

SHIRE OF SHARK BAY MINUTES

29 March 2017

ORDINARY COUNCIL MEETING



DENHAM FORESHORE

Photo by: Shayne Tomson



29 MARCH 2017



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

The minutes of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 March 2017 commencing at 3.00 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Record of Attendances / Apologies / Leave of Absence Granted	4
3.0	Response To Previous Public Questions On Notice	4
4.0	Public Question Time	4
5.0	Applications For Leave Of Absence	4
6.0	Petitions	7
7.0	Confirmation Of Minutes	7
7.1	Confirmation of the Minutes of the Ordinary Council meeting held on 22 February 2017	7
8.0	Announcements By The Chair	7
9.0	President's Report	7
10.0	Councillors' Reports	8
11.0	Administration Report	10
12.0	Finance Report	10
12.1	Schedule of Accounts Paid to be Received	10
12.2	Financial Reports To 28 February 2017	21
13.0	Town Planning Report	52
13.1	Draft Gascoyne Coast Sub-Regional Strategy	52
13.2	Application to Amend Planning Approval for Offshore Aquaculture Operation in Waterways Adjacent to Nanga.....	68
14.0	Building Report	71
14.1	Lot 50 Dampier Road Denham – K I Murphy	71
15.0	Health Report	95
16.0	Works Report	95
17.0	Tourism, Recreation and Culture Report	95
17.1	Adventure Playground Foreshore	95
17.2	Community Exhibition	115
18.0	Motions of Which Previous Notice Has Been Given	117
19.0	Urgent Business Approved By The Person Presiding Or By Decision	117
19.1	Application For Leave Of Absence – Councillor Ridgley	117
19.2	Expressions of Interest Reserve 50101 Edel Location 106.....	119
19.3	Light House Keepers Quarters - Dirk Hartog Island.....	133
20.0	Matters Behind Closed Doors	136
20.1	Chief Executive Officer Performance Review	136
21.0	Date And Time Of Next Meeting	137
22.0	Closure of Meeting	137

29 MARCH 2017

1.0 DECLARATION OF OPENING

The President declared the meeting open at 3.00pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Capewell	Deputy President
Cr L Bellottie	
Cr E Fenny	
Cr K Laundry	
Cr G Ridgley	
Vacant Position	Denham Ward
Mr P Anderson	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Ms L Butterly	Executive Manager Community Development from 3.07 pm
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant
Ms J Yorke	Records / Administration Officer

APOLOGIES

Nil

VISITORS

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

4.0 PUBLIC QUESTION TIME

The President will open Public Question Time at 3.00pm and with no visitors present at the meeting the President closed public questions time at 3.00 pm.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR CAPEWELL
GV00005

Author

Executive Assistant

Disclosure of Any Interest

Nil

29 MARCH 2017

Moved Cr Bellottie
Seconded Cr Ridgley

Council Resolution

Councillor Capewell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 26 April 2017.

6 CARRIED

Background

Councillor Capewell has applied for leave of absence from the ordinary meeting of Council scheduled for 26 April 2017. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Capewell has advised the Chief Executive Officer due to personal commitments will be unable to attend the Ordinary meeting of Council scheduled to be held on 26 April 2017 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Capewell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 16 March 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

6.0 PETITIONS

No petitions were presented to the March 2017 Council meeting.

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 FEBRUARY 2017

Moved Cr Laundry
Seconded Cr Ridgley

Council Resolution

That the minutes of the Ordinary Council meeting held on 22 February 2017, as circulated to all Councillors, be confirmed as a true and accurate record.

6/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

Nil

9.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member	Audit Committee
Member (Chair)	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Collaboration Group
Deputy Delegate	The Aviation Community Consultation Group

Other Committee Membership

Member (Chair)	Local Emergency Management Committee
Member (Vice Chair)	Gascoyne Tourism Board
Delegate	Western Australian Local Government Association – State Council Gascoyne Zone

Meeting Attendance

24 February	Western Australian Local Government Association Gascoyne Zone meeting – Carnarvon Regional Road Group meeting G Robins, Chief Executive Officer, Gascoyne Development Commission
28	Mayors and Presidents Forum – Western Australian Local Government Association Perth Western Australian Local Government Association State Council – Gascoyne Zone – Perth
22 March	Team Shark Bay Community Workshop
24	Citizenship Ceremony – Little Lagoon
29	March Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Signatures

Councillor

Councillor Cowell

Date of Report

22 March 2017

Moved

Cr Fenny

Seconded

Cr Ridgely

Council Resolution

That the President's activity report for March 2017 be received.

6/0 CARRIED

10.0 COUNCILLORS' REPORTS

10.1 CR FENNY

GV00017

Nil Report for the March 2017 Ordinary Council meeting.

10.2 CR BELLOTTIE

GV00010

Nil report for the March 2017 Ordinary Council Meeting

10.3 CR CAPEWELL

GV00005

Committee Membership

Member

Works Committee

Member

Audit Committee

Deputy Delegate

Shark Bay Marine Facilities Management Committee

Deputy Delegate

Regional Road Group

Deputy Delegate

Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

24 February 2017

Regional Road Group meeting in Carnarvon

Signatures

Councillor

Councillor Capewell

Date of Report

16 March 2017

Moved

Cr Bellottie

Seconded

Cr Laundry

Council Resolution

That Councillor Capewell's March 2017 report on activities as Council representative be received.

6/0 CARRIED

29 MARCH 2017

10.4 CR RIDGLEY
GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne
Member	Shark Bay Community Resource Centre Committee

Meeting Attendance

7 March 2017	Shark Bay Tourism Association meeting
8 March 2017	Shark Bay Community resource Centre Committee meeting

Signatures

Councillor	<i>Councillor Ridgley</i>
Date of Report	15 March 2017

Moved	Cr Capewell
Seconded	Cr Fenny

Council Resolution

That Councillor Ridgley's March 2017 report on activities as Council representative be received.

6/0 CARRIED

NOTICE OF MOTION BY COUNCILLOR RIDGLEY

Moved	Cr Bellottie
Seconded	Cr Capewell

Council Resolution

Endorse Cr Ridgely appointment to the Councillor Vacancy on the Shark Bay Tourism Committee and accept his resignation as Councillor representative to the Shark Bay Community Resource Centre Committee.

6/0 CARRIED

Moved	Cr Ridgley
Seconded	Cr Capewell

Council Resolution

That Council nominate Cr Fenny as the Councillor representative to the Shark Bay Community Resource Centre Committee.

6/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

10.5 CR LAUNDRY
GV00013

Cr Laundry presented the Shark Bay Bowling Club's financials to the end of February 2017 and advised due to unforeseen circumstances the Annual General Meeting has been rescheduled until mid April 2017.

11.0 ADMINISTRATION REPORT

There are no administration reports for the March 2017 Ordinary Council meeting.

12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr Ridgely
Seconded Cr Laundry

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$428,486.06 be accepted.

6/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of February 2017 totalling \$1,994.58

Municipal fund account cheque numbers 26843 to 26845 totalling \$7,694.06

Municipal fund direct debits to Council for the month of February 2017 totalling \$20,501.83

Municipal fund account electronic payment numbers MUNI 2093 to 20909, 20932 to 20983 and 20985 to 21037 totalling \$257,915.89

Municipal fund account for February 2017 payroll totalling \$106,490.00

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

No Trust fund account cheque numbers were issued for February 2017.

Trust fund Police Licensing for February 2017 cheque number 161708 totalling \$18,382.55 and

Trust fund account electronic payment numbers 20984, 21002 to 21003, 21033 to 20134 and 2109 to 21057 totalling \$15,507.15

The schedule of accounts submitted to each member of Council on 24 March 2017 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Executive Manager
Finance and Administration

A Pears

Chief Executive Officer

P Anderson

Date of Report

17 March 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY – CREDIT CARD

FEBRUARY 2017

CREDIT CARD TOTAL \$1,994.58

CEO

DATE	NAME	DESCRIPTION	AMOUNT
14/12/2016	DEPARTMENT OF TRANSPORT	RETAINING PLATES FOR SB2383	25.30
16/12/2016	SHARK BAY BOWLING CLUB	SHIRE CHRISTMAS PARTY CATERING	1047.00
13/01/2017	DEPARTMENT OF TRANSPORT	PERMIT & MOTOR INJURY INSURANCE POLICY - JINKER	119.95
			\$1,192.25

EMCD

15/12/2016	SLIMLINE WAREHOUSE	BARRICADE FOR MODA EXHIBITION – SBDC	381.97
15/12/2016	FACEBOOK *8NGFABWCL2	SBDC PROMOTION	12.40
15/12/2016	FACEBOOK *9NGFABWCL2	SBDC PROMOTION	17.60
03/01/2017	GO DADDY	DOMAIN RENEWAL - SHARKBAY1616.COM.AU	64.31
			\$476.28

EMFA

10/01/2017	DEPARTMENT OF TRANSPORT	CAR REGISTRATION TILL 30/6/17 P168 – 1EYW063	149.35
13/01/2017	NESPRESSO CLUB	STAFF AMENITIES – RESTOCKING COFFEE PODS	176.70
			\$326.05

SHIRE OF SHARK BAY – MUNI CHEQUES

FEBRUARY 2017

CHEQUE # 26843 - 26845

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
26843	03/02/2017	AUST. COMMUNICATIONS AUTHORITY	LICENCE RENEWAL NOTICE	-258.00
26844	17/02/2017	WATER CORPORATION	WATER USAGE COUNCIL PROPERTIES	-6454.67
26845	24/02/2017	WATER	SBDC DE-SAL USAGE	-981.39
FEBRUARY TOTAL				7,694.06

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

**SHIRE OF SHARK BAY – DIRECT DEBITS
FEBRUARY 2017**

DD	DATE	NAME	DESCRIPTION	AMOUNT
DD13403.1	06/02/2017	BANKWEST CORPORATE MASTERCARD	DOMAIN RENEWAL	-1994.58
DD13408.1	05/02/2017	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-836.52
DD13408.2	05/02/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-234.32
DD13408.3	05/02/2017	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-1403.52
DD13408.4	05/02/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-195.49
DD13408.5	05/02/2017	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13408.6	05/02/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-362.85
DD13408.7	05/02/2017	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13408.8	05/02/2017	WA LOCAL GOV SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	-2782.97
DD13408.9	05/02/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-686.86
DD13426.1	21/02/2017	VIVA ENERGY AUSTRALIA	FUEL	-454.90
DD13428.1	19/02/2017	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-497.53
DD13428.2	19/02/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-234.32
DD13428.3	19/02/2017	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-591.61
DD13428.4	19/02/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13428.5	19/02/2017	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13428.6	19/02/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-383.83
DD13428.7	19/02/2017	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13428.8	19/02/2017	WA LOCAL GOV SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	-3279.90
DD13428.9	19/02/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-686.86
DD13408.10	05/02/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1311.58
DD13408.11	05/02/2017	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-384.97
DD13408.12	05/02/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98
DD13408.13	05/02/2017	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-125.92
DD13408.14	05/02/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-182.88
DD13408.15	05/02/2017	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-196.26
DD13428.10	19/02/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1316.87
DD13428.11	19/02/2017	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-417.65
DD13428.12	19/02/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

DD13428.13	19/02/2017	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-125.92
DD13428.14	19/02/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-169.70
DD13428.15	19/02/2017	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-196.26
FEBRUARY TOTAL				\$20,501.83

**SHIRE OF SHARK BAY – MUNI EFT
FEBRUARY 2017
EFT 20903 – 20909, EFT 20932 – 20983, EFT 20985 - 21037**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT20903	02/02/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	MAINTENANCE SUPPLIES 51 DURLACHER ST	-208.37
EFT20904	02/02/2017	CORAL COAST PLUMBING	MAINTENANCE KITCHEN 51 DURLACHER ST	-142.18
EFT20905	02/02/2017	DENHAM PAPER AND CHEMICAL SUPPLIES	CAMP TOILET ROLLS	-74.80
EFT20906	02/02/2017	DOWNER EDI WORKS PTY LTD	EMULSION FOR EDGE PATCHING ON DENHAM RD	-1694.00
EFT20907	02/02/2017	TOLL IPEC PTY LTD	FREIGHT – FLEET HYDRAULICS & ESENTA	-168.15
EFT20908	02/02/2017	OAKLEY EARTHWORKS PTY LTD	SUPPLY CONCRETE FOR FORESHORE CYCLEWAYS	-46117.50
EFT20909	02/02/2017	STATEWIDE BEARINGS	TRI AXLE LOW LOADER SEALS	-48.07
EFT20910	-EFT20931	TRUST JANUARY 2017 ENTRY	REPORTED IN THE FEBRUARY 2017 MINUTES	
EFT20932	03/02/2017	ALLELECTRIX PTY LTD	REPAIRS TO SBDC AC CONTROLLER PANEL	-544.50
EFT20933	03/02/2017	AUSTRALIA'S CORAL COAST	CARAVAN & CAMPING FEES 2017 – PROMO MATERIAL	-935.00
EFT20934	03/02/2017	ADAM KENNETH WATKINS	HC LICENSE REIMBURSEMENT	-173.90
EFT20935	03/02/2017	BURTON TILING MAINTENANCE & RENOVATIONS	INSTALLING GALLERY RUNNERS AND HANGING PAINTINGS IN MEETING ROOM	-264.00
EFT20936	03/02/2017	DEPARTMENT OF PARKS AND WILDLIFE	ANNUAL ALL PARKS PASS	-792.00
EFT20937	03/02/2017	ETCHED GLASS DESIGN	SBDC MERCHANDISE	-209.20
EFT20938	03/02/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	DEPOT TOOLS AND SAFETY EQUIPMENT	-847.00
EFT20939	03/02/2017	HUGGABLE TOYS	SBDC MERCHANDISE	-714.68
EFT20940	03/02/2017	KICK SOLUTIONS	BANNERS FOR KNIGHT TERRACE 1616 CELEBRATIONS	-810.00

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT20941	03/02/2017	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATION	-87.90
EFT20942	03/02/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS GOVERNANCE ADVICE	-131.36
EFT20943	03/02/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-140.00
EFT20944	03/02/2017	RICHARD CLAUDE MORONEY	CLEAN UP AND REMOVAL OF RUBBISH SBDC	-100.00
EFT20945	03/02/2017	SKIPPERS AVIATION	FRANCIS BURKE - EARTHCARE ONE WAY	-359.00
EFT20946	03/02/2017	SHARK BAY CLEANING SERVICE	CLEANING OF FORESHORE & TOWN FACILITIES	-23704.33
EFT20947	03/02/2017	SHARK BAY FISHING CLUB INC	ROUND 2 2016-17 COMMUNITY GRANTS	-1000.00
EFT20948	03/02/2017	1616 SALT CO. PTY LTD	SBDC MERCHANDISE	-349.00
EFT20949	03/02/2017	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT20950	03/02/2017	SUNPRINTS CLOTHING COMPANY	SBDC MERCHANDISE	-2916.11
EFT20951	06/02/2017	CORAL COAST PLUMBING	INSTALL TAP FOR FISH CLEANING TABLE (DOT CARPARK)	-220.70
EFT20952	06/02/2017	DENHAM IGA X-PRESS	STAFF AMENITIES	-849.81
EFT20953	06/02/2017	SHARK BAY SUPERMARKET	STAFF AMENITIES	-300.68
EFT20954	06/02/2017	GRAY & LEWIS LAND USE PLANNERS	PLANNING ADVICE - GENERAL	-4191.01
EFT20955	06/02/2017	ITVISION	TERMINATION PAY CALCULATION	-242.00
EFT20956	06/02/2017	TRUE VALUE HARDWARE	TOOLS AND SUPPLIES FOR DEPOT	-1175.43
EFT20957	06/02/2017	MAX MARINE	CORD FOR PONTOON	-20.00
EFT20958	06/02/2017	MCKELL FAMILY TRUST	MONTHLY RUBBISH COLLECTION	-10963.75
EFT20959	06/02/2017	TELSTRA CORPORATION LIMITED	1300 PHONE #	-28.09
EFT20960	06/02/2017	WEST STEEL SHEDS	ROOF SCREWS FOR SBDC MAINTENANCE	-1163.69
EFT20961	08/02/2017	AIR LIQUIDE	RENTAL OF CYLINDERS	-87.53
EFT20962	08/02/2017	AUSTRALIA POST	LOCAL POST	-279.85
EFT20963	08/02/2017	BOOEASY AUSTRALIA PTY LTD	BOOEASY	-442.03
EFT20964	08/02/2017	BURTON TILING MAINTENANCE & RENOVATIONS	SUPPLY AND REPLACE 2 SHOWER SCREENS 65 BROCKMAN	-2508.00
EFT20965	08/02/2017	CROSS COUNTRY CIVIL	DELIVER 50 TON OF COLDMIX FOR PRIVATE WORKS	-2365.00
EFT20966	08/02/2017	ERTECH PTY LTD	CONTRACT FOR DENHAM FORESHORE DOT BOAT AREA	-29556.76
EFT20967	08/02/2017	HORIZON POWER	STREET LIGHTING - JANUARY	-3181.37

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT20968	08/02/2017	HORIZON POWER	ELECTRICITY - SES	-561.91
EFT20969	08/02/2017	MARKET FORCE ADVERTISING LTD	ADVERT MIDWEST TIMES, LOCAL PLANNING SCHEME	-590.44
EFT20970	08/02/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS SB PISTOL CLUB - LEASE	-215.56
EFT20971	08/02/2017	SHARK BAY CRC	SPORTS AND REC CENTRE MANAGEMENT	-5358.00
EFT20972	08/02/2017	TANGELO CREATIVE	DESIGN AND PRODUCTION OF 1,000 TRAILS BROCHURES	-657.80
EFT20973	09/02/2017	AUSTRALIAN TAXATION OFFICE	PAYG	-14842.00
EFT20974	10/02/2017	GERALDTON TOYOTA	SERVICE PARTS FOR TOYOTA PRADO	-152.44
EFT20975	10/02/2017	ALLELECTRIX PTY LTD	REPAIRS TO MAIN EARTH AT DAY CARE	-2444.20
EFT20976	10/02/2017	REFUEL AUSTRALIA (FORMERLY GERALDTON FUEL COMPANY)	FUEL BULK	-9363.00
EFT20977	10/02/2017	HORIZON POWER	UNIT B LOT 302 KNIGHT TERRACE	-217.05
EFT20978	10/02/2017	TOLL IPEC PTY LTD	FREIGHT- BOOKS	-52.90
EFT20979	10/02/2017	ROYAL WA HISTORICAL SOCIETY	REFUND - ACCOUNT PAID TWICE	-212.75
EFT20980	10/02/2017	SHIRE OF SHARK BAY	TRANSFER TO TRUST FOR GYM CARDS FOUND - E WARD, C MORGAN, A FEIST, B CHILD	-80.00
EFT20981	10/02/2017	VISIT MERCHANDISE	SBDC MERCHANDISE	-326.70
EFT20982	10/02/2017	WELLARD CONTRACTING & PLANT HIRE SERVICE	LABOUR HIRE \$45 PER HOUR FROM 31/01/17 TO 28/02/17	-1892.00
EFT20983	10/02/2017	YADGALAH ABORIGINAL CORPORATION	MINI DIGGA HIRE 13 HRS, 2X MOBILIZATION AND DEMOBILIZATION FOR MAINTENANCE STORM WATER DRAIN	-886.50
EFT20984	TRUST			
EFT20985	17/02/2017	SHIRE OF NORTHAMPTON	CONSULTANT-BUILDING AND HEALTH AUG - DEC 2016	-7598.25
EFT20986	17/02/2017	BURTON TILING MAINTENANCE & RENOVATIONS	BATHROOM MAINTENANCE 65 BROCKMAN ST	-369.18
EFT20987	17/02/2017	SHARK BAY FUEL FISHING AND CAMPING CENTRE	SUPPLIES FOR DEPOT	-526.40
EFT20988	17/02/2017	GRAY & LEWIS LAND USE PLANNERS	PLANNING ADVICE - GENERAL	-3224.38
EFT20989	17/02/2017	HUGGABLE TOYS	SBDC MERCHANDISE	-217.53

