

# SHIRE OF SHARK BAY MINUTES

29 July 2020

## ORDINARY COUNCIL MEETING



SHARK BAY – Picture by Rebecca Stanley



29 JULY 2020



## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 29 July 2020 commencing at 3.11 pm.



Paul Anderson  
**CHIEF EXECUTIVE OFFICER**  
24 July 2020

**TABLE OF CONTENTS**

<b>1.0</b>	<b>Declaration of Opening</b> .....	<b>4</b>
<b>2.0</b>	<b>Record of Attendances / Apologies / Leave of Absence Granted</b> .....	<b>4</b>
<b>3.0</b>	<b>Response To Previous Public Questions On Notice</b> .....	<b>4</b>
<b>4.0</b>	<b>Public Question Time</b> .....	<b>4</b>
<b>5.0</b>	<b>Applications For Leave Of Absence</b> .....	<b>5</b>
5.1	Application For Leave Of Absence – Councillor Fenny .....	5
<b>6.0</b>	<b>Petitions</b> .....	<b>7</b>
<b>7.0</b>	<b>Confirmation Of Minutes</b> .....	<b>7</b>
7.1	Confirmation of the Minutes of the Ordinary Council meeting held on 24 June 2020 .	7
<b>8.0</b>	<b>Announcements By The Chair</b> .....	<b>7</b>
<b>9.0</b>	<b>President’s Report</b> .....	<b>8</b>
<b>10.0</b>	<b>Councillors’ Reports</b> .....	<b>9</b>
<b>11.0</b>	<b>Finance Report</b> .....	<b>10</b>
11.1	Schedule of Accounts Paid to be Received .....	10
11.2	Financial Reports To 30 June 2020 .....	21
11.3	Interim Audit Report 2019 / 2020 .....	52
<b>12.0</b>	<b>Town Planning Report</b> .....	<b>58</b>
12.1	Camel Agistment, Multi-Purpose Building and Sea Container – Portion of Reserve 49809, Lot 305 Shark Bay / Monkey Mia Road, Denham .....	58
<b>13.0</b>	<b>Tourism, Recreation and Culture Report</b> .....	<b>69</b>
13.1	Policy - Shark Bay Community Bus – Officer’s Amendment .....	69
<b>14.0</b>	<b>Motions of Which Previous Notice Has Been Given</b> .....	<b>73</b>
<b>15.0</b>	<b>Urgent Business Approved By The Person Presiding Or By Decision</b> .....	<b>73</b>
15.1	Recreational Fishing.....	73
<b>16.0</b>	<b>Matters Behind Closed Doors</b> .....	<b>80</b>
<b>17.0</b>	<b>Date And Time Of Next Meeting</b> .....	<b>80</b>
<b>18.0</b>	<b>Closure of Meeting</b> .....	<b>80</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**1.0 DECLARATION OF OPENING**

The President declared the meeting opened at 3.11 pm.

**2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED**

**ATTENDANCES**

Cr C Cowell                      President  
Cr L Bellottie  
Cr J Burton  
Cr G Ridgley  
Cr M Smith  
Cr P Stubberfield

Mr P Anderson                Chief Executive Officer  
Ms A Pears                      Executive Manager Finance and Administration  
Mr B Galvin                      Works Manager  
Mrs D Wilkes                   Executive Manager Community Development  
Mrs R Mettam                   Executive Assistant

**APOLOGIES**

Cr E Fenny                      Deputy President – Leave of Absence approved at Item 5.1

**VISITORS**

1 visitor in the gallery

**3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE**

There are no previous public questions on notice.

**4.0 PUBLIC QUESTION TIME**

The President opened public question time at 3.12 pm and as there were no questions put forward, the President closed public question time at 3.12 pm.

29 JULY 2020

**5.0 APPLICATIONS FOR LEAVE OF ABSENCE**

**5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR FENNY**  
GV00017

Author  
Executive Assistant

Disclosure of Any Interest  
Nil

Moved           Cr Stubberfield  
Seconded       Cr Bellottie

**Council Resolution**

**Councillor Fenny is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on Wednesday 29 July 2020.**

**6/0 CARRIED**

Background

Councillor Fenny has applied for leave of absence from the ordinary meeting of Council scheduled for Wednesday 29 July 2020. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Fenny has advised the Chief Executive Officer, he will be unable to attend the Ordinary meeting of Council scheduled to be held on Wednesday 29 July 2020 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Fenny leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995*** Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a) If no meeting of the council at which a quorum is present is actually held on that day; or
  - b) If the non attendance occurs while –
    - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
    - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
    - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer      *P Anderson*

Date of Report                      2 July 2020

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**6.0 PETITIONS**

There were no petitions presented to the July 2020 Ordinary Council meeting.

**7.0 CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 24 JUNE 2020**

Moved           Cr Burton  
Seconded       Cr Ridgley

**Council Resolution**

**That the minutes of the Ordinary Council meeting held on 24 June 2020, as circulated to all Councillors, be confirmed as a true and accurate record.**

**6/0 CARRIED**

**8.0 ANNOUNCEMENTS BY THE CHAIR**

The President updated the council in regards to the current round of Regional Economic Grants being considered by the Gascoyne Development Commission. Ms Simmone Van Buerle representing the Gascoyne Development Commission further expanded on the Regional Economic Grants applications that had been submitted from business in Shark Bay

The President provided a brief overview of discussions that had been held with the CEO of Strandline Resources in regard to the progress of the mineral sands project and community interest in the project.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**9.0 PRESIDENT'S REPORT**

GV00002

Council Committee Membership

Member	Audit Committee
Member	Development Assessment Panel
Member (Chair)	Local Emergency Management Advisory Committee
Member (Chair)	Western Australian Local Government Association – Gascoyne Zone
Deputy Delegate	The Aviation Community Consultation Group
Ministerial Appointment	Gascoyne Development Commission

Meeting Attendance

20 July 2020	Attended the Gascoyne Development Commission board meeting
29	Attended the Ordinary Council meeting
30	Western Australian Local Government Association webinar – Facilitating Council Business

Signatures

Councillor	<i><b>Councillor Cowell</b></i>
Date of Report	21 July 2020

Moved	Cr Smith
Seconded	Cr Ridgley

**Council Resolution**

**That the President's activity report for July 2020 be received.**

**6/0 CARRIED**

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**10.0 COUNCILLORS' REPORTS**

10.1 CR RIDGLEY  
GV00008  
Nil Report for the July 2020 Ordinary Council meeting

10.2 CR FENNY  
GV00017

Committee Membership

Member	Audit Committee
Member	The Aviation Community Consultation Group
Member	Development Assessment Panel
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	Zuytdorp Cliffs Track Stakeholders Reference Group

Meeting Attendance

26 June 2020      Attended the Western Australian Local Government Association  
Gascoyne Zone meeting in Exmouth.  
Attended the Regional Road Group meeting in Exmouth

Signatures

Councillor	<i>Councillor Fenny</i>
Date of Report	15 July 2020

Moved      Cr Ridgley  
Seconded      Cr Burton

**Council Resolution**

**That Councillor Fenny's July 2020 report on activities as Council representative be received.**

**6/0 CARRIED**

10.3 CR SMITH  
GV000  
Nil report for the July 2020 Ordinary Council meeting

10.4 CR STUBBERFIELD  
GV000  
Nil report for the July 2020 Ordinary Council meeting

10.5 CR BURTON  
GV00018  
Nil report for the July 2020 Ordinary Council meeting

10.6 CR BELLOTTIE  
GV00010  
Nil report for the July 2020 Ordinary Council meeting

29 JULY 2020

**11.0 FINANCE REPORT**

11.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED  
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Burton

Seconded Cr Smith

**Council Resolution**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$375,162.17 be accepted.**

**6/0 CARRIED**

Comment

The schedules of accounts for payment covering -  
Municipal fund credit card direct debits for the month of June 2020 totalling \$233.87

Municipal fund account cheque numbers 26925 to 26927 totalling \$7,950.58

Municipal fund direct debits to Council for the month of June 2020 totalling \$19,947.01

Municipal fund account electronic payment numbers MUNI 26721 to 26819 totalling \$220,639.56

Municipal fund account for June 2020 payroll totalling \$108,853.00

Municipal fund transaction number 192012 for Police Licensing for June 2020 totalling \$17,538.15

No Trust fund account cheque numbers were issued for June 2020; and

No Trust fund account electronic payments were made for June 2020

The schedule of accounts submitted to each member of Council on 24 July 2020 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

MINUTES OF THE ORDINARY COUNCIL MEETING

---

29 JULY 2020

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	21 July 2020

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**SHIRE OF SHARK BAY – CREDIT CARD  
PERIOD – JUNE 2020**

**CREDIT CARD TOTAL \$233.87**

**CEO**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
29/05/2020	WA OCEAN PARK	LUNCH MEETING CEO, PRESIDENT AND VINCE CATANIA	42.50
29/05/2020	WA OCEAN PARK	LUNCH MEETING CEO, PRESIDENT AND VINCE CATANIA	19.00
2/06/2020	IBIS STYLES GERALDTON	ACCOMMODATION CEO – VEHICLE SERVICE	104.40
22/06/2020	BURSWOOD CAR RENTAL	CAR HIRE FOR DOT TRELIS TRAINING – TEGAN TOMSHIN	316.88
26/06/2020	REGIONAL AIR EXPRESS	AIRFARE OHS CONSULTANT – LLOYD SOUNESS	368.76
29/06/2020	NINGALOO COOKING	MEETING REFRESHMENTS – SHIRE OFFICERS AND COUNCILLORS EXMOUTH	20.00
			<b>\$871.54</b>

**EMFA**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
20/05/2020	REGIONAL AIR EXPRESS	REFUND FOR AIRFARE – INTERIM AUDIT STAFF	-693.02
27/05/2020	REGIONAL AIR EXPRESS	REFUND FOR AIRFARE – INTERIM AUDIT STAFF	-493.92
28/05/2020	REGIONAL AIR EXPRESS	AIRFARE TEGAN TOMSHIN – DOT TRELIS TRAINING	162.46
28/05/2020	BELONG MOBILE	MONTHLY 1GB TELEVISION CONNECTION WITH N-COM	10.00
11/06/2020	PAYPAL *LI XIAOLING EBAY	REPLACEMENT PHONE COVER – MECHANIC	19.59
11/06/2020	PAYPAL *QUAINTECH EBAY	REPLACEMENT PHONE GLASS COVER – MECHANIC	5.99
11/06/2020	PAYPAL *RAJIBKAISER EBAY	REPLACEMENT PHONE GLASS COVER – EMFA	8.95
18/06/2020	CRIMCHECK LTD	POLICE CLEARANCE FOR J.YORKE	49.50
22/06/2020	REGIONAL AIR EXPRESS	AIRFARE FOR AUDIT STAFF	649.82
29/06/2020	REGIONAL AIR EXPRESS	AIRFARE GRIFFIN VALUATION ADVISORY – FAIR VALUATION	413.72
30/06/2020	BELONG MOBILE	MONTHLY 1GB TELEVISION CONNECTION WITH N-COM	10.00
			<b>\$ 143.09</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**EMCD**

DATE	NAME	DESCRIPTION	AMOUNT
5/06/2020	REGIONAL AIR EXPRESS	AIRFARE REFUND – WINTER FESTIVAL MARKETS	-1339.84
9/06/2020	REGIONAL AIR EXPRESS	AIRFARE REFUND – MICHELLE MCMANUS	-449.92
19/06/2020	LOCAL GOVERNMENT	TRAINING C.USZKO REPORT WRITING	910.00
			<b>\$ -879.76</b>

**BILLING MASTER CARD**

DATE	NAME	DESCRIPTION	AMOUNT
15/6/2020	BANKWEST	FACILITY FEE	99.00
			<b>\$ 99.00</b>

**SHIRE OF SHARK BAY – MUNI CHQ**

**JUNE 2020  
CHEQUE # 26925-26927**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
26925	08/06/2020	WATER CORPORATION - OSBORNE PARK	WATER USAGE AND SERVICE CHARGES FOR PENSIONER UNITS	-7903.11
26926	23/06/2020	JOAN KOVICH	ONE DAYS RENT REFUND - PENSIONER UNIT 10	-17.86
26927	30/06/2020	OFFICE OF STATE REVENUE	REFUND OF INCORRECTLY LODGED AND PAID ESL FOR A1294 STEPHEN JOHN BEST 602918115K	-29.61
			<b>TOTAL</b>	<b>\$7,950.58</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS  
JUNE 2020**

<b>DD #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD15530.1	19/06/2020	VIVA ENERGY AUSTRALIA	FUEL FOR EMCD VEHICLE	-39.50
DD15536.1	07/06/2020	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-3984.59
DD15536.2	07/06/2020	REST	SUPERANNUATION CONTRIBUTIONS	-419.99
DD15536.3	07/06/2020	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-206.22
DD15536.4	07/06/2020	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-433.86
DD15536.5	07/06/2020	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-220.13
DD15536.6	07/06/2020	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-419.91
DD15536.7	07/06/2020	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-416.97
DD15536.8	07/06/2020	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-620.42
DD15536.9	07/06/2020	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-434.17
DD15548.1	29/06/2020	EXETEL PTY LTD	INTERNET CONNECTION FOR SHIRE ADMINISTRATION AND STAFF HOUSING	-375.16
DD15552.1	21/06/2020	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-4126.66
DD15552.2	21/06/2020	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-213.77
DD15552.3	21/06/2020	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	-434.15
DD15552.4	21/06/2020	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-206.22
DD15552.5	21/06/2020	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-433.86
DD15552.6	21/06/2020	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-220.13
DD15552.7	21/06/2020	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-359.73
DD15552.8	21/06/2020	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-409.82
DD15552.9	21/06/2020	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-48.24
DD15536.10	07/06/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1593.24
DD15536.11	07/06/2020	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-182.04
DD15536.12	07/06/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-210.30
DD15536.13	07/06/2020	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-191.62
DD15536.14	07/06/2020	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-213.76
DD15552.10	21/06/2020	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-624.46
DD15552.11	21/06/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1588.27

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD15552.12	21/06/2020	NATIONAL MUTUAL RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	-216.17
DD15552.13	21/06/2020	REST	SUPERANNUATION CONTRIBUTIONS	-475.71
DD15552.14	21/06/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-202.45
DD15552.15	21/06/2020	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-191.62
			<b>TOTAL</b>	<b>\$19,947.01</b>

SHIRE OF SHARK BAY – MUNI EFT

JUNE 2020

EFT 26721 to 26819

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT26721	03/06/2020	EXMOUTH DIVE CENTRE	BOOKEASY MAY 2020	-722.50
EFT26722	03/06/2020	HARTOG COTTAGES	BOOKEASY MAY 2020	-136.40
EFT26723	03/06/2020	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY MAY 2020	-37.40
EFT26724	03/06/2020	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY MAY 2020	-125.84
EFT26725	03/06/2020	SHARK BAY CARAVAN PARK	BOOKEASY MAY 2020	-300.96
EFT26726	03/06/2020	SHARK BAY HOLIDAY COTTAGES	BOOKEASY MAY 2020	-1628.00
EFT26727	03/06/2020	SHIRE OF SHARK BAY	BOOKEASY COMMISSION MAY 2020	-354.12
EFT26728	03/06/2020	CONSTRUCTION TRAINING FUND	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND LEVY - LOT 4 (45) KNIGHT TCE DENHAM	-1252.28
EFT26729	03/06/2020	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY - LOT 4 (45) KNIGHT TCE DENHAM	-915.11
EFT26730	03/06/2020	SHIRE OF SHARK BAY	BCITF COLLECTION FEE 45 KNIGHT TCE DENHAM	-18.25
EFT26731	05/06/2020	AUSTRALIA POST	SHIRE POSTAGE MAY 2020	-72.25
EFT26732	05/06/2020	BOC LIMITED	BOC CONTAINER RENTALS FOR DEPOT MAY 2020	-48.02

