

Shire of Shark Bay

Minutes of the Ordinary Council Meeting held on 25 March 2015



Opening of the Emergency
Services Precinct – 6 March 2015





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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 25 March 2014 commencing at 3.02 pm.

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1. DECLARATION OF OPENING

The Deputy President Cr Capewell declared the meeting open at 3.02 pm.

2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr K Capewell Deputy President - Chairperson

Cr M Prior

Cr G Ridgley

Cr B Wake

Cr L Bellottie

Cr K Laundry

Mr P Anderson

Chief Executive Officer

Ms C Wood

Executive Manager Finance and Administration

Mr B Galvin

Works Manager

Mrs R Mettam

Executive Assistant

APOLOGIES

Cr C Cowell – President Leave of Absence approved 25 February 2015, Item 5.1

VISITORS

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

No Previous Public Questions on Notice.

4. PUBLIC QUESTION TIME

The Deputy President opened Public Question Time at 3.05 pm and as there was no public in the gallery the Deputy President closed Public Question Time at 3.05 pm.

5. APPLICATIONS FOR LEAVE

Nil

6. PETITIONS

There were no petitions presented.

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 25 FEBRUARY 2015

Moved Cr Laundry

Seconded Cr Bellottie

Council Resolution

That the minutes of the ordinary council meeting held on 25 February 2015, as circulated to all councillors, be confirmed as a true and accurate record.

6/0 CARRIED

7.2 NOTIFICATION OF THE MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 25 FEBRUARY 2015

Moved Cr Ridgley
 Seconded Cr Wake

Council Resolution

That the minutes of the audit committee meeting held on 25 February 2015, as circulated to all councillors, be received.

6/0 CARRIED

8. **ANNOUNCEMENTS BY THE CHAIR**

Cr Capewell and the Chief Executive Officer commented on cyclone Olwyn and the manner in which the emergency services groups had performed during the cyclone and commended their efforts.

Cr Capewell also commended the shire staff in regards to their efforts during and following with the clean-up of the shire and past on the communities' appreciation.

The Chief Executive Officer advised that the Monkey Mia Dolphin Resort has been purchased by Royal Automobile Club of Western Australia and they are keen to proceed with the development of the resort.

9. **PRESIDENT'S REPORT – CR COWELL**

Nil

10. **COUNCILLORS' REPORTS**

10.1 Cr Wake
 GV00007

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Gascoyne Regional Road Group
Deputy Delegate	For Cr Laundry - Development Assessment Panel
Deputy Delegate	Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

25 March 2015 Ordinary Council Meeting

General Matters

The pastoral ward is recovering from Cyclone Olwyn. A major incident of concern was that the power was lost at the Telstra facility at the Overlander location. This facility controls the interchange of communication between the north and south of Western Australia. Phil Wood who is held in high regard by the pastoral community of WA saved the day. As of 16 March, the electrical issue has since been resolved.

Rainfall recordings ranged from 170 mm at Nerren Nerren to falls around 50 mm. Damage from gusting cyclonic winds resulted in some sheds being completely flattened roofs being dislodged, some buildings suffering minor damage and some loss

of windmills. In some cases long standing homestead trees were blown over with in some instances substantial damage to infrastructure.

It is estimated that the native vegetation has either been flattened or lost up to 40 percent of its leaves and branches. I am not aware of major road damage. The rain event, coming on top of numerous summer storms, augers well for the start of a good season.

Signatures

Councillor *Councillor Wake*
Date of Report 16 March 2015

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Councillor Wake's March 2015 report on activities as Council representative be received.

6/0 CARRIED

10.2 Cr Capewell
GV00005

Committee Membership

Member Works Committee
Member Audit Committee
Member Shark Bay Marine Facilities Management Committee

Meeting Attendance

6 March 2015 Attend opening Monkey Mia Jetty
Attend opening Emergency Services
17 March Attend Heritage Resort Function

General Matters

Nil

Signatures

Councillor *Councillor Capewell*
Date of Report 16 March 2015

Moved Cr Wake
Seconded Cr Laundry

Council Resolution

That Councillor Capewell's March 2015 report on activities as Council representative be received.

6/0 CARRIED

25 MARCH 2015

10.3 Cr Laundry
GV00013

Nil

10.4 Cr Bellottie
GV00010

Nil

10.5 Cr Ridgley
GV00008

Nil

10.6 Cr Prior
GV00006

Committee Membership

Member	Audit Committee
Member	Shark Bay Commerce and Tourism Committee
Member	Shark Bay Arts Council Inc
Member	The Aviation Community Consultation Group
Deputy Member	2 nd Deputy for Works Committee

Attendance

26 February 2015	Attended the Western Australian Local Government Association Gascoyne Zone meeting in Carnarvon
	Attended the Regional Road Group meeting in Carnarvon
6 March	Official opening Monkey Mia jetty
	Official opening Emergency Services precinct
9 March	Shark Bay Arts Council meeting and sundowner

General Matters

The proposed brand name and tag line for the 2016 celebrations was canvassed amongst the Tourism Association members. Three responses were received. Two were for the propped name and tag, one against but without an alternative suggestion.

Signatures

Councillor	<i>Councillor Prior</i>
Date of Report	17 March 2015

Moved	Cr Wake
Seconded	Cr Bellottie

Council Resolution

That Councillor Prior's March 2015 report on activities as Council representative be received.

6/0 CARRIED

11. ADMINISTRATION REPORT

Nil

12. FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED

CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Ridgley

Seconded Cr Prior

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$576,673.31 be accepted.

6/0 CARRIED

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26726 to 26734 totalling \$18,884.01

Municipal fund account electronic payment numbers MUNI EFT 17111 to 17243 totalling \$349,225.01

Municipal fund account for February payroll totalling \$101,003.00

Direct Debits to Council account for February 2015 totalling \$954.24

Trust fund account cheque numbers 1048 to 1050 totalling \$73,393.30

Trust fund account electronic payment numbers 17111 to 17238 totalling \$16,920.50 and

Trust fund Police Licensing for February 2015 totalling \$16,293.25

The schedule of accounts submitted to each member of Council on 20 March 2015 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Voting Requirements

Simple Majority Required

Signature

Author

S Martin

Chief Executive Officer

P Anderson

Date of Report

17 March 2015

25 MARCH 2015

**SHIRE OF SHARK BAY
MUNI CHEQUES 26726-26734 TO 28 FEBRUARY 2015**

26726	06/02/2015	AUSTRALIAN COMMUNICATIONS AUTHORITY	BROADCASTING LICENSE RENEWAL FEES TV TOWER	-205.00
26727	06/02/2015	KEVIN JAMES GERATY	6.2M CONCRETE CROSSOVER	-1534.50
26728	13/02/2015	HORIZON POWER-STREET LIGHTING	STREET LIGHTS MONTHLY ACCOUNT	-3191.22
26729	13/02/2015	HORIZON POWER-MAIN USAGE	SHIRE BI MONTHLY ACCOUNTS	-6890.15
26730	13/02/2015	WATER CORPORATION - OSBORNE PARK	SHIRE BI MONTHLY ACCOUNTS	-5863.18
26731	17/02/2015	WATER CORPORATION - OSBORNE PARK	OFFICE 65 KNIGHT TERRACE	-88.58
26732	24/02/2015	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-373.76
26733	24/02/2015	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-364.74
26734	24/02/2015	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-372.88
TOTAL				\$18,884.01

**SHIRE OF SHARK BAY
MUNI EFTS 17111-17243 TO 28 FEBRUARY 2015**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17111	EFT17111	USED IN TRUST		
EFT17112	05/02/2015	SHIRE OF SHARK BAY	CREDIT FOR JOHN COXHEAD PAID IN TO RATES A1139	-10.00
EFT17113	05/02/2015	AUSTRALIAN TAXATION OFFICE	BAS JANUARY 2015	-27548.00
EFT17114	06/02/2015	ALLELECTRIX PTY LTD	ELECTRICAL WORK SHIRE OFFICE	-669.85
EFT17115	06/02/2015	DAMARU	JIMMY POLAND PROJECTY JANUARY 2015	-2000.00
EFT17116	06/02/2015	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-803.95
EFT17117	06/02/2015	GEARING BUTCHER'S	AUSTRALIA DAY + OUT OF TOWN CREW SUPPLIES	-495.17
EFT17118	06/02/2015	HD IMAGES	JIMMY POLAND PROJECT	-5000.00
EFT17119	06/02/2015	HITS RADIO PTY LTD	ADVERTISING ON RADIO FOR SHARK BAY	-532.40

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17111	EFT17111	USED IN TRUST		
EFT17120	06/02/2015	MCLEODS BARRISTERS AND SOLICITORS	MONKEY MIA AND SPEEDWAY LEASE	-586.02
EFT17121	06/02/2015	MITRE 10 SHARK BAY MARINE & HARDWARE	MONTHLY ACCOUNT	-1597.82
EFT17122	06/02/2015	MARQUEE	JIMMY POLAND PROJECT DECEMBER 2014	-1100.00
EFT17123	06/02/2015	PURCHER INTERNATIONAL PTY LTD	SPEEDO SENSOR FOR FUSO 4X4 TRUCK	-1068.30
EFT17124	06/02/2015	PLUMOVATION	STAFF TOILET REPAIRS PLUS CLEANERS ROOM TAP REPAIRS	-209.00
EFT17125	06/02/2015	PROFESSIONAL PC SUPPORT	RESTORATION OF DATA AFTER PC FAILURE	-140.00
EFT17126	06/02/2015	PROJECT 3	2016 FESTIVAL OF DISCOVERY PREPARATION	-22000.00
EFT17127	06/02/2015	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN JANUARY 2015	-1430.00
EFT17128	06/02/2015	SHARK BAY HOTEL MOTEL	HIRE OF THE BAIN-MARIE FOR AUSTRALIA DAY	-100.00
EFT17129	06/02/2015	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT	-5771.20
EFT17130	06/02/2015	SHARK BAY CLEANING SERVICE	MONTHLY ACCOUNT	-12545.40
EFT17131	06/02/2015	SHARK BAY FREIGHTLINES	FREIGHT	-52.90
EFT17132	06/02/2015	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-3410.00
EFT17133	06/02/2015	SHARK BAY CAR HIRE	MONTHLY DOCTOR CAR HIRE	-495.00
EFT17134	06/02/2015	SARAH TRANT	JIMMY POLAND POST PRODUCTION SERVICES	-5000.00
EFT17135	06/02/2015	TELSTRA CORPORATION LIMITED	TELEPHONE SERVICE FOR SMS TO PUBLIC WITH COMMUNITY MESSAGES	-138.58
EFT17136	06/02/2015	WULA GUDA NYINDA (CAPES)	ABOUT JIMMY 'PADDY' POLAND	-1000.00
EFT17137	13/02/2015	REBECCA STANLEY	COURSE FEES-DIPLOMA OF COMMUNITY SERVICES	-626.00
EFT17138	13/02/2015	GAYNA MCBRIDE	SEASONS OF PERTH '2016 EVENT' STAKEHOLDER MEETING	-650.90
EFT17139	13/02/2015	ALLELECTRIX PTY LTD	REPAIRS TO SERVICE JETTY POWER	-400.14
EFT17140	13/02/2015	BOC LIMITED	CONTAINER RENTAL	-74.98
EFT17141	13/02/2015	CONPLANT AUSTRALIA	EMERGENCY STOP SWITCH AND PARK BRAKE SWITCH FOR WORKS ROLLER	-182.82
EFT17142	13/02/2015	DAVID GRAY & CO PTY LTD	WIND PROOF BIN BASES	-1386.00
EFT17143	13/02/2015	DENHAM IGA X-PRESS	MONTHLY ACCOUNT PLUS AUSTRALIA DAY	-729.41
EFT17144	13/02/2015	SHARK BAY FUEL & SERVICE CENTRE	MONTHLY ACCOUNT	-143.42

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17111	EFT17111	USED IN TRUST		
EFT17145	13/02/2015	GERALDTON FUEL COMPANY	FUEL ACCOUNT	-1330.00
EFT17146	13/02/2015	ATOM-GERALDTON INDUSTRIAL SUPPLIES	50SPF+ SUNSCREEN	-117.60
EFT17147	13/02/2015	TOLL IPEC PTY LTD	FREIGHT	-62.14
EFT17148	13/02/2015	KWIK KOPY-OSBORNE PARK	BUSINESS CARDS X 250 FOR GAYNA MCBRIDE	-118.00
EFT17149	13/02/2015	OUTBACK COAST AUTOMOTIVES AND RADIATORS	30,000KM SERVICE ON CEO VEHICLE	-363.22
EFT17150	13/02/2015	OAKLEY EARTHWORKS PTY LTD	CONCRETE FOR SHADE SAILS AND SES RADIO TOWER	-2439.80
EFT17151	13/02/2015	PAULS TYRES	STRIP AND RE-FIT TYRES FOR PRIME MOVER	-447.50
EFT17152	13/02/2015	SHARK BAY NEWSAGENCY	MONTHLY ACCOUNT	-512.06
EFT17153	13/02/2015	SHARK BAY FREIGHTLINES	FREIGHT	-419.44
EFT17154	13/02/2015	TELSTRA CORPORATION LIMITED	1300 MONTHLY ACCOUNT	-29.52
EFT17155	17/02/2015	TREMOR EARTHMOVING	MONKEY MIA CAR PARK ROAD BASE	-80167.40
EFT17156	17/02/2015	AUSTRALIA POST	MONTHLY ACCOUNT	-292.61
EFT17157	17/02/2015	BRIAN JOHN GALVIN	WATER USE 24/11/14 - 27/1/15	-210.92
EFT17158	17/02/2015	GERALDTON FUEL COMPANY	MONTHLY FUEL JAN 15	-21400.56
EFT17159	17/02/2015	GRAY & LEWIS LAND USE PLANNERS	GENERAL PLANNING	-7760.01
EFT17160	17/02/2015	TOLL IPEC PTY LTD	FREIGHT	-45.82
EFT17161	17/02/2015	PROS CHOICE	4 X TRAIL CAMERAS PLUS FREIGHT	-1256.00
EFT17162	17/02/2015	PROFESSIONAL PC SUPPORT	PURCHASE OF COMPUTER HARDWARE	-2260.00
EFT17163	17/02/2015	TRUCKLINE PARTS CENTRE	AIR FITTINGS AND TRAILER PLUG	-102.31
EFT17164	20/02/2015	NICKO LANDSCAPING	PAVING AT REAR OF EMERGENCY SERVICES	-8120.00
EFT17165	20/02/2015	SHARK BAY SKIPS	REMOVAL OF WASTE FROM MM JETTY	-528.00
EFT17166	EFT17166	USED IN TRUST		
EFT17167	24/02/2015	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-450.88
EFT17168	24/02/2015	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-789.22
EFT17169	24/02/2015	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-317.92
EFT17170	24/02/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-200.00
EFT17171	24/02/2015	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-766.41
EFT17172	24/02/2015	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-377.90
EFT17173	24/02/2015	JOHN AND GAYNA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-559.04

