

Shire of Shark Bay

Minutes of the Ordinary Council Meeting held on the 25 November 2015



Remembrance Day at Shark Bay School 2015



25 NOVEMBER 2015



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MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham, on 25 November 2015 commencing at 3.06 pm.

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MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

1. DECLARATION OF OPENING

The President declared the meeting open at 3.06 pm

2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Capewell	Deputy President
Cr L Bellottie	
Cr K Laundry	
Cr M Prior	
Cr G Ridgley	

Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Mrs G McBride	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr Wake	Leave of Absence granted Item 5.1
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VISITORS

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

4. PUBLIC QUESTION TIME

The President opened Public Question Time at 3.07 pm, as there was no public present the President closed Public Question Time at 3.07 pm.

25 NOVEMBER 2015

5. APPLICATIONS FOR LEAVE

5.2 Application For Leave Of Absence – Councillor Wake
GV00008

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Laundry

Seconded Cr Prior

Council Resolution

Councillor Wake is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 25 November 2015.

6/0 CARRIED

Background

Councillor Wake has applied for leave of absence from the ordinary meeting of Council scheduled for 25 November 2015. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Wake has advised the Chief Executive Officer due to business commitments he will be unable to attend the Ordinary meeting of Council scheduled to be held on 25 November 2015 and has requested leave of absence be granted by Council for this meeting.

Councillor Wake has previously been granted leave of absence in the 2015 calendar year for the following meetings:

September 2015 meeting of Council

October 2015 meeting of Council

The requests for leave have predominately been presented for Council consideration as late items and not included in the circulated agenda.

The Council may consider not granting Councillor Wake late application for leave of absence but is required to include the reasons for the refusal in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

- (3A) leave is not to be granted in respect of –
- (a) A meeting that has concluded
 - (b) The part of a meeting before the granting of leave.
- (4) A member who is absent, ***without first obtaining leave of the council***, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non-attendance occurs while –
 - i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no Policy implications associated with this report

Financial Implications

Council resolved the following payment of an annual attendance fee for all councillors for the 2015/2016 financial year and resolved that that this fee be paid three quarterly in advance.

- a. An annual attendance fee for the Shire President of \$11,433 in accordance with section 5.99 of the *Local Government Act 1995*;
- b. An annual attendance fee for council members' of \$5,562 in accordance with section 5.99 of the *Local Government Act 1995*;
- c. An annual allowance for the Shire President of \$11,742 in accordance with section 5.98(5) of the *Local Government Act 1995*;
- d. An annual allowance for the Deputy Shire President of \$2,936 in accordance with section 5.98A of the *Local Government Act 1995*;
- e. An annual Information, Communication and Technology allowance for all council members' of \$2,100 in accordance with section 5.99A of the *Local Government Act 1995*;

Strategic Implications

There are no Strategic implications associated with this report

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 25 November 2015

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

6. **PETITIONS**

There were no petitions presented to the meeting.

7. **CONFIRMATION OF MINUTES**

7.1 **CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 OCTOBER 2015**

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That the minutes of the ordinary council meeting held on 28 October 2015, as circulated to all councillors, be confirmed as a true and accurate record.

6/0 CARRIED

7.2 **CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 22 OCTOBER 2015**

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

That the minutes of the special council meeting held on 22 October 2015, as circulated to all councillors, be confirmed as a true and accurate record.

6/0 CARRIED

8. **ANNOUNCEMENTS BY THE CHAIR**

There were no announcements by the Chair.

9. **PRESIDENT'S REPORT**

GV00002

Council Committee Membership

Member	Audit Committee
Member	Gascoyne Development Commission Board
Member (Chair)	Gascoyne Zone of Western Australian Local Government Association
Member	Development Assessment Panel
Member (Chair)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Delegate	1 st Deputy for Works Committee
Deputy Delegate	The Aviation Community Consultation Group
Deputy Delegate	Gascoyne Regional Collaboration Group

MINUTES OF THE ORDINARY COUNCIL MEETING

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Other Committee Membership

Member	Gascoyne Zone Member – Western Australian Local Government Association State Council
Member	Gascoyne Development Commission Audit Sub-Committee
Member	Ningaloo-Shark Bay National Landscapes Steering Committee
Member (Chair)	Local Emergency Management Committee
Member	Gascoyne Regional Tourism Strategy steering committee
Deputy Delegate	Western Australian Local Government Association – State Council Committee

Meeting Attendance

22 October 2015	Presentation by James Dexter, WA Museum
23	Gascoyne Tourism Board teleconference
25	Opening of Denham Recreation jetty Launch of 2016 Dirk Hartog Celebrations
27	Public meeting – Denham foreshore proposed works Annual Electors meeting
28	October Council meeting Councillor's workshop – Denham foreshore RAC representative's presentation
5 November	State of the Regions – Committee for Economic Development in Australia economic forum - Carnarvon
6	Gascoyne Economic Forum – Gascoyne Development Commission
11-13	Certificate in Governance and Risk Management course
14-16	Australian National Landscapes Forum
17-19	Global Eco Tourism Conference
20-21	Western Australian Local Government Association Gascoyne Zone meeting – Exmouth Regional Road Group meeting

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	10 November 2015

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That the President's activity report for November 2015 be received.

6/0 CARRIED

10. COUNCILLORS' REPORTS

10.1 Cr Prior
GV00006

Committee Membership

Member	Audit Committee
Member	Shark Bay Commerce and Tourism Committee

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Member The Aviation Community Consultation Group
Deputy Member 2nd Deputy for Works Committee

Meeting Attendance

3 November Shark Bay Commerce and Tourism Committee meeting
11 The Aviation Community Consultation Group in Carnarvon
Shark Bay Seniors Group BBQ Lunch
12 Art project for Foreshore Revitalisation Public Workshop
13 Art project for Foreshore Revitalisation Workshop
20 Regional Road Group meeting – Exmouth
WALGA Country Zone Meeting – Exmouth

General Matters

The Aviation Community Consultation Group meeting was advised by the Department of Transport that the contract for air services to Shark Bay and Carnarvon will be announced in the next two to three weeks. The tenders have been sent to the Minister for his decision.

Statistics presented by Skippers showed that Shark Bay passenger numbers have declined by around 25% in the year ended 31 October 2015 while those for Carnarvon are down by approximately 10%.

The Gascoyne Development Commission reported they have a draft Aviation Policy which needs to be considered by their board. The Department of Transport suggested that it would be helpful if they could see that draft before it goes to the board, but the Gascoyne Development Commission countered that not only does the board need to see it before it is passed on, but that it cannot be finalised unless they know the intentions of the Department of Transport so requested some guidelines on that. That exchange ended in an impasse.

Other attendees canvassed a number of issues, including:

- That the aircraft used on the route would not be smaller than those currently utilised and that wheelchair access would continue to be available;
- There should be a strategy for aviation over the whole of Western Australia rather than on singular routes; and
- We are very much hampered by not knowing what will be happening. Accommodation houses are being unable to confirm accommodation bookings for the tourist season next year due to the inability for guests to book flights.

It was confirmed that the opportunity for tenderers to offer connectivity throughout the region had been included in the tender details but without pressure on them to do so. Dean Massie confirmed that RAC will put in place any infrastructure such as screening if it is required in order to enable any airline to service Shark Bay, so that our lack of infrastructure must not be used as an excuse for providing a limited service.

All exhortations by attendees seemed to fall on deaf ears of the Department of Transport who reiterated that we will be told our fate in two or three weeks when the Minister makes his decision.

Signatures

Councillor *Councillor Prior*
Date of Report 12 November 2015

MINUTES OF THE ORDINARY COUNCIL MEETING

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Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That Councillor Prior's November 2015 report on activities as Council representative be received.

6/0 CARRIED

10.2 Cr Bellottie
GV00010

Committee Membership

Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Deputy Delegate	3 rd Deputy for Works Committee
Proxy Member	For Cr Wake on the Development Assessment Panel

Other Committee Membership

Ministerial Appointment	Gascoyne Development Commission Board
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Meeting Attendance

31 October 2015	Malgana Connection Report Meeting
3 & 4 November	World Heritage Meeting
5 November	State of the Regions – Committee for Economic Development in Australia economic forum - Carnarvon
6	Gascoyne Economic Forum – Gascoyne Development Commission
13	Councillors Art Workshop
25	Ordinary Council meeting

Signatures

Councillor	<i>Councillor Bellottie</i>
Date of Report	13 November 2015

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

That Councillor Bellottie's November 2015 report on activities as Council representative be received.

6/0 CARRIED

10.3 Cr Capewell
GV00005

Committee Membership

Member	Works Committee
Member	Audit Committee
Deputy Delegate	Shark Bay Marine Facilities Management Committee
Deputy Delegate	Regional Road Group

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Deputy Delegate Gascoyne Zone of Western Australian Local Government Association

Nil report for November.

10.4 Cr Ridgley
GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne
Member	Shark Bay Community Resource Centre Committee

Meeting Attendance

4 November 2015	Shark Bay Community Resource Centre Committee meeting
24	Meeting with Artists at Arts Centre

10.5 Cr Laundry
GV00013

Committee Membership

Member	Audit Committee
Member	Works Committee
Member	Shark Bay Arts Council
Proxy Member	For Cr Cowell on the Development Assessment Panel

Meeting Attendance

11 November 2015	Council representative for Remembrance day at Shark Bay School
12/11	Arts project workshop

10.6 Cr Wake
GV00007

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Gascoyne Regional Road Group
Member	Development Assessment Panel

Nil report for November.

25 NOVEMBER 2015

11. ADMINISTRATION REPORT

11.1 ANNUAL ELECTORS MEETING 27 OCTOBER 2015

GV00011

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Laundry
Seconded Cr Ridgely

Council Resolution

The minutes of the annual electors meeting held on Tuesday 27 October 2015 be noted.

6/0 CARRIED

Background

The annual general meeting of electors relating to the financial year ended 30 June 2015 was held on Tuesday 27 October 2015. A copy of the minutes of the meeting is attached.

Section 5.32 (b) of the **Local Government Act 1995** requires the Chief Executive Officer to:

Ensure that copies of the minutes are available for inspection by members of the public before the Council meeting at which decisions made at the electors meeting are first considered”

The minutes have been made available for inspection since 4 November 2015.

The act also requires the decisions of the electors meeting to be considered by the Council (section 5.53) at its next ordinary meeting where practicable. The act states

- (1) all decisions made at the electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable,
 - (a) At the next ordinary council meeting after that meeting, or
 - (b) At a special meeting called for that purpose, whichever happens first.
- (2) if at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Comment

There were no resolutions or decisions adopted at the meeting that required the attention of the Council.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Legal Implications

Local Government Act 1995

Policy Implications

There are no policy implications relative to this report

Financial Implications

There are no financial implications relative to this report

Strategic Implications

There are no strategic implications relative to this report

Risk Management

There is no risk involved with this item

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

5 November 2015

25 NOVEMBER 2015



SHIRE OF SHARK BAY

ANNUAL ELECTORS' MEETING

Tuesday 27 October 2015

6. pm

Shark Bay Recreation Centre

MINUTES



P Anderson
CHIEF EXECUTIVE OFFICER

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

ANNUAL ELECTORS MEETING - MINUTES – 27 October 2015

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1. **Declaration Of Opening**

The president declared the Annual Electors meeting open at 6.23 pm.

2. **Attendances And Apologies**

ATTENDANCES

Cr C Cowell	President – Denham Ward
Cr K Capewell	Deputy President – Denham Ward
Cr L Bellottie	Denham Ward
Cr K Laundry	Denham Ward
Cr M Prior	Denham Ward
Cr G Ridgley	Useless Loop / Pastoral Ward

Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Mrs G McBride	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr B Wake	Useless Loop / Pastoral Ward
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VISITORS

Mr J McLaughlin
Mr E Bartlett-Torr
Mr J Hanscombe
Mrs J Hill
Mr R Hill
Mr G Howse
Mrs P Howse
Ms S Baker
Mr G Livesey
Ms C Rewie
Mrs D Wood
Mr P Wood

3. **Receiving Of The Annual Report Of The Shire Of Shark Bay For The Year Ending 30 June 2015**

Moved Cr Ridgley
Seconded Cr Laundry

Officer Recommendation

That the Annual Report, including the Annual Financial Statements, Presidents Report and Auditors Report of the Shire of Shark Bay for the Year ending 30 June 2015 be received.

CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

ANNUAL ELECTORS MEETING - MINUTES – 27 October 2015

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4. General Business

Mr Hill asked that the Annual Report link is sent to rate payers.

Ms Baker advised that the Fire Brigade had not been advised re Fire Hydrant on the new Denham Recreational jetty.

Mr Wood spoke about design for a New Council Premises that he has forwarded to Cr Laundry.

Mr McLaughlin spoke about air transport to have connection to Exmouth and Broome rather than Carnarvon.

Mr Wood advised the defibrillator at the Shark Bay Recreation Centre needs to be more accessible as it is currently too far away from the entry point of the building.

Ms Baker asked if the old jail was included in the interpretative walk.

Mr Bartlet-Torr spoke about the opening of the new Denham Recreational Jetty and Launch of Dirk Hartog Voyage of Discovery – Shark Bay 1616, which was opened by the Premier, Hon C Barnett and the Minister for Regional Development, Hon T Redman and wished to advise that he thought that Council held a great job event.

5. Closure Of Meeting

As there was no further business the President closed the Annual Electors meeting at 7.03 pm.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

11.2 ORDINARY COUNCIL MEETING DATES FOR 2016
CM00016

Author

Executive Assistant

Disclosure of Any Interest

Nil

Officer Recommendation

That Council, in accordance with Section 5.25(1)(a) of the *Local Government Act 1995*, approve the following schedule of meeting dates for Council's 2016 Ordinary meetings:

January 2016 – No ordinary meeting of Council to be held;
February 2016 – Wednesday 24 Commencing at 3.00 pm in Council Chambers;
March 2016 – Wednesday 30 Commencing at 3.00 pm in Council Chambers;
April 2016 – Wednesday 27 Commencing at 3.00 pm in Council Chambers;
May 2016 – Wednesday 25 Commencing at 3.00 pm in Council Chambers;
June 2016 – Wednesday 29 Commencing at 3.00 pm in Council Chambers;
July 2016 – Wednesday 27 Commencing at 3.00 pm in Council Chambers;
August 2016 – Wednesday 31 Commencing at 9.30 am at Useless Loop;
September 2016–Wednesday 28 Commencing at 3.00 pm in Council Chambers;
October 2016 – Wednesday 26 Commencing at 3.00 pm in Council Chambers;
November 2016 –Wednesday 30 Commencing at 3.00 pm in Council Chambers; and
December 2016 – Wednesday 21 Commencing at 3.00 pm in Council Chambers.

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council felt that it would be appropriate to put the December meeting to the beginning of the week allowing for time before the Christmas break.

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council, in accordance with Section 5.25(1)(a) of the *Local Government Act 1995*, approve the following schedule of meeting dates for Council's 2016 Ordinary meetings:

January 2016 – No ordinary meeting of Council to be held;
February 2016 – Wednesday 24 Commencing at 3.00 pm in Council Chambers;
March 2016 – Wednesday 30 Commencing at 3.00 pm in Council Chambers;
April 2016 – Wednesday 27 Commencing at 3.00 pm in Council Chambers;
May 2016 – Wednesday 25 Commencing at 3.00 pm in Council Chambers;
June 2016 – Wednesday 29 Commencing at 3.00 pm in Council Chambers;
July 2016 – Wednesday 27 Commencing at 3.00 pm in Council Chambers;
August 2016 – Wednesday 31 Commencing at 9.30 am at Useless Loop;
September 2016–Wednesday 28 Commencing at 3.00 pm in Council Chambers;
October 2016 – Wednesday 26 Commencing at 3.00 pm in Council Chambers;
November 2016 –Wednesday 30 Commencing at 3.00 pm in Council Chambers;
and
December 2016 – Monday 19 Commencing at 3.00 pm in Council Chambers.

6/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Background

The *Local Government Act 1995* Section 5.25 requires the Council to advertise its Ordinary Council meeting dates for the forthcoming year.