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT26733	05/06/2020	DENHAM IGA X-PRESS	MAY 2020 MONTHLY SHIRE ACCOUNT	-770.01
EFT26734	05/06/2020	SHARK BAY SUPERMARKET	MAY 2020 MONTHLY SHIRE ACCOUNT	-605.00
EFT26735	05/06/2020	HORIZON POWER	MAY 2020 MONTHLY STREET LIGHTING	-3642.22
EFT26736	05/06/2020	HORIZON POWER	APRIL 2020 SHIRE ELECTRICITY CHARGES LESS REBATE	-4182.97
EFT26737	05/06/2020	NATURALISTE PLUMBING PTY LTD	REPAIRS TO DOT FORESHORE ABLUTIONS - PRIVATE WORKS	-3934.00
EFT26738	05/06/2020	LYONS ENTERPRISES-SHARK BAY CAR HIRE	MAY 2020 CAR HIRE FOR VISITING MEDICAL STAFF	-708.14
EFT26739	05/06/2020	WINC AUSTRALIA PTY LIMITED	SHIRE STATIONERY – MAY 2020	-1922.77
EFT26740	05/06/2020	SHARK BAY COMMUNITY RESOURCE CENTRE	SUPPLY OF INSCRIPTION POSTS FOR SHIRE OFFICE	-14.00
EFT26741	05/06/2020	MCKELL FAMILY TRUST	MONTHLY STREET SWEEPING MAY 2020 INCLUDES ADDITIONAL SWEEP AFTER SEVERE DUST STORM MAY 2020 MONTHLY RUBBISH COLLECTION	-16811.74
EFT26742	05/06/2020	TRUCKLINE PARTS CENTRE	FILTER PARTS FOR (P156) GRADER	-141.02
EFT26743	05/06/2020	TOWN PLANNING INNOVATIONS	GENERAL AND PLANNING SERVICES FOR MAY 2020	-6187.50
EFT26744	05/06/2020	TEGAN REINA TOMSHIN	REIMBURSEMENT FOR NATIONAL POLICE CLEARANCE	-55.10
EFT26745	05/06/2020	URL NETWORKS PTY LTD	SHIRE TELEPHONE VOIP CHARGES MAY 2020	-176.18
EFT26746	05/06/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COUNCILLOR ONSITE TRAINING - UNDERSTANDING FINANCIAL REPORTS AND BUDGETS	-8000.00
EFT26747	22/06/2020	AUSTRALIAN TAXATION OFFICE	BAS MAY 2020	-29867.00
EFT26748	12/06/2020	GERALDTON TOYOTA	CARRY OUT 24 MONTH/40,000KM SERVICE TO CEO VEHICLE (P188)	-783.94
EFT26749	12/06/2020	AUTO ONE	STEREO FOR (P134) VIBE ROLLER	-176.41
EFT26750	12/06/2020	BUNNINGS BUILDING SUPPLIES PTY LTD	STRAPPING, BIN PARTS & TERMITE SPRAY FOR DEPOT	-253.00
EFT26751	12/06/2020	BOOEASY AUSTRALIA PTY LTD	MAY 2020 BOOKING COMMISSIONS FOR BOOEASY	-275.00
EFT26752	12/06/2020	BLACKWOODS ATKINS	SAFETY GLASSES & ASSORTED TOOLS (F-CLAMPS, SCREWDRIVERS, ADBLUE, SHOVELS, VARIOUS DRILLS, CIRCULAR SAW, WRENCHES, CORDLESS BATTERIES) – DEPOT	-5742.65
EFT26753	12/06/2020	FORTUS GROUP	BLADE AND SCARIFIER TIP FOR (P156) GRADER	-2225.52

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT26754	12/06/2020	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	MONTHLY BULK FUEL ACCOUNT MAY 2020	-13683.36
EFT26755	12/06/2020	GERALDTON LOCK AND KEY SPECIALISTS	"A" & "B" PADLOCKS FOR DEPOT	-454.80
EFT26756	12/06/2020	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATION - COUNTRY AND FESA MAY 2020	-333.44
EFT26757	12/06/2020	MCLEODS BARRISTERS AND SOLICITORS	SES AND ST JOHN AMBULANCE (EMERGENCY SERVICES BUILDING) LEASE	-2480.23
EFT26758	12/06/2020	MIDWEST CONTRACTING	ADDITIONAL GRADING WORKS TO EASTERN ROADS - GILROYD AND CARBLA	-7700.00
EFT26759	12/06/2020	SHARK BAY MARINE AND HARDWARE	MONTHLY ACCOUNT - MAY 2020	-635.53
EFT26760	12/06/2020	NATSALES ADVERTISING	SULO BIN STICKERS - KEEP AUSTRALIA BEAUTIFUL AND PROMOTION STICKERS	-310.75
EFT26761	12/06/2020	NATURALISTE PLUMBING PTY LTD	REPAIRS TO DESAL LINE AT OVAL ABLUTIONS	-780.00
EFT26762	12/06/2020	PEST-A-KILL	RODENT MONITORING & BAITING FOR SHIRE PREMISES	-330.00
EFT26763	12/06/2020	PROFESSIONAL PC SUPPORT	HARDWARE SUPPORT FOR BACKUP NAS DRIVE	-192.50
EFT26764	12/06/2020	PAPER PLUS OFFICE NATIONAL	YELLOW TONER FOR SHIRE OFFICE PRINTER	-682.09
EFT26765	12/06/2020	R & L COURIERS	FREIGHT ACCOUNT FOR MAY 2020	-684.35
EFT26766	12/06/2020	SHARK BAY CLEANING SERVICE	MAY CLEANING OF SHIRE PREMISES - RESTRICTED CLEANING DUE TO COVID-19	-10477.42
EFT26767	12/06/2020	TELSTRA CORPORATION LTD	REFUSE SITE MOBILE PHONE CHARGES - MAY 2020	-25.00
EFT26768	12/06/2020	TRUCKLINE PARTS CENTRE	NEW AIRLINES FOR SEMI TRAILERS (P151) & (P155)	-422.85
EFT26769	12/06/2020	WA HOLIDAY GUIDE PTY LTD	BOOEASY COMMISSION - APRIL 2020	-105.65
EFT26770	12/06/2020	WATER TECHNOLOGY	DENHAM TOWNSITE COASTAL MONITORING PROFESSIONAL SERVICES TO 31 MAY 2020	-4045.68
EFT26771	12/06/2020	YADGALAH ABORIGINAL CORPORATION	DIGGER HIRE FOR BURIAL 16 MAY 2020	-110.00
EFT26772	11/06/2020	JB HIFI	MOBILE PHONE REPLACEMENT MECHANIC - HUAWEI Y9 PRIME 128GB PLUS DELIVERY	-409.00
EFT26773	19/06/2020	BUNNINGS BUILDING SUPPLIES PTY LTD	WEATHERPROOF DOOR SEAL FOR NEW RECORDS ROOM AT DEPOT	-28.26
EFT26774	19/06/2020	BRIAN JOHN GALVIN	SALARY SACRIFICE - COMMUNICATIONS, WATER AND ELECTRICITY	-1014.18

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT26775	19/06/2020	BOLTS R US	BOLT, NUT & WASHER FOR PRIME MOVER (P174)	-15.54
EFT26776	19/06/2020	BLACKWOODS ATKINS	TIG TORCH FOR DEPOT	-631.04
EFT26777	19/06/2020	CARNARVON MOTOR GROUP	ANNUAL COMMUNITY BUS INSPECTION (P077)	-200.55
EFT26778	19/06/2020	CANDICE USZKO	SALARY SACRIFICE - COMMUNICATIONS	-79.00
EFT26779	19/06/2020	DENHAM DIESEL SERVICES	OVERHAUL INJECTOR PUMP FOR GENERATOR (PP060)	-5917.45
EFT26780	19/06/2020	CDH ELECTRICAL	REPLACE SMOKE ALARMS AT DAY CARE CENTRE & CRC	-795.61
EFT26781	19/06/2020	DENHAM MEATS	MEAT FOR STAFF MEETING	-90.28
EFT26782	19/06/2020	TOLL IPEC PTY LTD	TOLL IPEC FREIGHT ACCOUNT - PARTS FOR GRADER (P156) AND NATIONAL AUTO PARTS ASSOCIATION PARTS FOR FORD RANGER (P193), TOYOTA HILUX (P189), TOYOTA HILUX (P190), ISUZU DMAX (P197), ISUZU DMAX (P198) AND WORKSHOP CONSUMABLES	-475.30
EFT26783	19/06/2020	NATURALISTE PLUMBING PTY LTD	REPAIRS TO LAUNDRY TAPS - PENSIONER UNIT 3	-150.00
EFT26784	19/06/2020	OUTBACK COAST AUTOMOTIVES AND RADIATORS	REPAIRS TO TYRE PUNCTURE ON CEO VEHICLE (P188)	-60.50
EFT26785	19/06/2020	PRIME MEDIA GROUP	AIRTIME GWN JUNE-AUGUST 2020	-5500.00
EFT26786	19/06/2020	WINC AUSTRALIA PTY LIMITED	SERVICING OF OFFICE, DEPOT AND SBDC PHOTOCOPIERS INCLUDING TRAVEL	-2284.04
EFT26787	19/06/2020	SHARK BAY SKIPS	USELESS LOOP TURN OFF SKIP BIN ACCOUNT (PRIVATE WORKS) MAY 2020 AND DOT BINS AT DENHAM JETTY	-1727.00
EFT26788	25/06/2020	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFITS TAX RETURN 2020 BALANCE	-433.42
EFT26789	25/06/2020	JUAN SPERLING	FOURTH QUARTER GYM REFUND OCM RESOLUTION - COVID-19	-98.00
EFT26790	25/06/2020	SHELBY HOLLINGS	FOURTH QUARTER GYM REFUND OCM RESOLUTION - COVID-19	-98.00
EFT26791	26/06/2020	SHARK BAY AVIATION	CHARTER FLIGHT TO EXMOUTH AND RETURN - CEO, PRESIDENT, CR FENNY AND WORKS MANAGER	-2295.00
EFT26792	26/06/2020	CDH ELECTRICAL	REPLACE CONDENSER FAN IN THE AIRCONDITIONER IN THE SERVER ROOM	-368.78

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT26793	26/06/2020	JASON SIGNMAKERS	MAIN ROADS WA SHARK BAY ROAD SIGNS AND YANDINI GUTHARRAGUDA SIGN FOR SHARK BAY ENTRY STATEMENT	-3466.22
EFT26794	26/06/2020	JTAGZ PTY LTD	DOG REGISTRATION TAGS 2023 TO 2026	-173.80
EFT26795	26/06/2020	MIDWEST CONTRACTING	ADDITIONAL GRADING WORKS - EASTERN ROADS (GILROYD & CARBLA)	-11715.00
EFT26796	26/06/2020	POLYWELD MACHINERY PTY LTD	PLUMBING MATERIALS FOR NEW TOWN BORE	-690.53
EFT26797	26/06/2020	PROFESSIONAL PC SUPPORT	EMAIL ERRORS ASSISTANCE FOR RECEPTION	-192.50
EFT26798	26/06/2020	SHARK BAY NEWSAGENCY	SHIRE PRINTING PAPER, NEWSPAPERS AND STATIONERY FOR APRIL TO JUNE 2020	-695.57
EFT26799	26/06/2020	TELSTRA CORPORATION LTD	MAY AND JUNE TELSTRA MOBILE PHONE CHARGES LESS MOTIF CREDIT	-170.39
EFT26800	26/06/2020	TRUCKLINE PARTS CENTRE	LUBE CARTRIDGE FOR PRIME MOVER (P174)	-145.57
EFT26801	26/06/2020	CT & L WOODCOCK	FENCING MATERIALS FOR TOWN DRAINAGE / SUMPS	-10848.50
EFT26802	26/06/2020	WEST COAST FASTENERS PTY LTD	GALVANISED SIGN NUTS & BOLTS FOR SHARK BAY ROAD SIGNS	-48.18
EFT26803	26/06/2020	AFGRI EQUIPMENT	HYDRAULIC CYLINDER KIT & RODS FOR GRADER (P156)	-1916.52
EFT26804	30/06/2020	BRAD LYONS	FOURTH QUARTER GYM REFUND OCM RESOLUTION - COVID-19	-27.00
EFT26805	30/06/2020	STATE LIBRARY OF WA	DELIVERY OF BETTER BEGINNINGS PROGRAM	-44.00
EFT26806	30/06/2020	BRIAN CHILD	REPAIRS TO HOT WATER SYSTEMS AT PENSIONER UNITS 7 AND 13	-150.00
EFT26807	30/06/2020	CHRIS COLLINS (PIANO TUNER)	TOWN HALL PIANO TUNING	-260.00
EFT26808	30/06/2020	CDH ELECTRICAL	YEARLY PORTABLE APPLIANCE TESTING AND RCD TESTING FOR SBDC	-994.40
EFT26809	30/06/2020	GERALDTON HYDRAULICS	PARTS FOR TANDEM SIDE TIPPER (PP097)	-497.72
EFT26810	30/06/2020	HERITAGE RESORT	SHIRE STAFF MEETING REFRESHMENTS	-341.90
EFT26811	30/06/2020	DEPARTMENT OF HUMAN SERVICES	CHILD SUPPORT PAYMENTS	-50.00
EFT26812	30/06/2020	MIDWEST AUTO GROUP	SENSOR KIT FOR WORKS MANAGER VEHICLE (P193)	-62.04
EFT26813	30/06/2020	LGIS RISK MANAGEMENT	OSH CONTRACTED SERVICES 2019-2020	-11880.00

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT26814	30/06/2020	MIDWEST FIRE PROTECTION SERVICE	SBDC AND RECREATION CENTRE ALARM SYSTEM JUNE QUARTERLY SERVICE	-1809.28
EFT26815	30/06/2020	NINGALOO VENTURES PTY LTD (CABS ON CALL)	TAXI FOR SHIRE STAFF AND COUNCILLORS - EXMOUTH AIRPORT TO EXMOUTH AND RETURN	-80.00
EFT26816	30/06/2020	PAUL GREGORY ANDERSON	SALARY SACRIFICE HEALTH FUND TO 30 JUNE 2020	-715.25
EFT26817	30/06/2020	PROFESSIONAL PC SUPPORT	ASSISTANCE WITH FRONT OFFICE COMPUTER ERRORS	-346.50
EFT26818	30/06/2020	LYONS ENTERPRISES-SHARK BAY CAR HIRE	JUNE 2020 CAR HIRE FOR VISITING MEDICAL STAFF	-803.74
EFT26819	30/06/2020	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT VARIATION - 15 JUNE TO 30 JUNE 2020 – REDUCED CLEANING DUE TO COVID-19	-14305.05
			<b>TOTAL</b>	<b>\$220,639.56</b>

**SHIRE OF SHARK BAY – MUNI  
ELECTRONIC PAYROLL TRANSACTIONS  
JUNE 2020**

DATE	NAME	DESCRIPTION	AMOUNT
9/06/2020	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 7 JUNE 2020	54,926.00
23/06/2020	PAYROLL	EMPLOYEE NET PAY FOR FORTNIGHT ENDING 21 JUNE 2020	53,927.00
		<b>TOTAL</b>	<b>\$108,853.00</b>

**SHIRE OF SHARK BAY  
JUNE 2020  
POLICE LICENSING TRANSACTION # 192012**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
192012	30/06/2020	COMMISSIONER OF POLICE	POLICE LICENSING JUNE 2020	-17538.15
			<b>TOTAL</b>	<b>\$17,538.15</b>

29 JULY 2020

11.2 FINANCIAL REPORTS TO 30 JUNE 2020  
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved           Cr Cowell  
Seconded       Cr Burton

**Council Resolution**

**That the monthly financial report to 30 June 2020 as attached be received.**

**6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **30 June 2020** are attached. Please note that this is not the final report for the end of the financial year. The final report will be presented with the Annual Report after Auditing.

