

SHIRE OF SHARK BAY MINUTES

28 February 2018

ORDINARY COUNCIL MEETING



28 FEBRUARY 2018



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MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 28 February 2018 commencing at 3.20 pm.

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1.0 DECLARATION OF OPENING

The President, Cr Cowell declared the meeting open at 3.20 pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Laundry	Deputy President
Cr L Bellottie	
Cr J Burton	
Cr K Capewell	
Cr E Fenny	
Cr G Ridgley	

Mr P Anderson	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Ms L Butterly	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

Nil

VISITORS

5 Visitors

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

4.0 PUBLIC QUESTION TIME

Mr Leon Deschamps

Question:

We would ask the Council what plan they have in place to prevent the ratepayers of Shark Bay being prosecuted and potentially fined \$500,000 per individual with the potential for 12 months jail time, or having to fund the potential \$2.5 million dollar corporate fine for being in breach of the highest level of protection given to an Australian animal within the *Biodiversity Act 2016* should further damage by 4wd's occur?

Answer:

The President advised that the issue of rehabilitation at Little Lagoon creek will be addressed at item 14.2 of today's agenda.

Question:

In regard to the world's foremost dolphin researchers, Dr Simon Allen and PHD Richard Connor who started the Monkey Mia Dolphin research program 40 years ago and have recently linked the activities of Trophy shark hunters on Monkey Mia beach to the recent spike in attacks on our main Monkey Mia beach dolphins; What restrictions on the activity is the council planning on making: and

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Will the council consider writing to both our Fisheries Minister, the Honourable Dave Kelly, Tourism Minister, the Honourable Paul Papalia and Premier Mark McGowan to request a Rec Fish West legislation exemption for the protection of recreationally targeting "trophy" sharks within our marine park in the same fashion Manta rays have been exempted from recreational fishing within the Ningaloo Marine Park to allow for the animals economic significance to the regions economy or

In the event the above is untenable make a commitment to at the very least, protect our eco-tourism economy by making changes in our local bylaws equivalent to that of both the Town Of Cottesloe and the City of Geraldton's ban on trophy shark hunting, who found that any failure on their behalves to prevent a recreational activity that increases risk to other beach users put the council itself in danger of litigation in the event of a shark related incident occurring.

Answer:

The President advised that this issue is being dealt with by council at item 11.6 of today's agenda.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

No Applications were presented to the Ordinary Council meeting.

6.0 PETITIONS

No petitions were presented to the Ordinary Council meeting.

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 20 DECEMBER 2017

Moved Cr Laundry
Seconded Cr Burton

Council Resolution

That the minutes of the Ordinary Council meeting held on 20 December 2017, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

Council has been advised by the Department Transport tender to operate Regular Public Transport air services on the Perth – Carnarvon / Denham has been awarded to Regional Express (REX) to operate from 2 July 2018 Denham to Perth 6 days per week. Also the funding has been sort to widen the airstrip.

9.0 PRESIDENT'S REPORT

GV00002

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Council Committee Membership

Member	Audit Committee
Member	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Local Emergency Management Advisory Committee
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	The Aviation Community Consultation Group

Meeting Attendance

26 January	Australia Day event and awards
31	Friends of Freycinet Festival meeting
13 February	Rural Health West workshop Shark Bay Brand Strategy presentation/update
22	Local Emergency Management Committee meeting

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	20 February 2018

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

**That the President's activity report for February 2018 be received.
7/0 CARRIED**

10.0 COUNCILLORS' REPORTS

10.1 CR BURTON
GV00018

Committee Membership

Member	Audit Committee
Member	Shark Bay Arts Council

Meeting Attendance

26 January 2018	Australia Day Awards ceremony
5 February	Arts Council general meeting
13 February	Rural Health West workshop

Signatures

Councillor	<i>Councillor Burton</i>
Date of Report	20 February 2018

Moved Cr Bellottie
Seconded Cr Ridgely

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Council Resolution

That Councillor Burton's February 2018 report on activities as Council representative be received.

7/0 CARRIED

10.2 CR RIDGLEY
GV00008

Committee Membership

Member	Audit Committee
Member	Shark Bay Tourism Committee

Meeting Attendance

13 February 2018	Rural Health West workshop
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Signatures

Councillor	<i>Councillor Ridgley</i>
Date of Report	15 February 2018

Moved	Cr Burton
Seconded	Cr Bellottie

Council Resolution

That Councillor Ridgley's February 2018 report on activities as Council representative be received.

7/0 CARRIED

10.3 CR LAUNDRY
GV00013
Nil report for the February 2018 Ordinary Council meeting

10.4 CR BELLOTTIE
GV00010
Nil report for the February 2018 Ordinary Council meeting

10.5 CR FENNY
GV00017
Nil report for the February 2018 Ordinary Council meeting

10.6 CR CAPEWELL
GV00005
Nil report for the February 2018 Ordinary Council meeting

11.0 ADMINISTRATION REPORT

28 FEBRUARY 2018

11.1 ANNUAL ELECTORS MEETING 20 DECEMBER 2017
GV00011

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Ridgely
Seconded Cr Laundry

Council Resolution

1. **The minutes of the annual electors meeting held on Wednesday 20 December 2017 be noted.**
2. **Council note that there were no decisions to be considered by the Council from the minutes of the meeting.**

7/0 CARRIED

Background

The annual general meeting of electors relating to the financial year ended 30 June 2017 was held on Wednesday 20 December 2017. A copy of the minutes of the meeting is attached at the end of the report.

Section 5.32 (b) of the **Local Government Act 1995** requires the Chief Executive Officer to:

Ensure that copies of the minutes are available for inspection by members of the public before the Council meeting at which decisions made at the electors meeting are first considered”

The minutes have been made available for inspection since 22 December 2017 and have been placed on Council’s website.

Comment

In accordance with the *Local Government Act 1995* the Council is only required to consider the decision made at the electors meeting.

At this Annual Electors meeting no motions were put forward for Council consideration.

Legal Implications

Local Government Act 1995

The Act also requires the decisions of the electors meeting to be considered by the Council (section 5.53) at its next ordinary meeting where practicable. The act states

- (1) all decisions made at the electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable,

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- (a) At the next ordinary council meeting after that meeting, or
- (b) At a special meeting called for that purpose, whichever happens first.

(2) if at a meeting of the council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Policy Implications

There are no policy implications relative to this report

Financial Implications

There are no financial implications relative to this report

Strategic Implications

There are no strategic implications relative to this report

Risk Management

There is no risk involved with this item

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

21 December 2017

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SHIRE OF SHARK BAY
ANNUAL ELECTORS' MEETING

Wednesday 20 December 2017

5.00 pm

Shark Bay Recreation Centre

MINUTES



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MINUTES ANNUAL ELECTORS MEETING - 20 DECEMBER 2017

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1. Declaration Of Opening

The President declared the Annual Electors meeting open at 5.02pm.

2. Attendances And Apologies

ATTENDANCES

Cr C Cowell	President – Denham Ward
Cr K Laundry	Deputy President – Denham Ward
Cr L Bellottie	Denham Ward
Cr J Burton	Denham Ward
Cr K Capewell	Denham Ward
Cr E Fenny	Useless Loop / Pastoral Ward
Cr G Ridgley	Useless Loop / Pastoral Ward

Mr P Anderson	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Ms L Butterly	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

VISITORS

Ms P Cox
Mr E Bartlett-Torr
Mrs M Bartlett-Torr
Mrs T Moroney
Mr W Moroney
Ms M Galvin

APOLOGIES

Nil

3. Receiving Of The Annual Report Of The Shire Of Shark Bay For The Year Ending 30 June 2017

Moved Mr Bartlett-Torr
Seconded Cr Laundry

Electors Resolution

That the Annual Report, including the Annual Financial Statements, Presidents Report and Auditors Report of the Shire of Shark Bay for the Year ending 30 June 2017 be received.

CARRIED

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MINUTES ANNUAL ELECTORS MEETING - 20 DECEMBER 2017

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4. General Business

The Chief Executive Officer gave a short address on the previous years activities of the Council.

The President also gave a short address to the electors.

Mr Bartlett-Torr spoke about the yellow lights on the Denham commercial jetty.

The President advised that Council no longer operates the jetty and have requested/advised the Department of Transport on numerous occasions in regards to this.

Mr W Moroney asked if the Shire has anything they can do to get the café business owners to operate.

The Chief Executive Officer advised that no the Shire has no authority to make a business operate.

Mr Bartlett-Torr asked if a mobile food / coffee van came into town, could they operate.

The Chief Executive Officer advised that yes they could operate under the Shire's Local Laws once they obtain the correct approvals. However, the Local Laws have a buffer zone in place to restrict the areas that mobile food vans can operate.

5. Closure Of Meeting

As there was no further business the President closed the Annual Electors meeting at 5.17pm.

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11.2 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – COUNTRY COUNCILLOR TRAINING
GV00001

AUTHOR

Executive Assistant

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Fenny
Seconded Cr Laundry

Council Resolution

That all Councillors be authorised to attend the Councillor training course Understanding Financial Reports and Budgets on Thursday 22 March 2018,

That all Councillors be authorised to attend the Councillor training course Effective Community Leadership at Shark Bay on the 23 March 2018.

7/0 CARRIED

BACKGROUND

The Western Australian Local Government Association have worked with the Local Government for over 30 years bringing to the training a vast array of knowledge and experience. They are now presenting training in regional areas and also have e-training, which Council is registered for and all Councillors have been issued with a training thumb drive.

COMMENT

The Western Australian Local Government Association have put together training for country Councillors with the understanding of travel distances that impeded a Councillor to be able to access training in the metro area.

Currently training for the Gascoyne Region will be held in Exmouth and Shark Bay. Training courses currently available will be:

Understanding Financial Reports and Budgets	Exmouth	27 February 2018
Integrated Strategic Planning – the Essentials	Exmouth	28 February 2018
Understanding Financial Reports and Budgets	Shark Bay	22 March 2018
Effective Community leadership	Shark Bay	23 March 2018
Effective Community Leadership	Exmouth	7 June 2018
Integrated Strategic Planning – Advanced	Exmouth	14 June 2018

At the Ordinary Council meeting held on the 20 December 2017, Councillor Laundry was approved to attend the Western Australian Local Government Elected Member training course – Effective Community Leadership being held in Perth on Tuesday 13 March 2018.

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Councillor Laundry has indicated that he is willing to cancel his attendance at this course and attend the course being held in Denham on the 23 March 2018.

LEGAL IMPLICATIONS

There are no legal requirements in relation to this report.

POLICY IMPLICATIONS

1.3 Councillors Information Bulleting – Contents

3. Any Councillor who wishes to represent Council at such an event shall request nomination at a Council meeting.

FINANCIAL IMPLICATIONS

The cost of training has been subsidised by the Western Australian Local Government Association at \$50.00 per Councillor per course.

STRATEGIC IMPLICATIONS

Civic Leadership Objective

- 4.3.1 Continue to provide for Councillor training

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

16 February 2018

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11.3 REVIEW OF RECORDKEEPING PLAN
IM00001

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Ridgley

Seconded Cr Fenny

Council Resolution

That Council adopt the Recordkeeping Plan Policy, Record Keeping Plan self-evaluation Check List and the reviewed Recordkeeping Plan and Disaster Recovery Plan to be forward to the State Records Office.

7/0 CARRIED

Background

The Shire is required to submit a Record Keeping Plan to the State Records Office under the provisions of the *State Records Act 2000* by the 31 May 2018.

The purpose of this Record Keeping Plan is to set out the minimum requirements as to which records are to be created by the Shire of Shark Bay and how it is to keep its records. Record Keeping Plans are to provide an accurate reflection of the record keeping program within the organisation, including information regarding the Shire's records keeping system(s), disposal arrangements, policies, practices and processes. The Record Keeping Plan is the primary means of providing evidence of compliance with the Act.

Comment

The Shire of Shark Bay staff have reviewed the Recordkeeping Plan and have improved the practices since it was last approved by the State Records Commission on the 31 May 2013.

A report on the Review of the Record Keeping Plan, a Self-Evaluation Checklist and the Amended Shire of Shark bay Record Keeping Plan and Disaster Recovery Plan is provided to Councillors as a separate document and an attachment to this report.

The report on the review has to be submitted to the State Records Commission and needs to be signed off by the Chief Executive Officer. The purpose of the review is to ensure that the Plan accurately reflects current agency practices. A Disaster Management Plan has also been reviewed and is attached at the end of the Recordkeeping Plan.

This policy and review will continue the framework for the reliable and systematic management of Shire records in accordance with legislative requirements.

Legal Implications

State Records Act 2000

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Policy Implications

No changes have been made to the policy.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P. Anderson

Date of Report

6 February 2018

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11.4 ASSET MANAGEMENT POLICY
CM00055 / CM00037

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Ridgely

Council Resolution

That the draft Shire of Shark Bay Asset Management policy as follows be adopted by Council.

Shire of Shark Bay – Asset Management Policy

The Shire of Shark Bay is committed to maximising the Shire's return on investment in physical assets, while complying with all legislative and regulatory requirements, and ensuring that all activities are performed in a safe and environmentally sustainable manner.

To meet this commitment, the Shire will:

Ensure compliance with all statutory requirements applying to physical assets and asset management.

Ensure that all Asset Management decisions and activities comply with Shire policies relating to Occupational, Health, Safety and Environment.

Ensure that Asset Management decisions and activities consider and balance the needs of all relevant stakeholders, both within and external to the organisation.

Ensure alignment between all organisational functions that impact on Asset Management, including Projects/Engineering, Production, Maintenance and Supply.

Ensure that Shire's assets are managed in accordance with recognised asset management techniques that consider the achievement of both short term and longer term council objectives.

Formally assess both risk and economic outcomes when making decisions relating to the management of physical assets.

Ensure that asset purchase, replacement, refurbishment and disposal decisions are made based on an assessment of expected future community demand, life cycle costs and risks.

Operate assets in a disciplined manner, and with precision.

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Maintain assets in such a manner that they continue to meet operational requirements for the duration of their expected life.

Ensure that adequate resources are provided to permit the achievement of agreed Asset Management objectives.

Continually improve Asset Management processes and performance.

7/0 CARRIED

Background

The Department of Local Government in 2017 offered the opportunity for the administration to undertake a review of the Shire asset management systems and procedures.

This review has been conducted by an external consultant and comprises of two stages. The first stage was undertaken in August 2017 and the final stage is being undertaken in February 2018.

The report from the review undertaken in August 2017 is attached for Councillors information under separate cover.

Comment

A component of the review is the Councils commitment and guidance to administration through policy of the management of the Shires assets.

The Shire administration has put in place and reports to Council on an annual basis the Plant Asset Replacement, Road Construction and Asset Maintenance and the Footpath Construction Program.

The majority of Councils assets are assessed on a regular basis and the majority have asset management plans in place or being developed.

A draft policy for Councils consideration which aligns with the Councils strategy and with the administrations current treatment of assets follows:

Shire of Shark Bay – Asset Management Policy

The Shire of Shark Bay is committed to maximising the Shire's return on investment in physical assets, while complying with all legislative and regulatory requirements, and ensuring that all activities are performed in a safe and environmentally sustainable manner.

To meet this commitment, the Shire will:

Ensure compliance with all statutory requirements applying to physical assets and asset management.

Ensure that all Asset Management decisions and activities comply with Shire policies relating to Occupational, Health, Safety and Environment.

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Ensure that Asset Management decisions and activities consider and balance the needs of all relevant stakeholders, both within and external to the organisation.

Ensure alignment between all organisational functions that impact on Asset Management, including Projects/Engineering, Production, Maintenance and Supply.

Ensure that Shire's assets are managed in accordance with recognised asset management techniques that consider the achievement of both short term and longer term council objectives.

Formally assess both risk and economic outcomes when making decisions relating to the management of physical assets.

Ensure that asset purchase, replacement, refurbishment and disposal decisions are made based on an assessment of expected future community demand, life cycle costs and risks.

Operate assets in a disciplined manner, and with precision.

Maintain assets in such a manner that they continue to meet operational requirements for the duration of their expected life.

Ensure that adequate resources are provided to permit the achievement of agreed Asset Management objectives.

Continually improve Asset Management processes and performance.

Legal Implications

The possible introduction of a Local Law to restrict activities that may be undertaken in areas under the care and control of Council.

Policy Implications

Consideration of a new policy to direct and guide the Council and administration in regard to the treatment of Council's assets.

Financial Implications

There are no financial implications relevant to this report.

Strategic Implications

There are no strategic implications relevant to this report.

Voting Requirements

Simple majority required.

Signature

Chief Executive Officer

P Anderson

Date of Report

12 February 2018

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11.5 AMENDMENT TO LOCAL GOVERNMENT PROPERTY LOCAL LAW – MONKEY MIA JETTY
LE00011

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Ridgley

Nature of Interest: Financial Interest as user of the Monkey Mia Jetty

Cr Ridgley left the Council Chamber at 3.40 pm

The President read aloud the purpose and effect of the Local Law as follows:

The purpose and effect of the proposed Local Government Property Amendment Local Law is to better regulate the use of the Monkey Mia Jetty by clarifying the manner in which vessels may be moored to the jetty and the circumstances in which a vessel moored to the jetty will be obstructing other vessels approaching or departing the jetty.

Moved Cr Laundry
Seconded Cr Bellottie

Council Resolution

1. That in accordance with s3.12(3)(a)(b) and (3a) of the Local Government Act 1995, Council gives Statewide and local public notice stating that:
 - i. It proposes to make a Local Government Property Amendment Local Law, and a summary of its purpose and effect;
 - ii. Copies of the proposed local law may be inspected at the Shire offices;
 - iii. Submissions about the proposed local law may be made to the Shire within a period of not less than 6 weeks after the notice is given;
2. That in accordance with s3.12(4), as soon as the notice is given, a copy be supplied to the Minister for Local Government;
3. That in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it; and
4. The results be presented to Council for consideration of any submissions received.

6/0 CARRIED

Cr Ridgley returned to Council Chamber at 3.42pm

Background

The Council at the ordinary meeting held in December 2017 resolved the following:

That Council note the draft revision of the Shire of Shark Bay Local Government Property Local Law – Part 7 Monkey Mia Jetty submitted by McLeods solicitors.

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The Council utilise option 2 in the report presented to draft amendments to the Shire of Shark Bay Local Government Property Local Law – Part 7 Monkey Mia Jetty to enable a final draft to be submitted for Council consideration at the February 2018 Ordinary Council meeting for commencement of the statutory processes required by the Local Government Act s.3.12.

Option 2 that Council resolved to utilise was detailed in the report as follows:

The original intent of Council in 2015 was to ensure safe access to the jetty and to limit the mooring at the northern end of the jetty face.

The original intent of Council in 2015 was to ensure safe access to the jetty and inclusion of the deemed obstructions provisions at section 7.5(2), clearly indicated Councils intent to maintain the northern face of the jetty clear of vessels when other vessels were approaching or departing.

If this is still the intent of Council this can be addressed by the removal of clause 7.5(1) and 7.5(3) while retaining clause 7.5(2) deemed obstruction.

There would also some wording that may need to be varied in clause 7.3 to reflect this change, and would remove the areas that the Magistrate found that contributed to the ambiguity of the Local Law.

This would put the onus on a moored vessel to ensure it was not moored in a deemed to be obstructing position regardless if it was requested to move or not.

Comment

The Local Law has been drafted generally in accordance with the option 2 adopted by Council at the December 2017 meeting.

The original option 2 indicated the removal of 7.5(1) however in reviewing the clause further it was considered that an obstruction provision should be included and make the 'deemed obstruction' provisions in addition to this requirement by inserting the words "without limiting the effect of subclause (1)" at the start of clause 7.5(2).

To further address the issues that the magistrate identified in her ruling a definition of obstruction was also included in the interpretations as follows

Obstruct means to slow, block or hinder the movement, progress or action of a vessel, vehicle or person

The reason for retaining the additional obstruction provision is to ensure that an obstruction which is not a deemed obstruction in accordance with the diagrams included in the Local Law is still capable of being enforced.

The *without limiting the effect* wording is to ensure that clauses 7.5(1) and 7.5(2) operate independently of each other.

This addresses the issue that the magistrate found that clause 7.5(2) limited the effect of clause 7.5(1)

Clause 7.5(1) is then a catch all obstruction clause which requires the Shire to prove that an actual obstruction that is not addressed at clause 7.5(2) has occurred, that is, that a vessel has actually been obstructed.

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Clause 7.5(2), then creates a set of circumstances where an obstruction is deemed to occur whether or not any actual obstruction has occurred.

However, clause 7.5(2) does not limit the effect of clause 7.5(1). In other words, clause 7.5(2) does not set out the only ways in which a person can obstruct for the purposes of clause 7.5(1).

There has also been some minor variations i.e. boat to vessel throughout the draft local law to ensure consistency.

The suggested changes and changes in accordance with option 2 to clauses 7.3 and 7.5 are shown 'marked up' below:

Division 2 - Commercial jetty

7.3 When vessels may be moored

- (1) Without the prior written authorisation of the local government, a person ~~in control of a vessel may moor the vessel to the commercial jetty if~~ shall not moor a vessel to the commercial jetty unless –
- ~~(a) the vessel is in distress, and then only –~~
 - ~~(i) to effect the minimum repairs necessary to enable the vessel to be moved elsewhere;~~
 - ~~(ii) the vessel is moored to the side of the jetty; and~~
 - ~~(iii) is not deemed to be obstructing in accordance with clause 7.5;~~
 - ~~(b)(a) the vessel is not a commercial vessel, and –~~
 - ~~(i) the embarking or disembarking of passengers is in progress;~~
 - ~~(ii)(i) the vessel is not deemed to be obstructing in accordance with clause 7.5(2);~~
 - ~~(iii)(ii) the vessel is moored for no longer than 30 minutes; and~~
 - ~~(iv)(iii) a period of more than 30 minutes has passed since the vessel last departed the jetty;~~
 - ~~(c)(b) the vessel is a commercial vessel other than a fishing vessel, and –~~
 - ~~(i) the person has made payment of berthing fees imposed in accordance with clause 7.4;~~
 - ~~(ii) the vessel is not deemed to be obstructing in accordance with clause 7.5(2);~~
 - ~~(iii) the vessel is moored for not more than two hours; and~~
 - ~~(iv) a period of more than one hour has passed since the boat-vessel last cast-off from departed the jetty.~~
 - ~~(d)(c) the vessel is a fishing vessel, and –~~
 - ~~(i) the person has made payment of berthing fees imposed in accordance with clause 7.4;~~
 - ~~(ii) the vessel is not deemed to be obstructing in accordance with clause 7.5(2);~~
 - ~~(iii) the vessel is not moored between the hours of 6.00pm on one day and 6.00am on the next day;~~
 - ~~(iv) the vessel is not moored for not more than two hours; and~~
 - ~~(v) a period of more than one hour has passed since the boat-vessel last cast-off from departed the jetty.~~

7.5 Deemed obstruction by vessels

- (1) ~~A person shall not moor a vessel to the commercial jetty in such a manner as to obstruct a vessel approaching the commercial jetty and intending to moor to the jetty or a vessel which is departing from the commercial jetty. When requested to provide unimpeded approach or departure for another commercial vessel or vessel in distress, a vessel shall not remain moored to the commercial jetty in such a manner as to obstruct another vessel approaching the commercial jetty intending to moor to the jetty, or departing the jetty.~~
- (2) ~~Without limiting the effect of sub-clause (1), a A-moored vessel moored to the commercial jetty will be deemed to obstruct a vessel approaching the commercial jetty and intending to moor to the jetty, or a vessel which is departing the commercial jetty if –~~
- ~~(a) when moored at the end of the commercial jetty, a portion of the vessel extends beyond the side of the jetty as shown by Vessels A – D in the diagrams below; or~~

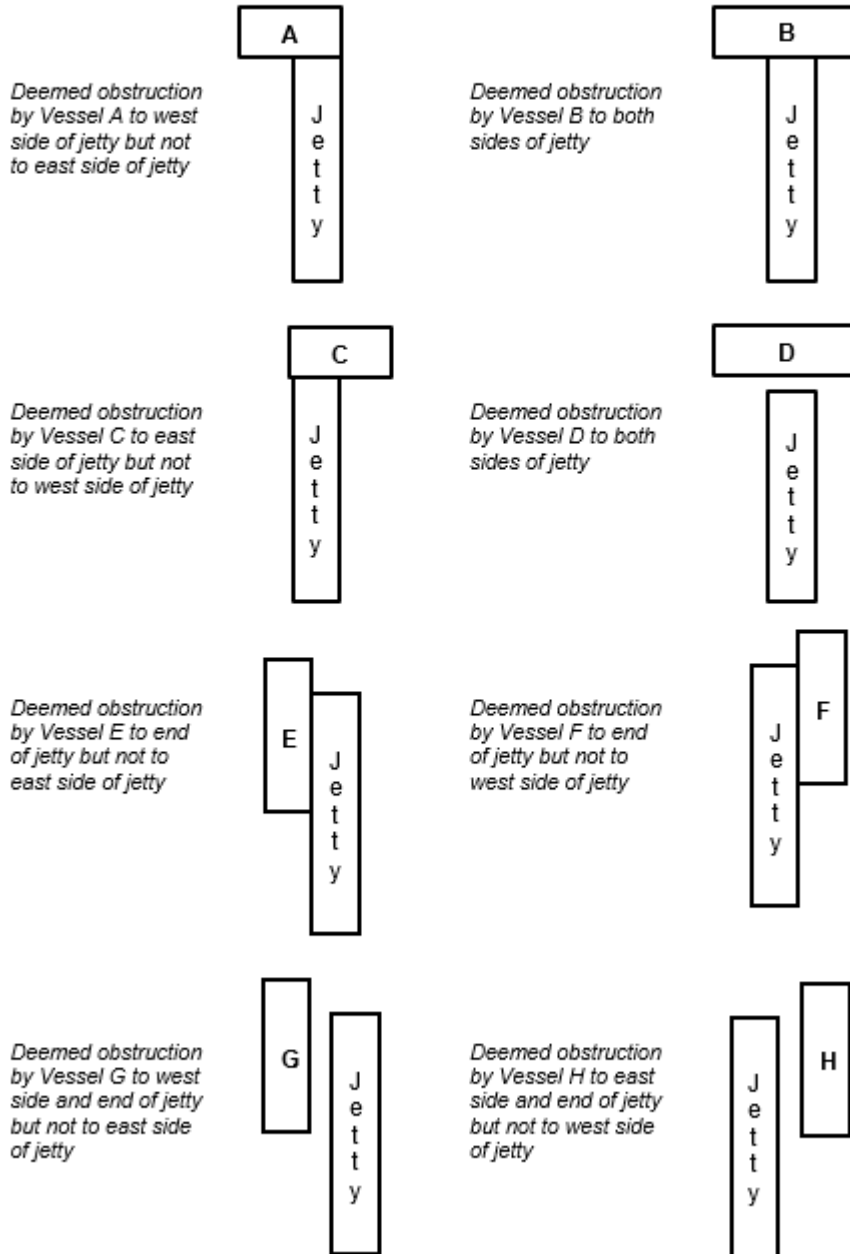
MINUTES OF THE ORDINARY COUNCIL MEETING

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~~(b) when moored to the side of the commercial jetty, a portion of the vessel extends beyond the end of the jetty as shown by Vessels E – H in the diagrams below.~~

~~(a) when moored to the side of the jetty, a portion of the vessel extends beyond the end of the jetty; or~~

~~(b) when moored at the end of the jetty, a portion of the vessel extends beyond the side of the jetty.~~



~~(3) Where a vessel is moored in compliance sub-clause 7.3(1) and subclause 7.5(2), no obstruction is deemed to exist.~~

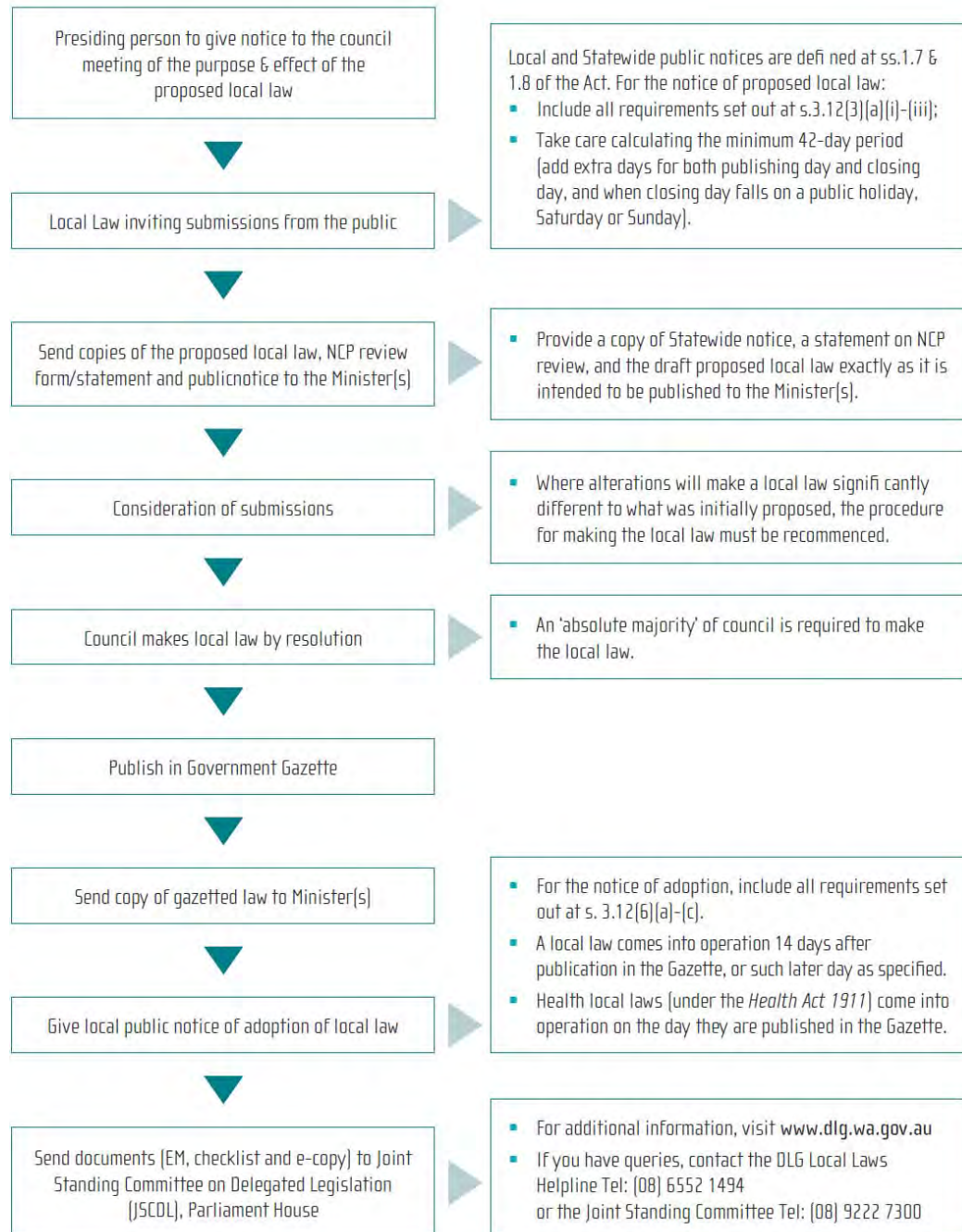
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The amended Part 7 - Monkey Mia Jetties and Boat Ramp Local Law in full has been included as attachment A to the report.

Legal Implications

Amending a local law requires in itself and Amendment Local Law to be made, using the process set out in s3.12 of the *Local Government Act* and regulation 3 of the *Local Government (Functions & General) Regulations*:



(Extract from Department of Local Government 'Operational Guidelines – Local Laws', November 2011)

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The Act requires the person presiding at a Council meeting to give notice of the purpose and effect of the proposed local law by ensuring that the purpose and effect is included in the agenda for the meeting and that the minutes of the meeting include the purpose and effect of the proposed local law.

Purpose and effect

The purpose and effect of the proposed Local Government Property Amendment Local Law is to better regulate the use of the Monkey Mia Jetty by clarifying the manner in which vessels may be moored to the jetty and the circumstances in which a vessel moored to the jetty will be obstructing other vessels approaching or departing the jetty.

The process to amend or make a local law requires public consultation. In particular, the Local Government Act requires State wide advertising and local public notice of the proposed Local Laws for a period of 42 clear days.

The results and any submissions are then brought back to Council for consideration, after which the Council may then decide to make the Local Law, with or without amendments.

If as a result of public submissions, there are significant amendments to the proposed Local Law, then the advertising process must re-commence, and all additional submissions are to be considered by Council.

Policy Implications

There are no policy implications relative to this report.

Financial Implications

The costs associated with advertising and gazetting the Local Law is estimated at \$3,000.

Councils legal advisors have already had input into the redrafting of the Local Law and any costs associated with any further minor amendments by Council would not be of substantial cost to the Council.

Strategic Implications

There are no strategic implications relative to this report

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

8 February 2018

Attachment A

PART 7 - MONKEY MIA JETTIES AND BOAT RAMP

Division 1 - Preliminary

7.1 Interpretation

In this Part –

boat ramp means the place adjacent to Reserve 1686 where vehicles equipped with trailers launch and retrieve vessels;

cargo means bulk produce, such as grain, coal, oil or mineral ore and includes the catch of a fishing vessel;

commercial jetty means the western jetty, being a concrete and steel structure extending northwards for 55 metres, located adjacent to Reserve 1686, and includes the approaches to the jetty within 5 metres of built infrastructure;

commercial vessel means a vessel which is not used solely for pleasure or recreation and the use of which is in the course of any business or in connection with any commercial transaction, and includes any Government vessel other than one that belongs to an arm of the Defence Force;

fish means an aquatic organism of any species (whether alive or dead) and includes –

- (a) the eggs, spat, spawn, seeds, spores, fry, larva or other source of reproduction or offspring of an aquatic organism; and
- (b) a part only of an aquatic organism (including the shell or tail); and
- (c) live rock and live sand;

fishing or **fishing activity** means any of the following –

- (a) searching for fish;
- (b) attempting to take fish;
- (c) taking fish;
- (d) engaging in any other activity that can reasonably be expected to result in the taking of fish;

fishing vessel means a vessel used or intended to be used for catching fish for trading or manufacturing purposes;

obstruct means to slow, block or hinder the movement, progress or action of a vessel, vehicle or person

moor means to secure a vessel in place by cables or by lines, and if the context permits, includes a stationary vessel alongside a jetty, but not secured to the jetty, and positioned so as to restrict approach to or departure from the jetty;

pleasure vessel a vessel held wholly for the purpose of recreational or sporting activities and not for hire or reward;

recreational jetty means the eastern jetty located adjacent to Reserve 1686 and utilised for launching and retrieval of vessels, and includes the approaches to the jetty within 5 metres of built infrastructure;

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sign includes any notice, mark, structure or device on which may be shown words, numbers, expressions, colours or symbols;

vessel means any kind of vessel used or capable of being used in navigation by water.

7.2 Application of this Part

This Part applies to the commercial jetty, the recreational jetty and the boat ramp located adjacent to Reserve 1686.

Division 2 - Commercial jetty

7.3 When vessels may be moored

- (1) Without the prior written authorisation of the local government, a person shall not moor a vessel to the commercial jetty unless –
 - (a) the vessel is not a commercial vessel, and –
 - (i) the vessel is not deemed to be obstructing in accordance with clause 7.5(2);
 - (ii) the vessel is moored for no longer than 30 minutes; and
 - (iii) a period of more than 30 minutes has passed since the vessel last departed the jetty;
 - (b) the vessel is a commercial vessel other than a fishing vessel, and –
 - (i) the person has made payment of berthing fees imposed in accordance with clause 7.4;
 - (ii) the vessel is not deemed to be obstructing in accordance with clause 7.5(2);
 - (iii) the vessel is moored for not more than two hours; and
 - (iv) a period of more than one hour has passed since the vessel last departed the jetty.
 - (c) the vessel is a fishing vessel, and –
 - (i) the person has made payment of berthing fees imposed in accordance with clause 7.4;
 - (ii) the vessel is not deemed to be obstructing in accordance with clause 7.5(2);
 - (iii) the vessel is not moored between the hours of 6.00pm on one day and 6.00am on the next day;
 - (iv) the vessel is not moored for more than two hours; and
 - (v) a period of more than one hour has passed since the vessel last departed the jetty.
- (2) Any person reprovisioning or carrying out routine maintenance shall complete the task in as soon as practicable, and no other activity on the vessel is permitted during this time.
- (3) A person shall not moor a vessel to the commercial jetty if the local government has suspended that person from mooring a vessel to the commercial jetty under clause 7.24(1)

7.4 Berthing fees

The local government may, in accordance with sections 6.16 to 6.19 of the Act, determine and impose fees for mooring at the commercial jetty.

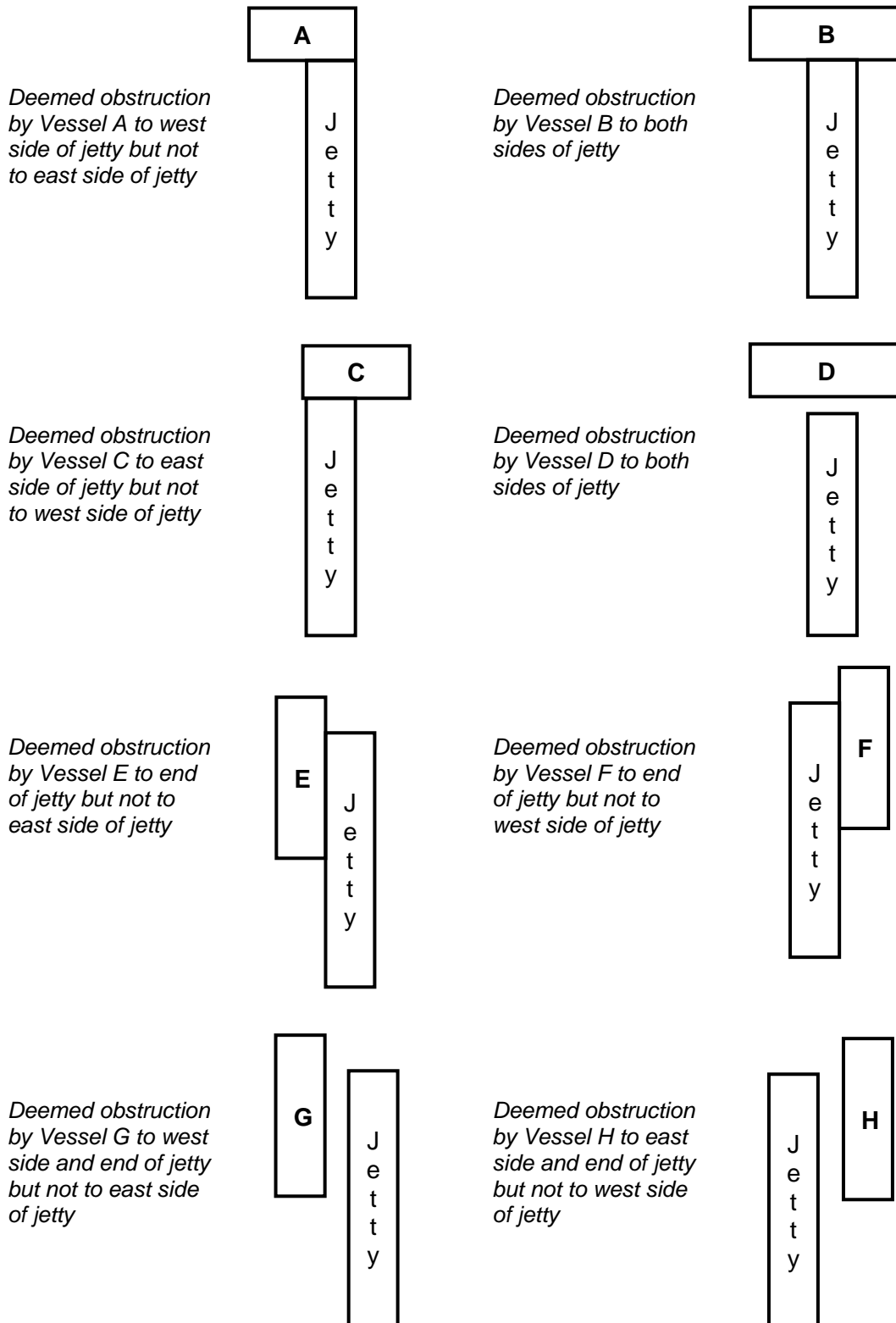
7.5 Obstruction by vessels

- (1) A person shall not moor a vessel to the commercial jetty in such a manner as to obstruct a vessel approaching the commercial jetty and intending to moor to the jetty or a vessel which is departing from the commercial jetty.
- (2) Without limiting the effect of sub-clause (1), a vessel moored to the commercial jetty will be deemed to obstruct a vessel approaching the commercial jetty and intending to moor to the jetty or a vessel which is departing the commercial jetty if –
 - (a) when moored at the end of the commercial jetty, a portion of the vessel extends beyond the side of the jetty as shown by Vessels A – D in the diagrams below; or

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(b) when moored to the side of the commercial jetty, a portion of the vessel extends beyond the end of the jetty as shown by Vessels E – H in the diagrams below.



7.6 Vehicles on jetty

(1) A person shall not drive a vehicle of a gross vehicle mass exceeding ten tonnes on to the commercial jetty.

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- (2) Only vehicles servicing vessels shall be permitted on the commercial jetty immediately prior to and until completion of unloading and loading of vehicle with a maximum time of 30 minutes other than professional fishermen while loading or unloading.

7.7 Cargo

- (1) A person in control of a vessel shall not allow the vessel to be moored to the commercial jetty for the purpose of loading or discharging cargo or other goods –
- (a) until the cargo or other goods are ready to be loaded or discharged; and
 - (b) without the written authorisation of the Local Government –
 - (i) for longer than two hours; and
 - (ii) unless a period of more than one hour has passed since the vessel last departed the jetty.
- (2) A person in control of cargo or other goods intended for loading on to a boat shall –
- (a) not allow the cargo to be stored or placed on the jetty unless and until the vessel is moored to the jetty; and
 - (b) load the cargo onto the boat as soon as practicable after the vessel is moored to the jetty.
- (3) Any person unloading cargo or other goods from a vessel on to the jetty shall remove the cargo, or cause it to be removed from the jetty as soon as practicable.

7.8 Vessel moored is to be attended

A vessel moored to the commercial jetty is to be attended at all times by a person licenced and authorised by the owner to operate the vessel.

Division 3 - Recreational jetty

7.9 Use of recreational jetty

Except with the prior written authorisation of the Local Government, use of the recreation jetty is limited to –

- (a) pleasure vessels;
- (b) launching and retrieving of vessels; or
- (c) a vessel in distress, and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere.

7.10 Vehicles on recreational jetty

A person shall not drive a vehicle on the recreational jetty.

Division 4 - Boat Ramp

7.11 Obstruction

The vehicle and boat trailer are permitted on the boat ramp for only such time as is required for the launching or retrieval of a vessel as quickly as practicable.

Division 5 - General

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7.12 Method of mooring vessel

A person in control of a vessel shall not moor the vessel to a jetty, or to any part of a jetty, except to such mooring piles, ring bolts or other fastenings as are provided.

7.13 No private fixtures

- (1) A person shall not affix any private fenders, structure or item to a jetty.
- (2) Where private fixtures have been attached, the Local Government may give notice requiring the removal of the private fixtures within a specified period.
- (3) Should the private fixtures not be removed within the required period, the local government may undertake the work and recover the cost as a debt.

7.14 Jetty may be closed

When indicated by placement of appropriate warnings and relevant signage, unless the prior written authorisation of the Local Government has been obtained, a person shall not moor, use or go on to any part of a jetty which is –

- (a) under construction or repair; or
- (b) closed.

7.15 Nuisance on jetties or beach access to jetties

- (1) A person shall not place any object, sign, cargo or item of any nature or behave in such a manner as to cause any obstruction or impede the free passage of other persons –
 - (a) on a jetty; or
 - (b) within 5 metres of the approach to the built infrastructure of a jetty.
- (2) A vehicle shall not be parked in a manner that obstructs access to or from the jetty.

7.16 Authorised person may order removal of a vessel

Notwithstanding anything to the contrary in this local law, a person shall immediately remove a vessel moored to or standing alongside a jetty, upon being directed to do so by an authorised person.

7.17 Authorised person may direct removal of obstruction

An authorised person may direct a person who, in the opinion of the authorised person is in charge of cargo or other goods, or item which remains on a jetty contrary to any provision of this Part or creates an obstruction in any way, to remove the goods or items from the jetty.

7.18 Bicycles on jetties

A person shall not ride or have a bicycle on a jetty.

7.19 Rubbish from jetty

- (1) A person shall not throw or cause to be thrown any glass, stone or other missile, or any filth, dirt, rubbish or other matter of a similar nature from a jetty.
- (2) A person shall not deposit any commercial rubbish from charter boats or offal into any rubbish bin located on a jetty.

7.20 Liquor on boats

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A person shall not sell alcoholic beverages from a boat while moored to, or alongside a jetty.

7.21 Fishing from jetty

Fishing from a jetty is prohibited.

7.22 Swimming from a jetty

Swimming, including diving, jumping and the like, from, under or within 5 metres of a jetty or vessel moored to the jetty, is prohibited.

7.23 Explosives on jetties

Except with the prior written authorisation of the Local Government, a person shall not land, place or handle on a jetty any explosives as defined in regulation 8 of the *Dangerous Goods Safety (Explosives) Regulations 2007*.

7.24 Penalties

- (1) The local government may by notice in writing suspend a person from mooring a vessel to the commercial jetty where the person has been convicted, or has paid the modified penalty, within the last 12 months in respect of 2 or more offences under Part 7 of this local law.
- (2) The local government may by notice in writing cancel the suspension referred to in subclause (1) once a person has been convicted, or has paid the modified penalty, for only one offence under Part 7 of the local law within the last 12 months

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11.6 MARINE MEGAFUNA
EM00009

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Executive Officer of Shark Bay World Heritage Advisory Committee and Employee of the Department of Biodiversity, Conservation and Attractions.

Moved Cr Laundry

Seconded Cr Ridgely

Council Resolution

That Council note Mr Deschamps request to discuss what protections Council can put in place to protect the Dolphins and Sharks in the Shark Bay World Heritage Marine Park.

7/0 CARRIED

Moved Cr Laundry

Seconded Cr Ridgely

Council Resolution

That Council support the Shark Bay World Heritage Advisory Committees stance on advocating to State Minister's against the practice of chumming for the specific purpose of catching sharks in the Shark Bay Marine Reserves.

6/1 CARRIED

Background

Mr Leon Deschamps has distributed an email request to council as follows:

As a rate payer, a ecotourism operator, and someone who grew up loving our extended Monkey Mia dolphin family, I would respectfully request that Council table this issue at our next council meeting and discuss what they can do to not just protect our dolphins and sharks, but also our economy from the threat of trophy shark hunting in our World Heritage Marine Park home.

The preamble to Mr Deschamps request in part follows:

As you are no doubt aware, Shark Bay is presently under the spotlight for the shark related incidents involving our Monkey Mia Dolphins. We were first approached for comment by WAToday five days ago which we declined. They approached us twice more for comment as shark experts due to our recent high profile involvement with the BBC Blue Planet 2 series. They had images of the dolphins bites and wanted to run a story about the increase of Tiger sharks in our Bay to coincide with Federal Environment Minister Josh Frydenburgs (mistaken) claims of a white shark population increase due to the recent CSIRO report. This obviously would have been a nightmare for our tourism image.

We subsequently negotiated and agreed to give them an exclusive if and only if they allowed us editorial control in exchange for video footage and interviews with the research community. It was not an easy deal to broker but it was the best we could

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do damage control wise. Like all of you we would have been much happier if this tory had never broken at all! As there is NO scientific evidence to support the idea of an increase in shark numbers being responsible for the spike in attacks, we drew their attention to the recent spike in trophy shark hunting on Monkey Mia beach as this at present is THE single largest threat to the health of our dolphin alliances and subsequently our ecotourism economy.

The City of Cottesloe's legal council found that should their body corporate be found guilty of allowing an activity to take place in an area of public recreation that could potentially INCREASE the chance of a negative shark encounter then in the event of an incident the COUNCIL itself would be liable for litigation by the injured party. As a response to their legal counsels findings, they immediately changed their bylaws to ban ALL beach based shark fishing. The Geraldton City Council used this precedent to put into proceedings a mirror image bylaw change to protect their constituents from harm and their ratepayers from the cost of potential litigation. We need to either do the same or have the honorable Minister for Tourism, Mr Paul Papalia and the Honorable Minister for Fisheries, Dave Kelly, who is presently making "common sense" changes to rec fish legislature to work with us at a state level to implement changes similar to the recreational fishing protection given to Manta rays in Coral Bay due to their unique economic value in that area.

We started profiling these groups four years ago and there were 200 active members on social media pages in WA. There are now EIGHT THOUSAND members, many of whom visit our World Heritage Marine Park frequently. The Frontline Fishing team of shark hunters comprising eight individual fisherman will be here tomorrow to hunt again. The photos attached above (of which we have amassed a large dossier including video footage) show evidence not only of regular shark hunting on Monkey Mia Beach within metres of the dolphin interaction area, but also illegal dolphin feeding and interaction, sponsorship by American sport fishing companies that encourage this activity in our area, training nights offered by Perth based businesses for new shark hunters and even potential evidence of black market fin trade activity.

Comment

It would appear the request Mr Deschamps is referring to is the introduction of a Local Law similar to the Town of Cottesloe's Beaches and Beach Reserve Local Law 2012 that banned shark fishing within defined areas under the care and control of the Council.

The section of the local law Mr Deschamps is referring to is as follows:

7.1 Certain fishing activities prohibited

Within the defined area no person shall at any time -

- (a) fish for sharks by any means;*
- (b) use blood as a lure for the purpose of attracting marine life;*
- (c) clean fish, or leave or deposit fish offal or bait and associated material, except in the bins provided for that purpose; or*
- (d) use or be in possession of a device such as a spear gun, gidgee, hawaiian sling or other like device.*

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The defined area referred to in the Local law is specific to the reserves and areas under the care and control of the council as follows

Unless the contrary is expressly provided, these local laws shall apply -

(a) to the sea adjoining the District for a distance of 200 metres seaward from the low water mark as measured at ordinary spring tides;

(b) to the area comprising the reserves to the extent the reserves are within the District; and

(c) to all land or any building vested in or under the care, control and management of the Town where such land or building is located within the reserves

The Council could consider the introduction of a Local Law of a similar nature, however any Local Law could only be applicable in areas reserved in or managed by the Council, Mr Deschamps also refers to the protection in the World Heritage Marine Park.

Given that the World Heritage Marine Park and the majority of reserves and land abutting the water in Shark Bay are not in areas reserved in or managed by the Council the effect of any Local Law would be significantly limited.

The area that any Local law would have to be carefully considered by the Council.

With the introduction of a Local Law there would also be an expectation to enforce the law, this may place a significant impost on Council resources, given the distances and locations that are available to individuals to undertake this practise in the Shark Bay Shire.

The Council could also consider making representations to the relevant Federal and State Ministers and Departments to regulate the practise of Trophy Shark Hunting and seek stronger restrictions on what activities could be undertaken in the Shark Bay Marine Park area if it considers that this is in the community's interest.

Legal Implications

The possible introduction of a Local Law to guide activities that may be undertaking in areas under the care and control of Council.