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17111	EFT17111	USED IN TRUST		
EFT17174	24/02/2015	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-316.70
EFT17175	24/02/2015	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-8089.50
EFT17176	24/02/2015	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-377.90
EFT17177	24/02/2015	REST	SUPERANNUATION CONTRIBUTIONS	-1058.60
EFT17178	24/02/2015	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-358.16
EFT17179	24/02/2015	SMA SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-343.96
EFT17180	24/02/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-585.67
EFT17181	25/02/2015	TREMOR EARTHMOVING	MONKEY MIA CAR PARK ROAD BASE	-33733.43
EFT17182	25/02/2015	P.G & S. J WOOD	REPAIR PHONE SYSTEM DISCOVERY CENTRE	-100.00
EFT17183	25/02/2015	J & K HOPKINS	MEETING TABLE, WHITEBOARD AND PLANNER FOR GAYNA'S OFFICE	-577.00
EFT17184	25/02/2015	ALLELECTRIX PTY LTD	D.O.T PHONE POINT RELOCATION	-49.50
EFT17185	25/02/2015	AUSCOINSWEST	MERCHANDISE – DISCOVERY CENTRE	-154.00
EFT17186	25/02/2015	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE	-494.34
EFT17187	25/02/2015	BAJA DATA & ELECTRICAL SERVICES	3 PHASE POWER SUPPLY TO WASH BAY	-805.20
EFT17188	25/02/2015	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY COMMISSION	-198.00
EFT17189	25/02/2015	S.A.BURTON	INSTALL PICTURE HANGING SYSTEM IN RECREATION CENTRE FOR ART AWARDS	-82.50
EFT17190	25/02/2015	DEPARTMENT OF PARKS AND WILDLIFE	MONKEY MIA ADULT PASSES 014751 - 015000	-1912.50
EFT17191	25/02/2015	CHERYL LORRAINE COWELL	PRESIDENT'S ALLOWANCE	-1621.32
EFT17192	25/02/2015	CONPLANT AUSTRALIA	TYRE, TUBE, RUST BAND FOR WORKS ROLLER	-1278.25
EFT17193	25/02/2015	COMMSTECH	REPROGRAM NORTEL SYSTEM FOR STAFF CHANGES	-55.00
EFT17194	25/02/2015	CDH ELECTRICAL	REPAIRS TO ELECTRICAL SWITCH IN CLEANERS ROOM AT DISCOVERY CENTRE	-111.76
EFT17195	25/02/2015	GASCOYNE OFFICE EQUIPMENT	SERVICE RICCO PHOTOCOPIER - NEW DRUM	-5308.00
EFT17196	25/02/2015	ATOM-GERALDTON INDUSTRIAL SUPPLIES	WORKS EQUIPMENT AND SAFETY SUPPLIES	-1364.21
EFT17197	25/02/2015	GRAY & LEWIS LAND USE PLANNERS	REVIEW OF DRAFT TOURISM STRATEGY	-151.25

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17111	EFT17111	USED IN TRUST		
EFT17198	25/02/2015	TOLL IPEC PTY LTD	FREIGHT	-112.71
EFT17199	25/02/2015	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEE	-682.13
EFT17200	25/02/2015	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATION	-36.55
EFT17201	25/02/2015	KEVIN LAUNDRY	MEETING ATTENDANCE FEE	-494.34
EFT17202	25/02/2015	MIDWEST FIRE PROTECTION SERVICE	SUPPLY AND INSTALL NEW FIRE PUMP	-12937.10
EFT17203	25/02/2015	MARINE INFORMATION AND RESEARCH GROUP	20 GUTHARRAGUDU DVD'S	-440.00
EFT17204	25/02/2015	NORTHERN GUARDIAN	ADVERTISING LOT 304 DIRK HARTOG ISLAND DEVELOPMENT APPLICATION	-342.00
EFT17205	25/02/2015	OEM GROUP 2006 PTY LTD	WATER PREASURE CLEANER FOR DEPOT	-8316.12
EFT17206	25/02/2015	PURCHER INTERNATIONAL PTY LTD	A/C CAB FILTER AND RH BONNET SPRING	-110.81
EFT17207	25/02/2015	PRESTIGE INSTALLATIONS (WA) PTY LTD	EXHIBITION AREA AIR CONDITIONER REPAIR AT DISCOVERY CENTRE	-6833.20
EFT17208	25/02/2015	PEST-A-KILL	BAITED PENSIONER UNITS FOR MICE	-415.00
EFT17209	25/02/2015	PLUMOVATION	REPAIRS TO DRAINAGE-PUBLIC CONVENIENCE, PENSIONER UNIT WATER LEAK	-330.00
EFT17210	25/02/2015	MARGARET PRIOR	MEETING ATTENDANCE FEE	-494.34
EFT17211	25/02/2015	PROFESSIONAL PC SUPPORT	FIX SERVER AND RESTORE TO BACKUP	-1120.00
EFT17212	25/02/2015	PAPER PLUS OFFICE NATIONAL	VARIOUS STATIONERY	-348.60
EFT17213	25/02/2015	MP ROGERS & ASSOCIATES	MANAGEMENT OF CONSTRUCTION PHASE OF MONKEY MIA JETTY REPLACEMENT	-1095.78
EFT17214	25/02/2015	GREGORY LEON RIDGLEY	MEETING ATTENDANCE FEES	-494.34
EFT17215	25/02/2015	RICHARD CLAUDE MORONEY	MONTHLY MAINTENANCE AT DISCOVERY CENTRE	-31.00
EFT17216	25/02/2015	SKIPPERS AVIATION	RETURN FLIGHTS TO PERTH - 15 & 20/03/15 - DALE WILSON AND CHERYL WOOD	-1252.00
EFT17217	25/02/2015	SHARK BAY CLEANING SERVICE	MONTHLY ACCOUNT	-8179.33
EFT17218	25/02/2015	SHARK BAY FREIGHTLINES	FREIGHT	-1130.88
EFT17219	25/02/2015	GET STITCHED	SHADE CLOTH REPAIRS	-125.00
EFT17220	25/02/2015	TELSTRA CORPORATION LIMITED	MONTHLY MOBILE ACCOUNT	-383.78
EFT17221	25/02/2015	TOURISM KEY	SHARK BAY TOURISM STRATEGY	-13750.00
EFT17222	25/02/2015	TRUCKLINE PARTS CENTRE	HYD FITTINGS FOR PRIME MOVER	-182.51

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT17111	EFT17111	USED IN TRUST		
EFT17223	25/02/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ANNUAL ELECTORS MEETING 4 FEBRUARY 2015	-461.61
EFT17224	25/02/2015	WA RANGERS ASSOCIATION INC	RANGERS EQUIPMENT PLUS FREIGHT	-193.25
EFT17225	25/02/2015	BRIAN WAKE	MEETING ATTENDANCES	-494.34
EFT17226	EFT17243	USED IN TRUST		
TOTAL				\$349,225.01

**SHIRE OF SHARK BAY
TRUST CHEQUES 1048-1050 TO 28 FEBRUARY 2014**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
1048	24/02/2015	PERICH, STEVE & DIANNE	GYM CARD REFUND	-20.00
1049		CANCELLED CHEQUE		
1050	27/02/2015	LANDCORP	MAINTENANCE BOND RETURNED	-73373.30
TOTAL				\$73,393.30

**SHIRE OF SHARK BAY
TRUST EFTS 17111-17238 TO 28 FEBRUARY 2014**

EFT	Date	Name	Description	Amount
EFT17111	04/02/2015	DIANNE MORTON	GYM CARD DEPOSIT REFUND	-20.00
EFT17166	24/02/2015	PAUL VAUTIER	GYM CARD REFUND	-20.00
EFT17226	28/02/2015	PRIORITY SHARK BAY PTY LTD	FEBRUARY TOURS 2015	-469.80
EFT17227	28/02/2015	BLUE LAGOON PEARLS	FEBRUARY TOURS 2015	-443.70
EFT17228	28/02/2015	SHARK BAY COASTAL TOURS	FEBRUARY TOURS 2015	-1044.00
EFT17229	28/02/2015	INTEGRITY COACH LINES (AUST) PTY LTD	FEBRUARY TOURS 2015	-104.55
EFT17230	28/02/2015	MONKEYMIA WILDSIGHTS	FEBRUARY TOURS 2015	-4670.16
EFT17231	28/02/2015	SIETSKE HUNN	FEBRUARY TOURS 2015	-10.50
EFT17232	28/02/2015	SHIRE OF SHARK BAY	TOUR COMMISSION FEBRUARY 2015	-1348.69
EFT17233	28/02/2015	WULA GUDA NYINDA (CAPES)	FEBRUARY TOURS 2015	-2244.60
EFT17234	28/02/2015	HARTOG COTTAGES	BOOKEASY FEBRUARY 2015	-493.00
EFT17235	28/02/2015	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY FEBRUARY 2015	-25.50
EFT17236	28/02/2015	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY FEBRUARY 2015	-146.20
EFT17237	28/02/2015	ASPEN MONKEY MIA PTY LTD	BOOKEASY FEBRUARY 2015	-631.55
EFT17238	28/02/2015	MONKEYMIA WILDSIGHTS	BOOKEASY DENHAM VILLAS FEBRUARY 2015	-855.95
EFT17239	28/02/2015	SHARK BAY HOTEL MOTEL	BOOKEASY FEBRUARY 2015	-629.00
EFT17240	28/02/2015	SHARK BAY HOLIDAY COTTAGES	BOOKEASY FEBRUARY 2015	-109.65
EFT17241	28/02/2015	SHARKBAY CARAVAN PARK	BOOKEASY FEBRUARY 2015	-433.50
EFT17242	28/02/2015	SHIRE OF SHARK BAY	BOOKEASY COMMISSION FEBRUARY 2015	-1588.15
EFT17243	28/02/2015	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY FEBRUARY 2015	-1632.00
			TOTAL	\$16,920.50

12.2 FINANCIAL REPORTS TO 28 FEBRUARY 2015

CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Laundry

Seconded Cr Ridgley

Council Resolution

That the monthly financial report to 28 February 2015 as attached be received.

6/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to 28 February 2015 are attached.

Voting Requirements

Simple Majority Required

Signature

Author *C Wood*

Chief Executive Officer *P Anderson*

Date of Report 16 March 2015

SHIRE OF SHARK BAY**MONTHLY FINANCIAL REPORT****For the Period Ended 28 February 2015****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 28 February 2015							
	Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance		60,226	60,226	60,229	3	0.00%	▲
General Purpose Funding - Rates	9	1,172,118	1,172,118	1,172,677	559	0.05%	▲
General Purpose Funding - Other		1,987,309	1,480,365	1,487,142	6,777	0.46%	▼
Law, Order and Public Safety		46,081	44,603	38,176	(6,427)	(14.41%)	▼
Health		750	750	751	1	0.13%	▲
Housing		75,680	50,958	57,420	6,462	12.68%	▲
Community Amenities		280,937	249,055	252,280	3,225	1.29%	▲
Recreation and Culture		225,456	154,646	185,940	31,294	20.24%	▲
Transport		427,009	356,689	359,971	3,282	0.92%	▲
Economic Services		834,010	502,876	436,208	(66,668)	(13.26%)	▼
Other Property and Services		18,000	12,000	18,351	6,351	52.92%	▲
Total Operating Revenue		5,127,576	4,084,285	4,069,143	(15,142)		
Operating Expense							
Governance		(332,721)	(245,672)	(255,109)	(9,437)	3.84%	▼
General Purpose Funding		(104,798)	(70,956)	(65,939)	5,017	(7.07%)	▲
Law, Order and Public Safety		(287,429)	(212,210)	(181,842)	30,368	(14.31%)	▲
Health		(58,735)	(42,141)	(25,562)	16,579	(39.34%)	▲
Housing		(179,077)	(124,244)	(123,907)	337	(0.27%)	▲
Community Amenities		(671,341)	(455,521)	(428,424)	27,097	(5.95%)	▲
Recreation and Culture		(1,823,939)	(1,216,671)	(1,169,281)	47,391	(3.90%)	▲
Transport		(1,914,174)	(1,069,613)	(1,043,851)	25,762	(2.41%)	▲
Economic Services		(1,348,548)	(881,897)	(740,418)	141,479	(16.04%)	▲
Other Property and Services		(18,000)	(37,008)	(61,293)	(24,285)	65.62%	▼
Total Operating Expenditure		(6,738,762)	(4,355,934)	(4,095,625)	260,308		
Funding Balance Adjustments							
Add back Depreciation		2,219,831	1,467,892	1,467,517	(375)		
Adjust (Profit)/Loss on Asset Disposal	8	63,662	63,662	59,662	(4,000)		
Adjust Provisions and Accruals							
Net Cash from Operations		672,307	1,259,906	1,500,697	240,791		
Capital Revenues							
Grants, Subsidies and Contributions	11	3,023,281	2,617,534	1,992,090	(625,444)	(23.89%)	▼
Proceeds from Disposal of Assets	8	128,000	128,000	135,455	7,455	5.82%	▲
Total Capital Revenues		3,151,281	2,745,534	2,127,545	(617,989)		
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(582,717)	(432,567)	(394,771)	37,795	8.74%	▲
Infrastructure - Roads	13	(926,595)	(687,924)	(147,489)	540,434	78.56%	▲
Infrastructure - Public Facilities	13	(3,442,976)	(2,645,206)	(2,290,510)	354,696	13.41%	▲
Infrastructure - Streetscapes	13	(25,000)	0	(364)	(364)		
Infrastructure - Footpaths	13	(64,400)	(42,000)	(56,164)	(14,164)	(33.72%)	▼
Infrastructure - Drainage	13	(30,000)	(16,670)	(10,511)	6,159	36.94%	▲
Heritage Assets	13	(68,572)	(18,572)	(13,573)	4,999	26.92%	▲
Plant and Equipment	13	(711,047)	(610,261)	(624,692)	(14,431)	(2.36%)	▼
Furniture and Equipment	13	(42,000)	(34,500)	(12,470)	22,030	63.85%	▲
Total Capital Expenditure		(5,893,307)	(4,487,699)	(3,550,544)	937,156		
Net Cash from Capital Activities		(2,742,026)	(1,742,165)	(1,422,999)	319,167		
Financing							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,578,352	799,652	799,652	0	0.00%	
Repayment of Debentures	10	(105,311)	(76,661)	(85,080)	(8,419)	(10.98%)	▼
Transfer to Reserves	7	(1,192,758)	(486,690)	(486,690)	0	0.00%	▼
Net Cash from Financing Activities		280,283	236,301	227,883	(8,419)		
Net Operations, Capital and Financing		(1,789,436)	(245,958)	305,580	551,538		▲
Opening Funding Surplus(Deficit)	3	1,789,436	1,789,436	1,789,436	0		
Closing Funding Surplus(Deficit)	3	0	1,543,478	2,095,016	551,538		▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES ORDINARY COUNCIL MEETING