VARIANCE ANALYSIS

Operating Revenue exceeded the year to date budget by \$1,061,338 the majority of which was due to an advance part payment of 2020/2021 Financial Assistance general and road Grants totalling \$1,006,420. In addition, due to COVID-19 pandemic resulting in the closure of the Shark Bay World Heritage Discovery and Visitor Centre, entrance fees, Merchandise and Pass Sales and Booking commission has fallen below year to date budget by approximately \$61,000. This has been offset by the receipt of Gascoyne Development Commission COVID-19 Emergency Response Grant (\$15,000), increased revenue compared to year to date budget for Refuse Site Fees, Insurance Reimbursements, Development and Structure Plan Fees, Sand Sales, CDEP Employment Incentive Funding, Diesel Fuel Rebate and Refunds Income (approximately \$101,000).

Operating Expenditure is under the year to date budget by \$892,190 and is due to an overall underspend in expenditure and the reduction of depreciation due to Plant and Equipment and Furniture and Fittings Fair Valuation review.

Capital Revenue year to date actual exceeded year to date budget by \$13,138 the majority of which is attributed to new Grant received for Little Lagoon Rehabilitation (\$12,500).

Capital Expenditure is under the year to date budget by \$565,109 of which approximately \$447,000 has been postponed to 2020-21 due to the current pandemic. The Regional Road Grant Eagle Bluff Road Works will be completed in July 2020 due to delays caused by weather restrictions.

MINUTES OF THE ORDINARY COUNCIL MEETING

---

29 JULY 2020

LEGAL IMPLICATIONS

Section 34 of the Local Government (Financial Management) Regulations 1996, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author  
Chief Executive Officer  
Date of Report

*A Pears*  
*P Anderson*  
20 July 2020

<b>SHIRE OF SHARK BAY</b>					
<b>MONTHLY FINANCIAL REPORT</b>					
<b>For the Period Ended 30 June 2020</b>					
<b>LOCAL GOVERNMENT ACT 1995</b>					
<b>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</b>					
<b><u>TABLE OF CONTENTS</u></b>					
Compilation Report					
Monthly Summary Information					
Statement of Financial Activity by Program					
Statement of Financial Activity By Nature or Type					
Statement of Capital Acquisitions and Capital Funding					
Note 1	Significant Accounting Policies				
Note 2	Explanation of Material Variances				
Note 3	Net Current Funding Position				
Note 4	Cash and Investments				
Note 6	Receivables				
Note 7	Cash Backed Reserves				
Note 8	Capital Disposals				
Note 9	Rating Information				
Note 10	Information on Borrowings				
Note 11	Grants and Contributions				
Note 12	Bond Liability				
Note 13	Capital Acquisitions				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 30 June 2020							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		10,502	10,502	7,939	(2,563)	(24.40%)	▼
General Purpose Funding - Rates	9	1,446,133	1,446,133	1,446,352	219	0.02%	▲
General Purpose Funding - Other		984,171	984,171	2,004,505	1,020,334	103.7%	▲
Law, Order and Public Safety		109,773	109,773	119,048	9,275	8%	▲
Health		2,250	2,250	1,657	(593)	(26.36%)	▼
Housing		129,105	129,105	142,015	12,910	10.0%	▲
Community Amenities		341,446	341,446	356,591	15,145	4.44%	▲
Recreation and Culture		317,273	317,273	260,345	(56,928)	(17.9%)	▼
Transport		518,318	518,318	520,525	2,207	0.4%	▲
Economic Services		919,782	919,782	937,303	17,521	1.9%	▲
Other Property and Services		47,302	47,302	91,113	43,811	92.6%	▲
<b>Total Operating Revenue</b>		<b>4,826,055</b>	<b>4,826,055</b>	<b>5,887,394</b>	<b>1,061,338</b>	<b>21.99%</b>	
<b>Operating Expenditure</b>							
Governance		(288,326)	(288,326)	(231,844)	56,482	(19.6%)	▲
General Purpose Funding		(115,631)	(115,631)	(97,135)	18,496	(16.0%)	▲
Law, Order and Public Safety		(319,668)	(319,668)	(278,427)	41,241	(12.9%)	▲
Health		(80,865)	(80,865)	(62,456)	18,409	(22.8%)	▲
Housing		(231,263)	(231,263)	(213,882)	17,381	(7.5%)	▲
Community Amenities		(738,587)	(738,587)	(614,086)	124,501	(16.9%)	▲
Recreation and Culture		(2,234,519)	(2,234,519)	(2,074,703)	159,816	(7.2%)	▲
Transport		(1,782,980)	(1,782,980)	(1,735,903)	47,077	(2.6%)	▲
Economic Services		(1,117,222)	(1,117,222)	(962,185)	155,037	(13.9%)	▲
Other Property and Services		(107,614)	(107,614)	146,135	253,749	(235.8%)	▲
<b>Total Operating Expenditure</b>		<b>(7,016,675)</b>	<b>(7,016,675)</b>	<b>(6,124,485)</b>	<b>892,190</b>	<b>(12.7%)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		2,015,110	2,015,110	1,878,744	(136,366)		
Adjust (Profit)/Loss on Asset Disposal	8	66,878	66,878	40,273	(26,605)		
Adjust in Pensioner Rates Non Current		0	0	(2,091)	(2,091)		
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>(108,632)</b>	<b>(108,632)</b>	<b>1,679,834</b>	<b>1,790,557</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	527,462	527,462	540,600	13,138	2.5%	▲
Proceeds from Disposal of Assets	8	232,636	232,636	162,727	(69,909)	30.1%	▼
<b>Total Capital Revenues</b>		<b>760,098</b>	<b>760,098</b>	<b>703,327</b>	<b>(56,771)</b>	<b>(7.5%)</b>	
<b>Capital Expenses</b>							
Land and Buildings	13	(360,000)	(360,000)	(46,556)	313,444	(87.1%)	▲
Infrastructure - Roads	13	(795,325)	(795,325)	(788,175)	7,150	(0.9%)	▲
Infrastructure - Public Facilities	13	(934,500)	(934,500)	(839,239)	95,261	(10.2%)	▲
Infrastructure - Footpaths	13	(50,000)	(50,000)	(50,000)	0	0.0%	▲
Plant and Equipment	13	(490,513)	(490,513)	(340,475)	150,038	(30.6%)	▲
Furniture and Equipment	13	(20,000)	(20,000)	(20,784)	(784)	3.9%	▼
<b>Total Capital Expenditure</b>		<b>(2,650,338)</b>	<b>(2,650,338)</b>	<b>(2,085,229)</b>	<b>565,109</b>	<b>21.3%</b>	
<b>Net Cash from Capital Activities</b>		<b>(1,890,240)</b>	<b>(1,890,240)</b>	<b>(1,381,902)</b>	<b>508,338</b>	<b>26.89%</b>	
<b>Financing</b>							
Proceeds from Loans		800,000	800,000	800,000	0	0.0%	
Transfer from Reserves	7	1,096,255	1,096,255	543,930	(552,325)	(50.4%)	
Repayment of Debentures	10	(50,599)	(50,599)	(50,599)	0	0.0%	
Transfer to Reserves	7	(1,617,002)	(1,617,002)	(1,561,887)	55,115	(3.4%)	
<b>Net Cash from Financing Activities</b>		<b>228,654</b>	<b>228,654</b>	<b>(268,556)</b>	<b>(497,210)</b>	<b>217.5%</b>	
<b>Net Operations, Capital and Financing</b>		<b>(1,770,218)</b>	<b>(1,770,218)</b>	<b>29,376</b>	<b>1,799,594</b>	<b>101.66%</b>	<b>▲</b>
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,770,218</b>	<b>1,770,218</b>	<b>1,770,218</b>	<b>0</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>0</b>	<b>1,799,594</b>	<b>1,799,594</b>		<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.  
Depreciation has not been run for July until Fair Valuation for Plant and Equipment and end of year accounts have been finalised

MINUTES OF THE ORDINARY COUNCIL MEETING

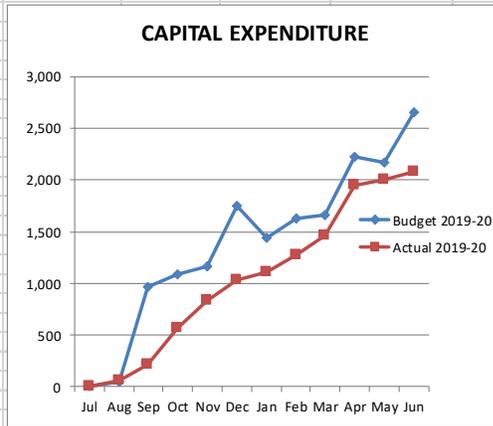
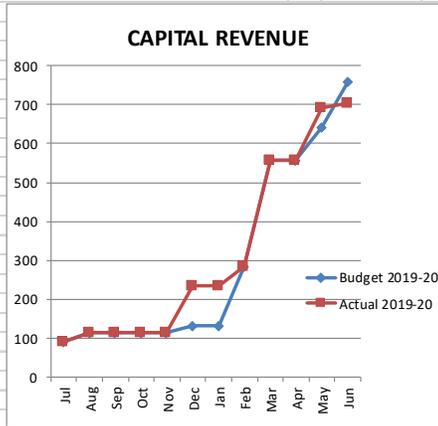
29 JULY 2020

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 30 June 2020				
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)
<b>Operating Revenues</b>		\$	\$	\$
Rates	9	1,446,133	1,446,133	1,446,352
Operating Grants, Subsidies and Contributions	11	1,511,795	1,511,795	2,546,086
Fees and Charges		1,691,156	1,691,156	1,686,543
Interest Earnings		26,405	26,405	25,944
Other Revenue		138,264	138,264	179,559
Profit on Disposal of Assets	8	12,302	12,302	2,909
<b>Total Operating Revenue</b>		<b>4,826,055</b>	<b>4,826,055</b>	<b>5,887,394</b>
<b>Operating Expense</b>				
Employee Costs		(2,277,223)	(2,277,223)	(2,044,937)
Materials and Contracts		(2,096,582)	(2,096,582)	(1,637,728)
Utility Charges		(187,510)	(187,510)	(165,740)
Depreciation on Non-Current Assets		(2,015,110)	(2,015,110)	(1,878,744)
Interest Expenses		(7,210)	(7,210)	(5,450)
Insurance Expenses		(156,295)	(156,295)	(153,625)
Other Expenditure		(197,565)	(197,565)	(195,079)
Loss on Disposal of Assets	8	(79,180)	(79,180)	(43,184)
<b>Total Operating Expenditure</b>		<b>(7,016,675)</b>	<b>(7,016,675)</b>	<b>(6,124,485)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation		2,015,110	2,015,110	1,878,744
Adjust (Profit)/Loss on Asset Disposal	8	66,878	66,878	40,273
Adjust in Pensioner Rates Non Current		0	0	(2,091)
Adjust Provisions and Accruals		0	0	0
<b>Net Cash from Operations</b>		<b>(108,632)</b>	<b>(108,632)</b>	<b>1,679,834</b>
<b>Capital Revenues</b>				
Grants, Subsidies and Contributions	11	527,462	527,462	540,600
Proceeds from Disposal of Assets	8	232,636	232,636	162,727
<b>Total Capital Revenues</b>		<b>760,098</b>	<b>760,098</b>	<b>703,327</b>
<b>Capital Expenses</b>				
Land and Buildings	13	(360,000)	(360,000)	(46,556)
Infrastructure - Roads	13	(795,325)	(795,325)	(788,175)
Infrastructure - Public Facilities	13	(934,500)	(934,500)	(839,239)
Infrastructure - Footpaths	13	(50,000)	(50,000)	(50,000)
Infrastructure - Drainage	13	0	0	0
Plant and Equipment	13	(490,513)	(490,513)	(340,475)
Furniture and Equipment	13	(20,000)	(20,000)	(20,784)
<b>Total Capital Expenditure</b>		<b>(2,650,338)</b>	<b>(2,650,338)</b>	<b>(2,085,229)</b>
<b>Net Cash from Capital Activities</b>		<b>(1,890,240)</b>	<b>(1,890,240)</b>	<b>(1,381,902)</b>
<b>Financing</b>				
Proceeds from Loans		800,000	800,000	800,000
Transfer from Reserves	7	1,096,255	1,096,255	543,930
Repayment of Debentures	10	(50,599)	(50,599)	(50,599)
Transfer to Reserves	7	(1,617,002)	(1,617,002)	(1,561,887)
<b>Net Cash from Financing Activities</b>		<b>228,654</b>	<b>228,654</b>	<b>(268,556)</b>
<b>Net Operations, Capital and Financing</b>		<b>(1,770,218)</b>	<b>(1,770,218)</b>	<b>29,376</b>
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,770,218</b>	<b>1,770,218</b>	<b>1,770,218</b>
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>0</b>	<b>1,799,594</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY							
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING							
For the Period Ended 30 June 2020							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	16,479	30,077	46,556	360,000	360,000	313,444
Infrastructure Assets - Roads	13	0	788,175	788,175	795,325	795,325	7,150
Infrastructure Assets - Public Facilities	13	52,721	786,518	839,239	934,500	934,500	95,261
Infrastructure Assets - Footpaths	13	50,000	0	50,000	50,000	50,000	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Infrastructure Assets - Streetscapes	13	0	0	0	0	0	0
Plant and Equipment	13	0	340,475	340,475	490,513	490,513	150,038
Furniture and Equipment	13	0	20,784	20,784	20,000	20,000	(784)
<b>Capital Expenditure Totals</b>		<b>119,200</b>	<b>1,966,029</b>	<b>2,085,229</b>	<b>2,650,338</b>	<b>2,650,338</b>	<b>565,109</b>



MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 June 2020	
<b>1. SIGNIFICANT ACCOUNTING POLICIES</b>	
<b>(a) Basis of Preparation</b>	
This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.	
Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.	
<b>The Local Government Reporting Entity</b>	
All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.	
In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.	
All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.	
<b>(b) Rounding Off Figures</b>	
All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.	
<b>(c) Rates, Grants, Donations and Other Contributions</b>	
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.	
Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.	
<b>(d) Goods and Services Tax (GST)</b>	
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).	
Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.	
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.	
<b>(e) Superannuation</b>	
The Council contributes to a number of Superannuation Funds on behalf of employees.	
All funds to which the Council contributes are defined contribution plans.	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 June 2020	
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>	
<b>(f) Cash and Cash Equivalents</b>	
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.
<b>(g) Trade and Other Receivables</b>	
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.
<b>(h) Inventories</b>	
	<b>General</b>
	Inventories are measured at the lower of cost and net realisable value.
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.
	<b>Land Held for Resale</b>
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.
<b>(i) Fixed Assets</b>	
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.
	<b>Mandatory Requirement to Revalue Non-Current Assets</b>
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2020				
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
<b>(j) Fixed Assets (Continued)</b>				
<b><i>Land Under Control</i></b>				
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.				
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.				
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.				
<b><i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i></b>				
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.				
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.				
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 30 June 2020			
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>		
	<b>(j) Fixed Assets (Continued)</b>		
	<b>Revaluation</b>		
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.		
	<b>Transitional Arrangement</b>		
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.		
	Those assets carried at cost will be carried in accordance with the policy detailed in the <b>Initial Recognition</b> section as detailed above.		
	Those assets carried at fair value will be carried in accordance with the <b>Revaluation Methodology</b> section as detailed above.		
	<b>Land Under Roads</b>		
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.		
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.		
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.		
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.		
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.		
	<b>Depreciation</b>		
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.		