Policy Implications

There are no policy implications relevant to this report

Financial Implications

There are no financial implications relevant to this report

Strategic Implications

There are no strategic implications relevant to this report

Voting Requirements

Simple majority require

Signature

Chief Executive Officer

P Anderson

Date of Report

12 February 2018

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12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr Ridgely

Seconded Cr Capewell

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$1,304,971.50 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering -

Municipal fund credit card direct debits for the month of December 2017 and January 2018 totalling \$1,040.60

Municipal fund account cheque numbers 26868 to 26871, 171881 and 171820 to totalling \$12,333.13

Municipal fund direct debits to Council for the month of December 2017 and January 2018 totalling \$40,401.46

Municipal fund account electronic payment numbers MUNI 22419 to 22452, 22480 to 22500, 22509 to 22552, 22558 to 22585, 22594 to 22600, 22625 to 22627 and 22629 to 22722 totalling \$918,603.01

Municipal fund account for December 2017 and January 2018 payroll totalling \$222,269.00

No Trust fund account cheque numbers were issued for December 2017 and January 2018 totalling \$0

Trust fund Police Licensing for December 2017 and January 2018 cheque numbers 171806 and 171807 totalling \$33,484.25 and

Trust fund account electronic payment numbers 22553 to 22557, 22601 to 22624, 22628, and 22779 to 22806 totalling \$76,840.05

The schedule of accounts submitted to each member of Council on 23 February 2018 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

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Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

8 February 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

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**SHIRE OF SHARK BAY – CREDIT CARD PERIOD
DECEMBER 2017**

CREDIT CARD TOTAL \$281.60

CEO

DATE	NAME	DESCRIPTION	AMOUNT
27/10/2017	WA OCEAN PARK	REFRESHMENTS – LUNCH CEO AND LAWYER	64.00
14/11/2017	BANKWEST	BANK CHARGES	39.00
			\$103.00

EMCD

31/10/2017	FACEBOOK	SBDC SOCIAL MEDIA PROMOTION	25.62
2/11/2017	DROPBOX	ADDED TO SIZE OF DROPBOX	139.00
			\$164.62

EMFA

26/10/2017	SHARK BAY BAKERY	REFRESHMENTS – LUNCH CEO AND LAWYER	14.00
			\$14.00

**SHIRE OF SHARK BAY – CREDIT CARD PERIOD
JANUARY 2018**

CREDIT CARD TOTAL \$759.00

CEO

DATE	NAME	DESCRIPTION	AMOUNT
3/12/2017	HAPPYTEL RETAIL GROUP	CEO PHONE REPAIRS & REFRESHMENTS – LUNCH CEO AND LAWYER	262.20
3/12/2017	HAPPYTEL RETAIL GROUP	PHONE COVER AND CHARGER	84.00
6/12/2017	BCF	FUSES FOR ENGEL CEO VEHICLE	29.98
			\$376.18

EMCD

5/12/20175	VIRGIN	C COWELL TRAVEL	382.91
			\$382.91

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**SHIRE OF SHARK BAY – MUNI CHQ
DECEMBER 2017, JANUARY 2018
CHEQUE 26868-26871, 171811, 171820**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26868	22/12/2017	WATER CORPORATION	WATER SERVICES AND USAGE TO 18 DECEMBER 2017	-6455.68
26869	05/01/2018	WATER CORPORATION	CHILD CARE SERVICE CHARGE AND USAGE	-1695.26
26870	12/01/2018	WATER CORPORATION	FISH CLEANING SERVICE CHARGE AND USAGE	-58.78
26871	31/01/2018	AUSTRALIAN COMMUNICATIONS AUTHORITY	RENEWAL OF TV RECEIVER LICENCE	-264.00
171811	11/01/2018	BRILLIANT CLASSICS LICENSING	LICENSE FOR FILM HMAS SYDNEY	-666.10
171820	18/12/2017	UNIVERSAL EDITION AG	LICENSE FOR THE USE OF 13 MINUTES THE DOCUMENTARY FILM WITH THE TITLE "ONE NIGHT IN NOVEMBER"	-3193.31
TOTAL				\$12,333.13

**SHIRE OF SHARK BAY – DIRECT DEBITS
DECEMBER 2017, JANUARY 2018**

DD	DATE	NAME	DESCRIPTION	AMOUNT
DD14055.1	05/12/2017	BANKWEST CORPORATE MASTERCARD	SEE ATTACHED WITH DETAILS	-281.62
DD14072.1	10/12/2017	WALGA SUPERANNUATION	PAYROLL DEDUCTIONS	-3310.33
DD14072.2	10/12/2017	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14072.3	10/12/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-195.03
DD14072.4	10/12/2017	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-594.54
DD14072.5	10/12/2017	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1084.61
DD14072.6	10/12/2017	AUSTRALIAN ETHICAL SUPER	PAYROLL DEDUCTIONS	-382.97
DD14072.7	10/12/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-195.04
DD14072.8	10/12/2017	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-362.81

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DD14072.9	10/12/2017	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14100.1	24/12/2017	WALGA SUPERANNUATION	PAYROLL DEDUCTIONS	-3387.29
DD14100.2	24/12/2017	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14100.3	24/12/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-195.03
DD14100.4	24/12/2017	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-594.54
DD14100.5	24/12/2017	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1074.80
DD14100.6	24/12/2017	AUSTRALIAN ETHICAL SUPER	PAYROLL DEDUCTIONS	-382.97
DD14100.7	24/12/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-195.03
DD14100.8	24/12/2017	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-362.81
DD14100.9	24/12/2017	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14108.1	03/01/2018	BANKWEST CORPORATE MASTERCARD	SEE ATTACHED WITH DETAILS	-759.09
DD14136.1	07/01/2018	WALGA SUPERANNUATION	PAYROLL DEDUCTIONS	-3425.99
DD14136.2	07/01/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14136.3	07/01/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-218.23
DD14136.4	07/01/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-594.53
DD14136.5	07/01/2018	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1075.28
DD14136.6	07/01/2018	AUSTRALIAN ETHICAL SUPER	PAYROLL DEDUCTIONS	-382.97
DD14136.7	07/01/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-195.03
DD14136.8	07/01/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-316.25
DD14136.9	07/01/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14151.1	21/01/2018	WALGA SUPERANNUATION	PAYROLL DEDUCTIONS	-3463.57
DD14151.2	21/01/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14151.3	21/01/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-227.52
DD14151.4	21/01/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-594.54
DD14151.5	21/01/2018	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1127.05
DD14151.6	21/01/2018	AUSTRALIAN ETHICAL SUPER	PAYROLL DEDUCTIONS	-382.97
DD14151.7	21/01/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-195.04
DD14151.8	21/01/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-362.81
DD14151.9	21/01/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14154.1	23/01/2018	VIVA ENERGY AUSTRALIA	VIVA FUEL CARD DECEMBER 2017	-146.39
DD14072.10	10/12/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14072.11	10/12/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-825.92
DD14072.12	10/12/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1012.33

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

DD14072.13	10/12/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-191.48
DD14072.14	10/12/2017	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-124.43
DD14072.15	10/12/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-114.10
DD14072.16	10/12/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-165.16
DD14072.17	10/12/2017	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-202.12
DD14100.10	24/12/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14100.11	24/12/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-825.92
DD14100.12	24/12/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1181.59
DD14100.13	24/12/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-191.48
DD14100.14	24/12/2017	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-145.01
DD14100.15	24/12/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-175.50
DD14100.16	24/12/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-165.16
DD14100.17	24/12/2017	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-202.12
DD14136.10	07/01/2018	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14136.11	07/01/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-825.91
DD14136.12	07/01/2018	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1068.49
DD14136.13	07/01/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-191.48
DD14136.14	07/01/2018	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-145.01
DD14136.15	07/01/2018	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-163.74
DD14136.16	07/01/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-83.02
DD14136.17	07/01/2018	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-202.12
DD14151.10	21/01/2018	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14151.11	21/01/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-825.92
DD14151.12	21/01/2018	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1079.29
DD14151.13	21/01/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-191.48
DD14151.14	21/01/2018	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-145.01
DD14151.15	21/01/2018	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-130.47
DD14151.16	21/01/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-39.37
DD14151.17	21/01/2018	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-249.63
			TOTAL	\$40,401.46

**SHIRE OF SHARK BAY – MUNI EFT
DECEMBER 2017, JANUARY 2018**

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT 22419- 22452, 22480-22500, 22509-22552, 22558-22585, 22594-22600, 22625-22627, 22629-22722,

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22419	01/12/2017	ATC MIDWEST TRAINEESHIP	TRAINEE'S PAY	-109.38
EFT22420	01/12/2017	SHARK BAY AVIATION	FLIGHT TO CARNARVON RTN CR COWELL, CR LAUNDRY AND MR ANDERSON - REGIONAL HEALTH MEETING	-700.00
EFT22421	01/12/2017	BLUE LAGOON PEARLS	RETIREMENT GIFT FOR CINDY FARMER	-120.00
EFT22422	01/12/2017	DEPARTMENT OF BIODIVERSITY, CONSERVATION	MONKEY MIA PARK PASSES	-430.72
EFT22423	01/12/2017	HERITAGE RESORT	REFRESHMENT COUNCIL AND STRATEGIC PLAN MEETINGS 29/11/2017	-600.00
EFT22424	01/12/2017	INTREPID DRONE SERVICES	SHARK BAY POSTCARDS-MERCHANDISE	-2800.00
EFT22425	01/12/2017	LADYBIRD ENTERTAINMENT	PERFORMERS FOR THE WINTER MARKETS 8TH JULY 2018	-1000.00
EFT22426	01/12/2017	MCLEODS BARRISTERS	LEGAL COSTS MONKEY MIA AQUACULTURE LEASE	-1816.29
EFT22427	01/12/2017	MULTIFILE PL	WEBSITE UPGRADE	-1302.89
EFT22428	01/12/2017	MOORE STEPHENS	FINAL BILLING AUDIT 30.6.2017	-12416.81
EFT22429	01/12/2017	WA OCEAN PARK PTY LTD	GIFT FOR C FARMER RETIREMENT	-75.00
EFT22430	01/12/2017	PRESTIGE INSTALLATIONS	SERVICE TO SBDC AIR CONDITIONERS	-2778.60
EFT22431	01/12/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-385.00
EFT22432	01/12/2017	PAPER PLUS OFFICE NATIONAL	STATIONERY	-326.77
EFT22433	01/12/2017	RICHARD CLAUDE MORONEY	CLEAN UP AROUND SBDC	-50.00
EFT22434	01/12/2017	ROYAL WA HISTORICAL SOCIETY	MERCHANDISE-BOOK-LIFE AND TIMES OF DIRK HARTOG	-495.00
EFT22435	01/12/2017	WINC AUSTRALIA PTY LIMITED	RICOH - PHOTOCOPIER, ATTACHMENTS, DELIVERY AND SETUP	-11101.16
EFT22436	01/12/2017	SHARK BAY FREIGHTLINES	FREIGHT- BUNNINGS	-200.00
EFT22437	01/12/2017	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT22438	01/12/2017	STEPHANIE NEWMAN	REFUND OF DOG REGISTRATIONS DUE TO STERILISATION	-30.00
EFT22439	01/12/2017	TELSTRA CORPORATION LTD	MONTHLY ACCOUNT FOR MOBILES	-664.70
EFT22440	01/12/2017	TOURISM COUNCIL	TOURISM COUNCIL WORKSHOP	-225.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22441	01/12/2017	ASHDOWN INGRAM	SNATCH STRAP 150000KG FOR REFUSE SITE	-172.70
EFT22442	01/12/2017	BUNNINGS BUILDING SUPPLIES	GATE HINGE , HANDLE AND PRESSURE SPRAYER	-102.09
EFT22443	01/12/2017	CHAMPION SHEDS & STEEL	SUPPLY, DELIVER AND INSTALLATION OF SHED 50% PAYMENT	-26452.91
EFT22444	01/12/2017	TRUE VALUE HARDWARE	NOVEMBER MONTHLY ACCOUNT	-1144.32
EFT22445	01/12/2017	PURCHER INTERNATIONAL PTY LTD	ADBLUE TANK CAP, LOCKABLE, AIR FILTERS FOR PRIME MOVER	-339.63
EFT22446	01/12/2017	PAULS TYRES	SUPPLY AND FIT NEW TYRE TO P164 CEO AND P161 TRAILER	-726.50
EFT22447	01/12/2017	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT NOVEMBER	-20587.04
EFT22448	01/12/2017	MCKELL FAMILY TRUST	MONTHLY - STREET SWEEPING & RUBBISH COLLECTION NOVEMBER	-10680.24
EFT22449	01/12/2017	KF & PD BURKETT	MOWING SHARK BAY RD, NANGA RD, HAMELIN POOL RD	-37210.00
EFT22450	01/12/2017	CORAL COAST PLUMBING	REMOVE OLD AND INSTALL NEW HOT WATER SYSTEM 16B SUNTER PLACE	-110.00
EFT22451	01/12/2017	J & T FREIGHT	FREIGHT – TRUCKLINE, STEEL SHED, WESTRAC, SLICK DESIGN, GERALDTON HYDRAULICS, TYRES, BUNNINGS	-1039.30
EFT22452	01/12/2017	OAKLEY EARTHWORKS PTY LTD	TO SUPPLY 50M3 CONCRETE –REFUSE SITE SHED	-27005.00
EFT22453	01/12/2017	WOODLANDS DISTRIBUTORS	2 X 316 STAINLESS STEEL DOG DISPENSERS - SILVER POWDER COATED	-940.50
EFT22454	22479	TRUST NOVEMBER 2017		
EFT22480	07/12/2017	AIR LIQUIDE	RENTAL OF CYLINDERS	-70.69
EFT22481	07/12/2017	CORAL COAST PLUMBING	TO REMOVE EXISTING HOT WATER SYSTEM AND INSTALL NEW ONE TO 5 SPAVEN WAY	-400.00
EFT22482	07/12/2017	DUN & BRADSTREET	DEBT COLLECTION ACCOUNT - A1219	-72.85
EFT22483	07/12/2017	DENHAM IGA X-PRESS	MONTHLY ACCOUNT NOVEMBER	-455.65
EFT22484	07/12/2017	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT NOVEMBER	-125.46

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22485	07/12/2017	REFUEL AUSTRALIA	FUEL BULK NOVEMBER	-10991.54
EFT22486	07/12/2017	TOLL IPEC PTY LTD	FREIGHT - INDEPENDENCE STUDIOS, 1616 SALT	-281.94
EFT22487	07/12/2017	J & T FREIGHT	FREIGHT - LIBERTY ONESTEEL, MIDWEST MOWERS, WOODLANDS, WINC, BUNNINGS	-641.35
EFT22488	07/12/2017	JESSE GRAY	TO SUPPLY AND CONSTRUCT NEW TIMBER PATIO - 65 BROCKMAN STREET	-10945.00
EFT22489	07/12/2017	KB & JM WATTERS	MERCHANDISE -L BOOKS - THE FISHERMAN WHO RODE A HORSE	-295.00
EFT22490	07/12/2017	KICK SOLUTIONS	DESIGN AND PRODUCE 4 ONE SIDED BANNERS CHRISTMAS DESIGNS	-1651.00
EFT22491	07/12/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS REVIEW OF EMPLOYMENT CONTRACT	-884.33
EFT22492	07/12/2017	N-COM PTY LTD	SUPPLY REPLACEMENT SATELLITE DECODER	-7117.00
EFT22493	07/12/2017	PAULS TYRES	TO SUPPLY AND FIT TYRE TO P145	-355.90
EFT22494	07/12/2017	WINC AUSTRALIA PTY LIMITED	WORKSTATION FOR SBDC	-499.87
EFT22495	07/12/2017	SKIPPERS AVIATION	JOANNA YORKE - PERTH TO MONKEY MIA ONE RECORDS TRAINING	-359.00
EFT22496	07/12/2017	SHARK BAY NEWSAGENCY	MONTHLY NEWSPAPER ACCOUNT	-124.29
EFT22497	07/12/2017	SHARK BAY FREIGHTLINES	FREIGHT - BATTERY MART, STATEWIDE BEARINGS	-87.78
EFT22498	07/12/2017	TELSTRA CORPORATION LTD	TELEPHONE FOR SMS TO PUBLIC WITH COMMUNITY MESSAGES	-214.03
EFT22499	07/12/2017	TELEMALL AUDIO COMMUNICATIONS	MESSAGE ON HOLD QUARTERLY SERVICE FEE	-366.30
EFT22500	07/12/2017	WELLARD CONTRACTING	11 HOURS SEMI WATERCART HIRE, 146 HOURS MAIN ROADS WORK	-13618.00
EFT22501	22508	EFT USED IN 2004 (NOT AVAILABLE)		
EFT22509	08/12/2017	DENHAM PAPER AND CHEMICAL	TOILET PAPER, HAND TOWELS-OFFICE	-79.42
EFT22510	08/12/2017	WESTERN AUSTRALIAN ELECTORAL COMMISSION	ELECTION COSTS FOR OCTOBER 2017	-12818.75
EFT22511	08/12/2017	THE MURRAY HOTEL	MRS CHERYL COWELL-1 NIGHT STANDARD ROOM	-174.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22512	08/12/2017	MAIN ROADS WA	DIRECT GRANT OVERPAYMENT DUE TO REINSTATEMENT OF VEHICLE CONCESSIONS	-42592.00
EFT22513	08/12/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-105.00
EFT22514	08/12/2017	RAY WHITE REAL ESTATE	RENT ON 34 HUGHES ST	-1191.66
EFT22515	08/12/2017	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES FOR NOVEMBER 2017	-9488.88
EFT22516	08/12/2017	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS (BAS)	-31797.00
EFT22517	08/12/2017	BUNNINGS BUILDING SUPPLIES	MIMOSA 3.5 ANDAMAN CANTILEVER SAND UMBRELLA FOR DAY CARE CENTRE	-549.00
EFT22518	08/12/2017	BOB COOPER SNAKE RESCUE AND RELOCATION TRAINING	BOB COOPER SNAKE RESCUE AND RELOCATION TRAINING BRIAN GALVIN, TRENT TEAGUE & MATTHEW JAMES	-1155.00
EFT22519	08/12/2017	BLACKWOODS ATKINS	CASTOR SWIVEL AND DOUBLE OXY TROLLEY	-437.44
EFT22520	08/12/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	VALVE AND FIXINGS FOR THE TOWN OVAL BORE	-404.61
EFT22521	08/12/2017	SHARK BAY CLEANING SERVICE	6 CTN 240 LITRE GARBAGE BAG LINERS – OVERLANDER, HAND TOWELS DEPOT AND SOAP DISPENSER FOR DENHAM HALL	-387.09
EFT22522	15/12/2017	AUSTRALIA POST	LOCAL POST	-293.76
EFT22523	15/12/2017	ATC MIDWEST TRAINEESHIP	TRAINEE PAY	-218.76
EFT22524	15/12/2017	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY COMMISSION SBDC	-553.79
EFT22525	15/12/2017	DENHAM PAPER AND CHEMICAL	CARTONS OF SMALL BROWN PAPER BAGS – MERCHANDISE SBDC	-170.85
EFT22526	15/12/2017	ELGAS LIMITED	GAS BOTTLE-REFUSE SITE	-171.00
EFT22527	15/12/2017	EMU TRACKS	COUNTER DISPLAY STAND- SBDC	-235.21
EFT22528	15/12/2017	GERALDTON AGRICULTURAL SERVICES P/L	SUPPLY 25MM SUCTION HOSE FOR SLIDE ON FIRE UNIT	-44.33
EFT22529	15/12/2017	HORIZON POWER	STREET LIGHTING – NOVEMBER 2017	-3153.61
EFT22530	15/12/2017	TOLL IPEC PTY LTD	FREIGHT- PC PROFESSIONAL- PC SUPPORT	-13.72
EFT22531	15/12/2017	JOANNA YORKE	TRAVEL REIMBURSEMENT TRAINING	-212.00

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT22532	15/12/2017	LANDGATE	SUBSCRIPTION SERVICES AND LICENCE MANAGEMENT FEE	-2579.50
EFT22533	15/12/2017	LAVIDA TRADING	MERCHANDISE FOR SBDC	-599.06
EFT22534	15/12/2017	MARKET FORCE ADVERTISING LTD	RECYCLING FACILITY SHED ADVERT WEST AUSTRALIAN FRIDAY 24/11/17	-370.76
EFT22535	15/12/2017	TRUE VALUE HARDWARE	MONTHLY HARDWARE ACCOUNT OCTOBER 2017	-548.93
EFT22536	15/12/2017	MARKETFORCE PTY LTD	NEWSPAPER ADVERTISEMENT FOR SURPLUS VEHICLES 2017	-625.26
EFT22537	15/12/2017	RHONDA JOY METTAM	TRAVEL REIMBURSEMENT TRAINING	-376.00
EFT22538	15/12/2017	MOORE STEPHENS	STRATEGIC PLAN UPDATE	-11793.10
EFT22539	15/12/2017	NORTH METROPOLITAN TAFE	CERTIFICATE III IN TOURISM FOR AIYANA WRIGHT	-466.67
EFT22540	15/12/2017	PEST-A-KILL	ANT & SPIDER TREATMENT & MICE MONITORING & BAITING FOR ALL OF SHIRE'S PROPERTIES	-4326.30
EFT22541	15/12/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-210.00
EFT22542	15/12/2017	PHONOGRAPHIC PERFORMANCE CO OF AUSTRALIA	ANNUAL LICENCE 1/1/2018-31/12/2018	-87.72
EFT22543	15/12/2017	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	MM ADULT DAY PASS	-4455.00
EFT22544	15/12/2017	SKIPPERS AVIATION	FLIGHT – STAFF REIMBURSEMENT	-359.00
EFT22545	15/12/2017	SHARK BAY BOWLING CLUB INC.	CHRISTMAS FUNCTION 8 DECEMBER 2017 - APROX 50 STAFF AND COUNCILLORS	-3914.40
EFT22546	15/12/2017	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT	-4131.50
EFT22547	15/12/2017	SHARK BAY CLEANING SERVICE	SUPPLIES FOR TAMALA CAMP	-82.16
EFT22548	15/12/2017	SHARK BAY FREIGHTLINES	FREIGHT - BRIDGESTONE , GERALDTON MOWERS	-169.29
EFT22549	15/12/2017	STATROLLS (SCRIBAL GROUP P/L)	EFTPOS THERMO ROLL FOR RECEIPTS	-517.00
EFT22550	15/12/2017	TOURISM COUNCIL	DEPOSIT FOR TCWA DIGITAL MARKETING WORKSHOP (MARCH 2018)	-674.00
EFT22551	15/12/2017	UNIMEC PTY LTD	MATERIALS FOR REPAIRS TO VIBRATING ROLLER	-1628.22
EFT22552	15/12/2017	HOLIDAY GUIDE PTY LTD	BOOKING FEES OCTOBER 2017	-110.05
EFT22553	22557	TRUST		

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT22558	22/12/2017	ALLELECTRIX PTY LTD	PENSIONER UNITS UNIT 9 – REPAIRS TO POWER POINT	-231.00
EFT22559	22/12/2017	AIR LIQUIDE	GAS FOR WORKSHOP	-233.89
EFT22560	22/12/2017	AQUMEN PTY LTD	BUSINESS CASE - PENSIONER UNITS	-9900.00
EFT22561	22/12/2017	ATC MIDWEST TRAINEESHIP	TRAINEE'S PAY	-109.38
EFT22562	22/12/2017	BOSS ATTACHMENTS PTY LTD	SUPPLY DEMOLITION STEEL SHEAR INCLUDES: DEMOLITION STEEL SHEAR, CARRIER HEAD PLATE, HOSES, PRE DELIVERY, COMMISSIONING, TRAINING	-95862.46
EFT22563	22/12/2017	BLACKBOX CONTROL PTY LTD	2 X CELFI-GO PORTABLE UNIT 1 X INCONTROL TRACKING EQUIPMENT 200N INC. NEXT G ANTENNA 6 MONTHS MONTHLY FEES @ \$30/MONTHS	-3052.50
EFT22564	22/12/2017	BRIAN JOHN GALVIN	SALARY SACRIFICE - REIMBURSEMENT	-425.38
EFT22565	22/12/2017	CHAMPION SHEDS & STEEL	SUPPLY, DELIVER AND INSTALLATION OF SHED WITH 4M LEAN TO	-26452.93
EFT22566	22/12/2017	CARNARVON MOTOR GROUP	ELEMENT KIT OIL GASKET, SYN MOTOR OIL 5W-30, FOR P170 CAMRY SERVICE	-95.39
EFT22567	22/12/2017	CDH ELECTRICAL	REPLACE TIMER IN FORESHORE PLAYGROUND SWITCHBOARD	-407.17
EFT22568	22/12/2017	FRANCESCA HOULT	REIMBURSEMENT FOR FUEL FOR PICK UP OF NEW VEHICLE FROM GERALDTON	-100.00
EFT22569	22/12/2017	GERALDTON AUTO WHOLESALERS	ISUZU DMAX SX CREW CAB CHASSIS 4X4	-88726.80
EFT22570	22/12/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	VALVE GATE KNIFE, DI BODY SOFT SEAT TABLE E FOR TOWN OVAL BORE	-2009.70
EFT22571	22/12/2017	HORIZON POWER	ELECTRICITY SHIRE PROPERTIES	-7658.77
EFT22572	22/12/2017	TOLL IPEC PTY LTD	FREIGHT – POLYWELD, PPS COMPUTER, INDEPENDENCE STUDIOS	-54.15
EFT22573	22/12/2017	SHARK BAY MARINE REPAIR AND SERVICES	REMOVE SAND FROM LOADING RAMP X 2 AT MONKEY MIA	-280.00
EFT22574	22/12/2017	LAVIDA TRADING	MERCHANDISE - SBDC	-785.40
EFT22575	22/12/2017	MIDWEST FIRE PROTECTION SERVICE	ANNUAL SERVICE FOR FIRE ALARM SBDC	-904.64
EFT22576	22/12/2017	OUTBACK COAST AUTOMOTIVES AND RADIATORS	4 X NEW KUHMO 265/65-17 FITTED FOR HILUX DUAL CAB	-1298.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22577	22/12/2017	OAKLEY EARTHWORKS PTY LTD	TON OF 20MM PREMIX FOR CONCRETE KERBING	-297.00
EFT22578	22/12/2017	PEST-A-KILL	MONTHLY PEST CONTROL ACCOUNT	-330.00
EFT22579	22/12/2017	POLYWELD MACHINERY PTY LTD	FITTINGS FOR TOWN OVAL RETICULATION	-2745.45
EFT22580	22/12/2017	PROFESSIONAL PC SUPPORT	MICROSOFT VOLUME LICENSING	-9270.60
EFT22581	22/12/2017	G & J ROBINS	REIMBURSEMENT OF EXPENSES FOR SENIORS XMAS LUNCHEON	-906.77
EFT22582	22/12/2017	SHARK BAY MECHANICAL & TOWING SERVICES	20,000 KILOMETRE SERVICE RAV4	-215.20
EFT22583	22/12/2017	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-2970.00
EFT22584	22/12/2017	SMC MARINE PTY LTD	UPGRADES TO THE DENHAM RECREATIONAL BOATRAMP	-4092.69
EFT22585	22/12/2017	TELSTRA CORPORATION LTD	MONTHLY LANDLINE ACCOUNT PLUS NEW ROUTERS	-2756.15
EFT22586	EFT22593	CANCELLED		
EFT22594	02/01/2018	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE FEES	-1671.33
EFT22595	02/01/2018	CHERYL LORRAINE COWELL	MEETING ATTENDANCE FEES	-6163.33
EFT22596	02/01/2018	EDMUND GEORGE FENNY	MEETING ATTENDANCE FEES	-1788.67
EFT22597	02/01/2018	JAIME BURTON	MEETING ATTENDANCE FEES	-1954.00
EFT22598	02/01/2018	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEE	-1671.33
EFT22599	02/01/2018	KEVIN LAUNDRY	MEETING ATTENDANCE FEE	-2420.08
EFT22600	02/01/2018	GREGORY LEON RIDGLEY	MEETING ATTENDANCE FEES	-1671.33
EFT22601	22624	TRUST		
EFT22625	04/01/2018	ABSOLUTE PAINTING WA	INTERIOR PAINTING TO SHIRE OFFICES KNIGHT TERRACE	-8800.00
EFT22626	04/01/2018	GERALDTON TYREPOWER	SUPPLY 11.00-20/18PLY TYRE, TUBE AND RUST BAND FOR MULTI TYRED ROLLER	-820.00
EFT22627	04/01/2018	PAULS TYRES	TO SUPPLY AND FIT 4 TYRES - FROM BRIDGESTONE P167 FOR HINO 3 TON TRUCK	-890.00
EFT22628		TRUST		
EFT22629	05/01/2018	ALLELECTRIX PTY LTD	LIGHT BULBS FOR HALOGEN LAMPS IN ROSE DE FREYCINET GALLERY	-129.07
EFT22630	05/01/2018	AIR LIQUIDE	RENTAL OF CYLINDERS	-70.69
EFT22631	05/01/2018	BUNNINGS BUILDING SUPPLIES PTY LTD	LED STRIP LIGHTING FOR SBDC	-93.10
EFT22632	05/01/2018	BATTERY MART	SUPPLY 2 X RITAR TR1270 BATTERIES FOR BBQ'S LITTLE LAGOON	-63.80

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT22633	05/01/2018	GERALDTON MOWER & REPAIRS SPECIALISTS	THROTTLE CABLE FOR STIHL HT75 POLE SAW	-127.20
EFT22634	05/01/2018	HORIZON POWER	STREET LIGHTING	-3258.73
EFT22635	05/01/2018	TOLL IPEC PTY LTD	FREIGHT- UNIMEC, POLYWELD	-50.60
EFT22636	05/01/2018	INDEPENDENCE STUDIOS	MERCHANDISE SBDC	-369.60
EFT22637	05/01/2018	ITVISION	CENTRAL RECORDS ADMINISTRATION TRAINING FOR MS J YORKE AND MRS R METTAM DECEMBER 2017	-1895.30
EFT22638	05/01/2018	LINDA BUTTERLY	REIMBURSEMENT FOR SHOWER HEADS 65 BROCKMAN ST	-59.80
EFT22639	05/01/2018	MARKET FORCE ADVERTISING LTD	CHRMAP TENDER ADVERT IN THE WEST AUSTRALIAN SATURDAY 16 DECEMBER 2017	-424.27
EFT22640	05/01/2018	MARKET CREATIONS	DOMAIN NAME REGISTRATION TO 8.4.2020	-99.00
EFT22641	05/01/2018	MARKETFORCE PTY LTD	SHARK BAY- BRANDING SBDC	-13722.56
EFT22642	05/01/2018	MOORE STEPHENS	STRATEGIC PLAN UPDATE	-1849.10
EFT22643	05/01/2018	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-35.00
EFT22644	05/01/2018	WINC AUSTRALIA PTY LIMITED	PHOTOCOPYING MAINTENANCE AGREEMENT	-1802.92
EFT22645	05/01/2018	SHARK BAY NEWSAGENCY	10 BOXES COPY PAPER PLUS RATE PRIZE INCENTIVE \$200	-599.50
EFT22646	05/01/2018	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT	-5902.50
EFT22647	05/01/2018	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING ACCOUNT	-20587.04
EFT22648	05/01/2018	MCKELL FAMILY TRUST	MONTHLY - STREET SWEEPING & RUBBISH COLLECTION DECEMBER 2017	-10680.24
EFT22649	05/01/2018	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT22650	05/01/2018	TELSTRA CORPORATION LTD	TELEPHONE SERVICE FOR SMS TO PUBLIC WITH COMMUNITY MESSAGES	-890.74
EFT22651	05/01/2018	WESTERN AUSTRALIAN TREASURY	LOAN 53 CEO HOUSE, LOAN 56 80 DURLACHER LOAN 57 MM BORE FEES	-1010.07
EFT22652	05/01/2018	TOWN PLANNING INNOVATIONS	GENERAL PLANNING SERVICES DECEMBER 2017	-4269.38
EFT22653	05/01/2018	VISIMAX SAFETY PRODUCTS	2 X SNAKE TONGS AND POSTAGE	-406.70

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT22654	12/01/2018	GERALDTON TOYOTA	PRADO DSL WGN A/T GXL NEW VEHICLE LESS TRADE IN	-13516.52
EFT22655	12/01/2018	ALLELECTRIX PTY LTD	AUTOMATIC SWITCH ON AND OFF FOR AIRCONDITIONER IN RECORDS ROOM AND REPAIRS TO DATA CABLES IN OFFICE	-655.38
EFT22656	12/01/2018	ASHDOWN INGRAM	SOLDERING IRON, COIL WIRE AND TRAILER PLUGS	-488.40
EFT22657	12/01/2018	AUSTRALIA POST	LOCAL POST	-204.68
EFT22658	12/01/2018	BOOEASY AUSTRALIA PTY LTD	BOOEASY COMMISSION	-630.96
EFT22659	12/01/2018	BLACKWOODS ATKINS	2 X MILWAUKEE BATTERIES, ANGLE GRINDER AND WRENCH IMPACT	-1069.99
EFT22660	12/01/2018	CHUBB FIRE & SECURITY LTD	SECURITY MONITORING	-139.67
EFT22661	12/01/2018	DEPARTMENT OF TRANSPORT	JETTY LICENCE COMMERCIAL RENEWAL FEE - JETTY # 4119	-697.30
EFT22662	12/01/2018	DENHAM IGA X-PRESS	MONTHLY ACCOUNT DECEMBER	-421.11
EFT22663	12/01/2018	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT DECEMBER	-127.74
EFT22664	12/01/2018	REFUEL AUSTRALIA	FUEL BULK – MONTHLY ACCOUNT	-8281.72
EFT22665	12/01/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	16 WHEELIE BINS	-366.61
EFT22666	12/01/2018	GERALDTON TYREPOWER	SUPPLY 7.50/16 TUBELESS TYRE FOR THE FRESH WATER TRAILER	-398.00
EFT22667	12/01/2018	TOLL IPEC PTY LTD	FREIGHT- LIBRARY AND SBDC MERCHANDISE	-71.76
EFT22668	12/01/2018	LANDGATE	GRV VALUATION	-238.35
EFT22669	12/01/2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS MONKEY MIA WILDSIGHTS	-10988.15
EFT22670	12/01/2018	TRUE VALUE HARDWARE	MONTHLY HARDWARE ACCOUNT DECEMBER	-547.47
EFT22671	12/01/2018	OUTBACK COAST AUTOMOTIVES AND RADIATORS	2 X CENTURY N-120 BATTERIES FOR PP127	-600.00
EFT22672	12/01/2018	PAPER PLUS OFFICE NATIONAL	OFFICE CHAIR - SBDC	-197.29
EFT22673	12/01/2018	SHARK BAY STATE EMERGENCY SERVICE UNIT	THIRD QUARTER LGGS GRANT FUNDS	-11000.00
EFT22674	12/01/2018	1616 SALT CO. PTY LTD	MERCHANDISE SBDC	-449.10
EFT22675	12/01/2018	MCKELL FAMILY TRUST	MONTHLY-RUBBISH COLLECTION UNDERPAYMENT	-686.04
EFT22676	12/01/2018	TRUCKLINE PARTS CENTRE	4 X SHOCK ABSORBERS FOR PRIME MOVER	-530.75

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22677	12/01/2018	HOLIDAY GUIDE PTY LTD	COMMISSION BOOKINGS DECEMBER 2017	-184.30
EFT22678	15/01/2018	AUSTRALIAN TAXATION OFFICE	BAS DECEMBER 2017	-54729.00
EFT22679	18/01/2018	ALLELECTRIX PTY LTD	INSTALLATION - HARD WIRING LED STRIP LIGHTING TO A TABLE DISPLAY IN SBDC	-220.00
EFT22680	18/01/2018	ASHDOWN INGRAM	MINE BAR STANDARD BEACON, P179, P177, PP124	-1736.35
EFT22681	18/01/2018	ATC MIDWEST TRAINEESHIP	TRAINEE'S PAY	-68.37
EFT22682	18/01/2018	BUNNINGS BUILDING SUPPLIES PTY LTD	1 X WHITE KNIGHT RUST GUARD 4L GUNMETAL HAMMER FINISH EPOXY ENAMEL PAINT FOR TRAILER (P154)	-193.74
EFT22683	18/01/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	10KG BAG OF RAGS	-60.87
EFT22684	18/01/2018	HORIZON POWER	ELECTRICITY-MONTHLY ACCOUNT	-6683.22
EFT22685	18/01/2018	OUTBACK COAST AUTOMOTIVES	SUPPLY AND FIT KUMHO SAT 245/70-16 TO ISUZU TTOP, AND INSURANCE EXCESS REPAIRS	-632.20
EFT22686	18/01/2018	PRESTIGE INSTALLATIONS (WA) PTY LTD	FULL SERVICE AND SANITIZE AIR CONDITIONERS - PENSIONER UNITS 1 TO 13	-1980.00
EFT22687	18/01/2018	PRINTLOGIC	2018 ACCOMMODATION HOLIDAY PLANNER ADVERTISING	-861.30
EFT22688	18/01/2018	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-533.50
EFT22689	18/01/2018	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	MM ADULT DAY PASS	-3240.00
EFT22690	18/01/2018	ROBYN JOHNSTON	HMAS SYNDEY - KORMORAN FILM PRODUCTION AND IMAGE EXHIBIT SOURCING	-22250.00
EFT22691	18/01/2018	RICHARD CLAUDE MORONEY	CLEAN UP RUBBISH AROUND SBDC	-50.00
EFT22692	18/01/2018	SKIPPERS AVIATION	FLIGHTS , MS MEG COFFEE - SOCIAL MEDIA TRAINING - 19 MARCH - 21 MARCH 2018 PERTH TO MONKEY MIA RETURN	-2513.00
EFT22693	18/01/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ELEARNING SITE LICENCE - TWO COURSES - CONFLICT OF INTEREST AND UNDERSTANDING LOCAL GOVERNMENT FOR COUNCILLORS	-1200.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22694	25/01/2018	REBECCA STANLEY	REIMBURSEMENT FOR GOODS	-129.50
EFT22695	25/01/2018	CDH ELECTRICAL	PURCHASED FOR AUSTRALIA DAY ELECTRICAL INSTALLATION OF NEW SHED @ REFUSE SITE INCLUDING 32A 3 PHASE FLEXIBLE LEAD TO GENERATOR	-6732.38
EFT22696	25/01/2018	EMILY ELIZABETH WARD	REIMBURSEMENT FOR NATIONAL POLICE CERTIFICATE	-52.60
EFT22697	25/01/2018	HORIZON POWER	ELECTRICITY - ST JOHNS AND SES	-618.17
EFT22698	25/01/2018	TOLL IPEC PTY LTD	FREIGHT- LIBRARY BOOKS, TOWN OVAL MATERIALS	-151.13
EFT22699	25/01/2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS - K MURPHY - LOT 50 DAMPIER ROAD	-1065.82
EFT22700	25/01/2018	THE MURRAY HOTEL	TRAINING JOANNA YORKE, F HOULT, R METTAM - 3 NIGHTS STANDARD ACCOMMODATION 21/01/18 - 24/01/18.	-1432.00
EFT22701	25/01/2018	PURCHER INTERNATIONAL PTY LTD	IVECO A/C CAB FILTER	-45.79
EFT22702	25/01/2018	PLUMOVATION	PLUMBER TO FIX BROKEN TOILET PENSIONER UNIT 2	-726.00
EFT22703	25/01/2018	PROFESSIONAL PC SUPPORT	LG PRICING FOR SET UP OF NEW PAYROLL REPORTING	-2461.09
EFT22704	25/01/2018	PAULS TYRES	TUBE - FUSO CANTER 4WD DUAL CAB (1EMV998) P145, TYRE REPAIRS MULTI TYRED ROLLER, TRAILER, BELT FOR VIBRATING ROLLER	-385.00
EFT22705	25/01/2018	WINC AUSTRALIA PTY LIMITED	STAPLER UNIT HOLDER TYPE K FOR SBDC PHOTOCOPIER	-79.20
EFT22706	25/01/2018	STRAYA CONTRACTING PTY LTD	10M X 20M SHED SLAB CONSTRUCTION INCLUDING LABOUR, FORMING, FOOTINGS AND FINISHING OF CONCRETE 125MM THICK AND FOOTINGS X12	-9350.00
EFT22707	25/01/2018	SIAMESE PTY LTD	PRODUCTION SERVICES FOR 3D FILM FIRE ON THE WATER - HMAS SYDNEY- KORMORAN PROJECT	-9900.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22708	25/01/2018	TELSTRA CORPORATION LTD	MONTHLY MOBILE ACCOUNT	-2092.77
EFT22709	25/01/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PREPARING AGENDA & MINUTES TRAINING - R METTAM, F HOULT, J YORKE, B GALVIN ON 22 JANUARY 2018.	-3969.00
EFT22710	31/01/2018	SHIRE OF NORTHAMPTON	CONSULTANT-BUILDING AND HEALTH	-4735.50
EFT22711	31/01/2018	CONTROLLED IRRIGATION SUPPLIES AUSTRALIA	20 X HUNTER SPRINKLER HEAD 6 VALVES BOXES	-814.00
EFT22712	31/01/2018	CDH ELECTRICAL	TO SUPPLY AND INSTALL NEW THERMOSTAT TO COMMUNICATIONS ROOM DEPOT	-904.50
EFT22713	31/01/2018	GERALDTON HYDRAULICS	HOSE ASSEMBLY, SUPER CRIMP, AND HOSES FOR KOBELCO EXCAVATOR	-2394.23
EFT22714	31/01/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	PARTS FOR WHEELIE BINS	-136.84
EFT22715	31/01/2018	KIM IAN MURPHY	REFUND TO OVERPAID REFUSE FEES	-143.70
EFT22716	31/01/2018	RHONDA JOY METTAM	REIMBURSEMENT FOR COMPUTER KEYBOARDS AND MOUSE	-98.00
EFT22717	31/01/2018	PROFESSIONAL PC SUPPORT	COMPUTER AND 3 SCREENS	-1496.00
EFT22718	31/01/2018	PAPER PLUS OFFICE NATIONAL	DOCUMENT FRAME X 3	-41.49
EFT22719	31/01/2018	SHARK BAY HOTEL MOTEL	HIRE OF THE BAIN MARIE AND TRAYS AUSTRALIA DAY 2018	-150.00
EFT22720	31/01/2018	SHARK BAY HOLIDAY COTTAGES	ACCOMMODATION FOR PAINTING CONTRACTORS 26/12/2017 TO 03/01/2018	-920.00
EFT22721	31/01/2018	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT22722	31/01/2018	TRUCKLINE PARTS CENTRE	RATCHET BUCKLE LOADBINDER, LUBE FILTER, CHROME TENNA HOSE, POLLEN FILTER FLEXI-FENDER EXTENSION SPRING	-266.73
EFT22723	22778	EFT USED IN 2005 (NOT AVAILABLE)	TOTAL	
EFT22779	22806	TRUST		\$918,603.01

**SHIRE OF SHARK BAY – TRUST CHEQUE
DECEMBER 2017, JANUARY 2018**

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

TRUST CHEQUE # 171806-171807

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
171806	31/12/2017	COMMISSIONER OF POLICE	POLICE LICENSING DECEMBER 2017	-12133.40
171807	31/01/2018	COMMISSIONER OF POLICE	POLICE LICENSING JANUARY 2018	-21350.85
			TOTAL	\$33,484.25

**SHIRE OF SHARK BAY – TRUST EFT
DECEMBER 2017, JANUARY 2018**

EFT 22553-22557, 22601-22624, 22628, 22779-22806

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22553	19/12/2017	CATHERINE REWI	GYM CARD DEPOSITS REFUND	-20.00
EFT22554	19/12/2017	SHIRE OF SHARK BAY	GYM CARD DEPOSIT FORFEIT	-780.00
EFT22555	19/12/2017	HELEN COURT	CASUAL LIBRARY BOND REFUND	-50.00
EFT22556	19/12/2017	SHIRE OF SHARK BAY	GYM CARD DEPOSIT FORFEIT	-360.00
EFT22557	22/12/2017	SARAH COGDON	GYM CARD DEPOSIT REFUND	-20.00
EFT22601	31/12/2017	JAMES SNR POLAND	BOOKEASY DECEMBER 2017	-32.00
EFT22602	31/12/2017	SHARK BAY AVIATION	BOOKEASY DECEMBER 2017	-1802.00
EFT22603	31/12/2017	BLUE DOLPHIN CARAVAN PARK	BOOKEASY DECEMBER 2017	-127.50
EFT22604	31/12/2017	BAY LODGE MIDWEST OASIS	BOOKEASY DECEMBER 2017	-158.40
EFT22605	31/12/2017	SHARK BAY COASTAL TOURS	BOOKEASY DECEMBER 2017	-3582.75
EFT22606	31/12/2017	DENHAM SEASIDE CARAVAN PARK	BOOKEASY DECEMBER 2017	-3312.59
EFT22607	31/12/2017	HARTOG COTTAGES	BOOKEASY DECEMBER 2017	-1091.20
EFT22608	31/12/2017	HAMELIN POOL CARAVAN PARK	BOOKEASY DECEMBER 2017	-37.40
EFT22609	31/12/2017	HERITAGE RESORT	BOOKEASY DECEMBER 2017	-448.80
EFT22610	31/12/2017	INTEGRITY COACH LINES	BOOKEASY DECEMBER 2017	-408.00
EFT22611	31/12/2017	MONKEY MIA YACHT CHARTERS	BOOKEASY DECEMBER 2017	-7721.12
EFT22612	31/12/2017	MONKEYMIA WILDSIGHTS	WILDSIGHTS ONLINE DECEMBER 2017	-6176.06
EFT22613	31/12/2017	NINGALOO LODGE	BOOKEASY DECEMBER 2017	-637.50
EFT22614	31/12/2017	NINGALOO REEF DIVE	BOOKEASY DECEMBER 2017	-246.50
EFT22615	31/12/2017	NANGA BAY RESORT	BOOKEASY DECEMBER 2017	-276.25

MINUTES OF THE ORDINARY COUNCIL MEETING

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EFT22616	31/12/2017	WA OCEAN PARK PTY LTD	BOOKEASY DECEMBER 2017	-756.50
EFT22617	31/12/2017	PATRICA ANDREW	BOOKEASY DECEMBER 2017	-96.00
EFT22618	31/12/2017	SHARK BAY SCENIC QUAD BIKE	BOOKEASY DECEMBER 2017	-1938.00
EFT22619	31/12/2017	SHARK BAY HOTEL MOTEL	BOOKEASY DECEMBER 2017	-225.25
EFT22620	31/12/2017	SHIRE OF SHARK BAY	BOOKEASY COMMISSION DECEMBER 2017	-4908.63
EFT22621	31/12/2017	TRADEWINDS APARTMENTS	BOOKEASY DECEMBER 2017	-321.20
EFT22622	31/12/2017	WICKED CAMPERS	BOOKEASY DECEMBER 2017	-254.15
EFT22623	31/12/2017	WULA GURA NYINDA	BOOKEASY DECEMBER 2017	-2521.20
EFT22624	04/01/2018	PETA PECK	REFUND INTEGRITY COACHES IT#6609043	-87.00
EFT22628	04/01/2018	OLIVIA MILLER	GYM CARD REFUND (25087)	-20.00
EFT22779	31/01/2018	MAC ATTACK FISHING CHARTERS	BOOKEASY JANUARY 2018	-828.75
EFT22780	31/01/2018	SHARK BAY AVIATION	BOOKEASY JANUARY 2018	-1160.25
EFT22781	31/01/2018	SHARK BAY B&B	BOOKEASY JANUARY 2018	-252.00
EFT22782	31/01/2018	BLUE DOLPHIN CARAVAN PARK	BOOKEASY JANUARY 2018	-144.50
EFT22783	31/01/2018	BAY LODGE MIDWEST OASIS	BOOKEASY JANUARY 2018	-413.60
EFT22784	31/01/2018	BLUE LAGOON PEARLS	JEWELLERY SALES JANUARY 2018	-144.00
EFT22785	31/01/2018	BEST WESTERN HOSPITALITY INN	BOOKEASY JANUARY 2018	-118.15
EFT22786	31/01/2018	CORAL COAST HELICOPTER	BOOKEASY JANUARY 2018	-726.75
EFT22787	31/01/2018	SHARK BAY COASTAL TOURS	BOOKEASY JANUARY 2018	-5100.00
EFT22788	31/01/2018	DEPT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY 10 SPAVEN	-216.05
EFT22789	31/01/2018	DENHAM SEASIDE CARAVAN PARK	BOOKEASY JANUARY 2018	-1608.76
EFT22790	31/01/2018	HARTOG COTTAGES	BOOKEASY JANUARY 2018	-1667.60
EFT22791	31/01/2018	HERITAGE RESORT	BOOKEASY JANUARY 2018	-623.20
EFT22792	31/01/2018	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY JANUARY 2018	-493.00
EFT22793	31/01/2018	KALBARRI SEAFRONT VILLAS	BOOKEASY JANUARY 2018	-391.00
EFT22794	31/01/2018	MONKEY MIA YACHT CHARTERS	BOOKEASY JANUARY 2018	-4693.92
EFT22795	31/01/2018	MONKEYMIA WILDSIGHTS	SHOTOVER BOOKEASY JANUARY 2018	-6686.02
EFT22796	31/01/2018	NINGALOO ECOLOGY CRUISES-EXMOUTH	BOOKEASY JANUARY 2018	-68.00
EFT22797	31/01/2018	NANGA BAY RESORT	BOOKEASY JANUARY 2018	-42.50
EFT22798	31/01/2018	WA OCEAN PARK PTY LTD	BOOKEASY JANUARY 2018	-3850.50
EFT22799	31/01/2018	PATRICA ANDREW	ART SALE JANUARY 2018	-104.00
EFT22800	31/01/2018	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY JANUARY 2018	-816.00
EFT22801	31/01/2018	RAC TOURISM ASSETS	BOOKEASY JANUARY 2018	-427.68
EFT22802	31/01/2018	SHARK BAY HOTEL MOTEL	BOOKEASY JANUARY 2018	-565.25

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

EFT22803	31/01/2018	SHARK BAY CARAVAN PARK	BOOKEASY JANUARY 2018	-34.00
EFT22804	31/01/2018	SHARK BAY HOLIDAY COTTAGES	BOOKEASY JANUARY 2018	-252.00
EFT22805	31/01/2018	SHIRE OF SHARK BAY	BOOKEASY COMMISSION JANUARY 2018	-5415.21
EFT22806	31/01/2018	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY JANUARY 2018	-1581.36
			TOTAL	\$76,840.05

28 FEBRUARY 2018

12.2 FINANCIAL REPORTS TO 31 DECEMBER 2017
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved

Cr Ridgley

Seconded

Cr Laundry

Council Resolution

**That the monthly financial report to 31 December 2017 as attached be received.
7/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 December 2017** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

14 February 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
MONTHLY FINANCIAL REPORT					
For the Period Ended 31 December 2017					
LOCAL GOVERNMENT ACT 1995					
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996					
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Note 3	Net Current Funding Position				
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MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 December 2017							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		26,092	18,090	3,052	(15,038)	(83.13%)	▼
General Purpose Funding - Rates	9	1,261,908	1,267,312	1,265,520	(1,792)	(0.14%)	▼
General Purpose Funding - Other		951,069	476,577	502,694	26,117	5.5%	▲
Law, Order and Public Safety		74,560	44,778	51,224	6,446	14%	▲
Health		2,450	2,028	960	(1,068)	(52.66%)	▼
Housing		86,210	43,130	47,555	4,425	10.3%	▲
Community Amenities		277,400	237,702	265,837	28,135	11.84%	▲
Recreation and Culture		264,077	124,012	218,200	94,188	76.0%	▲
Transport		424,858	339,624	332,133	(7,491)	(2.2%)	▼
Economic Services		857,420	516,826	578,032	61,206	11.8%	▲
Other Property and Services		48,000	25,305	13,555	(11,750)	(46.4%)	▼
Total Operating Revenue		4,274,044	3,095,384	3,278,762	183,378	5.92%	
Operating Expense							
Governance		(316,123)	(273,935)	(152,353)	121,582	(44.4%)	▲
General Purpose Funding		(120,131)	(60,064)	(55,404)	4,660	(7.8%)	▲
Law, Order and Public Safety		(369,108)	(228,595)	(145,537)	83,058	(36.3%)	▲
Health		(64,505)	(32,258)	(28,183)	4,075	(12.6%)	▲
Housing		(174,554)	(91,563)	(85,718)	5,845	(6.4%)	▲
Community Amenities		(646,090)	(337,887)	(340,552)	(2,665)	0.8%	▼
Recreation and Culture		(2,320,535)	(1,272,139)	(1,092,670)	179,469	(14.1%)	▲
Transport		(1,513,695)	(809,728)	(804,227)	5,501	(0.7%)	▲
Economic Services		(1,161,813)	(630,292)	(579,774)	50,518	(8.0%)	▲
Other Property and Services		(47,500)	(34,985)	(64,894)	(29,909)	85.5%	▼
Total Operating Expenditure		(6,734,054)	(3,771,446)	(3,349,312)	422,134	(11.2%)	
Funding Balance Adjustments							
Add back Depreciation		1,689,050	844,518	1,003,635	159,117		
Adjust (Profit)/Loss on Asset Disposal	8	53,802	8,000	4,655	(3,345)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		(717,158)	176,456	937,740	761,284	431.43%	
Capital Revenues							
Grants, Subsidies and Contributions	11	902,247	608,454	245,288	(363,166)	(59.7%)	▼
Proceeds from Disposal of Assets	8	245,000	43,000	47,045	4,045	(9.4%)	
Total Capital Revenues		1,147,247	651,454	292,333	(359,121)	(55.1%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(140,000)	(68,103)	(13,671)	54,432	79.93%	▲
Infrastructure - Roads	13	(1,092,536)	(538,201)	(236,914)	301,287	56.0%	▲
Infrastructure - Public Facilities	13	(624,121)	(582,460)	(250,029)	332,431	57.1%	▲
Infrastructure - Streetscapes	13	(7,500)	(7,500)	(141)	7,359	98.1%	▲
Infrastructure - Footpaths	13	(50,000)	0	0	0	0.0%	▲
Infrastructure - Drainage	13	(44,715)	(27,358)	(13,441)	13,917	50.9%	▲
Heritage Assets	13	(20,000)	(20,000)	0	20,000	100.0%	▲
Plant and Equipment	13	(758,000)	(678,002)	(83,506)	594,496	87.7%	▲
Furniture and Equipment	13	(21,000)	(15,998)	(11,585)	4,413	27.6%	▲
Total Capital Expenditure		(2,757,872)	(1,937,622)	(609,287)	1,328,335	68.6%	
Net Cash from Capital Activities		(1,610,625)	(1,286,168)	(316,954)	969,214	75.36%	
Financing							
Proceeds from Self Supporting Loans		5,342	2,671	2,407	(264)	0.00%	
Transfer from Reserves	7	640,581	384,692	384,692	0	0.00%	
Repayment of Debentures	10	(67,020)	(33,061)	(33,061)	0	0.0%	
Transfer to Reserves	7	(479,050)	(343,273)	(343,273)	0	0.0%	
					0	0.0%	
Net Cash from Financing Activities		99,853	11,029	10,765	(264)	2.39%	
Net Operations, Capital and Financing		(2,227,930)	(1,098,683)	631,552	1,730,235	157.48%	▲
Opening Funding Surplus(Deficit)	3	2,227,930	2,227,930	2,324,597	96,667		
Closing Funding Surplus(Deficit)	3	(0)	1,129,247	2,956,149	1,826,902	(161.78%)	▲

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

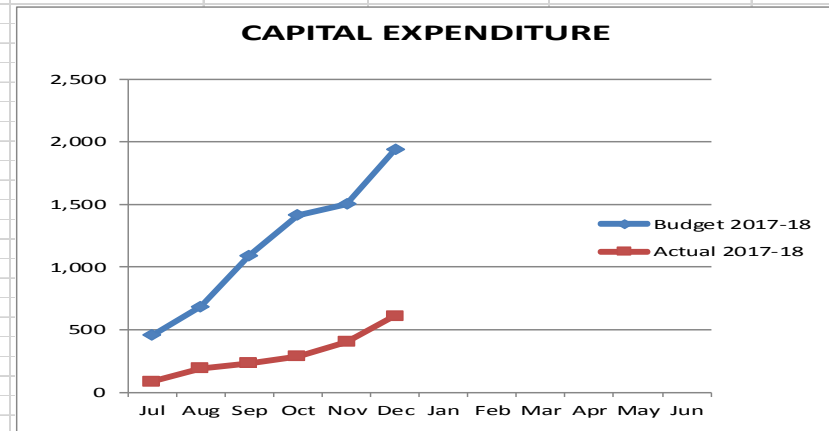
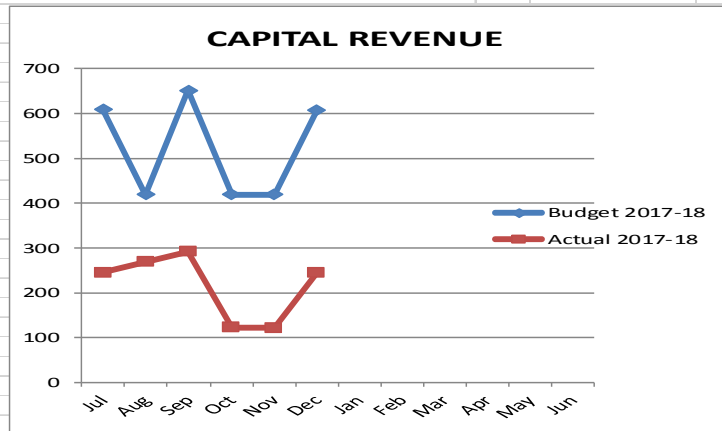
SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 December 2017				
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues		\$	\$	\$
Rates	9	1,261,908	1,261,908	1,265,520
Operating Grants, Subsidies and Contributions	11	1,400,524	867,935	869,104
Fees and Charges		1,395,260	846,269	1,043,806
Interest Earnings		47,060	26,131	30,259
Other Revenue		159,200	83,049	70,073
Profit on Disposal of Assets	8	10,092	10,092	0
Total Operating Revenue		4,274,044	3,095,384	3,278,762
Operating Expense				
Employee Costs		(2,224,126)	(1,129,837)	(1,032,135)
Materials and Contracts		(2,227,667)	(1,378,784)	(983,662)
Utility Charges		(172,022)	(85,843)	(86,986)
Depreciation on Non-Current Assets		(1,689,050)	(844,518)	(1,003,635)
Interest Expenses		(14,360)	(3,672)	(4,209)
Insurance Expenses		(162,150)	(162,150)	(151,241)
Other Expenditure		(180,785)	(102,748)	(82,789)
Loss on Disposal of Assets	8	(63,894)	(63,894)	(4,655)
Total Operating Expenditure		(6,734,054)	(3,771,446)	(3,349,312)
Funding Balance Adjustments				
Add back Depreciation		1,689,050	844,518	1,003,635
Adjust (Profit)/Loss on Asset Disposal	8	53,802	8,000	4,655
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		(717,158)	176,456	937,740
Capital Revenues				
Grants, Subsidies and Contributions	11	902,247	608,454	245,288
Proceeds from Disposal of Assets	8	245,000	43,000	47,045
Total Capital Revenues		1,147,247	651,454	292,333
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	13	(140,000)	(68,103)	(13,671)
Infrastructure - Roads	13	(1,092,536)	(538,201)	(236,914)
Infrastructure - Public Facilities	13	(624,121)	(582,460)	(250,029)
Infrastructure - Streetscapes	13	(7,500)	(7,500)	(141)
Infrastructure - Footpaths	13	(50,000)	0	0
Infrastructure - Drainage	13	(44,715)	(27,358)	(13,441)
Heritage Assets	13	(20,000)	(20,000)	0
Plant and Equipment	13	(758,000)	(678,002)	(83,506)
Furniture and Equipment	13	(21,000)	(15,998)	(11,585)
Total Capital Expenditure		(2,757,872)	(1,937,622)	(609,287)
Net Cash from Capital Activities		(1,610,625)	(1,286,168)	(316,954)
Financing				
Proceeds from Self Supporting Loans		5,342	2,671	2,407
Transfer from Reserves	7	640,581	384,692	384,692
Repayment of Debentures	10	(67,020)	(33,061)	(33,061)
Transfer to Reserves	7	(479,050)	(343,273)	(343,273)
Loans to Community Groups				
Net Cash from Financing Activities		99,853	11,029	10,765
Net Operations, Capital and Financing		(2,227,930)	(1,098,683)	631,552
Opening Funding Surplus(Deficit)	3	2,227,930	2,227,930	2,324,597
Closing Funding Surplus(Deficit)	3	(0)	1,129,247	2,956,149

MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 December 2017

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	3,721	9,950	13,671	68,103	140,000	54,432
Infrastructure Assets - Roads	13	0	236,914	236,914	538,201	1,092,536	301,287
Infrastructure Assets - Public Facilities	13	247,635	2,394	250,029	582,460	624,121	332,431
Infrastructure Assets - Footpaths	13	0	0	0	0	50,000	0
Infrastructure Assets - Drainage	13	3,441	10,000	13,441	27,358	44,715	13,917
Infrastructure Assets - Streetscapes	13	0	141	141	7,500	7,500	7,359
Heritage Assets	13	0	0	0	20,000	20,000	20,000
Plant and Equipment	13	83,506	0	83,506	678,002	758,000	594,496
Furniture and Equipment	13	10,271	1,314	11,585	15,998	21,000	4,413
Capital Expenditure Totals		348,574	260,713	609,287	1,937,622	2,757,872	1,328,335



MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 December 2017	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 December 2017				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(f) Cash and Cash Equivalents				
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
(g) Trade and Other Receivables				
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
(h) Inventories				
General				
Inventories are measured at the lower of cost and net realisable value.				
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
Land Held for Resale				
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
(i) Fixed Assets				
Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
Mandatory Requirement to Revalue Non-Current Assets				
Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 December 2017				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	Revaluation			
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.			
	Transitional Arrangement			
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.			
	Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.			
	Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.			
	Land Under Roads			
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.			
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.			
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.			
	Depreciation			
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 December 2017			
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(j) Fixed Assets (Continued)			
Major depreciation periods used for each class of depreciable asset are:			
Buildings			10 to 50 years
Furniture and Equipment			5 to 10 years
Plant and Equipment			5 to 10 years
Heritage			25 to 100 years
Sealed Roads and Streets			
- Subgrade			Not Depreciated
- Pavement			80 to 100 years
- Seal	Bituminous Seals		15 to 22 years
	Asphalt Surfaces		30 years
Formed Roads (Unsealed)			
- Subgrade			Not Depreciated
- Pavement			18 years
Footpaths			40 to 80 years
Drainage Systems			
- Drains and Kerbs			20 to 60 years
- Culverts			60 years
- Pipes			80 years
- Pits			60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.			
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.			
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.			
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.			
Capitalisation Threshold			
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.			
(k) Fair Value of Assets and Liabilities			
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:			
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 December 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.					
To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).					
For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.					
Fair Value Hierarchy					
AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:					
Level 1					
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.					
Level 2					
Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.					
Level 3					
Measurements based on unobservable inputs for the asset or liability.					
The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.					
Valuation techniques					
The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:					
Market approach					
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.					

