

# Shire of Shark Bay

## Minutes of the Ordinary Council meeting held on 29 June 2016

**DUYFKEN**  
2016 HARTOG EXHIBITION

Denham Jetty **DENHAM**

19<sup>th</sup> - 24<sup>th</sup>  
October  
2016

EXHIBITION  
TICKETS  
[ticketek.com.au/duyfken](http://ticketek.com.au/duyfken)  
**TICKETEK**

400<sup>th</sup> Celebrations of Dirk Hartog Landing



29 JUNE 2016



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## MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 June 2016 commencing at 3.06 pm.

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MINUTES ORDINARY COUNCIL MEETING

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**1. DECLARATION OF OPENING**

The Deputy President declared the meeting open at 3.06 pm.

**2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED**

ATTENDANCES

Cr K Capewell Deputy President - Chairperson

Cr L Bellottie

Cr K Laundry

Cr M Prior

Cr G Ridgley

Cr B Wake

Mr P Anderson Chief Executive Officer

Ms C Wood Executive Manager Finance and Administration

Ms L Butterly Executive Manager Community Development

Mr B Galvin Works Manager

Mrs F Hoult EA / Works Assistant

Miss J Yorke EA Assistant

APOLOGIES

Cr Cowell Leave of Absence approved Ordinary Council meeting 27 April 2016 Item 5.1

VISITORS

Councillor Prior Invited guests Eric and Ros Roulston who tendered their apologies

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE**

There are no public questions on notice.

**4. PUBLIC QUESTION TIME**

The Deputy President opened Public Question Time at 3.07pm. There were no questions put forward the Deputy President closed Public Question Time at 3.07pm.

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5. **APPLICATIONS FOR LEAVE**

**APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR PRIOR  
GV00006**

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved

Cr Wake

Seconded

Cr Laundry

**Council Resolution**

**Councillor Prior is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 27 July 2016.**

**6/0 CARRIED**

Background

Councillor Prior has applied for leave of absence from the ordinary meeting of Council scheduled for 27 July 2016. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Prior has advised the Chief Executive Officer due to work commitments will be unable to attend the Ordinary meeting of Council scheduled to be held on 27 July 2016 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Prior leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995*** Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –

## MINUTES ORDINARY COUNCIL MEETING

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- a) If no meeting of the council at which a quorum is present is actually held on that day; or
- b) If the non-attendance occurs while –
  - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
  - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
  - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

### Policy Implications

There are no policy implications relative to this report.

### Financial Implications

There are no financial implications relative to this report.

### Strategic Implications

There are no strategic implications relative to this report.

### Risk Management

This is a low risk item to Council.

### Voting Requirements

Simple Majority Required

### Signatures

Chief Executive Officer      *P Anderson*

Date of Report                      30 May 2016

## **6. PETITIONS**

There were no petitions put forward to Council

## **7. CONFIRMATION OF MINUTES**

### **7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 25 MAY 2016**

Moved                      Cr Ridgley  
Seconded                  Cr Wake

### **Council Resolution**

**That the minutes of the Ordinary Council meeting held on 25 May 2016, as circulated to all Councillors, be confirmed as a true and accurate record.**

**6/0 CARRIED**

## **8. ANNOUNCEMENTS BY THE CHAIR**

Cr Priors guests for this Council meeting will be Eric and Ros Roulston are unable to attend.

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9. **PRESIDENT'S REPORT**

GV00002

**Council Committee Membership**

Member	Audit Committee
Member (Chair)	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Collaboration Group
Deputy Delegate	The Aviation Community Consultation Group

**Other Committee Membership**

Member	Gascoyne Development Commission Board
Member (Chair)	Gascoyne Development Commission Audit and Risk Sub-Committee
Acting Chair	Ningaloo-Shark Bay National Landscapes Steering Committee
Member (Chair)	Local Emergency Management Committee
Member	Gascoyne Tourism Board
Delegate	Western Australian Local Government Association – State Council

**Meeting Attendance**

17 May 2016	Department of Transport – teleconference
23	Gascoyne Tourism Board – recruitment assessments
24	Shark Bay World Heritage Discovery and Visitor Centre – staff training
25	Council Budget Workshop 2016/2017
26	Silver Chain Nurse Practitioner meeting
30	Gascoyne Tourism Board – interviews, Carnarvon
31	Shark Bay World Heritage Discovery and Visitor Centre – staff training
2 June	Local Emergency Management Committee meeting

**Signatures**

Councillor *Councillor Cowell*  
Date of Report 2 June 2016

Moved Cr Prior  
Seconded Cr Wake

**Council Resolution**

**That the President's activity report for June 2016 be received.**

**6/0 CARRIED**

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**10. COUNCILLORS' REPORTS**

10.1 Cr Capewell – Deputy President  
GV00005

Committee Membership

Member	Works Committee
Member	Audit Committee
Deputy Delegate	Shark Bay Marine Facilities Management Committee
Deputy Delegate	Regional Road Group
Deputy Delegate	Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

16 June 2016	Attended the Foreshore Revitalisation meeting
23 June	Attended dinner at the Upper Gascoyne Junction Shire
24 June	Tour of Kennedy Ranges
24 June	Attended the Western Australian Local Government Association Gascoyne Zone meeting and the Regional Road Group meeting at Gascoyne Junction
29 June	Ordinary Council meeting

Signatures

Councillor	<i>Councillor Capewell</i>
Date of Report	17 June 2016

Moved	Cr Prior
Seconded	Cr Laundry

**Council Resolution**

**That Councillor Capewell's June 2016 report on activities as Council representative be received.**

**6/0 CARRIED**

10.2 Cr Prior  
GV00006

Committee Membership

Member	Audit Committee
Member	Shark Bay Commerce and Tourism Committee
Member	Shark Bay Arts Council
Member	The Aviation Community Consultation Group
Deputy Member	2 <sup>nd</sup> Deputy for Works Committee

Meeting Attendance

13 June 2016	Shark Bay Arts Council meeting
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MINUTES ORDINARY COUNCIL MEETING

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23 June Attended dinner at the Upper Gascoyne Junction Shire  
24 June Tour of Kennedy Ranges  
24 June Attended the Western Australian Local  
Government Association Gascoyne Zone  
meeting and the Regional Road Group meeting  
at Gascoyne Junction  
29 June Ordinary Council meeting

Signatures

Councillor *Councillor Prior*

Date of Report 20 June 2016

Moved Cr Ridgley  
Seconded Cr Wake

**Council Resolution**

**That Councillor Prior's June 2016 report on activities as Council representative be received.**

**6/0 CARRIED**

10.3 Cr Bellottie  
GV00010  
Nil report for the June 2016 Ordinary Council meeting.

10.4 Cr Ridgley  
GV00008

Committee Membership

Member Works Committee  
Member Audit Committee  
Member Shark Bay Marine Facilities Management Committee  
Member Shark Bay 2016 Commemoration Advisory Committee  
Member Regional Collaboration Group – Gascoyne  
Member Shark Bay Community Resource Centre Committee

Meeting Attendance

8 June 2016 Attended the Shark Bay Community Resource Centre  
committee meeting – unfortunately no quorum

Signatures

Councillor *Councillor Ridgley*

Date of Report 20 June 2016

MINUTES ORDINARY COUNCIL MEETING

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29 JUNE 2016

Moved            Cr Prior  
Seconded       Cr Laundry

**Council Resolution**

**That Councillor Ridgley's June 2016 report on activities as Council representative be received.**

**6/0 CARRIED**

10.5 Cr Laundry  
GV00013  
Nil report for the June 2016 Ordinary Council meeting.

10.6 Cr Wake  
GV00007  
Nil report for the June 2016 Ordinary Council meeting.

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**11. ADMINISTRATION REPORT**

**11.1 DENHAM MARITIME JINKER OPERATIONS RESPONSIBILITY**  
RC00004

AUTHOR

CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Ridgley

Nature of Interest: Impartiality Interest user of the service.

The Chief Executive Officer recommended that it was probably best to declare an Interest in Common.

Moved: Cr Bellottie

Seconded: Cr Laundry

**Council Resolution**

**That Council suspend Standing Orders, clause 9.5 Limitation on number speeches at 3.19pm for open discussion on Denham Maritime Jinker Operations Responsibility.**

**6/0 CARRIED**

Moved: Cr Wake

Seconded: Cr Prior

**Council Resolution**

**That standing orders be reinstated at 4.23pm**

**6/0 CARRIED**

Officer Recommendation

That Council:

1. That Council appoint a delegation of the following Councillors

Cr

Cr

Cr

Cr

Cr

Cr

Cr

Cr

To further investigate the options for the provision of a boat jinker service in Denham

and report back to Council

OR

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2. That Council reconsider the commitment to provide a boat jinker service in Denham and make representation to the Department of Transport to undertake this service.

OR

3. That Council reconsider the commitment to provide a boat jinker service in Denham.

OR

4. That Council authorise the administration in accordance with the Local Government Regulations Section 11 clause 2 (f) the purchase of a Roodberg xx Tonne Jinker from Butchart Marine Services Pty Ltd for the quoted sum of \$xxxxx  
Plus the following options  
2 x 10metre catamaran crossbeams (hot dip gal) + 4 pads with 20 tonne capacity \$11,475  
Guide poles (set of 2) \$3,000

Moved: Cr Bellottie  
Seconded Cr Laundry

**Council Resolution**

**That Council authorise the administration in accordance with the Local Government Regulations Section 11 clause 2 (f) the purchase of a Roodberg HBC38 Tonne capacity Jinker from Butchart Marine Services Pty Ltd.**

**Plus the following options:**

- a. **2 x 10metre catamaran crossbeams (hot dip gal)**
- b. **Guide poles (set of 2)**
- c. **Keel support straps**
- d. **Quattro pads 180cm x 40cm**

**6/0 CARRIED**

**BACKGROUND**

The Foreshore Revitalisation project incorporates an area of reserve that is vested in the Department of Transport, refer attached map.

The Shire in a Lease Agreement with the Department of Transport assumed the management responsibility of this area in July 2001. This included the maintenance of

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all land assets and the marine infrastructure and the Shire could collect all revenue from the facilities.

This lease expired on 31 June 2011, and discussions commenced in 2009 regarding the ongoing management of the facilities at the expiration of the lease. The Shire has continued to undertake the management of the facility since the expiration of the lease.

Discussions have been progressing since late 2010 regarding the ongoing arrangements to manage the facility. This has now resulted in the Department of Transport agreeing to resume management of an amended reserve area that encompasses all their assets.

Incorporated in the Department of Transport management area is the jinker shed and the slipway.

Department of Transport have consistently advised the Shire that they intend to cease the jinker operations and have always intended to remove the current jinker system without any consideration of a replacement.

The original proposal from the Department of Transport was for vessels to travel to other harbours either north or south of Denham.

In recognition of this issue the Council in the foreshore redevelopment proposal funding, separately allocated funding towards the purchase of a mobile jinker with the Council continuing to undertake the operations of this service.

At the February 2016 meeting of Council the following was resolved:

- 1. Note and endorse the Department of Transport's proposed agreement in regard to the future management responsibility of the Denham Maritime Facility following the completion of the redevelopment works in October 2016.**
- 2. Authorise the Chief Executive Officer to sign the Denham Maritime Facility Management Responsibility Agreement.**

It should also be noted that the draft agreement includes the provision that Department of Transport will grant a lease area to the Shire to undertake the jinker operations, with heavy maintenance operations and/or storage proposed to be undertaken offsite.

The Council has previously discussed and supported the option to purchase a jinker to ensure that the ability to service vessels remains in Denham.

The current jinker was rated at a 14 tonne capacity in 2003 and has some limitations in regard to the depth of keel on a vessel that it can accommodate.

To facilitate the responsibilities of the jinker operations investigations into a jinker that had the versatility to lift and transport a range of vessels up to a 30 tonne weight and a keel depth of up to 2.5metres have been undertaken.

The option to have a jinker that could be stored offsite was also investigated as removing it from the foreshore environment would enable a better preventative maintenance program to be put in place and extend the life and reliability of the equipment.

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The purchase of a jinker that also has the ability to transport vessels offsite if required, may also provide an opportunity for existing and new industries to be developed around providing repairs and maintenance to the boating industry both commercial and recreational.

The issue with taking vessels offsite can be accommodated with a mobile jinker and the future establishment of a storage/maintenance facility at the rear of the Shire depot.

The President, Councillor Ridgely and the Chief Executive Officer also took the opportunity while on personal leave in Sydney to visit Sydney City Marine [www.sydneycitymarine.com.au/](http://www.sydneycitymarine.com.au/) who provide a range of services to the Sydney marine market and utilise the Roodberg hydraulic 47 tonne trailer as part of their equipment.

Councillor Ridgely and the Chief Executive Officer also visited Fenwick's Marina [www.fenwicksmarina.com.au/](http://www.fenwicksmarina.com.au/) which is on the Hawkesbury River and have capacity for 58 marina berths for vessels up to 19 metres.

Fenwick's also provide a full range of services to vessels and operate a 45 tonne capacity straddle carrier, and a Roodberg Hydraulic 30 tonne trailer.

#### COMMENT

A major component of the Foreshore Redevelopment is the removal of the current jinker buildings and equipment, with the slipway remaining in place.

The current jinker and winch house will be removed in the next few months as works commence on the Department of Transport component of the foreshore.

This will limit the activity that can be undertaken on the slipway during this time and may require boats that need to be removed from the water during this time to either find their own solution or to travel to other marinas that have the required facilities.

The agreement with Department of Transport and in accordance with Council's previous discussions recognises the importance of the continuation of a system to enable vessels to be slipped for inspection and maintenance at Denham.

Discussions with the Department of Transport in regard to suitable jinker for the Denham Operations and shires objectives was not very beneficial as they only provide limited services of this nature in other facilities.

The majority of jinkers being used in Western Australia whilst functional do not have very good manoeuvrability and are predominately designed to be used in close proximity to a slipway.

These jinkers are usually of a standard design similar to the one currently in use albeit with a different wheel configuration.

The construction of a jinker of this nature could be explored further to establish a comparative cost, however there would have to be modifications to service a larger range of boats.

A custom built jinker would have to be designed or have the ability through modifications to suit a range of boats and the jinker ramp profiles.

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If the Council invested in a custom built jinker, the design would need to take into consideration the councils vehicle that would be used to draw the boats from the water.

The desire for manoeuvrability and the ability to travel distances while loaded further also needs to be considered in any custom design.

If Council considers that further investigations are required before a decision to invest in a jinker a delegation of Councillors could be requested to undertake further research and report back to the Council.

The issue of ongoing maintenance also needs to be considered as any equipment that is stored on the foreshore will require a more intensive programme of maintenance than one that has the ability to be stored away from the foreshore.

Following discussions with MP Rogers & Associates Coastal engineers Representative Mr Clint Doak the Roodberg brand of hydraulic trailers were identified as being one of the more versatile boat trailer systems that would appear to meet the majority of requirements of the council.

The Roodberg jinker investigated are built in the Netherlands and currently come in the following configurations and cost

HBC20 20 tonne capacity

Power boats, yachts to 50' max draft of 2.5m, catamarans to 50' \$130,000

RBT30 30 tonne capacity

Power boats, yachts to 60' max draft of 2.2m, catamarans to 55' \$145,000  
Standard dual pads 120cm x 40cm  
Height ground to top of pads 845mm to 1695mm

HBC38 38 tonne capacity

Power boats, yachts to 70' max draft of 2.5m, catamarans to 65' \$176,000  
Quattro pads 180cm x 40cm  
Height ground to top of pads 1015mm to 2145mm

HBC38 38 tonne capacity

Power boats, yachts to 70' max draft of 2.5m, catamarans to 65' \$170,000  
Standard Dual Pads 120cm x 40cm  
Height ground to top of pads 1015mm to 2145mm

There are also the following options that could be considered:

2 x 10 metre catamaran crossbeams (hot dip gal) + 4 pads with 20 tonne capacity \$11,475

Guide poles (set of 2) \$3,000

*The above prices are landed into Fremantle with all customs costs, duty, etc. plus a return economy class airfare from Perth to Amsterdam to inspect the trailer when completed. If this offer is not take up \$1,500 can be taken off the listed prices*

*GST and freight from Fremantle to Shark Bay is not included.*

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*With regard to the difference between an RBT30 and a HBC38 here is a list of the main differences;*

- 1. 8t more capacity, which you may or may not need.*
- 2. Larger pads, RBT30 pads are 120cm x 40cm; HBC38 has Quattro pads which are 180cm x 40cm and are split into 4 sections,*
- 3. Distance between pads centres, RBT30 is 1480mm; HBC38 is 2850mm so the support has better spread.*
- 4. RBT30 will lift a vessel with max draft of 2.2m; the HBC38 will do a max draft of 2.5m.*
- 5. RBT30 max length vessel is 55'-60'; HBC38 max length 65'-70'.*

*While the HBC38 has only 8t more capacity it lifts higher so the actual construction is larger which accounts for some of the additional cost. It is also better suited to handle catamarans because of the high reach.*

*If you want to bring the price down on an HBC38 to narrow the gap then we can supply with the same pads as the RBT30 (dual pads 120cm x 40cm). By doing this it strips out about A\$10K in cost. We have supplied many HBC38 trailers with dual pads. The Quattro pad is relatively new.*

*Lead time for the RBT trailers is about 5 months from order and deposit plus shipping. There is a HBC38 available in about 1 month with manual controls (recommended) or another month for remote control hydraulics, plus shipping.*

*I have attached information regarding the Roodberg jinker configuration and further information on the jinker can be found at the following sites*

*[https://www.youtube.com/watch?v=YMG\\_rgXyco0](https://www.youtube.com/watch?v=YMG_rgXyco0) RBT30 manufactured under Hydrotrans just for Dutch market. This shows all the functions and driving on the road.  
<https://www.youtube.com/watch?v=KVWNNuNhLlc> RBT47 in Greece*

The Shire currently has vehicles (front end loader) that have the capacity to operate the Roodberg jinker trailer listed in this report.

### **Summary**

The Council has a number of options to consider including but not limited to the following

#### Option 1

That Council reconsider the commitment to provide a boat jinker service in Denham and make representation to the Department of Transport to undertake this service.

#### **Chief Executive Officer Comment**

While this option may have some merit it may be difficult to convince the Department of Transport to consider and would take considerable time to have enacted.

The department is limiting its involvement in the services and leaving it predominantly to the private sector.

#### Option 2



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That Council reconsider the commitment to provide a boat jinker service in Denham.

Chief Executive Officer Comment

The Council can reconsider the proposal to provide a boat jinker service and allow the maritime industry and private enterprise the opportunity to provide a service.

This option due to the limited demand at present may not be viable and may require boats to travel to other facilities to undertake servicing.

Option 3

3. That Council appoint a delegation of the following councillors

Cr  
Cr  
Cr  
Cr  
Cr  
Cr  
Cr

To further investigate the options for the provision of a boat jinker service in Denham and report back to Council

Chief Executive Officer Comment

The Council may consider that more research is required and can appoint a delegation of Councillors to undertake further research into what the most appropriate option for the boat jinker service is in Denham and report back to Council.

This option will ensure that a delegation of Councillors are fully informed as to the options and what it required to service a range of boats now and into the future.

Option 4

That Council authorise the administration in accordance with the Local Government regulations section 11 clause 2 (f) the purchase of a Roodberg xx Tonne Jinker from Butchart Marine Services Pty Ltd for the quoted sum of \$xxxxx

Plus the following options:

2 x 10metre catamaran crossbeams (hot dip gal) + 4 pads with 20 tonne capacity \$11,475  
Guide poles (set of 2) \$3,000

Chief Executive Officer Comment

Based on independent advice (MP Rogers) and research undertaken by the Chief Executive Officer, the President and Councillor Ridgely, Roodberg hydraulic trailers would provide a versatile solution that have the capacity to service the majority of boats in Shark Bay and provide for an increased number of boats to utilise the facility.

The ability to transport boats offsite would also provide for storage option and for industry to provide a greater range of services that are removed from the foreshore environment.

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The Council would need to consider what weight configuration would be suitable for the range of boats that are currently serviced given the pricing differentials

LEGAL IMPLICATIONS

In accordance with the Local Government tender Regulations section 11 the Council is required to call for tenders for items with a value in excess of \$150,000, unless sub regulation (2) applies

**11. When tenders have to be publicly invited**

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub regulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

(c) within the last 6 months —

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or

(ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;

(e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or

or

(f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or

If Council considers the Roodberg trailer with a value to be in excess of \$150,000 to be the best option there is only one supplier in Australia for this product, which would comply with section 11(2)(F)

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

The Council had allocated \$100,000 as a component of the Department of Transport section of the redevelopment and had previously quarantined these funds for the purchase of a jinker.

<b>Financial Year/ Forecast</b>	<b>FY 14/ 15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/ 18</b>	<b>TOTAL</b>
<b>Shire of Shark Bay Contribution amount (\$)</b>	\$0	\$100,000*	\$0	\$0	\$100,000*
<b>Shire of Shark Bay contribution Amount (\$) Royalties for Regions Funding *</b>	\$0	\$1,352,500	\$2,032,480	\$8,624	\$3,393,604
<b>Shire of Shark Bay contribution Amount (\$) Recreational Boating Facilities Scheme **</b>	\$0	\$375,000	\$375,000	\$0	\$750,000
<b>Department of Transport contribution Amount (\$)</b>	\$10,000	\$189,800	\$47,500	\$2,700	\$250,000
<b>Totals (\$)</b>	<b>\$10,000</b>	<b>\$2,017,300</b>	<b>\$2,454,980</b>	<b>\$11,324</b>	<b>\$4,493,604</b>

Note \* allocated to jinker purchase

The Council has also included in the draft 2016/2017 a further \$100,000 making a total of \$200,000 allocated to the purchase of a jinker.

It is proposed that the jinker operations be undertaken by Council staff on a user pays basis with the charges to be established by the Council in the annual budget.

STRATEGIC IMPLICATIONS

Addresses Council's objective Outcome 1.6

To enhance the provision of adequate boating/recreational facilities that meets the needs of the general community.

RISK MANAGEMENT

The overall risk of not maintaining a jinker service to boats due to a number of factors has been assessed as high to the Council.

There is a significant political risk of not providing a jinker service to the boating community.

## MINUTES ORDINARY COUNCIL MEETING

---

29 JUNE 2016

There is also a substantial economic risk to the existing local business and new business opportunities from not providing a service.

There is also the ongoing operational risk of providing the service which can to some degree be mitigated by insurance, but the Shire must always ensure adequately trained staff and operational measures are put in place that mitigates this risk.

This will include but not limited to fencing an exclusion zone around the boats on the slipway and liability waivers for private owners/contractors when they are working on their boats

### VOTING REQUIREMENTS

Simple Majority Required

### SIGNATURES

Chief Executive Officer

*P Anderson*

Date of Report

8 June 2016

29 JUNE 2016

# BUTCHART MARINE SERVICES

Paul Anderson  
Chief Executive Officer  
Shire of Shark Bay  
PO Box 126  
Denham WA 6537  
AUSTRALIA

Telephone: 08 9948 1218  
Subject: Roodberg Slipway Trailer RBT30, HBC38 & RBT47  
Contacts: Greg Butchart [greg@butchartmarineservices.com.au](mailto:greg@butchartmarineservices.com.au)  
Ref number: BMS446-16

Date: 10<sup>th</sup> May 2016

Dear Paul

Further to our phone conversation today regarding your boat haul out requirements for Shark Bay I am pleased to make this offer for a Roodberg RBT30 or HBC38 or RBT47 as discussed.



RBT30

BUTCHART MARINE SERVICES PTY LTD  
6/224 Headland Road, Dee Why, NSW 2099, Australia  
P. +61 (0) 2 9905 7713 F. +61 (0) 2 9905 9914 M. +61 (0) 438 548 163  
[greg@butchartmarineservices.com.au](mailto:greg@butchartmarineservices.com.au) [www.butchartmarineservices.com.au](http://www.butchartmarineservices.com.au)

29 JUNE 2016

## BUTCHART MARINE SERVICES

- **1 Roodberg Hydraulic Boat Trailer, Type RBT30SDMD**, lifting capacity 30,000kg, delivery according to the attached A4 drawing A\$147,000-

### Inclusive

- Shot blasted + painted steel construction, colour yellow RAL1028
- 4 pads, 120cm x 40cm
- Hydraulic Steering Drawbar (SD)
- Manual Control of hydraulic functions (mc)
- Air filled industrial tyres
- Hot dip galvanised steel construction + painted RAL1028 Yellow
- Denzo-tape around all hydraulic couplings
- Hydraulic extendable telescopic Drawbar extra-long (HDEL 3.2m)
- Nose pad (30cm x 60cm) with elastic band
- Pad extension (4), 30cm each
- 2 Quick couplings ½"
- Hi/low crossbeam (hi/low 6t sliding strips)
- Spare wheel and tyre

### Options

- 2 x 10m Catamaran crossbeams (hot dip gal) + 4 pads with 20t capacity A\$11,475-
- Guide Poles (set of 2) A\$ 3,000-



RBT30

BUTCHART MARINE SERVICES PTY LTD  
6/224 Headland Road, Dee Why, NSW 2099, Australia  
P. +61 (0) 2 9905 7713 F. +61 (0) 2 9905 9914 M. +61 (0) 438 548 163  
greg@butchartmarineservices.com.au www.butchartmarineservices.com.au

29 JUNE 2016

## BUTCHART MARINE SERVICES

- **1 Roodberg Hydraulic Boat Trailer, Type HBC 38 SDHD**, lifting capacity 38,000kg,  
delivery according to the attached A4 drawing A\$186,000-

### Inclusive

- Shot blasted + painted steel construction, colour yellow RAL1028
- Quattro pads, 180cm x 40cm
- Hydraulic Steering Drawbar (SD)
- Manual Control of hydraulic functions (mc)
- Air filled industrial tyres
- Hot dip galvanised steel construction + painted RAL1028 Yellow
- Denzo-tape around all hydraulic couplings
- Hydraulic extendable telescopic Drawbar extra-long (HDEL 3.2m)
- Nose pad (30cm x 60cm) with elastic band
- Pad extension, 30cm each
- 2 Quick couplings ½"
- Hi/low crossbeam (hi/low 6t sliding strips)
- One spare wheel and tyre.

### Options

- 2 x 10m Catamaran crossbeams (hot dip gal) + 4 pads with 20t capacity A\$11,475-
- Guide Poles (set of 2) A\$ 3,000-

Above prices do not include GST.



HBC38

BUTCHART MARINE SERVICES PTY LTD  
6/224 Headland Road, Dee Why, NSW 2099, Australia  
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greg@butchartmarineservices.com.au www.butchartmarineservices.com.au

29 JUNE 2016

## BUTCHART MARINE SERVICES

- **1 Roodberg Hydraulic Boat Trailer, Type RBT 47SDHD**, lifting capacity 47,000kg, delivery according to the attached A4 drawing. A\$195,000-

### Inclusive

- 6 Hydraulic Dual Pads (4HP) each 120cm x 40cm
- Hydraulic Steering Drawbar (V)
- 2 Hydraulic extendable telescopic Drawbars in V-shape (3.20m)
- Manual Control of hydraulic functions (mc)
- Air filled industrial tyres
- Hydraulically length extendable Frame (HF2.10m)
- Hot dip galvanised steel construction + painted RAL1028 Yellow (HdG+P)
- Denzo-tape around all hydraulic couplings
- Stainless steel protection strips under pads
- Nose pad (40cm x 60cm) with elastic band
- Pad extension, 30cm each, price each
- 2 Quick couplings ½" each, price each
- Hi/low crossbeam (hi/low 6T) on sliding strips + galvanised positioning chains, stainless steel protection strips under pads

### Options

- 2 x 10m Catamaran crossbeams (hot dip gal) + 4 pads with 20t capacity A\$11,475-
- Guide Poles (set of 2) A\$ 3,000-



RBT47 Hobart

We will also include one return economy class ticket from Perth to Amsterdam for final inspection.

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greg@butchartmarineservices.com.au www.butchartmarineservices.com.au



29 JUNE 2016

## **BUTCHART MARINE SERVICES**

Terms of delivery and payment for Roodberg equipment

All prices and deliveries are ex. works Terband-Heerenveen N.L., exc. vat, valid for 3 weeks and is subject to currency fluctuations. Prices do not include GST or ramp construction.

Delivery time: approx. 5 months after receiving the duly signed order confirmation and first payment (deposit).

Delivery: in pieces, ex works Terband-Heerenveen N.L., according to the European Conformity of Machines (CE) with the operation manual delivered in English language.

Guarantee: one year guarantee after delivery.

Payment: 25% with order. 25% after 2 months, 25% after 4 months and balance (rest) after inspection at factory and before transport.

Terms of delivery/payment: Metaalunie-conditions which can be sent to you per your request.

Yours sincerely  
Butchart Marine Services Pty Limited

Greg Butchart  
Managing Director

*Confidentiality*

*It is recognised by the recipient that the information contained within this quotation will not be disclosed to a third part in any form whatsoever, without written permission from Butchart Marine Services Pty Ltd or Frisian Industries b.v.*

**BUTCHART MARINE SERVICES PTY LTD**

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greg@butchartmarineservices.com.au www.butchartmarineservices.com.au

29 JUNE 2016

## BUTCHART MARINE SERVICES

Paul Anderson  
Chief Executive Officer  
Shire of Shark Bay  
PO Box 126  
Denham WA 6537  
AUSTRALIA

Telephone: 08 9948 1218  
Subject: Roodberg Slipway Trailer HBC38SDHDEL  
Contacts: Greg Butchart [greg@butchartmarineservices.com.au](mailto:greg@butchartmarineservices.com.au)  
Ref number: BMS446-16

Date: 13<sup>th</sup> June 2016

Dear Paul

Further to our phone conversation today regarding your boat haul out requirements for Shark Bay I am pleased to make this revised offer for a Roodberg HBC38 with special, "Dirk Hartog" pricing, as discussed.

The factory and my company will provide an HBC38 for you at a discounted price. As I explained the list of inclusions all have a value. The standard trailers comes with Dual pads. The usual cost to upgrade to Quattro pads is €6,300- (approx. A\$10,000-).

I have outlined below two offers; the first with Quattro pads included at no cost. The second is with standard Dual pads and we will give you a \$6,000- discount. If you do not want to visit the factory for handover then we can give you another \$1,500- off the prices listed below.



HBC38 with Dual Pads

BUTCHART MARINE SERVICES PTY LTD  
6/224 Headland Road, Dee Why, NSW 2099, Australia  
P. +61 (0) 2 9905 7713 F. +61 (0) 2 9905 9914 M. +61 (0) 438 548 163  
[greg@butchartmarineservices.com.au](mailto:greg@butchartmarineservices.com.au) [www.butchartmarineservices.com.au](http://www.butchartmarineservices.com.au)

29 JUNE 2016

# BUTCHART

## MARINE SERVICES

### Option 1

- **1 Roodberg Hydraulic Boat Trailer, Type HBC 38 SDHD**, lifting capacity 38,000kg,  
delivery according to the attached A4 drawing A\$176,000-

#### Inclusive

- Shot blasted + painted steel construction, colour yellow RAL1028
- Quattro pads, 180cm x 40cm
- Hydraulic Steering Drawbar (SD)
- Manual Control of hydraulic functions (mc)
- Air filled industrial tyres
- Hot dip galvanised steel construction + painted RAL1028 Yellow
- Denzo-tape around all hydraulic couplings
- Hydraulic extendable telescopic Drawbar extra-long (HDEL 3.2m)
- Nose pad (30cm x 60cm) with elastic band
- Pad extension, 30cm each
- 2 Quick couplings ½"
- Hi/low crossbeam (hi/low 6t sliding strips)
- One spare wheel and tyre.