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 30 June 2020			
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>			
<b>(j) Fixed Assets (Continued)</b>			
Major depreciation periods used for each class of depreciable asset are:			
Buildings			10 to 50 years
Furniture and Equipment			5 to 10 years
Plant and Equipment			5 to 10 years
Heritage			25 to 100 years
Sealed Roads and Streets			
- Subgrade			Not Depreciated
- Pavement			80 to 100 years
- Seal	Bituminous Seals		15 to 22 years
	Asphalt Surfaces		30 years
Formed Roads (Unsealed)			
- Subgrade			Not Depreciated
- Pavement			12 years
Footpaths			40 to 80 years
Drainage Systems			
- Drains and Kerbs			20 to 60 years
- Culverts			60 years
- Pipes			80 years
- Pits			60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.			
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.			
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.			
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.			
<b>Capitalisation Threshold</b>			
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.			
<b>(k) Fair Value of Assets and Liabilities</b>			
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:			
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.			

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 June 2020	
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>
	<b>(k) Fair Value of Assets and Liabilities (Continued)</b>
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.
	<b>Fair Value Hierarchy</b>
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:
	<b>Level 1</b>
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
	<b>Level 2</b>
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
	<b>Level 3</b>
	Measurements based on unobservable inputs for the asset or liability.
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.
	<b>Valuation techniques</b>
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured.
	The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:
	<b>Market approach</b>
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2020				
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
<b>(k) Fair Value of Assets and Liabilities (Continued)</b>				
<b>Income approach</b>				
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.				
<b>Cost approach</b>				
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.				
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.				
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.				
<b>(l) Financial Instruments</b>				
<b>Initial Recognition and Measurement</b>				
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).				
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.				
<b>Classification and Subsequent Measurement</b>				
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.				
Amortised cost is calculated as:				
(a) the amount in which the financial asset or financial liability is measured at initial recognition;				
(b) less principal repayments and any reduction for impairment; and				
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 June 2020	
<b>1.</b>	<b>SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>
<b>(I)</b>	<b>Financial Instruments (Continued)</b>
	The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.
	<i>(i) Financial assets at fair value through profit and loss</i>
	Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.
	<i>(ii) Loans and receivables</i>
	Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.
	<i>(iii) Held-to-maturity investments</i>
	Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.
	<i>(iv) Available-for-sale financial assets</i>
	Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.
	They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.
	Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.
	<i>(v) Financial liabilities</i>
	Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 June 2020	
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>	
<b>(l) Financial Instruments (Continued)</b>	
<b><i>Impairment</i></b>	
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).	
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.	
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.	
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.	
<b><i>Derecognition</i></b>	
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.	
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.	
<b>(m) Impairment of Assets</b>	
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.	
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.	
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 30 June 2020	
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>	
<b>(m) Impairment of Assets (Continued)</b>	
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.
<b>(n) Trade and Other Payables</b>	
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
<b>(o) Employee Benefits</b>	
	<b>Short-Term Employee Benefits</b>
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.
	<b>Other Long-Term Employee Benefits</b>
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2020				
<b>1. SIGNIFICANT ACCOUNTING POLICIES (Continued)</b>				
<b>(p) Borrowing Costs</b>				
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.				
<b>(q) Provisions</b>				
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.				
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.				
<b>(r) Current and Non-Current Classification</b>				
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.				

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 30 June 2020					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(2,563)	(24.4%)	▼	Timing	No Reportable Variance
General Purpose Funding - Rates	219	0.0%	▲	Timing	No Reportable Variance
General Purpose Funding - Other	1,020,334	103.7%	▲	Timing	Financial Assistance Grants Received in Advance for 2020/21 (\$1.006 M) and Grant - Gascoyne Development Commission COVID-19 Emergency Response (\$15K) received after Budget Review
Law, Order and Public Safety	9,275	8.4%	▲	Timing	Increase in Dog /Cat Fines and Registration Fees than Budgeted. Actual Rental and FESA Bush Fire Brigade 19/20 reimbursements higher than budgeted.
Health	(593)	(26.4%)	▼	Timing	No Reportable Variance
Housing	12,910	10.0%	▲	Timing	Insurance Reimbursement for Pensioner Unit 9 (\$9K) plus rent received in advance.
Community Amenities	15,145	4.4%	▲	Timing	No Reportable Variance
Recreation and Culture	(56,928)	(17.9%)	▼	Timing	Reduction in SBDC Merchandise Sales, Entrance Fees and Visitor Centre Booking Commission due to COVID-19 pandemic and closure of Centre.
Transport	2,207	0.4%	▲	Timing	No Reportable Variance
Economic Services	17,521	1.9%	▲	Timing	No Reportable Variance
Other Property and Services	43,811	92.6%	▲	Timing	Refunds Income, Diesel Fuel Rebate and CDP Employment Incentive Funding in excess of YTD Budget
<b>Operating Expense</b>					
Governance	56,482	(19.6%)	▲	Timing	Overall underspend in Council Governance Expenditure
General Purpose Funding	18,496	(16.0%)	▲	Timing	Underspend in Governance Overhead allocations
Law, Order and Public Safety	41,241	(12.9%)	▲	Timing	Underspend in Governance Overhead allocations, Coastal Hazards Identification Expenditure, Ranger Patrol and Building Maintenance compared to budget
Health	18,409	(22.8%)	▲	Timing	Underspend in Health Consulting Fees and Accommodation, Health Services Provision, Governance Overhead allocations and Mosquito Fogging compared to budget
Housing	17,381	(7.5%)	▲	Timing	Overall underspend in maintenance and governance overhead expenses compared to budget
Community Amenities	124,501	(16.9%)	▲	Timing	Underspend in Recycling Expenses, Recycling Service Review, Refuse Site Maintenance, Town Planning Schemes and Governance Overhead Expenses compared to budget
Recreation and Culture	159,816	(7.2%)	▲	Timing	Underspend Council Assistance Programs, maintenance on Multi-Purpose Courts, Shark Bay Recreation Centre Operating Expenses, SBDC Utilities, Travelling Exhibition Costs, Governance Overhead allocations, SBDC Purchases of Merchandise and Park Passes and Inventory on Hand movement to June 2020.
Transport	47,077	(2.6%)	▲	Timing	No Reportable Variance
Economic Services	155,037	(13.9%)	▲	Timing	Overall underspend in expenses compared to YTD budget
Other Property and Services	253,749	(235.8%)	▲	Timing	Overall increase in Public Work Overheads and Plant Costs Recovery compared to YTD Budget as a result of Fair Valuation of Plant and Equipment
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	13,138	2.5%	▲	Timing	Grant Received for Little Lagoon Rehabilitation (\$12.50K)
Proceeds from Disposal of Assets	(69,909)	0.0%	▲	Timing	Sale of Vibration Roller scheduled for Auction in July 2020.
<b>Capital Expenses</b>					
Land and Buildings	313,444	(87.1%)	▲	Timing	Projects postponed to 20-21
Infrastructure - Roads	7,150	(0.9%)	▲	Timing	RRG Eagle Bluff remaining works carried forward to July 20 as a result of rainy weather
Infrastructure - Public Facilities	95,261	(10.2%)	▲	Timing	Projects postponed to 20-21
Infrastructure - Footpaths	0	0.0%	▲	Timing	No Reportable Variance
Plant and Equipment	150,038	(30.6%)	▲	Timing	Prime Mover and Dual Cabs purchased for less than budgeted expenditure plus CEO Vehicle Replacement postponed to July 2020.
<b>Financing</b>					
Loan Principal	0	0.0%	▼	Timing	No reportable variance.

Note: YTD budgets are an estimation at the time of preparing the draft annual budget.

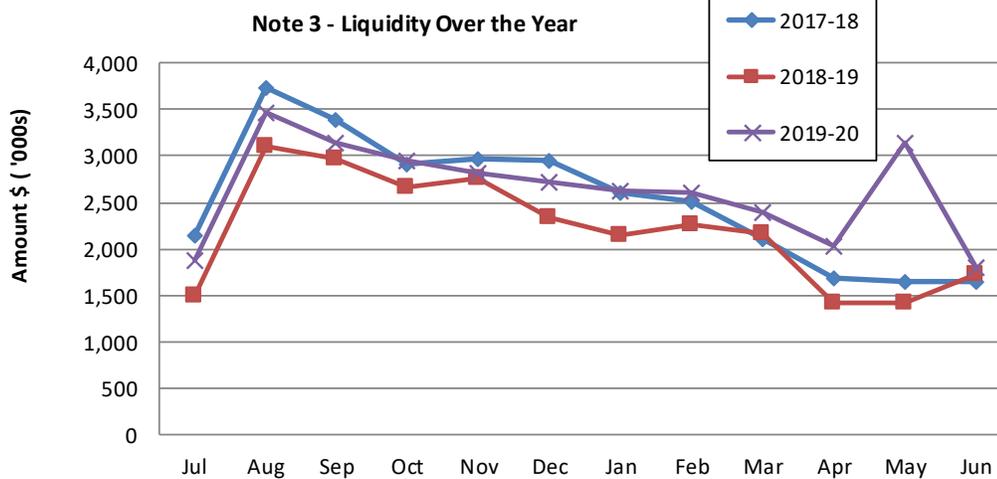
MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**Shire of Shark Bay**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2020**

**Note 3: NET CURRENT FUNDING POSITION**

	Note	Positive=Surplus (Negative=Deficit)	
		30 June 2020	30 June 2019
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	4	1,990,043	1,992,599
Cash Restricted	4	2,922,352	1,904,459
Receivables - Rates	6	32,544	31,927
Receivables -Other	6	60,263	68,343
Interest / ATO Receivable		8,315	7,427
Inventories		129,990	113,037
		5,143,507	4,117,793
<b>Less: Current Liabilities</b>			
Payables		(195,886)	(238,478)
Provisions		(208,068)	(252,431)
Bond Liability (Formally Trust Account)		(17,607)	0
		(421,561)	(490,909)
Less: Cash Reserves	7	(2,922,352)	(1,904,459)
<b>Net Current Funding Position</b>		<b>1,799,594</b>	<b>1,722,425</b>



Comments - Net Current Funding Position

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 June 2020							
<b>Note 4: CASH AND INVESTMENTS</b>							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.10%	83,205			83,205	Bankwest	At Call
Reserve Bank Account	0.00%		179		179	Bankwest	At Call
Reserve Telenet Saver Account	0.25%		2,922,173		2,922,173	Bankwest	At Call
Municipal Telenet Saver	0.50%	1,905,938			1,905,938	Bankwest	At Call
Trust Bank Account	0.00%			0	0	Bankwest	At Call
Cash On Hand		900			900		On Hand
<b>(b) Term Deposits</b>							
Municipal Investment					0		
Municipal Investment					0		
Reserve Investment					0		
<b>Total</b>		<b>1,990,043</b>	<b>2,922,352</b>	<b>0</b>	<b>4,912,396</b>		
<b>Comments/Notes - Investments</b>							
Surplus funds invested for terms conducive to cashflow requirements.							

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2020				
<b>Note 6: RECEIVABLES</b>				
<b>Receivables - Rates Receivable</b>	<b>30 June 2020</b>	<b>30 June 2019</b>	<b>Receivables - General</b>	<b>Current</b> <b>30 Days</b> <b>60 Days</b> <b>90+Days</b>
	\$	\$		\$   \$   \$   \$
Opening Arrears Previous Years	31,927	36,581	Receivables - General	44,377   10,964   3,510   1,225
Levied this year	1,827,891	1,742,151	<b>Total Receivables General Outstanding</b>	<b>60,076</b>
Less Collections to date	(1,827,274)	(1,746,805)	<b>Amounts shown above include GST (where applicable)</b>	
Equals Current Outstanding	<b>32,544</b>	<b>31,927</b>		
<b>Net Rates Collectable</b>	<b>32,544</b>	<b>31,927</b>		
% Collected	98.25%	98.21%		

**Note 6 - Rates Receivable**

Month	2018-19	2019-20
Jul	50	50
Aug	1650	1650
Sep	1100	1100
Oct	750	750
Nov	550	550
Dec	450	450
Jan	350	350
Feb	250	250
Mar	200	200
Apr	150	150
May	100	100
Jun	100	100

**Receivables-General**

Category	Percentage
Current	74%
30 Days	18%
60 Days	6%
90+Days	2%

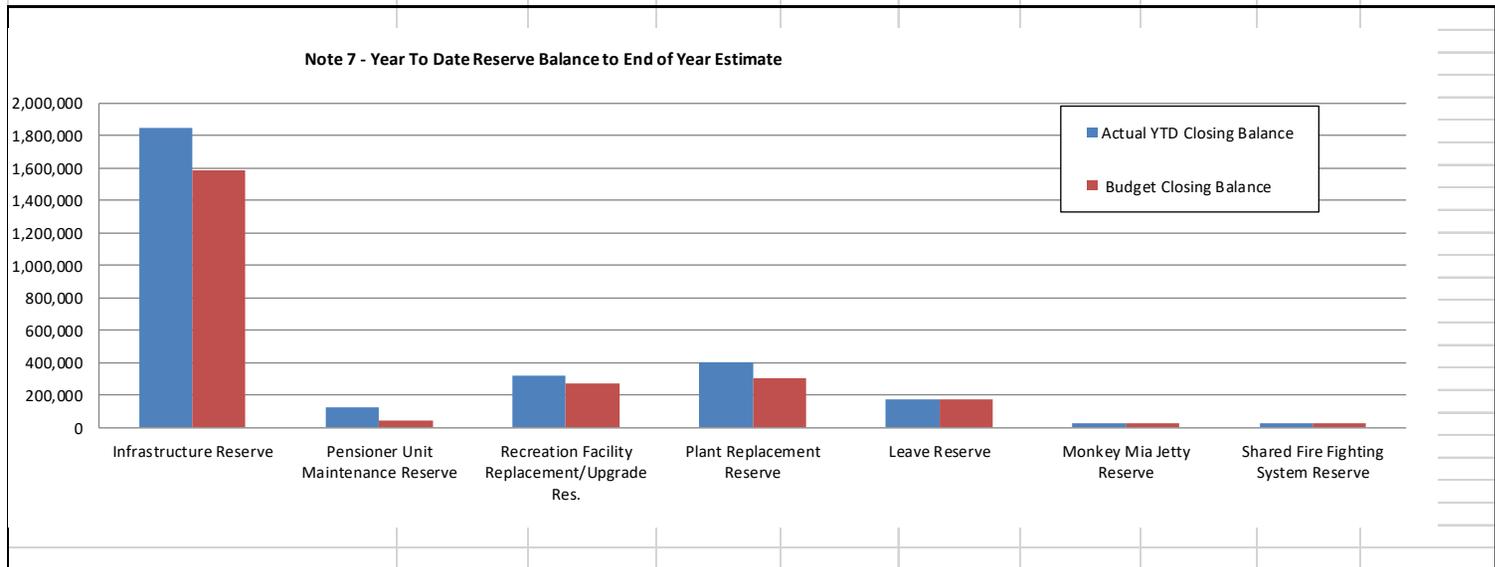
  

Comments/Notes - Receivables Rates	No major issues at this time

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2020									
<u>Note 7: Cash Backed Reserve</u>									
2019-20									
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	1,332,164	7,800	4,718	869,168	881,168	(625,255)	(370,128)	1,583,877	1,847,921
Pensioner Unit Maintenance Reserve	10,916	65	55	116,143	116,143	(85,000)	0	42,124	127,114
Recreation Facility Replacement/Upgrade Res.	269,466	1,400	1,346	52,000	52,000	(50,000)	0	272,866	322,812
Plant Replacement Reserve	70,302	500	351	568,636	505,000	(336,000)	(173,802)	303,438	401,851
Leave Reserve	170,156	1,000	850	0	0	0	0	171,156	171,006
Monkey Mia Jetty Reserve	21,977	120	110	0	0	0	0	22,097	22,087
Shared Fire Fighting System Reserve	29,413	170	147	0	0	0	0	29,583	29,560
	<b>1,904,395</b>	<b>11,055</b>	<b>7,576</b>	<b>1,605,947</b>	<b>1,554,311</b>	<b>(1,096,255)</b>	<b>(543,930)</b>	<b>2,425,142</b>	<b>2,922,352</b>



MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 30 June 2020							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Annual Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 30 06 2020		
\$	\$	\$	\$		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				<b>Plant and Equipment</b>	\$	\$	\$
				<b>Governance</b>			
			0	CEO Vehicle	(3,925)	0	3,925
24,000	0	21,364	(2,636)	EMFA Vehicle	3,000	(2,636)	(5,636)
21,000	0	17,727	(3,273)	EMCD Vehicle	(5,141)	(3,273)	1,868
45,000	0	39,091	(5,909)		(6,066)	(5,909)	157
				<b>Transport</b>			
24,000	0	25,000	1,000	Dual Cab Ute - Ranger	4,594	1,000	(3,594)
24,000	0	25,909	1,909	Dual Cab Ute - Gardner	4,708	1,909	(2,799)
110,000	0	72,727	(37,273)	Prime Mover	(66,250)	(37,273)	28,977
			0	Vibration Roller - Sale Proceeds	(3,864)	0	3,864
134,000	0	123,636	(34,364)		(60,812)	(34,364)	26,448
<b>179,000</b>	<b>0</b>	<b>162,727</b>	<b>(40,273)</b>		<b>(66,878)</b>	<b>(40,273)</b>	<b>26,605</b>
<b>Comments - Capital Disposal/Replacements</b>							

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 30 June 2020											
Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2019/20 Budget Rate Revenue \$	2019/20 Budget Interim Rate \$	2019/20 Budget Back Rate \$	2019/20 Budget Total Revenue \$
RATE TYPE											
<b>Differential General Rate</b>											
GRV Residential	0.102840	316	3,761,841	386,871	2,241	1,047	390,160	386,871	1,825	1,047	389,743
GRV Commercial	0.105690	42	2,114,558	223,477			223,477	223,477			223,477
GRV Vacant	0.102840	18	360,100	37,033			37,033	37,033			37,033
GRV Rural Commercial	0.106880	5	306,280	32,736	973		33,709	32,736	973		33,709
GRV Industrial/Residential	0.113800	46	629,944	71,689			71,689	71,689			71,689
GRV Industrial/Residential Vaca	0.102840	2	10,400	1,070	-10		1,060	1,070	-10		1,060
GRV Rural Resort	0.112820	3	1,132,800	127,805	24,144	19,266	171,214	127,805	24,144	19,266	171,215
UV General	0.207090	7	827,678	171,402			171,402	171,402			171,402
UV Pastoral	0.141820	11	617,360	87,556			87,556	87,556			87,556
UV Mining	0.282450	1	7,947	2,245			2,245	2,245			2,245
UV Exploration	0.271580	2	764,435	207,605	-1,098	8,025	214,532	207,604	-1,098	8,025	214,531
<b>Sub-Totals</b>		<b>453</b>	<b>10,533,343</b>	<b>1,349,490</b>	<b>26,249</b>	<b>28,339</b>	<b>1,404,077</b>	<b>1,349,488</b>	<b>25,834</b>	<b>28,338</b>	<b>1,403,660</b>
<b>Minimum Payment</b>											
GRV Residential	876.00	52	384,173	45,552			45,552	45,552			45,552
GRV Commercial	876.00	17	93,832	14,892	-198		14,694	14,892			14,892
GRV Vacant	876.00	83	271,090	72,708			72,708	72,708			72,708
GRV Rural Commercial	876.00	0	0				0	0			0
GRV Industrial/Residential	876.00	3	19,440	2,628			2,628	2,628			2,628
GRV Industrial/Residential Vaca	546.00	0	0				0	0			0
GRV Rural Resort	876.00	0	0				0	0			0
UV General	735.00	6	9,262	4,410			4,410	4,410			4,410
UV Pastoral	920.00	0	0				0	0			0
UV Mining	920.00	1	654	920			920	920			920
UV Exploration	920.00	2	4,080	1,840			1,840	1,840			1,840
<b>Sub-Totals</b>		<b>164</b>	<b>782,531</b>	<b>142,950</b>	<b>-198</b>	<b>0</b>	<b>142,752</b>	<b>142,950</b>	<b>0</b>	<b>0</b>	<b>142,950</b>
Concessions							(139,394)				(139,394)
<b>Amount from General Rates</b>							<b>1,407,435</b>				<b>1,407,216</b>
Specified Area Rates							38,917				38,917
<b>Totals</b>							<b>1,446,352</b>				<b>1,446,133</b>

Comments - Rating Information

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2020								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-19	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Loan 57 Monkey Mia Bore	134,616	0	31,653	31,653	102,963	102,963	4,083	5,654
Loan 56 - Staff Housing	28,847	0	18,946	18,946	9,901	9,901	1,367	1,556
Loan - Town Oval Bore	0	800,000	0	0	0	800,000	0	0
	163,463	800,000	50,599	50,599	112,864	912,864	5,450	7,210

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2020								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2019-20 Annual Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	692,157	0	692,157	0	1,417,394	0
Grants Commission - Roads	WALGGC	Y	226,736	0	226,736	0	507,919	0
LGIS Surplus Share Dividend Distribution	LGIS	Y	16,761	0	16,761	0	16,761	0
Gascoyne Development Commission COVID-19 Emergency Response	Gascoyne Development	Y	0	0	0	0	15,000	0
LGIS Members Dividend	LGIS	Y	0	0	0	0	6,202	0
<b>LAW, ORDER, PUBLIC SAFETY</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Services	Y	8,133	0	8,133	0	10,274	0
Grant FESA - SES	Dept. of Fire & Emergency Services	Y	46,590	0	46,590	0	46,590	0
Coastal Hazard Risk Management & Adaption Plan	WA Planning Commission	Y	32,500	0	32,500	0	32,500	0
Coastal Adaptation and Protection	Department of Transport	Y	11,000	0	11,000	0	11,513	0
Gascoyne Sports Modelling	Department of Local Government Sport and Cultural Industries	Y	5,000	0	5,000	0	5,000	0
<b>RECREATION AND CULTURE</b>								
Contributions - HMAS Sydney Exhibit	Visitors to Discovery Centre	Y	200	0	200	0	287	0
Laser Tag	Miscellaneous revenue	Y	0	0	0	0	123	0
Little Lagoon Rehabilitation Project	Department of Industry, Science, Energy and Resources	Y	0	0	0	0	12,500	0
<b>ECONOMIC SERVICES</b>								
Thank a Volunteer	Dept of Communities	Y	700	0	700	0	700	0
BBRF Community Investment	Department of Industry, Innovation and Science	Y	20,000	0	20,000	0	20,000	0
<b>TRANSPORT</b>								
Road Preservation Grant	State Initiative - Main Roads WA	Y	113,118	0	113,118	0	113,118	0
Useless Loop Road - Mtce	Main Roads WA	Y	330,000	0	330,000	0	330,000	0
Contributions - Road Projects	Pipeline	Y	8,900	0	8,900	0	12,705	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	297,245	0	0	297,245	297,245	0
RRG Grants - Capital Projects	Regional Road Group	Y	230,217	0	0	230,217	230,855	0
<b>TOTALS</b>			<b>2,039,257</b>	<b>0</b>	<b>1,511,795</b>	<b>527,462</b>	<b>3,086,686</b>	<b>0</b>
Operating			1,511,795				2,546,086	
Non-operating			527,462				540,600	
			2,039,257				3,086,686	
<b>Comments - Operating and Non Operating Grants</b>								

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 30 June 2020				
<b>Note 12: BOND LIABILITY</b>				
Funds held at balance date over which the Shire has no control and which are included in Note 3 of this statement are as follows:				
Description	Opening Balance 1 Jul 19	Amount Received	Amount Paid	Closing Balance 30-Jun-20
	\$	\$	\$	\$
CITF Levy	\$ -	7,724	(7,430)	294
Library Card Bond	\$ 250	250	(350)	150
Bookeasy- Sales	\$ -	354,467	(354,268)	199
Kerb/Footpath Deposit	\$ 3,800	1,000	0	4,800
Bond Key	\$ 3,420	1,510	(1,080)	3,850
Hall Bond	\$ -	1,100	(275)	825
Police Licensing	\$ 997	218,603	(214,895)	4,705
Election Deposit	\$ -	800	(800)	0
Marquee Deposit	\$ -	0	0	0
Building Licence Levy	\$ -	6,698	(6,422)	277
Road Reserve - Hughes Street	\$ 2,298	0	0	2,298
Tour Sales	\$ -	0	0	0
Property Rental Bonds	\$ -	0	0	0
Rates Unidentified Deposit	\$ 210	0	0	210
	<b>10,974</b>	<b>592,153</b>	<b>(585,520)</b>	<b>17,607</b>

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

CAPITAL WORKS PROGRAM 2019/20								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Over)/Under	YTD Actual (Renewal Exp)	Comment
<b>Land and Buildings</b>								
<b>Governance</b>								
Asbestos Removal - Shire Office	2.2.1	WKSM	(75,000)	(75,000)	0	75,000	0	Postponed to 2020-21
Records Room	4.2.2	CEO	(30,000)	(30,000)	(30,077)	(77)	30,077	Complete
<b>Governance Total</b>			<b>(105,000)</b>	<b>(105,000)</b>	<b>(30,077)</b>	<b>74,923</b>	<b>30,077</b>	
<b>Housing</b>								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	2.2.1	CEO	(10,000)	(10,000)	0	10,000	0	Postponed to 2020-21
Staff Housing - 65 Brockman St	2.2.1	EMCD	(10,000)	(10,000)	0	10,000	0	Postponed to 2020-21
Staff Housing - 51 Durlacher St	2.2.1	EMFA	(10,000)	(10,000)	0	10,000	0	Postponed to 2020-21
Staff Housing - 80 Durlacher St	2.2.1	EMCD	(10,000)	(10,000)	0	10,000	0	Postponed to 2020-21
Pensioner Units Capital	2.2.1	EMCD	(35,000)	(35,000)	0	35,000	0	Postponed to 2020-21
Pensioner Units Door/Water Pipe Replacement	2.2.1	EMCD	(10,000)	(10,000)	0	10,000	0	Postponed to 2020-21
<b>Housing Total</b>			<b>(85,000)</b>	<b>(85,000)</b>	<b>0</b>	<b>85,000</b>	<b>0</b>	
<b>Community Amenities</b>								
<b>Buildings</b>								
Morgue	2.2.1	CEO	(20,000)	(20,000)	0	20,000	0	Postponed to 2020-21
<b>Community Amenities Total</b>			<b>(20,000)</b>	<b>(20,000)</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	
<b>Recreation</b>								
<b>Buildings</b>								
Asbestos Removal - Denham Town Hall/Stables	2.2.1	WKSM	(75,000)	(75,000)	0	75,000	0	Postponed to 2020-21
Recreation Centre Panel and Paint Renewal	2.2.1	WKSM	(50,000)	(50,000)	(8,600)	41,400	8,600	Painted April 2020
<b>Recreation Total</b>			<b>(125,000)</b>	<b>(125,000)</b>	<b>(8,600)</b>	<b>116,400</b>	<b>0</b>	
<b>Transport</b>								
<b>Buildings</b>								
Depot - Office Awning	4.2.2	WKSM	(10,000)	(10,000)	(600)	9,400	0	Postponed to 2020-21
Depot - Boundary Fencing	4.2.2	WKSM	(15,000)	(15,000)	(7,279)	7,721	0	Postponed to 2020-21
<b>Transport Total</b>			<b>(25,000)</b>	<b>(25,000)</b>	<b>(7,879)</b>	<b>17,121</b>	<b>0</b>	
<b>Land and Buildings Total</b>			<b>(360,000)</b>	<b>(360,000)</b>	<b>(46,556)</b>	<b>313,444</b>	<b>30,077</b>	
<b>Footpaths</b>								
<b>Infrastructure</b>								
Footpath Construction-Denham Footpath Plan	1.1.1/2.2.1	WKSM	(50,000)	(50,000)	(50,000)	0	0	Complete
<b>Footpaths Total</b>			<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>0</b>	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Drainage</b>								
<b>Transport</b>								
Drainage/Sump Construction	1.1.1	WKSM	0	0	0	0	0	
<b>Transport Total</b>			0	0	0	0	0	
<b>Drainage Total</b>			0	0	0	0	0	
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
Server and Program Upgrade	4.2.2	EMFA	(20,000)	(20,000)	(20,784)	(784)	20,784	Complete
<b>Governance Total</b>			(20,000)	(20,000)	(20,784)	(784)	20,784	
<b>Furniture &amp; Office Equip. Total</b>			(20,000)	(20,000)	(20,784)	(784)	20,784	
<b>Plant , Equipment and Vehicles</b>								
<b>Governance</b>								
CEO Vehicle	2.2.1	CEO	(65,000)	(65,000)	0	65,000	0	Rescheduled for July 2020
EMFA Vehicle	2.2.1	EMFA	(27,793)	(27,793)	(27,374)	419	27,374	Complete
EMCD Vehicle	2.2.1	EMCD	(27,720)	(27,720)	(27,449)	271	27,449	Complete
<b>Total Governance</b>			(120,513)	(120,513)	(54,824)	65,689	54,824	
<b>Transport</b>								
Major Plant Items	4.2.2	WKSM	(20,000)	(20,000)	(3,946)	16,054	3,946	
Excavator	4.2.2	WKSM	0	0	(11,109)	(11,109)	11,109	Capital Works to Extend Useful Life
Dual Cab Ute - Town Gardener	4.2.2	WKSM	(45,000)	(45,000)	(39,780)	5,220	39,780	Complete
Dual Cab Ute - Ranger	4.2.2	WKSM	(45,000)	(45,000)	(39,780)	5,220	39,780	Complete
Prime Mover	4.2.2	WKSM	(240,000)	(240,000)	(191,036)	48,964	191,036	Complete
<b>Transport Total</b>			(350,000)	(350,000)	(285,651)	64,349	285,651	
<b>Denham Marine Facilities</b>								
Boat Jinker Brake System Upgrade	4.2.2	WKSM	(20,000)	(20,000)	0	20,000	0	
<b>Denham Marine Facilities Total</b>			(20,000)	(20,000)	0	20,000	0	
<b>Plant , Equipment and Vehicles Total</b>			(490,513)	(490,513)	(340,475)	150,038	340,475	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Public Facilities</b>								
<b>Community Amenities</b>								
Cemetery Shade	2.4.2	WKSM	(5,000)	(5,000)	0	5,000	0	Postponed to 2020-21
Hamelin Pool Carpark	2.2.1	WKSM	(10,000)	(10,000)	0	10,000	0	Postponed to 2020-21
<b>Community Amenities Total</b>			<b>(15,000)</b>	<b>(15,000)</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	
<b>Recreation And Culture</b>								
West End Toilet Roof Replacement	2.2.1	WKSM	(15,000)	(15,000)	0	15,000	0	Postponed to 2020-21
Town Oval Bore	2.2.1	WKSM	(800,000)	(800,000)	(772,849)	27,151	772,849	Project awaiting completion with Landscaping
Town Bore Fence Extensions	2.2.1	WKSM	(7,500)	(7,500)	(8,634)	(1,134)	8,634	Complete
Town Oval Fountain	2.2.1	WKSM	(7,000)	(7,000)	(5,035)	1,965	5,035	Complete
Playground Fence Replacement	2.2.1	WKSM	(8,000)	(8,000)	0	8,000	0	Postponed to 2020-21
Charlie Sappie Park Bed Removal and Replacement	2.2.1	WKSM	(20,000)	(20,000)	0	20,000	0	Postponed to 2020-21
Multi Purpose Courts Light Upgrade	2.2.1	WKSM	(10,000)	(10,000)	0	10,000	0	Postponed to 2020-21
Little Lagoon Signs and Barriers	2.2.1/1.2.2	CEO	(52,000)	(52,000)	(52,721)	(721)	0	Complete
<b>Recreation And Culture Total</b>			<b>(919,500)</b>	<b>(919,500)</b>	<b>(839,239)</b>	<b>80,261</b>	<b>786,518</b>	
<b>Public Facilities Total</b>			<b>(934,500)</b>	<b>(934,500)</b>	<b>(839,239)</b>	<b>95,261</b>	<b>786,518</b>	

