00
EFT15957	04/08/2014	GREGORY LEON RIDGLEY	MEETING ATTENDANCE	-547.30
EFT15958	04/08/2014	SKIPPERS AVIATION	FLIGHTS FOR DENHAM TOWNSITE STRUCTURE PLAN WORKSHOP CONSULTANTS	-1252.00
EFT15959	04/08/2014	TELSTRA CORPORATION LIMITED	SMS COMMUNITY MESSAGES MONTHLY ACCOUNT	-276.64
EFT15960	04/08/2014	WALGA	ASSOCIATION MEMBERSHIP SUBSCRIPTION 14/15	-8056.40
EFT15961	04/08/2014	BRIAN WAKE	MEETING ATTENDANCE	-745.32

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15962	-EFT15990	USED IN TRUST		
EFT15991	05/08/2014	CDH ELECTRICAL	INSTALL AUTOMATIC ROLLER DOORS SES SHED AND GPO FOR HOT WATER UNIT EMERGENCY SERVICES BUILDING	-603.90
EFT15992	05/08/2014	GERALDTON MOWER & REPAIRS SPECIALISTS	REPAIRS MOWER/WHIPER SNIPPER	-130.60
EFT15993	05/08/2014	HERITAGE RESORT SHARK BAY	JULY COUNCIL MEETING REFRESHMENTS	-255.00
EFT15994	05/08/2014	MARKET CREATIONS	2015/2016 ACC HOLIDAY PLANNER ADVERTISING	-7414.00
EFT15995	05/08/2014	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN JULY 2014	-1166.00
EFT15996	05/08/2014	SHARK BAY SUB BRANCH RSL	DONATION	-300.00
EFT15997	05/08/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	PHOTOCOPYING DONATION ST ANDREWS CHURCH, INSCRIPTION POSTS FOR OFFICE AUGUST	-27.00
EFT15998	05/08/2014	SUNPRINTS CLOTHING COMPANY	MERCHANDISE	-5258.71
EFT15999	05/08/2014	TELSTRA CORPORATION LIMITED	1300 PHONE SBDC MONTHLY ACCOUNT#	-31.39
EFT16000	05/08/2014	COOK'S TOURS	AMAZING NORTH GUIDE ADVERTISING 2015/2016	-1300.00
EFT16001	05/08/2014	TOTALLY WORKWEAR	SAFETY SHOE CEO	-119.00
EFT16002	05/08/2014	WALGA	14/15 ROMAN II ASSET MANAGEMENT SERVICE 14/15 PROCUREMENT CONSULTANCY SERVICE 14/15 EMPLOYEE RELATIONS SERVICE 14/15 TAX SERVICE AND COMPLETE ONLINE GUIDE TO LOCAL GOVERNMENT ACT	-12630.02
EFT16003	-EFT16031	USED IN TRUST		
EFT16032	07/08/2014	BOOLBARDIE COUNTRY CLUB	COMMUNITY DONATION ROUND 1 14/15	-1250.00
EFT16033	07/08/2014	CONWAY HIGHBURY	REVIEW OF LOCAL LAWS AND POLICIES	-3762.00
EFT16034	07/08/2014	LANDGATE	GRV VALUATION AND MINING TENEMENTS	-102.66
EFT16035	07/08/2014	LOCAL HEALTH AUTH ANALYTICAL	ANALYTICAL SERVICES	-495.95

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
		COMMITTEE		
EFT16036	07/08/2014	MITRE 10 SHARK BAY MARINE & HARDWARE	MONTHLY HARDWARE ACCOUNT	-1171.30
EFT16037	07/08/2014	SHARK BAY CAR HIRE	DOCTOR CAR HIRE JULY 2014	-495.00
EFT16038	07/08/2014	SHIRE OF SHARK BAY	RATES FOR SHIRE PROPERTIES	-14534.15
EFT16039	-EFT16042	USED IN TRUST		
EFT16043	11/08/2014	DENHAM BOBCATS	SITE WORKS SUNTER PLACE STAFF HOUSING SITE	-11825.00
EFT16044	11/08/2014	AUSTRALIA POST	MONTHLY POSTAGE ACCOUNT	-204.08
EFT16045	11/08/2014	CBM CORPORATE	SONY VPL-FHZ55B PROJECTOR FOR SBDC	-5574.80
EFT16046	11/08/2014	DAVID GRAY & CO	20 RUBBISH BINS AND HERBICIDE	-1585.50
EFT16047	11/08/2014	CDH ELECTRICAL	REPAIR LIGHT RECREATION JETTY AND RESET OVERLOAD PUMP SEWER CONTROL REC CENTRE	-457.27
EFT16048	11/08/2014	DENHAM IGA X-PRESS	MONTHLY ACCOUNT	-400.33
EFT16049	11/08/2014	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-593.29
EFT16050	11/08/2014	SHARK BAY FUEL & SERVICE CENTRE	MONTHLY FUEL ACCOUNT	-193.92
EFT16051	11/08/2014	TOLL IPEC	FREIGHT	-50.74
EFT16052	11/08/2014	KLEENHEAT GAS	MAINTENANCE AND UTILITY FEE DEPOT	-33.00
EFT16053	11/08/2014	LGIS INSURANCE BROKING	MOTOR VEHICLE INSURANCE AMENDMENT	-92.42
EFT16054	11/08/2014	MCLEODS BARRISTERS AND SOLICITORS	BRIKLAY BUILDERS	-1030.32
EFT16055	11/08/2014	MATTHEW SIMON JAMES	TRAVEL AND ACCOMMODATION REIMBURSEMENT RANGER TRAINING	-1340.34
EFT16056	11/08/2014	NORTHERN GUARDIAN	RATES DIFFERENTIAL FOR 2014-2015	-40.00
EFT16057	11/08/2014	PURCHER INTERNATIONAL	MAINTENANCE FUSO CANTER 4WD	-427.37
EFT16058	11/08/2014	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT JULY 2014	-4565.00
EFT16059	11/08/2014	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-11103.47
EFT16060	11/08/2014	ROB SKELTON PLUMBING	REPLACE VANDAL PROOF TAP FISH CLEANING TABLE	-68.85
EFT16061	11/08/2014	WEST-OZ WEB SERVICES	COMMISSIONS MONTHLY ACCOUNT	-44.50
EFT16062	-EFT16062	USED IN TRUST		
EFT16063	13/08/2014	GERALDTON FUEL COMPANY	MONTHLY FUEL ACCOUNT	-27201.64

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16064	13/08/2014	HITS RADIO	ADVERTISING ON RADIO FOR SHARK BAY JULY 2014	-519.75
EFT16065	13/08/2014	LANDMARK OPERATIONS	PRE EMERGENT HERBICIDE DEPOT	-159.50
EFT16066	13/08/2014	SHARK BAY SKIPS	MONTHLY SKIP BINS ACCOUNT	-3837.00
EFT16067	13/08/2014	BIBBY FINANCIAL SERVICES STATEWIDE STEEL	1/4 ROD FOR REHAB CLOTH REC CENTRE GROUNDS	-1100.00
EFT16068	13/08/2014	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-9935.00
EFT16069	15/08/2014	DEPARTMENT OF PARKS AND WILDLIFE	MONKEY MIA PASSES FOR RESALE	-3352.50
EFT16070	15/08/2014	C Y O'CONNOR INSTITUTE	RANGER TRAINING	-512.00
EFT16071	15/08/2014	UHY HAINES NORTON	AUDIT FEES HMAS SYDNEY II MEMORIAL AND MONKEY MIA JETTY REPLACEMENT ANNUAL GRANT REPORTS	-2200.00
EFT16072	15/08/2014	TOLL IPEC	FREIGHT	-12.10
EFT16073	15/08/2014	PEST-A-KILL	MICE MONITORING & BAITING SHIRE PROPERTIES	-306.90
EFT16074	15/08/2014	PLUMOVATION	REPAIR LADIES TOILET SBDC	-99.00
EFT16075	15/08/2014	PAPER PLUS OFFICE NATIONAL	STATIONERY	-1201.28
EFT16076	15/08/2014	SKIPPERS AVIATION	FLIGHTS FOR AUDITOR AND CDO FOR CONFERENCE	-1252.00
EFT16077	15/08/2014	STATE EMERGENCY SERVICE SHARK BAY INC	ESL GRANT 14/15	-11000.00
EFT16078	15/08/2014	ST JOHN AMBULANCE ASSOC. - SHARK BAY	COMMUNITY DONATION ROUND 1 14/15	-419.90
EFT16079	15/08/2014	TRUCKLINE PARTS CENTRE	TAILLIGHTS FOR IVECO AND HINO	-500.02
EFT16080	15/08/2014	TRIPSAFE	TRIPSAFE CABLE COVER FOR COUNCIL CHAMBERS	-81.30
EFT16081	-EFT16083	USED IN TRUST		
EFT16084	18/08/2014	RUSSELL TODD CHAMBERLAIN	RENT ON 39 DURLACHER STREET	-1157.30
EFT16085	18/08/2014	GRAY & LEWIS LAND USE PLANNERS	GENERAL PLANNING AND REVIEW OF TOWN PLANNING SCHEME	-6648.57
EFT16086	18/08/2014	MARITIME CONSTRUCTIONS	CLAIM 1 DEMOLITION AND CONSTRUCTION OF MONKEY MIA JETTY	-115092.45
EFT16087	18/08/2014	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES STREET	-1127.00
EFT16088	18/08/2014	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-6347.00
EFT16089	20/08/2014	ALISON LILLIAN BEALES	REIMBURSE LINEN FOR 6/34 HUGHES	-139.95

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16090	20/08/2014	BARRETTS FAMILY	STREET 200 SALTO ACCESS CARDS PLUS NEW LOCK MECHANISM	-2549.80
EFT16091	20/08/2014	BUNNINGS BUILDING SUPPLIES	TEC SCREWS FOR GAZEBO	-128.25
EFT16092	20/08/2014	BAJA DATA & ELECTRICAL SERVICES	REWIRE NEW BBQ FORESHORE	-223.30
EFT16093	20/08/2014	BATTERY MART	BATTERIES FOR PLANT EQUIPMENT	-511.50
EFT16094	20/08/2014	S.A.BURTON	PENSIONER UNIT 1 KITCHEN RENOVATION	-6308.83
EFT16095	20/08/2014	CORPORATE HEALTH PROFESSIONALS	OUTSIDE STAFF HEARING TESTS	-1155.00
EFT16096	20/08/2014	DENHAM VILLAS	ACCOMMODATION CORPORATE HEALTH PROFESSIONALS	-130.00
EFT16097	20/08/2014	FLEET HYDRAILICS	HYDRAULIC HOSE CAT LOADER	-135.89
EFT16098	20/08/2014	ATOM-GERALDTON INDUSTRIAL SUPPLIES	MIG WIRE FOR MOWER/WHIPPER SNIPPER AND FLAGGING TAPE FOR DEPOT	-291.30
EFT16099	20/08/2014	GNG PLUMBING CO	DESIGN CARD COMMUNITY CENTRE FIRE SYSTEM	-280.50
EFT16100	20/08/2014	GUARDIAN PRINT	FOOD ACT REPORT BOOKS IN TRIPPLICATE	-169.00
EFT16101	20/08/2014	TOLL IPEC	FREIGHT	-31.82
EFT16102	20/08/2014	INSTANT WEIGHING	MACHINE SCALES FOR CAT AND KOMATSU LOADERS	-11324.50
EFT16103	20/08/2014	JASON SIGNMAKERS	RBFS AND R4R SIGN	-209.00
EFT16104	20/08/2014	MATTHEW SIMON JAMES	TRAVEL AND ACCOMMODATION REIMBURSEMENT RANGER TRAINING	-1340.33
EFT16105	20/08/2014	PLUMOVATION	UNBLOCK DISABLED FORESHORE TOILET, TOILET HOOK UP EMERGENCY SERVICES SHEDS, SEWER REPAIRS AT REC CENTRE AND PENSIONER UNIT 12 REPAIR WATER MAIN	-2513.50
EFT16106	20/08/2014	PAPER PLUS OFFICE NATIONAL	STATIONERY	-192.46
EFT16107	20/08/2014	MP ROGERS & ASSOCIATES	COASTAL INUNDATION PLAN AND PROFESSIONAL SERVICES FOR MONKEY MIA JETTY	-9333.37

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16108	20/08/2014	SKIPPERS AVIATION	FLIGHTS ADAM MORRIS AND BEC STANLEY TO ATTEND PERTH ROYAL SHOW	-626.00
EFT16109	20/08/2014	STATE LAW PUBLISHER	GOVERNMENT GAZETTAL OF OCM 30/07/14 ACTIVITIES ON THOROUGHFARES AND LG PROPERTY AMENDMENT LOCAL LAW 2014	-97.80
EFT16110	20/08/2014	TRISH MILBURN ART & PHOTOGRAPHY	USAGE FEES 2 PHOTOGRAPHS AND MERCHANDISE	-400.00
EFT16111	20/08/2014	VT BEAVIS	CONCRETE GAZEBO AT REC CENTRE AND SES SHED	-1755.60
EFT16112	20/08/2014	WURTH AUSTRALIA	RECIP SAW DEPOT AND GLOBES FOR WORKS PLANT AND VEHICLES	-1043.68
EFT16113	-EFT16113	USED IN TRUST		
EFT16114	25/08/2014	BOLTS R US	STAINLESS SCREWS FOR TABLES AT LITTLE LAGOON	-81.05
EFT16115	25/08/2014	DENHAM PAPER AND CHEMICAL SUPPLIES	TOILET PAPER FOR DEPOT	-41.80
EFT16116	25/08/2014	TOLL IPEC	FREIGHT	-108.94
EFT16117	25/08/2014	SKIPPERS AVIATION	REIMBURSABLE FLIGHTS D NEWTON AND M STANLEY	-626.00
EFT16118	25/08/2014	SHARK BAY FREIGHTLINES	FREIGHT	-3022.66
EFT16119	-EFT16121	USED IN TRUST		
EFT16122	26/08/2014	STATE LIBRARY OF WA	LOST LIBRARY BOOK BY BORROWER REIMBURSED	-28.60
EFT16123	26/08/2014	AUSTRALIA'S CORAL COAST	SUPPORT FOR IFISH TV	-1000.00
EFT16124	26/08/2014	FESA	2014/15 ESL	-47227.35
EFT16125	26/08/2014	MCLEODS BARRISTERS AND SOLICITORS	LEASE EMERGENCY SERVICES BUILDING	-351.03
EFT16126	26/08/2014	OCLC (UK) LTD	LIBRARY AMLIB ANNUAL MAINTENANCE 1/9/14 TO 31/8/15, 1/3 CHARGED ONTO USELESS LOOP LIBRARY	-1756.13
EFT16127	26/08/2014	TELSTRA CORPORATION LIMITED	LANDLINE AND MOBILE MONTHLY ACCOUNT	-2202.24
EFT16128	26/08/2014	WALGA	WALGA CONVENTION, COUNCILLORS	-3220.00

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
			REGISTRATION	
EFT16129	27/08/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-820.72
EFT16130	27/08/2014	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-801.53
EFT16131	27/08/2014	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-356.82
EFT16132	27/08/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-492.84
EFT16133	27/08/2014	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-841.14
EFT16134	27/08/2014	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-372.17
EFT16135	27/08/2014	MLC NOMINEES	SUPERANNUATION CONTRIBUTIONS	-333.61
EFT16136	27/08/2014	WA LOCAL GOV SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-9131.70
EFT16137	27/08/2014	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-391.24
EFT16138	27/08/2014	REST	SUPERANNUATION CONTRIBUTIONS	-1219.93
EFT16139	27/08/2014	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-991.29
EFT16140	27/08/2014	SMA SUPER	SUPERANNUATION CONTRIBUTIONS	-345.34
EFT16141	27/08/2014	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-99.41
EFT16142	28/08/2014	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE	-547.30
EFT16143	28/08/2014	CHERYL LORRAINE COWELL	MEETING ATTENDANCE	-1795.03
EFT16144	28/08/2014	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE	-755.21
EFT16145	28/08/2014	KEVIN LAUNDRY	MEETING ATTENDANCE	-547.30
EFT16146	28/08/2014	MARGARET PRIOR	MEETING ATTENDANCE	-547.30
EFT16147	28/08/2014	GREGORY LEON RIDGLEY	MEETING ATTENDANCE	-547.30
EFT16148	28/08/2014	BRIAN WAKE	MEETING ATTENDANCE AND TRAVEL	-1301.32
EFT16149	-EFT16151	USED IN TRUST		
EFT16152	29/08/2014	S.A.BURTON	INSTALL BLINDS PENSIONER UNITS 5 REPAIR WATER DAMAGED WALLS PENSIONER UNIT 12	-2407.08
EFT16153	29/08/2014	CUMMINS ENGINE COMPANY PTY LTD	FILTERS FOR WORKS PLANT	-466.21
EFT16154	29/08/2014	CDH ELECTRICAL	UPGRADE DEPOT PHONE LINES, REPAIRS TO WATER DAMAGED WALLS AND EXPOSED GPO PENSIONER UNIT 12	-1306.37
EFT16155	29/08/2014	DEPARTMENT OF TRANSPORT	COPY OF MONKEY MIA JETTYS LICENCES	-76.80
EFT16156	29/08/2014	WESTERN AUSTRALIAN ELECTORAL COMMISSION	EXTRAORDINARY POSTAL ELECTION 25 JULY 2014	-4764.33
EFT16157	29/08/2014	GERALDTON AGRICULTURAL SERVICES	SLIP ON FIRE UNITS	-6699.99

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16158	29/08/2014	GHD	DENHAM TOWNSITE STRUCTURE PLAN	-7957.40
EFT16159	29/08/2014	ITVISION	PENSIONER REBATE FIX, APPLICATION OF TAX PATCH 2014, ANNUAL SYNERGY SOFT AND UNIVERSE LICENCE FEE, ADDITIONAL LICENCES, CENTRAL RECORDS AND MANAGING FINANCIALS WORKSHOPS STAFF TRAINING	-39551.05
EFT16160	29/08/2014	MCLEODS BARRISTERS AND SOLICITORS	INTERPRETATION OF MONKEY MIA AND GENERIC LEASE	-6027.48
EFT16161	29/08/2014	OPUS	UPDATE OF RAMM DATA ROMAN II AND VALUATIONS	-1485.00
EFT16162	29/08/2014	PLUMOVATION	MAINTENANCE 51 DURLACHER STREET, MCLEARY BUILDING AND UNIT 1 AND 5 PENSIONER UNITS	-5560.50
EFT16163	29/08/2014	RICHARD CLAUDE MORONEY	SBDC MAINTENANCE MONTHLY ACCOUNT	-31.00
EFT16164	29/08/2014	STATE EMERGENCY SERVICE SHARK BAY INC	BALANCE OF AGREED FIRST ESL PAYMENT	-14214.75
EFT16165	29/08/2014	WA HINO	TAIL LAMP FOR HINO	-49.50
TOTAL				\$532,776.21

**SHIRE OF SHARK BAY
TRUST CHEQUES 1028-1041 TO 31 AUGUST 2014**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
1028	11/08/2014	BELINDA RUSSELL	ELECTION DEPOSIT REFUND	-80.00
1030	11/08/2014	IOLANTHE COCK	ELECTION DEPOSIT REFUND	-80.00
1031	11/08/2014	RACHEL RODGERS	LIBRARY DEPOSIT REFUND	-70.00
1032	11/08/2014	TRUDY MELISSA GRANT	GYM CARD DEPOSIT REFUND	-20.00
1033	15/08/2014	DENISE LAWSON	GYM CARD DEPOSIT REFUND	-20.00
1034	22/08/2014	BEATE MATTHEWS	GYM CARD DEPOSIT REFUND	-20.00
1035	22/08/2014	CHRISTINE GALVIN	GYM CARD DEPOSIT REFUND	-20.00
1036	22/08/2014	JODIE POLAND	GYM CARD DEPOSIT REFUND	-20.00
1037	22/08/2014	KIM BRANCH	GYM CARD DEPOSIT REFUND	-20.00
1038	22/08/2014	MICHAEL BALCOMBE	GYM CARD DEPOSIT REFUND	-20.00
1039	22/08/2014	SHIRE OF SHARK BAY	GYM CARD DEPOSIT FORFEIT DAMAGED CARD MATT CLIVE	-20.00
1040	31/08/2014	HOWARD COCK	ART SALES AUGUST 2014	-48.00
1041	31/08/2014	PATRICA ANDREW	ART SALES AUGUST 2014	-64.00
TOTAL				\$502.00