### Option 2

- **1 Roodberg Hydraulic Boat Trailer, Type HBC 38 SDHD**, lifting capacity 38,000kg,  
delivery according to the attached A4 drawing A\$170,000-

#### Inclusive

- Shot blasted + painted steel construction, colour yellow RAL1028
- Standard Dual pads, 120cm x 40cm
- Hydraulic Steering Drawbar (SD)
- Manual Control of hydraulic functions (mc)
- Air filled industrial tyres
- Hot dip galvanised steel construction + painted RAL1028 Yellow
- Denzo-tape around all hydraulic couplings
- Hydraulic extendable telescopic Drawbar extra-long (HDEL 3.2m)
- Nose pad (30cm x 60cm) with elastic band
- Pad extension, 30cm each
- 2 Quick couplings ½"
- Hi/low crossbeam (hi/low 6t sliding strips)
- One spare wheel and tyre.

#### Options

- 2 x 10m Catamaran crossbeams (hot dip gal) + 4 pads with 20t capacity A\$11,475-
- Guide Poles (set of 2) A\$ 3,000-

Above prices do not include GST.

Shire of Shark Bay will be responsible for pick up from the Port of Fremantle within 2 days of clearing customs. We can arrange delivery to Shark Bay if required.

The only other item to consider is that you will need a hitch to connect the trailer to your pull vehicle.

BUTCHART MARINE SERVICES PTY LTD

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greg@butchartmarineservices.com.au www.butchartmarineservices.com.au

29 JUNE 2016

# BUTCHART

## MARINE SERVICES

Terms of delivery and payment for Roodberg equipment

All prices and deliveries are ex. works Terband-Heerenveen N.L., exc. vat, valid for 3 weeks and is subject to currency fluctuations. Prices do not include GST or ramp construction.

Delivery time: approx. 2-5 months after receiving the duly signed order confirmation and first payment (deposit).

Delivery: in pieces, ex works Terband-Heerenveen N.L., according to the European Conformity of Machines (CE) with the operation manual delivered in English language.

Guarantee: one year guarantee after delivery.

Payment: 25% with order. 25% after 1 months, 50% (balance) after inspection at factory and before transport.

Terms of delivery/payment: Metaalunie-conditions which can be sent to you per your request.

Yours sincerely  
Butchart Marine Services Pty Limited

Greg Butchart  
Managing Director

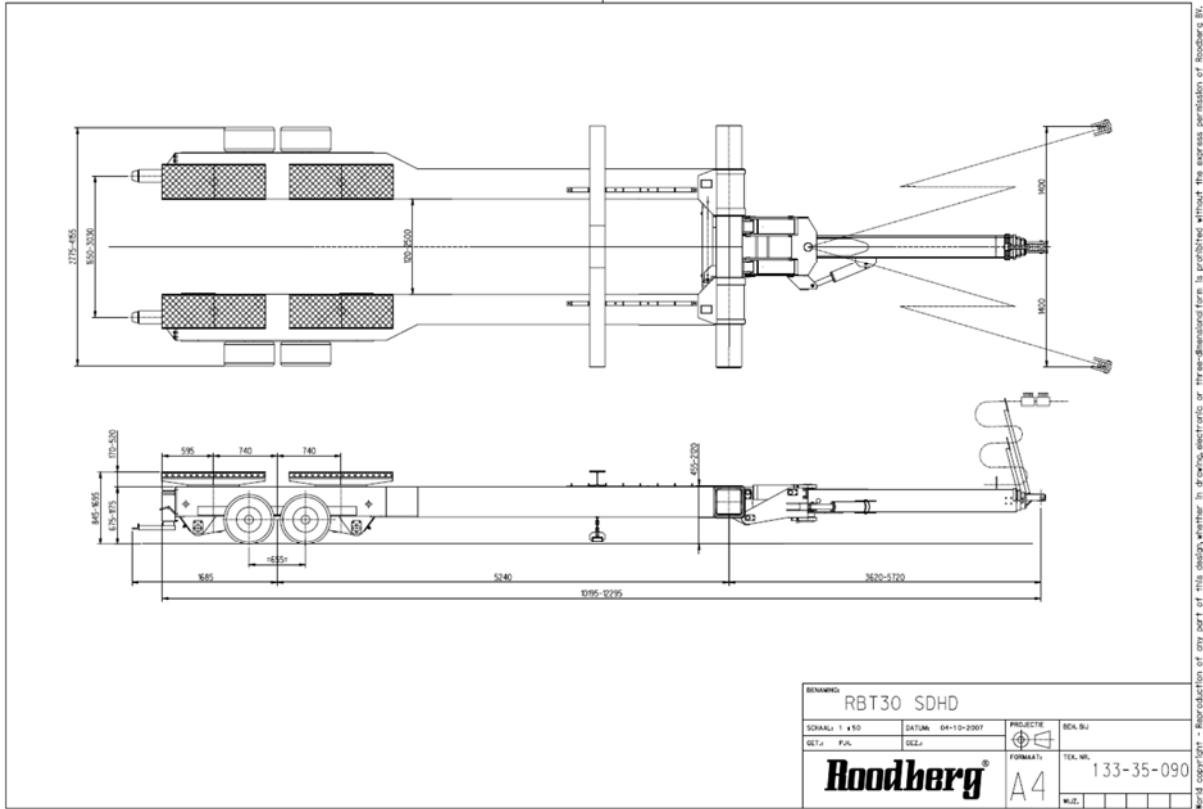
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MINUTES ORDINARY COUNCIL MEETING

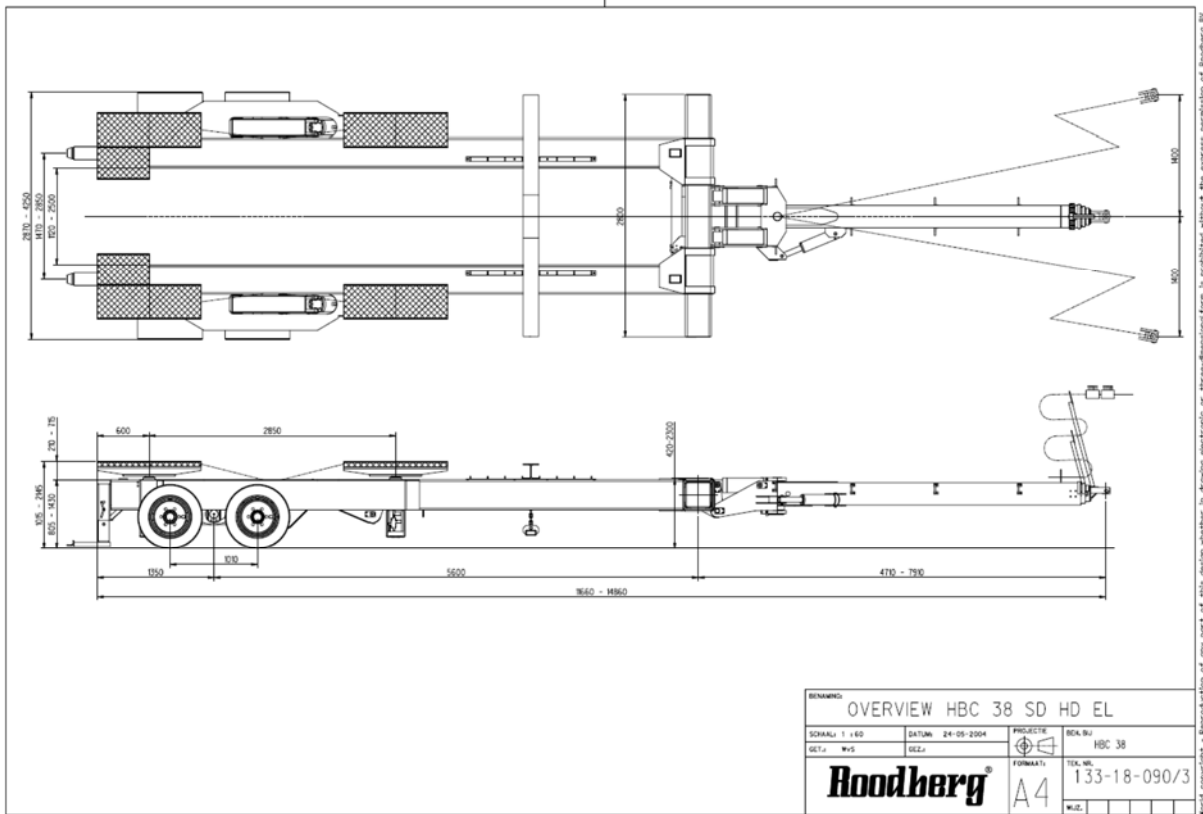
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MINUTES ORDINARY COUNCIL MEETING

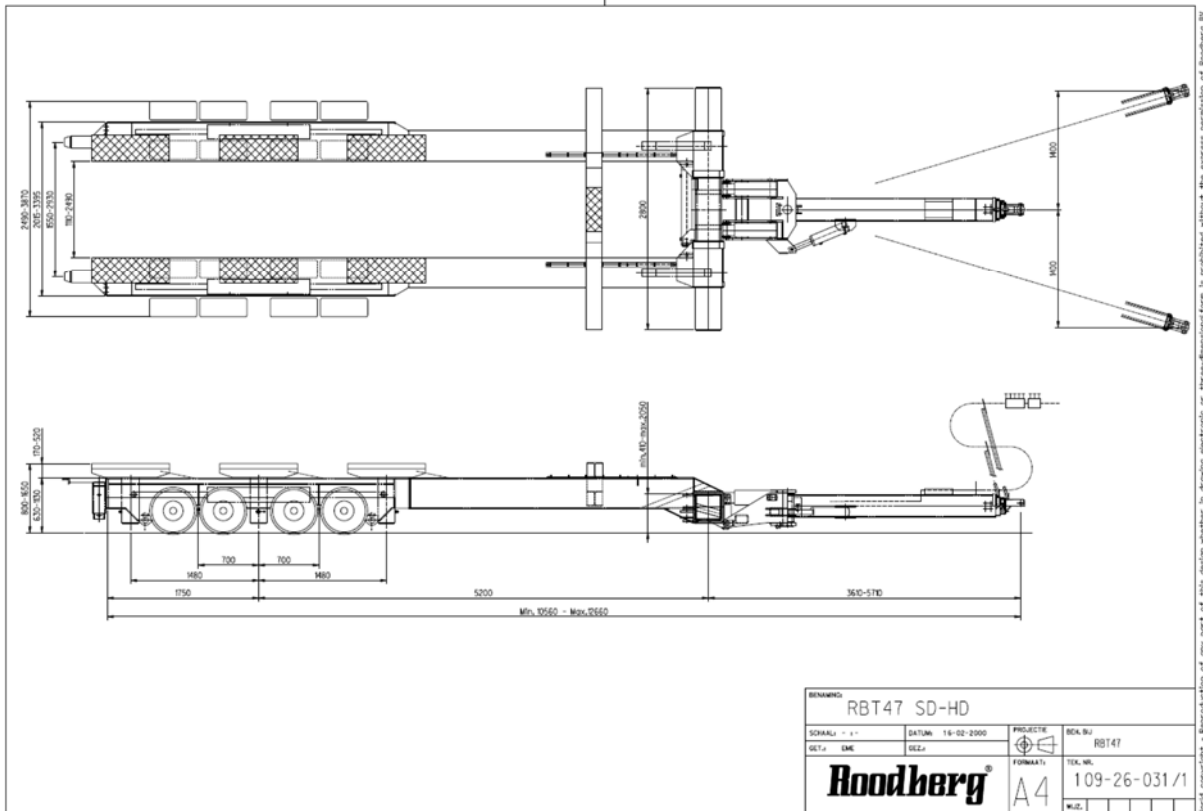
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MINUTES ORDINARY COUNCIL MEETING

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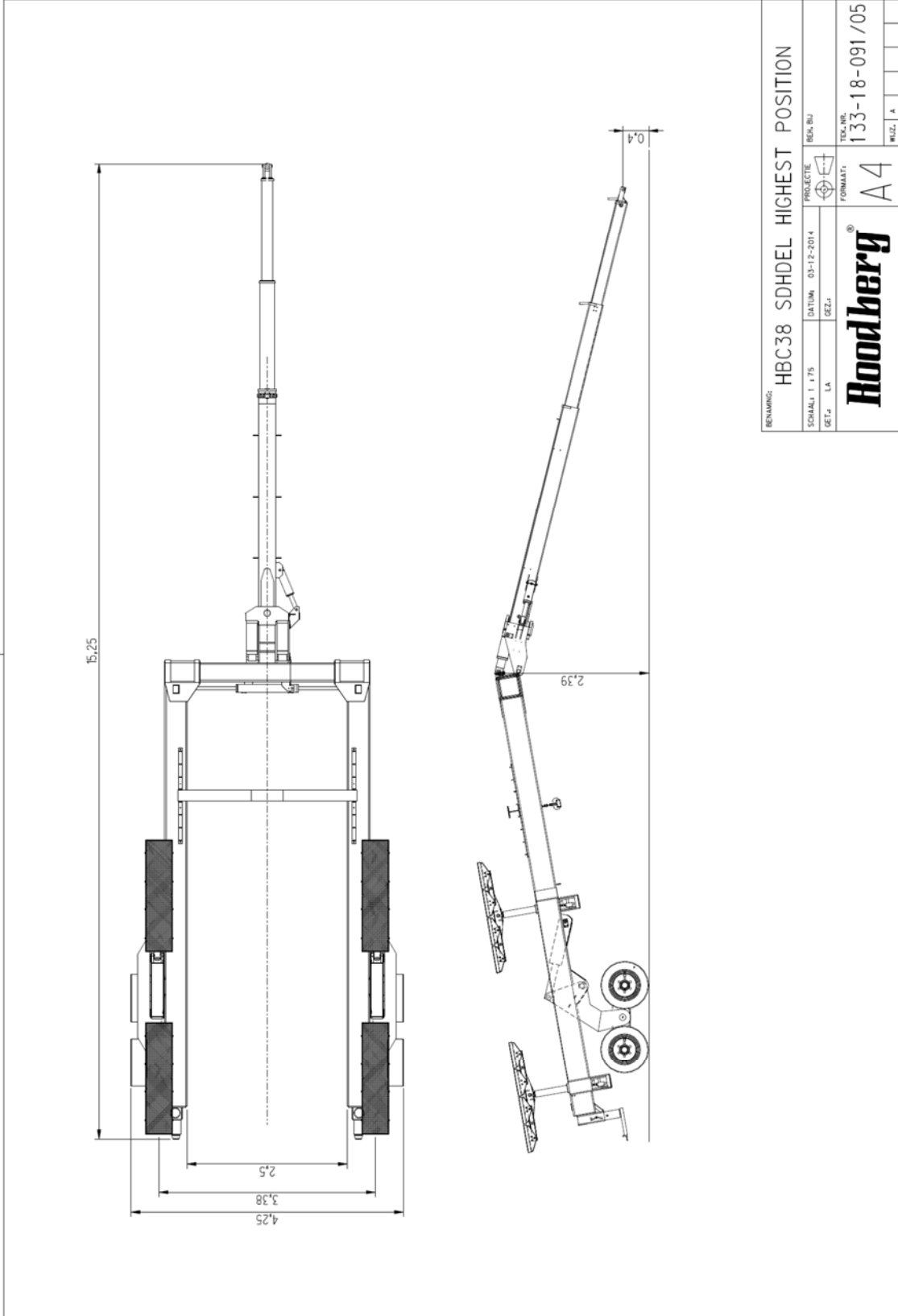


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MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

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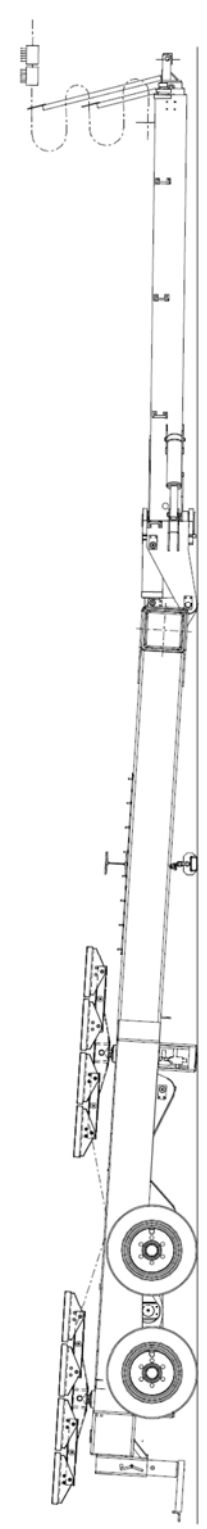
BENAMING: HBC38 SDHDEL HIGHEST POSITION		PROECCIE	BEH. BIJ
SCHAAL: 1 : 75	DATUM: 03-12-2014		TEX. NR.
GEF.: LA	GEZ.:	FORMAT:	133-18-091/05
<b>Roodberg</b>		A4	WUZ.: A





MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

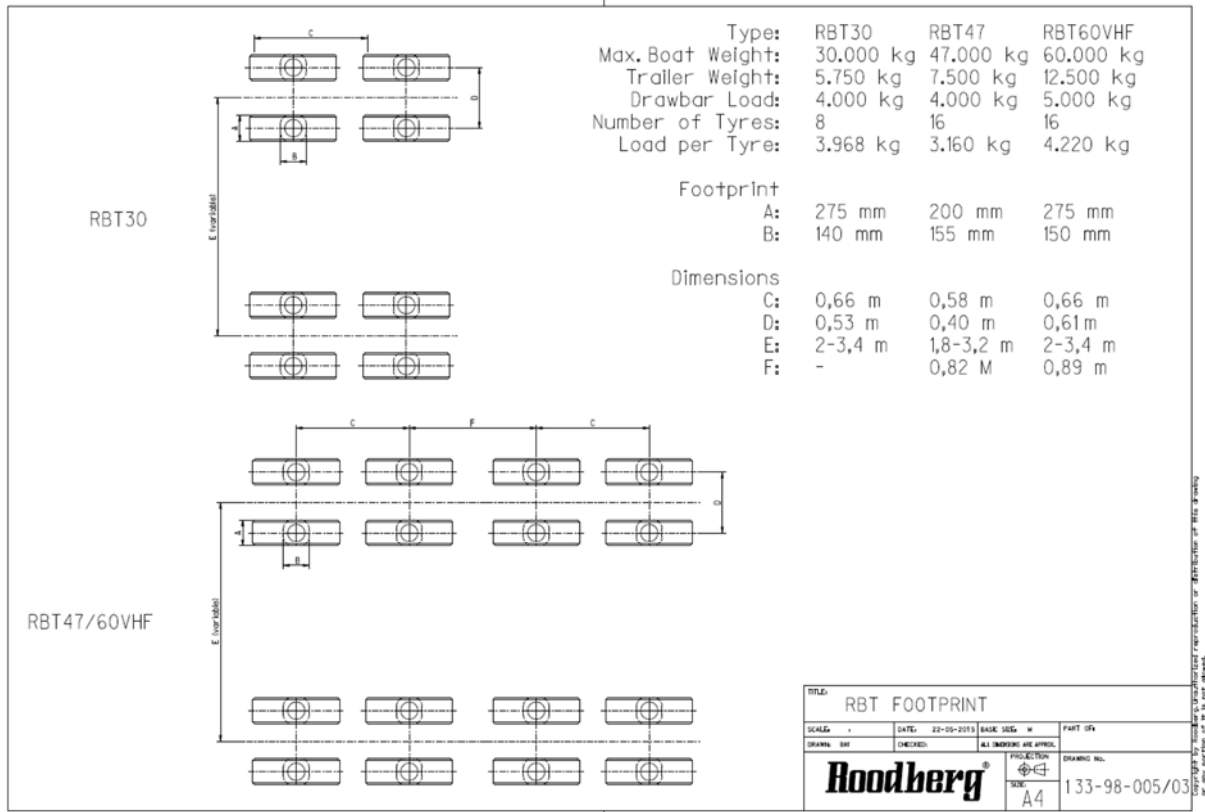
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BENAMING: HBC38 SDHDEL LOWEST POSITION		PROECCIE	BEH. BU
SCHAAL 1 : 50	DATEM: 03-12-2014		TEK. NR. 133-18-091 / 04
GET. LA	GEZ.		
		WUZ.	A

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016



MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

HBC15/20

HBC38/60

Type:	HBC15	HBC20	HBC38	HBC60
Max. Boat Weight:	15.000 kg	20.000 kg	38.000 kg	60.000 kg
Trailer Weight:	3.000 kg	3.500 kg	7.500 kg	15.000 kg
Drawbar Load:	3.000 kg	3.000 kg	4.000 kg	6.000 kg
Number of Tyres:	4	4	8	8
Load per Tyre:	3.750 kg	5.125 kg	5.190 kg	8.625 kg

Footprint	A:	B:	C:	D:	E:
	192 mm	200 mm	-	0,5 m	1,9-3,2 m
	250 mm	200 mm	-	0,5 m	1,9-3,2 m
	250 mm	200 mm	1 m	0,6 m	2,1-3,5 m
	330 mm	250 mm	1,2 m	0,8 m	2,3-3,7 m

Dimensions	C:	D:	E:
	-	-	1 m
	-	-	1,2 m
	-	-	0,6 m
	-	-	0,8 m
	-	-	1,9-3,2 m
	-	-	2,1-3,5 m
	-	-	2,3-3,7 m

TITLE HBC FOOTPRINT			
SCALE: 1	DATE: 22-05-2015	BASIC SIZE: M	PART OF:
DRAWN BY:	CHECKED:	ALL DIMENSIONS ARE APPROX.	
<b>Roodberg</b>		PROJECTION: 1st Angle	DRAWING NO. 133-98-005/01
		SIZE: A4	

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29 JUNE 2016

## Tractor Specifications for launch- and recovery trailers HBC, RBT and SSL.

In order to use the tractor with a trailer to launch and recover boats, the tractor should meet the following specifications:

- Weight:** At least 5,5 tons for a trailer with 15 tons capacity. (Slipway 1:7)  
 At least 6,5 tons for a trailer with 20 tons capacity. (Slipway 1:7)  
 At least 7,0 tons for a trailer with 25 tons capacity. (Slipway 1:7)  
 At least 8,0 tons for a trailer with 38 and 47 tons capacity.  
 At least 15 tons for a trailer with 60T capacity.  
 A steeper slipway requires a heavier tractor or the tractor should be used in combination with a winch for pulling up both tractor and trailer.  
**Add (front) weights + extra weights in the wheel-rims and fill the tyres with (anti-freeze) liquid if necessary.**
- Pull:** Four-wheel drive and power steering. Vehicle must be able to pull its own weight on a slipway of 1:7 in low gearing. With a steeper slipway more pull or a winch is necessary. Always use a winch for handling boats over 30 tons on the slipway, or have assistance from a second tractor to work safe under all circumstances.
- Brakes:** Enough capacity to stop the combination on the slipway. On 4 wheels or with four-wheel drive engaged. Brakes should be watertight or mounted high enough.
- RAB model** Hydraulic or airbrakes. Ask for specification.
- Water-resistant:** Must be allowed to drive partly into the water (for example agricultural tractor) or reach into the water (for example reach truck).
- Coupling:** Must be able to carry enough weight (see separate drawing of hitch)  
 Must be able to push or pull at least the weight of the tractor.  
 Pin with maximum diameter 35 mm.  
 Opening of the coupling should be at least 100 mm high.  
 Height between 400 and 500 mm above ground level.  
 Must have enough free space to move with regard to the trailer.  
 See drawing "dimensions of the coupling" in the appendix.
- Hydraulics:** Minimal operating pressure 180 bar, maximum pressure 200 bar, **maximum flow 40 litres per minute.**  
 Pressure side coupling suitable for a "Pioneer" quick coupling 201.08.110, universal type male coupling. (1/2 inch) or Faster QRP 08 FBF.  
 Return side coupling suitable for a "Pioneer" quick coupling 202.08.110, universal type female coupling (1/2 inch) or Faster QRC 08 FBF. The return-oil should return **pressure-less.**  
 Be able to supply the trailer with at least 25 litres of oil.  
 (40 litres for trailers over 30 tons capacity, 55 litres for trailers over 40 tons capacity and 75 litres for the 60T versions )  
 Hydraulic oil in the tractor should be Shell Tellus 46 or compatible.
- Electronics:** **12VDC, female plug type: HELLA Nr. 8JB001933-001**

29 JUNE 2016

**Electrical wire: 2x2,5mm<sup>2</sup> with sufficient length. The power supply must be connected from the ignition switch using a 10 ampere fuse in this system.**

29 JUNE 2016

11.2 BYO LIQUOR PERMIT FOR SALTWATER CAFÉ – 51 KNIGHT TERRACE, DENHAM P4389

AUTHOR

CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST

NIL

Cr Ridgley left Council Chambers at 4.28pm

Moved            Cr Bellottie  
Seconded       Cr Prior

**Council Resolution**

**That Council approve a BYO liquor permit for the Saltwater Café at 51 Knight Terrace, Denham and authorise the signing of a Section 39 Certificate and a Section 40 Certificate.**

**That the administration send a copy of the Council Resolution to the Officer in Charge of the Shark Bay Police Station.**

**5/0 CARRIED**

BACKGROUND

The Saltwater Café wishes to apply for a BYO liquor permit to allow customers to bring their own alcohol to and consume it at the Café while having a meal.

COMMENT

The Saltwater Café owners are applying to have permission to have a BYO permit from the Shire of Shark Bay. Council's Town Planner has advised that a planning application is not required for a BYO permit. Council's Environmental Health Officer has advised that while the Café is currently registered as a food premises, an inspection of the premises will need to be carried out prior to issuing the Section 39 Certificate.

Attached at the end of this report is the application for the BYO permit.

LEGAL IMPLICATIONS

No application is required to be submitted to the Department of Racing and Gaming for a BYO permit. The local police need to be informed of the issuing of a permit.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report.

STRATEGIC IMPLICATIONS

Outcome 1.43 Advocate to support new industries.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SIGNATURES

Chief Executive Officer  
Date of Report

*P Anderson*  
16 June 2016

**THIS SECTION MUST BE COMPLETED BY THE APPLICANT  
BEFORE SUBMISSION TO THE LOCAL AUTHORITY**

APPLICATION DETAILS

Category and Type of Licence BYO LIQUOR PERMIT

Nature of application and an outline of proposed use of the premises SALTWATER CAFE

WOULD LIKE TO APPLY FOR A BYO LIQUOR PERMIT  
TO ALLOW PEOPLE TO BRING THEIR OWN ALCOHOL  
TO AND CONSUME IT AT THE CAFE WHILE HAVING  
A MEAL THERE

In the case of a SPECIAL FACILITY LICENCE application:-

(a) For what purpose is the licence sought? (Refer to Regulation 9A of the Liquor Control Regulations 1989)

TO ALLOW PEOPLE TO BRING THEIR OWN ALCOHOL  
TO AND CONSUME IT AT THE CAFE WHILE HAVING  
A MEAL THERE

(b) What trading hours are sought?

Monday:	<u>10:00</u>	<u>am/pm</u>	to	<u>9:00</u>	<u>am/pm</u>
Tuesday:	<u>10:00</u>	<u>am/pm</u>	to	<u>9:00</u>	<u>am/pm</u>
Wednesday:	<u>10:00</u>	<u>am/pm</u>	to	<u>9:00</u>	<u>am/pm</u>
Thursday	<u>10:00</u>	<u>am/pm</u>	to	<u>9:00</u>	<u>am/pm</u>
Friday	<u>10:00</u>	<u>am/pm</u>	to	<u>9:00</u>	<u>am/pm</u>
Saturday	<u>10:00</u>	<u>am/pm</u>	to	<u>9:00</u>	<u>am/pm</u>
Sunday	<u>10:00</u>	<u>am/pm</u>	to	<u>9:00</u>	<u>am/pm</u>

(c) Is approval sought to sell and supply liquor on:-

Christmas Day YES  NO  Good Friday YES  NO  Anzac Day YES  NO   
NO ONLY BYO

(d) Is approval sought to sell liquor for consumption off the licensed premises? YES  NO  ONLY BYO

(e) Please detail the trading conditions sought and provide an outline on how it is proposed the premises will operate (attach separate submission if necessary):

THE PREMISES ALREADY OPERATES AS A CAFE AND ADDING  
THE BYO PERMIT WOULD MAKE THE EXPERIANCE FOR OUR  
CUSTOMERS MORE ENJOYABLE. ALSO A LOT OF FAMILIES WOULD  
PREFER THE CAFE EXPERIANCE WITH THEIR CHILDREN  
INSTEAD OF TAKING THEM TO A HOTEL FOR MEALS.

29 JUNE 2016

**12. FINANCE REPORT**

**12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED**  
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved            Cr Prior  
Seconded       Cr Laundry

Cr Ridgley returned to Council Chambers at 4.29pm

**Council Resolution**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,174,341.55 be accepted.**

**6/0 CARRIED**

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 26815 totalling \$54.71

Municipal fund direct debits to Council for the month of May 2016 totalling \$28,968.52

Municipal fund account electronic payment numbers MUNI EFT 19440, 19473 to 19555 totalling \$917,189.40

Municipal fund account for May 2016 payroll totalling \$171,174.00

There were no Trust fund account cheque numbers issued for May 2016

Trust fund Police Licensing for May 2016 cheque # 151611 totalling \$26,021.50 and

Trust fund account electronic payment numbers 19472, 19545, 19556 to 19959, 19587 to 19612 totalling \$30,933.42

The schedule of accounts submitted to each member of Council on 24 June 2016 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.