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT20990	17/02/2017	TOLL IPEC PTY LTD	FREIGHT - 1616 SALT	-54.30
EFT20991	17/02/2017	J GUY REMOVALS	FURNITURE TRANSPORT - A PEARS	-5225.00
EFT20992	17/02/2017	MCLEODS BARRISTERS AND SOLICITORS	LEASES FOR SES AND ST JOHNS AMBULANCE	-748.59
EFT20993	17/02/2017	PRESTIGE INSTALLATIONS (WA) PTY LTD	REPAIR AND REPLACE AC 1 IN SBDC EXHIBITION SPACE	-9167.40
EFT20994	17/02/2017	PRINTLOGIC	ADVERTISEMENT IN AUST CORAL COAST HOLIDAY PLANNER	-861.30
EFT20995	17/02/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-416.30
EFT20996	17/02/2017	DEPARTMENT OF PARKS AND WILDLIFE	MONKEY MIA ADULT DAY PASSES	-2160.00
EFT20997	17/02/2017	SHIRE OF SHARK BAY	S. CURRIE & A. ERU RENEWED GYM MEMBERSHIP AND RETURNED CARDS	-40.00
EFT20998	17/02/2017	TOTAL UNIFORMS	SHIRE OFFICE STAFF SHIRTS	-2511.21
EFT20999	17/02/2017	VICKI LANE	REIMBURSEMENT OF RENT PAID W. SKINN FOR 15/12 & 29/12	-460.00
EFT21000	17/02/2017	VISAGE PRODUCTIONS	EDITING FOOTAGE FROM OUR TOWN EPISODE	-660.00
EFT21001	17/02/2017	HOLIDAY GUIDE PTY LTD (FORMERLY WEST-OZ WEB SERVICES)	BOOKINGS FEE	-143.65
EFT21002	-EFT21003	TRUST		
EFT21004	24/02/2017	M & B SALES	SHIRE OFFICE CARPARK FENCE POST AND RAIL	-1590.05
EFT21005	24/02/2017	AUTO ONE	FORD RANGER SEAT COVER	-142.50
EFT21006	24/02/2017	BURTON TILING MAINTENANCE & RENOVATIONS	NEW SLIDING DOOR LOCKS/SECURITY LOCK AT 51 DURLACHER	-417.34
EFT21007	24/02/2017	CORAL COAST PLUMBING	FIX WATER LEAK IN UNIT 12	-244.42
EFT21008	24/02/2017	CUMMINS ENGINE COMPANY PTY LTD	FILTERS FOR EXCAVATOR AND RIDE ON MOWER	-462.30
EFT21009	24/02/2017	COVS AUTOMOTIVE SUPPLIES	PLUNGER FOR BULK GREASE DRUM	-85.84
EFT21010	24/02/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	WORKSHOP WELDING SUPPLIES	-536.28
EFT21011	24/02/2017	TOLL IPEC PTY LTD	FREIGHT - SUNNY SIGNS AND HITACHI	-170.42
EFT21012	24/02/2017	OUTBACK COAST AUTOMOTIVES	DIAGNOSTIC SERVICING – ISUZU UTE	-99.00
EFT21013	24/02/2017	SHARK BAY CLEANING SERVICE	CLEAN – 51 DURLACHER ST	-198.00
EFT21014	24/02/2017	BOC LIMITED	CONTAINER RENTAL	-34.05

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21015	24/02/2017	BILLABONG ROADHOUSE	STAFF ACCOMMODATION AND MEALS RURAL RUBBISH TIP MAINTENANCE	-149.55
EFT21016	24/02/2017	DEPARTMENT OF PARKS AND WILDLIFE	HOLIDAY PARK PASSES	-396.00
EFT21017	24/02/2017	CORAL COAST PLUMBING	DOUBLE PAYMENT UNIT 12 MAINTENANCE	-244.42
EFT21018	24/02/2017	DENHAM PAPER AND CHEMICAL SUPPLIES	DUYFKEN EVENT - SUPPLIES	-371.15
EFT21019	24/02/2017	EARTHCARE	DENHAM FORESHORE REVITALISATION PROJECT	-20663.50
EFT21020	24/02/2017	DOWNER EDI WORKS PTY LTD	SUPPLY 50 TON OF COLDMIX FOR ROAD EDGE AND POTHOLE REPAIRS	-8741.70
EFT21021	24/02/2017	HORIZON POWER	ELECTRICITY – COUNCIL PROPERTIES	-6350.30
EFT21022	24/02/2017	HERITAGE RESORT	STAFF AMENITIES	-103.98
EFT21023	24/02/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS	-491.41
EFT21024	24/02/2017	PEST-A-KILL	MICE MONITORING & BAITING	-330.00
EFT21025	24/02/2017	PROFESSIONAL PC SUPPORT	PURCHASE OF 400PRO HP DESKTOP PC PLUSE SETUP X 2	-981.90
EFT21026	24/02/2017	STAPLES AUSTRALIA PTY LTD	STATIONARY FOR DEPOT/OFFICE/SBDC	-901.04
EFT21027	24/02/2017	SKIPPERS AVIATION	GEOFF PARNELL PROJECT MANAGEMENT FLIGHT	-718.00
EFT21028	24/02/2017	SHARK BAY HOTEL MOTEL	CATERING - ART ON THE MOVE WORKSHOP	-145.00
EFT21029	24/02/2017	YADGALAH ABORIGINAL CORPORATION	MINI DIGGER HIRE 6 HRS MAINTENANCE NEAR NEW TOILET	-413.00
EFT21030		CANCELLED		
EFT21031		CANCELLED		
EFT21032	24/02/2017	DANIELLE HAYES	GYM CARD FORFEIT REFUND	-20.00
EFT21033	-EFT21034	TRUST		
EFT21035		CANCELLED		
EFT21036		CANCELLED		
EFT21037	27/02/2017	SHENAE CURRIE	S CURRIE GYM MEMBERSHIP REFUND	-76.25
			FEBRUARY TOTAL	\$257,915.89

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

**SHIRE OF SHARK BAY – POLICE LICENSING TRUST CHEQUES
DECEMBER 2016 – JANUARY 2017
TRUST CHEQUE # 161708**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
161708	28/02/2017	COMMISSIONER OF POLICE	POLICE LICENSING FEBRUARY 2017	-18382.55
FEBRUARY TOTAL				\$18,382.55

**SHIRE OF SHARK BAY – TRUST EFT
FEBRUARY 2017
EFT 20984 – 20984, EFT 21002 – 21003, EFT 21033 – 21034, EFT 21039 - 21057**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT20984	14/02/2017	JAYDEN WEAR	GYM CARD DEPOSIT REFUND	-20.00
EFT20985	-21001	MUNI		
EFT21002	20/02/2017	DENNIS REYES	GYM CARD DEPOSIT REFUND	-20.00
EFT21003	23/02/2017	TRAVIS FRANCIS	GYM CARD DEPOSIT REFUND	-20.00
EFT21004	-21032	MUNI		
EFT21033	27/02/2017	CAMERON VECCHIO	GYM CARD DEPOSIT REFUND	-20.00
EFT21034	27/02/2017	SHENAE CURRIE	GYM CARD DEPOSIT REFUND	-20.00
EFT21035	-21037	MUNI		
EFT21039	28/02/2017	CONSTRUCTION TRAINING FUND	BCITF FEBRUARY 2017	-59.75
EFT21040	28/02/2017	DEPARTMENT OF COMMERCE	BUILDING LEVY FEBRUARY 2017	-599.65
EFT21041	28/02/2017	SHIRE OF SHARK BAY	BCITF COLLECTION FEE FEB 2017	-18.25
EFT21042	28/02/2017	JAMES SNR POLAND	BOOKEASY FEBRUARY 2017	-64.00
EFT21043	28/02/2017	BATAVIA COAST AIR CHARTERS	BOOKEASY FEBRUARY 2017	-884.00

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

EFT21044	28/02/2017	BUSH HERITAGE HAMELIN STATION STAY	BOOKEASY FEBRUARY 2017	-119.00
EFT21045	28/02/2017	BAY LODGE MIDWEST OASIS	BOOKEASY FEBRUARY 2017	-871.20
EFT21046	28/02/2017	SHARK BAY COASTAL TOURS	BOOKEASY FEBRUARY 2017	-255.00
EFT21047	28/02/2017	DENHAM SEASIDE CARAVAN PARK	BOOKEASY FEBRUARY 2017	-39.52
EFT21048	28/02/2017	HARTOG COTTAGES	BOOKEASY FEBRUARY 2017	-1238.40
EFT21049	28/02/2017	MONKEY MIA YACHT CHARTERS	BOOKEASY FEBRUARY 2017 - ARISTOCAT	-1246.08
EFT21050	28/02/2017	MONKEY MIA WILD SIGHTS	BOOKEASY FEBRUARY 2017 – SHOTOVER	-3033.36
EFT21051	28/02/2017	DENHAM NATURE TIME TOURS	BOOKEASY FEBRUARY 2017	-1372.75
EFT21052	28/02/2017	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY FEBRUARY 2017	-153.00
EFT21053	28/02/2017	MONKEY MIA DOLPHIN RESORT	BOOKEASY FEBRUARY 2017	-742.16
EFT21054	28/02/2017	SHARK BAY COACHES AND TOURS	BOOKEASY FEBRUARY 2017	-26.40
EFT21055	28/02/2017	SHIRE OF SHARK BAY	BOOKEASY COMMISSION FEBRUARY 2017	-1978.80
EFT21056	28/02/2017	WICKED CAMPERS	BOOKEASY FEBRUARY 2017	-254.15
EFT21057	28/02/2017	WULA GUDA NYINDA (CAPES)	BOOKEASY FEBRUARY 2017	-2451.68
FEBRUARY TOTAL				\$15,507.15

29 MARCH 2017

12.2 FINANCIAL REPORTS TO 28 FEBRUARY 2017
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved

Cr Fenny

Seconded

Cr Laundry

Council Resolution

**That the monthly financial report to 28 February 2017 as attached be received.
6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **28 February 2017** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

Chief Executive Officer

Date of Report

A Pears

P Anderson

21 March 2017

29 MARCH 2017

SHIRE OF SHARK BAY						
MONTHLY FINANCIAL REPORT						
For the Period Ended 28 February 2017						
LOCAL GOVERNMENT ACT 1995						
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996						
<u>TABLE OF CONTENTS</u>						
Compilation Report						
Monthly Summary Information						
Statement of Financial Activity by Program						
Statement of Financial Activity By Nature or Type						
Statement of Capital Acquisitions and Capital Funding						
Note 1	Significant Accounting Policies					
Note 2	Explanation of Material Variances					
Note 3	Net Current Funding Position					
Note 4	Cash and Investments					
Note 6	Receivables					
Note 7	Cash Backed Reserves					
Note 8	Capital Disposals					
Note 9	Rating Information					
Note 10	Information on Borrowings					
Note 11	Grants and Contributions					
Note 12	Trust					
Note 13	Capital Acquisitions					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY								
STATEMENT OF FINANCIAL ACTIVITY								
(Statutory Reporting Program)								
For the Period Ended 28 February 2017								
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	
Operating Revenues		\$	\$	\$	\$	%		
Governance		14,000	14,000	11,720	(2,280)	(16.29%)	▼	
General Purpose Funding - Rates	9	1,242,561	1,239,397	1,221,218	(18,179)	(1.47%)	▼	
General Purpose Funding - Other		1,937,540	1,442,356	1,453,141	10,785	0.7%	▲	
Law, Order and Public Safety		60,530	50,194	40,041	(10,153)	(20%)	▼	
Health		750	750	2,359	1,609	214.53%	▲	
Housing		75,000	50,673	58,015	7,342	14.5%	▲	
Community Amenities		266,000	242,164	262,115	19,951	8.24%	▲	
Recreation and Culture		415,150	315,296	316,866	1,570	0.5%	▲	
Transport		3,778,270	3,712,935	3,712,740	(195)	(0.0%)	▼	
Economic Services		1,283,714	989,522	990,056	534	0.1%	▲	
Other Property and Services		50,000	30,215	40,528	10,313	34.1%	▲	
Total Operating Revenue		9,123,515	8,087,502	8,108,799	21,297	0.26%		
Operating Expense								
Governance		(298,361)	(218,740)	(208,406)	10,334	(4.7%)	▲	
General Purpose Funding		(118,323)	(79,844)	(76,067)	3,777	(4.7%)	▲	
Law, Order and Public Safety		(302,997)	(225,527)	(200,067)	25,460	(11.3%)	▲	
Health		(64,532)	(37,108)	(39,788)	(2,680)	7.2%	▼	
Housing		(164,423)	(114,418)	(111,858)	2,560	(2.2%)	▲	
Community Amenities		(657,666)	(459,017)	(374,905)	84,112	(18.3%)	▲	
Recreation and Culture		(2,103,183)	(1,482,267)	(1,405,799)	76,468	(5.2%)	▲	
Transport		(5,859,591)	(5,311,839)	(5,232,190)	79,649	(1.5%)	▲	
Economic Services		(1,740,205)	(1,409,803)	(1,304,629)	105,174	(7.5%)	▲	
Other Property and Services		(50,000)	(40,170)	(100,190)	(60,020)	149.4%	▼	
Total Operating Expenditure		(11,359,281)	(9,378,733)	(9,053,899)	324,834	(3.5%)		
Funding Balance Adjustments								
Add back Depreciation		1,785,230	1,189,902	1,191,667	1,765			
Adjust (Profit)/Loss on Asset Disposal	8	553,457	553,457	553,457	(0)			
Adjust Provisions and Accruals		0	0	0				
Net Cash from Operations		102,921	452,128	800,024	347,896	76.95%		
Capital Revenues								
Grants, Subsidies and Contributions	11	2,589,350	1,937,484	1,693,722	(243,762)	(12.6%)	▼	
Proceeds from Disposal of Assets	8	119,607	119,607	119,607	0	(0.0%)	▲	
Total Capital Revenues		2,708,957	2,057,091	1,813,329	(243,762)	(11.8%)		
Capital Expenses								
Land Held for Resale								
Land and Buildings	13	(205,000)	(185,005)	(46,058)	138,947	75.10%	▲	
Infrastructure - Roads	13	(1,456,400)	(1,240,414)	(514,038)	726,376	58.6%	▲	
Infrastructure - Public Facilities	13	(1,987,091)	(1,892,258)	(1,532,875)	359,383	19.0%	▲	
Infrastructure - Streetscapes	13	(75,000)	(75,000)	(75,950)	(950)	(1.3%)	▼	
Infrastructure - Footpaths	13	(50,000)	(41,665)	(777)	40,888	0.00%	▲	
Infrastructure - Drainage	13	(40,000)	(22,225)	0	22,225	0.00%	▲	
Heritage Assets	13	(146,000)	(146,000)	(74,475)	71,525	49.0%	▲	
Plant and Equipment	13	(865,000)	(711,665)	(613,757)	97,908	13.8%	▲	
Furniture and Equipment	13	(10,000)	(8,335)	(1,805)	6,530	0.00%	▲	
Total Capital Expenditure		(4,834,491)	(4,322,567)	(2,859,735)	1,462,832	33.8%		
Net Cash from Capital Activities		(2,125,534)	(2,265,476)	(1,046,405)	1,219,071	53.81%		
Financing								
Proceeds from New Debentures		0	0	0				
Transfer from Reserves	7	1,403,081	1,383,081	1,383,081	0	0.00%		
Repayment of Debentures	10	(63,588)	(43,064)	(43,064)	0	0.0%	▼	
Transfer to Reserves	7	(683,594)	(330,789)	(330,789)	0	0.0%		
Loans to Community Groups		(20,000)	(20,000)	(20,000)	0	0.0%		
Net Cash from Financing Activities		635,899	989,228	989,228	0	0.00%		
Net Operations, Capital and Financing		(1,386,714)	(824,120)	742,847	1,566,967	190.14%	▲	
Opening Funding Surplus(Deficit)	3	1,386,714	1,386,714	1,386,714	0			
Closing Funding Surplus(Deficit)	3	0	562,594	2,129,561	1,566,967	(278.53%)	▲	
Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.								
Refer to Note 2 for an explanation of the reasons for the variance.								

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 28 February 2017				
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues		\$	\$	\$
Rates	9	1,233,061	1,233,061	1,212,005
Operating Grants, Subsidies and Contributions	11	5,621,480	5,079,480	4,989,123
Fees and Charges		1,354,614	931,656	1,038,301
Interest Earnings		58,540	34,942	43,251
Other Revenue		855,820	808,363	826,119
Profit on Disposal of Assets	8	0	0	0
Total Operating Revenue		9,123,515	8,087,502	8,108,799
Operating Expense				
Employee Costs		(2,160,964)	(1,321,391)	(1,281,066)
Materials and Contracts		(6,301,015)	(5,854,517)	(5,574,492)
Utility Charges		(156,360)	(105,341)	(95,024)
Depreciation on Non-Current Assets		(1,785,230)	(1,189,902)	(1,191,667)
Interest Expenses		(17,505)	(6,135)	(5,039)
Insurance Expenses		(161,850)	(162,850)	(159,597)
Other Expenditure		(222,900)	(185,140)	(193,556)
Loss on Disposal of Assets	8	(553,457)	(553,457)	(553,458)
Total Operating Expenditure		(11,359,281)	(9,378,733)	(9,053,899)
Funding Balance Adjustments				
Add back Depreciation		1,785,230	1,189,902	1,191,667
Adjust (Profit)/Loss on Asset Disposal	8	553,457	553,457	553,457
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		102,921	452,128	800,024
Capital Revenues				
Grants, Subsidies and Contributions	11	2,589,350	1,937,484	1,693,722
Proceeds from Disposal of Assets	8	119,607	119,607	119,607
Total Capital Revenues		2,708,957	2,057,091	1,813,329
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	13	(205,000)	(185,005)	(46,058)
Infrastructure - Roads	13	(1,456,400)	(1,240,414)	(514,038)
Infrastructure - Public Facilities	13	(1,987,091)	(1,892,258)	(1,532,875)
Infrastructure - Streetscapes	13	(75,000)	(75,000)	(75,950)
Infrastructure - Footpaths	13	(50,000)	(41,665)	(777)
Infrastructure - Drainage	13	(40,000)	(22,225)	0
Heritage Assets	13	(146,000)	(146,000)	(74,475)
Plant and Equipment	13	(865,000)	(711,665)	(613,757)
Furniture and Equipment	13	(10,000)	(8,335)	(1,805)
Total Capital Expenditure		(4,834,491)	(4,322,567)	(2,859,735)
Net Cash from Capital Activities		(2,125,534)	(2,265,476)	(1,046,405)
Financing				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,403,081	1,383,081	1,383,081
Repayment of Debentures	10	(63,588)	(43,064)	(43,064)
Transfer to Reserves	7	(683,594)	(330,789)	(330,789)
Loans to Community Groups		(20,000)	(20,000)	(20,000)
Net Cash from Financing Activities		635,899	989,228	989,228
Net Operations, Capital and Financing		(1,386,714)	(824,120)	742,847
Opening Funding Surplus(Deficit)	3	1,386,714	1,386,714	1,386,714
Closing Funding Surplus(Deficit)	3	0	562,594	2,129,561

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY								
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING								
For the Period Ended 28 February 2017								
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)	
Land and Buildings	13	\$ 0	\$ 46,058	\$ 46,058	\$ 185,005	\$ 205,000	\$ 138,947	
Infrastructure Assets - Roads	13		514,038	514,038	1,240,414	1,456,400	726,376	
Infrastructure Assets - Public Facilities	13	189,166	1,343,709	1,532,875	1,892,258	1,987,091	359,383	
Infrastructure Assets - Footpaths	13	777	0	777	41,665	50,000	40,888	
Infrastructure Assets - Drainage	13		0	0	22,225	40,000	22,225	
Infrastructure Assets - Streetscapes	13		75,950	75,950	75,000	75,000	(950)	
Heritage Assets	13		74,475	74,475	146,000	146,000	71,525	
Plant and Equipment	13	211,131	402,626	613,757	711,665	865,000	97,908	
Furniture and Equipment	13		1,805	1,805	8,335	10,000	6,530	
Capital Expenditure Totals		401,074	2,458,661	2,859,735	4,322,567	4,834,491	1,462,832	

CAPITAL REVENUE

Month	Budget 2016-17	Actual 2016-17
Jul	150	150
Aug	150	150
Sep	500	300
Oct	500	1450
Nov	650	1800
Dec	650	1850
Jan	750	1950
Feb	850	1800
Mar	1050	
Apr	1100	
May	1150	
Jun	1200	