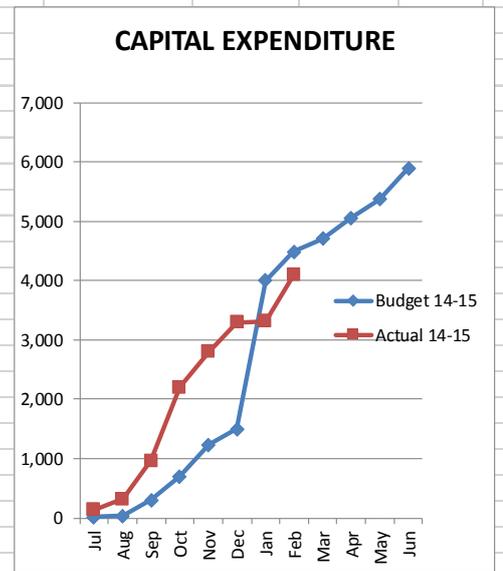
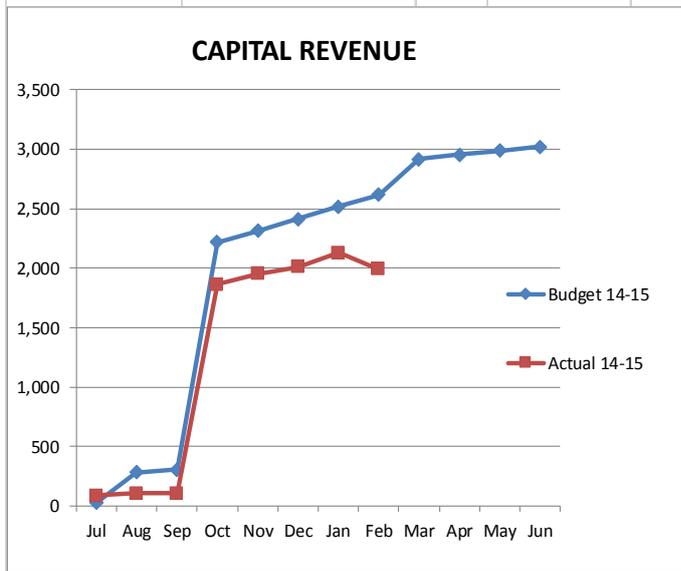
25 MARCH 2015

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(By Nature or Type)							
For the Period Ended 28 February 2015							
	Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,163,355	1,165,050	1,164,011	(1,039)	(0.09%)	▼
Operating Grants, Subsidies and Contributions	11	2,374,416	1,833,453	1,811,430	(22,023)	(1.20%)	▼
Fees and Charges		1,334,942	875,419	871,465	(3,954)	(0.45%)	▼
Interest Earnings		105,600	79,438	73,458	(5,980)	(7.53%)	▼
Other Revenue		149,263	130,925	144,779	13,854	10.58%	▲
Profit on Disposal of Assets	8	0	0	4,000	4,000		▲
Total Operating Revenue		5,127,576	4,084,285	4,069,143	(15,142)		
Operating Expense							
Employee Costs		(1,814,926)	(1,221,289)	(1,158,635)	62,654	5.13%	▲
Materials and Contracts		(2,165,795)	(1,230,734)	(1,081,993)	148,741	12.09%	▲
Utility Charges		(125,113)	(85,924)	(68,053)	17,871	20.80%	▲
Depreciation on Non-Current Assets		(2,219,831)	(1,467,892)	(1,467,517)	375	0.03%	▲
Interest Expenses		(27,033)	(13,580)	(10,606)	2,974	21.90%	▲
Insurance Expenses		(149,887)	(148,888)	(115,167)	33,721	22.65%	▲
Other Expenditure		(172,515)	(123,964)	(129,993)	(6,029)	(4.86%)	▼
Loss on Disposal of Assets	8	(63,662)	(63,662)	(63,662)	(0)	(0.00%)	
Total Operating Expenditure		(6,738,762)	(4,355,934)	(4,095,625)	260,308		
Funding Balance Adjustments							
Add back Depreciation		2,219,831	1,467,892	1,467,517	(375)		
Adjust (Profit)/Loss on Asset Disposal	8	63,662	63,662	59,662	(4,000)		
Adjust Provisions and Accruals							
Net Cash from Operations		672,307	1,259,906	1,500,696	240,791		
Capital Revenues							
Grants, Subsidies and Contributions	11	3,023,281	2,617,534	1,992,090	(625,444)	(23.89%)	▼
Proceeds from Disposal of Assets	8	128,000	128,000	135,455	7,455	5.82%	▲
Total Capital Revenues		3,151,281	2,745,534	2,127,545	(617,989)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(582,717)	(432,567)	(394,771)	37,795	8.74%	▲
Infrastructure - Roads	13	(926,595)	(687,924)	(147,489)	540,434	78.56%	▲
Infrastructure - Public Facilities	13	(3,442,976)	(2,645,206)	(2,290,510)	354,696	13.41%	▲
Infrastructure - Streetscapes	13	(25,000)	0	(364)	(364)		
Infrastructure - Footpaths	13	(64,400)	(42,000)	(56,164)	(14,164)	(33.72%)	▼
Infrastructure - Drainage	13	(30,000)	(16,670)	(10,511)	6,159	36.94%	▲
Heritage Assets	13	(68,572)	(18,572)	(13,573)	4,999	26.92%	▲
Plant and Equipment	13	(711,047)	(610,261)	(624,692)	(14,431)	(2.36%)	▼
Furniture and Equipment	13	(42,000)	(34,500)	(12,470)	22,030	63.85%	▲
Total Capital Expenditure		(5,893,307)	(4,487,699)	(3,550,544)	937,156		
Net Cash from Capital Activities		(2,742,026)	(1,742,165)	(1,422,999)	319,166		
Financing							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,578,352	799,652	799,652	0	0.00%	
Repayment of Debentures	10	(105,311)	(76,661)	(85,080)	(8,419)	(10.98%)	▼
Transfer to Reserves	7	(1,192,758)	(486,690)	(486,690)	0	0.00%	
Net Cash from Financing Activities		280,283	236,301	227,883	(8,419)		
Net Operations, Capital and Financing		(1,789,436)	(245,958)	305,580	551,538		▲
Opening Funding Surplus(Deficit)	3	1,789,436	1,789,436	1,789,436	0		
Closing Funding Surplus(Deficit)	3	(0)	1,543,478	2,095,016	551,538		▲

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

SHIRE OF SHARK BAY							
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING							
For the Period Ended 28 February 2015							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	322,765	72,006	394,771	432,567	582,717	37,795
Infrastructure Assets - Roads	13	7,145	140,345	147,489	687,924	926,595	540,434
Infrastructure Assets - Public Facilities	13	2,046,462	244,048	2,290,510	2,645,206	3,442,976	354,696
Infrastructure Assets - Footpaths	13	56,164	0	56,164	42,000	64,400	(14,164)
Infrastructure Assets - Drainage	13	0	10,511	10,511	16,670	30,000	6,159
Infrastructure Assets - Streetscapes	13	364	0	364	0	25,000	(364)
Heritage Assets	13	13,573	0	13,573	18,572	68,572	4,999
Plant and Equipment	13	52,244	572,448	624,692	610,261	711,047	(14,431)
Furniture and Equipment	13	0	12,470	12,470	34,500	42,000	22,030
Capital Expenditure Totals		2,498,716	1,051,828	3,550,544	4,487,699	5,893,307	937,156
Funded By:							
Capital Grants and Contributions				1,992,090	2,617,534	3,023,381	625,444
Borrowings				0	0	0	0
Other (Disposals & C/Fwd)				591,665	512,017	968,111	(79,649)
Own Source Funding - Cash Backed Reserves							
Infrastructure Reserve				231,235	488,234	931,900	256,999
Pensioner Unit Maintenance Reserve				21,908	20,000	30,000	(1,908)
Plant Replacement Reserve				414,855	414,855	414,855	0
Fire Fighting Replacement Reserve				11,761	12,000	12,000	239
Recreation Facility Reserve				83,554	88,897	178,897	5,343
Total Own Source Funding - Cash Backed Reserves				763,313	1,023,986	1,567,652	260,673
Own Source Funding - Operations				203,476	334,163	334,163	130,687
Capital Funding Total				3,550,544	4,487,699	5,893,307	937,155



Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2015				
1.	SIGNIFICANT ACCOUNTING POLICIES			
	(a) Basis of Preparation			
	The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.			
	Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.			
	The Local Government Reporting Entity			
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.			
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.			
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.			
	(b) 2013/14 Actual Balances			
	Balances shown in this budget as 2013/14 Actual are as forecast at the time of budget preparation and are subject to final adjustments.			
	(c) Rounding Off Figures			
	All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.			
	(d) Rates, Grants, Donations and Other Contributions			
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.			
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.			
	(e) Goods and Services Tax (GST)			
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).			
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.			
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.			
	(f) Superannuation			
	The Council contributes to a number of Superannuation Funds on behalf of employees.			
	All funds to which the Council contributes are defined contribution plans.			

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2015				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(g)	Cash and Cash Equivalents			
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.			
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.			
(h)	Trade and Other Receivables			
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.			
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.			
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.			
(i)	Inventories			
	General			
	Inventories are measured at the lower of cost and net realisable value.			
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.			
	Land Held for Resale			
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.			
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.			
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.			
(j)	Fixed Assets			
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.			
	Mandatory Requirement to Revalue Non-Current Assets			
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.			

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2015				
	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:			
	(a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and			
	(b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -			
	(i) that are plant and equipment; and			
	(ii) that are -			
	(I) land and buildings; or			
	(II) infrastructure;			
	and			
	(c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.			
	Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.			
	In 2013, Council commenced the process of adopting Fair Value in accordance with the Regulations.			
	Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget as necessary.			
	Land Under Control			
	In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.			
	Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.			
	Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.			
	Initial Recognition and Measurement between Mandatory Revaluation Dates			
	All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.			
	In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.			
	Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.			

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2015				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	Revaluation			
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.			
	Transitional Arrangement			
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.			
	Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.			
	Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.			
	Land Under Roads			
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.			
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.			
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.			
	Depreciation			
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.			

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2015				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	Major depreciation periods used for each class of depreciable asset are:			
	Buildings			25 to 50 years
	Construction other than buildings (Public Facilities)			5 to 50 years
	Plant and Equipment			5 to 15 years
	Furniture and Equipment			4 to 10 years
	Heritage			25 to 50 years
	Roads			25 years
	Footpaths			50 years
	Sewerage piping			75 years
	Water supply piping & drainage systems			75 years
	The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.			
	An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.			
	Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.			
	When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.			
	Capitalisation Threshold			
	Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.			
	(k) Fair Value of Assets and Liabilities			
	When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:			
	Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.			

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 28 February 2015			
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)		
	(k) Fair Value of Assets and Liabilities (Continued)		
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.		
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).		
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.		
	Fair Value Hierarchy		
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:		
	Level 1		
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.		
	Level 2		
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.		
	Level 3		
	Measurements based on unobservable inputs for the asset or liability.		
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.		
	Valuation techniques		
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured.		
	The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:		
	Market approach		
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.		

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 28 February 2015			
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)		
	(k) Fair Value of Assets and Liabilities (Continued)		
	Income approach		
	Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.		
	Cost approach		
	Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.		
	Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.		
	As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.		
	(l) Financial Instruments		
	Initial Recognition and Measurement		
	Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).		
	Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.		
	Classification and Subsequent Measurement		
	Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.		
	Amortised cost is calculated as:		
	(a) the amount in which the financial asset or financial liability is measured at initial recognition;		
	(b) less principal repayments and any reduction for impairment; and		
	(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.		

SHIRE OF SHARK BAY			
NOTES TO AND FORMING PART OF THE BUDGET			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)		
	(I) Financial Instruments (Continued)		
	The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.		
	<i>(i) Financial assets at fair value through profit and loss</i>		
	Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.		
	<i>(ii) Loans and receivables</i>		
	Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.		
	Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.		
	<i>(iii) Held-to-maturity investments</i>		
	Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.		
	Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.		
	<i>(iv) Available-for-sale financial assets</i>		
	Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.		
	They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.		
	Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.		
	<i>(v) Financial liabilities</i>		
	Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.		

SHIRE OF SHARK BAY				
NOTES TO AND FORMING PART OF THE BUDGET				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(l) Financial Instruments (Continued)			
	<i>Impairment</i>			
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).			
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.			
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.			
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.			
	<i>Derecognition</i>			
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.			
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.			
	(m) Impairment of Assets			
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.			
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.			
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.			

SHIRE OF SHARK BAY				
NOTES TO AND FORMING PART OF THE BUDGET				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(m) Impairment of Assets (Continued)			
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.			
	(n) Trade and Other Payables			
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.			
	(o) Employee Benefits			
	Short-Term Employee Benefits			
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.			
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.			
	Other Long-Term Employee Benefits			
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.			
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.			

SHIRE OF SHARK BAY					
NOTES TO AND FORMING PART OF THE BUDGET					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(p) Borrowing Costs				
	Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.				
	(q) Provisions				
	Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.				
	Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.				
	(r) Current and Non-Current Classification				
	In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.				