MINUTES ORDINARY COUNCIL MEETING

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29 JUNE 2016

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author *C Wood*

Chief Executive Officer *P Anderson*

Date of Report 9 March 2016

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY – MUNI CHEQUES

MAY 2016

CHEQUE # 26814

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26814	17/05/2016	WATER CORPORATION	WATER-FISH CLEAN FACILITIES	-54.71

SHIRE OF SHARK BAY – DIRECT DEBITS

MAY 2016

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD12883.1	01/05/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-113.60
DD12883.2	01/05/2016	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-192.26
DD12883.3	01/05/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-230.61
DD12883.4	01/05/2016	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-378.34
DD12883.5	01/05/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12883.6	01/05/2016	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12883.7	01/05/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-375.13
DD12883.8	01/05/2016	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-198.90
DD12883.9	01/05/2016	REST	SUPERANNUATION CONTRIBUTIONS	-210.60
DD12886.1	05/05/2016	BANKWEST MASTERCARD	MONTHLY ACCOUNT	-1384.59
DD12914.1	15/05/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-81.13
DD12914.2	15/05/2016	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-246.38
DD12914.3	15/05/2016	REST	SUPERANNUATION CONTRIBUTIONS	-320.21
DD12914.4	15/05/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-230.61
DD12914.5	15/05/2016	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-475.18
DD12914.6	15/05/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-187.56
DD12914.7	15/05/2016	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12914.8	15/05/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-372.89
DD12914.9	15/05/2016	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-115.16
DD12929.1	29/05/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-59.82

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD12929.2	29/05/2016	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-193.21
DD12929.3	29/05/2016	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-197.50
DD12929.4	29/05/2016	REST	SUPERANNUATION CONTRIBUTIONS	-434.17
DD12929.5	29/05/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-230.61
DD12929.6	29/05/2016	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-569.33
DD12929.7	29/05/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12929.8	29/05/2016	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12929.9	29/05/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-379.61
DD12883.10	01/05/2016	WALGA SUPER	PAYROLL DEDUCTIONS	-4025.27
DD12883.11	01/05/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-571.43
DD12883.12	01/05/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1542.64
DD12883.13	01/05/2016	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-95.17
DD12883.14	01/05/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-214.28
DD12883.15	01/05/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-154.08
DD12883.16	01/05/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-164.62
DD12883.17	01/05/2016	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-193.21
DD12914.10	15/05/2016	WALGA SUPER	PAYROLL DEDUCTIONS	-3909.94
DD12914.11	15/05/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-571.43
DD12914.12	15/05/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1538.16
DD12914.13	15/05/2016	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-78.37
DD12914.14	15/05/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-214.28
DD12914.15	15/05/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-183.89
DD12914.16	15/05/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-159.06
DD12914.17	15/05/2016	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-193.21
DD12929.10	29/05/2016	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-142.63
DD12929.11	29/05/2016	WALGA SUPER	PAYROLL DEDUCTIONS	-3999.63
DD12929.12	29/05/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-588.74
DD12929.13	29/05/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1547.12
DD12929.14	29/05/2016	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-159.13
DD12929.15	29/05/2016	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-97.93
DD12929.16	29/05/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-214.28
DD12929.17	29/05/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-183.49

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD12929.18	29/05/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-133.68
			<b>TOTAL</b>	<b>\$28,968.52</b>

SHIRE OF SHARK BAY – MUNI EFT  
MAY 2016  
EFT 19440, 19473 -19555,

EFT	DATE	COMPANY	DESCRIPTION	AMOUNT
EFT19440	05/05/2016	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFIT TAX	-12079.21
EFT19472	10/05/2016	GERALDTON TOYOTA TRUST	WING MIRROR WORK'S MANAGER'S UTE	-666.26
EFT19473				
EFT19474	10/05/2016	REBECCA STANLEY	MEALS REIMBURSEMENT CARAVAN AND CAMPING SHOW - GERALDTON	-46.85
EFT19475	10/05/2016	GLENN BANGAY	REIMBURSEMENT APRIL 2016	-221.10
EFT19476	10/05/2016	ASHDOWN INGRAM	PART FOR COUNTRY UTE	-4.40
EFT19477	10/05/2016	AUSCOINSWEST	MERCHANDISE SBDC	-690.80
EFT19478	10/05/2016	BATTERY MART	BATTERY FOR GENERATORS	-365.20
EFT19479	10/05/2016	BOLTS R US	PARTS FOR SIDE TIPPER AND EXCAVATOR	-108.70
EFT19480	10/05/2016	CDH ELECTRICAL	REPAIRS FISH CLEANING FACILITY	-1098.35
EFT19481	10/05/2016	THE DOG TIDY COMPANY	DOG TIDY BAGS	-414.00
EFT19482	10/05/2016	ELGAS LIMITED	REFUSE SITE-GAS BOTTLE	-166.00
EFT19483	10/05/2016	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-116.15
EFT19484	10/05/2016	ATOM-GERALDTON	GREEN 240LTR BINS	-872.74
EFT19485	10/05/2016	GASCOYNE PLANT HIRE	HIRE OF SEMI WATER CART	-9922.33
EFT19486	10/05/2016	GERALDTON TOWING	TRANSPORT OF FUSO TRUCK GERALDTON-DENHAM	-1600.00
EFT19487	10/05/2016	HORIZON POWER	STREET LIGHTING	-3253.11
EFT19488	10/05/2016	HAMELIN POOL CARAVAN PARK	ACCOMMODATION – OUTSIDE CREW	-1120.00
EFT19489	10/05/2016	HAMES SHARLEY PLANNING	PROJECT MANAGEMENT FORESHORE RE-DEVELOPMENT	-2112.00
EFT19490	10/05/2016	TOLL IPEC PTY LTD	FREIGHT –WEEKLY ACCOUNT	-282.25

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

EFT19491	10/05/2016	KERRY MCDONALD	MEALS REIMBURSEMENT CARAVAN & CAMPING SHOW - GERALDTON	-65.50
EFT19492	10/05/2016	LANDGATE	GRV VALUATION	-64.00
EFT19493	10/05/2016	MCLEODS SOLICITORS	LEGAL COSTS	-2254.73
EFT19494	10/05/2016	PURCHER INTERNATIONAL	VEHICLE PARTS/REPAIRS TO FUEL SYSTEM 4WD DUAL CAB	-17635.93
EFT19495	10/05/2016	PLUMOVATION	MAINTENANCE UNIT 12 - NEW HWS	-2038.30
EFT19496	10/05/2016	RICHARD CLAUDE MORONEY	CLEAN UP SBDC	-32.00
EFT19497	10/05/2016	SKIPPERS AVIATION	FLIGHTS - F BURKE FORESHORE PROJECT	-628.00
EFT19498	10/05/2016	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN APRIL 2016	-1452.00
EFT19499	10/05/2016	SHARK BAY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT	-5193.00
EFT19500	10/05/2016	SHARK BAY CLEANING SERVICE	MONTHLY ACCOUNT	-18173.80
EFT19501	10/05/2016	SHARK BAY FREIGHTLINES	FREIGHT	-429.00
EFT19502	10/05/2016	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-7139.00
EFT19503	10/05/2016	MCKELL FAMILY TRUST	STREET SWEEPING AND RUBBISH COLLECTION APRIL 2016	-10963.75
EFT19504	10/05/2016	SHARK BAY CAR HIRE	CAR HIRE-TRANSPORT DOCTOR	-495.00
EFT19505	10/05/2016	TELSTRA	MONTHLY ACCOUNT	-2340.82
EFT19506	10/05/2016	WA RANGERS ASSOCIATION I	RANGER UNIFORMS	-99.10
EFT19507	10/05/2016	WELLARD CONTRACTING-HIRE	SEMI WATER TANKER HIRE USELESS LOOP RD	-14597.00
EFT19508	10/05/2016	WORLEYPARSONS SERVICES	PROVISION OF CONSULTANCY - DENHAM FORESHORE REVITALISATION	-190998.25
EFT19509	10/05/2016	WURTH AUSTRALIA PTY LTD	REPLACEMENT PARTS FOR VEHICLES	-225.17
EFT19510	11/05/2016	ALLELECTRIX PTY LTD	ELECTRICAL REPAIRS PENSIONER UNIT 11	-227.15
EFT19511	11/05/2016	AUSTRALIA POST	MONTHLY ACCOUNT FOR POST	-126.90
EFT19512	11/05/2016	BLACKWOODS ATKINS	FUEL METER FOR 300LTR TANK	-349.60
EFT19513	11/05/2016	BOOKEASY AUSTRALIA	BOOKEASY	-866.87
EFT19514	11/05/2016	BOC LIMITED	CONTAINER RENTAL	-32.95
EFT19515	11/05/2016	BURTON TILING MAINTENANCE	UNIT 4 - REFURBISHMENT	-2178.00
EFT19516	11/05/2016	COASTMAC TRAILERS	2 x TRAILERS (8 X 5 AND 7 X 5)	-6140.00
EFT19517	11/05/2016	DUN & BRADSTREET	COMMISSION ON DEBT RECOVERY COSTS	-3053.74

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

EFT19518	11/05/2016	DEBORAH COURT	REIMBURSEMENT POLICE CLEARANCE	-61.80
EFT19519	11/05/2016	CDH ELECTRICAL	ELECTRICAL WORK RECREATION CENTRE	-113.85
EFT19520	11/05/2016	EARTHCARE	FORESHORE REVITALISATION PROJECT	-301943.54
EFT19521	11/05/2016	ENVIROPACIFIC SERVICES	DEPARTMENT OF TRANSPORT FORESHORE-FUEL FACILITY RELOCATION	-57009.05
EFT19522	11/05/2016	DENHAM IGA X-PRESS	MONTHLY ACCOUNT	-678.53
EFT19523	11/05/2016	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT	-416.77
EFT19524	11/05/2016	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-145.00
EFT19525	11/05/2016	GERALDTON FUEL COMPANY	MONTHLY ACCOUNT	-13253.29
EFT19526	11/05/2016	GRAY & LEWIS PLANNERS	PLANNING ADVICE - GENERAL	-7153.47
EFT19527	11/05/2016	TOLL IPEC PTY LTD	FREIGHT-PARTS	-38.10
EFT19528	11/05/2016	MONSTERBALL AMUSEMENTS	MONSTER BALL HIRE-WINTER FESTIVAL	-3990.00
EFT19529	11/05/2016	MCLEODS SOLICITORS	LEGAL COSTS	-828.96
EFT19530	11/05/2016	THE MURRAY HOTEL	CR. C COWELL ACCOMMODATION	-179.00
EFT19531	11/05/2016	TRUE VALUE HARDWARE	MONTHLY ACCOUNT APRIL 2016	-2109.80
EFT19532	11/05/2016	PAUL GREGORY ANDERSON	SALARY SACRIFICE AS PER CONTRACT	-3971.80
EFT19533	11/05/2016	PURCHER INTERNATIONAL	STUDS & NUTS FOR IVECO TRUCK	-325.39
EFT19534	11/05/2016	PRESTIGE INSTALLATIONS	SBDC EXHIBITION AREA AIRCONDITIONERS	-17762.57
EFT19535	11/05/2016	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-35.00
EFT19536	11/05/2016	DPAW	PARK PASSES – MONKEY MIA	-6480.00
EFT19537	11/05/2016	RAY WHITE REAL ESTATE	RENT ON 34 HUGHES ST	-1127.00
EFT19538	11/05/2016	SHARK BAY NEWSAGENCY	COPY PAPER	-492.86
EFT19539	11/05/2016	SHARK BAY CLEANING	CLEANING 16 A SUNTER PLACE	-198.00
EFT19540	11/05/2016	SHARK BAY FREIGHTLINES	FREIGHT	-338.58
EFT19541	11/05/2016	SHERIDANS FOR BADGES	COUNCILLOR NAME BADGES X 7	-311.19
EFT19542	11/05/2016	SANTALEUCA SANDLEWOOD	SBDC MERCHANDISE	-71.00
EFT19543	11/05/2016	HOLIDAY GUIDE PTY LTD	COMMISSIONS - SBDC	-97.53
EFT19544	11/05/2016	COMFORT INN HOTEL	ACCOMMODATION FOR LINDA BUTTERLY	-450.00
EFT19545		TRUST		
EFT19546	17/05/2016	ALLELECTRIX PTY LTD	ELECTRICAL WORK AT PENSIONER UNITS	-2153.80
EFT19547	17/05/2016	HORIZON POWER	ELECTRICITY MONTHLY ACCOUNT	-13307.97
EFT19548	17/05/2016	TOLL IPEC PTY LTD	FREIGHT WEEKLY ACCOUNT	-148.89

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

EFT19549	17/05/2016	PURCHER INTERNATIONAL	STUDS & NUTS FOR IVECO TRUCK	-122.97
EFT19550	17/05/2016	SKIPPERS AVIATION	FLIGHTS FOR G PARNELL, F BURKE, STAFF	-2198.00
EFT19551	17/05/2016	SHARK BAY CLEANING	CLEANING MATERIALS	-66.99
EFT19552	17/05/2016	SHARK BAY FREIGHTLINES	FREIGHT - NEW TRAILERS	-1183.57
EFT19553	17/05/2016	SHARK BAY AIR CHARTER	FLIGHT TO CARNARVON - AVIATION MEETING	-336.00
EFT19554	17/05/2016	TOTAL UNIFORMS	SBDC UNIFORMS	-213.20
EFT19555	17/05/2016	WALGA	UPGRADES TO SBDC WEBSITES	-600.00
EFT19556	-19559	TRUST		
EFT19560	27/05/2016	STATE LIBRARY OF WA	DAMAGED AND LOST DVD	-6.60
EFT19561	27/05/2016	ALLELECTRIX PTY LTD	REPLACE LIGHT POLE BOLLARD-PENSIONER UNITS	-1393.37
EFT19562	27/05/2016	ASHDOWN INGRAM	HAND HELD RADIOS	-136.40
EFT19563	27/05/2016	ART ON THE MOVE	JIMMY PIKE CATALOGUES	-65.00
EFT19564	27/05/2016	AUSCOINSWEST	SBDC MERCHANDISE	-321.20
EFT19565	27/05/2016	BRIAN JOHN GALVIN	REIMBURSEMENT PHONE PURCHASE	-1149.00
EFT19566	27/05/2016	BURTON TILING MAINTENANCE	PENSIONER UNIT 4 KITCHEN REFURBISHMENT	-458.70
EFT19567	27/05/2016	CAMERON LANGRIDGE	SBDC MERCHANDISE	-250.10
EFT19568	27/05/2016	CARNARVON RANGELAND BI-SECURITY ASSOCIATION	SHIRE CONTRIBUTION TO CARNARVON RANGELANDS BIOSECURITY ASSOC	-5500.00
EFT19569	27/05/2016	CDH ELECTRICAL	YEARLY ELECTRICAL TEST & TAG-SBDC	-928.40
EFT19570	27/05/2016	ENVIRONMENTAL HEALTH	SUBSCRIPTION FOR FOOD SAFETY TRAINING - ON LINE	-880.00
EFT19571	27/05/2016	FAST FINISHING SERVICES	REPAIRS WILLIAM DAMPIER COMPENDIUMS - SBDC	-423.50
EFT19572	27/05/2016	GASCOYNE OFFICE EQUIPMENT	PHOTOCOPIER TONER	-1170.00
EFT19573	27/05/2016	ITVISION	UPGRADE SYNERGYSOFT - APRIL VERSION	-1079.10
EFT19574	27/05/2016	MARKET CREATIONS	WEBSITE TRAINING	-2300.68
EFT19575	27/05/2016	MOVING ON REMOVALS	RELOCATION - FINANCE COORDINATOR	-3200.00
EFT19576	27/05/2016	MOORE STEPHENS	FINANCE REPORTING WORKSHOP MAY 16	-1375.00
EFT19577	27/05/2016	MURRAY VIEWS	MERCHANDISE SBDC	-5857.50

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

EFT19578	27/05/2016	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-665.01
EFT19579	27/05/2016	DPAW	MONKEY MIA PARK PASSES	-792.00
EFT19580	27/05/2016	MP ROGERS & ASSOCIATES	MP ROGERS - PROJECT MANAGEMENT-DENHAM BOAT RAMP UPGRADES.	-1146.31
EFT19581	27/05/2016	ROBBRO WA PTY LTD	DRY HIRE WHEELED ROLLER	-10175.00
EFT19582	27/05/2016	SUPERCIVIL PTY LTD	HUGHES STREET ASPHALT KERB AND DRAINAGE RECONSTRUCTION	-102345.87
EFT19583	27/05/2016	1616 SALT CO. PTY LTD	SBDC MERCHANDISE	-4552.03
EFT19584	27/05/2016	MOORE STEPHENS	FINANCIAL AND MANAGEMENT WORKSHOPS	-2475.00
EFT19585	27/05/2016	SHIRE OF MUNDARING	LONG SERVICE LEAVE - S KOCIAN	-3351.91
EFT19586	27/05/2016	TELSTRA	MONTHLY ACCOUNT	-2339.24
<b>TOTAL</b>				<b>\$917,189.40</b>

SHIRE OF SHARK BAY – TRUST CHEQUE

MAY 2016

TRUST CHEQUE # 151611

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
151611	31/05/2016	COMMISSIONER OF POLICE	POLICE LICENSING MAY 2015	-26021.50

SHIRE OF SHARK BAY – TRUST EFT

MAY 2016

EFT 19472, 19545, 19556-19559, 19587-19612

EFT	Date	Name	Description	Amount
EFT19472	10/05/2016	NINGALOO LODGE	BOOKEASY SALES MAY 2016	-229.50
EFT19545	13/05/2016	JOSH SMITH	LIBRARY CARD DEPOSIT REFUND	-50.00
EFT19556	26/05/2016	BEVERLEY ANNE BACKHOUSE	GYM CARD DEPOSIT REFUND	-20.00
EFT19557	26/05/2016	DEE BUCCI	GYM CARD DEPOSIT REFUND	-20.00
EFT19558	26/05/2016	MAUREEN PRESCH	LIBRARY DEPOSIT REFUND	-50.00
EFT19559	26/05/2016	DEE BUCCI	LIBRARY DEPOSIT REFUND	-50.00



MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

EFT19587	31/05/2016	MAC ATTACK FISHING CHARTERS	BOOKEASY MAY 2016	-1296.25
EFT19588	31/05/2016	BAY LODGE MIDWEST OASIS	BOOKEASY MAY 2016	-2547.00
EFT19589	31/05/2016	BLUE LAGOON PEARLS	BOOKEASY JEWELLERY MAY 2016	-507.25
EFT19590	31/05/2016	SHARK BAY COASTAL TOURS	BOOKEASY MAY 2016	-840.65
EFT19591	31/05/2016	DEPARTMENT OF COMMERCE -	MAYNARD BUILDING LEVY MAY 2016	-354.02
EFT19592	31/05/2016	DENHAM SEASIDE CARAVAN PARK	BOOKEASY MAY 2016	-28.05
EFT19593	31/05/2016	EMILY ELIZABETH WARD	ART SALES MAY 2016	-15.60
EFT19594	31/05/2016	HARTOG COTTAGES	BOOKEASY MAY 2016	-110.00
EFT19595	31/05/2016	HINCHY PUBLICATIONS	BOOKEASY MAY 2016	-44.32
EFT19596	31/05/2016	HAMELIN POOL CARAVAN PARK	BOOKEASY MAY 2016	-63.75
EFT19597	31/05/2016	HERITAGE RESORT	BOOKEASY MAY 2016	-149.60
EFT19598	31/05/2016	INTEGRITY COACH LINES	BOOKEASY MAY 2016	-148.00
EFT19599	31/05/2016	MONKEY MIA YACHT CHARTERS	BOOKEASY MAY 2016	-4900.72
EFT19600	31/05/2016	MONKEYMIA WILDSIGHTS	BOOKEASY MAY 2016	-3020.04
EFT19601	31/05/2016	WA OCEAN PARK PTY LTD	BOOKEASY MAY 2016	-289.00
EFT19602	31/05/2016	OCEANSIDE VILLAGE	BOOKEASY MAY 2016	-712.80
EFT19603	31/05/2016	SHARK BAY SCENIC QUAD BIKE	BOOKEASY MAY 2016	-819.00
EFT19604	31/05/2016	RAC TOURISM ASSETS P/L	BOOKEASY MAY 2016	-2197.36
EFT19605	31/05/2016	SHARK BAY HOTEL MOTEL	BOOKEASY MAY 2016	-212.50
EFT19606	31/05/2016	SHARK BAY AIR CHARTER	BOOKEASY MAY 2016	-2455.20
EFT19607	31/05/2016	SHARKBAY CARAVAN PARK	BOOKEASY MAY 2016	-862.75
EFT19608	31/05/2016	PRAGUE HOLDINGS PTY LTD	BOOKEASY MAY 2016	-1343.00
EFT19609	31/05/2016	SHIRE OF SHARK BAY	BOOKEASY COMMISSION MAY 2016	-4351.38
EFT19610	31/05/2016	TRADEWINDS APARTMENTS	BOOKEASY MAY 2016	-660.00
EFT19611	31/05/2016	WULA GUDA NYINDA (CAPES)	BOOKEASY MAY 2016	-2451.68
EFT19612	31/05/2016	WEELAWAY ON GREGORY	BOOKEASY MAY 2016	-136.00
			<b>TOTAL</b>	<b>\$30,933.42</b>

29 JUNE 2016

12.2 FINANCIAL REPORTS TO 31 MAY 2016

CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved            Cr Laundry  
Seconded       Cr Ridgley

**Council Resolution**

**That the monthly financial report to 31 May 2016 as attached be received.**

**6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 May 2016** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author  
Chief Executive Officer  
Date of Report

*C Wood*  
*P Anderson*  
9 March 2016

29 JUNE 2016

<b>SHIRE OF SHARK BAY</b>						
<b>MONTHLY FINANCIAL REPORT</b>						
<b>For the Period Ended 31 May 2016</b>						
<b>LOCAL GOVERNMENT ACT 1995</b>						
<b>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</b>						
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MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 May 2016							
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Operating Revenues</b>							
Governance		50,388	50,388	46,817	(3,571)	(7.09%)	▼
General Purpose Funding - Rates	9	1,214,780	1,217,656	1,250,648	32,992	2.7%	▲
General Purpose Funding - Other		1,000,973	976,826	1,115,181	138,355	14.2%	▲
Law, Order and Public Safety		85,125	83,601	92,527	8,926	11%	▲
Health		750	750	801	51	6.80%	▲
Housing		86,110	78,448	83,165	4,717	6.0%	▲
Community Amenities		282,000	273,750	288,573	14,823	5.41%	▲
Recreation and Culture		222,900	203,464	226,515	23,051	11.3%	▲
Transport		464,056	460,431	978,134	517,703	112.4%	▲
Economic Services		738,380	689,590	635,127	(54,463)	(7.9%)	▼
Other Property and Services		25,000	18,750	45,199	26,449	141.1%	▲
<b>Total Operating Revenue</b>		<b>4,170,462</b>	<b>4,053,654</b>	<b>4,762,687</b>	<b>709,033</b>	<b>17.49%</b>	
<b>Operating Expense</b>							
Governance		(342,993)	(308,357)	(325,966)	(17,609)	5.7%	▼
General Purpose Funding		(138,795)	(128,851)	(108,415)	20,436	(15.9%)	▲
Law, Order and Public Safety		(359,490)	(331,488)	(372,797)	(41,309)	12.5%	▼
Health		(69,356)	(48,119)	(50,296)	(2,177)	4.5%	▼
Housing		(191,106)	(176,790)	(171,018)	5,772	(3.3%)	▲
Community Amenities		(604,665)	(557,041)	(534,013)	23,028	(4.1%)	▲
Recreation and Culture		(2,058,824)	(1,898,078)	(1,862,635)	35,443	(1.9%)	▲
Transport		(1,490,829)	(1,407,060)	(2,087,417)	(680,357)	48.4%	▼
Economic Services		(1,345,660)	(1,261,946)	(1,064,737)	197,209	(15.6%)	▲
Other Property and Services		(25,000)	(20,999)	26,031	47,030	(224.0%)	▲
<b>Total Operating Expenditure</b>		<b>(6,626,717)</b>	<b>(6,138,729)</b>	<b>(6,551,263)</b>	<b>(412,534)</b>	<b>6.7%</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		1,831,805	1,680,712	1,650,759	(29,953)		
Adjust (Profit)/Loss on Asset Disposal	8	39,165	39,165	36,747	(2,418)		
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>(585,286)</b>	<b>(365,198)</b>	<b>(101,070)</b>	<b>264,128</b>	<b>(72.32%)</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	7,488,610	6,274,795	2,936,118	(3,338,677)	(53.2%)	▼
Proceeds from Disposal of Assets	8	250,000	202,789	202,789	(0)	0.0%	
<b>Total Capital Revenues</b>		<b>7,738,610</b>	<b>6,477,584</b>	<b>3,138,907</b>	<b>(3,338,677)</b>	<b>(51.5%)</b>	
<b>Capital Expenses</b>							
Land Held for Resale							
Land and Buildings	13	(175,675)	(173,100)	(143,940)	29,160	16.85%	▲
Infrastructure - Roads	13	(1,146,642)	(500,508)	(722,229)	(221,721)	(44.3%)	▼
Infrastructure - Public Facilities	13	(7,817,630)	(6,192,505)	(1,450,841)	4,741,664	76.6%	▲
Infrastructure - Streetscapes	13	(50,000)	(49,398)	(3,709)	45,689	92.5%	▲
Infrastructure - Footpaths	13	(50,000)	(44,448)	(46,407)	(1,959)	(4.4%)	▼
Infrastructure - Drainage	13	(40,000)	(38,008)	(34,455)	3,553	9.3%	▲
Heritage Assets	13	(50,000)	(50,000)	(11,005)	38,995	78.0%	▲
Plant and Equipment	13	(819,000)	(819,000)	(590,316)	228,684	27.9%	▲
Furniture and Equipment	13	(24,500)	(19,500)	(6,550)	12,950	66.4%	▲
<b>Total Capital Expenditure</b>		<b>(10,173,447)</b>	<b>(7,886,467)</b>	<b>(3,009,452)</b>	<b>4,877,015</b>	<b>61.8%</b>	
<b>Net Cash from Capital Activities</b>		<b>(2,434,837)</b>	<b>(1,408,883)</b>	<b>129,455</b>	<b>1,538,338</b>	<b>109.19%</b>	
<b>Financing</b>							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,558,489	886,739	886,739	0	0.00%	
Repayment of Debentures	10	(111,745)	(111,745)	(111,745)	(0)	(0.0%)	
Transfer to Reserves	7	(859,190)	(467,087)	(467,087)	0	0.0%	
<b>Net Cash from Financing Activities</b>		<b>587,554</b>	<b>307,907</b>	<b>307,907</b>	<b>(0)</b>	<b>0.00%</b>	
<b>Net Operations, Capital and Financing</b>		<b>(2,432,569)</b>	<b>(1,466,174)</b>	<b>336,292</b>	<b>1,802,466</b>	<b>122.94%</b>	<b>▲</b>
<b>Opening Funding Surplus(Deficit)</b>	3	<b>2,432,569</b>	<b>2,432,569</b>	<b>2,432,569</b>	<b>0</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>966,395</b>	<b>2,768,861</b>	<b>1,802,466</b>	<b>(186.51%)</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES ORDINARY COUNCIL MEETING

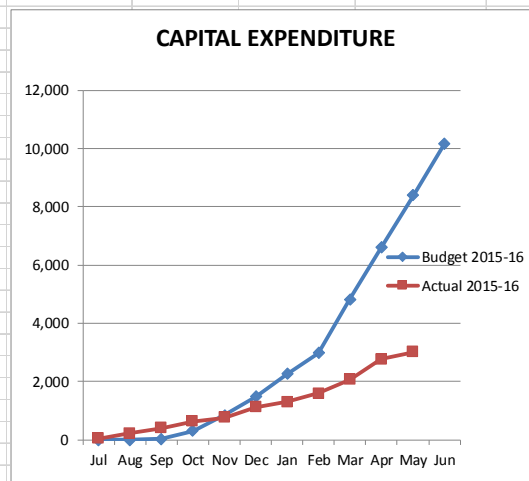
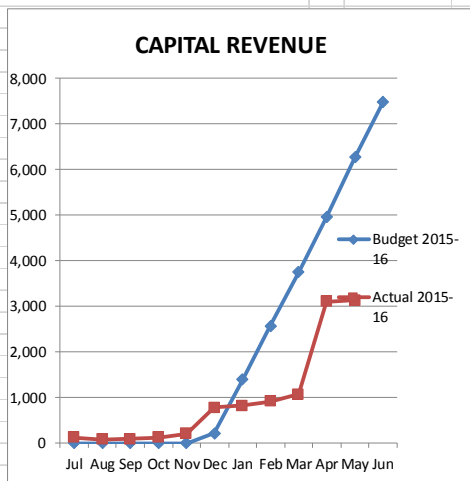
29 JUNE 2016

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 May 2016				
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)
<b>Operating Revenues</b>				
Rates	9	\$ 1,206,379	\$ 1,209,880	\$ 1,240,510
Operating Grants, Subsidies and Contributions	11	1,431,854	1,430,604	1,942,742
Fees and Charges		1,203,675	1,123,485	1,117,953
Interest Earnings		75,694	52,010	187,223
Other Revenue		209,175	193,991	230,115
Profit on Disposal of Assets	8	43,684	43,684	44,144
Total Operating Revenue		4,170,461	4,053,654	4,762,687
<b>Operating Expense</b>				
Employee Costs		(2,004,610)	(1,833,444)	(1,854,020)
Materials and Contracts		(2,163,725)	(2,026,586)	(2,470,324)
Utility Charges		(148,750)	(137,475)	(132,816)
Depreciation on Non-Current Assets		(1,831,805)	(1,680,712)	(1,650,759)
Interest Expenses		(20,433)	(15,072)	(16,512)
Insurance Expenses		(158,178)	(158,180)	(149,196)
Other Expenditure		(216,367)	(204,411)	(196,745)
Loss on Disposal of Assets	8	(82,849)	(82,849)	(80,891)
Total Operating Expenditure		(6,626,717)	(6,138,729)	(6,551,263)
<b>Funding Balance Adjustments</b>				
Add back Depreciation		1,831,805	1,680,712	1,650,759
Adjust (Profit)/Loss on Asset Disposal	8	39,165	39,165	36,747
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		(585,286)	(365,198)	(101,070)
<b>Capital Revenues</b>				
Grants, Subsidies and Contributions	11	7,488,610	6,274,795	2,936,118
Proceeds from Disposal of Assets	8	250,000	202,789	202,789
Total Capital Revenues		7,738,610	6,477,584	3,138,907
<b>Capital Expenses</b>				
Land Held for Resale		0	0	0
Land and Buildings	13	(175,675)	(173,100)	(143,940)
Infrastructure - Roads	13	(1,146,642)	(500,508)	(722,229)
Infrastructure - Public Facilities	13	(7,817,630)	(6,192,505)	(1,450,841)
Infrastructure - Streetscapes	13	(50,000)	(49,398)	(3,709)
Infrastructure - Footpaths	13	(50,000)	(44,448)	(46,407)
Infrastructure - Drainage	13	(40,000)	(38,008)	(34,455)
Heritage Assets	13	(50,000)	(50,000)	(11,005)
Plant and Equipment	13	(819,000)	(819,000)	(590,316)
Furniture and Equipment	13	(24,500)	(19,500)	(6,550)
Total Capital Expenditure		(10,173,447)	(7,886,467)	(3,009,452)
Net Cash from Capital Activities		(2,434,837)	(1,408,883)	129,455
<b>Financing</b>				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,558,489	886,739	886,739
Repayment of Debentures	10	(111,745)	(111,745)	(111,745)
Transfer to Reserves	7	(859,190)	(467,087)	(467,087)
Net Cash from Financing Activities		587,554	307,907	307,907
Net Operations, Capital and Financing		(2,432,569)	(1,466,174)	336,292
Opening Funding Surplus(Deficit)	3	2,432,569	2,432,569	2,432,569
Closing Funding Surplus(Deficit)	3	(0)	966,395	2,768,861

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY							
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING							
For the Period Ended 31 May 2016							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 12,669	\$ 131,271	\$ 143,940	\$ 173,100	\$ 175,675	\$ 29,160
Infrastructure Assets - Roads	13	0	722,229	722,229	500,508	1,146,642	(221,721)
Infrastructure Assets - Public Facilities	13	94,026	1,356,815	1,450,841	6,192,505	7,817,630	4,741,664
Infrastructure Assets - Footpaths	13	46,407	0	46,407	44,448	50,000	(1,959)
Infrastructure Assets - Drainage	13	0	34,455	34,455	38,008	40,000	3,553
Infrastructure Assets - Streetscapes	13	3,709	0	3,709	49,398	50,000	45,689
Heritage Assets	13	0	11,005	11,005	50,000	50,000	38,995
Plant and Equipment	13	0	590,316	590,316	819,000	819,000	228,684
Furniture and Equipment	13	0	6,550	6,550	19,500	24,500	12,950
<b>Capital Expenditure Totals</b>		<b>156,811</b>	<b>2,852,641</b>	<b>3,009,452</b>	<b>7,886,467</b>	<b>10,173,447</b>	<b>4,877,015</b>



MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 May 2016	
<b>1. SIGNIFICANT ACCOUNTING POLICIES</b>	
<b>(a) Basis of Preparation</b>	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	<b>The Local Government Reporting Entity</b>
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
<b>(b) Rounding Off Figures</b>	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
<b>(c) Rates, Grants, Donations and Other Contributions</b>	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
<b>(d) Goods and Services Tax (GST)</b>	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
<b>(e) Superannuation</b>	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2016				
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
<b>(f) Cash and Cash Equivalents</b>				
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
<b>(g) Trade and Other Receivables</b>				
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
<b>(h) Inventories</b>				
<b>General</b>				
Inventories are measured at the lower of cost and net realisable value.				
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
<b>Land Held for Resale</b>				
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
<b>(i) Fixed Assets</b>				
Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
<b>Mandatory Requirement to Revalue Non-Current Assets</b>				
Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				



MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY						
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY						
For the Period Ended 31 May 2016						
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>						
<b>(j) Fixed Assets (Continued)</b>						
<b><i>Land Under Control</i></b>						
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.						
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.						
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.						
<b><i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i></b>						
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.						
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.						
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.						

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(j) Fixed Assets (Continued)</b>					
<b>Revaluation</b>					
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.					
<b>Transitional Arrangement</b>					
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.					
Those assets carried at cost will be carried in accordance with the policy detailed in the <b>Initial Recognition</b> section as detailed above.					
Those assets carried at fair value will be carried in accordance with the <b>Revaluation Methodology</b> section as detailed above.					
<b>Land Under Roads</b>					
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.					
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.					
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.					
<b>Depreciation</b>					
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.					