SHIRE OF SHARK BAY

TRUST EFTS 16039-16196 TO 31 AUGUST 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16039	11/08/2014	CAROLE BIRD	GYM CARD DEPOSIT REFUND	-20.00
EFT16041	11/08/2014	KATHRYN HUGHES	GYM CARD DEPOSIT REFUND	-20.00
EFT16042	11/08/2014	KEVIN LAUNDRY	ELECTION DEPOSIT REFUND	-80.00
EFT16062	12/08/2014	DENNIS REYES	GYM CARD DEPOSIT REFUND	-20.00
EFT16081	15/08/2014	DONNELLE OAKLEY	GYM CARD DEPOSIT REFUND	-20.00
EFT16082	15/08/2014	GEORGE LIVESEY	GYM CARD DEPOSIT REFUND	-20.00
EFT16083	15/08/2014	SAMUAL HUNN	GYM CARD DEPOSIT REFUND	-20.00
EFT16113	20/08/2014	KATHERINE OLSEN	GYM CARD DEPOSIT REFUND	-20.00
EFT16119	26/08/2014	DONNA LOUISE SMITH	GYM CARD DEPOSIT REFUND	-20.00
EFT16120	26/08/2014	RAELENE COX	GYM CARD DEPOSIT REFUND	-20.00
EFT16121	26/08/2014	TARA FULLSTON	GYM CARD DEPOSIT REFUND	-20.00
EFT16149	29/08/2014	CAROLE BIRD	GYM CARD DEPOSIT REFUND	-20.00
EFT16150	29/08/2014	JAN G HOUSE	LIBRARY DEPOSIT REFUND	-50.00
EFT16151	29/08/2014	SHIRE OF SHARK BAY	GYM CARD DEPOSIT FORFEIT	-60.00
EFT16166	31/08/2014	BAY LODGE MIDWEST OASIS	BOOKEASY AUGUST 2014	-255.00
EFT16167	31/08/2014	CARNARVON CENTRAL APARTMENTS	BOOKEASY AUGUST 2014	-238.00
EFT16168	31/08/2014	DENHAM VILLAS	BOOKEASY AUGUST 2014	-119.00
EFT16169	31/08/2014	HARTOG COTTAGES	BOOKEASY AUGUST 2014	-493.00
EFT16170	31/08/2014	HAMELIN POOL CARAVAN PARK	BOOKEASY AUGUST 2014	-76.50
EFT16171	31/08/2014	HERITAGE RESORT SHARK BAY	BOOKEASY AUGUST 2014	-144.50
EFT16172	31/08/2014	HAMELIN STATION STAY	BOOKEASY AUGUST 2014	-85.00
EFT16173	31/08/2014	INTOWN APARTMENTS	BOOKEASY AUGUST 2014	-136.00
EFT16174	31/08/2014	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY AUGUST 2014	-300.90
EFT16175	31/08/2014	ASPEN MONKEY MIA PTY LTD	BOOKEASY AUGUST 2014	-908.65
EFT16176	31/08/2014	MONKEYMIA WILDSIGHTS	BOOKEASY AUGUST 2014	-257.00
EFT16177	31/08/2014	NINGALOO REEF RESORT	BOOKEASY AUGUST 2014	-241.40
EFT16178	31/08/2014	OCEANSIDE VILLAGE	BOOKEASY AUGUST 2014	-586.50
EFT16179	31/08/2014	SHARK BAY HOTEL MOTEL	BOOKEASY AUGUST 2014	-242.25
EFT16180	31/08/2014	SHARK BAY HOLIDAY COTTAGES	BOOKEASY AUGUST 2014	-790.50
EFT16181	31/08/2014	SHARKBAY CARAVAN PARK	BOOKEASY AUGUST 2014	-161.50

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16182	31/08/2014	SHIRE OF SHARK BAY	BOOEASY COMMISSION AUGUST 2014	-1060.80
EFT16183	31/08/2014	TRADEWINDS SEAFRONT APARTMENTS	BOOEASY AUGUST 2014	-1232.50
EFT16184	31/08/2014	JAMES SNR POLAND	ART SALES AUGUST 2014	-73.60
EFT16185	31/08/2014	PRIORITY SHARK BAY	TOURS AUGUST 2014	-2301.15
EFT16186	31/08/2014	BLUE LAGOON PEARLS	TOURS AUGUST 2014	-182.70
EFT16187	31/08/2014	SHARK BAY COASTAL TOURS	TOURS AUGUST 2014	-2702.22
EFT16188	31/08/2014	GASCOYNE OFFSHORE AND MARINE SERVICES	TOURS AUGUST 2014	-1126.65
EFT16189	31/08/2014	HAMELIN STATION STAY	ACCOMMODATION AUGUST 2014	-353.60
EFT16190	31/08/2014	INTEGRITY COACH LINES (AUST)	TOURS AUGUST 2014	-470.90
EFT16191	31/08/2014	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	TOURS AUGUST 2014	-9126.30
EFT16192	31/08/2014	MONKEYMIA WILDSIGHTS	TOURS AUGUST 2014	-7249.28
EFT16193	31/08/2014	WA OCEAN PARK	TOURS AUGUST 2014	-1087.50
EFT16194	31/08/2014	SIETSKE HUNN	CARD SALES AUGUST 2014	-17.50
EFT16195	31/08/2014	SHIRE OF SHARK BAY	TOUR COMMISSION AUGUST 2014	-4005.60
EFT16196	31/08/2014	SHARK BAY SCENIC QUAD BIKE TOURS	TOURS AUGUST 2014	-1696.50
TOTAL				\$38,132.50

CM00017

Executive Manager Finance and Administration

Nature of Interest:

Moved	Cr Bellottie
Seconded	Cr Capewell

That the monthly financial report to 31 August 2014 as attached be received.

5/0 CARRIED

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 August 2014** are attached.

Simple Majority Required

17 September 2014

SHIRE OF SHARK BAY**MONTHLY FINANCIAL REPORT****For the Period Ended 31 August 2014****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 August 2014							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		6,150	0	1,116	1,116		▲
General Purpose Funding - Rates	9	1,204,172	1,202,838	1,221,685	18,847	1.57%	▲
General Purpose Funding - Other		2,029,119	510,267	509,672	(595)	(0.12%)	▼
Law, Order and Public Safety		74,436	358	6,053	5,695	1590.78%	▲
Health		1,500	850	518	(332)	(39.06%)	▼
Housing		84,560	14,127	15,950	1,823	12.90%	▲
Community Amenities		267,200	16,698	178,809	162,111	970.84%	▲
Recreation and Culture		244,307	36,854	69,188	32,334	87.73%	▲
Transport		436,541	81,447	28,902	(52,545)	(64.51%)	▼
Economic Services		861,845	123,938	(6,885)	(130,823)	(105.56%)	▼
Other Property and Services		36,000	3,334	1,998	(1,336)	(40.07%)	▼
Total Operating Revenue		5,245,830	1,990,711	2,027,006	36,295		
Operating Expense							
Governance		(259,368)	(123,278)	(61,887)	61,391	(49.80%)	▲
General Purpose Funding		(191,533)	(113,239)	(114,279)	(1,040)	0.92%	▼
Law, Order and Public Safety		(283,998)	(31,759)	(50,003)	(18,244)	57.45%	▼
Health		(67,923)	(10,380)	(9,007)	1,373	(13.22%)	▲
Housing		(108,593)	(24,534)	(35,237)	(10,703)	43.63%	▼
Community Amenities		(655,312)	(89,731)	(105,121)	(15,390)	17.15%	▼
Recreation and Culture		(1,668,236)	(315,657)	(210,821)	104,836	(33.21%)	▲
Transport		(1,909,497)	(314,294)	(88,520)	225,774	(71.84%)	▲
Economic Services		(1,224,386)	(186,585)	(128,828)	57,758	(30.96%)	▲
Other Property and Services		(43,500)	(73,916)	29,368	103,284	(139.73%)	▲
Total Operating Expenditure		(6,412,346)	(1,283,373)	(774,336)	509,037		
Funding Balance Adjustments							
Add back Depreciation		1,906,098	317,680	0	(317,680)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	24,276	0	0	0		
Adjust Provisions and Accruals				0	0		
Net Cash from Operations		763,858	1,025,018	1,252,669	227,651		
Capital Revenues							
Grants, Subsidies and Contributions	11	3,096,525	281,686	109,239	(172,447)	(61.22%)	▼
Proceeds from Disposal of Assets	8	178,000	0	0	0		
Total Capital Revenues		3,274,525	281,686	109,239	(172,447)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(727,270)	(5,000)	(26,174)	(21,174)	(423.49%)	▼
Infrastructure - Roads	13	(856,981)	(47,002)	(92,832)	(45,830)	(97.51%)	▼
Infrastructure - Public Facilities	13	(3,459,886)	(14,734)	(172,079)	(157,345)	(1067.90%)	▼
Infrastructure - Streetscapes	13	(25,000)	0	0			
Infrastructure - Footpaths	13	(50,400)	0	(14,056)	(14,056)		▼
Infrastructure - Drainage	13	(30,000)	0	0	0		
Heritage Assets	13	(74,000)	0	0	0		
Plant and Equipment	13	(857,500)	(2,500)	(7,772)	(5,272)	(210.90%)	▲
Furniture and Equipment	13	(27,000)	0	(5,395)	(5,395)		▼
Total Capital Expenditure		(6,108,037)	(69,236)	(318,308)	(249,072)		
Net Cash from Capital Activities		(2,833,512)	212,450	(209,069)	(421,519)		
Financing							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,528,900	0	0	0		
Repayment of Debentures	10	(105,311)	(32,112)	(32,112)	0	0.00%	
Transfer to Reserves	7	(1,205,578)	0	0	0		
Net Cash from Financing Activities		218,011	(32,112)	(32,112)	0		
Net Operations, Capital and Financing		(1,851,643)	1,205,356	1,011,488	(193,868)		▲
Opening Funding Surplus(Deficit)	3	1,851,643	1,851,643	1,851,643			
Closing Funding Surplus(Deficit)	3	0	3,056,999	2,863,131	(193,868)		▲
Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.							
Refer to Note 2 for an explanation of the reasons for the variance.							

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(By Nature or Type)							
For the Period Ended 31 August 2014							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,241,140	1,239,806	1,258,557	18,751	1.51%	
Operating Grants, Subsidies and Contributions	11	2,390,348	542,590	472,415	(70,175)	(12.93%)	▼
Fees and Charges		1,375,327	188,931	274,990	86,059	45.55%	▲
Interest Earnings		113,220	6,582	769	(5,813)	(88.31%)	▼
Other Revenue		106,850	12,802	20,179	7,377	57.62%	▲
Profit on Disposal of Assets	8	18,947	0	0	0		
Total Operating Revenue		5,245,832	1,990,711	2,026,910	36,199		
Operating Expense							
Employee Costs		(1,817,949)	(353,335)	(206,658)	146,677	41.51%	▲
Materials and Contracts		(2,026,588)	(294,795)	(296,961)	(2,166)	(0.73%)	
Utility Charges		(161,250)	(26,179)	(15,561)	10,618	40.56%	▲
Depreciation on Non-Current Assets		(1,906,098)	(317,680)	0	317,680	100.00%	▲
Interest Expenses		(26,811)	0	3,912	3,912		
Insurance Expenses		(168,478)	(167,489)	(119,926)	47,563	28.40%	▲
Other Expenditure		(261,951)	(123,895)	(139,045)	(15,150)	(12.23%)	▼
Loss on Disposal of Assets	8	(43,223)	0	0	0		
Total Operating Expenditure		(6,412,348)	(1,283,373)	(774,241)	509,132		
Funding Balance Adjustments							
Add back Depreciation		1,906,098	317,680	0	(317,680)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	24,276	0	0	0		
Adjust Provisions and Accruals		0			0		
Net Cash from Operations		763,858	1,025,018	1,252,669	227,651		
Capital Revenues							
Grants, Subsidies and Contributions	11	3,096,525	281,686	109,239	(172,447)	(61.22%)	▼
Proceeds from Disposal of Assets	8	178,000	0	0	0		
Total Capital Revenues		3,274,525	281,686	109,239	(172,447)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(727,270)	(5,000)	(26,174)	(21,174)	(423.48%)	▼
Infrastructure - Roads	13	(856,981)	(47,002)	(92,832)	(45,830)	(97.51%)	▼
Infrastructure - Public Facilities	13	(3,459,886)	(14,734)	(172,079)	(157,345)	(1067.90%)	▼
Infrastructure - Streetscapes	13	(25,000)	0	0	0		
Infrastructure - Footpaths	13	(50,400)	0	(14,056)	(14,056)		▼
Infrastructure - Drainage	13	(30,000)	0	0	0		
Heritage Assets	13	(74,000)	0	0	0		
Plant and Equipment	13	(857,500)	(2,500)	(7,772)	(5,272)	(210.88%)	▼
Furniture and Equipment	13	(27,000)	0	(5,395)	(5,395)		▼
Total Capital Expenditure		(6,108,037)	(69,236)	(318,308)	(249,072)		
Net Cash from Capital Activities		(2,833,512)	212,450	(209,069)	(421,519)		
Financing							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,528,900	0	0	0		
Repayment of Debentures	10	(105,311)	(32,112)	(32,112)	0	0.00%	
Transfer to Reserves	7	(1,205,578)	0	0	0		
Net Cash from Financing Activities		218,011	(32,112)	(32,112)	0		
Net Operations, Capital and Financing		(1,851,643)	1,205,356	1,011,488	(193,868)		
Opening Funding Surplus(Deficit)	3	1,851,643	1,851,643	1,851,643	0	0.00%	
Closing Funding Surplus(Deficit)	3	0	3,056,999	2,863,131	(193,868)		
Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.							
Refer to Note 2 for an explanation of the reasons for the variance.							
This statement is to be read in conjunction with the accompanying Financial Statements and notes.							

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

SHIRE OF SHARK BAY								
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING								
For the Period Ended 31 August 2014								
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)	
		\$	\$	\$	\$	\$	\$	\$
Land and Buildings	13	26,034	140	26,174	5,000	727,270	(21,174)	
Infrastructure Assets - Roads	13	21,893	70,938	92,832	47,002	856,981	(45,830)	
Infrastructure Assets - Public Facilities	13	145,649	26,429	172,079	14,734	3,459,886	(157,345)	
Infrastructure Assets - Footpaths	13	14,056	0	14,056	0	50,400	(14,056)	
Infrastructure Assets - Drainage	13	0	0	0	0	30,000	0	
Infrastructure Assets - Streetscapes	13	0	0	0	0	25,000	0	
Heritage Assets	13	0	0	0	0	74,000	0	
Plant and Equipment	13	7,772	0	7,772	2,500	857,500	(5,272)	
Furniture and Equipment	13	0	5,395	5,395	0	27,000	(5,395)	
Capital Expenditure Totals		215,405	102,903	318,308	69,236	6,108,037	(249,072)	
Funded By:								
Capital Grants and Contributions				175,549	47,002	3,096,525	(128,547)	
Borrowings				0	0	0	0	
Other (Disposals & C/Fwd)				93,884	13,184	1,265,056	(80,700)	
Own Source Funding - Cash Backed Reserves								
Infrastructure Reserve				35,567	1,550	927,900	(34,017)	
Pensioner Unit Maintenance Reserve				140	5,000	30,000	4,860	
Plant Replacement Reserve				0	0	461,000	0	
Recreation Facility Reserve				0	0	110,000	0	
Total Own Source Funding - Cash Backed Reserves				35,707	6,550	1,528,900	(29,157)	
Own Source Funding - Operations				13,168	2,500	217,556	(10,668)	
Capital Funding Total				318,308	69,236	6,108,037	(249,072)	

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

SHIRE OF SHARK BAY				
STATEMENT OF BUDGET AMENDMENTS				
(Statutory Reporting Program)				
For the Period Ended 31 August 2014				
	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	6,150			
General Purpose Funding - Rates	1,204,172			
General Purpose Funding - Other	2,029,119			
Law, Order and Public Safety	74,436			
Health	1,500			
Housing	84,560			
Community Amenities	267,200			
Recreation and Culture	244,307			
Transport	436,544			
Economic Services	861,845			
Other Property and Services	36,000			
Total Operating Revenue	5,245,833	0	0	0
Operating Expense				
Governance	(259,368)			
General Purpose Funding	(191,533)			
Law, Order and Public Safety	(283,998)			
Health	(67,923)			
Housing	(108,593)			
Community Amenities	(655,312)			
Recreation and Culture	(1,668,236)			
Transport	(1,909,500)			
Economic Services	(1,224,386)			
Other Property and Services	(43,500)			
Total Operating Expenditure	(6,412,349)	0	0	0
Funding Balance Adjustments				
Add back Depreciation	1,906,098			
Adjust (Profit)/Loss on Asset Disposal	24,276			
Adjust Provisions and Accruals	0			
Net Cash from Operations	763,858	0	0	0
Capital Revenues				
Grants, Subsidies and Contributions	3,096,525			
Proceeds from Disposal of Assets	178,000			
Total Capital Revenues	3,274,525	0	0	0
Capital Expenses				
Land Held for Resale				
Land and Buildings	(727,270)			
Infrastructure - Roads	(881,981)			
Infrastructure - Public Facilities	(3,459,886)			
Infrastructure - Footpaths	(50,400)			
Infrastructure - Drainage	(30,000)			
Heritage Assets	(74,000)			
Plant and Equipment	(857,500)			
Furniture and Equipment	(27,000)			
Total Capital Expenditure	(6,108,037)	0	0	0
Net Cash from Capital Activities	(2,833,512)	0	0	0
Financing				
Proceeds from New Debentures	0		0	0
Transfer from Reserves	1,528,900			
Repayment of Debentures	(105,311)			
Transfer to Reserves	(1,205,578)			
Net Cash from Financing Activities	218,011	0	0	0
Net Operations, Capital and Financing	(1,851,643)	0	0	0
Opening Funding Surplus(Deficit)	1,851,643			
Closing Funding Surplus(Deficit)	0	0	0	0
Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.				

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2014									
1. SIGNIFICANT ACCOUNTING POLICIES									
(a) Basis of Preparation									
The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.									
Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.									
The Local Government Reporting Entity									
All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.									
In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.									
All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.									
(b) 2013/14 Actual Balances									
Balances shown in this budget as 2013/14 Actual are as forecast at the time of budget preparation and are subject to final adjustments.									
(c) Rounding Off Figures									
All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.									
(d) Rates, Grants, Donations and Other Contributions									
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.									
Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.									
(e) Goods and Services Tax (GST)									
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).									
Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.									
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.									
(f) Superannuation									
The Council contributes to a number of Superannuation Funds on behalf of employees.									
All funds to which the Council contributes are defined contribution plans.									

SHIRE OF SHARK BAY									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2014									
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)								
(g)	Cash and Cash Equivalents								
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.								
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.								
(h)	Trade and Other Receivables								
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.								
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.								
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.								
(i)	Inventories								
	General								
	Inventories are measured at the lower of cost and net realisable value.								
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.								
	Land Held for Resale								
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.								
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.								
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.								
(j)	Fixed Assets								
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.								
	Mandatory Requirement to Revalue Non-Current Assets								
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.								

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

SHIRE OF SHARK BAY									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2014									
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)								
(j)	Fixed Assets (Continued)								
	The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:								
	(a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and								
	(b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -								
	(i) that are plant and equipment; and								
	(ii) that are -								
	(I) land and buildings; or								
	(II) infrastructure;								
	and								
	(c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.								
	Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.								
	In 2013, Council commenced the process of adopting Fair Value in accordance with the Regulations.								
	Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget as necessary.								
	Land Under Control								
	In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.								
	Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.								
	Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.								
	Initial Recognition and Measurement between Mandatory Revaluation Dates								
	All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.								
	In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.								
	Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.								