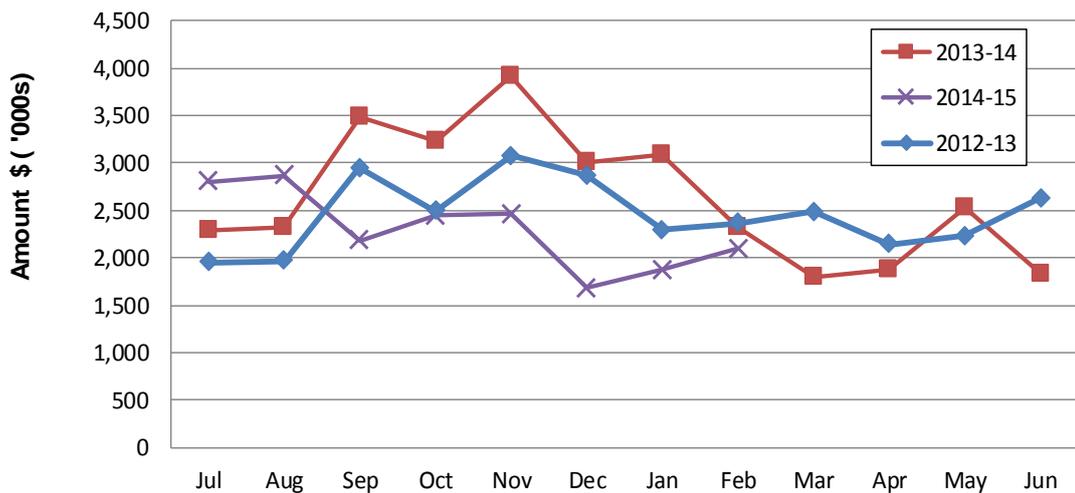
MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 28 February 2015					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	V	Timing/ Permane	Explanation of Variance
Operating Revenues	\$	%			
Governance	3	0.00%	▲	Permanent	No reportable variance
General Purpose Funding - Rates	559	0.05%	▲	Permanent	No reportable variance
General Purpose Funding - Other	6,777	0.46%	▼	Timing	Interest on Investments yet to mature
Law, Order and Public Safety	(6,427)	(14.41%)	▼	Timing	FESA grant for balance of year to be received
Health	1	0.13%	▲	Timing	No reportable variance
Housing	6,462	12.68%	▲	Timing	Pensioner Units rents paid in advance
Community Amenities	3,225	1.29%	▲	Permanent	No reportable variance
Recreation and Culture	31,294	20.24%	▲	Permanent	Increase sales at Shark Bay Discovery Centre
Transport	3,282	0.92%	▲	Permanent	No reportable variance
Economic Services	(66,668)	(13.26%)	▼	Timing	Income from Monkey Mia Road works yet to be received
Other Property and Services	6,351	52.92%	▲	Permanent	Diesel Fuel Rebate higher than expected
Operating Expense					
Governance	(9,437)	3.84%	▼	Timing	Audit fees YTD budget incorrect for this time of year
General Purpose Funding	5,017	(7.07%)	▲	Timing	Reduction in Administration overheads charged to this program
Law, Order and Public Safety	30,368	(14.31%)	▲	Timing	Reduction in Ranger expenses and depreciation on building
Health	16,579	(39.34%)	▲	Timing	Awaiting invoices for Health consultant
Housing	337	(0.27%)	▲	Timing	No reportable variance
Community Amenities	27,097	(5.95%)	▲	Timing	Planning and Development costs less than expected
Recreation and Culture	47,391	(3.90%)	▲	Timing	Miscellaneous underexpenditure over the whole program
Transport	25,762	(2.41%)	▲	Timing	Country road maintenance under expended at this time.
Economic Services	141,479	(16.04%)	▲	Timing	Monkey Mia Road and Shark bay works underexpended at this time.
Other Property and Services	(24,285)	65.62%	▼	Timing	Under recovery of Public Works Overheads and Plant costs
Capital Revenues					
Grants, Subsidies and Contributions	(625,444)	(23.89%)	▼	Timing	Awaiting capital grants for SES capital, waste disposal and Monkey Mia carpark.
Proceeds from Disposal of Assets	7,455	5.82%	▲	Permanent	Gain on sale of vehicles
Capital Expenses					
Land and Buildings	37,795	8.74%	▲	Timing	Sunter Place housing to be finalised and Shire carpark to be commenced
Infrastructure - Roads	540,434	78.56%	▲	Timing	Road projects yet to be commenced
Infrastructure - Public Facilities	354,696	13.41%	▲	Timing	Finalisation of Monkey Mia Jetty and Carpark
Infrastructure - Footpaths	(14,164)	(33.72%)	▼	Permanent	Project completed - less expenditure incurred
Infrastructure - Drainage	6,159	36.94%	▼	Timing	Project commenced
Heritage Assets	4,999	26.92%	▲	Timing	Shade over Velsheda to be constructed
Plant and Equipment	(14,431)	(2.36%)	▼	Timing	SES TYD budget for capital items incorrect
Furniture and Equipment	22,030	63.85%	▲	Permanent	Items still to be purchased
Financing					
Loan Principal	(8,419)	(10.98%)		Timing	YTD budget incorrect

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2015				
Note 3: NET CURRENT FUNDING POSITION				
		Positive=Surplus (Negative=Deficit)		
		YTD 28 Feb 2015	30th June 2014	YTD 28 Feb 2014
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,988,552	1,077,678	1,904,646
Cash Restricted	4	1,682,003	1,994,965	1,949,088
Receivables - Rates	6	166,004	15,073	174,096
Receivables -Other	6	98,379	1,115,568	468,562
Interest / ATO Receivable/Trust		15,726	6,876	17,376
Inventories		144,100	146,545	139,424
		4,094,763	4,356,705	4,653,193
Less: Current Liabilities				
Payables		(68,593)	(323,153)	(158,641)
Provisions		(249,152)	(249,152)	(227,306)
		(317,744)	(572,305)	(385,947)
Less: Cash Reserves	7	(1,682,003)	(1,994,965)	(1,949,088)
Net Current Funding Position		2,095,016	1,789,436	2,318,158

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Liquidity will decrease over the next few months as expenditure on roads and capital projects are completed.

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2015								
Note 4: CASH AND INVESTMENTS								
		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
	Municipal Bank Account	1.25%	54,909			54,909	Bankwest	At Call
	Reserve Bank Account	0.00%		1,003		1,003	Bankwest	At Call
	Telenet Saver	2.50%	932,943			932,943	Bankwest	At Call
	Trust Bank Account	0.00%			25,941	25,941	Bankwest	At Call
	Cash On Hand		700			700	Bankwest	On Hand
(b) Term Deposits								
	Municipal Gold 3	3.00%	1,000,000			1,000,000	Bankwest	May 2015
	Trust	3.25%			92,320	92,320	Bankwest	Aug 2015
	Reserve Investment Account	3.50%		1,000,000		1,000,000	Bankwest	July 2015
	Reserve Investment Account	3.30%		681,000		681,000	Bankwest	April 2015
	Total		1,988,552	1,682,003	118,262	3,788,816		
Comments/Notes - Investments								
	Surplus funds invested for terms conducive to cashflow requirements							

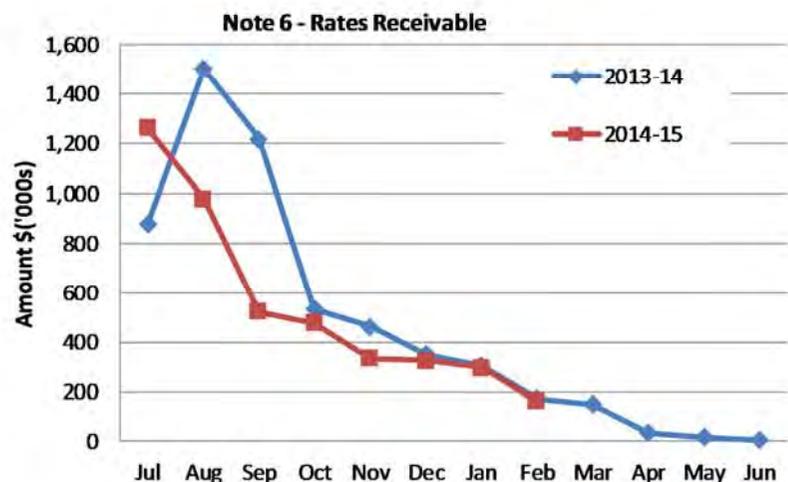
**Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015**

Note 6: RECEIVABLES

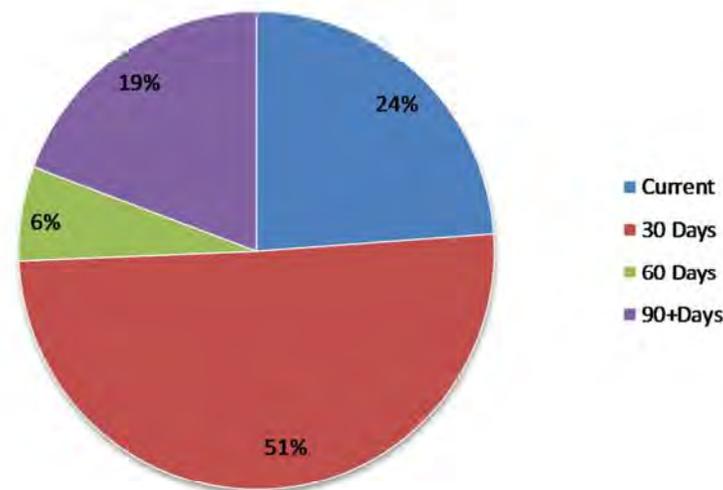
	YTD 28 Feb 2015	30 June 2014
Receivables - Rates Receivable		
	\$	\$
Opening Arrears Previous Years	5,744	6,217
Levied this year	1,261,346	1,119,537
Less Collections to date	(1,104,746)	(1,120,010)
Equals Current Outstanding	162,344	5,744
Net Rates Collectable	162,344	5,744
% Collected	87.19%	99.49%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	23,300	49,332	6,188	18,869
Total Receivables General Outstanding				97,688

Amounts shown above include GST (where applicable)



Receivables - General



Comments/Notes - Receivables Rates

Collection rate similar to 2013/14 at this time

Comments/Notes - Receivables General

Sundry debtors at an acceptable level

MINUTES ORDINARY COUNCIL MEETING

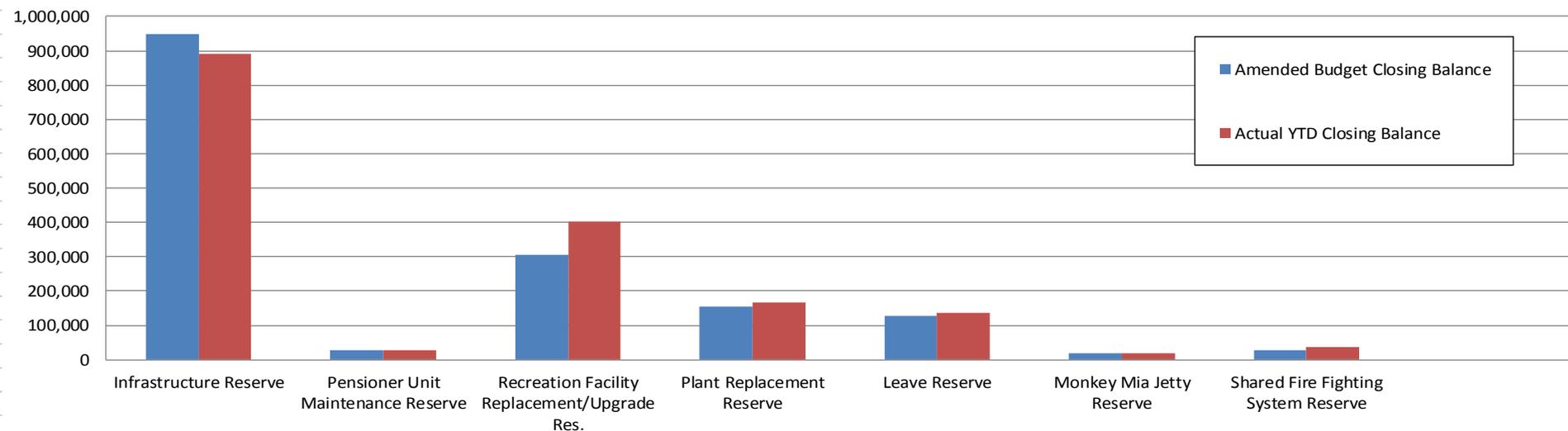
25 MARCH 2015

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

Note 7: Cash Backed Reserve

2014-15										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Infrastructure Reserve	1,163,060	40,000	21,390	676,658	0	(931,900)	(292,900)		947,818	891,550
Pensioner Unit Maintenance Reserve	56,875	1,800	1,046	0	0	(30,000)	(30,000)		28,675	27,921
Recreation Facility Replacement/Upgrade Res.	469,092	15,000	8,627	0	0	(178,897)	(76,897)		305,195	400,822
Plant Replacement Reserve	114,832	4,000	2,112	450,000	450,000	(414,855)	(399,855)		153,977	167,089
Leave Reserve	134,189	3,500	2,468	0	0	(10,700)	0		126,989	136,657
Monkey Mia Jetty Reserve	19,417	600	357	0	0	0	0		20,017	19,774
Shared Fire Fighting System Reserve	37,498	1,200	690	0	0	(12,000)	0		26,698	38,188
	1,994,963	66,100	36,690	1,126,658	450,000	(1,578,352)	(799,652)		1,609,369	1,682,001

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 28 February 2015

Note 8 CAPITAL DISPOSALS								
Actual YTD Profit/(Loss) of Asset Disposal				Current Budget YTD 28 02 2015			Comments	
Cost	Accum Depr	Proceeds	Profit (Loss)	Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance		
\$	\$	\$	\$	\$	\$	\$		
				Plant and Equipment				
			0	Community Bus	0	0	0	
41,544	(12,112)	30,909	1,477	Works Manager Ute	0	1,477	1,477	
31,830	(8,511)	0	(23,319)	SES Vehicle (Useless Loop)	(23,319)	(\$23,319)	0	
31,197	(9,175)	24,545	2,524	Town Supervisor Ute	0	2,524	2,524	
148,067	(27,724)	80,000	(40,343)	Grader	(40,343)	(\$40,343)	(0)	
252,639	(57,522)	135,455	(59,662)		(63,662)	(59,662)	4,000	
Comments - Capital Disposal/Replacements								
Plant Replacement Program for the year has been completed.								