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 May 2016			
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
<b>(j) Fixed Assets (Continued)</b>			
Major depreciation periods used for each class of depreciable asset are:			
Buildings			10 to 50 years
Furniture and Equipment			5 to 10 years
Plant and Equipment			5 to 10 years
Heritage			25 to 100 years
Sealed Roads and Streets			
- Subgrade			Not Depreciated
- Pavement			80 to 100 years
- Seal	Bituminous Seals		15 to 22 years
	Asphalt Surfaces		30 years
Formed Roads (Unsealed)			
- Subgrade			Not Depreciated
- Pavement			18 years
Footpaths			40 to 80 years
Drainage Systems			
- Drains and Kerbs			20 to 60 years
- Culverts			60 years
- Pipes			80 years
- Pits			60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.			
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.			
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.			
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.			
<b>Capitalisation Threshold</b>			
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.			
<b>(k) Fair Value of Assets and Liabilities</b>			
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:			
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.			

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2016				
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
	<b>(k) Fair Value of Assets and Liabilities (Continued)</b>			
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.			
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).			
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.			
	<b><i>Fair Value Hierarchy</i></b>			
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:			
	<b>Level 1</b>			
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.			
	<b>Level 2</b>			
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.			
	<b>Level 3</b>			
	Measurements based on unobservable inputs for the asset or liability.			
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.			
	<b><i>Valuation techniques</i></b>			
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:			
	<b>Market approach</b>			
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.			

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2016					
1.	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
(k)	<b>Fair Value of Assets and Liabilities (Continued)</b>				
	<b>Income approach</b>				
	Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.				
	<b>Cost approach</b>				
	Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.				
	Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.				
	As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.				
(l)	<b>Financial Instruments</b>				
	<b>Initial Recognition and Measurement</b>				
	Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).				
	Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.				
	<b>Classification and Subsequent Measurement</b>				
	Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.				
	Amortised cost is calculated as:				
	(a) the amount in which the financial asset or financial liability is measured at initial recognition;				
	(b) less principal repayments and any reduction for impairment; and				
	(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.				

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 May 2016	
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>
	<b>(I) Financial Instruments (Continued)</b>
	The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.
	<i>(i) Financial assets at fair value through profit and loss</i>
	Financial assets are classified at “fair value through profit or loss” when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.
	<i>(ii) Loans and receivables</i>
	Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.
	<i>(iii) Held-to-maturity investments</i>
	Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council’s management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.
	<i>(iv) Available-for-sale financial assets</i>
	Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.
	They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.
	Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.
	<i>(v) Financial liabilities</i>
	Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2016					
	<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
	<b>(l) Financial Instruments (Continued)</b>				
	<b><i>Impairment</i></b>				
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).				
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.				
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.				
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.				
	<b><i>Derecognition</i></b>				
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.				
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.				
	<b>(m) Impairment of Assets</b>				
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.				
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.				
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.				

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(m) Impairment of Assets (Continued)</b>					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
<b>(n) Trade and Other Payables</b>					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
<b>(o) Employee Benefits</b>					
	<b>Short-Term Employee Benefits</b>				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	<b>Other Long-Term Employee Benefits</b>				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				



MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2016					
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>					
<b>(p) Borrowing Costs</b>					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
<b>(q) Provisions</b>					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
<b>(r) Current and Non-Current Classification</b>					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 May 2016					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(3,571)	(7.1%)	▼	Timing	Profit on sale of vehicles still to be realised.
General Purpose Funding - Rates	32,992	2.7%	▲	Permanent	Variance is due to interim rates charged for MM resort.
General Purpose Funding - Other	138,355	14.2%	▲	Permanent	Variance is due to the interest revenue on the WATC investment and General funds.
Law, Order and Public Safety	8,926	10.7%	▲	Permanent	Variance is for payment for Woodleigh/Yaringa fire.
Health	51	6.8%	▲	Permanent	Variance is due to sale of 1000 vendors licence.
Housing	4,717	6.0%	▲	Permanent	Variance is due to insurance reimbursement for pensioner unit burst pipe damage.
Community Amenities	14,823	5.4%	▲	Permanent	Refuse site fees and domestic rubbish removal higher than expected.
Recreation and Culture	23,051	11.3%	▲	Permanent	Increase sales at Shark Bay Discovery Centre.
Transport	517,703	112.4%	▲	Permanent	Increase is due to the Royalties for Regions Grant for the DOT area at the Foreshore.
Economic Services	(54,463)	(7.9%)	▼	Timing	MR Shark Bay Road work still to be completed.
Other Property and Services	26,449	141.1%	▲	Permanent	Diesel fuel rebate income higher than expected and increase in refunds income.
<b>Operating Expense</b>					
Governance	(17,609)	5.7%	▼	Permanent	Increased cost of computer hardware maintenance due to installation of wireless connection and increase in recruitment/relocation costs.
General Purpose Funding	20,436	(15.9%)	▲	Timing	Awaiting account for property revaluations.
Law, Order and Public Safety	(41,309)	12.5%	▼	Permanent	Increase is due to recoverable expenses for SES and Woodleigh/Yaringa Fire.
Health	(2,177)	4.5%	▼	Permanent	No reportable variance
Housing	5,772	(3.3%)	▲	Permanent	Less maintenance done to staff housing.
Community Amenities	23,028	(4.1%)	▲	Timing	Planning costs lower than expected.
Recreation and Culture	35,443	(1.9%)	▲	Timing	Costs associated with museum display to be paid and reduced expenses on public halls.
Transport	(680,357)	48.4%	▼	Timing	Increase due to Foreshore DOT Area being charged to this program.
Economic Services	197,209	(15.6%)	▲	Timing	Expenditure for the 2016 celebrations, MR work on Shark Bay Road still to be done.
Other Property and Services	47,030	(224.0%)	▲	Timing	Over recovery on labour overheads and stock issues.
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(3,338,677)	(53.2%)	▼	Timing	Capital grants still to be received for foreshore project - will be received in 16/17.
Proceeds from Disposal of Assets	(0)	0.0%	▲	Permanent	No Reportable Variance
<b>Capital Expenses</b>					
Land and Buildings	29,160	16.8%	▲	Timing	Projects to be completed and carried forward to 16/17.
Infrastructure - Roads	(221,721)	(44.3%)	▼	Timing	Road projects yet to be completed.
Infrastructure - Public Facilities	4,741,664	76.6%	▲	Timing	Foreshore Project to be carried forward 16/17.
Infrastructure - Footpaths	(1,959)	(4.4%)	▼	Timing	No reportable variance.
Infrastructure - Drainage	3,553	9.3%	▲	Timing	Project progressing
Heritage Assets	38,995	78.0%	▲	Timing	Restoration of Old Jail and Stables progressing.
Plant and Equipment	228,684	27.9%	▲	Timing	Plant Replacement program will be finished in June and Community Bus deferred to 16/17.
Furniture and Equipment	12,950	66.4%	▲	Timing	Projects to be completed.
<b>Financing</b>					
Loan Principal	(0)	(0.0%)	▼	Timing	No reportable variance

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Shire of Shark Bay

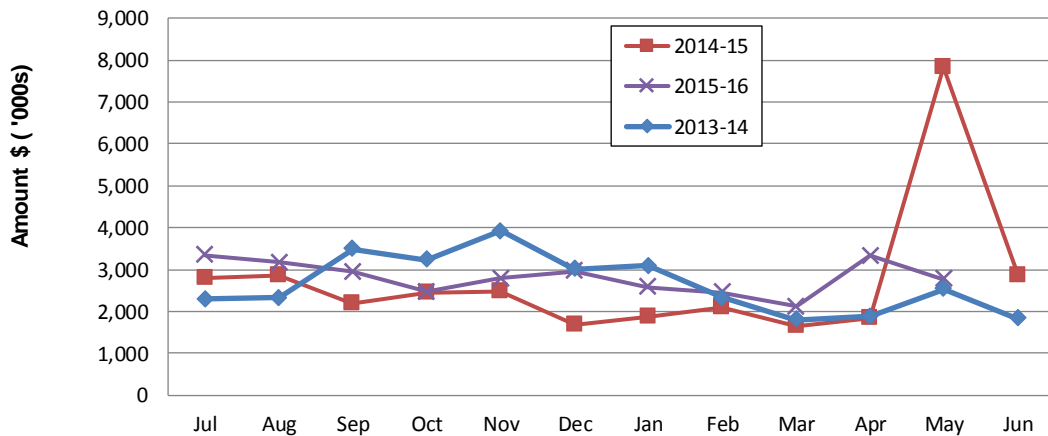
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 May 2016

**Note 3: NET CURRENT FUNDING POSITION**

	Note	Positive=Surplus (Negative=Deficit)		
		31 May 2016	30th June 2015	31 May 2015
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	6,941,341	2,225,145	8,381,277
Cash Restricted	4	1,615,853	7,744,335	1,458,483
Receivables - Rates	6	42,523	12,610	12,610
Receivables -Other	6	286,135	505,672	367,959
Interest / ATO Receivable		0	5,522	0
Inventories		101,434	110,379	110,379
		8,987,286	10,603,663	10,330,708
<b>Less: Current Liabilities</b>				
Payables		(1,175,628)	(208,647)	(808,107)
Provisions		(226,944)	(226,944)	(249,152)
Royalties for Regions Funding		(3,200,000)	(5,700,000)	0
		(4,602,572)	(6,135,591)	(1,057,259)
Less: Cash Reserves	7	(1,615,853)	(2,035,504)	(1,458,483)
<b>Net Current Funding Position</b>		<b>2,768,861</b>	<b>2,432,569</b>	<b>7,814,966</b>

Note 3 - Liquidity Over the Year



**Comments - Net Current Funding Position**

Liquidity higher due to funding received for Foreshore project.

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Shire of Shark Bay  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 31 May 2016

<b>Note 4: CASH AND INVESTMENTS</b>							
	<b>Interest Rate</b>	<b>Unrestricted \$</b>	<b>Restricted \$</b>	<b>Trust \$</b>	<b>Total Amount \$</b>	<b>Institution</b>	<b>Maturity Date</b>
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.10%	45,094			45,094	Bankwest	At Call
Reserve Bank Account	0.00%		15,853		15,853	Bankwest	At Call
Telenet Saver	1.80%	1,592,649			1,592,649	Bankwest	At Call
Trust Bank Account	0.00%			10,892	10,892	Bankwest	At Call
Cash On Hand		800			800		On Hand
<b>(b) Term Deposits</b>							
WATC Grant Funding	1.70%	3,302,798			3,302,798	WATC	At Call
Muni Term Deposit No 7	2.00%	2,000,000			2,000,000	Bankwest	June 2016
Trust	3.00%			95,343	95,343	Bankwest	Sept 2016
Reserve Investment No 6	2.75%		500,000		500,000	Bankwest	June 2016
Reserve Investment No 7	2.00%		1,100,000		1,100,000	Bankwest	June 2016
<b>Total</b>		<b>6,941,341</b>	<b>1,615,853</b>	<b>106,235</b>	<b>8,663,429</b>		
<b>Comments/Notes - Investments</b>							
Surplus funds invested for terms conducive to cashflow requirements							

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

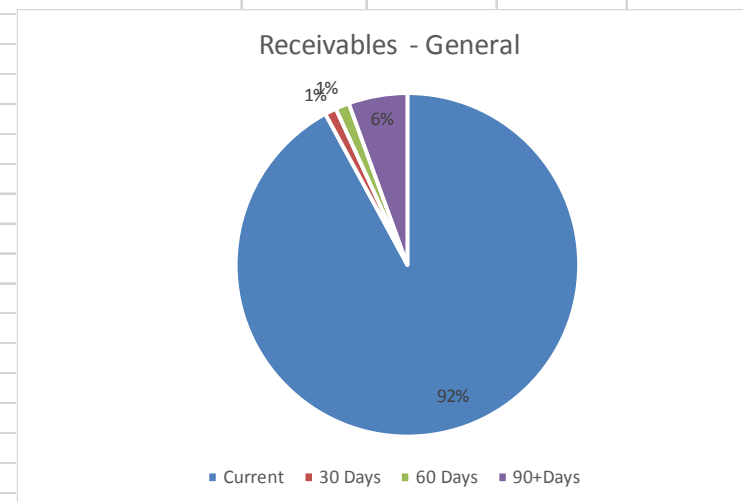
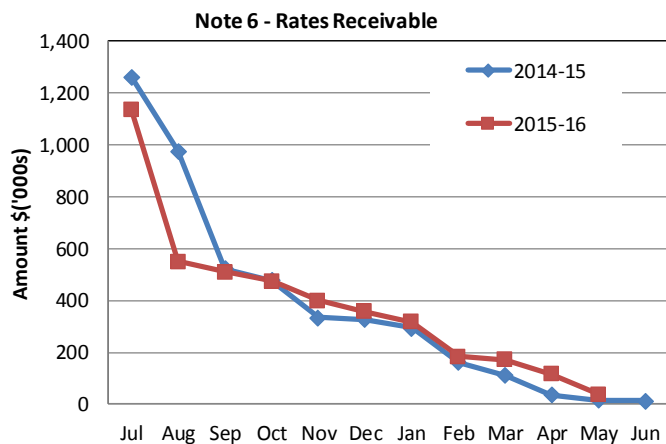
For the Period Ended 31 May 2016

**Note 6: RECEIVABLES**

Receivables - Rates Receivable	31 May 2016	30 June 2015
	\$	\$
Opening Arrears Previous Years	5,744	6,217
Levied this year	1,175,951	1,119,537
Less Collections to date	(1,143,595)	(1,120,010)
Equals Current Outstanding	<b>38,100</b>	<b>5,744</b>
<b>Net Rates Collectable</b>	<b>38,100</b>	<b>5,744</b>
% Collected	96.78%	99.49%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	206,430	2,432	2,921	12,422
<b>Total Receivables General Outstanding</b>				<b>224,205</b>

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables Rates**

Rates collection is slightly lower than last year - chase up of outstanding debtors is occurring

No major issues at this time - major debtor is Main Roads who has subsequently paid

MINUTES ORDINARY COUNCIL MEETING

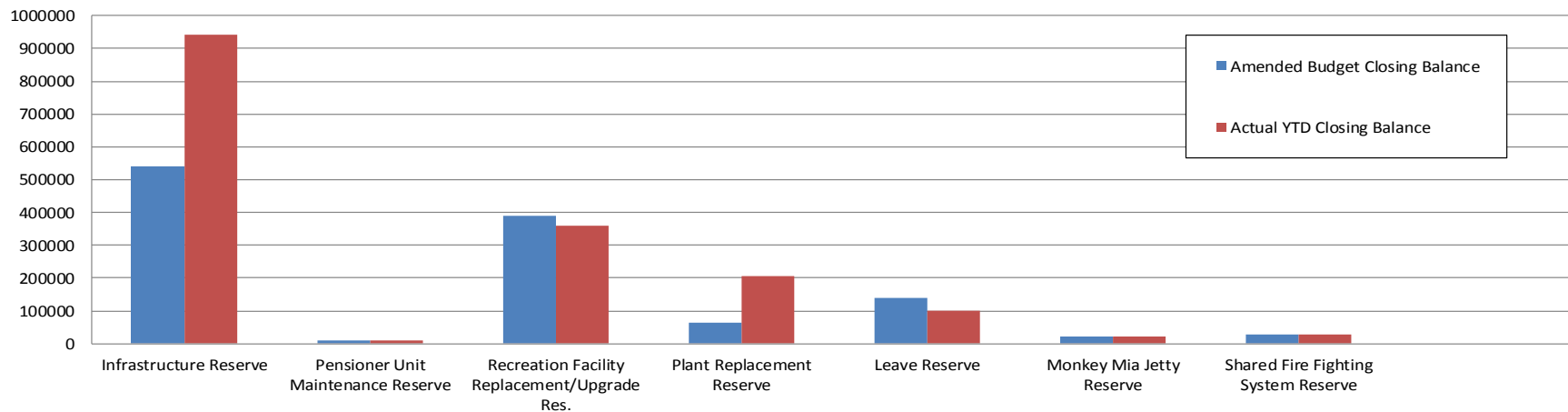
29 JUNE 2016

Shire of Shark Bay  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 May 2016

**Note 7: Cash Backed Reserve**

2015-16										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,279,923	\$ 23,880	\$ 31,955	\$ 397,944	\$ 0	\$ (938,614)	\$ (402,156)		\$ 763,133	\$ 909,722
Pensioner Unit Maintenance Reserve	28,049	709	744	10,000	10,000	(28,675)	(28,675)		10,083	10,118
Recreation Facility Replacement/Upgrade Res.	401,657	8,505	13,117	0	0	(70,200)	(50,000)		339,962	364,774
Plant Replacement Reserve	152,853	3,824	5,699	400,000	400,000	(493,000)	(377,908)		63,677	180,644
Leave Reserve	126,569	3,163	3,992	10,000	0	(28,000)	(28,000)		111,732	102,561
Monkey Mia Jetty Reserve	19,866	498	675	0	0	0	0		20,364	20,541
Shared Fire Fighting System Reserve	26,587	667	905	0	0	0	0		27,254	27,492
	<b>2,035,504</b>	<b>41,246</b>	<b>57,087</b>	<b>817,944</b>	<b>410,000</b>	<b>(1,558,489)</b>	<b>(886,739)</b>		<b>1,336,205</b>	<b>1,615,852</b>

Note 7 - Year To Date Reserve Balance to End of Year Estimate



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29 JUNE 2016

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2016					
Note 7a: Cash Backed Reserve Detail					
2015-16	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
Name	\$		\$	\$	\$
<b>Infrastructure Reserve</b>	<b>1,279,923</b>				
Interest		Investment	23,880		
Transfer of funds		General Revenue	397,944		
Foreshore project				516,458	
Admin Office Carpark				30,000	
Staff Housing				27,000	
Gazebo Reroofing				10,000	
Recreation Boat Ramp Denham				29,156	
Valsheda Shade cover				10,000	
Footpath Upgrades				50,000	
Drainage Upgrades				40,000	
Town oval Bore				30,000	
Information Signage				50,000	
Shade Shelters Eastern Foreshore				20,000	
Denham Hall				20,000	
Charlie Sappie Park				28,500	
Town Oval Bore 14-15 CFWD				27,500	
Old Jail and Stables 14-15 CFWD				50,000	
	<b>1,279,923</b>		<b>421,824</b>	<b>938,614</b>	<b>763,133</b>
<b>Pensioner Unit Maintenance Reserve</b>	<b>28,049</b>				
Interest		Investment	709		
Transfer of Funds		General Revenue	10,000		
Upgrade to Units				28,675	
	<b>28,049</b>		<b>10,709</b>	<b>28,675</b>	<b>10,083</b>
<b>Recreation Facility Replacement/Upgrade Res.</b>	<b>401,657</b>				
Interest		Investment	8,505		
Childcare Centre Softfall				10,000	
Rectification Works Rec Centre				10,000	
Nettas Upgrade 14-15 CFWD				9,200	
Sound Proofing Rec Centre				41,000	
	<b>401,657</b>		<b>8,505</b>	<b>70,200</b>	<b>339,962</b>
<b>Plant Replacement Reserve</b>	<b>152,853</b>				
Interest		Investment	3,824		
Depreciation		General Funds	400,000		
5 ton Truck				65,000	
Major Plant items				20,000	
3 Ton Truck				40,000	
Bobcat and Trailer				100,000	
Refuse Site Loader				155,000	
CEO Vehicle				27,000	
EMFA Vehicle				17,000	
EMCD Vehicle				17,000	
Gardener Vehicle				25,000	
Country Supervisor Vehicle				27,000	
	<b>152,853</b>		<b>403,824</b>	<b>493,000</b>	<b>63,677</b>
<b>Leave Reserve</b>	<b>126,569</b>				
Interest		Investment	3,163		
Transfer of Funds		General Funds	10,000		
LSL Taken				28,000	
	<b>126,569</b>		<b>13,163</b>	<b>28,000</b>	<b>111,732</b>
<b>Monkey Mia Jetty Reserve</b>	<b>19,866</b>				
Interest		Investment	498	0	
	<b>19,866</b>		<b>498</b>	<b>0</b>	<b>20,364</b>
<b>Shared Fire Fighting System Reserve</b>	<b>26,587</b>				
Interest		Investment	667	0	
	<b>26,587</b>		<b>667</b>	<b>0</b>	<b>27,254</b>
<b>Total</b>	<b>\$2,035,504</b>		<b>\$859,190</b>	<b>\$1,558,489</b>	<b>\$1,336,205</b>

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 May 2016							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 05 2016	Annual Budget Profit/(Loss)	Actual Profit/(Loss)
\$	\$	\$	\$		\$	\$	\$
				<b>Plant and Equipment</b>			
				<b>Governance</b>			
66,264	(22,112)	50,909	6,757	CEO Vehicle	6,757	6,757	0
				EMFA Vehicle	5,381	0	(5,381)
160,825	(90,345)	0	(70,480)	Furniture & Equipment	(70,500)	(70,480)	20
				<b>Recreation and Culture</b>			
1,921	(332)	0	(1,589)	SBDC Furniture & Equipment	(2,000)	(1,589)	411
				<b>Transport</b>			
26,134	(13,452)	16,364	3,682	Ute - Ranger	7,318	3,682	(3,636)
40,050	(12,703)	27,789	442	Ute - Country Supervisor	440	442	2
55,667	(29,991)	38,182	12,506	5 Tonne Tip Truck	(1,621)	12,506	14,127
43,757	(21,171)	24,545	1,959	Truck - Gardeners	1,960	1,959	(1)
25,000	(11,260)	12,000	(1,740)	Case Tractor	(2,480)	(1,740)	740
2,500	(1,126)	0	(1,374)	Slasher	(1,248)	(1,374)	(126)
0	0	0	0	Road Broom	0	0	0
0	0	0	0	Auger	0	0	0
26,667	(12,464)	33,000	18,797	Front end Loader	18,788	18,797	9
8,589	(2,881)	0	(5,708)	Plant and Equipment	(5,000)	(5,708)	(708)
				<b>Economic Services</b>			
				EMCD Vehicle	3,040		(3,040)
<b>457,373</b>	<b>(217,837)</b>	<b>202,789</b>	<b>(36,747)</b>		<b>(39,165)</b>	<b>(36,747)</b>	<b>2,418</b>
<b>Comments - Capital Disposal/Replacements</b>							
Some disposals relate to the tidy up of the assets register, and relate to assets that are no longer held or are of a minor value. eg Furniture and Equipment These disposals result in a loss on sale.							



MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 May 2016											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$	
<b>Note 9: RATING INFORMATION</b>											
<b>RATE TYPE</b>											
<b>Differential General Rate</b>											
GRV Rateable Property	8.8769	276	3,270,517	273,135	(28)	273,107	290,321	1,000		291,321	
GRV Vacant	8.8769	22	605,530	53,752		53,752	53,752			53,752	
GRV - Commercial	8.8769	43	2,088,443	181,182		181,182	185,389			185,389	
GRV - Industrial/Residential	8.8769	44	673,769	55,579		55,579	59,810			59,810	
GRV Industrial /Residential Vacant	8.8769	1	12,150	1,079		1,079	1,079			1,079	
GRV Rural Commercial	8.8769	5	316,160	28,065		28,065	28,065			28,065	
GRV Resort	8.8769	2	1,220,800	108,369		108,369	108,369			108,369	
UV General	19.5858	5	691,348	135,406	64,587	199,993	135,406	1,000		136,406	
UV Mining	19.5858	1	21,362	4,185		4,185	4,184			4,184	
UV Pastoral	12.5412	12	654,760	82,115		82,115	82,115			82,115	
UV Exploration	19.5858	10	650,624	139,593		139,593	142,399			142,398	
<b>Sub-Totals</b>		<b>421</b>	<b>10,205,463</b>	<b>1,062,460</b>	<b>64,559</b>	<b>0</b>	<b>1,127,019</b>	<b>1,090,889</b>	<b>2,000</b>	<b>0</b>	<b>1,092,888</b>
<b>Minimum Payment</b>											
GRV Rateable Property	800.00	91	709,717	72,800		72,800	72,800			72,800	
GRV Vacant	800.00	82	308,670	64,800		64,800	65,600			65,600	
GRV - Commercial	800.00	26	177,274	20,800		20,800	20,800			20,800	
GRV - Industrial/Residential	800.00	4	31,263	3,200		3,200	3,200			3,200	
GRV Industrial /Residential Vacant	800.00	1	7,850	800		800	800			800	
Rural Commercial	800.00		0	0		0	0			0	
GRV Resort	800.00		0	0		0	0			0	
UV General	800.00	5	7,858	4000		4,000	4,000			4,000	
UV Mining	800.00	3	3,063	2,400		2,400	2,400			2,400	
UV Pastoral	800.00		0	0		0	0			0	
UV Exploration	800.00	0	0	800		800	0			0	
<b>Sub-Totals</b>		<b>212</b>	<b>1,245,695</b>	<b>7,200</b>		<b>0</b>	<b>169,600</b>	<b>169,600</b>			<b>169,600</b>
Concessions							(94,577)			(94,577)	
<b>Amount from General Rates</b>							<b>1,202,042</b>			<b>1,167,911</b>	
Specified Area Rates							38,468			38,468	
<b>Totals</b>							<b>1,240,510</b>			<b>1,206,379</b>	
<b>Comments - Rating Information</b>											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2014/15 being applied to 2014/15 and reversed in 2015/16. Should the same trend of excess payments continue in 2015/16 then the level of rates received should reach the budgeted amount.											

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Loan 48 - McCleary Property	27,749	0	27,749	27,749	0	0	530	2,373
Loan 48 - Shire Office	23,638	0	23,638	23,638	0	0	452	2,021
Loan 53 - Staff Housing	81,389	0	18,444	18,444	62,945	62,945	2,649	5,559
Loan 56 - Staff Housing	94,377	0	14,962	14,962	79,415	79,415	5,050	6,292
Loan 57 - Monkey Mia Bore	249,239	0	26,952	26,952	222,287	222,287	7,832	10,788
	476,392	0	111,745	111,745	364,647	364,647	16,513	27,033

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.  
 Loan 48 will finish this financial year.

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Shire of Shark Bay  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	720,952	0	720,952	0	720,952	0
Grants Commission - Roads	WALGGC	Y	192,727	0	192,727	0	192,727	0
<b>LAW, ORDER, PUBLIC SAFETY</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	6,100	0	6,100	0	6,098	2
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	25,875	0	25,875	0	28,095	(2,220)
FESA SES Capital Grants	Dept. of Fire & Emergency Serv.	Y	0	0		0	0	0
<b>RECREATION AND CULTURE</b>								
Foreshore Revitalisation	Royalties for Regions	Y	6,450,000	0	0	6,450,000	2,000,000	4,450,000
Community Bus	Lotterywest	N	120,000	0	0	120,000	0	120,000
Town Oval Bore - Non Cash Contribution	Department of Transport	Y	0	0	0	32,192	32,192	0
Grants - Decals on SBDC	Tourism WA	Y	0	0	8,495		8,495	0
<b>TRANSPORT</b>								
Road Preservation Grant	State Initiative	Y	91,900	0	91,900	0	91,900	0
Useless Loop Road - Mtce	Main Roads WA	Y	300,000	0	300,000	0	300,000	0
Contributions - Road Projects	Pipeline	N	8,500	0	8,500	0	8,000	500
Roads To Recovery Grant - Cap	Roads to Recovery	Y	599,630	0	0	599,630	571,187	28,443
Foreshore Revitalisation DOT	Royalties for Regions	Y	0	0	500,000		500,000	(500,000)
RRG Grants - Capital Projects	Regional Road Group	Y	202,355	0	0	202,355	216,540	(14,185)
MM Carpark	Recreational Boating Facilities Scheme	Y	0	0	0	116,199	116,199	0
Denham Recreational Boat Ramp	Recreational Boating Facilities Scheme	Y	116,625	0	0	116,625	0	116,625
<b>ECONOMIC SERVICES</b>								
Contributions-Seniors Projects	Council of the Aged WA	N	800	0	800	0	0	800
Grants - Community Activities	Dept. of Communities	Y	0	0	1,000	0	1,000	0
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	50,475	(475)
Contribution - Signage	Gascoyne Development Commission	N	0	0	12,727	0	0	12,727
Grants - 2016 Celebrations	Dept Premier and Cabinet	Y	35,000	0	0	0	35,000	(35,000)
<b>TOTALS</b>			<b>8,920,464</b>	<b>0</b>	<b>1,919,076</b>	<b>7,637,001</b>	<b>4,878,860</b>	<b>4,177,217</b>
			Operating		1,431,854		1,942,742	
			Non-operating		7,488,610		2,936,118	
					<b>8,920,464</b>		<b>4,878,860</b>	
<b>Comments - Operating and Non Operating Grants</b>								
The majority of the Royalties for Regions grant for the Denham Foreshore will be received in 16/17								

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

For the Period Ended 31 May 2016

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 31-May-16
	\$	\$	\$	\$
BCITF Levy Income	0	1492	(1,380)	112
Library Card Bond	200	450	(600)	50
Hall Bond	0	270	(270)	0
Kerb/Footpath Deposit	4,200	4,000	(3,900)	4,300
Building Completion Bond	0	60	(60)	0
Election	0	480	(480)	0
Bond Key	2,310	1,780	(1,680)	2,410
Police Licensing	2,386	252,541	(250,907)	4,020
Marquee Deposit	700	0	(700)	0
Building Licence Levy	41	2,239	(2,280)	0
Sunter Place - Recreation Reserve	92,320	3,023	0	95,343
Billabong Tickets	0	300	(300)	0
Bookeasy Sales	0	442,030	(442,030)	0
	<b>102,157</b>	<b>708,665</b>	<b>(704,587)</b>	<b>106,235</b>

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

CAPITAL WORKS PROGRAM 2015/16								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Land and Buildings</b>								
<b>Governance</b>								
Admin Office Carpark	3.7.1	WKM	(30,000)	(29,142)	(15,700)	(13,442)	15,700	Footpath to records room completed. Drainage work to be completed this year.
<b>Governance Total</b>			<b>(30,000)</b>	<b>(29,142)</b>	<b>(15,700)</b>	<b>(13,442)</b>		
<b>Buildings</b>								
<b>Health</b>								
Demolition of Ambulance Building	3.7.1	WKM	(12,000)	(12,000)	(12,669)	669		Project completed.
<b>Health Total</b>			<b>(12,000)</b>	<b>(12,000)</b>	<b>(12,669)</b>	<b>669</b>		
<b>Housing</b>								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(3,500)	(3,500)	0	(3,500)	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(10,000)	(7,400)	(2,600)	7,400	Project will be completed this year.
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(10,000)	(14,698)	4,698	14,698	Project completed.
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(3,500)	(3,500)	(1,859)	(1,641)	1,859	Project completed.
Pensioner Units Capital	3.7.1	EMCD	(43,675)	(43,674)	(46,026)	2,352	46,026	Project completed.
<b>Housing Total</b>			<b>(70,675)</b>	<b>(70,674)</b>	<b>(69,983)</b>	<b>(691)</b>		
<b>Recreation and Culture</b>								
Denham Town Hall	3.7.1	EMCD	(20,000)	(18,284)	(2,475)	(15,809)	2,475	Project will be carried forward into 16/17.
Overlander Hall - c/fwd		WKM	0	0	(355)	355	355	Project completed.
Recreation Centre - Sound Proofing - c/fwd	3.7.1	EMCD	(41,000)	(41,000)	(40,802)	(198)	40,802	Project completed.
<b>Recreation and Culture Total</b>			<b>(61,000)</b>	<b>(59,284)</b>	<b>(43,632)</b>	<b>(15,652)</b>		
<b>Transport</b>								
Replacement of Depot Air Conditioners	3.7.1	WKM	(2,000)	(2,000)	(1,956)	(44)	1,956	Project completed.
<b>Transport Total</b>			<b>(2,000)</b>	<b>(2,000)</b>	<b>(1,956)</b>	<b>(44)</b>		
<b>Land and Buildings Total</b>			<b>(175,675)</b>	<b>(173,100)</b>	<b>(143,940)</b>	<b>(29,160)</b>		
<b>Drainage/Culverts</b>								
<b>Transport</b>								
Drainage upgrades	3.7.1	WKM	(40,000)	(38,008)	(34,455)	(3,553)	34,455	Project progressing - will be utilised on Shire Carpark area.
<b>Transport Total</b>			<b>(40,000)</b>	<b>(38,008)</b>	<b>(34,455)</b>	<b>(3,553)</b>		
<b>Drainage/Culverts Total</b>			<b>(40,000)</b>	<b>(38,008)</b>	<b>(34,455)</b>	<b>(3,553)</b>		
<b>Footpaths</b>								
<b>Transport</b>								
Footpath Construction	3.7.1	WKM	(50,000)	(44,448)	(46,407)	1,959		Project completed.
<b>Transport Total</b>			<b>(50,000)</b>	<b>(44,448)</b>	<b>(46,407)</b>	<b>1,959</b>		
<b>Footpaths Total</b>			<b>(50,000)</b>	<b>(44,448)</b>	<b>(46,407)</b>	<b>1,959</b>		