MINUTES OF THE ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 December 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
Income approach					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
Cost approach					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
(l) Financial Instruments					
Initial Recognition and Measurement					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
Classification and Subsequent Measurement					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 December 2017				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(I) Financial Instruments (Continued)				
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>				
<i>(i) Financial assets at fair value through profit and loss</i>				
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>				
<i>(ii) Loans and receivables</i>				
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>				
<i>(iii) Held-to-maturity investments</i>				
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>				
<i>(iv) Available-for-sale financial assets</i>				
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>				
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>				
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>				
<i>(v) Financial liabilities</i>				
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 December 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(l) Financial Instruments (Continued)					
<i>Impairment</i>					
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).					
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.					
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.					
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.					
<i>Derecognition</i>					
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.					
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.					
(m) Impairment of Assets					
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.					
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.					
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 December 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
(n) Trade and Other Payables					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
(o) Employee Benefits					
	Short-Term Employee Benefits				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	Other Long-Term Employee Benefits				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 December 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

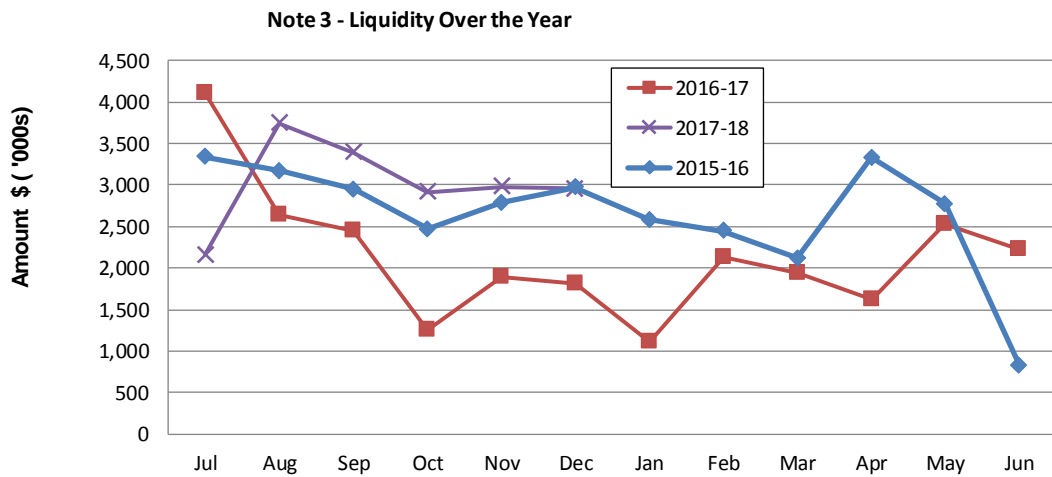
28 FEBRUARY 2018

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 December 2017					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(15,038)	(83.1%)	▼	Timing	Variance due to no insurance claims YTD and nominal reimbursements as budget estimated.
General Purpose Funding - Rates	(1,792)	(0.1%)	▼	Timing	No Reportable Variance
General Purpose Funding - Other	26,117	5.5%	▲	Timing	Variance due to Reserve and Municipal investment interest , Police Department commission .
Law, Order and Public Safety	6,446	14.4%	▲	Timing	Variance due to timing of Coastal Hazards Identification Grant not yet received \$15K and FESA Grants taken up as income \$10K and \$1.8K in 16/17 FY and Coastal Hazard Risk Management Grant received \$32,500 in advance to YTD budget.
Health	(1,068)	(52.7%)	▼	Timing	No septic tank application fees charged YTD - Budget \$950.
Housing	4,425	10.3%	▲	Timing	Pensioner Rental has been paid in advance causing variance to budget.
Community Amenities	28,135	11.8%	▲	Timing	Variance due to Sale of Scrap Metal and increase in collection of refuse site fees received in advance of YTD budget and increase in collection of Refuse site fees
Recreation and Culture	94,188	76.0%	▲	Timing	Increase in collection of SBDC entrance fees and merchandise sales and SBRC Gym fees.
Transport	(7,491)	(2.2%)	▼	Timing	Variance due to decrease in DOT Marina facility income against YTD budget.
Economic Services	61,206	11.8%	▲	Timing	Variance due to MRWA Private Works timing not inline with YTD Budget and \$50K Contribution - Monkey Mia not received.
Other Property and Services	(11,750)	(46.4%)	▼	Timing	Decrease in refunds income.
Operating Expense					
Governance	121,582	(44.4%)	▲	Timing	Due to Year to Date Budget timing and underspend in overall costs.
General Purpose Funding	4,660	(7.8%)	▲	Timing	Due to Year to Date Budget timing and underspend in overall costs.
Law, Order and Public Safety	83,058	(36.3%)	▲	Timing	Due to Coastal Hazards Identification program \$60K not commenced, cancellation of Cat Program \$10K due to lack of funding and general underspend in Ranger Services \$10K
Health	4,075	(12.6%)	▲	Timing	Variance due to unspend in overall costs.
Housing	5,845	(6.4%)	▲	Timing	Variance due to Pensioner Depreciation increase due to Fair Valuations
Community Amenities	(2,665)	0.8%	▼	Timing	No Reportable Variance.
Recreation and Culture	179,469	(14.1%)	▲	Timing	Variance due to the Battle off Shark Bay \$100K not yet commenced, Cape Inscription maintenance not commenced 14K, website development not commenced 10k, Walktrail Improvements not commenced \$25K and overall savings in Staffing Costs
Transport	5,501	(0.7%)	▲	Timing	Due to no street and traffic signs being purchased YTD
Economic Services	50,518	(8.0%)	▲	Timing	Due to \$10K Skate Park Consultation project not commenced, \$25K Festival 2018 Grant Funding Assistance Project not commenced and timing difference on Destination Shark Bay Branding Expenses.
Other Property and Services	(29,909)	85.5%	▼	Timing	Due to under recovery of Public Works Overheads costs .
Capital Revenues					
Grants, Subsidies and Contributions	(363,166)	(59.7%)	▼	Timing	Community Bus Grant \$150K has not been received plus \$79K The Battle off Shark Bay Grant was included in the 16/17 year. In addition RRG 40% claim for Nanga and Ocean Park Roads have been deferred until works are completed via Main Roads Contractor.
Proceeds from Disposal of Assets	4,045	0.0%	▲	Timing	No reportable variance.
Capital Expenses					
Land and Buildings	54,432	79.9%	▲	Timing	Town Oval Toilets, Recreation Signage, Denham Town Hall and Staff Housing Projects not commenced.
Infrastructure - Roads	301,287	56.0%	▲	Timing	RRG Road Projects commenced plus R2R not yet commenced.
Infrastructure - Public Facilities	332,431	57.1%	▲	Timing	Refuse and Recycling project recently commenced and Park and Recreation Improvements yet to commence.
Infrastructure - Footpaths	0	0.0%	▲	Timing	No Reportable Variance.
Infrastructure - Drainage	13,917	50.9%	▲	Timing	Drain Kestrals and Sump Upgrade projects completed, drainage upgrades not yet commenced.
Infrastructure - Streetscapes	7,359	98.1%	▼	Timing	Entry Statements not yet commenced.
Heritage Assets	20,000	100.0%	▲	Timing	Stables refurbishment yet to commence
Plant and Equipment	594,496	87.7%	▲	Timing	Country and Ranger Utes only purchased.
Furniture and Equipment	4,413	27.6%	▲	Timing	Timing variance on expenditure to YTD budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 December 2017				
Note 3: NET CURRENT FUNDING POSITION				
		Positive=Surplus (Negative=Deficit)		
	Note	31 Dec 2017	30th June 2017	31 Dec 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,297,078	2,096,415	1,298,217
Cash Restricted	4	1,196,830	1,909,228	1,266,223
Receivables - Rates	6	413,850	21,187	273,918
Receivables -Other	6	380,127	123,224	322,898
Interest / ATO Receivable		20,844	6,948	25,623
Inventories		218,244	187,603	162,028
		4,526,973	4,344,605	3,348,907
Less: Current Liabilities				
Payables		(170,259)	(534,870)	(74,613)
Royalties for Regions Funding				(197,102)
Accruals			(43,154)	
Provisions		(203,734)	(203,734)	0
		(373,993)	(781,758)	(271,715)
Less: Cash Reserves	7	(1,196,830)	(1,238,250)	(1,266,223)
Net Current Funding Position		2,956,149	2,324,597	1,810,969



Comments - Net Current Funding Position

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 December 2017							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	100,012			100,012	Bankwest	At Call
Reserve Bank Account	0.00%		6,830		6,830	Bankwest	At Call
Telenet Saver	1.10%	2,196,266			2,196,266	Bankwest	At Call
Trust Bank Account	0.00%			7,810	7,810	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	0.00%				0	Bankwest	
Reserve Investment	2.35%		1,190,000		1,190,000	Bankwest	31/01/2018
Total		2,297,078	1,196,830	7,810	3,501,718		
Comments/Notes - Investments							

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

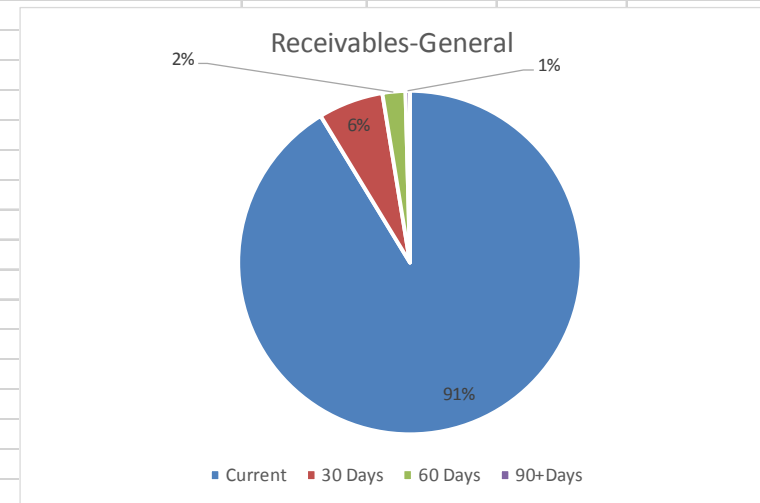
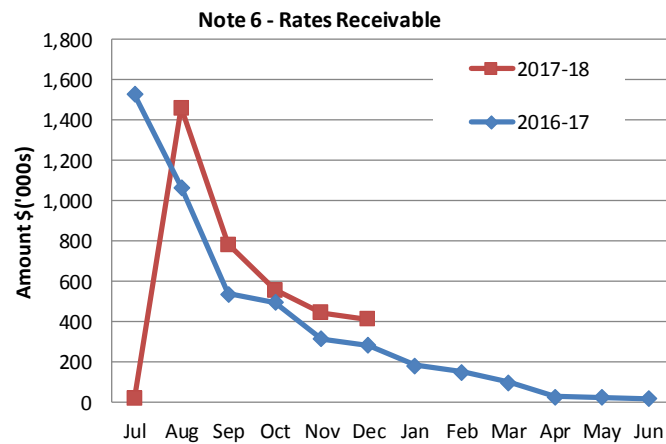
For the Period Ended 31 December 2017

Note 6: RECEIVABLES

Receivables - Rates Receivable	31 Dec 2017	30 June 2017
	\$	\$
Opening Arrears Previous Years	21,187	25,814
Levied this year	1,566,223	1,520,406
Less Collections to date	(1,173,560)	(1,525,033)
Equals Current Outstanding	413,850	21,187
Net Rates Collectable	413,850	21,187
% Collected	73.93%	98.63%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	346,936	23,317	8,219	1,571
Total Receivables General Outstanding				380,043

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

No major issues at this time .

MINUTES OF THE ORDINARY COUNCIL MEETING

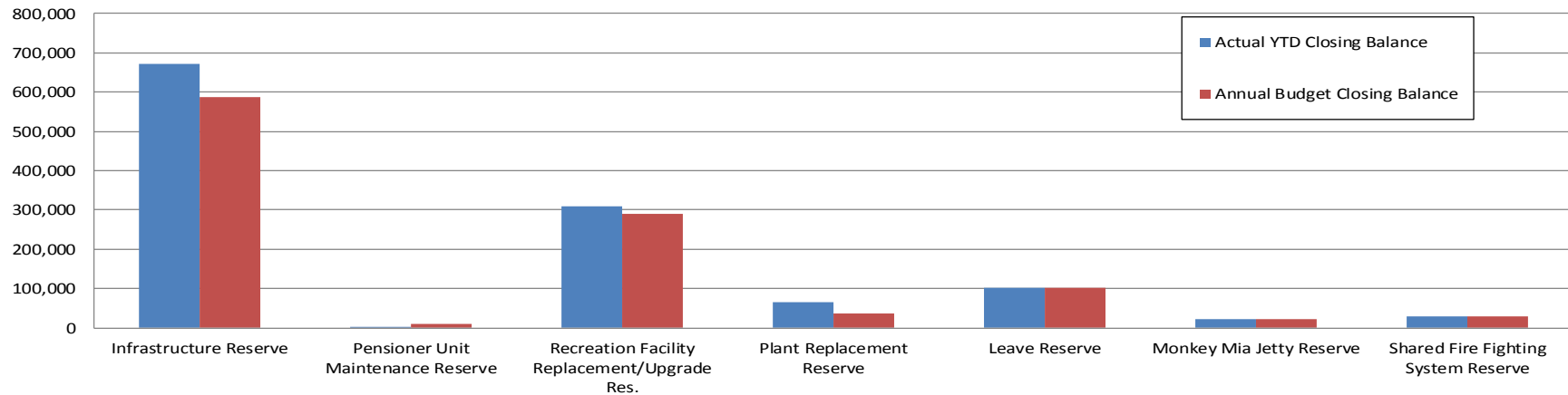
28 FEBRUARY 2018

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 December 2017

Note 7: Cash Backed Reserve

2017-18									
Name	Opening Balance	Annual Budget Interest Earned	Actual Interest Earned	Annual Budget Transfers In (+)	Actual Transfers In (+)	Annual Budget Transfers Out (-)	Actual Transfers Out (-)	Annual Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 725,034	\$ 15,000	\$ 4,736	\$ 107,240	\$ 0	\$ (260,628)	\$ (58,692)	\$ 586,646	\$ 671,078
Pensioner Unit Maintenance Reserve	732	70	5	10,000	0	0	0	10,802	737
Recreation Facility Replacement/Upgrade Res.	307,765	6,500	2,127	0	0	(23,750)	0	290,515	309,892
Plant Replacement Reserve	55,128	2,500	378	335,000	335,000	(356,203)	(326,000)	36,425	64,506
Leave Reserve	100,199	1,800	688	0	0	0	0	101,999	100,887
Monkey Mia Jetty Reserve	21,122	400	145	0	0	0	0	21,522	21,267
Shared Fire Fighting System Reserve	28,269	540	194	0	0	0	0	28,810	28,463
	1,238,249	26,810	8,273	452,240	335,000	(640,581)	(384,692)	1,076,719	1,196,830

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 December 2017					
Note 7a: Cash Backed Reserve Detail - Amended Budget					
2017-18	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$		\$	\$	\$
Infrastructure Reserve	725,034				
Interest		Investment	15,000		
Transfer of funds		General Revenue	107,240		
Staff Housing				3,977	
Abultion Depot				10,000	
Drain Kestrals				4,715	
Hughes Street Sump				10,000	
Footpath Upgrades				50,000	
Old Jail and Stables 16-17				1,936	
Netta's Beach Toilet				150,000	
Westend Carpark to DOT Carpark Limestone Wall/Beach Upgrade				30,000	
	725,034		122,240	260,628	586,646
Pensioner Unit Maintenance Reserve	732				
Interest		Investment	70		
Transfer of Funds		General Revenue	10,000		
Upgrade to Units					
	732		10,070	0	10,802
Recreation Facility Replacement/Upgrade Res.	307,765				
Interest		Investment	6,500		
Charlie Sappie Park				13,750	
Pioneer Park Improvements				10,000	
	307,765		6,500	23,750	290,515
Plant Replacement Reserve	55,128				
Interest		Investment	2,500		
Depreciation		General Funds	335,000		
CEO Vehicle				28,000	
EMFA Vehicle				7,000	
EMCD Vehicle				7,000	
Vehicle Ranger				25,000	
Dual Cab Truck 5T				90,000	
Excavator				155,000	
Country Supervisor- Dual Cab Ute				28,000	
Major Plant Items				16,203	
	55,128		337,500	356,203	36,425
Leave Reserve	100,199				
Interest		Investment	1,800		
Transfer of Funds		General Funds	0		
LSL Taken					
	100,199		1,800	0	101,999
Monkey Mia Jetty Reserve	21,122				
Interest		Investment	400		
	21,122		400	0	21,522
Shared Fire Fighting System Reserve	28,270				
Interest		Investment	540	0	
	28,270		540	0	28,810
Total	\$1,238,250		\$479,050	\$640,581	\$1,076,719

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 December 2017							
Note 8 CAPITAL DISPOSALS							
Budget Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 12 2017		
\$	\$	\$	\$		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				Plant and Equipment	\$	\$	\$
				Governance			
55,000	(3,750)	46,000	(5,250)	CEO Vehicle	(5,250)		5,250
34,765	(13,323)	28,000	6,559	EMFA Vehicle	6,559		(6,559)
37,866	(13,400)	28,000	3,534	EMCD Vehicle	3,534		(3,534)
				Law, Order, Public Safety			
32,000	(5,250)	20,000	(6,750)	Rangers Vehicle	(6,750)	(2,714)	4,036
				Transport			
51,000	(13,500)	30,000	(7,500)	Dual Cab Truck 5T	(7,500)		7,500
123,500	(10,356)	70,000	(43,144)	Excavator	(43,144)		43,144
32,000	(7,750)	23,000	(1,250)	Town Ute Single Cab	(1,250)	(1,941)	(691)
366,131	(67,329)	245,000	(53,802)		(53,802)	(4,655)	49,147
Comments - Capital Disposal/Replacements							

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 December 2017											
NOTE 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2017/18 Budget Rate Revenue \$	2017/18 Budget Interim Rate \$	2017/18 Budget Back Rate \$	2017/18 Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.094627	301	3,606,327	341,256	331	2	341,589	341,260			341,260
GRV Vacant	0.094627	17	337,194	31,908			31,908	31,910			31,910
GRV - Commercial	0.097244	43	2,041,030	198,478			198,478	198,500			198,500
GRV - Industrial/Residential	0.104714	45	619,128	64,831	(1,069)		63,762	64,800			64,800
GRV Industrial /Residential Vacant	0.094627	2	17,099	1,618			1,618	1,619			1,619
GRV Rural Commercial	0.098348	5	304,201	29,917			29,917	29,918			29,918
GRV Resort	0.103811	2	1,112,800	115,521			115,521	115,520			115,520
UV General	0.194257	6	1,150,738	223,539	2,040	9,806	235,385	223,540			223,540
UV Mining	0.264952	1	6,990	1,852			1,852	1,852			1,852
UV Pastoral	0.133037	11	617,362	82,132			82,132	82,130			82,130
UV Exploration	0.254752	9	615,590	153,111			153,111	156,823			156,823
Sub-Totals		442	10,428,459	1,244,163	1,302	9,808	1,255,273	1,247,872	0	0	1,247,872
Minimum Payment											
GRV Rateable Property	825.00	67	511,894	70,125		7,528	77,653	55,275			55,275
GRV Vacant	825.00	85	283,570	55,275			55,275	70,125			70,125
GRV - Commercial	825.00	25	154,340	20,625	1,650		22,275	20,625			20,625
GRV - Industrial/Residential	825.00	3	19,760	2,475			2,475	2,475			2,475
GRV Industrial /Residential Vacant	515.00	0	0	0			0	0			0
Rural Commercial	825.00	0	0	0			0	0			0
GRV Resort	825.00	0	0	0			0	0			0
UV General	860.00	5	8,160	4300	1,720	7598	13,618	4,300			4,300
UV Mining	860.00	1	596	860			860	860			860
UV Pastoral	860.00	0	0	0			0	0			0
UV Exploration	860.00	0	0	860		-118	742	0			0
Sub-Totals		186	978,320	6,020	3,370	7,480	172,898	153,660			153,660
Excess Rates 16/17 Impact							(22,549)				
Concessions							(177,763)				(177,285)
Amount from General Rates							1,227,859				1,224,247
Specified Area Rates							37,661				37,661
Totals							1,265,520				1,261,908
Comments - Rating Information											

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 December 2017								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget
			\$	\$	\$	\$	\$	\$
Loan 57 Monkey Mia Bore	194,230	0	14,457	29,210	179,773	165,020	3,761	8,460
Loan 53 - Staff Housing	43,286	0	10,310	20,960		22,326	(1,215)	2,000
Loan 56 - Staff Housing	63,544	0	8,294	16,850		46,694	1,662	3,900
	301,060	0	33,061	67,020	179,773	234,040	4,208	14,360

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details	Grant Provider	Approval	2017-18 Annual Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	694,911	0	348,414	0	336,202	12,212
Grants Commission - Roads	WALGGC	Y	183,748	0	92,762	0	113,038	(20,276)
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	7,510	0	3,754	0	1,877	1,877
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	40,000	0	20,000	0	10,000	10,000
Coastal Hazards Identification	WA Planning Commission	Y	15,000	0	15,000	0	0	15,000
Coastal Hazard Risk Management	WA Planning Commission	Y	0	0	0		32,500	(32,500)
RECREATION AND CULTURE								
Tourism WA WIFI Contribution	Tourism WA	Y	7,097	0	7,097	0		7,097
Community Bus	Lotterywest	N	150,000	0	0	150,000	0	150,000
The Battle off Shark Bay	Dept. of Environment & Energy	Y	79,760	0	0	79,760	0	79,760
Tourism WA RVCSGP Grant	Tourism WA	Y	0	0	0		24,879	(24,879)
TRANSPORT								
Road Preservation Grant	State Initiative - Main Roads WA	Y	57,908	0	57,908	0	57,908	0
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	252,000	0	252,000	0
Contributions - Road Projects	Pipeline	Y	8,350	0	0	0	0	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	199,877	0	0	0	0	0
RRG Grants - Capital Projects	Regional Road Group	Y	472,610	0	0	378,694	245,288	133,406
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	N	50,000	0	50,000	0	0	0
Destination Shark Bay Brand Dev.	Gascoyne Development Commission	Y	20,000	0	20,000	0	20,000	0
Community Engagement Team Building	Dept. Of Local Government, Sport and Cultural	Y	0	0	0		20,000	(20,000)
Thank A Volunteer Day	Dept. Of Local Government and Communities	Y	1,000	0	1,000	0	700	300
TOTALS			2,302,771	0	867,935	608,454		
			Operating		867,935		869,104	
			Non-operating		608,454		245,288	
					1,476,389		1,114,392	
Comments - Operating and Non Operating Grants								

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 December 2017					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-Dec-17	
	\$	\$	\$	\$	
BCITF Levy	0	1260	(1,260)	0	
Library Card Bond	50	200	(200)	50	
Bookeasy- Sales	0	232,185	(232,234)	(49)	
Tour Sales	0	2,821	(2,821)	0	
Kerb/Footpath Deposit	4,300	999	(1,000)	4,299	
Bond Key	2,080	900	(1,680)	1,300	
Hall Bond	0	0	0	0	
Police Licensing	1,393	171,372	(172,765)	(0)	
Election Deposit	0	560	(560)	0	
Marquee Deposit	0	0	0	0	
Building Licence Levy	0	1,342	(1,342)	0	
Road Reserve - Hughes Street	2,000	0	0	2,000	
Rates Unidentified Deposit	210	0	0	210	
	10,033	411,639	(413,862)	7,810	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

CAPITAL WORKS PROGRAM 2017/18								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Buildings								
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(5,001)	0	(5,001)	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(5,001)	(9,950)	4,949	9,950	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(5,001)	0	(5,001)	0	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(5,001)	0	(5,001)	0	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(9,999)	0	(9,999)	0	
Housing Total			(60,000)	(30,003)	(9,950)	(20,053)	9,950	
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(20,000)	(10,602)	0	(10,602)	0	
Recreation Centre Signage	3.7.1	EMCD	(15,000)	(15,000)	0	(15,000)	0	
Town Oval Toilets	3.7.1	EMCD	(25,000)	(12,498)	0	(12,498)	0	
Recreation and Culture Total			(60,000)	(38,100)	0	(38,100)	0	
Transport								
Depot- New Ablution	3.7.1	WKM	(20,000)	0	0	0	0	
Denham Recreational Boat Ramp	3.7.1	WKM	0	0	(3,721)	0	0	
Transport Total			(20,000)	0	(3,721)	0	0	
Land and Buildings Total			(140,000)	(68,103)	(13,671)	(58,153)	9,950	
Drainage/Culverts								
Transport								
Drainage upgrades	1.1.2	WKM	(30,000)	(15,000)	0	(15,000)	0	
Drain Kestrals - Foreshore	1.1.2	WKM	(4,715)	(2,358)	(3,441)	1,083	0	
Hughes Street Sump Upgrade	1.1.2	WKM	(10,000)	(10,000)	(10,000)	0	10,000	
Drainage/Culverts Total			(44,715)	(27,358)	(13,441)	(13,917)	10,000	
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	1.1.2	WKM	(50,000)	0	0	0	0	
Footpaths Total			(50,000)	0	0	0	0	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
New Photocopier	1.1.2	EMFA	(11,000)	(11,000)	(10,271)	(729)		
Governance Total			(11,000)	(11,000)	(10,271)	(729)	0	
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(4,998)	(1,314)	(3,684)	1,314	
Recreation And Culture Total			(10,000)	(4,998)	(1,314)	(3,684)	1,314	
Furniture & Office Equip. Total			(21,000)	(15,998)	(11,585)	(4,413)	1,314	
Heritage Assets								
Recreation And Culture								
Refurbishment of Old Stables - c/fwd	2.2.2	WKM	(20,000)	(20,000)	0	(20,000)	0	
Recreation And Culture Total			(20,000)	(20,000)	0	(20,000)	0	
Heritage Assets Total			(20,000)	(20,000)	0	(20,000)	0	
Plant , Equipment and Vehicles								
Goverance								
CEO Vehicle	1.1.2	CEO	(74,000)	(74,000)	0	(74,000)		
EMFA Vehicle	1.1.2	EMFA	(35,000)	0	0	0		
EMCD Vehicle	1.1.2	EMCD	(35,000)	0	0	0		
Total Governance			(144,000)	(74,000)	0	(74,000)	0	
Law, Order and Public Safety								
Ranger Vehicle	1.1.2	WKM	(45,000)	(45,000)	(40,352)			
Total Law, Order and Public Safety			(45,000)	(45,000)	(40,352)	0	0	
Recreation and Culture								
Community Bus	1.1.6	WKM	(150,000)	(150,000)	0	(150,000)	0	
Recreation and Culture			(150,000)	(150,000)	0	(150,000)	0	
Transport								
Dual Cab Truck 5T	1.1.6	WKM	(120,000)	(120,000)	0	(120,000)		
Excavator	1.1.6	WKM	(225,000)	(225,000)	0	(225,000)		
Dual Cab Ute - Country	1.1.6	WKM	(51,000)	(51,000)	(41,033)	(9,967)		
Camp Upgrades 16-17	1.1.6	WKM	(3,000)	(3,000)	(354)	(2,646)		
Major Plant Items	1.1.6	WKM	(20,000)	(10,002)	(1,767)	(8,235)		
Transport Total			(419,000)	(409,002)	(43,154)	(365,848)	0	
Plant , Equipment and Vehicles Total			(758,000)	(678,002)	(83,506)	(589,848)	0	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(368,339)	(209,414)	(158,925)	0	
Community Amenities Total			(388,341)	(368,339)	(209,414)	(158,925)	0	
Recreation And Culture								
Foreshore Revitalisation	3.7.1	CEO	0	0	0	0		
Lotterywest - Playground	3.7.1	WKM	0	0	0	0		
Recreation Grounds	3.2.2	WKM	(25,000)	(10,215)	0	(10,215)		
Charlie Sappie Park	2.2.1	WKM	(13,750)	(6,876)	(732)	(6,144)		
Pioneer Park Improvements	3.2.2	WKM	(10,000)	(10,000)	0	(10,000)		
Westend Carpark to DOT Carpark Limestone Wall and	3.2.3	WKM	(30,000)	(30,000)	(29,646)	(354)		
Netta's Beach Toilet	3.2.2	WKM	(150,000)	(150,000)	0	(150,000)		
Town Oval Bore C/F 16-17	3.7.1	WKM	(7,030)	(7,030)	(10,237)	3,207	2,394	
Recreation And Culture Total			(235,780)	(214,121)	(40,615)	(173,506)	2,394	
Public Facilities Total			(624,121)	(582,460)	(250,029)	(332,431)	2,394	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
R2R Knight Terrace 16-17	1.1.6	WKM	(148,283)	(148,283)	(148,283)		148,283	
R2R Old Knight Terrace 16-7	1.1.6	WKM	(35,462)	(35,462)	(37,067)		37,067	
R2R Projects 17/18	1.1.6	WKM	(199,876)	0	0			
Useless Loop Road - RRG 17-18	1.1.6	WKM	(459,915)	(229,956)	(51,564)		51,564	
Nanga Road - RRG 17-18	1.1.6	WKM	(159,000)	(79,500)	0		0	
Ocean Park Road - RRG 17-18	1.1.6	WKM	(90,000)	(45,000)	0		0	
Transport Total			(1,092,536)	(538,201)	(236,914)	0	236,914	
Roads (Non Town) Total			(1,092,536)	(538,201)	(236,914)	0	236,914	
Streetscapes								
Economic Services								
Welcome Signage	2.1.3	EMCD	0	0	0	0		
Overlander - Solar Light Improvements	2.1.3	EMCD	(7,500)	(7,500)	(141)	(7,359)	141	
Economic Services Total			(7,500)	(7,500)	(141)	(7,359)	141	
Capital Expenditure Total			(2,757,872)	(1,937,622)	(609,287)	(1,026,121)	260,713	

28 FEBRUARY 2018

12.3 FINANCIAL REPORTS TO 31 JANUARY 2018
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved

Cr Burton

Seconded

Cr Capewell

Council Resolution

That the monthly financial report to 31 January 2017 as attached be received.

7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 January 2017** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

20 February 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY	
MONTHLY FINANCIAL REPORT	
For the Period Ended 31 January 2018	
LOCAL GOVERNMENT ACT 1995	
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996	
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Note 11	Grants and Contributions
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MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 January 2018							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		26,092	19,423	3,052	(16,371)	(84.29%)	▼
General Purpose Funding - Rates	9	1,261,908	1,268,171	1,265,520	(2,651)	(0.21%)	▼
General Purpose Funding - Other		951,069	478,394	506,030	27,636	5.78%	▲
Law, Order and Public Safety		74,560	57,659	57,648	(11)	(0.02%)	▼
Health		2,450	2,296	960	(1,336)	(58.19%)	▼
Housing		86,210	49,931	54,356	4,425	8.86%	▲
Community Amenities		277,400	244,319	273,231	28,912	11.83%	▲
Recreation and Culture		264,077	147,045	234,145	87,100	59.23%	▲
Transport		424,858	352,510	332,133	(20,377)	(5.78%)	▼
Economic Services		857,420	573,527	683,036	109,509	19.09%	▲
Other Property and Services		48,000	29,110	14,932	(14,178)	(48.70%)	▼
Total Operating Revenue		4,274,044	3,222,385	3,425,043	202,658	6.29%	
Operating Expense							
Governance		(316,123)	(275,817)	(177,273)	98,544	(35.7%)	▲
General Purpose Funding		(120,131)	(70,408)	(62,895)	7,513	(10.7%)	▲
Law, Order and Public Safety		(369,108)	(266,628)	(159,358)	107,270	(40.2%)	▲
Health		(64,505)	(37,901)	(35,403)	2,498	(6.6%)	▲
Housing		(174,554)	(105,152)	(100,153)	4,999	(4.8%)	▲
Community Amenities		(646,090)	(392,584)	(367,455)	25,129	(6.4%)	▲
Recreation and Culture		(2,320,535)	(1,447,001)	(1,290,517)	156,484	(10.8%)	▲
Transport		(1,513,695)	(943,023)	(900,801)	42,222	(4.5%)	▲
Economic Services		(1,161,813)	(715,073)	(712,960)	2,113	(0.3%)	▲
Other Property and Services		(47,500)	(36,944)	(110,820)	(73,876)	200.0%	▼
Total Operating Expenditure		(6,734,054)	(4,290,531)	(3,917,635)	372,896	(8.7%)	
Funding Balance Adjustments							
Add back Depreciation		1,689,050	985,271	1,173,521	188,250		
Adjust (Profit)/Loss on Asset Disposal	8	51,802	8,000	7,501	(499)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		(719,158)	(74,875)	688,430	763,305	(1019.44%)	
Capital Revenues							
Grants, Subsidies and Contributions	11	902,247	608,454	245,288	(363,166)	(59.7%)	▼
Proceeds from Disposal of Assets	8	247,000	91,000	95,227	4,227	(4.6%)	
Total Capital Revenues		1,149,247	699,454	340,515	(358,939)	(51.3%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(140,000)	(81,754)	(14,534)	67,220	82.22%	▲
Infrastructure - Roads	13	(1,092,536)	(797,154)	(237,205)	559,949	70.24%	▲
Infrastructure - Public Facilities	13	(624,121)	(589,511)	(323,229)	266,282	45.17%	▲
Infrastructure - Streetscapes	13	(7,500)	(7,500)	0	7,500	100.00%	▲
Infrastructure - Footpaths	13	(50,000)	0	0	0	0.00%	▲
Infrastructure - Drainage	13	(44,715)	(30,251)	(13,441)	16,810	55.57%	▲
Heritage Assets	13	(20,000)	(20,000)	0	20,000	100.00%	▲
Plant and Equipment	13	(758,000)	(749,669)	(143,587)	606,082	80.85%	▲
Furniture and Equipment	13	(21,000)	(16,831)	(10,271)	6,560	38.98%	▲
Total Capital Expenditure		(2,757,872)	(2,292,670)	(742,267)	1,550,403	67.6%	
Net Cash from Capital Activities		(1,608,625)	(1,593,216)	(401,752)	1,191,464	74.78%	
Financing							
Proceeds from Self Supporting Loans		5,342	2,671	2,407	(264)	0.00%	
Transfer from Reserves	7	640,581	384,692	384,692	0	0.00%	
Repayment of Debentures	10	(67,020)	(43,704)	(43,704)	0	0.0%	
Transfer to Reserves	7	(479,050)	(350,318)	(350,318)	0	0.0%	
					0	0.0%	
Net Cash from Financing Activities		99,853	(6,659)	(6,923)	(264)	(3.96%)	
Net Operations, Capital and Financing		(2,227,930)	(1,674,750)	279,756	1,954,506	116.70%	▲
Opening Funding Surplus(Deficit)	3	2,227,930	2,227,930	2,324,597	96,667		
Closing Funding Surplus(Deficit)	3	(0)	553,180	2,604,353	2,051,173	(370.80%)	▲

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

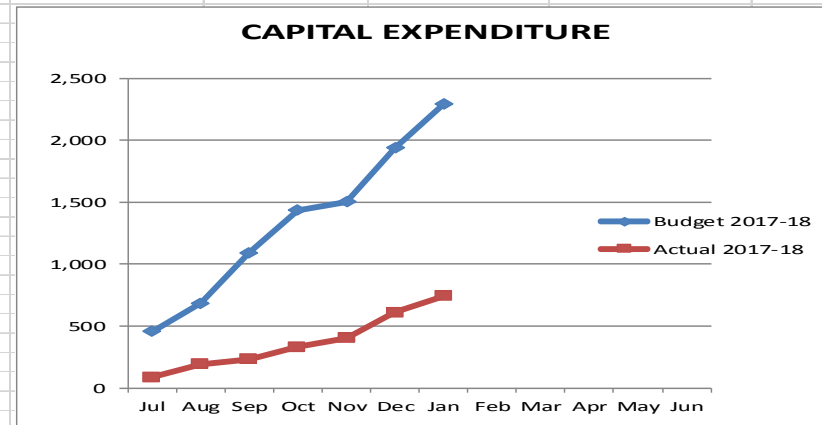
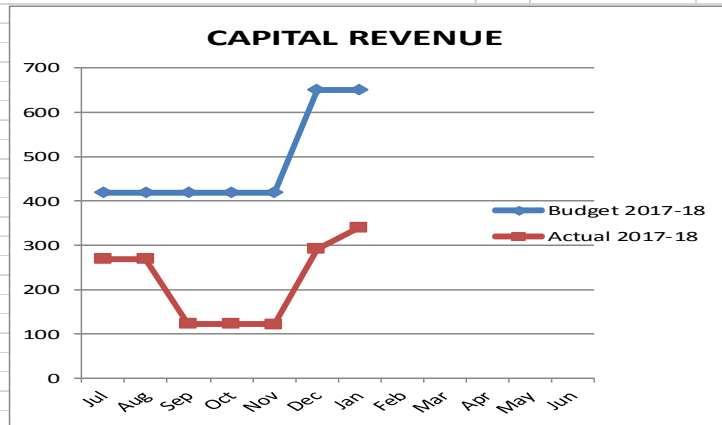
SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 January 2018				
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues		\$	\$	\$
Rates	9	1,261,908	1,261,908	1,265,520
Operating Grants, Subsidies and Contributions	11	1,400,524	888,162	876,567
Fees and Charges		1,395,260	939,771	1,172,495
Interest Earnings		47,060	27,028	39,435
Other Revenue		159,200	95,424	71,026
Profit on Disposal of Assets	8	10,092	10,092	
Total Operating Revenue		4,274,044	3,222,385	3,425,043
Operating Expense				
Employee Costs		(2,224,126)	(1,301,702)	(1,201,807)
Materials and Contracts		(2,227,667)	(1,527,703)	(1,175,723)
Utility Charges		(172,022)	(99,801)	(97,348)
Depreciation on Non-Current Assets		(1,689,050)	(985,271)	(1,173,521)
Interest Expenses		(14,360)	(4,852)	(5,261)
Insurance Expenses		(162,150)	(162,150)	(151,241)
Other Expenditure		(180,785)	(145,158)	(101,512)
Loss on Disposal of Assets	8	(63,894)	(63,894)	(11,222)
Total Operating Expenditure		(6,734,054)	(4,290,531)	(3,917,635)
Funding Balance Adjustments				
Add back Depreciation		1,689,050	985,271	1,173,521
Adjust (Profit)/Loss on Asset Disposal	8	51,802	8,000	7,501
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		(719,158)	(74,875)	688,431
Capital Revenues				
Grants, Subsidies and Contributions	11	902,247	608,454	245,288
Proceeds from Disposal of Assets	8	247,000	91,000	95,227
Total Capital Revenues		1,149,247	699,454	340,515
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	13	(140,000)	(81,754)	(14,534)
Infrastructure - Roads	13	(1,092,536)	(797,154)	(237,205)
Infrastructure - Public Facilities	13	(624,121)	(589,511)	(323,229)
Infrastructure - Streetscapes	13	(7,500)	(7,500)	0
Infrastructure - Footpaths	13	(50,000)	0	0
Infrastructure - Drainage	13	(44,715)	(30,251)	(13,441)
Heritage Assets	13	(20,000)	(20,000)	0
Plant and Equipment	13	(758,000)	(749,669)	(143,587)
Furniture and Equipment	13	(21,000)	(16,831)	(10,271)
Total Capital Expenditure		(2,757,872)	(2,292,670)	(742,267)
Net Cash from Capital Activities		(1,608,625)	(1,593,216)	(401,752)
Financing				
Proceeds from Self Supporting Loans		5,342	2,671	2,407
Transfer from Reserves	7	640,581	384,692	384,692
Repayment of Debentures	10	(67,020)	(43,704)	(43,704)
Transfer to Reserves	7	(479,050)	(350,318)	(350,318)
Loans to Community Groups				
Net Cash from Financing Activities		99,853	(6,659)	(6,923)
Net Operations, Capital and Financing		(2,227,930)	(1,674,750)	279,756
Opening Funding Surplus(Deficit)	3	2,227,930	2,227,930	2,324,597
Closing Funding Surplus(Deficit)	3	(0)	553,180	2,604,353

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 January 2018

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	0	14,534	14,534	81,754	140,000	67,220
Infrastructure Assets - Roads	13	0	237,205	237,205	797,154	1,092,536	559,949
Infrastructure Assets - Public Facilities	13	320,835	2,394	323,229	589,511	624,121	266,282
Infrastructure Assets - Footpaths	13	0	0	0	0	50,000	0
Infrastructure Assets - Drainage	13	3,441	10,000	13,441	30,251	44,715	16,810
Infrastructure Assets - Streetscapes	13	0	0	0	7,500	7,500	7,500
Heritage Assets	13	0	0	0	20,000	20,000	20,000
Plant and Equipment	13	143,587	0	143,587	749,669	758,000	606,082
Furniture and Equipment	13	10,271	0	10,271	16,831	21,000	6,560
Capital Expenditure Totals		478,134	264,133	742,267	2,292,670	2,757,872	1,550,403



MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 January 2018	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 January 2018	
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)	
(f) Cash and Cash Equivalents	
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.
(g) Trade and Other Receivables	
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.
(h) Inventories	
	General
	Inventories are measured at the lower of cost and net realisable value.
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.
	Land Held for Resale
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.
(i) Fixed Assets	
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.
	Mandatory Requirement to Revalue Non-Current Assets
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 January 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
Revaluation					
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.					
Transitional Arrangement					
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.					
Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.					
Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.					
Land Under Roads					
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.					
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.					
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.					
Depreciation					
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 January 2018			
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(j) Fixed Assets (Continued)			
Major depreciation periods used for each class of depreciable asset are:			
Buildings			10 to 50 years
Furniture and Equipment			5 to 10 years
Plant and Equipment			5 to 10 years
Heritage			25 to 100 years
Sealed Roads and Streets			
- Subgrade			Not Depreciated
- Pavement			80 to 100 years
- Seal	Bituminous Seals		15 to 22 years
	Asphalt Surfaces		30 years
Formed Roads (Unsealed)			
- Subgrade			Not Depreciated
- Pavement			18 years
Footpaths			40 to 80 years
Drainage Systems			
- Drains and Kerbs			20 to 60 years
- Culverts			60 years
- Pipes			80 years
- Pits			60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.			
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.			
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.			
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.			
Capitalisation Threshold			
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.			
(k) Fair Value of Assets and Liabilities			
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:			
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 January 2018	
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)
	(k) Fair Value of Assets and Liabilities (Continued)
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.
	<i>Fair Value Hierarchy</i>
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:
	Level 1
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
	Level 2
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
	Level 3
	Measurements based on unobservable inputs for the asset or liability.
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.
	<i>Valuation techniques</i>
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:
	Market approach
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 January 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(k) Fair Value of Assets and Liabilities (Continued)				
Income approach				
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.				
Cost approach				
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.				
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.				
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.				
(l) Financial Instruments				
Initial Recognition and Measurement				
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).				
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.				
Classification and Subsequent Measurement				
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.				
Amortised cost is calculated as:				
(a) the amount in which the financial asset or financial liability is measured at initial recognition;				
(b) less principal repayments and any reduction for impairment; and				
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 January 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(I) Financial Instruments (Continued)				
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>				
<i>(i) Financial assets at fair value through profit and loss</i>				
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>				
<i>(ii) Loans and receivables</i>				
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>				
<i>(iii) Held-to-maturity investments</i>				
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>				
<i>(iv) Available-for-sale financial assets</i>				
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>				
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>				
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>				
<i>(v) Financial liabilities</i>				
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 January 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(l) Financial Instruments (Continued)					
<i>Impairment</i>					
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).					
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.					
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.					
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.					
<i>Derecognition</i>					
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.					
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.					
(m) Impairment of Assets					
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.					
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.					
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 January 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
(n) Trade and Other Payables					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
(o) Employee Benefits					
	Short-Term Employee Benefits				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	Other Long-Term Employee Benefits				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 January 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

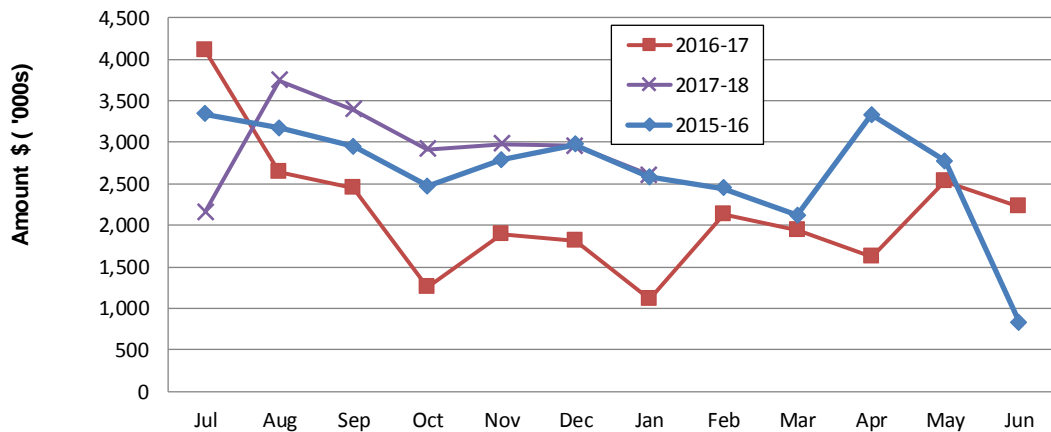
Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 January 2018					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(16,371)	(84.3%)	▼	Timing	Variance due to no insurance claims YTD and nominal reimbursements as budget estimated.
General Purpose Funding - Rates	(2,651)	(0.2%)	▼	Timing	No Reportable Variance
General Purpose Funding - Other	27,636	5.8%	▲	Timing	Variance due to Reserve investment interest , Police Department commission and FAG 2 QTR grant received in advance of YTD budget .
Law, Order and Public Safety	(11)	(0.0%)	▼	Timing	No Reportable Variance
Health	(1,336)	(58.2%)	▼	Timing	No Septic tank application fees charged YTD
Housing	4,425	8.9%	▲	Timing	Variance due to Pensioner Units Rent Received in Advance .
Community Amenities	28,912	11.8%	▲	Timing	Variance due to Sale of Scrap Metal and increase in collection of refuse site fees received in advance of YTD budget and increase in collection of cemetery , planning and requisition fees.
Recreation and Culture	87,100	59.2%	▲	Timing	Increase in collection of SBDC entrance fees and merchandise sales and Park Passes.
Transport	(20,377)	(5.8%)	▼	Timing	Variance due to decrease in DOT Marina facility income against YTD budget.
Economic Services	109,509	19.1%	▲	Timing	Variance due to MRWA Private Works \$29K, Community Engagement Team Building grant \$20K timing not inline with YTD Budget and \$50K Contribution - Monkey Mia not received.
Other Property and Services	(14,178)	(48.7%)	▼	Timing	Decrease in refunds income.
Operating Expense					
Governance	98,544	(35.7%)	▲	Timing	Due to Year to Date Budget timing and underspend in overall costs.
General Purpose Funding	7,513	(10.7%)	▲	Timing	Due to Year to Date Budget timing and underspend in overall costs.
Law, Order and Public Safety	107,270	(40.2%)	▲	Timing	Due to Coastal Hazards Identification program \$60K not commenced, cancellation of Cat Program \$10K due to lack of funding, general underspend in Ranger Services \$12K and not commenced Emergency Management consultant 12K.
Health	2,498	(6.6%)	▲	Timing	No Reportable Variance.
Housing	4,999	(4.8%)	▲	Timing	No Reportable Variance.
Community Amenities	25,129	(6.4%)	▲	Timing	Due to Kerbside Waste Collection Review 15K not commenced and underspend in refuse site operations YTD budget timing.
Recreation and Culture	156,484	(10.8%)	▲	Timing	Variance due to the Battle off Shark Bay \$103K not yet commenced, Cape Inscription maintenance not commenced 28K, website development not commenced 10k and unspend in overall costs.
Transport	42,222	(4.5%)	▲	Timing	Due mainly to Denham Marina Slipway Haulage and Town Streets Maintenance undertaken in advance of YTD budget.
Economic Services	2,113	(0.3%)	▲	Timing	No Reportable Variance.
Other Property and Services	(73,876)	200.0%	▼	Timing	Due to under recovery of Public Works Overheads costs .
Capital Revenues					
Grants, Subsidies and Contributions	(363,166)	(59.7%)	▼	Timing	Community Bus Grant \$150K has not been received plus \$79K The Battle off Shark Bay Grant was included in the 16/17 year. In addition RRG 40% claim for Nanga and Ocean Park Roads have been deferred until works are completed via Main Roads Contractor.
Proceeds from Disposal of Assets	4,227	(4.6%)	▲	Timing	Proceeds due to renewal of CEO,Country Supervisor, Town crew vehicles.
Capital Expenses					
Land and Buildings	67,220	82.2%	▲	Timing	Town Oval Toilets, Recreation Signage, Denham Town Hall and Staff Housing Projects not commenced.
Infrastructure - Roads	559,949	70.2%	▲	Timing	Road Projects recently commenced.
Infrastructure - Public Facilities	266,282	45.2%	▲	Timing	Refuse and Recycling project recently commenced and Park and Recreation Improvements yet to commence.
Infrastructure - Footpaths	0	100.0%	▲	Timing	No Reportable Variance.
Infrastructure - Drainage	16,810	0.0%	▲	Timing	Drain Kestrals and Sump Upgrade projects completed, drainage upgrades not yet commenced.
Infrastructure - Streetscapes	7,500	55.6%	▼	Timing	Overland Solar light improvements project yet to commence.
Heritage Assets	20,000	100.0%	▲	Timing	Stables refurbishment yet to commence.
Plant and Equipment	606,082	80.8%	▲	Timing	No Plant and Equipment has been purchased.
Furniture and Equipment	6,560	39.0%	▲	Timing	No Reportable Variance

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 January 2018				
Note 3: NET CURRENT FUNDING POSITION				
		Positive=Surplus (Negative=Deficit)		
	Note	31 Jan 2018	30th June 2017	31 Jan 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,411,531	2,096,415	730,741
Cash Restricted	4	1,203,879	1,909,228	902,976
Receivables - Rates	6	240,433	21,187	187,990
Receivables -Other	6	146,116	123,224	308,652
Interest / ATO Receivable		19,458	6,948	27,805
Inventories		218,244	187,603	162,028
		4,239,661	4,344,605	2,320,192
Less: Current Liabilities				
Payables		(227,696)	(534,870)	(117,281)
Royalties for Regions Funding				(197,101)
Accruals			(43,154)	
Provisions		(203,734)	(203,734)	0
		(431,430)	(781,758)	(314,382)
Less: Cash Reserves	7	(1,203,879)	(1,238,250)	(902,976)
Net Current Funding Position		2,604,353	2,324,597	1,102,834

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 January 2018

Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	163,115			163,115	Bankwest	At Call
Reserve Bank Account	0.00%		3,879		3,879	Bankwest	At Call
Telenet Saver	1.10%	947,616			947,616	Bankwest	At Call
Trust Bank Account	0.00%			8,866	8,866	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	2.35%	1,300,000			1,300,000	Bankwest	16/04/2018
Reserve Investment	2.35%		1,200,000		1,200,000	Bankwest	30/04/2018
Total		2,411,531	1,203,879	8,866	3,624,276		
Comments/Notes - Investments							

MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

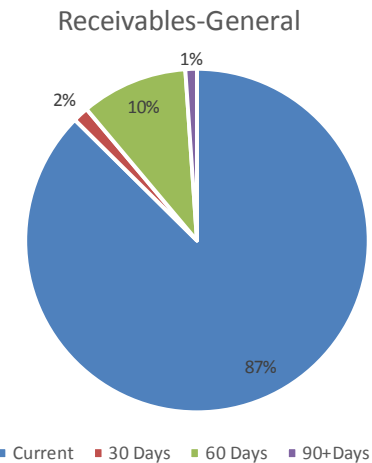
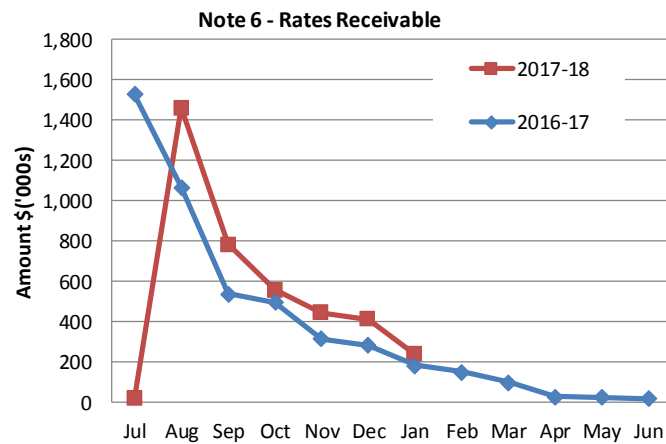
For the Period Ended 31 January 2018

Note 6: RECEIVABLES

Receivables - Rates Receivable	31 Jan 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	21,187	25,814
Levied this year	1,566,223	1,520,406
Less Collections to date	(1,346,977)	(1,525,033)
Equals Current Outstanding	240,433	21,187
Net Rates Collectable	240,433	21,187
% Collected	84.85%	98.63%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	126,207	2,141	14,497	1,564
Total Receivables General Outstanding				144,409

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

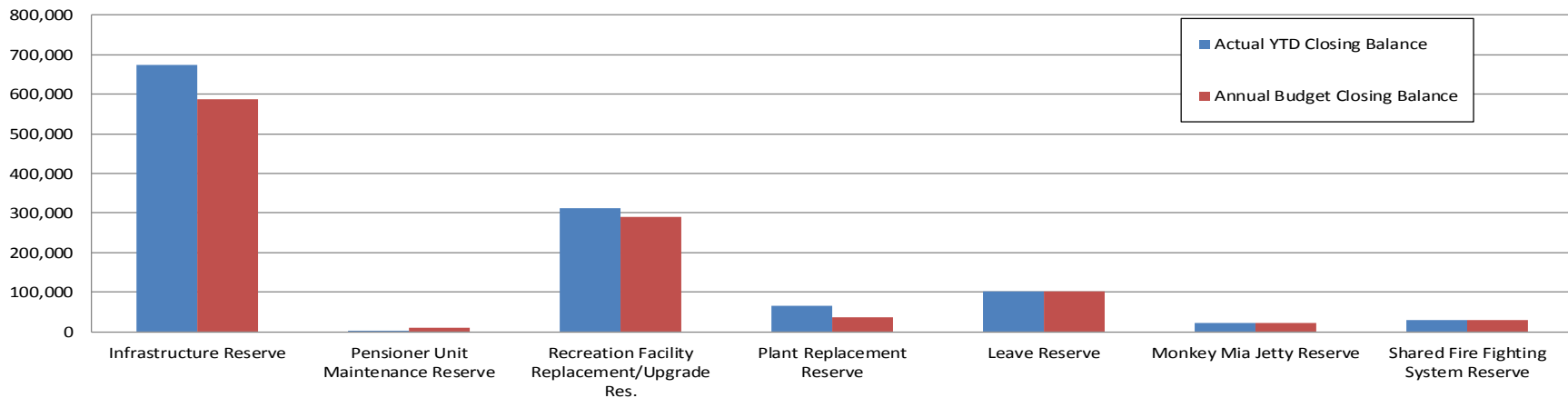
No major issues at this time .

MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 January 2018									
Note 7: Cash Backed Reserve									
2017-18									
Name	Opening Balance	Annual Budget Interest Earned	Actual Interest Earned	Annual Budget Transfers In (+)	Actual Transfers In (+)	Annual Budget Transfers Out (-)	Actual Transfers Out (-)	Annual Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	725,034	15,000	8,687	107,240	0	(260,628)	(58,692)	586,646	675,029
Pensioner Unit Maintenance Reserve	732	70	9	10,000	0	0	0	10,802	741
Recreation Facility Replacement/Upgrade Res.	307,765	6,500	3,951	0	0	(23,750)	0	290,515	311,716
Plant Replacement Reserve	55,128	2,500	758	335,000	335,000	(356,203)	(326,000)	36,425	64,886
Leave Reserve	100,199	1,800	1,282	0	0	0	0	101,999	101,481
Monkey Mia Jetty Reserve	21,122	400	270	0	0	0	0	21,522	21,392
Shared Fire Fighting System Reserve	28,269	540	361	0	0	0	0	28,810	28,630
	1,238,249	26,810	15,318	452,240	335,000	(640,581)	(384,692)	1,076,719	1,203,875

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 January 2018					
Note 7a: Cash Backed Reserve Detail - Amended Budget					
2017-18	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
Name					
	\$		\$	\$	\$
Infrastructure Reserve	725,034				
Interest		Investment	15,000		
Transfer of funds		General Revenue	107,240		
Staff Housing				3,977	
Abultion Depot				10,000	
Drain Kestrals				4,715	
Hughes Street Sump				10,000	
Footpath Upgrades				50,000	
Old Jail and Stables 16-17				1,936	
Netta's Beach Toilet				150,000	
Westend Carpark to DOT Carpark Limestone Wall/Beach Upgrade				30,000	
	725,034		122,240	260,628	586,646
Pensioner Unit Maintenance Reserve	732				
Interest		Investment	70		
Transfer of Funds		General Revenue	10,000		
Upgrade to Units					
	732		10,070	0	10,802
Recreation Facility Replacement/Upgrade Res.	307,765				
Interest		Investment	6,500		
Charlie Sappie Park				13,750	
Pioneer Park Improvements				10,000	
	307,765		6,500	23,750	290,515
Plant Replacement Reserve	55,128				
Interest		Investment	2,500		
Depreciation		General Funds	335,000		
CEO Vehicle				28,000	
EMFA Vehicle				7,000	
EMCD Vehicle				7,000	
Vehicle Ranger				25,000	
Dual Cab Truck 5T				90,000	
Excavator				155,000	
Country Supervisor- Dual Cab Ute				28,000	
Major Plant Items				16,203	
	55,128		337,500	356,203	36,425
Leave Reserve	100,199				
Interest		Investment	1,800		
Transfer of Funds		General Funds	0		
LSL Taken					
	100,199		1,800	0	101,999
Monkey Mia Jetty Reserve	21,122				
Interest		Investment	400		
	21,122		400	0	21,522
Shared Fire Fighting System Reserve	28,270				
Interest		Investment	540	0	
	28,270		540	0	28,810
Total	\$1,238,250		\$479,050	\$640,581	\$1,076,719

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 January 2018							
Note 8 CAPITAL DISPOSALS							
Budget Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 01 2018		
\$	\$	\$	\$		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				Plant and Equipment	\$	\$	\$
				Governance			
55,000	(3,750)	48,000	(3,250)	CEO Vehicle	(3,250)		3,250
34,765	(13,323)	28,000	6,559	EMFA Vehicle	6,559		(6,559)
37,866	(13,400)	28,000	3,534	EMCD Vehicle	3,534		(3,534)
				Law, Order, Public Safety			
32,000	(5,250)	20,000	(6,750)	Rangers Vehicle	(6,750)	(2,714)	4,036
				Transport			
51,000	(13,500)	30,000	(7,500)	Dual Cab Truck 5T	(7,500)		7,500
123,500	(10,356)	70,000	(43,144)	Excavator	(43,144)		43,144
32,000	(7,750)	23,000	(1,250)	Town Ute Single Cab	(1,250)	(1,941)	(691)
366,131	(67,329)	247,000	(51,802)		(51,802)	(4,655)	47,147
Comments - Capital Disposal/Replacements							

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 January 2018											
NOTE 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2017/18 Budget Rate Revenue \$	2017/18 Budget Interim Rate \$	2017/18 Budget Back Rate \$	2017/18 Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.094627	301	3,606,327	341,256	331	2	341,589	341,260			341,260
GRV Vacant	0.094627	17	337,194	31,908			31,908	31,910			31,910
GRV - Commercial	0.097244	43	2,041,030	198,478			198,478	198,500			198,500
GRV - Industrial/Residential	0.104714	45	619,128	64,831	(1,069)		63,762	64,800			64,800
GRV Industrial /Residential Vacant	0.094627	2	17,099	1,618			1,618	1,619			1,619
GRV Rural Commercial	0.098348	5	304,201	29,917			29,917	29,918			29,918
GRV Resort	0.103811	2	1,112,800	115,521			115,521	115,520			115,520
UV General	0.194257	6	1,150,738	223,539	2,040	9,806	235,385	223,540			223,540
UV Mining	0.264952	1	6,990	1,852			1,852	1,852			1,852
UV Pastoral	0.133037	11	617,362	82,132			82,132	82,130			82,130
UV Exploration	0.254752	9	615,590	153,111			153,111	156,823			156,823
Sub-Totals		442	10,428,459	1,244,163	1,302	9,808	1,255,273	1,247,872	0	0	1,247,872
Minimum Payment											
GRV Rateable Property	825.00	67	511,894	70,125		7,528	77,653	55,275			55,275
GRV Vacant	825.00	85	283,570	55,275			55,275	70,125			70,125
GRV - Commercial	825.00	25	154,340	20,625	1,650		22,275	20,625			20,625
GRV - Industrial/Residential	825.00	3	19,760	2,475			2,475	2,475			2,475
GRV Industrial /Residential Vacant	515.00	0	0	0			0	0			0
Rural Commercial	825.00	0	0	0			0	0			0
GRV Resort	825.00	0	0	0			0	0			0
UV General	860.00	5	8,160	4300	1,720	7598	13,618	4,300			4,300
UV Mining	860.00	1	596	860			860	860			860
UV Pastoral	860.00	0	0	0			0	0			0
UV Exploration	860.00	0	0	860		-118	742	0			0
Sub-Totals		186	978,320	6,020	3,370	15,008	172,898	153,660			153,660
Excess Rates 16/17 Impact							(22,549)				
Concessions							(177,763)				(177,285)
Amount from General Rates							1,227,859				1,224,247
Specified Area Rates							37,661				37,661
Totals							1,265,520				1,261,908
Comments - Rating Information											

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 January 2018								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget
			\$	\$	\$	\$	\$	\$
Loan 57 Monkey Mia Bore	194,230	0	14,457	29,210	179,773	165,020	2,383	8,460
Loan 53 - Staff Housing	43,286	0	20,953	20,960	22,333	22,326	1,215	2,000
Loan 56 - Staff Housing	63,544	0	8,294	16,850		46,694	1,662	3,900
	301,060	0	43,704	67,020	202,106	234,040	5,260	14,360

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2017-18 Annual Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	694,911	0	348,414	0	336,202	12,212
Grants Commission - Roads	WALGGC	Y	183,748	0	92,762	0	113,038	(20,276)
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	7,510	0	5,631	0	3,755	1,876
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	40,000	0	30,000	0	13,585	16,415
Coastal Hazards Identification	Department of Planning	Y	15,000	0	15,000	0	0	15,000
Coastal Hazard Risk Management	WA Planning Commission	Y	0	0	0		32,500	(32,500)
RECREATION AND CULTURE								
Tourism WA WIFI Contribution	Tourism WA	Y	7,097	0	7,097	0		7,097
Community Bus	Lotterywest	N	150,000	0	0	150,000	0	150,000
The Battle off Shark Bay	Department of Environment & Energy	Y	79,760	0	0	79,760	0	79,760
Tourism WA RVCSGP Grant	Tourism WA	Y	0	0	0		24,879	(24,879)
TRANSPORT								
Road Preservation Grant	State Initiative - Main Roads WA	Y	57,908	0	57,908	0	57,908	0
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	252,000	0	252,000	0
Contributions - Road Projects	Pipeline	Y	8,350	0	8,350	0	0	8,350
Roads To Recovery Grant - Cap	Roads to Recovery	Y	199,877	0	0	0	0	0
RRG Grants - Capital Projects	Regional Road Group	Y	472,610	0	0	378,694	245,288	133,406
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	N	50,000	0	50,000	0	0	50,000
Destination Shark Bay Brand Dev.	Gascoyne Development Commission	Y	20,000	0	20,000	0	20,000	0
Community Engagement Team Building	Dept. Of Local Sport and Cultural Industries	Y	0	0	0	0	20,000	(20,000)
Thank A Volunteer Day	Dept. Of Local Government and Communities	Y	1,000	0	1,000	0	2,700	(1,700)
TOTALS			2,302,771	0	888,162	608,454	1,121,855	374,761
Operating			888,162				876,567	
Non-operating			608,454				245,288	
			1,496,616				1,121,855	
Comments - Operating and Non Operating Grants								

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 January 2018					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-Jan-18	
	\$	\$	\$	\$	
BCITF Levy	0	0	0	0	
Library Card Bond	50	200	(200)	50	
Bookeasy- Sales	0	270,519	(270,519)	0	
Tour Sales	0	2,821	(2,821)	0	
Kerb/Footpath Deposit	4,300	1,000	(1,000)	4,300	
Bond Key	2,080	1,120	(1,700)	1,500	
Hall Bond	0	0	0	0	
Police Licensing	1,393	193,289	(194,116)	566	
Election Deposit	0	560	(560)	0	
Marquee Deposit	0	0	0	0	
CTF Levy	0	1,500	(1,260)	240	
Building Service Levy	0	1,569	(1,569)	0	
Road Reserve - Hughes Street	2,000	0	0	2,000	
Rates Unidentified Deposit	210	0	0	210	
	10,033	472,578	(473,745)	8,866	

MINUTES OF THE ORDINARY COUNCIL MEETING

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CAPITAL WORKS PROGRAM 2017/18								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Buildings								
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(6,668)	0	(6,668)	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(6,668)	(9,950)	3,282	9,950	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(6,668)	(4,584)	(2,084)	4,584	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(6,668)	0	(6,668)	0	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(13,332)	0	(13,332)	0	
Housing Total			(60,000)	(40,004)	(14,534)	(25,470)	14,534	
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(20,000)	(12,169)	0	(12,169)	0	
Recreation Centre Signage	3.7.1	EMCD	(15,000)	(15,000)	0	(15,000)	0	
Town Oval Toilets	3.7.1	EMCD	(25,000)	(14,581)	0	(14,581)	0	
Recreation and Culture Total			(60,000)	(41,750)	0	(41,750)	0	
Transport								
Depot- New Ablution	3.7.1	WKM	(20,000)	0	0	0	0	
Transport Total			(20,000)	0	0	0	0	
Land and Buildings Total			(140,000)	(81,754)	(14,534)	(67,220)	14,534	
Drainage/Culverts								
Transport								
Drainage upgrades	1.1.2	WKM	(30,000)	(17,500)	0	(17,500)	0	
Drain Kestrals - Foreshore	1.1.2	WKM	(4,715)	(2,751)	(3,441)	690	0	
Hughes Street Sump Upgrade	1.1.2	WKM	(10,000)	(10,000)	(10,000)	0	10,000	
Drainage/Culverts Total			(44,715)	(30,251)	(13,441)	(16,810)	10,000	
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	1.1.2	WKM	(50,000)	0	0	0	0	
Footpaths Total			(50,000)	0	0	0	0	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
New Photocopier	1.1.2	EMFA	(11,000)	(11,000)	(10,271)	(729)		
Governance Total			(11,000)	(11,000)	(10,271)	(729)	0	
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(5,831)	0	(5,831)	0	
Recreation And Culture Total			(10,000)	(5,831)	0	(5,831)	0	
Furniture & Office Equip. Total			(21,000)	(16,831)	(10,271)	(6,560)	0	
Heritage Assets								
Recreation And Culture								
Refurbishment of Old Stables - c/fwd	2.2.2	WKM	(20,000)	(20,000)	0	(20,000)	0	
Recreation And Culture Total			(20,000)	(20,000)	0	(20,000)	0	
Heritage Assets Total			(20,000)	(20,000)	0	(20,000)	0	
Plant , Equipment and Vehicles								
Governance								
CEO Vehicle	1.1.2	CEO	(74,000)	(74,000)	(60,081)	(13,919)		
EMFA Vehicle	1.1.2	EMFA	(35,000)	(35,000)	0	(35,000)		
EMCD Vehicle	1.1.2	EMCD	(35,000)	(35,000)	0	(35,000)		
Total Governance			(144,000)	(144,000)	(60,081)	(83,919)	0	
Law, Order and Public Safety								
Ranger Vehicle	1.1.2	WKM	(45,000)	(45,000)	(40,352)			
Total Law, Order and Public Safety			(45,000)	(45,000)	(40,352)	0	0	
Recreation and Culture								
Community Bus	1.1.6	WKM	(150,000)	(150,000)	0	(150,000)	0	
Recreation and Culture			(150,000)	(150,000)	0	(150,000)	0	
Transport								
Dual Cab Truck 5T	1.1.6	WKM	(120,000)	(120,000)	0	(120,000)		
Excavator	1.1.6	WKM	(225,000)	(225,000)	0	(225,000)		
Dual Cab Ute - Country	1.1.6	WKM	(51,000)	(51,000)	(41,033)	(9,967)		
Camp Upgrades 16-17	1.1.6	WKM	(3,000)	(3,000)	(354)	(2,646)		
Major Plant Items	1.1.6	WKM	(20,000)	(11,669)	(1,767)	(9,902)		
Transport Total			(419,000)	(410,669)	(43,154)	(367,515)	0	
Plant , Equipment and Vehicles Total			(758,000)	(749,669)	(143,587)	(601,434)	0	

MINUTES OF THE ORDINARY COUNCIL MEETING

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(371,672)	(283,192)	(88,480)	0	
Community Amenities Total			(388,341)	(371,672)	(283,192)	(88,480)	0	
Recreation And Culture								
Foreshore Revitalisation	3.7.1	CEO	0	0	0	0		
Lotterywest - Playground	3.7.1	WKM	0	0	0	0		
Recreation Grounds	3.2.2	WKM	(25,000)	(12,787)	0	(12,787)		
Charlie Sappie Park	2.2.1	WKM	(13,750)	(8,022)		(8,022)		
Pioneer Park Improvements	3.2.2	WKM	(10,000)	(10,000)	0	(10,000)		
Westend Carpark to DOT Carpark Limestone Wall and	3.2.3	WKM	(30,000)	(30,000)	(29,646)	(354)		
Netta's Beach Toilet	3.2.2	WKM	(150,000)	(150,000)	0	(150,000)		
Town Oval Bore C/F 16-17	3.7.1	WKM	(7,030)	(7,030)	(10,391)	3,361	2,394	
Recreation And Culture Total			(235,780)	(217,839)	(40,037)	(177,802)	2,394	
Public Facilities Total			(624,121)	(589,511)	(323,229)	(266,282)	2,394	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 FEBRUARY 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
R2R Knight Terrace 16-17	1.1.6	WKM	(148,283)	(148,283)	(148,283)		148,283	
R2R Old Knight Terrace 16-7	1.1.6	WKM	(35,462)	(35,462)	(37,067)		37,067	
R2R Projects 17/18	1.1.6	WKM	(199,876)	(199,877)	0			
Useless Loop Road - RRG 17-18	1.1.6	WKM	(459,915)	(268,282)	(51,855)		51,855	
Nanga Road - RRG 17-18	1.1.6	WKM	(159,000)	(92,750)	0		0	
Ocean Park Road - RRG 17-18	1.1.6	WKM	(90,000)	(52,500)	0		0	
Transport Total			(1,092,536)	(797,154)	(237,205)	0	237,205	
Roads (Non Town) Total			(1,092,536)	(797,154)	(237,205)	0	237,205	
Streetscapes								
Economic Services								
Welcome Signage	2.1.3	EMCD	0	0	0	0		
Overlander - Solar Light Improvements	2.1.3	EMCD	(7,500)	(7,500)	0	(7,500)	0	
Economic Services Total			(7,500)	(7,500)	0	(7,500)	0	
Capital Expenditure Total			(2,757,872)	(2,292,670)	(742,267)	(985,806)	264,133	

28 FEBRUARY 2018

13.0 TOWN PLANNING REPORT

13.1 RETROSPECTIVE PLANNING APPROVAL FOR MARKETS – RESERVE 33517, LOT 223 FRANCIS ROAD, DENHAM
Reserve 33517

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Capewell

Nature of Interest: Financial Interest as Chairperson of Yadgalah Aboriginal Corporation

Declaration of Interest: Cr Bellottie

Nature of Interest: Financial Interest as Director / Employee of Yadgalah Aboriginal Corporation

Cr Bellottie and Cr Capewell left Council Chamber at 4.17pm

Moved Cr Laundry

Seconded Cr Fenny

Council Resolution

That Council:

- 1. Approve the application for markets on Reserve 33517, Lot 223 Francis Road, Denham subject to the following conditions:**
 - (i) An informal carparking area to service the markets is to be provided and maintained on site to the satisfaction of the Shire's Chief Executive Officer.**
 - (ii) All stalls to be fully located within the lot at all times.**
- 2. Include a footnote advice on the planning approval:**
 - (a) Any stall involving sale of food stuffs or cooked food will likely require a separate Temporary Food Stall Licence. Please contact the Shire's Environmental Health Officer to arrange the necessary separate health approvals.**

5/0 CARRIED

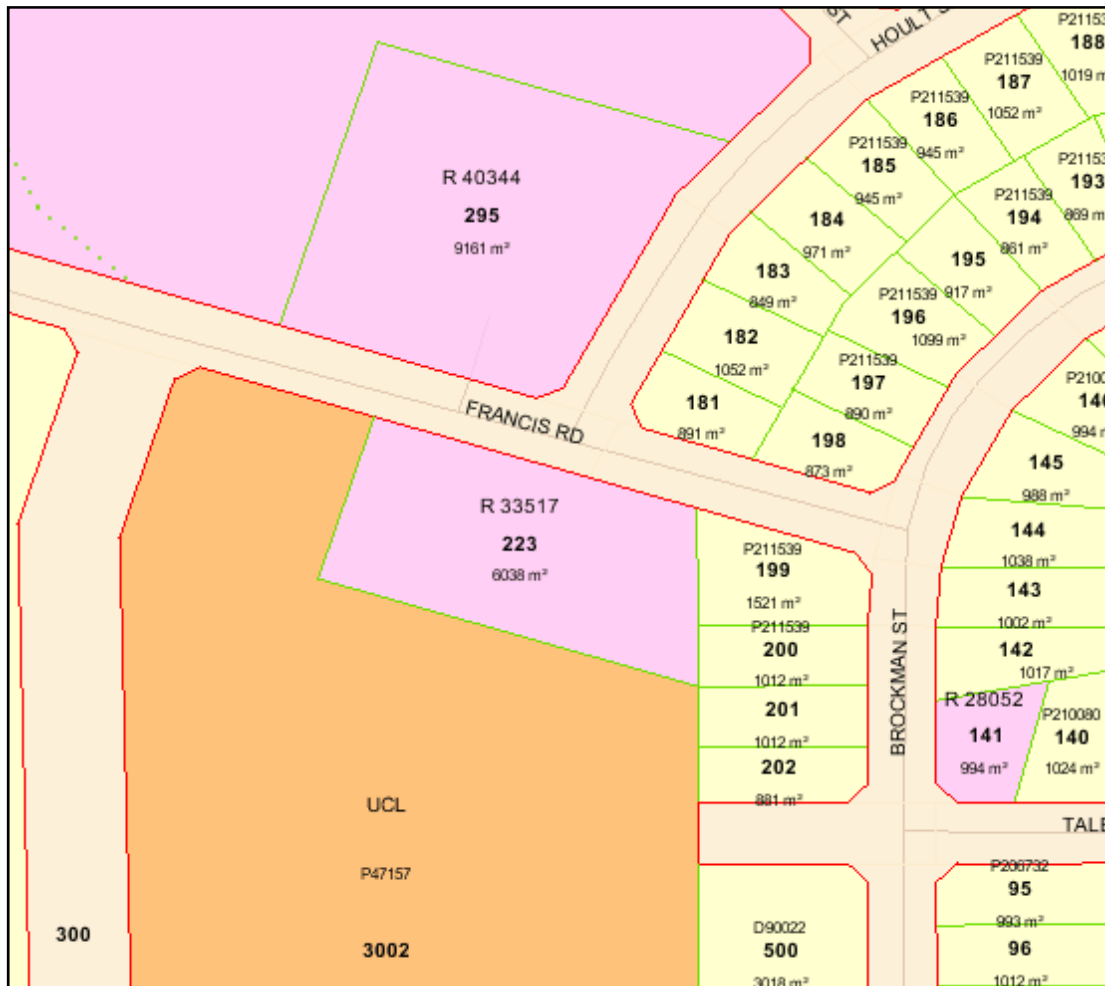
Cr Capewell and Cr Bellottie returned to the Council Chamber at 4.19pm

BACKGROUND

Reserve 33517 contains community buildings and a mini golf course.

28 FEBRUARY 2018

There is a Management Order to Yadgalah Aboriginal Corporation Inc for the purpose of administration centre, community purpose and recreation.



Location Plan

Source: Landgate

- *Relevant Council decision*

On the 25 October 2017, Council resolved to specifically exempt Yadgalah Aboriginal Corporation Inc and any associated stall holders and / or traders from payment of any fees or permits for the markets held on Reserve 33517 for a period of 10 months in accordance with Clause 6.7 (3) of Part 6, Division 1 of the Local Law 'Activities on Thoroughfares and Trading in Thoroughfares and Public Places'.

Council also resolved to authorise the Chief Executive Officer to write to the Yadgalah Aboriginal Corporation Inc to provide advice of the Council decision, and seek a list of any food businesses associated with markets so the Shire Environmental Health Officer can liaise with stall holders or traders that may require a separate Temporary Food Stall Licence.

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COMMENT

- *Description of Development*

There are existing markets held on Reserve 33517. The purpose of the application is to seek retrospective planning approval for the established use.

The applicant has advised that on average there are 4-5 stalls during the off season and up to approximately 12 during the school holidays.

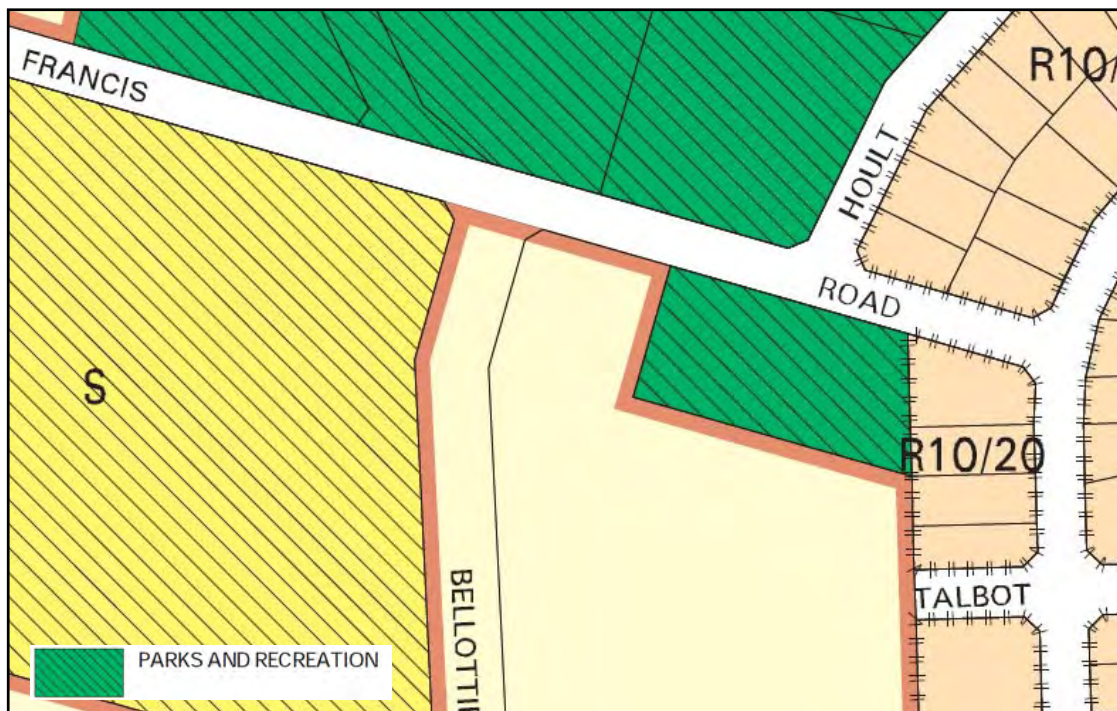
The markets operate between 9.00am to 12.00pm during school holidays. Stalls include sale of a variety of goods including and not limited to plants, bric-a-brac, jewellery and cooking oils.

A coffee van attends the site and Yadgalah also holds a sausage sizzle to raise money for Christmas functions.

- *Scheme Requirements*

Lot 223 is reserved 'Parks and Recreation' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

All development in a local scheme reserve requires planning approval, unless it falls under an exemption such as for 'public works' by a public authority.



Under Clause 3.2.2 of the Scheme the Council must have regard for the the matters set out in Clause 10.2 and '*the ultimate purpose intended for the reserve*'.

It is considered that the markets are consistent with the management order allowing for 'community purposes'.

28 FEBRUARY 2018

- *Relevant State Planning Guidelines and Policies – Bushfire Prone Areas*

The Western Australian Planning Commission has released new Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') and State Planning Policy 3.7: Planning in Bushfire Prone Areas. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website.

The proposed development is within an identified Bushfire Prone Area.



Source; Department of Fire and Emergency website – www.dfes.wa.gov.au

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment.

The Western Australian Planning Commission released a Planning Bulletin 111/2016 that clarifies some of the requirements under State Planning Policy 3.7.

The Bulletin states that 'exemptions from the requirements of State Planning Policy 3.7 and the deemed provisions should be applied pragmatically by the decision maker. If the proposal does not result in the intensification of development (or land use), does not result in an increase of residents or employees; or does not involve the occupation of employees on site for any considerable amount of time, then there may not be any practicable reason to require a Bushfire Attack Level Assessment'.

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It is not recommended that Bushfire Attack Level assessment be required for the following reasons:

- The markets are a periodical landuse and do not involve any permanent buildings or structures.
- All stalls are portable and removable.
- A Bushfire Attack Level would not provide any beneficial information or influence the planning assessment.
- In the event of any emergency the markets can be evacuated and there are two alternative exit routes/ roads.
- There will not be any increased on site staff presence for any significant length of time.
- The markets are existing and have been operating for an extended time period.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

Planning and Development (Local Planning Schemes) Regulations 2015 - In accordance with Regulation 67 (f) in Schedule 2 the 'matters to be considered by the local government' includes 'any approved State Planning Policy'.

Local Law : Activities on Thoroughfares and Trading in Thoroughfares and Public Places – exempted as explained in the background section of this report.

POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

Lot 223 is proposed to be reserved for 'Civic and Community' purposes under the Draft Shire of Shark Bay Local Planning Scheme No 4.

The Draft Scheme has been lodged with the Western Australian Planning Commission seeking final approval by the Minister for Planning.

RISK MANAGEMENT

This is a low risk item to Council

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

8 February 2018

28 FEBRUARY 2018

- 13.2 PROPOSED INDUSTRIAL SHED (RECYCLING COLLECTION FACILITY) – RESERVE 40492, LOT 298 DAMPIER ROAD, DENHAM
Reserve 40492

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Ms Liz Bushby Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Ridgley
Seconded Cr Fenny

Council Resolution

That Council:

1. **Approve the application for an industrial shed (recycling collection facility) on Reserve 40492, Lot 298 Dampier Road, Denham subject to the following conditions:**
 - (i) **An informal carparking area to service the proposed industrial shed is to be provided and maintained to a trafficable standard on site to the satisfaction of the Shire’s Chief Executive Officer.**
 - (ii) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (iii) **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**
 - (iv) **If the development subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

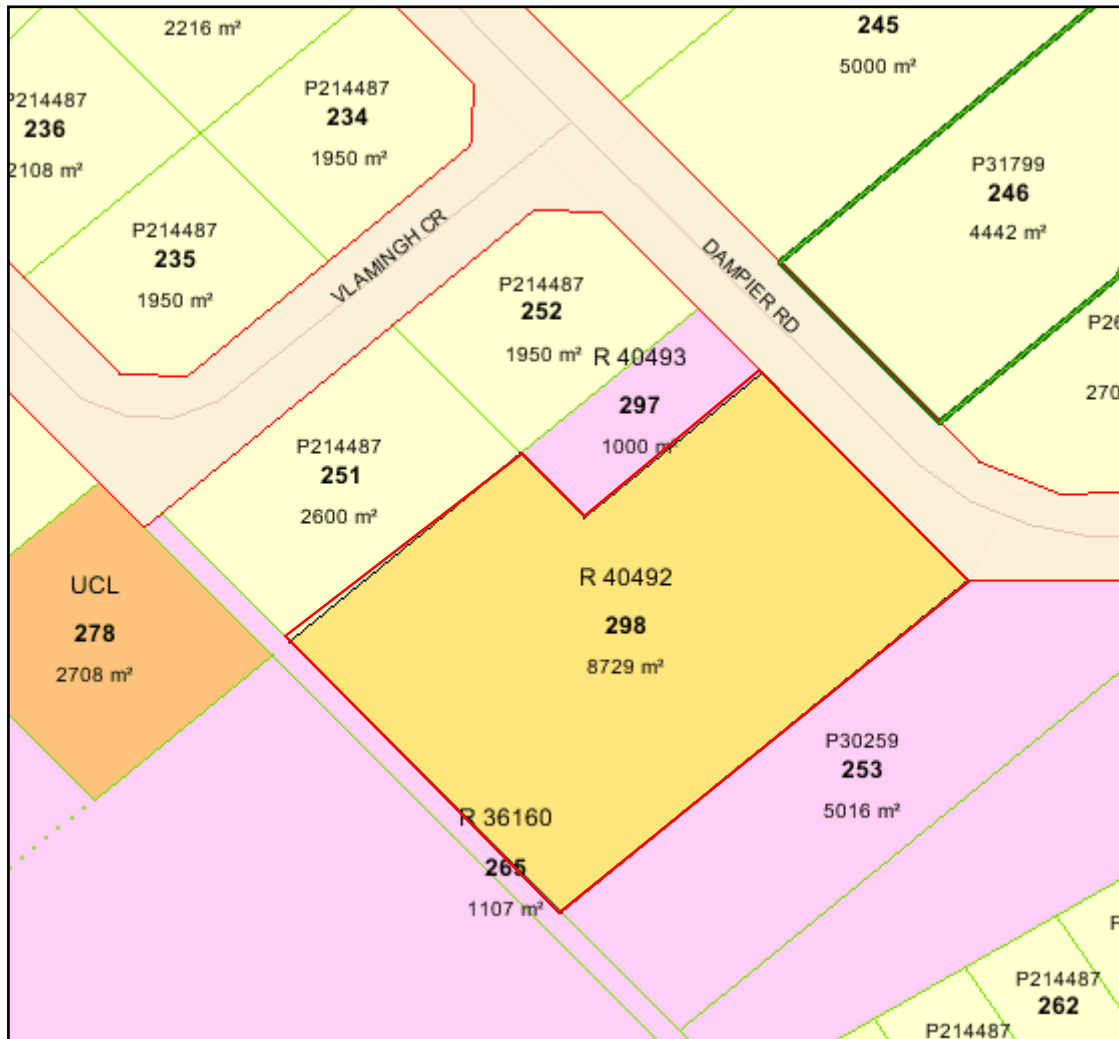
7/0 CARRIED

BACKGROUND

Lot 298 has been developed with the Shires depot. The lot is zoned ‘Industry’ under the Shire of Shark Bay Local Planning Scheme No 3 (‘the Scheme’).

28 FEBRUARY 2018

Location Plan



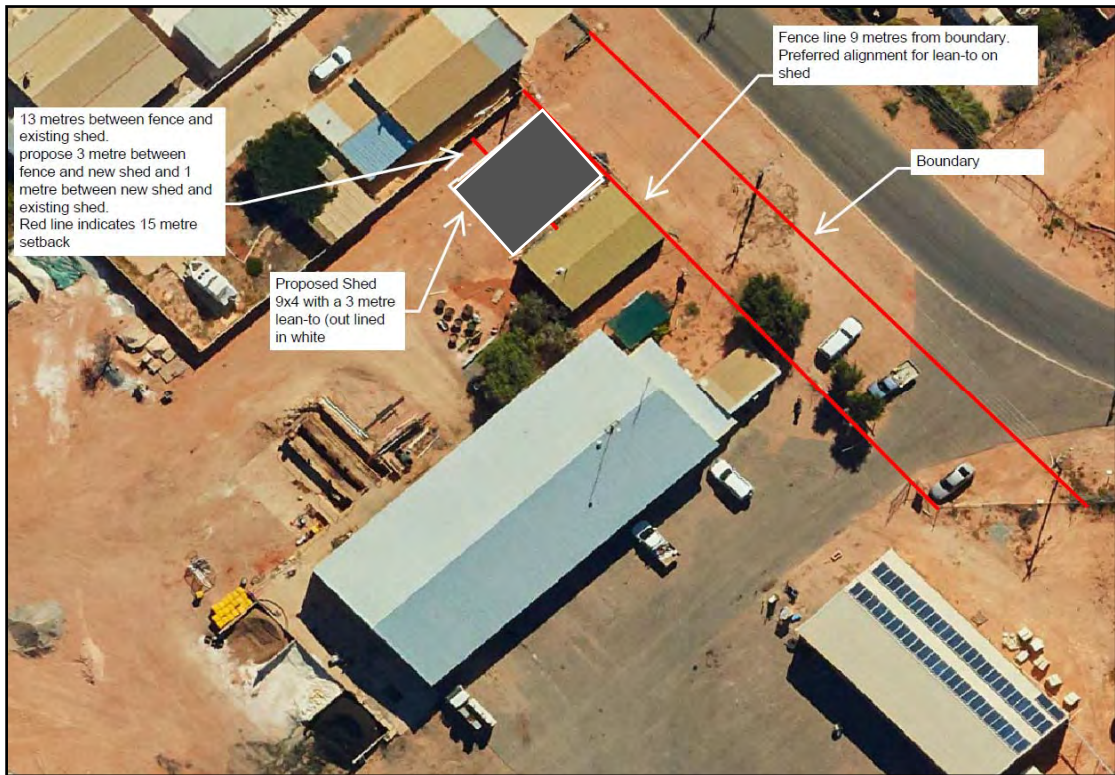
COMMENT

- Description of Development

A new industrial shed is proposed to be constructed for the collection of recyclable materials. Recycling bins will be contained within the shed.

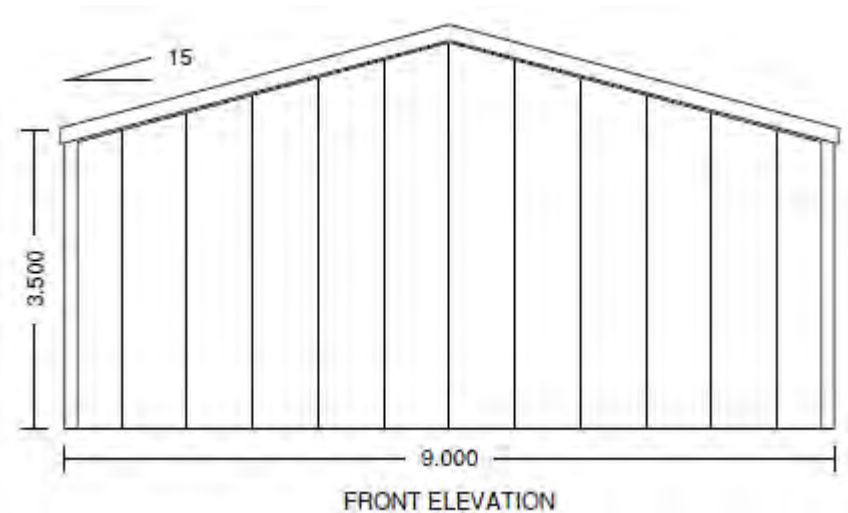
All recycling will be taken from Lot 298 to the recycling shed located at the Denham waste disposal facility.

The shed will be located immediately adjacent to one already developed on the lot. It will be 9 metres from the front boundary and 3 metres from the northwest side boundary.



Site /location plan

The shed will have a wall height of 3.5 metres, and a ridge height of approximately 4.7 metres. The floor area will be approximately 63m².



28 FEBRUARY 2018

- Scheme Requirements (Industrial Shed)

The proposed use of the industrial shed is most closely aligned to 'storage' which is defined in the Scheme as '*means premises used for storage of goods, equipment, plant or materials*'.

'Storage' is a permitted use in the Industrial zone under Table 1: Zoning Table in the Scheme.

The proposed industrial shed complies with the setbacks required by the Scheme of 6 metres front and rear.

- *Relevant State Planning Guidelines and Policies – Bushfire Prone Areas*

The Western Australian Planning Commission has released new Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') and State Planning Policy 3.7: Planning in Bushfire Prone Areas. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. The proposed development is within an identified Bushfire Prone Area.

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment.

Despite the above, the Western Australian Planning Commission has released a Planning Bulletin 111/2016 that clarifies some of the requirements under State Planning Policy 3.7.

It allows the decision maker to take a more pragmatic approach. Council can exempt the development from State Planning Policy 3.7 if it considers that there is no significant increase in bushfire risk. The proposed building will only be used for storage so there is no major landuse intensification, and it will not result in any additional employees on site.

It is not recommended that Bushfire Attack Level assessment be required. A Bushfire Attack Level will have no impact on construction as no higher standards apply to industrial buildings at the Building Permit stage under the Australian Standard 3959.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

Planning and Development (Local Planning Schemes) Regulations 2015 - In accordance with Regulation 67 (f) in Schedule 2 the '*matters to be considered by the local government*' includes '*any approved State Planning Policy*'.

POLICY IMPLICATIONS

Relevant state planning policy requirements are discussed in this report.

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FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

7 February 2018

28 FEBRUARY 2018

13.3 INFORMATION REPORT: PROPOSED SINGLE HOUSE – LOT 33 (73) HUGHES STREET, DENHAM P1091

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Bellottie
 Seconded Cr Capewell

Council Resolution

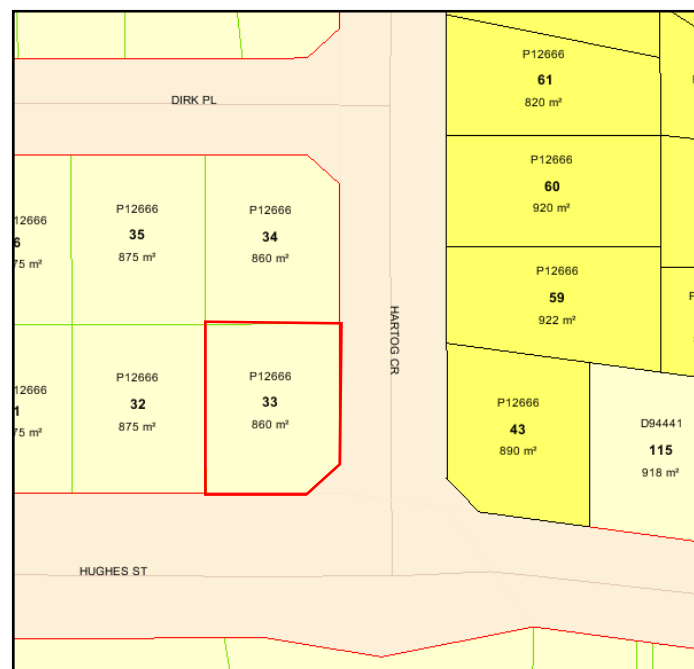
That Council Note:

- Note that an addition to an existing dwelling is proposed on Lot 33 (73) Hughes Street, Denham, however it does not require planning approval under Clause 8.2 (b) of the Shire of Shark Bay Local Planning Scheme No 3 as it complies with the ‘deemed to comply’ requirements of the Residential Design Codes.**

7/0 CARRIED

BACKGROUND

Lot 33 is zoned Residential with a flexible density code of ‘R12.5/30’. The lot has an approximate area of 860m² and contains an existing dwelling with retaining walls.



Location Plan

Source: Landgate

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The purpose of this information report is to keep Council informed of development in Denham townsite.

COMMENT

- *Description of Application*

The applicant proposes an addition to a single house and new decking on the lot.

The site works include a minor extension to an existing retaining wall (not more than 500mm above Natural Ground Level).

- *Residential Design Codes ('the Codes')*

The application has been assessed and it complies with the 'deemed to comply' requirements of the Residential Design Codes ('the Codes'). Aspects of compliance are detailed in this report.

- *Setbacks*

The proposed addition complies with all setback requirements.

Setback	Permitted	Proposed
Front	7.5 average	Complies
Eastern Elevation (RHS) – Secondary Street / Hartog Crescent	2 metres	3.38 metres
Rear	6 metres	15.2 metres

- *Street Surveillance*

The Codes require street elevations of the dwelling to address the street with clearly definable entry points visible and accessed from the street. The dwelling includes major openings visible from the street. The entry and front door are visible from Hartog Crescent.

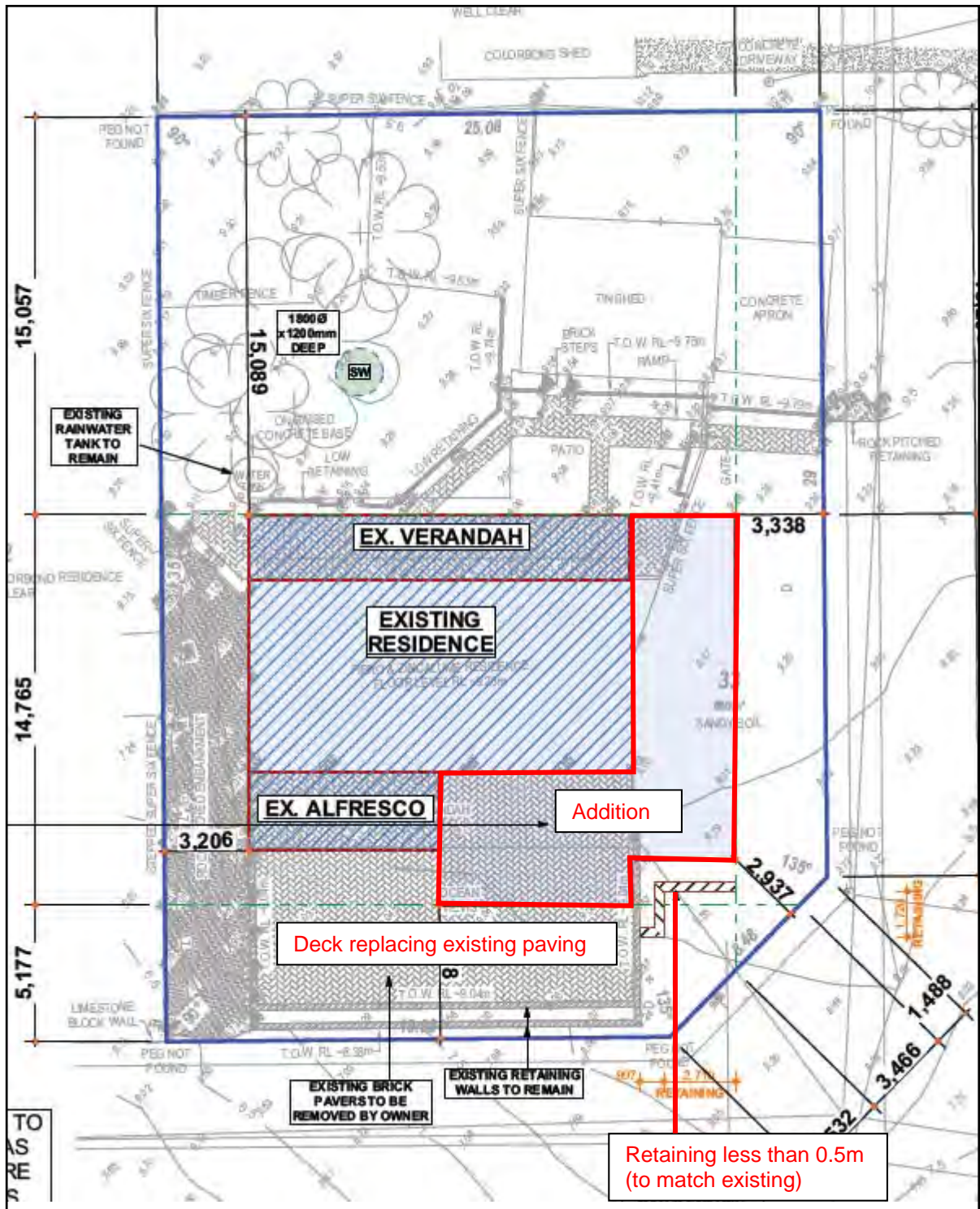
- *Fill and Retaining Walls*

Under the Codes any fill in the front setback area or within 3 metres of a street (whichever is the lesser) cannot exceed 0.5m above natural ground level.

A small retaining wall is proposed in the south east portion of the lot, however it will not exceed 0.5 metres above natural ground level.

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The site plan is included below for ease of reference.

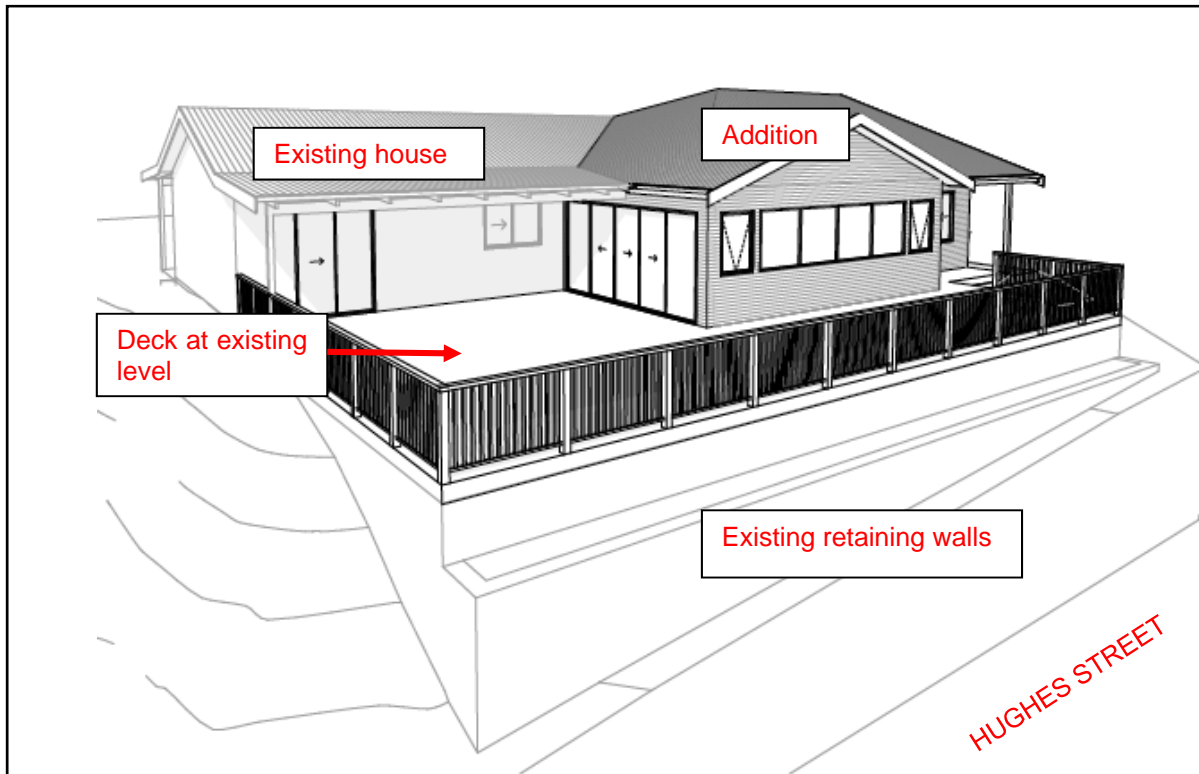


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- *Visual Privacy*

There are no privacy issues as the extension is to the south and east of the existing house facing both Hughes Street and Hartog Crescent.

An open deck is proposed to the front of the dwelling adjacent Hughes Street, however it is replacing existing brick paving and will be unroofed. The deck will be above existing retaining walls. As the retaining walls already exist their levels are considered to be the natural ground level for the purpose of assessment.



LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 :

The application does not require planning approval in accordance with Regulation 61(c) in Schedule 2 (deemed provisions) as it complies with the 'deemed to comply' requirements of the Residential Design Codes.

Shire of Shark Bay Local Planning Scheme No 3 –discussed in this report.

POLICY IMPLICATIONS

State Planning Policy 3.1 – Residential Design Codes – explained in the body of this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

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STRATEGIC IMPLICATIONS

There are no known strategic implications associated with the development.

RISK MANAGEMENT

There are no known risks associated with this matter.