Comment

Listed below is a proposed schedule for Council meetings in the year 2016 for consideration and approval:

January 2016 – No ordinary meeting of Council to be held;
February 2016 – Wednesday 24 Commencing at 3.00 pm in Council Chambers;
March 2016 – Wednesday 30 Commencing at 3.00 pm in Council Chambers;
April 2016 – Wednesday 27 Commencing at 3.00 pm in Council Chambers;
May 2016 – Wednesday 25 Commencing at 3.00 pm in Council Chambers;
June 2016 – Wednesday 29 Commencing at 3.00 pm in Council Chambers;
July 2016 – Wednesday 27 Commencing at 3.00 pm in Council Chambers;
August 2016 – Wednesday 31 Commencing at 9.30 am at Useless Loop;
September 2016 – Wednesday 28 Commencing at 3.00 pm in Council Chambers;
October 2016 – Wednesday 26 Commencing at 3.00 pm in Council Chambers;
November 2016 – Wednesday 30 Commencing at 3.00 pm in Council Chambers; and
December 2016 – Wednesday 21 Commencing at 3.00 pm in Council Chambers.

Ordinary meetings of Council are held on the last Wednesday of each month unless specifically resolved by Council to allow for other circumstances. As in previous years a meeting has been scheduled to be held at Useless Loop in August 2016 to commence at 9.30 am giving enough time to travel to Useless Loop and setup before the meeting.

Council regularly amends its December meeting due to Christmas. The schedule indicates that the December 2016 meeting be held on Wednesday 21 December in lieu of 28 December, being the last Wednesday in the month. There are no other Public Holidays during the 2016 year that affect the Ordinary Council meetings.

Legal Implications

Section 5.25 of the *Local Government Act 1995* and the Local Government Regulations Section 12 Public notice of council or committee meetings –

At least once each year a local government is to give local public notice of the dates on which and the time and place at which –

The ordinary council meetings; and

The committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,

Are to be held in the next twelve (12) months.

Policy Implications

Policy 1.1 - Meetings of Council

Ordinary Council meetings will be held on the last Wednesday of each month except January, unless resolved by Council to allow for other circumstances.

Financial Implications

MINUTES OF THE ORDINARY COUNCIL MEETING

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The only financial implication is the travel costs associated with all members of Council and Council staff traveling to Useless Loop.

Strategic Implications

There are no Strategic Implications association with this report.

Risk Management

This is a low risk item to Council.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

1 November 2015

25 NOVEMBER 2015

11.3 PROPOSED RE-ESTABLISHMENT OF THE WA POLICE LIVESTOCK SQUAD
CM00004

AUTHOR

CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgely
Seconded Cr Prior

Council Resolution

That Council authorise the Chief Executive Officer to write to Hon. Ken Baston MLC, Minister for Agriculture, seeking his support and assistance in relation to the re-establishment of the WA Police Livestock Squad.

6/0 CARRIED

BACKGROUND

The Murchison Country Zone has written to Council asking for Council's support in the re-establishment of the WA Police Livestock Squad. The Murchison Country Zone is asking that Council show their support by writing to the Minister for Agriculture seeking his support and assistance in re-establishing the livestock squad.

The Murchison Country Zone's comments are listed below for Councillors reference.

COMMENT

The pastoral industry is one of the three main pillars of our local economy, and it is difficult to imagine that we could expect revitalisation of the local economy without a strong and profitable pastoral sector.

In fact, the Murchison Vermin Cell Project is aimed at doing just that. However, it is apparent that wild dogs are not the only threat to the pastoral industry, as we keep getting reports of livestock being stolen.

The Livestock Squad was a team of country police officers devoted to protecting and policing rural properties and farms across the state but it was disbanded in 2008.

With the benefit of hindsight, we can now see that this was not a good idea – it is no reflection on our local police, but the fact of the matter is that it is a specialised area of the law concerning livestock, and it is probably unfair to expect that general police would be sufficiently knowledgeable in the area of livestock law and livestock law enforcement.

The problem of livestock theft seems to be growing without any effective checks.

Earlier this year, South West MP Mick Murray also called for the reinstatement of the police stock squad. Mr Murray believed crimes committed in the country were not given the same level of attention as those in the city.

I think the police do a fairly good job, but in saying that, if the stock squad was still around, I think that would probably stop some of these problems because it would be instantly there, not tied up with day-to-day issues," he said.

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In June, more than 60 pastoralists attended a meeting in Leonora to talk about their growing concern about stock theft in the state's northern Goldfields.

Western Australia's Minister for Agriculture Hon. Ken Baston has not ruled out reforming the stock squad, and may well be a champion for this cause at the Cabinet table. He has said he would look into the legislation surrounding stock theft.

Anything to do with stock theft is very much a specialist field and you can't expect everyone in the police force to actually understand animals because if they haven't got a farming background then it is difficult for them so that is something I very much need to look at," he said.

LEGAL IMPLICATIONS

In 2013 the former Stock Act was absorbed under the Biosecurity and Agriculture Management Act. At least some pastoralists believe it watered down the powers of police.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item for Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

18 November 2015

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

11.4 RESERVE 49809 - COMMON
RES49809

AUTHOR
CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST
Nil

Officer Recommendation
That Council:

1. Note the administration's actions in regard to the Council Resolution of October 2015 concerning the application from Mrs Hargreaves in relation to a licence to occupy a portion of Reserve 49809.

Option 1

Instruct the administration to further assist Mrs Hargreaves in preparing an Application to occupy a section of Reserve 49809 including a valid Public Liability Policy to the value of \$10 million to be submitted for Council for consideration.

Or

Option 2

Instruct the administration to issue an infringement to Mrs Hargreaves under Section 3.13(i) (o) of the Shire of Shark Bay Local Government Property Local Law and commence subsequent action in accordance with Councils Local Laws section 10 enforcement.

Or

Option 3

Instruct the administration to further explore the option of seeking personal indemnification from Mrs Hargreaves that indemnifies the Council from any accident or injury arising due to the occupation of reserve 49809 under a licence issued by the Council in accordance with the Management Order.

Moved Cr Laundry
Seconded Cr Capewell

Council Resolution

That Council note the administration's actions in regard to the Council Resolution of October 2015 concerning the application from Mrs Hargreaves in relation to a licence to occupy a portion of Reserve 49809.

Instruct the administration to issue an infringement to Mrs Hargreaves under Section 3.13(i) (o) of the Shire of Shark Bay Local Government Property Local Law and commence subsequent action in accordance with Councils Local Laws section 10 enforcement.

6/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

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BACKGROUND

The Shire council at the ordinary meeting held on 28 October 2015 resolved the following:

Note the administration's actions in regard to the Council Resolution of September 2015 concerning the application from Mrs Hargreaves in relation to a licence to occupy a portion of Reserve 49809.

Instruct the administration to further assist Mrs Hargreaves in preparing an Application to occupy a section of Reserve 49809 including a valid Public Liability Policy to the value of \$10 million to be submitted to Council at the Ordinary meeting to be held on 25 November 2015 for consideration.

Correspondence was sent to Mrs Hargreaves on the 2 November 2015 advising of the Council Resolution, and verbal advice by Council administration has been relayed to Mr Hargreaves.

An email dated 19 November 2015 was circulated to all councillors from Mr Hargreaves in regard to this matter.

COMMENT

A copy of the previous reports that have been presented to Council are attached under separate cover.

The administration has carried out the Council's Resolution in regard to this matter.

As indicated by Mrs Hargreaves correspondence she has not provided evidence of the required Public Liability Policy.

Mrs Hargreaves has also indicated in email correspondence that was presented to the October 2015 meeting of council the following

My husband is currently pursuing the matter of possible corruption on the part of the Administrative staff of the Shire of Shark Bay which in turn – if proven - the Council will be held responsible for.

Until this matter is cleared up I will not be involved in any dialogue with the Shire where it comes to such questions of Public liability.

You will be contacted by the appropriate Gov't Dept. in due course & in the meantime please conduct any such communications you have in mind with my husband.

All correspondence has been addressed to Mrs Hargreaves as the individual who has signed the application.

The Council if it considers that further additional time may result in the submission of the required Public Liability Policy consider allowing allow further time to meet the conditions or consider the adoption of recommendation to which will be the commencement of legal action in accordance with Council Local Laws.

The Council could also consider waiving the requirement of external public liability insurance and seek private indemnification from the applicant that they will be responsible for any accident or injury that occurs to any other party due to their occupation of a portion of the reserve.

25 NOVEMBER 2015

This may be an option to further explore however it may not fully protect the Council from any possible liability claims as joint negligence may be claimed as contributing to any accident or injury.

The Council would need to be confident that it had taken all reasonable steps to require the applicant to have an adequate insurance policy or the means to ensure any risk would be adequately addressed.

The Council may also consider the information that Mrs Hargreaves has included in her correspondence that the horse is 36 years old and perhaps consider a reduced tenure on the licence to occupy.

The minimum tenure is one (1) year with a maximum up to five (5) years.

LEGAL IMPLICATIONS

The Council has a Management Order for Reserve 49809 in accordance with the *Land Administration Act 1997*.

The conditions of the Management Order

- (i) To be used for its designated purpose of "Common "only
- (ii) Power to license for the designated purpose is granted for the whole or any portion thereof for any term not exceeding five (5) years from the date of license subject to the approval in writing of the Minister of lands being first obtained to each and every licence pursuant also to the provisions of section 19 of the *Land administration Act 1997*.

The Management Order enables the Council to grant individual licences and impose conditions in regard to the licence, which are then reviewed and ratified or amended by the Minister or their delegated officer.

The Shire of Shark Bay Local Government Property Local Law in part states:

2.1 Determinations as to Use of Local Government Property

- (1) The Local Government may make a determination in accordance with Clause 2.2 -
 - (a) setting aside specified Local Government property for the pursuit of all or any of the activities referred to in Clause 2.7,

The council has made the following determination

Animals on local government property

- a. Unless authorised by a written law, or by a permit or a determination, a person must not tether any animal to a tree, shrub, tree guard, wall or fence or permit any animal to enter on or into any local government property.
- b. This clause does not apply to a guide dog used for the assistance of visually impaired persons.
- c. Pursuant to clause 3.13(1)(o) of the local law, subject to the person in charge of the animals concerned obtaining a permit beforehand and compliance with any conditions listed in the permit or this determination, the following areas of local government property may be used to depasture, take on to, or allow to enter or remain upon, any animal as permitted:
 - i. Reserve 49809, known as the Denham Town Common.

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3.1 Application of Part

This Part does not apply to a person who uses or occupies Local Government property under a written agreement with the Local Government to do so.

3.2 Application for Permit

- (1) Where a person is required to obtain a permit under this Local Law, that person shall apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this Local Law shall -
 - (a) be in the form determined by the Local Government,
 - (b) be signed by the applicant,
 - (c) provide the information required by the form, and
 - (d) be forwarded to the Chief Executive Officer together with any fee imposed and determined by the Local Government under and in accordance with Sections 6.16 to 6.19 of the Act.
- (3) The Local Government may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.
- (4) The Local Government may require an applicant to give local public notice of the application for a permit.
- (5) The Local Government may refuse to consider an application for a permit which is not in accordance with subclause (2).

3.3 Decision on Application for Permit

- (1) The Local Government may -
 - (a) approve an application for a permit unconditionally or subject to any conditions, or
 - (b) refuse to approve an application for a permit.
- (2) If the Local Government approves an application for a permit, it is to issue to the applicant, a permit in the form determined by the Local Government.
- (3) If the Local Government refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.

3.4 Conditions which may be Imposed on a Permit

- (1) Without limiting the generality of Clause 3.3(1) (a), the Local Government may approve an application for a permit subject to conditions relating to -
 - (a) the payment of a fee,
 - (b) compliance with a standard or a Policy of the Local Government adopted by the Local Government,
 - (c) the duration and commencement of the permit,
 - (d) the commencement of the permit being contingent on the happening of an event,
 - (e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application,
 - (f) the approval of another application for a permit which may be required by the Local Government under any written law,
 - (g) the area of the district to which the permit applies,

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- (h) where a permit is issued for an activity which will or may cause damage to Local Government property, the payment of a deposit or bond against such damage, and
 - (i) the obtaining of public risk insurance in an amount and on terms reasonably required by the Local Government.
- (2) Without limiting Clause 3.3(a) and subclause (1), the following paragraphs indicate the type and content of the conditions on which a permit to hire Local Government property may be issued -
- (a) when fees and charges are to be paid,
 - (b) payment of a bond against possible damage or cleaning expenses or both,
 - (c) restrictions on the erection of material or external decorations,
 - (d) rules about the use of furniture, plant and effects,
 - (e) limitations on the number of persons who may attend any function in or on Local Government property,
 - (f) the duration of the hire,
 - (g) the right of the Local Government to cancel a booking during the course of an annual or seasonal booking, if the Local Government sees fit,
 - (h) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the *Liquor Licensing Act 1988*,
 - (i) whether or not the hire is for the exclusive use of the Local Government property,
 - (j) the obtaining of a policy of insurance in the names of both the Local Government and the hirer, indemnifying the Local Government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the Local Government property by the hirer, and
 - (k) the provision of an indemnity from the hirer, indemnifying the Local Government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the Local Government property by the hirer.

3.13 Activities Needing a Permit

- (1) A person shall not without a permit -
- (m) make any excavation on or erect or remove any fence on Local Government property,
 - (o) depasture, take on to, or allow to enter or remain upon Local Government property, any horse, sheep, cattle, goat, camel, ass or mule, unless the Local Government has made a determination under Clause 2.1(1) of this Local Law, in which event the provisions of the determination shall prevail

The penalty for not complying with clause 3.13(i) (o) of the local law is currently \$100.00.

In the event that an individual does not comply with the local law and continues the offence part 10 enforcement section of the local law can be applied

10.1 Offence to Fail to Comply with Notice

Whenever the Local Government gives a notice under this Local Law requiring a person to do anything, if a person fails to comply with the notice, that person commits an offence.

10.2 Local Government May Undertake Requirements of Notice

Where a person fails to comply with a notice referred to in Clause 10.1, the Local Government may do the thing specified in the notice and recover from the person to whom the notice was given, as a debt, the costs incurred in so doing.

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10.3 Offences and General Penalty

- (1) Any person who fails to do anything required or directed to be done under this Local Law, or who does anything which under this Local Law that person is prohibited from doing, commits an offence.
- (2) Any person who commits an offence under this Local Law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

FINANCIAL IMPLICATIONS

The Council recently imposed a fee of \$100 per annum for an approved licence for a section of the Reserve 49809.

In relation to the occupation of Reserve 49809 without the necessary approvals the initial action would be to issue a \$100 infringement.

In the event that the infringement is not paid and complied with there would be costs associated with any ongoing court action.

It is difficult to estimate the cost of any court action or action required to remove any structures in place on Council reserve that do not have the required approvals.

The court costs may be in the vicinity of \$7,500 - \$10,000 and some of these costs may be recoverable.

The costs to remove any structures would be incorporated into the operation costs associated with the management of Council reserves and in accordance with the Local Laws would be recoverable from the person on whom the notice was given.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this report

RISK MANAGEMENT

There are a number of risk factors associated with the licencing of areas of reserve to individuals for the keeping of animals.

This includes the environmental degradation of the licenced area, however given that the confinement of any animal will cause degradation of the environment, the licenced area could be viewed as the sacrificial site.

The issue of free roaming stock is also a risk factor, however Council would be mitigated due to the requirements of the policy and conditions of licence. The responsibility for wandering stock outside of the designated licence is a breach of Council Local Laws and would be the responsibility of the owner of the stock.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

19 November 2015

25 NOVEMBER 2015

12. FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Ridgley
Seconded Cr Bellottie

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$684,130.22 be accepted.

