

SHIRE OF SHARK BAY MINUTES

31 MAY 2017

ORDINARY COUNCIL MEETING



CAPE INSCRIPTION



31 MAY 2017



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

The unconfirmed minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 31 May 2017 commencing at 3.03 pm.

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1.0 DECLARATION OF OPENING

The President declared the meeting open at 3.03pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

| | |
|----------------|------------------|
| Cr C Cowell | President |
| Cr K Capewell | Deputy President |
| Cr L Bellottie | |
| Cr K Laundry | |

| | |
|---------------|--|
| Mr P Anderson | Chief Executive Officer |
| Ms A Pears | Executive Manager Finance and Administration |
| Ms L Butterly | Executive Manager Community Development |
| Mr B Galvin | Works Manager |
| Mrs R Mettam | Executive Assistant |

APOLOGIES

| | |
|--------------|---|
| Cr E Fenny | Leave of Absence approved OCM 26 April 2017 Item 5.1 |
| Cr G Ridgley | Leave of Absence approved OCM 29 March 2017 Item 19.1 |

VISITORS

2 and Mr Tim Connoley, Technical Director – Economics from RPS Australia Asia Pacific.

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

4.0 PUBLIC QUESTION TIME

The President opened public question time at 3.03 pm.

Heritage Resort Manager asked about item 13.3 the proposed Bottle Shop and raised concerns in relation to the social concerns.

The President advised that it is a planning application and will be dealt with in accordance with the appropriate legislation and within Council parameters.

Mrs Pederson advised that she is here to clarify any queries Council may have on Item 13.3 on today's Council agenda.

The President closed public question time at 3.08 pm

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

No applications for leave of absence were presented to the May 2017 Ordinary Council meeting.

6.0 PETITIONS

No petitions were presented to the May 2017 Ordinary Council meeting.

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7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 26 APRIL 2017

Moved Cr Cowell
Seconded Cr Laundry

Council Resolution

That the minutes of the Ordinary Council meeting held on 26 April 2017, as circulated to all Councillors, be amended to include the following in the Council resolution at Item 20.1 Chief Executive Officer's Total Remuneration Package, d) That the Chief Executive Officer's annual leave be increased to 6 weeks annual leave per annum, in lieu of location allowance increase as negotiated,

be confirmed as a true and accurate record.

4/0 CARRIED

Moved Cr Bellottie
Seconded Cr Capewell

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 3.12 pm for presentation by Mr Tim Connoley, Technical Director – Economics from RPS Australia Asia Pacific on the Shark Bay Economic Prospectus.

4/0 CARRIED

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That Council resume Standing Orders at 3.39 pm.

4/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

Mr Tim Connoley, Technical Director – Economics from RPS Australia Asia Pacific will make a presentation to the Ordinary Council meeting on the Shark Bay Economic Prospectus. 3.10 pm entered

31 MAY 2017

9.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

| | |
|-----------------|--|
| Member | Audit Committee |
| Member (Chair) | Western Australian Local Government Association Country Zone – Gascoyne Region |
| Member | Development Assessment Panel |
| Deputy Delegate | Works Committee |
| Deputy Delegate | Gascoyne Regional Collaboration Group |
| Deputy Delegate | The Aviation Community Consultation Group |

Other Committee Membership

| | |
|---------------------|---|
| Member (Chair) | Local Emergency Management Committee |
| Member (Vice Chair) | Gascoyne Tourism Board |
| Delegate | Western Australian Local Government Association – State Council Gascoyne Zone |

Meeting Attendance

| | |
|------------|---|
| 2 May 2017 | Western Australian Local Government Association Organisational Policy Team teleconference |
| 3 | 2018 Festival Steering Committee meeting |
| 10 | Jill Dwyer, Gascoyne Development Commission meeting |
| 29 | Gascoyne Tourism Board meeting |
| 30 | Economic Investment Forum |
| 31 | May Council meeting |

Signatures

| | |
|----------------|--------------------------|
| Councillor | <i>Councillor Cowell</i> |
| Date of Report | 19 May 2017 |

Moved Cr Bellottie
Seconded Cr Capewell

Council Resolution

That the President's activity report for May 2017 be received.

4/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

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10.0 COUNCILLORS' REPORTS

10.1 CR FENNY
GV00017

Nil report for the May Ordinary Council meeting.

10.2 CR BELLOTTIE
GV00010

Nil report for the May Ordinary Council meeting.

10.3 CR CAPEWELL
GV00005

Nil report for the May Ordinary Council meeting.

10.4 CR RIDGLEY
GV00008

Nil report for the May Ordinary Council meeting.

10.5 CR LAUNDRY
GV00013

Cr Laundry tabled the financial report for the Shark Bay Bowling Club (Inc) for the period of 1 May to 15 May 2017.

The President advised that Item 13.3 Proposed Change of Use From 'Shop' To 'Liquor Store' Lot 8 (89) Knight Terrace, Denham (Tenancy 2 and 3) will be bought forward for the attendees at the meeting.

13.3 PROPOSED CHANGE OF USE FROM 'SHOP' TO 'LIQUOR STORE' LOT 8 (89) KNIGHT TERRACE, DENHAM (TENANCY 2 AND 3)
P1023

AUTHOR

Liz Bushby, Gray & Lewis Landuse Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire –
Section 5.60A of Local Government Act 1995

31 MAY 2017

Moved Cr Laundry
Seconded Cr Bellottie

Council Resolution

That Council:

1. **Approve the application for a change of use from 'shop' to 'liquor store' on Lot 8 (89 – Tenancy 2 and 3) Knight Terrace, Denham subject to the following conditions:**
 - (i) **The plans lodged with this application shall form part of this planning approval. The 'liquor store' is approved in Tenancy 2 and 3.**
 - (ii) **All existing carparking is to continue to be maintained to the satisfaction of the Chief Executive Officer.**
 - (iii) **No bin areas, waste or external storage shall be located in any area which impacts on the availability, accessibility and use of carparking on the lot at any time.**
 - (iv) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

2. **Include the following advice notes on any planning approval:**
 - (a) **Planning approval is not a consent for any works. A separate building permit approval is required prior to commencement of works for the internal fitout.**
 - (b) **It is recommended that the applicant ensure deliveries are made during times which will not affect availability of carparking whilst other shops on the same lot are open.**
 - (c) **Any trailer used for transfer of waste should not be permanently located in the carpark area on Lot 8 as it would be construed as external storage which has potential to interfere with carparking availability. Please be advised that trailers should only be in the carpark temporarily for the short loading period needed to allow for loading and transfer of waste products. Alternatively a trailer can be located to the rear as long as it does not interfere with carparking access and availability.**
 - (d) **This approval is for a 'liquor store' defined in the Scheme as *'means any land or buildings the subject of a Store Licence granted under the provisions of the Liquor Licensing Act 1988 (as amended).'***

3/1 CARRIED

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BACKGROUND

A brief history of approvals for the existing shopping centre developed on Lot 8 ('the subject land') is summarised below:

- i. An application to develop a shopping centre with 8 tenancies and 9 on site carparking bays was considered by Council on the 25 September 2002. The applicant was requested to address carparking provisions (Item 11.4 OCM 25 September 2002).
- ii. Council approved the application for a shopping centre at its meeting held on the 27 November 2002. The report indicates that 26 carparking bays were required for the 399 square metre floor area. A condition required '*off street carparking for a minimum of 26 vehicles to be provided on a hardstand and drained surface to the satisfaction of Council*' (Item 11.1 OCM 27 November 2002).
- iii. Council approved amendments to the shopping centre at its meeting held on the 26 March 2003. The report is not detailed but specifies amendments to tenancy layouts and altered rear carparking (Item 11.0 OCM 26 March 2003).
- iv. The last planning approval issued for Lot 8 was for a change of use from 'shop' to 'takeaway food outlet' for tenancy 6 (Item 13.3 OCM 27 February 2013).

COMMENT

- ***Description of Application***

The application seeks approval for a liquor store in tenancy 2 and 3, which is situated to the rear of the existing bakery on Lot 8. It has an approximate area of 166.9m² (based on the internal floor plan lodged).

The applicant has advised as follows:

- The liquor store will have a base range of alcohol of approximately 700 lines including beer, wine, spirits, and liqueurs to be consumed off site.
- A small number of non alcohol items will be sold including packaged nuts, packaged chips, ice, cigarettes, gift tags and novelties.
- It is anticipated that there will be 2 staff at all times.
- The anticipated hours of operations are Monday to Saturday from 8.00am to 10.00pm, and public holidays from 8.00am to 8.00pm. On ANZAC Day hours are limited to 12.00pm to 8.00pm and currently no trading is permitted on Good Friday or Christmas Day.
- In store tastings will be offered on occasion.
- Deliveries will be once or twice weekly. Unloading will be via the side staff door and not before 7.00am.
- There will be no additional noise other than that normally associated with a retail business.
- Signage is proposed for advertising of the business.
- Any waste generated from stock items will be disposed off into an on site trailer and regularly taken to the local refuse site.
- There are existing rubbish bins located to the rear of the site.

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- Other tenancies operating on the lot include the bakery (Monday to Sunday 7.00am to 3.00pm) and the Pizza Shop (Thursday to Sunday 5.00pm to 9.00pm).
- A separate application is being pursued for an unconditional liquor licence from the Department of Racing, Gaming and Liquor.

Gray & Lewis has liaised with the applicant and the proposed liquor store location is shown on the original building plans (approved in 2003) for below:



The applicant has submitted detailed internal floor plans which are available to Councillors on request. The internal floor plan includes the retail trading area, coolroom, racking, fridges, a stockroom and an ancillary office.

- **Zoning and Landuse Classification**

Lot 8 is zoned 'Town Centre' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

An objective of the Town Centre zone is to 'provide adequate land for the continued development of a main commercial and community centre with the theme of a fishing village'.

The proposed landuse is construed as a 'liquor store' defined in the Scheme as 'means any land or buildings the subject of a Store Licence granted under the provisions of the Liquor Licensing Act 1988 (as amended).'

A 'liquor store' is a discretionary use in the 'Town Centre' zone.

- **Carparking**

It should be noted that approvals issued for the existing shopping centre were under a previous Shire of Shark Bay Town Planning Scheme No 2, and different carparking ratios applied.

The existing carparking for tenancy 2 and 3 as a shop is acknowledged to be compliant as approved under the relevant Town Planning Scheme that applied at the time.

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The carparking ratio for a 'shop' under the old Shire of Shark Bay Town Planning Scheme No 2 was 1 bay per every 15sqm. Lower carparking requirements for a shop were introduced under the current Local Planning Scheme No 3 which requires 1 bay per every 20m² of Gross Leasable Area.

The carparking required for both a 'shop' and a 'liquor store' are the same under the current Scheme. Based on this Gray & Lewis is of the view that no additional carparking is required for the liquor store.

Despite the above, carparking would comply even if a cautionary approach was taken and carparking was recalculated:

| Tenancy | Total Floor Area | Carparking ratio under Town Planning Scheme No 2 | Carparking credit for existing approved shop | Carparking ratio under Local Planning Scheme No 3 | Carparking requirement for proposed liquor store |
|------------------|-------------------|--|--|---|--|
| Tenancy 2 and 3) | 166m ² | 1 bay per 15sqm (for shop) | 11 bays | 1 bay per 20m ² Gross Leasable Area (for liquor store) | 8.3 bays (round up to 9) |

Parking is not considered to be an impediment to the proposal due to the following:

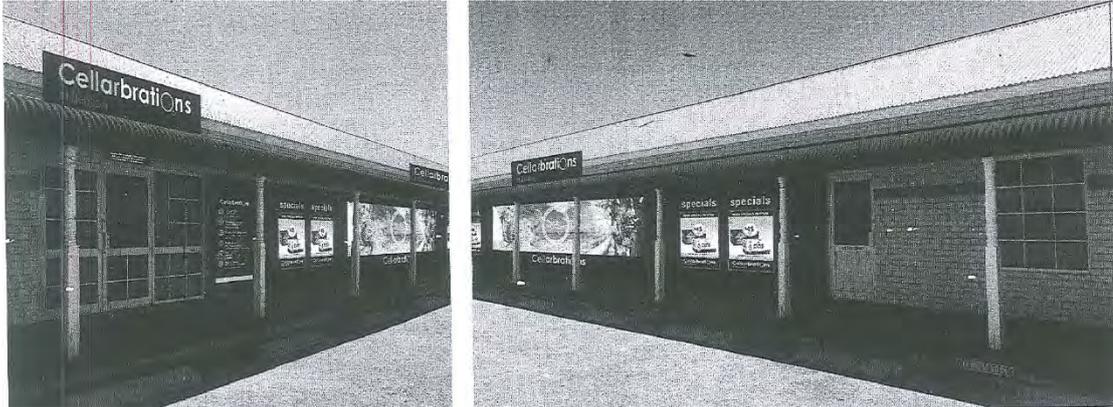
- a. The carparking required for a liquor store under the current Scheme is less than the carparking that was required for the original approved shop use.
- b. Whilst a liquor store is separately defined in the Scheme, the carparking for both a shop and liquor store is the same under the current Scheme. No new carparking should therefore be required for the change of use from 'shop' to 'liquor store'.
- b. There is some carparking reciprocity between the parking for the proposed liquor store and other tenancies on the same lot.
- c. There is no history of carparking problems associated with Lot 8.

Proposed signage

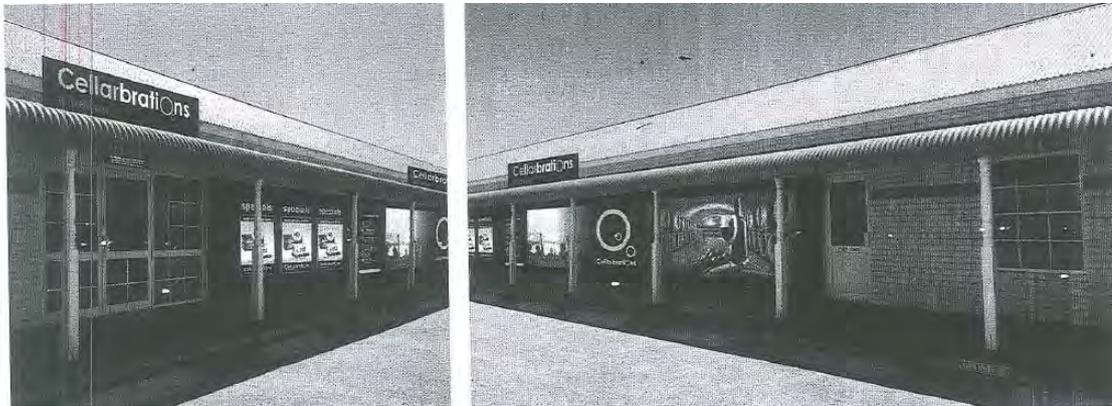
The applicant proposes new external signage and has provided two design options – refer Attachment 1 at the end of this report.

Option A includes 4 'specials' advertising panels and one central photo artwork.

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Option B includes 3 'specials' advertising panels and two photo artworks.



Individual opinions and views of signage designs can be subjective however Gray & Lewis supports both signage options. It is not anticipated that any signs will have any adverse visual impact due to the following:

- The proposed signs will face east and will not directly face Knight Terrace. Whilst they will be visible from Knight Terrace they will be under the existing verandah and setback from the street. Refer photographs overpage.
- Whilst visual amenity is a valid planning consideration it needs to be balanced with the commercial need for businesses to advertise. Gray & Lewis is of the view that this type of signage is not out of keeping with an area that is commercial by its very nature.
- The signs will mainly be visible from the south east. Sightlines will be interrupted from some perspectives by adjacent buildings.
- Most of the signage is fixed to the building facade and is below 5 metres (from the ground). This type of signage is exempted from planning approval under 'Schedule 5: Exempted Advertisements' of the Scheme for 'shops, showrooms, and other uses appropriate to a shopping area'. As the complex was originally approved as shops, it is reasonable to classify Lot 8 as a 'shopping area'.
- Based on this Gray & Lewis is of the view that only the 2 proposed roof signs require planning approval. The roof signs are in scale with the existing building façade.

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- ***Loading / Unloading***

The existing approved development does not include any loading or unloading bays for trucks or deliveries to the site. Unfortunately additional loading areas are unable to be accommodated on site due to the existing approved building and carparking design.

- ***Landuse Compatibility***

It is understood that noise associated with commercial uses on Lot 8 may have some impact on short stay accommodation on adjacent Lot 21 Knight Terrace. Some noise already occurs as a result of deliveries to the bakery on Lot 8.

Despite this, noise is not considered a major impediment to the proposal as the short stay accommodation on Lot 21 mainly caters for tourists. By its very nature tourists

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generally have different habits and routines than ordinarily associated with more sensitive residential uses. Noise would be a greater concern if adjacent to a sensitive premises such as a single dwelling.

In any event the Town Centre is a commercial area and normal noise associated with retail activities is to be expected in this zone.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – the main Scheme requirements are discussed in the body of this report.

Clause 5.15 outlines the ‘Control of Advertising’. Clause 5.15.3 states:

‘Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.’

An extract of exempted advertisements from Schedule 5 is included below:

| Landuse and / or development | Exempted Sign | Maximum size |
|--|---|---------------------|
| Shops, Showrooms and other uses appropriate to a Shopping Area | All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of building subject to a compliance with the requirements of the Signs, Hoarding and Bill Posting Bylaws. | N/A |

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include ‘Deemed Provisions’ that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines ‘*matters to be considered by Council*’ including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

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A copy of Regulation 67 is included as Attachment 2 at the end of this report.

POLICY IMPLICATIONS

There are no known policy implications associated with this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

It should be noted that commercial competition is not a valid planning consideration. Under Regulation 67 of the Planning and Development (Local Planning Schemes) Regulations 2015 it states that the local government cannot consider '*potential loss that may result from economic competition between new and existing businesses*'.

STRATEGIC IMPLICATIONS

There are no known policy implications associated with this report.

Voting Requirements

Simple

Signatures

| | |
|-------------------------|-------------------|
| Author | <i>L Bushby</i> |
| Chief Executive Officer | <i>P Anderson</i> |
| Date of Report | 19 May 2017 |

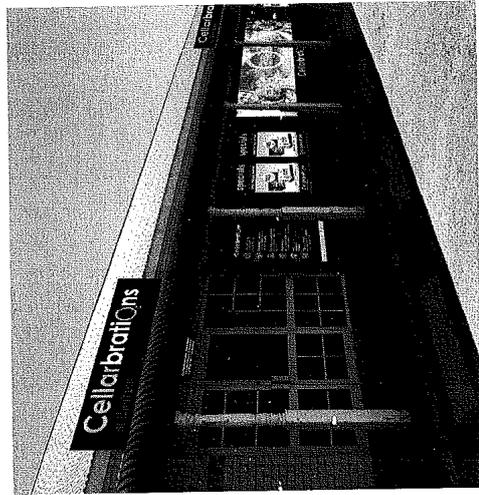
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Attachment 1

External Signage - Option A

JN 32043 | CLIENT Cellarbrations Denham | DATE Wed, 19/04/2017, 12:47 PM | SALES PERSON Amanda Fynewan | DESIGNER Kayley Evans | REVISION 001

OPTIONAL
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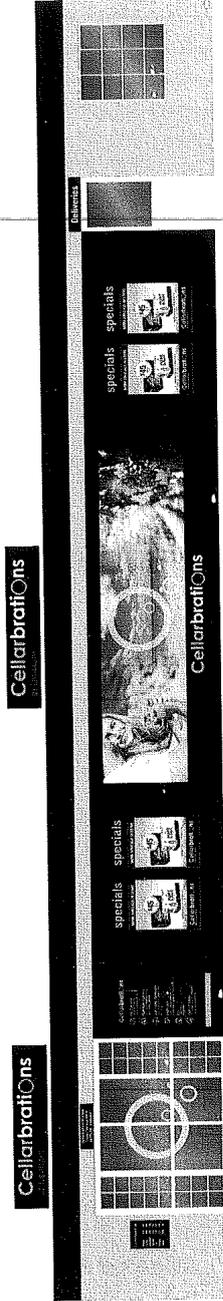
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External Signage - Option A

| | | | | | |
|----------|------------------------------|--------------------------------|------------------------------|-----------------------|--------------|
| JN 32048 | CLIENT Cellarbrations Denham | DATE Wed, 19/04/2017, 12:47 PM | SALES PERSON Amanda Fyneaman | DESIGNER Kayley Evans | REVISION 001 |
|----------|------------------------------|--------------------------------|------------------------------|-----------------------|--------------|



SIZE TBC

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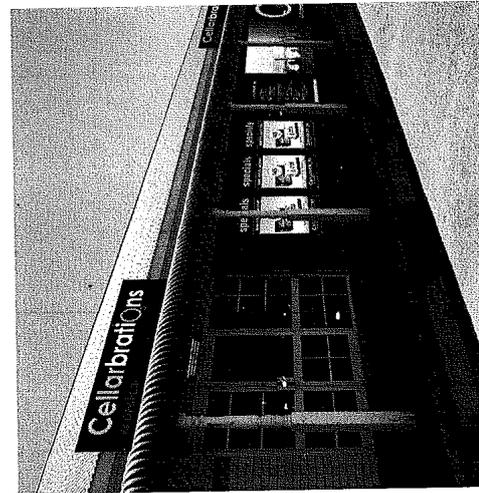
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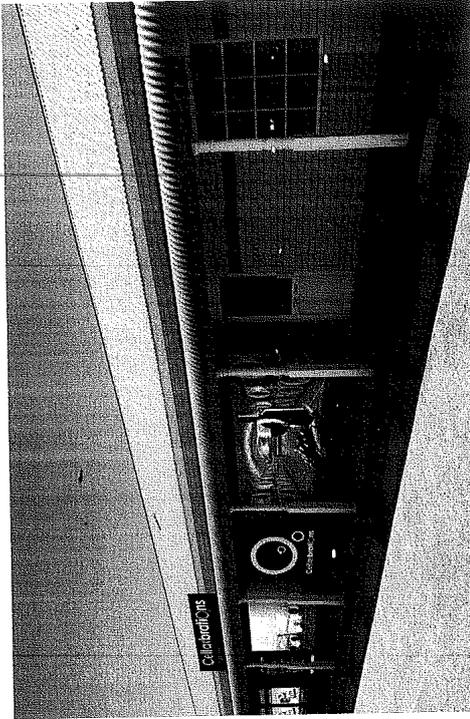
3

External Signage - Option B

JN 32048 | CLIENT Celebrations Denham | DATE Wed, 19/04/2017, 12:47 PM | SALES PERSON Amanda Fyneeman | DESIGNER Kately Evans | REVISION 001



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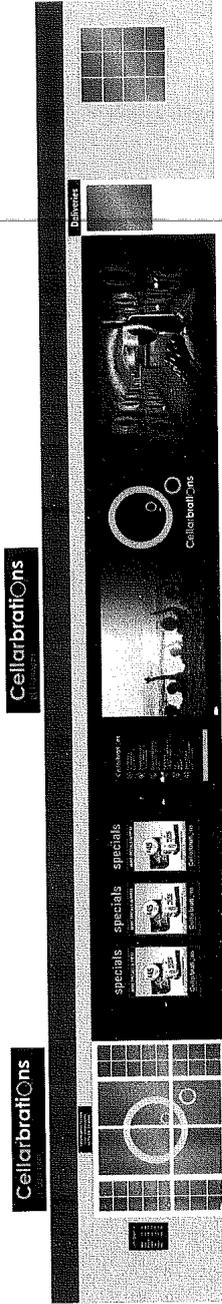
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External Signage - Option B

| | | | | | |
|----------|------------------------------|--------------------------------|------------------------------|-----------------------|--------------|
| JN 32048 | CLIENT Cellarbrations Denham | DATE Wed, 19/04/2017, 12:47 PM | SALES PERSON Amanda Fyneamen | DESIGNER Kayley Evans | REVISION 001 |
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Attachment 2

| | |
|---|--|
| <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> | |
| Schedule 2 | Deemed provisions for local planning schemes |
| Part 9 | Procedure for dealing with applications for development approval |
| cl. 67 | |

67. Matters to be considered by local government

In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application —

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the *Planning and Development (Local Planning Schemes) Regulations 2015* or any other proposed planning instrument that the local government is seriously considering adopting or approving;
- (c) any approved State planning policy;
- (d) any environmental protection policy approved under the *Environmental Protection Act 1986* section 31(d);
- (e) any policy of the Commission;
- (f) any policy of the State;
- (g) any local planning policy for the Scheme area;
- (h) any structure plan, activity centre plan or local development plan that relates to the development;
- (i) any report of the review of the local planning scheme that has been published under the *Planning and Development (Local Planning Schemes) Regulations 2015*;
- (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;
- (k) the built heritage conservation of any place that is of cultural significance;
- (l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;

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| | |
|---|------------|
| <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> | |
| Deemed provisions for local planning schemes | Schedule 2 |
| Procedure for dealing with applications for development approval | Part 9 |
| | cl. 67 |

- (n) the amenity of the locality including the following —
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
- (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;
- (s) the adequacy of —
 - (i) the proposed means of access to and egress from the site; and
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- (u) the availability and adequacy for the development of the following —
 - (i) public transport services;
 - (ii) public utility services;
 - (iii) storage, management and collection of waste;
 - (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
 - (v) access by older people and people with disability;

31 MAY 2017

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 Deemed provisions for local planning schemes

Part 9 Procedure for dealing with applications for development approval

cl. 68

- (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;
- (w) the history of the site where the development is to be located;
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
- (y) any submissions received on the application;
- (za) the comments or submissions received from any authority consulted under clause 66;
- (zb) any other planning consideration the local government considers appropriate.

68. Determination of applications

- (1) The local government must not determine an application for development approval until the later of —
 - (a) if the application is advertised under clause 64 — the end of each period for making submissions to the local government specified in a notice referred to in clause 64(3); and
 - (b) if a copy of the application has been provided to a statutory, public or planning authority under clause 66 — the end of each period for providing a memorandum to the local government referred to in clause 66(3).
- (2) The local government may determine an application for development approval by —
 - (a) granting development approval without conditions; or
 - (b) granting development approval with conditions; or
 - (c) refusing to grant development approval.

69. Application not to be refused if development contribution plan not in place

- (1) The local government must not refuse an application for development approval only because there is not a development contribution plan in place in relation to the development.

31 MAY 2017

11.0 ADMINISTRATION REPORT

11.1 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE - 2017 (LOCAL GOVERNMENT WEEK)

GV00014

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Laundry

Seconded Cr Bellottie

Council Resolution

- 1. That the following Councillor's be nominated to attend the 2017 Western Australian Local Government Association Annual Conference to be held in Perth on Wednesday 2 to Friday 4 August 2017:
Cr Laundry
Cr Bellottie**
- 2. That the Chief Executive Officer be authorised to attend the Western Australian Local Government Association Annual Conference to be held in Perth on Wednesday 2 to Friday 4 August 2017.**

4/0 CARRIED

Background

The annual 2017 Western Australian Local Government Association Conference (Local Government Week) is scheduled for 2 to 4 August 2017. In conjunction with the program on Tuesday 1 August 2017 at 3.30 there will be a Mayors and Presidents' Forum followed at 5.30pm a Mayors and Presidents; Reception.

The conference normally attracts over 400 delegates from Local Governments around Western Australia as well as various exhibitors and guest speakers.

Comment

The Western Australian Local Government Association Annual conference is a significant event in the Local Government in Western Australia. The program for the Conference contains a number of topics that have relevance to the Shire that may provide some opportunity for local benefit.

Registrations for the conference close Tuesday 4 July 2017. Council needs to decide if it wishes to propose any agenda items for the conference.

Accommodation requirements need to be considered and booked before accommodation in the Central City area is unavailable.

This is an opportune time to arrange other meetings with Ministers and Government Agencies if required while in Perth. The conference this year is also providing extra training in the days leading up to and after the conference that Councillors and

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Executive Officers could combine with the conference. Refer attached Development Opportunities brochure.

Previous attendance to the Conference is as follows:

| YEAR | NOMINATED | NOTES |
|------|--|---------------------------|
| 2016 | Cr Ridgley Cr Capewell Cr Cowell | |
| 2015 | Cr Laundry Cr Bellottie | |
| 2014 | Cr Ridgley Cr Wake Cr Prior | Cr Ridgley did not attend |
| 2013 | Cr Cowell Cr Prior | |
| 2012 | Cr Wake Cr Capewell | |
| 2011 | Cr Cowell Cr Wake | |
| 2010 | Cr Cowell | |

Legal Implications

There are no legal implications relative to this report

Policy Implications

There are no policy implications relative to this report

Financial Implications

Indicative costing for the conference is as follows:

All figures include GST.

1. Full Conference Delegate fee covers the conference program, lunches, refreshments and a ticket to both the Opening Reception and the Sundowner at a cost of \$1,475 per delegate to be paid by 4 July 2017;
2. Gala Dinner at a cost of \$120 per delegate and partner;
3. ALGWA Breakfast (Thursday) \$55
4. Convention Breakfast with Matthew Pavlich (Friday) \$88
5. Accommodation costs of \$300 per Councillor per day;
6. Car parking at a cost of \$50 per day;
7. Airfares per delegate at a cost of \$718; and
8. Travel costs if travelling by private vehicle.

Therefore for one delegate attending the Conference, Gala dinner, both Breakfast functions and travelling by air the cost will be approximately \$4,256.00. This includes 6 nights accommodation if flying to Perth departure would be on a Monday and return flight on Sunday.

The Council may also consider driving to Geraldton, Flying from there to reduce the length of stay and costs.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Once again extra training costs and accommodation will be applied should a Councillor wish to take advantage of the training that is held in conjunction with the Conference.

Strategic Implications

Civic Leadership 4.2.2 – Implement effective training programs for administration and Councillors

Risk Management

This is a low risk item for Council.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

1 May 2017

31 MAY 2017



Event partners



Founding Corporate Partner

LGIS is proud to partner with WALGA at the WA Local Government Convention. We understand the importance of this major annual event and the exceptional opportunities it delivers for the WA Local Government sector.

LGIS ensures the long term protection of Western Australian Local Government through a member-owned industry based self-insurance scheme. Local Governments across WA combine their resources to self-insure their property, civil liability exposures, bushfire volunteer personal accident, workers compensation, and bulk purchase external insurance for excess coverage. With this, risk management underpins the success of the Scheme, good governance as well as ensuring a safer workplace and community. A comprehensive risk management support program tailored to the individual needs of the sector is provided as a complimentary benefit of LGIS membership.

The local LGIS team look forward to meeting with you at the Convention to talk about how we might be able to support the WA Local Government sector in delivering services and protecting communities; with a range of protection solutions that go beyond insurance.



Principal Sponsor

Civic Legal is pleased to be the Principal Sponsor of the WALGA Convention once again, continuing our commitment to the WA Local Government sector. When you work with us, you will receive clear advice and strong representation. We are responsive and easy to work with. Our lawyers regularly deal with the latest and most confusing issues that face Local Governments, so they are equipped to assist you with whatever legal problem your Local Government may face. Whether you need to comply with the disclosure regime on gifts and travel contributions, determine which industrial relations scheme your Local Government fits into or simply manage day-to-day issues, we have the capability to assist. Come past our booth during Convention to ask us any of your burning questions, or just to say hello!

Supporting Sponsors



Convention Supporter



31 MAY 2017

An invitation

It is again my pleasure to invite all Elected Members, CEOs and Senior Managers to attend the 2017 WA Local Government Convention, scheduled for Wednesday, 2 to Friday, 4 August at the Perth Convention & Exhibition Centre (PCEC).



Themed *Members First*, the program reflects WALGA's fresh perspective on how to better understand and respond to the needs of Local Government by focusing on improving Member engagement and service. We have a renewed emphasis on practical sessions and this year's program incorporates three concurrent sessions covering topics such as Emergency Management, community engagement, waste and recycling, and implications of the new NDIS, to name a few. There is also an opportunity to participate in field trips to view the new Perth Stadium and visit the Cockburn ARC, the City of Cockburn's new major recreation and aquatic centre, as well as the City of Stirling's Balcatta Recycling Centre.

WALGA's annual Convention provides an outstanding opportunity to explore Local Government issues, share experiences, and exchange views and ideas to take back to your Council. The event gets underway with WALGA's AGM, followed by two days of plenary and concurrent sessions. Known as a community iron man and one of the world's leading authorities on local economic development, Ernesto Sirolli will open the conference and also lead one of our many concurrent sessions. Other keynote speakers include Stephen Yarwood, former Lord Mayor of the City of Adelaide and Urban Futurist at city2050, and Idris Mootee, a highly acclaimed strategic innovation expert who provides counsel to CEOs and management boards on critical matters in strategy and innovation. The conference will close with the annual Gala Dinner and I'm thrilled to announce Australian comedian Dave Hughes as the After-Dinner Entertainment.

A significant contingent of industry suppliers will make up the trade exhibition to show off their latest offerings to the Local Government sector. I encourage you to take this once a year opportunity to meet with these valuable suppliers and be updated on what is currently available.

I would like to express appreciation for the valuable support provided by the Convention Founding Partner LGIS and Principal Sponsor Civic Legal. I also wish to thank our Supporting Sponsors, RAC and Synergy, as well as the City of Perth for their continuing support for the popular Banners in the Terrace competition.

I look forward to seeing you in August.

Cr Lynne Craigie
President



About the event

Who should attend?

The WA Local Government Convention and Trade Exhibition is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by General Managers, Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

Optional breakfasts

Thursday, 3 August

Australian Local Government Women's Association (ALGWA) AGM and Breakfast (\$55pp)

Friday, 4 August

Convention Breakfast with Matthew Pavlich (\$88pp)

Social activities

The Partner Program offers an interesting range of options for accompanying guests, including a full day tour of the Ferguson Valley post-Convention. Social networking functions include the Opening Welcome Reception, Sundowner and the closing Gala Dinner on Friday evening.

Elected Member training

To facilitate progress with the Elected Member Development Program, a number of modules are again being offered prior to the Convention, as well as after the Convention. Full details are enclosed in a separate flyer – enquiries to training@walg.asn.au



Banners in the terrace

2016 Overall Winner – Shire of Coolgardie

Take some time to view the outstanding display of this year's creative entries in the Banners in the Terrace competition – flying high along St Georges and Adelaide Terraces between Sunday, 23 July and Saturday 5, August.



The program

Tuesday, 1 August

- 3.30pm – 5.30pm **Mayors and Presidents' Forum (PCEC)**
- 5.30pm – 7.00pm **Mayors and Presidents' Reception**

Wednesday, 2 August

- 10.00am **Delegate Service Desk open for Convention Registration (PCEC Level 2)**
- 12.00pm – 1.00pm **Luncheon for 2017 WALGA Honours Recipients**
- 1.30pm – 5.30pm **WALGA Annual General Meeting (includes presentation of Honours Awards)**
- 5.30pm – 7.00pm **Convention Opening Welcome Reception**
A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

Thursday, 3 August

- 7.00am **Delegate Service Desk open for Registration (PCEC Level 2)**
- 7.00am – 8.30am **ALGWA (WA) AGM and Breakfast.**
Register online via Delegate Registration. Other enquiries to Cr Janet Davidson OAM JP, City of Perth – M: 0417 974 936 or janetdavidsonjp@hotmail.com
- 8.00am – 8.45am **Light Breakfast in the Trade Pavilions for Delegates**
An opportunity to catch up with Exhibitors and each other over a croissant and glass of orange juice.
- 9.00am **There is no geography to intelligence and there is no geography to passion - Opening Keynote Address from Dr Ernesto Sirolli**
"The future of every community lies in capturing the passion, energy and imagination of its own people." – Dr Ernesto Sirolli



Dr Ernesto Sirolli is a community iron man and one of the world's leading authorities on local economic development. He began working in International Aid in Africa in 1971 and has since worked globally in projects to promote local entrepreneurship and local self-determination. One of Ernesto's early projects was in Esperance in 1985, where he pioneered a unique economic development approach based on harnessing the passion, determination, intelligence, and resourcefulness of the local people. This locally managed resource has been in operation for over 30 years.

Ernesto will explore how to transform economic fortunes in communities through a person-centered approach to economic development. That is, how can positive change be affected in communities through harnessing the power and innovation of entrepreneurs already living in those very communities.

Ernesto Sirolli, Founder of the Sirolli Institute



10.30am – 11.15am Refreshments

11.15am

Session 2 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

Community Enterprise Facilitation[®]

Enterprise Facilitation[®] aims to promote local economic growth by providing support to local entrepreneurs from within a community by nurturing the resourcefulness of its people. Convinced that the future of every community lies in capturing the passion, intelligence, imagination and resources of its people, Ernesto Sirolli developed Enterprise Facilitation[®] as a person-centered approach to local economic development.

This session will explore how Enterprise Facilitation[®] applies to your community by demonstrating that the provision of caring, competent, dedicated advice and support to entrepreneurs is as important as the development of physical infrastructures to the development of a stable and prosperous economy.

Engaging Young People in Local Communities

Engaging with youth goes beyond giving young people a voice, it is about ensuring young people are valued and that their contribution is respected, considered and acted upon. Meaningful youth engagement is a partnership where together, a genuine sense of ownership of decision-making and vision sharing is built.

Technology is changing the way we communicate. This session explores contemporary options and opportunities for involving young people in the affairs of Local Government and their community.

Innovation in Local Government

Local Government is increasingly being tasked with solving very complex problems. RDA Perth has hosted a unique forum to start the conversation around innovation in Local Government and what technologies might be utilised to assist with many of the day to day activities that Local Government undertakes for their communities. Following the forum the ideas identified are being developed by a group of entrepreneurs, innovators and technologists to develop 'outside-the-box' solutions. These approaches will be presented at this concurrent session.

Field Trip: Cockburn ARC

Cockburn ARC is the City of Cockburn's major recreation and aquatic centre at Cockburn Central West. It is one of the largest developments of its kind in Australia, providing state-of-the-art aquatic and recreation facilities and the new home of the Fremantle Football Club.

1.00pm - 2.00pm

Lunch

2.00pm

Session 3 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

A Taste of Waste

Waste management is one of the most important and highly rated services that Local Government provides. To whet your appetite for waste, this session will provide you with a 'taste' of each of the different service types, from kerbside recycling, to verge collections, all the way to rural landfills. You will have the opportunity to hear about some of the funding available and Better Practice approaches being put in place by the Waste Authority, and the Department of Environment Regulation will provide an update on their Regulatory Reform process, including the highly anticipated Environmental Standard: Rural landfills.

The session will conclude with the opportunity to ask questions and discuss the different services, funding and regulatory developments with our engaging and knowledgeable speakers.

Engaged and Empowered Citizens

Engaged and empowered citizens generate optimism about the future. They produce good decisions to meet tough community challenges and contribute to economic and cultural vitality. This session will explore how a civic engagement approach to decision making can lead to innovation and deliver better results to your communities. It will also outline how to improve engagement with your community and highlight community participatory models that are being used across Australia and overseas to improve the inclusiveness and liveability of local communities.

Innovative Infrastructure

Local Government roads and infrastructure assets may look very different in the future. Emerging technologies are offering innovative opportunities to assist Local Governments and their communities realise significant benefits and efficiencies when it comes to planning, building, operating and maintaining key infrastructure.

This session will provide an insight into the ways ground-breaking technologies can be applied to roads, bridges, street lighting and other infrastructure. It will encourage different thinking as to how a Local Government can meet the demands of modern communities.

Field Trip: Perth Stadium I

An exclusive opportunity for twenty (20) Full Delegates to enjoy a behind the scenes tour of the Stadium structure including a sneak peek of the team facilities and premium product areas plus a close-up view of the surrounding Stadium Park.

Tour attendees will hear about the fan-first initiatives, including the state-of-the-art Stadium technology being installed in the venue, have the opportunity to sit in seats, view the artwork surrounding the Stadium and in the surrounding Park, plus see the latest progress on the new Swan River Pedestrian Bridge and Perth Stadium Station.

Please refer to the end of the Program for more information on this Field Trip.

3.45pm - 4.30pm

Refreshments



4.30pm

Session 4 What The Future Holds



How many times have you thought you were in control and then something new hits the scene and turns everything on its head? All the rules you thought you had learned about the world are no longer true and you struggle to understand where you fit. Urban Futurist and former Mayor of Adelaide Stephen Yarwood understands disruption and will help you to recognise it and use it to your advantage. It's not a new thing – you've lived with it all your life. Stephen will present examples of disruption at work in the recent past, reveal what technologies are currently unfolding that will change the way we live and work, and point to the things that will shape the long term future of our communities and society at large.