SHIRE OF SHARK BAY									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2014									
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)								
(j)	Fixed Assets (Continued)								
	Revaluation								
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.								
	Transitional Arrangement								
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.								
	Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.								
	Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.								
	Land Under Roads								
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.								
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.								
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.								
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.								
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.								
	Depreciation								
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.								

SHIRE OF SHARK BAY									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(j) Fixed Assets (Continued)									
Major depreciation periods used for each class of depreciable asset are:									
Buildings25 to 50 years									
Construction other than buildings (Public Facilities)5 to 50 years									
Plant and Equipment5 to 15 years									
Furniture and Equipment4 to 10 years									
Heritage25 to 50 years									
Roads25 years									
Footpaths50 years									
Sewerage piping75 years									
Water supply piping & drainage systems75 years									
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.									
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.									
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.									
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.									
Capitalisation Threshold									
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.									
(k) Fair Value of Assets and Liabilities									
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:									
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.									

SHIRE OF SHARK BAY									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(k) Fair Value of Assets and Liabilities (Continued)									
As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.									
To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).									
For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.									
Fair Value Hierarchy									
AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:									
Level 1									
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.									
Level 2									
Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.									
Level 3									
Measurements based on unobservable inputs for the asset or liability.									
The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.									
Valuation techniques									
The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured.									
The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:									
Market approach									
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.									

SHIRE OF SHARK BAY									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 August 2014									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(k) Fair Value of Assets and Liabilities (Continued)									
Income approach									
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.									
Cost approach									
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.									
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.									
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.									
(l) Financial Instruments									
Initial Recognition and Measurement									
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).									
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.									
Classification and Subsequent Measurement									
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.									
Amortised cost is calculated as:									
(a) the amount in which the financial asset or financial liability is measured at initial recognition;									
(b) less principal repayments and any reduction for impairment; and									
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.									

SHIRE OF SHARK BAY									
NOTES TO AND FORMING PART OF THE BUDGET									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)									
(I) Financial Instruments (Continued)									
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>									
<i>(i) Financial assets at fair value through profit and loss</i>									
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>									
<i>(ii) Loans and receivables</i>									
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>									
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>									
<i>(iii) Held-to-maturity investments</i>									
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>									
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>									
<i>(iv) Available-for-sale financial assets</i>									
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>									
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>									
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>									
<i>(v) Financial liabilities</i>									
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>									

SHIRE OF SHARK BAY							
NOTES TO AND FORMING PART OF THE BUDGET							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)						
(l)	Financial Instruments (Continued)						
	Impairment						
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).						
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.						
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.						
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.						
	Derecognition						
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.						
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.						
(m)	Impairment of Assets						
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.						
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.						
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.						

SHIRE OF SHARK BAY							
NOTES TO AND FORMING PART OF THE BUDGET							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)							
(m) Impairment of Assets (Continued)							
For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.							
(n) Trade and Other Payables							
Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.							
(o) Employee Benefits							
Short-Term Employee Benefits							
Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.							
The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.							
Other Long-Term Employee Benefits							
Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.							
The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.							

SHIRE OF SHARK BAY							
NOTES TO AND FORMING PART OF THE BUDGET							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)							
(p) Borrowing Costs							
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.							
(q) Provisions							
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.							
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.							
(r) Current and Non-Current Classification							
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.							

MINUTES ORDINARY COUNCIL MEETING

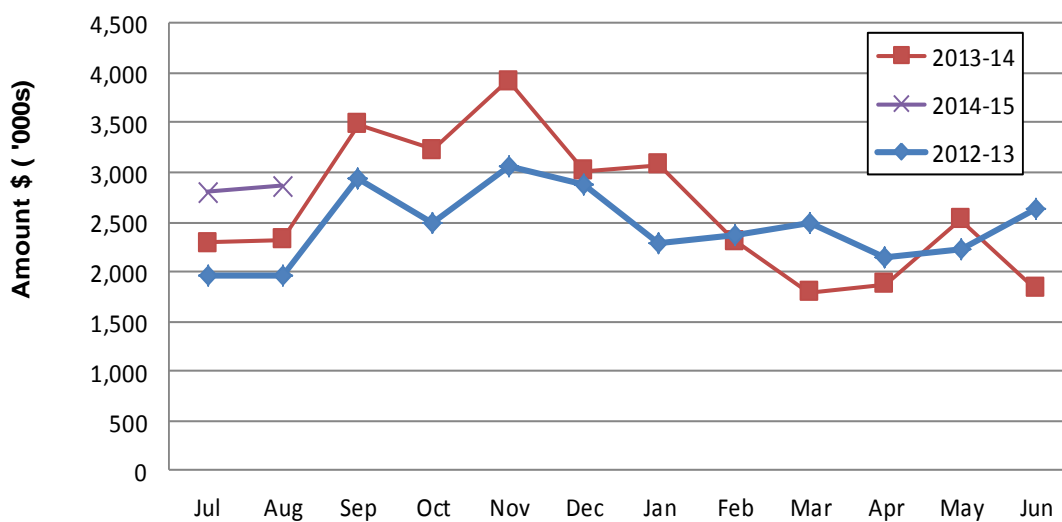
24 SEPTEMBER 2014

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 August 2014					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	V	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	1,116		▲	Timing	No reportable variance
General Purpose Funding - Rate	18,847	1.57%	▲	Permanent	Rate revenue higher than expected
General Purpose Funding - Other	(595)	(0.12%)	▼	Timing	Interest earned yet to mature
Law, Order and Public Safety	5,695	1590.78%	▲	Permanent	Increase in reimbursement - SES
Housing	1,823	12.90%	▲	Timing	Pensioner units rent issued in advance
Community Amenities	162,111	970.84%	▲	Timing	Rubbish charges raised for the year
Recreation and Culture	32,334	87.73%	▲	Timing	Increase sales at Shark Bay Discovery Centre
Transport	(52,545)	(64.51%)	▼	Timing	Road Preservation Grant not yet received
Economic Services	(130,823)	(105.56%)	▼	Timing	Awaiting Main Road advice on works
Other Property and Services	(1,336)	(40.07%)	▼	Timing	Less income from refunds
Operating Expense					
Governance	61,391	(49.80%)	▲	Timing	Administration costs lower than expected
General Purpose Funding	(1,040)	0.92%	▼	Timing	No reportable variance
Law, Order and Public Safety	(18,244)	57.45%	▼	Timing	Annual insurance fully paid
Health	1,373	(13.22%)	▲	Timing	Health consultant visits less than expected
Housing	(10,703)	43.63%	▼	Timing	Pensioner Units maintenance higher than
Community Amenities	(15,390)	17.15%	▼	Timing	Progress on the Northern Planning Program
Recreation and Culture	104,836	(33.21%)	▲	Timing	Depreciation expense yet to be charged for
Transport	225,774	(71.84%)	▲	Timing	Depreciation expense yet to be charged for August and country road maintenance just beginning for the year
Economic Services	57,758	(30.96%)	▲	Timing	Private works revenue lower than expected due to delayed advice from Main Roads on work
Other Property and Services	103,284	(139.73%)	▲	Timing	Over recovery of plant and labour costs
Capital Revenues					
Grants, Subsidies and	(172,447)	(61.22%)	▼	Timing	First payment for RRG projects received
Proceeds from Disposal of	0				No reportable variance
Capital Expenses					
Land and Buildings	(21,174)	(423.49%)	▼	Timing	YTD budget incorrect - project carried forward from 13/14 progressing
Infrastructure - Roads	(45,830)	(97.51%)	▼	Timing	YTD budget incorrect - project carried forward from 13/14 progressing
Infrastructure - Public Facilities	(157,345)	(1067.90%)	▼	Timing	Carried forward project - Recreation Grounds work is progressing
Infrastructure - Footpaths	(14,056)		▼	Permanent	Expense from 13/14
Infrastructure - Drainage	0			Timing	No reportable variance
Heritage Assets	0			Timing	No reportable variance
Plant and Equipment	(5,272)	(210.90%)	▲	Timing	No purchases for plant have been made this year
Furniture and Equipment	(5,395)		▼	Permanent	Expense from 13/14
Financing					
Loan Principal	0	0.00%		Timing	No reportable variance

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2014

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Aug 2014	30th June 2014	YTD 31 Aug 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,741,117	1,077,678	1,966,970
Cash Restricted	4	1,994,965	1,994,965	1,873,669
Receivables - Rates	6	979,978	15,073	5,863
Receivables -Other	6	256,952	1,115,568	728,796
Interest / ATO Receivable/Trust		5,242	6,876	5,752
Inventories		146,545	146,545	139,424
		5,124,799	4,356,705	4,720,474
Less: Current Liabilities				
Payables		(17,552)	(323,153)	(1,799,500)
Provisions		(249,152)	(249,152)	(227,306)
		(266,704)	(572,305)	(2,026,806)
Less: Cash Reserves	7	(1,994,965)	(1,994,965)	(1,873,669)
Net Current Funding Position		2,863,131	1,789,435	820,000

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

High liquidity due to new financial year

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 August 2014								
Note 4: CASH AND INVESTMENTS								
		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a)	Cash Deposits							
	Municipal Bank Account		238,981			238,981	Bankwest	At Call
	Reserve Bank Account			965		965	Bankwest	At Call
	Telenet Saver		704,870			704,870	Bankwest	At Call
	Trust Bank Account				8,126	8,126	Bankwest	At Call
	Cash On Hand		700			700	Bankwest	On Hand
(b)	Term Deposits							
	Municipal Gold		796,567			796,567	Bankwest	
	Trust				161,978	161,978	Bankwest	
	Reserve Investment Account			1,994,000		1,994,000	Bankwest	
	Total		1,741,117	1,994,965	170,104	3,906,186		
Comments/Notes - Investments								
Surplus funds invested for terms conducive to cashflow requirements								

24 SEPTEMBER 2014

Classifications Pick List
Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

SHIRE OF SHARK BAY							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 August 2014							
Note 5 (a): BUDGET AMENDMENTS - CORPORATE BUSINESS PLAN LINKAGE							
A number of additional operating actions were forecast to be undertaken during the current period of the Corporate Business Plan CBP which result in additional operating expenditure or revenue. The additional activities for the current year are summarised below along with the amount included within the budget and budget amendments.							
Strategy Ref	Strategy	Action Ref	Action	2013-14 per CBP	Adopted Budget	Amended Budget	YTD Expenditure
	This note will only apply after the budget review						
	Total			-	-	-	-

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

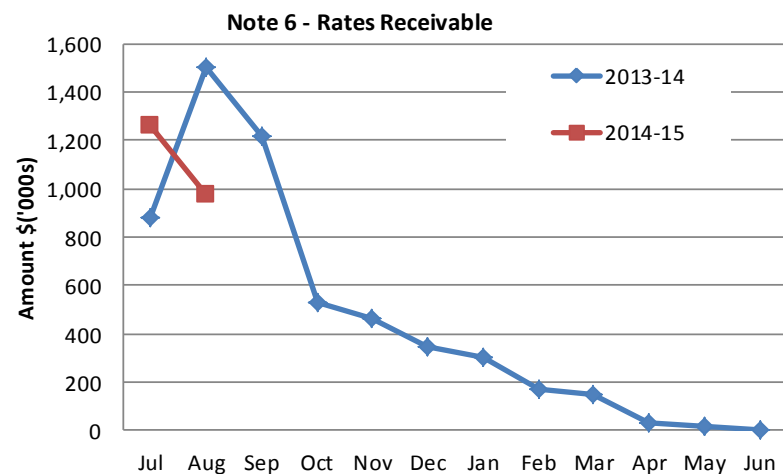
Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

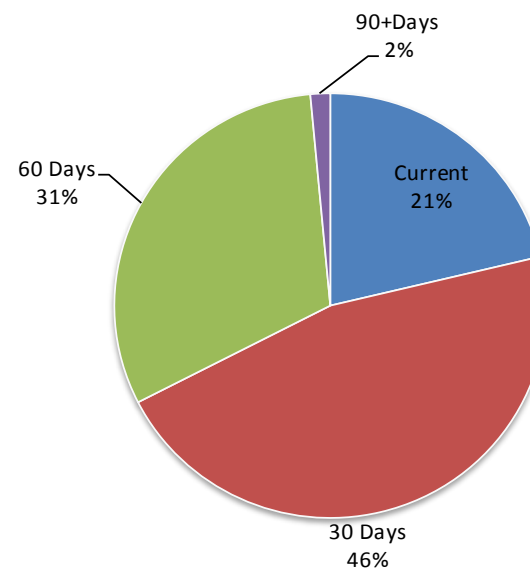
For the Period Ended 31 August 2014

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 31 Aug 2014	30 June 2014	Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$		\$	\$	\$	\$
Opening Arrears Previous Years	5,744	6,217	Receivables - General	56,835	123,281	82,855	3,950
Levied this year	1,261,346	1,119,537	Total Receivables General Outstanding				266,922
Less Collections to date	(289,889)	(1,120,010)	Amounts shown above include GST (where applicable)				
Equals Current Outstanding	977,201	5,744					
Net Rates Collectable	977,201	5,744					
% Collected	22.88%	99.49%					



Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Collection rate improved as final date for rates in September

Comments/Notes - Receivables General

Sundry debtors at an acceptable level - Principal debtor is Dept of Main Roads

MINUTES ORDINARY COUNCIL MEETING

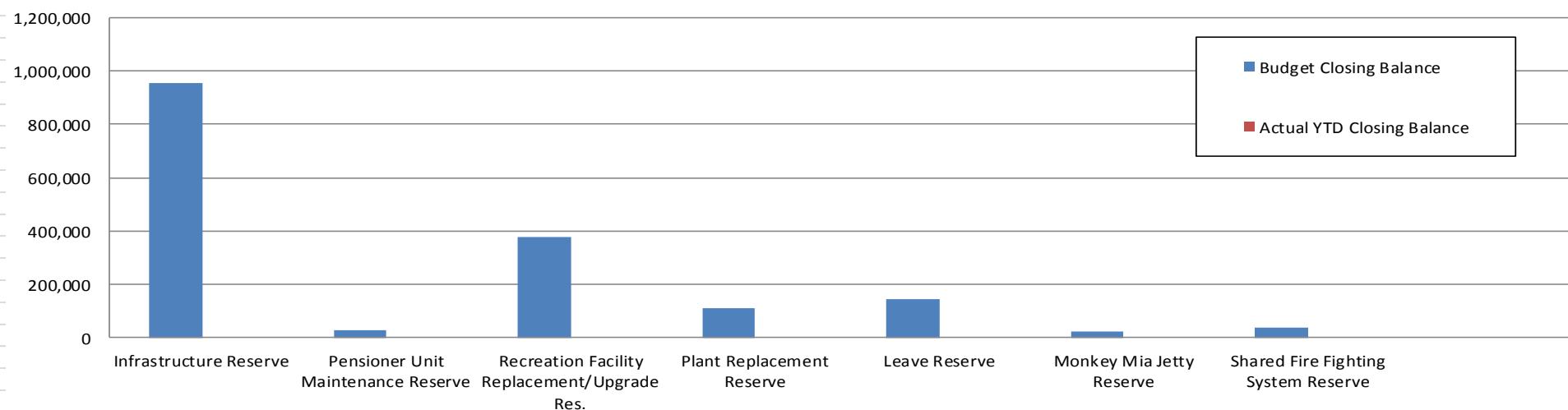
24 SEPTEMBER 2014

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2014

Note 7: Cash Backed Reserve

2014-15										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Infrastructure Reserve	1,163,060	43,000		676,658	0	(927,900)	0		954,818	
Pensioner Unit Maintenance Reserve	56,875	2,100		0	0	(30,000)	0		28,975	
Recreation Facility Replacement/Upgrade Res.	469,092	17,000		0	0	(110,000)	0		376,092	
Plant Replacement Reserve	114,832	5,000		450,000	0	(461,000)	0		108,832	
Leave Reserve	134,189	4,700		5,000	0	0	0		143,889	
Monkey Mia Jetty Reserve	19,419	720		0	0	0	0		20,139	
Shared Fire Fighting System Reserve	37,498	1,400		0	0	0	0		38,898	
	1,994,965	73,920	0	1,131,658	0	(1,528,900)	0		1,671,643	0

Note 7 - Year To Date Reserve Balance to End of Year Estimate



Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 August 2014								
Note 8 CAPITAL DISPOSALS								
Actual YTD Profit/(Loss) of Asset Disposal					Current Budget			Comments
					YTD 31 08 2014			
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
				Plant and Equipment				
			0	Community Bus	18,947	0	(18,947)	
			0	Works Manager Ute	(6,081)	0	6,081	
			0	Town Supervisor Ute	(1,838)	0	1,838	
			0	Grader	(35,304)	0	35,304	
0	0	0	0		(24,276)	0	24,276	
Comments - Capital Disposal/Replacements								
No Capital disposals or acquisitions have been made this year to date.								

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 August 2014

Shire of Shark Bay													
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY													
For the Period Ended 31 August 2014													
Note 9: RATING INFORMATION		Rate in	Number	Rateable	Rate	Interim	Back	Total	Budget	Budget	Budget	Budget	Budget
		\$	of	Value	Revenue	Rates	Rates	Revenue	Rate	Interim	Back	Back	Total
RATE TYPE			Properties	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate													
Gross Rental Value		8.6183	305	4,011,093	347,218	0	0	347,218	345,688	500	0	0	346,188
GRV - Commercial		8.6183	54	3,755,697	323,677	0	0	323,677	323,677	0	0	0	323,677
GRV - Industrial		8.6183	39	551,945	47,568	0	0	47,568	47,568	0	0	0	47,568
Unimproved Value		19.3581	6	671,384	129,967	0	0	129,967	129,967	1,000	0	0	130,967
UV Mining		19.3581	11	701,415	135,781	0	0	135,781	114,075	0	0	0	114,075
UV Pastoral		10.6928	12	757,960	81,047	0	0	81,047	81,047	0	0	0	81,047
Sub-Totals			427	10,449,494	1,065,258	0	0	1,065,258	1,042,022	1,500	0	0	1,043,522
Minimum Payment		Minimum											
		\$											
Gross Rental Value		765.00	169	955,032	129,285	0	0	129,285	129,285	0	0	0	129,285
GRV - Commercial		765.00	28	178,274	21,420	0	0	21,420	21,420	0	0	0	21,420
GRV - Industrial		765.00	6	46,233	4,590	0	0	4,590	4,590	0	0	0	4,590
Unimproved Value		765.00	5	7,209	3,825	0	0	3,825	3,825	0	0	0	3,825
UV Mining			2	0	1,530	0	0	0	1,530	0	0	0	1,530
Sub-Totals			210	1,186,748	160,650	0	0	159,120	160,650	0	0	0	160,650
Amount from General Rates								1,224,378					1,204,172
Specified Area Rates								36,968					36,968
Totals								1,261,346					1,241,140
Comments - Rating Information													
Rates raised are higher than budgeted due to revaluations in some categories.													

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 August 2014

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-14	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Loan 48 - McCleary Property	53,675	0	10,855	22,085	42,820	31,590	-	2,022
Loan 48 - Shire Office	45,723	0	12,743	25,926	32,980	19,797	-	2,373
Loan 53 - Staff Housing	98,693	0	8,514	17,305	90,179	81,388	106	5,559
Loan 56 - Staff Housing	108,482	0	0	14,105	108,482	94,377	(845)	6,242
Loan 57 - Monkey Mia Bore	275,129	0	0	25,890	275,129	249,239	(3,173)	10,615
	581,702	0	32,112	105,311	549,590	476,391	(3,912)	26,811

All debenture repayments were financed by general purpose revenue.