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
Office Furn & Equipment		EMFA	(2,500)	(2,500)	(2,475)	(25)		Project completed.
Council Chambers - Speaker System	1.2.1	EMFA	(12,000)	(12,000)	0	(12,000)		Project will not proceed.
<b>Governance Total</b>			<b>(14,500)</b>	<b>(14,500)</b>	<b>(2,475)</b>	<b>(12,025)</b>		
<b>Recreation And Culture</b>								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(5,000)	(4,075)	(925)	4,075	Project completed.
<b>Recreation And Culture Total</b>			<b>(10,000)</b>	<b>(5,000)</b>	<b>(4,075)</b>	<b>(925)</b>		
<b>Furniture &amp; Office Equip. Total</b>			<b>(24,500)</b>	<b>(19,500)</b>	<b>(6,550)</b>	<b>(12,950)</b>		
<b>Heritage Assets</b>								
<b>Recreation And Culture</b>								
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	(50,000)	(50,000)	(11,005)	(38,995)	11,005	Work is progressing on this project.
<b>Recreation And Culture Total</b>			<b>(50,000)</b>	<b>(50,000)</b>	<b>(11,005)</b>	<b>(38,995)</b>		
<b>Heritage Assets Total</b>			<b>(50,000)</b>	<b>(50,000)</b>	<b>(11,005)</b>	<b>(38,995)</b>		
<b>Plant , Equipment and Vehicles</b>								
<b>Law, Order And Public Safety</b>								
Vehicle - Ranger	3.7.1	WKM	(45,000)	(45,000)	(32,418)	(12,582)	32,418	Project completed.
<b>Law, Order And Public Safety Total</b>			<b>(45,000)</b>	<b>(45,000)</b>	<b>(32,418)</b>	<b>(12,582)</b>		
<b>Recreation and Culture</b>								
Community Bus	1.1.6	WKM	(120,000)	(120,000)	0	(120,000)	0	Project will be carried forward to 16/17.
<b>Recreation and Culture</b>			<b>(120,000)</b>	<b>(120,000)</b>	<b>0</b>	<b>(120,000)</b>		
<b>Transport</b>								
CEO Vehicle	1.1.6	WKM	(71,000)	(71,000)	(62,993)	(8,007)	62,993	Purchase completed.
EMFA Vehicle	1.1.6	WKM	(45,000)	(45,000)	0	(45,000)	0	Purchase to be completed in June.
EMCD Vehicle	1.1.6	WKM	(45,000)	(45,000)	0	(45,000)	0	Purchase to be completed in June.
5 Tonne Truck	1.1.6	WKM	(90,000)	(90,000)	(103,965)	13,965	103,965	Purchase completed.
3 Tonne Truck	1.1.6	WKM	(45,000)	(45,000)	(57,239)	12,239	57,239	Purchase completed.
Major Plant Items	1.1.6	WKM	(20,000)	(20,000)	(6,212)	(13,788)	6,212	Purchase completed.
Bobcat and Trailer	1.1.6	WKM	(110,000)	(110,000)	(102,000)	(8,000)	102,000	Purchase completed.
Refuse Site Loader	1.1.6	WKM	(180,000)	(180,000)	(187,984)	7,984	187,984	Purchase completed.
Utility - Country	1.1.6	WKM	(48,000)	(48,000)	(37,505)	(10,495)	37,505	Purchase completed.
<b>Transport Total</b>			<b>(654,000)</b>	<b>(654,000)</b>	<b>(557,898)</b>	<b>(96,102)</b>		
<b>Plant , Equipment and Vehicles Total</b>			<b>(819,000)</b>	<b>(819,000)</b>	<b>(590,316)</b>	<b>(228,684)</b>		

MINUTES ORDINARY COUNCIL MEETING

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Public Facilities</b>								
<b>Community Amenities</b>								
Town Oval Bore - c/fwd	3.7.1	WKM	(27,500)	(27,500)	(27,500)	0	27,500	Project completed.
Town Oval Bore	3.7.1	WKM	(30,000)	(29,288)	(65,664)	36,376	65,664	Project completed.
Refuse Tip and Recycling	2.4.2	WKM	(378,341)	(315,285)	0	(315,285)		Project Deferred to 16/17.
<b>Community Amenities Total</b>			<b>(435,841)</b>	<b>(372,073)</b>	<b>(93,164)</b>	<b>(278,909)</b>		
<b>Recreation And Culture</b>								
Recreation Grounds	1.6.7	WKM	(55,000)	(45,835)	(3,055)	(42,780)	3,055	Project will be carried forward to 16/17.
Denham Recreational Boat Ramp	3.7.1	WKM	(145,781)	(97,188)	(16,882)	(80,306)	16,882	Project underway.
Foreshore Revitalisation	3.7.1	CEO	(6,966,458)	(5,462,859)	(1,145,730)	(4,317,129)	1,145,730	Foreshore Project continuing - majority of expenditure will be incurred in 16/17.
Western Foreshore Gazebo Reroofing	3.7.1	WKM	(10,000)	(10,000)	0	(10,000)	0	Project to be completed in June.
Replacement Gazebo - Nettas c/fwd			(9,200)	(9,200)	(9,174)	(26)	9,174	Project completed.
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(20,000)	(20,000)	(12,355)	(7,645)	12,355	Project completed.
TV and Radio Broadcasting Upgrade	3.7.1	WKM	0	0	(4,628)	4,628	4,628	Project completed.
Childcare Centre Softfall	3.7.1	WKM	(10,000)	(10,000)	0	(10,000)	0	Project will be carried forward to 16/17.
Charlie Sappie Park - c/fwd	3.7.1	WKM	(28,500)	(28,500)	(28,058)	(442)	28,058	Project completed.
<b>Recreation And Culture Total</b>			<b>(7,244,939)</b>	<b>(5,683,582)</b>	<b>(1,219,882)</b>	<b>(4,463,700)</b>		
<b>Transport</b>								
Monkey Mia Jetty - c/fwd	1.6.5	WKM	(92,850)	(92,850)	(94,026)	1,176	0	Project completed.
Monkey Mia Boat Ramp Carpark - c/fwd	1.6.5	WKM	(44,000)	(44,000)	(43,769)	(231)	43,769	Project completed.
<b>Transport Total</b>			<b>(136,850)</b>	<b>(136,850)</b>	<b>(137,795)</b>	<b>945</b>		
<b>Public Facilities Total</b>			<b>(7,817,630)</b>	<b>(6,192,505)</b>	<b>(1,450,841)</b>	<b>(4,741,664)</b>		

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Roads (Non Town)</b>								
<b>Transport</b>								
Woodleigh-Bryo Floodway RRG	1.1.6	WKM	(137,712)	(137,710)	(149,741)	12,031	149,741	Project completed.
Useless Loop Road - RRG 14/15	1.1.6	WKM	(75,800)	(75,800)	(75,800)	0	75,800	Project completed.
Useless Loop Road - RRG 15/16	1.1.6	WKM	(303,500)	(256,998)	(313,946)	56,948	313,946	Project completed.
Hamelin Pool - Repair seal, shoulders etc	1.1.6	WKM	(30,000)	(30,000)	(22,907)	(7,093)	22,907	Project completed.
R2R Knight Terrace Upgrade	1.1.6	WKM	(248,000)	0	(66,793)	66,793	66,793	Project progressing.
R2R Hughes Street	1.1.6	WKM	(104,798)	0	(93,042)	93,042	93,042	Project completed.
R2R Cycle Ways - Foreshore	1.1.6	WKM	(218,389)	0	0	0	0	Project will be carried forward to 16/17.
Road Projects R2R 15/16	1.1.6	WKM	(28,443)	0	0	0	0	Balance of funds will be utilised in 16/17.
<b>Transport Total</b>			<b>(1,146,642)</b>	<b>(500,508)</b>	<b>(722,229)</b>	<b>221,721</b>		
<b>Roads (Non Town) Total</b>			<b>(1,146,642)</b>	<b>(500,508)</b>	<b>(722,229)</b>	<b>221,721</b>	<b>0</b>	
<b>Streetscapes</b>								
<b>Economic Services</b>								
Tourism and Information Bay Signage	2.1.3	EMCD	(50,000)	(49,398)	(3,709)	(45,689)		Project will be carried forward to 16/17.
<b>Economic Services Total</b>			<b>(50,000)</b>	<b>(49,398)</b>	<b>(3,709)</b>	<b>(45,689)</b>		
<b>Streetscapes Total</b>			<b>(50,000)</b>	<b>(49,398)</b>	<b>(3,709)</b>	<b>(45,689)</b>		
<b>Capital Expenditure Total</b>			<b>(10,173,447)</b>	<b>(7,886,467)</b>	<b>(3,009,452)</b>	<b>(4,877,015)</b>		



29 JUNE 2016

12.3 REVIEW OF METHOD OF VALUATION – MONKEY MIA ROAD  
P4346, P4347

AUTHOR

Executive Manager Finance and Administration

DISCLOSURE OF ANY INTEREST

Nil

Moved            Cr Prior  
Seconded       Cr Wake

**Council Resolution**

**That Council makes application to the Minister for Local Government to change the method of valuation of Lot 500 P55359, Lot 501 P55359 and Lot 106 P219786 Monkey Mia Road from Unimproved Value to Gross Rental Value with effect from 1 July 2016.**

**6/0 CARRIED**

BACKGROUND

Lots 500, 501 and 106 on Monkey Mia Road are three blocks which have been identified as requiring a change to the method of valuation from Unimproved Value (UV) to Gross Rental Value (GRV) due to their predominant use being other than for rural purposes.

Attached is a map showing the location of these lots.

Section 6.28 refers to the method of valuation of land as follows:

- (1) *The Minister is to —*
  - (a) *determine the method of valuation of land to be used by a local Government as the basis for a rate; and*
  - (b) *publish a notice of the determination in the Government Gazette.*
- (2) *In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be —*
  - (a) *where the land is used predominantly for rural purposes, the unimproved value of the land; and*
  - (b) *where the land is used predominantly for non-rural purposes, the gross rental value of the land.*

COMMENT

1. Lot 500 P55359 Monkey Mia Road is Reserve 49107 vested in the Shire of Shark Bay and is zoned for Parks and Recreation and its land use is Tourism. The lot is 5.004 hectares in size and is currently vacant land with no improvements.

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The area is currently not rated and therefore there is no associated valuation. As a result, there will be no impact on the rate assessment for this lot.

2. Lot 106 P219786 Monkey Mia Road is Reserve 50101 vested in the Shire of Shark Bay and is zoned for Parks and Recreation and its land use is Tourism. Reserve 50101 has a specific use of aquaculture and associated tourism activities. The area is 7.7259 hectares and is currently vacant with no improvements.

The area is currently not rated and therefore there is no associated valuation. As a result, there will be no impact on the rate assessment for this lot.

3. Lot 501 P55359 Monkey Mia Road is a Crown Lease with RAC Tourism Assets Pty Ltd for the extension and redevelopment of the Monkey Mia Dolphin Resort. Once it has been developed, it is intended for this lot to form part of the adjoining resort complex being Lot 130 P54332. Its zoning and land use is Caravan Park. The lot is 5 hectares and currently it has no improvements.

The area is currently valued as Unimproved Value and it is felt that given the nature of its predominant use as a resort then it should be valued as Gross Rental Value. The adjacent Lot 130 which is the Monkey Mia Dolphin Resort is valued on a GRV basis.

The current valuation for Lot 501 is \$400,000 and the associated rate assessment is \$78,343. Should the property be valued on a GRV basis the valuation would be \$20,000 (being 5% of UV) and hence the rate assessment would be \$1,775 based on the 2015/16 rate in the dollar for GRV Resort.

RAC Parks and Resorts has submitted to Council a request for reconsideration of the method of valuation and therefore supports this application to the Minister.

Summary

All three properties are adjacent to each other and are or will not be in the future be used predominantly for rural purposes as these properties are predominantly designated for tourism based activities. The remaining properties in this area are the Monkey Mia Dolphin Resort which is already valued at GRV and the small landing site for the Australian Wildlife Conservancy which is a .645 hectare area to provide access to the mainland from Faure Island.

Property Description	Lot 500 P55359	Lot 501 P55359	Lot 106 P219786
		Reserve Tourism	Leasehold Caravan Park
Owner	Vested in Shire of Shark Bay	RAC Tourism Inc.	Vested in Shire of Shark Bay
Area	5.0040 ha	2.0 ha	7.7259 ha
Property Use	Vacant	Tourism	Vacant

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UV Valuation	Not Valued	\$400,000	Not Valued
UV Rate in the \$	19.5858c	19.5858c	19.5858c
Annual Rates Payable	Nil	\$78,343	Nil
Estimated GRV Value (5% UV Valuation)	Nil	\$20,000	Nil
GRV Rate in the dollar	8.8769c	8.8769c	8.8769c
GRV Rates	Nil	\$1,775	Nil

LEGAL IMPLICATIONS

Section 6.28 of the Local Government Act 1995 refers to the method of valuation of properties.

The Department of Local Government Operational Guideline No 2 – Changing Methods of Valuation of Land also applies.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

There will be no effect on Council's finances as a result of a change in the method of valuation for Lot 501 P55359 as this assessment has not been included in Council's rate yield for the 2016/17 budget pending this application.

STRATEGIC IMPLICATIONS

Outcome 4.1 The Shire is efficient in its operations, actively listens to the community and anticipates and responds to the community's needs.

RISK MANAGEMENT

This is a medium risk item. Should Council resolve not to seek a review of the method of valuation on these properties, there could be an impact on interest of commercial operators to take up tourism opportunities in this area due to the high level of rates that would be charged.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

*C Wood*

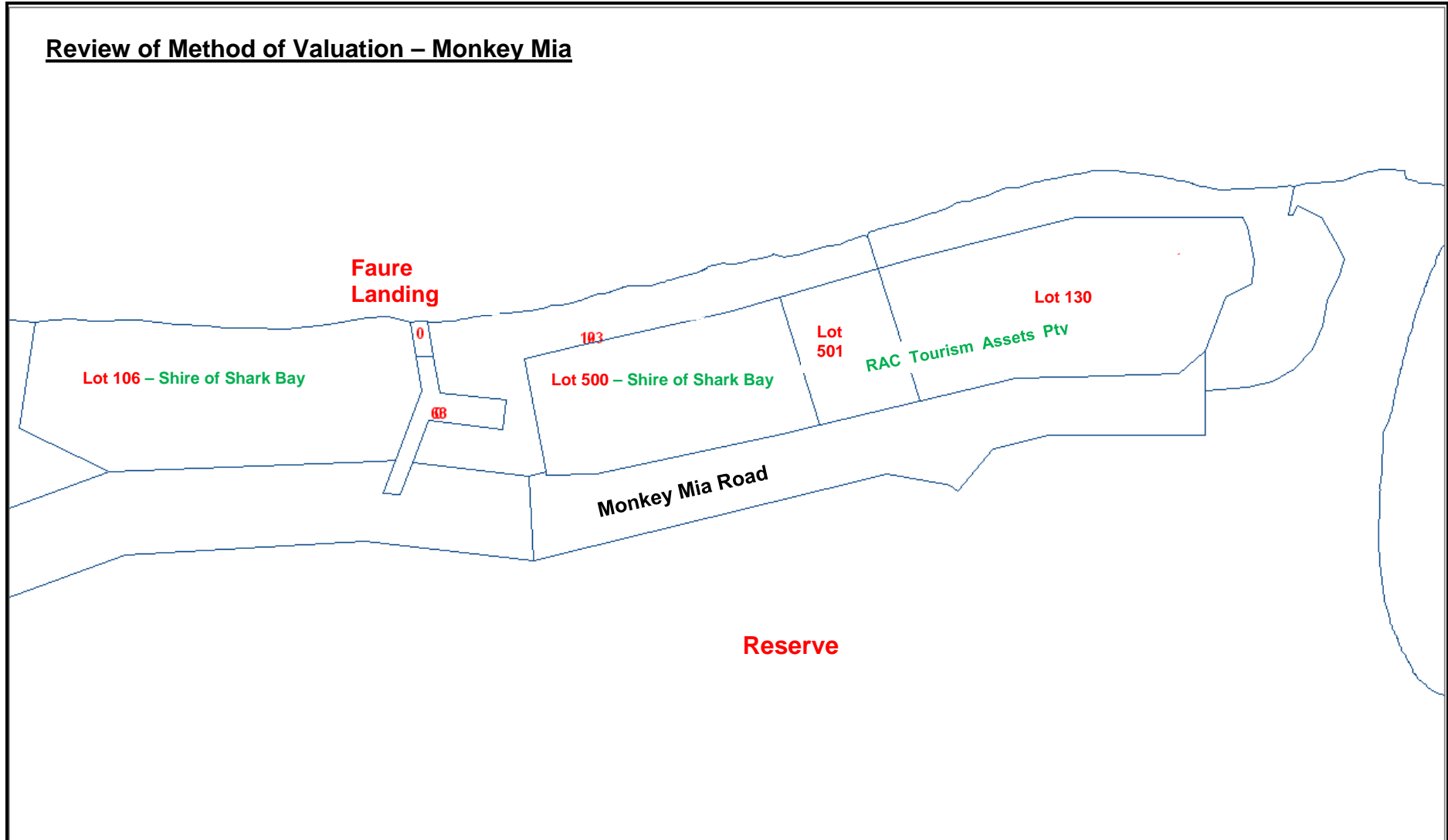
Chief Executive Officer

*P Anderson*

Date of Report

8 June 2016

**Review of Method of Valuation – Monkey Mia**



29 JUNE 2016

12.4 RATES WRITE OFF – ASSESSMENT # 4347  
P4347

AUTHOR

EXECUTIVE MANAGER FINANCE AND ADMINISTRATION

DISCLOSURE OF ANY INTEREST

Nil

Moved            Cr Ridgley  
Seconded       Cr Wake

**Council Resolution**

**That Council write off \$63,594 in rates charged to RAC Parks and Resorts on Assessment # 4347 being Lot 501 on P55359 as a result of the proposed valuation of the property as Gross Rental Value.**

**6/0 CARRIED BY ABSOLUTE MAJORITY**

BACKGROUND

In 2015 RAC Tourism Assets Pty Ltd entered in a lease for the area adjacent to the existing Monkey Mia Dolphin Resort complex for the purposes of expanding and redeveloping the Resort. This land is 2 hectares of vacant land on Lot 501 P55359 and has been valued by Landgate as Unimproved Value (UV) with a value of \$400,000. An interim rate notice, effective from 1 September, has been issued to RAC Parks and Resorts for \$65,072 based on this valuation.

COMMENT

RAC Parks and Resorts has requested a reconsideration of the method of valuation of this land to Gross Rental Value (GRV). This process requires an application to the Minister of Local Government and is subject to a separate report to Council.

The Monkey Mia Dolphin Resort is valued on the basis of GRV due to its predominant use as a tourist resort. The adjacent land, which has been leased to RAC Tourism Assets Pty Ltd, will be redeveloped as an extension to the Resort and therefore should be valued on the same basis. It is expected that these two lots will be amalgamated for rating purposes in future.

RAC have also requested that consideration be given to a reduction of the 2015/16 rates on Lot 501 to the level which would be incurred if the land was valued as GRV. Landgate has advised that land designated for other uses other than residential use is assessed on the basis of five per cent (5%) of its total capital value.

Therefore, based on the rate in the dollar for GRV for 2015/16 and the GRV valuation of \$20,000, the rate notice for this property, with an effective date of 1 September, would have been \$1478. As a result, it is recommended that \$63,594 be written off this assessment for 2015/16, pending application to the Minister of Local Government for a change to the method of valuation.

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LEGAL IMPLICATIONS

Section 6.12 of the Local Government Act 1995 permits Council to write off any debt due to the local government.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The write off of \$63,594 will not affect the result for the 2015/16 financial year as the revenue from the interim rate notice was not taken into account when calculating the expected result for the year.

STRATEGIC IMPLICATIONS

Outcome 4.1 The Shire is efficient in its operations, actively listens to the community and anticipates and responds to the community's needs.

RISK MANAGEMENT

This is a medium risk item. Should Council not approve the write off at this stage, the finalisation of the reconsideration of the method of valuation for this land in 2016/17 will require it to action the change to the rates and this will affect the 2016/17 rate yield. Therefore it would be prudent for Council to action this write off this year.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Author

*C Wood*

Chief Executive Officer

*P Anderson*

Date of Report

7 June 2016

MINUTES ORDINARY COUNCIL MEETING

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12.5 LEASES – ANNUAL PAYMENT REQUEST  
RES 40344, RES 40771

Author

Debtors Clerk

Disclosure of Any Interest

Nil

Moved           Cr Bellottie  
Seconded       Cr Prior

**Council Resolution**

**That Council:-**

- 1. Charge the Shark Bay Bowling Club an amount of \$150 for the 2016/2017 financial year in accordance with its lease agreement; and**
- 2. Charge the Shark Bay Speedway Club an amount of \$150 for the 2016/2017 financial year in accordance with its lease agreement.**

**6/0 CARRIED**

Background

Council has in place lease agreements with the Shark Bay Bowling Club and the Shark Bay Speedway Club which provides for Council to impose lease payments for of the land on an “on demand” basis.

Therefore, each year Council needs to determine whether the payment should be charged. Over the last 11 years charges have been applied as follows:

Year	Shark Bay Speedway	Shark Bay Bowling Club
2015-16	Paid	Paid
2014-15	Paid	Paid
2013-14	Waived	Waived
2012-13	Not Raised	Not Raised
2011-12	Not Raised	Not Raised
2010-11	Paid	Paid
2009-10	Paid	Paid

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2008-09	Paid	Paid
2007-08	Paid	Paid
2006-07	Paid	Paid
2005-06	Paid	Paid

Legal Implications

There are no legal implications associated with this item. Leases are in place with these organisations.

Policy Implications

There are no policy implications associated with this item.

Financial Implications

The imposition of these charges will generate an increase in revenue of \$300 which has not been included in the budget.

Strategic Implications

There are no strategic implications associated with this report.

Risk Management

This item is low risk as the lessees have existing leases in place.

Voting Requirements

Simple Majority Required

Signatures

Author *C Wood*

Chief Executive Officer *P Anderson*

Date of Report 15 June 2016



29 JUNE 2016

**13. TOWN PLANNING REPORT**

**13.1 PLANNING APPROVAL FOR A SINGLE HOUSE – LOT 17 (48A) HARTOG CRESCENT, DENHAM P4286**

AUTHOR

LIZ BUSHBY, GRAY & LEWIS

DISCLOSURE OF ANY INTEREST

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire, – Section 5.60A of the *Local Government Act 1995*

Moved            Cr Ridgley  
Seconded       Cr Laundry

**Council Resolution**

**That Council Note:**

- 1. That the Chief Executive Officer determined and issued planning approval for a single house and retaining walls on Lot 17 (48A) Hartog Crescent, Denham in accordance with the delegated authority provided by Council at the Ordinary Council meeting held on the 27 April 2016.**
- 2. A copy of the planning approval included as attached at the end of this report.**

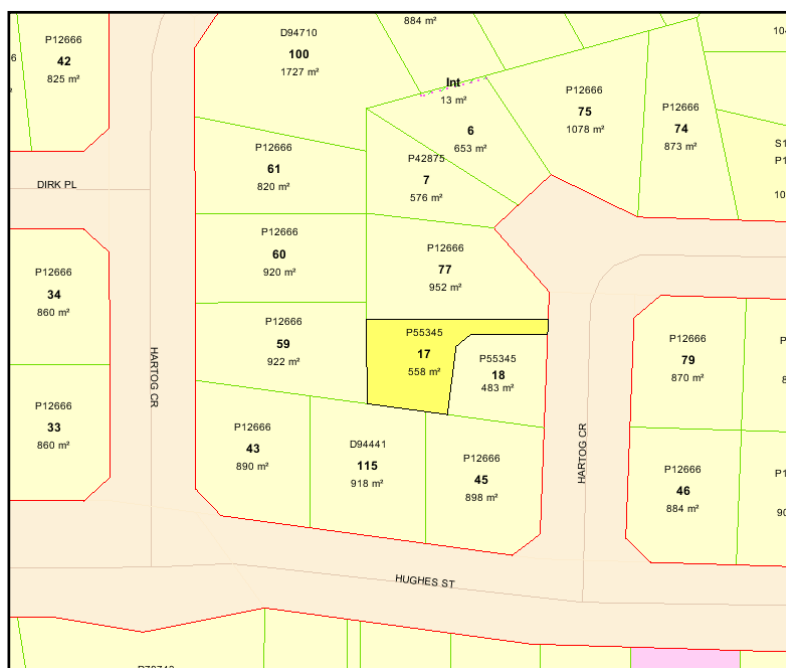
**6/0 CARRIED**

BACKGROUND

Lot 17 is zoned Residential with a flexible density code of 'R12.5/30'. The lot has an approximate area of 558m<sup>2</sup> which is comparable to an R20 density.

Lot 17 is a battle-axe lot so only has limited frontage to Hartog Crescent – refer plan below.

29 JUNE 2016



Location Plan

An application for a single house and retaining walls on Lot 17 was referred to the Ordinary Meeting of Council held on the 27 April 2016.

In April 2016 Council resolved to grant delegated authority to the Chief Executive Officer in accordance with Regulation 82 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* to determine the application for a single house and retaining walls on Lot 17 (48A) Hartog Crescent, Denham and advise Council of the outcome.

The purpose of this report is to advise Council of the outcome in accordance with the April resolution.

**COMMENT**

• *Description of Application*

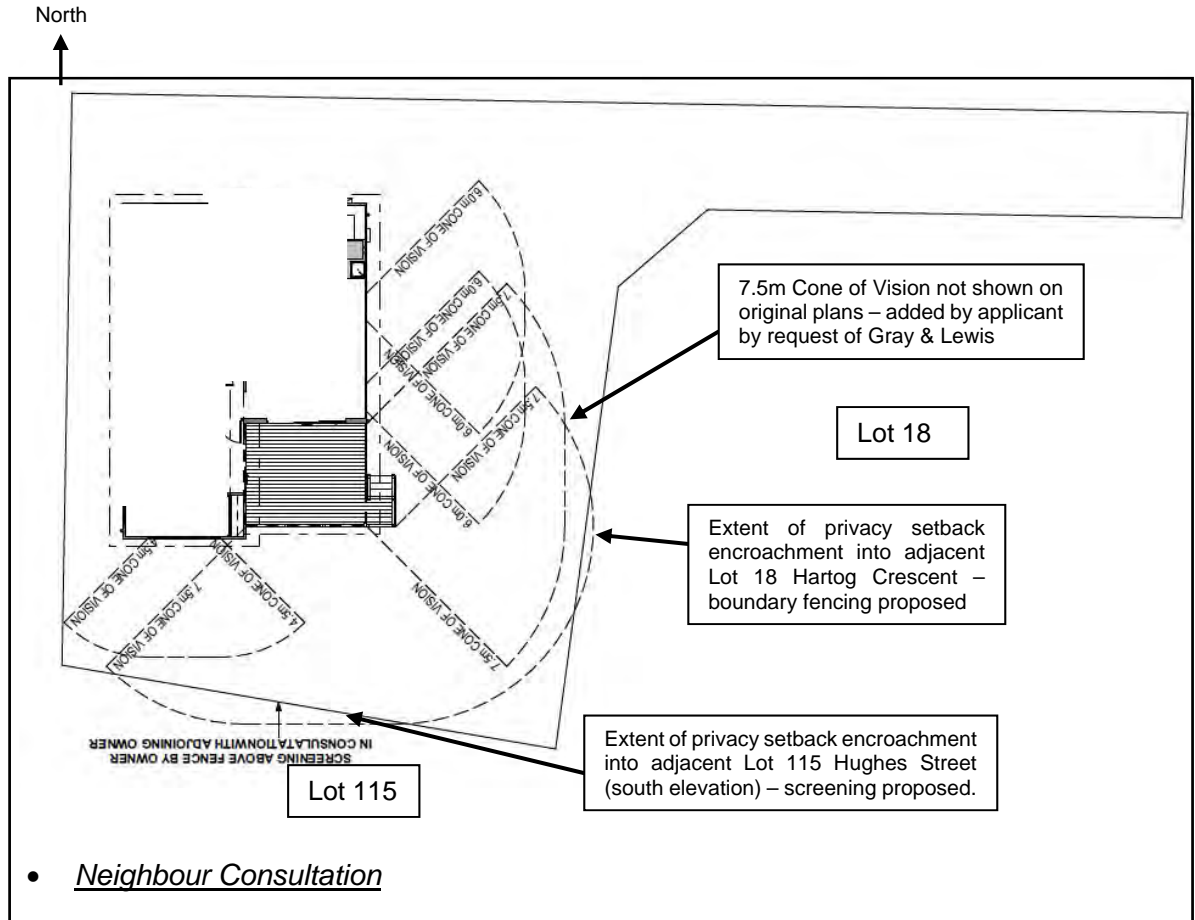
The applicant proposed a single house (with alfresco area) on the lot.

The site works included a retaining wall along the south and east boundary (not more than 500mm above Natural Ground Level).

• *Residential Design Codes ('the Codes')*

The application had to be assessed in accordance with the privacy requirements of the Codes as the Finished Floor Level of the house was more than 500mm above Natural Ground Level.

The application entailed minor privacy setback variations using a 'cone of vision' measurement – refer Plan 1 below.



Initially the applicant undertook their own neighbour consultation however they only liaised with the owner of adjacent Lot 115 to the south. The owner of Lot 115 had no objections to the development as the applicant proposed screening adjacent to the boundary fence to interrupt sightlines.

The Shire referred the application to the owners of Lot 18 to the east and they essentially had no objections to the proposal as long as standard fencing was to be erected along the common boundary. Dividing fencing falls under the Dividing Fencing Act and is a matter between landowners.

The owners of Lot 17 and Lot 18 came to a written agreement to install boundary fencing along the common boundary between their lots and to share the cost 50/50.

• Planning Approval

Following neighbour consultation, Gray & Lewis recommended that the Shire Chief Executive Officer issue planning approval under delegated authority (in line with the April 2016 Council resolution).

Planning approval was issued on the 27 April 2016 – refer attachment at the end of this report.

LEGAL IMPLICATIONS

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*Planning and Development (Local Planning Schemes) Regulations 2015 :*

The proposal required planning approval in accordance with Regulation 61(c) in Schedule 2 (deemed provisions) as it entailed variations to the 'deemed to comply' requirements of the Residential Design Codes.

In accordance with Regulation 67 (f) in Schedule 2 the '*matters to be considered by the local government*' includes '*any approved State Planning Policy*'. The Residential Design Codes operate as State Planning Policy 3.1.

Regulation 82 (1) in Schedule 2 allows Council to delegate any function under the Scheme to the Chief Executive Officer.

Shire of Shark Bay Local Planning Scheme No 3 – the zoning has been discussed in the background section of this report.

POLICY IMPLICATIONS

State Planning Policy 3.1 – Residential Design Codes – explained in the body of this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with the development.

RISK MANAGEMENT

There are no known risks associated with this matter.