Stephen Yarwood, Urban Futurist at city2050 & Former Lord Mayor of the City of Adelaide

Stephen Yarwood appears by arrangement with ICM

5.30pm – 7.00pm

Sundowner in the Trade Pavilions

Relax and meet your fellow delegates while enjoying a selection of beer, wine, soft drinks and a variety of finger food. The Sundowner is included in your Full Delegate Registration or Day Delegate Registration.

** Please be aware that the Mayors and Presidents' Reception usually held on Thursday evening will now be held on Tuesday, 1 August at the PCEC, following the Mayors and Presidents' Forum.*

FRIDAY, 4 AUGUST

7.00am

Delegate Service Desk open

7.30am – 8.45am

Convention Breakfast with Matthew Pavlich

A super athlete and Fremantle's most decorated player in its 18-year history, Matthew Pavlich was Captain of the Fremantle Dockers for nine years and six time All Australian. Retiring in 2016, Pavlich is the Dockers' career leader in games played and goals scored, and led Fremantle to the club's first Grand Final appearance. Pavlich speaks about the game of AFL with insightful stories demonstrating what it means to him to put 'Members First'.

Matthew Pavlich appears by arrangement with TLA Australia



9.00am

Banners in the Terrace Awards

9.15am

Session 5 The State Of Play

A conversation around the inside of Australian politics – both Federal and State – from two master commentators exploring what it all means for the many and varied issues facing Australians today.

Liam Bartlett, 60 Minutes reporter, award winning broadcaster and journalist

Paul Murray, Former Editor of The West Australian, broadcaster, award winning journalist

Liam Bartlett and Paul Murray appear by arrangement with Chief Gardner & Associates



10.15am – 11.00am **Refreshments**

11.00am

Session 6 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

Funding, More Funding and a Fire Service

The Special Inquiry into the Waroona Fire made a number of recommendations that have the potential to change the Emergency Management landscape. The previous State Government had accepted all of the recommendations and in 2017, the Local Government sector has been engaged on a number of fronts: in the development of a submission to the independent review of the Emergency Services Levy (ESL); as a member of an interagency working group to tackle the long standing issues associated with the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA); and as a stakeholder with a vested interest in the possible creation of a rural fire service. This year is all about funding, more funding and a possible new fire service.

These three bodies of work are fundamental to the way in which the Emergency Management arrangements operate and have implications on the current roles and responsibilities of Local Government. This session will provide an opportunity for you to hear from some of those leading these projects. You will be provided with an update on the status of the projects, likely impacts on the sector and opportunities for engagement. A panel discussion based on your questions from the floor will allow you to ask those burning questions on these critical issues.



Delivering Change with the NDIS

The Federal Government is introducing the National Disability Insurance Scheme (NDIS) in July 2017. The \$22 billion scheme is the biggest social policy program since Medicare but unlike other states and territories, which will operate under a centralised system, the WA NDIS will be locally-administered and run by the State Government through the Disability Services Commission. There is an expectation that Local Government will understand, respond to and support the new self-service system being introduced.

Local Government has a responsibility under the WA Disability Services Act 2003 to make provision for services and infrastructure that support people with disabilities to participate Disability Access and Inclusion plans (DAIPs). This session will explore the new scheme, the role of Local Government and what it means for your communities.

Welcome to the Community

Did you know nearly 30 per cent of Western Australians are born overseas? Today, WA is the state with the highest proportion of migrants in its resident population, with around one in three people born overseas. And did you also know, WA also has the fastest growing population of all the States and Territories?

Thriving communities which support the diversity of people's different backgrounds and their circumstances are appreciated and positively valued. In this context Local Government needs to be adaptive and ready to deliver policy and services which support community cohesion and promote trust. This session will explore how Local Government can encourage and foster welcoming communities.



Field Trip: Perth Stadium II

An exclusive opportunity for twenty (20) Full Delegates to enjoy a behind the scenes tour of the Stadium structure including a sneak peek of the team facilities and premium product areas plus a close-up view of the surrounding Stadium Park.

Tour attendees will hear about the fan-first initiatives, including the state-of-the-art Stadium technology being installed in the venue, have the opportunity to sit in seats, view the artwork surrounding the Stadium and in the surrounding Park, plus see the latest progress on the new Swan River Pedestrian Bridge and Perth Stadium Station.

Please refer to the end of the Program for more information on this Field Trip.

Field Trip: Balcatta Recycling Centre

This is your opportunity to join an exclusive tour of the newly refurbished City of Stirling Balcatta Recycling Centre. The Recycling Centre is home to a fantastic 'Tip Shop' which, after extensive renovations, now boasts an on-site café. The Tip Shop is operated in partnership with Workpower, who offer employment for people with and without disabilities. The Recycling Centre also hosts a Household Hazardous Waste Facility, a free recycled materials and goods drop off and a modern transfer station.

12.45pm – 1.45pm Lunch

1.45pm

Session 7 Design Thinking



Idris Mootee is a highly acclaimed strategic innovation expert with a long history of working as an advisor to top executives of Fortune 500 companies. Recognising that many organisations understand the importance of innovation but fall short when it comes to execution, Idris partners with global clients across sectors to identify and implement strategic innovation processes, address critical challenges in innovation program design, and develop new-game strategies.

Idris Mootee, CEO, Idea Couture

Idris Mootee appears by arrangement with Sector Speakers Bureau

Official Close of the 2017 Local Government Convention

3.00pm - 3.30pm Refreshments

7.00pm – 11.30pm Pre-Dinner Drinks and Gala Dinner,
PCEC BelleVue Ballroom

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and an after-dinner laugh by Australian comedian, Dave Hughes.

Perth Stadium Field Trip - Important Information

Due to the considerable interest anticipated and limited space, registration on this tour will be conducted using a ballot system.

Following the close of registration on **Tuesday, 4 July**, all Councils with at least one Full Delegate who have registered interest in attending one of the two offered Perth Stadium Field Trips, will be placed into a draw. The first forty (40) Councils drawn will be notified and asked to nominate one representative to participate in the tour. It will be up to individual Councils on how they decide on the representative.

If you're interested in participating in this tour, please consider the below conditions before submitting your registration.

- To allow enough time for the tour, attendees may be required to depart during the preceding refreshment break.
- The Perth Stadium is a construction site and for safety reasons wheelchairs or prams are not permitted. All tour attendees must be of reasonable fitness and able to walk around the site unaided.
- Attendees must attend a site safety induction, complete the Multiplex Site Induction Form and wear the supplied Personal Protective Equipment (PPE) before the tour takes place.
- All attendees are required to wear long sleeves and long pants. Hard hats, high visibility vests and steel capped safety boots can be provided.
- Attendees of each site tour will not be permitted to take photos or video whilst on the tour.

Please note that those interested in joining this tour will be asked to indicate a second preference when registering as a Delegate, should they not be successful during the ballot process.



Partner activities

Registration required for all activities – prices include GST

Wednesday, 2 August

Opening Welcome Reception

\$60

5.30pm – 7.00pm

Thursday, 3 August

Light Breakfast in the Trade Exhibition

\$30

8.00am – 8.45am

Channel 9 Studios

10.00am – 12.30pm

Take advantage of this opportunity to get a behind-the-scenes look of the most advanced news studio in the Southern Hemisphere. This Nine News Perth tour will give you a greater understanding of how live television is brought to life from start to finish. It includes a peek into the director's control room, edit suites, news room, makeup and wardrobe and the two studios. There may even be chance to get behind the desk and read the latest breaking news!

Channel Nine has given permission for participants to video and take photos whilst on this tour.

Includes: Channel 9 tour and morning tea
\$60 (minimum 10 – maximum 20)

Ten Pin Bowling

11.15am – 2.30pm

Let the good times roll at an authentic retro ten pin bowling alley where the sixties come alive. Here is a chance to show off all those fancy moves.

Includes: Two games, shoe hire, lunch and transfers.
\$95 (minimum 10 – maximum 20)

High Tea at Elizabeth Quay

1.30pm – 4.00pm

Join us for us for a walk of discovery around Perth's Elizabeth Quay together with the stories behind the history of the area and the works of art. A delectable high tea will follow at an iconic restaurant overlooking the city waters.

Includes: High Tea (including loose leaf tea and a glass of bubbles) and a guided tour of Elizabeth Quay
\$95 (minimum 10 – maximum 20)

Sundowner in the Trade Exhibition

\$60

5.30pm – 7.00pm

* Please be aware that the Mayors and Presidents' Reception usually held on Thursday evening will now be held on Tuesday, 1 August at the PCEC, following the Mayors and Presidents' Forum.

Friday, 4 August

Breakfast with Matthew Pavlich

(at the PCEC)

\$88

7.30am – 8.45am

Photography Walking Tour

8.00am – 12.00pm

Do you know the Rule of Thirds? Discover the answer on this snapshot photo walking tour. Professional photographer Rob Miller will teach you how to capture the right photo on your smart phones and digital cameras.

Please remember to bring your smart phone, digital camera and walking shoes.

Includes: Photographer and morning tea
\$120 (minimum 10 – maximum 20)

Guildford Walk

9.00am – 3.00pm

Step back in time on this trip to Guildford, the third settlement of the Swan River Colony. The first stop is a visit to Guildford Grammar School, including a guided tour of the historic Guildford Grammar chapel, a look at the "half safe vehicle" and morning tea in the school Dining Hall. It's then on to the National Heritage Precinct of Guildford where a member of the Guildford Historical Society will be our guide.

Weather permitting a leisurely picnic lunch will be held down by the river at Fisherman's Wharf, and there will be some free time at the end of the tour to wander along the James Street precinct to check out the quirky shops.

Includes: Coach transport, morning tea, lunch, Guildford Grammar guide, Guildford Historical Society guide
\$150 (minimum 10 – maximum 22)

Pucker Up: The Lip Lab
9.30am – 1.00pm

Create your own signature lipstick. Do this by selecting your base, colour, flavour, and additive (lip plumper, spf or anti-oxidant). This is a fun workshop for the ladies and to be able to wear their signature lipstick to the Gala Dinner and be able to say "I made it".

Includes: Lipstick workshop and morning tea
\$110 (minimum 10 – maximum 30)

Foraging for Food in Kings Park
1.30pm – 3.30pm

The bush was the Noongar people's supermarket. It provided everything they needed, including edible bush tucker plants and important bush medicines for healing minor ailments. On this tour you will see bush tucker and medicinal plants in their natural environment, and gain a full understanding about the Noongar Six Seasons. A delicious afternoon tea infused with traditional herbs and spices is provided to add further to your cultural experience.

Includes: Bush Tucker walk and talk, and afternoon tea
\$65 (minimum 15 – maximum 25)

Convention Gala Dinner (at the PCEC)
7.00pm – 11.30pm

\$120 for partners of Full Delegates and Life Members
\$190 for all other guests

Saturday, 5 August

An additional option for Delegates and Partners.

Ferguson Valley Tour
8.15am – 4.30pm

Shhh... this is the one to discover a little known destination within a couple of hours of Perth. After leaving the Convention Centre it's all aboard the Australind Train to Brunswick Junction where we will be met by a local coach company for the scenic drive around the Ferguson Valley. This is a hidden valley nestled in the lush rolling countryside with some funky wineries and breweries, one of which will be our lunch stop. If we are lucky we might see a gnome or two before heading back to the city by coach.

Includes: Australind train and comfortable coach transport, morning tea, lunch, middy size cider/beer tasting, and accompanying guide
\$210 (minimum 15 – maximum 32)



General information

ONLINE CONVENTION REGISTRATIONS – a simple process.

Visit www.walga.asn.au/LGC17 - then go to the Registration tab to complete your registration online.

Full Delegate fees cover the daily conference program, lunches and refreshments – the Opening Reception on Wednesday, 2 August and the Sundowner on Thursday, 3 August.

The Convention Breakfast on Friday morning and Convention Gala Dinner on Friday evening are optional, and a ticket fee applies.

Convention fees

Prices are per person and are all inclusive of GST.
Deadline for all Registrations is Tuesday, 4 July 2017

Convention Registration

| | |
|--------------------|---------------|
| Full Delegate | \$1,475 |
| WALGA Life Members | Complimentary |

Day Delegate Registration

| | |
|-------------------------|-------------------------------|
| Day: Thursday, 4 August | \$780 (includes Sundowner) |
| Day: Friday, 5 August | \$725 |

Optional Extras

Gala Dinner

| | |
|-----------------------------|------------|
| Full Delegate & Partner | \$120 each |
| WALGA Life Member & Partner | \$120 each |
| Gala Dinner Only | \$190 each |

Breakfast

| | |
|--|------|
| ALGWA Breakfast (Thursday) | \$55 |
| Convention Breakfast with Matthew Pavlich (Friday) | \$88 |

Partners/Guests

| | |
|-------------------------------|--------------------------------|
| Opening Reception (Wednesday) | \$60 |
| Sundowner (Thursday) | \$60 |
| Lunch (Thursday) | \$50 |
| Lunch (Friday) | \$50 |
| Partner Tours | Individual tour fees as listed |

Please contact WALGA for more information should your partner like to attend a particular conference session.

Elected Member Professional Development
– see enclosed leaflet for details.

Changes to your registration

You can modify your online booking at any time before the close of registrations by using the link provided in your confirmation email. Once you have completed your registration, a tax invoice with a confirmation number will be emailed to you. Click on the link and enter your Confirmation Number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of Tuesday, 4 July 2017. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

Accommodation

Hotel information and booking forms are available at www.walga.asn.au. Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

Inter-venue transfers

A limited service will be provided between CBD hotels and the PCEC for the Gala Dinner on Friday evening. The limited transfer schedule will be displayed at the Delegate Service Desk.

The convenient, free and frequent bus services operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to www.transperth.wa.gov.au - and hotel staff can offer some local advice to guests.

PCEC parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) parking space in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated on the registration form – please note the non-extendable deadline for these requests is Tuesday, 4 July 2017.

Enquiries

Ulla Wolter, WALGA Marketing and Events Officer

T 08 9213 2043

F 08 9213 2077

E registration@walga.asn.au

Information in this brochure is correct at time of printing but may be subject to change



31 MAY 2017



**Members
first**

For further information, please contact:

Ulja Wolter, Marketing and Events Officer
ONE70 LV1, 170 Railway Parade, West Leederville WA 8007
T (08) 9213 2043 | F (08) 9213 2077 | E registration@walga.asn.au
www.walga.asn.au

PRESENTED BY  WALGA
Western Australian Land & Gas Association

FOUNDING CORPORATE PARTNER 

GREEN - CLEAN ENERGY POINT
ISO 14001, ISO 9001 & Green Stamp
land Specialist. 100% of water
green, 99% of waste recycled
& environmentally friendly jobs.

31 MAY 2017



The following WALGA training courses are offered in Perth during Monday 31 July to Friday 4 August to coincide with the 2017 Local Government Convention.

Monday, 31 July
9.00am – 4.30pm

Cost: \$515 (GST exempt)

Venue: Adina Apartment Hotel,
Perth

**Planning Practices (the Essentials)
For Elected Members and Officers**

Planning Practices (the Essentials) introduces participants to the purpose of planning and how the process of planning is managed in order to meet the expectations of the community.

The course content introduces land use planning, the various roles and responsibilities, types of legislation, regional and local planning instruments and community consultation processes.

* This course is a prerequisite to WALGA's Planning Practices (Advanced)

Tuesday, 1 August
9.00am – 4.30pm

Cost: \$515 (GST exempt)

Venue: Adina Apartment Hotel,
Perth

**Planning Practices (Advanced)
For Elected Members and Officers**

Planning Practices (Advanced) uses practical examples to guide participants on how to formulate a good planning outcome based on a planning framework which has a strategic focus supported by sound statutory planning processes.

The course focuses on helping participants understand how planning processes must be consistent and transparent and when decisions are made they are done so in the public interest.

*Elected Members must have previously completed WALGA's Planning Practices (Essentials) previously called Land Use Planning

Tuesday, 1 August
9.00am – 4.30pm

Cost: \$677 (incl GST)

Venue: WALGA Boardroom

**Participate in Local Government Emergency Management
For Elected Members and Officers**

Participate in Local Government Emergency Management Preparation provides the foundation to increase Local Governments' knowledge of their preparation and planning responsibilities under the Emergency Management Act 2005.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government emergency management planning activities under the Emergency Management Act 2005.

Friday, 4 August
9.00am – 4.30pm

Cost: \$677 (incl GST)

Venue: WALGA Boardroom

**Manage Recovery Activities for Local Government
For Elected Members and Officers**

Manage Recovery Activities for Local Government provides the foundation to increase Local Governments' knowledge of their recovery responsibilities under the Emergency Management Act 2005.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government recovery activities under the Emergency Management Act 2005.

31 MAY 2017



Registration Form

To register interest in any of the aforementioned training courses, please complete the Registration Form, along with a Purchase Order number, and return to WALGA Training via email at training@walga.asn.au. Alternatively, you can register online at walgetraining.com.au.

All general enquiries regarding course content should be directed to WALGA Training on 9213 2089.

- Planning Practices (the Essentials)
- Planning Practices (Advanced)
- Participate in Local Government Emergency Management Preparation
- Manage Recovery Activities for Local Government

Participant Details:

Name: _____

Council: _____

Telephone: _____

Email: _____

Purchase Order No: _____

Dietary/Other Special Requirements: _____

Places are limited, so be sure to register as soon as possible.

31 MAY 2017

12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$591,824.87 be accepted.

4/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of April 2017 totalling \$1,106.66

Municipal fund account cheque numbers 26849 totalling \$8,436.24

Municipal fund direct debits to Council for the month of April 2017 totalling \$29,947.98

Municipal fund account electronic payment numbers MUNI 21222 to 21248, 21275 to 21337 and 21339 to 21366 totalling \$316,214.40

Municipal fund account for April 2017 payroll totalling \$174,694.00

No Trust fund account cheque numbers were issued for October 2017 totalling \$0

Trust fund Police Licensing for October 2017 cheque number 161710 totalling \$14,962.50 and

Trust fund account electronic payment numbers 21338 and 21382 to 21417 totalling \$46,463.09

The schedule of accounts submitted to each member of Council on 26 May 2017 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

| | |
|-------------------------|-------------------|
| Author | <i>A Pears</i> |
| Chief Executive Officer | <i>P Anderson</i> |
| Date of Report | 17 May 2017 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

**SHIRE OF SHARK BAY – CREDIT CARD
APRIL 2017**

CREDIT CARD TOTAL \$

1,106.66

CEO

| DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-----------------------------|---|--------|
| 20/02/2017 | OCEAN WEST GERALDTON PO6374 | PRESIDENT ACCOMMODATION 1 NIGHT 27/2/17 FOR MAYORS & PRESIDENTS FORUM & STATE COUNCIL MEETING IN PERTH | 145.00 |
| 20/02/2017 | VIRGIN AUSTRALIA PO6375 | PRESIDENT FLIGHT GERALDTON TO PERTH 28/2/17 – 2/3/17 FOR MAYORS & PRESIDENTS FORUM & STATE COUNCIL MEETING IN PERTH | 362.66 |
| 21/02/2017 | WINTERSUN HOTEL PO6404 | STAFF ACCOMMODATION – CAMP UPGRADE CRANE PICK UP & DROP OFF 21/02/17 | 110.00 |
| 22/02/2017 | WINTERSUN HOTEL PO6404 | STAFF ACCOMMODATION – CAMP UPGRADE CRANE PICK UP & DROP OFF 22/02/17 | 110.00 |

\$727.66

EMCD

| | | | |
|------------|------------------------------|--|--------|
| 15/03/2017 | BANKWEST | REWARD FEE – CORPORATE | 39.00 |
| 15/03/2017 | TRADEWINDS APARTMENTS PO6441 | RAY RYDER BAND ACCOMMODATION - 1 NIGHT 18/3/17 | 340.00 |

\$379.00

**SHIRE OF SHARK BAY – MUNI CHEQUES
APRIL 2017
CHEQUE # 26849**

| CHQ | DATE | NAME | DESCRIPTION | AMOUNT |
|---------------------|------------|----------------------------------|----------------------------------|-------------------|
| 26849 | 26/04/2017 | WATER CORPORATION - OSBORNE PARK | WATER USAGE – COUNCIL PROPERTIES | -8436.24 |
| APRIL TOTALS | | | | \$8,436.24 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

SHIRE OF SHARK BAY – DIRECT DEBITS

APRIL 2017

| DD | DATE | NAME | DESCRIPTION | AMOUNT |
|-----------|-------------|--------------------------------------|-----------------------------------|---------------|
| DD13540.1 | 02/04/2017 | AUSTRALIAN ETHICAL SUPERANNUATION | PAYROLL DEDUCTIONS | -536.06 |
| DD13540.2 | 02/04/2017 | PRIME SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -234.32 |
| DD13540.3 | 02/04/2017 | AMP SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -392.51 |
| DD13540.4 | 02/04/2017 | AUSTRALIAN SUPER | PAYROLL DEDUCTIONS | -1066.62 |
| DD13540.5 | 02/04/2017 | CBUS SUPER | SUPERANNUATION CONTRIBUTIONS | -185.96 |
| DD13540.6 | 02/04/2017 | SUN SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -185.96 |
| DD13540.7 | 02/04/2017 | REST | SUPERANNUATION CONTRIBUTIONS | -213.96 |
| DD13540.8 | 02/04/2017 | WA LOCAL GOV SUPERANNUATION PLAN P/L | PAYROLL DEDUCTIONS | -3415.60 |
| DD13540.9 | 02/04/2017 | BT SUPER FOR LIFE | SUPERANNUATION CONTRIBUTIONS | -686.86 |
| DD13544.1 | 05/04/2017 | BANKWEST CORPORATE MASTERCARD | CREDIT CARD DETAILS ON PRIOR PAGE | -1106.66 |
| DD13557.1 | 16/04/2017 | AUSTRALIAN ETHICAL SUPERANNUATION | PAYROLL DEDUCTIONS | -528.92 |
| DD13557.2 | 16/04/2017 | PRIME SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -252.30 |
| DD13557.3 | 16/04/2017 | AMP SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -392.51 |
| DD13557.4 | 16/04/2017 | AUSTRALIAN SUPER | PAYROLL DEDUCTIONS | -1062.32 |
| DD13557.5 | 16/04/2017 | CBUS SUPER | SUPERANNUATION CONTRIBUTIONS | -185.96 |
| DD13557.6 | 16/04/2017 | SUN SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -174.42 |
| DD13557.7 | 16/04/2017 | REST | SUPERANNUATION CONTRIBUTIONS | -213.96 |
| DD13557.8 | 16/04/2017 | WA LOCAL GOV SUPERANNUATION PLAN P/L | PAYROLL DEDUCTIONS | -3653.40 |
| DD13557.9 | 16/04/2017 | BT SUPER FOR LIFE | SUPERANNUATION CONTRIBUTIONS | -892.81 |
| DD13562.1 | 21/04/2017 | VIVA ENERGY AUSTRALIA | FUEL FOR CEO VEHICLE - MARCH 2017 | -93.50 |
| DD13580.1 | 30/04/2017 | AUSTRALIAN ETHICAL SUPERANNUATION | PAYROLL DEDUCTIONS | -552.39 |
| DD13580.2 | 30/04/2017 | PRIME SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -288.23 |
| DD13580.3 | 30/04/2017 | AMP SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -392.51 |
| DD13580.4 | 30/04/2017 | AUSTRALIAN SUPER | PAYROLL DEDUCTIONS | -1064.23 |
| DD13580.5 | 30/04/2017 | CBUS SUPER | SUPERANNUATION CONTRIBUTIONS | -185.96 |
| DD13580.6 | 30/04/2017 | SUN SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | -185.96 |
| DD13580.7 | 30/04/2017 | REST | SUPERANNUATION CONTRIBUTIONS | -213.96 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| DD | DATE | NAME | DESCRIPTION | AMOUNT |
|---------------------|-------------|---------------------------------------|------------------------------|--------------------|
| DD13580.8 | 30/04/2017 | WA LOCAL GOV SUPERANNUATION PLAN P/L | PAYROLL DEDUCTIONS | -3355.77 |
| DD13580.9 | 30/04/2017 | BT SUPER FOR LIFE | SUPERANNUATION CONTRIBUTIONS | -717.14 |
| DD13586.1 | 30/04/2017 | WA LOCAL GOV SUPERANNUATION PLAN P/L | SUPERANNUATION CONTRIBUTIONS | -107.85 |
| DD13540.10 | 02/04/2017 | HOSTPLUS PTY LTD | SUPERANNUATION CONTRIBUTIONS | -1272.12 |
| DD13540.11 | 02/04/2017 | MACQUARIE SUPER ACCUMULATOR | SUPERANNUATION CONTRIBUTIONS | -417.65 |
| DD13540.12 | 02/04/2017 | MERCER SUPER TRUST | SUPERANNUATION CONTRIBUTIONS | -230.98 |
| DD13540.13 | 02/04/2017 | MLC NOMINEES PTY LTD | SUPERANNUATION CONTRIBUTIONS | -205.82 |
| DD13540.14 | 02/04/2017 | AMP SUPERLEADER | SUPERANNUATION CONTRIBUTIONS | -117.55 |
| DD13540.15 | 02/04/2017 | WESTPAC SECURITIES ADMINISTRATION LTD | SUPERANNUATION CONTRIBUTIONS | -196.26 |
| DD13557.10 | 16/04/2017 | HOSTPLUS PTY LTD | SUPERANNUATION CONTRIBUTIONS | -1875.39 |
| DD13557.11 | 16/04/2017 | MACQUARIE SUPER ACCUMULATOR | SUPERANNUATION CONTRIBUTIONS | -455.48 |
| DD13557.12 | 16/04/2017 | MERCER SUPER TRUST | SUPERANNUATION CONTRIBUTIONS | -230.98 |
| DD13557.13 | 16/04/2017 | MLC NOMINEES PTY LTD | SUPERANNUATION CONTRIBUTIONS | -217.10 |
| DD13557.14 | 16/04/2017 | AMP SUPERLEADER | SUPERANNUATION CONTRIBUTIONS | -176.20 |
| DD13557.15 | 16/04/2017 | WESTPAC SECURITIES ADMINISTRATION LTD | SUPERANNUATION CONTRIBUTIONS | -196.26 |
| DD13580.10 | 30/04/2017 | MACQUARIE SUPER ACCUMULATOR | SUPERANNUATION CONTRIBUTIONS | -446.02 |
| DD13580.11 | 30/04/2017 | MERCER SUPER TRUST | SUPERANNUATION CONTRIBUTIONS | -230.98 |
| DD13580.12 | 30/04/2017 | HOSTPLUS PTY LTD | SUPERANNUATION CONTRIBUTIONS | -516.09 |
| DD13580.13 | 30/04/2017 | MLC NOMINEES PTY LTD | SUPERANNUATION CONTRIBUTIONS | -226.52 |
| DD13580.14 | 30/04/2017 | AMP SUPERLEADER | SUPERANNUATION CONTRIBUTIONS | -201.71 |
| DD13580.15 | 30/04/2017 | WESTPAC SECURITIES ADMINISTRATION LTD | SUPERANNUATION CONTRIBUTIONS | -196.26 |
| APRIL TOTALS | | | | \$29,947.98 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

SHIRE OF SHARK BAY – MUNI EFT

APRIL 2017

EFT21222 -21248, EFT21275 – 21337, EFT21339 – 21366

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|---|--|---------------|
| EFT21222 | 03/04/2017 | ALLELECTRIX PTY LTD | FIX FAULTY LIGHT SWITCH AT DAY CARE AND FIX OVEN COOK TOP IN TOWN HALL | -221.10 |
| EFT21223 | 03/04/2017 | BATAVIA COAST TRIMMERS | REPAIR 1 SHADE SAIL FORESHORE (EASTERN END) | -575.00 |
| EFT21224 | 03/04/2017 | BATTERY MART | mitsubishi CANTER SERVICE TRUCK BATTERIES | -292.60 |
| EFT21225 | 03/04/2017 | BURTON TILING MAINTENANCE & RENOVATIONS | SUPPLY AND INSTALL NEW SINK AND MIXER TO BATHROOM VANITY – 51 DURLACHER ST | -369.18 |
| EFT21226 | 03/04/2017 | DAVID GRAY AND CO PTY LTD | BATTERY AND 2 DIAPHRAGMS FOR SESHIN FOGGER | -65.78 |
| EFT21227 | 03/04/2017 | GERALDTON MOWER & REPAIRS SPECIALISTS | CONNECTING LEAD FOR HONDA GENERATOR - DEPOT | -102.00 |
| EFT21228 | 03/04/2017 | HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE | 4 ROOMS FOR 4 NIGHTS OVER 4 WEEKS INCLUDING MEALS – FEBRUARY MAINTENANCE ON SHARK BAY ROAD | -10560.00 |
| EFT21229 | 03/04/2017 | TOLL IPEC PTY LTD | FREIGHT - SUNNY SIGNS, STATE LIBRARY, ECO FX | -227.34 |
| EFT21230 | 03/04/2017 | ONESTEEL GERALDTON | METAL FOR SHELL BEACH GRID MAINTENANCE | -1321.08 |
| EFT21231 | 03/04/2017 | SHARK BAY FREIGHTLINES | FREIGHT - FLEET HYDRAULICS | -125.40 |
| EFT21232 | 03/04/2017 | NORTHERN GLASS | REPLACE BROKEN WINDOW IN EMFA OFFICE | -286.00 |
| EFT21233 | 03/04/2017 | SUNNY SIGN COMPANY | VARIOUS ROADWORK SIGNS FOR LOOP ROAD MAINTENANCE | -1269.40 |
| EFT21234 | 03/04/2017 | ART ON THE MOVE | PROFESSIONAL DEVELOPMENT WORKSHOP 16/2/17 SBDC STAFF | -990.00 |
| EFT21235 | 03/04/2017 | CREATIVE TONES | A4 ADVERT FOR SHARK BAY PLANNER & LOGO DEVELOPMENT | -245.00 |
| EFT21236 | 03/04/2017 | DAVRIC AUSTRALIA PTY LTD | SBDC MERCHANDISE | -334.73 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|--|---|---------------|
| EFT21237 | 03/04/2017 | DEPARTMENT OF TRANSPORT | MONKEY MIA COMMERCIAL JETTY LICENCE RENEWAL FEES | -680.30 |
| EFT21238 | 03/04/2017 | HUGGABLE TOYS | SBDC MERCHANDISE | -254.65 |
| EFT21239 | 03/04/2017 | LANDGATE (WA LAND INFORMATION AUTHORITY) | TENURE DATA AND SERVICE FEE FOR EXTRACTION - SHIRE PROPERTIES | -201.30 |
| EFT21240 | 03/04/2017 | NEW PARADIGM FOUNDATION | YOUTH WEEK BEAT BOX WORKSHOPS - 7 & 8 APRIL 2017 | -500.00 |
| EFT21241 | 03/04/2017 | OSA PRODUCTIONS TRUST | PART PAYMENT RAY RYDER CONCERT 18 TH MARCH 2017 – FINAL PAYMENT | -550.00 |
| EFT21242 | 03/04/2017 | DEPARTMENT OF PARKS AND WILDLIFE | MONKEY MIA ADULT DAY AND MONTH PASSES | -2700.00 |
| EFT21243 | 03/04/2017 | SHARK BAY CLEANING SERVICE | PUBLIC FACILITIES IN TOWN INCLUDING BBQ, TOILETS, HALL ETC. | -21275.53 |
| EFT21244 | 03/04/2017 | SHIRE OF SHARK BAY | C. JOHNSON CARD WAS RETURNED AND MEMBERSHIP REINSTATED (FORFEITED CARD DEPOSITS ARE TRANSFERRED TO MUNI) | -20.00 |
| EFT21245 | 03/04/2017 | TELSTRA CORPORATION LIMITED | SERVICE FOR SMS TO PUBLIC - COMMUNITY MESSAGES | -240.24 |
| EFT21246 | | CANCELLED | | |
| EFT21247 | 03/04/2017 | CYNTHIA DIETIKER | GYM CARD RETURNED - DEPOSIT REFUNDED (FORFEITED CARD DEPOSITS ARE TRANSFERRED TO MUNI) | -20.00 |
| EFT21248 | 03/04/2017 | CHERYL LORRAINE COWELL | REIMBURSEMENT OF TRAVEL EXPENSES - MEETING IN GERALDTON 2/03/2017 | -61.00 |
| EFT21249 | EFT21274 | TRUST MARCH | | |
| EFT21275 | 05/04/2017 | AIR LIQUIDE | GAS CYLINDER RENTAL FEES & GAS - DEPOT | -310.50 |
| EFT21276 | 05/04/2017 | DOWNER EDI WORKS PTY LTD | 50 TON OF COLD MIX FOR MONKEY MIA ROAD MAINTENANCE | -9020.55 |
| EFT21277 | 05/04/2017 | TOLL IPEC PTY LTD | FREIGHT- PROFESSIONAL PC SUPPORT | -17.86 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|---------------------------------|--|---------------|
| EFT21278 | 05/04/2017 | KOMATSU AUSTRALIA | FILTER FOR KOMATSU FRONT END LOADER SERVICE | -95.14 |
| EFT21279 | 05/04/2017 | TRUE VALUE HARDWARE | TOOLS AND SUPPLIES FOR THE DEPOT | -400.55 |
| EFT21280 | 05/04/2017 | PLUMOVATION | UNBLOCK FEMALE SHOWER - DOT TOILET & FIX LEAKING TAP AT WEST END BBQ AREA | -231.00 |
| EFT21281 | 05/04/2017 | SHARK BAY CLEANING SERVICE | CARPET CLEAN AT PENSIONER UNITS | -88.00 |
| EFT21282 | 05/04/2017 | SHARK BAY SKIPS | MAIN ROADS PICK UP SKIP BINS MARCH 2017 | -4774.00 |
| EFT21283 | 05/04/2017 | ALLELECTRIX PTY LTD | SBDC LAMP MAINTENANCE | -164.55 |
| EFT21284 | 05/04/2017 | ART ON THE MOVE | TRAVELLING EXHIBITION MUDLARK METALS - 03/03/17 – 30/04/17 | -2200.00 |
| EFT21285 | 05/04/2017 | ESTHER MILLS | REIMBURSEMENT FOR DAY CARE KEYS CUT AT BUNNINGS | -14.30 |
| EFT21286 | 05/04/2017 | HORIZON POWER | STREET LIGHTING | -3198.93 |
| EFT21287 | 05/04/2017 | HUGGABLE TOYS | SBDC MERCHANDISE | -282.70 |
| EFT21288 | 05/04/2017 | MOORE STEPHENS | VOYAGE OF DISCOVERY 1616 FESTIVAL ACQUITTALS | -3025.00 |
| EFT21289 | 05/04/2017 | PROFESSIONAL PC SUPPORT | TOSHIBA DYNADOCK DOCKING STATION AND CABLE FOR EMFA, EMCD AND WORKS MANAGER | -656.70 |
| EFT21290 | 05/04/2017 | PERTH STITCHINGS | SBDC MERCHANDISE | -438.90 |
| EFT21291 | 05/04/2017 | RAY WHITE REAL ESTATE SHARK BAY | MONTHLY RENT ON 34 HUGHES ST | -1170.00 |
| EFT21292 | 05/04/2017 | SHARK BAY CRC | SPORTS AND REC CENTRE MANAGEMENT MARCH 2017 – CONTRACT PRICE INCREASE FROM JULY 2016 - FEBRUARY 2017 | -9614.45 |
| EFT21293 | 05/04/2017 | MCKELL FAMILY TRUST | MONTHLY-RUBBISH COLLECTION AND STREET SWEEPING | -10963.74 |
| EFT21294 | 05/04/2017 | TELSTRA CORPORATION LIMITED | WA LOCAL GOVERNMENT 1300 PHONE # | -27.56 |
| EFT21295 | 06/04/2017 | AUSTRALIAN TAXATION OFFICE | BAS, PAYG, GST AND FUEL TAX CREDIT | -42074.00 |
| EFT21296 | 12/04/2017 | AUSTRALIA POST | LOCAL POST | -232.15 |
| EFT21297 | 12/04/2017 | DAVRIC AUSTRALIA PTY LTD | SBDC MERCHANDISE | -75.90 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|-----------------------------------|--|---------------|
| EFT21298 | 12/04/2017 | GRAY & LEWIS LAND USE PLANNERS | PLANNING ADVICE - GENERAL & CONSULTING SERVICES - TOWN PLANNING SCHEME AND MONKEY MIA STRUCTURE PLAN | -7332.39 |
| EFT21299 | 12/04/2017 | MARKET FORCE ADVERTISING LTD | EMPLOYMENT ADVERT MIDWEST TIMES AND SEEK 22 MARCH 2017 - TEAM LEADER SBDC | -478.49 |
| EFT21300 | 12/04/2017 | MCLEODS BARRISTERS AND SOLICITORS | LEGAL COSTS TO THE 30 JUNE 2017 | -1444.16 |
| EFT21301 | 12/04/2017 | MOORE STEPHENS | SUPPORT SERVICES FOR MONTHLY FINANCIAL REPORT | -374.00 |
| EFT21302 | 12/04/2017 | NEW PARADIGM FOUNDATION | FINAL PAYMENT FOR YOUTH WEEK BEAT BOX WORKSHOPS | -500.00 |
| EFT21303 | 12/04/2017 | PAUL GREGORY ANDERSON | CEO CONTRACT OF EMPLOYMENT REIMBURSEMENTS FOR THE PERIOD 28 SEPTEMBER 2015 TO 28 SEPTEMBER 2016 | -5025.45 |
| EFT21304 | 12/04/2017 | PROFESSIONAL PC SUPPORT | LINKED AND UPDATED PRINTERS TO RECEPTION COMPUTER | -70.00 |
| EFT21305 | 12/04/2017 | STAPLES AUSTRALIA PTY LTD | STATIONERY SUPPLIES – SHIRE, SBDC AND DEPOT | -351.85 |
| EFT21306 | 12/04/2017 | SKIPPERS AVIATION | P. CLEMENTS FLIGHTS 03/05/17-05/05/17 - GYM CARE MAINTENANCE AND K. KEMPIN FLIGHTS 7/5/17 – 10/5/17 FOR LGIS REVIEWS | -1436.00 |
| EFT21307 | 12/04/2017 | SHARK BAY SUB BRANCH RSL | DONATION TO THE SHARK BAY RSL FOR ANZAC DAY SERVICES | -1000.00 |
| EFT21308 | 12/04/2017 | 1616 SALT CO. PTY LTD | SBDC MERCHANDISE | -1360.80 |
| EFT21309 | 12/04/2017 | SUNPRINTS CLOTHING COMPANY | SHARK BAY BAGS FOR PERTH CARAVAN & CAMPING SHOW 2017 | -2299.00 |
| EFT21310 | 12/04/2017 | WORLD FOR PETS | SBDC MERCHANDISE | -421.56 |
| EFT21311 | 12/04/2017 | BUNNINGS BUILDING SUPPLIES PTY | WORKSHOP SUPPLIES DEPOT | -451.95 |
| EFT21312 | 12/04/2017 | BOC LIMITED | ARC WELDER FOR DEPOT | -242.52 |
| EFT21313 | 12/04/2017 | BUTCHART MARINE SERVICES | 3 GALVANISED KEEL STANDS | -1127.50 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|--|---|---------------|
| EFT21314 | 12/04/2017 | BRIAN WILLIAMS CONTRACTOR | CARTAGE SEMI WATER TANKER HIRE AND LABOUR HIRE 14/3/17 – 31/3/17 FOR USELESS LOOP ROAD MAINTENANCE | -23729.75 |
| EFT21315 | 12/04/2017 | SHARK BAY FUEL CAMPING CENTRE | FISHING AND SUPPLIES FOR THE DEPOT | -60.83 |
| EFT21316 | 12/04/2017 | J & T FREIGHT | FREIGHT – FORTUS, ATOMS, STAPLES & SUNNY INDUSTRIAL | -580.00 |
| EFT21317 | 12/04/2017 | JASON SIGNMAKERS | SIGNS FOR SHARK BAY AND MONKEY MIA ROADS | -412.40 |
| EFT21318 | 12/04/2017 | PLUMOVATION | PLUMBING MATERIALS FOR TAMALA CAMP UPGRADE | -3663.05 |
| EFT21319 | 12/04/2017 | SUNNY INDUSTRIAL BRUSHWARE | FLOCON BRUSHES FOR MITSUBISHI TIPTRUCK | -421.30 |
| EFT21320 | 13/04/2017 | BURTON TILING MAINTENANCE & RENOVATIONS | SUPPLY AND INSTALL BLIND IN KITCHEN – PENSIONER UNIT 3 | -231.00 |
| EFT21321 | 13/04/2017 | DEPARTMENT OF PARKS AND WILDLIFE | HOLIDAY PARK PASSES FOR SBDC | -396.00 |
| EFT21322 | 13/04/2017 | CARNARVON MOTEL | ACCOMMODATION FOR COUNCILLOR LAUNDRY ELECTED MEMBERS TRAINING IN CARNARVON 10/4/17 | -140.00 |
| EFT21323 | 13/04/2017 | KEVIN LAUNDRY | REIMBURSEMENT FOR FOOD & TRAVEL – ELECTED MEMBERS TRAINING IN CARNARVON 10/4/17 | -135.67 |
| EFT21324 | 13/04/2017 | PROFESSIONAL PC SUPPORT | REMOTE SERVER MAINTENANCE | -140.01 |
| EFT21325 | 13/04/2017 | SKIPPERS AVIATION | FLIGHTS FOR R. STANLEY FACILITATION TRAINING - 21 - 24 MAY | -718.00 |
| EFT21326 | 13/04/2017 | SHARK BAY CAR HIRE | CAR HIRE TO TRANSPORT DOCTOR - MARCH | -495.00 |
| EFT21327 | 13/04/2017 | SCIENCE AND NATURE PTY LTD | SBDC MERCHANDISE | -158.62 |
| EFT21328 | 13/04/2017 | VISIT MERCHANDISE | SBDC MERCHANDISE | -615.78 |
| EFT21329 | 18/04/2017 | AIR LIQUIDE | GAS | -222.97 |
| EFT21330 | 18/04/2017 | BATTERY MART | BATTERIES FOR JOHN DEERE GRADER | -651.20 |
| EFT21331 | 18/04/2017 | DENHAM IGA X-PRESS | STAFF AMENITIES FOR OFFICE, SBDC AND DEPOT | -1874.39 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|--|--|---------------|
| EFT21332 | 18/04/2017 | FLEET HYDRAULICS | 1 X DIESEL TRASH PUMP AND 1 X ELECTRIC START PUMP INCLUDING SUCTION HOSE AND PARTS FOR DEPOT | -11160.16 |
| EFT21333 | 18/04/2017 | SHARK BAY SUPERMARKET | STAFF AMENITIES FOR OFFICE AND DEPOT | -461.48 |
| EFT21334 | 18/04/2017 | REFUEL AUSTRALIA (FORMERLY GERALDTON FUEL COMPANY) | FUEL BULK - DEPOT | -26194.99 |
| EFT21335 | 18/04/2017 | TOLL IPEC PTY LTD | FREIGHT- JASON SIGNS | -20.72 |
| EFT21336 | 18/04/2017 | J & T FREIGHT | FREIGHT – ONESTEEL, BATAVIA COAST TRIMMERS, BATTERY MART, KOMATSU, BOC, BUNNINGS, DIGGAWEST | -1038.60 |
| EFT21337 | 18/04/2017 | WELLARD CONTRACTING & PLANT HIRE SERVICE | SEMI WATER TANKER, SEMI SIDE TIPPER HIRE AND LABOUR HIRE 1/3/17 – 18/3/17 FOR USELESS LOOP MAINTENANCE | -35466.75 |
| EFT21338 | | TRUST | | |
| EFT21339 | 26/04/2017 | ALLELECTRIX PTY LTD | REPLACE FAULTY WALL OVEN AND FIX FAULTY DOWN LIGHT- 80 DURLACHER ST, REPAIR FAULTY REC CENTRE LIGHT SWITCH | -1366.75 |
| EFT21340 | 26/04/2017 | GRIFFIN VALUATION ADVISORY | FAIR VALUE AND INSURANCE VALUATIONS FOR LAND AND BUILDINGS | -7357.47 |
| EFT21341 | 26/04/2017 | BOOEASY AUSTRALIA PTY LTD | BOOEASY COMMISSION / MONTHLY FEES - MARCH 2017 | -539.62 |
| EFT21342 | 26/04/2017 | BURTON TILING MAINTENANCE & RENOVATIONS | SUPPLY AND INSTALL NEW BLINDS AT 51 DURLACHER PLUS FREIGHT FOR 2 SHOWER SCREENS AT 65 BROCKMAN ST | -1353.11 |
| EFT21343 | 26/04/2017 | CROSS COUNTRY CIVIL | DELIVER 50 TON OF COLD MIX FROM GERALDTON TO DENHAM FOR PRIVATE WORKS | -2365.00 |
| EFT21344 | 26/04/2017 | FINN FILMS | VIDEO FOOTAGE OF FORESHORE FOR COMPETITION ENTRY | -700.00 |
| EFT21345 | 26/04/2017 | THE FLOWER POT | WREATH FOR ANZAC DAY | -80.00 |
| EFT21346 | 26/04/2017 | HORIZON POWER | ELECTRICITY - SHIRE PROPERTIES | -9758.84 |
| EFT21347 | 26/04/2017 | ITVISION | CHANGES TO DEBTOR INVOICE TEMPLATE | -242.00 |
| EFT21348 | 26/04/2017 | MIDWEST FIRE PROTECTION SERVICE | QUARTERLY SERVICE OF ALARM SYSTEM | -904.64 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|---|---|---------------|
| EFT21349 | 26/04/2017 | OUTBACK COAST AUTOMOTIVES AND RADIATORS | TYRE ROTATION AND BALANCE ON THE GARDENERS VEHICLE | -53.90 |
| EFT21350 | 26/04/2017 | PROFESSIONAL PC SUPPORT | WORKSTATION MONITORING AND REMOTE MANAGEMENT | -333.30 |
| EFT21351 | 26/04/2017 | MP ROGERS & ASSOCIATES | COASTAL HAZARD MANAGEMENT GRANT | -1513.60 |
| EFT21352 | 26/04/2017 | ROBYN JOHNSTON | GRANT APPLICATION PREPARATION FOR PROTECTING NATIONAL HISTORIC SITES | -5000.00 |
| EFT21353 | 26/04/2017 | RICHARD CLAUDE MORONEY | CLEAN UP AND REMOVE RUBBISH AROUND SBDC | -50.00 |
| EFT21354 | 26/04/2017 | TELSTRA CORPORATION LIMITED | SHIRE PHONES, MOBILE PHONES AND DATA USAGE CHARGES | -1930.17 |
| EFT21355 | 26/04/2017 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | ELECTED MEMBER TRAINING 10 & 11 APRIL 2017 IN CARNARVON AND IN SHARK BAY ON 27 & 28 APRIL 2017 | -150.00 |
| EFT21356 | 26/04/2017 | WESTRAC EQUIPMENT PTY LTD | PARTS FOR CATERPILLAR INTEGRATED TOOL CARRIER | -7.69 |
| EFT21357 | 27/04/2017 | BRIAN WILLIAMS CONTRACTOR | CARTAGE SEMI WATER TANKER HIRE AND LABOUR HIRE 1/4/17 – 11/4/17 FOR USELESS LOOP ROAD MAINTENANCE | -10879.00 |
| EFT21358 | 27/04/2017 | ATOM-GERALDTON INDUSTRIAL SUPPLIES | SUPPLY 10 WHEELIE BINS AND VARIOUS TOOLS FOR DEPOT | -1199.27 |
| EFT21359 | 27/04/2017 | TOLL IPEC PTY LTD | FREIGHT- PURCHER, U9 WATER AND E & MJ ROSHER | -134.27 |
| EFT21360 | 27/04/2017 | MIDWEST FIRE PROTECTION SERVICES | HALF YEARLY SERVICE OF ALL FIRE EQUIPMENT | -2398.95 |
| EFT21361 | 27/04/2017 | OUTBACK COAST AUTOMOTIVES AND RADIATORS | SUPPLY AND FIT 4 TYRES - COUNTRY SUPERVISORS VEHICLE | -1100.00 |
| EFT21362 | 27/04/2017 | PEST-A-KILL | RODENT MONITORING & BAITING | -506.00 |
| EFT21363 | 27/04/2017 | ROSHER E & MJ | MAINTENANCE PARTS FOR KUBOTA RIDE ON MOWER | -593.90 |
| EFT21364 | 27/04/2017 | SHARK BAY FREIGHTLINES | FREIGHT - BUNNINGS | -43.89 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|---------------------|------------|---------------------------|---|---------------------|
| EFT21365 | 27/04/2017 | TRUCKLINE PARTS CENTRE | FRONT SHOCKS FOR FUSO CANTER 4WD DUAL | -154.00 |
| EFT21366 | 27/4/2017 | WESTRAC EQUIPMENT PTY LTD | CAB PARTS FOR CATERPILLAR INTEGRATED TOOL CARRIER | -5.29 |
| APRIL TOTALS | | | | \$316,214.40 |