MINUTES ORDINARY COUNCIL MEETING

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Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2014

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2014-15 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	1,438,211	0	1,438,211	0	361,803	1,076,408
Grants Commission - Roads	WALGGC	Y	419,520	0	419,520	0	105,612	313,909
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	0	0	0	0		
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	70,426	0	70,426	0	5,000	65,426
FESA SES Capital Grants	Dept. of Fire & Emergency Serv.	Y	88,500	0	0	88,500	0	0
COMMUNITY AMENITIES								
Grant - Recycling at Landfill	Gascoyne Development Commission	Y	378,341			378,341	0	0
RECREATION AND CULTURE								
Walk Trail Grant Funding	LotteryWest	N	1,500	0	1,500	0	0	0
Grant - Community Bus	LotteryWest	N	60,000			60,000	0	0
Grant - Jimmy Poland project	LotteryWest	Y	11,000	0	11,000	0	0	0
Grant -Tennis Court Resurfacing	Dept. of Sport and Recreation	N	100,000			100,000	(8,806)	108,806
TRANSPORT								
Road Preservation Grant	State Initiative	Y	77,741	0	77,741	0	0	0
Useless Loop Road - Mtce	Main Roads WA	Y	314,000	0	314,000		0	0
Contributions - Road Projects	Ocean Park	Y	0	0	0	0		
Contributions - Road Projects	Pipeline	Y	7,650	0	7,650	0	0	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	192,071	0	0	192,071	0	0
RRG Grants - Capital Projects	Regional Road Group	Y	295,113	0	0	295,113	118,045	177,068
Grant - MM Boat Ramp Carpark	Dept. of Transport	Y	232,500	0	0	232,500	0	0
Grant - R4R Monkey Mia Jetty	Dept. of Regional Development	Y	1,750,000	0	0	1,750,000	0	0
ECONOMIC SERVICES								
Contributions-Seniors Projects	Council of the Aged WA	Y	1,000	0	1,000	0	0	0
Grants - Youth Activities	Dept. of Communities	Y	1,000	0	1,000	0	0	0
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	48,300		48,300		0	0
TOTALS			5,486,873	0	2,390,348	3,096,525	581,654	1,741,616
Operating	Operating		2,390,348				472,415	
Non-Operating	Non-operating		3,096,525				109,239	
			5,486,873				581,654	

Confirmed at the Ordinary Council meeting held on the 29 October

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 August 2014				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1 Jul 14	Amount Received	Amount Paid	Closing Balance 31-Aug-14
	\$	\$	\$	\$
Election Deposits	240	0	(240)	0
Library Card Bond	50	150	(150)	50
Kerb/Footpath Deposit	4,200	0	0	4,200
Building Completion Bond	71,728	0	0	71,728
Bond Key	1,690	500	(520)	1,670
Police Licensing	2,347	57,186	(58,749)	785
Marquee Deposit	700	0	0	700
Building Licence Levy		122		122
Sunter Place - Recreation Reserve	90,250	0	0	90,250
Tours Sales	0	60,195	(59,905)	290
Bookeasy Sales	0	20,310	(20,600)	-290
Community Bus	0	600	0	600
	171,205	139,062	(140,163)	170,104

MINUTES ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY										
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY										
For the Period Ended 31 August 2014										
Note 13: CAPITAL ACQUISITIONS										
Physical % of Completion	Level of Completion Indicator	YTD 31 08 2014								
		Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		Land Improvements								
		Governance								
0%	○	Shire Office Carpark Capital Works	3.7.1	CEO	(20,000)	0	0	0		Not started
		Governance Total			(20,000)	0	0	0		
		Buildings								
		Housing								
85%	●	Construction Staff Housing Sunter Place	1.2.4	CEO	(217,096)	0	26,692	26,692		Finalisation of buildings and landscaping to be don
0%	○	Staff Housing - 5 Spaven Way	1.2.4	CEO	(3,750)	0	0	0	0	Not started
0%	○	Staff Housing - 65 Brockman St	1.2.4	EMCDT	(3,750)	0	0	0	0	Not started
1%	○	Staff Housing - 51 Durlacher St	1.2.4	EMFA	(3,750)	0	0	0	0	Dishwasher and Hot water system to be installed
0%	○	Staff Housing - 80 Durlacher St	1.2.4	EMCDT	(3,750)	0	0	0	0	Not started
20%	●	Pensioner Units Capital	1.2.4	EMCDT	(30,000)	(5,000)	(140)	4,860	(140)	Units 1, 2, and 5 being renovated
		Housing Total			(262,096)	(5,000)	26,552	31,552		
		Law, Order And Public Safety								
90%	●	Emergency Services Building Construction	3.7.1	CEO	(269,991)	0	(21,511)	(21,511)		Car park and landscaping to be done
90%	●	Emergency Services Building Site Works	3.7.1	CEO	(17,183)	0	(31,215)	(31,215)		
		Law, Order And Public Safety Total			(287,174)	0	(52,726)	(52,726)		
		Recreation And Culture								
0%	○	Recreation Centre - Sound Proofing	3.7.1	EMCDT	(50,000)	0	0	0		Not started
5%	○	Town Hall Pathways and Wall Extension	3.7.1	WKM	(25,000)	0	0	0		Disabled Carpark started
0%	○	Overlander Hall Upgrade	3.7.1	EMCDT	(50,000)	0	0	0	0	Not started
		Recreation And Culture Total			(125,000)	0	0	0		
		Transport								
15%	○	Depot - Replacement of Depot Walls	3.7.1	WKM	(25,000)	0	0	0	0	Quote accepted.
20%	●	Replacement of Air Conditioners	3.7.1	WKM	(8,000)	0	0	0	0	Replaced one airconditioner
		Transport Total			(33,000)	0	0	0		
		Land and Buildings Total			(727,270)	(5,000)	(26,174)	(21,174)		
		Drainage/Culverts								
		Transport								
0%	○	Drainage/Sump Construction	3.7.1	WKM	(30,000)	0	0	0	0	Concept plans endorsed. Awaiting final design and costings.
		Transport Total			(30,000)	0	0	0		
		Drainage/Culverts Total			(30,000)	0	0	0		

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

Physical % of Completion	Level of Completion Indicator	YTD 31 08 2014								Comment
		Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
		Footpaths								
		Transport								
0%	○	Footpath Construction	3.7.1	WKM	(50,400)	0	(14,056)	(14,056)		Expenditure from last year
		Transport Total			(50,400)	0	(14,056)	(14,056)		
		Footpaths Total			(50,400)	0	(14,056)	(14,056)		
		Furniture & Office Equip.								
		Governance								
0%	○	Computer Hardware Upgrade/New	1.2.1	EMFA	(5,000)	0	0	0	0	Requirements to be identified
0%	○	Computer Software Upgrade/New	1.2.1	EMFA	(5,000)	0	0	0	0	Requirements to be identified
0%	○	Council Chambers Furniture and Equipment	1.2.1	EMFA	(2,000)	0	0	0	0	Requirements to be identified
0%	○	Office Furniture & Equipment	1.2.1	EMFA	(5,000)	0	0	0	0	Requirements to be identified
		Governance Total			(17,000)	0	0	0		
		Recreation And Culture								
50%	●	Discovery Centre - Furniture & Equipment	2.4.1	EMCDT	(10,000)	0	(5,395)	(5,395)	(5,395)	Requirements to be identified
		Recreation And Culture Total			(10,000)	0	(5,395)	(5,395)		
		Furniture & Office Equip. Total			(27,000)	0	(5,395)	(5,395)		
		Heritage Assets								
		Recreation And Culture								
0%	○	Shade over Velsheda	2.2.2	WKM	(5,000)	0	0	0		Planning stage
75%	●	Directional Plaque	2.2.2	EMCDT	(19,000)	0	0	0		In production
0%	○	Refurbishment of Old Jail and Stables	2.2.2	CEO	(50,000)	0	0	0	0	Investigating funding
		Recreation And Culture Total			(74,000)	0	0	0		
		Heritage Assets Total			(74,000)	0	0	0		

MINUTES ORDINARY COUNCIL MEETING

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Physical % of Completion	Level of Completion Indicator	YTD 31 08 2014								Comment
		Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
		Plant , Equipment and Vehicles								
		Law, Order And Public Safety								
0%	○	SES Rescue Equipment	3.7.1	EMFA	(88,500)	0	0	0		Purchases not yet completed by SES
		Law, Order And Public Safety Total			(88,500)	0	0	0		
		Recreation And Culture								
0%	○	Recreation Centre - Scissor Lift	1.6.7	EMCDT	(35,000)	0	0	0		Not started
0%	○	Community Bus	1.6.7	EMCDT	(110,000)	0	0	0		Investigating funding
		Recreation And Culture Total			(145,000)	0	0	0		
		Transport								
100%	●	Fire Fighting Pumps	1.1.6	WKM	(8,000)	0	(6,091)	(6,091)		Pumps Arrived. completed.
0%	○	Depot Tools and Minor Plant	1.1.6	WKM	(15,000)	(2,500)	(792)	1,708		As required
0%	○	Communications Upgrade	1.1.6	WKM	(5,000)	0	(889)	(889)		As required
100%	●	Water Tanker	1.1.6	WKM	(120,000)	0	0	0		Tanker ordered and delivered. Complete
0%	○	Town Supervisor's Ute	1.1.6	WKM	(45,000)	0	0	0		Quotes started
0%	○	Works Manager's Ute	1.1.6	WKM	(49,000)	0	0	0		Quotes started
0%	○	Major Plant Items	1.1.6	WKM	(25,000)	0	0	0		As required
0%	○	Pallet Racking	1.1.6	WKM	(7,000)	0	0	0		Quotes started
50%	◐	Grader	1.1.6	WKM	(350,000)	0	0	0		Grader Ordered. Awaiting delivery.
		Transport Total			(624,000)	(2,500)	(7,772)	(5,272)		
		Plant , Equipment and Vehicles Total			(857,500)	(2,500)	(7,772)	(5,272)		

MINUTES ORDINARY COUNCIL MEETING

24 SEPTEMBER 2014

Physical % of Completion	Level of Completion Indicator	YTD 31 08 2014								Comment
		Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
		Public Facilities								
		Community Amenities								
0%	○	Refuse Tip and Recycling	2.4.2	WKM	(378,341)	0	0	0		Awaiting funding
		Community Amenities Total			(378,341)	0	0	0		
		Economic Services								
0%	○	Town Oval Bore	3.7.1	WKM	(30,000)	0	0	0		Not started
		Economic Services Total			(30,000)	0	0	0		
		Recreation And Culture								
0%	○	Foreshore Rock Wall	3.7.1	WKM	(10,000)	0	0	0	0	Awaiting low tides
80%	●	Recreation Centre Grounds	1.6.7	EMCDT	(191,545)	(13,184)	(37,302)	(24,118)		Gazebo and BBQ to be completed
0%	○	Charlie Sappie Park	3.7.1	WKM	(15,000)	(1,550)	0	1,550	0	Awaiting plans from DPAW
0%	○	Foreshore Revitalisation	3.7.1	CEO	(200,000)	0	0	0	0	Awaiting approval for funding
0%	○	Replacement of Gazebos	3.7.1	WKM	(20,000)	0	0	0	0	Researching materials
0%	○	Practice Cricket Nets	3.7.1	WKM	(5,000)	0	0	0	0	Researching materials options
5%	○	Tennis Court Resurfacing	3.7.1	EMCDT	(100,000)	0	0	0	0	Seeking quotes
		Recreation And Culture Total			(541,545)	(14,734)	(37,302)	(22,568)		
		Transport								
5%	○	Monkey Mia Jetty	1.6.5	CEO	(2,200,000)	0	(108,348)	(108,348)		Project commenced
5%	○	Monkey Mia Boat Ramp Carpark	1.6.5	WKM	(310,000)	0	(26,429)	(26,429)	(26,429)	Started initial earthworks. Awaiting jetty completion
		Transport Total			(2,510,000)	0	(134,777)	(134,777)		
		Public Facilities Total			(3,459,886)	(14,734)	(172,079)	(157,345)		

MINUTES ORDINARY COUNCIL MEETING

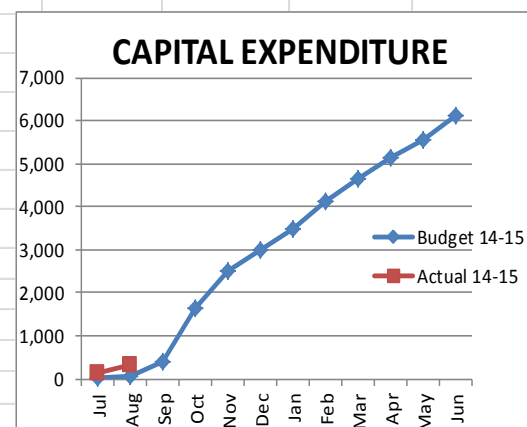
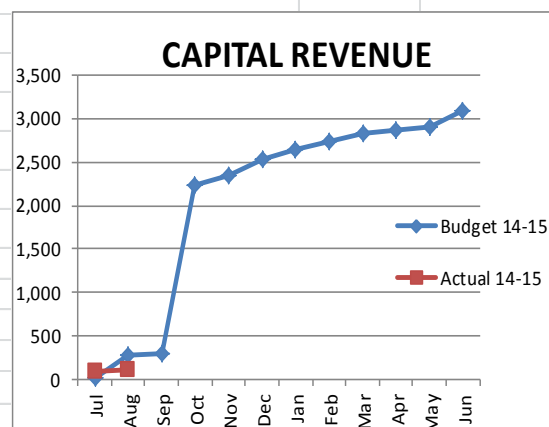
24 SEPTEMBER 2014

Physical % of Completion	Level of Completion Indicator	YTD 31 08 2014								Comment
		Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	
		Roads (Non Town)								
		Transport								
100%	●	Useless Loop Road RRG	1.1.6	WKM	(52,059)	0	(52,059)	(52,059)	(52,059)	Completed
0%	○	Woodleigh-Bryo Floodway RRG	1.1.6	WKM	(122,712)	0	0	0	0	Researching culvert options
0%	○	Road Projects R2R	1.1.6	WKM	(192,071)	0	0	0	0	Not started
8%	○	Useless Loop Road - Resheet RRG	1.1.6	WKM	(229,957)	(47,002)	(18,879)	28,123	(18,879)	Pot hole repairs
0%	○	Hamelin Pool Road - Reseal RRG	1.1.6	WKM	(90,000)	0	0	0	0	Researching sealing contractors
		Transport Total			(686,799)	(47,002)	(70,938)	(23,936)		
		Roads (Non Town) Total			(686,799)	(47,002)	(70,938)	(23,936)		
		Streetscapes								
		Economic Services								
0%	○	Information Bay Signage	2.1.3	EMCDT	(25,000)	0	0	0	0	Awaiting response from Tourism Association
		Economic Services Total			(25,000)	0	0	0		
		Streetscapes Total			(25,000)	0	0	0		
		Town Streets								
		Transport								
5%	○	Durlacher Street/Barnard Street R2R	1.1.6	WKM	(170,182)	0	(21,893)	(21,893)	(21,893)	Researching drainage options
		Transport Total			(170,182)	0	(21,893)	(21,893)		
		Town Streets Total			(170,182)	0	(21,893)	(21,893)		
		Capital Expenditure Total			(6,108,037)	(69,236)	(318,308)	(249,072)		

Legend

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ●
- 100% ●



Confirmed at the Ordinary Council meeting held on the 29 October

13. TOWN PLANNING REPORT

13.1 LOT 555 AND 556 DURLACHER STREET, DENHAM – PROPOSED SIGNAGE (SHARK BAY STATE EMERGENCY SERVICES)

P4380 & P4831

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Moved Cr Capewell

Seconded Cr Prior

Council Resolution

That Council:

- 1. Note that development is consistent with an approved Outline Development Plan adopted for Lot 555 and 556 Durlacher Street, Denham.**
- 2. Approve the planning application lodged by the Shark Bay State Emergency Services unit for signage on Lot 555 Durlacher Street, Denham subject to the following conditions:**
 - (i) The plans lodged with this application (DWG No 116.11 – SK10) shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive officer.**
 - (iii) The development approved is to be substantially commenced within 2 years of the date of this approval. The approval lapses if the development has not substantially commenced before expiration of the 2 year period.**

5/0 CARRIED

Background

Council is to consider an application for signage lodged by the Shark Bay State Emergency Services unit for Lot 555 Durlacher Street, Denham.

Lot 555 is currently zoned 'Residential Development' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). Development is to be in accordance with an Outline Development Plan endorsed by Council.

Council adopted an Outline Development Plan for Lots 555 and 556 at its meeting held on the 28 August 2013 to guide future development for the emergency services building and sheds.

The land has been developed in accordance with the adopted Outline Development Plan.

Comment

The Shark Bay State Emergency Service unit has lodged a planning application to erect a sign on the existing shed facing Durlacher Street. It will be located on the wall to the left of the shed roller door.

The sign will read 'State Emergency Service Shark Bay' and include the organisation emblem. The sign will be 2.4 metres by 1.2 metres.

The proposed sign is ancillary development to that already approved on the Lot, and will enable the organisation premises to be readily identifiable from the street.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3

Policy Implications

There are no Policy Implications for the report

Financial Implications

There will be costs associated with development. The State Emergency Service has advised that they believe the costs of the sign may be within the guidelines for inclusion as part of the building expenses, and indicate they will invoice the Shire directly to recoup the costs of the sign.

Strategic Implications

As part of the Scheme Review a future 'community purpose' reservation is proposed for Lot 555. The Scheme review has been placed on hold whilst a coastal report is being finalised for Denham townsite by MP Rogers.

Voting Requirements

Simple Majority Required

Signatures

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 September 2014

13.2 PROPOSED FRONT FENCE – RESERVE 33517, LOT 223 (9) FRANCIS STREET, DENHAM (YADGALAH ABORIGINAL CORPORATION)

P4028

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of the *Local Government Act 1995*.

Disclosure Of Interest : Cr Capewell

Nature of Interest: Financial Interest as Chairperson of Yadgalah Aboriginal Corporation

Disclosure of Interest: Cr Bellottie

Nature of Interest: Financial Interest as Financial of Member Yadgalah Aboriginal Corporation

Moved Cr

Seconded Cr

The Item was deferred due to lack of a quorum following the Declarations of Interest by two Councillors.

Officers Recommendation

That Council:

A. Approve the application lodged by Yadgalah Aboriginal Corporation for fencing along the front boundary of Lot 223 (9) Francis Street, Denham subject to the following conditions:

- 1. All fencing to be fully located with the lot boundaries and no portion of fencing shall encroach into the Council verge / road reserve.**
- 2. All development shall be in accordance with the plans lodged as part of the application unless otherwise agreed to in writing by the Chief Executive Officer.**
- 3. If the fencing subject of this approval is not substantially commenced within a period of 2 years from the date of this approval, the approval shall lapse and be of no further effect.**

B. Advise the applicant (via footnotes on the planning approval) that:

- (i) This is planning consent only, and is not authorisation to commence any on site construction. You are required to obtain a separate building permit for the fence prior to any works commencing.**

Background

Council is to consider an application lodged by the Yadgalah Aboriginal Corporation for fencing along the front boundary of Lot 223 (9) Francis Street, Denham.

The subject land is known as Reserve 33517 and there is a Management Order to the Yadgalah Aboriginal Corporation for the purpose of Administration, Community Centre and Recreation.

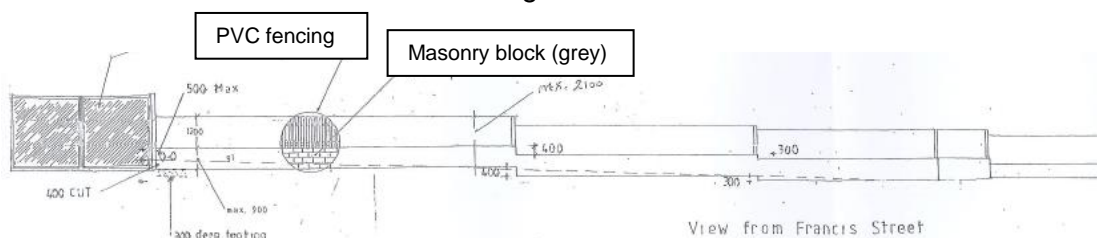
The land is reserved as 'Parks and Recreation' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

Comment

- *Description of Development*

The applicant proposes to construct a front boundary fence which will face Francis Street.

The fence will consist of grey masonry blocks up to a maximum height of 900mm, with an additional 1200mm white PVC fencing above.



The majority of the fence will be located along the front property boundary, and a portion will be setback 0.5 metres from the front boundary. The total fence height will not exceed 2.1 metres.

- *Scheme Requirements*

Council has broad discretion to approve any development within the 'Parks and Recreation' reserve however must have regard for the ultimate purpose intended for the reserve.