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

Shire of Shark Bay												
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY												
For the Period Ended 28 February 2015												
Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE												
Differential General Rate												
Gross Rental Value		8.6183	305	4,011,093	345,080	1,180	0	346,261	345,688	1,200	0	346,888
GRV - Commercial		8.6183	54	3,755,697	323,677	0	0	323,677	323,677	0	0	323,677
GRV - Industrial		8.6183	39	551,945	47,568	0	0	47,568	47,568	0	0	47,568
Unimproved Value		19.3581	6	671,384	129,967		0	129,967	129,967	-6,700	0	123,267
UV Mining		19.3581	11	701,415	139,645	(5,419)	0	134,226	139,645	0	0	139,645
UV Pastoral		10.6928	12	757,960	80,799	0	0	80,799	80,799	0	0	80,799
Sub-Totals			427	10,449,494	1,066,738	(4,238)	0	1,062,499	1,067,344	-5,500	0	1,061,844
Minimum Payment		Minimum \$										
Gross Rental Value		765.00	169	955,032	129,285	0	0	129,285	129,285	0	0	129,285
GRV - Commercial		765.00	28	178,274	21,420	0	0	21,420	21,420	0	0	21,420
GRV - Industrial		765.00	6	46,233	4,590	0	0	4,590	4,590	0	0	4,590
Unimproved Value		765.00	5	7,209	3,825	0	0	3,825	3,825	0	0	3,825
UV Mining			2	0	0	0	0	0	0	0	0	0
Sub-Totals			210	1,186,748	159,120	0	0	159,120	159,120	0	0	159,120
Concessions								(94,577)				(94,577)
Amount from General Rates								1,127,043				1,126,387
Specified Area Rates								36,968				36,968
Totals								1,164,011				1,163,355
Comments - Rating Information												

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2015								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-14	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 48 - McCleary Property	53,675	0	25,926	25,926	31,589	31,589	1,205	2,021
Loan 48 - Shire Office	45,723	0	22,086	22,086	19,797	19,797	1,414	2,373
Loan 53 - Staff Housing	98,693	0	17,305	17,305	81,388	81,388	3,028	5,559
Loan 56 - Staff Housing	108,482	0	6,948	14,104	101,534	94,378	2,463	6,292
Loan 57 - Monkey Mia Bore	275,129	0	12,815	25,890	262,314	249,239	2,496	10,787
	581,702	0	85,080	105,311	496,622	476,391	10,606	27,033
All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.								

MINUTES ORDINARY COUNCIL MEETING

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Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2015

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2014-15 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	1,447,213	0	1,447,213	0	1,085,410	361,803
Grants Commission - Roads	WALGGC	Y	422,446	0	422,446	0	316,835	105,612
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	5,820	0	5,820	0	3,880	
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	34,384	0	34,384	0	27,923	6,462
FESA SES Capital Grants	Dept. of Fire & Emergency Serv.	Y	62,450	0	0	62,450	0	62,450
COMMUNITY AMENITIES								
Grant - Recycling at Landfill	Gascoyne Development Commission	Y	378,341			378,341	0	378,341
RECREATION AND CULTURE								
Grant - Jimmy Poland project	LotteryWest	Y	5,000	0	5,000	0	207	4,793
Grant -Tennis Court Resurfacing	Dept. of Sport and Recreation	N	100,000			100,000	1,000	99,000
TRANSPORT								
Road Preservation Grant	State Initiative	Y	84,500	0	84,500	0	84,500	0
Useless Loop Road - Mtce	Main Roads WA	Y	300,000	0	300,000		240,000	60,000
Contributions - Road Projects	Miscellaneous	Y	5,000	0	0	5,000	5,000	0
Contributions - Road Projects	Pipeline	Y	7,650	0	7,650	0	0	7,650
Roads To Recovery Grant - Cap	Roads to Recovery	Y	199,877	0	0	199,877	0	199,877
RRG Grants - Capital Projects	Regional Road Group	Y	295,113	0	0	295,113	236,090	59,023
Grant - MM Boat Ramp Carpark	Dept. of Transport	Y	232,500	0	0	232,500	0	232,500
Grant - R4R Monkey Mia Jetty	Dept. of Regional Development	Y	1,750,000	0	0	1,750,000	1,750,000	0
ECONOMIC SERVICES								
Contributions-Seniors Projects	Council of the Aged WA	Y	800	0	800	0	800	0
Grants - Community Activities	Dept. of Communities	Y	2,000	0	2,000	0	2,000	0
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	49,876		49,876		49,876	0
Contribution - Signage	Gascoyne Development Commission	N	12,727		12,727	0	0	12,727
Contribution - Signage	Tourism Association	N	2,000		2,000	0	0	2,000
TOTALS			5,397,697	0	2,374,416	3,023,281	3,803,521	1,592,237
	Operating		2,374,416				1,811,430	
	Non-operating		3,023,281				1,992,090	
			5,397,697				3,803,521	

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2015				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1 Jul 14	Amount Received	Amount Paid	Closing Balance 28-Feb-15
	\$	\$	\$	\$
Election Deposits	240	0	(240)	0
Library Card Bond	50	250	(250)	50
Kerb/Footpath Deposit	4,200	0	0	4,200
Building Completion Bond	71,728	1,645	(73,373)	0
Bond Key	1,690	1,080	(860)	1,910
Police Licensing	2,347	175,108	(157,945)	19,510
Marquee Deposit	700	700	(1,400)	0
Building Licence Levy		1,525	(1,525)	0
Sunter Place - Recreation Reserve	90,250	2,071	0	92,321
Tours Sales	0	207,238	(207,238)	0
Bookeasy Sales	0	76,578	(76,567)	11
BCITF Levy	0	2,839	(2,579)	260
Hall Bond	0	540	(540)	0
Community Bus	0	600	(600)	0
	171,205	470,174	(523,117)	118,262

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

SHIRE OF SHARK BAY										
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY										
For the Period Ended 28 February 2015										
Note 13: CAPITAL ACQUISITIONS										
Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		Land Improvements								Level of Completion Indicators
										0% ○
		Governance								20% ○
0%	○	Shire Office Carpark Capital Works	3.7.1	CEO	(20,000)	0	0	0	0	40% ○
		Governance Total			(20,000)	0	0	0	0	60% ○
										80% ●
		Buildings								100% ●
		Housing								
100%	●	Construction Staff Housing Sunter Place	1.2.4	CEO	(165,000)	(163,460)	(110,341)	53,119		Completed- retention payment still to be made
100%	●	Staff Housing - 5 Spaven Way	1.2.4	CEO	(3,500)	(1,875)	(3,304)	(1,429)	(3,304)	Completed
100%	●	Staff Housing - 65 Brockman St	1.2.4	EMCD	(3,800)	(1,875)	(3,799)	(1,924)	(3,799)	Completed
100%	●	Staff Housing - 51 Durlacher St	1.2.4	EMFA	(4,100)	(1,875)	(4,085)	(2,210)	(4,085)	Completed
100%	●	Staff Housing - 80 Durlacher St	1.2.4	EMCD	(3,600)	(1,875)	(3,304)	(1,429)	(3,304)	Completed
60%	○	Pensioner Units Capital	1.2.4	EMCD	(30,000)	(20,000)	(21,908)	(1,908)	(21,908)	Units 1, and 5 completed (2,3,4 to be done)
		Housing Total			(210,000)	(190,960)	(146,741)	44,219	(36,400)	
		Law, Order And Public Safety								
100%	●	Emergency Services Building Construction	3.7.1	CEO	(200,000)	(200,000)	(197,799)	2,201		Completed
100%	●	Emergency Services Building Site Works	3.7.1	CEO	0	0	0	0		
		Law, Order And Public Safety Total			(200,000)	(200,000)	(197,799)	2,201		
		Recreation And Culture								
15%	○	Recreation Centre - Sound Proofing	3.7.1	EMCD	(50,000)	0	0	0		Accessing Quotes
40%	○	Town Hall Pathways and Wall Extension	3.7.1	WKM	(25,000)	(13,890)	(14,626)	(736)		Disabled Carpark asphalt laid
15%	○	Overlander Hall Upgrade	3.7.1	EMCD	(50,000)	0	(7,948)	(7,948)	(7,948)	Work to be completed in March
		Recreation And Culture Total			(125,000)	(13,890)	(22,574)	(8,684)	(7,948)	
		Transport								
100%	●	Depot - Replacement of Depot Walls	3.7.1	WKM	(25,674)	(25,674)	(25,615)	59	(25,615)	Works completed
100%	●	Replacement of Air Conditioners	3.7.1	WKM	(2,043)	(2,043)	(2,043)	0	(2,043)	Works completed
		Transport Total			(27,717)	(27,717)	(27,658)	59	(27,658)	
		Land and Buildings Total			(582,717)	(432,567)	(394,771)	37,795	(72,006)	

MINUTES ORDINARY COUNCIL MEETING

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Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		Drainage/Culverts								
		Transport								
20%	○	Drainage/Sump Construction	3.7.1	WKM	(30,000)	(16,670)	(10,511)	6,159	(10,511)	Plans Accepted. Materials received.
		Transport Total			(30,000)	(16,670)	(10,511)	6,159	(10,511)	
		Drainage/Culverts Total			(30,000)	(16,670)	(10,511)	6,159	(10,511)	
		Footpaths								
		Transport								
100%	●	Footpath Construction	3.7.1	WKM	(64,400)	(42,000)	(56,164)	(14,164)		Construction completed
		Transport Total			(64,400)	(42,000)	(56,164)	(14,164)		
		Footpaths Total			(64,400)	(42,000)	(56,164)	(14,164)		
		Furniture & Office Equip.								
		Governance								
0%	○	Computer Hardware Upgrade/New	1.2.1	EMFA	(5,000)	(5,000)	(2,055)	2,945	(2,055)	Requirements to be identified
60%	●	Computer Software Upgrade/New	1.2.1	EMFA	(5,000)	(2,500)	(3,291)	(791)	(3,291)	Requirements to be identified
0%	○	Council Chambers Furniture and Equipment	1.2.1	EMFA	(2,000)	(2,000)	0	2,000	0	Requirements to be identified
20%	○	Office Furniture & Equipment	1.2.1	EMFA	(5,000)	(5,000)	(1,730)	3,270	(1,730)	Requirements to be identified
		Governance Total			(17,000)	(14,500)	(7,075)	7,425	(7,075)	
		Recreation And Culture								
0%	○	Inflatable Movie Screen	2.4.1	EMCD	(10,000)	(10,000)	0	10,000		Screen Ordered
50%	●	Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(15,000)	(10,000)	(5,395)	4,605	(5,395)	New display to be installed
		Recreation And Culture Total			(25,000)	(20,000)	(5,395)	14,605	(5,395)	
		Furniture & Office Equip. Total			(42,000)	(34,500)	(12,470)	22,030	(12,470)	
		Heritage Assets								
		Recreation And Culture								
0%	○	Shade over Velsheda	2.2.2	WKM	(5,000)	(5,000)	0	5,000		Planning stage
100%	●	Directional Plaque	2.2.2	EMCD	(13,572)	(13,572)	(13,573)	(1)		Plaque received and installed
0%	○	Refurbishment of Old Jail and Stables	2.2.2	CEO	(50,000)	0	0	0	0	Developing Plan of Works
		Recreation And Culture Total			(68,572)	(18,572)	(13,573)	4,999		
		Heritage Assets Total			(68,572)	(18,572)	(13,573)	4,999		

MINUTES ORDINARY COUNCIL MEETING

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Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		Plant , Equipment and Vehicles								
		Law, Order And Public Safety								
50%	●	SES Rescue Equipment	3.7.1	EMFA	(62,450)	0	(25,775)	(25,775)		All purchases not yet completed by SES
		Law, Order And Public Safety Total			(62,450)	0	(25,775)	(25,775)		
		Recreation And Culture								
0%	○	Recreation Centre - Scissor Lift	1.6.7	EMCD	(35,000)	0	0	0		Not started
100%	●	Replacement Fire Pump	1.6.7	EMCD	(12,000)	(12,000)	(11,761)	239	(11,761)	Completed
		Recreation And Culture Total			(47,000)	(12,000)	(11,761)	239	(11,761)	
		Transport								
100%	●	Fire Fighting Pumps	1.1.6	WKM	(6,576)	(6,576)	(6,576)	0		Completed
30%	○	Depot Tools and Major Plant	1.1.6	WKM	(10,000)	(6,664)	(3,641)	3,023		As required
50%	●	Communications Upgrade	1.1.6	WKM	(2,500)	(2,500)	(1,554)	946		As required
100%	●	Water Tanker	1.1.6	WKM	(101,730)	(101,730)	(101,730)	0	(101,730)	Completed
100%	●	Town Supervisor's Ute	1.1.6	WKM	(39,450)	(39,450)	(39,436)	14	(39,436)	Completed
100%	●	Works Manager's Ute	1.1.6	WKM	(49,185)	(49,185)	(49,185)	0	(49,185)	Completed
50%	●	Major Plant Items	1.1.6	WKM	(15,000)	(15,000)	(7,878)	7,122		As required
100%	●	Pallet Racking	1.1.6	WKM	(6,820)	(6,820)	(6,820)	0		Completed
100%	●	Grader	1.1.6	WKM	(370,336)	(370,336)	(370,336)	0	(370,336)	Completed
		Transport Total			(601,597)	(598,261)	(587,156)	11,105	(560,687)	
		Plant , Equipment and Vehicles Total			(711,047)	(610,261)	(624,692)	(14,431)	(572,448)	

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		Public Facilities								
		Community Amenities								
0%	○	Refuse Tip and Recycling	2.4.2	WKM	(378,341)	0	0	0		Awaiting funding
		Community Amenities Total			(378,341)	0	0	0		
		Recreation And Culture								
10%	○	Town Oval Bore	3.7.1	WKM	(30,000)	0	(1,422)	(1,422)		Preliminary investigations undertaken
		Economic Services Total			(30,000)	0	(1,422)	(1,422)		
		Recreation And Culture								
80%	●	Recreation Centre Grounds	1.6.7	EMCD	(184,635)	(115,206)	(129,609)	(14,403)		Landscaping to be completed
0%	○	Charlie Sappie Park	3.7.1	WKM	(15,000)	0	(93)	(93)	(93)	Planning works
0%	○	Foreshore Revitalisation	3.7.1	CEO	(200,000)	0	0	0	0	Project yet to commence
70%	●	Replacement of Gazebos	3.7.1	WKM	(20,000)	(20,000)	(14,657)	5,343	(14,657)	Nettas installed. Awaiting path installation.
0%	○	Practice Cricket Nets	3.7.1	WKM	(5,000)	0	0	0	0	Researching materials options
10%	○	Tennis Court Resurfacing	3.7.1	EMCD	(100,000)	0	0	0	0	Seeking quotes
		Recreation And Culture Total			(524,635)	(135,206)	(144,359)	(9,153)	(14,750)	
		Transport								
100%	●	Monkey Mia Jetty	1.6.5	CEO	(2,200,000)	(2,200,000)	(1,915,432)	284,568		Completed
90%	●	Monkey Mia Boat Ramp Carpark	1.6.5	WKM	(310,000)	(310,000)	(229,297)	80,703	(229,297)	Installation of final signs and delineation
		Transport Total			(2,510,000)	(2,510,000)	(2,144,729)	365,271	(229,297)	
		Public Facilities Total			(3,442,976)	(2,645,206)	(2,290,510)	354,696	(244,048)	