**SHIRE OF SHARK BAY – POLICE LICENSING TRUST CHEQUES
APRIL 2017
TRUST CHEQUE # 161710**

| CHQ | DATE | NAME | DESCRIPTION | AMOUNT |
|---------------------|------------|------------------------|-----------------------------|--------------------|
| 161710 | 30/04/2017 | COMMISSIONER OF POLICE | POLICE LICENSING APRIL 2017 | -14962.50 |
| APRIL TOTALS | | | | \$14,962.50 |

**SHIRE OF SHARK BAY – TRUST EFT
APRIL 2017
EFT21338, EFT21382 – EFT21417**

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|----------|------------|-----------------------------|-------------------------|----------|
| EFT21338 | 26/04/2017 | MITCH KEVILL | GYM CARD DEPOSIT REFUND | -20.00 |
| EFT21339 | EFT21366 | MUNI | | |
| EFT21367 | EFT21381 | POSTING PERIOD 11 | | |
| EFT21382 | 30/04/2017 | MAC ATTACK FISHING CHARTERS | BOOKEASY APRIL 2017 | -1317.50 |
| EFT21383 | 30/04/2017 | SHARK BAY AVIATION | BOOKEASY APRIL 2017 | -1708.50 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|--|--------------------------------|---------------|
| EFT21384 | 30/04/2017 | ART ON THE MOVE | BOOKEASY APRIL 2017 | -63.75 |
| EFT21385 | 30/04/2017 | BLUE DOLPHIN CARAVAN PARK | BOOKEASY APRIL 2017 | -221.00 |
| EFT21386 | 30/04/2017 | BAY LODGE MIDWEST OASIS | BOOKEASY APRIL 2017 | -1628.90 |
| EFT21387 | 30/04/2017 | BLUE LAGOON PEARLS | BOOKEASY APRIL 2017 | -280.00 |
| EFT21388 | 30/04/2017 | CARNARVON BEACH CANAL RETREAT | BOOKEASY APRIL 2017 | -199.75 |
| EFT21389 | 30/04/2017 | CORAL BAY ECO TOURS | BOOKEASY APRIL 2017 | -760.00 |
| EFT21390 | 30/04/2017 | HOWARD COCK | BOOKEASY APRIL 2017 | -152.00 |
| EFT21391 | 30/04/2017 | SHARK BAY COASTAL TOURS | BOOKEASY APRIL 2017 | -3476.50 |
| EFT21392 | 30/04/2017 | DENHAM SEASIDE CARAVAN PARK | BOOKEASY APRIL 2017 | -114.25 |
| EFT21393 | 30/04/2017 | EXMOUTH DIVE CENTRE | BOOKEASY APRIL 2017 | -678.30 |
| EFT21394 | 30/04/2017 | EMILY ELIZABETH WARD | BOOKEASY APRIL 2017 | -36.00 |
| EFT21395 | 30/04/2017 | HARTOG COTTAGES | BOOKEASY APRIL 2017 | -2459.90 |
| EFT21396 | 30/04/2017 | HAMELIN POOL CARAVAN PARK & TOURIST CENTRE | BOOKEASY APRIL 2017 | -369.75 |
| EFT21397 | 30/04/2017 | INTEGRITY COACH LINES (AUST) PTY LTD | BOOKEASY APRIL 2017 | -617.10 |
| EFT21398 | 30/04/2017 | KINGS NINGALOO REEF TOURS | BOOKEASY APRIL 2017 | -578.00 |
| EFT21399 | 30/04/2017 | MONKEY MIA YACHT CHARTERS (ARISTOCAT) | BOOKEASY APRIL 2017 | -7691.20 |
| EFT21400 | 30/04/2017 | MONKEYMIA WILDSIGHTS | BOOKEASY APRIL 2017 | -7206.50 |
| EFT21401 | 30/04/2017 | NANGA BAY RESORT | BOOKEASY APRIL 2017 | -212.50 |
| EFT21402 | 30/04/2017 | DENHAM NATURETIME - 4WD & PHOTOGRAPHY TOURS | BOOKEASY APRIL 2017 | -1254.00 |
| EFT21403 | 30/04/2017 | WA OCEAN PARK PTY LTD | BOOKEASY APRIL 2017 | -4845.00 |
| EFT21404 | 30/04/2017 | OCEANSIDE VILLAGE | BOOKEASY APRIL 2017 | -567.60 |
| EFT21405 | 30/04/2017 | PATRICA ANDREW | BOOKEASY APRIL 2017 | -480.00 |
| EFT21406 | 30/04/2017 | RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT | BOOKEASY APRIL 2017 | -344.96 |
| EFT21407 | 30/04/2017 | SHARK BAY HOTEL MOTEL | BOOKEASY APRIL 2017 | -663.00 |
| EFT21408 | 30/04/2017 | SHARK BAY COACHES AND TOURS | BOOKEASY APRIL 2017 | -44.00 |
| EFT21409 | 30/04/2017 | SHARK BAY HOLIDAY COTTAGES | BOOKEASY APRIL 2017 | -518.50 |
| EFT21410 | 30/04/2017 | SHARKBAY CARAVAN PARK | BOOKEASY APRIL 2017 | -296.25 |
| EFT21411 | 30/04/2017 | SHIRE OF SHARK BAY | BOOKEASY COMMISSION APRIL 2017 | -5875.70 |
| EFT21412 | 30/04/2017 | THREE ISLANDS WHALE SHARK DIVE | BOOKEASY APRIL 2017 | -327.25 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|------------|-------------|--|---------------------------------------|--------------------|
| EFT21413 | 30/04/2017 | TRADEWINDS SEAFRONT APARTMENTS | BOOKEASY APRIL 2017 | -492.80 |
| EFT21414 | 30/04/2017 | WULA GURA NYINDA ECO ADVENTURES | BOOKEASY APRIL 2017 | -535.04 |
| EFT21415 | 30/04/2017 | CONSTRUCTION TRAINING FUND | BCITF MARCH/APRIL 2017 | -135.75 |
| EFT21416 | 30/04/2017 | DEPARTMENT OF COMMERCE - BUILDING COMMISSION | BUILDING LEVY MARCH/APRIL 2017 | -263.59 |
| EFT21417 | 30/04/2017 | SHIRE OF SHARK BAY | BCITF COLLECTION FEE MARCH/APRIL 2017 | -28.25 |
| | | | APRIL TOTAL | \$46,463.09 |

31 MAY 2017

12.2 FINANCIAL REPORTS TO 30 APRIL 2017
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

**That the monthly financial report to 30 April 2017 as attached be received.
4/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 April 2017** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

A Pears
P Anderson
21 May 2017

31 MAY 2017

| | | | | | |
|---|-----------------------------------|--|--|--|--|
| For the Period Ended 30 April 2017 | | | | | |
| LOCAL GOVERNMENT ACT 1995 | | | | | |
| LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 | | | | | |
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| Compilation Report | | | | | |
| Monthly Summary Information | | | | | |
| Statement of Financial Activity by Program | | | | | |
| Statement of Financial Activity By Nature or Type | | | | | |
| Statement of Capital Acquisitions and Capital Funding | | | | | |
| | | | | | |
| | | | | | |
| Note 1 | Significant Accounting Policies | | | | |
| Note 2 | Explanation of Material Variances | | | | |
| Note 3 | Net Current Funding Position | | | | |
| Note 4 | Cash and Investments | | | | |
| Note 6 | Receivables | | | | |
| Note 7 | Cash Backed Reserves | | | | |
| Note 8 | Capital Disposals | | | | |
| Note 9 | Rating Information | | | | |
| Note 10 | Information on Borrowings | | | | |
| Note 11 | Grants and Contributions | | | | |
| Note 12 | Trust | | | | |
| Note 13 | Capital Acquisitions | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | | | | | |
|--|------|-----------------------|---------------------|---------------------|------------------|--------------------|----------|
| STATEMENT OF FINANCIAL ACTIVITY | | | | | | | |
| (Statutory Reporting Program) | | | | | | | |
| For the Period Ended 30 April 2017 | | | | | | | |
| | Note | Amended Annual Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
| Operating Revenues | | \$ | \$ | \$ | \$ | % | |
| Governance | | 14,000 | 14,000 | 11,720 | (2,280) | (16.29%) | ▼ |
| General Purpose Funding - Rates | 9 | 1,233,061 | 1,233,061 | 1,212,121 | (20,940) | (1.70%) | ▼ |
| General Purpose Funding - Other | | 1,947,040 | 1,454,610 | 1,477,003 | 22,393 | 1.5% | ▲ |
| Law, Order and Public Safety | | 60,530 | 59,735 | 55,322 | (4,413) | (7%) | ▼ |
| Health | | 750 | 750 | 2,359 | 1,609 | 214.53% | ▲ |
| Housing | | 75,000 | 62,810 | 71,398 | 8,588 | 13.7% | ▲ |
| Community Amenities | | 266,000 | 254,080 | 274,791 | 20,711 | 8.15% | ▲ |
| Recreation and Culture | | 415,150 | 365,120 | 350,395 | (14,725) | (4.0%) | ▼ |
| Transport | | 3,778,270 | 3,778,268 | 3,781,154 | 2,886 | 0.1% | ▲ |
| Economic Services | | 1,283,714 | 1,120,549 | 1,284,907 | 164,358 | 14.7% | ▲ |
| Other Property and Services | | 50,000 | 40,915 | 50,859 | 9,944 | 24.3% | ▲ |
| Total Operating Revenue | | 9,123,515 | 8,383,898 | 8,572,029 | 188,131 | 2.24% | |
| Operating Expense | | | | | | | |
| Governance | | (298,361) | (256,714) | (239,496) | 17,218 | (6.7%) | ▲ |
| General Purpose Funding | | (118,323) | (99,080) | (94,340) | 4,740 | (4.8%) | ▲ |
| Law, Order and Public Safety | | (302,997) | (259,221) | (239,156) | 20,065 | (7.7%) | ▲ |
| Health | | (64,532) | (41,866) | (47,017) | (5,151) | 12.3% | ▼ |
| Housing | | (164,423) | (138,870) | (137,104) | 1,766 | (1.3%) | ▲ |
| Community Amenities | | (657,666) | (563,305) | (482,121) | 81,184 | (14.4%) | ▲ |
| Recreation and Culture | | (2,103,183) | (1,803,570) | (1,740,136) | 63,434 | (3.5%) | ▲ |
| Transport | | (5,859,591) | (5,588,109) | (5,584,236) | 3,873 | (0.1%) | ▲ |
| Economic Services | | (1,740,205) | (1,580,225) | (1,588,330) | (8,105) | 0.5% | ▼ |
| Other Property and Services | | (50,000) | (40,014) | (68,314) | (28,300) | 70.7% | ▼ |
| Total Operating Expenditure | | (11,359,281) | (10,370,974) | (10,220,250) | 150,724 | (1.5%) | |
| Funding Balance Adjustments | | | | | | | |
| Add back Depreciation | | 1,785,230 | 1,490,770 | 1,501,473 | 10,703 | | |
| Adjust (Profit)/Loss on Asset Disposal | 8 | 553,457 | 553,457 | 553,457 | (0) | | |
| Adjust Provisions and Accruals | | 0 | 0 | 0 | | | |
| Net Cash from Operations | | 102,921 | 57,151 | 406,709 | 349,558 | 611.64% | |
| Capital Revenues | | | | | | | |
| Grants, Subsidies and Contributions | 11 | 2,589,350 | 2,259,451 | 1,693,722 | (565,729) | (25.0%) | ▼ |
| Proceeds from Disposal of Assets | 8 | 119,607 | 119,607 | 119,607 | 0 | (0.0%) | ▲ |
| Total Capital Revenues | | 2,708,957 | 2,379,058 | 1,813,329 | (565,729) | (23.8%) | |
| Capital Expenses | | | | | | | |
| Land Held for Resale | | | | | | | |
| Land and Buildings | 13 | (205,000) | (205,006) | (47,806) | 157,200 | 76.68% | ▲ |
| Infrastructure - Roads | 13 | (1,456,400) | (1,421,650) | (514,038) | 907,612 | 63.8% | ▲ |
| Infrastructure - Public Facilities | 13 | (1,987,091) | (1,976,132) | (1,551,802) | 424,330 | 21.5% | ▲ |
| Infrastructure - Streetscapes | 13 | (75,000) | (75,000) | (81,318) | (6,318) | (8.4%) | ▼ |
| Infrastructure - Footpaths | 13 | (50,000) | (49,998) | (777) | 49,221 | 0.00% | ▲ |
| Infrastructure - Drainage | 13 | (40,000) | (31,115) | 0 | 31,115 | 0.00% | ▲ |
| Heritage Assets | 13 | (146,000) | (146,000) | (74,475) | 71,525 | 49.0% | ▲ |
| Plant and Equipment | 13 | (865,000) | (864,998) | (672,619) | 192,379 | 22.2% | ▲ |
| Furniture and Equipment | 13 | (10,000) | (10,002) | (4,984) | 5,018 | 0.00% | ▲ |
| Total Capital Expenditure | | (4,834,491) | (4,779,901) | (2,947,819) | 1,832,082 | 38.3% | |
| Net Cash from Capital Activities | | (2,125,534) | (2,400,843) | (1,134,489) | 1,266,354 | 52.75% | |
| Financing | | | | | | | |
| Proceeds from New Debentures | | 0 | 0 | 0 | | | |
| Transfer from Reserves | 7 | 1,403,081 | 1,383,081 | 1,383,081 | 0 | 0.00% | |
| Repayment of Debentures | 10 | (63,588) | (57,234) | (57,234) | 0 | 0.0% | ▼ |
| Transfer to Reserves | 7 | (683,594) | (346,837) | (346,837) | 0 | 0.0% | |
| Loans to Community Groups | | (20,000) | (20,000) | (20,000) | 0 | 0.0% | |
| Net Cash from Financing Activities | | 635,899 | 959,010 | 959,010 | 0 | 0.00% | |
| Net Operations, Capital and Financing | | (1,386,714) | (1,384,682) | 231,230 | 1,615,912 | 116.70% | ▲ |
| Opening Funding Surplus(Deficit) | 3 | 1,386,714 | 1,386,714 | 1,386,714 | 0 | | |
| Closing Funding Surplus(Deficit) | 3 | 0 | 2,032 | 1,617,944 | 1,615,912 | (79526.75%) | ▲ |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

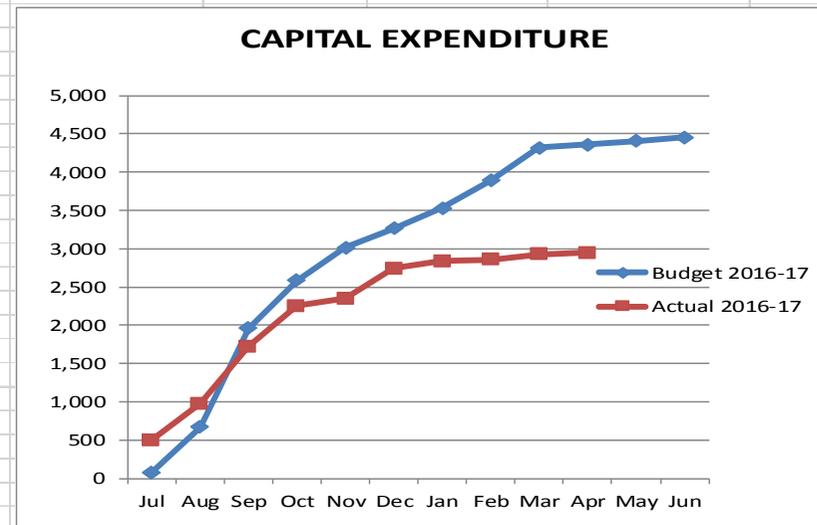
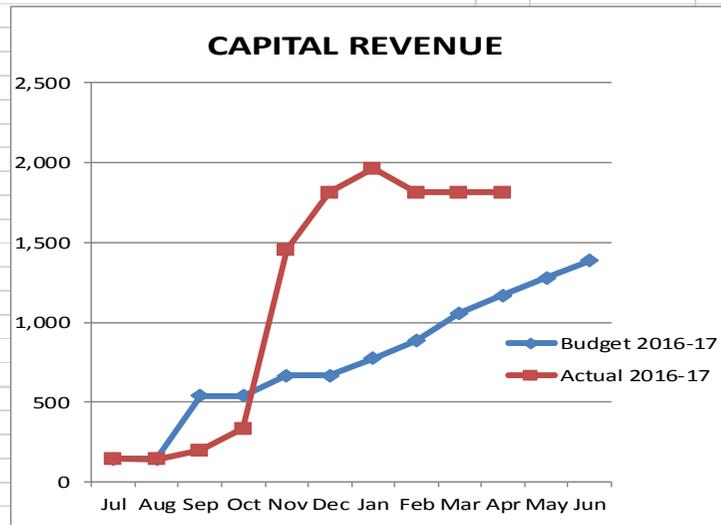
| SHIRE OF SHARK BAY | | | | |
|---|------|-----------------------|---------------------|---------------------|
| STATEMENT OF FINANCIAL ACTIVITY | | | | |
| (By Nature or Type) | | | | |
| For the Period Ended 30 April 2017 | | | | |
| | Note | Amended Annual Budget | YTD Budget (a) | YTD Actual (b) |
| Operating Revenues | | | | |
| Rates | 9 | \$ 1,233,061 | \$ 1,233,061 | \$ 1,212,121 |
| Operating Grants, Subsidies and Contributions | 11 | 5,621,480 | 5,153,230 | 5,106,070 |
| Fees and Charges | | 1,354,614 | 1,127,102 | 1,351,039 |
| Interest Earnings | | 58,540 | 37,610 | 55,340 |
| Other Revenue | | 855,820 | 832,895 | 847,459 |
| Profit on Disposal of Assets | 8 | 0 | 0 | 0 |
| Total Operating Revenue | | 9,123,515 | 8,383,898 | 8,572,029 |
| Operating Expense | | | | |
| Employee Costs | | (2,142,465) | (1,758,254) | (1,693,477) |
| Materials and Contracts | | (6,318,514) | (6,048,865) | (5,955,342) |
| Utility Charges | | (156,360) | (131,168) | (128,440) |
| Depreciation on Non-Current Assets | | (1,785,230) | (1,490,770) | (1,501,473) |
| Interest Expenses | | (17,505) | (11,045) | (9,270) |
| Insurance Expenses | | (162,850) | (162,850) | (159,597) |
| Other Expenditure | | (222,900) | (214,565) | (219,193) |
| Loss on Disposal of Assets | 8 | (553,457) | (553,457) | (553,458) |
| Total Operating Expenditure | | (11,359,281) | (10,370,974) | (10,220,250) |
| Funding Balance Adjustments | | | | |
| Add back Depreciation | | 1,785,230 | 1,490,770 | 1,501,473 |
| Adjust (Profit)/Loss on Asset Disposal | 8 | 553,457 | 553,457 | 553,457 |
| Adjust Provisions and Accruals | | 0 | 0 | 0 |
| Net Cash from Operations | | 102,921 | 57,151 | 406,709 |
| Capital Revenues | | | | |
| Grants, Subsidies and Contributions | 11 | 2,589,350 | 2,259,451 | 1,693,722 |
| Proceeds from Disposal of Assets | 8 | 119,607 | 119,607 | 119,607 |
| Total Capital Revenues | | 2,708,957 | 2,379,058 | 1,813,329 |
| Capital Expenses | | | | |
| Land Held for Resale | | | 0 | 0 |
| Land and Buildings | 13 | (205,000) | (205,006) | (47,806) |
| Infrastructure - Roads | 13 | (1,456,400) | (1,421,650) | (514,038) |
| Infrastructure - Public Facilities | 13 | (1,987,091) | (1,976,132) | (1,551,802) |
| Infrastructure - Streetscapes | 13 | (75,000) | (75,000) | (81,318) |
| Infrastructure - Footpaths | 13 | (50,000) | (49,998) | (777) |
| Infrastructure - Drainage | 13 | (40,000) | (31,115) | 0 |
| Heritage Assets | 13 | (146,000) | (146,000) | (74,475) |
| Plant and Equipment | 13 | (865,000) | (864,998) | (672,619) |
| Furniture and Equipment | 13 | (10,000) | (10,002) | (4,984) |
| Total Capital Expenditure | | (4,834,491) | (4,779,901) | (2,947,819) |
| Net Cash from Capital Activities | | (2,125,534) | (2,400,843) | (1,134,489) |
| Financing | | | | |
| Proceeds from New Debentures | | 0 | 0 | 0 |
| Transfer from Reserves | 7 | 1,403,081 | 1,383,081 | 1,383,081 |
| Repayment of Debentures | 10 | (63,588) | (57,234) | (57,234) |
| Transfer to Reserves | 7 | (683,594) | (346,837) | (346,837) |
| Loans to Community Groups | | (20,000) | (20,000) | (20,000) |
| Net Cash from Financing Activities | | 635,899 | 959,010 | 959,010 |
| Net Operations, Capital and Financing | | (1,386,714) | (1,384,682) | 231,230 |
| Opening Funding Surplus(Deficit) | 3 | 1,386,714 | 1,386,714 | 1,386,714 |
| Closing Funding Surplus(Deficit) | 3 | 0 | 2,032 | 1,617,944 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

SHIRE OF SHARK BAY
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2017

| Capital Acquisitions | Note | YTD Actual New /Upgrade (a) | YTD Actual (Renewal Expenditure) (b) | YTD Actual Total (c) = (a)+(b) | YTD Budget (d) | Amended Annual Budget | Variance (d) - (c) |
|---|------|-----------------------------|--------------------------------------|--------------------------------|------------------|-----------------------|--------------------|
| Land and Buildings | 13 | \$ 0 | \$ 47,806 | \$ 47,806 | \$ 205,006 | \$ 205,000 | \$ 157,200 |
| Infrastructure Assets - Roads | 13 | | 514,038 | 514,038 | 1,421,650 | 1,456,400 | 907,612 |
| Infrastructure Assets - Public Facilities | 13 | 189,329 | 1,362,473 | 1,551,802 | 1,976,132 | 1,987,091 | 424,330 |
| Infrastructure Assets - Footpaths | 13 | 777 | 0 | 777 | 49,998 | 50,000 | 49,221 |
| Infrastructure Assets - Drainage | 13 | | 0 | 0 | 31,115 | 40,000 | 31,115 |
| Infrastructure Assets - Streetscapes | 13 | | 81,318 | 81,318 | 75,000 | 75,000 | (6,318) |
| Heritage Assets | 13 | | 74,475 | 74,475 | 146,000 | 146,000 | 71,525 |
| Plant and Equipment | 13 | 210,894 | 461,725 | 672,619 | 864,998 | 865,000 | 192,379 |
| Furniture and Equipment | 13 | | 4,984 | 4,984 | 10,002 | 10,000 | 5,018 |
| Capital Expenditure Totals | | 401,000 | 2,546,819 | 2,947,819 | 4,779,901 | 4,834,491 | 1,832,082 |



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | |
|---|---|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | |
| For the Period Ended 30 April 2017 | |
| 1. SIGNIFICANT ACCOUNTING POLICIES | |
| (a) Basis of Preparation | |
| | This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise. |
| | Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities. |
| | The Local Government Reporting Entity |
| | All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget. |
| | In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated. |
| | All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document. |
| (b) Rounding Off Figures | |
| | All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar. |
| (c) Rates, Grants, Donations and Other Contributions | |
| | Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. |
| | Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. |
| (d) Goods and Services Tax (GST) | |
| | Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). |
| | Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. |
| | Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows. |
| (e) Superannuation | |
| | The Council contributes to a number of Superannuation Funds on behalf of employees. |
| | All funds to which the Council contributes are defined contribution plans. |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | |
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| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | |
| For the Period Ended 30 April 2017 | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | |
| (f) Cash and Cash Equivalents | |
| | Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. |
| | Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position. |
| (g) Trade and Other Receivables | |
| | Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. |
| | Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. |
| | Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible. |
| (h) Inventories | |
| | General |
| | Inventories are measured at the lower of cost and net realisable value. |
| | Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale. |
| | Land Held for Resale |
| | Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. |
| | Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. |
| | Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale. |
| (i) Fixed Assets | |
| | Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses. |
| | Mandatory Requirement to Revalue Non-Current Assets |
| | Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory. |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | | |
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| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | |
| For the Period Ended 30 April 2017 | | | | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | | |
| (j) Fixed Assets (Continued) | | | | |
| Revaluation | | | | |
| Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. | | | | |
| Transitional Arrangement | | | | |
| During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes. | | | | |
| Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above. | | | | |
| Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above. | | | | |
| Land Under Roads | | | | |
| In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government. | | | | |
| Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset. | | | | |
| In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset. | | | | |
| Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. | | | | |
| Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council. | | | | |
| Depreciation | | | | |
| The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements. | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | |
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| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | |
| For the Period Ended 30 April 2017 | | | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | |
| (j) Fixed Assets (Continued) | | | |
| Major depreciation periods used for each class of depreciable asset are: | | | |
| Buildings | | | 10 to 50 years |
| Furniture and Equipment | | | 5 to 10 years |
| Plant and Equipment | | | 5 to 10 years |
| Heritage | | | 25 to 100 years |
| Sealed Roads and Streets | | | |
| - Subgrade | | | Not Depreciated |
| - Pavement | | | 80 to 100 years |
| - Seal | Bituminous Seals | | 15 to 22 years |
| | Asphalt Surfaces | | 30 years |
| Formed Roads (Unsealed) | | | |
| - Subgrade | | | Not Depreciated |
| - Pavement | | | 18 years |
| Footpaths | | | 40 to 80 years |
| Drainage Systems | | | |
| - Drains and Kerbs | | | 20 to 60 years |
| - Culverts | | | 60 years |
| - Pipes | | | 80 years |
| - Pits | | | 60 years |
| The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period. | | | |
| An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. | | | |
| Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise. | | | |
| When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus. | | | |
| Capitalisation Threshold | | | |
| Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing. | | | |
| (k) Fair Value of Assets and Liabilities | | | |
| When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide: | | | |
| Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date. | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | |
|---|--|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | |
| For the Period Ended 30 April 2017 | |
| 1. | SIGNIFICANT ACCOUNTING POLICIES (Continued) |
| | (k) Fair Value of Assets and Liabilities (Continued) |
| | As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. |
| | To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs). |
| | For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use. |
| | <i>Fair Value Hierarchy</i> |
| | AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows: |
| | Level 1 |
| | Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date. |
| | Level 2 |
| | Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly. |
| | Level 3 |
| | Measurements based on unobservable inputs for the asset or liability. |
| | The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3. |
| | <i>Valuation techniques</i> |
| | The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches: |
| | Market approach |
| | Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities. |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | | | |
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| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | |
| For the Period Ended 30 April 2017 | | | | | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | | | |
| (k) Fair Value of Assets and Liabilities (Continued) | | | | | |
| Income approach | | | | | |
| Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value. | | | | | |
| Cost approach | | | | | |
| Valuation techniques that reflect the current replacement cost of an asset at its current service capacity. | | | | | |
| Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable. | | | | | |
| As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years. | | | | | |
| (l) Financial Instruments | | | | | |
| Initial Recognition and Measurement | | | | | |
| Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted). | | | | | |
| Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately. | | | | | |
| Classification and Subsequent Measurement | | | | | |
| Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost. | | | | | |
| Amortised cost is calculated as: | | | | | |
| (a) the amount in which the financial asset or financial liability is measured at initial recognition; | | | | | |
| (b) less principal repayments and any reduction for impairment; and | | | | | |
| (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method. | | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | | |
|--|--|--|--|--|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | |
| For the Period Ended 30 April 2017 | | | | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | | |
| (I) Financial Instruments (Continued) | | | | |
| <p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p> | | | | |
| <i>(i) Financial assets at fair value through profit and loss</i> | | | | |
| <p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p> | | | | |
| <i>(ii) Loans and receivables</i> | | | | |
| <p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p> | | | | |
| <p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p> | | | | |
| <i>(iii) Held-to-maturity investments</i> | | | | |
| <p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p> | | | | |
| <p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p> | | | | |
| <i>(iv) Available-for-sale financial assets</i> | | | | |
| <p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p> | | | | |
| <p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p> | | | | |
| <p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p> | | | | |
| <i>(v) Financial liabilities</i> | | | | |
| <p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p> | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | | |
|---|--|--|--|--|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | |
| For the Period Ended 30 April 2017 | | | | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | | |
| (l) Financial Instruments (Continued) | | | | |
| <i>Impairment</i> | | | | |
| A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s). | | | | |
| In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point. | | | | |
| In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults. | | | | |
| For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account. | | | | |
| <i>Derecognition</i> | | | | |
| Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset. | | | | |
| Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss. | | | | |
| (m) Impairment of Assets | | | | |
| In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired. | | | | |
| Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. | | | | |
| Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard. | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | | | |
|---|--|--|--|--|--|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | |
| For the Period Ended 30 April 2017 | | | | | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | | | |
| (m) Impairment of Assets (Continued) | | | | | |
| For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset. | | | | | |
| (n) Trade and Other Payables | | | | | |
| Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. | | | | | |
| (o) Employee Benefits | | | | | |
| Short-Term Employee Benefits | | | | | |
| Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. | | | | | |
| The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position. | | | | | |
| Other Long-Term Employee Benefits | | | | | |
| Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. | | | | | |
| The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions. | | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| SHIRE OF SHARK BAY | | | | | |
|--|--|--|--|--|--|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | |
| For the Period Ended 30 April 2017 | | | | | |
| 1. SIGNIFICANT ACCOUNTING POLICIES (Continued) | | | | | |
| (p) Borrowing Costs | | | | | |
| Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale. | | | | | |
| (q) Provisions | | | | | |
| Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. | | | | | |
| Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period. | | | | | |
| (r) Current and Non-Current Classification | | | | | |
| In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale. | | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