VOTING REQUIREMENTS

Simple Majority

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

9 February 2018

28 FEBRUARY 2018

Shire of Shark Bay – Residential Assessment Sheet		
Single House		
<input checked="" type="checkbox"/> Liz Bushby (TPI)		

Planning Application Number

Plans dated Preliminary plans dated 2.11.2018

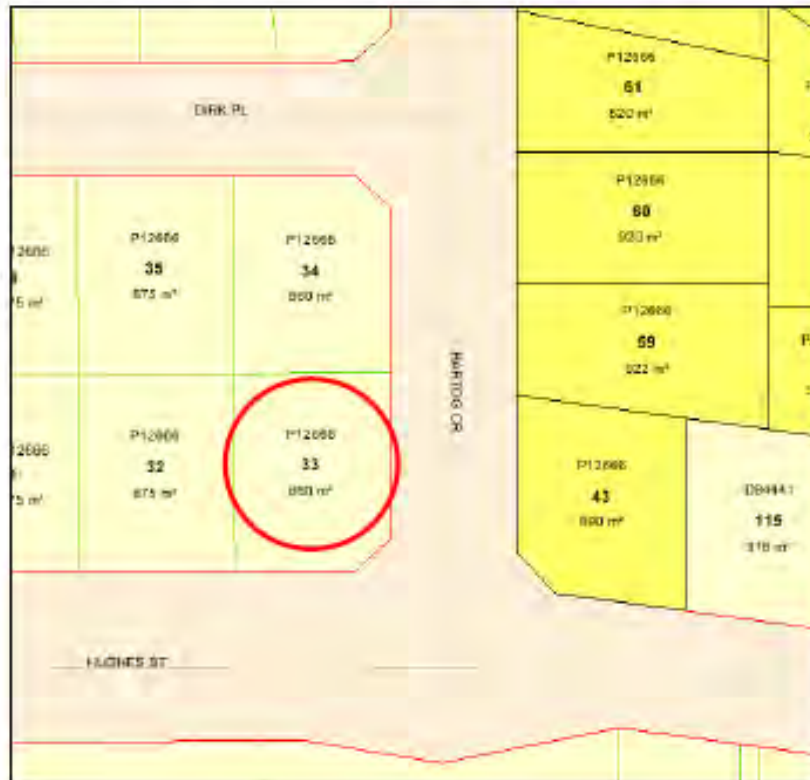
Address : LOT 33 (NO 73) HUGHES STREET, DENHAM

Zoning: Residential R12.5/30 (assessed at R12.5 density)

Lot area:

House on State or Local Heritage Register: Y / **N**

Single House - A dwelling standing wholly on its own green title or survey-strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.



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 Longstanding member of the Local Government Planners Association ABN 1961888070

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Setbacks

Setback	Permitted	Proposed
Front	7.5 average	
Side 1 (LHS) – Deck only	Deck only – no walls at existing NGL	Deck only – no walls
(RHS) – Table 2 of Codes/ secondary street / Hartog Crescent	2	3.38
Rear	6	15.2

Refer to neighbour	Y	N
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Open Space

* Open space can include eaves overhang, verandahs and patios not more than 0.5metres above natural ground level, unenclosed on at least two sides and covering no more than 10% of the site areas or 50sqm s whichever is the lesser.

	Permitted	Compliance
Min Total % site	55%	Complies

Building Height

- Category B
- 6m top of external wall (roof above)
 - 7m top of external wall (concealed roof)
 - 9m top of pitched roof

Maximum height to top of roof is 8.42m

Setbacks of Carports & Garages - N/A – none proposed

- Garages set back 4.5m from the primary street. May be reduced where the garage adjoins a dwelling, provided the garage is at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony) or setback 3m where vehicles are parked parallel to the street alignment. N/A
- Located behind the street setback line. N/A
- Built up to the boundary abutting a private street or ROW which is not the principal frontage for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available. N/A
- Garages set back 1.5m from a secondary street. N/A
- Carports within street setback. Width of carport not to exceed 50% of the frontage at the building line and construction allows unobstructed view between the dwelling and street, row or equivalent. N/A

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Garage Doors

Where garage is located in front or within one metre of the building, a garage door (or garage wall where parallel to the street) facing the primary street is not to occupy more than 50% of the frontage. May be increased to 60% where an upper floor or balcony extends for the full width of the garage and the entrance to the dwelling is clearly visible from the primary street.

_____ N/A

Street Walls & Fences

Front walls and fences within the primary street setback area that are visually permeable 1.2m above natural ground level.

Not applicable – no fencing proposed Complies Does not comply Requires condition

Sightlines

Walls and fences truncated or no higher than 0.75m within 1.5m of where walls and fences adjoin vehicle access points where a driveway meets a public street and where two streets intersect.

Not applicable Complies Does not comply Requires condition

Street Surveillance

C3.1 The street elevations of the dwelling to address the street with clearly definable entry points visible and accessed from the street.



At least one major opening from a habitable room of the dwelling faces the street and the pedestrian or vehicular approach to the dwelling.



Outdoor Living Area

An Outdoor Living Area to be provided:

- behind the street setback area;
- directly accessible from a habitable room of a dwelling;
- with a minimum length and width dimension of 4m, and
- to have at least 2/3 of the required area without permanent roof cover.
- In accordance with Table 1



	Minimum Outdoor Area	Complies	Does not comply
Single House	N/A	✓	

There is no minimum outdoor are stipulated for the R 12.5 code as it is low density.

Parking – Existing. Driveway and shed off of Hartog Crescent

Type of dwelling	No of bays (Location B)	Complies	Does Not Comply
1 bedroom dwelling	1 carbay	n/a	
2+ bedroom dwelling	2 carbays	✓	
Aged person dwelling	1 carbay	n/a	
Ancillary dwelling	1 carbay	n/a	

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Adequate manoeuvrability provided Australian Standard AS2890.1		✓	
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Vehicular Access – Existing

Criteria	N/A	Complies	Does Not Comply
Where available from a right-of-way available for lawful use to access the relevant lot and which is adequately paved and drained from the property boundary to a constructed street	✓		
From a secondary street where no right of way exists		✓	
From the primary street frontage where no secondary street or right of way exists	✓		

Criteria	N/A	Complies	Does Not Comply
Driveways to primary or secondary street where:	✓		
• not narrower than 3m at the street frontage (driveways serving four dwellings or less)			
• no single driveways wider than 6m and driveways in aggregate no greater than 9m for any one property.	✓		
Driveways	✓		
• no closer than 0.5m to a side boundary or street pole.			
• no closer than 6m to a street corner or the point at which carriageway begins to deviate	✓		
• aligned at right angles to the street alignment.	✓		
• Adequately paved and drained	✓		

Site works

Clause	Criteria	N/A	Complies	Does Not Comply
	Excavation or filling between the street and building, or within 3m of the street alignment, whichever is the lesser, shall not exceed 0.5m, except where necessary to provide for pedestrian or vehicle access, drainage works or natural light for a dwelling.		✓	
	Excavation or filling within a site and behind a street setback line limited by compliance with building height limits and building setback requirements.		✓	
	all excavation or filling behind a street setback line and within 1m of a lot boundary, not more than 0.5m above the natural ground level at the lot boundary except where otherwise stated in the scheme, local planning policy, local structure plan or local development plan.		✓	

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Retaining Walls

Retaining walls, excavation and fill



Clause	Criteria	N/A	Complies	Does Not Comply
	Retaining walls set back from lot boundaries in accordance with the setback provisions of Table 1.	✓		
	Where a retaining wall less than 0.5m high is required on a lot boundary, it may be located up to the lot boundary or within 1m of the lot boundary to allow for an area assigned to landscaping, subject to the provisions of clauses 5.3.7 and 5.4.1.		✓	

Only one retaining wall proposed parallel to the street and it is no greater than 0.5m.

Visual Privacy– R 50 coded and lower

C1.1



Not applicable

Solar Access

- on adjoining properties coded R25 and lower – 25% of the site area;
- on adjoining properties coded R30 to R40 inclusive – 35% of the site area;
- on adjoining properties coded higher than R40 – 50% of the site area.



Request overshadowing diagram from applicant	Y	N
--	---	---

External Fixtures

Not applicable



- 1 Solar collectors installed on the roof or other parts of buildings.
- 2 Television aerials of the standard type, essential plumbing vent pipes above the roof line and external roof water down pipes.
- 3 Other external fixtures provided they are:
 - not visible from the primary street;
 - are designed to integrate with the building; or
 - are located so as not to be visually obtrusive.
- 4 Antennas, satellite dishes and the like not visible from any primary and secondary street.

No Variations Sought



Summary of variations sought: _____

Site Inspection / Comments _____

Applicant confirmed retaining less than 0.5m

Applicant provided averaging setback diagram which complies

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- Information report referred to February Council meeting. -

- Approved Refused Refer to Council Refer to Neighbours
 Complies with Residential Design Codes (no planning approval required)

Officer Signature:



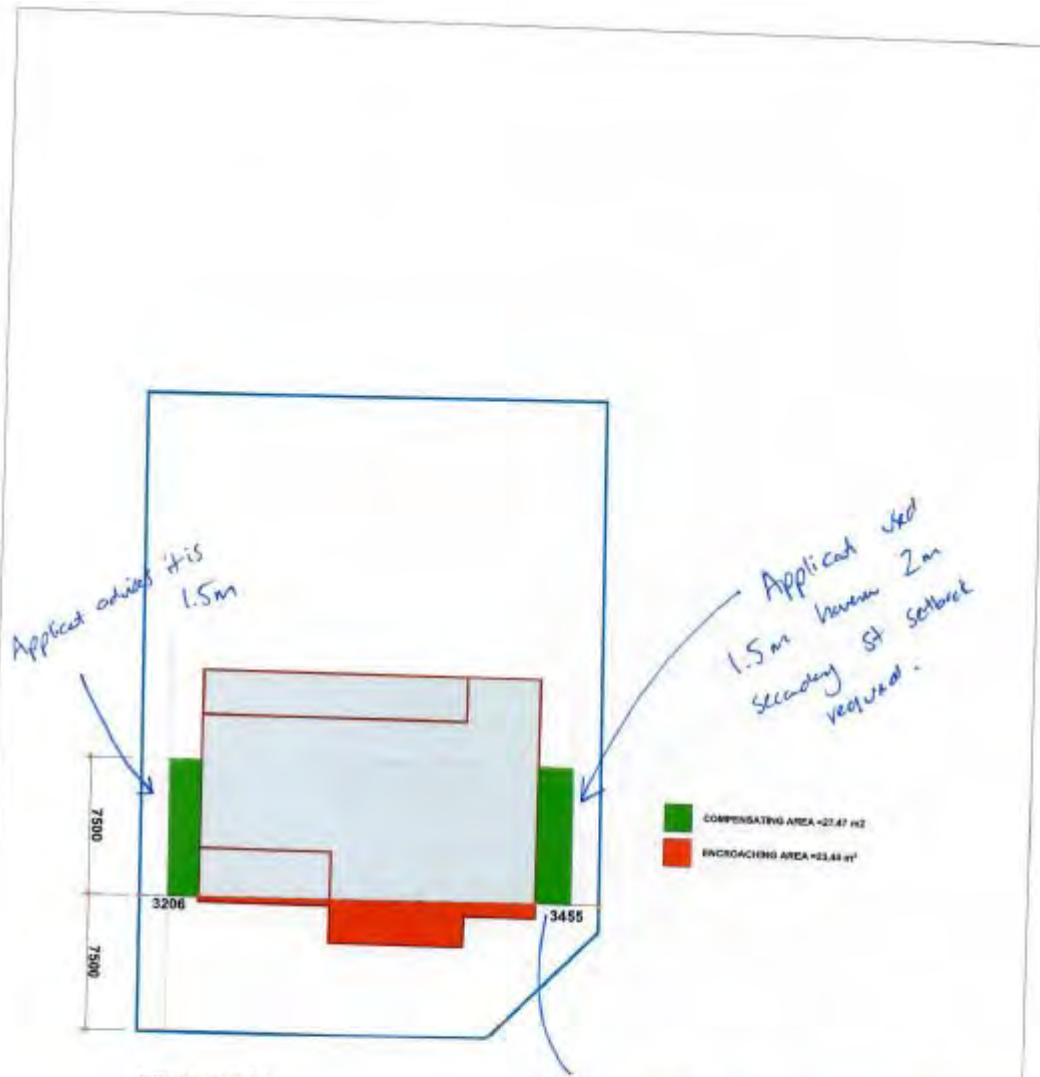
PO Box 223, Guildford WA 6935 T 0488910869 liz@tpplanning.com.au
Longstanding member of the Local Government Planners Association ABN 19618886070

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AVERAGING PLAN
1:200

0.5 to be taken out to meet 2m setback. This will reduce the compensating area to 23.72 so it still meets the front average. W Complies.

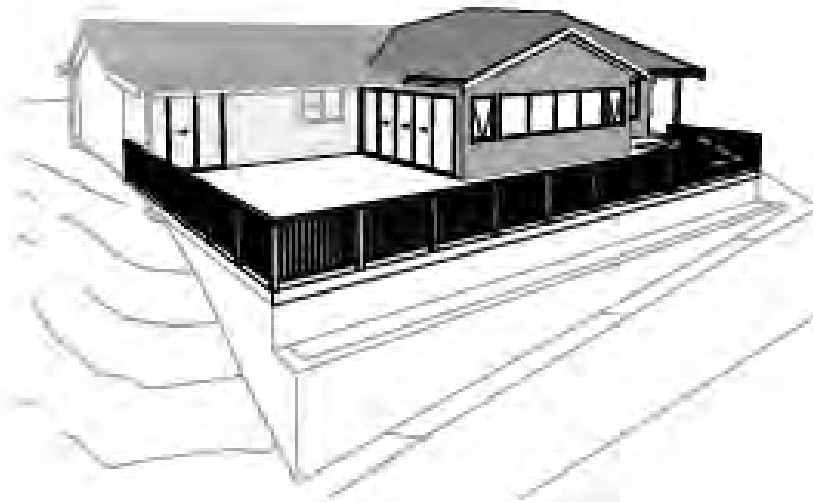
<p>AK Homes Construction Pty Ltd 32 Walkerton Street, Bakery WA 6230 9221 7620</p> <p><small>IF COPYRIGHT AK HOMES CONSTRUCTION This plan is the property of AK Homes. Any infringement on the copyright may result in legal action.</small></p>	<p>CLIENT: WALKER & CLARKE</p> <p>SITE: LOTS 33 M73, HUGHES STREET, DENHAM</p> <p>AKC No: 001088</p> <p>SHEET No: 1 of 7</p>	<p>DATE: 08/11/2018</p> <p>DESIGNER: WCL, KJ</p> <p>DRAWN: KJ</p>	<p>GENERAL NOTES</p> <p>1. TO NOT SCALE FROM DRAWINGS.</p> <p>2. REFER TO ENGINEER DRAWINGS ALL ENGINEERING TAKEN PRECEDENCE.</p> <p>3. ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE AND AUSTRALIAN STANDARDS.</p> <p>4. ALL DIMENSIONS SHOWN ARE TO FRAMES NOT FINISHED SIZES.</p> <p>5. ALL DIMENSIONS TO BE CHECKED ON SITE.</p>
	<p>Handwritten signature/initials in a circle.</p>		

28 FEBRUARY 2018

PROPOSED WALKER & CLARKE RESIDENCE

LOT33 H73,
HUGHES STREET,
DENHAM

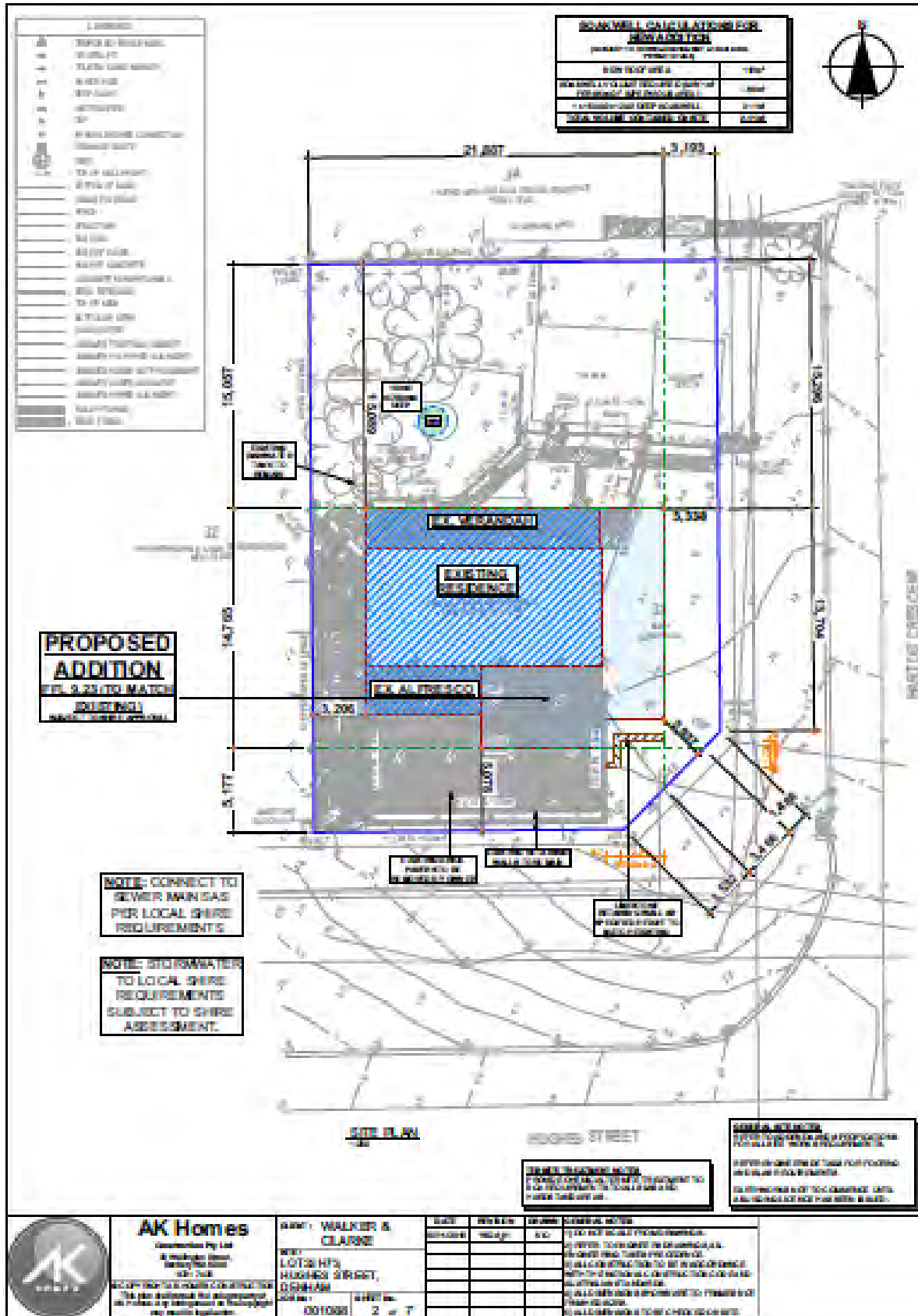
001088



	AK Homes Construction Pty Ltd 110 Hughes Street DENHAM	NAME: WALKER & CLARKE	DATE: 28 FEB 2018	DRAWING NO: 1010	SHEET NO: 1 OF 1
		SITE: LOT33 H73, HUGHES STREET, DENHAM	SCALE: 1:100	DATE: 28 FEB 2018	DRAWING NO: 1010

MINUTES OF THE ORDINARY COUNCIL MEETING

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EXISTING FLOOR PLAN

GROUND EXISTING PLAN

GROUND PROPOSED PLAN

GROUND DEMOLITION PLAN

	AK Homes Construction Pty Ltd 150/152 High Street Sydney NSW 1585	CLIENT: WALKER & CLARKE	DATE: 28/02/2018	DRAWN BY: [Name]	CHECKED BY: [Name]	PROJECT NO: 001038	SHEET NO: 3 of 7	SCALE: 1:100	PROJECT TITLE:
		WORK: LOTS 11/12, HUGHES STREET, COWLING	DATE: 28/02/2018	DRAWN BY: [Name]	CHECKED BY: [Name]	PROJECT TITLE:			

MINUTES OF THE ORDINARY COUNCIL MEETING

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1. All work to be done in accordance with the Building Regulations 2010.	2. All work to be done in accordance with the Building Regulations 2010.	3. All work to be done in accordance with the Building Regulations 2010.
4. All work to be done in accordance with the Building Regulations 2010.	5. All work to be done in accordance with the Building Regulations 2010.	6. All work to be done in accordance with the Building Regulations 2010.
7. All work to be done in accordance with the Building Regulations 2010.	8. All work to be done in accordance with the Building Regulations 2010.	9. All work to be done in accordance with the Building Regulations 2010.
10. All work to be done in accordance with the Building Regulations 2010.	11. All work to be done in accordance with the Building Regulations 2010.	12. All work to be done in accordance with the Building Regulations 2010.

ELECTRICAL LEGEND

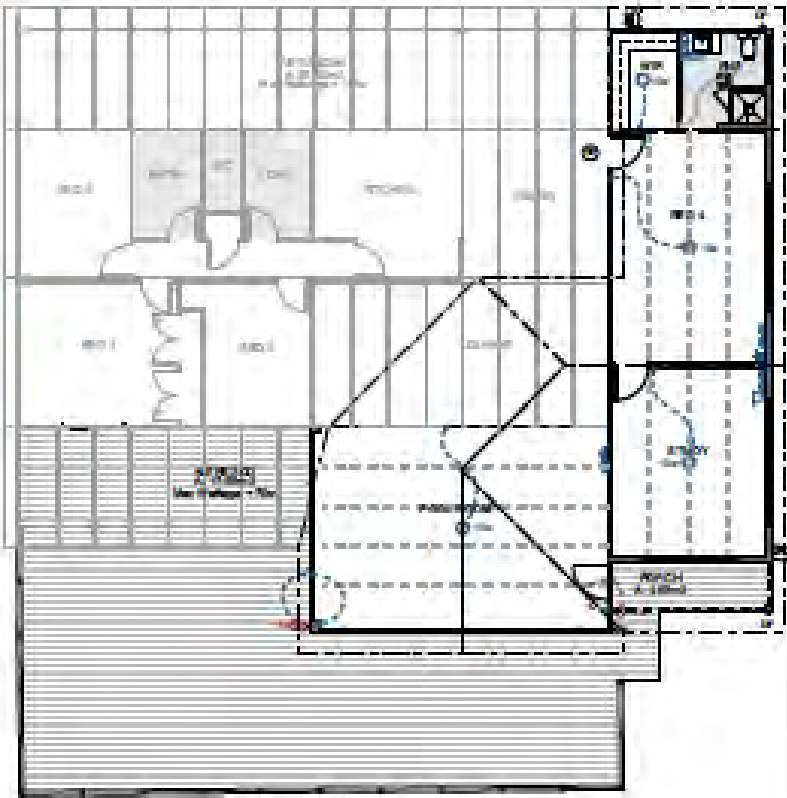
Code	Description	Notes
1	20A/30A	20A/30A
2	20A/30A	20A/30A

Group	Code	Description	Notes
1	20A/30A	20A/30A	20A/30A

Group	Code	Description	Notes
1	20A/30A	20A/30A	20A/30A

LIGHT AND VENTILATION CALCULATIONS

Room	Area (m ²)	Volume (m ³)	Lighting (lm)	Ventilation (l/s)
Living Room	15.0	270.0	15000	1.5
Bedroom	12.0	216.0	12000	1.2
Bathroom	8.0	144.0	8000	0.8
Kitchen	10.0	180.0	10000	1.0
Hallway	5.0	90.0	5000	0.5
WC	3.0	54.0	3000	0.3
Staircase	2.0	36.0	2000	0.2
Garage	15.0	270.0	15000	1.5

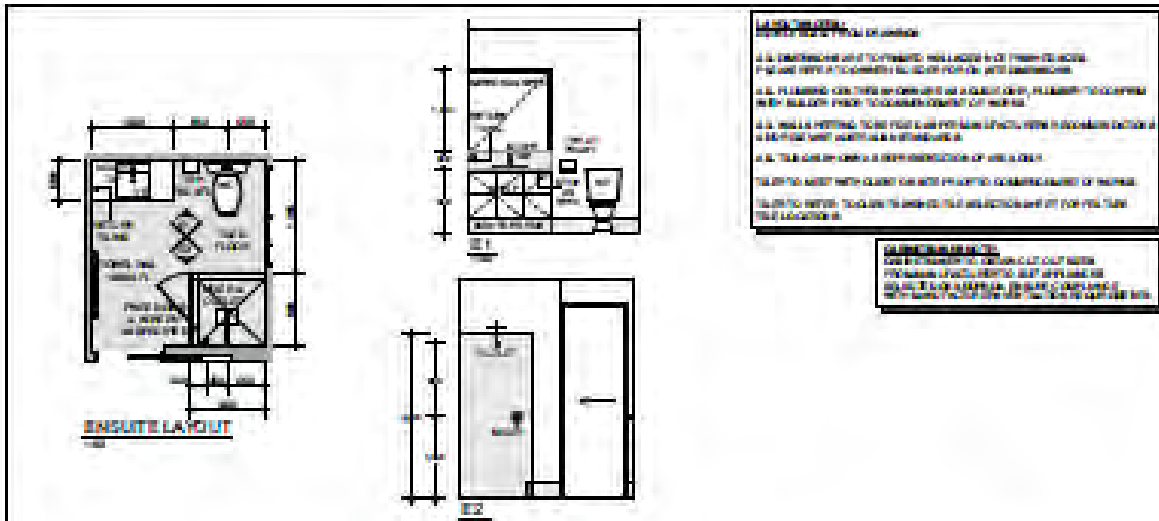


GROUND ELECTRICAL

	AK Homes Construction & Property Services 100-110 High Street, London E15 2JF	DRAWN BY: WALKER & CLARKE	DATE: 28/02/2018	SCALE: 1:50	CHECKED BY: [Name] 1. ALL WORK TO BE DONE IN ACCORDANCE WITH THE BUILDING REGULATIONS 2010. 2. ALL WORK TO BE DONE IN ACCORDANCE WITH THE BUILDING REGULATIONS 2010. 3. ALL WORK TO BE DONE IN ACCORDANCE WITH THE BUILDING REGULATIONS 2010. 4. ALL WORK TO BE DONE IN ACCORDANCE WITH THE BUILDING REGULATIONS 2010. 5. ALL WORK TO BE DONE IN ACCORDANCE WITH THE BUILDING REGULATIONS 2010.
		PROJECT: LOTS 107-110, HUGHES STREET, CROMFORD	DRAWN BY: [Name]	DATE: 28/02/2018	

MINUTES OF THE ORDINARY COUNCIL MEETING

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ALUMINIUM WINDOWS
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.

ALUMINIUM DOORS
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.
 To be installed with 100mm aluminium frame and 100mm aluminium sill.

DOOR AND WINDOW SCHEDULE					
ID	WIND1	WIND2	WIND3	WIND4	WIND5
FINISH					
TYPE	Sliding Window	Sliding Window	Sliding Window	Sliding Window	Sliding Window
FRAME	ALU	ALU	ALU	ALU	ALU
GLASS	6mm	6mm	6mm	6mm	6mm
GLAZING	ALU SPIC	ALU SPIC	ALU SPIC	ALU SPIC	ALU SPIC
SCREEN	Presidential	Presidential	Presidential	Presidential	Presidential
SPECIAL NOTE	ALU SPIC	ALU SPIC	ALU SPIC	ALU SPIC	ALU SPIC

DOOR AND WINDOW SCHEDULE				
ID	WIND1	WIND2	WIND3	WIND4
FINISH				
TYPE	Sliding Window	Sliding Window	Sliding Door	Sliding Door
FRAME	ALU	ALU	ALU	ALU
GLASS	6mm	6mm	6mm	6mm
GLAZING	ALU SPIC	ALU SPIC	ALU SPIC	ALU SPIC
SCREEN	Presidential	Presidential	Presidential	Presidential
SPECIAL NOTE	ALU SPIC	ALU SPIC	ALU SPIC	ALU SPIC

WINDOW & ALUMINIUM DOOR SCHEDULE

<p>AK Homes Residential Pty Ltd 40 Kingsway Street Bayswater, VIC 3004 Tel: 03 9479 1000 www.akhomes.com.au</p>	<p>NAME: WALKER & CLARKE UNIT: LOTS 1475 1475 HARROLD STREET, DONMILLER VIC 3009</p>	<p>DATE: 28/02/18 PROJECT: 1475 DRAWN: [Name] CHECKED: [Name]</p>	<p>NOTES: 1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE SPECIFIED. 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. 4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. 5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.</p>
	<p>DATE: 28/02/18 PROJECT: 1475 DRAWN: [Name] CHECKED: [Name]</p>	<p>NOTES: 1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE SPECIFIED. 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. 4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. 5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.</p>	

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13.4 PROPOSED STRUCTURE PLAN – LOTS 350 AND 351 HAMELIN POOL ROAD, HAMELIN POOL P2002

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Cowell

Impartiality Interest as Executive Officer of Shark Bay World Heritage Advisory Committee – referral to Committee

Moved Cr Ridgley

Seconded Cr Fenny

Council Resolution

That Council:

1. **Note that a Structure Plan was lodged for Lots 350 & 351 Hamelin Pool Road, Hamelin Pool on the 9 November 2017 and has been advertised for public comment in accordance with Regulation 18(1)(a) and Regulation 18(1)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015.**
2. **Note the Table of Submissions included as Attachment 2, and adopt the officer recommendations within Attachment 2.**
3. **Note that a revised Bushfire Management Plan was lodged on the 11 February 2018 and has been referred to the Department of Fire and Emergency Services. The Bushfire Attack Levels are not substantially changed in the revised document.**
4. **Recommend that Western Australian Planning Commission approve the Structure Plan lodged by Landwest (planning consultants) for Lots 350 & 351 Hamelin Pool Road, Hamelin Pool subject to the following modifications:**
 - (i) **The ‘future camping areas’ and ‘5 new caravan bays’ be deleted from the Structure Plan map. This modification ensures that that the Structure Plan will not have to comply with ‘State Planning Policy 3.7 - Planning in Bushfire Prone Areas’ as there is no new development or intensification of landuse.**
 - (ii) **The Structure Plan map to be revised to identify all development requiring retrospective planning approval.**
 - (iii) **The Statutory Report to include the following provision:**

‘The site is located within a designated bushfire prone area, as per the Western Australia State Map of Bush Fire Prone Areas. Prior

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to the lodgement of any retrospective development application in these areas, bushfire mitigation and management measures are to be addressed in accordance with a Bushfire Management Plan endorsed by the Shire of Shark Bay.'

5. Authorise Liz Bushby of Town Planning Innovations to lodge the Structure Plan to the Western Australian Planning Commission with supporting information to comply with Regulation 20(1) and 20(2) of the Planning and Development (Local Planning Schemes) Regulations 2015.
6. Authorise the Chief Executive Officer to advise the applicant, Landwest, and the owner, Ms Patricia Cox, of the Council resolution.

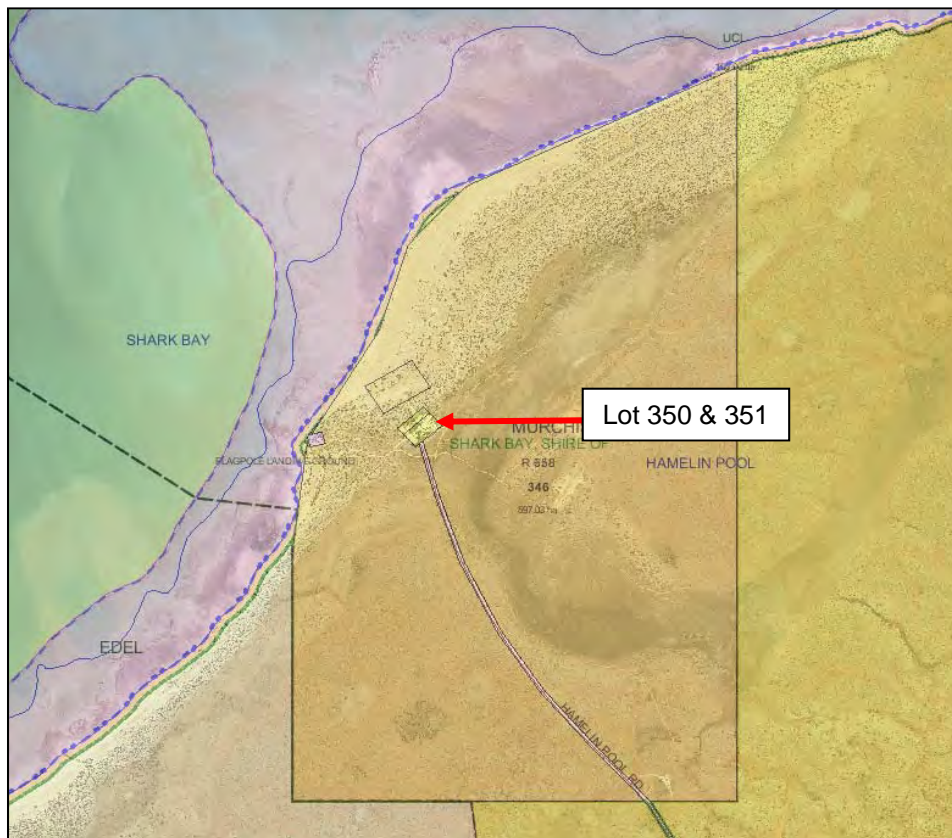
7/0 CARRIED

BACKGROUND

• ***Existing Development***

Lots 350 and 351 ('the subject lots') have been developed with a shop, sheds, a museum, tea rooms and camping grounds, including ablution amenities. It also contains a historic Telegraph Station.

The subject lots are surrounded by Reserve 658 which is vested to the Shire as 'common' – refer location plan below.



Location Plan Source: Landgate

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- **Zoning and relevant Scheme Requirements**

Lots 350 & 351 are zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') and are notated as 'SU8' on the Scheme map.

Clause 4.7.2 of the Scheme states that *'a person must not use any land, or any structure or buildings on land, in a Special Use zone except for the purpose set out against that land in Schedule 4 and subject to compliance with any conditions set out in Schedule 4 with respect to that land'*.

Schedule 4 in the Scheme outlines permissible uses for 'Special Use 8' including 'short term accommodation' however it is subject to a specific condition also listed in Schedule 4 as follows:

"Development of the site shall be in accordance with an approved Outline Development Plan, which has generally been prepared in accordance with the requirements of Clause 5.9 and endorsed by the Western Australian Planning Commission.

The Outline Development Plan should demonstrate that:

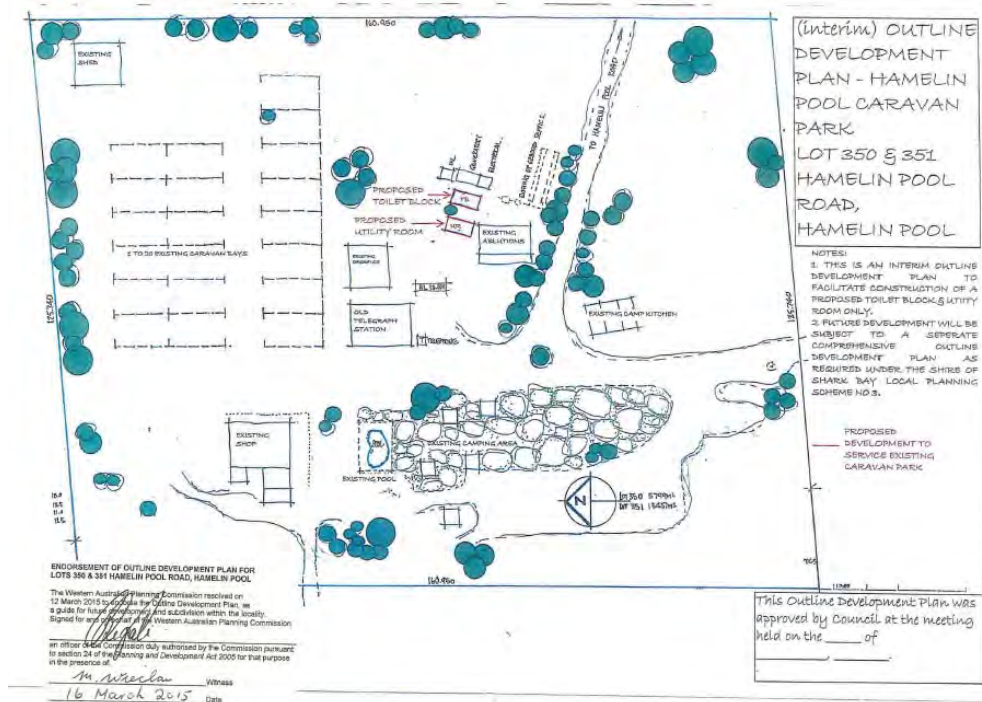
- *the proposed development is sympathetic to the location, taking into account the topography and landscape character of the surrounding area; and*
- *the interface with the foreshore is generally in accordance with Statement of Planning Policy 2.6 - State Coastal Planning Policy. This includes clear demarcation between the development site and the foreshore reserve and definition of the setback for development from the permanent vegetation line'.*

It should be noted that the term 'Outline Development Plan' has been replaced with the term 'Structure Plan' under current Planning Regulations. A Structure Plan is used to guide future development.

- **Interim Outline Development Plan 1995**

An interim Outline Development Plan for Hamelin Pool was endorsed by the Western Australian Planning Commission on the 16 March 2015 – copy below.

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The interim development plan only included a proposed toilet block and utility room.

At that time the Western Australian Planning Commission advised a more comprehensive plan was required to guide any other future development.

• **Planning approvals**

In 2014 Patricia Cox lodged a development application for ;

- 4 short term accommodation buildings (open plan for families);
- 2 short term accommodation buildings with a total of 16 single bedrooms;
- Short term accommodation building (open plan for backpackers); and
- Amenities.

It was refused by Council because there was no adopted Outline Development Plan. Council adopted the plan as an interim Outline Development Plan for the toilet block and ablutions. The interim Outline Development Plan was approved by the Western Australian Planning Commission on the 16 March 2015 as already explained.

There are no planning approvals for a number of transportable buildings shown on the current proposed Structure Plan. The last planning and building approval granted was for the toilet block and utility room in 2015.

Approvals for Hamelin Pool have been reviewed in consultation with the Shires Environmental Health Officer and Building Surveyor. It has been identified that the following buildings have been placed on the lots without planning approval or building permits:

- A 4 room transportable accommodation unit in the north west corner of the lot;
- A 4 room transportable accommodation unit positioned near the camp kitchen;
- A 4 room transportable accommodation unit positioned north of the approved transportable toilet block and utility room and the stone abluion block;

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- A 4 room transportable accommodation unit positioned north of the Tearooms/Shop/Office building. The septic system has been installed for this building.

The Structure Plan identifies some of the 'retrospective' buildings acknowledging there has been unauthorised development.

A co-ordinated approach needs to be undertaken as approvals for these types of developments traverse planning, building and health legislation.

If the Structure Plan is approved by the Western Australian Planning Commission then it will facilitate opportunity for the owner to lodge subsequent planning applications seeking retrospective approval for existing unauthorised development.

COMMENT

- ***Executive Summary***

The applicant has advised as follows:

- (i) This local structure plan has been prepared for Lots 350 and 351 Hamelin Pool Road, Hamelin Pool.
- (ii) The site contains the existing Hamelin Pool Caravan Park which is also the site of the historical Hamelin Pool Telegraph Station.
- (iii) The lots adjoin (but are excluded from) the Shark Bay World Heritage Area and the Hamelin Pool stromatolites. These sites are managed independently by Parks and Wildlife Services.
- (iv) The structure plan is intended to provide the planning framework that will formalise existing development and facilitate the further development of the site.

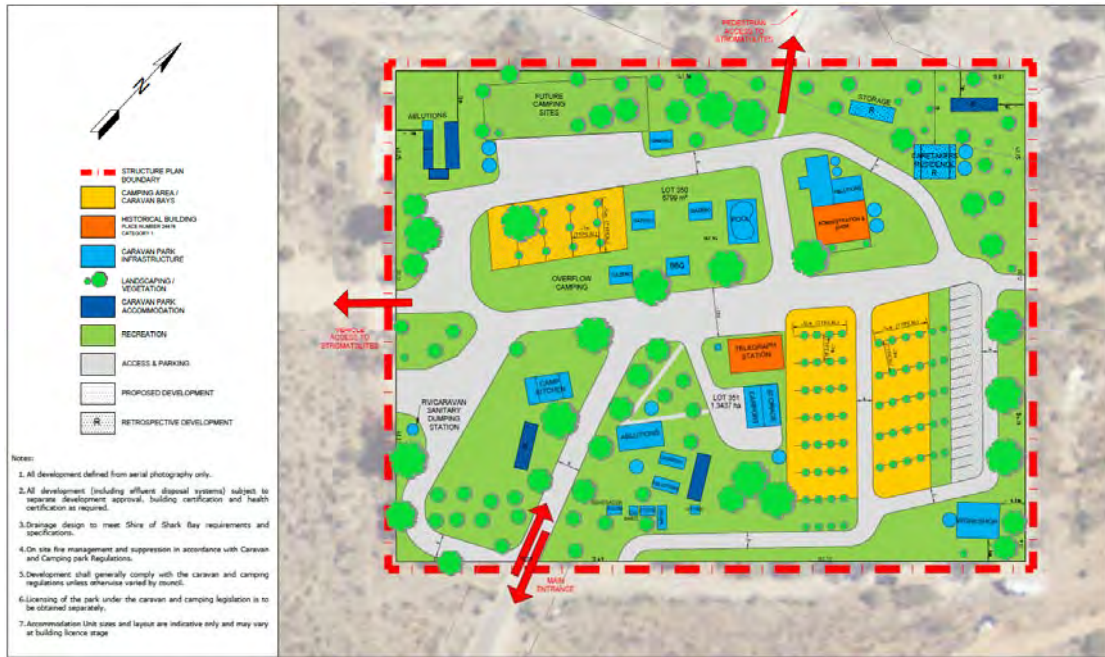
- ***Description of Structure Plan – Part 1***

No significant change to the form of development for the overall park is anticipated.

The objectives of the structure plan are to:

- (a) provide the statutory framework which will guide the development of the subject land;
- (b) maintain the general landform and built form features of the development through siting and layout of development; and
- (c) create a safe and efficient internal vehicle and pedestrian access network.

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An A3 copy of the Structure Plan is included as Attachment 1.

The plan shows existing development and proposes 5 new caravan bays, future camping sites and new carparking.

- **Description of Structure Plan - Part 2**

The explanatory report describes the planning framework, relevant state planning policies, bushfire management and coastal issues.

It is supported by a Bushfire Management Plan and a Coastal Setback Assessment.

- **Consultation**

The Structure Plan has been advertised for a minimum of 28 days. During advertising a total of 9 submissions were received, 8 of which were non objections.

The only significant issues raised related to Bushfire Management by the Department of Fire and Emergency Services.

All submissions are summarised in Attachment 2 with a recommendation on each submission.

It is recommended that submissions be noted and that modifications be required to address the Department of Fire and Emergency Services submission.

- **Bushfire Management**

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas'.

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The Shire has a mandatory obligation to consider State Planning Policy 3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land identified as Bushfire Prone.

Department of Fire and Emergency Services has raised issues with the Hamelin Pool Bushfire Management Plan that are similar to those expressed for Tamala Station.

Hamelin Pool and Tamala Station have similar attributes as both are remote coastal nature based accommodation, both are substantially existing land uses, and both entail seeking retrospective planning approval.

Advice on bushfire issues was sought from the Department of Planning for Tamala Station, which is relevant to Hamelin Pool.

The Department of Planning Policy Branch advised of two options:

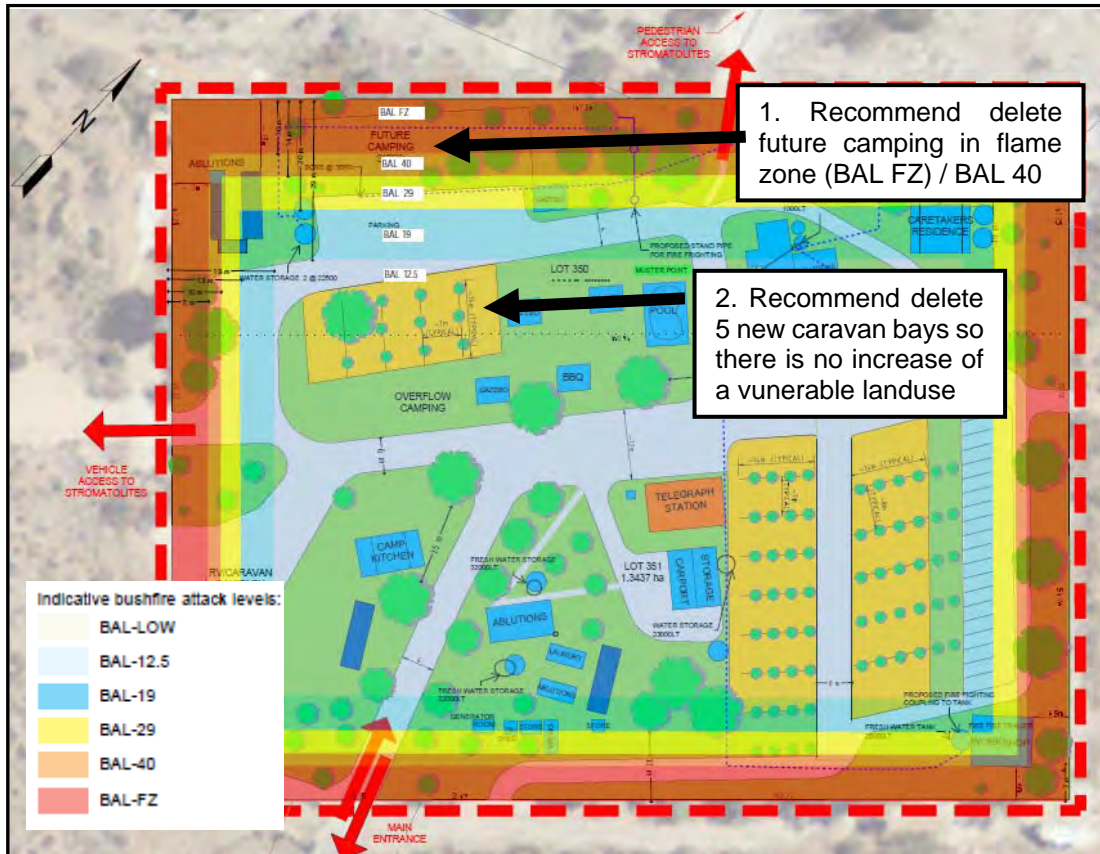
1. Treat the proposal as a new development and an intensification of landuse that should comply with State Planning Policy 3.7.
2. Consider that there is no intensification of landuse and require no further assessment of bushfire risk.

In regards to point 2 the Department of Planning specifically advised that *'one way to interpret the policy is that no intensification of land-use (existing facility and no new buildings are proposed) is occurring and consequently there is no increase in the threat of bushfire to people, property and infrastructure. Hence, approving this development application without requiring further consideration of the bushfire risk is not contrary to the intent or the main objective of State Planning Policy 3.7. These principles are discussed in Planning Bulletin 111/2016 in relation to new developments as well as extensions/alterations/additions, but the principles may also apply to this scenario.'*

In order to maximise opportunity to gain approval of the Structure Plan by the Western Australian Planning Commission, it is recommended that Council support the Structure Plan subject to the following modifications:

- (1) The future camping areas and 5 new caravan bays be deleted so there is no intensification of land use. This still allows for existing buildings which will ultimately pave the way for the owner to seek retrospective approval for unauthorised development.

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BAL contour map sourced from revised Bushfire Management Plan received 11 February 2018

Officer Comment: Based on the Department of Planning advice received for Tamala Station, deletion of new and future development will ensure that State Planning Policy 2.5 will become irrelevant as it removes any landuse intensification.

This modification is consistent with the Shires position in dealing with the Monkey Mia Structure Plan. The Shire did not support vulnerable land uses in the highest Bushfire Attack Level areas of Bushfire Attack Level 40 or Bushfire Attack Level-FZ (Flame Zone) for Monkey Mia (Item 13.4 – OCM 22 February 2017).

- (2) Include the following 'Development Requirements' in the Statutory Requirements of the Structure Plan report:
- (a) The site is located within a designated bushfire prone area, as per the Western Australia State Map of Bush Fire Prone Areas. Prior to the lodgement of any retrospective development application in these areas, bushfire mitigation and management measures are to be addressed in accordance with a Bushfire Management Plan endorsed by the Shire of Shark Bay.

It is also recommended that the Structure Plan be corrected to show all development that requires retrospective planning approval.

It should be noted that a revised Bushfire Management Plan was lodged on the 11 February 2018 and has been referred to Department of Fires and Emergency Services for advice.

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Town Planning Innovations does not consider that the revised Bushfire Management Plan has any significant impact on the assessment of the Structure Plan as the Bushfire Attack Levels are not significantly changed.

- **Coastal Setbacks**

The State Government's coastal planning policy *State Coastal Planning Policy No. 2.6 State Coastal Planning Policy* supports a risk management approach and provides the framework for undertaking risk management and adaptation planning for coastal hazards in Western Australia.

The Structure Plan is supported with a coastal setback report by GHD. Using methodology from State Planning Policy 2.6 the report identifies a required coastal setback of 150 metres.

There is an 80 metre buffer between the site boundary and the 150 metre setback line.

The Department of Planning, Lands and Heritage were consulted and advised that '*In effect, an overall setback allowance of 230m is provided, which is considered acceptable.*'

Coastal setbacks are therefore not an impediment to the Structure Plan.

- **Conclusion**

It is recommended that Council support the Structure Plan subject to modifications that substantially address the submission by Department of Fire and Emergency Services, and will maximise prospects for approval by the Western Australian Planning Commission who is the determining authority.

The applicant will not be requested to make any modifications at this stage, as Council is making a recommendation the Western Australian Planning Commission. Ultimately the Western Australian Planning Commission will determine the proposal and any required modifications.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

The Regulations contain specific provisions applicable to Structure Plans which override the Shire's outdated Scheme provisions relating to Outline Development Plans.

The Western Australian Planning Commission is the approval authority for Structure Plans.

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Shire of Shark Bay Local Planning Scheme No 3 – Explained in this report.

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for advice.

STRATEGIC IMPLICATIONS

The Shire of Shark Bay Local Planning Strategy recognises Hamelin Pool as an existing development and states:

'No changes to the existing zoning is recommended however in recognition of existing landuses it is recommended that 'exhibition centre' and 'restaurant' be specifically listed in Schedule 4 applicable to this land.'