VOTING REQUIREMENTS

Simple Majority

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	9 June 2016

MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

**SHIRE OF SHARK BAY**

65 Knight Terrace  
Denham WA 6537  
PO Box 126 Denham WA 6537



Telephone (08) 9948 1218  
Facsimile (08) 9948 1237  
Email [admin@sharkbay.wa.gov.au](mailto:admin@sharkbay.wa.gov.au)

All correspondence to the  
Chief Executive Officer

Your Ref O-CS-15661/P4286  
Our Ref Rhonda Mettam  
Enquiries

27 April 2016

Ak Homes Construction Pty Ltd  
32 Wellington Street  
BUNBURY WA 6230

Dear Sir/Madam,

**PROPOSED SINGLE HOUSE - LOT 17 (48A) HARTOG CRESCENT, DENHAM**

I am pleased to advise that your application for development was considered by Council at its Ordinary Council Meeting held on the 30 March 2016 and has been approved. The attached Planning Approval details a number of conditions which must be met in the course of carrying out the development for which the approval has been granted.

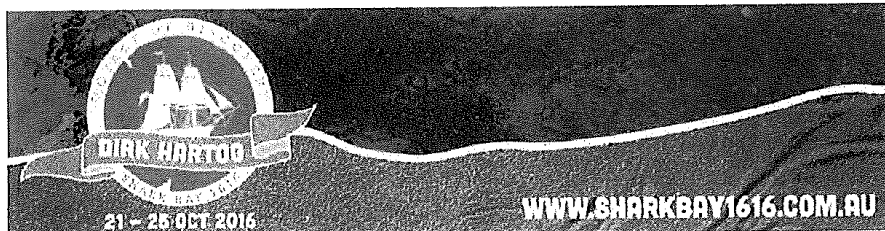
The conditions have been imposed by Council under Clause 10.3 (a) of the Shire of Shark Bay Local Planning Scheme No. 3 and relate specifically to the plan attached to the Planning Application. Failure to comply with any condition of development approval constitutes an offence for which prosecution may be instituted under Part 13 of the *Planning and Development Act 2005*.

A footnote on the Planning Approval indicates that you may have a right of appeal in accordance with the provisions of the *Planning and Development Act 2005*, if you are aggrieved by Council's decision. Please note that appeals must be lodged to the State Administrative Tribunal within 28 days.

If you have any further queries in relation to the above matter, please contact Planning Officer, Liz Bushby on 9474 1722 or [Liz@graylewis.com.au](mailto:Liz@graylewis.com.au).

Yours sincerely

Paul Anderson  
CHIEF EXECUTIVE OFFICER



MINUTES ORDINARY COUNCIL MEETING

29 JUNE 2016

**SHIRE OF SHARK BAY**

65 Knight Terrace  
Denham WA 6537  
PO Box 126 Denham WA 6537



Telephone (08) 9948 1218  
Facsimile (08) 9948 1237  
Email: admin@sharkbay.wa.gov.au  
All correspondence to the  
Chief Executive Officer

Your Ref  
Our Ref  
Enquiries

O-CS-15661/P4286  
Rhonda Mettam

**NOTICE OF DETERMINATION ON APPLICATION FOR  
PLANNING APPROVAL  
(Clause 10.4.1)**

Planning and Development Act 2005

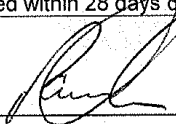
Shire of Shark Bay

Determination on Application for Planning Approval

Location: 48A Hartog Crescent, Denham	
Lot: 17 Hartog Crescent, Denham	Plan/Diagram: 55345
Volume No: 2778	Folio No: 954
Application Date: 18 January 2016	Received on: 18 January 2016
Description of proposed development: Proposed Single House	
The application for planning approval is:	
<input checked="" type="checkbox"/>	Granted subject to the following conditions:
<input type="checkbox"/>	Refused for the following reasons:
Conditions / reasons for refusal (as applicable):	
<ol style="list-style-type: none"> <li>1. The amended plans lodged on the 17 March 2016 shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer or to meet a condition of this planning approval.</li> <li>2. This approval is issued based on a proposed landuse of a single house as defined in the Residential Design Codes.</li> <li>3. The window for Bedroom 2 on the North Elevation (Elevation 1) and all windows on the West Elevation (Elevation 4) are to have a sill height over 1600mm (highlight windows) as shown on the approved plans.</li> <li>4. The kitchen window on the North Elevation (Elevation 1) shall have a sill height over 1600mm (highlight windows) or fixed opaque glazing below a height of 1600mm.</li> <li>5. Prior to occupation, a 'fence screening' device adjacent to the south boundary in shall be constructed in accordance with the approved plans.</li> <li>6. The proposed retaining wall along the south and east boundary shall not exceed 500mm as shown on the approved plans and shall be constructed within 6 months of the issue of a building permit, or alternative time period agreed to in writing by the Chief Executive Officer.</li> <li>7. A trafficable driveway shall be installed on site within 6 months of the issue of a building permit or alternative time period agreed to in writing by the Chief Executive Officer.</li> <li>8. A formal crossover shall be constructed in accordance with the specifications of Policy 9.1 in the Shire of Shark Bay Policy Manual (Policies made by Council), within 6 months from the date of this planning consent or an alternative time period approved separately by the Shire in writing.</li> <li>9. The driveway and crossover shall be constructed and maintained to a trafficable standard to the satisfaction of the Chief Executive Officer.</li> </ol>	

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<p>10. Vehicle parking, manoeuvring and circulation areas shall be constructed to a trafficable standard in accordance with the approved plan (2 carparking spaces) to the satisfaction of the Chief Executive Officer.</p> <p>11. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.</p> <p>12. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.</p>	
<p>Footnotes/ Advice to the applicant:</p> <p>(i) Please be advised that no approval has been granted for the dwelling to be used for any landuse except a single house. This is not an approval for a holiday home or any form of commercial holiday accommodation.</p> <p>(ii) In regards to Condition 8, where the ratepayer elects to construct a crossover, the Shire's contribution shall not exceed 50% of the cost of the crossover as defined in the Shire Policy and as listed in the Shire's Fees and Charges Schedule of its annual budget. Please liaise with the Shire in regards to crossover requirements and contributions.</p> <p>(iii) This approval is not an approval to commence construction. A separate Building Permit is required prior to commencement of any works.</p>	
<p>Note 1:</p>	<p>If the development subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.</p>
<p>Note 2:</p>	<p>Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.</p>
<p>Note 3:</p>	<p>If an applicant is aggrieved by this determination there is a right of review under Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.</p>
<p>Signed:</p>	 <p>Paul Anderson Chief Executive Officer</p>
<p>Dated: 27 April 2016</p>	
<p>For and on behalf of the Shire of Shark Bay</p>	

29 JUNE 2016

13.2 PROPOSED INDUSTRIAL SHED (STORAGE) & CARETAKERS DWELLING – LOT 235 (6)  
VLAMINGH CRESCENT, DENHAM  
P1311

AUTHOR

Liz Bushby

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Bellottie

Seconded Cr Ridgley

Council Resolution

That Council:

1. Approve the application lodged by Ms Sherri Smith for an industrial shed and transportable caretakers dwelling on lot 235 Vlamingh Crescent, Denham subject to the following conditions:
  - (i) The applicant to lodge an external upgrading plan for the proposed caretakers dwelling within 12 months of the date of this planning approval, for separate written approval of the Shire Chief Executive Officer. The upgrading plan shall include photographs of the building and demonstrate to the satisfaction of the Shire Chief Executive Officer that the external appearance can be upgraded to a satisfactory standard.
  - (ii) The Bushfire Attack Level Assessment report completed by Structerre Consultant Engineers dated 31 May 2016 forms part of this planning approval.
  - (iii) An informal car-parking area with capacity to accommodate a minimum of 2 car-parking bays to service the proposed industrial shed and 2 carparking bays to service the caretakers dwelling is to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire's Chief Executive Officer.
  - (iv) The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans.
  - (v) All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.
  - (vi) This approval is issued based on a proposed landuse of 'storage' within the industrial shed and a 'caretakers dwelling'.



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- (vii) **The owner / applicant to upgrade and construct the existing crossover in accordance with the specifications of Policy 9.1 in the Shire of Shark Bay Policy Manual, within six (6) months from the date of this planning consent or an alternative time period approved separately by the Shire in writing.**
- (viii) **The owner / applicant shall install fencing to the west of the proposed caretakers dwelling to screen the dwelling from view of Vlamingh Crescent to the satisfaction of the Chief Executive Officer.**
- (ix) **If the development subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

**2. Include a footnote / advice note on any planning approval to advise the applicant that:**

- (a) **In regards to Condition (ii) the Bushfire Attack Level assessment identifies that the caretakers dwelling will need to be constructed to higher construction standards under Australian Standard 3959 for a Bushfire Attack Level rating of 12.5. Compliance will need to be demonstrated at the separate building Permit stage.**
- (b) **In regards to Condition (v), the owner / applicant is advised that the landuses of 'storage' is permitted in the 'Industry' zone providing the use complies with the relevant development standards and the requirements of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').**

**For your information we advise that 'storage' is defined in the Scheme as 'means premises used for the storage of goods, equipment, plant or materials' so can include a boat.**

- (b) **In regards to Condition (vii), the owner / applicant is advised that once a crossover is constructed to the Shires requirements, an application can be lodged seeking a contribution from the Shire towards a portion of the construction cost.**

**6/0 CARRIED**

BACKGROUND

Lot 235 is located on a 90 degree bend of Vlamingh Crescent and has been developed with an industrial shed – refer aerial over page.

The lot is zoned 'Industry' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

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Location Plan



COMMENT

- Description of Development

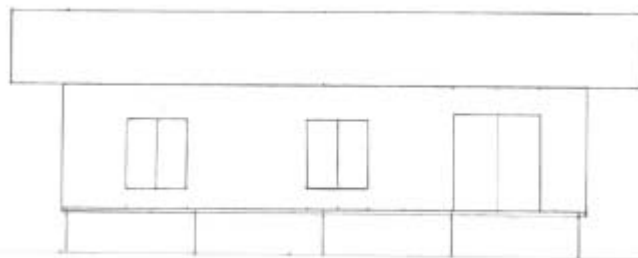
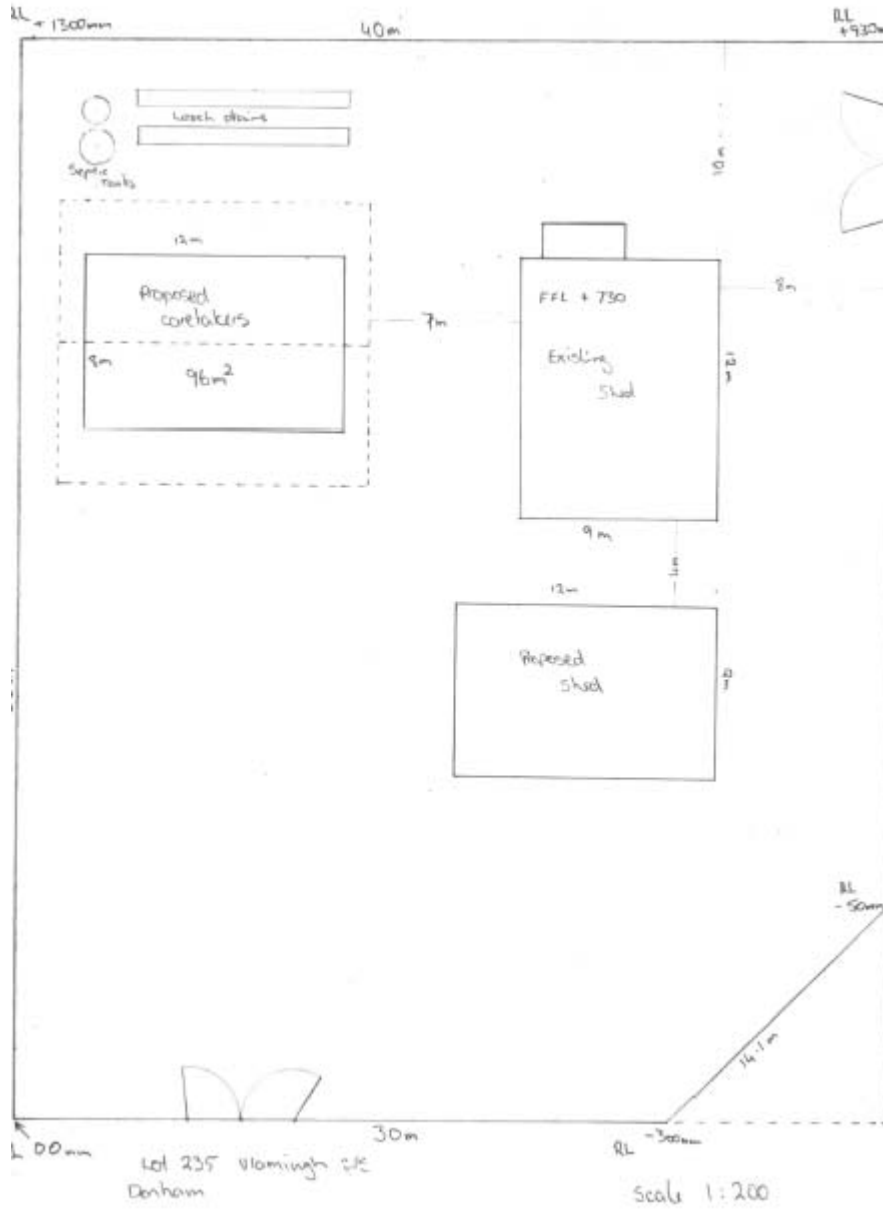
The owner has applied to construct an industrial shed which is proposed to be used for storage / parking of a Department of Fisheries boat. The shed will have a total floor area of 108m<sup>2</sup>, with a wall height of 4 metres and total height (to the peak of the roof) of 5.2 metres.

The owner has also applied to place a transportable/transported home on the lot to utilise as a caretakers dwelling. The owner was requested to provide photographs of the transportable dwelling but advised they cannot as the building is located in Karratha and it not going to be able to available until April 2017.

The owners have advised the transportable dwelling will have a floor area of 96m<sup>2</sup>, with fibrous cement cladding and steel studwork frame. A verandah is proposed to the front and rear of the building.

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Front elevation



Side elevation

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- Scheme Requirements (Industrial Shed)

The proposed use of the industrial shed is most closely aligned to 'storage' which is defined in the Scheme as '*means premises used for storage of goods, equipment, plant or materials*'.

'Storage' is a permitted use in the Industrial zone under Table 1: Zoning Table in the Scheme.

The proposed industrial shed complies with the setbacks required by the Scheme of 6 metres front and rear.

- Scheme Requirements (Caretaker Dwelling)

Under Clause 5.13.2 of the Scheme the local government may permit the placement of a transported home on a lot providing that the design of the building is to the satisfaction of the local government and in its opinion does not adversely affect the amenity of other properties in the vicinity.

Ordinarily Gray & Lewis would not recommend support for a second hand transportable house without photographs for an assessment of the external aesthetics. However in this case the lot is zoned 'Industrial' therefore amenity is not a major consideration. The industrial area by its very nature has a low level of amenity.

Gray & Lewis has discussed upgrading with the applicant so they are aware the Shire may require works to improve the appearance of the transportable house. If Council approves the application a condition can be imposed requiring lodgement of an upgrading plan (for separate written approval of the Shire).

Clause 5.11.3 of the Scheme sets out requirements for caretakers dwellings in the Industrial zone, including a floor area limitation of 100m<sup>2</sup>. The proposed caretakers dwelling complies with a floor area of 96m<sup>2</sup>.

Clause 5.11.3 (d) of the Scheme requires caretakers dwellings to be screened and / or fences off from the street frontage. This can be required as a condition of any planning approval.

- *Relevant State Planning Guidelines and Policies – Bushfire Prone Areas*

The Western Australian Planning Commission has released new Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') and State Planning Policy 3.7: Planning in Bushfire Prone Areas. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. The proposed development is within an identified Bushfire Prone Area.

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment. If the lot has an area less than 1,100m<sup>2</sup> the Bushfire Attack Level is required at Building Permit stage.

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A Bushfire Attack Level determines a proposed buildings potential for bushfire exposure and is used to establish the construction requirements owners/ builders can use to improve the protection of any habitable building from bushfire attack.

Even though higher construction standards do not apply to industrial buildings, State Planning Policy 3.7 still requires a Bushfire Attack Level assessment for the proposed industrial shed. All a Bushfire Attack Level assessment influences for non habitable buildings is setbacks to bushfire prone vegetation.

A Bushfire Attack Level assessment examines factors such as slope, types of vegetation and distance to vegetation to determine a Bushfire Attack Level rating.

- *Bushfire Attack Level Report*

The applicant has lodged a Bushfire Attack Level assessment completed by Structerre Consulting Engineers. The report concluded that a Bushfire Attack Level 12.5 rating applies to the caretakers dwelling.

The different Bushfire Attack Level's are summarised below.

Bushfire Attack Level	Description of risk and levels of exposure
BAL – LOW	There is insufficient risk to warrant specific construction requirements.
BAL – 12.5	Risk of radiant heat is considered low. Primarily risk of ember attack.
BAL – 19	Risk is considered moderate. Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux between 12.5 and 19 kW m <sup>2</sup> .
BAL – 29	Risk is considered high. Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux between 19 and 29 kW m <sup>2</sup> .
BAL – 40	Risk is considered very high. Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames.
BAL – FZ	Risk is considered extreme. Direct exposure to flames from fire front in addition to heat flux and ember attack.

As part of the separate building permit the owner will be required to meet some specific construction standards under Australian Standard 3959 applicable to a Bushfire Attack Level 12.5 rating.

- *Notification on Title*

State Planning Policy 3.7 states that 'a notice on title' advising that the site is located in a bushfire prone area should be required as a condition of any development approval.

## MINUTES ORDINARY COUNCIL MEETING

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Council can impose a condition on any approval requiring a notification to be placed on the Certificate of Title of Lot 235 to alert any future purchaser that is in a bushfire prone area.

Council has to have 'due regard' for State Planning Policy 3.7, however Gray & Lewis does not recommend any notification on the title for the following reasons:

- (a) A notification would need to be compiled by a lawyer and there are costs associated with lodging any notification on a title.
- (b) Bushfire mapping will be reviewed annually and the existing vegetation on site is a snapshot in time.
- (c) Bushfire mapping is readily available to purchasers through the Department of Fires and Emergency Service website. Any purchaser needs to undertake due diligence when buying land.

### LEGAL IMPLICATIONS

*Shire of Shark Bay Local Planning Scheme No 3* – explained in the body of this report.

*Planning and Development (Local Planning Schemes) Regulations 2015* - In accordance with Regulation 67 (f) in Schedule 2 the 'matters to be considered by the local government' includes 'any approved State Planning Policy'.

### POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

Council Policy 9.1 outlines requirements for crossovers and contributions towards crossovers.

### FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

### STRATEGIC IMPLICATIONS

The current bushfire prone mapping affects approximately 330 lots within Denham townsite. The Shire may consider future opportunity to develop a strategic Bushfire Attack Level plan to assist the local community and reduce overall development costs associated with individual lot Bushfire Attack Level assessments.

### RISK MANAGEMENT

This is a low risk item for Council.

### VOTING REQUIREMENTS

Simple Majority Required

### SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	15 June 2016

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**14. BUILDING REPORT**

There are no building reports for this meeting.

**15. HEALTH REPORT**

There are no health reports for this meeting.

**16. WORKS REPORT**

**16.1 PROPOSED SWIMMING PONTOON  
RC00013**

Author

Works Manager

Disclosure of Any Interest

Nil

Moved: Cr Ridgley  
Seconded Cr Prior

**Council Resolution**

**That Council suspend Standing Orders, clause 9.5 Limitation on number speeches at 4.51pm for open discussion on Proposed Swimming Pontoon.**

**6/0 CARRIED**

Cr Wake left Council Chambers at 4.51pm

Cr Wake returned to Council Chambers 4.53pm

Moved: Cr Wake  
Seconded: Cr Prior

**Council Resolution**

**That standing orders be reinstated at 4.56pm**

**6/0 CARRIED**

Cr Prior left Council Chambers at 4.56pm

Cr Prior returned to Council Chambers at 4.58pm

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Moved: Cr Bellottie  
Seconded: Cr Laundry

**Council Resolution**

**That Council note and consider information sourced and submitted by administration regarding a swimming pontoon on the foreshore.**

**That Council approve the utilisation of the Sunter Recreational Trust funds for the purchase and installation of an 8 metre x 3 metre swimming pontoon with starting blocks to be positioned in the designated swimming area to the east of the Denham recreational jetty.**

**CARRIED 6/0**

**Background**

The current Foreshore Revitalisation Project is underway and could present the perfect opportunity to further enhance water based recreation activities at the foreshore at this time.

The new recreational jetty has a total length of 90 metres and has an area to the east which extends 60 metres from the shore line and approximately 50 metres to the east which has been designated as swimming only.

The Department of Transport recently conducted a dredging program with the dredged depths no shallower than -2.5m chart datum, this included part of the designated swimming area.

There has been requests from the public for a sea feed swimming pool, lanes or lap area on the foreshore.

Currently the foreshore has one single floating pontoon which is in need of repair and reinstallation.

The administration has been investigating the options of a swimming pontoon to be positioned in the new designated swimming area with options including starting blocks and slides.

**Comment**

Investigations have been undertaken for further water based activities or additions to enhance recreational facilities on the foreshore. Seeking a multiple use structure suitable for all age groups including visitors and residents.

To facilitate this investigations focussed on an additional swimming pontoon with starting blocks and possibly slides.

Whilst investigations were being undertaken it came to the administrations attention the safety concerns associated with swimming pontoons. These concerns need to be seriously considered by council when determining the practicalities of supplying, installing and maintaining a swimming pontoon.



## MINUTES ORDINARY COUNCIL MEETING

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An extract from the Australian Coastal Public Safety Guidelines has been attached to the end of this report for council to consider. (Appendix E: 1.2)

Most of the recommendations contained within this guideline can be complied with. One that will be difficult to comply with is the siting recommendations (Table 2.2 Recommended minimum distances between pontoons and other structures or vessels.)

This requires a pontoon to be situated at a distance of not less than 200 metres from a pier or jetty. It would be proposed to site the proposed pontoon 8 metre x metre pontoon approximately 15 metres from the jetty in the designated swimming only area.

The positioning of the pontoon in the designated swimming area will reduce the perceived risk of placing it near a pier or jetty that may have motorised vessels operating in the area.

Two companies were approached for quotes. Universal Marine Systems Pty Ltd and Engineered Water Systems. Both have submitted quotes and designs.

Three ideas have been offered by Universal Marine Systems:

- Option 1 – Pontoon only measuring 8m x 3m
- Option 2 – Pontoon 8m x 3m and diving blocks
- Option 3 – Pontoon 8m x 3m, diving blocks and 2 x slides

Pricings range from \$40,292.10 for option A to \$46,148.50 for option B and \$75,510.36 for option C.

These prices are inclusive of GST and include design, manufacture, delivery and on site supervision of installation (Appendix B :)

Engineered Water Systems offered three ideas:

- Option 1 - Pontoon only 6m x 2.5m
- Option 2 - Pontoon only 12m x 2.5m
- Option 3 - Pontoon with all accessories as seen in appendix C:

Prices Range from \$22,330.00 for option 1, \$33,880.00 for option 2 and \$96,140.00 for option 3 (Appendix C :)

Engineered Water Systems have included in their quote the cost of the anchorage required whereas Universal Marina Systems haven't. It could be assumed that looking at Engineered Water Systems quote that the anchor system could be in the vicinity of \$6,000.00 this extra cost will need to be taken into account with Universal Marina Systems quote.

Both Companies are using reconstituted plastic, FRP, marine grade aluminium and polyurethane products in the pontoon construction to keep maintenance down to a minimum.

Logical location of a proposed swimming pontoon would be to the east side of the newly constructed Recreational Jetty. (Appendix: A)

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Legal Implications

Legal advice was sought from LGIS and Surf Lifesaving Western Australia copies of which have been attached for council's consideration. (Appendix's D and E)

Australian Coastal Public Safety Guidelines suggest diving devices are to be at a maximum height of 2m above water although this height requires 3.7m of water depth. This depth is not achievable with tides lower than 1.2m.

There are some issues that

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

Two contractors submitted quotes and designs.

**Universal Marina Systems:**

\$40,292.10 for option A

\$46,148.50 for option B

\$75,510.36 for option C.

Anchorage system needs to be included.

**Engineered Water Systems:**

\$22,330.00 for option 1

\$33,880.00 for option 2

\$96,140.00 for option 3

Anchorage system included

The cost of installation needs to be included and is estimated to be approximately \$3,750.00

Funding was allocated in Forward Capital Works Plan 2012/13 to 2016/17 and was to be sourced from the Sunter place recreation Trust fund which has a balance of \$95,348. This trust fund was established as a condition of the purchase of lot 16 Sunter place and must be spent on recreation infrastructure.

Strategic Implications

Strategic Objective 1

Outcome 1.7: To enhance the provision of adequate boating/recreational facilities that meets the needs of the general community (visitors, locals, businesses.).

Risk Management Implications

This proposal introduces a fun playground facility into the water area increasing the possibility of injuries and liabilities for the Council.

As stated in the email from Matt du Plessis:

- Pontoons become a focal point for beach users to swim to. Especially children who do not know their own capabilities. This increases the possibility of drowning.

## MINUTES ORDINARY COUNCIL MEETING

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- Due to unsupervised usage, the likelihood of children jumping off the slides and landing on top of each other or falling off is likely.
- Signage – young children don't seem to grasp the concept or understand signage and therefore need supervision.

Council should note the information supplied in Appendixes D and E which outline the risks associated with installation of this equipment.

Serious considerations will need to be made to ascertain the extent of liability that Council is prepared to accept.

The installation of unsupervised equipment of this nature in the marine environment will always increase Council's exposure to risk, however the risk is insurable.

While the risk is assessed as moderate to high Council would need to ensure that adequate maintenance programs are in place to ensure any insurable claim can be suitably defended.

### Voting Requirements

Simple Majority Required

### Signatures

Author

*B Galvin*

Chief Executive Officer

*P Anderson*

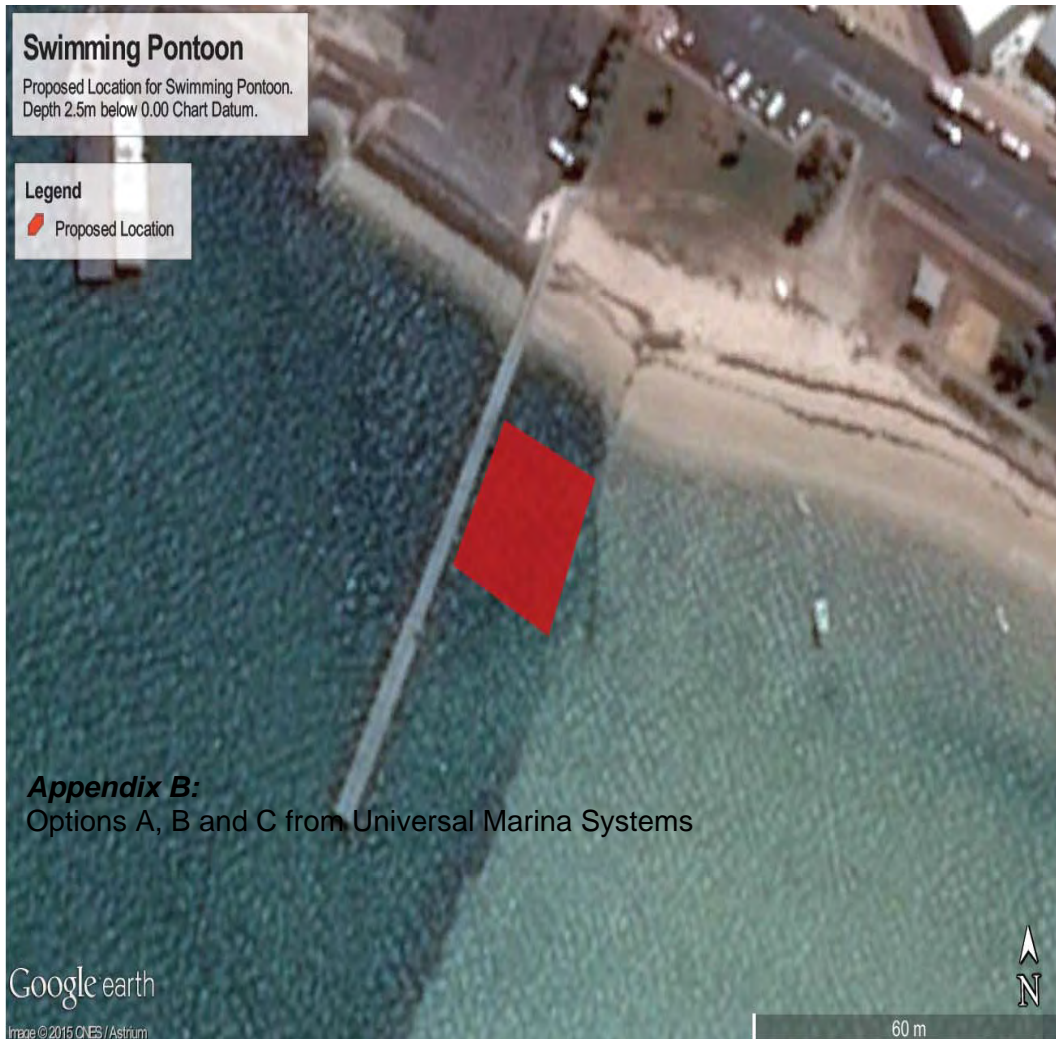
Date of Report

16 June 2016

29 JUNE 2016

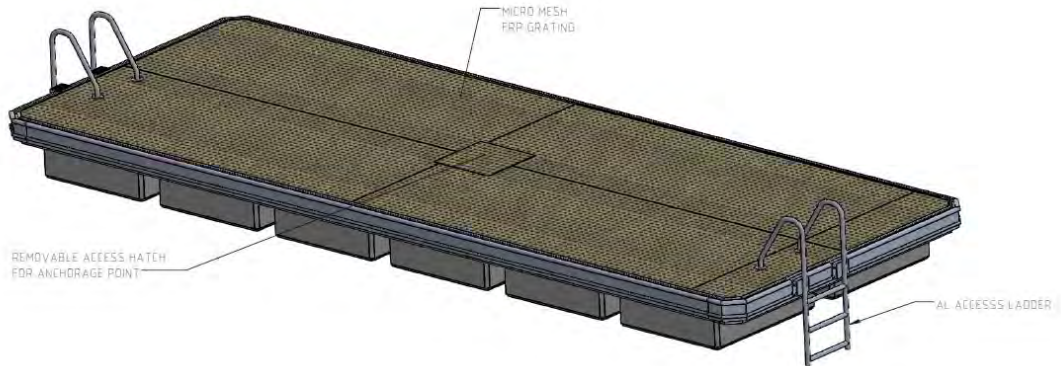
**Appendix A:**

Proposed Installation Area

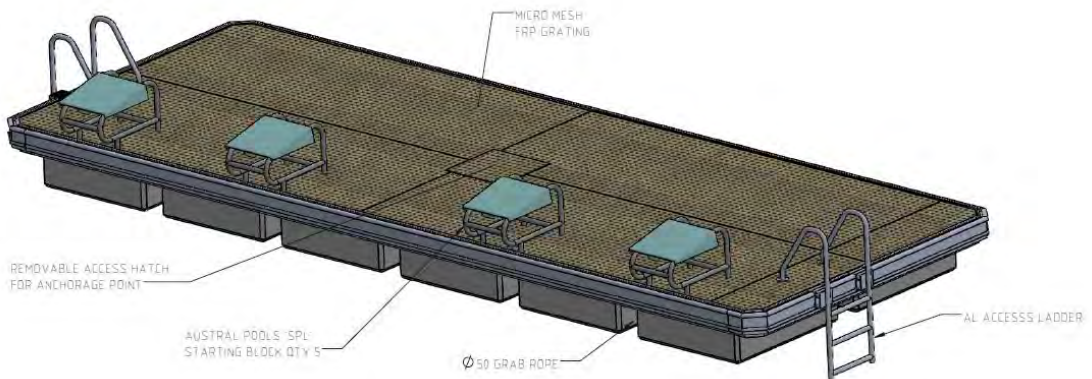


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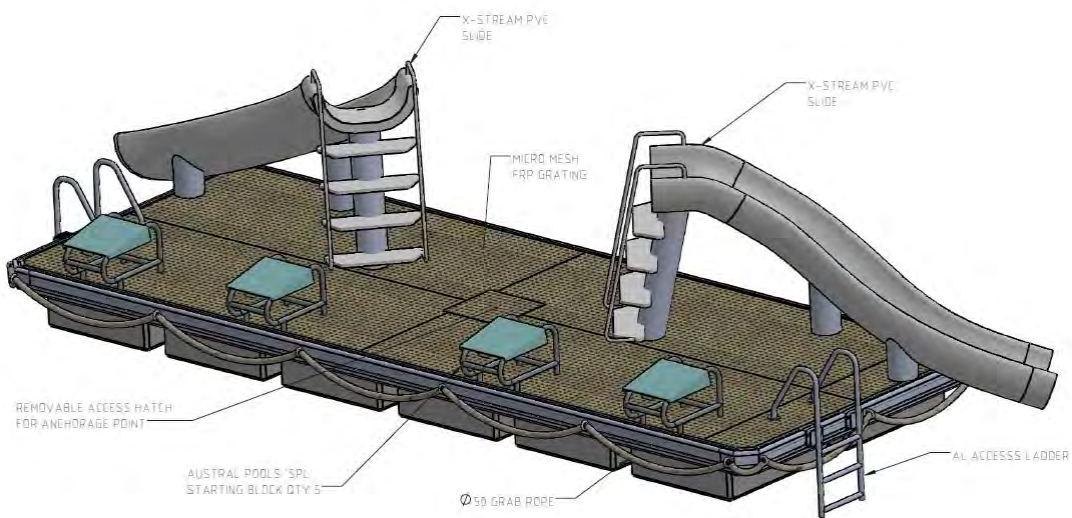
Option A  
Pontoon only



Option B  
Pontoon and starter blocks



Option C  
Pontoon, starter blocks and slides



**Appendix C:**

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Engineered Water Systems

Option A  
6m x 2.5m



Option B  
12m x 2.5



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Option C:  
Pontoon, Stairs, Slides, Handrails, Decking, Anchor points and Anchors



**Appendix D:**

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1.1

Response from Matt du Plessis  
Lifesavings Operations Coordinator  
Surf Life Saving Western Australia.