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
<b>Roads (Non Town)</b>								
<b>Transport</b>								
R2R Projects 19-20 Brockman Street	1.1.1	WKSM	(450,000)	(450,000)	(450,000)	0	450,000	Complete
Useless Loop Road - RRG 19-20	1.1.1	WKSM	(255,325)	(255,325)	(256,366)	(1,041)	256,366	Complete
Eagle Bluff - RRG 19-20	1.1.1	WKSM	(90,000)	(90,000)	(81,810)	8,190	81,810	To be completed in July 2020 due to rainy weather.
<b>Transport Total</b>			<b>(795,325)</b>	<b>(795,325)</b>	<b>(788,175)</b>	<b>7,150</b>	<b>788,175</b>	
<b>Roads (Non Town) Total</b>			<b>(795,325)</b>	<b>(795,325)</b>	<b>(788,175)</b>	<b>7,150</b>	<b>788,175</b>	
<b>Capital Expenditure Total</b>			<b>(2,650,338)</b>	<b>(2,650,338)</b>	<b>(2,085,229)</b>	<b>565,109</b>	<b>1,966,029</b>	

29 JULY 2020

11.3 INTERIM AUDIT REPORT 2019 / 2020  
FM00003

Author  
Executive Manager Finance and Administration

Disclosure of Any Interest  
Nil

Moved           Cr Stubberfield  
Seconded       Cr Cowell

**Council Resolution**

**That Council notes the advice from the auditors, Office of the Auditor General, that the interim audit has been completed and the actions administration has taken to address the auditor's recommendations.**

**6/0 CARRIED**

Background

The Shire's auditor, Office of the Auditor General, conducted its interim audit visit from the 29 April to 3 May 2019.

Generally, the interim audit report and the matters raised are provided for general information. This report provides an opportunity for the matters to be addressed and assists with ensuring compliance with legislation.

Comment

The Office of the Auditor General has advised that the interim audit has been completed and that the matters raised are provided for the purposes of general information only and are not part of the formal audit report.

A copy of the auditor's letter is attached for Council's information.

The Audit advice from the Office of the Auditor General now needs be noted by Council. However, all the recommendations are being implemented by the responsible officer.

Legal Implications

Although the interim audit is not part of the final audit report, it does assist the auditor to confirm the Shire's compliance with legislation under Part 7 of the *Local Government Act 1995*.

Policy Implications

There are no policy issues with this matter.

Financial Implications

The interim audit forms part of the overall engagement of the auditor.

Strategic Implications

6.1 – 7.1-2 Outcome - the Shire is strategically focused, unified and functions effectively. It is also a transparent, resilient organisation demonstrating leadership and governance.

MINUTES OF THE ORDINARY COUNCIL MEETING

---

29 JULY 2020

Risk Management

This item is low risk as there are no matters requiring attention.

Voting Requirements

Simple Majority Required

Signature

Executive Manager Finance  
and Administration

*A Pears*

Chief Executive Officer

*P Anderson*

Date of Report

20 July 2020

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020



Our Ref: 8650

Mr Paul Anderson  
Chief Executive Officer  
Shire of Shark Bay  
PO Box 126  
DENHAM WA 6537

7th Floor, Albert Facey House  
469 Wellington Street, Perth

Mail to: Perth BC  
PO Box 8489  
PERTH WA 6849

Tel: 08 6557 7500  
Fax: 08 6557 7600  
Email: info@audit.wa.gov.au

Dear Mr Anderson

**ANNUAL FINANCIAL REPORT  
INTERIM AUDIT RESULTS FOR THE YEAR ENDING 30 JUNE 2020**

We have completed the interim audit for the year ending 30 June 2020. We performed this phase of the audit in accordance with our audit plan. The focus of our interim audit was to evaluate your overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant to our audit of the annual financial report.

**Management Control Issues**

I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the course of the interim audit. These matters have been discussed with management and their comments have been included on the attachment. The matters reported are limited to those deficiencies that were identified during the interim audit that we have concluded are of sufficient importance to merit being reported to management. Some of the matters may be included in our auditor's report in accordance with section 7.9(2) of the *Local Government Act 1995* or regulation 10(3)(a) and (b) of the *Local Government (Audit) Regulations 1996*. If so, we will inform you before we finalise the report.

This letter has been provided for the purposes of your local government and may not be suitable for other purposes.

We have forwarded a copy of this letter to the President. A copy will also be forwarded to the Minister for Local Government when we forward our auditor's report on the annual financial report to the Minister on completion of the audit.

Feel free to contact me on 6557 7574 if you would like to discuss these matters further.

Yours faithfully

RENUKA VENKATRAMAN  
DIRECTOR FINANCIAL AUDIT  
30 June 2020

Attach

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

ATTACHMENT

SHIRE OF SHARK BAY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Revenue not recognised in accordance with AASB 15 or AASB 1058.	✓		
2. Waste collection revenue incorrectly recognised on properties owned by the Shire			✓

**KEY TO RATINGS**

The ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

# MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

## ATTACHMENT

### SHIRE OF SHARK BAY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

#### FINDINGS

##### 1. Revenue not recognised in accordance with AASB 15 or AASB 1058

###### Finding

Two new accounting standards, AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-For-Profit Entities became effective for the Shire on 1 July 2019, which supersede the previous revenue accounting standards.

Our sample testing of revenue transactions (rates, grants, fees and charges) noted that waste collection revenue, caravan park lease revenue and the Regional Road Group (RRG) grant revenue have not been recognised in accordance with requirements of AASB 15 or AASB 1058.

###### Rating: Significant

###### Implication

Non-compliance with AASB 15 and/or AASB 1058. As application of these standards may result in delayed income recognition, the Shire's revenue may be overstated for the 2019-20 financial year. In addition, monthly financial information that is presented to Council may not be in compliance with the current accounting standards and financial decision making may be ill-informed.

###### Recommendation

The Shire should complete a detailed revenue recognition assessment of all revenue streams in order to conclude if a particular revenue stream or transaction arises from an enforceable contract with a customer and has sufficiently specific performance obligations. The assessment will trigger the revenue recognition requirements under AASB 15, or if it falls outside this scope, under AASB 1058.

The Shire should also measure the impact of the application of AASB 15 and AASB 1058 as at 1 July 2019 and if required process appropriate adjustments in the accounts.

###### Management Comment

As these accounting standard changes are new they had not been incorporated into the monthly financial report.

We have now instigated changes to ensure that these monthly reports are in line with the new accounting standards.

**Responsible Person:** Executive Manager Finance & Administration  
**Completion Date:** 30 June 2020

ATTACHMENT

**SHIRE OF SHARK BAY**  
**PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2020**  
**FINDINGS IDENTIFIED DURING THE INTERIM AUDIT**

**2. Waste collection revenue incorrectly recognised on properties owned by the Shire**

**Finding**

During our testing of fees and charges revenue, we noted that the Shire recognised waste collection revenue on properties owned by the Shire and a corresponding expense in its accounts. These accounting entries were not properly adjusted for financial reporting purposes.

**Rating: Minor**

**Implication**

The Shire's revenue and expenses have been overstated for the 2019-20 financial year and comparative year.

**Recommendation**

Waste collection revenue on properties owned by the Shire should not be billed and the properties should be included as part of non-rateable properties for financial reporting purposes.

The fees and charges raised on these properties should be debited back to the fees and charges revenue account in order not to overstate revenue and no expenses should be recorded in relation to this.

**Management Comment**

The Shire outsources its Bin Pickup Services and we have recognised the revenue and expense in the Shire's financials to ensure transparency and enable true cost of facilities to be established.

However, in accordance with the changes recommended by the Office of the Auditor General we will ensure that these transactions are not recorded in our annual financial report.

**Responsible Person:** Executive Manager Finance & Administration  
**Completion Date:** 30 June 2020

29 JULY 2020

**12.0 TOWN PLANNING REPORT**

**12.1 CAMEL AGISTMENT, MULTI-PURPOSE BUILDING AND SEA CONTAINER – PORTION OF RESERVE 49809, LOT 305 SHARK BAY / MONKEY MIA ROAD, DENHAM RES49809**

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Smith

Nature of Interest: Financial Interest as Part Owner of Camel Agistment Business.

Cr Smith left the Council Chamber at 3:39 pm.

Moved           Cr Stubberfield  
Seconded       Cr Bellottie

**Council Resolution**

**That Council:**

- A. Note that the Shire has a Management Order over Reserve 49809 and that a portion is leased to Mr Mark Smith (applicant).**
- B. Resolve to support an exemption from a Bushfire Attack Level assessment / State Planning Policy 3.7 as part of the development application process as permissible under the Western Australian Planning Bulletin 111/2016 as:
  - (i) The proposal is consistent with an existing lease already approved by the Shire;**
  - (ii) A Bushfire Attack Level would inform higher constructions standards at the separate building permit application stage. Higher construction standards do not apply to non-habitable buildings under Australian Standard 3959 (except for domestic outbuildings located within 6 metres of a dwelling).****
- C. Note that application is being advertised as an ‘animal establishment’ with ancillary development in accordance with Clause 64 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 18(2) of the *Shire of Shark Bay Local Planning Scheme No 4*.**

**A notice has been published in the Midwest Times on the 15 July 2020, and advertising closes on the 31 July 2020.**

29 JULY 2020

- D. Pursuant to Clause 82(1) and 82(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the planning application after completion of advertising.

**5/0 CARRIED BY ABSOLUTE MAJORITY**

BACKGROUND

Reserve 49809 is crown land vested to the Shire of Shark Bay for use as a 'common'. The area of the reserve is 1,139.223 hectares.

The Shire has a Management Order for the reserve which allows Council to lease areas to other parties subject to written approval by the Minister for Lands.



29 JULY 2020

On the 26 February 2020 Council supported a lease over a portion of the reserve and resolved as follows:

***'That a license to occupy an area of 8 Hectares of Reserve 49890- Common as depicted on the application submitted by Mr Mark Smith as a commercial user be granted for a period of 5 years from the date of the license on the following conditions:***

- 1. Ongoing compliance with the guidelines of the Shires management statement for reserve 49809 and any subsequent policies of Council applicable to the reserve and/or the allocated area.***
- 2. The allocated area being suitable fenced and maintained to ensure stock is contained within the boundaries of the approved area.***
- 3. Any significant roofed or enclosed buildings/structures (in the opinion of the Chief Executive Officer) be referred to Council for consideration prior to construction and may be subject to any planning and/or building approval requirements.***
- 4. The approval of the Minister of Lands is granted.'***

The lease area supported by Council is represented the map below. The lease has been approved by the Minister for Lands.



The existing lease allows for stocking of 4-6 camels.

---

29 JULY 2020

COMMENT

• ***Proposed Buildings***

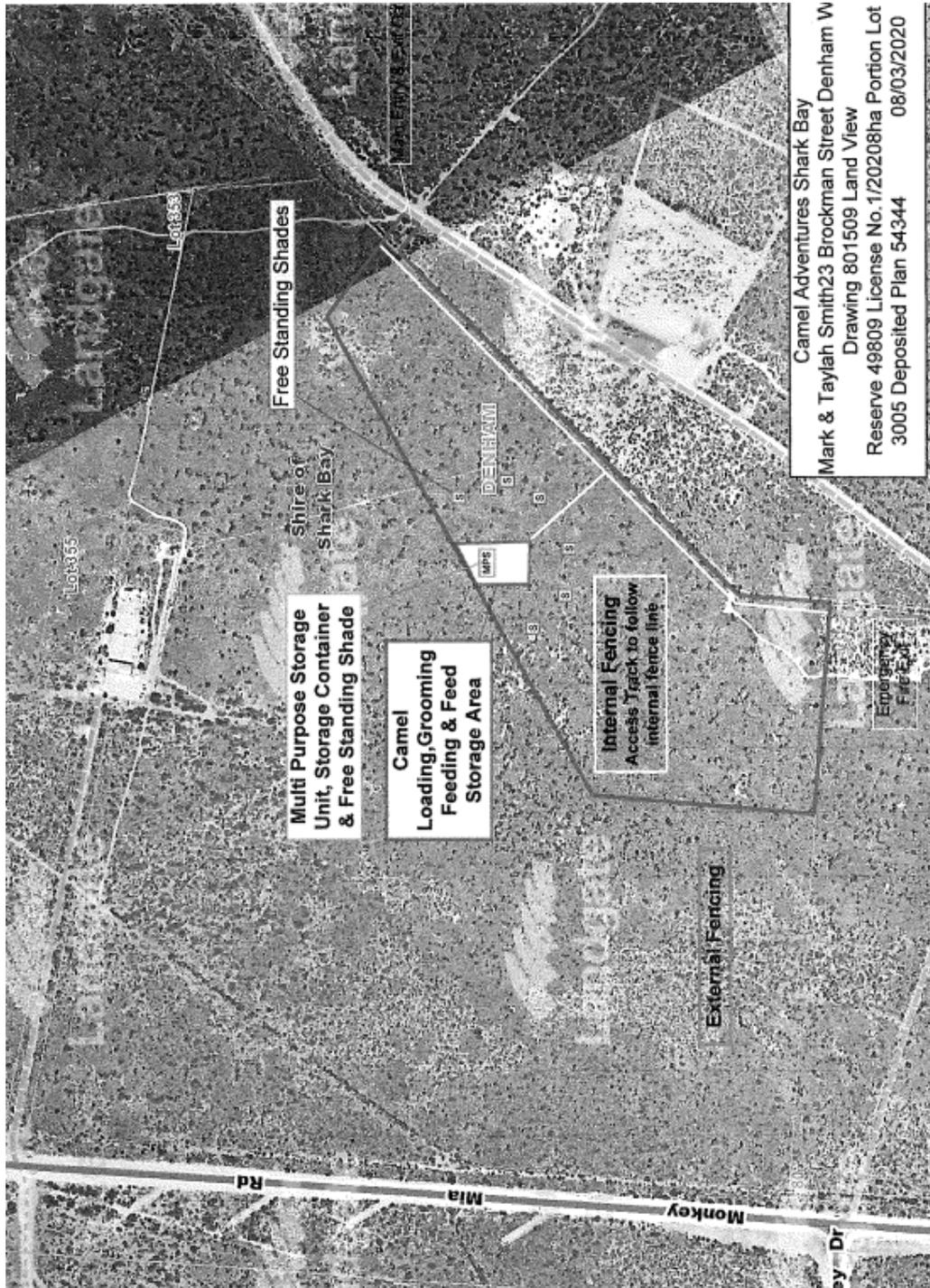
The lessee has lodged a planning application for a multi-purpose demountable building proposed to be used for storage of camel equipment, security equipment (CCVT TV), and a staff lunch room.