The proposed fence is ancillary to existing development and is consistent with the purpose of the reserve.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – Under Clause 3.2.1 (b) of the Scheme 'A person must not commence or carry out development on a Local Reserve, without first having obtained planning approval under Part 9 of the Scheme'.

Policy Implications

There are no Policy Implications related to this item.

Financial Implications

There are no Financial Implications related to this item.

Strategic Implications

As part of the Scheme Review a future 'community purpose' reservation is proposed for Reserve 33517. The Scheme Review has been placed on hold whilst a coastal report is being finalised for Denham townsite by MP Rogers.

Voting Requirements

Simple Majority Required

Signatures

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 September 2014

The President adjournment the Ordinary Council meeting at 10.03 am.

The President reconvened the Ordinary Council meeting at 10.26am

13.3 PROPOSED RETAINING WALLS – LOT 159 (37) DURLACHER STREET, DENHAM

P1185

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire -
Section 5.65 of *Local Government Act 1995*

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

That Council:

A. Approve the planning application with amended plans received on the 12 August 2014 for retaining walls on Lot 159 Durlacher Street, Denham subject to the following conditions:

- 1. All retaining walls to be fully located with the lot boundaries and no portion of retaining walls shall encroach into the Council verge / road reserve.**
- 2. All retaining walls are to be constructed out of limestone blocks unless otherwise agreed to in writing by the Chief Executive Officer.**
- 3. All development shall be in accordance with the amended plans lodged on the 12 August 2014 which form part of this approval.**
- 4. The owner to undertake adequate precautions at all times during construction to mitigate any dust nuisance to the satisfaction of the Chief Executive Officer.**
- 5. If the retaining walls subject of this approval are not substantially commenced within a period of 2 years from the date of this approval, the approval shall lapse and be of no further effect.**

B. Advise the applicant (via footnotes on the planning approval) that:

- (i) This is planning consent only, and is not authorisation to commence any on site construction. You are required to obtain a separate building permit for the retaining walls prior to any works commencing. Please liaise with the Shires Building surveyor as engineering certification will likely be required.**
- (ii) The applicant is advised that works such as watering the lot need to be undertaken to ensure dust nuisance to neighbours does occur during site works.**

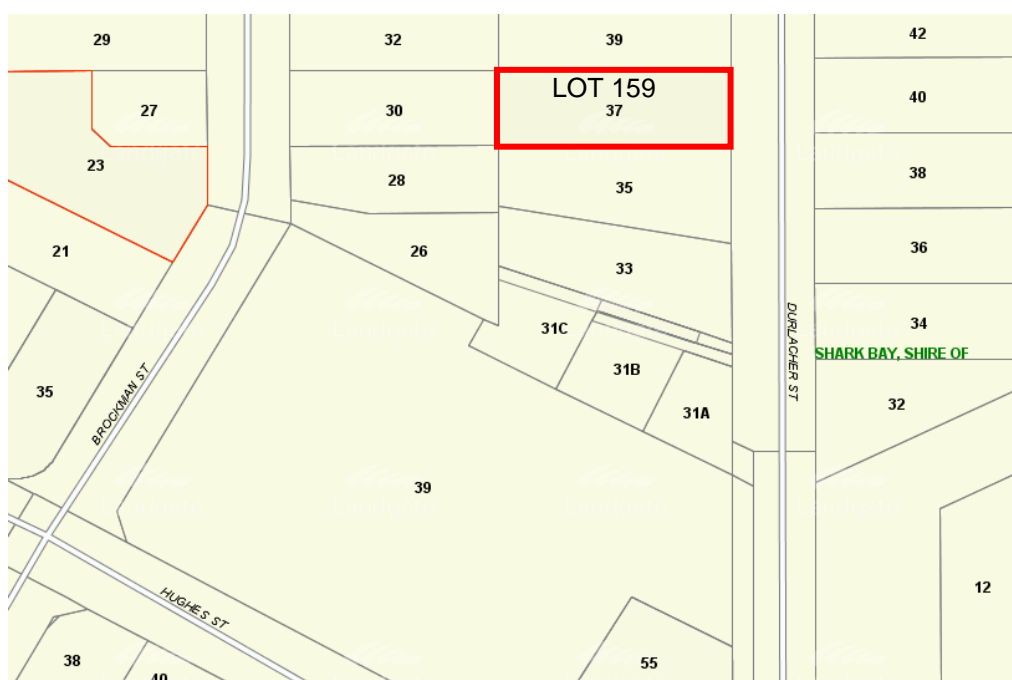
- (iii) **The front excavation area has been supported for use as parking. Approval for this application should not be construed as support for any future development.**

5/0 CARRIED

Background

Council is to consider an application for retaining walls to the front and rear of an existing house on Lot 159 (37) Durlacher Street, Denham.

A location plan showing Lot 159 (37) Durlacher Street is included below for ease of reference.



- *Zoning*

Lot 159 is zoned 'Residential R12.5/R30' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

- *Existing Development & Topography*

Lot 159 slopes upwards in a westerly direction from a level of 16.5 at Durlacher Street to 19 at the existing outbuilding and 19.2 at the existing house. The lot levels then taper downslope from the back of the house (19) in a westerly direction to the rear property boundary (15.4).

The Finished Floor Level of the existing house is approximately 2.7 metres higher than the level at the Durlacher Street frontage.

Site photographs are included below.

Site Photographs



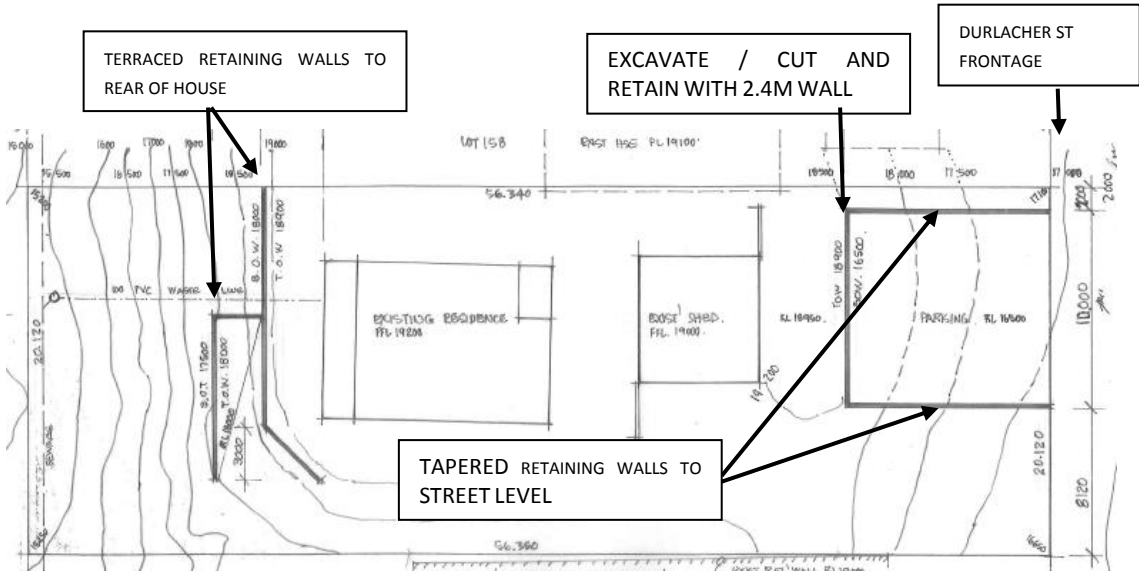


Comment

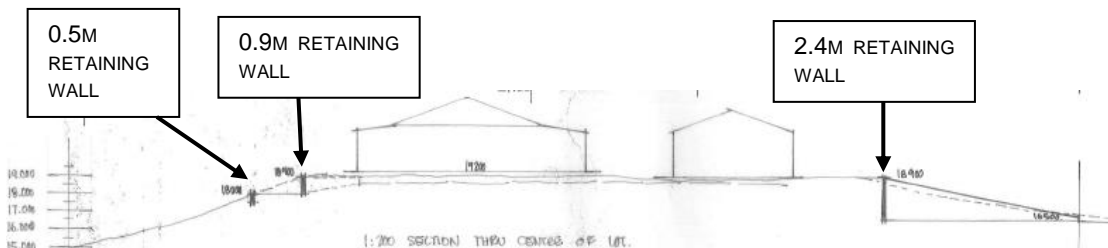
- Proposed development*

The application proposes to:

1. Cut into the front eastern portion of the lot immediately adjacent to Durlacher Street and retain the 'excavated' area.
2. Install two parallel retaining walls to the rear of the dwelling to terrace the existing slope.



The eastern excavation/ cut will essentially result in a flat area in front of the existing outbuilding so it will be level with Durlacher Street. The existing soil/ slope will be retained with a 2.4 metre high retaining wall.



The two retaining walls parallel to the rear boundary will be 0.5 metres high and 0.9 metres high. The rear walls are setback 10 – 12.4 metres from the rear boundary.

- Consultation*

The Shire wrote to surrounding landowners and provided them with an opportunity to comment on the application.

The Shire received three submissions as follows:

Name	Summary of submissions	Officer comment
William McClymans 30 Brockman Street Denham	No issues with this	Noted.
James Armstrong 35 Durlacher Street Denham	No objections with proposed retaining wall.	Noted.
Greg & Lorraine Clift 28 Brockman Street Denham	Have no objections to works if they keep the dust down to a minimum. After earthworks some months ago the dust nuisance for our homes was unacceptable and a sprinkler can be effective.	Noted. A condition can be placed on any planning approval requiring dust mitigation measures as a precaution. It should be recognised however that the Shire has greater ability to issue notices on landowners to take measures to prevent wind erosion or sand drift under the Local Government Act.

- *Residential Design Codes*

The retaining walls and front excavation area need to be assessed in accordance with the Residential Design Codes ('the Codes').

The Codes have two options for assessment being:

- A. 'Deemed to comply' requirements or;
- B. 'Design Principles'.

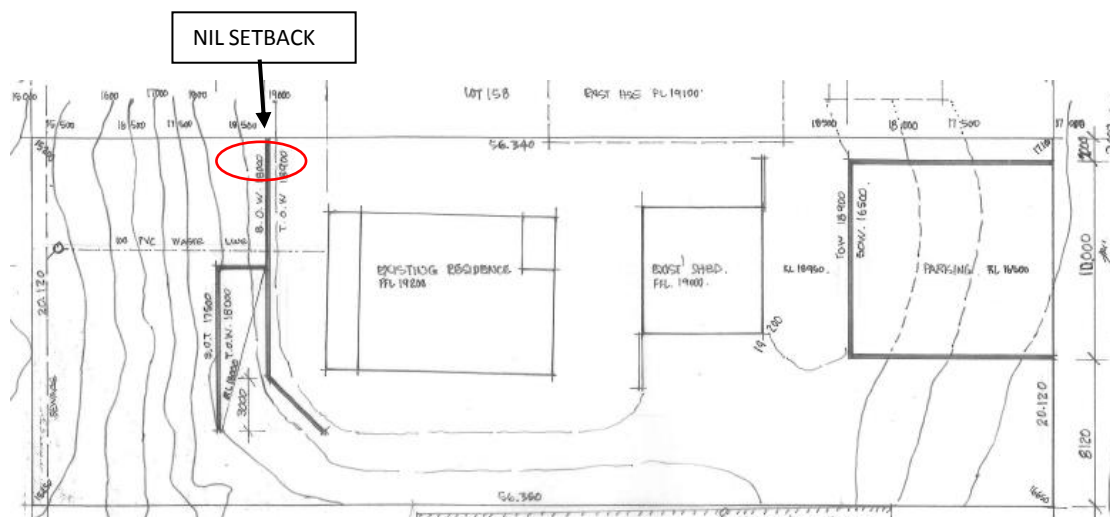
The 'deemed to comply' requirements of the Codes are measurable criteria. If an application complies with the 'deemed to comply' requirements it has a straightforward path of approval.

Where an application does not comply with the 'deemed to comply' requirements then the local government has to determine whether it meets a 'design principle' and a more subjective assessment has to be made.

The R Code requirements and assessment is summarised below:

	R Code requirements	Officer Comment (Gray & Lewis)
A	Site Works Clause 5.3.7 C7.1 'deemed to comply' criteria	This is the assessment criteria for Site Works so applies to the excavation / cut in the front portion of the lot.
1	Excavation or filling between the street and building, or within 3 metres of the street alignment, whichever is the lesser, shall not exceed 0.5m, except where necessary to provide for pedestrian or vehicle access, drainage works or natural light for a dwelling.	Complies The Shires Building Surveyor has inspected the lot and confirmed excavation will not exceed 0.5 metres within the first 3 metres of the lot. This is supported by the site photographs.
2	Excavation or filling within a site and behind a street setback limited by compliance with building height limits and building setback requirements. <i>Note: Clause 5.3.7 of the Codes does not apply as it is for excavation behind a street setback line and within one metre of a lot boundary. The front excavation is setback 2 metres from the lot boundary.</i>	Complies – side setback averaged as the wall height is tapered. <u>Building height limits</u> Building height is not relevant to this application as the excavation is for vehicle parking. <u>Setbacks</u> The front retaining walls are required to be setback from side boundaries as if it they were walls to a building. Gray & Lewis has calculated the average side setback for the front walls as 2.0 metres. The setbacks reduce as the retaining wall height tapers down to the road.
B	Retaining Walls Clause C8.1 'deemed to comply' criteria	
1	Retaining walls being setback from lot boundaries in accordance with the setback provisions of Table 1.	Variation – rear retaining wall. All of the front retaining walls comply with the setbacks. The rear retaining walls comply with the 1.5 side setback and 6 metre rear setback, with the exception of the higher wall built up to boundary of adjacent Lot 158 to the immediate north.

The most eastern rear retaining wall running parallel to the rear boundary entails a variation to the 'deemed to comply' setback requirements of the Codes as it will be constructed up to the common boundary.



Council has to determine if that rear retaining wall meets the design principle of the Codes which is:

'Retaining walls that result in land that can be effectively used for the benefits of residents and do not detrimentally affect adjoining properties and are designed, engineered and landscaped having regard for 5.3.7 (Site Works) and 5.4.1 (Visual privacy).'

The retaining wall will only retain the existing levels already established on the lot when the house was constructed. Gray & Lewis is of the view the rear retaining walls will not negatively impact on neighbours as they are terraced and follow the contours.

- *Privacy and Overlooking*

The Codes require unenclosed habitable spaces to be setback 7.5 metres from any lot boundary.

There are no privacy issues for the front retaining walls overlooking front yards and the street. The rear retaining walls simply follow the contours of the lot and are setback over 10 metres from the rear lot boundary.

Portions of the rear retaining walls are within 7.5 metres of the north and south side lot boundaries, however they simply retain the existing levels already established on the lot when the house was constructed.

- *Conclusion*

It is recommended that the application be conditionally supported.

Gray & Lewis is of the view that the 2.4 metre front retaining wall may have some visual impact on the existing streetscape however this is somewhat balanced by the fact the wall will be setback 11 metres. It is also recognised that the retaining walls will support the existing site levels already established from the pre-existing development being the house and outbuilding.

The rear retaining walls will be terraced and are setback a reasonable distance from the rear neighbours.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3

Policy Implications

There are no Policy Implications for this report.

Financial Implications

There are no Financial Implications for this report.

Strategic Implications

There are no Strategic Implications for this report.

Voting Requirements

Simple Majority Required

Signatures

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 September 2014

13.4 PROPOSED SHORT TERM ACCOMMODATION AND ASSOCIATED AMENITY BUILDINGS – LOT

This Item was brought forward - after Item 10.6

13.5 ALTERATIONS AND ADDITIONS TO EXISTING INDUSTRIAL BUILDING / SHED AND CONSTRUCTION OF NEW INDUSTRIAL BUILDING / SHED – LOT 289 (53) VLAMINGH CRESCENT, DENHAM

P 1328

Author

Liz Bushby

Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Disclosure of Interest : Cr Laundry

Nature of Interest : Financial Interest as he was the Drawer of Submitted Plans

Cr Laundry left Council Chambers at 10.32 am

Moved

Cr Capewell

Seconded

Cr Cowell

Council Resolution

That Council:

A. Approve the application lodged by Kevin Laundry Drafting on behalf of R & D Hewitt for alterations/additions to an existing building (42m²) and a new industrial building / shed (54m²) on Lot 289 (53) Vlamingh Crescent, Denham subject to the following conditions:

- 1. An informal carparking area with capacity to accommodate a minimum of 8 carparking bays is to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire's Chief Executive Officer.**
- 2. The plans lodged with this application (received 11 September 2014) shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive officer.**
- 3. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
- 4. No storage shall be carried out in the front setback area (between the front building line and the street frontage).**
- 5. This approval is for development of the land for an industrial building / shed.**
- 6. The development approved is to be substantially commenced within 2 years of the date of this approval. The approval lapses if**

the development has not substantially commenced before expiration of the 2 year period.

B. Include a footnote / advice note on any planning approval to advise the applicant that:

- (a) In regards to Condition (5), the owner / applicant is advised that the landuse of 'general industry' and 'storage' is permitted in the 'Industry' zone providing the use complies with the relevant development standards and the requirements of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').**

For your information we advise that 'storage' is defined in the Scheme as '*means premises used for the storage of goods, equipment, plant or materials*'. 'General Industry' is defined in the Scheme as '*means an industry other than cottage, extractive, light, mining, rural or service industry*'.

It is important to note that different landuses are defined in the Shire's Scheme, and some landuses require specific planning approval. Approval for the building is not an approval for any landuses which are not specifically designated as 'permitted' under 'Table 1: Zoning Table' and comply with the Scheme.

- (b) Planning consent is not an approval to commence any site works or construction. A separate building permit must be obtained for all work.**

4/0 CARRIED

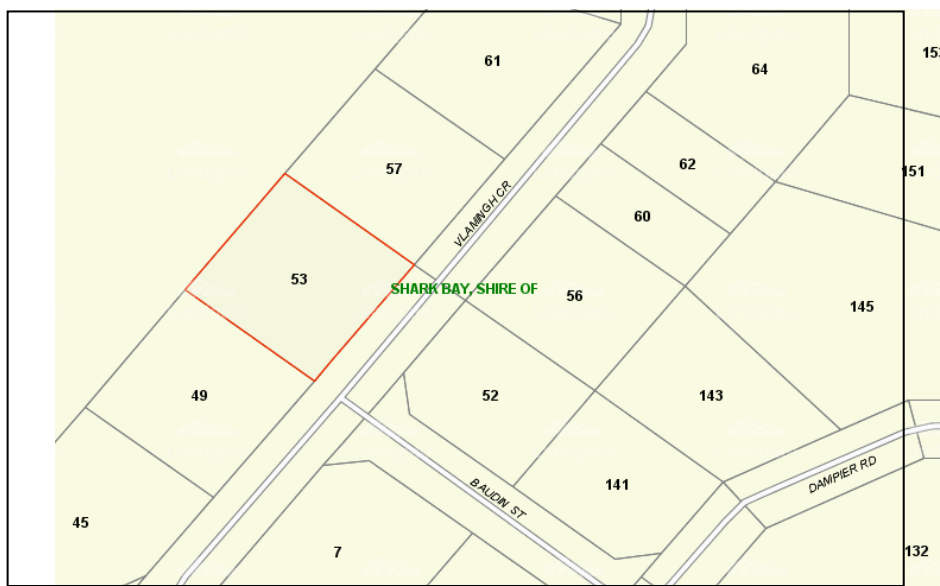
Cr Laundry returned to Council Chambers at 10.35am

Background

Council is to consider an application proposing:

1. Alterations and additions to an existing industrial building / shed; and
2. Construction of a separate new industrial building / shed on Lot 289 Vlamingh Crescent Denham.

Lot 289 (53) is located on Vlamingh Crescent to the north of the intersection with Baudin Street in the Industrial area.