CAPITAL EXPENDITURE

Month	Budget 2016-17	Actual 2016-17
Jul	0	500
Aug	1000	1000
Sep	2000	1800
Oct	2500	2300
Nov	3000	2800
Dec	3300	2800
Jan	3500	2900
Feb	3800	2900
Mar	4200	
Apr	4300	
May	4400	
Jun	4500	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1. SIGNIFICANT ACCOUNTING POLICIES					
(a) Basis of Preparation					
This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.					
Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.					
The Local Government Reporting Entity					
All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.					
In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.					
All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.					
(b) Rounding Off Figures					
All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.					
(c) Rates, Grants, Donations and Other Contributions					
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.					
Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.					
(d) Goods and Services Tax (GST)					
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).					
Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.					
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.					
(e) Superannuation					
The Council contributes to a number of Superannuation Funds on behalf of employees.					
All funds to which the Council contributes are defined contribution plans.					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(f) Cash and Cash Equivalents				
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
	(g) Trade and Other Receivables				
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
	(h) Inventories				
	General				
	Inventories are measured at the lower of cost and net realisable value.				
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
	Land Held for Resale				
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
	(i) Fixed Assets				
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
	Mandatory Requirement to Revalue Non-Current Assets				
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY						
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY						
For the Period Ended 28 February 2017						
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j)	Fixed Assets (Continued)					
	<i>Land Under Control</i>					
	In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
	Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
	Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
	<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
	All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
	In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
	Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
Revaluation					
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.					
Transitional Arrangement					
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.					
Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.					
Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.					
Land Under Roads					
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.					
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.					
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.					
Depreciation					
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
Major depreciation periods used for each class of depreciable asset are:					
Buildings				10 to 50 years	
Furniture and Equipment				5 to 10 years	
Plant and Equipment				5 to 10 years	
Heritage				25 to 100 years	
Sealed Roads and Streets					
- Subgrade				Not Depreciated	
- Pavement				80 to 100 years	
- Seal	Bituminous Seals			15 to 22 years	
	Asphalt Surfaces			30 years	
Formed Roads (Unsealed)					
- Subgrade				Not Depreciated	
- Pavement				18 years	
Footpaths				40 to 80 years	
Drainage Systems					
- Drains and Kerbs				20 to 60 years	
- Culverts				60 years	
- Pipes				80 years	
- Pits				60 years	
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.					
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.					
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.					
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.					
Capitalisation Threshold					
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.					
(k) Fair Value of Assets and Liabilities					
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:					
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(k)	Fair Value of Assets and Liabilities (Continued)				
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.				
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).				
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.				
	Fair Value Hierarchy				
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:				
	Level 1				
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.				
	Level 2				
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.				
	Level 3				
	Measurements based on unobservable inputs for the asset or liability.				
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.				
	Valuation techniques				
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:				
	Market approach				
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
Income approach					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
Cost approach					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
(l) Financial Instruments					
Initial Recognition and Measurement					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
Classification and Subsequent Measurement					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(I) Financial Instruments (Continued)					
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>					
<i>(i) Financial assets at fair value through profit and loss</i>					
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>					
<i>(ii) Loans and receivables</i>					
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>					
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>					
<i>(iii) Held-to-maturity investments</i>					
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>					
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>					
<i>(iv) Available-for-sale financial assets</i>					
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>					
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>					
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>					
<i>(v) Financial liabilities</i>					
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

	SHIRE OF SHARK BAY				
	NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
	For the Period Ended 28 February 2017				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(l)	Financial Instruments (Continued)				
	<i>Impairment</i>				
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).				
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.				
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.				
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.				
	<i>Derecognition</i>				
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.				
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.				
(m)	Impairment of Assets				
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.				
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.				
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.					
(n) Trade and Other Payables					
Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.					
(o) Employee Benefits					
Short-Term Employee Benefits					
Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.					
The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.					
Other Long-Term Employee Benefits					
Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.					
The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

	SHIRE OF SHARK BAY				
	NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
	For the Period Ended 28 February 2017				
✓	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(p) Borrowing Costs				
	Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.				
	(q) Provisions				
	Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.				
	Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.				
	(r) Current and Non-Current Classification				
	In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 28 February 2017					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(2,280)	(16.3%)	▼	Permanent	These are insurance recoveries - Variance due to Budget being estimated figure.
General Purpose Funding - Rates	(18,179)	(1.5%)	▼	Permanent	Variance due to reversal of prepaid rates from 2015/16.
General Purpose Funding - Other	10,785	0.7%	▲	Timing	Increase due to Interest earned on investments and commissions.
Law, Order and Public Safety	(10,153)	(20.2%)	▼	Timing	SES Qrterly March Payment is due in April causing deficit - OK
Health	1,609	214.5%	▲	Permanent	Increase due to Itinerant food vendors and septic tank licences.
Housing	7,342	14.5%	▲	Timing	Rent Received in Advance Plus Housing Reimbursements
Community Amenities	19,951	8.2%	▲	Permanent	Increased refuse site fees and planning, requisitions and development applications .
Recreation and Culture	1,570	0.5%	▲	Timing /Permanent	Walk Trail Grant funding outstanding \$50K and SBDC Entrance, Merchandise Sales and Gym Fees exceeding ytd budget by \$52K
Transport	(195)	(0.0%)	▼		No reporting variance.
Economic Services	534	0.1%	▲	Timing	No reportable variance.
Other Property and Services	10,313	34.1%	▲	Permanent	Increase in refunds income.
Operating Expense					
Governance	10,334	(4.7%)	▲	Timing	Overall decrease in administration expenses.
General Purpose Funding	3,777	(4.7%)	▲	Permanent	No reportable variance.
Law, Order and Public Safety	25,460	(11.3%)	▲	Timing	Savings in cyclone clean up, depreciation, Ranger Patrols and SES grant expenditure.
Health	(2,680)	7.2%	▼	Timing	Increase in consultant fees, travel and accomodation.
Housing	2,560	(2.2%)	▲	Timing	No reportable variance.
Community Amenities	84,112	(18.3%)	▲	Timing	Planning projects for tourism and economic development yet to commence.
Recreation and Culture	76,468	(5.2%)	▲	Timing	Walk Trail Improvements funded by Grant not commenced \$50K and underspend in Council Assist Program of \$22K
Transport	79,649	(1.5%)	▲	Timing	Useless Loop Maintenance Agreement recently commenced
Economic Services	105,174	(7.5%)	▲	Timing	Underspend in Private Works and Tourism Promotion
Other Property and Services	(60,020)	149.4%	▼	Timing	Overall under expenditure in depreciation, overheads and stock.
Capital Revenues					
Grants, Subsidies and Contributions	(243,762)	(12.6%)	▼	Timing	Project has not commenced for Roads to Recovery Grant 16-17
Proceeds from Disposal of Assets	0	0.0%	▲	Timing	No reportable variance.
Capital Expenses					
Land and Buildings	138,947	75.1%	▲	Timing	Town Oval Toilets, Recreation Signage Projects not commenced. In addition there is currently an underspend on Housing.
Infrastructure - Roads	726,376	58.6%	▲	Timing	R2R projects for 16/17 and Ocean Park Road - RRG yet to commence. Useless Loop Road RRG has recently started.
Infrastructure - Public Facilities	359,383	19.0%	▲	Timing	Refuse and Recycling project yet to commence
Infrastructure - Footpaths	40,888	0.0%	▲	Timing	Expenditure on Footpaths recently commenced.
Infrastructure - Drainage	22,225	0.0%	▲	Timing	Drainage program yet to commence.
Infrastructure - Streetscapes	(950)	(1.3%)	▼	Timing	No reportable variance.
Heritage Assets	71,525	49.0%	▲	Timing	Stables refurbishment not commenced plus underspend on completed Project - Museum and Art Gallery Lighting of \$63K.
Plant and Equipment	97,908	13.8%	▲	Timing	Plant replacement program progressing - variance mainly contributed from Camp Upgrade \$83K
Furniture and Equipment	6,530	0.0%	▲	Timing	Underspend in furniture and equipment ytd.
Financing					
Loan Principal	0	0.0%	▼	Timing	No reportable variance.
Note: YTD budgets are an estimation at the time of preparing the annual budget.					

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 28 February 2017				
Note 3: NET CURRENT FUNDING POSITION				
		Positive=Surplus (Negative=Deficit)		
	Note	28 Feb 2017	30th June 2016	28 Feb 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,766,560	5,204,530	7,621,714
Cash Restricted	4	902,976	1,955,268	1,069,521
Receivables - Rates	6	156,612	32,321	314,330
Receivables -Other	6	271,146	687,966	643,557
Interest / ATO Receivable		225	8,541	16,566
Inventories		162,028	190,158	111,506
		3,259,547	8,078,784	9,777,194
Less: Current Liabilities				
Payables		(29,909)	(1,339,701)	(199,804)
Provisions		(197,101)	(197,101)	(226,944)
Royalties for Regions Funding		0	(3,200,000)	(5,700,000)
		(227,010)	(4,736,802)	(6,126,748)
Less: Cash Reserves	7	(902,976)	(1,955,268)	(1,069,521)
Net Current Funding Position		2,129,561	1,386,714	2,580,925

Note 3 - Liquidity Over the Year

Month	2015-16	2016-17	2014-15
Jul	3,400	4,200	2,800
Aug	3,200	2,800	2,800
Sep	3,000	2,500	2,200
Oct	2,500	1,200	2,500
Nov	2,800	1,800	2,500
Dec	3,000	1,800	1,800
Jan	2,500	1,000	1,800
Feb	2,400	2,200	2,200
Mar	2,200	1,800	1,800
Apr	3,400	1,800	1,800
May	2,800	7,800	7,800
Jun	800	2,800	2,800

Comments - Net Current Funding Position				
Liquidity is higher due to the receipt of Financial Assistance Grant funds .				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2017								
Note 4: CASH AND INVESTMENTS								
		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a)	Cash Deposits							
	Municipal Bank Account	0.10%	6,905			6,905	Bankwest	At Call
	Reserve Bank Account	0.00%		2,976		2,976	Bankwest	At Call
	Telenet Saver	1.10%	1,008,855			1,008,855	Bankwest	At Call
	Trust Bank Account	0.00%			9,676	9,676	Bankwest	At Call
	Cash On Hand		800			800		On Hand
(b)	Term Deposits							
	Municipal Investment	2.50%	750,000			750,000	Bankwest	13/04/2017
	Reserve Investment	2.30%		900,000		900,000	Bankwest	6/04/2017
	Total		1,766,560	902,976	9,676	2,679,212		
Comments/Notes - Investments								
Surplus funds invested for terms conducive to cashflow requirements. Although the Municipal Bank Account appears in overdraft, it is not.								

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 28 February 2017									
Note 6: RECEIVABLES									
Receivables - Rates Receivable		28 Feb 2017	30 June 2016	Receivables - General		Current	30 Days	60 Days	90+Days
		\$	\$			\$	\$	\$	\$
Opening Arrears Previous Years		25,814	5,744	Receivables - General		164,825	7,538	4,963	64,840
Levied this year		1,520,406	1,175,951	Total Receivables General Outstanding					242,166
Less Collections to date		(1,392,277)	(1,155,881)	Amounts shown above include GST (where applicable)					
Equals Current Outstanding		153,943	25,814						
Net Rates Collectable		153,943	25,814						
% Collected		90.04%	97.82%						

Note 6 - Rates Receivable

Month	2015-16 (\$'000s)	2016-17 (\$'000s)
Jul	1,150	1,550
Aug	550	1,100
Sep	500	550
Oct	450	500
Nov	400	350
Dec	350	300
Jan	300	300
Feb	200	250
Mar	180	180
Apr	120	120
May	50	50
Jun	20	20

Receivables-General

Category	Percentage
Current	68%
30 Days	3%
60 Days	2%
90+Days	27%

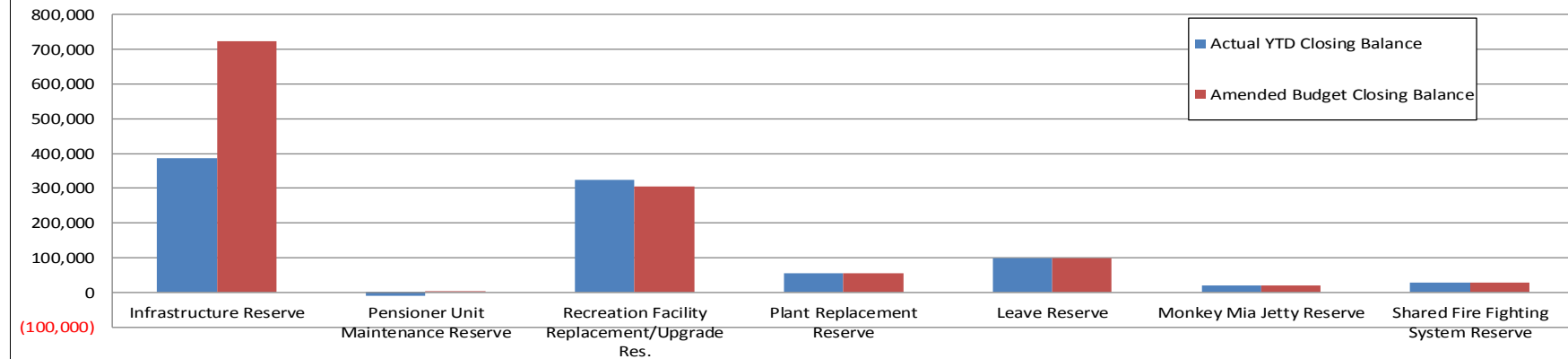
Comments/Notes - Receivables Rates			
Rates collection is similar than last year.		No major issues at this time - major debtors are Main Roads and Parks and Wildlife .	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 28 February 2017									
Note 7: Cash Backed Reserve									
2016-17									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	1,302,197	15,000	12,454	334,554	0	(928,519)	(928,519)	723,232	386,132
Pensioner Unit Maintenance Reserve	10,160	100	128	10,500		(20,000)	(20,000)	760	(9,712)
Recreation Facility Replacement/Upgrade Res.	366,294	6,400	4,572	0	0	(66,750)	(46,750)	305,944	324,116
Plant Replacement Reserve	140,462	4,000	1,864	300,000	300,000	(387,812)	(387,812)	56,650	54,514
Leave Reserve	87,921	2,100	1,163	10,000	10,000	0	0	100,021	99,084
Monkey Mia Jetty Reserve	20,627	400	260	0		0	0	21,027	20,887
Shared Fire Fighting System Reserve	27,607	540	348	0		0	0	28,147	27,955
	1,955,268	28,540	20,789	655,054	310,000	(1,403,081)	(1,383,081)	1,235,781	902,976

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
Note 7a: Cash Backed Reserve Detail - Amended Budget					
2016-17	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
Infrastructure Reserve	\$ 1,302,197		\$	\$	\$
Interest		Investment	15,000		
Transfer of funds		General Revenue	334,554		
Foreshore project				216,458	
Jinker				200,000	
Admin Office Carpark				30,000	
Staff Housing				40,000	
Overlander Solar Relocation				10,000	
Museum Lighting				80,000	
Footpath Upgrades				50,000	
Drainage Upgrades				40,000	
Abulion Depot				10,000	
Information Signage				50,000	
Shade Shelters Eastern Foreshore				12,000	
Denham Hall				30,000	
SBDC Emergency Power				3,000	
Town Oval Bore 14-15 CFWD				40,000	
Town Oval Toilets				50,000	
Old Jail and Stables 14-15 CFWD				30,000	
Info Signage - Council Approval Aug Mtg				15,000	
Cycle Ways Extra - Foreshore Project				11,611	
Playground Extra - Foreshore				10,450	
	1,302,197		349,554	928,519	723,232
Pensioner Unit Maintenance Reserve	10,160				
Interest		Investment	100		
Transfer of Funds		General Revenue	10,500		
Upgrade to Units				20,000	
	10,160		10,600	20,000	760
Recreation Facility Replacement/Upgrade Res.	366,294				
Interest		Investment	6,400		
Childcare Centre Softfall				16,000	
Recreation Centre 3 Phase Power				1,750	
Rectification Works Rec Centre				20,000	
Cricket Practice Nets				9,000	
Recreation Centre Signage				20,000	
	366,294		6,400	66,750	305,944
Plant Replacement Reserve	140,462				
Interest		Investment	4,000		
Depreciation		General Funds	300,000		
Camp Upgrades				85,000	
Major Plant items				20,000	
Prime Mover				224,000	
Works Manager- Dual Cab Ute				21,675	
Town Supervisor- Dual Cab Ute				18,422	
Town- Single Cab Ute				18,715	
	140,462		304,000	387,812	56,650
Leave Reserve	87,921				
Interest		Investment	2,100		
Transfer of Funds		General Funds	10,000		
LSL Taken					
	87,921		12,100	0	100,021
Monkey Mia Jetty Reserve	20,627				
Interest		Investment	400		
	20,627		400	0	21,027
Shared Fire Fighting System Reserve	27,607				
Interest		Investment	540	0	
	27,607		540	0	28,147
Total	\$1,955,268		\$683,594	\$1,403,081	\$1,235,781

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 28 February 2017							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
					YTD 28 02 2017		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$	Plant and Equipment	\$	\$	\$
				Transport			
95,000	(4,905)	40,000	(50,095)	Primemover Powerstar	(50,095)	(50,095)	0
43,000	(1,019)	30,000	(11,981)	Ute Hilux 4x4	(11,981)	(11,981)	0
34,000	(509)	25,062	(8,429)	Ute Dual Cab	(8,429)	(8,429)	0
32,000	(787)	24,545	(6,668)	Ute Ford Ranger	(6,668)	(6,668)	0
				Denham Recreational Boat Ramp (DOT asset)			
487,891	(11,607)	0	(476,284)		(476,284)	(476,284)	(0)
691,891	(18,827)	119,607	(553,457)		(553,457)	(553,457)	0
Comments - Capital Disposal/Replacements							

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 28 February 2017											
Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2016/17 Budget Rate Revenue \$	2016/17 Budget Interim Rate \$	2016/17 Budget Back Rate \$	2016/17 Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.092319	299	3,595,145	322,890	(681)	(723)	321,486	331,900			331,900
GRV Vacant	0.092319	18	345,894	28,041			28,041	31,933			31,933
GRV - Commercial	0.094872	43	2,041,029	191,231			191,231	193,637			193,637
GRV - Industrial/Residential	0.102160	44	610,127	61,093			61,093	62,331			62,331
GRV Industrial /Residential Vacant	0.092315	2	17,100	(474)			(474)	0			0
GRV Rural Commercial	0.095949	5	304,200	29,188			29,188	29,188			29,188
GRV Resort	0.101279	2	1,112,800	112,703			112,703	112,700			112,700
UV General	0.190448	6	739,348	219,156			219,156	220,000	1,000		221,000
UV Mining	0.259757	1	21,367	4,579	(3,746)		833	5,550	-4,600		950
UV Pastoral	0.130428	12	654,760	85,399			85,399	85,399			85,399
UV Exploration	0.249757	9	581,262	148,786			148,786	145,174			145,174
Sub-Totals		441	10,023,032	1,202,592	(4,427)	(723)	1,197,442	1,217,812	-3,600	0	1,214,212
Minimum Payment											
GRV Rateable Property	800.00	67		53,600			53,600	53,600			53,600
GRV Vacant	800.00	85		68,000			68,000	68,000			68,000
GRV - Commercial	800.00	26		20,800			20,800	20,800			20,800
GRV - Industrial/Residential	800.00	4		3,200			3,200	3,200			3,200
GRV Industrial /Residential Vacant	500.00	1		0			0	500			500
Rural Commercial	800.00	0		0			0	0			0
GRV Resort	800.00	0		0			0	0			0
UV General	835.00	5		4,175			4,175	4,175			4,175
UV Mining	835.00	1		835			835	835			835
UV Pastoral	835.00	0		0			0	0			0
UV Exploration	835.00	1		0			0	835			0
Sub-Totals		190	0	5,010			150,610	151,945			151,110
Concessions							(174,515)				(170,731)
Amount from General Rates							1,173,537				1,194,591
Specified Area Rates							38,468				38,470
Totals							1,212,005				1,233,061
Comments - Rating Information											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2015/16 being applied to 2015/16 and reversed in 2016/17. Should the same trend of excess payments continue in 2016/17 then the level of rates received should reach the budgeted amount.											

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2017								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget
			\$	\$	\$	\$	\$	\$
Loan 57 Monkey Mia Bore	222,287	0	13,888	28,060	208,399	194,227	2,720	9,425
Loan 53 - Staff Housing	62,945	0	21,358	19,660	41,587	43,285	255	3,200
Loan 56 - Staff Housing	79,415	0	7,818	15,870	71,597	63,545	2,064	4,880
	364,647	0	43,064	63,590	321,583	301,057	5,039	17,505
All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.								