The applicant has provided a photograph of the building and indicated that it is proposed to be clad in cedar. A raise deck platform is proposed where camels can be mounted (and be ridden off site by staff for tourist activities).

A separate sea container is proposed for the storage of dry camel food.

A site plan, floor plan and elevations are included over page.

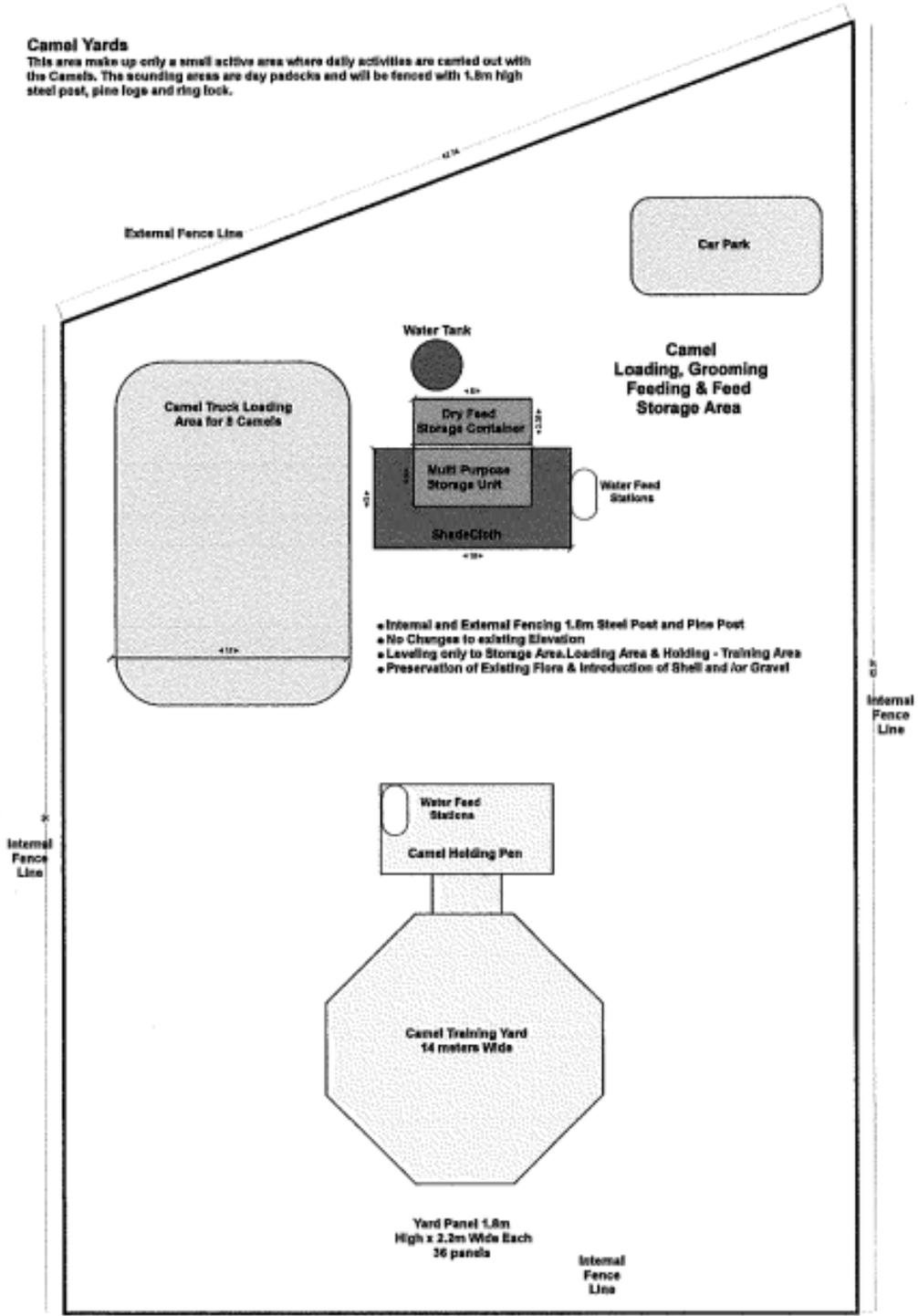
29 JULY 2020



29 JULY 2020

**Camel Yards**

This area make up only a small active area where daily activities are carried out with the Camels. The soundng areas are day paddocks and will be fenced with 1.8m high steel post, pine logs and ring lock.

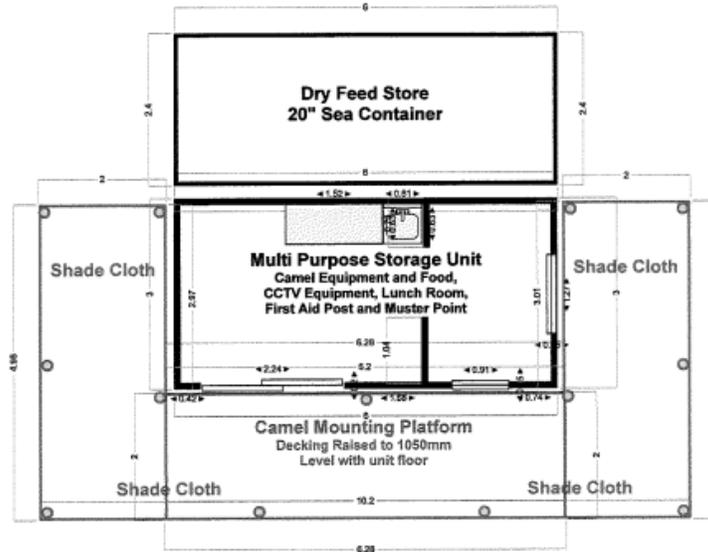


MINUTES OF THE ORDINARY COUNCIL MEETING

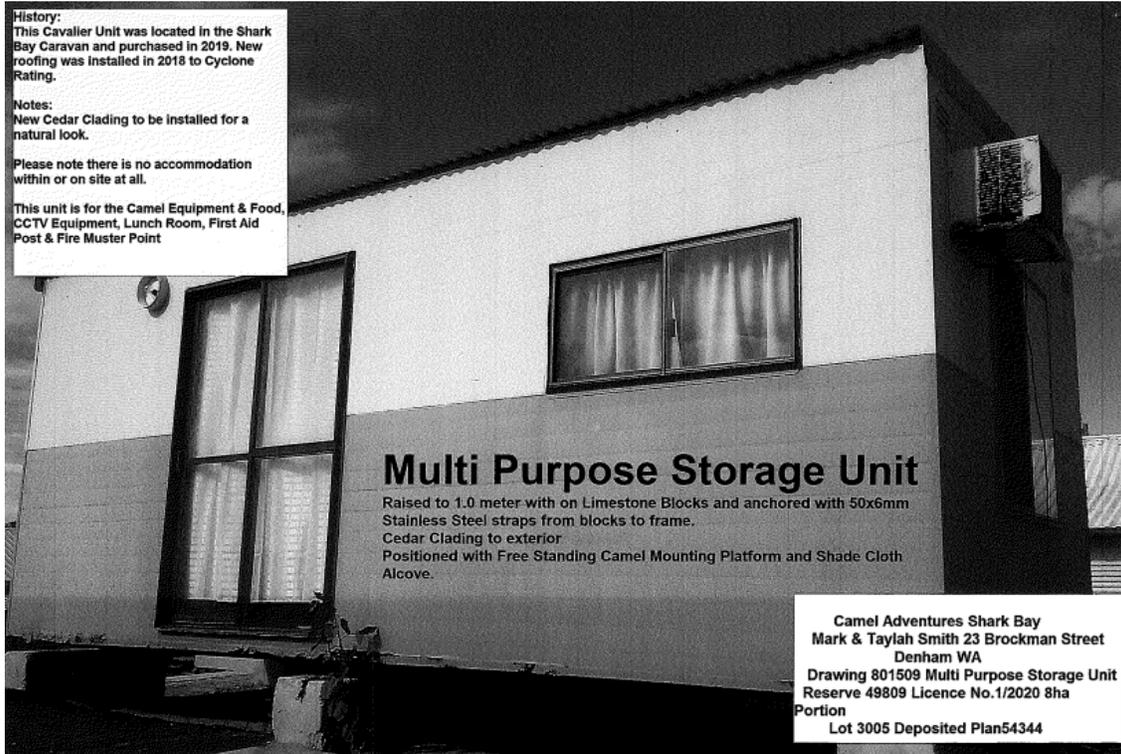
29 JULY 2020

- Multi Purpose Storage Unit**
- Prefab Transportable Ref Attached
  - Cedar Clad Natural Colour Oiled Finish
  - Raised 900mm above ground level
  - Fix to Limestone Pillars in 6 locations

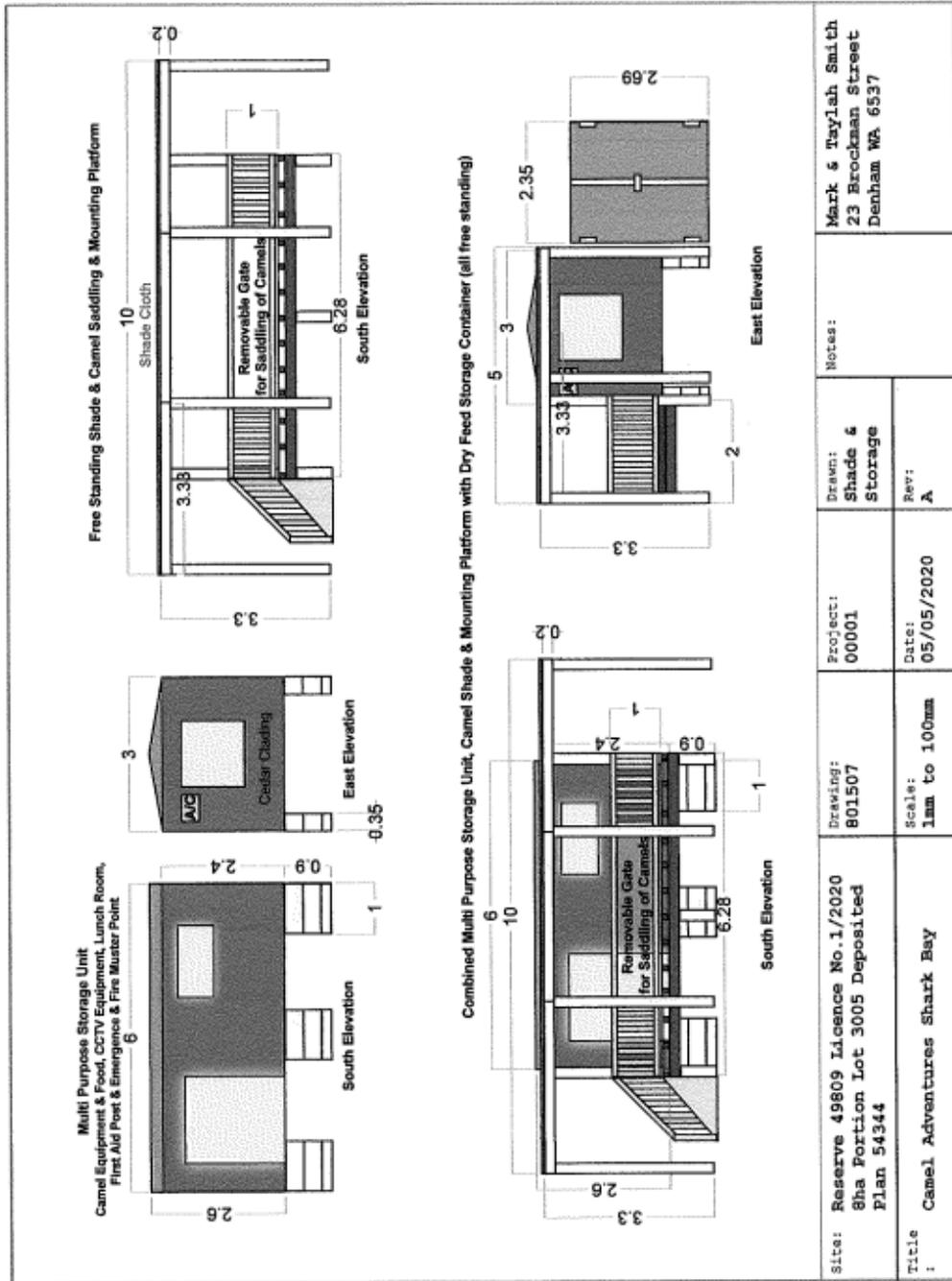
- Camel Mounting Platform**
- Raised to 800mm above ground level
  - Treated pine timber frame and stumps
  - Free standing forming part of Shade Cloth Area



- Shade Cloth Area**
- Free standing forming part of Camel Mounting Platform



29 JULY 2020



Site: Reserve 49809 Licence No.1/2020 8ha Portion Lot 3005 Deposited Plan 54344	Drawing: 801507	Project: 00001	Drawn: Shade & Storage	Notes: Mark & Tsyiah Smith 23 Brockman Street Denham WA 6537
Title: Camel Adventures Shark Bay	Scale: 1mm to 100mm	Date: 05/05/2020	Rev: A	

- Zoning and Land Use Permissibility**

The subject land is zoned Rural under the Shire of Shark Bay Local Planning Scheme No 4 ('the Scheme').

29 JULY 2020

The primary and predominant use of the lease area is for boarding, training and caring of camels.

The use of the land is construed as 'animal establishment' defined in the Scheme as 'means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry - intensive or veterinary centre.'

An 'animal establishment' is listed as an 'A' use in the Rural zone under Table 1 – Zoning Table in the Scheme. The 'A' symbol means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions.

The proposed buildings are ancillary to use of the land for an animal establishment.

- **World Heritage**

The reserve, along with Denham townsite, is not located within the Shark Bay World Heritage Area. The application has therefore not been referred to the Shark Bay World Heritage Advisory Committee and/or the Department of Biodiversity, Conservation and Attractions.

- **State Planning Policy 3.7 – Planning for Bushfire Protection**

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas'.

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website. Reserve 49809 is within the declared bushfire prone area (pink area).

Under Clause 5.4 of the Guidelines all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment.

Despite the above, the Western Australian Planning Commission also released a Planning Bulletin 111/2016 that clarifies some of the requirements under the deemed provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* and State Planning Policy 3.7.

The Planning Bulletin clarifies that bushfire requirements can be applied pragmatically by the decision maker.

Council has discretion to apply an exemption to State Planning Policy 3.7 having regard that:

29 JULY 2020

- a) The proposal is consistent with an existing lease already approved by the Shire;
- b) A Bushfire Attack Level would inform higher construction standards at the separate building permit application stage. Higher construction standards do not apply to non-habitable buildings under Australian Standard 3959 (except for domestic outbuildings located within 6 metres of a dwelling).

It is recommended that Council support an exemption from a Bushfire Attack Level as permissible as part of the planning process.

It is not recommended that Council officially approve the site as a muster point as it is located within a bushfire prone area, and the fuel loading / Bushfire Attack Level rating is not known. If the lessee wants to use the site as a staff muster point then that is a management decision that they can make.

- ***Delegated Authority***

The proposed use is consistent with the existing lease approved for this portion of Reserve 49809, however the proposal is required to be advertised in accordance with the Scheme.

In order to expedite processing of the application, it is recommended that Council consider granting delegated authority to the Chief Executive Officer to determine the application once advertising has been completed.

If any valid planning objections are lodged during formal advertising the Chief Executive Officer can still refer the application to a future Council meeting.

- ***Building Requirements***

A separate building permit is required for the proposed buildings. If the structures are placed on site prior to the issue of a building permit, then a Building Certificate may be required.

It should be noted that as Denham is in a cyclone region, almost all structures, including fencing ancillary to a building, requires a Building Permit. Any rural style open fencing not ancillary to a building does not require a Building Permit, and represents less risk in the Shire Common due to its distance to Denham townsite and lesser wind load associated with permeable fencing.