MINUTES ORDINARY COUNCIL MEETING

25 MARCH 2015

Physical % of Completion	Level of Completion Indicator	Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
		Roads (Non Town)								
		Transport								
100%	●	Useless Loop Road RRG 13/14	1.1.6	WKM	(112,468)	(112,468)	(75,691)	36,777	(75,691)	Completed
0%	○	Woodleigh-Bryo Floodway RRG	1.1.6	WKM	(122,712)	(122,712)	0	122,712	0	Researching culvert options
0%	○	Road Projects R2R	1.1.6	WKM	(199,877)	(114,511)	0	114,511	0	Plan for funding to be developed
8%	○	Useless Loop Road - Resheet RRG	1.1.6	WKM	(229,957)	(76,652)	0	76,652	0	Pot hole repairs
100%	●	Hamelin Pool Road - Reseal RRG	1.1.6	WKM	(90,000)	(90,000)	0	90,000	0	Reseal Complete
		Transport Total			(755,014)	(516,343)	(75,691)	440,652	(75,691)	
		Roads (Non Town) Total			(755,014)	(516,343)	(75,691)	440,652	(75,691)	
		Streetscapes								
		Economic Services								
35%	◉	Information Bay Signage	2.1.3	EMCD	(25,000)	0	(364)	(364)		Signage Audit received - Awaiting Grants
		Economic Services Total			(25,000)	0	(364)	(364)		
		Streetscapes Total			(25,000)	0	(364)	(364)		
		Town Streets								
		Transport								
35%	◉	Durlacher Street/Barnard Street R2R	1.1.6	WKM	(164,436)	(164,436)	(64,654)	99,782	(64,654)	Durlacher Plans Accepted, awaiting contractor
100%	●	Police Station Carpark	1.1.6	WKM	(7,145)	(7,145)	(7,145)		0	Completed
		Transport Total			(171,581)	(171,581)	(71,799)	99,782	(64,654)	
		Town Streets Total			(171,581)	(171,581)	(71,799)	99,782	(64,654)	
		Capital Expenditure Total			(5,893,307)	(4,487,699)	(3,550,544)	937,156		

13. TOWN PLANNING REPORT

13.1 PROPOSED SINGLE HOUSE – LOT 202 (43) CAPEWELL DRIVE, DENHAM

P 1421

Author

Liz Bushby, Gray & Lewis

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Disclosure of Interest: Cr Laundry

Nature of Interest: Financial Interest as Draftsman of the item.

Cr Laundry left the Council Chamber at 3.46 pm.

Moved Cr Ridgley

Seconded Cr Prior

Council Resolution

That Council:

1. Approve the application (27/2014) lodged by Mr B Pitt for a single house on Lot 202 (43) Capewell Drive, Denham subject to the following conditions:

(i) The plans lodged with this application shall form part of this planning approval, and no approval has been granted for any installation of retaining walls. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.

Condition (i) does not apply to the driveway location.

(ii) All stormwater from roofed and paved areas shall be collected and disposed of to the satisfaction of the Shire.

(iii) The proposed dwelling to be provided with two on site carparking spaces as shown on the site plan submitted (as required under Clause C3.1 of the Residential Design Codes).

(v) A trafficable driveway setback a minimum of 400mm from any side lot boundary shall be installed on site within 6 months of the issue of a building permit or alternative time period agreed to in writing by the Chief Executive Officer.

(vi) The driveway shall be constructed and maintained to a trafficable standard to the satisfaction of the Chief Executive Officer.

(vii) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

2. Include a footnote / advice note on any planning approval to advise the applicant that:

- (a) Planning consent is not an approval to commence construction. A building permit must be obtained for all work.**
- (b) The applicant is advised of the need to ensure adequate dust mitigation measures are undertaken during all phases of construction to ensure neighbours are not affected by dust nuisance. It is the owners responsibility to take measures to prevent wind erosion or sand drift as a result of any works.**

Section 3.25 of the Local Government Act allows the Shire of Shark Bay to serve notices on land owners to take measures to prevent wind erosion or sand drift.

- (c) Any future front fencing is to comply with the provisions of the Residential Design Codes, which require front wall and fences to be visually permeable above 1.2 metres.**

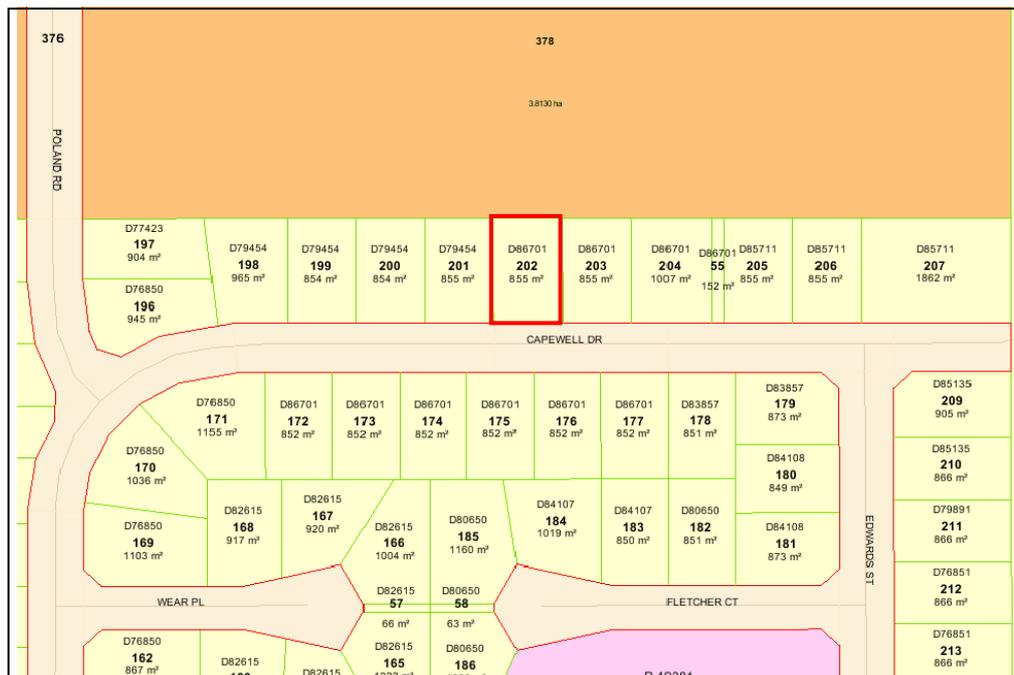
5/0 CARRIED

Cr Laundry returned to Council Chamber at 3.49 pm

Background

Council is to consider an application for a single house on Lot 202 (43) Capewell Drive, Denham.

Lot 202 has an area of 855m² and is vacant. A location plan is included below for ease of reference.



Adjacent Lot 201 has a higher natural ground level than Lot 202, as it has been built up and retained. There is a retaining wall on Lot 201 along the east boundary adjacent to Lot 202.

Comment

- *Zoning*

The lot is zoned Residential with a flexible density of R10/20 under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The base code is R10 however lots can be developed up to a maximum density of R20 if sewer is available.

Under the R10 code there is a minimum of 875m² and average of 1000m² required per dwelling. Under the R20 code there is a minimum of 350m² and average of 450m² required per dwelling unit.

- *Building Setbacks*

The Residential Design Codes ('the Codes') set out 'deemed to comply' minimum setbacks for different density codes.

Gray & Lewis recommends that the application be assessed in accordance with the base code of R10 as only a single house is being proposed. However, it is noted that the lot size of 855m² is smaller than the minimum R10 standard lot size of 875m².

Setback Requirement	Proposed	Officer comment
Front : R10 – 7.5m R20 – 6m	7.5m average (with 6m to verandah)	Complies with R10 requirement. Complies with R20 requirement.
West side 1m	3.3m	Complies
East Side 1m	6m	Complies
Rear 6m	19.39m	Complies

The verandah intrusion front setback area is compensated for by the increased side setbacks and the design achieves the required average front setback of 7.5 metres.

- *Privacy and Overlooking*

The proposed dwelling will be elevated on posts. The application includes elevation drawings showing the front (south elevation) has a Finished Floor Level ranging between 450mm to 1.370mm above Natural Ground Level. The highest distance between the Finished Floor Level and Natural Ground Level is 1.4m (part of east and north elevation).

Notwithstanding the above, the application complies with the minimum setbacks for privacy and overlooking as summarised below.

Room type	Required	Proposed
Kitchen – north elevation	7.5m	9.8m
Bedroom 2 – north elevation	4.5m	5.5m
Rear deck / stairs	7.5m	8-10m east & west (approximately).

*Distances measured at a 45 degree angle as per the Codes cone of vision

There are no windows on the east and west elevations facing adjacent Lots 201 and 203.

- *Vehicular Access*

The applicant has hand drawn a driveway onto the site plan along the western side on the lot. The driveway has been drawn at a slight angle at the lot frontage to avoid a water metre, and is also shown hard up against the boundary shared with adjacent Lot 201.

The Codes require driveways to be located a minimum of 0.5 metres from a side lot boundary, and to be 90 degrees to the street. The driveway as drawn entails a variation to the Codes.

The minor angling of the driveway to avoid the water metre is not considered an impediment, however it is recommended that a condition be imposed to require the driveway to be setback a minimum of 400mm from the side boundary for separation to the common boundary.

- *Consultation*

The application was advertised to nearby and surrounding landowners. Advertising closed on the 2 March 2015 and no submission were received.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – the main requirements are outlined in the body of this report.

Under Clause 8.2 b) a single house is permitted development unless it entails a variation to the Residential Design Codes. The proposed single house requires planning approval as it includes a minor variation to Clause 5.3.5 C5.2 relating to driveways and access.

Policy Implications

There are no Policy Implications relative to this report

Financial Implications

There are no financial implications relative to this report

Strategic Implications

There are no strategic implications relative to this report

Voting Requirements

Simple Majority Required

Signatures

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

12 March 2015

13.2 PROPOSED OUTBUILDING – LOT 83 (47) HARTOG CRESCENT, DENHAM

P1144

Author

Liz Bushby

Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.70 of *Local Government Act 1999*

Moved Cr Ridgley

Seconded Cr Prior

Council Resolution

That Council:

1. **Grant delegated authority to the Chief Executive Officer in accordance with Clause 11.3.1 of the Shire of Shark Bay Local Planning Scheme No 3 to determine the application lodged by Mr Colin Stade for an Outbuilding on Lot 83 (47) Hartog Crescent, Denham.**
2. **Note that the application has been referred to adjacent landowners for comment and advertising closes on the 20 March 2015.**

6/0 CARRIED

BACKGROUND

Council is to consider granting delegated authority to the Chief Executive Officer to determine an application for an outbuilding on Lot 83 (47) Hartog Crescent, Denham.

- *Existing development*

Lot 83 has been developed with a residence in the south east portion of the lot.

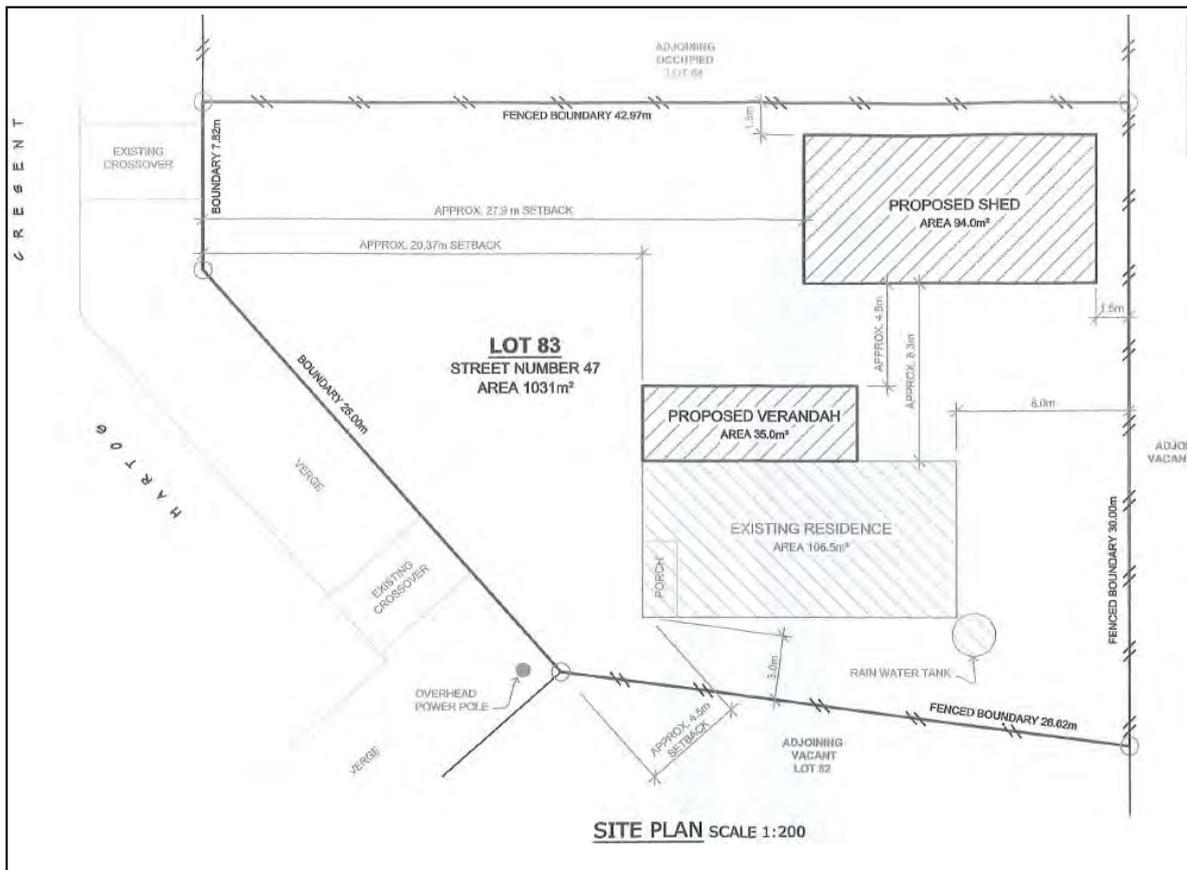


COMMENT

- *Proposed Development*

The application is for a 94m² colorbond outbuilding to the north of the existing dwelling. The outbuilding has a proposed wall height of 4 metres and maximum height (to the roof peak) of 4.611 metres. It will be constructed out of colorbond.