6/0 CARRIED

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26787 to 26791 totalling \$16,431.89

Municipal fund account electronic payment numbers MUNI EFT 18366 to 18561 totalling \$399,264.42

Municipal fund direct debits to Council for October 2015 totalling \$21,765.31

Municipal fund account for October payroll totalling \$111,119.00

Trust fund account cheque numbers 1063 to 1065 totalling \$607.00

Trust fund account electronic payment numbers 18366 to 18561 totalling \$107,643.50 and

Trust fund Police Licensing for October 2015 totalling \$27,299.10

The schedule of accounts submitted to each member of Council on 20 November 2015 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Voting Requirements

Simple Majority Required

Signature

Author *C Wood*

Chief Executive Officer *P Anderson*

Date of Report 11 November 2015

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SHIRE OF SHARK BAY – MUNI CHEQUES OCTOBER 2015
CHEQUE # 26787 TO 26791

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26787	08/10/2015	ELGAS LIMITED	GAS OVERLANDER HALL	322.00
26788	09/10/2015	HORIZON POWER-MAIN USAGE	ELECTRICITY	7477.47
26789	19/10/2015	HORIZON POWER-STREET LIGHTING	STREET LIGHTS	3268.51
26790	19/10/2015	WATER CORPORATION - OSBORNE PARK	PENSIONER UNITS SEPT 2015	4914.85
26791	26/10/2015	WATER CORPORATION - OSBORNE PARK	LIFT WATER METERS FOR OFFICE CARPARK	449.06
TOTAL				\$16,431.89

SHIRE OF SHARK BAY – MUNI EFT OCTOBER 2015
EFT 18366 TO 18561

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18366	-18394	TRUST		
EFT18395	01/10/2015	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING FEES TO DEC 2015	1931.25
EFT18396	01/10/2015	CHERYL LORRAINE COWELL	ALLOWANCE TO 16/10/15	1107.94
EFT18397	01/10/2015	KEITH MICHAEL CAPEWELL	MEETING FEES TO 16/10/15	464.56

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18398	01/10/2015	KEVIN LAUNDRY	MEETING FEES TO DEC 2015	1931.25
EFT18399	01/10/2015	MARGARET PRIOR	MEETING FEES TO 16/10/15	335.86
EFT18400	01/10/2015	GREGORY LEON RIDGLEY	MEETING FEES TO 16/10/15	335.86
EFT18401	01/10/2015	BRIAN WAKE	MEETING FEES TO DEC 2015	1931.25
EFT18402	-18403	TRUST		
EFT18404	06/10/2015	TELSTRA CORPORATION LIMITED	PHONE ACCOUNT SEPT 15	2377.26
EFT18045	-18407	TRUST		
EFT18408	07/10/2015	CASTLEDEX	CYCLONE DAMAGED COMPACTUS AND SHELVING	11113.08
EFT18409	07/10/2015	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES ST NOVEMBER 2015	1127.00
EFT18410	08/10/2015	STATE LIBRARY OF WA	LOST BOOKS	81.40
EFT18411	08/10/2015	A.D.ENGINEERING	KEYPAD CIRCUIT BOARD	422.40
EFT18412	08/10/2015	AON RISKS SERVICES AUSTRALIA	MARINE HULL INSURANCE	990.00
EFT18413	08/10/2015	FLEET HYDRAILICS	PARTS	75.00
EFT18414	08/10/2015	SHARK BAY SUPERMARKET	STAFF AMENITIES	69.68
EFT18415	08/10/2015	SHARK BAY FUEL & SERVICE CENTRE	PARTS	173.20
EFT18416	08/10/2015	ATOM-GERALDTON INDUSTRIAL SUPPLIES	FIRE EXTINGUISHER FOR RECORDS ROOM	100.40
EFT18417	08/10/2015	INSTRUMENT CHOICE	INSPECTION CAMERA	504.90
EFT18418	08/10/2015	TOLL IPEC PTY LTD	FREIGHT SEPT	11.21
EFT18419	08/10/2015	JASON SIGNMAKERS	SIGNS	254.10
EFT18420	08/10/2015	KOMATSU AUSTRALIA	PARTS	153.25
EFT18421	08/10/2015	LANDGATE (WA LAND INFORMATION AUTHORITY)	SURVEY REGISTRATION OF NEW WARDS	1491.85
EFT18422	08/10/2015	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN SEPTEMBER 2015	1155.00
EFT18423	08/10/2015	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT SEPT 15	18153.41
EFT18424	08/10/2015	SHARK BAY FREIGHTLINES	FREIGHT SEPT 15	2526.33
EFT18425	08/10/2015	MCKELL FAMILY TRUST	RUBBISH & STREET SWEEPING SEPT 2015	10963.74

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18426	08/10/2015	TOTALLY WORKWEAR	DEPOT UNIFORMS AND SAFETY GLASSES	6818.80
EFT18427	08/10/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	STAFF TRAINING	522.50
EFT18428	09/10/2015	ALLELECTRIX PTY LTD	LIGHTS DISCOVERY CENTRE	451.00
EFT18429	09/10/2015	AUSTRALIA POST	LOCAL POST SEPT 15	641.61
EFT18430	09/10/2015	AUSTRAL PLUMBING	REFURBISH OLD JAIL	2838.00
EFT18431	09/10/2015	AUSCOINSWEST	MERCHANDISE	600.05
EFT18432	09/10/2015	BLACKTOP CONSULTING ENGINEERS	ENGINEERING SERVICES DURLACHER STREET	1870.00
EFT18433	09/10/2015	EARTHCARE	DENHAM FORESHORE REVITALISATION PROJECT	28600.00
EFT18434	09/10/2015	DENHAM IGA X-PRESS	MONTHLY ACCOUNT SEPT 15	223.29
EFT18435	09/10/2015	FRANCESCA HOULT	STAFF TRAINING	196.50
EFT18436	09/10/2015	GERALDTON MOWER & REPAIRS SPECIALISTS	MINOR TOOLS	449.00
EFT18437	09/10/2015	MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSE	3128.66
EFT18438	09/10/2015	MIDWEST FIRE PROTECTION SERVICE	QUARTERLY SERVICE ALARM SYSTEM	1809.28
EFT18439	09/10/2015	MITRE 10 SHARK BAY MARINE & HARDWARE	MONTHLY ACCOUNT SEPT 15	1620.95
EFT18440	09/10/2015	MARKETFORCE PTY LTD	ADVERTISEMENT LOCAL LAWS	430.91
EFT18441	09/10/2015	NANGA BAY RESORT	ACCOMMODATION COUNTRY CREW	1242.00
EFT18442	09/10/2015	AMBER PHILLIPPS	STAFF TRAINING DOT	709.75
EFT18443	09/10/2015	PROFESSIONAL PC SUPPORT	COMPUTER SUPPORT	70.00
EFT18444	09/10/2015	PAPER PLUS OFFICE NATIONAL	VARIOUS STATIONERY	2120.92
EFT18445	09/10/2015	MP ROGERS & ASSOCIATES	DESIGN REVIEW – BOAT RAMP	12609.41
EFT18446	09/10/2015	SHARK BAY HOTEL MOTEL	COUNCIL MEETING SEPT 15	207.50
EFT18447	09/10/2015	SHARK BAY CAR HIRE	CAR HIRE FOR DOCTORS VISIT SEPTEMBER	495.00
EFT18448	09/10/2015	TELSTRA CORPORATION LIMITED	SMS TO PUBLIC COMMUNITY MESSAGES	408.69

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18449	09/10/2015	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	31877.00
EFT18450		TRUST		
EFT18451	15/10/2015	STATE LIBRARY OF WA	LOST BOOK	9.90
EFT18452	15/10/2015	GAYNA MCBRIDE	REIMBURSEMENT	117.10
EFT18453	15/10/2015	ALLELECTRIX PTY LTD	PENSIONER UNITS UPGRADE	133.65
EFT18454	15/10/2015	AUSTRALASIAN PERFORMING RIGHT ASSOC	ANNUAL FEE	358.07
EFT18455	15/10/2015	BOC LIMITED	CONTAINER RENTAL	54.70
EFT18456	15/10/2015	BURTON TILING MAINTENANCE & RENOVATIONS	PENSIONER UNITS UPGRADE	606.10
EFT18457	15/10/2015	CDH ELECTRICAL	AIRCONDITIONER ADMIN OFFICE	330.00
EFT18458	15/10/2015	FIRE & EMERGENCY SERVICES	2015/16 ESL	2863.60
EFT18459	15/10/2015	GERALDTON FUEL COMPANY	FUEL SEPT 15	14412.58
EFT18460	15/10/2015	ATOM-GERALDTON INDUSTRIAL SUPPLIES	DEPOT TOOLS	160.79
EFT18461	15/10/2015	HERITAGE RESORT SHARK BAY	ACCOMMODATION – FORESHORE REVITALISATION	540.00
EFT18462	15/10/2015	RHONDA JOY METTAM	REIMBURSEMENT	92.34
EFT18463	15/10/2015	NORTHERN GUARDIAN	ADVERTISEMENT TO LOCAL LAWS	190.00
EFT18464	15/10/2015	PRESTIGE INSTALLATIONS (WA) PTY LTD	AIR CONDITIONER ADMIN OFFICE	8190.50
EFT18465	15/10/2015	PEST-A-KILL	RODENT MONITORING	275.00
EFT18466	15/10/2015	RICHARD CLAUDE MORONEY	CLEAN UP AROUND SBIC	32.00
EFT18467	15/10/2015	SHARK BAY FISH FACTORY	KAYE LANE RATE PRIZE	424.00
EFT18468	15/10/2015	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	4207.00
EFT18469	15/10/2015	SHARKBAY CARAVAN PARK	RATE PRIZE KAYE LANE	76.00
EFT18470	15/10/2015	WEST-OZ WEB SERVICES	WA HOLIDAY GUIDE AUG & SEPT COMM	94.15
EFT18471	16/10/2015	SKIPPERS AVIATION	FLIGHTS-STAFF PRIVATE AND CONFERENCE ATTENDIES	2285.10
EFT18472	19/10/2015	CORAL COAST PLUMBING	PENSIONER UNIT UPGRADE	743.87

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18473	19/10/2015	CUTBACK PLUMBING & GAS PTY LTD	REPAIRS TO BLOCKED DIS-ABLED TOILET	75.00
EFT18474	19/10/2015	CDH ELECTRICAL	AIRCONDITIONER - DEPOT	511.61
EFT18475	19/10/2015	TOLL IPEC PTY LTD	FREIGHT SEPT 15	75.87
EFT18476	21/10/2015	BRIAN JOHN GALVIN	UTILITY REIMBURSEMENT	265.92
EFT18477	21/10/2015	COLBERNE INDUSTRIES	DENHAM RECREATION JETTY OPENING	135.00
EFT18478	21/10/2015	GRAY & LEWIS LAND USE PLANNERS	PLANNING ADVICE - GENERAL	8105.63
EFT18479	21/10/2015	HERITAGE RESORT SHARK BAY	ACCOMMODATION DENHAM FORESHORE REVITALISATION WORKSHOP2	540.00
EFT18480	21/10/2015	LGIS INSURANCE BROKING	LIABILITY INSURANCE	90951.01
EFT18481	21/10/2015	PROFESSIONAL PC SUPPORT	COMPUTER SUPPORT	175.01
EFT18482	21/10/2015	SKIPPERS AVIATION	FLIGHTS DENHAM FORESHORE PROJECT - 2016	5652.00
EFT18483	21/10/2015	SHARK BAY COMMUNITY RESOURCE CENTRE	REC CENTRE MANAGEMENT	4375.80
EFT18484	21/10/2015	SHERIDANS FOR BADGES	SHARK BAY ENTRY STATEMENTS - PLAQUES	4051.30
EFT18485	23/10/2015	CHERYL LORRAINE COWELL	ALLOWANCE TO 31/12/15	5262.74
EFT18486	23/10/2015	KEITH MICHAEL CAPEWELL	MEETING FEES TO 31/12/15	2206.71
EFT18487	23/10/2015	MARGARET PRIOR	MEETING FEES TO 31/12/15	1595.38
EFT18488	23/10/2015	GREGORY LEON RIDGLEY	MEETING FEES TO 31/12/15	1595.38
EFT18489	-18496	TRUST		
EFT18497	26/10/2015	ASHDOWN INGRAM	PARTS	998.80
EFT18498	26/10/2015	BUNNINGS BUILDING SUPPLIES PTY LTD	MINOR TOOLS	89.34
EFT18499	26/10/2015	BURTON TILING MAINTENANCE & RENOVATIONS	PENSIONER UNIT UPGRADE	2150.60
EFT18500	26/10/2015	CASTLEDEX	REPLACEMENT OF CYCLONE DAMAGED COMPACTUS AND SHELVING	25930.52

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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18501	26/10/2015	CUMMINS ENGINE COMPANY PTY LTD	PARTS	201.60
EFT18502	26/10/2015	DATA #3	COMPUTER LICENSING	6512.11
EFT18503	26/10/2015	DAVID GRAY AND CO PTY LTD	RUBBISH BINS	1075.80
EFT18504	26/10/2015	DEPARTMENT OF PLANNING	SHARK BAY REVIEW SCHEME MAPPING	1620.00
EFT18505	26/10/2015	DOWNER EDI WORKS PTY LTD	EMULSION	1375.00
EFT18506	26/10/2015	ATOM-GERALDTON INDUSTRIAL SUPPLIES	TOOLS	355.14
EFT18507	26/10/2015	GRAY & LEWIS LAND USE PLANNERS	PLANNING ADVICE - WANNOO WASTE DISPOSAL SITE	465.69
EFT18508	26/10/2015	TOLL IPEC PTY LTD	FREIGHT SEPT 15	276.60
EFT18509	26/10/2015	MIDWEST FIRE PROTECTION SERVICE	SERVICE OF FIRE EXTGUISHER	1189.10
EFT18510	26/10/2015	PLUMOVATION	REPAIR WATER LEAK AT DAYCARE	605.00
EFT18511	26/10/2015	PAPER PLUS OFFICE NATIONAL	STATIONERY	111.99
EFT18512	26/10/2015	PAINT N QUIP	FLOOR PAINT FOR RECORDS ROOM	302.15
EFT18513	26/10/2015	MP ROGERS & ASSOCIATES	LIAISE WITH MARITIME CONSTRUCTIONS	3016.88
EFT18514	26/10/2015	REPLAS	FLOATING DECK NETTAS BEACH	2966.45
EFT18515	26/10/2015	SKIPPERS AVIATION	FLIGHTS STAFF PRIVATE	628.00
EFT18516	26/10/2015	STATE EMERGENCY SERVICE SHARK BAY INC	RUBBISH CHARGE PAID TWICE	355.00
EFT18517	26/10/2015	SHARK BAY CLEANING SERVICE	PENSIONER UNIT UPGRADE	554.40
EFT18518	26/10/2015	SHARK BAY FREIGHTLINES	FREIGHT SEPT 15	126.93
EFT18519	26/10/2015	COMMERCIAL SYSTEMS AUSTRALIA PTY LTD	DRINKING FOUNTAIN TAP	423.50
EFT18520	26/10/2015	TELSTRA CORPORATION LIMITED	MOBILE CHARGES	416.47
EFT18521	26/10/2015	TOTALLY WORKWEAR	DEPOT UNIFORMS AND SAFETY GLASSES	679.86
EFT18522	-18523	TRUST		
EFT18524	30/10/2015	GAYNA MCBRIDE	REIMBURSEMENT	44.50
EFT18525	30/10/2015	BOOEASY AUSTRALIA PTY LTD	BOOEASY	1152.33
EFT18526	30/10/2015	BRIAN JOHN GALVIN	GRAPHICS CARD	69.00