Comment

Zoning

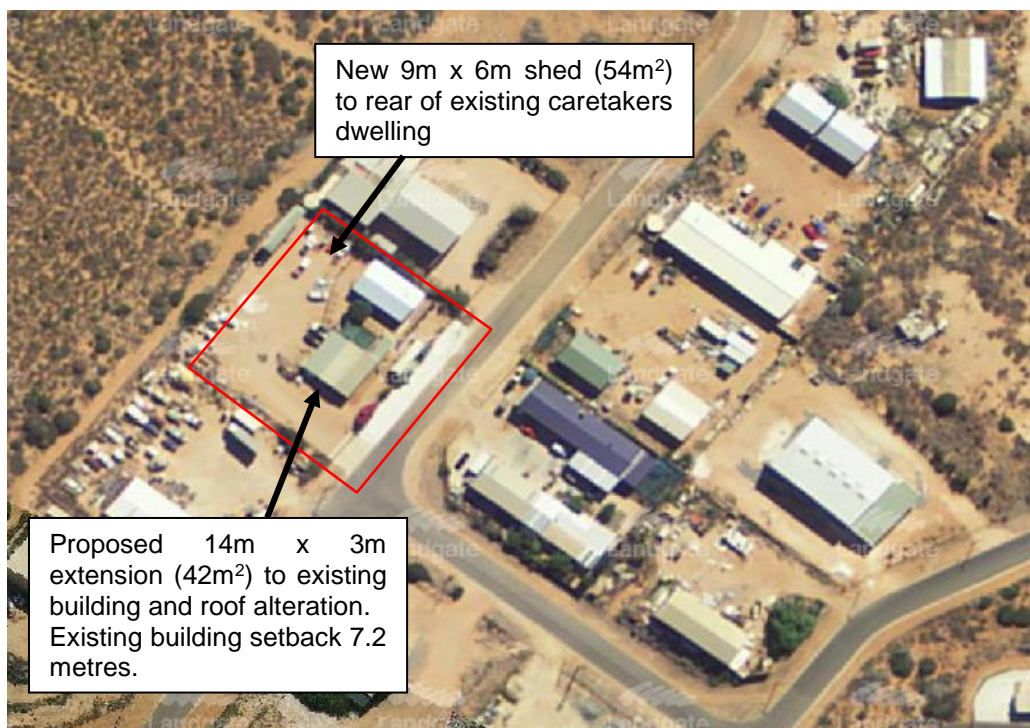
The subject land is zoned 'Industrial' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

Description of Application

There is an existing industrial building / shed located in the south west portion of the lot.

The application proposes alterations and additions to the existing building to increase the overall roof height by approximately one metre (maximum of 6 metres to roof peak), and extend the building to the south west to increase the storage area.

The applicant has indicated that the increased floor area of 42m² will allow existing work related machinery and equipment to be manoeuvred within the confines of the building.



The applicant also proposes a separate new 54m² shed to the rear of an existing caretakers dwelling on the lot, for the purpose of undercover storage of a work vehicle and work related machinery.

Site Requirements

A 15 metre front and 6 metre side and rear setback applies to the Industrial zone under the Scheme.

The applicant seeks a front setback variation to enable the new building addition to be in line with the existing building which is setback 7.2 metres from Vlamingh Crescent.

The applicant also proposes a 1.5 metre side setback variation for the new shed in lieu of 6 metres.

The proposed setback variations are supported as developments on surrounding lots are built closer to the street than 15 metres, the existing building on Lot 289 is already setback 7.2 metres from the front boundary, and reduced setbacks form part of established development patterns in the surrounding area.

Council has discretion to vary the setback requirement in accordance with Clause 5.6.1 and 5.6.3 of the Scheme.

Parking Provision and Assessment

Under Clause 5.14.4 of the Scheme, carparking is required to be provided, constructed and maintained in accordance with the provisions of the Scheme, and the number of bays is specified in 'Table 2 : Carparking'.

Table 2 under the Scheme specifies a carparking requirement for 'General Industry'. Based on the General Industry requirements a total of 8 carparking bays would be required to cater for the existing industrial building (168m²) and the new aggregate floor area of 96m² (of the addition and separate new shed).

Based on the total floor area of existing and proposed industrial buildings, a total of 8 carbays is required. The balance lot area can accommodate sufficient on site carparking.

- *Carparking construction standards*

Gray & Lewis has not recommended a condition be imposed requiring the carpark to be fully constructed and drained, as it appears that the majority of Industrial lots have been historically been provided with informal gravel carparking areas.

- *Crossover*

The Shire of Shark Bay Policy Manual has minimum construction standards for crossings under Policy 2.1 and requires bitumen (over roadbase), concrete, brick pavers or *'other as approved by Council'*.

There is an existing concrete crossover servicing the lot.

- *Landscaping*

Clause 5.11.4 of the Scheme includes landscaping requirements for the Industrial zone, and specifies landscaping should be provided in the front setback area within 6 months of completion or occupancy.

The Scheme does not specify the amount or width of landscaping required.

There is some existing landscaping along the front boundary fence in the form of bushes and climbing plants. Council can require landscaping to be upgraded as a condition of any development.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – Council has discretion to vary setbacks as a 'standard' or 'requirement' of the Scheme under Clause 5.6.3 however has to be satisfied that:

- a) approval of the proposed development would be appropriate having regard to the criteria set out in clause 10.2; and
- b) the non-compliance will not have any adverse effect upon the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

Policy Implications

There are no Policy Implications relating to this report.

Financial Implications

There are no Financial Implications relating to this report.

Strategic Implications

There are no Strategic Implications relating to this report.

Voting Requirements

Simple Majority Required

Signatures

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 September 2014

13.6 PROPOSED OUTBUILDING – LOT 294 (33) HUGHES STREET, DENHAM
P1476

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire
– Section 39.639 of *Local Government Act 1999*

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

That Council:

- A. Approve the application lodged by Mathew Clive for an Outbuilding on Lot 294 (33) Hughes Street, Denham subject to the following conditions:**
 - 1. The plans lodged with this application shall form part of this planning approval, and no approval has been granted for any change of ground levels or retaining walls. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
 - 2. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land.**
 - 3. If the outbuilding subject of this approval are not substantially commenced within a period of 2 years from the date of this approval, the approval shall lapse and be of no further effect.**
- B. Advise the applicant (via footnotes on the planning approval) that:**
 - (i) This is planning consent only, and is not authorisation to commence any on site construction. You are required to obtain a separate building permit for the outbuilding prior to any works commencing. Your separate Building Application will be processed by the Shires Building surveyor.**
- C. Note that the application has not been referred to adjacent landowners for comment as adjacent lots have been developed with non-residential landuses.**

5/0 CARRIED

BACKGROUND

Council is to consider an application for an outbuilding on Lot 294 (No 33) Hughes Street, Denham.

- *Existing development*

Lot 294 has been developed with a residence and there is an existing outbuilding in the western portion of the property to the rear of the dwelling – refer aerial.



The applicant has advised the existing outbuilding will be demolished and replaced with a new larger outbuilding.

The adjacent lots to the immediate west and east have been developed for non-residential purposes.

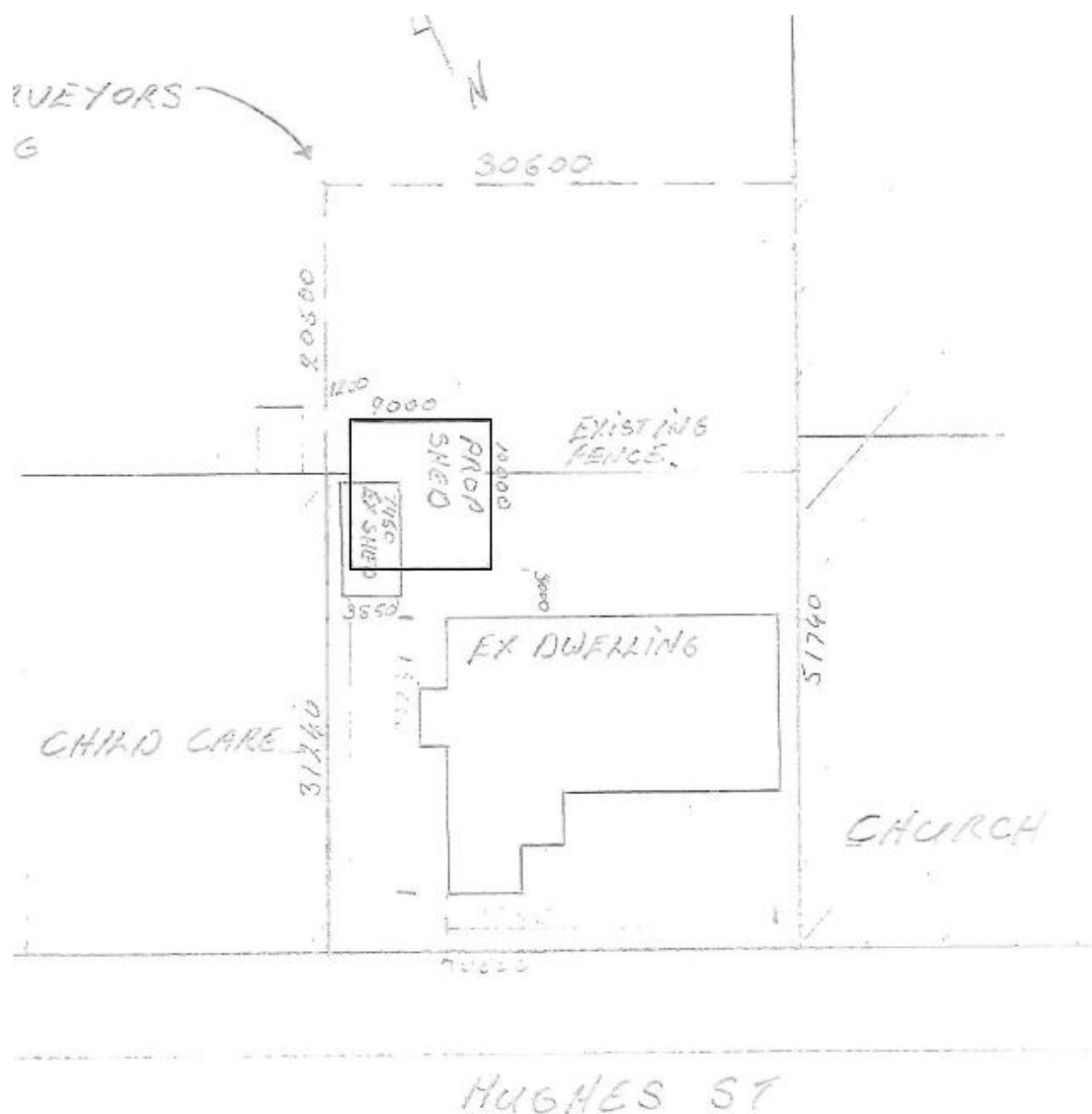
COMMENT

- *Proposed Development*

The application is for a 90m² colorbond outbuilding to the rear of the existing dwelling.

A site plan is included overpage for ease of reference.

24 SEPTEMBER 2014



- *Zoning*

The subject property is zoned 'Residential R12.5/30' under the Shire of Shark Bay Local Planning Scheme No 2 ('the Scheme').

The lot has an approximate area of 1467m² and the application has been assessed in accordance with the requirements applicable to the 'R12.5' density code.

- *Residential Design Codes ('the Codes')*

The Residential Design Codes have two separate options for the assessment of development including 'deemed to comply' criteria and 'design principles'.

Where an application proposes a variation to the 'deemed to comply' criteria of the Codes, then planning approval is required for the development, and a more detailed assessment has to be made based on 'design principles' in the Codes.

Under the Codes there are specific 'deemed to comply' requirements for outbuildings as summarised in the table below.

Clause 5.4.3 C3 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Gray & Lewis)
(i) are not attached to the building	Complies.
(ii) are non habitable	Complies.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. The outbuilding will be 90m ² .
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 3.6 metres is proposed.
(v) do not exceed a ridge height of 4.2 metres	Variation. A roof height of 5 metres is proposed.
(vi) are not within the primary street setback area;	Complies.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the siting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Variation. A side setback of 1.2 metres is proposed in lieu of 1.5 metres.

The application proposes variations to the 'deemed to comply' requirements therefore Council has to determine if the development complies with the performance criteria which is "*Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties*".

The proposed outbuilding will be to the rear of the existing dwelling. The adjacent lots do have any residential amenity as they are developed for non-residential uses (being a child care centre to the west and a church to the east).

- *Consultation*

The application has not been referred to adjacent landowners for comment as there are no residential neighbours. Council has discretion to advertise any planning application.

LEGAL IMPLICATIONS

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Clause 5.3 of the Scheme requires development to conform with the Residential Design Codes.
- Clause 5.6 of the Scheme allows variations to a standard or requirement prescribed under the Scheme, except for development in respect of which the Residential Design Codes apply.
- Clause 8.2 (b) of the Scheme provides an exemption for outbuildings from obtaining planning approval where they are less than 60m², except where a variation to the Residential Design Codes is proposed.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or

development with its setting, preservation of amenity, relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).

POLICY IMPLICATIONS

There are no Policy Implications associated with this item.

FINANCIAL IMPLICATIONS

There are no Financial Implications associated with this item.

STRATEGIC IMPLICATIONS

There are no Strategic Implications associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

17 September 2014

13.7 PROPOSED CARAVAN PARK AND FRONT VERANDAH (TO EXISTING BUILDING) FOR OVERLANDER ROADHOUSE – LOT 174 NORTH WEST COASTAL HIGHWAY, VIA DENHAM
P 2003

AUTHOR

Liz Bushby, Gray & Lewis Landuse Planners

DISCLOSURE OF ANY INTEREST

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire,
– Section 5.65 of *Local Government Act 1995*

Disclosure of Interest:

Nature of Interest:

Moved Cr Capewell

Seconded Cr Prior

Council Resolution

That Council:

1. **Approve the application lodged by Russell and Carol Aughey for a Caravan Park and a verandah to the existing roadhouse building on Lot 174 North West Coastal Highway, Via Denham subject to the following conditions:**
 - (i) **All stormwater from roofed and paved areas shall be collected and disposed of on-site unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **The caravan park shall accommodate a maximum of 10 caravans at any one time and all caravans are to be parked in the three ‘caravan park’ areas shown on the site plan submitted with the application, unless otherwise approved in writing by the Chief Executive Officer**
 - (iii) **The caravan park is approved for short term accommodation only and shall not be used for permanent occupation.**
 - (iv) **The site plan dated March 2012 (J2123) shall form part of this planning approval. No modifications can occur to the approved plans unless specifically agreed to in writing by the Shire Chief Executive Officer.**
 - (v) **If the development the subject of this approval is not substantially commenced within a period of 2 years from the date of this approval, the approval shall lapse and be of no further effect.**
2. **The applicant is advised (via footnotes on the planning approval) that:**
 - (i) **This is planning consent only, and is not authorisation to commence any on site construction. You are required to obtain a separate building permit for the verandah prior to any works commencing. It is noted that you have lodged a building**

application which will be processed by the Shire's Building Surveyor.

- (ii) You will need to lodge a separate application for a Caravan Park Licence which will be processed by the Shire's Building Surveyor. The caravan park should not operate until and unless a valid Licence has been obtained.**
- (iii) The site plan shows a proposed coolroom however it is noted that the application is only for the verandah and three caravan park sites.**

4/1 CARRIED

Councillor Laundry considered that the plans presented for the development were inadequate and voted against the application.

BACKGROUND

Council is to consider an application for a caravan park associated with the existing Overlander Roadhouse. The applicant also proposes to replace an existing verandah on site.

The Overlander is a roadhouse located approximately 705 kilometres North of Perth, right on the junction of the Monkey Mia turnoff. It is located on Lot 174 which has an approximate area of 2.2 hectares.

COMMENT

- *Zoning*

Lot 174 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The Special Use zone allows for a range of uses including Service Station, Bulk Fuel, Shop, Restaurant, Transport Depot, Caravan Park, Camping Areas and Limited Transient Accommodation.

The Scheme conditions that apply to Overlander are '*as required by the local government*'.

- *Description of Development*

The roadhouse building has an existing verandah which is proposed to be replaced. The applicant seeks approval for a small scale caravan park ancillary to the roadhouse use.

- *Officer comment*

The caravan park use is ancillary to existing development already contained on the site. Gray & Lewis contacted the applicant who verbally confirmed there will be a maximum of 10 caravans at any one time.

The caravans will be parked in three areas to the rear of the roadhouse building, which allows for sufficient reversing and manoeuvring of vehicles within the lot.

The proposed verandah replacement is simply an upgrade, and it is recommended that the application be supported.

- *Consultation*

Councillors should note that no consultation has been undertaken as part of the planning assessment. Gray & Lewis would ordinarily recommend that applications involving development of land adjacent to North West Coastal Highway be referred to Main Roads WA for comment. This application has not been referred as there are no major traffic implications, and the use is ancillary.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

POLICY IMPLICATIONS

There are no Policy Implications related to this item..

FINANCIAL IMPLICATIONS

The Shire pays planning fees to Gray & Lewis for planning advice.

STRATEGIC IMPLICATIONS

The Local Planning Strategy recommends retention of the existing 'Special Use' zone for the Overlander, however recommends that the landuses and conditions in the Scheme be improved as part of the Scheme Review.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

11 September 2014

14. BUILDING REPORT

Nil

15. HEALTH REPORT

Nil

16. WORKS REPORT

16.1 MONKEY MIA JETTY TIMBERS

CM00025

Author

Works Manager

Disclosure of Any Interest

Nil

Officer Recommendation

That the Sale of the Timber from the Monkey Mia Jetty by Public Auction/Tender be endorsed.

That the Administration further develop the proposal to dispose of the timber from the Monkey Mia Jetty by Public Auction/Tender and report back to Council.

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: The Council considered it would be beneficial if some of the timbers were retained for future artworks for the Shire.

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That the Sale of the Timber from the Monkey Mia Jetty by Public Auction/Tender be endorsed.

That the Administration further develop the proposal to dispose of the timber from the Monkey Mia Jetty by Public Auction/Tender and report back to Council.

That the Administration retain select timbers from the Monkey Mia Jetty to be utilised for the construction of Art works in the Shire.

5/0 CARRIED

Background

The old Monkey Mia Jetty is to be decommissioned with a new Jetty to be constructed in its place. The New Monkey Mia Jetty project commenced work on the 9 September 2014. The construction process requires the dismantling of the top decking of the old Monkey Mia Jetty to facilitate the construction of the new facility.

The salvage rights to the jetty timbers lie with the Shire of Shark Bay. The old seasoned Jarrah timbers are to be taken to the Denham Refuse Site to be on sold.

Comment

In the preceding months leading up to the start of the project there has been a considerable amount of interest generated with the decommissioning of the Old Monkey Mia Jetty.

The interest lies primarily in the old timbers that need to be removed and relocated to the Denham Refuse site.

Some parties have expressed their desire to have access to the timbers before they leave the Monkey Mia precinct. To alleviate any implication of favouritism or bias towards one party or another it is proposed to place the timbers of interest up for auction at a to be determined time.

The amount and type of timber in each lot would need to be determined, with a suitable time selected. A possibly suitable time could be on a Saturday morning at 10:00 am, this would allow as many interested parties as possible to gain access to the auction.

After talking to Maritime Construction, the company whom won the tender to construct the new jetty, it is envisioned that the decking will be dismantled in sections 4.5 metres long and the width of the jetty (3.2 metres). To negate extra labour costs associated with dismantling the sections into individual pieces, it is recommended that each section be classified as a lot. In the process of removal and relocation there will be the need for removal of individual pieces that could be made available in separate lots for bidding.

Legal Implications

Local Government Act - Tender Regulations.

Policy Implications

There are no Policy Implications associated with this report.

Financial Implications

The old Monkey Mia Jetty consists of 10 sections at approximately 4.5 meters long and 3.2 metres wide. The timber break down of each section is as follows:

Approx 29 pieces of 140mm x 70mm x 3.2 metres
 4 pieces of 200mm x 100mm x 4.5metres
 2 pieces of 200mm x 90mm x 4.5 metres

On research the possible value of the timbers could be in the vicinity of:

\$4.00 per metre for the 140mm x 70mm
\$10.00 per metre for the 200mm x 100mm and
\$10.00 per metre for the 200mm x 90 mm.

This equates to approximately \$650.00 per section with a total value of \$6,500.00.

These prices are based on the recycled timber value for Jarrah from salvage yards and are approximate values. As the timbers in question are from an old Jetty with rustic charm and possible history, the true value could be higher.

The funds from the sale of the old Monkey Mia Jetty timbers could be used to offset the cost of capital maintenance required on the Denham recreational boat ramp and associated car park.