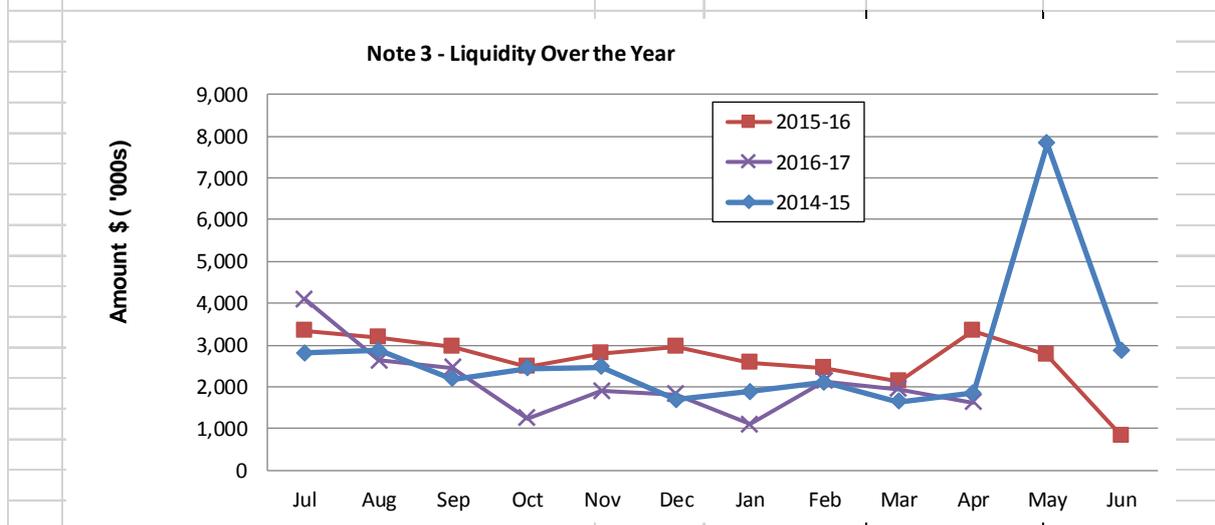
| Shire of Shark Bay | | | | | |
|---|-----------|---------|------|-------------------|--|
| EXPLANATION OF MATERIAL VARIANCES | | | | | |
| For the Period Ended 30 April 2017 | | | | | |
| Note 2: EXPLANATION OF MATERIAL VARIANCES | | | | | |
| Reporting Program | Var. \$ | Var. % | Var. | Timing/ Permanent | Explanation of Variance |
| Operating Revenues | \$ | % | | | |
| Governance | (2,280) | (16.3%) | ▼ | Permanent | Variance due to nominal reimbursements as budget estimated |
| General Purpose Funding - Rates | (20,940) | (1.7%) | ▼ | Permanent | Variance due to reversal of prepaid rates from 2015/16. |
| General Purpose Funding - Other | 22,393 | 1.5% | ▲ | Timing | Increase due to Interest earned on investments and commissions. |
| Law, Order and Public Safety | (4,413) | (7.4%) | ▼ | Timing | SES Budget reflects full year Grant where as we are paid quarterly and June is still Outstanding ie \$12K -OK |
| Health | 1,609 | 214.5% | ▲ | Permanent | Increase due to Itinerant food vendors and septic tank licences. |
| Housing | 8,588 | 13.7% | ▲ | Timing | Rent Received in Advance plus Housing Reimbursements. |
| Community Amenities | 20,711 | 8.2% | ▲ | Permanent | Increased refuse site fees and planning, requisitions and development applications . |
| Recreation and Culture | (14,725) | (4.0%) | ▼ | Timing /Permanent | Increase in collection of SBDC entrance fees & merchandise sales \$40K offset by Walk Trail Funding of \$50K not yet started & \$5K deficit in Visitor Centre Booking Commission |
| Transport | 2,886 | 0.1% | ▲ | Timing | No Reportable Variance |
| Economic Services | 164,358 | 14.7% | ▲ | Timing | Increase in Contributions, Private Works and Lease income - However YTD Budget apportionment not in line with actual income causing major variance |
| Other Property and Services | 9,944 | 24.3% | ▲ | Permanent | Increase in refunds income. |
| Operating Expense | | | | | |
| Governance | 17,218 | (6.7%) | ▲ | Timing | Underspend on Legal Expenses and Shire Office Maintenance |
| General Purpose Funding | 4,740 | (4.8%) | ▲ | Permanent | No reportable variance. |
| Law, Order and Public Safety | 20,065 | (7.7%) | ▲ | Timing | Savings in cyclone clean up, depreciation, Ranger Patrols and Fire Prevention/fighting expenditure. |
| Health | (5,151) | 12.3% | ▼ | Timing | Increase in consultant fees, travel and accomodation. |
| Housing | 1,766 | (1.3%) | ▲ | Timing | No reportable variance. |
| Community Amenities | 81,184 | (14.4%) | ▲ | Timing | Planning projects for tourism and economic development yet to commence. |
| Recreation and Culture | 63,434 | (3.5%) | ▲ | Timing | Walk Trail Improvements funded by Grant not commenced \$50K plus underspend in various minor maintenance accounts |
| Transport | 3,873 | (0.1%) | ▲ | Timing | No reportable variance. |
| Economic Services | (8,105) | 0.5% | ▼ | Timing | No reportable variance. |
| Other Property and Services | (28,300) | 70.7% | ▼ | Timing | Overall under allocation of additional depreciation, overheads and stock. |
| Capital Revenues | | | | | |
| Grants, Subsidies and Contributions | (565,729) | (25.0%) | ▼ | Timing | Community Bus Grant, R2R projects for 16/17 and Ocean Park Road - RRG yet to commence. |
| Proceeds from Disposal of Assets | 0 | 0.0% | ▲ | Timing | No reportable variance. |
| Capital Expenses | | | | | |
| Land and Buildings | 157,200 | 76.7% | ▲ | Timing | Town Oval Toilets, Recreation Signage Projects not commenced. In addition there is currently an underspend on Housing. |
| Infrastructure - Roads | 907,612 | 63.8% | ▲ | Timing | R2R projects for 16/17 and Ocean Park Road - RRG yet to commence. |
| Infrastructure - Public Facilities | 424,330 | 21.5% | ▲ | Timing | Refuse and Recycling project yet to commence. |
| Infrastructure - Footpaths | 49,221 | 0.0% | ▲ | Timing | Expenditure on Footpaths recently commenced. |
| Infrastructure - Drainage | 31,115 | 0.0% | ▲ | Timing | Drainage program yet to commence. |
| Infrastructure - Streetscapes | (6,318) | (8.4%) | ▼ | Timing | Overspend on Welcome Signage Project and Overlander Solar Project not yet commenced. |
| Heritage Assets | 71,525 | 49.0% | ▲ | Timing | Stables refurbishment just commenced plus underspend on completed Project - Museum and Art Gallery Lighting of \$63K. |
| Plant and Equipment | 192,379 | 22.2% | ▲ | Timing | Plant replacement program progressing - variance mainly contributed from Camp upgrade and Community Bus Replacement. |
| Furniture and Equipment | 5,018 | 0.0% | ▲ | Timing | Underspend in furniture and equipment ytd. |
| Financing | | | | | |
| Loan Principal | 0 | 0.0% | ▼ | Timing | No reportable variance. |

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | |
|--|------|-------------------------------------|------------------|------------------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | |
| For the Period Ended 30 April 2017 | | | | |
| Note 3: NET CURRENT FUNDING POSITION | | | | |
| | | Positive=Surplus (Negative=Deficit) | | |
| | Note | 30 Apr 2017 | 30th June 2016 | 30 Apr 2016 |
| | | \$ | \$ | \$ |
| Current Assets | | | | |
| Cash Unrestricted | 4 | 1,434,224 | 5,204,530 | 7,058,457 |
| Cash Restricted | 4 | 919,024 | 1,955,268 | 1,101,743 |
| Receivables - Rates | 6 | 33,105 | 32,321 | 119,979 |
| Receivables -Other | 6 | 217,985 | 687,966 | 156,472 |
| Interest / ATO Receivable | | 34,164 | 8,541 | 22,087 |
| Inventories | | 162,028 | 190,158 | 101,434 |
| | | 2,800,530 | 8,078,784 | 8,560,172 |
| Less: Current Liabilities | | | | |
| Payables | | (66,461) | (1,339,701) | (701,144) |
| Provisions | | (197,101) | (197,101) | (226,944) |
| Royalties for Regions Funding | | 0 | (3,200,000) | (3,200,000) |
| | | (263,562) | (4,736,802) | (4,128,088) |
| Less: Cash Reserves | 7 | (919,024) | (1,955,268) | (1,101,743) |
| Net Current Funding Position | | 1,617,944 | 1,386,714 | 3,330,341 |



MINUTES OF THE ORDINARY COUNCIL MEETING

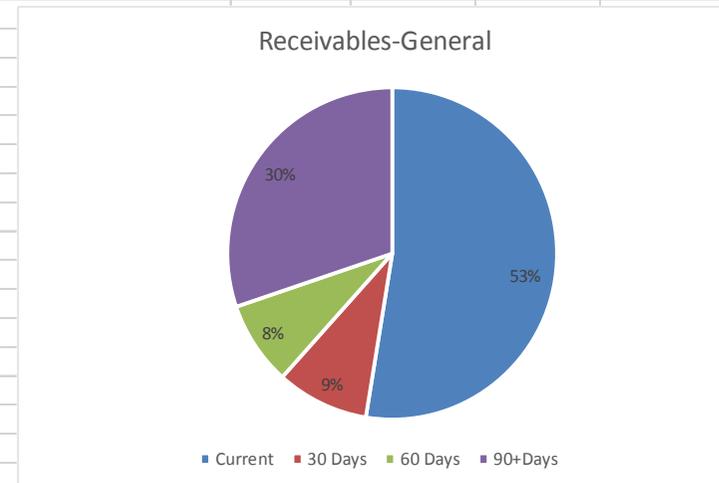
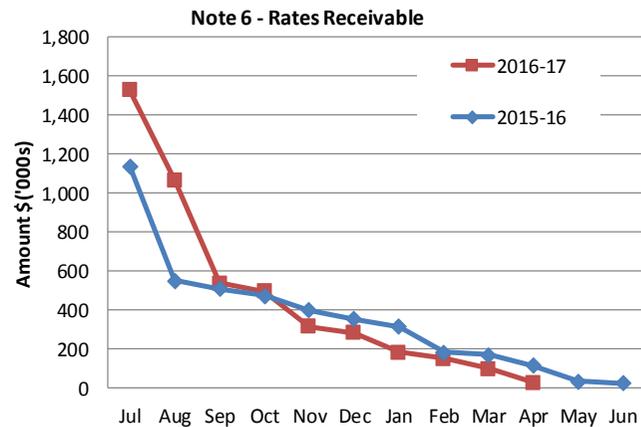
31 MAY 2017

| Shire of Shark Bay | | | | | | | |
|--|---------------|-----------------|---------------|----------|-----------------|-------------|---------------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | | | |
| For the Period Ended 30 April 2017 | | | | | | | |
| Note 4: CASH AND INVESTMENTS | | | | | | | |
| | Interest Rate | Unrestricted \$ | Restricted \$ | Trust \$ | Total Amount \$ | Institution | Maturity Date |
| (a) Cash Deposits | | | | | | | |
| Municipal Bank Account | 0.10% | (76,838) | | | (76,838) | Bankwest | At Call |
| Reserve Bank Account | 0.00% | | 9,024 | | 9,024 | Bankwest | At Call |
| Telenet Saver | 1.10% | 760,262 | | | 760,262 | Bankwest | At Call |
| Trust Bank Account | 0.00% | | | 11,579 | 11,579 | Bankwest | At Call |
| Cash On Hand | | 800 | | | 800 | | On Hand |
| (b) Term Deposits | | | | | | | |
| Municipal Investment | 2.35% | 750,000 | | | 750,000 | Bankwest | 13/07/2017 |
| Reserve Investment | 2.35% | | 910,000 | | 910,000 | Bankwest | 12/07/2017 |
| Total | | 1,434,224 | 919,024 | 11,579 | 2,364,827 | | |
| Comments/Notes - Investments | | | | | | | |
| Surplus funds invested for terms conducive to cashflow requirements. Although the Municipal Bank Account appears in overdraft, it is not. | | | | | | | |
| There is a timing issue on the update of the ledger compared to the actual transfer of funds from the Telenet Saver to cover the payments. | | | | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | |
|--|--------------------|---------------------|---|---|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | |
| For the Period Ended 30 April 2017 | | | | |
| Note 6: RECEIVABLES | | | | |
| Receivables - Rates Receivable | 30 Apr 2017 | 30 June 2016 | Receivables - General | Current 30 Days 60 Days 90+Days |
| | \$ | \$ | | \$ \$ \$ \$ |
| Opening Arrears Previous Years | 25,814 | 5,744 | Receivables - General | 113,993 19,659 17,710 65,504 |
| Levied this year | 1,520,406 | 1,175,951 | Total Receivables General Outstanding | 216,866 |
| Less Collections to date | (1,517,247) | (1,155,881) | Amounts shown above include GST (where applicable) | |
| Equals Current Outstanding | 28,973 | 25,814 | | |
| Net Rates Collectable | 28,973 | 25,814 | | |
| % Collected | 98.13% | 97.82% | | |



Comments/Notes - Receivables Rates
Rates collection is better than last year.

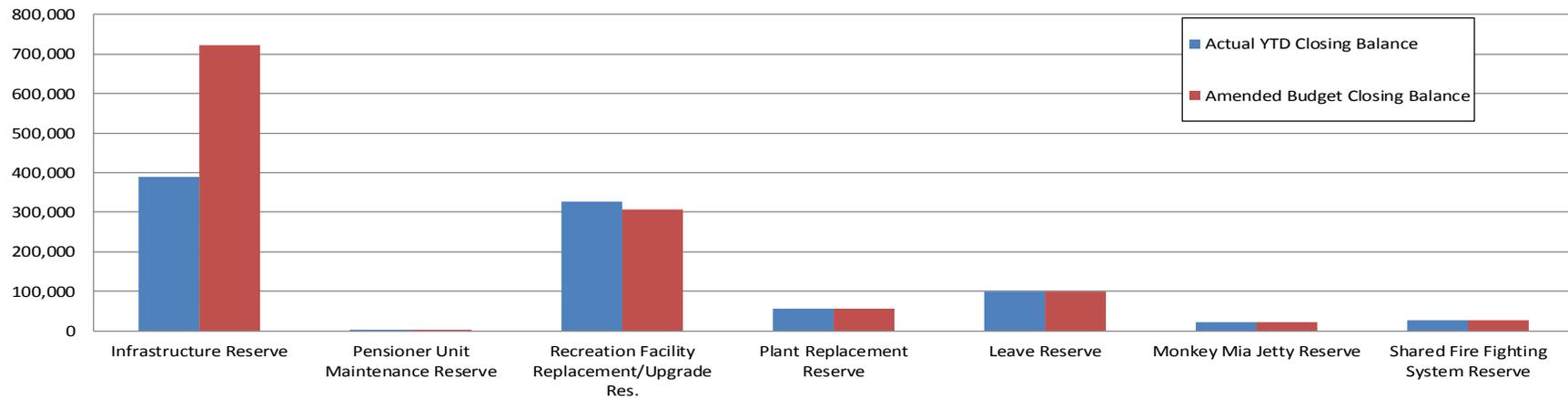
No major issues at this time - major debtor is Main Roads and Department of Parks and Wildlife.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | | | | | | |
|--|------------------|--------------------------------|------------------------|---------------------------------|-------------------------|----------------------------------|--------------------------|--------------------------------|----------------------------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | | | | | |
| For the Period Ended 30 April 2017 | | | | | | | | | |
| <u>Note 7: Cash Backed Reserve</u> | | | | | | | | | |
| 2016-17 | | | | | | | | | |
| Name | Opening Balance | Amended Budget Interest Earned | Actual Interest Earned | Amended Budget Transfers In (+) | Actual Transfers In (+) | Amended Budget Transfers Out (-) | Actual Transfers Out (-) | Amended Budget Closing Balance | Actual YTD Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Infrastructure Reserve | 1,302,197 | 15,000 | 14,827 | 334,554 | 0 | (928,519) | (928,519) | 723,232 | 388,505 |
| Pensioner Unit Maintenance Reserve | 10,160 | 100 | 68 | 10,500 | 10,500 | (20,000) | (20,000) | 760 | 728 |
| Recreation Facility Replacement/Upgrade Res. | 366,294 | 6,400 | 6,563 | 0 | 0 | (66,750) | (46,750) | 305,944 | 326,107 |
| Plant Replacement Reserve | 140,462 | 4,000 | 2,199 | 300,000 | 300,000 | (387,812) | (387,812) | 56,650 | 54,849 |
| Leave Reserve | 87,921 | 2,100 | 1,772 | 10,000 | 10,000 | 0 | 0 | 100,021 | 99,693 |
| Monkey Mia Jetty Reserve | 20,627 | 400 | 388 | 0 | 0 | 0 | 0 | 21,027 | 21,015 |
| Shared Fire Fighting System Reserve | 27,607 | 540 | 520 | 0 | 0 | 0 | 0 | 28,147 | 28,127 |
| | 1,955,268 | 28,540 | 26,337 | 655,054 | 320,500 | (1,403,081) | (1,383,081) | 1,235,781 | 919,024 |

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | | |
|--|--------------------|-----------------|------------------|--------------------|--------------------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | |
| For the Period Ended 30 April 2017 | | | | | |
| Note 7a: Cash Backed Reserve Detail - Amended Budget | | | | | |
| 2016-17 | Opening Balance | Source of Funds | Transfers In (+) | Transfers Out (-) | Closing Balance |
| Name | | | | | |
| | \$ | | \$ | \$ | \$ |
| Infrastructure Reserve | 1,302,197 | | | | |
| Interest | | Investment | 15,000 | | |
| Transfer of funds | | General Revenue | 334,554 | | |
| Foreshore project | | | | 216,458 | |
| Jinker | | | | 200,000 | |
| Admin Office Carpark | | | | 30,000 | |
| Staff Housing | | | | 40,000 | |
| Overlander Solar Relocation | | | | 10,000 | |
| Museum Lighting | | | | 80,000 | |
| Footpath Upgrades | | | | 50,000 | |
| Drainage Upgrades | | | | 40,000 | |
| Abultion Depot | | | | 10,000 | |
| Information Signage | | | | 50,000 | |
| Shade Shelters Eastern Foreshore | | | | 12,000 | |
| Denham Hall | | | | 30,000 | |
| SBDC Emergency Power | | | | 3,000 | |
| Town Oval Bore 14-15 CFWD | | | | 40,000 | |
| Town Oval Toilets | | | | 50,000 | |
| Old Jail and Stables 14-15 CFWD | | | | 30,000 | |
| Info Signage - Council Approval Aug Mtg | | | | 15,000 | |
| Cycle Ways Extra - Foreshore Project | | | | 11,611 | |
| Playground Extra - Foreshore | | | | 10,450 | |
| | 1,302,197 | | 349,554 | 928,519 | 723,232 |
| Pensioner Unit Maintenance Reserve | 10,160 | | | | |
| Interest | | Investment | 100 | | |
| Transfer of Funds | | General Revenue | 10,500 | | |
| Upgrade to Units | | | | 20,000 | |
| | 10,160 | | 10,600 | 20,000 | 760 |
| Recreation Facility Replacement/Upgrade Res. | 366,294 | | | | |
| Interest | | Investment | 6,400 | | |
| Childcare Centre Softfall | | | | 16,000 | |
| Recreation Centre 3 Phase Power | | | | 1,750 | |
| Rectification Works Rec Centre | | | | 20,000 | |
| Cricket Practice Nets | | | | 9,000 | |
| Recreation Centre Signage | | | | 20,000 | |
| | 366,294 | | 6,400 | 66,750 | 305,944 |
| Plant Replacement Reserve | 140,462 | | | | |
| Interest | | Investment | 4,000 | | |
| Depreciation | | General Funds | 300,000 | | |
| Camp Upgrades | | | | 85,000 | |
| Major Plant items | | | | 20,000 | |
| Prime Mover | | | | 224,000 | |
| Works Manager- Dual Cab Ute | | | | 21,675 | |
| Town Supervisor- Dual Cab Ute | | | | 18,422 | |
| Town- Single Cab Ute | | | | 18,715 | |
| | 140,462 | | 304,000 | 387,812 | 56,650 |
| Leave Reserve | 87,921 | | | | |
| Interest | | Investment | 2,100 | | |
| Transfer of Funds | | General Funds | 10,000 | | |
| LSL Taken | | | | | |
| | 87,921 | | 12,100 | 0 | 100,021 |
| Monkey Mia Jetty Reserve | 20,627 | | | | |
| Interest | | Investment | 400 | | |
| | 20,627 | | 400 | 0 | 21,027 |
| Shared Fire Fighting System Reserve | 27,607 | | | | |
| Interest | | Investment | 540 | 0 | |
| | 27,607 | | 540 | 0 | 28,147 |
| Total | \$1,955,268 | | \$683,594 | \$1,403,081 | \$1,235,781 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | | | | |
|---|-----------------|----------------|------------------|---|-----------------------------|----------------------|----------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | | | |
| For the Period Ended 30 April 2017 | | | | | | | |
| Note 8 CAPITAL DISPOSALS | | | | | | | |
| Actual YTD Profit/(Loss) of Asset Disposal | | | | | Original Budget | | |
| Cost | Accum Depr | Proceeds | Profit (Loss) | | YTD 30 04 2017 | | |
| \$ | \$ | \$ | \$ | | Annual Budget Profit/(Loss) | Actual Profit/(Loss) | Variance |
| | | | | Plant and Equipment | \$ | \$ | \$ |
| | | | | Transport | | | |
| 95,000 | (4,905) | 40,000 | (50,095) | Primemover Powerstar | (50,095) | (50,095) | 0 |
| 43,000 | (1,019) | 30,000 | (11,981) | Ute Hilux 4x4 | (11,981) | (11,981) | 0 |
| 34,000 | (509) | 25,062 | (8,429) | Ute Dual Cab | (8,429) | (8,429) | 0 |
| 32,000 | (787) | 24,545 | (6,668) | Ute Ford Ranger | (6,668) | (6,668) | 0 |
| | | | | Denham Recreational Boat Ramp (DOT asset) | | | |
| 487,891 | (11,607) | 0 | (476,284) | | (476,284) | (476,284) | (0) |
| 691,891 | (18,827) | 119,607 | (553,457) | | (553,457) | (553,457) | 0 |
| Comments - Capital Disposal/Replacements | | | | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | | | | | | | | |
|---|----------------------|-------------------|-----------------|------------------|---------------|------------------|--------------------------------|--------------------------------|-----------------------------|---------------------------------|-----------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | | | | | | | |
| For the Period Ended 30 April 2017 | | | | | | | | | | | |
| Rate in \$ | Number of Properties | Rateable Value \$ | Rate Revenue \$ | Interim Rates \$ | Back Rates \$ | Total Revenue \$ | 2016/17 Budget Rate Revenue \$ | 2016/17 Budget Interim Rate \$ | 2016/17 Budget Back Rate \$ | 2016/17 Budget Total Revenue \$ | |
| Note 9: RATING INFORMATION | | | | | | | | | | | |
| RATE TYPE | | | | | | | | | | | |
| Differential General Rate | | | | | | | | | | | |
| GRV Rateable Property | 0.092319 | 301 | 3,595,145 | 322,890 | (565) | (723) | 321,602 | 331,900 | | 331,900 | |
| GRV Vacant | 0.092319 | 18 | 345,894 | 28,041 | | | 28,041 | 31,933 | | 31,933 | |
| GRV - Commercial | 0.094872 | 43 | 2,041,029 | 191,231 | | | 191,231 | 193,637 | | 193,637 | |
| GRV - Industrial/Residential | 0.102160 | 45 | 610,127 | 61,093 | | | 61,093 | 62,331 | | 62,331 | |
| GRV Industrial /Residential Vacant | 0.092315 | 2 | 17,100 | (474) | | | (474) | 0 | | 0 | |
| GRV Rural Commercial | 0.095949 | 5 | 304,200 | 29,188 | | | 29,188 | 29,188 | | 29,188 | |
| GRV Resort | 0.101279 | 2 | 1,112,800 | 112,703 | | | 112,703 | 112,700 | | 112,700 | |
| UV General | 0.190448 | 6 | 739,348 | 219,156 | | | 219,156 | 220,000 | 1,000 | 221,000 | |
| UV Mining | 0.259757 | 1 | 21,367 | 4,579 | (3,746) | | 833 | 5,550 | -4,600 | 950 | |
| UV Pastoral | 0.130428 | 11 | 654,760 | 85,399 | | | 85,399 | 85,399 | | 85,399 | |
| UV Exploration | 0.249757 | 9 | 581,262 | 148,786 | | | 148,786 | 145,174 | | 145,174 | |
| Sub-Totals | | 443 | 10,023,032 | 1,202,592 | (4,311) | (723) | 1,197,558 | 1,217,812 | -3,600 | 0 | 1,214,212 |
| Minimum Payment | | | | | | | | | | | |
| GRV Rateable Property | 800.00 | 67 | | 53,600 | | | 53,600 | 53,600 | | 53,600 | |
| GRV Vacant | 800.00 | 84 | | 68,000 | | | 68,000 | 68,000 | | 68,000 | |
| GRV - Commercial | 800.00 | 25 | | 20,800 | | | 20,800 | 20,800 | | 20,800 | |
| GRV - Industrial/Residential | 800.00 | 3 | | 3,200 | | | 3,200 | 3,200 | | 3,200 | |
| GRV Industrial /Residential Vacant | 500.00 | 0 | | 0 | | | 0 | 500 | | 500 | |
| Rural Commercial | 800.00 | 0 | | 0 | | | 0 | 0 | | 0 | |
| GRV Resort | 800.00 | 0 | | 0 | | | 0 | 0 | | 0 | |
| UV General | 835.00 | 5 | | 4,175 | | | 4,175 | 4,175 | | 4,175 | |
| UV Mining | 835.00 | 1 | | 835 | | | 835 | 835 | | 835 | |
| UV Pastoral | 835.00 | 0 | | 0 | | | 0 | 0 | | 0 | |
| UV Exploration | 835.00 | 0 | | 0 | | | 0 | 835 | | 0 | |
| Sub-Totals | | 185 | 0 | 5,010 | | | 150,610 | 151,945 | | 151,110 | |
| | | | | | | (174,515) | | | | (170,731) | |
| Amount from General Rates | | | | | | 1,173,653 | | | | 1,194,591 | |
| Specified Area Rates | | | | | | 38,468 | | | | 38,470 | |
| Totals | | | | | | 1,212,121 | | | | 1,233,061 | |
| Comments - Rating Information | | | | | | | | | | | |
| The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2015/16 being applied to 2015/16 and reversed in 2016/17. Should the same trend of excess payments continue in 2016/17 then the level of rates received should reach the budgeted amount. | | | | | | | | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | | | | | |
|--|-----------------------|--------------|-------------------------|-------------------------|--------------------------|-------------------------|-------------------------|-------------------------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | | | | |
| For the Period Ended 30 April 2017 | | | | | | | | |
| 10. INFORMATION ON BORROWINGS | | | | | | | | |
| (a) Debenture Repayments | | | | | | | | |
| Particulars | Principal 1-Jul-16 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
| | | | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ | 2016/17 Actual \$ | 2016/17 Budget \$ |
| | | | | | | | | |
| Loan 57 Monkey Mia Bore | 222,287 | 0 | 28,057 | 28,060 | 194,230 | 194,227 | 6,950 | 9,425 |
| Loan 53 - Staff Housing | 62,945 | 0 | 21,358 | 19,660 | 41,587 | 43,285 | 255 | 3,200 |
| Loan 56 - Staff Housing | 79,415 | 0 | 7,819 | 15,870 | 71,596 | 63,545 | 2,064 | 4,880 |
| | 364,647 | 0 | 57,234 | 63,590 | 307,413 | 301,057 | 9,269 | 17,505 |

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | | | | | |
|--|--|----------|-------------------|--|------------------|------------------|-------------------|------------------|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | | | | |
| For the Period Ended 30 April 2017 | | | | | | | | |
| Note 11: GRANTS AND CONTRIBUTIONS | | | | | | | | |
| Program/Details | Grant Provider | Approval | 2016-17 Budget | Variations Additions (Deletions) | Operating | Capital | Recoup Status | |
| | | | | | | | Received/Invoiced | Not Received |
| | | (Y/N) | \$ | \$ | \$ | \$ | \$ | \$ |
| GENERAL PURPOSE FUNDING | | | | | | | | |
| Grants Commission - General | WALGGC | Y | 1,451,000 | 0 | 1,451,000 | 0 | 1,088,763 | 362,237 |
| Grants Commission - Roads | WALGGC | Y | 414,000 | 0 | 414,000 | 0 | 310,580 | 103,420 |
| LAW, ORDER, PUBLIC SAFETY | | | | | | | | |
| FESA Grant - Operating Bush Fire Brigade | Dept. of Fire & Emergency Serv. | Y | 3,630 | 0 | 3,630 | 0 | 7,881 | (4,251) |
| Grant FESA - SES | Dept. of Fire & Emergency Serv. | Y | 48,700 | 0 | 48,700 | 0 | 36,287 | 12,413 |
| COMMUNITY AMENITIES | | | | | | | | |
| Grant- Waste Disposal | Shire of Carnarvon | Y | 10,000 | 0 | | 10,000 | 10,359 | (359) |
| RECREATION AND CULTURE | | | | | | | | |
| Foreshore Revitalisation | Royalties for Regions | Y | 1,312,550 | 0 | 0 | 1,312,550 | 1,312,549 | 1 |
| Community Bus | Lotterywest | N | 150,000 | 0 | 0 | 150,000 | 0 | 150,000 |
| Grant- Foreshore | Stronger Communities | Y | 20,000 | 0 | 0 | 20,000 | 20,000 | 0 |
| Grant- Walking Trail | | N | 50,000 | | 50,000 | 0 | 0 | 50,000 |
| Grant - Foreshore Playground | Lotterywest | Y | 89,000 | 0 | 0 | 89,000 | 89,310 | (310) |
| Grant - Museum Lighting | Tourism WA | Y | 36,000 | 0 | 0 | 36,000 | 36,130 | (130) |
| TRANSPORT | | | | | | | | |
| Road Preservation Grant | State Initiative | Y | 99,000 | 0 | 99,000 | 0 | 99,131 | (131) |
| Useless Loop Road - Mtce | Main Roads WA | Y | 315,000 | 0 | 315,000 | 0 | 315,000 | 0 |
| Contributions - Road Projects | Pipeline | Y | 8,000 | 0 | 8,000 | 0 | 8,350 | (350) |
| Roads To Recovery Grant - Cap | Roads to Recovery | Y | 659,800 | 0 | 0 | 659,800 | 0 | 659,800 |
| Foreshore - DOT Boat Area | Royalties for Regions | Y | 1,887,450 | 0 | 1,887,450 | 0 | 1,887,451 | (1) |
| RRG Grants - Capital Projects | Regional Road Group | Y | 312,000 | 0 | 0 | 312,000 | 225,374 | 86,626 |
| Grant-RBFS Trailer Parking | Recreational Boating Facilities Scheme | Y | 450,000 | 0 | 450,000 | 0 | 450,000 | 0 |
| DOT - Trailer Parking-Non Cash Contribution | Department of Transport | Y | 391,000 | 0 | 391,000 | 0 | 391,406 | (406) |
| ECONOMIC SERVICES | | | | | | | | |
| Contribution - Monkey Mia | Dept. of Parks and Wildlife | Y | 50,000 | 0 | 50,000 | 0 | 57,524 | (7,524) |
| Grants - 2016 Celebrations | GDC and WA Tourism | Y | 452,700 | 0 | 452,700 | 0 | 452,697 | 3 |
| Community Grant | Community Development | N | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 |
| TOTALS | | | 8,210,830 | 0 | 5,621,480 | 2,589,350 | 6,799,792 | 1,411,038 |
| | | | Operating | | 5,621,480 | | 5,106,070 | |
| | | | Non-operating | | 2,589,350 | | 1,693,722 | |
| | | | | | 8,210,830 | | 6,799,792 | |
| Comments - Operating and Non Operating Grants | | | | | | | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Shire of Shark Bay | | | | | |
|---|-----------------------------|-----------------|------------------|------------------------------|--|
| NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY | | | | | |
| For the Period Ended 30 April 2017 | | | | | |
| Note 12: TRUST FUND | | | | | |
| Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows: | | | | | |
| Description | Opening Balance 1 Jul 16 | Amount Received | Amount Paid | Closing Balance 30-Apr-17 | |
| | \$ | \$ | \$ | \$ | |
| BCITF Levy | 112 | 474 | (586) | 0 | |
| Library Card Bond | 100 | 100 | (200) | 0 | |
| Bookeasy- Sales | 0 | 380,678 | (380,678) | 0 | |
| Kerb/Footpath Deposit | 4,300 | 0 | 0 | 4,300 | |
| Bond Key | 2,450 | 1,610 | (2,020) | 2,040 | |
| Hall Bond | 0 | 550 | (550) | 0 | |
| Police Licensing | 4,470 | 223,082 | (224,313) | 3,239 | |
| Election Deposit | 0 | 80 | (80) | 0 | |
| Marquee Deposit | 0 | 700 | (700) | 0 | |
| Building Licence Levy | 0 | 1,215 | (1,215) | 0 | |
| Road Reserve - Hughes Street | 0 | 2,000 | 0 | 2,000 | |
| Sunter Place - Recreation Reserve | 95,343 | 1,438 | (96,781) | 0 | |
| | 106,775 | 611,927 | (707,123) | 11,579 | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| CAPITAL WORKS PROGRAM 2016/2017 | | | | | | | | |
|--|--------------------------|---------------------|------------------|------------------|-----------------|-----------------------|--------------------------|--|
| Infrastructure Assets | Strategic Plan Reference | Responsible Officer | Amended Budget | YTD Budget | YTD Actual | Variance (Under)/Over | YTD Actual (Renewal Exp) | Comment |
| Land and Buildings | | | | | | | | |
| Governance | | | | | | | | |
| Admin Office Carpark | 3.7.1 | WKM | (30,000) | (30,000) | (29,067) | (933) | 29,067 | Project completed. |
| Governance Total | | | (30,000) | (30,000) | (29,067) | (933) | | |
| Law , Order and Public Safety | | | | | | | | |
| Emergency Services Building Construction | 3.7.1 | WKM | 0 | 0 | 0 | 0 | 0 | |
| Law , Order and Public Safety Total | | | | | 0 | | | |
| Housing | | | | | | | | |
| Staff housing Capital Works | | | | | | | | |
| Staff Housing - 5 Spaven Way | 1.2.4 | CEO | (10,000) | (10,002) | 0 | (10,002) | 0 | Balance Carried Fwd 17/18 |
| Staff Housing - 65 Brockman St | 1.2.4 | EMCD | (10,000) | (10,002) | (3,567) | (6,435) | 3,567 | General Works Undertaken - Balance Carried Fwd 17/18 |
| Staff Housing - 51 Durlacher St | 1.2.4 | EMFA | (10,000) | (10,002) | (410) | (9,592) | 410 | Balance Carried Fwd 17/18 |
| Staff Housing - 80 Durlacher St | 1.2.4 | EMCD | (10,000) | (10,002) | 0 | (10,002) | 0 | Balance Carried Fwd 17/18 |
| Pensioner Units Capital | 3.7.1 | EMCD | (20,000) | (19,998) | 0 | (19,998) | 0 | Balance Carried Fwd 17/18 |
| Housing Total | | | (60,000) | (60,006) | (3,977) | (56,029) | | |
| Recreation and Culture | | | | | | | | |
| Denham Town Hall | 3.7.1 | EMCD | (30,000) | (30,000) | (10,019) | (19,981) | 10,019 | Project continuing - to be carried forward |
| Recreation Centre - 3 Phase Power | 3.7.1 | EMCD | (2,000) | (2,000) | (1,737) | (263) | 1,737 | Project completed. |
| Discovery Centre-Emergency Power | 3.7.1 | EMCD | (3,000) | (3,000) | (2,900) | (100) | 2,900 | Project completed. |
| Town Oval Toilets | 3.7.1 | EMCD | (50,000) | (50,000) | 0 | (50,000) | 0 | Project Being Reviewed |
| Recreation Centre - Signage | 3.7.1 | EMCD | (20,000) | (20,000) | (106) | (19,894) | 106 | Signage Being Designed |
| Recreation and Culture Total | | | (105,000) | (105,000) | (14,762) | (90,238) | | |
| Transport | | | | | | | | |
| Depot- New Ablution | 3.7.1 | WKM | (10,000) | (10,000) | 0 | (10,000) | | Project being reviewed |
| Transport Total | | | (10,000) | (10,000) | 0 | (10,000) | | |
| Land and Buildings Total | | | (205,000) | (205,006) | (47,806) | (157,200) | | |
| Drainage/Culverts | | | | | | | | |
| Transport | | | | | | | | |
| Drainage upgrades | 3.7.1 | WKM | (40,000) | (31,115) | 0 | (31,115) | 0 | Being put to Council for consideration |
| Transport Total | | | (40,000) | (31,115) | 0 | (31,115) | | |
| Drainage/Culverts Total | | | (40,000) | (31,115) | 0 | (31,115) | | |
| Footpaths | | | | | | | | |
| Transport | | | | | | | | |
| Footpath Construction-Denham Footpath Plan | 3.7.1 | WKM | (50,000) | (49,998) | (777) | (49,221) | | Project commenced. |
| Transport Total | | | (50,000) | (49,998) | (777) | (49,221) | | |
| Footpaths Total | | | (50,000) | (49,998) | (777) | (49,221) | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Infrastructure Assets | Strategic Plan Reference | Responsible Officer | Annual Budget | YTD Budget | YTD Actual | Variance (Under)/Over | YTD Actual (Renewal Exp) | Comment |
|---|--------------------------|---------------------|------------------|------------------|------------------|-----------------------|--------------------------|---|
| Furniture & Office Equip. | | | | | | | | |
| Recreation And Culture | | | | | | | | |
| Discovery Centre - Furniture & Equipment | 2.4.1 | EMCD | (10,000) | (10,002) | (4,984) | (5,018) | 4,984 | Project continuing |
| Recreation And Culture Total | | | (10,000) | (10,002) | (4,984) | (5,018) | | |
| Furniture & Office Equip. Total | | | (10,000) | (10,002) | (4,984) | (5,018) | | |
| Heritage Assets | | | | | | | | |
| Recreation And Culture | | | | | | | | |
| Museum and Art Gallery Lighting | 2.2.2 | WKM | (116,000) | (116,000) | (63,679) | (52,321) | 63,679 | Project completed. |
| Refurbishment of Old Jail and Stables - c/fwd | 2.2.2 | WKM | (30,000) | (30,000) | (10,796) | (19,204) | 10,796 | Jail completed - Stables to be carried forward |
| Recreation And Culture Total | | | (146,000) | (146,000) | (74,475) | (71,525) | | |
| Heritage Assets Total | | | (146,000) | (146,000) | (74,475) | (71,525) | | |
| Plant , Equipment and Vehicles | | | | | | | | |
| Recreation and Culture | | | | | | | | |
| Community Bus | 1.1.6 | WKM | (150,000) | (150,000) | 0 | (150,000) | 0 | Report to be put to Council regarding feasibility |
| Recreation and Culture | | | (150,000) | (150,000) | 0 | (150,000) | | |
| Transport | | | | | | | | |
| Prime Mover | 1.1.6 | WKM | (265,000) | (265,000) | (264,000) | (1,000) | 264,000 | Purchase completed. |
| Works Manager-Dual Cab Ute | 1.1.6 | WKM | (52,000) | (52,000) | (52,081) | 81 | 52,081 | Purchase completed. |
| Town- Dual Cab Ute | 1.1.6 | WKM | (48,000) | (48,000) | (43,253) | (4,747) | 43,253 | Purchase completed. |
| Town- Single Cab Ute | 1.1.6 | WKM | (45,000) | (45,000) | (41,763) | (3,237) | 41,763 | Purchase completed. |
| Camp Upgrades | 1.1.6 | WKM | (85,000) | (85,000) | (47,565) | (37,435) | 47,565 | Project continuing |
| Major Plant Items | 1.1.6 | WKM | (20,000) | (19,998) | (13,063) | (6,935) | 13,063 | |
| Boat Jinker | 1.1.6 | WKM | (200,000) | (200,000) | (210,894) | 10,894 | | Purchase completed. |
| Transport Total | | | (715,000) | (714,998) | (672,619) | (42,379) | | |
| Plant , Equipment and Vehicles Total | | | (865,000) | (864,998) | (672,619) | (192,379) | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Infrastructure Assets | Strategic Plan Reference | Responsible Officer | 2016/17 Budget | YTD Budget | YTD Actual | Variance (Under)/Over | YTD Actual (Renewal Exp) | Comment |
|--|--------------------------|---------------------|--------------------|--------------------|--------------------|-----------------------|--------------------------|----------------------------------|
| Public Facilities | | | | | | | | |
| Community Amenities | | | | | | | | |
| Refuse Tip and Recycling | 2.4.2 | WKM | (388,341) | (377,376) | 0 | (377,376) | 0 | Awaiting confirmation on funding |
| Community Amenities Total | | | (388,341) | (377,376) | 0 | (377,376) | | |
| Recreation And Culture | | | | | | | | |
| Recreation Grounds | 1.6.7 | WKM | (52,000) | (52,002) | 0 | (52,002) | 0 | To be carried forward 17/18 |
| Foreshore Revitalisation | 3.7.1 | CEO | (1,282,000) | (1,282,000) | (1,302,138) | 20,138 | 1,302,138 | Project completed |
| Pontoon for Foreshore | 3.7.1 | WKM | (48,000) | (48,000) | (49,581) | 1,581 | | Project completed. |
| Beach Access Ramp | 3.7.1 | WKM | (40,000) | (40,000) | (40,000) | 0 | | Project completed. |
| Playground | 3.7.1 | WKM | (99,750) | (99,750) | (99,748) | (2) | | Project completed. |
| Replace Shade shelters - Eastern Foreshore | 3.7.1 | WKM | (12,000) | (12,000) | (11,679) | (321) | 11,679 | Project completed. |
| Practice Cricket Nets | 3.7.1 | WKM | (9,000) | (9,000) | (6,361) | (2,639) | 6,361 | Project completed. |
| Childcare Centre Softfall | 3.7.1 | WKM | (16,000) | (16,002) | (15,934) | (68) | 15,934 | Project completed. |
| Town Oval Bore | 3.7.1 | WKM | (40,000) | (40,002) | (26,361) | (13,641) | 26,361 | Project continuing. |
| Recreation And Culture Total | | | (1,598,750) | (1,598,756) | (1,551,802) | (46,954) | | |
| Public Facilities Total | | | (1,987,091) | (1,976,132) | (1,551,802) | (424,330) | | |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| Infrastructure Assets | Strategic Plan Reference | Responsible Officer | Annual Budget | YTD Budget | YTD Actual | Variance (Under)/Over | YTD Actual (Renewal Exp) | Comment |
|---------------------------------------|--------------------------|---------------------|--------------------|--------------------|--------------------|-----------------------|--------------------------|---|
| Roads (Non Town) | | | | | | | | |
| Transport | | | | | | | | |
| Useless Loop Road - RRG 16/17 | 1.1.6 | WKM | (377,600) | (342,848) | (170,646) | (172,202) | 170,646 | Project continuing. |
| Ocean Park Road - RRG 16/17 | 1.1.6 | WKM | (90,000) | (90,000) | 0 | (90,000) | 0 | Project commenced. |
| R2R Cycle Ways - Foreshore | 1.1.6 | WKM | (230,000) | (230,000) | (244,886) | 14,886 | 244,886 | Project completed. |
| R2R 15/16 - Knight Terrace | 1.1.6 | WKM | (83,000) | (83,000) | (82,882) | (118) | 82,882 | Project completed. |
| R2R 15/16 -Hughes Street | 1.1.6 | WKM | (16,000) | (16,000) | (15,624) | (376) | 15,624 | Project completed. |
| Road Projects R2R 16/17 | 1.1.6 | WKM | (659,800) | (659,802) | 0 | (659,802) | 0 | Report going to Council for consideration |
| Transport Total | | | (1,456,400) | (1,421,650) | (514,038) | (907,612) | | |
| Roads (Non Town) Total | | | (1,456,400) | (1,421,650) | (514,038) | (907,612) | 0 | |
| Streetscapes | | | | | | | | |
| Economic Services | | | | | | | | |
| Overlander - Solar Light Improvements | 2.1.3 | EMCD | (10,000) | (10,000) | 0 | (10,000) | 0 | To be carried forward |
| Welcome Signage | 2.1.3 | EMCD | (65,000) | (65,000) | (81,318) | 16,318 | 81,318 | Project completed. |
| Economic Services Total | | | (75,000) | (75,000) | (81,318) | 6,318 | | |
| Capital Expenditure Total | | | (4,834,491) | (4,779,901) | (2,947,819) | (1,832,082) | | |

31 MAY 2017

12.3 RATES - DIFFERENTIAL RATES
FM00005

Author

Finance and Administration Manager

Disclosure of Any Interest

Nil

Moved Cr Laundry
Seconded Cr Capewell

Council Resolution

That Council, having regard to the budget deficiency in the context of the Strategic Community Plan and the Corporate Business Plan:

1. **Advertise in *The Midwest Times* the Shire of Shark Bay's Notice of Intention to Levy the following Differential Rates in accordance with Section 6.36 of the *Local Government Act 1995*.**

| Rates Category | Minimum Rates (\$) | Rate in the Dollar (¢) |
|------------------------------------|-------------------------------|-----------------------------------|
| Gross Rental Value (GRV) | | |
| - Residential | 825.00 | 9.4627 |
| - Commercial | 825.00 | 9.7244 |
| - Industrial/Residential | 825.00 | 10.4714 |
| - Vacant | 825.00 | 9.4627 |
| - Rural Commercial | 825.00 | 9.8348 |
| - Industrial/Residential Vacant | 515.00 | 9.4627 |
| - Rural Resort | 825.00 | 10.3811 |
| Unimproved Value (UV) | | |
| - General | 860.00 | 19.4257 |
| - Pastoral * | 860.00 | 13.3037 |
| - Mining | 860.00 | 26.4952 |
| - Exploration * | 860.00 | 25.4752 |

2. **Adopt the Objects and Reasons for each differential rate and minimum payment as attached.**

4/0 CARRIED

Background

Should the Shire of Shark Bay wish to impose a differential general rate it must give local public notice as per Section 1.7 of the *Local Government Act 1995* of its intention within the period of two (2) months proceeding the commencement of the financial year (ie on or after 1 May).