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2017								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
		(Y/N)	\$	\$	\$	\$	Received/Invoiced	Not Received
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	1,451,000	0	1,451,000	0	1,088,763	362,237
Grants Commission - Roads	WALGGC	Y	414,000	0	414,000	0	310,580	103,420
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	3,630	0	3,630	0	6,111	(2,481)
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	48,700	0	48,700	0	24,107	24,593
COMMUNITY AMENITIES								
Grant- Waste Disposal	Shire of Carnarvon	Y	10,000	0		10,000	10,359	(359)
RECREATION AND CULTURE								
Foreshore Revitalisation	Royalties for Regions	Y	1,312,550	0	0	1,312,550	1,312,549	1
Community Bus	Lotterywest	N	150,000	0	0	150,000	0	150,000
Grant- Foreshore	Stronger Communities	Y	20,000	0	0	20,000	20,000	0
Grant- Walking Trail		N	50,000		50,000	0	0	50,000
Grant - Foreshore Playground	Lotterywest	Y	89,000	0	0	89,000	89,310	(310)
Grant - Museum Lighting	Tourism WA	Y	36,000	0	0	36,000	36,130	(130)
TRANSPORT								
Road Preservation Grant	State Initiative	Y	99,000	0	99,000	0	99,131	(131)
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	315,000	0	252,000	63,000
Contributions - Road Projects	Pipeline	Y	8,000	0	8,000	0	8,350	(350)
Roads To Recovery Grant - Cap	Roads to Recovery	Y	659,800	0	0	659,800	0	659,800
Foreshore - DOT Boat Area	Royalties for Regions	Y	1,887,450	0	1,887,450	0	1,887,451	(1)
RRG Grants - Capital Projects	Regional Road Group	Y	312,000	0	0	312,000	225,374	86,626
Grant-RBFS Trailer Parking	Recreational Boating Facilities Scheme	Y	450,000	0	450,000	0	450,000	0
DOT - Trailer Parking-Non Cash Contribution	Department of Transport	Y	391,000	0	391,000	0	391,406	(406)
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	57,524	(7,524)
Grants - 2016 Celebrations	GDC and WA Tourism	Y	452,700	0	452,700	0	412,700	40,000
Community Grant	Community Development	N	1,000	0	1,000	0	1,000	0
TOTALS			8,209,830	0	5,621,480	2,589,350	6,682,845	1,527,985
			Operating		5,621,480		4,989,123	
			Non-operating		2,589,350		1,693,722	
					8,210,830		6,682,845	
Comments - Operating and Non Operating Grants								

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 28 February 2017					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 28-Feb-17	
	\$	\$	\$	\$	
BCITF Levy	112	268	(380)	0	
Library Card Bond	100	100	(200)	0	
Bookeasy- Sales	0	306,261	(306,261)	0	
Kerb/Footpath Deposit	4,300	0	0	4,300	
Bond Key	2,450	1,310	(1,940)	1,820	
Hall Bond	0	550	(550)	0	
Police Licensing	4,470	191,578	(194,492)	1,556	
Election Deposit	0	80	(80)	0	
Marquee Deposit	0	700	(700)	0	
Building Licence Levy	0	993	(993)	0	
Road Reserve - Hughes Street	0	2,000	0	2,000	
Sunter Place - Recreation Reserve	95,343	1,438	(96,781)	0	
	106,775	505,278	(602,377)	9,676	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

CAPITAL WORKS PROGRAM 2016/17								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Governance								
Admin Office Carpark	3.7.1	WKM	(30,000)	(30,000)	(27,550)	(2,450)	27,550	Project continuing.
Governance Total			(30,000)	(30,000)	(27,550)	(2,450)		
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(8,335)	0	(8,335)	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(8,335)	(3,500)	(4,835)	3,500	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(8,335)	(246)	(8,089)	246	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(8,335)	0	(8,335)	0	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(16,665)	0	(16,665)	0	
Housing Total			(60,000)	(50,005)	(3,746)	(46,259)		
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(30,000)	(30,000)	(10,019)	(19,981)	10,019	Project continuing.
Recreation Centre - 3 Phase Power	3.7.1	EMCD	(2,000)	(2,000)	(1,843)	(157)	1,843	Project completed.
Discovery Centre-Emergency Power	3.7.1	EMCD	(3,000)	(3,000)	(2,900)	(100)	2,900	Project completed.
Town Oval Toilets	3.7.1	EMCD	(50,000)	(50,000)	0	(50,000)	0	
Recreation Centre - Signage	3.7.1	EMCD	(20,000)	(20,000)	0	(20,000)	0	
Recreation and Culture Total			(105,000)	(105,000)	(14,762)	(90,238)		
Transport								
Depot- New Ablution	3.7.1	WKM	(10,000)	0	0	0		
Transport Total			(10,000)	0	0	0		
Land and Buildings Total			(205,000)	(185,005)	(46,058)	(138,947)		
Drainage/Culverts								
Transport								
Drainage upgrades	3.7.1	WKM	(40,000)	(22,225)	0	(22,225)	0	
Transport Total			(40,000)	(22,225)	0	(22,225)		
Drainage/Culverts Total			(40,000)	(22,225)	0	(22,225)		
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	3.7.1	WKM	(50,000)	(41,665)	(777)	(40,888)		Project commenced.
Transport Total			(50,000)	(41,665)	(777)	(40,888)		
Footpaths Total			(50,000)	(41,665)	(777)	(40,888)		

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(8,335)	(1,805)	(6,530)	1,805	
Recreation And Culture Total			(10,000)	(8,335)	(1,805)	(6,530)		
Furniture & Office Equip. Total			(10,000)	(8,335)	(1,805)	(6,530)		
Heritage Assets								
Recreation And Culture								
Museum and Art Gallery Lighting	2.2.2	WKM	(116,000)	(116,000)	(63,679)	(52,321)	63,679	Project completed.
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	(30,000)	(30,000)	(10,796)	(19,204)	10,796	Project continuing.
Recreation And Culture Total			(146,000)	(146,000)	(74,475)	(71,525)		
Heritage Assets Total			(146,000)	(146,000)	(74,475)	(71,525)		
Plant , Equipment and Vehicles								
Recreation and Culture								
Community Bus	1.1.6	WKM	(150,000)	0	0	0	0	
Recreation and Culture			(150,000)	0	0	0		
Transport								
Prime Mover	1.1.6	WKM	(265,000)	(265,000)	(264,000)	(1,000)	264,000	Purchase completed.
Works Manager-Dual Cab Ute	1.1.6	WKM	(52,000)	(52,000)	(52,081)	81	52,081	Purchase completed.
Town- Dual Cab Ute	1.1.6	WKM	(48,000)	(48,000)	(43,253)	(4,747)	43,253	Purchase completed.
Town- Single Cab Ute	1.1.6	WKM	(45,000)	(45,000)	(41,763)	(3,237)	41,763	Purchase completed.
Camp Upgrades	1.1.6	WKM	(85,000)	(85,000)	(1,529)	(83,471)	1,529	
Major Plant Items	1.1.6	WKM	(20,000)	(16,665)	0	(16,665)	0	
Boat Jinker	1.1.6	WKM	(200,000)	(200,000)	(211,131)	11,131		Purchase completed.
Transport Total			(715,000)	(711,665)	(613,757)	(97,908)		
Plant , Equipment and Vehicles Total			(865,000)	(711,665)	(613,757)	(97,908)		

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(308,836)	0	(308,836)	0	
Community Amenities Total			(388,341)	(308,836)	0	(308,836)		
Recreation And Culture								
Recreation Grounds	1.6.7	WKM	(52,000)	(43,335)	0	(43,335)	0	
Foreshore Revitalisation	3.7.1	CEO	(1,282,000)	(1,282,000)	(1,290,515)	8,515	1,290,515	
Pontoon for Foreshore	3.7.1	WKM	(48,000)	(48,000)	(49,418)	1,418		Project completed.
Beach Access Ramp	3.7.1	WKM	(40,000)	(40,000)	(40,000)	0		Project completed.
Playground	3.7.1	WKM	(99,750)	(99,750)	(99,748)	(2)		Project completed.
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(12,000)	(12,000)	(11,679)	(321)	11,679	Project completed.
Practice Cricket Nets	3.7.1	WKM	(9,000)	(9,000)	0	(9,000)	0	
Childcare Centre Softfall	3.7.1	WKM	(16,000)	(16,002)	(15,934)	(68)	15,934	Project completed.
Town Oval Bore	3.7.1	WKM	(40,000)	(33,335)	(25,581)	(7,754)	25,581	Project continuing.
Recreation And Culture Total			(1,598,750)	(1,583,422)	(1,532,875)	(50,547)		
Public Facilities Total			(1,987,091)	(1,892,258)	(1,532,875)	(359,383)		

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
Useless Loop Road - RRG 16/17	1.1.6	WKM	(377,600)	(271,579)	(170,646)	(100,933)	170,646	Project continuing.
Ocean Park Road - RRG 16/17	1.1.6	WKM	(90,000)	(90,000)	0	(90,000)	0	
R2R Cycle Ways - Foreshore	1.1.6	WKM	(230,000)	(230,000)	(244,886)	14,886	244,886	Project continuing.
R2R 15/16 - Knight Terrace	1.1.6	WKM	(83,000)	(83,000)	(82,882)	(118)	82,882	Carry over from 15/16
R2R 15/16 -Hughes Street	1.1.6	WKM	(16,000)	(16,000)	(15,624)	(376)	15,624	Carry over from 15/16
Road Projects R2R 16/17	1.1.6	WKM	(659,800)	(549,835)	0	(549,835)	0	
Transport Total			(1,456,400)	(1,240,414)	(514,038)	(726,376)		
Roads (Non Town) Total			(1,456,400)	(1,240,414)	(514,038)	(726,376)	0	
Streetscapes								
Economic Services								
Overlander - Solar Light Improvements	2.1.3	EMCD	(10,000)	(10,000)	0	(10,000)	0	
Welcome Signage	2.1.3	EMCD	(65,000)	(65,000)	(75,950)	10,950	75,950	Project completed.
Economic Services Total			(75,000)	(75,000)	(75,950)	950		
Capital Expenditure Total			(4,834,491)	(4,322,567)	(2,859,735)	(1,462,832)		

29 MARCH 2017

13.0 TOWN PLANNING REPORT

**13.1 DRAFT GASCOYNE COAST SUB-REGIONAL STRATEGY
LP00021**

AUTHOR

Liz Bushby, Gray and Lewis Land Use Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

That Council resolve to provide the following comments on the Draft Gascoyne Coast Sub Regional Strategy to the Western Australian Planning Commission:

- (1) The Draft Strategy is generally supported and mapping for Denham is consistent with the Shires Local Planning Strategy.**
- (2) The Shire is concerned that reference to ‘limited development’ within the World Heritage Area seems to have negative connotations and may imply there is limited development potential. The Shire strongly supports significant developments occurring as long as World Heritage values and environmental considerations are addressed.**

The World Heritage listing does not prevent substantial development, there is simply an expectation that developments be carefully evaluated from an environmental point of view and only allowed to proceed if they can be implemented in a way which does not compromise the values for which the area was listed. This is made clear under the Environmental Protection Authority Guidance Statement No 49 which outlines environmental assessment factors for the Shark Bay World Heritage Area.

Monkey Mia is an example of a major tourist site which has environmental approvals for significant development. Similar high quality development could be achieved on a number of other remote tourist sites within Shark Bay that have the same attributes of Monkey Mia (being located on the coast and within a world heritage area.)

- (3) The Shire objects to the statement that ‘*More intensive, higher-impact tourism development should be concentrated in the existing regional and sub-regional centres of Carnarvon, Exmouth and Denham; and to a lesser degree in the tourism centres of Coral Bay and Monkey Mia.*’**

29 MARCH 2017

Rather than limit potential for high impact tourism to Denham and Monkey Mia, the Western Australian Planning Commission is requested to incorporate increased flexibility within the Draft Strategy and include a statement that *'Recognise significant tourism potential within tourism nodes and tourist zoned sites subject to relevant world heritage and environmental considerations being addressed'*.

The Shires Local Planning Scheme has a number of unique remote coastal sites that are specifically zoned 'Special Use' for tourist development, such as Nanga and Hamelin Pool. All of these sites should be afforded the same opportunity for more intensive tourist developments and it should not necessarily be limited to Monkey Mia and Denham. Sites outside of Denham, such as the Ocean Park, have future potential to accommodate tourist development (subject to a scheme amendment).

There are also sites at Steep Point and in the Francis Peron National Park that have future potential.

There is concern that the terminology of 'high impact tourism' provides an impression that there will be a high impact or negative impact by development. This is not the case for Monkey Mia which has approval under the Environmental Protection Act to expand the resort through issue of Ministerial Statement No.709 (MS 709) on 28 December 2005.

It is suggested that terminology such as 'high impact tourism' be replaced by 'significant tourism' and that the Strategy be amended to recognise that there are number of unique remote sites within Shark Bay that have future potential for significant redevelopment or tourism.

- (4) The Draft Strategy makes mention of pastoral leases at Carrarang and Tamala Station, however does not recognise that they provide reasonably significant camping areas along the coastline.

It is recommended that the camping areas at and adjacent to Carrarang and Tamala Station be recognised in the Draft Strategy as minor tourism nodes. The sites were identified in the Tamala Carrarang Recreation Tourism Plan for the Shark Bay World Heritage Area (July 1988). Tamala Station has a licence from the Department of Lands for managing tourist camping.

- (5) The strategy includes a statement to *'embrace the sub-region's World Heritage attributes to promote the region and facilitate economic development through tourism opportunities'* which is supported.
- (5) Thank the Western Australian Planning Commission for the opportunity to comment on the Draft strategy, and support the planning actions that specifically apply to Shark Bay and Denham.

6/0 CARRIED

29 MARCH 2017

BACKGROUND

The draft Gascoyne Coast Sub-Regional Strategy prepared by the Western Australian Planning and Department of Planning has been released for public comment, and is being advertised until the 7 April 2017.

The draft strategy provides a sub-regional context for land-use planning in the region with a focus on the sustainable future growth of the Carnarvon, Exmouth and Denham settlements.

It will guide local planning processes including the preparation of, and amendments to, local planning schemes and strategies.

The draft strategy is structured in two parts:

- **Part A: Strategic planning** – the core strategic document
- **Part B: Sub-regional profile** – a background document that provides a general context for Part A.

COMMENT

The Draft Strategy covers the coastal area west of the North West Coastal Highway from the Shire of Shark Bay to Exmouth – below.



29 MARCH 2017

The Strategy aims to guide local governments in the development or review of local planning strategies and schemes. The Strategy recognises that the Shire is already progressing Draft Local Planning Scheme No 4 ('LPS 4').

- **Hierarchy of Centres**

The Draft Strategy lists a hierarchy of centres and identifies Carnarvon and Exmouth as Regional Centres.

Denham is identified as a Sub Regional Centre and Monkey Mia is identified as a Tourism Centre.

Tier			Description
3	Sub-regional Centre	Denham	Sub-regional centres support the population and economic activities within their surrounding hinterlands through the provision of goods and services. The catchment areas of Sub-regional centres usually extend beyond the immediate centre to include surrounding centres and districts and as such their services are utilised by a broader population. Retail services offered in Sub-regional centres largely focus on the day-to-day needs of their service population, however some comparative retail may also occur, particularly in larger centres. Other commercial and light industrial activities, which generally exist to service the local economies, are important functions of sub-regional centres. Sub-regional centres often provide local government administrative functions and a range of social infrastructure and services, including local recreation, health services and secondary education.
	Tourism Centre ¹	Coral Bay Monkey Mia	Tourism centres have a small population base and their local economies are focused on tourism. These centres experience significant fluctuations in population due to the seasonal influxes of tourists; and as such are generally service and experience oriented with some associated retail functions. Despite sitting on the same level in the settlement hierarchy as Sub-regional centres, Tourism centres generally contain minimal civic and social infrastructure as they predominantly service an itinerant population base.

Nanga Bay resort is listed as a 'Tourist Node' in the hierarchy which '*primarily accommodate overnight visitors and generally contain the necessary infrastructure to facilitate this function*'.

Hamelin Pool, Dirk Hartog Island homestead and (proposed) Sunday Bay are recognised as minor Tourism Nodes. Both the Billabong and the Overlander are identified as Service Centres.

A map showing the centre locations and hierarchy are included overpage.

- **World Heritage**

The world heritage area in Shark Bay is recognised in the Draft Strategy. It states that '*planning for these World Heritage areas is largely subject to processes such as the strategic planning and management processes of the Department of Parks and Wildlife and relevant World Heritage advisory committees; however this Strategy envisages that limited development will occur within World Heritage areas, particularly due to their internationally recognised environmental significance*'.

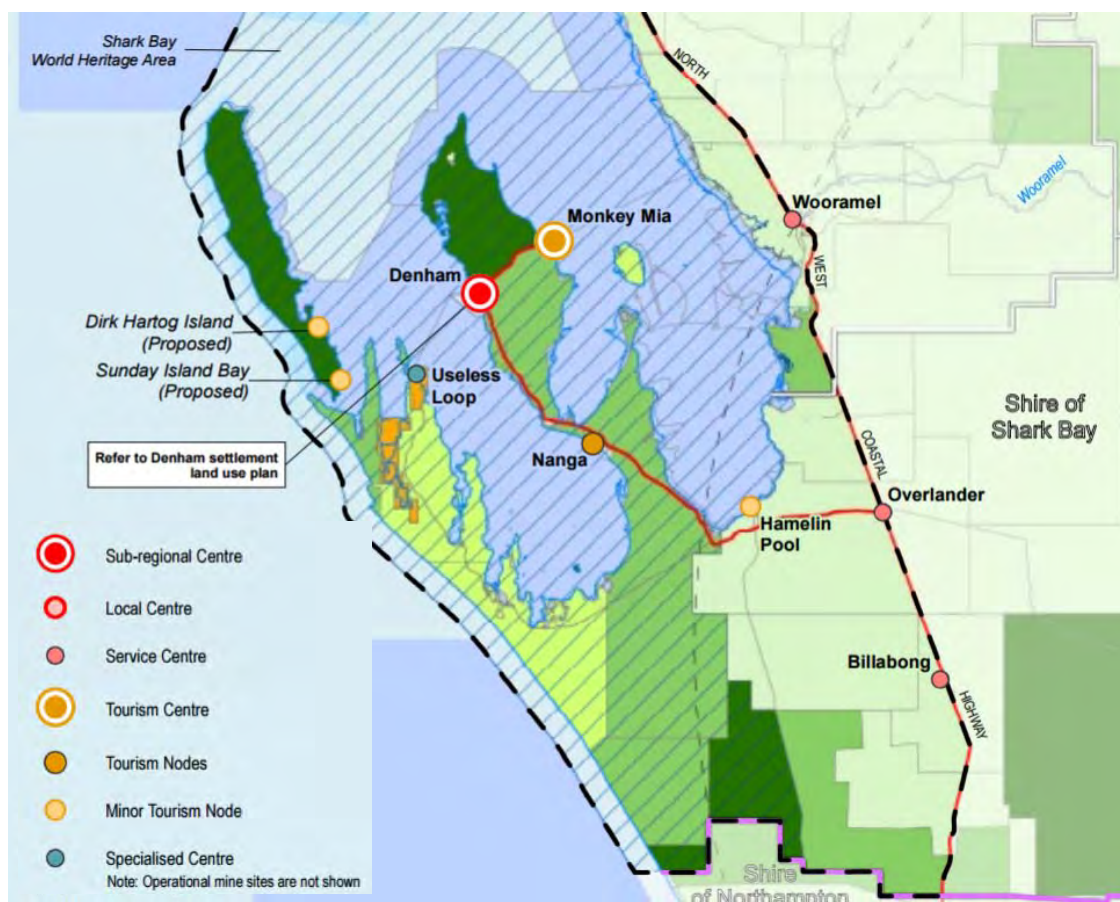
Gray & Lewis has reservations that the Strategy refers to 'limited development' in World Heritage Areas. Gray & Lewis is of the view that there is significant potential for development in the World Heritage Areas within identified tourism nodes, as long as world heritage values and environmental considerations are addressed.

29 MARCH 2017

The Shire is aware of significant proposals for tourism development at Monkey Mia, Ocean Park and Sunday Island Bay. The location of tourism nodes within World Heritage Areas is unique and that environment should be seen as an opportunity rather than a constraint to development.

It is recommended that the Shire advise the Western Australian Planning Commission of concern that reference to 'limited development' within the World Heritage Area seems to have negative connotations whereas the Shire strongly supports significant developments occurring as long as World Heritage values and environmental considerations are addressed.

The strategy includes a statement to '*embrace the sub-region's World Heritage attributes to promote the region and facilitate economic development through tourism opportunities*' which is supported.



• **Tourism**

The importance of tourism is recognised in the Draft Strategy which states '*tourism in particular is acknowledged here as it is the most valuable sector to the Gascoyne Coast sub-region's economy, and is likely to be fundamental in driving future growth in the sub-region*'.

Strategy directions include:

- Encourage the expansion and diversification of the tourism sector.

29 MARCH 2017

- Supporting the development of strategic and sustainable tourism and recreation infrastructure and services to cater for an anticipated increase in demand.
- More intensive, higher-impact tourism development should be concentrated in the existing regional and sub-regional centres of Carnarvon, Exmouth and Denham; and to a lesser degree in the tourism centres of Coral Bay and Monkey Mia.

Rather than limit potential for high impact tourism to Denham and Monkey Mia, it is recommended that the Shire request the Western Australian Planning Commission to broaden flexibility of the Draft Strategy and include a statement that *'Recognise significant tourism potential within tourism nodes and tourist zoned sites subject to relevant world heritage and environmental considerations being addressed.'*

The Shires Local Planning Scheme has a number of remote sites that are specifically zoned 'special use' for tourist development, such as Nanga and Hamelin Pool.

Gray & Lewis is of the view that all of these sites should be afforded the same opportunity for more intensive tourist developments and it should not necessarily be limited to Monkey Mia and Denham. Sites outside of Denham, such as the Oceanarium, have future potential to accommodate tourist development (subject to a scheme amendment).

There is concern that the terminology of 'high impact tourism' provides an impression that there will be a high impact or negative impact by development. This is not the case for Monkey Mia which has approval under the Environmental Protection Act to expand the resort through issue of Ministerial Statement No.709 (MS 709) on 28 December 2005.

It is suggested that terminology such as 'high impact tourism' be replaced by 'significant tourism' and that the Strategy be amended to recognise that there are number of unique remote sites within Shark Bay that have future potential for significant redevelopment or tourism.

The Draft Strategy makes mention of pastoral leases at Carrarang and Tamala Station, however does not recognise that they provide camping sites along the coastline.

It is recommended that the camping areas at and adjacent to the Carrarang and Tamala Stations be recognised in the Draft Strategy as minor tourism nodes. The sites were identified in the Tamala Carrarang Recreation Tourism Plan for the Shark Bay World Heritage Area (July 1988). Tamala Station now has a licence from the Department of Lands for managing tourist camping.