Strategic ImplicationsObjective 4:

Respect the rights of citizens, appropriate service delivery and a commitment to openness, transparency, honesty and fairness.

Objective 1:

Sustainable growth and progress.

Outcome 1.7: *To enhance the provision of adequate boating/recreational facilities that meets the needs of the general community (visitors, locals, businesses).*

1.7.9:

Maintain boating facilities to acceptable standards.

Voting Requirements

Simple Majority Required

Signatures

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

16 September 2014

17. TOURISM, RECREATION AND CULTURE REPORT

17.1 TERMS AND CONDITIONS OF USE FOR THE BANNER POLES ON KNIGHT TERRACE

TT000004

Author

Executive Manager Tourism Community and Economic Development

Disclosure of Any Interest

Disclosure of Interest: Cr Prior

Nature of Interest: Owner of Business who will make use of this facility.

Cr Prior requested to return to Council Chambers for discussion.

Cr Prior left Council Chambers at 11.05am

The President put forward Cr Priors request, however there was no motion put forward to allow Cr Prior to return to Council Chambers.

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 11.07am for open discussion on Item 17.1. 17.1 TERMS AND CONDITIONS OF USE FOR THE BANNER POLES ON KNIGHT TERRACE

4/0 CARRIED

Moved Cr Laundry

Seconded Cr Bellottie

Council Resolution

That Council reinstate Standing Orders at 11.18am

4/0 CARRIED

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That Council not allow Cr Prior to return for the discussion on item 17.1.

4/0 CARRIED

Officers Recommendation

1. That Council adopt the terms and conditions of use for the Banner Poles on Knight Terrace by local businesses as proposed by administration

OR

2. That Council adopt the terms and conditions of use for the Banner Poles on Knight Terrace by local businesses as proposed by administration with the following amendments ...

AMENDMENT TO OFFICERS RECOMMENDATION

REASON: The Council considered that this matter should be reviewed in twelve months' time and amended the recommendation to suit.

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That Council adopt the terms and conditions of use for the Banner Poles on Knight Terrace by local businesses as proposed by administration or approved at the discretion of the Chief Executive Officer with conditions be reviewed in 12 months.

4/0 CARRIED

Cr Prior returned to Council Chambers at 11.22 am.

Background

At the Ordinary Council meeting held on 27 August 2014, Council resolved that:
That the administration draft terms and conditions to be considered by Council enabling commercial businesses located in the Shire of Shark Bay the opportunity to provide a banner advertising their business for display on the Banner Poles in Knight Terrace free of charge.

Comment

The following terms and conditions of use for the Banner Poles in Knight Terrace are suggested to give local businesses an opportunity to advertise their products and services equitably, while still retaining Shire control of the content and length of the display.

Proposed Terms and Conditions for the use of the Knight Terrace Banner Poles

- First priority use of the Banners Poles will remain with the Shire of Shark Bay for the display of Shire run events and information.
- Second priority use will be for community run events and festivals

When not required for the above uses the Banner Poles will be made available to local businesses for advertising purposes under the following conditions:

- All banner designs must be approved by the Shire's Chief Executive Officer prior to manufacture
- Where the banner advertises a bookable tourism product, the banner must advise that bookings can be made at the Shark Bay Discovery and Visitor Centre including the phone number 9948 1590
- The user is responsible for all cost associated with the production of the banners

- The initial banner display will be for one month but may be extended on request at the Shire's discretion
- The user may request a particular pole or position but this is not guaranteed
- The Shire will perform all installations and removals at no cost to the advertiser
- The Shire may remove the banners at any time if it is deemed not safe to leave the banners in place such as a prediction of an adverse weather event
- The Shire will not be responsible for any damage to the banners while they are in place on the poles

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

The adopted Terms and Conditions of use for the Banner Poles on Knight Terrace would be included in the Shire's Administration Policies.

Financial Implications

The \$150 staff and plant costs to install and remove the banners will need to be absorbed into the Works budget.

Strategic Implications

Objective 2.2 To increase investment opportunities, improve attractiveness and the diversity of uses to add to the Town Centre vibrancy.

Voting Requirements

Simple Majority Required

Signatures

Author
Chief Executive Officer

S Burwill
P Anderson

Date of Report

9 September 2014

17.2 SHARK BAY RECREATION CENTRE FEES FOR USAGE
FM00005

Author

Executive Manager Tourism Community and Economic Development

Disclosure of Any Interest

Nil

Officer Recommendation

That Council consider the introduction of a user pays fee structure for the usage of the Shark Bay Recreation Centre to be developed on the following guidelines.....

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: The council considered that a user pay system for the usage of the Shark Bay Recreation Centre should be further developed and be considered in the 2015/2016 budget deliberations.

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That a user pay system for the usage of the Shark Bay Recreation Centre be further developed and be considered in the 2015/2016 budget deliberations.

5/0 CARRIED

Background

When the Shark Bay Recreation Centre was opened in September 2012, it was unclear how well utilised the Centre would be, what programs would prove successful and what the full costs associated with the operations of the Centre would be.

Two years on and the Centre has been a resounding success for the community with 7,841 visits to the centre in the 2013/2014 financial year. (Usage statistics attached). While this proves the success of the Centre, the costs associated with running the Centre are currently budgeted in excess of \$100,000 for the 2014/2015 financial year, with an additional \$3,500 for maintenance of the gymnasium equipment.

Of the 7841 visitors, 5379 were children participating in kindy gym, after school programs and school holiday programs. Adult usage was largely made up of evening activities such as basketball soccer and volleyball. Currently all of these activities are provided free of charge to the users.

Comment

The cost of running the Centre is expected to rise each year as the fees for utilities and Centre management increase, as well as maintenance costs into the future as the building ages and requires repairs.

Although it is highly unlikely that the Centre will ever be financially self-sustaining, the introduction of fees for users to access programs may be considered as a means of partially offsetting the Centre's running costs.

Below is a summary of fees charged by a number of other Councils. The fees vary in their application (for example the Shire of Carnarvon's aquatic centre is only open from October to April while others include structured programs and competitions) however these fees can be used as an indicator of fees that may be applicable to the Shark Bay Recreation Centre.

Council	Annual membership adult	Adult entry	Child Entry	Pensioner Entry	Family Entry	Creche per child per hour
Geraldton	\$ 577.50	\$ 6.20	\$ 4.75	\$ 3.35	\$ 17.60	\$ 6.10
Carnarvon	\$ 185.00	\$ 3.50	\$ 2.50	\$ 2.00	\$ 9.00	
Broome	\$ 840.00	\$ 5.50	\$ 3.50	\$ 3.50	\$ 15.00	\$ 6.00
Irwin	\$ 445.00	\$ 11.00	\$ 11.00	\$ 11.00		\$ 5.00

The following is an example of a fee structure that could be put in place for the Shark Bay Recreation Centre

Use of Courts

Adult annual membership	\$ 150.00	
Family annual membership	\$ 300.00	
Student annual membership	\$ 50.00	
Pensioner annual membership	\$ 50.00	
Casual usage	\$ 5.00	per session

After school and holiday programs

After School programs per child	\$ 20.00	per term
After school programs per family	\$ 50.00	per term
School holiday programs per child	\$ 20.00	per holiday period
School holiday programs per family	\$ 50.00	per holiday period
After school and holiday programs per child	\$ 150.00	per year
After school and holiday programs per family	\$ 300.00	per year

The annual fees proposed for the Shark Bay Recreation Centre are lower than the other Shire's mentioned, however there is a risk that, by introducing fees for usage, community members may cease or reduce their use of the Centre, and the introduction of higher fees may prove an added disincentive. The annual fees proposed are the same as those we currently charge for gymnasium membership.

As the Centre is not always manned, it is not desirable for fees to be collected and held on site. With the introduction of annual, term and holiday period fees, this would

allow users to pay fees in advance at the Shire Office which would ensure accurate receipting. Although there is a proposed casual user fee, this could be managed in the same way that casual gymnasium memberships are dealt with.

The introduction of a fee structure could become troublesome for the program providers as they may not always be aware of who has and hasn't paid fees. In addition to this it would be extremely difficult to police during times when the centre is not manned. For instance if one paid up member has an entry card and accesses the centre to play basketball, they would be able to let in non-members who have not paid fees.

Although the centre does use CCTV for security purposes, it would be very time consuming if staff were to regularly review the footage to ensure compliance by members. Some control over access could be addressed by installing a fully electronic door opening system which can provide reports on who has accessed the area, however this option was explored at the time of construction and found to be extremely expensive to install. Even if such a system were installed, a member could open the door, and a number of other people enter with them.

The only method of ensuring that only paid up members were using the centre would be for the centre to be manned at all times, however this would significantly increase the operational costs of running the centre.

Some members of the gymnasium have expressed concern that they pay membership when the rest of the centre users do not. Although all of the equipment in both the gymnasium and the centre may require repairs and eventually be replaced, the equipment in the gymnasium requires specialised annual maintenance which costs approximately \$3,500 per year which is covered by the fees collected.

Legal Implications

If a fee is imposed, Council must give local public notice as per the *Local Government Act 1995 Part 5 Division 5 Section 6.19*:

Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of—

- (a) its intention to do so; and*
- (b) the date from which it is proposed the fees or charges will be imposed.*

Policy Implications

Any fees introduced would be subject to annual review under the Shire of Shark Bay Policy 2.1 Budget Consideration Process.

Financial Implications

The cost of running the Recreation Centre is currently in excess of \$100,000 per year which is expected to rise annually. The introduction of usage fees at the Shark Bay Recreation Centre provides an opportunity for a new source of income generation to assist with offsetting these costs.

Although there was a total of 7,841 visitations during the 2013/2014 financial year, the majority of these are from repeat users such as groups of children that will come to the recreation centre after school on most day of the week, or basketball players who also participate in soccer and badminton.

Using average attendance numbers for a week during the school term and during school holidays, the total potential fees that could be raised using the proposed charges would be as follows:

School Term time averages		Per period	annual
After School	11	\$20	\$ 880
Kindy gym	11	\$20	\$ 880
School Holiday averages	63	20	\$ 5,040
Evening sports	8		\$ 150
TOTAL			\$ 6,950

If fees were to be introduced, there is a reasonable expectation that some current visitors will choose not to attend the Centre. As an example, if visits decreased to 75% of the current usage, the fees collected could be as little as \$5,200 per annum.

Council should be aware of the potential for community concern if fees are introduced for services that have previously been provided free.

Strategic Implications

Objective 1.6 To enhance the provision of adequate boating/recreation facilities that meets the needs of the general community.

Objective 3.7 Community infrastructure that meets the needs of families, youth and retirees.

Objective 4.3 A long term strategically focussed Council that functions efficiently.

Voting Requirements

Absolute Majority Required

Signatures

Author
Chief Executive Officer

S Burwill
P Anderson

Date of Report

9 September 2014

17.3 FEES FOR ERECTION OF MARQUEE FOR USE BY COMMUNITY GROUPS

FM0005

Author

Executive Manager Tourism Community and Economic Development

Disclosure of Any Interest

Disclosure of Interest:

Nature of Interest:

Officers Recommendation

That Council amend the current policy regarding the use of the Shire marquee by community groups to include:

- 1) Community Groups may, on application to the Shire, have the erection and dismantling fees waived for one event per financial year and;

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 50% for second and subsequent events per financial year.

OR

- 2) Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 25% for one event per financial year and;

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 50% for second and subsequent events per financial year.

OR

- 3) Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 25% for each event per financial year.

OR

- 4) Community Groups may, on application to the Shire, have the erection and dismantling fees waived for all events per financial year.

OR

- 5) Community Groups are charged at the full cost recovery rate for the erection and dismantling of the marquee for each event per financial year.

Moved Cr Prior
Seconded Cr Laundry

Officer Recommendation

That Council amend the current policy regarding the use of the Shire marquee by community groups to include:

Community Groups may, on application to the Shire, have the erection and dismantling fees waived for one event per financial year and;

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 50% for second and subsequent events per financial year.

The Motion was put to vote and was lost 1/4

Moved Cr Bellottie

Seconded Cr Cowell

Council Resolution

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 25% for one event per financial year and;

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 50% for second and subsequent events per financial year.

The Marquee be erected and dismantled by Council Staff only.

5/0 CARRIED

Background

The Shire's current fees and charges include the following fees for the use of the new Shire marquee by community groups:

Hire fee	\$165 per event
Deposit – bond	\$700
Council to erect/dismantle	At cost + 10%

When the marquee has been used in the past, the erection/dismantling fees have been charged at \$800, however the true full cost recovery of erecting and dismantling the marquee, inclusive of staff time and plant costs is approximately \$4,000.

Comment

In recent years, community use of the marquee has been for the Shark Bay Fishing Fiesta and Yadgalah's NAIDOC celebrations. In each case the cost of erecting and dismantling the marquee has been covered as an in-kind contribution through the Shire's Financial Assistance and Donations program and costed at \$800.

Current policy concerning the Financial Assistance and Donations program allows each community group a maximum of 10% of the total budgeted for the program. Under the current budget, this allows for a maximum of \$6,000 per group in the financial year.

If the full \$4,000 cost recovery is included in the allowed \$6,000, this will have a significant impact on the funding available to the community groups to run their events, and may make the event no longer viable. Alternatively if no fees are charged for the erection and dismantling of the marquee, more community groups may be encouraged to develop events which include the use of the marquee.

To ensure that the marquee is well utilised by the community, Council may wish to consider reducing the costs associated with the erection and dismantling of the marquee, or remove all associated cost when the marquee is to be used for a community event run by a local community group domiciled in Shark Bay. Some options for this proposal are as follows:

Community Groups may, on application to the Shire, have the erection and dismantling fees waived for one event per financial year and;

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 50% for second and subsequent events per financial year.

OR

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 25% for one event per financial year and;

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 50% for second and subsequent events per financial year.

OR

Community Groups may, on application to the Shire, have the erection and dismantling fees reduced to 25% for each event per financial year.

OR

Community Groups may, on application to the Shire, have the erection and dismantling fees waived for all events per financial year.

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

Any resolved changes to the policy concerning marquee hire would be included in the Shire of Shark Bay's Policies Made by Council.

Financial Implications

Any reduction in fees charged for the erection and dismantling of the marquee would lead to a reduction in the staff time and plant costs that could be recovered. This would have an impact on services delivered by the Works staff as the time spent on the marquee would not be available for other works duties. This decrease in services would escalate if use of the marquee were to increase.

Strategic Implications

Strategic Action 1.2.1 Conduct a review of operations to ensure the Shire is operating efficiently and effectively and work towards achieving full cost recovery.

Strategic Action 4.2.1 Facilitate cultural and family events such as the Fishing Fiesta.

Voting Requirements

Simple Majority Required

Signatures

Author
Chief Executive Officer

S Burwill
P Anderson

Date of Report

17 September 2014

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Council accept the tabling of urgent business items as follows:

19.1 Shark Bay 2016 Commemoration Advisory Committee

19.2 Ambulance Building Hughes Street

20.3 Shark Bay Recreation Centre

5/0 CARRIED

19.1 SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE

CM00024

Author

Executive Manager Tourism Community and Economic Development

Disclosure of Any Interest

Nil

Moved Cr Laundry
Seconded Cr Cowell

Council Resolution

1. That Council receive and note the unconfirmed minutes of the Shark Bay 2016 Commemoration Advisory Committee held on 11 September 2014 (attached).

2. That Council receive the Event & Marketing Recommendations Report submitted by Project3 for the Dirk Hartog 400 year commemoration. (attached as a confidential report)

3. That administration prepare a written specification for the provision of:

- a. an outline for a Festival of Discovery to be held in October 2016,**
- b. a marketing and promotion plan and**
- c. applications for external funding for the event up to a maximum cost of \$60,000.**

and that the specification is circulated to seek at least three written quotations with the intention of engaging a suitable contractor to provide these services.

4. That Council write to Western Australian sailing clubs to gauge interest in participating in a sailing regatta during the Festival of Discovery.

Cr Prior Left Council Chambers at 12.22pm
Cr Prior returned to Council Chambers at 12.23pm
Cr Prior Left Council Chambers at 12.23pm
Cr Prior returned to Council Chambers at 12.25pm

5/0 CARRIED

Background

Event management company Project3 was engaged to provide an event and marketing recommendation report on possible directions for the development of the Festival of Discovery to be held in October 2016 which has been received and was distributed to the Committee members prior to the meeting held on 11 September 2014.

The report makes seven recommendations and provides a timeline for implementation and a budget breakdown over three years totalling \$1,038,000.

Comment

The Shark Bay 2016 Commemoration Advisory Committee agreed in principle with the recommendations made in the Event and Marketing Recommendations report provided by Project3 but considered that the major components of the festival require further workshopping.

The report identifies potential sources of funding to run the event, including the contractor's fees and associated costs, however these funds cannot be guaranteed or quantified at this time. If Council resolved to enter into a contract for the whole project, it would need to go to tender in accordance with the Local Government (Functions and Regulations General) Regulations 1996 Reg 11(1). However to enter into such a contract without confirmation of additional funds would leave Council at significant risk of being liable for the whole, or significant part of the total cost of the project.

Advice from the Department of Local Government is that if the first year of the project, which comprises primarily the development of a marketing plan and festival outline could be treated as a separate contract if there is no commitment to enter a further contract for the implementation of the rest of the plans and the estimated cost is below \$100,000. If this was the case, Council would not need to go to tender for the first year of the project but would need to follow the tender process if it was resolved to continue to use a contractor for the rest of the project. If this was the case there is the possibility that a potential successful contractor for the second part of the project could differ from the first.

Although we would not need to go to tender for the first part of the proposal, it would be governed by Council's Purchasing Policy which requires the preparation or a written specification and seek at least three written quotations for procurement between \$50,000 and \$99,999.

Legal Implications

Advice has been obtained for the Department of Local Government that the first part of the proposal would not need to go to tender if there is no commitment to enter into a further contract and the cost is less than \$100,000, but would need to go to tender if Council resolves to continue to use a contractor beyond the first contract.

Policy Implications

The Shire's Purchasing Policy would require that a written specification is prepared and to seek at least three written quotations before engaging a contractor for the first year of the proposal.

Financial Implications

If Council decided to go through the tender process and engage a contractor for the whole project, there is a risk that additional funding will either not be available or inadequate to complete the project, leaving Council liable for any financial shortfall. As the estimate for the project is in excess of \$1,000,000 the risk would be significant. It would also commit Council to allocating significant funds in the 2015/2016 and 2016/2017 budgets when it is not possible to forecast all budgetary needs into the future.

Project3 estimate the costs associated with the first stage of the project at \$90,000, however the Shire's current budget only allocates \$60,000 for the 2016 celebrations. It is suggested that quotes are sought to provide a preliminary festival outline, a marketing plan and applications for additional funding to a total contract price of \$60,000. This would allow the project to progress within the current budgetary constraints. In addition, by including funding applications in the initial contract, Council will have a clearer idea of what funds will be available, which will give greater clarity as to how to progress the rest of the project.

Strategic Implications

Strategic Action 1.1.1 Promote the Shire's Dirk Hartog celebrations, involve the community and build on exposure of the event.

Strategic Action 1.1.4 Ensure there is adequate funding in the budget for the Dirk Hartog event.

Strategic Action 1.1.5 Raise the education profile and awareness of Dirk Hartog's landing.

Voting Requirements

Simple Majority Required

Signatures

Author

S Burwill

Chief Executive Officer

P Anderson

Date of Report

18 September 2014



Shire of Shark Bay

65 Knight Terrace, Denham

PO Box 126, Denham 6537

Telephone (08) 9948 1218 Facsimile (08) 9948 1237

Email admin@sharkbay.wa.gov.au

Meeting Minutes

SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE

The unconfirmed minutes of the Shark Bay 2016 Commemoration Advisory Committee held on Thursday 11 September 2014.