RISK MANAGEMENT

Not Applicable – the Western Australian Planning Commission is the determining authority.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

14 February 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

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ATTACHMENT # 2 SHIRE OF SHARK BAY - SCHEDULE OF SUBMISSIONS – HAMELIN POOL STRUCTURE PLAN			
Name/Address of Submitter	Summary of Submission	(Consultant) Officer Comment	Recommendation
<p>1. Department of Planning, Lands and Heritage Land Use Planning 140 William Street, Perth WA 6000</p>	<p>1a. As requested the Coastal Setback Assessment prepared by GHD with regard to <i>State Planning Policy No. 2.6 – State Coastal Planning Policy</i> (SPP 2.6) has been reviewed internally at officer level and the following preliminary comments are provided below for Local Government consideration prior to submission of the Hamelin Pool Structure Plan to the Western Australian Planning Commission (WAPC) for final approval.</p> <p>1b. Please be advised that the following advice is to be considered preliminary and is provided on the following understanding:</p> <ul style="list-style-type: none"> • It represents officer level advice only; • It is provided without prejudice and does not represent a decision of the WAPC; and • In the event that the WAPC resolves to determine the Structure Plan, the WAPC reserves the right to determine the proposal in a manner it as it deems fit. <p>1c. SPP 2.6 stipulates allowances (S1-S4) are to be made for shoreline movement, the combined values of these allowances being the Horizontal Setback Datum (HSD). The coastline in the locality is classified as rocky</p>	<p>1a. Noted. DPLH has no objections to the coastal setbacks.</p> <p>1b. Noted. This is only a submission and the Structure Plan has to be determined by the WAPC.</p> <p>1c. Noted.</p>	<p>1. That the submission be noted and no modifications to the Structure Plan be requested.</p>

MINUTES OF THE ORDINARY COUNCIL MEETING

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ATTACHMENT # 2 SHIRE OF SHARK BAY - SCHEDULE OF SUBMISSIONS – HAMELIN POOL STRUCTURE PLAN			
Name/Address of Submitter	Summary of Submission	(Consultant) Officer Comment	Recommendation
	<p>platforms such that allowances should generally be determined using the methodology for sandy coast. In the absence of modelling or geotechnical study for the site, the minimum required value of 40m for storm erosion (S1) has correctly been applied. Suitable values for S2-S4 have also been applied. The total setback allowances of S1-S4 of 150m from the HSD are considered appropriate.</p> <p>1d. The Shire of Shark Bay's Local Planning Scheme No. 3 (LPS) requires that a structure plan be approved generally in accordance with SPP 2.6, including defining a setback for development from the line of permanent coastal vegetation. The subject lots are located landward of the line of coastal vegetation within Reserve 658 and therefore the LPS boundary does not extend to this extent. Notwithstanding, it is noted that there is an additional 80m from the structure plan boundary to the 150m setback line. In effect, an overall setback allowance of 230m is provided, which is considered acceptable.</p>	<p>1d. Noted. DPLH considers the coastal setback acceptable.</p>	

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<p>2. Department of Mines, Industry Regulation and Safety Mineral House 100 Plain Street East Perth WA 6004</p>	<p>2a. The Department of Mines, Industry Regulation and Safety has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.</p>	<p>2a. Noted.</p>	<p>2. That the submission be noted and no modifications to the Structure Plan be requested.</p>
<p>3. Main Roads WA Geraldton office PO Box 165 Geraldton WA 6531</p>	<p>3a. It is considered that the proposal would have minimal detrimental impact on the safety, amenity or operation of the Main Roads network or its users. Accordingly, Main Roads has no objections or further comments on the proposed local structure plan.</p>	<p>3a. Noted.</p>	<p>3. That the submission be noted and no modifications to the Structure Plan be requested.</p>
<p>4. Department of Planning, Lands and Heritage Senior Heritage Officer PO Box 3153 East Perth WA 6892</p>	<p>4a. A review of the Register of Places and Objects as well as the AHD's Aboriginal Heritage Database confirms that Lots 350 and 351 Hamelin Pool Road, Hamelin Pool, do not intersect any known Aboriginal heritage places.</p> <p>4b. The DPLH recommends the proponent takes into consideration the States Aboriginal heritage 'due diligence' Guidelines when planning specific developments associated with the proposal. The guidelines have been developed to assist proponents identify potential risks and to mitigate potential risk where heritage sites may be present.</p>	<p>4a. Noted.</p> <p>4b. Noted.</p>	<p>4. That the submission be noted and no modifications to the Structure Plan be requested.</p>
<p>5.</p>	<p>5a.</p>	<p>5a.</p>	<p>5.</p>

MINUTES OF THE ORDINARY COUNCIL MEETING

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<p>Department of Planning, Lands and Heritage PO Box 7479, Cloisters Square PO, WA 6850</p>	<p>The Heritage Council's Register Committee previously identified it as a place warranting assessment for possible entry in State Register of heritage Places, however, a full assessment of it's heritage significance has not yet been undertaken.</p> <p>5b. We note the local structure plan will provide the planning framework to formalise the existing development and facilitate further development of the site. We would appreciate being kept informed as the local structure progresses.</p>	<p>Noted.</p> <p>5b. Noted.</p>	<p>That the submission be noted and no modifications to the Structure Plan be requested.</p>
<p>6. Department of Transport 1 Essex Street, Fremantle WA 6160</p>	<p>6a. After a review of the above application the Department of Transport (DoT), Maritime Planning and Coastal Facilities have no objection/comments for the structure plan.</p>	<p>6a. Noted.</p>	<p>6. That the submission be noted and no modifications to the Structure Plan be requested.</p>
<p>7. Tourism WA GPO Box X2261 Perth WA 6847</p>	<p>7a. We have reviewed the structure plan presented and don't see any issues, on behalf of Tourism Western Australia (Tourism WA). Tourism Western Australia (Tourism WA) is supportive of the structure plan and has no additional comments.</p>	<p>7a. Noted.</p>	<p>7. That the submission be noted and no modifications to the Structure Plan be requested.</p>

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<p>8. Department of Primary Industries and Regional Development 3 Baron hay Court South Perth WA 6151</p>	<p>8a. Thank you for the opportunity to review the Hamelin Pool Structure plan. The Department of Primary Industries and Regional Development has no comment.</p>	<p>8a. Noted. No comment provided.</p>	<p>8. That the submission be noted and no modifications to the Structure Plan be requested.</p>
<p>9. DFES 20 Southport Street West Leederville WA 6007</p>	<p>9a. DFES provide the following comments with regard to <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas</i> (SPP3.7) and the <i>Guidelines for Planning in Bushfire Prone Areas</i> (Guidelines).</p> <p>9b. DFES acknowledges that the development of the caravan park and campsites exist, and the structure plan seeks the coordination of an additional 5 camping/caravan bays together with retrospective approval for some existing buildings; however the additional elements would constitute an intensification of development and trigger application of SPP 3.7.</p> <p>Therefore, the BMP requires further clarification of the requirements of SPP3.7 and the supporting Guidelines as outlined in our assessment below.</p> <p>9c. It should be noted that, there is little influence DFES can advocate in relation to the application of the Bushfire Protection Criteria (BPC) for an existing land use and the below</p>	<p>9a. Noted. The DFES advice was referred by the owner to their bushfire consultant.</p> <p>9b. Noted. Town Planning Innovations has recommended that any new or future development be deleted from the structure plan map.</p> <p>The DFES advice was referred by the owner to their bushfire consultant, however they have not commented on this issue.</p> <p>9c. Noted. The majority of development is existing and will require retrospective planning approval. The Shire obtained advice on Tamala Station from the</p>	<p>9. That the submission be noted and modifications to the Structure Plan be considered to address bushfire management including:</p> <ul style="list-style-type: none"> - Deletion of future camping sites in the BAL-40) and BAL-FZ areas, and the 5 new caravan sites. - A new statutory provision to address bushfire management. <p>This issue is highlighted in the Council agenda report.</p> <p><i>Note: A revised BMP was lodged on the 11 February 2018 and has been referred to DFES. New DFES advice has not yet been received.</i></p>

MINUTES OF THE ORDINARY COUNCIL MEETING

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	<p>assessment of compliance with SPP 3.7 is provided to aid decision making.</p> <p>9d. Further it is recognised that the site's focus on nature is fundamental to the proposed tourist development's appeal and that the environmental values of the site will need to be balanced with bushfire risk management.</p> <p>9e. Tourism land uses, such as short stay accommodation are considered a vulnerable land use. Vulnerable land uses located in isolated bushfire prone areas require special consideration, especially as this accommodation type generally cannot achieve any level of construction under AS3959, and visitors may be unfamiliar with bushfire impacts and their surroundings.</p> <p>9f. SPP3.7 does not provide for tourism land uses to be considered differently to any other vulnerable land use and as such, there is no further guidance or policy for DFES to refer when assessing this type of development. The Department of Planning, Lands and Heritage (DPLH) have prepared a draft position statement to offer guidance for tourism uses where full compliance with the BPC cannot be achieved.</p> <p>9g.</p>	<p>Department of Planning which is relevant to Hamelin Pool and discussed in the Council agenda report.</p> <p>9d. Noted. The owners' bushfire consultant, Scribe, has advised no clearing is proposed outside of the lots.</p> <p>9e. Noted. The caravan park has an emergency evacuation plan.</p> <p>9f. Noted. The Draft Position Paper has not been released.</p> <p>9g.</p>	
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MINUTES OF THE ORDINARY COUNCIL MEETING

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	<p>Section 3 of the Bushfire Attack Level (BAL) Assessment (pg. 4) states that Plot 1 has been classified as Class D Scrub – Open Scrub D-14. However the vegetation classification map on B01 indicates the plot as Open Shrub. Furthermore, the BHL Assessment indicates the area as a moderate BHL. Given the discrepancy in vegetation classification it is unclear if the BHL rating applied is accurate and in compliance with the Guidelines. Please note that Class D Scrub is an extreme BHL as provided by the Guidelines. Modification required prior to structure plan endorsement.</p> <p>9h. <u>Comment on Element A2.1 – Siting and design</u></p> <p>It is noted in your referral letter that the 5 additional caravan/camping sites may be deleted from the structure plan as they are located in areas of BAL-40 and BAL-FZ. If this is the case, this will demonstrate compliance with this element. However if the proposed additional caravan/camping sites remain, the BMP should detail this non-compliance and develop contingencies as outlined below (Section 3).</p> <p>9i. <u>Comment on Element - A3.1 Vehicular Access</u></p> <p>Hamelin Pool Road is an existing non-compliant dead-end road which is 5km in length, measured from the development to the intersection with Shark Bay-Denham Road, and a further 27km to the intersection with North West Coastal Highway and 100km to the</p>	<p>Noted. The Bushfire Management Plan has since been updated to change the vegetation classification.</p> <p>In any event, modified statutory provisions can address bushfire management.</p> <p>9h. Noted. Town Planning Innovations has recommended that any new or future development be deleted from the structure plan map. State Planning Policy 3.7 is less applicable if no new development or landuse intensification is proposed (as discussed in the Council agenda report).</p> <p>9i. Noted. Hamelin Pool is an isolated, remote established tourist site. It is not practical to retrospectively apply current road design standards to the existing site. Whilst bushfire management is a consideration in the planning process a common sense approach should prevail.</p>	
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	<p>Denham townsite. The BMP incorrectly states that compliance has been achieved. DFES is of the opinion that ultimately, compliant access in accordance with the Guidelines is unlikely to be achieved for the structure plan.</p> <p>9j. Comment on Element A4.2 – Not demonstrated</p> <p>Wording within the BMP for this section seems to be missing. Compliance to this element has not been demonstrated. The BMP needs to include wording regarding compliance with Element 4.</p> <p>It is noted that a “<i>Bushfire Evacuation Plan</i>” has been prepared for the purposes of addressing the policy requirements. The EEP should be refined to provide for contingencies to minimise the threat of bushfire to visitors and the site itself. These can include temporary closure, early relocation in event of a fire, refuse buildings or open space, and emergency evacuation plan.</p>	<p>The fire consultant has included additional information on access in a revised Bushfire Management Plan.</p> <p>9j. Noted. Modified statutory provisions can address bushfire management.</p> <p>The fire consultant has updated the BMP and it includes an emergency evacuation plan for existing development which is an improvement.</p>	
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13.5 PROPOSED LICENCE FOR KITESURFING SCHOOL ON UNALLOCATED CROWN LAND AT NETTA'S BEACH AND NICHOLSON POINT – REQUEST FOR COMMENT BY DEPARTMENT OF PLANNING, LANDS AND HERITAGE
ED00010

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Executive Office of World Heritage Advisory Committee – referral to Committee

Moved Cr Capewell

Seconded Cr Laundry

Council Resolution

That Council:

1. **Resolve to pursue Option 1 which is to support the proposed licence on Unallocated Crown Land at Nicholson Point; and to continue to maintain the track and carpark at Nicholson Point for the 12 month licence period to the Shires satisfaction.**
2. **Resolve to pursue Option 1 which is to support the proposed licence on Unallocated Crown Land at Netta's Beach.**
3. **Authorise the Chief Executive Officer to write to the Department of Planning, Lands and Heritage to:**
 - (a) **Advise of and explain the Council decision.**
 - (b) **Provide a copy of the minutes outlining comments by the Shark Bay World Heritage Advisory Committee.**
 - (c) **Advise that irrespective of any licence decision, the proponent requires separate planning approval under the Shire of Shark Bay Local Planning Scheme No 3 and a Permit under the Shire of Shark Bay 'Activities in Thoroughfares and Public Places and Trading Local Law' prior to commencement. Any planning application would need to be signed by the Department.**
 - (d) **If any licence is issued the Shire needs to be consulted prior to any renewal.**
 - (e) **Notify the Department that the Shire maintains the access track and carpark at Nicholson Point and will continue to do so for the 12 month licence period. Maintenance will be to the Shires satisfaction.**
4. **Note that the Shire's Planning Consultant advised the proponent of the requirement to obtain planning approval in June 2017 (by email), and has notified the applicant of the February Council meeting.**

7/0 CARRIED

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BACKGROUND

- *Previous Council consideration (June 2017)*

Mr Damien Barret-Gelu met with Community Development staff on the 17 February 2017 to discuss a proposed kitesurfing school.

It was outlined that the Shire has areas allocated for water based activities on the Denham foreshore and at Little Lagoon. The proponent did not want to set up at either of these locations and advised that wind based training required more open air and open space.

The proponent lodged a letter dated the 15 June 2017 outlining the proposal, and indicated interest in Nicholson Point.



Extract from letter dated 15 June 2017

The June 2017 resolution was as follows:

'That Council request Shire administration to write to Mr Barrett-Gelu advising that the area he has identified is Unallocated Crown Land and approval to conduct a commercial activity from State Lands should be referred to the Department of Lands.

Mr Barrett-Gelu be advised that the operation of a commercial activity from the area identified (Nicholson Point) in his correspondence may require planning approval dependent upon the activities he proposes to undertake at the site. '

- *Local Laws and approved trading areas*

A permit from the Shire of Shark Bay is required to trade in a public place under the 'Activities on Thoroughfares and Public Places Local Law'. A public place includes any place which the public are allowed to use.

In July 2015, the Shire received three proposals from parties interested in establishing water based hire businesses along the Denham foreshore (Reserve 39565). On the 29 July 2015 Council resolved to support three permit areas on Denham foreshore which are reflected as Areas A, B and C.

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Council also approved an additional Area D in August 2015 for an existing quad bike operator.

The beach allocations were aimed at allowing flexibility for a number of different operators to strategically set up in this area, and to provide for a range of activities to service tourists, visitors, and local residents – refer map over page.



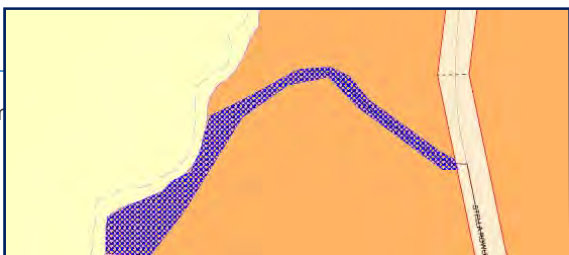
Extract of plan showing beach trading areas

The Local Law applies to both Netta's beach and Nicholson Point as they are public places. This means that the proponent will need to apply for a permit for the kite surfing lessons in addition to seeking planning approval.

COMMENT

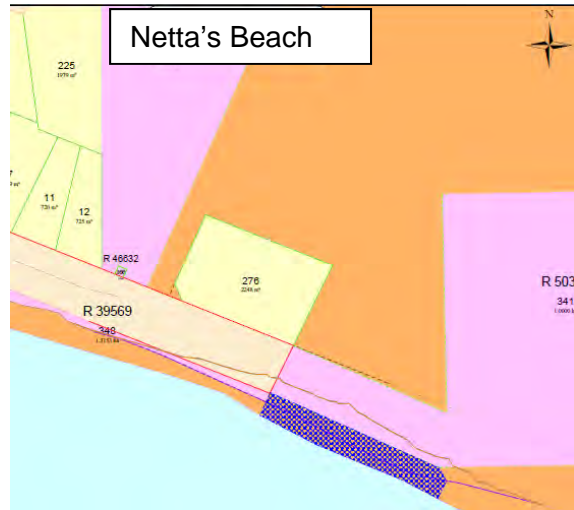
- *Proposed licence areas*

The Department of Planning, Lands and Heritage have advised that they are considering issuing a licence to Mr Damien Gelu to provide access across Unallocated Crown Land at Nicholson Point and Netta's Beach to facilitate a Kitesurfing business. The licence areas are shown in blue hatch.



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Nicholson Point



More detailed plans are included in the body of this report.

Additional advice was sought from the Department of Planning, Lands and Heritage who advised by email dated 25 January 2018 that:

- The proposal is to issue a licence to the applicant over the licence areas for the purpose of access, subject to approvals and permits from the Department of Biodiversity, Conservation and Attractions and the Shire to facilitate a kitesurfing school. The term to be less than 12 months and to be reviewed annually.
- A licence does not grant a right of exclusive occupation on the licensee. The public may exercise their rights to use, possess and enjoy any part of the Licence Area as long as the exercise of such rights does not unreasonably prevent the operation of the rights granted to the Licensee under the Licence or be inconsistent with the express provisions of the Licence. In this case, being access to the Licence Area. In effect the public rights and the licensee will co-exist.
- The carpark and access way at Nicholson Point are not currently formal tenure and therefore the licence area had to include those areas to provide legal access from the road. As the area falls within the Licence Area the Licensee will be required to maintain the area and to yield up the Area in the condition it was at the commencement of the Licence.

The areas are discussed individually in this report for Council consideration.

- *Consultation*

Town Planning Innovations has liaised with the Department of Biodiversity, Conservation and Attractions Parks and Wildlife Services and the Shark Bay World Heritage Advisory Committee.

Parks and Wildlife Services have responded directly to the Department of Planning, Lands and Heritage and advised that they have no objections, and the proponent will need a separate commercial licence to operate in the marine park – Attachment 1 at the end of this report.

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The Shark Bay World Heritage Advisory Committee has commented that:

- Activity likely to be low impact. Visually it is quite apparent and proposal is for key viewing points around the local area. This may be a consideration regarding allowable locations.
- Would appear to be good diversification which would add to appeal of a tourist visit to Denham. It would focus increased activity into a few locations.
- **Issue 1** – numbers of people and what that might mean for roads, rubbish and trampling/transit from road to water. Not sure how these would be managed in a 'mobile' permit/licence situation.
- **Issue 2** – Nicholson Point is a growing spit and unlikely to be stable in the long-term.
- **Issue 3** – This area is also used by seabirds and kite surfing would also impact on values such as charismatic marine megafauna.
- **Issue 4** – Construction of another access road would allow more traffic and people pressure on the fragile coastal geomorphology of the spit.

Town Planning Innovations is of the view that some of these issues are addressed by the licence as:

- No new access tracks are proposed and the operator would have to maintain the existing gravel track and gravel carpark at Nicholson Point.
 - The growing spit will not likely affect the kite surfing activities.
 - There is no evidence that kite surfing at other beaches has had any major impact on local birdlife, and the licence will be reviewed in 12 months.
- *Proposed Activities – Kite surfing lessons*

Although the Department of Planning, Lands and Heritage has not provided information on the extent of activities proposed, the proponent has a website advertising the Shark Bay sites - <https://kitebud.com.au/>

The website advertises:

- a) A Kite Camp in April and May 2018 where individuals can book private lessons for a time period of their choosing;
- b) There are also daily group lessons for 2 to 6 people who already have ability to ride upwind.

Transportation, meals, and accommodation are not provided. Kite surfing equipment is only provided for private lessons. Participants in group lessons have to provide and bring their own equipment.

- *Nicholson Point – for Council discussion*

The Shire was aware that the proponent was interested in Nicholson Point when the proposal was first examined at the Council meeting held in June 2017.

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Approximate licence area marked in yellow by Town Planning Innovations on aerial

It should be noted that the Shire has installed and maintained a gravel access track and carpark within the Unallocated Crown Land which is proposed to form part of the licence area.

Council has two options as follows:

Option 1	Support the licence over part of Lot 330 being Unallocated Crown Land at Nicholson Point.
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The proposed licence area is distanced from established tourist accommodation at the eastern part of Knight Terrace, and kitesurfing lessons will provide activities to support local tourism.

If Option 1 is supported, Town Planning Innovations suggests that the Shire recommend that the Department of Planning, Lands and Heritage ensure that the licence area includes the turnaround area located halfway down the existing gravel track.

Option 2	Object to the licence over part of Lot 330 being Unallocated Crown Land at Nicholson Point.
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The Shire has installed and maintained the gravel track and carpark to Nicholson Point, presumably to make the area accessible for the local community and visitors. There is potential for the existing carpark to be occupied by cars of people attending kite surfing lessons, especially where there are group lessons and the participants have to bring their own equipment.

Council may not seek to support a commercial operation that relies on carparking established by the Shire for public use.

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- *Netta's Beach – for Council discussion*

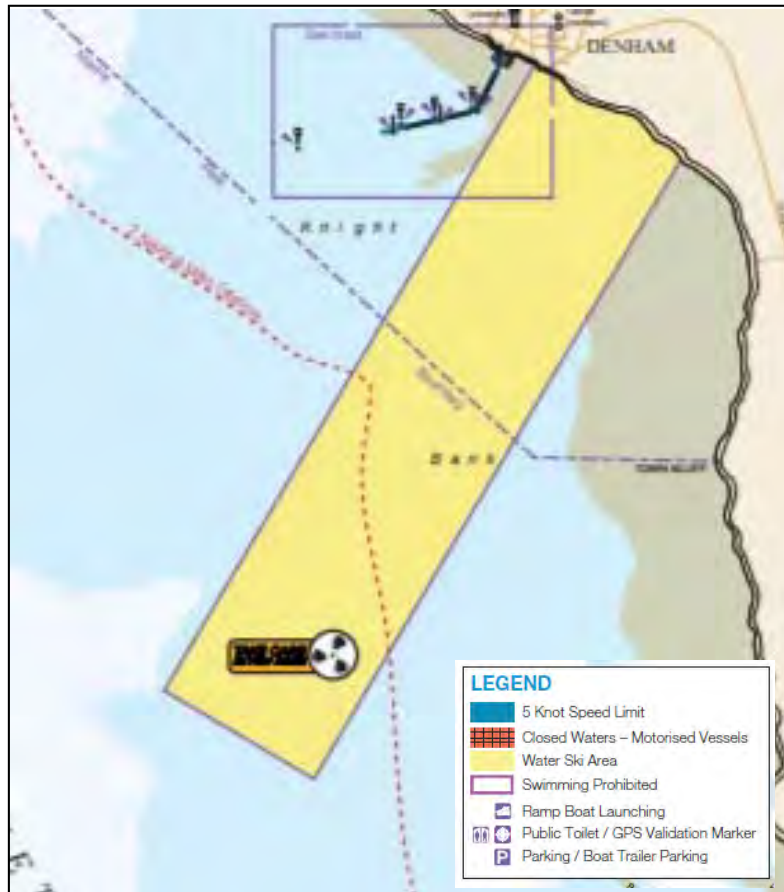
The second proposed licence area is at Netta's Beach approximately 65 metres from the constructed cul-de-sac of Knight Terrace.



Approximate licence area marked in yellow by Town Planning Innovations on aerial

The proposed licence in this location warrants closer consideration due to several factors including lack of carparking, existing use as a dogs' beach and designated water ski area – map over page.

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Extract of Department of Transport map
'Boating Guide Carnarvon Denham Marine Safety'

Council has two options as follows:

Option 1 Support the licence over Unallocated Crown Land at Netta's beach

The kitesurfing lessons will provide activities to support local tourism. There may be wider economic benefits.

Option 2 Object to the licence over Unallocated Crown Land at Netta's beach

Netta's beach is more likely to be valued by the local community as it is an area where local residents can walk dogs off the leash. It provides a dog friendly beach within walking distance of many residences and the Denham Town Centre.

There could be potential for conflict as it may be difficult for kite surfers to see swimming dogs as they egress and ingress close to shore. Similarly it is not known how dogs may react to the kite surfers.

A further consideration is the potential for conflict between kite surfing activities and water-skiing activities.

Council may pursue Option 2 as:

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- (1) There is no constructed road or track access to the licence area. It is approximately 65 metres from the constructed cul-de-sac head of Knight Terrace.
- (2) There are no carparking or areas available for loading / unloading of kite surfing equipment immediately adjacent to the licence area. Use of the Knight Terrace cul-de-sac head for carparking and loading is not supported. The cul-de-sac head is a turnaround areas for road users and should be kept clear.
- (3) It is an area already used as an 'off the lead' dog beach so there is potential for conflict between users.
- (4) The adjacent ocean is already an area designated for water-skiing. The combined activities of off the lead dogs, water-skiing and kite surfing in the licence area increases potential for conflict and loss of enjoyment of the area for the general public.

- *Aboriginal Heritage*

The proposed licence area at Nicholson Point is in close proximity to registered Aboriginal Heritage sites.



Registered Aboriginal sites

The Department of Planning, Lands and Heritage has advised that the licence application has been referred to the native title claimants for their comments should

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they wish to ensure specific protections such as a heritage management plan or conditions regarding the sites. These would be considered by Department of Planning, Lands and Heritage and, if appropriate, included in the licence conditions.

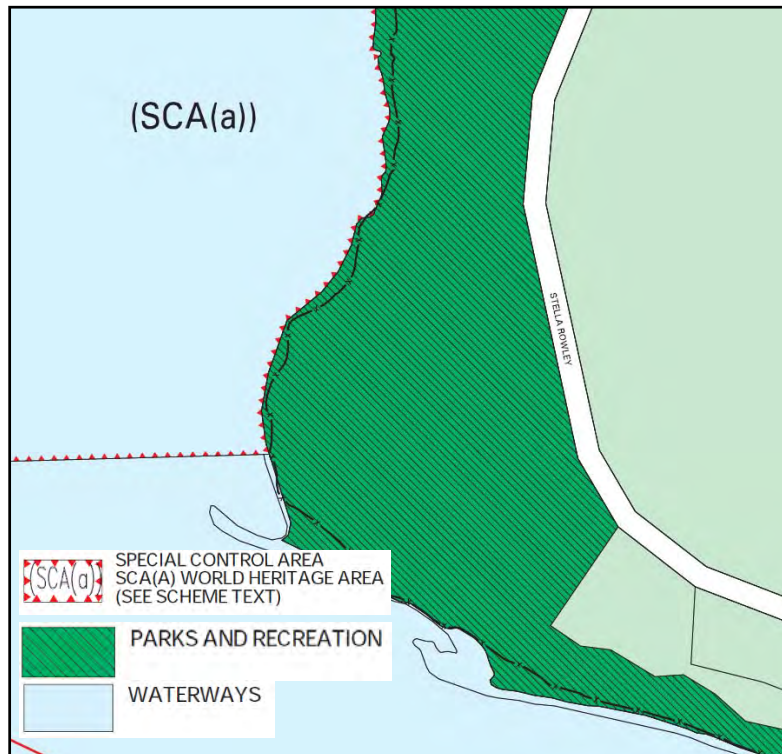
The Department of Planning, Lands and Heritage has advised that if a licence is issued, the licensee must obtain all relevant approvals. This would include approval under the *Aboriginal Heritage Act 1972* should that be required.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 –

The proposed licence at Nicholson Point is a local scheme reserve for Parks and Recreation. The adjacent ocean is within the Special Control Area for World Heritage Area.

The operator will need planning approval for commercial activities within the Parks and Recreation reserve.



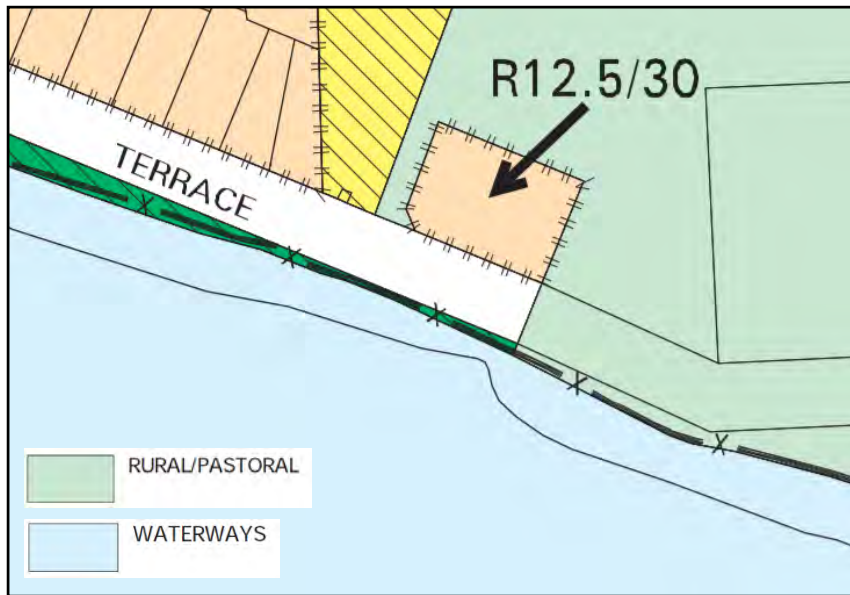
Shire of Shark Bay Local Planning No 3 zoning map

The proposed licence at Netta's Beach traverses the Rural zone and adjacent Local Scheme reserve for waterways – refer map over page.

As the proposed landuse is not exempt from the need for planning approval the proponent will need to lodge a formal planning application.

The proposed landuse of teaching kite surfing does not readily fall under any existing landuse definition in the Scheme.

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Shire of Shark Bay Local Planning No 3 zoning map

Planning and Development (Local Planning Schemes) Regulations 2015 – Regulation 60 of the ‘deemed provisions’ requires that a person must not commence or carry out works on, or use, land in the Scheme area unless the person has obtained the development approval of the local government or it is exempt from the requirement for planning.

Conservation and Land Management Act 1984 - Marine parks and reserves are created and managed by Parks and Wildlife Services.



Kitesurfing lessons in the ocean adjacent to Nicholson Point will need a separate commercial licence (as advised by Parks and Wildlife Services).

MINUTES OF THE ORDINARY COUNCIL MEETING

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POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

If the Shire continues to maintain the track and carpark at Nicholson Point for the 12 month licence period, then there may be costs associated with works.

The proponent will need to pay a \$147.00 planning application fee and \$250.00 permit application fee on lodgement of those separate applications. Permits are issued yearly with 2017/2018 fees as per the table below.

<u>Local Government Property Local Law</u>		
1. Low risk impact -Readily assessable - No advertising	250.00	Per Year
2. Medium risk impact/moderate time assessable/With advertising/No objections received	750.00	Per Year
3. High risk impact/Difficult assessment/Community objection/With advertising/Monitoring Required	1500.00	Per Year
4. Other, as determined by Council		

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

There may be risks associated with any potential conflict with public use of beaches, and a perceived loss of enjoyment for existing beach users.

Liability risk is minimised through the permit process under the Shires Local Laws. Applicants have to provide indemnity insurance as part of the application process.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

14 February 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

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Department of Biodiversity,
Conservation and Attractions

Attachment 1



Your ref: 00003-2017 Job:172961_A9700787
Our ref: PRS 41882
Enquirer: Claire Krummenacher
Phone: 9964 0901
Email: claire.krummenacher@dbca.wa.gov.au

Ms Lucinda Howard
State Land Officer, Midwest Gascoyne
Department of Planning, Lands and Heritage
lucinda.howard@dph.wa.gov.au

Dear Ms Howard

REQUEST FOR COMMENT – PROPOSAL TO ISSUE LICENCE FOR KITESURFING SCHOOL, DENHAM, SHIRE OF SHARK BAY

I refer to your letter of 27 November 2017 requesting comment on the above proposal.

The Department of Biodiversity, Conservation and Attractions (DBCA) has no objection to the issuing of a licence to allow access across unallocated Crown land at Nicholson Point and Netta's Beach to facilitate a kitesurfing business.

It is recommended that the proponent be advised that a commercial operations licence from DBCA is required for commercial operations in the Shark Bay Marine Park. In this regard, the proponent is welcome to make contact with the DBCA Shark Bay District office by phone on 9949 2226, email on sbd1@dbca.wa.gov.au or in person at the district office at 61-63 Knight Terrace, Denham.

Thank you for the opportunity to comment. If you have any queries on the above matter please call Claire Krummenacher on 9964 0901.

Yours sincerely

Jason Foster
ACTING DIRECTOR REGIONAL AND FIRE MANAGEMENT SERVICES

8 December 2017

Director Regional and Fire Management Services
Locked Bag 104, Bentley Delivery Centre, Western Australia, 6002
Phone: (08) 9219 9922 Fax: 9219 9957
dbca.wa.gov.au

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13.6 GENERAL REPORT – UNALLOCATED CROWN LAND, NICHOLSON POINT

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Officer Recommendation

That Council:

1. Resolve to pursue Option 2 outlined in this report to formally seek excision of the existing gravel track and carpark within the Nicholson Point Unallocated Crown Land allotment for conversion to a public local road, and authorise Liz Bushby of Town Planning Innovations to lodge a 'Crown Land Enquiry Form' to the Department of Planning, Lands and Heritage on the Shires behalf.
2. Resolve to authorise the Chief Executive Officer and / or Liz Bushby of Town Planning Innovations to liaise with the Department of Planning, Lands and Heritage in December 2018/January 2019 to monitor the native title situation associated with Nicholson Point.

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: The Council considered that a variation to the existing track could be considered and amended the recommendation

Moved Cr Capewell
Seconded Cr Cowell

Council Resolution

That Council:

1. **Resolve to pursue Option 2 outlined in this report to formally seek excision a portion of land for a gravel track and carpark within the Nicholson Point Unallocated Crown Land allotment for conversion to a public local road, and authorise Liz Bushby of Town Planning Innovations to lodge a 'Crown Land Enquiry Form' to the Department of Planning, Lands and Heritage on the Shires behalf, and report back to Council prior to finalising this option.**
2. **Resolve to authorise the Chief Executive Officer and / or Liz Bushby of Town Planning Innovations to liaise with the Department of Planning, Lands and Heritage in December 2018/January 2019 to monitor the native title situation associated with Nicholson Point. And a report to council prior to finalising.**

7/0 CARRIED

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BACKGROUND

The Department of Planning, Lands and Heritage have advised that they are considering issuing a licence to Mr Damien Gelu to provide access across Unallocated Crown Land at Nicholson Point to facilitate a Kitesurfing business. This is relevant as access to Nicholson Point is via a gravel track.

The Shire over a period of years would appear to have established and is maintaining the gravel access and carpark within the Nicholson Point Unallocated Crown Land. The Shire has also established a walking trail and erected gazebos and seating.

The access track has also been utilised as a take-off point to traverse the remainder of the foreshore reserve and to access the Shire Recreation Reserve by four wheel drive vehicles.

Currently the Shire has no formal jurisdiction over ongoing management of Nicholson Point or the access track / carpark. This issue was given preliminary consideration by Council on the 30 August 2017 where it resolved:

‘That the administration liaise with the Department of Lands regarding the dedication or excision of an area of unallocated crown land for the purposes of access to Nicholson Point, including but not limited to a walking trail, carpark and vehicle access track. ‘

There is also implications in regard to the Shark Bay Marine Park as the Marine Park Jurisdiction extends 40 metres from the High water mark. Any issues with this boundary will be further identified if the Council proceeds with an excision of the track and carpark.

COMMENT

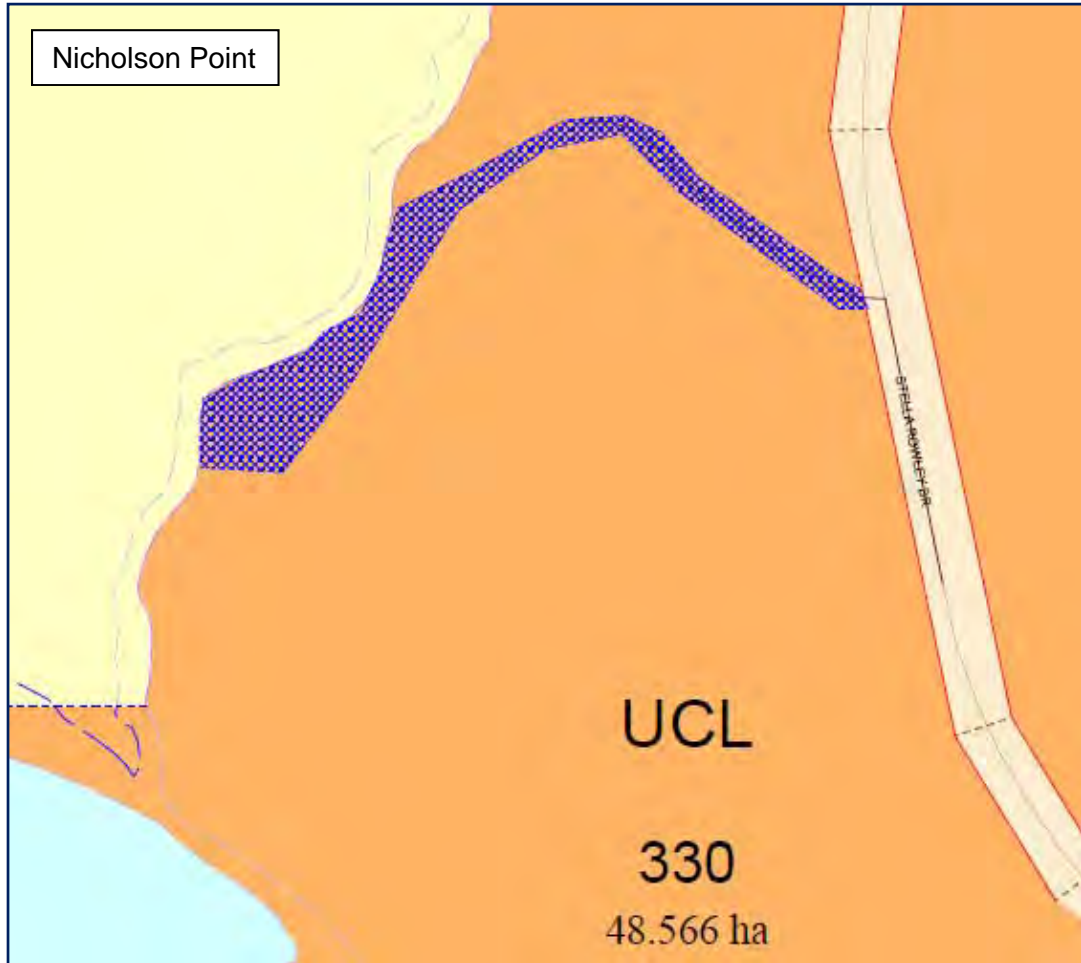
Shire Administration has liaised with the Department of Planning, Lands and Heritage in accordance with the August 2017 Council resolution to explore all options, including a road excision.

The purpose of this report is to raise this matter for discussion, and to consider the following options:

OPTION 1 – STATUS QUO

If the Department of Planning, Lands and Heritage grants a licence over a portion of the Unallocated Crown Land, then the lessee will take over responsibility for maintenance of the gravel track and carpark.

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Licence area being considered by Department of Planning, Lands and Heritage for kite surfing lessons

Council may wish to maintain the status quo, and not invest in any future significant facilities at Nicholson Point.

OPTION 2 – PURSUE EXCISION OF GRAVEL TRACK AND CARPARK AS ROAD RESERVE

In accordance with Section 56 of the Land Administration Act 1997, the Shire can request the dedication of land to become a public road reserve. This will likely entail excision of the land from the larger Unallocated Crown Land area.

The Department of Planning, Lands and Heritage has advised that if the Shire seeks to dedicate the existing road and carpark as a formal road reserve then a 'Crown Land Enquiry Form' would need to be lodged to the Department.

The process will likely entail completion of survey plans. Any dedication would require approval by the Minister for Lands.

If the Department of Planning, Lands and Heritage does issue a licence for the kitesurfing proposal, it will only be for 12 months. The status of the gravel track could be reviewed at the same time as any licence renewal.

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Town Planning Innovations recommends Option 2 as the gravel track and carpark are already effectively used by the general public as a public road, and it is maintained by the Shire. Conversion to road reserve would allow the Shire to take over formal care and control of the access way. If Council wanted to undertake future works along the track, such as installation of bollards, it could invest in upgrading on land that it controls.

OPTION 3 – INVESTIGATE FUTURE CONVERSION TO A RESERVE FOR MANAGEMENT BY SHIRE

Town Planning Innovations has liaised with the Department of Planning, Lands and Heritage who has indicated that the Unallocated Crown Land would have to be converted into a reserve in order for it to be considered for management by the Shire.

Currently native title rights may exist over Nicholson Point. Whilst there is potential for native title any conversion to a reserve would likely be costly as the Shire would have to indemnify the State against any potential native title claim. The Shire would become responsible for any costs and compensation associated with the native title process.

The Department of Planning, Lands and Heritage has advised that the Malgana claimants are scheduled to have their native title claim determined at the end of 2018. If that proceeds then a Court will decide whether any native title exists and if so, if there are areas of exclusive native title rights.

The Department of Planning, Lands and Heritage has suggested that the Shire wait to see whether the native title determination proceeds, and reviews it's options once there is more certainty over native title.

It is recommended that the Shire or Town Planning Innovations follow up on this matter with the Department of Planning, Lands and Heritage in December 2018 / January 2019 to monitor the situation. Once there is more certainty over native title then a further report can be referred to Council if the Shire is interested in considering the possibility of applying to manage the land.

If the reserve conversion proceeded it is likely the Shire would need to formulate a management plan which may involve significant costs. There would be benefits as a management plan would recommend measures to better protect the existing environment and to limit continued unfettered uncontrolled access (by people and vehicles).

If the Shire secured management of the area it would be able to invest in improvements to benefit the local community and public, with the security of 'ownership'.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – Nicholson Point is a local scheme reserve for Parks and Recreation. The adjacent ocean is within the Special Control Area for World Heritage Area.

Aboriginal Heritage Act 1972 – Section 17 outlines offences relating to Aboriginal sites.

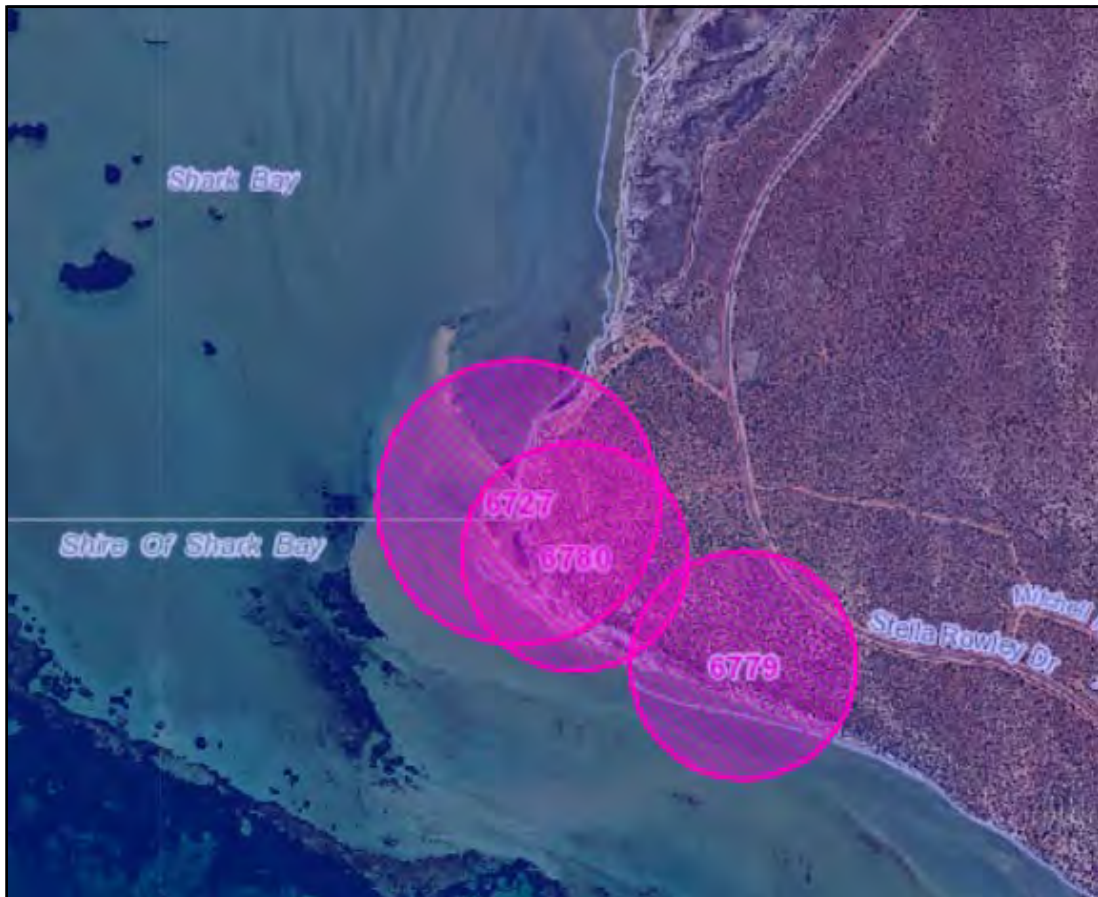
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It states that 'A person who -

- (a) excavates, destroys, damages, conceals or in any way alters any Aboriginal site; or
- (b) in any way alters, damages, removes, destroys, conceals, or who deals with in a manner not sanctioned by relevant custom, or assumes the possession, custody or control of, any object on or under an Aboriginal site;
- (c) commits an offence unless he is acting with the authorisation of the Registrar under section 16 or the consent of the Minister under section 18.

It is recommended that the Shire be aware of its obligations in regards to any works near Nicholson Point. There are registered Aboriginal Heritage sites on the south portion of Nicholson Point.



Source: Aboriginal Heritage Inquiry System (AHIS) DPLH

Conservation and Land Management Act 1984 - Marine parks and reserves are created and managed by Parks and Wildlife Services.

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POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

Any road excision process will include survey fees and other costs. The Department of Planning, Lands and Heritage will advise of any costs as the matter proceeds, however it is estimated costs may in the vicinity of \$7,500.00.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

Risks associated with potential native title are outlined in the body of this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author *L Bushby*

Chief Executive Officer *P Anderson*

Date of Report 22 February 2018

28 FEBRUARY 2018

13.7 PROPOSED OUTBUILDING AND RETAINING WALLS – LOT 39 (4) SELLENGER HEIGHTS, DENHAM P4222

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Fenny

Nature of Interest: Proximity Interest as owns the adjoining property

Cr Fenny left the Council Chamber at 5.23 pm.

Moved Cr Capewell

Seconded Cr Ridgely

Council Resolution

That Council:

1. **Note that a two storey dwelling is proposed on Lot 39 (4) Sellenger Heights, Denham, however it does not require planning approval under Clause 8.2 (b) of the Shire of Shark Bay Local Planning Scheme No 3 as it complies with the ‘deemed to comply’ requirements of the Residential Design Codes.**
2. **Note that the proposed retaining walls (above 500mm) and outbuilding have been advertised for public comment and no submissions have been received.**
3. **Approve part of the application (for retaining walls) on Lot 39 (4) Sellenger Heights, Denham subject to the following conditions:**
 - (i) **The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**
4. **Refuse the proposed outbuilding on Lot 39 (4) Sellenger Heights, Denham for the following reasons:**
 - (i) **A significant portion of the outbuilding walls will be visible from adjacent lots causing a negative impact on neighbours’ amenity.**
 - (ii) **The outbuilding does not comply with Design Principle 5.4.3 P3 of the Residential Design Codes which only allows for ‘Outbuildings**

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that do not detract from the streetscape or the visual amenity of residents of neighbouring properties’.

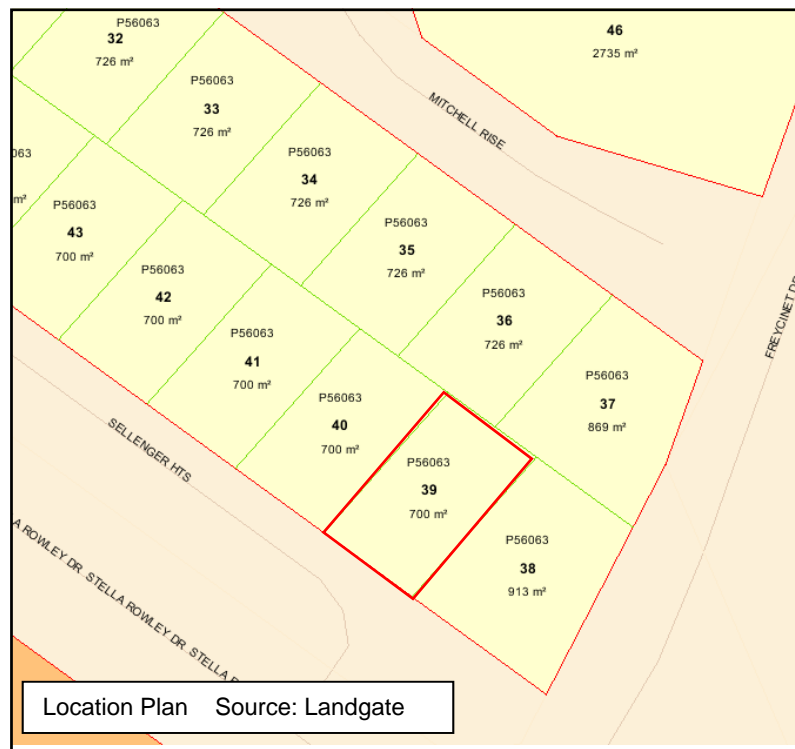
- (iii) The proposed outbuilding is a significant departure from the low scale outbuildings developed in Sellenger Heights and will have a detrimental impact on streetscape and established character of the area.
5. Include advice notes on any planning approval to advise the applicant that:
- (a) Planning consent is not an approval to commence construction. A separate Building Permit for retaining walls above 500mm must be obtained.
 - (b) Lot 39 is within a designated bushfire prone area as declared by the Commissioner of Fire and Emergency Services. The Shire notes that a dwelling is proposed on the lot and it complies with the Residential Design Codes. A Bushfire Attack Level assessment has to be lodged as part the Building Permit process for the dwelling. A Bushfire Attack Level is also required for the outbuilding.

5/1 CARRIED

Cr Fenny returned to Council Chamber at 5.28 pm

BACKGROUND

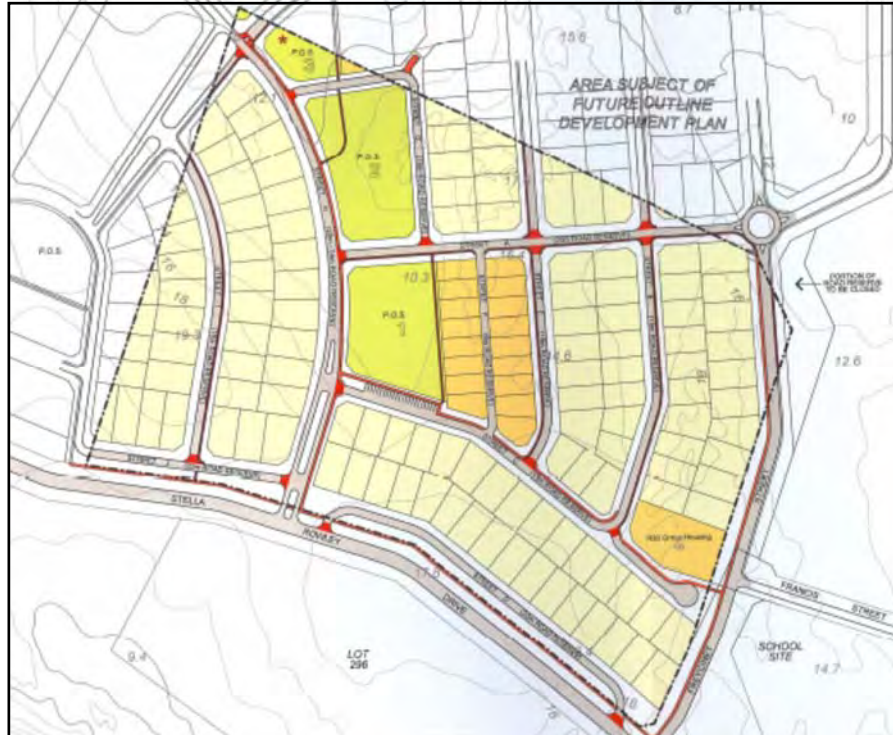
Lot 39 forms part of an area known as Denham Estate which is land that was subdivided by LandCorp.



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The lot is zoned 'Urban Development' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). Subdivision within the Urban Development zone is subject to guidance by an Outline Development Plan.

There is an Outline Development Plan for the area and the existing Denham Estate subdivision proceeded as Stage 1. A density of R15 applies to Lot 39.



Plan produced by LandCorp and Taylor Burrell Barnett (2004)

Burrell Barnett (planning consultants). Compliance with the Guidelines is assessed by Zuideveld Marchant Hur architects, who are contracted by LandCorp.

Owners lodge plans to the architects to obtain their approval for compliance with the Guidelines prior to lodging plans to the Shire for either planning and / or building approval. Zuideveld Marchant Hur architects have deemed that the dwelling and outbuilding complies with the Design Guidelines.

Planning approval is required for any variation to the Residential Design Codes irrespective of compliance with the Design Guidelines.

The Design Guidelines clearly state that separate Council approval is required for any variation to the Residential Design Codes.

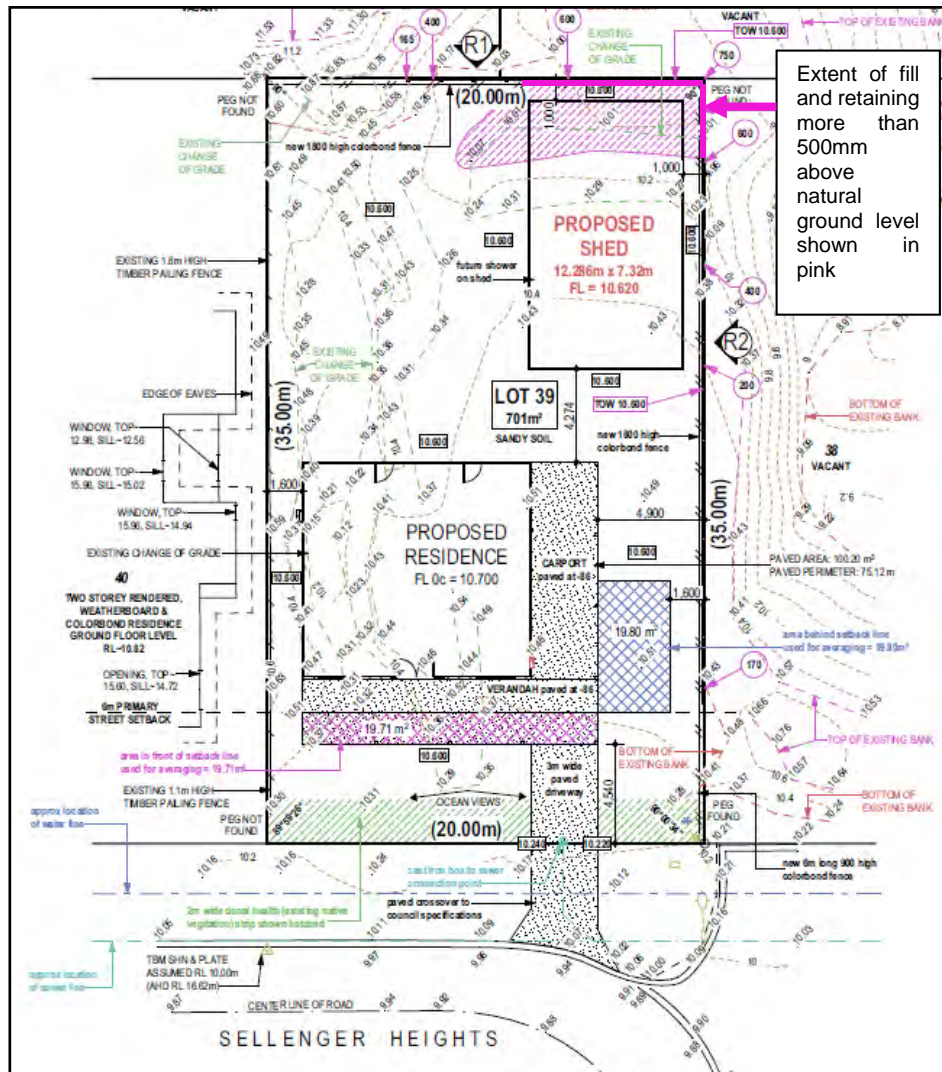
COMMENT

• ***Proposed Development***

There are plans for a single house to be developed on the lot. The single house complies with the Residential Design Codes and does not require planning approval.

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Ancillary development including a proposed outbuilding and retaining walls (exceeding 500mm) entail variations to the 'deemed to comply' requirements of the Residential Design Codes and require planning approval.



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Under the Codes there are specific ‘deemed to comply’ requirements for outbuildings as summarised in the table below.

Clause 5.4.3 C3 ‘deemed to comply’ criteria / Outbuildings that:	Officer Comment – Town Planning Innovations
(i) are not attached to the building	Complies.
(ii) are non habitable	Complies.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Variation. A floor area of 89.9m ² is proposed.
(iv) do not exceed a wall height of 2.4 metres	Variation. A wall height of 4.2 metres is proposed (plus retaining wall height).
(v) do not exceed a ridge height of 4.2 metres	Variation. A ridge height of 4.9 metres is proposed (plus retaining wall height).
(vi) are not within the primary street setback area;	Complies.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the siting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Minor Variation. A 1.1 metre side setback is required and a 1 metre setback is provided.