- **Denham**

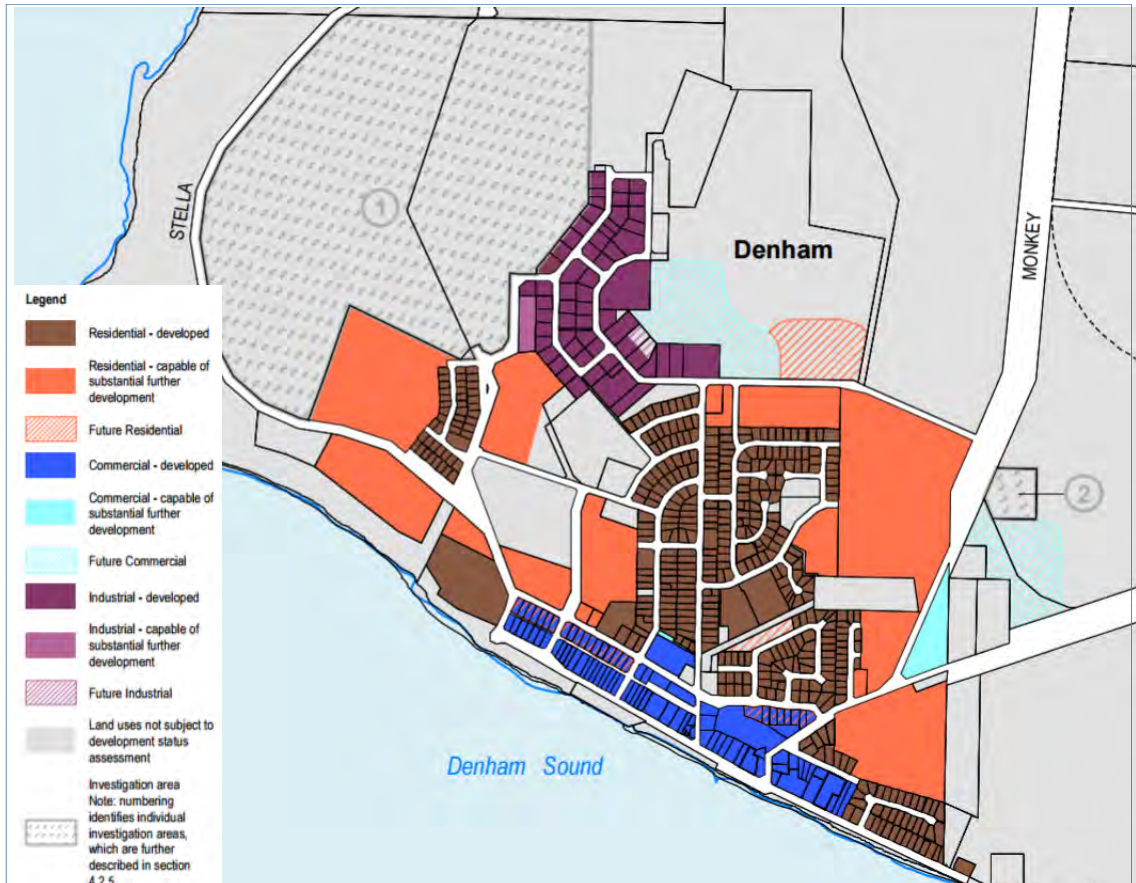
The Draft Strategy includes a specific section on Denham townsite – Attachment is at the end of this report.

A settlement landuse plan and development status assessment plan for Denham townsite is included in the Draft Strategy – refer plan overpage.

29 MARCH 2017

Gray & Lewis has checked the mapping and it is consistent with the Shire's Local Planning Strategy.

It provides analysis of potential population capacity based on different scenarios and identifies surplus land with potential for future development.



Extract Figure 10: Denham development status assessment

• **Strategy Actions**

A number of future actions are recommended by the Draft Strategy. The actions most relevant to the Shire are:

- Consider the future direction of the Shark Bay Regional Strategy
- Undertake investigations to identify the number and capacity of tourism facilities and land-use planning implications of accommodating the future needs of tourism on the Gascoyne Coast.
- Shire of Shark Bay to review their local planning strategy.
- Shire of Shark Bay to prepare a new local planning scheme
- Update the Denham settlement land-use plan and associated land capacity analysis, to accord with subsequent changes to relevant local planning instruments.
- Investigate potential infrastructure requirements for the Denham settlement with respect to overall townsite capacity.
- Investigate basic raw material needs and resources around the Denham settlement, with a view to complement equivalent data that exists for Carnarvon and Exmouth.

29 MARCH 2017

LEGAL IMPLICATIONS

The Gascoyne Coast Sub Regional Strategy is a strategic rather than statutory document, so provides guidance on future planning. It will be recognised as a sub-regional strategy under the State Planning Framework (State Planning Policy No. 1).

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for advice.

STRATEGIC IMPLICATIONS

Shire of Shark Bay Local Planning Strategy – the proposed Draft Sub Regional Gascoyne Strategy generally reflects the recommendations of the Local Planning Strategy.

RISK MANAGEMENT

This is a low risk item for Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 March 2017



4.2.5 Denham

Denham is the administrative centre for the Shire of Shark Bay. Its local economy is principally focussed on tourism and fishing. Surrounded by the Shark Bay World Heritage Area, it is centrally located relative to various conservation reserves that support tourism activity, including the regionally significant Tourism Centre of Monkey Mia. The surrounding hinterland's natural and cultural attractions generate significant tourist activity and this has considerable economic benefit for Denham.

The provision of services to its local population and to tourism and fisheries highlights Denham's importance, and it is within this context that Denham is identified as a Sub-regional Centre in this Strategy.

The growth of local and regional tourism sectors is likely to be the main driver for future growth in Denham. In particular, it is thought that the provision of upgraded maritime facilities would assist in facilitating the expansion of local economic sectors.

Town planning for Denham currently operates out of the Shire of Shark Bay Town Planning Scheme No. 3 (2008). The Shire of Shark Bay Local Planning Strategy (2013) provides strategic direction to guide future land-use planning within Denham. A new local planning scheme, Local Planning Scheme No.4, was released as a draft for advertising in 2016.

Figure 9 comprises this Strategy's settlement land-use plan for Denham (refer section 4.2.1). Further to this, Figure 10 shows the spatial extents of areas within Denham that have been considered capable of substantial further development (refer to development status assessment overview in section 4.2.2).

Areas are quantified according to their development status for residential, commercial and industrial land uses in Table 17. In particular, this relates to the following analysis of residential, commercial and industrial lands.

Table 17: Development status of land in Denham settlement land-use plan

	Total (ha)	Developed (ha)	Capable of substantial further development (ha)
Residential	113	46	67
Future Residential	8	3	5
Residential and Future Residential	121	49	72
Commercial	17	15	2
Future Commercial	15	0	15
Commercial and Future Commercial	32	15	17
Industrial	18	17	1
Future Industrial	0.5	0	0.5
Industrial and Future Industrial	18.5	17	1.5

Note: There is no rural residential or future rural residential land identified in Denham.

29 MARCH 2017

draft Gascoyne Coast Sub-Regional Strategy Part A: Strategic planning

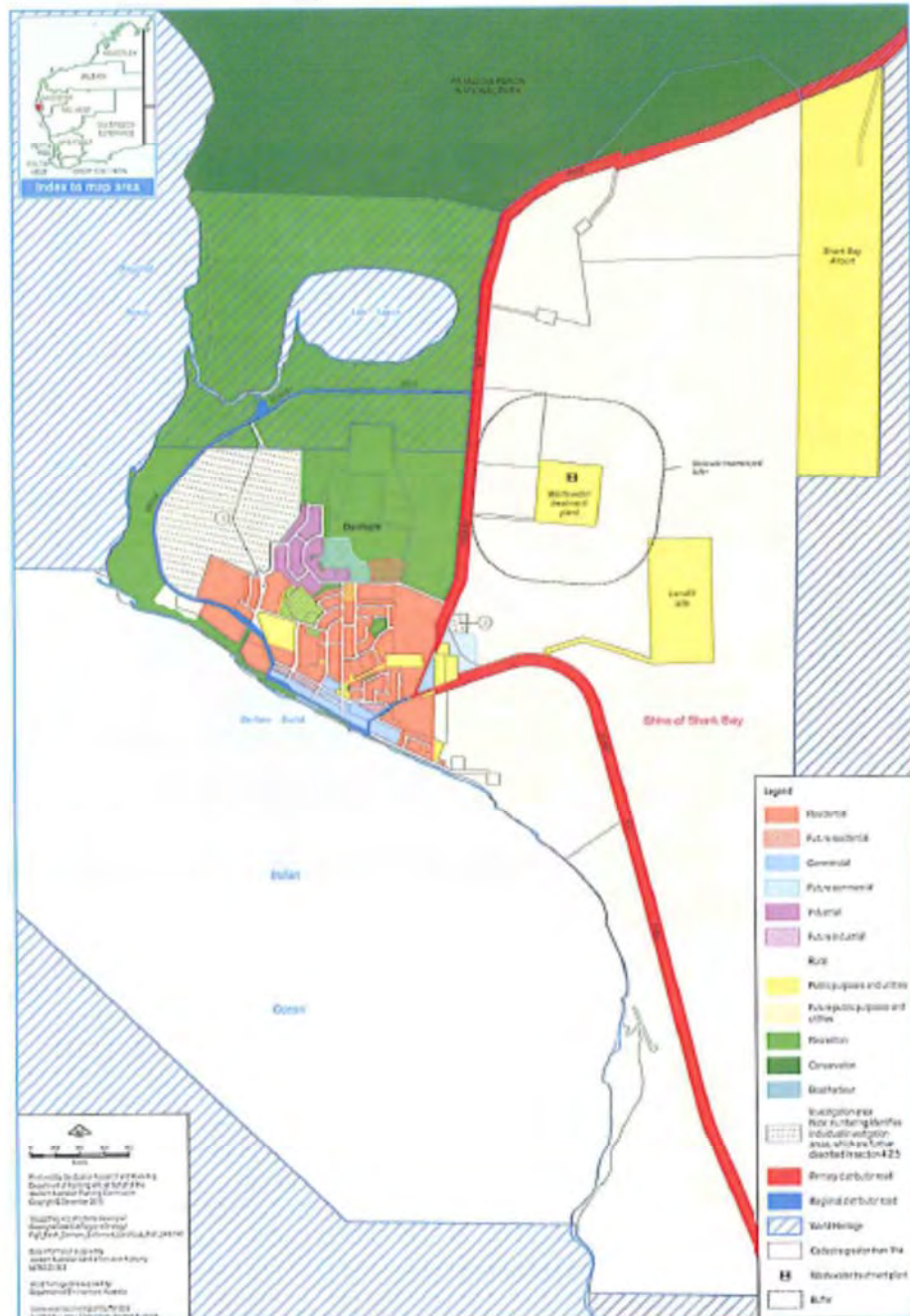


Figure 9: Denham settlement land-use plan



draft Gascoyne Coast Sub-Regional Strategy

Part A: Strategic planning

Residential land, housing and population analysis

This Strategy identifies 113 hectares of zoned residential land in Denham, of which 67 hectares (or nearly 60 per cent) is considered to be capable of substantial further development. There is no rural residential or rural smallholdings land in Denham.

Much of the established residential land in Denham is centrally located within the settlement, situated between the town centre and the industrial areas. The first stage of the 'Denham Estate' – located to the west of the school and recreation reserve – has been more recently developed.

Vacant, zoned residential lands in Denham generally adjoin established areas, meaning that their eventual development would expand the footprint of the settlement outwards in the future. Much of these areas are zoned either 'residential development' or 'special use' (allowing predominantly for a range of residential and tourist accommodation uses) in the Shire of Shark Bay Town Planning Scheme No. 3.

While there are limited areas identified as 'future residential', the Shire of Shark Bay Local Planning Strategy proposes rezoning of some 'special use' zones (already considered as 'residential' in this Strategy as described above) to more specifically allow for long-term residential growth. Other 'future residential' areas proposed in the Local Planning Strategy include a new composite zone situated adjacent to the main industrial/future service commercial area to allow for the co-location of dwellings and small business; and rezoning existing housing stock in the town centre to reflect their residential land use. The latter accounts for the three hectares of 'future residential' land that is already developed.

An analysis has been prepared that considers the potential population capacities of current and future residential land in Denham. In particular, this is compared with population growth scenarios. The approach for this process is further explained in section 4.2.2.

The estimated capacity of residential and future residential land identified on the Denham settlement land-use plan is considered in Table 18. It considers

Table 18: Estimated capacity of residential land in Denham settlement land-use plan

Estimated capacity of residential land deemed capable of substantial further development in Denham settlement land-use plan				Estimated population capacity		
Relevant land-use category/ies	Area (ha)	Average density	Potential lot yield ¹	Current population ²	Potential population yield from additional lots ³	Estimated total population ⁴
Residential	67	R10	436	951	1,046	1,997
		R20	871	951	2,090	3,041
		R30	1,307	951	3,137	4,088
Residential and Future Residential	72	R10	469	951	1,125	2,076
		R20	936	951	2,246	3,197
		R30	1,405	951	3,372	4,323

¹ The 35 per cent of land necessary to support land requirements for public open space and streets (Liveable Neighbourhoods, 2007) has been factored into these figures.

² Shire of Shark Bay 2015 Preliminary Estimated Residential Population (Australian Bureau of Statistics, 3218.0 – Regional Population Growth 2014–15).

³ The population yield per dwelling is calculated at 2.4 people per dwelling unit (average people per household for the Gascoyne SA3 – Australian Bureau of Statistics, 2011 Census).

⁴ The 'estimated total population' is the sum of the 'current population' and the 'potential population yield from additional lots' columns.

draft Gascoyne Coast Sub-Regional Strategy

Part A: Strategic planning

three scenarios that are based on land being fully developed at different average residential densities (R10, R20 and R30). Under these density scenarios, potential lot yields and additional population yields have been calculated. From this, an overall potential population capacity has been estimated for each of the three density scenarios.

Table 19 presents estimates for the amount of residential land in Denham required to accommodate the additional population under each of the population scenarios described in this Strategy in section 3.2 at 2026. Estimates are presented according to three different average densities of residential development, being R10, R20 and R30, and these are compared with the quantity of current and future residential lands considered to be capable of substantial further development.

Based on the current extents of zoned residential land and land identified for future residential purposes, this analysis suggests that there is a sufficient amount of land in Denham capable of substantial further development to cater for the population growth anticipated to 2026 under this Strategy's population scenarios 1, 2, 3 and 4.

Commercial and industrial land

This Strategy identifies 17 hectares of zoned commercial land in Denham, of which two hectares is considered to be capable of substantial further development. Current commercial land identified in Denham include those areas zoned 'town centre' and 'special use 4' in the Shire of Shark Bay Town Planning Scheme No. 3.

Table 19: Estimated additional residential land requirements for Denham to accommodate population scenarios at 2026¹

Population scenario ²	Additional population at 2026	Area of developable land (ha) ³	R10 average density		R20 average density		R30 average density	
			Est. land req'd to accom. additional pop'n (ha) ⁴	Surplus (ha) ⁵	Est. land req'd to accom. additional pop'n (ha) ⁴	Surplus (ha) ⁵	Est. land req'd to accom. additional pop'n (ha) ⁴	Surplus (ha) ⁵
Scenario 1: WAT – Band C	59	72	4	68	2	70	1	71
Scenario 2: WAT – Band E	209	72	13	59	7	65	4	68
Scenario 3: Aspirational A	570	72	37	35	18	54	12	60
Scenario 4: Aspirational B	1,012	72	65	7	32	40	22	50

¹ These estimates assume that all population growth occurs on residential and future residential land that has been identified as being capable of substantial further development in this analysis. To keep the calculations relatively straightforward, they do not consider additional population being accommodated on rural residential land, nor do they take into account potential increases in population occurring due to infill development. The estimates are therefore likely to overestimate residential land requirements.

² Each population scenario is described in section 3.2. Scenario 3: Estimated peak population is not relevant to this analysis as itinerant populations tend to not have such a marked impact on residential land requirements, but rather infrastructure and service provision.

³ The area of developable land is considered to be the total area of current and future residential land identified as being capable of substantial further development as per relevant figures from Table 17.

⁴ A 35 per cent allowance from gross land to support land requirements for public open space and streets (liveable neighbourhoods, 2007) and a population yield of 2.4 people per dwelling unit (average people per household for the Gascoyne SA3 – ABS 2011 Census) have been factored into the estimated areas of residential land required to accommodate each scenario's additional populations.

⁵ A positive figure in this column indicates that the additional population under that scenario should be able to be accommodated within the areas of residential and future residential land currently identified, without additional residential land being required. A negative figure represents the shortfall in the identified areas of residential lands with respect to that required to accommodate the additional population.



The 'town centre' zone is an elongated strip fronting the Denham foreshore. In addition to typical retail and commercial functions, the town centre precinct contains a range of other land uses such as tourist accommodation and residential. This area is considered to be largely developed, however there may be opportunities for consolidation within the town centre to make more effective use of commercial land. The Shire of Shark Bay Local Planning Strategy also proposes to rezone areas within the town centre zone where current building stock predominantly consists of residential dwellings to better align with the existing land use, and this is reflected on the Denham settlement land use plan accordingly.

The 'special use 4' zone applies to a single lot at the intersection of Shark Bay and Monkey Mia roads, and its designation allows for a range of land uses that are predominantly commercial in nature. It is currently undeveloped.

Two 'future commercial' areas – totalling 15 hectares – are identified; immediately to the east of the industrial area, and between Shark Bay and Monkey Mia roads. Both are identified in the Shire of Shark Bay Local Planning Strategy as being potential service commercial areas in the medium to long term subject to rezoning.

Of the 18 hectares of zoned industrial land identified in this Strategy, only one hectare is considered to be capable of substantial further development. Denham's existing industrial area is located on the northern fringe of the settlement. Despite the area being largely developed, the Shire of Shark Bay Local Planning Strategy anticipates that the area will likely meet medium term needs. The only future industrial land identified in the Local Planning Strategy is an area where a rezoning is proposed over portions of two lots that are already partially zoned and developed for industrial purposes. Notwithstanding the seemingly limited supply of developable industrial land in Denham identified through this assessment, there may be opportunities to make more effective use of existing industrial land.

Future infrastructure and servicing considerations

Denham's wastewater treatment facility and airport infrastructure are located well away from the developed areas of the settlement. Notwithstanding this consideration, these sites and their operational buffer requirements should be reflected in local planning.

New infrastructure and capacity upgrades will assist in servicing an increased population in the future. Examples of recent investments made to hard and social infrastructure at Denham, include:

- upgrades to Denham's water supply scheme;
- development of the Shark Bay Community Sport and Recreation Centre;
- development of a new, multi-purpose jetty to replace existing facility; and
- revitalisation of main street and foreshore.

In addition to expected future permanent populations, planning for future requirements for service infrastructure should take into consideration demand created by itinerant population (total peak populations), given that this could potentially have a significant impact on service demand.

Other planning issues/considerations

The Shark Bay World Heritage Area surrounds the Denham townsite, the boundary of which represents an ultimate limit for its potential expansion. More immediate physical constraints within this extent include a wastewater treatment plant and a landfill site, which constrain expansion to the east of the existing townsite; and a recreation reserve which constrains townsite expansion to the north.

However, existing residential areas are considered to be more than sufficient to cater for expected demand in the medium to longer term. Beyond this, there are opportunities to expand the townsite considerably, including within the investigation area immediately to the north-west of the settlement.

Investigation areas

Investigation area 1 – Denham future townsite expansion area

This investigation area is situated immediately to the north-west of the Denham settlement, with its western boundary defined by Stella Rowley Drive and its northern boundary being the Shark Bay World Heritage Area. The area is uncultured, unallocated Crown land containing low coastal scrub vegetation, and is identified on the settlement land-use plan as 'rural'.

The Shire of Shark Bay Local Planning Strategy identifies the area for the future long-term expansion of the townsite, once existing residential land is developed.

29 MARCH 2017

draft Gascoyne Coast Sub-Regional Strategy

Part A: Strategic planning

The boundary of the investigation area itself is indicative only with any final extent being subject to long-term growth need.

Potential interface issues requiring resolution are likely to include a buffer area between the adjoining industrial area and any future residential land uses, and the interface with the World Heritage Area boundary on the area's northern extent.

An amendment to the local planning scheme will be necessary for any eventual change in zoning. This may require an environmental assessment to be undertaken by the Environmental Protection Authority.

Investigation area 2 – Lot 90 Monkey Mia Road

This investigation area is identified on the settlement land-use plan as 'rural' and is zoned 'special use 11' under the Shire of Shark Bay Local Planning Scheme, which allows for a range of specialised land uses that predominantly relate to primary production including pearl farming, aquaculture and plantation tree farming. The lot currently contains some development of an intensity that appears commensurate with its special use.

The Shire of Shark Bay Local Planning Strategy identifies the site for potential service commercial or tourist uses in the longer term.