An elector or ratepayer is invited to lodge a submission in respect of the proposed rate or minimum payment within twenty one (21) days of the notice being published.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

The Local Government is required to consider any submissions received before imposing the proposed rate.

A differential rate is defined under Section 6.33 (1) of the *Local Government Act 1995*

-

“A local government may impose differential general rates according to any, or a combination, of the following characteristics-

- (a) the purpose for which the land is zoned under a town planning scheme in force under the Town Planning and Development Act 1928;*
- (b) The predominant purpose for which the land is held or used as determined by the local government;*
- (c) Whether or not the land is vacant land; or*
- (d) Any other characteristic or combination of characteristics prescribed.”*

The Shire of Shark Bay has previously imposed a differential rate in accordance with Section 6.35(6)(c) *Local Government Act 1995*. If the Shire wishes to impose a differential rate again this year, local public notice must be given and contain the following information -

- (a) details of each rate or minimum payment the Local Government intends to impose;
- (b) an invitation for submissions to be made by an elector or ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days of the notice; and
- (c) any further information in relation to matters specified in the above which may be prescribed.

In the 2016/2017 financial year the Shire of Shark Bay imposed the following differential rates -

| Rates Category | Minimum Rates (\$) | Rate in the Dollar (¢) |
|------------------------------------|-------------------------------|-----------------------------------|
| Gross Rental Value (GRV) | | |
| - Residential | 800.00 | 9.2319 |
| - Commercial | 800.00 | 9.4872 |
| - Industrial/Residential | 800.00 | 10.2160 |
| - Vacant | 800.00 | 9.2319 |
| - Rural Commercial | 800.00 | 9.5949 |
| - Industrial/Residential Vacant | 500.00 | 9.2315 |
| - Rural Resort | 800.00 | 10.1279 |
| Unimproved Value (UV) | | |
| - General | 835.00 | 19.0448 |
| - Pastoral * | 835.00 | 13.0428 |
| - Mining | 835.00 | 25.9757 |
| - Exploration * | 835.00 | 24.9757 |

*** Note – concessions have not been applied to these categories and will be considered as part of the budget process.**

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Comment

Rating

The Long Term Financial Plan adopted by council utilises a recommended 4% increase in rate revenue for the 2017/2018 year. If the council adopted this percentage increase approximately \$50,361 additional rates revenue would be achieved.

However the council may consider the economic impact that a rate increase of this nature would have on the community.

In the proposals put forward for consideration by council for advertising purposes the rate in the dollar for gross rental values have been increased by 2.5% and the unimproved values by 2% with a rise in the minimum of a similar percentage.

The 2% increase in unimproved values has been utilised to ensure compliance with legislation in regard to no rate in the same category having a 50% variation.

In past years council has applied a concession to the unimproved values to comply with the legislation. This will required to be continued based on the rates on the dollars proposed. Due to the increase to unimproved values of 2% a decrease in the concession can be applied..

The council can at the adoption of the budget resolve the amount of concession that will be applied in the 2017/2018 year.

The proposed increases would see an increase in rate income of \$32,762 taking into account no reduction in the current Unimproved Concession rates.

Details of the draft proposal of rates for 2017/2018 are as follows -

| Rates Category | Minimum Rates (\$) | Rate in the Dollar (¢) |
|---------------------------------|-------------------------------|-----------------------------------|
| Gross Rental Value (GRV) | | |
| - Residential | 825.00 | 9.4627 |
| - Commercial | 825.00 | 9.7244 |
| - Industrial/Residential | 825.00 | 10.4714 |
| - Vacant | 825.00 | 9.4627 |
| - Rural Commercial | 825.00 | 9.8348 |
| - Industrial/Commercial | | |
| Vacant | 515.00 | 9.4627 |
| - Rural Resort | 825.00 | 10.3811 |
| Unimproved Value (UV) | | |
| - General | 860.00 | 19.4257 |
| - Pastoral * | 860.00 | 13.3037 |
| - Mining | 860.00 | 26.4952 |
| - Exploration * | 860.00 | 25.4752 |

** Note – concessions have not been applied to these categories and will be considered as part of the budget process.*

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

These differential rates result in the rates model below -

Rate in the Dollar

| Land Category | Rate in the Dollar (cents) | Number Of Properties | Rates Levied \$ |
|--------------------------|----------------------------|----------------------|--------------------|
| GRV | | | |
| - Residential | 9.4627 | 320 | 374,782 |
| - Commercial | 9.7244 | 43 | 198,478 |
| - Industrial/Residential | 10.4714 | 45 | 64,831 |
| - Rural Commercial | 9.8348 | 5 | 29,918 |
| - Rural Resort | 10.3811 | 2 | 115,521 |
| | | | |
| UV | | | |
| - General | 19.4257 | 6 | 223,539 |
| - Pastoral | 13.3037 | 11 | 82,132 |
| - Mining | 26.4952 | 2 | 1,792 |
| - Exploration | 25.4752 | 9 | 151,761 |
| | | | |
| Total | | 442 | \$1,242,754 |

Minimum Rates

| Land Category | Minimum \$ | Number of Properties | Rates Levied \$ |
|---|------------|----------------------|------------------|
| GRV - all categories except Industrial/Residential - Vacant | 825 | 180 | 148,500 |
| GRV – Ind/Residential Vacant | 515 | 0 | 00 |
| | | | |
| UV – all categories | 860 | 6 | 5,160 |
| | | | |
| Total | | 186 | \$153,660 |

Total rates levied on 628 properties is proposed to be \$1,396,414.

*** Note – concessions have not been applied to these totals and will be considered as part of the budget process.**

Revaluation

There has been minimal revaluations during the year and the variations will be due to bracket creep in the various categories

Adjustments to the rates in the dollar to the different categories were required to ensure that Council complied with the Local Government Act in relation to the number of properties that can be on a minimum rate.

31 MAY 2017

Under the Local Government Act there can be no more than 50% of properties on the minimum rate for each differential rate.

This poses problems especially where there have been revaluations and the need to maintain relativity with previous years rate yield.

Council should note that, when adopting the budget, it may resolve to impose different rates to the above. In this case, readvertising of the adopted rates is not necessary.

Objects and Reasons

Council, in adopting the intention to implement differential rates, is required to develop a document describing the objects of, and reasons for, each proposed rate and minimum payment. In the notice of intention to levy rates, Council is to advise electors and ratepayers of the time and place where this document can be inspected. Attached is the objects and reasons for Council's consideration.

Legal Implications

Sub Division 2 of Division 6 under Part 6 of the *Local Government Act 1995*, Section 1.7 and Section 6.36 of the *Local Government Act 1995*.

Policy Implications

There are no policy implications relative to this report.

Financial Implications

Council needs to ensure that rate revenue remains at a level where the Shire can maintain its present level of service to ratepayers.

The proposed increase in rates in the dollar will provide the Shire with an additional \$32,762 in revenue notwithstanding any adjustments to the concessions council may consider at a later date.

Strategic Implications

Outcome 4.1 The Shire is efficient in its operations, actively listens to the community and anticipates and responds to the community's needs.

Risk Management

This is a high risk item. Failure to adopt a motion for this would delay the adoption of the budget and be in contravention of the Local Government Act 1995.

Voting Requirements

Simple Majority Required.

Signatures

Author
Chief Executive Officer
Date of Report

A Pears
P Anderson
23 May 2017

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SHIRE OF SHARK BAY
2017/2018 DIFFERENTIAL RATES
STATEMENT OF OBJECTS AND REASONS

Objects and Reasons for Implementing a Differential Rate

In accordance with Section 6.36 of the Local Government Act 1995 and the Council's "Notice of Intention to Impose Differential Rates", the following information details the objectives and reasons for those proposals.

What are Rates?

The raising of rates is the primary source of revenue of all Councils throughout Australia. The purpose of levying rates is to meet Council's proposed budget requirements each year in a manner that is fair and equitable to the ratepayers of the community.

In Western Australia land is valued by Landgate Valuation Services (Valuer General's Office – a State Government agency) and those values are forwarded to each Local Government.

Two types of values are calculated:

- Gross Rental Value (GRV); and
- Unimproved Value (UV)

To calculate the rates to be charged, Council multiplies a rate in the dollar by the supplied value. The rate in the dollar is determined by the level of revenue the Council wishes to raise and is dependent on its proposed budget.

Apart from the need to ensure sufficient revenue to meet its expenditure needs, Council must be mindful of the impact and affordability of rates to the community.

The following are the estimated Differential Rates and Minimum Payments for the Shire of Shark Bay for the 2017/18 financial year.

| Rating Category | Minimum Rate | Rate in the Dollar (cents) |
|------------------------------|--------------|----------------------------|
| GRV – Residential | \$825 | 9.4627 |
| GRV – Commercial | \$825 | 9.7244 |
| GRV – Industrial/Residential | \$825 | 10.4714 |
| GRV – Vacant | \$825 | 9.4627 |
| GRV – Rural Commercial | \$825 | 9.8348 |

MINUTES OF THE ORDINARY COUNCIL MEETING

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| | | |
|---|-------|---------|
| | | |
| GRV - Industrial/Residential Vacant | \$515 | 9.4627 |
| GRV – Rural Resort | \$825 | 10.3811 |
| UV General | \$860 | 19.4257 |
| UV Pastoral | \$860 | 13.3037 |
| UV Mining | \$860 | 26.4952 |
| UV Exploration | \$860 | 25.4752 |

Differential Rating

Local Government, under section 6.33 of the Local Government Act 1995, have the power to implement differential rating in order to take into account certain characteristics of the rateable land.

These characteristics include:

- ❖ The purpose for which the land is zoned under the town planning scheme in force;
- ❖ The predominant use for which the land is held or used as determined by the local government;
- ❖ whether or not the land is vacant land; or
- ❖ any other characteristic or combination of characteristics prescribed.

Differential rates may be applied according to any, or a combination of the above characteristics. However, local governments are constrained in the range of differential rates that they may impose. That is, a local government may not impose a differential rate which is more than twice the lowest differential rate applied by that local government unless approval from the Minister is sought.

GRV - Residential

This category is applied to all properties with a land use that does not fall within any of the other categories in GRV. The rate reflects the level of rating required to raise revenue for the Council to operate efficiently and provide the diverse range of services and programs required for developed residential areas.

GRV – Vacant

This category is applied to residential land that has not been developed.

GRV - Industrial /Residential

This category is applied to all properties with an industrial land use which has the capacity for a caretaker's residence and is located in the industrial estate. The rate reflects the level of infrastructure required to maintain an industrial area and the ability of commercial property owners to utilise taxation benefits.

GRV – Industrial/Residential Vacant

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This category is applied to all properties with an industrial land use which has not been developed. The rate reflects the level of infrastructure required to maintain an industrial area and the ability of commercial property owners to utilise taxation benefits.

GRV - Commercial

This category is applied to properties with a commercial land use and reflects the level of services to commercial operators and the ability of commercial property owners to utilise taxation benefits.

GRV Rural Commercial

This category is applied to properties of a commercial nature which are located outside of the town centre. The rate reflects the level of infrastructure and services provided to these properties and the ability of commercial property owners to utilise taxation benefits.

GRV – Resort

This category is applied to properties of a commercial nature which are established with the purpose of providing accommodation and activities to the tourism market. The rate reflects the level of infrastructure and services provided to these properties and the ability of commercial property owners to utilise taxation benefits.

UV – General

This category is applied to all properties which do not fall into one of the other UV categories and includes all unimproved land. The rate reflects a contribution towards built infrastructure and recognises that this infrastructure is used by all property owners.

UV - Pastoral

This category is applied to the pastoral properties and reflects the contribution required by pastoral properties for the facilities that are available to them in the Shire.

UV - Mining

This category applies to mining tenement leases and reflects the contribution required by mining to the maintenance of the Shire's assets and services to the extent that the mining operations use these assets.

UV Exploration

This category applies to mining exploration and applies until the exploration moves to the establishment of mining activities. This rates reflects the contribution to the maintenance of the Shire' assets and services.

GRV Minimum

The GRV minimum is considered to be the minimum contribution for basic infrastructure and services.

UV Minimum

The UV minimum is considered to be the minimum contribution for basic infrastructure and services.

Submissions are invited from any Elector or Ratepayer with respect to the proposed differential rate within 21 days of the date of the notice of intention.

All submissions in writing should be forwarded to the Shire of Shark Bay no later than 4.00pm on 30 June 2017.

Paul Anderson
CHIEF EXECUTIVE OFFICER
Shire of Shark Bay

31 MAY 2017

13.0 TOWN PLANNING REPORT

13.1 PROPOSED SIGN – LOT 4 (2) DENHAM ROAD, DENHAM P4232

AUTHOR

Liz Bushby, Gray & Lewis Land Use Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

That Council:

- 1. Approve the application for a free standing sign on Lot 4 (2) Denham Road, Denham subject to the following conditions and footnotes:**
 - (i) All development shall generally be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) The sign shall be fully located within the property boundaries.**
 - (iii) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnote:

- (a) This consent is only a planning approval and is not an approval for construction. A separate building permit approval may be obtained.**
- (b) The Shire notes that you have referred to the property as No 99 Knight Terrace, Denham. Please be advised that the official street address recorded on the Certificate of Title and the Shire records is Lot 4 (2) Denham Road, Denham. If you seek to use an alternative street address you will need to formally write to Shire so it can be assessed and processed.**

4/0 CARRIED

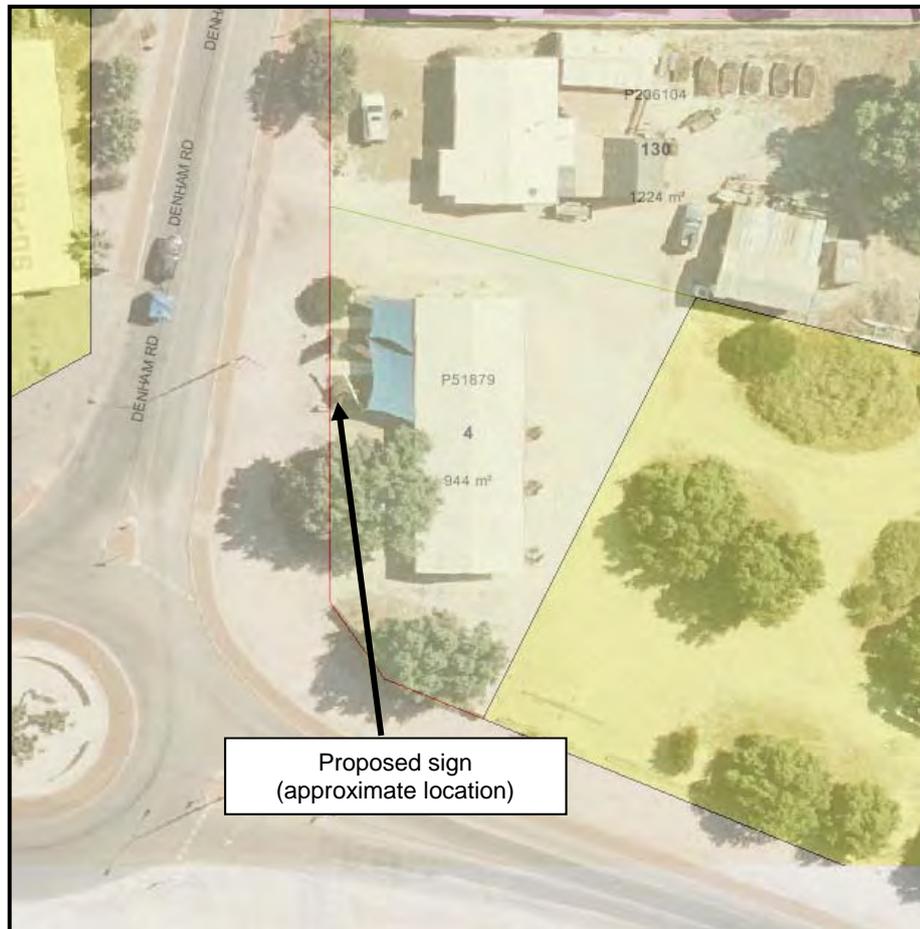
31 MAY 2017

BACKGROUND

• **Location**

The Shark Bay Aviation office already operates from Lot 4, although the applicant refers to the property as 99 Knight Terrace, Denham which is not the official street address (on the Certificate of Title or Shire records).

The property is located on the corner of Denham Road and Knight Terrace (opposite IGA), and has an approximate area of 944m². There is an existing sign on the lot.



Location Plan

• **Zoning**

The subject land is zoned Town Centre under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

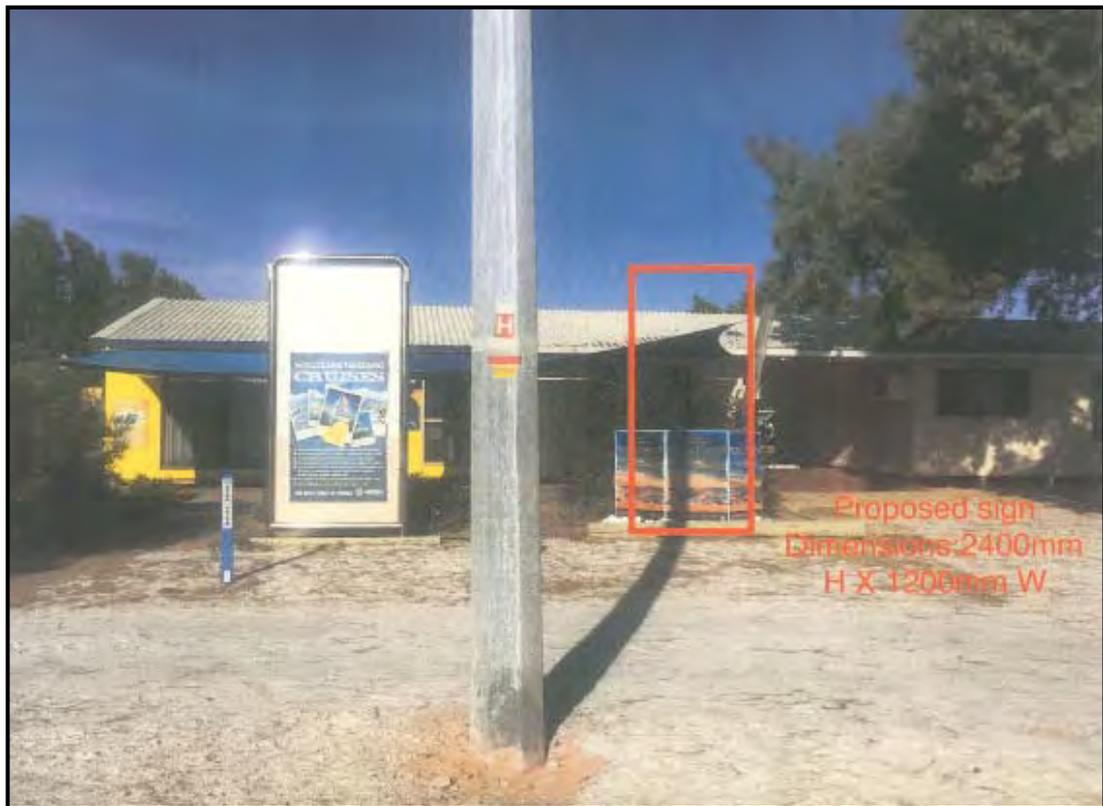
An objective of the Town Centre zone is to 'provide adequate land for the continued development of a main commercial and community centre with the theme of a fishing village'.

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COMMENT

• ***Description of Proposed Development***

The applicant proposes a new advertising sign in front of the existing office facing Denham Road. The sign is proposed to measure 2.4 metres high and 1.2 metres wide. The total sign face will have an area of 2.88m².



The sign will enable Shark Bay Aviation additional advertising opportunities. The proposed development is ancillary to the existing office.

Whilst the appearance of signage is subjective it is not considered that the sign will adversely impact on the existing streetscape or amenity of the area.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved

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state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 – the main Scheme requirements are discussed in the body of this report.

Clause 5.15 outlines the 'Control of Advertising'. Clause 5.15.3 states:

'Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.'

There is a list of exempted advertisements on Schedule 5 of the Scheme, however it does not include free standing signs for businesses in the Town Centre.

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this matter.

RISK MANAGEMENT

There are no known risk implications associated with this matter.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

| | |
|-------------------------|-------------------|
| Author | <i>L Bushby</i> |
| Chief Executive Officer | <i>P Anderson</i> |
| Date of Report | 24 May 2017 |

31 MAY 2017

13.2 APPLICATION TO DEPARTMENT OF FISHERIES TO VARY AN AQUACULTURE LICENCE – ADJACENT TO NANGA
P4174

AUTHOR

Liz Bushby, Gray & Lewis Land Use Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Laundry
Seconded Cr Cowell

Council Resolution

That Council:

1. Authorise the Chief Executive Officer to advise the Department of Fisheries as follows:
 - (a) The Shire has reservations over the potential risk for exotic species to be introduced into the adjacent marine park and the World Heritage property. The world heritage property needs to be protected from any risk and this issue has previously been raised by the Department of Parks and Wildlife. Department of Parks and Wildlife identified that *‘the introduction of species not naturally occurring in Shark Bay represents a high risk that exotic species could be introduced into the marine ark and the World Heritage property with significant potential threats to biodiversity values’*.
 - (b) The Department of Fisheries needs to guarantee that any exotic species can be completely contained and managed as any risk of new species being introduced to the World Heritage area would be unacceptable and insupportable.
 - (c) The Shire requests that high regard be given to any environmental matters raised separately by any authority, such as the Department of Parks and Wildlife, as part of the licencing process.
 - (d) The licence variation should not be supported unless the Department of Parks and Wildlife and the Department of Fisheries are both satisfied that there is no risk that exotic species could be introduced into the Marine Park and world heritage area.
 - (e) The Department of Parks and Wildlife need to be separately consulted as part of this licence variation process.
 - (f) It is recommended that a comprehensive environmental impact assessment be required.
2. Note that Gray & Lewis has referred the correspondence from the Department of Fisheries to the Department of Parks and Wildlife, and a copy to the Shark Bay World Heritage Advisory Committee.

4/0 CARRIED

31 MAY 2017

BACKGROUND

• **Local Scheme Reserve – Waterways**

The ocean to the immediate west of Nanga is a Local Scheme Reserve for 'Waterways'. Waterways is also listed as a local scheme reserve under Clause 3.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

• **Special Control Area – World Heritage**

The waterway is within the Special Control Area for the Shark Bay World Heritage Property area.

• **Previous Council consideration – Planning Application**

A report on a planning application for aquaculture was considered by Council at the meeting held on the 26 October 2016. Council resolved to advertise the application.

Council resolved to approve the application subject to conditions at the meeting held on the 19 December 2016. The conditions of approval are listed below.

1. Approve the application lodged by TPG (Town Planners) for off shore aquaculture adjacent to Lot 2 Nanga subject to the following conditions:
 - (i) This approval is for use of the waterways (ocean) for aquaculture.
 - (ii) All commercial activities are to be confined to the area shown as the 'licence area' on plans lodged with the application dated 13 October 2016. The plans lodged with this application dated 13 October 2016 shall form part of this planning approval.
 - (iii) The area to be used for aquaculture purposes shall be appropriately designated with a series of marker buoys/beacons as stated in the application.
 - (iv) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.
2. Advise the applicant via footnote advice on the planning approval as follows:
 - (a) No approval has been granted for any activities within adjacent Unallocated Crown Land located between the waterways / ocean and Lot 2, Nanga. A separate future application would be required if any commercial activities or development are planned within the Unallocated Crown Land and an application form would need to be endorsed by State Land Services.
 - (b) As you are aware, a separate aquaculture licence is required to be obtained from the Department of Fisheries. It is noted that the Department will require implementation of an Aquaculture Management and Environmental Monitoring Plan.
 - (c) As you are aware separate approval is required from State Land Services to secure access to the ocean through the adjacent Unallocated Crown Land.

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In March 2017 Council resolved to amend Condition (iv) of the planning approval to allow substantial commencement to occur within 3 years instead of 2 years.

COMMENT

• **Description of Application**

The Shire has already supported an application for an aquaculture licence for Nanga by the Department of Fisheries, on the basis that planning approval for the use has been granted.

The Department of Fisheries has advised that the applicant, Pan Holdings, is seeking a variation to their licence to allow for three species of abalone. The new species include Roe's Abalone (*Haliotis roei*), Tropical Abalone (*Haliotis asinina*) and Staircase Abalone (*Haliotis scalaris*). A copy of the application is included as attached at the end of this report.

Gray & Lewis has no expertise in regards to abalone species however records from the Atlas of Living Australia indicate that:

- There are 173 records of Roe's Abalone and there are records of it at Dirk Hartog Island.
- There are 297 records of Tropical Abalone and none are in Shark Bay. The closet record is in Carnarvon.
- There are 465 records of Staircase Abalone and none are in Shark Bay. The closest is to the south near Port Gregory. There are records of this species in Perth.

Occurrence records map (173 records)



Records of Roe Abalone
Source: Atlas of Living Australia

Occurrence records map (297 records)



Records of Tropical Abalone

Occurrence records map (465 records)



Records of Staircase Abalone

• **World Heritage and environmental issues**

The Department of Parks and Wildlife in correspondence dated 11 July 2016 raised environmental concerns over the original licence application as follows:

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- The introduction of species not naturally occurring in Shark Bay represents a high risk that exotic species could be introduced into the marine park and the World heritage property with significant threats to biodiversity values.
- Roes Abalone has a southern distribution and while it has been recorded from Dirk Hartog Island, it is unlikely to be present inside Shark Bay as it requires hard substratum and high energy coastal habitat that does not exist at the proposed site.

The original application was amended as a result.

- ***Options available to Council***

The Shire has two options as follows:

OPTION 1 : Support the variation unconditionally.

OPTION 2: Advise the Department of Fisheries of concerns over potential impact on the marine park and world heritage property, consistent with previous advice by the Department of Parks and Wildlife.

Due to the sensitivity of the site, importance of protecting the natural environment of the marine park, world heritage area and previous advice from the Department of Parks and Wildlife, Gray & Lewis recommends a cautionary approach by the Shire. It is recommended that the Department of Fisheries be advised of the environmental concerns previously identified by the Department of Parks and Wildlife.

LEGAL IMPLICATIONS

The Shire is only being consulted and the Department of Fisheries is the determining authority for the licence variation.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for planning advice.

STRATEGIC IMPLICATIONS

The Shires Local Planning Strategy makes no significant recommendations in regards to Nanga or the adjacent waterways.

RISK MANAGEMENT

Environmental risks have previously been identified by the Department of Parks and Wildlife as explained in the body of this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author
Chief Executive Officer
Date of Report

L Bushby
P Anderson
24 May 2017

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Government of **Western Australia**
Department of **Fisheries**

Fish for the future

Our ref: L23/16
Enquiries: Clara Alvarez (08) 9482 7336

Shire of Shark Bay
Chief Executive Officer
65 Knight Terrace
DENHAM WA 6537

RECEIVED

27 APR 2017

SHIRE OF SHARK BAY

APPLICATION FOR VARIATION TO AN AQUACULTURE LICENCE – NANGA, SHARK BAY

Having regard to the *Fish Resources Management Act 1994* and Administrative Guideline No. 1: *Assessment of Applications for Authorisations for Aquaculture and PEARLING in coastal waters of Western Australia*, I write to invite your comments on an application the Department of Fisheries (Department) received from Pan Holdings Pty Ltd (Pan Holdings) to vary its Aquaculture Licence No. 1649.

Pan Holdings has applied to include three species of abalone to its existing licence that authorises the culture of various species at an offshore site near Nanga, Shark Bay. Information relevant to the application is enclosed.

To ensure your comments are taken into account, your submission is to be received by the Department in writing no later than **Monday 22 May 2017** and marked for the attention of Clara Alvarez.

When preparing your response, please ensure that:

- comments are of a substantive nature and relevant to your area of expertise or legislative charter; and
- your submissions include all relevant information, supporting data, evidence and justification.

A copy of all responses received will be forwarded to Pan Holdings to provide an opportunity for it to respond. This process allows a balanced consideration of the application and an opportunity for the applicant to make appropriate amendments to it.

In its assessment of the application, the Department will consider all substantive issues raised and document the process in a Statement of Decision, a copy of which will be available on the Department's website.

Please provide your comments in writing, by email to clara.alvarez@fish.wa.gov.au or using the enclosed pro-forma.

Yours sincerely

Clara Alvarez
Management Officer (Aquaculture)

24 April 2017
att.

Head Office

3rd Floor, The Atrium, 168 - 170 St Georges Terrace, Perth WA 6000; Locked Bag 39, Cloisters Square WA 6850
Telephone (08) 9482 7333 Facsimile (08) 9482 7389 customerservice@fish.wa.gov.au

www.fish.wa.gov.au

ABN: 55 688 794 771

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**APPLICATION FOR THE VARIATION OF AN AQUACULTURE
LICENCE**

by

Pan Holdings Pty Ltd

Shark Bay WA

April 2017

31 MAY 2017

DEPARTMENT OF FISHERIES
APPLICATION FOR THE VARIATION OF AN AQUACULTURE LICENCE
PAN HOLDINGS PTY LTD
SHARK BAY WA

| | |
|-----------------------------|--|
| File Ref | L23/16 |
| Date of Application | 14 March 2017 |
| General Location | Shark Bay, WA |
| Area of Site | 400.6 ha |
| Proposed New Species | Roe's abalone Tropical abalone Staircase abalone |
| Culture Method | Ranching - grow-out on purpose-made structures |
| Further Information | Contact Clara Alvarez at the Department of Fisheries on (08) 9482 7336 or clara.alvarez@fish.wa.gov.au . |

31 MAY 2017

**Information provided by the applicant relevant to the application
for the variation of an aquaculture licence**

Pan Holdings Pty Ltd

April 2017

Introduction

This document outlines the information for consideration by agencies, stakeholders and community and industry groups regarding applications submitted by Pan Holdings Pty Ltd (Pan Holdings) for an aquaculture licence.

Background

Pan Holdings holds Aquaculture Licence No. 1649 (AL 1649), which authorises the culture of various species at a 400.6 hectare site in waters of Nanga, Shark Bay. The species cultured are as follows:

- Rock oyster (*Saccostrea glomerata*, *Saccostrea cucullata*, *Saccostrea scyphophilla*);
- Black-lipped pearl oyster (*Pinctada margaritifera*);
- Akoya pearl oyster (*Pinctada fucata*);
- Shark Bay pearl oyster (*Pinctada albina*);
- Penguin shell (*Pteria penguin*);
- Clams/cockles (Family *Veneridae* – species of Venus clams endemic to Shark Bay, including *Callista inpar*, *Gomphina undulosa*, *Callista planatella*, *Antigona lamellaris*, *Circe rivularis*, *Circe sulcata*, *Paphia crassisulca*, *Paphia semirugata*, *Pitar nancyae*); and
- Sponges (*Spongidae* (Order *Dictyoceratida*), *Irinidae* (Order *Dictyoceratida*), *Thorectidae* (Order *Dictyoceratida*), *Hymedesmiliidae* (Order *Poecilosclerida*), *Latrunculiidae* (Order *Poecilosclerida*), *Mycalidae* (Order *Poecilosclerida*), *Raspailiidae* (Order *Poecilosclerida*)).

Proposal

On 14 March 2016, Pan applied to the Department of Fisheries for the variation of its licence and proposes to culture abalone at the operation in Shark Bay. Proposed species are:

- Roe's abalone (*Haliotis roei*);
- Tropical abalone (*Haliotis asinina*); and
- Staircase abalone (*Haliotis scalaris*).

Source of Stock and Methods

Pan Holdings seeks to obtain abalone seedstock from existing hatcheries using Shark Bay abalone broodstock to produce spat for initial trials at Nanga. Juvenile abalone will be positioned on purpose-built structures that will be placed on sand, avoiding sensitive benthic areas such as seagrass densities. The structures used will be manufactured locally.

Pan Holdings intends to partner with a university to conduct research and development, feasibility studies and subsequent pilot-scale production trials using various structure designs and types in order to determine the optimal grow-out systems for abalone ranching in Shark Bay.

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Abalone habitat structures are generally made from concrete and types include: "Star" units, "Tube" units, "V" units, "Block" units, "Pyramid" units, other commercially available ranching units, as well as novel habitat designs. Curtin University partnered with Ocean Grown Abalone for an FRDC project to investigate ranching techniques for greenlip abalone in South Western Australia, near Augusta (Sea ranching trials for commercial production of greenlip (*Haliotis laevis*) abalone in Western Australia – FRDC Project No. 2012/220). A similar project is envisaged for Shark Bay, in which Pan Holdings trials various designs of abalone habitat structure, together with environmental monitoring, including temperature and salinity data, in order to determine effect of site and habitat structure on the survival and growth of abalone stocked.

Management and Environmental Monitoring

Risk of disease outbreak in abalone stocks is minimised through licence conditions that include regular monitoring and conducting of health checks, use of locally-sourced broodstock and optimising stock density through husbandry and stock management protocols.

There will be no requirement to feed stocked abalone at the site, therefore aquaculture of the proposed species is considered to pose no significant environmental or ecological issues. Identified biosecurity and environmental risks will be managed under Pan Holdings Management and Environmental Monitoring Plan (MEMP).

Diagram

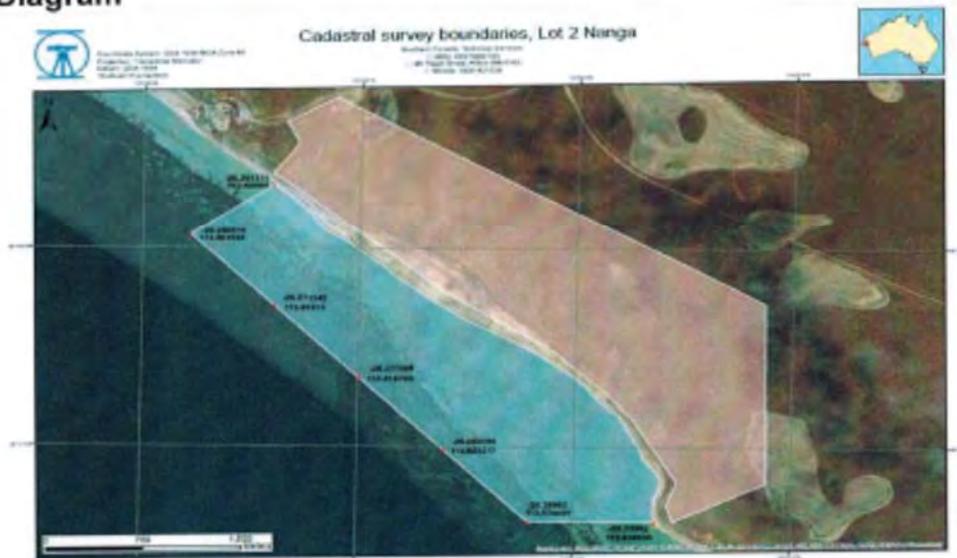


Figure 1: Site Plan of AL 1649

Oversight and Experience

Pan Holdings has been in business since 1981 and the board is highly experienced in running private Australian companies.

Personnel with the required experience and expertise will be contracted and employed to design, build, commission and run the proposed operations.

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DEPARTMENT OF FISHERIES
APPLICATION FOR VARIATION OF AN AQUACULTURE LICENCE
RESPONSE SHEET

1. Name of Respondent and Organisation _____

2. Address

3. Application Reference Number: L23/16

4. Area/Description: Nanga, Shark Bay, WA

5. Authorisation name and type: Pan Holdings Pty Ltd
Aquaculture Licence Variation

6. Do you have any comments on, or concerns with, this application?
YES / NO (Please Circle)

If yes, please provide comments below. Please attach additional sheets where necessary.