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18527	30/10/2015	DEPARTMENT OF PARKS AND WILDLIFE	NATIONAL PARK PASSES	11958.75
EFT18528	30/10/2015	CANNING BRIDGE AUTO LODGE	STAFF TRAINING	510.00
EFT18529	30/10/2015	DONNELLE OAKLEY	STAFF TRAINING	860.13
EFT18530	30/10/2015	JASON SIGNMAKERS	SIGNS	651.20
EFT18531	30/10/2015	LGIS INSURANCE BROKING	2 X SIGNS 20KM/HOUR 600 X 400	
EFT18532	30/10/2015	RICHARD CLAUDE MORONEY	MOTOR VEHICLE INSURANCE	1662.80
EFT18533	30/10/2015	SHARK BAY HOTEL MOTEL	REMOVE RUBBISH AROUND SBIC	32.00
			OPENING OF DENHAM RECREATIONAL JETTY	2120.00
EFT18534	30/10/2015	SHARK BAY CLEANING SERVICE	CLEANING REC CENTRE - KITCHEN	118.80
EFT18535	30/10/2015	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS OCT 15	4092.00
EFT18536	30/10/2015	JACKSON SMITH	GYM CARD DEPOSIT REFUND	20.00
EFT18537	30/10/2015	TELSTRA CORPORATION LIMITED	PHONE CHARGES	2053.17
EFT18538	-18561	TRUST		
TOTAL				\$399,264.42

SHIRE OF SHARK BAY – DIRECT DEBITS OCTOBER 2015

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD12525.1	04/10/2015	WA LOCAL GOV SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	4552.57
DD12525.2	04/10/2015	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	257.11
DD12525.3	04/10/2015	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	378.34
DD12525.4	04/10/2015	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	183.09
DD12525.5	04/10/2015	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	183.09
DD12525.6	04/10/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	501.69
DD12525.7	04/10/2015	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	198.90
DD12525.8	04/10/2015	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	951.46
DD12525.9	04/10/2015	REST	SUPERANNUATION CONTRIBUTIONS	607.97

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD12527.1	05/10/2015	BANKWEST MASTERCARD	CORPORATE MONTHLY CHARGES	3091.20
DD12553.1	18/10/2015	WA LOCAL GOV PLAN	SUPERANNUATION PAYROLL DEDUCTIONS	4509.62
DD12553.2	18/10/2015	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	230.62
DD12553.3	18/10/2015	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	378.34
DD12553.4	18/10/2015	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	182.99
DD12553.5	18/10/2015	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	230.59
DD12553.6	18/10/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	482.10
DD12553.7	18/10/2015	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	208.52
DD12553.8	18/10/2015	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	900.73
DD12553.9	18/10/2015	REST	SUPERANNUATION CONTRIBUTIONS	667.42
DD12525.10	04/10/2015	JOHN AND GAYNA FUND	SUPERANNUATION CONTRIBUTIONS	529.88
DD12525.11	04/10/2015	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	151.77
DD12525.12	04/10/2015	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	214.04
DD12525.13	04/10/2015	WESTPAC ADMINISTRATION LTD	SECURITIES SUPERANNUATION CONTRIBUTIONS	193.21
DD12525.14	04/10/2015	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	199.71
DD12525.15	04/10/2015	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	206.96
DD12553.10	18/10/2015	JOHN AND GAYNA FUND	SUPERANNUATION CONTRIBUTIONS	529.88
DD12553.11	18/10/2015	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	305.25
DD12553.12	18/10/2015	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	169.07
DD12553.13	18/10/2015	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	178.48
DD12553.14	18/10/2015	WESTPAC ADMINISTRATION LTD	SECURITIES SUPERANNUATION CONTRIBUTIONS	193.21
DD12553.15	18/10/2015	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	197.50
			TOTAL	\$21,765.31

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY – TRUST CHEQUE OCTOBER 2015
TRUST CHEQUE # 1063 - 1065

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
1063	01/10/2015	NINGALOO LODGE	BOOKEASY SALES SEPT 2015	229.50
1064	05/10/2015	BUILDING & CONSTRUCTION TRAINING FUND	IND BCITF SEPT 2015	327.50
1065	06/10/2015	MAXINE FERNIE	LIBRARY BOOK RETURN	50.00
			TOTAL	\$607.00

SHIRE OF SHARK BAY – TRUST EFT OCTOBER 2015
EFT 18366 TO 18561

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18366	01/10/2015	AFRICAN REEF BEACH RESORT	BOOKEASY SEPT 15	97.75
EFT18367	01/10/2015	BAY LODGE MIDWEST OASIS	BOOKEASY SEPT 15	1969.50
EFT18368	01/10/2015	BLUE LAGOON PEARLS	BOOKEASY SEPT 15	1169.50
EFT18369	01/10/2015	BLUE WATER VIEWS	BOOKEASY SEPT 15	343.20
EFT18370	01/10/2015	CASSA'S COTTAGE	BOOKEASY SEPT 15	510.00
EFT18371	01/10/2015	CARNARVON HOTEL	BOOKEASY SEPT 15	136.00
EFT18372	01/10/2015	SHARK BAY COASTAL TOURS	BOOKEASY SEPT 15	3019.20
EFT18373	01/10/2015	DENHAM SEASIDE CARAVAN PARK	BOOKEASY SEPT 15	287.72
EFT18374	01/10/2015	RAC EXMOUTH CAPE HOLIDAY PARK	BOOKEASY SEPT 15	86.70
EFT18375	01/10/2015	HARTOG COTTAGES	BOOKEASY SEPT 15	5304.59
EFT18376	01/10/2015	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY SEPT 15	93.50
EFT18377	01/10/2015	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY SEPT 15	403.20

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18378	01/10/2015	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY SEPT 15	8098.64
EFT18379	01/10/2015	ASPEN MONKEY MIA PTY LTD	BOOKEASY SEPT 15	649.20
EFT18380	01/10/2015	MONKEY MIA WILDSIGHTS	BOOKEASY SEPT 15	14148.06
EFT18381	01/10/2015	NINGALOO CARAVAN & HOLIDAY RESORT	BOOKEAST SEPT 15	132.60
EFT18382	01/10/2015	NINGALOO REEF RESORT	BOOKEASY SEPT 15	762.45
EFT18383	01/10/2015	WA OCEAN PARK PTY LTD	BOOKEASY SEPT 15	1156.00
EFT18384	01/10/2015	OCEANSIDE VILLAGE	BOOKEASY SEPT 15	1562.00
EFT18385	01/10/2015	SHARK BAY QUAD BIKES	BOOKEASY SEPT 15	943.50
EFT18386	01/10/2015	SHARK BAY HOTEL MOTEL	BOOKEASY SEPT 15	531.25
EFT18387	01/10/2015	SHARK BAY HOLIDAY COTTAGES	BOOKEASY SEPT 15	2435.25
EFT18388	01/10/2015	SHARK BAY AIR CHARTER	BOOKEASY SEPT 15	2082.96
EFT18389	01/10/2015	SHARKBAY CARAVAN PARK	BOOKEASY SEPT 15	658.75
EFT18390	01/10/2015	PRAGUE HOLDINGS PTY LTD	BOOKEASY SEPT 15	1997.50
EFT18391	01/10/2015	SHIRE OF SHARK BAY	BOOKEASY COMM SEPT 15	8182.98
EFT18392	01/10/2015	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY SEPT 15	572.00
EFT18393	01/10/2015	UNREAL FISHING CHARTERS	BOOKEASY SEPT 15	425.00
EFT18394	01/10/2015	WULA GUDA NYINDA (CAPES)	BOOKEASY SEPT 15	2626.50
EFT18402	05/10/2015	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BUUILDING LEVY SEPT 2015	505.55
EFT18403	05/10/2015	SHIRE OF SHARK BAY	BUILDING SERVICES LEVY	51.50
EFT18405	06/10/2015	ANGELO FONSEKA	GYM CARD REFUND	20.00
EFT18406	06/10/2015	KAREN GIDLEY	GYM CARD REFUND	20.00
EFT18407	06/10/2015	ELIZABETH SPRY	GYM CARD REFUND	20.00
EFT18450	13/10/2015	LAURA TOMLINSON	GYM REFUND	20.00
EFT18489	23/10/2015	CHERYL LORRAINE COWELL	REFUND OF ELECTION DEPOSIT	80.00
EFT18490	23/10/2015	BILLY GOOD	GYM CARD REFUND	20.00
EFT18491	23/10/2015	GEORGE LIVESEY	REFUND OF ELECTION DEPOSIT	80.00
EFT18492	23/10/2015	KEITH MICHAEL CAPEWELL	REFUND OF ELECTION DEPOSIT	80.00
EFT18493	23/10/2015	DES MATTHEWS	REFUND OF ELECTION DEPOSIT	80.00
EFT18494	23/10/2015	WILLIAM MATTHEWS	GYM CARD REFUND	20.00
EFT18495	23/10/2015	MARGARET PRIOR	REFUND OF ELECTION DEPOSIT	80.00
EFT18496	23/10/2015	GREGORY LEON RIDGLEY	REFUND OF ELECTION DEPOSIT	80.00

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT18522	28/10/2015	TRISH BOWDEN	GYM CARD REFUND	20.00
EFT18523	30/10/2015	SHIRLEY MAY GERATY	GYM CARD REFUND	20.00
EFT18538	31/10/2015	BAY LODGE MIDWEST OASIS	BOOKEASY OCTOBER 2015	1045.50
EFT18539	31/10/2015	BLUE LAGOON PEARLS	BOOKEASY OCTOBER 2015	809.25
EFT18540	31/10/2015	CASSA'S COTTAGE	BOOKEASY OCTOBER 2015	528.00
EFT18541	31/10/2015	SHARK BAY COASTAL TOURS	BOOKEASY OCTOBER 2015	4621.45
EFT18542	31/10/2015	DENHAM SEASIDE CARAVAN PARK	BOOKEASY OCTOBER 2015	229.50
EFT18543	31/10/2015	HARTOG COTTAGES	BOOKEASY OCTOBER 2015	255.20
EFT18544	31/10/2015	HARTOG HAVEN HOLIDAY HOUSE	BOOKEASY OCTOBER 2015	98.00
EFT18545	31/10/2015	HERITAGE RESORT SHARK BAY	BOOKEASY OCTOBER 2015	299.20
EFT18546	31/10/2015	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY OCTOBER 2015	8528.08
EFT18547	31/10/2015	MONKEY MIA WILDSIGHTS	BOOKEASY OCTOBER 2015	7457.62
EFT18548	31/10/2015	NANGA BAY RESORT	BOOKEASY OCTOBER 2015	703.75
EFT18549	31/10/2015	ON THE DECK @ SHARK BAY	BOOKEASY OCTOBER 2015	159.28
EFT18550	31/10/2015	WA OCEAN PARK PTY LTD	BOOKEASY OCTOBER 2015	74.80
EFT18551	31/10/2015	OCEANSIDE VILLAGE	BOOKEASY OCTOBER 2015	1249.60
EFT18552	31/10/2015	SHARK BAY QUAD BIKES	BOOKEASY OCTOBER 2015	1275.00
EFT18553	31/10/2015	RAC MONKEY MIA DOLPHIN RESORT	BOOKEASY OCTOBER 2015	521.80
EFT18554	31/10/2015	SHARK BAY HOTEL MOTEL	BOOKEASY OCTOBER 2015	318.75
EFT18555	31/10/2015	SHARK BAY HOLIDAY COTTAGES	BOOKEASY OCTOBER 2015	471.75
EFT18556	31/10/2015	SHARK BAY AIR CHARTER	BOOKEASY OCTOBER 2015	578.16
EFT18557	31/10/2015	PRAGUE HOLDINGS PTY LTD	BOOKEASY OCTOBER 2015	5142.50
EFT18558	31/10/2015	SHIRE OF SHARK BAY	BOOKEASY COMM OCTOBER 2015	6224.86
EFT18559	31/10/2015	TRISH MILBURN ART & PHOTOGRAPHY	BOOKEASY OCTOBER 2015	36.00
EFT18560	31/10/2015	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY OCTOBER 2015	290.40
EFT18561	31/10/2015	WULA GUDA NYINDA (CAPES)	BOOKEASY OCTOBER 2015	5142.50
TOTAL				\$107,643.50

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

12.2 FINANCIAL REPORTS TO 31 OCTOBER 2015
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Cowell

Council Resolution

**That the monthly financial report to 31 October 2015 as attached be received.
6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to 31 October 2015 are attached.

Voting Requirements

Simple Majority Required

Signature

Author	<i>C Wood</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	13 November 2015

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY						
MONTHLY FINANCIAL REPORT						
For the Period Ended 31 October 2015						
LOCAL GOVERNMENT ACT 1995						
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996						
<u>TABLE OF CONTENTS</u>						
Compilation Report						
Monthly Summary Information						
Statement of Financial Activity by Program						
Statement of Financial Activity By Nature or Type						
Statement of Capital Acquisitions and Capital Funding						
Statement of Budget Amendments						
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Note 2	Explanation of Material Variances					
Note 3	Net Current Funding Position					
Note 4	Cash and Investments					
Note 6	Receivables					
Note 7	Cash Backed Reserves					
Note 8	Capital Disposals					
Note 9	Rating Information					
Note 10	Information on Borrowings					
Note 11	Grants and Contributions					
Note 12	Trust					
Note 13	Capital Acquisitions					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 October 2015							
	Note	Original Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance		12,605	0	36,727	36,727	0.00%	▲
General Purpose Funding - Rates	9	1,214,780	1,240,107	1,183,776	(56,331)	(4.5%)	▼
General Purpose Funding - Other		1,961,795	486,625	273,427	(213,198)	(43.8%)	▼
Law, Order and Public Safety		93,350	59,374	18,955	(40,419)	(68%)	▼
Health		750	750	751	1	0.13%	▲
Housing		88,660	28,272	31,664	3,392	12.0%	▲
Community Amenities		272,000	216,918	231,447	14,529	6.70%	▲
Recreation and Culture		307,900	72,832	113,065	40,233	55.2%	▲
Transport		454,556	123,195	256,406	133,211	108.1%	▲
Economic Services		730,107	264,457	306,295	41,838	15.8%	▲
Other Property and Services		25,000	6,250	14,055	7,805	124.9%	▲
Total Operating Revenue		5,161,503	2,498,780	2,466,568	(32,212)	(1.29%)	
Operating Expense							
Governance		(285,318)	(54,055)	(160,017)	(105,962)	196.0%	▼
General Purpose Funding		(122,096)	(42,364)	(45,014)	(2,650)	6.3%	▼
Law, Order and Public Safety		(334,324)	(157,499)	(158,396)	(897)	0.6%	▼
Health		(55,358)	(5,097)	(16,953)	(11,856)	232.6%	▼
Housing		(174,917)	(59,747)	(63,166)	(3,419)	5.7%	▼
Community Amenities		(639,881)	(234,154)	(191,438)	42,716	(18.2%)	▲
Recreation and Culture		(1,945,392)	(677,720)	(660,056)	17,664	(2.6%)	▲
Transport		(2,028,899)	(671,167)	(555,653)	115,514	(17.2%)	▲
Economic Services		(1,216,609)	(399,402)	(420,739)	(21,337)	5.3%	▼
Other Property and Services		(25,000)	(5,790)	(83,183)	(77,393)	1336.7%	▼
Total Operating Expenditure		(6,827,793)	(2,306,995)	(2,354,615)	(47,620)	2.1%	
Funding Balance Adjustments							
Add back Depreciation		2,355,680	785,212	612,325	(172,887)		
Adjust (Profit)/Loss on Asset Disposal	8	(543)	(19,006)	(816)	18,190		
Adjust Provisions and Accruals		0	0	(116,250)			
Net Cash from Operations		688,846	957,991	607,211	(234,530)	(36.62%)	
Capital Revenues							
Grants, Subsidies and Contributions	11	7,582,260	0	80,942	80,942	0.0%	▲
Proceeds from Disposal of Assets	8	206,000	12,000	45,000	33,000	(275.0%)	▲
Total Capital Revenues		7,788,260	12,000	125,942	113,942	949.5%	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(102,675)	0	(61,174)	(61,174)	0.00%	▼
Infrastructure - Roads	13	(1,106,349)	(127,588)	(6,739)	120,849	94.7%	▲
Infrastructure - Public Facilities	13	(7,615,580)	(789,366)	(239,217)	550,149	69.7%	▲
Infrastructure - Streetscapes	13	(50,000)	(8,233)	(3,709)	4,524	54.9%	▲
Infrastructure - Footpaths	13	(50,000)	(5,556)	(2,161)	3,395	61.1%	▲
Infrastructure - Drainage	13	(40,000)	(24,001)	(16,598)	7,403	30.8%	▲
Heritage Assets	13	(10,000)	0	(6,598)	(6,598)	0.0%	▼
Plant and Equipment	13	(869,000)	(110,000)	(289,984)	(179,984)	(163.6%)	▼
Furniture and Equipment	13	(22,000)	(12,000)	(6,550)	5,450	45.4%	▼
Total Capital Expenditure		(9,865,604)	(1,076,744)	(632,730)	444,014	41.2%	
Net Cash from Capital Activities		(2,077,344)	(1,064,744)	(506,788)	557,956	52.40%	
Financing							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,361,289	0	0	0		
Repayment of Debentures	10	(111,745)	(48,391)	(47,672)	719	1.5%	▲
Transfer to Reserves	7	(519,027)	0	(19,165)	(19,165)	0.0%	▼
Net Cash from Financing Activities		730,517	(48,391)	(66,837)	(18,446)	(38.12%)	
Net Operations, Capital and Financing		(657,981)	(155,144)	33,586	188,730	121.65%	▲
Opening Funding Surplus(Deficit)	3	657,981	657,981	2,432,569	1,774,588		
Closing Funding Surplus(Deficit)	3	0	502,837	2,466,155	1,963,318	(390.45%)	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES OF THE ORDINARY COUNCIL MEETING