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SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE UNCONFIRMED MINUTES

11 SEPTEMBER 2014

1. DECLARATION OF OPENING

The Chair declared the meeting open at 3.09PM

2. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE GRANTED

Attendances	Cr C Cowell	President
	Cr G Ridgley	Councillor
	Mr D Matthews	Shark Bay Tourism Association
	Mr K Wardle	Shark Bay Community Member
	Ms N Needham	Shark Bay Community Member (arrived 3.25pm)
	Ms J Dwyer	Gascoyne Development Commission
	Ms S Burvill	Executive Manager Tourism Community and Economic Development
	Mr A Morris	Discovery Centre Manager
	Ms R Stanley	Community Development Officer
Apologies	Mr M Grenside	Shark Bay Tourism Association
	Mr S Webster	Gascoyne Development Commission

Visitors

3. CONFIRMATION OF MINUTES**3.1 CONFIRMATION OF THE MINUTES OF THE SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE MEETING HELD ON 29 JULY 2014**

Moved Ms Dwyer
 Seconded Cr Cowell

Resolution

That the minutes of the Shark Bay 2016 Commemoration Advisory Committee meeting held on 29 July 2014 as circulated to all Committee members, be confirmed as a true and accurate record.

5/0 CARRIED

Ms Needham joined the meeting at 3.25pm.

SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE UNCONFIRMED MINUTES

11 SEPTEMBER 2014

4. **EVENT MANAGEMENT**

Moved Cr Ridgley
Seconded Ms Dwyer

Committee Recommendations

- a) That the Committee receive the Event & Marketing Recommendations Report submitted by Project3 for the Dirk Hartog 400 year commemoration.

6/0 CARRIED

- b) That Shire administration seek advice regarding expressions of interest and tender options for appointing an events coordinator for 2014/2015 and beyond and, based on this advice, draft a new recommendation for circulation to Committee members.

6/0 CARRIED

- c) That Council write to Western Australian sailing clubs to gauge interest in participating in a sailing regatta during the Festival of Discovery.

6/0 CARRIED

BACKGROUND

As advised at the meeting held on 29 July 2014 Council engaged Project3, an events and marketing agency to provide the Advisory Committee and Council with a scoping report to assist in understanding the opportunities that may be presented and what may be done to maximise them.

COMMENT

The scoping report is attached for consideration. The report suggests event concepts for a five day festival which can incorporate the ideas the Committee has already suggested to enhance the event being planned by the State Government. It emphasises the need for a comprehensive marketing plan, consultation with the community and businesses, potential sites and venues which could be used, and the strengths, opportunities, threats and weaknesses which need to be considered in staging a festival in Shark Bay.

FINANCIAL IMPLICATIONS

The report includes estimated costings over the financial years 2014/2015, 2015/2016 and 2015/2017 totalling \$1,028,000.

The Event Contractor fees for the 2014/2015 year are costed at \$60,000 and marketing at \$30,000. The Shire's annual budget 2014/2015 has allocated \$60,000 for planning the 2016 commemoration which would be fully expended on Contractor fees if the Contractor is engaged, leaving no additional budgeted funding for the marketing plan or any additional costs incurred. A component of the brief to Project3 was to identify and source additional funding for the proposed event and a coordinator, and this task would be contained in the specifications for the initially engaged contractor.

SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE UNCONFIRMED MINUTES**11 SEPTEMBER 2014**

Although the report identifies some areas where additional funding may be sourced, this funding is not quantified nor guaranteed, and if not sourced could impact on the continued development of the project.

As the overall costings over the ensuing years for the event management are in excess of \$100,000, tenders would need to be invited in accordance with the Local Government (Functions and General) Regulations 1996 0 Reg 11(1).

COMMENTS FROM THE COMMITTEE ON THE REPORT FROM PROJECT3

The Committee discussed the recommendations in the report and all members agreed with the following recommendations:

1. That the "Festival of Discovery" is developed to coincide with the WA Government official celebrations on 25 October 2016
2. That the "Festival of Discovery" is held from Friday 21 October to Tuesday 25 October 2016
3. That the "Festival of Discovery" is comprised of a number of diverse yet complimentary events...
- 6 That a comprehensive marketing and communications plan is developed..
- 7 That consultation with key stakeholders is progressed as a priority.

The Committee agreed with parts of recommendation 4 concerning event concepts to form the basis for the festival but did not agree with all of the suggestions. Members considered that the types of events should be further workshopped.

The Committee agreed with recommendation 5 to engage a project contractor and considers that it would be extremely difficult to run a festival of this size and nature without an overall coordinator and that Shark Bay does not have the necessary resources to provide this. The Committee believes that a contractor should be appointed to develop and implement all of the recommendations but are aware of the financial implications this may have for Council if external funding is unable to be sourced.

The Committee discussed the option to engage a contractor for an initial period of six months utilising the current allocated Shire budget funds, however this would be in contravention of the Local Government (Functions and General) Regulations 1996 Reg 11(1) which prevents Council's from entering into a short-term contract as a means of avoiding the tender process.

The Shire administration will seek further advice from the Department of Local Government with regard to whether an Expression of Interest for the first year's project management and marketing can be called without committing to the remainder of the project which will require going through the tender process. Should this be endorsed it would allow a festival framework and marketing plan to be formulated in the first year and would allow time for the contractor to source additional funds and provide Council with a clearer future financial position.

5. NEW INITIATIVES

Mr Matthews informed the Committee that he was aware of informal interest from two Perth based sailing clubs in organising and participating in a sailing regatta to

SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE UNCONFIRMED MINUTES

11 SEPTEMBER 2014

coincide with the festival and suggested that the clubs be approached to gauge their interest levels.

Cr Ridgley advised that the Shark Bay Tourism Association had discussed an entry statement of three dimensional dugongs and stromatolites to be erected at the North West Coastal Highway turnoff, with this to be accomplished prior to October 2016.

Ms Needham suggested that workshops could be held to provide locals with the skills to build a sculpture garden to be incorporated into the Denham foreshore re-development plan.

6. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

7. NEXT MEETING

- 7.1 The time and date of the next meeting of the Shark Bay 2016 Commemoration Advisory Committee meeting will be advised.

8. CLOSE

The meeting closed at 4.46pm.

19.2 AMBULANCE BUILDING HUGHES STREET

P 4012 / RES 40498

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Secretary for St Johns Ambulance Shark Bay

Moved Cr Bellottie

Seconded Cr Prior

Council Resolution

That re-submission of an expression of interest for the use of the Old Ambulance building by the Denham Seniors be noted.

5/0 CARRIED

Background

The new Emergency Services precinct is nearing completion and St Johns Ambulance will be relocating following completion of the buildings and the sheds.

The Council at the Ordinary Meeting held in June 2014 resolved the following:

Council Resolution

That the decision by the St Johns Ambulance Shark Bay Sub Centre in regard to existing ambulance facility in Hughes Street be noted.

That the RSL & Gardening club be advised of the necessity to upgrade the facility at their cost, prior to occupation and be provided with the list of requirements provided by the building inspector as listed in this report.

Advise the Denham Seniors, that Council does not consider that the Ambulance building is suitable to the Denham Senior's needs.

6/0 CARRIED

The RSL have been advised of the Councils decision but have not advised as to what their intent is at this time.

The Denham Seniors were also advised and met with the Chief Executive Officer to discuss the reasoning behind Councils decision.

Where they were advised that they could resubmit an application if they had additional supporting information that could assist the Council in their decision making.

The previous report presented to Council follows;

The current St Johns Ambulance Building which is owned by St Johns is situated on part of Reserve 40498 Hughes Street which is vested in the Shire.

The Shire has previously (1985) granted St Johns use of the land for a period of 21 years or until the lot was no longer required for their purposes.

Enquiries were made regarding the existing facility following the relocation to the new premises with the following correspondence being received.

At last week's St Johns Ambulance Shark Bay Sub Centre committee meeting, the decision taken in relation to the future of the existing ambulance facility in Hughes Street was;

That the premises be left intact and donated to the Shire of Shark Bay on the proviso that the Council will allocate its usage to a Community group or local club for whatever period it deems.

However

Should the Council resolve to demolish the existing buildings, then they will be stripped of fittings which may be either used or sold i.e. air conditioner, stove, etc.

The Committee is aware of two applicants representing three groups who are interested in occupying the existing premises once St Johns Ambulance have vacated.

In due course, please advise the committee of Council's decision in relation to the future of the facility.

The tenure by St Johns on Reserve 40498 was for 21 years from 1985 or until the lot was no longer required for the purposes of a St John Ambulance Sub Branch.

It could be assumed by the correspondence and the construction of new premises would indicate that the tenure and associated buildings are no longer required by St Johns.

The intent by St Johns of donating the building to the Shire albeit with conditions would also indicate that the tenure is no longer required for the purposes of a St Johns Sub Branch and as such their previous tenure would lapse.

The correspondence received from St Johns places conditions on the Council in relation to the building remaining in place or being demolished, the Council, given the premises are on the Reserve vested in the Council which St Johns are vacating can comply with the conditions imposed by both options or resolve what it considers the appropriate action in relation to the building.

If the building is left in place and the proviso adhered to by the Council intact it will require works to be undertaken to ensure it is in a fit state.

An inspection was undertaken by the contract Building manager and his comments and recommendations are follow;

The old Denham Ambulance Centre is in need of some major maintenance and rectification works:

A. Damaged front corner block-work - this appears to be caused by the internal corner steel columns that support the roof structure expanding due to corrosion and causing the block-work to break away; the footings and foundations under the building appear to be in good condition and do not show any signs of subsidence.

To rectify this issue the following will need to be carried out:

- 1) Safely prop the existing roof framing internally,*
- 2) Remove the damaged block-work,*
- 3) Remove the damage and corroded steel columns,*
- 4) Replace the columns with new galvanised columns and fixings,*
- 5) Replace block-work,*
- 6) Re-grout any penetrations, etc., that have deteriorated and allow ingress of dust and/or moisture etc.,*
- 7) External wall to be sealed with and appropriate sealer and painted.*

B. Roof framing and cladding:

- 1) Chemically treat all internal structural steel for corrosion with specific chemical paints to slow down the corrosion of the metals,*
- 2) Replace any structural steel that is too corroded to treat, (Require further investigation)*
- 3) Repair or replace the roof cladding including flashings, i.e. Colorbond Ultra steel.*

C. General Maintenance:

- 1) Repair all holes in block-work;*
- 2) Prepare and repaint all exposed timber, i.e. door frames, doors, exposed rafters, etc.,*
- 3) Control stormwater runoff from roof to prevent corrosion to adjoin ground and entering neighbouring property,*
- 4) Repair or replace the gas bottle connection valve,*
- 5) Remove the Bougainvillea tree from the buildings or trim to keep away from the buildings,*
- 6) The two front sliding door and tracks are corroded and may need replacing. (Require further investigation)*

D. Electrical:

- 1) Repair and/or replace all electrical conduits that have become brittle with exposure to the elements and including wall fixings,*
- 2) On completion of repairs all exposed electrical conduits to be painted with UV resistant external paint,*
- 3) Electrical contractor to provide Compliance Certification of all electrical work with the relevant legislation, including RCDs and smoke alarms.*

E. Plumbing:

- 1) Repair and replace any/all damaged or brittle drainage pipes from exposure to the elements,*
- 2) On completion of repairs etc., all exposed pipes etc. to be painted with UV resistant external paint.*

F. General:

- 1) Depending on the future use of the building, a suitable parking area will need to be identified and created to allow safe access to and from the site,*
- 2) Depending on the future use of the building, compliance with Public Building legislation will require the installation of fire extinguishers, exit signs, ablution facilities suitable for use by the disabled,*
- 3) Provision of disabled access*

The submissions to St Johns from the Denham Seniors and RSL/Gardening club in regard to the use of the existing building follow;

Denham Seniors

Hi Cheryl

Thanks for your memo re 'the shed'.

Yes the Denham Seniors are interested in having a place we can call home. There are 2 issues we have with the hall which we believe would be addressed if we had a place of our own. One is the need to stack tables and chairs every week, the tables are very heavy and the number of helpers is dwindling as the seniors simply cannot manage the tables. The other issue we have is storage. We believe we would be able to manage if we had full access to the ambo building.

Our intent for its usage is a proper Drop in Centre. We have morning tea for up to 25 people every Wednesday morning plus we could plan other activities at other times of the week. Half days and occasionally an evening. We estimate the maximum would be 3 half days a week.

During the winter months when we have visitors we would need to use the shed part therefore it would be good if that could be spruced up a bit eg roof insulation such as sisalation, ceiling fans, washable floor covering, and walls painted a light colour. If the budget would allow it would be great if the shed doors were replaced with a wall with door and window.

We would need parking for 10 to 12 cars, we could arrange for the more disabled to park closest.

We would not be able to afford much rent as we are a Not for Profit organisation. It would be counterproductive to the purpose of the group as a social outing for seniors if we needed to increase our charges. I guess it would be the ambos charging the rent, we wondered if we could negotiate a contra deal via the shire.

Thank you and the ambo committee for considering our Expression of Interest.

RSL/Gardening Club

Proposal for vacated ambo building

We are getting renewed interest in reforming the RSL as an ongoing concern. Our membership has grown to a stage where this could happen. I would, however personally continue to run Anzac Day and Remembrance Day if this never came to fruition. The RSL does not have any dedicated building at present; consequently I have everything stored at my home, (complete sound equipment and stands, drum, raffles bats and numerous other equipment).

I feel if we had the building it is an incentive for other people to join and have an active participation in the League.

The RSL now has an active role in granting small clubs grants for participation and this year I was able to inject \$1500 into clubs in Denham. This includes the Ambo's which we are glad to donate to. We also sponsor a book prize at the school (\$100.00).

I also run the Garden Club.

We also don't have a club room, consequently I have all the clubs equipment at my home as well. This fills a garden shed that I put up for myself not the club. This also

includes our mulcher which sits out in the weather at present. We would like to purchase a cement mixer to mix our own potting mix (secret formula) and this could also be housed at the building. I am sure that we could also do a bit of beautification at the building to make it look a bit more appealing.

The building could be let as is where is, and Council provide it to a Community group, however as indicated the building requires maintenance to rectify a number of major issues regarding public safety, concerns and Councils liability which would have to be addressed.

The Council needs to be cognisant of the ongoing costs associated with retaining buildings that have been replaced with new facilities. While the community organisations may derive benefit from their own separate Council provided premises, the ongoing operational costs and major maintenance costs will be borne by the council due to the groups limited funding.

The refurbishment of older buildings also needs to be carefully considered as the harsh climatic conditions experienced in Denham are detrimental to buildings that have not had ongoing preventative maintenance.

Comment

The information presented in the resubmission (attached) is very subjective and provides limited evidence of the ability of the group to source funds to undertake the repairs required for utilisation as a public building and for use as a seniors drop in centre.

The correspondence indicates that the group is becoming self-sufficient and that they could be contribute towards the running of the building.

There is no indication as to the level of contribution or if the running costs of the building have been estimated.

There is also no indication in regard to any contribution towards the ongoing maintenance of the premises, which given the age of the building, notwithstanding any repairs or improvements that may be undertaken would increase over time to maintain the building in a suitable condition for the proposed purpose.

If the council considered this request to be viable option it could reduce the councils financial obligations associated with any ongoing maintenance and operational costs associated with the building.

Legal Implications

The Reserve is currently vested for the purposes of a Community Centre and the current use is in accordance with the vesting.

The Council according to the Reserve vesting does not have the authority to sub lease the reserve. But can provide premises for use by Community groups.

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

The estimated cost has been provided by the Contract Manager building and follows

I would estimate general maintenance and structural repairs and providing ambulant and/or facilities suitable for the disabled would cost approximately \$45,000.00, the following is an estimated breakdown:

1) Maintenance

i) External painting of exposed timber	\$2,500.00
ii) Treat structural steel for corrosion	\$1,500.00
iii) Provide storm water runoff i.e. concrete path/fence	\$1,500.00
v) Repair gas bottle connection	\$ 250.00
vi) Remove bougainvillea tree or trim	\$ 500.00
vii) Plumbing and electrical pipes and conduits	\$ 750.00
	\$ 7,000.00

2) Block-work repair, including new galvanised steel columns, sealing and painting, completed block-work \$10,000.00

3) Roof cladding (Colorbond Ultra) \$15,000.00

4) Ambulant facilities i.e. hand rails, height of pans and hand basins \$ 5,000.00

5) Fire extinguishers, exit signs, RCD compliance \$ 2,500.00

6) Car parking area (site works only) \$ 2,500.00

7) Miscellaneous, including possible treatment and/or repairs to front doors \$ 3,000.00

Total \$45,000.00

The above figures are not meant to be an accurate representation of the potential costs of the repair and maintenance of the existing Ambulance Building but to provide a guide as to the potential financial exposure of the decision to keep the building for future use, and does not include the ongoing maintenance costs these buildings.

The Council should also recognise that any ongoing maintenance and utilities cost including water and electricity may be borne by the council.

Strategic Implications

Council strategic plan indicates an outcome as follows

Provide community infrastructure and services that meets the needs of families, youth and retirees.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

18 September 2014

24 SEPTEMBER 2014

1-CR-17434 RES40498

Denham, WA 6537

President: Graham Egan 0438 922 877

Secretary: Coralie Hill 0497 001 533

Treasurer: Jan Arlidge 9948 3142



Denham Seniors

Shark Bay Shire Council
Knight Terrace
Denham, WA 6537

RECEIVED

12 SEP 2014

Shire of Shark Bay

Dear Sir,

We, the Denham Seniors, would like to resubmit an Expression of Interest for the use of the old Ambulance building.

We have read the requirements and cost of the renovations of the building and feel they would make the building suitable for our needs.

We have looked into the possibility of applying for a grant to supplement our own funds, and have had positive feedback regarding this.

Our group is now becoming self sufficient and we also participate in fund raising so feel that we could contribute towards the running costs of the building.

This would give the 220 Senior citizens of Denham a true Drop In Centre which could be utilised on various days during the week for a wide range of activities. This building is also adjacent to the aged persons units which would give them easy access to these facilities.

This would make it available to other like minded Community Groups.

We would gratefully appreciate the Council consider our interest and advice us of the outcome.

Yours sincerely

Graham Egan
President
Denham Seniors

12-10-14

20. MATTERS BEHIND CLOSED DOORS

The President Adjourned the Ordinary Council Meeting for lunch at 12.46pm
The President re opened the Ordinary Council Meeting at 1.23pm

Moved Cr Capewell
Seconded Cr Prior

5/0 CARRIED

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.

**20.1 OZSHACK DEVELOPMENT – LOT 4 NANGA ROAD, NANGA
P2016**

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.65 of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That Council:

- 1. Pursue Option 1 as outlined in this report and authorise Liz Bushby of Gray & Lewis Landuse Planners to act on behalf of the Shire and meet with McLeod's Barristers & Solicitors to obtain a legal opinion on the situation.**
- 2. Note that legal advice will be referred to a future Council meeting.**
- 3. Authorise the Chief Executive Officer to write to Ms Cecelia Wee to advise her of the following:**
 - (i) The Council resolution and that she will be kept informed once the Shire has legal advice, based on which the Council can make a correct assessment of the options available.**
 - (ii) That pursuit of legal advice by the Shire should not be construed as a negative step as it will provide greater certainty for both Council and the owner as to whether the 'mobile' Ozshacks can legally be retained on site under the existing Caravan Park and Camping Grounds Licence.**

5/0 CARRIED

20.2 WORKS MANAGER – RENEWAL OF CONTRACT
PE00015

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr Laundry
Seconded Cr Prior

Council Resolution

That Council receive the report of the Chief Executive Officer in accordance with Section 5.37(2) of the *Local Government Act 1995*."

That the Chief Executive Officers intent to enter into a new contract of employment for a Senior designated officer to the position of Works Manager subject to agreement on the terms and conditions of the contract applicable to the position be endorsed.

5/0 CARRIED

20.3 SHARK BAY RECREATION CENTRE
P 4124 / RES 36163

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Prior
Seconded Cr Cowell

Council Resolution

That the Council note and endorse the actions of the Chief Executive Officer detailed in this report.

That the unbudgeted expenditure from the Recreation Reserve for the amount detailed in the confidential report presented by the Chief Executive Officer be approved.

5/0 CARRIED

Moved Cr Prior
Seconded Cr Bellottie

Council Resolution

That the meeting be reopened to the members of the public.

5/0 CARRIED

21. DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of Council will be held on the 29 October 2014 in Council Chambers commencing at 9.00 am.

22. CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 1.56pm