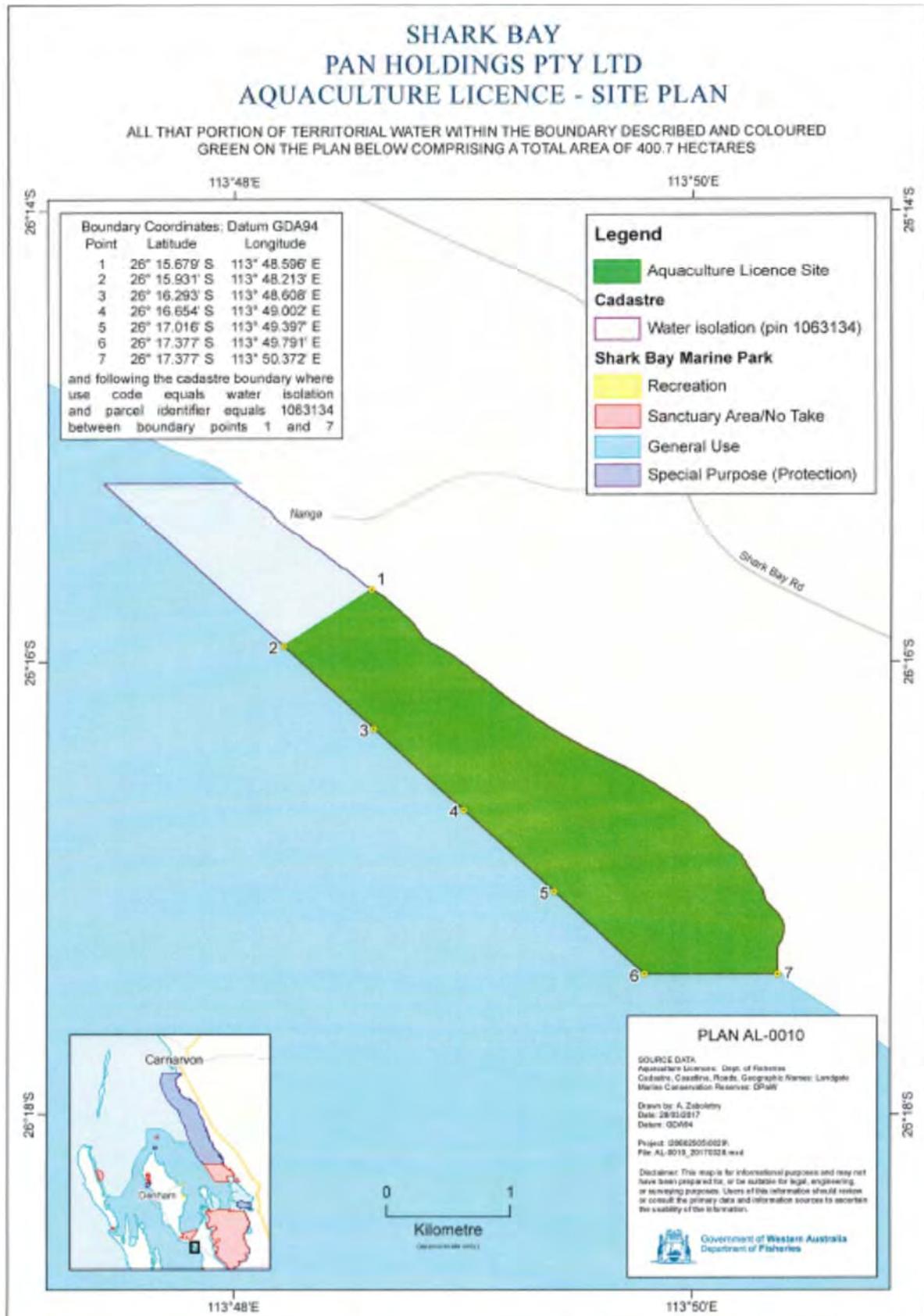
7. Comments

Signature:

Date: _____

- **Please Note:** Submissions Period Closes **Monday 22 May 2017**
- **A period of 28 days is provided for comments on the application.**
- **Please forward your submission to:** Department of Fisheries
Attention – Clara Alvarez
Aquaculture Branch
Locked Bag 39
CLOISTERS SQUARE WA 6850
- **As part of the consultation process, a copy of your submission will be forwarded to the applicant.**

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13.3 PROPOSED CHANGE OF USE FROM 'SHOP' TO 'LIQUOR STORE' LOT 8 (89) KNIGHT TERRACE, DENHAM (TENANCY 2 AND 3)
P1023

This item has already been dealt with after Item 10 – Councillor Reports refer page 8 of these minutes.

14.0 BUILDING REPORT

15.0 HEALTH REPORT

16.0 WORKS REPORT

16.1 KESTRAL BEAUTIFICATION KNIGHT TERRACE
RD00019

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That Council endorse border planting for beautification purposes in the six Kerbed Embankment Stormwater Treatment and Landscaping devices (KESTRALS) along Knight Terrace between Denham Road/Knight Terrace intersection and Neeta's Beach.

That \$5,000 be included in the Draft 2017/2018 budget considerations to undertake the border planting of the six Kerbed Embankment Stormwater Treatment and Landscaping devices (KESTRALS) along Knight Terrace between Denham Road/Knight Terrace intersection and Nieta's Beach.

3/1 CARRIED

BACKGROUND

At the ordinary Council meeting held on the 22 February 2017, Council adopted the following resolution:

Council Resolution

That the administration research and present to council options regarding above ground modifications to the storm water diversions devices on Knight Terrace to make them, in the council opinion more visually presentable, while remaining in place.

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COMMENT

From here in the devices “Kerbed Embankment Stormwater Treatment and Landscaping” will be referred to as KESTrALs

The administration in accordance with the council resolution investigated several options to beautify the “Kerbed Embankment Stormwater Treatment and Landscaping” (KESTrALs) along Knight Terrace from the IGA round-a-bout to Nettas Beach.

Options included:

- 1 Planting of Casuarinas in the KESTrALs,
- 2 Suspended planter boxes over the KESTrALs and
- 3 Border planting with small shrubs around the edge of the KESTrALs.

Option 1

Planting of Casuarinas in the KESTrALs:

- The planting of Casuarinas within the KESTrALs is considered a viable solution with the following considerations;

The effects of the roots and root ball close to and under the road, the visual impact to local residents along Knight Terrace and the difficulty in maintaining the KESTrALs were the main concerns identified.

Option 2

Suspended planter boxes over the KESTrALs:

The concept of suspended planter boxes was considered unviable on the grounds of maintenance required.

Planter boxes would require continual watering all year round due to the shallow nature of the planter boxes.

The planter boxes would also need to be removed periodically to clean and maintain the KESTrAL. The lifting and removal of the planter boxes due to their weight is a major concern.

The KESTrALs are five metres long and two metres wide. the depth of the soil required was estimated to be point three of a metre with a weight per cubic metre of 1,600 kilograms, would equate to approximately 4.8 tonnes of soil per planter box.

These two factors would increase overall maintenance costs.

Option 3

Border planting with small shrubs around the edge of the KESTrAL.

- Planting with small shrubs is considered the best option, of the three presented, for the beautification of the KESTrALs.

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Watering should only be required to establish the plants and then maybe once per week during summer in conjunction with the foreshore pot plants.

The border planting would still enable Shire staff to inspect, service and maintain the KESTrALs.

The plants suggested would be the same as the water wise plants in the Department of Transport recreational boat carpark.

Attached is a simulated photo to represent the overall concept.

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

There are no policy implications associated with this report

FINANCIAL IMPLICATIONS

The cost involved for border planting six KESTrALs including plants, labour and vehicles, would be approximately \$5,000.00 and would need to be included in the 2017/2018 budget.

STRATEGIC IMPLICATIONS

Objective 2 - Environment - Protecting our precious natural environment and retaining our lifestyle values and community spirit

Outcome 2.3 - Future Foreshore development is sympathetic to the natural environment and aids in the development of local economy.

RISK MANAGEMENT

There is no risk associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

| | |
|-------------------------|-------------------|
| Author | <i>B Galvin</i> |
| Chief Executive Officer | <i>P Anderson</i> |
| Date of Report | 18 May 2017 |

31 MAY 2017



31 MAY 2017

16.2 NETTA'S BEACH TOILET
LP00005

Author

Works Manager

Disclosure of Any Interest

Nil

Officer Recommendation

That

1. Council request Administration to continue investigations for the proposed toilet at the Netta's Beach location, initiate the process to excise a portion of land from Unallocated Crown Land Lot 340, P63582 and place an amount of \$ (to be inserted) in the 2017/2018 budget to facilitate the excision of the land and the construction of a proposed toilet and car parking.
Or
2. Council request Administration to undertake the process of applying to the Department of Lands to excising a portion of land from Unallocated Crown Land Lot 340 P63582 in preparation for construction of a proposed toilet and car parking in future budgets and funding be included in the draft 2017/2018 budget to facilitate this process.
Or
3. Council request Administration to undertake the process of applying to the Department of Land Administration to transfer Unallocated Crown Land Lot 340 P63582 to the Shire of Shark Bay as a Reserve for community purposes.
Or
4. The investigations by the administration in accordance with Councils resolution be noted and no further action be taken in regard to the construction of a toilet at Netta's beach location.

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That Council request Administration to continue investigations for the proposed toilet at the Nietta's Beach location, initiate the process to excise a portion of land from Unallocated Crown Land Lot 340, P63582 and place an amount of \$150,000 in the 2017/2018 budget to facilitate the excision of the land and the construction of a proposed toilet and car parking.

3/1 CARRIED

Background

At the Ordinary Council meeting held on the 25 March 2016 the following Resolution was made by Council:

Council Resolution

That the Administration be requested to investigate the proposal and costing of Toilet on Foreshore in the vicinity of Netta's beach and a report be presented back to Council for further consideration.

5/0 CARRIED

31 MAY 2017

Comment

The investigations have identified that there is Unallocated Crown Land Lot 340 P63582 in the vicinity of Netta's beach as indicated in orange on Attachment A:

A portion of the area of Unallocated Crown Land would be suitable to construct a toilet and additional parking to address the issue of motorists parking in the head of the cul-de-sac head

The area of Unallocated Crown Land is quite substantial and Council may consider applying to only excising a portion from the total area for its purposes, however this may introduce access problems for the remainder of the area as the road reserve in front of the property abutting the Unallocated Crown Land is unconstructed.

It is unclear if the State Government has any plans for the total area or any portion of land.

To maintain a continuity of design Earthcare were requested to submit location plans and budget costings on a structure similar to the one that has been erected on the foreshore in conjunction with the foreshore revitalisation plan.

The options presented by Earthcare are similar in design and materials to the new toilet constructed on the foreshore. The proposed toilet is 2.5 m x 2.5 m, has the timber cladding, the pic perf aluminium mesh, stainless steel fittings, solar light.

The thought is to bring some continuity down and along Knight Terrace from the foreshore revitalisation project with possible heritage walk trails to the east in the future.

Costs supplied by Earthcare are under the financial implications.

The proposed car parking has not been included in the costs and would be dependent upon the finish decided by Council.

The administration has only referred to excising a portion of the Unallocated Crown Land the Council may also consider applying to have the whole area which is 141.45 hectares allocated to Council as a Reserve for community or other purposes.

Location plans and costs, attachments B: C: D: and E are attached for Council consideration.

Legal Implications

The costs would vary for the correct identification if the Council requested the total of the Unallocated Crown Land component or requested an excision through the Department of lands. These cost would be related the survey and title transfer there may also be some costs involved with transfer to the Council dependent upon current government policy.

The likely hood of additional costs to transfer the land could be minimal given that Council is considering the site for community infrastructure, which would be deemed as a Reserve for community purposes rather than freehold land.

The proposed land is indicated in orange in attachment A:

If Council wish to proceed with the installation of a toilet of any kind at the Nettas Beach Location it would be advisable to initiate the excision process now to ensure availability of land when required.

Policy Implications

There are no policy implications relevant to this report.

31 MAY 2017

Financial Implications

The estimated costs given the example of the excision including survey costs of the land utilised for the Emergency Services Precinct in Durlacher Street could be in the vicinity of \$10,000 - \$15,000.

Earth care have supplied costings for a 2.5 m x 2.5 m toilet in the same design as the new toilet on the foreshore with two options for the footpath

As can be seen from the attached costings these options are \$147,955 and \$148,890 respectively.

Earthcare haven't allowed costs to install the carpark that would be required for the toilet. This additional work would need to be added and costs would be dependent on construction type, gravel or bitumen.

Other, less costly options could be available if Council chooses to proceed with the project and is prepared to settle for a lesser product.

These costs are indicative only and for possible inclusion in a budget if Council resolves to proceed with this project. The pricing is indicative only and there may be areas that savings could be made to reduce the costs.

Strategic Implications

Objective 1 - Economic - Sustainable Growth and Progress

Outcome 1.1- Develop Infrastructure and investment that is sustainable and an on-going legacy to the Shire

Action 1.1.6 - Develop and maintain sustainable infrastructure

Risk Management Implications

Risks associated with this report would be negative public opinion from local residents in the vicinity of the proposed location.

Voting Requirements

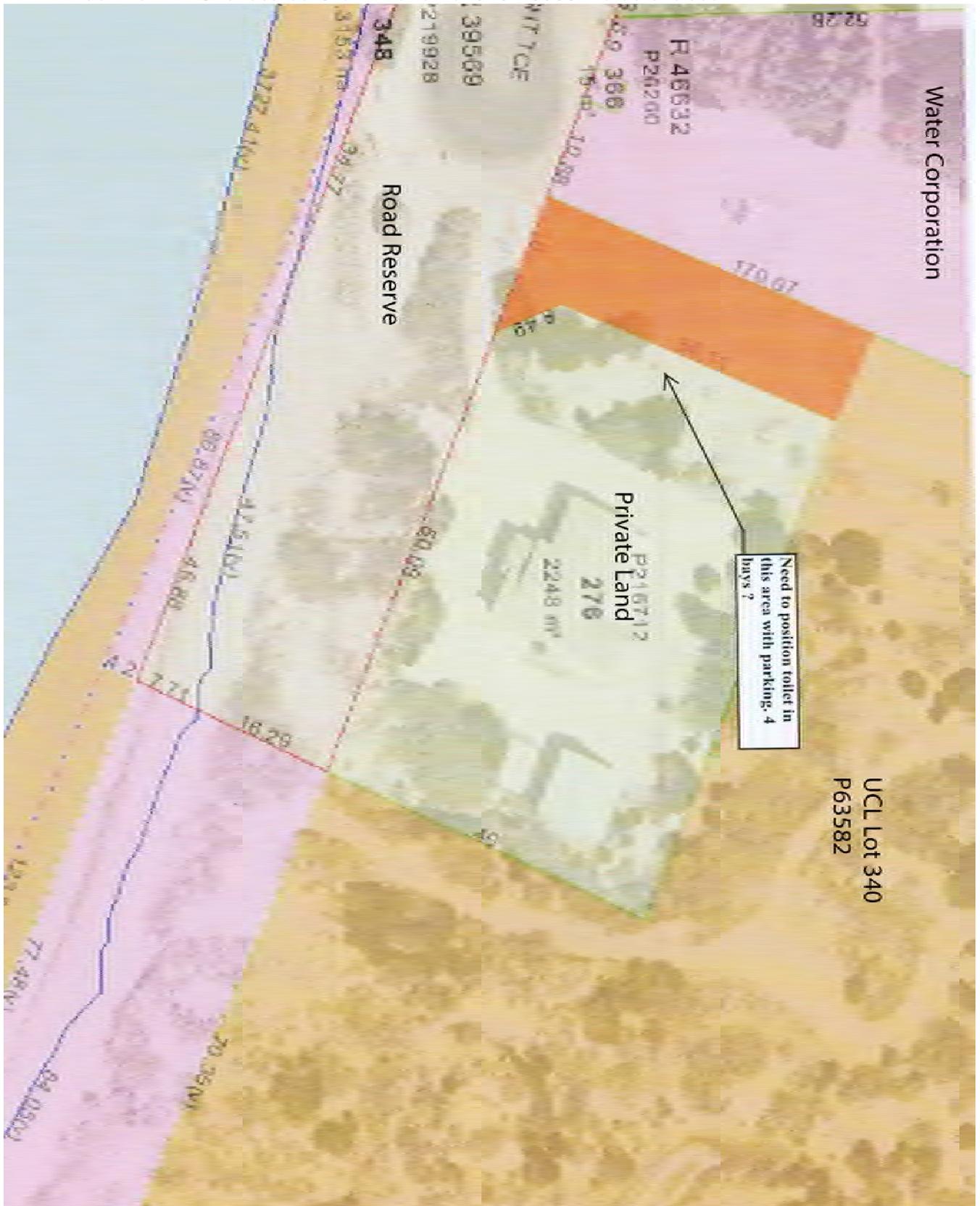
Simple Majority Required

Signatures

| | |
|-------------------------|-------------------|
| Author | <i>B Galvin</i> |
| Chief Executive Officer | <i>P Anderson</i> |
| Date of Report | 19 May 2017 |

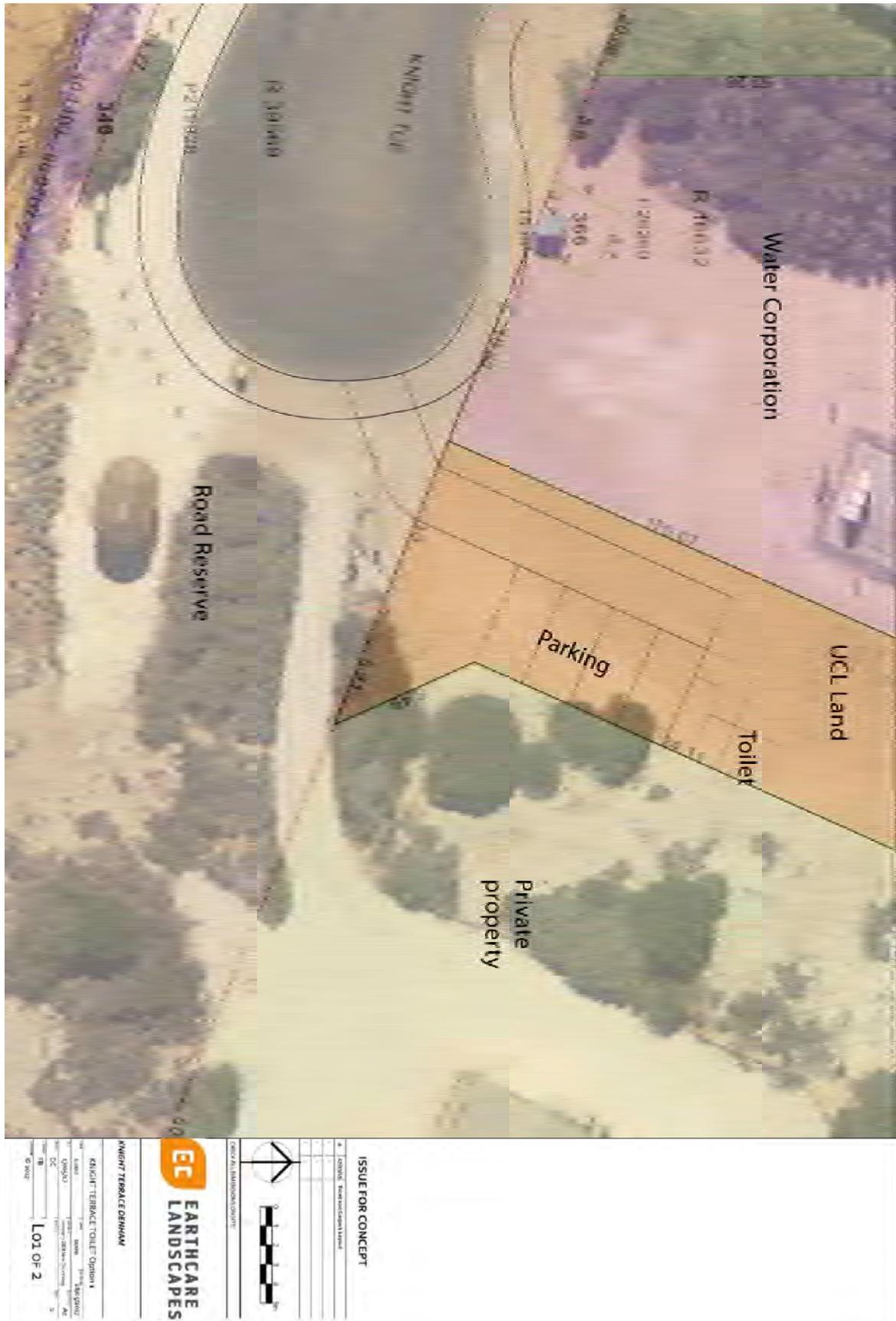
31 MAY 2017

Attachment A: Unallocated Crown Land Lot 340 P63582 to be excised.



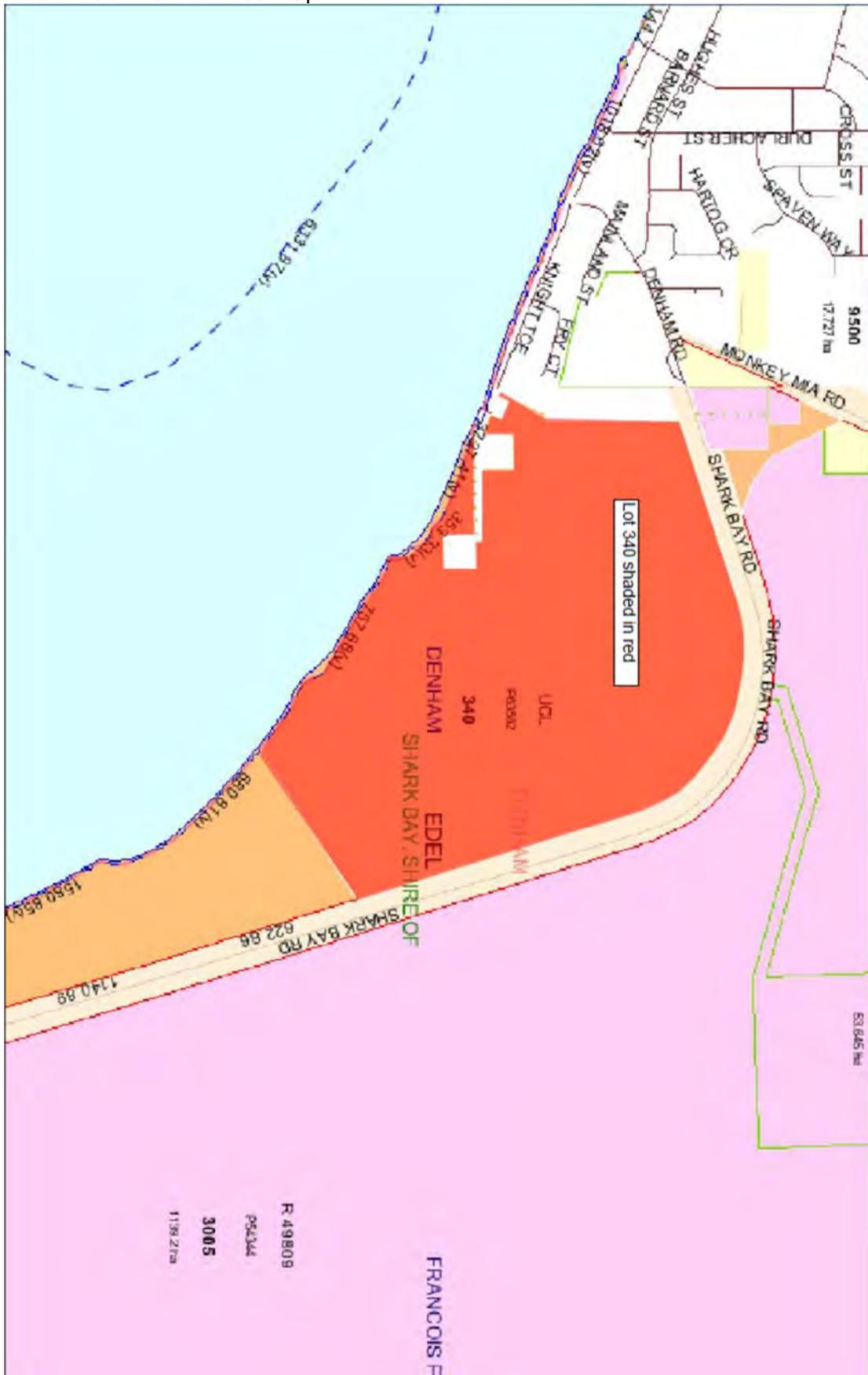
31 MAY 2017

Attachment B: Location 1



31 MAY 2017

Attachment D: Area Map



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Attachment E: Costs



Project: New Toilet
 Client: Shire of Shark Bay
 DATE: 17/05/2017

| Code | Description | Qty | Unit | Rate | Total (ex gst) |
|------|--|------|------|-----------|------------------|
| | PRELIMINARIES | | | | |
| | Insurance | 1.00 | UNIT | 1,250.00 | 1,250.00 |
| | Mobilisation and Accommodation | 1.00 | UNIT | 14,100.00 | 14,100.00 |
| | Project Management & Supervision | 1.00 | UNIT | 6,750.00 | 6,750.00 |
| | Site Survey & Set Up | 1.00 | UNIT | 2,730.00 | 2,730.00 |
| | Design and Project Management | 1.00 | UNIT | 14,700.00 | 14,700.00 |
| | Subtotal | | | | 39,530.00 |
| | DEMOLITION & EARTHWORKS | | | | |
| | No Allowance | 1.00 | UNIT | - | - |
| | Subtotal | | | | - |
| | HARDSCAPE WORKS | | | | |
| | Carpark - by Shire | 1.00 | UNIT | - | - |
| | Sewer Connection - Provisional Sum | 1.00 | PS | 10,000.00 | 10,000.00 |
| | Water Connection - Provisional Sum | 1.00 | PS | 2,500.00 | 2,500.00 |
| | Toilet - 2.5 by 2.5m Unisex - similar construction to foreshore toilet Brick with timber cladding and pic perf Enclosed. Rendered internally and not tiled. | 1.00 | Item | 89,895.00 | 89,895.00 |
| | Solar Light | 1.00 | Item | 4,020.00 | 4,020.00 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| | | | | | |
|--|-----------------------------|------|------|--------|------------|
| | | 1.00 | UNIT | - | - |
| | Subtotal | | | | 106,415.00 |
| | SOFTSCAPE WORKS - NA | | | | |
| | | 1.00 | UNIT | - | - |
| | Total | | | ex GST | 145,945.00 |

| | | | | | |
|--|----------------------------------|------|------|----------|------------|
| | HARDSCAPE WORKS - Options | | | | |
| | Footpath -Option 1 | 1.00 | Item | 2,010.00 | 2,010.00 |
| | Footpath - Option 2 | 1.00 | Item | 2,945.00 | 2,945.00 |
| | Total - Option 1 | | | ex GST | 147,955.00 |
| | Total - Option 2 | | | ex GST | 148,890.00 |

31 MAY 2017

17.0 TOURISM, RECREATION AND CULTURE REPORT

17.1 GASCOYNE COMMUNITY CHEST FUND 2017
GS00008

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Bellottie

Nature of Interest: Impartiality Interest as a member of the Gascoyne Development Board

Moved Cr Cowell
Seconded Cr Capewell

Council Resolution

(a) That Council approves the Shark Bay Brand Development Project \$20,000 Royalties for Regions – Community Chest Funds from the Gascoyne Development Commission,

And

(b) That Council agrees for Shire administration to negotiate with the Gascoyne Tourism Board to being the project leaders in partnerships with the Shire and the Shark Bay World Heritage Discovery & Visitor Centre.

4/0 CARRIED

BACKGROUND

The Gascoyne Development Commission Board recommended that the Shire of Shark Bay be awarded a \$20,000 Community Chest Fund grant for a Shark Bay destination branding project.

The original applicant was the Gascoyne Tourism Board and at the February 2017 Ordinary Council meeting, it was agreed for the Shire administration to seek clarification on how the Shire of Shark Bay was awarded the Community Chest Fund grant of which it did not apply.

COMMENT

A letter has been received from Gavin Robbins the Chief Executive Officer of the Gascoyne Development Commission (28 April 2017) outlining that in its considerations of the grant application, the Gascoyne Development Commission Board *'reflected on the close association between the Gascoyne Tourism Board and the Gascoyne Development Commission. In recognition of this, the Board took the view that the Shire of Shark Bay was in a position to provide an increased level of independence that overcame the proximity of the relationship between the Gascoyne Tourism Board and the Gascoyne Development Commission'*.

A Project Plan must be submitted to the Gascoyne Development Commission in order to receive the \$20,000 grant. The attached Project Plan indicates that the Shire of

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Shark Bay seeks to negotiate with the Gascoyne Tourism Board to become the project leaders of the destination branding project.

LEGAL IMPLICATIONS

There are not legal implications relating to this report.

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

The total project has been budgeted at \$25,000:

| | |
|----------|---|
| \$20,000 | Community Chest Fund grant |
| \$3,000 | Shire of Shark Bay cash contribution |
| \$2,000 | In-kind contribution of Gascoyne Tourism Board and Shire if Shark Bay staff |

STRATEGIC IMPLICATIONS

Outcome 1.4.2 Continue to promote and support tourism

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

| | |
|-------------------------|-------------------|
| Author | <i>L Butterly</i> |
| Chief Executive Officer | <i>P Anderson</i> |
| Date of Report | 16 May 2017 |

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

|    | | | | |
|--|------------|-------------|---|---------------------|
| PROJECT PLAN | | | | |
| TASK | START DATE | FINISH DATE | RESPONSIBLE ENTITY | \$ AS PER BUDGET |
| Present project brief "Destination Shark Bay" branding to the Shark Bay Business & Tourism Association: <ul style="list-style-type: none"> • Outline project objectives • Facilitate discussion on forming project partnerships | July 2017 | Aug. 2017 | Shire of Shark Bay & Discovery & Visitor Centre | 1000 |
| Meet with the Gascoyne Tourism Board: <ul style="list-style-type: none"> • Establish project partnership(s) • Negotiate Gascoyne Tourism Board as project leaders and to establish project implementation timelines • Formulate partnership engagement strategies • Establish a communication strategy that links all stakeholders | Sept 2017 | Dec 2017 | Shire of Shark Bay & Gascoyne Tourism Board | 1500 |
| <ul style="list-style-type: none"> • Secure professional 'Branding' development services • Identify stakeholder consultation dates (visits to Denham) | Jan 2018 | Feb 2018 | Gascoyne Tourism Board & Shire of Shark Bay | 20000 |
| <ul style="list-style-type: none"> • Facilitate local stakeholder meetings to discuss branding concepts • Accommodation for 'Branding' professionals | Mar 2018 | Apr 2018 | Shire of Shark Bay & Business & Tourism Association | 1000 |
| <ul style="list-style-type: none"> • Final presentation of branding concepts and establish 'buy-in' for destination Shark Bay branding. | May 2018 | June 2018 | Branding pros; SoSB, SBBTA, GTB | 1500 |

31 MAY 2017



RECEIVED

28 APR 2017



Our Ref: RR267

SHIRE OF SHARK BAY

Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Dear Mr Anderson

I refer to your letter of 6 February 2017, regarding the Gascoyne Community Chest Fund Grant – Destination Shark Bay Brand Development.

May I firstly apologise for the delay in responding to this letter due to an oversight in our office.

The proponent for this grant was, as you correctly state, the Gascoyne Tourism Board (GTB). The Gascoyne Development Commission's (GDC) Board discussed the grant application and considered it to have merit.

In its consideration of the grant application, the Board reflected on the close association between the GTB and GDC. In recognition of this, the Board took the view that the Shire of Shark Bay was in a position to provide an increased level of independence that overcame the proximity of the relationship between the GTB and GDC.

The Board extends its appreciation to the Shire of Shark Bay for undertaking this function.

Yours sincerely

Gavin Robins
Chief Executive Officer

19 April 2017

Carnarvon
15 Stuart Street
PO Box 781 Carnarvon WA 6701
Tel: (08) 9941 7000
Fax: (08) 9941 2576
Email: info@gdc.wa.gov.au

Exmouth
21 Maidstone Crescent
PO Box 266 Exmouth WA 6707
Tel: (08) 9949 2090
Fax: (08) 9949 1618

www.gdc.wa.gov.au

31 MAY 2017

17.2 2018 FESTIVAL OF DISCOVERY PLANNING
ED00005

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Bellottie
Seconded Cr Cowell

Council Resolution

That Council approves the one-off use of up to \$40,000 of the \$60,000 2017/2018 Community Assistance Grant allocation for the purpose of supporting local community groups to use specifically for the 2018 Festival.

That the grant approvals range from a minimum of \$5,000 up to a maximum of \$10,000 and to be used as leveraging in attracting additional grant money towards the festival programme.

4/0 CARRIED

BACKGROUND

At the December 2016 Ordinary Council Meeting, Council agreed for the Community Development staff conduct a Community Information & Planning Forum in March 2017 to explore future opportunities of delivering a biennial music/concert festival that celebrates one or a combination of Shark Bay's already recognised world-class standing:

- Maritime history
- Eco-tourism
- Heritage (marine science/flora & fauna) and
- Seafood

Capitalising on the success of the Dirk Hartog Voyage of Discovery 1616 Festival last year, where we saw a spike in visitor numbers of up 7,500 over five days and a return on investment of \$17.3, the Community Development staff conducted a meeting in March with community members to gauge the appetite for another festival in 2018.

It was resolved to write to all the Community Associations in Shark Bay and invite each to nominate a representative to help form a 2018 Festival Working Group. Eight individuals, along with Community Development staff met late April to further discuss opportunities for the 2018 festival.

It was agreed to explore the opportunity to host another festival while being mindful that our ability to access significant funding would create limitations on what we could afford. As part of the Dirk Hartog celebrations, community groups were successful in securing their own funds to host a range of entertainment and culture-based themes.

COMMENT

Agreement was to support a maritime history theme and in response to the Metrix Survey, the group are keen to explore options around hosting a concert, period costumes and food as the main elements of the festival.

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With a focus on a three-day event over the long-weekend in September 2018 (21 -24), it was decided to go with the theme of celebrating 200 years since the arrival of Louis and Rose De Freycinet's landing two kilometres north of Cape Lesueur, Peron Peninsula.

It was agreed by the group that the majority of the event should make use of the Denham foreshore with entertainment and food stalls over the weekend along with the idea of hosting a 1800s period costume and French culture Street Party with a long-table dinner stretching from the Shark Bay World Heritage Discovery and Visitor Centre along Knight Terrace to Durlacher Street. Potential to seat up to 200 guests. The long-table dinner would present as a ticketed event while at the same time members of the community could be encouraged to picnic on the foreshore.

Concert location was discussed and it was agreed that if we are able to secure a headline act the best venue would be the Amphitheatre at the Town Oval on Francis Street – as per 2016 festival.

LEGAL IMPLICATIONS

There are no legal implications relating to this report.

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

Consideration of the limitations imposed on the community's access to the general Community Assistance Grants.

STRATEGIC IMPLICATIONS

OUTCOME 3.1

Existing strong community spirit and pride will be fostered, promoted and encouraged.

This strategy assists outcomes of Community Groups and aligns with the Community Strategic Plan.

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

17 May 2017

31 MAY 2017

17.3 SHARK BAY BUSINESS AND TOURISM ASSOCIATION – SNORKEL TRAIL
RC00004

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

1. That Council request the Shire administration to refer the Denham Snorkel Trail project proposal back to the Shark Bay Business and Tourism Association for costings and further research

And/or

2. That Council request the Department of Transport to have the gazetted non-motorised vessel area extended to facilitate the possible installation of a Snorkel Trail.

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That Council request the Shire administration to refer the Denham Snorkel Trail project proposal back to the Shark Bay Business and Tourism Association for costings and further research

3/1 CARRIED

BACKGROUND

The Shark Bay Business and Tourism Association has lodged a proposal for consideration for the creation of a snorkel trail in the shallow waters south of the Denham public jetty. See attached letter and proposed site.

JURIEN BAY UNDERWATER INTERPRETIVE SNORKEL AND DIVE TRAIL

The trail starts approximately 25 metres out from the Jurien Bay beach at the end of the old jetty piles. The depth of the trail varies from 2.5 to 6 metres.

An artificial reef was created in the area by placing more than 70 reef balls close to the remains of an old wooden jetty. The reef balls, made from a special marine friendly concrete, are designed to mimic natural reef systems creating habitats for fish and other marine life.

The site is a popular destination for residents and visitors to the area wanting to experience the amazing underwater landscape of Jurien Bay and is suitable for swimmers, snorkelers and divers of all ages.

31 MAY 2017

Handy Swim Cards (available from local shops) outline which species of fish and coral you are likely to see on the trail. A \$5 donation for the use of these cards supports the ongoing maintenance of the trail

The Underwater Interpretative trail was opened in the summer of 2013/14 after several years of planning, grant submissions and community engagement by the Jurien Bay Progress Association. The balls were constructed by members of the local men's shed making the trail a real community project.

As an example of the cost of something similar, construction of the Jurien Bay Snorkel Trail was \$81,239 and made up of the following:

- \$30,000 Royalties for Regions
- \$40,000 Lotterywest
- \$11,239 Jurien Bay Progress Association

COOGEE BEACH SNORKELLING AND DIVE TRAIL

The Coogee Maritime Trail is being developed by the City of Cockburn in partnership with the Western Australian Museum, Murdoch University Divers and Perth NRM.

It features land-based and underwater attractions, showcasing the Omeo, the States premier shore-based shipwreck.

Just 25 meters from the shore, the dive and snorkel trail begins at the *Omeo* (shipwreck) and includes an artificial reef, underwater sculptures and educational signage.

Clearly this was a large project and the costs would be incomparable to the size of Denham Snorkel Trail proposal.

COMMENT

In response to the proposed site, information from the Department of Transport recommends consideration for the following:

- Enquiries with the Department of Transport indicated the site proposed by the Shark Bay Business and Tourism Association is gazetted boating prohibitive to motorised vessels, therefore could lend itself to passive recreation;
- The identified area is larger than the gazetted area so there is a need to alter the gazettal as the gazettal only goes to the last pen;
- There is a strong recommendation not to include the float barrier due to the fact that non-motorised vessel can use the area and this type of barrier could be a safety risk (Paddle boards for example)
- The swimming area currently in place will require dredging in the future which will impact directly on proposed snorkel trail installations.
- The Shark Bay Business and Tourism Association have not indicated any potential costs associated with the proposed Snorkel Trail.

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- **Proposed site**



LEGAL IMPLICATIONS

There are not legal implications relating to this report.

POLICY IMPLICATIONS

There are no policy implication relating to this report.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications relating to this report.

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author *L Butterly*

Chief Executive Officer *P Anderson*

Date of Report 17 May 2017

31 MAY 2017



Shark Bay Shire
Shark Bay
Denham
WA 6537

18 March 2017

To The Shark Bay Shire & Councillors



The Denham Foreshore is a fantastic public facility with BBQ's, sheltered sitting areas, showers, playground and grassed areas. With the increased use of this area by families during the 2017 tourist season it is proposed to further enhance the use of the foreshore by creating a snorkel trail in the shallow waters south of the public jetty.

Successful snorkel trails have been established in other Western Australian locations like Coogee, Jurien Bay, Exmouth and Parker Point at Rottnest.

The snorkelling trail would be available to all ages and there will be minimal environmental impact from the placing of the artificial reef structures.

The installation of artificial reef structures will promote the growth of hard and soft corals and will attract a wide range of marine life to the area to further enhance the snorkelling experience.

31 MAY 2017

2..



The type of structure can vary and can even include sculptures to add a creative element to the trail. This may involve a community workshops to create a theme that is relevant to Shark Bay.



31 MAY 2017

3..



A social media campaign can be established to update people on the progress of the snorkel trail and once the structures are in place constant photo updates will keep the public's interest and the corals and marine life form along the trail.

There is a social snorkelling group that regularly meet and snorkel along the Coogee Eco Shark Barrier as the marine growth on the barrier attracts a diverse range of marine animals to the area.

<https://www.facebook.com/SPSocialSnorkel/>



31 MAY 2017

4..

The increased use of the foreshore area will lead to an economic benefit to the business along Knight Terrace and add to Denham and Shark Bay's tourist appeal.

As there will be dredging conducted at the marine area soon it is proposed to dredge to the south of the jetty to increase the water depth to add to the effectiveness of the artificial reef structures.

The links below provide more information on this type of concept.

Coogee Snorkelling/Dive Trail

https://www.youtube.com/watch?time_continue=29&v=N1SDEuriiAE

Jurien Bay Snorkelling Trail

<https://www.facebook.com/TodayTonight/videos/1008729135833209/>

<http://www.abc.net.au/local/stories/2013/12/30/3918629.htm>

Reef Ball Australia

<http://www.reefballaustralia.com.au/>

Thank you for your assistance with the opportunity to develop another tourism activity in the region.