The application proposes variations to the ‘Deemed to Comply’ requirements therefore Council has to determine if the outbuilding complies with the design principle which is:

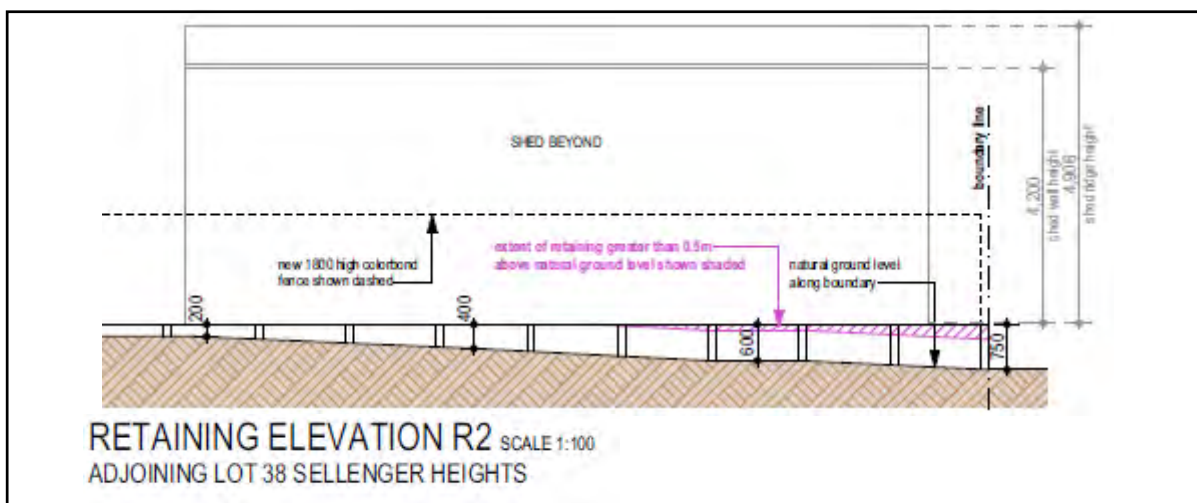
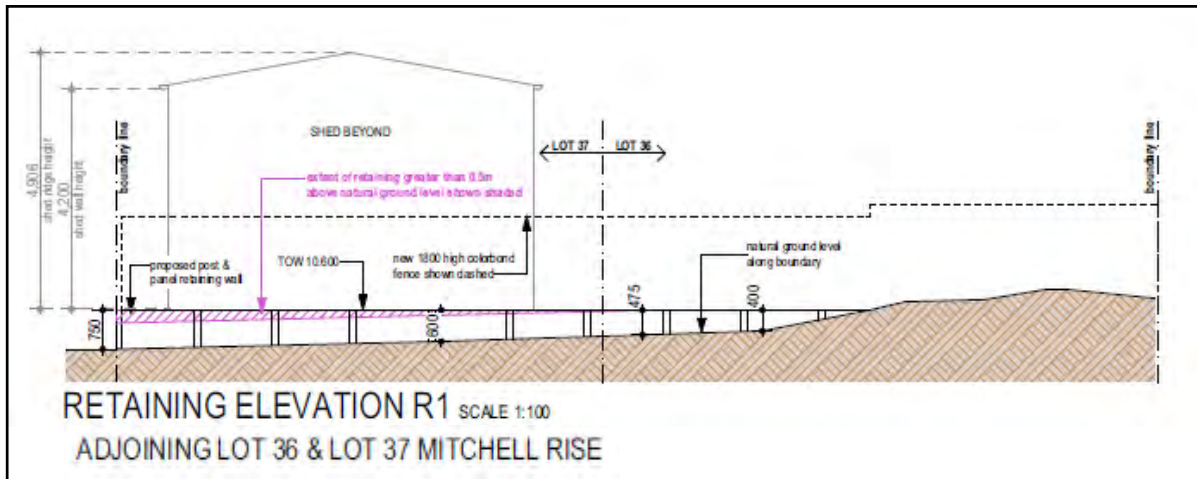
“Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties”.

The Denham Design Guidelines only require a 4m² storeroom, encourages oversized outbuildings to be under the main roof of the house, and includes a design recommendation to:

‘consider locating outbuildings to minimise their visual impact on neighbouring lots and the streetscape, and so they are screen from public view (where practical), and do not adversely restrict access to summer breezes for cross ventilation purposes.’

Elevations of the outbuilding (showing a standard 1.8 metre fence) are included overpage.

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Town Planning Innovations is not supportive of the proposed outbuilding however provides two options to assist with Council's determination:

Option 1 – Refuse the proposed Outbuilding (Recommended)

Denham Estate is an area where design guidelines have been developed and enforced to encourage a higher level of architectural design and a good quality development outcome.

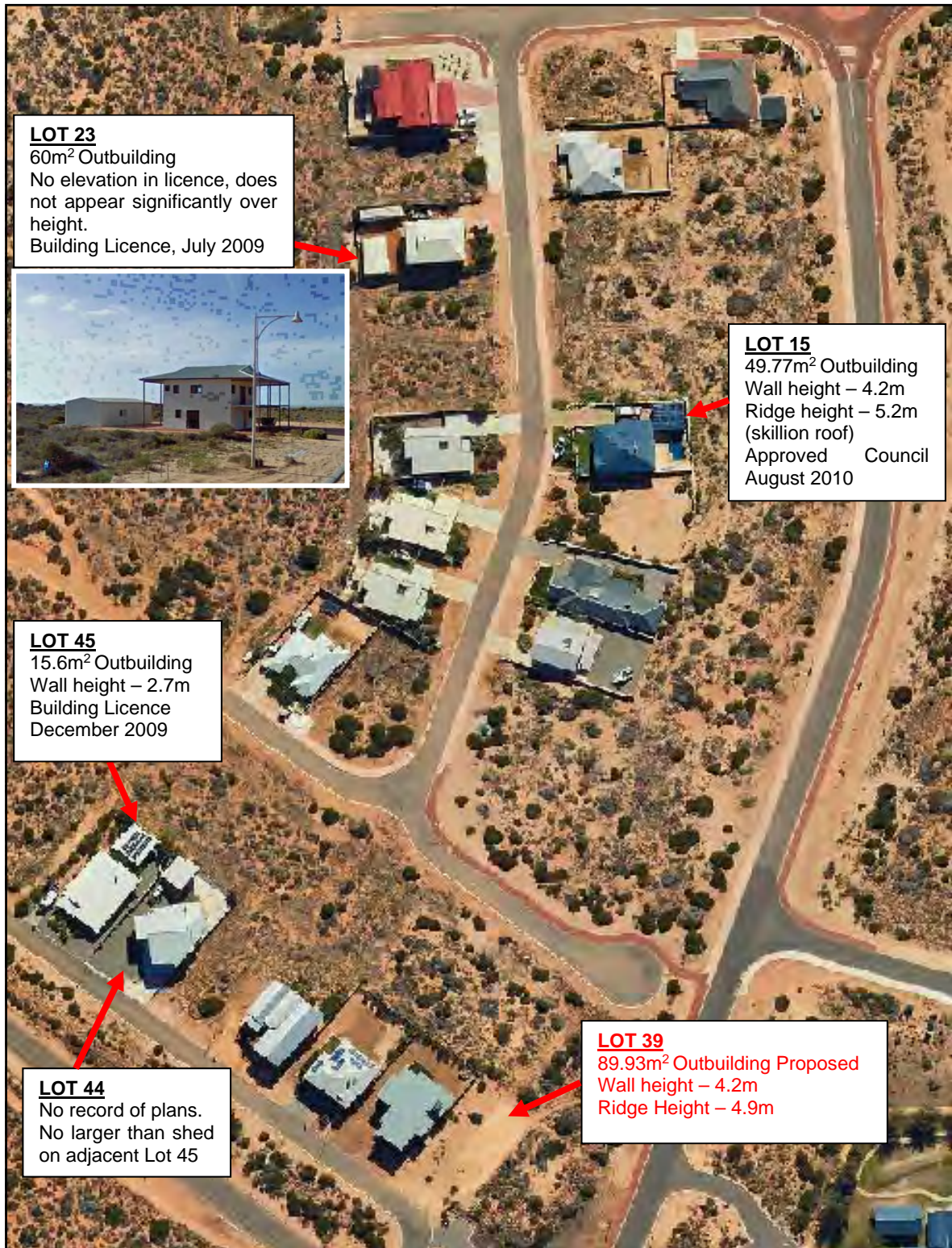
One of the objectives of the guidelines is 'to achieve a visually attractive development that has regard for the amenity of adjacent lots and surrounding public areas'.

Outbuildings with this extent of combined size, wall length and height do not substantially form part of the existing character within Denham Estate.

A review of aerials and existing approvals demonstrates that the combined size and height of the proposed outbuilding on Lot 39 represents a departure from other outbuildings in Sellenger Heights – refer overpage.

An outbuilding on Lot 15 Terry Deschamps Way is of a comparative height however it's floor area is under 50m² and it is in a different streetscape setting.

Overview of Existing Approvals in Denham Estate



Source: Landgate (2017)

The proposed outbuilding will be highly visible from the street, and adjacent Lots 36, 37, 38 and 40.

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Town Planning Innovations is of the view that the outbuilding will have a detrimental visual impact on the amenity of the area, surrounding neighbours, and streetscape. It is recommended that the outbuilding be refused as it does not meet the Design Criteria of the Residential Design Codes.

Option 2 – Approve the proposed Outbuilding (Not Recommended)

Council has discretion to approve the outbuilding if it is considered that the outbuilding will not have any negative impact and meets the design criteria:

“Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties”.

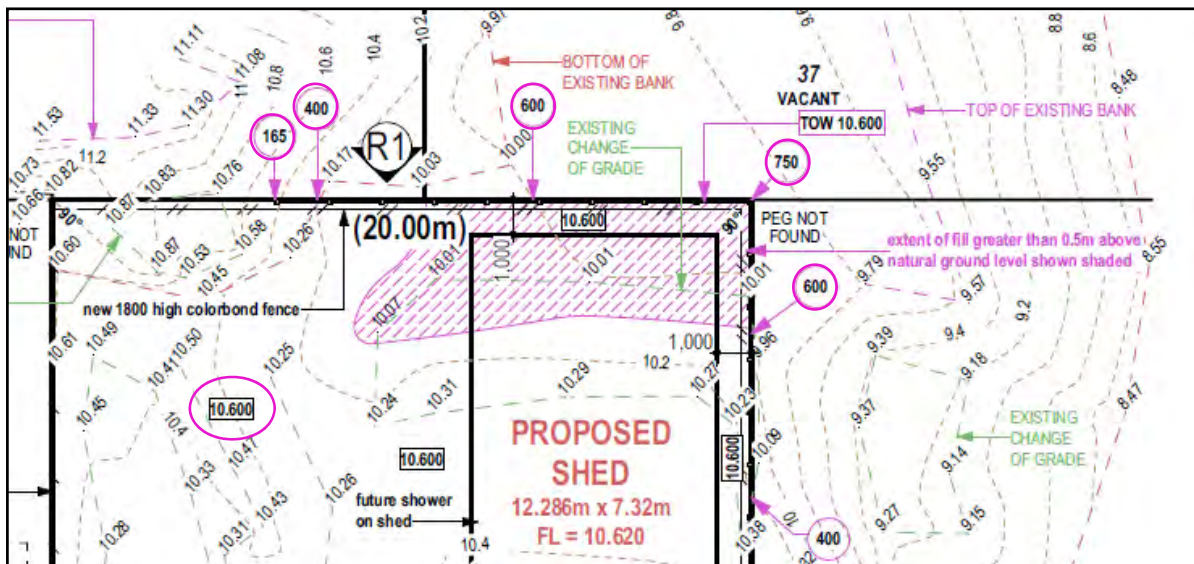
Support for an outbuilding of this combined size and height may set a precedent for similar sized buildings in Sellenger Street.

- **Residential Design Codes (‘the Codes’) – Retaining Walls**

Due to natural ground levels of the lot, retaining walls are proposed along the south east and north east boundary.

The majority of the retaining walls have a height less than 0.5m above natural ground level which complies with the ‘deemed to comply’ requirements of the Codes.

Retaining between 500mm and 750mm is proposed in the north-east corner of the lot (where the outbuilding is proposed) to achieve a flat lot. The extent of fill and levels are highlighted in pink below.



Extract of site plan

The retaining walls are supported in accordance with Design Principle 5.3.8 P8 of the Codes which allows for retaining walls to benefit residents where they do not detrimentally affect adjoining properties and are designed, engineered and landscaped.

- **Relevant State Planning Guidelines and Policies – Bushfire Prone Areas**

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The Western Australian Planning Commission has released new Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') and State Planning Policy 3.7: Planning in Bushfire Prone Areas. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. Lot 39 is within the Bushfire Prone Area.



Although the proposed dwelling does not require planning approval, a Bushfire Attack Level will have to be provided at the separate Building Permit stage.

SPP 3.7 requires a Bushfire Attack Level for the proposed outbuilding. It is understood a Bushfire Attack Level for outbuildings in the bushfire prone area is also required at Building Permit stage where the distance between the house and outbuilding is less than 6 metres. Town Planning Innovations is of the understanding this is required because any outbuilding affected by ember attack can spread to the main dwelling.

Town Planning Innovations has not requested a Bushfire Attack Level for the outbuilding as refusal is recommended. If Council approves the outbuilding, then a Bushfire Attack Level will be required as part of the Building Permit process.

- **Consultation**

The application was referred to nearby and surrounding landowners for comment. Lots 36 and 37 to the rear are still under 'WA Lands Authority'. A letter was therefore referred to LandCorp.

Advertising closed on the 15 February 2018 and no submissions have been received.

Council still has to independently assess compliance with the Codes irrespective that no objections have been received.

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LEGAL IMPLICATIONS

Planning and Development Act 2005 –

Under Section 252(1) the owner/ applicant has a right of review to the State Administrative Tribunal if aggrieved by any refusal or conditions imposed by Council.

Planning and Development (Local Planning Schemes) Regulations 2015 -

Regulation 61(1)(d) only exempts ancillary outbuildings from requiring planning approval where they comply with the 'deemed to comply' requirements of the Residential Design Codes.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 -

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Clause 5.3 of the Scheme requires development to conform with the Residential Design Codes.
- Clause 8.2 (b) of the Scheme provides an exemption for outbuildings from obtaining planning approval where they are less than 60m², except where a variation to the Residential Design Codes is proposed.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, and relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).

POLICY IMPLICATIONS

The Denham Design Guidelines state that they were adopted as a Local Planning Policy under the Shire of Shark Bay Town Planning Scheme No 2. This effectively means they have no status under the current Shire of Shark Bay Town Planning Scheme No 3.

Town Planning Innovations proposes to refer a future report to Council to consider adopting the Denham Design Guidelines as a formal local planning policy under Scheme 3.

Depending on the outcome of this application, the outbuilding requirements may be reviewed as part of that process.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

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STRATEGIC IMPLICATIONS

Approval of the outbuilding may set a precedent for similar sized outbuildings in Sellenger Heights and in the broader Denham Estate.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

19 February 2018

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13.8 PROPOSED CAMPING AREAS AND CARAVAN SITES ADJACENT AND ON TAMALA STATION – LOT 365 USELESS LOOP ROAD, TAMALA AND UNALLOCATED CROWN LAND P2014

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest, as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Cr Cowell

Impartiality Interest as Executive Officer Shark Bay World Heritage Advisory Committee – referral to Committee

Officer Recommendation

That Council:

1. Note that a Bushfire Management Plan was approved for Tamala Station at the Council meeting held on the 29 November 2017, and it already forms part of a Management Plan attached to a licence issued for camping sites by the (then) Department of Lands. The Department of Lands now form part of the Department of Planning, Lands and Heritage.
2. Approve the application for Lot 365 Useless Loop Road, Useless Loop and on adjacent Unallocated Crown Land subject to the following conditions:
 - (i) This approval is for a 'camping area' and 'caravan park' on Unallocated Crown Land adjacent to Tamala Station.
 - (ii) This approval includes a 'camping area' on a portion of Lot 365 and is not approval for any caravan sites on Lot 365.

A 'camping area' is defined under the Shire of Shark Bay Scheme No 3 as *'means an area of land set aside for the purpose of camping involving the erection of tents and other forms of temporary shelter not involving trailers, caravans chalets or mobile homes'*.
 - (iii) The 'Tamala Station 2016-2021 S91 Management Plan' lodged with this application shall form part of this planning approval. All development shall be in accordance with the management plan except as otherwise required to comply with condition (i) and (ii) above.
 - (iv) The owner/ operator is to implement the measures outlined in the 'Tamala Station 2016-2021 S91 Management Plan' at all times.
 - (v) The owner/ operator is to undertake adequate measures to maintain clearly sign posted internal accessways on Lot 365 for access to camping areas and caravan sites on adjacent Unallocated Crown Land.

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- (vi) The owner/operator to implement the measures and recommendations in the Bushfire Management Plan dated the 16 February 2017 prepared by 'Working on Fire Australia Pty Ltd'.
 - (vii) The maximum number of visitors shall not be in excess of 330 at any one time, unless otherwise approved in writing by the Chief Executive Officer.
3. Advise the applicant via footnotes on the planning approval as follows:
- (a) The applicant is advised that in addition to a planning consent, you also need to apply and obtain a separate licence in accordance with the Caravan Parks and Camping Grounds Act 1995 and Caravan Parks and Camping Grounds Regulations 1997.

Please contact the Shire's Environmental Health Officer, Wendy Dallywater, or the Shire's Building Surveyor, Mr Glenn Bangay, for advice on the licence application process.

It should be noted that the Shire was alerted to the lack of approvals and licences by the Department of Local Government and Communities and will need to keep them informed as this matter progresses.
 - (b) The use of any sites for caravans falls under the landuse definition of 'caravan park' under the Shires Local Planning Scheme No 3, and Council does not have discretion to approve caravans on Lot 365 as it is not a permitted use in the existing 'Rural/Pastoral' zone. The Shire has lodged a Draft Planning Scheme No 4 with the Western Australian Planning Commission which proposes increased flexibility for caravans, so there may be a future opportunities to revisit this matter.
 - (c) Any significant increase in maximum visitor numbers may necessitate lodgement of a new planning application and review of both the Management Plan and Bushfire Management Plan.

AMENDMENT TO OFFICERS RECOMMENDATION

Reason: The Council agreed that the applicant should be made aware of the need for additional bin and a chemical toilet dump point.

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

That Council:

1. **Note that a Bushfire Management Plan was approved for Tamala Station at the Council meeting held on the 29 November 2017, and it already forms part of a Management Plan attached to a licence issued for camping sites by the (then) Department of Lands. The Department of Lands now form part of the Department of Planning, Lands and Heritage.**

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2. Approve the application for Lot 365 Useless Loop Road, Useless Loop and on adjacent Unallocated Crown Land subject to the following conditions:

- (i) This approval is for a 'camping area' and 'caravan park' on Unallocated Crown Land adjacent to Tamala Station.
- (ii) This approval includes a 'camping area' on a portion of Lot 365 and is not approval for any caravan sites on Lot 365.

A 'camping area' is defined under the Shire of Shark Bay Scheme No 3 as '*means an area of land set aside for the purpose of camping involving the erection of tents and other forms of temporary shelter not involving trailers, caravans chalets or mobile homes*'.

- (iii) The 'Tamala Station 2016-2021 S91 Management Plan' lodged with this application shall form part of this planning approval. All development shall be in accordance with the management plan except as otherwise required to comply with condition (i) and (ii) above.
- (iv) The owner/ operator is to implement the measures outlined in the 'Tamala Station 2016-2021 S91 Management Plan' at all times.
- (v) The owner/ operator is to undertake adequate measures to maintain clearly sign posted internal accessways on Lot 365 for access to camping areas and caravan sites on adjacent Unallocated Crown Land.
- (vi) The owner/operator to implement the measures and recommendations in the Bushfire Management Plan dated the 16 February 2017 prepared by 'Working on Fire Australia Pty Ltd'.
- (vii) The maximum number of visitors shall not be in excess of 330 at any one time, unless otherwise approved in writing by the Chief Executive Officer.

3. Advise the applicant via footnotes on the planning approval as follows:

- (a) The applicant is advised that in addition to a planning consent, you also need to apply and obtain a separate licence in accordance with the Caravan Parks and Camping Grounds Act 1995 and Caravan Parks and Camping Grounds Regulations 1997.

Please contact the Shire's Environmental Health Officer, Wendy Dallywater, or the Shire's Building Surveyor, Mr Glenn Bangay, for advice on the licence application process.

It should be noted that the Shire was alerted to the lack of approvals and licences by the Department of Local Government and Communities and will need to keep them informed as this matter progresses.

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- (b) **The use of any sites for caravans falls under the landuse definition of 'caravan park' under the Shires Local Planning Scheme No 3, and Council does not have discretion to approve caravans on Lot 365 as it is not a permitted use in the existing 'Rural/Pastoral' zone. The Shire has lodged a Draft Planning Scheme No 4 with the Western Australian Planning Commission which proposes increased flexibility for caravans, so there may be a future opportunities to revisit this matter.**
- (c) **Any significant increase in maximum visitor numbers may necessitate lodgement of a new planning application and review of both the Management Plan and Bushfire Management Plan.**
- (d) **The applicant be advised of the requirement for additional bins and the installation of a chemical dump point within 12 Months.**

7/0 CARRIED

BACKGROUND

The Department of Local Government and Communities wrote to the Shire on the 9 April 2014 seeking advice on whether the accommodation facilities at Tamala Station are licenced under the *Caravan Parks and Camping Grounds Act 1995* ('Caravans Act').

Following investigation it became clear that the Shire has no records of any planning approval or camping licences being granted for any campsites at Tamala Station. It is noted that camping activities have occurred at the station for many years.

The Shire's Building Surveyor/Environmental Health Officer inspected the station and campsites on the 23 May 2014. The campsites were found to be in very good condition and well managed.

A report on this matter was first considered by Council in July 2014. Council resolved to undertake a number of actions including to advise the operators of the need to lodge a planning application, and the need to apply for a licence to comply with the Caravans Act.

Gabor Holdings Pty Ltd subsequently lodged a planning application seeking retrospective approval for camping activities at Tamala Station in September 2014.

The application could not be processed as the form had to be signed by the (then) Department of Lands to be valid. Lot 365 is crown land subject to a pastoral lease, and the majority of campsites are on Unallocated Crown Land.

The Department of Lands would not endorse a planning application until such time as Gabor Holdings Pty Ltd secured approval by the Minister for Lands for camping activities under Section 91 of the *Land Administration Act 1997*.

A camping licence was issued by the Department of Lands on the 11 September 2015.

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The licence includes a number of conditions including that the lessee '*must not provide for tourist camping to occur outside the licence area*' and '*must not, as far as is reasonably practicable, ensure that Tourist camping is carried out in a manner that is environmentally sensitive to the adjoining Shark Bay Marine Park and the coastal vegetation and landscape comprising the Licence Area*'.

The Licence also requires implementation of the Management Plan. The Management Plan attached to the existing Licence is identical to the one lodged as part of the planning application.

Prior to pursuing a formal planning application, the operator had been trying to gain approval of a Bushfire Management Plan from the Department of Fire and Emergency Services.

A Bushfire Management Plan was approved by Council on the 29 November 2017.

The Department of Planning, Lands and Heritage has signed a planning application form.

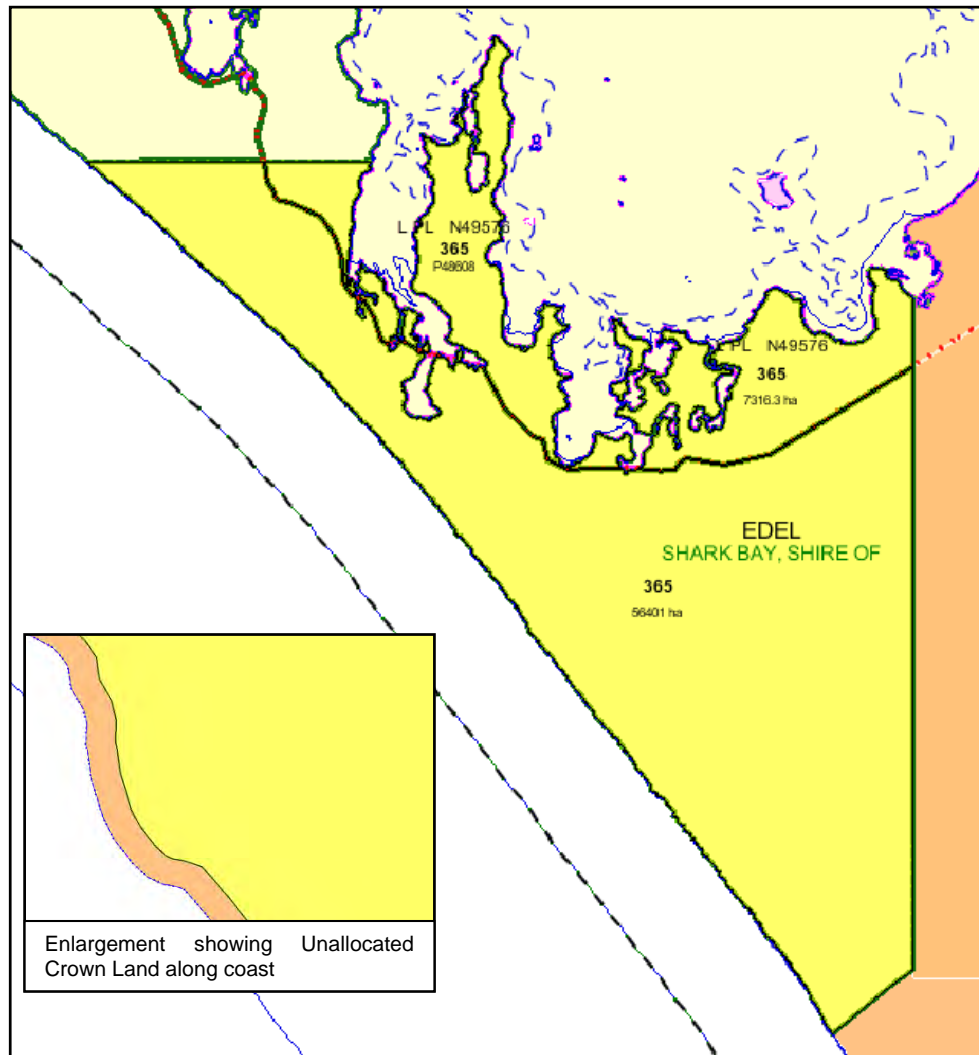
COMMENT

- *Location*

Tamala Station is located on Lot 365 Useless Loop Road, Tamala.

The Shires Planning consultant has compiled two location plans showing the general location of the beaches available for campsites – Attachment 1 and 2 at the end of this report.

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Location Plan showing Lot 365 (Tamala Station)

- *Zoning and Landuse Permissibility*

Tamala Station itself is zoned 'Rural/Pastoral' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). The station is mainly used as a booking office and provides access to all of the camping sites.

The scheme map states that 'a 40m reserve for Parks and Recreation exists on the coastline adjacent to pastoral leases'.

The 40 metre width appears to correlate approximately with the width of the Unallocated Crown Land adjacent to Tamala Station along the west coast and at the Boorabuggatta and Prickly Point peninsulas.

Council has broad discretion to approve any landuse in the local scheme reservation for 'Parks and Recreation' which applies to the Unallocated Crown Land.

Council has discretion to consider 'camping areas' on Lot 365 within the 'Rural/Pastoral' zone, however the landuse definition specifically excludes the use of caravans and trailers.

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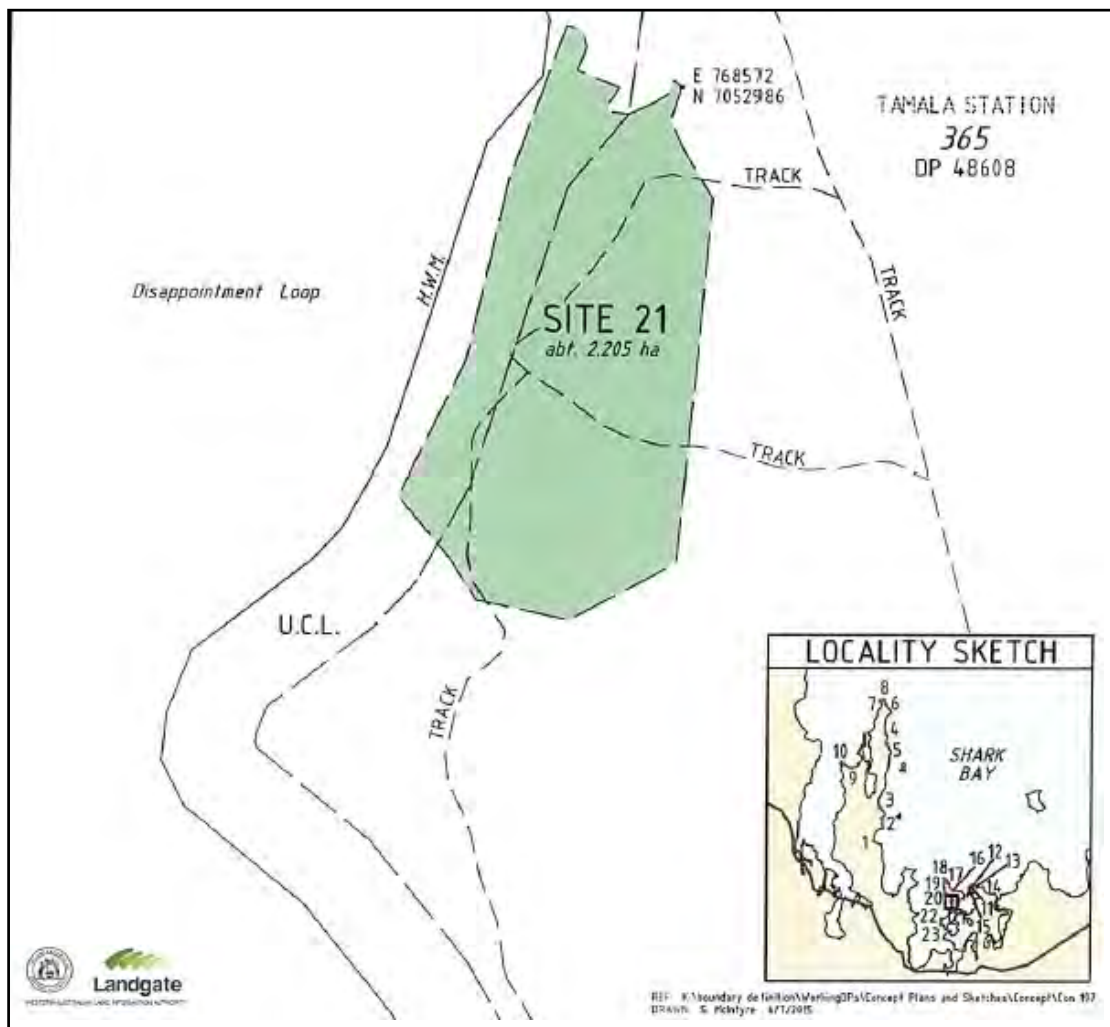
A 'camping area' is defined under the Scheme as '*means an area of land set aside for the purpose of camping involving the erection of tents and other forms of temporary shelter not involving trailers, caravans chalets or mobile homes*'.

Caravans fall under the separate landuse of 'caravan park' defined in the Scheme as '*has the same meaning as in the Caravan Parks and Camping Grounds Act 1995*' ('Camping Act').

A 'caravan park' is defined in the Camping Act as '*means an area of land on which caravans, or caravans and camps, are situated for habitation*'.

A 'caravan park' is not permitted in the 'Rural/Pastoral' zone, so Council has no discretion to approve the use of any caravans within Lot 365.

The majority of camping sites are within adjacent Unallocated Crown Land, with the exception of Site 21 (known as Tents Landing) adjacent to Disappointed Loop which traverses Lot 365 – refer map below.



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- *Description of application*

The Management Plan prepared for Tamala explains how the camping activities are operated and managed. A full copy of the Management Plan has not been included due to its size, however it is available to Councillors on request.

The plan identifies that Tamala Station offers a unique experience for campers to access the southern part of Shark Bay at a low cost, and with the minimum of interference as a nature based facility. The station identifies that they provide a nature based experience and not a caravan park. The operators do not seek to compete with Denham caravan parks and camping businesses.

The operation targets eco camping and fishing. Campers are required to provide all their own water and provisions. Basic toilets are available at some sites and pets are allowed.

There are 23 designated sites/ beaches along the Boorabuggatta and Prickly Point peninsular. The sites / beaches can accommodate a possible 92 camps.

The maximum number of people is approximately 250 to 330 however this maximum is only reached over Easter. Outside of school holidays the visitor numbers vary from 30 to 120 people, depending on weather conditions.

Town Planning Innovations has liaised with the station manager to confirm visitor numbers. They have advised in writing that the maximum is kept to 330 visitors.

The average length of stay is 1 week to 10 days. There are no permanent buildings available for tourists except for a donga at Huts Beach, which has 5 rooms and historically was used for shearer's accommodation.

No power or water is provided.

- *Environmental Management*

All visitors are provided with comprehensive information on the rules for visitors, on payment of a deposit. Information is also on the Tamala Station website.

All campers' access is controlled by the Station Manager and they need a restricted key to access the camping sites.

All rubbish and waste must be dropped off at the Homestead or taken home by campers. The homestead collects glass and aluminium for recycling.

Campers are encouraged to bring their own chemical toilets.

As part of the Management Plan the following is implemented:

- Campers are advised they must drive on graded roads and cannot dump refuse or effluent. All internal roads are clearly signposted.
- Management allows a small number of regular return visitors to act as camp hosts. They assist to monitor behaviour and provide a measure of care to major sites such as Shell Beach and Tent Landing.
- No fires are allowed in excluded times. When fires are permitted campers must only use firewood brought in or from designated piles.

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- Information on fishing and up to date pamphlets published by the Department of Fisheries are provided to campers.
- There are a limited number of vehicles allowed at campsites at any one time.
- Regular trapping occurs of ferrel animals to limit their impact.
- Beaches are regularly patrolled and checked at all times.
- Campers who do not comply with the rules are evicted and blacklisted.
- During the busier Easter and school holiday periods, rubbish is collected from the beaches every second day.
- No quad bikes or motor bikes are permitted.

- *Bushfire Management*

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas'.

The Shire has a mandatory obligation to consider State Planning Policy 3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land identified as Bushfire Prone.

The Bushfire Management Plan prepared for Tamala Station and the camping areas within the Unallocated Crown Land was referred to the Department of Fire and Emergency Services, who raised a number of concerns. Advice was also obtained from the Department of Planning, Lands and Heritage on State Planning Policy 3.7.

The Bushfire Management Plan and state policy considerations were referred to Council on the 29 November 2017. As Council approved the Bushfire Management Plan in November 2017, it is considered that fire management issues have been addressed to the Shires satisfaction.

- *Consultation*

The application was referred to the Shark Bay World Heritage Advisory Committee as the proposal is within the Special Control Area for world heritage under the Scheme.

The Shark Bay World Heritage Advisory Committee has commented as follows:

- Noted that Management Plan has commitments to ensure access restrictions, waste management and other sustainability actions, such as bringing your own firewood, provision of top up firewood, management of fires during hot season, etc.
- These are good commitments and deal with issues outlined by Shark Bay World Heritage Advisory Committee Chair when this issue was first raised.
- There should be some reporting obligations on the implementation of those commitments, even if self-assessed this would be worthwhile.
- Support the planning application, at least they have responded to original concerns. Would recommend Shire, Department of Biodiversity, Conservation and Attractions inspect sites after the Easter period.

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It should be noted that the Shires Environmental Health Officer inspects approved camping and caravan park areas as part of the annual licences to ensure compliance with the Caravan Parks and Camping Grounds Act 1995.

The proposal was also referred to the Department of Biodiversity, Conservation and Attractions Parks and Wildlife Services. A summary of their comments is as follows:

- It is acknowledged that the Management Plan is an important step towards managing the impacts, particularly improving camp delineation, vehicle track management and signage.
- The waste management strategies are also supported. Inappropriate dumping of inert waste along Useless Loop Road is an ongoing concern so additional rubbish collection points at Tamala will assist in managing this issue.
- It is recommended that the Shire require installation of bins and chemical toilet dump points within 12 months.
- Department of Biodiversity, Conservation and Attractions raises concern over conflicting visitor number information in the management plan and recommends the Shire establish an upper limit, giving consideration to the Tamala Carrarang Recreation and Tourism Plan (1998) which suggests 268 campers.

Town Planning Innovations has clarified the maximum numbers with the applicant, and recommended a condition limiting visitors to 330 people. The condition is worded to allow for some flexibility.

The Tamala Carrarang Recreation and Tourism Plan has no planning status and is nearly 20 years old. It is considered more appropriate to formulate conditions based on the more updated Management Plan and current visitor numbers.

LEGAL IMPLICATIONS

Planning and Development Act 2015 -

The Shire has ability to issue retrospective planning approval in accordance with Section 164 (1) of the Planning and Development Act 2015 which states '*a responsible authority may grant its approval under a planning scheme or interim development order for development already commenced or carried out.*'

Planning and Development (Local Planning Schemes) Regulations 2015 –

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 –

Landuse permissibility is controlled under 'Table 1 – Zoning Table'. As explained in the body of this report, Council has discretion to consider 'camping area' in the 'Rural/Pastoral' zone (excluding trailers), however Council has no discretion to approve any caravan park landuse in the 'Rural/Pastoral' zone.

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In accordance with Clause 6.2.4 of the Scheme, the local government is to have regard for the Environmental Protection Authority 'Guidance statement for assessment of development proposals in the Shark Bay World Heritage Property' area.

However, this policy has been replaced by the Environmental Protection Authority with an '*Environmental Impact Assessment (Part IV Divisions 1 and 2) Procedures Manual*'. *The Manual* provides guidance, primarily for proponents and consultants, on the environmental impact assessment process. It outlines that most referrals are 'significant' proposals.

If Council considers the application to be a 'significant proposal' then it can be referred to the Environmental Protection Authority. The Environmental Protection Authority can make decisions about whether to assess the proposal, the appropriate level of assessment, the key environmental factors in assessments, the environmental acceptability of proposal, and the conditions that should be applied.

POLICY IMPLICATIONS

State Planning Policy 3.7 is referenced in this report.

FINANCIAL IMPLICATIONS

The Shire pays Liz Bushby of Town Planning Innovations consultancy fees for planning advice.

STRATEGIC IMPLICATIONS

There is a Tamala-Carrarang Recreation and Tourism Plan however it is not a Shire document. It was produced by Parks and Wildlife Services (then Conservation and Land Management).

Under the Draft Shire of Shark Bay Town Planning Scheme no 4, increased flexibility is proposed to give Council discretion to consider a 'caravan park' in the rural zone. The landuse definition for 'camping ground' will also be brought into line with the *Caravan Parks and Camping Grounds Act 1995*.

The Draft Scheme has been lodged with the Department of Planning, Lands and Heritage and is currently being assessed at an officer level.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

20 February 2018

28 FEBRUARY 2018

Attachment # 1

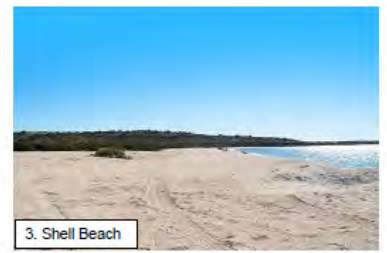
tipi
 SUMMARY SITE PLAN
 SHOWING
 BOORABUGGATA
 BEACH CAMPSITES



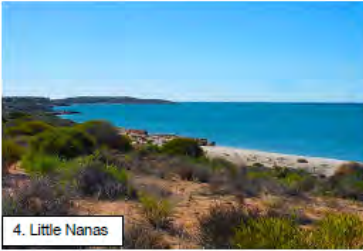
1. Three Bays



2. Three Bays North



3. Shell Beach



4. Little Nannas



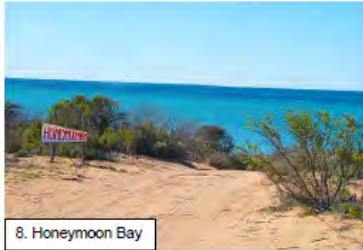
5. Nannas



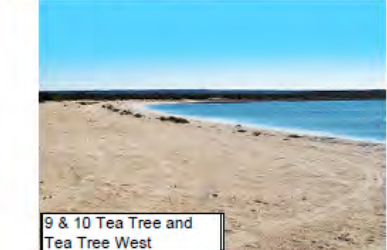
6. Double Beach



7. Giraud Point



8. Honeymoon Bay



9 & 10 Tea Tree and Tea Tree West

November 2017

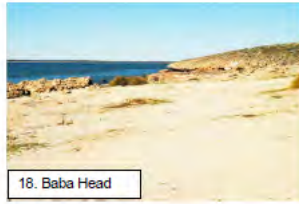
Compiled by TPI using information and maps from Tamala Station website – numbering on map generally coincides with numbering of campsites on the Department of Lands Licence

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ATTACHMENT # 2



19. Snapper Bay



18. Baba Head



17. The Out Camp

tpi

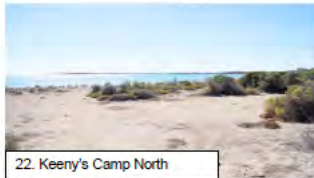
SUMMARY SITE PLAN SHOWING PRICKLY POINT CAMPSITES



20. Snapper Rocks



21. Tent Landing



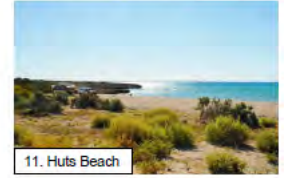
22. Keeny's Camp North



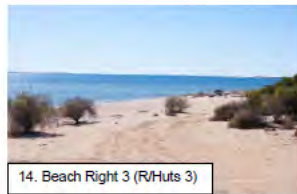
16. View of Ram Island from Camp 7



15. Ram Island Camp



11. Huts Beach



14. Beach Right 3 (R/Huts 3)



13. Beach Right 2 (R/Huts 2)



12. Beach Right 1 (R/Huts 1)

Compiled by TPI using information and maps from Tamsia Station website – numbering on map generally coincides with numbering of campsites on the Department of Lands Licence

November 2017

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14.0 WORKS REPORT

**14.1 DENHAM BOAT RAMP FINGER JETTY
GS00029**

Author

Works Manager

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Ridgley

Council Resolution

That Council note that an application was submitted to the Recreational Boating Facilities Schemes Round 23 for a finger jetty to be constructed at the western boat ramp.

That Council endorse and approve the application.

That Council instruct administration to include an amount of \$74,767 in the 2018/2019 budget if the application is successful.

7/0 CARRIED

Background

Round 22 of the Recreational Boating Facilities Scheme opened in October 2016. The Shire of Shark Bay submitted an application with Recreational Boating Facilities Scheme to construct a finger jetty at the western end boat ramp.

The Shire received confirmation from the Recreational Boating Facilities Scheme late April 2017 that our application for Round 22 was unsuccessful.

At the Ordinary Council meeting held 31 May 2017, Council resolved to instruct administration to resubmit the unsuccessful application in future rounds of the Recreational Boating Facilities Scheme.

Submissions for Round 23 closed 6 February 2018. The previously submitted application has been resubmitted for this round.

Comment

There is one round of Recreational Boating Facilities Scheme funding each financial year.

Rounds usually open in October and close in February, with successful applicants notified in May.

It should be noted that with any successful application the Shires commitment will need to be reflected in the appropriate budget.

The application can be withdrawn if Council feel the finger jetty is no longer a priority.

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Legal Implications

There are no legal implications relevant to this report.

Policy Implications

There are no policy implications relevant to this report.

Financial Implications

The project is expected to cost \$299,069

Recreational Boating Facilities Scheme funding is 75% of a projects cost.

Council has applied for a grant of \$224,302.00.

The remaining project cost would be funded by the Shire and can include government funding and in-kind contributions. This cost would be \$74,767 and would need to be included in the 2018/2019 budget.

Grants remain valid for 24 months from the date of advice of approval. The project should be completed and payment claimed within this time.

Strategic Implications

Objective 1 - Economic - Sustainable Growth and Progress

Outcome 1.1- Develop Infrastructure and investment that is sustainable and an on-going legacy to the Shire

Action 1.1.6 - Develop and maintain sustainable infrastructure

Risk Management Implications

There are no risks relevant to this report

Voting Requirements

Simple Majority Required

Signatures

Author

B Galvin

Chief Executive Officer

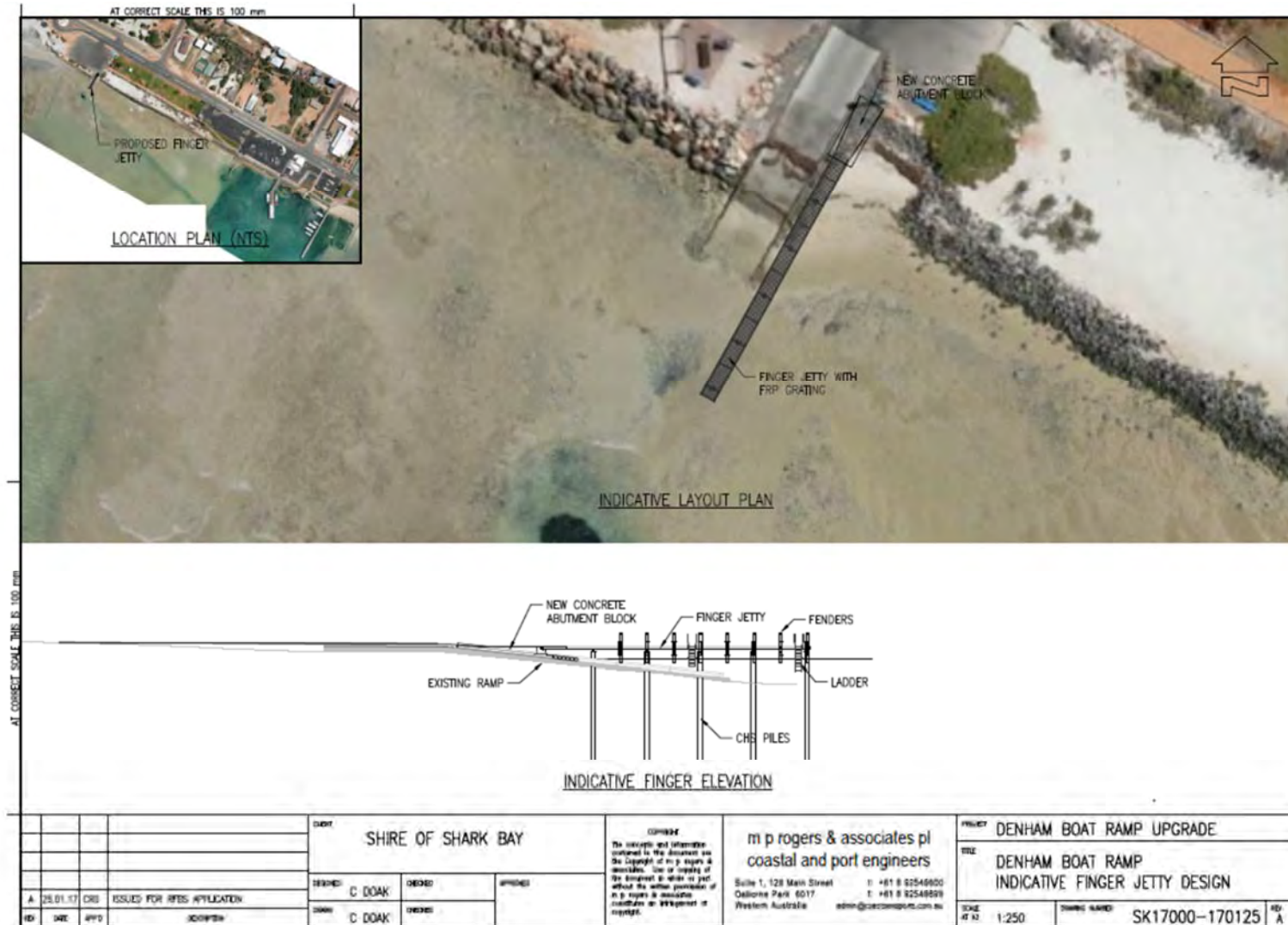
P Anderson

Date of Report

21 February 201

MINUTES OF THE ORDINARY COUNCIL MEETING

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AT CORRECT SCALE THIS IS 100 mm

				CLIENT SHIRE OF SHARK BAY		CONSULTANT m p rogers & associates pl coastal and port engineers		PROJECT DENHAM BOAT RAMP UPGRADE	
				DESIGNED C DOAK	CHECKED	DRAWN C DOAK		TITLE DENHAM BOAT RAMP INDICATIVE FINGER JETTY DESIGN	
				DATE 28.01.17		PROJECT NO. ISSUES FOR RPIS APPLICATION		SCALE 1:250	
REV	DATE	BY	DESCRIPTION	PROJECT NO.		DRAWING NAME		REV	
				SK17000-170125		A			

MINUTES OF THE ORDINARY COUNCIL MEETING

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**P17000, Shire of Shark Bay - Denham Boat Ramp Finger Jetty
Construction Cost Estimate**

Prepared by: Clint Doak

Checked by: Pete Doust

Date: 30/1/18

Item	Activity	Quantity	Units	Unit Rate	Subtotal	Total for Item
1	Preliminaries					\$ 74,000
1.1	Insurances and management plans.	1	Item	\$ 10,000	\$ 10,000	
1.2	Mobilisation and site establishment.	1	Item	\$ 40,000	\$ 40,000	
1.3	Demobilisation and site cleanup.	1	Item	\$ 24,000	\$ 24,000	
2	Concrete Works					\$ 21,125
2.1	Supply and install new concrete abutment.	1	Item	\$ 21,125	\$ 21,125	
3	Piling					\$ 92,040
3.1	Supply steel CHS piles.	5	No.	\$ 3,250	\$ 16,250	
3.2	Paint top section of piles.	5	No.	\$ 2,275	\$ 11,375	
3.3	Install piles	5	No.	\$ 5,330	\$ 26,650	
3.4	Static Pile Test (Lateral).	1	Item	\$ 13,000	\$ 13,000	
3.5	Dynamic Pile Test (Axial).	1	Item	\$ 6,890	\$ 6,890	
3.6	Supply and install Denso Seashield wrapping system.	5	No.	\$ 3,575	\$ 17,875	
4	Steelwork & Decking					\$ 72,657
4.1	Supply and fabricate Headstocks.	1	Item	\$ 11,895	\$ 11,895	
4.2	Supply and fabricate Stringers and Walers.	1	Item	\$ 24,570	\$ 24,570	
4.3	Supply and fabricate Chafer Brackets.	1	Item	\$ 7,020	\$ 7,020	
4.4	Paint steelwork.	1	Item	\$ 8,060	\$ 8,060	
4.5	Install steelwork.	1	Item	\$ 14,560	\$ 14,560	
4.6	Supply and install FRP Grating.	25.2	m ²	\$ 260	\$ 6,552	
5	Chafers & Fenders					\$ 10,920
5.1	Install timber chafers.	16	No.	\$ 429	\$ 6,864	
5.2	Supply and install rubber D fenders.	16	No.	\$ 254	\$ 4,056	
6	Miscellaneous					\$ 2,600
6.1	Supply and install galvanised Ladders.	4	No.	\$ 650	\$ 2,600	
	Subtotal 1				\$ 273,342	\$ 273,342
	Goods & Services Tax				\$ 27,334	\$ 27,334
	Total Estimated Cost				\$ 300,676	\$ 300,676

m p rogers & associates pl - creating better coasts and ports

MRAJOBS\180130 Construction Cost Estimate\Sheet1 Printed on 30/01/2018 Page 1 of 1

MINUTES OF THE ORDINARY COUNCIL MEETING

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Table 6.1					
PROJECT NAME:	Denham Boat Ramp Finger Jetty				
PROJECT LOCATION:	Regional WA	select from the drop down box			
EXPENDITURE ITEMS:	Estimated Cost	Potential RBFS Grant (75% of estimated cost, up to a maximum limit)	Potential contribution by applicant (can include funds from		
1. Finger Jetty					
Preliminary investigations	\$0				
Design	\$13,005				
Project management	\$12,722				
Construction of Finger Jetty	\$273,342				
Construction contractor fees	\$0				
Plant & equipment hire	\$0				
Staff labour costs	\$0				
Approvals and licences	\$0				
Signage	\$0				
Lighting	\$0				
Other (specify)	\$0				
Other (specify)	\$0				
Subtotal	\$299,069				
N/A					
Preliminary investigations	\$0				
Design	\$0				
Project management	\$0				
Materials	\$0				
Construction contractor fees	\$0				
Plant & equipment hire	\$0				
Staff labour costs	\$0				
Approvals and licences	\$0				
Signage	\$0				
Lighting	\$0				
Other (specify)	\$0				
Other (specify)	\$0				
Subtotal	\$0				
N/A					
Preliminary investigations	\$0				
Design	\$0				
Project management	\$0				
Materials	\$0				
Construction contractor fees	\$0				
Plant & equipment hire	\$0				
Staff labour costs	\$0				
Approvals and licences	\$0				
Signage	\$0				
Lighting	\$0				
Other (specify)	\$0				
Other (specify)	\$0				
Subtotal	\$0				
TOTAL OF ALL COMPONENTS	\$299,069			\$224,302	\$74,767

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14.2 LITTLE LAGOON SURVEY
PK00001

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Executive Officer Shark Bay World Heritage Advisory Committee – referral to Committee

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

1. That the results from the Little Lagoon Creek Rehabilitation survey be noted.
2. That Council Resolution of Item 16.1 part 1. of the meeting held on the 30 August 2017 as follows:

That Council request the administration to progress the Department of Environment and Conservation 2010 Little Lagoon site master plan rehabilitation and track closures as amended and the inclusion of signage advising of the joint rehabilitation works being undertaken

be revoked.

7/0 CARRIED BY ABSOLUTE MAJORITY

Reason: As a consequence of the survey results, Council felt that the resolution of item 16.1 made at the Ordinary Council meeting held on the 30 August 2017, should be revoked and the 2010 plan should be reviewed further.

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

1. That the results of the Little Lagoon Creek Rehabilitation survey be considered in junction with the development of the new master plan, incorporating aspects of the 2010 plan for the Little Lagoon Recreation Reserve in accordance with Council resolution 4 of the ordinary meeting held on 30 August 2017.
2. That funding of \$25,000 allocated to the establishment of walk trails in the 2017/2018 budget be utilised specifically for the development of a Master Plan for the Little Lagoon Reserve, with specific focus on the rehabilitation of the Little Lagoon Creek area.

7/0 CARRIED

BACKGROUND

The Council at the meeting held in August 2017 discussed the impact that motorised vehicles are having upon the fragile environment in the Little Lagoon creek area.