*Hi Franky,*

*As discussed briefly over the phone on Friday, there are a few items the Shire need to consider in regards to erecting a pontoon with slides and dive blocks. As this introduces a fun kid's playground into the water area, it also increases the risk profile of the area.*

*Some of the common issues that have been brought to our attention is (not limited to):*

- Pontoons become a focal point for beach users to swim to. Especially children who do not know their own capabilities. This increases the possibility of drowning.*
- Due to unsupervised usage, the likelihood of children jumping off the slides and landing on top of each other or falling off is likely.*
- Signage – young children don't seem to grasp the concept or understand signage and therefore need supervision.*

*Below is an example of an issue that Hillarys Marina faces.*

### ***Hillarys Marina Pontoon Removal***

*The pontoon acts as a target for beach users to swim to whether or not they are a strong swimmer. As identified from the report, Hillarys contributes to the majority of rescues in Joondalup and has done since the installation of the Pontoon. A review of the past seven years of statistics and feedback from lifeguards has concluded the introduction of the pontoon has caused an increase in major and minor injuries. The minor injuries is due to barnacles growing on the surrounding edges and steps of the pontoon causing cuts and grazes. The slides also act a high point for people to jump off which if misjudged can result in broken limbs, head injuries and drowning. Due to this SLSWA highly recommends the pontoon is removed or as a minimum the slides removed as the risk it is posing increases year on year.*



*Major Hazard – Hillarys Pontoon (note the kid back flipping of the slide)*

*I would suggest if the Shire wishes to place a pontoon, they should consider removing the slides as the risk of major injury is high. We have experienced a number of suspected spinal and fractures at Hillarys Marina due to the slides. I would also recommend the Shire follow the Australian Coastal Public Safety Guidelines on the use of pontoons/slides, however I would shy away from the slides and include a risk management program to help manage this.*



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Please see additional Statistics attachment to support the above.

Kind regards  
Matt

1.2

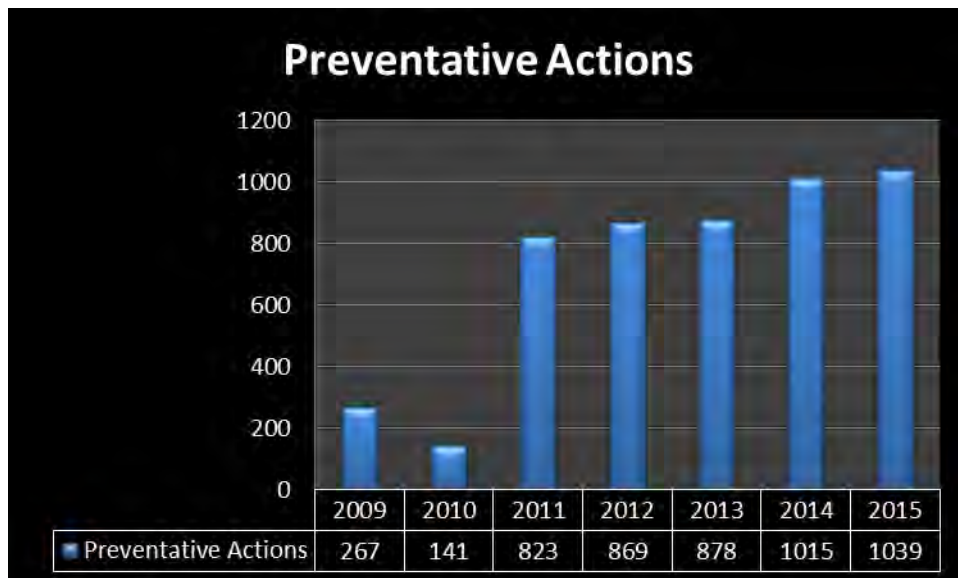
## Hillarys Pontoon

The below tables reflect the introduction of the pontoon into Hillarys Marina in 2011. One can see the significant increase in rescues, preventative actions and first aids due to the introduction of the pontoon.

### Preventative action definition

A **preventative action** is any action that may have prevented an injury or incident to others e.g. Moving bathers to a designated area, shark alarm or lost child.

The below graph shows the busiest season for preventative actions is 2015. This increase continues with the trend since the introduction of the floating pontoon in the 2011 season. Prior to this the preventative actions were minimal.

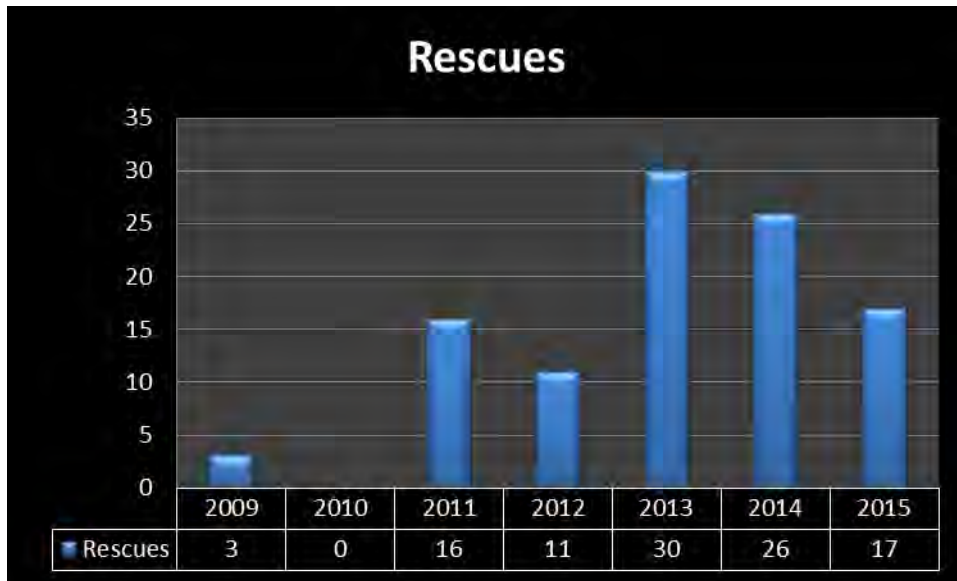


### Rescue definition

A **rescue** is when a person is provided assistance to return to shore or place of safety and who without rescue would have suffered serious injury or drowning.

The below graph shows there has been a slight decrease in the number of rescues over the 2015-16 season compared to the previous year. However, the rescue count is still high due to the introduction of the floating pontoon, which in turn heightens the risk of drowning occurring. The increase correlates with the increase of preventative actions. Notably there were minimal rescues before the pontoon was installed.

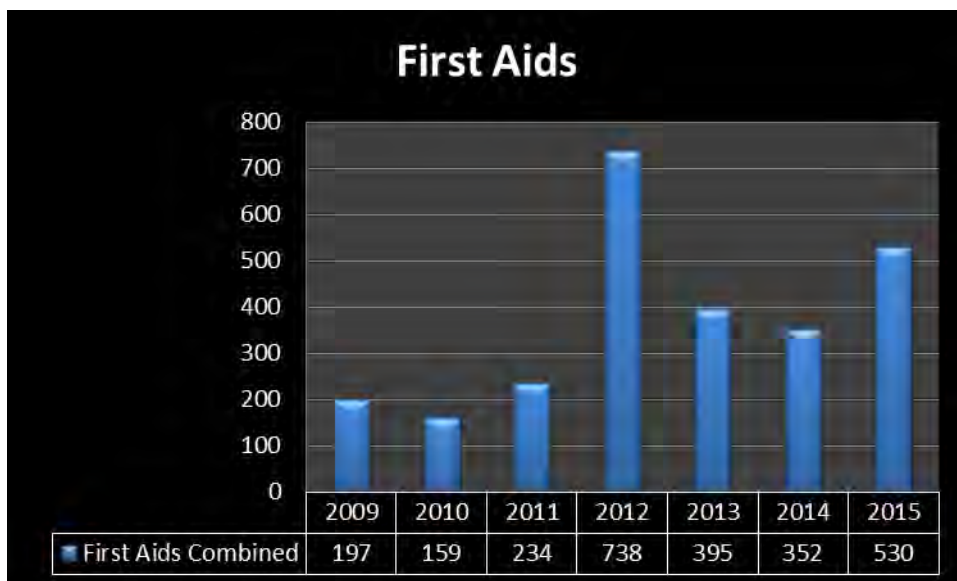
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*First aid definition*

A **first aid** can be classified as major (cases which are more serious and may require follow up medical treatment); or minor (such as cuts, abrasions, blisters, stings etc.).

The below graph shows that since the introduction of the pontoon, the first aids have increased tenfold. The majority were due to minor cuts and abrasions most likely from the pontoon which is covered in barnacles. The first season the pontoon did not have many barnacles.



**Appendix E:**

1.1  
 Response from Ian Proudfoot  
 Senior Risk Consultant Organisational Risk Services.

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LGIS

Hi Frankie

*In reference to the placement of pontoons in coastal situations, as discussed there is guidance available within section 2.9 (Safety of Floating Pontoons) of the Australian Coastal Public Safety Guidelines. Refer: [http://coastsafe.org.au/Australian Coastal Public Safety Guidelines](http://coastsafe.org.au/Australian_Coastal_Public_Safety_Guidelines) . Regarding the placement of slides on pontoons, the guidelines do mention 'diving devices' and suggest these are at maximum height above the water of 2m, noting the required corresponding minimum water depths and clearances. Although this section does not specifically cover slides, I would think 'diving devices' would be intended to encompass any structure that a person would be capable of diving/jumping from (e.g. the top of the slide). It may also be beneficial to locate the exit of the slide away from pontoon access ladders to reduce the likelihood of persons exiting the slide colliding with persons in the water.*

*As far as the design and materials go, we would suggest the chosen product or fabricated design is fit for purpose (including made from materials that are capable of withstanding the conditions at the location and engineer certified). There would also need to be an appropriate documented maintenance and inspection program in place that may have triggers to remove the pontoon in poor weather/water conditions and/or inspect after severe weather events.*

*The Shire may wish to consider signage relating to the use of the pontoon, for example: recommending adult supervision, stating distance to the pontoon etc. This can be combined with existing coastal safety signage at the location. Consideration should also be given to the proximity to other structures and boating traffic in the area.*

*Guidance regarding signage can be drawn from AS/NZS 2416:2010 Water safety signs and beach safety flags (particularly parts 1- Specifications for water safety signs used in workplaces and public areas; and 3- Guidance for use) and the National Aquatic and Recreational Signage Style Manual produced by Surf Life Saving Australia*

*<http://slsa.performaustralia.com.au/site/content/resource/00001337-docsource.pdf>.*

*Unfortunately I can't provide you a copy of the Australian Standards due to our access being subject to Copyright, however the Shire may have access via SAI Global or alike.*

*If you need further assistance or clarification of the above please feel free to contact me.*

*Kind regards*

*Ian*

**Ian Proudfoot | Senior Risk Consultant Organisational Risk Services**

Level 3, 170 Railway Parade | West Leederville | WA | 6007

Tel: 9483 8887 | Mob: 0409 060 613

[www.lgiswa.com.au](http://www.lgiswa.com.au)



1.2

## 2.9. Safety of Floating Pontoons

Version Number: 2.0 Release Date: 1 December 2010

### Overview

To provide suggestions on safety in the design, siting, operation and maintenance of floating pontoons.

### Guideline Description

#### 1. General design safety considerations

##### 1.1. Pontoons should:

- be able to be easily installed and completely removed;
- be constructed with a visible 30 cm (12 inch) air space under maximum feasible load (for solid flotation devices such as foam blocks, generally no air space is required);
- have as little underwater construction as is consistent with adequate support; and
- have all braces and struts designed to prevent entrapment of bathers.

##### 1.2. The surface of the pontoon should be designed with the following considerations:

- Height above the surface of the water, and appropriate access from the water;
- Slip resistant surfaces;
- Surface should **not**:
  - cause cuts or abrasions to feet or other parts of the body
  - present a trip hazard
  - Surface coating should not retain the heat generated by direct sunlight or by ambient temperatures; and
  - Whether or not handrails will be provided.

##### 1.3. Moorings and anchors

a. The type and configuration of the pontoon moorings and anchors should be selected on the basis of:

i. the site characteristics, such as sea floor;

the normal prevailing water and weather conditions for the season(s) in which they will be sited; and

ii.

iii. considerations for special water and weather conditions that occur during storms or tropical cyclones.

The anchor chains, cables and/or ropes should be situated in such a way as not to create a safety hazard for a swimmer entering the water either from steps or a ledge or by diving. Special consideration should be given to

b. the tidal range.



Fig. Example of anchoring set up for pontoons

2.13 Courtesy: Connect-A-Dock.

##### 1.4. Safety signage

The pontoon should have appropriate safety signage. The quantity and types of signs will depend on a range of variables, including:

- size of the pontoon
- depth of the water
- existence of underwater obstructions such as rocks
- use of the pontoon

The signage should be in accordance with the Aquatic and Recreational Signage Style Guide.

b.

c. The signs themselves should not pose a hazard to pontoon users, for example:

- height of sign and possible injury caused by the pole of the sign; and
- painted signs on decks should not pose a slip hazard.

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*Consideration should be given to the voluntary assumption of risk by the pontoon user with a sign similar to the following:*

d.

**Any person using the pontoon does so at his or her own risk. The <<INSERT ORGANISATION NAME>> does not accept any liability whatsoever in respect of any loss, damage or injury sustained by any person using the pontoon.**

1.5. Pontoons designed for boat/craft mooring

Pontoons to which it is anticipated boats and other craft may be moored should have the following:

a. Fenders

*Heavy-duty rubber backing type fendering should be fixed to the edges of the pontoons to assist in absorbing the impact from manoeuvring vessels. The energy absorption capacity required should be in accordance with*

i. AS 3962.

ii. *Continuously fendered, radiused corners should be provided at the end of the pontoon.*

b. Cleats

*Floating pontoons should be fitted with alloy cleats of a size appropriate to the vessels anticipated to use i. the pontoon.*

*Cleats should be secured to the pontoons with 316 grade stainless steel bolts.*

ii.

*Sufficient cleats should be provided (where berthing is to be permitted) so as to provide ample mooring points iii. including bow, stern and spring lines.*

iv. *For single or double berths, bow and stern mooring cleats should be provided.*

*The cleats should not be placed in pedestrian areas, such that a person could trip and fall onto the pontoon or v. unexpectedly into the water.*



Fig. PWC

mooring

2.14 Courtesy: Connect-A-Dock.

1.6. Toxicity

*Anticorrosive paints that may be required to treat marine structures to extend their longevity should be selected and applied to avoid potential environmental impacts (e.g. antifouling paints containing the toxic compound tributyltin [TBT]).*

## 2. Siting of pontoons

*Pontoons should be registered by the coastal management authority responsible for the area in which they are to be installed and/or located.*

2.1.

*A location at which it is proposed to site a pontoon should be approved by the coastal management*

*2.2. authority and the appropriate environmental authority.*

2.3. *Environmental damage can be minimised through:*

■ *An underwater inspection of the proposed site; and*

■ *Strategic placement of the anchors and mooring line.*

*The pontoon should be sited in a depth such that a person diving from the surface of the pontoon, or from*

*2.4. any raised part or structure built onto or sited on the pontoon, is not at risk of striking:*

■ *the sea floor;*

■ *another pontoon;*

■ *a moored boat, or*

■ *rocks or reef.*

2.5.

*Buffer distances*

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Pontoons should be sited such that safe buffer distances are provided between the pontoon and other fixed or floating structures and devices (see [Table 2.2](#)).

Table

2.2. Recommended minimum distances between pontoons and other structures or vessels

Device	Minimum distance
Other pontoon	> 100 m
Pier or jetty	> 200 m
Navigation aid	> 500 m

### 3. Maintenance

3.1.

Pontoons should be routinely maintained.

If moored semi-permanently, pontoons should be 'dry-docked' for routine maintenance including antifouling

3.2. as a recommended minimum every 2 years to:

- Clean marine growth from the structure;
- Recoat as appropriate; and
- Inspect the structural integrity.

### 4. Swimmer pontoons



Fig. Swimmer

pontoons

2.15 Left: Courtesy: Connect-A-Dock. Right, Courtesy: Tapeka Beach, New Zealand.

4.1. Siting

Pontoons should not be sited where the prevailing water conditions present a wave or swell movement in excess of 0.5 m.

4.2. Water current speed

Water currents in the bathing area should not exceed 3.3 km/h (0.914 m/sec).

4.3. Diving from pontoons

Diving should be prohibited unless a minimum water depth of 2.4 m is provided and maintained for a distance

a. of at least 6 m forward of a designated or potential diving direction.

For a diving board or other device of up to 1 m height above the surface of the water, the depth at the end of b. it, and for 6 m beyond it, should be at least 2.4 m.

For heights above water greater than 1 m, the depths at those locations should be at least 3.7 m and a c. minimum of 6 m beyond it.

d. No diving device more than 2 m above water should be installed.

MINUTES ORDINARY COUNCIL MEETING

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MINUTES ORDINARY COUNCIL MEETING

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**17. TOURISM, RECREATION AND CULTURE REPORT**

**17.1 ROUND 1 2016/2017 DONATIONS AND FINANCIAL ASSISTANCE GRANT GS00001**

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Wake  
 Seconded Cr Ridgley

**Council Resolution**

**That Council approve the following six applications for round 1 of the 2016/2017 Donations and Financial Assistance Program in full totalling \$17,909**

<b>Shark Bay Parents and Citizens Association</b>	<b>\$2,609</b>
<b>Silver Chain Shark Bay – Seniors Activities</b>	<b>\$1,650</b>
<b>Shark Bay Business and Tourism Association</b>	<b>\$6,000</b>
<b>Shark Bay Community Resource Centre</b>	<b>\$1,150</b>
<b>Shark Bay Bridge Club</b>	<b>\$ 500</b>
<b>Shark Bay Bowling Club</b>	<b>\$6,000</b>
<b>TOTAL</b>	<b>\$17,909</b>

**6/0 CARRIED**

BACKGROUND

The draft budget contains an amount for the Financial Assistance and Donations Program of \$60,000. Should this be approved, the recommended applications will be funded from this program. Historically there have been two grant rounds issued through the financial year. Clubs are encouraged to apply for larger amounts in the first round to facilitate timely acquittals.

Applications for the first round of assistance grants for the 2016/2017 financial year were invited on 13 May 2016 and closed 10 June 2016. The open round was advertised in the Inscription Post, Facebook – Shark Bay Buy and Sell, as well as an individual email out to all clubs and groups in Shark Bay. Six applications were received. Copies of the applications will be circulated under separate cover.

If the six applications above are approved, this will bring the total funds expended in the 2016/2017 Donations and Financial Assistance Program to \$17,909. Leaving a total of \$42,091 for expenditure in the second grant round, which will open in November 2016.

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COMMENT

Round 1, 2016/2017 Donations and Financial Assistance Grant round has received a low number of applications from the community. This may be attributed to the clubs and community groups being encouraged to apply for funding through the Gascoyne Development Commission and other external funding sources.

Many Shark Bay clubs and groups have received funding through the Gascoyne Development Commission, Lottery West, Royalties for Regions, Healthways and Horizon Power for various local projects, this success has resulted in more money being brought into the region and extensive improvements to the services provided in Shark Bay.

**Shark Bay Primary School Parents and Citizens Association**

**Amount requested: \$2,609**

**Project: Market Stall Equipment and Notice Board**

**Strategic Objective:**

**3.2 Community Infrastructure that meets the needs of families, youth, retirees**

The Shark Bay Primary School Parents and Citizens Association aims to promote the interest of the Shark Bay School through the cooperation between parents, teachers, students and members of the community. They assist in the provision of resources, facilities and amenities for Shark Bay School. To foster community interest in educational matters and to promote Shark Bay School students within their local community. The Shark Bay Primary School Parents and Citizens Association has been a part of the Shark Bay School and community for the past 20 years.

The Shark Bay Primary School Parents and Citizens Association fundraise through selling hamburgers and other food at various markets held in Denham. The Shire of Shark Bay is taking active measures to ensure that all food vendors comply with food safety standards. The Shark Bay Primary School Parents and Citizens Association would like to purchase tables, sneeze guard, serving benches, food thermometer, fire extinguisher, utensil servers and walls for the shade sail to assist them to comply with all food safety requirements.

The requested funding will be used to purchase equipment to ensure the group comply with food safety standards. They would also like to purchase a notice board that will be displayed at the Shark Bay School.

Included in the application:

Bank statement

Letter of support – Kay Mack, Shark Bay School Principal

Letter of support – Rebecca Moroney, Shark Bay P&C Treasurer

Quote – BCF

Quote – Bunnings

Quote – Fire extinguisher

Quote – Getaway Outdoors

Quote – Notice board case, Office National

Quote – Notice board case, Eduquip

Quote – Notice board case, Talk Audio

Quote – Sneeze Guard

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Officer Recommendation:

It is recommended that the Council grant an amount of \$2,609 to Shark Bay Primary School Parents and Citizens Association to purchase equipment for market stalls and a notice board.

**Silver Chain – Shark Bay Seniors Activities**

**Amount requested: \$1,650**

**Project: Seniors Social Centre Activities**

**Strategic Outcome:**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Seniors Activities Group aims to optimise people's health and wellbeing by allowing and encouraging people to live independently in their homes and communities.

The Shark Bay Seniors Activities group provides social activities for seniors at the Shark Bay Silver Chain Social Centre each week. The attending seniors are provided with a nutritious meal and stimulated with activities that encourage their socialisation.

The requested funding will be used to purchase food for the senior's lunch and also items to ensure the seniors can participate in the planned activities.

Bank statement and letters of support were not included with the application.

Officer Recommendation:

It is recommended that the Council grant an amount of \$1,650 to the Silver Chain – Seniors Activities to allow the continuation of the Social Centre.

**Shark Bay Business and Tourism Association**

**Amount Requested: \$6,000**

**Project: Development and Launch of Business and Tourism Association Website**

**Strategic objective:**

**1.4.2 Continue to promote and support tourism**

The aim of the Shark Bay Business and Tourism Association is to promote tourism and business within the Shark Bay region. Each year the association develop and print eighty thousand planners that are distributed Western Australia wide.

The Shark Bay Business and Tourism Association wish to develop and launch a new website for the organisation, this will offer a modern online presence for Shark Bay Business and Tourism Operators. The online presence will include the feature of online bookings for all parties involved in the Business and Tourism Association. This new marketing strategy will increase Shark Bays exposure both in Australia and

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internationally. In addition it will also increase the promotion of the 2016 Celebrations. The total cost of this project is \$17,000.

Included in the application:

Support letter - William Hannibal, Ocean Side Village

Support letter – Robert Blennerhasset

Support letter – Sue Beggs, Tradewinds Seafront Apartments

Quote – OM4 Website refresh

Officer recommendation:

It is recommended that the Council grant the Shark Bay Business and Tourism Association an amount of \$6,000 to assist with the website refresh.

**Shark Bay Bowling Club**

**Amount requested: \$6,000**

**Projects: Annual Bowling Carnival and Purchase Office Equipment**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Bowling Club has been operating in Denham since 1989 and currently has over 180 members. The Shark Bay Bowling Club is a not for profit organisation which encourages the playing of lawn bowls and other sports, to encourage community members and visitors to participate in a social and active lifestyle.

The Shark Bay Bowling Club will hold their Annual Carnival in August. This event attracts participants from all over Western Australia, and 2015 saw an increase in teams and participation.

The Club is requesting funds to assist with the promotion, advertising, catering and general running of the Annual Carnival as well as assistance to hold a Bowling and Games day as part of the Dirk Hartog Voyage of Discovery Festival program.

Included in the application:

Support letter - Robert Skelton, Shark Bay Bowling Club

Support letter - Peter Morgan, Blue Lagoon Pearls

Current bank statement

Officer Recommendation:

It is recommended that Council grant the Shark Bay Bowling Club an amount of \$6,000 to run the Annual Carnival and additional game day.

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**Shark Bay Community Resource Centre**

**Amount Requested: \$1150**

**Project: Kindy Gym Equipment**

**Strategic Outcome:**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Community Resource Centre provides the Shark Bay community with access to technology, information and other community based services, supporting community development initiatives.

The Shark Bay Community Resource Centre currently runs a Kindy Gym program for children aged 0 to four years, this program is run from the Shark Bay Recreation Centre. The Kindy Gym program has operated successfully over the past three years, on a weekly basis.

The Community Resource Centre would like funding to purchase equipment that will enhance children's balancing and gross motor skills. The equipment can be used in any of the Recreation Centre programs but it would predominantly assist younger children during the Kindy Gym program.

Included in the application:

Support letter – Sietske Hunn

Support letter – Esther Mills, Daily Blessings Yoga

Support letter – Rebecca Moroney, Shark Bay Parents and Citizens Association

Current bank statement

**Officer Recommendation:**

It is recommended that Council grant the Shark Bay Community Resource Centre an amount of \$1150 to purchase new equipment for the Kindy Gym program.

**Shark Bay Bridge Club**

**Amount requested: \$500**

**Project: Equipment and Photocopying**

**3.2 Community infrastructure and services that meet the needs of families, youth and retirees**

The Shark Bay Bridge Club has been in operation for over twenty years, providing an opportunity for local residents and visitors to play Bridge in a social and comfortable environment. The club members are pro-active in developing their club and keen to share their hobby with interested people. The Bridge Club provides mental stimulation and social interaction to older members of the community.

The requested funding will cover the cost of replacing the card tables and table cloths, as well photocopying for six months.

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Included in the application:  
Support letter – Jill Deschamp, Boolbardi Country Club  
Current bank statement

Officer Recommendation:

It is recommended that Council grant an amount of \$500 to Shark Bay Bridge Club for equipment and photocopying.

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

These recommendations comply with Policy 6.10 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

An amount of \$60,000 is included in the 2016/2017 Council budget for the Shire of Shark Bay Donations and Financial Assistance Program.

Total funding requested in this round is \$17,909.

If these six applications are approved, there will be a surplus of \$42,091 left in the 2016/2017 budget for the Shire of Shark Bay's second grant round.

STRATEGIC IMPLICATIONS

The Strategic Outcomes as directed by the Strategic Community Plan are noted against each application.

RISK MANAGEMENT

There is no risk associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Butterly</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 June 2016

29 JUNE 2016

17.2 DUYFKEN FUNCTION - DIRK HARTOG FESTIVAL OF DISCOVERY  
ED00005

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

**AMENDMENT TO OFFICER RECOMMENDATION**

**Reason:** the council felt 50 persons may be too restrictive and increased the size of the event and indicated that it should be conducted in the Duyfken Marquee.

Moved            Cr Ridgley  
Seconded       Cr Prior

**Council Resolution**

**That Council endorse the conduct of a cocktail event in conjunction with the Duyfken Foundation to be held in the Duyfken Marquee on the Denham Foreshore catering for up to 70 persons from Shark Bay Community Groups and councillors and partners on Thursday 20 October, 2016.**

**6/0 CARRIED**

BACKGROUND

This year the *Duyfken Replica* – a rare reproduction of typical Dutch trading vessels of Hartog's time – will be central to the 400th commemoration of this significant event in Western Australian history. The ship will be arriving into Denham on Wednesday 18 October ETA 4.00pm.

The Duyfken will be berthed at the commercial jetty and have a 9m x 6m Exhibition marquee installed in the carpark left of the jetty entrance. A series of historical maritime 'Story Boards' will be set up along the jetty leading to the ship.

The Shire Council has agreed to host an event with the Duyfken crew for up to 50 guests from various Community-based groups. The evening of Thursday 20 October is available - which is the day prior to the official opening of the Dirk Hartog Voyage of Discovery Festival.

COMMENT

A contact list of Community Clubs and Associations is attached for the purposes of Councillors establishing the invitation list. (See attached)

There are two options in hosting a Cocktail event which includes drinks and finger food on arrival:

1. To stage the event in the Duyfken Marquee which will be set up at the entrance to the Jetty, followed by tours of the ship, or
2. Host the event in board the Duyfken.

## MINUTES ORDINARY COUNCIL MEETING

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The Cocktail function cost \$40-\$50 per head and could include the Dirk Hartog labeled wine and fresh local seafood. (See attached Event Format)

Staff from the Discovery Centre and Community Development Unit will assist in the setting up for the event, if held at the Marquee and be invited to serve alcohol and food on the night.

### LEGAL IMPLICATIONS

There are no legal implications.

### POLICY IMPLICATIONS

Shire of Shark Bay - Public Liability Cover

### FINANCIAL IMPLICATIONS

\$2,500 being the cost of food, beverage and staff to host a 50 - guest function.

### STRATEGIC IMPLICATIONS

OUTCOME 3.1

Existing strong community spirit and pride will be fostered, promoted and encouraged.

### RISK MANAGEMENT

Low risk management relating to movement of guest from jetty to on-board ship.

### VOTING REQUIREMENTS

Simple Majority Required

### SIGNATURES

Author

*L Butterly*

Chief Executive Officer

*P Anderson*

Date of Report

16 June 2016



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**Shark Bay Shire Council  
Invites you to join us in welcoming the  
Duyfken & Crew**

**Thursday 20 October  
Commercial Jetty  
6.00pm – 8.00pm**

**RSVP: Friday 7 October  
Rebecca Stanley – 0409 787 521**



MINUTES ORDINARY COUNCIL MEETING

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Event Format

Option 1.

Duyfken Marquee (start)

6.00pm	Guests arrive (Drinks & light supper on arrival)
6.30pm	Shire President welcome speech
6.45pm	Duyfken speech (TBC)
7.00pm	Group 1. Tour of ship (15 guests)
7.20pm	Group 2 (15 guests)
7.40pm	Group 3. (Remaining guests 15-20 guests)
8.00pm	End

Option 2.

All guests and program to be hosted on board of Ship.