Regards

Tara Hannibal

Tara Hannibal
Chairman
Shark Bay Business & Tourism Association
t: 08 9948 3003
e: info@oceanside.com.au
w: www.experiencesharkbay.com

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Linda Butterly

From: McCann, Tony <Tony.McCann@transport.wa.gov.au>
Sent: Friday, 12 May 2017 8:42 AM
To: Linda Butterly
Subject: RE: Snorkel Trail - request
Attachments: Denham Diving proposal.pdf

Linda,

I have attached a number of documents to assist. Also the link below is for a form to be completed for installation of Objects In WA Navigable Waters.

To assist I have the following comments to make –

- The area proposed is gazetted boating prohibited to motorised vessels so this type of activity would suit – passive recreational
- The area proposed is larger than the gazetted area so would need to alter the gazettal but this would be dependent on what use we see for the end of the jetty. Current gazettal only goes to the last pen.
- I would have some reservations about a float barrier due to the fact that that non-motorised vessel can use the area and this barrier could be a risk for them using the area safely. (Get tangled – accident etc)
- Dredging. I am unsure what they mean about this. DoT has no plans to dredge this area.

Hope this helps

Cheers

http://www.transport.wa.gov.au/mediaFiles/marine/MAC_F_AppInstallObjectsNavWaters.pdf

Tony McCann

Manager Northern Facilities Operations | Regional Services | Department of Transport

21 Maidstone Crescent, Exmouth WA 6707

Tel: (08) 99478201 Fax: (08) 99492078 Mob: 0427099207

Email: Tony.McCann@transport.wa.gov.au | Web: www.transport.wa.gov.au



Clear Direction • Fresh Thinking • Excellent Service • Great People

From: Linda Butterly [mailto:emcd@sharkbay.wa.gov.au]

Sent: Wednesday, 10 May 2017 3:49 PM

To: McCann, Tony

Subject: Snorkel Trail - request

Hi Tony

I have been referred to you by Paul Anderson (CEO) to seek your advice on the attached letter from the Shark Bay Business & Tourism Association.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

As you will note, the Association is requesting the Shire to consider the design and development of a tourist Snorkel Trail and we understand that the area mapped out is in fact DoT jurisdiction.

Please don't hesitate to phone me for a conversation on this matter or provide me with the reasons such a project may/may not be viable. As you are aware, I will have to put this request up to Council for consideration.

Regards

Linda Butterly

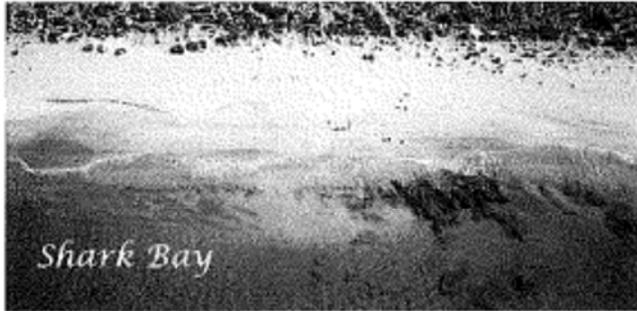
Executive Manager Community Development

P: 08 9948 1218 M: 0409 738 475

World Heritage Discovery & Visitor Centre: 08 9948 1590

<http://www.sharkbayvisit.com.au/>

<http://www.sharkbay.wa.gov.au/>



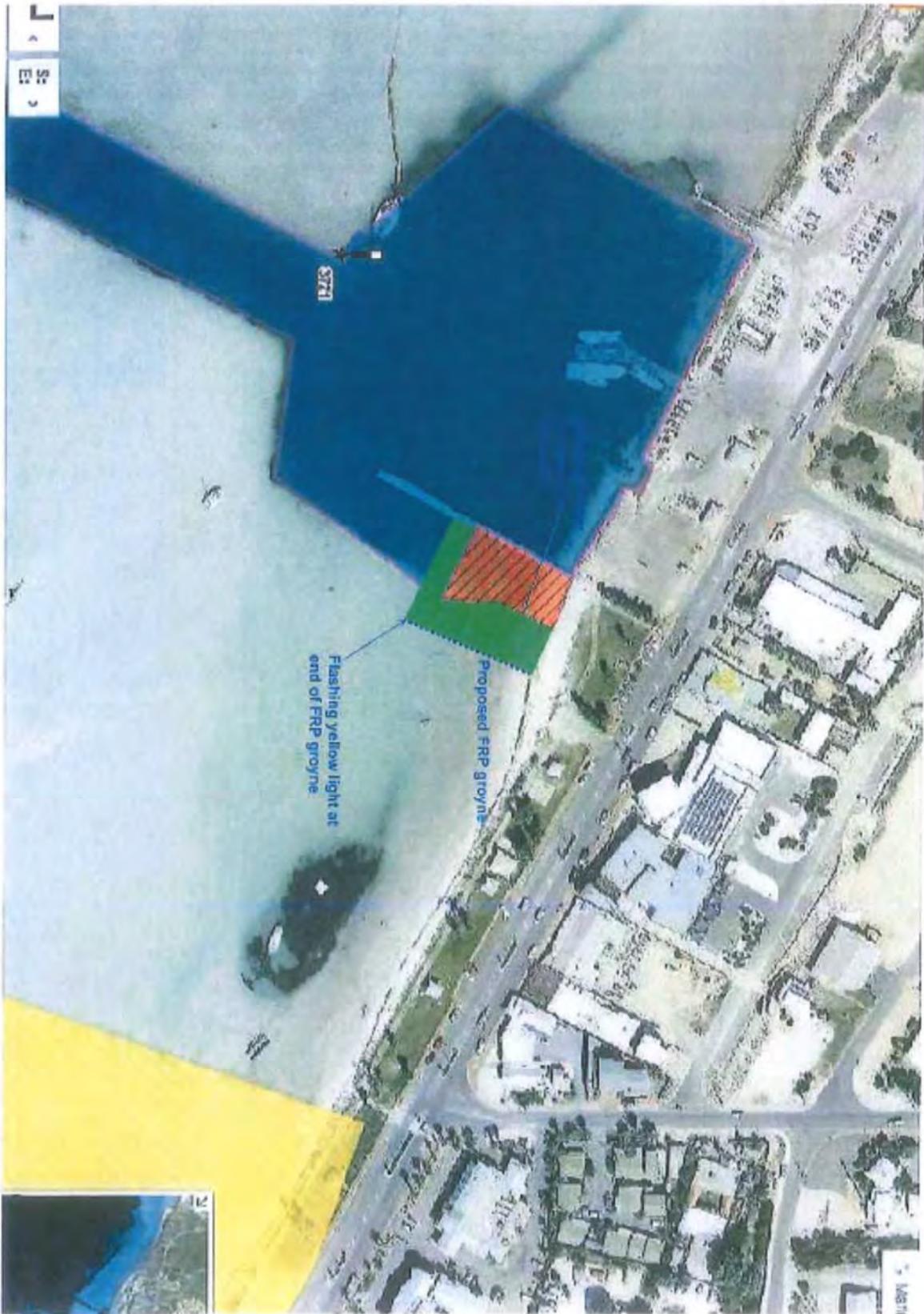
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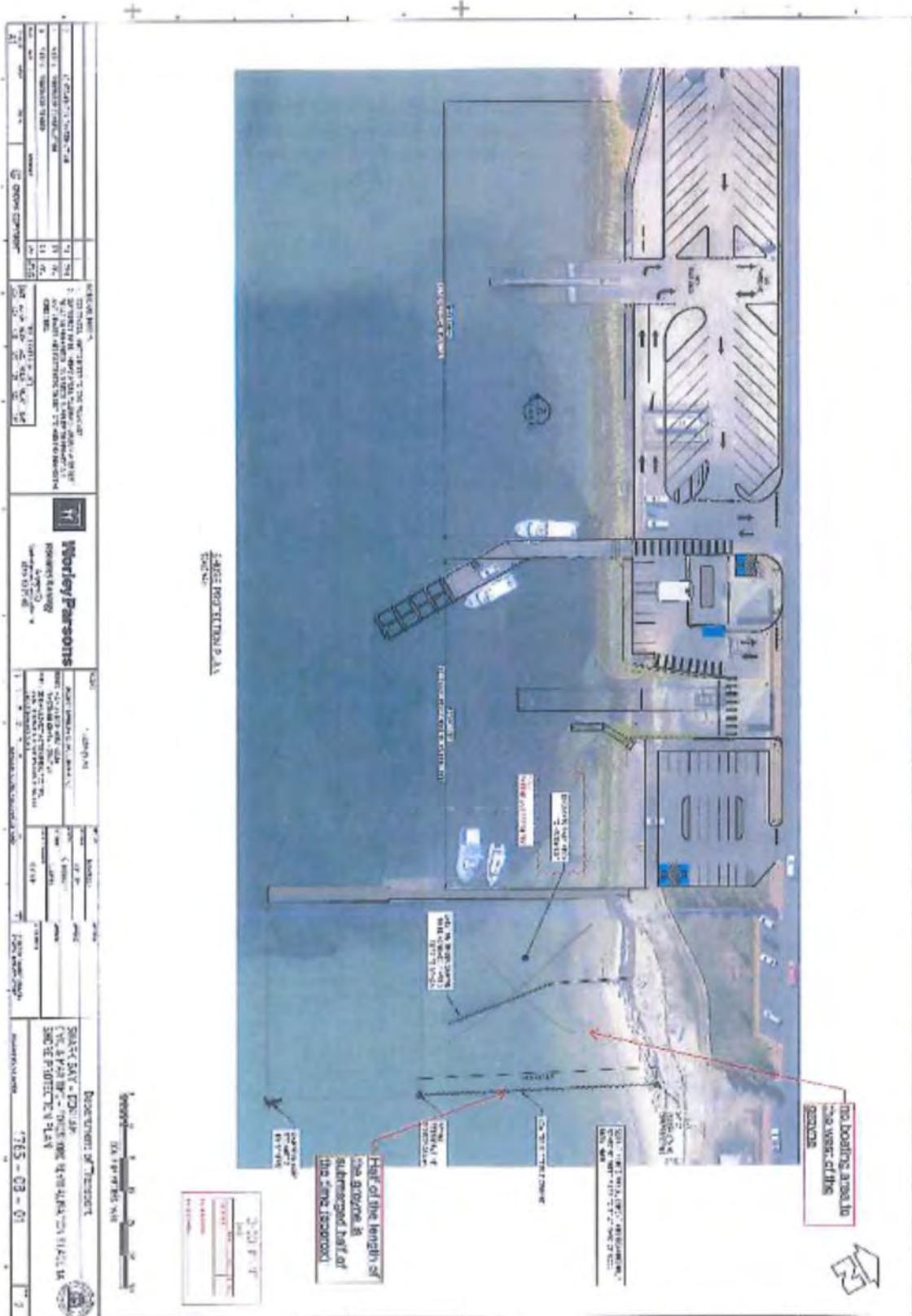
* This message has been scanned by the Professional Pc Support IronPort virtual appliance.

31 MAY 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017



GASCOYNE

YARDI CREEK

8 KNOT SPEED RESTRICTED AREA

172 All those waters of Yardi Creek.

Publications_P_4810001_00101.pdf

Page: 5482

Notice: MH401(d) (16)

Published: 25/10/91

MONKEY MIA

BOATING PROHIBITED

327 All those waters of Monkey Mia contained within an area commencing on the foreshore 15 metres west of the jetty and extending west along the foreshore to the eastern boundary of the Monkey Mia Caravan park and 20 metres to seaward.

Publications_P_4810001_00101.pdf

Page: 300

Notice: TR402(a)(30)(ii)

Published: 27/1/95

EXMOUTH

CLOSED WATERS - ALL VESSELS

1201 All the waters within a 100 metres radius of the Exmouth Wave Buoy located at a point 114°05.9160'E, 21°41.9660'S, PROVIDING however that this closure does not apply to vessels from the Department for Planning & Infrastructure or other authorised service vessels contracted on behalf of or by the Department for Planning and Infrastructure. All coordinates based on GDA94.

Publications_P_4810001_00101.pdf

Page: 632

Notice: MX401

Published: 27/2/07

DENHAM

CLOSED WATERS - MOTORISED VESSELS

1686 Denham: Those waters of Shark Bay at Denham bounded by the shoreline and a line commencing at 25°55.718'S, 113°32.074'E (on the foreshore approximately 50 metres east of the recreational jetty); thence to 25°55.749'S, 113°32.056'E (approximately 65 metres south-south-west); thence to 25°55.740'S, 113°32.028'E (on the eastern side of the recreational jetty approximately 50 metres west-north-west); thence northerly along the jetty to the shoreline. All coordinates based on GDA94.

Publications_P_4810001_00101.pdf

Page: 3988

Notice: MA401

Published: 20/9/16

TOWN BEACH EXMOUTH

CLOSED WATERS - MOTORISED VESSELS

1650 TOWN BEACH EXMOUTH: All those waters of Exmouth Gulf within 50 metres of the shore bounded in the north by a line through 21°56.728'S, 114°8.387'E and 21°56.738'S, 114°8.437'E (adjacent the car park on the east end of Warne Street); and in the south by a line through 21°56.854'S, 114°8.354'E and 21°56.859'S, 114°8.407'E (approximately 240 metres to the south). All coordinates based on GDA94.

Publications_P_4810001_00101.pdf

Page: 674

Notice: MA402

Published: 8/3/16

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18.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motions of which previous notice haven been given for the Ordinary Council meeting held on 31 May 2017.

19.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Capewell
Seconded Cr Bellottie

Council Resolution

That Council accept the tabling of urgent business items as follows:

- 19.1 Proposed Workshop – Reserve 40727, Lot 130 Monkey Mia Road, Monkey Mia**
- 19.2 Lot 50 Dampier Road Denham – KI Murphy**
- 19.3 Denham Boat Ramp Finger Jetty**

4/0 CARRIED

19.1 PROPOSED WORKSHOP – RESERVE 40727, LOT 130 MONKEY MIA ROAD, MONKEY MIA RES40727 / P2024

AUTHOR
Liz Bushby

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That Council:

- 1. Endorse the Chief Executive Officer signature on the planning application on behalf of the Shire of Shark Bay as the owner of Reserve 40727.**
- 2. Defer the application for ancillary development in the form of a workshop (including laundry, office, storage, staff amenities, services and staff office) lodged by TPG & Place Match on behalf of RAC Tourism Assets Pty Ltd and advise the applicant that:
 - (i) The workshop is proposed in a location that conflicts with Condition 6-1 of the Minister for Environment Statement No 709 requiring a 15 metre buffer.**
 - (ii) The onus is on the proponent to apply to alter any environmental conditions under existing Ministerial approvals.**
 - (iii) The Shire is not in a position to support the location of the workshop in these circumstances.****

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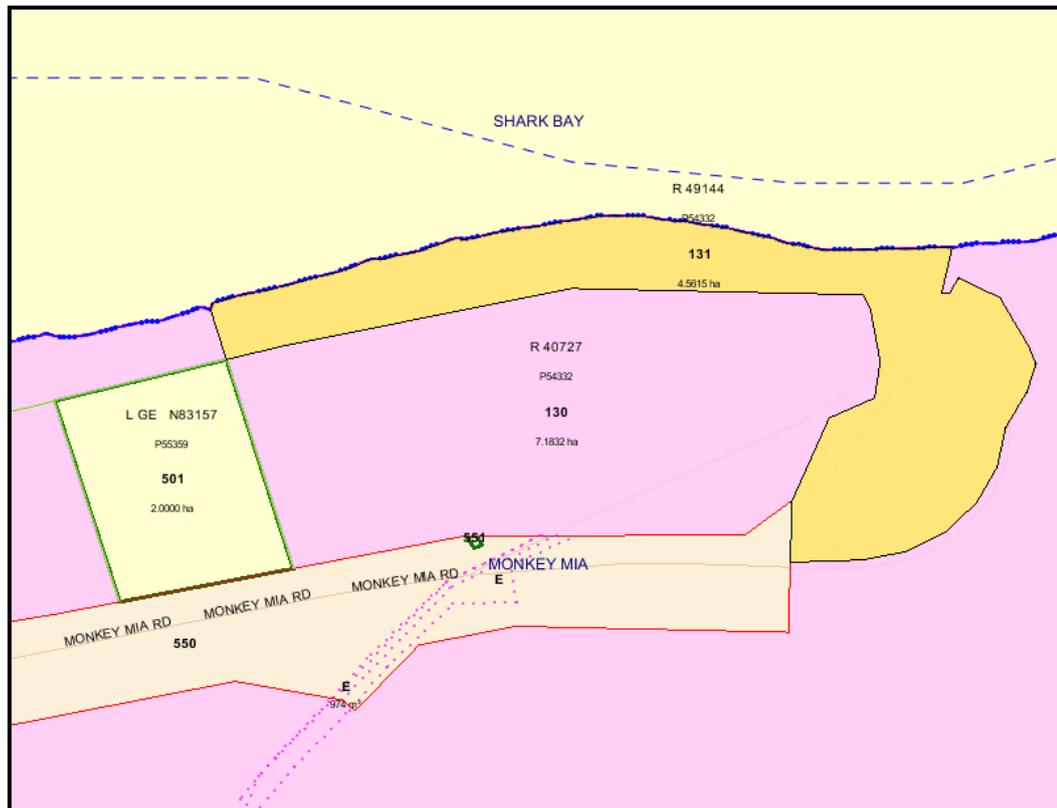
- (iv) It is recommended that the applicant pursue a revised plan for a workshop in a location consistent with the Structure Plan that does not conflict with the Minister for Environment Statement No 709.
 - (v) If the application is not determined within 90 days, the applicant has a right to lodge an application for review to the State Administrative Tribunal.
3. Authorise the Shires Planning consultant to refer the application to the Environmental Protection Authority, Department of Parks and Wildlife and Shark Bay World Heritage Advisory Committee for comment.

4/0 CARRIED

BACKGROUND

- **Location**

The Monkey Mia Dolphin Resort is located within Reserve 40727.



Location Plan

- **Ownership**

Reserve 40727 (Lot 130) is crown land vested to the Shire of Shark Bay under a Management Order. There is a 99 year lease agreement with RAC Tourism Assets Pty Ltd, expiring in April 2114.

Council has two roles being both the landowner and the determining authority.

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The application form has been signed by the Shire Chief Executive Officer (prior to lodgement of revised plans).

- ***Existing Development***

Existing development has occurred over an extended time period and includes backpacker accommodation, a lodge, camping, caravan park, short stay accommodation, a shop, pool, restaurant, amenities and recreation facilities.

- ***Zoning***

The majority of Reserve 40727 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). There are specific landuse controls and conditions applicable to Monkey Mia listed in Schedule 4 of the Scheme.

Permissible landuses include motel, short term accommodation, special facility, park home park, caravan park, reception centre, residential building, office, shop, restaurant, carpark, staff accommodation, power generation plant and desalination plant.

The Scheme also lists special conditions including that development be generally in accordance with an Outline Development Plan. The term Outline Development Plan has been superceded by the term 'Structure Plan'.

An eastern portion is also reserved as 'Highway' and 'Parks and Recreation'. This is an anomaly on the existing Scheme map which is proposed to be corrected as part of the Scheme Review, as the Special Use zone boundary should align with the boundary of Reserve 40727.

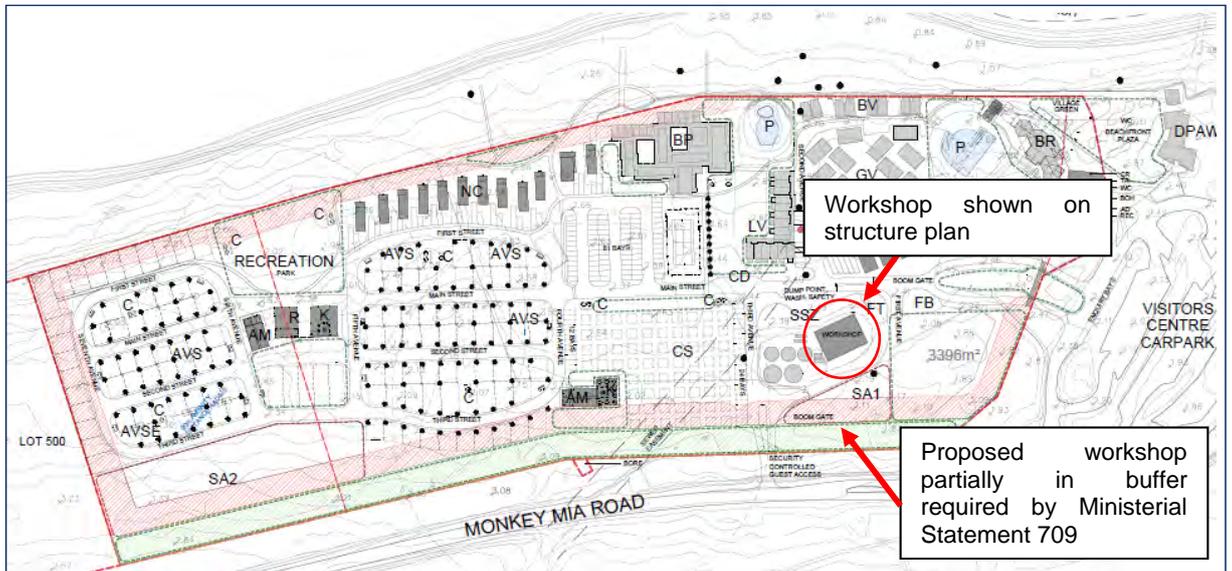
- ***Draft Structure Plan***

There is a Draft Structure Plan developed for Monkey Mia which was supported by Council on the 22 February 2017.

The Structure Plan has been lodged with the Western Australian Planning Commission. Western Australian Planning Commission Officers have indicated there are some issues relating to coastal policies and the matter will be referred to their Statutory Planning Committee.

The Draft Structure Plan included an explanatory report with a Concept Masterplan. The MasterPlan included a new workshop as shown below.

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Source: Structure Plan Explanatory Report by TPG

- **Existing environmental approvals**

Approval was granted under the Environmental Protection Act to expand the resort through issue of Ministerial Statement No.709 on 28 December 2005. It was issued to the former proponent Monkey Mia Dolphin Resort Pty Ltd – Attachment 1 at the end of this report.

Condition 6-1 of the approval requires a buffer of approximately 600 metres in length and not less 15 metres wide. The condition still stands and the buffer is shown on the Draft Structure Plan.

An approval extending the period for substantial commencement was granted under Ministerial Statement No. 919 on 18 December 2012. The only change made related to Condition 4 and Condition 6-1 still remains.

The Office of the Environmental Protection Authority on 8 April 2015 confirmed that the project had substantially commenced through the completion of the waste water treatment plant.

The applicant advises that a Section 38(6) (Notice of Nomination as Proponent) was issued by the Minister for Environment on 24 June 2016 to nominate RAC as the entity responsible for the expansion of the Monkey Mia Dolphin Resort.

Essentially this means the RAC is responsible for complying with the conditions of Ministerial Statement 709 and 919 – Attachment 2 at the end of this report.

The Environmental Management System which formed part of the Structure Plan documentation aimed to fulfil the commitments of Ministerial Statement No. 709.

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COMMENT

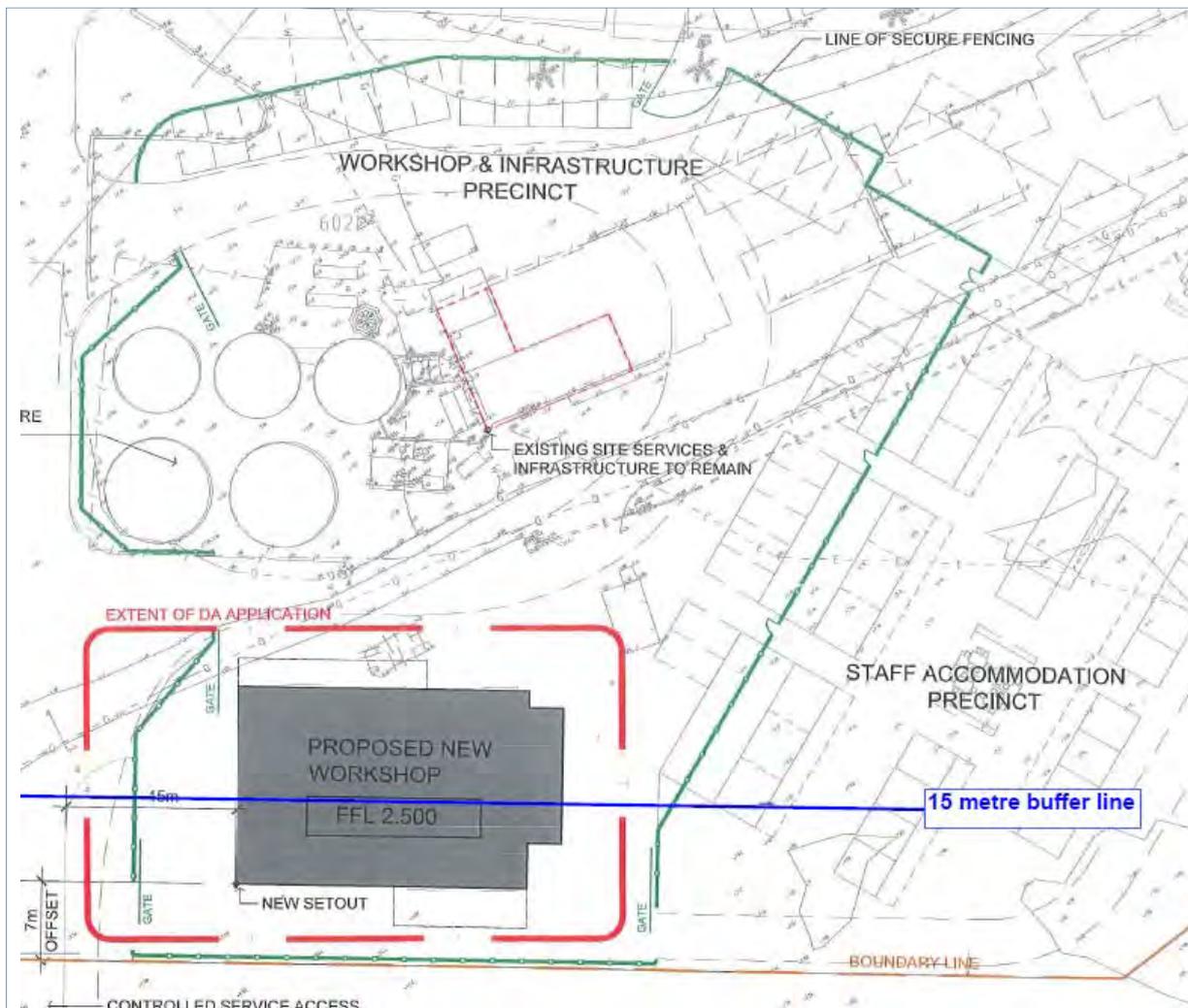
• **Description of Proposed Development**

There is an existing workshop located on Reserve 40727 which no longer meets the needs associated with ongoing operations of the Monkey Mia Dolphin Resort.

Originally the applicant proposed demolition and replacement of the existing workshop in a location reasonably consistent with the Draft Structure Plan.

The applicant lodged revised plans on the 24 May 2017 for a new workshop with an approximate area of 498m². The revised plans propose a new workshop further south, within 7 metres of the Monkey Mia Road boundary.

A portion of the workshop encroaches into the 15 metre buffer required to be protected under the existing Minister for Environment Statement 709 – refer site plan overpage.

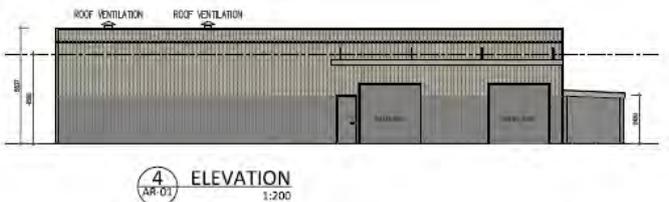
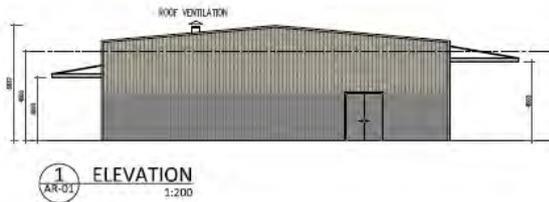


Extract of site plan marked by Gray & Lewis

The building is proposed to have an approximate wall height of 4.5 metres and a total height of 5.837 metres (to the roof peak) – refer overpage.

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The floor plan includes a workshop, laundry, storage, staff amenities, services, freezers, and a staff office.



- **Development prior to Structure Plan**

As explained in the background of this report, there is a Scheme requirement for a Structure Plan to guide future development.

Notwithstanding the above, Council has discretion to approve development prior to a approved Structure Plan in accordance with deemed provisions in the Planning and Development (Local Planning Schemes) Regulations 2015.

In doing so Council has to be satisfied that:

- a) *the proposal does not conflict with the principles of orderly and proper planning.*

Gray & Lewis is of the view that support for development proposed in a location contrary to a Minister for Environment Statement would conflict with the principles of orderly and proper planning.

Under Regulation 67 of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 the local government is to consider '*the likely effect of the development on the natural environment*' and '*whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved*'.

- b) *the proposed development will not prejudice the overall development potential of an area.*

As the proposed workshop is contrary to the commitments provided in environmental reports, and the buffer within the structure plan, Gray & Lewis is of the view that the workshop within the proposed location has potential to undermine and prejudice structure planning and strategic planning for the reserve.

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Gray & Lewis was supportive of the original plans, which were consistent with the structure plan, and did not encroach into the buffer.

- **World Heritage**

The lot is within the Special Control Area under the Scheme applicable to the Shark Bay World Heritage Property.

The application has not been referred to the Shark Bay World Heritage Advisory Committee or the Department of Parks and Wildlife. It is recommended that both authorities be consulted.

The workshop is proposed to be constructed out of colorbond in a 'shale grey' and 'dune' colour. It is consistent with the preferred colours for metal roofs in the Shark Bay World Heritage Advisory Committee Peron Peninsular colour palette.

The base and metal roof colours below are sourced from the Peron Peninsular colour palette.



- **Land Subject to Inundation**

Clause 5.8.2 of the Scheme requires a floor level not less than RL 3.2 metres AHD (Australian Height Datum) for land subject to inundation. Council has discretion under Clause 5.8.3 to allow a lesser floor level for non habitable outbuildings that are detached from any single house.

The proposed workshop will have a Finished Floor Level of 2.5 metres AHD.

The applicant has advised as follows:

- Clause 5.8.3 of Local Planning Scheme No. 3 provides discretion to Council to consider a floor level less than RL 3.2 metres AHD where the proposed building is for non-habitable purposes. This is applicable to the land use and operational requirements of the proposed workshop.
- The proposed 2.5 metres AHD is deemed appropriate for the workshop operations given the setback to the foreshore.

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- The proposed building is setback over 120 metres inland from the northern boundary of the subject site. This is positioned beyond the 2115 Hazard Line assessment undertaken by M P Rogers & Associates.
- We also note that Council has previously varied the finished floor level for other buildings on the subject site (Monkey Mia Resort Restaurant). The proposed Finished Floor Level is deemed acceptable as it will not have an adverse effect upon the users of the development, nor the future development of the locality.

Gray & Lewis notes that Council has set a precedent as a lesser floor level was approved for extensions to the existing restaurant at the Council meeting held on the 27 February 2013.

Gray & Lewis is of the view that the intention of Clause 5.8.3 is to allow Council discretion to vary the minimum finished floor level for outbuildings that are ancillary to a single house, which is not the case for this application.

Notwithstanding the above, Gray & Lewis is of the view that the minimum floor level is a 'requirement' under the Scheme that be varied under Clause 5.6 of the Scheme which deals with 'variations to site and development standards and requirements'.

- **State Coastal Planning Policy No. 2.6 State Coastal Planning Policy**

Council has a statutory obligation to have 'due regard' for any relevant state planning policy.

The State Government's coastal planning policy *State Coastal Planning Policy No. 2.6 State Coastal Planning Policy* supports a risk management approach and provides the framework for undertaking risk management and adaptation planning for coastal hazards in Western Australia.

State Planning Policy 2.6 provides guidance in the form of a methodology to assess the potential extent of coastal hazard impacts, as well as for the development of a Coastal Hazard Risk Management and Adaptation Plan.

RAC commissioned coastal engineers M.P. Rogers to produce a Coastal Hazard Risk Management and Adaptation Plan as part of the proposed Monkey Mia Structure Plan.

The coastal hazard risk assessment identifies that there is a risk of coastal hazards adversely impacting the subject site, however, over the initial planning horizon associated with the facilities (to the year 2040) the risk is deemed to be at an acceptable level (as advised by RAC).

Despite the level of risk being acceptable, risk mitigation strategies have been proposed including both a built form response for newly constructed assets as well as an overall management approach.

The Coastal Hazard Risk Management and Adaptation Plan includes mapping that identifies erosion scenarios at different times.

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The hazard lines are not intended to be predictions of the future shoreline location, but are conservative estimates of possible future foreshore retreat used for consideration in coastal planning.

The Coastal Hazard Risk Management and Adaptation Plan proposes a planned managed retreat for any assets affected in the long term by coastal processes.

The proposed workshop is positioned beyond the 2115 Hazard Line assessment undertaken by M P Rogers & Associates. The setback from the coast is not considered to be an impediment for a non habitable building.

- **State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas**

State Planning Policy 3.7 and the associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') apply to all land identified as Bushfire Prone.

Reserve 40727 is within a designated Bushfire Prone Area. Under State Planning Policy 3.7 all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment. A Bushfire Attack Level has not been lodged with the application.

Gray & Lewis recommends that the application be determined without a Bushfire Attack Level for the following reasons:

- Planning Bulletin No 111/2016 released in October 2016 clarifies Council has discretion over this matter and states that '*Exemptions from the requirements of State Planning Policy 3.7 and the deemed provisions should be applied pragmatically by the decision maker.*'

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- The proposed building is non habitable and will not result in any significant landuse intensification.

- **Notification on Title**

State Planning Policy 3.7 states that 'a notice on title' advising that the site is located in a bushfire prone area should be required as a condition of any planning approval.

Council can impose a condition on any approval requiring a notification to be placed on the Certificate of Title of the lot to alert any future purchaser that it is in a bushfire prone area.

Council has to have 'due regard' for State Planning Policy 3.7, however Gray & Lewis does not recommend any notification on the title for the following reasons:

- a) A notification would need to be compiled by a solicitor and there are costs associated with lodging any notification on a title.
- b) Bushfire mapping will be reviewed annually and the existing vegetation on site is a snapshot in time.
- c) Bushfire mapping is readily available to purchasers through the Department of Fire and Emergency Service website. Any purchaser needs to undertake due diligence when buying land.
- d) The Shire, applicant and lessee are all aware the lot is in a bushfire prone area. A Bushfire Management Plan was developed as part of the proposed Structure Plan for Monkey Mia.

LEGAL IMPLICATIONS

Environmental Protection Act 1986 – Minister for Environment Statements are issued under this Act.

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 –

'5.8 LAND SUBJECT TO INUNDATION

5.8.1 No building or building extensions shall be constructed upon any land within an area considered by the local government as being liable to flooding or inundation unless granted specific planning approval by the local government.

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5.8.2 *No building or building extension shall be erected on any lot considered by the local government as being liable to flooding or inundation unless the floor level is not less than RL 3.2 metres AHD.*

5.8.3 *Notwithstanding Clause 5.8.2, Council has discretion to consider a floor level less than RL 3.2 metres AHD for non-habitable outbuildings that are detached from any single house or dwelling unit on the same lot. 5.8.4 In considering applications for development in areas subject to inundation, the local government shall have regard to the Shark Bay—Denham Foreshore Topography and Storm Surge levels map and any relevant adopted Local Planning Policy.*

‘5.6 VARIATIONS TO SITE AND DEVELOPMENT STANDARDS AND REQUIREMENTS

5.6.1 *Except for development in respect of which the Residential Design Codes apply, if a development is the subject of an application for planning approval and does not comply with a standard or requirement prescribed under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit.*

5.6.2 *In considering an application for planning approval under this clause, where, in the opinion of the local government, the variation is likely to affect any owners or occupiers in the general locality or adjoining the site which is the subject of consideration for the variation, the local government is to:*

a) consult the affected parties by following one or more of the provisions for advertising uses under clause 9.4; and b) have regard to any expressed views prior to making its determination to grant the variation.

5.6.3 *The power conferred by this clause may only be exercised if the local government is satisfied that:*

a) approval of the proposed development would be appropriate having regard to the criteria set out in clause 10.2; and

b) the non-compliance will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.’

Note: Gray & Lewis has not recommended advertising the variation to the Scheme (for the floor level) as it does not affect any owners or occupiers in the general locality.

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for advice.

STRATEGIC IMPLICATIONS

The Shire of Shark Bay Local Planning Strategy recognises potential for expansion of Monkey Mia and states:

‘To the immediate west of the Monkey Mia resort is undeveloped land also within the same ‘Special Use’ zone consisting of Lot 501 which is unallocated crown land and Reserve 49107. There is potential for more tourist uses subject to meeting environmental requirements. The land could also cater for any future expansion of Monkey Mia.’

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

RISK MANAGEMENT

There are high risk implications associated with this matter. It is not recommended that the Shire support development in a location that is contrary to conditions of a Minister for Environment Statement.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

26 May 2017

31 MAY 2017

Attachment # 1



MINISTER FOR THE ENVIRONMENT; SCIENCE

Statement No.

000703

**STATEMENT THAT A PROPOSAL MAY BE IMPLEMENTED
(PURSUANT TO THE PROVISIONS OF THE
ENVIRONMENTAL PROTECTION ACT 1986)**

**EXPANSION OF THE MONKEY MIA DOLPHIN RESORT
MONKEY MIA, SHARK BAY**

Proposal: The expansion, incorporating construction and operation of the Monkey Mia Dolphin Resort through expansion of the existing resort area, provision of staff accommodation facilities and upgrading of the wastewater treatment plant, as documented in schedule 1 of this statement.

Proponent: Monkey Mia Dolphin Resort Pty Ltd

Proponent Address: 262 Stirling Highway, CLAREMONT WA 6010

Assessment Number: 1455

Report of the Environmental Protection Authority: Bulletin 1165

The proposal referred to above may be implemented by the proponent subject to the following conditions and procedures:

1 Implementation

1-1 The proponent shall implement the proposal as documented in schedule 1 of this statement subject to the conditions and procedures of this statement.

2 Proponent Commitments

2-1 The proponent shall implement the environmental management commitments documented in schedule 2 of this statement.

Published on

28 DEC 2015

29th FLOOR, ALLENDALE SQUARE, 77 ST. GEORGE'S TERRACE, PERTH 6000
TELEPHONE: (08) 9220 5050 FACSIMILE: (08) 9221 4665
E-MAIL: parly-edwards@epc.wa.gov.au
WEBSITE: www.ministers.wa.gov.au/edwards

3 Proponent Nomination and Contact Details

- 3-1 The proponent for the time being nominated by the Minister for the Environment under section 38(6) or (7) of the *Environmental Protection Act 1986* is responsible for the implementation of the proposal until such time as the Minister for the Environment has exercised the Minister's power under section 38(7) of the Act to revoke the nomination of that proponent and nominate another person as the proponent for the proposal.
- 3-2 If the proponent wishes to relinquish the nomination, the proponent shall apply for the transfer of proponent and provide a letter with a copy of this statement endorsed by the proposed replacement proponent that the proposal will be carried out in accordance with this statement. Contact details and appropriate documentation on the capability of the proposed replacement proponent to carry out the proposal shall also be provided.
- 3-3 The nominated proponent shall notify the Department of Environment of any change of contact name and address within 60 days of such change.

4 Commencement and Time Limit of Approval

- 4-1 The proponent shall substantially commence the proposal within five years of the date of this statement or the approval granted in this statement shall lapse and be void.

Note: The Minister for the Environment will determine any dispute as to whether the proposal has been substantially commenced.

- 4-2 The proponent shall make application for any extension of approval for the substantial commencement of the proposal beyond five years from the date of this statement to the Minister for the Environment, prior to the expiration of the five-year period referred to in condition 4-1.