An amendment to the local planning scheme will be necessary for any eventual change in zoning. This may require an environmental assessment to be undertaken by the Environmental Protection Authority; and specific regard for land capability and servicing.

4.2.6 Coral Bay

Coral Bay is a major Tourism Centre situated within the Shire of Carnarvon. It is located on a remote stretch of the Ningaloo Coast – being approximately 150 kilometres south of Exmouth and some 240 kilometres north of Carnarvon. The settlement's beach frontage onto Bills Bay and boat launching facility provide direct access to the Ningaloo Marine Park.

Coral Bay is an established settlement that caters predominantly for tourists and as such, its population varies significantly on a seasonal basis due to influxes of visitors. In addition to some general retail, Coral Bay offers limited civic and social functions at a scale commensurate with the temporary and itinerant nature of the population that it primarily services.

A Framework Agreement exists between the Baiyungu Aboriginal Corporation (BAC) and the State allowing the BAC to plan and develop a number of significant landholdings in and around Coral Bay for a range of land uses and activities such as a new workers accommodation village recently completed by LandCorp. The BAC represent the Baiyungu people, who are members of Gnulli Native Title-registered claim group.

The Coral Bay airstrip has been upgraded in recent years to provide an acceptable level of service for local and regional aviation needs; however, the location of the airstrip is considered to be constrained. As such, the Department of Transport has undertaken some planning to relocate the facility in the long-term.

Town planning for Coral Bay currently operates from the Shire of Carnarvon Town Planning Scheme (District Zoning Scheme) No. 11 (1995). A new local planning strategy and scheme are currently being developed by the Shire of Carnarvon, which when finalised will inform Coral Bay's local planning framework. Significantly, the Coral Bay Settlement Structure Plan 2014 provides detailed guidance for land-use planning and future development within the settlement.

4.2.7 Monkey Mia

The Tourism Centre of Monkey Mia is located approximately 24 kilometres from Denham, and fronts onto a beach immediately that provides direct access to the Shark Bay Marine Park. It is also within the Shark Bay World Heritage Area.

Monkey Mia predominantly caters for tourists, offering accommodation and other associated functions. Its population is largely itinerant, and as such fluctuates significantly on a seasonal basis due to influxes of visitors.

Given Monkey Mia's close location in relation to Denham, it is considered that their local economies invariably complement one another. Monkey Mia is recognised in this Strategy as a separate activity centre, although as a consequence of its limited specialised economic base and close proximity to Denham, it is noted that it is dependent on Denham for higher-order services.

Town planning for Monkey Mia currently operates out of the Shire of Shark Bay Town Planning Scheme No. 3 (2008). The Shire of Shark Bay Local Planning Strategy (2013) provides strategic direction to guide future land-use planning within Monkey Mia. A new local planning

29 MARCH 2017



scheme is currently under preparation by the Shire, which will complement the local planning strategy once complete.

A combination of leasehold properties and reserves comprise the land tenure configuration of Monkey Mia, with land vested in various authorities including the Conservation Commission of Western Australia and the Shire of Shark Bay. Consequently, planning and development in Monkey Mia are subject to the applicable processes of the relevant decision-making authorities, such as management plans.



29 MARCH 2017

13.2 APPLICATION TO AMEND PLANNING APPROVAL FOR OFFSHORE AQUACULTURE OPERATION IN WATERWAYS ADJACENT TO NANGA
P4174

AUTHOR

Liz Bushby, Gray and Lewis Land Use Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Fenny

Council Resolution

That Council:

1. **Note that conditional planning approval for the Planning Application (No 14/2016) lodged by TPG (Town Planners) for off shore aquaculture was issued on the 21 December 2016.**
2. **In accordance with Regulation 77(4) of the Planning and Development (Local Planning Schemes) Regulations 2015 modify Condition (iv) of the planning approval No 14/2016 dated 21 December 2016 for offshore aquaculture on waterways (adjacent to Nanga) to state:**
 - (iv) **If the development the subject of this approval is not substantially commenced within a period of 3 years, the approval shall lapse and be of no further effect.**
3. **Advise the applicant that modified condition (iv) will change the date for substantial commencement from the 21 December 2018 to the 21 December 2019 as requested.**

6/0 CARRIED

BACKGROUND

• ***Local Scheme Reserve – Waterways***

The ocean to the immediate west of Nanga is a Local Scheme Reserve for 'Waterways'. Waterways is also listed as a local scheme reserve under Clause 3.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

• ***Special Control Area – World Heritage***

The waterway is within the Special Control Area for the Shark Bay World Heritage Property area.

• ***Previous Council consideration***

A report on this planning application was considered by Council at the meeting held on the 26 October 2016. Council resolved to advertise the application.

29 MARCH 2017

Council resolved to approve the application subject to conditions at the meeting held on the 19 December 2016 as follows:

2. Approve the application lodged by TPG (Town Planners) for off shore aquaculture adjacent to Lot 2 Nanga subject to the following conditions:
 - (i) This approval is for use of the waterways (ocean) for aquaculture.
 - (ii) All commercial activities are to be confined to the area shown as the 'licence area' on plans lodged with the application dated 13 October 2016. The plans lodged with this application dated 13 October 2016 shall form part of this planning approval.
 - (iii) The area to be used for aquaculture purposes shall be appropriately designated with a series of marker buoys/beacons as stated in the application.
 - (iv) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.
4. Advise the applicant via footnote advice on the planning approval as follows:
 - (a) No approval has been granted for any activities within adjacent Unallocated Crown Land located between the waterways / ocean and Lot 2, Nanga. A separate future application would be required if any commercial activities or development are planned within the Unallocated Crown Land and an application form would need to be endorsed by State Land Services.
 - (b) As you are aware, a separate aquaculture licence is required to be obtained from the Department of Fisheries. It is noted that the Department will require implementation of an Aquaculture Management and Environmental Monitoring Plan.
 - (c) As you aware separate approval is required from State Land Services to secure access to the ocean through the adjacent Unallocated Crown Land.

COMMENT

• ***Description of Application***

The applicant has lodged an application seeking modification of Condition (iv) which provides a two year timeframe for substantial commencement of development, and instead seeks a three year timeframe.

In support of the request the applicant has advised as follows:

- This amendment seeks to extend the period for substantial commencement by a further 12 months, from 21 December 2018 to 21 December 2019.
- The extension is being sought simply due to the lengthy, multi agency approval process for the aquaculture operation which has necessitated ongoing negotiations with the Department of Fisheries for issue of an aquaculture licence

29 MARCH 2017

- and lease, as well as with the Department of Lands for a licence and easement over a strip of Unallocated Crown Land adjacent to the subject site.
- This has resulted in added commercial complexities which the proponent seeks to resolve prior to commencement of the operation.

The proposed development remains the same as already approved by the Shire, and the applicant is only seeking additional time to commence the development.

Gray & Lewis recommends that the application be supported as the additional timeframe will simply allow the proponent to secure all necessary approvals and agreements from other agencies which is required before they can proceed with the development.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 –

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Under Regulation 77 an owner may apply to the local government:

- (a) to amend the approval so as to extend the period within which any development approved may be substantially commenced;
- (b) to amend or delete any condition to which the approval is subject.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

STRATEGIC IMPLICATIONS

The Shires Local Planning Strategy makes no significant recommendations in regards to Nanga or the adjacent waterways.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 March 2017

29 MARCH 2017

14.0 BUILDING REPORT

14.1 LOT 50 DAMPIER ROAD DENHAM – K I MURPHY
P1346

AUTHOR

Principal Environmental Health Officer/Building Surveyor

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Cr Bellottie

Council Resolution

That Council, under Schedule 3.1, Division 1, Section 5A, 6, 10 and 12 of the *Local Government Act 1995*, serves a notice on the owners of Lot 50 Dampier Road, Denham to carry out the following works within 90 days from the date on the notice:

- 1. Remove from the land any rubbish, disused material, including but not limited to motor vehicles, old motor vehicle bodies, old machinery, old caravans, metal drums, old building materials, asbestos containing materials, concrete rubble, building rubble, and miscellaneous debris and rubbish;**
- 2. All the removed materials to be taken to the Denham Refuse Site, all materials to be prepared for transport in the appropriate and safe manner;**
- 3. Seven (7) days notice to be provided to the Shire Administration office of the proposed use of the refuse site;**
- 4. Remove, repair or replace the unsightly, damaged and dangerous boundary fences and gates on the property. If the fencing and gates are to be replaced, Council approval for the type and structure of the fencing is to be submitted for approval by the Council before the new boundary fencing is installed/constructed.**
- 5. Pay to the Shire Administration office the appropriate tipping fees as per Councils Schedule of Fees and Charges;**
- 6. The site to be left in a clean and tidy condition to the satisfaction of the Shire of Shark Bay's Chief Executive Officer.**

6/0 CARRIED

BACKGROUND

A fire on Lot 50 Dampier Road on the 16 August 2016 has again brought the dangers of the materials and debris stored on this property to Council officer's attention (Photos attached, these photos were taken from 2013 and 2016).

Previous efforts by Council to require the owner of the property to clean up the property have been ongoing since 1990, and to date no significant progress has been made by the owner.

Areas of the site have if fact deteriorated, with significantly more rubbish and waste materials being deposited on the land since 2012.

29 MARCH 2017

An area of the block that was cleared in 2010 was a repository for more waste and was the primary source of the fire in 2016.

All other materials on the block have due to time been gradually deteriorating due to materials breaking down, the effects of weather and uncontrolled growth of vegetation making access and maintenance difficult.

COMMENT

If Council issues a notice, under the *Local Government Act 1995*, on the owner of the property, to clean up the site within 90 days of the date of the notice, to Councils (Chief Executive Officer) satisfaction, and if the works are not carried out, and the owner has not appealed to the State Administrative Tribunal against the issue of the notice, then the Council can either carry out the required works with Council staff or contract the required works to an appropriately qualified contractor.

Under Section 3.26 of the *Local Government Act 1995*, the Local Government may act in default of the owner.

The cost of these works will be paid for by the owner of the property or a caveat for the costs incurred will be placed on the property to be recovered following the sale of the property.

Schedule 3.1, Division 1, Section 10, states:

Take specific measures for preventing or minimising—

(a) Danger to the public; or

(b) Damage to property,

Which might result from cyclonic activity.

The definition of unsightly and disused material in the *Local Government Act 1995* is: *Unsightly*, in relation to land, means having an appearance that, because of the way which the land is used, does not conform with the general appearance of other land in the locality.

Disused material includes disused motor vehicles, old motor vehicle bodies and old machinery.

Part 3, Division 3, Section 3.26 (2), and (3) state:

3.26. Additional powers when notices given

(2) If the person who is given the notice (*notice recipient*) fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given.

(3) The local Government may recover the cost of anything it does under subsection

(4) as a debt due from the person who failed to comply with the notice.

LEGAL IMPLICATIONS

Schedule 3.1, Division 1, and Part n3, Section 3.26 (2), and (3) of the *Local Government Act 1995* applies to this item.

POLICY IMPLICATIONS

There are no policy implications relative to this report

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

FINANCIAL IMPLICATIONS

Funding will be required by Council, if the owner of the property fails to comply with notice within the permitted time and Council is to carry out the required works or if appropriate contractors are used to carry out the required works on Councils behalf.

It is difficult to quantify the costs associated with the clean-up if the council is required to undertake the task. There appears to be amounts of asbestos in specific areas, but it is unknown of the extent through areas that are inaccessible.

The council can claim costs but has to either utilise its workforce to clean the area or employ a contractor to undertake the works in the first instance.

There would also be legal costs to prosecute and serve the notices to the owner of the property. It is anticipated these costs would be approximately \$5,000 - \$7,000.

STRATEGIC IMPLICATIONS

There are no strategic implications to this report

RISK MANAGEMENT

This action will minimise the risk of potential danger to the public and other property which may result from cyclonic activity or other high wind event.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Principal Environmental Health Officer/
Building Surveyor

G Bangay

Chief Executive Officer

P Anderson

Date of Report

7 March 2017

29 MARCH 2017

PHOTO'S TAKE FROM 2013



29 MARCH 2017



29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



29 MARCH 2017

PHOTO'S TAKEN FROM 2016



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



29 MARCH 2017

15.0 HEALTH REPORT

There are no health reports for the March 2017 Ordinary Council meeting.

16.0 WORKS REPORT

There are no works reports for the March 2017 Ordinary Council meeting.

17.0 TOURISM, RECREATION AND CULTURE REPORT

**17.1 ADVENTURE PLAYGROUND FORESHORE
CP00007**

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Ridgely
Seconded Cr Bellottie

Council Resolution
That Council:

Note the report and recommendations from Kidsafe WA in regard to the inspection undertaken on new Adventure Park on the Denham Foreshore on 28 February 2017.

6/0 CARRIED

BACKGROUND

A component of the design and construct contract for the Foreshore Adventure Park was an independent inspection by an accredited agency to ensure the park met the current Australian standards that are applicable to the facility.

Kidsafe WA's advisory service was contracted to undertake the inspection on the 28 February 2017 and has provided a report on their findings. (the report is attached at the end of this item)

COMMENT

The inspection was very comprehensive and the overall comments in the opinion of the Kidsafe inspector was very complementary of the park.

The report commented that there were minimal non-compliance or safety concerns which could be easily fixed.

The general observations on page 16 of the report follows:

Safety concerns

On the day of the inspection there were minimal non-compliance or safety concerns identified. All issues can be easily fixed

29 MARCH 2017

Rubbish

The playground area was clean, tidy and free of rubbish

Shade

The play space had good shade over the space with shade sails over the equipment

Playground surfacing

The playground surfacing consisted of loose fill sand which requires topping up to 300mm in most areas. This will be an ongoing concern due to the wind in Denham

Play value

The space offered an enormous range of play opportunities for children such as to undertake as climbing, sliding and swinging. The space will help children develop skills such as upper body strength, coordination, core stability and social and imaginative play. The play space has been designed to encourage risk taking and resilience building which are extremely important for all children.

The design team, builders and Shire of Shark Bay should be congratulated for the completion of such an outstanding project which is sure to attract many visitors to the area.

The majority of the items that were identified in the report have been addressed by the contractor and Council still holds a bank guarantee of \$55,000 to ensure any other items can be addressed if required.

The issue with the playground surfacing will be ongoing as noted, however measures have been put in place to maintain the sand in the play space.

These include the barrier on the road side and sprinklers to dampen the sand and minimise drift.

The sand will then need to be regularly turned over to ensure it does not compact, additional sand will also be added to the play space to meet the requirements.

LEGAL IMPLICATIONS

The inspection as undertaken in accordance with the following standards:

Australian and New Zealand Standard as 4422 playground surfacing

Australian standard AS 4685- playground equipment

Australian standard AS 4486.1 – playgrounds and playground equipment

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

The maintenance of the Adventure Park will be incorporated into future council budgets and will have an impact given the increased size and features of the facility.

The construction is very robust and given the materials utilised maintenance costs would not be significantly increased.

The ongoing maintenance issue with the sand fill will incur additional costs, however these costs should not be excessive. Any other fall solution would incur substantial

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

capital cost, with the exception of woodchips, and does not have the natural protection that the sand fill can provide.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report

RISK MANAGEMENT

This is a low risk item to Council

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

14 March 2017

29 MARCH 2017



2017

Denham Foreshore



Tracy Blaszkow

Kidsafe WA

2/28/2017

29 MARCH 2017

Denham Foreshore

February 28, 2017

DISCLAIMER

This report and documentation has been prepared from information available to the Kidsafe WA Playground Advisory Service at the time of preparation.

Whilst care has been taken to ensure the accuracy of the information provided within this documentation, Kidsafe WA and its employees take no responsibility for any errors, omissions or changes to information that may occur and disclaim all responsibility and liability to any person in respect to anything done or omitted to be done in reliance upon information within this documentation.

As this report provides guidance only, not regulation, it does not override state (or body) regulations, national standards or scheme policies (where applicable).

Kidsafe WA

Playground Advisory Service

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Denham Foreshore

February 28, 2017

CONTENTS

	Page
KIDSAFE WA'S PLAYGROUND ADVISORY SERVICE	3
AUSTRALIAN STANDARDS APPLIED	4
ELEMENTS OF THE STANDARDS	5
RISK ASSESSMENT	8
PRIORITY KEY	8
OVERVIEW	9
EQUIPMENT ASSESSED	9
GENERAL OBSERVATIONS	16

Denham Foreshore

February 28, 2017

KIDSAFE WA'S PLAYGROUND ADVISORY SERVICE

Kidsafe operates playground safety programs in Western Australia, New South Wales and South Australia. These programs offer a range of independent consultation services in relation to children's outdoor play environments.

Kidsafe Playground Consultants have professional backgrounds in areas as diverse as education, early childhood services, local government, occupational therapy, health science, social science and community development, as well as University of Technology Sydney Playground Safety Inspector training up to Level 3. Kidsafe Playground Units can provide:

- General information and advice about playgrounds
- Playground Development Consultation Workshops – for children, parents, professionals and community groups
- Playground Safety Professional Development Workshops – for local government, child care and education, landscaping, playground and maintenance professionals
- Playground Assessments & Audits – from on-site discussions to comprehensive audits with written reports. Recommendations include ideas and advice to ensure playgrounds are safe and fun without blowing the budget
- Technical & Design Support – review of plans to assess for children's safety, play and learning needs.

The Kidsafe WA Playground Advisory Service (PAS) continues the work of PlaySafe Advisory Service, an organisation that originated in the 1970s. Like PlaySafe, Kidsafe WA aims to encourage a balance between safety and appropriate playground challenge for children and does not promote totally 'risk-free' playgrounds. We provide education about children's play and development needs in different settings and for children of different ages and abilities; and how to avoid playground hazards likely to cause serious injury or death.

Members of the WA PAS team have a range of qualifications and experience including local government, health and social sciences and child and community development and have worked with schools, community groups and local government, providing advice, information and professional development related to children's play, typical playground injuries, Australian Standards for playgrounds, playground maintenance and safety.

Kidsafe WA encourages playgrounds that give children opportunities to interact closely with nature; develop and enhance their risk-assessment and problem solving skills; and for young children in particular, that provide open-ended play options that support their cognitive and social development and communication skills.

Kidsafe WA assesses playgrounds against Australian Standards, cross-referenced against play value and risk-benefit. Assessment reports detail non-compliance, risks and hazards; and where appropriate, also provide feedback and advice on the general amenity of the space and ways to improve children's connection to nature.

The Kidsafe WA Playground Advisory Unit is independent and not affiliated with any playground manufacturer, retailer or related organisation.

Denham Foreshore

February 28, 2017

AUSTRALIAN STANDARDS APPLIED

In Western Australia there, is no regulatory requirements to comply with the Australian Standards relating to playgrounds. However, the Australian Standards are widely regarded as a minimum standard and failing to comply with these standards could lead to prosecution in the event of an incident leading to a serious child injury or death.

In carrying out the playground inspection all playground equipment was assessed for compliance with the relevant Australian Standards applicable at the time of each items manufacture/installation. The depth of any loose-fill undersurfacing was measured to assess

The standards applicable to the assessment relating to this play space are listed below:

Australian and New Zealand Standard AS 4422 - Playground Surfacing
Specifications, requirements and test methods

Australian Standard AS 4685 – Playground Equipment

Part 1: General safety requirements and test methods

Part 2: Particular safety requirements and test methods for swings

Part 3: Particular safety requirements and test methods for slides

Part 4: Particular safety requirements and test methods for cableways

Part 5: Particular safety requirements and test methods for carousels

Part 6: Particular safety requirements and test methods for rocking equipment

Part 11: Particular safety requirements and test methods for spatial networks

Australian Standard AS 4486.1 – Playgrounds and Playground Equipment

Part 1: Development, installation, inspection, maintenance and operation.

Kidsafe WA strongly recommends that playground owners ensure that any equipment not compliant with current Australian Standards is removed or modified to meet those standards and that any modifications or additions to these playgrounds must also meet current standards and guidelines.

Importantly, it must be acknowledged that even with the elimination of recognized hazards and full compliance with the Australian Standards accidents do still happen. However, to protect children from risk of serious injury it is crucial that playground owners implement a regime of regular playground inspections and maintenance to ensure that acceptable risks or hazards are identified and eliminated promptly.

Denham Foreshore

February 28, 2017

ELEMENTS OF THE STANDARDS

For the purpose of this inspection report, the following elements of the Standards are considered as part of the scope.

Marking

AS 4685 states that individual play equipment structures are to be permanently marked with a plate clearly identifying the name, address, equipment reference and year of manufacture and a base level mark for the associated impact attenuating surface. In addition equipment stating compliance with the Australian Standards must be marked with AS 4685.

Access, Entrance and Surrounds

AS/NZS 4486.1 states that playgrounds should have clear access for pathways and supervision without trip hazards, sharp protrusions or weeds. Rubbish bins water bubblers and seats should be inspected regularly to ensure good working order.

Free Height of Fall (FHoF)

AS 4685 states that the free height of fall must not exceed 1800mm for Supervised Early Childhood Settings and 3000mm for All Age Settings. The free height of fall is the greatest vertical distance measured for the intended body support of the equipment to the impact area below. Unintended access shall not be provided to excessive heights. Upper body equipment that requires hand grip support must not exceed 1800mm for Supervised Early Childhood Settings and 2200mm for All Age Settings.