A site plan is included below for ease of reference.



It should be noted that the site plan includes a proposed verandah (to the existing house) which does not require planning approval as it complies with all aspects of the Codes.

- *Zoning*

The subject property is zoned 'Residential R12.5/30' under the Shire of Shark Bay Local Planning Scheme No 2 ('the Scheme').

The lot has an approximate area of 1031m² and the application has been assessed in accordance with the requirements applicable to the 'R12.5' density code.

- *Residential Design Codes ('the Codes')*

The Residential Design Codes have two separate options for the assessment of development including 'deemed to comply' criteria and 'design principles'.

Where an application proposes a variation to the 'deemed to comply' criteria of the Codes, then planning approval is required for the development, and a more detailed assessment has to be made based on 'design principles' in the Codes.

Under the Codes there are specific 'deemed to comply' requirements for outbuildings as summarised in the table below.

Clause 5.4.3 C3 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Gray & Lewis)
(i) are not attached to the building	Complies.
(ii) are non habitable	Complies.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. The outbuilding will be 94m ² .
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 4 metres is proposed.
(v) do not exceed a ridge height of 4.2 metres	Variation. A roof height of 4.611 metres is proposed.
(vi) are not within the primary street setback area;	Complies.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the siting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Complies. A 1.5 metre side setback is required and provided.

The application proposes variations to the 'deemed to comply' requirements therefore Council has to determine if the development complies with the performance criteria which is:

"Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties".

Gray & Lewis is of the view that the proposed outbuilding will be highly visible from the street and neighbours as it is proposed to the northern side of the existing dwelling.

Assessment of whether the outbuilding will 'detract' from the streetscape is subjective however Gray & Lewis notes that the size is not dissimilar to other outbuildings approved in Denham. The fact that an outbuilding may be visible does not necessary mean that it will detract from a streetscape.

A portion of the outbuilding will be screened as it will be located next to an existing building on adjacent Lot 84 Hartog Crescent to the north.

A number of over-height outbuildings have been approved within Denham townsite. Due to topography some are highly visible from certain vantage points and others which have reasonably minimal impact.



Example of shed visible from Hartog Crescent, on 87 Hughes Street Denham

- *Consultation*

The application has been referred to adjacent landowners for comment however advertising closes on the day of the scheduled March Council meeting.

At the time of writing this report no objections had been received.

- *Options available to Council*

Council has several options as outlined below:

Option 1 – Refuse the application

Gray & Lewis is of the view that the development will be visible from the street and neighbouring properties.

If Council is not satisfied that the development will not detract from neighbours amenity, the application can be refused based on non-compliance with the design criteria of the Codes, visual impact, and amenity.

Option 2 – Delegate authority to the Chief Executive Officer

If Council does not seek to refuse the application, delegated authority can be granted to the Chief Executive Officer to allow the application to be determined after the close of advertising.

Option 3 – Defer

If Council wants to determine the application this item can be deferred and a report be referred to the April Council meeting.

Alternatively if Council has concerns over the visual impact of the outbuilding the matter can be deferred and the owner be requested to lodge amended plans that reduce the size of the outbuilding.

LEGAL IMPLICATIONS

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Clause 5.3 of the Scheme requires development to conform with the Residential Design Codes.
- Clause 8.2 (b) of the Scheme provides an exemption for outbuildings from obtaining planning approval where they are less than 60m², except where a variation to the Residential Design Codes is proposed.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 March 2015

13.3 PROPOSED INTERIM OUTLINE DEVELOPMENT PLAN – LOT 350-351 HAMELIN POOL ROAD, HAMELIN POOL

P2002

Author

Liz Bushby, Gray & Lewis

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Disclosure of Interest: Cr Wake

Nature of Interest: Impartiality Interest as near Neighbour

Cr Wake left the Council Chamber at 3.56 pm.

Moved Cr Prior
Seconded Cr Ridgley

Council Resolution

That Council:

1. **Note that the Western Australian Planning Commission has endorsed the Interim Outline Development Plan for Lots 350 – 351 Hamelin Pool Road, Hamelin Pool without modification – as shown at the end of this report.**
2. **Authorise the Chief Executive Officer to execute the Interim Outline Development Plan and formally lodge one plan with the Western Australian Planning Commission for record keeping purposes.**
3. **Authorise the Chief Executive Officer to notify Ms Mary Wake of the Western Australian Planning Commission decision in writing, as she lodged a submission on the Outline Development Plan during advertising.**
4. **Authorise the Chief Executive Officer to advise Ms Patricia Cox as follows:**
 - (a) **The interim Outline Development Plan endorsed by the Western Australian Planning Commission will guide future development in the short term, however is not a formal planning consent.**
 - (b) **The Shire invites you to lodge a fresh planning application form for the toilet block and utility room only, which can be determined by the Chief Executive Officer.**
 - (c) **Development can only proceed once you obtain a separate planning approval and building permit specifically for the toilet block and utility room.**
5. **Grant delegated authority to the Chief Executive Officer in accordance with Clause 11.3.1 of the Shire of Shark Bay Local Planning Scheme No 3 to determine any formal planning application for a toilet block and utility room on Lots 350 to 351 Hamelin Pool Road, Hamelin Pool.**

5/0 CARRIED

Cr Wake returned to the Council Chamber at 3.57 pm

Background

Council is to note the Western Australian Planning Commission endorsement of an Interim Outline Development Plan for Lot 350 and 351 Hamelin Pool Road, Hamelin Pool.

- *Existing Development*

Lots 350 and 351 have been developed with a shop, sheds, a museum, tea rooms and camping grounds, including ablution amenities. It also contains a historic Telegraph Station.

- *Zoning and relevant Scheme Requirements*

Lots 350 & 351 are zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') and are notated as 'SU8' on the Scheme map.

Clause 4.7.2 of the Scheme states that:

'a person must not use any land, or any structure or buildings on land, in a Special Use zone except for the purpose set out against that land in Schedule 4 and subject to compliance with any conditions set out in Schedule 4 with respect to that land'.

Schedule 4 in the Scheme outlines permissible uses for 'Special Use 8' including 'short term accommodation' however it is subject to a specific condition also listed in Schedule 4 as follows:

"Development of the site shall be in accordance with an approved Outline Development Plan, which has generally been prepared in accordance with the requirements of Clause 5.9 and endorsed by the Western Australian Planning Commission.

The Outline Development Plan should demonstrate that:

- *the proposed development is sympathetic to the location, taking into account the topography and landscape character of the surrounding area; and*
- *the interface with the foreshore is generally in accordance with Statement of Planning Policy 2.6 – State Coastal Planning Policy. This includes clear demarcation between the development site and the foreshore reserve and definition of the setback for development from the permanent vegetation line'.*

- *Relevant Council resolutions*

At the Ordinary Meeting held on the 24 September 2014, Council resolved to:

- 1. Refuse the application lodged by Patricia Cox for short term accommodation and associated facilities on Lots 350 – 351 Hamelin Pool as Council has no discretion to approve any development on Lots 350 and 351 Hamelin Pool within Special Use zone No 8 as the development is not in accordance with an Outline Development Plan that has been endorsed by the Western Australian Planning Commission.*
- 2. Adopt the applicants site plan as an Outline Development Plan for the purpose of conducting formal advertising (for the laundry and toilet block only) and*

advise the applicant that any Outline Development Plan will also require endorsement by the Western Australian Planning Commission.'

At the Ordinary Meeting held on the 26 November 2014, Council resolved to:

- '1. Adopt the Interim Outline Development Plan for Lots 350 – 351 Hamelin Pool Road, Hamelin Pool without modification, in accordance with Clause 5.9.6 of the Shire of Shark Local Planning Scheme No 3 ('the Scheme').*
- 2. Authorise the Chief Executive Officer to execute the Interim Outline Development Plan and formally lodge the plan with the Western Australian Planning Commission seeking their endorsement. The Western Australian Planning Commission referral is to include copies of all relevant Council reports (minutes), details of advertising, and full copies of each written submission.*
- 3. Note the submissions lodged during public advertising as summarised in Attachment 2.*
- 4. Authorise the Chief Executive Officer to notify Ms Patricia Cox and Ms Mary Wake of the Council decision in writing.*
- 5. Note that the Interim Outline Development Plan requires separate endorsement by the Western Australian Planning Commission.*
- 6. Note that if the Western Australian Planning Commission endorses the Interim Outline Development Plan, that Ms Patricia Cox will still need to lodge a detailed planning application for the proposed toilet block and utility room for separate Council approval.'*

Comment

The Interim Outline Development Plan for Lots 350 and 351 Hamelin Pool was lodged with the Western Australian Planning Commission and has been endorsed.

The Interim Outline Development Plan provides guidance for future development of a toilet block and utility room, however it is not itself a formal planning approval. The owner will need to lodge a fresh planning application form for the toilet block and utility room on the land.

It is recommended that Council grant delegated authority to expedite processing of such as planning application.

The owner also need a separate building permit for the toilet block and utility room.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report

Policy Implications

There are no policy implications relative to this report.

Financial Implications

The Shire pays planning consultancy fees to Gray & Lewis.

Strategic Implications

A more detailed Outline Development Plan needs to be developed for Hamelin Pool to guide future development. The Interim Outline Development Plan has been supported as upgrading is required to existing facilities, and the proposed toilet block and utility room will not prejudice a more comprehensive Outline Development Plan.

Voting Requirements

Simple Majority Required

Signatures

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

17 March 2015

25 MARCH 2015



Your Ref: P2002 / O-AP-14324
Our Ref: SPN/0740/1
Enquiries: Caroline Hatherly (Ph 6551 9337)

Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Dear Sir

**ENDORSEMENT OF OUTLINE DEVELOPMENT PLAN FOR LOTS 350 AND 351
HAMELIN POOL ROAD, HAMELIN POOL**

I refer to your letter dated 29 January 2015 regarding the abovementioned matter.

The Western Australian Planning Commission (WAPC) has resolved to endorse the Outline Development Plan for Hamelin Pool Caravan Park, Lots 350 and 351 Hamelin Pool Road, Hamelin Pool.

Three endorsed copies of the Outline Development Plan are attached. Please return one copy to the WAPC when the Shire has signed these documents.

The Shire is advised that this endorsement is only for the proposed toilet block and proposed utility room, and any additional development will be considered in accordance with a comprehensive Outline Development Plan as provided for in the Shire of Shark Bay Local Planning Scheme No. 3.

Should you wish to discuss this matter further, please contact the assigned planning officer listed above.

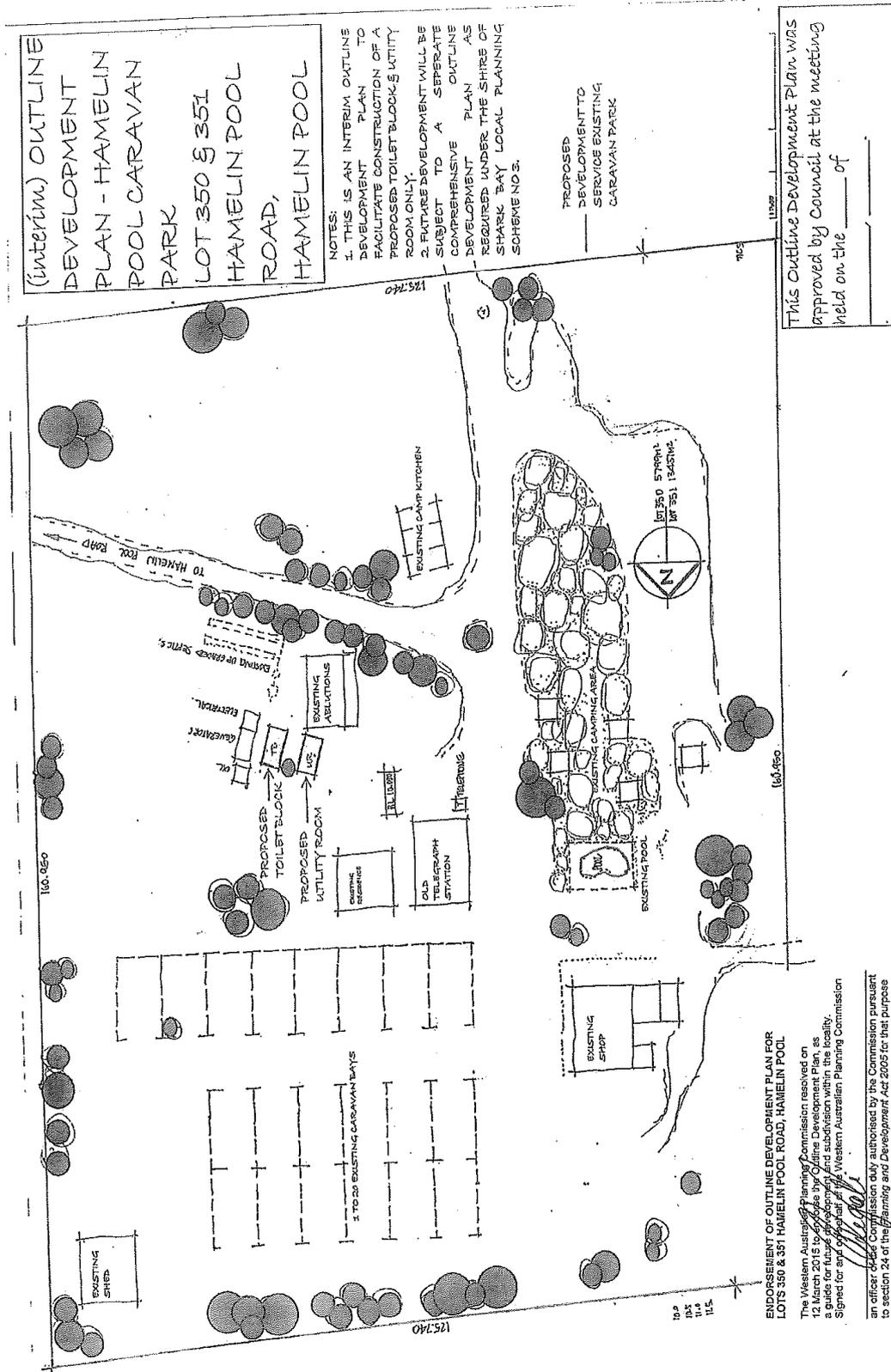
Yours faithfully

A handwritten signature in black ink, appearing to read 'Tim Hillyard'.