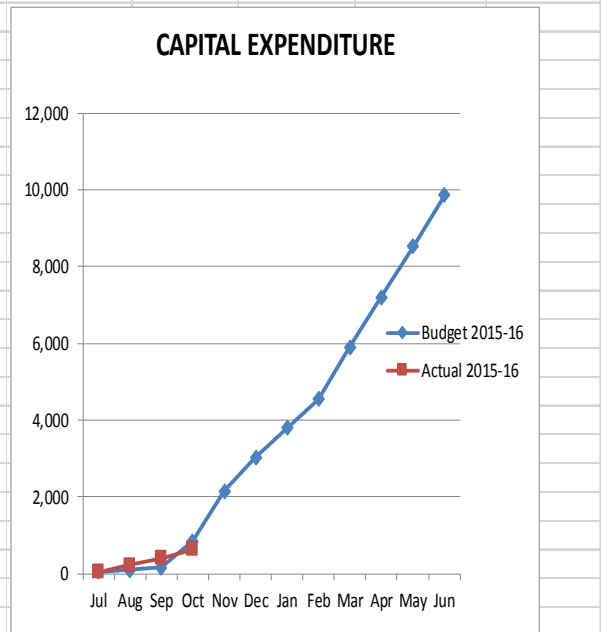
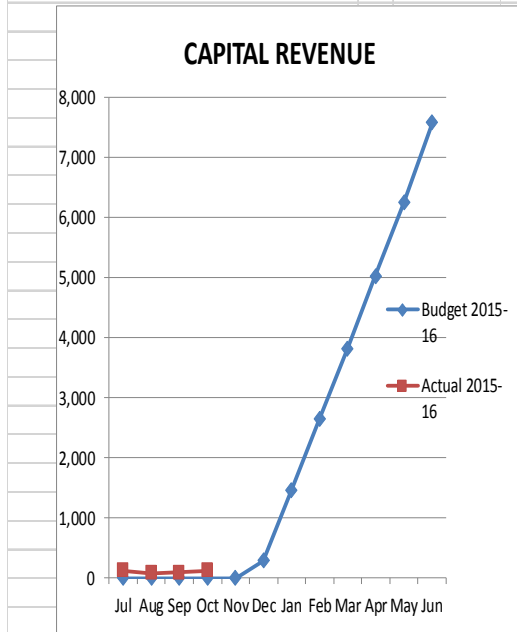
25 NOVEMBER 2015

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 October 2015				
	Note	Original Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues				
Rates	9	\$ 1,206,380	\$ 1,237,443	\$ 1,175,951
Operating Grants, Subsidies and Contributions	11	2,382,428	633,752	537,253
Fees and Charges		1,231,425	520,259	600,446
Interest Earnings		75,694	11,332	42,316
Other Revenue		237,175	76,988	91,804
Profit on Disposal of Assets	8	28,401	19,006	18,797
Total Operating Revenue		5,161,503	2,498,780	2,466,568
Operating Expense				
Employee Costs		(1,938,330)	(618,682)	(632,646)
Materials and Contracts		(2,026,612)	(700,145)	(807,747)
Utility Charges		(158,750)	(52,651)	(36,154)
Depreciation on Non-Current Assets		(2,355,680)	(785,212)	(612,325)
Interest Expenses		(20,432)	0	(1,591)
Insurance Expenses		(129,668)	(64,835)	(149,196)
Other Expenditure		(170,462)	(85,470)	(96,975)
Loss on Disposal of Assets	8	(27,858)	0	(17,982)
Total Operating Expenditure		(6,827,793)	(2,306,995)	(2,354,616)
Funding Balance Adjustments				
Add back Depreciation		2,355,680	785,212	612,325
Adjust (Profit)/Loss on Asset Disposal	8	(543)	(19,006)	(816)
Adjust Provisions and Accruals		0	0	(116,250)
Net Cash from Operations		688,846	957,991	607,210
Capital Revenues				
Grants, Subsidies and Contributions	11	7,582,260	0	80,942
Proceeds from Disposal of Assets	8	206,000	12,000	45,000
Total Capital Revenues		7,788,260	12,000	125,942
Capital Expenses				
Land Held for Resale		0	0	0
Land and Buildings	13	(102,675)	0	(61,174)
Infrastructure - Roads	13	(1,106,349)	(127,588)	(6,739)
Infrastructure - Public Facilities	13	(7,615,580)	(789,366)	(239,217)
Infrastructure - Streetscapes	13	(50,000)	(8,233)	(3,709)
Infrastructure - Footpaths	13	(50,000)	(5,556)	(2,161)
Infrastructure - Drainage	13	(40,000)	(24,001)	(16,598)
Heritage Assets	13	(10,000)	0	(6,598)
Plant and Equipment	13	(869,000)	(110,000)	(289,984)
Furniture and Equipment	13	(22,000)	(12,000)	(6,550)
Total Capital Expenditure		(9,865,604)	(1,076,744)	(632,730)
Net Cash from Capital Activities		(2,077,344)	(1,064,744)	(506,788)
Financing				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,361,289	0	0
Repayment of Debentures	10	(111,745)	(48,391)	(47,672)
Transfer to Reserves	7	(519,027)	0	(19,165)
Net Cash from Financing Activities		730,517	(48,391)	(66,837)
Net Operations, Capital and Financing		(657,981)	(155,144)	33,586
Opening Funding Surplus(Deficit)	3	657,981	657,981	2,432,569
Closing Funding Surplus(Deficit)	3	0	502,837	2,466,155

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY							
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING							
For the Period Ended 31 October 2015							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Original Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	4,393	56,781	61,174	(29,109)	102,675	(90,283)
Infrastructure Assets - Roads	13	0	6,739	6,739	127,588	1,106,349	120,849
Infrastructure Assets - Public Facilities	13	48,048	191,169	239,217	789,366	7,615,580	550,149
Infrastructure Assets - Footpaths	13	2,161	0	2,161	(5,556)	50,000	(7,717)
Infrastructure Assets - Drainage	13	0	16,598	16,598	24,001	40,000	7,403
Infrastructure Assets - Streetscapes	13	3,709	0	3,709	8,233	50,000	4,524
Heritage Assets	13	0	6,598	6,598	0	10,000	(6,598)
Plant and Equipment	13	0	289,984	289,984	110,000	869,000	(179,984)
Furniture and Equipment	13	0	6,550	6,550	12,000	22,000	5,450
Capital Expenditure Totals		58,311	574,419	632,730	1,036,523	9,865,604	403,793



MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 October 2015	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
© Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 October 2015				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(f) Cash and Cash Equivalents				
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.			1	
(g) Trade and Other Receivables				
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
(h) Inventories				
General				
Inventories are measured at the lower of cost and net realisable value.				
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
Land Held for Resale				
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
(i) Fixed Assets				
Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
Mandatory Requirement to Revalue Non-Current Assets				
Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Land Under Control</i>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
Revaluation					
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.					
Transitional Arrangement					
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.					
Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.					
Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.					
Land Under Roads					
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.					
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.					
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.					
Depreciation					
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
Major depreciation periods used for each class of depreciable asset are:					
Buildings				25 to 50 years	
Construction other than buildings (Public Facilities)				5 to 50 years	
Plant and Equipment				5 to 15 years	
Furniture and Equipment				4 to 10 years	
Heritage				25 to 50 years	
Roads				25 years	
Footpaths				50 years	
Sewerage piping				75 years	
Water supply piping & drainage systems				75 years	
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.					
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.					
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.					
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.					
Capitalisation Threshold					
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.					
(k) Fair Value of Assets and Liabilities					
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:					
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(k) Fair Value of Assets and Liabilities (Continued)				
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.				
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).				
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.				
	Fair Value Hierarchy				
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:				
	Level 1				
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.				
	Level 2				
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.				
	Level 3				
	Measurements based on unobservable inputs for the asset or liability.				
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.				
	Valuation techniques				
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:				
	Market approach				
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.				

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
Income approach					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
Cost approach					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
(l) Financial Instruments					
Initial Recognition and Measurement					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
Classification and Subsequent Measurement					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(I) Financial Instruments (Continued)					
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>					
<i>(i) Financial assets at fair value through profit and loss</i>					
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>					
<i>(ii) Loans and receivables</i>					
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>					
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>					
<i>(iii) Held-to-maturity investments</i>					
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>					
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>					
<i>(iv) Available-for-sale financial assets</i>					
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>					
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>					
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>					
<i>(v) Financial liabilities</i>					
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(l) Financial Instruments (Continued)					
<i>Impairment</i>					
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).					
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.					
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.					
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.					
<i>Derecognition</i>					
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.					
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.					
(m) Impairment of Assets					
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.					
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.					
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
(n) Trade and Other Payables					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
(o) Employee Benefits					
	Short-Term Employee Benefits				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	Other Long-Term Employee Benefits				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 October 2015					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 October 2015					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Perman	Explanation of Variance
Operating Revenues	\$	%			
Governance	36,727	0	▲	Permanent	Insurance reimbursements received.
General Purpose Funding - Rates	(56,331)	(4.54%)	▼	Permanent	Variance is due to Rates paid in advance being applied to this area.
General Purpose Funding - Other	(213,198)	(43.81%)	▼	Permanent	Variance is due to the prepayment of half of the 15-16 FAG being made in June and increase in interest revenue on the WATC investment.
Law, Order and Public Safety	(40,419)	(68.08%)	▼	Timing	Cyclone Olwyn reimbursement received in June.
Health	1	0.13%	▲	Permanent	No reportable variance
Housing	3,392	12.00%	▲	Timing	Pensioner Units rents invoiced in advance
Community Amenities	14,529	6.70%	▲	Permanent	Refuse site fees and domestic rubbish removal higher than expected.
Recreation and Culture	40,233	55.24%	▲	Permanent	Increase sales at Shark Bay Discovery Centre and annual Gym fees raised
Transport	133,211	108.13%	▲	Timing	Receipt for Useless Loop maintenance received in advance
Economic Services	41,838	15.82%	▲	Timing	Grant for 2016 Celebrations received - unbudgeted
Other Property and Services	7,805	124.9%	▲	Permanent	Diesel fuel rebate and refunds income higher than expected
Operating Expense					
Governance	(105,962)	196.03%	▼	Timing	YTD budget did not take into account annual charges which are paid in July.
General Purpose Funding	(2,650)	6.25%	▼	Permanent	Allocation of overheads greater than expected.
Law, Order and Public Safety	(897)	0.57%	▼	Permanent	No reportable variance
Health	(11,856)	232.61%	▼	Timing	Health expenses allocation less than expected
Housing	(3,419)	5.72%	▼	Permanent	Expenses for housing less than expected
Community Amenities	42,716	(18.24%)	▲	Timing	Refuse Site operational expenses and Planning Scheme costs less than expected at this time
Recreation and Culture	17,664	(2.61%)	▲	Timing	Lower level of activity over all areas.
Transport	115,514	(17.21%)	▲	Timing	Depreciation expense lower than expected
Economic Services	(21,337)	5.34%	▼	Timing	Payment for 2016 Celebrations contractor
Other Property and Services	(77,393)	1336.67%	▼	Timing	Under recovery of Plant overheads
Capital Revenues					
Grants, Subsidies and Contributions	80,942	0.00%	▲	Timing	Awaiting Capital Grants for Foreshore and R2R.
Proceeds from Disposal of Assets	33,000	(275.0%)	▲	Timing	Profit on disposal of assets
Capital Expenses					
Land and Buildings	(61,174)	0.0%	▼	Timing	Project carried forward - no YTD budget
Infrastructure - Roads	120,849	94.72%	▲	Timing	Road projects yet to be commenced
Infrastructure - Public Facilities	550,149	69.70%	▲	Timing	Foreshore Revitalisation Project yet to commence - YTD budget incorrect
Infrastructure - Footpaths	3,395	61.1%	▲	Permanent	No reportable variance
Infrastructure - Drainage	7,403	30.8%	▲	Timing	Project progressing - actual work exceeds expenditure
Heritage Assets	(6,598)	0.0%	▼	Timing	Old Jail project progressing
Plant and Equipment	(179,984)	(163.6%)	▼	Timing	YTD budget incorrect
Furniture and Equipment	5,450	45.4%	▼	Permanent	Air Conditioners for Depot and Admin Centre
Financing					
Loan Principal	719	1.49%	▼	Timing	No reportable variance

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

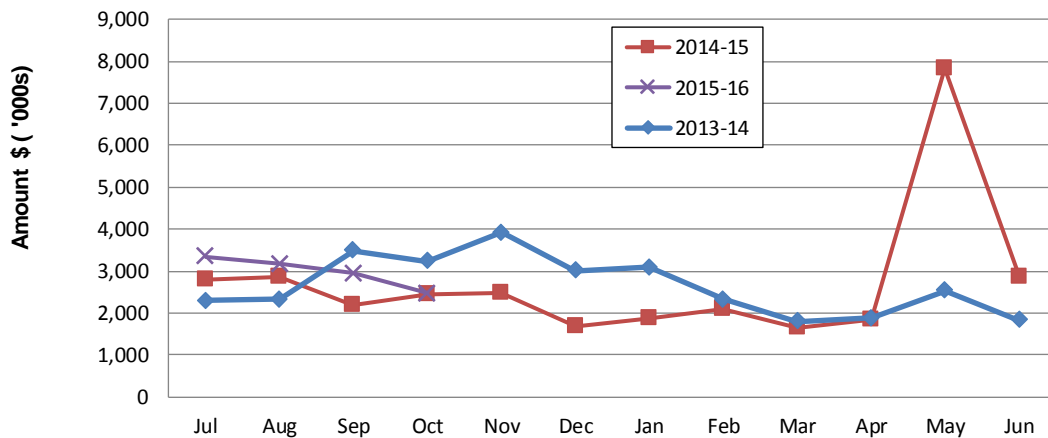
25 NOVEMBER 2015

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 3: NET CURRENT FUNDING POSITION

	Note	Positive=Surplus (Negative=Deficit)		
		YTD 31 Oct 2015	30th June 2015	YTD 31 Oct 2014
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	7,962,204	2,225,145	2,574,998
Cash Restricted	4	2,054,669	7,744,335	1,994,965
Receivables - Rates	6	483,909	12,610	478,357
Receivables -Other	6	137,636	505,672	283,320
Interest / ATO Receivable/Trust		11,044	5,522	10,484
Inventories		110,379	110,379	146,545
		10,759,841	10,603,663	5,488,670
Less: Current Liabilities				
Payables		(312,072)	(208,647)	(723,799)
Provisions		(226,945)	(226,944)	(249,152)
		(5,700,000)	(5,700,000)	0
		(6,239,017)	(6,135,591)	(972,951)
Less: Cash Reserves	7	(2,054,669)	(2,035,504)	(1,994,965)
Net Current Funding Position		2,466,155	2,432,569	2,520,754