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Subsequently the Council resolved the following:

That Council

- 1. Request the administration to progress the Department of Environment and Conservation 2010 Little Lagoon site master plan rehabilitation and track closures as amended and the inclusion of signage advising of the joint rehabilitation works being undertaken.***
- 2. That the Council endorse the concept of the development of a walking trail with interpretive and educational signage in consultation with representatives from the Malgana Working Group from the Denham Townsite to Little Lagoon utilising areas of unallocated crown land and the Little Lagoon Recreation Reserve.***
- 3. That the administration liaise with the Department of Lands regarding the dedication or excision of an area of unallocated crown land for the purposes of access to Nicholson Point, including but not limited to a walking trail, carpark and vehicle access track.***
- 4. That funding be allocated to develop a new master plan for the Little Lagoon Recreation Reserve and adjoining unallocated crown land (Nicholson Point) incorporating walking trails with interpretative signage and rehabilitation and definition of vehicle tracks.***

4/0 CARRIED

The full agenda item attached at the end of this report – Attachment A.

Following the resolution there was discussion regarding the final location of any proposed closures and council at the Ordinary Council meeting held on the 29 November 2017 Council made the following resolution:

That Councillors have an onsite inspection prior to the Ordinary Council Meeting scheduled for 20 December 2017, to view the location of proposed track closures and areas to be rehabilitated adjacent to the Little Lagoon inlet prior to any further works being undertaken.

6/0 CARRIED

The site visit was undertaken and at the Ordinary Council meeting held 20 December 2017 Council made the following resolution:

That Council seek community consultation on the proposed closure of the 4wd track at little lagoon at the following locations:

- A At the fishing / viewing platform; or***
- B From the roundabout; or***
- C No closure of tracks***

4/3 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

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COMMENT

As requested, administration conducted a survey to determine the community's opinion on Councils proposed track closures at the Little Lagoon Creek. Submissions closed 4:00pm Monday 19 February 2018. A copy of the survey is attached under separate cover.

The three options listed were:

- A At the fishing / viewing platform; or
- B From the roundabout; or
- C No closure of tracks

The survey returned 87 responses from the local community with the following results. The results have been broken down into 3 categories.

1. All submissions combined
2. Submissions from people on the electoral role and,
3. Submissions from people not on the electoral role.

Total Number of Submissions	87	100%	
Option A	12	13.8%	
Option B	12	13.8%	
Option C	57	65.5%	
No Option	6	6.8%	
Number on Electoral Role	64	100%	
Option A	8	12.5%	
Option B	8	12.5%	
Option C	44	68.9%	
No Option	4	6.2%	
Number Not on Electoral Role	23	100%	
Option A	4	17.4%	
Option B	4	17.4%	
Option C	13	56.5%	
No Option	2	8.7%	

Some of the submissions included comments as per the attached spreadsheet.

MINUTES OF THE ORDINARY COUNCIL MEETING

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There were six submissions received with no options selected although comments were supplied.

There were 17 comments attached with the submissions. This represents 19.5% of total submissions. Most of the comments received suggested the closure of unnecessary tracks with varying amounts of remaining access.

As indicated in the survey, it would appear the majority of the community would not like to see total track closures.

Council finds itself in a position where although the majority of the community do not wish to have track closures there is still Councils responsibility to manage the natural environment.

Leaving some access but closing down unnecessary tracks has some weight and may be a compromise. The level of access will need to be determined.

Council could reconsider the resolution made at the Ordinary Council Meeting 30 August 2017 and revoke item one taking into consideration the position of the track closures and submission comments.

Council could leave some tracks open, close all tracks deemed unnecessary and erect signage prohibiting driving off the tracks. This would be difficult to police but would benefit greatly from an educational program to help enforce track closures.

Resolutions Two, Three and Four from the 30 August 2017 meeting address the Councils desire and the need for increased management planning and controls in the Little Lagoon Recreational Reserve and adjoining Unallocated Crown Land.

LEGAL IMPLICATIONS

In respect revoking or changing a council decision the local government (administration) regulations state as follows

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

- (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
- (b) in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee,

inclusive of the mover.

The Shire of Shark bay Local Government Property Law states the following:

2.8 Activities which may be Prohibited on Specified Local Government Property
(1) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified Local Government property -

- (a) smoking on premises,

MINUTES OF THE ORDINARY COUNCIL MEETING

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- (b) riding a bicycle, a skateboard, rollerblades, a sandboard or a similar device,
- (c) taking, riding or driving a vehicle on the property or a particular class of vehicle,
- (d) riding or driving a vehicle of a particular class or any vehicle above a specified speed,
- (e) taking or using a boat, or a particular class of boat,
- (f) the playing or practice of -
 - (i) golf, archery, pistol shooting or rifle shooting, or
 - (ii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the Local Government may cause injury or damage to a person or property,
- (g) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property, and
- (h) the traversing of sand dunes or land which in the opinion of the Local Government has environmental value warranting such protection, either absolutely or except by paths provided for that purpose.

POLICY IMPLICATIONS

There are no policy implications associated with this report

FINANCIAL IMPLICATIONS

The financial implications have been identified in the Ordinary Council meeting held 30 August 2017

The 2017/2018 has \$50,000 allocated from the Infrastructure reserve for the purposes of a walking trail.

The costs to establish the trail and signage will be dependent upon the level of finish and the degree of interpretive and educational material.

There may also be an opportunity to access grant funding once a defined concept proposal has been established.

STRATEGIC IMPLICATIONS

Objective 2 - Environment - Protecting our precious natural environment and retaining our lifestyle values and community spirit

Outcome 2.4 - Enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

Outcome 2.5 - Greater awareness and increased community pride in protecting and enhancing the natural and built environment

Objective 3 - Social - A safe and welcoming Community where everyone is valued and has the opportunity to contribute and belong

Outcome 3.1 - Existing strong community spirit and pride will be fostered, promoted and encouraged.

Objective 4 - Civil Leadership - Respect for the rights of citizens, appropriate service delivery and a commitment to openness, transparency, honesty and fairness

MINUTES OF THE ORDINARY COUNCIL MEETING

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Outcome 4.1 - To encourage the community to be unified and positively promote Shark Bay

Outcome 4.2 - Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs

Outcome 4.4 - A well informed, engaged community that actively participates

Risk Management Implications

There are no risks relevant to this report

Voting Requirements

Simple Majority Required

Signatures

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

21 February 2018

28 FEBRUARY 2018



Little Lagoon Creek Rehabilitation



The Shire of Shark Bay and the Department of Biodiversity, Conservation and Attractions - Parks and Wildlife Service are developing a rehabilitation program in the Little Lagoon Creek area.

Unrestricted vehicle access has contributed to the degradation of the area and the continued access of vehicles to sensitive areas is being considered.

The rehabilitation program may involve restrictions and/or closures as to where vehicles can access and traverse the area.

To assist the Council community input is being sought on the proposal regarding ongoing access by vehicles.

The Council has identified two areas that access may be restricted or closed to vehicles on the map below, Council has also considered that the community may wish that no restrictions or closures should be put in place.

The areas that restrictions may be put are described below

- A) At the fishing/viewing platform;
- B) At the ad hoc roundabout



Please complete the survey on the reverse side and return to the Shire of Shark Bay

28 FEBRUARY 2018



As a part of this process, we are asking community members to have their say and contribute towards this decision.

PLEASE HAVE YOUR SAY

Please fill out the information below and return this form to,

Email: admin@sharkbay.wa.gov.au

Mail: PO Box 126, Denham WA 6537

In Person: Shire Office, 65 Knight Terrace, Denham

Please return survey by **4pm Monday 19 February 2018**

We thank you for taking the time and we look forward to your response

Name: _____

Address: _____

Please tick one option

- A) Restrictions/ Closure to vehicles at point A the fishing/viewing platform; or
- B) Restrictions/ Closure to vehicles at point B the ad hoc roundabout; or
- C) No restriction/ closure of tracks

28 FEBRUARY 2018

ATTACHMENT # A

16.1 Walk Trails OCM 30 AUGUST 2017
PK00001

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Employee of Biodiversity Conservation and Attractions - Parks and Wildlife Section

Declaration of Interest: Cr Bellottie

Nature of Interest: Impartiality Interest as a member of the Malgana Working Group

Moved Cr Fenny
Seconded Cr Cowell

Council Resolution

That Council

- 1. Request the administration to progress the Department of Environment and Conservation 2010 Little Lagoon site master plan rehabilitation and track closures as amended and the inclusion of signage advising of the joint rehabilitation works being undertaken.**
- 2. That the Council endorse the concept of the development of a walking trail with interpretive and educational signage in consultation with representatives from the Malgana Working Group from the Denham Townsite to Little Lagoon utilising areas of unallocated crown land and the Little Lagoon Recreation Reserve.**
- 3. That the administration liaise with the Department of Lands regarding the dedication or excision of an area of unallocated crown land for the purposes of access to Nicholson Point, including but not limited to a walking trail, carpark and vehicle access track.**
- 4. That funding be allocated to develop a new master plan for the Little Lagoon Recreation Reserve and adjoining unallocated crown land (Nicholson Point) incorporating walking trails with interpretative signage and rehabilitation and definition of vehicle tracks.**

4/0 CARRIED

BACKGROUND

In preparation for the installation and formalisation of the proposed walk trails from Denham to Little Lagoon along the coastline there are a number of issues relating to access of the areas that would need to be addressed.

The proposed trail traverses across two main areas of land the first being identified as the Nicholson Point area is Lot 330 and is unallocated crown land.

MINUTES OF THE ORDINARY COUNCIL MEETING

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The second area that the proposed trail would traverse is Reserve 30899 which is vested in the Shire of Shark Bay for recreation purposes.

Refer the attached map for the specific delineation of the areas, the water body of Little Lagoon is included as part of the Marine Park Reserve.

The Marine Park Reserve on the coastline extends 40 metres above high water mark, which is identified in blue, however in the case of Little Lagoon and the creek to the ocean the reserve only extends to the high water mark.

At the March 2010 meeting Council adopted a master plan and priority works that was prepared for the then Department of Environment and Conservation by Ecoscapes for the Little Lagoon day use area and channel area. (Attachment A)

The identified priorities on the lagoon day use concept were a toilet, 1 or 2 shade shelters and a barbeque at the southern day use area, a toilet, 1 or 2 shade shelters and a barbeque at the eastern day use area, redefinition of the car park and 4WD access to the southern beach area, paths to shade shelters and toilets and rehabilitation and revegetation works as required.

The toilet and shades shelters have been installed and the carpark and access have been attended to.

It is unclear as if all the rehabilitation and revegetation works as required have been undertaken in accordance with the plan as there are numerous areas indicated that require rehabilitation.

The channel day use area concept (Attachment B) would appear not to have been installed and Council can either revisit this concept or establish a new plan for the area.

There have been some community representation and concern in regard to the impact that motorised vehicles utilising these tracks are having upon the fragile environment in the area.

The administration is now seeking guidance from the Council as to their preferences in either progressing the 2010 concepts in regard to track closures and rehabilitation, with amendments and the establishment and location of a walk trail and interpretive signage or the development of a new concept plan for the trails and rehabilitation.

COMMENT

In the event the Council progress the installation of a walk trail one of the issues that would need to be dealt to ensure pedestrian safety and the integrity of any walking trails would be vehicle access to the reserve areas.

At present there are a number of vehicle tracks that traverse the Council recreation reserve and the unallocated crown land that are identified in the 2010 plan as requiring rehabilitation.

There is also the formed road and carparks in the unallocated crown land area that would require liaison and approval from the Lands Department to formalise and ensure any works Council proposed in this area were correctly approved.

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The Council can request that an area be excised from the unallocated crown land for the purposes of recreation (road and carpark) and a management order put over a identified area or the road and carpark be declared a dedicated road.

The proposal of a walk trail in the area has previously been put to the Yamatji Marlpa Aboriginal Corporation who advised that the Malgana people support the proposal to develop a walking route at Nicholson Point.

The Malgana working group also requested that the Shire restrict vehicular access to the area and try to keep pedestrians on the path and out of the bush as much as possible.

The Management Order on Reserve 30899 (Little Lagoon) for recreation enables the Council to develop the area for recreation in the manner it sees fit, while recognising any other legislation that applies ie native title, clearing of vegetation.

This would enable the Council to install trails and where it sees fit either close and rehabilitate vehicle tracks or install new dedicated tracks and close areas to vehicle access.

It may also be beneficial to impose a speed restriction on any remaining tracks and around Little Lagoon itself to ensure the safety of the users of the area.

The recreational use of the area and the location of facilities will see increased conflicts between pedestrians and vehicles that should be addressed.

While enforcement of a speed restriction may be an issue, the posting of speed limits may assist in controlling behaviours and educate users of the possible conflicts between pedestrians and vehicles.

As previously discussed with Council the establishment of a walk trail will also require the placement of interpretive signage to assist and educate individuals that utilise that area.

The new Denham Discovery Walk Trail on the foreshore has been well received and this concept can be adapted to the proposed walk trail to provide informative educational signage on the area and the indigenous use of the environment.

LEGAL IMPLICATIONS

There are no policy implications relative to this report

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The 2017/2018 has \$50,000 allocated from the Infrastructure reserve for the purposes of a walking trail.

The costs to establish the trail and signage will be dependent upon the level of finish and the degree of interpretive an educational material.

There may also be an opportunity to access grant funding once a defined concept proposal has been established.

MINUTES OF THE ORDINARY COUNCIL MEETING

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STRATEGIC IMPLICATIONS

Address Councils Objective 3.2 community infrastructure that meets the needs of families, youth retirees

Strategy encourage healthy living and social interaction

3.2.3.2 Develop interpretive trails program.

RISK MANAGEMENT

This is a medium risk item to Council predominantly in regard to the environmental risk associated with the degradation to the area.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

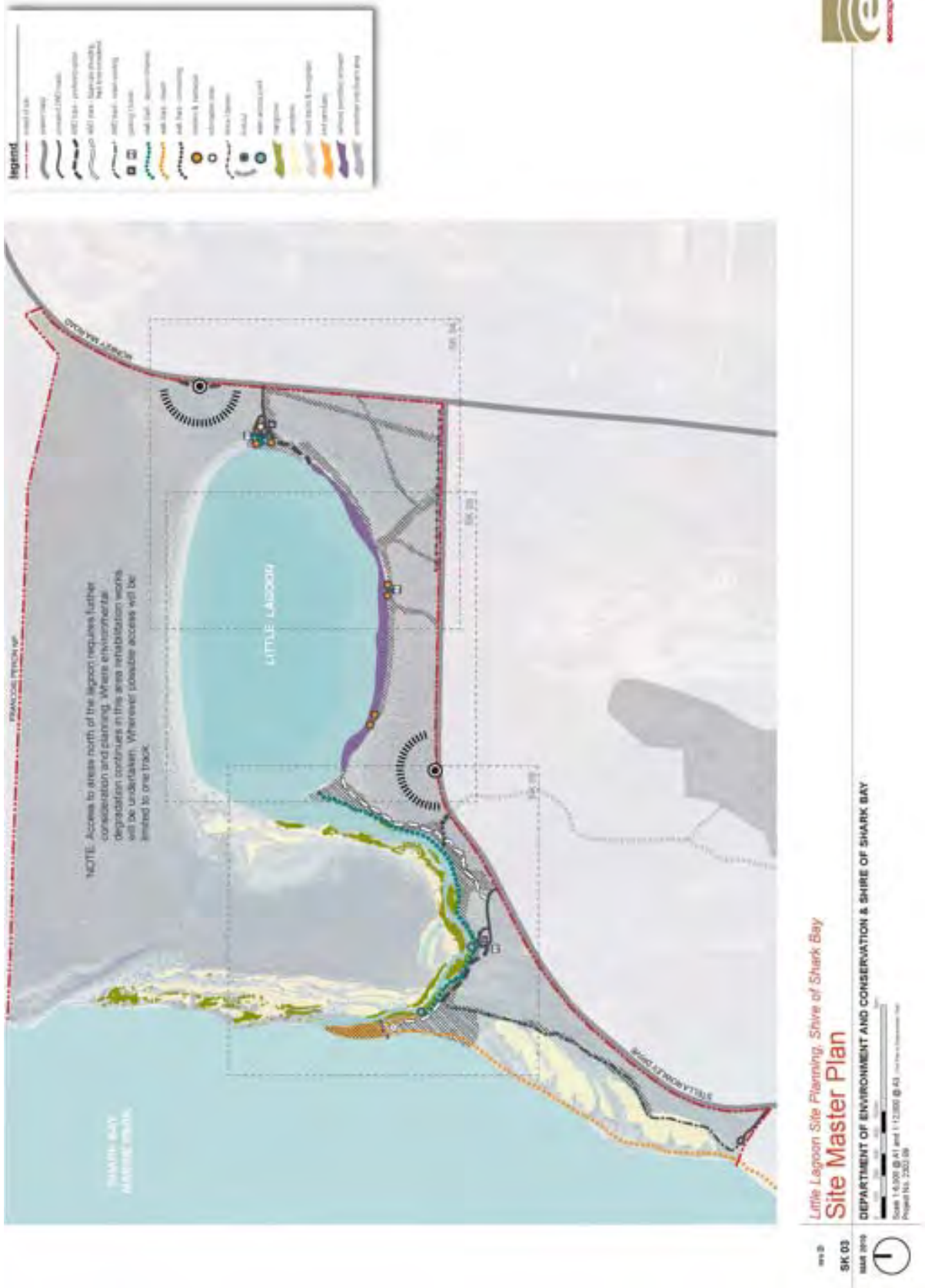
P Anderson

Date of Report

9 August 2017

28 FEBRUARY 2018

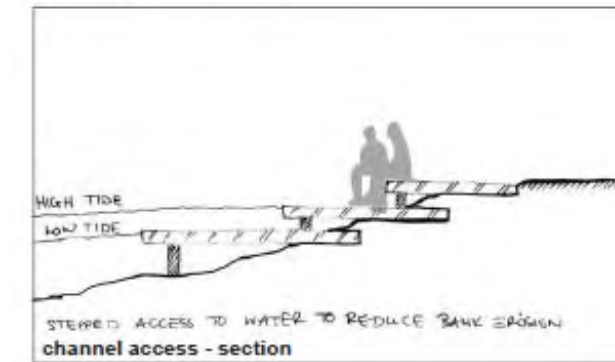
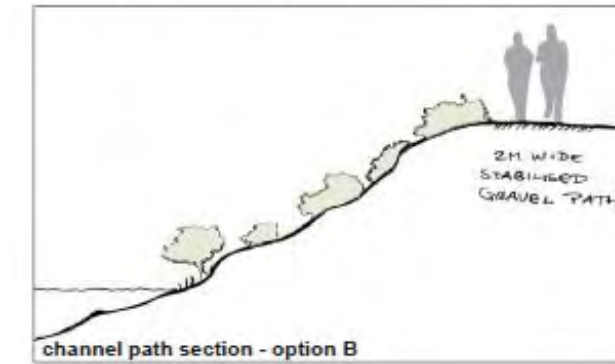
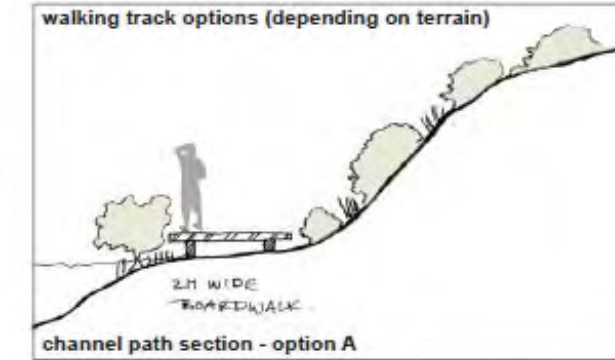
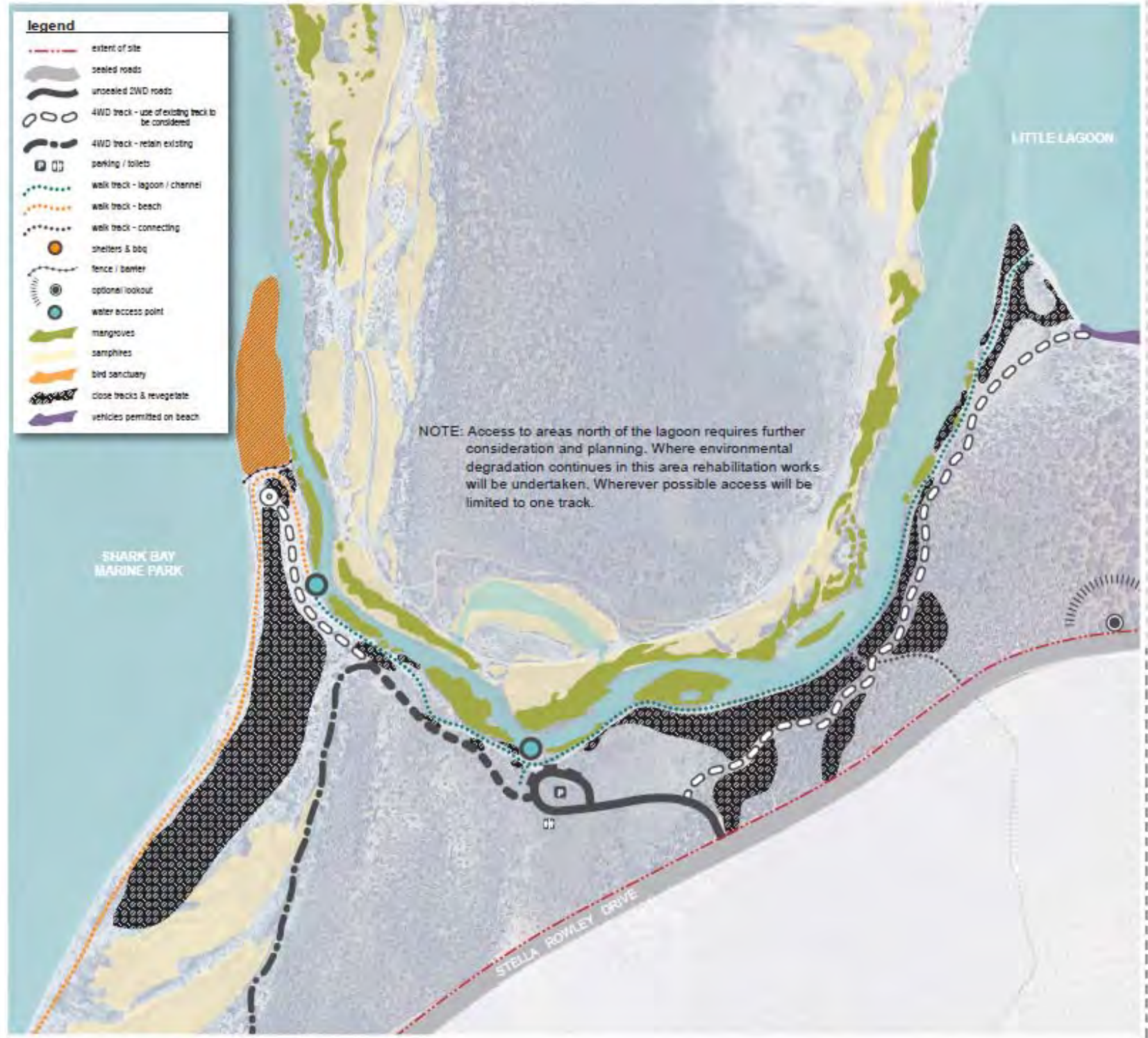
ATTACHMENT A:



28 FEBRUARY 2018

Over View Nicholson Point





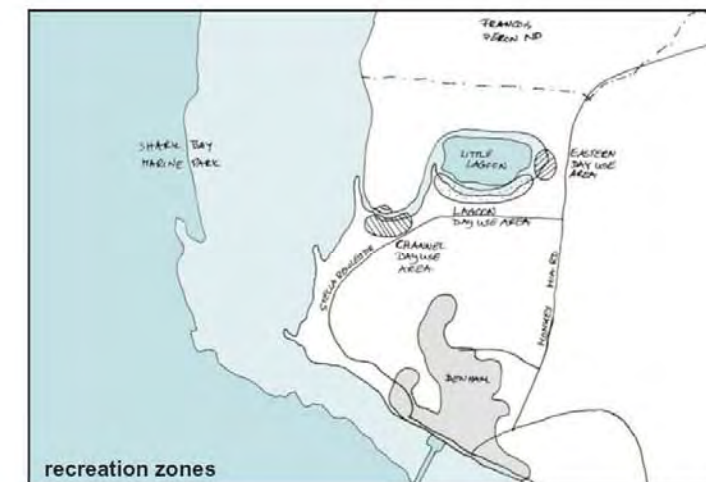
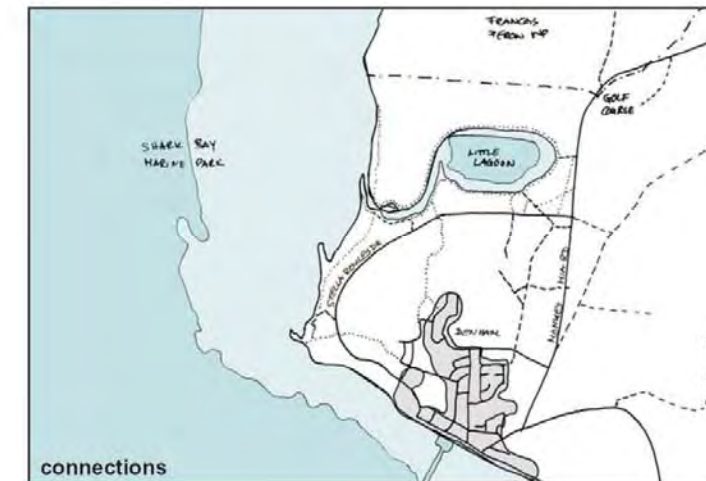
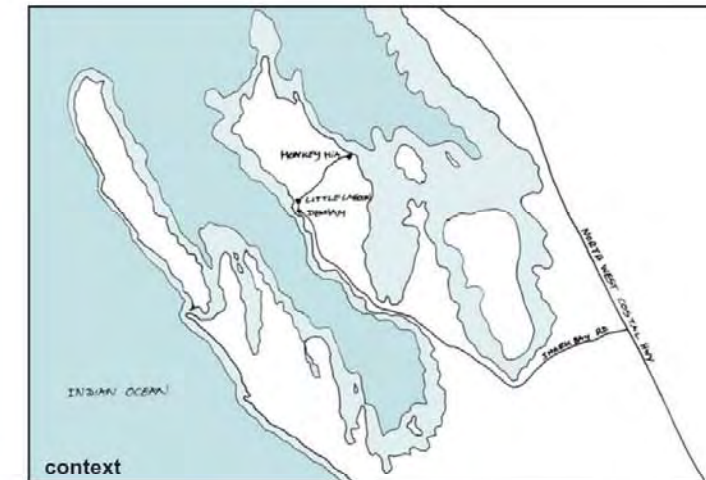
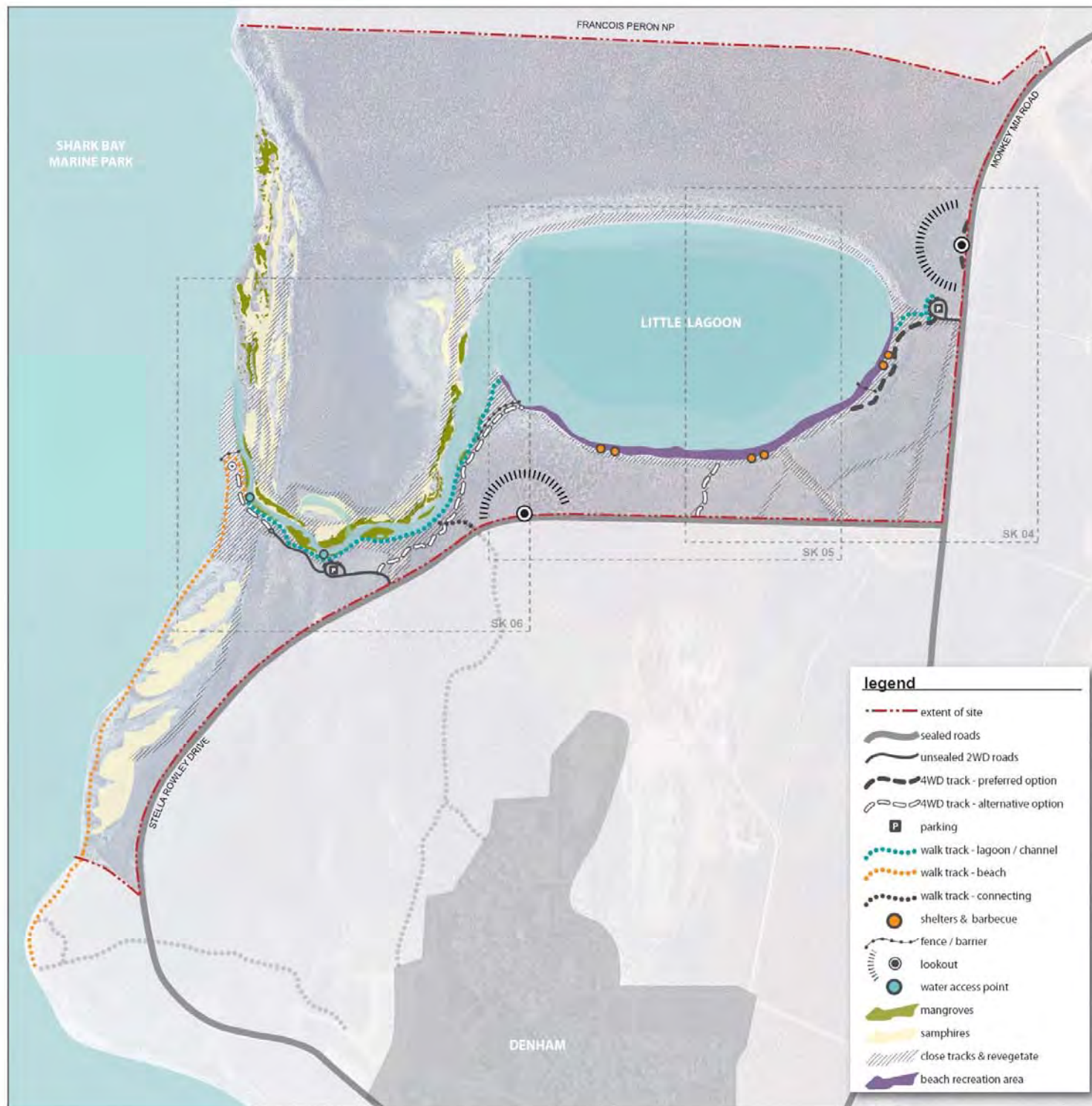
rev D
SK 06
MAR 2010

Little Lagoon Site Planning, Shire of Shark Bay
Channel Day Use Area Concept

DEPARTMENT OF ENVIRONMENT AND CONSERVATION & SHIRE OF SHARK BAY

Scale 1:2,500 @ A1 and 1:5,000 @ A3. (The Plan is Diagrammatic Only)
Project No. 2302-09





rev A

SK 03

Little Lagoon Site Planning, Shire of Shark Bay
Site Master Plan

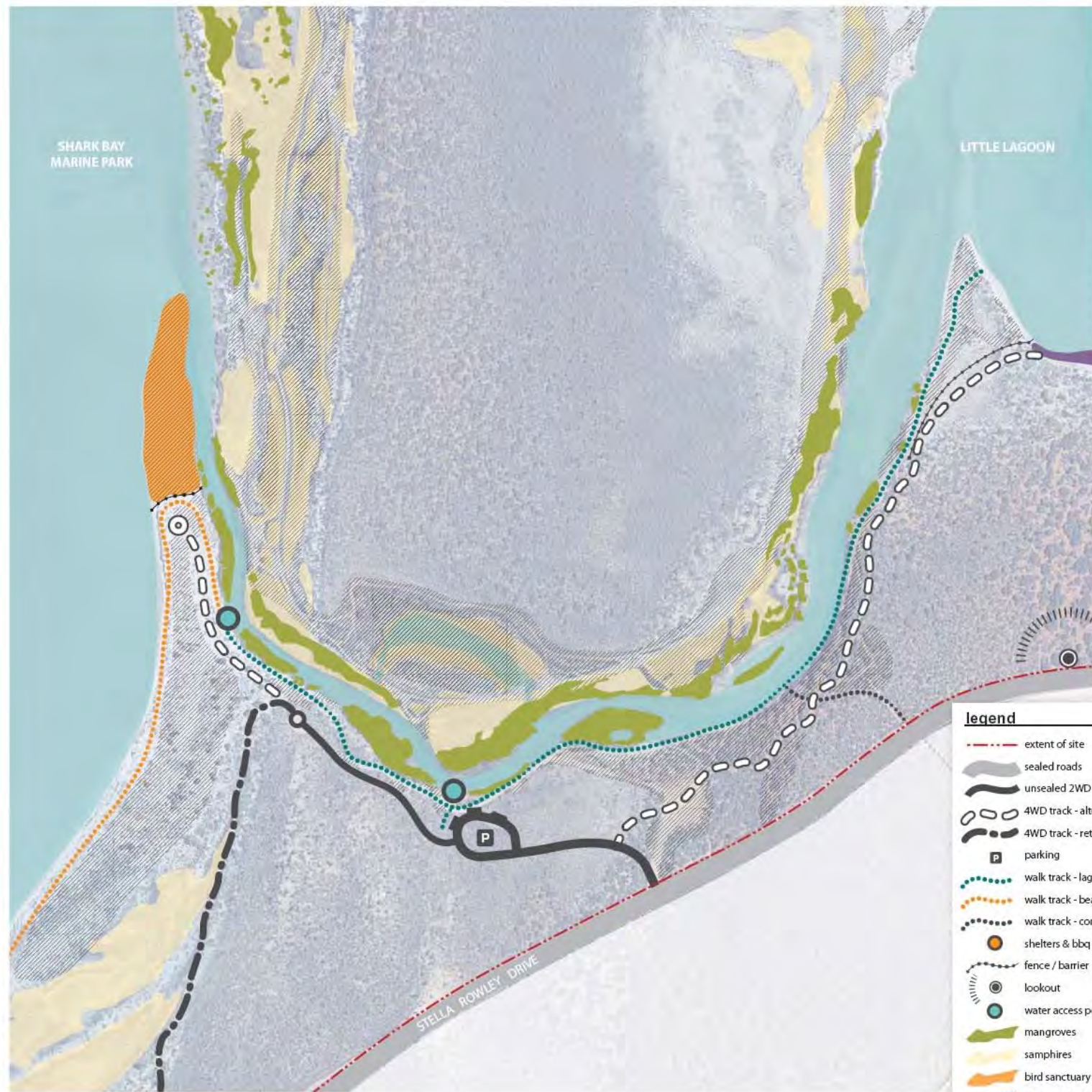
DEC 2009

DEPARTMENT OF ENVIRONMENT AND CONSERVATION & SHIRE OF SHARK BAY

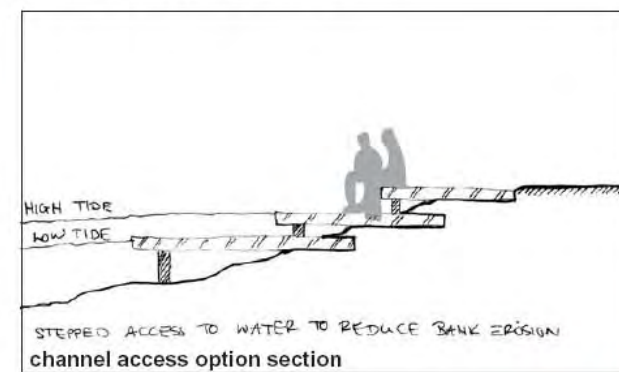
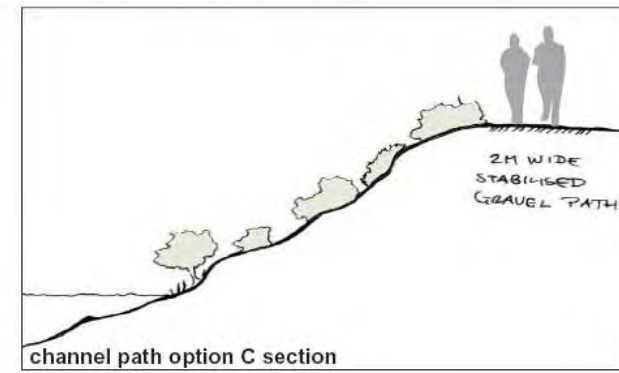
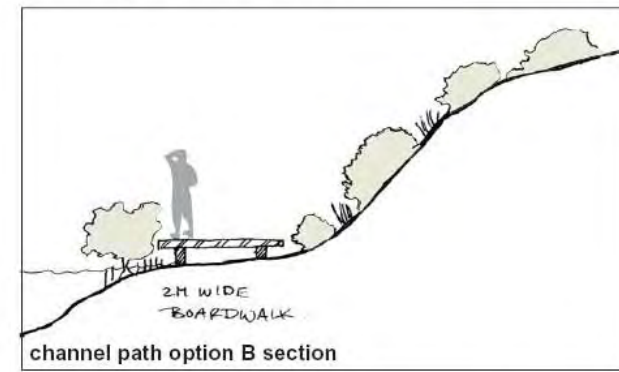
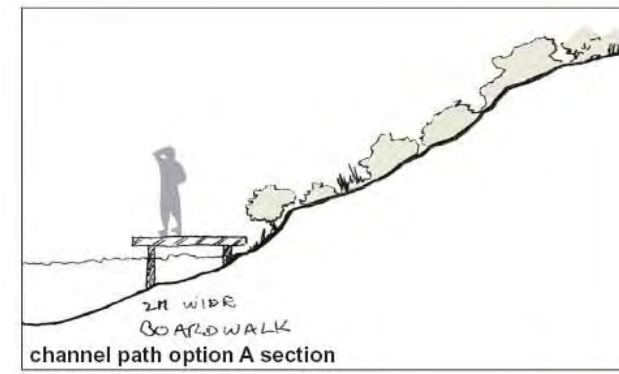


0 100 200 300 400 500m 1km
Scale 1:7,500 @ A1 and 1:15,000 @ A3. (This Plan is Diagrammatic Only)
Project No. 2302-09





- Legend**
- - - extent of site
 - ▬ sealed roads
 - ▬ unsealed 2WD roads
 - - - 4WD track - alternative option
 - - - 4WD track - retain existing
 - P parking
 - ⊙ walk track - lagoon / channel
 - ⊙ walk track - beach
 - ⊙ walk track - connecting
 - shelters & bbq
 - - - fence / barrier
 - ⊙ lookout
 - ⊙ water access point
 - mangroves
 - samphires
 - bird sanctuary
 - ▨ close tracks & revegetate
 - vehicle beach area



rev B
SK 06
Little Lagoon Site Planning, Shire of Shark Bay
Concept - Channel Day Use Area

DEC 2009 DEPARTMENT OF ENVIRONMENT AND CONSERVATION & SHIRE OF SHARK BAY
Scale 1:2,500 @ A1 and 1:5,000 @ A3. (This Plan is Diagrammatic Only)
Project No. 2302-09



28 FEBRUARY 2018

15.0 TOURISM, RECREATION AND CULTURE REPORT

15.1 SHARK BAY BRAND STRATEGY
ED00006

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Fenny
Seconded Cr Laundry

Council Resolution

That Council notes that the Shark Bay Brand Strategy primary and secondary research phase has been completed and Marketforce has presented key insights relating to:

- **Target Audience**
- **Brand recommendations**

7/0 CARRIED

BACKGROUND

Marketforce, a Perth-based marketing company were chosen over a field of three proposals, coming in with the most affordable option in relation to the limited budget. The objective is to research and develop a Shark Bay destination brand that positions the region as a favourable tourism location for the identified target market.

With the generosity of local operators, Jez Reilly and Brad Haseldine from Marketforce visited Shark Bay in December 2017 and facilitated a stakeholder workshop, experienced accommodation and tours and conducted a number of in-depth interviews.

COMMENT

As of January 2018, Marketforce have completed the primary and secondary industry research through:

- Shark Bay Stakeholder Workshop
- In-depth interviews with Shark Bay operators
- Roy Morgan
- 2107 Expedia Millennial Traveller Report
- Kantar TNS, Tourism WA, Visitor Experience and Expectations Research 2016/17
- Australia's Coral Coast Overnight Visitor Fact Sheet 2014/2015

A condensed version of the research outcomes was provided in a slide presentation format which was then provided to the stakeholder group. While not all the stakeholders were represented at the forum, the information presented created some robust discussion from those who did attend.

A copy of the research and recommendations from Marketforce is attached under separate cover and includes the recommendations in terms of:

MINUTES OF THE ORDINARY COUNCIL MEETING

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- Target audience and key insights
- Target audience recommendations
 - *Millennial Experience Seekers*
 - *Young Families*
- Tourism trends
- Competitor analysis
- Shark Bay S.W.O.T
- Brand recommendation

A component of the research was to conduct a Brand Gap analysis in order to determine where the Shark Bay brand sits along with the aspirational brand, which came out of the stakeholder workshop.

Due to the fact there isn't a Shark Bay destination brand, Marketforce examined the secondary research to investigate the current product as a way to measure the underlying reasons people choose Shark Bay as opposed to other competitor regions.

The stakeholder group have been invited to make comment and provide feedback by the end of February. Once this has been collated, the information will be forwarded to Marketforce to enable them to move into the 'creative phase' of logo design and positioning statements (taglines) which will be presented for further consultation.

LEGAL IMPLICATIONS

There are no legal implications relating to this report

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

Management and reporting on use of Royalties for Regions Community Chest grant

STRATEGIC IMPLICATIONS

OUTCOME 1.4 – Diversification of industries and increase jobs

1.4.1 – Continue to promote and support tourism

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

16 February 2018

28 FEBRUARY 2018

15.2 HMAS SYDNEY-KORMORAN – FIRE ON THE WATER
CR00012

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Ridgley
Seconded Cr Capewell

Council Resolution

That Council notes the scope of the HMAS Sydney- Kormoran Project – ‘Fire on the Water’, the associated invitation and dedicated launch on ANZAC Day 2018 at the Shark Bay World Heritage Discovery and Visitor Centre.

7/0 CARRIED

BACKGROUND

In July 2017, the Shire of Shark Bay was successful in securing \$79,760 from the Protecting National Historic Sites grant. The overall budget for this project is \$130,660 and is made up as follows:

- \$21,200 Shire of Shark Bay
- \$12,000 Visitor Centre Upgrade Grant (3D television)
- \$17,700 Museum WA – in-kind project development and advice
- \$79,760 National Historic Sites Heritage grant

The project will form part of the HMAS Sydney II – Kormoran maritime trail from Geraldton – Shark Bay – Carnarvon. The battle between HMAS Sydney II and HSK Kormoran took place off the coast of Shark Bay in 1941. Extraordinary 3D imagery from the 2015 expedition to the wreck sites will be used in a short film about the battle itself, using new visual evidence to reconstruct the event.

The 3D film, with accompanying interpretation, will be exhibited in a theatre setting within the Shark Bay World Heritage Discovery and Visitor Centre in Denham.

COMMENT

HMAS Sydney (II) and Kormoran Project – *Fire on the Water*

The Shire will host the launch of a new short film and accompanying interpretation telling the story of the battle between HMAS *Sydney* (II) and HSK *Kormoran*. 3D footage and still images from the 2015 expedition to the wreck sites, undertaken by WA Museum, Curtin University and DOF Subsea, will be used to create a timeline of the battle and to offer insights into what happened when the ships met off Shark Bay 77 years ago.

The producer and curator is Robyn Johnston, who produced the “From Great Depths” exhibit and film on the *Sydney/Kormoran* story which is currently on display at WA Museum of Geraldton. The consultant historian for the Shark Bay battle story is Wes Olson, author of two books on the *Sydney*, “Bitter Victory” (2000) and “HMAS *Sydney* (II) in Peace and War” (2016).

The 3D film, title “Fire on the Water” – will reveal the fate of *Sydney* (II) and *Kormoran* will open in Denham on Anzac Day.

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The project is being managed by the Community Development team and finalisation of fit-out, furniture and audio-visual equipment is on target to be completed mid-April when the Museum WA staff will visit to complete the graphics and final testing of equipment. The theatrette will seat up to 11 visitors at a time, with 3D glasses being available.

Please see attached a copy of the official invitation that has been emailed to approximately 60 people – most of whom are closely involved in the finding of the Sydney, families of those lost and other significant dignitaries. Given the national and international importance placed on this project, the prominence of invitees is high.

The exhibit will then be available for community and public viewing three times per hour throughout the remainder of the day and be an ongoing exhibition for visitors interested in this national heritage site.

The Shark Bay RSL representatives have been engaged throughout the process of this project and form part of the official launch program. The Dawn Service and Gunfire Breakfast will continue under the usual timelines, followed by the film launch at the Discovery Centre at 9.00am.

An event program will be developed along with a Media Release strategy for the event.

LEGAL IMPLICATIONS

There are no legal implications relating to this report.

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

There are no financial implications relating to this report.

STRATEGIC IMPLICATIONS

3.1 Strong sense of spirit and pride in an inclusive community

RISK MANAGEMENT

There are no risks associated with this item.

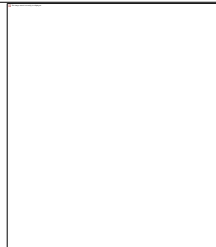
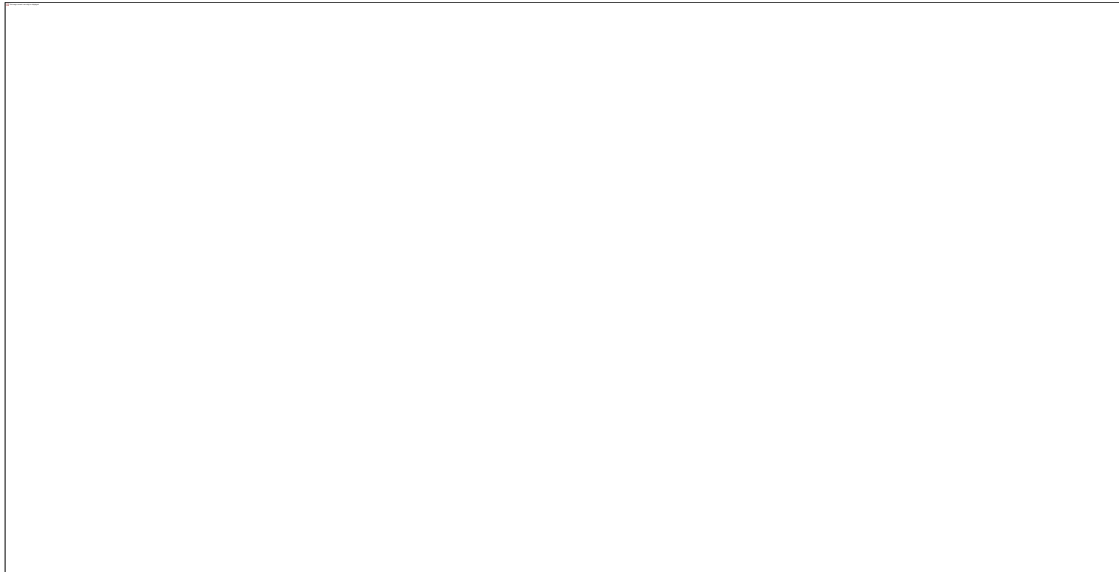
VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Butterly</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	19 February 2018

28 FEBRUARY 2018



The Shire of Shark Bay
invites you and a guest to the launch of

FIRE ON THE WATER

In 1941, the battle between the Australian cruiser HMAS *Sydney* (II) and the German raider HSK *Kormoran* took place west of Shark Bay. A new 3D film and display use extraordinary deep-sea footage and images of the wrecks to explore what the ships may tell us about that fateful encounter.

ANZAC Day: Wednesday 25 April 2018, 9:00am

Shark Bay World Heritage Discovery and Visitor Centre
53 Knight Terrace, Denham WA

RSVP by 30 March 2018



or phone 08 9948 1218



28 FEBRUARY 2018

15.3 AUSTRALIA DAY BREAKFAST 2018
RC00012

AUTHOR

COMMUNITY DEVELOPMENT OFFICER

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Ridgley
Seconded Cr Burton

Council Resolution

That the Australia Day Breakfast report for January 2018 be noted and \$1,600 be included in the draft 2018/2019 Budget deliberations to conduct an Australia Day breakfast in January 2019.

7/0 CARRIED

BACKGROUND

The Shire of Shark Bay hosted the Australia Day Breakfast on the 26 January. The event is funded by the Shire and as in previous years between 80 and 120 community members have been in attendance.

COMMENT

Australia Day 2018 was celebrated on the 26 January at the Denham Community Hall. The event attracted over one hundred people. The event was advertised through posters, SMS mobile phone messages and on the Facebook pages – Shark Bay Buy and Sell and Shark Bay News and Views.

The recipients of the Citizenship Awards were announced and awarded at the event. Barry Beales was the recipient of the Active Citizen Award, for his work with the Shark Bay Bowling Club, Shark Bay RSL and his community spirit. The winner in the Active Youth category was Jasmine McNamara, for volunteering at the Dirk Hartog Festival, working with the Shark Bay Entertainers and for being an excellent role model to the youth of Shark Bay. Shark Bay War on Waste received the Active Community Group award for the initiation of the Boomerang Bag project and the Shark Bay Op Shop.

The Shark Bay Entertainers came together to sing the National Anthem, this gave the group an opportunity to be involved in the event and expand their skills. They are planning to sing additional songs at the 2019 Australia Day event.

The breakfast included bacon, eggs and mullet with a choice of bread or a wrap. Mullet, always a welcome staple at the Shark Bay Australia Day Breakfast, was donated by the Shark Bay Fish Factory.

LEGAL IMPLICATIONS

There are no legal implications relevant to this report.

POLICY IMPLICATIONS

There are no policy implications relevant to this report.

FINANCIAL IMPLICATIONS

The cost to hold the Australia Day Breakfast event was approximately \$1,600.

MINUTES OF THE ORDINARY COUNCIL MEETING

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It is recommended that \$1,600 be included in the 2018/2019 budget for the event to be held in 2019.

STRATEGIC IMPLICATIONS

3.1 - Strong sense of spirit and pride in an inclusive community

RISK MANAGEMENT

There are no risk management implications relevant to this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

7 February 2018

28 FEBRUARY 2018

15.4 SHARK BAY FISHING FIESTA
GS00001

AUTHOR

COMMUNITY DEVELOPMENT OFFICER

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Burton

Nature of Interest: Impartiality Interest as president of the Shark Bay Fishing Club

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Saint John's Ambulance Officer

Moved Cr Laundry

Seconded Cr Ridgely

Council Resolution

The advice from St Johns Ambulance Shark Bay Sub Centre that they do not require the \$6,000 grant funding awarded in the 2017/2018 round of Community grants for a Defibrillator/Monitor be noted.

That funding of up to \$6,000 from the 2017/2018 Community grant funding round be allocated to the Shark Bay Fishing Club for the following:

- **Hire and construction of the marquee**
- **Fencing, tables and chairs**
- **Waiver of tip fees for rubbish and toilet wastage associated with the Shark Bay Fishing Fiesta**

7/0 CARRIED

BACKGROUND

Each year the Shark Bay Fishing Club host a fishing competition. This competition attracts people to Denham from all over the state for the weeklong event. The Shark Bay Fishing Fiesta is in its 24th year of operation and will be held from the 18 – 25 of May, 2018

COMMENT

The Shark Bay Fishing Club have requested assistance from the Shire with the 2018 Shark Bay Fishing Fiesta event.

In previous years, the Shark Bay Fishing Fiesta has received sponsorship through the Community Grant round, however this year the funding has been allocated to community groups to act as leverage grants in providing activities/events to support the Shark Bay Rendezvous Festival in September 2018.

The Shire has recently been advised from St John Ambulance Shark Bay Sub Centre that the \$6,000 Community Grant they received in the first round will be returned as they no longer require the funds for the original request for purchasing a FR3 Defibrillator/Monitor.

LEGAL IMPLICATIONS

There are no legal implications relating to this report

MINUTES OF THE ORDINARY COUNCIL MEETING

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POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The amount of \$6,000 will be available within the Community Grants budget (first round) with the notice that St John Ambulance Shark Bay Sub Centre will not be requiring their original request.

STRATEGIC IMPLICATIONS

Outcome 1.2.2 – Promote and support the tourism industry

Outcome 3.1.2 – Encourage inclusion, involvement and wellbeing

Outcome 4.2.1 – Encourage and support community engagement.

RISK MANAGEMENT

The Shark Bay Fishing Club have a risk management plan in place for the Shark Bay Fishing Fiesta event.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

15 February 2018

28 FEBRUARY 2018

16.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no previous notice's given.

17.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Fenny
Seconded Cr Burton

Council Resolution

That Council accept the tabling of urgent business items as follows:

18.2 Confidential Item - Chief Executive Officer Review

7/0 CARRIED

Council staff Mr Galvin, Ms Pears, Ms Butterly and the remaining visitor in the gallery left the Council chamber at 6.22pm.

Cr Ridgley left the Council Chamber at 6.22 pm
Cr Ridgley returned to Council Chamber at 6.24pm

18.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

7/0 CARRIED

28 FEBRUARY 2018

18.1 TENDER – TE2017/2018-01 – DENHAM TOWNSITE COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN
CM00058

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That the recommendation submitted by the Chief Executive Officer in the confidential evaluation report for Tender TE 2017/2018-01 Denham Townsite Coastal Risk Management and adaptation Plan be considered.

7/0 CARRIED

Moved Cr Bellottie
Seconded Cr Ridgley

Council Resolution

To appoint Water Technology Pty Ltd, based on the assessment of the Selection Criteria offered under TE 2017/2018-01 – Denham Townsite Coastal Hazard Risk Management and Adaptation Plan, for the tendered price of \$98,479 inclusive of additional items as detailed in the tender submission.

7/0 CARRIED

18.2 CHIEF EXECUTIVE OFFICER – PERFORMANCE APPRAISAL AND SALARY REVIEW
PE00007

Author

Shire President

Disclosure of Any Interest

Disclosure of Interest: Financial Interest

Nature of Interest: Mr Anderson as remuneration as the Chief Executive Officer

Mr Paul Anderson, Chief Executive Officer and Mrs Mettam left the council Chamber at 6.43pm

28 FEBRUARY 2018

Moved Cr Laundry
Seconded Cr Fenny

Council Resolution

1. That an increase of 2.5% in the Chief Executive Officer's total reward package and benefits be endorsed, as a component of the contract of employment, within the parameters of Band 4 of the Salaries and Allowances tribunal determination, with the increase paid retrospectively from 28 September 2017.
2. That the Chief Executive Officer's request for a variation in payment of the non-cumulative annual allowances component of his employment contract be considered by Council.

7/0 CARRIED BY ABSOLUTE MAJORITY

Mr Anderson and Mrs Mettam returned to Council Chamber at 7.01pm

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That the meeting be reopened to the members of the public.

7/0 CARRIED

At 7.01pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public in accordance with Council's Local Laws relating to Standing Orders clause 12.7(3)(a)(b)(c)(d)(e).

19.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 28 March 2018, commencing at 3.00 pm.

20.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 7.03pm