The application shall demonstrate that:

1. the environmental factors of the proposal have not changed significantly;
2. new, significant, environmental issues have not arisen; and
3. all relevant government authorities have been consulted.

Note: The Minister for the Environment may consider the grant of an extension of the time limit of approval not exceeding five years for the substantial commencement of the proposal.

5 Compliance Audit

- 5-1 The proponent shall prepare an audit program and submit compliance reports to the Department of Environment which address:

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1. the status of implementation of the proposal as defined in schedule 1 of this statement;
2. evidence of compliance with the conditions and commitments; and
3. the performance of the environmental management plans and programs.

Note: Under sections 48(1) and 47(2) of the *Environmental Protection Act 1986*, the Chief Executive Officer of the Department of Environment is empowered to monitor the compliance of the proponent with the statement and should directly receive the compliance documentation, including environmental management plans, related to the conditions, procedures and commitments contained in this statement.

- 5-2 The proponent may submit a report prepared by an independent auditor to the Chief Executive Officer of the Department of Environment on each condition/commitment of this statement which requires the preparation of a management plan, programme, strategy or system, stating whether the requirements of each condition/commitment have been fulfilled within the timeframe stated within each condition/commitment.

6 Thick-billed Grasswren (*Amytornis textilis textilis*) Habitat

- 6-1 To allow for the protection of part of a territory of the Thick-billed Grasswren, the proponent shall retain a buffer area of *Acacia* sp. along the southern side of the Denham-Monkey Mia Road, for the length of the resort, including the resort expansion area and staff accommodation area, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority and the Department of Conservation and Land Management.

This buffer area shall be approximately 600 metres in length and not less than 15 metres wide.

- 6-2 Prior to commencement of construction within the white coastal sandplain area, the proponent shall undertake a survey during the nesting season to determine the presence of Thick-billed Grasswren nests in the area proposed to be cleared, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority and the Department of Conservation and Land Management.
- 6-3 Prior to commencement of clearing where a particular area is to be cleared in the following 12 months, the proponent shall repeat the survey referred to in condition 6-2, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority and the Department of Conservation and Land Management.
- 6-4 The proponent shall only undertake clearing of vegetation within the white coastal sandplain area after the Thick-billed Grasswren fledglings have left their nests.
- 6-5 The proponent shall retain local native vegetation within the white coastal sandplain development area, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority.

7 Drainage Management Plan

- 7-1 Prior to commencement of construction associated with the resort expansion, the proponent shall prepare a Drainage Management Plan, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority.

This plan shall address:

1. management of stormwater quality and quantity;
2. potential for erosion, local flooding and contaminant discharge;
3. minimising pollutants at their source; and
4. pollutant removal.

Note: In preparation of advice to the Minister for the Environment, the Environmental Protection Authority expects that the advice of the following agencies will be obtained:

- Department of Conservation and Land Management; and
- Shire of Shark Bay.

- 7-2 The proponent shall implement the Drainage Management Plan required by condition 7-1.
- 7-3 The proponent shall make the Drainage Management Plan required by condition 7-1 publicly available.

8 Nutrient and Irrigation Management Plan

- 8-1 Prior to commencement of construction associated with the resort expansion, the proponent shall prepare a Nutrient and Irrigation Management Plan, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority.

This plan shall address:

1. method of application of nutrients;
2. irrigation program;
3. water conservation;
4. recommendation for low nutrient and water requirement plants and grasses; and
5. prescribed fertiliser applications.

Note: In preparation of advice to the Minister for the Environment, the Environmental Protection Authority expects that the advice of the following agencies will be obtained:

- Department of Conservation and Land Management; and
- Shire of Shark Bay.

- 8-2 The proponent shall implement the Nutrient and Irrigation Management Plan required by condition 8-1.

- 8-3 The proponent shall make the Nutrient and Irrigation Management Plan required by condition 8-1 publicly available.

9 Foreshore Management Plan

- 9-1 Prior to commencement of construction associated with the resort expansion, the proponent shall prepare a Foreshore Management Plan, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority.

This plan shall address:

1. minimising risk of dune erosion;
2. formalised access points;
3. definition of dune preservation and fencing areas;
4. rehabilitation and restoration of foreshore areas, incorporating stabilisation;
5. identification of species to be planted; and
6. education and signage.

Note: In preparation of advice to the Minister for the Environment, the Environmental Protection Authority expects that the advice of the following agency will be obtained:

- Department of Conservation and Land Management.

- 9-2 The proponent shall implement the Foreshore Management Plan required by condition 9-1.
- 9-3 The proponent shall make the Foreshore Management Plan required by condition 9-1 publicly available.

Procedures

- 1 Where a condition states "to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority", the Environmental Protection Authority will provide that advice to the Department of Environment for the preparation of written notice to the proponent.
- 2 The Environmental Protection Authority may seek advice from other agencies or organisations, as required, in order to provide its advice to the Department of Environment.
- 3 Where a condition lists advisory bodies, it is expected that the proponent will obtain the advice of those listed as part of its compliance reporting to the Department of Environment.

31 MAY 2017

Notes

- 1 The Minister for the Environment will determine any dispute between the proponent and the Environmental Protection Authority or the Department of Environment over the fulfilment of the requirements of the conditions.
- 2 The proponent is required to apply for a Works Approval and Licence for the wastewater treatment plant component of this project under the provisions of Part V of the *Environmental Protection Act 1986*.
- 3 Within this statement, to "have in place" means to "prepare, document, implement and maintain for the duration of the proposal".

Dr Judy Edwards MLA
MINISTER FOR THE ENVIRONMENT; SCIENCE

28 DEC 2005

Schedule 1

The Proposal (Assessment No. 1455)

The expansion (construction and operation) of the Monkey Mia Dolphin Resort, incorporating the expansion of the existing resort area through provision of additional guest accommodation facilities, provision of staff accommodation facilities and an upgrading of the wastewater treatment plant.

The resort expansion area is within Reserve 40727, described as Lot 104 on DP28250. The staff accommodation area is within proposed Lot 105 on plan 19786 and the wastewater treatment plant expansion area is adjacent to the existing wastewater treatment plant within proposed Lot 103 on plan 19786. See figures 1 and 2 (attached).

Table 1 – Key Proposal Characteristics

| Element | Description |
|---------------------------------|--|
| Major components | <ul style="list-style-type: none"> • expansion of existing resort area • provision of staff accommodation facilities • upgrading of the existing wastewater treatment plant using a Membrane Bioreactor Package Plant |
| Resort Expansion Area | Up to 3.1 hectares |
| Staff Accommodation Area | Up to 2.3 hectares |
| Wastewater Treatment Plant Area | Up to 0.36 hectares (total area) |
| Resort Expansion | |
| Function Rooms | one |
| Two storey development | Approximately one third of the resort |
| Hotel Suites | Up to 100 (total) |
| Bungalows | Up to 30 (total) |
| Budget Accommodation | Up to 120 bed (total) |
| Motel units | Up to 70 (total) |
| Caravan Lots | Up to 71 (total) |
| Camping Area | Up to 4400 square metres (total) (accommodating approximately 250 people) |
| Tennis Courts | three (total) |
| Swimming Pool | 6 metre pool and spa (self-contained) |
| Manager's Residence | one |
| Parking | Provision for approximately 200 cars and 2 buses within resort. Provision for approximately 55 cars and 24 boat/trailer bays within staff accommodation area. |
| Vegetation Clearing | Up to 3.1 hectares of White Coastal Sandplain vegetation |
| Construction | No pindan sand will be transported to the beach area adjacent to the resort and expansion area. |

MINUTES OF THE ORDINARY COUNCIL MEETING

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| Staff Accommodation Facilities | |
|---------------------------------------|--|
| Suites | Up to 36 |
| Caravan park sites | Up to 24 |
| Swimming Pool | Up to 100 square metre pool (self-contained) |
| Vegetation clearing | Up to 2.3 hectares of White Coastal Sandplain vegetation |
| Wastewater Treatment Plant | |
| Membrane bioreactor package plant | Up to 0.36 hectares (total area), Existing ponds used for storing treated effluent and sludge. |
| Vegetation clearing | Up to 0.09 hectares of Red Coastal Sandplain vegetation, adjacent to cleared area for the existing wastewater treatment plant. |

Figures (attached)

Figure 1: Monkey Mia Dolphin Resort location and expansion areas for the resort, staff accommodation and wastewater treatment plant.

Figure 2: Layout of the resort expansion area and staff accommodation area.

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Figure 2: Layout of the expansion and redevelopment of the resort and staff accommodation areas.

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Schedule 2

Proponent's Environmental Management Commitments

April 2005

**EXPANSION OF THE MONKEY MIA DOLPHIN RESORT
MONKEY MIA, SHARK BAY**

(Assessment No. 1455)

Monkey Mia Dolphin Resort Pty Ltd

31 MAY 2017

Proponent's Environmental Management Commitments – April 2005

EXPANSION OF THE MONKEY MIA DOLPHIN RESORT, MONKEY MIA, SHARK BAY (Assessment No. 1455)

Note: The term "commitment" as used in this schedule includes the entire row of the table and its six separate parts as follows:

- a commitment number;
- a commitment topic;
- the objective of the commitment;
- the 'action' to be undertaken by the proponent;
- the timing requirements of the commitment; and
- the body/agency to provide technical advice to the Department of Environment.

| No | Topic | Objective | Action | Timing | Advice |
|----|---------------------------------|---|--|---|--------|
| 1. | Environmental Management System | <p>To ensure environmental best practice in accordance with EPA's Guidance Statement Number 43.</p> <p>The aim of the EMS is to ensure the operations of the Monkey Mia Dolphin Resort are in accordance with the commitments outlined in this statement.</p> | <p>Have in place, and make publicly available an Environmental Management System (EMS) for this project, which will include:</p> <p>(a) Environmental policies specific to the proposed resort and wastewater treatment plant facilities and corporate commitment to it.</p> <p>(a) Environmental Management Program with specific Management Plans to address the environmental impacts, including:</p> <ul style="list-style-type: none"> • Foreshore Management Plan; • Nutrient and Irrigation Management Plan; and • Wastewater Treatment Management Plan. <p>(b) Setting of appropriate objectives and targets, to meet environmental requirements.</p> <p>(c) Implementation and operation of actions to meet environmental performance.</p> <p>(d) Measurement and evaluation of environmental performance.</p> <p>(e) Creation of appropriate management structures and responsibilities including human, equipment and financial resources.</p> | Prior to construction and post-construction | CALM |

MINUTES OF THE ORDINARY COUNCIL MEETING

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| No | Topic | Objective | Action | Timing | Advice |
|----|---------------------------------|--|--|-----------------------|---------------|
| | | | (f) Training, including induction, in environmental management procedures. (g) Development of communication procedures to staff, visitors, members of the community and government officers, and communicating relevant procedures and requirements to suppliers and contractors. (h) Development of performance monitoring and measurement procedures on the key features of the proposal which may impact on the environment. (i) Development of corrective and preventative procedures. (j) Development of management review and feedback procedures. | | |
| 2. | Construction Activities | To manage and minimise the potential impacts of construction activities upon the surrounding environment and visual amenity. | Prepare a Construction Management Plan, which will include: (a) management of noise and dust impacts; (b) minimising visual impacts; (c) provision of fencing, appropriate storage facilities and locations; and (d) containment of all earthworks to avoid affecting the beach. | Prior to construction | SoSB and CALM |
| 3. | Construction Activities | As for commitment 2. | Implement the Construction Management Plan. | During construction. | SoSB and CALM |
| 4. | Aboriginal Heritage and Culture | To fulfil the requirements stipulated on the Section 18 clearance of the Aboriginal Heritage Act 1972. | (a) Undertake an ethnographic and archaeological survey of the proposed wastewater treatment plant site before construction occurs. (b) If any Aboriginal material is uncovered as a result of earthmoving activities work will immediately cease in that area and the discovery will be reported to the relevant authorities. (c) Project personnel and construction workers will be informed of the requirement of the <i>Aboriginal Heritage Act 1972</i> with regards to interference with aboriginal sites. | Prior to construction | DIA |

Abbreviations:

CALM: Department of Conservation and Land Management
 DIA: Department of Indigenous Affairs
 EMS: Environmental Management System

EPA: Environmental Protection Authority
 SoSB: Shire of Shark Bay

31 MAY 2017

Attachment # 2

Environmental Protection Act 1986

Section 38(6)

NOTICE OF NOMINATION AS PROPONENT

PERSON TO WHOM THIS NOTICE IS GIVEN:

RAC Tourism Assets Pty Ltd
ACN: 168 253 085
832 Wellington Street
WEST PERTH WA 6005

PROPOSAL TO WHICH THIS NOTICE RELATES:

Expansion of the Monkey Mia Dolphin Resort, Monkey Mia, Shark Bay
Assessment Numbers: 1455 and 1922
Statement Numbers: 709 and 919

Pursuant to section 38(6) of the *Environmental Protection Act 1986*, I nominate RAC Tourism Assets Pty Ltd as the person responsible for the Expansion of the Monkey Mia Dolphin Resort, Monkey Mia, Shark Bay.



Kim Taylor
GENERAL MANAGER
Delegate of the Minister for Environment
under Notice of Delegation No. 17 dated 27 November 2011

24 June 2016

31 MAY 2017

19.2 LOT 50 DAMPIER ROAD DENHAM – K I MURPHY
P1346

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

That the correspondence and objection from the owner of Lot 50 Dampier Road Denham to the Notice issued pursuant to Section 3.25(1)(a) and item 5A of Schedule 3.1 Division 1 of the *Local Government Act 1995* be noted.

That the owner of Lot 50 Dampier Road be advised that the Notice dated 10 April 2017 issued Pursuant to Section 3.25(1)(a) and item 5A of Schedule 3.1 Division 1 of the *Local Government Act 1995* stands and it is the responsibility of the owner to comply with the requisitions in the Notice.

That the owner of Lot 50 Dampier Road be advised that the Council will offer a xx% reduction in charges for items taken exclusively from Lot 50 Dampier Road that are delivered to the Denham Refuse site for disposal provided all asbestos products are presented for disposal in accordance with the Health (Asbestos) Regulations.

The owner of Lot 50 Dampier Road be offered a discount of xx% on the Council waste disposal rates at the Denham Refuse site to facilitate compliance with the Notice issued pursuant to Section 3.25(1)(a) and item 5A of Schedule 3.1 Division 1 of the *Local Government Act 1995* for a period of 90 days commencing from xxxxx 2017

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That the correspondence and objection from the owner of Lot 50 Dampier Road Denham to the Notice issued pursuant to Section 3.25(1)(a) and item 5A of Schedule 3.1 Division 1 of the *Local Government Act 1995* be noted.

That the owner of Lot 50 Dampier Road be advised that the Notice dated 10 April 2017 issued Pursuant to Section 3.25(1)(a) and item 5A of Schedule 3.1 Division 1 of the *Local Government Act 1995* stands and it is the responsibility of the owner to comply with the requisitions in the Notice.

That the owner of Lot 50 Dampier Road be advised that the Council will offer a 20% reduction in charges for items taken exclusively from Lot 50 Dampier Road that are delivered to the Denham Refuse site for disposal provided all asbestos products are presented for disposal in accordance with the Health (Asbestos) Regulations.

The owner of Lot 50 Dampier Road be offered a discount of 20% on the Council waste disposal rates at the Denham Refuse site to facilitate compliance with the

31 MAY 2017

Notice issued pursuant to Section 3.25(1)(a) and item 5A of Schedule 3.1 Division 1 of the *Local Government Act 1995* for a period of 90 days commencing from 10 April 2017

4/0 CARRIED

BACKGROUND

The Council at the ordinary meeting held in March 2017 resolved the following:

That Council, under Schedule 3.1, Division 1, Section 5A, 6, 10 and 12 of the *Local Government Act 1995*, serves a notice on the owners of Lot 50 Dampier Road, Denham to carry out the following works within 90 days from the date on the notice:

- 1. Remove from the land any rubbish, disused material, including but not limited to motor vehicles, old motor vehicle bodies, old machinery, old caravans, metal drums, old building materials, asbestos containing materials, concrete rubble, building rubble, and miscellaneous debris and rubbish;**
- 2. All the removed materials to be taken to the Denham Refuse Site, all materials to be prepared for transport in the appropriate and safe manner;**
- 3. Seven (7) days notice to be provided to the Shire Administration office of the proposed use of the refuse site;**
- 4. Remove, repair or replace the unsightly, damaged and dangerous boundary fences and gates on the property. If the fencing and gates are to be replaced, Council approval for the type and structure of the fencing is to be submitted for approval by the Council before the new boundary fencing is installed/constructed.**
- 5. Pay to the Shire Administration office the appropriate tipping fees as per Councils Schedule of Fees and Charges;**
- 6. The site to be left in a clean and tidy condition to the satisfaction of the Shire of Shark Bay's Chief Executive Officer.**

Subsequent to the Council's resolution and notice (attached) was forwarded to the owners who have responded (attached).

The response to facilitate an outcome was deemed to be treated as an objection in accordance with the Local Government Act.

Section 3.25(5) and Part 9 Division 1 of the Act which advised the owner had the following options either:

- (a) object against this Notice by lodging an objection form with the Shire within 28 days of receiving this Notice; or
- (a) apply to the State Administrative Tribunal for a review of the decision to give this Notice within 42 days of receiving this Notice.

31 MAY 2017

COMMENT

The owners have been issued with a notice in accordance with section 3.25(1)(a) and have also been sent since the receipt of their response pictures of the site and a copy of the Council minutes which included a number of photographs.

The response details some actions that the owner advises that they are undertaking and comments in relation to some of the materials.

The notice issued included the following wording in the schedule:

Material spread over the whole of the Land as shown in the aerial photograph attached hereto and including:

- Vehicle bodies;
- Piles of timber;
- Timber pallets;
- Fibre cement sheeting (corrugated and flat);
- Fibre cement gutters and downpipes;
- Steel sheeting;
- Window frames;
- Steel drums;
- Porcelain powerline insulators;
- Bricks; and
- General building waste.

The resolution of Council does indicate the site is to be left in a clean and tidy condition to the satisfaction of the Shire of Shark Bays Chief Executive Officer.

The owners have responded to Councils notice and endeavoured to address each item on an individual basis, without recognising that the materials are spread over the yard without any substantial demarcation.

The list of items was generalised due to the overall unorganised nature of storage of the materials and endeavoured to capture the extensive range of general waste on the property.

The Chief Executive Officer has endeavoured to address the responses from the owner as below:

Owners Objection

1. Vehicle bodies:

(plus general scrap steel) As the shire must be aware, recycling were possible is desirable. We have sent a lot of steel scrap to Perth in the last several years.) Recently, the metal market has been Low and we have not been able to sell the product over the last few years. The market now is improving, Hopefully, with our scrap, your scarp and Paul Mettam's Scrap, can be offered to one company, as a LOT to achieve a suitable outcome. The more scarp there is, the more financial incentives there is to come to commercial agreement considering, the travel distance. I believed, You have had contact with SIMS METALS in regards to the shire 's Steel scrap. If you let me and Paul Mettam, know the approximate schedule , we should be able to achieved a desired OUTCOME.

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4. Steel Sheeting:

Any piles of old steel sheeting, can go with the car bodies.

5. Windows Frames:

Steel window frames can go with the car bodies,.

Any Jarrah Frames can be burned or be used by the pizza business.

6. Steel Drums:

Can go with car bodies.

7. Porcelain Power line insulators:

Can go to Landfill.

Response to items 1,4,5,6,7

The issue with the disposal of the vehicle bodies, steel sheeting, steel window frames, steel drums, porcelain powerline insulators needs to be addressed by the owner.

As indicated in the council resolution the materials can be deposited at the refuse and recycling site with payment of the appropriate fees.

The metal at the Shires Refuse and Recycling site has been collected by Sims Metal previously and is being organised, however this is at their discretion and material is collected when it is financially viable for them to undertake the collection.

There is also no indication in the correspondence of who is responsible to take the materials to the refuse site.

Owners Objection

2. Piles of Timber:

I have a customer who has a wood fired Pizza. I have regular monthly payment from him to buy firewood for his Pizza Oven. I am sure, he does not want to bring fire wood from Geraldton. If he had to, I am sure his business, would be less viable. I doubt if Calm would find it acceptable for him to remove timber, from the ground around the local area. The same goes for the Old Pallets. Or we can have a fire and burn them.

Response to item 2

The issue with the wood can be addressed if the owner takes action to separate the usable materials other materials on site and there are stored in an acceptable manner, within the time frames indicated by Council.

In regard to the burning of materials, this method of disposal is at the discretion of the owner, but must be done in a manner that complies with all relevant legislation.

There is no indication who is responsible to ensure the wooden materials are going to be left in a manner that is deemed satisfactory to the Chief Executive Officer

Owners Objection

3. Fibre Cement Sheeting:

There is piles of Fibre cement sheeting there, some of it is asbestos, a LOT IS NOT. I would arrange the Asbestos wrap appropriately, and send to landfill.

31 MAY 2017

Response to item 3

The storage of fibre sheeting that has a saleable value must also be in accordance with the Council's resolution.

All asbestos materials must be disposed of in accordance with the Health (asbestos) Regulations.

It is unclear who is undertaking this task.

Owners Objection

8. Bricks

I do not see, any problems of having bricks, pavers, stones, etc. stored on industrial area.

9. General Building waste:

Anything that does not fall into the category of Bricks, stones and pavers, and masonry products etc. can be sent to landfill.

Response to item 8, 9

The bricks, pavers, stones if in a suitable condition may also be stored on site in accordance with the council resolution and would need to be separated from the general waste, however this is the responsibility of the owner to address.

It is unclear who is undertaking this task.

Owners request for leniency

The owner has requested some leniency in relation to landfill costs.

The Council could consider a reduction in costs to deposit the materials at landfill to assist the clean-up of the land and base it upon the volumes of material to be deposited.

However the majority of items could have previously been deposited at the refuse site instead of being stored, as indicated in the owners correspondence waiting until they were able to sell the product.

There is also no indication from the owner who is expected to undertake the separation and removal of the items from the land to the refuse site.

It would be, until such time as the Council has enforced the notice, the responsibility of the owner to have the waste items delivered to the refuse site.

As the Council has issued a notice, under the *Local Government Act 1995*, on the owner of the property, to clean up the site within 90 days of the date of the notice, to Councils (Chief Executive Officer) satisfaction, and if the works are not carried out, and the owner has not appealed to the State Administrative Tribunal against the issue of the notice, then the Council can either carry out the required works with Council staff or contract the required works to an appropriately qualified contractor.

MINUTES OF THE ORDINARY COUNCIL MEETING

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Under Section 3.26 of the *Local Government Act 1995*, the Local Government may act in default of the owner.

Pursuant to s.3.25(3), the costs of carrying out the work may be recovered by a local government as a debt due from the person who failed to comply with the notice. That means the costs can be recovered in a court as an unpaid debt. It has been clarified that there is no power to place a caveat on the property to protect that debt.

LEGAL IMPLICATIONS

Schedule 3.1, Division 1, and Part n3, Section 3.26 (2), and (3) of the *Local Government Act 1995* applies to this item.

POLICY IMPLICATIONS

There are no policy implications relative to this report

FINANCIAL IMPLICATIONS

Funding will be required by Council, if the owner of the property fails to comply with notice within the permitted time and Council is to carry out the required works or if appropriate contractors are used to carry out the required works on Councils behalf.

It is difficult to quantify the costs associated with the clean-up if the council is required to undertake the task. There appears to be amounts of asbestos in specific areas, but it is unknown of the extent through areas that are inaccessible.

The Council can claim costs but has to either utilise its workforce to clean the area or employ a contractor to undertake the works in the first instance.

There would also be legal costs to prosecute and serve the notices to the owner of the property. It is anticipated these costs would be approximately \$5,000 - \$7,000.

The granting of a discount could be considered by the Council and the amount of discount would be dependent upon the amount of refuse that would be taken to the waste disposal site.

The cost to Council in offering a discount is difficult to assess given the many and varied items and the amount of waste on the property.

This strategy would assist the owner and may contribute to the property being cleaned up in accordance with the order, while providing some income to Council that may not have previously been achieved.

STRATEGIC IMPLICATIONS

There are no strategic implications to this report

RISK MANAGEMENT

This action will minimise the risk of potential danger to the public and other property which may result from cyclonic activity or other high wind event.

VOTING REQUIREMENTS

Simple Majority Required

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

30 May 2017

31 MAY 2017

P1346 / O-LEG-16321
Glen Bangay

**Local Government Act 1995
Section 3.25(1)(a)**

SHIRE OF SHARK BAY

NOTICE

TO: KIM IAN MURPHY
OF: 46 McLiver Street, Pialba, Hervey Bay QLD 4655

BACKGROUND

- A. You are the owner of land situated at 86 Dampier Road, Denham, being Lot 50 on Deposited Plan 57294 comprised in Certificate of Title Volume 2733 Folio 717 (**Land**).
- A. The Land is located within the district of the Shire of Shark Bay (**Shire**) which has its offices at 65 Knight Terrace, Denham, Western Australia.
- B. The Land is considered by the Shire to be untidy by reason of the presence on the Land of the rubbish and disused material specified in the Schedule to this Notice (**Material**).

NOW TAKE NOTICE THAT

Pursuant to Section 3.25(1)(a) and item 5A of Schedule 3.1 Division 1 of the Local Government Act 1995 (**Act**) you are required within 90 days of being given this Notice to remove the Material from the Land.

AND TAKE FURTHER NOTICE THAT

- 2. If you fail to comply with this Notice on or before the day specified you will be committing an offence under Section 3.25(6) of the Act.
- 3. The penalty for this offence is a maximum of \$5,000, together with a daily penalty of up to \$500 for each day on which the offence continues or, in the case of a body corporate, a maximum of \$25,000 and a daily penalty of up to \$2,500.

31 MAY 2017

4. Under Section 3.26 of the Act, if you fail to comply with this Notice the Shire may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which this Notice was issued and recover the cost of doing so from you.
5. Under Section 3.25(5) and Part 9 Division 1 of the Act you may either:
 - (a) object against this Notice by lodging an objection form with the Shire within 28 days of receiving this Notice; or
 - (b) apply to the State Administrative Tribunal for a review of the decision to give this Notice within 42 days of receiving this Notice.

SCHEDULE

Material spread over the whole of the Land as shown in the aerial photograph attached hereto and including:

- Vehicle bodies;
- Piles of timber;
- Timber pallets;
- Fibre cement sheeting (corrugated and flat);
- Fibre cement gutters and downpipes;
- Steel sheeting;
- Window frames;
- Steel drums;
- Porcelain powerline insulators;
- Bricks; and
- General building waste.

DATED the Tenth day of April 2017



**CHIEF EXECUTIVE OFFICER
SHIRE OF SHARK BAY**

Given by and under the direction of the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Monday, 31 July 2017

To: Shire of Sharkbay WA6537
PO Box 126 Denham Sharkbay WA 6537

From: Kim and Pilar Murphy
46 McCliver Street Pialba Hervey bay Qld. 4655
E-pilarmurphy2011@gmail.com

Ref: P1346/O-LEG-16321

Attn: CEO or Glen Bangay

In regards to your letter 10 April 2017.

We have had no Aerial Photographs you mentioned. Nevertheless, I will reply to your letter. With regards to schedule materials spread all over the whole land, shown in photograph attached,

1. Vehicle bodies:

(plus general scrap steel) As the shire must be aware, recycling were possible is desireable. We have sent a lot of steel scrap to Perth in the last several years.) Recently ,the metal market has been Low and we have not been able to sell the product over the last few years. The market now is improving, Hopefully, with our scrap, your scarp and Paul Mettams Scrap, can be offered to one company, as a LOT to achieve a suitable outcome. The more scarp there is, the more financial incentives there is to come to commercial agreement considering, the travel distance. I believed , You have had contact with SIMS METALS in regards to the shire 's Steel scrap. If you let me and Paul Mettam, know the approximate schedule , we should be able to achieved a desired OUTCOME.

2. Piles of Timber:

I have a customer who has a wood fired Pizza. I have regular monthly payment from him to buy firewood for his Pizza Oven. I am sure , he does not want to bring fire wood from Geraldton. If he had to, I am sure his business, would be less viable. I doubt if Calm would find it acceptable for him to remove timber, from the ground around the local area. The same goes for the Old Pallets. Or we can have a fire and burn them.

3. Fiber Cement Sheatting:

There is piles of Fiber cement sheathing there, some of it is asbestos, a LOT IS NOT. I would arrange the Asbestos wrap appropriately, and send to landfill.

4. Steel Sheating:

Any piles of old steel sheating, can go with the car bodies.

5. Windows Frames:

Steel window frames can go with the car bodies, .

Any Jarrah Frames can be burned or be used by the pizza business.

6. Steel Drums:

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7. Porcelain Power line insulators:

Can go to Landfill.

8. Bricks

I do not see , any problems of having bricks, pavers, stones, etc. stored on industrial area.

9. General Building waste:

Anything that does not fall into the category of Bricks, stones and pavers, and masonry products etc. can be sent to landfill .

MINUTES OF THE ORDINARY COUNCIL MEETING

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Continuation page 1 of page 2..

Page 2 of page 2 continuation:

Note:

I would love to come to shark bay and do some work there. But currently financial restraints make this almost impossible this year.

We have a sale for the block recently, but the bank would not fund the purchasers approximately 50% of the sales price..(means it falls through)

We put \$ 9,000.00 through our insurance , because of the last cyclone, a major portion of that cost was to demolished and stacks your building, which I was storing for the SHIRES. It was part of the project to rebuild a Heritage precinct which because of GFC (global financial Crisis). Or other reasons, the shire did not proceed with.

This Problems have risen, from the GFC (Global Financial Crisis) I agree with the shire, that something need to be done on that block. I would ask the shire to give me some leniency, maybe some minimal landfill costs. MY son recently come from Mandurah and fixed the roof on the Shead, I also , a few years ago, did similar work. It's a long expensive time consuming exercise for me to come to sharkbay.

We have to pay , insurance, shire rates etc etc...

With a minimal income from the block we have found this difficult.

Your reply would be appreciated.

Sincerely,

Kim Ian murphy

17.4.17 Monday

E-pilarmurphy2011@gmail.com

31 MAY 2017

19.3 DENHAM BOAT RAMP FINGER JETTY
GS00029

Author

Works Manager

Disclosure of Any Interest

Nil

Moved

Cr Bellottie

Seconded

Cr Capewell

Council Resolution

That Council note the unsuccessful application submitted to the Recreational Boating Facilities Schemes Round 22.

That Council instruct administration to resubmit the unsuccessful application in future rounds of the Recreational Boating Facilities Scheme.

4/0 CARRIED

Background

Round 22 of the Recreational Boating Facilities Scheme opened in October 2016. The Shire of Shark Bay submitted an application with Recreational Boating Facilities Scheme to construct a finger jetty at the western end boat ramp.

The Shire received confirmation from the Recreational Boating Facilities Scheme late April 2017 that our application for Round 22 was unsuccessful.

Comment

There is one round of Recreational Boating Facilities Scheme funding each financial year.

Rounds usually open in October and close in February, with successful applicants notified in May.

In Round 22 of the Recreational Boating Facilities Scheme there was \$6,000,000 of grant applications and only \$1,500,000 of grant funds available.

With this ratio and the Shire of Shark Bays successful applications in previous rounds it wasn't surprising the Shires application was unsuccessful this time.

The unsuccessful letter received by the Shire has been attached for council consideration.

If Council chooses, the application submitted in Round 22 with changes to reflect any cost implications could be resubmitted in the next round of grant applications.

Below is a list of the successful applicants for Round 22.

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

| | | |
|----------------------|---|-----------|
| City of Albany | Lower King Urban Recreational Boating Facility Stage 1 car park upgrade | \$107,000 |
| City of Busselton | Port Geographe Boating Facility jetty design | \$37,500 |
| City of Melville | Deepwater Point Boat Launching Facility upgrade | \$700,000 |
| Shire of Bassendean | Pickering Park Boat Ramp and Jetty planning study | \$67,500 |
| Shire of Coorow | Green Head fish cleaning station | \$16,930 |
| Shire of Harvey | The Elbow Boat Ramp upgrade and fixed jetty | \$278,570 |
| Shire of Jerramungup | Fishery Beach Marina boat ramp detailed design | \$60,000 |
| Shire of Murray | Murray Bend Boat Launching Facility trailer park design and reconstruct | \$202,500 |
| Shire of Murray | Wharf Cove jetties planning study | \$30,000 |

Total: \$ 1,500,000

Legal Implications

There are no legal implications relevant to this report.

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

Recreational Boating Facilities Scheme funding is 75% of a projects cost.

The remaining project cost would be funded by the Shire and can include government funding and in-kind contributions.

Grants remain valid for 24 months from the date of advice of approval. The project should be completed and payment claimed within this time.

If Council wishes to resubmit the application in future Recreational Boating Facilities Scheme rounds it should be noted that with any successful application the Shires commitment will need to be reflected in the appropriate budget.

Strategic Implications

Objective 1 - Economic - Sustainable Growth and Progress

Outcome 1.1- Develop Infrastructure and investment that is sustainable and an on-going legacy to the Shire

Action 1.1.6 - Develop and maintain sustainable infrastructure

Risk Management Implications

There are no risks relevant to this report

MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017

Voting Requirements
Simple Majority Required

Signatures

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

24 May 2017

31 MAY 2017

GSC0029 I-GR-22566



Government of **Western Australia**
Department of **Transport**

Ref: O-GR-16371

Our ref: DT/16/02827
Enquiries: Carole Ziegler

RECEIVED

23 MAY 2017

SHIRE OF SHARK BAY

Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Dear Mr Anderson

**Recreational Boating Facilities Scheme (RBFS): Round 22 Application
for Funding – Denham Boat Ramp Finger Jetty**

The Hon Rita Saffioti MLA, Minister for Transport, has asked me to thank you for your application to the Recreational Boating Facilities Scheme for grant funding for your proposal above.

I regret to advise that following an assessment by the RBFS Panel, your application was not recommended for a grant.

This grant funding round was exceptionally competitive and with limited funds available, unfortunately not all applications were successful.

- The Panel felt there would be no expected increase in usage if this boat ramp was upgraded with a finger jetty.
- The Panel also noted that the boat ramp is located in close proximity to the recently upgraded Denham Boating Facility.

Should you have any queries relating to this matter, please telephone the Department of Transport's Grants Officer, Ms Carole Ziegler on 9435 7612 or at rbfs@transport.wa.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Richard Sellers'.

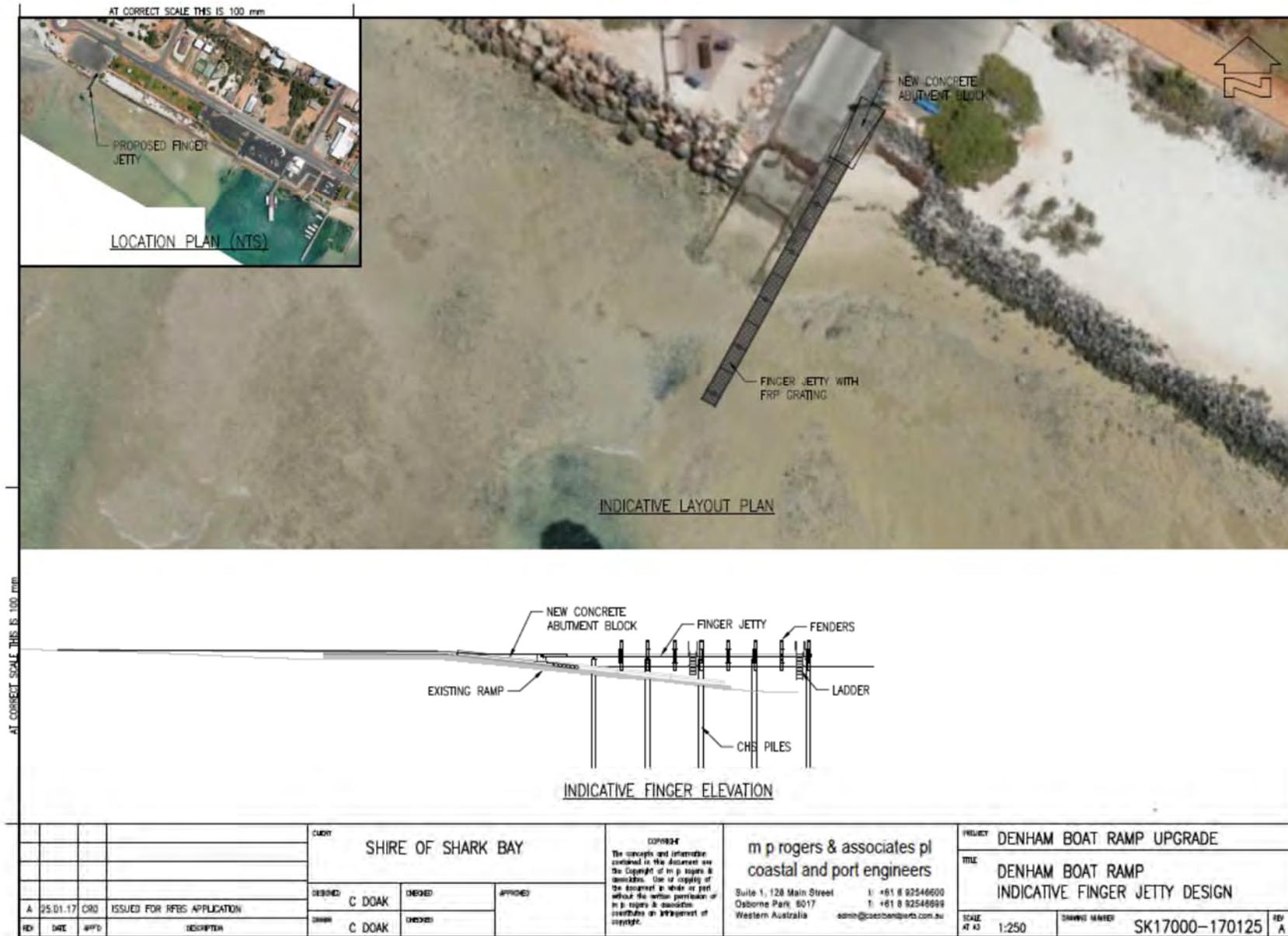
Richard Sellers
Director General

16/5/2017

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MINUTES OF THE ORDINARY COUNCIL MEETING

31 MAY 2017



AT CORRECT SCALE THIS IS 100 mm

| | | | | | | | | | |
|----|----------|-------|-----------------------------|-------------------------------------|---------|--|--|---|---|
| | | | | CLIENT SHIRE OF SHARK BAY | | COPYRIGHT The concepts and information contained in this document are the Copyright of m p rogers & associates. Use or copying of the document in whole or part without the written permission of m p rogers & associates constitutes an infringement of copyright. | | PROJECT DENHAM BOAT RAMP UPGRADE | |
| | | | | DESIGNED C DOAK | CHECKED | APPROVED | | TITLE DENHAM BOAT RAMP INDICATIVE FINGER JETTY DESIGN | |
| | | | | DRAWN C DOAK | CHECKED | | | SCALE AT A3 1:250 | DRAWING NUMBER SK17000-170125 |
| NO | DATE | APPRO | DESCRIPTION | | | | | | REV A |
| A | 25.01.17 | CRD | ISSUED FOR RFES APPLICATION | | | | | | |

Confirmed at the Ordinary Council meeting held on the 26 June 2017 – Signed by the President of C Cowell _____ 100

31 MAY 2017

20.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.

4/0 CARRIED

20.1 KNIGHT TERRACE AND OLD KNIGHT TERRACE UPGRADES
RD00019

Author
Works Manager

Disclosure of Any Interest
Nil

Moved Cr Laundry
Seconded Cr Bellottie

Council Resolution

That Council accept the submitted quote for works associated with the western Knight Terrace roundabout upgrades including drainage, footpaths and road upgrade on Old Knight Terrace.

That the quotation from the Western Australian Local Government Association approved supplier to reseal as section of Knight Terrace from Knight Terrace – Stella Rowley Drive Intersection to Brockman Street – Knight Terrace intersection approximately 5,600 m² at the price submitted be authorised in accordance with the request for quotations and within the roads for recovery budget allocations for the 2016/2017 financial year.

3/1 CARRIED

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That the meeting be reopened to the members of the public.

4/0 CARRIED

21.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 28 June 2017, commencing at 3.00 pm.

22.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 5.51pm.