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Liquidity has declined due to the expenditure on items for which Council has not yet received funding or there not been a transfer from reserve action.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 October 2015							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	69,156			69,156	Bankwest	At Call
Reserve Bank Account	0.00%		4,669		4,669	Bankwest	At Call
Telenet Saver	1.90%	1,155,312			1,155,312	Bankwest	At Call
Trust Bank Account	0.00%			6,256	6,256	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
WATC Grant Funding	1.95%	5,736,936			5,736,936	WATC	At Call
Muni Term Deposit	3.00%	1,000,000			1,000,000	Bankwest	Nov 2015
Trust	2.70%			94,071	94,071	Bankwest	Mar 16
Reserve Investment Account	2.70%		1,015,000		1,015,000	Bankwest	Dec 2015
Reserve Investment Account	3.00%		1,035,000		1,035,000	Bankwest	Nov 2015
Total		7,962,204	2,054,669	100,327	10,117,200		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements							

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Shire of Shark Bay

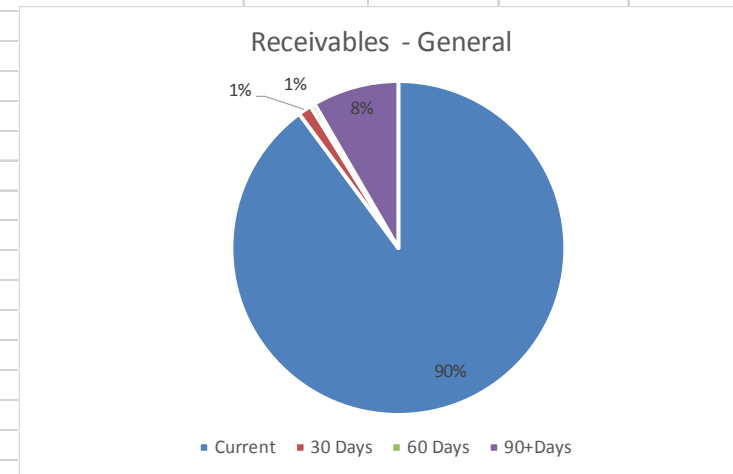
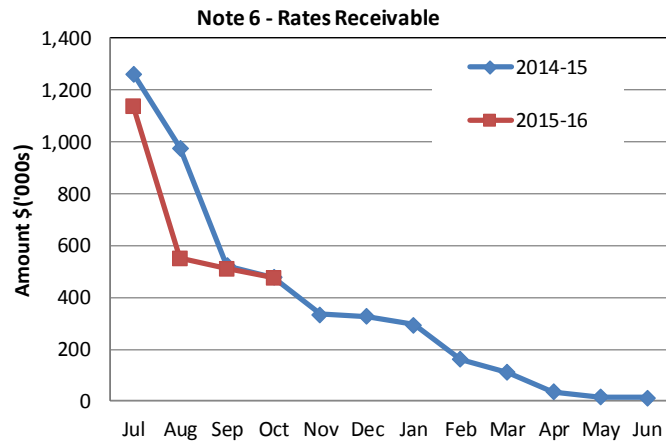
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 October 2015

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 31 Oct 2015	30 June 2015
	\$	\$
Opening Arrears Previous Years	5,744	6,217
Levied this year	1,175,951	1,119,537
Less Collections to date	(706,267)	(1,120,010)
Equals Current Outstanding	475,428	5,744
Net Rates Collectable	475,428	5,744
% Collected	59.77%	99.49%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	123,685	1,801	606	11,544
Total Receivables General Outstanding				137,636
Amounts shown above include GST (where applicable)				



Comments/Notes - Receivables Rates

Rates collection is similar to last year

No major issues at this time

MINUTES OF THE ORDINARY COUNCIL MEETING

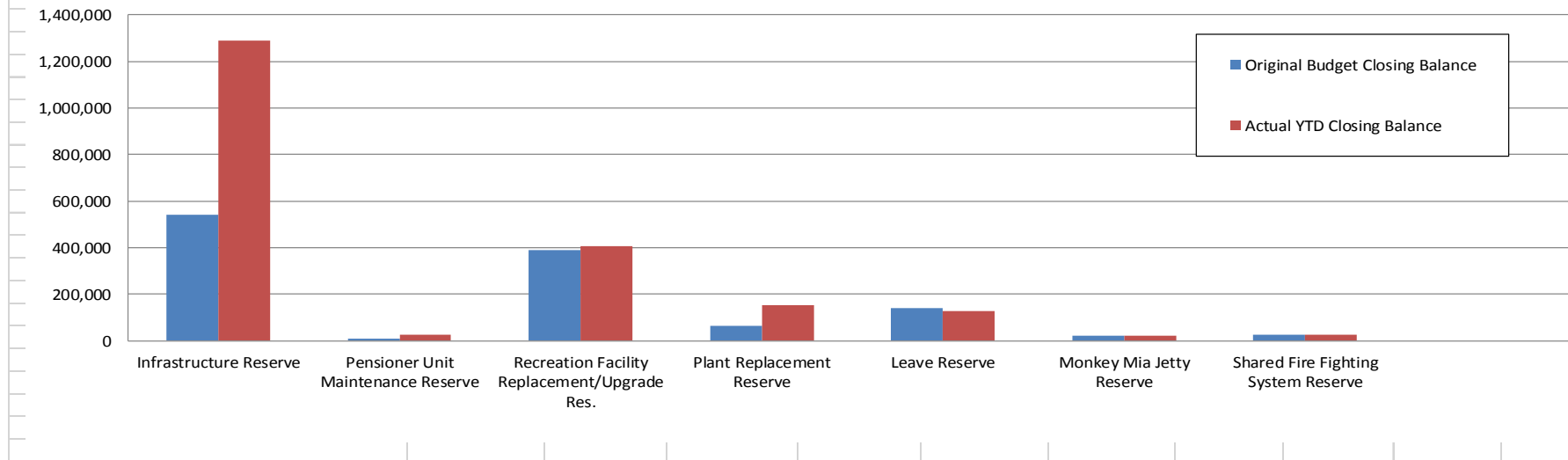
25 NOVEMBER 2015

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2015

Note 7: Cash Backed Reserve

2015-16		Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Original Budget Closing Balance	Actual YTD Closing Balance
Name	Opening Balance									
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Infrastructure Reserve	1,279,923	23,880	9,321	57,781	0	(819,614)	0		541,970	1,289,244
Pensioner Unit Maintenance Reserve	28,049	709	358	10,000	0	(28,675)	0		10,083	28,407
Recreation Facility Replacement/Upgrade Res.	401,657	8,505	5,144	0	0	(20,000)	0		390,162	406,801
Plant Replacement Reserve	152,853	3,824	2,131	400,000	0	(493,000)	0		63,677	154,984
Leave Reserve	126,569	3,163	1,617	10,000	0	0	0		139,732	128,186
Monkey Mia Jetty Reserve	19,866	498	254	0	0	0	0		20,364	20,120
Shared Fire Fighting System Reserve	26,587	667	340	0	0	0	0		27,254	26,927
	2,035,504	41,246	19,165	477,781	0	(1,361,289)	0		1,193,242	2,054,669

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2015

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal					Original Budget YTD 31 10 2015			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
				Plant and Equipment				
				Governance				
				0 CEO Vehicle	974	0	(974)	
				0 EMFA Vehicle	5,381	0	(5,381)	
43,383	(28,516)	0	(14,867)	Furniture & Equipment	(3,904)	(14,867)	(10,963)	
				Transport				
				0 Ute - Ranger	7,318	0	(7,318)	
				0 Ute - Country Supervisor	(5,666)	0	5,666	
				0 5 Tonne Tip Truck	(1,621)	0	1,621	
				0 Truck - Gardeners	(16,843)	0	16,843	
25,000	(11,260)	12,000	(1,740)	Case Tractor	(2,480)	(1,740)	740	
2,500	(1,126)	0	(1,374)	Slasher	(1,248)	(1,374)	(126)	
0	0	0	0	Road Broom	0	0	0	
0	0	0	0	Auger	0	0	0	
26,667	(12,464)	33,000	18,797	Front end Loader	11,688	18,797	7,109	
				Economic Services				
				EMCD Vehicle	3,040		(3,040)	
97,550	(53,366)	45,000	816		(3,361)	816	4,177	

Comments - Capital Disposal/Replacements

Some disposals relate to the tidy up of the assets register, and relate to assets that are no longer held or are of a minor value. eg Furniture and Equipment
 These disposals result in a loss on sale.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 October 2015											
Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Rateable Property	8.8769	276	3,270,517	273,135			273,135	290,321	1,000		291,321
GRV Vacant	8.8769	22	605,530	53,752			53,752	53,752			53,752
GRV - Commercial	8.8769	43	2,088,443	181,182			181,182	185,389			185,389
GRV - Industrial/Residential	8.8769	44	673,769	55,579			55,579	59,810			59,810
GRV Industrial /Residential Vacant	8.8769	1	12,150	1,079			1,079	1,079			1,079
GRV Rural Commercial	8.8769	5	316,160	28,065			28,065	28,065			28,065
GRV Resort	8.8769	2	1,220,800	108,369			108,369	108,369			108,369
UV General	19.5858	5	691,348	135,406			135,406	135,406	1,000		136,406
UV Mining	19.5858	1	21,362	4,185			4,185	4,184			4,184
UV Pastoral	12.5412	12	654,760	82,115			82,115	82,115			82,115
UV Exploration	19.5858	10	650,624	139,593			139,593	142,399			142,398
Sub-Totals		421	10,205,463	1,062,460	0	0	1,062,460	1,090,889	2,000	0	1,092,888
Minimum Payment											
GRV Rateable Property	800.00	91	709,717	72,800			72,800	72,800			72,800
GRV Vacant	800.00	82	308,670	64,800			64,800	65,600			65,600
GRV - Commercial	800.00	26	177,274	20,800			20,800	20,800			20,800
GRV - Industrial/Residential	800.00	4	31,263	3,200			3,200	3,200			3,200
GRV Industrial /Residential Vacant	800.00	1	7,850	800			800	800			800
Rural Commercial	800.00		0	0			0	0			0
GRV Resort	800.00		0	0			0	0			0
UV General	800.00	5	7,858	4000			4,000	4,000			4,000
UV Mining	800.00	3	3,063	2,400			2,400	2,400			2,400
UV Pastoral	800.00		0	0			0	0			0
UV Exploration		0	0	800			800	0			0
Sub-Totals		212	1,245,695	7,200		0	169,600	169,600			169,600
Concessions							(94,577)				(94,577)
Amount from General Rates							1,137,483				1,167,911
Specified Area Rates							38,468				38,468
Totals							1,175,951				1,206,379
Comments - Rating Information											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2014/15 being applied to 2014/15 and reversed in 2015/16. Should the same trend of excess payments continue in 2015/16 then the level of rates received should reach the budgeted amount.											

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 October 2015								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Original Budget \$	Actual \$	Original Budget \$	Actual \$	Original Budget \$
Loan 48 - McCleary Property	27,749	0	13,638	27,749	14,111	0	0	2,373
Loan 48 - Shire Office	23,638	0	11,618	23,638	12,020	0	0	2,021
Loan 53 - Staff Housing	81,389	0	9,075	18,444	72,314	62,945	86	5,559
Loan 56 - Staff Housing	94,377	0	0	14,962	94,377	79,415	(722)	6,292
Loan 57 - Monkey Mia Bore	249,239	0	13,341	26,952	235,898	222,287	2,227	10,788
	476,392	0	47,672	111,745	428,720	364,647	1,591	27,033

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.
Loan 48 will finish this financial year.

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 October 2015				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 31-Oct-15
	\$	\$	\$	\$
BCITF Levy Income	0	347	(347)	0
Library Card Bond	200	250	(400)	50
Kerb/Footpath Deposit	4,200	1,000	(1,700)	3,500
Election	0	480	(480)	0
Bond Key	2,310	540	(1,240)	1,610
Police Licensing	2,386	114,416	(115,768)	1,035
Marquee Deposit	700	0	(700)	0
Building Licence Levy	41	562	(541)	62
Sunter Place - Recreation Reserve	92,320	1,751	(94,071)	0
Bookeasy Sales	0	209,465	(209,465)	0
	102,157	328,810	(424,711)	6,256

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

CAPITAL WORKS PROGRAM 2015/16								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Original Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Governance								
Admin Office Carpark	3.7.1	WKM	(30,000)	(8,607)	(3,936)	(4,671)	3,936	Footpath to records room commenced
Governance Total			(30,000)	(8,607)	(3,936)	(4,671)		
Buildings								
Health								
Demolition of Ambulance Building	3.7.1	WKM	(10,000)	(10,000)	(4,393)	(5,607)		Project complete
Health Total			(10,000)	(10,000)	(4,393)	(5,607)		
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(3,500)	0	0	0	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(3,500)	0	0	0	0	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(3,500)	0	0	0	0	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(3,500)	(2,500)	(1,859)	(641)	1,859	Airconditioner upgrade
Pensioner Units Capital	3.7.1	EMCD	(28,675)	(4,779)	(5,397)	618	5,397	Upgrade of Unit 10 nearly complete
Housing Total			(42,675)	(7,279)	(7,256)	(23)		
Recreation and Culture								
Denham Town Hall - c/fwd	3.7.1	EMCD	0	0	(2,475)	2,475	2,475	\$10,000 carry forward from 14/15
Denham Town Hall	3.7.1	EMCD	(20,000)	(3,223)	0	(3,223)	0	
Overlander Hall - c/fwd		WKM	0	0	(355)	355	355	carry forward from 14/15
Recreation Centre - Sound Proofing - c/fwd	3.7.1	EMCD	0	0	(40,802)	40,802	40,802	\$50,000 carry forward from 14/15
Recreation and Culture Total			(20,000)	(3,223)	(43,632)	40,409		
Transport								
Replacement of Depot Air Conditioners	3.7.1	WKM	0	0	(1,956)	1,956	1,956	
Transport Total			0	0	(1,956)	1,956		
Land and Buildings Total			(102,675)	(29,109)	(61,174)	32,065		
Drainage/Culverts								
Transport								
Drainage upgrades	3.7.1	WKM	(40,000)	(24,001)	(16,598)	(7,403)	16,598	Project progressing
Transport Total			(40,000)	(24,001)	(16,598)	(7,403)		
Drainage/Culverts Total			(40,000)	(24,001)	(16,598)	(7,403)		
Footpaths								
Transport								
Footpath Construction	3.7.1	WKM	(50,000)	(5,556)	(2,161)	(3,395)		Footpath replacement program progressing
Transport Total			(50,000)	(5,556)	(2,161)	(3,395)		
Footpaths Total			(50,000)	(5,556)	(2,161)	(3,395)		

Confirmed at the Ordinary Council meeting held on the 65 16 December 2015 – Signed by the President Cr Cowell _____