LEGAL IMPLICATIONS

*Planning and Development (Local Planning Schemes) Regulations 2015* –

Clause 60 of the ‘deemed provisions’ requires that a person must not commence or carry out works on, or use, land in the Scheme area unless the person has obtained the development approval of the local government or it is exempt from the requirement for planning.

Clause 64 outlines advertising procedures. Advertising is required to be for a minimum of 14 days.

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Clause 82(1) and 82(2) requires an Absolute Majority of Council for any delegated authority to be granted to the Chief Executive Officer to determine any application.

Shire of Shark Bay Local Planning Scheme No 4 –

Explained in the body of this report.

POLICY IMPLICATIONS

There are no policy implications associated with the planning application. It is understood that the Council has a policy in place in regard to use of the Reserve 498909 (common) which should be adhered to by all users.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

Lessees pay separate annual fees to the Shire, and have to supply their own Certificate of Currency for Public Liability Insurance.

STRATEGIC IMPLICATIONS

Town Planning Innovations is drafting a scheme amendment to make minor changes and correct anomalies associated with the current Local Planning Scheme No 4. As part of that amendment some consideration should be given as to whether any 'additional uses' need to be listed for use of this reserve for flexibility.

RISK MANAGEMENT

This is a low risk item to Council

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	10 July 2020

29 JULY 2020

**13.0 TOURISM, RECREATION AND CULTURE REPORT**

Cr Smith returned to the Council Chamber at 3:44 pm

**13.1 POLICY - SHARK BAY COMMUNITY BUS – OFFICER’S AMENDMENT**  
**PL00005**

AUTHOR  
COMMUNITY DEVELOPMENT OFFICER

DISCLOSURE OF ANY INTEREST  
Nil

Moved           Cr Ridgley  
Seconded       Cr Burton

**Council Resolution**

**That Council adopt the amended Policy 8.3 for Shark Bay Community Bus (as attached) to reflect the Shire’s updated Administrative procedure for the Passenger Transport Driver Authorisation, as advised by the Department of Transport.**

**6/0 CARRIED**

BACKGROUND

From 1 July 2020, the Department of Transport has advised those who intend to drive for hire or reward are required to apply for a Passenger Transport Driver Authorisation which will replace current F and T license extensions.

The Shire of Shark Bay manages the hire of the Shark Bay Community Bus. The current Council Policy 8.3 Use of Community Bus was adopted by Council on 27 August 2014. The current policy and existing Shire’s Administration procedures do not reflect the recently announced changes from Department of Transport regarding the new Passenger Transport Driver Authorisation.

COMMENT

The Shark Bay Community Bus is available for domiciled Shark Bay community groups to hire for local and longer-distance travel. The Shark Bay School are regular hirers of the Shark Bay Community Bus and one-off bookings are made by a variety of domiciled community and sporting groups. Private use of the bus (and the Fee to be charged for that use) requires Council endorsement.

Department of Transport has changed its licensing requirement from 1 July 2020, but have confirmed the existing F and T license extensions will remain valid until 30 June 2021, giving current F and T extension holders a 12 month transition period to apply for Passenger Transport Driver Authorisation. The Department of Transport have notified individuals who hold a current F and T license of the mandatory license change.

Those who intend to drive for hire or reward will now be required to hold a Passenger Transport Driver Authorisation. There are two costs associated with Passenger Transport Driver Authorisation; an initial \$28 application fee and an annual \$88 authorisation fee. The fee is payable directly to Department of Transport via an online

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

portal. Renewal of the Passenger Transport Driver Authorisation is the individual's responsibility.

The Shire's administrative procedure to hire the Shark Bay Community Bus, and the related Policy 8.3 Use of Shark Bay Community Bus have been updated to reflect these changes.

LEGAL IMPLICATIONS

Section 6.12 Local Government Act 1995

POLICY IMPLICATIONS

The current policy does not accurately reflect the Shire's Administration procedures and announced changes from Department of Transport regarding the required Passenger Transport Driver Authorisation.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

STRATEGIC IMPLICATIONS

Social Objective: A safe, welcoming and inclusive community

RISK MANAGEMENT

The updated Policy aligns with changes announced by the Department of Transport. The adoption of the updated policy will reduce the risk of inconsistent or inaccurate administration processes for the hiring of the Shark Bay Community Bus.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager Community Development	<i>D Wilkes</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 July 2020

29 JULY 2020

## Use of Shark Bay Community Bus

### Purpose

To set out the terms and conditions of use for the Shire's Shark Bay Community Bus.

### Detail

1. Bookings must be made at the Shire Administration Office during normal office hours. Keys to be collected from the Shire Office during normal office hours and must be returned immediately after use within normal office hours.
2. The Shire will set a rate/km for use of the bus when setting the annual Schedule of Fees and Charges.
3. Shark Bay domiciled community groups bus hire is capped per group, per financial year at Council's discretion.
4. Request for private use of the Shark Bay Community Bus to be endorsed by Council, with hire fee determined at that time.
5. Fuel is part of the bus hire and a fuel card will be supplied to the hirer for refuelling. The card must be returned with the fuel receipts immediately after use.
6. The bus hire form is to be completed for applications to hire the Shark Bay Community Bus. The original form is to be retained at the Shire Office and a copy given to the person responsible for the period of hire.
7. A bus checklist is to be completed by the person responsible for the period of hire, prior to departure and upon return of the Shark Bay Community Bus. The bus checklist document remains in the bus at all times.
8. The vehicle logbook is to be completed by the person responsible for the period of hire. The vehicle logbook remains in the bus at all times.
9. Cleaning materials are located in the bus and users must ensure the bus is cleaned before returning the keys.
10. In the event of an accident, during the period of hire, the hirer will be liable for the insurance excess as set in the Shire's annual schedule of fees and charges in the budget.
11. The Shark Bay Community Bus holds a maximum of twenty passengers, plus one driver. The bus only has four seat belts for the passengers located in the seats at the front of the bus. The bus is not wheelchair accessible.
12. Terms and conditions of use for the Shark Bay Community Bus:
  - i. Bus to remain on sealed roads at all times, unless prior written consent has been given by the Shire of Shark Bay CEO

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

- ii. No smoking on the bus.
- iii. All maintenance to be carried out by authorised Shire Officer only.
- iv. Only persons who hold an appropriate license (eg Light Rigid, Heavy Rigid) are permitted to drive the bus. Proof of license must be given when applying to hire the bus
- v. Bus drivers who intend to drive for hire or reward are required to hold appropriate licenses and permits (eg a current Passenger Transport Driver Authorisation).
- vi. Passengers are always required to remain seated whilst the bus is in motion.
- vii. Interior of the bus to be cleaned by the hirer at conclusion of journey.
- viii. Any damage to the bus, either internally or externally is to be reported to the Shire Office immediately, or as soon as reasonably practicable if the damage occurs out of usual working hours.
- ix. Upon return of the bus, any minor repairs required, or interior cleaning not completed will be charged to the person responsible for hiring the bus. Cleaning will be charged as per the Council's Adopted Schedule of Fees and Charges for community facilities and repairs at cost plus 10%.
- x. A bus checklist is to be completed by the person responsible for hiring the bus prior to departure and upon return.
- xi. The logbook to be completed by the person responsible for hiring the bus, each time the bus is used during period of hire. The odometer reading prior to departure and upon return is to be verified by a Shire Officer.
- xii. The bus will be fully fuelled when collected and is to be fully refuelled prior to its return to the Shire Depot.

Applicable legislation

Act	
Regulation	
Local Law	
Other	

Amended by Council on: 29 July 2020

29 JULY 2020

**14.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are no motions of which previous notice haven been given.

**15.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Moved           Cr Smith  
Seconded       Cr Ridgley

**Council Resolution**

**That Council accept the tabling of urgent business items as follows:**

**15.1 Recreational Fishing**

**6/0 CARRIED**

15.1 RECREATIONAL FISHING  
EM00015

Author  
Councillor M Smith

Disclosure of Any Interest  
Nil

Moved           Cr Smith  
Seconded       Cr Ridgley

**Council Resolution**

**That Council request that the Minister for Fisheries Honourable Peter Tinley and the Minister for Tourism Honourable Paul Papalia consider a reduction in the possession limit from 20 kilograms of fish fillet to 10 kilograms of fish fillet per person for recreational fishing in the Shark Bay Marine Park.**

**4/2 CARRIED**

Background

The Shire has experienced what would appear to be a greater than normal increase in recreational fishing during late June and early July 2020 and predominately larger recreational vessels since the lifting of COVID-19 travel bans within Western Australia.

This has been evidenced by the number of vessels utilising the boat ramps in Denham and the increase in waste fish product being experienced at the fish cleaning tables.

The pink snapper catch restrictions at Monkey Mia were still in place during this period and a degree of the boat congestion could be attributable to the lack of vessels being launched at Monkey Mia, however this could be discounted by the increase in waste fish product.

Comment

I currently have several letters and have been approached by a several rate payers concerning the amount of fish being taken from our local waters with the influx of fishers and recreational vessels to our region and Denham.

29 JULY 2020

I am seeking Council's support in the following proposals:

- Reduction of possession limit from 20 kilograms to 10 kilograms of fish fillet per person.
- Request to the Minister for Fisheries Honourable Peter Tinley and the Minister for Tourism Honourable Paul Papalia for the reduction in possession limit as agreed upon by Council.
- A letter sent to both Ministers advocating the position of Council and the agreed upon reduction.

Whilst it is wonderful to see people visiting our town and enjoying all Shark Bay has to offer, there appears to be a portion of fishers that are content to use the current fish possession regulations to stockpile quantities of fish beyond what the majority of people consider reasonable.

Here are several examples:

*Example 1:*

*Mr and Mrs Jones with their three children visit Shark Bay. Mr and Mrs Jones have a 20-foot boat and current licence to fish from the boat. Over the two weeks they stay at Denham, fishing within the current regulation, they catch 40 kilograms of filleted fish within the first 4 days.*

*They can continue to fish however giving two of their children 20 kilograms of fish each. After the two-week trip to Denham their total fish caught is 100 kilograms of fish fillet (approximately 250 kilograms of whole fish). Each member of the family can possess 20 kilograms each under current regulation.*

*Example 2:*

*Bob and Barry come to Denham for 6 weeks each year with their boat and current fishing licenses. Their partners visit several times during their stay, on each trip they take back home the catch whilst Bob and Barry continue fishing.*

*They can continue to fish provided they do not exceed the 20-kilogram fillet possession limit in Shark Bay. Their partners can then have other friends and family possess their fillets until they are needed.*

The Fisheries Officers have confirmed these are plausible scenarios and fall within current regulation of the possession limits. The Fisheries Officers would also like to see a reduction as the current rules restrict them from stopping the stockpiling of fish fillet.

This behaviour endangers our fishery into the future for all concerned parties including Recreational, Commercial and Charter. I believe there is no need to change any other Bag Limits or rules currently in place, only the possession amount.

Other areas such as the Freycinet Estuary Management Zone (Nanga) have a 5-kilogram possession limit and the Abrolhos Islands have a 10-kilogram possession limit.

MINUTES OF THE ORDINARY COUNCIL MEETING

---

29 JULY 2020

The cleaning contractor who removes the offal from the filleting tables at the foreshore has seen the amount of offal double in recent weeks. Estimations are in excess of 1 tonne per day of offal.

This request I put to Council is in no way to deter fishers coming to Shark Bay to catch a feed and take home some fish for later. Rather it is to stop excessive amounts of fillet being taken and impacting the future of our fishery.

Legal Implications

There are no legal implications relative to this report.

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no policy implications relative to this report.

Strategic Implications

Address Council Strategic Economic Objective:

Help protect our unique natural and built environment

Outcome 3

A natural environment for the benefit and enjoyment of current and future generations

3.1 reduce environmental impact within the Shire.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

*P Anderson*

Date of Report

20 July 2020

29 JULY 2020

18<sup>th</sup> July 2020.  
GREG & LORRAINE CLIFT  
28 BROCKMAN ST.  
DENHAM 6537.

To.

COUNCILLOR MARK SMITH  
of SHIRE OF SHARK BAY.

Dear Mark,

I don't know if the Shire can help but it is our town and we do care what's happening when fishermen can't go to our town.

Talking to tourist in our town about the amount of fish they are catching and are targeting the top shelf fish. One man bragging about 36 Bluebone caught another 40k of fillets in 2 Engels that brother coming to pick up and bringing 2 more Engels so he can go fishing again

29 JULY 2020

It wouldn't be so bad if limit is still 20K per person for whole fish then they might not be so wasteful.

We realise that Fisheries Dept. have cut back on staff which makes it very hard to police they can't be everywhere.

Just check out the obal bins on foreshore or ask Barry Beales about the waste.

We do hope there is something we can do to keep our waters plentiful.

Yours Faithfully:

Greg & Lorraine

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

**mark\_smith\_690@outlook.com**

---

**From:** Robert Morgan <rob@marineeasyclean.com.au>  
**Sent:** Wednesday, 22 July 2020 7:46 AM  
**To:** Mark Smith  
**Subject:** Re: Reduction in possession

To whom it may concern,

As a resident of this area for 25 years and a supporter of reductions in fisheries quotas. With the new onslaught of boats entering this area with covid-19 we request that the fillet limits be reduced from 20 kilos per person to 10 kilos per person. This still allows the average family or fishing group 40 kilos of fish fillets to take home. No limits on offal (frames, heads and wings). This is to encourage wings and back bones to be kept instead of being throw onto tip as currently occurs.

There also has to be an exception to trophy fish. Two fillets from 1 exceptionally large fish can weigh over this total 10kg limit.

I would also like to note the success of the 5 kilo per person limit at Nanga Bay.

Regards Robert Morgan  
46 Capewell Dr  
Denham WA 6537

MINUTES OF THE ORDINARY COUNCIL MEETING

29 JULY 2020

BARRY BEALES  
4 DIRK PLACE  
DENHAM, SHARK BAY  
WA 6537

23<sup>rd</sup> July 2020

SHIRE OF SHARK BAY  
65 KNIGHT TERRACE  
DENHAM WA 6537

To Paul Anderson (CEO) & Shire Councillors

**RE: PROPOSED REDUCTION IN RECREATIONAL FISHING LIMITS – SHARK BAY**

As a resident of the Shark Bay area for over 40 years, I am deeply concerned with regards to the recent increase of fish stocks being both caught and taken from the region.

The increase, in my opinion, is excessive and unsustainable. As a contractor to the Shire of Shark Bay, I see first-hand how much is being removed to the offal pit with an estimated 9 x 240L bins of fish carcasses and offal disposed of Daily on average over the last 3 weeks. This is the highest amount ever recorded with over 16 bins in one day. I have also sighted over 100 boat trailers parked at the foreshore boat ramps several times in this period. I personally would like to see the 20KG per person of fish fillets limit reduced to 10KG per person of fish fillets in order to preserve the fish stocks in this area and fish for the future.

Thankyou for your time looking into this matter. If you require any further information relative to the above, please contact Barry Beales, on 0417 179 834 or via email at [sharkbaycleaningservice@gmail.com](mailto:sharkbaycleaningservice@gmail.com)

Yours faithfully

Barry Beales  
SHARK BAY CLEANING SERVICES  
Director

MINUTES OF THE ORDINARY COUNCIL MEETING

---

29 JULY 2020

**16.0 MATTERS BEHIND CLOSED DOORS**

There were no matters behind closed doors presented to the July 2020 Ordinary Council Meeting.

**17.0 DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 26 August 2020, commencing at 3.00 pm.

**18.0 CLOSURE OF MEETING**

As there was no further business, the President closed the Ordinary Council meeting at 4:05pm.