Falling Space/Impact Area

A minimal falling space/impact area of 1500mm is required around equipment (with fall heights of more than 600mm above ground level) and between individual items of equipment. AS4685 requires an increase in the falling space/impact area for equipment with platforms measuring more than 1500mm above ground level. AS 4685 specifies falling spaces for specific equipment items of forced movement such as slides, swings and carousels. The falling space/impact area for equipment with forced movement cannot overlap with other falling spaces/impact areas.

Playground Surfacing

AS 4422 requires that certified surfacing be provided across the falling space/impact area where play equipment provisions are more than 600mm above ground level.

Materials

AS 4685 requires that appropriate materials are used in the construction of equipment taking into account climatic and atmospheric conditions, toxicity, flammability and ultraviolet radiation

Denham Foreshore

February 28, 2017

Equipment Elements

AS 4685 and AS/NZS 4486.1 state that all playground equipment should be structurally stable, in good condition and fit for children's play.

Protection against Falling

AS 4685 requires guardrails/barriers to be installed for heights of more than 600mm above ground level. Continuous handrails are required on each side of access ways and bridges. All items intended for gripping must have a diameter that measures between 16mm and 45mm.

Head and Neck Entrapment

Head and neck entrapment refers to any opening at a height of more than 600mm above the ground level that would allow a child's body to pass through but not their head. This can result in death or serious permanent injury. AS 4685 states that bound head and neck entrapment (dimensions of 89mm – 230mm), partially bound and V-shaped openings, shearing or moving openings (flexible and rigid parts with openings less than 230mm) must be avoided. It is therefore critical that any head entrapment hazards are eliminated immediately.

Clothing/Hair Entrapment

AS 4685 specifies that toggle/clothing entrapment refers to situations where parts of clothing/hair may become trapped and may lead to serious or fatal injury.

Foot Entrapment

AS 4685 specifies that foot entrapment refers to situation where gaps greater than 30mm present on surfaces inclined up to 45° intended for running/walking, completely bound rigid openings in surfaces for running/climbing.

Finger Entrapment

AS 4685 specifies that finger entrapment refers to any opening that would allow a child's fingers or thumbs to be trapped in a fall situation and can be responsible for traumatic long term injury. Gaps or openings with dimensions of 8-25mm at 1200mm or more above playing surface level must be eliminated.

Means of Access

AS 4685 requires that equipment is designed to provide safe ascent or descent. Means of access include steps, stairs, ladders and ramps. The equipment shall be designed to ensure that adults are able to gain access to assist children within the equipment.

Finish of Equipment

AS 4685 states that the finish of equipment shall have no protruding nails, bolt threads, projecting wire rope terminations, pointed or sharp ended components. Projecting parts and corners are less than 8mm (Or covered) with a minimum radius of 3mm. Surfaces are finished smooth with no splintering.

Denham Foreshore

February 28, 2017

Documentation

The playground owner/operator must ensure that a Playground Safety Management System is established to include the recording and archiving of documentation.

Documentation to be archived includes:

- Policies and procedures'
- Reports eg. Accident/injury
- Inventory/Equipment register
- Inspection checklists
- Works orders
- Maintenance actions
- Certification records eg. Equipment, surfacing
- Manufacturer 's warranty details
- Manufacturer's installation, inspection and maintenance instructions
- Operating instructions (if applicable)

Maintenance

AS/NZS 4486 requires routine maintenance checks to be conducted on a regular basis. These include the inspection of all timber, wear and tear on chains, condition of all play items (cracks, corrosion, graffiti, etc), and insect infestation.

All maintenance schedules should be collected from suppliers of equipment and resources made available to meet the requirements of the maintenance schedule, regular inspections are required. Timber components will require regular sealing and fixtures will require tightening.

It is crucial that regular inspections and prompt repairs be carried out to ensure the safe upkeep of play facilities.

29 MARCH 2017

Denham Foreshore

February 28, 2017

RISK ASSESSMENT

Kidsafe WA has used the following Risk Assessment Matrix in conjunction with the Australian Standards to ensure any issues identified are correctly assessed.

Figure 1: Risk Assessment Matrix

LIKELIHOOD	CONSEQUENCES				
		Major	Moderate	Minor	Insignificant
	Almost Certain	1	1	2	3
	Likely	1	2	3	4
	Possible	2	3	4	5
	Unlikely	3	4	5	5

Risk rating		
	1	VH - Very High Risk – Rectify immediately
	2	H - High Risk – Immediate control required
	3	S - Significant Risk – Make plan to control risk
	4	M - Medium Risk – Monitor risk on ongoing basis
	5	L - Low Risk – Set a time to review risks

(Adapted from AS/NZS ISO 31000 Risk Management – Principles and Guidelines; HB 89 Risk Management – Guidelines on risk assessment techniques)

PRIORITY KEY

SEC – supervised early childhood settings OS – other settings

LOW – monitor or action within 12 months	MEDIUM – action within 1-3 months	HIGH – action within 1-2 weeks	VERY HIGH – immediate action required or restrict access
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29 MARCH 2017

Denham Foreshore

February 28, 2017

OVERVIEW

Kidsafe WA undertook an inspection of the new playspace at the Denham Foreshore on the 28th February 2017.

The equipment was assessed for general safety and compliance with the relevant Australian Standards; and also in relation to other playground issues such as play value and general amenity of the space. This report provides detail about the issues of non-compliance or safety concerns identified.

EQUIPMENT ASSESSED

Basket Swing – 2016



All components of the playground were checked for wear and tear, potential head/neck and toggle/clothing entrapments, inadequate soft fall and play value.

The inspection identified one general safety/non-compliance issues that is detailed below.

IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	The loose fill measures 100mm in depth. The correct depth for loose fill is 300mm.	Top up the depth to 300mm.	MEDIUM

29 MARCH 2017

Denham Foreshore

February 28, 2017

Musical Elements – 2016



All components of the playground were checked for wear and tear, potential head/neck and toggle/clothing entrapments, inadequate soft fall and play value.

No issues identified with these pieces of equipment.

Balance Beams – 2016



All components of the playground were checked for wear and tear, potential head/neck and toggle/clothing entrapments, inadequate soft fall and play value.

No issues identified with this piece of equipment.

29 MARCH 2017

Denham Foreshore

February 28, 2017

Double Swing Set – 2016



All components of the playground were checked for wear and tear, potential head/neck and toggle/clothing entrapments, inadequate soft fall and play value.

The inspection identified one general safety/non-compliance issues that is detailed below.

IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	The loose fill measures 100mm in depth. The correct depth for loose fill is 300mm.	Top up the depth to 300mm.	MEDIUM

Wooden Boat with slide – 2016



All components of the playground were checked for wear and tear, potential head/neck and toggle/clothing entrapments, inadequate soft fall and play value.


The inspection identified one general safety/non-compliance issues that is detailed below.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Denham Foreshore

February 28, 2017

IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	The loose fill measures 100mm in depth. The correct depth for loose fill is 300mm.	Top up the depth to 300mm.	MEDIUM

Lighthouse – 2016

	<p>All components of the playground were checked for wear and tear, potential head/neck and toggle/clothing entrapments, inadequate soft fall and play value.</p> <p>The inspection identified several general safety/non-compliance issues that are detailed below.</p>		
--	---	--	--




IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	Potential Head Entrapment in the barrier. Openings between 89mm and 230mm should be avoided.	Install a piece of wood between the platform and the bottom of the barrier to close the gap.	MEDIUM

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Denham Foreshore

February 28, 2017

IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	The pylon is quite loose.	Re attach and secure.	MEDIUM
	The loose fill measures 100mm in depth under the fireman's pole. The correct depth for loose fill is 300mm.	Top up the depth to 300mm.	MEDIUM
	The loose fill measures 100mm in depth at the end of the slide. The correct depth for loose fill is 300mm.	Top up the depth to 300mm.	MEDIUM

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017


Denham Foreshore

February 28, 2017

IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	Rust starting on some metal components.	Treat with a wire brush and rust kill to lengthen the life of the equipment.	MEDIUM

Boat with Climbing Wall – 2016

	<p>All components of the playground were checked for wear and tear, potential head/neck and toggle/clothing entrapments, inadequate soft fall and play value.</p> <p>The inspection identified several general safety/non-compliance issues that are detailed below.</p>		
--	--	--	--



IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	The loose fill measures 100mm in depth at the bottom of the climbing wall. The correct depth for loose fill is 300mm.	Top up the depth to 300mm.	MEDIUM

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

Denham Foreshore

February 28, 2017

IMAGE	ISSUE/CONCERN	RECOMMENDATION	PRIORITY
	Protruding bolts.	Cut the end of the bolts off so they are flush with the nut.	MEDIUM
	The loose fill measures 100mm in depth at the bottom of the climbing net. The correct depth for loose fill is 300mm.	Top up the depth to 300mm.	MEDIUM

29 MARCH 2017

Denham Foreshore

February 28, 2017

GENERAL OBSERVATIONS

A summary of general observations made in relation to the playground area on the day of inspection follows below.

Safety Concerns

On the day of inspection there were minimal non-compliance or safety concerns identified. All issues can be easily fixed.

Rubbish

The playground area was clean, tidy and free of rubbish.

Shade

The playspace had good shade over the space with shade sails over the equipment.

Playground Surfacing

The playground surfacing consisted of loose fill sand which requires topping up to 300mm in most areas. This will be an ongoing concern due the wind in Denham.

Play Value

The space offered an enormous range of play opportunities for children such to undertake such as climbing, sliding and swinging. The space will help children develop skills such as upper body strength, coordination, core stability and social and imaginative play. The Playspace has been designed to encourage risk taking and resilience building which are extremely important for all children.

The design team, builders and Shire of Shark Bay should be congratulated for the completion of such an outstanding project which is sure to attract many visitors to the area.

For further information or clarification on this report, please contact:

Tracy Blaszkow
Manager
Kidsafe WA Playground Advisory Service
E: Tracy@kidsafewa.com.au
P: 08 9841 1382



29 MARCH 2017

17.2 COMMUNITY EXHIBITION
RC00002

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as an Employee of the Department of Parks and Wildlife

Officer Recommendation

That Council:

Option1

Agrees to waiver one month hire fees of \$4,121.60 for the use of the Rose de Freycinet Gallery in support of the proposed 'Celebrating the nature of Shark Bay' community exhibition in August 2017.

Or

Option2

Offers the Department of Parks & Wildlife a reduced fee of \$xxxxx for the proposed community exhibition.

Or

Option3

Charge the Department of Parks and Wildlife the full fee of \$4,121.60 - (\$147.20 per day for 28 days)

Moved Cr Capewell Option 2
Seconded Cr Bellottie

Cr Cowell left the Council Chamber at 4.07 pm and Cr Capewell assumed the Chair.

Council Resolution

That Council offers the Department of Parks & Wildlife a reduced fee of 25% of the Daily Charge for the proposed community exhibition.

5/0 CARRIED

BACKGROUND

A letter was received from the Shark Bay Arts Council thanking the Council for their support over the past five years and informing the Shire administration they won't be holding the Shark Bay Art Awards in 2017.

In addition to the \$7,000 annual grant over the past five years, Council has supported the Art Awards being held in August at the Rose de Freycinet Gallery at no additional cost. In preparation for the usual Shark Bay Art Awards, the Gallery does not have any planned exhibitions for August.

29 MARCH 2017

COMMENT

In collaboration with the Shark Bay Arts Council, the Department of Parks and Wildlife propose to present a community exhibition themed 'Celebrating the nature of Shark Bay'. Although not a competition, the exhibition will be in lieu of the Shark Bay Arts Awards.

The community will be invited to submit art works including textiles, sculptures, recycled art and paintings (acrylic, oil, watercolour & pastel). The exhibition will be coordinated by the Department of Parks and Wildlife in collaboration with the Shark Bay Arts Council and will be a non-commercial project.

In preparation for this project, the Department of Parks and Wildlife have submitted a letter to Council requesting the waiver of one month hire fees of the Freycinet Gallery of \$4,121.60 for August this year.

Outlined in the correspondence, "As with projects supported by the Department of Parks and Wildlife, including interpretive signs for Charlie Sappie Park, Little Lagoon and the upcoming Shire walk trails, this exhibition is about raising awareness and appreciation of the Shark Bay World Heritage Area and aims to benefit the local community."

LEGAL IMPLICATIONS

There are not legal implications relating to this report.

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

The daily hire fees (over 5 hours) for the Rose de Freycinet Gallery is set at \$147.20 per day. The request to waiver the fees for one month (28 days) represents \$4,121.60. Historically, these fees have been absorbed by Council as part of the annual Shark Bay Art Awards.

STRATEGIC IMPLICATIONS

Outcome 3.1

Existing strong community spirit and pride will be fostered, promoted and encouraged.

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

16 March 2017

29 MARCH 2017

Cr Cowell returned to the Council Chamber at 4.10 pm and resumed the chair.

18.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice haven been given.

19.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That Council accept the tabling of urgent business items as follows:

- 19.1 Application for Leave of Absence – Councillor Ridgley**
- 19.2 Expressions of Interest Reserve 50101 Edel Location 106.**
- 19.3 Light House Keepers Quarters - Dirk Hartog Island**
- 20.1 Chief Executive Officer Performance Review**

6/0 CARRIED

19.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR RIDGLEY
GV00008

Author
Executive Assistant

Disclosure of Any Interest
Nil

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

Councillor Ridgley is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meetings of Council scheduled to be held on 31 May 2017 and 28 June 2017.

6/0 CARRIED

Background

Councillor Ridgley has applied for leave of absence from the ordinary meetings of Council scheduled for 31 May 2017 and 28 June 2017. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Ridgley has advised the Chief Executive Officer due to personal commitments will be unable to attend the Ordinary meetings of Council scheduled to be held on 31 May 2017 and 28 June 2017 and has requested leave of absence be granted by Council for these meetings.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

29 MARCH 2017

The Council may consider not granting Councillor Ridgley leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (6) A council may, by resolution grant leave of absence to a member.
- (7) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (8) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (9) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (10) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - c) If no meeting of the council at which a quorum is present is actually held on that day; or
 - d) If the non attendance occurs while –
 - iv. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - v. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - vi. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 28 March 2017

29 MARCH 2017

19.2 EXPRESSIONS OF INTEREST RESERVE 50101 EDEL LOCATION 106
RES50101

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Ridgley
Seconded Cr Cowell

Council Resolution

That expressions of interest for the designated purpose of Aquaculture and Associated Tourism activities be called for Reserve 50101 Edel Location 106 in accordance with the Management Order granted to the Shire of Shark Bay.

6/0 CARRIED

Background

The Shire of Shark Bay was granted a Management Order in March of 2009 with amendments in April 2014 to extend clause 3 from 5 years to 10 years for Reserve 50101 being Edel Location 106 for Aquaculture and associated Tourism activities. This reserve is situated at Monkey Mia. (Map Attached)

The conditions on the reserve are as follows:

1. *To be utilised for its designated purpose of aquaculture and associated tourism activities.*
2. *Power to lease (or sub lease or license) for the designated purpose is granted for the whole or any portion thereof for any term not exceeding twenty one (21) years from the date of the lease subject to the approval in writing of the Minister for Lands being first obtained to each and every lease or assignment pursuant to the provisions of section 18 of the **Land Administration Act 1997**.*
3. *A 1.5 hectare area from within the reserve will be set aside for use by the native title claimant group in the area (the Malgana people), to be leased on reasonable terms. If the land, so identified, is not utilized for the designated purpose by the Malgana people within ten years of the date of this order (3 April 2014) requirement lapses and has no further effect.*

The council at the October 2012 meeting discussed a report on Reserve 50101 Edel location 1056 and resolved the following:

At expressions of interest for the designated purpose of Aquaculture and Associated Tourism activities are called for Reserve 50101 Edel Location 106 in accordance with the Management Order granted to the Shire of Shark Bay in March 2009.

29 MARCH 2017

The option of going to expressions of interest were utilised to test the appetite of the market and were considered the most cost effective manner in which to undertake this process prior to going to a full tender and the legislative process for a land transaction in accordance with the Local Government Act.

Western Australia Local Government Association Procurement services were contracted to undertake the process associated with the expressions of interest and submitted a report with recommendations to council.

The expressions of interest would then be considered prior to the possibility of progressing to a restricted tender process.

The restricted tender process would bring into consideration all aspects of the commercial operations of the proposal including length of tenure, consideration to be paid for the lease and any clauses relating to not addressing the development as outlined in the Expression of Interest

The expression of interest was advertised on the 19 December 2012 and originally closed on 31 January 2013, but was extended to the 28 February to enable prospective submissions additional time due to the Christmas and January holiday periods.

There was only one expression of interest submitted for consideration by the council.

The expression by Blue Lagoon Pearls in the opinion of the independent evaluation panel addressed the requirements of the expression of interest and the reserve vesting and conditions.

The council resolved to accept this recommendation and further discussions were undertaken with a lease agreement being drawn up for consideration prior to a tender being submitted.

Blue Lagoon Pearls have recently been contacted and advised that they would not be pursuing the expression of interest or restricted tender process further at this point in time.

Comment

The proposal to call for Expressions of Interest will enable the Council to again test the market in relation to any Aquaculture and associated Tourism business that may consider establishing themselves at Monkey Mia.

Any development in this precinct would add to the current experience of visitors to the region and should boost the economic diversity of the Shire.

The Council following the advertising for Expressions of Interest can then consider if there is sufficient interest to progress the matter to a restricted tender process.

This process was considered the most effective manner to progress this opportunity as there will be costs involved in the preparation of a tender that will meet the requirements of the site that council would have to consider.

29 MARCH 2017

The draft lease that was prepared previously is attached for councillor's information, the final content of the lease will subject to further negotiation and will only be required once all the legislative requirements have been met.

Legal Implications

The Local Government Act has legislation that addresses the requirements for Councils considering commercial enterprises and is as follows:

3.59. Commercial enterprises by local governments

(1) In this section —

acquire has a meaning that accords with the meaning of *dispose*;

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

land transaction means an agreement, or several agreements for a common purpose, under which a local government is to —

- (a) acquire or dispose of an interest in land; or
- (b) develop land;

major land transaction means a land transaction other than an exempt land transaction if the total value of —

- (a) the consideration under the transaction; and
- (b) anything done by the local government for achieving the purpose of the transaction,

is more, or is worth more, than the amount prescribed for the purposes of this definition;

major trading undertaking means a trading undertaking that —

- (a) in the last completed financial year, involved; or
- (b) in the current financial year or the financial year after the current financial year, is likely to involve,

expenditure by the local government of more than the amount prescribed for the purposes of this definition, except an exempt trading undertaking;

trading undertaking means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition, but does not include anything referred to in paragraph (a) or (b) of the definition of *land transaction*.

(2) Before it —

- (a) commences a major trading undertaking;
- (b) enters into a major land transaction; or
- (c) enters into a land transaction that is preparatory to entry into a major land transaction,

a local government is to prepare a business plan.

(3) The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —

29 MARCH 2017

- (a) its expected effect on the provision of facilities and services by the local government;
- (b) its expected effect on other persons providing facilities and services in the district;
- (c) its expected financial effect on the local government;
- (d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56;
- (e) the ability of the local government to manage the undertaking or the performance of the transaction; and
- (f) any other matter prescribed for the purposes of this subsection.

The ***Local Government (Functions and General) Regulations 1996*** also deal with the amounts prescribed for major lands transaction and are as follows

8A. Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59)

- (1) The amount prescribed for the purposes of the definition of ***major land transaction*** in section 3.59(1) of the Act is —
 - (a) if the land transaction is entered into by a local government the district of which is in the metropolitan area or a major regional centre, the amount that is the lesser of —
 - (i) \$10 000 000; or
 - (ii) 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year;
 or
 - (b) if the land transaction is entered into by any other local government, the amount that is the lesser of —
 - (i) \$2 000 000; or
 - (ii) 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year.
- (2) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if —
 - (a) the total value of —
 - (i) the consideration under the transaction; and
 - (ii) anything done by the local government for achieving the purpose of the transaction,
 is more, or is worth more, than the amount prescribed under subregulation (1); and
 - (b) the Minister has, in writing, declared the transaction to be an exempt transaction because the Minister is satisfied that the amount by which the total value exceeds the amount prescribed under subregulation (1) is not significant taking into account —

29 MARCH 2017

- (i) the total value of the transaction; or
- (ii) variations throughout the State in the value of land.

By advertising for Expressions of Interest the Council is seeking to establish if there are any parties interested in exploring the possibilities of a lease, once this has occurred there will be a requirement to fully address the legislation, including the possibility of a conditional purchase lease.

Policy Implications

There are no policy implications associated with this item

Financial Implications

The calling for Expressions of Interest process will involve costs of in the vicinity of \$7,500 to \$10,000 not including staff time being predominately the Chief Executive Officer.

The funding for this project can be included in the 2017/2018 budget or drawn from the 2016/2017 strategic projects area. This may incur an over budget expense due to works already undertaken reviewing the strategic plan, which would need to be covered but under expenditure in other areas.