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
Office Furn & Equipment		EMFA	0	0	(2,475)	2,475		
Council Chambers - Speaker System	1.2.1	EMFA	(12,000)	(12,000)	0	(12,000)		
Governance Total			(12,000)	(12,000)	(2,475)	(9,525)		
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	0	(4,075)	4,075	4,075	
Recreation And Culture Total			(10,000)	0	(4,075)	4,075		
Furniture & Office Equip. Total			(22,000)	(12,000)	(6,550)	(5,450)		
Heritage Assets								
Recreation And Culture								
Shade over Velshedha	2.2.2	WKM	(10,000)	0	0	0	0	
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	0	0	(6,598)	6,598	6,598	\$50,000 carry forward from 14/15. Work is progressing on this project.
Recreation And Culture Total			(10,000)	0	0	0	0	
Heritage Assets Total			(10,000)	0	(6,598)	0	0	
Plant , Equipment and Vehicles								
Law, Order And Public Safety								
SES Equipment	3.7.1	EMFA	(50,000)	0	0	0	0	
Vehicle - Ranger	3.7.1	WKM	(45,000)	0	0	0	0	
Law, Order And Public Safety Total			(95,000)	0	0	0	0	
			(189,999)					
Recreation and Culture								
Community Bus	1.1.6	WKM	(120,000)	0	0	0	0	
Recreation and Culture			(120,000)	0	0	0	0	
Transport								
CEO Vehicle	1.1.6	WKM	(71,000)	0	0	0	0	
EMFA Vehicle	1.1.6	WKM	(45,000)	0	0	0	0	
EMCD Vehicle	1.1.6	WKM	(45,000)	0	0	0	0	
5 Tonne Truck	1.1.6	WKM	(90,000)	0	0	0	0	
3 Tonne Truck	1.1.6	WKM	(45,000)	0	0	0	0	
Major Plant Items	1.1.6	WKM	(20,000)	0	0	0	0	
Bobcat and Trailer	1.1.6	WKM	(110,000)	(110,000)	(102,000)	(8,000)	102,000	Purchase complete
Refuse Site Loader	1.1.6	WKM	(180,000)	0	(187,984)	187,984	187,984	Purchase complete
Utility - Country	1.1.6	WKM	(48,000)	0	0	0	0	
Transport Total			(654,000)	(110,000)	(289,984)	179,984		
Plant , Equipment and Vehicles Total			(869,000)	(110,000)	(289,984)	179,984		

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Town Oval Bore - c/fwd	3.7.1	WKM	0	0	(14,258)	14,258	14,258	\$27,500 carried forward from 14/15
Town Oval Bore	3.7.1	WKM	(30,000)	(24,311)	0	(24,311)	0	
Refuse Tip and Recycling	2.4.2	WKM	(378,341)	(42,038)	0	(42,038)		Project manager appointed
Community Amenities Total			(408,341)	(66,349)	(14,258)	(52,091)		
Recreation And Culture								
Recreation Grounds	1.6.7	WKM	(55,000)	(16,778)	(2,715)	(14,063)	2,715	
Denham Recreational Boat Ramp	3.7.1	WKM	(145,781)	(15,000)	(14,589)	(411)	14,589	Preliminary planning started for this project
Foreshore Revitalisation	3.7.1	CEO	(6,966,458)	(671,239)	(111,497)	(559,742)	111,497	Planning and foreshore design costs
Western Foreshore Gazebo Reroofing	3.7.1	WKM	(10,000)	(10,000)	0	(10,000)	0	
Replacement Gazebo - Nettas c/fwd			0	0	(5,974)	5,974	5,974	\$5,000 carried forward from 14/15
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(20,000)	(10,000)	(10,632)	632	10,632	
Childcare Centre Softfall	3.7.1	WKM	(10,000)	0	0	0	0	
Charlie Sappie Park - c/fwd	3.7.1	WKM	0	0	(28,065)	28,065	28,065	\$10,000 carried forward from 14/15. Project completed.
Recreation And Culture Total			(7,207,239)	(723,017)	(173,472)	(549,545)		
Transport								
Monkey Mia Jetty - c/fwd	1.6.5	WKM	0	0	(48,048)	48,048	0	\$76,300 carried forward from 14/15.
Monkey Mia Boat Ramp Carpark - c/fwd	1.6.5	WKM	0	0	(3,439)	3,439	3,439	\$44,000 carried forward from 14/15.
Transport Total			0	0	(51,487)	51,487		
Public Facilities Total			(7,615,580)	(789,366)	(239,217)	(550,149)		

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
Woodleigh-Bryo Floodway RRG	1.1.6	WKM	(137,712)	(27,542)	(78)	(27,464)	78	
Useless Loop Road - RRG 14/15	1.1.6	WKM	0	0	(6,661)	6,661	6,661	\$75,800 carried forward from 14/15
Useless Loop Road - RRG 15/16	1.1.6	WKM	(279,007)	(93,004)	0	(93,004)	0	
Hamelin Pool - Repair seal, shoulders etc	1.1.6	WKM	(90,000)	0	0	0	0	
Road Projects R2R 14/15	1.1.6	WKM	(199,877)	(7,042)	0	(7,042)	0	
Road Projects R2R 15/16	1.1.6	WKM	(399,753)	0	0	0	0	
Transport Total			(1,106,349)	(127,588)	(6,739)	(120,849)		
Roads (Non Town) Total			(1,106,349)	(127,588)	(6,739)	(120,849)	0	
Streetscapes								
Economic Services								
Tourism and Information Bay Signage	2.1.3	EMCD	(50,000)	(8,233)	(3,709)	(4,524)		Decals for Overlander Information Bay
Economic Services Total			(50,000)	(8,233)	(3,709)	(4,524)		
Streetscapes Total			(50,000)	(8,233)	(3,709)	(4,524)		
Capital Expenditure Total			(9,865,604)	(1,105,853)	(632,730)	(479,721)		

MINUTES OF THE ORDINARY COUNCIL MEETING

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13. **TOWN PLANNING REPORT**
There are no town planning reports for this meeting
14. **BUILDING REPORT**
There are no building reports for this meeting
15. **HEALTH REPORT**
There are no health reports for this meeting
16. **WORKS REPORT**
Works reports are presented at item 20.1 Behind Closed doors.
17. **TOURISM, RECREATION AND CULTURE REPORT**
- 17.1 **ROUND 2 2015/2016 DONATIONS AND FINANCIAL ASSISTANCE GRANT
GS00001**

AUTHOR

COMMUNITY DEVELOPMENT OFFICER

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Laundry

Nature of Interest: Impartiality Interest as Board member for Denham Entertainers group

Declaration of Interest: Cr Ridgley

Nature of Interest: Impartiality Interest as committee member for Shark Bay Business and Tourism Association

Declaration of Interest: Cr Prior

Nature of Interest: Impartiality Interest as Volunteer for Shark Bay Entertainers and Council representative on Shark Bay Business and Tourism Association.

Declaration of Interest: Cr Capewell

Nature of Interest: Financial Interest as Wife has submitted quote on supply of curtains

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as author is Councillors daughter

Officer Recommendation

That Council approve the following ten applications for round 2 of the 2015/2016 Donations and Financial Assistance Program in full totalling \$42,590.

The Shark Bay Entertainers	\$4,660
Shark Bay Parents and Citizens Association	\$2,616
Silver Chain Shark Bay – Seniors Activities	\$1,650
Shark Bay Fishing Club	\$6,000
Useless Loop Primary School	\$3,164
Shark Bay Sport and Recreation Association	\$6,000
Boolbardi Country Club Inc.	\$3,750
Shark Bay Business and Tourism Association	\$6,000
Shark Bay Arts Council	\$6,000
Borneo Exhibition Group Inc.	\$2,750
TOTAL	\$42,590

MINUTES OF THE ORDINARY COUNCIL MEETING

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AMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council asked that the resolution be put in two stages so that Councillor Capewell could enter into the discussion in alignment with Councils Local Laws relating to Standing Orders Part 10 – 10.5 Breaking Down Of Complex Questions.

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That the recommendation be broken down to two parts to enable the application by the Shark Bay Entertainers to be considered separately by Council.

6/0 CARRIED

Cr Capewell left Council Chamber at 4.43 pm

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council approve the application from the Shark Bay Entertainers for \$4,660, in round 2 of the 2015/2016 Donations and Financial Assistance Program

5/0 CARRIED

Cr Capewell returned to Council Chamber at 4.45 pm

Moved Cr Ridgley
Seconded Cr Laundry

Officer Recommendation

That Council approve the following applications for round 2 of the 2015/2016 Donations and Financial Assistance Program in full.

Shark Bay Parents and Citizens Association	\$2,616
Silver Chain Shark Bay – Seniors Activities	\$1,650
Shark Bay Fishing Club	\$6,000
Useless Loop Primary School	\$3,164
Shark Bay Sport and Recreation Association	\$6,000
Boolbardi Country Club Inc.	\$3,750
Shark Bay Business and Tourism Association	\$6,000
Shark Bay Arts Council	\$6,000
Borneo Exhibition Group Inc.	\$2,750

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AMENDMENT TO OFFICERS RECOMMENDATION

Reason: Council considered that \$5,000 for a first off grant to a new club sufficient

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

Grant amount of \$5,000 of the Grant application for the Shark Bay Sport and Recreation Association.

3/3 TIED

The votes were equally divided and the President exercised a casting vote which resulted in the vote being
3 / 4 LOST

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That Council approve the following applications for round 2 of the 2015/2016 Donations and Financial Assistance Program in full.

Shark Bay Parents and Citizens Association	\$2,616
Silver Chain Shark Bay – Seniors Activities	\$1,650
Shark Bay Fishing Club	\$6,000
Useless Loop Primary School	\$3,164
Shark Bay Sport and Recreation Association	\$6,000
Boolbardi Country Club Inc.	\$3,750
Shark Bay Business and Tourism Association	\$6,000
Shark Bay Arts Council	\$6,000
Borneo Exhibition Group Inc.	\$2,750

5/1 CARRIED

BACKGROUND

In the 2015/2016 Annual Budget, Council allocated \$60,000 in financial assistance and donations to community groups. Historically there have been two grant rounds issued through the financial year. Clubs are encouraged to apply for larger amounts in the first round to facilitate timely acquittals.

Applications for the second round of assistance for the 2015/2016 financial year were invited on 12 October 2015 and closed 13 November 2015. The open round was advertised in the Inscription Post, Facebook – Shark Bay Buy and Sell, as well as an individual email out to all clubs and groups in Shark Bay. Ten applications were received. Copies of the applications will be circulated under separate cover.

If the ten applications above are approved, this will bring the total funds expended in the 2015/2016 Donations and Financial Assistance Program to \$56,340 (\$13,750 in Round 1 and \$42,590 in Round 2) leaving a surplus total of \$3,660 in this financial year.

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COMMENT

Round 2, 2015/2016 Donations and Financial Assistance Grant round has received a high number of applications from the community. This may be attributed to the Shire of Shark Bay and Gascoyne Development Commission run grant writing workshops held in Denham in early October. In these workshops community groups were encouraged to apply for all funding and were given information on where to find appropriate funding sources. The addition a Shark Bay focused Gascoyne Development Commission Project Officer has also aided in the encouragement of additional funding being brought into the Shark Bay community.

Many Shark Bay clubs and groups have received funding through the Gascoyne Development Commission, Lottery West, Royalties for Regions, Healthways and Horizon Power for various local projects, this success has resulted in more money being brought into the region and extensive improvements to the services provided in Shark Bay.

If Council approves, the guidelines will be amended to reflect in the first instance and where possible goods, materials and services will be sourced through local suppliers.

The Shark Bay Entertainers

Amount requested: \$4,660

Projects: Enhancing the previously built stage in the Denham Hall

3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees

The Shark Bay Entertainers is a recently formed recital and theatrical group, they have conducted three successful shows in the Denham Town Hall in the past year all with an excellent number of community members involved in the productions and attending the performances. The group have plans to continue to enhance the skills of the local community through performing arts.

In 2014 The Shark Bay Entertainers built the stage façade in the hall for their local production, that stage was built with funding from the Shire of Shark Bay and the Shark Bay Entertainers, as well as external funding and donated materials to complete the project.

The Shark Bay Entertainers are seeking funds to replace the curtains on the stage area, sound proofing and carpet for the staging floor, painting and additional fittings for lights and spotlights on the stage area.

Part funding for this project will come from The Shark Bay Entertainers.

Included in the application:

Quote for curtains – Get Stitched Shark Bay

Letter of Support – Shark Bay Arts Council

Letter of Support – Shark Bay State Emergency Service

Current bank statement

Article from the Inscription Post – February 2015

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Officer Recommendation:

It is recommended that Council grant The Shark Bay Entertainers an amount of \$4,660 to enhance the stage area in the Denham Hall.

Shark Bay Primary School Parents and Citizens Association

Amount requested: \$2,616

Project: Youth Group Activities

1.7.7 Upgrade youth facilities

3.2.1 Work with local school to maximise retention of all students

The Shark Bay Primary School Parents and Citizens Association aims to promote the interest of the Shark Bay School through the cooperation between parents, teachers, students and members of the community. They assist in the provision of resources, facilities and amenities for Shark Bay School. To foster community interest in educational matters and to promote Shark Bay School students within their local community. The Shark Bay Primary School Parents and Citizens Association has been a part of the Shark Bay School and community for the past 20 years.

The Shark Bay Primary School Parents and Citizens Association are progressing their plans to establish a Youth Group, this group will commence in 2016. The Youth Group will provide a social opportunity for younger members of the community and will encourage participation in planned activities in a supervised environment. The Youth Group will be held every Friday at the Shark Bay Recreation Centre.

The requested funding will be used to purchase equipment to enhance the planned activities at of the Youth Group.

Included in the application:

Youth Group Program

Quote - Target

Quote - The Good Guys

Quote – EB Games

Quote – Woolworths (indicative quotes for grant purposes only)

Support Letter from Kay Mack – Shark Bay School, Principal

Support letter from Paul Anderson - Shire of Shark Bay, CEO

Support letter from Glen South – Shark Bay Police, Officer in Charge

Letter of Support from Keith Capewell – Yadgalah Aboriginal Corporation, Chair

Letter of Support from Vince Catania MLA – Member for North West

Treasurers Report

Current bank statement

Note: The applicants will be requested where appropriate to source items from local suppliers in the first instance.

Officer Recommendation:

It is recommended that the Council grant an amount of \$2,616 to Shark Bay Primary School Parents and Citizens Association to purchase equipment for the planned Youth Group.

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Silver Chain – Shark Bay Seniors Activities

Amount requested: \$1,500

Project: Seniors Social Centre Activities

Strategic Outcome:

3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees

The Shark Bay Seniors Activities Group aims to optimise people's health and wellbeing by allowing and encouraging people to live independently in their homes and communities.

The Shark Bay Seniors Activities group provides social activities for seniors at the Shark Bay Silver Chain Social Centre each week. The attending seniors are provided with a nutritious meal and stimulated with activities that encourage their socialisation.

The requested funding will be used to purchase food for the senior's lunch and also items to ensure the seniors can participate in the planned activities.

Included in the application:

Support letter from Jamie Burton – Coordinator Community Resource Centre

Support letter from Derek Weston – The Shark Bay Entertainers

Website link to the Silver Chain Annual Report

Officer Recommendation:

It is recommended that the Council grant an amount of \$1,500 to the Silver Chain – Seniors Activities to allow the continuation of the Social Centre.

Shark Bay Fishing Club

Amount Requested: \$6,000

Project: Assistance with the continuation of the Shark Bay Fishing Fiesta 2016

Strategic Outcome:

3.3.1 Ongoing liaison with community organisations to build internal capacity and succession planning

The Shark Bay Fishing Club has a newly formed committee of local people who share a keen interest in fishing and the preservation of the Shark Bay Fishing Fiesta. The group works closely and in co-operation with other community organisations to run the annual Fishing Fiesta. The week of festivities promotes the Shark Bay life style and offers community groups the opportunity to fundraise for their respective clubs.

In 2016 the Shark Bay Fishing Fiesta will be held on the Denham Foreshore from the 6 – 13 May. It will host daily community driven activities including workshops, markets, entertainment and fishing competition.

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The Shark Bay Fishing club is seeking funding to assist with the costs associated with the hire of the Shire of Shark Bay Marquee as well as funding towards evening entertainment during the week-long event.

Included in the application:

Support letter from Linda Sewell – St Johns Ambulance, Shark Bay Sub Centre

Support letter from Joe McLaughlin – Borneo Exhibition Group

Bank Statement

Officer Recommendation:

It is recommended that Council grant an amount of \$6,000 to the Shark Bay Fishing Club for the use of the marquee and additional entertainment at the Shark Bay Fishing Fiesta.

Shark Bay Sport and Recreation Association (SB SARA)

Amount requested: \$6,000

Project: Establishment of a Shark Bay Soccer team

Strategic Outcome:

3.7.1 Provide community infrastructure and services that meet the needs of families, youth and retirees.

The Shark Bay Sporting Association provides a variety of sport and recreation activities for the community of Shark Bay. The group support and assist other groups to provide the community with activities. The Shark Bay Sport and Recreation Association has been a part of the Shark Bay community for the past six years and currently has 49 active members.