Tim Hillyard
Secretary
Western Australian Planning Commission
16 March 2015

Enclosures: 3 copies of Outline Development Plan

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001
Tel: (08) 6551 9000; Fax: (08) 6551 9001; Infoline: 1800 626 477
e-mail: corporate@planning.wa.gov.au; web address <http://www.planning.wa.gov.au>
ABN 35 482 341 493



(interim) OUTLINE DEVELOPMENT PLAN - HAMELIN POOL CARAVAN PARK
 LOT 350 & 351 HAMELIN POOL ROAD,
 HAMELIN POOL

NOTES:
 1. THIS IS AN INTERIM OUTLINE DEVELOPMENT PLAN TO FACILITATE CONSTRUCTION OF A PROPOSED TOILET BLOCK & UTILITY ROOM ONLY.
 2. FUTURE DEVELOPMENT WILL BE SUBJECT TO A SEPARATE COMPREHENSIVE OUTLINE DEVELOPMENT PLAN AS REQUIRED UNDER THE SHIRE OF SHARK BAY LOCAL PLANNING SCHEME NO.3.

PROPOSED DEVELOPMENT TO SERVICE EXISTING CARAVAN PARK

This Outline Development Plan was approved by Council at the meeting held on the ___ of ___

ENDORSEMENT OF OUTLINE DEVELOPMENT PLAN FOR LOTS 350 & 351 HAMELIN POOL ROAD, HAMELIN POOL

The Western Australian Planning Commission resolved on 12 March 2015 to endorse the Outline Development Plan, as a guide for future development and subdivision within the locality. Signed for and on behalf of the Western Australian Planning Commission

an officer of the Commission duly authorised by the Commission pursuant to section 24 of the Planning and Development Act 2005 for that purpose in the presence of

M. Weeber Witness
 16 March 2015 Date

14. BUILDING REPORT

Nil

15. HEALTH REPORT

Nil

16. WORKS REPORT

16.1 DENHAM LANDFILL SITE

WM00001

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Wake

Seconded Cr Prior

Council Resolution

That report and findings of the Department of Environmental Regulation into the alleged Burial of Sump Oil in the Denham Landfill Facility submitted by the Chief Executive Officer be received and endorsed by Council.

6/0 CARRIED

Background

The Department of Environmental Regulation received a complaint in January 2015 regarding an alleged dumping of sump oil at the Denham Landfill Site.

The allegation related to the disposal of waste sump oil in 2012.

Mr Mark Adams a senior investigator with the Department of Environmental Regulations Geraldton branch contact the shire in regard to the allegations and advised of the process that was to be undertaken.

Due to the alleged scrutiny that this matter was subject to predominately through social media a very thorough investigative investigation process was proposed.

The Shire administration provided full cooperation to the Department of Environmental Regulations and fully assisted the investigation process under the direction of Mr Adams.

Comment

The investigation undertaken by the Department of Environmental Regulations was thorough and professionally undertaken.

The investigation revealed no substance to the allegations and the following email has been received from the Department of Environmental Regulations on 16 March 2015

TO: Paul Anderson, Chief Executive Officer, Shire of Shark Bay
RE: DER ICMS Report 35656 – Alleged burial of sump oil in the Denham Landfill Facility

Dear Mr Anderson

I refer to the recent allegation that the Denham Landfill Facility contained buried sump oil.

DER has completed its investigation and no evidence was identified to substantiate the allegation. No further action will be taken and the file will be closed.

Thank you for the resources provided by the Shire of Shark Bay to conduct the excavation.

Should further information be needed please contact Mark Adams (Senior Investigator) on 08 9964 0901.

Yours sincerely

Alex Bite
Senior Manager Investigations
Environmental Enforcement
Compliance and Enforcement
Department of Environment Regulation

The investigating office also inspected the shire waste oil sites at the foreshore and outside the council depot and advised that these sites were not fully in compliance with the regulations.

The facility at the foreshore was remediated and a bund placed around the facility to ensure any oil spillage was contained. This work has now been completed to the satisfaction of the Department of Environmental Regulations.

The wheelie bins that were at the foreshore and used for the disposal of used oil filters was also removed as it posed a risk and any oil filters and oil drums must be taken to the landfill site once they have been emptied.

This site had previously been used for the dumping of oil in full 20 litre containers and was not being decanted into the waste receivable drum. This action is not permitted and any identified further breaches will be investigated and where possible offenders prosecuted.

The facility at the Shire Depot has not been replaced at this point.

The previous practises that existed in regard to the disposal of oil waste sump oil will need to be improved to ensure ongoing compliance with the current regulations.

This will impact upon the residents who have utilised the facilities and there may be some negative reaction to the imposition of the improvements required.

In regard to the transportation of waste sump oil any amounts in excess of 200kg or 200 litres can only be undertaken by a controlled waste licensed carrier and must be subject to a controlled waste tracking form.

It is proposed to include further funding in the draft 2015/16 budget to put in place further improvements to the landfill site and to possibly incorporate an improved oil receivable point during any improvements to the foreshore.

I have also initiated discussions with Mr Robert Morgan regarding an environmentally safe method to dispose of waste oil utilising similar methods as their current water cleanser product.

I will advise further on this potential solution once further testing has been undertaken.

Procedures at the landfill site will also be subject to continuous improvement in an effort to reduce council's liability when receiving waste for disposal.

Legal Implications

The Shires Landfill operations are subject to the Environmental Protection (Rural Landfill) Regulations

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

The costs to assist the Department of Environmental Regulations in the investigations into the unsubstantiated allegations and the remediation of the oil receivable sites, including labour costs, machinery and administration time approximated to in excess of \$7,500

These costs are not recoverable.

Strategic Implications

There are no policy implications relevant to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

19 March 2015

17. TOURISM, RECREATION AND CULTURE REPORT

17.1 SHARK BAY 2016 COMMEMORATION ADVISORY COMMITTEE – EVENT NAME - RESCINDING OF RESOLUTION

CM00024

Author

Executive Manager Community Development

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That Council consider rescinding part of the resolution made at the Ordinary Council meeting held on the 25 February 2015, Item 19.1 Shark Bay 2016 Commemoration Advisory Committee section four (4).

6/0 CARRIED

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That Council rescind the following resolution made at the Ordinary Council meeting held on the 25 February 2015, Item 19.1 Shark Bay 2016 Commemoration Advisory Committee as follows:

4.0 That the Shark Bay 2016 Commemoration Advisory Committee recommendation that the name for the event as ‘Shark Bay 1616’ be adopted.

6/0 CARRIED

Moved Cr Ridgley
Seconded Cr Wake

Council Resolution

That Council adopt the name for the 2016 Commemorative Event as event ‘Dirk Hartog Voyage of Discovery’ with the tag line ‘Shark Bay 1616’.

6/0 CARRIED

Background

At its Ordinary Council Meeting held on 25 February 2015 Council resolved at Item 19.1 Shark Bay 2016 Commemoration Advisory Committee - Item 4. “That the Shark Bay 2016 Commemoration Advisory Committee recommendation that the name for the event as ‘Shark Bay 1616’ be adopted.”

Comment

Immediately following the Council Meeting held on 25 February 2015 several members of the Shark Bay Business and Tourism Association contacted Council members and officers with apprehension over the name of the event being 'Shark Bay 1616'. The President undertook to canvass Councillors in regards to a name change, circulating an email to Councillors with a proposed name of 'Dirk Hartog Voyage of Discovery' with the tag line of 'Shark Bay 1616' for Council consideration.

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

There are no financial implications relevant to this report.

Strategic Implications

Strategic Action 1.1.1 Promote the Shire's Dirk Hartog celebrations, involve the community and build on exposure of the event.

Strategic Action 1.1.4 Ensure there is adequate funding in the budget for the Dirk Hartog event.

Risk Management

There are no risk implications relevant to this report.

Voting Requirements

Simple Majority Required

Signatures

Author	<i>G McBride</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	19 March 2015

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Council accept the tabling of urgent business items as follows:

19.1 Ordinary Elections 17 October 2015

20.1 Pensioner Units

6/0 CARRIED

19.1 ORDINARY ELECTIONS 17 OCTOBER 2015

GV00001

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Officer Recommendation

That Council –

Receive the report presented by the Chief Executive Officer

Or

Declare in accordance with section 4.20 (4) of the *Local Government Act 1995* that the Western Australian Electoral Commissioner to be responsible for the conduct of the 2015 ordinary elections for the Shire of Shark Bay together with any other elections or polls which may also be required;

Decide in accordance with section 4.61 (2) of the *Local Government Act 1995* that the method of conducting the election will be as postal election, and

Include in the 2015/16 budget provision of \$12,500 GST inclusive to provide for the Western Australian Electoral Commission to conduct the 2015 election.

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Council –

Declare in accordance with section 4.20 (4) of the *Local Government Act 1995* that the Western Australian Electoral Commissioner to be responsible for the conduct of the 2015 ordinary elections for the Shire of Shark Bay together with any other elections or polls which may also be required,

Decide in accordance with section 4.61 (2) of the *Local Government Act 1995* that the method of conducting the election will be as postal election, and

Include in the 2015/16 budget provision of \$12,500 GST inclusive to provide for the Western Australian Electoral Commission to conduct the 2015 election.

6/0 CARRIED BY ABSOLUTE MAJORITY

Background

Unless other arrangements are made the Chief Executive Officer is to be the Returning Officer of a Local Government however, if a Local Government wishes to have the Western Australian Electoral Commission conduct a postal voting election then the Local Government must make a declaration to this effect before the eightieth (80) day before an election according the section 4.20(4) of the ***Local Government Act 1995*** and is to decide that the election is to be held as a postal election in accordance with section 4.61 of the ***Local Government Act 1995***.

Comment

The Shire conducted the 2011 and 2013 elections and extraordinary elections in 2014 by postal vote and experienced very encouraging voter participation where there was a contested election.

In my experience the conduct of the elections by postal vote provides for a greater ability for electors to participate in the election process. While the voting in person is still relevant the ability for absent owners to participate in the election by postal voting ensures a greater representation of the community.

The conduct of the election by the Electoral Commission and by postal vote also provides for increased levels of separation from the process for the administration.

The review of wards and any possible amendments to the ward structure does not affect the overall normal election process.

Legal Implications

Local Government (Elections) Regulations 1997.
Local Government Act 1995.

4.61. Choice of methods of conducting the election

- (1) *The election can be conducted as a —
postal election which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or
Voting in person election which is an election at which the principal method of casting votes is by voting in person on Election Day but at which votes can also be cast in person before Election Day, or posted or delivered, in accordance with regulations.*
- (2) *The local government may decide* to conduct the election as a postal election.
* Absolute majority required.*
- (3) *A decision under subsection (2) has no effect if it is made after the 80th day before Election Day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*
- (4) *A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.*
- (5) *A decision made under subsection (2) on or before the 80th day before Election Day cannot be rescinded after that 80th day.*
- (6) *For the purposes of this Act, the poll for an election is to be regarded as having been held on Election Day even though the election is conducted as a postal election.*
- (7) *Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.*

4.20. CEO to be returning officer unless other arrangements are made

- (1) *Subject to this section the CEO is the returning officer of a local government for each election.*
- (2) *A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —
(a) an election; or
(b) all elections held while the appointment of the person subsists.
* Absolute majority required.*
- (3) *An appointment under subsection (2) —
(a) is to specify the term of the person's appointment; and
(b) has no effect if it is made after the 80th day before an election day.*
- (4) *A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

** Absolute majority required.*

- (5) *A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*
- (6) *A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.*

Section 4.62 of the *Local Government Act 1995* prescribes the requirement for Polling Places (booths) in respect to voting as *In Person*. The Postal Voting does not require any Polling Place in each Ward where an election is required.

4.62. Polling places required

- (1) *For every election in a district or a ward the returning officer is to ensure that there will be at least one polling place in the district that is open between 8 a.m. and 6 p.m. on election day.*
- (2) *For a voting in person election in a district that is divided into wards, the returning officer is to ensure that there will be at least one polling place in each ward that is open between 8 a.m. and 6 p.m. on election day unless the returning officer determines that, in respect of a particular ward, it is not necessary or not practicable —*
 - (a) to open a polling place in that ward on election day; or*
 - (b) for there to be a polling place in that ward that is open all the time between 8 a.m. and 6 p.m. on election day.*
- (3) *For a voting in person election in a ward the returning officer is to ensure that there will be at least one polling place in the ward that is open between 8 a.m. and 6 p.m. on election day unless the returning officer determines that it is not necessary or not practicable —*
 - (a) to open a polling place in that ward on election day; or*
 - (b) for there to be a polling place in that ward that is open all the time between 8 a.m. and 6 p.m. on election day.*

Policy Implications

There are no policy implications relevant to this report

Financial Implications

The electoral commission has quoted an amount of \$11,000 including GST to conduct the election for the Shire of Shark Bay in October 2015.

This has been based on the following assumptions;

550 electors

55% response rate

4 councillor vacancies and

The count to be conducted at the council offices.

It is difficult to estimate the amount of cost to Council of conducting in person elections given that there is limited capacity available to conduct the elections in house and costs would be dependant upon the voter turnout if the elections were held in person.

The amount of \$12,500 can be included in the 2015/2016 budget deliberations.

Strategic Implications

There are no strategic implications relevant to this report

Voting Requirements

Absolute Majority Required.

Signature

Chief Executive Officer

P Anderson

Date of Report

23 March 2015

20. MATTERS BEHIND CLOSED DOORS

Moved Cr Wake
Seconded Cr Ridgley

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.

6/0 CARRIED

20.1 PENSIONER UNITS

LS00018 / P4112

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Bellottie

Nature of Interest: Impartiality Interest as is a relative of the tenant

Moved Cr Laundry
Seconded Cr Ridgley

Council Resolution

That Council authorise the Chief Executive Officer to terminate Mr Vivian Bellottie lease of Unit 6, 23 Hughes Street (pensioner unit) for breaches of the lease agreement Clauses 8, Use of the Residential Premises and Clause 13, Tenants Responsibility for the Actions of Others in accordance with the *Residential Tenancies Act 1987*.

6/0 CARRIED

Moved Cr Wake
Seconded Cr Prior

Council Resolution

That the meeting be reopened to the members of the public.

6/0 CARRIED

21. DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of Council will be held on the 29 April 2015 in Council Chambers commencing at 3.00 pm.

22. CLOSURE OF MEETING

As there was no further business the Deputy President closed the Ordinary Council meeting at 4.32 pm.