The leasing of this site has the potential to realise additional income for the Shire without significant inputs required from the Council once the lease is established.

In consideration of possible lease payments the current draft lease has the rental payment as at market value with CPI increase and reviews on a regular basis.

The council could also consider the option to base lease payments on similar lines as the new lease for the Monkey Mia Dolphin Resort, being a rental amount based on the assessed value of the land and possibly a percentage of the gross turnover.

These items of course would be subject to negotiation and may vary significantly given the site requires significant investment to realise its potential.

The Council would also be in a position to impose rates on the property in accordance with a valuation imposed by the Valuer General.

Strategic Implications

Addresses Council's Strategic Plan as follows:

Objective 1 Sustainable Growth and Progress

Outcome 1.6 to Grow and Diversify Industries to increase jobs

Risk Management

There is a limited financial risk associated with this proposal at this point in time, relative to the costs of the process required, however there is also a lost opportunity

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

risk given there may be increased interest in development opportunities of the area due to the increased exposure council has generated on the past 12 months.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

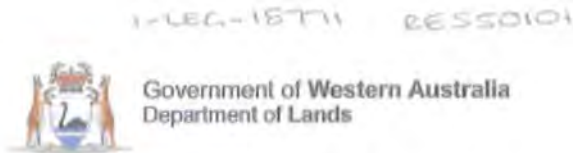
P Anderson

Date of Report

24 March 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



Regional and Metropolitan Service

Your ref:
Our ref: 01737-1994/02 (Job No. 140785)
Enquiries: Ph: (08) 6552 4587
Fax: (08) 6552 4413
Email: terry.mckinley@lands.wa.gov.au

21 January 2015

Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

RECEIVED

21 JAN 2015
Shire of Shark Bay

Dear Sir/Madam

**RESERVE 50101, LOT 106 ON DEPOSITED PLAN 219786, AMENDMENT OF
MANAGEMENT ORDER – SHIRE OF SHARK BAY**

I refer to the above and my previous letter dated 24 April 2014 and advise that the Management Order for the reserve has been revoked with a new Management Order issued to Shire of Shark Bay.

Under the Land Administration Act 1997 document registration system Management Orders are registered on the Crown Land Title for the reserve, and become effective on the date of registration.

In this regard please find enclosed the relevant Management Order for the reserve, a copy of the Crown Land Title.

Please contact this office quoting the above reference should you require further information.

Yours faithfully


for MANAGER
MIDWEST GASCOYNE REGION
REGIONAL AND METRO SERVICES

Gordon Stephenson House, 140 William Street Perth Western Australia 6000 PO Box 1143 West Perth Western Australia 6872
Telephone (08) 6552 4400 Facsimile (08) 6552 4417 Freecall: 1800 735 784 (Country only)
Email: info@lands.wa.gov.au Website: www.lands.wa.gov.au
ABN: 68 565 723 454

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

UNREPRODUCIBLE COPY OF ORIGINAL. NOT TO SCALE.
FILED: 15/03/2017 12:13 PM

File No: 190 60153 12 141 Page: 1



REGISTER NUMBER 106/DP219786	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

VOLUME
LR3144

PAGE
938

RECORD OF CERTIFICATE OF CROWN LAND TITLE UNDER THE TRANSFER OF LAND ACT 1893 AND THE LAND ADMINISTRATION ACT 1997

NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE of WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.


REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 106 ON DEPOSITED PLAN 219786

STATUS ORDER AND PRIMARY INTEREST HOLDER: (FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF SHARK BAY OF POST OFFICE BOX 126, DENHAM
(XE M602437) REGISTERED 8 APRIL 2014

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. K873892 RESERVE 50101 FOR THE PURPOSE OF AQUACULTURE AND ASSOCIATED TOURISM
ACTIVITIES REGISTERED 9.3.2009.
M602437 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. WITH
POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE
CONSENT OF THE MINISTER FOR LANDS. REGISTERED 8.4.2014.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP219786.
PREVIOUS TITLE: LR3102-779.
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AREA: SHIRE OF SHARK BAY.
RESPONSIBLE AGENCY: DEPARTMENT OF LANDS (SLSD).

NOTE 1: K873892 CORRESPONDENCE FILE 01737-1994-02RO

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

FORM B1
WESTERN AUSTRALIA
TRANSFER OF LAND ACT 1893 AS AMENDED
ADDITIONAL PAGE TO MANAGEMENT ORDER (XE)

RESERVE DESCRIPTION (NOTE 1)	EXTENT	VOLUME	FOLIO
50101	Whole	3144	938

CONDITIONS (NOTE 3)

1. To be utilised for its designated purpose of "Aquaculture and Associated Tourism Activities" only.
2. Power to lease (or sub-lease or licence) for the designated purpose is granted for the whole or any portion thereof for any term not exceeding twenty one (21) years from the date of the lease subject to the approval in writing of the Minister for Lands being first obtained to each and every lease or assignment pursuant to the provisions of section 18 of the Land Administration Act 1997.
3. A 1.5 Ha area from within the reserve will be set aside for use by the native title claimant group in the area (the Malgana people), to be lessee on reasonable terms. If the land so identified is not utilised for the designated purpose by the Malgana people within ten years of the date of this Order requirement lapses and has no further effect.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

DUPLICATE

DUPLICATE

FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA
LAND ADMINISTRATION ACT 1997 as amended
TRANSFER OF LAND ACT 1893 as amended

MANAGEMENT ORDER (XE)

RESERVE DESCRIPTION (NOTE 1)

50101

EXTENT

Whole

VOLUME

3144

FOLIO

938

MANAGEMENT BODY (NOTE 2)

Shire of Shark Bay of PO Box 126, Denham

CONDITIONS (NOTE 3)

See Annexure

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE SUBJECT TO THE CONDITIONS ABOVE

Dated this 3 day of April in the year 2014

ATTESTATION (NOTE 4)

NAME: Terrena Jane Newman
N SENIOR STATE LAND OFFICER
TEAM: Mid West

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

DUPLICATE

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".

2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.

3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialed by the person signing this document and their witnesses.

NOTES

1. RESERVE DESCRIPTION
Reserve number and details to be stated. The Volume and Folio numbers to be stated.

2. MANAGEMENT BODY
State the full name and address of management body.


3. CONDITIONS
Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.

4. ATTESTATION
This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

EXAMINED

DUPLICATE

DUPLICATE



M602437 XE

08 Apr 2014 13:20:07 Midland

MANAGEMENT ORDER (XE)

LODGED BY Department of Lands

ADDRESS DoL - Mid West - Box 98C

PHONE No.
FAX No.

REFERENCE No. Janine Finch, 01737-1994 (Job No. 140765), ph: 65524587

ISSUING BOX No.

PREPARED BY Department of Lands

ADDRESS DoL - Mid West - Box 98C

PHONE No.
FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1. _____ Received Items

2. _____ Nos.


3. _____

4. _____ Receiving Clerk

5. _____

6. _____

140765-002

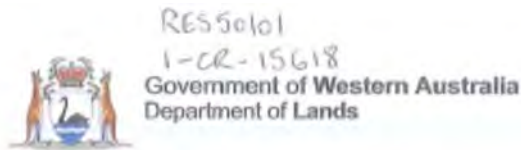


Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.



MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



Regional and Metropolitan Services

RECEIVED

- 8 APR 2014

Shire of Shark Bay

Your ref:
Our ref: 01737-1994-02
Job: Job No. 140765
Enquiries: Janine Finch
Ph: (08) 6552 4587
Fax: (08) 6552 4413
Email: janine.finch@ands.wa.gov.au

3 April 2014

Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Dear Mr Anderson

**RESERVE 50101, LOT 106 ON DEPOSITED PLAN 219786, AMENDMENT OF
MANAGEMENT ORDER – SHIRE OF SHARK BAY**

I refer to the Shire of Shark Bay's letter (Shire) received on 25 March 2014. I have attached a copy of this letter for your information.

Please be advised the Department of Lands has commenced the procedures to amend Condition 3 of Management Order K873893 over Reserve 50101 as per the Shire's request to state as follows:

A 1.5 hectare area from within the reserve will be set aside for use by native title claimant group in the area (the Malgana people), to be the lessee on reasonable terms. If the land so identified is not utilised for the designated purpose by the Malgana people within ten years of the date of this order requirement lapses and has no further effect.

Once the documents have been lodged I will advise you further.

If I can be of any further assistance regarding this matter please do not hesitate to contact me.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Janine Finch'.

**JANINE FINCH
A/ASSISTANT STATE LAND OFFICER
MID WEST REGION**

Attach. 140765JF01

Gordon Stephenson House, 140 William Street Perth Western Australia 6000 PO Box 1143 West Perth Western Australia 6872
Telephone (08) 6552 4400 Facsimile (08) 6552 4417 Freecall: 1800 735 784 (Country only)
Email: info@lands.wa.gov.au Website: www.lands.wa.gov.au
ABN: 68 565 723 484

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017



Environmental Protection Authority

The Atrium,
Level 8, 168 St Georges Terrace,
Perth, Western Australia 6000.
Telephone: (08) 6364 6500.
Facsimile: (08) 6467 5557.

Postal Address: Locked Bag 33,
Cloisters Square, Perth, Western Australia 6850.
Website: www.epa.wa.gov.au

Manager, Mid West Region Land Services
Department for Planning and Infrastructure
PO Box 1575
MIDLAND WA 6936

Your Ref 01737-1994/02 (Job: 980043)

Our Ref DEC6928

Enquiries Amy Sgherza (6467 5424)

Email Amy.Sgherza@dec.wa.gov.au

ATTENTION: Lily Sutomo

Dear Sir/Madam

EDEL LOC 106 – PROPOSAL TO CREATE A RESERVE FOR “AQUACULTURE AND ASSOCIATED TOURISM ACTIVITIES” – SHIRE OF SHARK BAY

I refer to your letter dated 6 January 2009 requesting the EPA's comments on the above proposal and the Shire of Shark Bay's interest in obtaining a management order for Lot 106.

The EPA notes that the Department of Environment and Conservation in its letter of 11 August 2008 had no objection to the 'reservation of Eden Loc 106 for the purpose of "Aquaculture and Associated Tourism Activities", with a management order in favour of the Shire of Shark Bay with power to lease, subject to the prior approval in writing of the Minister for Lands, for up to 21 years'.

Therefore, the EPA has no objection to the reservation of the land for the purpose of "Aquaculture and Associated Tourism Activities", however, in light of the EPA's concerns expressed in its letter of 5 October 2004 (enclosed) any aquaculture proposal is likely to require referral to the EPA under Section 38 of the *Environmental Protection Act 1986*.

Yours faithfully

C J Murray

Director

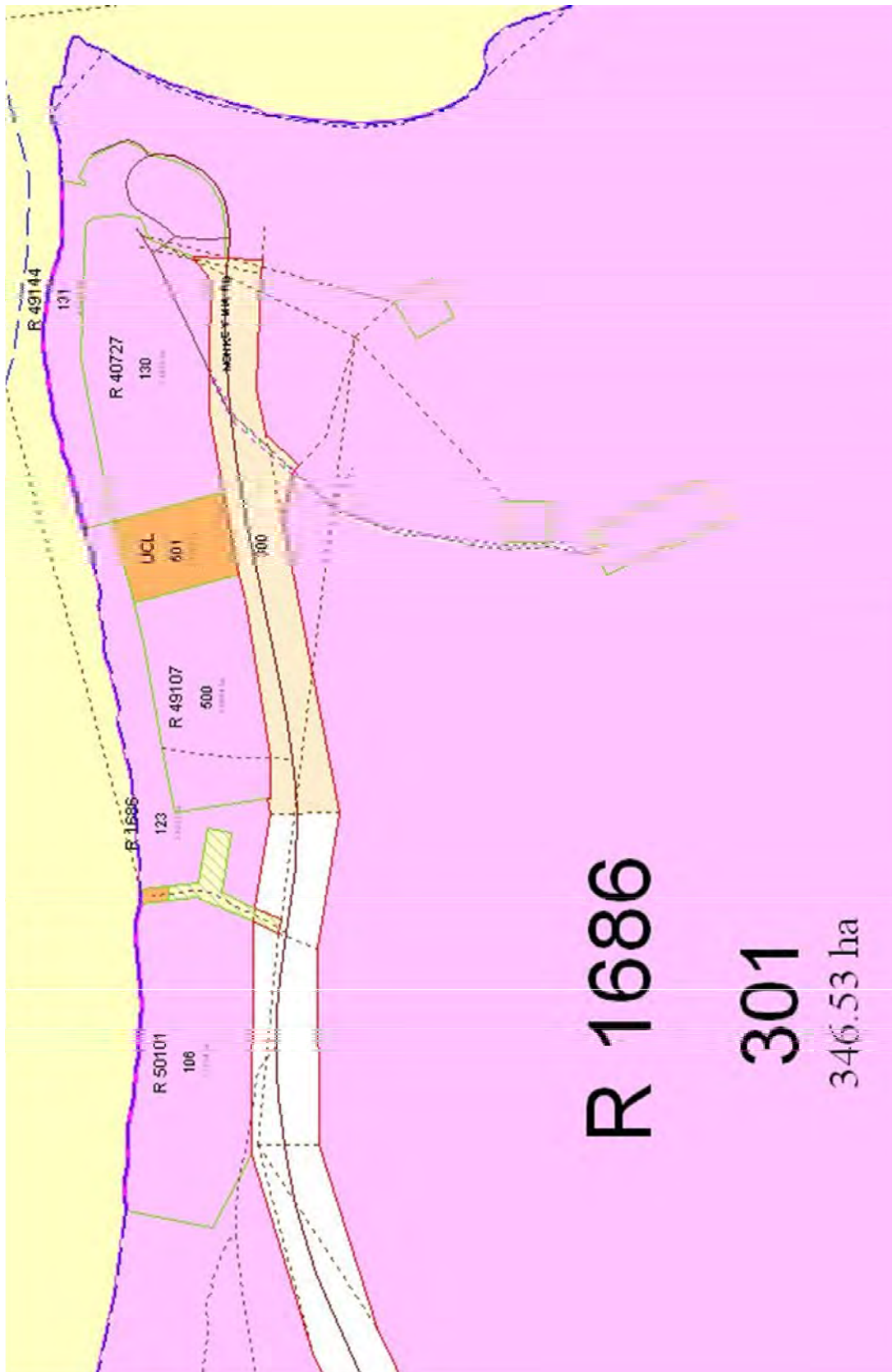
Environmental Impact Assessment

Encl: Correspondence from EPA to Shire of Shark Bay, dated 5 October 2004

20 January 2009

cc: CEO, Shire of Shark Bay.

29 MARCH 2017



And Draft Lease as septate attachment titled: Lease for Development and Operation of Aquaculture and Tourist Activities: Reserve 50101, Monkey Mia

29 MARCH 2017

19.3 LIGHT HOUSE KEEPERS QUARTERS - DIRK HARTOG ISLAND
RES46663

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Bellottie

Seconded Cr Ridgley

Council Resolution

That Council approve the utilisation of the Lighthouse Keepers quarters on Dirk Hartog Island for all users on the following conditions:

Payment of a fee of \$10 per head per 24 hour period or part thereof.

The use of the premises to be conditional on a as is basis.

Any other conditions as determined by Council.

6/0 CARRIED

BACKGROUND

The following request has been received from Mr Kieran Wardle

We are planning a big year with all the extra publicity received in 2016. Some new packages and a new activities that will work in with local tour operators and accommodation providers. These include 3 confirmed tag-a-long 4WD adventures (June: Return to 1616 – Island Restoration Project and August: Tvan Track Trailer Escape and a Gourmet Island Escape). Our new activity we are introducing in April 2017 is self-guided walk trail and hopefully with the Shire's approval a guided walk called 'Walk into History'.

'Walk into History' is a fully guided 3 night/4 day walk commencing with a boat ride from Denham to DHI. The walk will include a combination of West Coast cliff tops to the beach's on the East Coast. Two nights have been planned for staying at the Eco Lodge and one night at the Lighthouse Keepers House. This would be the highlight of the walk and we are seeking the Shires approval to utilise the house for an overnight stay.

We would bring all our own sleeping gear, cooking equipment and provide toilets. All rubbish, toilet waste and equipment would be removed from site after the walk. We believe that this will be a popular walk however we can't confirm exactly how many times we would require the use of the facilities. With the Shire's approval, we would like to advertise the walk to start in May 2017 and ask for enquiries to see if we can get some bookings. We can then check availability of the Quarters with your office before confirming the walks.

29 MARCH 2017

We would like to contribute towards the ongoing costs associated with up keep of the lighthouse keeper's quarters or enter into a more formal commercial arrangement to utilise the facilities on a regular basis. This could be in the form of free barge transfers for Shire vehicles to the island ex Steep Point for maintenance work or simply paying a flat fee for use. Happy to discuss options.

We believe that this will be a great addition to tourism in Shark Bay and will attract visitors from all around the world to 'Walk into History'.

I look forward to the Shires support of tourism on Dirk Hartog Island and within Shark Bay.

The Light House Keeper's Quarters is situated on Reserve 46663 which was vested in the Shire of Shark Bay in January 2002. The reserve has an area of 1.549 hectares with the current purpose of heritage precinct. One of the conditions of vesting of the property was that a management plan was required within two years.

A management plan was prepared for the Shire of Shark Bay in 2010 by Paul McCuskey and Brett Fitzgerald of the Department of Environment and Conservation, which in addition to a number of other issues deals with the future use of the quarters.

COMMENT

The lighthouse keepers quarters since its refurbishment has been utilised on occasion by Mr Wardle for advertising promotions, tourism opportunities and a long table lunch.

This has been an informal arrangement on the premise that Mr Wardle undertakes minor maintenance to the premises with no monetary consideration.

The Department of Parks and Wildlife have also utilised the building, predominately for the annul turtle tagging expeditions undertaken during January.

Currently the Department of Parks and Wildlife employee stationed on the island has agreed to keep an eye on the building and report any damage or maintenance required.

The building and precinct has been upgraded with interpretative material undertaken by the WA Museum as part of the 2016 commemorations, which has added an interpretive element to the precinct, making it a prime if somewhat remote tourist destination.

The utilisation as proposed by Mr Wardle of allowing a one night stay would appear to be a productive utilisation of the building and fit within the objectives of the management plan.

While there are a number of options proposed by Mr Wardle regarding consideration for the use of the building it would be in the interests of Council to maintain a transparent transaction to be undertaken in regard to the hire of the building.

This will ensure that the charge or conditions set by Council can be applied to any other commercial operators that may also wish to utilise the building.

However the establishment of a charge is difficult to calculate, while the building and precinct is unique any substantial charge would detract from the lawful utilisation of the premises and the operators commercial viability.

29 MARCH 2017

The premises can be locked, however there has been damage to the doors and locks since the refurbishment in 2012 and individuals could still utilise the verandas of the building.

The proposal by Mr Wardle will increase usage and exposure of the building which given the remote location and the damage that has occurred to the building and site in the past will be advantageous to the security of the premises.

The opportunity for Mr Wardle and other business to utilise the premises on an as is basis should not significantly increase maintenance requirements and it would be in the interest of the tour operators who may utilise the building to ensure it is maintained for their ongoing utilisation.

The requested use is in line with the 2010 Management Plan for Reserve 46663 listed future use of the lighthouse keeper's quarters being:

Restore and adapt as a small interpretive centre
Restore and adapt for use as tourist accommodation

The upgrades and installation of interpretive material in 2016 have achieved the first objective and the building in its current state is capable of being utilised as tourist accommodation.

LEGAL IMPLICATIONS

The building is currently vested in Council as a purpose of a heritage precinct as a C Class Reserve.

The use of the building is in line with the draft management plan which was required in accordance with the vesting.

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

Any income received for the use of the building the property would offset the costs of maintenance which due to the location and environment are significant.

STRATEGIC IMPLICATIONS

There are no strategic implications to this report

RISK MANAGEMENT

There are no strategic implications to this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

28 March 2017

29 MARCH 2017

20.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

6/0 CARRIED

Council's Executive Managers left Council Chamber at 4.39 pm

The Chief Executive Officer, Ms Yorke and Mrs Mettam left the Council Chamber at 4.39 pm

20.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW
PE00007

Author
Shire President

Disclosure of Any Interest
Nil

Moved Cr Laundry
Seconded Cr Ridgley

Council Resolution

The Chief Executive Officer's total reward package and benefits as a component of the contract of employment, be considered within the parameters of the Salaries and Allowances tribunal determination with increases paid retrospectively from 28 September 2016.

That the President be authorised to negotiate the Chief Executive Officer's total remuneration package, within Band 4 of the determination and Council's agreed parameters and subsequently report the outcome of the negotiations to Council.

The Chief Executive Officer, Ms Yorke and Mrs Mettam returned at 5.05 pm

6/0 CARRIED

Moved Cr Capewell
Seconded Cr Fenny

Council Resolution

That the meeting be reopened to the members of the public.

6/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

29 MARCH 2017

21.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 26 April 2017, commencing at 3.00 pm.

22.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 5.15pm.