Several keen soccer players have formed a group under the banner of the Shark Bay Sport and Recreation Association to enable the development of a Shark Bay Soccer Club. The group has been playing indoor soccer at the Shark Bay Recreation Centre for the past year and are keen to extend their game to include training and competition with other towns in the Gascoyne and Mid-West.

The Shark Bay Sporting Association is requesting funds for outdoor goals, team uniforms and sporting equipment to assist with training.

Included in the Application:

Quote – Bardfield Engineering

Letter of Support from Jamie Burton – Community Resource Centre

Letter of Support from Sherri Smith – Shark Bay Hotel

Officer Recommendation:

It is recommended that Council grant an amount of \$6,000 to the Shark Bay Sport and Recreation Association to assist with the purchase of equipment for the Shark Bay Soccer Club.

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Boolbardie Country Club Inc.

Amount requested: \$3,750

Project: Denham Open event, purchase of a new tractor

Strategic Outcome:

3.3.1 Ongoing liaison with community organisations to build internal capacity and succession planning.

The Boolbardie Country Club Inc. is a sporting group who provide facilities for playing golf and also a venue for social functions. The Club has been a part of the Shark Bay community for the past thirty years and currently has fifty active members.

The Denham Open is an annual event that has proven to be a success in previous years. The event will be held in March 2016. The Boolbardie Country Club are requesting funds to assist in the running of this event.

The club is also requesting funds to go towards the purchase of a new tractor with attachments that will enable the members to easily maintain the golf course and grounds. They have applied for additional funding through the Gascoyne Development.

Included in the application:

Quote – AFGRI

Financial Statement

Bank Statement

Letter of support from Jamie Burton – Community Resource Centre

Letter of support from Jillian Hill – Shark Bay Bridge Club

Email to Craig Deetlefs – Horizon Power

Photos from 2015 cyclone clean up

Officer Recommendation:

It is recommended that the Council grant the Boolbarie Country Club an amount of \$3,750 to assist with the purchase of a new tractor and to fund the Denham Open golf event in 2016.

Shark Bay Business and Tourism Association

Amount Requested: \$6,000

Project: Printing of the 2016 Shark Bay Planner

Strategic objective:

1.1.1 Promote the Shire's Dirk Hartog celebrations, involve the community and build on exposure of the event.

The aim of the Shark Bay Business and Tourism Association is to promote tourism and business within the Shark Bay region. Each year the association develop and print eighty thousand planners that are distributed Western Australia wide.

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The planner has been developed by the Shark Bay Business and Tourism Association and will be ready to print in early 2016. Following printing the planner will be distributed across Australia and internationally.

The Shark Bay Business and Tourism Association are requesting funds to assist with the printing of the Shark Bay planner, this project will total over sixty seven thousand dollars and is hope to increase the promotion of Shark Bay and also the 2016 Celebrations.

Included in the application:

Support letter from William Hannibal – Ocean Side Village
Support letter from Amanda Dobney – Shark Bay Cottages
Bank Statement

Officer Recommendation:

It is recommended that the Council grant the Shark Bay Business and Tourism Association an amount of \$6,000 to assist with the printing of the Shark Bay planner.

Shark Bay Arts Council

Amount requested: \$6,000

Project: New lighting and tracks in the Rose Freycinet Gallery

Strategic outcome:

3.3.1 Ongoing liaison with community organisations to build internal capacity and succession planning.

The Shark Bay Arts Council is a community organisation dedicated to the development of arts and culture in Shark Bay. They do this through exhibitions, competitions, workshop and live performances.

The Shark Bay Arts Council often use the Rose Freycinet Gallery as a venue for their events and competitions. The competitions include an art and photography show, these events attract entrants from all over Western Australia.

The Shark Bay Arts Council are requesting funding to assist with the upgrade of the lighting track in the Rose Freycinet Gallery, this project will not only enhance their competitions and events in the gallery but will also ensure cost saving to the Shire of Shark Bay as to replace the current blown lights is very costly. The new lighting track will support a much brighter, more movable and more cost effective lighting solution.

Included in the application:

Quote – BAJA Electrical
Bank Statement

Officer Recommendation:

It is recommended that the Council grant the Shark Bay Arts Council an amount of \$6,000 to assist with upgrading the lighting track in the Rose Freycinet Gallery.

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Borneo Exhibition Group

Amount requested: \$2,750

Project: Memorial Tour to Sandakan

Strategic Outcome:

3.3 Ongoing liaison with community organisations to build internal capacity and succession planning

4.1.4 Facilitate cultural and family events

This group has been in operation for the past twelve years, and is one of 15 groups though out Western Australia that participate in the Borneo Exhibition scholarship. The scholarship promotes awareness of World War II Australian prisoners of war and gives students the opportunity to learn of the sacrifices soldiers have made for their country.

Funds will assist in covering costs for a student and guardian to participate in a memorial tour to Sandakan and other sites significant to the ANZAC Day Dawn Service. The Students will attend the service at Memorial Park which is the site of the prisoner of war camp in Sandakan.

The Borneo Exhibition Group fundraise throughout the year to ensure they have enough funding to support students wishing to embark on this program.

The funds requested will cover the cost of travel, accommodation and some meals. The estimated cost of the scholarship to the committee is approximately \$6,600.

Included in this application:

Letter of support from Rick Moroney

Letter of Support from Julie Robins

Bank Statement

Officer Recommendation:

It is recommended that the Council grant the Borneo Exhibition Group an amount of \$2,750 to assist with travel costs for a student and guardian to attend the memorial tour to Sandakan.

Useless Loop Primary School

Amount requested: \$3,164

Project: Shade Sails for the School playground.

Strategic Outcome:

3.2.2 Work with the school to ensure the standards of facilities are state of the art and meet the needs of the students.

The Useless Loop School provides an educational opportunity for up to 30 students residing at Useless Loop.

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The Useless Loop School grounds are in need of shade for the early year's playground area. The school is expecting an increase in students in 2016, particularly in the early year's classes.

The Useless Loop community are encouraged to make use of the school playground facilities on weekends and the school is often the venue for community events such as market days and bbqs.

The Useless Loop School is requesting funding for additional shade over the early years play area. The shade shelters will be erected by Shark Bay resources as an in-kind donation to the school.

Included in this application:

Quote – Batavia Coast Blinds and Shade Sails

Quote – Stratco

Support letter from Jasmine Baron – Useless Loop Primary P&C Assoc Inc.

Support letter from Donna Bronley – Playgroup Treasurer

Officer Recommendation:

It is recommended that the Council grant the Useless Loops School an amount of \$3,164 to assist with the purchase of new shade shelters in the playground.

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

These recommendations comply with Policy 6.10 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

An amount of \$60,000 is included in the 2015/2016 Council budget for the Shire of Shark Bay Donations and Financial Assistance Program.

Total funding requested in this round is \$42,590.

If these ten applications are approved, there will be a surplus of \$3660 left in the 2015/2016 budget.

STRATEGIC IMPLICATIONS

The Strategic Outcomes as directed by the Strategic Community Plan are noted against each application.

RISK MANAGEMENT

There is no risk associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

G McBride

Chief Executive Officer

P Anderson

Date of Report

19 November 2015

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18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice having been given

19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Prior
Seconded Cr Cowell

Council Resolution

That Council accept the tabling of urgent business items as follows:

19.1 Denham Foreshore Revitalisation Plan Draft Concept.

19.2 Shark Bay Road Signage

6/0 CARRIED

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council adjourn the Ordinary Council meeting at 5.29 pm for a short recess.

6/0 CARRIED

The President reconvened the Ordinary Council meeting at 6.40 pm.

**19.1 DENHAM FORESHORE REVITALISATION PLAN DRAFT CONCEPT
CM00045**

AUTHOR
CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST
NIL

Officer Recommendation

Option 1

The Draft Revised project scope and costings submitted by Earthcare for the Denham Foreshore Revitalisation be considered and endorsed by Council

Or

Option 2

The Draft Revised project scope and costings submitted by Earthcare for the Denham Foreshore Revitalisation be with the following amendments be endorsed by Council

And

The Chief Executive Officer be authorised to negotiate further with Earthcare in regard to the final costing inclusions relative to the Denham Foreshore Redevelopment Phase 2 and the components of the Department of Transport area of Gordon Peters Park.

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Moved Cr Prior
Seconded Cr Cowell

Council Resolution

The Draft Revised project scope and costings submitted by Earthcare for the Denham Foreshore Revitalisation be considered and endorsed by Council

The Chief Executive Officer be authorised to negotiate further with Earthcare in regard to the final costing inclusions relative to the Denham Foreshore Redevelopment Phase 2 and the components of the Department of Transport area of Gordon Peters Park.

5/1 CARRIED

BACKGROUND

The Council has undertaken an extensive community consultation process in regard to the Foreshore and Main Street Revitalisation project which includes the Department of Transport area comprising of the commercial jetty and car parking.

The Department of Transport are managing the area under their care and control with funding allocated to the Shire being disbursed to Department of Transport in accordance with financial assistance agreement and a Memorandum of Understanding.

Earthcare and UDLA have been contracted to design and construct the proposals for the revitalisation of the areas designated as Gordon Peters park and town centre.

The preliminary draft designs have been presented for community and Council consideration and are now presented to Council for endorsement to enable further planning and the commencement of the construction phase of the project.

The designs and costings will be circulated as a separate attachment.

COMMENT

The revised project scope and costings have been developed following further consultation with the Council and community since the awarding of the tender to Earthcare in June 2015.

The plans presented have been developed following community and Council workshops and have now been costed to address the priorities that the Council had allocated to the various areas of the project.

If the Council is satisfied that the proposals put forward by Earthcare and UDLA predominately meet the Councils and communities expectations the proposals can be endorsed and/or amended, then the next stage of the process can be undertaken.

There is further negotiation to be undertaken with the Department of Transport in regard to their contribution to works being undertaken on the portion of land that extends into the area designated as Gordon Peters Park.

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Subject to the final outcome of these discussions there may be the ability to include some or the components of the section indicated as Denham Foreshore Redevelopment phase 2.

There is also some scope for negotiation regarding some components of the project indicated in the submission provided by Earthcare. This would need to be negotiated as the project progress and variations are identified.

The demarcation of the reserve areas under the care and control of Council and the Department of Transport in regard to the Foreshore Redevelopment plan overlap to some degree and it would be advisable once the project is finalised to realign boundaries in line with the designated areas identified in the finalised plans.

To maintain consistency of design UDLA have been contracted to contribute to the overall planning of the Department of Transport area.

LEGAL IMPLICATIONS

There are no legal implications relative to this report

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

The costings provided are in line with the accepted tender submission of \$2.2 million. There are however a few factors that still may affect the overall components that can be delivered under this tender.

These are the items that have been included in the project area that are contained with the reserve area under the care and control of the Department of Transport.

A separate costing is being sought for these items and the funding will be redistributed to ensure that the Council area is not subsidising the current Department of Transport area.

There may also be variations to the deliverables as the project progresses that the Council will need to allocate funding or reset priorities in the project.

The Council allocation is from the Infrastructure Reserve and is contained within the 2015/16 budget.

STRATEGIC IMPLICATIONS

The Foreshore Revitalisation project addresses the objective of sustainable growth and progress and the outcome of developing infrastructure and investment that is sustainable and an ongoing legacy to the shire.

RISK MANAGEMENT

There are a number of risk components attached to a project of this magnitude. The Council has addressed a component through the extensive community consultation process that was undertaken in 2013/2014 and 2014/2015.

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The ongoing community expectations will present a risk that will be managed through a consultative design process.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

23 November 2015

19.2 SHARK BAY ROAD SIGNAGE
RD00013

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

Main Roads WA be advised that Hamelin Station Stay has a Caravan and Camping licence in accordance with the *Caravan and Camping Act 1995* and that the proposed sign is approved.

6/0 CARRIED

BACKGROUND

Email Correspondence has been received from Main Roads WA regarding the erection of advance service signage 3 km east of Hamelin Pool targeting motorists travelling towards Shark Bay.

Main roads is seeking Council's formal approval in regard to the sign and confirmation that Hamelin Station Stay is a registered caravan park.

COMMENT

The issue of signage at the area proposed by Main Roads has been raised on a number of occasions by the accommodation providers in the vicinity.

The proposal put forward by Main Roads appears very clear and should somewhat reduce the concerns that have been previously put forward.

The Council in 2009 approved a temporary licence to operate the station stay at Hamelin and this was then formalized at a later date in accordance with *the Caravan*

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and Camping Grounds Act 1995 and regulations to have 10 short and long term sites and 20 camp sites.

Main Roads whilst seeking Council approval can erect directional and advisory signs without reference to Council as a statutory authority, however in this instance is seeking support and endorsement to ensure the signage situation in the area is adequately addressed.

LEGAL IMPLICATIONS

There are no policy implications relative to this report

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

There are no financial implications relative to this

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

There are no risk management implications relative to this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

25 November 2015

25 NOVEMBER 2015

20. MATTERS BEHIND CLOSED DOORS

Moved Cr Capewell
Seconded Cr Prior

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.

6/0 CARRIED

20.1 Purchase of New Shire Work Vehicles
CM00057, PL00003

AUTHOR
WORKS MANAGER

DISCLOSURE OF ANY INTEREST
NIL

Moved Cr Prior
Seconded Cr Capewell

Council Resolution

- a. That the recommendation submitted by the Works Manager in the confidential evaluation report for supply of a New Country Supervisors Ute as per the conditions of Quote be considered.
- b. That the sale of the Country Supervisors ute be offered to the recommended purchaser for the agreed price be considered
- c. The recommendation submitted by the Works Manager in the confidential evaluation report for supply of a New Rangers vehicle as per the conditions of Quote be considered.
- d. That the Sale of the Rangers Ute be traded to the recommended supplier be considered.

6/0 CARRIED

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Moved Cr Bellottie
Seconded Cr Capewell (checking with Brian as to vehicle MY15 Not SX)

Council Resolution

1. That Council appoint Geraldton Auto Wholesalers to supply one 2015 MY15 Dmax Space Cab as they will provide the most advantageous outcome and best value for money to the Shire of Shark Bay based on the assessment of the Capability, Warranty and pricing considerations.
2. That the sale of the Country Supervisors ute be offered to the recommended purchaser Purely Commercial for the agreed price be authorised.
3. That Council appoint Geraldton Auto Wholesalers to supply one 2015 SX Dmax Single Cab as they will provide the most advantageous outcome and best value for money to the Shire of Shark Bay based on the assessment of the Capability, Warranty and pricing considerations.
4. That the sale of the Rangers Ute be traded to Geraldton Auto Wholesalers.

6/0 CARRIED

20.2 TENDER NO. 404515 PROVISION OF CONSULTANCY SERVICES FOR CIVIL & MARITIME STRUCTURES DESIGN AND TECHNICAL SUPPORT FOR THE DENHAM FORESHORE REVITALISATION STAGE 1A, DENHAM WA

AUTHOR

CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Chief Executive Officer

Nature of Interest: Impartiality Interest as author of report to Council and member of Tender Evaluation Panel

Moved Cr Prior
Seconded Cr Ridgley

Council Resolution

The recommendation submitted by the Chief Executive Officer in the confidential evaluation report for the Provision of Consultancy Services for Civil & Maritime Structures Design and Technical Support for the Denham Foreshore Revitalisation Stage 1A Denham WA be considered.

6/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

25 NOVEMBER 2015

Moved Cr Laundry
Seconded Cr Ridgley

Council Resolution

That Council approve the recommendation that WorleyParsons Services be awarded the contract for Provision of Consultancy Services for Civil & Maritime Structures Design and Technical Support for the Denham Foreshore Revitalisation Stage 1A, Denham, WA, at the cost of:

\$218,000 exclusive of GST; and

\$239,800 inclusive of GST.

6/0 CARRIED

Moved Cr Prior
Seconded Cr Ridgely

Council Resolution

That the meeting be reopened to the members of the public.

6/0 CARRIED

21. DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 16 December 2015 commencing at 3.00 pm.

22. CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting. at 7.02 pm.