Shark Bay Community Groups and Contacts

Boolbardi Country Club	99483224	<a href="mailto:jilldeschamp@westnet.com.au">jilldeschamp@westnet.com.au</a>
St Andrews By the Sea/Bible Study	99481067	
Denham Crafters	99483520	<a href="mailto:patriciabowden50@hotmail.com">patriciabowden50@hotmail.com</a>
Denham Fire and Emergency	99481272	
Denham Seniors	99481757	
Shark Bay Fishing Club	99481787	<a href="mailto:sharkbay@crc.net.au">sharkbay@crc.net.au</a>
Shukokai Karate	99483595	<a href="mailto:jstanden@westnet.com.au">jstanden@westnet.com.au</a>
Shark Bay Arts Council	0439265431	<a href="mailto:Emily.ward@hotmail.com">Emily.ward@hotmail.com</a>
Shark Bay Bowling Club	99481353	<a href="mailto:sharkbaybowls@westnet.com.au">sharkbaybowls@westnet.com.au</a>
Shark Bay Bridge Club	99481224	<a href="mailto:hillhome@bigpond.com">hillhome@bigpond.com</a>
Shark Bay Entertainers	0415707412	<a href="mailto:derekjweston@gmail.com">derekjweston@gmail.com</a>
Shark Bay Pastoral History Group	99425914	<a href="mailto:hamelin@bigpond.com">hamelin@bigpond.com</a>
Shark Bay P&C	0428404877	
Shark Bay Pistol Club	99481448	<a href="mailto:brucewade@bigpond.com">brucewade@bigpond.com</a>
Shark Bay RSL	0417179834	
Shark Bay Speedway	0428117495	
Shark Bay SES	0419902895	<a href="mailto:sessharkbay@iinet.net.au">sessharkbay@iinet.net.au</a>
Shark Bay Tourism Association	99483003	
Shark Bay Town and Country Social and Sporting Club Inc	99425914	<a href="mailto:hamelin@bigpond.com">hamelin@bigpond.com</a>
Shark Bay Volunteer Marine Rescue	0429481446	<a href="mailto:gregridg@westnet.com.au">gregridg@westnet.com.au</a>
St John Ambulance – Shark Bay		<a href="mailto:Saintjohns1@bigpond.com">Saintjohns1@bigpond.com</a>
Shark Bay Sporting and Recreation Association		<a href="mailto:Kylie.rta@westnet.com.au">Kylie.rta@westnet.com.au</a>

29 JUNE 2016

17.3 DENHAM VISITOR INFORMATION BAY  
RES44306

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Bellottie Option 3  
Lapse due to want of a seconder

Moved Cr Ridgley  
Seconded Cr Wake

**Council Resolution**

**That Council adopts Concept Scenario Interpretive Shelter Option 2 and instructs Shire administration to ascertain costs associated with construction.**

**5/1 CARRIED**

BACKGROUND

The Denham town entry *Visitor Information Bay* signage forms an important end point in communicating wayfinding information on Shark Bay's World Heritage, Tourism and services. Signs convey meaningful messages that help people execute decisions that best suits their holiday and travel aspirations.

It was previously identified that the wayfinding tourism signage throughout the Shire is in need of updating and the Denham town entry Visitor Information Bay signage offers itself to being the first component of a staged-redesign and implementation strategy throughout the entire Shire locale.

While the strengths of previous research and development around tourism and information signage provides sound recommendations for updating existing signage and to introduce new 'way-find' signage – especially along the Denham-Hamelin road; there has been a weakness in facilitating a more collaborative partnership between all stakeholders. Hence Council's directive for more consultation (October 2015 Council meeting)

At various meetings the Shark Bay Business & Tourism Association have highlighted that the location of the Visitor Information Bay and other road-side signage does not encourage visitors to drive over the hill and into town. It is strongly perceived that the current signage directs visitors away from town and onto Monkey Mia instead.

COMMENT

At the April meeting of the Shark Bay Business & Tourism Association, it was agreed to instruct the Shire to remove all old signage from the Denham town entry Visitor Information Bay in preparation for a new Visitor Information Bay concept that compliments that which is currently being developed along the Foreshore.

With their current project work on the Foreshore development, UDLA were invited to put forward some Landscape Sketch Concepts (draft attached) for comment from both Council and the Shark Bay Business & Tourism Association.

## MINUTES ORDINARY COUNCIL MEETING

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The concept draft was presented at the June 2016 meeting of the Shark Bay Business & Tourism Association who raised the question of either extending and/or moving the Visitor Information Bay closer to town – preferably atop the hill overlooking the Bay.

It was suggested by Shark Bay Business Tourism Association that before agreeing to any new concept plans for the Information Bay, that the Shire administration investigate what the position was in terms of taking up an offer from the past by Mr Steve Bruce, to excise a section of his land (Lot 321, Reserve 44306) along the Denham-Hamelin road for the relocation of the Visitor Information Bay – to promote all visitors into town in the first instance.

This request has been investigated and staff have spoken directly with Mr Bruce who highlighted that this particular offer has already been taken up by Council back in June 1996 with the decision by Council was to locate the Visitor Information Bay at the site in which it stands today.

There are a number of other opportunities to create ‘decision-making’ signage along sections of road reserves in and around this area that will go towards enhancing a new Visitor Information Bay concept.

This information can be relayed back to the Shark Bay Business & Tourism Association.

### LEGAL IMPLICATIONS

Consultation and approval from Main Roads WA to erect promotional signage along Road Reserves.

### POLICY IMPLICATIONS

There is no policy implications associated with this report.

### FINANCIAL IMPLICATIONS

Financial implications are linked to the Concept Scenario adopted by Council and there are potential savings attached to using Earthcare while they are already in town doing the Foreshore development.

### STRATEGIC IMPLICATIONS

#### ECONOMIC

Sustainable Growth and Progress

1.1 Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire

### RISK MANAGEMENT

There is low risk management associated with this report.

### VOTING REQUIREMENTS

Simple Majority Required

### SIGNATURES

Author

*L Butterly*

Chief Executive Officer

*P Anderson*

Date of Report

21 June 2016

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## DENHAM VISITORS INFORMATION BAY

LANDSCAPE SKETCH CONCEPTS  
UDLA for SHIRE OF SHARK BAY

31/05/2016

DRAFT FOR COMMENT

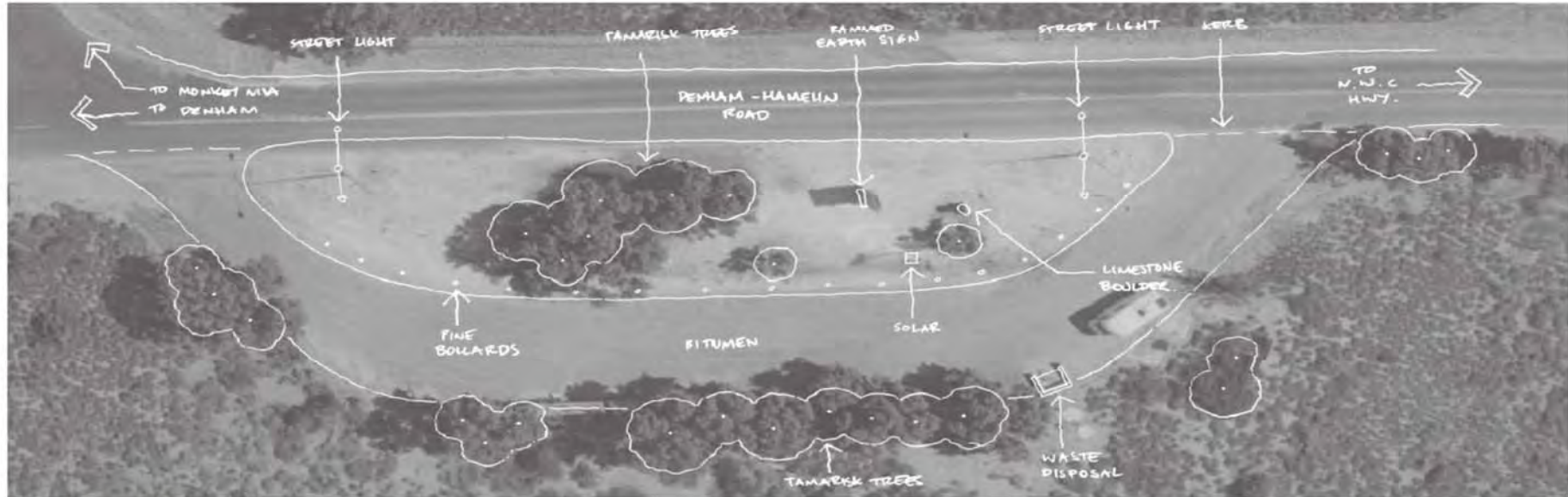
## SITE CONTEXT



The Denham Visitor's Information Bay context map

The Denham Visitor's Information Bay, located on the Denham-Hamelin Road forms a part of the arrival sequence to the Shark Bay Area. It's location at the junction point between the Denham Town Centre and the turn off to Monkey Mia enables it to act as a key decision making point to encourage visitors in either direction.

# SITE CONDITION



Existing site condition



Existing Tamarisk Trees



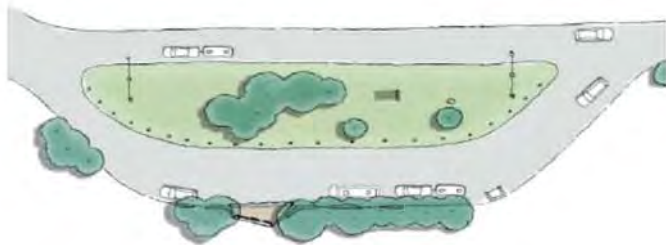
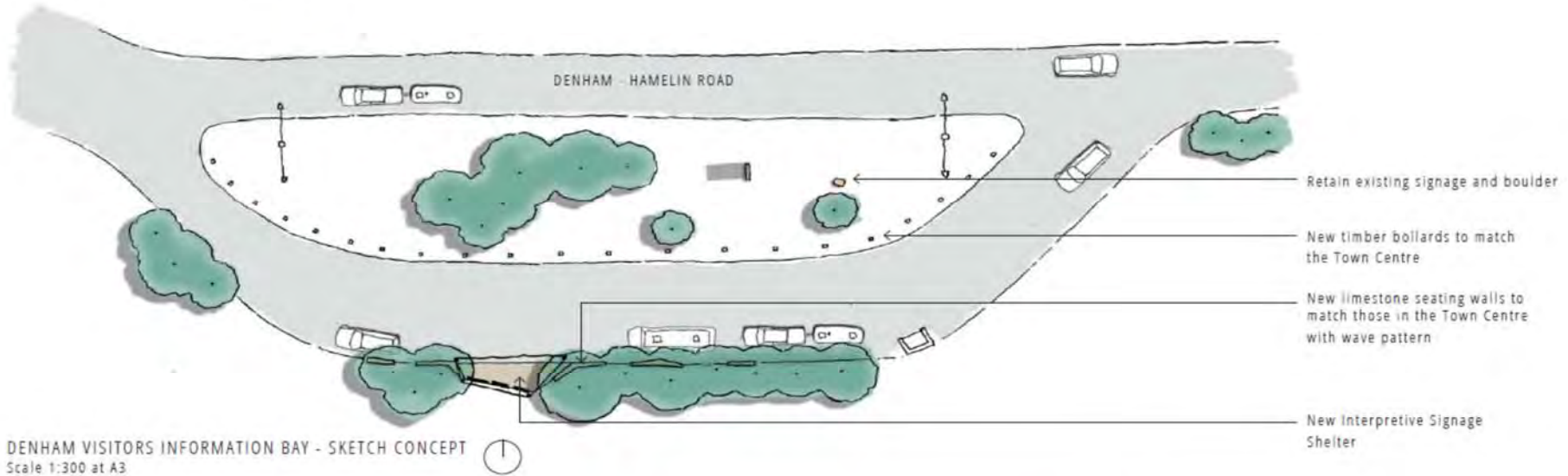
Existing pine bollards



Existing rammed earth signage and limestone boulder

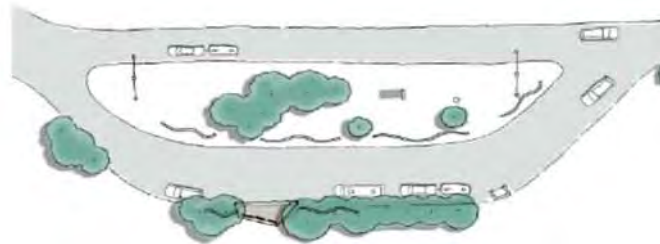
DENHAM VISITORS INFORMATION BAY - SKETCH SCENARIOS - 31-05/2016 - UDLA

# SKETCH SCENARIO



## ALTERNATIVE ONE - LAWN/PLANTING

Opportunity to provide a 'green' and enhanced landscape entry statement using lawn or local planting. This scenario is dependent on the availability of water for irrigation.



## ALTERNATIVE TWO - RAMMED EARTH WALLS

Opportunity to incorporate additional rammed earth walls in a wave form to match the existing signage and act as a barrier in lieu of the use of bollards.

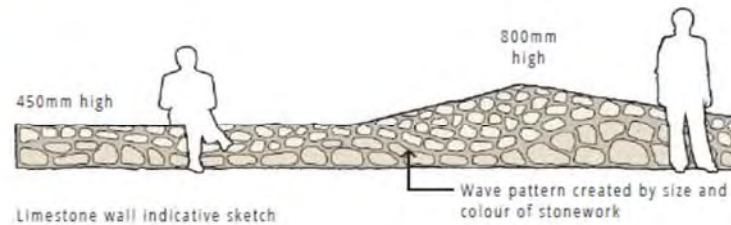


## MATERIALS



WALLS TYPE 01 - DRYSTONE LIMESTONE WALL

- Aligns with the style of the current landscape works in the Town Centre
- Opportunity to create a 'wave' pattern in the stonework
- Opportunity to use local Tamala limestone



Limestone wall indicative sketch



WALLS TYPE 02 - RAMMED EARTH WALL

- Aligns with the style of the existing signage
- Opportunity to create a 'wave' form



TIMBER BOLLARDS

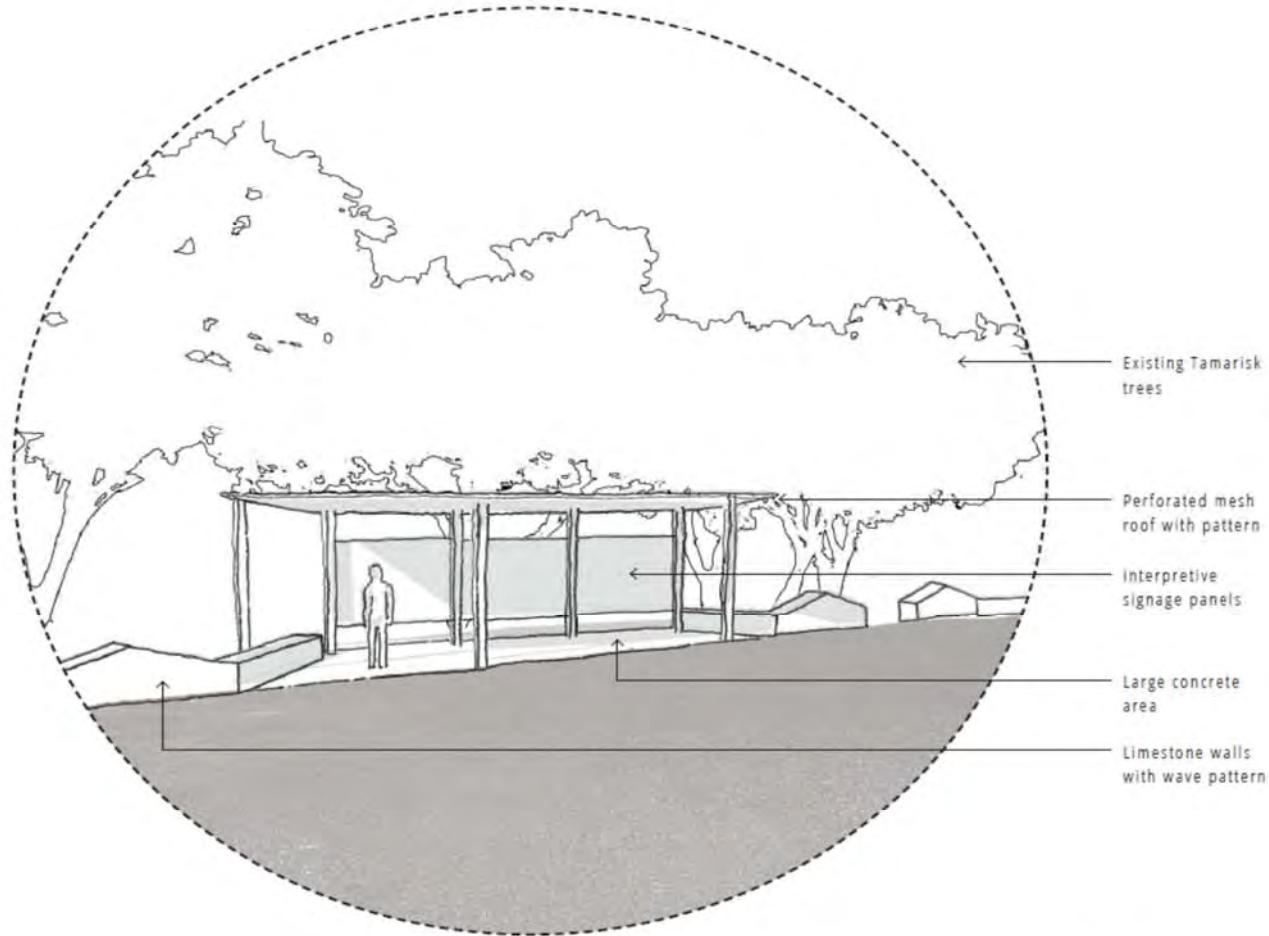
- Opportunity to use recycled timber for new bollards to match the Town Centre
- Provides an improved edge and links with the maritime theme of the area



LIGHTING

- Opportunity to incorporate down lighting to interpretive signage panels and shelter

# INTERPRETIVE SHELTER - SCENARIO ONE



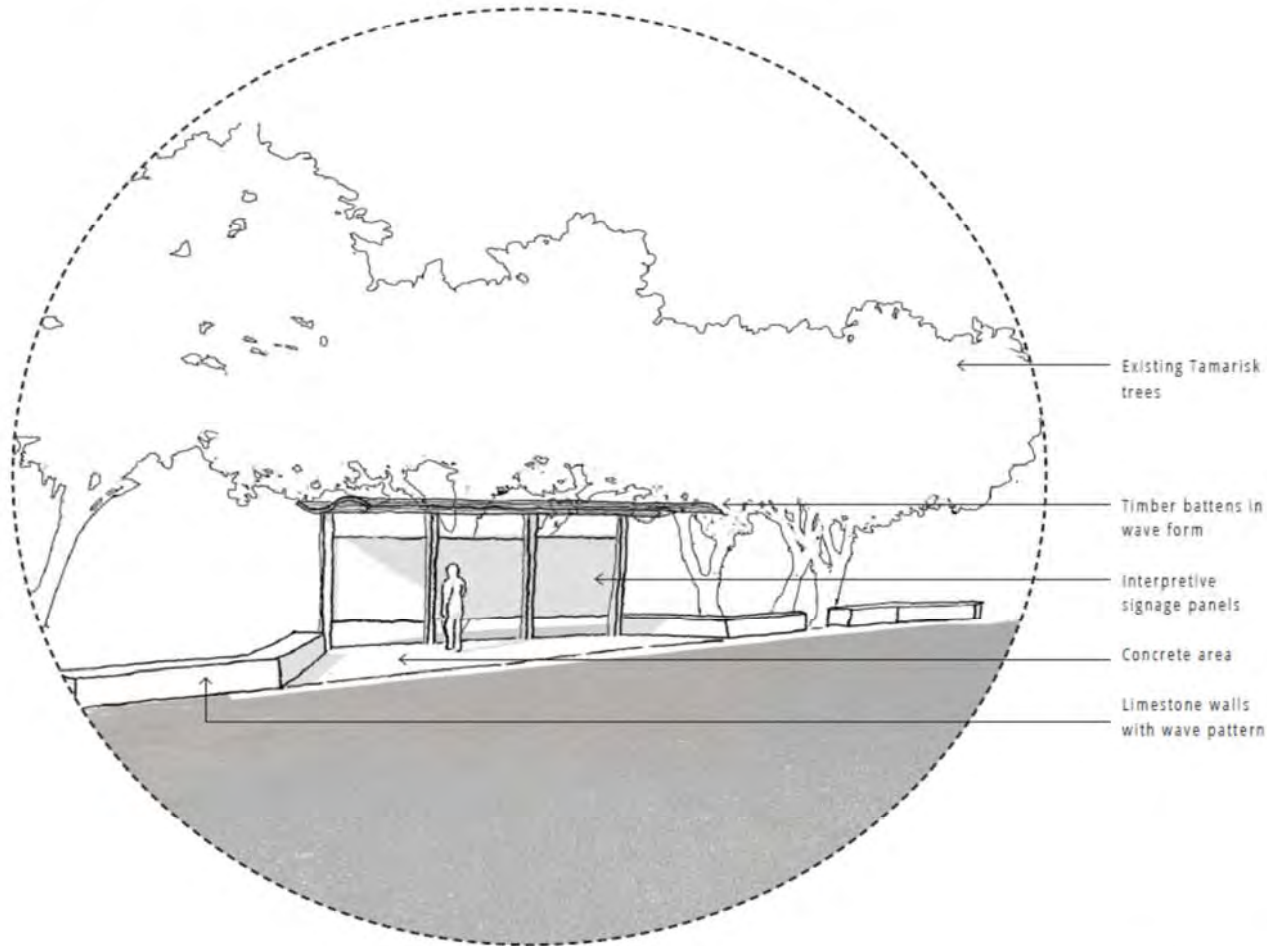
Pic perforated mesh with wave pattern alike to the town centre shade structures



Timber batted structure to provide dappled shade and a welcoming area

DENHAM VISITORS INFORMATION BAY - SKETCH SCENARIOS - 31-05/2016 - UDLA

INTERPRETIVE SHELTER - SCENARIO TWO



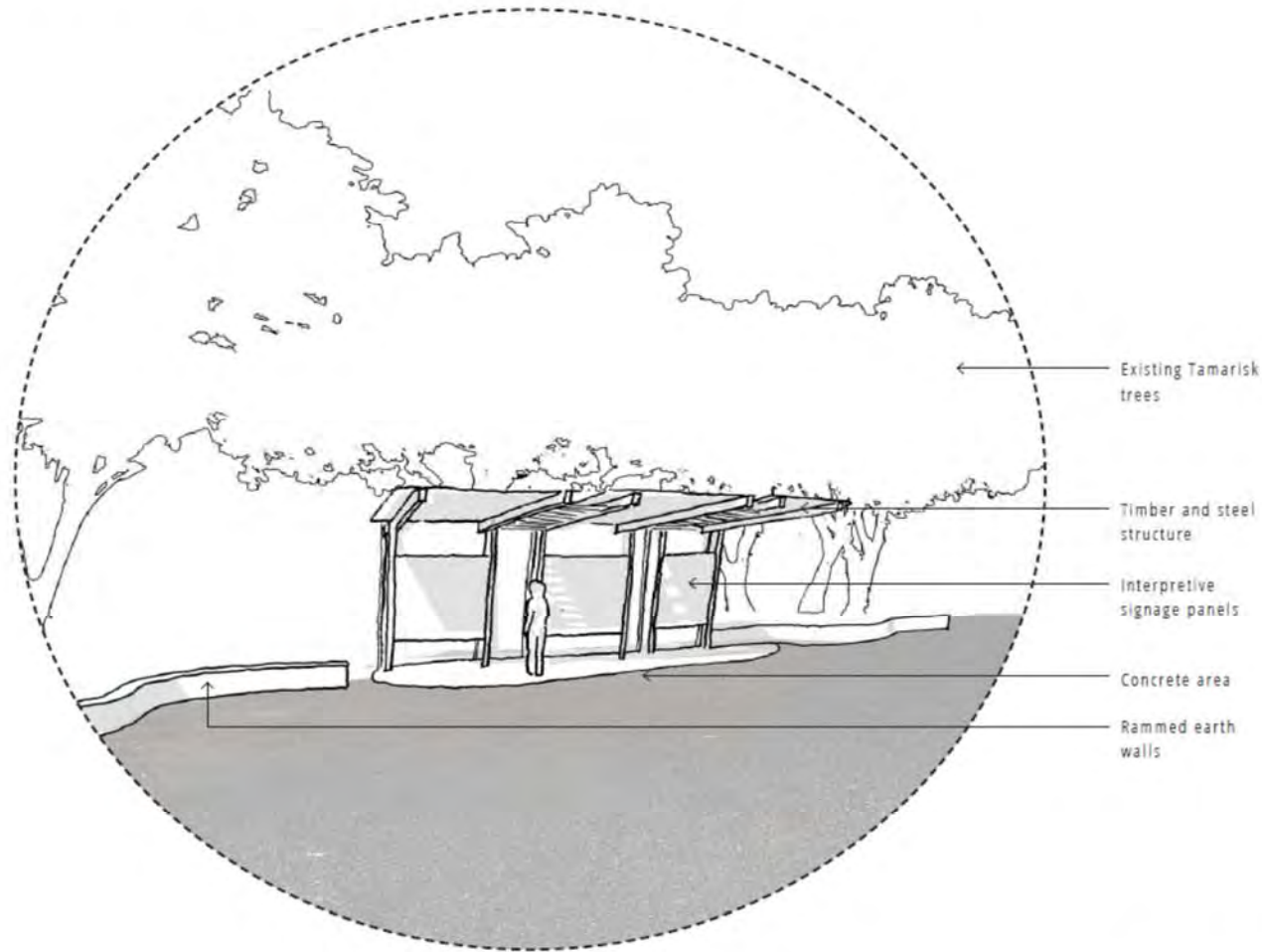
Timber battens in wave form to provide dappled shade and allow for drainage



Wave form roof and wide interpretive panels

DENHAM VISITORS INFORMATION BAY - SKETCH SCENARIOS - 31-05/2016 - UDLA

INTERPRETIVE SHELTER - SCENARIO THREE



Opportunity to use recycled timber alike to the town centre shade structures - angled roof to maximise shade



Timber battens to provide dappled shade and allow for drainage

DENHAM VISITORS INFORMATION BAY - SKETCH SCENARIOS - 31-05/2016 - UDLA

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# INTERPRETIVE SIGNAGE PANELS

\* Indicative only - graphics and content to be detail designed

PANEL 01 - SHARK BAY MAP



PANEL 02 - WORLD HERITAGE INFORMATION



PANEL 03 - DENHAM INFORMATION



Dundas Information Shelter



Jurien Bay Information Shelter



Shire of East Pilbara Information Bay

DENHAM VISITORS INFORMATION BAY - SKETCH SCENARIOS - 31-05/2016 - UDLA

29 JUNE 2016

17.4 OUR TOWN TELEVISION SERIES PROPOSAL  
FILE

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved            Cr Ridgley  
Seconded       Cr Wake

**Council Resolution**

**That Council approve the proposal to a joint-venture partnership with the Shire of Carnarvon to participate in the OUR TOWN television series production at the quoted amount of \$20,000.**

**5/1 CARRIED**

BACKGROUND

Visage Productions has contacted the Shire and discussed the opportunity for Shark Bay to be a part of a television production series OUR TOWN and feature in an episode focussed on the Gascoyne.

The OUR TOWN WA series in summary:

- To be broadcast throughout the state via Channel 7 (metro) and GWN Prime (regional) from November this year.
- Series' major aim is to promote why people should visit, live, play, work, study and invest in the towns/cities of Western Australia.
- The project will be produced by VISAGE Productions – a WA based Production Company who will be utilizing the skills of a WA based production team for this series.
- The program is built from a successful model that has been in production in Western Australia over three previous series' and more recently via a Queensland focussed series, which has just completed airing.
- The 10 episode, 30 minute program will be packaged as an entertaining and informative look at some of the regional towns and cities (and near Perth metro towns) that have made their mark in WA, towns that have gathered plenty of history over the years, as well as looking at what the towns have planned for the future.
- Each of the 10 weekly episodes will focus on a particular town/city, and the surrounding region. Feature stories will cover subjects relating to tourism, regional and economic development and industry and commercial growth, stories built around 'positive' community relationships and partnerships. The content is endless, as long as it's a positive story.
- The program will feature the many companies and organisations that are helping the area move forward, for the betterment of themselves and for the community, and provides an ideal opportunity for the town and business operators in the region to feature their product to an extensive audience.
- Each participant will also have unlimited access to the final edited story, as well as the raw footage, which can be further promoted through other promotional

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mediums such as television commercials, websites and social media (conditions apply).

### COMMENT

Visage Productions are now looking at putting together a Gascoyne focussed episode and are currently looking at options of joint-ventures between various Local Governments in the region.

The funding required is \$40,000, (ex GST) per episode, with the Shire of Carnarvon committing \$20,000 to this target. Ideally, Visage Productions would like another Local Government Authority to partner Carnarvon.

Discussions held with Visage Productions have been focussed on the timing of the filming and production of the Gascoyne episode and that the Shark Bay component is to take place during the timing of the Dirk Hartog Festival of Discovery – October 21-25.

### LEGAL IMPLICATIONS

There are no legal implications relating to this report.

### POLICY IMPLICATIONS

There are no policy implications relating to this report

### FINANCIAL IMPLICATIONS

\$20,000 from Tourism Development / Promotion Budget 2016/2017.

### STRATEGIC IMPLICATIONS

#### ECONOMIC OBJECTIVE

1.4.2 Continue to promote and support tourism

### RISK MANAGEMENT

There is low risk management relating to this report

### VOTING REQUIREMENTS

Simple Majority Required

### SIGNATURES

Author  
Chief Executive Officer

*L Butterly*  
*P Anderson*

Date of Report

22 June 2016

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TELEVISION PROGRAM PROPOSAL 2016

 PRESENTED BY VISAGE PRODUCTIONS COPYRIGHT 2016 





# TELEVISION SERIES



Due to the resounding ratings success of the first three series' of OUR TOWN Western Australia, VISAGE Productions, in partnership with Channel 7 and GWN Prime, are pleased to announce a new OUR TOWN WA series, on the back of the recently produced and successful OUR TOWN Queensland series. The program will be broadcast from November this year in a weekend afternoon timeslot as we now head into production for the series.



OUR TOWN will focus on the towns of WA, focusing on the 'visit, live, play, work and invest' theme, with a strong profile on regional and economic development and specific stories based on positive community relationships and partnerships.

The 10 episode, 30 minute program is packaged as an entertaining and informative look at some of the regional towns that have made their mark in WA, and have gathered plenty of history over the years, as well as looking at what the towns have planned for the future.



We'll look at how it all started, we'll have a chat with the locals, the people who have lived in the town for a lifetime, people who have seen the changes, who have experienced the good and bad times - we'll be telling the whole story.

We'd like to feature the many companies and organisations that are helping the area, in which they operate, move forward, for the betterment of themselves and for the community.





# THE OUR TOWN TEAM



## BRETT NOVAK

Brett is an Australian born TV and radio presenter based in Fremantle, Western Australia. Having graduated from ECU/WAAPA Broadcasting he has assisted in production and presented in programs for both television and radio. While he aspires to become James Bond, in his spare time he enjoys participating in comedic endeavors, 'breaking the internet' and searching for the perfect doughnut - which consequently may in fact be hindering his chances of becoming the next Bond.



## PIP O'CONNELL

While best known for her role on the award winning Western Australian television travel show Postcards WA, Pip has also worked in a broad range of other media spheres.

She has worked on Just Add Water, co-hosted live coverage of horse racing at Ascot, hosted a live football panel show, co-hosted breakfast radio and worked in film. In addition, Pip played state netball for 12 years, was an inaugural WAIS scholarship holder, has attended the World Championships for Ironman triathlon, and has completed a Rottnest channel swim crossing.



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**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are no motions of which previous notice has been given.

**19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**20. MATTERS BEHIND CLOSED DOORS**

Nil

**21. DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 27 July commencing at 3.00 pm.

**22. CLOSURE OF MEETING**

As there is no further business the Deputy President closed the Ordinary Council meeting at 5.36pm.